



Schuyler Community Schools
Technology Staff Meeting
Tuesday, January 13, 2015 11:00 AM
Technology Staff Meeting @ SMS Conference Room
401 Adam Street
Schuyler, NE 68661-2400

I. Discussion Items

- 1. Teacher Requisitions:** Coop Purchase and catalogs will open on February 2nd and will be due on April 1st. Other staff requisitions (filemaker) will be open January 18th and due on May 1st. Sally Jakub and I will update the vendor list for 2015-16 this week, so staff can begin using the system on January 19th.
- 2. Tech-it:** We clarified "what is a Tech-it and what do we, as a technology team, log or just respond to. It was decided that if someone is sending an email, it should be logged into the system. The team stated that they believed the program was working well, they just needed to make sure staff used the system to request support. We also discussed the need to complete the replacement cycle in the system. This replacement cycle should address all technology in the district (desktop computers, laptops, iPads, printers, copiers, projectors, etc...). Jeff Droge explained that he had identified the replacements for the summer of 2015, but had not completed future years. He will have his team get this completed.
- 3. Website:** Kady reported that she had met with the Foundation representatives on the Foundation and Alumni sites. She is waiting for principals and program directors to meet with her on changes to their webpages.
- 4. Strategic Planning:** Dr. Hoelsing shared the staff/community priorities and a form representing all programs currently developed and implemented. Kady Arps will assist with the development of the presentation for the Senior Center on January 26th. We visited about the Cargill parent input day on January 27th and the possibility of participating in tours at the Cargill facility. We also visited briefly about the community leaders retreat on February 2nd.
- 5. Technology Wi-Fi Networks:** Jeff Droge explained the RFP process for accessing future erate funds for internal Wi-Fi connections. This is due Thursday, January 15th.
- 6. Keivn Honeycutt Workshops:** Kevin Honeycutt will be here on January 29th and 30th to do workshops with the middle and high school students on Thursday, parents on Thursday night, and staff on Friday afternoon. We are leaving Friday morning open for special classroom visitations. The principals and Mr. Droge will work to finalize the schedule and the technology staff will organize the program.
- 7. APL Workshop:** The SCHS staff and selected individuals from the other buildings will be participating in APL training on February 3rd at the SCHS east gym. The program will run from 8:00 to 4:00.

