



Schuyler Community Schools
Support Staff Meeting
Friday, September 28, 2018 2:30 PM
Support Staff Monthly Meeting @ SES Music Room
401 Adam Street
Schuyler, NE 68661-2400

I. Discussion Items

1. **Finance/Budget Report:** See attached budget and finance reports.
2. **Safety/Suicide Prevention:** All staff is required by law to complete the Suicide Awareness Video. You are also required by the district to complete a minimum of 3 safety videos this semester.
3. **October Special Events:** APL New Teacher Training is October 9-11. APL Refresher Training for teachers is Wednesday, October 10th. The fall technology fair is scheduled for Wednesday, October 17th. Parent-Teacher Conferences are scheduled for Thursday, October 18th. Fall Break is October 19th.
4. **Safety Surveys:** We are required to conduct an annual safety review. Lloyd from Nesbitt and Associates is conducting a safety inspection for 2018.
5. **Strategic Plan Update:** We will be finalizing our progress reports on the district strategic plan during the month of October. We are scheduled to revisit the plan as a staff/community in November.
6. **Salary Schedule:** Your salary is based on your position and place on the salary schedule. If you have any suggestions for improving the salary schedule for your area, please let your principal know by the end of the first semester. They will share your ideas with me and I will present these to a board committee for consideration for the 2019-2020 school year.
7. **Health Insurance:** We will be offering an open enrollment period for changing insurance programs beginning in January 2019. This dual option allows 10-12 month employees to elect to participate in a high deductible (\$3,500) and use the premium savings to enroll in a healthcare savings account. Please let Penny know if you are considering moving to the higher deductible by December 1st.
8. **Time Clock:** Please make sure you are taking care of your hours/overtime, etc...