

## **Business Committee Meeting**

Monday, March 12, 2012 4:30 PM

Board Room  
1519 10th Street  
Gering, NE 69341



## **Minutes**

### **1. Attendance**

Also in attendance were Don Hague and Tim Meisner.

### **2. Review Bills**

Costs associated with a high school dishwasher were discussed. Drinking fountain maintenance costs and hydration station functions were also reviewed. Source Gas charges were assessed. The Business office will contact Windsor to see if Payee notations can be updated. The process of checking out building keys was reviewed. Custodial costs were discussed. Concerns about the process for apparel purchases and codes/sub-codes were studied. Meisner explained IVision updates that the district will implement in the future. Direct deposits will also be mandatory in the near future.

### **3. Review Financials**

Fund balances were discussed. Lincoln costs and change orders were examined. Future building projects and summer projects were reviewed.

### **4. Transportation Recommendation**

Hague recommended the district contracting bussing services with Student First. They can provide a higher level of mechanical maintenance, better equipment, better on-going training for drivers, vehicle cameras and gps availability. The Committee would like to recommend that the Board be allowed to enter into contract negotiations with Student First. The district would like to have a negotiated contract approved at the April meeting. Tim will ensure that all disitric concerns are addressed in the contract. An Interlocal Agreement will also be needed.

### **5. Anderson & Shaw Application for Payment #10**

Corrected amounts were reviewed.

### **6. Hewgley & Associates Application for Payment**

The bill was reviewed.

### **7. Approval of Turf for New Lincoln Building**

Hague explained that the Building Committee had approved turf as a landscaping option. That committee wants to make the Busienss Committee aware of an upcoming bill in the amount of \$30,000. This bill will likely be presented as a change order.

### **8. Hillyard Custodial Services**

Meisner explained that Hillyard, a custodial company, offers training, materials and pre-determined processes to school districts. Costs are determinihned by square footage served. The company can provide guidance and staff training and will be in Gering on March 21st and March 22nd. Their systems will be in place by next school year. .

### **9. ASP 3rd Quarterly Report**

Cedar Canyon Principal and After School Coordinator Betty Smith submitted the 3rd Quarterly After School Report to the committee.

**10. Jr. High Cafeteria Tables**

The Facility Committee received a presentation from Kim Busby's Freshman Academy Geometry class on the purchase of round tables for the Jr. High facility. Tim received three quotes that he reviewed. Costs will be approximately \$950 per table and 23 tables are needed. These tables will be portable so they can be moved for events. Funding would come from the depreciation fund. Future remodeling plans for the commons area at the Freshman Academy were discussed. A surplus sale will be held at the Aurora location in June of 2012.

**11. Adjournment**