

**Isanti Community School**

Stacy Johnson: Present  
Steve Moose: Present  
Don Pike: Present  
Dewayne Wabasha: Present  
Cindy Whipple: Present  
Rosella Whipple: Present  
Present: 6.

I. CALL THE MEETING TO ORDER - ROLL CALL

**Present:** Stacy Johnson, Steve Moose, Don Pike, Dewayne Wabasha, Cindy Whipple, Rosella Whipple. Present: 6.

I.A. A copy of the Nebraska Opens Meeting Act is posted on the South wall of the meeting room

I.B. Excuse Absent Board Members

II. PUBLIC COMMENT ON AGENDA ITEMS

Ms. Stewart invited the Board to the Little Warrriors Preschool at 5PM on Wednesday May 10.

III. BUSINESS AFFAIRS - CONSENT AGENDA

It was moved by Don Pike and seconded by Stacy Johnson to approve the Consent Agenda as presented.

Roll call vote: Passed

Stacy Johnson: Yea, Steve Moose: Yea, Don Pike: Yea, Dewayne Wabasha: Yea, Cindy Whipple: Yea, Rosella Whipple: Yea  
Yea: 6, Nay: 0

III.A. Approve minutes of the April regular board meeting and committee of the whole meeting

III.B. Treasurer Report

III.C. Outstanding Payables

IV. REPORTS

IV.A. Superintendent

Kathy Kennedy will be here May 22-24. She will lead a review on the current plan and discuss a revision. School improvement efforts are being adjusted to AQUeSTT and the priority plan.

Dr. Fisher reported that we are working hard to increase frequency and structure of two way communication for all stakeholders. Also, we are working on implementing PLCs. Meetings are held weekly with Principals to review monitor and discuss projects.

We are working on creating three year plans in the areas of budget by specifically looking at expenditures and how do they affect and impact student achievement.

We are more collaborative. We are using more collective language. We are starting a journey that impacts students.

Next month the WIT will be brought forward again so everyone is on board no matter what happens with the superintendency.

The Interim Supt has been readvertised in Sioux Falls. Dr. Fisher is winding down on days. Tomorrow he will be at a legislative committee meeting in Norfolk. He discussed two important bills he will be working on with the group.

The Principals shared initial views from MAPS testing and the things that changed:

1. Testing in the library-changed environment
2. Goal setting at semester
3. Instruction was discussed and how it can be improved to meet the needs of students for what they need to be successful.

IV.A.1. Progress Plan Update

IV.A.2. Update on Principal Contracts

Dr. Fisher shared that he will continue to work on Principal contracts.

IV.B. Committee Reports

## V. ACTION ITEMS

### V.A.2017-2018 Superintendent Contract

It was moved by Cindy Whipple and seconded by Stacy Johnson to remove from the agenda and be considered at a future date.

Roll call vote: Passed

Stacy Johnson: Yea, Steve Moose: Yea, Don Pike: Yea, Dewayne Wabasha: Yea, Cindy Whipple: Yea, Rosella Whipple: Yea  
Yea: 6, Nay: 0

### V.B.2017-2018 Calendar

It was moved by Stacy Johnson and seconded by Rosella Whipple to table to the 2017-18 school calendar to June meeting.

Roll call vote: Passed

Stacy Johnson: Yea, Steve Moose: Yea, Don Pike: Yea, Dewayne Wabasha: Yea, Cindy Whipple: Yea, Rosella Whipple: Yea  
Yea: 6, Nay: 0

### V.C. Personnel: Resignations-Evans, Mackey, Avery, Svacina, Beacom

V.C.1. Accept resignation of Mr. Evans

It was moved by Stacy Johnson and seconded by Rosella Whipple to to accept all resignations listed on the agenda.  
Roll call vote: Passed

Stacy Johnson: Yea, Steve Moose: Yea, Don Pike: Yea, Dewayne Wabasha: Yea, Cindy Whipple: Yea, Rosella Whipple: Yea  
Yea: 6, Nay: 0

V.C.2. Accept resignation of Jeanie Mackey

V.C.3. Accept resignation of Ms. Avery

V.C.4. Accept resignation of Mrs. Svacina

V.C.5. Accept resignation of Mrs. Beacom

#### V.D. Business Manager Contract

It was moved by Rosella Whipple and seconded by Stacy Johnson to to accept the contact as presented.  
Roll call vote: Passed

Stacy Johnson: Yea, Steve Moose: Yea, Don Pike: Yea, Dewayne Wabasha: Yea, Cindy Whipple: Yea, Rosella Whipple: Yea  
Yea: 6, Nay: 0

#### V.E. Personnel - Closed Session

It was moved by Don Pike and seconded by Stacy Johnson to move item personnel up..  
Roll call vote: Passed

Stacy Johnson: Yea, Steve Moose: Yea, Don Pike: Yea, Dewayne Wabasha: Yea, Cindy Whipple: Yea, Rosella Whipple: Yea  
Yea: 6, Nay: 0

It was moved by Stacy Johnson and seconded by Don Pike to to move into closed session to protect reputation at 6:30PM.  
Roll call vote: Passed

Stacy Johnson: Yea, Steve Moose: Yea, Don Pike: Yea, Dewayne Wabasha: Yea, Cindy Whipple: Yea, Rosella Whipple: Yea  
Yea: 6, Nay: 0

It was moved by Stacy Johnson and seconded by Cindy Whipple to to come out of closed session at 7:31 PM.  
Roll call vote: Passed

Stacy Johnson: Yea, Steve Moose: Yea, Don Pike: Yea, Dewayne Wabasha: Yea, Cindy Whipple: Yea, Rosella Whipple: Yea  
Yea: 6, Nay: 0

#### V.F. EMERGENCY ITEM: Extension of lease for Ms. Rempp

It was moved by Dewayne Wabasha and seconded by Don Pike to approve the request made by Carol Rempp, which was contained in her lawyer's, May 8 2017 email and should include Ms. Rempp paying \$90 for the extension of her Lease..  
Roll call vote: Passed

Stacy Johnson: Yea, Steve Moose: Yea, Don Pike: Yea, Dewayne Wabasha: Yea, Cindy

Whipple: Yea, Rosella Whipple: Yea  
Yea: 6, Nay: 0

VI. DISCUSSION ITEMS

VII. COMING EVENTS

VII.A. Regular Board Meeting - June 13

VII.B. Summer School - June 5-June 29 July 10-August 3

VII.C. Open Meetings Law-Norfolk July 20

VIII. ADJOURN

It was moved by Stacy Johnson and seconded by Don Pike to adjourn the meeting at 7:50PM.  
Roll call vote: Passed

Stacy Johnson: Yea, Steve Moose: Yea, Don Pike: Yea, Dewayne Wabasha: Yea, Cindy Whipple:  
Yea, Rosella Whipple: Yea  
Yea: 6, Nay: 0

Santee Community School  
Board of Education Committee of the Whole Meeting  
Tuesday, May 9, 2017

I. CALL THE MEETING TO ORDER - ROLL CALL

II. DISCUSSION ITEMS

II.A. Warrior Improvement Team

II.A.1. "Flipping the Building"

II.B. Building Project Update

II.C. NSAA Regulations Update

III. ADJOURN

Santee Community School  
Board of Education Regular Meeting  
Tuesday, May 9, 2017

I. CALL THE MEETING TO ORDER - ROLL CALL

I.A. A copy of the Nebraska Opens Meeting Act is posted on the South wall of the meeting room

I.B. Excuse Absent Board Members

II. PUBLIC COMMENT ON AGENDA ITEMS

III. BUSINESS AFFAIRS - CONSENT AGENDA

III.A. Approve minutes of the April regular board meeting and committee of the whole meeting

III.B. Treasurer Report

III.C. Outstanding Payables

IV. ACTION ITEMS

IV.A. 2017-2018 Calendar

IV.B. Personnel: Resignations-Evans, Mackey, Avery

IV.B.1. Accept resignation of Mr. Evans

IV.B.2. Accept resignation of Jeanie Mackey

IV.B.3. Accept resignation of Ms. Avery

IV.C. Business Manager Contract

V. REPORTS

V.A. Superintendent

V.A.1. Progress Plan Update

V.A.2. Update on Principal Contracts

V.B. Committee Reports

VI. DISCUSSION ITEMS

VII. COMING EVENTS

VII.A. Regular Board Meeting - June 13

VII.B. Summer School - June 5-June 29 July 10-August 3

VII.C. Open Meetings Law-Norfolk July 20

VIII. ADJOURN

## Santee Community School

Stacy Johnson: Absent  
Steve Moose: Absent  
Don Pike: Present  
DeWayne Wabasha: Present  
Cindy Whipple: Present  
Rosella Whipple: Present

Present: 4, Absent: 2.

### I. CALL THE MEETING TO ORDER - ROLL CALL

**Attendance Detail:** Cindy Whipple: Present, DeWayne Wabasha: Present, Don Pike: Present, Rosella Whipple: Present, Stacy Johnson: Absent, Steve Moose: Absent. **Attendance Summary:** Present: 4, Absent: 2.

**Agenda Item Type:** Procedural Item

#### **Rationale:**

Legal requirements for the Board meeting have been met. The meeting was properly advertised, with all members notified in advance of the call of the meeting. A copy of the Open Meetings Act is posted in the meeting room.

I.A. A copy of the Nebraska Open Meeting Act is posted on the south wall of the meeting room.

**Agenda Item Type:** Action Item

### I.B. Excuse Absent Board Member(s)

**Agenda Item Type:** Action Item

#### **Action(s):**

It was moved by Rosella Whipple and seconded by Cindy Whipple to excuse Johnson and Moose from the April Regular Board meeting.

Roll call vote: Passed

#### **Voting Detail:**

Stacy Johnson: Absent  
Steve Moose: Absent  
Don Pike: Yea  
DeWayne Wabasha: Yea  
Cindy Whipple: Yea  
Rosella Whipple: Yea

**Voting Summary:** Yea: 4, Nay: 0, Absent: 2

### II. PUBLIC COMMENT ON AGENDA ITEMS

**Agenda Item Type:** Procedural Item

#### **Rationale:**

At this time the public is invited to comment on any item previously discussed through regular administrative channels. A five-minute limit per speaker is requested.

### III. BUSINESS AFFAIRS - CONSENT AGENDA

**Agenda Item Type:** Consent Agenda

#### **Action(s):**

It was moved by Rosella Whipple and seconded by Don Pike to approve the Consent Agenda as presented.

Roll call vote: Passed

Stacy Johnson: Absent  
Steve Moose: Absent  
Don Pike: Yea  
DeWayne Wabasha: Yea  
Cindy Whipple: Yea  
Rosella Whipple: Yea

**Voting Summary:** Yea: 4, Nay: 0, Absent: 2

V.C. Approve Tessier's bid to replace the Locker Room HVAC unit

**Agenda Item Type:** Action Item

**Action(s):**

It was moved by Rosella Whipple and seconded by DeWayne Wabasha to approve Tessier's bid to replace the Locker Room HVAC unit.

Roll call vote: Withdrawn

**Voting Detail:**

Stacy Johnson: Absent  
Steve Moose: Absent  
Don Pike: Yea  
DeWayne Wabasha: Yea  
Cindy Whipple: Yea  
Rosella Whipple: Yea

**Voting Summary:** Yea: 4, Nay: 0, Absent: 2

**Low Vote Summary:** Don Pike: Yea, DeWayne Wabasha: Yea, Cindy Whipple: Yea, Rosella Whipple: Yea

V.D. Approve teacher negotiations

**Agenda Item Type:** Action Item

**Action(s):**

It was moved by Rosella Whipple and seconded by Cindy Whipple to to approve a 2.5% increase on the base for 2017-2018 and 2018-2019 and 12 days of discretionary days of leave for each year.

Roll call vote: Passed

**Voting Detail:**

Stacy Johnson: Absent  
Steve Moose: Absent  
Don Pike: Yea  
DeWayne Wabasha: Yea  
Cindy Whipple: Yea  
Rosella Whipple: Yea

**Voting Summary:** Yea: 4, Nay: 0, Absent: 2

*With Subsidiary Motions:*

It was moved by Rosella Whipple and seconded by DeWayne Wabasha to to go into executive session at 6:21PM to discuss negotiations.

Roll call vote: Passed

**Voting Detail:**

Stacy Johnson: Absent  
Steve Moose: Absent  
Don Pike: Yea

Roll call vote: Passed

**Voting Detail:**

Stacy Johnson: Absent

Steve Moose: Absent

Don Pike: Yea

DeWayne Wabasha: Yea

Cindy Whipple: Yea

Rosella Whipple: Yea

**Voting Summary:** Yea: 4, Nay: 0, Absent: 2

It was moved by Cindy Whipple and seconded by DeWayne Wabasha to to move out of closed session at 7:21PM.

Roll call vote: Passed

**Voting Detail:**

Stacy Johnson: Absent

Steve Moose: Absent

Don Pike: Yea

DeWayne Wabasha: Yea

Cindy Whipple: Yea

Rosella Whipple: Yea

**Voting Summary:** Yea: 4, Nay: 0, Absent: 2

V.F. Accept resignation of Mr. Zimmerman

**Agenda Item Type:** Action Item

**Action(s):**

It was moved by DeWayne Wabasha and seconded by Don Pike to approve the resignation of Mr. Zimmerman.

Roll call vote: Passed

**Voting Detail:**

Stacy Johnson: Absent

Steve Moose: Absent

Don Pike: Yea

DeWayne Wabasha: Yea

Cindy Whipple: Yea

Rosella Whipple: Yea

**Voting Summary:** Yea: 4, Nay: 0, Absent: 2

V.G. Accept resignation of Ms. Rempp

**Agenda Item Type:** Action Item

**Action(s):**

It was moved by Cindy Whipple and seconded by Don Pike to move into closed session to protect reputation in relationship to Ms. Rempp at 7:26 PM.

Roll call vote: Passed

**Voting Detail:**

Stacy Johnson: Absent

Steve Moose: Absent

Rosella Whipple: Yea  
Voting Summary: Yea: 4, Nay: 0, Absent: 2

V.I. Accept the resignation of Mrs. Beacom  
Agenda Item Type: Action Item

Action(s):  
It was moved by Cindy Whipple and seconded by DeWayne Wabasha to move to the next scheduled Board meeting.  
Roll call vote: Passed  
Voting Detail:

Stacy Johnson: Absent  
Steve Moose: Absent  
Don Pike: Yea  
DeWayne Wabasha: Yea  
Cindy Whipple: Yea  
Rosella Whipple: Yea  
Voting Summary: Yea: 4, Nay: 0, Absent: 2

V.J. Approve participation in the Nebraska Liquid Assets Fund  
Agenda Item Type: Action Item

Action(s):  
It was moved by Cindy Whipple and seconded by DeWayne Wabasha to approve participation in the Nebraska Liquid Asset Fund.  
Roll call vote: Passed  
Voting Detail:

Stacy Johnson: Absent  
Steve Moose: Absent  
Don Pike: Yea  
DeWayne Wabasha: Yea  
Cindy Whipple: Yea  
Rosella Whipple: Yea  
Voting Summary: Yea: 4, Nay: 0, Absent: 2

V.K. Litigation Report  
Agenda Item Type: Action Item

Action(s):  
It was moved by Rosella Whipple and seconded by Don Pike to postpone litigation report indefinitely.  
Roll call vote: Passed  
Voting Detail:

Stacy Johnson: Absent  
Steve Moose: Absent  
Don Pike: Yea  
DeWayne Wabasha: Yea  
Cindy Whipple: Yea  
Rosella Whipple: Yea  
Voting Summary: Yea: 4, Nay: 0, Absent: 2

Discussion:

Stacy Johnson: Absent  
Steve Moose: Absent  
Don Pike: Yea  
DeWayne Wabasha: Yea  
Cindy Whipple: Yea  
Rosella Whipple: Yea  
**Voting Summary:** Yea: 4, Nay: 0, Absent: 2

Board of Education Committee of the Whole  
Meeting  
Monday, April 10, 2017 @ 4:45 PM Central

Santee Community School Library

## Santee Community School

Stacy Johnson: Absent  
Steve Moose: Absent  
Don Pike: Present  
DeWayne Wabasha: Present  
Cindy Whipple: Present  
Rosella Whipple: Present

Present: 4, Absent: 2.

### I. E-Meetings

**Attendance Detail:** Cindy Whipple: Present, DeWayne Wabasha: Present, Don Pike: Present, Rosella Whipple: Present, Stacy Johnson: Absent, Steve Moose: Absent. **Attendance Summary:** Present: 4, Absent: 2.

**Agenda Item Type:** Information Item

**Speaker(s):** Craig Caples, NASB/NETS

**Discussion:**

Craig Caples presented to the Board. They went through the Board components of e-meetings.

### II. NSAA Regulations

**Agenda Item Type:** Information Item

**Speaker(s):** Ken Hajek, AD

**Discussion:**

Postpone to next COW.

### III. Budget

**Agenda Item Type:** Information Item

**Speaker(s):** Kristy Mackeprang, Business Manager

#### III.A. 3-Year Plans

**Agenda Item Type:** Information Item

**Speaker(s):** Kristy Mackeprang, Business Manager

**Discussion:**

Kristy Mackeprang and Vern Fisher explained the projects and the target for each year. The goal is to set funds aside and allocate money to specific projects for continual update and upkeep of facilities. Dr. Fisher also added that he wants the Board to have regular input and communication about all facilities projects.

#### III.B. Safety Audit

**Agenda Item Type:** Information Item

**Speaker(s):** Kristy Mackeprang, Business Manager

**Discussion:**

Kristy Mackeprang explained the difference between the Rule 10 safety audit completed earlier. The report was included in the March packet. Some of the projects in the three year plan are a result of the findings from the audit.

In addition NDE is now required to have a safety officer employed. Each school is required to complete a self assessment and report to the officer. Then every building will be inspected and recommendations will be made. We are beginning to form the team and complete the self assessment. The assessments are due to the state in August.

#### III.C. Technology

**Agenda Item Type:** Information Item

**Speaker(s):** Kristy Mackeprang, Business Manager

**Discussion:**

Santee Community School  
May 2017 Outstanding Payables

Vendor Name	Description	Account Description	Amount
Amazon Corporate Line	Music supplies	Gen. Supplies Sec.	\$ 125.28
Amazon Corporate Line	Timers	Supplies	\$ 91.56
Amazon Corporate Line	Elem books nonfiction	Library Books Elementary	\$ 57.36
Amazon Corporate Line	Music supplies	Gen. Supplies Sec.	\$ 41.76
Amazon Corporate Line	Cleaning and supplies for test	Supplies	\$ 34.86
Amazon Corporate Line	Literacy books for elementary	Gen. Supplies Elem.	\$ 465.75
Amazon Corporate Line	Literacy books	Gen. Supplies Elem.	\$ 100.03
Amazon Corporate Line	Secondary books for library	Library Book Secondary	\$ 190.04
Amazon Corporate Line	Lamps for second grade	Gen. Supplies Elem.	\$ 26.29
Amazon Corporate Line	Preschool supplies	Reg. Inst.-Early Childhood-Supplies	\$ 28.99
Amazon Corporate Line	FCS Supplies	Gen. Supplies Sec.	\$ 224.08
Amazon Corporate Line	Gloves for daycare	Growing Together Supplies	\$ 56.00
Amazon Corporate Line	Literacy books	Gen. Supplies Elem.	\$ 63.90
Amazon Corporate Line	Chair	Furniture & Equip. Office	\$ 207.98
American Time and Signal	Upgrade for bells	Computer Software	\$ 200.00
Brown & Saenger	Cardstock	Supplies	\$ 35.00
Ruth Bathke	AQuESTT/LAN Managers	Travel Expenses	\$ 140.22
Blue Cross Blue Shield	May Premiums	Insurance Elem	\$ 7,195.78
Blue Cross Blue Shield	May Premiums	Insurance Sec	\$ 15,195.01
Blue Cross Blue Shield	May Premiums	SPED Insurance	\$ 6,091.68
Blue Cross Blue Shield	May Premiums	Guidance Insurance	\$ 616.16
Blue Cross Blue Shield	May Premiums	Library Insurance	\$ 1,236.60
Blue Cross Blue Shield	May Premiums	Superintendent Insurance	\$ 616.16
Blue Cross Blue Shield	May Premiums	Principal Insurance	\$ 1,139.95
Blue Cross Blue Shield	May Premiums	B.M. Insurance	\$ 1,737.52
Blue Cross Blue Shield	May Premiums	Title I Insurance	\$ 1,236.60
Blue Cross Blue Shield	May Premiums	Title VII Insurance	\$ 1,642.57
Blue Cross Blue Shield	May Premiums	GT Insurance	\$ 1,642.57
Blue Cross Blue Shield	May Premiums	Insurance Poverty Plan	\$ 4,927.71
Blue Cross Blue Shield	May Premiums	Reg. Inst.-Early Childhood-Ins	\$ 2,738.18
Blue Cross Blue Shield	Classified Insurance	SPED Insurance	\$ 5,812.65
Blue Cross Blue Shield	Classified Insurance	Custodial Insurance	\$ 645.85
Blue Cross Blue Shield	Classified Insurance	Insurance Cooks	\$ 645.85
Blue Cross Blue Shield	Classified Insurance	Ins Admin Asst	\$ 645.85
Blue Cross Blue Shield	Classified Insurance	Ins High School Secretary	\$ 1,291.70
Blue Cross Blue Shield	Classified Insurance	Ins Receptionist	\$ 645.85
Mari Blehl	NDE/BOE Meeting in Lincoln	Travel Expenses	\$ 304.95
Elizabeth Brandt	Cakes for staff appreciation,	Student Incentives	\$ 100.00
Elizabeth Brandt	Cakes for staff appreciation,	Board Dues and Fees	\$ 100.00
Candlewood Suites-Kearney	Hotel for AQUESTT/Early childh	Travel Elementary	\$ 499.80
Candlewood Suites-Kearney	Hotel for AQUESTT/Early childh	GT Travel Expenses	\$ 118.95
Century Business Products Inc	Copier Lease	Rentals And Leases	\$ 706.09
Center on Children Families and the Law	Reg Fees Recharge for Resilien	GT Travel Expenses	\$ 50.00
Cobblestone Hotel Wayne	Hotel for transportation works	Travel Elementary	\$ 105.82
Counseling and Enrichment Center	April Counseling	Gen Instruction Professional Develo	\$ 1,800.00
Country Pride	400 @1.14	Propane	\$ 456.00
Dakota Computing	April Tech Service	Computer Tech Service	\$ 1,035.68
Eakes Office Plus	Copies	Rentals And Leases	\$ 1,654.15
Ecolab Pest Elimination	Pest management	Technical Service	\$ 157.59
Ecowater	Salt, filters, water, rent	Water And Sewer	\$ 1,116.00
EMC Insurance Companies	May Ins Premiums	Liability Insurance	\$ 4,908.84
Educational Service Unit #1	Safe with You	GT Travel Expenses	\$ 20.00
Farniks Gw Store	Kitchen food	Food	\$ 17.58
Russell Flamig	Sub 4/28	Travel Secondary	\$ 54.57
Kathleen Foner	4/24, 4/26, 4/20, 4/21, 5/4	Travel Secondary	\$ 42.80
Godon-Rushville Public School	Fall 2016 DL Class	Distance Learning Fees	\$ 600.00
Jalayne's Macintosh Lifeline	April Tech Service	Computer Tech Service	\$ 2,867.50
Thomas Johnson	Work Agreement	Technical Service	\$ 60.00
Cecelia Klug	Reimbursement	Food	\$ 15.12



**Business Manager's Contract**

**between**

**Santee Community School**

**and**

**Kristy Mackeprang**

**Date: June 28, 2016**

## Business Manager's Contract

1. **Parties.** The parties to this Contract are:

- A. Santee Community School ("Santee"); and
- B. Kristy Mackeprang.

2. **Term.** The term of this Contract will be for one year. It will start on July 1<sup>st</sup>, 2016, and end on June 30<sup>th</sup>, 2017. The Contract may be extended or amended by written agreement only.

3. **Compensation and Fringe Benefits.**

A. **Compensation.** The Business Manager will be paid a salary of \$53,206.40.

Compensation will be paid on the regular Santee pay periods (every other week) for a total of 26 pay periods.

B. **Paid Vacation.** Each year, the Business Manager will be given 13 days of paid vacation each year, 10 days of paid sick leave, 3 days of paid personal leave, and all paid Holiday vacations, including Christmas and New Year's Break. Unused vacation during the year will not carry forward to the following year.

C. **Health Insurance.** The Business Manager will receive full family health insurance coverage, including dental, and long-term disability.

D. Other.

- i. Life Insurance. Santee will cover the Business Manager with a \$10,000.00 term life insurance policy.
- ii. Expenses. The Business Manager will be paid travel-related expenses related to employment.
- iii. Dues. Santee will pay the Business Manager's dues for NCSA and NSBOA.

4. At-Will Employee. The Business Manager is an "at will" Employee.

Santee may terminate the Business Manager at any time, and the Business Manager may quit at any time. Neither party is obligated to give notice to the other party prior to termination, nor does the other party need to give a reason for termination. It is requested that the Business Manager provide Santee with at least 3 weeks advance written notice if she decides to terminate her employment.

5. Position and Duties.

- A. Position. The title of the Employee is "Business Manager".
- B. Primary Duties. The primary duties of the Business Manager are contained on the attached and incorporated Exhibit "A".
- C. Additional Duties. The Business Manager will also be responsible for those additional duties given to her by the Superintendent or the Board.

**D. Duty of Loyalty.** The Business Manager is entrusted with School Funds, and has several important responsibilities. This is a full-time position, and the Business Manager is expected to exercise her best efforts on behalf of Santee. The Business Manager agrees to devote her full-time efforts to her work, and to the best of her ability.

**E. Hours.** Work days and hours will be as assigned by the Superintendent. Regular, dependable attendance is essential, as is being punctual.

**6. School Property.** No School property will be permitted to be sold, given away, or lent to anyone unless the Superintendent has given written permission, or the Board has approved it through Board Motion or Resolution.

**7. Contracts.** The Business Manager is not authorized to enter into any contracts on behalf of the School unless the Superintendent has given written permission, or the Board has approved a contract through Board Motion or Resolution.

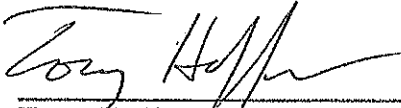
**8. Entire Agreement.** This Contract constitutes the entire agreement between the parties, and supersedes all prior agreements and understandings, both oral and written, between the parties.

Signatures

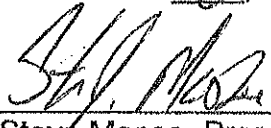
Date: June 28, 2016

  
\_\_\_\_\_  
Kristy Mackeprang,  
Business Manager

Date: June 28, 2016

  
\_\_\_\_\_  
Tony Hoffman, Principal  
Santee Community School

Date: June 30, 2016

  
\_\_\_\_\_  
Steve Moose, President  
Santee Community School Board

## Business Manager's Duties and Responsibilities

### Exhibit "A"

1. To record and maintain all employment information required by federal and state government, and the School.
2. To prepare and timely deliver all paychecks.
3. To take receipt of all bills and invoices, and to timely present them to the Board for approval or disallowance.
4. To timely deposit payments, grants, or other monies belonging to the School.
5. To record current balances of all Santee Accounts, and to provide the Superintendent and the Board with easy to read, and accurate, Account balances and obligations.
6. To obtain competitive bids.
7. To prepare Notices and Agendas of School Board Meetings, and to keep Minutes of the same.

Santee Community School  
May 2017 Outstanding Payables-Addendum

<b>Vendor Name</b>	<b>Description</b>	<b>Account Description</b>	<b>Amount</b>
Chelsey Chohon	Hygiene products for elementar	Nurse Supplies	\$ 104.12
Farniks Gw Store	Food	Food	\$ 33.06
Feather Hill Express	Fuel	Gas And Oil	\$ 1,296.50
Jen Hames	Reimbursement for Saturday sch	Student Incentives	\$ 67.27
North Central Public Power.	Electricity	Electricity	\$ 2,456.46
NE Safety Center @UNK	Level 1 Pupil transportation	Miscellaneous Expenses	\$ 150.00
Omaha World-herald	Ad	Advertising	\$ 1,016.50
Emily Romkema	WSC Math day	Dues Fees	\$ 41.25
Santee Sioux Nation Grocery Store	Food	Food	\$ 548.34
United Group Programs, Inc.	LTD Premiums	Liability Insurance	\$ 1,668.04
Wells Fargo	Subscription	Supplies	\$ 39.00
Wells Fargo	Fuel	Gas And Oil	\$ 20.66
Wells Fargo	Teacher Appreciation Week	Supplies	\$ 104.41
Wells Fargo	Admin Days Hotel	Travel Expenses	\$ 1,281.72
Wells Fargo	Books	Supplies	\$ 42.50
Wells Fargo	Computer repairs	Computer Hardware	\$ 522.18
Wells Fargo	Library magazine subscription	Periodicals Secondary	\$ 64.54
Wells Fargo	Nurse Supplies	Nurse Supplies	\$ 56.46
Wells Fargo	PLC Trainings	Dues and Fees	\$ 2,756.00
		<b>Total Outsanding Payables</b>	<b>\$ 12,269.01</b>
Activity Fund			
Deli International	VB	Tumbler Fundraiser	\$ 300.00
Wells Fargo-Kristy Card	Class of 2018	Prom food	\$ 307.02
		<b>Total Activity Payables</b>	<b>\$ 607.02</b>

Santee Community School  
 May 2017 Treasurer Report

FUND	Beginning Balance	Revenues	Expenditures	Ending Balance	2016-2017 Budget Expenditures	Expended to Date	Percentage Budget Remaining
General Fund	\$ 2,911,990.07	\$ 344,814.67	(498,112.48)	\$ 2,758,692.26	\$ 7,140,000.00	\$ 3,744,890.12	47.55%
Lunch Fund	\$ (189,316.56)	\$ 12,819.67	(29,138.81)	\$ (205,635.70)	\$ 375,000.00	\$ 209,017.97	44.26%
<b>Book Balance</b>							
Cash on Hand				\$ 2,553,056.56			
				\$ 2,648,563.79			
Building Fund	\$ 1,420,785.75	\$ -	\$ -	\$ 1,420,785.75	\$ 1,756,476.00	\$ 67,063.69	96.18%
Activity Fund	\$ 15,691.56	\$ 5,799.13	(1,238.69)	\$ 20,252.00	\$ 75,000.00	\$ 23,537.87	68.62%
Imprest Account	\$ 8,812.01	\$ -	(268.22)	\$ 8,543.79			
Depreciation Fund	\$ 74,951.93	\$ -	\$ -	\$ 74,951.93	\$ 125,000.00	\$ -	100.00%

**Minutes of the Regular Board Meeting**  
**of**  
**Santee Community School Board**  
**May 9<sup>th</sup>, 2017**

On May 8<sup>th</sup>, 2017, Carol Rempp's Attorney, James Haszard, emailed the Board's Attorney requesting an extension of Ms. Rempp's Lease. A copy of Attorney Haszard's May 8<sup>th</sup>, 2017 email is attached. Because the request called for immediate action, and because it was unforeseeable, on May 9<sup>th</sup>, 2017, it was added as an Emergency Agenda Item. The following Motion was made at the Board Meeting:

"I move that we approve the request made by Carol Rempp which was contained in her Lawyer's May 8, 2017 email. The approval should include Ms. Rempp paying \$90 for the extension of her Lease."

The Roll Call Vote follows:

	<u>Yes</u>	No
1. <b>Stacey Johnson</b>	_____	_____
2. <b>Don Pike</b>	_____	_____
3. <b>Rosella Whipple</b>	_____	_____
4. <b>Cindy Whipple</b>	_____	_____
5. <b>DeWayne Wabasha</b>	_____	_____
6. <b>Steve Moose</b>	_____	_____

Santee Community School  
Board of Education Regular Meeting  
Tuesday, May 9, 2017

I. CALL THE MEETING TO ORDER - ROLL CALL

I.A. A copy of the Nebraska Open Meeting Act is posted on the South wall of the meeting room

I.B. Excuse Absent Board Members

II. PUBLIC COMMENT ON AGENDA ITEMS

III. BUSINESS AFFAIRS - CONSENT AGENDA

III.A. Approve minutes of the April regular board meeting and committee of the whole meeting

III.B. Treasurer Report

III.C. Outstanding Payables

IV. REPORTS

IV.A. Superintendent

IV.A.1. Progress Plan Update

IV.A.2. Update on Principal Contracts

IV.B. Committee Reports

V. ACTION ITEMS

V.A. 2017-2018 Superintendent Contract

V.B. 2017-2018 Calendar

V.C. Personnel: Resignations-Evans, Mackey, Avery, Svacina, Beacom

V.C.1. Accept resignation of Mr. Evans

V.C.2. Accept resignation of Jeanie Mackey

V.C.3. Accept resignation of Ms. Avery

V.C.4. Accept resignation of Mrs. Svacina

V.C.5. Accept resignation of Mrs. Beacom

V.D. Business Manager Contract

V.E. Personnel - Closed Session

V.F. EMERGENCY ITEM: Extension of lease for Ms. Rempp

VI. DISCUSSION ITEMS

VII. COMING EVENTS

VII.A. Regular Board Meeting - June 13

VII.B. Summer School - June 5-June 29 July 10-August 3

VII.C. Open Meetings Law-Norfolk July 20

VIII. ADJOURN

SANTEE COMMUNITY SCHOOL  
206 FRAZIER AVE E  
NIOBRARA, NE 68760-7213

1066

27-5/1040 5306  
7042571765

5/8/2017

DATE

PAY TO THE  
ORDER OF

Devin Henny

\$ 350.00

Three hundred fifty and 00/100

DOLLARS

Security  
Features  
Detailed on  
Back



Wells Fargo Bank, N.A.  
Nebraska  
wellsfargo.com

FOR

*[Signature]*

⑆ 104000058⑆ 7042571765⑆ 01066

Harland Clarke

**RECEIPT**

No 002979

DATE 12/2/16

RECEIVED FROM Town Team Basketball League

Devin Henry

DOLLARS \$ 350  
(Cash)

FOR New Gym Deposit

Amount of Account		Paid Cash	<input checked="" type="checkbox"/>
Amount Paid		Check	<input type="checkbox"/>
Balance Due		Money Order	<input type="checkbox"/>

THANK YOU

BY Carol R Bempy

1244 (508902) Hammond & Stephens

Feb. 5th Last Game

## Santee Community School

Stacy Johnson: Absent  
Steve Moose: Absent  
Don Pike: Present  
DeWayne Wabasha: Present  
Cindy Whipple: Present  
Rosella Whipple: Present

Present: 4, Absent: 2.

### I. CALL THE MEETING TO ORDER - ROLL CALL

**Attendance Detail:** Cindy Whipple: Present, DeWayne Wabasha: Present, Don Pike: Present, Rosella Whipple: Present, Stacy Johnson: Absent, Steve Moose: Absent. **Attendance Summary:** Present: 4, Absent: 2.

**Agenda Item Type:** Procedural Item

#### **Rationale:**

Legal requirements for the Board meeting have been met. The meeting was properly advertised, with all members notified in advance of the call of the meeting. A copy of the Open Meetings Act is posted in the meeting room.

I.A. A copy of the Nebraska Open Meeting Act is posted on the south wall of the meeting room.

**Agenda Item Type:** Action Item

I.B. Excuse Absent Board Member(s)

**Agenda Item Type:** Action Item

#### **Action(s):**

It was moved by Rosella Whipple and seconded by Cindy Whipple to excuse Johnson and Moose from the April Regular Board meeting.

Roll call vote: Passed

#### **Voting Detail:**

Stacy Johnson: Absent  
Steve Moose: Absent  
Don Pike: Yea  
DeWayne Wabasha: Yea  
Cindy Whipple: Yea  
Rosella Whipple: Yea

**Voting Summary:** Yea: 4, Nay: 0, Absent: 2

### II. PUBLIC COMMENT ON AGENDA ITEMS

**Agenda Item Type:** Procedural Item

#### **Rationale:**

At this time the public is invited to comment on any item previously discussed through regular administrative channels. A five-minute limit per speaker is requested.

### III. BUSINESS AFFAIRS - CONSENT AGENDA

**Agenda Item Type:** Consent Agenda

#### **Action(s):**

It was moved by Rosella Whipple and seconded by Don Pike to approve the Consent Agenda as presented.

Roll call vote: Passed

**Voting Detail:**

Stacy Johnson: Absent  
Steve Moose: Absent  
Don Pike: Yea  
DeWayne Wabasha: Yea  
Cindy Whipple: Yea  
Rosella Whipple: Yea

**Voting Summary:** Yea: 4, Nay: 0, Absent: 2

III.A. Approve minutes of the March regular board meeting

**Agenda Item Type:** Consent Item

III.B. Treasurer Report

**Agenda Item Type:** Consent Item

III.C. Outstanding Payables

**Agenda Item Type:** Consent Item

**IV. CELEBRATIONS**

**Agenda Item Type:** Action Item

IV.A. Kindergarten Graduation

**Agenda Item Type:** Action Item

**V. ACTION ITEMS**

**Agenda Item Type:** Procedural Item

**Rationale:**

Consider, discuss and take necessary action to approve:

V.A. Approve the east parking lot bid from Woody Roberts construction

**Agenda Item Type:** Action Item

**Rationale:**

Two local companies were asked to bid the project. Only one bid was returned. The bid is for two different sizes. One is 60' wide and the other is 120' wide. The second part of the bid is to repair up to 12 sections of the existing east parking lot.

**Action(s):**

It was moved by Cindy Whipple and seconded by Rosella Whipple to approve the bid from Woody Roberts construction for the 120' wide parking lot and repair 12 sections of the existing east parking lot.

Roll call vote: Passed

**Voting Detail:**

Stacy Johnson: Absent  
Steve Moose: Absent  
Don Pike: Yea  
DeWayne Wabasha: Yea  
Cindy Whipple: Yea  
Rosella Whipple: Yea

**Voting Summary:** Yea: 4, Nay: 0, Absent: 2

V.B. Approve the gym floor proposal by Eggan Supply

**Agenda Item Type:** Action Item

**Action(s):**

It was moved by Cindy Whipple and seconded by DeWayne Wabasha to approve the gym floor proposal by Eggan Supply..

Roll call vote: Passed

**Voting Detail:**

Stacy Johnson: Absent  
Steve Moose: Absent  
Don Pike: Yea  
DeWayne Wabasha: Yea  
Cindy Whipple: Yea  
Rosella Whipple: Yea  
**Voting Summary:** Yea: 4, Nay: 0, Absent: 2

V.C. Approve Tessier's bid to replace the Locker Room HVAC unit

**Agenda Item Type:** Action Item

**Action(s):**

It was moved by Rosella Whipple and seconded by DeWayne Wabasha to approve Tessier's bid to replace the Locker Room HVAC unit.

Roll call vote: Withdrawn

**Voting Detail:**

Stacy Johnson: Absent  
Steve Moose: Absent  
Don Pike: Yea  
DeWayne Wabasha: Yea  
Cindy Whipple: Yea  
Rosella Whipple: Yea

**Voting Summary:** Yea: 4, Nay: 0, Absent: 2

**Low Vote Summary:** Don Pike: Yea, DeWayne Wabasha: Yea, Cindy Whipple: Yea, Rosella Whipple: Yea

V.D. Approve teacher negotiations

**Agenda Item Type:** Action Item

**Action(s):**

It was moved by Rosella Whipple and seconded by Cindy Whipple to to approve a 2.5% increase on the base for 2017-2018 and 2018-2019 and 12 days of discretionary days of leave for each year.

Roll call vote: Passed

**Voting Detail:**

Stacy Johnson: Absent  
Steve Moose: Absent  
Don Pike: Yea  
DeWayne Wabasha: Yea  
Cindy Whipple: Yea  
Rosella Whipple: Yea

**Voting Summary:** Yea: 4, Nay: 0, Absent: 2

*With Subsidiary Motions:*

It was moved by Rosella Whipple and seconded by DeWayne Wabasha to to go into executive session at 6:21PM to discuss negotiations.

Roll call vote: Passed

**Voting Detail:**

Stacy Johnson: Absent  
Steve Moose: Absent  
Don Pike: Yea

DeWayne Wabasha: Yea  
Cindy Whipple: Yea  
Rosella Whipple: Yea  
**Voting Summary:** Yea: 4, Nay: 0, Absent: 2

It was moved by DeWayne Wabasha and seconded by Cindy Whipple to to come out of executive session at 6:37PM.  
Roll call vote: Passed  
**Voting Detail:**

Stacy Johnson: Absent  
Steve Moose: Absent  
Don Pike: Yea  
DeWayne Wabasha: Yea  
Cindy Whipple: Yea  
Rosella Whipple: Yea  
**Voting Summary:** Yea: 4, Nay: 0, Absent: 2

V.E. Personnel with closed session

**Agenda Item Type:** Action Item

**Action(s):**

It was moved by Cindy Whipple and seconded by Rosella Whipple to to move into closed session at 6:41PM as a part of the evaluation to discuss reorganization of school personnel.

Roll call vote: Passed

**Voting Detail:**

Stacy Johnson: Absent  
Steve Moose: Absent  
Don Pike: Yea  
DeWayne Wabasha: Yea  
Cindy Whipple: Yea  
Rosella Whipple: Yea  
**Voting Summary:** Yea: 4, Nay: 0, Absent: 2

*With Subsidiary Motions:*

It was moved by Rosella Whipple and seconded by Cindy Whipple to to move out of closed session at 6:59 PM.

Roll call vote: Passed

**Voting Detail:**

Stacy Johnson: Absent  
Steve Moose: Absent  
Don Pike: Yea  
DeWayne Wabasha: Yea  
Cindy Whipple: Yea  
Rosella Whipple: Yea  
**Voting Summary:** Yea: 4, Nay: 0, Absent: 2

It was moved by Cindy Whipple and seconded by DeWayne Wabasha to to move into closed session at 7:04 PM as part of the evaluation process to discuss personnel..

Roll call vote: Passed  
**Voting Detail:**

Stacy Johnson: Absent  
Steve Moose: Absent  
Don Pike: Yea  
DeWayne Wabasha: Yea  
Cindy Whipple: Yea  
Rosella Whipple: Yea

**Voting Summary:** Yea: 4, Nay: 0, Absent: 2

It was moved by Cindy Whipple and seconded by DeWayne Wabasha to to move out of closed session at 7:21PM.

Roll call vote: Passed  
**Voting Detail:**

Stacy Johnson: Absent  
Steve Moose: Absent  
Don Pike: Yea  
DeWayne Wabasha: Yea  
Cindy Whipple: Yea  
Rosella Whipple: Yea

**Voting Summary:** Yea: 4, Nay: 0, Absent: 2

V.F. Accept resignation of Mr. Zimmerman

**Agenda Item Type:** Action Item

**Action(s):**

It was moved by DeWayne Wabasha and seconded by Don Pike to approve the resignation of Mr. Zimmerman.

Roll call vote: Passed  
**Voting Detail:**

Stacy Johnson: Absent  
Steve Moose: Absent  
Don Pike: Yea  
DeWayne Wabasha: Yea  
Cindy Whipple: Yea  
Rosella Whipple: Yea

**Voting Summary:** Yea: 4, Nay: 0, Absent: 2

V.G. Accept resignation of Ms. Rempp

**Agenda Item Type:** Action Item

**Action(s):**

It was moved by Cindy Whipple and seconded by Don Pike to move into closed session to protect reputation in relationship to Ms. Rempp at 7:26 PM.

Roll call vote: Passed  
**Voting Detail:**

Stacy Johnson: Absent  
Steve Moose: Absent

Don Pike: Yea  
DeWayne Wabasha: Yea  
Cindy Whipple: Yea  
Rosella Whipple: Yea

**Voting Summary:** Yea: 4, Nay: 0, Absent: 2

*With Subsidiary Motions:*

It was moved by Cindy Whipple and seconded by Rosella Whipple to move out of closed session at 8:13 PM.

Roll call vote: Passed

**Voting Detail:**

Stacy Johnson: Absent  
Steve Moose: Absent  
Don Pike: Yea  
DeWayne Wabasha: Yea  
Cindy Whipple: Yea  
Rosella Whipple: Yea

**Voting Summary:** Yea: 4, Nay: 0, Absent: 2

It was moved by DeWayne Wabasha and seconded by Rosella Whipple to accept Carol Rempp's resignation provided she agrees to the settlement agreement recommended by the school's legal counsel.

Roll call vote: Passed

**Voting Detail:**

Stacy Johnson: Absent  
Steve Moose: Absent  
Don Pike: Yea  
DeWayne Wabasha: Yea  
Cindy Whipple: Yea  
Rosella Whipple: Yea

**Voting Summary:** Yea: 4, Nay: 0, Absent: 2

**Discussion:**

Mr. Bressman visited with the Board about the process of Ms. Rempp's settlement and resignation. Mr. Bressman requested the Board enter into closed session to discuss the details of the settlement.

V.H. Accept the resignation of Ms. Ward

**Agenda Item Type:** Action Item

**Action(s):**

It was moved by Rosella Whipple and seconded by Cindy Whipple to accept resignation for Ms. Ward effective at the end of the school year.

Roll call vote: Passed

**Voting Detail:**

Stacy Johnson: Absent  
Steve Moose: Absent  
Don Pike: Yea  
DeWayne Wabasha: Yea  
Cindy Whipple: Yea

Rosella Whipple: Yea

**Voting Summary:** Yea: 4, Nay: 0, Absent: 2

V.I. Accept the resignation of Mrs. Beacom

**Agenda Item Type:** Action Item

**Action(s):**

It was moved by Cindy Whipple and seconded by DeWayne Wabasha to move to the next scheduled Board meeting.

Roll call vote: Passed

**Voting Detail:**

Stacy Johnson: Absent

Steve Moose: Absent

Don Pike: Yea

DeWayne Wabasha: Yea

Cindy Whipple: Yea

Rosella Whipple: Yea

**Voting Summary:** Yea: 4, Nay: 0, Absent: 2

V.J. Approve participation in the Nebraska Liquid Assets Fund

**Agenda Item Type:** Action Item

**Action(s):**

It was moved by Cindy Whipple and seconded by DeWayne Wabasha to approve participation in the Nebraska Liquid Asset Fund.

Roll call vote: Passed

**Voting Detail:**

Stacy Johnson: Absent

Steve Moose: Absent

Don Pike: Yea

DeWayne Wabasha: Yea

Cindy Whipple: Yea

Rosella Whipple: Yea

**Voting Summary:** Yea: 4, Nay: 0, Absent: 2

V.K. Litigation Report

**Agenda Item Type:** Action Item

**Action(s):**

It was moved by Rosella Whipple and seconded by Don Pike to postpone litigation report indefinitely.

Roll call vote: Passed

**Voting Detail:**

Stacy Johnson: Absent

Steve Moose: Absent

Don Pike: Yea

DeWayne Wabasha: Yea

Cindy Whipple: Yea

Rosella Whipple: Yea

**Voting Summary:** Yea: 4, Nay: 0, Absent: 2

**Discussion:**

The litigation report prepared by Mr. Bressman included information regarding other items in the agenda which have already be addressed. Mr. Bressman advised the Board to postpone the agenda item indefinitely.

## VI. REPORTS

**Agenda Item Type:** Procedural Item

VI.A. Superintendent

**Agenda Item Type:** Information Item

**Discussion:**

Dr. Fisher noted that all items under the discussion section of the agenda can be discussed at the next regular meeting except Superintendent search which needs to be discussed today.

VI.A.1. Progress Plan Update

**Agenda Item Type:** Information Item

VI.A.2. Principal

**Agenda Item Type:** Information Item

VI.B. Committee Reports

**Agenda Item Type:** Information Item

## VII. DISCUSSION ITEMS

**Agenda Item Type:** Procedural Item

VII.A. 17-18 Calendar

**Agenda Item Type:** Action Item

VII.B. Superintendent Search

**Agenda Item Type:** Action Item

**Discussion:**

Dr. Fisher reported that the search had resulted in 13 or 14 applicants. Two applicants have been identified as fitting Santee's profile. He did share with the Board that they have a concern with one being able to interview and that the other candidate is a retired Superintendent who is on vacation. Upon his return, they would like to set up an interview date where the entire Board could meet with him as well as certified, classified and student council. Dr. Fisher also shared that they are looking for an individual who is interested in continuing the work of implementing processes and structures at Santee.

VII.C. Policy Update-Classified Leave

**Agenda Item Type:** Action Item

VII.D. Administrative Regulation-Building Usage

**Agenda Item Type:** Action Item

## VIII. COMING EVENTS

**Agenda Item Type:** Procedural Item

VIII.A. Spring Break-No School April 14-17

**Agenda Item Type:** Action Item

VIII.B. Regular Board Meeting - May 9

**Agenda Item Type:** Action Item

VIII.C. Seniors Last Day - May 10

**Agenda Item Type:** Action Item

VIII.D. Graduation - May 12

**Agenda Item Type:** Action Item

VIII.E. Student Last Day - May 17

**Agenda Item Type:** Action Item

## IX. ADJOURN

**Agenda Item Type:** Procedural Item

**Action(s):**

It was moved by Cindy Whipple and seconded by Don Pike to to adjourn the meeting at 8:40 PM.

Roll call vote: Passed

**Voting Detail:**

Stacy Johnson: Absent  
Steve Moose: Absent  
Don Pike: Yea  
DeWayne Wabasha: Yea  
Cindy Whipple: Yea  
Rosella Whipple: Yea  
**Voting Summary:** Yea: 4, Nay: 0, Absent: 2



Board of Education Committee of the Whole  
Meeting  
Monday, April 10, 2017 @ 4:45 PM Central

Santee Community School Library

## Santee Community School

Stacy Johnson: Absent  
Steve Moose: Absent  
Don Pike: Present  
DeWayne Wabasha: Present  
Cindy Whipple: Present  
Rosella Whipple: Present

Present: 4, Absent: 2.

### I. E-Meetings

**Attendance Detail:** Cindy Whipple: Present, DeWayne Wabasha: Present, Don Pike: Present, Rosella Whipple: Present, Stacy Johnson: Absent, Steve Moose: Absent. **Attendance Summary:** Present: 4, Absent: 2.

**Agenda Item Type:** Information Item

**Speaker(s):** Craig Caples, NASB/NETS

**Discussion:**

Craig Caples presented to the Board. They went through the Board components of e-meetings.

### II. NSAA Regulations

**Agenda Item Type:** Information Item

**Speaker(s):** Ken Hajek, AD

**Discussion:**

Postpone to next COW.

### III. Budget

**Agenda Item Type:** Information Item

**Speaker(s):** Kristy Mackeprang, Business Manager

#### III.A. 3-Year Plans

**Agenda Item Type:** Information Item

**Speaker(s):** Kristy Mackeprang, Business Manager

**Discussion:**

Kristy Mackeprang and Vern Fisher explained the projects and the target for each year. The goal is to set funds aside and allocate money to specific projects for continual update and upkeep of facilities. Dr. Fisher also added that he wants the Board to have regular input and communication about all facilities projects.

#### III.B. Safety Audit

**Agenda Item Type:** Information Item

**Speaker(s):** Kristy Mackeprang, Business Manager

**Discussion:**

Kristy Mackeprang explained the difference between the Rule 10 safety audit completed earlier. The report was included in the March packet. Some of the projects in the three year plan are a result of the findings from the audit.

In addition NDE is now required to have a safety officer employed. Each school is required to complete a self assessment and report to the officer. Then every building will be inspected and recommendations will be made. We are beginning to form the team and complete the self assessment. The assessments are due to the state in August.

#### III.C. Technology

**Agenda Item Type:** Information Item

**Speaker(s):** Kristy Mackeprang, Business Manager

**Discussion:**

Technology is an area that needs routine maintenance as well. Also, included in the three year plan is a budget item for rotation of technology. Eventually cycles, upgrading and assessment will become part of the technology plan. Placing a budget figure allows the district to plan year after year.

#### IV. Policy

**Agenda Item Type:** Information Item

**Rationale:**

**Policy and Administrative Regulation Items have also been placed on the Regular Board Meeting Agenda in the event we are unable to hold a discussion during the Committee of The Whole.**

**Speaker(s):** Dr. Fisher, Interim Superintendent

##### IV.A. Committee of the Whole Policy No. 8150

**Agenda Item Type:** Information Item

**Speaker(s):** Dr. Fisher, Interim Superintendent

**Discussion:**

We recommend that this is an advisory avenue and all action would take place in the regular board meeting.

##### IV.B. Classified Leave Policy No. 4220

**Agenda Item Type:** Information Item

**Speaker(s):** Dr. Fisher, Interim Superintendent

**Discussion:**

Classified leave will be discussed in the regular board meeting if time allows.

#### V. Administrative Regulation

**Agenda Item Type:** Information Item

**Speaker(s):** Dr. Fisher, Interim Superintendent

##### V.A. Building Usage

**Agenda Item Type:** Information Item

**Speaker(s):** Dr. Fisher, Interim Superintendent

**Discussion:**

Building usage will be discussed in the regular board meeting if time allows.

Santee Community School  
May 2017 Outstanding Payables

Vendor Name	Description	Account Description	Amount
Amazon Corporate Line	Music supplies	Gen. Supplies Sec.	\$ 125.28
Amazon Corporate Line	Timers	Supplies	\$ 91.56
Amazon Corporate Line	Elem books nonfiction	Library Books Elementary	\$ 57.36
Amazon Corporate Line	Music supplies	Gen. Supplies Sec.	\$ 41.76
Amazon Corporate Line	Cleaning and supplies for test	Supplies	\$ 34.86
Amazon Corporate Line	Literacy books for elementary	Gen. Supplies Elem.	\$ 465.75
Amazon Corporate Line	Literacy books	Gen. Supplies Elem.	\$ 100.03
Amazon Corporate Line	Secondary books for library	Library Book Secondary	\$ 190.04
Amazon Corporate Line	Lamps for second grade	Gen. Supplies Elem.	\$ 26.29
Amazon Corporate Line	Preschool supplies	Reg. Inst.-Early Childhood-Supplies	\$ 28.99
Amazon Corporate Line	FCS Supplies	Gen. Supplies Sec.	\$ 224.08
Amazon Corporate Line	Gloves for daycare	Growing Together Supplies	\$ 56.00
Amazon Corporate Line	Literacy books	Gen. Supplies Elem.	\$ 63.90
Amazon Corporate Line	Chair	Furniture & Equip. Office	\$ 207.98
American Time and Signal	Upgrade for bells	Computer Software	\$ 200.00
Brown & Saenger	Cardstock	Supplies	\$ 35.00
Ruth Bathke	AQuESTT/LAN Managers	Travel Expenses	\$ 140.22
Blue Cross Blue Shield	May Premiums	Insurance Elem	\$ 7,195.78
Blue Cross Blue Shield	May Premiums	Insurance Sec	\$ 15,195.01
Blue Cross Blue Shield	May Premiums	SPED Insurance	\$ 6,091.68
Blue Cross Blue Shield	May Premiums	Guidance Insurance	\$ 616.16
Blue Cross Blue Shield	May Premiums	Library Insurance	\$ 1,236.60
Blue Cross Blue Shield	May Premiums	Superintendent Insurance	\$ 616.16
Blue Cross Blue Shield	May Premiums	Principal Insurance	\$ 1,139.95
Blue Cross Blue Shield	May Premiums	B.M. Insurance	\$ 1,737.52
Blue Cross Blue Shield	May Premiums	Title I Insurance	\$ 1,236.60
Blue Cross Blue Shield	May Premiums	Title VII Insurance	\$ 1,642.57
Blue Cross Blue Shield	May Premiums	GT Insurance	\$ 1,642.57
Blue Cross Blue Shield	May Premiums	Insurance Poverty Plan	\$ 4,927.71
Blue Cross Blue Shield	May Premiums	Reg. Inst.-Early Childhood-Ins	\$ 2,738.18
Blue Cross Blue Shield	Classified Insurance	SPED Insurance	\$ 5,812.65
Blue Cross Blue Shield	Classified Insurance	Custodial Insurance	\$ 645.85
Blue Cross Blue Shield	Classified Insurance	Insurance Cooks	\$ 645.85
Blue Cross Blue Shield	Classified Insurance	Ins Admin Asst	\$ 645.85
Blue Cross Blue Shield	Classified Insurance	Ins High School Secretary	\$ 1,291.70
Blue Cross Blue Shield	Classified Insurance	Ins Receptionist	\$ 645.85
Mari Biehl	NDE/BOE Meeting in Lincoln	Travel Expenses	\$ 304.95
Elizabeth Brandt	Cakes for staff appreciation,	Student Incentives	\$ 100.00
Elizabeth Brandt	Cakes for staff appreciation,	Board Dues and Fees	\$ 100.00
Candlewood Suites-Kearney	Hotel for AQUESTT/Early childh	Travel Elementary	\$ 499.80
Candlewood Suites-Kearney	Hotel for AQUESTT/Early childh	GT Travel Expenses	\$ 118.95
Century Business Products Inc	Copier Lease	Rentals And Leases	\$ 706.09
Center on Children Families and the Law	Reg Fees Recharge for Resilien	GT Travel Expenses	\$ 50.00
Cobblestone Hotel Wayne	Hotel for transportation works	Travel Elementary	\$ 105.82
Counseling and Enrichment Center	April Counseling	Gen Instruction Professional Develo	\$ 1,800.00
Country Pride	400 @1.14	Propane	\$ 456.00
Dakota Computing	April Tech Service	Computer Tech Service	\$ 1,035.68
Eakes Office Plus	Copies	Rentals And Leases	\$ 1,654.15
Ecolab Pest Elimination	Pest management	Technical Service	\$ 157.59
Ecowater	Salt, filters, water, rent	Water And Sewer	\$ 1,116.00
EMC Insurance Companies	May Ins Premiums	Liability Insurance	\$ 4,908.84
Educational Service Unit #1	Safe with You	GT Travel Expenses	\$ 20.00
Farniks Gw Store	Kitchen food	Food	\$ 17.58
Russell Flamig	Sub 4/28	Travel Secondary	\$ 54.57
Kathleen Foner	4/24, 4/26, 4/20, 4/21, 5/4	Travel Secondary	\$ 42.80
Godon-Rushville Public School	Fall 2016 DL Class	Distance Learning Fees	\$ 600.00
Jalayne's Macintosh Lifeline	April Tech Service	Computer Tech Service	\$ 2,867.50
Thomas Johnson	Work Agreement	Technical Service	\$ 60.00
Cecelia Klug	Reimbursement	Food	\$ 15.12

Santee Community School  
May 2017 Outstanding Payables

Vendor Name	Description	Account Description	Amount
Amber Knight	NVC Meal	Activity Supplies	\$ 42.00
KSB School Law	April attorney fees	Legal Service	\$ 14,670.92
Larry's Heating And Cooling	Filters, changes	Repairmen	\$ 1,330.82
Larry's Heating And Cooling	Furnace repair	Repairmen	\$ 263.75
Larry's Heating And Cooling	Apt 3	Repairmen	\$ 356.67
Stephanie Lowery	Sub 4/25, 4/6, 4/10, 4/11	Travel Secondary	\$ 40.66
Kristy Mackeprang	NASBO/BCBS Meeting	Travel Expenses	\$ 312.78
Jeannie Mackey	NASA Meeting	Travel	\$ 107.56
Mastercard Service Center	ACT	College Access Grant-Travel	\$ 226.16
Mastercard Service Center	Board Meeting	Supplies	\$ 88.53
Mastercard Service Center	Secondary Supplies	Gen. Supplies Sec.	\$ 23.38
Mastercard Service Center	Quickbooks	Dues and Fees	\$ 13.95
Mastercard Service Center	Elem Supplies	Gen. Supplies Elem.	\$ 20.00
Donald Meink		17-Apr Travel Secondary	\$ 35.31
Menards-Yankton	Building supplies	Custodial Supplies	\$ 187.11
Menards-Yankton	RR remodel supplies	Custodial Supplies	\$ 1,132.14
Midwest Restaurant Supply	Vac cleaners	Custodial Supplies	\$ 1,254.23
Midwest Restaurant Supply	Vac parts	Custodial Supplies	\$ 263.08
Moore Medical	Nurse supplies	Nurse Supplies	\$ 322.84
Nebraska Council of School Administrator's	AQuESTT	Travel Elementary	\$ 125.00
Nebraska Council of School Administrator's	NASBO	Dues and Fees	\$ 150.00
NE Dept. of Health & Human Services	Commodities	Food	\$ 1,507.70
NE Dept. of Health & Human Services	Summer Commodities	Food	\$ 4.16
Ne Unemployment Compens	Unemployment	Unemployment Insurance	\$ 4,704.00
Oriental Trading Co	Kindergarten graduation	Gen. Supplies Elem.	\$ 500.48
Perry, Guthery, Haase & Gessford, P.C., L.L.O	Teleconference	Legal Service	\$ 150.00
Precision Pro Golf	Laser Rangefinder	Activity Supplies	\$ 306.00
Rhyme University	Preschool Graduation	Reg. Inst.-Early Childhood-Supplies	\$ 165.80
Santee Utility Commission	Water and sewer	Water And Sewer	\$ 827.50
Santee Community School Imprest Account	Payroll reimb	Dues and Fees	\$ 268.22
Santee Community School Imprest Account	Elementary Books	Gen. Supplies Elem.	\$ 400.00
Mary Snowdon	Sub 4/26, 4/27, 5/3-5/4	Travel Elementary	\$ 85.60
Santee Sioux Nation Grocery Store	Grocery	Food	\$ 114.64
Stadium Sports	Golf supplies	Activity Supplies	\$ 20.97
Stadium Sports	Track Supplies	Activity Supplies	\$ 437.80
Stadium Sports	Discus	Activity Supplies	\$ 102.90
Sweetwater	Portable speaker	Computer Hardware	\$ 1,271.95
Thompson Company Inc	Food	Food	\$ 8,833.90
Thompson Company Inc	Custodial Supplies	Custodial Supplies	\$ 972.45
Truck & Trailer Services	Big bus repairs-horn and steps	Repairs and Maintenance	\$ 1,789.26
Kristen Tucker	AQUESTT	Travel Secondary	\$ 44.32
United Group Programs, Inc.	LTD Insurance	Liability Insurance	\$ 834.02
U.S. Toy Company	Daycare supplies	Growing Together Supplies	\$ 27.44
West Hodson Lumber Company	Lumber, hinge	Gen. Supplies Sec.	\$ 796.20
Wells Fargo Vendor Fin Serv	Copier Lease	Rentals And Leases	\$ 249.57
		<b>Outstanding Payables</b>	<b>\$ 119,966.55</b>
Activity Fund			
Chesterman	Cheer Committee	Pop Machine	\$ 126.00
Country Creations	Cheer Committee	Funeral	\$ 34.98
Ohiya Casino	Jr. Class	Stage Rental	\$ 250.00
Amber Knight	Jr. Class	Prom	\$ 82.45
		<b>Total Activity Payables</b>	<b>\$ 493.43</b>

Santee Community School  
May 2017 Outstanding Payables-Addendum

<b>Vendor Name</b>	<b>Description</b>	<b>Account Description</b>	<b>Amount</b>
Chelsey Chohon	Hygiene products for elementar	Nurse Supplies	\$ 104.12
Farniks Gw Store	Food	Food	\$ 33.06
Feather Hill Express	Fuel	Gas And Oil	\$ 1,296.50
Jen Hames	Reimbursement for Saturday sch	Student Incentives	\$ 67.27
North Central Public Power	Electricity	Electricity	\$ 2,456.46
NE Safety Center @UNK	Level 1 Pupil transportation	Miscellaneous Expenses	\$ 150.00
Omaha World-herald	Ad	Advertising	\$ 1,016.50
Emily Romkema	WSC Math day	Dues Fees	\$ 41.25
Santee Sioux Nation Grocery Store	Food	Food	\$ 548.34
United Group Programs, Inc.	LTD Premiums	Liability Insurance	\$ 1,668.04
Wells Fargo	Subscription	Supplies	\$ 39.00
Wells Fargo	Fuel	Gas And Oil	\$ 20.66
Wells Fargo	Teacher Appreciation Week	Supplies	\$ 104.41
Wells Fargo	Admin Days Hotel	Travel Expenses	\$ 1,281.72
Wells Fargo	Books	Supplies	\$ 42.50
Wells Fargo	Computer repairs	Computer Hardware	\$ 522.18
Wells Fargo	Library magazine subscription	Periodicals Secondary	\$ 64.54
Wells Fargo	Nurse Supplies	Nurse Supplies	\$ 56.46
Wells Fargo	PLC Trainings	Dues and Fees	\$ 2,756.00
		<b>Total Outsanding Payables</b>	<b>\$ 12,269.01</b>
Activity Fund			
Deli International	VB	Tumbler Fundraiser	\$ 300.00
Wells Fargo-Kristy Card	Class of 2018	Prom food	\$ 307.02
		<b>Total Activity Payables</b>	<b>\$ 607.02</b>

# SANTEE COMMUNITY SCHOOL CALENDAR 2017-2018

<p>10-28 Summer School</p>	<b>JULY 2017</b>	<b>JANUARY 2018</b>	<p>1-2 No School 3 In-Service 4 Classes Resume 15 No School M.L. King Day 22 10:00 a.m. Start 8:00 a.m. In-Service</p> <p>106/110</p>
<p>14-15 In-Service 15 Community Night 5:00 – 6:00 16 First Day of School 12:30 Dismissal</p> <p>12/14</p>	<b>AUGUST 2017</b>	<b>FEBRUARY 2018</b>	<p>12 10:00 a.m. Start 8:00 a.m. In-Service 19 No School Presidents' Day</p> <p>125/129</p>
<p>4 No School - Labor Day 18 10:00 a.m. Start 8:00 a.m. In-Service</p> <p>32/34</p>	<b>SEPTEMBER 2017</b>	<b>MARCH 2018</b>	<p>2 No School 9 No School 12 10:00 a.m. Start 8:00 a.m. In-Service 29-30 No School</p> <p>143/147</p>
<p>9 No School - Native American Day 18 End of 1<sup>st</sup> Quarter 23 10:00 a.m. Start 8:00 a.m. In-Service</p> <p>53/55</p>	<b>OCTOBER 2017</b>	<b>APRIL 2018</b>	<p>2 No School 23 10:00 a.m. Start 8:00 a.m. In-Service</p> <p>163/167</p>
<p>6 Native American Symposium No – School 10 No School Veterans Day 22 2:00 Dismissal 23-24 No School 27 10:00 a.m. Start 8:00 a.m. In-Service</p> <p>71/74</p>	<b>NOVEMBER 2017</b>	<b>MAY 2018</b>	<p>9 Senior's Last Day 11 Graduation 14 10:00 a.m. Start 8:00 a.m. In-Service 23 Last Day of School 24 In-Service</p> <p>180/185</p>
<p>11 10:00 a.m. Start 8:00 a.m. In-Service 22 2:00 Dismissal End of 1<sup>st</sup> Semester 25-29 No School Christmas Break</p> <p>87/90</p>	<b>DECEMBER 2017</b>	<b>JUNE 2018</b>	<p>4 - 22 Summer School</p>

To whom it may concern,

I Bob Evans currently Skilled and Technical Science Teacher of Santee Community Schools would like to request a moment of your time in this issue. I have been teaching here for the past five years. In that time that time I have grown to be part of this community. This is my home, here in Northeast Nebraska and begin an Indigenous person I believe that this is where I serve my people the best. My plan was to stay here and grow when this community until my retirement from education.

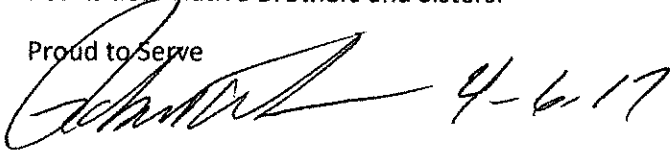
I recently talked with the State Director of Skilled and Technical Science and have had several conversation with State Career and Technical Education Leader. I know that there a currently over twenty school searching for a STS teacher for next. That make my decision very difficult because I think of Santee as my home and do not what this community to suffer another loss.

Unfortunately circumstances have led me to a situation that I cannot continue to endure in this school system. Under the current Principals, I have been accused of being unprofessional and incompetent in doing my job. I have never been in an environment that teachers felt so overwhelmed and unappreciated by administration, excluding Dr. Fischer. This is my 30<sup>th</sup> year in this great profession of education. I have celebrated many successes and have help many students grow to productive parts of their communities. I wanted to stay here in Santee and help this community grow to place that it deserves to be. I do not currently have another contract to teach anywhere else next but my heart, soul and spirit will not allow me to return here.

I respectfully ask to resign from my 2017-2018 contract. I sincerely hope knowing that with your tremendous foresight and the collective mass of teachers that have to leave this community behind that you can use this letter and heartfelt words to help make Santee a better place for all in the future.

As a School Board of Education President, I strongly encourage you have the strength and courage that our Culture holds in the highest standards to do what is right. Believe in yourself and by true to your hearts dear Native Brothers and Sisters.

Proud to Serve



Robert William Evans

## Kristy Mackeprang

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**From:** Jeannie Mackey <jmackey@santeeschools.org>  
**Sent:** Saturday, April 22, 2017 8:21 AM  
**To:** Tony Hoffman; Cindy Nagel; Kristy Mackeprang  
**Subject:** August 4 2017

Good Afternoon,

Well this is hard for me to do but its time that i need to say that Friday August 4th 2017 will be my last day of work. I'm giving a 3 months notice so if u get someone hired i can train them, I am opening a family 2 daycare up in niobrara Ne,

Thank you Sincerely  
Jeannie Mackey

Shelly Avery  
52657 Hwy 59  
Creighton NE 68729

Dr. Vern Fisher  
Superintendent  
Santee Community Schools  
207 Frazier Ave East  
Niobrara NE 68760

May 5, 2017

Dear Dr. Fisher,

Please accept my resignation from my position as the high school science teacher at Santee Community Schools, effective at the end of 2016-17 contract and release from the 2017-18 school year.

My students have given me great pleasure over the years. I wish you all the best.

Sincerely yours,

  
Shelly Avery

cc: Tony Hoffman, Principal  
Kristy Mackeprang, Business Manager

Bethany Svacina  
29775 433rd Ave  
Utica, SD 57067

Dr. Vern Fisher  
Superintendent  
Santee Community School  
207 Frazier Ave East  
Niobrara NE 68760

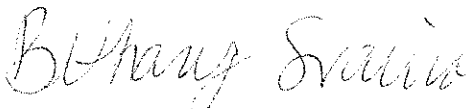
May 5, 2017

Dear Dr. Fisher,

Please accept my formal resignation from my current position as special education teacher at Santee Community School effective at the end of the 2016-17 contract year. I hereby request a release of my contract from the 2017-18 school year.

Santee Community School has helped me grow both personally and professionally and for that I am grateful. I wish the students and staff the best in their future endeavors.

Sincerely,

A handwritten signature in cursive script that reads "Bethany Svacina".

Bethany Svacina

Cc: Tony Hoffman, Principal  
Kristy Mackeprang, Business Manager

EXHIBIT A

April 10, 2017

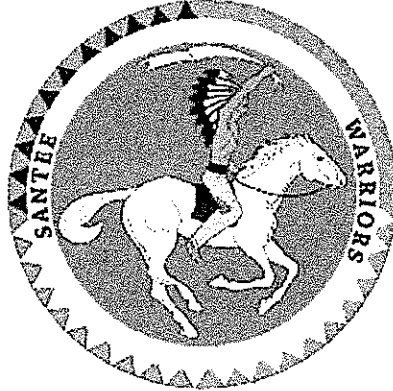
Santee Board of Education  
Santee Community Schools  
206 E Frazier Ave E  
Niobrara, NE 68760

Dear Members of the Board of Education:

I hereby resign my employment as a teacher at Santee Community Schools, effective at the conclusion of the 2016-17 contract year.

Sincerely,

  
Cindy Beacom



# **Business Manager's Contract**

**between**

**Santee Community School**

**and**

**Kristy Mackeprang**

**Date: June 28, 2016**

## Business Manager's Contract

1. **Parties.** The parties to this Contract are:

- A. Santee Community School ("Santee"); and
- B. Kristy Mackeprang.

2. **Term.** The term of this Contract will be for one year. It will start on July 1<sup>st</sup>, 2016, and end on June 30<sup>th</sup>, 2017. The Contract may be extended or amended by written agreement only.

3. **Compensation and Fringe Benefits.**

A. **Compensation.** The Business Manager will be paid a salary of \$53,206.40.

Compensation will be paid on the regular Santee pay periods (every other week) for a total of 26 pay periods.

B. **Paid Vacation.** Each year, the Business Manager will be given 13 days of paid vacation each year, 10 days of paid sick leave, 3 days of paid personal leave, and all paid Holiday vacations, including Christmas and New Year's Break. Unused vacation during the year will not carry forward to the following year.

C. **Health Insurance.** The Business Manager will receive full family health insurance coverage, including dental, and long-term disability.

**D. Other.**

- i. **Life Insurance.** Santee will cover the Business Manager with a \$10,000.00 term life insurance policy.
- ii. **Expenses.** The Business Manager will be paid travel-related expenses related to employment.
- iii. **Dues.** Santee will pay the Business Manager's dues for NCSA and NSBOA.

**4. At-Will Employee.** The Business Manager is an "at will" Employee.

Santee may terminate the Business Manager at any time, and the Business Manager may quit at any time. Neither party is obligated to give notice to the other party prior to termination, nor does the other party need to give a reason for termination. It is requested that the Business Manager provide Santee with at least 3 weeks advance written notice if she decides to terminate her employment.

**5. Position and Duties.**

- A. Position.** The title of the Employee is "Business Manager".
- B. Primary Duties.** The primary duties of the Business Manager are contained on the attached and incorporated Exhibit "A".
- C. Additional Duties.** The Business Manager will also be responsible for those additional duties given to her by the Superintendent or the Board.

**D. Duty of Loyalty.** The Business Manager is entrusted with School Funds, and has several important responsibilities. This is a full-time position, and the Business Manager is expected to exercise her best efforts on behalf of Santee. The Business Manager agrees to devote her full-time efforts to her work, and to the best of her ability.

**E. Hours.** Work days and hours will be as assigned by the Superintendent. Regular, dependable attendance is essential, as is being punctual.

**6. School Property.** No School property will be permitted to be sold, given away, or lent to anyone unless the Superintendent has given written permission, or the Board has approved it through Board Motion or Resolution.

**7. Contracts.** The Business Manager is not authorized to enter into any contracts on behalf of the School unless the Superintendent has given written permission, or the Board has approved a contract through Board Motion or Resolution.

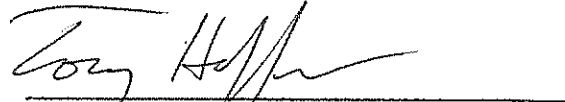
**8. Entire Agreement.** This Contract constitutes the entire agreement between the parties, and supersedes all prior agreements and understandings, both oral and written, between the parties.

Signatures

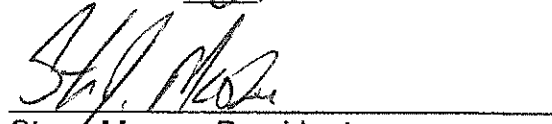
Date: June 28, 2016

  
\_\_\_\_\_  
Kristy Mackeprang,  
Business Manager

Date: June 28, 2016

  
\_\_\_\_\_  
Tony Hoffman, Principal  
Santee Community School

Date: June 30, 2016

  
\_\_\_\_\_  
Steve Moose, President  
Santee Community School Board

# Business Manager's Duties and Responsibilities

## Exhibit "A"

1. To record and maintain all employment information required by federal and state government, and the School.
2. To prepare and timely deliver all paychecks.
3. To take receipt of all bills and invoices, and to timely present them to the Board for approval or disallowance.
4. To timely deposit payments, grants, or other monies belonging to the School.
5. To record current balances of all Santee Accounts, and to provide the Superintendent and the Board with easy to read, and accurate, Account balances and obligations.
6. To obtain competitive bids.
7. To prepare Notices and Agendas of School Board Meetings, and to keep Minutes of the same.