



Schuyler Community Schools
Board of Education Regular Meeting
Monday, March 10, 2014 6:30 PM
Schuyler Central High School Music Room
401 Adam Street
Schuyler, NE 68661-2400

Attendance Taken at 6:30 PM.

Chuck Misek: Absent
Richard Brabec: Present
Eric Cerny: Present
Lumir Jedlicka: Present
Virginia Semerad: Present
Brian Vavricek: Present

Present: 5, Absent: 1.

I. Call Meeting to Order

STRIVE • COMMIT • SUCCEED - District Mission Statement

Schuyler Community Schools in partnership with parents, students, and the community is committed to educate students to become skilled, knowledgeable and responsible citizens in a global society - District Vision Statement

Notice of this meeting was given in advance according to State Law 84-1411, by giving notice of the meeting to the public. Notice of this meeting was also given in advance to all members of the Board of Education

President Jedlicka called the meeting to order at 6:30 PM. Board members present: Jedlicka, † Brabec, Vavricek, Semerad, Cerny, board member absent: Misek. Others present were Dr. Hoelsing, Principals Pavlik, Reinsch, Grammer, Comley, and Vrba; Assistant Principal Kovar, Activity Administrator Egr; Curriculum Director Gibbons, and Student Council Representative Kellan Heavican.

I.A. Pledge of Allegiance

All those present participated in the Pledge of Allegiance.

I.B. Declaration of Open Meeting

This meeting has been preceded by advance notice and is hereby declared to be in open session. A copy of the Open Meetings Act is posted in the hallway outside the Media Center. President Jedlicka stated that this meeting agenda had been posted prior to the meeting and was open to the public.

II. Approval of Consent Agenda

Discuss, Consider and Take Action on the consent agenda

Motion to approve the consent agenda Passed with a motion by Richard Brabec and a second by Virginia Semerad.

Chuck Misek: Absent, Richard Brabec: Yea, Eric Cerny: Yea, Lumir Jedlicka: Yea,
Virginia Semerad: Yea, Brian Vavricek: Yea
Yea: 5, Nay: 0, Absent: 1

II.A. Agenda

II.B. Minutes

II.C. Acceptance of Claims

II.C.1. Bills of \$5,000 or more

II.D. Financial

II.E. Other Listed Reports

III. Public Forum - We ask that all presentation be limited in their length.

III.A. Recognition of visitors and guests

Principal Pavlik awarded a graduation diploma to Laura Velez who recently completed her credit requirements at the 4-R Alternative Education Center. Representatives from Jovenes Para Cristo (Youth for Christ) affiliated with Divine Mercy Parish attended the meeting with questions about renting the gymnasium on June 7 for a dance. The activity will not end until 1:00 AM and school policy states that activity must vacate the building by 11:00 PM. The school board will discuss this matter to see if adjustments can be made.

III.B. Other topics (limited to 5 minutes - subject to guidelines of the Board Participation Policy)

III.C. Student Representative's Report

National Honor Society will be doing two more public service events before the end of the year. Student Council will sponsor a Dodgeball Tournament on St. Patrick's Day.

IV. Action Items

IV.A. Planning

IV.A.1. Discuss, consider and take action to approve moving the June School Board meeting to Monday, June 16, 2014.

Regular school board meetings are scheduled for the second Monday of each month. We are requesting board move the June 9th school board meeting to June 16th due to a schedule

conflict for both Dr. Hoelsing and Sally. This will allow us to have time to adequately prepare the meeting. Thank you for your consideration.

Motion to approve moving the June School Board meeting to the third Monday of June on the 16th, 2014. Passed with a motion by Brian Vavricek and a second by Eric Cerny.

Chuck Misek: Absent, Richard Brabec: Yea, Eric Cerny: Yea, Lumir Jedlicka: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea
Yea: 5, Nay: 0, Absent: 1

IV.A.2. Discuss, consider and take action to approve the 2014-15 school calendar

The 2014-15 calendar process is complete. All staff was provided an opportunity to give input at the building level. Administration reviewed the recommendations and were able to accommodate many of the staff requests. Below are a summary of calendar considerations:

1. Start the school year as late as possible and still complete first semester before Christmas break.
2. Host parent-teacher conferences at the end of first and third quarters rather than 4 times per year.
3. Host a third district-wide parent/teacher contact as an "Open House" at the beginning of the school year.
3. Keep a 10 day break between first and second semester. (Christmas/New Year)
4. Coordinate district & building level professional development program with the Friday dismissal schedule.
5. Provide more opportunities for support staff training (custodial, food service, para-educator)

The certificated and support staff met with administration to review calendar recommendations and the board planning committee met to review these recommendations.

Dr. Hoelsing met with the SEA and the building principals met with their staff to receive input on the 14-15 calendar. The planning committee thought suggestions were well thought-out and the process went very smoothly. One change included reducing Parent-Teacher Conferences to two per year plus one open house.

Motion to accept the planning committee's recommendation to approve the 2014-15 school calendar as presented. Passed with a motion by Brian Vavricek and a second by Virginia Semerad.

Chuck Misek: Absent, Richard Brabec: Yea, Eric Cerny: Yea, Lumir Jedlicka: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea
Yea: 5, Nay: 0, Absent: 1

IV.A.3. Discuss, consider and take action to approve the 2014 strategic plan.

Over the past several months, we have conducted several meetings with staff, community members, and parents to gather input on suggestions for improving our K-12 school system. From these sessions, several hundred suggestions have been summarized to reflect the interest and priority of items to be included in this plan. Attached are summary reports from each of the groups.

Once adopted the board will prioritize the items and direct administration to work with staff on creating plans in each of the selected areas.

With this approved action, the school board will take the results, prioritize, and create action plans.

Motion to approve the 2014 Strategic Plan. Passed with a motion by Eric Cerny and a second by Richard Brabec.

Chuck Misek: Absent, Richard Brabec: Yea, Eric Cerny: Yea, Lumir Jedlicka: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea
Yea: 5, Nay: 0, Absent: 1

IV.B. Public Relations

IV.B.1. Discuss, consider and take action to approve membership and pay dues to NASB for the 2014-15 school year.

Attached is the dues invoice for the board of education's professional membership in the Nebraska Association of School Boards. If approved and paid by April 1st, there is a \$118 savings.

Motion to approve membership and pay dues to the NASB for the 2014-2105 school year. Passed with a motion by Richard Brabec and a second by Brian Vavricek.

Chuck Misek: Absent, Richard Brabec: Yea, Eric Cerny: Yea, Lumir Jedlicka: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea
Yea: 5, Nay: 0, Absent: 1

IV.C. Personnel

IV.C.1. Discuss, consider and take action to approve early retirement requests.

We have four requests for board approval of early retirement requests:

1. Teresa Mentzer: High School English
2. Jayne Hlavac: High School Library/Media Specialist
3. William Zegers: Elementary Guidance Counselor
4. Beverly Zegers: Elementary Teacher/Title I

We have six additional resignations to consider at this time along with those approved for the early retirement program.

1. Nancy Johannes: Elementary Teacher
2. Kristi Wilch: Middle School Teacher
3. Doug Phillips: Middle/High School Instrumental Music
4. Casey Winings: High School Special Education
5. Molly McConnell: Elementary Teacher
6. Jennifer Burgos Rodriguez: SCHS Custodial/Housekeeping

I recommend two separate motions:

1. Motion to approve early retirement requests.
2. Motion to accept staff resignations and thank them for their commitment and service to the district.

Upon acceptance of these resignations, we would also like permission to open these positions internally as well as begin our recruitment of candidates to fill these vacancies.

Motion to approve early retirement requests. Passed with a motion by Richard Brabec and a second by Brian Vavricek.

Chuck Misek: Absent, Richard Brabec: Yea, Eric Cerny: Yea, Lumir Jedlicka: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea
Yea: 5, Nay: 0, Absent: 1

IV.C.1.1. Staff resignations and early retirement requests

Advertisements will be placed for the vacated job openings beginning 3/11/14. Dr. Hoelsing stated that current staff may apply for any openings by making a transfer request to their building principal. It is his intent to put the most qualified and best candidate in each position. He asked for guidelines from the school board as to their hiring preferences.

Motion to accept staff resignations and early retirement requests. Passed with a motion by Brian Vavricek and a second by Virginia Semerad.

Chuck Misek: Absent, Richard Brabec: Yea, Eric Cerny: Yea, Lumir Jedlicka: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea
Yea: 5, Nay: 0, Absent: 1

V. Discussion Items and Reports

V.A. Schuyler Foundation Report

SCHUYLER COMMUNITY SCHOOLS FOUNDATION

MEETING 03/03/2014 @ 12 NOON – 1:00 P.M.

@ SCHUYLER CHAMBER OFFICE

Membership: Lumir Jedlicka-Treasurer, Brian Vavricek- President, Virginia Semerad, Clinton Parr- Secretary, Sandy Seckman- Vice President, Victor Lopez, and Dan Hoelsing

Guests – Lora Johnson – Chamber Executive Director

-Joyce Baumert – Performing Arts consultant – 402-352-5324

[-mandjbaumert@gmail.com](mailto:mandjbaumert@gmail.com) – possible member

-Kem Cavanah – Economic Development Coordinator

-Shelley Friesz – sfriesz@esu7.org – 402-352-3527 Ext 216 – Foundation Assistant

-Sheri Balak – sheribalak@gmail.com – Alumni Honors consultant

Vision: To support the enrichment of educational programs and student life experiences

Goals: -To promote education in Schuyler Community Schools

-Additional giving of \$100,000 by August 31st, 2014

-Conduct feasibility study on possible new construction at high school building

Secretary Report/Minutes – Review and Approve (refer minutes e-mailed by Shelley Friesz – February 3, 2014)

Treasurer's Report – unofficial total balance \$115,037

· Check to Sandy Seckman for \$58.28 for After Hours expenses

· \$118.00 donations from After Hours Event

· \$25 donation from Russell & Shari Freeman

Check presentation to Brian Vavricek from Monsanto at Noon at Chamber Office

Committee Reports:

- Labor Day: Brian*, Clinton, Victor
 - Scholarship: Sandy*, Lumir
 - Education: Lumir*, Lora, Brian
 - Alumni Website- Dan
 - Alumni Honors Committee: Sheri & Joyce
- Performing Arts Center- Sandy, Joyce and Virginia
- Need to set:
 - Method of Funding
 - Timeline
 - Completed Visual Rendering
 - **Contact Conference Schools to find out about fund raising, Started by large donor and or by special building fund levy**
 - Need to create partnerships – Need for meeting w/ Representatives from:
 - SCS Foundation
 - Colfax Foundation
 - Schuyler Community Schools
 - City of Schuyler
 - Economic Development
 - Latino Community
 - Cargill
 - Other areas of funding:
 - Individuals/**Groups that have an interest/need for such a facility**
 - SCS General Fund
 - SCS Special Building Fund
 - **Union Pacific Grant**
 - **Bricks for Bucks**
 - **Projected cost Refer to e-mail from Hewgley & Associates**
- Auditorium: 14,058 sf x \$195.00 = \$2,741,310 plus 10% contingency & fees \$274,131.00
 - Music Hall: 8,866 sf x \$165.00 = \$1,462,890 plus 10% contingency & fees \$146,289.00
 - Cost of project \$4,204,200.00
 - Cost of project including contingency & fees \$4,624,620.00
- Promotion: All members – Honors Convocations, Graduation, Labor Day, **Dance Recital**
- Donor recognition board
 - Giving Challenges
 - Classes
 - **Marketing Plan**
 - TV in West and East Gym

- Names of givers
- Historical perspective of what the foundation has done
 1. SMS Foundation included
- Use of Brochure
- Visual projection of the area – sent to Kem for website
- Solicit donations:
 - Sporting events
 - Foundation Fund Raising and Awareness Annual Banquet
 - \$75/plate
 - Silent Auction
 - Melodrama
 - Other Ideas
- Channel 99 (11)

March Minutes at Foundation meeting @ Schuyler Chamber Office

Members Present: Brian Vavricek, Lumir Jedlicka, Sandy Seckman, Virginia Semerad, Victor Lopez & Dan Hoelsing

Others Present: Kem Cavanah, Joyce Baumert, Shelley Friesz & Lora Johnson

Members Absent: Clinton Parr

Brian called the meeting to order

Brian read the vision and goals

Secretary Report/ February 2014 minutes were approved

Treasurer's Report – was approved

Monsanto representative made a check presentation to Brian Vavricek before the meeting started

Committee Reports:

Labor day- Brian & Victor

- Brian and Victor will set up a meeting to start making plans

Scholarships- Sandy & Lumir

· Paperwork regarding the Distinguished Scholar Awards to be given to Amy Johnson

- Lumir will make the presentation of scholarships

- Shelley to get information in regards to the George McNally scholarship

Education- Lora & Lumir

- 3rd quarter Outstanding Educator and Para educator nominations are due by

March 12, 2014

Alumni Website- Dan

- Dan reported a web page designer for the school has not been hired
- Dan will set up meeting with Kem Cavanah, Kim Powell & Jeff Droge
- Will receive a monthly invoice from the current web designer

Alumni Honors Committee- Sheri & Joyce

- **Motion made by Lumir and 2nd by Dan and was approved that the Selection committee will be made up of the 4 Senior Class Officers, High School Principal, 2 Teachers and the Alumni Honors Committee**
 - **The final selections for the Distinguished Alumni Award will be made by April 15, 2014**
 - **Presentation made at graduation ceremony on May 18th, 2014**
 - **A flyer will be designed to be put in the graduation program**
- Performing Arts Center- Sandy, Joyce & Virginia**
- **No new business**

New Business- Brian

- **Clint Parr's resignation was submitted and Joyce Baumert was nominated to fill that position, Dan made a motion to cease and close the nominations and a vote was taken and it was unanimous to have Joyce Baumert fill the position**

Brian adjourned the meeting

Next meeting will be April 7, 2014 at noon at the Schuyler Chamber office

Five nominations were received for the Distinguished Alumni Award. Clint Parr resigned his position on the Foundation; Joyce Baumert was appointed to take his place.

V.B. Rural/Satellite Schools Report

Richland

Parent Teacher Conferences 92%

The Platte Co. Extension Office visited and left 12 eggs and an incubator. All 12 hatched!

5th-8th Grade Science Fair on Friday, March 7

Student reports and presentations

Research an African American

President's Day

Dental Health Unit

Box Top Contest Collected over 1,500

Fishers 24

Parent Teacher Conferences 95%

6th - 8th Science Fair Monday, March 10

Spring Musical Grades 4-8

Music News

East Butler Elem/JH Music Contest Sat. March 22

36 Students from SES/Richland/Fishers

5th Grade Band/Solos/Ensembles

Gerry Reinsch

V.C. Curriculum/Instruction/Assessment

- ELDA Assessment window closes March 21 and the NeSA Reading, Math and Science window opens March 24. Technical issues from the Writing Assessment have been a hot topic in the newspapers lately. While it did not go perfectly smoothly for us, we do not seem to have had the issues other schools had.
- We continue to work on documentation for our required actions for the AdvancED Accreditation. We will need to submit a progress report by the end of this year.
- Our final workshop with Phil Warrick was a success. We have plans in place to continue the momentum. I have seen changes in some classrooms as a direct result of these workshops.

Some Nebraska schools have experienced technical issues with the NeSA Writing Assessment but we did not have the issues other schools had.

V.D. Activities Administrator Report

Activities Report Summary:

1. NSAA has published the 2014 and 2015 varsity football schedules. Schuyler's are attached. As we continue to work on next years calendar, we will set homecoming for 2014 and 2015.
2. The NFHS has released a document that defines "targeting" in football. The new rule (2-43) reads as follows: "Targeting is an act of taking aim and initiating contact to an opponent above the shoulders with the helmet, forearm, hand, fist, elbow or shoulders." The attached document gives the 10 new rule changes for football. Two of the ten deal with targeting.
3. The NSAA Legislative Commission Meeting took place on February 19th. See attached.
4. NSAA monthly newsletter attached.
The NFHS has released a document that defines "targeting" in football. The new rule (2-43) reads as follows: "Targeting is an act of taking aim and initiating contact to an opponent above the shoulders with the helmet, forearm, hand, fist, elbow or shoulders." The 2014-2105 football schedule is complete.

V.E. Director of Facilities/Transportation Report

TO: Schuyler Community Board

High School

Repaired West heater in green house; Hot water boiler; ice machine activity building; and rinse temperature for dishwasher in kitchen

Middle School

Repaired roof top unit #1; gym air handler; walk in freezer kitchen; and repaired desks and computer cart; resource center convert T 12's to T 8's lighting

Elementary School

Repaired roof top unit # 6; # 20; service air handler for gym; replaced and repaired emergency lights; repaired steam oven kitchen

Preschool

General maintenance; repaired gym heat

Richland

General maintenance; repaired electrical in gym

District 4R

General maintenance; repaired heat in gym and lights

District 24

General maintenance

Ronnie R. Mundil

V.F. Schuyler Elementary School Report

- Kindergarten registration has started.
- The week of March 3rd we celebrated Dr. Seuss at SES. The kids had so much fun with activities all week. Even a little green eggs and ham were served!!!!!!
- Traffic has been moving smoothly.
- Preschool enrollment is currently at 112.
- March 19th and 20th Preschool roundup will be held at Headstart this year.

Kindergarten Round-Up has enrolled 125 students up to this point. Preschool enrollment for 14-15 will be held March 19 and 20 in conjunction with Head Start. Preschool enrollment is currently at 112.

V.G. Schuyler Middle School Report

Middle School Highlights:

- Students of the Month for February
- Spelling Bee Winners
- TeamMates Fundraiser
- Parent - Teacher Conferences

SCS and Cargill participated in a fundraiser for TeamMates; each participant was allowed to wear jeans and an optional red t-shirt as a thank you for making a donation. A total of 1081.35 was raised for the TeamMates organization.

V.H. Schuyler Central High School Report

Mr. Pavlik and Mrs. Egr did some research on implementing a Random Drug Testing program at SCS. Mr. Pavlik was also contacted by Columbus Community Hospital with a proposal. This program is still in the information-gathering stage. If the school board members would like to see this progress, administration will help develop a policy. Also discussed was the

possibility of adding a "zero period" before the school day begins which would allow flexibility and opportunity for students. Mr. Kovar informed the school board that the Alternative Education Center has had five graduates so far this year. He also has had inquiries from out-of-district parents regarding enrolling students.

V.H.1. High School Board Report

SCHS School Board Report Summary:

I. Observations

II. 2014-2015 Course guide (attachment)

III. Random Student Drug Testing (attachment)

VI. School Community Intervention & Prevention (attachment)

V. Journal article - The Potential of Adaptive Assessment

VI. Parent-Teacher Conferences

VII. Alternative Education - Mr. Kovar

V.I. Superintendent's Report

1. **21st Century Grant:** The 21st Century Grant has been submitted. This grant would provide funding for a K-8 After-School Program and for one month of the K-8 Summer School Program.

2. **School Improvement Grant (SIG):** The SIG application was submitted on February 24th. This grant would provide funding for programming, staffing, professional development, technology, etc... to improve student achievement at the middle school level. The middle school was identified as a Tier II school in need of improvement based on the 2012-13 NeSA scores. While the scores exceed factors that typically influence building scores (poverty, minority) when compared to other middle schools we still rank in the lower performing ranks.

3. **Colfax Count, Nebraska Economy Overview:** I have been attending the Economic Develop meetings held every three weeks. At the last meeting a representative from the State Office distributed a handout entitled Colfax County, Nebraska Economy Overview. The statistics included in the handout are very interesting and reflect student populations by age groups, employment/unemployment, education, etc...

4.

Dr. Hoelsing shared some facts from the Colfax County Economy Overview provided by the NDE. He also reminded everyone that all staff, committee, administration, and school board meetings and agendas are posted on the SCS webpage.

V.J. Board Member/Committee Reports

1. **Committee Meetings:** Board committee meetings will be scheduled on the meeting site. All board members will be notified of committee meetings, but only committee members will be expected to attend if available. If a meeting is scheduled and a committee member cannot attend, you can ask another board member to be your substitute or we can meet with a partial committee. You can email your input if you want or just keep informed by reading meeting agendas and updated minutes following the meeting. Administrators are also welcome to attend any of the scheduled meetings if available.

VI. Correspondence Items

VII. Executive Session

VIII. Adjournment

Motion to adjourn at 7:50 PM Passed with a motion by Brian Vavricek and a second by Virginia Semerad.

Chuck Misek: Absent, Richard Brabec: Yea, Eric Cerny: Yea, Lumir Jedlicka: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea
Yea: 5, Nay: 0, Absent: 1