

Newcastle Board of Education Regular Meeting

June 29, 2021 6:00 PM

Administrative Office Board Room  
101 North Main  
Newcastle, OK 73065

Attendance Taken at 6:02 PM. Mr. Darrin Abel: Present, Ms. Valory Dalton: Absent, Tiffany Elczyn: Present, Mr. Gary Knowles: Absent, Mr. John Maker: Present.

1. Call to Order and Roll Call of Members
2. Presentation and discussion of 2021 Demographics Study by Rob Schwarz of RSP & Associates

Reviewed and discussed the 2021 Demographic Study

3. Discussion regarding Newcastle Public School District staggered starts for the 2021-2022 school year.

Staggered starts was discussed along with the times: High School and Middle School at 7:40am to 3:25pm; and Elementary and ECC at 8:20am to 4:00pm for the 21-22 school year.

4. Public Input

No Public Input

5. **Superintendent and Staff Updates:**

- A. Safe Return to School Plan

Dr. Hau went over the safe return to school plan and stated it was posted and will continue to be.

- B. Update on transfer information and Open Transfer Law

Dr. Hau spoke regarding new transfer law and how she is working on new policy regarding the law.

- C. Tri City Learning Academy presentation - Kaisha Mathis

Ms. Mathis reported on Tri City Learning Academy and how it is progressing.

**6. Discussion and possible action on the Consent Agenda:**

Motion to approve consent agenda passed with a motion by Mr. Darrin Abel and a second by Tiffany Elczyn.

Ms. Valory Dalton: Absent, Mr. Gary Knowles: Absent, Mr. Darrin Abel: Yea, Tiffany Elczyn: Nay, Mr. John Maker: Yea

Yea: 2, Nay: 1, Absent: 2

- A. Minutes of Regular Meeting of June 8, 2021
- B. Early Childhood Center Handbook for the 2021-2022 school year
- C. Tri City Learning Academy Student Handbook, Teacher Handbook, and Academic Calendar for the 2021-2022 school year
- D. Recommendation for Booster Club Sanctioning

**7. Discussion and possible action regarding Contract Consent Agenda**

Motion to approve the Contract Consent Agenda passed with a motion by Tiffany Elczyn and a second by Mr. Darrin Abel.

Ms. Valory Dalton: Absent, Mr. Gary Knowles: Absent, Mr. Darrin Abel: Yea, Tiffany Elczyn: Yea, Mr. John Maker: Yea

Yea: 3, Nay: 0, Absent: 2

- A. A Memorandum of Agreement Between Newcastle Public School District and Delta Head Start for the 2021-2022 school year
- B. Interlocal Agreement between City of Newcastle and Newcastle Public Schools for the 2021-2022 school year
- C. School Resource Officer Mutual Cooperation Agreement between City of Newcastle and Newcastle Public Schools for the 2021-2022 school year
- D. FY22 FNBT Cash Management Agreement
- E. FY22 Norman Regional Trainer Contract
- F. OT Services - T Garling FY22
- G. Workers Comp Insurance - FY22
- H. Speech Therapy Services - Standifer - July 2021

- I. Vision Services - Keck - FY22
- J. PT Services - C Garling FY22
- K. Board to consider and take action on a motion approving the renewal of the Sublease Agreement dated April 1, 2010, between the District and Newcastle Educational Facilities Authority for the fiscal year ending June 30, 2022, as required under the provisions of the agreement.
- L. Board to consider and take action on a motion approving the renewal of the Sublease Agreement dated August 1, 2010, between the District and Newcastle Educational Facilities Authority for the fiscal year ending June 30, 2022, as required under the provisions of the agreement.

**8. Discussion and possible action regarding Financial Consent Agenda**

Motion to approve the Financial Consent Agenda passed with a motion by Mr. Darrin Abel and a second by Tiffany Elczyn.

Ms. Valory Dalton: Absent, Mr. Gary Knowles: Absent, Mr. Darrin Abel: Yea, Tiffany Elczyn: Yea, Mr. John Maker: Yea

Yea: 3, Nay: 0, Absent: 2

- A. FY21 General Fund 11 Encumbrances and Change Orders
- B. FY 21 Building Fund 21 Encumbrances and Change Orders
- C. FY 21 Bond Fund 39 Encumbrances and Change Orders
- D. FY22 General Fund 11 Encumbrances
- E. FY 22 Bond Fund 39 Encumbrances
- F. Monthly payroll and extra duty disbursement

Motion to approve passed with a motion by Tiffany Elczyn and a second by Mr. Darrin Abel.

Ms. Valory Dalton: Absent, Mr. Gary Knowles: Absent, Mr. Darrin Abel: Yea, Tiffany Elczyn: Yea, Mr. John Maker: Yea

Yea: 3, Nay: 0, Absent: 2

- G. Purpose of Activity Fund Accounts
- H. Revenue Analysis-General Fund
- I. Revenue Expenditure Summary-Athletic

J. Revenue-Expenditure Summary-Non Athletic

K. Treasurer's Report

9. Discussion and possible action to approve the 2021-2022 appointments:

- Activity Fund Custodian: Shasta Feuerborn
- Child Nutrition, Authorized Representatives: Jeff Landes, Malinda Wilson
- Encumbrance Clerk: Shasta Feuerborn
- Federal Programs, Authorized Representative: Kristi Ferguson
- Federal Program signers: Kristi Ferguson, Jeff Landes
- Minutes Clerk: Darla Allen
- Minutes Clerk, Deputy: Jeff Landes
- Purchasing Agents: Melonie Hau; Jeff Landes up to and including \$5,000.00
- Title VI (Indian Education) Coordinator: Kristi Ferguson
- Title IX, Co-Coordinators: Angela Green, Chris McKenzie
- Treasurer, Assistant: Lynda Chmil

Motion to approve the 2021-2022 appointments passed with a motion by Tiffany Elczyn and a second by Mr. Darrin Abel.

Ms. Valory Dalton: Absent, Mr. Gary Knowles: Absent, Mr. Darrin Abel: Yea, Tiffany Elczyn: Yea, Mr. John Maker: Yea

Yea: 3, Nay: 0, Absent: 2

10. New Business

No new business

11. Discussion and possible action to approve employment of personnel, retirements, resignations, terminations, hiring of employees, employment, rehiring and changes to employment contracts of current and prospective district employees as outlined on attached Schedule A

Motion to approve the attached Schedule A passed with a motion by Mr. Darrin Abel and a second by Tiffany Elczyn.

Ms. Valory Dalton: Absent, Mr. Gary Knowles: Absent, Mr. Darrin Abel: Yea, Tiffany Elczyn: Yea, Mr. John Maker: Yea

Yea: 3, Nay: 0, Absent: 2

12. Adjournment

Mr. John Maker adjourned meeting at 7:28pm

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President

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Vice President

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Clerk

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Deputy Clerk

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Member



**NEWCASTLE**  
**PUBLIC SCHOOLS**

# Planning for the Future

2020/21 ENROLLMENT ANALYSIS

MARCH 2021

# DISCUSSION POINTS

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## 1 INTRODUCTION

### ENROLLMENT (Part One)

- Key Considerations
- Maps: Planning Areas and Attendance Areas
- Sophisticated Forecast Model (SFM)
- Past Enrollment and Change
- Baseline Maps and Data

### DEVELOPMENT (Part Two)

- Population, Development, and Enrollment Trends
- Yield Rate of Students
- Maps and Data

### ENROLLMENT PROJECTIONS (Part Three)

- Past, Current, Future Enrollment
- Building Projections

### MOVING FORWARD

- Next Steps
- Demographics

# WHO IS RSP

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- Founded in 2003
- Professional educational planning firm
- Expertise in multiple disciplines
- Over 20 Years of planning experience
- Over 80 years of education experience
- Over 20 years of GIS experience
- Projection accuracy of 97% or greater



Over **130** clients in  
Arkansas, Iowa, Illinois,  
Kansas, Minnesota,  
Missouri, Nebraska, North  
Dakota, Oklahoma, and  
Wisconsin

# EXPECTATIONS

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## **Below are some key points to examine how the analysis created a planning tool for making decisions:**

- Project timeline a result of ensuring student data could represent as close as possible the Official Count with attributes that would allow RSP to forecast enrollment at a parcel level geography
- The findings were not focused on supporting or contradicting any past internal or outsourced studies– the analysis is based on data, data, and more data
- The study factored in many different data sets to provide data driven analysis that is the foundation to the RSP Statistical Forecast Model (SFM)
- Enrollment change in the community is influenced by but not limited to the birth rate, demographics, types of development and/or housing affordability
- Other items such as choices people make with the impact of COVID-19 must be monitored to ensure those choices result in good school planning decisions
- The study does not provide specific information about which site would be best suited for a new facility or for that matter should the district build any new facility– this analysis is one portion of how to make that decision
- This analysis is based on the same grade configuration and educational programming expectations the patrons have for each student
- Projecting enrollment is not a science – like life in general some assumptions happen that may lead to greater enrollment while others toward a smaller enrollment
- The goal of this study is to help the board, administration, and public understand how to make the best decision for the students at the classroom level

## **Making it Happen**

### **School District**

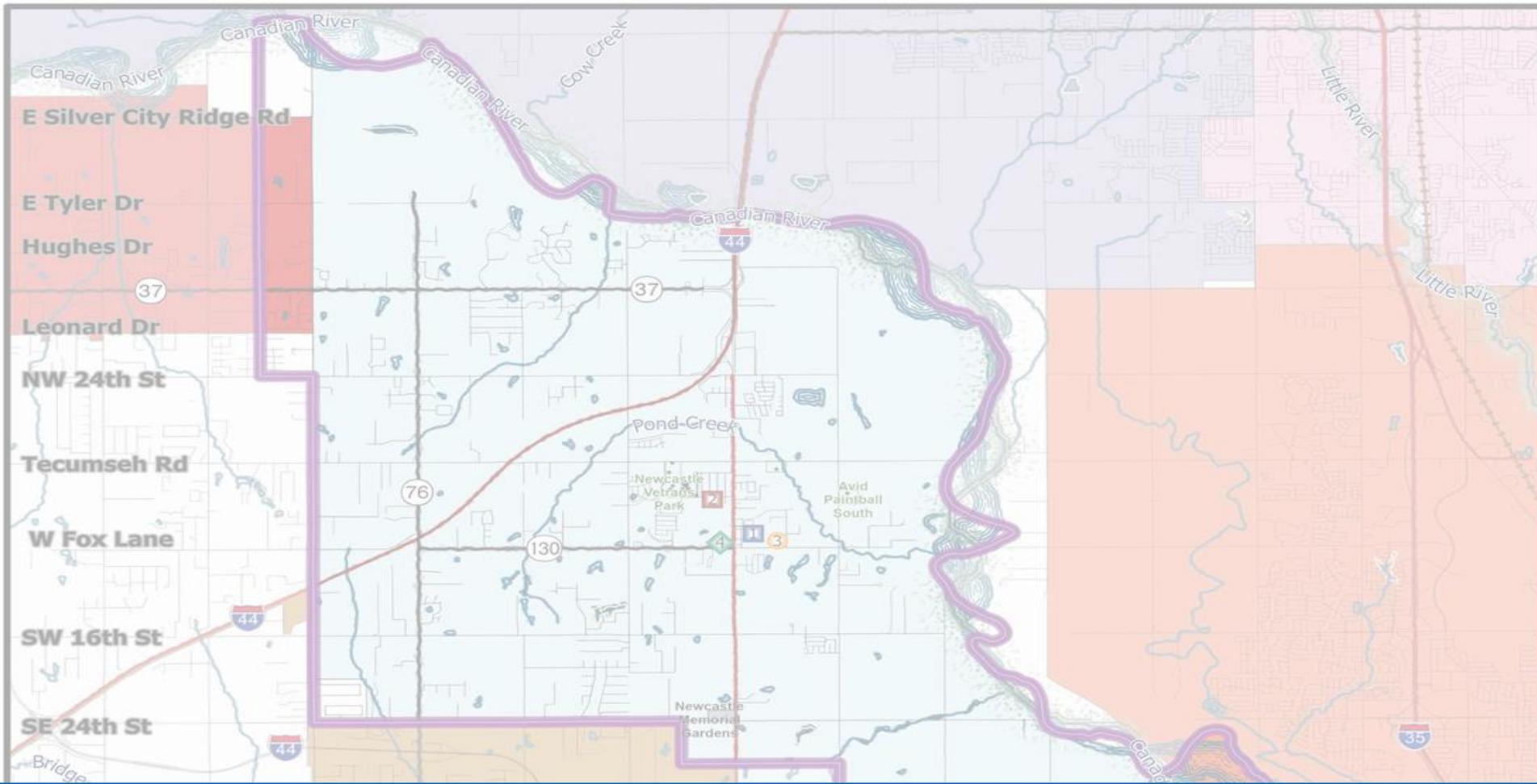
- Newcastle Public Schools

### **County, City & Others**

- Grady and McClain County, City of Newcastle, Oklahoma DOT, United States Geological Survey, and the Census Bureau/ Esri



*Thank you!*



# PART ONE

Enrollment



# 100,000 FOOT PERSPECTIVE



- Overall enrollment increase to about 2,800 students by 2025/26
- Kindergarten enrollment will likely be between 180 to 260 students
- District increases by about 550 students (+24.1%) (Annual Range: +4.1% to +5.1% a year)
- Elementary increases by about 370 students (+32.4%) (Annual Range: +4.9% to +7.3% a year)
- Middle School increases by about 110 students (+22.0%) (Annual Range: -0.9% to +9.0% a year)
- High School increases by over 70 students (+11.1%) (Annual Range: +0.6% to +4.9% a year)



- Elementary Schools do not appear to have capacity challenges
- Middle School will likely have capacity challenges by 2023/24
  - If there were no Out-of-District students, the district would be near middle school capacity
  - Options to Address: Addition, new facility, or grade configuration change
- High School does not appear to have capacity challenges
- The Out of District/Unmatched students added into the schools they attend will impact capacity
- Capacity calculations may change to address what has been learned from COVID-19



- The impact COVID-19 may have on the economy and housing starts must be monitored
- There is tremendous areas for future residential development
- Tracking the residential activity is critical to understanding when or if additional capacity is needed or changes to attendance areas
- The challenge with continued growth will be the condition of the housing inventory and the value and type of residential inventory

# DISTRICT BOUNDARY



Newcastle Public Schools



## District Boundary Map

### Schools

1. Newcastle Early Childhood Center
2. Newcastle Elementary
3. Newcastle Middle
4. Newcastle High

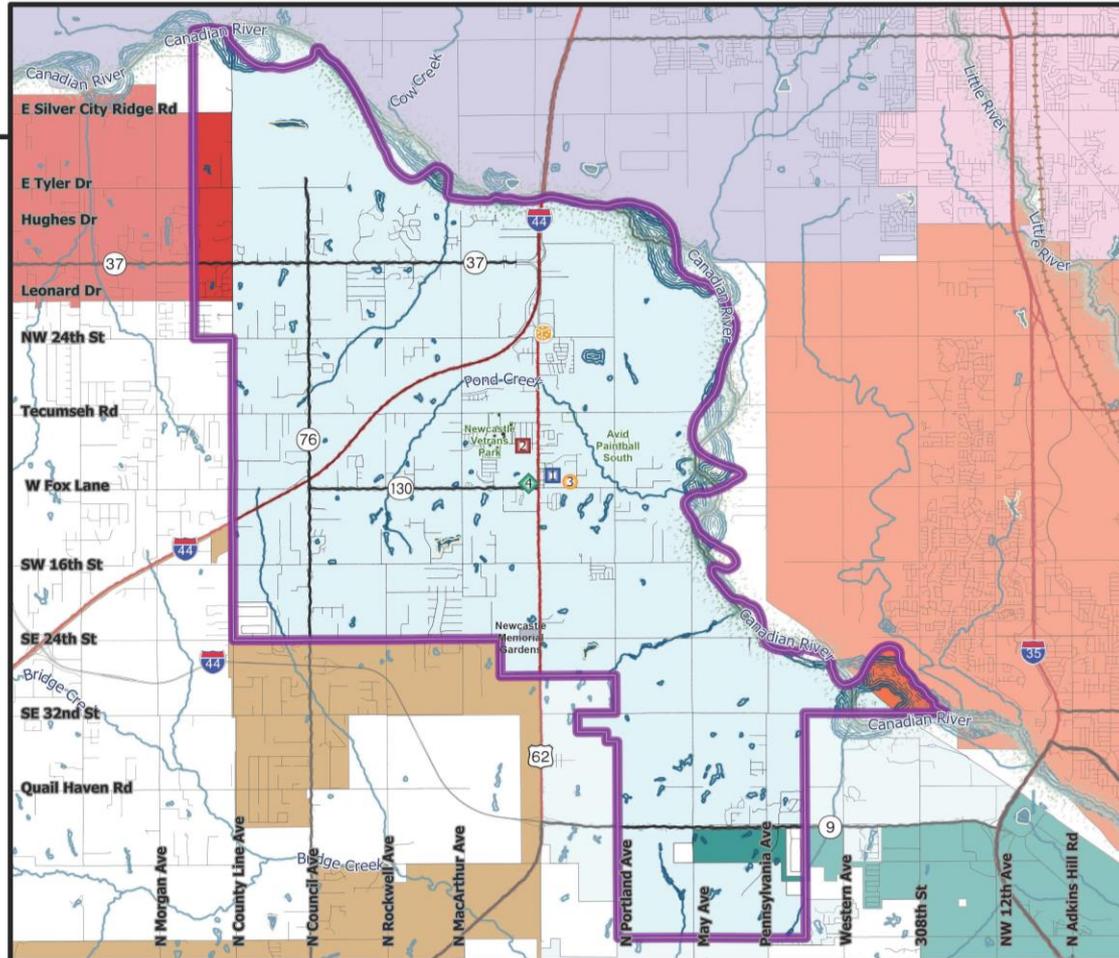
- District Boundary
- High School
- Early Childhood Center
- Cemetery
- Elementary School
- Park & Recreation
- Middle School
- Newcastle Casino

### Cities

- Blanchard
- Cole
- Goldsby
- Moore
- Newcastle
- Norman
- Oklahoma City
- Tuttle



Map data provided by Newcastle Public School District, Grady County, McClain County, City of Newcastle, USGS, University of Oklahoma Center for Spatial Analysis, Oklahoma DOT, and ESRI. Map created April 2021.



- District Boundary (Purple Line)
- Major Streets
- Major water features & cultural features
- Municipality Limits
  - Blanchard (Brown)
  - Goldsby (Green)
  - Moore (Pink)
- Newcastle (Blue)
- Norman (Orange)
- Oklahoma City (Purple)
- Tuttle (Red)

# PLANNING AREAS



Newcastle Public Schools



Planning Areas

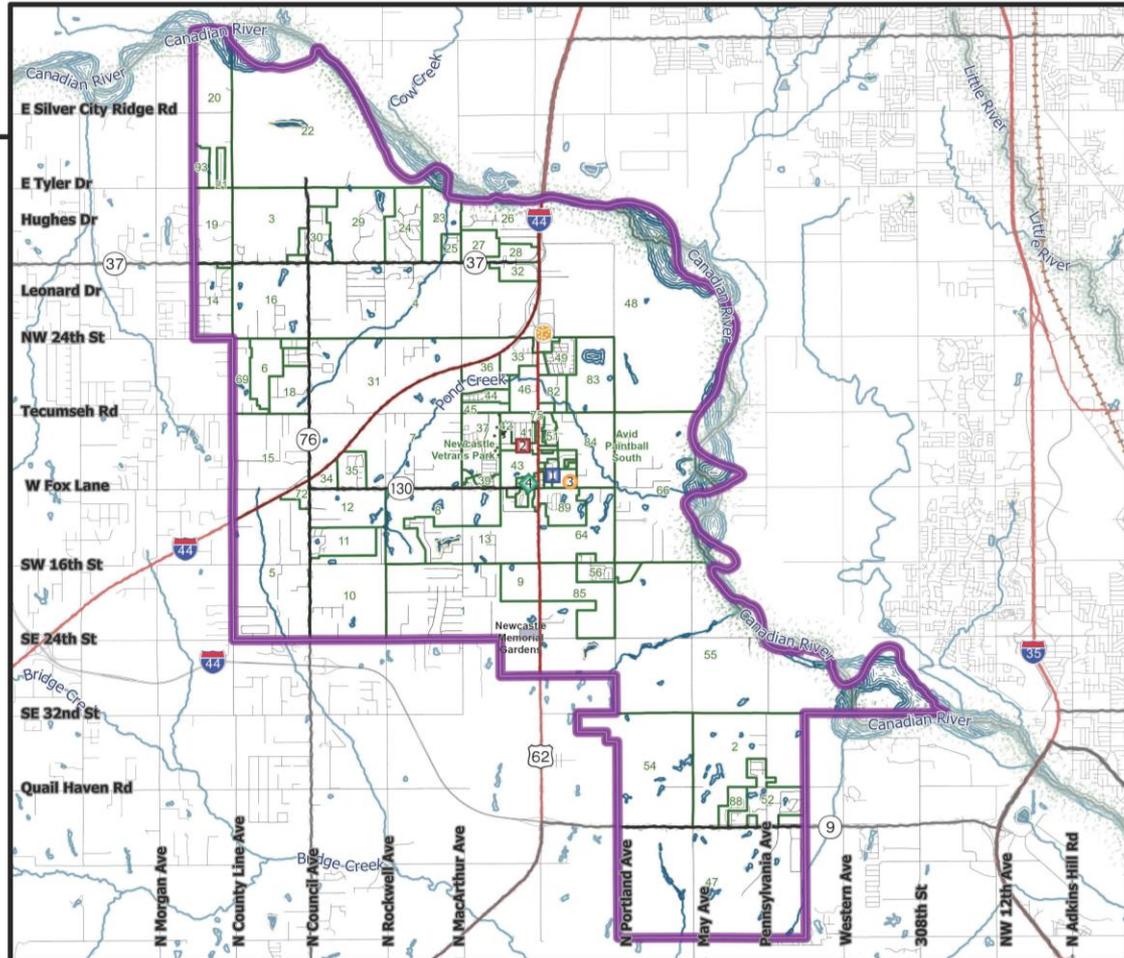
## Schools

1. Newcastle Early Childhood Center
2. Newcastle Elementary
3. Newcastle Middle
4. Newcastle High

- District Boundary
- High School
- Early Childhood Center
- Cemetery
- Elementary School
- Park & Recreation
- Middle School
- Newcastle Casino
- Planning Area



Map data provided by Newcastle Public School District, Grady County, McClain County, City of Newcastle, USGS, University of Oklahoma Center for Spatial Analysis, Oklahoma DOT, and ESRI. Map created April 2021.



- Nearly **100** planning areas monitored for demographic, development, and enrollment data sets
- Planning areas allow RSP to statistically evaluate trends that individually impact each planning area
- Planning Areas are created from:
  - Land Use (Residential, Commercial, Industrial)
  - Residential Density (Single-Family, Mobile Home, Duplex, Apartment)
  - Natural and Manmade Features (Rivers, Creeks, Railroads, Streets)
  - County

# DETAILED PLANNING AREAS

**Schools**

- 1. Newcastle Early Childhood Center
- 2. Newcastle Elementary
- 3. Newcastle Middle
- 4. Newcastle High

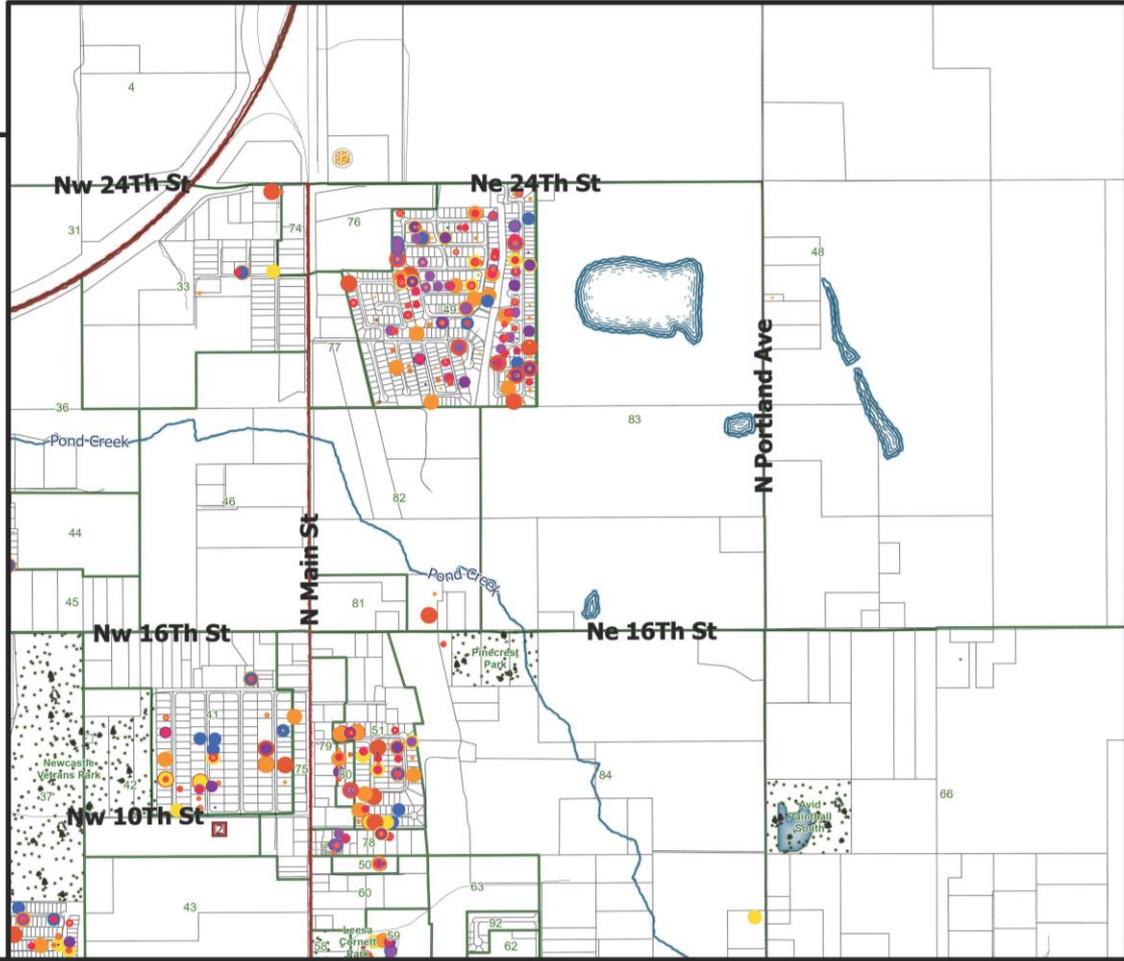
**Legend:**

- District Boundary
- High School
- Early Childhood Center
- Cemetery
- Elementary School
- Park & Recreation
- Middle School
- Newcastle Casino
- Planning Area

**Students in 2020/21**

- K
- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10
- 11
- 12
- Parcels

Map data provided by Newcastle Public School District, Grady County, McClain County, City of Newcastle, USGS, University of Oklahoma Center for Spatial Analysis, Oklahoma DOT, and ESRI. Map created April 2021.



- Zoomed in view of Planning Areas (Green Line)
- Displays the power of GIS data & Information
- See where students are located by grade in relation to streets, subdivisions, and parcels
- Illustrates how the planning areas are tied to development types at the parcel level
- The utilization of many different data sets provides a more robust analysis of the district trends
- This example displays students located around Newcastle Elementary

# SOPHISTICATED FORECAST MODEL

## Built-Out

$$S_{c,t,x} = S_{c-1,t-1,x} * GC$$

Let:

- S = The number of students, either an actual count or a projected count
- x = A subscript denoting an attendance area in the School District
- c = Grade level
- t = Time (years)
- GC = Growth component either modeling enrollment increase or decrease based on historical information, expressed as a real number

## Developing

$$S_{c,t,x} = S_{c-1,t-1,x} + (BP_{t,x} * R_{c,x})$$

$$\text{Where: } BP_{t,x} = \left( \frac{(CP_x)(BT_x)(A_x)}{\sum_x (CP_x)(BT_x)(A_x)} \right) * CT$$

Let:

- S = The number of students, either an actual count or a projected count
- x = A subscript denoting an attendance area in School District
- c = Grade level
- t = Time (years)
- BP = Building permit forecast as given by the Building Permit Allocation Model (BPAM) model
- R<sub>c,x</sub> = Student Enrollment ratio of cohort c in planning area x
- CP = Capacity of a planning area as expressed by available housing units
- BT = Building history trend of planning area
- A = An index which models the likelihood of development
- CT = Building permit control total forecast



This is the central focus of everything RSP does. The model is based on what is happening in a school district. The best data is statistically analyzed to provide an accurate enrollment forecast. The District will be able to use RSP's report and maps to better understand demographic trends, school utilization, and the timing of construction projects.

# RSP SFM Details

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- The important factor concerning the RSP SFM is that it is a Social Science not an exact science; it identifies behavior trends to determine the propensity of them to be recreated:
- The value of the RSP SFM is how our team creates and analyzes the geography at a planning area level for any commonality which will help produce an accurate forecast
- Some of the variables examined for each planning area (but not limited to):
  - Natural Cohort (District data)
  - Planning Area Subdivision Lifecycle (RSP variable)
  - Value of Homes (County assessor data)
  - Type of Residential unit (SF, MF, DUP, TH, Resort, etc.) (County assessor data)
  - Year units were built (County assessor data)
  - Estimated female population (Census data)
  - Estimated 0-4 population (Census data)
  - Existing Land Use (County and City data)
  - Future Land Use (County and City data)
  - Capital Improvement Plan (CIP) (County and City data)
  - Future Developments (County and City data)
  - In-Migration of students (District data)
  - Out-Migration of students (District data)

# BIRTH INFORMATION

## McClain County OK Live Births and Newcastle Public Schools Kindergarten 5-Years Later

Calendar Year	# Live Births	Birth Change	% Birth Change	School Year	# Kdg	%Kdg of Live Births
2005	426			2010/11	114	26.8%
2006	405	-21	-4.9%	2011/12	98	24.2%
2007	441	36	8.9%	2012/13	108	24.5%
2008	456	15	3.4%	2013/14	146	32.0%
2009	488	32	7.0%	2014/15	130	26.6%
2010	444	-44	-9.0%	2015/16	131	29.5%
2011	409	-35	-7.9%	2016/17	132	32.3%
2012	415	6	1.5%	2017/18	129	31.1%
2013	403	-12	-2.9%	2018/19	143	35.5%
2014	417	14	3.5%	2019/20	159	38.1%
2015	447	30	7.2%	2020/21	120	26.8%
2016	444	-3	-0.7%	2021/22	142	
2017	424	-20	-4.5%	2022/23	136	
2018	422	-2	-0.5%	2023/24	135	
2019	447	25	5.9%	2024/25	143	
3-Year Average	431.0	1.00				
3-Year Weighted Average	434.8	8.50				

**NOTE:**  
Out of District kindergarten students are not included in the number of kindergarteners – the range is typically between 25 and 35 students

McClain County Live Birth data is from January 1<sup>st</sup> to December 31<sup>st</sup> of each year

Source: OSDH, Center for Health Statistics, and Newcastle Public Schools

Projections based on 3-year weighted average of % kdg of live births(32%)

### Live Birth Observations

- Tracks the number of live births and the corresponding number of kindergarten students five years later
- The number of live births in McClain County was 4.9% greater in 2019 than it was in 2005
- Newcastle Public Schools has a range of 24.2% to 38.1% of County live births five years later
- The number of Kindergarten students five years later is one variable to understand the transiency of a community
- With an increasing number of live births, it is likely the number of students five years later will also increase

# ENROLLMENT BY GRADE

## Enrollment By Grade

Year	PK	K	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	PK-12		
															Total	Change	% Change
2010/11	109	146	127	127	114	128	117	114	122	125	140	116	102	96	1,683		
2011/12	91	115	144	118	137	123	128	122	124	124	134	137	120	102	1,719	36	2.1%
2012/13	152	141	152	134	135	157	137	140	126	132	139	149	150	121	1,965	246	14.3%
2013/14	139	173	147	143	140	141	149	136	140	126	129	131	134	120	1,948	-17	-0.9%
2014/15	164	168	177	162	152	156	152	154	150	149	137	141	136	141	2,139	191	9.8%
2015/16	168	168	156	172	160	147	154	151	149	144	145	133	128	118	2,093	-46	-2.2%
2016/17	168	167	157	152	183	151	158	156	153	165	146	148	139	124	2,167	74	3.5%
2017/18	168	170	153	158	152	181	152	155	144	156	168	146	133	140	2,176	9	0.4%
2018/19	154	171	162	148	174	152	178	164	162	146	168	161	144	144	2,228	52	2.4%
2019/20	136	181	172	167	162	176	158	190	173	171	155	172	162	144	2,319	91	4.1%
2020/21	111	151	180	171	180	165	178	148	190	167	167	156	154	163	2,281	-38	-1.6%

Source: Newcastle Public Schools

- Smallest K-12 class in 2020/21 – 6<sup>th</sup> grade (148 students)
- Largest K-12 class in 2020/21 – 7<sup>th</sup> grade (190 students)
- Kindergarten enrollment in 2020/21 is 151 students (Smallest class since 2012/13)
  - Kindergarten is not mandatory in the state of Oklahoma
- A smaller kindergarten class will impact the overall number of students in the district – likely fewer students in the middle school in six years if there is not a COVID-19 bounce back in 2021/22 school year
- District enrollment decreased by 38 students
  - Likely due to COVID-19 and limited learning options of hybrid/online learning

# COHORT STUDENT OBSERVATION

## Enrollment Grade Change

From	To	K	K 1st	1st 2nd	2nd 3rd	3rd 4th	4th 5th	5th 6th	6th 7th	7th 8th	8th 9th	9th 10th	10th 11th	11th 12th	PK-12	
															Change	% Change
2010/11	2011/12	-31	-2	-9	10	9	0	5	10	2	9	-3	4	0	36	2.1%
2011/12	2012/13	26	37	-10	17	20	14	12	4	8	15	15	13	1	246	14.3%
2012/13	2013/14	32	6	-9	6	6	-8	-1	0	0	-3	-8	-15	-30	-17	-0.9%
2013/14	2014/15	-5	4	15	9	16	11	5	14	9	11	12	5	7	191	9.8%
2014/15	2015/16	0	-12	-5	-2	-5	-2	-1	-5	-6	-4	-4	-13	-18	-46	-2.2%
2015/16	2016/17	-1	-11	-4	11	-9	11	2	2	16	2	3	6	-4	74	3.5%
2016/17	2017/18	3	-14	1	0	-2	1	-3	-12	3	3	0	-15	1	9	0.4%
2017/18	2018/19	1	-8	-5	16	0	-3	12	7	2	12	-7	-2	11	52	2.4%
2018/19	2019/20	10	1	5	14	2	6	12	9	9	9	4	1	0	91	4.1%
2019/20	2020/21	-30	-1	-1	13	3	2	-10	0	-6	-4	1	-18	1	-38	-1.6%
3-Yr Avg		-6.3	-2.7	-0.3	14.3	1.7	1.7	4.7	5.3	1.7	5.7	-0.7	-6.3	4.0	35.0	1.6%
3-Yr Weighted Avg		-11.5	-1.5	0.3	13.8	2.2	2.5	1.0	4.2	0.3	3.0	0.7	-9.0	2.3	20.0	0.9%

Source: Newcastle Public Schools

- Largest average K-12 class increase – 2<sup>nd</sup> to 3<sup>rd</sup> grade (+14 students)
- Largest average K-12 class decrease – 10<sup>th</sup> to 11<sup>th</sup> grade (-6 students)
- Significant negative cohort change happened at the elementary school level likely due to COVID-19

# STUDENT IN-MIGRATION

**Schools**

1. Newcastle Early Childhood Center
2. Newcastle Elementary
3. Newcastle Middle
4. Newcastle High

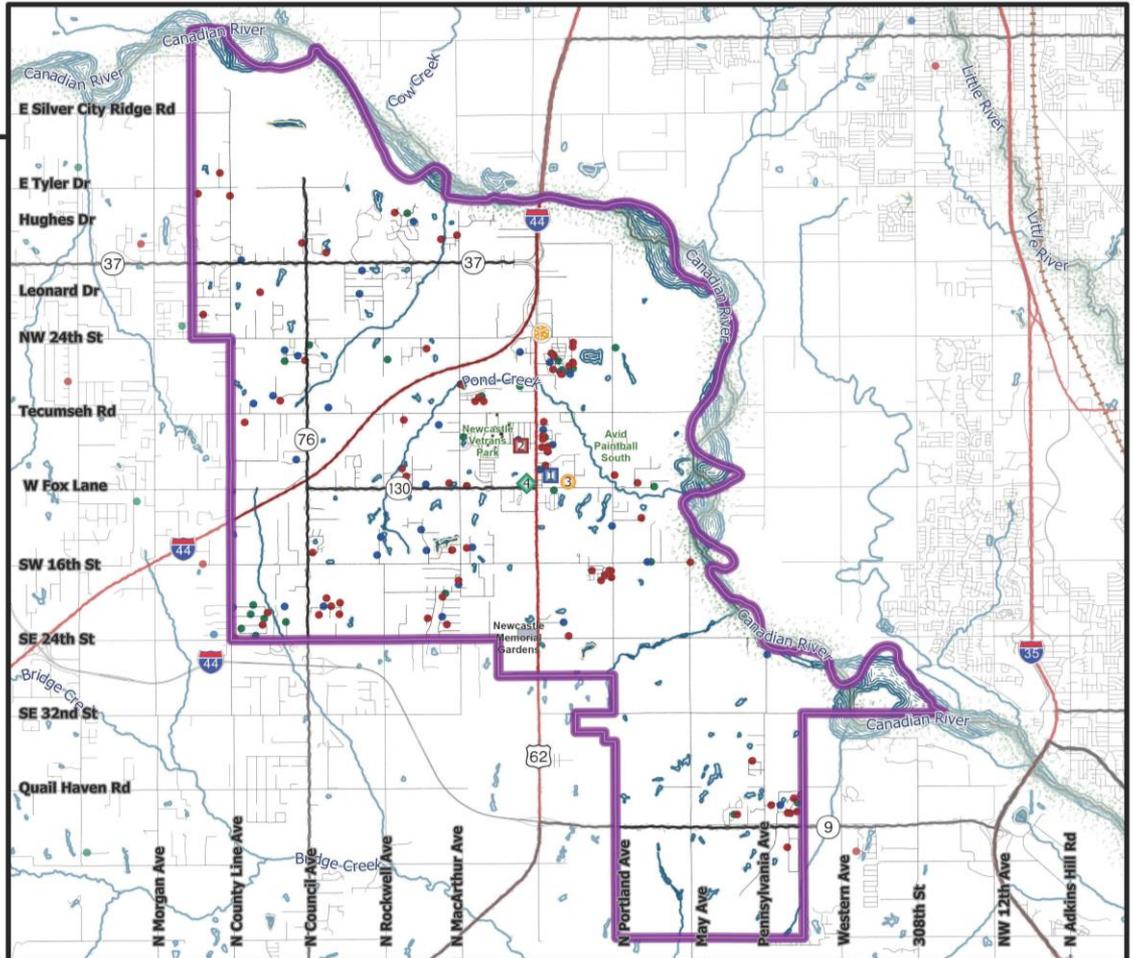
■ District Boundary     ◆ High School  
■ Early Childhood Center     ■ Cemetery  
■ Elementary School     ■ Park & Recreation  
○ Middle School     ■ Newcastle Casino

**2020/21 Student In-Migration**

- Elementary (1-5): +132
- Middle (6-8): +51
- High (9-12): +61

In-Migration is defined as Students in Grades 1-12 that are attending the District in 2020/21 but were not attending the District in 2019/20.

Map data provided by Newcastle Public School District, Grady County, McClain County, City of Newcastle, USGS, University of Oklahoma Center for Spatial Analysis, Oklahoma DOT, and ESRI. Map created April 2021.



- 2020/21 nonalternative students who are in 1<sup>st</sup> through 12<sup>th</sup> grade that were not attending the District in 2019/20 as Kindergarten through 11<sup>th</sup> grade
- Provides a location for where a new student resides
- Having many new students could mean additional required educational services
- **196** new students in 2018/19
- **273** new students in 2019/20
- **244** new students in 2020/21
- **Significantly fewer new students came to the district in 2020/21**

# STUDENT OUT-MIGRATION

- Schools**
1. Newcastle Early Childhood Center
  2. Newcastle Elementary
  3. Newcastle Middle
  4. Newcastle High
- District Boundary
  - High School
  - Early Childhood Center
  - Cemetery
  - Elementary School
  - Park & Recreation
  - Middle School
  - Newcastle Casino

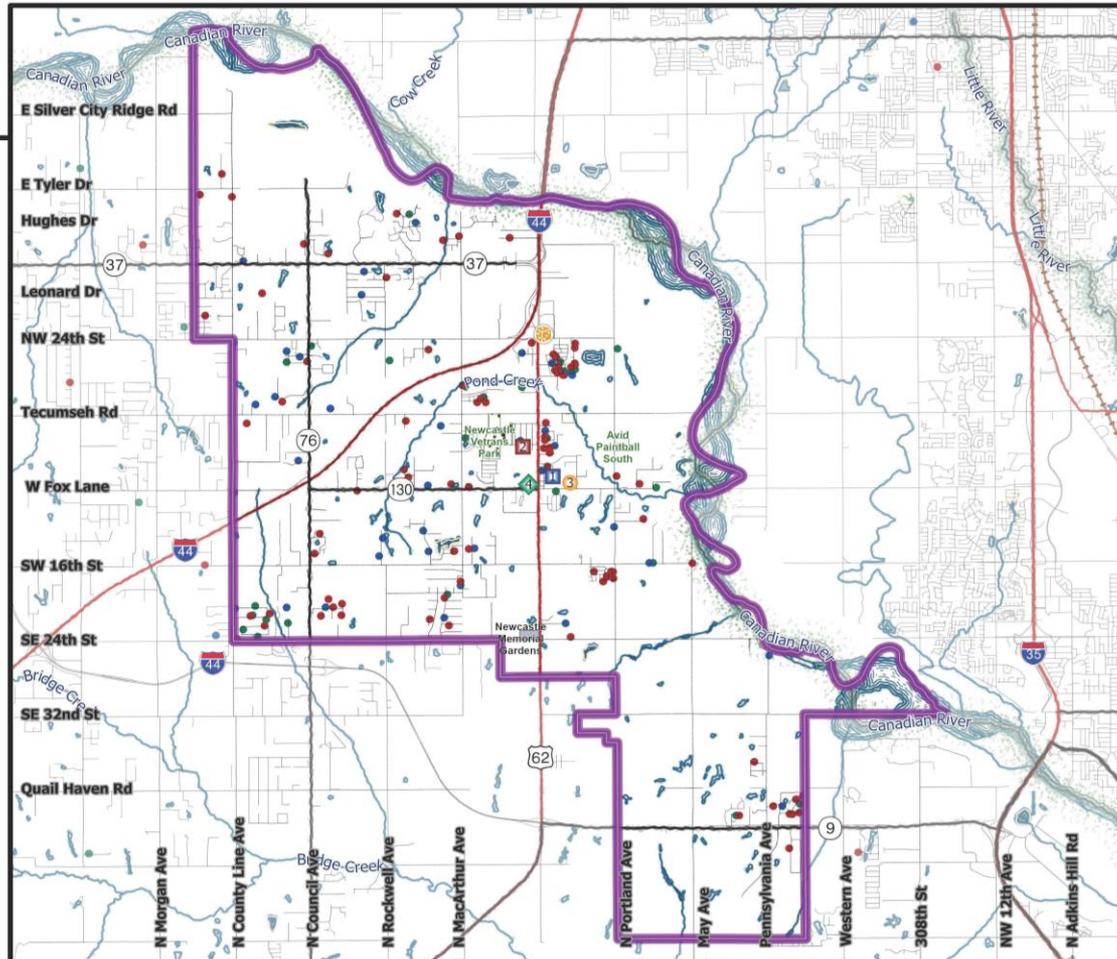
**2020/21 Student Out-Migration**

- Elementary (K-5): -139
- Middle (6-8): -67
- High (9-11): -57

Out-Migration is defined as Students in Grades K-11 that were attending the District in 2019/20 but are not attending the District in 2020/21.



Map data provided by Newcastle Public School District, Grady County, McClain County, City of Newcastle, USGS, University of Oklahoma Center for Spatial Analysis, Oklahoma DOT, and ESRI. Map created April 2021.

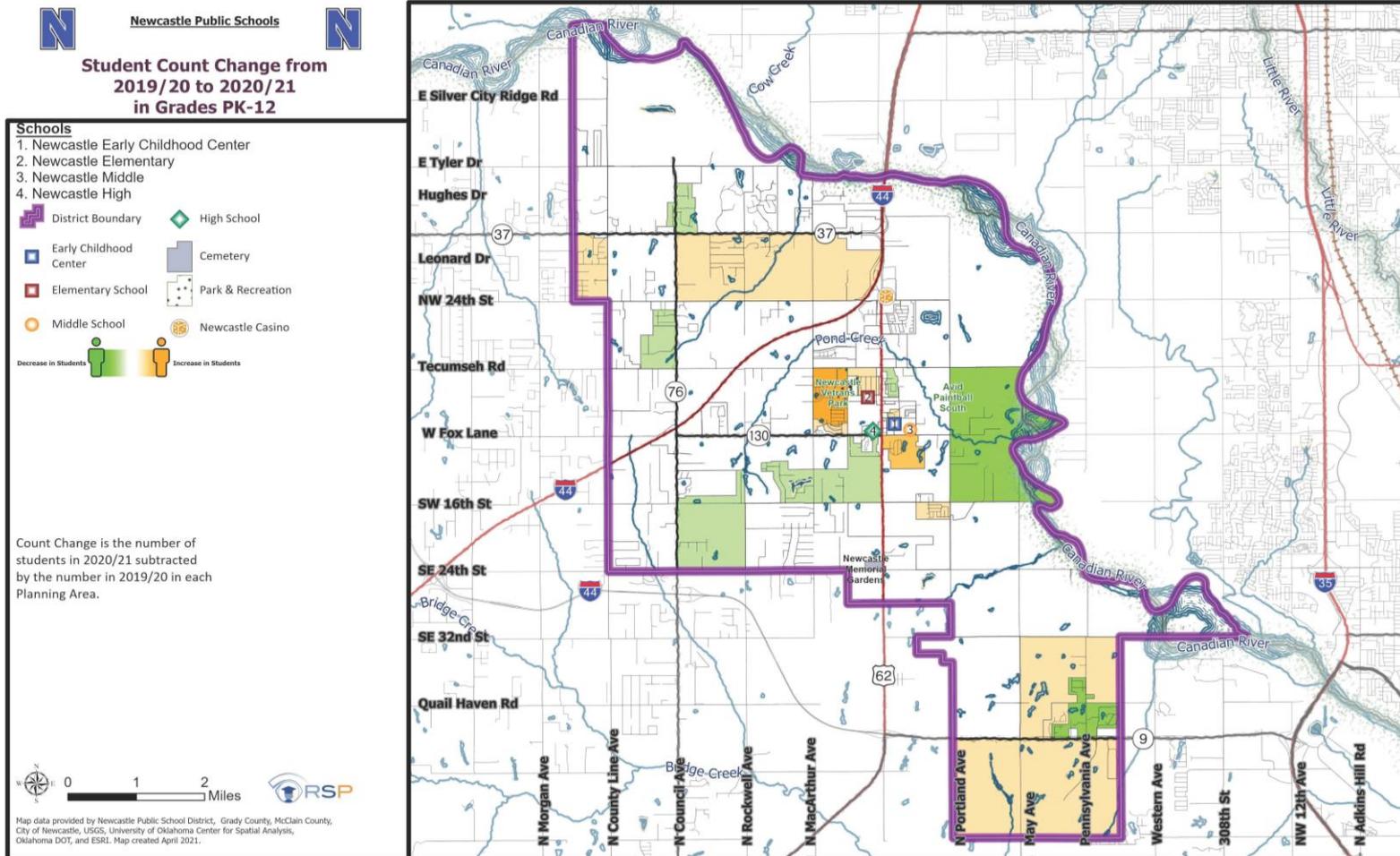


- Nonalternative students attending the district in 2019/20 who were in Kindergarten through 11<sup>th</sup> grade that did not attend in 2020/21 as 1<sup>st</sup> through 12<sup>th</sup> graders
- A negative total migration indicates the propensity to have a future decreasing student enrollment

- 144 students left the district in 2018/19, Total Migration +52
- 202 students left the district in 2019/20, Total Migration +71
- 263 students left the district in 2020/21, Total Migration -19

- An increase in students left the district in 2020/21 than in 2019/20

# STUDENT COUNT CHANGE



- Depicts student movement at each Planning Area from **2019/20** to **2020/21**
- **Orange** areas experienced an increase year to year, **Green** areas experienced a decrease, **White** areas had no net change of students between **year to year**
- New developments have a greater propensity to have more students in future years
- **Current colors do not indicate area will continue to increase or decrease**

# STUDENT "HEAT" DENSITY

**Schools**

1. Newcastle Early Childhood Center
2. Newcastle Elementary
3. Newcastle Middle
4. Newcastle High

■ District Boundary  
◆ High School  
■ Early Childhood Center  
■ Elementary School  
○ Middle School  
■ Cemetery  
■ Park & Recreation  
■ Newcastle Casino

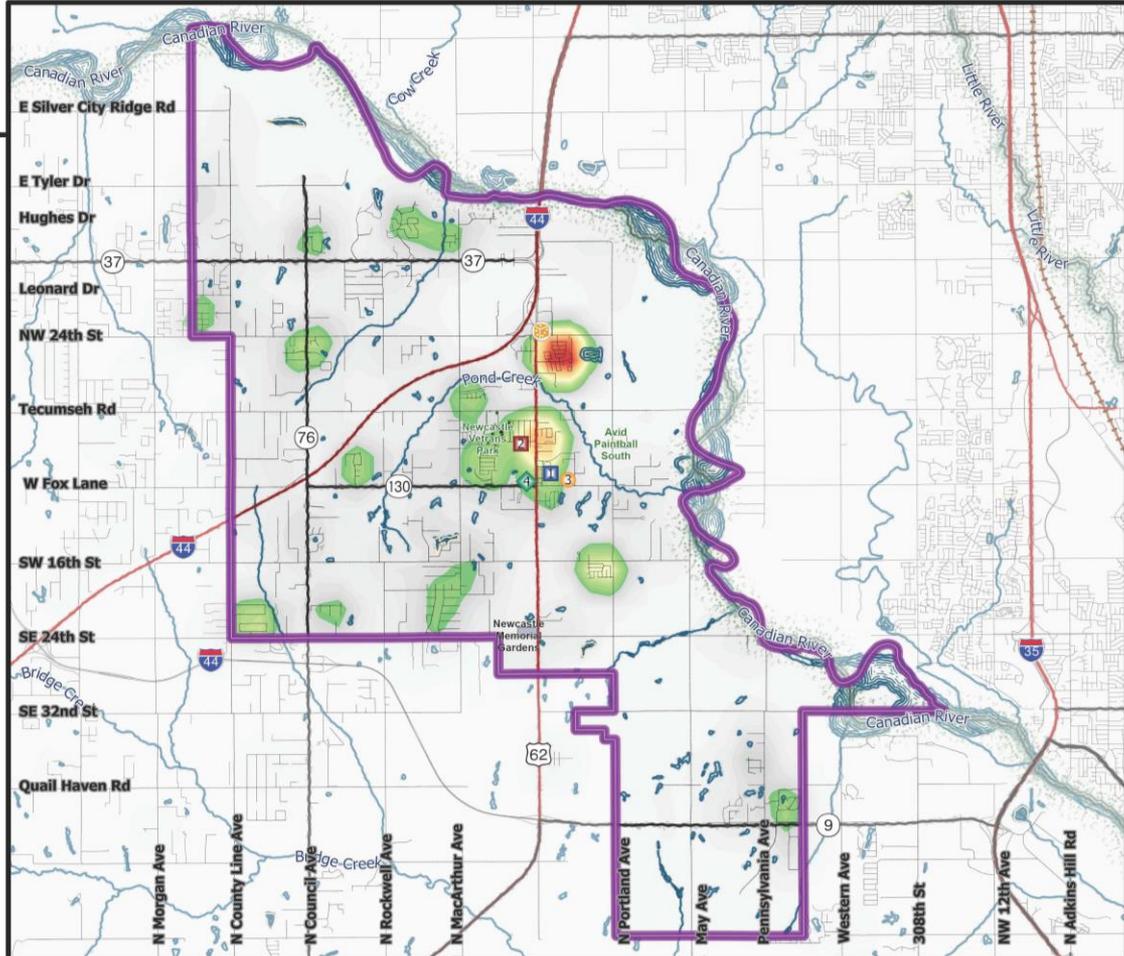
**Student Density**

■ Low Density  
■ High Density

Student "Heat" is determined by calculating the number of students that are clustered within close proximity of one another. Overlapping of points (2 or more students residing at the same address) are handled using a weighting of coincident points. This weighted data is calculated by relational distance, which helps to visually depict the areas of high student clustering.




Map data provided by Newcastle Public School District, Grady County, McClain County, City of Newcastle, USGS, University of Oklahoma Center for Spatial Analysis, Oklahoma DOT, and ESRI. Map created April 2021.



- **Red** areas depict highest density of students, **gray** as lowest student density
- Overlapping points (2 or more students) are handled using a weighting of coincident points
- This analysis helps with understanding student population and geographic proximity to schools
- Some new areas do not necessarily lead to similar yield rates of like developments
- Greatest student density is around Highway 62

# STUDENT "Hot Spot" Analysis



## Student "Heat Spot" Analysis in Grades PK-12

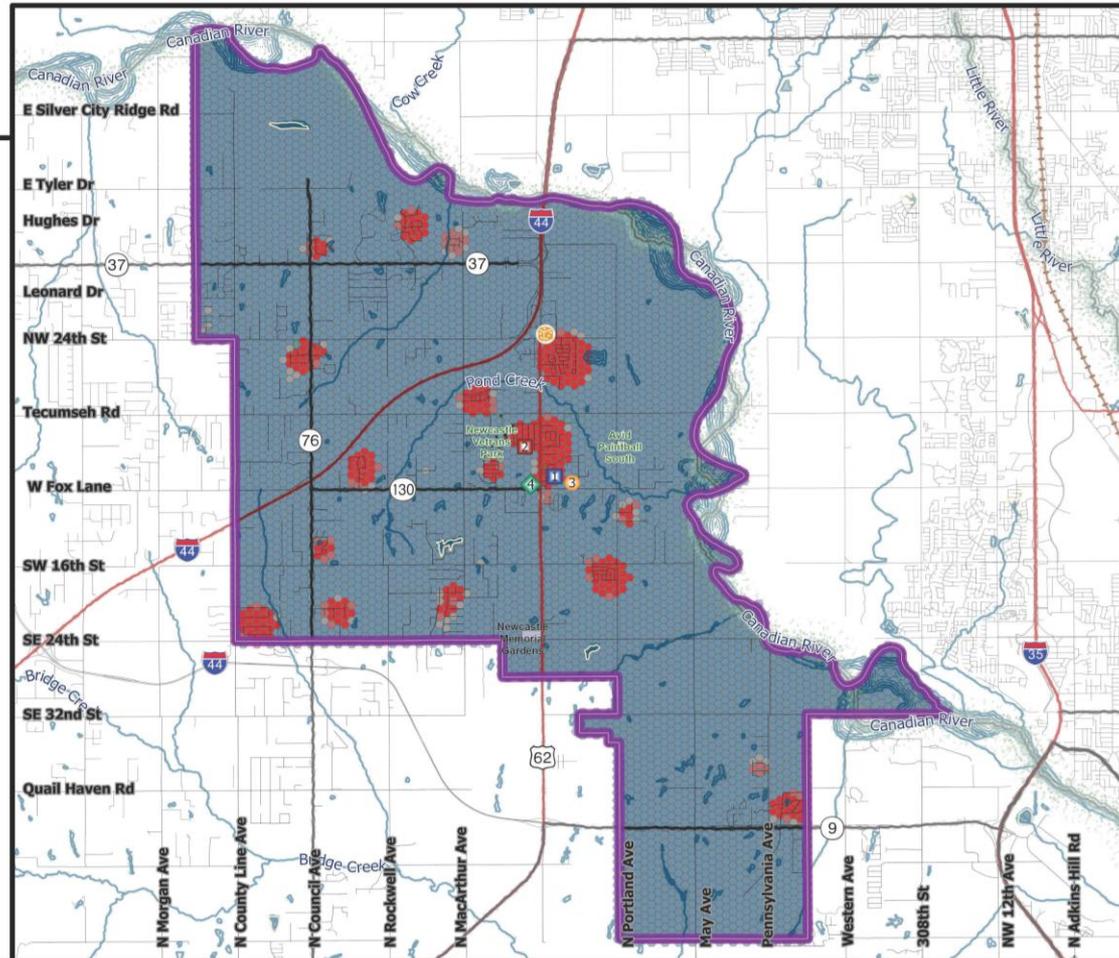
### Schools

1. Newcastle Early Childhood Center
  2. Newcastle Elementary
  3. Newcastle Middle
  4. Newcastle High
- District Boundary
  - High School
  - Early Childhood Center
  - Cemetery
  - Elementary School
  - Park & Recreation
  - Middle School
  - Newcastle Casino
  - Cold Spot
  - Hot Spot

Student "Hot Spot" is determined by calculating the number of students in the last five years that are clustered within close proximity of one another. Overlapping of points (2 or more students residing at the same address) are handled using a weighting of coincident points. This weighted data is then used to identify hot spots (areas that has more students) and cold spots (areas that has less students)

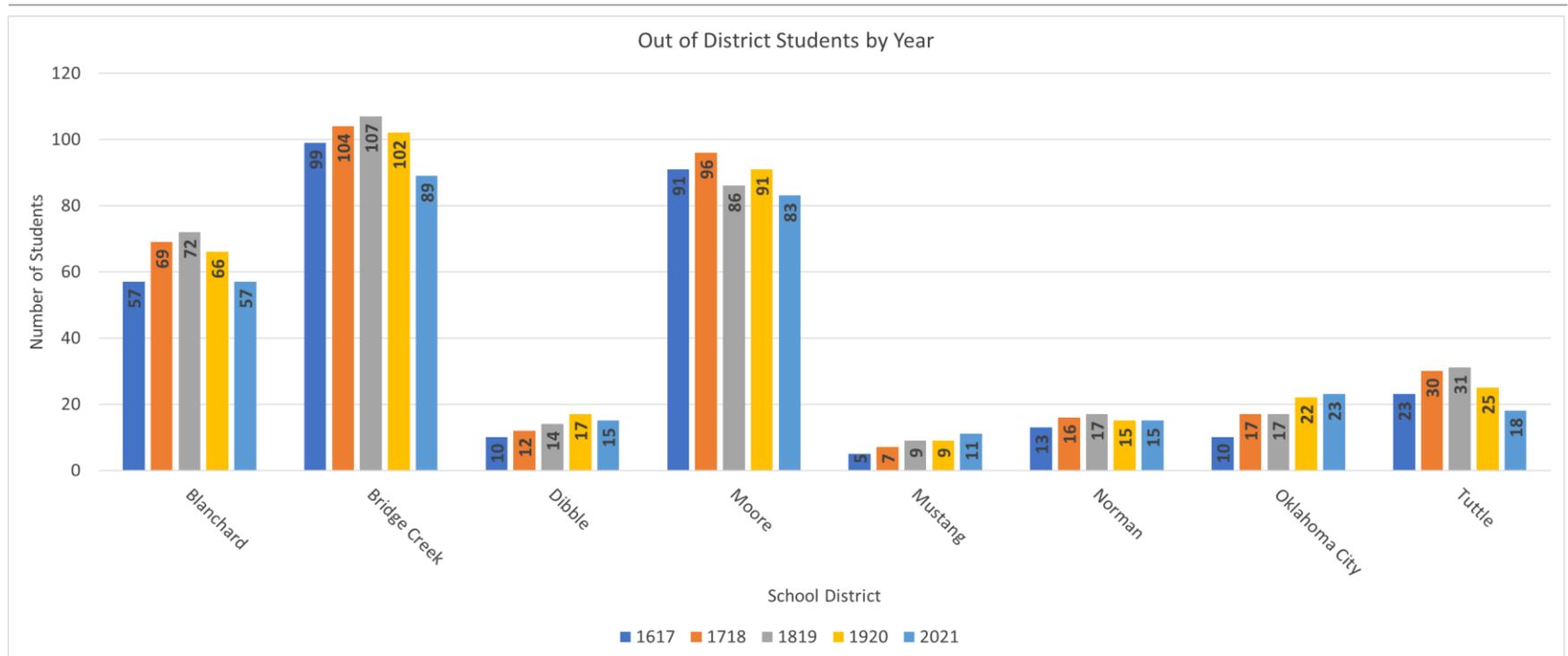


Map data provided by Newcastle Public School District, Grady County, McClain County, City of Newcastle, USGS, University of Oklahoma Center for Spatial Analysis, Oklahoma DOT, and ESRI. Map created April 2021.



- Red areas depict areas of increasing students, blue as areas of decreasing of students
- This is based on using student location data in the last 5 years
- This analysis helps with understanding student population and geographic proximity to schools
- Some new areas do not necessarily lead to similar yield rates of like developments
- One hot spot is located in the center of the school district (Hwy 62). The second hot spots are found near the NW and SE side of the district
- Areas not near major roads have cold spots

# OUT OF DISTRICT STUDENTS (TOTALS)

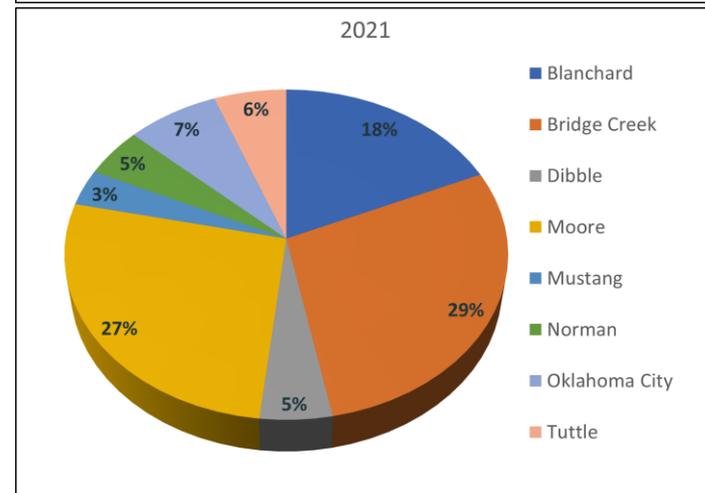
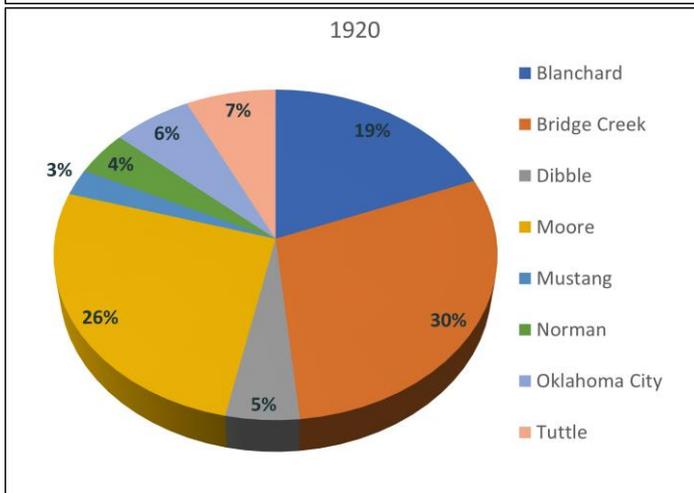
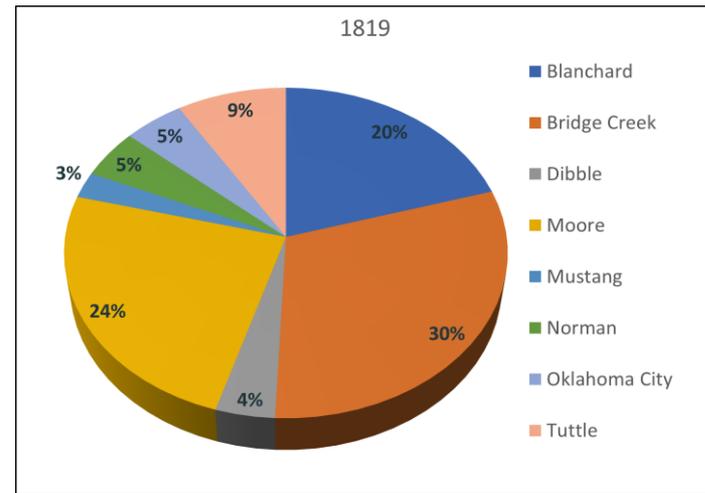
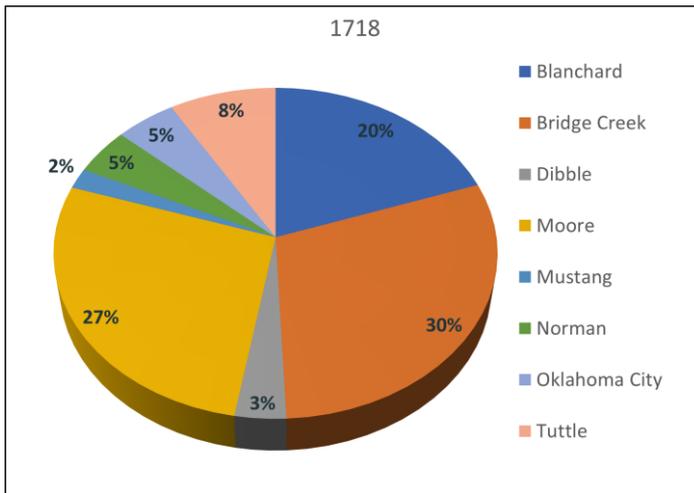


Source: Newcastle Public Schools, RSP & Associates LLC, and Oklahoma State Department of Education

- This shows the number of students who attend the district but live outside of the district boundary
- This analysis used school districts that had at least 10 students for one of the years
- This analysis looks at PK-12 grade students
- The number of students in these five years has ranged from 308 to 353
- 2018 had the most out of district students

# OUT OF DISTRICT STUDENTS (%)

Source: Newcastle Public Schools, RSP & Associates LLC, and Oklahoma State Department of Education



Source: Newcastle Public Schools, RSP & Associates LLC, and Oklahoma State Department of Education

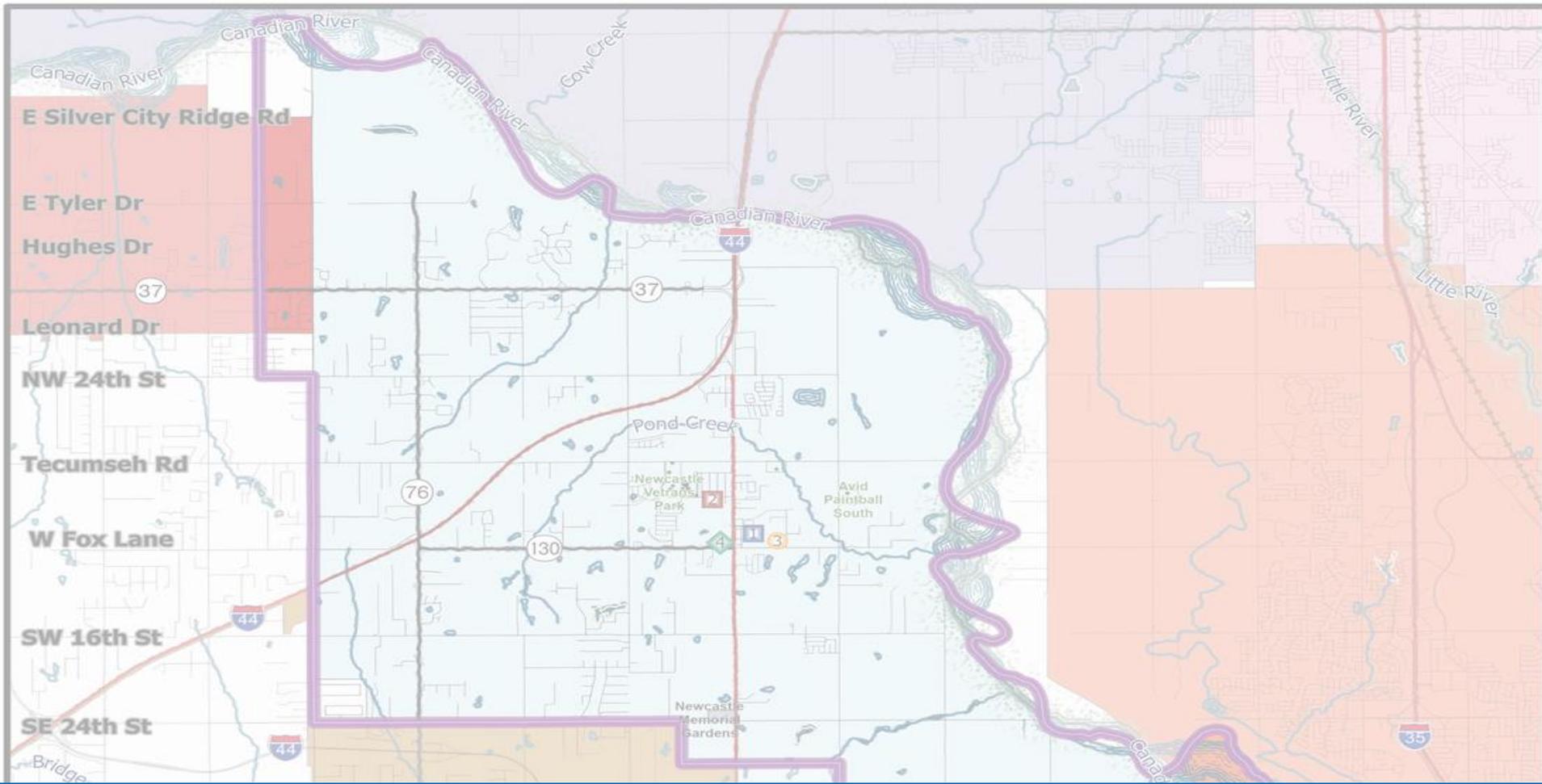
- This shows the percentage of out of district students by school district
- On average, most students have come from Bridge Creek (30%) and Moore (27%).

# ENROLLMENT OBSERVATIONS

---

## **The following are some general enrollment observations;**

- COVID-19 likely impacted the 2020/21 school year enrollment with some households choosing a different instructional modality
- RSP & Associates monitors about **150** planning areas for demographic, development, and enrollment data sets
- Direct correlation between where women (15-49) in childbearing ages reside and where children (0-4) reside
- Enrollment tends to vary from grade to grade each year at each level
  - Large increases happen from 2<sup>nd</sup> to 3<sup>rd</sup> grade (+14)
  - Large decreases happen from 10<sup>th</sup> to 11<sup>th</sup> grade (-6)
- Smaller elementary school grades will result in future smaller Middle and High school grades
- Greatest student density east of 62 Hwy and south of NE 24<sup>th</sup> Street
- Least student density generally in larger lot developments
- Population will likely increase, but will need to monitor the Decennial Census when that information becomes available in 2021
- The number of live births in McClain County has been stable to increasing which combined with new residential developments should increase the number of future kindergarten students

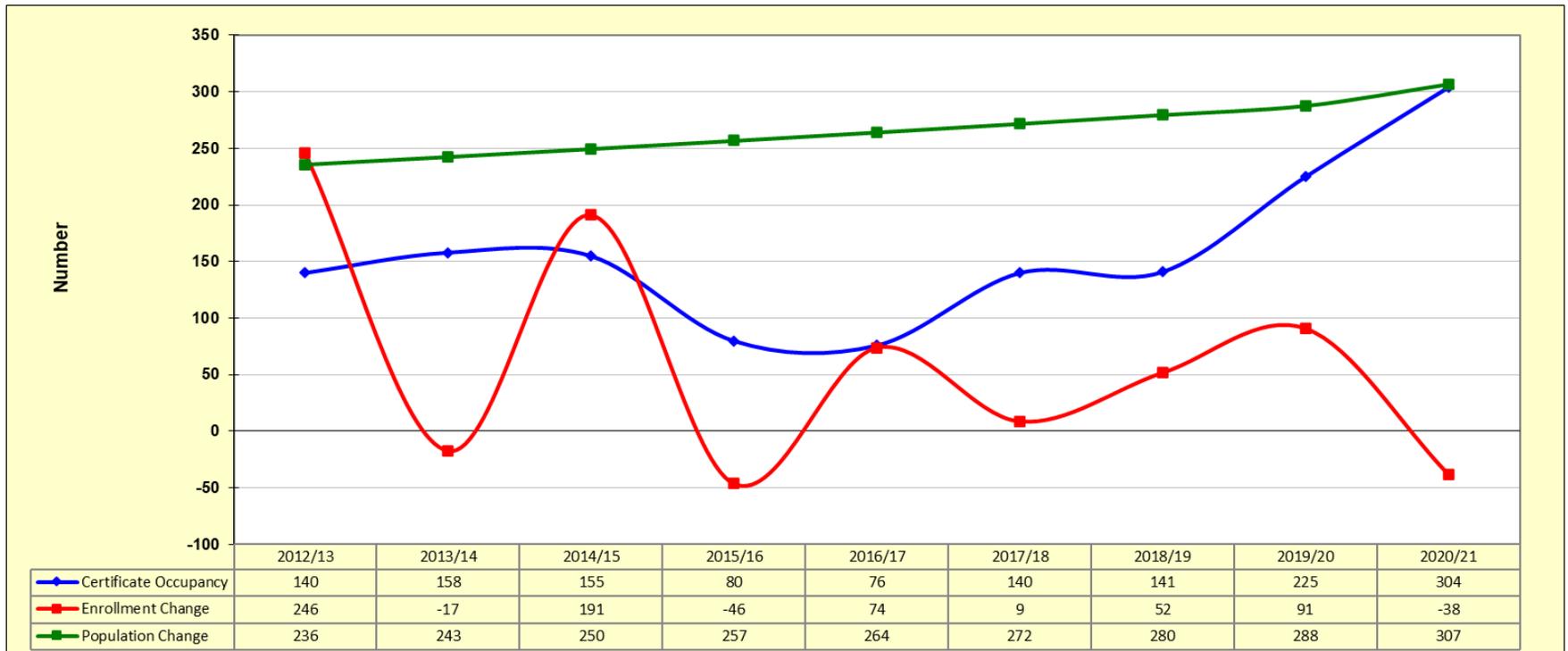


# PART TWO

Development



# POPULATION, DEVELOPMENT, AND ENROLLMENT



Source: McClain County, City of Newcastle, Newcastle Public Schools, and RSP

## Graphic Explanation:

- Census data indicates more people will live in the district boundary (Projected to annually increase by 2.25%)
- Building trends indicate potential for new development and residential activity
- Student enrollment had a negative drop in 2020/21 due to COVID-19 (Recent trend has been increasing enrollment)
- Older areas of the community have the propensity for demographic trend change if they remain affordable and in good condition
- There is a potential change in development outlook which must be monitored with the April election

# STUDENT YIELD RATE (Yield Rate)

## Single-Family

Location	Year											
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	Avg
North of Hwy 44	0.44	0.46	0.5	0.49	0.48	0.47	0.47	0.45	0.47	0.46	0.43	0.46
South of Hwy 44	0.51	0.49	0.54	0.49	0.54	0.52	0.52	0.51	0.49	0.49	0.46	0.51
District (PK-12):	0.49	0.48	0.53	0.49	0.52	0.5	0.5	0.49	0.49	0.48	0.45	0.49

Source: Newcastle Public Schools, Grady County, and McClain County

## Multi-Family

Location	Year											
	2010	2011	2012	2013	2014	2015	2016	2017	2018	2019	2020	Avg
North of Hwy 44	0.25	0.25	0.25	0.25	0.25	0.25	0	0	0	0	0	0.14
South of Hwy 44	0.37	0.34	0.35	0.3	0.36	0.31	0.33	0.3	0.3	0.31	0.29	0.32
District (PK-12):	0.37	0.34	0.35	0.29	0.36	0.31	0.33	0.3	0.3	0.31	0.28	0.32

Source: Newcastle Public Schools, Grady County, and McClain County

### Yield Rate Table Explanation

- Depicts elementary (PK-12) enrollment and the corresponding yield rate for 100 housing units
- Single-Family residential average (.49) or 49 PK-12 students for each 100 units
- Multi-family consists of any residential unit that would be classified as Townhome, Duplex, Apartment, and mobile home – basically everything other than single-family
- Multi-Family residential average (.32) or 32 PK-12 students for each 100 units
- Adding newer housing inventory typically can increase the yield rate
  - The Heat map assists in understanding how that has changed over time (Page 18)
  - Residential unit activity provides the basis for timeline and where units likely are built (Page 28)
  - From 2010 to 2020 there were approximately **1,426** single family units added to the building inventory
- From 2010 to 2020 there were approximately **107** multi-family units added to the building inventory
- Single-family residential average (.49) has higher student yield rate when compared to Multi-Family residential (.32) within the district

# MEDIAN HOME VALUE



Newcastle Public Schools



## Median Home Value Map

### Schools

1. Newcastle Early Childhood Center
2. Newcastle Elementary
3. Newcastle Middle
4. Newcastle High

- District Boundary
- High School
- Early Childhood Center
- Cemetery
- Elementary School
- Park & Recreation
- Middle School
- Newcastle Casino

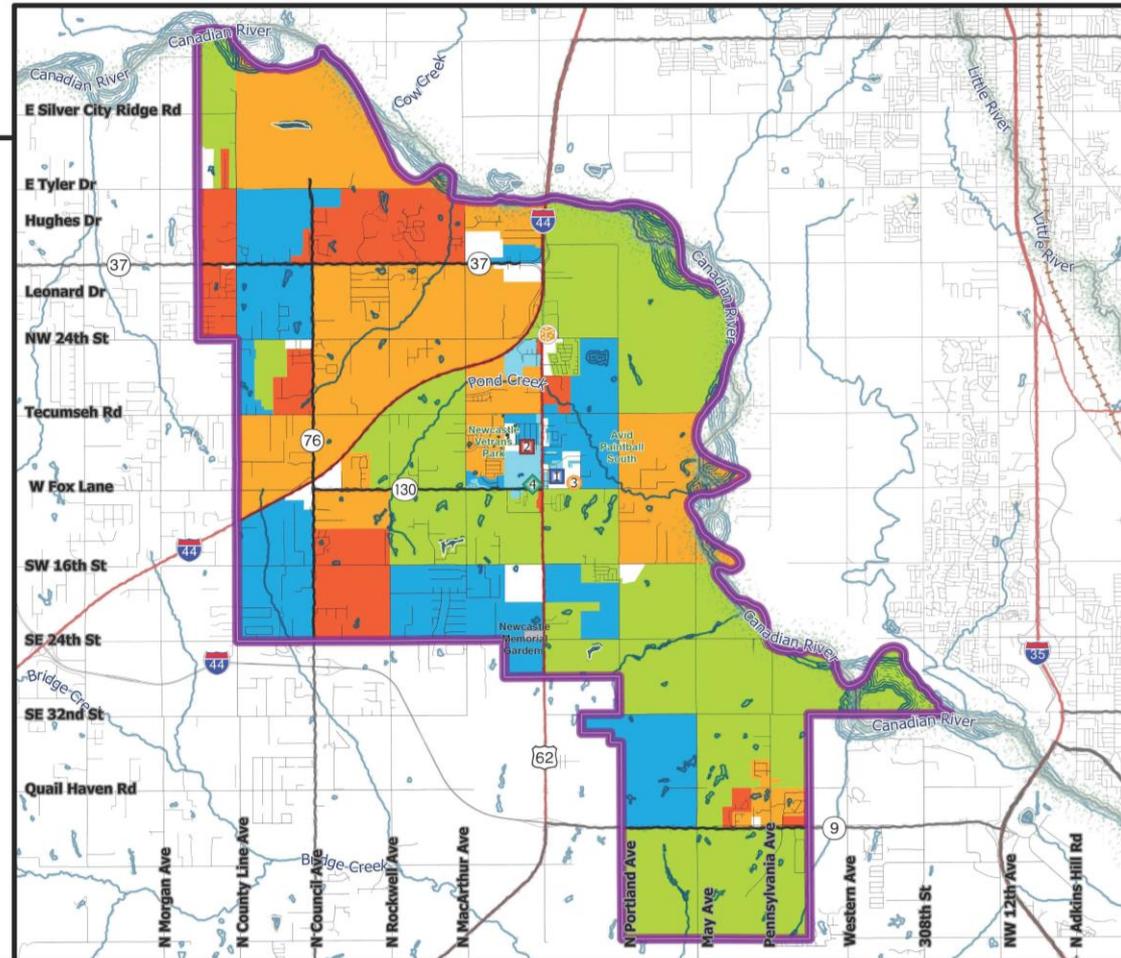
### Median Home Value

- No Residential Value
- < \$100,000
- \$100,001 to \$150,000
- \$150,001 to \$200,000
- \$200,001 to \$250,000
- > \$250,000

Property values provided by Grady and McClain County.  
Median Values displayed by planning area.



Map data provided by Newcastle Public School District, Grady County, McClain County, City of Newcastle, USGS, University of Oklahoma Center for Spatial Analysis, Oklahoma DOT, and ESRI. Map created April 2021.



- Based on assessed Home Value as provided and maintained by the county assessor's office
- Home values correlated to socio-economic status – new areas tend to be the least affordable
- Areas shaded in **Orange** and **Red** have the greatest Median Home Value, **Blue** represents the greatest affordability
- Majority of the most affordable properties are located south of Hwy 44 and close to the downtown area
- The most expensive properties tend to be towards the northern side of the district
- The most affordable homes remain in the older areas of the city

# Average Year Built



Newcastle Public Schools



## Average Year Built Map

### Schools

1. Newcastle Early Childhood Center
2. Newcastle Elementary
3. Newcastle Middle
4. Newcastle High

- District Boundary
- High School
- Early Childhood Center
- Cemetery
- Elementary School
- Park & Recreation
- Middle School
- Newcastle Casino

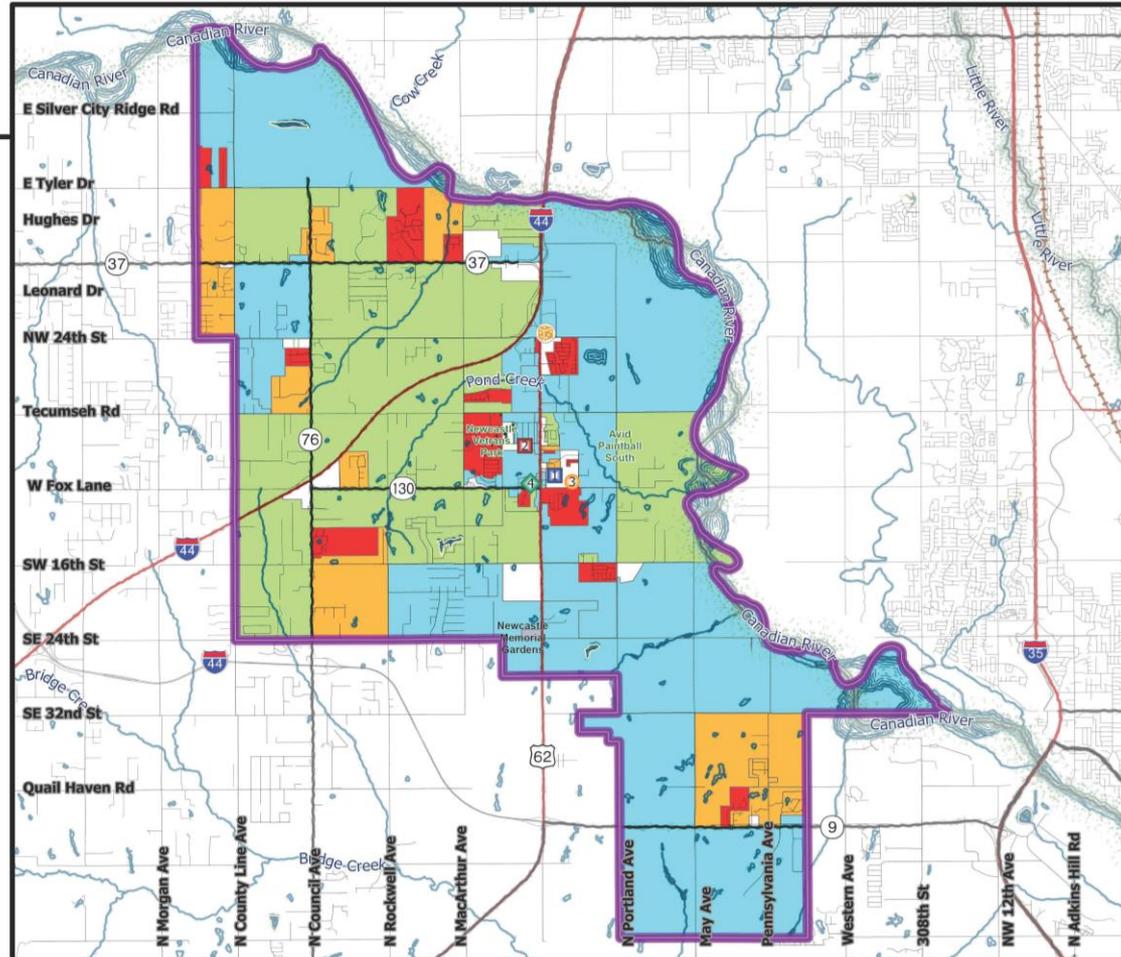
### Average Year Built

- No Data
- < 1990
- 1990 to 2000
- 2000 to 2010
- 2010 to 2020

Year Built provided by Grady and McClain County.  
Average Year Built displayed by planning area.



Map data provided by Newcastle Public School District, Grady County, McClain County, City of Newcastle, USGS, University of Oklahoma Center for Spatial Analysis, Oklahoma DOT, and ESRI. Map created April 2021.



- Based on a Year Built as provided and maintained by the county assessor's office
- Areas of oldest housing inventory may have demolitions to create new housing
- Areas of newest housing inventory may have more people moving into the area
- Areas shaded in **Orange** and **Red** have the newest housing inventory, **Blue** represents areas

- that have the oldest housing inventory
- Majority of the oldest inventory is in the southern part of the district
- Majority of the newer housing inventory is in the central part of the district

# RESIDENTIAL YEAR BUILT



**Schools**

1. Newcastle Early Childhood Center
2. Newcastle Elementary
3. Newcastle Middle
4. Newcastle High

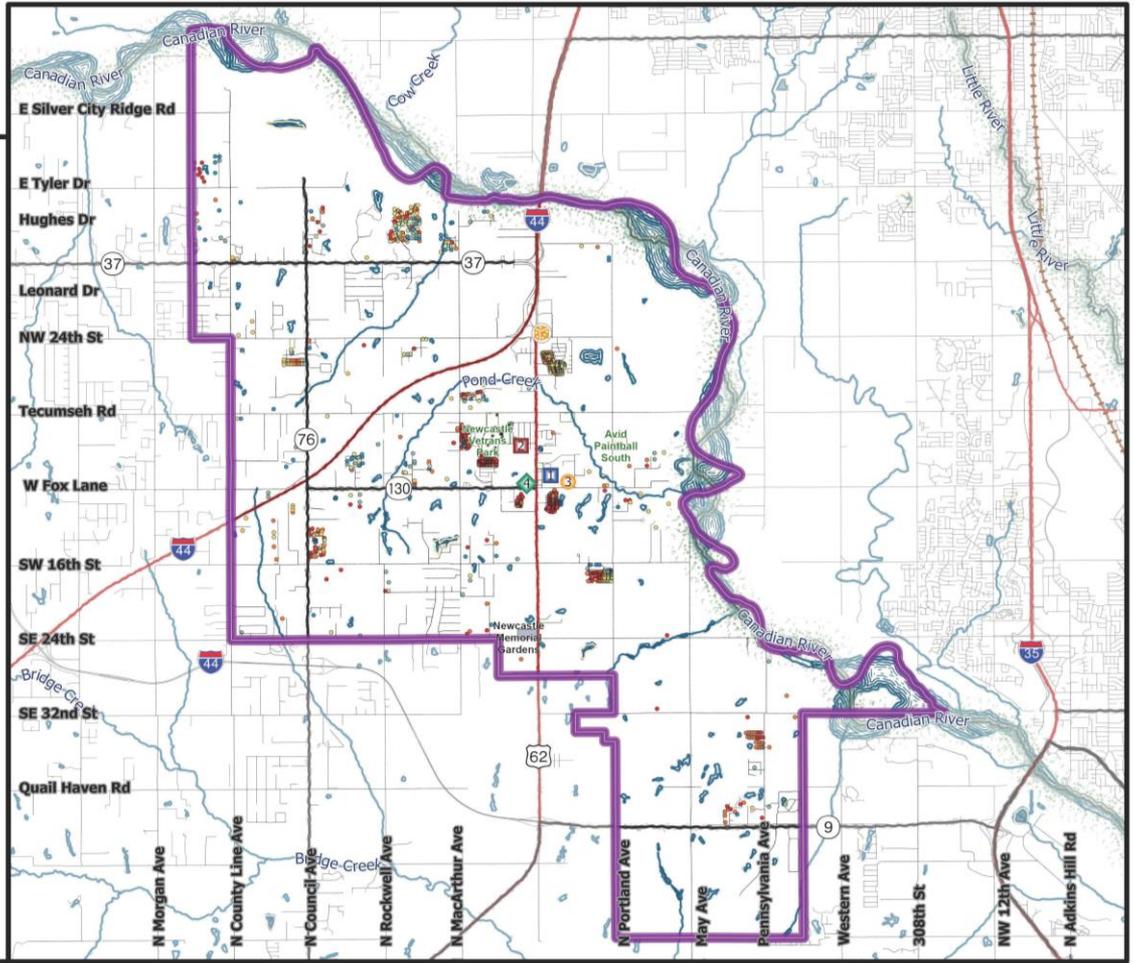
■ District Boundary     ◆ High School  
■ Early Childhood Center     ■ Cemetery  
■ Elementary School     ■ Park & Recreation  
○ Middle School     ■ Newcastle Casino

**Year Built**

- 2015: 80 Units
- 2016: 76 Units
- 2017: 140 Units
- 2018: 141 Units
- 2019: 225 Units
- 2020: 304 Units

Year built data is provided by Grady and McClain County Assessor's Office.

Map data provided by Newcastle Public School District, Grady County, McClain County, City of Newcastle, USGS, University of Oklahoma Center for Spatial Analysis, Oklahoma DOT, and ESRI. Map created April 2021.



- Reveals the build out and timing of residential development within the district
- Some new areas do not necessarily lead to similar yield rates of like developments
- While areas may be platted for residential it may take several years for houses to be built and new student residents to move into those residences
- The amount of new development appears to continue to increase in the last three years

# Developments

Planning Area Name	Dev Type	Growth Areas	Existing Units	Potential Units	Acres
Blue Ridge Estates	SF	Current	8	56	73.30
Bradford Place	SF	Current	422	29	112.54
Delta Crossing	SF	Current	21	79	22.05
Farmington	SF	Current	161	120	81.27
Fox Hollow	SF	Current	103	217	169.01
Meadow Creek	SF	Current	64	146	61.91
Oakmont	Rural	Current	0	30	42.01
Pulchella Sec 1	SF	Current	31	119	210.58
River View	SF	Current	12	150	478.09
Riverview Estates	SF	Current	98	52	279.87
Twin Creek	SF	Current	60	22	164.86
Whispering Meadows	SF	Current	0	62	73.60
Wyndemere	SF	Current	155	295	267.50
Brushcreek PUD	SF	5 Year	0	105	44.52
East of Kings Park	Rural	5 Year	2	203	86.60
DRM 527,LLC	Rural	5 Year	7	1,452	699.90
North of Quail Run	AG	5 Year	0	165	70.46
North of Waste water treatment	AG	5 Year	0	372	158.69
South of Brushcreek PUD	Rural	5 Year	8	1,415	603.82
East of Willow Springs South	Rural	10 Year	4	1,000	440.06
North of Newcastle High School	AG	10 Year	2	302	129.02
South of Farmington	AG	10 Year	1	300	375.66
South of Quail Run	AG	10 Year	0	385	164.57
Current Total			1,135	1,377	
5 Year Total			17	3,712	
10 Year Total			7	1,987	
All Total			<b>1,159</b>	<b>7,076</b>	

## Table Description

- Table has been created to illustrate the type and amount of potential development
- Type is the potential residential that will be built
- The growth area shows how the developable areas have a timing variable associated with which assists in forecasting future student enrollment
- There are over **7,000** units that could be built
- The speed in which any developments are built are influenced by who owns the property, access to infrastructure, and economic indicators
- 5 Year and 10 Year Potential units are based on acreage

## Key

SF = Single-Family

MU = Mixed-Use

AG = Agriculture

VAC = Vacant Land

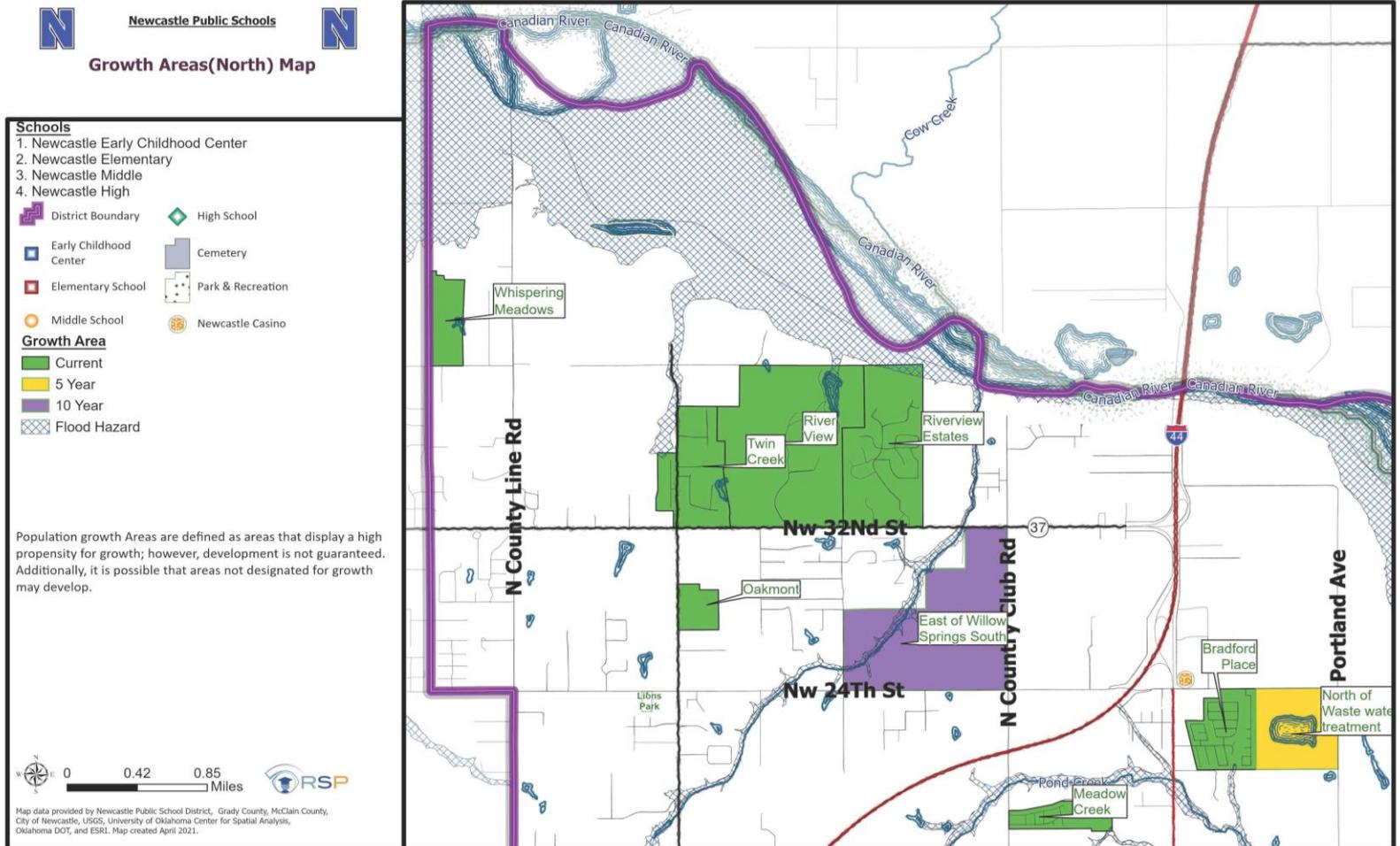
Rural = Rural

MF = Multi-Family

TH = Town Homes

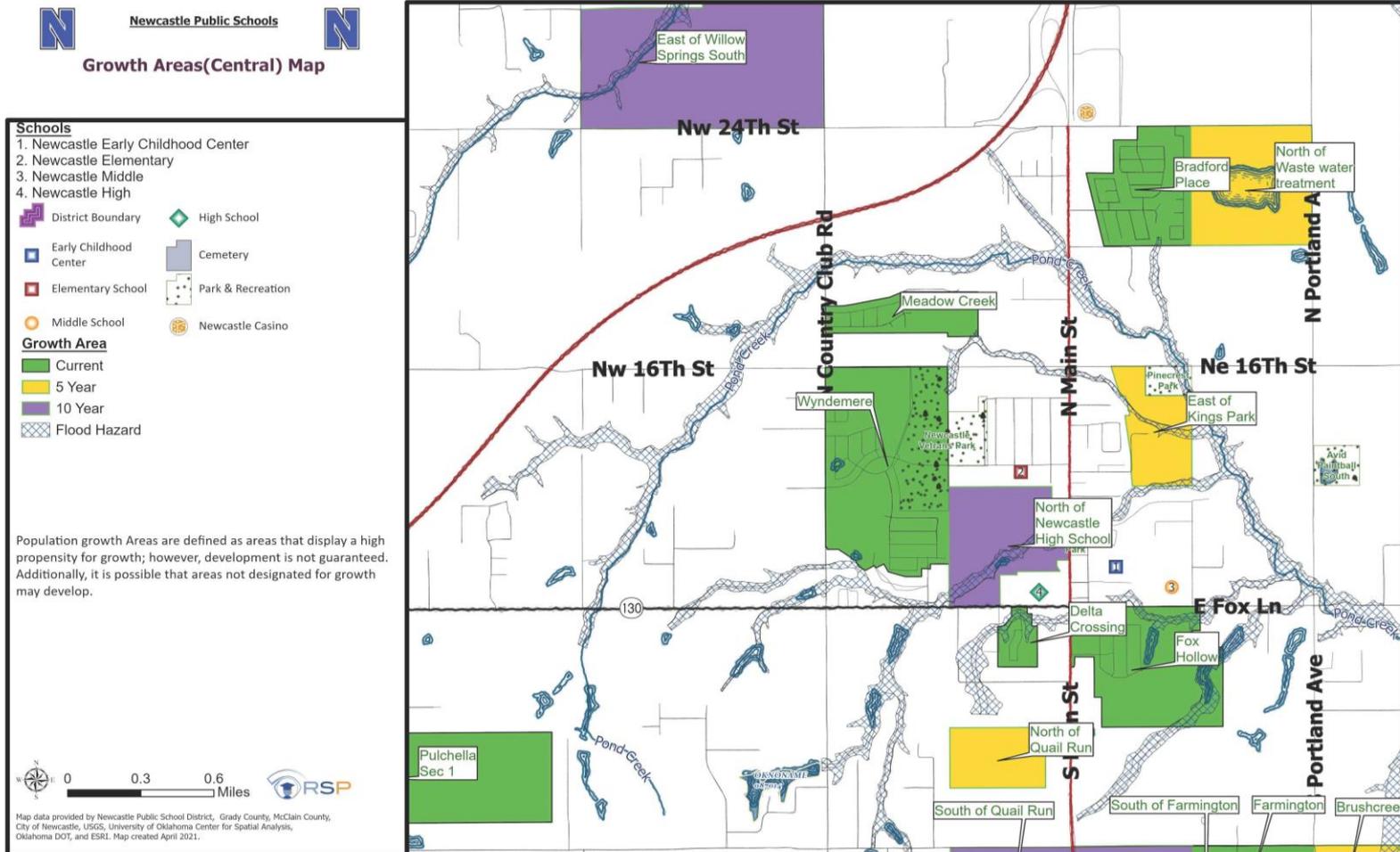
MHP = Mobile Home Park

# GROWTH AREAS (North)



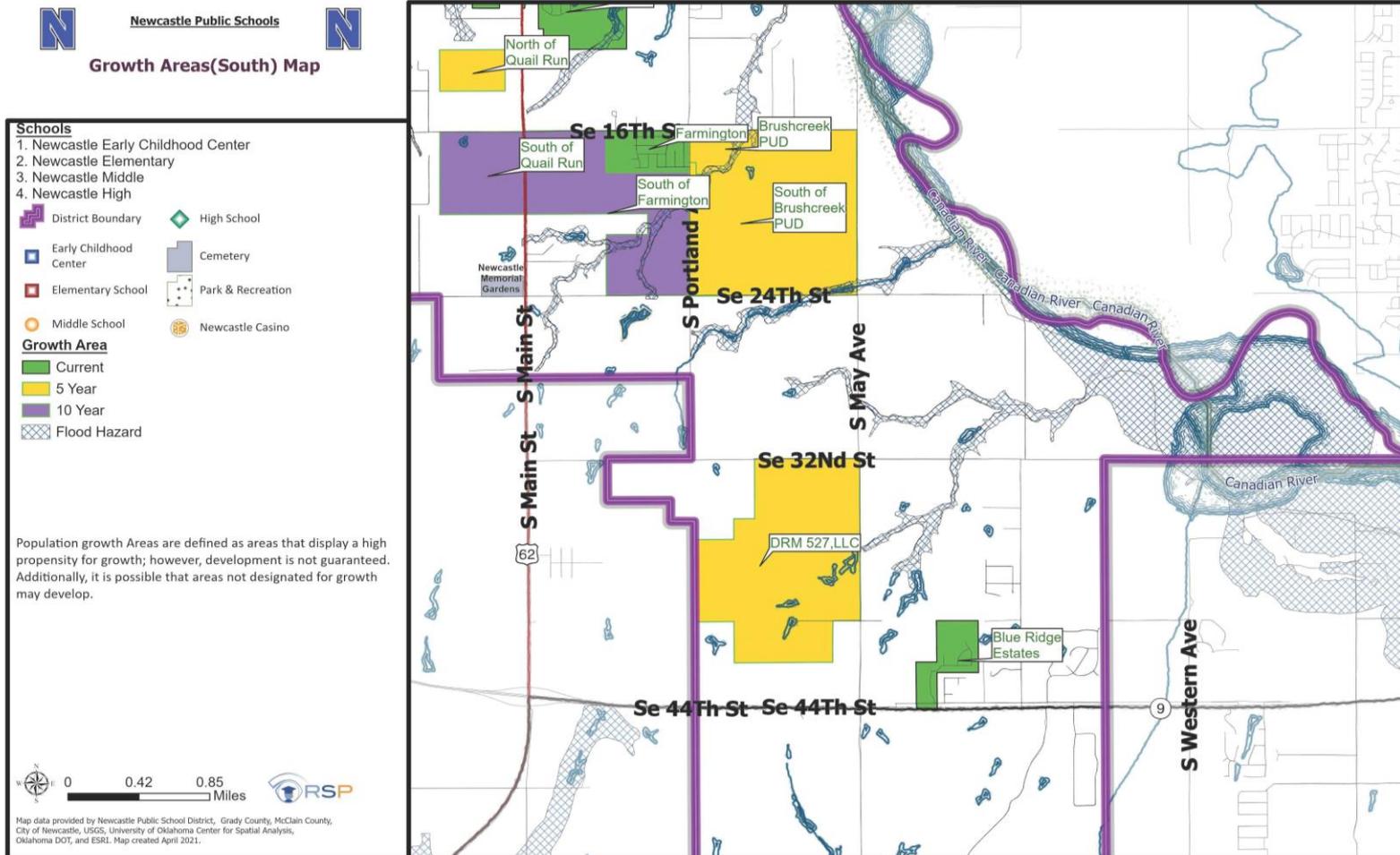
- Identifies where development activity is happening (Green)
- Identifies possible areas that could develop (Yellow) and (Purple)
- The market and property owners desire to build guides the timing of development
- Other properties not shown might develop while some shown might not develop
- Potential growth is located north of highway 44

# GROWTH AREAS (Central)



- Identifies where development activity is happening (Green)
- Identifies possible areas that could develop (Yellow) and (Purple)
- The market and property owners desire to build guides the timing of development
- Other properties not shown might develop while some shown might not develop
- Potential growth is located south of highway 44 and close to Main St

# GROWTH AREAS (South)



- Identifies where development activity is happening (Green)
- Identifies possible areas that could develop (Yellow) and (Purple)
- The market and property owners desire to build guides the timing of development
- Other properties not shown might develop while some shown might not develop
- Potential growth is located south of 16<sup>th</sup> St and north of 44<sup>th</sup> St

# BOUNDARY ANALYSIS (NORTH OF HWY 44)

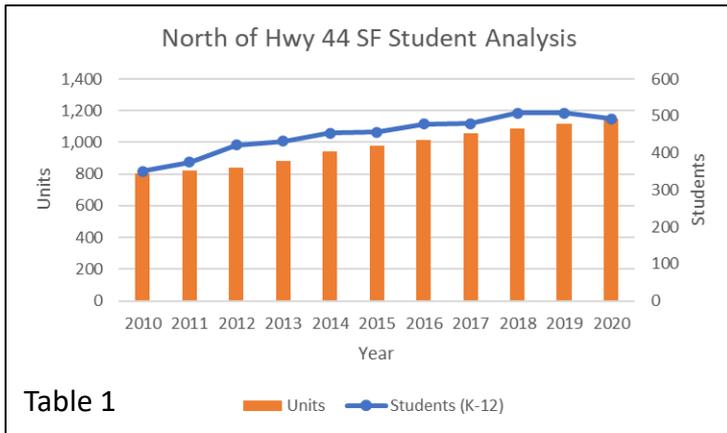


Table 1

Overall, students increased by 39.77%

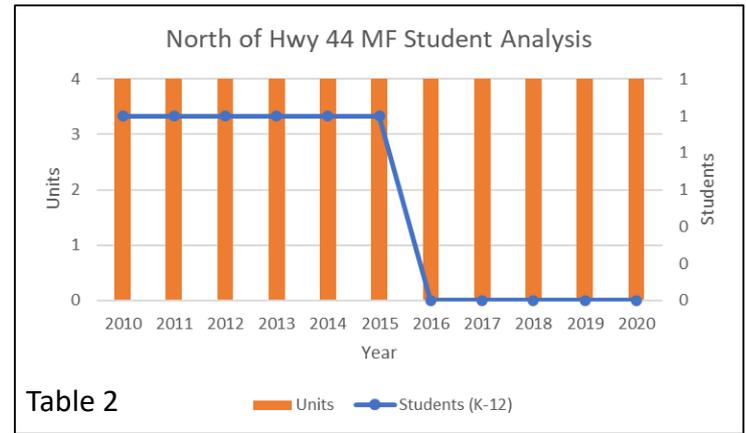


Table 2

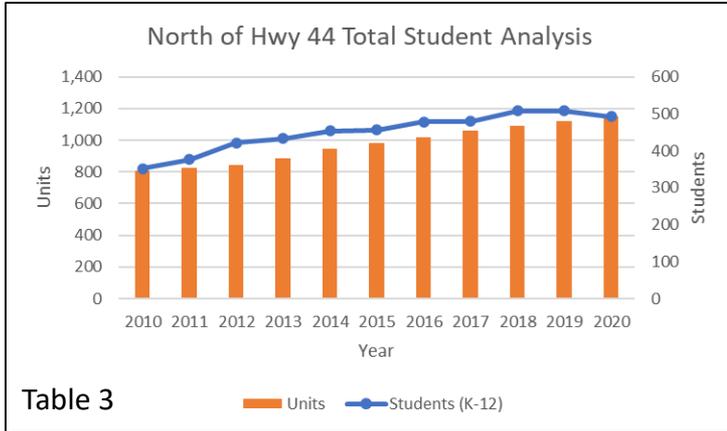


Table 3

Overall, Development increased by 42.2%

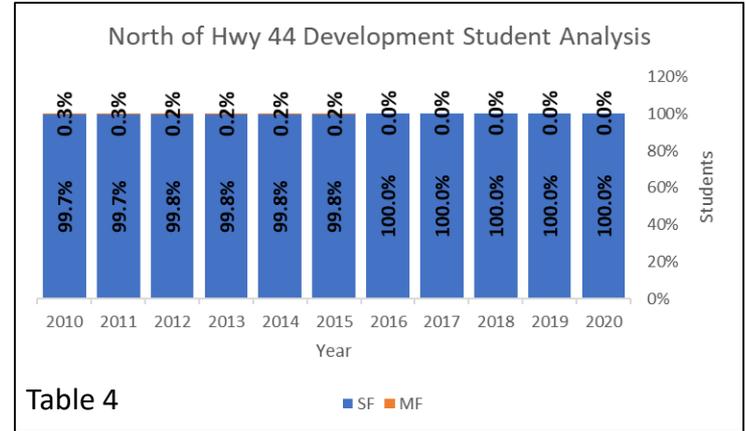


Table 4

**Notes:**

- Table 1: The number of Single-Family (SF) units available by year north of Hwy 44 and the number of PK-12 students attending
- Table 2: The number of Multi-Family (MF) units available by year north of Hwy 44 and the number of PK-12 students attending
- Table 3: The number of total units available by year north of Hwy 44 and the number of PK-12 students attending
- Table 4: The percentage of students by development type (Blue is SF and Orange is MF)
- Students north of Hwy 44 who are in MF developments have decreased to 0% in the last 5 years

# BOUNDARY ANALYSIS (SOUTH OF HWY 44)

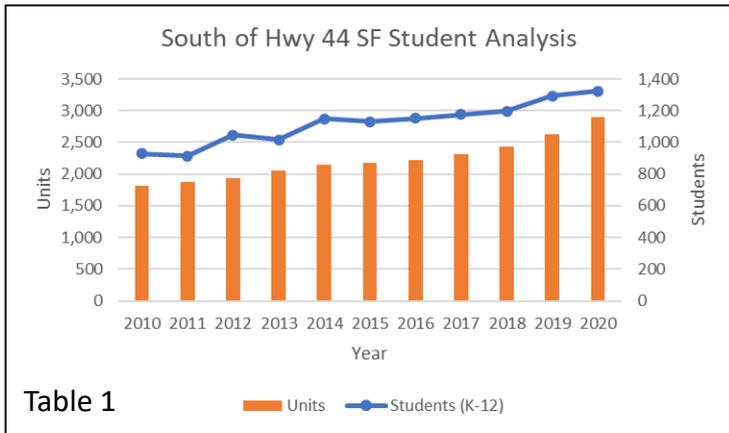


Table 1

Overall,  
students  
increased  
by 39.80%

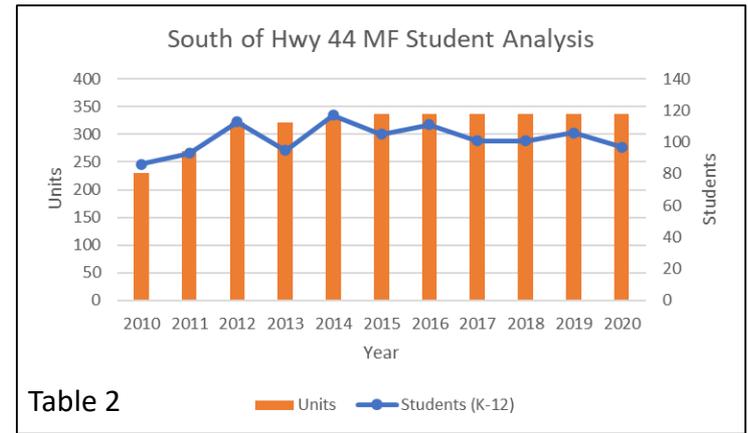


Table 2

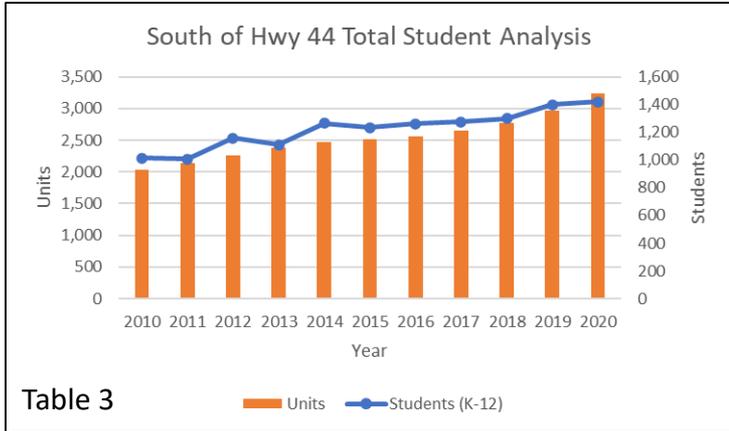


Table 3

Overall,  
Development  
increased by  
58.4%

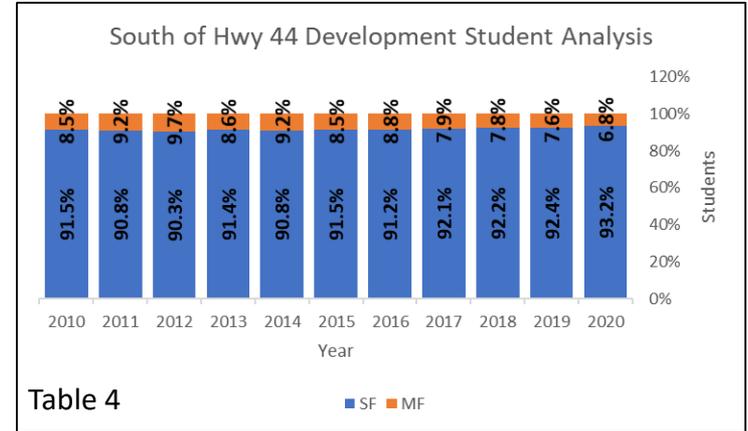


Table 4

**Notes:**

- Table 1: The number of Single-Family (SF) units available by year south of Hwy 44 and the number of PK-12 students attending
- Table 2: The number of Multi-Family (MF) units available by year south of Hwy 44 and the number of PK-12 students attending
- Table 3: The number of total units available by year south of Hwy 44 and the number of PK-12 students attending
- Table 4: The percentage of students by development type (Blue is SF and Orange is MF)
- Students south of Hwy 44 who are in MF developments have decreased by 1.7% in the last 11 years

# BOUNDARY ANALYSIS (East OF HWY 62)

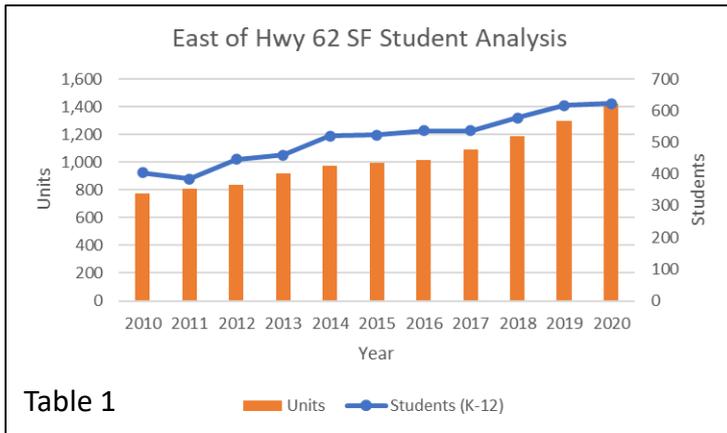


Table 1

Overall, students increased by 49.68%

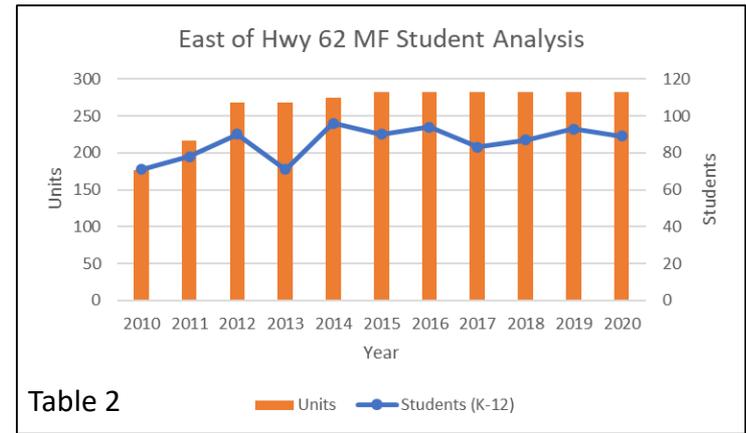


Table 2

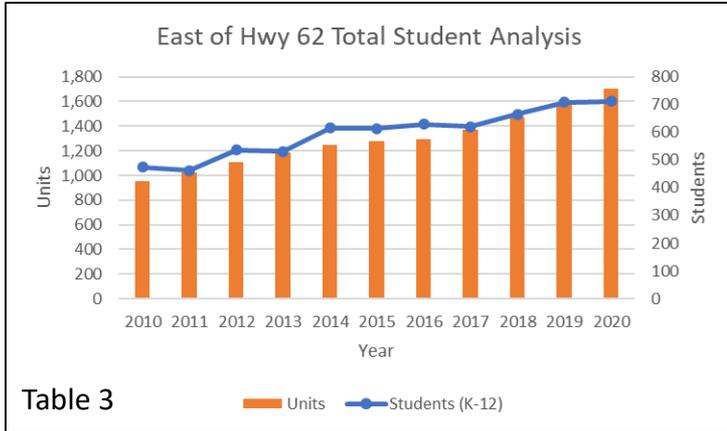


Table 3

Overall, Development increased by 78.68%

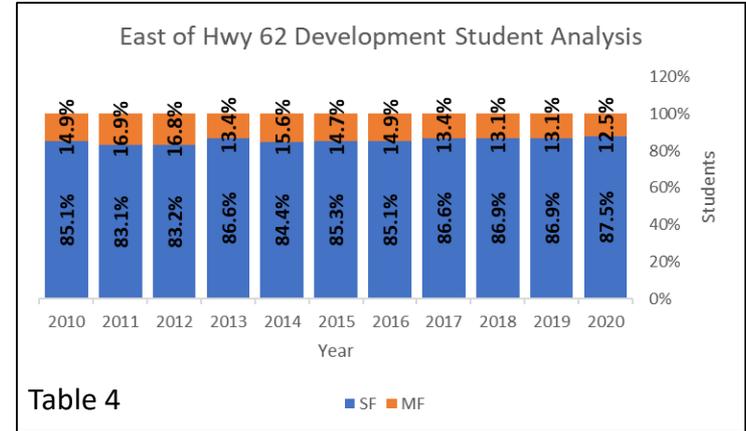


Table 4

**Notes:**

- Table 1: The number of Single-Family (SF) units available by year east of Hwy 62 and the number of PK-12 students attending
- Table 2: The number of Multi-Family (MF) units available by year east of Hwy 62 and the number of PK-12 students attending

- Table 3: The number of total units available by year east of Hwy 62 and the number of PK-12 students attending
- Table 4: The percentage of students by development type (Blue is SF and Orange is MF)
- Students east of Hwy 62 who are in MF developments have decreased by 2.4% in the last 10 years

# BOUNDARY ANALYSIS (West OF HWY 62)

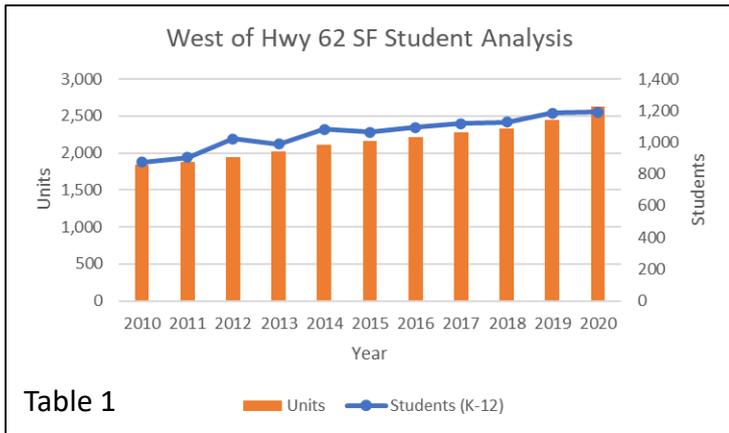


Table 1

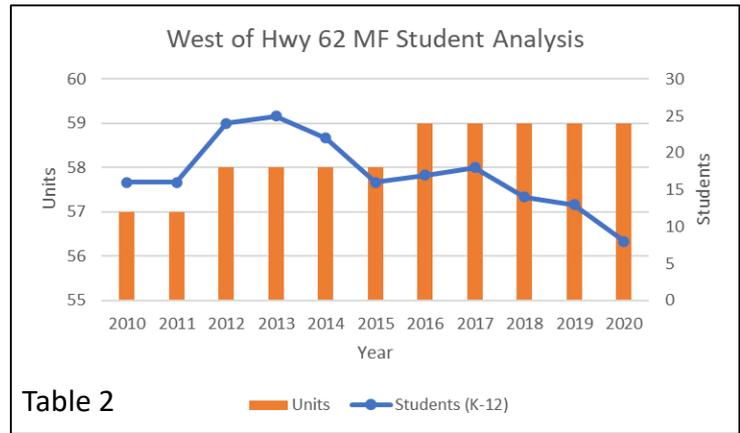


Table 2

Overall, students increased by 34.53%

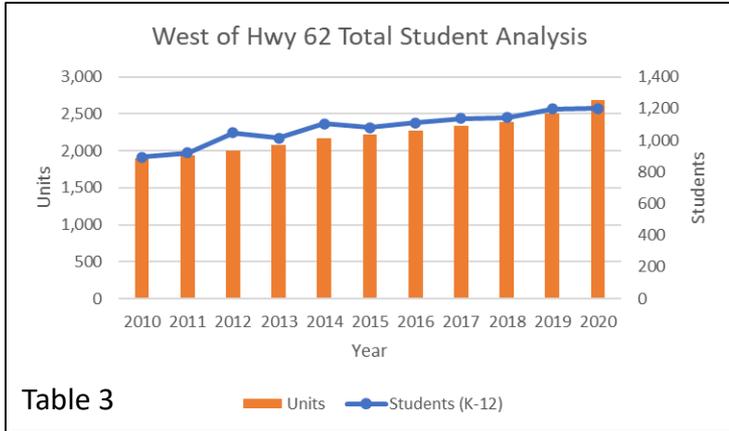


Table 3

Overall, Development increased by 41.33%

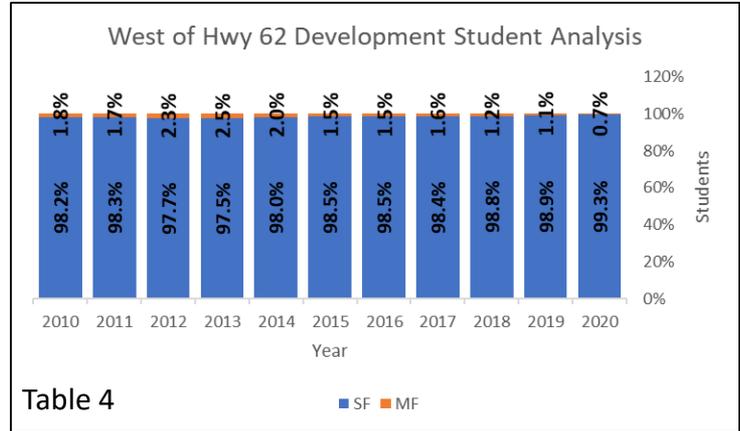


Table 4

**Notes:**

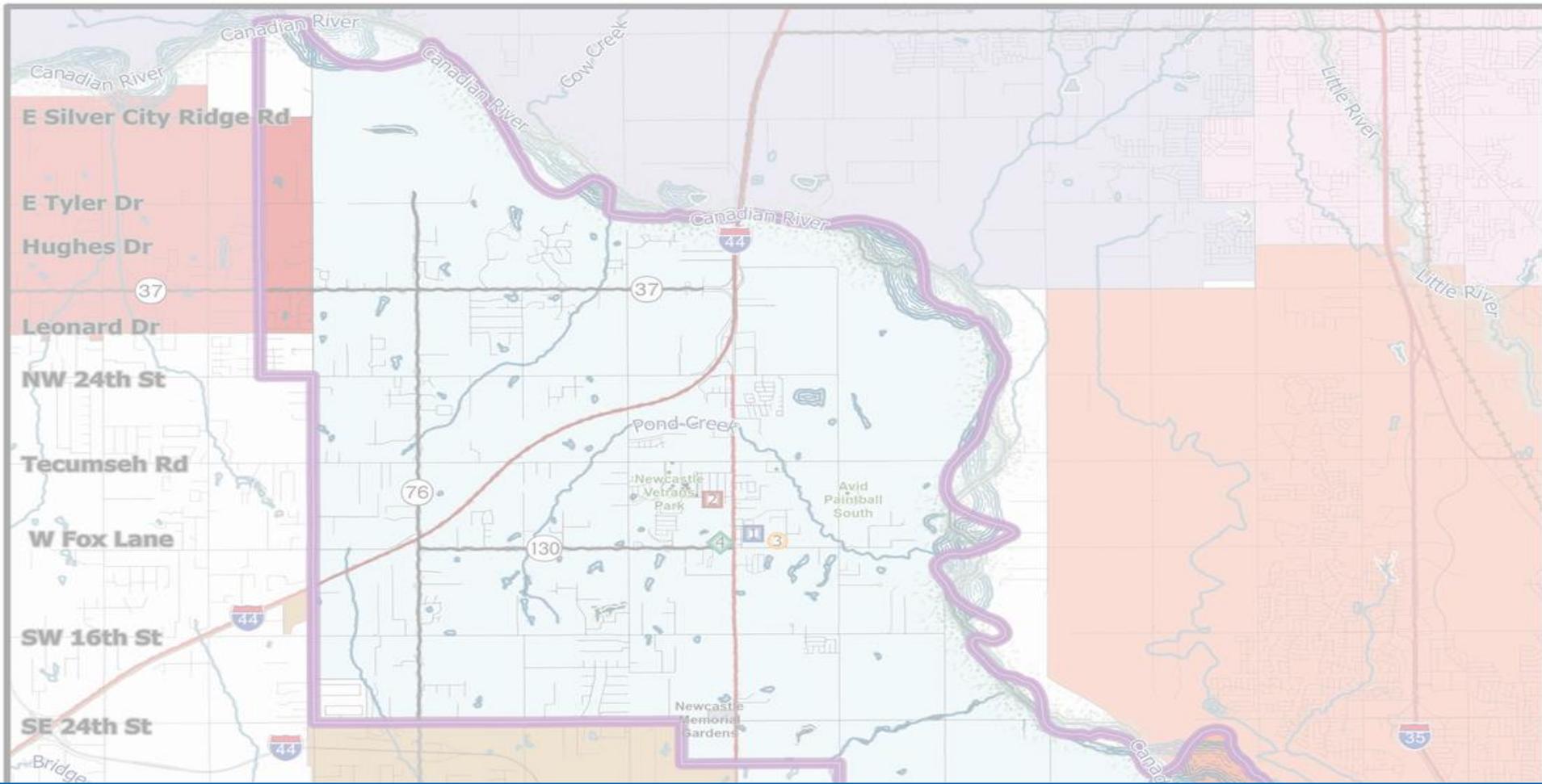
- Table 1: The number of Single-Family (SF) units available by year west of Hwy 62 and the number of PK-12 students attending
- Table 2: The number of Multi-Family (MF) units available by year west of Hwy 62 and the number of PK-12 students attending
- Table 3: The number of total units available by year west of Hwy 62 and the number of PK-12 students attending
- Table 4: The percentage of students by development type (Blue is SF and Orange is MF)
- Students west of Hwy 62 who are in MF developments have decreased by 1.1% in the last 10 years

# DEVELOPMENT OBSERVATIONS

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## **The following are some general development observations:**

- There are many areas for future residential construction
- Single-Family residential and Multi-Family residential have similar yield rates but that could change based on trends of millennials
- Future residential growth will potentially increase because of planned new development
  - Several new developments are under construction with many more being planned (Page 29)
- The condition of the housing inventory could impact value and desirability to move to certain areas of the community
- Affordable housing is the key to the future of the district, it is becoming more challenging for builders to construct similar type of housing products that will meet household incomes
- The price of homes has an influence on the student change throughout all grade levels
- Monitoring the economic impacts of COVID-19 will be critical in understanding in terms of students physically residing in the community or utilizing online learning environments along with how communities adapt to changes with respect to attending sporting events and day to day shopping, as well as interaction with people could radically change where people choose to live, and as such the number of students the district will have in future years
- Tracking the types of development is important to understand the yield rate of students for every part of the community – there are varying yield rates with all developments – and the attraction of people choosing to move with a home/work environment is a unique situation
- City of Newcastle has a firm understanding of the location of new development and the type of development that may be constructed over the next five years
  - Infrastructure has been planned to accommodate future development patterns

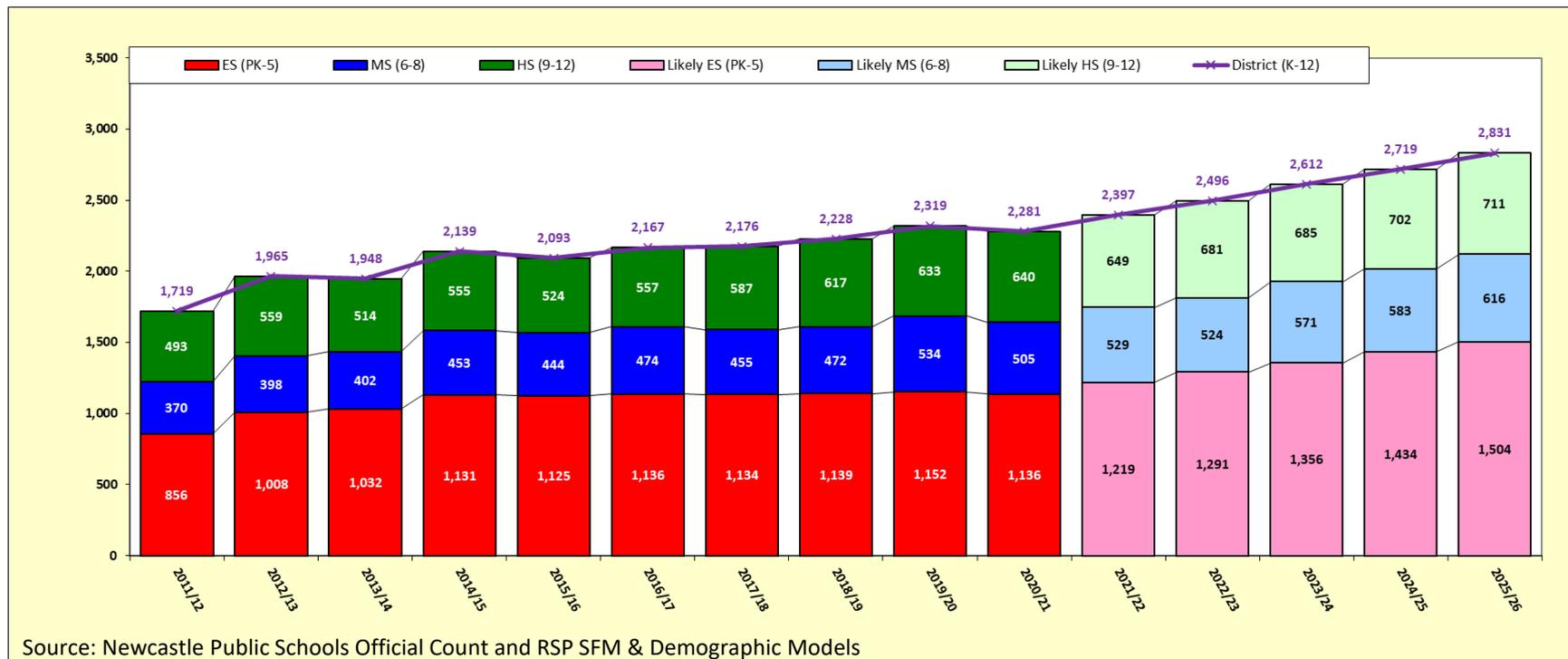


# PART THREE

## Enrollment Projections



# PAST, CURRENT AND FUTURE ENROLLMENT



- Enrollment Change – Overall enrollment increase forecasted to be over 2,800 students by 2025/26
- The impact COVID-19 may have on the economy and housing starts must be monitored
- District increases by about 550 students (+24.1%) (Annual Range: +4.1% to +5.1% a year)
- Elementary increases by about 370 students (+32.4%) (Annual Range: +4.9% to +7.3% a year)
- Middle School increases by about 110 students (+22.0%) (Annual Range: -0.9% to +9.0% a year)
- High School increases by over 70 students (+11.1%) (Annual Range: +0.6% to +4.9% a year)

- **Past Enrollment and Projections are shown three different ways:**
  1. Reside (Based on where a student Resides in relation to the district boundary)
  2. Attend (Based on both a student residing in the district and attending and students not residing in the district attending)
  3. Out of District (Students who do not reside in the district boundary but attend)
  
- **Capacity**
  - Capacity provided by Newcastle Public Schools
  - Orange shading is where the enrollment exceeds 100% of the Capacity
  - Out of District/Unmatched students broken out to illustrate that subgroup – in order to understand impact on capacity of each school those students will need to be added into each school total
  - Capacity should be annually examined to ensure appropriate education space is available
  
- **Other Items**
  - Enrollment Grade Configuration in Student Forecast Model (PK-1, 2-5, 6-8, 9-12)
  - Projection accuracy is limited by the number of years of student data which matches the State enrollment
  - Out of District trends are assumed to follow District policy and will continue like those trends during the projection
  - Integrated potential outcomes as a result of COVID-19 that relate to a slowdown in new housing starts and challenges with the economy as it adapts to the “New Normal”

# BUILDING PROJECTIONS

## CAPACITY INFORMATION

Over Preferred Capacity

### Newcastle Public Schools Enrollment Projections By School (Based on Student Reside and Out Of District Attend)

School	Preferred Capacity	Student Location	Past School Enrollment			Projections Based on Attend				
			2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26
Early Childhood PK-1st	835	Out of District	98	88	64	87	92	88	88	86
		In District	389	401	378	402	448	493	550	592
		Attend	487	489	442	489	540	581	638	678
Newcastle Elementary 2nd to 5th	1,300	Out of District	114	113	114	108	107	105	105	110
		Reside	538	550	580	622	644	670	691	716
		Attend	652	663	694	730	751	775	796	826
Newcastle Middle School 6th to 8th	550	Out of District	85	94	92	80	71	74	75	71
		In District	387	440	413	449	453	497	508	545
		Attend	472	534	505	529	524	571	583	616
Newcastle High School 9th to 12th	1,025	Out of District	124	118	100	90	91	82	82	76
		In District	493	515	540	559	590	603	620	635
		Attend	617	633	640	649	681	685	702	711
<b>ELEMENTARY TOTAL</b> PK to 5th	<b>2,135</b>	Out of District	212	201	178	195	199	193	193	196
		In District	927	951	958	1,024	1,092	1,163	1,241	1,308
		Attend	1,139	1,152	1,136	1,219	1,291	1,356	1,434	1,504
<b>MIDDLE TOTAL</b> 6th to 8th	<b>550</b>	Out of District	85	94	92	80	71	74	75	71
		In District	387	440	413	449	453	497	508	545
		Attend	472	534	505	529	524	571	583	616
<b>HIGH TOTAL</b> 9th to 12th	<b>1,025</b>	Out of District	124	118	100	90	91	82	82	76
		In District	493	515	540	559	590	603	620	635
		Attend	617	633	640	649	681	685	702	711
<b>DISTRICT TOTALS</b> PK to 12th	<b>3,710</b>	Out of District	421	413	370	365	361	349	350	343
		In District	1,807	1,906	1,911	2,032	2,135	2,263	2,369	2,488
		Attend	2,228	2,319	2,281	2,397	2,496	2,612	2,719	2,831
Elementary Change (PK-5)				13	-16	83	72	65	78	70
Middle School Change (6-8)				62	-29	24	-5	47	12	33
High School Change (9-12)				16	7	9	32	4	17	9
District Change (PK-12)				91	-38	116	99	116	107	112
Elementary % Change (PK-5)				1.1%	-1.4%	7.3%	5.9%	5.0%	5.8%	4.9%
Middle School % Change (6-8)				13.1%	-5.4%	4.8%	-0.9%	9.0%	2.1%	5.7%
High School % Change (9-12)				2.6%	1.1%	1.4%	4.9%	0.6%	2.5%	1.3%
District % Change (PK-12)				4.1%	-1.6%	5.1%	4.1%	4.6%	4.1%	4.1%

Source: RSP & Associates, LLC - April 2021

# BUILDING PROJECTIONS By Grade (Attend)

## ATTEND

### 2021/22 School Year

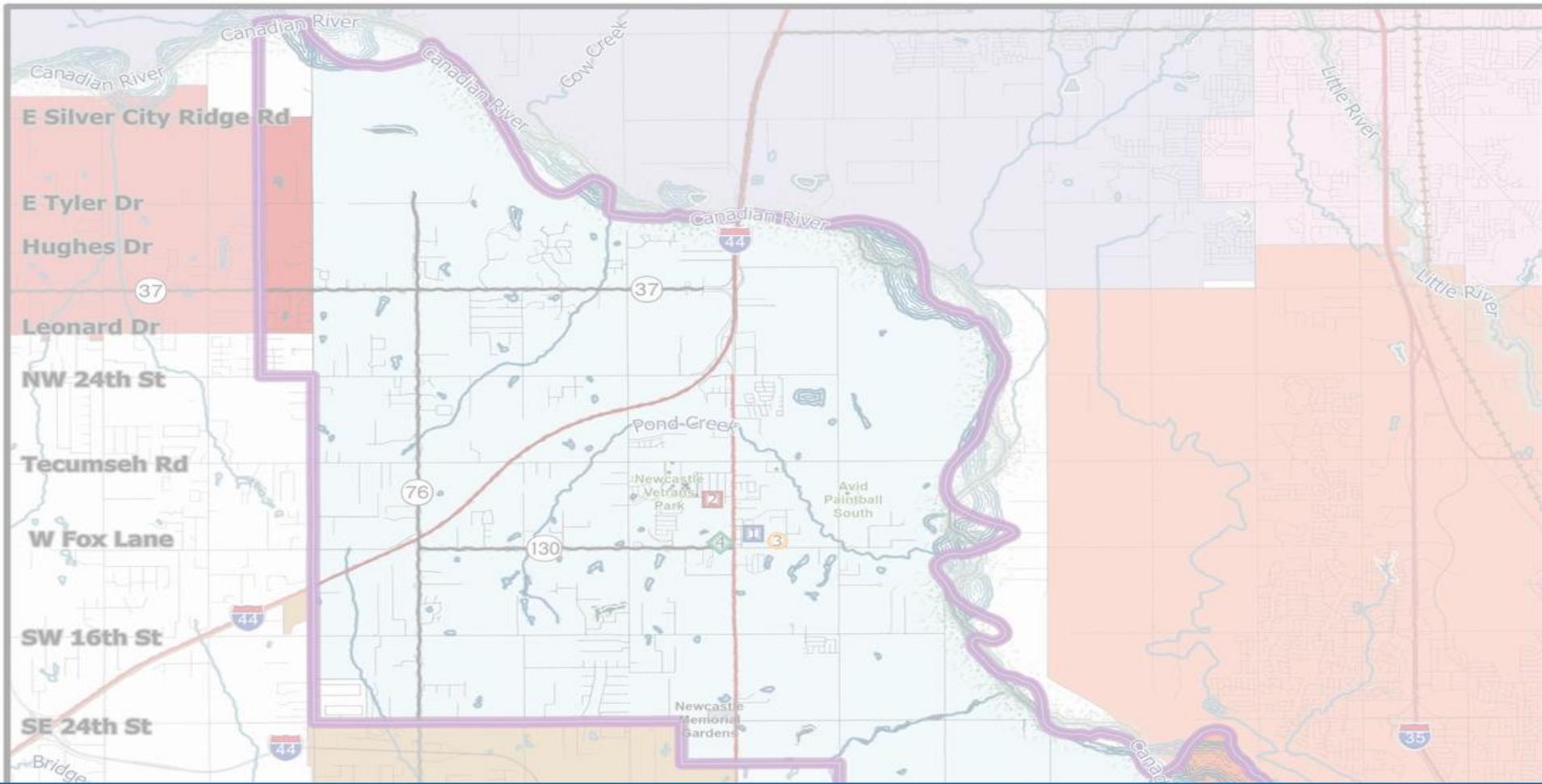
School	Preferred	Grade														
	Preferred	PK	Kind	1st	2nd	3rd	4th	5th	6th	7th	8th	9th	10th	11th	12th	Total
Early Childhood	835	115	157	130												402
Newcastle Elementary	1,300				163	154	159	146								622
Out of District/Unmatched	0	27	31	29	23	30	28	27								195
Newcastle Middle School	550								159	132	158					449
Out of District/Unmatched	0								24	23	33					80
Newcastle High School	1,025											139	151	129	140	559
Out of District/Unmatched	0											36	18	16	20	90
<b>DISTRICT TOTALS</b>	<b>3,710</b>	<b>142</b>	<b>188</b>	<b>159</b>	<b>186</b>	<b>184</b>	<b>187</b>	<b>173</b>	<b>183</b>	<b>155</b>	<b>191</b>	<b>175</b>	<b>169</b>	<b>145</b>	<b>160</b>	<b>2,397</b>

Source: RSP & Associates, LLC - April 2021

 Over Maximum Capacity

### **NOTES:**

Out of District/Unmatched have no preferred capacity because these students are assigned one of the school by the grade the student will attend



# MOVING FORWARD



# NEXT STEPS

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## **The following items will assist the district advance its educational goals;**

- District administration and the Board of Education further study the enrollment, demographic, and development information presented
- Utilize the enrollment model to assist with planning for staffing need at each facility for the following school year which will address how quickly areas are “Regreening” and new areas meeting projection expectations
- The type of residential development and how affordable it is will determine likely location and number of students (tracking of type of development important to knowing the impact of those trends)
- Annually monitor the impact of future educational programming that will be integrated into each facility to ensure equitable and appropriate space is utilized in the building which will experience enrollment change (Emerging trends and demographic change)

## **RSP Enrollment forecasting is based on the best-known information at the time of the study**

- RSP has integrated into its analysis the instructional modality of In-Person in the RSP analysis for the projections
- The analysis is presented as neutral toward how the district determined the student learning experience and does not seek to influence decisions that would minimize creating and maintaining healthy environments for all who come to each school, but does provide information to plan for the potential impact of that decision in areas such as staffing or building need
- Future planning requires seeking answers to questions outside of the determined COVID response

## **RSP projections and analysis could provide feedback or other options including but not limited to the following:**

- Create criteria which will assist the district in planning for future facility need
- Determine the ideal size of a middle school to ensure best student performance and decision for any addition or new facility
- Plan for obtaining land for additional facility need
- Capacity need at each building may change to accommodate educational programming or other student need

# DISTRICT DEMOGRAPHICS



**NOTES:**

- Overall, the District is experiencing an increase in population and housing.
- An increase in population will continue for the next five years along with new housing inventory being built
- Population and housing have similar rates of increase
- The type of residential unit is not known in these numbers or how affordable the units are so more analysis required.
- Income is projected to increase over 2% by 2025.
- Unemployment is lower than the State of Oklahoma & U.S. average.

# DEMOGRAPHIC CONSIDERATION

	Newcastle Public Schools	Blanchard Public Schools	City of Newcastle	McClain County	State of Oklahoma
Unemployment Rate	8.4%	8.0%	8.4%	8.5%	10.4%
Average Household Size	2.72	2.70	2.68	2.66	2.51
Median Age	41.2	39.4	41.0	40.3	37.9
Total Population	10,652	10,353	10,251	42,393	4,027,691
Median Household Income	\$77,310	\$66,861	\$77,565	\$64,315	\$52,395
Total Housing Units	4,096	4,029	4,010	17,146	1,783,781
Owner Occupied Housing	3,206	3,106	3,131	12,440	1,039,281
Renter Occupied Housing	712	717	700	3,452	518,507
Vacancy Rate	4.3%	5.1%	4.5%	7.3%	12.7%

	Newcastle Public Schools	Blanchard Public Schools	City of Newcastle	McClain County	State of Oklahoma
White	81.8%	84.0%	81.6%	78.4%	64.3%
Black	0.7%	0.5%	0.7%	0.8%	7.4%
American Indian/Alaskan	6.6%	4.8%	6.6%	6.4%	8.3%
Asian	0.5%	0.5%	0.5%	0.5%	2.4%
Pacific Islander	0.0%	0.0%	0.0%	0.0%	0.2%
Other Race	0.0%	0.0%	0.0%	0.0%	0.1%
Two or More Races	5.2%	4.9%	5.2%	5.3%	5.8%
Hispanic	5.2%	5.3%	5.3%	8.6%	11.5%

Source; U.S. Census, ESRI BAO

## **Demographics Information**

- Median age and average household size is higher than the other geographies compared in this table
- Newcastle Public Schools has the lowest vacancy rate compared to other geographies.
- Newcastle Public Schools has very similar demographics when compared to the City of Newcastle
- Newcastle Public Schools median age is 8.7% higher than the State of Oklahoma

# EMPLOYMENT INFORMATION

Employment	Newcastle Public Schools	Blanchard Public Schools	City of Newcastle	McClain County	State of Oklahoma
2019 Agriculture/Mining (SIC01-14) Employees	2.8%	5.9%	3.2%	3.9%	3.1%
2019 Construction (SIC15-17) Employees	7.1%	9.2%	7.9%	7.5%	4.5%
2019 Manufacturing (SIC20-39) Employees	1.5%	6.9%	1.8%	3.0%	6.4%
2019 Transportation (SIC40-47) Employees	0.5%	0.9%	0.5%	1.3%	2.7%
2019 Communication (SIC48) Employees	0.5%	0.0%	0.4%	0.4%	0.9%
2019 Utility (SIC49) Employees	2.6%	0.4%	2.6%	0.9%	1.0%
2019 Wholesale Trade (SIC50-51) Employees	1.3%	0.3%	2.5%	2.4%	4.1%
2019 Home Improvement (SIC52) Employees	0.6%	1.1%	0.6%	1.9%	1.2%
2019 General Merchandise (SIC53) Employees	0.5%	1.1%	0.4%	1.6%	2.9%
2019 Food Stores (SIC54) Employees	1.8%	4.9%	1.9%	2.4%	2.0%
2019 Auto Dealer/Gas Station (SIC55) Employees	3.8%	3.9%	4.0%	3.2%	3.0%
2019 Apparel/Accessory (SIC56) Employees	0.4%	0.1%	0.4%	0.3%	0.6%
2019 Furniture/Home Furnishings (SIC57) Employees	1.6%	1.6%	1.5%	0.8%	0.8%
2019 Eating & Drinking (SIC58) Employees	12.5%	10.6%	13.5%	10.2%	7.8%
2019 Miscellaneous Retail (SIC59) Employees	6.4%	3.3%	6.0%	2.9%	2.9%
2019 Banks (SIC60-61) Employees	1.7%	1.4%	1.7%	1.5%	1.9%
2019 Securities Broker (SIC62) Employees	0.2%	2.8%	0.2%	0.6%	0.5%
2019 Insurance (SIC63-64) Employees	1.3%	0.8%	1.2%	1.2%	1.4%
2019 Real Estate/Holding (SIC65-67) Employees	1.0%	2.4%	1.0%	1.5%	2.3%
2019 Hotel/Lodging (SIC70) Employees	0.6%	0.2%	0.5%	0.8%	1.2%
2019 Auto Services (SIC75) Employees	1.3%	0.6%	1.2%	1.1%	1.1%
2019 Movie/Amusement (SIC78-79) Employees	23.1%	1.1%	20.5%	18.4%	2.8%
2019 Health Services (SIC80) Employees	3.8%	3.9%	4.0%	6.1%	11.4%
2019 Legal Services (SIC81) Employees	0.3%	0.3%	0.3%	0.4%	0.9%
2019 Education/Library (SIC82) Employees	8.6%	20.3%	8.6%	11.9%	10.4%
2019 Other Service (SIC72-89SEL) Employees	11.3%	10.8%	11.0%	8.1%	14.9%
2019 Government (SIC91-97) Employees	2.6%	4.6%	2.4%	5.5%	6.8%
2019 Unclassified Establishments (SIC99) Employees	0.5%	0.7%	0.4%	0.3%	0.5%

Source; U.S. Census and Esri BAO

## Employment Information

- This table to illustrate information about the type of employment a person has based on the school district they choose to live in
- Highest % of employees are in Movie/Amusement (Casino)
- When compared to other geographies, Newcastle Public Schools has a greater % of employees working in Movie/Amusement and a lower % of employees working in Agriculture/Mining



*Virtual Education Serving:*  
Blanchard, Bridge Creek, Dibble, Minco,  
Newcastle, Tuttle and Washington

What makes

*TRI-CITY LEARNING ACADEMY*

different?

- A customized, robust virtual education
- Oklahoma Certified teachers working within their grade level and subject area expertise. Like no other virtual school around
- The best of a traditional education experience, coupled with the flexibility of an online program that can be accessed from anywhere, at any time
- A program that aligns with Oklahoma Academic State Standards with a self-paced education option
- The ability for middle and high school students to participate in on-site extracurricular activities with their peers.
- A virtual education combined with a sense of community within the Tri-City schools and the home districts.

# Our Mission

The mission of Tri-City Learning Academy is to help students achieve academic success in a virtual model utilizing web-based technology in conjunction with teacher support. We believe every student has the ability to learn and should be provided the opportunity to choose a learning pathway that meets their learning style so that students can reach their full academic potential.



# Admission Requirements

- Parents must complete the TCLA Enrollment Form for each student
- Students must receive permission from a parent, school counselor, and building principal. This is done through the TCLA Coordinator
- Students and parents must sign a TCLA Student/Parent Agreement.
- Students must have reliable and consistent computer and Internet access at home.
- Parents must provide TCLA with a working email address that is checked daily. Students will use their school email and agree to check it daily.
- Students must have an understanding of how to navigate the Internet (Chrome, Safari, Firefox, Internet Explorer, etc.).
- Students must be able to self-pace, work independently, and meet deadlines (each course has its own required pace and amount of coursework as defined by the course  pacing guide).
- Students have a Learning Coach present on a regular basis to ensure academic progress is met

# Enrollment Models

## **Full-Time Virtual Enrollment**

Full-time virtual enrollment is defined when a student takes all courses in the virtual environment and no courses on the home district campus. All courses will be provided through TCLA.

## **Blended Virtual Enrollment**

Blended enrollment is defined as a student participating in one or more courses on campus in addition to courses through TCLA. Blended is for students in 6-12 at this time. If a student chooses to enroll in the blended model, a schedule will be created at their home district to place them in the requested courses on campus as well as a schedule with virtual courses. All virtual learning will take place around scheduled courses on campus.

# Attendance Policy

Tri-City Learning Academy will follow all regulations set forth by the Oklahoma State Department of Education regarding attendance policies for our students. This means that attendance policies will be in place and must be adhered to.

Tri-City Learning Academy prides itself on parent/student communication for academic success, therefore the attendance policy will be strictly enforced each week.

**WEEKLY VIRTUAL  
MEETINGS**

**ATTENDANCE IN  
COURSEWORK**

**OPEN LAB  
(ON CAMPUS)**

# Student and Parent Resources

## Technology

Device checkout from home district

Training on Google Classroom and Curriculum

Troubleshooting

## Teacher Access

Teachers availability during office hours (M-F)

Parent/Teacher Conferences

Open Lab

Virtual Class Meetings

Virtual Tutoring Sessions

Email Access 24/7  
(response may be delayed outside of office hours)

## Quarterly Webinars

Quarterly Webinars provided by TCLA Coordinator

Will include resources as well as tips for a successful Virtual Education

## tricitylearning.org

Parent and Student Resources

Curriculum Resources

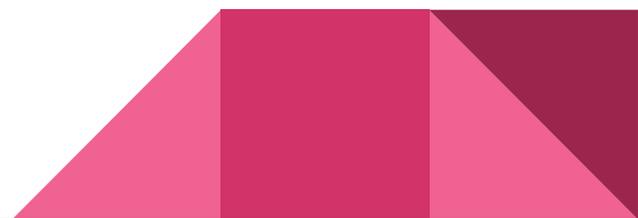
Weekly Updates from Coordinator

Tips for Distance Learning

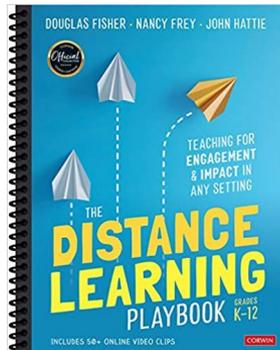
Enrollment Information

Links to Home Districts

Social Emotional Resources



# PROFESSIONAL DEVELOPMENT



## PLC BOOK STUDY

Success Criteria

Equity in Education

Diverse Instructional Approaches

Research and Evidence-Based Strategies



## EDGENUITY TRAINING

Introduction

Customization

Progress Monitoring

Data Management



## ISTE VIRTUAL COURSES

- Creating Community in Online Classrooms
- Designing Online Learning Experiences
- Assessing Learning in Online Environments
- Ensuring Equity and Inclusion in Online Learning



## TRI-CITY LEARNING ACADEMY

Policies and Procedures

# CURRENT ENROLLMENT NUMBERS

as of 6/10/21

Blanchard	23
Bridge Creek	22
Dibble	9
Minco	5
Newcastle	25
Tuttle	11
Washington	3

Elementary K-5	17
Middle School 6-8	21
High School 9-12	60
IEP/504	30

Total Students	98
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Newcastle Board of Education Regular Meeting  
June 8, 2021 6:00 PM  
Administrative Office Board Room  
101 North Main  
Newcastle, OK 73065

Attendance Taken at 6:03 PM. Mr. Darrin Abel: Present, Ms. Valory Dalton: Present, Tiffany Elczyn: Present, Mr. Gary Knowles: Present, Mr. John Maker: Present.

1. Call to Order and Roll Call of Members

2. Outstanding Service or Achievement Awards

No Awards

**3. Discussion and possible action on the Consent Agenda:**

Motion to approve consent agenda with item I date change to July 25-28 passed with a motion by Mr. Gary Knowles and a second by Tiffany Elczyn.

Mr. Darrin Abel: Yea, Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea, Mr. Gary Knowles: Yea, Mr. John Maker: Yea

Yea: 5, Nay: 0

A. Agenda of Regular Meeting of June 8, 2021

B. Minutes of Regular Meeting of May 11, 2021

C. Minutes of Special Meeting of May 18, 2021

D. NHS FCCLA Teacher, Alisha Duncan, request permission to travel to OKC for an overnight team building trip June 30 - July 1

E. NHS Boys' Basketball Coach, Jessie Brown, request permission to attend Oklahoma State University Basketball Camp June 18-20 in Stillwater, OK

F. NHS Boys' Basketball Coach, Jessie Brown, request permission to travel out of state to Wichita Falls, Texas for a 3 game Team Camp. They will leave on June 12 and return the same day.

G. NHS FFA Teacher, Brandon Morgan, request permission to attend the OSU Livestock Judging Event on July 20-22 in Stillwater, OK

H. NHS FFA Teacher, Brandon Morgan, request permission to attend FFA Alumni Camp in Wagoner, OK June 27-30

I. NHS FFA Teacher, Brandon Morgan, request permission to stay overnight at Broken Bow, OK for the officer retreat July 11-14

#### 4. Discussion of high school yearbook 2021 publication

Discussed yearbook issues

#### 5. Public Input

Ms. Cindy Shurow spoke requesting the Board to investigate starting a Pom squad.

Mr. Legion Brumley spoke regarding reservations on the staggered start propositions for next year.

#### 6. Superintendent and Staff Updates:

Dr. Hau spoke regarding adding programs and supporting the programs we have in place. She would like Mr. McKenzie to bring a comprehensive report on student numbers in activities and needs of coaches. Dr. Hau reported on the information regarding staggered starts and how that affects students and bus drivers and routes. She will bring staggered start time requests to the next board meeting.

#### **7. Discussion and possible action on the Contract Consent Agenda:**

Motion to approve the Contract Consent Agenda items a,b and c passed with a motion by Tiffany Elczyn and a second by Ms. Valory Dalton.

Mr. Darrin Abel: Yea, Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea, Mr. Gary Knowles: Yea, Mr. John Maker: Yea

Yea: 5, Nay: 0

A. FY22 CNP Campus Smart Contract

B. FY22 Newcastle Association of Classroom Teachers Negotiated Agreement

C. 2021-2022 Title III, Part A - English Learners (ELs) Cooperative Agreement/Consortium Guidelines and Forms

#### **8. Discussion and possible action regarding Financial Consent Agenda**

Motion to approve the Financial Consent Agenda passed with a motion by Ms. Valory Dalton and a second by Mr. Gary Knowles.

Mr. Darrin Abel: Yea, Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea, Mr. Gary Knowles: Yea, Mr. John Maker: Yea

Yea: 5, Nay: 0

A. General Fund 11 Encumbrances and Change Orders

B. Building Fund 21 Encumbrances and Change Orders

C. Bond Fund 39 Encumbrances and Change Orders

D. Monthly payroll and extra duty disbursement

E. Ashley Gibson planning period compensation

9. Discussion and possible action to approve employment of personnel, retirements, resignations, terminations, hiring of employees, employment, rehiring and changes to employment contracts of current and prospective district employees as outlined on attached Schedule A

Motion to approve Schedule A as attached passed with a motion by Mr. Darrin Abel and a second by Tiffany Elczyn.

Mr. Darrin Abel: Yea, Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea, Mr. Gary Knowles: Yea, Mr. John Maker: Yea

Yea: 5, Nay: 0

10. New Business

No new business

11. Recess Meeting

Motion to Recess Meeting passed with a motion by Mr. Darrin Abel and a second by Ms. Valory Dalton.

Mr. Darrin Abel: Yea, Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea, Mr. Gary Knowles: Yea, Mr. John Maker: Yea

Yea: 5, Nay: 0

12. Reconvene Meeting

Motion to reconvene meeting at 7:40 passed with a motion by Tiffany Elczyn and a second by Ms. Valory Dalton.

Mr. Darrin Abel: Yea, Tiffany Elczyn: Yea, Ms. Valory Dalton: Yea, Mr. Gary Knowles: Yea, Mr. John Maker: Yea

Yea: 5, Nay: 0

13. Discussion on CSI Strategic Plan Scorecard after year one of implementation

14. Adjournment

Mr. John Maker called adjournment at 9:24pm

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President

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Vice President

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Clerk

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Deputy Clerk

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Member



### **The Racer Creed**

I am a Newcastle Racer.

I have great expectations for myself.

There is no limit to what I can achieve.

Today, I accept the challenge to be the best  
I can be.

I will encourage the learning and well-being  
of others.

I believe I can accomplish anything.

This is my time and my place.

**RACERS!**

NEWCASTLE EARLY CHILDHOOD CENTER

Principal-Jennifer Rosenbloom

Assistant Principal-Cathy Moore

251 NE 2<sup>nd</sup>

Newcastle, OK 73065

Phone: (405)387-6200

Fax- 405 387-3482

Website-newcastle.k12.ok.us



## **WELCOME**

We would like to extend a warm welcome to all students and families of Newcastle Early Childhood Center. The policies and information in this student handbook are an effort on behalf of the board, administration, and faculty to provide elementary students and their families with guidelines relating to school life. This information has been carefully prepared and presented in order to clarify rules as they apply to elementary students and their families so that it will be of great value in helping you as a student/parent to adjust to our school and become an integral part of it. If you have any questions or would like to visit our school, you are always welcome. Remember, your success in school will be directly proportional to your efforts.

<b>NEWCASTLE BOARD OF EDUCATION</b>	<b>ADMINISTRATION</b>
President- John Maker Vice President- Gary Knowles Clerk-Valory Dalton Member-Tiffany Elczyn Member- Darrin Able	Superintendent-Melonie Hau Assistant Superintendent - Kristi Ferguson High School Principal-Jennifer Beer High School Assistant Principal-Adam Hull Middle School Principal-John Harris Middle School Assistant Principal-Jeremy Reynolds Elementary Principal-Terri Scott Elementary Assistant Principal – Angie Ritter Early Childhood Center Principal-Jennifer Rosenbloom Early Childhood Center Assistant Principal- Cathy Moore Director of Special Education - Angie Green

### **NOTICE OF NON-DISCRIMINATION**

Applicants for admission or employment, students, parents, employees, sources of referral of applicants for admission and employment, and all unions or professional organizations holding collective bargaining or professional agreements with the Newcastle Public School District are hereby notified that this District does not discriminate on the basis of race, color, national origin, sex, age, or disability in admission or access to, treatment or employment in its programs and activities. Any person having inquiries concerning Newcastle Public School District's compliance with the regulations is directed to contact Angie Green, 101 North Main, Newcastle, OK 73065. Telephone (405) 387-2890.

### **VISITORS TO CAMPUS**

All visitors to campus must check-in at the main office. After you have registered your visit, you will be given a visitor's badge that will allow you to be easily visible to faculty and staff. If you plan to eat lunch with your child in the cafeteria, you will need to check-in at the main office and receive a visitor's badge. Upon completion of your visit at the ECC, you will need to go back to the main office to check out. This process allows the school to monitor traffic and ensure the safety of students and staff. We work very hard to teach all that we can in the amount of time we have with your child. In order to protect instructional time, it is asked that all classroom visits be pre-arranged with the teacher. If you have a destination change or non-emergency, we will be glad to get a message to the teacher for your child.

### **LEGAL CUSTODIANSHIP**

We need copies of all legal documents regarding student guardianship. Special arrangements or concerns should be discussed with the principal and your child's teacher. A parent can only be held from their child with appropriate court-ordered documentation.

### **ARRIVAL AND DISMISSAL- all times are subject to change**

Students may be dropped off at the cafeteria starting at [? for ECC](#). If you need an earlier drop-off time or after-school care, please enroll your child in the Kid Zone Program. You can reach Kid Zone for enrollment information at 405-387-6270 or email Ms. Pierce at [lpierce@newcastle.k12.ok.us](mailto:lpierce@newcastle.k12.ok.us).

### **EARLY CHILDHOOD**

[time?](#) – All students will go to their grade level pods unless a student is eating breakfast in the cafeteria

time? – FIRST BELL

time?– TARDY BELL All doors are locked at this time. The only access to the buildings is through the main office.

time? – DISMISSAL BELL

### STUDENT CHECK-IN/OUT PROCEDURES

If a student arrives late, **parents must walk the student into the office and check him/her in** with the secretary before he/she proceeds to class. When checking a student out early, the Parent/Guardian (stated in file) will be required to provide identification before the student will be released. Remember- 3 early pick-ups and/or 3 tardies will equal one absence.

ECC – Students will NOT be checked out after **4:00**. If you arrive after this time, you will be asked to remain in the office until **4:35** before leaving the building. This is a policy in place for the safety of our students and staff. No students will be called out of a class prior to the arrival of the parent/guardian.

### PARKING

Please find a designated parking place any time you plan to exit your vehicle. Parking in non-designated spaces creates traffic flow issues. Please do not park at the curbs if you plan to go inside the building.

### DROP-OFF

For the safety of students, please drop off according to procedures. **Parents must stay in their vehicles.** In order to move traffic efficiently, have your student ready to depart the vehicle once it has come to a complete stop and a staff member opens your car door for you. Please do not allow your student to exit the car until a staff member opens the door.

If you plan to walk your student to the door, you must park in a designated parking place.

#### **Early Childhood Center**

Pre-K -main/front loop with passenger door facing the school and curb. Students may only be let out curbside. Kindergarten/First- west side loop with the driver's side door facing the school and curb. Students may only be let out curbside. Please do not allow your child to exit the car before getting to an adult to safely help them get out of the car.

Parents may walk children to the front entry doors.

All students eating breakfast go to the cafeteria. All students will be sitting in their grade level pod in a designated area then the teachers will greet them then bring them into their rooms to begin class.

### PICK-UP

**Parents must stay in their vehicles.** Please do not park at neighborhood businesses and walk across traffic to pick up your students. Cars are subject to being towed. Students will only be loaded at the curbs. Display your school issued name tag prominently in your front window. The duty teacher can call for your child before you reach the front and this will speed up the loading. Once you are at the front of the line the student will then be allowed to load. Students will not be allowed to walk through traffic to reach a parent. Students who are not picked up by **4:35** will be taken to the office to wait for their ride. These procedures will assist with safety and the flow of traffic into and out of the school. In the event of inclement weather, students will be kept inside until their vehicle reaches the front of the line.

#### **Early Childhood Center**

Pre-K - front loop at playground fence door with passenger door facing the school and curb.

Kindergarten/First- west side loop with driver's side door facing the school and curb.

### DESTINATION CHANGES

If a student is to go somewhere other than their normal destination at the end of the school day, please send a note to the homeroom teacher. Please refrain from calling to leave a voicemail about destination changes since the teacher may not get the message in time or there could be a substitute who does not have access to a teacher's personal voicemail. **In order to keep your child safe, we cannot take the word of the student for a destination change.** We will make every effort possible to contact you for verification; however, they will have to go as usual if no contact can be made.

**IMPORTANT- We cannot guarantee getting your child to the requested destination if we do not hear from you before 3:00.** Students will not be removed from a bus once buses are loaded and ready to pull out.

### ENROLLMENT

All students entering Pre-K must be 4 years old on or before September 1<sup>st</sup>.

All students entering Kindergarten must be 5 years old on or before September 1<sup>st</sup>.

All students enrolling must provide a current shot record or exemption form, 2 proofs of residency (1 being current utility bill), and have enrolled online. Any student wishing to enroll who has been home-schooled, will be evaluated for appropriate grade placement.

### ATTENDANCE POLICY

Attendance at school is a very important issue for which our schools are held accountable. Our district loses state funding each time a child is absent. More importantly, any absence can cause a student to miss critical instruction. We all win if our children are in school!

A student may not have more than Four (4) absences each nine weeks. If a student is absent due to an illness, please turn in a doctor's note to the office upon return. By doing this the absences will be marked excused but will still count in the total number of absences per nine weeks. Three tardies will constitute one absence. Three early pick-ups will count as one absence. Arriving two and a half hours after classes have begun counts as a ½ day absence. A check-out two and a half hours before classes release will also constitute a ½ day absence. (These can be excused with doctor's notes as well.)

All work missed during a period of absence must be made up. Students are responsible for requesting make-up assignments. They will have one day for each day missed to make up their work.

Any student who is absent more than 8 days of school during the semester (two 9 weeks equals one semester) shall receive a notation on the attendance section of their report card of "Inadequate attendance". **Students receiving an IA are subject to retention.** A student must be in attendance at least ninety (90%) percent (no more than 8 absences) to participate in school activities and be eligible to advance to the next grade level. Hospitalization, contagious diseases or illness, which requires direct medical care by a physician, will constitute an exception. Parents' notes or telephone calls will NOT excuse students from school absences or tardies. ONLY notes from a physician or court representative will excuse the absence or tardy. Students will have (5) five days after each semester to obtain a doctor's note or court representative's note to file in the registrar's office.

**Attendance Review** – Upon the 8th absence, parents will be notified and an Attendance Review Meeting will be held with the Principal (s), Teacher(s), and Counselor. The committee will make a decision as to whether the student receives a passing grade and/or grade advancement. The parent will need to speak with the principal or counselor with each additional absence at which time the committee will determine whether or not it is an issue that requires a referral to the District Attorney. No communication at all from the parent may result in immediate referral to the District Attorney.

**Reporting Absences** – If your child is going to be absent from school, please notify the school **by 9:00 a.m.** Please call the respective school office to report absences so they are not counted as truant.

### RECORDS REQUEST

For any requested school records: attendance, birth certificate, immunizations, transcripts, etc..., parents/guardians may fill out a form available in the office, and records will be ready for pick-up the following day.

### BAD WEATHER / EMERGENCY SCHOOL CLOSINGS

School may be dismissed early or cancelled due to bad weather conditions; **please do not call the school**. The school notification system will be activated as soon as the decision is made to close school. We MUST keep our phone lines open for emergency communication. If possible, the decision to close will be made before 10 P.M. or before 7 A.M and will be sent out through the school notification system. It will also be reported to the local news channels for broadcast. The following TV and radio stations will announce school closings or delayed start times: KFOR (Ch. 4), KOCO (Ch. 5), KWTW (Ch. 9), KOKH (Channel 25), KTOK 1000 AM, KOMA 1520 AM, KKNG 93.3 FM, and KATT 100.5 FM.

### TORNADO EVACUATION

**Early Childhood Center** - All students will be evacuated to their designated safe room within the building.

### COUNSELING SERVICES

Classroom Guidance Counseling – scheduled meetings with individual classrooms to teach relevant topics. Scheduled appointments with individuals to meet and deal with issues that may arise throughout the school year.

Small Group Counseling – these groups are arranged and scheduled as the need arises and may include divorce, friendship, grief, conflict-resolution, self-esteem groups.

Individual Counseling – may be arranged by students (through their teachers), teachers, and/or parents. Parents are encouraged to communicate and seek additional help for their child by contacting the counselor, Mrs. Bergt, and scheduling appointments through the office. All counseling is handled in a confidential environment.

#### **PERSONALLY IDENTIFIABLE INFORMATION**

Addressed in board Policy-EG Directory information [www.newcastle.k12.ok.us](http://www.newcastle.k12.ok.us)

If you do not want Newcastle Public Schools to disclose any or all of the types of directory information from your child's education records without your prior written consent, you must notify Newcastle Public Schools in writing by September 1.

#### **CLASS PARTIES/DELIVERIES**

Due to the overwhelming amount of deliveries that occur during the Valentine's Day celebrations, the school cannot allow deliveries on this day.

Birthdays – If a parent wishes to celebrate his/her child's birthday at school, the parent should first contact the child's teacher to make arrangements in advance. Birthday celebrations are to take place in the classroom only (no cafeteria parties). Please do not bring gifts for your child to open at school. Balloons and flower deliveries will be accepted for birthdays only. **ALL party favors must fit into the child's backpack.**

If you would like to invite students to a birthday party outside of school, please send enough invitations for the entire class, or enough for all the girls, or all the boys. Teachers will assist the students in passing out the invitations. We will not provide invitation deliveries to students in other classes.

**FOOD FOR PARTIES/SNACKS** ALL food for parties and snacks MUST be store purchased/packaged. Home-made/baked goods will not be allowed.

#### **PROMOTION AND RETENTION**

Parent and teacher communication is critical to give the students the best possible learning environment. If at any time concerns arise regarding adequate progress, they will be communicated in writing. The teacher may note concerns in the planner, through graded work checked by the parent online, progress reports available the 5<sup>th</sup> week of each quarter, during parent conferences and through the quarterly report card. At the first sign of an academic problem, the teacher will utilize the school's resources to intervene and make great efforts to bring your child up to grade level. If no progress is made, the recommendation may be retention. This is a decision that will not be made without considerable deliberation on the part of the professional educator and the team of interventionists brought in to assist. If a student has "Inadequate Attendance," (guidelines outlined,) he/she also is a candidate for retention.

**According to HB 1056, a parent may appeal to the Board of Education.** This process is started by contacting the Board Secretary to request being added to the Board Agenda to appeal the retention. The decision of the Board is final.

#### **STUDENT PROGRESS**

**1 quarter = Nine Weeks - Two quarters = 18 weeks or one semester**

Report Cards – these will be sent out at the end of each nine weeks and semester grading period.

Weekly folders – folders will be sent home with the students weekly. Parents should carefully look through their child's folder, removing graded papers and reading enclosed notes from the school. The folder should be signed and returned to school the following day.

Agendas – students may write in their agendas to use to document daily assignments. The primary purpose of the agendas is to be used for communication between teachers and parents, as well as for students to develop responsibility and good school habits.

Parent Portal: If you have any questions about the parent portal, email Dusty Livingston at [dlivingston@newcastle.k12.ok.us](mailto:dlivingston@newcastle.k12.ok.us). Please include the student's name, date of birth, and address in order to set up a Parent Portal account.

Daily Progress- Parents are able to access student grades at any time by visiting the parent portal at the following address: <https://www.newcastle.k12.ok.us>

### **TEXTBOOKS/LIBRARY BOOKS**

Students are assigned textbooks to use throughout the school year. They are also allowed to check out books from the library. The usual use of a book does cause some wear and tear, however, if a student damages or loses a book, they are responsible for its replacement.

### **SEARCHES**

Students have no reasonable expectation of privacy in school lockers, desks, or any other school property—without notice or reason. School authorities may search a student, a student's cubby, locker, and desks under the circumstances outlined below, and may seize any illegal, unauthorized, or contraband materials discovered in the search. Student cubbies, lockers, and desks are school property and remain under the control of the school district. Students assume full responsibility for items placed in school property and should not expect privacy, because school property is subject to search at any time by school officials without notice, student consent, or a search warrant. The following rules apply to the search of school property assigned to specific students (e.g., cubby, locker, desks, etc.) and the seizure of items in their possession:

1. School authorities should have reasonable suspicion that the student has something in his/her possession that is evidence of a crime or rule violation.
2. General searches of school property may be conducted at any time.
3. Search of an area assigned to a student should be for a specific item and be in his/her presence in most situations.
4. Illegal items (e.g., firearms, knives, weapons, etc.) or other possessions determined to be a threat to safety and security of others may be seized by school authorities.
5. Items used to disrupt or interfere with the educational process may be temporarily confiscated.

School buildings/grounds/bus stops/field trips/home athletic events, and school sponsored events are considered locations where school policies are expected and enforced.

### **CAFETERIA**

Early Childhood Center-breakfast is served from **7:25-7:50**

Lunch is served by respective grades between 10:45 and 1:00.

#### **FREE & REDUCED LUNCHES**

Applications must be submitted each year for free and reduced lunches. Applications are online to protect the privacy of our families and ensure their comfort so our families that need the help will apply for this program. If a new application is not submitted, students will be charged the normal price of breakfast and lunch. Please at least sign and return and note that you do not qualify if you know that you do not, because these forms are VERY critical to our school funding.

#### **MEAL PAYMENT POLICY**

If for some reason you get behind on meal payment, our school district allows a student to charge up to \$6.00.

This is just over 2 days of meals at full-price. **PAYMENTS MAY BE MADE ONLINE ON THE NEWCASTLE**

#### **WEBSITE**

#### **JOINING YOUR CHILD FOR LUNCH**

We encourage parents to join their children for breakfast and lunch. All visitors must check in at the office and receive a visitor's badge. If you are bringing lunch to your child, you will still need to check in at the office, or you can leave their lunch in the office for them to pick up on the way to the cafeteria. Students with visitors must use the designated table and will not be allowed to invite friends to join them. Please do not bring food to share with other students. We have children with food allergies.

**ALL STUDENTS AND VISITORS MUST FOLLOW THE SCHOOL RULES.**

#### **CAFETERIA RULES**

1. The students will enter the cafeteria in a quiet and appropriate manner. Students are allowed to talk quietly to the students sitting around them.
2. Do not throw or play with food. If food is dropped, pick it up.
3. Students must raise their hand to ask a duty teacher for permission to leave their seat for any reason.
4. No food or drinks can leave the cafeteria.

**Consequences for continued failure to follow cafeteria rules:** The students may be removed from the group. Recess privilege may be removed. Cafeteria clean-up duties may be assigned.

#### **FIELD TRIPS**

**Transportation to and from field trips is provided by the school.** Only students enrolled in our school are allowed to ride the buses to and from field trips. All students must be in class the day of the field trip to participate. We lose school funding when a student goes directly to the site of a field trip. Therefore, they are counted absent if a parent chooses to take their students directly to the field trip site. If a student leaves early from the field trip, they must check out face to face with their teacher, not through a text message. If a student leaves with a third party, a form must be completed by the parent/guardian and turned into their teacher before the class leaves on the field trip. The form can be found at [www.newcastle.k12.ok.us](http://www.newcastle.k12.ok.us)

#### **BUS/TRANSPORTATION RULES**

For the safety of everyone on the bus, students must abide by the rules in this section. **Riding the bus is a privilege; therefore, the consequences for misbehavior will be revocation of the privilege in order to keep the bus safe.**

1. Enter the bus quietly and find a seat close to the front. You may talk quietly with those nearby.
2. Keep your hands, feet and objects inside the bus and in your own space.
3. Keep the aisles clear.
4. Remain seated while the bus is moving.
5. If you have a problem with another rider, try to resolve it first, then report it to the driver.
6. School personnel are not responsible for electronic devices of any kind taken on school property.

#### **Consequences-**

**Bus Referrals will be handled on a case by case basis. Depending on the severity of the disruption, a student may be suspended from the bus for a number of days at the administrator's discretion.**

#### **PLAYGROUND RULES**

1. Play only on designated playground areas.
2. All students are expected to go outside to play during recess. If your child is not able to go outside due to health concerns, please contact their homeroom teacher to make arrangements.
3. Use playground equipment in the manner for which it was intended. Follow rules & take turns.
4. If a ball should be hit or kicked from the playground area, permission to retrieve it will be given by the teacher on duty.
5. When the bell rings or whistle blows, stop playing at once, and prepare to go inside.

#### **TEMPERATURE**

If the wind chill is below 32 degrees, or if the heat index is over 99 degrees, we will have indoor recess. We use the web site [www.kfor.com](http://www.kfor.com) or [www.newsok.com](http://www.newsok.com) for our official temperature. No matter what the weather is like, please dress students appropriately.

#### **PHYSICAL EDUCATION**

State law mandates that all elementary students receive an average of 60 minutes per week of physical education. We can allow students to sit out with a parent's note for 2 days, however, any longer will require a doctor's note.

Attire for physical education- must have shoes that enable them to safely participate (tennis shoes are recommended). If a child wears flip-flops, snow boots, sandals, etc., it will inhibit their ability to participate safely and cannot be allowed.

#### **SCHOOL HEALTH**

Regular attendance at school is important, and we urge parents to observe their children daily for signs of illness. In order to prevent contamination of other students and staff, we require that the following School Health Guidelines be observed:

Children who exhibit one or more of the following symptoms will be sent home. These students will be picked up in the nurse's office/front office. The nurse/office staff will contact the family and/or contacts listed on the child's records. Please note that if the nurse/office staff sends a student home, that day and the next will automatically be excused. The nurse/office staff will record the absence as excused in the student data management system.

1. Children who have a temperature of 100 or higher will be sent home. The child may return to school once they have been fever free for 24 hours without the use of a fever reducer.
2. A rash or skin eruptions (ringworms, scabies, impetigo, chickenpox).
3. Excessive nasal discharge with a fever.
4. Excessive coughing.
5. Diarrhea/Vomiting- Various factors must be evaluated- However, if our school's Registered Nurse makes the judgment that the student should go home, this decision will stand. The child may return once they have been diarrhea/vomit-free for 24 hours.

#### **PETS**

Due to various individual allergies, we cannot allow pets without prior approval of the teacher and/or principal.

#### **EMERGENCIES/FIRST AID**

Minor cuts and abrasions will be cleaned and covered with a bandage. We are not allowed to use any type of spray or ointment. In case of serious injury or illness/health emergency, we will make every effort to contact the parents or guardian, however, it is our school district's policy to first call paramedics. The district is not responsible for any transportation and/or medical costs associated with emergency care.

#### **OTHER NURSE'S OFFICE REQUIREMENTS:**

**Contagious Disease- Any child having a contagious disease is prohibited from attending school according to State Law Title 63 Section 2601. Furthermore, the statute requires a written authorization from a health care provider that the child is no longer afflicted with a contagious disease before re-entry to school can occur.**

#### **EXEMPTION FROM PHYSICAL ACTIVITIES**

If a child is to be excused from any school activities, such as physical education or recess, a note from the parent will be required. A physician's excuse is required if a child is to be excluded from physical activity for more than 2 days.

#### **MEDICATION**

It is recommended to give medications at home if possible. If it is necessary that a medication be administered by school personnel during school hours, the following procedure must be followed:

1. All medications must be brought to the office by the parents/guardians. Students are not allowed to carry medications on their person at any time. The only exceptions are emergency medications such as rescue inhalers, epi-pens and insulin with the appropriate consent form on file.
2. A student who needs to take a prescription medication must have the appropriate medication consent form signed by the physician and parent before the medication can be brought to and kept at school.
3. The parent/guardian will promptly notify the school of any changes in the administration of this medication by providing the school with a new medication consent form with physician signature. Written or verbal changes from parent/guardian CANNOT be accepted.
4. Non-prescription medications brought from home and kept at school will also have to have a permission form signed by parent or guardian. The school cannot accept out of date medication.
5. Medicine must be brought and left at school in original containers with all instructions and pharmacy labels clearly visible. The pharmacy will dispense an additional prescription label and bottle for school if requested by the parent/guardian. Medication cannot and will not be accepted in bags or envelopes.
6. Medication and medication forms must be kept in the office.
7. Asthma inhalers and Epi-pens must be kept in the office unless a form for "Self-Administering Asthma Inhalants" has been completed by all parties involved parents, physicians, and school nurse.
8. All medications must be picked up by the last day of school. If not, it will be destroyed.

#### **IMMUNIZATIONS**

State Law mandates that all students attending public schools must have current and up-to-date shot records, or State Waiver to be on file.

#### **HEAD LICE - Newcastle Schools has a "No-Nit Policy".**

Newcastle Schools has adopted the following regulations with regard to the effective treatment and prevention of head lice. Parents are advised that no treatment alone will rid a lice infestation and **the nits must be picked out one by one**. Absence of lice and nits will be proof of management and the child will be readmitted to school. **WARNING**—Even though a parent might think that the constant re-application of lice shampoos, etc. may end the infestation, they actually risk poisoning the child and serious medical repercussions. (Lice shampoo/treatments are pesticides.)

**NOTE: You must follow this 3-step method to stop a lice infestation!**

1. Treat all family members with a lice shampoo- it kills the live bugs NOT the eggs (nits). 7 days later you can treat one more time to catch any bugs that you may have missed.
2. You MUST pluck each individual nit from the hair. There is no product that is effective in releasing the glue that holds them to the hair shaft.
3. You MUST treat all bedding, brushes, coats, jackets, etc. that may also be infested.

**When a student is found to be infested with head lice and/or nits:**

1. Parents will be notified of the condition and the need for the child to be picked up from school. If parents cannot be reached the child will be placed in modified isolation and a letter sent with them at the end of the day.
2. The student's parents must accompany the child to the nurse's office for re-admission at which time the nurse or designee will inspect the child's head.
3. If no nits or lice are found, the child will be readmitted. If any nits or lice are found, the student is not readmitted and will be sent home with the parent. The parent must return with the child each day until cleared by the nurse or designee.

**SUSPECTED CHILD ABUSE**

Oklahoma statutes define child abuse as harm or threatened harm to a child's health, safety, or welfare by a person responsible for the child. This includes non-accidental physical or mental injury, sexual abuse, or neglect (Title 10, Section 7102). Threats of suicide, self-harm, or evidence of self-harm is included in this category as well.

Furthermore, every person, private citizen or professional, who has reason to believe that a child has been abused, is **mandated** by law to report it to the Department of Human Services. Educators who do not report their concerns to DHS face the risk of losing their certification and having charges filed against them personally.

**LIBRARY SERVICES**

Students visit the library as a class during specials and may select a book to check out and read; the library is open at other times for drop-ins. Students are responsible for the care of materials they have checked out and must reimburse the school library for lost or damaged library books.

**FERPA**

The Family Educational Rights and Privacy Act (FERPA) grants parents and eligible students the following rights:

1. The right of a student's parent or an eligible student to inspect and review the student's educational records;
2. The right of a student's parents or an eligible student to seek to correct parts of the student's educational record which he/she believes to be inaccurate, misleading, or in violation of the student's rights. This right includes the right to a hearing to present evidence that the record would be changed if the District decides not to alter it according to the parent or eligible student's request;
3. The rights of any person to file a complaint with the Department of Education if the Newcastle School District violates FERPA;
4. The right to obtain a copy of the FERPA from the central office at the cost of 25 cents a page;
5. The intent of the Newcastle School District to limit the disclosure of the information contained in the student's educational records except:
  1. by prior written consent of the student's parents or the eligible student;
  2. as directory information; or
  3. under certain limited circumstances as permitted by FERPA.
6. The District will arrange to provide translations of this notice to non-English speaking parents in their native language

**Hatch Amendment**

The School District is committed to enforcing the Protection of Pupil Rights Amendment (PPRA), 20 U.S.C 1232h, included in the Goals 2000 Educate America Act of 1994. PPRA applies to all funding provided by the United States Department of Education and seeks to protect the rights of parents to inspect or survey instructional materials if these materials or surveys are funded by the United States Department of Education.

With respect to survey activities, survey materials, evaluation materials, instructional materials used by students and funded by the United States Department of Education, the school district will:

1. Make such materials available for inspection by parents.
2. Obtain written parental consent if students are required to participate in a survey, analysis or evaluation that reveals information such as
  - Political affiliation
  - Mental and psychological problems potentially embarrassing to the student and his/her family
  - Sexual behavior or attitudes
  - Illegal or self-incriminating behavior (such as use or possession of tobacco, alcohol, or other drugs)
  - Critical appraisals of other individuals with whom respondents have close family relationships
  - Legally recognized privileged or analogous relationships, such as those of lawyers, doctors, and ministers.
  - Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such programs).

#### **PARENT BILL OF RIGHTS**

The school district is in compliance with the Parents' Bill of Rights. Additional information is available for parents in the school policy manual on this subject. Parents may submit written requests to obtain the specific information listed in the Parents' Bill of Rights law during regular school business hours by contacting the building principal or the superintendent. Additional information can be located in the Board of Education Policies ([Newcastle.k12.ok.us](http://Newcastle.k12.ok.us)) XX.

#### **SPECIAL EDUCATION**

This notice is to inform parents of the child identification, location, screening, and evaluation activities to be conducted throughout the year by the local school district in coordination with the Oklahoma State Department of Education. Personally identifiable information shall be collected and maintained in a confidential manner while carrying out the following activities:

**Referral:** Preschool children ages 3 through 5 and students enrolled in K-12 who are suspected of having disabilities which may require special and related services, may be referred for a screening evaluation through the local schools. Our local school district coordinates with the Sooner State Early Intervention Program in referrals for identification and evaluation of infants and toddlers who may be eligible for early intervention services from birth through 2 years of age, or for special education and related services beginning at 3 years of age. The Oklahoma Area-wide Service Information System (OASIS), through a toll free number (1-800-42OASIS), also provides statewide information and referrals to local schools and other service providers.

**Screening:** Screening activities may include vision, hearing, and health. Other screening activities may include review of records and educational history, interviews, observations, and specially developed readiness or educational screening instruments. The Regional Education Service Centers provide assistance and consultation to local schools in these efforts.

**1. Readiness Screening:** Personally identifiable information is collected on all kindergarten and first grade students participating in school-wide readiness screenings to assess readiness for kindergarten and first grade. Results of the screening are made available to parents or legal guardians, teachers, and school administrators. No child shall be educationally screened for readiness or evaluated without notice to the child's parent or legal guardian.

**2. Educational Screening:** Educational screening includes procedures for the identification of children who may have special learning needs and may be eligible for special education and related services. Each school district in the state provides educational screening. Educational screening will not be administered to a student whose parent or legal guardian has filed a written objection with the local school district. All students shall be screened as needed or upon the request of the parent, legal guardian, or teacher. Students entering the school system from another state, a district within the state that has not provided a previous educational screening, or who have been homeschooled, shall be educationally screened within 6 months from the date of entry.

**Evaluation:** *Evaluation* means procedures used in accordance with federal laws and regulations to determine whether a child has a disability and the nature and extent of the special education and related services that the child needs. This may involve procedures being used selectively with an individual child and does not include basic tests administered or procedures used with all children in a school, grade, or class. The parent or legal

guardian must provide written consent for evaluation. The consent form must be on file with the local district prior to any child receiving an initial evaluation for the purposes of special education and related services.

**Collection of Personally Identifiable Information:**

Educational records which contain personally identifiable information shall be collected by schools for identification, location, screening, and evaluation of children. These records shall be maintained in accordance with Family Educational Rights and Privacy Act and the *Policies and Procedures for Special Education in Oklahoma*. School districts shall develop and implement a local policy regarding the collection, storage, disclosure, and destruction of confidential student records. Parents may obtain a copy of the local policy from the District's administrator.

For further information, contact [Angie Green at 101 N. Main St, Newcastle, OK 73065. Telephone \(405\) 387-6304.](#)

**INTERNET ACCESS AND ACCEPTABLE USE POLICY**

**General:** The Internet is an electronic highway connecting a multitude of computers throughout the world. Through the Internet, students and employees have access to electronic mail (e-mail), news, databases, library resources, and a wide variety of other information sources. The District provides a wide variety of opportunities for students and employees to use the District's computers to access the Internet. Through the Internet, it is possible to access material which may contain illegal, defamatory, inaccurate, pornographic, and/or offensive content. Due to the nature of the Internet, the District cannot guarantee that students and employees will not access such material. However, the District is committed to enforcing a policy of Internet safety and monitoring the Internet activities of its students.

The District makes no warranties of any kind, either express or implied, regarding the Internet access being provided. The District shall not be responsible for any damages users suffer, including but not limited to loss of data resulting from delays or interruptions in service. Nor shall the District be liable for the accuracy, nature, or quality of information stored on District's computer equipment or of information gathered through Internet access provided by the District. However, the Administration shall develop, implement, and maintain regulations and forms to restrict the use of the District's computers and Internet access to legitimate and acceptable purposes and to regulate students' and employees' privilege of access and use. The District shall install and operate computer software programs which restrict access to certain materials, such as material which depicts nudity, sex, sexual acts, excretion, and exhibition of genitals and which, taken as a whole, lacks serious literary, artistic, political, or scientific values. Students who are granted access to the Internet shall receive instruction regarding safety and security when using electronic mail, chat rooms, and other forms of direct electronic communications and the disclosure, use, or dissemination of personally identifiable information.

**Acceptable Uses:** The District's computers, equipment, and software are intended for administrative, educational, and research purposes only and shall be used only in accordance with Administrative Regulations. Acceptable uses of the District's computers and the Internet are activities which support learning and teaching or which promote the District's mission and goals.

**Prohibited Uses:** According to Administrative Regulations, the District's computers and Internet access (including e-mail) provided by the District shall not be used:

1. To violate an individual's right to privacy;
2. To access materials, information, or files of another person or organization without permission;
3. To violate the copyright laws or software licensing agreements;
4. To spread computer viruses;
5. To deliberately attempt to vandalize, damage, disable, or disrupt the District's property or the property of any other individual or organization;
6. To locate, receive, transmit, store, or print files or messages which are profane, obscene, or sexually explicit, or which use language that is offensive or degrading to others;
7. To distribute religious materials;
8. To campaign for or against any political candidate or ballot proposition or for political lobbying, except as authorized by law;
9. For any commercial purpose unless authorized by the Administration or Board; or
10. To engage in any illegal activity.

**Consequences for Misuse:** The use of the District's computers and the Internet access provided by the District is a privilege, not a right. Any student or employee who inappropriately uses the District's computers or the Internet may have the privilege of using the computers or the Internet denied, revoked, or suspended and may be subject to other disciplinary sanctions.

**No Expectation of Privacy:** No student or employee shall have any expectation of privacy in any electronic mail being sent or received by the District's computers or District-provided Internet access. The District's system operators may access any electronic mail and may delete any inappropriate materials from any electronic mail sent or received using the District's computers or District-provided Internet access.

**Use of Software:** Students are prohibited from installing, copying, or downloading any copyrighted material or software on District's computer hardware. Employees are prohibited from installing, copying, or downloading any copyrighted material or software on District's computer hardware without the express written consent of the copyright holder and the approval of the appropriate administrator or system operator.

**Remote Internet-based Courses:** The District may allow for students to complete required course work through remote Internet-based courses in accordance with the rules, regulations, and/or guidelines adopted by the State Board of Education.

#### **VIRTUAL / DISTANCE LEARNING GUIDELINES**

- **Please refer to the Distance Learning Resources page on Newcastle Public Schools website:**  
<https://www.newcastle.k12.ok.us/ContinuousLearningResources.aspx>

#### **STUDENT CODE OF CONDUCT**

All students are expected to behave in a manner acceptable to everyone concerned - other students, teachers, administrators, and society in general. All students are under the authority of the principal, teachers, bus drivers, and school personnel. . **Students suspended or expelled from school are not allowed on school properties or to take part in any school sponsored activities.** Expulsions may be for the current and following semesters.

Parents are crucial in the support given to their children and the school. It will be our aim to work with students and parents in a positive manner. It is of utmost importance for teachers and parents to communicate in order to work together for the best interest of students. Parents will be contacted by the school through notes home, mail or by telephone concerning all disciplinary actions administered by school officials.

#### **DISCIPLINE AND CONTROL POLICY**

**IMPLIED AUTHORITY** - A school district may exercise those powers necessarily implied, or delegated by law to any other agency or official. (70 O.S. § 5-117; S.L.O. § 68) The teacher or administrator shall have the same right as a parent or guardian to control and discipline a child while the child is in attendance in school, in school vehicles to or from the school, or while attending or participating in any school function authorized by the school district. All students enrolled in Newcastle Early Childhood Center will be expected to abide by the rules and regulations set forth by the administration, teachers, and the board of education while in attendance at school-sponsored activities, or while being transported to or from school or school-sponsored activities in district-owned transportation equipment. Any student who disobeys the rules or shows disrespect for any teacher and/or school property will be subject to disciplinary action. The disciplinary action taken will depend on the severity and frequency of the violation.

#### **FIGHTING**

Cases of assault, which is the violent and forceful physical or verbal attack of another student or school employee, will not be tolerated. **The district reserves the right to turn these cases over to law enforcement.** **First Offense: May result in** (3) to ten (10) days suspension plus an evidentiary hearing, which could lead to suspension for up to one year.

#### **BICYCLE / SKATEBOARDS, ETC.**

Skateboards are prohibited at Newcastle Elementary School. Newcastle Schools are not responsible for bicycles or other equipment brought on campus. Students are only allowed to ride bikes on campus to and from school to their home/ destination. Failure to follow this rule will result in losing this privilege. Helmets are recommended when using bicycles.

#### **BULLYING**

Bullying, including but not limited to social media, will not be tolerated. Our school defines bullying as **“A person is being bullied when he or she is exposed, repeatedly and over time, to negative actions on the part of one or more other persons.”** ~Dan Olweus

Punishment will be determined by the severity of the incident(s). Additional information can be located in the Board of Education Policies (Newcastle.k12.ok.us) E1-R1.

#### **CHEATING / PLAGIARISM**

A grade of zero (0) will be given for all work resulting from the cheating/plagiarism of the student and any student who assisted the student to cheat. More severe punishment may be enacted based upon individual circumstances.

#### **DISRUPTION OF SCHOOL**

A student shall not use violence, force, noise, coercion, threats, intimidation, fear, passive resistance, or any other conduct to intentionally disrupt or obstruct any lawful mission, process, or function of the school. A student who fails to comply with directions of teachers, student teachers, substitute teachers, teacher aides, principals, or other authorized school personnel during any time when he/she is under the authority of school personnel shall be in violation of school rules and regulations.

#### **DRESS CODE**

Unless designated by a special “Theme Day” at school the following dress code applies. Therefore, the following dress and personal appearance code has been developed and officially adopted by the Newcastle Board of Education. The following articles and types of apparel are not considered suitable for school purposes and **WILL NOT BE PERMITTED** unless authorized by the principal:

1. Shorts which are shorter than mid-thigh (Shorts are permissible if they are of an appropriate length.).
2. It is suggested that shorts or tights be worn under skirts or dresses.
3. Revealing tops off the shoulder, muscle shirts, ball jerseys without a T-shirt underneath, **see-through blouses; No tops with spaghetti straps; no halter tops; tops and pants MUST meet at all times.** (E.g., No exposed skin when standing, sitting, or when arms are raised.) No exposed cleavage and/or undergarments;
4. Apparel with reference to drugs, alcohol, tobacco, gestures or slogans that are vulgar, including any item, jewelry, or clothing that promotes or imitates sexual innuendos, wording, or content (Ex., Hooters, Big Johnson, Playboy, or any other sexual innuendo or implication.);
5. Pajamas, pajama pants, or house shoes (slippers);
6. Bandanas, Do rags, or head-scarves;
7. Excessively oversized or tight clothing; Pants must be worn at the waist and may not drag on the floor. A belt may be required to meet this policy; Jeans with large frayed holes; un-hemmed, jeans may not have holes above the pockets
8. Long coats/trench coats;
9. Chains or spike collars;
10. Any article that disrupts the learning process;
11. Extreme hair colors and/or extreme hairstyles that disrupt the educational process;
12. Students are not allowed to write on each other’s bodies or clothing at school.
13. Hats, caps, and sunglasses may not be worn inside the building.
14. Tennis shoe skates and cleats are not allowed.

#### **DRESS CODE VIOLATIONS**

A student who violates the dress code will be required to change or cover the article of clothing. The violation will be documented and the parent notified. Future dress code violations may result in additional consequences up to possible out-of-school suspension.

#### **DRUGS & ALCOHOL POLICY**

Students shall not knowingly possess, use, transmit, sell, be under the influence of, show evidence of having used any steroid, narcotic or hallucinogenic drug, stimulant, counterfeit drug, amphetamine, barbiturate, marijuana, alcoholic beverage, low-point beer, or intoxicant of any kind while in any way connected with the school during regular hours, school activities, or going to and from school. Drug possession shall also include improper use of nonprescription and prescription medication.

Whenever a teacher recognizes that a student may be under the influence of alcoholic beverages, as defined in §2-101, Title 63 of the Oklahoma Statutes, he/she will notify the principal or his designee. The principal, or designee, then immediately notifies the superintendent, or designee, and a parent/guardian; as well as, law enforcement.

**Students who violate this policy may expect the following consequences:**

1. **First Offense:** Students may be suspended from school for the remainder of the semester and possibly the next semester.
2. For possession of drug paraphernalia, students may be suspended from school from ten (10) days up to one semester.
3. **Second Offense:** Students may be suspended for the remainder of the semester and possibly the succeeding semester.

**GANG AND GANG-RELATED BEHAVIOR / INCIDENTS**

Gangs can be defined as any assembly of three (3) or more people who gather together on a continuing basis, whose purpose, school authorities believe, is to commit anti-social behavior or to violate school policy. Gang-related behavior/incidents are any behaviors or events which disrupt school activities or which foster, enhance, or encourage gang activity in our school. All gang-related activity will be referred to proper legal authorities. Repeated offences will result in a temporary suspension with a parent conference/hearing before the student is readmitted to school.

The following are considered to be gang-related behaviors and are prohibited at our school:

1. Possessing, wearing, using, distributing, or displaying any sign, symbol, badge, color, or other item that is evidence of affiliation with or membership in a gang. Students will not be permitted to wear pants below their waistlines (sagging) or wear caps, bandanas, handkerchiefs, or any other items associated with gang-related behavior.
2. Any act, either verbal or non-verbal, including gestures, expressions, handshakes, etc., that may indicate an affiliation with or membership in a gang.
3. Any act of intimidation, threats, "pay for protection," or any other behavior of potential violence.
4. Any act that may further interest in gang affiliation or membership.
5. Writing, painting, or inscribing gang-related graffiti including messages, symbols, or signs on school property.
6. Assembling or congregating as a gang or members of a gang for any purpose.

**MISINFORMATION**

Willfully giving misinformation by commission (lying) or omission (misinforming by remaining silent) violates school rules.

**TOBACCO & TOBACCO RELATED PRODUCTS**

Possession by students of tobacco or tobacco related products is prohibited at school or school-sponsored activities. Possession of tobacco products by a minor is a misdemeanor and will be reported to law enforcement.

**ELECTRONIC DEVICES**

Students will be allowed to use electronic devices (cell phones, tablets, smart watches, e-readers) as deemed appropriate by the classroom teacher. If a student brings such a device, the school **will not** be responsible for any loss, theft or damage to the device. Electronic devices must stay put away at the end of the day until students reach the car/bus lines. Consequences for misuse may range from parents picking up the device from the office, loss of privileges, to possible suspension. Any and all electronic devices, including but not limited to cell phones, smart phones, tablets, laptops, MP3 players, or any other type of mobile electronic device, have a reduced expectation of privacy once they enter any school zone and may be subject to confiscation and/or search should a school violation be suspected. Possession and/or use of any personal electronic device is a privilege, not a right, that is extended to the student, which, at the discretion of the school, may be revoked should circumstances warrant.

**PROFANITY / OBSCENITY / PORNOGRAPHY**

The use of obscene language constitutes a serious offense and is in direct violation of school policy. A student who engages in such acts will receive severe discipline that could result in ISS, suspension, or expulsion from

school. Pornography in any form is unacceptable. Students in possession of pornographic materials may be subjected to ISS, suspension, or expulsion from school. Parents will be contacted on the first offense.

#### **PUBLIC DISPLAY OF AFFECTION (PDA)**

Inappropriate physical contact, including, but not limited to, intimate touching, kissing, etc., at school or a school-sponsored activity is prohibited.

#### **THREATS**

**No verbal or written threat will be tolerated.** Verbal or written threats toward teachers, students, school personnel, or school property could result in short-term or long-term suspension, depending on the circumstances. All threats will be reported and evaluated by qualified threat assessment personnel.

#### **SEXUAL HARASSMENT**

*Sexual harassment* is defined as: (1) Unwelcome sexual advances; (2) Requests for sexual favors; or (3) Other verbal or physical conduct or communication of an intimidating, hostile, or offensive sexual nature. Forms of Sexual Harassment: (1) Verbal; (2) Non-verbal; (3) Physical. Sexual harassment of students, employees, or volunteers is unlawful under both Oklahoma and federal law. The school district will not tolerate sexual harassment, false reports of sexual harassment, or retaliation against persons reporting allegations of sexual harassment or cooperating in the investigation of such complaints. **SEXUAL HARASSMENT COULD RESULT IN SHORT-TERM OR LONG-TERM SUSPENSION.**

#### **SEXUAL HARASSMENT COMPLAINT PROCEDURE**

Students who believe they have been subjected to sexual harassment should promptly notify the building principal or guidance counselor. Complainants are encouraged to report any conduct, statements, or physical contact that makes them feel uncomfortable.

#### **VANDALISM AND PROPERTY DAMAGE**

Our school building and equipment cost the taxpayers to purchase, construct, and maintain. Students who destroy or vandalize school property (including textbooks) will be required to pay for losses or damages. If students willfully destroy school property, suspension and subsequent expulsion may be necessary. If students should happen to damage something by accident, they should immediately report it to a teacher or the office.

#### **WEAPONS AND DANGEROUS INSTRUMENTS**

A student shall not possess, handle, or transport any object that may be considered a weapon. The term, "dangerous weapon," shall mean pistol, revolver, any instrument or knife, sharpened metal file, comb of any length with a pointed, sharpened handle, Billy club, loaded cane or club, metal knuckles, razor, hand chain, or other offensive weapon. Each incident involving a weapon or facsimile thereof will be subject to the following appropriate Oklahoma Statutes.

A. Students who possess or use any firearms or dangerous weapons during school time, on school premises, on school buses, or during school-sponsored activities will be subject to suspension for up to one year and no less than one semester. Any decision otherwise must be approved by the Superintendent of Schools.

B. Students who possess or use any dangerous or annoying device or item that could be used as a weapon or other weapons used for assault during school time, on school premises, on school buses, or during school-sponsored activities may be expelled for up to one year and no less than one semester. Any decision otherwise must be approved by the Superintendent of Schools.

C. Any reported case of possession of a dangerous weapon will be turned over to the appropriate law enforcement agency for investigation.

#### **StopIt App**

Students and Parents can report any unwanted behavior to school administration using the stopit app. See district website [www.newcastle.k12.ok.us](http://www.newcastle.k12.ok.us) for more information.

ECC Code: NewcastleECC6200

#### **DISCIPLINE**

**Students who violate school rules may be subject to, but are not limited to the following consequences, at the discretion of the principal : verbal warning, removal of privileges, detention, bus suspension / removal, in-school detention, short-term suspension, long-term suspension, permanent expulsion, police involvement.**

### **TRANSFERS-OPEN/EMERGENCY**

A student whose parent(s) reside(s) outside the District must apply for a legal transfer to attend school in the District. The District reserves the right to determine an appropriate school site for any student granted a transfer, and the granting of a transfer into the District does not guarantee a transferred-student assignment to any particular school site. Assignments to a particular school site shall be made based upon available staff and space. Additional information can be located in the Board of Education Policies (Newcastle.k12.ok.us) EB.

### **ASBESTOS NOTIFICATION**

In the past, asbestos was used extensively in building materials because of its insulating, sound absorbing, and fire retarding capabilities. Virtually any building constructed before the late 1970s contained some asbestos. Intact and undisturbed asbestos materials generally do not pose a health risk. Asbestos materials, however, can become hazardous when, due to damage or deterioration over time, they release fibers. If the fibers are inhaled, they can lead to health problems, such as cancer and asbestosis.

In 1986, Congress passed the Asbestos Hazard Emergency Response Act (AHERA) which requires schools to be inspected to identify any asbestos containing building materials. Suspected asbestos-containing building materials were located, sampled (or assumed) and rated according to condition and potential hazard. Every three years, Newcastle Public Schools have conducted a re inspection to determine whether the condition of the known or assumed asbestos containing building materials (ACBM) has changed and to make recommendations on managing or removing the ACBM. At the last re-inspection conducted on September 12, 2012, ALL BUILDINGS within Newcastle Public School District were inspected and found to contain NO ASBESTOS BUILDING MATERIALS; therefore, no operations and maintenance programs or future inspections are required.

### **MODEL NOTIFICATION OF RIGHTS UNDER THE PROTECTION OF PUPIL RIGHTS AMENDMENT (PPRA)**

Newcastle Public Schools has developed policies, in consultation with parents, regarding these rights, as well as arrangements to protect student privacy in the administration of protected information surveys and the collection, disclosure, or use of personal information for marketing, sales, or other distribution purposes. Newcastle Schools will directly notify parents of these policies at least annually at the start of each school year and after any substantive changes. Newcastle Schools will also directly notify, such as through U.S. Mail or email, parents of students who are scheduled to participate in the specific activities or surveys noted below and will provide an opportunity for the parents to opt his or her child out of participation of the specific activity or survey. Newcastle Schools will make this notification to parents at the beginning of the school year if the District has identified the specific or approximate date of the activities or surveys at that time. For surveys and activities scheduled after the school year starts, parents will be provided reasonable notification of the planned activities and survey listed below and be provided an opportunity to opt their child out of such activities and surveys. Parents will also be provided an opportunity to review any pertinent surveys. Following is a list of the specific activities and surveys covered under this requirement:

- Collection, disclosure, or use of personal information for marketing, sales, or other distribution
- Administration of any protected information survey not funded in whole or in part by ED
- Any non-emergency, invasive physical examination or screening as described above.

Parents who believe their rights have been violated may file a complaint with: Family Policy Compliance Office U.S. Department of Education, 400 Maryland Avenue, SW, Washington, D.C. 20202

### **MCKINNEY-VENTO HOMELESS ASSISTANCE ACT**

Under this law, your district's designated homeless student liaison must provide public notice of the education rights of homeless students. The district is required to disseminate the notices in places where homeless students receive services, such as school, family shelters and other programs that make food or meals available to the homeless population. You can find more information for parents and youth at <http://ok.gov/sde/title-x-part-c>, and <http://www.serve.org/nche>.

# Student and Parent Handbook

2021-2022

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## *Virtual Education Serving:*

Blanchard, Bridge Creek, Newcastle, Tuttle and Surrounding Districts

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The TCLA Handbook shall be used in conjunction with the home district student handbook.

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## What is Tri-City Learning Academy?

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TCLA is a school designed to serve families in the Tri-City area that desire:

- A customized, robust virtual education
- Oklahoma Certified teachers working within their grade level and subject area expertise. Like no other virtual school around!
- The best of a traditional education experience, coupled with the flexibility of an online program that can be accessed from anywhere, at any time
- A program that aligns with Oklahoma Academic State Standards with a self-paced education option
- The ability for middle and high school students to participate in on-site extracurricular activities with their peers.
- A virtual education combined with a sense of community within the Tri-City schools.

Tri-City Learning Academy provides an opportunity for an interactive learning environment created through technology, in which the student and teacher are separated by time, space or both. Students will access lessons, assignments and receive assessments virtually. Using technology, teachers will communicate with students and parents in many different ways. Our virtual school option meets all Oklahoma public school standards and graduation requirements. Instructors are Oklahoma certified teachers and employees of Newcastle Public Schools, however they will serve students of Blanchard, Bridge Creek, Dibble, Minco, Newcastle, Tuttle and Washington Public Schools. Students completing graduation requirements will be awarded a High School diploma from their home district.

### **Our Mission**

The mission of Tri-City Learning Academy is to help students achieve academic success in a virtual model utilizing web-based technology in conjunction with teacher support. We believe every student has the ability to learn and should be provided the opportunity to choose a learning pathway that meets their learning style so that students can reach their full academic potential.



Tri-City Learning Academy  
101 North Main Street  
Newcastle, OK 73065

Office: 405-387-6376  
Fax: 405-387-3482

**Tri-City Learning Academy Coordinator**

Kaisha Mathis

[kmathis@newcastle.k12.ok.us](mailto:kmathis@newcastle.k12.ok.us)  
405-387-6376

**District Superintendents and Governing Board**

Blanchard	Mr. Brady Barnes	<a href="mailto:bbarnes@blanchard.k12.ok.us">bbarnes@blanchard.k12.ok.us</a>
Bridge Creek	Mr. David Morrow	<a href="mailto:dmorrow@bridgecreek.k12.ok.us">dmorrow@bridgecreek.k12.ok.us</a>
Newcastle	Dr. Melonie Hau	<a href="mailto:mhau@newcastle.k12.ok.us">mhau@newcastle.k12.ok.us</a>
Tuttle	Mr. Keith Sinor	<a href="mailto:ksinor@tuttleschools.info">ksinor@tuttleschools.info</a>
Dibble	Mr. Chad Clanton	<a href="mailto:clanton@dibble.k12.ok.us">clanton@dibble.k12.ok.us</a>
Washington	Mr. Chris Reynolds	<a href="mailto:creynolds@wps-isd.com">creynolds@wps-isd.com</a>
Minco	Mr. Kevin Sims	<a href="mailto:ksims@minco.k12.ok.us">ksims@minco.k12.ok.us</a>

**Office Hours**

Coordinator	M - Th	8:00am - 5:00pm
Teachers	M - Th	8:00am - 4:00pm

**Support Site Locations:**

Blanchard	TBD
Bridge Creek	TBD
Newcastle	TBD
Tuttle	TBD

\*Support sites are open from 9:00 am - 3:00pm Monday - Thursday. Students must refer to the open lab schedule to ensure proper times to visit their teacher(s). Drop-Ins will not be permitted.



# Tri-City Learning Academy 2021-2022

July 2021						
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August 2021						
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September 2021						
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November 2021						
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December 2021						
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Aug 4-5, 9-10	Professional Development Days
Aug 11	First Day of School for Students
Sep 6	Labor Day
Oct 11-13	Parent /Teacher Conferences
Oct 14-15	Fall Break - No School
Nov 22-26	Thanksgiving Break
Dec 20-31	Christmas Break
Jan 3	Professional Development Day
Jan 17	Martin Luther King, Jr. Day
Feb 21	President's Day
Mar 9-11	Parent /Teacher Conferences
Mar 14-18	Spring Break
Mar 25	Snow Day
Apr 1	Snow Day
Apr 8	Snow Day
Apr 15	Snow Day
Apr 22	Snow Day
Apr 29	Snow Day
May 6	Snow Day
May 18	Last Day of Classes

### Important Dates:

Aug 11	TCLA Welcome Day
Oct 13	End of 1st 9 Weeks
Dec 17	End of 2nd 9 Weeks
Jan 4	Students Return
Mar 11	End of 3rd 9 Weeks
May 19	Device Check-In
May 23-26	Teacher PD

### Parent/Teacher Conferences

Oct 11-13	Parent/Teacher Conferences
Mar 9-11	Parent/Teacher Conferences

January 2022						
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May 2022						
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June 2022						
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### Holidays - No School

Sep 6	Labor Day
Oct 14-15	Fall Break - No School
Nov 22-26	Thanksgiving Break
Dec 20-31	Christmas Break
Jan 17	Martin Luther King, Jr. Day
Feb 21	President's Day
Mar 14-18	Spring Break

### Prof. Development - No School

Aug 9
Aug 10
Aug 11
Jan 3
May 23-26

	School Closed		Professional Development (teachers only)
	First/Last Day of School		Important Dates

## **Enrollment Process**

All students wishing to enroll in Tri-City Learning Academy must complete all enrollment procedures with their home district *in addition* to the Tri-City Learning Academy Enrollment Form.

TCLA Enrollment Form can be found here: [Tri-City Learning Academy Enrollment Form](#) or on our website, [tricitylearning.org](http://tricitylearning.org).

Completing the Tri-City Learning Academy enrollment form does not guarantee placement in TCLA. All enrollment requests will be approved by the student's home district TCLA Committee before the school year begins. Once accepted into Tri-City Learning Academy, a teacher(s) will be assigned to each student.

## **TCLA Committee**

The Tri-City Learning Academy Committee will consist of the TCLA Coordinator, the student's home district counselor, principal and special education director (if applicable). TCLA teachers will also join the committee when necessary. All decisions made by the TCLA Committee will be final. The committee will complete the following:

- Review student applications for enrollment
- Complete reviews of enrollment adjustments requests as appropriate
- Review academic progress and make decisions as needed

## **Admission to TCLA**

The following are requirements of **all** students participating in courses offered through TCLA:

- Parents must complete the TCLA Enrollment Form for each student
- Students must receive permission from a parent, school counselor, and building principal. This is done through the TCLA Coordinator
- Students and parents must sign a TCLA Student/Parent Agreement.
- Students must have reliable and consistent computer and Internet access at home.
- Parents must provide TCLA with a working email address that is checked daily. Students will use their school email and agree to check it daily.
- Students must have an understanding of how to navigate the Internet (Chrome, Safari, Firefox, Internet Explorer, etc.).
- Students must be able to self-pace, work independently, and meet deadlines (each course has its own required pace and amount of coursework as defined by the course pacing guide).
- Students have a Learning Coach present on a regular basis to ensure academic progress is met

## **Commitment**

Students who enroll with Tri-City Learning Academy will be committing to a full year of enrollment. There will be a 10 day grace period, from the first day of school to decide if virtual learning is a proper fit for the student. There will be no enrollment adjustments after the 10 day grace period. If in the event there is an emergency that causes a need for an enrollment adjustment, please contact the TCLA Coordinator as there will be proper protocol to follow.

## **Full-Time Virtual Enrollment**

Full-time virtual enrollment is defined when a student takes all courses in the virtual environment and no courses on the home district campus. All courses will be provided through TCLA.

## **Blended Enrollment**

Blended enrollment is defined as a student participating in one or more courses on campus in addition to courses through TCLA. Blended is for students in 6-12 at this time. If a student chooses to enroll in the blended model, a schedule will be created at their home district to place them in the requested courses on campus as well as a schedule with virtual courses. All virtual learning will take place around scheduled courses on campus.

## **Participation in School Activities, Sports and Clubs**

All students are encouraged to enroll in extracurricular activities offered to students through their home district appropriate for their current grade level. Students who participate in these activities are subject to the expectations of those specific programs. Students are also able to participate in the grade-level clubs and organizations offered at the school sites. When students take advantage of these opportunities, they are expected to meet all behavior expectations as well as eligibility requirements of the corresponding district without question. Failure to follow directions and/or meet expectations will result in the revocation of the ability to participate in these offerings. If you wish to join any clubs on your home district campus, contact your counselor to determine the requirements and meeting times. According to HB 1826, it is the responsibility of the parent to notify the school in writing if he or she wishes for their child to NOT participate in any of the clubs associated with our schools.

## **NCAA**

Student-athletes who wish to attend an NCAA Division I or II college or university must ensure courses offered using a digital curriculum for original credit or credit recovery meet NCAA guidelines. The National Collegiate Athletic Association (NCAA) has very strict guidelines regarding credit for courses taken online. Many online courses and course pathways are not approved by the NCAA. Be sure to consult with the Tri-City Learning Academy Coordinator

and your school counselor to determine if the online course(s) you are taking are approved for credit by the NCAA. For more information regarding NCAA Eligibility, go to [www.ncaa.org](http://www.ncaa.org) and click on “Rules Compliance.”

### **Communication with Parents and/or Guardians**

We will communicate with parents routinely using email; however, other forms of communication will be utilized, such as phone calls, virtual meetings and other applications. It is the responsibility of the parent/guardian to check email daily for messages and updates from the teachers and staff members of TCLA. You may also follow the Tri-City Learning Academy Facebook Page and plug into the TCLA website at [tricitylearning.org](http://tricitylearning.org).

Teachers will routinely monitor the progress of your students and send out communications regarding their progress and attendance. Please understand that in our experience, the key to virtual learning success is communication with parents and students on their progress throughout their coursework. This policy is intended to engage all parties involved in the education of the student.

### **Student Communication**

Teachers will communicate with students through email, live virtual meetings, Google Classroom, phone calls and approved applications. We will only communicate through the student's school issued email and it should be checked several times throughout the day. If a student fails to meet a deadline due to not checking their email, the responsibility lies with the student.

### **Access to TCLA Highly Qualified Teachers or Tutoring**

Students who need assistance with a specific subject will have access to a highly qualified teacher. Tri-City Learning Academy teachers will have a designated time each week that they will be available in person at each of the four sites. That schedule will be posted on the TCLA website as well as each student's Google Classroom. Teachers may also require the students to attend the TCLA open lab for testing, test reviews, activities related to content, individual tutoring etc. This is to ensure that each student is set up for success throughout the school year. If you need additional assistance, please reach out to your teacher and they will set up a time to meet with the student at an open lab or virtually for additional support.

### **At Home Materials and Resources**

All students in grades K-12 will receive hands-on materials and workbooks that will enhance their learning as they walk through the curriculum. These will be hands-on materials that will engage students in writing processes and learning outside of a screen. These are critical in

working through Edgenuity successfully. These materials will be picked up the week before school begins.

### **Attendance Policy**

Tri-City Learning Academy will follow all regulations set forth by the Oklahoma State Department of Education regarding attendance policies for our students. This means that attendance policies will be in place and must be adhered to. Tri-City Learning Academy prides itself on parent/student communication for academic success, therefore the attendance policy will be strictly enforced.

Virtual Meetings - It is required for all TCLA students to attend the virtual class meetings with their teachers each week. Direct instruction and important information will be delivered that will be crucial to the students success in the course. If there is a school conflict with the time of your class meeting, let your teacher know and we will work on a solution together.

Attendance in Edgenuity/Coursework - Students are expected to complete 5 days worth of coursework each week (outside of holidays and scheduled breaks). This means that the student must complete all 5 days of their assigned coursework within the 7 day time period to keep them in full attendance for that week. The seven day time period is defined as Monday through Sunday. Attendance for the week prior will be reported on each Monday to the TCLA Coordinator and the student's home district. A student should plan for, but not limited to 5 hour per course per week.

Open Lab - Students will have the opportunity to visit their teachers in person each week at one of our four open lab sites. This will open the door for interventions, tutoring, assessments and a variety of other classroom activities that a student may miss while not in a traditional classroom. Open labs are not required unless the student is consistent in not making adequate progress each week.

Those students that do not adhere to the attendance policies set forth by TCLA, the following may take place:

1. Parent/Student conference with the TCLA Coordinator
2. A plan of improvement put in place for the student and parent
3. Truancy policy set forth by the home district's Board of Education will be followed.
4. Revocation of admission to Tri-City Learning Academy

### **Oklahoma State Testing Requirements**

All students who attend Tri-City Learning Academy will be required to participate in the Oklahoma State Assessments at their home district. These assessments are not optional and

the student must participate on the date set forth by the home district. Adequate notice and necessary information will be given to ensure the process goes smoothly.

### **Additional Assessment Requirements**

There are a variety of other assessments and progress monitoring that must take place throughout the school year. These will vary by grade level, however all students will be required to participate. Some assessments may be completed virtually however there are some that must be completed in person in an open lab session. Teachers will prepare their students for these assessments and adequate notice will be given when the assessments are due.

### **Building Access at Open Lab Sites**

Students are expected to report directly to the TCLA Open Lab location when arriving on site. Hanging around the area outside of the lab will not be allowed. Please have your TCLA badge with you at all times while you are in the building. Students will have access to restrooms and water fountains while attending open lab and a bottle of water will be allowed as well. Cell phones will be required to be put away while in the lab as they are a distraction to the learning process. If the student refuses to adhere to the cell phone policy while in the lab, they will be asked to leave.

### **Academic Progress**

All students are expected to maintain progress in all of their courses. Each student will receive a course assignment calendar for the week and/or semester that show due dates for each course. This will be included within the student's Edgenuity account and in the students Google Classroom for their class. These assignment calendars shall be referred to each week to determine what is required for completion to remain on target in the course. Edgenuity will allow you to review your progress and grades automatically and is updated each day as assignments are completed. TCLA teachers will also provide grades and progress feedback each week. Please visit [tricitylearning.org](http://tricitylearning.org) to access a variety of Edgenuity resources for students and parents.

### **Failure to Meet Progress**

Students who fail to meet progress standards will be required to attend the lab session with their teacher each week until the student is on track. Tutoring and interventions will be put in place to assist the student as needed. Continuously failing to meet progress expectations will result in a meeting with parents, teachers, TCLA Coordinator and may result in the revocation of admission to the Tri-City Learning Academy. Students who fail to complete their courses by the end of the semester may receive a failing grade.

\*A teacher may refer a student to return to the classroom in the home district if adequate progress is not being met.

## **Progress Reports**

Parents of Tri-City Learning Academy students will receive a weekly email through Edgenuity that details their students' grades at that time. Parents have the option to increase the frequency of these progress reports daily if desired. Parents must monitor these progress reports closely and reach out to TCLA teachers if there are questions or concerns.

Grades will be sent to the students home district each week to be put into that district's student information system, however monitoring the students' Edgenuity account will be most effective as it is calculated daily. The student's home district will use the grade that appears in their Student Information System to determine the eligibility of students who are participating in activities and/or athletics.

Please visit [tricitylearning.org](http://tricitylearning.org) for more information on Edgenuity and understanding progress reports.

## **Course Completion Expectation:**

Students are expected to finish courses by the end of the semester/year. This will be in alignment with the end date set at the beginning of the course. If a student fails to complete a course by the end of the semester/year, they will receive the grade they have at the end of the semester/year with incomplete work becoming zeros.

## **Academic Integrity & Plagiarism:**

Each student enrolled in TCLA will adhere to the academic integrity policy outlined below. Any violation of this policy will result in the failure of the course in which the violation occurred and possible removal from TCLA in its entirety.

*What is Academic Integrity?* Academic integrity is a concept used to address the many facets of authenticity within a student's work. A student who upholds a high standard of academic integrity maintains that all work turned in is his or her own and is based on the knowledge he or she has acquired. To put it in very simple terms, do not cheat.

### Academic Integrity means:

- Your work on each assignment is completely your own.
- You will not practice plagiarism in any form.
- You will not allow others to copy your work.
- You will not misuse the Internet.

What is plagiarism? Plagiarism is copying or using ideas or words from another person, a virtual classmate, or an Internet or print source and presenting them as your own.

Some examples of plagiarism are:

- Buying a paper from a research service or term paper mill.
- Turning in another student's work with or without that student's knowledge.
- Turning in a paper or assignment someone else has written for you.
- Copying from a source text without proper acknowledgment.
- Copying materials from a source text, supplying proper documentation, but leaving out quotation marks.
- Paraphrasing materials from any resource without appropriate documentation.
- Turning in a paper from a "free term paper" website.

### **Science Labs and Projects**

Tri-City Learning Academy courses contain labs or projects. We have reviewed these labs and projects to ensure that they are aligned with the Oklahoma Academic Standards. These project labs must be completed. If the lab requires items that you do not have access to, then please contact your teacher and we will assist you in finding an appropriate placement. There may be times that the teacher will complete a lab or project with students in person during an open lab session for that class and teacher. Most labs are virtual and can be completed without additional supplies.

### **Individual Career Academic Plan (ICAP)**

The term ICAP refers to both a process that helps students engage in academic and career development activities and a product that is created and maintained for students' academic, career and personal advancement. ICAP is a student-driven, ongoing process that actively engages students, enabling them to:

- Understand their own interests, strengths, values and learning styles
- Create a vision of their future
- Develop individual goals
- Prepare a personal plan for achieving their vision and goals

TCLA students in grades 6-12 will work on fulfilling their ICAP requirements and activities with TCLA teachers and staff partnered with the student's home district.

### **Advanced Placement Courses (Pre-AP and AP)**

All students are encouraged to challenge themselves by participating in honors level courses. All high school courses with the designation of PreAP and AP will receive honors credit. Please note that students enrolled in AP classes are highly encouraged and expected to take the Advanced Placement Exam at the end of the course.

While we encourage all students to participate in advanced placement courses, it is important that both parents and students realize these classes may require a substantial amount of time outside of class, including studying, homework, projects, readings, etc. Students will receive an additional point on their GPA for a grade of A, B, or C in an advanced placement class. For example, an “A” in English II would be worth 4.0, whereas an “A” in PreAP English II would be worth 5.0. A grade of a “D” or “F” in an honors class will NOT receive an extra point. It is important to note, however, that most colleges ask for an “unweighted” transcript.

Students may choose to enroll in PreAP or AP courses. Students who are not making satisfactory progress (maintaining a C average or better) at a progress report time may be placed in an on-level class.

### **Graduation Requirements**

Each Tri-City Learning Academy Student must complete the required graduation requirements set forth by their home districts board of education. These requirements may vary from school to school, although each district meets the required minimum requirements set forth by the Oklahoma State Department of Education. TCLA staff and each home school district will coordinate to ensure each student receives the appropriate credits set forth by their district.

### **Concurrent Enrollment**

Students may earn credit for high school graduation and college credit at the same time. Please contact your home district counselor or administrator for more information on concurrent procedures.

### **Mid America Technology Center**

Juniors and Seniors are able to enroll in one of the many programs offered at Mid America Technology Center. Students who enroll in career tech classes will be allowed to ride the bus to and from. Please check with your home district to determine the times from pick up and drop off. Interested students should contact their high school counselor for admission criteria and forms.

### **Technology**

Students who enroll in Tri-City Learning Academy that do not have access to a computer may request to checkout a device. If you need a device, please contact the TCLA Coordinator to begin this process. Parents must arrive with the student to check out the device and sign the agreement set forth by the home districts policies. Please note, there will be fees for lost/broken devices or accessories. Students will return the device to their home district at the end of the school year or when a student leaves Tri-City Learning Academy.

## **Behavior Expectations**

All students are to maintain their best behavior when conducting school online. This means that students are expected to always be respectful of the TCLA teachers and staff, as well as other students. This includes interaction via email, Google Classroom, phone calls, approved messaging apps, open lab sessions, and virtual class meetings. Virtual meeting expectations will be set forth by the teacher and must be adhered to at all times.

*All students are expected to follow the home districts on campus rules while on campus. Students that fail to follow expectations may result in modifications of lab privileges.*

## **Alcohol, Drugs, Tobacco and E-Cigarettes**

Students are prohibited from being in possession of, consuming, or being under the influence of drugs or alcohol while on any campus. Violation of this policy will result in notification of the school resource officer and consequences set forth by the home district. A modification will also be made to the availability of the open lab.

## **Fighting**

Students that get into a physical altercation or fight with another student while on campus will lose lab availability. The rules set forth by the home district will be adhered to and there is a possibility of removal from Tri-City Learning Academy.

## **School Closing Announcements**

If Tri-City Learning Academy must “close” due to inclement weather, you will be notified as soon as possible. Radio and TV stations will be notified and you may remain updated via TCLA Facebook Page and website, [tricitylearning.org](http://tricitylearning.org).

## **Transfer Students**

Due to state law, students who are enrolled in their home district on a transfer, must be enrolled in at least one course on campus to be eligible for TCLA. Transfer students are not eligible for full-virtual programs.

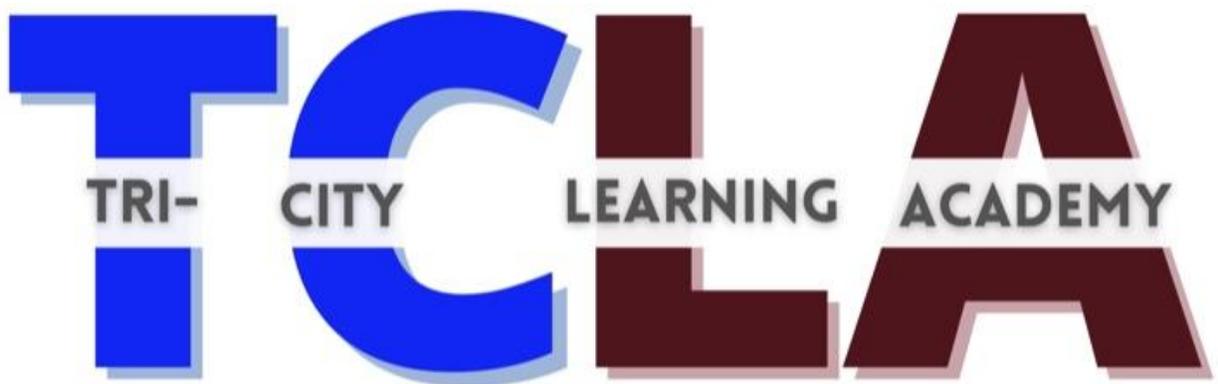
## **Tri-City Learning Academy Notice**

Students are required to follow these policies and procedures in regards to courses taken with Tri-City Learning Academy. These policies are *in addition to* the student’s home district policies and procedures that students must follow. To access the student handbooks for your home district, please visit [tricitylearning.org](http://tricitylearning.org) or your home district’s web page.

# Teacher Policies and Procedures

2021-2022

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*Virtual Education Serving:*

Blanchard, Bridge Creek, Newcastle, Tuttle and Surrounding Districts

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## Overview

Teachers are charged with the education of the youth of this State. In order to perform effectively, teachers must demonstrate a belief in the worth and dignity of each human being, recognizing the supreme importance of the pursuit of truth, devotion to excellence, and the nurture of democratic principles.

In recognition of the magnitude of the responsibility inherent in the teaching process and by virtue of the desire of the respect and confidence of their colleagues, students, parents, and the community, teachers are to be guided in their conduct by their commitment to their students and their profession.

# PRINCIPLE I

## COMMITMENT TO THE STUDENTS

**Oklahoma Administrative Code (OAC) 210:20-29-3 – Effective June 25, 1993**

The teacher must strive to help each student realize his or her potential as a worthy and effective member of society. The teacher must work to stimulate the spirit of inquiry, the acquisition of knowledge and understanding, and the thoughtful formulation of worthy goals.

In fulfillment of the obligation to the student, the teacher:

1. Shall not unreasonably restrain the student from independent action in the pursuit of learning,
2. Shall not unreasonably deny the student access to varying points of view,
3. Shall not deliberately suppress or distort subject matter relevant to the student's progress,
4. Shall make reasonable effort to protect the student from conditions harmful to learning or to health and safety,
5. Shall not intentionally expose the student to embarrassment or disparagement,

6. Shall not on the basis of race, color, creed, sex, national origin, marital status, political or religious beliefs, family, social, or cultural background, or sexual orientation, unfairly
  - Exclude any student from participation in any program;
  - Deny benefits to any students; or
  - Grant any advantage to any student.
7. Shall not use professional relationships with students for private advantage,
8. Shall not disclose information about students obtained in the course of professional service, unless disclosure serves a compelling professional purpose and is permitted by law or is required by law.

## **PRINCIPLE II**

### **COMMITMENT TO THE PROFESSION**

**Oklahoma Administrative Code (OAC) 210:20-29-4 – Effective June 25, 1993**

The teaching profession is vested by the public with a trust and responsibility requiring the highest ideals of professional service.

In order to assure that the quality of the services of the teaching profession meets the expectations of the State and its citizens, the teacher shall exert every effort to raise professional standards, fulfill professional responsibilities with honor and integrity, promote a climate that encourages the exercise of professional judgment, achieve conditions which attract persons worthy of the trust to careers in education, and assist in preventing the practice of the profession by unqualified persons.

In fulfillment of the obligation to the profession, the educator:

1. Shall not, in an application for a professional position, deliberately make a false statement or fail to disclose a material fact related to competency and qualifications;
2. Shall not misrepresent his/her professional qualifications;
3. Shall not assist any entry into the profession of a person known to be unqualified in respect to character, education, or other relevant attribute;
4. Shall not knowingly make a false statement concerning the qualifications of a candidate for a professional position;
5. Shall not assist an unqualified person in the unauthorized practice of the profession;

6. Shall not disclose information about colleagues obtained in the course of professional service unless disclosure serves a compelling professional purpose or is required by law;
7. Shall not knowingly make false or malicious statements about a colleague; and
8. Shall not accept any gratuity, gift, or favor that might impair or appear to influence professional decisions or actions.

## PRINCIPLE III

### Title 70, Oklahoma Statute, Section 6-101.22

*Subject to the provisions of the Teacher Due Process Act of 1990, a career teacher may be dismissed or not reemployed for:*

1. *Willful neglect of duty;*
2. *Repeated negligence in performance of duty;*
3. *Mental or physical abuse to a child;*
4. *Incompetency;*
5. *Instructional ineffectiveness;*
6. *Unsatisfactory teaching performance; or*
7. *Commission of an act of moral turpitude.*
8. *Abandonment of contract.*

*Subject to the provisions of the Teacher Due Process Act, a probationary teacher may be dismissed or not reemployed for cause.*

*A teacher shall be dismissed or not reemployed unless a presidential or gubernatorial pardon has been issued, if during the term of employment the teacher is convicted in this state, the United States, or another state of:*

1. *Any sex offense subject to the Sex Offender Registration Act in this state or subject to another state's or the federal sex offender registration provisions; or*

2. Any felony offense.

*A teacher may be dismissed, refused employment or not reemployed after a finding that such person has engaged in criminal sexual activity or sexual misconduct that has impeded the effectiveness of the individual's performance of school duties. As used in this subsection:*

1. "Criminal sexual activity" means the commission of an act as defined in Section 886 of Title 21 of the Oklahoma Statutes, which is the act of sodomy; and
2. "Sexual misconduct" means the soliciting or imposing of criminal sexual activity.

*As used in this Section, "abandonment of contract" means the failure of a teacher to report at the beginning of the contract term or otherwise perform the duties of a contract of employment when the teacher has accepted other employment or is performing work for another employer that prevents the teacher from fulfilling the obligations of the contract of employment.*

Signed into Law

April 25, 2006

## Teacher Responsibilities and Expectations

The contents of these expectations were created as an instructional guide for Tri-City Learning Academy instructors. Expectations and responsibilities are subject to change as needs and situations arise throughout the school year.

### MISSION

Provide a successful, student-centered virtual instruction program by using a robust instructional curriculum incorporated with a variety of strategies to deliver the best educational experience to all students of Tri-City Learning Academy.

### RESPONSIBILITIES TO THE STUDENT

- Orient students to the course and communicate course requirements and expectations
- Maintain availability during office hours
  - Check and respond to emails/messages from students
    - Student communication received after office hours that does not require immediate attention may be addressed the following day during office hours.
  - Provide virtual tutoring
- Conduct synchronous instructional sessions that coincide with online curriculum
  - Weekly virtual class meetings for all core classes
- Provide feedback on instructor graded assignments within 3 days of submission
- Provide individual and specific feedback on student progress
- Maintain one-to-one weekly contact with each student
- Individualize and differentiate instruction to help each student achieve curricular objectives
- Attendance at, and participation in IEP and 504 meetings
  - Follow all IEP and 504 accommodations/modifications
- Availability for in-person sessions each week
  - 2 hours per week at each of the four sites
- Encourage student progress and attendance
- Report any physical and/or emotional safety concerns of students immediately

## RESPONSIBILITIES TO THE PARENTS/GUARDIANS

- Provide consistent, individual and specific feedback
- Maintain availability during office hours
  - Check and respond to emails/messages from parents/guardians
    - Parent communication received after hours that does not require immediate attention may be addressed the following day during office hours.
- Support parents with student curricular and instructional issues
- Ensure student progress and attendance is updated in the LMS weekly
- Conduct conferences with students and parents/guardians as requested/required
  - Parent/Teacher conferences are required
- Document and communicate discipline concerns (i.e. plagiarism, cheating, absenteeism)
- Maintain regular contact with students, families, and other key stakeholders
- Proactive communication is a must with parents/guardians when there are academic or personal concerns about their student.
- Celebrate students' successes with parents/guardians.

## RESPONSIBILITIES TO THE CLASSROOM

- Learn the curriculum for assigned courses and grade levels
- Communicate expectations and demonstrate an active interest in student achievement
- Provide synchronous and asynchronous instruction weekly for each course assigned to expand course content
- Use a variety of instructional resources to appropriately respond to the needs of all learners
- Create opportunities for student collaboration
- Provide small group and intervention sessions
- Provide engaging activities and lessons during virtual class meetings, not lectures
- Actively participate in professional development opportunities provided by Tri-City Learning Academy and/or Newcastle Public Schools.

## Procedures

The contents of these procedures were created as an instructional guide for Tri-City Learning Academy instructors. Procedures are subject to change as needs and situations arise throughout the school year.

### ATTENDANCE

Attendance will be taken for each virtual class meeting AND for work within the online curriculum. A student will have Monday-Sunday to complete the weekly assignments in the courses. However, we will report attendance on a M-Th basis in regards to the curriculum.

Attendance will be sent on a weekly basis to the TCLA Director and/or TCLA Secretary.

Attendance must be sent each week by the deadline. NO EXCEPTIONS.

**Present:** A student is considered **Present** for all days during the week if the student is:

1. Within 5% of “On Track” in your course or
2. Logged in and worked at least 4 days in your course
  - a. attendance to your class meeting will also count as a day present in your course, totaling 5 days

**Unverified Absence:** If a student is further than 5% behind AND did not actively work in your course for at least 4 days that week or attend the class meeting, then an **Unverified Absence** will be given for each of the required days not in attendance.

Example: Student A is 7% behind in English and actively worked on English 2 days that week. Student A now has 2 Unverified Absences.

**Verified Absence:** If a student is absent to a class meeting and/or lack of activity in your curriculum and the parent verifies the reason for absence, a **Verified Absence** will be given.

\*Please note the reason for absence verified by the parent/guardian on the weekly report.

## **ABSENTEEISM/LACK OF ENGAGEMENT**

### **Attendance Policy as noted in the Student/Parent Handbook**

Tri-City Learning Academy will follow all regulations set forth by the Oklahoma State Department of Education regarding attendance policies for our students. This means that attendance policies will be in place and must be adhered to. Tri-City Learning Academy prides itself on parent/student communication for academic success, therefore the attendance policy will be strictly enforced.

Virtual Meetings - It is required for all TCLA students to attend the virtual class meetings with their teachers each week. Direct instruction and important information will be delivered that will be crucial to the students success in the course. If there is a school conflict with the time of your class meeting, let your teacher know and we will work on a solution together.

Attendance in Edgenuity/Coursework - Students are expected to complete 5 days worth of coursework each week (outside of holidays and scheduled breaks). This means that the student must complete all 5 days of their assigned coursework within the 7 day time period to keep them in full attendance for that week. The seven day time period is defined as Monday through Sunday. Attendance for the week prior will be reported on each Monday to the TCLA Coordinator and the student's home district. A student should plan for, but not limited to 5 hour per course per week.

Open Lab - Students will have the opportunity to visit their teachers in person each week at one of our four open lab sites. This will open the door for interventions, tutoring, assessments and a variety of other classroom activities that a student may miss while not in a traditional classroom. Open labs are not required unless the student is consistent in not making adequate progress each week.

Those students that do not adhere to the attendance policies set forth by TCLA, the following may take place:

1. Parent/Student conference with the TCLA Coordinator
2. A plan of improvement put in place for the student and parent
3. Truancy policy set forth by the home district's Board of Education will be followed.
4. Revocation of admission to Tri-City Learning Academy

**Students with Absenteeism Concerns:**

(Document all communications)

1. Speak directly to the student
  - a. Use 3 modes of communication to attempt contact (email, phone, message)
2. Notify the parent/guardian of the student absenteeism
  - a. Ensure a successful contact
3. Report concerns to TCLA Director
4. Possible referral to return to campus

**GRADES**

Grades will be taken for each course within the online curriculum. A student will have Monday-Sunday to complete the weekly assignments in the courses.

Grades will be sent on a weekly basis to the TCLA Director and/or TCLA Secretary.

The ACTUAL GRADE used in Edgenuity is what will be reported to be placed in the home district's student information systems (Infinite Campus/Wengage) and for eligibility purposes (grades 6-12).

Grades must be sent by the deadline each week. NO EXCEPTIONS.

Parents will be notified weekly of their students progress via Edgenuity progress reports as well as have access to the Edgenuity Parent Portal.

**POOR ACADEMIC PERFORMANCE/FAILING GRADES****Academic Progress as stated in the Student/Parent Handbook**

All students are expected to maintain progress in all of their courses. Each student will receive a course assignment calendar for the week and/or semester that show due dates for each course. This will be included within the student's Edgenuity account and in the students Google Classroom for their class. These assignment calendars shall be referred to each week to determine what is required for completion to remain on target in the course. Edgenuity will allow you to review your progress and grades automatically and is updated each day as assignments are completed. TCLA teachers will also provide grades and progress feedback each week. Please visit [tricitylearning.org](http://tricitylearning.org) to access a variety of Edgenuity resources for students and parents.

### **Failure to Meet Progress**

Students who fail to meet progress standards will be required to attend the lab session with their teacher each week until the student is on track. Tutoring and interventions will be put in place to assist the student as needed. Continuously failing to meet progress expectations will result in a meeting with parents, teachers, TCLA Coordinator and may result in the revocation of admission to the Tri-City Learning Academy. Students who fail to complete their courses by the end of the semester may receive a failing grade.

\*A teacher may refer a student to return to the classroom in the home district if adequate progress is not being met on a consistent basis.

### **Students Failing to Meet Academic Progress**

(Document all communications)

1. Speak directly to the student
  - a. Determine the “why” and attempt to create a solution together with the student
  - b. IEP/504 student? Communicate with the SPED teacher
  - c. Require in-person/virtual tutoring/intervention
2. Notify the parent/guardian of the student
  - a. Inform them of the steps taken thus far
  - b. Create a solution with the parent/guardian
3. Call a conference between student, teacher, parent/guardian
4. Report concern to TCLA Director

### **BEHAVIOR/DISCIPLINE**

If continuous unwanted behaviors occur, the following steps should be taken:

1. One-on-one conference with the student regarding the unwanted behavior
  - a. Determine the “why” and a possible solution
2. One-on-one conference with the parent regarding the unwanted behavior
3. Call a conference between student, teacher, parent/guardian
4. Report continuous behavior concerns to the TCLA Director

Disciplinary steps are always taken with an understanding of the students individual needs and stage of development. It is our desire to develop self-control and respect for the rights of others; steps may be bypassed depending on the severity of the behavior.

Discipline will not include being denied access to grades or educational resources, although removal or regulation of student participation in social or collaborative class activities may occur if behaviors persist.

## **ANXIOUS/UPSET PARENT/GUARDIANS**

There are times when parents/guardians become upset or anxious about a situation. Many of those situations can be held with simple conversations between the teacher and parent. If you have an upset parent/guardian, please follow these steps:

1. Speak with the parents - phone call is best
2. Contact the TCLA Director to alert them of the situation and obtain guidance if the situation has not been resolved.

## **SUSPECTED CHILD ABUSE/NEGLECT**

Report concerns to the TCLA Director immediately. These concerns include but are not limited to:

1. Suspected abuse (physical or sexual)
2. Suspected neglect
3. Concerns of self-harm or harming others (often seen in written assignments or conversations)
4. Bullying

## **INDIVIDUALIZED EDUCATION PLANS/504 PLANS**

TCLA teachers will follow all accommodations and modifications set forth in the student's IEP/504 plans. There will be a Special Education teacher on TCLA staff to assist teachers with these accommodations. Edgenuity is a curriculum that will allow for a variety of accommodations and supports for students with additional needs, however it is the teachers responsibility to ensure that all IEP/504 accommodations/modifications are implemented in your course/instruction.

\*All teachers will be required to attend IEP/504 meetings for those students in your courses. NO EXCEPTIONS.

## FERPA - THE FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

The Family Educational Rights and Privacy Act (FERPA) is a federal law enacted in 1974 that protects the privacy of student education records. FERPA applies to any public or private elementary, secondary, or post-secondary school and any state or local education agency that receives funds under an applicable program of the US Department of Education. The Act serves two primary purposes. It gives parents or eligible students more control over their educational records, and it prohibits educational institutions from disclosing “personally identifiable information in education records” without the written consent of an eligible student, or if the student is a minor, the student’s parents (20 U.S.C.S. § 1232g(b)). An eligible student is one who has reached age 18 or attends a school beyond the high school level.

### Parents’ or Eligible Students’ Rights

Parents or eligible students have the right to take the following actions:

- Inspect and review the student’s education records maintained by the school. Schools are not required to provide copies of records unless it is impossible for parents or eligible students to review the original records (e.g., they live far away).
- Request that a school correct records they believe to be inaccurate or misleading. If the school decides not to amend the record, the parent or eligible student then has the right to a formal hearing. After the hearing, if the school still decides not to amend the record, the parent or eligible student has the right to place a statement with the record setting forth his or her view about the contested information.
- Halt the release of personally identifiable information.
- Obtain a copy of the institution’s policy concerning access to educational records.

Schools must have written permission from the parent or eligible student in order to release any information from a student’s education record. Schools that fail to comply with FERPA risk losing federal funding. Because parochial and private schools at the elementary and secondary levels generally do not receive funding under any program administered by the US Department of Education, they are not subject to FERPA. Private postsecondary schools, however, generally do receive such funding and are subject to FERPA.

### Permitted Disclosures

FERPA allows schools to disclose information from a student’s education record, without consent, to the following parties or under the following conditions:

- School officials with legitimate educational interest
- Other schools to which a student is transferring
- Specified officials for audit or evaluation purposes
- Appropriate parties in connection with financial aid to a student
- Organizations conducting certain studies for, or on behalf of, the school

- Accrediting organizations
- Appropriate officials in cases of health and safety emergencies
- State and local authorities, within a juvenile justice system, pursuant to specific state law
- To comply with a judicial order or lawfully issued subpoena

## TECHNOLOGY CONCERNS

If a student has a technical problem with their device that has been checked out to them by their home district, follow these steps:

1. Assist in troubleshooting the problem virtually
2. Refer the student/parent to [tricitylearning.org](http://tricitylearning.org) to review the common troubleshooting tips
3. Refer the student/parent to the TCLA secretary, who will then put them in contact with the home district tech support team.

## OPEN LAB/IN-PERSON TUTORING AND INTERVENTIONS

### Students

- Students that attend in-person tutoring must adhere to the home districts policies and procedures set forth in the home districts handbook. This includes but is not limited to dresscode, behavior, discipline, parking, etc...
- Students are to attend the TCLA Lab ONLY and are not permitted to enter other classrooms and hallways that do not directly involve TCLA.
- Students must wear their TCLA badge at all times while attending the TCLA Lab.

### Teachers

- Teachers must wear their TCLA Identification Badge at all times while on site.
- Teachers must be on time and stay the full allotted time assigned to them each week
- Professional dress is expected at all times while on site.
- Track your mileage to and from sites only and turn in to TCLA Director at the beginning of each month
- Before your session each week, attempt to confirm the students who are planning to see you while you are on site, or request those that are struggling/failing to come in for assistance.

## **GOOGLE CLASSROOM - LMS**

Google Classroom will be the Learning Management System for all Tri-City Learning Academy teachers. Each teacher must create a Google Classroom for each course taught.

Google Classrooms must be:

- Organized
- All directions and expectations posted and easily accessible
- Weekly schedule of events/assignments posted
- Include resources for course
- Contact information and office hours
- Procedures and expectations for your class

## **COMMUNICATION FORMATS**

Approved communication formats:

- Email
  - Student/teacher communication must be used by school issued email ONLY
- Phone Call
  - Google Voice
- Edgenuity messaging system
- Google Classroom
- Remind App

\*Other communication formats may be approved by the TCLA Coordinator. Contact coordinator with details on your application of choice for review.

# Tri-City Learning Academy 2021-2022



July 2021						
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August 2021						
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September 2021						
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October 2021						
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November 2021						
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December 2021						
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Aug 4-5, 9-10	Professional Development Days
Aug 11	First Day of School for Students
Sep 6	Labor Day
Oct 11-13	Parent /Teacher Conferences
Oct 14-15	Fall Break - No School
Nov 22-26	Thanksgiving Break
Dec 20-31	Christmas Break
Jan 3	Professional Development Day
Jan 17	Martin Luther King, Jr. Day
Feb 21	President's Day
Mar 9-11	Parent /Teacher Conferences
Mar 14-18	Spring Break
Mar 25	Snow Day
Apr 1	Snow Day
Apr 8	Snow Day
Apr 15	Snow Day
Apr 22	Snow Day
Apr 29	Snow Day
May 6	Snow Day
May 18	Last Day of Classes

### Important Dates:

Aug 11	TCLA Welcome Day
Oct 13	End of 1st 9 Weeks
Dec 17	End of 2nd 9 Weeks
Jan 4	Students Return
Mar 11	End of 3rd 9 Weeks
May 19	Device Check-In
May 23-26	Teacher PD

### Parent/Teacher Conferences

Oct 11-13	Parent/Teacher Conferences
Mar 9-11	Parent/Teacher Conferences

January 2022						
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March 2022						
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May 2022						
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June 2022						
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26	27	28	29	30		

### Holidays - No School

Sep 6	Labor Day
Oct 14-15	Fall Break - No School
Nov 22-26	Thanksgiving Break
Dec 20-31	Christmas Break
Jan 17	Martin Luther King, Jr. Day
Feb 21	President's Day
Mar 14-18	Spring Break

### Prof. Development - No School

Aug 9
Aug 10
Aug 11
Jan 3
May 23-26

 School Closed	 Professional Development (teachers only)
 First/Last Day of School	 Important Dates

# MEMO

To: Newcastle Board of Education  
From: Jeff Landes, CFO  
Date: June 28, 2021  
Re: Booster Club Sanctioning



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The following clubs have submitted the required documentation and I am hereby recommending them to be sanctioned for the 2021-2022 school year:

Newcastle FFA & 4H Booster Club  
Newcastle Band Boosters  
Newcastle Baseball Booster Club  
Newcastle Cheer Booster Club, Inc.  
Newcastle Elementary Parent Teacher Organization  
NHS Fastpitch Booster Club, Inc. (also covers SlowPitch as well)  
Newcastle QB Club, Inc.  
Newcastle Volleyball Booster Club  
Newcastle Wrestling Booster Club, Inc.

The following clubs are not recommended for sanctioning at this time but should be presented at the August board meeting:

Newcastle Basketball Booster Club, Inc.  
Newcastle Racer Soccer Booster Club, Inc.  
Track

**A Memorandum of Agreement Between  
Newcastle Public School District and Delta Head Start  
2021-2022**

**I. Parties to the Agreement**

- A. Newcastle Public School District and
- B. Delta Head Start

**II. Purpose of Agreement**

- A. To improve availability and the quality of services for McClain county children, age three through age five, and their families
- B. To support children's optimal development and readiness for school entry and success
- C. To address the unique strengths and needs of the local population, such as homeless, migrant, or non-English speaking families
- D. To promote collaboration regarding shared use of transportation, facilities, and other resources, as appropriate
- E. To promote further collaboration to reduce duplication and enhance efficiency of services
- F. To define the roles and responsibilities of the names parties toward coordination and greater collaboration; enhance linkages and relationships; and exchange information on the provision of educational and noneducational services
- G. Coordinate a comprehensive system of activities, policies, and procedures among the named parties which guide and support their delivery of services to children and their families

**III. Program Descriptions**

- A. Delta Head Start (McClain, Garvin and Stephens counties)
- B. Head Start is a nation-wide Federal grant program funded by the U.S. Department of Health and Human Services. It is a comprehensive child development program for families with young children in the areas of education, social services, health, and family involvement. Head Start

preschool programs are for children from 3 to 5 years of age and their families.

Head Start is mandated to assume a leadership role in the development of partnerships with community agencies and service providers. Each Head Start, Migrant and Seasonal, and American Indian/Alaska Native Head Start program must have a written agreement with the local school systems (LSS) or local education agency (LEA) to coordinate and collaborate to best meet the needs of children and their families.

- C. C. Newcastle Public School District possesses the usual powers of a corporation for public purposes by the name and style of Independent School district No. I-1 of McClain County, Newcastle, Oklahoma.

#### **IV. Authority**

- A. Head Start's responsibility for coordination and collaboration with the appropriate local entity responsible for managing publicly funded preschool programs in the service area of the Head Start agency is mandated in the Head Start Act: Public Law 110-134 "Improving Head Start for School Readiness Act of 2007."
- B. The Newcastle Public School District; is authorized under "Every Student Succeeds Act" (Public Law 114-96) to provide a Free and Appropriate Public Education to children in the Newcastle School District.

#### **V. Guiding Principles**

- Create and maintain a meaningful partnership to promote school readiness so that children from low-income families in Head Start programs, or who are preschool age, may receive comprehensive services to prepare them for elementary school and to address any potential "achievement gap"
- Develop successful linkages within the context of Every Student Succeeds Act of 2015, the Head Start Act (2007), and Oklahoma and local legislation, policies, and procedures
- Plan and implement strategies based on practice and research that have proven to support children's school success
- Respect the uniqueness of each locality's needs and resources
- Promote the involvement of members of the early care and education communities

- Share commitment, cooperation, and collaboration for a coordinated service delivery system

## **VI. Joint Roles in System Review, Coordination, Collaboration, Alignment, and Implementation**

The Newcastle Public School District and the Delta Head Start will work together for the review, coordination, collaboration, alignment, and implementation of each of the following 10 activities, as mandated by the Act.

- A. Educational activities, curricular objectives, and instruction
  1. 642(f) Implement a research-based early childhood curriculum that – (E) is aligned with the Head Start Child Outcomes Framework developed by the Secretary and, as appropriate, State early learning standards
  2. 642A(3) Establish ongoing communications between the Head Start agency and local educational agency for developing continuity of developmentally appropriate curricular objectives (which for the purpose of the Head Start program shall be aligned with the Head Start Child Outcomes Framework and, as appropriate, State early learning standards) and for shared expectations for children's learning and development as the children transition to school
- B. Public information dissemination and access to programs for families contacting the Head Start program or any of the preschool programs
  1. 642(e)(1) Generate support and leverage the resources of the entire local community in order to improve school readiness
  2. 642A(2) Establish ongoing channels of communication between Head Start staff and their counterparts in the schools (including teachers, social workers, local educational agency liaisons designated under section 722(g)(1)(J)(ii) of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11432(g)(1)(J)(ii)), and health staff) to facilitate coordination of programs
- C. Selection priorities for eligible children to be served by programs
  1. 642A (13) Develop and implement a system to increase program participation of underserved populations of eligible children
  2. 642(f)(10) Develop procedures for identifying children who are limited English proficient, and informing the parents of such children about the instructional services used to help children make progress

towards acquiring the knowledge and skills described in section 641A(a)(1)(B) and acquisition of the English language

3. 641A(E) Include information on the innovative and effective efforts of the Head Start agencies to collaborate with the entities providing early childhood and development services or programs in the community and any barriers to such collaboration that the agencies encounter

4. 641(H) the plan of such applicant to coordinate and collaborate with other public or private entities providing early childhood education and development programs and services for young children in the community involved, including—

(i) Programs implementing grant agreements under the Early Reading First and Even Start programs under subparts 2 and 3 of part B of title I of the Elementary and Secondary Education Act of 1965 (20 U.S.C. 6371 et seq., 6381 et seq.)

(ii) Other preschool programs under title I of that Act (20 U.S.C. 6301 et seq.)

(iii) Programs under section 619 and part C of the Individuals with Disabilities Education Act (20 U.S.C. 1419, 1431 et seq.)

(iv) State pre-kindergarten programs

(v) Child care programs

(vi) The educational programs that the children in the Head Start program involved will enter at the age of compulsory school attendance

(vii) Local entities, such as a public or school library for—

(I) Conducting reading readiness programs

(II) Developing innovative programs to excite children about the world of books, including providing fresh books in the Head Start classroom

(III) Assisting in literacy training for Head Start teachers

(IV) Supporting parents and other caregivers in literacy efforts

#### D. Definition of service areas

1. Define areas where local entity and Head Start provide services to children

E. Staff training, including opportunities for joint staff training on topics such as academic content standards, instructional methods, curricula, and social and emotional development

1. 642A (4) Organize and participate in joint training, including transition-related training for school staff and Head Start staff

F. Program technical assistance

1. 642 (10) Link the services provided in such Head Start program with educational services, including services relating to language, literacy, and numeracy, provided by such local educational agency

2. 648(i) (e)(3) Encourage States to supplement the T/TA funds with Federal, State, or local funds other than funds made available, to expand training and technical assistance activities beyond Head Start agencies to include other providers of other early childhood education and development programs within a State

G. Provision of services to meet the needs of working parents, as applicable

1. 642(e) Coordinate activities to make resources available for full working-day and full calendar year available to children

2. 642(e)(3) Coordinate activities and collaborate with programs under the Child Care and Development Block Grant Act of 1990 (42 U.S.C. 9858 et seq.)

H. Communication and parent outreach for smooth transitions to kindergarten

1. 642A (1) Develop and implement a systematic procedure for transferring, with parental consent, Head Start program records for each participating child to the school in which such child will enroll

2. 642 (5) Establish comprehensive transition policies and procedures that support children transitioning to school, including by engaging the local educational agency in the establishment of such policies

3. 642 (6) Conduct outreach to parents and elementary school (such as kindergarten) teachers to discuss the educational, developmental, and other needs of individual children

4. 642 (7) Help parents of limited English proficient children understand—

(A) The instructional and other services provided by the school in which such child will enroll after participation in Head Start; and

(B) As appropriate, the information provided to parents of limited English proficient children under section 3302 of the Elementary and Secondary Education Act of 1965 (20 U.S.C. 7012)

5. 642 (8) Develop and implement a family outreach and support program, in cooperation with entities carrying out parental involvement efforts under title I of the Elementary and Secondary Education Act of 1965 (20 U.S.C. 6301 et seq.), and family outreach and support efforts under subtitle B of title VII of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11431 et seq.), taking into consideration the language needs of parents of limited English proficient children

6. 642 (9) Assist families, administrators, and teachers in enhancing educational and developmental continuity and continuity of parental involvement in activities between Head Start services and elementary school classes

7. 642 (11) Help parents (including grandparents and kinship caregivers, as appropriate) to understand the importance of parental involvement in a child's academic success while teaching them strategies for maintaining parental involvement as their child moves from Head Start to elementary school

8. 642 (12) Help parents understand the instructional and other services provided by the school in which their child will enroll after participation in the Head Start program

I. Provision and use of facilities, transportation, and other program elements

1. 642(e)(4) (A) Collaborate on the shared use of transportation and facilities, in appropriate cases

(B) Collaborate to reduce the duplication and enhance the efficiency of services while increasing the program participation of underserved populations of eligible children

(C) Exchange information on the provision of non educational services to such children

J. Other elements mutually agreed to by the parties

1. Newcastle Public School agrees to screen all Head Start Children living in the Newcastle School District for Speech and Language within 45 days of the child's first day in Head Start.

2. Federal Regulations as mandated by Individuals with Disability Education Act (IDEA) Public Law 101-476 will be adhered to. Newcastle Public School will be the educational agency responsible for the determination of special education and related services, categorization and placement in accordance with state statutes, policy and procedures and federal regulations for children who reside in the Newcastle Public School district.

## **VII. Confidentiality**

All acknowledge confidentiality requirements that each agency must follow regarding the sharing and release, with the consent of families, of personally identifiable information regarding children and families. Each agency will protect the rights of young children with respect to records and reports created, maintained, and used by the public agencies. It is the intent of this agreement to ensure that parents have rights of access and rights of privacy with respect to such reports and records, and that applicable State and Federal laws for exercise of these rights be strictly followed. Family Educational Rights and Privacy Act (FERPA) will be followed. (See 34CFR 303.460.)

## **VIII. Dispute Resolution**

Parties will first attempt to resolve the dispute between or among themselves. All local agencies will ensure that a system is in place to resolve disputes and solve problems.

Failure of either party to comply with the terms of this agreement will be grounds for termination of said contract upon notice of sixty (60) days given to either party.

## **IX. Review of Agreement**

The agreement will be jointly reviewed by all parties annually and more frequently if laws and regulations are amended that will significantly impact this agreement, or when a party requests a formal change.

## **X. Term of Agreement**

This contractual agreement for the provision of Early Childhood Education Collaboration Services is entered into the first day of July 2021, by and between Delta Head Start and Newcastle Public School.

The effective date of this agreement will be for a period commencing July 1, 2021 and ending June 30, 2022.

By signing the agreement each agency agrees to the terms.

The signed agreement will be binding on all successors of parties to the agreement.

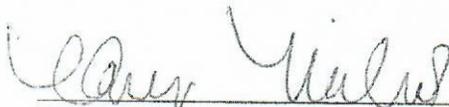
**XI. SIGNATURES**

\_\_\_\_\_  
Newcastle Public School District Rep.

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Delta Head Start Director

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Delta Community Action  
Executive Director

  
\_\_\_\_\_  
Date

## INTERLOCAL AGREEMENT

This agreement is made and entered into by and between the City of Newcastle, Oklahoma, a municipal corporation organized and existing under and by virtue of the laws of the State of Oklahoma ("Newcastle") 120 NE 2<sup>nd</sup> St., PO Box 179, Newcastle, OK 73065 and Newcastle Public Schools, ("School") 101 N. Main St., Newcastle, OK 73065-4104 to be effective the day and year of the last to sign of Newcastle and School.

WHEREAS, Newcastle and School are public agencies within the meaning of the Interlocal Cooperation Act and each desires to enter into this agreement for joint and cooperative action pursuant to the authority of the Interlocal Cooperation Act; and

WHEREAS, each public agency does on occasion provide and/or has available equipment, goods, services and manpower which would be beneficial to the other and which would ultimately benefit the citizens and residents of Newcastle and those persons served by the School; and

WHEREAS, each desires to make those goods, services, equipment and manpower available to the other in a manner that will be of benefit to the citizens and residents that each serves and represents; and

NOW, THEREFORE, Newcastle and School agree as follows, to-wit:

1. Purpose: The purpose of this agreement is to provide a means for joint and cooperative action between Newcastle and School to provide equipment, goods, services and manpower to each other that will benefit each and therefore also benefit the people and organizations that each serves.
2. Services Provided: Newcastle and School each agree to provide to the other such goods, services, equipment, and manpower as can be supplied without interfering with the duties, responsibilities, and missions that each provides to the public. The supplying party shall be solely responsible to determine what goods, services, equipment and manpower are available for the requesting party and shall be solely responsible for directives, assignments and orders concerning the goods, services, equipment and manpower furnished to the other.
3. Contact Person: The contact person for Newcastle shall be the City Manager and/or his/her designated representative. The contact person for the School shall be the Superintendent of Schools and/or his/her designated representative. Each shall provide the other written notification of any designated representative.
4. No Waiver of Sovereign Immunity: Nothing in this agreement shall be construed as a waiver of any governmental sovereign immunity.
5. Duration: This agreement supersedes all previous agreements between the signatories dealing with the subject matter hereof and shall become effective on the day and year signed on behalf of the last to sign of Newcastle and School. This interlocal agreement

shall terminate on June 30, 2022, unless terminated otherwise pursuant to the provisions contained herein. If required by applicable law, this agreement may be renewed from fiscal year to fiscal year by action of the parties' governing boards.

6. Waiver: Each party waives all claims against the other party for compensation for any loss, damage, personal injury, or death occurring as a consequence of the performance of this agreement.

7. Response/Release: A responding organization shall be released by the requesting organization when the services of the responding organization are no longer required or when the responding organization is needed within the area for which it normally provides fire protection, as determined by the authorized representative of the responding organization.

8. Termination: This agreement may be terminated at any time by either party, with or without cause, upon tendering in writing notice of such termination thirty (30) days prior to the effective date of such termination to the City Manager of the City of Newcastle or to the Superintendent of Schools, as the case may be.

9. Third Parties: It is not the intent of this agreement to create any rights in any third parties.

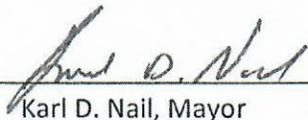
10. Not Assignable: This agreement is not assignable except upon the prior written consent of the parties hereto.

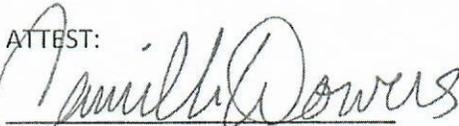
11. Execution: This agreement shall be executed in quadruplicate, each copy of which shall serve as an original.

12. Amendment: This agreement may not be amended except by the express written agreement of the parties hereto.

IN WITNESS WHEREOF, Newcastle and School have caused this agreement to be subscribed on their behalf by their respective officers pursuant to governing body approvals as required by law.

CITY OF NEWCASTLE

By:  6-14-2021  
Karl D. Nail, Mayor DATE

ATTEST:  
  
City Clerk

Approved as to Form: \_\_\_\_\_  
Ted W. Haxel, City Attorney

NEWCASTLE PUBLIC SCHOOLS

By: \_\_\_\_\_  
Melanie Hau, Superintendent      DATE

ATTEST:

\_\_\_\_\_

**School Resource Officer**  
**Mutual Cooperation Agreement**

This mutual cooperation agreement made and entered into this \_\_\_\_\_ day of \_\_\_\_\_ 2021, by and between the City of Newcastle ("City") and Independent School District No. 1 of McClain County, Oklahoma ("District"), for the 2021-22 school year.

1. **Purpose:** The purpose of establishing the terms under this agreement is to provide for the increased safety and security of the public schools of the District through the placement of a School Resource Officer ("SRO") in District's schools.
2. **Administration:** This agreement shall be administered by the City Manager, Chief of Police of the City and District Superintendent. These representatives shall be responsible for administering this agreement and shall have the authority to determine the duties to be performed by the officer and the resolution of any disputes. The City Manager and the Chief of Police of City shall receive from District periodic recommendations and suggestions as to the needs of District. These recommendations shall be submitted by District's Superintendent.
3. **Consideration:** The District agrees to pay the City for the use of one (1) SRO a total sum of Two Hundred Ten Dollars and Sixty-Nine Cents (\$210.69) per diem for the period of one hundred forty-five (145) school days at 8.75 hours per day over ten (10) months, August to May, of the contract term payable a month after each completed month of service. The total amount of compensation paid by District for the SRO will be Thirty Thousand Five Hundred Fifty Dollars and Five Cents (\$30,550.05). The City will pay any remaining balance of the Officer's yearly salary, benefits, and any appropriate collective bargaining agreement terms.
4. **Term of Agreement:** This Agreement shall be in effect as the date the Agreement is signed by the initiating parties and may be renewed annually if approved by the parties. All parties signatory to this Agreement may terminate participation upon thirty (30) days' notice to all other signed parties to the Agreement.
5. **Agency Representatives:** The parties will develop and implement procedures for ongoing evaluations/ meetings and will, at least annually review and if necessary, recommend any changes.
6. **Modification of Agreement:** Modification of this Agreement shall be made only by consent of the parties. Such modifications shall be made with the same formalities as were followed in this agreement and shall include a written document setting forth the modifications, signed by all the consenting parties.
7. **Qualifications:** The SRO shall be a duly certified police officer of City and shall perform those tasks and duties delineated in the job description as approved by the administrators. City agrees and guarantees that the police officer will be, at all times, a certified Peace Officer for the State of Oklahoma and meet all requirements as set forth by the Oklahoma Council of Law

Enforcement and Training, the City of Newcastle, Oklahoma and as may be required by law. City warrants to District that SRO is fully trained in the proper and appropriate law enforcement use of all equipment issued to or allowed by City for use by police officers, including, but not limited to any weapons or equipment designed to or capable of causing harm to persons or property.

8. **Assignment of School Resource Officer:**

- A. City agrees to provide a police officer to serve as an SRO for all District locations. SRO will be based at the following District school location, but will be available to respond to the needs of all District locations:

Newcastle High School, 101 N. Main.

- B. The primary function of SRO shall be to insure the safety of the students and faculty and provide campus security. Specifically, SRO shall assist in limiting access to the school grounds to authorized persons, provide police protection of school property, personnel and students, investigate criminal acts on school grounds and serve as liaison between the school, the police department, juvenile officials, probation officials, courts and other agencies of the juvenile justice system.

9. **Duties of School Resource Officer:** The SRO's duties will include, but not be limited to, the following:

- A. To be an extension of the Principal's office for assignments consistent with this Agreement.
- B. To be a visible, active law enforcement figure on campus dealing with law enforcement matters and school code violations originating on the assigned campus.
- C. To act as the designee of the campus Administrator in maintaining the physical plant of the assigned campus to provide a safe environment as to law enforcement matters and school code violations. This includes building(s), grounds, parking lot(s), lockers and other public-school property.
- D. To provide a classroom resource for law education using approved materials.
- E. To be a resource for students which will enable them to be associated with a law enforcement figure in the students' environment.
- F. To be a resource for teachers, parents and students for conferences on an individual basis dealing with individual problems or questions.

- G. To be available for school activities and organizations associated with the campus and as a speaker on a variety of requested topics.
- H. The SRO will not be involved in ordinary school discipline, UNLESS it pertains to preventing a potential disruption and/or climate that places students at risk of harm. Disciplining of students is District's responsibility, and only when the Principal and the SRO agree that the SRO's assistance is needed to maintain a safe and proper school environment would the Principal request SRO involvement.
- I. If the Principal believes that in a given situation or incident there is a law violation, the Principal may request SRO involvement.
- J. All law enforcement agencies requesting to conduct a formal police interview, interrogation, and arrest of any student should be referred to the campus SRO.
- K. The SRO will be familiar with helpful community agencies, such as mental health clinics, drug treatment centers, etc., that offer assistance to dependency-and-delinquency-prone youths and their families. Referrals will be made when necessary.
- L. The SRO and the Principal will develop plans and strategies to prevent and/or minimize dangerous situations which might result in student unrest.
- M. The SRO is first and foremost a Law Enforcement Officer. This fact must be constantly reinforced.
- N. The SRO may be asked to provide community wide crime prevention presentations that include, but are not limited to:
  - Drugs and the law – Adult and juvenile;
  - Alcohol and the law – Adult and juvenile;
  - Sexual assault prevention;
  - Safety programs – Adult and juvenile;
  - Sexual predators – Adult and juvenile;
  - Bullying – In person and through cyberspace;
  - Assistance in other crime prevention programs as assigned.
- O. The SRO will wear an approved City Police Department uniform, formal business attire or business casual with appropriate logos and name badges depending on the time of school year, the type of school activity or program, and the request of the school and/or Police Department. The Chief of Police and the Principal shall jointly set expectations and resolve any disputes in this area.

- P. The SRO will wear their Department authorized duty weapons in accordance with Department policy.
- Q. R. The SRO shall attend professional development training as required by the City, District and SRO training. This training will be scheduled outside the SRO's normal operating hours.

**10. Hours of Work:**

- A. Unless otherwise directed by the Superintendent or his designee, City shall assign an SRO to work during the instructional days of the school year from August through May. Hours of work will be Monday through Thursday, 10 hours a day with Friday, Saturday and Sunday off.

**11. Access to Education Records:**

- A. School officials shall allow SRO to inspect and copy any public records maintained by the school to the extent allowed by law.
- B. If confidential student records information is needed by an SRO, the information may be released only as allowed by law.

**12. Employment of School Resource Officers:**

- A. SRO shall at all times be an employee of the Police Department and shall be subject to the administration, supervision and control of the Police Department. The SRO will not be an employee or agent of the District.
- B. The SRO shall be subject to all personnel policies and practices of the Police Department except as such policies or practices may be modified by the terms and conditions of the Agreement.
- C. The Police Department, in its sole discretion, shall have the power and authority to hire, discharge, and discipline the SRO.

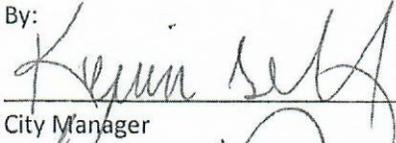
**13. Liability:** City agrees that it shall be responsible for any liability arising from the actions of the individual assigned to act as SRO in the same manner and to the same extent as it has liability for the actions of any police officer. Each party shall assume and be responsible for any liability or the costs of litigation arising from actions of its own employees.

**14. Termination:** This agreement shall be subject to termination upon written notification by either party upon thirty (30) days' notice.

WITNESS OUR HANDS this day and year first above written

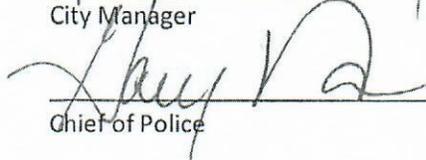
"City"

By:

  
\_\_\_\_\_

City Manager

6-14-21  
Date

  
\_\_\_\_\_

Chief of Police

"District"

By:

\_\_\_\_\_  
President of the Board of Education

Attest

\_\_\_\_\_  
Clerk of the Board of Education



1308 N Main Street, Newcastle OK 73065  
(405) 387-4455 • Fax (405) 574-3730  
• www.bankfnbt.com

Cash Management Agreement  
June 17, 2021

Newcastle Public Schools has requested that First National Bank and Trust Co. honor non payable warrants in an aggregate amount not to exceed \$1,500,000. These warrants represent budgeted school operating expenses for school year 2021-2022 approved by the Newcastle School Board. The Interest rate will be 2.250% per annum. We anticipate this short term funding solution will be resolved by February 1, 2022.

Acknowledged and Agreed to by:

First National Bank & Trust Co  
1308 N Main Street  
Newcastle, OK 73065

Newcastle Public Schools  
101 N Main St  
Newcastle, OK 73065

A handwritten signature in blue ink, appearing to read "S. Garrard", is written over a horizontal line.

Sherri Garrard, Sr Vice President

Board President

Date

Board Clerk

Date

**SPORTS MEDICINE and ATHLETIC TRAINING  
SERVICES SUBSCRIPTION AGREEMENT**

**I. PARTIES TO THE AGREEMENT:**

- A. Norman Regional Hospital Authority d/b/a Norman Regional Health System  
901 N. Porter Ave.  
Norman, OK 73072**
- B. Newcastle Public Schools  
101 N. Main  
Newcastle, OK 73065**

**II. GENERAL PURPOSE OF THE ATHLETIC TRAINING EVENT COVERAGE AGREEMENT:**

NORMAN REGIONAL HOSPITAL AUTHORITY D/B/A NORMAN REGIONAL HEALTH SYSTEM (hereinafter “NRHS”) is possessed of certain skill, experience, and expertise with regard to sports medicine care of athletic populations. NRHS desires to continue to be the provider of choice for sports medicine care.

**III. AGREEMENT:**

NRHS agrees to provide Newcastle Public Schools (hereinafter “NPS”) with unique services as outlined in this service agreement. Services provided by NRHS to NPS will be done so exclusively. No school system representative, administrator, or coach shall attempt to use, secure, or negotiate other sports medicine and/or athletic training services during the contract term. **No school system representative, administrator, or coach shall refer an athlete to any health care professional except for the one provided by NRHS.** This contract will be valid from August 1, 2021 through May 31, 2022 or until the termination of the school year, which ever comes first. Thereafter, this agreement shall automatically renew each year for a period of one (1) school year.

**IV. COMPENSATION FOR SERVICES:**

- 1. The service fee for the established term will be Twenty Five thousand dollars (\$25,000.00). The service fee is an annual fee and is due and payable by NPS. NRHS agrees, for the convenience of the school system, to extend the payment term to ten (10) monthly payments. The first one-fifth of the contract fee, two thousand dollars (\$2500.00) shall be due to NRHS by September 15, 2021. Each of the subsequent payments will be due no later than the 15<sup>th</sup> of each month until the fee schedule has been retired. If the outstanding balance is 30 days or more past due, NRHS may, at its option, require the payment of the entire service agreement outstanding balance.
- 2. NPS will also agree to advise each booster club and help secure, at no cost, available space in any football, basketball or major athletic event program or

publication for marketing, sports injury information, and educational information, as provided by NRHS representative. Size of any printed marketing or information material must be no smaller than 8 1/2" X 5 1/2".

**V. SPORTS MEDICINE AND ATHLETIC TRAINING SERVICES:**

1. Provision of a NATABOC Certified Athletic Trainer (ATC) and licensed by the Oklahoma State Board of Medical Licensure and Supervision.
2. ATC will be on campus on a daily basis at 11:00 a.m. on Monday, Tuesday and Thursday. Wednesday the ATC will be on campus at 7:45 a.m.
3. ATC will remain on campus during the football season until the completion of football practice. Following the football season the ATC will communicate to the Athletic Director and coaching staffs training room operational hours.
4. Taping and pre-game/ practice treatments.
5. Post-game/practice treatments.
6. Daily injury reporting and record keeping.
7. Management of training room equipment/ supplies. (Including equipment purchased by the school at start up or any equipment/ supplies donated to the school).
8. Management of training room personnel and student athletic trainer aides.
9. Game coverage as follows:

Dedicated Coverage:

Home/Away Varsity Football  
Home JV Football  
Home Varsity Basketball (boys, girls)  
Home Varsity Soccer (boys, girls)  
Home Track Meets  
District Events if hosted at NPS

Scheduled coverage based on priority:

Home Varsity Softball  
Home Varsity Baseball  
Home Cross Country Meets

- Any game coverage conflict or priority coverage will be resolved and/ or scheduled by providing game coverage to the sport with a higher rate of injury or at the discretion of the ATC with the approval of the NPS Athletic Director.
10. NRHS will provide continuing education, informative presentations, or public speaking engagements for NPS parents, faculty, staff or coaching staff upon request. Dates, times, and topics must be arranged by a school system representative.

## **VI. AVAILABILITY OF THE ATC:**

1. Athletic Training services will be provided during the operational hours. Operational hours will be established to reflect the time of the athletic season. Changes will be made at the discretion of the ATC.
2. Athletic Training services will not be provided during scheduled holidays and vacations that are recognized by NPS. These include but are not limited to: Christmas Holiday, Thanksgiving Holiday, Spring Break, Labor Day, Memorial Day, etc.

## **VII. PHYSICIAN SERVICES:**

1. NRHS, at their discretion, shall designate for NPS, a team orthopedic physician(s), and/or primary care or general practice physician(s) for the term of this contract. No school system athlete will be required to owe the services of any such designated physician(s). Any such designated physician(s) shall assume no liability with regard to the nature and implementation of treatment.
2. Any athlete referred for a physician consultation will assume all financial responsibility for the charges incurred for their treatment and care.

## **VIII. CONDITIONS OF FEE FOR SERVICE:**

1. NRHS does not in any form, imply or infer, to have authority to discount or waive fees for NRHS, any associated physician(s) or allied medical service. Any fees charged for medical services associated with the treatment, rehabilitation, and/or care of an athlete include, but are not limited to, rehabilitation procedures, diagnostic testing, diagnostic imaging, hospital or lab procedures, physician services, emergency room services, surgical services, related hospital services, and contract hospital services.
2. Verification of third party reimbursement or insurance coverage or questions related to coverage can be directed to the service provider business office.

## **IX. TERMINATION:**

This agreement may be terminated prior to the expiration of its established terms only under the following circumstances:

1. By either party, with or without cause, upon no less than 30 days prior written notice; provided, however, that in the event that this contract is terminated early without cause by the school system, NRHS, will not refund any portion of the contract fee, and all services to NPS shall be terminated. Provided, further that in the event this agreement is terminated early with cause by NRHS, the school system shall be entitled to a prorated refund based on the remaining months of the contract term.

2. This agreement may be terminated prior to the expiration of its established term by written notice. Notice from one party to the other party in the event of a breach or default in this agreement; provided, however, that the breaching party shall first have been given at least 30 days advance written notice of the breach and an opportunity to cure the default.

**X. CONFIDENTIALITY:**

All business, medical and other records related to the operation of NRHS, including, but not limited to, general administrative records, policies and procedures, and pricing information, shall be and remain the sole property of NRHS (collectively, the “Confidential Information”). NPS hereby acknowledges that the Confidential Information is competitively sensitive and agrees not to disclose Confidential Information to a third party other than NPS administrators, school board members, attorneys, accountants, or other bona fide agents or representatives.

EXECUTED AND EFFECTIVE THE \_\_\_\_\_ DAY OF \_\_\_\_\_ 2021.

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Meegan Carter, V.P. Population Health & Wellness  
NORMAN REGIONAL HOSPITAL AUTHORITY

---

Newcastle Public Schools Superintendent

---

Newcastle High School Athletic Director

## OCCUPATIONAL THERAPY CONTRACT SERVICES AGREEMENT

This agreement is made and entered into as the 29<sup>th</sup> day of JUNE 2021 by and between **Newcastle Public Schools** and **Tyler Garling, Registered and Licensed Occupational Therapist**. WHEREAS, THE Newcastle Public Schools and Tyler Garling, M.O.T.R/L desire to enter into a written agreement setting forth the terms of the contract relationship between them,

NOW THEREFORE, in consideration of the covenants and agreements hereinafter set forth, the parties hereto mutually agree as follows:

1. Duties of Occupational Therapist: The Occupational Therapist shall perform occupational therapy duties for the children identified through evaluation, upon referral, who reside in or are eligible to attend the Newcastle Public Schools. Frequency of service and amount of time for each shall be determined through the I.E.P. team of which the Occupational Therapist is a member. The Occupational Therapist shall provide and maintain written documentation regarding evaluations, individual treatment sessions, and progress reports in accordance with all federal and state governing agencies, Newcastle Public School's policies, and third party reimbursement sources, and shall devote such skill and experience towards the performance of these duties as may be required. The Newcastle Public Schools agree to provide both space and equipment for the service.
2. Contract Relationship Between Parties: Newcastle Public Schools and the Occupational Therapist agree and understand that the relationship between them is based on contract only and is not an employer/employee relationship. The Newcastle Public Schools acknowledges that it has no right to control the means and methods by which the Occupational Therapist performs his duties, so long as those means and methods constitute

sound, prudent, and professional occupational therapy practices. The Occupational Therapist has the duty to report any income received pursuant to this Agreement for local, state, and federal income tax purposes, for all other tax purposes, and to report any withholding, Social Security, federal unemployment, or any other taxes which may be payable arising out of its relationship with the Newcastle Public Schools. Newcastle Public Schools will be responsible for alerting the Occupational Therapist to any and all federal, state, and local regulations pertaining to the confidentiality of student records. The Occupational Therapist agrees to abide by such regulations. The Agreement and Contract shall be governed by the laws of the State of Oklahoma and is subject to the provisions of the Oklahoma Constitution.

3. Compensation: As compensation for the Occupational Therapist's services hereunder, the Newcastle Public Schools shall pay **Tyler Garling, M.O.T.R./L** the sum of **\$55.00 per hour** for duties performed by the Occupational Therapist. Duties performed include: direct student care, evaluations, and documentation of evaluations and treatments provided, as well as attendance at MEEGS/IEP/504 meetings as may be required by the district. The Occupational Therapist will submit an invoice for reimbursement of duties the last working day of each month. Payment will follow the monthly board meeting.
4. Term: The term of this Agreement shall be for the school year 2021-2022 commencing on July 1, 2021 and ending on June 30, 2022. This Agreement may be terminated by either party for any reason with a two-week written notification by certified mail with the two-week notification beginning upon receipt by the receiving party.
5. Insurance: During the term of this Agreement, Newcastle Public Schools will not provide accident or health insurance to the Occupational Therapist nor any other fringe benefits.

The Occupational Therapist will provide his own professional liability or malpractice insurance in such amounts as are satisfactory to the Newcastle Public School.

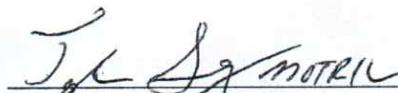
This Agreement is executed, in duplicate, with each acting as an original on the day and year first written above.

\_\_\_\_\_  
Superintendent of Schools

6-29-21  
Date

  
\_\_\_\_\_  
Director of Special Services

5-4-21  
Date

  
\_\_\_\_\_  
Tyler Garling, M.O.T.R/L  
O.T. # 2073

5-4-21  
Date

# MEMO

To: Newcastle Board of Education  
From: Jeff Landes, CFO   
Date: June 24, 2021  
Re: Workers Compensation Insurance Renewal

---

Our insurance agent, Danny Ray, requested several carriers bid on our workers compensation insurance for FY22. I also worked with an insurance group out of Colorado to receive WC Insurance quotes from other national insurers.

Attached is a Marketing Summary from Danny Ray showing the three companies that submitted quotes. Security National came with the lowest quote this year. At the time of his submission to me Zenith (our current carrier) had not responded, but they have since done so and their quote is included.

The Colorado group could not find a carrier that could get close to Security National's price.

I am recommending that the Board accept my recommendation to proceed with Security National for our workers compensation insurance for FY22.

# Marketing Summary

Company	Result
CompRisk/AmTrust/Security National	\$49,517 *RECOMMENDATION*
CompSource Mutual	\$61,617
Zenith	Quote not received but would have increase of 25% increase and remove non-auditable agreement \$63,994 <sup>00</sup>

# Workers Compensation

Carrier: Security National  
 A.M. Best Rating: A-  
 Policy Term: 7/1/2021 - 7/1/2022

- State law requires that every employer provide Work Comp insurance for their employees. This insurance provides coverage for accidents or disease arising from employment as prescribed by state laws.
- Statutory and Employers Liability – Covers your statutory liability under the work comp laws of the state(s) your employees are hired in, live in, and your legal liability as an employer, for the selected limit of liability per accident, plus defense costs.

## Coverage/Limits

Employers Liability – Bodily Injury by Accident (Each Accident)
Employers Liability – Bodily Injury by Disease (Policy Limit)
Employers Liability – Bodily Injury by Disease (Each Employee)
Workers Compensation Employee Benefits

## Classifications

State	Class Code	Description	Estimated Payroll	Rate	Estimated Annual Premium
OK	7380	Drivers, Chauffeurs, Messengers & Helpers	\$253,334	4.40000	\$11,147
OK	8868	School - Professional Employees and Clerical	\$9,571,848	0.49000	\$46,902
OK	9101	School - All Other Employees	\$792,420	3.41000	\$27,022

## Experience Modification

A modification is applied based on the loss experience for a 3 year period excluding the most recent policy term. The Experience Modification used in preparing this quote was: .82.  
 Expiring mod is .93.

## Premium Calculations

State -

Description	Factor	Premium
Total Premium	N/A	\$85,071.00
Increased Limits	1.1%	\$936.00
Deductible		
Experience or Merit Modification		
Modified Premium		
Modified Premium	0.82%	(\$15,481.00)
Assigned Risk Surcharge		
ARAP		
Terrorism	0.6%	\$637.00
Schedule Rating	25%	(\$17,631.00)
CCPAP		
Standard Premium		
Premium Discount	9.9%	(\$5,237.00)
Expense Constant		\$160.00
Taxes/Assessments		
Catastrophe	1%	\$1,062.00

Total Estimated Premium:	\$49,517.00
Minimum Premium	\$622.00
Deposit Premium:	

Sole proprietors, partners and stockholder-employees of a corporation may be excluded from coverage, but may elect to be covered. These individuals fall under this heading and are shown whether they are included or excluded on this policy.

## Officers

Name	Title	Include/Exclude
------	-------	-----------------

N/A

**Workers Compensation Premium: \$49,517.00**

### Subject to Audit

The proposed premium is based on the above estimates of annual exposures. A final audit of the policy will be made at the end of the policy period.

# Confirmation to Bind

## Confirmation to Bind Agreement

We, **(input first named insured)**, acknowledge that we have reviewed the enclosed proposal and confirm to BancFirst Insurance Services to bind the coverage offered in this proposal. Any changes are noted below.

Authorized Signature: \_\_\_\_\_  
Name & Title

Date: \_\_\_\_\_

Initial one of the options below:

\_\_\_\_\_ As proposed

\_\_\_\_\_ Bind with the following changes:

# Electronic Documents

## Consent to receive electronic documents

**(Pull Named Insured)**, (Named Insured), hereby consent and agree to receive electronic documents related to insurance coverage with BancFirst Insurance Services . In addition to traditional manners of delivery, BancFirst Insurance Services may transmit documents to the Named Insured through electronic means, such as electronic mail, facsimile, & flash drives. The documents that may be transmitted electronically include, but are not limited to, the following:

Insurance Policies	Binders
Policy Information Pages	Applications
Coverage Forms	Proofs of Insurance
Endorsements	Invoices
Audits	Premium Finance Agreements
*** Notice of Cancellation	Loss Control Reports
*** Notice of Non-Renewal	Claims Reports
*** These items are also sent via postal service by the insurance company	

An email will be sent to the email provided below by the Named Insured to verify the accuracy in our system. You must confirm receipt of the email for BancFirst Insurance Services to be able to send your policy documents in this manner.

\_\_\_\_\_  
Name & email address of recipient

Only policies will be delivered via flash drive. Please initial which method you would like to receive your renewal policies.

\_\_\_\_\_ Email

\_\_\_\_\_ Flash Drive

I approve of receiving policies and other documentation, when available, via electronic format.

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

# TheZenith®

A FAIRFAX Company

## The Premier Workers' Compensation Specialist

Renewal Proposal of # Z133573005

Date: 06/10/2021

**NEWCASTLE PUBLIC SCHOOLS**

101 N Main St

Newcastle OK 73065-4104

**DANNY RAY**

**BANCFIRST INSURANCE SERVICES, INC**

Prod Cd: 093484A

(918) 747-4100

220 E. 8th Street

Suite B

Tulsa OK 74119

### Workers' Compensation Proposal

Policy Period: 07/01/2021 at 12:01 a.m. to  
07/01/2022 at 12:01 a.m.

Employer's Liability Limits: 500,000/500,000/500,000

Estimated Payroll : \$10,973,526

Total Estimated Premium (without fees): \$63,994

Total State Fees & Assessments: \$0

Total Estimated Premium Incl Charges: \$63,994

### Selected Payment Plan

Selected Payment Option:	Installment Plan
Billing Type:	Direct Bill
Frequency:	Annual
Deposit Premium:	\$63,994 / 100%
State Fees & Assessments:	\$0
Total Due Up Front:	\$63,994

Zenith Insurance Company and its wholly owned subsidiary ZNAT Insurance Company (together, "Zenith") offer flexible payment options and there is never a charge for installments.

You will be billed directly by Zenith Insurance Company.

This proposal is good until 07/01/2021 at 12:01 a.m. and is subject to the terms and conditions of the policy for which this proposal is given, including any special conditions and/or exclusions that may apply. This proposal does not constitute an insurance policy.

- \* This proposal is based on information given to us. Please verify the information contained in this proposal and read the Proposal Disclaimer carefully.
- \* This proposal was issued by: Zenith Insurance Company, 108 Wild Basin Rd Ste 300, Austin, TX 78746 Phone: (512) 306-2825, Underwriter: Janet Modak

Proposal # Z133573005  
NEWCASTLE PUBLIC SCHOOLS  
Page 1 of 6

**Oklahoma Premium Calculation  
Zenith Insurance Company**

STATE COVERAGE								
State	From	Through	Class Code	Description	No. of Emp FT/PT	Est. Payroll	Manual Rate	Est. Manual Premium
OK	07/01/21	07/01/22	7380-3	DRIVERS, CHAUFFEURS, MESSENGERS & HELPERS NOC -- COMMERCIAL	16/0	261,587	4.92	12,870
OK	07/01/21	07/01/22	8868-0	SCHOOL-PROFESSIONAL EMPLOYEES AND CLERICAL	239/0	9,912,368	0.55	54,518
OK	07/01/21	07/01/22	9101-0	SCHOOL-ALL OTHER EMPLOYEES	45/0	799,571	3.81	30,464

**Oklahoma Adjustments and Calculation Details**  
07/01/21 to 07/01/22

State Manual Premium			\$97,852
Employers Liability Limits 500,000 Per Accident 500,000 Per Disease 500,000 Policy Limit		(1.10%)	\$1,076
Modified Premium		(82.00%)	\$-17,807
Scheduled Rating		(-15.00%)	\$-12,168
Premium Discount		(-10.10%)	\$-6,964
Expense Constant			\$140
Terrorism	10,973,526		\$768
Catastrophe (Other Than Certified Acts Of Terrorism)	10,973,526		\$1,097
Total State Assessments			\$0
<b>Total Estimated Policy Premium &amp; Fees</b>			<b>\$63,994</b>

Coverage questions, billing questions, certificate requests, policy change requests, auto ID cards, turns in first report of claim. Back-up for the producer. Main contact for insurance program and any other items that are not able to be solved by other channels. Handles claim follow-up and any issues that arise from a claim. Handles claims for all lines of business.

**AN INSURANCE PROPOSAL  
PREPARED FOR:**

**Newcastle Public Schools**

**PRESENTED BY:**

**Danny Ray**



*Insurance Services, Inc.*

**13230 Pawnee Drive, Suite 205  
Oklahoma City, OK 73114**

**<https://www.bancfirst.insurance>**

SLP / ESY  
July 2021

**SPEECH THERAPY CONTRACT SERVICES AGREEMENT**

This agreement is made and entered into as the <sup>29th</sup> ~~30th~~ day of <sup>JUNE</sup> ~~April~~, 2021 by and between **Newcastle Public Schools** and **Kristi Standifer, Speech Language Pathologist**. WHEREAS, THE Newcastle Public Schools and Kristi Standifer, MS CCC-SLP desire to enter into a written agreement setting forth the terms of the contract relationship between them,

NOW THEREFORE, in consideration of the covenants and agreements hereinafter set forth, the parties hereto mutually agree as follows:

1. Duties of Speech Language Pathologist: The Speech Language Pathologist shall perform speech therapy duties for the children identified through evaluation, upon referral, who reside in or are eligible to attend the Newcastle Public Schools. Frequency of service and amount of time for each shall be determined through the I.E.P. team of which the Speech Language Pathologist is a member. The Speech Language Pathologist shall provide and maintain written documentation regarding evaluations, individual treatment sessions, and progress reports in accordance with all federal and state governing agencies, Newcastle Public School's policies, and third party reimbursement sources, and shall devote such skill and experience towards the performance of these duties as may be required. The Newcastle Public Schools agree to provide both space and equipment for the service.
2. Contract Relationship Between Parties: Newcastle Public Schools and the Speech Language Pathologist agree and understand that the relationship between them is based on contract only and is not an employer/employee relationship. The Newcastle Public Schools acknowledges that it has no right to control the means

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and methods by which the Speech Language Pathologist performs her duties, so long as those means and methods constitute sound, prudent, and professional speech therapy practices. The Speech Language Pathologist has the duty to report any income received pursuant to this Agreement for local, state, and federal income tax purposes and for all other tax purposes, and to report any withholding, Social Security, federal unemployment, or any other taxes which may be payable arising out of her relationship with the Newcastle Public Schools. Newcastle Public Schools will be responsible for alerting the Speech Language Pathologist to any and all federal, state, and local regulations pertaining to the confidentiality of student records. The Speech Language Pathologist agrees to abide by such regulations. The Agreement and Contract shall be governed by the laws of the State of Oklahoma and is subject to the provisions of the Oklahoma Constitution.

3. Compensation: As compensation for the Speech Language Pathologist's services hereunder, the Newcastle Public Schools shall pay **Kristi Standifer, MS CCC-SLP** the sum of \$65.00 per hour for duties performed by the Speech Language Pathologist. Duties performed include: direct student care, evaluations, and documentation of evaluations and treatments provided. The Speech Language Pathologist will submit an invoice for reimbursement of duties performed each month. Payment will follow the monthly board meeting.
4. Term: The term of this Agreement shall be for extended school year 2021 commencing on July 1, 2021 and ending on July 31, 2021. This Agreement may be terminated by either party for any reason with a two-week written notification by

certified mail with the two-week notification beginning upon receipt by the receiving party.

5. Insurance: During the term of this Agreement, Newcastle Public Schools will not provide accident or health insurance to the Speech Language Pathologist nor any other fringe benefits. The Speech Language Pathologist will provide her own professional liability or malpractice insurance in such amounts as are satisfactory to the Newcastle Public Schools.

This Agreement is executed, in duplicate, with each acting as an original on the day and year first written above.

\_\_\_\_\_  
Superintendent of Schools

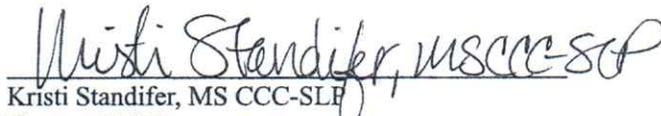
6-29-21

Date

  
\_\_\_\_\_  
Director of Special Services

4/30/21

Date

  
\_\_\_\_\_  
Kristi Standifer, MS CCC-SLP  
License #2399

4/30/2021

Date

### Contract Agreement

This agreement is established between Newcastle Public Schools and Visual Senses (a consulting firm owned by April "Nikki" Keck), educational consultants. It is mutually agreed that Newcastle Public Schools will pay Nikki Keck for specialized services as follows:

Consultation and assistance to educational staff with duties relating to the provision of special education for students who present a visual impairment – such services may include, but not be limited to, the review and study of education/confidential records, participation in IEP meetings and other staffings, completing of forms/reports, classroom observations, functional assessments, direct intervention, procurement of materials, assistive technology recommendations, team member contact, progress monitoring of student programs, and Orientation and Mobility training/consultation.

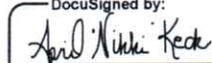
**The fee for these services is agreed upon at \$70 per hour with time billed at 15 minute minimums. Fees are calculated from starting points of origin to site of service (Newcastle) and return to point of origin.**

To achieve these purposes, the following general provisions apply:

1. The scope of these services will be determined by the LEA team.
2. Consultation may include review of/access to individual student records as deemed necessary by the LEA team. Nikki Keck and any affiliations hereby agree to abide by all state and federal laws and district policies regarding confidentiality and other procedural safeguards.
3. A monthly itemized billing will be furnished by Nikki Keck to Newcastle Public Schools following rendering of services. **Payment shall be remitted within 30 days of date of statement to Nikki Keck, PO Box 204, Blanchard, OK 73010.**
4. If scheduled meetings or consults are canceled for any reason, a reasonable notice or 24 hours must be given to Nikki Keck or servicing consultant. A one hour minimum plus drive time will be charged for lack of notice.
5. This agreement may be modified at any time by mutual consent of both parties. Services may be canceled by either party, if a request is put in writing, giving thirty (30) day notice.
6. Newcastle Public Schools declares that there are no current litigations, due processes, or any other legal actions involving any of the current students being served with a visual impairment that Nikki Keck and/or Visual Senses consultants will be servicing.
7. This agreement becomes effective when the proper signatures are affixed below.

**This agreement shall expire on June 30, 2022 unless review and renewed by both parties prior to that date.**

\_\_\_\_\_  
**Authorized Representative  
Newcastle Public Schools**

DocuSigned by:  
  
\_\_\_\_\_  
**Nikki Keck, TVI, COMS**  
**Certification # 187290 EXP: 6/30/2023**  
**National O&M # 4086 EXP: 9/30/2021**

6-29-21  
\_\_\_\_\_  
**Date**

\_\_\_\_\_  
5/6/2021  
\_\_\_\_\_  
**Date**

## PHYSICAL THERAPY CONTRACT SERVICES AGREEMENT

This agreement is made and entered into as the 29<sup>th</sup> day of JUNE 2021 by and between **Newcastle Public Schools** and **Carla Gill-Garling, Registered Physical Therapist**.

WHEREAS, THE Newcastle Public Schools and Carla Gill-Garling, R.P.T. desire to enter into a written agreement setting forth the terms of the contract relationship between them,

NOW THEREFORE, in consideration of the covenants and agreements hereinafter set forth, the parties hereto mutually agree as follows:

1. Duties of Physical Therapist: The Physical Therapist shall perform physical therapy duties for the children identified through evaluation, upon referral, who reside in or are eligible to attend the Newcastle Public Schools. Frequency of service and amount of time for each shall be determined through the I.E.P. team of which the Physical Therapist is a member. The Physical Therapist shall provide and maintain written documentation regarding evaluations, individual treatment sessions, and progress reports in accordance with all federal and state governing agencies, Newcastle Public School's policies, and third party reimbursement sources, and shall devote such skill and experience towards the performance of these duties as may be required. The Newcastle Public Schools agree to provide both space and equipment for the service.
2. Contract Relationship Between Parties: Newcastle Public Schools and the Physical Therapist agree and understand that the relationship between them is based on contract only and is not an employer/employee relationship. The Newcastle Public Schools acknowledges that it has no right to control the means and methods by which the Physical Therapist performs her duties, so long as those means and methods constitute sound, prudent, and professional physical therapy practices. The Physical Therapist has the duty to report any

income received pursuant to this Agreement for local, state, and federal income tax purposes, for all other tax purposes, and to report any withholding, Social Security, federal unemployment, or any other taxes which may be payable arising out of its relationship with the Newcastle Public Schools. Newcastle Public Schools will be responsible for alerting the Physical Therapist to any and all federal, state, and local regulations pertaining to the confidentiality of student records. The Physical Therapist agrees to abide by such regulations. The Agreement and Contract shall be governed by the laws of the State of Oklahoma and is subject to the provisions of the Oklahoma Constitution.

3. Compensation: As compensation for the Physical Therapist's services hereunder, the Newcastle Public Schools shall pay **Carla Gill-Garling, R.P.T.** the sum of **\$55.00 per hour** for duties performed by the physical therapist or licensed physical therapy assistant, whom is subcontracted through the Physical Therapist. The Physical Therapist will be responsible for overseeing the duties performed by one physical therapy assistant. Duties performed include: direct student care, evaluations, and documentation of evaluations and treatments provided. The Physical Therapist will submit an invoice for reimbursement of duties performed by the twentieth of each month. Payment will follow the monthly board meeting.
4. Term: The term of this Agreement shall be for the school year 2021-2022 commencing on July 1, 2021 and ending on June 30, 2022. This Agreement may be terminated by either party for any reason with a two-week written notification by certified mail with the two-week notification beginning upon receipt by the receiving party.
5. Insurance: During the term of this Agreement, Newcastle Public Schools will not provide accident or health insurance to the Physical Therapist nor any other fringe benefits. The

Physical Therapist will provide her own professional liability or malpractice insurance in such amounts as are satisfactory to the Newcastle Public School.

This Agreement is executed, in duplicate, with each acting as an original on the day and year first written above.

\_\_\_\_\_  
Superintendent of Schools

6-29-21  
Date

  
\_\_\_\_\_  
Director of Special Services

5/1/21  
Date

  
\_\_\_\_\_  
Carla Gill-Garling, R.P.T.  
P.T. # 1603

05/01/2021  
Date

# Newcastle Public School

## Encumbrance Register

**Options:** Year: 2020-2021, Date Range: 6/3/2021 - 6/24/2021, PO Range: 516 - 999, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	516	06/03/2021	2766	CDW LLC	(ESSER) MS Surface Pro Laptops for Teachers	280,916.95
				(ESSER) (Qty 185) Microsoft Surface Pro 7+, Core i7, 16GB / 256GB SSD, plus Microsoft Surface Pro Dock 2, Microsoft Surface Pro Type Cover keyboard with trackpad, TrippLite USB-C to VGA Adapter	793-2230-653-000-0000-000-505 793-2230-653-000-0000-000-705 794-2230-653-000-0000-000-105 794-2230-653-000-0000-000-110 794-2230-653-000-0000-000-505	19,643.87 70,916.95 70,000.00 70,000.00 50,356.13
11	517	06/08/2021	80764	KRISTI SLAWSON STANDIFER	Speech Language Services for June 2021	2,000.00
				Provide Speech Language Services for Extended School Year during the month of June 2021	000-2153-337-239-0000-000-050	2,000.00
11	518	06/09/2021	2766	CDW LLC	Projectors/Mounts for new classroom	4,551.00
				Epson Powerlite X49 LCD Projector	793-2230-653-000-0000-000-050	3,591.00
				Epson Universal Ceiling Mount	793-2230-653-000-0000-000-050	960.00
11	519	06/09/2021	47944	Amazon	(563) JOM Native American Library Books	96.96
				(563) JOM Native American Library Books Elementary	563-2220-641-000-0000-000-105	96.96
11	520	06/09/2021	4970	OKLAHOMA SCHOOLS ADVISORY COUNCIL	(511) Registration for Instructional Coaching PD	1,050.00
				(511) Registration for Instructional Coaching OSAC Conference PD, June 22, 2021	511-2213-860-429-0000-000-105 511-2213-860-429-0000-000-110	300.00 150.00
				Kristal WilliamsMiranda	541-2213-860-000-0000-000-505	150.00
				KelleyMandi HahnTammy BollesKristi Ferguson	511-2573-860-429-0000-000-110	150.00
				Increase to add 2 last minute attendees	000-2213-860-429-0000-000-105	300.00
11	521	06/09/2021	47944	Amazon	(561) Osmo Ipad Instructional Materials	813.41
				(561) OSMO Ipad Instructional materials ECC/Elementary	561-1000-619-100-0000-000-105 561-1000-619-100-0000-000-110	267.92 545.49
11	522	06/09/2021	1899	FOLLETT SCHOOL SOLUTIONS, INC	Books for ECC Library	400.00
				Books for ECC Library	000-2220-641-000-0000-000-110	400.00
11	523	06/10/2021	10089	PROSPERITY BANK (HELLO DIRECT)	Wireless headset for Admin Office	254.80
				Wireless telephone headset for Admin office -	000-2580-530-000-0000-000-705	224.80
				Shipping	000-2580-530-000-0000-000-705	30.00
11	524	06/10/2021	47944	Amazon	(541) Resource books for HS leadership book study	45.00
				(541) Resource books for HS leadership book study	541-2573-641-000-0000-000-705	45.00
11	525	06/08/2021	2858	Capital One/Walmart	Canopy for Summer Food Distribution	225.00
				Canopy for Child Nutrition during Summer FeedingEZ UP instant commercial canopy	018-3140-651-701-0000-000-050	225.00
11	526	06/10/2021	4618	KATHERYNE B .PAYNE EDUCATION CENTER	Registration- Structured Language Basics	3,920.00
				Registration for Structured Language Basics July 12-16	367-2199-860-427-0000-000-105	3,920.00
				Heidi Chancellor, Mandy Roper, Megan Bailes, Kaylee Mangus		

## Encumbrance Register

Options: Year: 2020-2021, Date Range: 6/3/2021 - 6/24/2021, PO Range: 516 - 999, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount	
11	527	06/10/2021	4618	KATHERYNE B .PAYNE EDUCATION CENTER	Structured Learning Basics June 14-18	2,940.00	
				Registration for Structured Language Basics June 14-18Hailey Adams, Misty Grove, Justin Scott	000-2199-860-427-0000-000-105	06/10/2021	2,940.00
11	528	06/14/2021	241	OK DEPT CAREER TECHNOLOGY EDUCATION	Registration for New Student Services Academy 7/19	210.00	
				Registration for New Student Services Academy (NSSA) on Monday July 19 for J. Beer, A. Hull, M. Warren, L. Castrop, L. Ford, C. Williams	000-2210-860-000-0000-000-705	06/14/2021	210.00
11	529	06/14/2021	348	PERMA BOUND BOOKS	Books for HS Library	652.24	
				Books for HS Library	000-2220-641-000-0000-000-705	06/14/2021	652.24
11	530	06/14/2021	4787	MT LIBRARY SERVICES	Book Sets for HS Library	1,067.66	
				Book sets for HS Library	000-2220-641-000-0000-000-705	06/14/2021	1,067.66
11	531	06/14/2021	47944	Amazon	Books for HS Library	1,480.10	
				Books for HS Library	000-2220-641-000-0000-000-705	06/14/2021	1,480.10
11	532	06/16/2021	1899	FOLLETT SCHOOL SOLUTIONS, INC	Books for MS Library	3,517.63	
				Books for MS Library	000-2220-641-000-0000-000-505	06/16/2021	3,517.63
11	533	06/16/2021	47944	Amazon	Elementary Library Books	2,600.00	
				Books for Elementary Library	000-2220-641-000-0000-000-105	06/16/2021	2,600.00
11	534	06/17/2021	51252	SupplyOne Oklahoma City Inc	(500) 15x12x10 Cardboard Boxes	670.00	
				(500) 15x12x10 Cardboard Boxes	000-2580-619-000-0000-000-050	06/17/2021	670.00
11	535	06/17/2021	51352	Teachers' Curriculum Institute	Science Curriculum for Elementary School	86,352.00	
				Science Curriculum for Elementary School (state adoption year) Quote# Q-00837-4., with shipping & handling.	000-1000-643-100-1050-000-105	06/17/2021	86,352.00
11	536	06/21/2021	47944	Amazon	(412-Duncan) Televisions for Kitchens	500.00	
				(412-Duncan) 3 - 32" Televisions for kitchens	412-1000-653-314-3400-000-705	06/21/2021	500.00
11	537	06/24/2021	2766	CDW LLC	(HS-K20 Grant) (225) Samsung Chromebook 4 Devices	55,408.50	
				(HS-K20 Grant) (225) Samsung Chromebook 4 Devices with Google Chrome Management License, Quote# MFFQ147	793-2230-653-000-0000-000-705	06/24/2021	55,408.50
11	538	06/24/2021	47944	Amazon	(552-Non-Public) Quiz Answer Game Buzzer	84.50	
				(552-Non-Public) Quiz Answer Game Buzzer	000-5500-619-000-0000-000-105	06/24/2021	0.65
					552-5500-619-000-0000-000-105	06/24/2021	83.85
11	539	06/24/2021	47944	Amazon	(511 Non-Public) Reading and Math supplies	554.16	
				(511 Non-Public) Supplemental reading and math suppliesShipping	511-5500-619-429-0000-000-105	06/24/2021	554.16
11	540	06/24/2021	47944	Amazon	(541-Non Public) Books for book Study	307.35	
				(541 Non-Public) Learning By Doing Books for teacher book study	541-5500-641-000-0000-000-050	06/24/2021	307.35

## Encumbrance Register

**Options:** Year: 2020-2021, Date Range: 6/3/2021 - 6/24/2021, PO Range: 516 - 999, Fund Codes: 11

<b>Fund</b>	<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
					<b>Non-Payroll Total:</b>	<b>\$450,617.26</b>
					<b>Payroll Total:</b>	<b>\$0.00</b>
					<b>Balance Forward:</b>	<b>\$0.00</b>
					<b>Report Total:</b>	<b>\$450,617.26</b>

## Change Order Listing

**Options:** Fund: General Fund, Year: 2020-2021, ReferenceDate: PO Date, Date Range: 6/3/2021 - 6/24/2021, PO Range: 1 - 515, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
15	07/01/2020	1704	City of Newcastle	School Resource Officer contract	-4,881.60
			School Resource Officer contract	000-2660-344-000-0000-000-105	07/01/2020 06/08/2021 -1,220.40
				000-2660-344-000-0000-000-110	07/01/2020 06/08/2021 -1,220.40
				000-2660-344-000-0000-000-505	07/01/2020 06/08/2021 -1,220.40
				000-2660-344-000-0000-000-705	07/01/2020 06/08/2021 -1,220.40
17	07/01/2020	1696	Coca-Cola Southwest Beverages LLC	Cafeteria Ala Carte Beverage Purchases	-10,662.54
			Cafeteria Ala Carte Beverage Purchases	000-3110-630-700-0000-000-705	02/02/2021 06/24/2021 -10,662.54
32	07/01/2020	1191	Hiland Dairy Foods Company LLC	Cafeteria Milk Purchases	25,000.00
			Increase on Blanket PO to purchase Milk for the summer food program.	000-3150-630-700-0000-000-000	06/08/2021 25,000.00
66	07/01/2020	8394	US Foods	Cafeteria Food Purchases	30,000.00
			Increase on Blanket PO for Summer Feeding Program	000-3150-630-700-0000-000-000	06/08/2021 30,000.00
72	07/01/2020	2858	Capital One/Walmart	Title 1 Purchases	-296.22
			Title 1 Purchases	511-2194-619-429-1110-000-110	03/09/2021 06/08/2021 -296.22
77	07/01/2020	82213	JENNIFER BEER	Mileage Reimbursement	-500.00
			Mileage Reimbursement	015-2199-580-000-0000-000-705	07/01/2020 06/24/2021 -500.00
79	07/01/2020	81589	KRISTINA FERGUSON-HARRIS	Mileage Reimbursement	-750.00
			Mileage Reimbursement	015-2319-580-000-0000-000-050	07/01/2020 06/24/2021 -750.00
80	07/01/2020	80957	STACEY GRAY	Mileage Reimbursement	-238.82
			Mileage Reimbursement	015-2199-580-239-0000-000-705	07/01/2020 06/24/2021 -238.82
81	07/01/2020	82500	MELONIE R HAU	Mileage Reimbursement	-750.00
			Mileage Reimbursement	015-2319-580-000-0000-000-050	07/01/2020 06/24/2021 -750.00
82	07/01/2020	9001	JEFF LANDES	Mileage Reimbursement	-750.00
			Mileage Reimbursement	015-2511-580-000-0000-000-050	07/01/2020 06/24/2021 -750.00
83	07/01/2020	82409	CHRISTOPHER K MCKENZIE	Mileage Reimbursement	-1,000.00
			Mileage Reimbursement	015-2199-580-000-0000-000-705	07/01/2020 06/24/2021 -1,000.00
84	07/01/2020	82511	REY MEDRANO	Mileage Reimbursement	-56.09
			Mileage Reimbursement	015-2580-580-000-0000-000-705	07/01/2020 06/24/2021 -56.09
85	07/01/2020	82231	JOSEPH SALAZAR	Mileage Reimbursement	-653.39
			Mileage Reimbursement	015-2670-580-000-0000-000-705	07/01/2020 06/24/2021 -653.39
108	07/27/2020	2858	Capital One/Walmart	Classroom Supplies for Indian Ed Program	-242.77
			Classroom Supplies for Indian Ed Program	000-2199-619-000-0000-000-105	12/01/2020 06/08/2021 -73.89
				561-2199-619-000-0000-000-105	12/01/2020 06/08/2021 -168.88
123	08/04/2020	10002	PROSPERITY BANK (AMAZON)	Classroom Allowance Purchases	106.14
			Classroom Allowance Purchases\$110 per person maximum Expires August 20, 2020	031-1000-619-100-1050-000-110	06/08/2021 106.14
125	08/04/2020	1217	MARDEL EDUCATIONAL SUPPLY	Classroom Allowance Purchases	-3,461.88
			Classroom Allowance Purchases\$110 per person maximum	031-1000-619-100-1050-000-110	08/04/2020 06/10/2021 -3,461.88
171	08/27/2020	51248	Sprint Solutions Inc	Monthly Service for HotSpots (10 devices)	1,050.00
			Monthly Service for HotSpots (10 devices)	033-1000-653-100-4400-000-705	06/10/2021 1,050.00
224	10/14/2020	51302	Language Line Solutions	Interpretation Fees for EL Students	-370.66
			Interpretation Fees for EL Students	027-2199-337-000-0000-000-110	10/14/2020 06/24/2021 -370.66
225	10/19/2020	2858	Capital One/Walmart	Supplies for Homeless Students	-141.65

## Change Order Listing

**Options:** Fund: General Fund, Year: 2020-2021, ReferenceDate: PO Date, Date Range: 6/3/2021 - 6/24/2021, PO Range: 1 - 515, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
				Supplies for Homeless Students	-141.65
402	04/13/2021	51258	PB/IdentoGo	Employee Background Checks	500.00
405	04/15/2021	493	Capital One/Sam's Club	Mechanic supplies	-2.08
422	04/26/2021	51337	Barry T Klein DBA Todd Publications	(561) Ref. Encyclopedia of the American Indian (5)	-25.00
				(561) Reference Encyclopedia of the American Indian (5)Shipping	-6.25
					-6.25
					-6.25
					-6.25
426	04/27/2021	47944	Amazon	Food trays	-265.60
				5-COMPARTMENT TRAYS FOR FOOD SERVICE IN THE CAFETERIA.	-265.60
437	04/29/2021	285	SCHOLASTIC INC	(561) Native American Books	-53.07
				(561) Native American BooksShipping	-53.07
					-250.00
					41.81
					147.89
					60.30
439	05/04/2021	47944	Amazon	(OU Art Contest) Classroom Supplies	-1.20
				(3rd Grade OU Art Contest) Classroom Supplies	-1.20
446	05/04/2021	33328	NCS Pearson Inc	(200) NNAT-3 GT Testing Materials Grade 1/Scoring	-2,580.00
				(200) NNAT-3 GT Testing Materials Grade 1Scoring	-2,580.00
447	05/05/2021	2858	Capital One/Walmart	Plastic Bins - Storage for BB	-10.82
				Plastic Bins - Storage for BB(25) 15 Qt. plastic bins w/lids(2) 30 Qt. plastic bins w/lids - Teachers	-10.82
452	05/11/2021	470	Jostens	Valedictorian Stole & Trophy	-32.79
				Valedictorian Sole & Trophy with shipping.	-32.79
458	05/12/2021	4923	DISCOUNT SCHOOL SUPPLY	(KidZone) Writing journals	-20.00
				(36) Writing Journals for Kid Zone Summer Program, plus shipping	-20.00
459	05/13/2021	3042	Really Good Stuff LLC	(561) Native American Cultural Supplies ECC/Elem	-11.99
				(561) Native American Cultural Activity SuppliesECC/Elementary	-11.99
470	05/13/2021	8677	Butler Brothers Sand & Gravel	Repair passenger side back brakes (Tag #43341)	3,600.00
				Repair passenger side back brakes, Bus N-9, Tag #43341	-400.00
					1,504.04
					2,295.34
					200.62
478	05/17/2021	47944	Amazon	Office Supplies	-28.50
				Colored paper and cardstock for MS Office	-28.50

Change Order Listing

Options: Fund: General Fund, Year: 2020-2021, ReferenceDate: PO Date, Date Range: 6/3/2021 - 6/24/2021, PO Range: 1 - 515, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
481	05/18/2021	296	Ross Transportation, Inc.	Repair non-working lights, Bus Tag #14656	-733.05
			Repair non-working lights, Bus Tag # 14656	009-2740-439-000-0000-000-050	05/18/2021 06/10/2021 -733.05
484	05/19/2021	51293	Prosperity Bank (Travel Expenses)	(412-Morgan) Travel Expenses for 5/20/21-5/24/21	-627.27
			(412-Morgan) Travel Expenses May 20-24. Project selection: Big Spring, TX; San Angelo, TX; Burnet, TX; Stephenville, TX; Garden City, TX	412-1000-332-311-8000-000-705	05/19/2021 06/09/2021 -627.27
486	05/19/2021	10028	Prosperity Bank	Safe Room Signs	-22.68
			(11) Safe Room Signs	012-2670-651-000-0000-000-050	05/19/2021 06/09/2021 -22.68
487	05/19/2021	191	Okla State School Boards Assoc Inc	Summer School Law Institute on June 3, 2021	-1,050.00
			Summer School Law Institute on June 3, 2021 for Jeff Landes, Kristi Ferguson, Valory Dalton, Darrin Abel, Gary Knowles, John Maker & Tiffany Elczyn	000-2490-860-000-0000-000-050	05/19/2021 06/03/2021 -1,050.00

<b>Non-Payroll Total:</b>	<b>\$30,036.47</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>\$30,036.47</b>

Project Totals

000	NON-CATEGORICAL	35,986.37
009	Transportation - Brett	2,864.87
012	Fire/ Safety/ Security - Joe	-22.68
015	Mileage Reimbursements	-4,698.30
021	HS SUPPLIES	-32.79
022	MS SUPPLIES	-28.50
023	ES SUPPLIES	-10.82
027	EL Supplies	-370.66
031	CLASSROOM ALLOWANCE	-3,355.74
033	CARES Act - Chickasaw Nation	1,050.00
065	FY21 Grant Used for Art Supplies	-1.20
080	Kid Zone	-20.00
412	VOCATIONAL ASSISTANCE GRANT	-627.27
511	TITLE 1 PART A BASIC	-437.87
561	Indian Ed Part A	-258.94

Unit Totals

000	Non Specified Site	55,000.00
050	DISTRICTWIDE	-457.81
105	ELEMENTARY SCHOOL	-1,504.69
110	EARLY CHILDHOOD	-7,951.38
505	MIDDLE SCHOOL	-1,194.85
705	HIGH SCHOOL	-13,854.80



## Change Order Listing

**Options:** Fund: General Fund, Year: 2020-2021, ReferenceDate: PO Date, Date Range: 6/24/2021 - 6/28/2021, PO Range: 1 - 515, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
3	07/01/2020	140	Oklahoma Electric Cooperative	Electricity	-32,923.90
			000-2620-624-000-0000-000-705	07/01/2020 06/28/2021	-32,923.90
4	07/01/2020	978	Office Depot	Office Supplies	-6,000.00
			000-2511-619-000-0000-000-705	07/01/2020 06/28/2021	-7,724.27
			000-2511-619-000-0000-000-705	06/28/2021	1,724.27
7	07/01/2020	142	Pioneer Telephone Co.	Telephone	-7,000.00
			000-2620-530-000-0000-000-705	07/01/2020 06/28/2021	-10,554.92
			000-2620-530-000-0000-000-705	06/28/2021	3,554.92
17	07/01/2020	1696	Coca-Cola Southwest Beverages LLC	Cafeteria Ala Carte Beverage Purchases	-10,662.54
			000-3110-630-700-0000-000-705	02/02/2021 06/24/2021	-10,662.54
34	07/01/2020	717	ImageNet Consulting LLC	Copier Service Agreement	-5,822.72
			000-2530-611-000-0000-000-110	02/02/2021 06/28/2021	-3,623.35
			000-2530-611-000-0000-000-705	02/02/2021 06/28/2021	-3,668.93
			000-2530-611-000-0000-000-110	06/28/2021	711.99
			000-2530-611-000-0000-000-705	06/28/2021	757.57
46	07/01/2020	99999	NEWCASTLE PUBLIC SCHOOLS	Career Tech Expenses (412)	-12,000.00
			412-1000-653-300-0000-000-705	03/16/2021 06/28/2021	-12,000.00
47	07/01/2020	99999	NEWCASTLE PUBLIC SCHOOLS	Payroll Reserve funds for Subs / Extra Duty	-60,000.00
			000-2511-810-000-0000-000-050	04/26/2021 06/28/2021	-60,000.00
60	07/01/2020	1384	Pitney Bowes Global Financial Svc	Postage	-1,000.00
			000-2511-530-000-0000-000-050	04/15/2021 06/28/2021	-1,000.00
64	07/01/2020	5013	Standard Insurance Co	Employee Life Insurance	1,000.00
			000-2574-529-000-0000-000-505	07/01/2020 06/28/2021	-1,268.57
			000-2574-529-000-0000-000-505	06/28/2021	2,268.57
70	07/01/2020	2858	Capital One/Walmart	(412) FACS Food Purchases (Duncan)	-1,630.64
			412-1000-619-314-8400-000-705	07/01/2020 06/28/2021	-1,630.64
71	07/01/2020	2858	Capital One/Walmart	Special Ed Food Purchases (Jetton)	-45.97
			000-1000-619-239-0000-000-105	07/01/2020 06/28/2021	-45.97
73	07/01/2020	2858	Capital One/Walmart	Transportation Supplies	-949.38
			009-2740-612-000-0000-000-050	07/01/2020 06/28/2021	-949.38
77	07/01/2020	82213	JENNIFER BEER	Mileage Reimbursement	-500.00
			015-2199-580-000-0000-000-705	07/01/2020 06/24/2021	-500.00
79	07/01/2020	81589	KRISTINA FERGUSON-HARRIS	Mileage Reimbursement	-750.00
			015-2319-580-000-0000-000-050	07/01/2020 06/24/2021	-750.00
80	07/01/2020	80957	STACEY GRAY	Mileage Reimbursement	-238.82
			015-2199-580-239-0000-000-705	07/01/2020 06/24/2021	-238.82
81	07/01/2020	82500	MELONIE R HAU	Mileage Reimbursement	-750.00
			015-2319-580-000-0000-000-050	07/01/2020 06/24/2021	-750.00
82	07/01/2020	9001	JEFF LANDES	Mileage Reimbursement	-750.00
			015-2511-580-000-0000-000-050	07/01/2020 06/24/2021	-750.00
83	07/01/2020	82409	CHRISTOPHER K MCKENZIE	Mileage Reimbursement	-1,000.00
			015-2199-580-000-0000-000-705	07/01/2020 06/24/2021	-1,000.00
84	07/01/2020	82511	REY MEDRANO	Mileage Reimbursement	-56.09
			015-2580-580-000-0000-000-705	07/01/2020 06/24/2021	-56.09

**Newcastle Public School**  
**Change Order Listing**

**Options:** Fund: General Fund, Year: 2020-2021, ReferenceDate: PO Date, Date Range: 6/24/2021 - 6/28/2021, PO Range: 1 - 515, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
85	07/01/2020	82231	JOSEPH SALAZAR	Mileage Reimbursement	-653.39
				Mileage Reimbursement 015-2670-580-000-0000-000-705	
				07/01/2020 06/24/2021	-653.39
86	07/01/2020	50953	Allied 100 LLC	Supplies for AED Units	-192.83
				Supplies for AED Units 000-2312-616-000-0000-000-705	
				07/01/2020 06/28/2021	-192.83
95	07/01/2020	51262	Wex Bank	Transportation Fuel	-45,000.00
				Transportation Fuel 000-2740-623-000-0000-000-050	
				07/01/2020 06/28/2021	-48,464.66
				000-2740-623-000-0000-000-050	3,464.66
101	07/20/2020	1067	Rosenstein, Fist & Ringold	District Legal Services	-10,000.00
				District Legal Services 000-2317-354-000-0000-000-050	
				07/20/2020 06/28/2021	-11,544.00
				000-2317-354-000-0000-000-050	1,544.00
141	08/13/2020	51275	Specialty Care Pediatrics, Inc	Full-Time LPN Nursing Services for two students	-40,000.00
				Full-Time LPN Nursing Services for two students 000-2132-336-239-0000-000-105	
				05/26/2021 06/28/2021	-49,004.00
				000-2132-336-239-0000-000-105	9,004.00
224	10/14/2020	51302	Language Line Solutions	Interpretation Fees for EL Students	-370.66
				Interpretation Fees for EL Students 027-2199-337-000-0000-000-110	
				10/14/2020 06/24/2021	-370.66
478	05/17/2021	47944	Amazon	Office Supplies	-28.50
				Colored paper and cardstock for MS Office 022-2410-619-000-0000-000-505	
				05/17/2021 06/24/2021	-28.50
514	06/03/2021	51293	Prosperity Bank (Travel Expenses)	(412-Morgan) Project Buying Trip 6/4-6/13/2021	-1,318.76
				Project Buying Trip Expenses June 4-13 York, NB, Columbus, KS, San Angelo, TX, Mason, TX, Garden City, TX, Stephenville, TX, Eldorado, TX 412-1000-332-311-8000-000-705	
				06/03/2021 06/24/2021	-1,318.76

<b>Non-Payroll Total:</b>	<b>(\$238,644.20)</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>(\$238,644.20)</b>

Project Totals	
000	NON-CATEGORICAL -217,647.96
009	Transportation - Brett -949.38
015	Mileage Reimbursements -4,698.30
022	MS SUPPLIES -28.50
027	EL Supplies -370.66
412	VOCATIONAL ASSISTANCE GRANT -14,949.40

Unit Totals	
050	DISTRICTWIDE -119,199.38
105	ELEMENTARY SCHOOL -40,045.97
110	EARLY CHILDHOOD -3,282.02
505	MIDDLE SCHOOL 971.50
705	HIGH SCHOOL -77,088.33

# MEMO

To: Newcastle Board of Education

From: Jeff Landes, CFO

Date: June 29, 2021

Re: Purchase Order 2021-11-541



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I initially made PO 2021-11-541 out to Gateway Education Holdings, which is the company that produces the science curriculum that we are using for the secondary sites. However, the PO should have been made out to Thompsons Book Depository which is the group that actually sells the textbooks. This memo is documentation that the Board was notified of the vendor change.

## Encumbrance Register

Options: Year: 2020-2021, Date Range: 6/3/2021 - 6/24/2021, PO Range: 233 - 999, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount	
21	233	06/08/2021	1198	Waxie's Enterprises LLC	Ice 20 in. 175 RPM Floor Machine W/Pad Driver	2,290.66	
				Ice 20 IN. 175 RPM Floor Machine W/ Pad Driver	014-2640-439-000-0000-000-050	06/08/2021	2,290.66
21	234	06/09/2021	713	VIRCO MFG. CORP.	(080) Kid Zone Furniture	1,099.56	
				(080) Kid Zone Furniture-Tables/Book displays	080-2620-651-000-0000-000-110	06/09/2021	1,099.56
21	235	06/09/2021	51279	IDN-Global, Inc	Door Hardware for the Elementary School Core Plan	4,559.36	
				5 Leversets, 20 Padlocks and 30 Deadbolts with shipping costs.	012-2670-651-000-0000-000-105	06/09/2021	4,559.36
21	236	06/10/2021	47944	Amazon	Furniture for new counselor, Laura Castrop	772.97	
				Office furniture for new counselor, Laura Castrop	000-2620-651-000-0000-000-705	06/10/2021	772.97
21	237	06/14/2021	1010	Hagar Restaurant Services	Disposal installation @ HS Cafeteria	200.00	
				Service to quote food disposal installation in wash sink at High School Cafeteria by HAGAR Restaurant Supply	010-2620-437-000-0000-000-705	06/14/2021	200.00
21	238	06/14/2021	2815	SCHOOL OUTFITTERS LLC	(4) Shapes Series Mobile School Chair-4 pk	477.81	
				(4) Shapes Series Mobile School Chair (18" H)-4 pk	021-2520-651-000-0000-000-705	06/16/2021	477.81
21	239	06/16/2021	82231	JOSEPH SALAZAR	Reimbursement for Purchases from IDNAcme	103.18	
				Pin segments for district core project.	012-2670-651-000-0000-000-705	06/16/2021	103.18
21	240	06/24/2021	51279	IDN-Global, Inc	Pin Segments for Core Project	117.92	
				Pin Segments and shipping included.	012-2670-651-000-0000-000-705	06/24/2021	117.92
<b>Non-Payroll Total:</b>						<b>\$9,621.46</b>	
<b>Payroll Total:</b>						<b>\$0.00</b>	
<b>Balance Forward:</b>						<b>\$0.00</b>	
<b>Report Total:</b>						<b>\$9,621.46</b>	

Change Order Listing

Options: Fund: Building Fund, Year: 2020-2021, ReferenceDate: PO Date, Date Range: 6/3/2021 - 6/24/2021, PO Range: 1 - 232, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
22	07/01/2020	4809	Locke Supply	Plumbing and Electrical Supplies	750.00
			Increase PO#2021-21-22 to cover cost of district wide HVAC filters from LOCKE SUPPLY	010-2640-433-000-0000-000-050 06/15/2021	750.00
171	03/02/2021	4506	United Mechanical	HS New Gym, Hospitality Rm - Storm Drain Repair	-1,000.00
			Requesting service to repair leak on storm drain pipe in HS New Gym, Hospitality Rm by UNITED MECHANICAL	010-2620-437-000-0000-000-705 03/11/2021 06/23/2021	-1,000.00
187	03/24/2021	51279	IDN-Global, Inc	Lock Set for Admin Downstairs Conf. Rm.	-15.23
			(1) X82ICFUS10B Lever Set. Quote # 9337728-00	012-2670-618-000-0000-000-705 03/24/2021 06/24/2021	-15.23
190	03/25/2021	51314	Mannings Carpet Serv Inc	Re-carpet squares in Admin Office Upstairs	-125.00
			Service to replace carpet squares in 2nd floor Admin office by MANNING CARPET Company	010-2620-438-000-0000-000-705 03/25/2021 06/24/2021	-125.00
193	03/29/2021	8309	Sherwin Williams	Paint for Auditorium	-76.19
			One gallon of paint for auditorium	014-2620-618-000-0000-000-705 03/29/2021 06/24/2021	-76.19
194	03/30/2021	51279	IDN-Global, Inc	Pin Segments For District Core Plan	-9.80
			Lab #6 Core Pin Segments (10 packs)	012-2670-618-000-0000-000-050 03/30/2021 06/24/2021	-9.80
204	04/21/2021	51279	IDN-Global, Inc	Access Control Parts for Field House and Stock	-1.65
			2 ea - 900NTNEX0000 (Mini Mullion Reader)3 - LR100VDK, 5 - AC-DL2, 2 - VD6400	012-2670-651-000-0000-000-705 04/21/2021 06/03/2021	-1.65
206	04/21/2021	51279	IDN-Global, Inc	Access Control for Middle School Concession Door	-0.54
			1 Electric Strike, 3 UNR Mortise Lock Body with freight charges.	012-2670-651-000-0000-000-505 04/21/2021 06/03/2021	-0.54
216	05/04/2021	33853	A.T.G.-Ram Industries, LLC	GMAX text on Stadium	-100.00
			GMAX Test on stadium turf	000-2620-431-000-0000-000-705 05/04/2021 06/24/2021	-100.00
220	05/13/2021	47944	Amazon	Summer paint supplies	-0.02
			Scotch Blue Tape 6 Rolls	014-2620-618-000-0000-000-050 05/13/2021 06/23/2021	-0.02
224	05/19/2021	5803	Tactical Home Solutions LLC	Bed Bug Treatment #2	-1,200.00
			Treatment for bed bugs in second classroom at the elementary school	000-2620-424-000-0000-000-105 05/19/2021 06/03/2021	-2,000.00
				000-2620-424-000-0000-000-105 06/03/2021	800.00
227	05/19/2021	728	Techsico Enterprise Solutions	Elementary School Fire Alarm Troubleshooting	-500.00
			Troubleshooting the Fire Panel in Elementary School.	012-2670-438-000-0000-000-105 05/19/2021 06/03/2021	-500.00
230	06/01/2021	51279	IDN-Global, Inc	Elementary Door Hardware	-13.27
			4 Latch Protectors, 4 lever sets and shipping.	012-2670-651-000-0000-000-105 06/01/2021 06/24/2021	-13.27

<b>Non-Payroll Total:</b>	<b>(\$2,291.70)</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>(\$2,291.70)</b>

Project Totals		
000	NON-CATEGORICAL	-1,300.00

## Change Order Listing

**Options:** Fund: Building Fund, Year: 2020-2021, ReferenceDate: PO Date, Date Range: 6/3/2021 - 6/24/2021, PO Range: 1 - 232, Include Negative Changes: True

010	Maintenance - Scott	-375.00
012	Fire/ Safety/ Security - Joe	-540.49
014	Custodial - Gayla	-76.21

**Unit Totals**

050	DISTRICTWIDE	740.18
105	ELEMENTARY SCHOOL	-1,713.27
505	MIDDLE SCHOOL	-0.54
705	HIGH SCHOOL	-1,318.07

## Encumbrance Register

Options: Year: 2020-2021, Date Range: 6/24/2021 - 6/28/2021, PO Range: 241 - 999, Fund Codes: 21

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	241	06/28/2021	51279	IDN-Global, Inc	100 Coremax Cores	3,100.00
					100 Coremax Cores and shipping cists.	3,100.00
			012-2670-651-000-0000-000-705		06/28/2021	
21	242	06/28/2021	8376	C2 DEVELOPMENT, LLC	Construction work at Admin Bldg	22,446.00
					Construction work at Admin building - enclose downstairs receptionist area, close off interior wall on north side of downstairs room, split upstairs conference room into two offices	22,446.00
			000-2620-438-000-0000-000-705		06/28/2021	
21	243	06/28/2021	51355	A Few Good Mexicans Landscaping LLC	Landscaping Work	1,000.00
					Removal of dead trees and shrubs at the Admin and Robotics buildings	1,000.00
			000-2620-438-000-0000-000-705		06/28/2021	

<b>Non-Payroll Total:</b>	<b>\$26,546.00</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Balance Forward:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>\$26,546.00</b>

Change Order Listing

Options: Fund: Building Fund, Year: 2020-2021, ReferenceDate: PO Date, Date Range: 6/24/2021 - 6/28/2021, PO Range: 1 - 232, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
187	03/24/2021	51279	IDN-Global, Inc	Lock Set for Admin Downstairs Conf. Rm.	-15.23
		(1) X82ICFUS10B Lever Set. Quote # 012-2670-618-000-0000-000-705 9337728-00		03/24/2021 06/24/2021	-15.23
190	03/25/2021	51314	Mannings Carpet Serv Inc	Re-carpet squares in Admin Office Upstairs	-125.00
		Service to replace carpet squares in 010-2620-438-000-0000-000-705 2nd floor Admin office by MANNING CARPET Company		03/25/2021 06/24/2021	-125.00
193	03/29/2021	8309	Sherwin Williams	Paint for Auditorium	-76.19
		One gallon of paint for auditorium 014-2620-618-000-0000-000-705		03/29/2021 06/24/2021	-76.19
194	03/30/2021	51279	IDN-Global, Inc	Pin Segments For District Core Plan	-9.80
		Lab #6 Core Pin Segments (10 packs) 012-2670-618-000-0000-000-050		03/30/2021 06/24/2021	-9.80
216	05/04/2021	33853	A.T.G.-Ram Industries, LLC	GMAX text on Stadium	-100.00
		GMAX Test on stadium turf 000-2620-431-000-0000-000-705		05/04/2021 06/24/2021	-100.00
230	06/01/2021	51279	IDN-Global, Inc	Elementary Door Hardware	-13.27
		4 Latch Protectors, 4 lever sets and 012-2670-651-000-0000-000-105 shipping.		06/01/2021 06/24/2021	-13.27

<b>Non-Payroll Total:</b>	<b>(\$339.49)</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>(\$339.49)</b>

Project Totals		
000	NON-CATEGORICAL	-100.00
010	Maintenance - Scott	-125.00
012	Fire/ Safety/ Security - Joe	-38.30
014	Custodial - Gayla	-76.19

Unit Totals		
050	DISTRICTWIDE	-9.80
105	ELEMENTARY SCHOOL	-13.27
705	HIGH SCHOOL	-316.42

Change Order Listing

**Options:** Fund: Technology Bond Fund 39, Year: 2020-2021, ReferenceDate: PO Date, Date Range: 6/3/2021 - 6/24/2021, PO Range: 1 - 83, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
27	07/01/2020	2766	CDW LLC	Technology Supplies - Admin	104.48
			000-2580-653-000-0000-000-705	06/21/2021	104.48
<b>Non-Payroll Total:</b>					<b>\$104.48</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$104.48</b>

Project Totals		
000	NON-CATEGORICAL	104.48

Unit Totals		
705	HIGH SCHOOL	104.48

# Newcastle Public School

## Encumbrance Register

Options: Year: 2020-2021, Date Range: 6/24/2021 - 6/28/2021, PO Range: 84 - 999, Fund Codes: 39

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
39	84	06/28/2021	2766	CDW LLC	Projector for HS Auditorium 06/28/2021	5,715.17 5,715.17
			000-2230-653-000-0000-000-705			
39	85	06/28/2021	10052	PROSPERITY BANK (B&H PHOTO VIDEO)	Wireless Microphones for HS Auditorium 06/28/2021	1,878.00 1,878.00
			000-2230-653-000-0000-000-705			

<b>Non-Payroll Total:</b>	<b>\$7,593.17</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Balance Forward:</b>	<b>\$0.00</b>
<b>Report Total:</b>	<b>\$7,593.17</b>

Change Order Listing

**Options:** Fund: Technology Bond Fund 39, Year: 2020-2021, ReferenceDate: PO Date, Date Range: 6/24/2021 - 6/28/2021, PO Range: 1 - 83, Include Negative Changes: True

PO No	Date	Vendor No	Vendor	Description	Amount
24	07/01/2020	47944	Amazon	Technology Supplies - Rick	-857.93
				05/27/2021 06/28/2021	-1,000.00
				06/28/2021	142.07
				Increase in Blanket PO cover purchases need for projects for remainder of FY2021	
		013-2580-653-000-0000-000-050			
		013-2580-653-000-0000-000-050			
25	07/01/2020	47944	Amazon	Technology Supplies - Admin	-1,419.14
				07/01/2020 06/28/2021	-1,392.75
				01/07/2021 06/28/2021	-26.39
				Technology Supplies - Admin	
		000-2580-653-000-0000-000-050			
		000-2580-653-000-0000-000-050			
28	07/01/2020	2797	Synergy Datacom	Networking Supplies	-589.60
				01/15/2021 06/28/2021	-589.60
				Networking Supplies	
		013-2580-653-000-0000-000-050			
45	09/23/2020	2766	CDW LLC	Blanket PO for Technology Supplies & Equipment	-1,916.42
				04/13/2021 06/28/2021	-2,551.18
				06/28/2021	634.76
				Blanket PO for Technology Supplies & Equipment	
		013-2230-653-000-0000-000-705			
		013-2230-653-000-0000-000-705			
<b>Non-Payroll Total:</b>					<b>(\$4,783.09)</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>(\$4,783.09)</b>

**Project Totals**

000	NON-CATEGORICAL	-1,419.14
013	Technology - Rick	-3,363.95

**Unit Totals**

050	DISTRICTWIDE	-2,866.67
705	HIGH SCHOOL	-1,916.42

## Encumbrance Register

Options: Year: 2021-2022, Date Range: 7/1/2021 - 6/30/2022, PO Range: 83 - 999, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	83	07/01/2021	4960	REALITY WORKS, INC	(469-FACS Lottery Grant) Classroom Supplies	15,000.00
			(469-FACS Lottery Grant) Classroom Supplies	469-1000-681-314-8400-000-705	07/01/2021	15,000.00
11	84	07/01/2021	4960	REALITY WORKS, INC	(412-Duncan) Bal. due for Lottery Grant purchase	299.99
			(412-Duncan) Bal. due for Lottery Grant purchase	412-1000-681-314-8400-000-705	07/01/2021	299.99
11	85	07/01/2021	8951	LOVING GUIDANCE, INC	(552-Title IV) Classroom Supplies	2,244.00
			(552-Title IV) Classroom Supplies	552-1000-644-100-1050-000-110	07/01/2021	2,244.00
11	86	07/01/2021	8989	MARENEM INC	(511-Title I) Classroom Supplies	1,635.00
			(511-Title I) Classroom Supplies	511-1000-644-100-1050-000-110	07/01/2021	1,635.00
11	87	07/01/2021	8248	BIO CORPORATION	Supplies for HS Science Department	1,946.01
			(100) 13-14" Double Fetal Pig(2) Class Set - Earth Worms(30) 3-4" Plan Freshwater Clams(*30) 5"+ Single Leopard Frog	021-1000-681-100-5000-000-705	07/01/2021	1,946.01
11	88	07/01/2021	51265	EduSkills, LLC	HLS EL Support	2,860.00
			HLS EL Support	027-2580-653-000-0000-000-105	07/01/2021	715.00
				027-2580-653-000-0000-000-110	07/01/2021	715.00
				027-2580-653-000-0000-000-505	07/01/2021	715.00
				027-2580-653-000-0000-000-705	07/01/2021	715.00
11	89	07/01/2021	978	Office Depot	MS Office Supplies	1,151.54
			MS Office Supplies	022-2410-619-000-0000-000-505	07/01/2021	1,151.54
11	90	07/01/2021	51215	Illuminate Education Inc	FastBridge Assessment System for ES & ECC	8,943.75
			(1025) FastBridge Assessment System, ECC and ES (725 ES, 300 ECC)	367-2240-614-427-1050-000-105	07/01/2021	5,618.75
				367-2240-614-427-1050-000-110	07/01/2021	2,325.00
			On demand PD Library	367-2240-614-427-1050-000-105	07/01/2021	500.00
				367-2240-614-427-1050-000-110	07/01/2021	500.00
11	91	07/01/2021	51341	Prosperity Bank (Squarespace)	(TCLA) Website annual fee for hosting	200.00
			(TCLA) Website annual fee for hosting	035-2580-653-000-0000-000-050	07/01/2021	200.00
11	92	07/01/2021	267	School Specialty LLC	Construction Paper for ECC	2,200.00
			Construction paper for ECC	024-1000-619-100-1050-000-110	07/01/2021	2,200.00
11	93	07/01/2021	51275	Specialty Care Pediatrics, Inc	Nursing Staff for 2021-2022	80,000.00
			Provide Nursing Staff for the 2021-2022 School Year for students in the Multi-Handicapped Classroom	621-2132-336-239-0000-000-105	07/01/2021	80,000.00
11	94	07/01/2021	33328	NCS Pearson Inc	(200) NNAT-3 GT Testing Materials Grade 2	2,580.00
			(200) NNAT-3 GT Testing Materials Grade 2 Scoring	000-2240-614-251-0000-000-105	07/01/2021	2,580.00
11	95	07/01/2021	2858	Capital One/Walmart	(080) Kid Zone Supplies and Materials	2,000.00
			(080) General Supplies for Kid Zone Program	080-2199-619-000-0000-000-110	07/01/2021	2,000.00
11	96	07/01/2021	51268	CharacterStrong, LLC	Annual Membership Renewal for 2021-2022	1,698.99
			Character Strong Annual Renewal for the 21-22 School Year On Demand Virtual PD	552-2213-653-000-0000-000-705	07/01/2021	1,698.99

## Encumbrance Register

Options: Year: 2021-2022, Date Range: 7/1/2021 - 6/30/2022, PO Range: 83 - 999, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	97	07/01/2021	209	FLINN SCIENTIFIC INC	Items for HS Science Lab	1,038.90
					Items for HS Science Lab	1,038.90
			021-1000-681-100-5000-000-705		07/01/2021	
11	98	07/01/2021	1375	PERFECTION LEARNING CORP	(60) AP English Language & Composition books	1,340.64
					(60) Advanced Placement English Language and Composition-student edition(1) Teachers Edition-free with purchase	1,340.64
			333-1000-643-100-4000-000-705		07/01/2021	
11	99	07/01/2021	47944	Amazon	Set of Drunk Goggles for Toxicology Unit	580.00
					(1) Set of Drunk Goggles for Toxicology Unit	580.00
			021-1000-681-100-5000-000-705		07/01/2021	
11	100	07/01/2021	51354	Cyrgus Co LLC	(7) Fetal Pigs for Forensics Class	160.00
					(7) Fetal Pigs 14+" Fresh Frozen (No Chemicals) Item No. PZ7K060F	160.00
			021-1000-681-100-5000-000-705		07/01/2021	
11	101	07/01/2021	8954	Studies Weekly Inc	Social Studies Weekly 2nd-5th grades	6,457.00
					Social Studies Weekly-(205) 2nd grade; (200) 3rd grade; (185) 4th grade; (190) 5th grade	6,457.00
			023-1000-648-100-1050-000-105		07/01/2021	
11	102	07/01/2021	5733	MID AMERICA CONFERENCE	Academic Team Conference Dues for FY22	90.00
					Academic Team Conference Dues for FY22	90.00
			021-2199-810-000-0000-000-705		07/01/2021	
11	103	07/01/2021	267	School Specialty LLC	Construction Paper for Elementary School	1,400.00
					Construction paper for Elementary School	1,400.00
			023-1000-619-100-1050-000-105		07/01/2021	
11	104	07/01/2021	1532	A.I.C. MEDICAL	Recalibrate 3 school audiometers	300.00
					Recalibrate 3 school audiometers	300.00
			000-2640-439-239-0000-000-050		07/01/2021	
<b>Non-Payroll Total:</b>						<b>\$134,125.82</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$134,125.82</b>

## Encumbrance Register

Options: Year: 2021-2022, Date Range: 7/1/2021 - 6/30/2022, PO Range: 1 - 999, Fund Codes: 39

Fund	PO No	Date	Vendor No	Vendor	Description	Amount	
39	1	07/01/2021	8987	BancFirst	Lease Revenue Payment - Series 2010A	513,544.00	
				Lease Revenue Payment -Series 2010A	000-4620-720-000-0000-000-050	07/01/2021	513,544.00
39	2	07/01/2021	8987	BancFirst	Lease Revenue Payment - Series 2010C	4,710,706.00	
				Lease Revenue Payment - Series 2010C	000-4620-720-000-0000-000-050	07/01/2021	4,710,706.00
39	3	07/01/2021	9180	IPREO LLC	Official Bond Statement Printing	750.00	
				Official Bond Statement Printing	000-4620-550-000-0000-000-050	07/01/2021	750.00
39	4	07/01/2021	9179	BOK Financial Securities Inc	Bond Management Fee, S&P Rating Fee	41,000.00	
				Bond Management Fee, S&P Rating Fee	000-2314-310-000-0000-000-050	07/01/2021	41,000.00
39	5	07/01/2021	5169	OKLAHOMA ATTORNEY GENERAL	Legal opinion on 2020 Bond sale	1,800.00	
				Legal opinion on 2020 Bond sale	000-2317-000-310-0000-000-050	07/01/2021	1,800.00
39	6	07/01/2021	8971	CANVA	Canva.com Annual Subscription	150.00	
				Canva.com Annual Subscription	000-2530-653-000-0000-000-705	07/01/2021	150.00
39	7	07/01/2021	8704	CLASSLINK, INC	SSO / Rostering / Analytics Service	9,930.20	
				SSO / Rostering / Analytics Service	000-2230-653-000-0000-000-050	07/01/2021	9,930.20
39	8	07/01/2021	51265	EduSkills, LLC	Home Language Survey Management System	2,860.00	
				Home Language Survey Management System	027-2580-653-000-0000-000-105	07/01/2021	715.00
					027-2580-653-000-0000-000-110	07/01/2021	715.00
					027-2580-653-000-0000-000-505	07/01/2021	715.00
					027-2580-653-000-0000-000-705	07/01/2021	715.00
39	10	07/01/2021	1899	FOLLETT SCHOOL SOLUTIONS, INC	Destiny Library management system	4,610.95	
				Destiny Library management system	000-2220-653-000-0000-000-105	07/01/2021	1,844.38
					000-2220-653-000-0000-000-110	07/01/2021	922.19
					000-2220-653-000-0000-000-505	07/01/2021	922.19
					000-2220-653-000-0000-000-705	07/01/2021	922.19
39	11	07/01/2021	8301	FRONTLINE TECHNOLOGIES GROUP LLC	Aesop Substitute Management system	5,617.56	
				Aesop Substitute Management system	000-2580-653-000-0000-000-050	07/01/2021	5,617.56
39	12	07/01/2021	8301	FRONTLINE TECHNOLOGIES GROUP LLC	Teachers Teachers Recruiting website	1,731.48	
				Teachers Teachers Recruiting website	000-2580-653-000-0000-000-050	07/01/2021	1,731.48
39	13	07/01/2021	5784	GAGGLE.NET INC.	Email Archiving & Student Safety	4,500.00	
				Email Archiving & Student Safety	000-2580-653-000-0000-000-050	07/01/2021	4,500.00
39	14	07/01/2021	5046	GLOBAL COMPLIANCE NETWORK, INC	Professional Development website	1,400.00	
				Professional Development website	000-2213-653-000-0000-000-050	07/01/2021	1,400.00
39	15	07/01/2021	8305	GNXCOR, INC.	Work order system	2,250.00	
				Work order system	000-2580-653-000-0000-000-050	07/01/2021	2,250.00

## Encumbrance Register

Options: Year: 2021-2022, Date Range: 7/1/2021 - 6/30/2022, PO Range: 1 - 999, Fund Codes: 39

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
39	16	07/01/2021	8597	INFINITE CAMPUS, INC.	Student Information System	43,000.00
				Student Information System	000-2230-653-000-0000-000-105	10,750.00
					000-2230-653-000-0000-000-110	10,750.00
					000-2230-653-000-0000-000-505	10,750.00
					000-2230-653-000-0000-000-705	10,750.00
39	17	07/01/2021	5040	Lazel, Inc	Learning A-Z Online	3,348.00
				Learning A-Z Online	000-1000-653-100-1110-000-105	3,348.00
39	18	07/01/2021	146	MUNICIPAL ACCOUNTING SYSTEMS	Business Office software	13,813.20
				Business Office software	000-2511-653-000-0000-000-050	13,813.20
39	19	07/01/2021	51270	Flocabulary, Inc	Flocabulary for ECC and ES	4,600.00
				Flocabulary for ECC and ES	000-1000-653-100-1050-000-105	2,300.00
					000-1000-653-100-1050-000-110	2,300.00
39	20	07/01/2021	8310	RAPTOR TECHNOLOGIES, LLC	Visitor Management System	4,555.00
				Visitor Management System	000-2580-653-000-0000-000-050	4,555.00
39	21	07/01/2021	8656	TURNITIN, LLC	Writing analysis website	2,000.00
				Writing analysis website	000-1000-653-100-4000-000-705	2,000.00
39	22	07/01/2021	51266	Santander Bank, N.A.	Copier Lease Payment	50,000.00
				Copier Lease Payment	000-2580-733-000-0000-000-050	50,000.00
39	23	07/01/2021	8651	SHOUTPOINT, INC.	Infinite Campus Messenger Service	2,670.00
				Infinite Campus Messenger Service	000-2230-653-000-0000-000-105	667.50
					000-2230-653-000-0000-000-110	667.50
					000-2230-653-000-0000-000-505	667.50
					000-2230-653-000-0000-000-705	667.50
39	24	07/01/2021	51348	Sunburst Acquisition LLC	Keyboarding Program-ES	1,095.00
				Keyboarding Program - ES	000-1000-653-100-1320-000-105	1,095.00
39	25	07/01/2021	51276	QuaverEd	Online Music Curriculum Grades 2-5	1,120.00
				Online Music Curriculum Grades 2-5	000-1000-653-441-1050-000-105	1,120.00
39	26	07/01/2021	51345	Prosperity Bank (Webex.com)	Webex Annual Subscription	200.00
				Webex Annual Subscription	000-2580-653-000-0000-000-705	200.00
39	27	07/01/2021	47944	Amazon	Technology Supplies - Tech Manager	3,000.00
				Technology Supplies - Tech Manager	013-2580-653-000-0000-000-050	3,000.00
39	28	07/01/2021	47944	Amazon	Technology Supplies - Admin	1,000.00
				Technology Supplies - Admin	000-2580-653-000-0000-000-050	1,000.00
39	29	07/01/2021	2766	CDW LLC	Technology Supplies - Tech Manager	3,000.00
				Technology Supplies - Tech Manager	013-2580-653-000-0000-000-705	3,000.00
39	30	07/01/2021	2766	CDW LLC	Technology Supplies - Admin	1,000.00
				Technology Supplies - Admin	013-2580-653-000-0000-000-705	1,000.00
39	31	07/01/2021	2766	CDW LLC	Veeam 1 Yr Maintenance Renewal	850.00
				Veeam 1 Yr Maintenance Renewal	000-2580-653-000-0000-000-705	850.00

Encumbrance Register

Options: Year: 2021-2022, Date Range: 7/1/2021 - 6/30/2022, PO Range: 1 - 999, Fund Codes: 39

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
39	32	07/01/2021	2766	CDW LLC	Aerohive Management Licenses (E-Rate)	10,491.00
					Aerohive Management Licenses (E-Rate) Full Price - \$10,491.00, \$6,294.60 paid by E-Rate to CDWG, \$4,196.40 paid by Newcastle Schools. FRN 2199058979, Form 471#211037686	10,491.00
39	33	07/01/2021	2766	CDW LLC	Aerohive Access Points (E-Rate)	49,598.46
					Aerohive Access Points (E-Rate) Full Price - \$49,598.46, \$29,759.08 paid by E-Rate to CDWG, \$19,839.38 paid by Newcastle Schools. FRN 2199059778, Form 471#211038680	49,598.46
39	34	07/01/2021	2797	Synergy Datacom	Networking supplies	1,000.00
					Networking supplies	1,000.00
39	35	07/01/2021	8311	BYTESPEED	Caching Server Support (E-Rate)	1,350.40
					Caching Server Support, 3-Year (E-Rate) Full-Price - \$3,376.00, \$2,025.60 paid by E-Rate to Bytespeed, \$1,350.40 paid by Newcastle Schools, FRN 2199056253, 471#211036434	1,350.40
39	36	07/01/2021	51350	ExploreLearning LLC	Reflex Site License - Renewal	2,965.50
					Reflex Site License-Renewal	2,965.50
<b>Non-Payroll Total:</b>						<b>\$5,501,506.75</b>
<b>Payroll Total:</b>						<b>\$0.00</b>
<b>Balance Forward:</b>						<b>\$0.00</b>
<b>Report Total:</b>						<b>\$5,501,506.75</b>

**Newcastle Public Schools  
Payroll Summary  
June 29th, 2021**

Monthly Payroll (6/30/2021) \$1,138,194.90

Extra Duty Payroll (7/01/2021) \$58,059.88



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: Cafeteria Account #: 100 Site #: District

### Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
_____	_____
_____	_____
_____	_____

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

Student and adult payments for meals and a la carte items

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

All funds transferred to the General Fund at the end of the year

Jeff Landes

Sponsor Name

  
Sponsor Signature

\_\_\_\_\_  
Supervisor Signature if Applicable  
(Principal or Athletic Director)

6/15/2021

Date Submitted

2021-2022

School Year

  
Activity Fund Custodian Signature

  
Chief Financial Officer Signature

\_\_\_\_\_  
Date Approved by Board of Education





# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: Athletic - Gate Account #: 802 Site #: District

### Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
_____	_____
_____	_____
_____	_____

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

Ticket sales, all-sports passes, entry fees

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

Ticket and card printing costs, gateworkers, equipment, uniforms, athletic supplies, facility upgrades, assigners, officials, security, banquets and hospitality

Chris McKenzie  
Sponsor Name

6/15/2021      2021-2022  
Date Submitted      School Year

\_\_\_\_\_  
Sponsor Signature

Shasta Jernborn  
Activity Fund Custodian Signature

\_\_\_\_\_  
Supervisor Signature if Applicable  
(Principal or Athletic Director)

[Signature]  
Chief Financial Officer Signature

\_\_\_\_\_  
Date Approved by Board of Education



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: Admin Special Projects Account #: 902 Site #: District

### Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
_____	_____
_____	_____
_____	_____

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

Donations and contributions;  
Interest credited to bank accounts;  
Misc district revenue not belonging in other funds

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

District-level special projects such as signage, safety, security, data reseach, meals, staff awards and gifts, student awards, supplies, equipment, fees

Jeff Landes

Sponsor Name

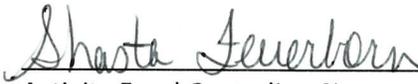
  
Sponsor Signature

6/15/2021

Date Submitted

2021-2022

School Year

  
Activity Fund Custodian Signature

\_\_\_\_\_  
Supervisor Signature if Applicable  
(Principal or Athletic Director)

  
Chief Financial Officer Signature

\_\_\_\_\_  
Date Approved by Board of Education



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: General Fund Collections Account #: 903 Site #: District

### Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
_____	_____
_____	_____
_____	_____

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

Reimbursements for lost or damaged property;  
 Field trip travel expenses;  
 Credit recovery class fees;  
 Other fees collected to offset General Fund Expenses

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

Receipts will be transferred into the General Fund throughout the year

Jeff Landes

Sponsor Name

*Jeff Landes*  
Sponsor Signature

\_\_\_\_\_  
Supervisor Signature if Applicable  
(Principal or Athletic Director)

6/15/2021

Date Submitted

*Shasta Tenenborn*  
Activity Fund Custodian Signature

2021-2022

School Year

*Jeff Landes*  
Chief Financial Officer Signature

\_\_\_\_\_  
Date Approved by Board of Education



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: Damage Deposit Account #: 904 Site #: District

### Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
_____	_____
_____	_____
_____	_____

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

Damage deposits made by entities renting school facilities

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

Repairs needed as a result of damage caused by renters; refunds to renters; transfer of unknown monies back to the building fund

Jeff Landes

Sponsor Name

  
Sponsor Signature

\_\_\_\_\_  
Supervisor Signature if Applicable  
(Principal or Athletic Director)

6/15/2021

Date Submitted

2021-2022

School Year

  
Activity Fund Custodian Signature

  
Chief Financial Officer Signature

\_\_\_\_\_  
Date Approved by Board of Education



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: Boys Basketball Account #: 811 Site #: 705

### Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
<u>Racer Cards</u>	<u>September</u>
<u>Shirts sales/ Apparel sales</u>	<u>December</u>
<u>Candy Sales</u>	<u>February</u>

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

Sponsors(local and/or corporate)  
Fundraisers  
Volleyball Court placement  
Basketball kids camps

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

Equipment, team attire, uniforms, uniform printing, pre/post game meals, professional development, organizational fees, tournament expenses, awards, team functions, summer camp team expenses, summer league team expenses.

Jessie Brown

Sponsor Name

Sponsor Signature

Supervisor Signature if Applicable  
(Principal or Athletic Director)

05/26/2021

Date Submitted

2021-2022

School Year

Activity Fund Custodian Signature

Chief Financial Officer Signature

Date Approved by Board of Education



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: Girls Basketball Account #: 812 Site #: 705

### Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
<u>Discount Cards</u>	<u>September</u>
<u>Faculty vs. Student Basketball Game</u>	<u>January</u>
<u>Tshirt Sale</u>	<u>November</u>

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

Basketball Gear and equipment

Paul Bass  
Sponsor Name

*Paul Bass*  
Sponsor Signature

*Chris M Kyri*  
Supervisor Signature if Applicable  
(Principal or Athletic Director)

05/25/2021 2021-2022

Date Submitted School Year

*Shasta Sewerborn*  
Activity Fund Custodian Signature

*Jan Edes*  
Chief Financial Officer Signature

\_\_\_\_\_  
Date Approved by Board of Education



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: Newcastle MS Cheer Account #: 813/505 Site #: MS Cheer

### Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
<u>Crock Stars</u>	<u>July/ October</u>
<u>Century Resources Catalog Sale</u>	<u>March</u>
<u>Racer Cheer Card Sales</u>	<u>August/September</u>

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

Hosted Events/ Matches, Cheer fees, catalog sales, RACER card sales, car wash, sponsor tee, clothing sales, scholarships for cheerleaders, donations, food sales, Rustic Cuff Sales, spirit wear, Kendra Scott Gives Back, bake sales, booster club donations, old uniform/ clothing sale

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

Event Judges/fees, Cheer camp, choreography coaching, state coaching, uniforms, shoes, poms, signs, donations, Game Day Registration, Stunt Registration, USA Cheer registration, clothing, cheer building expenses, celebration and banquet expenses, state gifts, paint, paper, game and transportation expenses, and music licensing expenses.

Stacy Wright

Sponsor Name

Stacy Wright  
Sponsor Signature

Jenny Bean  
Supervisor Signature if Applicable  
(Principal or Athletic Director)

Chris M. King

5/26/21

Date Submitted

21/22

School Year

Shasta Juarban  
Activity Fund Custodian Signature

Jim Ellis  
Chief Financial Officer Signature

\_\_\_\_\_  
Date Approved by Board of Education



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: Newcastle High School Cheer Account #: 813/705 Site #: HS

### Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
<u>Crock Stars</u>	<u>July/ October</u>
<u>Century Resources Catalog Sale</u>	<u>March</u>
<u>Little Cheer Clinic Football and Basketball</u>	<u>September/February</u>

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

Hosted Events/ Matches, Cheer fees, catalog sales, RACER card sales, car wash, sponsor tee, clothing sales, scholarships for cheerleaders, donations, food sales, Rustic Cuff Sales, spirit wear, Kendra Scott Gives Back, bake sales, booster club donations, old uniform/ clothing sale

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

Event Judges/fees, Cheer camp, choreography coaching, state coaching, uniforms, shoes, poms, signs, donations, Game Day Registration, Stunt Registration, USA Cheer registration, clothing, cheer building expenses, celebration and banquet expenses, state gifts, paint, paper, game and transportation expenses, and music licensing expenses.

Stacy Wright

Sponsor Name

Stacy Wright  
Sponsor Signature

5/26/21

Date Submitted

Shasta Leavelle  
Activity Fund Custodian Signature

21/22

School Year

Jennifer Ben  
Supervisor Signature if Applicable  
(Principal or Athletic Director)

Jan Ellis  
Chief Financial Officer Signature

\_\_\_\_\_  
Date Approved by Board of Education



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: Track and Field Account #: 845 Site #: 705

### Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
<u>racer cards</u>	<u>August/September</u>
<u>jog-a-thon/cookout</u>	<u>March</u>
<u>summer camp</u>	<u>July</u>

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

racer cards, jog-a-thon, cookout, summer camp, bake sale, cookie sale, clothing sale, car wash,

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

uniforms, equipment, hotels, banquet expenses, entry fees, senior gifts, awards, plaques, gift cards

Jayson Haggerty

Sponsor Name

Jayson Haggerty  
Sponsor Signature

Supervisor Signature if Applicable  
(Principal or Athletic Director)

6/1/2021 21-22

Date Submitted School Year

Shashu Tewari  
Activity Fund Custodian Signature

[Signature]  
Chief Financial Officer Signature

Date Approved by Board of Education



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: Kid Zone Account Number: 905

**Revenue:** *(Fundraisers, other income sources)* (Indicate Amended items with a “\*” )

Payment of fees for Racer Kid Zone students

**Expenditures:** *(How the revenue will be spent)* (Indicate Amended items with a “\*” )

Revenue will be transferred to General Fund as needed to pay salaries.  
  
Purchase supplies, materials, and food/snacks.  
  
Payment of field trip fees.  
  
Reimbursement of Background check fees

Kristi Ferguson

Sponsor Name

*Kristi Ferguson*  
Sponsor Signature

06/09/2021

Date Submitted

2021-2022

School Year

*[Signature]*  
Principal Signature

*Shasta Stueben*  
Activity Custodian Signature

\_\_\_\_\_  
Date Approved by Board of Education



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: Band Account #: 911 Site #: \_\_\_\_\_

### Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
<u>Pie Sale</u>	<u>September</u>
<u>Cheesecake Sale</u>	<u>March/April</u>
_____	_____

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

Concession Stand Profits, Garage Sale, Pie Sale, Cheesecake Sale, Small Group Fundraisers (bake sales, car washes) Chili Dinner, Sponships and Donations

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

Equipment, Instruments, Instrument repair, General supplies, electronics, shirts, uniforms and uniform accessories, Uniform cleaning, Marching shoes and accessories, music

Generiere Craig  
Sponsor Name

5/25/21 2021-2022  
Date Submitted School Year

Generiere Craig  
Sponsor Signature

Shasta Jacobson  
Activity Fund Custodian Signature

Jennifer Bee  
Supervisor Signature if Applicable  
(Principal or Athletic Director)

[Signature]  
Chief Financial Officer Signature

\_\_\_\_\_  
Date Approved by Board of Education



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: BPA Account #: 913 Site #: 705

### Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
_____	_____
_____	_____
_____	_____

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

Dues, student store revenue

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

student store inventory, State and National dues  
Leadership conferences expenses, meeting supplies/food  
charity payouts, Special Olympics donations

Chance Scott/Christina Treu

Sponsor Name

C. Treu  
Sponsor Signature

Jennifer Beer  
Supervisor Signature if Applicable  
(Principal or Athletic Director)

May 25, 2021      2021-22

Date Submitted      School Year

Shasta Jewell  
Activity Fund Custodian Signature

John Ellis  
Chief Financial Officer Signature

\_\_\_\_\_  
Date Approved by Board of Education



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: Creative Writing/Poetry Slarr Account #: 914 Site #: HS

### Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
<u>Book drive</u>	<u>November</u>
<u>Poetry contest</u>	<u>April</u>
<u>Poetry slam contests</u>	<u>Spring</u>

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

dues  
homecoming activities  
book drive  
poetry slam entry fees  
sell food items

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

admission to writing/slam contests, seminars, field trips  
supplies/prizes for writing events and contests  
field trips  
travel expenses for writing events/contests  
fees for writing or poetry slam events (seminars, contests, workshops)

Andrea Thomas

Sponsor Name

Andrea Thomas  
Sponsor Signature

Jenny Bee  
Supervisor Signature if Applicable  
(Principal or Athletic Director)

5/26/21 2021-2022

Date Submitted School Year

Shante Feuerborn  
Activity Fund Custodian Signature

Ann Ellis  
Chief Financial Officer Signature

\_\_\_\_\_  
Date Approved by Board of Education



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: Science Club Account #: 917 Site #: HS

### Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
<u>Haunted Lab</u>	<u>October</u>
<u>Earth Day Pre-Packaged Cookie Sales</u>	<u>April</u>
<u> </u>	<u> </u>

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

Membership Dues

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

To promote science in and out of the classroom, engage students in meaningful activities, and to promote civic endeavors. Revenue will cover costs associated with transportation costs, community projects, science department supplies, club activities and trips.

Kevin Sheets

Sponsor Name

Sponsor Signature

Supervisor Signature if Applicable  
(Principal or Athletic Director)

5/25/2021

Date Submitted

2021-2022

School Year

Activity Fund Custodian Signature

Chief Financial Officer Signature

Date Approved by Board of Education



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: ES-Academic Outreach Account #: 920 Site #: 105

### Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
<u>Kona Ice and OSP school pictures</u>	<u>8/2021-5/2022</u>
<u>Apparel and catalog sales</u>	<u>8/2021-5/2022</u>
<u>Shoparoo and student store sales</u>	<u>8/2021-5/2022</u>

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

Kona Ice  
School Pictures  
Shoparoo  
Apparel and catalog sales  
Student store sales  
Donations

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

Camp Goddard student scholarships  
Snacks and drinks  
Fees for teachers  
Medical supplies and services  
Recreational supplies

Terri Scott/ Angie Ritter  
Sponsor Name

Sponsor Signature

6/14/21 2021-2022  
Date Submitted School Year

Activity Fund Custodian Signature

\_\_\_\_\_  
Supervisor Signature if Applicable  
(Principal or Athletic Director)

Chief Financial Officer Signature

\_\_\_\_\_  
Date Approved by Board of Education



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: ES-School Beautification Account #: 921 Site #: 105

### Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
<u>Kona Ice and OSP school pictures</u>	<u>8/2021-5/2022</u>
<u>Apparel/catalog sales and concessions</u>	<u>8/2021-5/2022</u>
<u>Shoparoo and student store sales</u>	<u>8/2021-5/2022</u>

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

Kona Ice  
School Pictures  
Shoparoo  
Apparel and catalog sales  
Student store sales  
Concessions

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

Concrete  
Nursery items- plants and other items  
Benches and tables  
Ground services and supplies  
Outdoor science projects  
**SEL CURRICULUM**

Terri Scott/ Angie Ritter

Sponsor Name

*Terri Scott*  
Sponsor Signature

6/14/21 2021-2022

Date Submitted School Year

*Shasta Leunborn*  
Activity Fund Custodian Signature

\_\_\_\_\_  
Supervisor Signature if Applicable  
(Principal or Athletic Director)

*James Ellis*  
Chief Financial Officer Signature

\_\_\_\_\_  
Date Approved by Board of Education



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: Camp Goddard Account #: 922 Site #: 105

### Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
_____	_____
_____	_____
_____	_____

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

Camp Cost, Donations, Merchandise Sales

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

Camp Fees, Background Checks, Souvenirs, Camp Snacks, T-Shirts, Materials for Activities, Prizes/Awards

Cindy Trent

Sponsor Name

Cindy Trent  
Sponsor Signature

Kevin P. Holt  
Supervisor Signature if Applicable  
(Principal or Athletic Director)

5/27/2021

Date Submitted

2021-2022

School Year

Shasta Sewerborn  
Activity Fund Custodian Signature

Jan Ellis  
Chief Financial Officer Signature

\_\_\_\_\_  
Date Approved by Board of Education







# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: Gifted and Talented Account #: 926 Site #: 105

### **Scheduled Fundraising Events:**

<i>Description</i>	<i>Month Planned</i>
<u>Tshirt sales</u>	<u>8/2021-5/2022</u>
<u>Book Club</u>	<u>8/2021-5/2022</u>
<u> </u>	<u> </u>

### **General Revenue:** (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

Field trip fees  
Presentation/visitor fees  
Tshirt sales  
Book club  
Donations

### **Expenditures:** (How the revenue will be spent) (Indicate Amended items with a "\*\*")

Guest speakers  
Classroom materials and project supplies  
Field trip fees and costs  
Rewards  
Books  
Tshirts

LeAnn Gentry  
Sponsor Name

Sponsor Signature

Supervisor Signature if Applicable  
(Principal or Athletic Director)

6/14/21 2021-2022  
Date Submitted School Year

Activity Fund Custodian Signature

Chief Financial Officer Signature

\_\_\_\_\_  
Date Approved by Board of Education



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: NMS GT Account #: 926 Site #: 505

### Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
<u>GT FEES</u>	<u>AUG. - MAY</u>
<u>CONCESSION</u>	<u>AUG. - MAY</u>
<u> </u>	<u> </u>

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

FEEES FOR SUPPLIES, FEES, FIELD TRIPS, CONCESSION, REWARDS AND DONATIONS

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

SUPPLIES, ADMISSION FOR FIELD TRIPS, REWARDS, REIMBURSEMENTS, CONCESSION SUPPLIES, T-SHIRTS

LeAnn Gentry  
Sponsor Name

[Signature]  
Sponsor Signature

[Signature]  
Supervisor Signature if Applicable  
(Principal or Athletic Director)

6/15/21 2021-2022  
Date Submitted School Year

[Signature]  
Activity Fund Custodian Signature

[Signature]  
Chief Financial Officer Signature

   
Date Approved by Board of Education



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: High School GTs Account #: 926 Site #: 705

### Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
_____	_____
_____	_____
_____	_____

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

Club dues, team t-shirts, food sales at events we host.

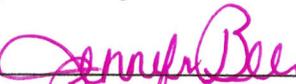
### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

Supplies for hosting academic meets. Food for academic meets and trips. Conference and membership fees. Buzzer system and maintenance thereof. Team t-shirts. Fundraiser supplies. Award Ceremony. Travel expenses.

Vivian Cisneros

Sponsor Name

  
Sponsor Signature

  
Supervisor Signature if Applicable  
(Principal or Athletic Director)

6/10/2021 2021-2022

Date Submitted School Year

  
Activity Fund Custodian Signature

  
Chief Financial Officer Signature

\_\_\_\_\_  
Date Approved by Board of Education



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: NMS Jr. Honor Society Account #: 927 Site #: 505

### Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
<u>1st semester dues \$5/member &amp; t-shirts</u>	<u>August 2021</u>
<u>2nd semester dues \$5/member</u>	<u>January 2022</u>
<u>Possible talent show \$2/student?</u>	<u>April/May after testing</u>

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

Only the ones listed above.

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

- 1) t-shirts purchase
- 2) pie day for teachers
- 3) beautification day (fall & spring)
- 4) cupcake day for students (Valentine's Day)
- 5) teacher appreciation week desserts and items
- 6) trophies & medals for year end awards/activities

Sandy Sheaffer

Sponsor Name

*Sandy Sheaffer*  
Sponsor Signature

*[Signature]*  
Supervisor Signature if Applicable  
(Principal or Athletic Director)

05-25-2021      2021-2022

Date Submitted      School Year

*Shasta Joubert*  
Activity Fund Custodian Signature

*[Signature]*  
Chief Financial Officer Signature

\_\_\_\_\_  
Date Approved by Board of Education



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: HS National Honor Society Account #: 927/705 Site #: HS

### Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
_____	_____
_____	_____
_____	_____

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

Dues; Regalia and T-Shirt Sales; Community Service Activities; Booths for various events such as sports, tournaments, competitions; Career presentations and luncheons; Literature and Arts Festival.

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

Purchase: Fundraiser and activity supplies, food, and prizes; Regalia and awards; Operating supplies; T-shirts; Conference and membership fees; Community service supplies; Field trips.

Kevin Jones

Sponsor Name

*Kevin Jones*  
Sponsor Signature

*Jenny Ben*  
Supervisor Signature if Applicable  
(Principal or Athletic Director)

5/25/2021

Date Submitted

2021-2022

School Year

*Shash Taurban*  
Activity Fund Custodian Signature

*Jim Cley*  
Chief Financial Officer Signature

\_\_\_\_\_  
Date Approved by Board of Education



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: Testing Account #: 929 Site #: 705

### Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
_____	_____
_____	_____
_____	_____

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

Students paying for testing fees.

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

AP Tests  
PSAT  
Test prep courses

Adam Hull

Sponsor Name



Sponsor Signature

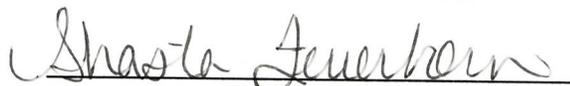
Jenny Bee  
Supervisor Signature if Applicable  
(Principal or Athletic Director)

5/25/21

Date Submitted

2021-22

School Year



Activity Fund Custodian Signature



Chief Financial Officer Signature

\_\_\_\_\_  
Date Approved by Board of Education





# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: Native Ed Enrichment Account #: 935 Site #: District

### Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
<u>None</u>	<u></u>
<u></u>	<u></u>
<u></u>	<u></u>

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

None

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

Supplies for activities, fees for student field trips, cultural performers

Kristi Ferguson

Sponsor Name

Kristi Ferguson  
Sponsor Signature

0/26/2021

Date Submitted

2021-2022

School Year

Shasta Feuerborn  
Activity Fund Custodian Signature

\_\_\_\_\_  
Supervisor Signature if Applicable  
(Principal or Athletic Director)

JM  
Chief Financial Officer Signature

\_\_\_\_\_  
Date Approved by Board of Education





# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: Principals (Elementary) Account #: 939 Site #: 105

### Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
<u>Kona Ice and OSP school pictures</u>	<u>8/2021-5/2022</u>
<u>Apparel and catalog sales</u>	<u>8/2021-5/2022</u>
<u>Shoparoo and student store sales</u>	<u>8/2021-5/2022</u>

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

McTeacher night  
Kona Ice  
School Pictures  
Shoparoo  
Student store sales and concessions  
Apparel and catalog sales

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

Teacher and staff appreciation  
School and office supplies  
Awards and rewards  
Playground  
Professional development  
Staff apparel

Terri Scott/ Angie Ritter

Sponsor Name

6/14/21

Date Submitted

2021-2022

School Year

Sponsor Signature

Activity Fund Custodian Signature

\_\_\_\_\_  
Supervisor Signature if Applicable  
(Principal or Athletic Director)

Chief Financial Officer Signature

\_\_\_\_\_  
Date Approved by Board of Education



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: PRINCIPAL'S ACCT Account #: 939 Site #: 505

### Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
<u>TECH DAY</u>	<u>AUG-MAY</u>
<u>KONA ICE</u>	<u>AUG-MAY</u>
<u>EILEEN'S COOKIE FUNDRAISER</u>	<u>AUG-MAY</u>

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

FUNDRAISERS, DONATIONS, ACITIVITIES, PICTURE COMMISSIONS, CONCESSION, CANDY SALES, SPIRIT APPAREL SALES, CAR WASH, CANDLES, CATALOGUE SALES, DANCE, SPIRIT GEAR SALES, FIELD TRIPS, REWARDS, DONATIONS, BOXTOPS COMMISSIONS.

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

INSTRUCTIONAL MATERIALS, EQUIPMENT, REGISTRATIONS, SCHOOL BEAUTIFICATION, FACULTY AND STAFF AWARDS, STUDENT AWARDS, DUES AND FEES, PRIZES, PROFESSIONAL DEVELOPMENT, CONCESSION SUPPLIES, REGISTRATIONS, FUNDRAISER SUPPLIES, CATALOGUE SUPPLIES, MAILING SUPPLIES AND MATERIALS

JOHN HARRIS  
Sponsor Name

06/15/2021      2021-2022  
Date Submitted      School Year

\_\_\_\_\_  
Sponsor Signature

Shasta Teuerborn  
Activity Fund Custodian Signature

[Signature]  
Supervisor Signature if Applicable  
(Principal or Athletic Director)

[Signature]  
Chief Financial Officer Signature

\_\_\_\_\_  
Date Approved by Board of Education



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: Principals Account #: 939 Site #: 705

### Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
<u>parking stickers</u>	<u>August</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

Fundraiser, product sales, donations, pictures, yearbooks, class rings, parking stickers/ fines, student fees, service projects, grad supplies.

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

The fund will be spent on teacher and student incentives such as but not limited to: materials and supplies, technology, registration fees, food, beverages, awards, books, mementos, fuel, bus driver fees, teacher and student recognition items, guest speakers, t-shirts, equipment and furniture, clothing, travel expenses.

Jennifer Bear  
Sponsor Name

5/25/2021 2021-2022  
Date Submitted School Year

Jennifer Bear  
Sponsor Signature

Shasta Severian  
Activity Fund Custodian Signature

\_\_\_\_\_  
Supervisor Signature if Applicable  
(Principal or Athletic Director)

JTW  
Chief Financial Officer Signature

\_\_\_\_\_  
Date Approved by Board of Education



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: Elementary Technology Account #: 943 Site #: 105

### Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
<u>Super Kids Day Store</u>	<u>May</u>
<u> </u>	<u> </u>
<u> </u>	<u> </u>

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

~~Technology/STEM fees~~, donations, presentation/visitor fees

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

Technology/STEM supplies, miscellaneous classroom supplies, Super Kids Day store supplies, presentation/visitor fees

Jay Thomas

Sponsor Name

  
Sponsor Signature

  
Supervisor Signature if Applicable  
(Principal or Athletic Director)

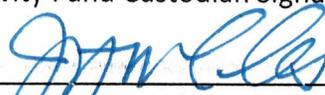
5/27/2021

Date Submitted

2021-2022

School Year

  
Activity Fund Custodian Signature

  
Chief Financial Officer Signature

   
Date Approved by Board of Education





# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: Choir Account #: 944 Site #: 705

### Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
<u>Fall Concert Bake Sale</u>	<u>October</u>
<u>HS Talent Show</u>	<u>December</u>
<u>Fundraiser brochure (cheesecake)</u>	<u>February/March</u>

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

Other fundraiser brochures  
Restaurant promotions  
Ticket performances

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

Contest fees  
Activity/travel expenses (contest, honor group, meals/food)  
Robes and attire (including t-shirts)  
Music and educational resources  
Instruments, sound equipment, and upkeep (piano tunings)  
Awards and Scholarships

Sarah Stancil

Sponsor Name

Sarah Stancil

Sponsor Signature

Jennifer Bee

Supervisor Signature if Applicable  
(Principal or Athletic Director)

5/25/2021

Date Submitted

2021-2022

School Year

Shaste Tenenbaum

Activity Fund Custodian Signature

Jan Ellis

Chief Financial Officer Signature

\_\_\_\_\_  
Date Approved by Board of Education



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: Yearbook Account #: 945 Site #: 705

### Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
_____	_____
_____	_____
_____	_____

### General Revenue: (Indicate Amended Items with an "\*\*")

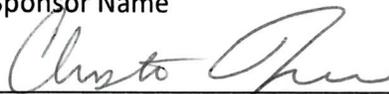
Donations are automatically approved. List other methods of generating revenue:

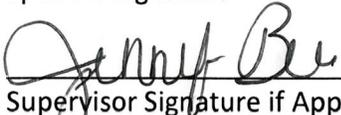
selling yearbooks  
yearbook ad sales  
autograph page sales  
pen sales

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

yearbook staff t-shirts, yearbook printing, food/treats, camera equipment, advertising costs, field trips, student/advisor workshops/conferences, advisor/student memberships to Pen & Quill, graduation cords, contest entry fees

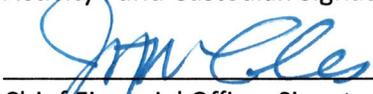
Christina Treu  
Sponsor Name

  
Sponsor Signature

  
Supervisor Signature if Applicable  
(Principal or Athletic Director)

May 25, 2021      2021-22  
Date Submitted      School Year

  
Activity Fund Custodian Signature

  
Chief Financial Officer Signature

\_\_\_\_\_  
Date Approved by Board of Education



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: Robotics Account #: 946 Site #: 705

### Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
<u>Robotics Camp</u>	<u>June</u>
<u>Cotton candy at FB games</u>	<u>Aug- Dec</u>
<u>Candy Sales</u>	<u>Aug-May on Wed.</u>

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

Camp, Candy, Cotton Candy, Prepackaged snacks, Keychains, 3d printed objects, clothing, concession stand sales at events, ticket sales for events.

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

Robot parts and tools, entry fees, fundraising supplies, clothes and screen printing supplies, event supplies and travel expenses.

David Stewart

Sponsor Name

  
Sponsor Signature

  
Supervisor Signature if Applicable  
(Principal or Athletic Director)

6/8/21

Date Submitted

21-22

School Year

  
Activity Fund Custodian Signature

  
Chief Financial Officer Signature

\_\_\_\_\_  
Date Approved by Board of Education







# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: Class of 2029 Account #: 979 Site #: 105

### Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
_____	<u>TBD July '21-May '22</u>
_____	_____
_____	_____

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

Donations and fees collected for field trips, classroom supplies, classroom project fees, tshirts, student rewards, classroom celebrations and parties

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

Field trip transportation fees and costs  
Class supplies and project materials  
Classroom rewards, celebrations, parties  
Tshirts  
Reimbursements

Kelley McGehee

Sponsor Name

*Kelley McGehee*  
Sponsor Signature

6/15/2021

Date Submitted

2021-2022

School Year

*Shasta Feuerborn*  
Activity Fund Custodian Signature

*Jerrid Scott*  
Supervisor Signature if Applicable  
(Principal or Athletic Director)

*Jan Ellis*  
Chief Financial Officer Signature

\_\_\_\_\_  
Date Approved by Board of Education



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: Class of 2030 Account #: 980 Site #: 105

### Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
_____	<u>8/2021-5/2022</u>
_____	_____
_____	_____

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

Donations and fees collected for field trips, classroom supplies, classroom project fees, tshirts, student rewards, classroom celebrations and parties

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

Field trip transportation fees and costs  
Class supplies and materials  
Project materials (ok history,mystery science,SS weekly,scholastic)  
Classroom rewards, celebrations, parties  
Tshirts  
Reimbursements

Amy Roush

Sponsor Name

Amy Roush  
Sponsor Signature

Supervisor Signature if Applicable  
(Principal or Athletic Director)

Lenny Scott

6/14/2021

Date Submitted

2021-2022  
School Year

Activity Fund Custodian Signature

[Signature]  
Chief Financial Officer Signature

Date Approved by Board of Education



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: Class of 2031 Account #: 981 Site #: 105

### Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
_____	<u>TBD July '21-May '22</u>
_____	_____
_____	_____

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

Donations and fees collected for field trips, classroom supplies, classroom project fees, tshirts, student rewards, classroom celebrations and parties

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

Field trip transportation fees and costs  
Class supplies and project materials  
Classroom rewards, celebrations, parties  
Tshirts  
Reimbursements

Jacy Chakrabarty

6/15/2021

2021-2022

Sponsor Name

Date Submitted

School Year

Sponsor Signature

Activity Fund Custodian Signature

Supervisor Signature if Applicable  
(Principal or Athletic Director)

Chief Financial Officer Signature

\_\_\_\_\_  
Date Approved by Board of Education



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: Class of 2032 Account #: 982 Site #: 105

### Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
_____	<u>TBD July '21-May '22</u>
_____	_____
_____	_____

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

Donations and fees collected for field trips, classroom supplies, classroom project fees, tshirts, student rewards, classroom celebrations and parties

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

Field trip transportation fees and costs  
Class supplies and project materials  
Classroom rewards, celebrations, parties  
Tshirts  
Reimbursements

Stacy Deskin

Sponsor Name



Sponsor Signature



Supervisor Signature if Applicable  
(Principal or Athletic Director)

6/15/2021

Date Submitted

2021-2022

School Year



Activity Fund Custodian Signature



Chief Financial Officer Signature

\_\_\_\_\_  
Date Approved by Board of Education



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: Class of 2033 Account #: 983 Site #: 110

### Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
_____	_____
_____	_____
_____	_____

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

Supply Fees, field trips, party fees, donations, rewards, t-shirts

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

classroom supplies  
field trip cost  
classroom party supplies  
student/class rewards  
t-shirts  
parent appreciation

Amy Cannon

Sponsor Name

Amy Cannon

Sponsor Signature

Roseabloom

Supervisor Signature if Applicable  
(Principal or Athletic Director)

5-25-21

Date Submitted

2021-22

School Year

Shasta Feuerborn

Activity Fund Custodian Signature

J. M. [Signature]

Chief Financial Officer Signature

\_\_\_\_\_  
Date Approved by Board of Education



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: CLASS OF 2034 Account #: 984 Site #: 110

### Scheduled Fundraising Events:

<i>Description</i>	<i>Month Planned</i>
<u>N/A</u>	<u></u>
<u></u>	<u></u>
<u></u>	<u></u>

### General Revenue: (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

Supply Fees  
Field Trip Fees  
Party Fees

### Expenditures: (How the revenue will be spent) (Indicate Amended items with a "\*\*")

Classroom supplies, field trip costs, classroom party supplies, student/class rewards/awards, parent appreciation, mother's day supplies, end of school 'summer learning' materials

DIANE MEDRANO

Sponsor Name

*Diane Medrano*  
Sponsor Signature

*Jennifer Rosenbloom*  
Supervisor Signature if Applicable  
(Principal or Athletic Director)

MAY 25, 2021

Date Submitted

2021-2022  
School Year

*Shasta Severn*  
Activity Fund Custodian Signature

*Jane Ellis*  
Chief Financial Officer Signature

Date Approved by Board of Education



# NEWCASTLE PUBLIC SCHOOLS

## Purpose of Activity Fund Account

Original  
 Amended

Account Name: Class of 2035 Account #: 985 Site #: 110

### **Scheduled Fundraising Events:**

<i>Description</i>	<i>Month Planned</i>
_____	_____
_____	_____
_____	_____

### **General Revenue:** (Indicate Amended Items with an "\*\*")

Donations are automatically approved. List other methods of generating revenue:

Collection of Pre-K Supply Fees, Field Trip fees

### **Expenditures:** (How the revenue will be spent) (Indicate Amended items with a "\*\*")

Classroom Supplies, Field trips

Gina Scroggins

Sponsor Name

Sponsor Signature

Supervisor Signature if Applicable  
(Principal or Athletic Director)

June 28, 2021

Date Submitted

2021-2022

School Year

Activity Fund Custodian Signature

Chief Financial Officer Signature

Date Approved by Board of Education

## Newcastle Public School

## Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 5/31/2021

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Fund - 11 General Fund						
Series - 1000						
Source - 1110 Ad Valorem (Current)	\$4,359,214.75	\$4,625,928.19	\$0.00	\$266,713.44	106.12%	\$552,800.12
Source - 1120 Ad Valorem (Prior Years)	\$0.00	\$93,200.07	\$0.00	\$93,200.07	N/A	\$11,880.82
Source - 1130 Revenue in Lieu of Taxes	\$0.00	\$7,172.58	\$0.00	\$7,172.58	N/A	\$0.00
Source - 1260 EXTENDED SCHOOL CARE	\$0.00	\$0.00	\$0.00	\$0.00	N/A	\$0.00
Source - 1300 Earnings on Investments	\$59,000.00	\$2,084.80	\$59,000.00	\$2,084.80	3.53%	\$96.47
Source - 1440 SALES OF EQUIP,SERV,& MATERIAL	\$0.00	\$1,085.00	\$0.00	\$1,085.00	N/A	\$0.00
Source - 1460 COMMISSIONS	\$0.00	\$0.00	\$0.00	\$0.00	N/A	\$0.00
Source - 1500 Reimbursements	\$0.00	\$8,985.39	\$0.00	\$8,985.39	N/A	\$0.00
Source - 1600 Misc Local Revenue	\$0.00	\$502,391.58	\$0.00	\$502,391.58	N/A	\$2,593.02
Source - 1810 ADMISSIONS	\$0.00	\$0.00	\$0.00	\$0.00	N/A	\$0.00
Source - 1950 RESALE MERCH.(NOT STU. STORE)	\$0.00	\$0.00	\$0.00	\$0.00	N/A	\$0.00
Source - 1971 DUES/FEES	\$0.00	\$0.00	\$0.00	\$0.00	N/A	\$0.00
Source - 1972 Donations	\$0.00	\$0.00	\$0.00	\$0.00	N/A	\$0.00
<b>Series - 1000 Total</b>	<b>\$4,418,214.75</b>	<b>\$5,240,847.61</b>	<b>\$59,000.00</b>	<b>\$881,632.86</b>	<b>118.62%</b>	<b>\$567,370.43</b>
Series - 2000						
Source - 2100 County 4 Mil	\$337,000.00	\$418,322.66	\$0.00	\$81,322.66	124.13%	\$26,910.12
Source - 2200 County Mortgage	\$120,000.00	\$148,698.15	\$0.00	\$28,698.15	123.92%	\$15,213.85
<b>Series - 2000 Total</b>	<b>\$457,000.00</b>	<b>\$567,020.81</b>	<b>\$0.00</b>	<b>\$110,020.81</b>	<b>124.07%</b>	<b>\$42,123.97</b>
Series - 3000						
Source - 3110 Gross Production	\$328,000.00	\$405,761.62	\$0.00	\$77,761.62	123.71%	\$50,616.96
Source - 3120 Motor Vehicle	\$760,000.00	\$846,757.07	\$0.00	\$86,757.07	111.42%	\$90,400.08
Source - 3130 Rural Electric	\$181,800.00	\$203,035.33	\$0.00	\$21,235.33	111.68%	\$20,138.17
Source - 3140 School Land	\$265,400.00	\$298,244.27	\$0.00	\$32,844.27	112.38%	\$17,385.67
Source - 3150 Vehicle Tax	\$0.00	\$4,658.75	\$0.00	\$4,658.75	N/A	\$242.85
Source - 3210 State Aid	\$5,608,400.00	\$4,646,062.04	\$962,337.96	\$0.00	82.84%	\$513,577.30
Source - 3250 Flex Benefit Allowance	\$1,498,542.00	\$1,369,997.24	\$128,544.76	\$0.00	91.42%	\$150,549.14
Source - 3310 Alternative Education	\$12,773.00	\$12,772.76	\$0.24	\$0.00	100.00%	\$3,193.19
Source - 3412 National Board Cert Teacher	\$0.00	\$30,000.00	\$0.00	\$30,000.00	N/A	\$0.00
Source - 3415 READING SUFFICIENCY	\$0.00	\$39,609.00	\$0.00	\$39,609.00	N/A	\$0.00
Source - 3420 State Textbook	\$109,979.00	\$109,979.23	\$0.00	\$0.23	100.00%	\$0.00
Source - 3620 STATE LAND REIMBURSEMENT	\$0.00	\$0.22	\$0.00	\$0.22	N/A	\$0.00
Source - 3650 TSET Grants	\$0.00	\$7,000.00	\$0.00	\$7,000.00	N/A	\$0.00
Source - 3690 MISC. SOURCES OF STATE REVENUE	\$0.00	\$5,949.02	\$0.00	\$5,949.02	N/A	\$5,949.02
Source - 3720 STATE MATCHING	\$0.00	\$7,435.40	\$0.00	\$7,435.40	N/A	\$3,717.70
Source - 3811 Career Tech Salary	\$61,355.00	\$16,520.00	\$44,835.00	\$0.00	26.93%	\$6,430.00
Source - 3812 Career Tech Program	\$0.00	\$44,835.00	\$0.00	\$44,835.00	N/A	\$11,214.00
<b>Series - 3000 Total</b>	<b>\$8,826,249.00</b>	<b>\$8,048,616.95</b>	<b>\$1,135,717.96</b>	<b>\$358,085.91</b>	<b>91.19%</b>	<b>\$873,414.08</b>
Series - 4000						
Source - 4100 GRANTS-AID DIRECT FED GOVT	\$171,746.00	\$0.00	\$171,746.00	\$0.00	0.00%	\$0.00
Source - 4140 Title V - Indian Ed	\$81,587.00	\$47,347.09	\$34,239.91	\$0.00	58.03%	\$0.00
Source - 4210 Title I - Part A	\$292,014.00	\$208,026.54	\$83,987.46	\$0.00	71.24%	\$28,728.71
Source - 4271 Title II - Part A	\$53,164.00	\$39,522.42	\$13,641.58	\$0.00	74.34%	\$0.00
Source - 4310 IDEA - Part B Flowthrough	\$24,064.00	\$399,499.52	\$0.00	\$375,435.52	1660.15%	\$0.00
Source - 4340 IDEA - Part B Pre-K	\$8,462.00	\$8,462.47	\$0.00	\$0.47	100.01%	\$0.00
Source - 4442 Title IV - Part A - SSAE	\$407,397.00	\$12,468.39	\$394,928.61	\$0.00	3.06%	\$0.00
Source - 4470 Title V - RLIS	\$56,238.00	\$74,132.97	\$0.00	\$17,894.97	131.82%	\$12,569.31
Source - 4550 Johnson O'Malley	\$17,681.00	\$22,722.01	\$0.00	\$5,041.01	128.51%	\$852.84
Source - 4689 OTHER FEDERAL GRANTS	\$0.00	\$179,262.52	\$0.00	\$179,262.52	N/A	\$0.00

## Newcastle Public School

## Revenue Analysis

Options: Type of Revenue: Estimated, As Of Date: 5/31/2021

	Estimated Revenue	Revenue Collected	Revenue Receivable	Unappropriated Receipts	% Rev Collected	Current Month
Source - 4710 Federal Lunch	\$340,600.00	\$63,537.84	\$277,062.16	\$0.00	18.65%	\$0.00
Source - 4720 Federal Breakfast	\$0.00	\$17,234.02	\$0.00	\$17,234.02	N/A	\$0.00
Source - 4740 SUMMER FOOD SERV.PROG.	\$0.00	\$544,501.99	\$0.00	\$544,501.99	N/A	\$108,101.72
Source - 4821 Carl Perkins Grant	\$10,696.00	\$12,137.00	\$0.00	\$1,441.00	113.47%	\$0.00
<b>Series - 4000 Total</b>	<b>\$1,463,649.00</b>	<b>\$1,628,854.78</b>	<b>\$975,605.72</b>	<b>\$1,140,811.50</b>	<b>111.29%</b>	<b>\$150,252.58</b>
Series - 5000						
Source - 5150 Local CNP Collections	\$328,200.00	\$0.00	\$328,200.00	\$0.00	0.00%	\$0.00
Source - 5160 Activity Fund Collections	\$0.00	\$10,348.61	\$0.00	\$10,348.61	N/A	\$0.00
Source - 5600 Correcting Entries	\$0.00	\$151,235.07	\$0.00	\$151,235.07	N/A	\$0.00
<b>Series - 5000 Total</b>	<b>\$328,200.00</b>	<b>\$161,583.68</b>	<b>\$328,200.00</b>	<b>\$161,583.68</b>	<b>49.23%</b>	<b>\$0.00</b>
Series - 6000						
Source - 6110 Fund Balance	\$1,606,450.29	\$0.00	\$1,606,450.29	\$0.00	0.00%	\$0.00
<b>Series - 6000 Total</b>	<b>\$1,606,450.29</b>	<b>\$0.00</b>	<b>\$1,606,450.29</b>	<b>\$0.00</b>	<b>0.00%</b>	<b>\$0.00</b>
<b>Fund - 11 General Fund Total</b>	<b>\$17,099,763.04</b>	<b>\$15,646,923.83</b>	<b>\$4,104,973.97</b>	<b>\$2,652,134.76</b>	<b>91.50%</b>	<b>\$1,633,161.06</b>
<b>Report Total</b>	<b>\$17,099,763.04</b>	<b>\$15,646,923.83</b>	<b>\$4,104,973.97</b>	<b>\$2,652,134.76</b>	<b>91.50%</b>	<b>\$1,633,161.06</b>

## Newcastle Public School Revenue/Expenditure Summary

## Activity Fund - Athletic Accounts

Options: Fund: 60, Date Range: 5/1/2021 - 5/31/2021

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 801 ATHLETICS-GENERAL							
Program - 801 ATHLETIC-GENERAL							
705 HIGH SCHOOL	\$73,120.60	\$4,265.00	\$0.00	\$82.82	\$77,302.78	\$6,500.00	\$70,802.78
<b>Total Program - 801 ATHLETIC-GENERAL</b>	<b>\$73,120.60</b>	<b>\$4,265.00</b>	<b>\$0.00</b>	<b>\$82.82</b>	<b>\$77,302.78</b>	<b>\$6,500.00</b>	<b>\$70,802.78</b>
Program - 810 BASEBALL							
705 HIGH SCHOOL	\$970.00	\$0.00	\$0.00	\$1,632.00	(\$662.00)	\$400.00	(\$1,062.00)
<b>Total Program - 810 BASEBALL</b>	<b>\$970.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,632.00</b>	<b>(\$662.00)</b>	<b>\$400.00</b>	<b>(\$1,062.00)</b>
Program - 811 BASKETBALL-BOYS							
705 HIGH SCHOOL	\$15.00	\$0.00	\$0.00	\$0.00	\$15.00	\$0.00	\$15.00
<b>Total Program - 811 BASKETBALL-BOYS</b>	<b>\$15.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$15.00</b>	<b>\$0.00</b>	<b>\$15.00</b>
Program - 812 BASKETBALL-GIRLS							
705 HIGH SCHOOL	(\$40.00)	\$0.00	\$0.00	\$0.00	(\$40.00)	\$0.00	(\$40.00)
<b>Total Program - 812 BASKETBALL-GIRLS</b>	<b>(\$40.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$40.00)</b>	<b>\$0.00</b>	<b>(\$40.00)</b>
Program - 813 CHEER							
705 HIGH SCHOOL	(\$4,747.96)	\$0.00	\$0.00	\$209.00	(\$4,956.96)	\$0.00	(\$4,956.96)
<b>Total Program - 813 CHEER</b>	<b>(\$4,747.96)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$209.00</b>	<b>(\$4,956.96)</b>	<b>\$0.00</b>	<b>(\$4,956.96)</b>
Program - 814 CROSS COUNTRY							
705 HIGH SCHOOL	(\$40.00)	\$0.00	\$0.00	\$0.00	(\$40.00)	\$0.00	(\$40.00)
<b>Total Program - 814 CROSS COUNTRY</b>	<b>(\$40.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$40.00)</b>	<b>\$0.00</b>	<b>(\$40.00)</b>
Program - 815 FAST PITCH							
705 HIGH SCHOOL	(\$1,442.00)	\$0.00	\$0.00	\$0.00	(\$1,442.00)	\$1,550.00	(\$2,992.00)
<b>Total Program - 815 FAST PITCH</b>	<b>(\$1,442.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$1,442.00)</b>	<b>\$1,550.00</b>	<b>(\$2,992.00)</b>
Program - 816 FOOTBALL							
505 MIDDLE SCHOOL	\$0.00	\$0.00	\$0.00	\$4,953.44	(\$4,953.44)	\$0.00	(\$4,953.44)
705 HIGH SCHOOL	(\$6,063.57)	\$0.00	\$0.00	\$3,346.98	(\$9,410.55)	\$1,547.46	(\$10,958.01)
<b>Total Program - 816 FOOTBALL</b>	<b>(\$6,063.57)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,300.42</b>	<b>(\$14,363.99)</b>	<b>\$1,547.46</b>	<b>(\$15,911.45)</b>
Program - 817 GOLF-BOYS							
705 HIGH SCHOOL	(\$150.00)	\$0.00	\$0.00	\$0.00	(\$150.00)	\$0.00	(\$150.00)
<b>Total Program - 817 GOLF-BOYS</b>	<b>(\$150.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$150.00)</b>	<b>\$0.00</b>	<b>(\$150.00)</b>
Program - 818 GIRLS-GOLF							
705 HIGH SCHOOL	(\$150.00)	\$0.00	\$0.00	\$0.00	(\$150.00)	\$0.00	(\$150.00)
<b>Total Program - 818 GIRLS-GOLF</b>	<b>(\$150.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$150.00)</b>	<b>\$0.00</b>	<b>(\$150.00)</b>
Program - 819 SLOW PITCH							
705 HIGH SCHOOL	(\$30.00)	\$0.00	\$0.00	\$0.00	(\$30.00)	\$0.00	(\$30.00)
<b>Total Program - 819 SLOW PITCH</b>	<b>(\$30.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$30.00)</b>	<b>\$0.00</b>	<b>(\$30.00)</b>
Program - 820 SOCCER-BOYS							
705 HIGH SCHOOL	\$75.00	\$0.00	\$0.00	\$0.00	\$75.00	\$600.00	(\$525.00)
<b>Total Program - 820 SOCCER-BOYS</b>	<b>\$75.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$75.00</b>	<b>\$600.00</b>	<b>(\$525.00)</b>
Program - 821 SOCCER-GIRLS							
705 HIGH SCHOOL	(\$40.00)	\$0.00	\$0.00	\$0.00	(\$40.00)	\$391.00	(\$431.00)
<b>Total Program - 821 SOCCER-GIRLS</b>	<b>(\$40.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$40.00)</b>	<b>\$391.00</b>	<b>(\$431.00)</b>
Program - 822 SWIMMING							
705 HIGH SCHOOL	(\$40.00)	\$0.00	\$0.00	\$0.00	(\$40.00)	\$0.00	(\$40.00)
<b>Total Program - 822 SWIMMING</b>	<b>(\$40.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$40.00)</b>	<b>\$0.00</b>	<b>(\$40.00)</b>
Program - 823 TRACK							
705 HIGH SCHOOL	(\$150.00)	\$0.00	\$0.00	\$0.00	(\$150.00)	\$0.00	(\$150.00)
<b>Total Program - 823 TRACK</b>	<b>(\$150.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$150.00)</b>	<b>\$0.00</b>	<b>(\$150.00)</b>
Program - 824 VOLLEYBALL							
705 HIGH SCHOOL	(\$849.50)	\$0.00	\$0.00	\$0.00	(\$849.50)	\$0.00	(\$849.50)
<b>Total Program - 824 VOLLEYBALL</b>	<b>(\$849.50)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$849.50)</b>	<b>\$0.00</b>	<b>(\$849.50)</b>
Program - 825 WRESTLING							
705 HIGH SCHOOL	(\$140.00)	\$0.00	\$0.00	\$0.00	(\$140.00)	\$0.00	(\$140.00)
<b>Total Program - 825 WRESTLING</b>	<b>(\$140.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$140.00)</b>	<b>\$0.00</b>	<b>(\$140.00)</b>
<b>Total Project - 801 ATHLETICS-GENERAL</b>	<b>\$60,297.57</b>	<b>\$4,265.00</b>	<b>\$0.00</b>	<b>\$10,224.24</b>	<b>\$54,338.33</b>	<b>\$10,988.46</b>	<b>\$43,349.87</b>

Project - 802 ATHLETIC-GATE

# Newcastle Public School

## Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 5/1/2021 - 5/31/2021

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 802 ATHLETIC-GATE							
Program - 802 ATHLETIC-GATE							
705 HIGH SCHOOL	\$33,783.46	\$0.00	\$0.00	\$469.56	\$33,313.90	\$3,239.38	\$30,074.52
<b>Total Program - 802 ATHLETIC-GATE</b>	<b>\$33,783.46</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$469.56</b>	<b>\$33,313.90</b>	<b>\$3,239.38</b>	<b>\$30,074.52</b>
Program - 810 BASEBALL							
050 DISTRICTWIDE	\$370.00	\$0.00	\$0.00	\$0.00	\$370.00	\$0.00	\$370.00
505 MIDDLE SCHOOL	(\$182.50)	\$0.00	\$0.00	\$0.00	(\$182.50)	\$0.00	(\$182.50)
705 HIGH SCHOOL	(\$2,039.86)	\$200.00	\$0.00	\$0.00	(\$1,839.86)	\$0.00	(\$1,839.86)
<b>Total Program - 810 BASEBALL</b>	<b>(\$1,852.36)</b>	<b>\$200.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$1,652.36)</b>	<b>\$0.00</b>	<b>(\$1,652.36)</b>
Program - 811 BASKETBALL-BOYS							
505 MIDDLE SCHOOL	\$880.25	\$0.00	\$0.00	\$0.00	\$880.25	\$0.00	\$880.25
705 HIGH SCHOOL	(\$2,209.63)	\$0.00	\$0.00	\$0.00	(\$2,209.63)	\$150.00	(\$2,359.63)
<b>Total Program - 811 BASKETBALL-BOYS</b>	<b>(\$1,329.38)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$1,329.38)</b>	<b>\$150.00</b>	<b>(\$1,479.38)</b>
Program - 812 BASKETBALL-GIRLS							
505 MIDDLE SCHOOL	\$1,126.00	\$0.00	\$0.00	\$0.00	\$1,126.00	\$0.00	\$1,126.00
705 HIGH SCHOOL	\$511.01	\$0.00	\$0.00	\$0.00	\$511.01	\$870.00	(\$358.99)
<b>Total Program - 812 BASKETBALL-GIRLS</b>	<b>\$1,637.01</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,637.01</b>	<b>\$870.00</b>	<b>\$767.01</b>
Program - 813 CHEER							
705 HIGH SCHOOL	(\$25.00)	\$0.00	\$0.00	\$0.00	(\$25.00)	\$0.00	(\$25.00)
<b>Total Program - 813 CHEER</b>	<b>(\$25.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$25.00)</b>	<b>\$0.00</b>	<b>(\$25.00)</b>
Program - 814 CROSS COUNTRY							
505 MIDDLE SCHOOL	(\$900.00)	\$0.00	\$0.00	\$0.00	(\$900.00)	\$0.00	(\$900.00)
705 HIGH SCHOOL	(\$1,295.00)	\$0.00	\$0.00	\$0.00	(\$1,295.00)	\$0.00	(\$1,295.00)
<b>Total Program - 814 CROSS COUNTRY</b>	<b>(\$2,195.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$2,195.00)</b>	<b>\$0.00</b>	<b>(\$2,195.00)</b>
Program - 815 FAST PITCH							
505 MIDDLE SCHOOL	\$635.00	\$0.00	\$0.00	\$0.00	\$635.00	\$0.00	\$635.00
705 HIGH SCHOOL	(\$1,509.37)	\$0.00	\$0.00	\$0.00	(\$1,509.37)	\$0.00	(\$1,509.37)
<b>Total Program - 815 FAST PITCH</b>	<b>(\$874.37)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$874.37)</b>	<b>\$0.00</b>	<b>(\$874.37)</b>
Program - 816 FOOTBALL							
505 MIDDLE SCHOOL	\$5,282.00	\$0.00	\$0.00	\$0.00	\$5,282.00	\$0.00	\$5,282.00
705 HIGH SCHOOL	\$10,432.23	\$0.00	\$0.00	\$3,799.25	\$6,632.98	\$1,100.50	\$5,532.48
<b>Total Program - 816 FOOTBALL</b>	<b>\$15,714.23</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,799.25</b>	<b>\$11,914.98</b>	<b>\$1,100.50</b>	<b>\$10,814.48</b>
Program - 817 GOLF-BOYS							
505 MIDDLE SCHOOL	(\$406.60)	\$0.00	\$0.00	\$0.00	(\$406.60)	\$0.00	(\$406.60)
705 HIGH SCHOOL	(\$990.00)	\$0.00	\$0.00	\$305.00	(\$1,295.00)	\$0.00	(\$1,295.00)
<b>Total Program - 817 GOLF-BOYS</b>	<b>(\$1,396.60)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$305.00</b>	<b>(\$1,701.60)</b>	<b>\$0.00</b>	<b>(\$1,701.60)</b>
Program - 818 GIRLS-GOLF							
505 MIDDLE SCHOOL	(\$406.60)	\$0.00	\$0.00	\$0.00	(\$406.60)	\$0.00	(\$406.60)
705 HIGH SCHOOL	(\$1,195.00)	\$0.00	\$0.00	\$42.12	(\$1,237.12)	\$0.00	(\$1,237.12)
<b>Total Program - 818 GIRLS-GOLF</b>	<b>(\$1,601.60)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$42.12</b>	<b>(\$1,643.72)</b>	<b>\$0.00</b>	<b>(\$1,643.72)</b>
Program - 819 SLOW PITCH							
505 MIDDLE SCHOOL	\$602.50	\$0.00	\$0.00	\$0.00	\$602.50	\$0.00	\$602.50
705 HIGH SCHOOL	(\$1,794.84)	\$200.00	\$0.00	\$31.00	(\$1,625.84)	\$0.00	(\$1,625.84)
<b>Total Program - 819 SLOW PITCH</b>	<b>(\$1,192.34)</b>	<b>\$200.00</b>	<b>\$0.00</b>	<b>\$31.00</b>	<b>(\$1,023.34)</b>	<b>\$0.00</b>	<b>(\$1,023.34)</b>
Program - 820 SOCCER-BOYS							
505 MIDDLE SCHOOL	\$1,047.50	\$207.50	\$0.00	\$350.00	\$905.00	\$0.00	\$905.00
705 HIGH SCHOOL	(\$491.15)	\$300.00	\$0.00	\$75.00	(\$266.15)	\$387.50	(\$653.65)
<b>Total Program - 820 SOCCER-BOYS</b>	<b>\$556.35</b>	<b>\$507.50</b>	<b>\$0.00</b>	<b>\$425.00</b>	<b>\$638.85</b>	<b>\$387.50</b>	<b>\$251.35</b>
Program - 821 SOCCER-GIRLS							
505 MIDDLE SCHOOL	\$1,655.00	\$207.50	\$0.00	\$395.00	\$1,467.50	\$0.00	\$1,467.50
705 HIGH SCHOOL	\$87.92	\$300.00	\$0.00	\$45.00	\$342.92	\$187.50	\$155.42
<b>Total Program - 821 SOCCER-GIRLS</b>	<b>\$1,742.92</b>	<b>\$507.50</b>	<b>\$0.00</b>	<b>\$440.00</b>	<b>\$1,810.42</b>	<b>\$187.50</b>	<b>\$1,622.92</b>
Program - 823 TRACK							
505 MIDDLE SCHOOL	(\$1,400.00)	\$0.00	\$0.00	\$0.00	(\$1,400.00)	\$0.00	(\$1,400.00)
705 HIGH SCHOOL	(\$2,105.00)	\$0.00	\$0.00	\$90.00	(\$2,195.00)	\$0.00	(\$2,195.00)
<b>Total Program - 823 TRACK</b>	<b>(\$3,505.00)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$90.00</b>	<b>(\$3,595.00)</b>	<b>\$0.00</b>	<b>(\$3,595.00)</b>

# Newcastle Public School

## Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 5/1/2021 - 5/31/2021

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 802 ATHLETIC-GATE							
Program - 824 VOLLEYBALL							
505 MIDDLE SCHOOL	\$2,185.25	\$0.00	\$0.00	\$0.00	\$2,185.25	\$0.00	\$2,185.25
705 HIGH SCHOOL	\$1,809.76	\$0.00	\$0.00	\$0.00	\$1,809.76	\$0.00	\$1,809.76
<b>Total Program - 824 VOLLEYBALL</b>	<b>\$3,995.01</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,995.01</b>	<b>\$0.00</b>	<b>\$3,995.01</b>
Program - 825 WRESTLING							
505 MIDDLE SCHOOL	\$339.50	\$0.00	\$0.00	\$0.00	\$339.50	\$0.00	\$339.50
705 HIGH SCHOOL	(\$1,374.06)	\$0.00	\$0.00	\$0.00	(\$1,374.06)	\$0.00	(\$1,374.06)
<b>Total Program - 825 WRESTLING</b>	<b>(\$1,034.56)</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>(\$1,034.56)</b>	<b>\$0.00</b>	<b>(\$1,034.56)</b>
<b>Total Project - 802 ATHLETIC-GATE</b>	<b>\$42,422.77</b>	<b>\$1,415.00</b>	<b>\$0.00</b>	<b>\$5,601.93</b>	<b>\$38,235.84</b>	<b>\$5,934.88</b>	<b>\$32,300.96</b>
Project - 810 BASEBALL							
Program - 810 BASEBALL							
705 HIGH SCHOOL	\$1,427.94	\$225.00	\$0.00	\$0.00	\$1,652.94	\$0.00	\$1,652.94
<b>Total Program - 810 BASEBALL</b>	<b>\$1,427.94</b>	<b>\$225.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,652.94</b>	<b>\$0.00</b>	<b>\$1,652.94</b>
<b>Total Project - 810 BASEBALL</b>	<b>\$1,427.94</b>	<b>\$225.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,652.94</b>	<b>\$0.00</b>	<b>\$1,652.94</b>
Project - 811 BASKETBALL-BOYS							
Program - 811 BASKETBALL-BOYS							
705 HIGH SCHOOL	\$7,517.54	\$0.00	\$0.00	\$2,838.05	\$4,679.49	\$0.00	\$4,679.49
<b>Total Program - 811 BASKETBALL-BOYS</b>	<b>\$7,517.54</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,838.05</b>	<b>\$4,679.49</b>	<b>\$0.00</b>	<b>\$4,679.49</b>
<b>Total Project - 811 BASKETBALL-BOYS</b>	<b>\$7,517.54</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,838.05</b>	<b>\$4,679.49</b>	<b>\$0.00</b>	<b>\$4,679.49</b>
Project - 812 BASKETBALL-GIRLS							
Program - 812 BASKETBALL-GIRLS							
705 HIGH SCHOOL	\$635.05	\$0.00	\$0.00	\$0.00	\$635.05	\$0.00	\$635.05
<b>Total Program - 812 BASKETBALL-GIRLS</b>	<b>\$635.05</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$635.05</b>	<b>\$0.00</b>	<b>\$635.05</b>
<b>Total Project - 812 BASKETBALL-GIRLS</b>	<b>\$635.05</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$635.05</b>	<b>\$0.00</b>	<b>\$635.05</b>
Project - 813 CHEER							
Program - 813 CHEER							
505 MIDDLE SCHOOL	\$10,053.40	\$4,748.00	\$0.00	\$0.00	\$14,801.40	\$3,550.00	\$11,251.40
705 HIGH SCHOOL	\$14,705.84	\$21,303.00	\$0.00	\$600.00	\$35,408.84	\$6,935.00	\$28,473.84
<b>Total Program - 813 CHEER</b>	<b>\$24,759.24</b>	<b>\$26,051.00</b>	<b>\$0.00</b>	<b>\$600.00</b>	<b>\$50,210.24</b>	<b>\$10,485.00</b>	<b>\$39,725.24</b>
Program - 900 NON ATHLETIC PROG							
505 MIDDLE SCHOOL	\$0.00	\$0.00	\$0.00	\$300.00	(\$300.00)	\$0.00	(\$300.00)
<b>Total Program - 900 NON ATHLETIC PROG</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$300.00</b>	<b>(\$300.00)</b>	<b>\$0.00</b>	<b>(\$300.00)</b>
<b>Total Project - 813 CHEER</b>	<b>\$24,759.24</b>	<b>\$26,051.00</b>	<b>\$0.00</b>	<b>\$900.00</b>	<b>\$49,910.24</b>	<b>\$10,485.00</b>	<b>\$39,425.24</b>
Project - 814 CROSS COUNTRY							
Program - 814 CROSS COUNTRY							
705 HIGH SCHOOL	\$1,813.23	\$0.00	\$0.00	\$0.00	\$1,813.23	\$1,471.00	\$342.23
<b>Total Program - 814 CROSS COUNTRY</b>	<b>\$1,813.23</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,813.23</b>	<b>\$1,471.00</b>	<b>\$342.23</b>
<b>Total Project - 814 CROSS COUNTRY</b>	<b>\$1,813.23</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,813.23</b>	<b>\$1,471.00</b>	<b>\$342.23</b>
Project - 815 FAST PITCH							
Program - 815 FAST PITCH							
705 HIGH SCHOOL	\$288.13	\$0.00	\$0.00	\$0.00	\$288.13	\$0.00	\$288.13
<b>Total Program - 815 FAST PITCH</b>	<b>\$288.13</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$288.13</b>	<b>\$0.00</b>	<b>\$288.13</b>
<b>Total Project - 815 FAST PITCH</b>	<b>\$288.13</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$288.13</b>	<b>\$0.00</b>	<b>\$288.13</b>
Project - 816 FOOTBALL							
Program - 816 FOOTBALL							
505 MIDDLE SCHOOL	\$0.00	\$2,140.00	\$0.00	\$0.00	\$2,140.00	\$0.00	\$2,140.00
705 HIGH SCHOOL	\$640.49	\$8,399.89	\$0.00	\$0.00	\$9,040.38	\$0.00	\$9,040.38
<b>Total Program - 816 FOOTBALL</b>	<b>\$640.49</b>	<b>\$10,539.89</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$11,180.38</b>	<b>\$0.00</b>	<b>\$11,180.38</b>

# Newcastle Public School

## Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 5/1/2021 - 5/31/2021

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 816 FOOTBALL							
<b>Total Project - 816 FOOTBALL</b>	<b>\$640.49</b>	<b>\$10,539.89</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$11,180.38</b>	<b>\$0.00</b>	<b>\$11,180.38</b>
Project - 817 GOLF-BOYS							
Program - 817 GOLF-BOYS							
705 HIGH SCHOOL	\$168.71	\$0.00	\$0.00	\$0.00	\$168.71	\$0.00	\$168.71
<b>Total Program - 817 GOLF-BOYS</b>	<b>\$168.71</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$168.71</b>	<b>\$0.00</b>	<b>\$168.71</b>
<b>Total Project - 817 GOLF-BOYS</b>	<b>\$168.71</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$168.71</b>	<b>\$0.00</b>	<b>\$168.71</b>
Project - 818 GOLF-GIRLS							
Program - 818 GIRLS-GOLF							
705 HIGH SCHOOL	\$454.86	\$0.00	\$0.00	\$0.00	\$454.86	\$0.00	\$454.86
<b>Total Program - 818 GIRLS-GOLF</b>	<b>\$454.86</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$454.86</b>	<b>\$0.00</b>	<b>\$454.86</b>
<b>Total Project - 818 GOLF-GIRLS</b>	<b>\$454.86</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$454.86</b>	<b>\$0.00</b>	<b>\$454.86</b>
Project - 819 SLOW PITCH							
Program - 819 SLOW PITCH							
705 HIGH SCHOOL	\$143.43	\$0.00	\$0.00	\$0.00	\$143.43	\$0.00	\$143.43
<b>Total Program - 819 SLOW PITCH</b>	<b>\$143.43</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$143.43</b>	<b>\$0.00</b>	<b>\$143.43</b>
<b>Total Project - 819 SLOW PITCH</b>	<b>\$143.43</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$143.43</b>	<b>\$0.00</b>	<b>\$143.43</b>
Project - 820 SOCCER-BOYS							
Program - 820 SOCCER-BOYS							
705 HIGH SCHOOL	\$198.06	\$648.00	\$0.00	\$648.00	\$198.06	\$0.00	\$198.06
<b>Total Program - 820 SOCCER-BOYS</b>	<b>\$198.06</b>	<b>\$648.00</b>	<b>\$0.00</b>	<b>\$648.00</b>	<b>\$198.06</b>	<b>\$0.00</b>	<b>\$198.06</b>
<b>Total Project - 820 SOCCER-BOYS</b>	<b>\$198.06</b>	<b>\$648.00</b>	<b>\$0.00</b>	<b>\$648.00</b>	<b>\$198.06</b>	<b>\$0.00</b>	<b>\$198.06</b>
Project - 821 SOCCER-GIRLS							
Program - 821 SOCCER-GIRLS							
705 HIGH SCHOOL	\$775.96	\$648.00	\$0.00	\$648.00	\$775.96	\$0.00	\$775.96
<b>Total Program - 821 SOCCER-GIRLS</b>	<b>\$775.96</b>	<b>\$648.00</b>	<b>\$0.00</b>	<b>\$648.00</b>	<b>\$775.96</b>	<b>\$0.00</b>	<b>\$775.96</b>
<b>Total Project - 821 SOCCER-GIRLS</b>	<b>\$775.96</b>	<b>\$648.00</b>	<b>\$0.00</b>	<b>\$648.00</b>	<b>\$775.96</b>	<b>\$0.00</b>	<b>\$775.96</b>
Project - 823 TRACK							
Program - 823 TRACK							
705 HIGH SCHOOL	\$3,045.20	\$0.00	\$0.00	\$0.00	\$3,045.20	\$0.00	\$3,045.20
<b>Total Program - 823 TRACK</b>	<b>\$3,045.20</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,045.20</b>	<b>\$0.00</b>	<b>\$3,045.20</b>
<b>Total Project - 823 TRACK</b>	<b>\$3,045.20</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,045.20</b>	<b>\$0.00</b>	<b>\$3,045.20</b>
Project - 824 VOLLEYBALL							
Program - 824 VOLLEYBALL							
705 HIGH SCHOOL	\$2,467.90	\$150.00	\$0.00	\$0.00	\$2,617.90	\$0.00	\$2,617.90
<b>Total Program - 824 VOLLEYBALL</b>	<b>\$2,467.90</b>	<b>\$150.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,617.90</b>	<b>\$0.00</b>	<b>\$2,617.90</b>
<b>Total Project - 824 VOLLEYBALL</b>	<b>\$2,467.90</b>	<b>\$150.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,617.90</b>	<b>\$0.00</b>	<b>\$2,617.90</b>
Project - 825 WRESTLING							
Program - 825 WRESTLING							
505 MIDDLE SCHOOL	\$630.00	\$0.00	\$0.00	\$0.00	\$630.00	\$0.00	\$630.00
705 HIGH SCHOOL	\$251.23	\$0.00	\$0.00	\$0.00	\$251.23	\$50.00	\$201.23
<b>Total Program - 825 WRESTLING</b>	<b>\$881.23</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$881.23</b>	<b>\$50.00</b>	<b>\$831.23</b>
<b>Total Project - 825 WRESTLING</b>	<b>\$881.23</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$881.23</b>	<b>\$50.00</b>	<b>\$831.23</b>
<b>Total</b>	<b>\$147,937.31</b>	<b>\$43,941.89</b>	<b>\$0.00</b>	<b>\$20,860.22</b>	<b>\$171,018.98</b>	<b>\$28,929.34</b>	<b>\$142,089.64</b>

## Newcastle Public School Activity Fund - Revenue/Expenditure Summary Non-Athletic Accounts

Options: Fund: 60, Date Range: 5/1/2021 - 5/31/2021

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 100 CAFETERIA							
050 DISTRICTWIDE	\$41,450.28	\$2,996.75	\$0.00	\$319.10	\$44,127.93	\$3,076.95	\$41,050.98
105 ELEMENTARY SCHOOL	\$4,354.73	\$406.70	\$0.00	\$0.00	\$4,761.43	\$0.00	\$4,761.43
110 EARLY CHILDHOOD	\$1,903.14	\$243.75	\$0.00	\$0.00	\$2,146.89	\$0.00	\$2,146.89
505 MIDDLE SCHOOL	\$8,215.27	\$1,010.56	\$0.00	\$0.00	\$9,225.83	\$0.00	\$9,225.83
705 HIGH SCHOOL	\$5,772.60	\$760.15	\$0.00	\$0.00	\$6,532.75	\$0.00	\$6,532.75
<b>Total Project - 100 CAFETERIA</b>	<b>\$61,696.02</b>	<b>\$5,417.91</b>	<b>\$0.00</b>	<b>\$319.10</b>	<b>\$66,794.83</b>	<b>\$3,076.95</b>	<b>\$63,717.88</b>
Project - 901 ACTIVITY FEES							
050 DISTRICTWIDE	\$794.29	\$0.00	\$0.00	\$0.00	\$794.29	\$0.00	\$794.29
<b>Total Project - 901 ACTIVITY FEES</b>	<b>\$794.29</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$794.29</b>	<b>\$0.00</b>	<b>\$794.29</b>
Project - 902 ADMINISTRATION							
050 DISTRICTWIDE	\$112,886.71	\$55.47	\$0.00	\$9,929.08	\$103,013.10	\$2,028.09	\$100,985.01
<b>Total Project - 902 ADMINISTRATION</b>	<b>\$112,886.71</b>	<b>\$55.47</b>	<b>\$0.00</b>	<b>\$9,929.08</b>	<b>\$103,013.10</b>	<b>\$2,028.09</b>	<b>\$100,985.01</b>
Project - 903 GFUND COLLECTIONS							
050 DISTRICTWIDE	\$385.00	\$210.00	\$0.00	\$0.00	\$595.00	\$0.00	\$595.00
<b>Total Project - 903 GFUND COLLECTIONS</b>	<b>\$385.00</b>	<b>\$210.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$595.00</b>	<b>\$0.00</b>	<b>\$595.00</b>
Project - 904 DAMAGE DEPOSIT							
050 DISTRICTWIDE	\$800.00	\$0.00	\$0.00	\$0.00	\$800.00	\$0.00	\$800.00
<b>Total Project - 904 DAMAGE DEPOSIT</b>	<b>\$800.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$800.00</b>	<b>\$0.00</b>	<b>\$800.00</b>
Project - 905 RACER KID ZONE							
110 EARLY CHILDHOOD	\$107,753.39	\$11,600.08	\$0.00	\$206.64	\$119,146.83	\$793.36	\$118,353.47
<b>Total Project - 905 RACER KID ZONE</b>	<b>\$107,753.39</b>	<b>\$11,600.08</b>	<b>\$0.00</b>	<b>\$206.64</b>	<b>\$119,146.83</b>	<b>\$793.36</b>	<b>\$118,353.47</b>
Project - 910 ART							
505 MIDDLE SCHOOL	\$2,327.01	\$0.00	\$0.00	\$0.00	\$2,327.01	\$0.00	\$2,327.01
705 HIGH SCHOOL	\$1,880.33	\$0.00	\$0.00	\$0.00	\$1,880.33	\$0.00	\$1,880.33
<b>Total Project - 910 ART</b>	<b>\$4,207.34</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,207.34</b>	<b>\$0.00</b>	<b>\$4,207.34</b>
Project - 911 BAND							
705 HIGH SCHOOL	\$63.70	\$0.00	\$0.00	\$0.00	\$63.70	\$0.00	\$63.70
<b>Total Project - 911 BAND</b>	<b>\$63.70</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$63.70</b>	<b>\$0.00</b>	<b>\$63.70</b>
Project - 912 BOX TOPS							
505 MIDDLE SCHOOL	\$528.78	\$6.10	\$0.00	\$0.00	\$534.88	\$0.00	\$534.88
<b>Total Project - 912 BOX TOPS</b>	<b>\$528.78</b>	<b>\$6.10</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$534.88</b>	<b>\$0.00</b>	<b>\$534.88</b>
Project - 913 CLUB-BPA							
705 HIGH SCHOOL	\$338.16	\$0.00	\$0.00	\$0.00	\$338.16	\$0.00	\$338.16
<b>Total Project - 913 CLUB-BPA</b>	<b>\$338.16</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$338.16</b>	<b>\$0.00</b>	<b>\$338.16</b>
Project - 915 CLUB-FCCLA							
705 HIGH SCHOOL	\$3,827.87	\$1,251.00	\$0.00	\$1,806.00	\$3,272.87	\$602.86	\$2,670.01
<b>Total Project - 915 CLUB-FCCLA</b>	<b>\$3,827.87</b>	<b>\$1,251.00</b>	<b>\$0.00</b>	<b>\$1,806.00</b>	<b>\$3,272.87</b>	<b>\$602.86</b>	<b>\$2,670.01</b>
Project - 916 CLUB-FFA							
705 HIGH SCHOOL	\$29,412.11	\$1,291.60	\$0.00	\$12,601.50	\$18,102.21	\$8,472.50	\$9,629.71
<b>Total Project - 916 CLUB-FFA</b>	<b>\$29,412.11</b>	<b>\$1,291.60</b>	<b>\$0.00</b>	<b>\$12,601.50</b>	<b>\$18,102.21</b>	<b>\$8,472.50</b>	<b>\$9,629.71</b>
Project - 917 CLUB-SCIENCE							
705 HIGH SCHOOL	\$1,005.15	\$0.00	\$0.00	\$0.00	\$1,005.15	\$0.00	\$1,005.15
<b>Total Project - 917 CLUB-SCIENCE</b>	<b>\$1,005.15</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,005.15</b>	<b>\$0.00</b>	<b>\$1,005.15</b>

# Newcastle Public School

## Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 5/1/2021 - 5/31/2021

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 918 CLUB-SPANISH							
705 HIGH SCHOOL	\$1,621.73	\$0.00	\$0.00	\$0.00	\$1,621.73	\$0.00	\$1,621.73
<b>Total Project - 918 CLUB-SPANISH</b>	<b>\$1,621.73</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,621.73</b>	<b>\$0.00</b>	<b>\$1,621.73</b>
Project - 919 DRAMA							
505 MIDDLE SCHOOL	\$1,287.39	\$0.00	\$0.00	\$0.00	\$1,287.39	\$0.00	\$1,287.39
<b>Total Project - 919 DRAMA</b>	<b>\$1,287.39</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,287.39</b>	<b>\$0.00</b>	<b>\$1,287.39</b>
Project - 920 ES-ACADEM OUTREACH							
105 ELEMENTARY SCHOOL	\$2,497.05	\$0.00	\$0.00	\$0.00	\$2,497.05	\$0.00	\$2,497.05
<b>Total Project - 920 ES-ACADEM OUTREACH</b>	<b>\$2,497.05</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,497.05</b>	<b>\$0.00</b>	<b>\$2,497.05</b>
Project - 921 ES-BEAUTIFICATION							
105 ELEMENTARY SCHOOL	\$4,804.22	\$0.00	\$0.00	\$0.00	\$4,804.22	\$0.00	\$4,804.22
<b>Total Project - 921 ES-BEAUTIFICATION</b>	<b>\$4,804.22</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$4,804.22</b>	<b>\$0.00</b>	<b>\$4,804.22</b>
Project - 922 ES-CAMP GODDARD							
105 ELEMENTARY SCHOOL	\$15,105.40	\$1,944.31	\$0.00	\$2,069.29	\$14,980.42	\$4,925.00	\$10,055.42
<b>Total Project - 922 ES-CAMP GODDARD</b>	<b>\$15,105.40</b>	<b>\$1,944.31</b>	<b>\$0.00</b>	<b>\$2,069.29</b>	<b>\$14,980.42</b>	<b>\$4,925.00</b>	<b>\$10,055.42</b>
Project - 923 ES-FUNDRAISER							
105 ELEMENTARY SCHOOL	\$31,124.56	\$0.00	\$0.00	\$0.00	\$31,124.56	\$0.00	\$31,124.56
<b>Total Project - 923 ES-FUNDRAISER</b>	<b>\$31,124.56</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$31,124.56</b>	<b>\$0.00</b>	<b>\$31,124.56</b>
Project - 924 ES-LITERACY							
105 ELEMENTARY SCHOOL	\$655.76	\$0.00	\$0.00	\$0.00	\$655.76	\$33.05	\$622.71
<b>Total Project - 924 ES-LITERACY</b>	<b>\$655.76</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$655.76</b>	<b>\$33.05</b>	<b>\$622.71</b>
Project - 925 ES-SPECIAL OLYMPICS							
105 ELEMENTARY SCHOOL	\$2,518.74	\$0.00	\$0.00	\$0.00	\$2,518.74	\$0.00	\$2,518.74
<b>Total Project - 925 ES-SPECIAL OLYMPICS</b>	<b>\$2,518.74</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,518.74</b>	<b>\$0.00</b>	<b>\$2,518.74</b>
Project - 926 GIFTED TALENTED							
105 ELEMENTARY SCHOOL	\$3.54	\$0.00	\$0.00	\$0.00	\$3.54	\$0.00	\$3.54
505 MIDDLE SCHOOL	\$125.00	\$0.00	\$0.00	\$0.00	\$125.00	\$0.00	\$125.00
705 HIGH SCHOOL	\$66.82	\$0.00	\$0.00	\$0.00	\$66.82	\$0.00	\$66.82
<b>Total Project - 926 GIFTED TALENTED</b>	<b>\$195.36</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$195.36</b>	<b>\$0.00</b>	<b>\$195.36</b>
Project - 927 HONOR SOCIETY							
505 MIDDLE SCHOOL	\$2,596.01	\$0.00	\$0.00	\$175.53	\$2,420.48	\$288.53	\$2,131.95
705 HIGH SCHOOL	\$1,161.29	\$480.00	\$0.00	\$0.00	\$1,641.29	\$385.00	\$1,256.29
<b>Total Project - 927 HONOR SOCIETY</b>	<b>\$3,757.30</b>	<b>\$480.00</b>	<b>\$0.00</b>	<b>\$175.53</b>	<b>\$4,061.77</b>	<b>\$673.53</b>	<b>\$3,388.24</b>
Project - 928 HOSPITALITY							
110 EARLY CHILDHOOD	\$637.73	\$0.00	\$0.00	\$0.00	\$637.73	\$0.00	\$637.73
705 HIGH SCHOOL	\$145.66	\$0.00	\$0.00	\$0.00	\$145.66	\$145.66	\$0.00
<b>Total Project - 928 HOSPITALITY</b>	<b>\$783.39</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$783.39</b>	<b>\$145.66</b>	<b>\$637.73</b>
Project - 929 HS-TESTING							
705 HIGH SCHOOL	\$3,906.30	\$0.00	\$0.00	\$306.00	\$3,600.30	\$1,916.00	\$1,684.30
<b>Total Project - 929 HS-TESTING</b>	<b>\$3,906.30</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$306.00</b>	<b>\$3,600.30</b>	<b>\$1,916.00</b>	<b>\$1,684.30</b>
Project - 930 HS-TAKE THE LEAD							
705 HIGH SCHOOL	\$1,185.87	\$0.00	\$0.00	\$0.00	\$1,185.87	\$0.00	\$1,185.87
<b>Total Project - 930 HS-TAKE THE LEAD</b>	<b>\$1,185.87</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,185.87</b>	<b>\$0.00</b>	<b>\$1,185.87</b>

# Newcastle Public School

## Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 5/1/2021 - 5/31/2021

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 931 LIBRARY							
105 ELEMENTARY SCHOOL	\$5,823.81	\$100.00	\$0.00	\$1,351.65	\$4,572.16	\$0.00	\$4,572.16
110 EARLY CHILDHOOD	\$7,864.17	\$113.29	\$0.00	\$941.56	\$7,035.90	\$0.00	\$7,035.90
505 MIDDLE SCHOOL	\$639.61	\$0.00	\$0.00	\$0.00	\$639.61	\$0.00	\$639.61
705 HIGH SCHOOL	\$1,635.50	\$0.00	\$0.00	\$0.00	\$1,635.50	\$0.00	\$1,635.50
<b>Total Project - 931 LIBRARY</b>	<b>\$15,963.09</b>	<b>\$213.29</b>	<b>\$0.00</b>	<b>\$2,293.21</b>	<b>\$13,883.17</b>	<b>\$0.00</b>	<b>\$13,883.17</b>
Project - 932 MS-BOAT RACES							
505 MIDDLE SCHOOL	\$700.59	\$0.00	\$0.00	\$0.00	\$700.59	\$0.00	\$700.59
<b>Total Project - 932 MS-BOAT RACES</b>	<b>\$700.59</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$700.59</b>	<b>\$0.00</b>	<b>\$700.59</b>
Project - 933 MS-FINISHLINE STORE							
505 MIDDLE SCHOOL	\$910.00	\$0.00	\$0.00	\$0.00	\$910.00	\$0.00	\$910.00
<b>Total Project - 933 MS-FINISHLINE STORE</b>	<b>\$910.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$910.00</b>	<b>\$0.00</b>	<b>\$910.00</b>
Project - 934 MS-STUDENT STORE							
505 MIDDLE SCHOOL	\$11,547.79	\$968.00	\$0.00	\$0.00	\$12,515.79	\$771.00	\$11,744.79
<b>Total Project - 934 MS-STUDENT STORE</b>	<b>\$11,547.79</b>	<b>\$968.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$12,515.79</b>	<b>\$771.00</b>	<b>\$11,744.79</b>
Project - 935 NATIVE ED ENRICHMENT							
105 ELEMENTARY SCHOOL	\$1,500.74	\$0.00	\$0.00	\$0.00	\$1,500.74	\$200.00	\$1,300.74
<b>Total Project - 935 NATIVE ED ENRICHMENT</b>	<b>\$1,500.74</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,500.74</b>	<b>\$200.00</b>	<b>\$1,300.74</b>
Project - 936 PE							
105 ELEMENTARY SCHOOL	\$1,394.54	\$2,830.98	\$0.00	\$77.00	\$4,148.52	\$700.00	\$3,448.52
110 EARLY CHILDHOOD	\$0.00	\$809.00	\$0.00	\$0.00	\$809.00	\$0.00	\$809.00
<b>Total Project - 936 PE</b>	<b>\$1,394.54</b>	<b>\$3,639.98</b>	<b>\$0.00</b>	<b>\$77.00</b>	<b>\$4,957.52</b>	<b>\$700.00</b>	<b>\$4,257.52</b>
Project - 938 PIT CREW							
505 MIDDLE SCHOOL	\$602.52	\$0.00	\$0.00	\$0.00	\$602.52	\$0.00	\$602.52
<b>Total Project - 938 PIT CREW</b>	<b>\$602.52</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$602.52</b>	<b>\$0.00</b>	<b>\$602.52</b>
Project - 939 PRINCIPALS							
105 ELEMENTARY SCHOOL	\$4,696.76	\$1,787.84	\$0.00	\$350.70	\$6,133.90	\$682.68	\$5,451.22
110 EARLY CHILDHOOD	\$29,957.60	\$1,067.10	\$0.00	\$1,904.87	\$29,119.83	\$4,218.05	\$24,901.78
505 MIDDLE SCHOOL	\$26,077.78	\$0.00	\$0.00	\$543.03	\$25,534.75	\$0.00	\$25,534.75
705 HIGH SCHOOL	\$8,512.90	\$395.95	\$0.00	\$357.98	\$8,550.87	\$317.16	\$8,233.71
<b>Total Project - 939 PRINCIPALS</b>	<b>\$69,245.04</b>	<b>\$3,250.89</b>	<b>\$0.00</b>	<b>\$3,156.58</b>	<b>\$69,339.35</b>	<b>\$5,217.89</b>	<b>\$64,121.46</b>
Project - 942 STUCO							
505 MIDDLE SCHOOL	\$10,919.73	\$0.00	\$0.00	\$1,145.50	\$9,774.23	\$0.00	\$9,774.23
705 HIGH SCHOOL	\$11,415.11	\$0.00	\$0.00	\$0.00	\$11,415.11	\$444.84	\$10,970.27
<b>Total Project - 942 STUCO</b>	<b>\$22,334.84</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,145.50</b>	<b>\$21,189.34</b>	<b>\$444.84</b>	<b>\$20,744.50</b>
Project - 943 TECHNOLOGY							
105 ELEMENTARY SCHOOL	\$4,358.44	\$0.00	\$0.00	\$34.38	\$4,324.06	\$0.00	\$4,324.06
<b>Total Project - 943 TECHNOLOGY</b>	<b>\$4,358.44</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$34.38</b>	<b>\$4,324.06</b>	<b>\$0.00</b>	<b>\$4,324.06</b>
Project - 944 VOCAL MUSIC							
105 ELEMENTARY SCHOOL	\$3,022.04	\$0.00	\$0.00	\$0.00	\$3,022.04	\$0.00	\$3,022.04
705 HIGH SCHOOL	\$3,549.94	\$1,640.00	\$0.00	\$0.00	\$5,189.94	\$0.00	\$5,189.94
<b>Total Project - 944 VOCAL MUSIC</b>	<b>\$6,571.98</b>	<b>\$1,640.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$8,211.98</b>	<b>\$0.00</b>	<b>\$8,211.98</b>
Project - 945 YEARBOOK							
105 ELEMENTARY SCHOOL	\$11,815.00	\$3,632.82	\$0.00	\$0.00	\$15,447.82	\$2,204.50	\$13,243.32
110 EARLY CHILDHOOD	\$1,792.35	\$1,225.00	\$0.00	\$1,489.55	\$1,527.80	\$0.00	\$1,527.80

# Newcastle Public School

## Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 5/1/2021 - 5/31/2021

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 945 YEARBOOK							
505 MIDDLE SCHOOL	\$3,397.64	\$1,450.00	\$0.00	\$37.50	\$4,810.14	\$3,240.00	\$1,570.14
705 HIGH SCHOOL	\$27,741.29	\$2,235.00	\$0.00	\$3,839.50	\$26,136.79	\$958.00	\$25,178.79
<b>Total Project - 945 YEARBOOK</b>	<b>\$44,746.28</b>	<b>\$8,542.82</b>	<b>\$0.00</b>	<b>\$5,366.55</b>	<b>\$47,922.55</b>	<b>\$6,402.50</b>	<b>\$41,520.05</b>
Project - 946 ROBOTICS							
705 HIGH SCHOOL	\$11,830.98	\$6,270.63	\$0.00	\$1,710.64	\$16,390.97	\$1,931.25	\$14,459.72
<b>Total Project - 946 ROBOTICS</b>	<b>\$11,830.98</b>	<b>\$6,270.63</b>	<b>\$0.00</b>	<b>\$1,710.64</b>	<b>\$16,390.97</b>	<b>\$1,931.25</b>	<b>\$14,459.72</b>
Project - 970 CLASS 2020							
705 HIGH SCHOOL	\$13,021.46	\$4,478.54	\$0.00	\$17,500.00	\$0.00	\$0.00	\$0.00
<b>Total Project - 970 CLASS 2020</b>	<b>\$13,021.46</b>	<b>\$4,478.54</b>	<b>\$0.00</b>	<b>\$17,500.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
Project - 971 CLASS 2021							
705 HIGH SCHOOL	\$4,565.49	\$496.00	\$0.00	\$3,668.00	\$1,393.49	\$250.00	\$1,143.49
<b>Total Project - 971 CLASS 2021</b>	<b>\$4,565.49</b>	<b>\$496.00</b>	<b>\$0.00</b>	<b>\$3,668.00</b>	<b>\$1,393.49</b>	<b>\$250.00</b>	<b>\$1,143.49</b>
Project - 972 CLASS 2022							
705 HIGH SCHOOL	\$7,824.87	\$0.00	\$0.00	\$1,174.80	\$6,650.07	\$0.00	\$6,650.07
<b>Total Project - 972 CLASS 2022</b>	<b>\$7,824.87</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,174.80</b>	<b>\$6,650.07</b>	<b>\$0.00</b>	<b>\$6,650.07</b>
Project - 973 CLASS 2023							
705 HIGH SCHOOL	\$1,856.02	\$1,530.85	\$0.00	\$306.02	\$3,080.85	\$0.00	\$3,080.85
<b>Total Project - 973 CLASS 2023</b>	<b>\$1,856.02</b>	<b>\$1,530.85</b>	<b>\$0.00</b>	<b>\$306.02</b>	<b>\$3,080.85</b>	<b>\$0.00</b>	<b>\$3,080.85</b>
Project - 974 CLASS 2024							
705 HIGH SCHOOL	\$940.15	\$0.00	\$0.00	\$0.00	\$940.15	\$0.00	\$940.15
<b>Total Project - 974 CLASS 2024</b>	<b>\$940.15</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$940.15</b>	<b>\$0.00</b>	<b>\$940.15</b>
Project - 975 CLASS 2025							
505 MIDDLE SCHOOL	\$172.34	\$0.00	\$0.00	\$0.00	\$172.34	\$0.00	\$172.34
<b>Total Project - 975 CLASS 2025</b>	<b>\$172.34</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$172.34</b>	<b>\$0.00</b>	<b>\$172.34</b>
Project - 977 CLASS 2027							
505 MIDDLE SCHOOL	\$976.49	\$0.00	\$0.00	\$485.30	\$491.19	\$0.00	\$491.19
<b>Total Project - 977 CLASS 2027</b>	<b>\$976.49</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$485.30</b>	<b>\$491.19</b>	<b>\$0.00</b>	<b>\$491.19</b>
Project - 978 CLASS 2028							
105 ELEMENTARY SCHOOL	\$117.88	\$0.00	\$0.00	\$0.00	\$117.88	\$0.00	\$117.88
<b>Total Project - 978 CLASS 2028</b>	<b>\$117.88</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$117.88</b>	<b>\$0.00</b>	<b>\$117.88</b>
Project - 979 CLASS 2029							
105 ELEMENTARY SCHOOL	\$1,133.73	\$0.00	\$0.00	\$0.00	\$1,133.73	\$0.00	\$1,133.73
<b>Total Project - 979 CLASS 2029</b>	<b>\$1,133.73</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,133.73</b>	<b>\$0.00</b>	<b>\$1,133.73</b>
Project - 980 CLASS 2030							
105 ELEMENTARY SCHOOL	\$1,119.60	\$0.00	\$0.00	\$0.00	\$1,119.60	\$1,089.41	\$30.19
<b>Total Project - 980 CLASS 2030</b>	<b>\$1,119.60</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,119.60</b>	<b>\$1,089.41</b>	<b>\$30.19</b>
Project - 981 CLASS 2031							
105 ELEMENTARY SCHOOL	\$3,896.88	\$0.00	\$0.00	\$135.08	\$3,761.80	\$1,104.12	\$2,657.68
<b>Total Project - 981 CLASS 2031</b>	<b>\$3,896.88</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$135.08</b>	<b>\$3,761.80</b>	<b>\$1,104.12</b>	<b>\$2,657.68</b>
Project - 982 CLASS 2032							
105 ELEMENTARY SCHOOL	\$60.00	\$0.00	\$0.00	\$0.00	\$60.00	\$0.00	\$60.00
110 EARLY CHILDHOOD	\$1,265.12	\$0.00	\$0.00	\$347.87	\$917.25	\$701.87	\$215.38

# Newcastle Public School

## Revenue/Expenditure Summary

**Options:** Fund: 60, Date Range: 5/1/2021 - 5/31/2021

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
Project - 982 CLASS 2032							
<b>Total Project - 982 CLASS 2032</b>	<b>\$1,325.12</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$347.87</b>	<b>\$977.25</b>	<b>\$701.87</b>	<b>\$275.38</b>
Project - 983 CLASS 2033							
110 EARLY CHILDHOOD	\$525.10	\$0.00	\$0.00	\$401.19	\$123.91	\$0.00	\$123.91
<b>Total Project - 983 CLASS 2033</b>	<b>\$525.10</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$401.19</b>	<b>\$123.91</b>	<b>\$0.00</b>	<b>\$123.91</b>
Project - 984 CLASS 2034							
110 EARLY CHILDHOOD	\$1,587.25	\$0.00	\$0.00	\$409.76	\$1,177.49	\$500.00	\$677.49
<b>Total Project - 984 CLASS 2034</b>	<b>\$1,587.25</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$409.76</b>	<b>\$1,177.49</b>	<b>\$500.00</b>	<b>\$677.49</b>
<b>Total</b>	<b>\$623,910.80</b>	<b>\$53,287.47</b>	<b>\$0.00</b>	<b>\$65,625.02</b>	<b>\$611,573.25</b>	<b>\$41,979.88</b>	<b>\$569,593.37</b>

# NEWCASTLE SCHOOLS - TREASURER'S REPORT

## As Of May 31, 2021

<b>GOVERNMENTAL FUNDS</b>		
<b>Bank Statements</b>		
	Checking Account 6633	\$ 10.00
	SuperNow Account 9996	\$ 250,021.23
	Federated Sweep 0001	\$ 9,663,604.97
<b>Total - Bank Statements</b>		<b>\$ 9,913,636.20</b>
<b>Accounting Program</b>		
	Cash Balance	\$ 9,913,636.20
	Adjustments: Bank error	
<b>Adjusted Cash Balance</b>		<b>\$ 9,913,636.20</b>
<b>Difference Between Bank and Computer:</b>		<b>\$ -</b>
	Outstanding Warrants:	\$ 468,358.49
	Available Cash:	\$ 9,445,277.71

<b>Cash Balance by Fund:</b>		
11	General Fund	\$ 3,271,243.98
21	Building Fund	\$ 579,202.56
38	Transportation Fund	\$ 87,714.00
39	Technology Fund	\$ 248,126.26
41	Sinking Fund	\$ 5,727,349.40
	<b>Total:</b>	<b>\$ 9,913,636.20</b>

<b>ACTIVITY FUNDS</b>		
<b>Bank Statements</b>		
	Checking Account 6082	\$ 10.00
	Federated Sweep 0002	\$ 837,667.60
<b>Total - Bank Statements</b>		<b>\$ 837,677.60</b>
<b>Accounting Program</b>		
	Cash Balance	\$ 782,592.23
	Adjustments: Stop Payment Fee in Error	\$ 30.00
	Outstanding Warrants	\$ 55,115.37
<b>Adjusted Cash Balance</b>		<b>\$ 837,677.60</b>
<b>Difference Between Bank and Computer:</b>		<b>\$ -</b>

<b>ELECTRONIC FUND TRANSFER ACCOUNTS</b>		
	EFT Payments	\$ 199,362.49
	Vanco Deposits	\$ 100.00
	MySchoolBucks Deposits	\$ -

<b>INVESTMENT ACCOUNTS</b>		
	Horizon Financial Services (401a)	\$ 5,654.75



## EMPLOYMENT SCHEDULE "A"

June 29th, 2021

EMPLOYMENT				
Last Name	First Name	New / Replacement	Site / Assignment	Effective
		New	ECC / Teacher Grade 1	8/4/2021
		New	District Curriculum and Technology Integration Specialist	8/4/2021
		Replacement	ECC / Para	8/4/2021
		Replacement	ES / Teacher Grade 3	8/4/2021
		Replacement	District Operations Manager	7/19/2021
		Replacement	ECC / Teacher PK	8/4/2021
		New	ECC / Teacher Action Based Learning	8/4/2021
		Replacement	ECC / Title 1	8/4/2021
		New	ECC / Behavior Health Counselor, LPC	8/4/2021
		New	MS / Teacher Math / Robotics	8/4/2021
		New	District / Teacher TCLA SPED	8/4/2021
		New	ECC / Full Time substitue	8/4/2021
		Replacement	ECC / Teacher Assistant	8/4/2021
HOURLY EMPLOYEES				
Last Name	First Name		Site	Effective
REASSIGNMENTS				
Last Name	First Name	Prior Assignment	New Assignment	Effective
RESIGNATIONS				
Last Name	First Name	Assignment	Site	Effective
Crissup	Samantha	Teacher Math	MS	6/24/2021
Duncan	Alicia	Teacher FACS	HS	6/30/2021
Holman	Jimmie	Activity Fund Clerk	District	6/30/2021
McCann	Amber	Caffeteria Manager	MS	6/30/2021
EXTRA DUTY / STIPENDS / LAY COACHES				
Last Name	First Name	Assignment	Site	Effective
RESCINDED / RESIGNED / REMOVED EXTRA DUTY or STIPENDS				
Last Name	First Name	Assignment	Site	Effective
Crissup	Samantha	Assistant Volleyball Coach	MS	6/24/2021

\* Contingent Upon Certification