



Schuyler Community Schools
Board of Education Regular Meeting
Monday, June 12, 2017 6:30 PM
Schuyler Central High School Music Room
401 Adam Street
Schuyler, NE 68661-2400

Attendance Taken at 6:45 PM.

Mynor Hernandez: Absent

Richard Brabec: Present

Holly Hild: Present

Chuck Misek: Present

Virginia Semerad: Present

Brian Vavricek: Present

Present: 5, Absent: 1.

I. Parent Involvement Hearing

Parent Involvement Policy Annual Requirements:

1. Hold a Public Hearing to discuss, consider, and receive input on the Parental Involvement Policy. The public will be given an opportunity to present information and opinions on a proposed Parental Involvement Policy.

Attached is our parent involvement policy. I think we have taken steps in expanding our parent involvement through our strategic planning process. We are focused on implementing programs to further our programs to improve parent participation at all levels. Through our open houses, parent-teacher conferences, and parent volunteer and parent education programs at the pre-school and elementary buildings. See attached parent involvement policy.

The Parent Involvement Hearing was opened at 6:30 PM. This annual hearing is required to be held.

The focus of parental involvement is to further parent participation at all levels through open-houses, parent-teacher conferences, and parent education.

The hearing was closed at 6:35 PM

II. Student Fees Hearing

Student Fees Policy Annual Requirement:

1. Review the amount of money collected from student pursuant to, and the use of waivers provided in, the student fee policies of the District for the 2016-2017 school year.

2. Hold a Public Hearing to discuss, consider and receive input on a proposed Student Fee Policy. The public will be given an opportunity to present information and opinions on the proposed Student Fee Policy.

The Student Fees Hearing was opened at 6:35 PM. This annual hearing is required. Student fees collected in the 2016-17 school year were \$30,000; fees totaling \$3,600 were waived. To receive a fee waiver, a family must fill out a waiver form for an individual fee. All fees must be approved by an administrator prior to issuance. The hearing closed at 6:45 PM.

III. Call Meeting to Order

STRIVE • COMMIT • SUCCEED - District Mission Statement

Schuyler Community Schools in partnership with parents, students, and the community is committed to educate students to become skilled, knowledgeable and responsible citizens in a global society - District Vision Statement

Notice of this meeting was given in advance according to State Law 84-1411, by giving notice of the meeting to the public. Notice of this meeting was also given in advance to all members of the Board of Education

The meeting was called to order at 6:45 PM. Board members present were Brabec, Semerad, Vavricek, Hild, and Misek; Hernandez was absent. Also present were Superintendent Hoelsing and Principal Grammer. The SCS Mission Statement was read. This meeting was preceded by advance notice and declared to be in open session.

III.A. Pledge of Allegiance

All present participated in the Pledge of Allegiance.

III.B. Declaration of Open Meeting

This meeting has been preceded by advance notice and is hereby declared to be in open session. A copy of the Open Meetings Act is posted in the hallway outside the Media Center.

IV. Approval of Consent Agenda

Discuss, Consider and Take Action on the consent agenda

Motion to approve the consent agenda Passed with a motion by Virginia Semerad and a second by Brian Vavricek.

Mynor Hernandez: Absent, Richard Brabec: Yea, Holly Hild: Yea, Chuck Misek: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea

Yea: 5, Nay: 0, Absent: 1

IV.A. Agenda

IV.B. Minutes

IV.C. Acceptance of Claims

IV.C.1. Bills of \$5,000 or more

IV.D. Financial

IV.E. Other Listed Reports

V. Public Forum - We ask that all presentation be limited in their length.

V.A. Recognition of visitors and guests

Representatives from the ESU7 were Joyce Baumert, Mark Brady and Darus Metler. They provided several hand-outs to the school board members and gave a brief overview of the services they offer to school districts.

V.B. Other topics (limited to 5 minutes - subject to guidelines of the Board Participation Policy)

VI. Action Items

VI.A. Board Policy, Handbooks, and Support Programs

This committee is responsible for annual review of board policies, handbooks, and crisis/safety plans. This committee is also responsible for the support and development of support programs(nursing, food service) in the district.

VI.A.1. Consider, discuss, and take action to reaffirm the parent involvement policy for the 2017-2018 school year.

Parent Involvement Policy Annual Requirements:

1. Hold a Public Hearing to discuss, consider, and receive input on the Parental Involvement Policy. The public will be given an opportunity to present information and opinions on a proposed Parental Involvement Policy.
2. Discuss, consider, and take action to either alter the Parental Involvement Policy and then adopt the policy as altered, or to reaffirm the Parental Involvement Policy.

Motion to reaffirm the parent involvement policy for the 2017-2018 school year.

Passed with a motion by Virginia Semerad and a second by Chuck Misek.

Mynor Hernandez: Absent, Richard Brabec: Yea, Holly Hild: Yea, Chuck Misek: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea

Yea: 5, Nay: 0, Absent: 1

VI.A.2. Consider, discuss, and take action to accept the 2016-2017 student fees report and reaffirm the student fees policy for the 2017-2018 school year.

Student Fees Policy Annual Requirement:

1. Review the amount of money collected from student pursuant to, and the use of waivers provided in, the student fee policies of the District for the 2016-2017 school year.
2. Hold a Public Hearing to discuss, consider and receive input on a proposed Student Fee Policy. The public will be given an opportunity to present information and opinions on the

proposed Student Fee Policy.

3. Discuss, consider, and take action to reaffirm the Student Fee Policy.

Student activity badge fees and fees for use of the field house are being discussed with a decision to be delivered at the July meeting.

Motion to accept the 2016-2017 student fees report and reaffirm the student fees policy for the 2017-2018 school year. Passed with a motion by Holly Hild and a second by Brian Vavricek.

Mynor Hernandez: Absent, Richard Brabec: Yea, Holly Hild: Yea, Chuck Misek: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea
Yea: 5, Nay: 0, Absent: 1

VI.A.3. Consider, discuss, and take action to reaffirm the bullying and harassment policy for the 2017-2018 school year.

Bullying Policy Annual Requirement:

1. Review the bullying and harassment policy.
2. Discuss, consider, and take action to amend or reaffirm the Bullying Policy as deemed appropriate.

Teachers are required to document and report any bullying or harassment to an administrator and administrators are required to take appropriate action.

Motion to reaffirm the bullying and harassment policy for the 2017-2018 school year. Passed with a motion by Richard Brabec and a second by Virginia Semerad.

Mynor Hernandez: Absent, Richard Brabec: Yea, Holly Hild: Yea, Chuck Misek: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea
Yea: 5, Nay: 0, Absent: 1

VI.A.4. Consider, discuss, and take action to approve administrative recommendations on 2017-2018 handbook changes.

All Handbooks

1. Update staff assignments, add new staff and delete those not returning
2. Update calendar, dates, times, etc...
3. See attached changes for SES, Rural Schools, SMS, and SCHS and SCHS Activities.

You may elect to table adoption of the handbooks until July if you need more time to review recommended changes.

Several changes have been made including the plan to offer Algebra I and Physical Science in grade 8 for high school credit. In order to allow school board members to study the changes more closely, the recommendation was made to table this action to the July meeting.

Motion to table action on 2017-2018 handbook revisions until the July meeting. Passed with a motion by Brian Vavricek and a second by Virginia Semerad.
 Mynor Hernandez: Absent, Richard Brabec: Yea, Holly Hild: Yea, Chuck Misek: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea
 Yea: 5, Nay: 0, Absent: 1

VI.B. Budget, finance, negotiations, and personnel

This committee is responsible for budget, finance, and contract negotiations with administration, certificated staff, and support staff.

VI.B.1. Consider, discuss, and take action to approve 2017-2018 school breakfast and lunch prices.

School	SES and Rural Schools		Middle School		High			
	Adult							
Meal	2016-17	2017-18	2016-17	2017-18	2016-17	2017-18	2016-17	
7	2017-18							
Breakfast	\$1.60	\$1.60	\$1.60	\$1.60	\$1.60	\$1.60	\$2.35	
\$2.35								
Lunch	\$2.35	\$2.35	\$2.45	\$2.45	\$2.50	\$2.50	\$3.50	
\$3.50								
Change	No Change		No Change		No Change			No

The State of Nebraska does an annual review of lunch prices and costs associated with our food program. Schuyler is within a few cents of each of our reviewed program meal costs. See food service balance on the monthly receipt_expenditure summary report.

Motion to approve 2017-18 breakfast and lunch prices at the 2016-17 rates. Passed with a motion by Richard Brabec and a second by Holly Hild.
 Mynor Hernandez: Absent, Richard Brabec: Yea, Holly Hild: Yea, Chuck Misek: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea
 Yea: 5, Nay: 0, Absent: 1

VI.B.2. Consider, discuss, and take action to approve staff resignations

1. **Melissa Glodowski:** SES Guidance Counselor

2. **Bonnie Zrust:** High School Business Education Teacher

3. **Maribel Mendez:** SES Para-Educator

Motion to approve resignation from Maribel Mendez, and release Melissa Glodowski and Bonnie Zrust from their 2017-18 contract and thank them for their service to the district. Passed with a motion by Holly Hild and a second by Brian Vavricek.

Mynor Hernandez: Absent, Richard Brabec: Yea, Holly Hild: Yea, Chuck Misek: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea

Yea: 5, Nay: 0, Absent: 1

VI.B.3. Consider, discuss, and take action to approve new hire recommendations for the 2017-18 school year.

1. **Kindergarten Teacher:** Rachel DeWitt

2. **High School Business Education Teacher:** Thomas Nelson

3. **Rural School Para-Educator:** Vanessa Stanek

4. **SES Para-Educator:** Natividad Marino

5. **Food Service/Route Bus Driver:** Eugene Barr

The following were hired effective the 17-18 school year: Kindergarten, Rachel DeWitt; High School Business, Thomas Nelson; Para-Educators Vanessa Stanek and Natividad Marino; and Route Bus Driver, Eugene Barr.

Motion to approve new hire recommendations as presented. Passed with a motion by Richard Brabec and a second by Virginia Semerad.

Mynor Hernandez: Absent, Richard Brabec: Yea, Holly Hild: Yea, Chuck Misek: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea

Yea: 5, Nay: 0, Absent: 1

VII. Discussion Items and Reports

VII.A. Program Report from ESU 7 Representatives

Mark Brady, Darius Mettler and ESU Board Member Joyce Baumert will be attending the school board meeting to share programs and support provided from the service unit and answer any questions. **The board president may elect to amend the agenda order and place this item before action items.**

VII.B. Principal's Report

Attached is a letter from the Youth Justice Institute recognizing the Attendance Officer Program at the high school. Also attached is the data for the four previous years highlighting the reduction in unexcused absences. See attached report.

A letter from the TOW Youth Justice Institute was shared. SCS Truancy Officer Pavel shared data with them detailing the reduction in truancy from school years 2013-2014 thru 2016-

2017.

VII.C. Directors Reports

Attached are 3 reports highlighting NSAA Final Cup Standings, Scorecard for activities participation, and a summary report of revenue and schedule of school and community groups using the field house.

Summer School/Curriculum/Textbook Update: Dr. Dave Gibbons

Summer School - We are up to 331 students registered for the June K - 8 Summer Camp. Of those students, 290 have regularly attended. We have 75 students attending summer classes at SCHS. 194 students are signed up for the STEM camp in July. Overall, that is about 100 more students than last year.

If you haven't yet seen this article, it is a story from the Schuyler Sun demonstrating the value of our summer classes:

http://columbustelegram.com/schuyler/news/schs-graduates-find-their-passions-in-classroom/article_63253ea1-02ff-5179-8e39-c14efc6132d7.html

Curriculum Materials - The following new curriculum materials have been approved for purchase. The total cost, including yearly purchases should come to about \$175,000. This includes the 6 - 8th Science, Social Studies and Math Techbooks that were a part of the SIG grant.

K-5 Math - Will purchase a newer edition of EnVision Math. This includes updated online access.

K-5 Newcomers Program - Language Central for Newcomers

K-5 ELL English - Voyager Sopris Reading

6-8 ELL Reading - Keystone Reading (adding the online component).

9-12 Ag Science - Updated edition of Agriscience Fundamentals and Applications

9-12 Graphic Arts - Communicating through Graphic Design, Teacher's Edition

9-12 Sports & Entertainment Mktg - Cengage Sports & Entertainment. book

9-12 Anatomy & Physiology - Pearson Essentials of Human Anatomy & Physiology

3-5 Music - Additional music supplies

VII.D. Superintendent's Report

1. **State Aid Certification:** See attached state aid certification for 2017-18. I also attached the 2016-17 for comparison purpose. In preparation for this reduction, administration is cutting \$500,000 from the 2017-18 budget allowing us to basically freeze the budget at the 2016-17 level.

2. **Board Policy Update:** I received the board policy updates from the service unit. I sent it to the NASB for their review and final recommendations. These policy revisions will be on the agenda for action in July and August.

3. **Building Construction Update:** Obrist is working on the storm sewer between the buildings. We have rerouted the storm sewer to the south by the camper clean-out at the advisement of Jim McGowan and the City Street Superintendent from JEO. Their concern was that the line to the southwest of the building carries a large section of town and often runs at capacity. If we were to connect to that line, we would need to put in a check valve to prevent back-flow. Footings are completed and as soon as the storm sewer is completed near the building, Biermann will begin pouring the floor and are scheduled, weather permitting, to have that near completion by the end of the week.

4. **Other Scheduled Building and Grounds Projects:**

Elementary Sidewalk: The sidewalk connecting the elementary building to 22nd street was poured today.

Middle School Landscaping: We are currently working with Peterson Sprinkler and Jeff Gall on the dirt prep, sprinklers, and seeding.

Preschool Lawn: We will start the dirt work, sprinkler installation, and seeding on the west side of the preschool building as soon as we are finished at the middle school.

High School West Hallway: The sheetrock on the west hallway in the high school building is completed and ready for paint. We are in the process of tile removal and have scheduled the floor prep and new tile over the next few weeks.

5. **Board Website:** NASB is in the process of migrating the past board information to the new board website. They said board members may not see much difference, but the people putting the meeting in will see the most difference. I will let you know if the website is migrated this month, if so, Sally will need to be appointed as recording secretary in July.

6. **Bus Barn Rental:** We will be discontinuing our rent of our current bus barn and moving over to the new Semerad building over the next two months. The new facility is heated and will house all of our buses. In addition, we have 360 ft. of shelving that will allow us to have a central warehouse for custodial and school supplies. The cost for the rental is \$400 per bay. We are in the process of reducing our transportation and building and grounds budget as a result of this move.

In preparation for a \$1.3 million dollar reduction in State Aid, administration is cutting \$500,000 from the 2017-18 budget allowing it to remain at the 2016-17 level.

Board policy updates have been sent to the NASB for review and final recommendations.

During the next two months all buses will be moved to a new facility which is heated and contains 360 ft. of storage shelving that will allow us to have a central warehouse for custodial and school supplies. Excess items will be sold at auction, recycled, or disposed of.

VII.E. Board Member/Committee Reports

Attached is the information provided from the June Foundation Meeting.

VIII. Correspondence Items

A thank you was received from Lynnette Bathen.

IX. Adjournment

Motion to adjourn at 8:38 PM. Passed with a motion by Brian Vavricek and a second by Virginia Semerad.

Mynor Hernandez: Absent, Richard Brabec: Yea, Holly Hild: Yea, Chuck Misek: Yea, Virginia Semerad: Yea, Brian Vavricek: Yea

Yea: 5, Nay: 0, Absent: 1