



Schuyler Community Schools
Board of Education Regular Meeting
Monday, June 10, 2019 6:30 PM
Schuyler Central High School Music Room
401 Adam Street
Schuyler, NE 68661-2400

Attendance Taken at 6:30 PM.

Mynor Hernandez: Absent
Richard Brabec: Present
Nina Lanuza: Present
Chuck Misek: Present
Virginia Semerad: Present
Brian Vavricek: Present

Present: 5, Absent: 1.

I. Parent Involvement Hearing

Parent Involvement Policy Annual Requirements:

1. Hold a Public Hearing to discuss, consider, and receive input on the Parental Involvement Policy. The public will be given an opportunity to present information and opinions on a proposed Parental Involvement Policy. Attached are our parent involvement and parent engagement policies.

II. Student Fees Hearing

Student Fees Policy Annual Requirement:

1. Review the amount of money collected from student pursuant to, and the use of waivers provided in, the student fee policies of the District for the 2018-19 school year. The annual report reflects student fees of \$33,818.02 collected and \$4,540 waived. In comparison, fees waived for 2017-18 were \$5,075, fees collected were \$29,272.82.

2. Hold a Public Hearing to discuss, consider and receive input on a proposed Student Fee Policy. The public will be given an opportunity to present information and opinions on the proposed Student Fee Policy.

III. Call Meeting to Order

STRIVE - COMMIT - SUCCEED - District Mission Statement

Schuyler Community Schools in partnership with parents, students, and the community is committed to educate students to become skilled, knowledgeable and responsible citizens in a global society - District Vision Statement

Notice of this meeting was given in advance according to State Law 84-1411, by giving notice of the meeting to the public. Notice of this meeting was also given in advance to all members of the Board of Education

III.A. Pledge of Allegiance

All present participated in the Pledge of Allegiance.

III.B. Declaration of Open Meeting

This meeting has been preceded by advance notice and is hereby declared to be in open session. A copy of the Open Meetings Act is posted in the front of the meeting room.

Nebraska Open Meetings

Act: http://nitc.nebraska.gov/documents/statutes/NebraskaOpenMeetingsAct_current.pdf

IV. Approval of Consent Agenda

Discuss, Consider and Take Action on the consent agenda

Motion to approve the consent agenda Passed with a motion by Brian Vavricek and a second by Virginia Semerad.

Mynor Hernandez: Absent, Richard Brabec: Yea, Nina Lanuza: Yea, Chuck Misek: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea

Yea: 5, Nay: 0, Absent: 1

IV.A. Agenda

IV.B. Minutes

IV.C. Acceptance of Claims

IV.C.1. Bills of \$5,000 or more

IV.D. Financial

IV.E. Other Listed Reports

V. Public Forum - We ask that all presentation be limited in their length.

V.A. Recognition of visitors and guests

V.B. Other topics (limited to 5 minutes - subject to guidelines of the Board Participation Policy)

V.C. Student Representative's Report

VI. Action Items

VI.A. Board Policy, Handbooks, and Support Programs

This committee is responsible for annual review of board policies, handbooks, and crisis/safety plans. This committee is also responsible for the support and development of support programs(nursing, food service) in the district.

VI.A.1. Consider, discuss, and take action to accept the 2018-2019 student fees report and reaffirm the student fees policy for the 2019-2020 school year.

Student Fees Policy Annual Requirement:

1. Hold a Public Hearing to discuss, consider and receive input on a proposed Student Fee Policy. The public will be given an opportunity to present information and opinions on the proposed Student Fee Policy.
2. Review the amount of money collected from student pursuant to, and the use of waivers provided in, the student fee policies of the District for the 2018-2019 school year.

Motion to accept the 2018-2019 student fees report and reaffirm the student fees policy for the 2019-2020 school year. Passed with a motion by Virginia Semerad and a second by Brian Vavricek.

Mynor Hernandez: Absent, Richard Brabec: Yea, Nina Lanuza: Yea, Chuck Misek: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea

Yea: 5, Nay: 0, Absent: 1

VI.A.2. Consider, discuss, and take action to reaffirm the bullying and harassment policy for the 2019-2020 school year.

Bullying Policy Annual Requirement:

1. Annual review of the Bullying and Harassment Policy at a regularly scheduled board meeting.
2. Review the bullying and harassment policy.

3. Take action to either reaffirm or amend the Bullying Policy as deemed appropriate.

Motion to reaffirm the bullying and harassment policy for the 2019-2020 school year.
Passed with a motion by Richard Brabec and a second by Chuck Misek.

Mynor Hernandez: Absent, Richard Brabec: Yea, Nina Lanuza: Yea, Chuck Misek:
Yea, Virginia Semerad: Yea, Brian Vavricek: Yea
Yea: 5, Nay: 0, Absent: 1

VI.A.3. Consider, discuss, and take action to approve administrative recommendations on 2019-2020 handbook changes.

2019-20 Handbook Changes

1. Update staff assignments, add new staff and delete those not returning
2. Update calendar, dates, times, etc...
3. Update 2019-20 breakfast and lunch prices.
4. Add required statement- Upon request by parents or guardians, the school will provide information regarding the professional qualifications of their child's teacher(s).
5. No additional handbook changes for SES
6. See attached changes for Fishers, Richland, SMS, and SCHS.

Richland Handbook Changes

Pg. 15: a. Clothing that shows an inappropriate amount of bare skin or under garments (midriiffs, spaghetti straps, **tank tops**, sagging pants); (~~Deleted the words tank top~~)
Pg. 32 - 1. 4th incident: The student will be suspended from the bus for a semester. The parent will be notified about the suspension and the behavior will be reported in IC. (**change from year to semester**)

Fisher's Handbook Changes

Pg. 4 - 8:10 a.m.—3:30 p.m. (**Changed from 8:15**)
Pg 4 - At the close of the second **and fourth** quarter report cards are sent home with the students. **At the close of the fourth quarter, students may pick up their report cards at a designated date and time.** (**Added and fourth to first sentence, deleted last sentence.**)
Pg 8 - Students are tardy if not in their desks by 8:10 a.m. (**Changed to 8:10**)
Pg 12 - All kindergarten students are required by law to have a complete physical by a physician and dental and vision screenings. (**Added dental and vision screenings.**)
Pg 16 - c. Clothing or jewelry that advertises beer, alcohol, tobacco, or illegal drugs, has pictures or words about guns, bombs or weapons; (**added has pictures or words about guns, bombs, or weapons**)
Pg 20 - a. Students are not to bring items to school that are not required for educational purposes as they may be taken and will not be allowed in the classroom. These items are classified as "nuisance items" and include, but are not limited to: a) personal stereos, b) cell phones, c) beepers, d) lighters e) water-pistols, f) fire crackers, and d) laser pointers. (**removed "your locker" and changed to you**)

SMS Handbook Changes

Traded SCHS policy for notification of inclement weather for consistency between buildings and added a table of content

Pg. 9 Added, "Both Gold and Silver Honor Roll students will be recognized at academic awards night."

Pg. 10 Added to Homework Zone Policy, "If a student skips their assigned Homework Zone time, the student will be reported and assigned a consequence by the assigning teacher. Consequences for skipping may include, but not limited to, referral to the office, before or after school detention, or Saturday School."

Pg. 10 Amended Academic Support and Enrichment. "An academic support and enrichment time for all students has been established from 1:30 p.m until 2:15 p.m. on Friday afternoon. Any student may be asked to stay for the academic support and enrichment on Friday afternoon until 2:15. This time is intended as an academic enrichment time and not meant to be punitive. Academic Intervention will be used for teachers to provide specific and targeted instruction to students using academic performance data gathered through assessments. Students selected for this time may be selected to engage in enrichment activities due to high ability or to receive additional instruction in areas of need. Selected students will be notified of their need to stay, and they will be responsible for contacting their parents or guardians. This is a regularly scheduled time, and advanced notice will be given to students so please plan accordingly. Parents that wish to opt their student out of Academic Intervention must personally come in to the office to sign out their student before 2:15 p.m. An assigned student that fails to attend an assigned Friday Intervention Time will result in teacher documentation

in IC, the teacher contacting parents, and possible further disciplinary action determined by the teacher and administration."

Pg. 10 Amended Course Names: Industrial Technology now called Skilled and Technical Sciences. Performance Choir now called General Music

Pg. 14 Added to Incentive Day Policy, "6th grade students will need to have completed 5 community service hours, 7th grade students will need to have completed 10 community service hours, and 8th grade students will need to have completed 20 community service hours."

Pg. 19 Amended Tardiness Policy, "If further tardiness issues persist, disciplinary action can be taken by administration to include, but not limited to detention, Saturday school, or In-School-Suspension."

Pg. 21 Amend to Office Referral, "If a student receives an Office Referral, they will be sent to the guidance center, if guidance center is not available then the student will report to the assistant principal or principal."

Pg. 27 Amend to student dress policy, "Shorts, skirts, or skorts that do not reach mid-thigh or longer or pants that contain holes above the knee."

Pg. 34 Inappropriate Public Displays of Affection Amendment, " Offense: Student will be assigned an office referral and further disciplinary actions will occur."

Pg. 44 Athlete Attendance and Conduct Amendment,
"Athlete Attendance and Conduct

In order to participate in an extra-curricular event occurring in the evening a student must report to school before 12:00 pm the day of the event.

Attendance to practice is mandatory for all student athletes and each head coach will enforce an attendance policy. Violations of the coach's attendance policy may result in the student-athlete's suspension from participation in events or removal from participation on the team.

Students participating in extra-curricular activities are expected to conduct themselves in accordance with SMS policy and in a manner that allows for efficient and productive practices and events. Students that violate a coach's conduct policy may result in the student-athlete's suspension from participation in events or removal from participation on the team.

SCHS Handbook Changes:

Bell Schedule- Page 9

SCHS Regular Schedule

GNG/FOUS	8:05 am - 8:25 am		
PERIOD 1	8:29 am - 9:22 am	PERIOD 4/LUNCH	11:20 am - 12:50 am
PERIOD 2	9:26 am - 10:19 am	PERIOD 5	12:54 pm - 1:47 pm
PERIOD 3	10:23 am - 11:16 am	PERIOD 6	1: 51 pm - 2:44 pm
PERIOD 7	2:48 pm - 3:41 pm		

Tardy to School Policy for Schuyler Central High School - Page 20

1st Tardy - Verbal warning by teacher.

2nd Tardy - Parent / guardian notification and reminder of the tardy to school policy.

3rd Tardy - Parent / guardian meeting with administration required. Student will serve time Friday afternoon during intervention time.

4th Tardy - Parent / guardian notification and the student will serve Saturday School and a conference with guidance counselor required.

5th Tardy - **Administrative-parent-student meeting. This meeting will result in In-School Suspension.**

A 3rd parent/guardian meeting with administration will result in the student being referred to the Student Assistance Team and develop a plan for the student

Student Code of Conduct-Page 21

SCHS STEP Program

Any conduct that is deemed as disruptive to school and classrooms, will result in that student being placed on the Disciplinary STEP Program. The STEP Program is implemented as such...

1st STEP - Teacher will contact parents about the class issue. Puts the incident in to IC.

2nd STEP - Retraining session with Teacher and will contact parents about the class issue. Puts the incident in to IC. Referred to counselor and works on negotiating their return to class.

3rd STEP - Parent/Guardian notified by student and counselor to set up a parent meeting with administration. Discussing behavior and consequences

4th STEP - Teacher informs student that they are required to attend Friday intervention time with the teacher. If not on SAT, they will be referred to SAT.

5th STEP - Parent/Guardian notified by administration that the student will be serving ISS.

6th STEP - Parent/Guardian notified by administration that the student will be serving an extended ISS.

7th STEP - Parent/Guardian notified by administration a 2nd time that the student, parent/guardian, and teacher will set up a meeting. Attend Saturday School
8th STEP - Parent/Guardian notified by administration that the student will be serving OSS.

Consent and Release Form-Page 63

The purpose of this parent/guardian form is to obtain permission for your student to appear in photographs or videos that are created by SCHS students as part of their classes to learn new skills and build their portfolios. Photographs and video images of students will be taken solely for the purpose of school projects and extra-curricular activities. The final products may be shared in YouTube, Twitter, Instagram, Facebook, other social media, the SCS App, and other educational product housing sites.

Motion to approve 2019-20 handbook revisions as presented. Passed with a motion by Brian Vavricek and a second by Nina Lanuza.

Mynor Hernandez: Absent, Richard Brabec: Yea, Nina Lanuza: Yea, Chuck Miskel: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea

Yea: 5, Nay: 0, Absent: 1

VI.A.4. Consider, discuss and take action to approve admission prices and activity passes for the 2019-20 school year.

Activity Pass (Activities/Field House)	Required	Admission	Pass Cost
Preschool children	No	Free	NA
K-5 Students	No	\$4.00	\$10.00
6-8 Students	Yes	\$4.00	\$10.00
9-12 Students	Yes	\$4.00	\$10.00
Adult Passes	No	\$6.00	\$40.00
Senior Citizens (65 or older)	No	\$6.00	\$20.00

* Senior Citizens walk free during school hours

*Elementary (K-5 students) must be accompanied by an adult at the field house.

* Passes good for all regular season games and activities, and field house access.

(Not honored for Admission to Tournaments or out-of-town games)

Motion to approve admission prices and activity pass rates as recommended. Passed with a motion by Richard Brabec and a second by Nina Lanuza.

Mynor Hernandez: Absent, Richard Brabec: Yea, Nina Lanuza: Yea, Chuck Miskel: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea

Yea: 5, Nay: 0, Absent: 1

VI.B. Budget, finance, negotiations, and personnel

This committee is responsible for budget, finance, and contract negotiations with administration, certificated staff, and support staff.

VI.B.1. Consider, discuss, and take action to approve 2019-20 school breakfast and lunch prices.

The State of Nebraska does an annual review of lunch prices and costs associated with our food program. Schuyler is within a few cents of each of our reviewed program meal costs. However, we received a letter from NDE notifying us that our lunch prices for 2018-19 were too low. We sent a letter for a 1 year exemption but are required to raise our prices to the recommended levels for the 2019-20 school year. According to the guidelines, breakfast prices can only increase 5 cents, and lunch prices can only

increase 10 cents. See recommended price changes below.

	SES and Rural Schools		Middle School		High School		Adult	
	2019-20	2018-19	2019-20	2018-19	2019-20	2018-19	2019-20	2018-19
Meal								
Breakfast	\$1.65	\$1.60	\$1.65	\$1.60	\$1.65	\$1.60	\$2.40	\$2.35
Lunch	\$2.45	\$2.35	\$2.55	\$2.45	\$2.60	\$2.50	\$3.65	\$3.55

Motion to approve 2019-20 breakfast and lunch prices as recommended. Passed with a motion by Virginia Semerad and a second by Chuck Misek.

Mynor Hernandez: Absent, Richard Brabec: Yea, Nina Lanuza: Yea, Chuck Misek:

Yea, Virginia Semerad: Yea, Brian Vavricek: Yea

Yea: 5, Nay: 0, Absent: 1

VI.B.2. Consider, discuss, and take action to approve support staff contracts for 2019-20 school year.

This was on the May Board Agenda but was not acted on. The board took action to approve support staff salaries, but missed the motion to approve 2019-20 support staff contracts. Correctable error.

Motion to approve support staff contracts for 2019-20 as presented. Passed with a motion by Richard Brabec and a second by Brian Vavricek.

Mynor Hernandez: Absent, Richard Brabec: Yea, Nina Lanuza: Yea, Chuck Misek:

Yea, Virginia Semerad: Yea, Brian Vavricek: Yea

Yea: 5, Nay: 0, Absent: 1

VI.B.3. Consider, discuss, and take action to accept staff resignations.

1. Hilda Ramos: SES Para-Educator

2. Alicia Dimas Ceja: SMS Administrative Assistant

Motion to accept staff resignations and thank them for their service to the district.

Passed with a motion by Brian Vavricek and a second by Richard Brabec.

Mynor Hernandez: Absent, Richard Brabec: Yea, Nina Lanuza: Yea, Chuck Misek:

Yea, Virginia Semerad: Yea, Brian Vavricek: Yea

Yea: 5, Nay: 0, Absent: 1

VI.B.4. Consider, discuss, and take action to approve new hire recommendations.

1. Martha Vanessa Gascon-Guarcas: SES Teacher

2. Nadia Guadalupe Morales: SES Teacher

3. Bernice Maxwell: SMS Special Education

4. Don Maxwell: SCHS Special Education

Motion to approve new hire recommendations. Passed with a motion by Virginia Semerad and a second by Nina Lanuza.

Mynor Hernandez: Absent, Richard Brabec: Yea, Nina Lanuza: Yea, Chuck Misek:

Yea, Virginia Semerad: Yea, Brian Vavricek: Yea

Yea: 5, Nay: 0, Absent: 1

VII. Discussion Items and Reports

VII.A. Discuss 2019 Strategic Plan Recommendations. See attached proposal. This item will be on the July Agenda for formal approval.

VII.B. Director's Reports

All students who are designated as English Learners must take the English Language Proficiency Assessment (ELPA21). Attached is our data from this assessment. Please contact Dr. Gibbons with any questions.

VII.C. Superintendent's Report

1. 2019 Legislative Report: See Attached
2. 2018-19 Parent Mileage Report: See Attached
3. School Improvement Grant (SIG) Report: See Attached
4. Priority School Report: See Attached
5. Option Enrollment Report: See Attached

VII.D. Board Member/Committee Reports

VIII. Correspondence Items

IX. Adjournment

Motion to adjourn Passed with a motion by Brian Vavricek and a second by Nina Lanuza.
Mynor Hernandez: Absent, Richard Brabec: Yea, Nina Lanuza: Yea, Chuck Misek: Yea,
Virginia Semerad: Yea, Brian Vavricek: Yea
Yea: 5, Nay: 0, Absent: 1