

Newcastle Board of Education Regular Meeting
May 9, 2023 6:00 PM
Administrative Office Board Room
101 North Main
Newcastle, OK 73065

Attendance Taken at 6:05 PM. Mr. Darrin Abel: Present, Ms. Valory Dalton: Present, Mr. Jeff Dingee: Absent, Ms. Tiffany Elczyn: Present, Mr. John Maker: Present.

1. Flag Salute

Ms. Williams Kindergarten Class gave the flag salutes and presented the Alphabet Sound Song

2. Call to Order and Roll Call of Members

3. Outstanding Service or Achievement Awards

Mr. Judd Wilson presented the Archery Team and gave the accomplishments they have achieved this year. Ms. Kristi Ferguson presented plaques for the retiring teachers, Ms. Sheaffer, Mr. Crossley, and Dr. Hau. Mr. Gene Reid and Ms. Marci White spoke regarding the service that Dr. Hau has given to Newcastle City as well as the school. They presented her with a plaque from the City.

4. **Discussion and possible action on the Consent Agenda:**

Motion to approve consent agenda passed with a motion by Mr. Darrin Abel and a second by Ms. Valory Dalton.

Mr. Jeff Dingee: Absent, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea, Mr. John Maker: Yea

Yea: 4, Nay: 0, Absent: 1

A. Agenda of Regular Meeting of May 9, 2023

B. Minutes of Special Meeting of May 2, 2023

C. Minutes of Regular Meeting of April 11, 2023

D. Nichole Copeland, Girls Basketball Coach, is requesting approval for two overnight trips. OSU Basketball camp in Stillwater, Oklahoma from June 9th to June 10th and ORU Basketball camp in Tulsa, Oklahoma from June 19th to June 21st.

E. Mr. Zach Hale, HS Wrestling Coach, is requesting approval for an overnight trip to the NEO College Wrestling Team Camp in Miami, Oklahoma on June 6th, 7th & 8th, 2023.

5. Public Input

No Public Input

6. **Superintendent and Staff Updates:**

A. Mr. Kristi Ferguson, Assistant Superintendent, CSI Report

Ms. Kristi Ferguson reported on the CSI Culture and Community portion and how they are meeting the objectives as well as exceeding expectations

B. Dr. Melonie Hau, Superintendent, Bond Update, A-F Report Card Release

Dr. Hau gave an update on the Bond Projects and reported on the A-F report card. They were released a week and a half ago and have not been released in the last few years because of COVID. The High School is the only site that received a lower score and that was based on attendance. We are still feeling the affects of COVID and the High School is working on the attendance

7. Discussion and possible action regarding the bond fund allocation in the amount of \$379,392.00 for construction of the NPS Elementary Roadwork project. Summary Estimate attached.

Motion to approve the bond fund allocation in the amount of \$379,392.00 for construction of the NPS Elementary Roadwork project passed with a motion by Ms. Tiffany Elczyn and a second by Mr. Darrin Abel.

Mr. Jeff Dingee: Absent, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea, Mr. John Maker: Yea

Yea: 4, Nay: 0, Absent: 1

8. **Discussion and possible action on the Contract Consent Agenda**

Motion to approve the Contract Consent Agenda items A-J as presented passed with a motion by Ms. Tiffany Elczyn and a second by Ms. Valory Dalton.

Mr. Jeff Dingee: Absent, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea, Mr. John Maker: Yea

Yea: 4, Nay: 0, Absent: 1

A. Angel, Johnston, and Blasingame Contract for Auditing Service for FY23

B. Express Personnel Agreement for Summer Painting Project

- C. FY24 Infinite Campus End User License Agreement
- D. FY24 Municipal Accounting Software Systems Contract
- E. Quality Choice Testing, LLC - Drug and Alcohol Testing Service Agreement
- F. Kristi Standifer, MS CCC-SLP, for the month of July
- G. Kristi Standifer, MS CCC-SLP, for the month of June
- H. OSSBA Comprehensive Employment Service Agreement
- I. Clearwater Enterprises, LLC
- J. Pioneer Long Distance Broadband Internet Ethernet Fiber (MRC) Current bandwidth 5GB

9. Discussion and possible action regarding Financial Consent Agenda

Motion to approve the Financial Consent Agenda items A-K as presented passed with a motion by Mr. Darrin Abel and a second by Ms. Tiffany Elczyn.

Mr. Jeff Dingee: Absent, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea, Mr. John Maker: Yea

Yea: 4, Nay: 0, Absent: 1

- A. General Fund 11 Encumbrances and Change Orders
- B. Building Fund 21 Encumbrances and Change Orders
- C. Bond Fund 39 Encumbrances and Change Orders
- D. Monthly payroll and extra duty disbursement
- E. Purpose of Activity Fund Accounts
- F. Revenue Analysis-General Fund
- G. Revenue Expenditure Summary-Athletic
- H. Revenue-Expenditure Summary-Non Athletic
- I. Treasurer's Report
- J. Transfer the balance of Acct #930/705-Take the Lead to 949/705-Strut Week
- K. Temporary Appropriations

10. New Business

No new business

11. Proposed executive session to discuss employment of personnel, retirements, resignations, terminations, hiring of employees, employment, rehiring and changes to employment contracts of current and prospective district employees as outlined on attached Schedule A, and Schedule B pursuant to 25 O.S. Section 307 (B)(1)

Proposed executive session to discuss the 22-23 Newcastle Association of Support Personnel Negotiated Agreement, pursuant to 25 O.S. Section 307 (B)(2)

12. Vote to convene or not to convene in executive session

Motion to convene in Executive Session at 6:45 passed with a motion by Ms. Valory Dalton and a second by Mr. Darrin Abel.

Mr. Jeff Dingee: Absent, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea, Mr. John Maker: Yea

Yea: 4, Nay: 0, Absent: 1

13. Return to Open Session

Returned to Open Session at 7:33pm. Ms. Valory Dalton, Mr. Darrin Abel, Ms. Tiffany Elczyn, Mr. John Maker and Dr. Hau were in executive session and no votes were taken.

14. Discussion and possible action regarding employment of personnel, retirements, resignations, terminations, hiring of employees, employment, rehiring and changes to employment contracts of current and prospective district employees as outlined on attached Schedule A and Schedule B

Motion to approve Schedule A and Schedule B as attached passed with a motion by Ms. Tiffany Elczyn and a second by Mr. Darrin Abel.

Mr. Jeff Dingee: Absent, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea, Mr. John Maker: Yea

Yea: 4, Nay: 0, Absent: 1

15. Discussion and possible action to approve the 22-23 Newcastle Association of Support Personnel Negotiated Agreement Changes

Motion to approve the 22-23 Newcastle Association of Support Personnel Negotiated Agreement Changes as attached passed with a motion by Mr. Darrin Abel and a second by Ms. Valory Dalton.

Mr. Jeff Dingee: Absent, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea, Mr. John Maker: Yea

Yea: 4, Nay: 0, Absent: 1

16. Adjournment

The meeting adjourned at 7:35pm by Mr. John Maker.

President

Vice President

Clerk

Deputy Clerk

Member

Newcastle Board of Education Special Meeting
May 2, 2023 8:00 AM
Administration Office Board Room
101 N Main St
Newcastle, Oklahoma 73065

Attendance Taken at 8:00 AM. Mr. Darrin Abel: Present, Ms. Valory Dalton: Present, Mr. Jeff Dingee: Absent, Ms. Tiffany Elczyn: Present, Mr. John Maker: Present.

1. Call to Order and Roll Call of Members.

2. Possible consideration and vote to approve the Financial Advisory Services contract with BOK Financial Securities, Inc.

Motion to approve the attached Financial Advisory Services Contract with BOK Financial Securities, Inc. passed with a motion by Ms. Tiffany Elczyn and a second by Mr. Darrin Abel.

Mr. Jeff Dingee: Absent, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea, Mr. John Maker: Yea
Yea: 4, Nay: 0, Absent: 1

3. Discuss, consider, and act or disapprove a Resolution authorizing the sale of the District's General Obligation Combined Purpose Bonds, Series 2023, and setting forth the following items:

Motion to approve a resolution authorizing the sale of the District's General Obligation Combined Purpose Bonds, Series 2023 in the amount of \$3,500,000.00 passed with a motion by Ms. Tiffany Elczyn and a second by Ms. Valory Dalton.

Mr. Jeff Dingee: Absent, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea, Mr. John Maker: Yea
Yea: 4, Nay: 0, Absent: 1

A. Fixing the time and place the bonds are to be sold;

B. Fixing the amount of bonds to mature each year:

C. Authorizing the Clerk to give notice of said sale as required by law.

4. Discuss, consider, and act or disapprove a Resolution authorizing the sale of the District's General Obligation Building Bonds, Federally Taxable Series 2023, and setting forth the following items:

Motion to approve a resolution authorizing the sale of the District's General Obligation Building Bonds, Federally Taxable Series 2023 in the amount of \$1,950,000.00 passed with a motion by Ms. Tiffany Elczyn and a second by Mr. Darrin Abel.

Mr. Jeff Dingee: Absent, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea, Mr. John Maker: Yea
Yea: 4, Nay: 0, Absent: 1

- A. Fixing the time and place the bonds are to be sold;
- B. Fixing the amount of bonds to mature each year;
- C. Authorizing the Clerk to give notice of said sale as required by law.

5. Possible consideration and vote to approve the selection of The Public Finance Law Group, PLLC to act as legal/bond counsel in connection with the proposed General Obligation Bonds.

Motion to approve the selection of The Public Finance Law Group, PLLC to act as legal/bond counsel in connection with the proposed General Obligation Bonds passed with a motion by Mr. Darrin Abel and a second by Ms. Valory Dalton.

Mr. Jeff Dingee: Absent, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea, Mr. John Maker: Yea
Yea: 4, Nay: 0, Absent: 1

6. Discussion and possible action regarding the FY23 Supplemental Appropriation Request #1

Motion to approve the FY23 Supplemental Appropriation Request #1 passed with a motion by Ms. Tiffany Elczyn and a second by Ms. Valory Dalton.

Mr. Jeff Dingee: Absent, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea, Mr. John Maker: Yea
Yea: 4, Nay: 0, Absent: 1

7. Discussion and possible action on the Contract Consent Agenda

Motion to approve the Contract Consent Agenda Items A through I passed with a motion by Ms. Tiffany Elczyn and a second by Mr. Darrin Abel.

Mr. Jeff Dingee: Absent, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea, Mr. John Maker: Yea
Yea: 4, Nay: 0, Absent: 1

A. MA+ Civil Engineer Consultant Fee Proposal from SRB, LLC for \$41,000.00 for the Middle School Addition contracted to be paid by the Owner

B. MA+ Storm Shelter Peer Review Consultant Fee Proposal from Schultz² Architects, LLC for \$3,500.00 for the Middle School Addition contracted to be paid by the Owner

C. MA+ Storm Shelter Structural Peer Review Fee Proposal from Wallace Design Collective, PC for \$3,000.00 for the Middle School Addition contracted to be paid by the Owner

D. MA+ Storm Shelter Peer Review Consultant Fee Proposal from Schultz² Architects, LLC for \$3,500.00 for the High School Addition contracted to be paid by the Owner

E. MA+ Storm Shelter Peer Review Consultant Fee Proposal from Wallace Design Collective, PC for \$3,000.00 for the High School Addition contracted to be paid by the Owner

F. MA+ Accoustical Engineer Consultant Fee Proposal from Ildibri, Inc for \$19,800.00 for the High School Addition contracted to be paid by the Owner

G. MA+ Civil Engineer Consultant Fee Proposal from SRB, LLC for \$190,000.00 for the High School Addition contracted to be paid by the Owner

H. MA+ Civil Engineer Consultant Fee Proposal from SRB, LLC for \$13,500.00 for the Early Childhood Center Improvements, contracted to be paid by the Owner

I. MA+ Civil Engineer Consultant Fee Proposal from SRB, LLC for \$27,000.00 for the Middle School Sports Complex Restroom Addition contracted to be paid by the Owner

8. Adjournment.

The meeting adjourned at 8:14am by Mr. John Maker

President

Vice President

Clerk

Deputy Clerk

Member

Newcastle Board of Education Regular Meeting
April 11, 2023 6:00 PM
Administrative Office Board Room
101 North Main
Newcastle, OK 73065

Attendance Taken at 6:00 PM. Mr. Darrin Abel: Present, Ms. Valory Dalton: Present, Mr. Jeff Dingee: Present, Ms. Tiffany Elczyn: Present, Mr. John Maker: Present.

1. Flag Salute

Student athletes lead the flag salute.

2. Call to Order and Roll Call of Members

3. Oath of Office for Tiffany Elczyn

Tiffany gave her Oath of Office to the Board

4. Action to reorganize the Board Positions, Including Legislative Liaison and Newcastle Education Foundation Representative:

- President
- Vice-President
- Clerk
- Deputy Clerk
- Member
- Legislative Liaison
- NEF Representative

Motion to reorganize the the Board as follows: President-Mr. John Maker; Vice President-Ms. Tiffany Elczyn; Clerk-Mr. Darrin Abel; Deputy Clerk-Mr. Jeff Dingee; Member-Ms. Valory Dalton; Legislative Liaison-Mr. Darrin Abel; NEF Representative-Ms. Tiffany Elczyn passed with a motion by Ms. Valory Dalton and a second by Ms. Tiffany Elczyn.

Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea, Mr. John Maker: Yea
Yea: 5, Nay: 0

5. Outstanding Service or Achievement Awards

Mr. Todd Goolsby, Athletic Director, reported on the success of the teams and individual awards as well as introduced students in attendance for the Girls Basketball Team, Boys Basketball Team, Wrestling Team and Swim Team.

6. Discussion and possible action on the Consent Agenda:

Motion to approve consent agenda items 6A through 6H passed with a motion by Mr. Jeff Dingee and a second by Mr. Darrin Abel.

Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea, Mr. John Maker: Yea
Yea: 5, Nay: 0

A. Agenda of Regular Meeting of April 11, 2023

B. Minutes of Special Meeting of March 21, 2023

C. Minutes of Regular Meeting of March 7, 2023

D. Revised Minutes of Special Meeting of February 16, 2023

E. FY24 Newcastle Middle School Course Description

F. Mr. Brandon Morgan, FFA Advisor, requests permission for an overnight trip taking approximately 21 students to the State FFA Convention held in Tulsa, Oklahoma from May 1st through May 3rd, 2023. They will be volunteering at the Regional Food Bank on May 1st.

G. Mr. Brandon Morgan, FFA Advisor, requests permission for an overnight trip taking approximately 7 students to the State FFA Interscholastic Contest held in Stillwater, Oklahoma at Oklahoma State University on April 28th and 29th. Students will be participating in the Livestock Judging Contest.

H. Newcastle Public Schools Mission Statement

7. Public Input

No Public Input

8. Discussion and possible action regarding the bond fund allocation in the amount of \$1,121,510.00 for construction of the High School Gym HVAC project. Summary Estimate attached.

Nabholz presented the information regarding the bond fund allocation

Motion to approve the bond fund allocation in the amount of \$1,121,510.00 for construction of the High School Gym HVAC project as attached passed with a motion by Mr. Darrin Abel and a second by Ms. Valory Dalton.

Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea, Mr. John Maker: Yea
Yea: 5, Nay: 0

9. Superintendent and Staff Updates:

A. Todd Goolsby, Athletic Director, Newcastle Athletics Report

Mr. Todd Goolsby reported on the success and the status of the Spring Sports, Baseball; Slowpitch; Boys and Girls Golf; Girls and Boys Soccer; and Track. He also gave a report on Fall Sports discussing the Football; Fastpitch; Cross Country; Volleyball; Cheer and Pom programs.

B. Ms. Kristi Ferguson, Assistant Superintendent, Transportation Fleet Report

Ms. Kristi Ferguson reported 17 current buses and delivered a plan on bus purchases and surpluses.

C. Dr. Melonie Hau, Superintendent, Bond Update

Dr. Melonie Hau gave an update on the bond. They are meeting with Bond Committee and bringing Dr. Walker in to have her ready to go when she starts.

10. Discussion and possible action regarding Newcastle Public School District Policy DL - Suicide Awareness, Training, and Prevention

Motion to approve the Newcastle Public School District Policy DL - Suicide Awareness, Training, and Prevention passed with a motion by Ms. Tiffany Elczyn and a second by Ms. Valory Dalton.

Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea, Mr. John Maker: Yea
Yea: 5, Nay: 0

11. Discussion and possible action on the Contract Consent Agenda

Motion to approve the Contract Consent Agenda items 11A and 11B passed with a motion by Ms. Tiffany Elczyn and a second by Mr. Jeff Dingee.

Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea, Mr. John Maker: Yea
Yea: 5, Nay: 0

A. MA+ Food Service Consultant Fee Proposal from Foodservice Design Professionals, LLC

B. Professional Recyclers, Inc. agreement to purchase and sell used salvageable materials

12. Discussion and possible action regarding Financial Consent Agenda

Motion to approve the Financial Consent Agenda items 12A through 12L passed with a motion by Mr. Darrin Abel and a second by Mr. Jeff Dingee.

Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea, Mr. John Maker: Yea
Yea: 5, Nay: 0

A. General Fund 11 Encumbrances and Change Orders

B. Building Fund 21 Encumbrances and Change Orders

C. Bond Fund 39 Encumbrances and Change Orders

D. Monthly payroll and extra duty disbursement

E. Purpose of Activity Fund Accounts

F. Revenue Analysis-General Fund

G. Revenue Expenditure Summary-Athletic

H. Revenue-Expenditure Summary-Non Athletic

I. Treasurer's Report

J. Booster Club Sanctioning for Newcastle Cross Country Booster Club

K. Ms. Lynda Chmil is requesting on behalf of Stacey Wright, Senior Class Sponsor, to transfer the balance of \$12,491.70 from various graduated senior class accounts: Class of 2020 #970/705 for \$5,900.00; Class of 2021 #971/705 for \$1,093.49; Class of 2022 #972/705 for \$5,498.21; to the HS Principal's account for future senior class needs

L. Payment of Staff Bonuses for FY23

13. New Business

No new business.

14. Proposed executive session to discuss employment of personnel, retirements, resignations, terminations, hiring of employees, employment, rehiring and changes to employment contracts of current and prospective district employees as outlined on attached Schedule A, attached Schedule B pursuant to 25 O.S. Section 307 (B)(1)

Proposed executive session to discuss the Contract for Dr. Walker, New Superintendent, pursuant to 25 O.S. Section 307 (B)(1)

Proposed executive session to discuss the 22-23 Newcastle Association of Classroom Teachers Negotiated Agreement, pursuant to 25 O.S. Section 307 (B)(2)

15. Vote to convene or not to convene in executive session

Motion to convene in Executive Session at 7:38 passed with a motion by Ms. Tiffany Elczyn and a second by Ms. Valory Dalton.

Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea, Mr. John Maker: Yea
Yea: 5, Nay: 0

16. Return to Open Session

Returned to Open Session at 8:28pm. Dr. Melonie Hau, Mr. Jeff Dingee, Mr. Darrin Abel, Ms. Tiffany Elczyn, Ms. Valory Dalton and Mr. John Maker were in the executive session and no votes were taken.

17. Discussion and possible action regarding employment of personnel, retirements, resignations, terminations, hiring of employees, employment, rehiring and changes to employment contracts of current and prospective district employees as outlined on attached Schedule A

Motion to approve Schedule A as attached passed with a motion by Mr. Jeff Dingee and a second by Mr. Darrin Abel.

Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea, Mr. John Maker: Yea
Yea: 5, Nay: 0

18. Discussion and possible action regarding employment of personnel, retirements, resignations, terminations, hiring of employees, employment, rehiring and changes to employment contracts of current and prospective district employees as outlined on attached Schedule B

Motion to approve schedule B as attached passed with a motion by Ms. Tiffany Elczyn and a second by Ms. Valory Dalton.

Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea, Mr. John Maker: Yea
Yea: 5, Nay: 0

19. Discussion and possible action regarding the New Superintendent Contract for Dr. Cathy Walker

Motion to approve the 23-24 contract for Dr. Cathy Walker, Superintendent and an addendum for mileage reimbursement and contract labor commencing April 11, 2023 and ending June 30, 2023. passed with a motion by Mr. Jeff Dingee and a second by Ms. Tiffany Elczyn.

Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea, Mr. John Maker: Yea
Yea: 5, Nay: 0

20. Discussion and possible action regarding the 22-23 Newcastle Association of Classroom Teachers Negotiated Agreement

Motion to approve the 2022-2023 Newcastle Association of Classroom Teachers Negotiated Agreement changes passed with a motion by Mr. Jeff Dingee and a second by Mr. Darrin Abel.

Mr. Jeff Dingee: Yea, Mr. Darrin Abel: Yea, Ms. Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea, Mr. John Maker: Yea
Yea: 5, Nay: 0

21. Adjournment

The meeting adjourned at 8:32pm by Mr. John Maker.

President

Vice President

Clerk

Deputy Clerk

Member



Board of Education Meeting Agenda Document Cover Sheet

Meeting Date: Tuesday, May 9th, 2023

Agenda Item Subject: Approval for Girls Basketball to attend Team Camp at both OSU (June 9-10th) and ORU (June 19th-21st)

Submitted by: Nichole Copeland

Description: We will be taking both a Varsity and JV Team to OSU Team Camp where we will be playing a minimum of 5 games per team.

We will be taking a Varsity Team to ORU Team Camp where we will be playing a minimum of 6 games.

Nichole Copeland
Signature

5-3-23
Date



Board of Education Trip Request Form

Name: Nichole Copeland

Site: High School

Grade/Class/Organization: Girls Basketball

No. of Students: OSU = 20 / ORU = 10

No. of Adults: 3

No. of Buses or Transportation: OSU = 2 Transit Vehicles
ORU = 1 Transit Vehicle

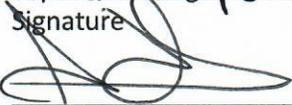
Date(s) of Trip: OSU Team Camp - June 9th - 10th
ORU Team Camp - June 19th - 21st

Destination: OSU - Stillwater, OK
ORU - Tulsa, OK

Purpose of Trip: Team Camp

Nichole Copeland
Signature

5-3-23
Date


Principal or Supervisor Signature

5/3/23
Date

Superintendent

Date



Newcastle Public Schools

101 N. Main
Newcastle, OK 73065
<http://www.newcastle.k12.ok.us>
(405) 387-2890

Board of Education Meeting Agenda Document Cover Sheet

Meeting Date: ~~5/9/23~~ 5/9/23

Agenda Item Subject: Wrestling Team Camp in Miami, OK

Submitted by: Zach Hale

Description: We would like to request a transit to take athletes on our team to the NEO Team Camp June 6-7-8th. This is an overnight trip and athletes will stay in dorms and NEO will also furnish the meals.

Signature

Date

5/9/23



Newcastle Public Schools

101 N. Main
Newcastle, OK 73065
<http://www.newcastle.k12.ok.us>
(405) 387-2890

Board of Education Trip Request Form

Name: HS Wrestling / Zack Hale

Site: NED College

Grade/Class/Organization: HS Wrestlers

No. of Students: 10-15

No. of Adults: 2

No. of Buses or Transportation: 1

Date(s) of Trip: June 6-7-8th

Destination: NED College Miami, Ok

Purpose of Trip: Wrestling Team Camp

Signature

5/7/23
Date

Principal or Supervisor Signature

5/8/23
Date

Superintendent

Date

Trip Request must be submitted prior to 12:00 pm the Thursday before Board Meeting
Submit to Darla Allen



PROJECT NAME Newcastle Public Schools - Elementary Roadwork
PROJECT LOCATION Newcastle, OK
REVIEW DATE
ARCHITECT MA+ Architecture
ESTIMATED DURATION 2 mo
BUILDING SIZE sf

Trade Pkg	Nabholz	Description	Notes	Total Amount
00.0		General Conditions and Requirements		48,957
00.1		Allowances		
	01-1000	Construction Allowances		
		3rd Party Testing		7,500
		Fence, Chain Link, 6", Allowance		15,070
		01-1000 Construction Allowances		22,570
		00.1 Allowances		22,570
32.6		Site Concrete and Paving	Ellsworth Construction OKC, LLC dba A-Tech Paving	281,421



GMP Attachment

PROJECT NAME Newcastle Public Schools - Elementary Roadwork

PROJECT LOCATION Newcastle, OK

REVIEW DATE

ARCHITECT MA+ Architecture

ESTIMATED DURATION 2 mo

BUILDING SIZE sf

Page 2A
5/4/2023
3:53 PM

Estimate Totals

Description	Amount	Totals	Rate
Subcontract	281,421		
Allowances	22,570		
GC's/GR's	48,957		
Total Cost of Work	352,948	352,948	
Building Permit			
Total Permits		352,948	
General Liability	3,604		9.500 \$ / 1,000
Builder's Risk	76		2.000 \$ / 1
Total Insurance	3,680	356,628	
Performance Payment Bond			
Total Bonds		356,628	
Owner Contingency	3,794		1.000 %
CM Contingency	5,691		1.500 %
Total Contingency	9,485	366,113	
Project Fee	13,279		3.500 %
Total Fees	13,279	379,392	
Total		379,392	

CERTIFIED PUBLIC ACCOUNTANTS

March 27, 2023

Newcastle Public School
101 N Main
Newcastle, OK 73065

We are pleased to confirm our understanding of the services we are to provide **Newcastle Public School** for the year ended June 30, 2023.

Audit Scope and Objectives

We will audit the combined fund type and account group financial statements-regulatory basis, including the disclosures and including budget and actual, of **Newcastle Public School** as of and for the year ended June 30, 2023, which collectively comprise the school's financial statements using Oklahoma State Department of Education audit guide format #3. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI) to supplement the school's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. However, because the school's financial statements are presented in a regulatory format, no RSI is presented.

We have also been engaged to report on supplementary information other than RSI that accompanies **Newcastle Public School's** financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America (GAAS), and we will provide an opinion on it in relation to the financial statements as a whole.

- Schedule of Expenditures of Federal Awards
- Combining Financial Statements

In addition, we will compile the following additional information that will not be subjected to the auditing procedures applied in our audit of the financial statements:

- Estimate of Needs

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your combined fund type and account group financial statements, including budget and actual, are fairly presented, in all material respects, in conformity with the regulatory basis of accounting prescribed or permitted by the Oklahoma State Department of Education (using audit guide format #3), and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements taken as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgement of a reasonable user made based on the financial statements. The objective also includes reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

If federal expenditures exceed \$750,000, the objective will also include reporting on:

- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance).

Auditor's Responsibilities for the Audit of the Financial Statements and Single Audit (if required)

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and will include tests of the accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgement and maintain professional skepticism throughout the audit. In addition, if federal expenditures exceed \$750,000, our audit will also be conducted in accordance with the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance, and will include tests of the accounting records, a determination of major program(s) in accordance with Uniform Guidance, and other procedures we consider necessary to enable us to express such opinions.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Governmental Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitation of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs (if required). However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. If federal expenditures exceed \$750,000, we will include such matters in the reports required for a Single Audit. Our responsibility as auditors, is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or

unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We may also request written representations from your attorneys (if any), as part of the engagement, and they may bill you for responding to this inquiry.

We have identified the following significant risk of material misstatement as part of our audit planning: management override of controls.

We may from time to time, and depending on the circumstances, use third-party service providers in serving your account. We may share confidential information about you with these service providers, but remain committed to maintaining the confidentiality and security of your information. Accordingly, we maintain internal policies, procedures, and safeguards to protect the confidentiality of your personal information. In addition, we will secure confidentiality agreements with all service providers to maintain the confidentiality of your information and we will take reasonable precautions to determine that they have appropriate procedures in place to prevent the unauthorized release of your confidential information to others. In the event that we are unable to secure an appropriate confidentiality agreement, you will be asked to provide your consent prior to the sharing of your confidential information with the third-party service provider. Furthermore, we will remain responsible for the work provided by any such third-party service providers.

Our audit of the financial statements does not relieve you of your responsibilities.

Audit Procedures – Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

If federal expenditures exceed \$750,000, as required by the Uniform Guidance, we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will

communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance (if required).

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the **Newcastle Public School's** compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

If federal expenditures exceed \$750,000, the Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the school's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on the school's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of **Newcastle Public School** in conformity with the regulatory basis of accounting prescribed or permitted by the Oklahoma State Department of Education (using audit guide format #3) and (if required) the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Responsibilities of Management for the Financial Statements and Single Audit (if required)

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with the regulatory basis of accounting prescribed or permitted by the Oklahoma

Department of Education (using audit guide format #3) and for compliance with the applicable laws and regulations (including federal statutes), rules, and provision of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

You are responsible for including all informative disclosures that are appropriate for the regulatory basis of accounting. Those disclosures will include (1) a description of the regulatory basis of accounting, including a summary of significant accounting policies, and how the regulatory basis of accounting differs from GAAP, (2) informative disclosures similar to those required by GAAP, and (3) additional disclosures beyond those specifically required that may be necessary for the financial statements to achieve fair presentation.

You are responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance, (if required); (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, if federal expenditures exceed \$750,000 as required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan. The summary schedule of prior audit findings should be available for our review on our first day of field work.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance. You agree to include our report on the schedule of expenditures of federal awards in any document that contains and indicates that we have reported on, the schedule of expenditures of federal awards. You also agree to include the audited financial statements with

any presentation of the schedule of expenditures of federal awards that includes our report thereon OR make the audited financial statements readily available to intended users of the schedule of expenditures of federal awards no later than the date the schedule of expenditures of federal awards is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance; (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with the regulatory basis of accounting. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon OR make the audited financial statements readily available to users of the supplementary information no later than the date the supplementary information is issued with our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with the regulatory basis of accounting; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with the regulatory basis of accounting; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash or other confirmations we request and will locate any invoices or other documentation selected by us for testing.

If federal expenditures exceed \$750,000, upon the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. We will provide an original of our reports to the school; however, it is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditors' reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 days after receipt of the auditor's reports or nine months after the end of the audit period, unless a longer period is agreed to in advance by the cognizant or oversight agency for audits. At the conclusion of the engagement, we will provide information to management as to where the reporting packages should be submitted and the number to submit.

We will provide copies of our reports to **Newcastle Public School** and the Oklahoma State Auditor and Inspector; however, management is responsible for distribution of the reports and the financial statements.

Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Angel, Johnston & Blasingame, P.C. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to various regulatory agencies or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Angel, Johnston & Blasingame, P.C. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by various regulatory agencies. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

Steve Blasingame, Evan Blasingame, or Cameron Johnston will be the engagement partner and they will be responsible for supervising the engagement and signing the reports or authorizing another individual to sign them.

Our fee for the audit and compilation of the Estimate of Needs should not exceed **\$13,700**. However, if federal expenditures exceed \$750,000, and thus a single audit is required, there will be an additional **\$6,000** fee. Any additional work outside the scope of the audit will be based on the actual time spent at our standard hourly rates. Our invoices for the fees will be rendered periodically as work progresses and are payable on presentation. If we are able to perform your final board exit conference remotely, we will discount our fee by \$200. These estimates are based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit.

Reporting

We will issue a written report upon completion of our audit, and if a Single Audit is required, then we will issue additional written reports. Our report(s) will be addressed to the governing board of **Newcastle Public School**. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the school's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the school's internal control and compliance. If federal expenditures exceed \$750,000, the Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

Governmental Auditing Standards require that we provide you with a copy of our most recent external peer review report which are required every three years as well as any subsequent peer review report received during the period of the contract. Our 2020 peer review report can be accessed through our website.

We appreciate the opportunity to be of service to **Newcastle Public School** and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Angel, Johnston + Blasingame, P.C.

ANGEL, JOHNSTON, & BLASINGAME, P.C.
Certified Public Accountants

RESPONSE:

This letter correctly sets forth the understanding of **Newcastle Public School**

By: _____ ✓
Title: Board President

By: _____ ✓
Title: Superintendent

Date: _____ ✓

Date _____ ✓



SERVICE RATE INFORMATION

JOB TITLE	PAY RATE	BILL RATE
Light Industrial	\$16.00/hr	\$22.56/hr
		Mark Up 1.41

Do you have a Drug Screen policy? Yes No; if yes, please note desired screen: _____
 Do you have a Physical policy? Yes No
 Do you have a background screening policy? Yes No; if yes, please note screening criteria: _____

Express mirrors our clients' policies in these areas to maintain consistency with your full time and contingent workforce.

Drug Screen will be billed at a charge of \$25.00 for each screen required
 Background Screens will be billed at a charge of \$30.00 for each screen required.
 Physicals will be billed at a charge of \$75.00 for each screen required.

The Client service rate includes Express Employment Professional's absorption of the following expenses:

- | | | |
|-----------------------------|--------------------------|---------------------------------|
| Advertising | ISO Interview Process | Weekly Invoicing to Clients |
| Bonding of Employees | Payroll Burden Costs | Weekly Pay for Associates |
| Employment Verification | Recruiting and Screening | Worker's Compensation Insurance |
| General Liability Insurance | Skills Testing | I-9 Verification |
| Associate Benefits | | |

**In the event Express is required to increase wages and/or payroll burden costs as the direct result of any determination, order, or action by any applicable Federal, State, or local government authority, or collective bargaining unit, Client shall reimburse Express Employment Professionals at cost for any such increases.

This quote is for evaluation hire or temporary assignments only. Each associate recruited by Express will be required to complete 520 regular hours before being hired by your company. In the event you wish to hire the associate prior to completing the required hours, a balance buyout will be necessary.

The Client agrees to the terms and conditions located on the back of the Express Employment Professionals timecards and/or group timesheets; the terms of which are specifically incorporated herein and made part hereafter. Client also agrees to submit all timecards and/or group timesheets of Express employees to Express by 10:00 a.m. each Monday. In the event the original signed timecards and/or group timesheets are not provided to Express by Client, it is agreed that Express Employment Professionals will pay their employees from signed faxed timecards, group timesheets, and/or emailed printouts from Client. Client further authorizes Express to treat faxed or emailed copies of signed timecards, group timesheets, or emailed printouts as the original. The authorized email address(es) to submit approval of time worked is: 1) _____ 2) _____ 3) _____

The nature of our business requires that we pay our employees each week. Express Employment Professionals bills for services rendered on a pay-per-hour basis. Our invoices are *net due* upon receipt. Please mail all payments to P.O. Box 203901, Dallas, TX 75320-3901.

Please acknowledge your understanding of these terms by signing below and returning it with your completed credit application and staffing agreement. We appreciate your business and look forward to working with you.

EXPRESS EMPLOYMENT PROFESSIONALS

NEWCASTLE PUBLIC SCHOOL

Signature

Signature

Title

Title

Date

Date



Staffing Agreement

Office Number and Location:

This Agreement is made and entered into this ____ day of _____, 20__, by and between Express Services, Inc., a Colorado corporation, doing business as Express Employment Professionals, with a local notice address of _____ (hereinafter referred to as "Express", "We" and "Our") and _____ (hereinafter referred to as "Client" and "you").

1. We hire associates as Express employees, and provide all wages, taxes, withholding, workers' compensation, and unemployment insurance. We recruit and assign associates to you to perform only the job duties you specify. You agree not to change the specified duties or the assigned workplace of the associate.
2. Express complies with all federal, state, and local employment laws and regulations, as applicable. You agree to provide Our associates with a safe, suitable workplace and equipment, provide all legally-mandated meal and rest breaks, and to comply with all applicable federal, state, and local employment laws including appropriate workplace-specific safety and health training that adequately addresses potential hazards at your worksite.
3. You agree to safeguard and protect any private or personally identifiable information regarding Express employees to which you gain access, including biometric information, and agree to abide by any applicable laws addressing the collection, use, storage, or protection of private, personally identifiable, and/or biometric information. As between you and Express, all such information shall remain the property of Express, and shall not be: (i) used by you other than in connection with receiving services hereunder; (ii) disclosed, sold, assigned, leased or otherwise provided to third parties by you; or (iii) commercially exploited by or on behalf of you. You also agree to defend, indemnify, and hold Express harmless from any loss, cost, claim, or damage, including costs and attorney fees, (collectively "Loss" or "Losses") resulting from your failure to abide by the laws addressing the collection, use, storage, or protection of private, personally identifiable, and/or biometric information and/or unauthorized uses of said information and hold Express harmless from any Loss resulting from your non-compliance with all current and future applicable federal, state, and local laws and regulations including, but without limitation, sick leave, vacation, wage and hour, and meal and rest breaks.
4. The bill rates charged by Express are specific to office location and may vary from Express office to Express office and are subject to change based upon federal, state, or local laws that provide benefits to our associates or upon prior notice. A service charge of 1.5% per month (18% per annum) may be assessed on charges remaining unpaid 30 days after the invoice date. We are entitled to reasonable collection fees, attorney fees, and other expenses incurred to collect all charges on your account(s). Express pays associates promptly, based on information approved by you. You agree to pay the charges and any applicable sales tax based on the timecard or other mutually acceptable recording method by the invoice due date.
5. We provide insurance policies to cover Express for Workers' Compensation, and Employers Liability Parts A & B claims by Express associates against Express in an amount not less than \$1,000,000 per occurrence and provide Commercial General Liability, Fidelity Bond, Errors and Omissions, and Hired/Non-Owned Automobile coverage in an amount not less than \$1,000,000 per occurrence.
6. You agree that you will not request or allow Our associates to offer professional opinions concerning any financial audits, certifications or financial statements, SEC filings, or provide management consulting or financial advice, nor will Our associates be permitted sign-off authority for architectural or engineering projects or construction or other cost estimates.
7. If Our associates have access to unattended premises or the care, custody, or control of cash, checks, credit card numbers, ATM bank cards, negotiables, protected health information, personally identifiable information, or other valuable property, then you agree to defend, indemnify, and hold Us harmless from any resulting Loss.
8. Express will only provide associates for positions operating a motor vehicle, forklift, or other motorized mobile equipment if notified in writing prior to an assignment. We must know in advance, so We can assign associates who are qualified to meet your specifications. During an assignment, if Our associate operates a motor vehicle, forklift, or any other motorized mobile equipment, you agree to maintain liability insurance for any such motorized equipment and to defend, indemnify, and hold Us harmless for resulting bodily injury, property damage, fire, theft, collision, public liability claims, or other Loss, regardless of fault.
9. You will supervise, direct, and control the work performed by Express associates, and assume responsibility for all work product and operational results, including personal injury to a third party or your agents or employees, losses or damage to property or data in the care, custody, or control of an Express associate. You agree to defend, indemnify, and hold Us harmless from any Loss, including costs and attorney fees, (collectively "Loss" or "Losses") that may be caused by your breach of this Agreement and/or by your negligence or misconduct, and agree on behalf of your insurer(s) to waive all rights of recovery (subrogation) against Us.
10. In addition to Our duties and responsibilities set forth herein, Express, as the common-law employer, has the right to physically inspect the worksite and work processes; to review and address, unilaterally or in coordination with you, the associates' work performance issues; and to enforce Our employment policies relating to associates' conduct at the worksite.
11. So long as this Agreement is in effect, both parties agree that they will not disclose or make available any confidential information they receive from the other party to any third party for any purpose whatsoever other than performing under this Agreement or as required by law.
12. Express will, at your written request, conduct criminal history checks based on your targeted screening criteria, motor vehicle record checks, and drug screens as permitted by federal, state, and local laws and regulations. The costs vary depending upon the specific test or report ordered and the charges will be agreed upon prior to ordering the tests and/or reports.
13. If you have an Express associate on an assignment and determine you would like to hire the associate onto your payroll (a "Conversion"), you may do so by paying a Conversion fee of up to 30% of the associate's expected annual salary, provided all invoices are current.
14. You agree, for a period of 180 days from the date of introduction or last date on assignment, whichever is later, not to hire directly or use Express associates through another staffing firm, other than through a Conversion as referenced above, without paying a liquidation fee of 30% of the Express associate's expected annual compensation, unless otherwise agreed to by Us in writing.

Thank you for your business. We look forward to a mutually beneficial relationship.

Company: _____ Date: _____

Agent's Name (print): _____ Title: _____

Agent's Signature: _____



New Account Information

Client		Telephone No.	Fax No.	Contact		
Address			City	State	Zip	
Type of Business	Business Start Date	Years at Address	CEO/Owner/Partner/Proprietor		No. of Employees	
Type of Organization <input type="checkbox"/> Corp <input type="checkbox"/> Partnership <input type="checkbox"/> Ind. Prop <input type="checkbox"/> LLC <input type="checkbox"/> Other		Reasons for Associates		No. of Associates	Hours per Week	
Party in Charge of Accts. Payable	PO Required? <input type="checkbox"/> Yes <input type="checkbox"/> No #	Terms are: Payments due ten (10) days from date of invoice.				
Person Accepting Our Terms			Title	Social Security Number / Tax ID Number		
Primary Bank Used		Telephone	Account No.	Account Representative		
Type of Account	Date Opened	Avg. Checking Balance \$	Hi Balance \$	Avg. Balance \$	D&B Rating	
Loans Outstanding <input type="checkbox"/> Secured <input type="checkbox"/> Unsecured	Current Loan Balance \$	Balance \$	Avg. Balance \$	Payment History <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor		
Bank Credit Rating	SIC Code	Last Four Digits of Social Security Number		Date of Birth		

Comments:

CREDIT REFERENCES			For Express Services Use Only			
Name of Supplier	Email		Credit Limit \$	Date Acct. Opened	Account Avg. \$	Account High \$
Address	Contact		Avg. Days to Pay	Terms	Rating <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor	
Telephone No.	Fax. No.	Type of Business	Comments:			
Name of Supplier	Email		Credit Limit \$	Date Acct. Opened	Account Avg. \$	Account High \$
Address	Contact		Avg. Days to Pay	Terms	Rating <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor	
Telephone No.	Fax. No.	Type of Business	Comments:			
Name of Supplier	Email		Credit Limit \$	Date Acct. Opened	Account Avg. \$	Account High \$
Address	Contact		Avg. Days to Pay	Terms	Rating <input type="checkbox"/> Excellent <input type="checkbox"/> Good <input type="checkbox"/> Fair <input type="checkbox"/> Poor	
Telephone No.	Fax. No.	Type of Business	Comments:			

TERMS AGREEMENT BUILT INTO CREDIT APPLICATION

The undersigned, in consideration of extending company credit to aforesaid business, individually, jointly, and severally as individuals unconditionally guarantee the payment of any and all future obligations of the said company which may be owing to Express Services, Inc. upon demand including reasonable attorney's fees and all costs and other expenses incurred by Express Services, Inc. in collecting an indebtedness of the aforesaid customer. Notice is waived. This is a continuing guarantee. Should a lawsuit be necessary to enforce the guarantee, venue is waived, and suit may be brought in Oklahoma City, Oklahoma. A photocopy or facsimile copy of the account application and signature shall be valid as an original thereof.

All information given above is correct to the best of the undersigned's knowledge. It is agreed that: (1) charges for temporary help are labor related and due ten (10) days from the date of the invoice; (2) creditor is authorized to investigate credit, banking, and financial history and to disclose findings of that investigation as necessary.

Signature	Print Name	Date

CREDIT APPROVAL	Approved By	Credit Limit \$	Terms	
Source Code	Client Account No.	Completed By	Checked By	Date

Express is an Equal Opportunity Employer

INFINITE CAMPUS END USER LICENSE AGREEMENT

This Infinite Campus End User License Agreement (“Agreement”) is made between Infinite Campus, Inc., a Minnesota corporation located at 4321 109th Ave NE, Blaine, MN 55449-6794 (“Infinite Campus”) and:

(“Licensee”)

Name: Newcastle School District 1

Address: 101 N Main Street, Newcastle, OK 73065

RECITALS

- A. Infinite Campus has developed certain proprietary student information software and documentation, which is updated and revised by Infinite Campus from time to time, and Infinite Campus has licensed from third parties, or developed other products and services, as offered by Infinite Campus, and amended from time to time (collectively, the “Infinite Campus Products”);
- B. Infinite Campus, or an Infinite Campus Authorized Channel Partner, may provide certain services for Infinite Campus Products, including software implementation services, software maintenance services, training services, data conversion services, project management services, product support services, technical support services and application hosting services (collectively, the “Services”); and
- C. Infinite Campus and Licensee desire to enter into this Agreement for the purpose of facilitating the licensing and implementation of certain Infinite Campus Products and delivery of certain Services identified on one or more Order and Pricing Schedules, subject to the terms and conditions of this Agreement.

NOW, THEREFORE, for and in consideration of the terms and conditions hereinafter stated, the parties agree as follows:

1. Rights and Obligations

- 1.1 License Grant. Subject to the terms and conditions hereof, Infinite Campus grants Licensee a personal, limited, non-exclusive, non-transferable, non-sublicensable, non-perpetual, license to use: (i) the specific Infinite Campus Products identified on the applicable Order and Pricing Schedules; and (ii) the related documentation (which may include, but is not limited to, users’ manuals, reference guides, programmers’ guides and/or system guides, as applicable and as available). Licensee must install and use Infinite Campus Products and the documentation solely for its own internal use and for the purposes for which such Infinite Campus Products and documentation were designed.
- 1.2 Products and Services. Subject to the terms and conditions hereof, Infinite Campus, or an Infinite Campus Authorized Channel Partner, will provide the Services as listed on the applicable Order and Pricing Schedules.

2. Ownership and Protection

- 2.1 Infinite Campus Ownership. Infinite Campus Products; all source code, object code, class libraries, user interface screens, algorithms, development frameworks, repository, system designs, system logic flow, and processing techniques and procedures related thereto; the documentation, any system user documentation, training materials, or other documentation related thereto; any copies and derivatives of any of the foregoing, in whole or in part; as well as all copyright, patent, trademark, trade secret and other proprietary rights in any of the foregoing; are the sole and exclusive confidential property of Infinite Campus or Infinite Campus licensor. Any reports or other data, which do not include student data, generated by Infinite Campus Products regarding traffic flow, feature use, system loads, product installation, and/or similar information, are the exclusive property of Infinite Campus and may be used by Infinite Campus in any manner that Infinite Campus deems to be appropriate.
- 2.2 Licensee Ownership. Licensee retains ownership of student education records stored within Infinite Campus Products. These records are property of, and under the control of the Licensee. Licensee must obtain all necessary licenses and approvals before uploading any content and is solely responsible and liable for all Licensee content stored within the Infinite Campus Products.
- 2.3 Protection of Infinite Campus Products and Documentation. Licensee must not, and will not knowingly allow any third party to:
 - a) adapt, modify, change, maintain, translate, decompile, disassemble, reconstruct, or reverse engineer Infinite Campus Products or the documentation, or any portion thereof, except to the extent such acts are required to be permitted by applicable law;
 - b) identify or discover any source code of Infinite Campus Products;

- c) distribute, sell, or sublicense copies of Infinite Campus Products or the documentation or any portion thereof;
- d) take any action that imposes or may impose (at Infinite Campus' sole discretion) an unreasonable or disproportionately large load on the Infinite Campus infrastructure;
- e) disclose or publish the results of any benchmark tests run on the Services;
- f) create copies of Infinite Campus Products or the documentation except to make a copy of any program which is required as an essential step in its utilization or to make an archival or back-up copy of Infinite Campus Products; or
- g) incorporate any portion of Infinite Campus Products into or with any other Infinite Campus Products or other products, or create any derivative works of Infinite Campus Products or the documentation.

2.4 **Confidentiality.** Infinite Campus Products contain proprietary information, trade secrets, know-how, and confidential information that are the exclusive property of Infinite Campus or Infinite Campus licensor(s). During the Agreement Term and at all times after its termination, Licensee and its employees and agents must maintain the confidentiality of this information and not sell, license, publish, display, distribute, disclose or otherwise make available this information to any third party, nor use such information other than to inform permitted users of the conditions and restrictions on the use of Infinite Campus Products or the documentation, and to the extent permitted by law, Licensee will not disclose the terms and conditions of this Agreement without the prior written consent of Infinite Campus.

3. Fees and Payment Terms

3.1 **Payment Terms.** Licensee must pay Infinite Campus, or Infinite Campus' Authorized Channel Partner, the fees as provided in the Applicable Order and Pricing Schedules, excluding any identified third-party fees. Licensee must pay any third-party fees directly to the specified third party.

- a) The fees for the Infinite Campus Products will be valid from the Service Start Date until the conclusion of the term, as specified on the Applicable Order and Pricing Schedules (the "Initial Term").
- b) Licensing, hosting, and support fees will be invoiced on the Service Start Date for the Initial Term.
- c) SIS implementation Services, if any, will be invoiced immediately after the Effective Date.
- d) Travel expenses and premium product implementation Services, if any, will be invoiced monthly as expenses or Services are incurred.
- e) All invoices are Net 30. Any amount owing by the Licensee to Infinite Campus hereunder which is not paid by the Licensee on its due date shall bear an additional one and a half percent (1.5%) interest per month, or the maximum amount allowed by law, whichever is lower.

3.2 **Annual Recurring Fees.** Following the Initial Term, for each twelve (12) month period thereafter (each a "Subsequent Term"), Licensee must pay annual fees according to the then-current license fees for the licensed Infinite Campus Products listed with an annual recurring price on the Applicable Order and Pricing Schedules (the "Annual Recurring Fees"). Infinite Campus will review the number of students enrolled, as certified by the state in which the Licensee resides, and if the total number of enrolled students has increased or decreased, Infinite Campus may increase or decrease the Annual Recurring Fees according to the then-current license fees for the applicable Infinite Campus Products and Services.

3.3 **Travel Expenses.** To the extent Infinite Campus will be incurring any expenses on Licensee's behalf in performance of this Agreement, Licensee will pay Infinite Campus for all travel and other incidental expenses, including, but not limited to, meals, telephone charges, and shipping costs incurred in connection with Infinite Campus' performance of its duties under this Agreement. Such expenses will be incurred in accordance with the Business Expense Policy located at <https://www.infinitecampus.com/policies>.

3.4 **Taxes.** All amounts set forth on the Applicable Order and Pricing Schedules are exclusive of applicable sales and similar taxes, and it is Licensee's responsibility to pay all such taxes, if applicable.

4. Indemnification; Warranties; Obligations

4.1 **Indemnifications.**

- a) If Licensee notifies Infinite Campus in writing and gives Infinite Campus sole control over the defense and all related settlement negotiations, Infinite Campus will defend, hold harmless and indemnify Licensee against any damages finally awarded or amounts paid in settlement as a result of any claim or threat of claim brought by a third party against Licensee, to the extent based on an allegation that: (i) Products for which Licensee has licensed from Infinite Campus infringes any U.S. patent, copyright, trademark, trade secret or other proprietary right of a third party, or (ii) a defective Product directly caused death or personal

injury; provided that Licensee did not alter, modify, combine with another product or other software, or otherwise change the Product or software that gave rise to such claim.

- b) To the extent permitted by law, Licensee will defend, hold harmless and indemnify Infinite Campus against any claim or threat of claim brought by a third party against Infinite Campus arising out of the acts or omissions of Licensee or its employees, excluding acts or omissions expressly required or prescribed by this Agreement.
- c) If either party seeks indemnification provided for in Section 4.1, each party seeking indemnification will cooperate with and provide reasonable assistance in the defense or settlement of any claim or legal proceeding. Licensee and Infinite Campus will not make public any terms, or the mere existence, of any settlements.
- d) THE FOREGOING STATES THE ENTIRE LIABILITY AND OBLIGATION OF INFINITE CAMPUS WITH RESPECT TO ANY INFRINGEMENT, OR CLAIMS OF INFRINGEMENT, REGARDING INFINITE CAMPUS' PRODUCTS OR ANY PORTION THEREOF, AND WITH REGARD TO ANY PATENT, COPYRIGHT, TRADE SECRET, OR OTHER PROPRIETARY RIGHT.

4.2 Warranties.

- a) Infinite Campus warrants that, during the ninety (90) day period (the "Warranty Period") commencing on the Service Start Date, the Infinite Campus Products will operate in substantial conformity with the documentation when used in strict compliance therewith. This warranty is contingent upon Licensee's installation of all corrections, enhancements, updates, and new releases provided by Infinite Campus to Licensee and the absence of damage or abuse to Infinite Campus Products.
- b) Notwithstanding the foregoing, Licensee is solely responsible for having the appropriate compatible network(s) and operating system environment(s), and as Licensee's sole and exclusive remedy for any breach of this warranty, Infinite Campus shall, at its sole option, within a reasonable period of time, provide all reasonable programming Services to correct programming errors in Infinite Campus Products, replace Infinite Campus Products or terminate this Agreement and refund to the Licensee the license fees paid to Infinite Campus under this Agreement for the defective Infinite Campus Products, as set forth in Section 6.2(c) of this agreement, refunding the unamortized portion (assuming straight line amortization) of the annual license fees paid. Any professional services provided under this Agreement are provided "as is" without representation or warranty of any kind or nature.
- c) Infinite Campus represents and warrants that, (a) the work to be performed and Services to be provided by it hereunder will be rendered using sound, professional practices and in a competent and professional manner by knowledgeable, trained and qualified personnel; (b) the work will be configured using commercially reasonable technical specifications; (c) the work will operate in conformance with the terms of this Agreement; (d) the work to be performed by it will not violate any law, statute, ordinance or regulation (including without limitation the laws and regulations governing export control, unfair competition, anti-discrimination or false advertising); (e) the work performed will not be defamatory, trade libelous, unlawfully threatening or unlawfully harassing; (f) the work performed will not be obscene, child pornographic, or indecent; and (g) the work performed will be free of any software disabling devices, internal controls, or computer programming routines that are intended to damage, detrimentally interfere with, surreptitiously intercept or expropriate any system, data or personal information.
- d) EXCEPT AS EXPRESSLY SET FORTH IN THIS SECTION 4.2, INFINITE CAMPUS MAKES NO WARRANTY OR REPRESENTATION, EITHER EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, AND ANY WARRANTIES OF QUALITY OR PERFORMANCE, OR AS A RESULT OF A COURSE OF DEALING OR USAGE OF TRADE, WITH RESPECT TO INFINITE CAMPUS PRODUCTS, MAINTENANCE, SUPPORT, OR OTHER SERVICES.

4.3 Obligations.

- a) Licensee must cause all employees or subcontractors of Licensee authorized to access the Services ("Users") to register to have access to the Services ("Registered Users"). Each Registered User is entirely responsible for the security and confidentiality of such User's password and account. Licensee and each Registered User are entirely responsible for all activities that occur under that Registered User's account. Licensee must immediately notify Infinite Campus of any unauthorized use of a Registered User's account or any other breach of security of which Licensee becomes aware.

- b) If Licensee, or a third-party on Licensee's behalf, desires to conduct a risk analysis to identify potential threats and/or vulnerabilities related to any Infinite Campus Product, Licensee must: (a) notify Infinite Campus in advance; (b) cooperate with all reasonable requests required by Infinite Campus for such evaluation; and (c) supply Infinite Campus with a copy of any results or findings in a timely manner. All results or findings are owned by Infinite Campus and considered Infinite Campus confidential information and protected in accordance with Section 2.3.

5. Limitations of Liability

IN NO EVENT WILL INFINITE CAMPUS BE LIABLE FOR INCIDENTAL, CONSEQUENTIAL, INDIRECT, PUNITIVE OR SPECIAL DAMAGES OF ANY NATURE, SUCH AS LOST PROFITS. INFINITE CAMPUS' TOTAL LIABILITY WILL BE LIMITED TO THE LICENSE FEES ACTUALLY PAID BY LICENSEE TO INFINITE CAMPUS FOR THE APPLICABLE INFINITE CAMPUS PRODUCTS, SUBJECT HOWEVER TO A TWELVE (12) MONTH STRAIGHT LINE DEPRECIATION COMMENCING ON THE DATE OF DELIVERY OF SUCH INFINITE CAMPUS PRODUCTS.

6. Agreement Term and Termination

6.1 Agreement Term. The term of this Agreement (the "Agreement Term") will begin on the date this Agreement is executed by the Licensee ("Effective Date") and it will remain in effect until terminated pursuant to Section 6.2.

6.2 Agreement Termination. This Agreement may be terminated as follows:

- a) either party may terminate this Agreement, with or without cause, with no less than thirty (30) days written notice.
- b) either party may terminate this Agreement if one party's actions expose the other party to any violation of law and fails to cure such actions within fifteen (15) days of notice thereof;
- c) either party may terminate this Agreement and any other active agreement with the other party if the other party fails to fully perform any material obligation under this Agreement with thirty (30) days to cure;
- d) notwithstanding the foregoing, if the Licensee violates the provisions of Article 2 of this Agreement Infinite Campus may terminate this Agreement immediately without notice.

In the event of termination of this Agreement by Infinite Campus pursuant to Section 6.2(a) prior to an anniversary date, Infinite Campus shall refund the unamortized portion (assuming straight line amortization) of the annual license fees paid. In the event of termination of this Agreement by Infinite Campus pursuant to Sections 6.2(b), 6.2(c) or 6.2(d) prior to an anniversary date, Infinite Campus is entitled to prepaid license fees for the balance of the year of termination.

In the event of termination of this Agreement by the Licensee pursuant to Section 6.2(a) prior to an anniversary date Infinite Campus is entitled to prepaid license fees for the balance of the year of termination. In the event of termination of this Agreement by the Licensee pursuant to Section 6.2(b) or 6.2(c) Infinite Campus shall refund the unamortized portion (assuming straight line amortization) of the annual license fees paid.

If the Licensee desires to rescind its notice of termination within ninety (90) days after the effective date of such notice, and if the Licensee's records have not been destroyed pursuant to this Agreement, Infinite Campus may, in its sole discretion, allow the termination notice to be rescinded provided Licensee pays Infinite Campus a \$500 reactivation fee and the fees for the unlicensed period as if such termination notice was never provided.

6.3 Responsibilities in the Event of Termination.

- a) Upon any termination of this Agreement and/or the license to use any Infinite Campus Products, Licensee must cease to use Infinite Campus Products and Services and must return to Infinite Campus all Infinite Campus Products and all copies thereof and all proprietary and confidential property of Infinite Campus. Licensee must expunge all copies of Infinite Campus Products from its computer(s) and server(s). Failure to comply with this Section will constitute continued use of Infinite Campus Products. Licensee must provide a certificate from an officer of Licensee stating compliance with this Section. Infinite Campus will also have such other legal and equitable rights and remedies to which it may be entitled with respect to Licensee's failure to comply with the provisions of this Agreement.
- b) With ninety (90) business days following the termination of this Agreement, or sooner at the request of the Licensee, Infinite Campus warrants that the original and all copies of Licensee information, educational records and pupil records as such terms are defined by the Family Educational Rights and Privacy Act (20 U.S.C. § 1232g; 34 CFR Part 99, "FERPA"), and any other State or Federal law relating to the protection of confidential student information, will be returned to the Licensee or destroyed in such a manner that such information cannot be read, executed, viewed or in any way accessed when destroyed. Nothing herein,

however, prohibits Infinite Campus from continuing to possess and use any reports or other data generated by Infinite Campus Products or Services regarding traffic flow, feature use, system loads, product installation, and/or similar information.

- 6.4 **No Liability for Termination.** Except as provided for in this Agreement, neither party will be liable to the other for damages of any kind, including incidental or consequential damages, damages for loss of prospective business or loss of continuing business, or otherwise which arise due to the expiration or termination of this Agreement. This does not relieve either party from responsibility for damages caused by its actions or breaches of the Agreement, but only for damages related to or resulting from the expiration or termination of the business relationship.
- 6.5 **Survivorship.** Those sections that by their nature survive expiration or termination of this Agreement will survive such expiration or termination.

7. Additional Terms

- 7.1 If not already covered by a separate agreement from an Infinite Campus Authorized Channel Partner for any items below, then the following terms and conditions also apply, as applicable:

Cloud Hosting (Standard Cloud or Cloud Choice)	https://www.infinitecampus.com/policies/_index/cloud-hosting-services-terms
On-Site Hosting	https://www.infinitecampus.com/policies/_index/on-site-hosting-services-terms
Software Support Services	https://www.infinitecampus.com/policies/_index/software-support-services-terms
Online Registration (which includes Campus Digital Repository Services)	https://www.infinitecampus.com/policies/digital-repository-services-terms-of-service
Campus Messenger	https://www.infinitecampus.com/policies/campus-messenger-terms-conditions
Training or Consulting	https://www.infinitecampus.com/policies/_index/training-and-consulting-terms-and-conditions

8. General Terms and Conditions

- 8.1 **Affirmative Action.** Infinite Campus is committed to the policy that all persons shall have equal access to its products, facilities, and employment without regard to race, color, creed, religion, sex, national origin, age, marital status, disability, public assistance status, veteran status, or sexual orientation and is committed to transacting business only with entities who follow these practices. Licensee must apply every good faith effort to ensure implementation of this policy in their practices of employment, promotion, demotion, or transfer, recruitment, or recruitment advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. By accepting this Agreement, Licensee certifies that it complies with all applicable federal and state laws related to non-discrimination, equal employment opportunity, and affirmative action.
- 8.2 **Assignment.** This Agreement is personal to Licensee. Licensee must not, voluntarily or involuntarily, sublicense, sell, assign, give, or otherwise transfer this Agreement. Any such transfer or attempted transfer is null and void. Infinite Campus has the right to assign or otherwise transfer its rights and obligations under any of this Agreement, whether voluntarily, involuntarily, or by operation of law.
- 8.3 **Governing Law.** This Agreement will be governed and interpreted under the laws of the state of Minnesota, U.S.A, without regard to its conflict of law's provisions. Any litigation between the parties will take place in the state or federal courts in Minnesota, and both parties waive any objection to the jurisdiction of and venue in such courts. Any action arising out of or related to this Agreement must be brought within one (1) year from the first date such action could have been brought, despite any longer period provided by statute. If a longer period is provided by statute, the parties hereby expressly waive it.
- 8.4 **Amendments; Waiver.** This Agreement may not be amended or modified except in writing by duly authorized

representatives of the parties that refer specifically to this Agreement. The failure of either party to enforce the provisions hereof is not a waiver of such provisions or of the right to enforce such provisions later.

- 8.5 **Severability.** If a court of competent jurisdiction holds that any provision of this Agreement is invalid or unenforceable, the remaining portions of this Agreement will remain in full force and effect, and the parties will replace the invalid or unenforceable provision with a valid and enforceable provision that achieves the original intent of the parties and economic effect of the Agreement.
- 8.6 **Headings, Exhibits, and Construction.** Article and section headings are for reference only and will not be considered as parts of this Agreement. The attached exhibits, and the Applicable Order and Pricing Schedules, and hyperlinked terms and conditions are an integral part of this Agreement and are incorporated by reference. Wherever the singular is used, it includes the plural, and, wherever the plural is used, the singular is included.
- 8.7 **Force Majeure.** Except for the obligation to make payments, neither party will be liable for any failure or delay in its performance under this Agreement due to any cause beyond its reasonable control, including acts of war, acts of God, acts of terrorism, epidemics, pandemics, earthquakes, floods, embargos, riots, sabotage, labor shortages or disputes, governmental acts or failure of the Internet (not resulting from the actions or inactions of Infinite Campus), provided that the delayed party: (i) gives the other party prompt notice of such cause, and (ii) uses its reasonable commercial efforts to promptly correct such failure or delay in performance.
- 8.8 **Entire Agreement.** This Agreement supersedes all previous agreements and representations of, between or on behalf of the parties regarding the subject matter herein. Except as stated in Section 8.4 above, any document, instrument, or agreement issued or executed contemporaneous or after this Agreement does not alter the terms and conditions of this Agreement. This Agreement contains all Infinite Campus' and Licensee's agreements, warranties, understandings, conditions, covenants, and representations regarding the subject matter herein. Neither Infinite Campus nor Licensee will be liable for any warranties, understandings, conditions, covenants, or representations not expressly set forth or referenced in this Agreement. Infinite Campus reserves the right to refuse any different or additional provisions in purchase orders, invoices or similar documents, and such refused provisions will be unenforceable.
- 8.9 **Notices.** Any notice under this Agreement must be in writing and will be deemed given upon the earlier of actual receipt or ten (10) days after being sent by first class mail, return receipt requested, to the address set forth below for Infinite Campus and to the address designated on page one (1) of this Agreement for Licensee for receipt of notices, or as may be provided by the parties.

Infinite Campus, Inc.	Newcastle School District 1	
Sales Contracts Management		
4321 109 th Ave NE	101 N Main Street	
Blaine, MN 55449-6794	Newcastle	, OK 73065

Either party may give notice of its change of address for receipt of notices by giving notice in accordance with this Section.

- 8.10 **Applicable Law.** Infinite Campus complies and shall comply with applicable laws governing online privacy and student data privacy, including the Child Privacy Protection and Parental Empowerment Act, FERPA, the Children's Online Privacy Protection Act, and state laws. Licensee may review these laws and their related regulations by logging on to the U.S. Federal Trade Commission's website at <http://www.ftc.gov>.
 - a) While providing Services during the term of this Agreement, Infinite Campus may process and store Licensee data and may have access to student education records that are subject to FERPA. Such information is considered confidential and is protected. To the extent that Infinite Campus has access to "education records" under this Agreement, it is deemed a "school official," as each of these terms are defined under FERPA. Infinite Campus shall use education records only for the purposes of fulfilling its duties under this Agreement. To improve the products and services it provides, Infinite Campus may use anonymized or de-identified, non-personally identifiable data, as well as seek input from the Licensee and its employees regarding use of Infinite Campus Products and Services. Except as required by law or court order, Infinite Campus shall not disclose or share education records with any third party unless: (i) permitted by the terms of this Agreement, (ii) directed to do so, in writing, by Licensee, or (iii) to subcontractors who have agreed to maintain the confidentiality of the education records to the same extent required of Infinite Campus under this Agreement. Subject to (iii) above, Licensee consents to the use of third-party public cloud resources. This may include hosting, off-site backups, the storage of Campus Digital Repository content, the use of

content delivery networks to speed downloads of public files, or the failover of the Infinite Campus Products in certain disaster recovery scenarios.

- b) In the event any third party seeks to access education records that are subject to FERPA beyond the access that is provided to Infinite Campus affiliated individuals for purpose of providing the Services under the Agreement, whether said third party request is in accordance with FERPA or other Federal or relevant State law or regulations, Infinite Campus shall immediately inform Licensee of such request in writing, if it is allowed to do so. Infinite Campus shall not provide direct access to such data or information or respond to said third party requests, unless compelled to do so by court order or lawfully issued subpoena from any court of competent jurisdiction. Should Infinite Campus receive a court order or lawfully issued subpoena seeking the release of such data or information, Infinite Campus shall provide immediate notification, along with a copy thereof, to Licensee prior to releasing the requested data or information, if allowed by law or judicial and/or administrative order/subpoena.
- c) If Infinite Campus experiences a security breach concerning any education record covered by this Agreement, Infinite Campus shall immediately notify Licensee and take immediate steps to limit and mitigate such security breach to the extent possible. The Parties further agree to indemnify and hold each other harmless for any loss, cost, damage, or expense suffered by the non-breaching Party, including but not limited to the cost of notification of affected persons, as a direct result of the breaching Party's unauthorized disclosure of education records that are subject to FERPA, or any other confidentiality/privacy provision, whether federal, state, or administrative in nature.
- d) Upon termination of this Agreement, Infinite Campus shall return and/or destroy all education records that it received from Licensee hereunder as, and in accordance with, Section 6.3(b) of this Agreement. Infinite Campus shall not knowingly retain copies of any education records received from Licensee once Licensee has directed Infinite Campus as to how such information shall be returned and/or destroyed. Furthermore, Infinite Campus shall ensure that it disposes of all education records received from Licensee in a commercially reasonable manner that maintains the confidentiality of the contents of such records (e.g., shredding paper records, erasing and reformatting hard drives, erasing and/or physically destroying any portable electronic devices).

8.11 Export Rules. Licensee must not ship, transfer, or export and Infinite Campus Products into any country or use them in any manner prohibited by the United States Export Administration Act or any other export laws, restrictions, or regulations (collectively the "Export Laws"). In addition, if Infinite Campus Products are identified as export controlled items under the Export Laws, Licensee represents and warrants that Licensee is not a citizen, or otherwise located within, an embargoed nation (including without limitation Iran, Iraq, Syria, Sudan, Libya, Cuba, North Korea, and Serbia) and that Licensee is not otherwise prohibited under the Export Laws from receiving Infinite Campus Products. All rights to use Infinite Campus Products under this Agreement are granted on the condition that such rights are forfeited if Licensee fails to comply with the terms of this Section.

8.12 U.S. Government End-Users. Each component licensed under this Agreement that constitute Infinite Campus Products and Services is a "commercial item" as that term is defined at 48 C.F.R. 2.101, consisting of "commercial computer software" and/or "commercial computer software documentation" as such terms are used in 48 C.F.R. 12.212. Consistent with 48 C.F.R. 12.212 and 48 C.F.R. 227.7202-1 through 227.7202-4, all end users acquire Infinite Campus Products and Services with only those rights set forth herein.

8.13 Electronic Signatures: Counterparts. This Agreement may be executed in any number of counterparts, each of which, when so executed, will be deemed to be an original and all of which when taken together will constitute one Agreement. The parties agree that the electronic signature of a party to this Agreement is valid as an original signature of such party and is effective to bind such party to this Agreement. The parties agree that any electronically signed document related hereto is deemed (a) to be "written" or "in writing," (b) to have been signed and (c) to constitute a record established and maintained in the ordinary course of business and an original written record when printed from electronic files. Such paper copies will be admissible as between the parties to the same extent and under the same conditions as other original business records created and maintained in documentary form. Neither party will contest the admissibility of true and accurate copies of electronically signed documents based on the best evidence rule or as not satisfying the business records exception to the hearsay rule. For purposes hereof, "electronic signature" means a manually signed original signature that is then transmitted by electronic means; "transmitted by electronic means" means sent in the form of a facsimile or sent via the internet as a "pdf" (portable document format) or other replicating image attached to an email message; and, "electronically signed document" means a document transmitted by electronic means and containing, or to which there is affixed, an electronic signature.

IN WITNESS WHEREOF, this Infinite Campus End User License Agreement has been executed by the duly authorized representative of Infinite Campus and Licensee.

Infinite Campus, Inc.

Signature: Stephanie Svoboda
Stephanie Svoboda (May 5, 2023 09:13 CDT)
Name: Stephanie Svoboda
Title: Authorized Signer
Date: May 5, 2023

Licensee

Signature:
Name:
Title:
Date:

Order and Pricing Schedule

Order and Pricing Schedule for Newcastle School District 1, OK.

Description	Term Start Date	Quantity	Fee Type	Unit Price	Total
Campus Student System License Fee	7/1/2018	2,578	Recurring	\$6.00	\$15,468.00
Messenger with Voice Tiered License Fee (1 - 10,000 Students)	7/1/2018	2,578	Recurring	\$0.90	\$2,320.20
Telecom Fee	7/1/2022	9	Recurring	\$345.00	\$3,105.00
Food Service Tiered License Fee (1 - 5,000 Students)	7/1/2018	2,578	Recurring	\$2.00	\$5,156.00
Infinite Campus Services, Cloud Hosting Services – SIS	7/1/2018	2,578	Recurring	\$1.00	\$2,578.00
Infinite Campus Services, Software Support – SIS	7/1/2018	2,578	Recurring	\$3.00	\$7,734.00
Infinite Campus Services, Tiered Software Support – Messenger with Voice (1 - 10,000 Students)	7/1/2018	2,578	Recurring	\$0.25	\$644.50
Infinite Campus Services, Tiered Software Support – Food Servie (1 - 5,000 Students)	7/1/2018	2,578	Recurring	\$0.40	\$1,031.20
Campus Passport	7/1/2020	2,578	Recurring	\$0.50	\$1,289.00
Data Health Check	7/1/2018	2,578	Recurring	\$0.25	\$644.50
Online Registration Prime	7/1/2020	2,578	Recurring	Min.	\$7,500.00
Oklahoma Eligibility Report	7/1/2019	1	Recurring	Flat	\$500.00
Online Payments - Payrix	7/1/2021	1	One Time	Flat	PAID
Messenger - Remote Dial-In	7/1/2018	1	One Time	Flat	PAID
Messenger - SMS	7/1/2018	1	One Time	Flat	PAID
Campus Learning District License Fee	7/1/2023	2,578	Recurring	\$2.00	\$5,156.00
Annual Recurring Total					\$53,126.40

Newcastle School District 1

By:

Name:

Its:

Date:



Software Service Order Agreement

Term of Agreement: 2023-2024 Fiscal Year

Customer: NEWCASTLE PUBLIC SCHOOLS

Addr: 101 N. MAIN
NEWCASTLE OK 73065

October Membership: 2524

MAS: MUNICIPAL ACCOUNTING SYSTEMS, INC.

Addr: 908 EAST 35TH STREET
SHAWNEE, OK 74804

Phone: (800)749-5691 **Email:** accounts@wengage.com

Re-Occurring Fiscal Year Charges

Re-Occurring Fiscal Year Charges are based on the membership (200 minimum) from the latest October 1 count.

Description	Total
Appropriated Funds	\$9,450.00
Payroll	NA
- Usage Fee Included In Appropriated Funds	
Treasurer	\$1,590.12
Activity Funds	\$780.00
Personnel	\$1,590.12
Purchase Requisition	\$1,590.12
Fixed Assets	NA
Employee Document Management	\$3,786.00
Total 2023-2024 Fiscal Year Charges:	\$18,786.36

Terms and Conditions

- The software charge includes phone support for one (1) designated contact per application. Additional contacts can be added at an additional cost. MAS shall provide the phone support during normal business hours of 8:00 a.m. to 5:00 p.m. CST, Monday through Friday, exclusive of holidays. MAS shall have full and free access to the Customer equipment and software to provide support.
- The software charge includes interactive online training via training videos and webinars.
- On-site training (by appointment only) will be charged \$750.00 per day from 9:30 a.m. through 3:30 p.m. CST and round-trip mileage at the current IRS mileage rate. Additional time is \$100.00 per hour.
- For each renewal, the fees may, at MAS's discretion, increase by an amount not to exceed 5%, no more than one time per annum.
- Customer agrees that MAS shall not be liable to Customer for any incidental or consequential damages, loss, or other liabilities arising out of the use or inability to use the software.
- The terms and conditions of this agreement supersede those of all previous agreements between the parties with respect to the use of the software and such use hereafter is subject to the terms and conditions of this agreement.
- This agreement shall be governed by the Laws of the State of Oklahoma.

Software as a Service

- Definitions.
 - Application means the software and other material used by MAS to access, configure, and provide the Services. The Application(s) identified in the Service Order Agreement are licensed on a subscription basis and delivered as hosted online software using the Software as a Service (SaaS) model.
 - Charges mean the fees payable by Customer pursuant to the Software Service Order Agreement.

- (c) Customer Data means any data that Customer sends to the Service and any data that Customer receives from the Service in fulfillment of a request, excluding any content deemed to be Intellectual Property.
- (d) Documentation means instructions and examples pertaining to appropriate integration with and proper use of the Services.
- (e) Intellectual Property Rights means all intellectual property rights, including patents, trademarks, trade name, service mark, copyright, trade secrets, know-how, process, technology, development tool, ideas, concepts, design right, domain names, moral right, database right, methodology, algorithm and invention, and any other proprietary information (whether registered, unregistered, pending, or applied for).
- (f) Privacy Policy and Terms of Service means the MAS Privacy Policy and Terms of Service in effect at the time of this Agreement, which is incorporated herein by reference and which is subject to change without notice.
- (g) Service shall have the meaning set forth in the MAS Privacy Policy and Terms of Service.
- (h) Service Order Agreement means the Software Service Order Agreement delivered by MAS to Customer which sets forth the service and fees for the current fiscal year.
- (i) Usage Data means any data that MAS collects or generates during the performance of the Service, including non-confidential elements of Customer Data.
2. Service.
- (a) MAS Obligations. MAS hereby agrees, subject to and during the term of this Agreement and the Privacy Policy and Terms of Service: (i) to provide the Service to Customer; (ii) to grant or procure a right for Customer to access and use the Application as a part of the Service only; (iii) to use all commercially reasonable efforts to prevent unauthorized access to, or use of, the Service; and (iv) to notify customer promptly of any such unauthorized access to, or use of, the Service that MAS becomes aware of (provided MAS is not required to actively monitor the Customer's account access).
- (b) Customer Obligations. Customer hereby agrees, as allowed by Oklahoma constitution or law, subject to and during the term of this Agreement: (i) to comply with the Privacy Policy and Terms of Service; (ii) not to reverse-engineer the Application; (iii) to use an appropriate integration method for the volume and/or nature of queries to the Service; (iv) that it is solely responsible for all of its activities and for the accuracy, integrity, legality, reliability, and appropriateness of all Customer Data; (v) to use all commercially reasonable efforts to prevent unauthorized access to, or use of, the Service, and notify MAS promptly of any such unauthorized use; (vi) to comply with all applicable laws in using the Service, wherever such use occurs, and not use, or require MAS to use, any Customer Data obtained via the Service for any unlawful purpose; and (vii) to accurately represent Customer's use of the Service and data obtained from the Service.
3. Service Order Agreement. The Service Order Agreement will be effective only when signed by Customer and MAS. Any modifications or changes to the Services under any executed Service Order Agreement will be effective only if and when memorialized in a mutually agreed written change order signed by both Parties.
4. Access to the Service, Attribution, and Charges.
- (a) Customer Accounts. Customer must provide MAS with valid contact information prior to receiving access to the Service in compliance with the Privacy Policy and Terms of Service.
- (b) Data Preparation & Configuration. Customer will ensure that: (i) Customer Data is in proper format as specified by the Documentation; and (ii) no other software, data, or equipment having an adverse impact on the Service has been introduced.
5. Availability, Maintenance, and Technical Support.
- (a) Availability & Maintenance. MAS will use commercially reasonable efforts to make the Service available. Downtime for maintenance, upgrades, enhancement, or any other reason, may be scheduled at any time.
- (b) Technical Support. Unless otherwise provided in the Service Order Agreement, MAS will offer technical and customer support on a first-come, first-served basis during regular business hours, Central Standard Time.
6. Third-Party Software Integration Acknowledgements, Representations, and Agreements. MAS will provide software as part of the Service that will allow the Customer to share data with third-party applications.
- (a) It is understood and agreed that MAS is not responsible for the security of the data once it has been provided by the Customer to a third party using the Service.
- (b) It is understood and agreed that MAS is not releasing this data to a third party. It is acknowledged and agreed that under no circumstance shall MAS be deemed to be a direct or indirect transferor of information/data to any third party. MAS is only providing software that will allow the Customer to share data with third-party applications.
- (c) Customer hereby represents that it is aware of all duties, requirements and restrictions set forth under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.
- (d) Customer hereby represents that it shall perform all duties and requirements set forth under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.
- (e) Customer hereby represents that it shall refrain from performing any act restricted under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance.
- (f) Customer hereby agrees that it shall, as allowed by Oklahoma constitution or law, defend, indemnify, reimburse, and make whole in any manner, MAS for any form of damages sustained as a direct or indirect result of the Customer's failure to follow any duty, requirement, restriction or other that

is mandated under The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part 99), Children's Online Privacy Protection Act (COPPA) (15 U.S.C. §§ 6501-6508), the Health Insurance Portability and Accountability Act (HIPAA), the Health Information Technology for Economic and Clinical Health Act (HITECH Act), and any other law, statute, or ordinance. This shall include any and all attorney fees, costs, expenses, expert fees, and other that MAS could incur.

(g) Customer represents that it shall obtain all necessary authorizations (including authorizations from any parent/guardian, student or other interested third person) as required by law before any information/data is transferred by it to a third party.

7. Intellectual Property Rights.

(a) MAS Intellectual Property. MAS and its third-party licensors (as appropriate) shall retain all Intellectual Property Rights in the Service and Usage Data. Except as expressly set forth herein, no MAS Intellectual Property Rights are granted to Customer.

(b) Customer Intellectual Property. Customer retains all Intellectual Property Rights in Customer Data. Customer grants MAS a license: (i) to use the Customer Data to the extent necessary for the performance of the Services; (ii) to keep an archival copy subject to the provisions of the relevant data protection regulations; and (iii) to create Usage Data by collecting non-confidential elements of Customer Data, such as dates, location codes, equipment types, carriers, and other data as determined by MAS and in conjunction with automatically generated data such as IP address, time, and frequency of access.

(c) Feedback Relating to Services. MAS shall have a perpetual, royalty-free, irrevocable, worldwide license to use and incorporate into the Services any suggestions, ideas, modification requests, feedback, or other recommendations related to the Services provided by or on behalf of Customer.

(d) Derivatives and Compilations of Usage Data. MAS shall have a perpetual, royalty-free, irrevocable, world-wide license to use, sublicense, and publish derivative works and compilations resulting from collection and analysis of Usage Data.

8. Privacy and Personal Information. (a) MAS's Privacy Policy. MAS's Privacy Policy and Terms of Service, made a part hereof, is available at <https://www.sylogist.com/privacy-policy>.

9. Term; Termination.

(a) Term. This Agreement is effective for the fiscal year set forth in the Software Service Order Agreement unless earlier terminated by either Customer or MAS.

(b) Termination Without Cause. Customer may terminate this Agreement by discontinuing use of the Service and paying any remaining charges. MAS may terminate this Agreement by discontinuing its provision of the Service to Customer, in which case Customer is not obligated to pay any remaining charges.

(c) Breach. MAS may terminate this Agreement if Customer breaches any material obligation provided hereunder, including Customer's obligations specified in Section 2(b), which breach is not cured within five (5) days of MAS's notice to Customer.

10. Confidential & Proprietary Information. For purposes of this Section, a Party receiving Confidential & Proprietary Information (as defined below) shall be the "Recipient" and the Party disclosing such information shall be the "Discloser."

(a) Acknowledgment. Customer hereby acknowledges that the Service (including any Documentation, source code, translations, compilations, partial copies, and derivative works used in connection with the Services) is provided using confidential and proprietary information belonging exclusively to MAS or its third-party licensor (as appropriate), and MAS hereby acknowledges that Customer Data contains confidential and proprietary information belonging exclusively to Customer or relating to its affairs (in each case, "Confidential & Proprietary Information"). Confidential & Proprietary Information does not include: (i) information already known or independently developed by Recipient outside the scope of this relationship by personnel not having access to any Confidential & Proprietary Information; (ii) information in the public domain through no wrongful act of Recipient, or (iii) information received by Recipient from a third-party who was free to disclose it.

(b) Covenant. Recipient hereby agrees that during the Term and at all times thereafter it shall not use, commercialize, or disclose such Confidential & Proprietary Information of the Discloser to any person or entity, except to its own employees and agents having a "need to know" (and who themselves are bound by similar nondisclosure restrictions), and to such other recipients as the Discloser may approve in writing; provided that all such recipients shall have first executed a confidentiality agreement in a form acceptable to Discloser. Recipient shall not: (i) alter or remove from any Confidential & Proprietary Information of the Discloser any proprietary legend, or (ii) decompile, disassemble, or reverse engineer the Confidential & Proprietary Information (and any information derived in violation of such covenant shall automatically be deemed Confidential & Proprietary Information owned exclusively by the Discloser). Recipient shall use at least the same degree of care in safeguarding the Confidential & Proprietary Information of the Discloser as it uses in safeguarding its own confidential information, but in any event at least reasonable care. Upon termination or expiration of this Agreement, and regardless of whether a dispute may exist, Recipient shall, upon request by Discloser, return or destroy (as instructed by Discloser) all Confidential & Proprietary Information of Discloser in its possession or control and cease all further use thereof.

(c) Injunctive Relief. Recipient acknowledges that violation of the provisions of this Section would cause irreparable harm to Discloser not adequately compensable by monetary damages. In addition to other relief, it is agreed that injunctive relief shall be available without necessity of posting bond to prevent any actual or threatened violation of such provisions.

11. Notices. Notices sent to either Party shall be effective when delivered in person or transmitted electronically, one (1) day after being sent by overnight courier, two (2) days after being sent by first class mail postage prepaid to a physical address provided by the Customer, or five (5) days after being sent by email from MAS to the address in the Customer account. A copy of this Agreement and notices generated in good form shall be treated as "original" documents admissible into evidence unless a document's authenticity is genuinely placed in question.

12. Survival. Termination shall have no effect on the Parties' rights or obligations under Section 8 ("Privacy and Personal Information"); Section 10 ("Confidential & Proprietary Information"), Section 13 ("Independent Contractor Status"), any payment obligations or any provision which by its nature should survive.

13. Independent Contractor Status. Each Party and its employees and agents are independent contractors in relation to the other Party with respect to all matters arising under this Agreement. Nothing herein shall be deemed to establish a partnership, joint venture, association, or employment relationship between the Parties. Each Party shall remain responsible and shall, as allowed by Oklahoma constitution or law, indemnify and hold

harmless the other Party, for the withholding and payment of all federal, state and local personal income, wage, earnings, occupation, social security, worker's compensation, unemployment, sickness and disability insurance taxes, payroll levies, or employee benefit requirements now existing or hereafter enacted and attributable to themselves and their respective people.

14. Miscellaneous. This document and the documents incorporated herein constitute the entire agreement between the Parties with respect to the subject matter hereof and supersede all other communications, whether written or oral. MAS reserves all rights not specifically granted herein. Neither Party shall be liable for delays caused by events beyond its reasonable control, except non-payment of amounts due hereunder shall not be excused by this provision. Any provision hereof found by a tribunal of competent jurisdiction to be illegal or unenforceable shall be automatically conformed to the minimum requirements of law and all other provisions shall remain in full force and effect. Waiver of any provision hereof in one instance shall not preclude enforcement thereof on future occasions.

Prepared By: Amanda Bunkerfield

Date Prepared: 2/6/2023

Accepted By (please circle one): Superintendent / Board President

Signature: _____

Date Accepted: _____

DRUG AND ALCOHOL TESTING SERVICE AGREEMENT

This Agreement is the contract between Quality Choice Testing, LLC, an Oklahoma limited liability company and Newcastle Public Schools, here in after referred to as the "Client" under which the following terms and conditions apply:

Scope of Services:

Quality Choice Testing to provide lab staff to do on-site urine/saliva sample collection and transport for screening.

Laboratory Analysis:

All samples, unless otherwise arranged, be tested on CLC machine with positives confirmed on LC/MS machines. Results will be sent to authorized staff. Results will be provided no later than 1 week from testing date. All positive confirmations will be reviewed by Lab Director.

Fees for Services

\$55 per test Bus drivers if we test students also
\$75 per test for drivers only (minimum of 5 drivers per visit)
\$25 per test for student test minimum of 10 students
\$20 for big test at begin of school year (70or more)
\$20 confirmation fee for all positive tests

Term of Agreement:

The Agreement shall be for a term of one (1) year beginning on July 1, 2023 and will automatically renew for an additional year upon each anniversary date. Either party can terminate this Agreement with thirty (30) days written notice with or without cause.

Indemnification:

By signing this Agreement, the Client acknowledges and agrees to the utilization of Quality Choice Testing drug/breath collection services per the Quality Choice Testing protocol and agrees to hold harmless Quality Choice Testing from any and all claims, including but not limited to losses, damages, injuries to persons, or act of negligence, arising out of Quality Choice Testing use of said procedures on behalf of the Client. However, no indemnification or hold harmless shall apply to Quality Choice Testing own negligence in not reasonably following said procedures/protocols for workplace drug testing programs as such may be amended from time to time.

Attorney's Fees:

If any contested action is brought to enforce, modify, interpret or void the provisions of this Agreement, then the prevailing party shall be entitled to reasonable attorneys' fees as well as appropriate relief.

Entire Agreement:

This Agreement constitutes the entire Agreement between the Parties with respect to Services and supersedes any and all prior agreements and understandings, whether written or oral, between the Parties.

Amendment:

This Agreement may not be amended or modified in any respect except by an agreement in writing executed by both Parties.

Severability:

In the event that any of the provisions of this Agreement are deemed invalid or unenforceable, the remaining provisions shall be construed and enforced as if the invalid or unenforceable provisions were not contained herein.

Governing Law and Venue:

This Agreement shall be governed by, construed and enforced in accordance with the laws of the State of Oklahoma without reference to conflicts of law principles. Venue shall lie exclusively in Oklahoma County, State of Oklahoma.

Waiver of Breach:

Non-action by any Party in response to a breach of any provision of this Agreement shall not operate or be construed as a waiver of any rights hereunder or acceptance of any subsequent breach of any provision of this Agreement. Any waiver must be in writing and signed by the applicable Party.

Change of Information:

Each Party agrees to notify the other, in writing, of any changes in address, hours of service, phone number, or other contact information.

The undersigned understands and agrees to the terms and services outlined in this agreement.

Client: Newcastle High School

By: _____

Printed Name:

Its:

Quality Choice Testing

By: Terry Middleton

Printed Name: Terry Middleton

Its: Business Development Specialist

SPEECH THERAPY CONTRACT SERVICES AGREEMENT

This agreement is made and entered into as the 1st day of May, 2023 by and between **Newcastle Public Schools** and **Kristi Standifer, Speech Language Pathologist**.

WHEREAS, THE Newcastle Public Schools and Kristi Standifer, MS CCC-SLP desire to enter into a written agreement setting forth the terms of the contract relationship between them,

NOW THEREFORE, in consideration of the covenants and agreements hereinafter set forth, the parties hereto mutually agree as follows:

1. Duties of Speech Language Pathologist: The Speech Language Pathologist shall perform speech therapy duties for the children identified through evaluation, upon referral, who reside in or are eligible to attend the Newcastle Public Schools. Frequency of service and amount of time for each shall be determined through the I.E.P. team of which the Speech Language Pathologist is a member. The Speech Language Pathologist shall provide and maintain written documentation regarding evaluations, individual treatment sessions, and progress reports in accordance with all federal and state governing agencies, Newcastle Public School's policies, and third party reimbursement sources, and shall devote such skill and experience towards the performance of these duties as may be required. The Newcastle Public Schools agree to provide both space and equipment for the service.
2. Contract Relationship Between Parties: Newcastle Public Schools and the Speech Language Pathologist agree and understand that the relationship between them is based on contract only and is not an employer/employee relationship. The Newcastle Public Schools acknowledges that it has no right to control the means and methods

by which the Speech Language Pathologist performs her duties, so long as those means and methods constitute sound, prudent, and professional speech therapy practices. The Speech Language Pathologist has the duty to report any income received pursuant to this Agreement for local, state, and federal income tax purposes and for all other tax purposes, and to report any withholding, Social Security, federal unemployment, or any other taxes which may be payable arising out of her relationship with the Newcastle Public Schools. Newcastle Public Schools will be responsible for alerting the Speech Language Pathologist to any and all federal, state, and local regulations pertaining to the confidentiality of student records. The Speech Language Pathologist agrees to abide by such regulations. The Agreement and Contract shall be governed by the laws of the State of Oklahoma and is subject to the provisions of the Oklahoma Constitution.

3. Compensation: As compensation for the Speech Language Pathologist's services hereunder, the Newcastle Public Schools shall pay **Kristi Standifer, MS CCC-SLP** the sum of **\$65.00 per hour** for duties performed by the Speech Language Pathologist. Duties performed include: direct student care, evaluations, and documentation of evaluations and treatments provided. The Speech Language Pathologist will submit an invoice for reimbursement of duties performed each month. Payment will follow the monthly board meeting.
4. Term: The term of this Agreement shall be for extended school year 2023 commencing on July 1, 2023 and ending on July 31, 2023. This Agreement may be terminated by either party for any reason with a two-week written notification by

certified mail with the two-week notification beginning upon receipt by the receiving party.

5. Insurance: During the term of this Agreement, Newcastle Public Schools will not provide accident or health insurance to the Speech Language Pathologist nor any other fringe benefits. The Speech Language Pathologist will provide her own professional liability or malpractice insurance in such amounts as are satisfactory to the Newcastle Public Schools.

This Agreement is executed, in duplicate, with each acting as an original on the day and year first written above.

Superintendent of Schools

Date

Director of Special Services

Date

Kristi Standifer, MS CCC-SLP
Kristi Standifer, MS CCC-SLP
License #2399

Date

5/1/2023

SPEECH THERAPY CONTRACT SERVICES AGREEMENT

This agreement is made and entered into as the 1st day of May, 2023 by and between **Newcastle Public Schools** and **Kristi Standifer, Speech Language Pathologist**. WHEREAS, THE Newcastle Public Schools and Kristi Standifer, MS CCC-SLP desire to enter into a written agreement setting forth the terms of the contract relationship between them,

NOW THEREFORE, in consideration of the covenants and agreements hereinafter set forth, the parties hereto mutually agree as follows:

1. Duties of Speech Language Pathologist: The Speech Language Pathologist shall perform speech therapy duties for the children identified through evaluation, upon referral, who reside in or are eligible to attend the Newcastle Public Schools. Frequency of service and amount of time for each shall be determined through the I.E.P. team of which the Speech Language Pathologist is a member. The Speech Language Pathologist shall provide and maintain written documentation regarding evaluations, individual treatment sessions, and progress reports in accordance with all federal and state governing agencies, Newcastle Public School's policies, and third party reimbursement sources, and shall devote such skill and experience towards the performance of these duties as may be required. The Newcastle Public Schools agree to provide both space and equipment for the service.
2. Contract Relationship Between Parties: Newcastle Public Schools and the Speech Language Pathologist agree and understand that the relationship between them is based on contract only and is not an employer/employee relationship. The Newcastle Public Schools acknowledges that it has no right to control the means

and methods by which the Speech Language Pathologist performs her duties, so long as those means and methods constitute sound, prudent, and professional speech therapy practices. The Speech Language Pathologist has the duty to report any income received pursuant to this Agreement for local, state, and federal income tax purposes and for all other tax purposes, and to report any withholding, Social Security, federal unemployment, or any other taxes which may be payable arising out of her relationship with the Newcastle Public Schools. Newcastle Public Schools will be responsible for alerting the Speech Language Pathologist to any and all federal, state, and local regulations pertaining to the confidentiality of student records. The Speech Language Pathologist agrees to abide by such regulations. The Agreement and Contract shall be governed by the laws of the State of Oklahoma and is subject to the provisions of the Oklahoma Constitution.

3. Compensation: As compensation for the Speech Language Pathologist's services hereunder, the Newcastle Public Schools shall pay **Kristi Standifer, MS CCC-SLP** the sum of **\$65.00 per hour** for duties performed by the Speech Language Pathologist. Duties performed include: direct student care, evaluations, and documentation of evaluations and treatments provided. The Speech Language Pathologist will submit an invoice for reimbursement of duties performed each month. Payment will follow the monthly board meeting.
4. Term: The term of this Agreement shall be for extended school year 2023 commencing on June 1, 2023 and ending on June 30, 2023. This Agreement may be terminated by either party for any reason with a two-week written notification

by certified mail with the two-week notification beginning upon receipt by the receiving party.

5. Insurance: During the term of this Agreement, Newcastle Public Schools will not provide accident or health insurance to the Speech Language Pathologist nor any other fringe benefits. The Speech Language Pathologist will provide her own professional liability or malpractice insurance in such amounts as are satisfactory to the Newcastle Public Schools.

This Agreement is executed, in duplicate, with each acting as an original on the day and year first written above.

Superintendent of Schools

Date

Director of Special Services

Date

Kristi Standifer, MS CCC-SLP

Kristi Standifer, MS CCC-SLP
License #2399

5/1/2023

Date



April 17, 2023

Newcastle Public Schools
Attn: Superintendent
101 N Main
Newcastle, OK 73065-4104

Dear Superintendent,

OSSBA appreciates the opportunity over the last year to assist your district in unemployment matters through membership in OSSBA Employment Services. It is time for your Board of Education to renew its membership in the Service.

Please find attached your Service Agreement for the 2023-2024 school year. You will notice in this Services Agreement a provision has been added that your district grant OSSBA Employment Services Third Party Administrator (TPA) access to the school's EZ Tax Express account so that we can appropriately administer the school's unemployment claims and assist with financial accounting and quarterly contribution reporting. OSSBA Employment Services has always asked our member school to grant TPA access. The only change is to formalize that requirement into the Services Agreement.

Please complete the Service Agreement and return it to our office at your earliest convenience. Please let us know if you have questions. You can reach Kim Bishop at kimb@ossba.org, Brandon Carey at brandonc@ossba.org or Tony Childers at tonyc@ossba.org. Or you may reach any of us by phone at 405.528.3571.

Sincerely,

Kim Bishop
OSSBA Employment Services Team

Anthony T. Childers

Brandon Carey

COMPREHENSIVE EMPLOYMENT SERVICE AGREEMENT

This Service Agreement is made this ___ day of _____, 2023, by and between Newcastle Public Schools (hereafter, "School") and Oklahoma State School Boards Association Employment Services Program (hereafter, "OSSBA").

The Board of Education of the School has voted to join the OSSBA Employment Services Program for the 2023-2024 school year and agrees to pay OSSBA an administrative fee in the amount equal to \$7.00 per employee.

Payment: During the term of this Service Agreement, not more than once each month, ***an amount will be deducted from the School's OSSBA Employment Services Program Account*** until the total annual administrative fee is paid in full. OSSBA records indicate 358 school employees, for a total annual administrative fee of \$2,506.00.

The administrative fee will be paid in exchange for employment related services provided by OSSBA, including but not limited to:

- 1) Providing complete legal representation by an Oklahoma licensed attorney in all aspects of the unemployment claims process before the Oklahoma Employment Security Commission (hereafter "OESC");
- 2) Auditing the payment of all unemployment claims to ensure the minimum is paid and any overpayments are recovered;
- 3) Providing quarterly reports of unemployment claims and amounts paid by the OESC to Claimants on the School's behalf;
- 4) Providing prudent management of School funds deposited in the School's OSSBA Employment Services Program Account;
- 5) Providing up-to-date Legislative and Administrative Law Updates to keep the School informed of changes that affect unemployment claims and costs; and
- 6) Providing opportunities for employment training and information.

Information Access: The School will grant to OSSBA Third Party Administrator (TPA) access rights to the School's EZ Tax Express Account administered by the Oklahoma Employment Security Commission (OESC) in order for OSSBA to appropriately administer School's unemployment claims and assist with financial accounting and quarterly contribution reporting. Further, the School agrees to provide OSSBA with access to other information systems administered by the OESC if access is deemed necessary to process unemployment claims on School's behalf.

Additional Deposits: In the event that a payment or deduction from the School's OSSBA Employment Services Program Account would deplete the Account to an amount less than zero (0), the School will be required to make an additional deposit to replenish the Account prior to OSSBA making any payment to the OESC.

Withdrawal of Funds from OSSBA Employment Services Program Account: Upon signing an initial Service Agreement, the School will make an initial deposit in order to establish an OSSBA Employment Services Program Account through which the OSSBA will pay any necessary unemployment claim payments and any other necessary payments to the OESC on the School's behalf. The funds in the Account shall at all times remain School funds. Because the funds in the School's OSSBA Employment Services Program Account remain School funds, the School may withdraw any or all funds from the Account upon providing written notice to the OSSBA.

Term of Agreement: This Service Agreement will be effective for the 2023-2024 fiscal year which ends on June 30, 2024. This Service Agreement may be renewed for a subsequent fiscal year by the Board of Education of the School taking such necessary action.

Revision or termination of Agreement: Either party may revise this Service Agreement with 60 days' written notice to the other party. If either party does not fulfill what it has agreed upon in the above terms, then termination may be made within 30 days' written notice to the other party.

Signed:



Shawn Hime
OSSBA Executive Director

School Board President or Designee
Newcastle Public Schools 356

04/17/2023

Date

Date

AMENDMENT

This Amendment is made and entered into as of November 28, 2022 by and between **Clearwater Enterprises, L.L.C.** ("Seller") and **Newcastle Public Schools**("Buyer").

WITNESSETH:

WHEREAS, Seller and Buyer made and entered into that certain Gas Sales Agreement dated July 1, 2020 (the "Agreement"), Contract #20088; and

WHEREAS, Seller and Buyer wish to amend the Agreement in the manner specified below;

NOW, THEREFORE, in consideration of the premises and of the mutual covenants and agreements herein provided, the Parties hereby agree to amend the Agreement in the following respects only:

- Schedule 3 is hereby replaced in its entirety and the attached Schedule 4 is substituted therefore. All references in the Agreement to Schedule 3 shall be amended to reference Schedule 4.

This Amendment is effective November 28, 2022. Except as expressly amended hereby, all terms, conditions, and provisions of the Agreement, as amended, shall remain in full force and effect.

As evidence of the Parties' agreement to the terms and conditions set forth above, this Amendment is hereby executed by an authorized representative of each Party on the dates shown below.

Seller

Clearwater Enterprises, L.L.C.

By: _____
 Name: Maria Olivares
 Title: Vice President - Commodity
 Operations and Contracts
 Date: _____

Buyer

Newcastle Public Schools

By: _____
 Name: _____
 Title: _____
 Date: _____



SCHEDULE 4 to TRANSACTION CONFIRMATION

Facility Listing and Estimated Monthly Usage

<u>Facility(ies)</u>														
ONG Contract #	Current ONG Regional Receipt Location	Account Name	ONG Account #	Address										
<u>Estimated Monthly Usage (MMBtus)</u>														
1885	OGT-OKC	NEWCASTLE PS HIGH SCHOOL	210220202	101 N Main St; Newcastle, OK 73065-4104										
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		202	203	86	46	15	5	4	9	9	37	89	186	891
5242	OGT-OKC	NEWCASTLE PUBLIC SCHOOLS	211220480	611 E Fox Ln; Newcastle, OK 73065-5427										
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		166	217	94	47	21	6	10	19	23	47	93	122	865
5299	OGT-OKC	NEWCASTLE PS GYM	211223968	101 Main St; Newcastle, OK 73065-4100										
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		249	270	94	31	5	2	1	2	2	41	146	231	1074
<u>New 10614</u> 1/1/2023	OGT-OKC	NEWCASTLE PS HS East		209 W Highway 130; Necastle, OK 73065										
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD
<u>New 10615</u> 1/1/2023	OGT-OKC	NEWCASTLE PS BUSBARN		611 E Fox LN #CNG Newcastle, OK 73065										
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume
		TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD	TBD

Estimated Monthly Usage is for informational purposes and based on historical consumption as represented by Buyer's Local Distribution Company or upon information supplied by Buyer.



5637 N. Classen Blvd. ▪ Oklahoma City, OK 73118
(405) 842-9200 ▪ (405) 842-9213 Fax

Via Email: jlandes@newcastle.k12.ok.us

If no email, Via Fax: 405-387-3482

April 1, 2020

Newcastle Public Schools
Attn: Kristi Ferguson Harris / Jeff Landes

Re: Replacement Agreement for Gas Sales Agreement (Contract #8063)

Thank you for choosing Clearwater Enterprises, L.L.C. as your natural gas supplier. On October 1, 2019, we were notified by Oneok Gas Transportation, L.L.C. (OGT) that nomination changes would be implemented for Oklahoma Natural Gas (ONG) customers. In the letter, we were told that OGT would be requiring deliveries into ONG based on five different regional delivery points. Starting April 1, 2020, new nomination requirements will begin for the R-900 regional area. I have attached copies of the three letters pertaining to the new ONG/OGT requirements.

During the time between the first notification and the last, we had our legal team review our contract to determine if we could cover the upcoming changes being implemented by OGT and/or ONG. Therefore, due to the OGT/ONG changes, we would like to renew our services and offer you a Replacement Agreement to extend the terms of your arrangement with Clearwater. This letter shall serve as the required forty-five (45) day notice that we will not extend the existing Agreement (Contract #8063) past June 30, 2020.

Enclosed is one (1) unexecuted original of the above referenced Replacement Agreement which covers July 1, 2020 through June 30, 2021. Should you require duplicate originals to be sent via mail, please let me know. Also enclosed is an updated Cost Savings Analysis that shows savings through December.

Please return one partially executed original to the undersigned by June 30, 2020. Once fully executed, we will provide you with a copy for your files. If we do not receive a signed Agreement by June 30, 2020, we will operate under the provisions of the Replacement Agreement as of July 1, 2020.

We appreciate this opportunity to do business with you. If you have any questions, please contact me at (405) 842-9200 x201.

Sincerely,

Regina Fort

Regina Fort
Vice President of Retail Sales
rfort@clearwaterenterprises.net

GAS SALES AGREEMENT

CONTRACT No. G.S. 20088

THIS AGREEMENT (“Agreement”) is made and entered into effective the 1st day of **July, 2020** (“Contract Effective Date”) between **Clearwater Enterprises, L.L.C. (“Clearwater”)**, hereinafter referred to as "Seller", and **Newcastle Public Schools**, hereinafter referred to as "Buyer". Seller agrees to sell and deliver to Buyer, and Buyer agrees to purchase and receive from Seller, natural gas pursuant to the terms and conditions hereinafter set forth. Seller and Buyer may be referred to sometimes individually as “Party” or collectively as “Parties”.

- (1) **Transaction Confirmation:** At any time Seller may offer to sell to Buyer and/or Buyer may offer to purchase from Seller a specific quantity of gas under this Agreement by transmitting to the other a Transaction Confirmation, in the form attached hereto as Exhibit A, setting out the details of the proposed transaction. Subject to Section 3, Buyer has no obligation to purchase gas and Seller has no obligation to sell gas under this Agreement, except as set forth in a Transaction Confirmation duly executed by both Parties.
- (2) **Quantity:** Subject to the provisions of Section 3 hereof, Seller agrees to sell, and Buyer agrees to purchase all its gas requirements in the quantities of gas set forth in the applicable Transaction Confirmation ("Fixed Quantity" and/or "Quantity"). The Parties will cooperate in the nomination and confirmation of the actual quantities to be delivered by Seller and received by Buyer, pursuant to the procedures and requirements of the Local Distribution Company's approved transportation tariff and any applicable procedures and requirements of the third-party pipeline(s) upstream of such Local Distribution Company's facilities.
- (3) **Nature of Obligation:** During the term of this Agreement, Buyer agrees to purchase all of its monthly usage exclusively from Seller. Seller agrees to exercise its commercially reasonable efforts to supply all of Buyer's monthly usage. If Seller is unable or unwilling to supply Buyer with all of its monthly usage, Buyer shall have as its sole remedy the option to terminate this Agreement upon forty-five (45) day notice to Seller.
- (4) **Price:** The price per MMBtu for the gas sold and purchased hereunder will be the Price as set out in the Transaction Confirmation. Such Price will be inclusive of any production, severance, and all other applicable taxes attributable to the gas prior to its delivery at the Delivery Point(s). Such price will not be inclusive of, and Buyer shall be responsible for, any transportation fees, riders, taxes or any other costs or charges incurred for services at or after the Delivery Point(s), including as assessed by the Local Distribution Company or any third-party pipeline upstream of and transporting the gas to the Local Distribution Company. Additionally, Seller shall not be responsible or liable for, but Buyer shall be responsible for, any costs including, but not limited to, imbalances, penalties, or cash-out charges, which are the result of measurement corrections or in connection with the balancing of actual receipts over and under nominated and confirmed quantities at or after the Delivery Point(s), including as assessed by the Local Distribution Company or any third-party pipeline upstream of and transporting the gas to the Local Distribution Company. Notwithstanding the above, Seller shall be responsible for any balancing fees or penalties charged to Buyer's account by the Local Distribution Company or the third-party pipeline transporting the gas to the Local Distribution Company that are caused by Seller's gross negligence or willful misconduct.

- (5) **Term:** This Agreement shall remain in force and effect unless and until terminated by either Party upon forty-five (45) days' prior written notice; provided, however such termination shall not be effective as to any then duly executed Transaction Confirmation until the expiration of such Transaction Confirmation's designated term. The obligations to make payment for gas previously received and to balance to zero actual receipts over and under nominated and confirmed quantities, under a Transaction Confirmation, if any, shall survive the termination of this Agreement and the applicable Transaction Confirmation.
- (6) **Delivery Point(s)/Point(s) of Sale:** Seller will deliver gas at the Delivery Point(s) identified within the Transaction Confirmation. All such Delivery Point(s) shall be considered the Point(s) of Sale between Buyer and Seller, and risk of loss for the gas delivered hereunder shall transfer from Seller to Buyer at the Delivery Point(s).
- (7) **Transportation:** The Local Distribution Company serving Buyer's applicable Facility site will be specified in the Transaction Confirmation. Seller will have no responsibility for, and Buyer will be responsible for all transportation of gas at or after the Delivery Point(s).
- (8) **Measurement, Metering, Quality:** Gas delivered by Seller at the Delivery Point(s) pursuant to this Agreement and any Transaction Confirmation will meet the quality specifications set out in the Local Distribution Company's tariff. Except as expressly provided in this Section 8 and Section 9, Seller disclaims any other warranty, express or implied, including any warranty of fitness for any particular purpose. The Parties acknowledge and agree that measurement and testing will be performed by the operator of the applicable Delivery Point according to the Local Distribution Company's most recent tariff requirements. Buyer will cooperate in good faith with any reasonable request of Seller to exercise Buyer's rights under the Local Distribution Company's tariff regarding measurement and testing at the Delivery Point(s).
- (9) **Title:** Seller warrants its right to sell the gas delivered hereunder to Buyer. Title shall pass from Seller to Buyer at the Delivery Point(s).
- (10) **Billing and Payment:** Seller agrees to provide Buyer a monthly invoice for the total quantity of gas delivered to Buyer at the Delivery Point(s). Buyer agrees to make payment to Seller of the total invoice amount on or before the 25th day of the month, except for any amount disputed in good faith. With regard to any amount disputed in good faith, Buyer will provide sufficient detail to support adjustments requested by Buyer to the invoice amount. Buyer and Seller will work together to resolve any disputed amount in a timely manner, but Buyer shall remain obligated to remit payment for undisputed amounts as provided herein. Any undisputed amounts due Seller and not paid when due shall bear interest from the due date at the lesser of (i) one and one-half percent per month from the date due until the date of payment; or (ii) the maximum applicable lawful interest rate. All invoices, statements and adjustments shall be considered final and correct as between the Parties unless disputed in writing within two (2) years from the date of such invoices, statements, or adjustments.
- (11) **Seller's Credit Terms and Right to Set-Off:** Seller's obligation to deliver gas hereunder is conditioned upon Buyer's compliance with Seller's credit policies and requirements. If the financial responsibility of Buyer is at any time unsatisfactory to Seller for any reason, then Buyer shall, within five (5) business days of Seller's written notification, provide Seller with security as deemed satisfactory by Seller for Buyer's performance hereunder. Buyer's failure to abide by the provisions of this Section shall be considered a breach hereof, and in such event, payment for all natural gas delivered hereunder shall be due and paid

immediately, and Seller may, without waiving any rights or remedies it may have, withhold further deliveries until such payments or security is received, provided Buyer is afforded an opportunity to cure any default within three (3) business days' notice of any breach. Should Buyer fail to cure such default within such three (3) business day, then Seller shall have the right to terminate this Agreement and any Transaction Confirmation effective upon Seller's written notice to Buyer. Buyer's obligation to make payment hereunder for gas received, and with regard to balancing nominated and confirmed volumes versus actual deliveries, shall survive the termination of this Agreement and any Transaction Confirmation. Furthermore, if any payment due to Seller hereunder is not paid when due, Seller shall have the right, in addition to all other rights and remedies, to set-off any such unpaid balance due Seller against any amounts owed by Seller, or by the parent or any subsidiary of Seller, to Buyer under this or any separate agreement or transaction.

- (12) **Forward Contract:** If a Party to this Agreement is considering or becomes subject to U.S. Bankruptcy Code proceedings, it is understood and agreed to that the other Party is a "forward contract merchant" under Section 556 of the U.S. Bankruptcy Code, that this Agreement and each Transaction Confirmation constitutes a "forward contract" within the meaning of the U.S. Bankruptcy Code, and that the other Party and this Agreement and each Transaction Confirmation executed hereunder shall be afforded all the rights and protections to forward contract merchants and forward contracts under the U.S. Bankruptcy Code without limitation.
- (13) **Taxes:** Seller shall pay or cause to be paid all production, severance and all other applicable taxes attributable to the gas prior to its delivery at the Delivery Point(s). Buyer is responsible for and hereby agrees to pay or cause to be paid all applicable sales, use, and gross receipts taxes or charges arising at or after delivery at the Delivery Point. If Buyer is entitled to purchase natural gas free from any such taxes or charges, Buyer shall promptly furnish Seller with the necessary exemption certificate(s) covering each Delivery Point.
- (14) **Notices:** Except as herein otherwise provided, any notice, request, demand, statement, routine communication, invoice, or bill provided for under this Agreement or the Exhibits hereto shall be in writing and delivered to the Parties at the addresses or facsimile numbers identified on Exhibits "B" and "C" attached hereto. Notice shall be deemed given when physically delivered to the other Party in person, when transmitted to the other Party by confirmed facsimile transmission, three Business Days after deposited, postage prepaid, in the U.S. Mail, or upon confirmed delivery by a delivery service. Either Party may change its address or facsimile number by providing notice of same in accordance herewith. Notices under this Agreement and any Transaction Confirmation are to be made to the person(s) designated by each Party on Exhibits "B" and "C" until each Party designates other persons to receive such notices.
- (15) **Previous Agreements:** This Agreement and Transaction Confirmation(s) executed in connection herewith replace and supersede any prior discussions, negotiations, representations or agreements, whether oral or written, between Seller and Buyer, if any, with respect to the purchase of gas by Buyer from Seller for the Facility(ies) and dates of service listed on the applicable Transaction Confirmation.
- (16) **Force Majeure:** Except with regard to Buyer's obligation to make payment(s) due under Section 10, neither Party hereto shall be liable for any failure to perform any of its obligations hereunder due to causes beyond its reasonable control, the occurrence of which could not have been prevented by the exercise of due diligence, such as acts of God; acts of civil or military authority; fires; strikes; floods; epidemics; war or riot;

limitations, constraints, or failure of transportation service (including by the Local Distribution Company and/or any other third-party pipelines upstream of the Delivery Point(s)); and inability of Seller to obtain gas supply at a reasonable cost; provided, however, that neither Party shall be relieved of its obligations hereunder solely by reason of that Party's financial inability to perform. Refusal of either Party to accede to a demand of laborers or labor unions which, in its sole discretion, it considers unreasonable shall not deny that Party the benefits of this provision.

- (17) **Confidentiality**: During the term hereof and for a period of one (1) year after termination of this Agreement, Seller and Buyer agree to maintain the confidentiality of this Agreement and each Transaction Confirmation executed in connection herewith, and each of the terms and conditions hereof and thereof, and Seller and Buyer agree not to divulge same to any third party (other than the receiving Party's employees, lenders, counsel, accountants and other agents with a need to know) without the express prior written consent of the other Party, except to the extent required by law or exchange rule. However, Seller consents to allow Buyer to divulge the terms hereof and of the applicable Transaction Confirmation(s) to a prospective purchaser of the Facility designated in such Transaction Confirmation(s), and Buyer consents to allow Seller to divulge the terms hereof to a prospective purchaser of all or substantially all of Seller's assets or any rights under this Agreement.
- (18) **Waiver**: No waiver by either Buyer or Seller of one or more defaults by the other in the performance of any of the provisions of this Agreement or any Transaction Confirmation shall operate or be construed as a waiver of any other or further default or defaults, whether of a like or different character.
- (19) **Severability**: If any provision in this Agreement or any Transaction Confirmation is determined to be invalid, void or unenforceable by any court having jurisdiction, such determination shall not invalidate, void, or make unenforceable any other provision, agreement or covenant of this Agreement.
- (20) **Governmental Regulation**: In the event any governmental authority prohibits any of the transactions described in this Agreement or any Transaction Confirmation, or otherwise conditions such transaction in a manner that is unacceptable in the reasonable judgment of the Party affected thereby, then the Parties shall negotiate in good faith alternative mutually acceptable terms giving effect to the maximum extent possible to the intentions of the Parties as expressed in this Agreement and the applicable Transaction Confirmation at the time of execution. If the Parties are unable to agree on mutually aggregable alternative terms by the date the governmental prohibition or condition takes effect, either Party may terminate this Agreement and the applicable Transaction Confirmation(s) effective upon written notice to the other Party.
- (21) **Supply Change**. If the Local Distribution Company, or any third-party pipeline upstream of and transporting the gas to the Local Distribution Company, limits, restricts, or otherwise modifies requirements for gas supply to the Delivery Point(s), including, without limitation, (i) the geographic source of such supply, (ii) the point of receipt into the Local Distribution Company's system to which such supply must be delivered, (iii) the point of receipt into such third-party pipeline's system to which such supply must be delivered, or (iv) the point of redelivery out of the such third-party pipeline's system through which such supply must be transported (a "Supply Change"), which Supply Change increases Seller's costs to perform hereunder, then Seller shall be entitled to recover such increased cost from Buyer, including without limitation by modifying the price to be paid by Buyer for gas hereunder.

- (22) **Indemnity:** Seller agrees to indemnify Buyer and save it harmless from all losses, liabilities or claims including reasonable attorneys' fees and costs of court ("Claims") from any and all persons arising from or out of title to the gas upon delivery hereunder, failure of Seller's gas to meet the quality specification set forth in Section 8 upon delivery hereunder, personal injury or property damages from gas prior to delivery at the Delivery Point(s) or other charges thereon that attach prior to the Delivery Point. Buyer agrees to indemnify Seller and save it harmless from all Claims from any and all persons arising from or out of obligations for payment due hereunder, personal injury or property damages from gas at and after delivery at the Delivery Point or other charges thereon that attach at or after the Delivery Point.
- (23) **Assignability:** This Agreement and any Transaction Confirmation shall inure to and be binding upon the successors and assigns of the Parties hereto; provided, that neither Party may assign this Agreement or any Transaction Confirmation and the rights and obligations hereunder or thereunder without first having obtained the written approval of the other Party, which approval shall not be unreasonably withheld. Seller reserves the right to review and approve the creditworthiness of any proposed assignee of Buyer. Upon any such assignment, transfer and assumption, the transferor shall remain principally liable for and shall not be relieved of or discharged from any obligations hereunder unless expressly waived by Seller.
- (24) **Applicable Law/Venue/Jury Waiver/Attorney's Fees:** This Agreement and each Transaction Confirmation shall be interpreted and enforced in accordance with the laws of the State of Oklahoma, without reference to its principles on conflict of laws. The Parties hereby submit to the personal jurisdiction of, and agree venue is proper in the state courts located in, Oklahoma County, Oklahoma, and the federal courts located in the Western District of Oklahoma. Any suit arising out of or related to this Agreement or any Transaction Confirmation shall be brought exclusively in such courts, and the Parties irrevocably consent and submit to the exclusive jurisdiction of such courts and waive any objection based on venue or forum non conveniens. Each Party waives, to the fullest extent permitted by applicable law, any right it may have to a trial by jury in respect of any proceedings relating to this Agreement or any Transaction Confirmation. In any action brought to enforce or interpret this Agreement or any Transaction Confirmation, the prevailing Party shall be entitled to recover the reasonable attorney's fees, costs and disbursements by outside counsel.
- (25) **Authority:** Each Party to this Agreement and any Transaction Confirmation represents and warrants that it has full and complete authority to enter into and perform this Agreement and any Transaction Confirmation. Each person who executes this Agreement and any Transaction Confirmation on behalf of either Party represents and warrants that it has full and complete authority to do so and that such Party will be bound thereby.
- (26) **Entirety:** Each Transaction Confirmation is hereby incorporated into and made a part of this Agreement. The entire agreement between the Parties shall include those provisions contained in this Agreement and any effective Transaction Confirmation. However, the provisions of each respective Transaction Confirmation shall apply only to the terms and quantities set forth in such Transaction Confirmation; the provisions of this Agreement shall apply to all quantities in all Transaction Confirmations. In the event of a conflict between the terms of any Transaction Confirmation and this Agreement, the terms of the Transaction Confirmation shall take precedence.

(27) **Preparation:** This Agreement and any Transaction Confirmation were negotiated by both Parties hereto with advice of counsel to the extent deemed necessary by each Party, and were not prepared by any Party to the exclusion of the other, and, accordingly, shall not be construed against either Party by reason of its preparation.

(28) **Signatures:** In lieu of original signatures, the Parties agree that this Agreement and any Transaction Confirmation is valid and binding upon the execution and delivery of same via facsimile transmission or email.

As evidence of the Parties' agreement to the terms and conditions set forth above, this Agreement, effective as of the date first stated above, is hereby executed by an authorized representative of each Party on the dates shown below.

Seller
Clearwater Enterprises, L.L.C.
By: Jenny Thompson
Name: Jenny Thompson
Title: Chief Operating Officer
Date: 3/27/2020

Buyer
Newcastle Public Schools
By: Jeff Langes
Name: JEFF LANGES
Title: CFO
Date: 6-9-20



BoE 6-9-20

EXHIBIT A
TRANSACTION CONFIRMATION

Clearwater Enterprises, L.L.C. ("Seller") and **Newcastle Public Schools** ("Buyer") agree to the purchase and sale of natural gas pursuant to this Transaction Confirmation and the general terms and conditions contained in the Gas Sales Agreement dated July 1, 2020 between Buyer and Seller ("Agreement"):

Term: July 1, 2020 through June 30, 2021 and automatically renewed year to year thereafter unless either Party notifies the other Party in writing at least forty-five (45) days prior to the expiration of the stated term or the then current renewal period that this Transaction Confirmation shall not be renewed, subject to early termination under Sections 11 and 20 of the Agreement.

Facility: As listed on Schedule 1 attached hereto

Quantity: Full Facility Requirements, the monthly quantity of which is estimated on Schedule 1 attached hereto.

Nature of Quantity Obligation: Firm

Price: For all gas delivered by Seller the price Buyer shall pay Seller shall be calculated by adding \$0.30/MMBtu to the Inside FERC's Gas Market Report first of the month index posting for Oneok Gas Transportation LLC, Oklahoma plus a monthly administrative fee of \$50.00/month per Facility. In the event the referenced index posting for Oneok Gas Transportation LLC, Oklahoma is not published for any delivery month, the average of the index postings ANR Pipeline Co., Oklahoma, Natural Gas Pipeline Co. of America, Midcontinent zone, and Panhandle Eastern Pipe Line Co., Texas, Oklahoma (mainline) shall be substituted therefore. Buyer shall have the option to fix a price for a quantity of gas throughout the term of this Transaction Confirmation at a price which is mutually agreeable to the Parties hereto.

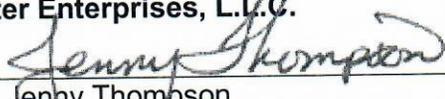
Delivery Point/Point(s) of Sale: Oklahoma Natural Gas Company distribution system receipt point for delivery to the Facility listed above.

Local Distribution Company: Oklahoma Natural Gas Company

EVIDENCE OF AGREEMENT: This Transaction Confirmation documents an oral agreement previously reached by representatives of the Parties. Therefore, although Clearwater Enterprises, L.L.C. would prefer that this Transaction Confirmation be signed and returned by facsimile transmission, or that written confirmation of this Transaction Confirmation be provided in some other manner, this Transaction Confirmation will be deemed accepted if Clearwater Enterprises, L.L.C. receives no objections within two (2) business days of Clearwater's execution date shown below.

Seller

Clearwater Enterprises, L.L.C.

By: 
Name: Jenny Thompson
Title: Chief Operating Officer
Date: 3/27/2020

Buyer

Newcastle Public Schools

By: 
Name: JEFF LANDES
Title: CFO
Date: 6-9-2020



SCHEDULE 1 to TRANSACTION CONFIRMATION

Facility Listing and Estimated Monthly Usage

<u>Facility(ies)</u>															
ONG Contract #	Current ONG Regional Receipt Location	Account Name	ONG Account #	Address											
<u>Estimated Monthly Usage (MMBtus)</u>															
1885	OGT-OKC	NEWCASTLE PS HIGH SCHOOL				210220202			101 N Main St; Newcastle, OK 73065-4104						
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume	
		136	134	81	47	9	3	3	9	13	44	98	154	731	
5242	OGT-OKC	NEWCASTLE PUBLIC SCHOOLS				211220480			611 E Fox Ln; Newcastle, OK 73065-5427						
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume	
		150	156	104	60	22	17	15	21	22	43	87	121	818	
5299	OGT-OKC	NEWCASTLE PS GYM				211223968			101 Main St; Newcastle, OK 73065-4100						
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Volume	
		197	207	108	24	2	2	1	2	2	36	150	247	978	

Estimated Monthly Usage is for informational purposes and based on historical consumption as represented by Buyer's Local Distribution Company or upon information supplied by Buyer.

EXHIBIT B
Seller Addresses and Contacts

This Exhibit B to the Gas Sales Agreement between **Clearwater Enterprises, L.L.C.** ("Seller") and **Newcastle Public Schools** ("Buyer"), dated July 1, 2020, is for all purposes made a part of said Agreement.

Main Address:

Clearwater Enterprises, L.L.C.
Address: 5637 N. Classen Blvd.
Oklahoma City, OK 73118
Phone: (405) 842-9200 Fax: (405) 842-9213

Gas Supply Representative:

Attn: Regina Fort
Phone: (405) 842-9200 x201 Fax: (405) 842-9213
Email: rfort@clearwaterenterprises.net

Contractual Notices & Correspondence:

Attn: Jennifer Rodriguez
Address: Same as Main
Phone: (405) 842-9200 x217 Fax: (405) 842-9213
Email: jrodriguez@clearwaterenterprises.net

Invoices:

Attn: Jeff Geis
Address: Same as Main
Phone: (405) 842-9200 x208 Fax: (405) 418-0129
Email: jgeis@clearwaterenterprises.net

Payments:

Attn: Jeff Geis
Phone: (405) 842-9200 x208 Fax: (405) 418-0129
Email: jgeis@clearwaterenterprises.net

Payment by Wire:

Bank: International Bank of Commerce
1200 San Bernardo St.; Laredo, TX 78040
ABA: 114902528
Account No.: 1601012268
For the Account of: Clearwater Enterprises, L.L.C.
Reference: Oklahoma Account

Payment by ACH:

Bank: International Bank of Commerce
Oklahoma City, OK
ABA: 303072793
Account No.: 1601012268
For the Account of: Clearwater Enterprises, L.L.C.

Payment by Check:

Clearwater Enterprises, L.L.C.
Section# 3109
P.O. Box 659506
San Antonio, TX 78265-9506

EXHIBIT C
Buyer Addresses and Contacts

This Exhibit C to the Gas Sales Agreement between **Clearwater Enterprises, L.L.C.** ("Seller") and **Newcastle Public Schools** ("Buyer"), dated July 1, 2020, is for all purposes made a part of said Agreement.

Buyer

Main Address:

Newcastle Public Schools
Address: 101 N Main Street
Newcastle, OK 73065
Phone: 405-387-2890
Fax: 405-387-3482

Marketing Representative:

Attn: ~~Kristi Ferguson Harris~~ / Jeff Landes, CFO
Phone: 405-387-2890 → 6425
Fax: 405-387-3482
Email: jlandes@newcastle.k12.ok.us

Contractual Notices & Correspondence:

Attn: ~~Kristi Ferguson Harris~~ / Jeff Landes, CFO
Address: 101 N Main Street
Newcastle, OK 73065
Phone: 405-387-2890 → 6425
Fax: 405-387-3482
Email: jlandes@newcastle.k12.ok.us

Invoices and Payments:

Attn: AP - ~~Brooke Heske~~ → LYNDIA CHMIL
Address: 101 N Main Street
Newcastle, OK 73065
Phone: 405-387-2890 ext 6301 → 6302
Fax: 405-387-3482
Email: ~~bheske~~@newcastle.k12.ok.us

LCHMIL @ NEWCASTLE, K12. OK. US

ONG PIPELINE COST OF GAS vs. CWE COST OF GAS

01/2019 - 12/2019

Newcastle Public School District

Prod Month	Loc #	Location Name	ONG Pipeline Cost of Gas	CWE Cost of Gas	Savings/Dth	Dth/Month	Monthly Savings
01/19	5299	Newcastle PS Gym	\$ 4.0390	\$ 3.6359	\$ 0.4031	269	\$108.44
02/19	5299	Newcastle PS Gym	\$ 4.1740	\$ 2.9616	\$ 1.2124	248	\$300.67
03/19	5299	Newcastle PS Gym	\$ 5.3010	\$ 2.6357	\$ 2.6653	175	\$466.43
04/19	5299	Newcastle PS Gym	\$ 5.1810	\$ 4.9315	\$ 0.2495	19	\$4.74
05/19	5299	Newcastle PS Gym	\$ 5.0530	\$ 18.5863	\$(13.5333)	3	\$(40.60)
06/19	5299	Newcastle PS Gym	\$ 5.0390	\$ 26.9590	\$(21.9200)	2	\$(43.84)
07/19	5299	Newcastle PS Gym	\$ 4.9030	\$ 51.7630	\$(46.8600)	1	\$(46.86)
08/19	5299	Newcastle PS Gym	\$ 4.9120	\$ 26.6720	\$(21.7600)	2	\$(43.52)
09/19	5299	Newcastle PS Gym	\$ 4.9250	\$ 51.7450	\$(46.8200)	1	\$(46.82)
10/19	5299	Newcastle PS Gym	\$ 4.3650	\$ 2.7529	\$ 1.6121	56	\$90.28
11/19	5299	Newcastle PS Gym	\$ 3.0200	\$ 2.4778	\$ 0.5422	148	\$80.24
12/19	5299	Newcastle PS Gym	\$ 3.1720	\$ 2.2732	\$ 0.8988	190	\$170.78
Savings for Newcastle PS Gym							\$999.94
01/19	1885	Newcastle PS High Sc	\$ 4.0390	\$ 3.7390	\$ 0.3000	173	\$51.90
02/19	1885	Newcastle PS High Sc	\$ 4.1740	\$ 3.0979	\$ 1.0761	148	\$159.27
03/19	1885	Newcastle PS High Sc	\$ 5.3010	\$ 2.7346	\$ 2.5664	130	\$333.63
04/19	1885	Newcastle PS High Sc	\$ 5.1810	\$ 3.6513	\$ 1.5297	37	\$56.60
05/19	1885	Newcastle PS High Sc	\$ 5.0530	\$ 7.4752	\$(2.4222)	9	\$(21.80)
06/19	1885	Newcastle PS High Sc	\$ 5.0390	\$ 18.6257	\$(13.5867)	3	\$(40.76)
07/19	1885	Newcastle PS High Sc	\$ 4.9030	\$ 18.4263	\$(13.5233)	3	\$(40.57)
08/19	1885	Newcastle PS High Sc	\$ 4.9120	\$ 6.6700	\$(1.7580)	10	\$(17.58)
09/19	1885	Newcastle PS High Sc	\$ 4.9250	\$ 7.3050	\$(2.3800)	9	\$(21.42)
10/19	1885	Newcastle PS High Sc	\$ 4.3650	\$ 2.7529	\$ 1.6121	56	\$90.28
11/19	1885	Newcastle PS High Sc	\$ 3.0200	\$ 2.5945	\$ 0.4255	110	\$46.80
12/19	1885	Newcastle PS High Sc	\$ 3.1720	\$ 2.2470	\$ 0.9250	211	\$195.18
Savings for Newcastle PS High Sc							\$791.53
01/19	5242	Newcastle Public Sch	\$ 4.0390	\$ 3.7064	\$ 0.3326	195	\$64.86
02/19	5242	Newcastle Public Sch	\$ 4.1740	\$ 3.0457	\$ 1.1283	175	\$197.45
03/19	5242	Newcastle Public Sch	\$ 5.3010	\$ 2.7097	\$ 2.5913	139	\$360.19
04/19	5242	Newcastle Public Sch	\$ 5.1810	\$ 3.3000	\$ 1.8810	50	\$94.05
05/19	5242	Newcastle Public Sch	\$ 5.0530	\$ 3.7719	\$ 1.2811	27	\$34.59
06/19	5242	Newcastle Public Sch	\$ 5.0390	\$ 5.8059	\$(0.7669)	13	\$(9.97)
07/19	5242	Newcastle Public Sch	\$ 4.9030	\$ 5.9263	\$(1.0233)	12	\$(12.28)
08/19	5242	Newcastle Public Sch	\$ 4.9120	\$ 4.1700	\$ 0.7420	20	\$14.84
09/19	5242	Newcastle Public Sch	\$ 4.9250	\$ 4.0227	\$ 0.9023	22	\$19.85
10/19	5242	Newcastle Public Sch	\$ 4.3650	\$ 2.9710	\$ 1.3940	45	\$62.73
11/19	5242	Newcastle Public Sch	\$ 3.0200	\$ 2.7082	\$ 0.3118	88	\$27.44
12/19	5242	Newcastle Public Sch	\$ 3.1720	\$ 2.4411	\$ 0.7309	116	\$84.79
Savings for Newcastle Public Sch							\$938.54
Savings for Newcastle Public School District							\$2,730.01

*** If you have any questions please contact: Jeff Geis (jgeis@clearwaterenterprises.net)





Pioneer Long Distance, Inc.
 P.O. Box 539
 Kingfisher OK 73750-0539
 1-866-782-3728

SPIN # 143001169

FY	Newcastle Public Schools	BEN
23-24	*Existing customer*	139795
Internet Access		

Select			
<input checked="" type="checkbox"/>	Broadband Internet Ethernet Fiber (MRC) Current bandwidth	5 GB	\$4,375.00 \$0.00
<input type="checkbox"/>	Broadband Internet Ethernet Fiber (MRC) Upgrade---Non-recurring-charge	10 GB	\$7,350.17 \$100.00

(MRC: Monthly Recurring, NRC: Non-recurring/One Time Fee)

The undersigned acknowledges that they are duly authorized to execute this agreement, and that the date set forth represents the acceptance date of Pioneer Long Distance's ("Pioneer") proposed agreement including non-recurring charges, monthly charges and Pioneer's terms and conditions of service. The undersigned acknowledges Pioneer's quote does not include any applicable taxes, fees, or Federal Universal Service Charges, (collectively referred to as "Fees"). Pioneer will pass-through One Hundred Percent (100%) of any said Fees applicable to this agreement. This initial one-year agreement, at any bandwidth selected, may be extended for up to four (4) additional one-year terms, subject to annual approval by the governing board of authority and Pioneer Long Distance. **If all annual extensions are utilized, a bid for new contracts will be required for Fiscal Year 2028.** Bandwidth changes require a one-time fee of One Hundred Dollars (\$100). Without mutual agreement of renewal, the service will be considered as "month-to-month" and continue until the service is canceled by either party.

Accepted this 22 day of March, 2023

Newcastle Public Schools

Pioneer Long Distance, Inc.

By: [Signature]
 Authorized District Representative

By: _____
 Pioneer Representative

Pioneer will apply E-Rate & OUSF credits on the bill as mentioned above.
 Bid subject to School Board Approval and E-Rate Funding.
 No construction charges unless shown above!

Universal Service Contact:
Shilah Jerkins, Department Manager
405-375-0816 office, 405-375-8374 fax
smjerkins@ptci.com

Encumbrance Register

Options: Year: 2022-2023, Date Range: 4/6/2023 - 5/5/2023, PO Range: 544 - 999, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount	
11	544	04/07/2023	978	Office Depot	Paper for Deposit Summary sheets, pens.	57.61	
				Pink paper for ES	018-3140-617-700-0000-000-705	04/07/2023	6.90
				YELLOW PAPER FOR MIDDLE SCHOOL	018-3140-617-700-0000-000-050	04/07/2023	8.56
				BLUE PAPER FOR HIGH SCHOOL CAFE	018-3140-617-700-0000-000-050	04/07/2023	6.90
				GREEN PAPER FOR ECC CAFE	018-3140-617-700-0000-000-050	04/07/2023	8.56
				POP UP STICKY NOTES FOR CN OFFICE	018-3140-617-700-0000-000-050	04/07/2023	6.58
				PENS FOR CN OFFICE	018-3140-617-700-0000-000-050	04/07/2023	20.11
11	545	04/07/2023	8358	LYNDI FORD	Valedictorian announcement gift	100.00	
				Balloons and candy	021-2199-682-000-0000-000-050	04/07/2023	100.00
11	546	04/07/2023	51676	PowerSchool Holdings LLC	LMS for TCLA	7,289.00	
				LMS for TCLA	035-1000-432-100-0000-000-705	04/07/2023	7,289.00
11	547	04/07/2023	47944	Amazon	Office Supplies	59.90	
				Mailing envelopes with window	021-2410-619-000-0000-000-705	04/07/2023	29.99
				Increase PO# 11-547 for shipping	021-2410-619-000-0000-000-705	04/13/2023	11.93
				Blue pens	021-2410-619-000-0000-000-705	04/07/2023	6.99
				Sticky Notes	021-2410-619-000-0000-000-705	04/07/2023	10.99
11	548	04/10/2023	2858	Capital One/Walmart	Testing Snacks	200.00	
				Testing Snacks	021-2199-682-000-0000-000-705	04/10/2023	200.00
11	549	04/10/2023	9211	THE PIZZA SHOP LLC	Pizza for the ACT	150.00	
				Pizza for ACT	021-2199-682-000-0000-000-705	04/10/2023	150.00
11	550	04/10/2023	8852	Force Collision LLC	Jason McBride Collision repair on truck	1,300.00	
				Jason McBride Collision repair on truck	000-2720-810-000-0000-000-050	04/10/2023	1,300.00
11	551	04/11/2023	8385	SCHOOL NUTRITION ASSOC OF OKLAHOMA	SNA of Oklahoma Annual summer conference	180.00	
				Registration Fees to SNA Annual Conference	000-3180-860-700-0000-000-705	04/11/2023	180.00
11	552	04/11/2023	10028	Prosperity Bank	(080) Kid Zone Craft Materials	441.65	
				(080) Racer Kid Zone summer craft materials for students	080-2199-619-000-0000-000-110	04/11/2023	441.65
11	553	04/13/2023	8317	PROSPERITY BANK (WEBSTAURANT STORE)	Aprons , step ladder for HS and Mop rack for MS	609.73	
				choice White basic bib apron	000-3140-617-700-0000-000-705	04/13/2023	99.00
				Choice Royal blue standard bib apron	000-3140-617-700-0000-000-705	04/13/2023	69.50
				noble chemical oxy dip bleach pre soak and destainer 4/case	000-3140-617-700-0000-000-705	04/13/2023	204.40
				Cosco 3 step folding step stool	000-3140-617-700-0000-000-705	04/13/2023	61.99
				Regency 48' mop/broom rack	000-3140-617-700-0000-000-705	04/13/2023	59.99
				Rayovac coin button batteries for cooking thermometers.	000-3140-617-700-0000-000-705	04/13/2023	7.78
				Shipping and handling	000-3140-617-700-0000-000-705	04/13/2023	107.07
11	554	04/13/2023	82941	CATHARINE ELIZABETH WALKER	Mileage Reimbursement	1,000.00	
				Mileage reimbursement for days worked	015-2321-580-000-0000-000-050	04/13/2023	1,000.00
11	555	04/13/2023	8257	OK ASSN OF PUPIL TRANSPORTATION	Transportation Conference 2023	160.00	
				Registration for Yolanda Wilson to attend Transportation Annual Conference 2023 June 11-14 2023	009-2573-860-000-0000-000-050	04/13/2023	160.00

Encumbrance Register

Options: Year: 2022-2023, Date Range: 4/6/2023 - 5/5/2023, PO Range: 544 - 999, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount	
11	556	04/13/2023	51398	Rhonda Blankenship DBA R-R Recovery	Tow for Nissan Quest from OKC	400.00	
				Tow for Nissan Quest from OKC	009-2740-439-000-0000-000-050	04/13/2023	400.00
11	557	04/13/2023	47944	Amazon	TRANSPORTATION WALL TOOL ORGANIZER	140.00	
				TRANSPORTATION WALL TOOL ORGANIZER SYSTEM FOR THE OIL PIT AREA	009-2740-612-000-0000-000-050	04/13/2023	140.00
11	558	04/13/2023	81472	YOLANDA WILSON	Mileage to attend Annual Conference 2023	200.00	
				Mileage to attend annual Transportation conference June 11-14 2023	015-2573-580-000-0000-000-050	04/13/2023	200.00
11	559	04/17/2023	51689	Playcore Group Inc & Subsidiaries	(723) Outdoor tables, outdoor benches	10,000.00	
				(723) Outdoor tables, outdoor benches	723-4300-710-000-0000-000-050	04/17/2023	10,000.00
11	560	04/17/2023	4970	Oklahoma Schools Advisory Council	Finance Training May 18, 2023	200.00	
				Finance Training May 18, 2023 Lynda Chmil and Kristi Ferguson	000-2573-860-000-0000-000-050	04/17/2023	200.00
11	561	04/17/2023	4753	CLASSROOM DIRECT/SCHOOL SPECIALTY	Construction Paper	200.00	
				Construction paper for 23-24 school year.	023-1000-611-100-0000-000-105	04/17/2023	200.00
11	563	04/19/2023	9073	ULINE, INC	(723) Pop up tents with stakes and weights	2,000.00	
				4 pop up tents with stakes and weights	723-4300-710-000-0000-000-050	04/19/2023	2,000.00
11	564	04/20/2023	8971	CANVA	Intruder Drill Post Cards	150.00	
				Intruder Drill PostCards	000-2670-550-000-0000-000-105	04/20/2023	37.50
					000-2670-550-000-0000-000-110	04/20/2023	37.50
					000-2670-550-000-0000-000-505	04/20/2023	37.50
					000-2670-550-000-0000-000-705	04/20/2023	37.50
11	565	04/20/2023	51692	Ventris Learning LLC	UFLI Foundations Teacher's Manuals	4,515.00	
				UFLI Foundations Teacher's ManualECCS&H Included	511-1000-641-429-1050-000-110	04/20/2023	2,182.25
				UFLI Foundations Teacher's ManualElementary SchoolS&H Included	511-1000-641-429-1050-000-105	04/20/2023	2,332.75
11	566	04/20/2023	9073	ULINE, INC	4 Mil Resealable Storage Bags - 500 count box	779.62	
				4 Mil Resealable Storage Bags - 500 count box (For Chromebooks)	013-2580-653-000-0000-000-050	04/20/2023	610.00
				Shipping / Handling	013-2580-653-000-0000-000-050	04/20/2023	169.62
11	567	04/20/2023	10028	Prosperity Bank	shipping cogat	225.00	
				cogat shipping	000-2240-614-251-0000-000-105	04/20/2023	225.00
11	568	04/20/2023	51252	SupplyOne Oklahoma City Inc	End of year district room packing	2,705.40	
				Boxes and Tape	000-2620-619-000-0000-000-705	04/20/2023	2,705.40
11	569	04/24/2023	51642	Holt Truck Centers of Oklahoma LLC	Special Education Bus	8,500.00	
				Special Education Bus Lift and Brake fluidParts and Labor	009-2740-439-000-0000-000-050	04/24/2023	8,500.00

Encumbrance Register

Options: Year: 2022-2023, Date Range: 4/6/2023 - 5/5/2023, PO Range: 544 - 999, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount	
11	570	04/25/2023	47944	Amazon	Transportation Supply	26.00	
				Transportation Tool Supply Flexible draining tool for oil supply	009-2740-612-000-0000-000-050	04/25/2023	26.00
11	571	04/25/2023	51693	Cathy Johnson	Repairs to a patrons yard	550.00	
				Yard repairs from damage caused by school bus	009-2740-439-000-0000-000-050	04/25/2023	550.00
11	572	04/25/2023	8257	OK ASSN OF PUPIL TRANSPORTATION	Registration for Mark Sneed Annual Conference	150.00	
				Registration for Mark Sneed to attend Transportation Annual Conference 2023June11-14 2023	009-2573-860-000-0000-000-050	04/25/2023	150.00
11	573	04/25/2023	81472	YOLANDA WILSON	Toll Reimbursement	30.00	
				Toll Reimbursement for transportation of new buses	009-2720-930-000-0000-000-050	04/25/2023	30.00
11	574	04/26/2023	47944	Amazon	NEF Grant/PreK/Math	385.32	
				Connecting CubesTeacher Created Resources	032-1000-619-108-1013-000-110	04/26/2023	175.68
				Pattern Blocks with Activity CardsKids First Math	032-1000-619-108-1013-000-110	04/26/2023	149.70
				Ten-Frame Pop Board SetAizweb	032-1000-619-108-1013-000-110	04/26/2023	59.94
11	575	04/26/2023	47944	Amazon	NEF Grant & PTO /PreK/Blocks	1,579.01	
				Solid Wood Standard Unit BlocksSet of 70 with Carry BagAmazon Basics	032-1000-619-108-1013-000-110	04/26/2023	527.38
				Wooden Blocks-My FamilyThe Freckled Frog	032-1000-619-108-1013-000-110	04/26/2023	360.15
				Wooden Town Vehicle SetMelissa & Doug	032-1000-619-108-1013-000-110	04/26/2023	118.93
				Wooden Car SetMelissa & Doug	032-1000-619-108-1013-000-110	04/26/2023	104.93
				Wooden Zoo Animal Set	032-1000-619-108-1013-000-110	04/26/2023	132.93
				72 Qt. Plastic Storage BinSet of 4	032-1000-619-108-1013-000-110	04/26/2023	133.10
				Wooden Construction Site VehiclesMelissa & Doug	032-1000-619-108-1013-000-110	04/26/2023	159.81
				Seventh Generation Disinfectant SprayFor BlocksPack of 8	032-1000-619-108-1013-000-110	04/26/2023	41.78
11	576	04/26/2023	8636	FROG STREET PRESS, LLC	NEF Grant/PreK/Math	2,275.69	
				Attribute ButtonsFrog Street PreK	032-1000-619-108-1013-000-110	04/26/2023	479.76
				AnglegsFrog Street PreK	032-1000-619-108-1013-000-110	04/26/2023	311.76
				Energy BeadsFrog Street PreK	032-1000-619-108-1013-000-110	04/26/2023	143.64
				Frog CountersFrog Street PreK	032-1000-619-108-1013-000-110	04/26/2023	719.88
				Number CubesFrog Street PreK	032-1000-619-108-1013-000-110	04/26/2023	323.82
				ShippingFrog Street PreK	032-1000-619-108-1013-000-110	04/26/2023	296.83
11	577	05/02/2023	47944	Amazon	Art Class Supplies	1,500.00	
				Supplies for the art classroom for students.	511-1000-619-429-0000-000-110	05/02/2023	1,500.00
11	578	05/02/2023	10028	Prosperity Bank	Tubelox for STEM	750.00	
				Tubelox to use in STEM class for students.	511-1000-619-429-0000-000-110	05/02/2023	750.00
11	579	05/02/2023	2858	Capital One/Walmart	TCLA Teacher Breakfast Items	100.00	
				TCLA Teacher Appreciation Breakfast Items	035-2575-682-000-0000-000-705	05/02/2023	100.00

Encumbrance Register

Options: Year: 2022-2023, Date Range: 4/6/2023 - 5/5/2023, PO Range: 544 - 999, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	580	05/03/2023	51318	NORTHEASTERN OK STATE UNIVERSITY	AP Summer Institute	50.00
			000-2213-860-000-0000-000-705		05/03/2023	50.00
					Summer Training for AP Teachers-- Virtual through Northeastern State University	
11	581	05/03/2023	4993	OKACTE	Conference registration fee	290.00
			412-2575-860-314-8400-000-705		05/05/2023	215.00
					I didn't add the entire fees from the registration for Summer Conference. Increasing PO #581 by \$215 Bringing total to \$290	
			412-2575-860-314-8400-000-705		05/03/2023	75.00
					Registration fee for Summer Leadership conference	
11	582	05/04/2023	470	Jostens, Inc.	Diploma Covers and Diplomas	1,712.50
			021-2199-682-000-0000-000-705		05/05/2023	420.00
					Diploma Covers. After talking to Stacy Wright and Jostens we need to order more diploma covers.	
			021-2199-682-000-0000-000-705		05/04/2023	600.00
					Diploma Covers for High School Graduation	
			021-2199-682-000-0000-000-705		05/05/2023	75.00
					Shipping and Handling (estimated)	
			021-2199-682-000-0000-000-705		05/04/2023	467.50
					Diplomas for High School Graduation	
			021-2199-682-000-0000-000-705		05/04/2023	150.00
					Shipping/Handling (estimated)	
11	583	05/04/2023	47944	Amazon	Paper for Chromebook Inventory	59.96
			000-1000-611-100-0000-000-505		05/04/2023	53.97
					Paper for Chromebook end of year check in	
			000-1000-611-100-0000-000-505		05/04/2023	5.99
					Increase PO #583	
11	584	05/05/2023	47944	Amazon	Office Supplies	323.18
			021-2410-619-000-0000-000-705		05/05/2023	186.99
					Dry erase board	
			021-2410-619-000-0000-000-705		05/05/2023	11.22
					Dry erase board cleaner	
			021-2410-619-000-0000-000-705		05/05/2023	15.74
					Clipboards	
			021-2410-619-000-0000-000-705		05/05/2023	59.96
					Envelopes with window	
			021-2410-619-000-0000-000-705		05/05/2023	30.30
					File folders	
			021-2410-619-000-0000-000-705		05/05/2023	6.99
					Office organizer folder	
			021-2410-619-000-0000-000-705		05/05/2023	11.98
					Shipping	
11	585	05/05/2023	47944	Amazon	Transportation Supplies	20.00
			009-2740-612-000-0000-000-050		05/05/2023	20.00
					Transportation supply15/20 AMP Plug Adapter Cable	
11	586	05/05/2023	51254	Educational Products, Inc	(563) Supplies for JOM Students	8,581.85
			563-2199-619-000-0000-000-105		05/05/2023	532.50
			563-2199-619-000-0000-000-110		05/05/2023	3,910.00
			563-2199-619-000-0000-000-505		05/05/2023	1,759.35
			563-2199-619-000-0000-000-705		05/05/2023	2,380.00
					(563) Supplies for JOM Students including shipping	
11	587	05/05/2023	8399	OKLAHOMA APPAREL LLC	(563) Drawstring bags for JOM students (325)	2,275.00
			563-2199-619-000-0000-000-105		05/05/2023	700.00
			563-2199-619-000-0000-000-110		05/05/2023	360.00
			563-2199-619-000-0000-000-505		05/05/2023	515.00
			563-2199-619-000-0000-000-705		05/05/2023	700.00
					(563) Drawstring bags for JOM students (325)	
11	588	05/05/2023	82941	CATHARINE ELIZABETH WALKER	Consultant Service	8,000.00
			000-2340-337-000-0000-000-050		05/05/2023	8,000.00
					Consultant Service	

Encumbrance Register

Options: Year: 2022-2023, Date Range: 4/6/2023 - 5/5/2023, PO Range: 544 - 999, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
					Non-Payroll Total:	\$70,221.42
					Payroll Total:	\$0.00
					Balance Forward:	\$7,336.97
					Report Total:	\$77,558.39

Change Order Listing

Options: Fund: General Fund, Year: 2022-2023, ReferenceDate: PO Date, Date Range: 4/6/2023 - 5/5/2023, PO Range: 1 - 543, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount	
4	07/01/2022	142	Pioneer Telephone Co.	Telephone	19,100.00	
	Increase PO# 11-4 to finish out fiscal year	000-2620-530-000-0000-000-705		04/06/2023	955.70	
		000-2620-530-000-0000-000-705		04/06/2023	4,144.30	
	Increase PO 11-14	000-2620-530-000-0000-000-705		04/18/2023	14,000.00	
53	07/01/2022	5735	PeopleFacts LLC	Non-Certified background checks	500.00	
	Request to up PO #11-53	000-2571-337-000-0000-000-050		04/17/2023	500.00	
56	07/01/2022	1067	Rosenstein, Fist & Ringold	Legal Services	10,000.00	
	Increase PO # 11-56	000-2317-345-000-0000-000-050		05/04/2023	10,000.00	
61	07/01/2022	50678	STARFALL EDUCATION	Starfall Subscription Renewal	-270.00	
	Starfall Subscription Renewal School Membership	367-1000-653-427-1050-000-110		07/01/2022	05/03/2023	-270.00
74	07/01/2022	1696	Coca-Cola Southwest Beverages LLC	Cafeteria Ala Carte beverage Purchases	5,000.00	
	Coca-Cola purchases for Ala Carte sales.	000-3110-630-700-0000-000-705		04/13/2023	5,000.00	
75	07/01/2022	296	Ross Transportation, Inc.	Transportation parts	10,000.00	
	Increase PO#11-75	009-2740-612-000-0000-000-050		04/24/2023	10,000.00	
113	07/18/2022	47944	Amazon	Binders for New Teacher Orientation	-10.05	
	Binders for New Teacher Orientation	000-2213-619-000-0000-000-050		07/18/2022	04/25/2023	-10.05
123	07/20/2022	51259	Rush Truck Centers of OK	Bus AC Units Repaired	15,000.00	
	Increase PO#11-123	009-2740-439-000-0000-000-050		04/24/2023	15,000.00	
134	08/01/2022	47944	Amazon	Bus Supplies	-17.35	
	Bus Supplies	009-2740-612-000-0000-000-050		08/01/2022	04/25/2023	-17.35
153	08/04/2022	10101	Prosperity Bank (Vista Printing)	Business Cards	400.00	
	Up PO #11-153 for Business Cards	000-2511-550-000-0000-000-050		04/27/2023	400.00	
157	08/04/2022	1217	MARDEL EDUCATIONAL SUPPLY	Classroom allowance	-16.58	
	Classroom Allowance \$110.00	031-1000-619-100-0000-000-105		08/04/2022	04/25/2023	-16.58
166	08/11/2022	10028	Prosperity Bank	Google Voice for TCLA	400.00	
	Increase PO 11-166 to finish out the school year	035-2230-653-000-0000-000-705		04/13/2023	400.00	
170	08/11/2022	10028	Prosperity Bank	School Librarian Professional Development Days	-10.60	
	Oct. 4th & 5th School Librarian Professional Development Days	000-2213-860-000-0000-000-705		08/11/2022	04/25/2023	-10.60
198	08/29/2022	47944	Amazon	Stylus pen for Surface Pro	-5.01	
	Stylus pen for Surface Pro	031-2575-619-000-0000-000-505		08/29/2022	04/25/2023	-5.01
201	08/31/2022	33549	OKLA FCCLA	Affiliation/Membership	-40.00	
	Membership/Affiliation dues package from general fund-- I have a letter from Holly Hannan to hand over for this purchase. General fund is covering \$500, and activity is covering \$40 for the remainder of this affiliation package	412-1000-810-314-0000-000-705		08/31/2022	04/18/2023	-40.00
244	09/15/2022	47944	Amazon	Maker Space Materials-ES	-4.36	
	Maker Space MaterialsElementary SchoolConsumable	552-1000-619-496-2250-000-105		10/31/2022	04/25/2023	-4.36
261	09/29/2022	10028	Prosperity Bank	(541) Residence Inn by Marriott	-71.00	
	Residence Inn by Marriott1 night stay for 2 day OKSTE Conference in Tulsa	541-2573-580-000-0000-000-705		10/12/2022	04/10/2023	-71.00

Change Order Listing

Options: Fund: General Fund, Year: 2022-2023, ReferenceDate: PO Date, Date Range: 4/6/2023 - 5/5/2023, PO Range: 1 - 543, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
264	10/03/2022	10028	Prosperity Bank	Seminar admission for Stacy Wright	-50.00
		Oklahoma Transition Institute Seminar for Stacy Wright	000-2575-810-000-0000-000-050	10/03/2022 04/10/2023	-50.00
281	10/07/2022	47944	Amazon	Charger and SD card reader	-2.03
		Chromebook charger and SD card reader.	031-2199-619-000-0000-000-505	10/07/2022 04/25/2023	-2.03
292	10/18/2022	47944	Amazon	CALENDAR FOR WALL	-5.01
		WALL CALENDAR FOR BUS BARN	009-2740-619-000-0000-000-050	10/18/2022 04/25/2023	-5.01
293	10/18/2022	2858	Capital One/Walmart	Classroom Allowance	-4.09
		Classroom allowance	031-1000-619-100-0000-000-505	10/18/2022 04/25/2023	-4.09
299	10/20/2022	51564	Brotherhood Garage LLC	Nissan Quest Alternator and rear brakes	-21.15
		Nissan Quest Alternator and	009-2740-439-000-0000-000-050	10/20/2022 04/25/2023	-21.15
300	10/24/2022	82583	KAISHA MATHIS	(541) Reimbursement for Travel expenses for OKSTE	-108.00
		(541) OKSTE Travel Expenses- ReimbursementNovember 2-3, 2022	541-2573-580-000-0000-000-705	10/24/2022 04/10/2023	-108.00
304	10/24/2022	47944	Amazon	Organizers for Transportation Dept	-18.15
		Organizers for Transportation Dept.	009-2740-612-000-0000-000-050	10/24/2022 04/25/2023	-18.15
309	10/25/2022	82583	KAISHA MATHIS	(541)Travel expenses for OKSTE	-41.42
		(541) Increase PO 309 for Mileage and Parking Fees	541-2573-580-000-0000-000-705	10/31/2022 04/10/2023	-41.42
310	10/25/2022	82407	TAYLOR D WESTMORELAND	(541) Reimbursement for Travel Expenses for OKSTE	-108.00
		(541) Reimbursement for Travel Expenses for OKSTE November 2-3, 2022	541-2213-580-000-0000-000-105	10/25/2022 04/10/2023	-108.00
313	10/25/2022	82807	RYAN MCLAUGHLIN	(541) Travel Reimbursement Expenses OKSTE	-108.00
		(541)OKSTE Conference Travel Reimbursement Expenses for Ryan McLaughlin on 11/2 & 11/3.	541-2573-580-000-0000-000-105	10/25/2022 04/10/2023	-108.00
315	10/27/2022	47944	Amazon	Classroom Allowance	-10.99
		Classroom Supplies	031-1000-619-100-0000-000-705	10/27/2022 04/25/2023	-10.99
317	10/27/2022	82583	KAISHA MATHIS	(541)AASA Travel Reimbursement - San Antonio, TX	-17.57
		(541) Increase PO 317 - AASA Travel Expenses ReimbursementRental Car from Austin, TX to San Antonio, TX - approx. \$200 (presenting at a conf. in Austin the day before)Flight from San Antonio, TX to OKC - Approx. \$300	541-2573-580-000-0000-000-705	11/10/2022 04/10/2023	-17.57
331	11/09/2022	2858	Capital One/Walmart	(412-FACS) Sewing materials	-75.84
		Sewing materials for adulting classes	412-1000-619-314-8400-000-705	11/09/2022 04/18/2023	-75.84
332	11/09/2022	2858	Capital One/Walmart	(412-FACS) STAR EVENT SUPPLIES	-247.58
		Students are competing in STAR events next week and we need some supplies to get them ready to present.	412-1000-619-314-8400-000-705	11/09/2022 04/18/2023	-247.58
333	11/10/2022	81609	JENNIFER SANDERS	(541) Reimbursement for Travel Expenses for OKSTE	-108.00
		(541) Reimbursement for Travel Expenses for OKSTE Jennifer	541-2575-930-000-0000-000-705	11/10/2022 04/10/2023	-108.00

Change Order Listing

Options: Fund: General Fund, Year: 2022-2023, ReferenceDate: PO Date, Date Range: 4/6/2023 - 5/5/2023, PO Range: 1 - 543, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
Sanders (resubmission)					
335	11/15/2022	47944	Amazon	Bus labels	-26.51
				Bus labels	-26.51
		009-2740-612-000-0000-000-050		11/15/2022	04/25/2023
355	12/07/2022	47944	Amazon	Charging equipment.	-2.84
				Charging equipment for Apple pencils and Chromebooks.	-2.84
		031-1000-619-100-0000-000-505		12/07/2022	04/25/2023
372	01/03/2023	4577	APPLE, INC.	iPad's for NEF Grant	-60.00
				2 iPads 10.2 inch space gray 64gb	-60.00
		059-1000-653-100-0000-000-110		01/03/2023	04/25/2023
373	01/03/2023	47944	Amazon	iPad cases and screen protectors	-4.06
				2 LTROP cases for iPads and 2 pack screen protector.	-4.06
		059-1000-653-100-0000-000-110		01/03/2023	04/25/2023
401	01/12/2023	47944	Amazon	SUPPLIES AND TOOL	-8.77
				Supplies and Tool	-8.77
		009-2740-612-000-0000-000-050		01/12/2023	04/25/2023
407	01/19/2023	10028	Prosperity Bank	Tools for transportation	-30.02
				Tools for transportation	-30.02
		009-2740-612-000-0000-000-050		01/19/2023	04/25/2023
436	02/15/2023	82583	KAISHA MATHIS	(541) Reimbursement for Travel - AASA Conference	-128.00
				(541) Reimbursement for Travel ExpensesAASA Conference TravelSan Antonio, TX2/15-2/18	-128.00
		541-2573-582-000-0000-000-705		02/15/2023	04/10/2023
438	02/15/2023	82779	TODD GOOLSBY	Mileage Reimbursement	1,000.00
				Increase PO# 11-438	703.65
		015-2575-930-000-0000-000-705		04/06/2023	
		015-2575-930-000-0000-000-705		04/06/2023	296.35
451	02/20/2023	47944	Amazon	Classroom Allowance	-0.47
				Classroom Allowance	-0.47
		031-1000-619-100-0000-000-505		02/20/2023	04/25/2023
453	02/20/2023	47944	Amazon	Classroom Allowance	-0.70
				Classroom Allowance	-0.70
		031-1000-619-100-0000-000-705		02/20/2023	04/25/2023
489	03/02/2023	2858	Capital One/Walmart	Classroom allowance	0.77
				Classroom allowance Alisha Hayes 4th gradesupplies, no technology	-48.00
		031-1000-619-100-0000-000-105		03/02/2023	04/13/2023
		031-1000-619-100-0000-000-105		04/13/2023	48.77
517	03/27/2023	10028	Prosperity Bank	N08 ROAD SIDE TIRE REPAIR PAULS VALLEY	-10.47
				N08 SIDE ROAD TIRE REPAIR PAULS VALLEY	-10.47
		009-2740-439-000-0000-000-050		03/27/2023	04/25/2023
525	03/28/2023	344	CCOSA	(000) CCOSA Summer Conference	169.00
				Increase PO#525 for Ferguson to attend Federal Program Pre-Conference	169.00
		000-2573-860-000-0000-000-050		05/04/2023	
539	04/03/2023	2815	SCHOOL OUTFITTERS LLC	(723) Outdoor tables, benches	-10,000.00
				(723) Outdoor picnic tables. Outdoor benches.	-10,000.00
		723-4300-710-000-0000-000-050		04/03/2023	04/17/2023

Non-Payroll Total:	\$49,927.15
Payroll Total:	\$0.00
Report Total:	\$49,927.15

Project Totals	
000	NON-CATEGORICAL 35,098.35
009	Transportation - Yolanda 24,862.57
015	Mileage Reimbursements 1,000.00
031	CLASSROOM ALLOWANCE -41.94
035	TCLA Expenses 400.00

Change Order Listing

Options: Fund: General Fund, Year: 2022-2023, ReferenceDate: PO Date, Date Range: 4/6/2023 - 5/5/2023, PO Range: 1 - 543, Include Negative Changes: True

059	NEF GRANTS	-64.06
367	READING SUFFICIENCY ACT	-270.00
412	VOCATIONAL ASSISTANCE GRANT	-363.42
541	TITLE 2 PART A RECRUITMENT	-689.99
552	TITLE IV-A STUDENT SUPPORT ACAD ENRICH	-4.36
723	OK SCHLS COVID-19 PREVENTION	-10,000.00

Unit Totals

050	DISTRICTWIDE	25,871.52
105	ELEMENTARY SCHOOL	-236.17
110	EARLY CHILDHOOD	-334.06
505	MIDDLE SCHOOL	-14.44
705	HIGH SCHOOL	24,640.30

Encumbrance Register

Options: Year: 2022-2023, Date Range: 4/6/2023 - 5/5/2023, PO Range: 167 - 999, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	167	04/17/2023	1088	ROBERT L HINER	Wax for summer custodial work	5,387.50
					250 gal of wax	
			011-2620-618-000-0000-000-705		04/17/2023	5,387.50
21	168	04/25/2023	1010	Hagar Restaurant Service, Inc.	Repairs for MS kitchen equipment	2,126.46
					Control Board and Filter	
			011-2620-434-000-0000-000-505		04/25/2023	2,126.46
21	169	04/25/2023	51358	Tractor Bobs LLC	Repairs to bad boy mower	1,000.00
					Repairs / parts for break assembly and housing	
			011-2640-439-000-0000-000-705		04/25/2023	1,000.00
21	170	04/26/2023	5742	ES2, Inc.	Replace Bad RTU BACNET Boards at Middle School	2,025.00
					Service & parts to replace 5 bad ZN551 bacnet control boards on RTU's at Middle School	
			010-2620-433-000-0000-000-505		04/26/2023	2,025.00
21	171	04/27/2023	9305	Clayton J. White	Transportation Building Fire Alarm Replacement	9,527.14
					Fire Alarm System and Install	
			090-2670-651-000-0000-000-050		04/27/2023	9,527.14
21	172	04/27/2023	8309	Sherwin Williams	Summer Painting For District	2,560.50
					5 Gal Paint	
			011-2620-618-000-0000-000-705		04/27/2023	2,560.50
21	173	04/27/2023	737	H-I-S Paint Manufacturing Co. LLC	Paint For Summer	1,633.30
					5 Gal Paint	
			011-2620-618-000-0000-000-705		04/27/2023	1,633.30
21	174	04/27/2023	889	Voss Lighting	Emergency Lighting Fixtures for HSNB	4,361.16
					Emergency Ballast Fixtures	
			090-2620-651-000-0000-000-705		04/27/2023	4,361.16
21	175	04/27/2023	889	Voss Lighting	HSNB LED Lighting Install	24,630.00
					Lighting installation and equipment rental.	
			090-2620-651-000-0000-000-705		04/27/2023	24,630.00
21	176	05/02/2023	8267	COMFORTWORKS, INC.	Water Source Pump Testing at ECC	500.00
					Service to test water source pump at ECC to diagnose noise & vibration issues	
			010-2620-437-000-0000-000-110		05/02/2023	500.00

Non-Payroll Total:	\$53,751.06
Payroll Total:	\$0.00
Balance Forward:	\$0.00
Report Total:	\$53,751.06

Change Order Listing

Options: Fund: Building Fund, Year: 2022-2023, ReferenceDate: PO Date, Date Range: 4/6/2023 - 5/5/2023, PO Range: 1 - 166, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
15	07/01/2022	48109	Ace of Newcastle LLC	Blanket PO for HVAC Parts	500.00
			Increase PO# 2023-21-15 for district HVAC expenses	010-2620-618-000-0000-000-050 05/03/2023	500.00
20	07/12/2022	33315	J & W Tire	Blanket PO for Maintenance Tire Repair	500.00
			Ongoing annual tires / repairs	011-2640-612-000-0000-000-050 04/07/2023	60.63
				011-2640-612-000-0000-000-050 04/07/2023	439.37
31	07/12/2022	1128	Country Equipment & Used Trucks LLP	Parts for lawn care equipment	500.00
			Open P.O. purchases	011-2620-439-000-0000-000-050 04/10/2023	169.17
				011-2620-439-000-0000-000-050 04/10/2023	330.83
39	07/12/2022	48109	Ace of Newcastle LLC	Supplies for Maintenance Department	1,000.00
			District purchases	011-2620-618-000-0000-000-705 04/25/2023	1,000.00
42	07/12/2022	586	KONE Inc	Elevator Inspections, quarterly	309.36
			Annual Services	012-2670-438-000-0000-000-050 04/20/2023	309.36
48	07/12/2022	48109	Ace of Newcastle LLC	Custodial Supplies	-0.46
			Custodial Supplies	014-2620-618-000-0000-000-050 02/28/2023	-0.46
				04/13/2023	
76	08/03/2022	8765	Integrated Security Resources, Inc.	Access control parts	-910.67
			Access control adds for Elem. Cafeteria Bus Barn	012-2670-651-000-0000-000-705 09/15/2022	-910.67
				04/10/2023	
77	08/03/2022	51279	IDN-Global, Inc.	Security Hardware	800.00
			Blank Keys	012-2670-651-000-0000-000-705 05/04/2023	800.00
79	08/09/2022	51358	Tractor Bobs LLC	Bad Boy Repair Parts	-38.59
			Repair the bent frame, drive shaft parts.	011-2640-439-000-0000-000-705 10/19/2022	-38.59
				04/10/2023	
120	11/08/2022	8765	Integrated Security Resources, Inc.	4 Cameras	-154.64
			4 IP Cameras	011-2620-653-000-0000-000-505 11/08/2022	-154.64
				04/10/2023	
134	01/02/2023	8937	L & W SUPPLY CORPORATION	Ceiling tiles	-156.58
			Ceiling tiles	011-2620-618-000-0000-000-505 01/02/2023	-156.58
				04/10/2023	
139	01/03/2023	81138	Angela Pick	Elementary and ECC Stickers/Signage	-5.00
			Elementary & ECC Stickers	011-2199-618-100-0000-000-105 02/28/2023	-5.00
				04/10/2023	
140	01/06/2023	51200	Acklin Boiler LLC	HW Tank Repair	-4.48
			Parts and Labor	011-2620-437-000-0000-000-505 01/06/2023	-4.48
				04/10/2023	
163	03/29/2023	51552	Central Bank	Re-roofs due to hail damage	89,473.18
			Increase PO# 21-163	090-4720-728-000-0000-000-050 04/27/2023	61,565.89
				090-4720-728-000-0000-000-050 04/27/2023	27,907.29

Non-Payroll Total:	\$91,812.12
Payroll Total:	\$0.00
Report Total:	\$91,812.12

Project Totals

010	HVAC - Scott	500.00
011	Maintenance - General	1,640.71
012	Fire/ Safety/ Security - Joe	198.69
014	Custodial	-0.46
090	FY22 Hail Insurance Claim	89,473.18

Unit Totals

050	DISTRICTWIDE	91,282.08
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Change Order Listing

Options: Fund: Building Fund, Year: 2022-2023, ReferenceDate: PO Date, Date Range: 4/6/2023 - 5/5/2023, PO Range: 1 - 166, Include Negative Changes: True

105	ELEMENTARY SCHOOL	-5.00
505	MIDDLE SCHOOL	-315.70
705	HIGH SCHOOL	850.74

Encumbrance Register

Options: Year: 2022-2023, Date Range: 4/6/2023 - 5/5/2023, PO Range: 59 - 999, Fund Codes: 39

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
39	59	04/17/2023	2766	CDW LLC	Google for Education Licenses for SPED Chromebooks	61.00
				Google for Education licenses for 2 SPED Chromebooks.	000-2230-653-239-0000-000-105	61.00
					04/17/2023	61.00
Non-Payroll Total:						\$61.00
Payroll Total:						\$0.00
Balance Forward:						\$0.00
Report Total:						\$61.00

Change Order Listing

Options: Fund: Technology Bond Fund 39, Year: 2022-2023, ReferenceDate: PO Date, Date Range: 4/6/2023 - 5/5/2023, PO Range: 1 - 58, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
50	11/17/2022	8483	XPRESSMYSELF.COM LLC	Replacement inventory system	40.00
	Increase to PO 50		013-2580-653-000-0000-000-050	05/04/2023	40.00

Non-Payroll Total:	\$40.00
Payroll Total:	\$0.00
Report Total:	\$40.00

Project Totals

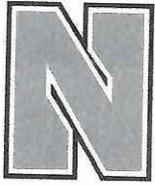
013	Technology	40.00
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Unit Totals

050	DISTRICTWIDE	40.00
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**Newcastle Public Schools
Payroll Summary
May 9th, 2023**

Monthly Payroll (4/27/2023)	\$1,388,124.67
Extra Duty Payroll (5/11/2023)	\$42,339.92
Employee Bonuses (4/20/2023)	\$430,681.98



NEWCASTLE PUBLIC SCHOOLS

Purpose of Activity Fund Account

Original
 Amended

Account Name: Tri-City Learning Academy Account #: 906 Site #: _____

Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
<u>Summer School</u>	<u>June-July</u>
<u>Donations</u>	<u>Year Round</u>
<u>TCLA Gear</u>	<u>Year Round</u>

General Revenue: (Indicate Amended Items with an "**")

Donations are automatically approved. List other methods of generating revenue:

Summer School Fees Possible TCLA Gear to be sold

Expenditures: (How the revenue will be spent) (Indicate Amended items with a "**")

Summer School Teacher(s) and Curriculum Fees TCLA Staff Appreciation TCLA In-Person Activity Items for TCLA Students TCLA Virtual Learning Resources

Kaisha Mathis
Sponsor Name

5/2/2023 22/23
Date Submitted School Year

Sponsor Signature
[Signature]
Supervisor Signature if Applicable
(Principal or Athletic Director)

[Signature]
Activity Fund Custodian Signature
[Signature]
Chief Financial Officer Signature

Date Approved by Board of Education



NEWCASTLE PUBLIC SCHOOLS

Purpose of Activity Fund Account

Original
 Amended

Account Name: Track Account #: 823 Site #: 105

Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
<u>Donations</u>	<u>Jan-May</u>
<u>Sonic</u>	<u>March</u>
<u>Tshirt</u>	<u>February</u>

General Revenue: (Indicate Amended Items with an "**")

Donations are automatically approved. List other methods of generating revenue:

Donations, Sonic Car Hop, and a T-shirt fundraiser. We will look into other fundraisers such as raffles.

Expenditures: (How the revenue will be spent) (Indicate Amended items with a "**")

T-shirts
Banquet expenses (decorations, food, and drink)
medals

Jennifer Sanders

Sponsor Name

Jennifer Sanders

Sponsor Signature

[Signature]
Supervisor Signature if Applicable
(Principal or Athletic Director)

5/3/2023

Date Submitted

22-23

School Year

Shasta Smith

Activity Fund Custodian Signature

Chief Financial Officer Signature

Date Approved by Board of Education



NEWCASTLE PUBLIC SCHOOLS

Purpose of Activity Fund Account

Original
 Amended

Account Name: MS STUCO Account #: 942 Site #: 505

Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
<u>School Dances</u>	<u>Aug-May</u>
<u>Concession Stand Proceeds at Dances</u>	<u>Aug-May</u>
<u>Earth Day Tournaments</u>	<u>Aug-May</u>

General Revenue: (Indicate Amended Items with an "**")

Donations are automatically approved. List other methods of generating revenue:

School Dances
 Earth Day Tournaments
 Concession Stand Proceeds at Dances and Earth Day
 Tournaments

Expenditures:

(How the revenue will be spent) (Indicate Amended items with a "**")

Classroom Supplies, prizes, STUCO T-Shirts, student supplies,
 STUCO Sponsored Lunches, STUCO Field Trips, Office
 Supplies, DJ for School Dances, Teacher appreciation, Tri-City
 Hope Center donations **STRUT Organization

Kristal Williams

Sponsor Name


Sponsor Signature


Supervisor Signature if Applicable
(Principal or Athletic Director)

4/25/23

Date Submitted

2022-23

School Year


Activity Fund Custodian Signature


Chief Financial Officer Signature

Date Approved by Board of Education



NEWCASTLE PUBLIC SCHOOLS

Purpose of Activity Fund Account

Original
 Amended

Account Name: Insurance and Repair Fee Account #: 901 Site #: District

Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
_____	_____
_____	_____
_____	_____

General Revenue: (Indicate Amended Items with an "**")

Donations are automatically approved. List other methods of generating revenue:

Insurance payments for 1:1 devices
 Repair payments for 1:1 Devices
 Other payments relating to 1:1 devices
 Sale of surplus chromebooks

Expenditures: (How the revenue will be spent) (Indicate Amended items with a "**")

Revenue will be transferred into the general fund for the purposes of paying for parts, repairs, and other related services

***Repair parts for chromebooks, other IT supplies/materials

Kristi Ferguson

Sponsor Name

Kristi Ferguson
Sponsor Signature

Supervisor Signature if Applicable
(Principal or Athletic Director)

5/1/23

Date Submitted

2022-2023

School Year

Shasta Smith
Activity Fund Custodian Signature

Melinda
Chief Financial Officer Signature

Date Approved by Board of Education

Newcastle Public Schools

Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 3/31/2023

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Fund - 11 General Fund						
Series - 1000 District Sources of Revenue						
Source - 1000 District Sources of Revenue	\$0.00	\$0.00	\$0.00	\$0.00	N/A	\$0.00
Source - 1110 Ad Valorem (Current)	\$5,071,105.96	\$4,539,392.05	\$531,713.91	\$0.00	89.51%	\$64,545.27
Source - 1120 Ad Valorem (Prior Years)	\$0.00	\$87,513.46	\$0.00	\$87,513.46	N/A	\$2,938.23
Source - 1130 Revenue in Lieu of Taxes	\$0.00	\$37,458.82	\$0.00	\$37,458.82	N/A	\$0.00
Source - 1260 EXTENDED SCHOOL CARE	\$0.00	\$7,500.00	\$0.00	\$7,500.00	N/A	\$0.00
Source - 1300 Earnings on Investments	\$13,879.95	\$0.00	\$13,879.95	\$0.00	0.00%	\$0.00
Source - 1310 Interest Earnings	\$0.00	\$171,285.35	\$0.00	\$171,285.35	N/A	\$218.44
Source - 1352 Interest on Unapportioned Tax	\$0.00	\$854.66	\$0.00	\$854.66	N/A	\$665.38
Source - 1390 OTHER EARNINGS ON INVESTMENTS	\$0.00	\$76,978.50	\$0.00	\$76,978.50	N/A	\$57,421.36
Source - 1410 Rental - School Facilities	\$0.00	\$200.00	\$0.00	\$200.00	N/A	\$0.00
Source - 1420 RENTAL NOT SCHOOL FACILITIES	\$0.00	\$9,173.55	\$0.00	\$9,173.55	N/A	\$0.00
Source - 1440 SALES OF EQUIP,SERV,& MATERIAL	\$0.00	\$22,867.27	\$0.00	\$22,867.27	N/A	\$0.00
Source - 1590 MISCELLANEOUS REIMBURSEMENTS	\$0.00	\$215,252.41	\$0.00	\$215,252.41	N/A	\$6,617.45
Source - 1591 Reimbursements - TCLA	\$0.00	\$0.00	\$0.00	\$0.00	N/A	\$0.00
Source - 1610 Donations from Private Sources	\$0.00	\$503,400.00	\$0.00	\$503,400.00	N/A	\$0.00
Source - 1660 Mineral Royalties / Lease Revenue	\$0.00	\$144.08	\$0.00	\$144.08	N/A	\$53.41
Source - 1680 Refund Prior Year Expenses	\$0.00	\$2,479.52	\$0.00	\$2,479.52	N/A	\$0.00
Source - 1690 Misc Revenue District Sources	\$0.00	\$4,511.98	\$0.00	\$4,511.98	N/A	\$0.00
Source - 1692 MISC REVENUE	\$0.00	\$1,537.93	\$0.00	\$1,537.93	N/A	\$0.00
Source - 1710 CNP / Student Meals	\$0.00	\$0.00	\$0.00	\$0.00	N/A	\$0.00
Source - 1720 CNP / A La Carte or Catering	\$0.00	\$0.00	\$0.00	\$0.00	N/A	\$0.00
Source - 1730 CNP / Adult Meals	\$0.00	\$0.00	\$0.00	\$0.00	N/A	\$0.00
Series - 1000 District Sources of Revenue Total	\$5,084,985.91	\$5,680,549.58	\$545,593.86	\$1,141,157.53	111.71%	\$132,459.54
Series - 2000						
Source - 2100 County 4 Mil	\$412,963.62	\$439,645.24	\$0.00	\$26,681.62	106.46%	\$17,586.89
Source - 2200 County Mortgage	\$150,351.59	\$108,759.41	\$41,592.18	\$0.00	72.34%	\$7,554.43
Series - 2000 Total	\$563,315.21	\$548,404.65	\$41,592.18	\$26,681.62	97.35%	\$25,141.32
Series - 3000						
Source - 3110 Gross Production	\$937,456.84	\$1,153,082.45	\$0.00	\$215,625.61	123.00%	\$78,745.95
Source - 3120 Motor Vehicle	\$1,007,635.70	\$781,637.50	\$225,998.20	\$0.00	77.57%	\$89,760.18
Source - 3130 Rural Electric	\$228,378.88	\$239,513.39	\$0.00	\$11,134.51	104.88%	\$25,994.29
Source - 3140 School Land	\$315,457.27	\$286,869.01	\$28,588.26	\$0.00	90.94%	\$29,433.96
Source - 3150 Vehicle Tax	\$0.00	\$2,469.33	\$0.00	\$2,469.33	N/A	\$259.06
Source - 3210 State Aid	\$6,229,723.32	\$4,413,016.82	\$1,816,706.50	\$0.00	70.84%	\$552,424.76
Source - 3250 Flex Benefit Allowance	\$1,657,682.46	\$1,281,618.60	\$376,063.86	\$0.00	77.31%	\$160,202.33
Source - 3310 Alternative Education	\$0.00	\$23,773.75	\$0.00	\$23,773.75	N/A	\$0.00
Source - 3400 STATE-CATEGORICAL	\$164,448.80	\$0.00	\$164,448.80	\$0.00	0.00%	\$0.00
Source - 3412 National Board Cert Teacher	\$0.00	\$5,000.00	\$0.00	\$5,000.00	N/A	\$5,000.00
Source - 3415 READING SUFFICIENCY	\$0.00	\$38,691.32	\$0.00	\$38,691.32	N/A	\$0.00
Source - 3420 State Textbook	\$0.00	\$119,685.97	\$0.00	\$119,685.97	N/A	\$14,960.75
Source - 3435 REDBUD SCHOOL FUNDING ACT	\$0.00	\$4,908.03	\$0.00	\$4,908.03	N/A	\$0.00
Source - 3720 STATE MATCHING	\$0.00	\$4,752.97	\$0.00	\$4,752.97	N/A	\$0.00

Newcastle Public Schools

Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 3/31/2023

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Source - 3800 STATE VOCA PROG-MULTI-SOURCE	\$78,919.90	\$0.00	\$78,919.90	\$0.00	0.00%	\$0.00
Source - 3811 Career Tech Salary	\$0.00	\$14,867.00	\$0.00	\$14,867.00	N/A	\$1,830.00
Source - 3812 Career Tech Program	\$0.00	\$28,844.00	\$0.00	\$28,844.00	N/A	\$11,207.00
Series - 3000 Total	\$10,619,703.17	\$8,398,730.14	\$2,690,725.52	\$469,752.49	79.09%	\$969,818.28
Series - 4000						
Source - 4100 GRANTS-AID DIRECT FED GOVT	\$78,235.00	\$0.00	\$78,235.00	\$0.00	0.00%	\$0.00
Source - 4140 Title V - Indian Ed	\$0.00	\$52,442.57	\$0.00	\$52,442.57	N/A	\$8,872.85
Source - 4200 DISADVANTAGE STUDENTS	\$299,323.81	\$0.00	\$299,323.81	\$0.00	0.00%	\$0.00
Source - 4210 Title I - Part A	\$0.00	\$207,303.77	\$0.00	\$207,303.77	N/A	\$48,783.65
Source - 4271 Title II - Part A	\$0.00	\$51,037.98	\$0.00	\$51,037.98	N/A	\$28,816.27
Source - 4300 INDIVIDUALS WITH DISABILITIES	\$521,526.67	\$0.00	\$521,526.67	\$0.00	0.00%	\$0.00
Source - 4310 IDEA - Part B Flowthrough	\$0.00	\$326,987.36	\$0.00	\$326,987.36	N/A	\$102,019.53
Source - 4340 IDEA - Part B Pre-K	\$0.00	\$9,248.02	\$0.00	\$9,248.02	N/A	\$0.00
Source - 4400 NO CHILD LEFT BEHIND	\$62,280.73	\$0.00	\$62,280.73	\$0.00	0.00%	\$0.00
Source - 4442 Title IV - Part A - SSAE	\$0.00	\$9,253.23	\$0.00	\$9,253.23	N/A	\$2,648.53
Source - 4470 Title V - RLIS	\$0.00	\$23,339.19	\$0.00	\$23,339.19	N/A	\$8,616.48
Source - 4550 Johnson O'Malley	\$16,680.00	\$10,504.17	\$6,175.83	\$0.00	62.97%	\$270.00
Source - 4689 OTHER FEDERAL GRANTS	\$1,406,955.47	\$1,076,264.36	\$330,691.11	\$0.00	76.50%	\$139,685.81
Source - 4705 CNP Emergency Operational Costs	\$0.00	\$74,605.41	\$0.00	\$74,605.41	N/A	\$0.00
Source - 4706 P-EBT Program	\$0.00	\$628.00	\$0.00	\$628.00	N/A	\$0.00
Source - 4710 CNP Federal Lunch	\$1,035,000.00	\$292,393.64	\$742,606.36	\$0.00	28.25%	\$41,351.96
Source - 4720 CNP Federal Breakfast	\$0.00	\$85,662.84	\$0.00	\$85,662.84	N/A	\$11,979.41
Source - 4800 FEDERAL VOCATIONAL ED	\$62,784.65	\$0.00	\$62,784.65	\$0.00	0.00%	\$0.00
Source - 4821 Carl Perkins Grant	\$0.00	\$25,339.42	\$0.00	\$25,339.42	N/A	\$3,743.37
Series - 4000 Total	\$3,482,786.33	\$2,245,009.96	\$2,103,624.16	\$865,847.79	64.46%	\$396,787.86
Series - 5000						
Source - 5160 Activity Fund Collections	\$0.00	\$154,223.69	\$0.00	\$154,223.69	N/A	\$0.00
Source - 5600 Correcting Entries	\$0.00	\$30,728.77	\$0.00	\$30,728.77	N/A	\$651.76
Series - 5000 Total	\$0.00	\$184,952.46	\$0.00	\$184,952.46	N/A	\$651.76
Series - 6000						
Source - 6110 Fund Balance	\$2,087,609.29	\$2,087,609.29	\$0.00	\$0.00	100.00%	\$0.00
Series - 6000 Total	\$2,087,609.29	\$2,087,609.29	\$0.00	\$0.00	100.00%	\$0.00
Fund - 11 General Fund Total	\$21,838,399.91	\$19,145,256.08	\$5,381,535.72	\$2,688,391.89	87.67%	\$1,524,858.76
Report Total	\$21,838,399.91	\$19,145,256.08	\$5,381,535.72	\$2,688,391.89	87.67%	\$1,524,858.76

Newcastle Public Schools Activity Fund - Athletics

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 3/1/2023 - 3/31/2023

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 801 ATHLETICS-GENERAL							
Program - 801 ATHLETIC-GENERAL							
505 MIDDLE SCHOOL	(\$139.95)	\$0.00	\$0.00	\$0.00	(\$139.95)	\$0.00	(\$139.95)
705 HIGH SCHOOL	\$39,642.50	\$1,026.40	\$0.00	\$0.00	\$40,668.90	\$3,008.00	\$37,660.90
Total Program - 801 ATHLETIC-GENERAL	\$39,502.55	\$1,026.40	\$0.00	\$0.00	\$40,528.95	\$3,008.00	\$37,520.95
Program - 810 BASEBALL							
505 MIDDLE SCHOOL	\$0.00	\$0.00	\$0.00	\$1,165.50	(\$1,165.50)	\$0.00	(\$1,165.50)
705 HIGH SCHOOL	\$0.00	\$1,000.00	\$0.00	\$0.00	\$1,000.00	\$5,000.00	(\$4,000.00)
Total Program - 810 BASEBALL	\$0.00	\$1,000.00	\$0.00	\$1,165.50	(\$165.50)	\$5,000.00	(\$5,165.50)
Program - 811 BASKETBALL-BOYS							
505 MIDDLE SCHOOL	\$200.00	\$0.00	\$0.00	\$0.00	\$200.00	\$0.00	\$200.00
705 HIGH SCHOOL	(\$771.50)	\$0.00	\$0.00	\$0.00	(\$771.50)	\$0.00	(\$771.50)
Total Program - 811 BASKETBALL-BOYS	(\$571.50)	\$0.00	\$0.00	\$0.00	(\$571.50)	\$0.00	(\$571.50)
Program - 812 BASKETBALL-GIRLS							
705 HIGH SCHOOL	(\$771.50)	\$0.00	\$0.00	\$0.00	(\$771.50)	\$0.00	(\$771.50)
Total Program - 812 BASKETBALL-GIRLS	(\$771.50)	\$0.00	\$0.00	\$0.00	(\$771.50)	\$0.00	(\$771.50)
Program - 813 CHEER							
705 HIGH SCHOOL	(\$2,500.00)	\$0.00	\$0.00	\$0.00	(\$2,500.00)	\$0.00	(\$2,500.00)
Total Program - 813 CHEER	(\$2,500.00)	\$0.00	\$0.00	\$0.00	(\$2,500.00)	\$0.00	(\$2,500.00)
Program - 816 FOOTBALL							
705 HIGH SCHOOL	(\$1,399.00)	\$0.00	\$0.00	\$0.00	(\$1,399.00)	\$2,350.00	(\$3,749.00)
Total Program - 816 FOOTBALL	(\$1,399.00)	\$0.00	\$0.00	\$0.00	(\$1,399.00)	\$2,350.00	(\$3,749.00)
Program - 817 GOLF-BOYS							
705 HIGH SCHOOL	\$0.00	\$0.00	\$0.00	\$341.75	(\$341.75)	\$750.00	(\$1,091.75)
Total Program - 817 GOLF-BOYS	\$0.00	\$0.00	\$0.00	\$341.75	(\$341.75)	\$750.00	(\$1,091.75)
Program - 818 GIRLS-GOLF							
705 HIGH SCHOOL	\$0.00	\$0.00	\$0.00	\$341.75	(\$341.75)	\$0.00	(\$341.75)
Total Program - 818 GIRLS-GOLF	\$0.00	\$0.00	\$0.00	\$341.75	(\$341.75)	\$0.00	(\$341.75)
Program - 819 SLOW PITCH							
705 HIGH SCHOOL	(\$423.29)	\$0.00	\$0.00	\$0.00	(\$423.29)	\$0.00	(\$423.29)
Total Program - 819 SLOW PITCH	(\$423.29)	\$0.00	\$0.00	\$0.00	(\$423.29)	\$0.00	(\$423.29)
Program - 820 SOCCER-BOYS							
505 MIDDLE SCHOOL	\$4.00	\$0.00	\$0.00	\$0.00	\$4.00	\$0.00	\$4.00
705 HIGH SCHOOL	(\$4,130.00)	\$0.00	\$0.00	\$0.00	(\$4,130.00)	\$0.00	(\$4,130.00)
Total Program - 820 SOCCER-BOYS	(\$4,126.00)	\$0.00	\$0.00	\$0.00	(\$4,126.00)	\$0.00	(\$4,126.00)
Program - 821 SOCCER-GIRLS							
505 MIDDLE SCHOOL	\$4.00	\$0.00	\$0.00	\$0.00	\$4.00	\$0.00	\$4.00
705 HIGH SCHOOL	(\$540.00)	\$0.00	\$0.00	\$0.00	(\$540.00)	\$0.00	(\$540.00)
Total Program - 821 SOCCER-GIRLS	(\$536.00)	\$0.00	\$0.00	\$0.00	(\$536.00)	\$0.00	(\$536.00)
Program - 823 TRACK							
705 HIGH SCHOOL	\$0.00	\$0.00	\$0.00	\$1,143.28	(\$1,143.28)	\$400.00	(\$1,543.28)
Total Program - 823 TRACK	\$0.00	\$0.00	\$0.00	\$1,143.28	(\$1,143.28)	\$400.00	(\$1,543.28)
Program - 824 VOLLEYBALL							
505 MIDDLE SCHOOL	\$900.00	\$150.00	\$0.00	\$0.00	\$1,050.00	\$0.00	\$1,050.00
705 HIGH SCHOOL	(\$800.00)	\$0.00	\$0.00	\$0.00	(\$800.00)	\$0.00	(\$800.00)
Total Program - 824 VOLLEYBALL	\$100.00	\$150.00	\$0.00	\$0.00	\$250.00	\$0.00	\$250.00
Program - 825 WRESTLING							
505 MIDDLE SCHOOL	\$2,094.52	\$0.00	\$0.00	\$0.00	\$2,094.52	\$0.00	\$2,094.52
705 HIGH SCHOOL	(\$414.48)	\$0.00	\$0.00	\$0.00	(\$414.48)	\$0.00	(\$414.48)
Total Program - 825 WRESTLING	\$1,680.04	\$0.00	\$0.00	\$0.00	\$1,680.04	\$0.00	\$1,680.04
Total Project - 801 ATHLETICS-GENERAL	\$30,955.30	\$2,176.40	\$0.00	\$2,992.28	\$30,139.42	\$11,508.00	\$18,631.42
Project - 802 ATHLETIC-GATE							
Program - 802 ATHLETIC-GATE							
705 HIGH SCHOOL	\$45,908.19	\$0.00	\$0.00	\$5,743.00	\$40,165.19	\$1,298.00	\$38,867.19
Total Program - 802 ATHLETIC-GATE	\$45,908.19	\$0.00	\$0.00	\$5,743.00	\$40,165.19	\$1,298.00	\$38,867.19
Program - 810 BASEBALL							
505 MIDDLE SCHOOL	\$0.00	\$480.00	\$0.00	\$190.00	\$290.00	\$175.00	\$115.00

Newcastle Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 3/1/2023 - 3/31/2023

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 802 ATHLETIC-GATE							
Program - 810 BASEBALL							
705 HIGH SCHOOL	(\$75.00)	\$2,043.50	\$0.00	\$2,369.23	(\$400.73)	\$8,152.00	(\$8,552.73)
Total Program - 810 BASEBALL	(\$75.00)	\$2,523.50	\$0.00	\$2,559.23	(\$110.73)	\$8,327.00	(\$8,437.73)
Program - 811 BASKETBALL-BOYS							
505 MIDDLE SCHOOL	\$4,722.00	\$0.00	\$0.00	\$200.00	\$4,522.00	\$0.00	\$4,522.00
705 HIGH SCHOOL	\$1,676.30	\$0.00	\$0.00	\$978.00	\$698.30	\$6,116.60	(\$5,418.30)
Total Program - 811 BASKETBALL-BOYS	\$6,398.30	\$0.00	\$0.00	\$1,178.00	\$5,220.30	\$6,116.60	(\$896.30)
Program - 812 BASKETBALL-GIRLS							
505 MIDDLE SCHOOL	\$1,933.50	\$300.00	\$0.00	\$0.00	\$2,233.50	\$0.00	\$2,233.50
705 HIGH SCHOOL	\$4,205.52	\$300.00	\$0.00	\$978.00	\$3,527.52	\$631.25	\$2,896.27
Total Program - 812 BASKETBALL-GIRLS	\$6,139.02	\$600.00	\$0.00	\$978.00	\$5,761.02	\$631.25	\$5,129.77
Program - 813 CHEER							
705 HIGH SCHOOL	(\$456.00)	\$0.00	\$0.00	\$0.00	(\$456.00)	\$500.00	(\$956.00)
Total Program - 813 CHEER	(\$456.00)	\$0.00	\$0.00	\$0.00	(\$456.00)	\$500.00	(\$956.00)
Program - 814 CROSS COUNTRY							
705 HIGH SCHOOL	(\$2,300.00)	\$0.00	\$0.00	\$0.00	(\$2,300.00)	\$0.00	(\$2,300.00)
Total Program - 814 CROSS COUNTRY	(\$2,300.00)	\$0.00	\$0.00	\$0.00	(\$2,300.00)	\$0.00	(\$2,300.00)
Program - 815 FAST PITCH							
505 MIDDLE SCHOOL	\$612.50	\$0.00	\$0.00	\$0.00	\$612.50	\$0.00	\$612.50
705 HIGH SCHOOL	(\$2,396.39)	\$0.00	\$0.00	\$61.73	(\$2,458.12)	\$125.00	(\$2,583.12)
Total Program - 815 FAST PITCH	(\$1,783.89)	\$0.00	\$0.00	\$61.73	(\$1,845.62)	\$125.00	(\$1,970.62)
Program - 816 FOOTBALL							
505 MIDDLE SCHOOL	\$9,157.10	\$0.00	\$0.00	\$0.00	\$9,157.10	\$0.00	\$9,157.10
705 HIGH SCHOOL	\$16,438.81	\$0.00	\$0.00	\$0.00	\$16,438.81	\$2,350.00	\$14,088.81
Total Program - 816 FOOTBALL	\$25,595.91	\$0.00	\$0.00	\$0.00	\$25,595.91	\$2,350.00	\$23,245.91
Program - 817 GOLF-BOYS							
505 MIDDLE SCHOOL	\$0.00	\$0.00	\$0.00	\$125.00	(\$125.00)	\$100.00	(\$225.00)
705 HIGH SCHOOL	\$0.00	\$0.00	\$0.00	\$402.99	(\$402.99)	\$750.00	(\$1,152.99)
Total Program - 817 GOLF-BOYS	\$0.00	\$0.00	\$0.00	\$527.99	(\$527.99)	\$850.00	(\$1,377.99)
Program - 818 GIRLS-GOLF							
505 MIDDLE SCHOOL	\$0.00	\$0.00	\$0.00	\$125.00	(\$125.00)	\$100.00	(\$225.00)
705 HIGH SCHOOL	\$0.00	\$0.00	\$0.00	\$348.00	(\$348.00)	\$525.00	(\$873.00)
Total Program - 818 GIRLS-GOLF	\$0.00	\$0.00	\$0.00	\$473.00	(\$473.00)	\$625.00	(\$1,098.00)
Program - 819 SLOW PITCH							
505 MIDDLE SCHOOL	\$0.00	\$0.00	\$0.00	\$415.00	(\$415.00)	\$0.00	(\$415.00)
705 HIGH SCHOOL	(\$94.00)	\$292.50	\$0.00	\$861.73	(\$663.23)	\$1,250.00	(\$1,913.23)
Total Program - 819 SLOW PITCH	(\$94.00)	\$292.50	\$0.00	\$1,276.73	(\$1,078.23)	\$1,250.00	(\$2,328.23)
Program - 820 SOCCER-BOYS							
505 MIDDLE SCHOOL	\$0.00	\$1,237.50	\$0.00	\$120.00	\$1,117.50	\$0.00	\$1,117.50
705 HIGH SCHOOL	(\$69.00)	\$1,132.50	\$0.00	\$1,255.00	(\$191.50)	\$1,195.00	(\$1,386.50)
Total Program - 820 SOCCER-BOYS	(\$69.00)	\$2,370.00	\$0.00	\$1,375.00	\$926.00	\$1,195.00	(\$269.00)
Program - 821 SOCCER-GIRLS							
505 MIDDLE SCHOOL	\$0.00	\$1,237.50	\$0.00	\$120.00	\$1,117.50	\$0.00	\$1,117.50
705 HIGH SCHOOL	(\$3,659.00)	\$1,677.50	\$0.00	\$1,255.00	(\$3,236.50)	\$1,195.00	(\$4,431.50)
Total Program - 821 SOCCER-GIRLS	(\$3,659.00)	\$2,915.00	\$0.00	\$1,375.00	(\$2,119.00)	\$1,195.00	(\$3,314.00)
Program - 823 TRACK							
505 MIDDLE SCHOOL	\$0.00	\$0.00	\$0.00	\$510.00	(\$510.00)	\$450.00	(\$960.00)
705 HIGH SCHOOL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,260.00	(\$1,260.00)
Total Program - 823 TRACK	\$0.00	\$0.00	\$0.00	\$510.00	(\$510.00)	\$1,710.00	(\$2,220.00)
Program - 824 VOLLEYBALL							
505 MIDDLE SCHOOL	\$2,175.00	\$0.00	\$0.00	\$0.00	\$2,175.00	\$150.00	\$2,025.00
705 HIGH SCHOOL	\$4,616.00	\$0.00	\$0.00	\$0.00	\$4,616.00	\$0.00	\$4,616.00
Total Program - 824 VOLLEYBALL	\$6,791.00	\$0.00	\$0.00	\$0.00	\$6,791.00	\$150.00	\$6,641.00
Program - 825 WRESTLING							
505 MIDDLE SCHOOL	\$786.00	\$0.00	\$0.00	\$1,205.00	(\$419.00)	\$0.00	(\$419.00)
705 HIGH SCHOOL	\$1,808.59	\$0.00	\$0.00	\$1,415.00	\$393.59	\$170.00	\$223.59

Newcastle Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 3/1/2023 - 3/31/2023

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 802 ATHLETIC-GATE							
Program - 825 WRESTLING							
Total Program - 825 WRESTLING	\$2,594.59	\$0.00	\$0.00	\$2,620.00	(\$25.41)	\$170.00	(\$195.41)
Total Project - 802 ATHLETIC-GATE	\$84,990.12	\$8,701.00	\$0.00	\$18,677.68	\$75,013.44	\$26,492.85	\$48,520.59
Project - 810 BASEBALL							
Program - 810 BASEBALL							
705 HIGH SCHOOL	\$1,081.24	\$360.00	\$0.00	\$801.88	\$639.36	\$58.05	\$581.31
Total Program - 810 BASEBALL	\$1,081.24	\$360.00	\$0.00	\$801.88	\$639.36	\$58.05	\$581.31
Total Project - 810 BASEBALL	\$1,081.24	\$360.00	\$0.00	\$801.88	\$639.36	\$58.05	\$581.31
Project - 811 BASKETBALL-BOYS							
Program - 811 BASKETBALL-BOYS							
705 HIGH SCHOOL	\$505.12	\$0.00	\$0.00	\$0.00	\$505.12	\$0.00	\$505.12
Total Program - 811 BASKETBALL-BOYS	\$505.12	\$0.00	\$0.00	\$0.00	\$505.12	\$0.00	\$505.12
Total Project - 811 BASKETBALL-BOYS	\$505.12	\$0.00	\$0.00	\$0.00	\$505.12	\$0.00	\$505.12
Project - 812 BASKETBALL-GIRLS							
Program - 812 BASKETBALL-GIRLS							
705 HIGH SCHOOL	\$9,456.43	\$0.00	\$0.00	\$2,899.00	\$6,557.43	\$0.00	\$6,557.43
Total Program - 812 BASKETBALL-GIRLS	\$9,456.43	\$0.00	\$0.00	\$2,899.00	\$6,557.43	\$0.00	\$6,557.43
Total Project - 812 BASKETBALL-GIRLS	\$9,456.43	\$0.00	\$0.00	\$2,899.00	\$6,557.43	\$0.00	\$6,557.43
Project - 813 CHEER							
Program - 100 REGULAR PROGRAMS							
705 HIGH SCHOOL	(\$741.00)	\$0.00	\$0.00	\$0.00	(\$741.00)	\$0.00	(\$741.00)
Total Program - 100 REGULAR PROGRAMS	(\$741.00)	\$0.00	\$0.00	\$0.00	(\$741.00)	\$0.00	(\$741.00)
Program - 813 CHEER							
505 MIDDLE SCHOOL	\$10,500.29	\$0.00	\$0.00	\$560.00	\$9,940.29	\$390.00	\$9,550.29
705 HIGH SCHOOL	\$19,468.91	\$800.00	\$0.00	\$770.00	\$19,498.91	\$4,681.65	\$14,817.26
Total Program - 813 CHEER	\$29,969.20	\$800.00	\$0.00	\$1,330.00	\$29,439.20	\$5,071.65	\$24,367.55
Program - 900 NON ATHLETIC PROG							
705 HIGH SCHOOL	(\$885.00)	\$0.00	\$0.00	\$0.00	(\$885.00)	\$0.00	(\$885.00)
Total Program - 900 NON ATHLETIC PROG	(\$885.00)	\$0.00	\$0.00	\$0.00	(\$885.00)	\$0.00	(\$885.00)
Total Project - 813 CHEER	\$28,343.20	\$800.00	\$0.00	\$1,330.00	\$27,813.20	\$5,071.65	\$22,741.55
Project - 814 CROSS COUNTRY							
Program - 814 CROSS COUNTRY							
705 HIGH SCHOOL	\$4,866.47	\$0.00	\$0.00	\$0.00	\$4,866.47	\$304.16	\$4,562.31
Total Program - 814 CROSS COUNTRY	\$4,866.47	\$0.00	\$0.00	\$0.00	\$4,866.47	\$304.16	\$4,562.31
Total Project - 814 CROSS COUNTRY	\$4,866.47	\$0.00	\$0.00	\$0.00	\$4,866.47	\$304.16	\$4,562.31
Project - 815 FAST PITCH							
Program - 815 FAST PITCH							
705 HIGH SCHOOL	\$488.13	\$0.00	\$0.00	\$116.00	\$372.13	\$0.00	\$372.13
Total Program - 815 FAST PITCH	\$488.13	\$0.00	\$0.00	\$116.00	\$372.13	\$0.00	\$372.13
Total Project - 815 FAST PITCH	\$488.13	\$0.00	\$0.00	\$116.00	\$372.13	\$0.00	\$372.13
Project - 816 FOOTBALL							
Program - 816 FOOTBALL							
505 MIDDLE SCHOOL	\$300.32	\$0.00	\$0.00	\$0.00	\$300.32	\$0.00	\$300.32
705 HIGH SCHOOL	\$225.32	\$0.00	\$0.00	\$0.00	\$225.32	\$0.00	\$225.32
Total Program - 816 FOOTBALL	\$525.64	\$0.00	\$0.00	\$0.00	\$525.64	\$0.00	\$525.64
Total Project - 816 FOOTBALL	\$525.64	\$0.00	\$0.00	\$0.00	\$525.64	\$0.00	\$525.64
Project - 817 GOLF-BOYS							
Program - 817 GOLF-BOYS							
705 HIGH SCHOOL	\$118.71	\$0.00	\$0.00	\$0.00	\$118.71	\$0.00	\$118.71
Total Program - 817 GOLF-BOYS	\$118.71	\$0.00	\$0.00	\$0.00	\$118.71	\$0.00	\$118.71
Total Project - 817 GOLF-BOYS	\$118.71	\$0.00	\$0.00	\$0.00	\$118.71	\$0.00	\$118.71
Project - 818 GOLF-GIRLS							
Program - 818 GIRLS-GOLF							
705 HIGH SCHOOL	\$364.88	\$0.00	\$0.00	\$0.00	\$364.88	\$0.00	\$364.88
Total Program - 818 GIRLS-GOLF	\$364.88	\$0.00	\$0.00	\$0.00	\$364.88	\$0.00	\$364.88
Total Project - 818 GOLF-GIRLS	\$364.88	\$0.00	\$0.00	\$0.00	\$364.88	\$0.00	\$364.88

Newcastle Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 3/1/2023 - 3/31/2023

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 820 SOCCER-BOYS							
Program - 820 SOCCER-BOYS							
505 MIDDLE SCHOOL	\$47.50	\$0.00	\$0.00	\$0.00	\$47.50	\$0.00	\$47.50
705 HIGH SCHOOL	\$928.06	\$0.00	\$0.00	\$84.00	\$844.06	\$0.00	\$844.06
Total Program - 820 SOCCER-BOYS	\$975.56	\$0.00	\$0.00	\$84.00	\$891.56	\$0.00	\$891.56
Total Project - 820 SOCCER-BOYS	\$975.56	\$0.00	\$0.00	\$84.00	\$891.56	\$0.00	\$891.56
Project - 821 SOCCER-GIRLS							
Program - 821 SOCCER-GIRLS							
505 MIDDLE SCHOOL	\$47.50	\$0.00	\$0.00	\$0.00	\$47.50	\$0.00	\$47.50
705 HIGH SCHOOL	\$1,780.96	\$0.00	\$0.00	\$0.00	\$1,780.96	\$0.00	\$1,780.96
Total Program - 821 SOCCER-GIRLS	\$1,828.46	\$0.00	\$0.00	\$0.00	\$1,828.46	\$0.00	\$1,828.46
Total Project - 821 SOCCER-GIRLS	\$1,828.46	\$0.00	\$0.00	\$0.00	\$1,828.46	\$0.00	\$1,828.46
Project - 823 TRACK							
Program - 823 TRACK							
505 MIDDLE SCHOOL	\$145.50	\$0.00	\$0.00	\$0.00	\$145.50	\$0.00	\$145.50
705 HIGH SCHOOL	\$7,599.98	\$5,121.93	\$0.00	\$1,174.00	\$11,547.91	\$3,221.45	\$8,326.46
Total Program - 823 TRACK	\$7,745.48	\$5,121.93	\$0.00	\$1,174.00	\$11,693.41	\$3,221.45	\$8,471.96
Total Project - 823 TRACK	\$7,745.48	\$5,121.93	\$0.00	\$1,174.00	\$11,693.41	\$3,221.45	\$8,471.96
Project - 824 VOLLEYBALL							
Program - 800 ATHLETIC PROGRAMS							
705 HIGH SCHOOL	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$275.00	(\$275.00)
Total Program - 800 ATHLETIC PROGRAMS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$275.00	(\$275.00)
Program - 824 VOLLEYBALL							
505 MIDDLE SCHOOL	\$175.00	\$0.00	\$0.00	\$0.00	\$175.00	\$0.00	\$175.00
705 HIGH SCHOOL	\$3,160.90	\$0.00	\$0.00	\$0.00	\$3,160.90	\$0.00	\$3,160.90
Total Program - 824 VOLLEYBALL	\$3,335.90	\$0.00	\$0.00	\$0.00	\$3,335.90	\$0.00	\$3,335.90
Program - 900 NON ATHLETIC PROG							
705 HIGH SCHOOL	(\$325.00)	\$0.00	\$0.00	\$0.00	(\$325.00)	\$0.00	(\$325.00)
Total Program - 900 NON ATHLETIC PROG	(\$325.00)	\$0.00	\$0.00	\$0.00	(\$325.00)	\$0.00	(\$325.00)
Total Project - 824 VOLLEYBALL	\$3,010.90	\$0.00	\$0.00	\$0.00	\$3,010.90	\$275.00	\$2,735.90
Project - 825 WRESTLING							
Program - 825 WRESTLING							
505 MIDDLE SCHOOL	\$1,336.00	\$0.00	\$0.00	\$0.00	\$1,336.00	\$46.00	\$1,290.00
705 HIGH SCHOOL	\$879.23	\$0.00	\$0.00	\$0.00	\$879.23	\$46.00	\$833.23
Total Program - 825 WRESTLING	\$2,215.23	\$0.00	\$0.00	\$0.00	\$2,215.23	\$92.00	\$2,123.23
Total Project - 825 WRESTLING	\$2,215.23	\$0.00	\$0.00	\$0.00	\$2,215.23	\$92.00	\$2,123.23
Total	\$177,470.87	\$17,159.33	\$0.00	\$28,074.84	\$166,555.36	\$47,023.16	\$119,532.20

Newcastle Public Schools Revenue/Expenditure Summary

Activity Fund - Non-Athletics

Options: Fund: 60, Date Range: 3/1/2023 - 3/31/2023

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 100 CAFETERIA							
700 CHILD NUTRITION PROGRAM	\$336,190.25	\$48,017.50	\$0.00	\$96.75	\$384,111.00	\$0.00	\$384,111.00
Total Project - 100 CAFETERIA	\$336,190.25	\$48,017.50	\$0.00	\$96.75	\$384,111.00	\$0.00	\$384,111.00
Project - 901 ACTIVITY FEES							
900 NON ATHLETIC PROG	\$55,333.25	\$306.90	\$0.00	\$2,464.60	\$53,175.55	\$988.80	\$52,186.75
Total Project - 901 ACTIVITY FEES	\$55,333.25	\$306.90	\$0.00	\$2,464.60	\$53,175.55	\$988.80	\$52,186.75
Project - 902 ADMINISTRATION							
900 NON ATHLETIC PROG	\$17,950.34	\$4,311.84	\$0.00	\$4,306.86	\$17,955.32	\$1,997.61	\$15,957.71
902 N/A	\$114,671.62	\$0.00	\$0.00	\$0.00	\$114,671.62	\$0.00	\$114,671.62
Total Project - 902 ADMINISTRATION	\$132,621.96	\$4,311.84	\$0.00	\$4,306.86	\$132,626.94	\$1,997.61	\$130,629.33
Project - 903 GFUND COLLECTIONS							
900 NON ATHLETIC PROG	\$1,115.00	\$0.00	\$0.00	\$0.00	\$1,115.00	\$0.00	\$1,115.00
903 N/A	\$2,254.75	\$0.00	\$0.00	\$0.00	\$2,254.75	\$0.00	\$2,254.75
Total Project - 903 GFUND COLLECTIONS	\$3,369.75	\$0.00	\$0.00	\$0.00	\$3,369.75	\$0.00	\$3,369.75
Project - 904 DAMAGE DEPOSIT							
900 NON ATHLETIC PROG	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	\$0.00	\$800.00
Total Project - 904 DAMAGE DEPOSIT	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	\$0.00	\$800.00
Project - 905 RACER KID ZONE							
900 NON ATHLETIC PROG	\$102,325.91	\$11,085.03	\$0.00	\$237.30	\$113,173.64	\$3,159.52	\$110,014.12
Total Project - 905 RACER KID ZONE	\$102,325.91	\$11,085.03	\$0.00	\$237.30	\$113,173.64	\$3,159.52	\$110,014.12
Project - 910 ART							
900 NON ATHLETIC PROG	\$2,821.74	\$152.00	\$0.00	\$0.00	\$2,973.74	\$478.94	\$2,494.80
Total Project - 910 ART	\$2,821.74	\$152.00	\$0.00	\$0.00	\$2,973.74	\$478.94	\$2,494.80
Project - 911 BAND							
900 NON ATHLETIC PROG	\$63.70	\$0.00	\$0.00	\$0.00	\$63.70	\$0.00	\$63.70
Total Project - 911 BAND	\$63.70	\$0.00	\$0.00	\$0.00	\$63.70	\$0.00	\$63.70
Project - 913 CLUB-BPA							
316 BITE	(\$210.00)	\$0.00	\$0.00	\$0.00	(\$210.00)	\$0.00	(\$210.00)
900 NON ATHLETIC PROG	\$248.49	\$0.00	\$0.00	\$0.00	\$248.49	\$0.00	\$248.49
Total Project - 913 CLUB-BPA	\$38.49	\$0.00	\$0.00	\$0.00	\$38.49	\$0.00	\$38.49
Project - 915 CLUB-FCCLA							
900 NON ATHLETIC PROG	\$5,161.61	\$143.00	\$0.00	\$426.60	\$4,878.01	\$735.00	\$4,143.01
Total Project - 915 CLUB-FCCLA	\$5,161.61	\$143.00	\$0.00	\$426.60	\$4,878.01	\$735.00	\$4,143.01
Project - 916 CLUB-FFA							
100 REGULAR PROGRAMS	(\$3,381.44)	\$0.00	\$0.00	\$0.00	(\$3,381.44)	\$0.00	(\$3,381.44)
311 AG	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,000.00	(\$1,000.00)
900 NON ATHLETIC PROG	\$15,182.28	\$15,045.00	\$0.00	\$1,488.00	\$28,739.28	\$4,849.16	\$23,890.12
Total Project - 916 CLUB-FFA	\$11,800.84	\$15,045.00	\$0.00	\$1,488.00	\$25,357.84	\$5,849.16	\$19,508.68
Project - 917 CLUB-SCIENCE							
900 NON ATHLETIC PROG	\$881.15	\$0.00	\$0.00	\$0.00	\$881.15	\$0.00	\$881.15
Total Project - 917 CLUB-SCIENCE	\$881.15	\$0.00	\$0.00	\$0.00	\$881.15	\$0.00	\$881.15
Project - 918 CLUB-SPANISH							
900 NON ATHLETIC PROG	\$1,586.70	\$0.00	\$0.00	\$365.00	\$1,221.70	\$0.00	\$1,221.70
Total Project - 918 CLUB-SPANISH	\$1,586.70	\$0.00	\$0.00	\$365.00	\$1,221.70	\$0.00	\$1,221.70
Project - 919 DRAMA							
900 NON ATHLETIC PROG	\$1,865.00	\$2,104.00	\$0.00	\$514.39	\$3,454.61	\$338.44	\$3,116.17
Total Project - 919 DRAMA	\$1,865.00	\$2,104.00	\$0.00	\$514.39	\$3,454.61	\$338.44	\$3,116.17
Project - 920 ES-ACADEM OUTREACH							
900 NON ATHLETIC PROG	\$2,357.50	\$0.00	\$0.00	\$0.00	\$2,357.50	\$0.00	\$2,357.50
Total Project - 920 ES-ACADEM OUTREACH	\$2,357.50	\$0.00	\$0.00	\$0.00	\$2,357.50	\$0.00	\$2,357.50
Project - 921 ES-BEAUTIFICATION							
900 NON ATHLETIC PROG	\$4,804.22	\$0.00	\$0.00	\$0.00	\$4,804.22	\$0.00	\$4,804.22
Total Project - 921 ES-BEAUTIFICATION	\$4,804.22	\$0.00	\$0.00	\$0.00	\$4,804.22	\$0.00	\$4,804.22
Project - 922 ES-CAMP GODDARD							
900 NON ATHLETIC PROG	\$16,409.18	\$750.00	\$0.00	\$0.00	\$17,159.18	\$0.00	\$17,159.18
Total Project - 922 ES-CAMP GODDARD	\$16,409.18	\$750.00	\$0.00	\$0.00	\$17,159.18	\$0.00	\$17,159.18
Project - 923 ES-FUNDRAISER							

Newcastle Public Schools Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 3/1/2023 - 3/31/2023

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 923 ES-FUNDRAISER							
900 NON ATHLETIC PROG	\$29,127.56	\$0.00	\$0.00	\$0.00	\$29,127.56	\$0.00	\$29,127.56
Total Project - 923 ES-FUNDRAISER	\$29,127.56	\$0.00	\$0.00	\$0.00	\$29,127.56	\$0.00	\$29,127.56
Project - 924 ES-LITERACY							
900 NON ATHLETIC PROG	\$655.76	\$0.00	\$0.00	\$149.40	\$506.36	\$0.00	\$506.36
Total Project - 924 ES-LITERACY	\$655.76	\$0.00	\$0.00	\$149.40	\$506.36	\$0.00	\$506.36
Project - 925 DISTRICT SPECIAL OLYMPICS							
900 NON ATHLETIC PROG	\$2,248.74	\$0.00	\$0.00	\$0.00	\$2,248.74	\$0.00	\$2,248.74
Total Project - 925 DISTRICT SPECIAL OLYMPICS	\$2,248.74	\$0.00	\$0.00	\$0.00	\$2,248.74	\$0.00	\$2,248.74
Project - 926 GIFTED TALENTED							
900 NON ATHLETIC PROG	\$195.36	\$936.00	\$0.00	\$64.00	\$1,067.36	\$0.00	\$1,067.36
Total Project - 926 GIFTED TALENTED	\$195.36	\$936.00	\$0.00	\$64.00	\$1,067.36	\$0.00	\$1,067.36
Project - 927 HONOR SOCIETY							
900 NON ATHLETIC PROG	\$5,288.76	\$246.00	\$0.00	\$0.00	\$5,534.76	\$200.00	\$5,334.76
Total Project - 927 HONOR SOCIETY	\$5,288.76	\$246.00	\$0.00	\$0.00	\$5,534.76	\$200.00	\$5,334.76
Project - 928 HOSPITALITY							
900 NON ATHLETIC PROG	\$38.77	\$0.00	\$0.00	\$0.00	\$38.77	\$38.77	\$0.00
Total Project - 928 HOSPITALITY	\$38.77	\$0.00	\$0.00	\$0.00	\$38.77	\$38.77	\$0.00
Project - 929 HS-TESTING							
900 NON ATHLETIC PROG	\$3,028.30	\$0.00	\$0.00	\$0.00	\$3,028.30	\$0.00	\$3,028.30
Total Project - 929 HS-TESTING	\$3,028.30	\$0.00	\$0.00	\$0.00	\$3,028.30	\$0.00	\$3,028.30
Project - 930 HS-TAKE THE LEAD							
900 NON ATHLETIC PROG	\$1,185.87	\$0.00	\$0.00	\$0.00	\$1,185.87	\$0.00	\$1,185.87
Total Project - 930 HS-TAKE THE LEAD	\$1,185.87	\$0.00	\$0.00	\$0.00	\$1,185.87	\$0.00	\$1,185.87
Project - 931 LIBRARY							
900 NON ATHLETIC PROG	\$16,243.71	\$20.00	\$0.00	\$213.72	\$16,049.99	\$5,279.27	\$10,770.72
Total Project - 931 LIBRARY	\$16,243.71	\$20.00	\$0.00	\$213.72	\$16,049.99	\$5,279.27	\$10,770.72
Project - 934 MS-STUDENT STORE							
239 ALL SP ED-DISTR WD	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$125.00	(\$125.00)
900 NON ATHLETIC PROG	\$8,673.46	\$0.00	\$0.00	\$0.00	\$8,673.46	\$70.00	\$8,603.46
Total Project - 934 MS-STUDENT STORE	\$8,673.46	\$0.00	\$0.00	\$0.00	\$8,673.46	\$195.00	\$8,478.46
Project - 935 NATIVE ED ENRICHMENT							
900 NON ATHLETIC PROG	\$1,399.64	\$0.00	\$0.00	\$0.00	\$1,399.64	\$0.00	\$1,399.64
Total Project - 935 NATIVE ED ENRICHMENT	\$1,399.64	\$0.00	\$0.00	\$0.00	\$1,399.64	\$0.00	\$1,399.64
Project - 936 PE							
900 NON ATHLETIC PROG	\$6,405.91	\$0.00	\$0.00	\$0.00	\$6,405.91	\$0.00	\$6,405.91
Total Project - 936 PE	\$6,405.91	\$0.00	\$0.00	\$0.00	\$6,405.91	\$0.00	\$6,405.91
Project - 939 PRINCIPALS							
900 NON ATHLETIC PROG	\$56,530.39	\$1,066.00	\$0.00	\$5,517.58	\$52,078.81	\$6,947.79	\$45,131.02
Total Project - 939 PRINCIPALS	\$56,530.39	\$1,066.00	\$0.00	\$5,517.58	\$52,078.81	\$6,947.79	\$45,131.02
Project - 942 STUCO							
900 NON ATHLETIC PROG	\$33,381.20	\$0.00	\$0.00	\$721.56	\$32,659.64	\$13,053.80	\$19,605.84
Total Project - 942 STUCO	\$33,381.20	\$0.00	\$0.00	\$721.56	\$32,659.64	\$13,053.80	\$19,605.84
Project - 943 TECHNOLOGY							
900 NON ATHLETIC PROG	\$1,214.54	\$0.00	\$0.00	\$0.00	\$1,214.54	\$0.00	\$1,214.54
Total Project - 943 TECHNOLOGY	\$1,214.54	\$0.00	\$0.00	\$0.00	\$1,214.54	\$0.00	\$1,214.54
Project - 944 VOCAL MUSIC							
900 NON ATHLETIC PROG	\$11,920.69	\$5,414.91	\$0.00	\$732.00	\$16,603.60	\$3,467.44	\$13,136.16
Total Project - 944 VOCAL MUSIC	\$11,920.69	\$5,414.91	\$0.00	\$732.00	\$16,603.60	\$3,467.44	\$13,136.16
Project - 945 YEARBOOK							
900 NON ATHLETIC PROG	\$38,229.08	\$150.00	\$0.00	\$0.00	\$38,379.08	\$423.03	\$37,956.05
Total Project - 945 YEARBOOK	\$38,229.08	\$150.00	\$0.00	\$0.00	\$38,379.08	\$423.03	\$37,956.05
Project - 946 ROBOTICS							
900 NON ATHLETIC PROG	\$15,115.36	\$0.00	\$0.00	\$0.00	\$15,115.36	\$0.00	\$15,115.36
Total Project - 946 ROBOTICS	\$15,115.36	\$0.00	\$0.00	\$0.00	\$15,115.36	\$0.00	\$15,115.36
Project - 947 Club-SOAR (Multicultural Club)							
900 NON ATHLETIC PROG	\$534.81	\$0.00	\$0.00	\$0.00	\$534.81	\$74.35	\$460.46

Newcastle Public Schools Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 3/1/2023 - 3/31/2023

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 947 Club-SOAR (Multicultural Club)							
Total Project - 947 Club-SOAR (Multicultural Club)	\$534.81	\$0.00	\$0.00	\$0.00	\$534.81	\$74.35	\$460.46
Project - 948 MS Broadcasting							
900 NON ATHLETIC PROG	\$774.12	\$0.00	\$0.00	\$199.80	\$574.32	\$25.00	\$549.32
Total Project - 948 MS Broadcasting	\$774.12	\$0.00	\$0.00	\$199.80	\$574.32	\$25.00	\$549.32
Project - 949 STRUT Week							
900 NON ATHLETIC PROG	\$1,900.00	\$100.55	\$0.00	\$0.00	\$2,000.55	\$0.00	\$2,000.55
Total Project - 949 STRUT Week	\$1,900.00	\$100.55	\$0.00	\$0.00	\$2,000.55	\$0.00	\$2,000.55
Project - 951 Internships							
900 NON ATHLETIC PROG	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00
Total Project - 951 Internships	\$100.00	\$0.00	\$0.00	\$0.00	\$100.00	\$0.00	\$100.00
Project - 970 CLASS 2020							
900 NON ATHLETIC PROG	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	\$6,000.00	\$0.00
Total Project - 970 CLASS 2020	\$6,000.00	\$0.00	\$0.00	\$0.00	\$6,000.00	\$6,000.00	\$0.00
Project - 971 CLASS 2021							
900 NON ATHLETIC PROG	\$1,193.49	\$0.00	\$0.00	\$0.00	\$1,193.49	\$1,193.00	\$0.49
Total Project - 971 CLASS 2021	\$1,193.49	\$0.00	\$0.00	\$0.00	\$1,193.49	\$1,193.00	\$0.49
Project - 972 CLASS 2022							
900 NON ATHLETIC PROG	\$5,598.21	\$0.00	\$0.00	\$0.00	\$5,598.21	\$3,450.00	\$2,148.21
Total Project - 972 CLASS 2022	\$5,598.21	\$0.00	\$0.00	\$0.00	\$5,598.21	\$3,450.00	\$2,148.21
Project - 974 Prom							
900 NON ATHLETIC PROG	\$7,482.74	\$12,800.00	\$0.00	\$2,131.90	\$18,150.84	\$160.00	\$17,990.84
Total Project - 974 Prom	\$7,482.74	\$12,800.00	\$0.00	\$2,131.90	\$18,150.84	\$160.00	\$17,990.84
Project - 975 CLASS 2025							
900 NON ATHLETIC PROG	\$172.34	\$0.00	\$0.00	\$0.00	\$172.34	\$0.00	\$172.34
Total Project - 975 CLASS 2025	\$172.34	\$0.00	\$0.00	\$0.00	\$172.34	\$0.00	\$172.34
Project - 977 CLASS 2027							
900 NON ATHLETIC PROG	\$491.19	\$0.00	\$0.00	\$0.00	\$491.19	\$0.00	\$491.19
Total Project - 977 CLASS 2027	\$491.19	\$0.00	\$0.00	\$0.00	\$491.19	\$0.00	\$491.19
Project - 978 CLASS 2028							
900 NON ATHLETIC PROG	\$117.88	\$0.00	\$0.00	\$0.00	\$117.88	\$0.00	\$117.88
Total Project - 978 CLASS 2028	\$117.88	\$0.00	\$0.00	\$0.00	\$117.88	\$0.00	\$117.88
Project - 979 CLASS 2029							
900 NON ATHLETIC PROG	\$1,133.73	\$0.00	\$0.00	\$0.00	\$1,133.73	\$0.00	\$1,133.73
Total Project - 979 CLASS 2029	\$1,133.73	\$0.00	\$0.00	\$0.00	\$1,133.73	\$0.00	\$1,133.73
Project - 980 CLASS 2030							
900 NON ATHLETIC PROG	\$1,365.10	\$0.00	\$0.00	\$0.00	\$1,365.10	\$0.00	\$1,365.10
Total Project - 980 CLASS 2030	\$1,365.10	\$0.00	\$0.00	\$0.00	\$1,365.10	\$0.00	\$1,365.10
Project - 981 CLASS 2031							
900 NON ATHLETIC PROG	\$2,421.80	\$0.00	\$0.00	\$0.00	\$2,421.80	\$0.00	\$2,421.80
Total Project - 981 CLASS 2031	\$2,421.80	\$0.00	\$0.00	\$0.00	\$2,421.80	\$0.00	\$2,421.80
Project - 982 CLASS 2032							
900 NON ATHLETIC PROG	\$80.05	\$0.00	\$0.00	\$0.00	\$80.05	\$0.00	\$80.05
Total Project - 982 CLASS 2032	\$80.05	\$0.00	\$0.00	\$0.00	\$80.05	\$0.00	\$80.05
Project - 983 CLASS 2033							
900 NON ATHLETIC PROG	\$113.92	\$1,306.00	\$0.00	\$0.00	\$1,419.92	\$0.00	\$1,419.92
Total Project - 983 CLASS 2033	\$113.92	\$1,306.00	\$0.00	\$0.00	\$1,419.92	\$0.00	\$1,419.92
Project - 984 CLASS 2034							
100 REGULAR PROGRAMS	(\$3,874.89)	\$0.00	\$0.00	\$549.14	(\$4,424.03)	\$186.40	(\$4,610.43)
900 NON ATHLETIC PROG	\$4,883.03	\$0.00	\$0.00	\$0.00	\$4,883.03	\$0.00	\$4,883.03
Total Project - 984 CLASS 2034	\$1,008.14	\$0.00	\$0.00	\$549.14	\$459.00	\$186.40	\$272.60
Project - 985 CLASS 2035							
100 REGULAR PROGRAMS	(\$128.03)	\$0.00	\$0.00	\$0.00	(\$128.03)	\$90.00	(\$218.03)
900 NON ATHLETIC PROG	\$2,131.79	\$0.00	\$0.00	\$957.11	\$1,174.68	\$458.19	\$716.49
Total Project - 985 CLASS 2035	\$2,003.76	\$0.00	\$0.00	\$957.11	\$1,046.65	\$548.19	\$498.46
Project - 986 CLASS 2036							
100 REGULAR PROGRAMS	(\$113.67)	\$0.00	\$0.00	\$0.00	(\$113.67)	\$0.00	(\$113.67)

Newcastle Public Schools

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 3/1/2023 - 3/31/2023

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 986 CLASS 2036							
900 NON ATHLETIC PROG	\$1,685.60	\$0.00	\$0.00	\$974.45	\$711.15	\$491.63	\$219.52
Total Project - 986 CLASS 2036	\$1,571.93	\$0.00	\$0.00	\$974.45	\$597.48	\$491.63	\$105.85
Total	\$943,377.56	\$103,954.73	\$0.00	\$22,110.16	\$1,025,222.13	\$55,281.14	\$969,940.99

NEWCASTLE SCHOOLS - TREASURER'S REPORT
As Of March 31th, 2023

GOVERNMENTAL FUNDS		
Bank Statements		
	Checking Account 6633	\$10.00
	SuperNow Account 9996	\$10,031,735.65
	Federated Sweep 0001	\$5,428,484.96
Total - Bank Statements		\$15,460,230.61
Accounting Program		
	Cash Balance	\$15,462,857.41
	Anne Vern Check	-\$2,626.80
Adjusted Cash Balance		\$15,460,230.61
Difference Between Bank and Computer:		\$0.00
	Outstanding Wajrrants:	\$297,270.10
	Available Cash:	\$15,162,960.51
Cash Balance by Fund:		
11	General Fund	\$5,353,076.78
21	Building Fund	\$3,759,409.72
32	Bond Fund 2022	\$453,689.67
33	Transportaion Fund 2022	\$345,000.00
38	Transportation Fund	\$87,714.00
39	Technology Fund	\$370,112.16
41	Sinking Fund	\$5,093,845.08
Total:		\$15,462,847.41
ACTIVITY FUNDS		
Bank Statements		
	Checking Account 6082	\$10.00
	Federated Sweep 0002	\$1,206,580.72
Total - Bank Statements		\$1,206,590.72
Accounting Program		
	Cash Balance	\$1,191,777.49
	Adjustments:	
	Outstanding Warrants	\$14,833.37
	Amazon	-\$20.14
Adjusted Cash Balance		\$1,206,590.72
Difference Between Bank and Computer:		\$0.00
ELECTRONIC FUND TRANSFER ACCOUNTS		
	EFT Payments 5844	\$29,318.00
	Payrix Deposits 6093	\$100.00
	MySchoolBucks Deposit 6907	\$0.00
INVESTMENT ACCOUNTS		
	Horizon Finacial Services (401A)	\$4,367.87



Newcastle Public Schools

Lynda Chmil, Finance Director
lchmil@newcastle.k12.ok.us

101 North Main
Newcastle, OK 73065
(405) 387-6302 office
(405) 387-3482 fax
www.newcastle.k12.ok.us

5/3/2023

Per Stacy Wright, Take The Lead Sponsor. I am requesting the Boards approval to transfer the balance of \$1,185.87 from account 930/705, HS-Take The Lead to account 949/705 Strut Week. We are no longer doing Take The Lead which was organized to help others in need in the same manner Strut Week helps others.

APPLICATION FOR TEMPORARY APPROPRIATIONS

WHEREAS: The needs of the Board of Education of Newcastle Public Schools, District No. 1, of McClain County, require the immediate approval of temporary appropriations for the fiscal year 2023-2024:

NOW, THEREFORE, BE IT RESOLVED, that the County Excise Board of McClain County is hereby requested to approve temporary appropriations to the extent of and not to exceed one hundred (100%) percent of the total estimated funds available to said Board as follows:

REQUESTED APPROPRIATIONS

General Fund: \$19,600,000.00

Building Fund: \$700,000.00

APPROVED AND ADOPTED this 9th day of May, 2023.

THE BOARD OF EDUCATION
NEWCASTLE PUBLIC SCHOOLS
District No. 1, McClain County, Oklahoma

ATTEST:

Clerk

President

APPROVED by the McClain County Excise Board this ____ day of _____, 2022.

THE COUNTY EXCISE BOARD
McClain County, Oklahoma

Chairman

ATTEST:

Member

County Clerk

Member



EMPLOYMENT SCHEDULE "A"

May 9th, 2023

EMPLOYMENT				
Last Name	First Name	New / Replacement	Site / Assignment	Effective
		Replacement	ECC / Teacher Kindergarten	8/1/2023
		Replacement	ECC / Teacher Kindergarten	8/1/2023
		Replacement	ES / SPED Teacher	8/1/2023
		Replacement	HS / English Teacher	8/1/2023
		Replacement	ECC / Teacher Grade 1	8/1/2023
		Replacement	ES / TA SPED	5/1/2023
		Replacement	HS / History Teacher	8/1/2023
		Replacement	HS / History Teacher	8/1/2023
		Replacement	ES / Teacher Grade 5	8/1/2023
		Replacement	ES / SPED Teacher	8/1/2023
		Replacement	HS / Counselor	8/1/2023
		Replacement	HS / English Teacher	8/1/2023
HOURLY EMPLOYEES LAY COACHES				
Last Name	First Name		Site	Effective
REASSIGNMENTS				
Last Name	First Name	Prior Assignment	New Assignment	Effective
RESIGNATIONS				
Last Name	First Name	Assignment	Site	Effective
Balfour	Aryn	TA	ECC	4/28/2023
Hodges	Brandy	Teacher	MS	5/25/2023
Mainard	Jessica	Teacher	ES	5/25/2023
Mayo	Anne	TA	ES	5/25/2023
Salazar	Joseph	Operations Manager	District	6/21/2023
Sheaffer	Sandy	Teacher	MS	5/25/2023
Smith	Laura	Teacher	ES	5/25/2023
Tefteller	Rose	Secretary	Transportation	4/21/2023
EXTRA DUTY / STIPENDS / LAY COACHES				
Last Name	First Name	Assignment	Site	Effective
RESCINDED EMPLOYMENT / TERMINATIONS				
Last Name	First Name	Assignment	Site	Effective



EMPLOYMENT SCHEDULE "B"
2023-2024 Rehire List
May 9th, 2023

SUPPORT STAFF		
Name	Name, continued	Name, continued
ALLEN, DARLA	HOBBS, KORESSA	PIERCE, RACHAEL
ANDERSON, ABIGAIL	IRWIN, MIRANDA	PITT, CASSIE
ANDERSON, KATARINNA	JONES, SCOTT	PITTS, TONYA
BEASLEY, ALICIA	KING, KIMBERLY	PRUDHOME, TAMMY
BENNETT, BARBARA	KIRKWOOD, MISTY	RIDER, MADISON
BINGHAM, MARSHALL	KNAPP, JENNIFER	RITTER, RYAN
BLUE, QUENTIN	KNAPP, MACKENZIE	ROBERTS, CANDACE
BOCK, LISA	KNIGHT, AMANDA	ROCK, TINA
BOWDEN, PAULLA	KNOETTGEN, HALEY	ROCK, TRAVIS
BRADSHAW, AMELIA	LAIN, DAKOTA	RODDY, TEARSSA
BRYEN, MATTHEW	LAIN, ERICA	RODRIGUEZ, JULIE
CANARY, CHRISTINA	LAIR, CINDY	RODRIGUEZ, VERONICA
CANARY, VICKIE	LAMAR, MICHAEL	SCHMIDT, JENNIFER
CARTER, EMILY	LARSON, HANNAH	SHEETS, EMILY
CAUDLE, MARLENE	LARSON, LEANNA	SHEPHERD, TERESA
CAVENY, RANDY	LIVINGSTON, ASHLYN	SHIRLEY, MADISON
CELESTINO, FABIOLA	LIVINGSTON, DUSTY	SMITH, SHASTA
CELESTINO, GRISELDA	LONG, TIFFANY	SNEED, MARK
CHMIL, LYNDA	LOZANO, GRACIE	SNIDER, HAYLI
CORNEJO, ASHLEY	MAPLE, KAMERON	STILLS, REBEKAH
COTTER, ALICIA	MARCUM, TERESA	SUTTERFIELD, BARBARA
COYNE, REBECCA	MARCUM, TORI	TACKER, CRYSTAL
DAVIES, JANA	MARS, AMANDA	TAYLOR, GAYLE
DAVIS, CATHERINE	MARTIN, KARLI	TERRAZAS, MAYRA
DODD, JOSHUA	MCCALL, KATHRYN	THORNE, BREANNA
DYKES, AMY	McDOULETT, MARTHA	VALENTINE, MERILYN
EDINGTON, MARY	MCMARTIN, SUZAN	WALDON, DEBRA
ELLSWORTH, ALY	MCMURTRAY, LARRY	WATKINS, JEFF
ENGELKE, TANESSA	MCMURTRAY, VICKY	WATSON, DIANE
FISCUS, MEGAN	MEDRANO, REY	WESTON, JENNIFER
FISHER, JOSEPH	MORGAN, CHRISTI	WILKERSON, AMANDA
GARCIA, JESUS	MORRIS, JEANNINE	WILLIAMS, CHARLES
GARDINER, GLENN	MOSS, RACHEL	WILLIAMS, CRYSTAL
GOMEZ, PATTY	NEWMAN, MELISSA	WILLIAMS, JILL
GOSSAGE, COURTNEY	OGLE, BRENDA	WILLIAMS, TAMMIE
HAHN, LEXI	PARSON, JAMES	WILMOT, KYNDAL
HALL, JULIE	PAYTON, BRUCE	WILSON, MALINDA
HAMILTON, CHELSEY	PETTY, BESSIE	WILSON, SARAH
HART, TYLER	PHILLIPS, ALANDRA	WILSON, YOLANDA
HEINRICHS, LISA	PHILLIPS, CLAUDINE	WOODS, JULIE
HENSLEY, VICKIE	PIERCE, LEIGH-ANN	YOUNG, BRANDI

5.01 SICK LEAVE

~~Employees will accrue sick leave at the following rate:-~~

~~-~~

9 Month Employee	2 hours per month over 9 months
(Bus Driver only)	
9 Month Employee	6.75 hours per month over 9 months
(Teaching Assistants)	
10 Month Employee	8 hours per month over 10 months
(Registrars and Secretaries)	
12 Month Employee	8 hours per month over 12 months
(Custodial & Maintenance)	

Full time support personnel, employed for 1600 hours or more each year, shall receive one (1) day sick leave for each month of service.

A support employee who works less than 1600 hours each year shall receive an equal number of hours for sick leave per month as the average work hours per day. A day is defined as hours worked daily, not to exceed nine (9) hours. Leave shall be recorded by hours.

Sick leave will accumulate up to a maximum equivalent of 120 working days.

An employee may not be paid for sick leave when that person is absent from work because of a job-related injury and is receiving workman's compensation. However, the employee may elect to receive sick leave pay instead of workman's compensation, but at no time will both be paid.

Sick leave may be used for the employee, his/her spouse, his/her children, his/her parents, or any person who may be living with the employee. Other reasons are subject to administrative approval.

A support employee is required to contact his/her immediate supervisor if he/she is going to be late or absent from work for any reason. The supervisor may require that a doctor's statement be provided to verify recurring, on-going, or frequent illness of the employee. A medical leave of absence shall be defined as an absence for personal illness of more than four (4)^{xx} consecutive workdays. When this type of absence occurs, the employee may be required to provide certification of illness by a physician. If such request is made, the district will reimburse the employee for the health insurance office co-pay, applicable for obtaining the certification. Before returning to work after a medical leave of absence, an employee may be asked to present a "release to return to work" letter from the attending physician.^{xxi}

5.02 EMERGENCY LEAVE

This policy provides the equivalent of 3 working days a year of non-cumulative emergency leave not chargeable to sick leave for those employees who work less than 1920 hours^{xxii} per year. Employees who work more than 1920 hours^{xxiii} will receive the

equivalent of 4 working non-cumulative emergency leave days per year.^{xxiv} Emergency leave is granted, with full pay, for unforeseen circumstances, which would reasonably keep an employee from performing his/her duties. The term “emergency” shall apply to leave with the following categories:

1. Funerals
2. Accidents, deaths, disaster in the immediate family involving personal property that requires immediate attention.
3. School Closings (Must use personal day/days if no emergency available).

Other reasons are subject to administrative approval. The employee shall give as much notice as possible under the circumstances that he/she needs to use emergency leave.

Emergency Leave will accrue to the employee on the first day of the month following the first 30 calendar days of employment.^{xxv}

5.02A BEREAVEMENT LEAVE

Each support employee will be granted bereavement leave five (5) days in each instance of the death of a member of the support employee’s immediate family including spouse, mother, father, brother, sister, aunt, uncle, mother-in-law, father-in-law, daughter-in-law, son-in-law, brother-in-law, sister-in-law, grandchildren and grandparents of the employee or employee’s spouse or a person living in the support employee’s home who is part of the family.

The employee will need to follow article 5.04 of Sick Leave Sharing for the request form.

5.03 PERSONAL LEAVE POLICY

Support personnel who work less than 1920 hours^{xxvi} per year and have been employed by the district for a minimum of 3 months of continuous service will be granted the equivalent of 4 working days of personal cumulative leave with pay per school year.^{xxvii} Employees who work more than 1920 hours per year will receive the equivalent of 5 working personal leave days per year.^{xxviii} The supervisor must be notified 24 hours^{xxix} in advance when an employee wishes to take personal leave. No explanations are necessary. Personal leave will not be approved immediately before or after a holiday or break unless prior approval is granted.

Personal Leave will accrue to the employee on the first day of the month following the first 30 calendar days of employment.^{xxx}

5.04 SICK LEAVE SHARING

~~Any support employee who exhausts all of his/her sick leave may request consideration for support personnel sick leave sharing. The request will be made through the Superintendent’s office and notice of the request will be distributed to each site. A sign-up sheet will be available at the Superintendent’s office.~~

~~The donee has exhausted or will exhaust all earned leave available (sick, personal, emergency, vacation, etc) due to an extraordinary or severe injury, illness, impairment, physical or mental condition of a relative (spouse, child, stepchild, grandchild, grandparent, step grandparent or parent) or household member (one who resides in the same home as the donee and who shares a duty to provide financial support with the employee) of the donee; and; The condition has caused or is likely to cause the donee to take leave without pay or terminate employment.^{xxxxi}~~

~~The employee may donate any amount of sick leave which does not cause that employee's sick leave balance to fall below ten (10) working days.~~

~~An employee may receive up to the equivalent of thirty (30) days. If all thirty days are utilized the employee may request an additional thirty (30) equivalent working days. The maximum an employee may receive under this plan is sixty (60) equivalent working days, with the exception of a catastrophic illness or injury. In which the employee may request an additional thirty (30) days of sick leave sharing, with board of education approval. The maximum that shall be granted in this case would be a total of ninety (90) days.~~

~~The employee receiving donated equivalent working days is to receive his/her normal rate of pay.~~

~~All leave available for use by the donee must be used prior to using shared sick leave.~~

~~Any donated leave that is not used shall be returned to the donating employees.^{xxxxii}~~

~~The board is the determining body as to whether the donee meets the criteria above and has previously abided by district leave policy.^{xxxxiii}~~

- A. A full-time support employee may donate sick leave (the "Donor") to another support employee (the "Donee") for the following reasons:
- a. The Donee has exhausted or will exhaust all fully-paid leave due to an extraordinary or severe injury, illness, impairment, pregnancy and recovery there from, or other physical or mental condition of the Donee; or
 - b. The Donee has exhausted or will exhaust all fully-paid leave due to an extraordinary or severe injury, illness, impairment, pregnancy and recovery there from, or other physical or mental condition of a relative (spouse, child, stepchild, grandchild, grandparent, stepparent or parent) or household member (one who resides in the same home as the Donee and who shares a duty to provide financial support with the employee) of the Donee; and
 - c. The condition has caused or is likely to cause the Donee to take leave without pay or to terminate employment.

- B. An employee requesting donated days must submit to the Superintendent a Sick Leave Sharing Request Form along with a medical certificate from a licensed physician or health care practitioner (or completed FMLA form) verifying the reason as listed in Paragraph A above.
- C. The Superintendent will determine whether the Donee meets the criteria above and has previously abided by district leave policy.
- D. The Donee will exhaust all available sick and personal leave hours prior to using shared sick leave.
- E. The Donor may donate any amount of sick leave which does not cause the Donor's sick leave balance to fall below 15 days.
- F. The Donee may receive up to 15 days during the school year. If that leave is exhausted, the employee may apply to the Superintendent to request an additional 15 days. Any donated sick leave may only be used the Donee for the purposes specified in this Article.
- G. The Donee is to receive his/her normal rate of pay.
- H. All donations are anonymous; the Donee cannot be told who donates leave.
- I. Any donated leave which is not used by the Donee shall be returned to the Donor(s) on a prorated basis.
- J. All donated sick leave must be given voluntarily. No employee shall be coerced, threatened, intimidated or financially induced into donating sick leave for the purposes of the leave sharing program.

VI FRINGE BENEFITS

6.01 SICK LEAVE ACCUMULATION REIMBURSEMENT

Support personnel who work 30 hours or more per week, upon leaving the system^{xxxv} with a maximum of 120 equivalent working days accrued sick leave, will be compensated by the Newcastle School District for accumulated sick leave as described in the schedule in addition to applying the 120 days of accrued sick leave as an additional year of service toward retirement, provided the total number of sick leave days is acceptable to the Teacher Retirement System.^{xxxvi}

Years of Service	Rate of Pay per Equivalent Day
0 less than 5	\$0.00
5 less than 10	\$5.00
10 less than 15	\$10.00
15 less than 20	\$15.00
20 or more	\$20.00^{xxxxiii}

20 or more years of service \$4.00 per hour
10 years of service but less than 20 \$3.00 per hour
5 years of service but less than 10 years \$2.50 per hour
Less than 5 years of service; no remuneration

Support employees who die in district service shall have \$15.00 per equivalent day for all unused sick leave paid to his/her estate.