



Schuyler Community Schools
SAA Meeting
Monday, August 22, 2022 9:00 AM
Schuyler Community Schools Board Room
120 W. 20th Street
Schuyler, NE 68661-2400

Posting Locations:

- Schuyler Sun
- District Office Building Front Door
- Schuyler Post Office
- Colfax County Courthouse

Posted Date:

I. Discussion Items

**Communication - Belief
Effort Respect Responsibility**

One Good Thing!

5 Minutes of FAME: Capturing Kids Hearts (EXCEL)

1. **COVID/Illness Report:** The board approved our Return-to-Learn Plan for this year. Tori will be at the meeting to update us our current COVID cases in the district.

COVID Report
August 22, 2022

**SES, SMS, District Office,
Fishers**

Staff COVID+ - 0
Student COVID+ - 1

Richland,
Staff COVID+ - 0
Student COVID+ - 1

Preschool
Staff COVID+ - 1
Student COVID+ - 0

SCHS
Staff COVID+ - 1
Student COVID+ - 1

2. **CKH and APL Training Update:** Dr. Gibbons

3. **District/Building Websites:** Overview of the district and building websites.

4. **FileMaker Portal:** Review the FileMaker Portal and Access to all district programs.

5. **iObservation Portal:** Dr. Gibbons will be out to help you setup your teacher observation/coaching model.

6. **Safety:** Please make sure you have "flip charts" for all classrooms. I don't have any extra teacher charts, but have some extra "command charts". Please let me know by Friday, September 3rd if you need any safety charts as I may need to order some additional charts.

7. **Transportation Update:** Questions or concerns with traffic, bus routes, etc...

8. **Gallup Strength's Finder:** Dr. Gibbons is getting codes for new staff to complete the strength's

Finder Survey. Your new staff will need to complete these online. Dr. Gibbons will provide you with access or a copy of your present and new staff strengths. Please make sure you work with your staff during PLC's on recognizing these strengths and using them in your programs.

9. **New Hires:** Review of current staff and additional needs. The board can approve new hires on September 12th.

10. **Upcoming School Board Meetings:** 6:30 PM

September 12th: Budget Hearing and regular school board meeting.

11. **District Program Meetings:**

We are working on dates and times for our monthly support staff meetings. The custodial and food service staff meeting will be on the last Friday of the month at 1:30 PM. Staff will be able to attend at the district office or via zoom. The support staff meeting will be on the last Friday of the month at 2:15 via zoom. SEA will meet in person at the board room at 3:00 PM.

12. **Rule 10 Requirements:** (Reminder) Rule 10 building reports are due to the superintendent by **September 6th**. You only have to submit the Rule 10 information if you DO NOT meet the requirement. If you don't meet in an area, you must include the reason.

13. **SPARQDATA Portal:** Review access to all district meetings, board policies, etc...

14. **Board Reports:** Administration reports due for the regular September board meeting (**Due the Wednesday, September 7th**). The program does not take graphics. If you want, you can attach additional information.

Position/School:

Name:

Spotlight Program:

Spotlight Staff:

Spotlight Upcoming Event

15. **Filemaker Data Portal:** All administrators should be in the right place with the right access. Please make sure you are able to get into the system to do your work.

16. **Requisition/Inventory:** We are in the process of archiving the 2022-23 Requisitions/inventory. You can go in and review inventory assignments as they stand now. Please work with your office to update a list of staff in your building who are new or have changed rooms or assignments. These lists are due on Friday, September 2nd. I will try to get the system ready for all staff to do inventory when we return from Labor Day Break.