



Schuyler Community Schools  
Board of Education Regular Meeting  
Monday, August 15, 2011 6:30 PM  
Schuyler Central High School Music Room  
401 Adam Street  
Schuyler, NE 68661-2400

Attendance Taken at 6:30 PM.

Richard Brabec: Present

Lumir Jedlicka: Present

Chuck Misek: Present

Mr. Clint Parr: Present

Virginia Semerad: Present

Brian Vavricek: Present

Present: 6.

#### I. Student Fees Hearing

A hearing to discuss student fees was opened at 7:39 PM. Changes in the student fees policy affecting student breakfast and lunch prices for regular priced meals as well as reduced priced meals were open for discussion. The hearing was closed at 7:42 PM by President Jedlicka.

#### II. Call Meeting to Order

### **Schuyler Community Schools in partnership with parents, students, and the community will challenge and inspire students to be lifelong learners - District Mission Statement**

Notice of this meeting was given in advance according to State Law 84-1411, by giving notice of the meeting to the public. Notice of this meeting was also given in advance to all members of the Board of Education

Others present at the meeting were Superintendent Stevens, Principals Pavlik, Vrba, Grammer, Comley, Assistant Principals Cunningham and Cline, Activity Administrator Egr, Director of Facilities Mundil, and Curriculum Director Gibbons.

#### II.A. Pledge of Allegiance

All present participated in the Pledge of Allegiance.

#### II.B. Declaration of Open Meeting

This meeting has been preceded by advance notice and is hereby declared to be in open session. A copy of the Open Meetings Act is posted in the hallway outside the Media Center. President Jedlicka declared the meeting was preceded by advance notice and declared to be an open session.

#### III. Approval of Consent Agenda

Discuss, Consider and Take Action on the consent agenda

Motion to approve the consent agenda Passed with a motion by Richard Brabec and a second by Brian Vavricek.

Richard Brabec: Yea, Lumir Jedlicka: Yea, Chuck Misek: Yea, Mr. Clint Parr: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea  
Yea: 6, Nay: 0

III.A. Agenda

III.B. Minutes

III.C. Acceptance of Claims

III.D. Financial

III.E. Other Listed Reports

IV. Public Forum - We ask that all presentation be limited in their length.

IV.A. Recognition of visitors and guests

IV.A.1. Worker's Comprehensive Presentation - Folda Insurance

Steve Bailey from Folda and Company Insurance provided the members of the school board a chart showing information on claims filed by SCS compared to other Nebraska schools. A representative from EMC Insurance will meet with the school board and some SCS employees on September 15 regarding filing of future claims.

IV.B. Other topics (limited to 5 minutes - subject to guidelines of the Board Participation Policy)

IV.C. Student Representative's Report

V. Board Requests/Reports/Action Items

V.A. Americanism

V.B. Budget

V.B.1. Need to set meeting date for budget work

V.B.2. Expenditure decrease/Revenue increase document update

An update on the "Expenditures Decrease/Revenue Increase" document has been placed on the SCS website. This document is an accumulation of ideas from the staff, board and administration.

V.B.2.1. Mileage claims

Motion to require all mileage claims for the month be turned in on the last work day of the month or forfeit ones right to be reimbursed. Passed with a motion by Chuck Misek and a second by Richard Brabec.

Richard Brabec: Yea, Lumir Jedlicka: Yea, Chuck Misek: Yea, Mr. Clint Parr: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea  
Yea: 6, Nay: 0

V.B.3. Discuss, consider and take action on the audit contract with Pekny and Associates for the year ending August 31, 2011.

Motion to approve the audit contract with Pekny and Associates for the year ending August 31, 2011. Passed with a motion by Richard Brabec and a second by Virginia Semerad.

Richard Brabec: Yea, Lumir Jedlicka: Yea, Chuck Misek: Yea, Mr. Clint Parr: Yea,  
Virginia Semerad: Yea, Brian Vavricek: Yea  
Yea: 6, Nay: 0

#### V.B.4. Property tax update

In December of 2011 the 1994 school bond (SMS addition) will come off the books and will reduce in-town taxes by about 6 cents. This will have no effect on rural property taxes. The state requires property tax levies to be no higher than \$1.05 general (special building) fund level. The state aid formula is based on a local effort of at least \$1.03 levy.

### V.C. Building and Grounds

#### V.C.1. Update on SES addition

Tilt-up concrete was poured for a 6"x15'7"x140' wall with the window openings being measured 7" too low. Options were suggested for putting the wall section to use in another area. The roofing project at SMS should be completed by September 1. At SCHS bids were received for ventilation and welding curtains in the welding area of the ag shop.

##### V.C.1.1. Executive session

Motion to enter executive session at 7:56 PM.

Motion to enter into executive session for the purpose of discussing building contracts at SES Passed with a motion by Chuck Misek and a second by Brian Vavricek.

Richard Brabec: Yea, Lumir Jedlicka: Yea, Chuck Misek: Yea, Mr. Clint Parr: Yea,  
Virginia Semerad: Yea, Brian Vavricek: Yea  
Yea: 6, Nay: 0

##### V.C.1.2. Executive sessin

Motion to exit executive session at 8:08 PM.

Motion to exit executive session. The purpose of the executive session was to discuss building contractors Passed with a motion by Chuck Misek and a second by Brian Vavricek.

Richard Brabec: Yea, Lumir Jedlicka: Yea, Chuck Misek: Yea, Mr. Clint Parr: Yea,  
Virginia Semerad: Yea, Brian Vavricek: Yea  
Yea: 6, Nay: 0

##### V.C.1.3. Executive session

Executive session entered at 8:10 PM.

Motion to enter into executive session for the purpose of discussing personnel.  
Passed with a motion by Chuck Misek and a second by Brian Vavricek.

Richard Brabec: Yea, Lumir Jedlicka: Yea, Chuck Misek: Yea, Mr. Clint Parr: Yea,  
Virginia Semerad: Yea, Brian Vavricek: Yea  
Yea: 6, Nay: 0

##### V.C.1.4. Executive session

Executive session exited at 8:31 PM.

Motion to exit executive session. The purpose of the executive session was to discuss personnel. Passed with a motion by Virginia Semerad and a second by Brian Vavricek.

Richard Brabec: Yea, Lumir Jedlicka: Yea, Chuck Misek: Yea, Mr. Clint Parr: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea  
Yea: 6, Nay: 0

#### V.C.2. Update on SCHS Entryway/Special Education Classroom

The special education classroom nears completion with cabinets, counter and sink remaining to install.

#### V.C.3. Update on SMS roof project

#### V.C.4. Welding Ventilation and Curtains

#### V.D. Curriculum

##### V.D.1. Curriculum Development Program Improvement request

Deb Sterup, Spanish teacher at SCHS, has requested payment for forty hours spent developing the Spanish curriculum.

#### V.E. Negotiations

A request from the SEA to renegotiate their contract to include the \$189,000 the district will save when the Educational Health Alliance gives SCS a one-month premium holiday in December 2011. Blue Cross-Blue Shield will not charge a premium on the district's health insurance resulting in a savings of \$189,000. It was suggested by a board member that in 2012-2013 every certified staff member be charged \$100 for health insurance to offset this request.

##### V.E.1. Need to sign agreement

#### V.F. Planning

##### V.F.1. Channel 99 and the city council tentative decision

##### V.F.2. Channel 99

Motion to continue to use Channel 99 for Schuyler Community Schools as it is currently being used, and to end Schuyler Community Schools payment to Channel 99 for city council meetings. Failed with a motion by Brian Vavricek and a second by Virginia Semerad.

Richard Brabec: Nay, Chuck Misek: Nay, Mr. Clint Parr: Nay, Lumir Jedlicka: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea  
Yea: 3, Nay: 3

#### V.G. Policy

##### V.G.1. Early Retirement Incentive Policy - September 1st, 2011 time to update

##### V.G.1.1. Discuss, consider and take action on the ERIP policy

Motion to continue to fund the Early Retirement Incentive Policy as it currently stands through the end of the fiscal year 2011-2012. Passed with a motion by Richard Brabec and a second by Virginia Semerad.

Chuck Misek: Nay, Richard Brabec: Yea, Lumir Jedlicka: Yea, Mr. Clint Parr: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea  
Yea: 5, Nay: 1

#### V.G.2. Discuss, consider and take action on the k-3 parent/student handbook

Motion to approve the k-3 student/parent handbook for 2011-2012. Passed with a motion by Virginia Semerad and a second by Brian Vavricek.

Richard Brabec: Yea, Lumir Jedlicka: Yea, Chuck Misek: Yea, Mr. Clint Parr: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea  
Yea: 6, Nay: 0

#### V.G.3. Discuss, consider and take action on the support staff handbook for 2011-2012 school year

Motion to approve the 2011-2012 support staff handbook for the 2011-2012 school year. Passed with a motion by Chuck Misek and a second by Mr. Clint Parr.

Richard Brabec: Yea, Lumir Jedlicka: Yea, Chuck Misek: Yea, Mr. Clint Parr: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea  
Yea: 6, Nay: 0

#### V.G.4. Discuss, consider and take action on the Student Fees policy.

This item was tabled at the July 2011 meeting until a hearing could be held regarding the student fees policy.

Motion to approve the changes in the Student Fees policy for the 2011-2012 school year. Passed with a motion by Chuck Misek and a second by Richard Brabec.

Richard Brabec: Yea, Lumir Jedlicka: Yea, Chuck Misek: Yea, Mr. Clint Parr: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea  
Yea: 6, Nay: 0

#### V.G.5. Discuss, consider and take action on the certified staff handbook for the 2011-2012 school year.

Motion to approve the certified staff handbook for the 2011-2012 school year. Passed with a motion by Richard Brabec and a second by Chuck Misek.

Richard Brabec: Yea, Lumir Jedlicka: Yea, Chuck Misek: Yea, Mr. Clint Parr: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea  
Yea: 6, Nay: 0

#### V.H. Public Relations

#### V.I. Foundation

##### V.I.1. Review of July 28th meeting

The Foundation met on July 28 and established the following goals: create a database, establish a funding base, create an alumni association, and increase the partnership with the Schuyler Chamber of Commerce.

#### VI. Action Items

#### VII. Administrative and Other Reports

##### VII.A. Operating Council Report(s)

##### VII.B. High School Principal Report

As of August 10th our total 9-12 enrollment is 445. The grade breakdown is as follows: 9th grade - 107, 10th grade - 134, 11th grade - 105, and 12th grade - 99.

##### VII.C. Grades 9-12 Assistant Principal's Report

We now have a local prefix number associated with our substitute management system as compared with an 800 prefix number from 2010-2011. This should help with filling jobs as substitute teachers are more inclined to answer their phone for a local number as compared with the 800 number. Assistant Principal Cline will be assisting with the substitute management system this year.

##### VII.D. Curriculum/Instruction/Assessment

We served 183 students in summer school this year, not counting students receiving extended year services in Special Education. There was also a reading summer school for high school students. Nearly 90% of the students showed some improvement.

##### VII.E. Activities Administrator Report

On January 11th, 2011 LB 260 – Concussion Awareness Act was introduced. The Governor approved it on April 14th 2011. The bill takes affect on July 1st 2012. In May, Schuyler Community Schools began working with Mike Sloup athletic trainer to implement LB 260 within our school. All 9-12 athletes (except those in girls/boys golf, cross country, and track and field runners) will go through impact testing.

##### VII.F. Director of Facilities/Transportation Report

##### VII.G. Grades k-3 Principal's Report

##### VII.H. Grades k-3 Principal's Report

Preschool teachers have set their schedule and hours for the 2011-2012 year. Numbers are at 68 with 6 currently on the waiting list. Classes at SES are filling up with more and more kids coming in daily. Most sections are around 19 in each class. There are 140 kindergarten students enrolled.

##### VII.I. Grades 4-8 Principal's Report

We had our first student meetings of the year on Tuesday, August 9th. 7th and 8th graders attended their orientation at 1:00 and 2:00 p.m. This was the best turnout we have had in four years with 90% of the middle school students showing up for orientation.

##### VII.J. Grade 4-8 Assistant Principal Report

## VII.K. Superintendent's Report

### VII.K.1. Travel plan update

There have been several changes made to the transportation procedures for SCS including when a school vehicle may be used, payment for using a personal vehicle, and the number of field trips that may be taken per organization.

### VII.K.2. 4-R modular update

### VII.K.3. Back to school observations

### VII.K.4. September 21s NASB membership meeting

### VII.K.5. Option/Transfer update

### VII.K.6. Census Report

The 2011 School District Census report shows the district (Colfax County) contains 1,814 students between the ages of five and eighteen.

### VII.K.7. Resignations

We have received letters of resignation from: Joan Cech, a paraeducator at SCHS and from Bernadette Wachneck, a paraeducator at SES.

### VII.K.8. 2 keys to the landfill follow-up

### VII.K.9. AA/Alanon contract follow-up

VII.K.10. Reminder: Next meeting is the 2nd Monday in September which is the 12th at 6:30 p.m.

## VIII. Correspondence Items

## IX. Executive Session

## X. Adjournment

Motion to adjourn at 10:46 PM. Passed with a motion by Brian Vavricek and a second by Mr. Clint Parr.

Richard Brabec: Yea, Lumir Jedlicka: Yea, Chuck Misek: Yea, Mr. Clint Parr: Yea,

Virginia Semerad: Yea, Brian Vavricek: Yea

Yea: 6, Nay: 0