



Schuyler Community Schools
SAA Weekly Meeting
Tuesday, December 3, 2013 9:00 AM
SAA WEEKLY MEETING @ RICHLAND
401 Adam Street
Schuyler, NE 68661-2400

I. Discuss sub pay for reassigned staff.

Darin asked that we discuss sub pay for reassigned staff. He had a request for a teacher to be paid sub pay in addition to her regular pay for a day when she was reassigned to cover an unfilled vacancy. She told him that Marlene had paid her sub pay last year when this occurred.

Staff can be reassigned any time for any reason. According to our negotiated agreement, if they lose their planning time, they can be compensated. We will not pay double for a reassignment, and if the person loses their planning time, we will pay according to their agreement.

II. Support Staff participation at our Strategic Planning meeting.

All support staff have been invited to attend the strategic planning meeting on Friday, December 6th. This topic was discussed at our November support staff meetings. If building principals want to remind staff, that is up to you. However, if you review your support staff meeting minutes, you will see they were invited to attend, they will be paid for their time, and they will also be paid for the time scheduled to participate in the health screens. The workshop is scheduled to take place in the middle school gym and the health screens are scheduled for the middle school cafeteria. Staff will be excused to step out of the workshop for their health screens and return when finished.

III. Technology Filtering

Mr. Grammer wanted to discuss options for improving our filtering system. I agreed to bring this topic to our technology meeting on Friday, December 13th. We would like your input prior to taking this item for discussion with the technology staff.

IV. November Finance Report

Marlene will be sending your individual detailed finance reports. Please review them and let me know if you have any questions. See attached finance summary reports.

V. 2nd Quarter Foundation staff awards.

Nominations for 2nd Quarter Teacher/Para-Educator are due December 20th. There were no para-educator nominations for first quarter! Please support this process as the foundation does great work for the school district. (daily announcements, email notice, staff meetings, etc...)

VI. 1st Semester Certificated Staff Evaluations

Please make sure you complete required 1st semester evaluations on all probationary teachers. They must be observed a minimum of one full period and you must use the evaluation instrument on file with NDE. In the first semester, we focused on set induction and closure. In the second semester we will begin focusing on implementation of building-wide strategies as

well as an individual strategy from the Phil Warrick workshops.

Principals and directors, I will need your first semester monthly observation reports and your self-evaluation form by December 20th. I will use this information to complete your evaluation and will visit with each of you when we return from Christmas break.

Building principals please make sure you complete your first semester evaluation of your assistant principals and review this with them after break. We will be discussing 2014-15 administrative contracts and salaries in January and February and would like to have the evaluations completed.

VII. Finalize Questions for Strategic Planning Session