

MINUTES  
BOARD OF EDUCATION

May 9, 2022

7:30 PM

President Dave Zimmerman called the meeting to order at 7:30 PM with the following members in attendance:

I. Call Meeting to Order

I.A. Roll Call

I.B. Motion to Excuse Aaron Whitwer and Betsy Frerichs from the May 9, 2022, Board Meeting

Motion to excuse Aaron Whitwer and Betsy Frerichs from the May 9, 2022, board meeting. This motion, made by Angela Meyer and seconded by Jim Zvolanek, passed.

Betsy Frerichs: Absent, Aaron Whitwer: Absent, Dana Dorn: yes, Angela Meyer: yes, David Zimmerman: yes, Jim Zvolanek: yes

yes: 4, no: 0, Absent: 2

I.C. Notice of Nebraska Open Meetings Act Posted

II. Approval of Minutes from the April 11, 2022, Regular Board Meeting & Budget Amendment Hearing

Motion to approve minutes from the April 11, 2022, regular board meeting and the budget amendment hearing. This motion, made by Angela Meyer and seconded by Dana Dorn, passed.

Betsy Frerichs: Absent, Aaron Whitwer: Absent, Dana Dorn: yes, Angela Meyer: yes, David Zimmerman: yes, Jim Zvolanek: yes

yes: 4, no: 0, Absent: 2

III. Communications, Audiences, and Recognitions

III.A. Public comments will not be received after this period of time. Public comment period is limited to 5 minutes per person and a total of 30 minutes overall.

IV. Financial Statement: Items for Discussion, Consideration, and/or Action

IV.A. Approval of Bills

IV.A.1. General Fund, Special Building Fund, Depreciation Fund, and Qualified Capital Purpose Undertaking Fund Claims

Motion to approve the general fund, special building fund, depreciation fund, and qualified capitol purpose undertaking fund claims. This motion, made by Dana Dorn and seconded by Jim Zvolanek, passed.

Betsy Frerichs: Absent, Aaron Whitwer: Absent, Dana Dorn: yes, Angela Meyer: yes, David Zimmerman: yes, Jim Zvolanek: yes

yes: 4, no: 0, Absent: 2

IV.A.2. Lunch & Activity Claims

V. Support Service

V.A. Facility Update

V.B. Personnel Items

V.B.1. Hiring Recommendations

Motion to approve Chelesy Fralin and Greg Iverson as teachers for the 2022-2023 school year. This motion, made by Angela Meyer and seconded by Jim Zvolanek, passed.

Betsy Frerichs: Absent, Aaron Whitwer: Absent, Dana Dorn: yes, Angela Meyer: yes, David Zimmerman: yes, Jim Zvolanek: yes

yes: 4, no: 0, Absent: 2

V.B.1.1. Chelesy Fralin - 1.0 FTE - K-12 Media Specialist for the 2022-2023 School Year

V.B.1.2. Greg Iverson - 1.0 FTE - 6th Grade Teacher for the 2022-2023 School Year

V.B.2. Resignation

V.B.2.1. Tim Blecha - 1.0FTE - K-6 Special Education Teacher at the Conclusion of the 2021-2022 School Year

Motion to accept the resignation of Tim Blecha at the conclusion of the 2021-2022 school year. This motion, made by Dana Dorn and seconded by Angela Meyer, passed.

Betsy Frerichs: Absent, Aaron Whitwer: Absent, Dana Dorn: yes, Angela Meyer: yes, David Zimmerman: yes, Jim Zvolanek: yes

yes: 4, no: 0, Absent: 2

V.C. Technology Update

VI. Administrative and Committee Reports

VI.A. Student Board Member Report

VI.B. Elementary Principal's Report

VI.C. Secondary Principal's Report

VI.D. Superintendent's Report

VII. Items for Discussion, Consideration, and/or Action

VII.A. Set Activity Prices for the 2022-2023 School Year

Motion to keep the activity prices the same as the previous school year. This motion, made by Jim Zvolanek and seconded by Angela Meyer, passed.

Betsy Frerichs: Absent, Aaron Whitwer: Absent, Dana Dorn: yes, Angela Meyer: yes, David Zimmerman: yes, Jim Zvolanek: yes

yes: 4, no: 0, Absent: 2

VII.B. Approval of Milk Bids for the Southeastern Nebraska Milk Cooperative for the 2022-2023 School Year

Motion to approve the escalating and de-escalating milk bid from Hiland Dairy for the 2022-2023 school year. This motion, made by Dana Dorn and seconded by Jim Zvolanek, passed.

Betsy Frerichs: Absent, Aaron Whitwer: Absent, Dana Dorn: yes, Angela Meyer: yes, David Zimmerman: yes, Jim Zvolanek: yes

yes: 4, no: 0, Absent: 2

VII.C. Board of Education 403(b)/457(b) Resolution

Motion to approve the Board of Education 403(b)/457(b) Resolution. This motion, made by Dana Dorn and seconded by Angela Meyer, passed.

Betsy Frerichs: Absent, Aaron Whitwer: Absent, Dana Dorn: yes, Angela Meyer: yes, David Zimmerman: yes, Jim Zvolanek: yes

yes: 4, no: 0, Absent: 2

VII.D. Set the Annual Student Fees Hearing for June 13, 2022, at 7:10 p.m. in the Jr./Sr. High School Board Room in Wymore, Nebraska

Motion to set the annual student fees hearing for June 13, 2022, at 7:10 p.m. in the Jr./Sr. High School board room in Wymore, Nebraska. This motion, made by Jim Zvolanek and seconded by Dana Dorn, passed.

Betsy Frerichs: Absent, Aaron Whitwer: Absent, Dana Dorn: yes, Angela Meyer: yes, David Zimmerman: yes, Jim Zvolanek: yes

yes: 4, no: 0, Absent: 2

VII.E. Set the Annual Parental Involvement Hearing and the Annual Title I Parental Involvement Hearing for June 13, 2022, at 7:20 p.m. in the Jr./Sr. High School Board Room in Wymore, Nebraska

Motion to set the annual parental involvement hearing and the annual title I parental involvement hearing for June 13, 2022, at 7:20 p.m. in the Jr./Sr. High School board room in Wymore, Nebraska. This motion, made by Angela Meyer and seconded by Jim Zvolanek, passed.

Betsy Frerichs: Absent, Aaron Whitwer: Absent, Dana Dorn: yes, Angela Meyer: yes, David Zimmerman: yes, Jim Zvolanek: yes

yes: 4, no: 0, Absent: 2

VII.F. Option Enrollment Applications

VIII. Adjournment

Motion to adjourn the meeting at 8:28 p.m. This motion, made by Angela Meyer and seconded by Dana Dorn, passed.

Betsy Frerichs: Absent, Aaron Whitwer: Absent, Dana Dorn: yes, Angela Meyer: yes, David Zimmerman: yes, Jim Zvolanek: yes

yes: 4, no: 0, Absent: 2

BY

President of the Board of Education

Of this School District

ATTEST

Secretary of the Board of Education

of this School District

# Nebraska Open Meetings Act

**84-1407. Act, how cited.** Sections 84-1407 to 84-1414 shall be known and may be cited as the Open Meetings Act.

**84-1408. Declaration of intent; meetings open to public.** It is hereby declared to be the policy of this state that the formation of public policy is public business and may not be conducted in secret. Every meeting of a public body shall be open to the public in order that citizens may exercise their democratic privilege of attending and speaking at meetings of public bodies, except as otherwise provided by the Constitution of Nebraska, federal statutes, and the Open Meetings Act.

**84-1409. Terms, defined.** For purposes of the Open Meetings Act, unless the context otherwise requires:

(1)(a) Public body means (i) governing bodies of all political subdivisions of the State of Nebraska, (ii) governing bodies of all agencies, created by the Constitution of Nebraska, statute, or otherwise pursuant to law, of the executive department of the State of Nebraska, (iii) all independent boards, commissions, bureaus, committees, councils, subunits, or any other bodies created by the Constitution of Nebraska, statute, or otherwise pursuant to law, (iv) all study or advisory committees of the executive department of the State of Nebraska whether having continuing existence or appointed as special committees with limited existence, (v) advisory committees of the bodies referred to in subdivisions (i), (ii), and (iii) of this subdivision, and (vi) instrumentalities exercising essentially public functions; and

(b) Public body does not include (i) subcommittees of such bodies unless a quorum of the public body attends a subcommittee meeting or unless such subcommittees are holding hearings, making policy, or taking formal action on behalf of their parent body, except that all meetings of any subcommittee established under section 81-15,175 are subject to the Open Meetings Act, and (ii) entities conducting judicial proceedings unless a court or other judicial body is exercising rulemaking authority, deliberating, or deciding upon the issuance of administrative orders;

(2) Meeting means all regular, special, or called meetings, formal or informal, of any public body for the purposes of briefing, discussion of public business, formation of tentative policy, or the taking of any action of the public body; and

(3) Videoconferencing means conducting a meeting involving participants at two or more locations through the use of audio-video equipment which allows participants at each location to hear and see each meeting participant at each other location, including public input. Interaction between meeting participants shall be possible at all meeting locations.

**84-1410. Closed session; when; purpose; reasons listed; procedure; right to challenge; prohibited acts; chance meetings, conventions, or workshops.**

(1) Any public body may hold a closed session by the affirmative vote of a majority of its voting members if a closed session is clearly necessary for the protection of the public interest or for the prevention of needless injury to the reputation of an individual and if such individual has not requested a public meeting. The subject matter and the reason necessitating the closed session shall be identified in the motion to close. Closed sessions may be held for, but shall not be limited to, such reasons as:

(a) Strategy sessions with respect to collective bargaining, real estate purchases, pending litigation, or litigation which is imminent as evidenced by communication of a claim or threat of litigation to or by the public body;

(b) Discussion regarding deployment of security personnel or devices;

(c) Investigative proceedings regarding allegations of criminal misconduct;

(d) Evaluation of the job performance of a person when necessary to prevent needless injury to the reputation of a person and if such person has not requested a public meeting;

(e) For the Community Trust created under section 81-1801.02, discussion regarding the amounts to be paid to individuals who have suffered from a tragedy of violence or natural disaster; or

(f) For public hospitals, governing board peer review activities, professional review activities, review and discussion of medical staff investigations or disciplinary actions, and any strategy session concerning transactional negotiations with any referral source that is required by federal law to be conducted at arms length.

Nothing in this section shall permit a closed meeting for discussion of the appointment or election of a new member to any public body.

(2) The vote to hold a closed session shall be taken in open session. The entire motion, the vote of each member on the question of holding a closed session, and the time when the closed session commenced and concluded shall be recorded in the minutes. If the motion to close passes, then the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session. The public body holding such a closed session shall restrict its consideration of matters during the closed portions to only those purposes set forth in the motion to close as the reason for the closed session. The meeting shall be reconvened in open session before any formal action may be taken. For purposes of this section, formal action shall mean a collective decision or a collective commitment or promise to make a decision on any question, motion, proposal, resolution, order, or ordinance or formation of a position or policy but shall not include negotiating guidance given by members of the public body to legal counsel or other negotiators in closed sessions authorized under subdivision (1) (a) of this section.

(3) Any member of any public body shall have the right to challenge the continuation of a closed session if the member determines that the session has exceeded the reason stated in the original motion to hold a closed session or if the member contends that the closed session is neither clearly necessary for (a) the protection of the public interest or (b) the prevention of needless injury to the reputation of an individual. Such challenge shall be overruled only by a majority vote of the members of the public body. Such challenge and its disposition shall be recorded in the minutes.

(4) Nothing in this section shall be construed to require that any meeting be closed to the public. No person or public body shall fail to invite a portion of its members to a meeting, and no public body shall designate itself a subcommittee of the whole body for the purpose of circumventing the Open Meetings Act. No closed session, informal meeting, chance meeting, social gathering, email, fax, or other electronic communication shall be used for the purpose of circumventing the requirements of the act.

(5) The act does not apply to chance meetings or to attendance at or travel to conventions or workshops of members of a public body at which there is no meeting of the body then intentionally convened, if there is no vote or other action taken regarding any matter over which the public body has supervision, control, jurisdiction, or advisory power.

**84-1411. Meetings of public body; notice; method; contents; when available; right to modify; duties concerning notice; videoconferencing or telephone conferencing authorized; emergency meeting without notice; appearance before public body.**

(1)(a) Each public body shall give reasonable advance publicized notice of the time and place of each meeting as provided in this subsection. Such notice shall be transmitted to all members of the public body and to the public.

(b)(i) Except as provided in subdivision (1)(b)(ii) of this section, in the case of a public body described in subdivision (1)(a)(i) of section 84-1409 or such body's advisory committee, such notice shall be published in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's web site. (ii) In the case of the governing body of a city of the second class or village or such body's advisory committee, such notice shall be published by: (A) Publication in a newspaper of general circulation within the public body's jurisdiction and, if available, on such newspaper's web site; or (B) Posting written notice in three conspicuous public places in such city or village. Such notice shall be posted in the same three places for each meeting. (iii) In the case of a public body not described in subdivision (1)(b)(i) or (ii) of this section, such notice shall be given by a method designated by the public body.

(c) In addition to a method of notice required by subdivision (1)(b)(i) or (ii) of this section, such notice may also be provided by any other appropriate method designated by such public body or such advisory committee.

(d) Each public body shall record the methods and dates of such notice in its minutes.

(e) Such notice shall contain an agenda of subjects known at the time of the publicized notice or a statement that the agenda, which shall be kept continually current, shall be readily available for public inspection at the principal office of the public body during normal business hours. Agenda items shall be sufficiently descriptive to give the public reasonable notice of the matters to be considered at the meeting. Except for items of

an emergency nature, the agenda shall not be altered later than (i) twenty-four hours before the scheduled commencement of the meeting or (ii) forty-eight hours before the scheduled commencement of a meeting of a city council or village board scheduled outside the corporate limits of the municipality. The public body shall have the right to modify the agenda to include items of an emergency nature only at such public meeting.

(2) A meeting of a state agency, state board, state commission, state council, or state committee, of an advisory committee of any such state entity, of an organization created under the Interlocal Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act, of the governing body of a public power district having a chartered territory of more than one county in this state, of the governing body of a public power and irrigation district having a chartered territory of more than one county in this state, of a board of an educational service unit, of the Educational Service Unit Coordinating Council, of the governing body of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act, or of a community college board of governors may be held by means of videoconferencing or, in the case of the Judicial Resources Commission in those cases specified in section 24-1204, by telephone conference, if:

(a) Reasonable advance publicized notice is given as provided in subsection (1) of this section;

(b) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including seating, recodation by audio or visual recording devices, and a reasonable opportunity for input such as public comment or questions to at least the same extent as would be provided if videoconferencing or telephone conferencing was not used;

(c) At least one copy of all documents being considered is available to the public at each site of the videoconference or telephone conference;

(d) At least one member of the state entity, advisory committee, board, council, or governing body is present at each site of the videoconference or telephone conference, except that a member of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis, an organization created under the Municipal Cooperative Financing Act, or a governing body of a risk management pool or an advisory committee of such organization or pool may designate a nonvoting designee, who shall not be included as part of the quorum, to be present at any site; and

(e)(i) Except as provided in subdivision (2)(e)(ii) of this section, no more than one-half of the state entity's, advisory committee's, board's, council's, or governing body's meetings in a calendar year are held by videoconference or telephone conference; or (ii) In the case of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis or an organization created under the Municipal Cooperative Financing Act, such organization holds at least one meeting each calendar year that is not by videoconferencing or telephone conferencing.

Videoconferencing, telephone conferencing, or conferencing by other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(3) A meeting of a board of an educational service unit, of the Educational Service Unit Coordinating Council, of the governing body of an entity formed under the Interlocal Cooperation Act, the Joint Public Agency Act, or the Municipal Cooperative Financing Act, of the governing body of a risk management pool or its advisory committees organized in accordance with the Intergovernmental Risk Management Act, of a community college board of governors, of the governing body of a public power district, of the governing body of a public power and irrigation district, or of the Nebraska Brand Committee may be held by telephone conference call if:

(a) The territory represented by the educational service unit, member educational service units, community college board of governors, public power district, public power and irrigation district, Nebraska Brand Committee, or member public agencies of the entity or pool covers more than one county;

(b) Reasonable advance publicized notice is given as provided in subsection (1) of this section which identifies each telephone conference location at which there will be present: (i) A member of the educational service unit board, council, community college board of governors, governing body of a public power district, governing body of a public power and irrigation district, Nebraska Brand Committee, or entity's or pool's governing body; or (ii) A nonvoting designee designated under subdivision (3)(f) of this section;

(c) All telephone conference meeting sites identified in the notice are located within public buildings used by members of the educational service unit board, council, community college board of governors, governing body of the public power district, governing body of the public power and irrigation district, Nebraska Brand Committee, or entity or pool or at a place which will accommodate the anticipated audience;

(d) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including seating, recodation by audio recording devices, and a reasonable opportunity for input such as public comment or questions to at least the same extent as would be provided if a telephone conference call was not used;

(e) At least one copy of all documents being considered is available to the public at each site of the telephone conference call;

(f) At least one member of the educational service unit board, council, community college board of governors, governing body of the public power district, governing body of the public power and irrigation district, Nebraska Brand Committee, or governing body of the entity or pool is present at each site of the telephone conference call identified in the public notice, except that a member of an organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis, an organization created under the Municipal Cooperative Financing Act, or a governing body of a risk management pool or an advisory committee of such organization or pool may designate a nonvoting designee, who shall not be included as part of the quorum, to be present at any site;

(g) The telephone conference call lasts no more than five hours; and

(h) No more than one-half of the board's, council's, governing body's, committee's, entity's, or pool's meetings in a calendar year are held by telephone conference call, except that: (i) The governing body of a risk management pool that meets at least quarterly and the advisory committees of the governing body may each hold more than one-half of its meetings by telephone conference call if the governing body's quarterly meetings are not held by telephone conference call or videoconferencing; and (ii) An organization created under the Interlocal Cooperation Act that sells electricity or natural gas at wholesale on a multistate basis or an organization created under the Municipal Cooperative Financing Act may hold more than one-half of its meetings by telephone conference call if the organization holds at least one meeting each calendar year that is not by videoconferencing or telephone conference call.

Nothing in this subsection shall prevent the participation of consultants, members of the press, and other nonmembers of the governing body at sites not identified in the public notice. Telephone conference calls, emails, faxes, or other electronic communication shall not be used to circumvent any of the public government purposes established in the Open Meetings Act.

(4) The secretary or other designee of each public body shall maintain a list of the news media requesting notification of meetings and shall make reasonable efforts to provide advance notification to them of the time and place of each meeting and the subjects to be discussed at that meeting.

(5) When it is necessary to hold an emergency meeting without reasonable advance public notice, the nature of the emergency shall be stated in the minutes and any formal action taken in such meeting shall pertain only to the emergency. Such emergency meetings may be held by means of electronic or telecommunication equipment. The provisions of subsection (4) of this section shall be complied with in conducting emergency meetings. Complete minutes of such emergency meetings specifying the nature of the emergency and any formal action taken at the meeting shall be made available to the public by no later than the end of the next regular business day.

(6) A public body may allow a member of the public or any other witness other than a member of the public body to appear before the public body by means of video or telecommunications equipment.

**84-1412. Meetings of public body; rights of public; public body; powers and duties.**

(1) Subject to the Open Meetings Act, the public has the right to attend and the right

to speak at meetings of public bodies, and all or any part of a meeting of a public body, except for closed sessions called pursuant to section 84-1410, may be videotaped, televised, photographed, broadcast, or recorded by any person in attendance by means of a tape recorder, camera, video equipment, or any other means of pictorial or sonic reproduction or in writing.

(2) It shall not be a violation of subsection (1) of this section for any public body to make and enforce reasonable rules and regulations regarding the conduct of persons attending, speaking at, videotaping, televising, photographing, broadcasting, or recording its meetings. A body may not be required to allow citizens to speak at each meeting, but it may not forbid public participation at all meetings.

(3) No public body shall require members of the public to identify themselves as a condition for admission to the meeting nor shall such body require that the name of any member of the public be placed on the agenda prior to such meeting in order to speak about items on the agenda. The body may require any member of the public desiring to address the body to identify himself or herself.

(4) No public body shall, for the purpose of circumventing the Open Meetings Act, hold a meeting in a place known by the body to be too small to accommodate the anticipated audience.

(5) No public body shall be deemed in violation of this section if it holds its meeting in its traditional meeting place which is located in this state.

(6) No public body shall be deemed in violation of this section if it holds a meeting outside of this state if, but only if:

(a) A member entity of the public body is located outside of this state and the meeting is in that member's jurisdiction;

(b) All out-of-state locations identified in the notice are located within public buildings used by members of the entity or at a place which will accommodate the anticipated audience;

(c) Reasonable arrangements are made to accommodate the public's right to attend, hear, and speak at the meeting, including making a telephone conference call available at an instate location to members, the public, or the press, if requested twenty-four hours in advance;

(d) No more than twenty-five percent of the public body's meetings in a calendar year are held out-of-state;

(e) Out-of-state meetings are not used to circumvent any of the public government purposes established in the Open Meetings Act;

(f) Reasonable arrangements are made to provide viewing at other instate locations for a videoconference meeting if requested fourteen days in advance and if economically and reasonably available in the area; and

(g) The public body publishes notice of the out-of-state meeting at least twenty-one days before the date of the meeting in a legal newspaper of statewide circulation.

(7) The public body shall, upon request, make a reasonable effort to accommodate the public's right to hear the discussion and testimony presented at the meeting.

(8) Public bodies shall make available at the meeting or the instate location for a telephone conference call or videoconference, for examination and copying by members of the public, at least one copy of all reproducible written material to be discussed at an open meeting. Public bodies shall make available at least one current copy of the Open Meetings Act posted in the meeting room at a location accessible to members of the public. At the beginning of the meeting, the public shall be informed about the location of the posted information.

**84-1413. Meetings; minutes; roll call vote; secret ballot; when.**

(1) Each public body shall keep minutes of all meetings showing the time, place, members present and absent, and the substance of all matters discussed.

(2) Any action taken on any question or motion duly moved and seconded shall be by roll call vote of the public body in open session, and the record shall state how each member voted or if the member was absent or not voting. The requirements of a roll call or viva voce vote shall be satisfied by a public body which utilizes an electronic voting device which allows the yeas and nays of each member of such public body to be readily seen by the public.

(3) The vote to elect leadership within a public body may be taken by secret ballot, but the total number of votes for each candidate shall be recorded in the minutes.

(4) The minutes of all meetings and evidence and documentation received or disclosed in open session shall be public records and open to public inspection during normal business hours.

(5) Minutes shall be written, except as provided in subsection (6) of this section, and available for inspection within ten working days or prior to the next convened meeting, whichever occurs earlier, except that cities of the second class and villages may have an additional ten working days if the employee responsible for writing the minutes is absent due to a serious illness or emergency.

(6) Minutes of the meetings of the board of a school district or educational service unit may be kept as an electronic record.

**84-1414. Unlawful action by public body; declared void or voidable by district court; when; duty to enforce open meeting laws; citizen's suit; procedure; violations; penalties.**

(1) Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in violation of the Open Meetings Act shall be declared void by the district court if the suit is commenced within one hundred twenty days of the meeting of the public body at which the alleged violation occurred. Any motion, resolution, rule, regulation, ordinance, or formal action of a public body made or taken in substantial violation of the Open Meetings Act shall be voidable by the district court if the suit is commenced more than one hundred twenty days after but within one year of the meeting of the public body in which the alleged violation occurred. A suit to void any final action shall be commenced within one year of the action.

(2) The Attorney General and the county attorney of the county in which the public body ordinarily meets shall enforce the Open Meetings Act.

(3) Any citizen of this state may commence a suit in the district court of the county in which the public body ordinarily meets or in which the plaintiff resides for the purpose of requiring compliance with or preventing violations of the Open Meetings Act, for the purpose of declaring an action of a public body void, or for the purpose of determining the applicability of the act to discussions or decisions of the public body. It shall not be a defense that the citizen attended the meeting and failed to object at such time. The court may order payment of reasonable attorney's fees and court costs to a successful plaintiff in a suit brought under this section.

(4) Any member of a public body who knowingly violates or conspires to violate or who attends or remains at a meeting knowing that the public body is in violation of any provision of the Open Meetings Act shall be guilty of a Class IV misdemeanor for a first offense and a Class III misdemeanor for a second or subsequent offense.

Revised  
10/2020



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MINUTES  
BOARD OF EDUCATION  
PROPOSED BUDGET AMENDMENT HEARING  
April 11, 2022  
7:15 PM

I. Call Meeting to Order

President Dave Zimmerman called the hearing to order at 7:15 p.m. and the following members were present: Aaron Whitwer, Angela Meyer, Betsy Frerichs, Dana Dorn, and Dave Zimmerman. The following administrator was present: Christopher Prosofski, Jeff Murphy, & Jerry Rempe.

Reasonable advance publicized notice of the meeting was given according to law by publishing, a designated method for giving notice of the school district. Posted Location:

- Wymore Arbor State Newspaper

Posted Date: 3/31/2022

Reasonable advance notice was simultaneously given to board members and a copy of their acknowledgement of receipt of notice and the agenda attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

I.A. Roll Call

I.B. Notice of Nebraska Open Meetings Act Posted

President Dave Zimmerman announced that a complete copy of the Nebraska Open Meetings Act is posted in the back of the board of education meeting room.

I.C. Motion to Excuse Jim Zvolanek and Angela Meyer from the Proposed Budget Amendment Hearing

Motion to excuse Jim Zvolanek and Angela Meyer from the proposed budget amendment hearing. This motion, made by Aaron Whitwer and seconded by Betsy Frerichs, passed. Angela Meyer: Absent, Jim Zvolanek: Absent, Dana Dorn: yes, Betsy Frerichs: yes, Aaron Whitwer: yes, David Zimmerman: yes  
yes: 4, no: 0, Absent: 2

I.D. Hear Support, Opposition, Criticism, Suggestions, or Observations Related to the Proposed Budget & to Consider Amendments Relative Thereto

Since more students are participating in the free breakfast and lunch program this school year, the district is anticipating additional spending, which is more than what was originally adopted for 2021-2022.

Angela Meyer arrived at the meeting at 7:20 p.m.

## II. Adjournment

Motion to adjourn the meeting at 7:22 p.m. This motion, made by Betsy Frerichs and seconded by Dana Dorn, passed.

Jim Zvolanek: Absent, Dana Dorn: yes, Betsy Frerichs: yes, Angela Meyer: yes, Aaron Whitwer: yes, David Zimmerman: yes  
yes: 5, no: 0, Absent: 1

The next Regular Board meeting is scheduled for 7:30 p.m., April 11, 2022, at Southern Jr./Sr. High School Board Room in Wymore. The Board of Education will usually adhere to the sequence of the published agenda, but reserves the right to adjust the order of items if necessary and may elect to amend the agenda as deemed necessary.

BY

President of the Board of Education  
Of this School District

ATTEST

Secretary of the Board of Education  
of this School District

MINUTES  
BOARD OF EDUCATION  
April 11, 2022  
7:30 PM

I. Call Meeting to Order

President Dave Zimmerman called the meeting to order at 7:30 p.m. and the following members were present: Aaron Whitwer, Angela Meyer, Betsy Frerichs, Dana Dorn, and Dave Zimmerman. The following administrators were presents: Jerry Rempe, Jeff Murphy, & Christopher Prosocki.

Reasonable advance publicized notice of the meeting was given according to law by publishing, a designated method for giving notice of the school district. Posted Location:

- Wymore Arbor State Newspaper

Posted Date: 3/31/22

Reasonable advance notice was simultaneously given to board members and a copy of their acknowledgement of receipt of notice and the agenda attached. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

I.A. Roll Call

I.B. Notice of Nebraska Open Meetings Act Posted

President Dave Zimmerman announced that a complete copy of the Nebraska Open Meetings Act is posted in the back of the board of education meeting room.

I.C. Motion to Excuse Jim Zvokanek from the April Regular Board of Education Meeting

Motion to excuse Jim Zvokanek from the April regular board of education meeting. This motion, made by Betsy Frerichs and seconded by Aaron Whitwer, passed.

yes: 5, no: 0, Absent: 1

II. Approval of Minutes from the March 14, 2022, Regular Board Meeting

Motion to approve minutes from the March 14, 2022, Regular Board Meeting. This motion, made by Dana Dorn and seconded by Betsy Frerichs, passed.

yes: 5, no: 0, Absent: 1

III. Communications, Audiences, and Recognitions

III.A. Public comments will not be received after this period of time. Public comment period is limited to 5 minutes per person and a total of 30 minutes overall.

IV. Financial Statement: Items for Discussion, Consideration, and/or Action

#### IV.A. Approval of Bills

##### IV.A.1. General Fund, Special Building Fund, Depreciation Fund, and Qualified Capital Purpose Undertaking Fund Claims

Motion to approve the general fund, special building fund, depreciation fund, and qualified capitol purpose undertaking fund claims. This motion, made by Betsy Frerichs and seconded by Dana Dorn, passed.

Jim Zvolanek: Absent, David Zimmerman: Abstain (With Conflict), Dana Dorn: yes, Betsy Frerichs: yes, Angela Meyer: yes, Aaron Whitwer: yes  
yes: 4, no: 0, Absent: 1, Abstain (With Conflict): 1

##### IV.A.2. Lunch & Activity Claims

#### V. Support Service

##### V.A. Facility Update

John Linder provided the school board with a written report over: spring activities, being short on drivers, street work at the Jr./Sr. High School, Johnson Controls have started on the boiler replacement project at the Elementary School, and the Jr./Sr. High School commons HVAC will start once school is out.

Dr. Prosofski noted that all paraprofessionals will be trained to start covering daily SPED routes in the coming months in an effort to provide the district with more flexibility in the years ahead.

##### V.B. Personnel Items

The district is starting to interview for the assistant head of maintenance position and a K-12 media specialist position for the 2022-2023 school year. In addition, the district still needs to fill a vocal music position and a 6th grade position.

##### V.B.1. Hiring Recommendations

Motion to approve the teacher contracts for Cody Cahill, Debra Bachmann-Clasen, and Shannon Burgess for the 2022-2023 school year. This motion, made by Dana Dorn and seconded by Betsy Frerichs, passed.

yes: 5, no: 0, Absent: 1

##### V.B.1.1. Cody Cahill - 1.0 FTE - 7-12 Physical Education & Health Teacher for the 2022-2023 School Year

Cody Cahill will also serve as the head high school basketball coach.

##### V.B.1.2. Debra Bachmann-Clasen - 1.0 FTE - 7-12 English Language Arts Teacher for the 2022-2023 School Year

Debra Bachmann-Clasen will also serve as the play production sponsor.

V.B.1.3. Shannon Burgess - 1.0 FTE - 4th Grade Teacher for the 2022-2023 School Year

Shannon Burgess was hired as a 4th grade teacher, and she will also serve as the head high school volleyball coach.

V.B.2. Resignations

Motion to accept the resignations of Becky Weyer, Jennifer Dunekacke-Hamm, Melissa Omar, and Zack Emerson at the conclusion of the 2021-2022 school year. This motion, made by Aaron Whitwer and seconded by Angela Meyer, passed.

yes: 5, no: 0, Absent: 1

The school board accepted the resignation of Becky Weyer, Jennifer Dunekacke-Hamm, Melissa Omar, and Zack Emerson at the conclusion of the 2021-2022 school year with regrets and thanked all of them for their years of service at Southern Public Schools.

V.B.2.1. Becky Weyer - 1.0 FTE - K-12 Media Specialist at the Conclusion of the 2021-2022 School Year

V.B.2.2. Jennifer Dunekacke-Hamm - 1.0 FTE - 7-12 Science Teacher at the Conclusion of the 2021-2022 School Year

V.B.2.3. Melissa Omar - 1.0 FTE - 7-9 English Language Arts Teacher at the Conclusion of the 2021-2022 School Year

V.B.2.4. Zack Emerson - 1.0 FTE - 7-12 Physical Education Teacher at the Conclusion of the 2021-2022 School Year

V.C. Technology Update

VI. Administrative and Committee Reports

VI.A. Student Board Member Report

VI.B. Elementary Principal's Report

The elementary principal reported on the following items: current enrollment figures (3-Year-Old Preschool - 10, 4-Year-Old Preschool - 19, K - 18, 1st - 31, 2nd, 25, 3rd - 28, 4th - 22, 5th - 27, 6th - 22), spring testing, summer school during the month of June, scheduling, Kindergarten Roundup on May 2, and spring sports.

Dr. Prosocki noted that the NSAA recently added Class C spring baseball and Freeman approach Southern about the possibility of creating a co-op for baseball in the years ahead. Dr. Prosocki noted that there are only a total of 9 student athletes out for boys track, girls track, and boys golf, and it has become increasing hard to find coaches. The board decided to table the idea and see if any new Class C baseball teams emerge in the years ahead.

VI.C. Secondary Principal's Report

The secondary principal reported on the following items: current enrollment figures (7th - 33, 8th - 30, 9th - 33, 10th - 28, 11th - 31, 12th - 25). the Scholastic banquet (22 students honored and Dr. Haley Trauernicht was the guest speaker), National Honor Society new members (Jaidyn Allington, Rylee Swearingen, Candence See, & Bladen Weiner), alternative school update, Nebraska State FFA Convention on April 7, spring testing update, Honors Night will be held on May 3, and district music contest will take place on April 21 & 22.

#### VI.D. Superintendent's Report

Dr. Prosocki went over John Hattie's research on what increases student achievement in the classroom. He noted that there are a lot of misconceptions among the public and some educators about what research has shown does not have an impact on increasing student achievement (e.g., reducing class sizes or student retention) and what research has shown has an impact on increasing student achievement (e.g., collective teacher efficacy and mnemonic strategies). In the fall, teachers will spend in-service time reviewing John Hattie's Visible Learning database in an effort to increase student achievement at Southern in the years ahead. Dr. Prosocki talked about starting a 403(b) and a 457(b) tax-sheltered annuity program for Southern all staff to participate in during the 2022-2023 school year if employees decided to participate in this option (There will be no extra cost to the district to offer this program). Next, Dr. Prosocki went over the Appropriations Committee mid-biennium budget proposal. In accordance with the state's school funding formula, K-12 funding to schools decreased in the 2021-2022 fiscal year as compared to the prior year. The budget proposal also shows that K-12 funding growth is projected to grow slowly in the next two fiscal years (2.3% in FY 2022-2023 and 1.3% in FY 2023-2024). The low funding growth is caused in part by rising property valuations. This level of growth will not keep up with inflation and schools could be faced with having to cut services or raise property taxes to keep up with the cost of rising prices. Next, Dr. Prosocki went over the extra duty assignments for 2022-2023, and he gave the board an update from NRCSA conference over LB 644. Under LB 644, it creates the Property Tax Act and if a school district's tax request increases by 2% plus real growth, a school district must hold a third hearing with all taxing entities in the county. Currently, in Nebraska school districts can grow their budget by up to 2.5% and this bill is another example of an unfunded mandate where school districts are forced to foot the bill of all the costs associated with creating and sending out postcards to all taxpayers within their district boundaries if their tax request increases by 2% plus real growth. Lastly, Dr. Prosocki went over the post-graduate survey results, gave the school board an update on summer school, and he went over the summer weight room program.

#### VII. Items for Discussion, Consideration, and/or Action

##### VII.A. The 2021-2022 Southern Public Schools Amended Budget

Motion to approve the 2021-2022 Southern Public Schools amended budget. This motion, made by Angela Meyer and seconded by Betsy Frerichs, passed.

Jim Zvolanek: Absent, Dana Dorn: yes, Betsy Frerichs: yes, Angela Meyer: yes, Aaron Whitwer: yes, David Zimmerman: yes  
yes: 5, no: 0, Absent: 1

Since more students are participating in the free breakfast and lunch program this school year, the district is anticipating additional spending, which is more than what was originally adopted for the 2021-2022 budget.

#### VII.B. Special Education Services with ESU 5 for the 2022-2023 School Year

Motion to approve the special education services with ESU 5 for the 2022-2023 school year. This motion, made by Dana Dorn and seconded by Aaron Whitwer, passed.  
yes: 5, no: 0, Absent: 1

Dr. Proski said that there are both state and federal mandates that require public schools in the United States to serve all special needs students. Dr. Proski noted that he feels that schools have a moral obligation to serve students with special needs. Dr. Proski said that it is cheaper to contract out these services because the district does not have the resources to hire a full-time occupational therapist or physical therapist. These contracted services will cost the district around \$240,000 for the 2022-2023 school year.

#### VII.C. Consider the Approval of an Out-of-State Travel Request (Senior Skip Day)

Motion to approve the out-of-state senior skip day in May. This motion, made by Dana Dorn and seconded by Angela Meyer, passed.  
yes: 5, no: 0, Absent: 1

Based on Policy 6027: Field Trips, all out-of-state and overnight trips require pre-approval from the board of education.

#### VII.D. Consider the Approval of an Out-of-State Travel Request (6th Grade Field Trip)

Motion to approve the out-of-state 6th grade field trip in May. This motion, made by Angela Meyer and seconded by Aaron Whitwer, passed.  
yes: 5, no: 0, Absent: 1

Based on Policy 6027: Field Trips, all out-of-state and overnight trips require pre-approval from the board of education.

#### VII.E. Option Enrollment Applications

#### VIII. Adjournment

Motion to adjourn the meeting at 8:19 p.m. This motion, made by Betsy Frerichs and seconded by Angela Meyer, passed.  
yes: 5, no: 0, Absent: 1

The next Regular Board meeting is scheduled for 7:30 p.m., May 9, 2022, at Southern Jr./Sr. High School Board Room in Wymore. The Board of Education will usually adhere to the sequence of the published agenda, but reserves the right to adjust the order of items if necessary and may elect to amend the agenda as deemed necessary.

BY  
President of the Board of Education  
Of this School District

ATTEST  
Secretary of the Board of Education  
of this School District

## **PUBLIC PARTICIPATION**

INSTRUCTIONS FOR MEMBERS OF THE PUBLIC WHO WISH TO SPEAK:  
This is the portion of the meeting when members of the public may speak to the board about matters of public concern.

- **Getting Started:** When you have been recognized, please stand and state your name.
- **Time Limit:** The board will generally allow a total of 30 minutes for the presentation of all public comments. Individuals may speak only one time, and must limit comments to around 5 minutes. If there are more than 6 individuals who wish to address the board, the 30 minutes will be divided equally between the number of speakers. These time limits may be changed by a majority vote of the board members in attendance to extend the time for a specific item or speaker.
- **Personnel or Student Topic:** If you are planning to speak about a personnel or a student matter involving an individual, please understand that the district has a complaint policy and/or procedures to resolve such complaints and concerns. The Board requests that you follow the policy and procedures before addressing these matters with the Board. Board members will generally not respond to any questions you ask or comments about individual staff members or students.
- **General Rules:** This is a public meeting for the conduct of business. Comments from the audience while others are speaking will not be tolerated. Lewd, obscene, profane, slanderous, threatening and hostile conduct or statements and fighting words (words whose mere utterance entails a call to violence) will not be tolerated.
- **No Action by the Board:** The board will not act on any matter unless it is on the published agenda.

**Southern Welcomes a New Assistant Head of Maintenance  
for the 2022-2023 School Year**

Hi, my name is Dave Kaster. I grew up in Dubois and went school in Pawnee City. I like hunt, fish, go camping, and spend time with my family. I'm married and have two kids that both attend Southern Public Schools. We have lived in Wymore for 8 years.



## **Southern Welcomes a K-12 Media Specialist for the 2022-2023 School Year**

Hello Southern Raiders, my name is Chelesy Fralin and I am your new Media Specialist. I am a life-long resident of Beatrice, a devoted Husker, dirt-track race fan, and cherish my family every day. My husband, Matt, and I have been married for two years (he is the racecar driver). We have a little girl named Coraline, she will be four in June and she is our whole world. I have been in education for seven years and will be graduating with my master's degree in May from UNK. I am very excited to join the Southern Raiders family and to work with all of you next year. GO RAIDERS!



## **Southern Welcomes a new 6<sup>th</sup> Grade Teacher for the 2022-2023 School Year**

Hi, my name is Greg Iverson and I will be a new 6th grade teacher and Co-Head Track Coach at Southern. I graduated from Rock County High School and then graduated from Hastings College. My wife is Emily and we have two boys Gabriel (6) and Ezekiel (4). I enjoy hunting, fishing, Nebraska Football, and spending time with my family and friends.



## Letter of Resignation

Apr 14, 2022

Dr. Chris Proski  
Superintendent  
Southern Public Schools

Dr. Proski,

I am writing to inform you that I am resigning from my position as Elementary Special Education Teacher effective at the end of the 2021-2022 school year.

I am resigning my position because I accepted a teaching position at another school district. I am very grateful for the time that I have spent at Southern Public Schools and wish you all the best.

Sincerely,



Timothy Blecha

## **Annual Preschool Advisory Committee Meeting April 22, 2022**

**Present:** Chris Prosocki, Jerry Rempe, Amanda Freese, Annie Manley, Tiffany Henrichs, & Jamie Bachmann

Chris Prosocki called the meeting to order at 9:00 a.m.

### **Program Highlights – 3-Year-Old & 4-Year-Old Preschool Programs:**

- The infusion of a research-based Social-Emotional Learning (SEL) curriculum at the preschool level has been very successful for all of the preschool students. The teachers are excited to see the benefits in the years ahead when it is fully implemented in preschool through eighth grade. **Please Note:** Research has shown that the implementation of a research-based Social-Emotional Learning (SEL) curriculum increases student achievement scores by 11 points.
- The great partnership Southern Public Schools has with Beatrice Community Preschool when it comes to allowing our preschool staff to attend their trainings throughout a given school year.

### **Areas of Growth – 3-Year-Old & 4-Year-Old Preschool Programs:**

- With the bond election not passing last fall, this has led to limiting our 3-year-old preschool program to only 10 students because of size requirements (e.g., Not the allowable 20 students per preschool classroom). Research has shown time and time again, that for every \$1 invested in early childhood, it yields a \$16 dollar return.

### **Other Topics Discussed at the Meeting:**

- The school district plans to start partnering with the local Head Start preschool program in Wymore to help ensure all children will be kindergarten ready when they start attending Southern Public School (e.g., PBIS, Social-Emotional Learning, etc.).
- The committee also talked about the updated preschool handbooks and the social media/website communication outlets.
- The committee talked about the possibility of adding some special classes to the preschool schedule if the schedule permits it. Since the majority of special teachers are shared between both buildings, this idea may not be feasible to implement, but Jerry Rempe was going to explore this option in more detail.

Chris Prosocki adjourned the meeting at 9:45 a.m.

**RESOLUTION OF THE BOARD OF EDUCATION OF  
Southern School District  
403(b)/457(b) RESOLUTION**

WHEREAS, the Board of Education (the “Board”) of Southern School District (the “District”) has reviewed all applicable materials and desires to participate in the “ESSDACK Consortium 403(b)/457(b) Retirement Plan” (the “**Plan**”), for the purpose of providing an alternative retirement plan for the District that is in our employees’ best interests.

WHEREAS, we understand the Plan is intended to be considered as a qualified retirement arrangement under Section 403(b)/457(b) of the Internal Revenue Code and its applicable Regulations, as amended from time to time; and

WHEREAS, the District has the authority to adopt the Plan in the manner set forth below;

NOW THEREFORE BE IT

RESOLVED, that the District hereby agrees to be a participating employer in the ESSDACK Consortium 403(b)/457(b) Retirement Plan, to be effective as of the required implementation date as set forth under the Plan;

FURTHER RESOLVED, that the District’s Superintendent, and any such other employees and other designees he or she shall so appoint, is authorized to take whatever other actions are necessary to fully implement the Plan, including but not limited to the preparation of any applicable Plan documents, employer participation agreements or undertake such other needs or actions as are required to fully implement the Plan for our District’s use.

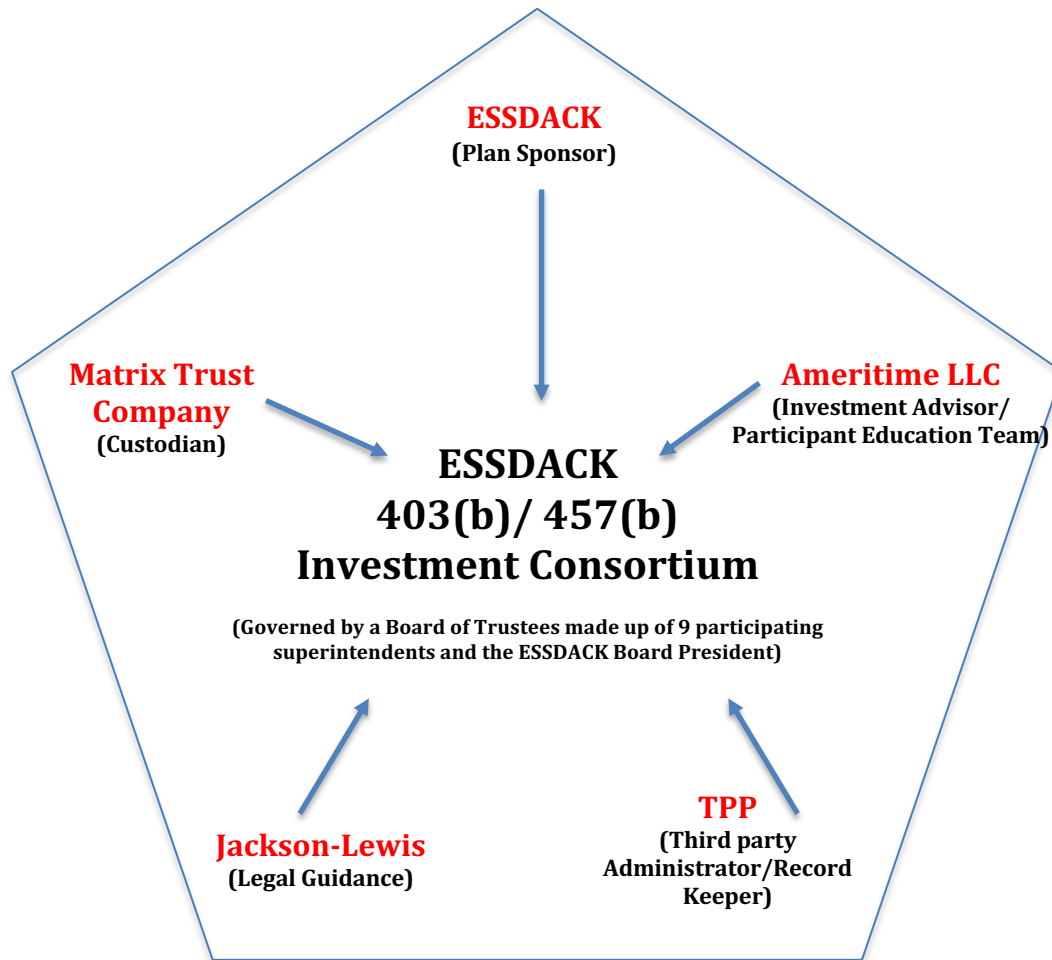
IN WITNESS WHEREOF, these resolutions are executed on, May 9, 2022.

CERTIFIED BY AND ATTESTED TO:

\_\_\_\_\_

\_\_\_\_\_  
Printed Name and Title of Signer

# ESSDACK 403(b)/457(b) Modular Plan



Securities offered through Securities America Inc. Member FINRA/SIPC, a Registered Investment Advisor. Advisory services offered through Securities America Advisors, Inc. Ameritime LLC, Compass Financial Resources, LLC. The Securities American companies are separate companies. ESSDACK, Ameritime LLC, TPP, Jackson-Lewis.

**OVERVIEW:** The ESSDACK 403(b) Investment Consortium offers a modular approach to retirement savings for educators. This approach not only brings the best of best together, it also allows for changes to any of the entities should they fail to perform.

**FEES:** The plan uses an open architecture platform that solely uses mutual funds for investment options. As such, there are no front-load or back-end fees etc. Unlike other investment tools, there are no hidden fees, nor are there any fees paid by the district. All fees are fully disclosed and are transparently charged against participant accounts. In fact, 12(b) 1 fees which are usually paid to the broker are actually folded back into the plan and used to pay part of the fees. Finally, as the funds under management have increased, fees have decreased.

**INVESTMENT OPTIONS:** As noted above, participants may select from a variety or mutual funds or they may select one of the investment models, designed to meet the needs of those who don't want to actively manage the funds in their account or for those who have specific investment risk tolerance. The mutual funds in the line-up are actively monitored by an Investment Advisor who makes recommendations to the Board of Trustees regarding any changes in the selected funds.

**EDUCATION:** At the heart of the ESSDACK 403(b) Investment Consortium is education aimed at helping educators understand their retirement taking into account their 403(b)savings, Social Security and of course the State Pension Plan. The education is available in face-to-face settings or virtually.

## **5045 Student Fees**

The school district shall provide free instruction in accordance with the Nebraska State Constitution and the Nebraska statutes. The district also provides activities, programs, and services that extend beyond the minimum level of constitutionally required free instruction. Under the Public Elementary and Secondary Student Fee Authorization Act, the district is permitted to charge students fees for these activities or to require students to provide specialized equipment and attire for certain purposes. This policy is subject to further interpretation or guidance by administrative or board regulations. Students are encouraged to contact their building administration, their teachers or their coaches, and sponsors for further specifics.

### **A. Definitions.**

- 1.** "Students" means students, their parents, guardians or other legal representatives.
- 2.** "Extracurricular activities" means student activities or organizations that (1) are supervised or administered by the district; (2) do not count toward graduation or advancement between grades; and (3) are not otherwise required by the district.
- 3.** "Post-secondary education costs" means tuition and other fees associated with obtaining credit from a post-secondary educational institution.

### **B. Listing of Fees Charged by this District.**

#### **1. Guidelines for Clothing Required for Specified Courses and Activities.**

Students are responsible for complying with the district's grooming and attire guidelines and for furnishing all clothing required for any special programs, courses or activities in which they participate. The teacher, coach, or sponsor of the activity will provide students with written guidelines that detail any special clothing requirements and explain why the special clothing is required for the specific program, course or activity.

## **2. Safety Equipment and Attire.**

The district will provide students with all safety equipment and attire that is required by law. Building administrators will assure that (a) such equipment is available in the appropriate classes and areas of the school buildings, (b) teachers are directed to instruct students in the use of such devices, and (c) students use the devices as required. Students are responsible for using the devices safely and as instructed.

## **3. Personal or Consumable Items.**

The district does not provide students with personal or consumable items for participation in courses and activities including, but not limited to, pencils, paper, pens, erasers and notebooks. Students who wish to supply their own personal or consumable items may do so, as long as those items comply with the requirements of the district. The district will provide students with facilities, equipment, materials and supplies, including books. Students are responsible for the careful and appropriate use of such property. Students will be charged for damage to school property caused by the student and will be held responsible for the reasonable replacement cost of any school property that they lose.

## **4. Materials Required for Course Projects.**

The district will provide students with the materials necessary to complete all basic curricular projects. In courses where students choose to produce a project that requires materials beyond the basic materials provided by the district, the students will furnish the materials, purchase the materials from the school, or purchase the materials from an outside vendor with an order form provided by the school.

## **5. Technological Devices**

The district will provide students with the technological devices necessary to complete all basic curricular projects. To the extent that a student is not required by the district's curriculum to utilize a device off district property, the district may charge students a convenience fee to take the device off district property. The maximum dollar amount of this convenience fee charged by the district will be \$50.00.

As with all school property, students may be charged for damage to such devices. To protect against such potential losses, students and parents may, but are not required, to purchase insurance coverage for the devices.

## 6. Extracurricular Activities.

The district may charge students a fee to participate in extracurricular activities to cover the district's reasonable costs in offering such activities. The district may require students to furnish specialized equipment and clothing that is required for participation in extracurricular activities, or may charge a reasonable fee for the use of district-owned equipment or attire. Attached to this policy is a list of the fees charged for particular activities. The coach or sponsor will provide students with additional written guidelines detailing the fees charged, the equipment and/or clothing required, or the usage fee charged. The guidelines will explain the reasons that fees, equipment and/or clothing are required for the activity.

The following list details the maximum dollar amount of all extracurricular activities fees and the specifications for any equipment or attire required for participation in extracurricular activities:

Student activity card (covers admission to all extracurricular events)	\$30.00
Student participation fee (required of all students who participate in athletics and/or other extracurricular activities)	\$0
Future Business Leaders of America	\$100.00
National Honor Society	\$100.00
Cheerleading, Drill Team, Flag Corps  Students must purchase uniforms and shoes selected by the sponsor and/or student group. The maximum dollar amount charged by the school district for these items will be:	\$350.00
Football  Students must provide their own football shoes, undergarments, and	

mouthguards	\$0
Golf Students must provide their own golf shoes, undergarments, and clubs	\$0
Softball Students must provide their own shoes, gloves, and undergarments	\$0
Track, Volleyball, and Wrestling Students must provide their own shoes and undergarments	\$0
Science Club	\$50.00
Art Club	\$50.00
Future Farmers of America Students must purchase their own jackets and pay dues	\$200.00
Industrial Technology Classes	\$200.00
Spanish Club	\$50.00

**7. Post-Secondary Education Costs.**

Some students enroll in postsecondary courses while still enrolled in the district’s high school. As a general rule, students must pay all costs associated with such post-secondary courses. However, for a course in which students receive high school credit or a course being taken as part of an approved accelerated or differentiated curriculum program, the district shall offer the course without charge for tuition, transportation, books, or other fees. Students who chose to apply for post-secondary education credit for these courses must pay tuition and all other fees associated with obtaining credits from a post-secondary educational institution.

## **8. Transportation Costs.**

The district will charge students reasonable fees for transportation services provided by the district to the extent permitted by federal and state statutes and regulations.

The maximum dollar amount of the transportation fee charged by this district shall be \$100.00.

## **9. Copies of Student Files or Records.**

The district will charge a fee for making copies of a student's files or records for the parents or guardians of such student. The Superintendent or the Superintendent's designee shall establish a schedule of student record fees. Parents of students have the right to inspect and review the students' files or records without the payment of a fee, and the district shall not charge a fee to search for or retrieve any student's files or records.

The district will charge a fee of \$0.15 per page for reproduction of student records.

## **10. Participation in Before-and-After-School or Pre-Kindergarten Services.**

The district will charge reasonable fees for participation in before-and-after school or pre-kindergarten services offered by the district pursuant to statute.

The maximum dollar amount charged by the district for these services shall be \$0.

## **11. Participation in Summer School or Night School.**

The district will charge reasonable fees for participation in summer school or night school and may charge reasonable fees for correspondence courses.

The maximum dollar amount charged by the district for summer and night school shall be \$0.

## **12. Charges for Food Consumed by Students.**

The district will charge for items that students purchase from the district's breakfast and lunch programs. The fees charged for these items will be set according to applicable federal and state statutes and regulations. The district will charge students for the cost of food, beverages, and the like that students purchase from a school store, vending machine, booster club or from similar sources. Students may be required to bring money or food for field trip lunches and similar activities.

The maximum dollar amount charged by the district for the breakfast and lunch programs is as follows:

- Breakfast Program – Grades PK-12
  - Regular Price \$2.15
  - Reduced Price \$0.30
  
- Lunch Program – Grades PK-6
  - Regular Price \$3.05
  - Reduced Price \$0.40
  
- Lunch Program – Grades 7-12
  - Regular Price \$3.15
  - Reduced Price \$0.40

**13. Charges for Musical Extracurricular Activities.**

Students who qualify for fee waivers under this policy will be provided, at no charge, the use of a musical instrument in optional music courses that are not extracurricular activities. For musical extracurricular activities, the school district will require students to provide the following equipment and/or attire:

Band	<p>The school will provide students with an instrument, along with supplies to maintain and play the instrument. Instruments will be supplied on a first come, first serve basis based on available inventory.</p> <p>Band Uniforms: The school will provide band uniforms, shoes, and hats free of charge to high school students.</p>
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	Stage Band: The school will provide a stage band t-shirt. Students must provide black shoes, black socks, and black pants.
Swing Choir	Students must purchase outfits and shoes selected by the sponsor and/or student group. The maximum dollar amount charged by the district for these materials will be \$200.00

**14. Contributions for Junior and Senior Class Extracurricular Activities.**

Students are eligible to participate in a number of unique extracurricular activities during their last two years in high school, including prom, various senior recognitions, and graduation. In order to fund these extracurricular activities, the school district will ask each student to make a contribution to their class’s fund. This contribution is completely voluntary. Students who chose not to contribute to the class fund are still eligible to participate in the extra activities. The suggested donation to the class fund will be \$25.00.

**C. Waiver Policy.**

Students who qualify for free or reduced-price lunches under United States Department of Agriculture child nutrition programs shall be provided a fee waiver or be provided the necessary materials or equipment without charge for (1) participation in extracurricular activities, (2) materials for course projects, and (3) the use of a musical instrument in optional music courses that are not extracurricular activities. Actual participation in the free or reduced-price lunch program is not required to qualify for the waivers provided in this section. The district is not obligated to provide any particular type or quality of equipment or other material to eligible students. Students who wish to be considered for waiver of a particular fee must submit a completed fee waiver application to their building principal.

**D. Distribution of Policy.**

This policy will be published in the Student Handbook or its equivalent that will be provided to students at no cost.

**E. Voluntary Contributions to Defray Costs.**

The district will, when appropriate, request donations of money, materials, equipment or attire from parents, guardians and other members of the community to defray the costs of providing certain services and activities to students. These requests are not requirements and staff members of the district are directed to clearly communicate that fact to students, parents and patrons.

**F. Fund-Raising Activities**

Students may be permitted or required to engage in fund-raising activities to support various curricular and extracurricular activities in which they participate. Students who decline to participate in fund-raising activities are not eligible under this policy for waiver of the costs or fees which the fund-raising activity was meant to defray.

**G. Student Fee Fund.**

The school board hereby establishes a Student Fee Fund. The Student Fee Fund shall be a separate school district fund that will not be funded by tax revenue, and that will serve a depository for all monies collected from students for (1) participation in extracurricular activities, (2) post-secondary education costs, and (3) summer school or night school courses. Monies in the Student Fee Fund shall be expended only for the purposes for which they were collected from students.

Adopted on: 1-14-2019

Revised on: 6-14-2021

Reviewed on: \_\_\_\_\_

## 5018

### Parent and Guardian Involvement In Education Practices

The school district recognizes the importance of parental and guardian involvement in the education of their children. The school district will take the following steps to ensure that the rights of parents and guardians to participate in the education of their children are preserved.

1. Parents/Guardians will be provided access, as described in district procedures, to district-approved textbooks and other curricular materials and tests used in the district upon request.
  - a. A parental request to review specific approved textbooks and other district- or building-approved curricular materials (written, visual, and audio) should be made to the principal of the building where the textbooks and curriculum materials are used.
  - b. Parents may check out textbooks and may review curricular materials such as video and audio recordings within a time frame determined by the building principal to prevent disruption of the instructional process.
  - c. A parental request to review specific standardized and criterion-referenced tests used in the district should be made in writing to the building principal. Copies of the most recent tests used in the district will be available for parent review. Parents wishing to review statewide assessments will be provided with sample questions and a copy of a practice test, but will not be provided with copies of the actual assessment due to testing security. In the case of other secure tests such as the ACT, parents must contact the publisher to obtain copies of the test.
2. Parents/Guardians will be permitted, within district procedures, to attend and observe courses, assemblies, counseling sessions, and other instructional activities.
  - a. Parents/guardians are invited to make appointments with the building principal to visit classes, assemblies and other instructional activities. The principal shall give permission after determining that parental/guardian observation would not disrupt the activity. Observations that last more than 60 minutes or occur on consecutive days are typically disruptive and will not be permitted absent unusual circumstances, in the sole discretion of the building principal.

- b. Parents/guardians may contact the building principal to request permission to attend counseling sessions in which their child is involved.
- 3. Parents/guardians will be permitted, within district procedures, to ask that their children be excused from school experiences that parents find objectionable.
  - a. Building principals may excuse a student from any single school experience at the parent's written request.
  - b. When appropriate, alternative experiences will be provided for the student by the school.
- 4. Parents/guardians will be informed through the student handbook and district policies of the manner that the district will provide access to records of students.
- 5. Parents/guardians will be informed of the standardized and criterion-referenced district testing program. Parents may request additional information from the building principal.
- 6. Parents/guardians will be informed of the circumstances under which they may opt-out of state and federal assessments.
  - a. In accordance with federal law, at the beginning of the school year, the District shall provide notice of the right to request a copy of this policy to parents/guardians of students attending schools receiving Title I funds. The District will provide a copy of this policy to a requesting parent in a timely manner.

- b. State Assessments

State and federal law simultaneously require students to take state assessments, with few exceptions, but also permit parents or guardians to request to opt their students out of these assessments. Approval of opt out requests is contrary to the mandatory testing laws, so the District cannot "approve" the request. Parents who do not present their child for testing will result in the child receiving the lowest score possible on the assessment.

c. National Assessment of Educational Progress

As a condition of receiving federal funds, the District participates in the National Assessment of Educational Progress (NAEP). To help ensure that the District has a representative sample of students taking the NAEP, which will allow the District to assess the quality and effectiveness of its programming on a national level, the District strongly encourages all eligible students to participate. However, student participation in NAEP is voluntary.

The District shall provide parents/guardians of eligible students with reasonable notice prior to the exam being administered. Parents/guardians wishing to opt their students out of the NAEP assessment must notify the district in writing at least three days prior to the exam date to ensure that the District can coordinate supervision and alternative activities for students who have opted out.

7. Parents/guardians will be notified of their right to remove their children from surveys prior to district participation in surveys.
  - a. The principal must approve all surveys intended to gather information from students before they are administered to students.
  - b. Students' participation in surveys is voluntary. Parents/guardians may restrict their child from participating in any survey.

Adopted on: 12-10-2018

Revised on: 10-12-2020

Reviewed on: 6-14-2021

## **5057**

### **District Title I Parent and Family Engagement Policy**

The school district will jointly develop with parents a School-Parent-Student Compact that outlines how the parents, school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards.

The written District Parent and Family Engagement Policy will be jointly developed and distributed to parents and family members of participating children and the local community in an understandable format and to the extent practicable, in a language the parents can understand. An annual evaluation of the content and effectiveness of the Parent and Family Engagement Policy will be used to design evidence-based strategies for more effective parental involvement, to revise the Parent and Family Engagement Policy and to remove barriers to participation.

The school district recognizes the unique needs of students who are being served in its Title I program, and the importance of parent and family engagement in the Title I program. Parent and family engagement in the Title I Program shall include, but is not limited to:

1. An annual meeting to which all parents of participating children will be invited to inform parents of their school's participation under this part, to explain the requirements of this part, and the right of the parents to be involved. Invitations may take the form of notes sent with students or announcements in the school newsletter. Additional meetings may be scheduled, based upon need and interest for such meetings.
2. An explanation of the details for the child's and parents' participation, including but not limited to: curriculum objectives, the forms of academic assessment used to measure student progress and the achievement levels of the challenging State academic standards, type and extent of participation, parental input in educational decisions, coordination and integration with other Federal, State, and district programs, and evaluations of progress.
3. Opportunities for participation in parent involvement activities such as training to help parents work with their children to

improve achievement. A goal of these parent activities is to provide parents with opportunities to participate in decisions relating to the education of their students, where appropriate.

4. The district will, to the extent practicable, provide parents of limited English proficiency, parents with disabilities, parents with limited literacy, are economically disadvantaged, are of a racial or minority background or parents of migratory children with opportunities for involvement in the Title I Program. Communication to parents about student progress and the district's other Title I Program communications will be provided in the language used in the home to the extent practicable. Responses to parent concerns will be provided in a timely manner.
5. Opportunities for parent-teacher conferences, in addition to those regularly scheduled by the school district, if requested by the parents or as deemed necessary by school district staff.
6. The district will coordinate and integrate parental involvement programs and activities with other programs in the community. These may include cooperation with other community programs such as Head Start and preschools and other community services such as the public library.
7. Educate teachers, specialized instructional support personnel, principals, and other school leaders, with the assistance of parents in the value and utility of contributions of parents, how to reach out to, communicate with and work with parents as equal partners.

This policy shall be reviewed annually at the annual meeting where concerned parties can have a conversation about possible changes to the Parent and Family Engagement Policy.

Adopted on: 1-14-2019

Revised on: \_\_\_\_\_

Reviewed on: 6-14-2021