



Schuyler Community Schools
Schuyler Administration Meeting @ SMS Conference Room
Tuesday, August 25, 2015 9:00 AM
Schuyler Administration Meeting @ SMS Conference Room
401 Adam Street
Schuyler, NE 68661-2400

I. Discussion Items

1. **Book Review:** "Real Talk" Chapters 5 and 6.
2. **AQUESTT EBA questionnaire:** Principals and superintendents need to complete this survey.
3. **Suicide prevention:** All staff must participate in this activity.
4. **Professional Development Activities:** Please make sure you update your teacher professional development folders in your office. Remind all teachers that hours taken for advancement must be submitted to Marlene on or before September 10th. We will work through professional development priorities for the month of September.
5. **Friday Substitute Teacher Pay:** Our regular substitute teacher pay for a full day is \$125. 1:30 Friday dismissal will be paid at \$100 per day. Substitute teachers will be dismissed at 1:30 with students on Fridays.
6. **Teacher Observation Schedule:** Building principals and Activities Directors, please complete your August observation logs reflecting the teachers and coaches you observed in August. Your September observation schedules are due on Tuesday, September 1st.
7. **Purchase Orders:** Please use the filemaker purchase order system. Make sure when you submit or approve a purchase order that the form is filled out completely.
8. **Title II Services:** I signed a contract with ESU 7 for Title Services.