

Newcastle Board of Education Regular Meeting  
November 14, 2023 6:00 PM  
Administrative Office Board Room  
101 North Main  
Newcastle, OK 73065

Attendance Taken at 6:02 PM. Mr. Darrin Abel: Present, Ms. Valory Dalton: Present, Mr. Jeff Dingee: Present, Ms. Tiffany Elczyn: Present, Mr. John Maker: Present.

1. Flag Salute

ECC lead the flag salutes, affirmation and sang

2. Call to Order and Roll Call of Members

3. Outstanding Service or Achievement Awards

Ms. Hannah Davis and Mr. Mike Crossley were recognized for being voted Region 5 Coach of the year. The Newcastle Lady Racer Softball Team were recognized for winning the State Championship.

4. **Discussion and possible action on the Consent Agenda:**

Motion to approve consent agenda with Item I following policy regarding buses traveling out of state. passed with a motion by Mr. Jeff Dingee and a second by Mr. Darrin Abel.

Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea, Mr. John Maker: Yea  
Yea: 5, Nay: 0

A. Agenda of Regular Meeting of November 14, 2023

B. Minutes of Regular Meeting of October 10, 2023

C. FY24 Mentor Teacher List

D. 2024 Newcastle School Board of Education Regular Meeting Dates

E. NHS Library Surplus Books List

F. NPS Maintenance Surplus List

G. FY24 Gifted & Talented Committee Members, Jennifer Foster, Haley Knoettgen, April Wade, Jeannie Stewart, LeAnn Gentry, Jonathan Atchley, Colleen Brumley and Dr. Cathy Walker

- H. Mr. Jessie Brown, NHS Boys Basketball Coach would like permission to take the team to Lawton for a basketball tournament on December 7th through December 9th. They have been given 8 rooms for players and coaches to stay and it is a varsity only tournament
- I. NHS Football Coach, Jeff Brickman, requests permission for an out of state, overnight trip to Arkansas for the State Playoff Quarter Finals in Poteau, Oklahoma. They will spend the night on Thursday, November 16 in Ft. Smith, Arkansas and play the game on Friday, November 17th in Poteau.

5. Public Input

No Public Input

6. **Superintendent and Staff Updates:**

A. Kaisha Mathis, TCLA Principal

Ms. Kaisha Mathis reported on Tri City Learning Academy, their progress, new programs and student numbers, as well as events they have had and looking forward to future events.

B. **Dr. Cathy Walker, Superintendent**

I. Recognitions

Dr. Walker recognized the academic team for winning and the football team for making it to the quarterfinals.

7. Discussion and possible action regarding GMP 10.24.23, Newcastle Public Schools - Elementary School Improvements from Nabholz Construction as attached

Motion to approve both parts of GMP 10.24.23, Newcastle Public Schools - Elementary School Improvements from Nabholz Construction as attached passed with a motion by Ms. Tiffany Elcyzyn and a second by Mr. Darrin Abel.

Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elcyzyn: Yea, Ms. Valory Dalton: Yea, Mr. John Maker: Yea  
Yea: 5, Nay: 0

8. Discussion and possible action regarding GMP 10.24.23, Newcastle Public Schools - ECC Improvements from Nabholz Construction as attached

Motion to approve GMP 10.24.23, NPS - ECC Improvements from Nabholz Construction as attached passed with a motion by Mr. Darrin Abel and a second by Ms. Valory Dalton.

Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elcyzyn: Yea, Ms. Valory Dalton: Yea, Mr. John Maker: Yea  
Yea: 5, Nay: 0

9. Consideration and vote to elect or not to elect the following as new member of the board of directors of the Oklahoma Public School Investment Interlocal Cooperative (55K001) Yes\_\_\_ No\_\_\_ Position 10: Roger Adair (OASBO), Executive Director of Oklahoma Association of School Business Officials, to a 2024-228 term

Motion to approve the selection and vote yes passed with a motion by Ms. Tiffany Elczyn and a second by Mr. Jeff Dingee.

Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea, Mr. John Maker: Yea

Yea: 5, Nay: 0

**10. Discussion and possible action regarding Newcastle School District Policy Consent Agenda**

Motion to approve Newcastle School District Policy Consent Agenda Items A, B, C, D- with omitting school board and replacing with district in first sentence of paragraph three, E, G, H- with removing #11 student checklist and adding it to procedures, and I passed with a motion by Ms. Tiffany Elczyn and a second by Mr. Darrin Abel.

Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea, Mr. John Maker: Yea

Yea: 5, Nay: 0

A. CW - Naming of School Facilities

B. EHBDBA - Parent's Bill of Rights

C. FNCD - Prohibiting Bullying (Regulation and Investigation Procedures)

D. FNCE - Reporting Students Under the Influence of or Possessing Alcoholic Beverages or Controlled Dangerous Substances

E. FNF - Search of Students

F. FNF-E1 - Student Searches Checklist

G. FNF-E2 - Student Searches Authority to Transport

H. FNF-R - Search of Students (Regulation)

I. FO - Student Discipline

**11. Discussion and possible action on the Contract Consent Agenda**

Motion to approve Contract Consent Agenda items A - E as presented passed with a motion by Mr. Darrin Abel and a second by Ms. Tiffany Elczyn.

Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea, Mr. John Maker: Yea

Yea: 5, Nay: 0

- A. EST Inc. - 3rd Party Testing-Construction Material Testing/IBC Inspection services
  - B. FY24 Victory Church Parking Lot Usage Agreement
  - C. FY24 Soliant Health, LLC Client Services Agreement
  - D. FY24 Teresa Crook, CALT
  - E. FY24 Chickasaw Personal Communications Network User Agreement
12. Discussion and possible action to accept and approve the Arvest Bank Credit Card Services Arvest / Security Bankcard Center and hereby appoint as Authorized Representatives the Superintendent or the Chief Financial Officer to sign the application on behalf of the School District and manage the account by adding or removing users, assigning credit limits and other actions as may be necessary from time to time to utilize the program.

Motion to approve Credit Card Services Arvest/Security Bank Card and hereby appoint as Authorized Representatives the Superintendent or the Director of Finance to sign the application on behalf of the School District and manage the account by adding or removing users, assigning credit limits and other actions as may be necessary from time to time to utilize the program. passed with a motion by Ms. Tiffany Elczyn and a second by Ms. Valory Dalton.

Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea, Mr. John Maker: Yea  
 Yea: 5, Nay: 0

**13. Discussion and possible action regarding Financial Consent Agenda**

Motion to approve the Financial Consent Agenda as presented passed with a motion by Mr. Darrin Abel and a second by Ms. Tiffany Elczyn.

Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea, Mr. John Maker: Yea  
 Yea: 5, Nay: 0

- A. General Fund 11 Encumbrances and Change Orders
- B. Building Fund 21 Encumbrances and Change Orders
- C. Bond Fund 33 Encumbrances and Change Orders
- D. Bond Fund 39 Encumbrances and Change Orders
- E. Monthly payroll and extra duty disbursement
- F. Purpose of Activity Fund Accounts
- G. Revenue Analysis-General Fund

- H. Revenue Expenditure Summary-Athletic
- I. Revenue-Expenditure Summary-Non Athletic
- J. Treasurer's Report

14. New Business

No new Business

15. Proposed executive session to discuss employment of personnel, retirements, resignations, terminations, hiring of employees, employment, rehiring and changes to employment contracts of current and prospective district employees as outlined on the attached Schedule A, adjuncting of four teachers, and the Superintendent Evaluation, pursuant to 25 O.S. Section 307 (B)(1)

16. Vote to convene or not to convene in executive session

Motion to convene in Executive Session at 7:22pm passed with a motion by Mr. Jeff Dingee and a second by Ms. Tiffany Elczyn.

Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea, Mr. John Maker: Yea  
Yea: 5, Nay: 0

17. Return to Open Session

Returned to Open Session at 9:03. Valory Dalton, Jeff Dingee, Darrin Abel, Tiffany Elczyn, John Maker and Dr. Cathy Walker were in executive session and no votes were taken.

18. Discussion and possible action regarding the resignation of Sherry Mumme, ECC Special Education Teacher, in accordance with the agreement

Motion to approve the Resignation of Sherry Mumme, ECC Special Education Teacher in accordance with the agreement passed with a motion by Ms. Tiffany Elczyn and a second by Mr. Darrin Abel.

Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea, Mr. John Maker: Yea  
Yea: 5, Nay: 0

19. Discussion and possible action to adjunct the following high school teachers

Ms. Elizabeth Lowe-McArtor - Earth Science  
Mr. Harry Donaldson - Spanish  
Mr. Colton Evans - World History

Motion to adjunct Ms. Elizabeth Lowe-McArtor - Earth Science, Mr. Harry Donaldson - Speech, Mr. Colton Evans - World History passed with a motion by Ms. Tiffany

Elczyn and a second by Mr. Darrin Abel.

Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea, Mr. John Maker: Yea  
Yea: 5, Nay: 0

20. Discussion and possible action to pay Mr. Kevin Jones, HS Teacher, for his planning period

Motion to pay Kevin Jones for his planning period passed with a motion by Mr. Darrin Abel and a second by Mr. Jeff Dingee.

Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea, Mr. John Maker: Yea  
Yea: 5, Nay: 0

21. Discussion and possible action regarding employment of personnel, retirements, resignations, terminations, hiring of employees, employment, rehiring and changes to employment contracts of current and prospective district employees as outlined on attached Schedule A

Motion to approve Schedule A as attached passed with a motion by Mr. Jeff Dingee and a second by Ms. Valory Dalton.

Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea, Mr. John Maker: Yea  
Yea: 5, Nay: 0

22. Adjournment

Meeting adjourned at 9:06pm by John Maker

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President

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Vice President

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Clerk

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Deputy Clerk

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Member

Newcastle Board of Education Regular Meeting  
October 10, 2023 6:00 PM  
Administrative Office Board Room  
101 North Main  
Newcastle, OK 73065

Attendance Taken at 6:00 PM. Mr. Darrin Abel: Present, Ms. Valory Dalton: Absent, Mr. Jeff Dingee: Present, Ms. Tiffany Elczyn: Present, Mr. John Maker: Present.

1. Flag Salute

Elementary Character Crew Lead the Flag Salute.

2. Call to Order and Roll Call of Members

3. Outstanding Service or Achievement Awards

Mr. Brent Hodges presented Mr. Coach Crossley with an 1100 win trophy and gave his numerous accolades over the years at Newcastle High School.

**4. Discussion and possible action on the Consent Agenda:**

Motion to approve consent agenda items A through J passed with a motion by Mr. Darrin Abel and a second by Mr. Jeff Dingee.

Ms. Valory Dalton: Absent, Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Mr. John Maker: Yea

Yea: 4, Nay: 0, Absent: 1

A. Agenda of Regular Meeting of October 10, 2023

B. Minutes of Special Meeting of September 27, 2023

C. Minutes of Special Meeting of September 20, 2023

D. Minutes of Regular Meeting of September 12, 2023

E. Middle School Surplus List

F. Transportation Surplus

G. District Parent Engagement Guidelines

H. Mr. Ryan Siebert, High School Band Director, requests permission for an overnight stay to attend the Shortgrass Honor Band on January 5th and 6th, with the students who are chosen from auditions. They will participate in two days of rehearsal and a final performance at Weatherford, OK.

I. Mr. Ryan Siebert, High School Band Director, requests permission for an overnight stay to attend the Oklahoma All-State Band Conference and Clinic, on January 17th-20th, with the students who are chosen from auditions. They will attend the clinic and perform a final concert with the Oklahoma All-State Band at Weatherford, OK.

J. Mr. Ryan Siebert, High School Band Director, requests permission for an overnight stay to attend the SWOBDA All-Region Honor Band on February 2nd and 3rd, with the students who are chosen from auditions. They will participate in two days of rehearsal and a final performance at Weatherford, OK.

5. Newcastle School Data, College Readiness, Remediation and Drop Out Information presented by Mr. Adam Hull, Newcastle High School Principal

Newcastle High School Principal, Adam Hull reported on the data regarding the College Readiness, Remediation and Drop Out Reports for the school.

6. Public Input

No Public Input

## **7. Superintendent and Staff Updates:**

### **A. Dr. Cathy Walker, Superintendent**

#### **I. Bond Update**

Dr. Walker reported on the Bond Projects. The Committee will be looking into air conditioning for the offices and locker rooms in the High School Gym.

#### **B. Mr. Ryan McLaughlin, Elementary Principal**

Mr. Ryan McLaughlin reported on the Elementary CSI progress for this year as well as additional professional development for teachers and increased student involvement and opportunities.

8. Discussion and possible vote to accept the Altria Government Entity Settlement Agreement, on the District's claims against JUUL Labs, Inc, and to authorize the Superintendent to sign all documents related to the settlement.

Motion to accept the settlement offer as presented and to authorize the Superintendent to sign all documents related to the settlement passed with a motion by Ms. Tiffany Elczyn and a second by Mr. Darrin Abel.

Ms. Valory Dalton: Absent, Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Mr. John Maker: Yea  
Yea: 4, Nay: 0, Absent: 1

## **9. Discussion and possible action on the Newcastle School District New Policy Consent Agenda**

Motion to approve the Newcastle School District New Policy Consent Agenda with the adjustment on Policy EFA-R1 under Procedures for Reconsideration of Materials item A2 to add "no more than 45 days" to stay in circulation and be read and discussed by a committee passed with a motion by Mr. Jeff Dingee and a second by Ms. Tiffany Elczyn.

Ms. Valory Dalton: Absent, Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Mr. John Maker: Yea

Yea: 4, Nay: 0, Absent: 1

A. Policy EFA School Library Media Center

B. Policy EFA-E1 Request for reconsideration of Library Material

C. Policy EFA-R1 School Library Media Center Selection of Materials (Regulation)

D. Policy EMC Graduation Policy

E. Policy FE Student Transfers

#### **10. Discussion and possible action on the Old Policy Consent Agenda**

Motion to approve the Old Policy Consent Agenda items A through C passed with a motion by Mr. Jeff Dingee and a second by Mr. Darrin Abel.

Ms. Valory Dalton: Absent, Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Mr. John Maker: Yea

Yea: 4, Nay: 0, Absent: 1

A. Policy EL Curriculum and Instruction

B. Suspension of Policy ED-R1 Grading, Promotion, Retention, and Graduation Dress Code for Graduation

C. Policy EB Admission, Residency, Placement, Transfer, and Withdrawal

#### **11. Discussion and possible action to pass the 2023-2024 School Board Election Resolution**

Motion to approve the resolution as presented passed with a motion by Ms. Tiffany Elczyn and a second by Mr. Darrin Abel.

Ms. Valory Dalton: Absent, Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Mr. John Maker: Yea

Yea: 4, Nay: 0, Absent: 1

#### **12. Discussion and possible action regarding renting two portable restrooms, from Rolling Thrones with weekly pump outs for \$6,600.00 per month**

Motion to approve Rolling Thrones rental passed with a motion by Ms. Tiffany Elczyn and a second by Mr. Darrin Abel.

Ms. Valory Dalton: Absent, Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn:

Yea, Mr. John Maker: Yea  
Yea: 4, Nay: 0, Absent: 1

13. Discussion and possible action regarding the bond fund allocation in the amount of \$5,571,067.00 for construction of the Newcastle Middle School Project. Summary Estimate attached.

Motion to approve the bond fund allocation of \$5,571,067.00 for construction of the Newcastle Middle School Project Summary Estimate as attached passed with a motion by Mr. Darrin Abel and a second by Mr. Jeff Dingee.

Ms. Valory Dalton: Absent, Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Mr. John Maker: Yea  
Yea: 4, Nay: 0, Absent: 1

#### **14. Discussion and possible action on the Contract Consent Agenda**

Motion to approve the Contract Consent Agenda items A through C passed with a motion by Ms. Tiffany Elczyn and a second by Mr. Jeff Dingee.

Ms. Valory Dalton: Absent, Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Mr. John Maker: Yea  
Yea: 4, Nay: 0, Absent: 1

A. Laticia Dawn Vacca, Certified School Psychologist, for School Psychological Services

B. FY24 City of Newcastle Interlocal Agreement

C. FY24 PRO-VISION Cloud Connect Service Contract for Bus Videos

#### **15. Discussion and possible action regarding Financial Consent Agenda**

Motion to approve the Financial Consent Agenda items A through I passed with a motion by Mr. Darrin Abel and a second by Mr. Jeff Dingee.

Ms. Valory Dalton: Absent, Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Mr. John Maker: Yea  
Yea: 4, Nay: 0, Absent: 1

A. General Fund 11 Encumbrances and Change Orders

B. Building Fund 21 Encumbrances and Change Orders

C. Bond Fund 39 Encumbrances and Change Orders

D. Monthly payroll and extra duty disbursement

E. Purpose of Activity Fund Accounts

F. Revenue Analysis-General Fund

G. Revenue Expenditure Summary-Athletic

H. Revenue-Expenditure Summary-Non Athletic

I. Treasurer's Report

16. New Business

No new Business.

17. Proposed executive session to discuss employment of personnel, retirements, resignations, terminations, hiring of employees, employment, rehiring and changes to employment contracts of current and prospective district employees as outlined on attached Schedule A, and conducting the Superintendent's Evaluation, pursuant to 25 O.S. Section 307 (B)(1)

18. Vote to convene or not to convene in executive session

Motion to convene in Executive Session at 7:14 AM passed with a motion by Mr. Darrin Abel and a second by Ms. Tiffany Elczyn.

Ms. Valory Dalton: Absent, Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Mr. John Maker: Yea  
Yea: 4, Nay: 0, Absent: 1

19. Return to Open Session

Returned to Open Session at 7:57PM. Dr. Cathy Walker, Mr. Jeff Dingee, Mr. Darrin Abel, Ms. Tiffany Elczyn, and Mr. John Maker were in the executive session and no votes were taken.

20. Discussion and possible action regarding employment of personnel, retirements, resignations, terminations, hiring of employees, employment, rehiring and changes to employment contracts of current and prospective district employees as outlined on attached Schedule A

Motion to approve Schedule A as attached passed with a motion by Mr. Jeff Dingee and a second by Ms. Tiffany Elczyn.

Ms. Valory Dalton: Absent, Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Mr. John Maker: Yea  
Yea: 4, Nay: 0, Absent: 1

21. Adjournment

The meeting was adjourned at 7:58PM by Mr. John Maker.

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President

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Vice President

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Clerk

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Deputy Clerk

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Member

**Newcastle Public School  
Mentor List**

	<b>Mentee</b>	<b>Mentor</b>
<b>ECC</b>		
	Abigail Anderson	April Williams
	Brianna Berry	April Williams
	Kalyn Bray	Kelly Dillman
	Patty Gomez	Gina Scroggins
<b>NES</b>		
	Alexis Dawes	Tyler Hensley
	Samantha Karlin	Tyler Hensley
	Tiffany Niles	Tyler Hensley
	Seth Oberlander	Kristi Hubble
	Laura Schwanke	Tyler Hensley
<b>NMS</b>		
	Dakota Lain	Cathy Cannon
	Elaine Rabalais	Kathy Bergt
	Raphael Schwarz	Stephanie Cox
<b>NHS</b>		
	Harry Donaldson	Jeffrey Duncan
	Colton Evans	Jordan Heatly
	Lauren Masters	Krista Cochran
	Sarah Wilson	Nicole Copeland



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**NEWCASTLE SCHOOL BOARD  
REGULAR MEETING DATES  
2024**

<u>DATE</u>	<u>DAY</u>	<u>TIME</u>	<u>PLACE</u>
January 9	Tuesday	6:00 p.m.	Administration Board Room, 101 N. Main, Newcastle
February 13	Tuesday	6:00 p.m.	Administration Board Room, 101 N. Main, Newcastle
March 12	Tuesday	6:00 p.m.	Administration Board Room, 101 N. Main, Newcastle
April 9	Tuesday	6:00 p.m.	Administration Board Room, 101 N. Main, Newcastle
May 14	Tuesday	6:00 p.m.	Administration Board Room, 101 N. Main, Newcastle
June 11	Tuesday	6:00 p.m.	Administration Board Room, 101 N. Main, Newcastle
July 9	Tuesday	6:00 p.m.	Administration Board Room, 101 N. Main, Newcastle
August 13	Tuesday	6:00 p.m.	Administration Board Room, 101 N. Main, Newcastle
September 10	Tuesday	6:00 p.m.	Administration Board Room, 101 N. Main, Newcastle
October 8	Tuesday	6:00 p.m.	Administration Board Room, 101 N. Main, Newcastle
November 12	Tuesday	6:00 p.m.	Administration Board Room, 101 N. Main, Newcastle
December 10	Tuesday	6:00 p.m.	Administration Board Room, 101 N. Main, Newcastle

E-mail copy to [insurance.mcclainclerk@gmail.com](mailto:insurance.mcclainclerk@gmail.com)  
(405) 527-3117

## Newcastle Book Surplus

<b>Quantity</b>	<b>Title</b>	<b>Subject</b>	<b>Publisher</b>	<b>Copyright</b>
118	The American Experience	English 11	Prentice Hall	2007
88	The British Tradition	English 12	Prentice Hall	2007
94	Oklahoma Prentice Hall Literature Grade 1	English 10	Prentice Hall	2008
91	Oklahoma Prentice Hall Literature Grade 9	English 9	Prentice Hall	2008
18	Microsoft Office 2007	BMITE	Cengage	2008
22	The Office	BMITE	Cengage	2013
24	The Office Resource Books	BMITE	Cengage	2013
18	Managing Your Personal Finances	BMITE	South-Western Ed. Pub	1997
23	Century 21 Computer Keyboarding	BMITE	South-Western Ed. Pub	2002
92	Asi se dice! - Glencoe Spanish 2	Spanish 2	Glencoe	2009
51	Avancemos	Spanish 1	McDougal Littell	2007
14	En Espanol!	Spanish 1	McDougal Littell	2004
63	Introductory Plant Biology	Botany	McGraw Hill	2006
29	Environmental Science: a Global Concern	Biology	McGraw Hill	2015
26	Algebra and Trigonometry	Math	Prentice Hall	2010
55	College Algebra	Math	Prentice Hall	2010





# NEWCASTLE PUBLIC SCHOOLS

## Board of Education Trip Request Form

Name: Jessie Brown

Site: High School

Grade/Class/Organization: Boys Basketball

No. of Students: approx. 20

No. of Adults: 2

No. of Buses or Transportation: 1

Date(s) of Trip: December 7-9, 2023

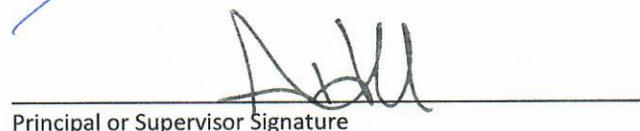
Destination: Lawton, OK

Purpose of Trip:

We will be playing in a tournament in Lawton Oklahoma at the Great Plains Coliseum. We have been given 8 rooms for players and coaches to stay the night. The tournament is Dec. 7-9 so that is 3 days and 2 nights. This is a varsity only tournament. Approximately 20 people are going.

  
Signature

11/1/23  
Date

  
Principal or Supervisor Signature

11/1/23  
Date

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date

Trip Request must be submitted prior to 12:00 pm the Thursday before Board Meeting  
Submit to Darla Allen



### Board of Education Trip Request Form

Name: JEFF BRICKMAN

Site: HIGH SCHOOL

Grade/Class/Organization: 9-12 / HS FOOTBALL

No. of Students: 70

No. of Adults: 10

No. of Buses or Transportation: 2

Date(s) of Trip: 11/16 - 11/17

Destination: Ft. Smith / Poteau Game

Purpose of Trip: Quarterfinals FB Playoffs

Jeff Brickman  
Signature

11-13-23  
Date

[Signature]  
Principal or Supervisor Signature

11-13-23  
Date

\_\_\_\_\_  
Superintendent

\_\_\_\_\_  
Date



**GMP 10.24.23**

**PROJECT NAME** Newcastle Public Schools - Elementary School Improvements  
**PROJECT LOCATION** Newcastle, OK  
**REVIEW DATE**  
**ARCHITECT** MA+ Architecture  
**ESTIMATED DURATION** 4 Mnth  
**BUILDING SIZE** 1 Is

Item	Description	Takeoff Qty	Subcontract		Other	Total
			Amount	Name	Amount	Amount
<b>01-0000</b>						
<b>General Conditions &amp; Requirements</b>						
---	General Conditions	1.00	Is		132,066	132,066
---	General Requirements	1.00	Is		22,845	22,845
<b>01-0000 General Conditions &amp; Requirements</b>					<b>154,911</b>	<b>154,911</b>
<b>01-1000</b>						
<b>Construction Allowances</b>						
---	Demolition Scope	1.00	Is	Allowance		3,800
---	Concrete Scope	1.00	Is	Allowance		41,250
---	Collapsible Bollards	1.00	Is	Allowance		11,900
---	Construction Entrance, Layout, Construction Parking	1.00	Is	Allowance	-	4,000
---	Silt Fence & SWPP Maintenance	1.00	Is	Allowance	-	1,700
---	Relocate Traffic Barricades and Parking Blocks	1.00	Is	Allowance	-	600
---	Survey Crew	1.00	Is	Allowance	-	1,000
---	Sod or Seed	1.00	Is	Allowance	-	20,000
---	Landscaping/Plants	1.00	Is	Allowance	-	2,500
---	Final Clean	1.00	Is	Allowance	-	5,000
---	Earthwork Scope	1.00	Is	Allowance	-	4,140
<b>01-1000 Construction Allowances</b>						<b>95,890</b>
<b>01-4523</b>						
<b>Testing</b>						
1	0015 Testing 3rd Party - By Owner				-	
<b>10-5100</b>						
<b>Playground Equipment</b>						
1	Playground Equipment Subcontractor	1.00	Is	322,890 ACS Playgrounds	-	322,890



**GMP 10.24.23**

**PROJECT NAME** *Newcastle Public Schools - Elementary School Improvements*  
**PROJECT LOCATION** Newcastle, OK  
**REVIEW DATE**  
**ARCHITECT** MA+ Architecture  
**ESTIMATED DURATION** 4 Mnth  
**BUILDING SIZE** 1 Is

Item	Description	Takeoff Qty	Subcontract		Other	Total
			Amount	Name	Amount	Amount
	<b>10-5100 Playground Equipment</b>		<u>322,890</u>			<u>322,890</u>
<b>32-3113</b>						
	3730 Fencing Subcontractor					
	<b>32-3113 Fencing</b>					
		<b>Fencing</b>				
		1.00 Is	<u>25,500</u>	Superior Fencing	-	<u>25,500</u>
			<b>25,500</b>			<b>25,500</b>



**GMP 10.24.23**

**PROJECT NAME** *Newcastle Public Schools - Elementary School Improvements*  
**PROJECT LOCATION** Newcastle, OK  
**REVIEW DATE**  
**ARCHITECT** MA+ Architecture  
**ESTIMATED DURATION** 4 Mnth  
**BUILDING SIZE** 1 Is

### Estimate Totals

Description	Amount	Totals	
Subcontract	348,390		
Allowance	95,890		
GC's / GR's	<u>154,911</u>		
<b>Total Cost of Work</b>	<b>599,191</b>	<b>599,191</b>	
Building Permit (Waived by City)			
<b>Total Permits</b>		<b>599,191</b>	
General Liability	6,220		
Builder's Risk	<u>262</u>		
<b>Total Insurance</b>	<b>6,482</b>	<b>605,673</b>	
Subcontract Bonds Included Above			
<b>Total Bonds</b>		<b>605,673</b>	
Owner Contingency 1%	6,548		
CM Contingency 3%	<u>19,643</u>		
<b>Total Contingency</b>	<b>26,191</b>	<b>631,864</b>	
CM Fee	<u>22,917</u>		3.500 %
<b>Total Fees</b>	<b>22,917</b>	<b>654,781</b>	
<b>Total</b>		<b>654,781</b>	



**Alternate #1 - HDPE Fence Panels GMP 10.24.23**

**PROJECT NAME** Newcastle Public Schools - Elementary School Improvements  
**PROJECT LOCATION** Newcastle, OK  
**REVIEW DATE**  
**ARCHITECT** MA+ Architecture  
**ESTIMATED DURATION** 4 Mnth  
**BUILDING SIZE** 1 ls

Item	Description	Takeoff Qty	Subcontract		Other	Total
			Amount	Name	Amount	Amount
<b>Alternate #1 - HDPE Fence Panels</b>						
10-5100	Playground Equipment					
1	Playground Equipment Subcontractor	1.00 ls	<u>22,000</u>	ACS Playgrounds	-	<u>22,000</u>
	10-5100 Playground Equipment		<b>22,000</b>			<b>22,000</b>
<b>Alternate #1 - HDPE Fence Panels</b>			<b>22,000</b>		<b>0</b>	<b>22,000</b>



**Alternate #1 - HDPE Fence Panels GMP 10.24.23**

**PROJECT NAME** Newcastle Public Schools - Elementary School Improvements  
**PROJECT LOCATION** Newcastle, OK  
**REVIEW DATE**  
**ARCHITECT** MA+ Architecture  
**ESTIMATED DURATION** 4 Mnth  
**BUILDING SIZE** 1 Is

**Estimate Totals**

Description	Amount	Totals
Subcontract	22,000	
Allowance		
GC's / GR's		
<b>Total Cost of Work</b>	<b>22,000</b>	<b>22,000</b>
Building Permit (Waived by City)		
<b>Total Permits</b>		<b>22,000</b>
General Liability	228	
Builder's Risk	10	
<b>Total Insurance</b>	<b>238</b>	<b>22,238</b>
Subcontract Bonds Included Above		
<b>Total Bonds</b>		<b>22,238</b>
Owner Contingency 1%	240	
CM Contingency 3%	721	
<b>Total Contingency</b>	<b>961</b>	<b>23,199</b>
CM Fee	841	3.500 %
<b>Total Fees</b>	<b>841</b>	<b>24,040</b>
<b>Total</b>		<b>24,040</b>

# Newcastle Elementary School Improvements

## **Listing of Drawings, Specifications, Addenda, and other Conditions of the Contract.**

### **Drawings (by MA+ Architecture, dated August 1<sup>st</sup>, 2023)**

General: G001  
Civil: C101, C201, C202, C301, C302  
Structural: *none*  
Demolition: D101  
Architectural: A101, A102, A103, A201  
Mechanical: *none*  
Electrical: *none*

### **Specifications (by MA+ Architecture)**

Sealed and dated August 1<sup>st</sup>, 2023

**Addendum #1: dated October 9<sup>th</sup>, 2023.**



## Newcastle Elementary School Improvements

### GMP Clarifications

**November 14<sup>th</sup>, 2023**

1. The GMP is established using subcontractor/supplier bids received on October 17<sup>th</sup>, 2023.
2. GMP and proposed overall schedule (4 months) assume immediate award and Notice to Proceed upon approval by Newcastle School Board by November 14<sup>th</sup>, 2023. Any delays in Notice to Proceed are subject to potential changes in Contract Time and Contract Sum.
3. GMP excludes all sales tax. Newcastle Public Schools shall issue appropriate authorization naming Nabholz and subcontractors as "buyers on behalf".
4. P&P bonds are only included for all subcontractors and suppliers holding contracts over \$50,000.
5. P&P bonds are EXCLUDED for Nabholz.
6. GMP is based on Normal Weekday Work hours (M-F, 7A-5P).
7. Allowances are not guaranteed values. If results of any re-bid exercise or other requirements of project exceed allowance amount, contract shall be adjusted accordingly. Likewise, should any portion of an allowance not be used, remaining portion of allowance shall be returned to Owner at end of project.
8. Any rock, substructure, utilities (Public or Private) or other unsuitable materials found below current subgrade, shall be considered unforeseen conditions unless otherwise specified within the Geotechnical Report or Contract Documents and shall be subject to potential changes in Contract Time and Contract Sum.
9. GMP excludes the following:
  - a. Design/Consulting Fees
  - b. Building Permits
  - c. Abatement of Hazardous Materials at Existing Conditions
  - d. Furniture, Fixtures, and Equipment
  - e. 3<sup>rd</sup> Party Testing/Inspections
  - f. Costs relating to any Portable Classrooms or Portable Student Restrooms
  - g. Any mechanical, electrical, or plumbing work.
  - h. Watering/maintenance of Sod after substantial completion.
10. GMP assumes free use of the field to the southeast of the elementary school and portions of the parking lot for Construction Manager storage containers, laydown, material storage, equipment storage, and CM/Subcontractor parking. Area will be returned to pre-construction condition when complete. CM not responsible for regular maintenance and upkeep of areas beyond its control.



**GMP 10.24.23**

**PROJECT NAME** Newcastle Public Schools - ECC Improvements  
**PROJECT LOCATION** Newcastle, OK  
**REVIEW DATE**  
**ARCHITECT** MA+ Architecture  
**ESTIMATED DURATION** 4 Mnth  
**BUILDING SIZE** 1 Is

Item	Description	Takeoff Qty	Subcontract		Other	Total
			Amount	Name	Amount	Amount
<b>01-0000 General Conditions &amp; Requirements</b>						
----	General Conditions	1.00	Is		131,666	131,666
----	General Requirements	1.00	Is		23,350	23,350
<b>01-0000 General Conditions &amp; Requirements</b>					<b>155,016</b>	<b>155,016</b>
<b>01-1000 Construction Allowances</b>						
----	Demolition Scope	1.00	Is	Allowance		4,081
----	Waterline Scope	1.00	Is	Allowance		8,250
----	Concrete Scope	1.00	Is	Allowance		14,900
----	Repair/Patch Landscape Curb	1.00	Is	Allowance		2,000
----	Geothermal Provisions	1.00	Is	Allowance	-	10,000
----	Survey Crew	1.00	Is	Allowance	-	800
----	Construction Entrance	1.00	Is	Allowance	-	3,500
----	Silt Fence & SWPP Maintenance	1.00	Is	Allowance	-	3,000
----	Final Clean	1.00	Is	Allowance	-	5,000
----	Remove and Replace Fence for Construction	1.00	Is	Allowance	-	2,500
----	Site Repairs (Replace Sod/Seed, sidewalks, etc.)	1.00	Is	Allowance	-	20,000
<b>01-1000 Construction Allowances</b>						<b>74,031</b>
<b>01-4523 Testing</b>						
n	0015 Testing 3rd Party - By Owner				-	
<b>11-0000 Playground &amp; Turf</b>						
n	---- Playground and Turf Subcontractor	1.00	Is	971,434 ACS Playgrounds	-	971,434



**GMP 10.24.23**

**PROJECT NAME** *Newcastle Public Schools - ECC Improvements*  
**PROJECT LOCATION** Newcastle, OK  
**REVIEW DATE**  
**ARCHITECT** MA+ Architecture  
**ESTIMATED DURATION** 4 Mnth  
**BUILDING SIZE** 1 Is

Item	Description	Takeoff Qty	Subcontract		Other	Total
			Amount	Name	Amount	Amount
	<b>11-0000 Playground &amp; Turf</b>		<u>971,434</u>			<u>971,434</u>
<b>32-3113</b>						
3730	Fencing Subcontractor					
	<b>32-3113 Fencing</b>	<b>Fencing</b>				
		1.00 Is	<u>16,800</u>	Superior Fencing	-	<u>16,800</u>
			<b>16,800</b>			<b>16,800</b>



**GMP 10.24.23**

**PROJECT NAME** *Newcastle Public Schools - ECC Improvements*  
**PROJECT LOCATION** Newcastle, OK  
**REVIEW DATE**  
**ARCHITECT** MA+ Architecture  
**ESTIMATED DURATION** 4 Mnth  
**BUILDING SIZE** 1 Is

### Estimate Totals

Description	Amount	Totals	
Subcontract	988,234		
Allowance	74,031		
GC's / GR's	155,016		
<b>Total Cost of Work</b>	<b>1,217,281</b>	<b>1,217,281</b>	
Building Permit (Waived by City)			
<b>Total Permits</b>		<b>1,217,281</b>	
General Liability	12,637		
Builder's Risk	532		
<b>Total Insurance</b>	<b>13,169</b>	<b>1,230,450</b>	
Subcontract Bonds Included Above			
<b>Total Bonds</b>		<b>1,230,450</b>	
Owner Contingency 1%	13,302		
CM Contingency 3%	39,906		
<b>Total Contingency</b>	<b>53,208</b>	<b>1,283,658</b>	
CM Fee	46,558		3.500 %
<b>Total Fees</b>	<b>46,558</b>	<b>1,330,216</b>	
<b>Total</b>		<b>1,330,216</b>	

# Newcastle ECC Improvements

## **Listing of Drawings, Specifications, Addenda, and other Conditions of the Contract.**

### **Drawings (by MA+ Architecture, dated August 17<sup>th</sup>, 2023)**

General: G001

Civil: C101, C201, C202, C301

Structural: *none*

Demolition: D101, D102, D103

Architectural: A101, A111, A112, A501,

Mechanical: *none*

Electrical: *none*

### **Specifications (by MA+ Architecture)**

Sealed and dated August 17<sup>th</sup>, 2023

**Addendum #1: October 9<sup>th</sup>, 2023.**



## Newcastle ECC Improvements

### GMP Clarifications

November 14<sup>th</sup>, 2023

1. The GMP is established using subcontractor/supplier bids received on October 17<sup>th</sup>, 2023.
2. GMP and proposed overall schedule (4 months) assume immediate award and Notice to Proceed upon approval by Newcastle School Board by November 14<sup>th</sup>, 2023. Any delays in Notice to Proceed are subject to potential changes in Contract Time and Contract Sum.
3. GMP excludes all sales tax. Newcastle Public Schools shall issue appropriate authorization naming Nabholz and subcontractors as “buyers on behalf”.
4. P&P bonds are only included for all subcontractors and suppliers holding contracts over \$50,000.
5. P&P bonds are EXCLUDED for Nabholz.
6. GMP is based on Normal Weekday Work hours (M-F, 7A-5P).
7. Allowances are not guaranteed values. If results of any re-bid exercise or other requirements of project exceed allowance amount, contract shall be adjusted accordingly. Likewise, should any portion of an allowance not be used, remaining portion of allowance shall be returned to Owner at end of project.
8. Any rock, substructure, utilities (Public or Private) or other unsuitable materials found below current subgrade, shall be considered unforeseen conditions unless otherwise specified within the Geotechnical Report or Contract Documents and shall be subject to potential changes in Contract Time and Contract Sum.
9. GMP excludes the following:
  - a. Design/Consulting Fees
  - b. Building Permits
  - c. Abatement of Hazardous Materials at Existing Conditions
  - d. Furniture, Fixtures, and Equipment
  - e. 3<sup>rd</sup> Party Testing/Inspections
  - f. Costs relating to any Portable Classrooms or Portable Student Restrooms
  - g. Any mechanical or electrical work.
  - h. Watering/maintenance of Sod after substantial completion.
  - i. Regarding the repair of the landscaping curb where existing fence is to be removed, we have excluded removal of the existing fence post foundations or replacement of the curb. GMP has accounted for cutting the existing posts flush with the top of the curb and filling the post holes with concrete/grout.
  - j. Repair or replacement of existing privacy fence fabric.
  - k. Repair of any damage to unmarked or unlocatable existing underground utilities.
10. GMP includes an allowance for reasonable measures to locate and avoid damage to geothermal field. GMP excludes reconfiguration of existing geothermal field to accommodate new construction.
11. GMP assumes free use of the areas around the existing playgrounds for Construction Manager storage containers, laydown, material storage, equipment storage, and CM/Subcontractor



parking. Area will be returned to pre-construction condition when complete. CM not responsible for regular maintenance and upkeep of areas beyond its control.



## OKLAHOMA PUBLIC SCHOOL INVESTMENT INTERLOCAL

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2801 North Lincoln Boulevard, Suite 125 • Oklahoma City, OK 73105  
(405) 528-3571 • (405) 528-5695 (FAX) • [www.olaponline.org](http://www.olaponline.org)

October 10, 2023

To: Superintendents of Districts Belonging to the Oklahoma Public School Investment Interlocal [Oklahoma Liquid Asset Pool (OLAP)]

From: Don Ford, Board President

Re: Board of Directors' Nominee

The sponsoring organizations are recommending the following nominee to be presented to the boards of member districts. The nominee and the organization recommending the nominee are as follows:

Position No. 10: Roger Adair, Executive Director of Oklahoma Association of School Business Officials (OASBO)

Agenda item should read as follows:

Consideration and vote to elect or not to elect the following as new member of the board of directors of the Oklahoma Public School Investment Interlocal Cooperative (55K001):

Yes \_\_\_ No \_\_\_ Position No. 10: Roger Adair (OASBO), Executive Director of Oklahoma Association of School Business Officials, to a 2024-2028 term.

School District: \_\_\_\_\_

Board Clerk: \_\_\_\_\_

Please include this item on your November/December board agenda and notify the Oklahoma Public School Investment Interlocal of the action of your board, by returning the above ballot **via facsimile to Mong Chia, Board Clerk, at 405-528-5695 or email to [mong@ossba.org](mailto:mong@ossba.org) by Friday, December 29, 2023**. Should you have any questions, feel free to contact me or Mong Chia at 405-528-3571. Your prompt reply is needed in order for the newly elected board member to begin his new term for the 2024 calendar year (January 1-December 31). Thank you for your cooperation.

**NAMING OF SCHOOL FACILITIES**

It is the responsibility of the Newcastle Board of Education to adopt official names for the public school facilities. In fulfilling this responsibility, the Board will establish a process for naming school facilities and will make every effort to respect community preference. Although the Board will consider recommendations for school facility names, the final responsibility for naming a school building or facility rests with the Newcastle Board of Education.

**Naming Process**

When a school site is purchased, or a planning project for a new school facility is initiated, the Superintendent will establish a temporary, generic name to designate the site or building for planning purposes. Prior to the opening of a new site or facility, the Superintendent shall establish a naming committee comprised of affected community members, administrators, staff, and students to develop a list of names for recommendation to the Board of Education. The naming committee shall follow the guidelines established by this policy in developing the list of recommended names. The naming committee may designate its top preference(s) on the list. The Board may select from among the recommended names or ask the naming committee to submit additional recommendations.

If an existing school site, facility, specified areas within or around school sites, or other District facilities, including athletic facilities, are being named or renamed according to location and/or function (e.g. Freshman Academy, Senior High School, Gymnasium, etc.), the Superintendent may forego the naming committee process, and recommend a name to the Board. At the discretion of the Superintendent, other methods may be used to get input or generate potential names for consideration (i.e. survey, poll, naming contest, etc.).

**Renaming a School or Facility**

If there is strong interest within the community, the Board of Education will consider requests to rename existing school facilities. If the Board decides to proceed with a renaming, the procedures outlined in the Naming Process above will be followed.

**Special Requests**

Honors or memorials to students, faculty/staff, administrators, board members, or others associated with the district may be done through the purchase of items such as plaques, benches, tables, etc. The board must approve all decisions related to memorials. Decisions concerning memorial recognition shall reflect the values of the district. It is recommended that individuals refrain from purchasing any type of memorial until it has been board approved. Maintenance, replacement, removal, and other long-term considerations must be considered and clearly delineated prior to approval of any memorial. All items received as memorials become the property of the school district, and the district cannot guarantee that memorials that become damaged or worn will be replaced at the district's expense.

**PARENT'S BILL OF RIGHTS**

The District's board of education, in consultation with parents, teachers, and administrators, has developed and adopted this policy to promote the involvement of parents/guardians of children enrolled within the school district.

1. ~~District encourages~~ Parent participation in the school **is encouraged to improve parent and teacher cooperation** so that parents and teachers can work together in areas such as homework, attendance, and discipline. **At the beginning of each school year,** Teachers will provide parents with their contact information in order to facilitate communication regarding concerns in the above listed areas.
2. Parents may request additional information from the administration regarding their child's course of study and learning materials, including the source of any supplemental educational methods.
3. Parents may withdraw their child from any activity, class, or program where the parents object to the learning material or activity on any basis that the activity, class or program is harmful. This includes objections based on beliefs or practices in sex, morality, or religion. The objection must be stated in writing to the administration and parents are hereby informed that withdrawal of a child from any state mandated course could prevent the child from being eligible to receive a high school diploma.
4. If the school district offers any sex education curricula pursuant to Section 11-105.1 of Title 70 of the Oklahoma Statutes or pursuant to any rule adopted by the State Board of Education, parents may opt their child out of participating in such instruction by providing a written objection to their child's participation in the sex education curricula to the administration.
5. Parents are hereby notified **and given the opportunity** ~~of the ability~~ to withdraw their children, through written objection to the administration, from any instruction or presentations regarding sexuality in courses other than those which include formal sex education curricula pursuant to Section 11-105.1 of Title 70 of the Oklahoma Statutes.
6. **The school district** will provide information to parents upon request regarding the nature and purpose of clubs and activities that have been approved by the school. ~~and~~
7. Parents are advised that Oklahoma law includes the following parental rights and responsibilities:
  - a. the right to opt out of sex education curriculum if offered by ~~D~~district,
  - b. open enrollment rights,
  - c. the right to opt out of assignments as allowed by Title 25 O.S. Section 2003,
  - d. the right to be exempt from state immunization laws pursuant to Section 1210.192 of Title 70 of the Oklahoma Statutes;
  - e. the promotion requirements prescribed in Section 1210.508E of Title 70 of the Oklahoma Statutes,
  - f. the minimum course of study and competency requirements for graduation from high school prescribed in Section 11-103.6 of Title 70 of the Oklahoma Statutes,

- g. the right to opt out of instruction on the acquired immune deficiency syndrome pursuant to Section 11-103.3 of Title 70 of the Oklahoma Statutes;
- h. the right to review test results;
- i. the right to participate in gifted programs pursuant to Sections 1210.301 through 1210.308 of Title 70 of the Oklahoma State Statutes,
- j. the right to inspect instructional materials used in connection with any research or experimentation program or project pursuant to Section 11-106 of Title 70 of the Oklahoma Statutes,
- k. the right to receive a school report card,
- l. the attendance requirements prescribed in Section 10-106 of Title 70 of the Oklahoma Statutes,
- m. the right to public review of courses of study and textbook,
- n. the right to be excused from school attendance for religious reasons,
- o. policies related to parental involvement pursuant to Title 25 O.S. Section 2003,
- p. the right to participate in parent-teacher associations and organizations that are sanctioned by the Board of Education of District, and
- q. the right to opt out of any data collection instrument at the district level that would capture data for inclusion in the state longitudinal student data system except what is necessary and essential for establishing a student's public school record.

Pursuant to Oklahoma law, parents may submit a written request for information during regular business hours to either the school principal at the site or the office of the District Superintendent. Within ten (10) days of receiving the request for information, the school principal or Superintendent shall deliver the information requested to the parent or provide a written explanation for the denial. If the request for information is denied or the parent does not receive the information within fifteen (15) days after submitting the request for information, the parent may submit a written request for the information to the District's Board of Education. The Board of Education will formally consider the request at the next scheduled public meeting. However, if the request cannot be properly noticed on the agenda for the next scheduled meeting, the Board of Education shall formally consider the request at the next subsequent public meeting of the school Board.

**LEGAL REFERENCES:** 70 O.S. § 10-106  
 70 O.S. § 11-103.3  
 70 O.S. § 11-103.6  
 70 O.S. § 11-105.1  
 70 O.S. § 11-106  
 70 O.S. § 1210.192  
 70 O.S. § 1210.301 through § 1210.308  
 70 O.S. § 1210.508E

**THIS POLICY IS REQUIRED BY LAW**

**STUDENT CONDUCT**  
**PROHIBITING BULLYING**  
**(REGULATION AND INVESTIGATION PROCEDURES)**

Students are prohibited from bullying, harassing, threatening, or intimidating other students or school personnel. Bullying, harassment, threatening, or intimidation includes any gesture, written or verbal expression, electronic communication, or physical act that a reasonable person should know will harm another person, damage another's property, place a student in reasonable fear of harm, or insult or demean another in such a way as to disrupt or interfere with the district's educational mission or the education of students. **Bullying of students by electronic communication is prohibited whether or not such communication originated at school or with school equipment, if the communication is specifically directed at students or school personnel and concerns harassment, intimidation, or bullying at school.** ~~With respect to electronic communications, students are specifically prohibited from bullying, harassing, threatening, or intimidating other students or school personnel whether or not the electronic communications originated at school or with school equipment.~~

**Definitions**

1. **Bullying:** As used in the School Safety and Bullying Prevention Act, "bullying" means any pattern of harassment, intimidation, threatening behavior, physical acts, verbal or electronic communication directed toward a student or group of students that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any student. Such behavior is specifically prohibited. Bullying acts by students have been described in several different categories.
  - a. **Physical Bullying:** includes harm or threatened harm to another's body or property, including, but not limited to, what would reasonably be foreseen as a serious expression of intent to inflict physical harm or property damage through verbal or written speech or gestures directed at the student-victim, when considering the factual circumstances in which the threat was made and the reaction of the intended victim. Common acts include tripping, hitting, pushing, pinching, pulling hair, kicking, biting, starting fights, daring others to fight, stealing or destroying property, extortion, assaults with a weapon, other violent acts, and homicide.
  - b. **Emotional Bullying:** includes the intentional infliction of harm to another's self-esteem, including, but not limited to, insulting or profane remarks, insulting or profane gestures, or harassing and frightening statement, when such events are considered in light of the surrounding facts, the history of the students involved, and age, maturity, and special characteristics of the students.
  - c. **Social Bullying:** includes harm to another's group acceptance, including, but not limited to, harm resulting from intentionally gossiping about another student or intentionally spreading negative rumors about another student that results in the victim being excluded from a school activity or student group; the intentional planning and/or implementation of acts or statements that inflict public humiliation upon a student; the intentional undermining of current relationships of the victim-student through the spreading of untrue gossip or rumors designed to humiliate or embarrass the student; the use of gossip, rumors, or humiliating acts designed to deprive the student of awards, recognition, or involvement in school activities; the false or malicious spreading of an untrue statement or statements about another student that exposes the victim to contempt or ridicule or deprives the victim of the confidence and respect of student peers; or the making of false statements to others that the student has committed a crime, or has an infectious, contagious, or loathsome disease, or similar egregious representations.
  - d. **Sexual Bullying:** includes harm to another resulting from, but not limited to, making unwelcome

sexual comments about the student; making vulgar, profane, or lewd comments or drawings or graffiti about the victim; directing vulgar, profane, or lewd gestures toward the victim; committing physical acts of a sexual nature at school, including the fondling or touching of private parts of the victim's body; participation in the gossiping or spreading of false rumors about the student's sexual life; written or verbal statements directed at the victim that would reasonably be interpreted as a serious threat to force the victim to commit sexual acts or to sexually assault the victim when considering the factual circumstances in which the threat was made and the reaction of the intended victim; off-campus dating violence by a student that adversely affects the victim's school performance or behavior, attendance, participation in school functions or extracurricular activities, or makes the victim fearful at school of the assaulting bully; or the commission of sexual assault, rape, or homicide. Such conduct may also constitute sexual harassment – also prohibited by Newcastle Public Schools.

2. "Electronic communication" means the communication of any written, verbal, or pictorial information or video content by means of an electronic device, including, but not limited to, a telephone, a mobile or cellular telephone or other wireless communication device, or a computer.
3. "Threatening behavior" means any pattern of behavior or isolated action, whether or not it is directed at another person, that a reasonable person would believe indicates potential for future harm to students, school personnel, or school property.
4. Harassment: The following actions may be considered "harassment"
  - a. Verbal, physical, or written harassment or abuse;
  - b. Repeated remarks of a demeaning nature;
  - c. Implied or explicit threats concerning one's grades, achievements. etc.;
  - d. Demeaning jokes, stories, or activities directed at the student;
  - e. Unwelcome physical contact.

### **Student Reporting**

Students are encouraged to inform school personnel if they are the victim of or a witness to acts of harassment, intimidation, or bullying. Reports can be made using STOP IT(<https://www.newcastle.k12.ok.us/STOPit.aspx>)

### **Staff Reporting**

An important duty of the staff is to report acts or behavior that the employee witnesses that appears to constitute harassing, intimidating, or bullying. Employees, whether certified or noncertified, shall encourage students who tell them about acts that may constitute intimidation, harassment, or bullying to complete a report form. For young students, staff members given that information will need to provide direct assistance to the student.

Staff members who hear of incidents that may, in the staff member's judgment, constitute harassment, intimidation, or bullying, are to report all relevant information to the building principal, superintendent or his/her designee.

### **Procedures**

The procedure for investigating reported incidents of harassment, intimidation, bullying, or threatening behavior:

- a. If any person is aware of, observes, or is a victim of bullying, harassing, threatening, or intimidating

behavior or communications from a student, such person must report the behavior or communication to the principal of the school on the appropriate form.

- b. The ~~principal~~ administrator will gather the information ~~the principal deems necessary~~ and evaluate the incident to determine the severity of the incident and the potential for future violence.
- c. After completing ~~any necessary~~ the investigation, the ~~principal~~ administrator shall determine if the student accused of bullying, harassing, threatening, or intimidating behavior or communications engaged in prohibited conduct and, if so, shall determine the appropriate discipline. ~~If the student's actions are determined to constitute prohibited harassing, intimidating, threatening, hazing, or bullying behavior or communications, the principal may, as a condition and part of any disciplinary action that is taken, recommend that available community mental health care options be provided to the student.~~
- d. During ~~the pendency~~ of the investigation, the principal may take appropriate action to ensure the safety of all students or school personnel involved.
- e. If warranted, the ~~principal~~ administrator shall notify law enforcement of the reported incident and cooperate with any law enforcement investigation.
- ~~f. If the student's actions are determined to constitute prohibited harassing, intimidating, threatening, hazing, or bullying behavior or communications, the principal may, as a condition and part of any disciplinary action that is taken, recommend that available community mental health care options be provided to the student.~~
- ~~g. The principal may further require the student (if 18 or over) or the parent or guardian of the student to allow the mental health care provider to disclose any information concerning the student who has received mental health care for conduct which indicates an explicit threat to the safety of students or school personnel as a condition of being allowed to return to school.~~
- h. The ~~principal~~ administrator may also require that the student and the student's parent or guardian meet with the principal, a school counselor, and other appropriate school personnel before being allowed to return to school.
- i. Upon completion of the investigation, a written resolution will be provided to the parents. The resolution should be provided within 10 days of the conclusion of the investigation.

Reports may be made anonymously. However, no formal disciplinary action shall be based solely on the basis of an anonymous report. Reports shall be made immediately to the building principal by any school employee that has reliable information that would lead a reasonable person to suspect that a person is a target of bullying.

The Superintendent shall be responsible for enforcing this policy. The building principal should notify the superintendent with any report of bullying. Upon completion of an investigation, the building principal should notify the superintendent of the findings of the investigation. Documentation should also be provided to the superintendent to establish that timely notification was provided to the parents of the victim and the parents of the perpetrator.

#### Parental Responsibilities

Parents/guardians will be informed in writing of the district’s program to stop bullying. An administrative response to bullying may involve certain actions to be taken by parents. Parents will be informed of the program and the means for students to report bullying acts toward them or other students. They will also be told that to help prevent bullying at school they should encourage their children to:

1. Report bullying when it occurs;
2. Take advantage of opportunities to talk to their children about bullying;
3. Inform the school immediately if they think their child is being bullied or is bullying other students;
4. Watch for symptoms that their child may be a victim of bullying and report those symptoms; and
5. Cooperate fully with school personnel in identifying and resolving incidents.

Publication of Policy

Annual written notice of this policy will be provided to parents, guardians, staff, volunteers, and students with age-appropriate language for students. Notice of the policy will be posted at various locations within each school site, including but not limited to, cafeterias, school bulletin boards, and administrative offices. The policy will be posted on the school district’s website at ([newcastle.k12.ok.us](http://newcastle.k12.ok.us)) and at each school site that has an Internet website. The policy will be included in all student and staff handbooks.

REFERENCE: 21 O.S. §850.0  
70 O.S. §24-100.2

**THIS POLICY IS REQUIRED BY LAW**

**REPORTING STUDENTS UNDER THE INFLUENCE OF OR  
POSSESSING ALCOHOLIC BEVERAGES OR CONTROLLED  
DANGEROUS SUBSTANCES**

It is the policy of the Newcastle Board of Education that any administrator, teacher, or counselor who has reasonable suspicion that a student may be under the influence of, or has in his or her possession, alcoholic beverages - including the legally nonintoxicating beverage commonly referred to as 3.2 beer (low-point beer) - or a controlled dangerous substance as defined by law shall immediately notify the principal of such suspicions. The principal shall immediately notify the superintendent of schools and a parent or legal guardian of said student's possession of a controlled or counterfeit substance or suspected abuse thereof.

Any search, seizure, or subsequent disciplinary action shall be subject to applicable school policies, regulations, state laws, or student handbook rules.

Every administrator, teacher, or counselor employed by the board of education who has reason to believe that a student is under the influence of, or has possession of, alcoholic beverages (including 3.2 beer) or a controlled dangerous substance and who reports such information to appropriate school officials shall not be subject to civil liability unless such referral was made in bad faith or with malicious purpose.

**REFERENCE:** 70 O.S. §24-138  
63 O.S. §2-101, et seq.  
70 O.S. §24-102  
37 O.S. §163.2

**NOTE:** A copy of this policy must be filed with the State Superintendent of Public Instruction in accordance with 70 O.S. §24-138. While the cited statute requires only that school districts develop a written policy requiring only *teachers* to report students under the influence of certain substances, the State Department of Education has interpreted the civil liability exemption statute (70 O.S. §24-132) as requiring school administrators, teachers, or counselors to make such reports. Therefore, a school district's policy may be written to require reporting by administrators, teachers, and counselors.

***THIS POLICY REQUIRED BY LAW.***

**SEARCH OF STUDENTS**

The Newcastle Board of Education believes that all students should be free from unreasonable search and seizure by school officials. However, it shall be the policy of the board that the superintendent, principal, teacher, and security personnel shall have the authority to search a student and a student's property when there is reasonable suspicion for such searches. The superintendent is instructed to establish a regulation for board approval that supports this policy.

**REFERENCE: 70 O.S. §24-102**

**STUDENT SEARCHES  
CHECKLIST**

This checklist is to be used in conjunction with a student search incident.

1. What factors caused you to have a reasonable suspicion that a search of this student or the student's effects will provide evidence that the student has violated or is violating the law or rules of the school?

A. Eyewitness account:

- 1. By whom \_\_\_\_\_
- 2. Date/time \_\_\_\_\_
- 3. Place \_\_\_\_\_
- 4. What was observed \_\_\_\_\_  
\_\_\_\_\_

B. Information from a reliable source:

- 1. From whom information received \_\_\_\_\_
- 2. Date and time received \_\_\_\_\_
- 3. How was information received \_\_\_\_\_
- 4. Who received the information \_\_\_\_\_
- 5. Describe information received \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

C. Suspicious behavior. Please explain:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

D. Date and time search was conducted \_\_\_\_\_

E. Location (where search was conducted) \_\_\_\_\_

**STUDENT SEARCHES, CHECKLIST (Cont.)**

F. Reason given to student for search \_\_\_\_\_  
\_\_\_\_\_

G. Was student's consent requested? \_\_\_\_\_ Given? \_\_\_\_\_

2. Reasonableness of search in terms of scope and intrusiveness

A. What were (are) you searching for? \_\_\_\_\_  
\_\_\_\_\_

B. Age and sex of student \_\_\_\_\_

C. Exigency of the situation \_\_\_\_\_

D. What type of search was (is being) conducted? \_\_\_\_\_  
\_\_\_\_\_

E. Who conducted (is conducting) the search? \_\_\_\_\_  
Position: \_\_\_\_\_ Sex: \_\_\_\_\_

F. Who witnessed the search? \_\_\_\_\_

3. Explanation of search

A. Describe the time and location of the search \_\_\_\_\_  
\_\_\_\_\_

B. Describe exactly what was searched \_\_\_\_\_

C. What did the search yield? \_\_\_\_\_  
\_\_\_\_\_

D. What was seized? \_\_\_\_\_

E. Was anything released to police? \_\_\_\_\_

F. Were parents notified of the search, including the reasons and the scope? \_\_\_\_\_

**STUDENT SEARCHES  
AUTHORITY TO TRANSPORT**

To Whom It May Concern:

This letter serves as confirmation that (insert name of employee) has been provided the authority to transport, for disposal, contraband collected from students in the Newcastle School District. The named employee has their school identification and this letter in their possession at all times during the transportation process. All items being transported for disposal are transported in a locked container. The employee has permission to transport the contraband from individual school sites to a centralized location within the school district or to local law enforcement.

Sincerely,

\_\_\_\_\_  
Superintendent

### SEARCH OF STUDENTS (REGULATION)

In accordance with the policy of the board of education, searches of students shall be conducted under the following circumstances:

The superintendent, principal, teacher, or security personnel of this school (authorized personnel) may detain and search any student or students on the premises of the public schools, or while attending, or while in transit to, any event or function sponsored or authorized by the school only under the following conditions:

1. When any authorized person has reasonable suspicion that the student may have on the student's person or property alcoholic beverages as defined in the Oklahoma Alcoholic Beverages Act, dangerous weapons, controlled dangerous substances as defined by law, stolen property if the property in question is reasonably suspected to have been taken from a student, a school employee, or the school during school activities, or any other items which have been or may reasonably be disruptive of school operations or in violation of student discipline rules.
2. School lockers and school desks are the property of the school, not the student. Students have no expectation of privacy concerning lockers, desks, or other school property. The users of lockers, desks, and other storage areas or compartments have no reasonable expectation of privacy from school employees as to the contents of those areas. Lockers, desks, and other storage areas or compartments may be subjected to searches at any time with or without reasonable suspicion. Students are not to use any school area or property to contain any item that should not be at school. Students shall not exchange lockers or desks or use any lockers or desks other than those assigned to them by the principal.
3. Authorized personnel may search a student, within the limits of state and federal law (or this policy), whenever the student consents to such a search. However, consent obtained through threats or coercion is not considered to be freely and voluntarily given.
4. Authorized personnel conducting a search shall have authority to detain the student or students and to preserve any contraband seized.
5. Any searches of students as outlined herein will be conducted by an authorized person who is the same sex as the person being searched and shall be witnessed by at least one other authorized person who is of the same sex as the person being searched.
6. Strip searches are forbidden. No clothing except cold weather outer garments, shoes, hand coverings, and head coverings, except religious head coverings, will be removed before or during a search.
7. Items that may be seized during a lawful search - in addition to those mentioned in paragraph 1 above - shall include, but not be limited to, any item, object, instrument, or material commonly recognized as unlawful or prohibited. For example: prescription or nonprescription medicines, switchblade knives, brass knuckles, billy clubs, and pornographic literature are commonly recognizable as unlawful or prohibited items. Such items, or any other items which may pose a threat to a student, the student body, or other school personnel, shall be seized, identified as to ownership if possible, and held for release to proper authority.

**SEARCH OF STUDENTS, REGULATION (Cont.)**

8. In conducting any search authorized by this policy, the district may utilize trained dogs to detect prohibited items. If a dog alerts to a student's locker or vehicle or to a classroom or common area, the area may be searched. If a dog alerts to a locked student vehicle, the student shall be requested to unlock the vehicle's doors and trunk. If the student is under 18 years of age and the student refuses, the student's parent or guardian shall be notified and requested to unlock the vehicle. If the student or the student's parent or guardian refuses to unlock the vehicle, the district may contact appropriate law enforcement personnel to respond to the issue.
9. Any student found to be in possession of dangerous weapons, controlled dangerous substances, or other unlawful or prohibited items may be suspended for a period not to exceed the current school semester and the succeeding semester. Such suspension may be in addition to any civil or criminal liability.
10. The superintendent may designate personnel to transport items that are removed from a student to a centralized location within the school district or to local law enforcement offices for lawful disposal. While in transport, the designated school personnel shall carry their school identification and a letter from the superintendent confirming their authority to transport the items for disposal. All items transported for disposal shall be transported in a located container.

**REFERENCE: 70 O.S. §24-102**  
**70 O.S. §24-101.3**

## STUDENT DISCIPLINE

The Newcastle Board of Education believes that the school's primary goal is to educate, not to discipline. However, education includes establishing norms of social behavior and assisting students in understanding and attaining those norms. Occasionally, corrective actions are necessary for the benefit of the individual and the school. The teacher in a public school has the same rights as a parent or guardian to control and discipline a child while the child is in attendance, in transit to or from the school, or participating in any authorized school function. Further, it is the policy of the district that students may be disciplined for any misconduct related to the programs or activities of the district. No teacher or administrator will administer formal discipline to his or her own child on behalf of the school except in cases of disruption in the classroom or common areas. Disciplinary matters concerning children of school employees will be handled by the appropriate principal or the superintendent or the superintendent's designee. The superintendent's child will be disciplined by someone other than the superintendent.

Each student shall be treated in a fair and equitable manner. Disciplinary action will be based on a careful assessment of the circumstances surrounding each infraction. The following are some examples of these circumstances:

- The seriousness of the offense;
- The effect of the offense on other students;
- Whether the offense is physically or mentally injurious to other people;
- Whether the incident is isolated or habitual behavior;
- The manifestation of a disability;
- Any other circumstances which may be appropriately considered.

### Students with Disabilities

Students with disabilities as defined by the Individuals with Disabilities Education Act ("IDEA") shall be disciplined in accordance with the policies and procedures established by the Oklahoma State Board of Education. Unless otherwise prohibited by law, students who are "handicapped" as defined by Section 504 of the Rehabilitation Act ("Section 504") or students who are "disabled" as defined by the Americans with Disabilities Act ("ADA") shall be subject to the same discipline policies and regulations as any other student. District personnel will not use corporal punishment on students identified with the most significant cognitive disabilities, according to the criteria established by the Oklahoma State Department of Education, unless addressed in an annual individualized education program (IEP) developed pursuant to the IDEA. A waiver will be granted if the parent or legal guardian of a student provides written consent.

### Corporal Punishment

Corporal Punishment is defined as the deliberate infliction of physical pain by hitting, paddling, spanking, slapping or any other physical force used as a means of discipline. The District does not recognize corporal punishment as a means of discipline. However, corporal punishment shall be used only as a last resort and only after other reasonable corrective measures have been used without success. Corporal punishment may be administered only after consultation with the administrator or the administrator's designee, and only in the presence of a witness. Corporal punishment shall only be administered in the principal's office or another location where some degree of privacy exists. Other than corporal punishment, employees shall not use physical force against a student unless such force is reasonably necessary for the employee's self-defense, for the preservation of order, for the protection of others, or for the protection of property of another person or the District.

District personnel will not use corporal punishment on students identified with the most significant cognitive disabilities, according to the criteria established by the Oklahoma State Department of Education, unless addressed in an annual individualized education program (IEP) developed pursuant to the IDEA. A waiver will be granted if the parent or legal guardian of a student provides written consent.

Standards of behavior for all members of society are generally a matter of common sense. The following examples of behavior are not acceptable in society generally, and in a school environment particularly. The involvement of a student in the kind of behavior listed below will generally require remedial or corrective action. These examples are not intended to be exhaustive, and the exclusion or omission of unacceptable behavior is not an endorsement or acceptance of such behavior. Additional unacceptable behaviors can be found in Policy FOD (Student Conduct). When, in the judgment of a teacher or administrator, a student is involved or has been involved in unacceptable behavior, appropriate remedial or corrective action will be taken.

1. Unexcused lateness to school
2. Unexcused lateness to class
3. Cutting class
4. Leaving school without permission
5. Refusing detention/late room
6. Smoking
7. Truancy
8. Possessing or using alcoholic beverages or other mood-altering chemicals
9. Stealing
10. Forgery, fraud, or embezzlement
11. Assault, physical and/or verbal
12. Fighting
13. Possession of weapons or other items with the potential to cause harm
14. Distributing obscene literature
15. Destroying/defacing school property
16. Racial discrimination including racial slurs or other demeaning remarks concerning another person's race, ancestry, or country of origin and directed toward another student, an employee, or a visitor
17. Sexual Harassment
18. Gang related activity or action
19. Cheating

In administering discipline, consideration will be given to alternative methods of punishment to insure that the most effective discipline is administered in each case. In all disciplinary action, teachers and administrators will be mindful of the fact that they are dealing with individual personalities. The faculty may consider consultation with parents to determine the most effective disciplinary measure.

In considering alternatives of corrective actions, the faculty/administration of the school district will consider those listed below. However, the school is not limited to these alternative methods, nor does this list reflect an order or sequence of events to follow in disciplinary actions. The board of education will rely upon the judgment and discretion of the administrator to determine the appropriate remedial or corrective action in each instance.

1. Conference with student
2. Conference with parents
3. In-school suspension
4. Detention
5. Referral to counselor
6. Behavioral contract
7. Changing student's seat assignment or class assignment
8. Requiring a student to make financial restitution for damaged property
9. Requiring a student to clean or straighten items or facilities damaged by the student's behavior
10. Restriction of privileges
11. Involvement of local authorities

12. Referring student to appropriate social agency
13. Suspension
14. Other appropriate disciplinary action as required and as indicated by the circumstances which may include, but is not limited to, removal from eligibility to participate or attend extracurricular activities as well as removal from the privilege of attending or participating in the graduation ceremony, school dances, prom, prom activities, and/or class trips.

**In-School Intervention (ISI): In-School Intervention (ISI)**

The objective of this program is to provide an alternative to out of school suspension for those students who fail to function acceptably in the educational setting. ISI is in lieu of the regular school day. For a student to be placed in ISI, parental contact will be made. The student will sign a procedural contract so there is no misunderstanding about the intent of the In-School Intervention program and its policies/procedures. When a student is suspended out of school (OSS) while in ISI, the student will return from OSS to complete the remaining portion of ISI. Any student placed in ISI will not be allowed to participate in any school activity, ~~including practice, while in ISI. Days spent in ISI will count against a student's attendance for nine weeks tests incentives.~~ Tardies during the student's stay in ISI will result in one additional day in ISI. ~~If a third tardy occurs, the student will be suspended out of school for the remainder of the days accrued.~~

**Suspension**

An administrator may suspend a student when the student's behavior is in violation of the District's Student Conduct Policy, Student Discipline Regulations, student handbook directives or directives received from school authorities. See Policy FOD-R Suspension of Students for the procedures concerning a suspension of a student.

Parents, guardians, and students enrolled in this school district shall be notified at the beginning of each school year that this policy is in effect. A copy of this policy will be made available upon request to parents or guardians at any time during the school year.

Parents, guardians, and students residing in this school district are also advised by means of this policy statement and by the student handbook that students in this district shall have no reasonable expectation of privacy rights towards school officials, in school lockers, desks, or other school property. School personnel shall have access to school lockers, desks, and other school property at any time and no reason shall be necessary for such search. Student property may be searched with reasonable suspicion.

**REFERENCE:** 10 O.S. §7115  
70 O.S. §6-114  
70 O.S. §24-101.3

***THIS POLICY REQUIRED BY LAW.***



September 7, 2023

Nabholz  
6400 South Superior Ave.  
Oklahoma City, OK 73149

Attn: Mr. Randy Knight

Re: Newcastle Public Schools - 3rd Party Testing

Dear Mr. Knight,

EST Inc's is pleased to submit the following proposal to perform Construction Material Testing and IBC Inspection services for your firm on the above referenced project for you.

#### **Project Information**

EST Technicians will perform field and laboratory analysis on the above referenced project and in accordance with the items listed below. EST's Laboratory Manager will conduct a thorough review of the test data and submit stamped and sealed reports to you and/or your designee[s].

#### **Fee**

We have drafted this proposal with great attention to detail, making sure to utilize the most up-to-date project plans and specifications. Based on the outlined scope of services, EST's compensation for this work is estimated to be **\$14,183**. Please see itemization schedule of services listed below. The itemized schedule is based on the materials specified on the plans. The invoicing shall be based on the actual services performed.



		QUANTITY	UNIT	AMOUNT
<b>EARTHWORK (Structural Excavation, Backfill)</b>				
ASTM D-421	Standard Proctor of Soils	1	Test	155.00
<b>AGGREGATE TESTING (Base and Backfill)</b>				
ASTM D698/AASHTO T99	Standard Proctor Aggregate Base (Type A)	2	Test	380.00
<b>CONCRETE TESTING (Portland Cement)</b>				
ASTM C31/ AASHTO T23	Making and Curing Concrete Test Specimens (Set of 4) Includes Air, Slump, and Temp	15	Set	1,200.00
ASTM C39/AASHTOT22	Compressive Strength of Cylindrical Concrete Specimens, Curing & Disposing	60	Cylinder	1,200.00
<b>CONCRETE MASONRY UNITS (CMU'S)</b>				
ASTM C10129	Sampling & Testing Compressive Strength Grout (set of 4)	7	Set	1,120.00
ASTM C110	Sampling & Testing Compressive Strength of Mortar Cubes (set of 3)	7	Set	714.00
<b>FIELD TECHNICIANS</b>				
ASTM D-1556 ASTM C31/ AASHTO T23/ ASTM C10129	Soil - Field Density Testing Nuclear Method Aggregates - Field Density Testing Nuclear Method Concrete Testing; Collecting Samples Proof Roll Observation <b>(2 hr. min, includes drive time) Includes trip charges</b>	50	Hour	4,550.00
<b>IBC INSPECTIONS</b>				
IBC	IBC Special Inspections: Welds and Bolts <b>(4 hr. min, includes drive time) Includes trip charges, and reports</b>	32	Hour	3,904.00
<b>QA/QC</b>				
	Report Review and Preparation	48	Report	960.00

Total Compensation (this estimate) **\$14,183.00**



**ADDITIONAL SERVICES** *(not included this estimate, but available as requested)*

ASTM C192	Concrete Mix Design Includes Trial Batching (Set of 6 Cylinders)	1	Design	\$3,500
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**Schedule**

EST anticipates commencing the work within 48 hours (2 days) of receiving a written notice-to-proceed, and contingent upon weather conditions.

**General**

This proposal is submitted for the exclusive use by Nabholz for the specific project referenced. We appreciate the opportunity to provide these services and are available to answer any questions regarding this estimate. Should you have any questions, please contact us at (405) 213-5694. Please indicate your acceptance by signing the Notice to Proceed provided below and returning it to [chris.serrano@estinc.com](mailto:chris.serrano@estinc.com)

Sincerely,

Chris Serrano, PMP, MBA  
Sr. Project Manager

**Enclosure:** Notice to Proceed

**Attachments:** General Conditions



September 7, 2023

**NOTICE TO PROCEED**

By: \_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

\_\_\_\_\_  
Name of Firm

\_\_\_\_\_  
Address of Firm (if different than addressed)



## GENERAL CONDITIONS

**1. PARTIES AND SCOPE OF WORK:** EST, Inc. (hereinafter referred to as “EST”) shall include said company or its particular division, subsidiary or affiliate performing the work. “Work” means the specific geotechnical, analytical, testing or other service to be performed by EST as set forth in EST’s proposal. Client’s acceptance thereof incorporates these General Conditions. Additional work ordered by Client shall also be subject to these General Conditions. “Client” refers to the person or business entity ordering the work to be done by EST. If Client is ordering the work on behalf of another, Client represents and warrants that it is the duly authorized agent of said party for the purpose of ordering and directing said work. Unless otherwise stated in writing, Client assumes sole responsibility for determining whether the quantity and the nature of the work ordered by the client is adequate and sufficient for Client’s intended purpose. Client shall communicate these General Conditions to each and every third party to whom Client transmits any part of EST’s work. EST shall have no duty or obligation to any third party greater than that set forth in EST’s proposal, Client’s acceptance thereof and these General Conditions. The ordering of work from EST, or the reliance on any of EST’s work, shall constitute acceptance of the terms of EST’s proposal and these General Conditions, regardless of the terms of any subsequently issued document.

**2. TESTS AND INSPECTIONS:** Client shall cause all tests and inspections of the site, materials and work performed by EST or others to be timely and properly performed in accordance with the plans, specifications and contract documents and EST’s recommendations. No claims for loss, damage or injury shall be brought against EST by Client or any third party unless all tests and inspections have been so performed and unless EST’s recommendations have been followed. Client agrees to indemnify, defend and hold EST, its officers, employees and agents harmless from any and all claims, suits, losses, costs and expenses, including, but not limited to, court costs and reasonable attorney’s fees in the event that all such tests and inspections are not so performed or EST’s recommendations are not so followed except to the extent that such failure is the result of the negligence, willful or wanton act or omission of EST, its officers, agents, or employees, subject to the limitation contained in paragraph 9.

**3. SCHEDULE OF WORK:** The services set forth in EST’s proposal and Client’s acceptance will be accomplished in a timely and professional manner by EST personnel at the prices quoted. If EST is required to delay commencement of the work or if, upon embarking upon its work, EST is required to stop or interrupt the progress of its work as a result of changes in the scope of the work requested by Client, to fulfill the requirements of third parties, interruptions in the progress of construction, or other causes beyond the direct reasonable control of EST, additional charges will be applicable and payable by Client.

**4. ACCESS TO SITE:** Client will arrange and provide such access to the site as is necessary for EST to perform the work. EST shall take reasonable measures and precautions to minimize damage to the site and any improvements located thereon as the result of its work or the use of its equipment; however, EST has not included in its fee the cost of restoration of damage which may occur. If Client desires or requires EST to restore the site to its former condition, upon written request EST will perform such additional work as is necessary to do so and Client agrees to pay to EST for the costs.

**5. CLIENT’S DUTY TO NOTIFY ENGINEER:** Client represents and warrants that it has advised EST of any known or suspected hazardous materials, utility lines and pollutants at any site at which EST is to do work hereunder, and unless EST has assumed in writing the responsibility of locating subsurface objects, structures, line or conduits, Client agrees to defend, indemnify and save EST harmless from all claims, suits, losses, costs and expenses, including reasonable attorney’s fees as a result of personal injury, death or property damage occurring with respect to EST’s performance of its work and resulting to or caused by contract with subsurface or latent object, structure, lines or conduits where the actual or potential presence and location thereof were not revealed to EST by Client.

**6. CONSTRUCTION RESPONSIBILITY:** EST’s work shall not include determining, supervising or implementing the means, methods, techniques, sequences of procedures of construction. EST shall not be responsible for evaluating, reporting or affecting job conditions concerning health, safety or welfare. EST’s work or failure to perform same shall not in any way excuse any contractor, subcontractor or supplier from performance of its work in accordance with the contract documents. EST has no right of duty to stop the contractor’s work.

**7. SAMPLE DISPOSAL:** Unless otherwise agreed in writing, test specimens or samples will be disposed immediately upon completion of the test. All drilling samples or specimens will be disposed sixty (60) days after submission of EST’s report.

**8. PAYMENT:** Client shall be invoiced once each month for work performed during the preceding period. Client agrees to pay each invoice within thirty (30) days of its receipt. Client further agrees to pay interest on all amounts invoiced and not paid or objected to for valid cause in writing within said thirty (30) day period at the rate of eighteen (18) percent per annum ( or the maximum interest rate permitted under applicable law), until paid. Client agrees to pay EST’s cost of Collection of all amounts due and unpaid after sixty (60) days, including court costs and reasonable attorney’s fees. EST shall not be bound by any provision or agreement requiring or providing for arbitration of disputes or controversies arising out of this agreement, any provision wherein EST waives any rights to a mechanics’ lien, or any provision conditioning EST’s right to receive payment for its work upon payment to Client by any third party. These General Conditions are notice, where required, that EST shall file a lien whenever necessary to collect past due amounts. Failure to make payment within 30 days of invoice shall constitute a release of EST from any and all claims which Client may have, whether in tort, contract or otherwise, and whether known or unknown at the time.

**9. WARRANTY:** EST'S SERVICES WILL BE PERFORMED, ITS FINDINGS OBTAINED AND ITS REPORTS PREPARED IN ACCORDANCE WITH ITS PROPOSAL, CLIENT'S ACCEPTANCE THEREOF, THESE GENERAL CONDITIONS, AND WITH GENERALLY ACCEPTED PRINCIPLES AND PRACTICES. IN PERFORMING ITS PROFESSIONAL SERVICES, EST WILL USE THAT DEGREE OF CARE AND SKILL ORDINARILY EXERCISED UNDER SIMILAR CIRCUMSTANCES BY MEMBERS OF ITS PROFESSION. THIS WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES OR REPRESENTATIONS, EITHER EXPRESS OR IMPLIED. STATEMENTS MADE IN EST REPORTS ARE OPINIONS BASED UPON ENGINEERING JUDGMENT AND ARE NOT TO BE CONSTRUED AS REPRESENTATIONS OF FACT.

SHOULD EST OR ANY OF ITS PROFESSIONAL EMPLOYEES BE FOUND TO HAVE BEEN NEGLIGENT IN THE PERFORMANCE OF ITS WORK, OR TO HAVE MADE AND BREACHED ANY EXPRESS OR IMPLIED WARRANTY, REPRESENTATION OR CONTRACT, CLIENT, ALL PARTIES CLAIMING THROUGH CLIENT AND ALL PARTIES CLAIMING TO HAVE IN ANY WAY RELIED UPON EST'S WORK AGREE THAT THE MAXIMUM AGGREGATE AMOUNT OF THE LIABILITY OF EST, ITS OFFICERS, EMPLOYEES AND AGENTS SHALL BE LIMITED TO \$25,000.00 OR THE TOTAL AMOUNT OF THE FEE PAID TO EST FOR ITS WORK PERFORMED WITH RESPECT TO THE PROJECT, WHICHEVER AMOUNT IS GREATER.

IN THE EVENT CLIENT IS UNWILLING OR UNABLE TO LIMIT EST'S LIABILITY IN ACCORDANCE WITH THE PROVISIONS SET FORTH IN THE PARAGRAPH, CLIENT MAY, UPON WRITTEN REQUEST OF CLIENT RECEIVED WITHIN FIVE DAYS OF CLIENT'S ACCEPTANCE HEREOF, INCREASE THE LIMIT OF EST'S LIABILITY TO \$250,000.00 OR THE AMOUNT OF EST'S FEE, WHICHEVER IS THE GREATER, BY AGREEING TO PAY EST A SUM EQUIVALENT TO AN ADDITIONAL AMOUNT OF 5% OF THE TOTAL FEE TO BE CHARGED FOR EST'S SERVICES. THIS CHARGE IS NOT TO BE CONSTRUED AS BEING A CHARGE FOR INSURANCE OF ANY TYPE, BUT IS INCREASED CONSIDERATION FOR THE GREATER LIABILITY INVOLVED. IN ANY EVENT, ATTORNEY'S FEE EXPENDED BY EST IN CONNECTION WITH ANY CLAIM SHALL REDUCE THE AMOUNT AVAILABLE, AND ONLY ONE AMOUNT WILL APPLY TO ANY PROJECT.

NO ACTION OR CLAIM, WHETHER IN TORT, CONTRACT, OR OTHERWISE, MAY BE BROUGHT AGAINST EST, ARISING FROM OR RELATED TO EST'S WORK, MORE THAN TWO YEARS AFTER THE CESSATION OF EST'S WORK HEREUNDER.

**10. INDEMNITY:** Subject to the foregoing limitations, EST agrees to indemnify and hold Client harmless from and against any and all claims, suits, costs and expenses including reasonable attorney's fees and court costs arising out of EST's negligence to the extent of EST's negligence. Client shall provide the same protection to the extent of its negligence. In the event that Client or Client's principal shall bring any suit, cause of action, claim or counterclaim against EST, the party initiating such action shall pay to EST the costs and expenses incurred by EST to investigate, answer and defend it, including reasonable attorney's and witness fees and court costs to the extent that EST shall prevail in such suit.

**11. TERMINATION:** This Agreement may be terminated by either party upon seven days' prior written notice. In the event of termination, EST shall be compensated by Client for all services performed up to and including the termination date, including reimbursable expenses, and for the completion of such services and records as are necessary to place EST's files in order and/or protect its profession reputation.

**12. EMPLOYEES/WITNESS FEES:** EST's employees shall not be retained as expert witness except by separate, written agreement. Client agrees to pay EST's legal expenses, administrative costs and fees pursuant to EST's then current fee schedule for EST to respond to any subpoena. Client agrees not to hire EST's employees except through EST. In the event Client hires an EST employee, Client shall pay EST an amount equal to one-half of the employee's annualized salary, without EST waiving other remedies it may have.

**13. HAZARDOUS MATERIAL:** Nothing contained within this agreement shall be construed or interpreted as requiring EST to assume the status of an owner, operator, generator, storer, transporter, treater or disposal facility as those terms appear within RCRA or within any Federal or State statute or regulation governing the generation, transportation, treatment, storage and disposal of pollutants.

**14. PROVISIONS SEVERABLE:** The parties have entered into this agreement in good faith, and it is the specific intent of the parties that the terms of these General Conditions be enforced as written. In the event any of the provision of these General Conditions should be found to be unenforceable, it shall be stricken and the remaining provisions shall be enforceable.

**15. ENTIRE AGREEMENT:** This agreement constitutes the entire understanding of the parties, and there are no representations, warranties or undertakings made other than as set forth herein. This agreement may be amended, modified or terminated only in writing, signed by each of the parties hereto.

# PARKING LOT USAGE AGREEMENT

THIS PARKING LOT USAGE AGREEMENT (this “Agreement”) is effective as of October 23, 2023, (“Effective Date”), and is entered into by and between Independent School District No. 1 of McClain County, Oklahoma, a/k/a Newcastle Public Schools (“NPS”) and Victory Family Church (“Victory”).

## RECITALS

A. NPS is the owner of the Parking located at 101 N. Main (HS), 251 NE 2<sup>nd</sup> St. (ECC) and the gravel parking lot across the street from the ECC parking lot.

B. Victory desires non-exclusive use of the Parking Lots for parking of vehicles under the terms and conditions set forth below.

## AGREEMENT

NOW THEREFORE, in consideration of the foregoing Recitals, which are incorporated herein as though set forth in full, and in consideration of the mutual promises and covenants set forth in this Agreement, the parties agree as follows:

1. **Grant of Usage.** NPS hereby grants a non-exclusive right, privilege, and permission, subject to the terms and provisions of this Agreement, to access the Parking Lots for the sole purpose of providing temporary parking to its members, guests and invitees of Victory at the times and subject to the terms and conditions set forth below. Victory’s use of the Parking Lots shall be limited to Sundays between 8:00 a.m. and 2:00 p.m. and on Wednesdays between 6:00 p.m. and 8:00 p.m.

2. **Term of Agreement.** The original term of this Agreement shall commence as of the Effective Date and end on June 30, 2024.

2.1 Option to Extend Initial Term. Upon the mutual written agreement of the parties, the term of this Agreement may be extended for additional periods of one year each, commencing July 1 and ending June 30 of successive years. The original term and each renewal term shall be referred to collectively as the “Term”. Neither party shall be under any obligation to agree to an extension of the Term.

3. **Early Termination.** NPS shall have the right to terminate this Agreement at any time, with or without cause, upon thirty (30) days written notice to Victory.

4. **Limitations to Agreement.** Victory’s use of the Parking Lots shall not be exclusive. NPS shall also have the right to use the Parking Lots for its own purposes, which use shall take priority over Victory’s right of use. NPS’s use of the Parking Lots during Victory’s hours of use will be allowed with advance notice to Victory of at least one week. In the case of an emergency, as determined by NPS in its sole discretion, the one week notice requirement shall be waived allowing for immediate use and access by the NPS. The Victory shall use the Parking Lots solely for its own church-related services and activities.

5. **Parking Lot Usage Fee.** Victory will not be charged to use the parking lots on the agreed upon dates and times listed in this agreement.

**6. Compliance with Laws.** Victory shall, at all times during the Term, comply (and shall cause its employees, agents, visitors, and licensee, to comply) with all laws, codes, statutes, ordinances and regulations applicable to this Agreement and Victory's use of the Parking Lots.

**7. Maintenance and Repairs.** Victory is responsible for Parking Lots maintenance as it relates to trash clean-up, weed abatement, parking enforcement, parking violators/violations. NPS will be responsible for the Parking Lots surface care.

**8. Signage, Alterations and Modifications.** Victory shall not, without prior written consent from NPS, place any signage on, or otherwise alter, modify, improve, or change the Parking Lots. Any and all such NPS approved signage, alterations, modifications, improvements or changes shall be at the sole cost and expense of Victory.

**9. Indemnification.** Victory agrees to defend, indemnify and hold harmless NPS, its members, employees, agents, officers and officials from and against liabilities, losses, penalties, damages and expenses, including costs and attorney fees, of every kind, nature and character arising or alleged to arise out of Victory's use of the Parking Lots including, but not limited to, those arising from the negligent or willful acts or omissions of Victory, its officials, agents, employees, guests and invitees. Victory shall, at its sole cost and expense, appear, defend, and pay all attorney fees and, other costs and expenses arising hereunder. In addition, if any judgment shall be rendered against NPS in any such action, Victory shall, at its sole cost and expense, satisfy and discharge such judgment. NPS shall have the right, at its own expense, to participate in the defense of any suit, without relieving Victory of any of its obligations hereunder. NPS retains final approval of any and all settlements or legal strategies which involve the interest of NPS. The indemnities set forth herein shall survive the expiration or termination of this Agreement.

**10. Assumption of Risk.** Victory acknowledges and agrees that by use of the Parking Lots, Victory assumes all risk of loss or damage to property, including, without limitation, property damage, and all risk of personal injury, including but not limited to death, attributable to any cause other than the gross negligence or unlawful conduct of NPS. Victory further agrees that it is familiar with the condition of the Parking Lots and the suitability of the Parking Lots for its intended use and accepts the Parking Lots on an "AS-IS" "WHERE-IS" basis. Victory forever releases NPS, its agents, manager, affiliates, members, volunteers, and employees from and against any and all of Victory's claims, causes of action, liabilities and expenses arising out of or relating to any such loss, damage, or injury. NPS, its agents, manager, affiliates, and employees shall not be responsible or liable for loss or damages by reason of fire, theft, collision or any other cause to parked vehicles or their contents, provided no unlawful act of NPS or its employees resulted in the loss or damages.

**11. Security.** Victory acknowledges that as of the Effective Date and at all times during the Term, it shall maintain security measures appropriate to reasonably protect the Parking Lot and any and all Victory employees, guests, visitors, and/or sublicensees.

**12. Insurance Requirements.** Victory shall purchase, maintain, and keep in force during the term of this Agreement, at Victory's sole cost and expense, the following insurance:  
Commercial General Liability policy naming NPS, Its Officers, Agents, Members, Volunteers and Employees, as additional insured. Victory's insurance policy shall state that Victory's insurance is "primary" and NPS's insurance is "non-contributory".

Minimum Insurance Requirements – General Liability Insurance:

\$25,000 property damage

\$125,000 for each occurrence for personal injury or death

\$1,000,000 in the aggregate

**13. Victory Events of Default.** Events of default (“Events of Default”) include, but are not limited to, the following:

A. Any material misrepresentation by Victory in the inducement of this Agreement or the use of the Parking Lots;

B. Breach of any agreement, representation or warranty made by Victory in this Agreement;

C. Failure of Victory to perform in accordance with or comply with the terms and conditions of this Agreement, including, but not limited to the following:

i) Action or failure to act which affects the safety and/or welfare of individuals on or around the Parking Lots;

ii) Failure to comply with terms and conditions of this Agreement;

iii) Default by Victory under any other agreement Victory may have with NPS.

**14. Assignment.** The interest of Victory under this Agreement is personal to Victory and may not be assigned or transferred to any other individual or entity without NPS’s prior written consent.

**15. Notices.** All notices required hereunder shall be in writing and shall be deemed properly served if delivered in person or if sent by registered or certified mail, with postage prepaid and return receipt. All notices required hereunder shall be deemed received on the date of delivery, or attempted delivery if delivered in person, or if mail, on the date which is two (2) days after the date such notice is deposited in the U.S. mail.

**16. Severability.** In the event that any provision(s) of this Agreement is (are) determined to be legally invalid, the parties hereto agree that that particular provision shall be null and void, but that the remainder of this Agreement shall remain in full force and effect.

**17. No Third-Party Beneficiary.** This Agreement is not intended and shall not be construed so as to grant, provide or confer any benefits, rights, privileges, claims, causes of action or remedies to any person or entity as a third-party beneficiary under any statutes, laws, codes, ordinances or otherwise.

**18. No Waiver.** No waiver of any default under this Agreement shall constitute or operate as a waiver of any subsequent default hereunder, and no delay, failure or omission in exercising or enforcing any right, privilege or option under this Agreement shall constitute a waiver, abandonment, or relinquishment thereof.

**19. Entire Agreement and Amendment.** The Agreement, including all exhibits and referenced documents, constitutes the entire Agreement of the parties with respect to the matters contained herein. No modification of or amendment to the Agreement shall be effective unless such modification or amendment is in writing and signed by both parties hereto. Any prior agreements or representations, either written or oral, relating to the subject matter of the Agreement, are of no force or effect.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the Effective Date.

NPS:

---

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By: \_\_\_\_\_

VICTORY:

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By: \_\_\_\_\_

# CLIENT SERVICES AGREEMENT



**Soliant Health, LLC** (hereafter referred to as "Soliant"), and **Newcastle School District** whose primary location is 101 N. Main St., Newcastle, OK 73065 hereafter referred to as "Client") enter into this non-exclusive Client Services Agreement for the purpose of referring and placing its employees ("Consultants") with Client. This Agreement shall govern the overall terms of the relationship, while a separate Assignment Confirmation (Addendum A) for each placement will outline specifics as to bill rates, personnel, and assignment lengths.

## 1. Scope of Services.

Soliant, a licensed staffing agency in the business of providing supplemental staffing to the public and private education sector and not a healthcare provider, will use its commercially reasonable efforts to provide Consultants for assignment with Client. Soliant will be responsible for payment of each Consultant's wages and applicable payroll taxes, deductions, and insurance, including workers' compensation, general liability and professional liability coverage for the benefit of the Consultants. If a Consultant is unable to complete the specified assignment, Soliant will use its commercially reasonable efforts to find a replacement in a timely manner.

## 2. Independent Contractor.

The parties hereto specify and intend that the relationship of each to the other is that of an independent contractor, that each Consultant shall be an employee of Soliant and that no qualified Consultant shall at any time be an employee of Client, unless the parties shall otherwise agree in writing. Soliant agrees to provide and maintain all payroll services for any qualified Consultant placed with Client, to maintain payroll records and to withhold and remit all payroll taxes and social security payments. Soliant does not ordinarily use subcontractors in providing services. Should the need to use a separate staffing firm or independent contractor arise, Soliant will notify Client in advance of the assignment in order to receive approval of this arrangement.

## 3. Telepractice Services.

Soliant, at Client's specific request, may provide telepractice services through VocoVision. Should utilization of VocoVision occur, Client shall, at that time, receive in addition to Addendum A – Client Assignment Confirmation, an Addendum B – Teleservices Provisions, Addendum C – Duties and Responsibilities and Addendum D – VocoVision Equipment Policies which, collectively, outline specific terms and conditions regarding VocoVision's telepractice services.

## 4. Insurance.

Soliant will maintain at least the following minimum amounts of insurance:

General Liability - \$2,000,000 per occurrence and \$4,000,000 aggregate.

Workers Compensation - in accordance with state regulations.

Employer's Liability - \$1,000,000.

Excess Liability over General Liability and Employer's Liability - \$5,000,000 per occurrence and \$5,000,000 aggregate.

Professional Liability - \$1,000,000 per occurrence and \$3,000,000 aggregate.

Sexual Abuse and Molestation - \$1,000,000 per occurrence and \$3,000,000 aggregate

## 5. Competency and Licensing.

Soliant will conduct comprehensive pre-employment screening to provide licensed Consultants who meet applicable professional standards. Soliant will endeavor to present only Consultants who are qualified for Client's open position(s) on job requirements established by Client either verbally or in writing. While Soliant will make every effort to pre-screen job candidates based on these requirements, Client acknowledges the candidate assignment decision is ultimately the responsibility of the Client. To this end, Soliant will make available to Client all appropriate Consultant records that Soliant may permissibly disclose and will facilitate an interview between Client and Consultant in order to assist Client in the hiring decision. Soliant will do its due diligence to ascertain the professional and applicable Department of Education licensing and certification requirements for the Consultant discipline placed with Client, however, it is ultimately the responsibility of the Client to approve the Consultant's licensure and certifications as acceptable.

## 6. On-Site Responsibility.

Client is responsible for providing all orientation, support, facilities, training, direction, and means for the Consultant to complete the assignment. Client acknowledges that Soliant is not providing special education and/or related services, but rather is providing candidate identification and placement services. As such, Client is responsible for the Consultant's adherence to the applicable standard of practice and acknowledges that Soliant is not responsible for the Consultant's on-site performance given that Soliant does not have the capacity to provide direct, on-site supervision of daily activity. Client acknowledges that any deviation of the Client's policies and procedures as orientated to Soliant's Consultant should be reported in writing and directly to Soliant immediately so that Soliant may be provided an opportunity to offer correction and/or counseling of unacceptable practices by Consultant. Client warrants that its facilities and operations will comply at all times with all federal, state and local safety and health laws, regulations and standards, including OSHA standards, and that Client will be responsible for providing all safety training and equipment, and for each Consultant's compliance with health and safety requirements, including those instituted by Client.

## 7. Employment of Consultants.

Client agrees that it will not directly or indirectly, personally or through an agent or agency, contract with or employ any Consultant introduced or referred by Soliant for a period of one year after the latest date of introduction, referral,

placement, or end of the contract assignment. If Client or its affiliate enters into such a relationship or refers Consultant to a third party for employment, Client agrees to pay an amount equal to \$21,500 or thirty-five (35) percent (whichever is greater) of the Consultant's first year's annual salary, including any signing bonus, as agreed upon at the time of hiring. Payment is due and payable to Soliant upon start date.

## 8. Equal Opportunity.

It is the policy of Soliant to provide equal opportunity to all Consultants for employment. Soliant and Client will screen based on merit only. All Consultants will be free from discrimination due to race, religion, color, sex, national origin, age, or disability.

## 9. Timekeeping and Invoicing.

Client will ensure that Consultants accurately record the start and stop times for all hours worked, in accordance with the Client's policies utilizing the Client designated method which may include the submission of Soliant's timesheet. Timesheets and/or timesheet approvals are due weekly by 12:00 PM on the Monday following the end of Client's designated workweek.

Soliant will generate an invoice for Client based on timesheets submitted. Client must review the invoice and notify Soliant of any errors, including billed hours or improper rates, within thirty (30) days of the date of invoice. Soliant shall resolve any error and provide corrected invoice mutually acceptable to both parties within a reasonable period. In the event client fails to dispute or report any errors within thirty (30) days, errors shall not be accepted as a disputed charge and invoices will be due and payable in full.

## 10. Payment Terms.

Client will be billed on a weekly basis for all services provided during the previous week. Client will pay Soliant based on the service charges specified in the Consultant Assignment Confirmation included as an addendum to this Agreement. Soliant pays its Consultant(s) overtime in compliance with federal, state, and/or local laws. Soliant will bill Client at one and on-half times the regular bill rate for all hours Soliant is required to pay the Consultant(s) overtime. It is Client's responsibility to notify Soliant if pre-approval is required for any or all overtime hours prior to any such hours being worked. **Payment is due within fifteen (15) days of receipt of invoice.**

## 11. Default Charges.

Invoices shall be considered past due if not paid by the agreed-upon due date. Client agrees to pay all necessary collection costs of amounts past due, including reasonable attorney's fees and costs. Additionally, Soliant reserves the right to approve or to discontinue any extension of credit and the terms governing such credit.

## 12. Limitation of Liability.

NEITHER PARTY SHALL BE LIABLE TO THE OTHER WHATSOEVER FOR ANY SPECIAL, CONSEQUENTIAL, INDIRECT, EXEMPLARY OR PUNITIVE DAMAGES, INCLUDING ANY DAMAGES ON ACCOUNT OF LOST PROFITS, LOST DATA, LOSS OF USE OF DATA, OR LOST OPPORTUNITY, WHETHER OR NOT PLACED ON NOTICE OF ANY SUCH ALLEGED DAMAGES AND REGARDLESS OF THE FORM OF ACTION IN WHICH SUCH DAMAGES MAY BE SOUGHT. THE FEES AND BILLINGS DUE UNDER THIS AGREEMENT ARE NOT CONSIDERED SPECIAL DAMAGES OR LOST PROFITS AND SHALL NOT BE LIMITED BY THESE PROVISIONS.

## 13. Administrative Responsibilities.

Client shall be responsible for orienting Consultant to Client's policies and procedures regarding the submission of any requisite paperwork which must be tendered for reimbursement by funding entities such as Medicare, Medicaid, or health insurance. Such paperwork may include, but is not limited to, patient care plans, comprehensive patient histories, individual education plans, or Client specific program plans. During the contracted assignment, should Consultant fail to submit paperwork as required per Client's policies and procedures, Client must notify Soliant in writing within three (3) business days of alleged failure. Failure to notify Soliant before assignment ends shall negate any Client claim to withhold payment due to untimely work and/or paperwork non-compliance by Consultant. Client agrees that all approved time sheets by Client's assigned representative are not subjected to billing dispute if Client fails to notify Soliant of time sheet and work performed discrepancies.

## 14. Incident and Error Tracking.

Client will report to Soliant any performance issues, incidents, errors and other events related to the care and services provided by Soliant employees. Soliant will document reported incidents in employee's personnel file and track all such events for quality assurance purposes. All supporting documentation is required within seventy-two (72) hours of the occurrence.

## 15. Reporting of Work-Related Injuries.

Client will maintain a safe working environment and provide all appropriate personal protective equipment as deemed appropriate for unit to which Soliant's Consultant has been assigned. Client ensures compliance with all applicable OSHA or state Department of Labor obligations to include general training on the reporting of work-place injuries, incidents, and occupational exposure to bloodborne pathogens occurring at Client facility. Records of such occurrences must be maintained by the Client and accessible to Soliant within guidelines set forth by governing entities. In the event of work-

place injury, incident or exposure, each affected Consultant will contact their immediate Client-appointed supervisor and report to the applicable treating department as per Client protocol. Consultant shall also report work-place injury, incident or exposure to Soliant concurrently with Client for the purpose of reporting such event to Soliant's workers compensation carrier. If Client's reporting requirements change during the term of this Agreement, Client is responsible for written notification of such information to both Soliant and Soliant's Consultant.

## **16. Termination of Contracted Assignment with Cause.**

Immediately upon occurrence, Client has the obligation to report each deviation from the accepted standard of practice, policies and procedures as orientated to Consultant, behavior, and or any incident that would be considered adverse to the overall operation of Client. Client may request that Soliant facilitate the immediate removal of Consultant due to any of the issues preceding with written and/or verbal notice. The Client, however, may not immediately terminate a Consultant unless Soliant has been notified prior to final incident or unless a single incident warrants immediate dismissal prior to Soliant's notification. All supporting documentation specifying the reasons and facts of the termination is required within forty-eight (48) hours of termination. If the Client does not report such deviation(s) and subsequently terminates Consultant or if Client does not provide required documentation following a termination within the required timeframe, Client will be assessed as liquidated damages and not as a penalty, an amount equal to one (1) week of billing. The parties agree that Soliant's Consultant s are an integral part of its operation and a resource that may have been developed over a number of years. Any delay or absence of a written and verbal notice could result in lost revenue or other consequences not foreseen at this time and therefore the liquidated damages are not unreasonable to the probable loss to be suffered by Soliant in the event of your breach of this provision. Client will be responsible for all professional fees (and expenses if applicable) up to the point of termination. Termination with cause must be documented prior to termination in accordance with the Incident and Error Tracking procedures set forth in paragraph 14 of this agreement. Soliant shall have five (5) business days to refill the position in the event of termination with cause. Should Soliant identify a suitable Consultant, Client agrees to original terms or extended terms of the terminated Consultant s assignment.

## **17. Termination of Contracted Assignment without Cause.**

Client may cancel an assignment with thirty (30) days written notice. Client is responsible for all charges and fees prior to cancellation date and through the 30-day period of notice. In the event Client is unable to provide thirty (30) days' notice of termination, Client will be billed for thirty (30) days at the agreed upon regular bill rate and minimum hours. In the event of termination without cause, Client will be responsible for any housing and travel costs actually incurred by Soliant as a result of such cancellation.

## **18. Guaranteed Minimum Hours.**

Client agrees to provide Consultant the guaranteed number of work hours per week specified in the attached Assignment Confirmation Addendum A. Cancellation of prescheduled workdays or reduction in work hours by Client will be billed reflecting the guaranteed minimum work hours. Minimum work hours shall be reduced to reflect scheduled school closings for holidays and planning days.

## **19. Paid Sick Leave.**

For those jurisdictions that have passed or will pass legislation requiring Paid Sick Leave, Paid Sick Time will be billed back to Client at the straight-time bill rate for all hours taken by any Consultant assigned to Client. This section is not applicable until the effective date of such legislation has been reached.

## **20. Unscheduled Facility Closure Policy.**

Soliant will incur fixed expenses over the entire course of a Consultant's contract assignment with Client related to the Consultant's housing and per diem costs. The parties agree that in the event of an unforeseen or unexpected interruption in a Consultant's assignment resulting from an unscheduled closure, complete or partial, of Client's facilities due to natural or manmade disasters, such as, and without limiting the generality of the foregoing, fire, storms, flooding, earthquake, labor unrest, riots, and/or acts of terrorism or war (each an "Unscheduled Closure"), Client will transition to virtual services for all Consultants whose services can be performed in such a setting. Client shall be billed for services performed at the regular contracted hourly bill rate for all hours worked by Consultant. Virtual service hours shall be entered and processed according to the normal time submittal and approval process unless otherwise requested by Client and agreed upon by Soliant. Soliant and Client will mutually determine which contracted disciplines qualify for virtual services. For contracted services not eligible for virtual services, Client will be invoiced and shall pay for each such affected Consultant's services at the reduced rate of \$200 per day for each day that the Consultant(s) is unable to work by virtue of such Unscheduled Closure.

## **21. Multiple Locations.**

If client requires Consultant to travel to and perform services at more than one location, Client will compensate Soliant for travel time between facilities at the regular hourly bill rate and for mileage not to exceed the current acceptable IRS reimbursement rate.

## **22. Issue Resolution.**

In the event Client encounters an issue that is not satisfactorily resolved by its Soliant representative, Client should escalate the issue to the appropriate Soliant manager by calling 800-849-5502. Please ask for your account representative's manager.

## **23. Indemnification.**

To the extent permitted by law, each party will indemnify, defend and hold harmless the other against third party claims arising from breaches of the parties' respective obligations under this Agreement.

## **24. Confidentiality.**

Each party acknowledges that as a result of this Agreement, they will learn confidential information of the other party. Confidential information is defined as that information which is private to each party but is shared by one to the other party as required to accomplish this Agreement and **includes bill rates, fees for permanent placements and terms and conditions of this Agreement.** It is agreed that neither party will disclose any confidential information of the other party to any person or entity. Neither will it permit any person nor entity to use said confidential information.

Disclosures required by law including properly executed Freedom of Information Act requests and information shared to the appropriate individuals within the respective organizations as necessary to execute this Agreement, shall be the only exceptions permitted under this Agreement.

Confidential Information of Soliant shall include, but is not limited to, any and all unpublished information owned or controlled by Soliant and/or its employees, that relates to the clinical, technical, marketing, business or financial operations of Soliant and which is not generally disclosed to the public including but not limited to employee information, technical data, policies, financial data and information to include contract terms and provisions, billing rates, permanent placement fees whether disclosed orally, in writing or by inspection. If the receiving party shall attempt to use or dispose of any of the Confidential Information, or any duplication or modification thereof, in any manner contrary to the terms of the foregoing, the disclosing party shall have the right, in addition to such other remedies which may be available to it, to obtain an injunctive relief enjoining such acts or attempts as a court of competent jurisdiction may grant, it being acknowledged that legal remedies are inadequate.

## **25. Family Education Rights and Privacy Act.**

Soliant shall comply with all laws, rules and regulations pursuant to the Family Educational Rights and Privacy Act, 20 USC 1232g ("FERPA") and acknowledges that certain information about the Client's students is contained in records maintained by Soliant and the Consultant and that this information can be confidential by reason of FERPA and related Client policies. Both parties agree to protect these records in accordance with FERPA and Client policy. To the extent permitted by law, nothing contained herein shall be construed as precluding either party from releasing such information to the other so that each can perform its respective responsibilities. As it applies, Consultant s assigned to Client will execute a FERPA Statement of Understanding outlining appropriate guidelines.

## **26. State Retirement System Notice.**

This notice is intended to clarify the manner of payment in contemplation of a Consultant's mandatory or permissive participation in a state teacher retirement system, school employees' retirement system, and/or any similar or successor system applicable to the professionals provided by Soliant. Client acknowledges and agrees that if formal notice is required to be given to any Consultant that participation in any such retirement system/pension is either: 1) permitted by Consultant's election; or 2) is required by law, then Client is solely responsible for providing such notice to Consultant s and fulfilling all associated administrative duties. Client shall immediately notify Soliant if any Consultant is required to, or voluntarily elects to participate in any such system. In such event, Client shall advise Soliant of the withholding obligation percentages (both employer and employee share) so that invoices to Client and payment to the Consultant may be adjusted accordingly. The parties agree that Client shall withhold and pay to the retirement/pension both the employee and employer shares. The parties agree that the applicable employee and employer shares paid to the system by the Client shall be deducted from the amount owed to Soliant by the Client hereunder. The parties agree that the applicable employee share paid to the system by the Client shall be deducted from the amount due the Consultant by Soliant. The Client and Soliant expressly acknowledge and agree that if any Consultant is required to, or elects to participate in a retirement system/pension, the Client shall be solely responsible for: 1) creating an account for Consultant with the appropriate retirement system/pension; 2) all present and/or future obligations to make employee and employer cash payments/ contributions to the retirement system/pension as required by law and/or set by the retirement system/pension; and 3) otherwise administering all employer functions pertaining to the Consultant's interest in retirement system/pension.

## **27. Conflicts of Interest.**

The parties acknowledge their respective obligation to report any conflict of interest and/or apparent conflict of interest that may interfere with their ability to perform their obligations hereunder objectively and effectively. To that end, the Parties hereby certify and represent that their officials, employees and agents do not have any significant financial or other pecuniary interest in the other party's business enterprise, and that no inducements of monetary or other value were offered or given to any officer, employee or agent of the other party. Each party agrees to promptly notify the other in the event it becomes aware of any conflict of interest or apparent conflict of interest.

## **28. Survival.**

# CLIENT SERVICES AGREEMENT



The parties' obligations under this Agreement which by their nature continue beyond termination, cancellation or expiration of this Agreement, shall survive termination, cancellation or expiration of this Agreement.

**29. Governing Law.**

This Agreement shall be governed by the laws of the state of Oklahoma.

**30. Notices.**

All notices required to be given in writing will be sent to the names/addresses listed below.

**Soliant Health LLC**

Contract Department  
5550 Peachtree Parkway  
Suite 500  
Peachtree Corners, GA 30092  
ContractDepartment@soliant.com

**To Client**

Attention: Newcastle School District  
  
Address: 101 N. Main St., Newcastle, OK 73065

**31. Modification of Agreement.**

This Agreement may not be modified, amended, suspended, or waived, except by the mutual written agreement of the Parties who are authorized to execute the agreement.

**32. Entire Agreement.**

This Agreement represents the entire agreement between the parties and supersedes any prior understandings or agreements whether written or oral between the parties respecting the subject matter herein. This Agreement may only be amended in a writing specifically referencing this provision and executed by both parties. This Agreement shall inure to the benefit of and shall be binding upon the parties hereto and their respective heirs, personal representatives, successors and assigns, subject to the limitations contained herein. The unenforceability, invalidity or illegality of any provision of this Agreement shall not render any other provision unenforceable, invalid or illegal and shall be subject to reformation to the extent possible to best express the original intent of the parties. This Agreement and attached Assignment Confirmation contain terms that may only be altered when agreed upon in writing by both parties.

This Agreement and attached Assignment Confirmation contain terms that may only be altered when agreed upon in writing by both parties. **(Please return all pages of this Client Services Agreement)**

CLIENT ID – CLIENT NAME

125236 - Newcastle School District

**Angela Green**  
Special Services Director  
October 25, 2023 14:31 UTC  
IP: 66.205.126.216

Soliant Health, LLC

**Victoria Wood**  
Division Director  
October 26, 2023 13:19 UTC  
IP: 99.76.173.249



**ADDENDUM A  
Terms of Teleservices Assignment**

PID: \_\_\_\_\_

This Terms of Teleservices Assignment is subject to the terms and conditions of that certain Client Services Agreement between the parties outlined below.

**Assignment Details**

Soliant Health, LLC will contract with VocoVision for the provisions of telepractice services to Client. Client will pay Soliant Health, LLC for the hours worked by Telepractitioner under the following terms:

<b>Telepractitioner:</b>	Nina Guynn		
<b>Client:</b>	Newcastle School District		
<b>Assignment Start Date:</b>	10/13/2023	<b>Assignment End Date:</b>	01/05/2024
<b>Position:</b>	Tele - SLP		
<b>Hours per Week:</b>	20.0		
<b>Bill Rate per Hour</b>	\$98.50	<i>Bill Rate is all-inclusive<sup>(a)</sup></i>	
<b>Technology Fee:</b>	\$0.00		

One VocoVision station per full time position at no cost. Additional stations can be provided with a \$1,000 per unit refundable deposit and \$200 per unit nonrefundable configuration and shipping charge. Deposit will be refunded to the school district upon return of the station(s) in working condition within fifteen (15) days of the assignment being completed.

**Miscellaneous:** N/A

- a) Sales tax will be added to professional fees if required by state law and client is not a tax-exempt entity.
- b) Client agrees that it will not directly or indirectly, personally or through an agent or agency, contract with or employ any Consultant introduced or referred by VocoVision for a period of (24) months after the last date Client received Services from such Consultant. If Client or its affiliate enters into such a relationship or refers Consultant to a third party for employment, Client agrees to pay an amount equal to first year's total compensation including but not limited to a signing and/or relocation bonus, as agreed upon at the time of hiring. Payment is due and payable to VocoVision upon start date.
- c) Client agrees to approve Telepractitioner's weekly log of service. Logs will be submitted on a weekly basis by Telepractitioner for Client's review and approval. Should Telepractitioner fail to submit paperwork or weekly log to show proof of completed work, Client agrees to notify VocoVision in writing within three (3) business days of alleged failure. Client's failure to notify VocoVision in writing within three (3) days period shall negate any Client invoicing dispute.

**125236 - Newcastle School District**

**Angela Green**  
Special Services Director  
October 25, 2023 14:31 UTC  
IP: 66.205.126.216

**Client Responsibilities.** Client agrees to the following items to facilitate VocoVision's provision of Services:

- (a) Client shall be responsible for providing a secure environment for VocoVision hardware and software ("Equipment") installed and operated at Client's designated location(s).
- (b) Client will provide sufficient infrastructure to support the proper operation of the Equipment, including network connectivity equal or superior to DSL access.
- (c) Client warrants that its facilities and operations will comply at all times with all federal, state and local safety and health laws, regulations and standards.
- (d) Client warrants that it will not use the Equipment for any purpose other than as contemplated hereunder and acknowledges that VocoVision is not responsible for any damages associated with such impermissible use.
- (e) Client agrees to provide appropriate local support to facilitate remote Telepractitioner's ability to fulfill the responsibilities outlined in Addendum C: Duties and Responsibilities.

**Scheduling.** Client agrees to the minimum hours of Services per week as stipulated in Addendum A: Terms of Teleservices Assignment and will schedule the appropriate number of student speech sessions and other related services each week to meet or exceed the minimum hours requirement. Client and telepractitioner will agree upon a weekly schedule for Services which will be loaded into the VocoVision system. Any revisions to the schedule must be submitted to the VocoVision Operations Department no later than 12:00 PM EST Friday for Services the following week. VocoVision requires a 24-hour notice to cancel scheduled Services. One cancellation without notice is permitted per school year. Additional cancellations with less than 24 hours' notice will be billed at the regular rate. Note that VocoVision telepractitioners are encouraged to complete non-therapy work (e.g., paperwork, planning, file reviews, etc.) during any such cancellation time.

**Administrative Responsibilities.** Client shall be responsible for orienting telepractitioners to Client's policies and procedures regarding the submission of any requisite paperwork which must be tendered for reimbursement by funding entities such as Medicare, Medicaid, or health insurance. Such paperwork may include, but is not limited to, individual education plans or Client-specific program plans. During the contracted assignment, should telepractitioners fail to submit paperwork as required per Client's policies and procedures, Client must notify VocoVision in writing within three (3) business days of alleged failure. Failure to notify VocoVision within the three (3) day period shall negate any Client claim to withhold payment due to paperwork non-compliance by telepractitioners. Within three (3) business days following the conclusion of a contracted assignment, Client shall conduct a final review to determine whether the completion of additional paperwork is needed from the telepractitioners. Failure to notify VocoVision prior to the fourth (4th) day after conclusion of the assignment will negate any Client claim to withhold payment due to paperwork non-compliance by telepractitioner.

125236 - Newcastle School District



**Angela Green**  
Special Services Director  
October 25, 2023 14:31 UTC  
IP: 66.205.126.216

### **Duties and Responsibilities**

The duties and responsibilities of a Telepractitioner include, but are not limited to the following:

- Collaborates with the school district to identify students' communication characteristics, support resources, as well as any physical, sensory, cognitive, behavioral and motivational needs to determine the benefit a student may receive through telepractice.
- Collaborates with the school district to determine assessment resources - including their potential benefits and limitations - in the telepractice setting, and to develop a plan to assess students appropriately.
- Monitors effectiveness of services and modifies evaluation and treatment plans as needed.
- Maintains appropriate documentation of delivered services in a format consistent with professional standards and client requirements.
- Complies with state and federal regulations to maintain student privacy and security.
- Facilitates behavior management strategies in students as appropriate.
- Provides information and counseling to families and school personnel as needed

125236 - Newcastle School District



**Angela Green**  
Special Services Director  
October 25, 2023 14:31 UTC  
IP: 66.205.126.216

### VocoVision Damaged Equipment Policy

If, during the course of contracted services, VocoVision computer equipment sustains damage or is missing components (keyboard, audio accessories, etc.), it should be reported immediately to the VocoVision Operations Department at 1-866-779-7005. Replacement equipment will be shipped to Client as needed. The costs of repairing or replacing the equipment (including shipping) will be charged to Client, but in no case shall exceed \$1,000 per unit.

At the end of the VocoVision contract period, all equipment must be returned in original packaging within 15 days of completion of services. All returned equipment will be inspected for both physical and internal damage. If equipment is found to be damaged, VocoVision reserves the right to withhold from Client deposit the cost of repairing or replacing the damaged equipment. If no Client deposit exists, VocoVision will bill Client for such charges and will provide supporting documentation of all costs.

### Packaging

All packaging, boxes and containers used to ship VocoVision equipment are considered property of VocoVision and must not be discarded. Packaging should be stored and kept in good condition during the course of the contract and must be used for return shipping at the conclusion of services. If VocoVision packaging is lost or damaged, Client is solely responsible for obtaining replacement packaging to ensure undamaged return of equipment to VocoVision. In such cases, we strongly recommend the use of a professional packaging and shipping service, such as the UPS Store or a FedEx retail location.

125236 - Newcastle School District



**Angela Green**  
Special Services Director  
October 25, 2023 14:31 UTC  
IP: 66.205.126.216

VocoVision, LLC



**Nicole Webb**  
Division Director  
October 25, 2023 14:57 UTC  
IP: 12.34.60.210

**Teresa Crook, CALT**  
**2059 Park Ave**  
**Newcastle, OK 73065**  
**jtcrook2@gmail.com**

Agreement for Services

Agreement between **Newcastle Public Schools (hereinafter referred to as “School”)** and Teresa Crook, Certified Academic Language Therapist (**hereinafter referred to as “Therapist”**): For good and valuable consideration it is agreed that Mrs. Crook, being duly certified by the state of Oklahoma, agrees to provide services according to the following stipulated provisions.

1. The therapist is stipulated to be an independent contractor and is not an agent of the school, nor entitled to benefits provided by the school district.
2. The school shall take all necessary steps to assure provision of and complete access by the therapist to all school records within the school, necessary for the performance of services described herein.
3. The Therapist agrees to retain as confidential all information relating to policies, procedures, and records of the school provided; however, the therapist reserves the right to act as a consultant or perform duties as a Therapist to any other school or related institution during the term of this agreement or subsequent thereto.
4. The School agrees that all intellectual property of the Therapist will remain the intellectual property of the Therapist, and the School has no right to claim or use that intellectual property unless the Therapist gives specific written permission.
5. In consideration of the services to be performed, the school agrees to pay the LLC **\$50.00 per hour, during school for a total of 4 hrs** for services including: screening assessments, IEP meetings/phone conferences, direct instruction with student, progress notes/reports, consultation with parents, teachers, and paraprofessionals, etc., creation and implementation of instruction in home/classroom programs, and all distance learning including therapy, preparation, and paperwork. Billing will be made monthly and is to be paid within 30 days of receipt of invoice for services rendered. Invoices will be sent to the district by the 1<sup>st</sup> business day following month end or as requested by the school district. This does not include any regularly scheduled breaks in the adopted school calendar.
6. The Therapist will provide a copy of professional certification to the school district.
7. This agreement will be in effect for the 2023-2024 school year. This agreement may be modified or terminated by either party provided that 30 days written notice is given to the other party.
8. This contract denotes the job is the kind of occupation where work is usually performed by a specialist without supervision, and not under the direction of the School. Newcastle Public School and the Therapist agree and understand that the relationship between them is based on contract only and is not an employer-employee relationship. As a result, Newcastle Public Schools will not provide accident or health insurance, Worker’s Compensation nor any other fringe benefits to the Therapist. The Therapist will provide their own professional liability or malpractice insurance in such amounts as are satisfactory.

Approved this day 13th of November, 2023

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**Teresa Crook,**  
Certified Academic Language Therapist

---

Superintendent



Ardmore 580-223-5162 Norman 405-321-5210 Oklahoma City 405-677-5382

P.O. Box 2556 • Ardmore, OK 73402

Network User Agreement

Company Name: NEWCASTLE PUBLIC SCHOOLS Phone: 405-387-6327

Contact: MARSHALL BINGHAM Email: mbingham@newcastle.k12.ok.us

Address: 101 NORTH MAIN

City NEWCASTLE State OK Zip 73065

Emergency Contact: Emergency Contact Phone

Network Coverage Area: CPC Wide Area

Term of Contract: December 1, 2023 thru June 30th, 2024 (7 Months)

Start Date:

NETWORK AIRTIME: \$25.00 19 \$3,325/7 Months
Rate per Unit: Number of Units: Total Airtime Fees:

EQUIPMENT RENTAL:
Rate per Unit: Number of Units: Total Rental Fees:

GPS TRACKING:
Rate per Unit: Number of Units: Total GPS Fees:

OPTIONAL SERVICE:
Rate per Unit: Number of Units: Total Fees:

OPTIONAL SERVICE:
Rate per Unit: Number of Units: Total Fees:

OPTIONAL SERVICE:
Rate per Unit: Number of Units: Total Fees:

The terms and conditions of this agreement are printed on two pages (front and back) -see Page 2 for more details.

Chickasaw Personal Communications has the right to audit the unit count and charge for any units not reported by the user.

Payment is due by the 10th of the month for the month service is provided. Service is subject to disconnection if not paid by the 10th. A Reconnection Fee of \$50.00 plus all charges due is payable prior to reestablishing service for any account that has been disconnected.

Client Signature Date

Chickasaw Personal Communications Date

## TERMS OF CONTRACT

Whereas, Chickasaw Personal Communications (CPC), an Oklahoma Corporation, is engaged in providing mobile radio service as authorized by the Federal Communications Commission and, as such, shall own, operate and maintain the Trunking system at the location given on the reverse side hereof and is willing to contract for the provision of said service, and Whereas, Client identified on the reverse side wishes to obtain the service provided by CPC and acknowledges that CPC has no legal obligation to provide such service except as provided by this Contract,

Now therefore, CPC and Client agree as follows:

1. **Payment, Term and Renewal.** During the initial term and each successive term of this Contract, Client agrees to pay for the Service (in advance) by making timely payment of each monthly installment of the User Charge provided for on the front side hereof. The payment date for payments to be made shall be made on or before the 10th day of each month on which the initial term or any successive term commences hereunder ("commencement date"). Client understands, that subject to prior termination hereunder, the commencement of each term or successive term obligations Client to make all payments due hereunder during the remaining term. The initial term of this Contract is the period of months as specified on the first page of this contract following the commencement date.

2. **Change of User Charge/ Prior Termination.** CPC may increase, prospectively, the user charge payable hereunder for the Service, at any time and from time to time, provided CPC gives Client at least sixty (60) days' notice ("change notice") stating the new user charge and the date upon which it will become effective ("change date"). If Client receives a change notice hereunder, Client may thereafter terminate this Contract as of the date immediately prior to the change date, provided Client gives CPC notice, at least thirty (30) days prior to the change date, of Client's intent to terminate this Contract by reason of the change notice. CPC may, at any time and from time to time, either terminate this Contract or temporarily discontinue the Service, without incurring liability or obligation to Client, provided CPC gives Client notice ("termination notice") of its intent to take such action and of the date ("termination date") on which the action will take effect. If CPC terminates this Contract for a breach of this Contract and CPC ("for cause"), such termination shall terminate and relieve CPC of its obligation to provide the Service after the termination date, but shall neither terminate nor relieve Client of its obligation to make payments thereafter due hereunder through the end of the term in effect on the termination date. In the event of a prior termination of this Contract by CPC (other than for cause) or by Client, CPC shall refund to Client any user charges prepaid by Client for and attributable to the time period after the change date or the termination date, as applicable. In the event of a prior termination of this Contract by CPC for cause, CPC shall have no obligation to refund to Client any user charges prepaid by Client for and attributable to the time period after the termination and may enforce any and all other remedies against Client as are available under this Contract or otherwise. Furthermore, in the event of termination for any reason, the Client must pay to CPC a reconnection fee of \$50.00 in the event that they desire to re-establish service. Such re-establishment of service must be finalized with ten (10) days of the initial termination.

3. **Equipment:** Client agrees to exercise diligent care pertaining to the equipment. Said equipment utilized by the Client shall be in the same condition when returned to CPC as the date of lease, reasonable wear and tear excepted. In the event that the equipment is damaged beyond reasonable wear, then CPC shall have the right to invoice the Client for repair or replacement value. Such determination of whether repair or replacement is assessed against the Client shall be the sole determination of CPC. In the event of termination for any reason, the Client has the immediate obligation to surrender the equipment to CPC within forty-eight (48) hours of the event of termination.

4. **Modifications.** Client must notify CPC of any additional units and an add-on contract will be executed.

5. **Assigns.** This Contract is a privilege for the personal benefit of Client and may not be assigned in whole or in part by Client to any other person. CPC reserves the right to subcontract any of its obligations hereunder.

6. **System Access Codes/ Unauthorized Use.** CPC owns and shall retain the exclusive right to issue, modify, withdraw or remove, with or without cause, all or any of the codes used to gain access to the Service ("System Access Codes"). Client shall not have (and expressly disclaims) any present or future right to claim or right with respect to System Access Codes, and no such right or claim of right shall be implied or otherwise arise as a result of this Contract. Client agrees to make all units available for modification, change, withdrawal or removal of System Access Codes at any time requested (verbally or in writing), and immediately after being requested by CPC.

7. **Client Covenants.** Client agrees (a) to observe and abide by all applicable statutes, laws, ordinances, rules and regulations, including those imposed by the Federal Communications Commission; (b) to operate its equipment so as not to cause undue interference with any other Clients using the Trunking system (the "system") identified on the reverse side; (c) not to use more units on the system than the number of units (the "authorized units") specifically authorized on the reverse side, or make any other use of the system not specifically authorized by CPC hereunder ("unauthorized use"); (d) to not permit any person or entity under its control, employ, or whom it is contractual or other relationship, to use more than the authorized units on, or to engage in any unauthorized use of the system; (e) to abide by all instructions, rules, policies, and restrictions set forth by CPC from time to time regarding the usage of the system; (f) if Client learns of any such over-usage or other form of unauthorized use of the system by any person or entity, to notify CPC immediately of the circumstances thereof; and (g) Client is responsible for the proper operation of its radio equipment on the system. Any repair or service work CPC may perform on Client's radio equipment from time to time shall be at the Client's sole expense and shall be invoiced to Client at CPC's then current repair or service rates.

8. **Coverage.** Client acknowledges 100 percent coverage of any area at all times is improbable. Experience with actual field conditions and from tests made indicate adverse propagation conditions, such as short term unpredictable meteorological effects and sky waves interference from distant stations, can interrupt service at times. Other causes beyond reasonable control of CPC are motor ignition, and other electrical noise that could be minimized by corrective devices at Client's expense. Satisfactory communication performance is generally viewed as intelligible reception over rolling terrain approximately 90 percent of the time. Any Surveys, if provided are to indicate general parameters of expected coverage, subject to previous mentioned conditions, and are not binding as an exact representation of coverage.

9. **Disputes.** If Client disputes any service charges, Client must pay the entire amount set forth on the invoice and submit a written explanation of Client's dispute within forty-five (45) days from the date of the invoice. If Company determines that an error was made, Company shall credit the Client's account in the amount of the error.

10. **Liability; Indemnification of Service; Force Majeure.** Except for its own acts if gross negligence of willful misconduct, CPC shall not be liable to Client or any other person for any loss of damage, regardless of cause or negligence on CPC's part. CPC does not assume and shall have no liability under this Contract or failure to provide, or delay in providing, service due directly or indirectly to cause beyond the control and without the fault or negligence of CPC or its subcontractors, including, but not restricted to, acts of God, of governmental entities, or of the public enemy, strikes, or unusually severe weather conditions. CLIENT'S SOLE REMEDY FOR ANY SUCH FAILURE OR DELAY SHALL BE LIMITED TO A PRO RATA ALLOWANCE BASED ON THE USER CHARGE FOR THE TIME SUCH FAILURE OR DELAY IS ATTRIBUTABLE TO THE FAULT OF CPC OR ITS SUBCONTRACTORS. CLIENT AGREES, HOWEVER, THAT NO ALLOWANCE WILL BE GIVEN IF SUCH SINGLE FAILURE OR DELAY DOES NOT EXCEED 72 HOURS. Client will indemnify and hold CPC harmless from any loss, damage or liability, consequential or otherwise, occasioned by, growing out of or arising from any act or failure to act by Client, its agents or employees.

11. **IN NO EVENT SHALL CPC BE LIABLE FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES. CLIENT AGREES THAT ANY LIABILITY OF CPC UNDER ANY CIRCUMSTANCES SHALL BE LIMITED TO THE AMOUNT OF THE FEES CLIENT HAS ACTUALLY PAID TO CPC.**

12. **Amendment.** No revision of this Contract shall be valid unless made in writing and signed by an officer of CPC and an authorized agent of Client.

13. **Entire Contract.** This Contract constitutes the entire Contract of the parties and shall supersede all prior offers, negotiations and contracts.

14. **No Waiver.** Failure or delay on the part of CPC to exercise any right, remedy, power or privilege (collectively, "remedy") shall not operate as a waiver thereof or of any other remedy, not shall any exercise or failure or delay in exercising any such remedy by CPC with respect to a default hereunder be deemed or construed as a waiver of future defaults of the same or similar nature.

15. **Severability.** If any provision of this Contract or the application hereof to any person or circumstance shall, at any time or to any extent, be invalid or unenforceable, the remainder of this Contract shall not be affected thereby.

16. **Governing Law.** The laws of the State of Oklahoma shall govern the validity, interpretation and performance of this Contract and any claim or cause of action arising therefrom or related thereto, save and except any such law of the State of Oklahoma that would apply the laws of any other state or jurisdiction.

17. **Expenses of Enforcement.** If Client is in default, Client shall pay to CPC all costs and expenses, including court costs and reasonable attorneys' fees, incurred by CPC in exercising any of its rights or remedies hereunder or enforcing any of the provisions hereof.

18. **Headings.** The headings used herein are solely for the purposes of reference.

19. **Notice.** Any notice or demand required or permitted to be given or made hereunder shall be given or made by certified or registered mail or overnight mail to the addresses given on the reverse side. CPC or Client may from time to time designate any other address for this purpose by written notice to the other party.

### ACCEPTED BY:

Client: \_\_\_\_\_ BY: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Date: \_\_\_\_\_

# Purchasing Card Presentation for School Board

Olivia Sanders  
Commercial Payments Account Manager

ARVEST®

# Arvest Bank and Arvest Credit Card Division

**Arvest Bank** is a regional bank, based in Arkansas and, as a state chartered bank, is examined by the Arkansas State Bank Department. Arvest has more than 240 locations that are part of 14 locally managed banks in more than 135 communities. Total assets now exceed \$24 billion, and Arvest is the largest bank in Arkansas in terms of deposit market share.

**Arvest Credit Card (ACC)** is a division of Arvest Bank. Headquartered in Norman, OK, ACC has delivered the convenience and technological advantages of national and super-regional banks, but with the commitment and decision-making of a local community bank. ACC issues Visa Consumer credit cards, Visa Commercial credit cards and offers merchant services to businesses within Arvest 4 state footprint covering Arkansas, Oklahoma, Kansas and Missouri.

## Customer Support

ACC's highly skilled team of experts pledge to provide you with personalized service and support every step of the way. **We strongly believe the key to our success is the ability to provide our customers with local service and support.** All meetings and trainings are conducted by a member of our Purchasing Card Training Team, either in-person or via Zoom.

## Our philosophy

We take the time to understand the unique needs of our customers and then provide a comprehensive solution to meet your financial objectives. We can implement the most appropriate Purchasing Card Program for you today, with the flexibility to meet your evolving goals for the future by always keeping in mind: ***it must be good for our customers, before it is good for the Bank.***

## Our pledge is simple...

We will always strive to offer innovative and sophisticated products, while still maintaining our philosophy that it must be good for the customer, before it is good for the Bank.

The Arvest logo is displayed in white, serif, all-caps font against a dark blue background.

# Purchasing Card Introduction

A Purchasing Card works like any other credit card. However, with the robust online functionality and the data integration features, this program is a way to immediately streamline processes and gain efficiencies.

## OVERVIEW:

- One bill – one payment
- Flexibility with Online information and **Track spending by card in Real-Time**
- **Control of the cards** with the Ability to restrict cardholders to certain types of purchases
- Online allocations and expense reports available for cardholders to document expenses
- Reporting available by **School or Department** for budget purposes and compliance
- Custom import of transaction into your accounting software
- **Cash Rebate** on all Purchases
- **No Fees**

# Why Change?

- **Efficiency:**
  - Easy to use online system for allocating expenses. Online allocation and reconciliation process that can be designated by building/department and coded by card.
  - Real time transaction viewing
  - Real time reporting...Information is the key.  
Ex: High dollar transactions reports, Merchant reports, and custom reports that can be uploaded to your accounting software
- **Flexibility:**
  - Card limits can be changed in real-time via the online management tool
  - Control credit limits (single) & Purchasing Restrictions to/from Merchant Category Code
- **Account Setup:**
  - Does not require personal guaranty
  - Establish Credit Limit for the school district to expand card usage for additional products and services, possibly including specific commodities or vendors that will accept a card payment
- **Rewards:**
  - Earn 1% Cash Back on all purchases – who doesn't like free money?
- **Visa Liability Waiver:**
  - The *Visa Liability Waiver Program* insures you against eligible losses that might be incurred through card.
  - Misuse by a client's terminated eligible cardholder

# When Change Happens... Service is **ESSENTIAL!**

*THE* most important thing to you is a vendor relationship/partnership

- We Provide:
  - **Training**
    - In Person
    - Web-x
    - Training the Trainer
      - Cardholders
      - Administrators
  - **Training Material**
  - **Policy Manual Assistance**
  - **Audit assistance**
  - **Ongoing support**

We are proud to offer clients the Arvest Purchasing Card that saves them time *and* money!

## Your Dedicated Commercial Card Solutions Team

### Account Manager

**Olivia Sanders**  
Commercial Payments Account Manager  
Cell 405-334-7820  
osanders@arvest.com

### Training

**William Barnett**  
Purchasing Cards Onboarding Specialist  
Cell 405-833-3982  
wbarnett@arvest.com

**Megan Milliser**  
ePayables Onboarding Specialist  
Cell 918-378-8126  
mmilliser@arvest.com

**Jamie Skinner**  
Commercial Payments Support Specialist  
Cell 479-388-4783  
jskinner@arvest.com

### Regional Manager

**Cheri Hansen, VP, CPCP**  
Commercial Payments Regional Manager  
Cell 405-426-5514  
[chansen@arvest.com](mailto:chansen@arvest.com)

### Director

**Keith Zollicoffer, SVP, CPCP**  
Director of Commercial Card Payments  
Cell 479-770-9501  
kzollicoffer@arvest.com

### Customer Support

**Commercial Cards Customer Service**  
(855) 250-8508  
[AccCommercialSupport@arvest.com](mailto:AccCommercialSupport@arvest.com)  
[epayables@arvest.com](mailto:epayables@arvest.com)

Hours of Operation:  
M-F: 8a-6p  
S: 8a-5p

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 10/5/2023 - 11/9/2023, PO Range: 303 - 9999, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	303	10/06/2023	33315	J & W Tire	6 New Tires for SPED Bus Tag#27550	2,300.00
			009-2740-612-239-0000-000-050		10/09/2023	2,300.00
11	304	10/09/2023	47944	Amazon	Classroom Allowance	75.98
			031-1000-619-100-0000-000-105		10/11/2023	20.00
			031-1000-619-100-0000-000-105		10/09/2023	55.98
11	305	10/09/2023	81219	VIVIAN CISNEROS	(541)Reimbursement (see comments)	300.00
			541-2213-580-000-0000-000-705		10/31/2023	60.00
			541-2213-580-000-0000-000-705		10/09/2023	240.00
11	306	10/09/2023	81763	DIANE HUFF	(541)Reimbursement (see comments)	300.00
			541-2213-580-000-0000-000-505		10/31/2023	60.00
			541-2213-580-000-0000-000-505		10/09/2023	240.00
11	307	10/09/2023	82499	STACY M DESKIN	(541)Reimbursement (see comments)	300.00
			541-2213-580-000-0000-000-105		10/31/2023	60.00
			541-2213-580-000-0000-000-105		10/09/2023	240.00
11	308	10/09/2023	81495	LAURA LEANN JOHNSON GENTRY	(541)Reimbursement (see comments)	300.00
			541-2213-580-000-0000-000-105		10/31/2023	60.00
			541-2213-580-000-0000-000-050		10/09/2023	240.00
11	309	10/09/2023	81690	KORRI MAPLE	(541)Reimbursement (see comments)	108.50
			541-2213-580-000-0000-000-110		10/09/2023	88.50
			541-2213-580-000-0000-000-110		10/30/2023	20.00
11	310	10/11/2023	47882	OK Assoc School Business Officials	Virtual Workshops	100.00
			082-2511-860-000-0000-000-050		10/11/2023	100.00
11	311	10/11/2023	47944	Amazon	classroom allowance	110.00
			031-1000-619-100-0000-000-705		10/11/2023	110.00
11	312	10/11/2023	10028	Prosperity Bank	Lunch for Softball	1,200.00
			000-2199-682-000-0000-000-705		10/11/2023	1,200.00
11	313	10/11/2023	51779	Medical Resource Management LLC	Drug and Alcohol testing for non CDL holders	1,500.00
			009-2720-336-000-0000-000-050		10/11/2023	1,500.00

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 10/5/2023 - 11/9/2023, PO Range: 303 - 9999, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	314	10/11/2023	47944	Amazon	Office Supplies	1,150.00
					Office Supplies	
			022-2410-619-000-0000-000-505		10/11/2023	1,150.00
11	315	10/16/2023	47882	OK Assoc School Business Officials	LEVEL Program for Level 3 Nov 15-16	250.00
					LEVEL Program-Level 3 for Shasta Smith November 15 & 16th in El Reno	
			082-2511-860-000-0000-000-050		10/16/2023	250.00
11	319	10/16/2023	47944	Amazon	Books for Instructional Coach Book Study	168.00
					The Definitive Guide to Instructional Coaching: Seven Factors for Successby Jim Knight---For IC Book StudyAdrienne Rainey	
			541-2213-641-000-0000-000-705		10/16/2023	28.00
					The Definitive Guide to Instructional Coaching: Seven Factors for Successby Jim Knight---For IC Book StudyJessica Howsley	
			541-2213-641-000-0000-000-505		10/16/2023	28.00
					The Definitive Guide to Instructional Coaching: Seven Factors for Successby Jim Knight---For IC Book StudyTyler Hensley	
			541-2213-641-000-0000-000-105		10/16/2023	28.00
					The Definitive Guide to Instructional Coaching: Seven Factors for Successby Jim Knight---For IC Book StudyApril Williams	
			541-2213-641-000-0000-000-110		10/16/2023	28.00
					The Definitive Guide to Instructional Coaching: Seven Factors for Successby Jim Knight---For IC Book StudyTammy Bolles & Jonathan Atchley	
			541-2213-641-000-0000-000-050		10/16/2023	56.00
11	320	10/17/2023	51608	Okla Council for Indian Education	(563) Registration for Conference 12/4/23	1,125.00
					(563) Registration for Indian Education Program staff to attend OCIE Annual Conference in OKC, December 4-6, 2023	
			563-2213-860-000-0000-000-105		10/17/2023	275.00
			563-2213-860-000-0000-000-110		10/17/2023	275.00
			563-2213-860-000-0000-000-505		10/17/2023	275.00
			563-2573-860-000-0000-000-050		10/17/2023	275.00
			000-2213-860-000-0000-000-050		10/17/2023	25.00
11	321	10/17/2023	8721	MAHONEY HOLDINGS LLC	White Ford 2008 F250	1,000.00
					Steering Gear Box and Labor White Ford 2008 F250	
			009-2740-439-000-0000-000-050		10/17/2023	1,000.00
11	322	10/18/2023	51264	Gateway Education Holdings LLC	Training for New HS Spanish Curriculum	700.00
					Training for Newly Adopted Spanish Curriculum	
			082-2213-359-000-0000-000-705		10/18/2023	700.00
11	323	10/19/2023	10028	Prosperity Bank	(541)Travel Expenses for Solution Tree Inst.	2,850.00
					Travel Expenses to Include Hotel, Fuel, and Parkingto Attend Solution Tree PLC InstituteKansas City, MO November 28-December 1, 2023	
			541-2213-580-000-0000-000-110		10/19/2023	2,850.00
11	324	10/19/2023	51259	Rush Truck Centers of OK	Bus N08 replacements of king pins	1,700.00
					Bus N08 Replacement of King pins	
			009-2740-439-000-0000-000-050		10/19/2023	1,700.00
11	325	10/19/2023	47944	Amazon	Classroom allowance	110.00
					Classroom supplies for GPS projects.	
			031-1000-619-100-0000-000-505		10/19/2023	110.00

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 10/5/2023 - 11/9/2023, PO Range: 303 - 9999, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	326	10/23/2023	47944	Amazon	Books for Teachers	300.00
			024-2575-641-000-0000-000-110		10/23/2023	300.00
					Books to be used during PLCs, professional development, and behavior management by staff.	
11	327	10/23/2023	47944	Amazon	Aviation Supplies Order 2	260.00
			409-1000-619-319-5010-000-705		10/23/2023	260.00
					16 pack clear tape 12 pack white gluepaper clips (1000) aluminum foil 6 pack flexible straws (200) lab beaker tongs camping stove 6 hr chafing fuel 12 pack balloons (100) erlenmeyer flask 4 pack desktop fan (x3) cardboard tubes 30 pack (x4)	
11	328	10/24/2023	2105	Lowe's Business Account	Freezer	1,000.00
			412-1000-651-311-8000-000-705		10/24/2023	1,000.00
					Whirlpool - 19.65-cu ft Frost-free Upright Freezer (White) Shipping and Haul off Fee	
11	329	10/24/2023	1748	OKLAHOMA FUTURE FARMERS OF AMERICA	Affiliate Membership	1,220.00
			412-1000-810-311-8000-000-705		10/24/2023	1,220.00
					FFA Affiliate Membership	
11	330	10/24/2023	81595	APRIL WILLIAMS	(541)Reimbursement Travel Expenses PLC Institute	250.00
			541-2213-580-000-0000-000-110		10/24/2023	250.00
					Reimbursement for Travel Expenses to Attend PLC Institute April Williams	
11	331	10/24/2023	82966	SHARON FROST	(541)Reimbursement Travel Expenses PLC Institute	250.00
			541-2213-580-000-0000-000-110		10/24/2023	250.00
					(541)Reimbursement for Travel Expenses to Attend PLC Institute Sharon Frost	
11	332	10/24/2023	82956	DANIELLE BLANK	(541) Reimbursement Travel Expenses PLC Institute	250.00
			541-2213-580-000-0000-000-110		10/24/2023	250.00
					(541)Reimbursement for Travel Expenses to Attend PLC Institute Danielle Blank	
11	333	10/24/2023	82943	KALYN BRAY	(541)Reimbursement Travel Expenses PLC Institute	250.00
			541-2213-580-000-0000-000-110		10/24/2023	250.00
					(541)Reimbursement for Travel Expenses to Attend PLC Institute Kalyn Bray	
11	334	10/24/2023	81902	KELLY DILLMAN	(541)Reimbursement Travel Expenses PLC Institute	250.00
			541-2213-580-000-0000-000-110		10/24/2023	250.00
					(541)Reimbursement for Travel Expenses to Attend PLC Institute Kelly Dillman	
11	335	10/24/2023	2858	Capital One/Walmart	MICROWAVE FOR TRANSPORTATION BREAKROOM	150.00
			009-2575-651-000-0000-000-050		10/24/2023	150.00
					MICROWAVE FOR TRANSPORTATION BREAKROOM	
11	336	10/24/2023	51789	Laramie Ball	(541)Reimbursement Travel Expenses PLC Institute	250.00
			541-2213-580-000-0000-000-110		10/24/2023	250.00
					Reimbursement for Travel Expenses to Attend PLC Institute Laramie Ball	
11	337	10/24/2023	191	Okla State School Boards Assoc Inc	Library Books policy training	100.00
			082-2573-860-000-0000-000-050		10/24/2023	100.00
					Training for library books policies, compliance with mandates through OSSBA for Atchley	

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 10/5/2023 - 11/9/2023, PO Range: 303 - 9999, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	338	10/25/2023	51790	Robert Don Coats	ODAFF BEEF PURCHASE	20,003.00
				BEEF PURCHASE TO BE REIMBURSED BY OKLAHOMA DEPT. OF AGRICULTURE, FOOD & FORESTRY.	032-3150-630-700-0000-000-105 10/25/2023	5,000.75
					032-3150-630-700-0000-000-110 10/25/2023	5,000.75
					032-3150-630-700-0000-000-505 10/25/2023	5,000.75
					032-3150-630-700-0000-000-705 10/25/2023	5,000.75
11	339	10/25/2023	82833	MARSHALL BINGHAM	(541) OKSTE Travel Expense (Food)	147.50
				(541) OKSTE Travel Expenses (Food)	541-2573-580-000-0000-000-705 10/25/2023	147.50
11	340	10/26/2023	2230	School Nurse Supply	Transport chairs, one for each site	779.00
				Transport Chairs - one for each site. Quote 0976531.	000-2199-616-000-0000-000-050 10/26/2023	779.00
11	341	10/26/2023	47944	Amazon	Classroom Allowance	110.00
				Room Supplies. Staplers, Power Strips,	031-1000-619-100-0000-000-505 10/26/2023	110.00
11	342	10/30/2023	50392	CHICKASAW	(376) Radios - Sites and Buses	46,215.00
				(376) Radios - Sites and BusesECC-5ELEM-8MS-6HS-10Buses-19FCC License (\$725 - renewable after 10 years)	376-2670-653-000-0000-000-050 10/30/2023	27,255.00
					376-2670-653-000-0000-000-050 10/30/2023	4,750.00
					376-2670-653-000-0000-000-050 10/30/2023	725.00
					376-2670-653-000-0000-000-105 10/30/2023	3,720.00
					376-2670-653-000-0000-000-110 10/30/2023	2,325.00
					376-2670-653-000-0000-000-505 10/30/2023	2,790.00
					376-2670-653-000-0000-000-705 10/30/2023	4,650.00
11	343	10/31/2023	99999	NEWCASTLE PUBLIC SCHOOLS	Training for Cheer Coach	1,550.00
				Training for Cheer Coach	000-2199-337-000-0000-000-505 10/31/2023	1,550.00
11	344	11/02/2023	899	ACT Publications/Finance	(563) ACT Vouchers for JOM students	300.00
				(563) JOM Student ACT Voucher	563-2199-614-000-0000-000-705 11/02/2023	300.00
11	345	11/02/2023	8324	VIZAVANCE	ECC Vision Screening Fee	100.00
				ECC Vision Screening Fee	000-2132-336-000-0000-000-110 11/02/2023	100.00
11	346	11/03/2023	10028	Prosperity Bank	Professional Development	900.00
				Rosenbloom and Mayes attending conference.	621-2575-860-239-0000-000-110 11/07/2023	900.00
11	347	11/06/2023	47944	Amazon	Additional Books for Staff	200.00
				Additional books for staff, did not order enough the first time.	024-2575-641-000-0000-000-110 11/06/2023	200.00
11	348	11/06/2023	47944	Amazon	Classroom Allowance	110.00
				Doorbell: TECKNET Wireless Doorbell, with RGB Light, Battery Powered IP66 Waterproof Cordless Door Chime Kit, 1300 ft Range, 60 Chimes & 5 Level VolumePresentation clicker: 2-in-1 USB Type C Presentation Clicker, Wireless Presenter Remote for PowerPoint with Hyperlink & Volume ControlRolling storage cart: Honey-Can-Do Rolling Storage Cart and Organizer with 12 Plastic Drawers	031-1000-619-100-0000-000-110 11/06/2023	110.00
11	349	11/07/2023	10028	Prosperity Bank	Towing Bus N07	250.00
				Towing Bus N07	009-2740-612-000-0000-000-050 11/07/2023	250.00
11	350	11/08/2023	47944	Amazon	Classroom Allowance	105.48
				Pens, paper and picture frames to display students work.	031-1000-619-100-0000-000-705 11/08/2023	105.48

Encumbrance Register

Options: Year: 2023-2024, Date Range: 10/5/2023 - 11/9/2023, PO Range: 303 - 9999, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	351	11/08/2023	51800	Alvin Murray	GRAVEL DRIVEWAY	180.00
			009-2740-930-000-0000-000-050		11/08/2023	180.00
					REIMBURSEMENT FOR HALF OF GRAVEL FOR DRIVEWAYTotal receipt was \$360.00	
11	352	11/08/2023	82173	JENNIFER ROSENBLOOM	Travel Expenses for DADD Conference	3,000.00
			024-2573-580-000-0000-000-110		11/08/2023	3,000.00
					Travel expenses to include hotel, flight, and per diem to attend the DADD conference. Jan 16-Jan 20, 2024	
11	353	11/08/2023	10028	Prosperity Bank	Travel Expenses for DADD Conference	3,000.00
			024-2573-580-000-0000-000-110		11/08/2023	3,000.00
					Travel expenses to include hotel, flight, and per diem for DADD Conference Jan 16- Jan 20 2024	
11	354	11/08/2023	51300	T-Mobile USA	Hot Spot Rentals	1,878.36
			000-2230-653-000-0000-000-705		11/08/2023	1,878.36
					Hot Spot Rentals	
11	355	11/08/2023	51652	Jon Anthony Pick	Graphics on Suburbans and Activity Bus	780.00
			009-2740-439-000-0000-000-050		11/08/2023	780.00
					Graphics for 2 Suburbans and 1 Activity Bus	
11	356	11/09/2023	47944	Amazon	Drones, powerstrips batteries and adapter	510.69
			412-1000-653-316-8100-000-705		11/09/2023	510.69
					Powerstrip - \$21.98 x 2AAA batteries - #36.87Tomzon Drone - \$32.99 x 4Potensic Drone - \$29.99 x 4Holy stone Drone - \$36.99 X 4USBC adapter - 14.99 x 2	

<b>Non-Payroll Total:</b>	<b>\$100,296.51</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Balance Forward:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>\$100,296.51</b>

Change Order Listing

Options: Fund: General Fund, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 10/5/2023 - 11/9/2023, PO Range: 1 - 302, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
50	07/01/2023	1067	Rosenstein, Fist & Ringold	Legal Services	8,000.00
	Increase PO # 11-50	000-2317-354-000-0000-000-050		11/09/2023	8,000.00
86	07/01/2023	33315	J & W Tire	Tires for Buses and Vehicles	400.00
	New Steer tire for N15	009-2740-612-000-0000-000-050		10/17/2023	400.00
87	07/01/2023	51571	Marshall Auto Supply LLC	Parts for Transportation	3,000.00
	Increase PO#87	009-2740-612-000-0000-000-050		10/25/2023	3,000.00
116	07/11/2023	47944	Amazon	Tools for Transportation and supplies	201.00
	Supplies for transportationice scrapers for route buses and mirror for Ford truck	009-2740-612-000-0000-000-050		11/03/2023	150.00
	Transportation Bus Supplies	009-2740-612-000-0000-000-050		10/16/2023	51.00
203	08/16/2023	47944	Amazon	Metal storage cabinet	-91.01
	Metal Storage cabinet to secure electronics in the classroom.	412-1000-651-316-8100-000-705		08/16/2023 10/11/2023	-91.01
214	08/21/2023	47944	Amazon	Classroom Allowance	-0.79
	Whole class behavior incentive, weighted blanket, lights for naptime, lead for pencils	031-1000-619-100-0000-000-110		08/21/2023 11/01/2023	-0.79
258	09/07/2023	51744	Brent Hodges	Mileage Reimbursement	1,000.00
	Increase PO 11-258 for mileage	015-2575-930-000-0000-000-705		10/16/2023	1,000.00
268	09/12/2023	81591	WES SOUTHWELL	Reimbursement for Science Class Materials	-50.49
	Reimbursement for Science Class Materials purchased from Crest Foods.	022-1000-930-100-2250-000-505		09/14/2023 10/11/2023	-50.49
278	09/18/2023	47944	Amazon	(412-Scott) Supplies for 23/24	-38.61
	Body Camera Mount - \$189DYMO Label Maker (2) - \$79.9832 count pack of AA batteries - \$22.5032 count pack of AAA batteries - \$22.43Battery pack and charger for Digital Camera - \$19.99Portable Monitor - \$129.98Wireless Presentation clicker (2) - \$25.90USB Charging Station - \$98.99Classroom headphones 5 pack (2) - \$73.94	412-1000-619-316-8100-000-705		09/18/2023 10/11/2023	-38.61
286	09/26/2023	47944	Amazon	(412-Scott) Drone Racing	-4.95
	Tomzon mini drone - 3 @ \$32.98 = \$98.94DEERC D11 Mini Drone - 3 @ \$26.39 = \$79.17Drone racing Obstacle course - 3 @ \$39.99 = \$119.97USB Splitter - 3 @ \$6.94 = \$20.82USBC Fast Charger - 2 @ \$29.99 = \$59.98	412-1000-653-316-8100-000-705		09/26/2023 10/11/2023	-4.95
298	10/03/2023	470	Jostens, Inc.	(563) JOM Cap and Gown for Seniors (13)	23.45
	Increase PO #298	541-2490-619-000-0000-000-705		10/23/2023	23.45
<b>Non-Payroll Total:</b>					<b>\$12,438.60</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$12,438.60</b>

Project Totals		
000	NON-CATEGORICAL	8,000.00
009	Transportation - Yolanda	3,601.00

## Change Order Listing

**Options:** Fund: General Fund, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 10/5/2023 - 11/9/2023, PO Range: 1  
- 302, Include Negative Changes: True

015	Mileage Reimbursements	1,000.00
022	MS BUDGET	-50.49
031	CLASSROOM ALLOWANCE	-0.79
412	VOCATIONAL ASSISTANCE GRANT	-134.57
541	TITLE 2 PART A RECRUITMENT	23.45

**Unit Totals**

050	DISTRICTWIDE	11,601.00
110	EARLY CHILDHOOD	-0.79
505	MIDDLE SCHOOL	-50.49
705	HIGH SCHOOL	888.88

Encumbrance Register

Options: Year: 2023-2024, Date Range: 10/5/2023 - 11/9/2023, PO Range: 100 - 9999, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	100	10/09/2023	99999	NEWCASTLE PUBLIC SCHOOLS	Custodial/Janitorial Wrestling team	400.00
			019-2199-438-000-0000-000-705		10/09/2023	400.00
21	101	10/09/2023	99999	NEWCASTLE PUBLIC SCHOOLS	custodial/janitorial boys bask	400.00
			019-2199-438-000-0000-000-705		10/09/2023	400.00
21	102	10/09/2023	99999	NEWCASTLE PUBLIC SCHOOLS	custodial/janitorial XC	400.00
			019-2199-438-000-0000-000-705		10/09/2023	400.00
21	103	10/09/2023	99999	NEWCASTLE PUBLIC SCHOOLS	custodial/janitorial boys soccer	400.00
			019-2199-438-000-0000-000-705		10/09/2023	400.00
21	104	10/17/2023	99999	NEWCASTLE PUBLIC SCHOOLS	custodial/janitorial softball	400.00
			019-2199-438-000-0000-000-705		10/17/2023	400.00
21	105	10/23/2023	51788	Kyle Merriman	New softball storage garage door	1,550.00
			011-4720-438-000-0000-000-050		10/23/2023	1,550.00
21	106	10/23/2023	51780	MRC Lifting Services Inc	Crane Rental For Elementary RTU Replacement	500.00
			010-2640-442-000-0000-000-105		10/23/2023	500.00
21	107	10/31/2023	5108	TRANE U.S. INC	HS STEM Bldg. RTU Heating Parts Repair	1,826.58
			010-2620-435-000-0000-000-705		10/31/2023	1,826.58
21	108	11/03/2023	47944	Amazon	White boards for new portables	390.84
			011-2620-619-000-0000-000-050		11/03/2023	390.84
21	109	11/06/2023	8966	Carrier Enterprise LLC	Middle School RTU Heating Parts For Repairs	3,900.00
			010-2620-618-000-0000-000-505		11/06/2023	3,684.00
			010-2620-618-000-0000-000-505		11/06/2023	216.00
<b>Non-Payroll Total:</b>						<b>\$10,167.42</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$10,167.42</b>

Change Order Listing

**Options:** Fund: Building Fund, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 10/5/2023 - 11/9/2023, PO Range: 1 - 99, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
84	09/11/2023	1171	OVERHEAD DOOR	Transportation Bay Door	-860.00
			Transportation Bay Door	09/11/2023	-860.00
			009-2620-438-000-0000-000-050	10/26/2023	-860.00
<b>Non-Payroll Total:</b>					<b>(\$860.00)</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>(\$860.00)</b>

**Project Totals**

009	Transportation - Yolanda	-860.00
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**Unit Totals**

050	DISTRICTWIDE	-860.00
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Encumbrance Register

Options: Year: 2023-2024, Date Range: 10/5/2023 - 11/9/2023, PO Range: 2 - 9999, Fund Codes: 33

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
33	3	10/09/2023	51562	Midwest Bus Sales Inc	2023 14 Passenger Micro Activity Bus	106,548.00
2023 14 Passenger Micro Activity Bus 000-2720-760-000-0000-000-050					10/09/2023	106,548.00
<b>Non-Payroll Total:</b>						<b>\$106,548.00</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$36,577.00</b>
<b>Report Total:</b>						<b>\$143,125.00</b>

Encumbrance Register

Options: Year: 2023-2024, Date Range: 10/5/2023 - 11/9/2023, PO Range: 44 - 9999, Fund Codes: 39

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
39	44	10/06/2023	4756	JL HEIN SERVICE INC.	Smartboard Software licenses (132)	4,234.56
			000-2230-653-000-0000-000-050		Smartboard Software licenses (132 count) 10/06/2023	4,234.56
39	45	10/30/2023	540	CORY'S AUDIO VISUAL SERVICES LLC	HS Gym sound system service call	500.00
			000-2640-432-000-0000-000-705		HS Gym sound system service call 10/30/2023	500.00
39	46	10/30/2023	2766	CDW LLC	Veeam Backup & Recovery (Backup solution)	1,049.02
			000-2340-653-000-0000-000-705		Veeam Backup and Recovery (data backup solution) 10/30/2023	1,049.02
<b>Non-Payroll Total:</b>						<b>\$5,783.58</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$5,783.58</b>

Change Order Listing

**Options:** Fund: Technology Bond Fund 39, Year: 2023-2024, ReferenceDate: PO Date, Date Range: 10/5/2023 - 11/9/2023, PO Range: 1 - 43, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
21	07/01/2023	2766	CDW LLC	Veeam 1yr support renewal	-1,000.00
				Veeam 1yr support renewal	
		000-2580-653-000-0000-000-705		07/01/2023 10/31/2023	-1,000.00
23	07/01/2023	51641	KnowBe4 Inc	Phishing email testing and cybersecurity training	2,190.80
				Increase to PO 2024-39-23	
		000-2580-653-000-0000-000-050		11/07/2023	2,190.80
42	08/28/2023	2766	CDW LLC	Chromebooks for Teacher use	-3,985.30
				Chromebooks for teacher use.	
		000-2230-653-000-0000-000-105		08/28/2023 10/31/2023	-996.32
		000-2230-653-000-0000-000-110		08/28/2023 10/31/2023	-996.33
		000-2230-653-000-0000-000-505		08/28/2023 10/31/2023	-996.33
		000-2230-653-000-0000-000-705		08/28/2023 10/31/2023	-996.32

<b>Non-Payroll Total:</b>	<b>(\$2,794.50)</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>(\$2,794.50)</b>

Project Totals	
000	NON-CATEGORICAL -2,794.50

Unit Totals	
050	DISTRICTWIDE 2,190.80
105	ELEMENTARY SCHOOL -996.32
110	EARLY CHILDHOOD -996.33
505	MIDDLE SCHOOL -996.33
705	HIGH SCHOOL -1,996.32

**Newcastle Public Schools  
Payroll Summary  
November 14th, 2023**

Monthly Payroll (10/26/2023)	\$1,535,328.95
Extra Duty Payroll (11/16/2023)	\$42,670.19



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: Internships Account #: 951 Site #: 705

### Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
_____	_____
_____	_____
_____	_____

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

Fundraisers and Donations Fundraising-clothing sales Volunteering for donations Board approved fundraisers Career and College Fair Donations <i>Board Approved Fundraisers</i>
---

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

Internship Fees Snacks/Meals Rewards/Awards Incentives Paper goods Career Fair and College Fair
--

Nikki Gayler

Sponsor Name

*Nikki Gayler*  
Sponsor Signature

*[Signature]*  
Supervisor Signature if Applicable  
(Principal or Athletic Director)

11/9/23

Date Submitted

*Shasta Smith*  
Activity Fund Custodian Signature

\_\_\_\_\_  
Chief Financial Officer Signature

\_\_\_\_\_  
Date Approved by Board of Education

'23-'24

School Year



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: Sweet Pea Account #: 804 Site #: 705

### Scheduled Fundraising Events:

Description	Month Planned
_____	_____
_____	_____
_____	_____

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

Donations, sponsorships and advertising  
All Board approved fundraisers

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

All revenue will be spent on the  
expenses incurred for the sweet pea  
tournament

Brent Hodges  
Sponsor Name

11-9-23 23-24  
Date Submitted School Year

[Signature]  
Sponsor Signature

Shasta Smith  
Activity Fund Custodian Signature

[Signature]  
Supervisor Signature if Applicable  
(Principal or Athletic Director)

\_\_\_\_\_  
Chief Financial Officer Signature

\_\_\_\_\_  
Date Approved by Board of Education

# Newcastle Public Schools

## Revenue Analysis

**Options:** Type of Revenue: Estimated, As Of Date: 9/30/2023

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
<b>Fund - 11 General Fund</b>						
<b>Series - 1000</b>						
Source - 1110 Ad Valorem (Current)	\$0.00	\$33,215.31	\$0.00	\$33,215.31	N/A	\$0.00
Source - 1120 Ad Valorem (Prior Years)	\$0.00	\$69,424.32	\$0.00	\$69,424.32	N/A	\$39,174.92
Source - 1130 Revenue in Lieu of Taxes	\$0.00	\$2,761.82	\$0.00	\$2,761.82	N/A	\$359.98
Source - 1310 Interest Earnings	\$0.00	\$31,915.43	\$0.00	\$31,915.43	N/A	\$0.00
Source - 1352 Interest on Unapportioned Tax	\$0.00	\$28.64	\$0.00	\$28.64	N/A	\$14.70
Source - 1390 OTHER EARNINGS ON INVESTMENTS	\$0.00	\$79,859.47	\$0.00	\$79,859.47	N/A	\$36,477.36
Source - 1420 RENTAL NOT SCHOOL FACILITIES	\$0.00	\$1,765.00	\$0.00	\$1,765.00	N/A	\$0.00
Source - 1440 SALES OF EQUIP,SERV,& MATERIAL	\$0.00	\$2,990.00	\$0.00	\$2,990.00	N/A	\$2,990.00
Source - 1510 INSURANCE LOSS RECOVERIES	\$0.00	\$19,033.96	\$0.00	\$19,033.96	N/A	\$19,033.96
Source - 1590 MISCELLANEOUS REIMBURSEMENTS	\$0.00	\$8,899.06	\$0.00	\$8,899.06	N/A	\$4,733.31
Source - 1660 Mineral Royalties / Lease Revenue	\$0.00	\$654.10	\$0.00	\$654.10	N/A	\$27.37
Source - 1692 MISC REVENUE	\$0.00	\$1,312.02	\$0.00	\$1,312.02	N/A	\$1,312.02
Source - 1710 CNP / Student Meals	\$0.00	\$0.00	\$0.00	\$0.00	N/A	\$0.00
<b>Series - 1000 Total</b>	<b>\$0.00</b>	<b>\$251,859.13</b>	<b>\$0.00</b>	<b>\$251,859.13</b>	<b>N/A</b>	<b>\$104,123.62</b>
<b>Series - 2000</b>						
Source - 2100 County 4 Mil	\$0.00	\$11,033.79	\$0.00	\$11,033.79	N/A	\$2,683.28
Source - 2200 County Mortgage	\$0.00	\$37,659.44	\$0.00	\$37,659.44	N/A	\$10,998.46
<b>Series - 2000 Total</b>	<b>\$0.00</b>	<b>\$48,693.23</b>	<b>\$0.00</b>	<b>\$48,693.23</b>	<b>N/A</b>	<b>\$13,681.74</b>
<b>Series - 3000</b>						
Source - 3110 Gross Production	\$0.00	\$228,646.35	\$0.00	\$228,646.35	N/A	\$58,347.73
Source - 3120 Motor Vehicle	\$0.00	\$217,295.61	\$0.00	\$217,295.61	N/A	\$102,290.01
Source - 3130 Rural Electric	\$0.00	\$66,751.49	\$0.00	\$66,751.49	N/A	\$26,765.28
Source - 3140 School Land	\$0.00	\$86,988.11	\$0.00	\$86,988.11	N/A	\$22,657.95
Source - 3150 Vehicle Tax	\$0.00	\$959.58	\$0.00	\$959.58	N/A	\$111.10
Source - 3210 State Aid	\$0.00	\$1,309,595.32	\$0.00	\$1,309,595.32	N/A	\$654,797.66
Source - 3250 Flex Benefit Allowance	\$0.00	\$332,933.89	\$0.00	\$332,933.89	N/A	\$171,625.60
Source - 3420 State Textbook	\$0.00	\$169,403.16	\$0.00	\$169,403.16	N/A	\$0.00
Source - 3811 Career Tech Salary	\$0.00	\$1,980.00	\$0.00	\$1,980.00	N/A	\$1,980.00
Source - 3812 Career Tech Program	\$0.00	\$19,125.00	\$0.00	\$19,125.00	N/A	\$19,125.00
<b>Series - 3000 Total</b>	<b>\$0.00</b>	<b>\$2,433,678.51</b>	<b>\$0.00</b>	<b>\$2,433,678.51</b>	<b>N/A</b>	<b>\$1,057,700.33</b>
<b>Series - 4000</b>						
Source - 4140 Title V - Indian Ed	\$0.00	\$19,978.69	\$0.00	\$19,978.69	N/A	\$0.00
Source - 4210 Title I - Part A	\$0.00	\$39,813.28	\$0.00	\$39,813.28	N/A	\$0.00
Source - 4271 Title II - Part A	\$0.00	\$1,379.87	\$0.00	\$1,379.87	N/A	\$0.00
Source - 4310 IDEA - Part B Flowthrough	\$0.00	\$74,368.32	\$0.00	\$74,368.32	N/A	\$0.00
Source - 4470 Title V - RLIS	\$0.00	\$8,616.44	\$0.00	\$8,616.44	N/A	\$0.00
Source - 4550 Johnson O'Malley	\$0.00	\$12,806.27	\$0.00	\$12,806.27	N/A	\$0.00
Source - 4689 OTHER FEDERAL GRANTS	\$0.00	\$70,194.98	\$0.00	\$70,194.98	N/A	\$0.00
Source - 4705 CNP Emergency Operational Costs	\$0.00	\$64,882.10	\$0.00	\$64,882.10	N/A	\$64,882.10
Source - 4710 CNP Federal Lunch	\$0.00	\$43,818.58	\$0.00	\$43,818.58	N/A	\$43,818.58
Source - 4720 CNP Federal Breakfast	\$0.00	\$12,703.07	\$0.00	\$12,703.07	N/A	\$12,703.07
Source - 4821 Carl Perkins Grant	\$0.00	\$8,731.86	\$0.00	\$8,731.86	N/A	\$0.00
<b>Series - 4000 Total</b>	<b>\$0.00</b>	<b>\$357,293.46</b>	<b>\$0.00</b>	<b>\$357,293.46</b>	<b>N/A</b>	<b>\$121,403.75</b>
<b>Series - 5000</b>						
Source - 5190 MISC.REVENUE TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	N/A	\$0.00
Source - 5600 Correcting Entries	\$0.00	\$405.89	\$0.00	\$405.89	N/A	\$405.89
<b>Series - 5000 Total</b>	<b>\$0.00</b>	<b>\$405.89</b>	<b>\$0.00</b>	<b>\$405.89</b>	<b>N/A</b>	<b>\$405.89</b>

# Newcastle Public Schools

## Revenue Analysis

**Options:** Type of Revenue: Estimated, As Of Date: 9/30/2023

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Series - 6000						
Source - 6110 Fund Balance	\$0.00	\$3,901,095.46	\$0.00	\$3,901,095.46	N/A	\$0.00
<b>Series - 6000 Total</b>	<b>\$0.00</b>	<b>\$3,901,095.46</b>	<b>\$0.00</b>	<b>\$3,901,095.46</b>	<b>N/A</b>	<b>\$0.00</b>
<b>Fund - 11 General Fund Total</b>	<b>\$0.00</b>	<b>\$6,993,025.68</b>	<b>\$0.00</b>	<b>\$6,993,025.68</b>	<b>N/A</b>	<b>\$1,297,315.33</b>
<b>Report Total</b>	<b>\$0.00</b>	<b>\$6,993,025.68</b>	<b>\$0.00</b>	<b>\$6,993,025.68</b>	<b>N/A</b>	<b>\$1,297,315.33</b>

# Newcastle Public Schools Activity Fund-Athletics

## Revenue/Expenditure Summary

**Options:** Fund: 60, Date Range: 9/1/2023 - 9/30/2023

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 801 ATHLETICS-GENERAL							
Program - 801 ATHLETIC-GENERAL							
050 DISTRICTWIDE	\$0.00	\$8,000.00	\$0.00	\$0.00	\$8,000.00	\$0.00	\$8,000.00
705 HIGH SCHOOL	\$53,376.85	\$560.55	\$0.00	\$1,081.57	\$52,855.83	\$6,863.68	\$45,992.15
<b>Total Program - 801 ATHLETIC-GENERAL</b>	<b>\$53,376.85</b>	<b>\$8,560.55</b>	<b>\$0.00</b>	<b>\$1,081.57</b>	<b>\$60,855.83</b>	<b>\$6,863.68</b>	<b>\$53,992.15</b>
Program - 802 ATHLETIC-GATE							
705 HIGH SCHOOL	\$0.00	\$0.00	\$0.00	\$4.19	(\$4.19)	\$0.00	(\$4.19)
<b>Total Program - 802 ATHLETIC-GATE</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4.19</b>	<b>(\$4.19)</b>	<b>\$0.00</b>	<b>(\$4.19)</b>
Program - 811 BASKETBALL-BOYS							
705 HIGH SCHOOL	(\$2,310.00)	\$0.00	\$0.00	\$1,349.00	(\$3,659.00)	\$2,219.80	(\$5,878.80)
<b>Total Program - 811 BASKETBALL-BOYS</b>	<b>(\$2,310.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,349.00</b>	<b>(\$3,659.00)</b>	<b>\$2,219.80</b>	<b>(\$5,878.80)</b>
Program - 812 BASKETBALL-GIRLS							
705 HIGH SCHOOL	(\$2,122.00)	\$0.00	\$0.00	\$1,349.00	(\$3,471.00)	\$2,407.80	(\$5,878.80)
<b>Total Program - 812 BASKETBALL-GIRLS</b>	<b>(\$2,122.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,349.00</b>	<b>(\$3,471.00)</b>	<b>\$2,407.80</b>	<b>(\$5,878.80)</b>
Program - 813 CHEER							
705 HIGH SCHOOL	\$0.00	\$0.00	\$0.00	\$500.00	(\$500.00)	\$3,831.00	(\$4,331.00)
<b>Total Program - 813 CHEER</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$500.00</b>	<b>(\$500.00)</b>	<b>\$3,831.00</b>	<b>(\$4,331.00)</b>
Program - 814 CROSS COUNTRY							
705 HIGH SCHOOL	(\$40.57)	\$0.00	\$0.00	\$0.00	(\$40.57)	\$0.00	(\$40.57)
<b>Total Program - 814 CROSS COUNTRY</b>	<b>(\$40.57)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$40.57)</b>	<b>\$0.00</b>	<b>(\$40.57)</b>
Program - 815 FAST PITCH							
705 HIGH SCHOOL	\$0.00	\$0.00	\$0.00	\$462.98	(\$462.98)	\$0.02	(\$463.00)
<b>Total Program - 815 FAST PITCH</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$462.98</b>	<b>(\$462.98)</b>	<b>\$0.02</b>	<b>(\$463.00)</b>
Program - 816 FOOTBALL							
505 MIDDLE SCHOOL	\$0.00	\$0.00	\$0.00	\$1,115.95	(\$1,115.95)	\$0.00	(\$1,115.95)
705 HIGH SCHOOL	(\$2,337.16)	\$0.00	\$0.00	\$900.00	(\$3,237.16)	\$2,350.00	(\$5,587.16)
<b>Total Program - 816 FOOTBALL</b>	<b>(\$2,337.16)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,015.95</b>	<b>(\$4,353.11)</b>	<b>\$2,350.00</b>	<b>(\$6,703.11)</b>
Program - 819 SLOW PITCH							
705 HIGH SCHOOL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$298.70	(\$298.70)
<b>Total Program - 819 SLOW PITCH</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$298.70</b>	<b>(\$298.70)</b>
Program - 824 VOLLEYBALL							
705 HIGH SCHOOL	\$0.00	\$0.00	\$0.00	\$275.00	(\$275.00)	\$0.00	(\$275.00)
<b>Total Program - 824 VOLLEYBALL</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$275.00</b>	<b>(\$275.00)</b>	<b>\$0.00</b>	<b>(\$275.00)</b>
Program - 825 WRESTLING							
505 MIDDLE SCHOOL	(\$300.00)	\$0.00	\$0.00	\$0.00	(\$300.00)	\$0.00	(\$300.00)
705 HIGH SCHOOL	(\$558.00)	\$0.00	\$0.00	\$0.00	(\$558.00)	\$0.00	(\$558.00)
<b>Total Program - 825 WRESTLING</b>	<b>(\$858.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$858.00)</b>	<b>\$0.00</b>	<b>(\$858.00)</b>
<b>Total Project - 801 ATHLETICS-GENERAL</b>	<b>\$45,709.12</b>	<b>\$8,560.55</b>	<b>\$0.00</b>	<b>\$7,037.69</b>	<b>\$47,231.98</b>	<b>\$17,971.00</b>	<b>\$29,260.98</b>
Project - 802 ATHLETIC-GATE							
Program - 802 ATHLETIC-GATE							
705 HIGH SCHOOL	\$61,711.00	\$0.00	\$0.00	\$2,462.00	\$59,249.00	\$7,933.50	\$51,315.50
<b>Total Program - 802 ATHLETIC-GATE</b>	<b>\$61,711.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,462.00</b>	<b>\$59,249.00</b>	<b>\$7,933.50</b>	<b>\$51,315.50</b>
Program - 811 BASKETBALL-BOYS							
505 MIDDLE SCHOOL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	(\$900.00)
<b>Total Program - 811 BASKETBALL-BOYS</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$900.00</b>	<b>(\$900.00)</b>
Program - 812 BASKETBALL-GIRLS							
505 MIDDLE SCHOOL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$900.00	(\$900.00)
<b>Total Program - 812 BASKETBALL-GIRLS</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$900.00</b>	<b>(\$900.00)</b>
Program - 814 CROSS COUNTRY							
505 MIDDLE SCHOOL	\$0.00	\$0.00	\$0.00	\$745.00	(\$745.00)	\$0.00	(\$745.00)
705 HIGH SCHOOL	\$0.00	\$0.00	\$0.00	\$1,125.00	(\$1,125.00)	\$500.00	(\$1,625.00)
<b>Total Program - 814 CROSS COUNTRY</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,870.00</b>	<b>(\$1,870.00)</b>	<b>\$500.00</b>	<b>(\$2,370.00)</b>
Program - 815 FAST PITCH							
505 MIDDLE SCHOOL	\$1,057.00	\$0.00	\$0.00	\$0.00	\$1,057.00	\$350.00	\$707.00
705 HIGH SCHOOL	(\$1,867.09)	\$1,788.00	\$0.00	\$2,101.30	(\$2,180.39)	\$3,740.37	(\$5,920.76)
<b>Total Program - 815 FAST PITCH</b>	<b>(\$810.09)</b>	<b>\$1,788.00</b>	<b>\$0.00</b>	<b>\$2,101.30</b>	<b>(\$1,123.39)</b>	<b>\$4,090.37</b>	<b>(\$5,213.76)</b>
Program - 816 FOOTBALL							

# Newcastle Public Schools

## Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 9/1/2023 - 9/30/2023

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 802 ATHLETIC-GATE							
Program - 816 FOOTBALL							
505 MIDDLE SCHOOL	(\$1,000.00)	\$7,108.00	\$0.00	\$1,050.00	\$5,058.00	\$500.00	\$4,558.00
705 HIGH SCHOOL	\$591.28	\$13,943.30	\$0.00	\$12,462.46	\$2,072.12	\$11,391.60	(\$9,319.48)
<b>Total Program - 816 FOOTBALL</b>	<b>(\$408.72)</b>	<b>\$21,051.30</b>	<b>\$0.00</b>	<b>\$13,512.46</b>	<b>\$7,130.12</b>	<b>\$11,891.60</b>	<b>(\$4,761.48)</b>
Program - 819 SLOW PITCH							
705 HIGH SCHOOL	(\$100.00)	\$0.00	\$0.00	\$0.00	(\$100.00)	\$0.00	(\$100.00)
<b>Total Program - 819 SLOW PITCH</b>	<b>(\$100.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$100.00)</b>	<b>\$0.00</b>	<b>(\$100.00)</b>
Program - 824 VOLLEYBALL							
505 MIDDLE SCHOOL	\$1,005.00	\$3,154.00	\$0.00	\$325.00	\$3,834.00	\$0.00	\$3,834.00
705 HIGH SCHOOL	\$561.00	\$647.00	\$0.00	\$1,102.50	\$105.50	\$2,739.17	(\$2,633.67)
<b>Total Program - 824 VOLLEYBALL</b>	<b>\$1,566.00</b>	<b>\$3,801.00</b>	<b>\$0.00</b>	<b>\$1,427.50</b>	<b>\$3,939.50</b>	<b>\$2,739.17</b>	<b>\$1,200.33</b>
<b>Total Project - 802 ATHLETIC-GATE</b>	<b>\$61,958.19</b>	<b>\$26,640.30</b>	<b>\$0.00</b>	<b>\$21,373.26</b>	<b>\$67,225.23</b>	<b>\$28,954.64</b>	<b>\$38,270.59</b>
Project - 810 BASEBALL							
Program - 810 BASEBALL							
705 HIGH SCHOOL	\$639.36	\$0.00	\$0.00	\$0.00	\$639.36	\$0.00	\$639.36
<b>Total Program - 810 BASEBALL</b>	<b>\$639.36</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$639.36</b>	<b>\$0.00</b>	<b>\$639.36</b>
<b>Total Project - 810 BASEBALL</b>	<b>\$639.36</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$639.36</b>	<b>\$0.00</b>	<b>\$639.36</b>
Project - 811 BASKETBALL-BOYS							
Program - 811 BASKETBALL-BOYS							
705 HIGH SCHOOL	\$1,561.45	\$0.00	\$0.00	\$1,300.00	\$261.45	\$0.00	\$261.45
<b>Total Program - 811 BASKETBALL-BOYS</b>	<b>\$1,561.45</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,300.00</b>	<b>\$261.45</b>	<b>\$0.00</b>	<b>\$261.45</b>
<b>Total Project - 811 BASKETBALL-BOYS</b>	<b>\$1,561.45</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,300.00</b>	<b>\$261.45</b>	<b>\$0.00</b>	<b>\$261.45</b>
Project - 812 BASKETBALL-GIRLS							
Program - 812 BASKETBALL-GIRLS							
505 MIDDLE SCHOOL	\$4,200.00	\$0.00	\$0.00	\$0.00	\$4,200.00	\$2,400.00	\$1,800.00
705 HIGH SCHOOL	\$9,020.93	\$0.00	\$0.00	\$307.80	\$8,713.13	\$3,322.00	\$5,391.13
<b>Total Program - 812 BASKETBALL-GIRLS</b>	<b>\$13,220.93</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$307.80</b>	<b>\$12,913.13</b>	<b>\$5,722.00</b>	<b>\$7,191.13</b>
<b>Total Project - 812 BASKETBALL-GIRLS</b>	<b>\$13,220.93</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$307.80</b>	<b>\$12,913.13</b>	<b>\$5,722.00</b>	<b>\$7,191.13</b>
Project - 813 CHEER							
Program - 813 CHEER							
505 MIDDLE SCHOOL	\$11,793.92	\$475.00	\$0.00	\$0.00	\$12,268.92	\$3,016.00	\$9,252.92
705 HIGH SCHOOL	\$22,990.59	\$2,155.00	\$0.00	\$3,128.21	\$22,017.38	\$20,222.14	\$1,795.24
<b>Total Program - 813 CHEER</b>	<b>\$34,784.51</b>	<b>\$2,630.00</b>	<b>\$0.00</b>	<b>\$3,128.21</b>	<b>\$34,286.30</b>	<b>\$23,238.14</b>	<b>\$11,048.16</b>
<b>Total Project - 813 CHEER</b>	<b>\$34,784.51</b>	<b>\$2,630.00</b>	<b>\$0.00</b>	<b>\$3,128.21</b>	<b>\$34,286.30</b>	<b>\$23,238.14</b>	<b>\$11,048.16</b>
Project - 814 CROSS COUNTRY							
Program - 814 CROSS COUNTRY							
705 HIGH SCHOOL	\$5,066.47	\$750.00	\$0.00	\$300.00	\$5,516.47	\$83.59	\$5,432.88
<b>Total Program - 814 CROSS COUNTRY</b>	<b>\$5,066.47</b>	<b>\$750.00</b>	<b>\$0.00</b>	<b>\$300.00</b>	<b>\$5,516.47</b>	<b>\$83.59</b>	<b>\$5,432.88</b>
<b>Total Project - 814 CROSS COUNTRY</b>	<b>\$5,066.47</b>	<b>\$750.00</b>	<b>\$0.00</b>	<b>\$300.00</b>	<b>\$5,516.47</b>	<b>\$83.59</b>	<b>\$5,432.88</b>
Project - 815 FAST PITCH							
Program - 815 FAST PITCH							
705 HIGH SCHOOL	\$372.13	\$0.00	\$0.00	\$0.00	\$372.13	\$0.00	\$372.13
<b>Total Program - 815 FAST PITCH</b>	<b>\$372.13</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$372.13</b>	<b>\$0.00</b>	<b>\$372.13</b>
<b>Total Project - 815 FAST PITCH</b>	<b>\$372.13</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$372.13</b>	<b>\$0.00</b>	<b>\$372.13</b>
Project - 816 FOOTBALL							
Program - 816 FOOTBALL							
505 MIDDLE SCHOOL	\$300.32	\$0.00	\$0.00	\$0.00	\$300.32	\$0.00	\$300.32
705 HIGH SCHOOL	\$12,188.90	\$0.00	\$0.00	\$970.00	\$11,218.90	\$5,730.00	\$5,488.90
<b>Total Program - 816 FOOTBALL</b>	<b>\$12,489.22</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$970.00</b>	<b>\$11,519.22</b>	<b>\$5,730.00</b>	<b>\$5,789.22</b>
<b>Total Project - 816 FOOTBALL</b>	<b>\$12,489.22</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$970.00</b>	<b>\$11,519.22</b>	<b>\$5,730.00</b>	<b>\$5,789.22</b>
Project - 817 GOLF-BOYS							
Program - 817 GOLF-BOYS							
705 HIGH SCHOOL	\$118.71	\$0.00	\$0.00	\$0.00	\$118.71	\$0.00	\$118.71
<b>Total Program - 817 GOLF-BOYS</b>	<b>\$118.71</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$118.71</b>	<b>\$0.00</b>	<b>\$118.71</b>
<b>Total Project - 817 GOLF-BOYS</b>	<b>\$118.71</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$118.71</b>	<b>\$0.00</b>	<b>\$118.71</b>
Project - 818 GOLF-GIRLS							

# Newcastle Public Schools

## Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 9/1/2023 - 9/30/2023

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 818 GOLF-GIRLS							
Program - 818 GIRLS-GOLF							
705 HIGH SCHOOL	\$2,312.08	\$0.00	\$0.00	\$0.00	\$2,312.08	\$0.00	\$2,312.08
<b>Total Program - 818 GIRLS-GOLF</b>	<b>\$2,312.08</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,312.08</b>	<b>\$0.00</b>	<b>\$2,312.08</b>
<b>Total Project - 818 GOLF-GIRLS</b>	<b>\$2,312.08</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,312.08</b>	<b>\$0.00</b>	<b>\$2,312.08</b>
Project - 820 SOCCER-BOYS							
Program - 820 SOCCER-BOYS							
505 MIDDLE SCHOOL	\$47.50	\$0.00	\$0.00	\$0.00	\$47.50	\$0.00	\$47.50
705 HIGH SCHOOL	\$844.06	\$0.00	\$0.00	\$0.00	\$844.06	\$0.00	\$844.06
<b>Total Program - 820 SOCCER-BOYS</b>	<b>\$891.56</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$891.56</b>	<b>\$0.00</b>	<b>\$891.56</b>
<b>Total Project - 820 SOCCER-BOYS</b>	<b>\$891.56</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$891.56</b>	<b>\$0.00</b>	<b>\$891.56</b>
Project - 821 SOCCER-GIRLS							
Program - 821 SOCCER-GIRLS							
505 MIDDLE SCHOOL	\$47.50	\$0.00	\$0.00	\$0.00	\$47.50	\$0.00	\$47.50
705 HIGH SCHOOL	\$1,780.96	\$0.00	\$0.00	\$0.00	\$1,780.96	\$0.00	\$1,780.96
<b>Total Program - 821 SOCCER-GIRLS</b>	<b>\$1,828.46</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,828.46</b>	<b>\$0.00</b>	<b>\$1,828.46</b>
<b>Total Project - 821 SOCCER-GIRLS</b>	<b>\$1,828.46</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,828.46</b>	<b>\$0.00</b>	<b>\$1,828.46</b>
Project - 823 TRACK							
Program - 823 TRACK							
505 MIDDLE SCHOOL	\$84.75	\$0.00	\$0.00	\$0.00	\$84.75	\$0.00	\$84.75
705 HIGH SCHOOL	\$8,107.52	\$0.00	\$0.00	\$448.00	\$7,659.52	\$0.00	\$7,659.52
<b>Total Program - 823 TRACK</b>	<b>\$8,192.27</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$448.00</b>	<b>\$7,744.27</b>	<b>\$0.00</b>	<b>\$7,744.27</b>
<b>Total Project - 823 TRACK</b>	<b>\$8,192.27</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$448.00</b>	<b>\$7,744.27</b>	<b>\$0.00</b>	<b>\$7,744.27</b>
Project - 824 VOLLEYBALL							
Program - 000 NON-PROGRAM							
705 HIGH SCHOOL	\$0.00	\$614.00	\$0.00	\$0.00	\$614.00	\$0.00	\$614.00
<b>Total Program - 000 NON-PROGRAM</b>	<b>\$0.00</b>	<b>\$614.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$614.00</b>	<b>\$0.00</b>	<b>\$614.00</b>
Program - 824 VOLLEYBALL							
505 MIDDLE SCHOOL	\$175.00	\$0.00	\$0.00	\$0.00	\$175.00	\$0.00	\$175.00
705 HIGH SCHOOL	\$1,283.90	\$0.00	\$0.00	\$500.00	\$783.90	\$560.00	\$223.90
<b>Total Program - 824 VOLLEYBALL</b>	<b>\$1,458.90</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$500.00</b>	<b>\$958.90</b>	<b>\$560.00</b>	<b>\$398.90</b>
<b>Total Project - 824 VOLLEYBALL</b>	<b>\$1,458.90</b>	<b>\$614.00</b>	<b>\$0.00</b>	<b>\$500.00</b>	<b>\$1,572.90</b>	<b>\$560.00</b>	<b>\$1,012.90</b>
Project - 825 WRESTLING							
Program - 825 WRESTLING							
505 MIDDLE SCHOOL	\$1,336.00	\$800.00	\$0.00	\$0.00	\$2,136.00	\$1,100.00	\$1,036.00
705 HIGH SCHOOL	\$929.23	\$1,000.00	\$0.00	\$0.00	\$1,929.23	\$900.00	\$1,029.23
<b>Total Program - 825 WRESTLING</b>	<b>\$2,265.23</b>	<b>\$1,800.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,065.23</b>	<b>\$2,000.00</b>	<b>\$2,065.23</b>
<b>Total Project - 825 WRESTLING</b>	<b>\$2,265.23</b>	<b>\$1,800.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,065.23</b>	<b>\$2,000.00</b>	<b>\$2,065.23</b>
<b>Total</b>	<b>\$192,868.59</b>	<b>\$40,994.85</b>	<b>\$0.00</b>	<b>\$35,364.96</b>	<b>\$198,498.48</b>	<b>\$84,259.37</b>	<b>\$114,239.11</b>

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 9/1/2023 - 9/30/2023

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 100 CAFETERIA							
700 CHILD NUTRITION PROGRAM	\$63,484.15	\$51,260.43	\$0.00	\$0.00	\$114,744.58	\$0.00	\$114,744.58
<b>Total Project - 100 CAFETERIA</b>	<b>\$63,484.15</b>	<b>\$51,260.43</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$114,744.58</b>	<b>\$0.00</b>	<b>\$114,744.58</b>
Project - 901 ACTIVITY FEES							
900 NON ATHLETIC PROG	\$46,996.27	\$874.85	\$0.00	\$1,822.10	\$46,049.02	\$3,526.90	\$42,522.12
<b>Total Project - 901 ACTIVITY FEES</b>	<b>\$46,996.27</b>	<b>\$874.85</b>	<b>\$0.00</b>	<b>\$1,822.10</b>	<b>\$46,049.02</b>	<b>\$3,526.90</b>	<b>\$42,522.12</b>
Project - 902 ADMINISTRATION							
900 NON ATHLETIC PROG	\$149,187.95	\$3,681.01	\$0.00	\$827.01	\$152,041.95	\$3,745.89	\$148,296.06
<b>Total Project - 902 ADMINISTRATION</b>	<b>\$149,187.95</b>	<b>\$3,681.01</b>	<b>\$0.00</b>	<b>\$827.01</b>	<b>\$152,041.95</b>	<b>\$3,745.89</b>	<b>\$148,296.06</b>
Project - 903 GFUND COLLECTIONS							
900 NON ATHLETIC PROG	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	\$50.00	\$0.00
<b>Total Project - 903 GFUND COLLECTIONS</b>	<b>\$50.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$50.00</b>	<b>\$50.00</b>	<b>\$0.00</b>
Project - 904 DAMAGE DEPOSIT							
900 NON ATHLETIC PROG	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	\$0.00	\$800.00
<b>Total Project - 904 DAMAGE DEPOSIT</b>	<b>\$800.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$800.00</b>	<b>\$0.00</b>	<b>\$800.00</b>
Project - 905 RACER KID ZONE							
900 NON ATHLETIC PROG	\$55,517.47	\$12,203.56	\$0.00	\$510.51	\$67,210.52	\$3,550.91	\$63,659.61
<b>Total Project - 905 RACER KID ZONE</b>	<b>\$55,517.47</b>	<b>\$12,203.56</b>	<b>\$0.00</b>	<b>\$510.51</b>	<b>\$67,210.52</b>	<b>\$3,550.91</b>	<b>\$63,659.61</b>
Project - 906 Tri-City Learning Academy							
900 NON ATHLETIC PROG	\$18,286.32	\$0.00	\$0.00	\$409.72	\$17,876.60	\$99.00	\$17,777.60
<b>Total Project - 906 Tri-City Learning Academy</b>	<b>\$18,286.32</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$409.72</b>	<b>\$17,876.60</b>	<b>\$99.00</b>	<b>\$17,777.60</b>
Project - 910 ART							
900 NON ATHLETIC PROG	\$3,078.74	\$280.00	\$0.00	\$830.17	\$2,528.57	\$369.83	\$2,158.74
<b>Total Project - 910 ART</b>	<b>\$3,078.74</b>	<b>\$280.00</b>	<b>\$0.00</b>	<b>\$830.17</b>	<b>\$2,528.57</b>	<b>\$369.83</b>	<b>\$2,158.74</b>
Project - 911 BAND							
900 NON ATHLETIC PROG	\$63.70	\$0.00	\$0.00	\$0.00	\$63.70	\$0.00	\$63.70
<b>Total Project - 911 BAND</b>	<b>\$63.70</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$63.70</b>	<b>\$0.00</b>	<b>\$63.70</b>
Project - 913 CLUB-BPA							
900 NON ATHLETIC PROG	\$38.49	\$0.00	\$0.00	\$0.00	\$38.49	\$0.00	\$38.49
<b>Total Project - 913 CLUB-BPA</b>	<b>\$38.49</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$38.49</b>	<b>\$0.00</b>	<b>\$38.49</b>
Project - 915 CLUB-FCCLA							
900 NON ATHLETIC PROG	\$3,596.35	\$690.00	\$0.00	\$114.98	\$4,171.37	\$1,710.72	\$2,460.65
<b>Total Project - 915 CLUB-FCCLA</b>	<b>\$3,596.35</b>	<b>\$690.00</b>	<b>\$0.00</b>	<b>\$114.98</b>	<b>\$4,171.37</b>	<b>\$1,710.72</b>	<b>\$2,460.65</b>
Project - 916 CLUB-FFA							
900 NON ATHLETIC PROG	\$11,515.65	\$11,780.00	\$0.00	\$13,203.55	\$10,092.10	\$4,793.37	\$5,298.73
<b>Total Project - 916 CLUB-FFA</b>	<b>\$11,515.65</b>	<b>\$11,780.00</b>	<b>\$0.00</b>	<b>\$13,203.55</b>	<b>\$10,092.10</b>	<b>\$4,793.37</b>	<b>\$5,298.73</b>
Project - 917 CLUB-SCIENCE							
900 NON ATHLETIC PROG	\$881.15	\$0.00	\$0.00	\$0.00	\$881.15	\$0.00	\$881.15
<b>Total Project - 917 CLUB-SCIENCE</b>	<b>\$881.15</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$881.15</b>	<b>\$0.00</b>	<b>\$881.15</b>
Project - 918 CLUB-SPANISH							
900 NON ATHLETIC PROG	\$1,221.70	\$0.00	\$0.00	\$0.00	\$1,221.70	\$0.00	\$1,221.70
<b>Total Project - 918 CLUB-SPANISH</b>	<b>\$1,221.70</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,221.70</b>	<b>\$0.00</b>	<b>\$1,221.70</b>
Project - 919 DRAMA							
900 NON ATHLETIC PROG	\$3,154.61	\$0.00	\$0.00	\$0.00	\$3,154.61	\$150.00	\$3,004.61
<b>Total Project - 919 DRAMA</b>	<b>\$3,154.61</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,154.61</b>	<b>\$150.00</b>	<b>\$3,004.61</b>
Project - 920 ES-ACADEM OUTREACH							
900 NON ATHLETIC PROG	\$2,357.50	\$0.00	\$0.00	\$0.00	\$2,357.50	\$0.00	\$2,357.50
<b>Total Project - 920 ES-ACADEM OUTREACH</b>	<b>\$2,357.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,357.50</b>	<b>\$0.00</b>	<b>\$2,357.50</b>
Project - 921 ES-BEAUTIFICATION							
900 NON ATHLETIC PROG	\$4,804.22	\$0.00	\$0.00	\$0.00	\$4,804.22	\$0.00	\$4,804.22
<b>Total Project - 921 ES-BEAUTIFICATION</b>	<b>\$4,804.22</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,804.22</b>	<b>\$0.00</b>	<b>\$4,804.22</b>
Project - 922 ES-CAMP GODDARD							
900 NON ATHLETIC PROG	\$9,804.96	\$29,102.32	\$0.00	\$1,952.00	\$36,955.28	\$2,848.00	\$34,107.28
<b>Total Project - 922 ES-CAMP GODDARD</b>	<b>\$9,804.96</b>	<b>\$29,102.32</b>	<b>\$0.00</b>	<b>\$1,952.00</b>	<b>\$36,955.28</b>	<b>\$2,848.00</b>	<b>\$34,107.28</b>
Project - 923 ES-FUNDRAISER							
900 NON ATHLETIC PROG	\$29,127.56	\$0.00	\$0.00	\$0.00	\$29,127.56	\$0.00	\$29,127.56
<b>Total Project - 923 ES-FUNDRAISER</b>	<b>\$29,127.56</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$29,127.56</b>	<b>\$0.00</b>	<b>\$29,127.56</b>

# Newcastle Public Schools

## Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 9/1/2023 - 9/30/2023

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 924 ES-LITERACY							
900 NON ATHLETIC PROG	\$506.36	\$0.00	\$0.00	\$0.00	\$506.36	\$0.00	\$506.36
<b>Total Project - 924 ES-LITERACY</b>	<b>\$506.36</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$506.36</b>	<b>\$0.00</b>	<b>\$506.36</b>
Project - 925 DISTRICT SPECIAL OLYMPICS							
900 NON ATHLETIC PROG	\$2,248.74	\$0.00	\$0.00	\$0.00	\$2,248.74	\$0.00	\$2,248.74
<b>Total Project - 925 DISTRICT SPECIAL OLYMPICS</b>	<b>\$2,248.74</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,248.74</b>	<b>\$0.00</b>	<b>\$2,248.74</b>
Project - 926 GIFTED TALENTED							
900 NON ATHLETIC PROG	\$176.36	\$0.00	\$0.00	\$0.00	\$176.36	\$0.00	\$176.36
<b>Total Project - 926 GIFTED TALENTED</b>	<b>\$176.36</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$176.36</b>	<b>\$0.00</b>	<b>\$176.36</b>
Project - 927 HONOR SOCIETY							
900 NON ATHLETIC PROG	\$3,917.12	\$0.00	\$0.00	\$385.00	\$3,532.12	\$95.00	\$3,437.12
<b>Total Project - 927 HONOR SOCIETY</b>	<b>\$3,917.12</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$385.00</b>	<b>\$3,532.12</b>	<b>\$95.00</b>	<b>\$3,437.12</b>
Project - 928 HOSPITALITY							
900 NON ATHLETIC PROG	\$81.89	\$430.00	\$0.00	\$101.07	\$410.82	\$0.00	\$410.82
<b>Total Project - 928 HOSPITALITY</b>	<b>\$81.89</b>	<b>\$430.00</b>	<b>\$0.00</b>	<b>\$101.07</b>	<b>\$410.82</b>	<b>\$0.00</b>	<b>\$410.82</b>
Project - 929 HS-TESTING							
900 NON ATHLETIC PROG	\$1,886.30	\$33.54	\$0.00	\$0.00	\$1,919.84	\$300.00	\$1,619.84
<b>Total Project - 929 HS-TESTING</b>	<b>\$1,886.30</b>	<b>\$33.54</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,919.84</b>	<b>\$300.00</b>	<b>\$1,619.84</b>
Project - 931 LIBRARY							
900 NON ATHLETIC PROG	\$11,468.40	\$0.00	\$0.00	\$200.00	\$11,268.40	\$3,900.00	\$7,368.40
<b>Total Project - 931 LIBRARY</b>	<b>\$11,468.40</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$200.00</b>	<b>\$11,268.40</b>	<b>\$3,900.00</b>	<b>\$7,368.40</b>
Project - 934 MS-STUDENT STORE							
900 NON ATHLETIC PROG	\$8,559.67	\$0.00	\$0.00	\$0.00	\$8,559.67	\$800.00	\$7,759.67
<b>Total Project - 934 MS-STUDENT STORE</b>	<b>\$8,559.67</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,559.67</b>	<b>\$800.00</b>	<b>\$7,759.67</b>
Project - 935 NATIVE ED ENRICHMENT							
900 NON ATHLETIC PROG	\$1,399.64	\$0.00	\$0.00	\$0.00	\$1,399.64	\$0.00	\$1,399.64
<b>Total Project - 935 NATIVE ED ENRICHMENT</b>	<b>\$1,399.64</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,399.64</b>	<b>\$0.00</b>	<b>\$1,399.64</b>
Project - 936 PE							
900 NON ATHLETIC PROG	\$8,219.58	\$0.00	\$0.00	\$0.00	\$8,219.58	\$0.00	\$8,219.58
<b>Total Project - 936 PE</b>	<b>\$8,219.58</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,219.58</b>	<b>\$0.00</b>	<b>\$8,219.58</b>
Project - 939 PRINCIPALS							
900 NON ATHLETIC PROG	\$52,423.50	\$418.99	\$0.00	\$920.04	\$51,922.45	\$7,660.94	\$44,261.51
<b>Total Project - 939 PRINCIPALS</b>	<b>\$52,423.50</b>	<b>\$418.99</b>	<b>\$0.00</b>	<b>\$920.04</b>	<b>\$51,922.45</b>	<b>\$7,660.94</b>	<b>\$44,261.51</b>
Project - 942 STUCO							
900 NON ATHLETIC PROG	\$32,196.13	\$0.00	\$0.00	\$0.00	\$32,196.13	\$820.00	\$31,376.13
<b>Total Project - 942 STUCO</b>	<b>\$32,196.13</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$32,196.13</b>	<b>\$820.00</b>	<b>\$31,376.13</b>
Project - 943 TECHNOLOGY							
900 NON ATHLETIC PROG	\$1,214.54	\$0.00	\$0.00	\$0.00	\$1,214.54	\$0.00	\$1,214.54
<b>Total Project - 943 TECHNOLOGY</b>	<b>\$1,214.54</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,214.54</b>	<b>\$0.00</b>	<b>\$1,214.54</b>
Project - 944 VOCAL MUSIC							
900 NON ATHLETIC PROG	\$15,858.13	\$500.00	\$0.00	\$2,081.81	\$14,276.32	\$1,742.85	\$12,533.47
<b>Total Project - 944 VOCAL MUSIC</b>	<b>\$15,858.13</b>	<b>\$500.00</b>	<b>\$0.00</b>	<b>\$2,081.81</b>	<b>\$14,276.32</b>	<b>\$1,742.85</b>	<b>\$12,533.47</b>
Project - 945 YEARBOOK							
900 NON ATHLETIC PROG	\$37,877.28	\$0.00	\$0.00	\$640.00	\$37,237.28	\$240.00	\$36,997.28
<b>Total Project - 945 YEARBOOK</b>	<b>\$37,877.28</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$640.00</b>	<b>\$37,237.28</b>	<b>\$240.00</b>	<b>\$36,997.28</b>
Project - 946 ROBOTICS							
900 NON ATHLETIC PROG	\$16,115.36	\$0.00	\$0.00	\$0.00	\$16,115.36	\$0.00	\$16,115.36
<b>Total Project - 946 ROBOTICS</b>	<b>\$16,115.36</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$16,115.36</b>	<b>\$0.00</b>	<b>\$16,115.36</b>
Project - 947 Club-SOAAR (Multicultural Club)							
900 NON ATHLETIC PROG	\$534.81	\$0.00	\$0.00	\$0.00	\$534.81	\$0.00	\$534.81
<b>Total Project - 947 Club-SOAAR (Multicultural Club)</b>	<b>\$534.81</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$534.81</b>	<b>\$0.00</b>	<b>\$534.81</b>
Project - 948 MS Broadcasting							
900 NON ATHLETIC PROG	\$574.32	\$641.50	\$0.00	\$0.00	\$1,215.82	\$0.00	\$1,215.82
<b>Total Project - 948 MS Broadcasting</b>	<b>\$574.32</b>	<b>\$641.50</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,215.82</b>	<b>\$0.00</b>	<b>\$1,215.82</b>
Project - 949 STRUT Week							
900 NON ATHLETIC PROG	\$18.68	\$0.00	\$0.00	\$0.00	\$18.68	\$0.00	\$18.68

## Newcastle Public Schools Revenue/Expenditure Summary

**Options:** Fund: 60, Date Range: 9/1/2023 - 9/30/2023

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 949 STRUT Week							
<b>Total Project - 949 STRUT Week</b>	<b>\$18.68</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$18.68</b>	<b>\$0.00</b>	<b>\$18.68</b>
Project - 950 District SPED Activity Fund							
900 NON ATHLETIC PROG	\$73.00	\$0.00	\$0.00	\$0.00	\$73.00	\$0.00	\$73.00
<b>Total Project - 950 District SPED Activity Fund</b>	<b>\$73.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$73.00</b>	<b>\$0.00</b>	<b>\$73.00</b>
Project - 974 Class 2024-PROM							
900 NON ATHLETIC PROG	\$14,685.23	\$0.00	\$0.00	\$0.00	\$14,685.23	\$1,000.00	\$13,685.23
<b>Total Project - 974 Class 2024-PROM</b>	<b>\$14,685.23</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$14,685.23</b>	<b>\$1,000.00</b>	<b>\$13,685.23</b>
Project - 975 CLASS 2025							
900 NON ATHLETIC PROG	\$1,089.29	\$0.00	\$0.00	\$0.00	\$1,089.29	\$0.00	\$1,089.29
<b>Total Project - 975 CLASS 2025</b>	<b>\$1,089.29</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,089.29</b>	<b>\$0.00</b>	<b>\$1,089.29</b>
Project - 977 CLASS 2027							
900 NON ATHLETIC PROG	\$491.19	\$0.00	\$0.00	\$0.00	\$491.19	\$0.00	\$491.19
<b>Total Project - 977 CLASS 2027</b>	<b>\$491.19</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$491.19</b>	<b>\$0.00</b>	<b>\$491.19</b>
Project - 978 CLASS 2028							
900 NON ATHLETIC PROG	\$117.88	\$0.00	\$0.00	\$0.00	\$117.88	\$0.00	\$117.88
<b>Total Project - 978 CLASS 2028</b>	<b>\$117.88</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$117.88</b>	<b>\$0.00</b>	<b>\$117.88</b>
Project - 979 CLASS 2029							
900 NON ATHLETIC PROG	\$1,133.73	\$0.00	\$0.00	\$0.00	\$1,133.73	\$0.00	\$1,133.73
<b>Total Project - 979 CLASS 2029</b>	<b>\$1,133.73</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,133.73</b>	<b>\$0.00</b>	<b>\$1,133.73</b>
Project - 980 CLASS 2030							
900 NON ATHLETIC PROG	\$1,365.10	\$0.00	\$0.00	\$0.00	\$1,365.10	\$0.00	\$1,365.10
<b>Total Project - 980 CLASS 2030</b>	<b>\$1,365.10</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,365.10</b>	<b>\$0.00</b>	<b>\$1,365.10</b>
Project - 981 CLASS 2031							
900 NON ATHLETIC PROG	\$2,421.80	\$0.00	\$0.00	\$0.00	\$2,421.80	\$0.00	\$2,421.80
<b>Total Project - 981 CLASS 2031</b>	<b>\$2,421.80</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,421.80</b>	<b>\$0.00</b>	<b>\$2,421.80</b>
Project - 982 CLASS 2032							
900 NON ATHLETIC PROG	\$80.05	\$0.00	\$0.00	\$0.00	\$80.05	\$0.00	\$80.05
<b>Total Project - 982 CLASS 2032</b>	<b>\$80.05</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$80.05</b>	<b>\$0.00</b>	<b>\$80.05</b>
Project - 983 CLASS 2033							
900 NON ATHLETIC PROG	\$433.10	\$0.00	\$0.00	\$0.00	\$433.10	\$0.00	\$433.10
<b>Total Project - 983 CLASS 2033</b>	<b>\$433.10</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$433.10</b>	<b>\$0.00</b>	<b>\$433.10</b>
Project - 984 CLASS 2034							
900 NON ATHLETIC PROG	\$1,119.00	\$0.00	\$0.00	\$0.00	\$1,119.00	\$0.00	\$1,119.00
<b>Total Project - 984 CLASS 2034</b>	<b>\$1,119.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,119.00</b>	<b>\$0.00</b>	<b>\$1,119.00</b>
Project - 985 CLASS 2035							
900 NON ATHLETIC PROG	\$4,184.52	\$498.97	\$0.00	\$0.00	\$4,683.49	\$3,200.00	\$1,483.49
<b>Total Project - 985 CLASS 2035</b>	<b>\$4,184.52</b>	<b>\$498.97</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,683.49</b>	<b>\$3,200.00</b>	<b>\$1,483.49</b>
Project - 986 CLASS 2036							
900 NON ATHLETIC PROG	\$4,746.70	\$205.98	\$0.00	\$0.00	\$4,952.68	\$730.00	\$4,222.68
<b>Total Project - 986 CLASS 2036</b>	<b>\$4,746.70</b>	<b>\$205.98</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,952.68</b>	<b>\$730.00</b>	<b>\$4,222.68</b>
Project - 987 CLASS 2037							
900 NON ATHLETIC PROG	\$3,327.78	\$337.94	\$0.00	\$142.43	\$3,523.29	\$952.57	\$2,570.72
<b>Total Project - 987 CLASS 2037</b>	<b>\$3,327.78</b>	<b>\$337.94</b>	<b>\$0.00</b>	<b>\$142.43</b>	<b>\$3,523.29</b>	<b>\$952.57</b>	<b>\$2,570.72</b>
<b>Total</b>	<b>\$634,511.97</b>	<b>\$112,939.09</b>	<b>\$0.00</b>	<b>\$24,140.39</b>	<b>\$723,310.67</b>	<b>\$42,285.98</b>	<b>\$681,024.69</b>

**NEWCASTLE SCHOOLS - TREASURER'S REPORT**  
**As Of September 30th, 2023**

<b>GOVERNMENTAL FUNDS</b>		
<b>Bank Statements</b>		
	Checking Account 6633	\$10.00
	SuperNow Account 9996	\$4,679,406.66
	Federated Sweep 0001	\$0.00
<b>Total - Bank Statements</b>		<b>\$4,679,416.66</b>
<b>Accounting Program</b>		
	Cash Balance	\$4,679,434.66
	Wire Fee	-\$18.00
<b>Adjusted Cash Balance</b>		<b>\$4,679,416.66</b>
<b>Difference Between Bank and Computer:</b>		<b>\$0.00</b>
Outstanding Warrants:		\$230,925.79
Available Cash:		\$4,448,490.87
<b>Cash Balance by Fund:</b>		
11	General Fund	\$2,110,622.72
21	Building Fund	\$507,088.46
32	Bond Fund 2022	\$777,689.67
33	Transportaion Fund 2022	\$143,125.00
38	Transportation Fund	\$106,548.00
39	Technology Fund	\$646,973.51
41	Sinking Fund	\$442,798.30
<b>Total:</b>		<b>\$4,734,845.66</b>
<b>ACTIVITY FUNDS</b>		
<b>Bank Statements</b>		
	Checking Account 6082	\$10.00
	Federated Sweep 0002	\$953,783.55
<b>Total - Bank Statements</b>		<b>\$953,793.55</b>
<b>Accounting Program</b>		
	Cash Balance	\$921,809.15
Adjustments:		
	Outstanding Warrants	\$32,004.54
	Amazon	-\$20.14
<b>Adjusted Cash Balance</b>		<b>\$953,793.55</b>
<b>Difference Between Bank and Computer:</b>		<b>\$0.00</b>
<b>ELECTRONIC FUND TRANSFER ACCOUNTS</b>		
	EFT Payments 5844	\$35,300.24
	Payrix Deposits 6093	\$100.00
	MySchoolBucks Deposit 6907	\$0.00
<b>INVESTMENT ACCOUNTS</b>		
	Horizon Finacial Services (401A)	\$4,367.87



## EMPLOYMENT SCHEDULE "A"

November 14th, 2023

EMPLOYMENT				
Last Name	First Name	New / Replacement	Site / Assignment	Effective
LAY COACHES / HOURLY				
Last Name	First Name	Assignment	Site	Effective
		Repalcement	ES / Cafeteria Monitor	11/27/2023
		Repalcement	ECC / Kid Zone Assistant Teacher	11/7/2023
REASSIGNMENTS				
Last Name	First Name	Prior Assignment	New Assignment	Effective
RESIGNATIONS				
Last Name	First Name	Assignment	Site	Effective
Chavez	Megan	Teacher	ES	11/24/2023
Green	Angela	Special Ed Director	District	12/31/2023
Livingston	Dusty	Transportation	District	11/24/2023
Marsh	Ashley	Teacher Assistant	ECC	10/30/2023
Mumme	Sherry	Teacher	ECC	12/31/2023
Schwartz	Rapheal	Teacher	MS	10/31/2023
EXTRA DUTY / STIPENDS / LAY COACHES				
Last Name	First Name	Assignment	Site	Effective
RESCINDED EMPLOYMENT / TERMINATIONS				
Last Name	First Name	Assignment	Site	Effective
Lafever	Shane	TA	MS	11/9/2023