

## **Regular Board of Education Meeting**

Monday, August 19, 2019 6:00 PM

City of Gering Council Chambers  
1025 P Street  
Gering, NE 69341



## **Minutes**

1. **Signature of Notification**
2. **Call to Order, Pledge of Allegiance, Roll Call, Welcome Visitors**
  - 2.1. Acknowledge Open Meetings Law
  - 2.2. Notice of this meeting was published in the Star-Herald on Thursday, August 15, 2019.
3. **Excuse Absent Board Members**
4. **Consent Agenda**
  - 4.1. Minutes From Previous Board Meeting
  - 4.2. Approval of Claims/Bills
  - 4.3. First Reading of Board Policies
    - 4.3.i. Policy 203.6 - Board Committees
    - 4.3.ii. Policy 407.7 - Negotiations
    - 4.3.iii. Policy 502.1 - Resident Students
    - 4.3.iv. Policy 507.2 - Student Directory Information
    - 4.3.v. Policy 604.11 - Citizenship
    - 4.3.vi. Policy 702.3 - Budget Adoption Process
    - 4.3.vii. Policy 706.1 - Purchasing Procedures
    - 4.3.viii. Policy 801.4 - Vehicle Safety Program
  - 4.4. Second Reading of Board Policies
  - 4.5. Personnel Items

4.5.i. Contract Approvals

4.5.ii. Resignations

5. **Patron Comments**

6. **Reports and Discussions**

6.1. Curriculum Committee Report

Committee Chair, Mary Winn, shared information pertaining to a pilot program at the elementary level which explores a more detailed report card. After further consultation from Curriculum Director, Terri Martin, Mary touched on developments within the Career Pathways.

6.1.i. Standards-Based Grading Report Card Pilot - Terri Martin

6.2. Facilities Committee Report

With school starting, Superintendent Hastings offered a full look at the progress of transitions at each of the buildings / facilities. The community is invited to celebrate the completion of construction at the high school as we kickoff homecoming week on Monday, September 23 at 4:30 p.m.

6.3. Business Committee Report

Josh Lacy commended staff at the Junior High for adding a drop off lane for sixth grade students. In a recap of the August facilities committee meeting, he noted resurfacing of the high school track, and ongoing research on the maintenance of the tennis courts.

6.3.i. Trial Balance Summary

6.3.ii. Fund Balances

6.3.iii. Schedule of Investments

6.3.iv. Financial Statements

6.4. Superintendent's Report

After providing the facility committee report, Superintendent Hastings elaborated on the proposed handbook addendum within the action items.

7. **Action Items**

7.1. Discuss, consider, and take action regarding the the approval of a resolution to refinance the General Obligation, Series 2017 Bonds

7.2. Discuss, consider, and take action regarding the approval of a bid from Pro Track and Tennis to resurface the GHS Track for \$79,000

7.3. Discuss, consider, and take action regarding the approval of a bid from Heartland Seating to replace the GHS Auditorium Seats for \$122,765

- 7.4. Discuss, consider, and take action regarding an addendum to the Gering High School Student Handbook

**Section 8 Core Courses for National Honor Society and Academic Honors:**  
The following core courses will be required of all students who decide when they enter high school as sophomores that they want to be considered for National Honor Society, Valedictorian, Salutatorian, and/or **the Top Ten in their class Graduation with Distinction.**

English 10 - Speech I (not Language Arts I, II or English Comm.) 10 hours

Junior Prep English 11 10 hours

Senior English (Coll. Comp.) 10 hours

American History 10 hours

American Government/International Relations 10 hours

Biology 10 hours

Chemistry I, Physiology, Physics (at least two) 20 hours

Algebra I, Algebra II, Geometry, Pre-calculus, Calculus 30 hours

World Language (1 year) or Western Civilization (1 year) 10 hours

\*For Core Only, ten hours of Accounting may be substituted for 10 of the 20 hours of math requirement. The rest of the 170 hours required for graduation may be electives.

Senior candidates must have a minimum of 320 credit hours.

Candidates for Valedictorian and Salutatorian may not have any open hours in their tenure at Gering High School.

The cumulative grade point average includes credits from 9th through 12th grades.

Student help, Library Aide, Study Hall, Upward Bound and Work Study do not contribute toward a student's cumulative GPA.

To be eligible for Valedictorian or Salutatorian honors, students must have been enrolled at Gering High School for their entire junior and senior years.

Students who feel that they have completed a rigorous academic program and should be considered for Honors and/or National Honor Society can appeal their candidacy to the Academic Recognition Committee. **Courses that may be considered as acceptable alternatives include dual credit courses, Career Pathway capstone courses, and other courses deemed acceptable by the Academic Recognition Committee.**

- 7.5. Discuss, consider, and take action regarding the approval of Pay Application #16 to Hausmann Construction for \$1,035,528.26

## 8. Tentative Committee Meeting Dates

### Future Board Meetings

Second Monthly Meeting - Tues, Aug 27 @ 7:00 a.m. (Central Office)

Regular Board Meeting - Mon, Sept 16 @ 6:00 p.m. (City Council Chambers)

Second Monthly Meeting - Tues, Sept 24 @ 12:00 p.m. (Central Office)

**Tentative Committee Meeting Dates:**

Policy Review Committee -- Tues, Aug 27 @ 4:30 p.m. (Central Office)

Personnel Committee -- Thurs, Aug 29 @ 4:30 p.m. (Central Office)

Curriculum Committee -- Tues, Sept 3 @ 7:00 a.m. (Geil Elementary)

Facilities Committee -- Thurs, Sept 5 @ 4:30 p.m.

Business Committee -- Mon, Sept 9 @ 4:30 p.m. (Central Office)

9. **Board Comments**

Brent Holliday expressed his excitement seeing the students occupying the high school on the first day of school barbeque noting that it was "surprisingly quiet" in the student commons with the accoustical features of the facility. He stated "it finished up as a quality project" and he is excited to enjoy the first volleyball game there later this week. Brady Shaul echoed Brent's sentiments before highlighting his appreciation for the refinancing of the bonds. Josh Lacy thanked staff, students, and community members for their initiative and cooperation in making all of the grade reconfigurations and facility updates possible. He acknowledged the additional time committment needed, but the outcome will be very beneficial for many years to come. Mary Winn highlighted first day of school activities starting with an impactful speaker who had presented to students followed by kudos to the Foundation Director, Jennifer Sibal, on the first publication of an internal newsletter titled 'Bulldog Bulletin' and the digitalized 'Employee of the Month' nomination form. Brian Copsey shared his appreciation for the financial management, vision and planning while staying abreast to the needs of our students, staff and community alike which was noted as a "tall task" He also shined a light on the improvements that had taken place at the football stadium over the summer. In closing, B.J. Peters cited a smooth transition and increased enrollment as the district kicked off the 2019-2020 school year. The meeting was adjourned at 6:58 p.m.

10. **Adjourn**

Regular Board of Education Meeting  
Monday, July 15, 2019 6:00 PM  
City of Gering Council Chambers  
1025 P Street  
Gering, NE 69341

1. Signature of Notification

2. Call to Order, Pledge of Allegiance, Roll Call, Welcome Visitors

2.1. Acknowledge Open Meetings Law

The Board of Education reserves the right to enter into Executive Session for the protection of the public interest; or the prevention of needless injury to the reputation of an individual, and if the individual has not requested a public meeting.

2.2. Notice of this meeting was published in the Gering Courier on Thursday, July 11, 2019.

3. Excuse Absent Board Members

4. Consent Agenda

Approval of the Consent Agenda Passed with a motion by Mary Winn and a second by Brent Holliday.

Brian Copsey: Yea

Brent Holliday: Yea

Josh Lacy: Yea

B.J. Peters: Yea

Brady Shaul: Yea

Mary Winn: Yea

4.1. Minutes From Previous Board Meeting

4.2. Approval of Claims/Bills

4.3. Personnel Items

4.3.1. Contract Approvals

4.3.2. Resignations

5. Patron Comments

6. Reports and Discussions

6.1. Curriculum Committee Report

The Curriculum Committee did not meet in July, so no report was needed.

6.2. Facilities Committee Report - Update from Ty Kayton (Hausmann Construction)

Project Manager Ty Katon from Hausmann Construction offered an update on the final stages of the Gering High School project. Due to weather, the timeline had been set back. Despite circumstances, most areas of the building will be fully complete prior to the start of school with only punch list items remaining. The exception will be to the auditorium expansion which

carries a projected mid-September completion date. Mary Winn inquired about the finish of an interior wall in the science wing corridor. Kayton stated that it will be finished with drywall in the coming weeks. Brent Holliday inquired about landscaping responsibilities in the north lot. Kayton indicated that construction modulars will be moved in the coming weeks, the lot will be graded to ensure adequate drainage, and grass will be planted.

### 6.3. Business Committee Report

Chair, Josh Lacy, noted smooth review and approval of monthly accounts payable and pay applications. Foundation Director, Jennifer Sibal, offered an update to the committee on the current capital campaign. B.J. Peters requested a full board presentation this fall, and inquired on the status of the improvements / maintenance underway at Memorial Stadium. Further report indicated progress with a projected completion prior to the upcoming football season.

#### 6.3.1. Trial Balance Summary

#### 6.3.2. Fund Balances

#### 6.3.3. Schedule of Investments

#### 6.3.4. Financial Statements

### 6.4. Superintendent's Report

Superintendent Hastings highlighted a tentative date for the grand opening at the high school before recapping class reunion tours that had taken place over the weekend in conjunction with Oregon Trail Days. Next, a grant to equip GHS with a sawmill this fall was discussed. Building principals and secretaries will be returning on Monday, July 29 to gear up for the upcoming school year.

## 7. Action Items

### 7.1. Review and take any necessary action regarding Policy 504.19, Student Fees.

Plan in place to fully review and revamp fees, activity cards, and other associated items during the 2019-2020 school year.

Move to adopt policy 504.19 as written Passed with a motion by Brent Holliday and a second by Mary Winn.

Brian Copsey: Yea

Brent Holliday: Yea

Josh Lacy: Yea

B.J. Peters: Yea

Brady Shaul: Yea

Mary Winn: Yea

### 7.2. Review and take any necessary action regarding policy 504.20, Bullying Prevention.

Approval of Policy# 504.20 as written Passed with a motion by Brady Shaul and a second by Josh Lacy.

Brian Copsey: Yea

Brent Holliday: Yea

Josh Lacy: Yea  
B.J. Peters: Yea  
Brady Shaul: Yea  
Mary Winn: Yea

7.3. Review and take any necessary action regarding the reapproval of Policy 1005.3, Parental Involvement in the Schools.

Approval of Policy 1005.3, Parental Involvement in the Schools, as presented Passed with a motion by Mary Winn and a second by Josh Lacy.

Brian Copsey: Yea  
Brent Holliday: Yea  
Josh Lacy: Yea  
B.J. Peters: Yea  
Brady Shaul: Yea  
Mary Winn: Yea

7.4. Discuss, consider, and take action regarding approval of Pay Application #15 to Hausmann Construction for \$1,142,316.10 for the GHS Project

Approval of Pay Application #15 to Hausmann Construction for \$1,142,316.10 Passed with a motion by Josh Lacy and a second by Brent Holliday.

Brian Copsey: Yea  
Brent Holliday: Yea  
Josh Lacy: Yea  
B.J. Peters: Yea  
Brady Shaul: Yea  
Mary Winn: Yea

8. Tentative Committee Meeting Dates

## **Future Board Meetings**

Second Board Meeting - CANCELED

Regular Board Meeting - Mon, August 19 @ 6:00 p.m. (City Council Chambers)

Second Board Meeting - Tues, August 27 @ 12:00 p.m. (Central Office)

\*\*\* *NASB Area Membership Meeting - Monday, August 26 @ 4:30 p.m. (Civic Center)*

## **Tentative Committee Meeting Dates:**

Policy Review Committee -- Mon, August 5 @ 4:30 p.m. (Central Office)

Personnel Committee -- Thurs, August 29 @ 4:30 p.m. (Central Office)

Curriculum Committee -- Thurs, August 6 @ 7:00 a.m.

Facilities Committee -- Thurs, August 8 @ 4:30 p.m.

Business Committee -- Mon, August 12 @ 4:30 p.m. (Central Office)

### 9. Board Comments

Mary Winn reflected on a recent tour of the high school. Board Member Brent Holliday proposed a schedule adjustment for the monthly board meeting. Board President BJ Peters indicated that this will be added to a committee agenda for further consideration. Josh Lacy commended the Foundation on their efforts in accommodating reunion groups during Oregon Trail Days. Brian Copesey stated that the community feedback about the building was overwhelmingly positive. President Peters added "all you have to do is ask -- we finally asked!" when noting the community's support. Holliday further stated that the foundation directors are a strong group, and having Mike Moravec as president will be a "grand slam." B.J. commended the administrative team on being very visible during OT Days. He had spoke with several reunion groups who were appreciative and excited for the future of GPS.

### 10. Adjourn

6:49 p.m.

**POLICY 203.6**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

**BOARD COMMITTEES**

Committees will be appointed by the president of the board. These committees are created for specific tasks of seeking information or investigation and will report back to the board for its consideration and action. Committee action is considered to be advisory only. Each committee will have a chairperson appointed by the president. **In addition to appointing the three members to the Committee on American Civics at the annual board organizational meeting in January for one year, the board may wish to appoint additional committees on topics such as:**

1. curriculum, instruction and assessment,
2. personnel,
3. facilities,
4. finance,
5. negotiations, and
6. policy.

The Committee on American Civics shall:

1. Hold no fewer than two public meetings annually, at least one when public testimony is accepted;
2. Keep minutes of each meeting showing the time and place of the meeting, which members were present or absent, and the substance and details of all matters discussed;
3. Examine and ensure that the social studies curriculum used in the district is aligned with the social studies standards adopted by the Nebraska Department of Education and teaches foundational knowledge in civics, history, economics, financial literacy, and geography;
4. Review and approve the social studies curriculum to ensure that it stresses the services of the men and women who played a crucial role in the achievement of national independence, establishment of our constitutional government, and preservation of the union and includes the incorporation of multicultural education to instill a pride and respect for the nation's institutions and not be merely a recital of events and dates;
5. Ensure that any curriculum recommended or approved by the committee on American civics is made readily accessible to the public and contains a reference to this section;
6. Ensure that the district develops and utilizes formative, interim, and summative assessments to measure student mastery of the social studies standards adopted by the Nebraska Department of Education;
7. Ensure that the social studies curriculum in the district incorporates one or more of the following for each student:
  - a. naturalization test used by United States Citizenship and Immigration Services prior to the completion of eighth grade and again prior to the completion of twelfth grade with the individual score from each test for each student made available to a parent or guardian of such student; or

- b. Attendance or participation between the beginning of eighth grade and completion of twelfth grade in a meeting of a public body which is a subdivision of the state and not a subcommittee of that body, followed by the completion of a project or paper in which each student demonstrates or discusses the personal learning experience of such student related to that attendance or participation; or
  - c. Completion of a project or paper and a class presentation between the commencement of eighth grade and the completion of twelfth grade on a person or persons or an event commemorated by either George Washington's birthday, Abraham Lincoln's birthday, Dr. Martin Luther King, Jr.'s birthday, Native American Heritage Day, Constitution Day, Memorial Day, Veterans Day, or Thanksgiving Day or on a topic related to such person or persons or event; and
8. Take all such other steps as will assure the carrying out of the provisions of this section and provide a report to the school board regarding the committee's findings and recommendations.

The committees are appointed within one month of the annual board organizational meeting.

Legal Reference: Neb. Statute 79-724

Cross Reference: 201.1 Board Powers and Responsibilities  
604.11 Citizenship

Approved 1/20/03 Reviewed 1/27/15, 8/5/19 Revised 2/16/1 8/19/19

**POLICY 407.7**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

NEGOTIATIONS

Certificated employees of the district shall have the right to form, join and participate in the activities of organizations of their choosing for the purpose of representation of all matters of employment relations, but no certificated employee shall be compelled to join such an organization. **Boards may enter into collective bargaining agreements for periods not to exceed four years.**

The following timelines shall be in effect for the annual negotiations process preceding the contract year in question:

1. On or before September 1 the certificated and instructional employees' collective bargaining agent shall request recognition as bargaining agent.
2. The governing board shall respond to such request not later than October 1.
3. On or before November 1 negotiations shall begin.
4. On or before February 8 if an agreement is not reached, the parties shall submit to mandatory mediation or fact-finding as ordered by the commission unless the parties mutually agree in writing to forgo mandatory mediation or fact finding.
5. On or before March 25 or within twenty-five days after the certification of the amounts to be distributed to each local system and each school district, whichever occurs last in time, negotiations, mediation, and fact finding shall end.
6. If an agreement has not been achieved on or before the date in item 5 above, either party may, within fourteen days after such date, file a petition with the commission to resolve the dispute.
7. The commission shall render a decision on or before September 15.

There shall be no fewer than four negotiations meetings between the certificated and instructional employees' collective bargaining agent and the governing board's bargaining agent prior to mediation, unless the parties agree to a new negotiated agreement. Either party may seek a bargaining order as provided in statute at any stage in the negotiations.

In seeking a bargaining order, the commission shall provide the parties with the names of five individuals qualified to serve as the resolution officer. If the parties cannot agree on an individual, each party shall alternately strike names, with the remaining individual serving as the resolution officer.

The resolution officer may:

1. determine whether the issues are ready for hearing and settlement;
2. identify for resolution terms and conditions of employment that are in dispute and which were negotiated in good faith but upon which no agreement was reached;
3. accept terms and conditions;

4. schedule hearings;
5. prescribe rules of conduct for conferences;
6. order additional mediation if necessary;
7. take any other action which may aid in resolution of the dispute; and
8. consult with an interested outside party only with the concurrence of all parties.

The resolution officer shall choose the most reasonable final offer on each issue in dispute. If either party is dissatisfied with the resolution officer's decision, it shall have the right to file an action with the commission seeking a determination of terms and conditions of employment. The commission shall resolve, as provided by statute, all of the issues identified by either party and which were recognized by the resolution officer as a dispute. If parties have not filed with the commission by the latter of March 25 or within twenty-five days after the certification of school funds, the decision of the resolution officer shall be deemed final and binding.

Legal Reference: Neb. Statute 48-811, 816, and 818

Cross Reference: 201.01 Board Powers and Responsibilities

Approved 10/15/12      Reviewed 10/24/16, 8/5/19      Revised 11/21/16, 8/19/19

**POLICY 502.1**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

RESIDENT STUDENTS

Children who are residents of the school district community will attend the school district without paying tuition. Students whose residency in the district ceases during a school year may continue attending school for the remainder of the school year without payment of tuition upon completion of option papers.

The residence of a student means the place, abode, or dwelling of the student. Generally, the legal dwelling of minors is the same as their parents. However, a student may establish a dwelling with someone other than the parents and attend a public school in the school district without paying tuition if the primary purpose for residing in the school district is not for the purpose of obtaining a free public education.

Any student who is a ward of the state or court, or who is residing in a residential setting in the district for reasons other than to receive an education shall be provided educational services in accordance with state statute 79-215 including such reimbursement to the district as may be due under the statute.

Children of military families may enroll preliminarily in the district if a parent presents evidence of military orders that the military family will be stationed in this state during the current or following school year. A student of a military family shall be admitted to the school district without charge upon arrival in Nebraska. When any person is on active duty as a member of the United States Army, Navy, Marine Corps, or Air Force in the State of Nebraska and is residing on federally owned property, any child of school age of that active duty member who also resides on that property shall be considered a resident of the school district where that property is located in accordance with the statutes. This also applies to children of parents employed by the federal government and residing with their parents on the property of national parks or national monuments within this state.

Each case involving the determination of residence of a student will be decided upon its individual merits by the school board. Payment of tuition will not be required in cases where the student would otherwise be denied free common school privileges. The burden of proof as to legal residence shall rest with the person claiming legal residence in the district. The superintendent or designee shall determine the specific documents required for collecting enrollment, admission, and related information needed for any student to attend and they may be provided through electronic means or other means specified by the Nebraska Department of Education.

Legal Reference:                      Neb. Statute 79-215

Cross Reference:            101    District Organization and Basic Commitments  
                                     503    Student Attendance  
                                     801    Transportation

Approved    05/17/10        Reviewed 3/6/17, 8/5/19        Revised   4/17/17, 8/19/19

**POLICY 507.2**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

STUDENT DIRECTORY INFORMATION

Student directory ~~information is designed for use internally within the school district. Directory information shall be defined in the annual notice. It may include the student's name, participation in officially recognized activities and sports, weight and height of members of athletic teams, honors and awards received, photograph and other likeness, and other similar information. It may include the student's name, address, telephone number, date and place of birth, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, honors and awards received, dates of attendance at this district, the most recent previous educational agency or institution attended by the student, photograph and other likeness, and other similar information.~~

Prior to developing a student directory or to giving general information to the public, parents will be given notice annually of the intent to develop a directory or to give out general information and ~~can submit a written request for have the exclusion opportunity to deny the inclusion~~ of their child's information ~~from in~~ the directory or in the general information about the students.

The district is required to supply class lists including name, address and phone number to college and military recruiters upon their request. ~~Military recruiters will also be provided the same access to a student in a high school grade as is provided to postsecondary educational institutions or to prospective employers of such students. The parents will also have the opportunity to deny the inclusion of their child's information in class lists requested by college or military recruiters.~~

~~A parent or guardian of a student in a high school grade may submit a written request to the district that the name, address and phone number for that student shall not be released without prior written consent of the parent or guardian. Upon receiving this request, a district shall not release that information without the prior written consent of the parent or guardian. Within thirty days prior to or following the beginning of each school year and, for a new student who enrolls after the beginning of a school year, within thirty days following such enrollment, the district shall notify the parents and guardians of each student in the high school of the option to opt out of directory information release.~~

~~When a student reaches eighteen years of age, the permission given to the parents or guardians to opt out of the information release shall only be given to the student. Within thirty days prior to or following the beginning of each school year and, for a new student who enrolls after the beginning of a school year, within thirty days following such enrollment, the district shall notify each student who is at least eighteen years of age or who will reach eighteen years of age during the school year of the option to opt out of the information release and that any such request made previously by a parent or guardian for the student expires upon the student reaching eighteen years of age.~~

It shall be the responsibility of the superintendent to provide notice and to determine the method of notice that will inform parents. **Nothing in this policy shall limit the applicability of federal FERPA laws.**

Legal Reference:           20 U.S.C. § 1232g (1994).  
                                  34 C.F.R. Pt. 99, 300.560 .574 (1996).

Cross Reference:           506    Student Activities  
                                  507    Student Records  
                                  1003   Public Examination of District Records

Approved 05/17/10           Reviewed 1/22/18, **8/5/19**   Revised **8/19/19**

**POLICY 604.11**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

**CITIZENSHIP**

It is important that students develop a knowledge of our nation's history, government, geography, and economic system. The social studies courses shall include and adequately stress contributions of all ethnic groups to:

1. The development and growth of America into a great nation;
2. Art, music, education, medicine, literature, science, politics, and government; and
3. The military in all this nation's wars.

All grades below the sixth grade shall devote at least one hour per week to exercises or teaching periods for the following purpose:

1. The discussion of noteworthy events pertaining to American history or the exceptional acts of individuals and groups of Americans;
2. The historical background, memorization, and singing of patriotic songs such as the Star-Spangled Banner and America the Beautiful;
3. The development of respect for the American flag as a symbol of freedom and the sacrifices of those who secured that freedom; and
4. Instruction as to proper conduct in the presentation of the American flag.

In at least two of the three grades from the fifth-grade to eighth-grade time shall be set aside for the teaching of American history from the social studies curriculum, which shall give students the opportunity to:

1. Become competent, responsible, patriotic, and civil citizens who possess a deep understanding of and respect for both the Constitution of the United States and the Constitution of Nebraska; and
2. Prepare to preserve, protect, and defend freedom and democracy in our nation and our world.

In at least two high school courses time shall be devoted to the teaching of civics and American history as outlined in the social studies standards adopted by the Nebraska Department of Education, in which specific attention shall be given to the following matters:

1. The Declaration of Independence, the United States Constitution, the Constitution of Nebraska, and the structure and function of local government in this state;
2. The benefits and advantages of representative government, the rights and responsibilities of citizenship in our government, and the dangers and fallacies of forms of government that restrict individual freedoms or possess antidemocratic ideals such as, but not limited to, Nazism and communism;
3. The duties of citizenship, which include active participation in the improvement of a citizen's community, state, country, and world, and the value and practice of civil discourse between opposing interests; and

4. The application of knowledge in civics, history, economics, financial literacy, and geography to address societal issues.

Appropriate patriotic exercises suitable to the occasion shall be held under the direction of the superintendent on George Washington's birthday, Abraham Lincoln's birthday, Dr. Martin Luther King, Jr.'s birthday, Native American Heritage Day, Constitution Day, Memorial Day, Veterans Day, and Thanksgiving Day, or on the day or week preceding or following such holiday, if the school is in session.

Neglect by any employee in carrying out these instructions may be considered a cause for dismissal.

Legal Reference: Nebraska Statute 79-724

Cross Reference: 102 Educational Philosophy of the District  
504 Student Rights and Responsibilities  
505 Student Discipline

~~Being a citizen of the country, state, and the school community entitles students to special privileges and protections as well as requiring the students to assume civic, economic and social responsibilities and to participate in their country, state and school community in a manner that entitles them to keep these rights and privileges.~~

~~As part of the education program, students shall have an opportunity to learn about their rights, privileges, and responsibilities as citizens of this country, state and school community. As part of this learning opportunity students shall be instructed in the elements of citizenship; the role citizens play in their country, state and school community; the value of active participation; and the practice of civil discourse. Instruction will also be aimed at developing patriotism, recognizing patriotic holidays and a reverence for the flag, and developing an understanding of our nation's history and its constitution.~~

~~Legal Reference: Nebraska Statute 79-724.~~

~~Cross Reference: 102 Educational Philosophy of the District  
504 Student Rights and Responsibilities  
505 Student Discipline~~

Approved 07/19/10 Reviewed 7/18/11, 11/26/18, 8/5/19 Revised 12/17/18, 8/19/19

**POLICY 702.3**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

**BUDGET ADOPTION PROCESS**

Members of the school district community shall have an opportunity to review and comment on the proposed budget at a public hearing before the adoption of the proposed budget by the Board. The public shall be apprised of the proposed budget for the school district by its publication in the newspaper of record at least 5 days prior to the hearing.

The certified taxable valuation under section 13-509 for the prior year, the certified taxable valuation under section 13-509 for the current year, and the percentage increase or decrease in such valuations from the prior year to the current year; the dollar amount of the prior year's tax request and the property tax rate that was necessary to fund that tax request; the property tax rate that would be necessary to fund last year's tax request if applied to the current year's valuation; the proposed dollar amount of the tax request for the current year and the property tax rate that will be necessary to fund that tax request; the percentage increase or decrease in the property tax rate from the prior year to the current year; and the percentage increase or decrease in the total operating budget from the prior year to the current year.

The board's budget resolution setting its property tax request shall include the following information:

1. The name of the district;
2. The amount of the property tax request;
3. The following statements:
  - a. The total assessed value of property differs from last year's total assessed value by \_\_\_\_ percent;
  - b. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property, would be \$ \_\_\_\_ per \$100 of assessed value;
  - c. The district proposes to adopt a property tax request that will cause its tax rate to be \$ \_\_\_\_ per \$100 of assessed value; and
  - d. Based on the proposed property tax request and changes in other revenue, the total operating budget of the district will exceed last year's by \_\_\_\_ percent; and
2. The record vote of the board in passing such resolution or ordinance.

After the public hearing on the budget and any modifications of the budget deemed necessary as a result of that hearing, the board will approve the proper resolutions to adopt and appropriate the budget.

The superintendent or designee will ensure all necessary documentation is submitted to the county auditor as required by statute.

Legal Reference:      Neb. Statute 13-506

Approved 11/17/03 Reviewed 6/29/11, 8/5/19 Revised 7/18/11, 8/19/19

**POLICY 706.1**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

**PURCHASING PROCEDURES**

The Board recognizes the importance of a sound fiscal management program and expects the district to maintain an efficient and consistent procedure in purchasing materials and services for the school district.

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The superintendent shall have the authority to authorize purchases without competitive bids for goods and services costing under \$10,000.00 without prior Board approval. **When practical to do so, the superintendent or designee shall request competitive bids** for goods and services to ensure the best use of the district's financial resources. Competitive sealed bids are **required in many instances** for construction, remodeling or repair of school-owned buildings or site improvements that cost \$100,000 or more.

**When obtaining competitive bids, the purchase will be made from the lowest responsible bidder based upon the total cost considerations including, but not limited to, the cost of the goods and services being purchased, availability of service and/or repair, delivery date, the targeted small business procurement goal and other factors deemed relevant by the board.**

**The district will follow NDE guidelines and applicable state statutes for any purchases made through the Nebraska Department of Administrative Services.**

Legal Reference:      Neb. Statute 73-106  
                              Neb. Statute 79-515  
                              Neb. Statute 79-10, 104

Approved 11/17/03    Reviewed 6/29/11, **8/5/19**    Revised 7/18/11, **8/19/19**

**POLICY 801.4**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

**VEHICLE SAFETY PROGRAM**

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Legal Reference: Neb. Statute 79-601 to 610  
Cross Reference: 508.05 Emergency Plans and Drills

905 Safety Program  
District Safety Manual  
Reviewed 10/25/12

Revised 8/19/19

Approved 01/19/04

**POLICY 203.6**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

**BOARD COMMITTEES**

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1. curriculum, instruction and assessment,
2. personnel,
3. facilities,
4. finance,
5. negotiations, and
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1. Hold no fewer than two public meetings annually, at least one when public testimony is accepted;
2. Keep minutes of each meeting showing the time and place of the meeting, which members were present or absent, and the substance and details of all matters discussed;
3. Examine and ensure that the social studies curriculum used in the district is aligned with the social studies standards adopted by the Nebraska Department of Education and teaches foundational knowledge in civics, history, economics, financial literacy, and geography;
4. Review and approve the social studies curriculum to ensure that it stresses the services of the men and women who played a crucial role in the achievement of national independence, establishment of our constitutional government, and preservation of the union and includes the incorporation of multicultural education to instill a pride and respect for the nation's institutions and not be merely a recital of events and dates;
5. Ensure that any curriculum recommended or approved by the committee on American civics is made readily accessible to the public and contains a reference to this section;
6. Ensure that the district develops and utilizes formative, interim, and summative assessments to measure student mastery of the social studies standards adopted by the Nebraska Department of Education;
7. Ensure that the social studies curriculum in the district incorporates one or more of the following for each student:
  - a. naturalization test used by United States Citizenship and Immigration Services prior to the completion of eighth grade and again prior to the completion of twelfth grade with the individual score from each test for each student made available to a parent or guardian of such student; or

- b. Attendance or participation between the beginning of eighth grade and completion of twelfth grade in a meeting of a public body which is a subdivision of the state and not a subcommittee of that body, followed by the completion of a project or paper in which each student demonstrates or discusses the personal learning experience of such student related to that attendance or participation; or
  - c. Completion of a project or paper and a class presentation between the commencement of eighth grade and the completion of twelfth grade on a person or persons or an event commemorated by either George Washington's birthday, Abraham Lincoln's birthday, Dr. Martin Luther King, Jr.'s birthday, Native American Heritage Day, Constitution Day, Memorial Day, Veterans Day, or Thanksgiving Day or on a topic related to such person or persons or event; and
8. Take all such other steps as will assure the carrying out of the provisions of this section and provide a report to the school board regarding the committee's findings and recommendations.

The committees are appointed within one month of the annual board organizational meeting.

Legal Reference: Neb. Statute 79-724

Cross Reference: 201.1 Board Powers and Responsibilities  
604.11 Citizenship

Approved 1/20/03

Reviewed 1/27/15, 8/5/19 Revised 2/16/1 8/19/19

**POLICY 407.7**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

NEGOTIATIONS

Certificated employees of the district shall have the right to form, join and participate in the activities of organizations of their choosing for the purpose of representation of all matters of employment relations, but no certificated employee shall be compelled to join such an organization. **Boards may enter into collective bargaining agreements for periods not to exceed four years.**

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2. The governing board shall respond to such request not later than October 1.
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4. On or before February 8 if an agreement is not reached, the parties shall submit to mandatory mediation or fact-finding as ordered by the commission unless the parties mutually agree in writing to forgo mandatory mediation or fact finding.
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The resolution officer may:

1. determine whether the issues are ready for hearing and settlement;
2. identify for resolution terms and conditions of employment that are in dispute and which were negotiated in good faith but upon which no agreement was reached;
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Legal Reference: Neb. Statute 48-811, 816, and 818

Cross Reference: 201.01 Board Powers and Responsibilities

Approved 10/15/12 Reviewed 10/24/16, 8/5/19 Revised 11/21/16, 8/19/19

**POLICY 502.1**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

RESIDENT STUDENTS

Children who are residents of the school district community will attend the school district without paying tuition. Students whose residency in the district ceases during a school year may continue attending school for the remainder of the school year without payment of tuition upon completion of option papers.

The residence of a student means the place, abode, or dwelling of the student. Generally, the legal dwelling of minors is the same as their parents. However, a student may establish a dwelling with someone other than the parents and attend a public school in the school district without paying tuition if the primary purpose for residing in the school district is not for the purpose of obtaining a free public education.

Any student who is a ward of the state or court, or who is residing in a residential setting in the district for reasons other than to receive an education shall be provided educational services in accordance with state statute 79-215 including such reimbursement to the district as may be due under the statute.

Children of military families may enroll preliminarily in the district if a parent presents evidence of military orders that the military family will be stationed in this state during the current or following school year. A student of a military family shall be admitted to the school district without charge upon arrival in Nebraska. When any person is on active duty as a member of the United States Army, Navy, Marine Corps, or Air Force in the State of Nebraska and is residing on federally owned property, any child of school age of that active duty member who also resides on that property shall be considered a resident of the school district where that property is located in accordance with the statutes. This also applies to children of parents employed by the federal government and residing with their parents on the property of national parks or national monuments within this state.

Each case involving the determination of residence of a student will be decided upon its individual merits by the school board. Payment of tuition will not be required in cases where the student would otherwise be denied free common school privileges. The burden of proof as to legal residence shall rest with the person claiming legal residence in the district. The superintendent or designee shall determine the specific documents required for collecting enrollment, admission, and related information needed for any student to attend and they may be provided through electronic means or other means specified by the Nebraska Department of Education.

Legal Reference:                      Neb. Statute 79-215

Cross Reference:            101    District Organization and Basic Commitments  
                                     503    Student Attendance  
                                     801    Transportation

Approved    05/17/10        Reviewed 3/6/17, 8/5/19        Revised   4/17/17, 8/19/19

**POLICY 507.2**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

STUDENT DIRECTORY INFORMATION

Student directory ~~information is designed for use internally within the school district. Directory information shall be defined in the annual notice. It may include the student's name, participation in officially recognized activities and sports, weight and height of members of athletic teams, honors and awards received, photograph and other likeness, and other similar information. It may include the student's name, address, telephone number, date and place of birth, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, honors and awards received, dates of attendance at this district, the most recent previous educational agency or institution attended by the student, photograph and other likeness, and other similar information.~~

Prior to developing a student directory or to giving general information to the public, parents will be given notice annually of the intent to develop a directory or to give out general information and ~~can submit a written request for have the exclusion opportunity to deny the inclusion~~ of their child's information ~~from in~~ the directory or in the general information about the students.

The district is required to supply class lists including name, address and phone number to college and military recruiters upon their request. ~~Military recruiters will also be provided the same access to a student in a high school grade as is provided to postsecondary educational institutions or to prospective employers of such students. The parents will also have the opportunity to deny the inclusion of their child's information in class lists requested by college or military recruiters.~~

~~A parent or guardian of a student in a high school grade may submit a written request to the district that the name, address and phone number for that student shall not be released without prior written consent of the parent or guardian. Upon receiving this request, a district shall not release that information without the prior written consent of the parent or guardian. Within thirty days prior to or following the beginning of each school year and, for a new student who enrolls after the beginning of a school year, within thirty days following such enrollment, the district shall notify the parents and guardians of each student in the high school of the option to opt out of directory information release.~~

~~When a student reaches eighteen years of age, the permission given to the parents or guardians to opt out of the information release shall only be given to the student. Within thirty days prior to or following the beginning of each school year and, for a new student who enrolls after the beginning of a school year, within thirty days following such enrollment, the district shall notify each student who is at least eighteen years of age or who will reach eighteen years of age during the school year of the option to opt out of the information release and that any such request made previously by a parent or guardian for the student expires upon the student reaching eighteen years of age.~~

It shall be the responsibility of the superintendent to provide notice and to determine the method of notice that will inform parents. **Nothing in this policy shall limit the applicability of federal FERPA laws.**

Legal Reference:           20 U.S.C. § 1232g (1994).  
                                  34 C.F.R. Pt. 99, 300.560 .574 (1996).

Cross Reference:         506    Student Activities  
                                  507    Student Records  
                                  1003   Public Examination of District Records

Approved 05/17/10       Reviewed 1/22/18, **8/5/19**   Revised **8/19/19**

**POLICY 604.11**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

**CITIZENSHIP**

It is important that students develop a knowledge of our nation's history, government, geography, and economic system. The social studies courses shall include and adequately stress contributions of all ethnic groups to:

1. The development and growth of America into a great nation;
2. Art, music, education, medicine, literature, science, politics, and government; and
3. The military in all this nation's wars.

All grades below the sixth grade shall devote at least one hour per week to exercises or teaching periods for the following purpose:

1. The discussion of noteworthy events pertaining to American history or the exceptional acts of individuals and groups of Americans;
2. The historical background, memorization, and singing of patriotic songs such as the Star-Spangled Banner and America the Beautiful;
3. The development of respect for the American flag as a symbol of freedom and the sacrifices of those who secured that freedom; and
4. Instruction as to proper conduct in the presentation of the American flag.

In at least two of the three grades from the fifth-grade to eighth-grade time shall be set aside for the teaching of American history from the social studies curriculum, which shall give students the opportunity to:

1. Become competent, responsible, patriotic, and civil citizens who possess a deep understanding of and respect for both the Constitution of the United States and the Constitution of Nebraska; and
2. Prepare to preserve, protect, and defend freedom and democracy in our nation and our world.

In at least two high school courses time shall be devoted to the teaching of civics and American history as outlined in the social studies standards adopted by the Nebraska Department of Education, in which specific attention shall be given to the following matters:

1. The Declaration of Independence, the United States Constitution, the Constitution of Nebraska, and the structure and function of local government in this state;
2. The benefits and advantages of representative government, the rights and responsibilities of citizenship in our government, and the dangers and fallacies of forms of government that restrict individual freedoms or possess antidemocratic ideals such as, but not limited to, Nazism and communism;
3. The duties of citizenship, which include active participation in the improvement of a citizen's community, state, country, and world, and the value and practice of civil discourse between opposing interests; and

4. The application of knowledge in civics, history, economics, financial literacy, and geography to address societal issues.

Appropriate patriotic exercises suitable to the occasion shall be held under the direction of the superintendent on George Washington's birthday, Abraham Lincoln's birthday, Dr. Martin Luther King, Jr.'s birthday, Native American Heritage Day, Constitution Day, Memorial Day, Veterans Day, and Thanksgiving Day, or on the day or week preceding or following such holiday, if the school is in session.

Neglect by any employee in carrying out these instructions may be considered a cause for dismissal.

Legal Reference: Nebraska Statute 79-724

Cross Reference: 102 Educational Philosophy of the District  
504 Student Rights and Responsibilities  
505 Student Discipline

~~Being a citizen of the country, state, and the school community entitles students to special privileges and protections as well as requiring the students to assume civic, economic and social responsibilities and to participate in their country, state and school community in a manner that entitles them to keep these rights and privileges.~~

~~As part of the education program, students shall have an opportunity to learn about their rights, privileges, and responsibilities as citizens of this country, state and school community. As part of this learning opportunity students shall be instructed in the elements of citizenship; the role citizens play in their country, state and school community; the value of active participation; and the practice of civil discourse. Instruction will also be aimed at developing patriotism, recognizing patriotic holidays and a reverence for the flag, and developing an understanding of our nation's history and its constitution.~~

Legal Reference: Nebraska Statute 79-724.

Cross Reference: 102 Educational Philosophy of the District  
504 Student Rights and Responsibilities  
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Approved 07/19/10 Reviewed 7/18/11, 11/26/18, 8/5/19 Revised 12/17/18, 8/19/19

**POLICY 702.3**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

**BUDGET ADOPTION PROCESS**

Members of the school district community shall have an opportunity to review and comment on the proposed budget at a public hearing before the adoption of the proposed budget by the Board. The public shall be apprised of the proposed budget for the school district by its publication in the newspaper of record at least 5 days prior to the hearing.

The certified taxable valuation under section 13-509 for the prior year, the certified taxable valuation under section 13-509 for the current year, and the percentage increase or decrease in such valuations from the prior year to the current year; the dollar amount of the prior year's tax request and the property tax rate that was necessary to fund that tax request; the property tax rate that would be necessary to fund last year's tax request if applied to the current year's valuation; the proposed dollar amount of the tax request for the current year and the property tax rate that will be necessary to fund that tax request; the percentage increase or decrease in the property tax rate from the prior year to the current year; and the percentage increase or decrease in the total operating budget from the prior year to the current year.

The board's budget resolution setting its property tax request shall include the following information:

1. The name of the district;
2. The amount of the property tax request;
3. The following statements:
  - a. The total assessed value of property differs from last year's total assessed value by \_\_\_\_ percent;
  - b. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property, would be \$ \_\_\_\_ per \$100 of assessed value;
  - c. The district proposes to adopt a property tax request that will cause its tax rate to be \$ \_\_\_\_ per \$100 of assessed value; and
  - d. Based on the proposed property tax request and changes in other revenue, the total operating budget of the district will exceed last year's by \_\_\_\_ percent; and
2. The record vote of the board in passing such resolution or ordinance.

After the public hearing on the budget and any modifications of the budget deemed necessary as a result of that hearing, the board will approve the proper resolutions to adopt and appropriate the budget.

The superintendent or designee will ensure all necessary documentation is submitted to the county auditor as required by statute.

Legal Reference:      Neb. Statute 13-506

Approved 11/17/03 Reviewed 6/29/11, 8/5/19 Revised 7/18/11, 8/19/19

**POLICY 706.1**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

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Approved 11/17/03   Reviewed 6/29/11, **8/5/19**   Revised 7/18/11, **8/19/19**

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Reviewed 10/25/12

Revised 8/19/19

Approved 01/19/04

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Reviewed 1/27/15, 8/5/19 Revised 2/16/1 8/19/19

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Approved 10/15/12 Reviewed 10/24/16, 8/5/19 Revised 11/21/16, 8/19/19

**POLICY 502.1**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

RESIDENT STUDENTS

Children who are residents of the school district community will attend the school district without paying tuition. Students whose residency in the district ceases during a school year may continue attending school for the remainder of the school year without payment of tuition upon completion of option papers.

The residence of a student means the place, abode, or dwelling of the student. Generally, the legal dwelling of minors is the same as their parents. However, a student may establish a dwelling with someone other than the parents and attend a public school in the school district without paying tuition if the primary purpose for residing in the school district is not for the purpose of obtaining a free public education.

Any student who is a ward of the state or court, or who is residing in a residential setting in the district for reasons other than to receive an education shall be provided educational services in accordance with state statute 79-215 including such reimbursement to the district as may be due under the statute.

Children of military families may enroll preliminarily in the district if a parent presents evidence of military orders that the military family will be stationed in this state during the current or following school year. A student of a military family shall be admitted to the school district without charge upon arrival in Nebraska. When any person is on active duty as a member of the United States Army, Navy, Marine Corps, or Air Force in the State of Nebraska and is residing on federally owned property, any child of school age of that active duty member who also resides on that property shall be considered a resident of the school district where that property is located in accordance with the statutes. This also applies to children of parents employed by the federal government and residing with their parents on the property of national parks or national monuments within this state.

Each case involving the determination of residence of a student will be decided upon its individual merits by the school board. Payment of tuition will not be required in cases where the student would otherwise be denied free common school privileges. The burden of proof as to legal residence shall rest with the person claiming legal residence in the district. The superintendent or designee shall determine the specific documents required for collecting enrollment, admission, and related information needed for any student to attend and they may be provided through electronic means or other means specified by the Nebraska Department of Education.

Legal Reference:                      Neb. Statute 79-215

Cross Reference:            101    District Organization and Basic Commitments  
                                     503    Student Attendance  
                                     801    Transportation

Approved    05/17/10        Reviewed 3/6/17, 8/5/19        Revised   4/17/17, 8/19/19

**POLICY 507.2**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

STUDENT DIRECTORY INFORMATION

Student directory ~~information is designed for use internally within the school district. Directory information shall be defined in the annual notice. It may include the student's name, participation in officially recognized activities and sports, weight and height of members of athletic teams, honors and awards received, photograph and other likeness, and other similar information. It may include the student's name, address, telephone number, date and place of birth, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, honors and awards received, dates of attendance at this district, the most recent previous educational agency or institution attended by the student, photograph and other likeness, and other similar information.~~

Prior to developing a student directory or to giving general information to the public, parents will be given notice annually of the intent to develop a directory or to give out general information and ~~can submit a written request for have the exclusion opportunity to deny the inclusion~~ of their child's information ~~from in~~ the directory or in the general information about the students.

The district is required to supply class lists including name, address and phone number to college and military recruiters upon their request. ~~Military recruiters will also be provided the same access to a student in a high school grade as is provided to postsecondary educational institutions or to prospective employers of such students. The parents will also have the opportunity to deny the inclusion of their child's information in class lists requested by college or military recruiters.~~

~~A parent or guardian of a student in a high school grade may submit a written request to the district that the name, address and phone number for that student shall not be released without prior written consent of the parent or guardian. Upon receiving this request, a district shall not release that information without the prior written consent of the parent or guardian. Within thirty days prior to or following the beginning of each school year and, for a new student who enrolls after the beginning of a school year, within thirty days following such enrollment, the district shall notify the parents and guardians of each student in the high school of the option to opt out of directory information release.~~

~~When a student reaches eighteen years of age, the permission given to the parents or guardians to opt out of the information release shall only be given to the student. Within thirty days prior to or following the beginning of each school year and, for a new student who enrolls after the beginning of a school year, within thirty days following such enrollment, the district shall notify each student who is at least eighteen years of age or who will reach eighteen years of age during the school year of the option to opt out of the information release and that any such request made previously by a parent or guardian for the student expires upon the student reaching eighteen years of age.~~

It shall be the responsibility of the superintendent to provide notice and to determine the method of notice that will inform parents. **Nothing in this policy shall limit the applicability of federal FERPA laws.**

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Cross Reference:         506    Student Activities  
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                                  1003   Public Examination of District Records

Approved 05/17/10       Reviewed 1/22/18, **8/5/19**   Revised **8/19/19**

**POLICY 604.11**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

**CITIZENSHIP**

It is important that students develop a knowledge of our nation's history, government, geography, and economic system. The social studies courses shall include and adequately stress contributions of all ethnic groups to:

1. The development and growth of America into a great nation;
2. Art, music, education, medicine, literature, science, politics, and government; and
3. The military in all this nation's wars.

All grades below the sixth grade shall devote at least one hour per week to exercises or teaching periods for the following purpose:

1. The discussion of noteworthy events pertaining to American history or the exceptional acts of individuals and groups of Americans;
2. The historical background, memorization, and singing of patriotic songs such as the Star-Spangled Banner and America the Beautiful;
3. The development of respect for the American flag as a symbol of freedom and the sacrifices of those who secured that freedom; and
4. Instruction as to proper conduct in the presentation of the American flag.

In at least two of the three grades from the fifth-grade to eighth-grade time shall be set aside for the teaching of American history from the social studies curriculum, which shall give students the opportunity to:

1. Become competent, responsible, patriotic, and civil citizens who possess a deep understanding of and respect for both the Constitution of the United States and the Constitution of Nebraska; and
2. Prepare to preserve, protect, and defend freedom and democracy in our nation and our world.

In at least two high school courses time shall be devoted to the teaching of civics and American history as outlined in the social studies standards adopted by the Nebraska Department of Education, in which specific attention shall be given to the following matters:

1. The Declaration of Independence, the United States Constitution, the Constitution of Nebraska, and the structure and function of local government in this state;
2. The benefits and advantages of representative government, the rights and responsibilities of citizenship in our government, and the dangers and fallacies of forms of government that restrict individual freedoms or possess antidemocratic ideals such as, but not limited to, Nazism and communism;
3. The duties of citizenship, which include active participation in the improvement of a citizen's community, state, country, and world, and the value and practice of civil discourse between opposing interests; and

4. The application of knowledge in civics, history, economics, financial literacy, and geography to address societal issues.

Appropriate patriotic exercises suitable to the occasion shall be held under the direction of the superintendent on George Washington's birthday, Abraham Lincoln's birthday, Dr. Martin Luther King, Jr.'s birthday, Native American Heritage Day, Constitution Day, Memorial Day, Veterans Day, and Thanksgiving Day, or on the day or week preceding or following such holiday, if the school is in session.

Neglect by any employee in carrying out these instructions may be considered a cause for dismissal.

Legal Reference: Nebraska Statute 79-724

Cross Reference: 102 Educational Philosophy of the District  
504 Student Rights and Responsibilities  
505 Student Discipline

~~Being a citizen of the country, state, and the school community entitles students to special privileges and protections as well as requiring the students to assume civic, economic and social responsibilities and to participate in their country, state and school community in a manner that entitles them to keep these rights and privileges.~~

~~As part of the education program, students shall have an opportunity to learn about their rights, privileges, and responsibilities as citizens of this country, state and school community. As part of this learning opportunity students shall be instructed in the elements of citizenship; the role citizens play in their country, state and school community; the value of active participation; and the practice of civil discourse. Instruction will also be aimed at developing patriotism, recognizing patriotic holidays and a reverence for the flag, and developing an understanding of our nation's history and its constitution.~~

~~Legal Reference: Nebraska Statute 79-724.~~

~~Cross Reference: 102 Educational Philosophy of the District  
504 Student Rights and Responsibilities  
505 Student Discipline~~

Approved 07/19/10 Reviewed 7/18/11, 11/26/18, 8/5/19 Revised 12/17/18, 8/19/19

**POLICY 702.3**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

**BUDGET ADOPTION PROCESS**

Members of the school district community shall have an opportunity to review and comment on the proposed budget at a public hearing before the adoption of the proposed budget by the Board. The public shall be apprised of the proposed budget for the school district by its publication in the newspaper of record at least 5 days prior to the hearing.

The certified taxable valuation under section 13-509 for the prior year, the certified taxable valuation under section 13-509 for the current year, and the percentage increase or decrease in such valuations from the prior year to the current year; the dollar amount of the prior year's tax request and the property tax rate that was necessary to fund that tax request; the property tax rate that would be necessary to fund last year's tax request if applied to the current year's valuation; the proposed dollar amount of the tax request for the current year and the property tax rate that will be necessary to fund that tax request; the percentage increase or decrease in the property tax rate from the prior year to the current year; and the percentage increase or decrease in the total operating budget from the prior year to the current year.

The board's budget resolution setting its property tax request shall include the following information:

1. The name of the district;
2. The amount of the property tax request;
3. The following statements:
  - a. The total assessed value of property differs from last year's total assessed value by \_\_\_\_ percent;
  - b. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property, would be \$ \_\_\_\_ per \$100 of assessed value;
  - c. The district proposes to adopt a property tax request that will cause its tax rate to be \$ \_\_\_\_ per \$100 of assessed value; and
  - d. Based on the proposed property tax request and changes in other revenue, the total operating budget of the district will exceed last year's by \_\_\_\_ percent; and
2. The record vote of the board in passing such resolution or ordinance.

After the public hearing on the budget and any modifications of the budget deemed necessary as a result of that hearing, the board will approve the proper resolutions to adopt and appropriate the budget.

The superintendent or designee will ensure all necessary documentation is submitted to the county auditor as required by statute.

Legal Reference:      Neb. Statute 13-506

Approved 11/17/03 Reviewed 6/29/11, 8/5/19 Revised 7/18/11, 8/19/19

**POLICY 706.1**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

**PURCHASING PROCEDURES**

The Board recognizes the importance of a sound fiscal management program and expects the district to maintain an efficient and consistent procedure in purchasing materials and services for the school district.

All purchasing for the district will adhere to an approved purchase process that clearly establishes the contractual arrangement between the supplier and the school district.

Requests for equipment, materials, books, supplies, reimbursement claims and subsidiary accounts shall be made through the principal to the superintendent. No payment of a bill will be made without proper purchase documentation. **The board may enter into multi-year contracts for periods not to exceed seven years, for the provision of utility services, refuse disposal, transportation services, maintenance services, financial services, insurance, security services, and instructional materials, supplies, and equipment.**

The superintendent shall have the authority to authorize purchases without competitive bids for goods and services costing under \$10,000.00 without prior Board approval. **When practical to do so, the superintendent or designee shall request competitive bids** for goods and services to ensure the best use of the district's financial resources. Competitive sealed bids are **required in many instances** for construction, remodeling or repair of school-owned buildings or site improvements that cost \$100,000 or more.

**When obtaining competitive bids, the purchase will be made from the lowest responsible bidder based upon the total cost considerations including, but not limited to, the cost of the goods and services being purchased, availability of service and/or repair, delivery date, the targeted small business procurement goal and other factors deemed relevant by the board.**

**The district will follow NDE guidelines and applicable state statutes for any purchases made through the Nebraska Department of Administrative Services.**

Legal Reference:     Neb. Statute 73-106  
                          Neb. Statute 79-515  
                          Neb. Statute 79-10, 104

Approved 11/17/03   Reviewed 6/29/11, **8/5/19**   Revised 7/18/11, **8/19/19**

**POLICY 801.4**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

**VEHICLE SAFETY PROGRAM**

The superintendent or his designee shall direct the preparation of a Safe Pupil Transportation Plan that, at a minimum, shall address weapons, pupil behavior, terroristic threats, severe weather, hazardous materials, medical emergencies, and driver/passenger procedures in the event of mechanical breakdowns of the vehicle, and driver procedures in the vent that the drop-off location is uncertain or appears unsafe to leave students. The plan shall also address general guidelines for the functional capacity of a pupil transportation driver and a process to confirm a driver's ability to conduct daily tasks and emergency evacuations..

The superintendent or his designee shall plan and implement a safety-training program for school vehicle drivers and vehicle passengers. The superintendent or his designee shall monitor the scheduling of in-service and educational opportunities for transportation personnel to improve their awareness and skills regarding school vehicle safety. School vehicle drivers shall attend local workshops and all in-service meetings.

Administrative rules and regulations shall be adopted to govern the safe operation of school vehicles. Students violating these regulations may have their riding privileges revoked or suspended. Parents will be responsible for damage done to transportation vehicles or equipment by their children.

The school district shall conduct school vehicle safe riding practices instruction and emergency safety drills at least twice a year for students who utilize school district transportation. The emergency evacuation drill procedures should be conducted according to guidelines established by the Nebraska Department of Education.

Each school vehicle shall have, in addition to the regular emergency safety drill, a plan for helping those students who require special assistance to safety during an emergency. This shall include, but not be limited to, students with disabilities.

School district vehicle drivers are required to participate in assigned safety training.

All transportation vehicles shall be acquired and maintained to meet or exceed NDE Minimum Equipment Standards for student transportation vehicles. The superintendent or his designee shall develop a systematic preventive maintenance program including daily, weekly, monthly, and annual schedules to insure vehicle safety and reliability. This will include a record keeping system for maintaining inspection reports along with procedures for filing reports and certifications to meet requirements of the Nebraska Department of Education.

Legal Reference:                   Neb. Statute 79-601 to 610  
Cross Reference:                 508.05 Emergency Plans and Drills

905 Safety Program  
District Safety Manual  
Reviewed 10/25/12

Revised 8/19/19

Approved 01/19/04

**POLICY 203.6**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

**BOARD COMMITTEES**

Committees will be appointed by the president of the board. These committees are created for specific tasks of seeking information or investigation and will report back to the board for its consideration and action. Committee action is considered to be advisory only. Each committee will have a chairperson appointed by the president. **In addition to appointing the three members to the Committee on American Civics at the annual board organizational meeting in January for one year, the board may wish to appoint additional committees on topics such as:**

1. curriculum, instruction and assessment,
2. personnel,
3. facilities,
4. finance,
5. negotiations, and
6. policy.

The Committee on American Civics shall:

1. Hold no fewer than two public meetings annually, at least one when public testimony is accepted;
2. Keep minutes of each meeting showing the time and place of the meeting, which members were present or absent, and the substance and details of all matters discussed;
3. Examine and ensure that the social studies curriculum used in the district is aligned with the social studies standards adopted by the Nebraska Department of Education and teaches foundational knowledge in civics, history, economics, financial literacy, and geography;
4. Review and approve the social studies curriculum to ensure that it stresses the services of the men and women who played a crucial role in the achievement of national independence, establishment of our constitutional government, and preservation of the union and includes the incorporation of multicultural education to instill a pride and respect for the nation's institutions and not be merely a recital of events and dates;
5. Ensure that any curriculum recommended or approved by the committee on American civics is made readily accessible to the public and contains a reference to this section;
6. Ensure that the district develops and utilizes formative, interim, and summative assessments to measure student mastery of the social studies standards adopted by the Nebraska Department of Education;
7. Ensure that the social studies curriculum in the district incorporates one or more of the following for each student:
  - a. naturalization test used by United States Citizenship and Immigration Services prior to the completion of eighth grade and again prior to the completion of twelfth grade with the individual score from each test for each student made available to a parent or guardian of such student; or

- b. Attendance or participation between the beginning of eighth grade and completion of twelfth grade in a meeting of a public body which is a subdivision of the state and not a subcommittee of that body, followed by the completion of a project or paper in which each student demonstrates or discusses the personal learning experience of such student related to that attendance or participation; or
  - c. Completion of a project or paper and a class presentation between the commencement of eighth grade and the completion of twelfth grade on a person or persons or an event commemorated by either George Washington's birthday, Abraham Lincoln's birthday, Dr. Martin Luther King, Jr.'s birthday, Native American Heritage Day, Constitution Day, Memorial Day, Veterans Day, or Thanksgiving Day or on a topic related to such person or persons or event; and
8. Take all such other steps as will assure the carrying out of the provisions of this section and provide a report to the school board regarding the committee's findings and recommendations.

The committees are appointed within one month of the annual board organizational meeting.

Legal Reference: Neb. Statute 79-724

Cross Reference: 201.1 Board Powers and Responsibilities  
604.11 Citizenship

Approved 1/20/03

Reviewed 1/27/15, 8/5/19 Revised 2/16/1 8/19/19

**POLICY 407.7**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

NEGOTIATIONS

Certificated employees of the district shall have the right to form, join and participate in the activities of organizations of their choosing for the purpose of representation of all matters of employment relations, but no certificated employee shall be compelled to join such an organization. **Boards may enter into collective bargaining agreements for periods not to exceed four years.**

The following timelines shall be in effect for the annual negotiations process preceding the contract year in question:

1. On or before September 1 the certificated and instructional employees' collective bargaining agent shall request recognition as bargaining agent.
2. The governing board shall respond to such request not later than October 1.
3. On or before November 1 negotiations shall begin.
4. On or before February 8 if an agreement is not reached, the parties shall submit to mandatory mediation or fact-finding as ordered by the commission unless the parties mutually agree in writing to forgo mandatory mediation or fact finding.
5. On or before March 25 or within twenty-five days after the certification of the amounts to be distributed to each local system and each school district, whichever occurs last in time, negotiations, mediation, and fact finding shall end.
6. If an agreement has not been achieved on or before the date in item 5 above, either party may, within fourteen days after such date, file a petition with the commission to resolve the dispute.
7. The commission shall render a decision on or before September 15.

There shall be no fewer than four negotiations meetings between the certificated and instructional employees' collective bargaining agent and the governing board's bargaining agent prior to mediation, unless the parties agree to a new negotiated agreement. Either party may seek a bargaining order as provided in statute at any stage in the negotiations.

In seeking a bargaining order, the commission shall provide the parties with the names of five individuals qualified to serve as the resolution officer. If the parties cannot agree on an individual, each party shall alternately strike names, with the remaining individual serving as the resolution officer.

The resolution officer may:

1. determine whether the issues are ready for hearing and settlement;
2. identify for resolution terms and conditions of employment that are in dispute and which were negotiated in good faith but upon which no agreement was reached;
3. accept terms and conditions;

4. schedule hearings;
5. prescribe rules of conduct for conferences;
6. order additional mediation if necessary;
7. take any other action which may aid in resolution of the dispute; and
8. consult with an interested outside party only with the concurrence of all parties.

The resolution officer shall choose the most reasonable final offer on each issue in dispute. If either party is dissatisfied with the resolution officer's decision, it shall have the right to file an action with the commission seeking a determination of terms and conditions of employment. The commission shall resolve, as provided by statute, all of the issues identified by either party and which were recognized by the resolution officer as a dispute. If parties have not filed with the commission by the latter of March 25 or within twenty-five days after the certification of school funds, the decision of the resolution officer shall be deemed final and binding.

Legal Reference: Neb. Statute 48-811, 816, and 818

Cross Reference: 201.01 Board Powers and Responsibilities

Approved 10/15/12 Reviewed 10/24/16, 8/5/19 Revised 11/21/16, 8/19/19

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Approved    05/17/10            Reviewed 3/6/17, 8/5/19            Revised   4/17/17, 8/19/19

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The certified taxable valuation under section 13-509 for the prior year, the certified taxable valuation under section 13-509 for the current year, and the percentage increase or decrease in such valuations from the prior year to the current year; the dollar amount of the prior year's tax request and the property tax rate that was necessary to fund that tax request; the property tax rate that would be necessary to fund last year's tax request if applied to the current year's valuation; the proposed dollar amount of the tax request for the current year and the property tax rate that will be necessary to fund that tax request; the percentage increase or decrease in the property tax rate from the prior year to the current year; and the percentage increase or decrease in the total operating budget from the prior year to the current year.

The board's budget resolution setting its property tax request shall include the following information:

1. The name of the district;
2. The amount of the property tax request;
3. The following statements:
  - a. The total assessed value of property differs from last year's total assessed value by \_\_\_\_ percent;
  - b. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property, would be \$ \_\_\_\_ per \$100 of assessed value;
  - c. The district proposes to adopt a property tax request that will cause its tax rate to be \$ \_\_\_\_ per \$100 of assessed value; and
  - d. Based on the proposed property tax request and changes in other revenue, the total operating budget of the district will exceed last year's by \_\_\_\_ percent; and
2. The record vote of the board in passing such resolution or ordinance.

After the public hearing on the budget and any modifications of the budget deemed necessary as a result of that hearing, the board will approve the proper resolutions to adopt and appropriate the budget.

The superintendent or designee will ensure all necessary documentation is submitted to the county auditor as required by statute.

Legal Reference:      Neb. Statute 13-506

Approved 11/17/03 Reviewed 6/29/11, 8/5/19 Revised 7/18/11, 8/19/19

**POLICY 706.1**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

**PURCHASING PROCEDURES**

The Board recognizes the importance of a sound fiscal management program and expects the district to maintain an efficient and consistent procedure in purchasing materials and services for the school district.

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Requests for equipment, materials, books, supplies, reimbursement claims and subsidiary accounts shall be made through the principal to the superintendent. No payment of a bill will be made without proper purchase documentation. **The board may enter into multi-year contracts for periods not to exceed seven years, for the provision of utility services, refuse disposal, transportation services, maintenance services, financial services, insurance, security services, and instructional materials, supplies, and equipment.**

The superintendent shall have the authority to authorize purchases without competitive bids for goods and services costing under \$10,000.00 without prior Board approval. **When practical to do so, the superintendent or designee shall request competitive bids** for goods and services to ensure the best use of the district's financial resources. Competitive sealed bids are **required in many instances** for construction, remodeling or repair of school-owned buildings or site improvements that cost \$100,000 or more.

**When obtaining competitive bids, the purchase will be made from the lowest responsible bidder based upon the total cost considerations including, but not limited to, the cost of the goods and services being purchased, availability of service and/or repair, delivery date, the targeted small business procurement goal and other factors deemed relevant by the board.**

**The district will follow NDE guidelines and applicable state statutes for any purchases made through the Nebraska Department of Administrative Services.**

Legal Reference:     Neb. Statute 73-106  
                          Neb. Statute 79-515  
                          Neb. Statute 79-10, 104

Approved 11/17/03   Reviewed 6/29/11, **8/5/19**   Revised 7/18/11, **8/19/19**

**POLICY 801.4**  
**GERING PUBLIC SCHOOLS**  
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Legal Reference: Neb. Statute 79-601 to 610  
Cross Reference: 508.05 Emergency Plans and Drills

905 Safety Program  
District Safety Manual  
Reviewed 10/25/12

Revised 8/19/19

Approved 01/19/04

**POLICY 203.6**  
**GERING PUBLIC SCHOOLS**  
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**BOARD COMMITTEES**

Committees will be appointed by the president of the board. These committees are created for specific tasks of seeking information or investigation and will report back to the board for its consideration and action. Committee action is considered to be advisory only. Each committee will have a chairperson appointed by the president. **In addition to appointing the three members to the Committee on American Civics at the annual board organizational meeting in January for one year, the board may wish to appoint additional committees on topics such as:**

1. curriculum, instruction and assessment,
2. personnel,
3. facilities,
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5. negotiations, and
6. policy.

The Committee on American Civics shall:

1. Hold no fewer than two public meetings annually, at least one when public testimony is accepted;
2. Keep minutes of each meeting showing the time and place of the meeting, which members were present or absent, and the substance and details of all matters discussed;
3. Examine and ensure that the social studies curriculum used in the district is aligned with the social studies standards adopted by the Nebraska Department of Education and teaches foundational knowledge in civics, history, economics, financial literacy, and geography;
4. Review and approve the social studies curriculum to ensure that it stresses the services of the men and women who played a crucial role in the achievement of national independence, establishment of our constitutional government, and preservation of the union and includes the incorporation of multicultural education to instill a pride and respect for the nation's institutions and not be merely a recital of events and dates;
5. Ensure that any curriculum recommended or approved by the committee on American civics is made readily accessible to the public and contains a reference to this section;
6. Ensure that the district develops and utilizes formative, interim, and summative assessments to measure student mastery of the social studies standards adopted by the Nebraska Department of Education;
7. Ensure that the social studies curriculum in the district incorporates one or more of the following for each student:
  - a. naturalization test used by United States Citizenship and Immigration Services prior to the completion of eighth grade and again prior to the completion of twelfth grade with the individual score from each test for each student made available to a parent or guardian of such student; or

- b. Attendance or participation between the beginning of eighth grade and completion of twelfth grade in a meeting of a public body which is a subdivision of the state and not a subcommittee of that body, followed by the completion of a project or paper in which each student demonstrates or discusses the personal learning experience of such student related to that attendance or participation; or
  - c. Completion of a project or paper and a class presentation between the commencement of eighth grade and the completion of twelfth grade on a person or persons or an event commemorated by either George Washington's birthday, Abraham Lincoln's birthday, Dr. Martin Luther King, Jr.'s birthday, Native American Heritage Day, Constitution Day, Memorial Day, Veterans Day, or Thanksgiving Day or on a topic related to such person or persons or event; and
8. Take all such other steps as will assure the carrying out of the provisions of this section and provide a report to the school board regarding the committee's findings and recommendations.

The committees are appointed within one month of the annual board organizational meeting.

Legal Reference: Neb. Statute 79-724

Cross Reference: 201.1 Board Powers and Responsibilities  
604.11 Citizenship

Approved 1/20/03

Reviewed 1/27/15, 8/5/19 Revised 2/16/1 8/19/19

**POLICY 407.7**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

NEGOTIATIONS

Certificated employees of the district shall have the right to form, join and participate in the activities of organizations of their choosing for the purpose of representation of all matters of employment relations, but no certificated employee shall be compelled to join such an organization. **Boards may enter into collective bargaining agreements for periods not to exceed four years.**

The following timelines shall be in effect for the annual negotiations process preceding the contract year in question:

1. On or before September 1 the certificated and instructional employees' collective bargaining agent shall request recognition as bargaining agent.
2. The governing board shall respond to such request not later than October 1.
3. On or before November 1 negotiations shall begin.
4. On or before February 8 if an agreement is not reached, the parties shall submit to mandatory mediation or fact-finding as ordered by the commission unless the parties mutually agree in writing to forgo mandatory mediation or fact finding.
5. On or before March 25 or within twenty-five days after the certification of the amounts to be distributed to each local system and each school district, whichever occurs last in time, negotiations, mediation, and fact finding shall end.
6. If an agreement has not been achieved on or before the date in item 5 above, either party may, within fourteen days after such date, file a petition with the commission to resolve the dispute.
7. The commission shall render a decision on or before September 15.

There shall be no fewer than four negotiations meetings between the certificated and instructional employees' collective bargaining agent and the governing board's bargaining agent prior to mediation, unless the parties agree to a new negotiated agreement. Either party may seek a bargaining order as provided in statute at any stage in the negotiations.

In seeking a bargaining order, the commission shall provide the parties with the names of five individuals qualified to serve as the resolution officer. If the parties cannot agree on an individual, each party shall alternately strike names, with the remaining individual serving as the resolution officer.

The resolution officer may:

1. determine whether the issues are ready for hearing and settlement;
2. identify for resolution terms and conditions of employment that are in dispute and which were negotiated in good faith but upon which no agreement was reached;
3. accept terms and conditions;

4. schedule hearings;
5. prescribe rules of conduct for conferences;
6. order additional mediation if necessary;
7. take any other action which may aid in resolution of the dispute; and
8. consult with an interested outside party only with the concurrence of all parties.

The resolution officer shall choose the most reasonable final offer on each issue in dispute. If either party is dissatisfied with the resolution officer's decision, it shall have the right to file an action with the commission seeking a determination of terms and conditions of employment. The commission shall resolve, as provided by statute, all of the issues identified by either party and which were recognized by the resolution officer as a dispute. If parties have not filed with the commission by the latter of March 25 or within twenty-five days after the certification of school funds, the decision of the resolution officer shall be deemed final and binding.

Legal Reference: Neb. Statute 48-811, 816, and 818

Cross Reference: 201.01 Board Powers and Responsibilities

Approved 10/15/12      Reviewed 10/24/16, 8/5/19      Revised 11/21/16, 8/19/19

**POLICY 502.1**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

RESIDENT STUDENTS

Children who are residents of the school district community will attend the school district without paying tuition. Students whose residency in the district ceases during a school year may continue attending school for the remainder of the school year without payment of tuition upon completion of option papers.

The residence of a student means the place, abode, or dwelling of the student. Generally, the legal dwelling of minors is the same as their parents. However, a student may establish a dwelling with someone other than the parents and attend a public school in the school district without paying tuition if the primary purpose for residing in the school district is not for the purpose of obtaining a free public education.

Any student who is a ward of the state or court, or who is residing in a residential setting in the district for reasons other than to receive an education shall be provided educational services in accordance with state statute 79-215 including such reimbursement to the district as may be due under the statute.

Children of military families may enroll preliminarily in the district if a parent presents evidence of military orders that the military family will be stationed in this state during the current or following school year. A student of a military family shall be admitted to the school district without charge upon arrival in Nebraska. When any person is on active duty as a member of the United States Army, Navy, Marine Corps, or Air Force in the State of Nebraska and is residing on federally owned property, any child of school age of that active duty member who also resides on that property shall be considered a resident of the school district where that property is located in accordance with the statutes. This also applies to children of parents employed by the federal government and residing with their parents on the property of national parks or national monuments within this state.

Each case involving the determination of residence of a student will be decided upon its individual merits by the school board. Payment of tuition will not be required in cases where the student would otherwise be denied free common school privileges. The burden of proof as to legal residence shall rest with the person claiming legal residence in the district. The superintendent or designee shall determine the specific documents required for collecting enrollment, admission, and related information needed for any student to attend and they may be provided through electronic means or other means specified by the Nebraska Department of Education.

Legal Reference:                   Neb. Statute 79-215

Cross Reference:            101    District Organization and Basic Commitments  
                                     503    Student Attendance  
                                     801    Transportation

Approved    05/17/10        Reviewed 3/6/17, 8/5/19        Revised   4/17/17, 8/19/19

**POLICY 507.2**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

STUDENT DIRECTORY INFORMATION

Student directory ~~information is designed for use internally within the school district. Directory information shall be defined in the annual notice. It may include the student's name, participation in officially recognized activities and sports, weight and height of members of athletic teams, honors and awards received, photograph and other likeness, and other similar information. It may include the student's name, address, telephone number, date and place of birth, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, honors and awards received, dates of attendance at this district, the most recent previous educational agency or institution attended by the student, photograph and other likeness, and other similar information.~~

Prior to developing a student directory or to giving general information to the public, parents will be given notice annually of the intent to develop a directory or to give out general information and ~~can submit a written request for have the exclusion opportunity to deny the inclusion~~ of their child's information ~~from in~~ the directory or in the general information about the students.

The district is required to supply class lists including name, address and phone number to college and military recruiters upon their request. ~~Military recruiters will also be provided the same access to a student in a high school grade as is provided to postsecondary educational institutions or to prospective employers of such students. The parents will also have the opportunity to deny the inclusion of their child's information in class lists requested by college or military recruiters.~~

~~A parent or guardian of a student in a high school grade may submit a written request to the district that the name, address and phone number for that student shall not be released without prior written consent of the parent or guardian. Upon receiving this request, a district shall not release that information without the prior written consent of the parent or guardian. Within thirty days prior to or following the beginning of each school year and, for a new student who enrolls after the beginning of a school year, within thirty days following such enrollment, the district shall notify the parents and guardians of each student in the high school of the option to opt out of directory information release.~~

~~When a student reaches eighteen years of age, the permission given to the parents or guardians to opt out of the information release shall only be given to the student. Within thirty days prior to or following the beginning of each school year and, for a new student who enrolls after the beginning of a school year, within thirty days following such enrollment, the district shall notify each student who is at least eighteen years of age or who will reach eighteen years of age during the school year of the option to opt out of the information release and that any such request made previously by a parent or guardian for the student expires upon the student reaching eighteen years of age.~~

It shall be the responsibility of the superintendent to provide notice and to determine the method of notice that will inform parents. **Nothing in this policy shall limit the applicability of federal FERPA laws.**

Legal Reference:           20 U.S.C. § 1232g (1994).  
                                  34 C.F.R. Pt. 99, 300.560 .574 (1996).

Cross Reference:         506    Student Activities  
                                  507    Student Records  
                                  1003   Public Examination of District Records

Approved 05/17/10        Reviewed 1/22/18, **8/5/19**   Revised **8/19/19**

**POLICY 604.11**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

**CITIZENSHIP**

It is important that students develop a knowledge of our nation's history, government, geography, and economic system. The social studies courses shall include and adequately stress contributions of all ethnic groups to:

1. The development and growth of America into a great nation;
2. Art, music, education, medicine, literature, science, politics, and government; and
3. The military in all this nation's wars.

All grades below the sixth grade shall devote at least one hour per week to exercises or teaching periods for the following purpose:

1. The discussion of noteworthy events pertaining to American history or the exceptional acts of individuals and groups of Americans;
2. The historical background, memorization, and singing of patriotic songs such as the Star-Spangled Banner and America the Beautiful;
3. The development of respect for the American flag as a symbol of freedom and the sacrifices of those who secured that freedom; and
4. Instruction as to proper conduct in the presentation of the American flag.

In at least two of the three grades from the fifth-grade to eighth-grade time shall be set aside for the teaching of American history from the social studies curriculum, which shall give students the opportunity to:

1. Become competent, responsible, patriotic, and civil citizens who possess a deep understanding of and respect for both the Constitution of the United States and the Constitution of Nebraska; and
2. Prepare to preserve, protect, and defend freedom and democracy in our nation and our world.

In at least two high school courses time shall be devoted to the teaching of civics and American history as outlined in the social studies standards adopted by the Nebraska Department of Education, in which specific attention shall be given to the following matters:

1. The Declaration of Independence, the United States Constitution, the Constitution of Nebraska, and the structure and function of local government in this state;
2. The benefits and advantages of representative government, the rights and responsibilities of citizenship in our government, and the dangers and fallacies of forms of government that restrict individual freedoms or possess antidemocratic ideals such as, but not limited to, Nazism and communism;
3. The duties of citizenship, which include active participation in the improvement of a citizen's community, state, country, and world, and the value and practice of civil discourse between opposing interests; and

4. The application of knowledge in civics, history, economics, financial literacy, and geography to address societal issues.

Appropriate patriotic exercises suitable to the occasion shall be held under the direction of the superintendent on George Washington's birthday, Abraham Lincoln's birthday, Dr. Martin Luther King, Jr.'s birthday, Native American Heritage Day, Constitution Day, Memorial Day, Veterans Day, and Thanksgiving Day, or on the day or week preceding or following such holiday, if the school is in session.

Neglect by any employee in carrying out these instructions may be considered a cause for dismissal.

Legal Reference: Nebraska Statute 79-724

Cross Reference: 102 Educational Philosophy of the District  
504 Student Rights and Responsibilities  
505 Student Discipline

~~Being a citizen of the country, state, and the school community entitles students to special privileges and protections as well as requiring the students to assume civic, economic and social responsibilities and to participate in their country, state and school community in a manner that entitles them to keep these rights and privileges.~~

~~As part of the education program, students shall have an opportunity to learn about their rights, privileges, and responsibilities as citizens of this country, state and school community. As part of this learning opportunity students shall be instructed in the elements of citizenship; the role citizens play in their country, state and school community; the value of active participation; and the practice of civil discourse. Instruction will also be aimed at developing patriotism, recognizing patriotic holidays and a reverence for the flag, and developing an understanding of our nation's history and its constitution.~~

~~Legal Reference: Nebraska Statute 79-724.~~

~~Cross Reference: 102 Educational Philosophy of the District  
504 Student Rights and Responsibilities  
505 Student Discipline~~

Approved 07/19/10 Reviewed 7/18/11, 11/26/18, 8/5/19 Revised 12/17/18, 8/19/19

**POLICY 702.3**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

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Approved 11/17/03 Reviewed 6/29/11, 8/5/19 Revised 7/18/11, 8/19/19

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Approved 11/17/03   Reviewed 6/29/11, **8/5/19**   Revised 7/18/11, **8/19/19**

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Reviewed 10/25/12

Revised 8/19/19

Approved 01/19/04

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Approved 1/20/03

Reviewed 1/27/15, 8/5/19 Revised 2/16/1 8/19/19

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3. On or before November 1 negotiations shall begin.
4. On or before February 8 if an agreement is not reached, the parties shall submit to mandatory mediation or fact-finding as ordered by the commission unless the parties mutually agree in writing to forgo mandatory mediation or fact finding.
5. On or before March 25 or within twenty-five days after the certification of the amounts to be distributed to each local system and each school district, whichever occurs last in time, negotiations, mediation, and fact finding shall end.
6. If an agreement has not been achieved on or before the date in item 5 above, either party may, within fourteen days after such date, file a petition with the commission to resolve the dispute.
7. The commission shall render a decision on or before September 15.

There shall be no fewer than four negotiations meetings between the certificated and instructional employees' collective bargaining agent and the governing board's bargaining agent prior to mediation, unless the parties agree to a new negotiated agreement. Either party may seek a bargaining order as provided in statute at any stage in the negotiations.

In seeking a bargaining order, the commission shall provide the parties with the names of five individuals qualified to serve as the resolution officer. If the parties cannot agree on an individual, each party shall alternately strike names, with the remaining individual serving as the resolution officer.

The resolution officer may:

1. determine whether the issues are ready for hearing and settlement;
2. identify for resolution terms and conditions of employment that are in dispute and which were negotiated in good faith but upon which no agreement was reached;
3. accept terms and conditions;

4. schedule hearings;
5. prescribe rules of conduct for conferences;
6. order additional mediation if necessary;
7. take any other action which may aid in resolution of the dispute; and
8. consult with an interested outside party only with the concurrence of all parties.

The resolution officer shall choose the most reasonable final offer on each issue in dispute. If either party is dissatisfied with the resolution officer's decision, it shall have the right to file an action with the commission seeking a determination of terms and conditions of employment. The commission shall resolve, as provided by statute, all of the issues identified by either party and which were recognized by the resolution officer as a dispute. If parties have not filed with the commission by the latter of March 25 or within twenty-five days after the certification of school funds, the decision of the resolution officer shall be deemed final and binding.

Legal Reference: Neb. Statute 48-811, 816, and 818

Cross Reference: 201.01 Board Powers and Responsibilities

Approved 10/15/12 Reviewed 10/24/16, 8/5/19 Revised 11/21/16, 8/19/19

**POLICY 502.1**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

RESIDENT STUDENTS

Children who are residents of the school district community will attend the school district without paying tuition. Students whose residency in the district ceases during a school year may continue attending school for the remainder of the school year without payment of tuition upon completion of option papers.

The residence of a student means the place, abode, or dwelling of the student. Generally, the legal dwelling of minors is the same as their parents. However, a student may establish a dwelling with someone other than the parents and attend a public school in the school district without paying tuition if the primary purpose for residing in the school district is not for the purpose of obtaining a free public education.

Any student who is a ward of the state or court, or who is residing in a residential setting in the district for reasons other than to receive an education shall be provided educational services in accordance with state statute 79-215 including such reimbursement to the district as may be due under the statute.

Children of military families may enroll preliminarily in the district if a parent presents evidence of military orders that the military family will be stationed in this state during the current or following school year. A student of a military family shall be admitted to the school district without charge upon arrival in Nebraska. When any person is on active duty as a member of the United States Army, Navy, Marine Corps, or Air Force in the State of Nebraska and is residing on federally owned property, any child of school age of that active duty member who also resides on that property shall be considered a resident of the school district where that property is located in accordance with the statutes. This also applies to children of parents employed by the federal government and residing with their parents on the property of national parks or national monuments within this state.

Each case involving the determination of residence of a student will be decided upon its individual merits by the school board. Payment of tuition will not be required in cases where the student would otherwise be denied free common school privileges. The burden of proof as to legal residence shall rest with the person claiming legal residence in the district. The superintendent or designee shall determine the specific documents required for collecting enrollment, admission, and related information needed for any student to attend and they may be provided through electronic means or other means specified by the Nebraska Department of Education.

Legal Reference:                   Neb. Statute 79-215

Cross Reference:            101    District Organization and Basic Commitments  
                                     503    Student Attendance  
                                     801    Transportation

Approved    05/17/10    Reviewed 3/6/17, 8/5/19    Revised 4/17/17, 8/19/19

**POLICY 507.2**  
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STUDENT DIRECTORY INFORMATION

Student directory ~~information is designed for use internally within the school district. Directory information shall be defined in the annual notice. It may include the student's name, participation in officially recognized activities and sports, weight and height of members of athletic teams, honors and awards received, photograph and other likeness, and other similar information. It may include the student's name, address, telephone number, date and place of birth, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, honors and awards received, dates of attendance at this district, the most recent previous educational agency or institution attended by the student, photograph and other likeness, and other similar information.~~

Prior to developing a student directory or to giving general information to the public, parents will be given notice annually of the intent to develop a directory or to give out general information and ~~can submit a written request for have the exclusion opportunity to deny the inclusion~~ of their child's information ~~from in~~ the directory or in the general information about the students.

The district is required to supply class lists including name, address and phone number to college and military recruiters upon their request. ~~Military recruiters will also be provided the same access to a student in a high school grade as is provided to postsecondary educational institutions or to prospective employers of such students. The parents will also have the opportunity to deny the inclusion of their child's information in class lists requested by college or military recruiters.~~

~~A parent or guardian of a student in a high school grade may submit a written request to the district that the name, address and phone number for that student shall not be released without prior written consent of the parent or guardian. Upon receiving this request, a district shall not release that information without the prior written consent of the parent or guardian. Within thirty days prior to or following the beginning of each school year and, for a new student who enrolls after the beginning of a school year, within thirty days following such enrollment, the district shall notify the parents and guardians of each student in the high school of the option to opt out of directory information release.~~

~~When a student reaches eighteen years of age, the permission given to the parents or guardians to opt out of the information release shall only be given to the student. Within thirty days prior to or following the beginning of each school year and, for a new student who enrolls after the beginning of a school year, within thirty days following such enrollment, the district shall notify each student who is at least eighteen years of age or who will reach eighteen years of age during the school year of the option to opt out of the information release and that any such request made previously by a parent or guardian for the student expires upon the student reaching eighteen years of age.~~

It shall be the responsibility of the superintendent to provide notice and to determine the method of notice that will inform parents. **Nothing in this policy shall limit the applicability of federal FERPA laws.**

Legal Reference:           20 U.S.C. § 1232g (1994).  
                                  34 C.F.R. Pt. 99, 300.560 .574 (1996).

Cross Reference:         506    Student Activities  
                                  507    Student Records  
                                  1003   Public Examination of District Records

Approved 05/17/10       Reviewed 1/22/18, **8/5/19**   Revised **8/19/19**

**POLICY 604.11**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

**CITIZENSHIP**

It is important that students develop a knowledge of our nation's history, government, geography, and economic system. The social studies courses shall include and adequately stress contributions of all ethnic groups to:

1. The development and growth of America into a great nation;
2. Art, music, education, medicine, literature, science, politics, and government; and
3. The military in all this nation's wars.

All grades below the sixth grade shall devote at least one hour per week to exercises or teaching periods for the following purpose:

1. The discussion of noteworthy events pertaining to American history or the exceptional acts of individuals and groups of Americans;
2. The historical background, memorization, and singing of patriotic songs such as the Star-Spangled Banner and America the Beautiful;
3. The development of respect for the American flag as a symbol of freedom and the sacrifices of those who secured that freedom; and
4. Instruction as to proper conduct in the presentation of the American flag.

In at least two of the three grades from the fifth-grade to eighth-grade time shall be set aside for the teaching of American history from the social studies curriculum, which shall give students the opportunity to:

1. Become competent, responsible, patriotic, and civil citizens who possess a deep understanding of and respect for both the Constitution of the United States and the Constitution of Nebraska; and
2. Prepare to preserve, protect, and defend freedom and democracy in our nation and our world.

In at least two high school courses time shall be devoted to the teaching of civics and American history as outlined in the social studies standards adopted by the Nebraska Department of Education, in which specific attention shall be given to the following matters:

1. The Declaration of Independence, the United States Constitution, the Constitution of Nebraska, and the structure and function of local government in this state;
2. The benefits and advantages of representative government, the rights and responsibilities of citizenship in our government, and the dangers and fallacies of forms of government that restrict individual freedoms or possess antidemocratic ideals such as, but not limited to, Nazism and communism;
3. The duties of citizenship, which include active participation in the improvement of a citizen's community, state, country, and world, and the value and practice of civil discourse between opposing interests; and

4. The application of knowledge in civics, history, economics, financial literacy, and geography to address societal issues.

Appropriate patriotic exercises suitable to the occasion shall be held under the direction of the superintendent on George Washington's birthday, Abraham Lincoln's birthday, Dr. Martin Luther King, Jr.'s birthday, Native American Heritage Day, Constitution Day, Memorial Day, Veterans Day, and Thanksgiving Day, or on the day or week preceding or following such holiday, if the school is in session.

Neglect by any employee in carrying out these instructions may be considered a cause for dismissal.

Legal Reference: Nebraska Statute 79-724

Cross Reference: 102 Educational Philosophy of the District  
504 Student Rights and Responsibilities  
505 Student Discipline

~~Being a citizen of the country, state, and the school community entitles students to special privileges and protections as well as requiring the students to assume civic, economic and social responsibilities and to participate in their country, state and school community in a manner that entitles them to keep these rights and privileges.~~

~~As part of the education program, students shall have an opportunity to learn about their rights, privileges, and responsibilities as citizens of this country, state and school community. As part of this learning opportunity students shall be instructed in the elements of citizenship; the role citizens play in their country, state and school community; the value of active participation; and the practice of civil discourse. Instruction will also be aimed at developing patriotism, recognizing patriotic holidays and a reverence for the flag, and developing an understanding of our nation's history and its constitution.~~

Legal Reference: Nebraska Statute 79-724.

Cross Reference: 102 Educational Philosophy of the District  
504 Student Rights and Responsibilities  
505 Student Discipline

Approved 07/19/10 Reviewed 7/18/11, 11/26/18, 8/5/19 Revised 12/17/18, 8/19/19

**POLICY 702.3**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

**BUDGET ADOPTION PROCESS**

Members of the school district community shall have an opportunity to review and comment on the proposed budget at a public hearing before the adoption of the proposed budget by the Board. The public shall be apprised of the proposed budget for the school district by its publication in the newspaper of record at least 5 days prior to the hearing.

The certified taxable valuation under section 13-509 for the prior year, the certified taxable valuation under section 13-509 for the current year, and the percentage increase or decrease in such valuations from the prior year to the current year; the dollar amount of the prior year's tax request and the property tax rate that was necessary to fund that tax request; the property tax rate that would be necessary to fund last year's tax request if applied to the current year's valuation; the proposed dollar amount of the tax request for the current year and the property tax rate that will be necessary to fund that tax request; the percentage increase or decrease in the property tax rate from the prior year to the current year; and the percentage increase or decrease in the total operating budget from the prior year to the current year.

The board's budget resolution setting its property tax request shall include the following information:

1. The name of the district;
2. The amount of the property tax request;
3. The following statements:
  - a. The total assessed value of property differs from last year's total assessed value by \_\_\_\_ percent;
  - b. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property, would be \$ \_\_\_\_ per \$100 of assessed value;
  - c. The district proposes to adopt a property tax request that will cause its tax rate to be \$ \_\_\_\_ per \$100 of assessed value; and
  - d. Based on the proposed property tax request and changes in other revenue, the total operating budget of the district will exceed last year's by \_\_\_\_ percent; and
2. The record vote of the board in passing such resolution or ordinance.

After the public hearing on the budget and any modifications of the budget deemed necessary as a result of that hearing, the board will approve the proper resolutions to adopt and appropriate the budget.

The superintendent or designee will ensure all necessary documentation is submitted to the county auditor as required by statute.

Legal Reference:      Neb. Statute 13-506

Approved 11/17/03 Reviewed 6/29/11, 8/5/19 Revised 7/18/11, 8/19/19

**POLICY 706.1**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

**PURCHASING PROCEDURES**

The Board recognizes the importance of a sound fiscal management program and expects the district to maintain an efficient and consistent procedure in purchasing materials and services for the school district.

All purchasing for the district will adhere to an approved purchase process that clearly establishes the contractual arrangement between the supplier and the school district.

Requests for equipment, materials, books, supplies, reimbursement claims and subsidiary accounts shall be made through the principal to the superintendent. No payment of a bill will be made without proper purchase documentation. **The board may enter into multi-year contracts for periods not to exceed seven years, for the provision of utility services, refuse disposal, transportation services, maintenance services, financial services, insurance, security services, and instructional materials, supplies, and equipment.**

The superintendent shall have the authority to authorize purchases without competitive bids for goods and services costing under \$10,000.00 without prior Board approval. **When practical to do so, the superintendent or designee shall request competitive bids** for goods and services to ensure the best use of the district's financial resources. Competitive sealed bids are **required in many instances** for construction, remodeling or repair of school-owned buildings or site improvements that cost \$100,000 or more.

**When obtaining competitive bids, the purchase will be made from the lowest responsible bidder based upon the total cost considerations including, but not limited to, the cost of the goods and services being purchased, availability of service and/or repair, delivery date, the targeted small business procurement goal and other factors deemed relevant by the board.**

**The district will follow NDE guidelines and applicable state statutes for any purchases made through the Nebraska Department of Administrative Services.**

Legal Reference:     Neb. Statute 73-106  
                          Neb. Statute 79-515  
                          Neb. Statute 79-10, 104

Approved 11/17/03   Reviewed 6/29/11, **8/5/19**   Revised 7/18/11, **8/19/19**

**POLICY 801.4**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

**VEHICLE SAFETY PROGRAM**

The superintendent or his designee shall direct the preparation of a Safe Pupil Transportation Plan that, at a minimum, shall address weapons, pupil behavior, terroristic threats, severe weather, hazardous materials, medical emergencies, and driver/passenger procedures in the event of mechanical breakdowns of the vehicle, and driver procedures in the vent that the drop-off location is uncertain or appears unsafe to leave students. The plan shall also address general guidelines for the functional capacity of a pupil transportation driver and a process to confirm a driver's ability to conduct daily tasks and emergency evacuations..

The superintendent or his designee shall plan and implement a safety-training program for school vehicle drivers and vehicle passengers. The superintendent or his designee shall monitor the scheduling of in-service and educational opportunities for transportation personnel to improve their awareness and skills regarding school vehicle safety. School vehicle drivers shall attend local workshops and all in-service meetings.

Administrative rules and regulations shall be adopted to govern the safe operation of school vehicles. Students violating these regulations may have their riding privileges revoked or suspended. Parents will be responsible for damage done to transportation vehicles or equipment by their children.

The school district shall conduct school vehicle safe riding practices instruction and emergency safety drills at least twice a year for students who utilize school district transportation. The emergency evacuation drill procedures should be conducted according to guidelines established by the Nebraska Department of Education.

Each school vehicle shall have, in addition to the regular emergency safety drill, a plan for helping those students who require special assistance to safety during an emergency. This shall include, but not be limited to, students with disabilities.

School district vehicle drivers are required to participate in assigned safety training.

All transportation vehicles shall be acquired and maintained to meet or exceed NDE Minimum Equipment Standards for student transportation vehicles. The superintendent or his designee shall develop a systematic preventive maintenance program including daily, weekly, monthly, and annual schedules to insure vehicle safety and reliability. This will include a record keeping system for maintaining inspection reports along with procedures for filing reports and certifications to meet requirements of the Nebraska Department of Education.

Legal Reference:                   Neb. Statute 79-601 to 610  
Cross Reference:                 508.05 Emergency Plans and Drills

905 Safety Program  
District Safety Manual  
Reviewed 10/25/12

Revised 8/19/19

Approved 01/19/04

**POLICY 203.6**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

**BOARD COMMITTEES**

Committees will be appointed by the president of the board. These committees are created for specific tasks of seeking information or investigation and will report back to the board for its consideration and action. Committee action is considered to be advisory only. Each committee will have a chairperson appointed by the president. **In addition to appointing the three members to the Committee on American Civics at the annual board organizational meeting in January for one year, the board may wish to appoint additional committees on topics such as:**

1. curriculum, instruction and assessment,
2. personnel,
3. facilities,
4. finance,
5. negotiations, and
6. policy.

The Committee on American Civics shall:

1. Hold no fewer than two public meetings annually, at least one when public testimony is accepted;
2. Keep minutes of each meeting showing the time and place of the meeting, which members were present or absent, and the substance and details of all matters discussed;
3. Examine and ensure that the social studies curriculum used in the district is aligned with the social studies standards adopted by the Nebraska Department of Education and teaches foundational knowledge in civics, history, economics, financial literacy, and geography;
4. Review and approve the social studies curriculum to ensure that it stresses the services of the men and women who played a crucial role in the achievement of national independence, establishment of our constitutional government, and preservation of the union and includes the incorporation of multicultural education to instill a pride and respect for the nation's institutions and not be merely a recital of events and dates;
5. Ensure that any curriculum recommended or approved by the committee on American civics is made readily accessible to the public and contains a reference to this section;
6. Ensure that the district develops and utilizes formative, interim, and summative assessments to measure student mastery of the social studies standards adopted by the Nebraska Department of Education;
7. Ensure that the social studies curriculum in the district incorporates one or more of the following for each student:
  - a. naturalization test used by United States Citizenship and Immigration Services prior to the completion of eighth grade and again prior to the completion of twelfth grade with the individual score from each test for each student made available to a parent or guardian of such student; or

- b. Attendance or participation between the beginning of eighth grade and completion of twelfth grade in a meeting of a public body which is a subdivision of the state and not a subcommittee of that body, followed by the completion of a project or paper in which each student demonstrates or discusses the personal learning experience of such student related to that attendance or participation; or
  - c. Completion of a project or paper and a class presentation between the commencement of eighth grade and the completion of twelfth grade on a person or persons or an event commemorated by either George Washington's birthday, Abraham Lincoln's birthday, Dr. Martin Luther King, Jr.'s birthday, Native American Heritage Day, Constitution Day, Memorial Day, Veterans Day, or Thanksgiving Day or on a topic related to such person or persons or event; and
8. Take all such other steps as will assure the carrying out of the provisions of this section and provide a report to the school board regarding the committee's findings and recommendations.

The committees are appointed within one month of the annual board organizational meeting.

Legal Reference: Neb. Statute 79-724

Cross Reference: 201.1 Board Powers and Responsibilities  
604.11 Citizenship

Approved 1/20/03

Reviewed 1/27/15, 8/5/19 Revised 2/16/1 8/19/19

**POLICY 407.7**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

NEGOTIATIONS

Certificated employees of the district shall have the right to form, join and participate in the activities of organizations of their choosing for the purpose of representation of all matters of employment relations, but no certificated employee shall be compelled to join such an organization. **Boards may enter into collective bargaining agreements for periods not to exceed four years.**

The following timelines shall be in effect for the annual negotiations process preceding the contract year in question:

1. On or before September 1 the certificated and instructional employees' collective bargaining agent shall request recognition as bargaining agent.
2. The governing board shall respond to such request not later than October 1.
3. On or before November 1 negotiations shall begin.
4. On or before February 8 if an agreement is not reached, the parties shall submit to mandatory mediation or fact-finding as ordered by the commission unless the parties mutually agree in writing to forgo mandatory mediation or fact finding.
5. On or before March 25 or within twenty-five days after the certification of the amounts to be distributed to each local system and each school district, whichever occurs last in time, negotiations, mediation, and fact finding shall end.
6. If an agreement has not been achieved on or before the date in item 5 above, either party may, within fourteen days after such date, file a petition with the commission to resolve the dispute.
7. The commission shall render a decision on or before September 15.

There shall be no fewer than four negotiations meetings between the certificated and instructional employees' collective bargaining agent and the governing board's bargaining agent prior to mediation, unless the parties agree to a new negotiated agreement. Either party may seek a bargaining order as provided in statute at any stage in the negotiations.

In seeking a bargaining order, the commission shall provide the parties with the names of five individuals qualified to serve as the resolution officer. If the parties cannot agree on an individual, each party shall alternately strike names, with the remaining individual serving as the resolution officer.

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Approved 10/15/12      Reviewed 10/24/16, 8/5/19      Revised 11/21/16, 8/19/19

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Legal Reference:                      Neb. Statute 79-215

Cross Reference:            101    District Organization and Basic Commitments  
                                     503    Student Attendance  
                                     801    Transportation

Approved    05/17/10        Reviewed 3/6/17, 8/5/19        Revised   4/17/17, 8/19/19

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Approved 05/17/10        Reviewed 1/22/18, **8/5/19**   Revised **8/19/19**

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3. The duties of citizenship, which include active participation in the improvement of a citizen's community, state, country, and world, and the value and practice of civil discourse between opposing interests; and

4. The application of knowledge in civics, history, economics, financial literacy, and geography to address societal issues.

Appropriate patriotic exercises suitable to the occasion shall be held under the direction of the superintendent on George Washington's birthday, Abraham Lincoln's birthday, Dr. Martin Luther King, Jr.'s birthday, Native American Heritage Day, Constitution Day, Memorial Day, Veterans Day, and Thanksgiving Day, or on the day or week preceding or following such holiday, if the school is in session.

Neglect by any employee in carrying out these instructions may be considered a cause for dismissal.

Legal Reference: Nebraska Statute 79-724

Cross Reference: 102 Educational Philosophy of the District  
504 Student Rights and Responsibilities  
505 Student Discipline

~~Being a citizen of the country, state, and the school community entitles students to special privileges and protections as well as requiring the students to assume civic, economic and social responsibilities and to participate in their country, state and school community in a manner that entitles them to keep these rights and privileges.~~

~~As part of the education program, students shall have an opportunity to learn about their rights, privileges, and responsibilities as citizens of this country, state and school community. As part of this learning opportunity students shall be instructed in the elements of citizenship; the role citizens play in their country, state and school community; the value of active participation; and the practice of civil discourse. Instruction will also be aimed at developing patriotism, recognizing patriotic holidays and a reverence for the flag, and developing an understanding of our nation's history and its constitution.~~

~~Legal Reference: Nebraska Statute 79-724.~~

~~Cross Reference: 102 Educational Philosophy of the District  
504 Student Rights and Responsibilities  
505 Student Discipline~~

Approved 07/19/10 Reviewed 7/18/11, 11/26/18, 8/5/19 Revised 12/17/18, 8/19/19

**POLICY 702.3**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

**BUDGET ADOPTION PROCESS**

Members of the school district community shall have an opportunity to review and comment on the proposed budget at a public hearing before the adoption of the proposed budget by the Board. The public shall be apprised of the proposed budget for the school district by its publication in the newspaper of record at least 5 days prior to the hearing.

The certified taxable valuation under section 13-509 for the prior year, the certified taxable valuation under section 13-509 for the current year, and the percentage increase or decrease in such valuations from the prior year to the current year; the dollar amount of the prior year's tax request and the property tax rate that was necessary to fund that tax request; the property tax rate that would be necessary to fund last year's tax request if applied to the current year's valuation; the proposed dollar amount of the tax request for the current year and the property tax rate that will be necessary to fund that tax request; the percentage increase or decrease in the property tax rate from the prior year to the current year; and the percentage increase or decrease in the total operating budget from the prior year to the current year.

The board's budget resolution setting its property tax request shall include the following information:

1. The name of the district;
2. The amount of the property tax request;
3. The following statements:
  - a. The total assessed value of property differs from last year's total assessed value by \_\_\_\_ percent;
  - b. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property, would be \$ \_\_\_\_ per \$100 of assessed value;
  - c. The district proposes to adopt a property tax request that will cause its tax rate to be \$ \_\_\_\_ per \$100 of assessed value; and
  - d. Based on the proposed property tax request and changes in other revenue, the total operating budget of the district will exceed last year's by \_\_\_\_ percent; and
2. The record vote of the board in passing such resolution or ordinance.

After the public hearing on the budget and any modifications of the budget deemed necessary as a result of that hearing, the board will approve the proper resolutions to adopt and appropriate the budget.

The superintendent or designee will ensure all necessary documentation is submitted to the county auditor as required by statute.

Legal Reference:      Neb. Statute 13-506

Approved 11/17/03 Reviewed 6/29/11, 8/5/19 Revised 7/18/11, 8/19/19

**POLICY 706.1**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

**PURCHASING PROCEDURES**

The Board recognizes the importance of a sound fiscal management program and expects the district to maintain an efficient and consistent procedure in purchasing materials and services for the school district.

All purchasing for the district will adhere to an approved purchase process that clearly establishes the contractual arrangement between the supplier and the school district.

Requests for equipment, materials, books, supplies, reimbursement claims and subsidiary accounts shall be made through the principal to the superintendent. No payment of a bill will be made without proper purchase documentation. **The board may enter into multi-year contracts for periods not to exceed seven years, for the provision of utility services, refuse disposal, transportation services, maintenance services, financial services, insurance, security services, and instructional materials, supplies, and equipment.**

The superintendent shall have the authority to authorize purchases without competitive bids for goods and services costing under \$10,000.00 without prior Board approval. **When practical to do so, the superintendent or designee shall request competitive bids** for goods and services to ensure the best use of the district's financial resources. Competitive sealed bids are **required in many instances** for construction, remodeling or repair of school-owned buildings or site improvements that cost \$100,000 or more.

**When obtaining competitive bids, the purchase will be made from the lowest responsible bidder based upon the total cost considerations including, but not limited to, the cost of the goods and services being purchased, availability of service and/or repair, delivery date, the targeted small business procurement goal and other factors deemed relevant by the board.**

**The district will follow NDE guidelines and applicable state statutes for any purchases made through the Nebraska Department of Administrative Services.**

Legal Reference:     Neb. Statute 73-106  
                          Neb. Statute 79-515  
                          Neb. Statute 79-10, 104

Approved 11/17/03   Reviewed 6/29/11, **8/5/19**   Revised 7/18/11, **8/19/19**

**POLICY 801.4**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

**VEHICLE SAFETY PROGRAM**

The superintendent or his designee shall direct the preparation of a Safe Pupil Transportation Plan that, at a minimum, shall address weapons, pupil behavior, terroristic threats, severe weather, hazardous materials, medical emergencies, and driver/passenger procedures in the event of mechanical breakdowns of the vehicle, and driver procedures in the vent that the drop-off location is uncertain or appears unsafe to leave students. The plan shall also address general guidelines for the functional capacity of a pupil transportation driver and a process to confirm a driver's ability to conduct daily tasks and emergency evacuations..

The superintendent or his designee shall plan and implement a safety-training program for school vehicle drivers and vehicle passengers. The superintendent or his designee shall monitor the scheduling of in-service and educational opportunities for transportation personnel to improve their awareness and skills regarding school vehicle safety. School vehicle drivers shall attend local workshops and all in-service meetings.

Administrative rules and regulations shall be adopted to govern the safe operation of school vehicles. Students violating these regulations may have their riding privileges revoked or suspended. Parents will be responsible for damage done to transportation vehicles or equipment by their children.

The school district shall conduct school vehicle safe riding practices instruction and emergency safety drills at least twice a year for students who utilize school district transportation. The emergency evacuation drill procedures should be conducted according to guidelines established by the Nebraska Department of Education.

Each school vehicle shall have, in addition to the regular emergency safety drill, a plan for helping those students who require special assistance to safety during an emergency. This shall include, but not be limited to, students with disabilities.

School district vehicle drivers are required to participate in assigned safety training.

All transportation vehicles shall be acquired and maintained to meet or exceed NDE Minimum Equipment Standards for student transportation vehicles. The superintendent or his designee shall develop a systematic preventive maintenance program including daily, weekly, monthly, and annual schedules to insure vehicle safety and reliability. This will include a record keeping system for maintaining inspection reports along with procedures for filing reports and certifications to meet requirements of the Nebraska Department of Education.

Legal Reference: Neb. Statute 79-601 to 610  
Cross Reference: 508.05 Emergency Plans and Drills

905 Safety Program  
District Safety Manual  
Reviewed 10/25/12

Revised 8/19/19

Approved 01/19/04

**POLICY 203.6**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

**BOARD COMMITTEES**

Committees will be appointed by the president of the board. These committees are created for specific tasks of seeking information or investigation and will report back to the board for its consideration and action. Committee action is considered to be advisory only. Each committee will have a chairperson appointed by the president. **In addition to appointing the three members to the Committee on American Civics at the annual board organizational meeting in January for one year, the board may wish to appoint additional committees on topics such as:**

1. curriculum, instruction and assessment,
2. personnel,
3. facilities,
4. finance,
5. negotiations, and
6. policy.

The Committee on American Civics shall:

1. Hold no fewer than two public meetings annually, at least one when public testimony is accepted;
2. Keep minutes of each meeting showing the time and place of the meeting, which members were present or absent, and the substance and details of all matters discussed;
3. Examine and ensure that the social studies curriculum used in the district is aligned with the social studies standards adopted by the Nebraska Department of Education and teaches foundational knowledge in civics, history, economics, financial literacy, and geography;
4. Review and approve the social studies curriculum to ensure that it stresses the services of the men and women who played a crucial role in the achievement of national independence, establishment of our constitutional government, and preservation of the union and includes the incorporation of multicultural education to instill a pride and respect for the nation's institutions and not be merely a recital of events and dates;
5. Ensure that any curriculum recommended or approved by the committee on American civics is made readily accessible to the public and contains a reference to this section;
6. Ensure that the district develops and utilizes formative, interim, and summative assessments to measure student mastery of the social studies standards adopted by the Nebraska Department of Education;
7. Ensure that the social studies curriculum in the district incorporates one or more of the following for each student:
  - a. naturalization test used by United States Citizenship and Immigration Services prior to the completion of eighth grade and again prior to the completion of twelfth grade with the individual score from each test for each student made available to a parent or guardian of such student; or

- b. Attendance or participation between the beginning of eighth grade and completion of twelfth grade in a meeting of a public body which is a subdivision of the state and not a subcommittee of that body, followed by the completion of a project or paper in which each student demonstrates or discusses the personal learning experience of such student related to that attendance or participation; or
  - c. Completion of a project or paper and a class presentation between the commencement of eighth grade and the completion of twelfth grade on a person or persons or an event commemorated by either George Washington's birthday, Abraham Lincoln's birthday, Dr. Martin Luther King, Jr.'s birthday, Native American Heritage Day, Constitution Day, Memorial Day, Veterans Day, or Thanksgiving Day or on a topic related to such person or persons or event; and
8. Take all such other steps as will assure the carrying out of the provisions of this section and provide a report to the school board regarding the committee's findings and recommendations.

The committees are appointed within one month of the annual board organizational meeting.

Legal Reference: Neb. Statute 79-724

Cross Reference: 201.1 Board Powers and Responsibilities  
604.11 Citizenship

Approved 1/20/03

Reviewed 1/27/15, 8/5/19 Revised 2/16/1 8/19/19

**POLICY 407.7**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

NEGOTIATIONS

Certificated employees of the district shall have the right to form, join and participate in the activities of organizations of their choosing for the purpose of representation of all matters of employment relations, but no certificated employee shall be compelled to join such an organization. **Boards may enter into collective bargaining agreements for periods not to exceed four years.**

The following timelines shall be in effect for the annual negotiations process preceding the contract year in question:

1. On or before September 1 the certificated and instructional employees' collective bargaining agent shall request recognition as bargaining agent.
2. The governing board shall respond to such request not later than October 1.
3. On or before November 1 negotiations shall begin.
4. On or before February 8 if an agreement is not reached, the parties shall submit to mandatory mediation or fact-finding as ordered by the commission unless the parties mutually agree in writing to forgo mandatory mediation or fact finding.
5. On or before March 25 or within twenty-five days after the certification of the amounts to be distributed to each local system and each school district, whichever occurs last in time, negotiations, mediation, and fact finding shall end.
6. If an agreement has not been achieved on or before the date in item 5 above, either party may, within fourteen days after such date, file a petition with the commission to resolve the dispute.
7. The commission shall render a decision on or before September 15.

There shall be no fewer than four negotiations meetings between the certificated and instructional employees' collective bargaining agent and the governing board's bargaining agent prior to mediation, unless the parties agree to a new negotiated agreement. Either party may seek a bargaining order as provided in statute at any stage in the negotiations.

In seeking a bargaining order, the commission shall provide the parties with the names of five individuals qualified to serve as the resolution officer. If the parties cannot agree on an individual, each party shall alternately strike names, with the remaining individual serving as the resolution officer.

The resolution officer may:

1. determine whether the issues are ready for hearing and settlement;
2. identify for resolution terms and conditions of employment that are in dispute and which were negotiated in good faith but upon which no agreement was reached;
3. accept terms and conditions;

4. schedule hearings;
5. prescribe rules of conduct for conferences;
6. order additional mediation if necessary;
7. take any other action which may aid in resolution of the dispute; and
8. consult with an interested outside party only with the concurrence of all parties.

The resolution officer shall choose the most reasonable final offer on each issue in dispute. If either party is dissatisfied with the resolution officer's decision, it shall have the right to file an action with the commission seeking a determination of terms and conditions of employment. The commission shall resolve, as provided by statute, all of the issues identified by either party and which were recognized by the resolution officer as a dispute. If parties have not filed with the commission by the latter of March 25 or within twenty-five days after the certification of school funds, the decision of the resolution officer shall be deemed final and binding.

Legal Reference: Neb. Statute 48-811, 816, and 818

Cross Reference: 201.01 Board Powers and Responsibilities

Approved 10/15/12      Reviewed 10/24/16, 8/5/19      Revised 11/21/16, 8/19/19

**POLICY 502.1**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

RESIDENT STUDENTS

Children who are residents of the school district community will attend the school district without paying tuition. Students whose residency in the district ceases during a school year may continue attending school for the remainder of the school year without payment of tuition upon completion of option papers.

The residence of a student means the place, abode, or dwelling of the student. Generally, the legal dwelling of minors is the same as their parents. However, a student may establish a dwelling with someone other than the parents and attend a public school in the school district without paying tuition if the primary purpose for residing in the school district is not for the purpose of obtaining a free public education.

Any student who is a ward of the state or court, or who is residing in a residential setting in the district for reasons other than to receive an education shall be provided educational services in accordance with state statute 79-215 including such reimbursement to the district as may be due under the statute.

Children of military families may enroll preliminarily in the district if a parent presents evidence of military orders that the military family will be stationed in this state during the current or following school year. A student of a military family shall be admitted to the school district without charge upon arrival in Nebraska. When any person is on active duty as a member of the United States Army, Navy, Marine Corps, or Air Force in the State of Nebraska and is residing on federally owned property, any child of school age of that active duty member who also resides on that property shall be considered a resident of the school district where that property is located in accordance with the statutes. This also applies to children of parents employed by the federal government and residing with their parents on the property of national parks or national monuments within this state.

Each case involving the determination of residence of a student will be decided upon its individual merits by the school board. Payment of tuition will not be required in cases where the student would otherwise be denied free common school privileges. The burden of proof as to legal residence shall rest with the person claiming legal residence in the district. The superintendent or designee shall determine the specific documents required for collecting enrollment, admission, and related information needed for any student to attend and they may be provided through electronic means or other means specified by the Nebraska Department of Education.

Legal Reference:                      Neb. Statute 79-215

Cross Reference:            101    District Organization and Basic Commitments  
                                     503    Student Attendance  
                                     801    Transportation

Approved    05/17/10        Reviewed 3/6/17, 8/5/19        Revised   4/17/17, 8/19/19

**POLICY 507.2**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

STUDENT DIRECTORY INFORMATION

Student directory ~~information is designed for use internally within the school district. Directory information shall be defined in the annual notice. It may include the student's name, participation in officially recognized activities and sports, weight and height of members of athletic teams, honors and awards received, photograph and other likeness, and other similar information. It may include the student's name, address, telephone number, date and place of birth, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, honors and awards received, dates of attendance at this district, the most recent previous educational agency or institution attended by the student, photograph and other likeness, and other similar information.~~

Prior to developing a student directory or to giving general information to the public, parents will be given notice annually of the intent to develop a directory or to give out general information and ~~can submit a written request for have the exclusion opportunity to deny the inclusion~~ of their child's information ~~from in~~ the directory or in the general information about the students.

The district is required to supply class lists including name, address and phone number to college and military recruiters upon their request. ~~Military recruiters will also be provided the same access to a student in a high school grade as is provided to postsecondary educational institutions or to prospective employers of such students. The parents will also have the opportunity to deny the inclusion of their child's information in class lists requested by college or military recruiters.~~

~~A parent or guardian of a student in a high school grade may submit a written request to the district that the name, address and phone number for that student shall not be released without prior written consent of the parent or guardian. Upon receiving this request, a district shall not release that information without the prior written consent of the parent or guardian. Within thirty days prior to or following the beginning of each school year and, for a new student who enrolls after the beginning of a school year, within thirty days following such enrollment, the district shall notify the parents and guardians of each student in the high school of the option to opt out of directory information release.~~

~~When a student reaches eighteen years of age, the permission given to the parents or guardians to opt out of the information release shall only be given to the student. Within thirty days prior to or following the beginning of each school year and, for a new student who enrolls after the beginning of a school year, within thirty days following such enrollment, the district shall notify each student who is at least eighteen years of age or who will reach eighteen years of age during the school year of the option to opt out of the information release and that any such request made previously by a parent or guardian for the student expires upon the student reaching eighteen years of age.~~

It shall be the responsibility of the superintendent to provide notice and to determine the method of notice that will inform parents. **Nothing in this policy shall limit the applicability of federal FERPA laws.**

Legal Reference:           20 U.S.C. § 1232g (1994).  
                                  34 C.F.R. Pt. 99, 300.560 .574 (1996).

Cross Reference:         506    Student Activities  
                                  507    Student Records  
                                  1003   Public Examination of District Records

Approved 05/17/10       Reviewed 1/22/18, **8/5/19**   Revised **8/19/19**

**POLICY 604.11**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

**CITIZENSHIP**

It is important that students develop a knowledge of our nation's history, government, geography, and economic system. The social studies courses shall include and adequately stress contributions of all ethnic groups to:

1. The development and growth of America into a great nation;
2. Art, music, education, medicine, literature, science, politics, and government; and
3. The military in all this nation's wars.

All grades below the sixth grade shall devote at least one hour per week to exercises or teaching periods for the following purpose:

1. The discussion of noteworthy events pertaining to American history or the exceptional acts of individuals and groups of Americans;
2. The historical background, memorization, and singing of patriotic songs such as the Star-Spangled Banner and America the Beautiful;
3. The development of respect for the American flag as a symbol of freedom and the sacrifices of those who secured that freedom; and
4. Instruction as to proper conduct in the presentation of the American flag.

In at least two of the three grades from the fifth-grade to eighth-grade time shall be set aside for the teaching of American history from the social studies curriculum, which shall give students the opportunity to:

1. Become competent, responsible, patriotic, and civil citizens who possess a deep understanding of and respect for both the Constitution of the United States and the Constitution of Nebraska; and
2. Prepare to preserve, protect, and defend freedom and democracy in our nation and our world.

In at least two high school courses time shall be devoted to the teaching of civics and American history as outlined in the social studies standards adopted by the Nebraska Department of Education, in which specific attention shall be given to the following matters:

1. The Declaration of Independence, the United States Constitution, the Constitution of Nebraska, and the structure and function of local government in this state;
2. The benefits and advantages of representative government, the rights and responsibilities of citizenship in our government, and the dangers and fallacies of forms of government that restrict individual freedoms or possess antidemocratic ideals such as, but not limited to, Nazism and communism;
3. The duties of citizenship, which include active participation in the improvement of a citizen's community, state, country, and world, and the value and practice of civil discourse between opposing interests; and

4. The application of knowledge in civics, history, economics, financial literacy, and geography to address societal issues.

Appropriate patriotic exercises suitable to the occasion shall be held under the direction of the superintendent on George Washington's birthday, Abraham Lincoln's birthday, Dr. Martin Luther King, Jr.'s birthday, Native American Heritage Day, Constitution Day, Memorial Day, Veterans Day, and Thanksgiving Day, or on the day or week preceding or following such holiday, if the school is in session.

Neglect by any employee in carrying out these instructions may be considered a cause for dismissal.

Legal Reference: Nebraska Statute 79-724

Cross Reference: 102 Educational Philosophy of the District  
504 Student Rights and Responsibilities  
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~~Being a citizen of the country, state, and the school community entitles students to special privileges and protections as well as requiring the students to assume civic, economic and social responsibilities and to participate in their country, state and school community in a manner that entitles them to keep these rights and privileges.~~

~~As part of the education program, students shall have an opportunity to learn about their rights, privileges, and responsibilities as citizens of this country, state and school community. As part of this learning opportunity students shall be instructed in the elements of citizenship; the role citizens play in their country, state and school community; the value of active participation; and the practice of civil discourse. Instruction will also be aimed at developing patriotism, recognizing patriotic holidays and a reverence for the flag, and developing an understanding of our nation's history and its constitution.~~

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~~Cross Reference: 102 Educational Philosophy of the District  
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Approved 07/19/10 Reviewed 7/18/11, 11/26/18, 8/5/19 Revised 12/17/18, 8/19/19

**POLICY 702.3**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

**BUDGET ADOPTION PROCESS**

Members of the school district community shall have an opportunity to review and comment on the proposed budget at a public hearing before the adoption of the proposed budget by the Board. The public shall be apprised of the proposed budget for the school district by its publication in the newspaper of record at least 5 days prior to the hearing.

The certified taxable valuation under section 13-509 for the prior year, the certified taxable valuation under section 13-509 for the current year, and the percentage increase or decrease in such valuations from the prior year to the current year; the dollar amount of the prior year's tax request and the property tax rate that was necessary to fund that tax request; the property tax rate that would be necessary to fund last year's tax request if applied to the current year's valuation; the proposed dollar amount of the tax request for the current year and the property tax rate that will be necessary to fund that tax request; the percentage increase or decrease in the property tax rate from the prior year to the current year; and the percentage increase or decrease in the total operating budget from the prior year to the current year.

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1. The name of the district;
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  - b. The tax rate which would levy the same amount of property taxes as last year, when multiplied by the new total assessed value of property, would be \$ \_\_\_\_ per \$100 of assessed value;
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  - d. Based on the proposed property tax request and changes in other revenue, the total operating budget of the district will exceed last year's by \_\_\_\_ percent; and
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Legal Reference:      Neb. Statute 13-506

Approved 11/17/03 Reviewed 6/29/11, 8/5/19 Revised 7/18/11, 8/19/19

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**GERING, NE**

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Legal Reference:     Neb. Statute 73-106  
                          Neb. Statute 79-515  
                          Neb. Statute 79-10, 104

Approved 11/17/03   Reviewed 6/29/11, **8/5/19**   Revised 7/18/11, **8/19/19**

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**GERING PUBLIC SCHOOLS**  
**GERING, NE**

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Legal Reference:                   Neb. Statute 79-601 to 610  
Cross Reference:                 508.05 Emergency Plans and Drills

905 Safety Program  
District Safety Manual  
Reviewed 10/25/12

Revised 8/19/19

Approved 01/19/04

**POLICY 204.12**  
**GERING PUBLIC SCHOOLS**  
**GERING, NE**

**PUBLIC PARTICIPATION IN BOARD MEETINGS**

The board recognizes the importance of citizen participation in school district matters. In order to assure citizens are heard and board meetings are conducted efficiently and in an organized manner, the board shall set time aside for citizen participation, either at a specific time during the meeting or during the discussion of agenda items. The board has the discretion to limit the amount of time set aside for public participation.

If the pressure of business or other circumstances dictate, the board president may decide to eliminate this practice at a particular meeting. The board president will recognize these individuals to make their comments at the appropriate time. The orderly process of the board meeting shall not be interfered with or disrupted. Only those speakers recognized by the board president shall be allowed to speak. Comments by others are out of order. If disruptive, the individual making the comments or another individual causing disruption may be asked to leave the board meeting.

Citizens wishing to address the board on a certain agenda item must notify the superintendent prior to the board meeting. Citizens wishing to present petitions to the board may do so at this time. However, the board will only receive the petitions and not act upon them or their contents.

Subjects for comment should involve areas within the board's proper responsibility. Discussion on unrelated matters is to be discouraged.

Individuals who have a complaint about employees may bring their complaint to the board only after they have followed board policy addressing citizens' complaints. Students who have a complaint may only bring their complaint to the board after they have followed board policy addressing students' complaints.

Any written or printed materials to be circulated for a meeting of the school board must be submitted to the superintendent by the Wednesday preceding a Monday night meeting. This material will be transmitted to the members of the board for their consideration.

Legal Reference: Nebraska Statute 84-1408 to 1414

Cross Reference: 201.7 School Board Liability  
204.3 Public Hearings  
204.10 Agenda  
403.5 Public Complaints about Employees

Approved 1/20/03 Reviewed 2/23/15 Revised 9/14/09

THE MONTH ENDING JULY 31, 2019  
TRIAL BALANCE SUMMARY- YEAR-TO-DATE

		target \$650K	target \$750						
	GENERAL	BUILDING	DEPREC'N	FEE	QUALIFIED CAPITAL	EMPL BEN	ACTIVITY	CAFETERIA	BOND
9/1/2018	\$3,261,330.84	\$20,505,316.28	\$567,594.79	\$7,525.64	\$162,828.61	\$13,254.71	\$110,914.46	\$128,834.65	\$844,835.22
CD Deposit									
+ YTD RECPTS	\$19,889,677.21	\$135,744.17	\$9,719.91	\$7,645.57	\$36.91	\$2.82	\$383,237.67	\$735,177.93	\$1,881,138.23
+ RECPT ADJ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
= AVAILABLE FUNDS	\$23,151,008.05	\$20,641,060.45	\$577,314.70	\$15,171.21	\$162,865.52	\$13,257.53	\$494,152.13	\$864,012.58	\$2,725,973.45
- YTD EXPENSE	\$19,348,349.93	\$16,273,813.48	\$0.00	\$0.00	\$13,046.00	\$1,885.88	\$432,567.21	\$807,212.03	\$1,699,542.28
- EXPENSE ADJ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
= RECEIPT-EXP BALANCES	\$3,802,658.12	\$4,367,246.97	\$577,314.70	\$15,171.21	\$149,819.52	\$11,371.65	\$61,584.92	\$56,800.55	\$1,026,431.17

IMPREST	\$0.00								
PAYROLL	-\$2,798.11								
CASH AT COUNTY	\$2,274,501.29								\$192,662.46
+ REGULAR CHECKING	\$54,832.21			\$15,171.21		\$11,371.65	\$26,330.62	\$56,800.55	\$685,650.32
+ MMA ACCOUNT	\$1,626,902.83	\$ 4,362,246.57	\$120,384.29		\$149,819.52		\$35,254.30	\$0.00	\$148,218.39
+ IMPREST SUSPENSE	\$0.00								
+ DUE TO BUILDING									
+ DUE FROM BOND									
+ CD'S			\$456,930.41				\$0.00		
+ or - A/R or (A/P)	(\$150,780.10)								
= FUND BALANCES	\$3,802,658.12	\$4,362,246.57	\$577,314.70	\$15,171.21	\$149,819.52	\$11,371.65	\$61,584.92	\$56,800.55	\$1,026,531.17

THE MONTH ENDING JULY 31, 2019  
TRIAL BALANCE SUMMARY

	target \$650K	target \$750k							
	GENERAL	BUILDING	DEPREC'N	FEE	QUALIFIED CAPITAL	EMPL BEN	ACTIVITY	CAFETERIA	BOND
07/01/2019 Balance	\$4,819,308.10	\$5,557,252.79	\$575,084.73	\$15,157.78	\$162,862.34	\$12,379.39	\$56,336.66	\$54,587.30	\$995,506.38
CD Deposit					\$0.00				
+ MTD Receipts	\$532,235.84	\$9,838.27	\$2,229.97	\$13.43	\$3.18	\$0.26	\$21,981.38	\$2,213.25	\$30,924.79
+ RECPT ADJ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
= AVAILABLE FUNDS	\$5,351,543.94	\$5,567,091.06	\$577,314.70	\$15,171.21	\$162,865.52	\$12,379.65	\$78,318.04	\$56,800.55	\$1,026,431.17
- MTD EXPENSE	\$1,548,885.82	\$1,199,768.09	\$0.00	\$0.00	\$13,046.00	\$1,008.00	\$16,733.12	\$0.00	\$0.00
- EXPENSE ADJ	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
= RECEIPT-EXP BALANCES	\$3,802,658.12	\$4,367,322.97	\$577,314.70	\$15,171.21	\$149,819.52	\$11,371.65	\$61,584.92	\$56,800.55	\$1,026,431.17

IMPREST	\$0.00								
PAYROLL	-\$2,798.11								
CASH AT COUNTY	\$2,274,501.29								\$192,662.46
+ REGULAR CHECKING	\$54,832.21			\$15,171.21			\$26,330.62	\$0.00	\$685,650.32
+ MMA	\$1,626,902.83	\$ 4,367,322.97	\$120,384.29		\$149,819.52	\$11,371.65	\$35,254.30	\$56,800.55	\$148,218.39
+ IMPREST SUSPENSE	\$0.00								
DUE TO BUILDING DUE FROM BOND		\$0.00							
CD'S + or - A/R or (A/P)	(\$150,780.10)		\$456,930.41				\$0.00		
= FUND BALANCES	\$3,802,658.12	\$4,367,322.97	\$577,314.70	\$15,171.21	\$149,819.52	\$11,371.65	\$61,584.92	\$56,800.55	\$1,026,531.17

<b>Gering Public Schools Building Fund 7/31/2018</b>		
<b>Cash Balance</b>	7/31/2018	<u><b>\$4,367,322.97</b></u>
<b>Projected Revenue</b>	08/01/19-08/31/19	
Taxes		\$ -
Interest		<u>\$ 9,000.00</u>
<b>Total</b>		<u>\$ 9,000.00</u>
<b>Projected Expenses</b>		\$ -
Admin Building		\$ 3,900.00
High School Project		<u>\$ 3,850,000</u>
<b>Total</b>		<u>\$ 3,853,900</u>
<b>Cash Balance</b>		<u><b>\$522,422.97</b></u>

<b>Gering Public Schools Depreciation Fund 7/31/2018</b>		
<b>Cash Balance</b>	7/31/2018	<u><b>\$577,314.70</b></u>
<b>Projected Revenue</b>	08/01/19-08/31/19	
Interest		<u>\$ 75.00</u>
<b>Total</b>		<u>\$ -</u> <u>\$ 75.00</u>
<b>Projected Expenses</b>		\$ -
Down payment refinish HS track		\$ 26,000.00
<b>Total</b>		<u>\$ 26,000.00</u>
<b>Cash Balance</b>		<u><b>\$551,389.70</b></u>

SCHEDULE OF INVESTMENTS HELD

AS OF JULY 31, 2019

Depository	Number	Fund	<sup>1</sup> Amount	Rate	Date of Issue	Date of Maturity
Valley Bank	1097688	Depreciation	\$334,672.01	1.25%	11-26-08	11-26-18
Valley Bank	1097480	Depreciation	\$124,018.66	1.50%	03-18-08	03-18-19
Valley Bank	1097261	Activity-Whitney Parr	\$30,016.16	.60%	08-16-07	08-16-18
US Bank	35050016148 3	Activity-Twyla Fulk	\$5,571.32	.45%		02-06-19

**DATE:** August 19, 2019  
**To:** Board of Education  
**Re:** July Financial Statements.

The Business Committee has reviewed the financial records for the month of July, 2019. Items found in the various bill lists needing further description are notated, if necessary, in the right-hand margin of the Schedule of Checks Written. The remainder of items are typical service or supply expenditures and are adequately defined in the descriptive columns.

General Fund revenue was \$532,238.84. General Fund expenditures were \$263,588.10 and the payroll for July totaled \$1,285,297.72 General Fund expenditures for July were \$1,548,885.82 Building Fund revenue was \$9,838.27 expenditures were \$1,199,768.09 the Depreciation Fund revenue was \$2,229.97 and expenditures were \$0.00, the Qualified Capital Fund revenue was \$3.18 and expenditures were \$13,048.00; the Fee Fund revenue was \$13.43 and expenditures were \$0.00 and the Employee Benefit Fund revenue was \$.26 and expenditures were \$1,008.00.

The Activity Fund revenue was \$21,981.38 Activity Fund expenditures totaled \$16,733.12.

The Cafeteria Fund revenue was \$2,213.25 Cafeteria Fund expenditures were \$0.00 plus \$0.00 for payroll for a total of \$0.00; the Bond Fund revenue was \$30,924.79 and expenditures were \$0.00.

		EXPENSES	REVENUE
<b>GENERAL FUND</b>		<b>\$263,588.10</b>	<b>\$532,238.84</b>
	<b>Payroll</b>	<b>\$1,285,297.72</b>	
<b>BUILDING</b>		<b>\$1,199,768.09</b>	<b>\$9,838.27</b>
<b>DEPRECIATION</b>		<b>\$0.00</b>	<b>\$2,229.97</b>
<b>QUALIFIED CAPITAL</b>		<b>\$13,048.00</b>	<b>\$3.18</b>
<b>EMPLOYEE BENEFIT</b>		<b>\$1,008.00</b>	<b>\$0.26</b>
<b>ACTIVITY</b>		<b>\$16,733.12</b>	<b>\$21,981.38</b>
<b>CAFETERIA</b>		<b>\$0.00</b>	<b>\$2,213.25</b>
	<b>Payroll</b>	<b>\$0.00</b>	
<b>FEE FUND</b>		<b>\$0.00</b>	<b>\$13.43</b>
<b>Bond Fund</b>		<b>\$0.00</b>	<b>\$30,924.79</b>

Gering, Nebraska  
August 19, 2019

A meeting of the Board of Education (the “**Board**”) of Scotts Bluff County School District 0016 (Gering Public Schools) in the State of Nebraska (the “**District**”) was held at the meeting place of the Board, the City of Gering Council Chambers, 1025 P Street, Gering, Nebraska, on Monday, August 19, 2019, at 6:00 p.m., the same being open to the public and preceded by advance publicized notice duly given in strict compliance with the provisions of the Open Meetings Act, Chapter 84, Article 14, Reissue Revised Statutes of Nebraska, as amended, as set forth on **Exhibit A** attached hereto stating (a) the date, time and place of the meeting; (b) that an agenda for the meeting, kept continuously current, was available for public inspection at the office of the Superintendent of Schools, 1519 10th Street, Gering, Nebraska; and (c) that the meeting would be open to the attendance of the public. Each Board Member was also given advance notice of the meeting as acknowledged on **Exhibit B** attached hereto. Additionally, reasonable efforts were made to provide advance notice of the date, time, and place of the meeting to all news media requesting the same.

The President, B.J. Peters, presided, and the Secretary, \_\_\_\_\_, recorded the proceedings. The meeting was called to order and on roll call the following Board Members were present: \_\_\_\_\_

\_\_\_\_\_;

the following Board Members were absent: \_\_\_\_\_. A quorum being present and the meeting duly convened, the following proceedings were had and done while the meeting was open to the attendance of the public. The President publicly announced the location of a current copy of the Open Meetings Act posted in the meeting room for access by the public.

\* \* \* \* \*

(Omitted Proceedings)

\* \* \* \* \*

The President stated that the next item on the agenda was to consider the adoption of a resolution authorizing the issuance of general obligation school bonds of the District and levying a tax to pay the principal of and interest on such bonds. Board Member \_\_\_\_\_ introduced a resolution (the “**Bond Resolution**”) entitled as follows and moved its passage and adoption:

**RESOLUTION AUTHORIZING THE ISSUANCE, SALE AND DELIVERY OF GENERAL OBLIGATION REFUNDING BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$28,000,000; PRESCRIBING THE FORM OF THE BONDS; FIXING IN PART AND PROVIDING FOR THE FIXING IN PART OF THE TERMS OF THE BONDS; PROVIDING FOR THE LEVY AND COLLECTION OF TAXES TO PAY THE PRINCIPAL OF AND INTEREST ON THE BONDS; AND RELATED MATTERS.**

Board Member \_\_\_\_\_ seconded the adoption of the Bond Resolution. On roll call vote, the following Board Members voted in favor of the passage of the Bond Resolution: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_; the following Board members voted against the passage of the Bond Resolution:

\_\_\_\_\_; the following Board members were absent or did not vote:

\_\_\_\_\_.

The passage and adoption of the Bond Resolution having been agreed upon by a majority of the Board, the President declared the Bond Resolution passed and adopted and, in the presence of the Board, signed and approved the Bond Resolution, and the Secretary attested to its passage and approval by signing the same. A true and complete copy of the Bond Resolution is attached hereto as **Exhibit C**.

\* \* \* \* \*

(Other Proceedings)

\* \* \* \* \*

There being no further business to come before the meeting, on motion duly made, seconded and carried by unanimous vote, the meeting was adjourned.

By: \_\_\_\_\_  
Secretary  
Scotts Bluff County School District 0016  
(Gering Public Schools)  
in the State of Nebraska

**EXHIBIT A**

**AFFIDAVIT OF PUBLICATION OF  
NOTICE OF MEETING**

**ACKNOWLEDGMENT OF RECEIPT OF  
ADVANCE NOTICE OF MEETING**

**ACKNOWLEDGMENT OF RECEIPT OF  
ADVANCE NOTICE OF MEETING**

We, the undersigned, constituting all of the Members of the Board of Education (the “**Board**”) of Scotts Bluff County School District 0016 (Gering Public Schools) in the State of Nebraska (the “**District**”), hereby acknowledge receipt of advance notice of the special meeting of the Board and the agenda for the same held Monday, August 19, 2019, at 6:00 p.m., in the City of Gering Council Chambers, 1025 P Street, Gering, Nebraska.

**DATED:** August 19, 2019.

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President

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Vice President

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Secretary

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Treasurer

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Board Member

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Board Member

**BOND RESOLUTION**

**RESOLUTION AUTHORIZING THE ISSUANCE, SALE AND DELIVERY OF GENERAL OBLIGATION REFUNDING BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$28,000,000; PRESCRIBING THE FORM OF THE BONDS; FIXING IN PART AND PROVIDING FOR THE FIXING IN PART OF THE TERMS OF THE BONDS; PROVIDING FOR THE LEVY AND COLLECTION OF TAXES TO PAY THE PRINCIPAL OF AND INTEREST ON THE BONDS; AND RELATED MATTERS.**

BE IT RESOLVED BY THE BOARD OF EDUCATION OF SCOTTS BLUFF COUNTY SCHOOL DISTRICT 0016, IN THE STATE OF NEBRASKA, as follows:

Section 1. The Board of Education (the “**Board**”) of Scotts Bluff County School District 0016 (Gering Public Schools) in the State of Nebraska (the “**District**”), hereby finds and determines:

(a) The District is duly organized as a Class III School District under Sections 79-102 and 79-407, Reissue Revised Statutes of Nebraska, as amended, maintaining both elementary and high school grades under the direction of a single Board of Education, the District embracing territory having more than one thousand and less than one hundred fifty thousand inhabitants.

(b) The District has heretofore issued and there are now outstanding and unpaid the following valid interest-bearing obligations of the District:

(i) General Obligation Bonds, Series 2017, in the outstanding principal amount of \$23,975,000, dated May 30, 2017 (the “**Outstanding Bonds**”), which mature and bear interest as follows:

<u>Principal Amount</u>	<u>Maturing December 1 Of Year</u>	<u>Interest Rate</u>
\$ 50,000	2019	2.000%
70,000	2020	2.000
260,000	2021	3.000
370,000	2022	3.000
385,000	2023	5.000
405,000	2024	5.000
420,000	2025	5.000
445,000	2026	5.000
470,000	2027	5.000
375,000	2028	5.000
480,000	2029	5.000
500,000	2030	5.000
525,000	2031	5.000
555,000	2032	5.000
580,000	2033	5.000
610,000	2034	5.000
635,000	2035	5.000
1,185,000	2036	5.000
1,245,000	2037	5.000

5,630,000	2041	5.000
8,780,000	2046	5.000

such Outstanding Bonds being part of the \$24,000,000 original principal amount of General Obligation Bonds, Series 2017 issued pursuant to a resolution of the Board, and such Outstanding Bonds maturing on and after December 1, 2022, are redeemable at the option of the District at any time on or after May 30, 2022, at a redemption price equal to the principal amount thereof plus accrued interest to the date fixed for redemption.

(c) (i) All of the Outstanding Bonds are valid, interest-bearing obligations of the District; (ii) since the issuance of the Outstanding Bonds, the rates of interest available in the markets have declined so that the District can effect a savings in interest costs by providing for payment and redemption of all or a portion of the Outstanding Bonds through the issuance of general obligation refunding bonds of the District; (iii) all or a portion of the Outstanding Bonds (as called for redemption and for which payment is provided for under the Escrow Agreement, the “**Refunded Bonds**”) are herein authorized to be called for redemption; (iv) for the purpose of providing, along with other available District funds, for the payment and redemption of the Refunded Bonds as above set out and to pay costs of issuance thereof, it is in the best interest of the District to issue general obligation refunding bonds of the District as provided in **Section 2** hereof; and (v) except as set forth herein, the District has no bond sinking funds on hand for the retirement of the Refunded Bonds not required for the timely payment of principal and interest due on the Redemption Date (as defined in **Section 2** hereof).

(d) Upon satisfaction of the terms and conditions set forth in **Section 2** hereof, it is necessary, desirable and advisable that the District issue its general obligation refunding bonds, for the purpose of providing funds which, together with other funds of the District legally available for such purposes, shall be sufficient for the payment and redemption of the Refunded Bonds on and prior to the Redemption Date.

(e) All conditions, acts and things required by law to exist or to be done precedent to the issuance of general obligation refunding bonds of the District for such purposes do exist and have been done in due form and time as required by law.

Section 2. (a) For the purpose of refunding the Refunded Bonds and paying the costs of issuing bonds as described herein, the issuance, sale and delivery of general obligation refunding bonds of the District is hereby authorized and directed in an aggregate stated principal amount not to exceed \$28,000,000 (the “**Bonds**”). The Bonds shall be sold pursuant to a negotiated sale with RBC Capital Markets, LLC (the “**Purchaser**”). The Bonds shall be issued in fully registered form in the denomination of \$5,000 or any integral multiple thereof, not exceeding the amount maturing in any one year, and shall be numbered from R-1 upward in the order of their issuance.

(b) The Superintendent of the District or the President of the Board of Education of the District (each, an “**Authorized Officer**”) is each individually hereby authorized and directed, in the exercise of his or her independent judgment and absolute discretion, to hereafter, from time to time, specify, set, designate, determine, establish and appoint, as the case may be, and in each case in accordance with and subject to the provisions of this Resolution, (1) the date of original

issue of the Bonds, (2) the aggregate stated principal amount of Bonds to be issued (which shall not exceed \$28,000,000 in the aggregate, provided, however, in the event the Bonds are sold with a net original issue discount such aggregate principal amount may be increased in an amount necessary to compensate for any such net original issue discount), (3) any original issue premium or original issue discount properly allocable to each maturity of the Bonds, (4) the principal payment dates for the Bonds and the principal amount of Bonds to mature on each of such dates, (5) the date of final maturity of the Bonds, which shall in no event be later than December 1, 2046, (6) the date or dates upon which the Bonds shall be sold, (7) the rate or rates of interest to be carried by each maturity of the Bonds, provided that there be present value savings of not less than 3.0% of the Refunded Bonds, (8) the method by which such rate or rates of interest shall be calculated and the interest payment dates and record date for the Bonds, (9) whether or not the Bonds shall be subject to redemption prior to their stated maturity and, if subject to such prior redemption, (A) the provisions and procedures governing such prior redemption, (B) the nature of any notice to be given in the event of any such prior redemption, (C) the redemption price or prices payable upon such redemption and (D) the respective periods in which each redemption price shall be payable, (10) the amount and due date of each sinking fund installment for Bonds that are term Bonds, (11) the Paying Agent and Registrar for the Bonds, (12) the underwriting discount, not to exceed 1.0% of the stated principal amount of the Bonds, and the price at which the Bonds shall be sold to the Purchaser and, (13) the form, contents, terms and provisions of the Bond Purchase Agreement and the Paying Agent and Registrar Agreement (each as hereinafter defined), (14) the form and contents of any closing and other documentation executed and delivered by the District in connection with the authorization, issuance, sale and delivery of the Bonds, (15) any transfer restrictions relating to the Bonds, (16) whether interest on each series of Bonds shall be taxable or tax-exempt, and (17) all of the other terms of the Bonds not otherwise determined or fixed by the provisions of this Resolution.

(c) The Authorized Officers, or each individually, are hereby authorized to irrevocably call any or all of the Outstanding Bonds for redemption on such date he or she determines appropriate, which date or dates shall be the **“Redemption Date”** hereunder. The Authorized Officers, or each individually, are hereby authorized to designate, approve, execute and deliver, as the case may be, the form, content, terms and provisions of any published and/or mailed notice of redemption with respect to the payment and redemption of the Refunded Bonds, and direct the application of such proceeds and any investment income to the payment of all of the principal of and interest on the Refunded Bonds maturing on or before each respective Redemption Date and the application of the balance of such proceeds and any investment income thereof to the redemption and retirement of the Refunded Bonds on the Redemption Date.

(d) The District is hereby authorized to enter into an escrow agreement in connection with refunding the Refunded Bonds (the **“Escrow Agreement”**) if determined appropriate, in such form as may be approved by an Authorized Officer with a bank or trust company (the **“Escrow Agent”**), and the President and Secretary are hereby authorized and directed to execute the Escrow Agreement, for and on behalf of and as the act and deed of the District. All money deposited with the Escrow Agent shall be deemed to be deposited in accordance with and subject to all of the provisions contained in this Resolution and the Escrow Agreement. The Escrow Agent is hereby authorized to carry out, on behalf of the District, the duties, terms and provisions of the Escrow Agreement, and the Escrow Agent, the Purchaser and bond counsel for the District are authorized to take all necessary actions for the subscription and purchase of the escrowed securities described in the Escrow Agreement, including the subscription for United States Treasury Securities State and Local Government Series.

(e) The Bonds shall be issued in fully registered form in the denomination of \$5,000 or any integral multiple thereof. The date of original issue for the Bonds shall be Date of Delivery. Interest on the Bonds, at the respective rates for each maturity, shall bear interest at the rates calculated on the basis of a 360-day year consisting of twelve 30-day months and shall be payable on such dates as shall be determined in the Designation (each an “**Interest Payment Date**”) and the Bonds shall bear such interest from the date of original issue or the most recent Interest Payment Date, whichever is later. The interest due on each Interest Payment Date shall be payable to the registered owners of record as of the fifteenth day immediately preceding the Interest Payment Date (the “**Record Date**”), subject to the provisions of Section 4 hereof. The Bonds shall be numbered from 1 upwards in the order of their issuance. No Bond shall be issued originally or upon transfer or partial redemption having more than one principal maturity. The initial bond numbering and principal amounts for each of the Bonds issued shall be as directed by the initial purchaser thereof. Payments of interest due on the Bonds prior to maturity shall be made by the Paying Agent and Registrar, as designated pursuant to Section 3 hereof, by mailing on each Interest Payment Date a check or draft in the amount due for such interest to the registered owner of each Bond, as of the Record Date for such Interest Payment Date, to such owner’s registered address as shown on the books of registration as required to be maintained in Section 3 hereof. Payments of principal and interest due at maturity or at any date fixed for redemption prior to maturity shall be made by said Paying Agent and Registrar to the registered owners upon presentation and surrender of the Bonds to said Paying Agent and Registrar. The District and said Paying Agent and Registrar may treat the registered owner of any Bond as the absolute owner of such Bond for the purpose of making payments thereon and for all other purposes and neither the District nor the Paying Agent and Registrar shall be affected by any notice or knowledge to the contrary, whether such Bond or any installment of interest due thereon shall be overdue or not. All payments on account of interest or principal made to the registered owner of any Bond in accordance with the terms of this resolution shall be valid and effectual and shall be a discharge of the District and said Paying Agent and Registrar, in respect of the liability upon the Bonds or claims for interest to the extent of the sum or sums so paid.

Section 3. The Authorized Officers, or one or more of them, shall designate the Treasurer of the District or a bank or trust company to serve as Paying Agent and Registrar for the Bonds. If a bank or trust company is designated as Paying Agent and Registrar for the Bonds, such entity shall serve in such capacities under the terms of an agreement entitled “Paying Agent and Registrar’s Agreement” between the District and the Paying Agent, in a form which shall be approved by an Authorized Officer. The Paying Agent and Registrar shall keep and maintain for the District books for the registration and transfer of the Bonds at its office. The names and registered addresses of the registered owner or owners of the Bonds shall at all times be recorded in such books. Any Bond may be transferred pursuant to its provisions at the principal office of said Paying Agent and Registrar by surrender of such Bond for cancellation, accompanied by a written instrument of transfer, in form satisfactory to said Paying Agent and Registrar, duly executed by the registered owner in person or by such owner’s duly authorized agent. Thereupon the Paying Agent and Registrar on behalf of the District will deliver at its office (or send by registered mail to the transferee owner or owners thereof at such transferee owner’s or owners’ risk and expense), registered in the name of the transferee owner or owners, a new Bond or Bonds of the same interest rate, aggregate principal amount and maturity. To the extent of the denominations authorized for the Bonds by this

resolution, one Bond may be transferred for several such Bonds of the same interest rate and maturity, and for a like aggregate principal amount, and several such Bonds may be transferred for one or several such Bonds, respectively, of the same interest rate and maturity and for a like aggregate principal amount. In every case of transfer of a Bond, the surrendered Bond shall be canceled and destroyed. All Bonds issued upon transfer of the Bonds so surrendered shall be valid obligations of the District evidencing the same obligations as the Bonds surrendered and shall be entitled to all the benefits and protection of this resolution to the same extent as the Bonds upon transfer of which they were delivered. The District and said Paying Agent and Registrar shall not be required to transfer any Bond during any period from any Record Date until its immediately following Interest Payment Date or to transfer any Bond called for redemption for a period of 30 days next preceding the date fixed for redemption.

Section 4. In the event that payments of interest due on the Bonds on an Interest Payment Date are not timely made, such interest shall cease to be payable to the registered owners as of the Record Date for such Interest Payment Date and shall be payable to the registered owners of the Bonds as of a special date of record for payment of such defaulted interest as shall be designated by the Paying Agent and Registrar whenever monies for the purpose of paying such defaulted interest become available.

Section 5. The Bonds shall be subject to redemption, in whole or in part, prior to maturity at any time on or after the tenth anniversary of the date of issuance (or such other date as may be determined in the Designation), at par plus the interest accrued on the principal amount being redeemed to the date fixed for redemption. The District shall select the Bonds to be redeemed for such optional redemption in its sole discretion. Bonds shall be redeemed only in amounts of \$5,000 or integral multiples thereof. Any Bond redeemed in part only shall be surrendered to the Paying Agent and Registrar in exchange for a new Bond or Bonds, of the same maturity and interest rate, evidencing the unredeemed principal thereof. Notice of redemption of any Bond called for redemption shall be given, at the direction of the District in the case of optional redemptions and without further direction in the case of mandatory redemptions, by said Paying Agent and Registrar by mail not less than 30 days prior to the date fixed for redemption, first class, postage prepaid, sent to the registered owner of such Bond at said owner's registered address. Such notice shall designate the Bond or Bonds to be redeemed by maturity or otherwise, the date of original issue and the date fixed for redemption and shall state that such Bond or Bonds are to be presented for prepayment at the office of said Paying Agent and Registrar. In case of any Bond partially redeemed, such notice shall specify the portion of the principal amount of such Bond to be redeemed. No defect in the mailing of notice for any Bond shall affect the sufficiency of the proceedings of the District designating the Bonds called for redemption or the effectiveness of such call for Bonds for which notice by mail has been properly given and the District shall have the right to direct further notice of redemption for any such Bond for which defective notice has been given. In the event term maturities and mandatory redemption amounts are determined in

the Designation, the provisions of this Section 5 shall apply generally to mandatory redemptions. Any such mandatory redemptions shall be at the principal amount redeemed plus accrued interest to the date set for redemption. The Paying Agent and Registrar shall select the term bonds to be redeemed in any maturity using any random method of selection deemed appropriate, subject to the provisions of Section 8 of this resolution.

Section 6. If the date for payment of the principal of or interest on the Bonds shall be a Saturday, Sunday, legal holiday or a day on which banking institutions in the Board of Education where the office of the Paying Agent and Registrar is located are authorized by law or executive order to close, then the date for such payment shall be the next succeeding day which is not a Saturday, Sunday, legal holiday or a day on which such banking institutions are authorized to close, and payment on such day shall have the same force and effect as if made on the nominal date of payment.

Section 7. The Bonds shall be in substantially the following form:

**UNITED STATES OF AMERICA  
STATE OF NEBRASKA  
COUNTY OF SCOTTS BLUFF**

**GENERAL OBLIGATION REFUNDING BONDS, SERIES 2019  
OF SCOTTS BLUFF COUNTY SCHOOL DISTRICT 0016**

No. R-1 \$ \_\_\_\_\_

<u>Interest Rate</u> ____%	<u>Maturity Date</u> ____ 15, ____	<u>Date of Original Issue</u> _____, 2019	<u>CUSIP</u> _____
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**Registered Owner:** Cede & Co.  
13-2555119

**Principal Amount:** \_\_\_\_\_ **DOLLARS**

KNOW ALL PERSONS BY THESE PRESENTS: That Scotts Bluff County School District 0016, in the State of Nebraska, (the "District") hereby acknowledges itself to owe and for value received promises to pay to the registered owner specified above, or registered assigns, the principal amount specified above in lawful money of the United States of America on the date of maturity specified above with interest thereon to maturity (or earlier redemption) from the date of original issue shown above or most recent Interest Payment Date, whichever is later, at the rate per annum specified above, payable on \_\_\_\_\_, 20\_\_ and semiannually thereafter on \_\_\_\_\_ and \_\_\_\_\_ of each year (each, an "Interest Payment Date"). Said interest shall be computed on the basis of a 360-day year consisting of twelve 30-day months. The principal of this bond, together with unpaid accrued interest due at maturity or upon earlier redemption, is payable upon presentation and surrender of this bond at the office of \_\_\_\_\_, as the Paying Agent and Registrar, in \_\_\_\_\_, Nebraska. Interest on this bond due prior to maturity or earlier redemption will be paid on each Interest Payment Date by a check or draft mailed on such Interest Payment Date by the Paying Agent and Registrar to the registered owner of this bond, as shown on the books of record maintained by the Paying Agent and Registrar, at the close of business on the fifteenth day immediately preceding the Interest Payment Date, to such owner's address as shown on such books and records. Any interest not so timely paid shall cease to be payable to the person entitled thereto as of the record date such interest was payable and shall be payable to the person who is the registered owner of this bond (or of one or more predecessor bonds hereto) on such special record date for payment of such defaulted interest as shall be fixed by the Paying Agent and Registrar whenever monies for such purpose become available. For the prompt payment of this bond, both principal and interest, as the same become due, the full faith, credit and resources of said District are hereby irrevocably pledged.

This bond is one of an issue of fully registered bonds of the total principal amount of \_\_\_\_\_ Dollars (\$ \_\_\_\_\_), of even date and like tenor herewith, except as to date of maturity and rate of interest and denomination, which were issued by said District for the purpose of refunding the District's General Obligation Refunding Bonds, Series 2014, date of Original Issue – September 16, 2014, in the principal amount of \$6,500,000, in accordance with the provisions of Sections 10-142 and 10-717 through 10-719, R.R.S. Neb. 2012, as amended. Said bond is issued pursuant to a resolution duly adopted by the Board of Education of the District (the "Resolution") and proceedings duly and legally had by the Board of the District.

[The Bonds maturing in the year 20\_\_\_\_ are subject to mandatory redemption prior to maturity in part, at the principal amount thereof, plus accrued interest thereon to the date of redemption, on the dates specified below:

Year	Principal
( _____ 15)	<u>Amount</u>
	\$]

Any or all of the bonds are subject to optional redemption at the option of the District prior to the stated maturities thereof, in whole or in part, at any time on or after \_\_\_\_\_, 20\_\_\_\_, at par plus the interest accrued on the principal amount being redeemed to the date fixed for redemption.

Notice of redemption shall be given by mail to the registered owner of any bond to be redeemed in the manner specified in the Resolution authorizing said issue of bonds. Individual bonds shall be redeemed in part but only in the amount of \$5,000 or integral multiples thereof.

This bond is may be transferred or exchanged, as provided in the Resolution and subject to the transfer restrictions in the Resolution, by the registered owner or such owner’s attorney duly authorized in writing at the office of the Paying Agent and Registrar in \_\_\_\_\_, Nebraska, upon surrender and cancellation of this bond, and thereupon a new bond or bonds of the same aggregate principal amount, interest rate and maturity will be issued to the transferee as provided in the Resolution authorizing said issue of bonds, subject to the limitations therein prescribed. The District, the Paying Agent and Registrar and any other person may treat the person in whose name this bond is registered as the absolute owner hereof for the purpose of receiving payment due hereunder and for all purposes and shall not be affected by any notice to the contrary, whether this bond be overdue or not.

If the date for payment of the principal of or interest on this bond shall be a Saturday, Sunday, legal holiday or a day on which banking institutions in the Board of Education where the office of the Paying Agent and Registrar is located are authorized by law or executive order to close, then the date for such payment shall be the next succeeding day which is not a Saturday, Sunday, legal holiday or a day on which such banking institutions are authorized to close, and payment on such date shall have the same force and effect as if made on the nominal date of payment.

IT IS HEREBY CERTIFIED AND WARRANTED that all conditions, acts and things required by law to exist or to be done precedent to and in the issuance of this bond did exist, did happen, and were done and performed in regular and due form and time as required by law, and that the indebtedness of the District, including this bond, does not exceed any limitation imposed by law. The District agrees that it shall cause to be made annually, in addition to all other taxes, a special levy of taxes upon all of the taxable property which the District levied upon for the Refunded Bonds refunded by this series of Bonds, for the purpose of paying and sufficient to pay in full the principal of and interest on this bond and the bonds of this issue as and when such principal and interest respectively become due.

This bond shall not be valid and binding on the District until authenticated by the Paying Agent and Registrar.

AS PROVIDED IN THE RESOLUTION REFERRED TO HEREIN, UNTIL THE TERMINATION OF THE SYSTEM OF BOOK-ENTRY-ONLY TRANSFERS THROUGH THE DEPOSITORY TRUST COMPANY, NEW YORK, NEW YORK (TOGETHER WITH ANY SUCCESSOR SECURITIES DEPOSITORY APPOINTED PURSUANT TO THE RESOLUTION, “DTC”), AND NOTWITHSTANDING ANY OTHER PROVISIONS OF THE RESOLUTION TO THE CONTRARY, A PORTION OF THE PRINCIPAL AMOUNT OF THIS BOND MAY BE PAID OR REDEEMED WITHOUT

SURRENDER HEREOF TO THE REGISTRAR. DTC OR A NOMINEE, TRANSFEREE OR ASSIGNEE OF DTC OF THIS BOND MAY NOT RELY UPON THE PRINCIPAL AMOUNT INDICATED HEREON AS THE PRINCIPAL AMOUNT HEREOF OUTSTANDING AND UNPAID. THE PRINCIPAL AMOUNT HEREOF OUTSTANDING AND UNPAID SHALL FOR ALL PURPOSES BE THE AMOUNT DETERMINED IN THE MANNER PROVIDED IN THE RESOLUTION.

UNLESS THIS BOND IS PRESENTED BY AN AUTHORIZED OFFICER OF DTC (A) TO THE REGISTRAR FOR REGISTRATION OF TRANSFER OR EXCHANGE OR (B) TO THE REGISTRAR FOR PAYMENT OF PRINCIPAL, AND ANY BOND ISSUED IN REPLACEMENT HEREOF OR SUBSTITUTION HEREFOR IS REGISTERED IN THE NAME OF DTC AND ANY PAYMENT IS MADE TO DTC OR ITS NOMINEE, ANY TRANSFER, PLEDGE OR OTHER USE HEREOF FOR VALUE OR OTHERWISE BY OR TO ANY PERSON IS WRONGFUL BECAUSE ONLY THE REGISTERED OWNER HEREOF, DTC OR ITS NOMINEE, HAS AN INTEREST HEREIN.

IN WITNESS WHEREOF, the Board of Education of the District has caused this bond to be executed on behalf of the District with the facsimile signatures of the President and the Secretary of said Board, all as of the date of original issue shown above.

SCOTTS BLUFF COUNTY SCHOOL  
DISTRICT 0016, IN THE STATE OF  
NEBRASKA

ATTEST:

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

**CERTIFICATE OF AUTHENTICATION**

This bond is one of the bonds authorized by resolution of the Board of Education of Scotts Bluff County School District 0016, in the State of Nebraska, as described in the foregoing bond.

\_\_\_\_\_, Paying Agent and  
Registrar

By \_\_\_\_\_  
Authorized Signature

**(FORM OF ASSIGNMENT)**

FOR VALUE RECEIVED, the undersigned hereby sells, assigns and transfers unto

---

Print or Type Name, Address and Social Security Number  
or other Taxpayer Identification Number of Transferee

the within Bond and all rights thereunder, and hereby irrevocably constitutes and appoints \_\_\_\_\_ agent to transfer the within Bond on the Bond Register kept by the Paying Agent for the registration thereof, with full power of substitution in the premises.

Dated: \_\_\_\_\_

---

NOTICE: The signature to this assignment must correspond with the name of the Registered Owner as it appears upon the face of the within Bond in every particular.

Medallion Signature Guarantee:

Section 8. Each of the Bonds shall be executed on behalf of the District with the manual or facsimile signatures of the President and Secretary of the Board of Education. The Bonds shall be issued initially as “book-entry-only” bonds using the services of The Depository Trust Company (the “**Depository**”), with one typewritten bond per maturity being issued to the Depository. In such connection said officers are authorized to execute and deliver a letter of representations (the “**Letter of Representations**”) in the form required by the Depository (including any blanket letter previously executed and delivered), for and on behalf of the District, which shall thereafter govern matters with respect to registration, transfer, payment and redemption of the Bonds. Upon the issuance of the Bonds as “book-entry-only” bonds, the following provisions shall apply:

(a) The District and the Paying Agent and Registrar shall have no responsibility or obligation to any broker-dealer, bank or other financial institution for which the Depository holds Bonds as securities depository (each, a “**Bond Participant**”) or to any person who is an actual purchaser of a Bond from a Bond Participant while the Bonds are in book-entry form (each, a “**Beneficial Owner**”) with respect to the following:

(i) the accuracy of the records of the Depository, any nominees of the Depository or any Bond Participant with respect to any ownership interest in the Bonds,

(ii) the delivery to any Bond Participant, any Beneficial Owner or any other person, other than the Depository, of any notice with respect to the Bonds, including any notice of redemption, or

(iii) the payment to any Bond Participant, any Beneficial Owner or any other person, other than the Depository, of any amount with respect to the Bonds. The Paying Agent and Registrar shall make payments with respect to the Bonds only to or upon the order of the Depository or its nominee, and all such payments shall be valid and effective fully to satisfy and discharge the obligations with respect to such Bonds to the extent of the sum or sums so paid. No person other than the Depository shall receive an authenticated Bond, except as provided in (e) below.

(b) Upon receipt by the Paying Agent and Registrar of written notice from the Depository to the effect that the Depository is unable or unwilling to discharge its responsibilities, the Paying Agent and Registrar shall issue, transfer and exchange Bonds requested by the Depository in appropriate amounts. Whenever the Depository requests the Paying Agent and Registrar to do so, the Paying Agent and Registrar will cooperate with the Depository in taking appropriate action after reasonable notice (i) to arrange, with the prior written consent of the District, for a substitute depository willing and able upon reasonable and customary terms to maintain custody of the Bonds or (ii) to make available Bonds registered in whatever name or names the Beneficial Owners transferring or exchanging such Bonds shall designate.

(c) If the District determines that it is desirable that certificates representing the Bonds be delivered to the Bond Participants and/or Beneficial Owners of the Bonds and so notifies the Paying Agent and Registrar in writing, the Paying Agent and Registrar shall so notify the Depository, whereupon the Depository will notify the Bond Participants of the availability through the Depository of bond certificates representing the Bonds. In such event, the Paying Agent and Registrar shall issue, transfer and exchange bond certificates representing the Bonds as requested by the Depository in appropriate amounts and in authorized denominations.

(d) Notwithstanding any other provision of this resolution to the contrary, so long as any Bond is registered in the name of the Depository or any nominee thereof, all payments with respect to such Bond and all notices with respect to such Bond shall be made and given, respectively, to the Depository as provided in the Letter of Representations.

(e) Registered ownership of the Bonds may be transferred on the books of registration maintained by the Paying Agent and Registrar, and the Bonds may be delivered in physical form to the following:

(i) any successor securities depository or its nominee;

(ii) any person, upon (A) the resignation of the Depository from its functions as depository or (B) termination of the use of the Depository pursuant to this Section.

(f) In the event of any partial redemption of a Bond unless and until such partially redeemed Bond has been replaced in accordance with the provisions of this resolution, the books and records of the Paying Agent and Registrar shall govern and establish the principal amount of such Bond as is then outstanding and all of the Bonds issued to the Depository or its nominee shall contain a legend to such effect.

If for any reason the Depository is removed by the District or resigns and is not replaced, the District shall immediately provide a supply of printed bond certificates for issuance upon the transfers from the Depository and subsequent transfers or in the event of partial redemption. In the event that such supply of certificates shall be insufficient to meet the requirements of the Paying Agent and Registrar for issuance of replacement Bonds upon transfer or partial redemption, the District agrees to order printed an additional supply of certificates and to direct their execution by manual or facsimile signature of its then duly qualified and acting President and Secretary of such Board. In case any officer whose signature or facsimile thereof shall appear on any Bond shall cease to be such officer before the delivery of such Bond (including any bond certificates delivered to the Paying Agent and Registrar for issuance upon transfer or partial redemption), such signature or such facsimile signature shall nevertheless be valid and sufficient for all purposes the same as if such officer or officers had remained in office until the delivery of such Bond. The Bonds shall not be valid and binding on the District until authenticated by the Registrar. The Bonds shall be delivered to the Registrar for registration and authentication. Upon execution, registration and authentica-

tion of the Bonds, they shall be delivered to the District's Treasurer, who is authorized to deliver them to the Underwriter, as initial purchaser, upon receipt of the purchase price of the Bonds as shall be determined in the Designation plus accrued interest thereon to date of payment of the Bonds. The District's Treasurer is authorized to deliver the Bonds to the initial purchaser upon receipt of such purchase price plus accrued interest to date of payment. The initial purchaser shall have the right to direct the registration of the Bonds and the denominations thereof within each maturity, subject to the restrictions of this resolution. The Underwriter and its agents, representatives and counsel (including the District's bond counsel) are hereby authorized to take such actions on behalf of the District as are necessary to effectuate the closing of the issuance and sale of the Bonds, including, without limitation, authorizing the release of the Bonds by the Depository at closing. The Authorized Officers are hereby each individually authorized to execute the Bond Purchase Agreement, in form satisfactory to such Authorized Officer, with such changes as such Authorized Officers may deem necessary and appropriate.

Section 9. The Secretary of the District is directed to make and certify a transcript or transcripts of the proceedings of the District precedent to the issuance of said Bonds, a copy of which transcript shall be delivered to the initial purchaser of said Bonds.

Section 10. The net sale proceeds of the Bonds along with funds of the District on hand shall be applied to the payment and satisfaction of the principal of and the interest on the Refunded Bonds due prior to the Redemption Date and as called for redemption on the Redemption Date by depositing such funds with the Escrow Agent to be held and applied pursuant to the Escrow Agreement. Accrued interest received from the sale of the Bonds, if any, shall be applied to pay interest first falling due on the Bonds. Expenses of issuance of the Bonds may be paid from the proceeds of the Bonds.

Section 11. The Board hereby represents, covenants, and warrants that it shall, for so long as any Bond of such series remains outstanding, annually provide for the levy and collection of a tax in addition to all other taxes upon all of the taxable property which the District levied upon for the Refunded Bonds, sufficient in rate and amount to pay the principal or redemption price of and interest on the Bonds as the same becomes due and payable.

Section 12. The Authorized Officers are hereby authorized and directed to designate each series of the Bonds as either bearing taxable interest or bearing tax-exempt interest. The District hereby covenants with the purchasers and holders of each series of the Bonds bearing tax-exempt interest that it will make no use of the proceeds of said issue, including monies held in any sinking fund for the payment of principal and interest on said Bonds, which would cause said Bonds to be arbitrage bonds within the meaning of Sections 103 and 148 and other related sections of the Internal Revenue Code of 1986, as amended, (the "**Code**") and further covenants to comply with said Sections 103 and 148 and related sections and all applicable regulations thereunder throughout the term of said issue. The District hereby

covenants and agrees to take all actions necessary under the Code to maintain the tax exempt status (as to taxpayers generally) of interest payable on the Bonds herein authorized which bear tax-exempt interest, including execution of a Federal Tax Certificate to be dated the date of issuance of the Bonds.

Section 13. The District reserves the right to issue refunding bonds and provide for the investment of the proceeds thereof for purposes of providing for the payment of principal and interest on the Bonds in such manner as may be prescribed by law from time to time.

Section 14. The District's obligations under this resolution shall be fully discharged and satisfied as to the Bonds authorized and issued hereunder, and said Bonds shall no longer be deemed outstanding hereunder when payment of the principal thereof plus interest thereon to the date of maturity or redemption thereof (a) shall have been made or caused to have been made in accordance with the terms thereof and hereof, or (b) shall have been provided for by depositing with the Paying Agent and Registrar, or in escrow with a national or state bank having trust powers in trust solely for such payment (i) sufficient moneys to make such payment and/or (ii) direct general obligations of, or obligations the principal and interest of which are unconditionally guaranteed by, the United States of America, or obligations of any agency of the United States of America (herein referred to as "**Government Obligations**"), in such amount and with such maturities as to principal and interest as will insure the availability of sufficient moneys to make such payment, and thereupon such Bonds shall cease to draw interest from the date of their redemption or maturity and, except for the purposes of such payment, shall no longer be entitled to the benefits of this resolution; provided that, with respect to any Bonds called or to be called for redemption prior to the stated maturity thereof, notice of redemption shall have been duly given or provided for. If moneys shall have been deposited in accordance with the terms hereof with the Paying Agent and Registrar or escrow agent in trust for that purpose sufficient to pay the principal of such Bonds and all interest due thereon to the due date thereof or to the date fixed for the redemption thereof, all liability of the District for such payment, except for payment from such deposit, shall forthwith cease, determine and be completely discharged, and all such Bonds shall no longer be considered outstanding under this resolution.

Section 15. Without in any way limiting the power, authority or discretion elsewhere herein granted or delegated, the Board hereby (a) authorizes and directs each Authorized Officer and all other officers, officials, employees and agents of the District to carry out or cause to be carried out, and to perform such obligations of the District and such other actions as they, or any of them, in consultation with bond counsel, the Purchaser of the Bonds and its or their counsel, shall consider necessary, advisable, desirable or appropriate in connection with this Resolution, any Preliminary Official Statement and any Official Statement and other offering materials of the District used in connection with issuance, sale and delivery of the Bonds, including without limitation and whenever appropriate the execution and delivery thereof and of all other related documents, instruments, certifications and opinions, and (b) delegates, authorizes and

directs each Authorized Officer the right, power and authority to exercise her or his independent judgment and absolute discretion in (1) determining and finalizing all other terms and provisions to be carried by the Bonds not specifically set forth in this Resolution and (2) the taking of all actions and the making of all arrangements necessary, proper, appropriate, advisable or desirable in order to effectuate the issuance, sale and delivery of the Bonds. The execution and delivery by an Authorized Officer or by any such other officers, officials, employees or agents of the District of any such documents, instruments, certifications and opinions, or the doing by them of any act in connection with any of the matters which are the subject of this Resolution, shall constitute conclusive evidence of both the District's and their approval of the terms, provisions and contents thereof and of all changes, modifications, amendments, revisions and alterations made therein and shall conclusively establish their absolute, unconditional and irrevocable authority with respect thereto from the District and the authorization, approval and ratification by the District of the documents, instruments, certifications and opinions so executed and the actions so taken.

Section 16. The District hereby (a) authorizes and directs that an Authorized Officer execute and deliver, on the date of issue of the Bonds, a continuing disclosure undertaking (the “**Continuing Disclosure Undertaking**”) in such form as shall be satisfactory to the District and in compliance with Rule 15c2-12 of the Securities and Exchange Commission, and (b) covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Undertaking. Notwithstanding any other provision of this resolution, failure of the District to comply with the Continuing Disclosure Undertaking shall not be considered an event of default hereunder; however, any Participating Underwriter (as such term is defined in the Continuing Disclosure Undertaking) or any Beneficial Owner or any Registered Owner of a Bond (as such terms are defined in the Continuing Disclosure Undertaking) may take such actions as may be necessary and appropriate, including seeking mandamus or specific performance by court order, to cause the District to comply with its obligations under this section.

Section 17. The officers of the District, or any one or more of them, including, but not limited to the Authorized Officers, are hereby authorized to execute and deliver any and all certificates and documents and to take any and all actions determined appropriate in connection with the issuance and sale of the Bonds. All actions heretofore taken by an Authorized Officer and all other officers, officials, employees and agents of the District, including without limitation the expenditure of funds and the selection, appointment and employment of bond counsel and financial advisors and agents, in connection with issuance and sale of the Bonds, together with all other actions taken in connection with any of the matters which are the subject hereof, are in all respects authorized, adopted, specified, accepted, ratified, approved and confirmed.

Section 18. This resolution shall be in full force and effect from and after its adoption as provided by law.

ADOPTED this 19<sup>th</sup> day of August, 2019.

SCOTTS BLUFF COUNTY SCHOOL DISTRICT 0016,  
IN THE STATE OF NEBRASKA

ATTEST:

By: \_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

7409 N. 160<sup>th</sup> Street  
Bennington, NE 68007  
PH 402.238.2900  
PH 800.498.4395  
FX 402.238.2987  
[www.protrackandtennis.com](http://www.protrackandtennis.com)

# PRO TRACK AND TENNIS, INC.

Structural Spray – Track Proposal



**INNOVATIVE  
EXPERIENCED  
PROFESSIONAL**

**We Proudly Present This Proposal To**

Mr. Glen Koski  
Athletic Director  
Gering High School  
1500 U St.  
Gering, NE 69341  
308-436-3121  
[koski@geringschools.net](mailto:koski@geringschools.net)

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## PROPOSED SYSTEM

### SINGLE COMPONENT STRUCTURAL SPRAY SYSTEM IN BLACK

Pro Track and Tennis, Inc. proposes to install the following per the following specifications:

1. **OPTION #1:** Install a new BLACK Poly Structural Spray over the track and field events. Includes patchwork and striping

*Please Note: We will provide a true structural spray at 3.6 lbs<sup>2</sup> per square yard. We will not short material or pitch a less than industry standard structural spray. Our system will last a long time and will not wear off in three years.*



## **PART 1: GENERAL**

### **1.01 RELATED DOCUMENTS:**

- A. If Architectural or Engineering specifications and or drawings are involved those specifications will take precedence over the following where noted and determined suitable for the project.

### **1.02 SUMMARY:**

- A. Pro Track and Tennis, Inc. shall furnish all materials, labor, tools, and equipment necessary for the installation of the polyurethane single component structural spray synthetic track surface.
- B. The track will be laid out for line striping and event markings.

### **1.03 GOVERNING BODIES:**

- A. Codes and standards will follow the current guidelines set forth by the National Federation of State High School Associations (NFHS), the National Collegiate Athletic Association (NCAA) and the International Association of Athletics Association (IAAF). The NFHS rules shall be enforced where differences between the three associations are noted.
- B. The American Sports Builders Association (ASBA) track construction manual will be the reference source for all guidelines for construction.

### **1.04 SUBMITTALS:**

- A. One copy of the polyurethane binder manufacturer's product specification sheet. See attached in the appendix.
- B. One synthetic surface sample. See attached with this proposal.
- C. One copy of the Material Safety Data Sheets (MSDS) for each product to be used. See attached in the appendix.



- D. One copy of the certificate that Pro Track and Tennis, Inc. is a member of the American Sports Builders Association in good standing. See attached in the appendix.



Pro Track and Tennis, Inc. | 800.498.4395 | [www.protrackandtennis.com](http://www.protrackandtennis.com)



## PART 2: OWNER'S PRECONSTRUCTION RESPONSIBILITIES

### 2.01 APPARATUS REMOVAL:

- A. All athletic equipment should be removed and or moved out of the way of the areas to be worked on. Items such as hurdles, high jump standards, landing pits etc.
- B. Portable objects such as benches, starting/observation decks etc should be removed.
- C. Rolled out crossing mates, carpets, plywood should be picked up and stored.
- D. Rolled out runway mats should be rolled up and stored if the respective runway surface is going to be worked on.

### 2.02 GROUNDSKEEPING:

- A. All edges of surface areas to be worked on should be treated as needed to kill all weeds. This should include weeds in cracks in the surface also. Applications should be repeated as needed to assure that the vegetation is killed off.
- B. Drainage issues should be addressed. If there are visible drainage problems where dirt and debris are deposited onto the track surface during a rain this should be addressed prior to the work starting.
- C. Severe leaching of weeds and sod/soil encroachment should be cut back and removed prior to Pro Track and Tennis beginning work. It sometimes takes days for the surface to dry out prior to being able to work on the surface.
- D. Any deposits of caked on dirt must be removed and cleaned. Built up dirt can trap moisture and may take days to completely dry out after cleaning and washing of the surface area.
- E. Sprinklers should be shut off four days prior to Pro Track and Tennis's arrival. The sprinklers can be run as long as the heads are adjusted not to spray water onto the track. Wind blowing water onto the track should be taken into consideration.



- F. We recommend that the football field interior area be mowed prior to our arrival. We will accommodate, if possible, mowing during construction if there is a critical need.
- G. Fertilizing turf adjacent to the track surface is strictly prohibited. Fertilizer will damage and discolor the track surface.

### **2.03 SECURITY:**

- A. We recommend that the staff at the school be notified of the dates the track will be closed. Especially gym classes that may use the track and field during the renovation period.
- B. The community should be notified if feasible to deter community walkers and joggers from attempting to enter the work area during installation.
- C. The work area should be secured as best as possible by locking all gates that will not be used and placing signage warning of the track being closed while during renovation.

*The successful and timely completion of your track renovation project relies on your cooperation. We thank you in advance for your commitment to the important items listed above.*



## PART 3: PRODUCTS

### 3.01 SYNTHETIC SURFACING:

- A. The synthetic surface shall be a Red/Black Aromatic One Component Polyurethane Structural Spray synthetic track surface, permeable, spray applied. The coatings will be applied in two coats to achieve the total lbs specified. The rubber shall be EPDM virgin granulates .5-1.5mm in gradation.

### 3.02 SYSTEM COMPONENTS:

- A. VEGETATION STERILANT: (Roundup or equal) shall be used to control vegetation along edges and in cracks as needed.
- B. ASPHALT EMULSION CRACK SEALANT: Asphalt Emulsion crack sealer shall be used for cracks in the substrate and existing rubber system as determined by the lead technician.
- C. LATEX BASED CRACK SEALANT: 100% latex Crack Flex shall be used on the existing rubber surface only as determined by the lead technician.
- D. POLYURETHANE CRACK SEALANT: single component pure polyurethane shall be used on cracks as determined by the lead technician.
- E. Note: The above crack sealers will be used as determined by the lead technician. All or just one may be used per job surface conditions, weather and temperatures.
- F. PATCHING MATERIAL: Track binder shall be mixed with 1-3 mm rubber granulates. The mixture shall be used to full depth patch areas where the existing synthetic surface is missing or is to be cut out and replaced.
- G. PRIMER: Primer shall be used to prime all substrates to receive the synthetic surface system. This will include cured asphalt, cured concrete.
- H. POLYURETHANE BINDER: Polyurethane binder shall be used in conjunction with SBR rubber granulates to build the synthetic surface system to the desired depth. This material is batched, mixed and paved into place.
- I. POLYURETHANE STRUCTURAL SPRAY- Red Aromatic one component Polyurethane Structural Spray shall be used in conjunction with EPDM rubber granulates. This material is batched, mixed and sprayed into place to achieve the total specified pounds.
- J. LINE PAINT: Wilko Paint No. 721-22 Track, Urethane Gloss White plus desired event colors marking paint or equal shall be used to stripe all lines and events or



## PART 4: SYSTEM INSTALLATION PROCESS

equal.

### 4.01 QUALITY ASSURANCE:

- A. The owner should have one designated person who all communication will go through during the course of the project.
- B. Pre-construction meeting. A meeting will be held on the track prior to any work beginning. The lead technician will go over the scope of work with the owner and answer any questions. The owner will be required to sign off on a production sheet attesting to the fact that this meeting took place.
- C. Material check off. The material will be inventoried with the owner to determine that the right amount of material has been shipped or brought to the job site.
- D. The owner's representative will be contacted daily by the lead technician to give a progress report.
- E. Post-construction meeting. A meeting will be held after the synthetic surface has been installed to ok the surface prior to painting the lines and events. A production sign off sheet will be reviewed with the owner at which time the owner will approve the project by signing off on the production sheet and evaluating our performance.
- F. Striping the track. The track may be striped at a later date from the completion of the surface. The striper will review the striping details with the owner, Athletic Director or Track Coach prior to painting of the lines and eve.

### 4.02 VEGETATION:

- A. Vegetation will be trimmed if needed on all edges to receive the synthetic surfacing.
- B. Please refer to PART 2 item 2.2



#### **4.03 CLEANING:**

- A. The entire surface areas to be coated will be blown off using high-pressure wind machines.
- B. Any areas that need additional attention will be wire brushed as needed.
- C. Heavily soiled areas may be power washed if deemed necessary.

#### **4.04 CRACK SEALING:**

- A. Cracks will be cleaned as needed using high-pressure air.
- B. Major cracks will be filled with a combination of products as determined by the field technician.
- C. Please see PART 3, 3.2, B, C and D for clarification of the different crack sealers. Poly based sealants will be used on this project.

#### **4.05 SYNTHETIC SURFACE INSTALLATION:**

##### **A. STRUCTURAL SPRAY:**

- 1) The polyurethane shall be single component structural spray. Aromatic color to be black or red. Other colors are available.
- 2) Rubber granules shall be EPDM not less than 0.5 mm and no more than 1.5 mm.
- 3) All containers shall be completely empty to ensure the proper ratio of mixture.
- 4) No solvents or emulsified agents shall be used in the building to extend the curing of the mixture.
- 5) The spray will be applied in two coats, in opposite directions to achieve the desired pounds per square yard coverage.



**B. PHYSICAL PROPERTIES OF FINISHED SURFACE:**

Thickness: 1-3 mm average or as specified by the architect, engineer or owner.

Color: Black, Red, Beige, Green, Blue or as specified by owner.

NOTE: This proposal is for red.

Test	Specs	Results
Weight (lbs/gal)	ASTM D 1475	9 + or - 0.5
VOC	ASTM D 3960	0 lbs/gal
Solids by Volume	Calculated	100%
Flash Point	Pansky Martens Closed cup	150° F
Storage Stability	59°F-77°F	6 months
Viscosity	Brookfield	2400 CPS
Tensile Strength (psi)	ASTM 412	1000
Elongation	ASTM 412	100%

**4.06 LINES AND EVENT MARKINGS:**

- A. The track will be laid out as a 400 meter track
- B. The National Federation of State High Schools Association (NFHS) rules will apply.
- C. All painting will be reviewed with the proper school representative prior to painting.
- D. See attached diagram for events to be marked.
- E. Hurdles will be one direction.
- F. Three sets of numbers.



G. Extra painting could be subject to a negotiated change order.

#### **4.07 JOB SITE CLEAN-UP:**

- A. The job site and all adjacent areas occupied during construction will be left clean.
- B. All job related debris will be cleaned up and disposed of properly off site.
- C. All unused material will be removed from the job site and recycled.



## PART 5: WARRANTY

Pro Track and Tennis, Inc. warrants its labor and materials for a period of three (3) years from the date of completion of work on any track. There is a five (5) year warranty on Armor Crack Repair. All work performed by Pro Track and Tennis, Inc. is warranted against peeling, chipping and flaking under normal use. Pro Track and Tennis, Inc. further warrants that any paint applied during the striping or resurfacing of any track or tennis court will not flake or peel for a period of two (2) years from the date application is completed.

Customer acknowledges that they are aware that Pro Track and Tennis, Inc. is not responsible for defects, cracks, patches or uneven surfaces in the substrate which is being resurfaced by Pro Track and Tennis, Inc. Pro Track and Tennis, Inc. does not warrant that existing cracks or patches in existing substrate surfaces will not open or continue to increase in size. Pro Track and Tennis, Inc. shall not warrant nor be in anyway be responsible for peeling of paint or damage to any surface caused by failure of customer to keep the surface free of debris, vegetation or dirt and shall further not be responsible for damage to painted surfaces or any other actions caused by the customer. Pro Track and Tennis, Inc. does not warrant separation of the coatings from the concrete base where the base lacks a vapor barrier. Lack of a vapor barrier can cause moisture to be retained under the coating, which will eventually result in lack of adhesion to the surface. Pro Track and Tennis, Inc. does not warrant separation of the coating or bubbling of the coating when moisture is present due to passing from below an asphalt or concrete base.

In the event of any claims arising under this Warranty, damages incurred by the customer shall be limited to such repairs to be performed by Pro Track and Tennis, Inc. as are necessary to remedy any defects. Pro Track and Tennis, Inc. hereby agrees to perform any such repairs (weather permitting) promptly, after written notification of such claim from customer. Pro Track and Tennis, Inc. shall not be liable for any breach of any express or implied warranty except where expressly prohibited by applicable law.



# ACCEPTANCE OF PROPOSAL

This proposal is valid for 60 days from July 26, 2019.

Pro Track and Tennis, Inc. proposes to furnish labor and material and equipment complete in accordance with the specifications in this proposal for the sum of:

*Please initial the appropriate boxes below to designate acceptance of the following options.*

	<b>BLACK Structural Spray over existing track</b> <b>Includes patch work and striping</b> Seventy-nine thousand dollars	<b>\$79,000.00</b>
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### Payment to be made as follows:

*A 33% down payment is due upon acceptance of proposal. Another 33% is due when project is 50% complete. Remainder is due the day the job is complete and accepted by the owner. In the event that line/event striping is done at a later date \$4,000 may be withheld and is then due upon completion of striping. Any applicable taxes will be added to the total cost.*

### Acceptance

*The above price, specifications and conditions found in this proposal are satisfactory and are hereby accepted. Pro Track and Tennis, Inc. is authorized to do the work as specified. Payment will be made as outlined.*

_____ Signature	_____ Signature
Print Gering High School-Gering, NE	Date _____ Pro Track and Tennis, Inc.

After signing, please return to Pro Track and Tennis, Inc.  
**Thank you very much for your business!**





**Heartland Seating Inc**  
spectator seating specialists

11222 Johnson Drive, Shawnee, KS 66203

Phone: (913)268-0069 Fax: (913) 962-0803

[www.heartlandseating.com](http://www.heartlandseating.com) [sales@heartlandseating.com](mailto:sales@heartlandseating.com)

**August 13, 2019**

**PROJECT NAME: GERING HIGH SCHOOL**

TO: Bob Hastings  
1519 10<sup>th</sup> Street  
Gering, NE 69341  
Phone: 308-436-3125 Fax: 308-436-4301

FROM: Monty Kinman

QTY	MODEL NO.	DESCRIPTION	PRICE
738		Steadfast Seating – Model Convention Low Back Should Performance and Payment Bonds be required please add 1% to the total	\$122,765

**Removal and Disposal of Existing Chairs – Does not include repair of holes in concrete floor  
Anchors to be ground flush with concrete floor**

**PRICE INCLUDES THE FOLLOWING**

Freight & Installation	Yes	
Fabric:	Absecon Mills – Sherpa Shire Selections, Standard	(CA 117 Fire Requirements)
Gravity Lift Seats:	Yes	
Floor Mounted:	Yes	

**AUDITORIUM CHAIR OPTIONS INCLUDED**

Armrest:	Polypropylene Plastic
Seat Pan:	Polypropylene Plastic
Outer Back Panel:	Polypropylene Plastic
End Panel Insert:	Standard Black HPL or Fabric
ADA Arms:	Yes
Number/Letter Plates:	Yes
Moveable Chair Bases:	Four (4) double base

➔ See **Attached Order Procedure Guidelines** for standard scheduling and order parameters. Unless your project has specifically included deviations to the order procedures, standard procedures will apply.

**Qualifier – Owner to provide three (3) 30 yard or two (2) 40 yard dumpsters for disposal of existing chairs**

**At time of installation owner to provide disposal/dumpsters for boxes and plastic wrapping each chair is packaged in.**

**Carpet removal by owner. Carpet reinstall by owner after chairs are installed.**

**NOTES / Terms**

Pricing is valid for 60 days and does not include any taxes, prevailing or union wages, bonds, licenses, permits or fees unless specifically included with the quote. Pricing is for delivery, unload and installation to proceed in sequence with access to the site at the time selected by Owner / Architect / General Contractor with approved final drawings. Additional charges may apply for extra handling and or storage if site is not ready at time selected. Should you wish have your quote revised to include any of these items, please call for a revised quote. Use of the pricing stated on this quote shall include the product and conditions as terms for our agreement. For tax-exempt projects, please submit certificate or we will add applicable taxes to your invoice. Terms (unless specified otherwise): Materials: Net 30 days. Labor, 90% monthly estimate, balance upon completion. 1.5% per month to be charged on past due amounts.

Contracts to: Heartland Seating, Inc.  
11222 Johnson Drive  
Shawnee, KS 66203

Approved by: \_\_\_\_\_  
Date: \_\_\_\_\_  
P.O. # \_\_\_\_\_  
P.O. Amount \_\_\_\_\_

*Thank you,  
Monty Kinman*

# *Steadfast Seating*

## AUDITORIUM SEATING ORDER PROCEDURES

### ORDER PROCESSING, SUBMITTALS, APPROVALS, AND PRODUCTION LEAD TIME PROCESS:

1. Upon receipt of Contract or PO to Heartland Seating, Heartland Seating will send to Steadfast Seating:
  - a. Purchase Order
  - b. Specifications Section (to include any pertinent addendum)
  - c. Architectural plan view and elevation drawings, if available, or a dimensional diagram of the room and an elevation to determine slope of floor. When available, CAD.dwg are preferred.
2. The order is then entered internally at Steadfast Seating
3. The architectural drawings are routed to the Engineering Department to produce preliminary submittal layout drawings. Allow 4 to 6 weeks for scheduling and drawing time.
4. Preliminary submittal drawings will be sent out to the dealer for approval and field dimension verification. Dealer is responsible for color, fabric and cut sheet submittals along with the seating plans for approval.
5. When the preliminary submittal drawings are received at Steadfast Seating “approved” and the field dimensions verified, we will prepare a “final” drawing. If the preliminary need to be resubmitted, we will route the drawings to the Engineering Department for revision and resubmittal. This will take 2 to 4 weeks. Once the final drawings have been completed, a drawing will be sent out for “final” approval signature.
6. Once Steadfast Seating receives a signed approved final drawing, approved color and fabric selections, and signed cut sheet, the production lead time will be 75 to 90 days for the chairs to be manufactured.
7. Allow 1 to 2 weeks for shipping time, plus delivery, layout and installation.
8. **Items 5, 6 and 7 above summarize to 90-120 days for installation completion from receipt of all approvals, color and fabric selection.**

### COLOR AND FABRIC GUIDELINES:

1. **UNDER 500 CHAIRS PER ORDER**, Metal and plastic colors to be **BLACK** and the fabric to be selected from Absecon Mills range of Sherpa and Shire Collection\*.
2. **ORDERS FOR 500 CHAIRS AND UP**, Metal and Plastic color will be **BLACK** or as selected by customer from Manufacturers’ full range of colors. The fabric to be selected from Absecon Mills range of Sherpa and Shire Collection\*.

\*Steadfast Seating Warranties this durable fabric for 10 years. If project has specified another fabric, warranty shall be per specified fabric manufacturer’s standard warranty.