

Newcastle Board of Education Regular Meeting  
June 27, 2023 6:00 PM  
Administrative Office Board Room  
101 North Main  
Newcastle, OK 73065

Attendance Taken at 6:00 PM. Mr. Darrin Abel: Present, Ms. Valory Dalton: Absent, Mr. Jeff Dingee: Present, Ms. Tiffany Elczyn: Present, Mr. John Maker: Present.

1. Flag Salute
2. Call to Order and Roll Call of Members
3. **Discussion and possible action on the Consent Agenda:**

Motion to approve consent agenda passed with a motion by Ms. Tiffany Elczyn and a second by Mr. Darrin Abel.

Ms. Valory Dalton: Absent, Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Mr. John Maker: Yea

Yea: 4, Nay: 0, Absent: 1

- A. Agenda of Regular Meeting of June 27, 2023
  - B. Minutes of Regular Meeting of June 13, 2023
  - C. Surplus 1998 5310 John Deere Tractor Serial #LV5310S331457
4. Public Input

No Public Input

5. **Superintendent and Staff Updates:**

A. **Dr. Cathy Walker**

I. Superintendent Report

Dr. Walker thanked everyone for the wonderful welcome she has received and reported that the groundbreaking for the bond construction was a success. She will have a booth at the Newcastle July 4th Celebration to meet patrons.

II. Bond Update

The Middle School drawings should be ready for public comment soon.

**6. Discussion and possible action on the Contract Consent Agenda**

Motion to approve the contract consent agenda as presented passed with a motion by Mr. Jeff Dingee and a second by Ms. Tiffany Elczyn.

Ms. Valory Dalton: Absent, Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Mr. John Maker: Yea

Yea: 4, Nay: 0, Absent: 1

- A. FY24 Frontline Family Solutions, highlighted changes from last year
- B. FY24 Delta Head Start
- C. FY24 ES2 Technical Software and Support Agreement
- D. FY24 Gaggle.Net, Inc
- E. FY24 Raptor Technologies
- F. FY24 Tri-City Learning Academy Cooperative Agreement
- G. FY24 Follett Resource Management
- H. FY24 OSSBA School Membership Renewal
- I. FY24 OSSBA Policy Subscription Renewal
- J. FY24 Norman Regional Hospital Authority - Sports Medicine and Athletic Training Services Subscription Agreement

**7. Discussion and possible action regarding Financial Consent Agenda**

Motion to approve the Financial Consent Agenda passed with a motion by Mr. Darrin Abel and a second by Mr. Jeff Dingee.

Ms. Valory Dalton: Absent, Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Mr. John Maker: Yea

Yea: 4, Nay: 0, Absent: 1

- A. FY23 General Fund 11 Encumbrances and Change Orders
- B. FY23 Building Fund 21 Encumbrances and Change Orders
- C. FY24 General Fund 11 Encumbrances
- D. FY24 Building Fund 21 Encumbrances

- E. FY24 Fund 33 Encumbrances
  - F. FY24 Bond Fund 39 Encumbrances
  - G. Monthly payroll and extra duty disbursement
  - H. Purpose of Activity Fund Accounts
  - I. **FY24 Booster Club Sanctioning**
    - I. Newcastle Elementary PTO
    - II. Newcastle Cheer Booster Club
    - III. Newcastle Basketball Booster Club
  - J. Request to transfer balances of sub-accounts Class of 2020 #970; Class of 2021 #971; and Class of 2022 #972 to HS Principal Account #939/705 as attached
  - K. Request to close out Activity Funds: Child Nutrition; Racer Kid Zone; Activity Fees; and General Fund Collections for the end of year and transfer to the General Fund as attached
8. Discussion and possible action to approve the 2023-2024 appointments:
- Activity Fund Custodian: Shasta Smith
  - Child Nutrition, Authorized Representatives: Kristi Ferguson, Malinda Wilson
  - Encumbrance Clerk: Shasta Smith
  - Federal Programs, Authorized Representative: Kristi Ferguson and Lynda Chmil
  - Federal Program signers: Kristi Ferguson, Jonathan Atchley, and Lynda Chmil
  - Minutes Clerk: Darla Allen
  - Minutes Clerk, Deputy: Kristi Ferguson
  - Purchasing Agents: Catherine Walker; Kristi Ferguson up to and including \$5,000.00
  - Title VI, Civil Rights Coordinator: Kristi Ferguson
  - Title IX, Co-Coordinators: Jonathan Atchley, Angela Green, Todd Goolsby
  - Treasurer: Lynda Chmil
  - Treasurer, Assistant: Darla Allen

Motion to approve the 2023-2024 appointments with Catherine being changed to Cathy passed with a motion by Ms. Tiffany Elczyn and a second by Mr. Darrin Abel.

Ms. Valory Dalton: Absent, Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Mr. John Maker: Yea

Yea: 4, Nay: 0, Absent: 1

9. Discussion and possible action to replace Dr. Melonie Hau, Superintendent, on all Newcastle Public School Accounts with the new incoming Superintendent, Dr. Cathy Walker

Motion to approve replacing Dr. Melonie Hau with new Superintendent, Dr. Cathy Walker on all Newcastle Public School Accounts passed with a motion by Mr. Jeff Dingee and a second by Mr. Darrin Abel.

Ms. Valory Dalton: Absent, Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Mr. John Maker: Yea

Yea: 4, Nay: 0, Absent: 1

10. New Business

No new business

11. Proposed executive session to discuss employment of personnel, retirements, resignations, terminations, hiring of employees, employment, rehiring and changes to employment contracts of current and prospective district employees as outlined on attached Schedule A, pursuant to 25 O.S. Section 307 (B)(1)

12. Vote to convene or not to convene in executive session

Motion to not convene in Executive Session passed with a motion by Mr. Darrin Abel and a second by Ms. Tiffany Elczyn.

Ms. Valory Dalton: Absent, Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Mr. John Maker: Yea

Yea: 4, Nay: 0, Absent: 1

13. Return to Open Session

No Executive Session

14. Discussion and possible action regarding employment of personnel, retirements, resignations, terminations, hiring of employees, employment, rehiring and changes to employment contracts of current and prospective district employees as outlined on attached Schedule A



Motion to approve Schedule A as attached passed with a motion by Ms. Tiffany Elczyn and a second by Mr. Darrin Abel.

Ms. Valory Dalton: Absent, Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Mr. John Maker: Yea

Yea: 4, Nay: 0, Absent: 1

15. Adjournment

Meeting adjourned at 6:13pm by Mr. John Maker

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President

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Vice President

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Clerk

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Deputy Clerk

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Member

Newcastle Board of Education Regular Meeting  
June 13, 2023 6:00 PM  
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1. Flag Salute

2. Call to Order and Roll Call of Members

**3. Discussion and possible action on the Consent Agenda:**

Motion to approve consent agenda passed with a motion by Mr. Darrin Abel and a second by Ms. Valory Dalton.

Mr. John Maker: Absent, Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea  
Yea: 4, Nay: 0, Absent: 1

A. Agenda of Regular Meeting of June 13, 2023

B. Minutes of Regular Meeting of May 9, 2023

C. Ms. Stacy Wright, NHS Cheer Coach, is requesting approval for the NHS Cheerleaders, approximately 30 students, to attend the NCED Cheer Camp held June 13-15, 2023 in Norman, Oklahoma

D. Mr. Brandon Morgan, NHS FFA Advisor, requests permission to take 6 to 8 students to OK FFA and Alumni Association Camp held July 9-11 in Binger, Oklahoma

E. Mr. Brandon Morgan, NHS FFA Advisor, requests permission to take the NHS FFA Officer Team to an FFA Officer Retreat held July 20-23 in Broken Bow, Oklahoma

4. Public Input

Mr. Craig Cox read a letter from Mr. Jackson Missy in support of Mr. Mike Crossley regarding his baseball coaching position for the 23-24 school year. Ms. Lisa Smith Longman and Ms. Larissa Tarver also spoke in support of Mr. Mike Crossley.

**5. Superintendent and Staff Updates:**

**A. Dr. Melonie Hau, Superintendent**

## I. Bond Update

Dr. Hau reported June 22, 2023, will be the ground breaking ceremony for the new bond construction.

## II. Budget Update

Dr. Hau reported that they are working on the budget to implement the state raises for certified and they will also be giving support raises.

6. Receive bids, consider, and award the District's \$3,500,000 General Obligation Combined Purpose Bonds, Series 2023, to the successful purchaser.

Motion to approve the sale of the bond to D.A. Davidson & Co. from Denver, CO. passed with a motion by Mr. Darrin Abel and a second by Mr. Jeff Dingee.

Mr. John Maker: Absent, Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn:  
Yea, Ms. Valory Dalton: Yea  
Yea: 4, Nay: 0, Absent: 1

7. Possible consideration and vote to approve a resolution providing for the issuance of the \$3,500,000 General Obligation Combined Purpose Bonds, Series 2023, by Independent School District Number 1 of McClain County, Oklahoma, authorized at an election duly called and held for such purposes; prescribing form of bonds and providing for registration thereof, providing for a levy of an annual tax for payment of principal and interest on the same; approving a continuing disclosure agreement; approving and deeming final the official statement pertaining to the bonds; and fixing other details.

Motion to approve the issuance of the \$3,500,000 General Obligation Combined Purpose Bonds, Series 2023 Resolution as attached passed with a motion by Ms. Valory Dalton and a second by Mr. Darrin Abel.

Mr. John Maker: Absent, Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn:  
Yea, Ms. Valory Dalton: Yea  
Yea: 4, Nay: 0, Absent: 1

8. Receive bids, consider, and award the District's \$1,950,000 General Obligation Building Bonds, Federally Taxable Series 2023, to the successful purchaser.

Motion to approve the sale of the bond to Northland Securities, Inc. with an average rate of 5.18100%. passed with a motion by Mr. Darrin Abel and a second by Mr. Jeff Dingee.

Mr. John Maker: Absent, Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn:  
Yea, Ms. Valory Dalton: Yea  
Yea: 4, Nay: 0, Absent: 1

9. Possible consideration and vote to approve a resolution providing for the issuance of the \$1,950,000 General Obligation Building Bonds, Federally Taxable Series 2023, by Independent

School District Number 1 of McClain County, Oklahoma, authorized at an election duly called and held for such purposes; prescribing form of bonds and providing for registration thereof, providing for a levy of an annual tax for payment of principal and interest on the same; approving a continuing disclosure agreement; approving and deeming final the official statement pertaining to the bonds; and fixing other details.

Motion to approve the issuance of the \$1,950,000 General Obligation Building Bonds, Federally Taxable Series 2023, resolution as attached passed with a motion by Ms. Valory Dalton and a second by Mr. Jeff Dingee.

Mr. John Maker: Absent, Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea  
Yea: 4, Nay: 0, Absent: 1

10. Board to consider and take action on a motion approving the renewal of the Lease Purchase Agreement dated November 3, 2022 between the District and the Newcastle Educational Facilities Authority for the fiscal year ending June 30, 2024 as required under the provisions of the agreement.

Motion to approve the renewal of the Lease Purchase Agreement dated November 3, 2022 between the District and the Newcastle Educational Facilities Authority for the fiscal year ending June 30, 2024, as required under the provisions of the agreement passed with a motion by Mr. Jeff Dingee and a second by Mr. Darrin Abel.

Mr. John Maker: Absent, Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea  
Yea: 4, Nay: 0, Absent: 1

## **11. Discussion and possible action on the Contract Consent Agenda**

Motion to approve the Contract Consent Agenda Items A-J passed with a motion by Mr. Darrin Abel and a second by Ms. Valory Dalton.

Mr. John Maker: Absent, Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea  
Yea: 4, Nay: 0, Absent: 1

A. FY24 Highland Dairy Foods - Milk Contract

B. FY24 Physical Therapy Contract Services Agreement-Carla Gill-Garling

C. FY24 Occupational Therapy Contract Service Agreement - Tyler Garling

D. FY24 Bison Creek Contract

E. FY24 Title III Consortium Agreement

F. FY24 EPS/US Foods - CN Prime Vendor Contract (RFP#21-30)

G. FY24 OSIG Membership Resolution

H. FY24 OSIG Property Liability Insurance

I. FY24 Cowbell Cyber Insurance

J. FY24 Luba Indemnity Workers Compensation Insurance

## **12. Discussion and possible action regarding Financial Consent Agenda**

Motion to approve the Financial Consent Agenda items A-K passed with a motion by Mr. Darrin Abel and a second by Ms. Valory Dalton.

Mr. John Maker: Absent, Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea  
Yea: 4, Nay: 0, Absent: 1

A. General Fund 11 Encumbrances and Change Orders

B. Building Fund 21 Encumbrances and Change Orders

C. Bond Fund 39 Encumbrances and Change Orders

D. Monthly payroll and extra duty disbursement

E. Purpose of Activity Fund Accounts

F. Revenue Analysis-General Fund

G. Revenue Expenditure Summary-Athletic

H. Revenue-Expenditure Summary-Non Athletic

I. Treasurer's Report

### **J. Booster Club Sanctioning**

I. Newcastle Wrestling Booster Club, Inc.

II. Newcastle Quarterback Club, Inc.

III. Newcastle Racer Soccer Booster Club, Inc

IV. Newcastle Cross Country Booster Sanctioning

K. Pre-Approved Fundraiser List

13. Discussion and possible action regarding the Newcastle District Policy FA - Mental Health Crisis Protocol

Motion to approve the Newcastle School District Policy FA - Mental Health Crisis Protocol as attached passed with a motion by Mr. Jeff Dingee and a second by Mr. Darrin Abel.

Mr. John Maker: Absent, Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn:  
Yea, Ms. Valory Dalton: Yea  
Yea: 4, Nay: 0, Absent: 1

#### 14. New Business

No new business

15. Proposed executive session to discuss employment of personnel, retirements, resignations, terminations, hiring of employees, employment, rehiring and changes to employment contracts of current and prospective district employees as outlined on attached Schedule A, pursuant to 25 O.S. Section 307 (B)(1)

#### 16. Vote to convene or not to convene in executive session

Motion to not convene in Executive Session passed with a motion by Ms. Valory Dalton and a second by Mr. Darrin Abel.

Mr. John Maker: Absent, Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn:  
Yea, Ms. Valory Dalton: Yea  
Yea: 4, Nay: 0, Absent: 1

#### 17. Return to Open Session

No executive session

18. Discussion and possible action regarding employment of personnel, retirements, resignations, terminations, hiring of employees, employment, rehiring and changes to employment contracts of current and prospective district employees as outlined on attached Schedule A

Motion to approve Schedule A as attached passed with a motion by Mr. Darrin Abel and a second by Ms. Valory Dalton.

Mr. John Maker: Absent, Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn:  
Yea, Ms. Valory Dalton: Yea  
Yea: 4, Nay: 0, Absent: 1

#### 19. Recess Meeting

Motion to recess meeting at 6:57pm passed with a motion by Mr. Darrin Abel and a second by Mr. Jeff Dingee.

Mr. John Maker: Absent, Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn:  
Yea, Ms. Valory Dalton: Yea  
Yea: 4, Nay: 0, Absent: 1

20. Reconvene Meeting

Reconvened meeting at 7:22pm.

21. Discussion of 2022-2023 CSI Scorecard and Year 3 Implementation

Dr. Hau and each chair person reported on their area of the CSI.

22. Adjournment

Meeting adjourned at 8:46 by Ms. Tiffany Elczyn.

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President

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Vice President

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Clerk

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Deputy Clerk

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Member

## MENTAL HEALTH SERVICES AGREEMENT

This Agreement is entered into as of May 11, 2021, between Newcastle Public Schools (hereinafter referred to as “Newcastle Schools”) and McClain-Garvin County Youth and Family Center, Inc. d/b/a Frontline Family Solutions (hereinafter referred to as “Frontline”). This Agreement will cover the period of July 1, 2023 to June 30, 2024.

WHEREAS, Frontline agrees to support the goals and objectives of Oklahoma Juvenile Affairs Community Based Counseling and Prevention Services and Newcastle Schools; and

WHEREAS, Frontline provides a range of services for persons experiencing symptoms of mental illness, and other family support and education and prevention services; and

WHEREAS, Frontline provides outpatient mental health services to children and adolescents and maintains an outpatient clinic for that purpose at 902 NW 32<sup>nd</sup> Newcastle Oklahoma 73065 and onsite at Newcastle Schools; and

WHEREAS, for the simplicity of this Agreement the terms “child, children, and youth” include all students currently enrolled in Newcastle Schools; and

WHEREAS, Frontline recruits and employs clinical staff who are trained to assess and provide counseling services to children who are experiencing mental health or behavioral health problems, and who are trained to present approved evidenced-based life skills and parenting programs; and

WHEREAS, Frontline has obtained a multiple year Community Based Counseling and Prevention grant from Oklahoma Office of Juvenile Affairs to improve the educational outcomes of children who are experiencing mental health and/or behavioral health adjustment problems and to provide “Botvin Lifeskills and It’s My Life teen/parent prevention programs and bullying prevention training for students, faculty and parents upon request; and

WHEREAS, Newcastle Schools seeks to bring child mental health/behavioral health services into their school facilities to increase student access to such outpatient services.

NOW THEREFORE, Frontline and Newcastle Schools agree as follows:

### **I. Frontline agrees:**

- A. To hire and employ Qualified Mental Health/Behavioral Health Professional staff (bachelors or a master’s degree in the social sciences, plus mental health/behavioral health counseling experience) who will be clinically supervised by Frontline’s Child Mental Health Clinical Supervisor who has a Masters Degree in the counseling field and is a State-licensed professional counselor. These staff will subsequently be referred to as School Mental/Behavioral Health Counselors (SM/BHC).
- B. That the SM/BHCs will accept services referrals from the Frontline Family Advocate (the “Advocate”) for assessment, treatment planning, and on-going counseling/skill building services to be provided at Newcastle Schools.
- C. To assign the above SM/BHCs to provide as-needed services to Newcastle Schools, at a Newcastle Schools site location, during regular school hours each day that Newcastle Schools is in session. The SM/BHC will continue to provide services during school breaks, including Summer break, as assigned by the Advocate.



- D. That the SM/BHCs will build their caseloads to approximately 25-30 children during their assignment at Newcastle Schools. Actual caseload numbers will vary based on the severity of the mental health/behavioral health symptoms of the children, but at no time will their caseload exceed 35 children per SM/BHC. Caseloads are managed by the Advocate.
- E. That its SM/BHCs will be capable of providing the following services: (actual services provided will be based upon the needs of the individual children referred to the SM/BHCs)
- Intake and assessment of a child's mental and behavioral health symptoms/problems
  - Enrollment of the child in the Frontline's electronic medical record (EMR); all child EMRs are the exclusive property of Frontline and information from a child's EMR can only be released to Newcastle Schools with proper authorization
  - Treatment plan formation
  - Provision of individual and group counseling
  - Provision of referral services to the Frontline's Child Mental Health Clinic
  - Provision of focused skill-building services for individuals or group, to include reducing maladaptive behaviors, and teaching improved social skills and coping strategies.
  - Crisis evaluation and intervention services
  - Consultation services for Newcastle designated staff
  - Obtain parental consent for SM/BHCs to communicate with Newcastle designated staff. This authorization will include permission for reporting to Newcastle regarding the quantity and type of services received for grant purposes and continuity of care between Frontline and Newcastle Schools
  - Other services mutually agreed upon by Newcastle Schools and Frontline
- F. To cover its SM/BHCs and their services under its General Liability/Malpractice insurance policy with at least a \$1,000,000 limit and to provide Newcastle Schools with a Certificate of Insurance naming Newcastle Schools as an additional insured.

## **II. Newcastle Schools agrees:**

- A. To provide a base office space for each SM/BHC at the assigned school building, and to make available a private space where the SM/BHC can meet with referred students, their families, and school personnel in a manner that ensures confidentiality of the information exchanged.
- B. To provide each of the SM/BHCs with a Newcastle identification / access badge and keys as appropriate that will allow the SM/BHCs access into the building and into office or conference areas as appropriate.
- C. To make referrals to the SM/BHCs through the Advocate who will then be the primary communication conduit between the SM/BHCs and Newcastle Schools. The school counselors will attempt to obtain a release of information from the child's guardian that would enable the information exchange needed between the SM/BHCs and appropriate Newcastle personnel.
- D. To allow the SM/BHCs to attend appropriate Newcastle orientation, training, and coordinating meetings so that the SM/BHCs become familiar with Newcastle's cultural and behavioral approach to managing students with problem behaviors and approach to fostering a positive facility climate.
- E. To enable the SM/BHCs to have classroom access to observe the children referred to the SM/BHC in the academic and social environment of their classroom.

- F. To give the SM/BHCs access to copying equipment for their use to copy documents needed for their records and to reproduce any materials utilized with the children and families served, or for consultation and training of Newcastle staff.

**III. Newcastle Schools and Frontline mutually agree that:**

- A. Newcastle Schools will pay \$25,200 per year (\$2,100 per month) for a single SM/BHC. If the term of this Agreement is less than a full year, then the annual amount will be pro-rated to correspond to the actual term of the Agreement as indicated on Page 1. Additionally, the first month's amount will be pro-rated based upon the actual start date of the SM/BHC.
- B. Frontline will invoice Newcastle on a monthly basis.
- C. If Newcastle Schools and Frontline mutually agree to increase the number of SM/BHCs that are serving Newcastle Schools, then the same contract terms will apply and Frontline will adjust their monthly invoice accordingly.
- D. Frontline and Newcastle Schools will schedule a semi-annual review of Frontline's records regarding the time and services that have been provided by the SM/BHC.
- E. Frontline will purchase any personal technology and supplies required to provide the contracted services required at Newcastle Schools. Supplies include items needed for therapeutic sessions.
- F. To the extent permitted under the laws of the State of Oklahoma to mutually indemnify and hold harmless the other organization, its trustees, officers, employees, and agents from and against all liabilities, claims, actions, expenses (including attorneys' fees, and costs related to the investigation or any such claim, action or proceeding), obligations, losses, fines, penalties, and assessments resulting from or arising out of the nonperformance or the negligent performance of other party's obligations under this Agreement.
- G. This Agreement may be amended in writing at any time by mutual agreement of the parties.
- H. This Agreement can be cancelled with thirty (30) day written notice to the other party. If this Agreement is cancelled, payment by Newcastle Schools will be due within thirty (30) days of the cancellation date.
- I. This Agreement shall be governed by and construed in accordance with the laws of the State of Oklahoma. This Agreement constitutes the entire agreement between Newcastle Schools and the Frontline. No additional terms or conditions shall become a part of this Agreement without the written consent of both parties and compliance with relevant state law.

NEWCASTLE PUBLIC SCHOOLS

MCCLAIN-GARVIN YOUTH AND  
FAMILY CENTER, INC.  
(FRONTLINE FAMILY SOLUTIONS)

\_\_\_\_\_  
Dr. Melonie Hau, Superintendent      Date

\_\_\_\_\_  
Melinda Bellack, Executive Director      Date

**A Memorandum of Agreement Between  
Newcastle Public School District and Delta Head Start**

**I. Parties to the Agreement**

- A. Newcastle Public School District and
- B. Delta Head Start

**II. Purpose of Agreement**

- A. To improve availability and the quality of services for McClain county children, age three through age five, and their families
- B. To support children's optimal development and readiness for school entry and success
- C. To address the unique strengths and needs of the local population, such as homeless, migrant, or non-English speaking families
- D. To promote collaboration regarding shared use of transportation, facilities, and other resources, as appropriate
- E. To promote further collaboration to reduce duplication and enhance efficiency of services
- F. To define the roles and responsibilities of the named parties toward coordination and greater collaboration; enhance linkages and relationships; and exchange information on the provision of educational and noneducational services
- G. Coordinate a comprehensive system of activities, policies, and procedures among the named parties which guide and support their delivery of services to children and their families

**III. Program Descriptions**

- A. Delta Head Start (McClain, Garvin and Stephens counties)
- B. Head Start is a nation-wide Federal grant program funded by the U.S. Department of Health and Human Services. It is a comprehensive child development program for families with young children in the areas of education, social services, health, and family involvement. Head Start

preschool programs are for children from 3 to 5 years of age and their families.

Head Start is mandated to assume a leadership role in the development of partnerships with community agencies and service providers. Each Head Start, Migrant and Seasonal, and American Indian/Alaska Native Head Start program must have a written agreement with the local school systems (LSS) or local education agency (LEA) to coordinate and collaborate to best meet the needs of children and their families.

- C. C. Newcastle Public School District possesses the usual powers of a corporation for public purposes by the name and style of Independent School district No. I-1 of McClain County, Newcastle, Oklahoma.

#### **IV. Authority**

- A. Head Start's responsibility for coordination and collaboration with the appropriate local entity responsible for managing publicly funded preschool programs in the service area of the Head Start agency is mandated in the Head Start Act: Public Law 110-134 "Improving Head Start for School Readiness Act of 2007."
- B. The Newcastle Public School District; is authorized under "Every Student Succeeds Act of 2015 (Public Law 114-96) to provide a Free and Appropriate Public Education to children in the Newcastle School District.

#### **V. Guiding Principles**

- Create and maintain a meaningful partnership to promote school readiness so that children from low-income families in Head Start programs, or who are preschool age, may receive comprehensive services to prepare them for elementary school and to address any potential "achievement gap"
- Develop successful linkages within the context "Every Student Succeeds Act of 2015 (Public Law 114-96), the Head Start Act (2007), and Oklahoma and local legislation, policies, and procedures
- Plan and implement strategies based on practice and research that have proven to support children's school success
- Respect the uniqueness of each locality's needs and resources
- Promote the involvement of members of the early care and education communities

- Share commitment, cooperation, and collaboration for a coordinated service delivery system

## **VI. Joint Roles in System Review, Coordination, Collaboration, Alignment, and Implementation**

The Newcastle Public School District and the Delta Head Start will work together for the review, coordination, collaboration, alignment, and implementation of each of the following 10 activities, as mandated by the Act.

- A. Educational activities, curricular objectives, and instruction
  1. 642(f) Implement a research-based early childhood curriculum that – (E) is aligned with the Head Start Child Outcomes Framework developed by the Secretary and, as appropriate, State early learning standards
  2. 642A(3) Establish ongoing communications between the Head Start agency and local educational agency for developing continuity of developmentally appropriate curricular objectives (which for the purpose of the Head Start program shall be aligned with the Head Start Child Outcomes Framework and, as appropriate, State early learning standards) and for shared expectations for children's learning and development as the children transition to school
- B. Public information dissemination and access to programs for families contacting the Head Start program or any of the preschool programs
  1. 642(e)(1) Generate support and leverage the resources of the entire local community in order to improve school readiness
  2. 642A(2) Establish ongoing channels of communication between Head Start staff and their counterparts in the schools (including teachers, social workers, local educational agency liaisons designated under section 722(g)(1)(J)(ii) of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11432(g)(1)(J)(ii)), and health staff) to facilitate coordination of programs
- C. Selection priorities for eligible children to be served by programs
  1. 642A (13) Develop and implement a system to increase program participation of underserved populations of eligible children
  2. 642(f)(10) Develop procedures for identifying children who are limited English proficient, and informing the parents of such children about the instructional services used to help children make progress

towards acquiring the knowledge and skills described in section 641A(a)(1)(B) and acquisition of the English language

3. 641A(E) Include information on the innovative and effective efforts of the Head Start agencies to collaborate with the entities providing early childhood and development services or programs in the community and any barriers to such collaboration that the agencies encounter

4. 641(H) the plan of such applicant to coordinate and collaborate with other public or private entities providing early childhood education and development programs and services for young children in the community involved, including—

- (i) Programs implementing grant agreements under the Early Reading First and Even Start programs under subparts 2 and 3 of part B of title I of the Elementary and Secondary Education Act of 1965 (20 U.S.C. 6371 et seq., 6381 et seq.)

- (ii) Other preschool programs under title I of that Act (20 U.S.C. 6301 et seq.)

- (iii) Programs under section 619 and part C of the Individuals with Disabilities Education Act (20 U.S.C. 1419, 1431 et seq.)

- (iv) State pre-kindergarten programs

- (v) Child care programs

- (vi) The educational programs that the children in the Head Start program involved will enter at the age of compulsory school attendance

- (vii) Local entities, such as a public or school library for—

- (I) Conducting reading readiness programs

- (II) Developing innovative programs to excite children about the world of books, including providing fresh books in the Head Start classroom

- (III) Assisting in literacy training for Head Start teachers

- (IV) Supporting parents and other caregivers in literacy efforts

#### D. Definition of service areas

- 1. Define areas where local entity and Head Start provide services to children

E. Staff training, including opportunities for joint staff training on topics such as academic content standards, instructional methods, curricula, and social and emotional development

1. 642A (4) Organize and participate in joint training, including transition-related training for school staff and Head Start staff

F. Program technical assistance

1. 642 (10) Link the services provided in such Head Start program with educational services, including services relating to language, literacy, and numeracy, provided by such local educational agency
2. 648(i) (e)(3) Encourage States to supplement the T/TA funds with Federal, State, or local funds other than funds made available, to expand training and technical assistance activities beyond Head Start agencies to include other providers of other early childhood education and development programs within a State

G. Provision of services to meet the needs of working parents, as applicable

1. 642(e) Coordinate activities to make resources available for full working-day and full calendar year available to children
2. 642(e)(3) Coordinate activities and collaborate with programs under the Child Care and Development Block Grant Act of 1990 (42 U.S.C. 9858 et seq.)

H. Communication and parent outreach for smooth transitions to kindergarten

1. 642A (1) Develop and implement a systematic procedure for transferring, with parental consent, Head Start program records for each participating child to the school in which such child will enroll
2. 642 (5) Establish comprehensive transition policies and procedures that support children transitioning to school, including by engaging the local educational agency in the establishment of such policies
3. 642 (6) Conduct outreach to parents and elementary school (such as kindergarten) teachers to discuss the educational, developmental, and other needs of individual children
4. 642 (7) Help parents of limited English proficient children understand—

(A) The instructional and other services provided by the school in which such child will enroll after participation in Head Start; and

(B) As appropriate, the information provided to parents of limited English proficient children under section 3302 of the Elementary and Secondary Education Act of 1965 (20 U.S.C. 7012)

5. 642 (8) Develop and implement a family outreach and support program, in cooperation with entities carrying out parental involvement efforts under title I of the Elementary and Secondary Education Act of 1965 (20 U.S.C. 6301 et seq.), and family outreach and support efforts under subtitle B of title VII of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11431 et seq.), taking into consideration the language needs of parents of limited English proficient children

6. 642 (9) Assist families, administrators, and teachers in enhancing educational and developmental continuity and continuity of parental involvement in activities between Head Start services and elementary school classes

7. 642 (11) Help parents (including grandparents and kinship caregivers, as appropriate) to understand the importance of parental involvement in a child's academic success while teaching them strategies for maintaining parental involvement as their child moves from Head Start to elementary school

8. 642 (12) Help parents understand the instructional and other services provided by the school in which their child will enroll after participation in the Head Start program

I. Provision and use of facilities, transportation, and other program elements

1. 642(e)(4) (A) Collaborate on the shared use of transportation and facilities, in appropriate cases

(B) Collaborate to reduce the duplication and enhance the efficiency of services while increasing the program participation of underserved populations of eligible children

(C) Exchange information on the provision of non educational services to such children

J. Other elements mutually agreed to by the parties

1. Newcastle Public School agrees to screen all Head Start Children living in the Newcastle School District for Speech and Language within 45 days of the child's first day in Head Start.



2. Federal Regulations as mandated by Individuals with Disability Education Act (IDEA) Public Law 101-476 will be adhered to. Newcastle Public School will be the educational agency responsible for the determination of special education and related services, categorization and placement in accordance with state statutes, policy and procedures and federal regulations for children who reside in the Newcastle Public School district.

## **VII. Confidentiality**

All acknowledge confidentiality requirements that each agency must follow regarding the sharing and release, with the consent of families, of personally identifiable information regarding children and families. Each agency will protect the rights of young children with respect to records and reports created, maintained, and used by the public agencies. It is the intent of this agreement to ensure that parents have rights of access and rights of privacy with respect to such reports and records, and that applicable State and Federal laws for exercise of these rights be strictly followed. Family Educational Rights and Privacy Act (FERPA) will be followed. (See 34CFR 303.460.)

## **VIII. Dispute Resolution**

Parties will first attempt to resolve the dispute between or among themselves. All local agencies will ensure that a system is in place to resolve disputes and solve problems.

Failure of either party to comply with the terms of this agreement will be grounds for termination of said contract upon notice of sixty (60) days given to either party.

## **IX. Review of Agreement**

The agreement will be jointly reviewed by all parties annually and more frequently if laws and regulations are amended that will significantly impact this agreement, or when a party requests a formal change.

## **X. Term of Agreement**

This contractual agreement for the provision of Early Childhood Education Collaboration Services is entered into the first day of July 2023, by and between Delta Head Start and Newcastle Public School.

The effective date of this agreement will be for a period commencing July 1, 2023 and ending June 30, 2024.

By signing the agreement each agency agrees to the terms.

The signed agreement will be binding on all successors of parties to the agreement.

**XI. SIGNATURES**

\_\_\_\_\_  
Newcastle Public School District Rep.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Delta Head Start Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Delta Community Action  
Executive Director

\_\_\_\_\_  
Date



**Engineered Systems & Energy Solutions, Inc.**  
ES2built.com Phone: (405) 528-4500

Authorized Dealer of

**AUTOMATEDLOGIC**  
United Technologies

# **Technical Software & Support Agreement**

## **Between Engineered Systems & Energy Solutions, Inc**

And



**Newcastle Public Schools**

Duration of contract: 1 year beginning July 1<sup>st</sup>, 2023, ending June 30<sup>th</sup>, 2024



**WebCTRL® Systems Covered In this Agreement**

101 North Main Newcastle, OK 73065

ES2 WebCTRL #W201101161

## **Scope of Work**

### **Automated Logic Software and Hardware Assurance**

This agreement provides for major software version upgrades, service packs, patches, hardware drivers and any other updates required to keep your Automated Logic System Software and Hardware secure and current. This service includes the cost of software and provides ES2 personnel to update your system as required.

We will back up your Automated Logic System files and databases to your local web server as well as transfer a copy off site for storage at our facility. We will also provide a cloud-based backup solution to store site backups for recovery purposes.

**FREQUENCY: Quarterly**

### **Technical Phone Support**

This agreement provides for technical phone support Monday through Friday between the hours of 8:00 AM and 4:00 PM. You will be connected with one of our full-time technical systems experts who will help you with troubleshooting problems, assist you with any existing configurations and answer any questions you have about your building automation system. When your issues cannot be resolved remotely, our technical systems experts will arrange for the appropriate service technician to be dispatched to your site for final resolution.

Technical phone support is available 24 hours a day, 7 days a week. Calls received after 4:00 PM and prior to 8:00 AM will be directed to our on-call technical systems experts. Additional charges based on the rate schedule within this agreement will apply.

### **Emergency Services**

This agreement provides for priority dispatching of emergency services to your facility 24 hours a day, 7 days a week. As a Technical Service Agreement customer, your calls for emergency service will be given our highest priority. Additional charges based on the rate schedule within this agreement will apply.

### **Preferred Pricing**

As a Technical Software and Support Agreement customer, you will receive preferred pricing for both labor and material per the rate schedule within this agreement.



### **Continuous Training Program (Lunch-and-Learn)**

This agreement provides you with once a quarter access to our Lunch-and-Learn classes in our local Automated Logic accredited training center in Oklahoma City, OK. For our guests in the Tulsa and Arkansas branches these classes will be made available via webinar. This access provides you with the ability to learn as much as you can about your building automation system. You will network with other ALC operators, ES2 technical and Engineering staff, and allow time for Q&A of your operational needs.

A variety of sessions on applicable topics will be offered throughout the year in our training facility specifically for our Technical Software and Support Agreement customers. Your agreement allows you or your staff access to quarterly registration of these courses to attend during your agreement term.

Our Training Calendar shall be published quarterly and communicated via subscribed email. Class space is limited, registration will be required. (Travel accommodations are not included)

**Factory Accredited Training Tracks:** To ensure we provide world class training that you can apply to your facility, ES2 offers Automated Logic Factory Accredited Training Tracks. We currently limit our classes to a maximum of Six students per session. All our training is offered on a first come first serve basis. Factory Accredited training or training outside of our local training facility can be arranged for an additional cost. Ask your account representative for Automated Logic Factory Accredited Training Track information.

### **Hardware/Additional Labor hour inclusions**

## **TERMS & CONDITIONS**

### **ACCESS**

The customer will give ES2 full remote access to equipment that is either Covered Equipment or associated with it when ES2 requests such access. If remote access cannot be provided, ES2 obligations under this Agreement will be suspended until such access to the equipment is provided. Matters affecting ES2 access to the equipment may include, but are not limited to the removal, replacement, repair or other remedial actions taken by the Customer with respect to the equipment or to the Customer's facility. Suspensions of ES2's duties for this reason will not cancel or suspend any of the Customer's obligations under this Agreement. Should the Customer elect to request a site visit to perform the Software and Hardware Assurance scope of work, and/or to restore access to Covered Equipment, it is the Customer's responsibility to request and schedule such a visit and Technical Service and Travel rates per the rate schedule will apply in addition to contract installments.

### **TRAVEL**

Travel rates will apply per the rate schedule when site visits to locations greater than 50 miles from the servicing ES2 branch are required.

### **EXCLUSIONS**

ES2's services under this Agreement do not include (unless otherwise noted in Agreement):

- (a) Calls resulting from lack of operator-level preventative maintenance, site related problems, or operator error.
- (b) Service calls due to failures resulting from acts of God, abuse, or misuse of equipment or alterations, modifications, or repairs to equipment not performed or provided by ES2.
- (c) Work caused by any operation of adjustments to, or repairs to Covered Equipment by others not authorized in advance by ES2.
- (d) Work caused by the negligence of others, including but not limited to equipment operators.
- (e) Service calls due to failures caused by improper environmental conditions affecting equipment or electrical power fluctuations, if due to conditions beyond ES2's control, and service calls required because ES2 had previously been denied access to the equipment.

### **INDEMNITY**

ES2 and the Customer agree to indemnify and to hold each other, including their officers, agents, directors, and employees, harmless from all claims, demands, or suits of any kind, including all



legal costs and reasonable attorney's fees, resulting from the intentional misconduct of their employees or any negligent act or omission by their employees or agents. ES2 and the Customer agree that ES2 shall be responsible only for such injury loss, or damage caused by the intentional misconduct or the negligent act of omission of ES2.

### **TERMINATION**

The Customer or ES2 may terminate this Agreement, at any time and without cause, by giving thirty (30) days prior written notice to the other party. However, hardware, software upgrades, software options and the associated labor to install and commission them are prorated over the entire length of the agreement. Therefore, upon early termination, the customer agrees to pay the remaining unpaid balance for any hardware, software, and associated labor costs already received which is associated with this agreement.

### **PAYMENT TERMS**

Payment due upon receipt of invoice from ES2, Net 30 days. Penalty of 1.5 % per month imposed on unpaid balance.

## **Rate Schedule & Signature**

### **Standard Service Rates** (Prices valid for the following 3 years, subject to change with 30 days written notice)

| SERVICE CATEGORY                                             | 2022 Non<br>Service<br>Contract | With<br>Service<br>Contract |
|--------------------------------------------------------------|---------------------------------|-----------------------------|
| Technical Phone Support (Per ½ Hour)                         | \$75.00 ½ HR.                   | \$00.00                     |
| Continuous Training Program                                  | \$120.00 HR.                    | \$00.00                     |
| BAS Engineering Service                                      | \$140.00 HR.                    | \$112.00 HR.                |
| BAS Technical Service                                        | \$140.00 HR.                    | \$112.00 HR.                |
| Test Adjust and Balance Service                              | \$115.00 HR.                    | \$92.00 HR.                 |
| Commissioning                                                | \$140.00 HR.                    | \$112.00 HR.                |
| Professional Engineering <i>Design-Build/Remedial Design</i> | \$165.00 HR.                    | \$132.00 HR.                |
| After Hours (Mon-Fri 5 pm-10 pm, Sat-Sun 8 am-5 pm)          | \$210.00 HR.                    | \$182.00 HR.                |
| Emergency (Mon-Sun 10 pm-8 am, Federal Holidays)             | \$280.00 HR.                    | \$250.00 HR.                |
| Travel Over 50 miles from servicing branch                   | \$55.00 Per HR.                 | \$55.00 Per HR.             |
| Automated Logic Parts                                        | 25% off List Price              | 60% off List Price          |

Agreement By and Between:

Engineered Systems & Energy Solutions  
13401 North Santa Fe Ave.  
Oklahoma City, OK 73114

Newcastle Public Schools  
101 North Main Street  
Newcastle, OK 73065

Engineered Systems & Energy Solutions shall provide the services as outlined in this agreement. This agreement shall remain in effect for a term of 1 year beginning: **July 1<sup>st</sup>, 2023, to June 30th, 2024**

|                            |            |  |
|----------------------------|------------|--|
|                            |            |  |
| Total 1 Year Contract Cost | \$8,600.00 |  |
| Quarterly Billing Cost     | \$2,150.00 |  |

**Payment Terms: Payment Net 30 Days. Penalty of 1.5% per month imposed on unpaid balance.**

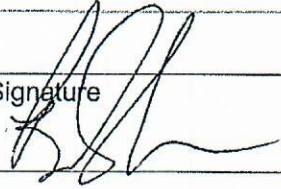
**Prices quoted in this Service Agreement are firm for 30 days from June 5, 2023.**

**Proposal Submitted By:**

**Proposal Accepted By:**

Engineered Systems & Energy Solutions, Inc.

Newcastle Public Schools

|                                                                                    |                   |           |      |
|------------------------------------------------------------------------------------|-------------------|-----------|------|
|                                                                                    |                   |           |      |
| Signature                                                                          | Date              | Signature | Date |
|  | 6/6/23            |           |      |
|                                                                                    |                   |           |      |
| Title                                                                              | Account Executive | Title     |      |





**Gaggle.Net, Inc.**  
5050 Quorum Drive, Suite 700  
Dallas, TX 75254  
800-288-7750  
www.gaggle.net

## CONTRACT FOR SERVICES

Contract Number: Q-115348

This contract by and between Gaggle.Net, Inc. (Gaggle) and Newcastle Public Schools - Newcastle OK (Customer) for good and valuable consideration as set forth hereby agree and contract as follows:

### 1. Services Provided by Gaggle

Gaggle shall provide the Customer with services pursuant to the purchasing arrangement for the duration of the contract term unless the service changes. In the event of change of services, the terms of this agreement remain the same however pricing may vary. Gaggle will notify the Customer of any resulting changes in pricing prior to increase and service change.

### 2. Contract Term Service

Commencement Date: 7/1/2023  
Service End Date: 6/30/2024  
Contract End Date: 6/30/2024

### 3. Services and Payment

Full annual payment is due and payable upon receipt of invoice. Invoices outstanding for over 60 days are subject to a 1% late payment penalty. Customer is responsible for any and all taxes associated with services. If Customer wishes to begin installation before the contract term start date, Customer may be required to pay a pro-rated cost for early started services. Gaggle will notify the Customer of any charges prior to the early commencement of services.

This agreement provides for fixed pricing over the term of contract. The parties recognize that the number of accounts may vary over the term of the contract. No amendment to pricing shall take place unless the number of active accounts varies by more than 20% from the original contract numbers.

Pricing described in this contract may be reviewed and adjusted annually to reflect changes in the Producer Price Index published by the United States Bureau of Labor Statistics.

### 4. Incorporation by Reference

Upon the commencement of service; Gaggle's applicable Quote, Invoice, Terms of Service, Service Level Agreement, Privacy Policy, Student Data Privacy Notice, along with future engagements, additional products, and renewals of service; are hereby acknowledged and incorporated by reference.

We respectfully require a signed contract on file before the start of any services.

NOTE:

\_\_\_\_\_  
Authorized Representative of Gaggle

\_\_\_\_\_  
Authorized Representative for Newcastle  
Public Schools - Newcastle OK

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

Gaggle Quote Number: Q-115348

| DESCRIPTION                                 | LINK                       | NOTES           | QUANTITY | UNIT PRICE | DISCOUNT | NET UNIT PRICE | NET TOTAL   |
|---------------------------------------------|----------------------------|-----------------|----------|------------|----------|----------------|-------------|
| Gaggle Safety Management - Google - Student | <a href="#">Learn More</a> | Email and Drive | 2,160    | \$6.00     | \$0.00   | \$6.00         | \$12,960.00 |
| SpeakUp for Safety - Google                 | <a href="#">Learn More</a> |                 | 2,160    | \$1.00     | \$1.00   | \$0.00         | \$0.00      |
| Archiving Email - Google - Staff            | <a href="#">Learn More</a> |                 | 405      | \$10.00    | \$0.00   | \$10.00        | \$4,050.00  |
| Archive Warehouse Account - Staff           | <a href="#">Learn More</a> |                 | 505      | \$4.00     | \$0.00   | \$4.00         | \$2,020.00  |
| TOTAL:                                      |                            |                 |          |            |          |                | \$19,030.00 |

## Gaggle Services Terms & Conditions

**Last Updated: January 31, 2023**

Please read the following Agreement carefully. This Agreement explains your rights and obligations as a user of “Services” provided by Gaggle.Net, Inc. (“Gaggle”). Gaggle Services include but are not limited to, Archiving & Backup, Safety Management, SpeakUp for Safety, Mental Health Services, and ReachOut. For a further Description of Services, please consult the Gaggle Service Level Agreement.

It may be necessary for us to update or revise parts of this Agreement or any feature of Gaggle Services without prior notice. If we make material changes to this Agreement, we will post the updated Agreement (with a notice that the Agreement has been updated) and notify Customers by email using the primary email address specified in their accounts.

### 1. Acceptance of Terms

The Terms & Conditions herein establish the understanding for Gaggle to provide Services to you (“Customer”). Compensation for the Services provided shall be at the rates and terms set forth in a Gaggle invoice, Customer contract, or Subscription Agreement. By completing the registration process and providing Gaggle with current, complete, and accurate information, you are agreeing to be bound by these Terms & Conditions. If you choose not to agree with the changes, your only remedy would be to cancel Gaggle Services in accordance with Section 8.

### 2. Unauthorized Access, Password Protected, and Secured Areas

Users of Gaggle Services shall be responsible for unauthorized access made through their usernames and passwords. For this reason, Gaggle recommends that users change their passwords periodically. Access to and use of current or future password-protected or secured Services is restricted to authorized users only. You will be asked to provide accurate and current information on all registration forms for Gaggle Services. You are solely responsible for maintaining the confidentiality of any username and password that you choose or is chosen by someone on your behalf. You agree not to misuse or share your username or password, misrepresent your identity or your affiliation with an entity, impersonate any person or entity, or misstate the origin of any materials that you are exposed to through Gaggle Services. If you violate your obligations under this section, you may be subject to criminal prosecution or civil damages. You agree to notify Gaggle and your applicable administrator immediately of any unauthorized use of your account or any other breach of security known to you.

### 3. Privacy and Security

Gaggle uses a variety of measures to protect the security and privacy of its users. Users should be aware, however, that Gaggle cannot guarantee security and confidentiality through its Services. Gaggle accepts no responsibility for harm caused directly or indirectly by the use of its Services. Users should also be aware that the use of Gaggle email and/or email through third-party products, such as those from Google Inc. and Microsoft Corporation, is not private. Although Gaggle is not obligated to do so, it has the right to review and monitor your content and communications, including but not limited to fulfilling obligations set forth in your contract or Subscription Agreement, to back up or review messages to identify network problems, or to

determine whether you comply with our Terms & Conditions. Gaggle, at its discretion, may choose to turn over or make available message content to appropriate personnel, the National Center for Missing and Exploited Children (“NCMEC”), and/or law enforcement agencies, if required.

For more information, please also refer to the [Gaggle Privacy Policy](#) and [Gaggle Student Data Privacy Notice](#).

#### **4. Confidentiality Policy**

As used herein, “Confidential Information” shall mean the respective parties’ proprietary information or material to which the other party may become aware of as a result of this Agreement, including but not limited to research data, methodologies, products, services, processes, formulas, technology, or other business information disclosed to one party by the other, either directly or indirectly, whether in writing, orally, or otherwise, but not including any of the foregoing that was known to the receiving party at the time of disclosure from a source other than the disclosing party or any third party that owed a duty of confidentiality with respect to such information to the disclosing party or which has become publicly known and made generally available through no wrongful act or omission of the receiving party or of others who were under confidentiality obligations with respect thereto. Each party agrees that with respect to the Confidential Information of the other party, during the term of this Agreement and thereafter, such party: (a) shall at all times maintain the confidentiality of the Confidential Information, using the same degree of care that such party uses to protect its own confidential information of a like nature and, (b) shall not disclose the Confidential Information to any other individual, entity, or third party, except as permitted herein or as may be requested or required by (or as deemed advisable by counsel under) applicable law, rule, regulation, court order, legal process, or governmental, judicial, regulatory, or self-regulatory oversight.

#### **5. Family Educational Rights and Privacy Act (FERPA)**

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. §1232g; 34 CFR Part 99) is a federal law that protects the privacy of student education records. You are required to comply with FERPA and its applicable regulations. Gaggle shall not disclose any student’s education records, personally identifiable information, or other related records monitored, maintained, and retained by Gaggle and/or other Services provided by Gaggle to any third party (other than your school organization) without prior authority. Gaggle shall maintain the privacy and confidentiality of all student education records and shall make available to your school organization the right to inspect and review the student education records upon request. Gaggle shall not disclose or transmit student education records or information to any unauthorized party without the prior consent of the student, guardian, and/or your school organization, or by court order, administrative order, or subpoena. Notwithstanding the foregoing, to protect your school or district against the risks involved in handling explicit content involving minors, Gaggle registers incidents containing pornographic videos and images of possible minors with the CyberTipline at the National Center for Missing and Exploited Children (“NCMEC”). It is NCMEC’s mission to prevent the spread of these materials, as well as to prevent the sexual exploitation of children. For more information, consult the Gaggle Student Data Privacy Notice.

#### **6. Support**

Gaggle maintains a case system to manage all Customer issues. Gaggle provides customer service between the hours of 6:00 AM and 7:00 PM CT Monday through Friday. Customers can reach Gaggle by email (support@gaggle.net), telephone (800-288-7750), or by accessing a live chat feature within the Gaggle

interface and on the Gaggle website. After-hours support is provided through a monitored email account at [support@gaggle.net](mailto:support@gaggle.net).

Gaggle provides additional technical support twenty-four (24) hours per day, seven (7) days per week. Response time commitments are made based on the severity of the issue, ranging from six (6) hours for critical issues to twenty-four (24) hours for informational requests.

## **7. Assignment**

Neither party may assign or transfer any part of this Agreement without the written consent of the other party, but only if: (a) the assignee agrees in writing to be bound by the terms of this Agreement, and (b) the assigning party remains liable for obligations incurred under the Agreement prior to the assignment. Any other attempt to transfer or assign is void.

## **8. Term of Agreement.**

This agreement commences with the start of Services and continues until otherwise terminated, by written agreement of the parties, in accordance with Section 10 or upon the expiration of the last Service Term or Renewal thereof.

## **9. Automatic Renewal of Services**

Except as otherwise specified, Services shall automatically renew for successive one-year periods, unless and until terminated by either party in accordance herewith or unless either party provides written notice of non-renewal to the other party prior to the end of the then-current Services Term. Gaggle may increase pricing applicable to the renewal of any then-current Services Term by providing Customer with notice thereof, including by email, at least 30 days prior to the end of such term.

## **10. Termination**

Customer may terminate the Services under this Agreement at the end of any contract by providing thirty (30) days' written notice of the intent to terminate. Gaggle may also terminate or suspend Services if you breach the conditions of this Agreement, the Gaggle Service Level Agreement (SLA), your contract, or Subscription Agreement.

You can cancel your Services by sending your cancellation notice to Gaggle, P.O. Box 735566, Dallas, TX 75373-5566; sending email to [support@gaggle.net](mailto:support@gaggle.net); or by fax to 309-665-0171.

Gaggle can, at any time, modify or discontinue any of its Services without liability to any user or third party.

## **11. Limitation of Liability, Statute of Limitations**

In no event shall Gaggle be liable with respect to Services (i) for any amount in the aggregate in excess of the fees paid by you; or (ii) for any indirect, incidental, punitive, or consequential damages of any kind whatsoever. Some states do not allow the exclusion or limitation of incidental or consequential damages, so the above limitations and exclusions may not apply to you. You agree that regardless of any statute or law to the contrary, any claim or cause of action against Gaggle arising out of or related to use of Services or the

terms of use must be filed within one (1) year after such claim or cause of action arose or be forever barred.

You assume total responsibility for the use of Gaggle Services and use these Services at your own risk. Gaggle exercises no control over and has no responsibility whatsoever for actions taken on the internet, and Gaggle expressly disclaims any responsibility for such actions. You acknowledge to Gaggle, and for Gaggle's benefit and the benefit of its directors, employees, licensors, and agents, that the Services may contain bugs and are not designed or intended for use in mission-critical environments requiring fail-safe performance.

## **12. Message Storage, Content Storage, and Other Limitations**

The amount of email storage space and content storage space is limited for each user depending upon your contract or Subscription Agreement.

## **13. Communications**

Except for any disclosure by you for technical support purposes, or as specified in the Gaggle Privacy Policy, all communications from you will be considered non-confidential and nonproprietary. You agree that any and all comments, information, feedback, and ideas that you communicate to Gaggle will be deemed, at the time of the communication, the property of Gaggle, and Gaggle shall be entitled to full rights of ownership including, without limitation, unrestricted right to delete, use, or disclose such communication in any form, medium, or technology now known or later developed, and for any purpose, commercial or otherwise, without compensation to you. You are solely responsible for the content of your communications and their legality under all laws and regulations. You agree not to use Gaggle Services to distribute, link to, or solicit content that is defamatory, harassing, unlawful, libelous, harmful to minors, threatening, obscene, false, misleading, or infringing a third-party intellectual property or privacy rights.

## **14. Miscellaneous**

Gaggle provides Services to your organization to assist it in the protection of your students and your organization. Gaggle shall undertake every commercially reasonable effort to update its Services to maximize detection of unsafe, graphic, and/or obscene communications. Gaggle does not warrant, represent, and/or guaranty that all unsafe communications can or will be detected while monitoring your student communications or website content.

Gaggle shall not be responsible for contacting, notifying, or alerting any governmental agency or bureau including, but not limited to, child protective services agencies, with jurisdiction over your organization (Customer) for which notification has been provided to Customer. Your organization is responsible for reviewing all Gaggle communications, and to take all reasonable and precautionary actions required by your organization to protect the interests of students including, but not limited to, notifying applicable governmental agencies and/or bureaus, such as child protection services pursuant to the Family Educational Rights and Privacy Act (FERPA) and other applicable laws and regulations.

## **15. Notices**

Unless specified otherwise herein: (a) all notices must be in writing and addressed to the attention of the other party's legal department and primary point of contact; and (b) notice will be deemed given: (i) when

verified by written receipt if sent by personal courier, overnight courier, or when received if sent by mail without verification of receipt; or (ii) when verified by automated receipt or electronic logs if sent by facsimile or email.

## **16. Indemnity**

You agree to indemnify, defend, and hold Gaggle and its respective officers, directors, shareholders, employees, agents, representatives, successors, and assigns (collectively, the “Gaggle Indemnified Persons”) harmless from and against any and all third-party claims, liabilities, damages, losses, or expenses (including reasonable attorney’s fees and costs) arising out of, based on, or in connection with your access and/or use of Gaggle Services.

Gaggle's indemnification from third-party claims for which we have no control, even when we do our job with 100% professionalism and client satisfaction, is a requirement of our insurance carriers and legal team.

Notwithstanding the foregoing, your indemnification obligations shall be limited to the extent that such claims or demands are the results of Gaggle’s breach of contract, gross negligence, or willful misconduct.

## **17. Taxes**

All fees set forth in this Agreement and any invoices shall include all taxes except such “Transaction Taxes” which Gaggle is required by law to invoice and collect from Customer. Transaction Taxes, if any, will be separately stated on the invoice and will be paid by Customer to Gaggle unless Customer provides an exemption certificate to Gaggle or the transaction is statutorily exempt from Transaction Taxes. Gaggle shall be solely responsible for the timely remittance of all Transaction Taxes to the applicable Governmental Authority, and Gaggle shall pay (without reimbursement by Customer), and shall hold Customer harmless against, any penalties, interest, or additional taxes that may be levied or assessed as a result of the failure to invoice or delay of Gaggle to pay any such taxes. “Transaction Taxes” means sales and use taxes, value-added taxes, goods and services taxes, gross receipts taxes, and excise taxes, and excludes any tax on income, real or personal property taxes, or payroll taxes.

## **18. Trademarks**

The trademarks, service marks, logos, slogans, and product designations of Gaggle (“Trademarks”) are the property of Gaggle.Net, Inc., and/or their respective owners. You have no right to use any such Trademarks, and nothing contained in Gaggle Services grants any right to use (by license, implication, waiver, estoppel, or otherwise) any Trademarks without the prior written permission of Gaggle or the respective owner.

## **19. Acknowledgment of Ownership Rights and Disclosure of Deliverables**

Gaggle does not convey any ownership in and Gaggle will own in perpetuity all right, title, and interest, worldwide, in and to: (i) any intellectual property or related rights owned or licensed by Gaggle and used in the performance of Gaggle’s service hereunder, including Gaggle’s Confidential Information, and (ii) the frameworks, methodologies, processes, inventions, analytical tools, and industry data and insights that may be used or developed by Gaggle in the performance of Gaggle’s services hereunder along with any and all intellectual property rights in connection with the foregoing (the “Gaggle IP”).



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## **20. Choice of Law**

This Agreement is made in and shall be interpreted and governed in all respects in accordance with the laws of the State of Delaware without giving effect to any choice of law or conflict of law rules or provisions.

## **21. Violations**

Please report any violations of these Terms & Conditions to Gaggle's Customer Service department at 800-288-7750, via email at [support@gaggle.net](mailto:support@gaggle.net), or fax to 309-665-0171.

## **22. General Questions**

If you have any questions regarding the Terms & Conditions, please contact Gaggle's Customer Service department at 800-288-7750, via email [support@gaggle.net](mailto:support@gaggle.net), or fax to 309-665-0171.





## **Gaggle Service Level Agreement**

**Last Updated: May 17, 2023**

This Enterprise Service Level Agreement (SLA) for Gaggle.Net, Inc. ("Gaggle") Solutions ("Services") is made in connection with, and is a part of, your (Customer) Gaggle invoice, Customer contract, or Subscription Agreement for Services including, but not limited to: Archiving & Backup, Safety Management, SpeakUp for Safety, After Hours, Mental Health Services, and ReachOut. This SLA establishes the understanding for Gaggle to provide any of these Services to ensure maximum performance and uptime. Compensation for the Services provided under this SLA shall be at the rates and terms set forth in a Gaggle invoice, Customer contract, or Subscription Agreement.

### **1. Descriptions of Services**

#### **Archiving & Backup**

Gaggle Archiving & Backup includes the archiving of all Customer email messages up to 50 megabytes (MB) in size, and all cloud-based (Drive) files up to 300 megabytes (MB) in size.

This Service includes full-text indexing, tiered administrator access permissions, granular litigation management, audit logs of access and activity, policy-based data retention, and advanced search, data recovery, and export options. Gaggle shall not be required to archive, and Customer shall not transmit, miscellaneous documents, which are not attachments to specific email communications for the sole purpose of archiving non-email-related documents.

A separate drive-based archiving solution can also be purchased, which provides archiving of cloud-based files subject to certain file size and file type limitations. This service is intended for individual user-based file archiving versus the archiving of data systems.

Upon request, for an additional charge, all email content and cloud-based files archived by Gaggle may be delivered to the Customer.

#### **Safety Management and SpeakUp for Safety Tipline**

Gaggle shall monitor email, message communications, documents, and other file types subject to certain file size limitations within third-party services including, but not limited to, those from Google Inc. and Microsoft Corporation.

Gaggle shall not make Safety Management or SpeakUp for Safety tipline available to Customer until Customer has provided Gaggle with the identity of three (3) designated emergency contacts including all emergency contact information. "Designated emergency contact" means the individual(s) designated by you to receive and act upon Gaggle notifications. If applicable, Customer must also provide access to student information system (SIS) data.

If there is a change in any designated emergency contact and/or emergency contact information, you must immediately notify Gaggle of all applicable changes. Your failure to immediately notify Gaggle of any changes to the designated emergency contact information will result in the delay or inability of Gaggle to properly send notifications to your organization.

### **Chrome Extension**

Gaggle's Chrome Extension is a safety monitoring solution for web searches performed by students when using a Chrome Browser on your school-provided account or devices. The extension is a lightweight add-on that does not interfere with activity on your device. It logs all searches and sends them to Gaggle for review by artificial intelligence and our human safety team. Searches that indicate suicide ideation or self-harm and threats of violence will result in email notifications and immediate emergency phone calls when warranted.

### **After Hours**

Gaggle Safety Team Members will alert designated local authorities, who can then determine the appropriate course of action to help ensure student well-being. Possible Student Situation (PSS) incidents occurring after hours, overnight, and on weekends will be handled by the Gaggle Safety Team. Gaggle will reach out to local authorities or social workers to perform a wellness check.

Gaggle will pull data from the district's Student Information System (SIS) so that we can provide the relevant information to authorities. Files with the student data will need to be uploaded daily via a file transfer (sFTP) for each group.

### **Mental Health Services**

Gaggle shall provide outpatient individual and group therapy or coaching sessions to address a variety of experiences, symptoms, and disorders. These services are evidence-based and individualized to meet student or staff needs addressing symptoms related to mood disorders, substance use disorders, depression, anxiety, self-harm, PTSD, grief and loss, stress, trauma, etc.

School staff identify students for therapy or mental health coaching and Gaggle will reach out to those students' parents to coordinate the student intake process and obtain informed consent. Gaggle will then match the students with licensed counselors and send a secure HIPAA-compliant video login link for each session.

Students will participate in ongoing 45-minute video sessions for a duration determined by the provider. Therapy sessions will be scheduled at convenient times for students, including evenings and weekends. Students will be able to log on for therapy sessions from home or at school.

All Gaggle Mental Health Services and activities comply with the Health Insurance Portability and Accountability Act of 1996 (HIPAA) and the Family Educational Rights and Privacy Act (FERPA).

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## ReachOut

Gaggle will provide crisis response and de-escalation for students 24x7 via call, text, or web chat. Gaggle will provide each customer with a specific local number to connect with a ReachOut crisis responder. ReachOut is staffed with trained crisis responders to address youth crisis situations. Crisis response will involve local authorities if a student is deemed to be in a harmful and imminent situation. ReachOut is designed for in the moment response and not to be used as ongoing therapy or counseling services.

## 2. Service Standards

Gaggle shall regularly maintain and update, as needed, all Services. General maintenance typically shall not result in an interruption of Services (Downtime) except for Scheduled Downtime or Emergency Downtime, which is outside the control of Gaggle.

Gaggle guarantees that its Services shall be available 99.5% of the time in a given month, excluding Scheduled Downtime for maintenance and Emergency Downtime. Downtime exists when a particular Customer is unable to send or receive data from Gaggle servers, the failure is resolvable by Gaggle, and such failure has been clearly and fully communicated in writing to the Gaggle technical support team. Downtime shall be applicable until the server is able to send and receive data as confirmed by Gaggle's monitoring systems. Maintenance and updates to Services, which may require an interruption of Services, shall be scheduled by Gaggle through notice to Customer of the Scheduled Downtime. Gaggle shall undertake commercially reasonable efforts to arrange Scheduled Downtime for maintenance and updates to be performed during off-peak hours.

When third-party applications are used within Gaggle Services, Gaggle does not have control over these applications. Downtime of these applications is specifically excluded from this SLA.

## 3. Limitations

This SLA and any applicable Services do not apply to any of the following:

Issues that are due to factors outside of Gaggle's control including, but not limited to, natural acts of God, acts of any governmental body, war, insurrection, sabotage, armed conflict, embargo, fire, flood, strike or other labor disturbance, interruption of or delay in transportation, unavailability of or interruption or delay in telecommunications or third-party services, virus attacks or hackers, failure of third-party software, or inability to obtain raw materials, supplies, or power used in or equipment needed for the provision of this SLA.

Interruptions that result from Customer and/or a third-party hardware or software and that are not within the primary control of Gaggle.

Issues that result from outages between Gaggle's Internet Service Provider and Gaggle servers.

Interruptions relating to Domain Name Server ("DNS") issues outside the control of Gaggle including DNS propagation or any delays in the registration or transfer of domain names and browser or DNS caching that may make Customer Site appear inaccessible when others can still access Customer Site.

Scheduled Downtime including upgrades and Emergency Downtime, as described in Section 2.

Customer acts or omissions (or acts or omissions of others engaged or authorized by Customer) including, without limitation, custom scripting or coding and any unauthorized, unlawful email practices.

Issues due to any negligence, willful misconduct, or use of the Services in breach of this SLA, Terms & Conditions, and other related documents.

#### **4. Duration**

This SLA shall commence on the Service Start (Commencement) Date and ends on the earlier of the Service End (Expiration) Date or at the time of termination in accordance with Section 7.

#### **5. Roles and Responsibilities**

The Services under this SLA are provided to Customer pursuant to Tiered Administrator Access Permissions, which Customer will select and assign to its users based on the access and security needs of the Customer's organization. Users shall only be allowed to access and utilize the Services based on the designated Administrator Access Permission. Customer is responsible to communicate all usernames and passwords to its users. Customer shall control all Customer Tiered Administrator Access Permissions and any changes to those Permissions.

Use of accounts shall be limited to those individuals granted access by the Customer, who is solely responsible for the assignment of accounts and the enforcement of user access security. Gaggle shall use commercially reasonable efforts to advise Customer in identifying any known security breach, but Gaggle shall not be liable to Customer or any user for any inability, failure, or mistake in connection with such assistance. Customer is responsible, at its own cost and expense, to maintain all Customer (Client) Software and Hardware Configurations recommended by Gaggle, which may be updated from time to time. Customer shall report to Gaggle any changes to its Customer (Client) Software and Hardware Configurations.

Customer shall be responsible for monitoring and reporting any problems with its Customer (Client) Software and Hardware Configurations to Gaggle through written or digital format. All Gaggle Services shall only be used in a manner consistent with the appropriate uses associated with the operations and functions of Customer's organization and shall not be contrary to public policy, the law, and commercially acceptable online etiquette. Failure to comply with these limitations may result in Gaggle suspending or terminating the Services of the violating user or all Customer accounts without notice. Gaggle maintains a ticket system to manage all Customer issues. Gaggle provides customer service between the hours of 6:00 AM and 7:00 PM CT Monday through Friday.

Customers can reach our Customer Service team by email ([support@gaggle.net](mailto:support@gaggle.net)), telephone (800-288-7750), or by accessing a live chat feature within the Gaggle interface and on the [Gaggle website](#). After-hours support is provided through a monitored email account at [support@gaggle.net](mailto:support@gaggle.net). Gaggle provides additional technical support twenty-four (24) hours per day, seven (7) days per week. Response time commitments are made based on the severity of the issue, ranging from six (6) hours for critical issues to twenty-four (24) hours for informational requests.



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## 6. SLA Claim

If Customer believes Gaggle is in violation of this SLA, Customer should send an email to Gaggle at [support@gaggle.net](mailto:support@gaggle.net) indicating the day(s) and time(s) in which the unavailability of Services occurred. Gaggle will review each claim and respond to the sender of the email within one (1) full business day.

## 7. Termination

Either party may terminate the Services under this SLA at any time by providing thirty-day (30) written notice of the intent to terminate. Gaggle may also terminate or suspend any and all Services immediately, without prior notice or liability, if Customer breaches any conditions set forth in this SLA or in the Terms & Conditions the Customer accepted by clicking the Accept button prior to accessing Gaggle Services. Gaggle can, at any time, modify or discontinue any of its Services without liability to any user or third party.

## 8. Notifications

Unless specified otherwise herein: (a) all notices must be in writing and addressed to the attention of the other party's legal department and primary point of contact; and (b) notice will be deemed given: (i) when verified by written receipt if sent by personal courier, overnight courier, or when received if sent by mail without verification of receipt; or (ii) when verified by automated receipt or electronic logs if sent by facsimile or email.

## 9. Assignment

Neither party may assign or transfer any part of this SLA without the written consent of the other party, but only if: (a) the assignee agrees in writing to be bound by the terms of this Agreement; and (b) the assigning party remains liable for obligations incurred under the Agreement prior to the assignment. Any other attempt to transfer or assign is void.

## Gaggle Student & Staff Data Privacy Notice

**Last Updated: January 13, 2022**

Gaggle.Net, Inc. (Gaggle) has been working with K-12 schools and school districts since 1998 and has always maintained clear terms regarding how we treat student and staff data. We reinforce our commitment through participation in a pledge created by the Future of Privacy Forum (FPF) and the Software & Information Industry Association (SIIA) to advance data privacy protection regarding the collection, maintenance, and use of personal information.

### We will:

- Not sell student or staff information
- Not behaviorally target advertising nor show advertising to any user
- Use data for authorized education purposes only
- Enforce strict limits on data retention
- Support parental access to, and correction of errors in, their children's information
- Provide comprehensive security standards
- Be transparent about the collection and use of data

### Definition of Data

Data includes all personally identifiable information (PII) and other non-public information. Data includes, but is not limited to, student data, staff data, metadata, and user content.

### Scope of Policy

This Policy describes the types of information we may collect, or that you may provide, when registering with, accessing, or using Gaggle solutions. This Policy does not apply to information we collect offline or on Gaggle websites (such as our [company website here](#)) or to information that you may provide to, or is collected by, third parties.

### Purpose of Data Collection and Ownership

We consider all school and district data to be confidential and do not use such data for any purpose other than to provide services on your behalf and as outlined in your service level agreement or contract. Student data is the property of the school or district and remains in the school or district's control throughout the duration of any agreement/contract.

### Role of School and School Officials

Although this Policy will focus mainly on what we do, and what we confirm we will not do, with student and staff data, we believe that schools and school officials are critical partners in our collective efforts to protect and ensure only appropriate use of student-related information entrusted to them and us. In that regard, schools and school officials using Gaggle solutions should be mindful that in granting or allowing access to Gaggle solutions, they are controlling who has access to student and staff information. When we reference "granting or allowing access," we are referring to both intentional actions, such as an administrator

authorizing a Gaggle account for a teacher or a student, as well as unintentional actions and consequences that may flow from, for example, a school's failure to maintain sufficient data governance or security practices.

In cases where the Family Educational Rights and Privacy Act (FERPA) applies, access to certain student information remains the legal responsibility of the applicable school. In all situations, it is incumbent upon our customers to make an affirmative determination before furnishing access to anyone that the party has a legitimate need for access to Gaggle solutions and the sensitive information that may be accessible to that party through Gaggle solutions.

## Information About Students

### *FERPA and Education Records*

Although FERPA was enacted decades ago, and certainly well before internet-based services became ubiquitous in academic settings, one of its core tenets was and remains the protection of the privacy of PII in students' education records. As defined in FERPA, "education records" are "those records, files, documents, and other materials which (i) contain information directly related to a student; and (ii) are maintained by an educational agency or institution or by a person acting for such agency or institution." PII from education records includes information such as a student's name or identification number, which can be used to distinguish or trace an individual's identity, either directly or indirectly through linkages with other information.

FERPA requires that educational institutions and agencies that receive certain federal funds (for example, public schools) get prior consent from a parent or legal guardian before disclosing any education records regarding that student to a third party. Consequently, before you enter, upload, or access any data concerning a minor student, you must confirm that your agency or institution has (1) obtained appropriate consent from the parent or guardian of that student or (2) determined that one of the limited exceptions to the consent requirement applies.

Gaggle only uses PII from students' education records to enable the use of Gaggle solutions. Unless a school official expressly instructs otherwise, we will not share or reuse PII from education records for any other purpose. While we think those statements are clear, to avoid any doubt, we will not use student PII to target students or their families for advertising or marketing efforts or sell rosters of student PII to third parties.

### *COPPA and Children Under the Age of 13*

The Children's Online Privacy Protection Act (COPPA) is a federal law designed to protect the privacy of children under 13 years old.

Gaggle's services are in compliance with the Children's Online Privacy Protection Act of 1998.

1. Individual children are not allowed to sign up for any Gaggle solutions. The only way a child may obtain access to a Gaggle solution is through their school.
2. Each school is responsible for creating student accounts for any Gaggle solution. For example, schools may choose to list students' full names, grade level, and ID number in the record for each user. Entering data in these fields is optional and is intended for administrative purposes only.



3. The schoolwide data collected by Gaggle is the school's address, grade levels, and other aggregate information about the school's internet connection, computers, and the likelihood of students having devices such as smartphones or tablets.

### **Disclosure and Retention of PII**

Gaggle will not distribute to third parties any staff data or student data without the consent of either a parent/guardian or a qualified educational institution except in cases of Possible Student Situations (PSS), which may be reported to law enforcement.

To protect your school or district against the risks involved in handling sexually explicit content involving minors, Gaggle registers incidents containing explicit videos and images of possible minors with the CyberTipline at the National Center for Missing and Exploited Children (NCMEC). It is NCMEC's mission to prevent the spread of these materials, as well as to prevent the sexual exploitation of children.

We may also disclose student or staff data to comply with a court order, law, or legal process (including a government or regulatory request), but before doing so, we will provide the applicable school with notice of the requirement so that, if the school so chooses, it could seek a protective order or another remedy. If after providing that notice we remain obligated to disclose the demanded student or staff data, we will disclose no more than that portion of data which, on the advice of our legal counsel, the order, law, or process specifically requires us to disclose.

If a third party purchases all or most of our ownership interests or assets, or we merge with another organization, it is possible that we would need to disclose data to the other organization following the transaction; for example, were we to integrate Gaggle with the other organization's product offerings. To the extent any such transaction would alter our practices relative to this Policy, we will give schools or school districts notice of those changes and any choices they may have regarding student or staff data. Notwithstanding the foregoing, in the event of a merger, acquisition, or substantial transfer of assets, we will hold the new entity to its own privacy policy, or give users (or the school or the school district) the option to opt out of their data being included in the transaction.

Finally, although we outlined earlier in this Policy what constitutes student or staff data, we also want to be clear about what information is not student or staff data or PII. Once PII, whether relating to a school or district employee or student, has been de-identified, that information is no longer PII. PII may be de-identified through aggregation or various other means. The U.S. Department of Education has issued [guidance on de-identifying PII in education records](#). In order to allow us to proactively address customer needs, we anticipate using de-identified information to improve Gaggle solutions and services. That said, we would use reasonable de-identification approaches to ensure that, in doing so, we are not compromising the privacy or security of the PII you entrust to us. We will not attempt to re-identify de-identified data and will not transfer de-identified data to any party unless that party agrees not to attempt re-identification.

### **Data Security and Protection of Data, Including PII**

We have implemented measures designed to secure PII from accidental loss and unauthorized access, use, alteration, and disclosure. Among other things, PII is encrypted in transit to and from Gaggle using SSL technology. In addition, all PII is stored in multiple databases with extensive redundancy and failover



maintained at data centers located in two geographically dispersed states, consistent with guidance from the U.S. Department of Education that storing sensitive education records within the United States is a “[best practice](#).” That said, unfortunately, the transmission of information via the internet is not completely secure and, although we do our best to protect PII, neither we nor any other hosted service provider can guarantee the security of all personally identifiable information.

Data integrity and accuracy are achieved through strict restrictions on how data may be accessed and by whom. Audit logs are kept to be able to track data modification. Additional security measures are in place to prevent and identify data tampering. In the extremely rare case of a data breach, we will immediately notify all customers affected using the primary email address specified in their accounts. It is the responsibility of our customers to contact parents or legal guardians regarding a data breach.

Gaggle has completed a SOC 2 Type 2 audit of the Trust Service Principles: Security, Availability, and Privacy. Our assessors’ review of our technology and practices resulted in a final SOC 2 report free of any disclosures, which evidences Gaggle’s unwavering commitment to information security and keeping our customers’ data safe.

According to the American Institute of CPAs:

*“A Software-as-a-Service (SaaS) or Cloud Service Organization that offers virtualized computing environments or services for user entities and wishes to assure its customers that the service organization maintains the confidentiality of its customers’ information in a secure manner and that the information will be available when it is needed. A SOC 2 report addressing security, availability, and confidentiality provides user entities with a description of the service organization’s system and the controls that help achieve those objectives.”*

### **Expiration of Agreement and Disposal of Data, Including PII**

Upon the expiration or termination of any agreement/contract between a school or school district and Gaggle, we keep customer data for up to 30 days except in cases where state laws require a specific shorter or longer duration.

Any retained data will, of course, remain subject to the restrictions on disclosure and use outlined in this policy for as long as it resides with us.

### **Correction of Data**

We only accept requests to change data from main contacts and administrators. Parents or legal guardians who request changes to student data should go through a school- or district-authorized main contact or administrator.

### **Focused Collection**

- Geolocation data is not collected.
- Gaggle does not collect biometric data.
- No sensitive data is intentionally collected.

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## Data Collection

- All data is used only for the purpose for which it was collected for product requirements to ensure student safety.
- Gaggle does not combine personally identifiable information except for data produced by the school or district.
- No specific types of personal information are collected.
- No user personal information is acquired from third parties.
- The product does not provide any links to external websites.
- Third parties are not allowed to access user information.

## Data Sharing

- No data is shared with unrelated third parties unless requested by a customer or as required by law.
- While aggregate data is maintained, none is shared with unrelated third parties.
- Data is never shared with unrelated third parties for research, although de-identified data is used to improve the product.
- Gaggle does not work with unrelated third-party service providers, nor does Gaggle share data with any such providers.
- Gaggle does not support social or federated logins.
- There is no unrelated third-party access to data and thus no contractual limits are set.

## Data Security

- User identity is not linked to other sources, except student information systems as provided by the school or district.
- Third-party contractual protections are not required as there are no third-party agreements.

## Data Rights

- Schools and districts operating in loco parentis control all student information and privacy settings.
- Users do not create or upload data on Gaggle but may do so via the platforms being monitored.
- Schools and districts may download data from the system.

## Data Sold

- No user data is ever sold to third parties. As such, an opt out is unnecessary.
- User information is never transferred to a third party.
- Data is not shared with third parties for research or product improvement.

## Data Safety

- Users cannot communicate with untrusted users via Gaggle. No communication via Gaggle is enabled for Gaggle Safety Management.
- Users do not create profiles on Gaggle, nor do they engage in social interactions in the safety management system.
- No personal information is displayed publicly.
- All user-created data is content filtered and none is displayed publicly.
- All interactions between users, social or otherwise, and administrator activities are logged.

- Users can report abuse or cyberbullying either directly in content, via the SpeakUp for Safety tipline, or by contacting Customer Support.

### Ads & Tracking

- No marketing messages are ever sent to end users.
- Gaggle does not engage in sweepstakes, contests, or surveys with end users.
- Gaggle does not engage in contextual or behavioral marketing.

### Parental Consent

- Gaggle is only provided to schools and districts operating in loco parentis. Students are subject to the school's acceptable use policy.
- COPPA parental consent is provided via the school or district operating in loco parentis.
- Parental consent with respect to third parties does not apply as there are no third-party relationships and consent is provided by the school or district.
- Parental consent can be withdrawn via arrangements with the school or district.
- Parental consent notice and submission methods are provided via the school or district.

### School Purpose

- Gaggle is designed and built for K-12 students, schools, and districts but is not marketed to students.
- Gaggle does not publish or disclose directory information.

### Changes to This Policy

We may update this Policy from time to time. If we make material changes, we will post the updated policy on this page (with a notice that the policy has been updated) and notify all customers by email using the primary email address specified in their accounts.

### Contact Information

You can, and should, ask questions about this Policy and our privacy practices. You should always feel free to contact us at:

Gaggle.net, Inc.  
5050 Quorum Drive  
Suite 700  
Dallas, TX 75254  
Phone: (800) 288-7750  
Email: [support@gaggle.net](mailto:support@gaggle.net)



## Gaggle Privacy Policy

**Last Updated: September 9, 2022**

Welcome to the company website of Gaggle.Net, Inc. (Gaggle).

This policy describes the types of information we may collect from you or that you may provide when you visit <http://www.gaggle.net> (the "Company Site") and our practices for collecting, using, maintaining, protecting, and disclosing that information. Please note: The information herein represents only the Company Site at <https://www.gaggle.net> and not Gaggle.Net, Inc. ("Gaggle") Solutions ("Services").

The Company Site is intended for a general audience. Although we may permit educators and parents to access Gaggle solutions through links provided on the Company Site, access to and use of Gaggle solutions is governed by separate agreements with customers and authorized users, including our [Student Data Privacy Notice](#), [Terms & Conditions](#), and [Service Level Agreement](#). In addition, this policy does not apply to information collected by us offline or through any other means or by any third party, including through application or content (including advertising) that may link to or be accessible from or on the Company Site.

Please read this policy carefully to understand our policies and practices regarding your information and how we will treat it. If you do not agree with our policies and practices, your choice is not to use the Company Site. By accessing or using the Company Site, you agree to this privacy policy. This policy may change from time to time (see "Changes to this Privacy Policy"). Your continued use of the Company Site after we make changes is deemed to be acceptance of those changes, so please check the policy periodically for updates.

### Children Under the Age of 13 and Student Education Records

The Company Site is not intended for children under 13 years of age or for use in connection with student education records. We do not knowingly collect personal information from children under 13, or information that may comprise student education records, through the Company Site. If you are under 13, do not use or provide any information on the Company Site or on or through any of its features. In addition, regardless of age, you should never provide student education records on or through the Company Site. If we learn we have collected or received personal information from a child under 13 without verification of parental consent or any education records of a minor student through the Company Site, we will delete that information.

To learn more about our practices with respect to student information entered into Gaggle solutions, please refer to our [Student Data Privacy Notice](#).

### Information We Collect About You and How We Collect It

We collect several types of information from, and about, users of the Company Site, including information:

- By which you may be personally identified, such as name, employer, job title, postal address, email address, and telephone number ("personal information")
- About your internet connection, the equipment you use to access the Company Site, and other usage details

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## We collect information:

- Directly from you when you voluntarily provide it to us by completing web forms on the Company Site, such as requests for marketing or other information
- Automatically as you navigate through the Company Site, such as usage details, IP addresses, operating systems, browser types, and information collected through automatic data collection technologies, including cookies, web beacons, and other tracking technologies
- That details your visits to the Company Site, including traffic data, location data, logs, and other communication data, and the resources that you access and use on the Company Site
- Including records and copies of your correspondence (including email addresses), if you choose to contact us
- To help us estimate our audience size and usage patterns
- To recognize you when you return to the Company Site

## The technologies we use for this automatic data collection may include:

**Cookies (or browser cookies):** A cookie is a small file placed on the hard drive of your computer. You may refuse to accept browser cookies by activating the appropriate setting on your browser. However, if you select this setting, you may be unable to access certain parts of the Company Site. Unless you have adjusted your browser setting so that it will refuse cookies, the Company Site will issue cookies when you direct your browser to the Company Site.

**Web Beacons:** Pages of our Company Site and our emails may contain small electronic files known as web beacons (also referred to as clear gifs, pixel tags, and single-pixel gifs) that permit us, for example, to count users who have visited those pages or opened an email and for other related website statistics (for example, recording the popularity of certain website content and verifying system and server integrity).

## Third-Party Use of Tracking Technologies

The Company Site works with third parties when you use the Company Site and to perform services on our behalf. We do not control these third parties' tracking technologies or how they may be used. If you have any questions, you should contact the responsible provider directly.

- **Act-On** allows us to track the activity of anonymous and known prospects coming to the Company Site.
- **AddThis** is a social bookmarking service integrated into the Company Site through the use of a web widget to allow visitors to easily share content.
- **Disqus** is a networked community platform that allows the Company Site to gain a feature-rich comment system complete with social network integration, advanced administration and moderation options, and other extensive community functions.
- **Google Analytics** is a web analysis service provided by Google Inc. ("Google"). Google utilizes the data collected to track and examine the use of the Company Site, prepare reports on its activities, and share them with other Google services.
- **Service Cloud** is a customer service platform that allows the Company Site to create customer relationships that are meaningful, personal, and productive through the use of live chat.

## How We Use Your Information

We use information that we collect about you, or that you provide to us while visiting the Company Site, including any personal information:

- To present the Company Site and its contents to you
- To provide you with information about solutions or services that you request from us or that may be relevant to you
- To fulfill any other purpose for which you provide it
- To carry out our obligations and enforce our rights arising from any contracts entered into between you and us, including for billing and collection
- To notify you about changes to the Company Site or any of our solutions or services
- In any other way that we may describe when you provide the information
- For any other purpose with your consent

## Disclosure of Your Information

We may disclose aggregated information about our visitors to the Company Site, and information that does not identify any individual, without restriction. Unless otherwise stated herein, we will not disclose to any third party personal information that we collect or that you provide unless you provide consent to do so. We may disclose your personal information:

- To a buyer or other successor in the event of a merger, divestiture, restructuring, reorganization, dissolution, or other sale or transfer of some or all of the Company's assets
- To comply with any court order, law, or legal process, including responding to any government or regulatory request
- To enforce or apply our Terms & Conditions or Service Level Agreement
- If we believe disclosure is necessary or appropriate to protect the rights, property, or safety of our company, our customers, or others

## Choice/Opt Out

The Company Site gives users the following options for removing their information from our database to not receive future communications or to no longer receive our service:

- You can send an email to [support@gaggle.net](mailto:support@gaggle.net)
- You can send mail to the following postal address: P.O. Box 735566, Dallas, TX 75373-5566
- You can call the following telephone number: 800-288-7750

## Correcting and Updating Information

The Company Site gives users the following options for changing and modifying information previously provided:

- You can send an email to [support@gaggle.net](mailto:support@gaggle.net)
- You can send mail to the following postal address: P.O. Box 735566, Dallas, TX 75373-5566
- You can call the following telephone number: 800-288-7750

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## Telephone Calls

Telephone calls to and from Gaggle may be recorded for training or monitoring purposes only.

## Trademarks

All trademarks, service marks, trade names, logos, and graphics ("Marks") indicated on this site are registered trademarks of Gaggle, its affiliates, and/or licensors in the United States and other countries. You may not make any use of Gaggle Marks without the prior written consent of Gaggle.Net, Inc.

The company, solutions, and service names used on this website are for identification purposes only. All trademarks and registered trademarks are the properties of their respective owners.

## Changes to This Policy

It is our policy to post any changes we make to our privacy policy on this page. If we make material changes to how we treat our users' personal information, we will notify you via a notice on the Company Site home page. The date the privacy policy was last revised is identified at the top of the page. You are responsible for periodically visiting the Company Site and this privacy policy to check for any changes.

## Contact Information

You can, and should, ask questions about this policy and our privacy practices, or feel free to report complaints. You should always feel free to contact us at:

Gaggle.net, Inc.  
5050 Quorum Drive  
Suite 700  
Dallas, TX 75254  
Phone: (800) 288-7750  
Email: [support@gaggle.net](mailto:support@gaggle.net)







**PURCHASE AND SUBSCRIPTION SERVICES AGREEMENT**  
**EFFECTIVE DATE: 07/01/2023**  
**RENEWAL TERM: 12 Months (07/01/2023 – 06/30/2024)**

**THIS PURCHASE AND SUBSCRIPTION SERVICES AGREEMENT** (the “Subscription Agreement”) is made effective as of the Effective Date set forth above and is by and between Raptor Technologies, LLC, having offices at 2900 North Loop West, Suite 900, Houston, Texas 77092 (“Raptor”), and Newcastle Public Schools having an office at 101 North Main, Newcastle, OK 73065 (“Customer”). This Subscription Agreement, the Terms (defined below), all Invoices and all other exhibits, schedules and terms and conditions referenced by or in this Subscription Agreement and the Terms together constitute the “Agreement” and govern the relationship between the Parties with respect to any Raptor Services. Each of Raptor and Customer are referred to as a “Party” and collectively as the “Parties.” In consideration of the mutual covenants and conditions set forth below, Raptor and Customer agree as follows:

“Terms” means the Raptor Technologies, LLC Purchase and Subscription Services Agreement Terms and Conditions in effect as of the time of execution of this Subscription Agreement, a copy of which can be found at <https://raptortech.com/wp-content/uploads/2022/05/Raptor-Online-Terms-and-Conditions-Form-May-2022.pdf>

Access Grant to Raptor Services. Subject to Customer’s compliance with the terms and conditions contained in this Agreement, Raptor grants to Customer a non-exclusive, non-transferable, non-sublicensable, revocable right to allow Customer to access and use the Raptor Platform and Annual Subscription Services during the Term (as defined in Section 5.2 (Renewal Terms) of the Terms) as set forth in Exhibit A.

Fees. Customer will pay to Raptor the fees which may include the Annual Software Access Fee and Annual Subscription Services Fees (“Annual Subscription Fee(s)”) and one-time purchases of equipment, supplies and services as set forth in the Quote in Exhibit A and on the Invoice. During the Initial Term of a Multi-Year Agreement, the Annual Subscription Fee(s) may be increased from the previous annual period by the higher of the change in the CPI Index for the preceding 12 months or five percent (5%).

Payment Terms. Fees are due and payable within 30 (thirty) days of Customer’s receipt of the applicable Invoice. All amounts payable by Customer to Raptor hereunder are exclusive of any sales, use and other taxes or duties, however designated (collectively “Taxes”). Customer will be solely responsible for payment of any Taxes, except for those taxes based on the income of Raptor. Customer will provide Raptor its state-issued Direct Pay Exemption Certificate (or equivalent certificate), if applicable, upon execution of this Agreement. In the event an applicable taxing authority, as a result of an audit or otherwise, assesses additional Taxes at any time, Customer and not Raptor will be solely responsible for payment of such additional Taxes and all costs associated with such assessment, including without limitation, interest, penalties and attorney’s fees. Customer will not withhold any Taxes from any amounts due Raptor. Should Customer be required under any applicable law or regulation, to withhold or deduct any portion of the payments due to Raptor hereunder, then the sum due to Raptor will be increased by the amount necessary to yield to Raptor an amount equal to the sum Raptor would have received had no withholdings or deductions been made.

Client acknowledges and agrees that it has had the opportunity to review the Agreement, including without limitation, the Terms, prior to the execution of this Subscription Agreement. Unless otherwise specified, capitalized terms in this Subscription Agreement have the same meaning as those in the Terms.

BY SIGNING BELOW, EACH PARTY REPRESENTS IT HAS READ AND AGREES TO BE BOUND BY THESE TERMS AND CONDITIONS.

**RAPTOR TECHNOLOGIES, LLC**

**NEWCASTLE PUBLIC SCHOOLS**

Signed: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Signed: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_



## EXHIBIT A



## Renewal Notice

|            |            |
|------------|------------|
| Date       | 05/01/2023 |
| Renewal #  | 52832      |
| Start Date | 07/01/2023 |
| End Date   | 06/30/2024 |

**"Protect Every Child, Every School, Every Day"**

**Bill To:**

Newcastle Public Schools  
Accounts Payable  
101 North Main  
Newcastle OK 73065

**Your Service Ends  
06/30/2023**  
To avoid loss of service, please  
pay renewal fee on or before the  
above service end date.

**Ordered By:**

Newcastle School District 1

| Terms  |
|--------|
| RN N60 |

| Description                                   | Qty | Price    | Amount     |
|-----------------------------------------------|-----|----------|------------|
| One (1) Emergency Management Software License | 4   | \$462.00 | \$1,848.00 |
| Raptor Visitor Management Annual Access Fee   | 5   | \$625.00 | \$3,125.00 |

**Subtotal** \$4,973.00

**Tax Total** \$0.00

**Total** \$4,973.00

**Email [Renew@Raptortech.com](mailto:Renew@Raptortech.com) for inquiries or to send POs**

Remit Checks to:

Raptor Technologies, LLC  
Dept 141  
PO Box 4458  
Houston, TX 77210-4458

Please reference invoice number(s) on all check payments.



SO52832

## TRI-CITY LEARNING ACADEMY COOPERATIVE AGREEMENT

This Agreement creating the Tri-City Learning Academy Cooperative ("Cooperative") is entered into by Independent School District No. 01 of McClain County, Oklahoma, a/k/a Newcastle Public Schools ("Newcastle"), and the Member School Districts identified below ("Members") (all of which are collectively referred to as "Participating Districts"), effective July 1, 2023.

WHEREAS, Participating Districts desire to develop and participate in a cooperative to provide virtual education services and other services benefiting virtual and blended learning to the Participating Districts and their students; and

WHEREAS, it is the intent of the Participating Districts to provide the authority to Newcastle to direct the operations of the Cooperative as its local education agency ("LEA");

THEREFORE, the parties agree as follows:

1. LEA: Newcastle will serve as the LEA for the Cooperative. If Newcastle resigns as LEA effective at the end of any fiscal year, the Cooperative will only continue in existence if another Participating District agrees to assume the functions of LEA. Newcastle will give written notice to the Members of its intent to resign as LEA prior to March 15 of the then-current fiscal year.
2. TERM: This Agreement will be in full force and effect for the period July 1, 2023 to June 30, 2024. Each member will renew its membership in the Cooperative for each subsequent fiscal year unless it gives written notice of its intent to withdraw prior to March 15 of the then-current fiscal year to the LEA. Members may terminate this Agreement in whole or in part at any time by a unanimous vote of the Participating Districts, provided that the LEA will be held harmless by the Members for expenses it incurs beyond its reasonable proportion thereof upon termination.
3. FISCAL YEAR: Except for the initial term of this Agreement as described in the first sentence of Paragraph 2, above, the fiscal year for the Cooperative will commence on July 1 and continue to June 30 of the subsequent calendar year.
4. MEMBERS: The initial Members of the Cooperative are: Blanchard Public Schools, Bridge Creek Public Schools and Tuttle Public Schools. Affiliate members are: Dibble Public Schools, Minco Public Schools, and Washington Public Schools. Additional public school districts can become affiliate members with the written consent of the LEA and a majority of Members.
5. SERVICES: During the term of this Agreement, LEA will work with Members to make the Tri-City Learning Academy operational for students for the 2023-24 school year by hiring staff and taking other actions the LEA deems necessary.
6. FACILITIES: Virtual education services and counseling will be provided to students enrolled in the Cooperative at either their resident school district or LEA's facilities. It is the parties' intent that students access learning labs, child nutrition and extracurricular activities at their home school



sites. The LEA will provide appropriate office space for a virtual coordinator and the coordinator's assistant/clerk in LEA's facilities. Participating Districts will provide appropriate teaching and counseling space for use by certified teaching staff and counseling staff who are providing Cooperative services in Participating Districts' facilities.

7. EQUIPMENT AND SUPPLIES: Participating Districts will provide all supplies and equipment required to support the services provided at their facilities.
8. STAFF: LEA will employ and provide staff, including a virtual coordinator, coordinator's assistant/clerk, certified teaching staff and counseling staff to provide the services required by the terms of this Agreement.
9. GRADUATION: Each student enrolled in the Cooperative who is eligible for graduation will receive a diploma and will graduate from the student's resident school district.
10. ALLOCATION OF FUNDING: Each Participating District will be assessed an administrative assessment determined by that district's ADM in comparison to all schools ADM in the cooperative. This assessment will cover all administrative costs, dedicated cooperative staff costs, curriculum and equipment. This assessment will cover a proportionate number of virtual course slots for students from each school. If a participating school exceeds those course slot allotments the LEA will assess the district based on per pupil weighted average daily membership for the number of its students enrolled in the Tri-City Learning Academy. LEA will submit a billing to Members each semester showing the amount owed, along with attendance records for their resident students enrolled in the Tri-City Learning Academy. Members will pay the invoice in full within 30 days, with all payments made payable to Newcastle Public Schools. Members will make all payments pursuant to this Agreement by the last day of the fiscal year.
11. TRANSPORTATION: The Participating Districts are responsible for arranging and providing transportation required by their resident students to access services provided by the Cooperative. The LEA will not provide reimbursement to Members for the cost of such transportation services.
12. LITIGATION AND DUE PROCESS: Each Participating District shall bear the responsibility for providing a free appropriate public education in the least restrictive environment to all of its students with disabilities who are residents of that school district. The Cooperative shall not be designated as the local education agency for purposes of providing a free appropriate public education or for any due process purposes under the Individuals with Disabilities Education Act (IDEA), Section 504 of the Rehabilitation Act of 1973, or Title II of the Americans with Disabilities Act. Any costs associated with litigation, including due process hearings, shall be the responsibility of the Participating District where the student who brings due process or litigation resides.
13. OBLIGATIONS OF MEMBERS:
  - a. Each Member will gather appropriate student information, conduct any necessary

assessment and obtain parent consent, as needed, regarding each of their students who seek to enroll in the Cooperative.

- b. Each Member will maintain student education records for each participating student at its site and will make available to Cooperative copies of the relevant records of each such student. Cooperative will maintain the student education records of participating students on Cooperative's site and be responsible to make available copies of the records of each student to the Member. The Participating Districts will comply with applicable federal and state laws and regulations concerning the student education records of students participating in Cooperative services.
- c. If a Member determines that an LEA staff member is needed to participate in an Individualized Education Program or Section 504 Team meeting for a student participating in Cooperative services, Member will notify the LEA sufficiently in advance of the meeting to enable LEA to arrange the staff member's participation.
- d. For students with disabilities participating in Cooperative services, it is the responsibility of the Member in which the student resides to promptly provide the appropriate LEA staff members with the necessary information from the student's IEP or Section 504 Plan and to promptly make Member staff available as needed to answer questions about and explain the responsibilities of LEA staff under the IEP or Section 504 Plan.

14. SERVICES AVAILABLE OUTSIDE THE REGULAR SCHOOL YEAR: Except as otherwise agreed to by the Participating Districts, all Cooperative services will be provided during LEA's regular school day and year.

15. ADDITIONAL COOPERATIVE SERVICES: The need for additional Cooperative services will be evaluated annually. Additional Cooperative services will be added with the written consent of the

LEA and a majority of Members if sufficient funding and appropriate staff are available.  
IN WITNESS WHEREOF, the parties execute this Agreement, which shall remain in full force and effect until terminated in accordance with the terms of this Agreement.

Independent School District No. 01 of McClain County, Oklahoma a/k/a **Newcastle Public School District**

Member Districts

**Blanchard Public Schools**  
**Bridge Creek Public Schools**  
**Dibble Public Schools**  
**Tuttle Public Schools**  
**Washington Public Schools**



\_\_\_\_\_  
President, Board of Education

\_\_\_\_\_  
Date

\_\_\_\_\_  
Clerk, Board of Education



June 1, 2023

Rey Medrano  
IT Dept  
Newcastle School District 1  
101 N Main St.  
Newcastle, OK 73065

Dear Mr. Medrano:

Follett School Solutions, LLC is pleased to present the enclosed Amendment to your Destiny® Resource Management Follett Destiny® Solution agreement.

In order for us to ensure your project completes smoothly, please provide us with the information listed below:

- Please have an authorized representative of your District Sign and complete the fields as prompted and upload your PO if available. Additionally, make sure you return **ALL PAGES** of the signed document to your sales consultant.
- Ensure that the data on Schedule A is accurate (if attached).
- After the licenses have been activated:
  - Sign, date, and return the Acknowledgement of Delivery form as instructed above. Please include your printed name, title, and district address.

We look forward to a successful Follett Destiny Solution implementation and we appreciate your decision to partner with Follett.

Please note, as of September 1, 2022, all Follett email addresses have changed from @follett.com to @follettlearning.com. Please be sure to update your contact list and encourage your school or district to whitelist the @follettlearning.com domain so you can continue to hear from us!

Sincerely,

Tracy L. McElman  
Inside Sales Consultant - Technology  
Phone: 877-899-8550 Ext. 46275  
Fax: 815-578-5484  
[tmcelman@follettlearning.com](mailto:tmcelman@follettlearning.com)

Amendment C  
**Destiny® Resource Management Agreement**  
Newcastle School District 1  
Quote # 1141975-3  
Customer # 3538765  
June 1, 2023

This Amendment is made part of the Destiny Resource Management Follett Destiny Solution Agreement between Follett School Solutions, LLC ("Follett") and Newcastle School District 1 ("you") in Newcastle, OK dated July 9, 2007 (the "Agreement") is effective June 1, 2023. Any capitalized terms not defined in this Amendment have the meanings given them in the Agreement.

The prices and terms in this Amendment will be held open and valid for 90 days from the date of this document.

Modifications to the Agreement

You and Follett (the "parties") agree to amend the Agreement, notwithstanding anything to the contrary in the Agreement, as follows:

| Summary of Software and Services: Year 1 Costs               | Pricing           |
|--------------------------------------------------------------|-------------------|
| <b>The total dollar amount included in this Amendment is</b> | <b>\$8,824.20</b> |
| <b>Destiny Cloud</b>                                         |                   |

- Destiny Resource Manager – Complete Edition for four (4) location(s)
  - Hosting Fee
  - Online documentation and Help
  - Note: Resource Manager is designed specifically as a tool for District/School resource (non-library) management.
- Server maintenance and support

#### Implementation Services

- **Project Management:** includes a central point of contact during the implementation of Destiny Cloud.
- **System Setup:** consists of remote initial setup of district and schools, and initial data load.
- **Technical Administrative Training:** consists of remote brief technical training for Destiny Cloud. For the most optimal learning experience, we recommend no more than twelve (12) participants.

- **Managing Your Resources and Defining Templates Webinar:** This instructor-led, web-based training provides the tools you need to begin incorporating Destiny into your daily routine. You'll learn about the terms and definitions used in Destiny Resource Manager, as well as how to create a category hierarchy (known as a template) to properly track and account for your valuable resources.

This training is after your Planning Meeting and Destiny installation.  
(Maximum: 12 participants)

- **Resource Manager–Security Setup Webinar:** This instructor-led, web-based training introduces you to the Destiny hierarchy. This hierarchy is how you control who in the district can access various features and data in Destiny. The training focuses on the default district and site-level users that are set up during installation, typical tasks for these users, and how to decide who in your district might fit these roles. To ensure your users have access to only the software features they need, you'll look at the available permissions, and assign the appropriate access levels, usernames and passwords. (Maximum: 12 participants)
- **Resource Manager - Site Essentials Webinar:** This instructor-led, web-based training will focus on teaching school staff the essential school-level capabilities of Resource Manager. Customers may have up to a maximum of twelve (12) participants per Webinar. Attendees who participate in this training will be authorized to contact Follett's toll-free technical support hotline for help.

## Please Note:

- Data conversion and data enhancement services costs are not included.
- All other terms of the Agreement (and, if applicable, as amended) remain in full force and effect.
- All pricing is listed in United States dollars.
- Payment terms are Net 30 days from Invoice.
- To the extent allowable by law, this Amendment is strictly confidential.



## Annual Licensing and Maintenance Costs Starting Year 2\*

### Destiny Cloud

- Destiny Resource Manager – Complete Edition for four (4) location(s)
  - Hosting Fee
  - Online documentation and Help
  - Note: Resource Manager is designed specifically as a tool for District/School resource (non-library) management.
- District Technical Support includes:
  - Toll-free telephone technical support for designated Customer contacts
  - 24/7 customer Web Portal, with searchable online knowledge base
  - Unlimited email support
  - Follett Community (how-to's, training tools, and videos)
  - Product updates

**Total Annual Licensing and Maintenance Costs\*\*:** **\$4,980.20**

\*You must have paid or pay for all prior years' Annual Licensing and Maintenance Costs and renew maintenance for all sites and Management Systems at the same time in order to continue to receive access to Destiny Cloud. Otherwise Follett reserves the right to turn off the Services.

\*\* Note: This new pricing will be reflected in your next annual renewal fee.

The Destiny Cloud solution effectively includes server/storage equipment operations via the Microsoft Azure cloud.

#### Digital Resource Limit

Digital content that is uploaded and cataloged is limited to 1 GB per Destiny database (for district if the Destiny database serves a multi-school district; or individual school, if the database is limited to a specific school). If at any time you exceed this limit and wish to purchase additional space, you may do so at an additional cost of \$5.00 per GB annually.

#### Structure

Files are stored on the server and uses SQL to manage the file location.

Note: The Follett Destiny Solution is a Schools Interoperability Framework (SIF) certified product based on the US SIF Specification. The Destiny SIF agent and SIF implementation services are sold by Kimono ([web.kimonocloud.com](http://web.kimonocloud.com)).

Training should be scheduled within 30 days, and completed within 90 days, of the signed Acknowledgement of Delivery (AOD). If training is not completed within 90 days of the signed AOD, Follett is not obligated to complete the training, but may do so depending upon the circumstances. If your district elects to receive training at a later date, you may be charged up to current market prices. Customers are not permitted to videotape or record in any way Follett delivered services or training events.

**DESTINY TRAINING CANCELLATION POLICY:** The district/site is responsible for providing a written cancellation and/or reschedule request for Destiny training to your assigned Project Manager or training coordinator. Upon receipt, Follett will reply with a written acknowledgement via email of the changes. The district/site will not be charged if the cancellation request for onsite training is received more than fifteen (15) business days prior to the training date. For webinars, the request must be received three (3) business days prior to the scheduled training date. The district/site will be invoiced at 50% of the cost if the cancellation request for onsite training is received six to fourteen business days prior to the training date, or between 24-48 hours prior to a scheduled webinar time. The district will be invoiced at 100% of the cost if the cancellation request is made five or fewer business days prior to the onsite training date, or if a webinar is cancelled within a 24 hour period prior to the start time of a webinar, to include failure to appear for the training. Follett reserves the right to reschedule any training or webinar outside the acceptable cancellation period.

| <b>Onsite Training<br/>Cancellation/Reschedule<br/>Receipt Timeframe:</b> | <b>Webinar Training<br/>Cancellation/Reschedule<br/>Receipt Timeframe:</b> | <b>Fees</b>                     | <b>Reschedule<br/>Options</b>                       |
|---------------------------------------------------------------------------|----------------------------------------------------------------------------|---------------------------------|-----------------------------------------------------|
| Fifteen (15) days prior to training date                                  | 72 hours prior to webinar date/time                                        | No charge                       | District/site retains full privileges to reschedule |
| Six (6) to fourteen (14) days prior to training date                      | 24 to 48 hours prior to webinar start date/time                            | 50% of training costs invoiced  | Follett reserves the right to reschedule            |
| Within five (5) days prior to training date                               | Within 24 hours of webinar start date/time                                 | 100% of training costs invoiced | Follett reserves the right to reschedule            |

By signing below, you represent that you have read the terms of this Amendment, including those on the following pages, understand and agree to such terms, and are duly authorized to sign on behalf of the School District.

IN WITNESS WHEREOF, the parties have caused this Amendment to be duly executed by their authorized representatives as set forth below.

Follett School Solutions, LLC

Newcastle School District 1

Signature: \_\_\_\_\_

Signature: \_\_\_\_\_

Print Name: \_\_\_\_\_

Print Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

Address: 1340 Ridgeview Drive

E-mail

McHenry, IL 60050

Address: \_\_\_\_\_

Marshall Bingham

IT Director

MBingham@newcastle.k12.ok.us

Address: \_\_\_\_\_

101 N Main St. Newcastle, OK, 73065

Date: \_\_\_\_\_

Date: \_\_\_\_\_

6/5/2023

Do you have a PO to attach for this purchase?

☒ Yes

☐ No, I will provide at a later date

☐ No, I will not be using a PO

Please provide a reference for Billing Purposes  
(such as the Billing Contact's Name):

Shasta Smith

To ensure your project starts when planned and goes smoothly, please provide us with the information listed below:

- Ensure that the data on Schedule A is accurate (if attached).
- An authorized representative of your District needs to **sign above**. Additionally, make sure you return **ALL PAGES** of the signed document to your sales consultant.

## Licensed School Sites

### Schedule A

\*Note: Licenses are transferable.

**District Name:** NEWCASTLE SCH DIST 1

| Site Name                     | Acct #-Oracle<br>EBS | Destiny Products                                                                                                                                                                        | Data Service                                                                                                             | Digital Content<br>Subscriptions                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-------------------------------|----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| NEWCASTLE<br>ELEM 4-5 CTR, OK | 3502463              | <input type="checkbox"/> Library Manager<br><input type="checkbox"/> Textbook Manager<br><input type="checkbox"/> Media Manager<br><input checked="" type="checkbox"/> Resource Manager | <input type="checkbox"/> LM<br><input type="checkbox"/> TM<br><input type="checkbox"/> MM<br><input type="checkbox"/> RM | <input type="checkbox"/> Alliance A/V<br><input type="checkbox"/> Fountas & Pinnell<br><input type="checkbox"/> Lexile<br><input type="checkbox"/> Reading Program-<br>AR/RC<br><input type="checkbox"/> Standards<br><input type="checkbox"/> TitlePeek<br><input type="checkbox"/> WebPath Express<br><input type="checkbox"/> ABC-CLIO<br><input type="checkbox"/> ABDO<br><input type="checkbox"/> A.D.A.M.<br><input type="checkbox"/> CountryReports<br><input type="checkbox"/> Soundzabound<br><input type="checkbox"/> Teachingbooks.net<br><input type="checkbox"/> Biblionasium Integration |
| NEWCASTLE<br>ELEM SCH         | 3500754              | <input type="checkbox"/> Library Manager<br><input type="checkbox"/> Textbook Manager<br><input type="checkbox"/> Media Manager<br><input checked="" type="checkbox"/> Resource Manager | <input type="checkbox"/> LM<br><input type="checkbox"/> TM<br><input type="checkbox"/> MM<br><input type="checkbox"/> RM | <input type="checkbox"/> Alliance A/V<br><input type="checkbox"/> Fountas & Pinnell<br><input type="checkbox"/> Lexile<br><input type="checkbox"/> Reading Program-<br>AR/RC<br><input type="checkbox"/> Standards<br><input type="checkbox"/> TitlePeek<br><input type="checkbox"/> WebPath Express<br><input type="checkbox"/> ABC-CLIO<br><input type="checkbox"/> ABDO<br><input type="checkbox"/> A.D.A.M.<br><input type="checkbox"/> CountryReports<br><input type="checkbox"/> Soundzabound<br><input type="checkbox"/> Teachingbooks.net<br><input type="checkbox"/> Biblionasium Integration |
| NEWCASTLE HIGH<br>SCH         | 3500756              | <input type="checkbox"/> Library Manager<br><input type="checkbox"/> Textbook Manager<br><input type="checkbox"/> Media Manager<br><input checked="" type="checkbox"/> Resource Manager | <input type="checkbox"/> LM<br><input type="checkbox"/> TM<br><input type="checkbox"/> MM<br><input type="checkbox"/> RM | <input type="checkbox"/> Alliance A/V<br><input type="checkbox"/> Fountas & Pinnell<br><input type="checkbox"/> Lexile<br><input type="checkbox"/> Reading Program-<br>AR/RC<br><input type="checkbox"/> Standards<br><input type="checkbox"/> TitlePeek<br><input type="checkbox"/> WebPath Express<br><input type="checkbox"/> ABC-CLIO<br><input type="checkbox"/> ABDO<br><input type="checkbox"/> A.D.A.M.<br><input type="checkbox"/> CountryReports<br><input type="checkbox"/> Soundzabound<br><input type="checkbox"/> Teachingbooks.net<br><input type="checkbox"/> Biblionasium Integration |
| NEWCASTLE MDL<br>SCH          | 3500755              | <input type="checkbox"/> Library Manager<br><input type="checkbox"/> Textbook Manager<br><input type="checkbox"/> Media Manager<br><input checked="" type="checkbox"/> Resource Manager | <input type="checkbox"/> LM<br><input type="checkbox"/> TM<br><input type="checkbox"/> MM<br><input type="checkbox"/> RM | <input type="checkbox"/> Alliance A/V<br><input type="checkbox"/> Fountas & Pinnell<br><input type="checkbox"/> Lexile<br><input type="checkbox"/> Reading Program-<br>AR/RC<br><input type="checkbox"/> Standards<br><input type="checkbox"/> TitlePeek<br><input type="checkbox"/> WebPath Express<br><input type="checkbox"/> ABC-CLIO<br><input type="checkbox"/> ABDO<br><input type="checkbox"/> A.D.A.M.<br><input type="checkbox"/> CountryReports<br><input type="checkbox"/> Soundzabound<br><input type="checkbox"/> Teachingbooks.net<br><input type="checkbox"/> Biblionasium Integration |

**SPORTS MEDICINE and ATHLETIC TRAINING  
SERVICES SUBSCRIPTION AGREEMENT**

**I. PARTIES TO THE AGREEMENT:**

- A. **Norman Regional Hospital Authority d/b/a Norman Regional Health System  
901 N. Porter Ave.  
Norman, OK 73072**
- B. **Newcastle Public Schools  
101 N. Main  
Newcastle, OK 73065**

**II. GENERAL PURPOSE OF THE ATHLETIC TRAINING EVENT COVERAGE AGREEMENT:**

NORMAN REGIONAL HOSPITAL AUTHORITY D/B/A NORMAN REGIONAL HEALTH SYSTEM (hereinafter "NRHS") is possessed of certain skill, experience, and expertise with regard to sports medicine care of athletic populations. NRHS desires to continue to be the provider of choice for sports medicine care.

**III. AGREEMENT:**

NRHS agrees to provide Newcastle Public Schools (hereinafter "NPS") with unique services as outlined in this service agreement. Services provided by NRHS to NPS will be done so exclusively. No school system representative, administrator, or coach shall attempt to use, secure, or negotiate other sports medicine and/or athletic training services during the contract term. **No school system representative, administrator, or coach shall refer an athlete to any health care professional except for the one provided by NRHS.** This contract will be valid from January 1, 2020 through May 31, 2020 or until the termination of the school year, which ever comes first. Thereafter, this agreement shall automatically renew each year for a period of one (1) school year.

**IV. COMPENSATION FOR SERVICES:**

- 1. The service fee for the established term will be Ten thousand dollars (\$10,000.00). The service fee is an annual fee and is due and payable by NPS. NRHS agrees, for the convenience of the school system, to extend the payment term to five (5) monthly payments. The first one-fifth of the contract fee, two thousand dollars (\$2000.00) shall be due to NRHS by February 15, 2020. Each of the subsequent payments will be due no later than the 15<sup>th</sup> of each month until the fee schedule has been retired. If the outstanding balance is 30 days or more past due, NRHS may, at its option, require the payment of the entire service agreement outstanding balance.
- 2. NPS will also agree to advise each booster club and help secure, at no cost, available space in any football, basketball or major athletic event program or



publication for marketing, sports injury information, and educational information, as provided by NRHS representative. Size of any printed marketing or information material must be no smaller than 8 1/2" X 5 1/2".

**V. SPORTS MEDICINE AND ATHLETIC TRAINING SERVICES:**

1. Provision of a NATABOC Certified Athletic Trainer (ATC) and licensed by the Oklahoma State Board of Medical Licensure and Supervision.
2. ATC will be on campus on a daily basis at 11:00 a.m. on Monday, Tuesday and Thursday. Wednesday the ATC will be on campus at 7:45 a.m.
3. ATC will remain on campus during the football season until the completion of football practice. Following the football season the ATC will communicate to the Athletic Director and coaching staffs training room operational hours.
4. Taping and pre-game/ practice treatments.
5. Post-game/practice treatments.
6. Daily injury reporting and record keeping.
7. Management of training room equipment/ supplies. (Including equipment purchased by the school at start up or any equipment/ supplies donated to the school).
8. Management of training room personnel and student athletic trainer aides.
9. Game coverage as follows:

Dedicated Coverage:

Home/Away Varsity Football  
Home JV Football  
Home Varsity Basketball (boys, girls)  
Home Varsity Soccer (boys, girls)  
Home Track Meets  
District Events if hosted at NPS

Scheduled coverage based on priority:

Home Varsity Softball  
Home Varsity Baseball  
Home Cross Country Meets

- Any game coverage conflict or priority coverage will be resolved and/ or scheduled by providing game coverage to the sport with a higher rate of injury or at the discretion of the ATC with the approval of the NPS Athletic Director.
10. NRHS will provide continuing education, informative presentations, or public speaking engagements for NPS parents, faculty, staff or coaching staff upon request. Dates, times, and topics must be arranged by a school system representative.

## **VI. AVAILABILITY OF THE ATC:**

1. Athletic Training services will be provided during the operational hours. Operational hours will be established to reflect the time of the athletic season. Changes will be made at the discretion of the ATC.
2. Athletic Training services will not be provided during scheduled holidays and vacations that are recognized by NPS. These include but are not limited to: Christmas Holiday, Thanksgiving Holiday, Spring Break, Labor Day, Memorial Day, etc.

## **VII. PHYSICIAN SERVICES:**

1. NRHS, at their discretion, shall designate for NPS, a team orthopedic physician(s), and/or primary care or general practice physician(s) for the term of this contract. No school system athlete will be required to owe the services of any such designated physician(s). Any such designated physician(s) shall assume no liability with regard to the nature and implementation of treatment.
2. Any athlete referred for a physician consultation will assume all financial responsibility for the charges incurred for their treatment and care.

## **VIII. CONDITIONS OF FEE FOR SERVICE:**

1. NRHS does not in any form, imply or infer, to have authority to discount or waive fees for NRHS, any associated physician(s) or allied medical service. Any fees charged for medical services associated with the treatment, rehabilitation, and/or care of an athlete include, but are not limited to, rehabilitation procedures, diagnostic testing, diagnostic imaging, hospital or lab procedures, physician services, emergency room services, surgical services, related hospital services, and contract hospital services.
2. Verification of third party reimbursement or insurance coverage or questions related to coverage can be directed to the service provider business office.

## **IX. TERMINATION:**

This agreement may be terminated prior to the expiration of its established terms only under the following circumstances:

1. By either party, with or without cause, upon no less than 30 days prior written notice; provided, however, that in the event that this contract is terminated early without cause by the school system, NRHS, will not refund any portion of the contract fee, and all services to NPS shall be terminated. Provided, further that in the event this agreement is terminated early with cause by NRHS, the school system shall be entitled to a prorated refund based on the remaining months of the contract term.

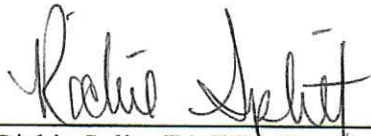


2. This agreement may be terminated prior to the expiration of its established term by written notice. Notice from one party to the other party in the event of a breach or default in this agreement; provided, however, that the breaching party shall first have been given at least 30 days advance written notice of the breach and an opportunity to cure the default.

**X. CONFIDENTIALITY:**

All business, medical and other records related to the operation of NRHS, including, but not limited to, general administrative records, policies and procedures, and pricing information, shall be and remain the sole property of NRHS (collectively, the "Confidential Information"). NPS hereby acknowledges that the Confidential Information is competitively sensitive and agrees not to disclose Confidential Information to a third party other than NPS administrators, school board members, attorneys, accountants, or other bona fide agents or representatives.

EXECUTED AND EFFECTIVE THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2019.



\_\_\_\_\_  
Richie Splitt, FACHE, President & CEO  
NORMAN REGIONAL HOSPITAL AUTHORITY



\_\_\_\_\_  
Newcastle Public Schools Superintendent

\_\_\_\_\_  
Newcastle High School Athletic Director

## Encumbrance Register

Options: Year: 2022-2023, Date Range: 6/8/2023 - 6/22/2023, PO Range: 634 - 999, Fund Codes: 11

| Fund | PO No | Date       | Vendor No | Vendor                                                                      | Description                                 | Amount   |
|------|-------|------------|-----------|-----------------------------------------------------------------------------|---------------------------------------------|----------|
| 11   | 634   | 06/14/2023 | 2105      | Lowe's Business Account                                                     | Shop Supplies                               | 1,500.00 |
|      |       |            |           | Shop Supplies: tools, saw, welding equipment                                | 412-1000-619-311-8000-000-705<br>06/14/2023 | 1,500.00 |
| 11   | 635   | 06/19/2023 | 10028     | Prosperity Bank                                                             | Food For Auditors                           | 200.00   |
|      |       |            |           | Food for Auditors                                                           | 000-2511-682-000-0000-000-050<br>06/19/2023 | 200.00   |
| 11   | 636   | 06/19/2023 | 51709     | Berckemeyer Consulting Group                                                | Nuts and Bolts Conference                   | 1,592.00 |
|      |       |            |           | Registration for Trent, Hubble, Ward, Gilmore, Duncan, Moore, Medrano, Lain | 511-2213-860-429-0000-000-105<br>06/19/2023 | 796.00   |
|      |       |            |           |                                                                             | 511-2573-860-429-0000-000-105<br>06/19/2023 | 199.00   |
|      |       |            |           |                                                                             | 541-2213-860-429-0000-000-505<br>06/19/2023 | 398.00   |
|      |       |            |           |                                                                             | 541-2573-860-429-0000-000-110<br>06/19/2023 | 199.00   |
| 11   | 637   | 06/20/2023 | 51684     | Cathy Walker                                                                | Reimbursement for Moving Expenses           | 2,000.00 |
|      |       |            |           | Reimbursement for moving expenses                                           | 000-2321-930-000-0000-000-050<br>06/20/2023 | 2,000.00 |
| 11   | 638   | 06/22/2023 | 4997      | VARNER ENTERPRISES LLC                                                      | flags for all the district flag poles       | 2,200.00 |
|      |       |            |           | Flags for all the district flag poles                                       | 011-2640-618-000-0000-000-705<br>06/22/2023 | 2,200.00 |
| 11   | 639   | 06/22/2023 | 10028     | Prosperity Bank                                                             | Officer Retreat                             | 3,042.00 |
|      |       |            |           | Officer Retreat Lodging and Chapter Supplies                                | 412-1000-682-311-8000-000-705<br>06/22/2023 | 3,042.00 |

|                           |                    |
|---------------------------|--------------------|
| <b>Non-Payroll Total:</b> | <b>\$10,534.00</b> |
|---------------------------|--------------------|

|                       |               |
|-----------------------|---------------|
| <b>Payroll Total:</b> | <b>\$0.00</b> |
|-----------------------|---------------|

|                         |                   |
|-------------------------|-------------------|
| <b>Balance Forward:</b> | <b>\$1,592.00</b> |
|-------------------------|-------------------|

|                      |                    |
|----------------------|--------------------|
| <b>Report Total:</b> | <b>\$12,126.00</b> |
|----------------------|--------------------|



## Change Order Listing

**Options:** Fund: General Fund, Year: 2022-2023, ReferenceDate: PO Date, Date Range: 6/8/2023 - 6/22/2023, PO Range: 1 - 633, Include Negative Changes: True

| PO No | Date                                                                                             | Vendor No                     | Vendor                         | Description                        | Amount    |
|-------|--------------------------------------------------------------------------------------------------|-------------------------------|--------------------------------|------------------------------------|-----------|
| 32    | 07/01/2022                                                                                       | 5124                          | April Nikki Keck               | Contracted Vision Therapy Services | 385.00    |
|       | Increase in PO 11-32 for vision support services                                                 | 000-2180-336-239-0000-000-105 |                                | 06/08/2023                         | 385.00    |
| 81    | 07/01/2022                                                                                       | 1191                          | Hiland Dairy Foods Company LLC | Cafeteria Milk Purchases           | 3,674.41  |
|       | Increase the Hiland PO #11-81 to cover May's invoices.                                           | 000-3150-630-700-0000-000-705 |                                | 06/08/2023                         | 3,674.41  |
| 84    | 07/01/2022                                                                                       | 8394                          | US Foods                       | Cafeteria Food Purchases           | 12,133.57 |
|       | Increase for PO 11-84 to cover the May invoices.                                                 | 000-3150-630-700-0000-000-705 |                                | 06/08/2023                         | 12,133.57 |
| 143   | 08/03/2022                                                                                       | 9295                          | SafeFleet                      | Bus card reader                    | -500.00   |
|       | Bus card reader                                                                                  | 009-2740-612-000-0000-000-050 |                                | 08/03/2022 06/22/2023              | -500.00   |
| 597   | 05/15/2023                                                                                       | 47944                         | Amazon                         | (563) Calculators JOM students     | -0.58     |
|       | (563) Calculators for JOM students                                                               | 563-1000-619-100-2200-000-505 |                                | 05/15/2023 06/14/2023              | -0.58     |
| 607   | 05/18/2023                                                                                       | 47944                         | Amazon                         | Tool for Transportation Dept.      | -1.02     |
|       | Tool for Transportation Dept. DeWalt Automatic 20v max cordless hammer drill includes 2batteries | 009-2740-612-000-0000-000-050 |                                | 05/18/2023 06/14/2023              | -1.02     |
| 608   | 05/22/2023                                                                                       | 8773                          | AEG PETROLEUM LLC              | DEF REFILL                         | -4.00     |
|       | DEF REFILL                                                                                       | 009-2740-612-000-0000-000-050 |                                | 05/22/2023 06/14/2023              | -4.00     |

**Non-Payroll Total:** **\$15,687.38**

**Payroll Total:** **\$0.00**

**Report Total:** **\$15,687.38**

## Project Totals

|     |                          |           |
|-----|--------------------------|-----------|
| 000 | NON-CATEGORICAL          | 16,192.98 |
| 009 | Transportation - Yolanda | -505.02   |
| 563 | J O'MALLEY CURR YR       | -0.58     |

## Unit Totals

|     |                   |           |
|-----|-------------------|-----------|
| 050 | DISTRICTWIDE      | -505.02   |
| 105 | ELEMENTARY SCHOOL | 385.00    |
| 505 | MIDDLE SCHOOL     | -0.58     |
| 705 | HIGH SCHOOL       | 15,807.98 |

## Encumbrance Register

Options: Year: 2022-2023, Date Range: 6/8/2023 - 6/22/2023, PO Range: 187 - 999, Fund Codes: 21

| Fund | PO No | Date       | Vendor No | Vendor                                                                                               | Description                                   | Amount              |
|------|-------|------------|-----------|------------------------------------------------------------------------------------------------------|-----------------------------------------------|---------------------|
| 21   | 187   | 06/12/2023 | 8309      | Sherwin Williams                                                                                     | Painting in the District                      | 4,000.00            |
|      |       |            |           | Summer painting in the district                                                                      | 000-2620-618-000-0000-000-705                 | 06/12/2023 4,000.00 |
| 21   | 188   | 06/12/2023 | 737       | H-I-S Paint Manufacturing Co. LLC                                                                    | Summer Painting                               | 1,500.00            |
|      |       |            |           | Summer Painting in District                                                                          | 000-2620-618-000-0000-000-705                 | 06/12/2023 1,500.00 |
| 21   | 189   | 06/19/2023 | 8267      | COMFORTWORKS, INC.                                                                                   | Service & Parts to Rebuild ECC WSHP Loop Pump | 4,470.00            |
|      |       |            |           | Service & parts to rebuild the ECC WSHP loop pump motors                                             | 010-2620-433-000-0000-000-110                 | 06/19/2023 4,470.00 |
| 21   | 190   | 06/20/2023 | 5686      | DEAN CODNER                                                                                          | Mural on front of Old Gym                     | 3,117.00            |
|      |       |            |           | Repainting of Mural on Old Gym                                                                       | 000-4720-438-000-0000-000-705                 | 06/20/2023 3,117.00 |
| 21   | 191   | 06/21/2023 | 8725      | ARROW FENCE & SHELTER, LLC                                                                           | Transportation Building, South Gate Repair    | 650.00              |
|      |       |            |           | Service & parts to replace south entry gate keypad at the Bus Barn                                   | 011-2620-439-000-0000-000-050                 | 06/21/2023 650.00   |
| 21   | 192   | 06/21/2023 | 47918     | Tri City Glass and Door LLC                                                                          | Mirrors for lobby of Old Fieldhouse           | 2,562.00            |
|      |       |            |           | Mirrors for lobby of Old Gym west lobby. This area is going to be used by the Pom Team for practice. | 000-2620-619-000-0000-000-705                 | 06/21/2023 2,562.00 |

|                           |                    |
|---------------------------|--------------------|
| <b>Non-Payroll Total:</b> | <b>\$16,299.00</b> |
| <b>Payroll Total:</b>     | <b>\$0.00</b>      |
| <b>Balance Forward:</b>   | <b>\$0.00</b>      |
| <b>Report Total:</b>      | <b>\$16,299.00</b> |

Newcastle Public Schools  
Encumbrance Register

Options: Year: 2022-2023, Date Range: 6/22/2023 - 6/26/2023, PO Range: 193 - 999, Fund Codes: 21

| Fund               | PO No                          | Date       | Vendor No                     | Vendor          | Description        | Amount      |
|--------------------|--------------------------------|------------|-------------------------------|-----------------|--------------------|-------------|
| 21                 | 193                            | 06/26/2023 | 51718                         | Deere & Company | Tractor/ Equipment | 58,342.24   |
|                    | John Deere tractor / Equipment |            | 011-2640-736-000-0000-000-705 |                 | 06/26/2023         | 58,342.24   |
| Non-Payroll Total: |                                |            |                               |                 |                    | \$58,342.24 |
| Payroll Total:     |                                |            |                               |                 |                    | \$0.00      |
| Balance Forward:   |                                |            |                               |                 |                    | \$0.00      |
| Report Total:      |                                |            |                               |                 |                    | \$58,342.24 |



## Change Order Listing

**Options:** Fund: Building Fund, Year: 2022-2023, ReferenceDate: PO Date, Date Range: 6/8/2023 - 6/22/2023, PO Range: 1 - 186, Include Negative Changes: True

| PO No | Date                   | Vendor No                     | Vendor                 | Description                  | Amount   |
|-------|------------------------|-------------------------------|------------------------|------------------------------|----------|
| 15    | 07/01/2022             | 48109                         | Ace of Newcastle LLC   | Blanket PO for HVAC Parts    | 250.00   |
|       | Increase PO#2023-21-15 | 010-2620-618-000-0000-000-050 |                        | 06/08/2023                   | 73.67    |
|       |                        | 010-2620-618-000-0000-000-050 |                        | 06/08/2023                   | 176.33   |
| 26    | 07/12/2022             | 5091                          | FER Waste Services LLC | District trash service       | 1,000.00 |
|       | increase po # 26       | 011-2620-420-000-0000-000-705 |                        | 06/20/2023                   | 1,000.00 |
| 178   | 05/18/2023             | 47944                         | Amazon                 | Edger for District Lawn Care | -41.00   |
|       | Edger                  | 011-2630-651-000-0000-000-705 |                        | 05/18/2023                   | -41.00   |
|       |                        |                               |                        | 06/14/2023                   | -41.00   |

**Non-Payroll Total:** **\$1,209.00**

**Payroll Total:** **\$0.00**

**Report Total:** **\$1,209.00**

| Project Totals |                       |        |
|----------------|-----------------------|--------|
| 010            | HVAC - Scott          | 250.00 |
| 011            | Maintenance - General | 959.00 |

| Unit Totals |              |        |
|-------------|--------------|--------|
| 050         | DISTRICTWIDE | 250.00 |
| 705         | HIGH SCHOOL  | 959.00 |

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 7/1/2023, PO Range: 1 - 999, Fund Codes: 11

| Fund | PO No | Date       | Vendor No | Vendor                             | Description                       | Amount                |
|------|-------|------------|-----------|------------------------------------|-----------------------------------|-----------------------|
| 11   | 1     | 07/01/2023 | 47944     | Amazon                             | General Supplies-Admin            | 2,000.00              |
|      |       |            |           | General Supplies-Admin             | 000-2511-619-000-0000-000-705     | 07/01/2023 2,000.00   |
| 11   | 2     | 07/01/2023 | 140       | Oklahoma Electric Cooperative      | Electricity                       | 175,000.00            |
|      |       |            |           | Electricity                        | 000-2620-624-000-0000-000-050     | 07/01/2023 175,000.00 |
| 11   | 3     | 07/01/2023 | 978       | Office Depot                       | Office Supplies-Admin             | 500.00                |
|      |       |            |           | Office Supplies-Admin              | 000-2511-619-000-0000-000-705     | 07/01/2023 500.00     |
| 11   | 4     | 07/01/2023 | 142       | Pioneer Telephone Co.              | Telephone                         | 35,000.00             |
|      |       |            |           | Telephone                          | 000-2620-530-000-0000-000-705     | 07/01/2023 35,000.00  |
| 11   | 5     | 07/01/2023 | 2858      | Capital One/Walmart                | General Supplies-Admin            | 500.00                |
|      |       |            |           | General Supplies - Admin           | 000-2511-619-000-0000-000-705     | 07/01/2023 500.00     |
| 11   | 6     | 07/01/2023 | 47944     | Amazon                             | Technology Consumable Supplies    | 1,000.00              |
|      |       |            |           | Technology Consumable Supplies     | 000-2580-619-000-0000-000-705     | 07/01/2023 1,000.00   |
| 11   | 7     | 07/01/2023 | 1413      | Angel, Johnston & Blasingame P.C.  | Accounting Services               | 20,000.00             |
|      |       |            |           | Accounting Services                | 000-2318-331-000-0000-000-050     | 07/01/2023 20,000.00  |
| 11   | 8     | 07/01/2023 | 3001      | BancFirst Insurance Services, Inc. | Surety Bonds                      | 2,500.00              |
|      |       |            |           | Surety Bonds                       | 000-2312-525-000-0000-000-050     | 07/01/2023 150.00     |
|      |       |            |           |                                    | 000-2313-525-000-0000-000-050     | 07/01/2023 1,325.00   |
|      |       |            |           |                                    | 000-2321-525-000-0000-000-050     | 07/01/2023 875.00     |
|      |       |            |           |                                    | 000-2511-525-000-0000-000-050     | 07/01/2023 150.00     |
| 11   | 9     | 07/01/2023 | 344       | CCOSA                              | District Level Services Agreement | 2,000.00              |
|      |       |            |           | District Level Services Agreement  | 000-2330-310-000-0000-000-050     | 07/01/2023 2,000.00   |
| 11   | 10    | 07/01/2023 | 1137      | Newcastle Chamber of Commerce      | Annual Membership                 | 125.00                |
|      |       |            |           | Annual Membership                  | 000-2323-810-000-0000-000-050     | 07/01/2023 125.00     |
| 11   | 11    | 07/01/2023 | 9234      | City of Newcastle                  | School Resource Officer contract  | 70,294.40             |
|      |       |            |           | School Resource Officer Contract   | 000-2660-344-000-0000-000-050     | 07/01/2023 70,294.40  |
| 11   | 12    | 07/01/2023 | 8346      | Coast to Coast Computer Prod, Inc. | Printer Toner                     | 2,500.00              |
|      |       |            |           | Printer Toner                      | 000-2511-611-000-0000-000-705     | 07/01/2023 2,500.00   |
| 11   | 13    | 07/01/2023 | 8291      | CONTINUED.COM, LLC                 | Speech Pathology Certification    | 356.00                |
|      |       |            |           | Speech Pathology Certification     | 000-2152-860-239-0000-000-105     | 07/01/2023 178.00     |
|      |       |            |           |                                    | 000-2152-860-239-0000-000-110     | 07/01/2023 178.00     |
| 11   | 14    | 07/01/2023 | 48113     | Crisis Prevention Institute, Inc.  | Certification T Scott / J Wilson  | 300.00                |
|      |       |            |           | Certification T Scott / J Wilson   | 000-2213-810-000-0000-000-105     | 07/01/2023 300.00     |
| 11   | 15    | 07/01/2023 | 8367      | EDGENUITY, INC.                    | Edgenuity Site License (HS)       | 14,950.00             |
|      |       |            |           | Edgenuity Site License (HS)        | 146-1000-653-100-2725-000-705     | 07/01/2023 14,950.00  |
| 11   | 16    | 07/01/2023 | 5004      | Edmentum, Inc.                     | Study Island (Bison Creek)        | 350.00                |
|      |       |            |           | Study Island (Bison Creek)         | 518-1000-653-441-2725-000-105     | 07/01/2023 350.00     |
| 11   | 17    | 07/01/2023 | 5187      | EMPLOYEE EVALUATION SYSTEMS, INC.  | Teacher Evaluation website        | 3,960.00              |
|      |       |            |           | Teacher Evaluation Website         | 000-2410-360-000-0000-000-105     | 07/01/2023 990.00     |
|      |       |            |           |                                    | 000-2410-360-000-0000-000-110     | 07/01/2023 990.00     |
|      |       |            |           |                                    | 000-2410-360-000-0000-000-505     | 07/01/2023 990.00     |
|      |       |            |           |                                    | 000-2410-360-000-0000-000-705     | 07/01/2023 990.00     |
| 11   | 18    | 07/01/2023 | 8379      | EMS LINQ INC                       | Child Nutrition Menu Website      | 1,069.63              |
|      |       |            |           | Child Nutrition Menu Website       | 018-2580-653-000-0000-000-105     | 07/01/2023 267.41     |
|      |       |            |           |                                    | 018-2580-653-000-0000-000-110     | 07/01/2023 267.40     |
|      |       |            |           |                                    | 018-2580-653-000-0000-000-505     | 07/01/2023 267.41     |
|      |       |            |           |                                    | 018-2580-653-000-0000-000-705     | 07/01/2023 267.41     |

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 7/1/2023, PO Range: 1 - 999, Fund Codes: 11

| Fund | PO No | Date       | Vendor No                     | Vendor                          | Description                                 | Amount     |
|------|-------|------------|-------------------------------|---------------------------------|---------------------------------------------|------------|
| 11   | 19    | 07/01/2023 | 4781                          | FIRST NATIONAL BANK & TRUST     | Sweep Fees to Federated                     | 5,000.00   |
|      |       |            |                               |                                 | Sweep Fees to Federated                     |            |
|      |       |            | 000-2511-810-000-0000-000-050 |                                 | 07/01/2023                                  | 5,000.00   |
| 11   | 20    | 07/01/2023 | 51338                         | McClain-Garvin Co Yth & Fam Ctr | LPC Counselors                              | 100,218.18 |
|      |       |            |                               |                                 | LPC Counselors                              |            |
|      |       |            | 000-2132-336-000-0000-000-105 |                                 | 07/01/2023                                  | 100,218.18 |
| 11   | 21    | 07/01/2023 | 1282                          | Carla D. Garling                | Contracted Physical Therapy Services        | 50,000.00  |
|      |       |            |                               |                                 | Contracted Physical Therapy Services        |            |
|      |       |            | 621-2170-336-239-0000-000-105 |                                 | 07/01/2023                                  | 50,000.00  |
| 11   | 22    | 07/01/2023 | 8368                          | Tyler Garling                   | Contracted Occupational Therapy Services    | 65,000.00  |
|      |       |            |                               |                                 | Contracted Occupational Therapy Services    |            |
|      |       |            | 621-2135-336-239-0000-000-105 |                                 | 07/01/2023                                  | 65,000.00  |
| 11   | 23    | 07/01/2023 | 280                           | GRADY COUNTY TREASURER          | Ad Valorem Assessment Fee                   | 10,000.00  |
|      |       |            |                               |                                 | Ad Valorem Assessment Fee                   |            |
|      |       |            | 000-2518-870-000-0000-000-050 |                                 | 07/01/2023                                  | 10,000.00  |
| 11   | 24    | 07/01/2023 | 10028                         | Prosperity Bank                 | OSDE Background Checks                      | 7,500.00   |
|      |       |            |                               |                                 | OSDE Background Checks                      |            |
|      |       |            | 000-2670-337-000-0000-000-050 |                                 | 07/01/2023                                  | 7,500.00   |
| 11   | 25    | 07/01/2023 | 717                           | ImageNet Consulting LLC         | Copier Service Agreement                    | 50,000.00  |
|      |       |            |                               |                                 | Copier Service Agreement                    |            |
|      |       |            | 000-2230-611-000-0000-000-050 |                                 | 07/01/2023                                  | 50,000.00  |
| 11   | 26    | 07/01/2023 | 5124                          | April Nikki Keck                | Contracted Vision Therapy Services          | 3,800.00   |
|      |       |            |                               |                                 | Contracted Vision Therapy Services          |            |
|      |       |            | 000-2180-336-239-0000-000-105 |                                 | 07/01/2023                                  | 3,800.00   |
| 11   | 27    | 07/01/2023 | 51302                         | Language Line Solutions         | Interpretation Fees for EL Students         | 250.00     |
|      |       |            |                               |                                 | Interpretation Fees for EL Students         |            |
|      |       |            | 027-2199-337-000-0000-000-110 |                                 | 07/01/2023                                  | 250.00     |
| 11   | 28    | 07/01/2023 | 313                           | McClain County Election Board   | Election Expenses-Board Members             | 5,000.00   |
|      |       |            |                               |                                 | Election Expenses - Board Members           |            |
|      |       |            | 000-2314-310-000-0000-000-050 |                                 | 07/01/2023                                  | 5,000.00   |
| 11   | 29    | 07/01/2023 | 313                           | McClain County Election Board   | Election Expenses - Bond                    | 5,000.00   |
|      |       |            |                               |                                 | Election Expenses - Bond                    |            |
|      |       |            | 000-2314-310-000-0000-000-050 |                                 | 07/01/2023                                  | 5,000.00   |
| 11   | 30    | 07/01/2023 | 281                           | MCCLAIN COUNTY TREASURER        | Ad Valorem Assessment Fee                   | 100,000.00 |
|      |       |            |                               |                                 | Ad Valorem Assessment Fee                   |            |
|      |       |            | 000-2518-870-000-0000-000-050 |                                 | 07/01/2023                                  | 100,000.00 |
| 11   | 31    | 07/01/2023 | 1722                          | Midstate Traffic Control, Inc.  | School Zone Lights - Programming            | 500.00     |
|      |       |            |                               |                                 | School Zone Lights - Programming            |            |
|      |       |            | 000-2660-430-000-0000-000-705 |                                 | 07/01/2023                                  | 500.00     |
| 11   | 32    | 07/01/2023 | 146                           | MUNICIPAL ACCOUNTING SYSTEMS    | Printing expenses                           | 2,500.00   |
|      |       |            |                               |                                 | Printing Expenses                           |            |
|      |       |            | 000-2511-550-000-0000-000-705 |                                 | 07/01/2023                                  | 2,500.00   |
| 11   | 33    | 07/01/2023 | 8262                          | NATIONAL ASSOC OF SCHOOL NURSES | Annual Membership Renewal                   | 200.00     |
|      |       |            |                               |                                 | Annual Memembership Renewal                 |            |
|      |       |            | 000-2575-810-000-0000-000-050 |                                 | 07/01/2023                                  | 200.00     |
| 11   | 34    | 07/01/2023 | 223                           | Tri-City Publishing, Inc.       | Budgets/EON/Election notices                | 500.00     |
|      |       |            |                               |                                 | Budgets/EON/Election notices                |            |
|      |       |            | 000-2314-540-000-0000-000-050 |                                 | 07/01/2023                                  | 500.00     |
| 11   | 35    | 07/01/2023 | 223                           | Tri-City Publishing, Inc.       | Recruitment/Advertising                     | 500.00     |
|      |       |            |                               |                                 | Recruitment/Advertising                     |            |
|      |       |            | 000-2571-540-000-0000-000-705 |                                 | 07/01/2023                                  | 500.00     |
| 11   | 36    | 07/01/2023 | 99999                         | NEWCASTLE PUBLIC SCHOOLS        | Career Tech Expenses (412)                  | 40,000.00  |
|      |       |            |                               |                                 | Career Tech Expenses (412)                  |            |
|      |       |            | 412-1000-653-300-0000-000-705 |                                 | 07/01/2023                                  | 40,000.00  |
| 11   | 37    | 07/01/2023 | 99999                         | NEWCASTLE PUBLIC SCHOOLS        | Payroll Reserve funds for Subs / Extra Duty | 275,000.00 |
|      |       |            |                               |                                 | Payroll Reserve funds for Subs / Extra Duty |            |
|      |       |            | 000-2511-810-000-0000-000-050 |                                 | 07/01/2023                                  | 275,000.00 |

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 7/1/2023, PO Range: 1 - 999, Fund Codes: 11

| Fund | PO No | Date       | Vendor No                                                                     | Vendor                             | Description                                     | Amount     |
|------|-------|------------|-------------------------------------------------------------------------------|------------------------------------|-------------------------------------------------|------------|
| 11   | 38    | 07/01/2023 | 51257                                                                         | Norman Regional Hospital Authority | Contract for Athletic Training Services         | 25,000.00  |
|      |       |            | Contract for Athletic Training Services 000-1000-336-100-3300-000-705         |                                    | 07/01/2023                                      | 25,000.00  |
| 11   | 39    | 07/01/2023 | 47882                                                                         | OK Assoc School Business Officials | Annual Membership                               | 750.00     |
|      |       |            | Annual Membership 000-2511-810-000-0000-000-050                               |                                    | 07/01/2023                                      | 750.00     |
| 11   | 40    | 07/01/2023 | 4970                                                                          | Oklahoma Schools Advisory Council  | Annual Membership                               | 500.00     |
|      |       |            | Annual Membership 000-3140-810-700-0000-000-050                               |                                    | 07/01/2023                                      | 500.00     |
| 11   | 41    | 07/01/2023 | 33892                                                                         | Oklahoma Schools Insurance Group   | Property, Auto, Liability Insurance             | 773,468.00 |
|      |       |            | Property, Auto, Liability Insurance 000-2620-523-000-0000-000-050             |                                    | 07/01/2023                                      | 773,468.00 |
| 11   | 42    | 07/01/2023 | 191                                                                           | Okla State School Boards Assoc Inc | Membership Dues                                 | 3,856.00   |
|      |       |            | Membership Dues 000-2319-810-000-0000-000-050                                 |                                    | 07/01/2023                                      | 3,856.00   |
| 11   | 43    | 07/01/2023 | 191                                                                           | Okla State School Boards Assoc Inc | Assemble                                        | 3,000.00   |
|      |       |            | Assemble 000-2319-810-000-0000-000-050                                        |                                    | 07/01/2023                                      | 3,000.00   |
| 11   | 44    | 07/01/2023 | 191                                                                           | Okla State School Boards Assoc Inc | Policy Service                                  | 1,000.00   |
|      |       |            | Policy Service 000-2319-810-000-0000-000-050                                  |                                    | 07/01/2023                                      | 1,000.00   |
| 11   | 45    | 07/01/2023 | 191                                                                           | Okla State School Boards Assoc Inc | Supt Evaluation                                 | 200.00     |
|      |       |            | Supt Evaluation 000-2319-810-000-0000-000-050                                 |                                    | 07/01/2023                                      | 200.00     |
| 11   | 46    | 07/01/2023 | 8959                                                                          | Okla State School Boards Assoc Inc | Unemployment Services                           | 2,506.00   |
|      |       |            | Unemployment Services 000-2620-281-000-0000-707-050                           |                                    | 07/01/2023                                      | 2,506.00   |
| 11   | 47    | 07/01/2023 | 5735                                                                          | PeopleFacts LLC                    | Non-Certified background checks                 | 1,500.00   |
|      |       |            | Non-Certified background checks 000-2571-337-000-0000-000-050                 |                                    | 07/01/2023                                      | 1,500.00   |
| 11   | 48    | 07/01/2023 | 1384                                                                          | Pitney Bowes Global Financial Svc  | Equipment Lease                                 | 700.00     |
|      |       |            | Equipment Lease 000-2511-440-000-0000-000-050                                 |                                    | 07/01/2023                                      | 700.00     |
| 11   | 49    | 07/01/2023 | 8328                                                                          | Pitney Bowes Reserve Account       | Postage                                         | 4,000.00   |
|      |       |            | Postage 000-2511-530-000-0000-000-050                                         |                                    | 07/01/2023                                      | 4,000.00   |
| 11   | 50    | 07/01/2023 | 1067                                                                          | Rosenstein, Fist & Ringold         | Legal Services                                  | 15,000.00  |
|      |       |            | Legal Services 000-2317-354-000-0000-000-050                                  |                                    | 07/01/2023                                      | 15,000.00  |
| 11   | 51    | 07/01/2023 | 1883                                                                          | SANDALL FIVE INC.                  | Cylinder leases - Ag Department                 | 1,000.00   |
|      |       |            | Cylinder leases - Ag Department 412-1000-621-311-8000-000-705                 |                                    | 07/01/2023                                      | 1,000.00   |
| 11   | 52    | 07/01/2023 | 1883                                                                          | SANDALL FIVE INC.                  | Cylinder leases - Maintenance                   | 250.00     |
|      |       |            | Cylinder leases - Maintenance 011-2620-621-000-0000-000-705                   |                                    | 07/01/2023                                      | 250.00     |
| 11   | 53    | 07/01/2023 | 576                                                                           | Shred- It USA JV LLC               | Office shredding service                        | 900.00     |
|      |       |            | Office shredding service 000-2511-423-000-0000-000-050                        |                                    | 07/01/2023                                      | 900.00     |
| 11   | 54    | 07/01/2023 | 5013                                                                          | Standard Insurance Co              | Employee Life Insurance                         | 9,000.00   |
|      |       |            | Employee Life Insurance 000-2574-529-000-0000-000-105                         |                                    | 07/01/2023                                      | 2,250.00   |
|      |       |            | 000-2574-529-000-0000-000-110                                                 |                                    | 07/01/2023                                      | 2,250.00   |
|      |       |            | 000-2574-529-000-0000-000-505                                                 |                                    | 07/01/2023                                      | 2,250.00   |
|      |       |            | 000-2574-529-000-0000-000-705                                                 |                                    | 07/01/2023                                      | 2,250.00   |
| 11   | 55    | 07/01/2023 | 50678                                                                         | STARFALL EDUCATION                 | Starfall Subscription Renewal School Membership | 400.00     |
|      |       |            | Starfall Subscription Renewal School Membership 367-1000-653-427-1050-000-110 |                                    | 07/01/2023                                      | 400.00     |
| 11   | 56    | 07/01/2023 | 187                                                                           | TEACHERS RETIREMENT OF OKLAHOMA    | TRS payroll adjustments                         | 1,000.00   |
|      |       |            | TRS payroll adjustments 000-2511-262-000-0000-301-050                         |                                    | 07/01/2023                                      | 1,000.00   |

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 7/1/2023, PO Range: 1 - 999, Fund Codes: 11

| Fund | PO No | Date       | Vendor No | Vendor                                                               | Description                            | Amount                |
|------|-------|------------|-----------|----------------------------------------------------------------------|----------------------------------------|-----------------------|
| 11   | 57    | 07/01/2023 | 2941      | UNITED SUBURBAN SCHOOLS ASSC.                                        | Annual Membership                      | 1,100.00              |
|      |       |            |           | Annual Membership                                                    | 000-2319-810-000-000-050               | 07/01/2023 1,100.00   |
| 11   | 58    | 07/01/2023 | 2858      | Capital One/Walmart                                                  | (412) FACS Food (England)              | 2,000.00              |
|      |       |            |           | (412) FACS Food (England)                                            | 412-1000-619-314-8400-000-705          | 07/01/2023 2,000.00   |
| 11   | 59    | 07/01/2023 | 2858      | Capital One/Walmart                                                  | Special Ed Food (Jetton)               | 1,080.00              |
|      |       |            |           | Special Ed Food (Jetton)                                             | 000-1000-619-239-0000-000-105          | 07/01/2023 1,080.00   |
| 11   | 60    | 07/01/2023 | 2170      | SCOTT WESTIN                                                         | Laminate film and repairs              | 1,500.00              |
|      |       |            |           | Laminate film and repairs                                            | 000-2620-619-000-0000-000-050          | 07/01/2023 1,500.00   |
| 11   | 61    | 07/01/2023 | 51716     | Luba Indemnity Workers Comp                                          | Workers Comp Insurance                 | 71,624.00             |
|      |       |            |           | Workers Comp Insurance                                               | 000-5300-290-000-0000-000-050          | 07/01/2023 71,624.00  |
| 11   | 62    | 07/01/2023 | 8378      | HEARTLAND SCHOOL SOLUTIONS                                           | Child Nutrition Menu Planning          | 1,400.00              |
|      |       |            |           | Child Nutrition Menu and inventory Planning.                         | 018-3140-653-700-0000-000-050          | 07/01/2023 1,400.00   |
| 11   | 63    | 07/01/2023 | 1191      | Hiland Dairy Foods Company LLC                                       | Cafeteria Milk Purchases               | 95,000.00             |
|      |       |            |           | Cafeteria Milk Purchases                                             | 000-3150-630-700-0000-000-050          | 07/01/2023 95,000.00  |
| 11   | 64    | 07/01/2023 | 8394      | US Foods                                                             | Cafeteria Food Purchases               | 495,000.00            |
|      |       |            |           | Cafeteria Food Purchases for SY2023-24                               | 000-3150-630-700-0000-000-050          | 07/01/2023 495,000.00 |
| 11   | 65    | 07/01/2023 | 2858      | Capital One/Walmart                                                  | Cafeteria Micro Purchases              | 500.00                |
|      |       |            |           | Cafeteria Micro Purchases                                            | 000-3140-617-700-0000-000-705          | 07/01/2023 500.00     |
| 11   | 66    | 07/01/2023 | 3036      | CHILD NUTRITION PROGRAM                                              | Start Up Funds for Child Nutrition     | 1,000.00              |
|      |       |            |           | Start Up Funds for Child Nutrition - Funds for making change at POS. | 018-5200-950-700-0000-000-050          | 07/01/2023 1,000.00   |
| 11   | 67    | 07/01/2023 | 4797      | OK DHS FINANCE                                                       | Child Nutrition Commodity Fee          | 2,000.00              |
|      |       |            |           | CNP Commodity Fee                                                    | 000-3150-631-700-0000-000-050          | 07/01/2023 2,000.00   |
| 11   | 68    | 07/01/2023 | 5057      | OKLA STATE HEALTH DEPT.                                              | Food Service License Renewal           | 500.00                |
|      |       |            |           | License Renewal for ECC                                              | 000-3140-617-700-0000-000-110          | 07/01/2023 125.00     |
|      |       |            |           | License Renewal for ES -105                                          | 000-3140-617-700-0000-000-105          | 07/01/2023 125.00     |
|      |       |            |           | License renewal for Middle school - 505                              | 000-3140-617-700-0000-000-505          | 07/01/2023 125.00     |
|      |       |            |           | License renewal for High School- 705                                 | 000-3140-617-700-0000-000-705          | 07/01/2023 125.00     |
| 11   | 69    | 07/01/2023 | 1696      | Coca-Cola Southwest Beverages LLC                                    | Cafeteria Ala Carte Beverage Purchases | 20,000.00             |
|      |       |            |           | Cafeteria Ala Carte Beverage Purchases                               | 000-3110-630-700-0000-000-050          | 07/01/2023 20,000.00  |
| 11   | 70    | 07/01/2023 | 51272     | BadgePass, Inc.                                                      | device license                         | 1,000.00              |
|      |       |            |           | device license                                                       | 012-2580-432-000-0000-000-050          | 07/01/2023 1,000.00   |
| 11   | 71    | 07/01/2023 | 51555     | Quality Choice Testing LLC                                           | DOT Drug Testing                       | 1,000.00              |
|      |       |            |           | DOT Drug Testing 2023-2024 Bus Drivers                               | 009-2720-336-000-0000-000-050          | 07/01/2023 1,000.00   |
| 11   | 72    | 07/01/2023 | 51551     | Todd W Speck                                                         | 2024-2025 Bus Inspections              | 4,000.00              |
|      |       |            |           | Bus Inspections 2024-2025                                            | 009-2740-439-000-0000-000-050          | 07/01/2023 4,000.00   |
| 11   | 73    | 07/01/2023 | 435       | Cummins Southern Plains LLC                                          | Transportation Parts and Repairs       | 3,000.00              |
|      |       |            |           | Transportation Parts and Service                                     | 009-2740-439-000-0000-000-050          | 07/01/2023 1,500.00   |
|      |       |            |           |                                                                      | 009-2740-612-000-0000-000-050          | 07/01/2023 1,500.00   |

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 7/1/2023, PO Range: 1 - 999, Fund Codes: 11

| Fund | PO No | Date       | Vendor No | Vendor                                                | Description                              | Amount     |
|------|-------|------------|-----------|-------------------------------------------------------|------------------------------------------|------------|
| 11   | 74    | 07/01/2023 | 9295      | SafeFleet                                             | Bus Routing Software 2yr renewal         | 3,000.00   |
|      |       |            |           | Bus Routing Software 2yr Renewal 2023-24              | 009-2740-653-000-0000-000-050 07/01/2023 | 3,000.00   |
| 11   | 75    | 07/01/2023 | 51262     | Wex Bank                                              | Transportation Fuel                      | 125,000.00 |
|      |       |            |           | Transportation Fuel for 2023-2024                     | 009-2740-623-000-0000-000-050 07/01/2023 | 125,000.00 |
| 11   | 76    | 07/01/2023 | 2858      | Capital One/Walmart                                   | Transportation Supplies                  | 500.00     |
|      |       |            |           | Transportation Supplies 2023-2024                     | 009-2740-623-000-0000-000-050 07/01/2023 | 500.00     |
| 11   | 77    | 07/01/2023 | 4721      | OTA Pikepass                                          | Tolls                                    | 1,000.00   |
|      |       |            |           | Tolls for Transportation Vehicles and Buses 2023-2024 | 009-2740-810-000-0000-000-050 07/01/2023 | 1,000.00   |
| 11   | 78    | 07/01/2023 | 1084      | Thomas Branton Maloy                                  | Vinyl Bus Seat Repairs                   | 5,000.00   |
|      |       |            |           | Vinyl Bus Seat Repairs 2023-2024                      | 009-2740-439-000-0000-000-050 07/01/2023 | 5,000.00   |
| 11   | 79    | 07/01/2023 | 296       | Ross Transportation, Inc.                             | Transportation Repair Services           | 5,000.00   |
|      |       |            |           | Transportation Repair Services                        | 009-2740-430-000-0000-000-050 07/01/2023 | 5,000.00   |
| 11   | 80    | 07/01/2023 | 296       | Ross Transportation, Inc.                             | Transportation Parts                     | 5,000.00   |
|      |       |            |           | Transportation Parts 2023-2024                        | 009-2740-612-000-0000-000-050 07/01/2023 | 5,000.00   |
| 11   | 81    | 07/01/2023 | 2969      | O'Reilly's Automotive Stores, Inc.                    | Transportation Repair Parts              | 3,000.00   |
|      |       |            |           | Transportation Repair Parts                           | 009-2740-612-000-0000-000-050 07/01/2023 | 3,000.00   |
| 11   | 82    | 07/01/2023 | 51259     | Rush Truck Centers of OK                              | Transportation Repairs and Service       | 50,000.00  |
|      |       |            |           | Transportation Repairs and Service 2023-2024          | 009-2740-439-000-0000-000-050 07/01/2023 | 50,000.00  |
| 11   | 83    | 07/01/2023 | 51398     | Rhonda Blankenship DBA R-R Recovery                   | Towing for Buses and Vehicles            | 5,000.00   |
|      |       |            |           | Towing for Transportation Buses and Vehicles 2023-24  | 009-2740-439-000-0000-000-050 07/01/2023 | 5,000.00   |
| 11   | 84    | 07/01/2023 | 8773      | AEG PETROLEUM LLC                                     | Transportation DEF and OIL Barrels       | 5,000.00   |
|      |       |            |           | Transportation DEF and OIL Barrels                    | 009-2740-612-000-0000-000-050 07/01/2023 | 5,000.00   |
| 11   | 85    | 07/01/2023 | 51359     | Jeramiah Walker APRN-CNP, PLLC                        | Physicals for Bus Drivers                | 1,000.00   |
|      |       |            |           | Physicals for Bus Drivers 2023-2024                   | 009-2740-439-000-0000-000-050 07/01/2023 | 1,000.00   |
| 11   | 86    | 07/01/2023 | 33315     | J & W Tire                                            | Tires for Buses and Vehicles             | 1,000.00   |
|      |       |            |           | Tires for Buses and Vehicles for 2023-2024            | 009-2740-439-000-0000-000-050 07/01/2023 | 1,000.00   |
| 11   | 87    | 07/01/2023 | 51571     | Marshall Auto Supply LLC                              | Parts for Transportation                 | 5,000.00   |
|      |       |            |           | Parts and Supplies for Transportation                 | 009-2740-612-000-0000-000-050 07/01/2023 | 5,000.00   |

Non-Payroll Total: \$2,813,607.21

Payroll Total: \$0.00

Balance Forward: \$0.00

Report Total: \$2,813,607.21

Newcastle Public Schools  
Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 7/1/2023, PO Range: 88 - 9999, Fund Codes: 11

| Fund               | PO No          | Date       | Vendor No                     | Vendor        | Description    | Amount     |
|--------------------|----------------|------------|-------------------------------|---------------|----------------|------------|
| 11                 | 88             | 07/01/2023 | 51265                         | EduSkills LLC | HLS EL Support | 3,190.00   |
|                    | HLS EL Support |            | 027-2580-653-000-0000-000-105 |               | 07/01/2023     | 797.50     |
|                    |                |            | 027-2580-653-000-0000-000-110 |               | 07/01/2023     | 797.50     |
|                    |                |            | 027-2580-653-000-0000-000-505 |               | 07/01/2023     | 797.50     |
|                    |                |            | 027-2580-653-000-0000-000-705 |               | 07/01/2023     | 797.50     |
| Non-Payroll Total: |                |            |                               |               |                | \$3,190.00 |
| Payroll Total:     |                |            |                               |               |                | \$0.00     |
| Balance Forward:   |                |            |                               |               |                | \$0.00     |
| Report Total:      |                |            |                               |               |                | \$3,190.00 |



## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 7/1/2023, PO Range: 1 - 999, Fund Codes: 21

| Fund | PO No | Date       | Vendor No | Vendor                              | Description                         | Amount                |
|------|-------|------------|-----------|-------------------------------------|-------------------------------------|-----------------------|
| 21   | 1     | 07/01/2023 | 9234      | City of Newcastle                   | District water utilities            | 50,000.00             |
|      |       |            |           | District water utilities            | 000-2620-410-000-0000-000-050       | 07/01/2023 50,000.00  |
| 21   | 2     | 07/01/2023 | 4607      | Clearwater Enterprises LLC          | District natural gas utilities      | 30,000.00             |
|      |       |            |           | District natural gas utilities      | 000-2620-410-000-0000-000-050       | 07/01/2023 30,000.00  |
| 21   | 3     | 07/01/2023 | 141       | One Gas, Inc                        | District natural gas utilities      | 65,000.00             |
|      |       |            |           | District natural gas utilities      | 000-2620-410-000-0000-000-050       | 07/01/2023 65,000.00  |
| 21   | 4     | 07/01/2023 | 140       | Oklahoma Electric Cooperative       | District electric utilities         | 140,000.00            |
|      |       |            |           | District electric utilities         | 000-2620-410-000-0000-000-050       | 07/01/2023 140,000.00 |
| 21   | 5     | 07/01/2023 | 8987      | BancFirst                           | Additional Rent on LR Debt Service  | 5,000.00              |
|      |       |            |           | Additional Rent on LR Debt Service  | 000-4620-834-000-0000-000-050       | 07/01/2023 5,000.00   |
| 21   | 6     | 07/01/2023 | 1683      | UMB Bank, N.A.                      | Bond fees                           | 900.00                |
|      |       |            |           | Bond Fees                           | 000-4620-430-000-0000-000-050       | 07/01/2023 900.00     |
| 21   | 7     | 07/01/2023 | 47944     | Amazon                              | Supplies for Admin.                 | 500.00                |
|      |       |            |           | Supplies for Admin.                 | 000-2620-619-000-0000-000-050       | 07/01/2023 500.00     |
| 21   | 8     | 07/01/2023 | 2105      | Lowe's Business Account             | Supplies for Admin.                 | 1,000.00              |
|      |       |            |           | Supplies for Admin.                 | 000-2620-619-000-0000-000-050       | 07/01/2023 1,000.00   |
| 21   | 9     | 07/01/2023 | 51552     | Central Bank                        | Turf Lease                          | 58,074.48             |
|      |       |            |           | Turf Lease                          | 000-2630-443-000-0000-000-050       | 07/01/2023 58,074.48  |
| 21   | 10    | 07/01/2023 | 5091      | FER Waste Services LLC              | district trash service              | 20,000.00             |
|      |       |            |           | district waste service              | 011-2620-420-000-0000-000-050       | 07/01/2023 20,000.00  |
| 21   | 11    | 07/01/2023 | 219       | John Klopp                          | general supplies                    | 1,500.00              |
|      |       |            |           | general supplies                    | 011-2640-619-000-0000-000-050       | 07/01/2023 1,500.00   |
| 21   | 12    | 07/01/2023 | 5803      | Tactical Home Solutions LLC         | pest control                        | 4,800.00              |
|      |       |            |           | pest control                        | 011-2620-430-000-0000-000-050       | 07/01/2023 4,800.00   |
| 21   | 13    | 07/01/2023 | 33318     | A-Russell's Mr. Rooter              | sewer line service                  | 1,000.00              |
|      |       |            |           | sewer line                          | 011-2620-430-000-0000-000-050       | 07/01/2023 1,000.00   |
| 21   | 14    | 07/01/2023 | 47944     | Amazon                              | supplies for main.                  | 3,000.00              |
|      |       |            |           | supplies main.                      | 011-2640-619-000-0000-000-050       | 07/01/2023 3,000.00   |
| 21   | 15    | 07/01/2023 | 1128      | Country Equipment & Used Trucks LLP | lawn care parts                     | 5,000.00              |
|      |       |            |           | lawn care parts                     | 011-2640-619-000-0000-000-050       | 07/01/2023 5,000.00   |
| 21   | 16    | 07/01/2023 | 33319     | Ferguson Enterprises, Inc.          | plumbing and electrical supplies    | 1,000.00              |
|      |       |            |           | plumbing and electrical supplies    | 011-2620-619-000-0000-000-050       | 07/01/2023 1,000.00   |
| 21   | 17    | 07/01/2023 | 1010      | Hagar Restaurant Service, Inc.      | cafeteria kitchen equipment repairs | 500.00                |
|      |       |            |           | cafeteria equipment repairs         | 011-2640-430-000-0000-000-050       | 07/01/2023 500.00     |
| 21   | 18    | 07/01/2023 | 340       | Hunzicker Brothers, Inc.            | lighting supplies                   | 2,000.00              |
|      |       |            |           | lighting supplies                   | 011-2620-619-000-0000-000-050       | 07/01/2023 2,000.00   |
| 21   | 19    | 07/01/2023 | 4809      | Locke Supply                        | plumbing and electrical supplies    | 2,500.00              |
|      |       |            |           | plumbing and electrical supplies    | 011-2620-619-000-0000-000-050       | 07/01/2023 2,500.00   |
| 21   | 20    | 07/01/2023 | 1751      | MULTIPLY & PROSPER, INC.            | kitchen hood cleaning               | 2,500.00              |
|      |       |            |           | kitchen hood cleaning annual        | 011-2620-430-000-0000-000-050       | 07/01/2023 2,500.00   |
| 21   | 21    | 07/01/2023 | 48109     | Ace of Newcastle LLC                | supplies for maintenance dept.      | 6,000.00              |
|      |       |            |           | supplies for maintenance dept.      | 011-2620-619-000-0000-000-050       | 07/01/2023 6,000.00   |
| 21   | 22    | 07/01/2023 | 154       | Donnie R Wynne                      | lawn chemicals                      | 4,000.00              |
|      |       |            |           | lawn chemicals                      | 011-2630-618-000-0000-000-050       | 07/01/2023 4,000.00   |

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 7/1/2023, PO Range: 1 - 999, Fund Codes: 21

| Fund | PO No | Date       | Vendor No | Vendor                                  | Description                              | Amount    |
|------|-------|------------|-----------|-----------------------------------------|------------------------------------------|-----------|
| 21   | 23    | 07/01/2023 | 5762      | A & C Fire Extinguisher Inc.            | fire extinguisher and ansul inspections  | 3,000.00  |
|      |       |            |           | fire extinguisher and ansul inspections | 012-2670-430-000-0000-000-050 07/01/2023 | 3,000.00  |
| 21   | 24    | 07/01/2023 | 586       | KONE Inc                                | elevator inspection quarterly            | 4,500.00  |
|      |       |            |           | elevators inspection quarterly          | 012-2670-430-000-0000-000-050 07/01/2023 | 4,500.00  |
| 21   | 25    | 07/01/2023 | 2105      | Lowe's Business Account                 | supplies for maintenance dept.           | 5,000.00  |
|      |       |            |           | supplies for maintenance dept.          | 011-2640-619-000-0000-000-050 07/01/2023 | 5,000.00  |
| 21   | 26    | 07/01/2023 | 1262      | P & L FIRE PROTECTION, INC.             | fire riser inspection                    | 2,000.00  |
|      |       |            |           | fire riser inspections                  | 012-2670-430-000-0000-000-050 07/01/2023 | 2,000.00  |
| 21   | 27    | 07/01/2023 | 9305      | Clayton J. White                        | fire alarm monitoring                    | 7,200.00  |
|      |       |            |           | fire alarm monitoring                   | 012-2670-430-000-0000-000-050 07/01/2023 | 7,200.00  |
| 21   | 28    | 07/01/2023 | 9305      | Clayton J. White                        | fire alarm monitoring                    | 4,000.00  |
|      |       |            |           | fire alarm monitoring                   | 012-2670-430-000-0000-000-050 07/01/2023 | 4,000.00  |
| 21   | 29    | 07/01/2023 | 9305      | Clayton J. White                        | fire alarm repairs / maintenance         | 2,000.00  |
|      |       |            |           | fire alarm repairs / maintenance        | 012-2670-430-000-0000-000-050 07/01/2023 | 2,000.00  |
| 21   | 30    | 07/01/2023 | 48109     | Ace of Newcastle LLC                    | supplies for custodial dept.             | 500.00    |
|      |       |            |           | supplies for custodial                  | 014-2620-619-000-0000-000-050 07/01/2023 | 500.00    |
| 21   | 31    | 07/01/2023 | 2969      | O'Reilly's Automotive Stores, Inc.      | maintenance repair parts                 | 1,000.00  |
|      |       |            |           | maintenance repair parts                | 011-2640-619-000-0000-000-705 07/01/2023 | 1,000.00  |
| 21   | 32    | 07/01/2023 | 5032      | Oklahoma Dept of Labor                  | elevator / boiler inspection             | 500.00    |
|      |       |            |           | elevator / boiler inspection            | 012-2620-430-000-0000-000-050 07/01/2023 | 500.00    |
| 21   | 33    | 07/01/2023 | 51279     | IDN-Global, Inc.                        | security hardware                        | 2,000.00  |
|      |       |            |           | security hardware                       | 012-2670-651-000-0000-000-705 07/01/2023 | 2,000.00  |
| 21   | 34    | 07/01/2023 | 51358     | Tractor Bobs LLC                        | bad boy repair parts                     | 2,000.00  |
|      |       |            |           | bad boy repair parts                    | 011-2640-439-000-0000-000-705 07/01/2023 | 2,000.00  |
| 21   | 35    | 07/01/2023 | 2563      | WINSUPPLY OF OKLAHOMA CITY CO           | plumbing supplies                        | 10,000.00 |
|      |       |            |           | plumbing supplies                       | 011-2620-618-000-0000-000-705 07/01/2023 | 10,000.00 |
| 21   | 36    | 07/01/2023 | 47944     | Amazon                                  | Blanket PO For District HVAC             | 1,000.00  |
|      |       |            |           | Blanket PO for district HVAC parts      | 010-2620-618-000-0000-000-050 07/01/2023 | 1,000.00  |
| 21   | 37    | 07/01/2023 | 48109     | Ace of Newcastle LLC                    | Blanket PO For District HVAC             | 2,000.00  |
|      |       |            |           | Blanket PO for district HVAC parts      | 010-2620-618-000-0000-000-050 07/01/2023 | 2,000.00  |
| 21   | 38    | 07/01/2023 | 2969      | O'Reilly's Automotive Stores, Inc.      | Blanket PO For District HVAC             | 500.00    |
|      |       |            |           | Blanket PO for district HVAC parts      | 010-2620-618-000-0000-000-050 07/01/2023 | 500.00    |
| 21   | 39    | 07/01/2023 | 4809      | Locke Supply                            | Blanket PO For District HVAC             | 3,000.00  |
|      |       |            |           | Blanket PO for district HVAC parts      | 010-2620-618-000-0000-000-050 07/01/2023 | 3,000.00  |
| 21   | 40    | 07/01/2023 | 461       | Johnstone Supply                        | Blanket PO For District HVAC             | 4,000.00  |
|      |       |            |           | Blanket PO for district HVAC parts      | 010-2620-618-000-0000-000-050 07/01/2023 | 4,000.00  |
| 21   | 41    | 07/01/2023 | 5730      | eei Group LLC                           | Blanket PO For District HVAC Parts       | 3,000.00  |
|      |       |            |           | Blanket PO for district HVAC parts      | 010-2620-618-000-0000-000-050 07/01/2023 | 3,000.00  |
| 21   | 42    | 07/01/2023 | 8573      | Air Products Supply Co                  | Blanket PO For District HVAC             | 1,000.00  |
|      |       |            |           | Blanket PO for district HVAC parts      | 010-2620-618-000-0000-000-050 07/01/2023 | 1,000.00  |
| 21   | 43    | 07/01/2023 | 8966      | Carrier Enterprise LLC                  | Blanket PO For District HVAC             | 3,000.00  |
|      |       |            |           | Blanket PO for district HVAC parts      | 010-2620-618-000-0000-000-050 07/01/2023 | 3,000.00  |

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 7/1/2023, PO Range: 1 - 999, Fund Codes: 21

| Fund | PO No                                                                                                          | Date       | Vendor No                     | Vendor                    | Description                               | Amount    |
|------|----------------------------------------------------------------------------------------------------------------|------------|-------------------------------|---------------------------|-------------------------------------------|-----------|
| 21   | 44                                                                                                             | 07/01/2023 | 5108                          | TRANE U.S. INC            | Blanket PO For District HVAC              | 1,000.00  |
|      | Blanket PO for district HVAC parts                                                                             |            | 010-2620-618-000-0000-000-050 |                           | 07/01/2023                                | 1,000.00  |
| 21   | 45                                                                                                             | 07/01/2023 | 51638                         | United Refrigeration Inc  | Blanket PO For District HVACR             | 1,000.00  |
|      | Blanket PO for district HVAC parts                                                                             |            | 010-2620-618-000-0000-000-050 |                           | 07/01/2023                                | 1,000.00  |
| 21   | 46                                                                                                             | 07/01/2023 | 5751                          | Terrell Refrigeration     | Blanket PO For District HVACR             | 5,000.00  |
|      | Blanket PO for district HVACR service/parts                                                                    |            | 010-2620-618-000-0000-000-050 |                           | 07/01/2023                                | 5,000.00  |
| 21   | 47                                                                                                             | 07/01/2023 | 8788                          | Yarbrough & Sons          | Blanket PO For District HVAC              | 2,000.00  |
|      | Blanket PO for district HVAC service/parts                                                                     |            | 010-2620-618-000-0000-000-050 |                           | 07/01/2023                                | 2,000.00  |
| 21   | 48                                                                                                             | 07/01/2023 | 2169                          | STREETS LLC               | Blanket PO For District HVAC Parts        | 5,000.00  |
|      | Blanket PO for district HVAC service/parts                                                                     |            | 010-2620-618-000-0000-000-050 |                           | 07/01/2023                                | 5,000.00  |
| 21   | 49                                                                                                             | 07/01/2023 | 943                           | HINTON REFRIDGERATION CO. | Blanket PO For District HVACR             | 3,000.00  |
|      | Blanket PO for district HVACR service/parts                                                                    |            | 010-2620-618-000-0000-000-050 |                           | 07/01/2023                                | 3,000.00  |
| 21   | 50                                                                                                             | 07/01/2023 | 8267                          | COMFORTWORKS, INC.        | Blanket PO For District HVAC              | 2,000.00  |
|      | Blanket PO for district HVAC service/parts                                                                     |            | 010-2620-618-000-0000-000-050 |                           | 07/01/2023                                | 2,000.00  |
| 21   | 51                                                                                                             | 07/01/2023 | 5742                          | ES2, Inc.                 | Blanket PO For District HVAC              | 1,000.00  |
|      | Blanket PO for district HVAC service/parts                                                                     |            | 010-2620-618-000-0000-000-050 |                           | 07/01/2023                                | 1,000.00  |
| 21   | 52                                                                                                             | 07/01/2023 | 5742                          | ES2, Inc.                 | Annual Service Contact For WEBCTRL System | 10,000.00 |
|      | Annual service contract to maintain and service the WEBCTRL automated building control system for district use |            | 010-2620-433-000-0000-000-050 |                           | 07/01/2023                                | 10,000.00 |

|                           |                     |
|---------------------------|---------------------|
| <b>Non-Payroll Total:</b> | <b>\$495,474.48</b> |
| <b>Payroll Total:</b>     | <b>\$0.00</b>       |
| <b>Balance Forward:</b>   | <b>\$0.00</b>       |
| <b>Report Total:</b>      | <b>\$495,474.48</b> |

Newcastle Public Schools  
Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 7/1/2023, PO Range: 1 - 999, Fund Codes: 33

| Fund               | PO No | Date                               | Vendor No                     | Vendor                | Description                | Amount       |
|--------------------|-------|------------------------------------|-------------------------------|-----------------------|----------------------------|--------------|
| 33                 | 1     | 07/01/2023                         | 51562                         | Midwest Bus Sales Inc | Model Saf-T-Liner C2 340TS | 503,452.00   |
|                    |       | Model Saf-T-Liner C2 340TS 2024 B2 | 000-2720-760-000-0000-000-050 |                       | 07/01/2023                 | 503,452.00   |
|                    |       | 106 FLNER Diesel Automatic QTY: 4  |                               |                       |                            |              |
| Non-Payroll Total: |       |                                    |                               |                       |                            | \$503,452.00 |
| Payroll Total:     |       |                                    |                               |                       |                            | \$0.00       |
| Balance Forward:   |       |                                    |                               |                       |                            | \$0.00       |
| Report Total:      |       |                                    |                               |                       |                            | \$503,452.00 |

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 7/1/2023, PO Range: 1 - 999, Fund Codes: 39

| Fund | PO No | Date       | Vendor No | Vendor                                                                        | Description                        | Amount    |
|------|-------|------------|-----------|-------------------------------------------------------------------------------|------------------------------------|-----------|
| 39   | 1     | 07/01/2023 | 51553     | S&P Global Ratings                                                            | Bond Rating Service                | 18,000.00 |
|      |       |            |           | Bond Rating Service                                                           | 000-2317-310-000-000-050           | 18,000.00 |
| 39   | 2     | 07/01/2023 | 1899      | FOLLETT SCHOOL SOLUTIONS, INC.                                                | Destiny Library management system  | 5,614.60  |
|      |       |            |           | Destiny Library management system                                             | 000-2220-653-000-0000-000-105      | 2,245.84  |
|      |       |            |           |                                                                               | 000-2220-653-000-0000-000-110      | 1,122.92  |
|      |       |            |           |                                                                               | 000-2220-653-000-0000-000-505      | 1,122.92  |
|      |       |            |           |                                                                               | 000-2220-653-000-0000-000-705      | 1,122.92  |
| 39   | 3     | 07/01/2023 | 5046      | GLOBAL COMPLIANCE NETWORK, INC.                                               | Professional Development website   | 1,680.00  |
|      |       |            |           | Professional Development website                                              | 000-2213-653-000-0000-000-050      | 1,680.00  |
| 39   | 4     | 07/01/2023 | 146       | MUNICIPAL ACCOUNTING SYSTEMS                                                  | Business Office software           | 18,786.36 |
|      |       |            |           | Business Office software                                                      | 000-2511-653-000-0000-000-050      | 18,786.36 |
| 39   | 5     | 07/01/2023 | 47944     | Amazon                                                                        | Technology Supplies - Tech Manager | 3,000.00  |
|      |       |            |           | Technology Supplies - Tech Manager                                            | 013-2580-653-000-0000-000-050      | 3,000.00  |
| 39   | 6     | 07/01/2023 | 2766      | CDW LLC                                                                       | Technology Supplies - Tech Manager | 3,000.00  |
|      |       |            |           | Technology Supplies - Tech Manager                                            | 013-2580-653-000-0000-000-705      | 3,000.00  |
| 39   | 7     | 07/01/2023 | 2797      | Synergy Datacom                                                               | Networking supplies                | 1,000.00  |
|      |       |            |           | Networking supplies                                                           | 000-2580-653-000-0000-000-050      | 1,000.00  |
| 39   | 8     | 07/01/2023 | 8301      | FRONTLINE TECHNOLOGIES GROUP LLC                                              | Aesop Substitute Management System | 6,371.02  |
|      |       |            |           | Aesop Substitute Management System                                            | 000-2580-653-000-0000-000-050      | 6,371.02  |
| 39   | 9     | 07/01/2023 | 8301      | FRONTLINE TECHNOLOGIES GROUP LLC                                              | Teachers Recruiting Website        | 1,963.71  |
|      |       |            |           | Teachers Recruiting Website                                                   | 000-2580-653-000-0000-000-050      | 1,963.71  |
| 39   | 10    | 07/01/2023 | 9180      | IPREO LLC                                                                     | Official Bond Statement Printing   | 750.00    |
|      |       |            |           | Official Bond Statement Printing                                              | 000-4620-550-000-0000-000-050      | 750.00    |
| 39   | 11    | 07/01/2023 | 51553     | S&P Global Ratings                                                            | Bond Rating Service                | 18,000.00 |
|      |       |            |           | Bond Rating Service                                                           | 000-2317-310-000-0000-000-050      | 18,000.00 |
| 39   | 12    | 07/01/2023 | 8704      | CLASSLINK, INC.                                                               | Classlink (includes Analytics)     | 11,898.00 |
|      |       |            |           | Classlink subscription (includes Analytics, Roster Server hosting, Launchpad) | 000-2230-653-000-0000-000-050      | 11,898.00 |
| 39   | 13    | 07/01/2023 | 5784      | GAGGLE.NET, INC.                                                              | Gaggle Safety Management           | 19,030.00 |
|      |       |            |           | Gaggle Safety Management and SpeakUp for Safety email monitoring/archiving.   | 000-2580-653-000-0000-000-050      | 19,030.00 |
| 39   | 14    | 07/01/2023 | 8310      | RAPTOR TECHNOLOGIES LLC                                                       | Visitor Management                 | 4,973.00  |
|      |       |            |           | Visitor Management system                                                     | 000-2580-653-000-0000-000-050      | 4,973.00  |
| 39   | 15    | 07/01/2023 | 8379      | EMS LINQ INC                                                                  | Website Hosting                    | 2,339.28  |
|      |       |            |           | Website hosting (CMS hosting)                                                 | 000-2580-653-000-0000-000-705      | 2,339.28  |
| 39   | 16    | 07/01/2023 | 2766      | CDW LLC                                                                       | Lightspeed - Web Filter            | 17,981.00 |
|      |       |            |           | Lightspeed - Web Filter and Classroom Management                              | 000-2580-653-000-0000-000-050      | 17,981.00 |
| 39   | 17    | 07/01/2023 | 268       | SWANK MOTION PICTURE INC                                                      | Movie and TV Show Licensing        | 1,732.00  |
|      |       |            |           | Movie and TV show licensing                                                   | 000-2580-653-000-0000-000-050      | 1,732.00  |

## Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 7/1/2023, PO Range: 1 - 999, Fund Codes: 39

| Fund | PO No | Date       | Vendor No | Vendor                                                | Description                                       | Amount    |
|------|-------|------------|-----------|-------------------------------------------------------|---------------------------------------------------|-----------|
| 39   | 18    | 07/01/2023 | 717       | ImageNet Consulting LLC                               | Papercut - Software maintenance and support       | 2,091.89  |
|      |       |            |           | Papercut - Software maintenance and support           | 000-2580-653-000-0000-000-050 07/01/2023          | 2,091.89  |
| 39   | 19    | 07/01/2023 | 8305      | GNXCOR, INC.                                          | Maintenance/IT helpdesk ticketing system          | 2,039.76  |
|      |       |            |           | Maintenance/IT helpdesk ticketing system              | 000-2580-653-000-0000-000-050 07/01/2023          | 2,039.76  |
| 39   | 20    | 07/01/2023 | 1899      | FOLLETT SCHOOL SOLUTIONS, INC.                        | Resource Manager                                  | 4,980.20  |
|      |       |            |           | Resource Manager - Textbook and Chromebook management | 000-2220-653-000-0000-000-105 07/01/2023          | 2,490.10  |
|      |       |            |           |                                                       | 000-2220-653-000-0000-000-505 07/01/2023          | 1,245.05  |
|      |       |            |           |                                                       | 000-2220-653-000-0000-000-705 07/01/2023          | 1,245.05  |
| 39   | 21    | 07/01/2023 | 2766      | CDW LLC                                               | Veeam 1yr support renewal                         | 1,000.00  |
|      |       |            |           | Veeam 1yr support renewal                             | 000-2580-653-000-0000-000-705 07/01/2023          | 1,000.00  |
| 39   | 22    | 07/01/2023 | 8483      | XPRESSMYSELF.COM LLC                                  | Asset Tiger - Inventory system                    | 400.00    |
|      |       |            |           | Asset Tiger - Inventory system                        | 013-2580-653-000-0000-000-050 07/01/2023          | 400.00    |
| 39   | 23    | 07/01/2023 | 51641     | KnowBe4 Inc                                           | Phishing email testing and cybersecurity training | 7,000.00  |
|      |       |            |           | KnowBe4 - Phishing testing and cybersecurity training | 000-2580-653-000-0000-000-050 07/01/2023          | 7,000.00  |
| 39   | 24    | 07/01/2023 | 2766      | CDW LLC                                               | Adobe Creative Cloud (Shared device license)      | 2,500.00  |
|      |       |            |           | Adobe Creative Cloud - Shared device license          | 000-2580-653-000-0000-000-705 07/01/2023          | 2,500.00  |
| 39   | 25    | 07/01/2023 | 5746      | SHI                                                   | Microsoft 365 Licensing                           | 15,000.00 |
|      |       |            |           | Microsoft 365 licensing                               | 000-2230-653-000-0000-000-105 07/01/2023          | 3,750.00  |
|      |       |            |           |                                                       | 000-2230-653-000-0000-000-110 07/01/2023          | 3,750.00  |
|      |       |            |           |                                                       | 000-2230-653-000-0000-000-505 07/01/2023          | 3,750.00  |
|      |       |            |           |                                                       | 000-2230-653-000-0000-000-705 07/01/2023          | 3,750.00  |
| 39   | 26    | 07/01/2023 | 5746      | SHI                                                   | Sophos - Antivirus                                | 7,645.00  |
|      |       |            |           | Sophos - Antivirus                                    | 000-2580-653-000-0000-000-105 07/01/2023          | 1,911.25  |
|      |       |            |           |                                                       | 000-2580-653-000-0000-000-110 07/01/2023          | 1,911.25  |
|      |       |            |           |                                                       | 000-2580-653-000-0000-000-505 07/01/2023          | 1,911.25  |
|      |       |            |           |                                                       | 000-2580-653-000-0000-000-705 07/01/2023          | 1,911.25  |
| 39   | 27    | 07/01/2023 | 9293      | SchoolSafeID LLC                                      | Smart Dismissal - Used at ECC                     | 2,758.95  |
|      |       |            |           | Software                                              | 024-2230-653-000-0000-000-110 07/01/2023          | 499.00    |
|      |       |            |           | Tags for dismissal system                             | 000-2230-653-000-0000-000-110 07/01/2023          | 2,200.00  |
|      |       |            |           | Shipping                                              | 024-2230-653-000-0000-000-110 07/01/2023          | 59.95     |
| 39   | 28    | 07/01/2023 | 8597      | INFINITE CAMPUS, INC.                                 | Student Information System                        | 50,244.35 |
|      |       |            |           | Student Information System                            | 000-2230-653-000-0000-000-105 07/01/2023          | 12,561.09 |
|      |       |            |           |                                                       | 000-2230-653-000-0000-000-110 07/01/2023          | 12,561.09 |
|      |       |            |           |                                                       | 000-2230-653-000-0000-000-505 07/01/2023          | 12,561.09 |
|      |       |            |           |                                                       | 000-2230-653-000-0000-000-705 07/01/2023          | 12,561.08 |

Non-Payroll Total: \$231,779.12

Payroll Total: \$0.00

Balance Forward: \$0.00

Report Total: \$231,779.12

**Newcastle Public Schools**  
**Payroll Summary**  
**June 27th, 2023**

|                                |                |
|--------------------------------|----------------|
| Monthly Payroll (6/29/2023)    | \$1,371,067.06 |
| Extra Duty Payroll (6/29/2023) | \$23,741.08    |





# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

☐ Original  
☒ Amended

Account Name: ECC Principal's Account Account #: 939 Site #: 110

### Scheduled Fundraising Events:

| Description | Month Planned |
|-------------|---------------|
| _____       | _____         |
| STRUT Week* | April         |

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

STRUT Week donations\*

### Expenditures:

(How the revenue will be spent) (Indicate Amended items with a "\*\*")

High School STRUT Week donation

Jennifer Rosenbloom

Sponsor Name

6/20/23

Date Submitted

22/23

School Year

Sponsor Signature

*J. Rosenbloom*

Supervisor Signature if Applicable  
(Principal or Athletic Director)

*Shasta Smith*

Activity Fund Custodian Signature

*Wendy H.*

Chief Financial Officer Signature

Date Approved by Board of Education



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

☒ Original  
☐ Amended

Account Name: HS Football Account #: 816 Site #: \_\_\_\_\_

### Scheduled Fundraising Events:

| Description          | Month Planned           |
|----------------------|-------------------------|
| <u>Fan-Pledge</u>    | <u>May (2023)</u>       |
| <u>Camps/Clinics</u> | <u>June/July (2023)</u> |
| _____                | _____                   |

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

Fishermen (see above)  
Board Approved Fundraisers

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

|                           |                          |
|---------------------------|--------------------------|
| <u>Helmet Accessories</u> | <u>Audio-Video</u>       |
| <u>Coaches Clothing</u>   | <u>Building Supplies</u> |
| <u>Player Apparel</u>     | <u>Site Improvement</u>  |
| <u>Field Equipment</u>    | <u>Coaches Clinics</u>   |
| <u>Uniforms</u>           |                          |

J. Brickman  
Sponsor Name

[Signature]  
Sponsor Signature

[Signature]  
Supervisor Signature if Applicable  
(Principal or Athletic Director)

5-25-23  
Date Submitted

23' / 24  
School Year

Shasta Smith  
Activity Fund Custodian Signature

[Signature]  
Chief Financial Officer Signature

\_\_\_\_\_  
Date Approved by Board of Education

# NEWCASTLE PUBLIC SCHOOLS

### Purpose of Activity Fund Account

☒ Original  
☐ Amended

Account Name: Volleyball Account #: 824 Site #: HS

**Scheduled Fundraising Events:**

### Description

Month Planned

High school volleyball program.

July-November

**General Revenue:** (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

Shirt sales, food sales, events, ticket sales, Board Approved Fundraisers

**Expenditures:**

(How the revenue will be spent) *(Indicate Amended items with a "\*\*")*

tournaments, gear, uniforms, meals, banquet

Hannah Davis

**Sponsor Name**

Sponsor Name  
Hannah Davis

Sponsor Signature

Supervisor Signature if Applicable  
(Principal or Athletic Director)

5/25/23

Date Submitted

Shasta Smith

Activity Fund Custodian Signature

Boxen

Chief Financial Officer Signature

2023-2024

School Year

Date Approved by Board of Education



# NEWCASTLE PUBLIC SCHOOLS

### Purpose of Activity Fund Account

☒ Original  
☐ Amended

Account Name: Girls Golf Account #: 818 Site #: HS

**Scheduled Fundraising Events:**

### Description

Month Planned

### Girls golf team

### December - May

**General Revenue:** (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

Shirt sales, food sales, events, Snap Raise fundraiser, Board Approved Fundraisers

**Expenditures:**

(How the revenue will be spent) *(Indicate Amended items with a "\*\*")*

tournaments, gear, uniforms

Hannah Davis

**Sponsor Name**

**Sponsor Signature**

Supervisor Signature if Applicable  
(Principal or Athletic Director)

5/25/23

Date Submitted

Activity Fund Custodian Signature

Chief Financial Officer Signature

Date Approved by Board of Education

2023-2024

School Year



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

☒ Original  
☐ Amended

Account Name: Boys Golf (HS) Account #: 817 Site #: \_\_\_\_\_

### Scheduled Fundraising Events:

Description

Camps / Clinics

Month Planned

June/July (2023)

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

See Above  
Board Approved Fundraisers

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

Comps Clothing  
Player Apparel  
Equipment  
Nets  
Balls

Sponsor Name

Sponsor Signature

Supervisor Signature if Applicable  
(Principal or Athletic Director)

Date Submitted

School Year

Activity Fund Custodian Signature

Chief Financial Officer Signature

Date Approved by Board of Education



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

☒ Original  
☐ Amended

Account Name: Boys Basketball Account #: 811 Site #: HS

### Scheduled Fundraising Events:

| <i>Description</i>       | <i>Month Planned</i> |
|--------------------------|----------------------|
| <u>Team Shirts</u>       | <u>September</u>     |
| <u>Tournament Shirts</u> | <u>January</u>       |
| <u> </u>                 | <u> </u>             |

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

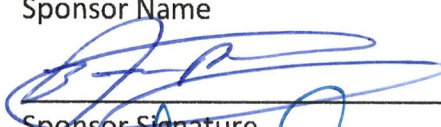
Fundraisers: shoot-a-thon , email fundraiser, fancloth, shirt sales, food sales, car washes, candy sales, apparel sales  
Donations: (personal and/or business)  
sponsors: (local and/or corporate)  
Board Approved fundraisers

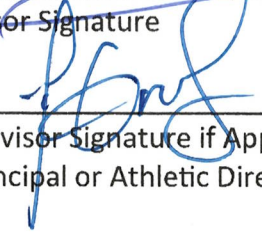
### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

Equipment, Uniforms, pre/post game meals, professional development, organizational fees, tournament expenses, awards, team functions, coaches/manager apparel

Jessie Brown

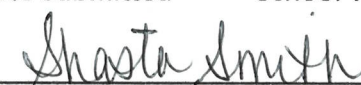
Sponsor Name

  
Sponsor Signature

  
Supervisor Signature if Applicable  
(Principal or Athletic Director)

5/25/23

Date Submitted

  
Activity Fund Custodian Signature

  
Chief Financial Officer Signature

   
Date Approved by Board of Education

2023-2024  
2022-2023-

School Year





# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

☒ Original  
☐ Amended

Account Name: Girls Varsity Basketball Account #: 812 Site #: \_\_\_\_\_

### **Scheduled Fundraising Events:**

*Description*

*Month Planned*

Lady Racer Basketball Camp

June

### **General Revenue:** (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

Donations , Board Approved Fundraisers

### **Expenditures:** (How the revenue will be spent) (Indicate Amended items with a "\*\*")

Team Uniforms, Team Warm-ups, Team T-shirts/Gear, Meals, Camp Fees, Equipment, Performance Course, Racer Camp T-shirts and awards,

Nichole Copeland

Sponsor Name

Nichole Copeland

Sponsor Signature

[Signature]  
Supervisor Signature if Applicable  
(Principal or Athletic Director)

May 25, 2023

Date Submitted

2023-2024

School Year

Shasta Smith

Activity Fund Custodian Signature

[Signature]

Chief Financial Officer Signature

\_\_\_\_\_  
Date Approved by Board of Education



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

☒ Original  
☐ Amended

Account Name: HS Fast Pitch Softball Account #: 810 Site #: 705

### Scheduled Fundraising Events:

| <i>Description</i>                                  | <i>Month Planned</i> |
|-----------------------------------------------------|----------------------|
| <u>Seasonal sales events, snap, logo, advertis-</u> | <u>August - June</u> |
| <u>ing, apparel sale</u>                            | <u></u>              |
| <u></u>                                             | <u></u>              |

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

Advertising sales, event hosting, racer logo sales, dinners,  
concessions, food sales, snap raise online, apparel sale, Board  
Approved Fundraisers

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

Equipment, uniforms, meals, awards, advertising, cleaning,  
hospitality, banners, first aid supplies, all-state jackets, rings,  
banquets, participation fees, facility upgrades, printing, misc fees,  
gifts, operation costs.

Mike Crossley

Sponsor Name

Mike Crossley

Sponsor Signature

[Signature]  
Supervisor Signature If Applicable  
(Principal or Athletic Director)

5-24-2023

Date Submitted

2023-2024

School Year

Shasta Smith

Activity Fund Custodian Signature

[Signature]

Chief Financial Officer Signature

Date Approved by Board of Education





# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

☒ Original  
☐ Amended

Account Name: HS Baseball Account #: 810 Site #: 705

### Scheduled Fundraising Events:

| <i>Description</i>                                  | <i>Month Planned</i>   |
|-----------------------------------------------------|------------------------|
| <u>Seasonal sales events, snap, logo, advertis-</u> | <u>November - June</u> |
| <u>ing, apparel sale</u>                            | <u></u>                |
| <u></u>                                             | <u></u>                |

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

Advertising sales, event hosting, racer logo sales, dinners, concessions, food sales, snap raise online, apparel sale, Board Approved Fundraisers

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

Equipment, uniforms, meals, awards, advertising, cleaning, hospitality, banners, first aid supplies, all-state jackets, rings, banquets, participation fees, facility upgrades, printing, misc fees, gifts, operation costs.

Mike Crossley  
Sponsor Name

Mike Crossley  
Sponsor Signature

[Signature]  
Supervisor Signature if Applicable  
(Principal or Athletic Director)

5-24-2023 2023-2024  
Date Submitted School Year

Shasta Smith  
Activity Fund Custodian Signature

[Signature]  
Chief Financial Officer Signature

Date Approved by Board of Education



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

☒ Original  
☐ Amended

Account Name: Track and Field Account #: 823 Site #: 705

### **Scheduled Fundraising Events:**

| <i>Description</i>                    | <i>Month Planned</i>     |
|---------------------------------------|--------------------------|
| <u>racer cards</u>                    | <u>September/October</u> |
| <u>lift-a-thon/jog-a-thon/cookout</u> | <u>March</u>             |
| <u>summer camp</u>                    | <u>July</u>              |

### **General Revenue:** (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

racer cards, jog-a-thon, working at sonic/other restaurants, lift-a-thon, cookout, summer camp, bake sale, cookie dough sale, clothing sale, car wash, Board Approved Fundraisers

### **Expenditures:** (How the revenue will be spent) (Indicate Amended items with a "\*\*")

uniforms, clothing, equipment, hotels, banquet expenses (food, plates, utensils, decorations) entry fees, senior gifts, awards, plaques, gift cards, coolers, tarps, tents

Jayson Haggerty

Sponsor Name



Sponsor Signature

Supervisor Signature if Applicable  
(Principal or Athletic Director)

05/24/2023

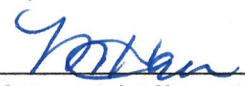
Date Submitted

2023-2024

School Year



Activity Fund Custodian Signature



Chief Financial Officer Signature

Date Approved by Board of Education



# NEWCASTLE PUBLIC SCHOOLS

### Purpose of Activity Fund Account

☒ Original  
☐ Amended

Account Name: Newcastle High School Chee Account #: 813/705 Site #: HS

**Scheduled Fundraising Events:**

### Description

Month Planned

## Crock Stars

July/ October

## Clothing Sales

November

## Little Cheer Clinic Football and Basketball

September/February

**General Revenue:** (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

Hosted Events/ Matches, Cheer fees, catalog sales, racer card sales, car wash, sponsor tee, clothing sales, scholarships for cheerleaders, donations, food sales, Rustic Cuff Sales, spirit wear, Kendra Scott Gives Back, bake sales, booster club donations, restaurant givebacks, firework donation, banquet sales, concession stands, couch drawing, Board Approved Fundraisers

**Expenditures:**

(How the revenue will be spent) *(Indicate Amended items with a "\*\*")*

Event Judges/fees, Cheer camp, choreography coaching, state coaching, uniforms, shoes, poms, signs, donations, Game Day Registration, Stunt Registration, USA Cheer registration, clothing, cheer building expenses, cheer team clothing, celebration expenses, banquet expenses, state gifts, paint, paper, game expenses, old uniform/clothing sale. transportation expenses, and music lisensing expenses. permits for booths

## Stacy Wright

Sponsor Name

5/26/23

Date Submitted

23/24  
~~21/22~~

School Year

Sponsor Signature Stacy Wright

Sponsor Signature

Activity Fund Custodian Signature Shasta Smith

Activity Fund Custodian Signature

Supervisor Signature if Applicable  
(Principal or Athletic Director)

Chief Financial Officer Signature

Date Approved by Board of Education





# NEWCASTLE PUBLIC SCHOOLS

### Purpose of Activity Fund Account

☒ Original  
☐ Amended

Account Name: ECC library Account #: 931 Site #: 110

**Scheduled Fundraising Events:**

### Description

Month Planned

fall and spring book fairs

sept- april

donations

aug- may

coin war

tbd

**General Revenue:** (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

book fair revenue and coin war, Board Approved Fundraisers

**Expenditures:**

(How the revenue will be spent) (Indicate Amended items with a "\*\*")

To purchase technology needs, paper and other supplies for the library. To purchase books, decor and furniture for library. To purchase prizes, incentives, food and treats for students and staff.

Korri Maple

6/13/23

23-24

Sponsor Name

Date Submitted

School Year

Wankhale

Shasta Smith

Sponsor Signature

Activity Fund Custodian Signature

Cathy Moore

Yohan

Supervisor Signature if Applicable  
(Principal or Athletic Director)

Chief Financial Officer Signature

Date Approved by Board of Education

# NEWCASTLE PUBLIC SCHOOLS

### Purpose of Activity Fund Account

☒ Original  
☐ Amended

Account Name: ECC YBK Account #: 945 Site #: 110

**Scheduled Fundraising Events:**

*Description*

Month Planned

yearbook sales

sept- april

donations

aug- may

**General Revenue:** (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

online yearbook sales, Board Approved Fundraisers

**Expenditures:**

(How the revenue will be spent) *(Indicate Amended items with a "\*\*")*

to purchase technology needs, paper and other supplies and to pay final invoice for yearbooks.

Korri Maple

Sponsor Name

Handmade

Sponsor Signature

Cathy Moore

Supervisor Signature if Applicable  
(Principal or Athletic Director)

6/13/23

Date Submitted

Shasta Smith

Activity Fund Custodian Signature

Notan

Chief Financial Officer Signature

Date Approved by Board of Education



# Newcastle Public Schools

Lynda Chmil, Finance Director  
lchmil@newcastle.k12.ok.us

101 North Main  
Newcastle, OK 73065  
(405) 387-6302 office  
(405) 387-3482 fax  
[www.newcastle.k12.ok.us](http://www.newcastle.k12.ok.us)

6/22/2023

Per Stacy Wright the Senior Sponsor, I am requesting the Board's approval to transfer the balance from the Classes of 2020, 2021, and 2022 to the HS Principal account. I feel this will be the best way to ensure that the funds from these three classes are used for student needs. The total balance transfer is \$12,791.70 to the HS Principal sub-account #939/705.

|               |            |                  |
|---------------|------------|------------------|
| Class of 2020 | \$6,000.00 | sub-account #970 |
| Class of 2021 | \$1,193.49 | sub-account #971 |
| Class of 2022 | \$5,598.21 | sub-account #972 |





# Newcastle Public Schools

Lynda Chmil, Finance Director  
lchmil@newcastle.k12.ok.us

101 North Main  
Newcastle, OK 73065  
(405) 387-6302 office  
(405) 387-3482 fax  
[www.newcastle.k12.ok.us](http://www.newcastle.k12.ok.us)

6/22/2023

I am requesting the Board's approval to close out the following Activity Funds for the end of the year and transfer them to the General Fund.

|                              |              |
|------------------------------|--------------|
| Child Nutrition:             | \$486,350.22 |
| Racer Kid zone:              | \$121,071.34 |
| Activity Fees (Chromebooks): | \$22,762.00  |
| General Fund Collections:    | \$3,583.75   |



## EMPLOYMENT SCHEDULE "A"

June 27th, 2023

| EMPLOYMENT                          |            |                   |                   |           |
|-------------------------------------|------------|-------------------|-------------------|-----------|
| Last Name                           | First Name | New / Replacement | Site / Assignment | Effective |
|                                     |            | Replacement       | Teacher Grade 3   | 8/1/2023  |
|                                     |            | New               | Secretary         | 7/17/2023 |
|                                     |            | Replacement       | Teacher Spanish   | 8/1/2023  |
|                                     |            | Replacement       | Maintenance       | 6/14/2023 |
|                                     |            | Replacement       | Counselor         | 8/1/2023  |
|                                     |            |                   |                   |           |
| HOURLY EMPLOYEES LAY COACHES        |            |                   |                   |           |
| Last Name                           | First Name |                   | Site              | Effective |
|                                     |            | KidZone           | ECC               | 6/20/2023 |
|                                     |            |                   |                   |           |
| REASSIGNMENTS                       |            |                   |                   |           |
| Last Name                           | First Name | Prior Assignment  | New Assignment    | Effective |
|                                     |            |                   |                   |           |
|                                     |            |                   |                   |           |
| RESIGNATIONS                        |            |                   |                   |           |
| Last Name                           | First Name | Assignment        | Site              | Effective |
| Davis                               | Catherine  | TA                | HS                | 5/25/2023 |
| Payton                              | Bruce      | Route Driver      | District          | 5/25/2023 |
| Pierce                              | Rachael    | TA / KidZone      | ECC               | 6/16/2023 |
| Turner                              | Lynette    | Teacher           | ES                | 5/25/2023 |
|                                     |            |                   |                   |           |
| EXTRA DUTY / STIPENDS / LAY COACHES |            |                   |                   |           |
| Last Name                           | First Name | Assignment        | Site              | Effective |
|                                     |            |                   |                   |           |
|                                     |            |                   |                   |           |
| RESCINDED EMPLOYMENT / TERMINATIONS |            |                   |                   |           |
| Last Name                           | First Name | Assignment        | Site              | Effective |
|                                     |            |                   |                   |           |
|                                     |            |                   |                   |           |