



Schuyler Community Schools
Maint/Custodial/Food Service Zoom Meeting: 4023523527
Wednesday, February 24, 2021 2:15 PM
Schuyler Community Schools Board Room
120 W. 20th Street
Schuyler, NE 68661-2400

Posting Locations:

- Schuyler Sun
- District Office Building Front Door
- Schuyler Post Office
- Colfax County Courthouse

Posted Date: 11-5-2020

I. Discussion Items

- 1. Finance/Budget Report:** See attached budget and finance reports.
- 2. 2021-22 Support Staff Salary Schedule:** We are currently compiling a study of area schools support staff salaries/benefits. We will share this information with you when completed. Please share your salary schedule requests with Jamie and Ronnie. They will bring your requests to the finance committee for their consideration. 2021-22 contracts will approved in May.
- 3. Safety Review and Training:** The 2020-21 Safety Audit was conducted in January. We have a 2-Day Safety Training hosted by NDE with Emergency Managers from the community (County Emergency Manager, Fire Chief, Police Chief, County Sheriff, Lloyd from Nesbitt & Associates, and 5 school building reps on March 16-17. This will bring us into compliance with all new safety regulations.
- 4. Strategic Plan Update:** Program reps. will meet this week and next week with board committees on the strategic plan recommendations. The board is expected to approve the 2021 plan at the March 8th school board meeting.
- 5. 2021-22 School Calendar:** We will be taking recommendations on the 2021-22 school calendar. This calendar is generally approved in March for the next school year. Attached below is draft #3 of next year's calendar with corresponding dates and adjustments from staff and training dates for the 2020-21 school year.
- 6. Summer Employment:** We will have many opportunities for support staff to be considered for summer employment in custodial, food service, and each of the summer sessions. See Dr. Gibbons if you want to be considered for summer employment.
- 7. Requisitions/Inventory:** COOP Requisitions are due on March 26th. Other requisitions are due April 30th, and inventory must be updated before June 1st.
- 8. Building/Summer Projects:** We are working on the 2021 update to the transportation and building and grounds programs. See File Maker: Buildings and Grounds, Vehicle Replacement, and Large Equipment Replacement.
- 9. Hiring Process for 2021-22 Staff:** Principals are currently advertising, and interviewing candidates for open teaching positions. We have completed the screening process for the high school principal position. We had great interest in this position and have a good pool of quality candidates to bring on campus for interviews with administration and selected teachers from the high school building. These interviews will take place next week and we hope to have a

candidate for board approval on the following Monday.

10. **February Leave:** Please make sure you submit your February leave into the system by March 4th for the March payroll.