



Schuyler Community Schools
SCS Administration Meeting
Tuesday, August 26, 2014 9:00 AM
SCS Administration Meeting @ SMS Conference Room
120 W. 20th St.
Schuyler, NE 68661-2400

- I. Discussion Items
 1. **Teacher Observation Schedule:** Building principals and Activities Directors, please complete your August observation logs reflecting the teachers and coaches you observed in August. Your September observation schedules are due on Tuesday, September 2nd.
 2. **Monthly Program Meeting Schedule:** Dr. Hoelsing will distribute the September meeting schedule for approval at the meeting. Please bring your calendars to make sure we avoid as many conflicts as possible.
 3. **Friday Substitute Teacher Pay:** Our regular substitute teacher pay for a full day is \$125. 1:30 Friday dismissal will be paid at \$100 per day. Substitute teachers will be dismissed at 1:30 with students on Fridays.
 4. **Bus Program:** We will begin the before and after school bus program after Labor Day. Elementary and Pre-school children riding the bus must be signed up prior to riding. We will discuss any other logistics at the meeting. Robin Burton passed his bus test on Monday!!! Give him an "Atta Boy"!
 5. **Student Fees:** Attached are the student fees forms we are using for the 2014-15 school year. All fees must be approved by the supervising administrator and posted for waiver request if "required".
 6. **Preschool Opening:** We are delaying the start of the preschool program until Monday, September 8th. They will begin moving the classrooms this week and have next week to finalize their classrooms.
 7. **Behavior Programs:** Our focus for behavior this school year is "**if you want it, teach it**". Nothing in the handbook that outlines protocol for the administrative management of behavior has changed. Mainly, because we had nothing to change it to. We also agreed, that our focus as an administrative team was to support teachers in classroom management and teaching student behavior. In theory it sounds great, in practice it is even better! Schools who have successfully made this change have seen a decrease in student/staff aggression, an increase in staff morale, increased confidence in staff members to take charge in their classrooms, and eventually, increased student performance. While this is a K-12 program, our focus is at the middle and high

school levels during the first semester of the 2014-15 school year. If we need handbook changes at semester to allow you to fully implement the program, I would be more than happy to present your successes and recommendations to the board of education at that time.

8. Professional Development Activities: Please make sure you update your teacher professional development folders in your office. Remind all teachers that hours taken for advancement must be submitted to Marlene on or before September 10th. We will work through professional development priorities for the month of September. Dave Gibbons will demonstrate the professional development video site and make sure you can access the videos.

◀ Today ▶		September 2014					
Sun	Mon	Tue	Wed	Thu	Fri	Sat	
24	25	26	27	28	29	30	
<ul style="list-style-type: none"> Morning Mass Dentist appt District Level Admin. Meeting Board Special Meeting 	<ul style="list-style-type: none"> Morning Mass SCS Admin. MEETING @ SMS Meeting @ Pekny and Assoc. 	<ul style="list-style-type: none"> Morning Mass All Makes - Omaha Rotary Club Meeting Larriane Polk Meeting 	<ul style="list-style-type: none"> Morning Mass 	<ul style="list-style-type: none"> Morning Mass 			
31	September 1	2	3	4	5	6	
Labor Day	<ul style="list-style-type: none"> SCS Admin. MEETING @ SMS Special Programs Meeting 	<ul style="list-style-type: none"> District School Improvement Meeting Conference Meeting in York 	<ul style="list-style-type: none"> Dentist appt Central office meeting 	<ul style="list-style-type: none"> Homecoming Activities 			
7	8	9	10	11	12	13	
<ul style="list-style-type: none"> Directors' Meeting @ Central Office Schuyler School Board Meeting 	<ul style="list-style-type: none"> Colfax County Health Meeting SCS Admin. MEETING @ SMS After School Program Meeting Technology Staff Meeting 	<ul style="list-style-type: none"> SCD Meeting Labor Relations Meeting in Lincoln 	<ul style="list-style-type: none"> Labor Relations Meeting in Lincoln 	<ul style="list-style-type: none"> Dan Gone All Day Dentist appt 			
14	15	16	17	18	19	20	
<ul style="list-style-type: none"> Directors' Meeting @ Central Office 	<ul style="list-style-type: none"> SCS Admin. MEETING @ SMS 	<ul style="list-style-type: none"> NASB Area Membership Meeting @ Norfolk 	<ul style="list-style-type: none"> Central office meeting Food Service Meeting 	<ul style="list-style-type: none"> Alternative Education Staff Meeting Certificated Staff Building Rep Meeting 			
21	22	23	24	25	26	27	
<ul style="list-style-type: none"> Directors' Meeting @ Central Office 	<ul style="list-style-type: none"> ESU 7 Advisory Meeting SCS Admin. MEETING @ SMS 	<ul style="list-style-type: none"> Maintenance/Transportation Meeting 		<ul style="list-style-type: none"> Support Staff Monthly Meeting Warrior Wellness Committee Meeting 			
28	29	30	October 1	2	3	4	
<ul style="list-style-type: none"> Directors' Meeting @ Central Office 	<ul style="list-style-type: none"> SCS Admin. MEETING @ SMS 	<ul style="list-style-type: none"> District School Improvement Meeting 	<ul style="list-style-type: none"> Central office meeting 	<ul style="list-style-type: none"> Alternative Education Staff Meeting Certificated Staff Building Rep Meeting 			

**SCHUYLER COMMUNITY SCHOOLS
Student Fees Request Form**

Schuyler Community School's general policy is to provide for free instruction in accordance with the provisions of the Nebraska Constitution. In addition to the courses required by state law or regulation, the district also provides activities, programs, and services to children, which extend beyond the minimum level of required free instruction.

Under the requirements of the Public Elementary and Secondary Student Fee Authorization Act, the district's student fee policy provides waivers for dues, fees, transportation, materials, supplies and equipment for students who qualify for free or reduced-price lunches under United States Department of Agriculture child nutrition programs. Students or their parents must request a fee waiver and receive approval by administration prior to participating in or attending the activity, and prior to purchase of the materials. Upon approval, the administration shall apply a standard equitable to those purchased or acquired by comparable students.

1. Course/Project/Activity: _____
2. Fees Requested: _____ Date: _____
3. Transportation to: _____ Date: _____
4. Supplies and/or Equipment
 - A. _____ Cost: _____
 - B. _____ Cost: _____
 - C. _____ Cost: _____

Required

Optional

Teacher/Sponsor/Coach (printed) _____

Teacher/Sponsor/Coach (Signature): _____

Date of Request: _____ Date of Activity: _____

For more information contact:

Pre School or Elementary School: (402) 352-

Rural Attendance Centers: (402)

Schuyler Middle School: (402) 352-

Scnuylar Central High School (402) 352-

Request Approved

Request Denied

Administrator Signature: _____ Date: _____

**SCHUYLER COMMUNITY SCHOOLS
STUDENT FEE WAIVER**

Dear Parent/Guardian,

The information you gave on your Free and Reduced Price School Meals Application may be shared with the following requested programs for which your children may qualify for financial assistance. Completing this waiver will not affect your child/children's free or reduced priced school meals status.

I give permission to school officials to share information from my Free and Reduced Price School Meals Application in accordance with the Public Elementary and Secondary Student Fee Authorization Act. I also request a Waiver, consistent with Section 12 of the District Student Fees Policy, for fees, transportation, and/or materials and equipment as listed below:

1. Course/Project/Activity: _____
2. Fees Requested: _____ Date: _____
3. Transportation to: _____ Date: _____
4. Supplies and/or Equipment
 - A. _____ Cost: _____
 - B. _____ Cost: _____

Child/Children's Name: _____

Parent/Guardian (printed) _____

Address: _____

Signature of Parent/Guardian: _____ Date: _____

Please direct your questions to the building principal or activities director at:

**Pre School or Elementary School: (402) 352-
Rural Attendance Centers: (402)
Schuyler Middle School: (402) 352-
Scnyler Central High School (402) 352-**

Request Approved

Request Denied

Administrator Signature: _____ Date: _____

Students or their parents/guardians must request and complete a waiver prior to participating in or attending the activity and prior to the purchase of the materials as outlined in the District Student Fees Policy.

SCHUYLER COMMUNITY SCHOOLS
Student Fees Notification

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Under the requirements of the Public Elementary and Secondary Student Fee Authorization Act, the district's student fee policy provides waivers for dues, fees, transportation, materials, supplies and equipment for students who qualify for free or reduced-price lunches under United States Department of Agriculture child nutrition programs. Students or their parents must request a fee waiver and receive approval by administration prior to participating in or attending the activity, and prior to purchase of the materials. Upon approval, the administration shall apply a standard equitable to those purchased or acquired by comparable students.

Below is a list of district dues, fees, materials, supplies, equipment, and transportation requests approved for the 2014-15 school year.

Item	Amount	Required	Optional
1. _____	_____	_____	_____
2. _____	_____	_____	_____
3. _____	_____	_____	_____
4. _____	_____	_____	_____
5. _____	_____	_____	_____
6. _____	_____	_____	_____
7. _____	_____	_____	_____
8. _____	_____	_____	_____
9. _____	_____	_____	_____
10. _____	_____	_____	_____
11. _____	_____	_____	_____
12. _____	_____	_____	_____
13. _____	_____	_____	_____

Item	Amount	Required	Optional
14. _____	_____	_____	_____
15. _____	_____	_____	_____
16. _____	_____	_____	_____
17. _____	_____	_____	_____
18. _____	_____	_____	_____
19. _____	_____	_____	_____
20. _____	_____	_____	_____
21. _____	_____	_____	_____
22. _____	_____	_____	_____
23. _____	_____	_____	_____
24. _____	_____	_____	_____
25. _____	_____	_____	_____
26. _____	_____	_____	_____
27. _____	_____	_____	_____
28. _____	_____	_____	_____
29. _____	_____	_____	_____
30. _____	_____	_____	_____
31. _____	_____	_____	_____
32. _____	_____	_____	_____
33. _____	_____	_____	_____
34. _____	_____	_____	_____
35. _____	_____	_____	_____