



Schuyler Community Schools
Board of Education Regular Meeting
Monday, June 8, 2020 6:30 PM
Schuyler Community Schools Board Room
120 W. 20th Street
Schuyler, NE 68661-2400

Attendance Taken at 6:30 PM.

Richard Brabec: Present

Mynor Hernandez: Present

Nina Lanuza: Present

Chuck Misek: Present

Virginia Semerad: Present

Brian Vavricek: Present

Present: 6.

I. Parent Involvement Hearing

1. Hold a Public Hearing to discuss, consider, and receive input on the Parental Involvement Policy. The public will be given an opportunity to present information and opinions on a proposed Parental Involvement Policy. Attached are our parent involvement and parent engagement policies.

II. Student Fees Hearing

Student Fees Policy Annual Requirement:

1. Review the amount of money collected from student pursuant to, and the use of waivers provided in, the student fee policies of the District for the 2019-20 school year. The annual report reflects student fees of \$ collected and \$ waived. In comparison, fees waived for 2018-19 were \$4,540, fees collected were \$33,818.02.

2. Hold a Public Hearing to discuss, consider and receive input on a proposed Student Fee Policy. The public will be given an opportunity to present information and opinions on the proposed Student Fee Policy.

III. Call Meeting to Order

STRIVE - COMMIT - SUCCEED - District Mission Statement

Schuyler Community Schools in partnership with parents, students, and the community is committed to educate students to become skilled, knowledgeable and responsible citizens in a global society - District Vision Statement

Notice of this meeting was given in advance according to State Law 84-1411, by giving notice of the meeting to the public. Notice of this meeting was also given in advance to all members of the Board of Education

III.A. Pledge of Allegiance

III.B. Declaration of Open Meeting

This meeting has been preceded by advance notice and is hereby declared to be in open session. A copy of the Open Meetings Act is posted in the front of the meeting room.

Nebraska Open Meetings

Act: http://nitc.nebraska.gov/documents/statutes/NebraskaOpenMeetingsAct_current.pdf

IV. Approval of Consent Agenda

Discuss, Consider and Take Action on the consent agenda

Motion to approve the consent agenda Passed with a motion by Brian Vavricek and a second by Nina Lanuza.

Richard Brabec: Yea, Mynor Hernandez: Yea, Nina Lanuza: Yea, Chuck Misek: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea

Yea: 6, Nay: 0

IV.A. Agenda

IV.B. Minutes

IV.C. Acceptance of Claims

IV.C.1. Bills of \$5,000 or more

IV.D. Financial

IV.E. Other Listed Reports

V. Public Forum - We ask that all presentation be limited in their length.

V.A. Recognition of visitors and guests

V.B. Other topics (limited to 5 minutes - subject to guidelines of the Board Participation Policy)

VI. Action Items

VI.A. Board Policy, Handbooks, and Support Programs

This committee is responsible for annual review of board policies, handbooks, and crisis/safety plans. This committee is also responsible for the support and development of support programs(nursing, food service) in the district.

VI.A.1. Consider, discuss, and take action to accept the 2019-2020 student fees report and reaffirm the student fees policy for the 2020-2021 school year.

Student Fees Policy Annual Requirement:

1. Hold a Public Hearing to discuss, consider and receive input on a proposed Student Fee Policy. The public will be given an opportunity to present information and opinions on the proposed Student Fee Policy.
2. Review the amount of money collected from student pursuant to, and the use of waivers provided in, the student fee policies of the District for the 2019-2020 school year.

Motion to accept the 2019-2020 student fees report and reaffirm the student fees policy for the 2020-2021 school year. Passed with a motion by Richard Brabec and a second by Virginia Semerad.

Richard Brabec: Yea, Mynor Hernandez: Yea, Nina Lanuza: Yea, Chuck Misek: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea

Yea: 6, Nay: 0

VI.A.2. Consider, discuss, and take action to reaffirm the bullying and harassment policy for the 2020-2021 school year.

Bullying Policy Annual Requirement:

1. Annual review of the Bullying and Harassment Policy at a regularly scheduled board meeting.
2. Review the bullying and harassment policy.
3. Take action to either reaffirm or amend the Bullying Policy as deemed appropriate.

Motion to reaffirm the bullying and harassment policy for the 2020-2021 school year.
Passed with a motion by Mynor Hernandez and a second by Brian Vavricek.

Richard Brabec: Yea, Mynor Hernandez: Yea, Nina Lanuza: Yea, Chuck Misek: Yea,
Virginia Semerad: Yea, Brian Vavricek: Yea

Yea: 6, Nay: 0

VI.A.3. Consider, discuss, and take action to approve first reading on new and amended board policies

This update includes three new policies and four revisions of existing policy. Actions described on NDE's Launch Nebraska webpage are recommendations or suggestions, not mandates. Thus, Policy 105.00 Return to School Committee is optional, and if adopted, the word "required" in paragraph one should be replaced with the word "recommended."

New Policies:

Policy 105.00 Return to School Committee meets a requirement described on NDE's new Launch Nebraska webpage at <https://www.launchne.com/>. This committee has been mandated to help districts cope with the very broad range of decisions and actions that will need to be taken in the near future to deal with Covid-19 and any other related emergencies. However, actions described on NDE's Launch Nebraska webpage are now listed as recommendations or suggestions, not mandates. Thus, Policy 105.00 Return to School Committee is optional, and if adopted, the word "required" in paragraph one will be replaced with the word "recommended."

Policy 205.08 Board Policy and Temporary Waivers is added to formalize the fact that for the immediate future there may be several temporary waivers of existing NDE Rules and Regulations to deal with the Covid-19 disruptions.

Policy 607.10 Classroom Environment is added to handle a fairly new concern created by the manufacture and marketing of essential oils which some students and staff may be highly allergic to and which would disrupt the educational environment. It wouldn't be surprising to see more products or items of classroom disruption, as yet unimagined, added to this language in the future.

Revised Policies:

Three policies have been revised to deal with disruptions caused by the presence of personal security products in the schools such as mace and tasers. Not surprisingly, these can be misused or purposely taken from the possession of students or staff and used to disrupt school or injure others.

Policy 504.11 Weapons,

Policy 504.16 Searches and Seizures, and

Policy 801.04 Bus Safety Program are being revised to include the prohibition of these devices without specific permission of the building principal and storage during school hours in a secure location.

Policy 508.15 Concussion Awareness is being revised due to occasional hesitation on the part of students, parents or guardians to be forthcoming about a student's concussion. It places a higher expectation on parents and guardians to notify the school of such injuries and flatly requires the student to make such notification, which implies appropriate punishment to students for lack of doing so. I have also included for your use or reminder three useful tools created by NDE for concussion monitoring and treatment:

1. Post-Concussion Symptom Checklist,
2. Return to Academics Progression, and
3. Return-to-Learn Protocol.

I'm also attaching a copy of

Policy 502.02 Nonresident Students with the sixth paragraph underlined simply for your review. This is NOT a

revised policy, but NDE is taking a closer look at the criteria districts have put in place for making decisions to accept or reject option enrollments. If you have such criteria in place, please review them, and re-adopt them if they will be kept.

More things are coming later this summer with new Title IX regulations for sexual harassment having been greatly revised, more changes probably coming from NDE due to Covid-19 for the upcoming year, and a special session of the Legislature still to be held.

Motion to approve first reading of the new and amended policies as presented. Passed with a motion by Virginia Semerad and a second by Mynor Hernandez.

Richard Brabec: Yea, Mynor Hernandez: Yea, Nina Lanuza: Yea, Chuck Misek: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea

Yea: 6, Nay: 0

VI.A.4. Consider, discuss, and take action to approve administrative recommendations on 2020-2021 handbook changes.

2020-2021 Handbook Changes

1. Update staff assignments, add new staff and delete those not returning
2. Update calendar, dates, times, etc...
3. No additional handbook changes for SES
4. See recommended changes for Fishers, Richland, SMS, and SCHS below.

Fisher's Handbook Changes

Pg 2 - updated the belief statement to the current SCS model

Pg 3 - updated the hours with difference from m-th and fri

Pg 3 added about visitors, withdrawals, telephone usage, and change of address

Pg 5 - updated achievement test to reporting to parents fall, winter, spring and K-8 Pg 6: Remove fax number- no longer have a fax

Pg 7 - updated the attendance policy to match SES

PG 8 (ADDED A SENTENCE ABOUT PT 100% PARTICIPATION)

Pg 9 - updated school cancellations (ADDED A STUDENT FEE SECTION)

PG 12 TEMPERATURE CHANGED OVERALL TO 15 DEGREES Pg 12 - added automated external defibrillator AED policy from SES

Pg 13- In case of Emergency evacuation, parents will be notified by phone/email where to pick (reunite) up their child. Do not come to the school building.

PG 14 ADDED DESCRIPTION ABOUT ENTERING STUDENTS INTO KINDERGARTEN AS PER DUAL LANGUAGE. ADDED 7TH GRADE WITH KINDERGARTEN TO PHYSICAL LIST.

Pg 14 - updated discipline code to match SES DONE

PG 16 ADJUSTED SENTENCE ABOUT OVER THE COUNTER MEDICINE

Pg 17-18 Student driver guidelines (ADDED STUDENT DRIVERS SECTION,)

Pg 18 No eating/drinking on the bus to or from school. (ADDED #3 TO BUS RULES)

Pg 19 Playground Rules: Add no student physical contact (carrying, piggy back rides, mock fighting) (REWORDED TO EXCESSIVE PHYSICAL CONTACT)

Pg 19 Rule #13 Is it necessary? (REWORDED TO WEAR APP. CLOTHING FOR WEATHER)

Class Parties; should it specify Fall, Valentines, and Spring. (SENTENCE ADDED ABOUT YEARLY PARTIES HOSTED)

Pg 25 #2- Scarves? For outside uses yes, but as part of the outfit? (SCARVES DELETED DUE TO RELIGIOUS/ CULTURAL BELIEFS)

Pg 31 or Pg 18 Bus Rules: cell phone use? (UPDATED)

Pg 51 Going home for lunch Should this be in there? (REMOVED)

PG 20 - 53 - updated to match schools in town

Discipline Code--Student Rights, Conduct, Rules and Regulation, Forms of School Discipline, Grounds for Short-Term Suspension, Long-Term Suspension, Expulsion or Mandatory Reassignment, Body Piercing Jewelry and Tattoos Policy, Academic Integrity, Bullying Policy, INTERNET SAFETY: Network, E-Mail, Internet and Other Computer Use Rules, Gang Related Activity, Drugs, Alcohol and Tobacco, Special Education Services, State and Federal Programs, Preventing Harassment and Discrimination of Students, ?Chain of Command?, Parental Involvement Policies

Added a table of content

Richland Recommended Handbook Changes

Pg 2. - updated the belief statement to the current SCS model

Pg 3 - updated the hours with difference from m-th and fri

Pg 3 added about visitors, withdrawals, telephone usage, and change of address

Pg 5 - updated achievement test to reporting to parents fall, winter, spring and K-8 Pg 6: Remove fax number- no longer have a fax

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and Other Computer Use Rules, Gang Related Activity, Drugs, Alcohol and Tobacco, Special Education Services, State and Federal Programs, Preventing Harassment and Discrimination of Students, ?Chain of Command?, Parental Involvement Policies

Added a table of content

Middle School Handbook Changes:

Page: 10: Change Broadcasting 1 from a Semester class to a quarter class.

Page: 14: Add section on community service to reflect the current practice at SMS.

Community Service

Schuyler Middle School recognizes the importance of community service by our students. Schuyler Middle School has a standing practice of asking students to perform community service by working/helping a non-profit organization or helping work at a community function within the Schuyler Community Schools district. Students are asked to complete 20 hours of community service between the beginning of their 6th grade year and the end of their 8th grade year in order to receive their 8th grade graduation certificate and in order to earn incentive day. Forms for reporting community service hours can be picked up in the SMS office and returned for the office staff to track the accumulation of hours.

Page: 27: Add highlighted words to reflect changes in SMS dress code.

"Shorts, skirts, or athletic shorts that do not reach mid-thigh (above fingertip length) or longer or pants that contain holes above the knee."

On a first offense of the dress code, the student may call home for proper apparel or appropriate apparel may be provided by the office and returned at the end of the school day. Students will not be allowed to leave campus to change clothes. Continual violations of the dress code will result in more stringent disciplinary actions, up to expulsion. Further, in the event the dress code violation is determined to also violate other student conduct rules (e.g., public indecency, insubordination, expression of profanity, and the like), a first offense of the dress code may result in more stringent discipline, up to expulsion.

Page: 35: Added Highlighted items to specific rule items to provide clarity on SMS gum/candy policy.

1. Candy, gum, and other food items are only allowed in classrooms by permission of the classroom teacher.
2. Gum is **NOT** allowed in the Field-House under any circumstances.

High School Recommended Handbook Changes:

Page 9--SCHS Regular Schedule

PERIOD 18:05 am - 8:54 am PERIOD 5 /Lunch 11:30 pm - 1:11 pm

PERIOD 28:57 am - 9:46 am PERIOD 6 1: 14 pm - 2:03 pm

PERIOD 39:49 am - 10:38 am PERIOD 7 2:06 pm - 2:55 pm

PERIOD 410:41 am - 11:30 am PERIOD 8 2:58 pm - 3:47 pm

Focus-- Omit is a 30-minute block of time between first and second hour, on our regular school days.

Page 19--Remove tardiness section and replace with

"Schuyler Central High School has implemented a time-for-time tardy recovery procedure. This procedure states that all tardy time must be made up with the content teacher, Focus teacher, or other staff member that has been assigned by the attendance coordinator by the end of the quarter. Students are to be in their assigned classroom when the bell rings, present a pass from the office or previous teacher, or they will be classified as tardy. Parents will receive automated calls for all tardies to notify when a student is tardy to school or class. After the student has accumulated 60 minutes of tardy time, the student will be assigned to zero or ninth hour intervention for remedial instruction. Students who have not attended intervention will be referred to the counselors and placed on a discipline step."

Page 20-- Section lose should be changed to Loss (3 times) and omit "and tardies (4 tardies equal one hour)

Pg. 20--STEP Program. Any conduct that is deemed as disruptive to school and classrooms, will result in that student being placed on the Disciplinary STEP Program. Once teachers have counseled a student individually and provided at least one retraining session after school you may choose to proceed to the following step program. The STEP Program is implemented as such...

Step 1 Refer the student to the office, where they are coached up by a Counselor. These students need to negotiate their way back into the teacher's classroom. (The last 5 minutes of class the teacher finds coverage for their class and meets the student in the office to discuss a plan to return to class.) The student makes up the class time missed after school that day to get the instruction missed. Parents are contacted and the incident is documented by the teacher in IC as a Behavior Referral.

Step 2 Parent/Guardian notified by Teacher and a parent meeting with the counselor and administration is set up to discuss behavior and consequences. Students remainsuspended from the class until a plan is made as a results of the meeting.

Step 3 Students are required to attend Saturday School. If not on the Student Assistance Team, they will be referred to SAT. (If Saturday School is skipped they will be assigned ISS and they will still need to complete Saturday School.)

Step 4 Parent/Guardian notified by administration that the student will be serving ISS. Incident is documented in IC.

Step 5 Parent/Guar. notified by administration that the student will be serving an extended ISS. Incident is documented in IC.

Step 6 Parent/Guardian notified that they will be serving OSS. Incident is documented in IC.

Step 7 Parent/Guardian and administration discuss alternative strategies to include alternative education, alternative placement and the possibility of expulsion.

Page 36 Remove- Consequences associated with the Guidance Center

- 1st Time Document on I.C by the teacher
 - 2nd Time Document on I.C. by the teacher.
 - Student must call home with the teacher present to let parent/guardian know the situation.
 - 3rd Time Document on I.C. by a counselor. Meeting set up between the student, teacher, and parent/guardian within 24-hours.
 - 4th Time Saturday School and/or further disciplinary action.
- Administration will write a letter to the County Attorney.

Page 37 Remove-Unnecessary electronic devices will not be allowed, because they will be a distraction to the work being completed in the Center.

Pages 37-38--Graduate Attributes

High School Activities Handbook

Rationale: With students now taking 8 classes instead of 7, they wanted to change the eligibility requirements to the following:

Page 3 of activity handbook: underlined to be deleted and **bold to add**

Any student failing one **or two** classes is considered in warning status. Any student failing two **three** classes when the report is published is considered to be demonstrating less than acceptable academic performance and will forfeit all public representation of Schuyler Central High School until the student is no longer failing two **three or more** classes on the weekly failing grade report.

This still requires students to be passing 6 classes to be eligible just as last year required and it is directly in line with what our policy was when students took 4 classes and had to be passing at least 3.

Motion to approve 2020-2021 handbook revisions as presented. Passed with a motion by Virginia Semerad and a second by Brian Vavricek.

Richard Brabec: Yea, Mynor Hernandez: Yea, Nina Lanuza: Yea, Chuck Misek: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea

Yea: 6, Nay: 0

VI.A.5. Consider, discuss and take action to approve admission prices and activity passes for the 2020-2021 school year.

Activity Pass (Activities/Field House)	Required	Admission	Pass Cost
Preschool children	No	Free	NA
K-5 Students	No	\$4.00	\$10.00

6-8 Students	Yes	\$4.00	\$10.00
9-12 Students	Yes	\$4.00	\$10.00
Adults	No	\$6.00	\$40.00
Senior Citizens	No	\$6.00	\$20.00

Consider, discuss and take action to approve admission prices and activity passes for the 2020-2021 school year. Passed with a motion by Mynor Hernandez and a second by Brian Vavricek.

Richard Brabec: Yea, Mynor Hernandez: Yea, Nina Lanuza: Yea, Chuck Misek: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea

Yea: 6, Nay: 0

VI.B. Budget, finance, negotiations, and personnel

This committee is responsible for budget, finance, and contract negotiations with administration, certificated staff, and support staff.

VI.B.1. Consider, discuss, and take action to approve 2020-2021 school breakfast and lunch prices.

The State of Nebraska does an annual review of lunch prices and costs associated with our food program. According to the guidelines, if you are operating in the black, you do not have to increase prices. If you are in the red, breakfast prices can only increase 5 cents, and lunch prices can only increase 10 cents. We recommend leaving our breakfast and lunch prices the same for the 2020-21 school year.

	SES and Rural Schools		Middle School		High School		Adult	
Meal	2020-21	2019-20	2020-21	2019-20	2020-21	2019-20	2020-21	2019-20
Breakfast	\$1.65	\$1.65	\$1.65	\$1.65	\$1.65	\$1.65	\$2.40	\$2.40
Lunch	\$2.45	\$2.45	\$2.55	\$2.55	\$2.60	\$2.60	\$3.65	\$3.65

Motion to approve 2020-2021 breakfast and lunch prices as recommended. Passed with a motion by Richard Brabec and a second by Nina Lanuza.

Richard Brabec: Yea, Mynor Hernandez: Yea, Nina Lanuza: Yea, Chuck Misek: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea

Yea: 6, Nay: 0

VI.B.2. Consider, discuss, and take action to accept staff resignations.

VI.B.3. Consider, discuss, and take action to approve new hire recommendations.

1. Tyler Petersen: SES Special Education Para Educator

2. Joel Carillo: SCHS ELL Newcomer Program Teacher

Motion to approve new hire recommendations. Passed with a motion by Mynor Hernandez and a second by Virginia Semerad.

Richard Brabec: Yea, Mynor Hernandez: Yea, Nina Lanuza: Yea, Chuck Misek: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea

Yea: 6, Nay: 0

VII. Discussion Items and Reports

VII.A. Superintendent's Report

1. **School Improvement Presentation (SIG Grant).** See Attached Presentation

2. **Priority School State Board Report:** See Attached Report
3. **Summer School Update:** We are planning a 3-week K-12 in-person Summer School Program (July 6-24). We are finalizing our protocols to be in compliance with the summer school regulations outlined on Launch Nebraska. See attached information.
4. **Graduation Update:** We will be hosting a zoom meeting with our seniors and their parents over the next two weeks to discuss options for an in-person graduation program. We will let you know when we finalize a date and time for the zoom meeting. See attached graduation protocols from Launch Nebraska.

VII.B. Board Member/Committee Reports

VIII. Correspondence Items

IX. Adjournment

Motion to adjourn Passed with a motion by Brian Vavricek and a second by Virginia Semerad.

Richard Brabec: Yea, Mynor Hernandez: Yea, Nina Lanuza: Yea, Chuck Misek: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea

Yea: 6, Nay: 0