



## **Regular Board Meeting**

Monday, March 23, 2026 Regular Board Meeting

Straughan Seminar Center, 4701 12th Avenue NW, Norman, Ok 73069

5:30 PM

Attendance Taken at 5:30 PM. Present: 5.

1. Pledge of Allegiance
2. Call to Order and the Recording of Members Present and Absent
3. Miscellaneous Public Comment
4. Superintendent's Update:

### **5. Recognition, Reports and Presentations**

5.A. Fiscal Year 2026 Perkins and Lottery Grant Equipment Purchase Report — Teresa Burgess, Grant Manager

5.B. District Highlights — Stephanie Royse, Executive Director of Marketing and Communication

### **6. Presentation of Audit for Fiscal Year 2025 — Representatives from Eide Bailly, LLP**

6.A. Consider and Vote to Approve the Audit Report as Presented by Representatives from Eide Bailly, LLP

Approve audit report as presented. This motion, made by Mr Andy Sherrer and seconded by Glen Cospers, Passed.

Glen Cospers:	Yea
James Griffith:	Yea
Kim Nguyen-Aguilar:	Yea
Mr Andy Sherrer:	Yea

Max Venard: Yea  
Yea: 5, Nay: 0

## **7. Treasurer's Report Presentation — Nancy Rogers, Director of Finance**

### 7.A. Consider and Vote to Approve the Treasurer's Report

Approve the Treasurer's Report as presented. This motion, made by Glen Cospers and seconded by James Griffith, Passed.

Glen Cospers: Yea  
James Griffith: Yea  
Kim Nguyen-Aguilar: Yea  
Mr Andy Sherrer: Yea  
Max Venard: Yea  
Yea: 5, Nay: 0

## **8. Consent Agenda:**

Motion to approve Consent Agenda items 8.A through 8.G. This motion, made by Mr Andy Sherrer and seconded by James Griffith, Passed.

Glen Cospers: Yea  
James Griffith: Yea  
Kim Nguyen-Aguilar: Yea  
Mr Andy Sherrer: Yea  
Max Venard: Yea  
Yea: 5, Nay: 0

8.A. Minutes of February 16, 2026, Regular Board Meeting

8.B. General Fund Encumbrance Numbers 2602228-2602429

8.C. Declare Items as Surplus Property and Authorize Sale or Donation of Said Items

8.D. Approve Fiscal Year 2026 Activity Fund Fundraisers

8.E. Approve Contract with the Oklahoma Department of Career and Technology Education (ODCTE) to Perform a Financial Audit and Compliance Examination for the 2024-2025 Fiscal Year

8.F. Approve Renewal of Clinical Affiliation Agreement with Duncan Regional Hospital for the DMS Program

8.G. Approve Renewal of Clinical Affiliation Agreement with Memorial Health System of Oklahoma (Formerly Comanche County Memorial Hospital) for the DMS Program

**9. Consider and Vote to Approve Superintendent's Personnel Recommendations:**

Motion to approve Superintendent's Personnel Recommendation items as listed in 9.A through 9.D. This motion, made by Max Venard and seconded by Mr Andy Sherrer, Passed.

Glen Cospers: Yea  
James Griffith: Yea  
Kim Nguyen-Aguilar: Yea  
Mr Andy Sherrer: Yea  
Max Venard: Yea

Yea: 5, Nay: 0

9.A. Approve Employment of Part-Time Employees and Extra-Duty Contracts

9.B. Acknowledge Letter of Resignation from Asrar Johnson, Instructional Assisting-Cosmetology

9.C. Acknowledge Letter of Retirement from Linda Little, Assessment Center Manager

9.D. Acknowledge Letter of Retirement from Sondra Heaverin, Career Advisor

9.E. Approve the Superintendent's Recommendation of Employment for the Custodian Position

Approve the hire of Maria "Carmen" Hernandez for the Custodian Position. This motion, made by Glen Cospers and seconded by James Griffith, Passed.

Glen Cospers: Yea  
James Griffith: Yea  
Kim Nguyen-Aguilar: Yea  
Mr Andy Sherrer: Yea  
Max Venard: Yea

Yea: 5, Nay: 0

9.F. Approve the Superintendent's Recommendation of Employment for the Non-Certified Instructor, Aviation Maintenance Position

Approve the hire of Dalton Brown for the Non-Certified Instructor, Aviation Maintenance Position. This motion, made by James Griffith and seconded by Max Venard, Passed.

Glen Cospers: Yea  
James Griffith: Yea  
Kim Nguyen-Aguilar: Yea  
Mr Andy Sherrer: Yea  
Max Venard: Yea

Yea: 5, Nay: 0

## 10. Consider and Vote to Approve General Business Items:

Motion to approve General Business items as listed in 10.A through 10.K. This motion, made by Mr Andy Sherrer and seconded by Max Venard, Passed.

Glen Cospers: Yea

James Griffith: Yea

Kim Nguyen-Aguilar: Yea

Mr Andy Sherrer: Yea

Max Venard: Yea

Yea: 5, Nay: 0

10.A. Approve Required Board Policy Changes and Additions to Policy Numbers 246, 403, and 538 to Remain in Compliance with Federal, State, and Local Regulations.

10.B. Approve the Purchase of Sixteen (16) Peel3D Scanners and Associated Warranties, Rugged Cases, Software Packages, and Shipping from Ametek for the Oklahoma AXLC AVID Lab, for the Amount of \$155,965.00. The Total Purchase Price will be Reimbursed by the MNTC Foundation via the Boeing AVID Lab Grant

10.C. Approve the Purchase of Sixteen (16) Creality Raptor Pro 3D Scanners from B&H Photo for the Oklahoma AXLC AVID Lab, for the Amount of \$21,739.20. The Total Purchase Price will be Reimbursed by the MNTC Foundation via the Boeing AVID Lab Grant

10.D. Approve the Purchase of (4) Custom Metrology Tables, (2) Intermediate Clamping Sets, and Shipping Costs from Renishaw Inc. for the Oklahoma AXLC AVID Lab, for the Amount of \$55,107.00. The Total Purchase Price will be Reimbursed by the MNTC Foundation via the Boeing AVID Lab Grant

10.E. Approve Clinical Affiliation Agreement with Just Kids Pediatrics and Your Health & Wellness for the Medical Assisting Program

10.F. Approve Clinical Affiliation Agreement with Quick Urgent Care for the Medical Assisting Program

10.G. Approve Addendum to Clinical Affiliation Agreement with Norman Regional Hospital Authority, an Oklahoma Public Trust DBA Norman Regional Health System for the Medical Assisting Program

10.H. Approve Change Order to the Memorandum of Understanding with the Oklahoma Department of Career and Technology Education (ODCTE) to Provide Licensure Exams. The Change Order allows MNTC to Offer Long-Term Care Administrator Licensure Exams

10.I. Approve Renewal Agreement with TimeClock Plus from Tyler Technologies for Employee Time Keeping and Attendance Software, for the Amount of \$10,438.93

10.J. Approve the Purchase of (12) Manicure Tables from Alpha Omega Woodworks, LLC for the Esthetician Program, for the Amount of \$31,200.00

10.K. Consider and Vote to Appoint Terri Helvey (Associate Superintendent of Instruction), Kyle Williams (Associate Superintendent of Business and Operations), Christa Simmons (Assistant Superintendent of Instruction), Nancy Rogers (Director of Finance), Stephania Cordova (Executive Director of Human Resources), Representatives from Barlow Education Management and Rosenstein, Fist & Ringold to Serve on the Fiscal Year 2027 Negotiation Team

**11. Consider and Vote to Move to Executive Session to Discuss:**

- **The Sale, Purchase, Lease, Acquisition, or Appraisal of Real Property with Possible Vote Upon Return to Open Session. *Okla. Stat. Tit. 25, § 307 (B)(3)***
- **The Evaluation of the MNTC Superintendent with Possible Vote to be Made After Return to Open Session. *Okla. Stat. Tit. 25 § 307 (B)(1)***

11.A. Motion and Vote to Convene in Executive Session

Motion to convene in executive session. This motion, made by Max Venard and seconded by James Griffith, Passed.

Glen Cospers: Yea  
James Griffith: Yea  
Kim Nguyen-Aguilar: Yea  
Mr Andy Sherrer: Yea  
Max Venard: Yea

Yea: 5, Nay: 0

11.B. Acknowledge Return to Open Session

11.C. Board President's Statement of Minutes of the Executive Session

**12. Consider and Vote to Approve a Contract with a Real Estate Agent for the Purpose of the Sale of Real Property**

Motion to approve a contract with Eric Fleske to act as an agent for Moore Norman Technology Center in order to sell the real property located in Lots 1-6 of Block 1 of University North Park Corporate Centre Addition, Section 1. This motion, made by Mr Andy Sherrer and seconded by Max Venard, Tabled.

Glen Cospers: Yea  
James Griffith: Yea  
Kim Nguyen-Aguilar: Yea  
Mr Andy Sherrer: Yea  
Max Venard: Yea

Yea: 5, Nay: 0

13. New Business

14. Adjourn

8:16 PM

ATTEST:

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Presiding Officer

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Minutes Clerk