



Schuyler Community Schools  
Food Service Meeting  
Thursday, September 18, 2014 2:00 PM  
Food Service Meeting @ SCHS Library Annex  
120 W. 20th St.  
Schuyler, NE 68661-2400

I. Discussion Items

**Meeting Attendees:** Vicki Mefford, Pat Mushman, Carol Hastings, Jamie Ramirez, Jeff Andel, Joy Jenkins, Marlene Hartman, Shelley Friesz, Dave Gibbons, Stephen Grammer, Bill Comley, Dr. Hoelsing,

1. **Budget/Finance Review:** We reviewed the 2013-14 finance report. Expenditures for the year exceeded revenue by \$2,977.89.
2. **Breakfast Program:** Our number of participants at each level exceeds our September numbers at this point. We will continue to monitor our bus students to make sure those riding from the middle school have an opportunity to participate if they want to. We will also continue to monitor those being picked up at the high school and preschool buildings.
3. **Lunch Program:** Student participation in the food service program at all buildings seems to remain constant. With our increase in student enrollment, we are serving more students on a daily basis than in previous years.
4. **Afterschool Snack Program:** Jeff Andel is working with the Afterschool Director to provide a snack as part of the 21st Century Program. He is also working with our vendors on supporting this program in addition to the grant program.
5. **October Parent-Teacher Conference Program:** Jeff Andel reported that he is working with our vendors on organizing a food show for the October Parent-Teacher Conference. He will provide an update at our monthly meeting in October.
6. **Safety Program:** Due to our high mod rate for workman's comp. insurance, we will be offering a training program through our insurance company to educate our staff in workplace safety. Dave Gibbons will be arranging the program and setting up training sessions for staff.

**SCHUYLER COMMUNITY SCHOOLS**  
**LUNCH PROGRAM**  
**BUDGET TO ACTUAL**  
**FISCAL YEAR 2014**

	<b>Budget</b>	<b>August</b>	<b>YTD Actual</b>	<b>% of Budget</b>
<b>Receipts:</b>	<b>2013-14</b>	<b>2014</b>	<b>2013-14</b>	
Sale of Meals	210000.00	16172.75	154890.52	73.76%
Summer Lunch meals	0.00		0.00	
Interest	200.00	0.52	9.08	4.54%
State Reimbursement	7500.00	9688.48	15149.67	202.00%
Federal Reimbursement	664000.00		705981.67	106.32%
Other Non-Revenue Income	10000.00	28.80	5837.30	58.37%
Transfer	76886.00		0.00	0.00%
Non-program receipts	<u>0.00</u>			0.00%
<b>Total Receipts</b>	<b><u>968586.00</u></b>	<b><u>25890.55</u></b>	<b><u>881,868.24</u></b>	<b><u>91.05%</u></b>
<b>Beginning Cash</b>	58265.00			
<b>Transfer between accts</b>				
<b>Total Receipts &amp; Beg. Cash</b>	<b><u>1026851.00</u></b>			
<b>Expenditures</b>				
Regular Salaries	374851.00	19341.70	277538.52	74.04%
Subs	10000.00		4823.93	48.24%
Employee Benefits	150000.00	9827.01	121357.08	80.90%
Contracted Services	5000.00		4466.02	89.32%
Gas & Van Service	3500.00		3207.30	91.64%
Food	450000.00	1263.31	435905.27	96.87%
Supplies & Materials	30000.00	1493.00	34388.83	114.63%
Equipment	0.00		183.05	
Miscellaneous	3500.00		2976.13	85.03%
Non-program Expenditures	<u>0.00</u>		<u>0.00</u>	0.00%
<b>Total Expenditures</b>	<b><u>1026851.00</u></b>	<b><u>31925.02</u></b>	<b><u>884,846.13</u></b>	<b><u>86.17%</u></b>
<b>Necessary Cash Reserves</b>	<b>0.00</b>			
<b>TOTAL REQUIREMENTS</b>	<b><u>1026851.00</u></b>			
<b>Transfers back between accts</b>				
<b>Revenue over Expenses</b>		<b>(6,034.47)</b>	<b>(2,977.89)</b>	

SCHUYLER COMMUNITY SCHOOLS

LUNCH PROGRAM

BUDGET TO ACTUAL

FISCAL YEAR 2014

	Budget 2013-14	August 2014	July 2014	June 2014	May 2014	April 2014	March 2014	February 2014	January 2014	December 2013	November 2013	October 2013	September 2013	YTD Actual 2013-14	% of Budget
<b>Receipts:</b>															
Sale of Meals	210000.00	16172.75		50.74	7529.21	14274.10	15939.04	15389.65	18248.06	10484.26	19864.81	18891.70	18046.20	154880.52	73.76%
Summer Lunch meals	0.00							0.00						0.00	
Interest	200.00	0.52	0.70	0.78	0.93	0.91	0.88	0.75	0.79	0.71	0.75	0.70	0.66	9.08	4.54%
State Reimbursement	7500.00	9688.48		1204.57		971.15		3285.47						15149.67	202.00%
Federal Reimbursement	664000.00		10872.51	43535.01	78444.63	78398.90	68691.52	75786.01	54271.61	79053.76	84724.78	80779.11	51423.83	705981.67	106.32%
Other Non-Revenue Income	10000.00	28.80	2554.88		1103.14	87.30	712.50	296.96	18.62	25.00	94.89	530.32	384.89	5837.30	58.37%
Transfer	76886.00														
Non-program receipts	0.00													0.00	0.00%
<b>Total Receipts</b>	<b>968586.00</b>	<b>25890.55</b>	<b>13428.09</b>	<b>44791.10</b>	<b>87077.91</b>	<b>93732.36</b>	<b>85343.94</b>	<b>94758.84</b>	<b>72539.08</b>	<b>89563.73</b>	<b>104685.23</b>	<b>100201.83</b>	<b>69855.58</b>	<b>881,868.24</b>	<b>91.05%</b>
Beginning Cash	58265.00														
Transfer between accts															
<b>Total Receipts &amp; Beg. Cash</b>	<b>1026851.00</b>														
<b>Expenditures</b>															
Regular Salaries	374851.00	19341.70	19012.34	21554.42	24685.82	24632.16	24270.10	25452.28	23536.26	24572.05	25142.21	24468.13	20871.05	277538.52	74.04%
Subs	10000.00			311.81	767.09	759.14	240.19	322.86	240.79	449.88	90.14	840.09	801.94	4823.93	48.24%
Employee Benefits	150000.00	9827.01	9796.47	10136.35	10198.71	10190.04	10194.00	10401.65	10118.01	10240.89	10346.03	10237.05	9670.87	121357.08	80.90%
Contracted Services	5000.00		1553.64	22.30	44.30	44.60	2096.82	44.60	46.40	44.30	65.40	44.00	459.66	4466.02	89.32%
Gas & Van Service	3500.00		55.42	165.71	407.71	435.24	170.48	504.07	170.32	334.50	383.35	288.50	292.00	3207.30	91.64%
Food	450000.00	1263.31	2273.59	15142.99	46521.93	52779.00	43742.85	46026.11	32002.86	47105.24	62412.36	47640.26	38994.77	435905.27	96.87%
Supplies & Materials	30000.00	1493.00	302.84	2512.22	7222.64	2559.64	2416.27	6348.89	1383.86	936.75	4285.08	2242.69	2684.95	34388.83	114.63%
Equipment	0.00			0.00			183.05						0.00	183.05	
Miscellaneous	3500.00		1056.82	516.67	1045.25		0.00	222.50	0.00	40.00		94.89	0.00	2976.13	85.03%
Non-program Expenditures	0.00			0.00			0.00		0.00					0.00	0.00%
<b>Total Expenditures</b>	<b>1026851.00</b>	<b>31925.02</b>	<b>34051.12</b>	<b>50362.47</b>	<b>90893.45</b>	<b>91399.82</b>	<b>83313.76</b>	<b>89322.96</b>	<b>67498.50</b>	<b>83723.61</b>	<b>102724.57</b>	<b>85855.61</b>	<b>73775.24</b>	<b>884,846.13</b>	<b>86.17%</b>
Necessary Cash Reserves	0.00														
<b>TOTAL REQUIREMENTS</b>	<b>1026851.00</b>														
Transfers back between accts															
Revenue over Expenses		(6,034.47)	(20,623.03)	(5,571.37)	(3,815.54)	2,332.54	2,030.18	5,435.88	5,040.58	5,840.12	1,960.66	14,346.22	(3,919.66)	(2,977.89)	

BUDGET STATEMENT AND CERTIFICATION OF TAX

County-District #

19-0123

Line No.	SCHOOL LUNCH FUND	Object/ Source Number	ACTUAL 9-1-2012 to 8-31-2013 (Column 1)	ACTUAL/ESTIMATED 9-1-2013 to 8-31-2014 (Column 2)	ADOPTED 9-1-2014 to 8-31-2015 (Column 3)
1	DISBURSEMENTS & TRANSFERS				
2	Salaries	100	773,435.00	384,851.00	384,851.00
3	Employee Benefits	200		150,000.00	150,000.00
4	Purchased Services	300		5,000.00	5,000.00
5	Supplies & Materials (Excluding Food)	400		30,000.00	30,000.00
6	Food	470		450,000.00	450,000.00
7	Capital Outlay (New & Replacement)	500			
8	ARRA:School Lunch Equipment	500			
9	Other Expenditures			7,000.00	7,000.00
10					
11	Transfers to General Fund	755			
12	Total Disbursements & Transfers		773,435.00	1,026,851.00	
13	TOTAL BUDGET OF DISBURSEMENTS & TRANSFERS				1,026,851.00
14	NECESSARY CASH RESERVE				
15	TOTAL REQUIREMENTS				1,026,851.00
16	BEGINNING BALANCES, RECEIPTS, & TRANSFERS				
17	Cash Balance, 9-1		41,494.00	61,186.00	82,921.00
18	Investments, 9-1				
19	Total Beginning Balance		41,494.00	61,186.00	82,921.00
20	LOCAL SOURCES				
21	Interest	1410	24.00	200.00	200.00
22	Sale of Lunches/Milk	1720	165,466.00	210,000.00	210,000.00
23				10,000.00	10,000.00
24	STATE SOURCES				
25	State Reimbursement	3150	4,325.00	7,500.00	7,500.00
26					
27	FEDERAL SOURCES				
28	Federal Reimbursement	4800	619,549.00	664,000.00	664,000.00
29	ARRA:School Lunch Equipment	4840			
30	NON-REVENUE SOURCES				
31	Transfers from General Fund	5500	3,763.00	76,886.00	52,230.00
32	Re-Appropriated Funds			80,000.00	
33	TOTAL RESOURCES AVAILABLE		834,621.00	1,109,772.00	1,026,851.00
34	Less: Disbursements & Transfers		773,435.00	1,026,851.00	
35	BALANCE FORWARD		61,186.00	82,921.00	

NOTE: To present a balanced budget, TOTAL RESOURCES AVAILABLE on line 33 must agree with TOTAL REQUIREMENTS on line 15 in the Adopted Column.