



Regular Board Meeting

Monday, December 15, 2025 Regular Board Meeting

Straughan Seminar Center, 4701 12th Avenue NW, Norman, Ok 73069

5:30 PM

Attendance Taken at 5:30 PM. Present: 4, Absent: 1.

1. Pledge of Allegiance
2. Call to Order and the Recording of Members Present and Absent
3. Miscellaneous Public Comment
4. Superintendent's Update:

5. Recognition, Reports and Presentations

5.A. Gallup Survey Results Presentation — Andy Gilmore, Assistant Director of District Improvement

5.B. Annual Campus Safety and Security Update Presentation — Alex Becker, Safety Coordinator

5.C. Boeing Grant for AeroX Lab Presentation — Teresa Burgess, Grants Manager

5.D. Recognition of Donations to the District:

5.D.1. The Aviation Maintenance Program accepted a donation of a Cessna 310 from Scott Law

5.D.2. The Automotive Service Program accepted a donation of a 2011 Ford Edge SUV from Bryan Ries

5.D.3. The Automotive Service Program accepted a donation of tools and equipment from NAPA Auto Parts

5.E. District Highlights and Upcoming Events — Robyn Castleberry, Assistant Superintendent of Instructional Support

6. Vote to Reappoint Angie Gallagher as Encumbrance Clerk and Christi Duncan as Assistant Encumbrance Clerk

Motion to approve Angie Gallagher's reappointment as Encumbrance Clerk and Christi Duncan as Assistant Encumbrance Clerk. This motion, made by Mr Andy Sherrer and seconded by James Griffith, Passed.

Glen Cospers: Yea
James Griffith: Yea
Kim Nguyen-Aguilar: Yea
Mr Andy Sherrer: Yea
Max Venard: Absent
Yea: 4, Nay: 0, Absent: 1

7. Consent Agenda:

Motion to approve Consent Agenda items 7.A through 7.D. This motion, made by James Griffith and seconded by Mr Andy Sherrer, Passed.

Glen Cospers: Yea
James Griffith: Yea
Kim Nguyen-Aguilar: Yea
Mr Andy Sherrer: Yea
Max Venard: Absent
Yea: 4, Nay: 0, Absent: 1

7.A. Minutes of November 17, 2025, Regular Board Meeting

7.B. Monthly Financial Reports (Treasurer/Activity Fund)

7.C. General Fund Encumbrance Numbers 2601629 - 2601800

7.D. Approve Fiscal Year 2026 Activity Fund Fundraisers

8. Consider and Vote to Approve Superintendent's Personnel Recommendations:

Motion to approve the Superintendent's Personnel Recommendations as listed in 8.A through 8.B. This motion, made by Mr Andy Sherrer and seconded by Glen Cospers, Passed.

Glen Cospers: Yea
James Griffith: Yea
Kim Nguyen-Aguilar: Yea
Mr Andy Sherrer: Yea
Max Venard: Absent

Yea: 4, Nay: 0, Absent: 1

8.A. Employment of Part-Time Employees and Extra-Duty Contracts

8.B. Affirm the Dismissal of Lucy Velasquez, a Support Employee, Effective January 5, 2026

Motion to approve. This motion, made by Glen Cospers and seconded by Mr Andy Sherrer, Passed.

Glen Cospers:	Yea
James Griffith:	Yea
Kim Nguyen-Aguilar:	Yea
Mr Andy Sherrer:	Yea
Max Venard:	Absent

Yea: 4, Nay: 0, Absent: 1

8.C. Approve the Superintendent's Recommendation of Employment for the Practical Nursing Instructor Position

Motion to approve the hire of Bonnie Hoyle for the Practical Nursing Instructor position. This motion, made by James Griffith and seconded by Mr Andy Sherrer, Passed.

Glen Cospers:	Yea
James Griffith:	Yea
Kim Nguyen-Aguilar:	Yea
Mr Andy Sherrer:	Yea
Max Venard:	Absent

Yea: 4, Nay: 0, Absent: 1

8.D. Approve the Superintendent's Recommendation of Employment for the Maintenance Technician Position

Motion to approve the hire of Justin Koerner for the Maintenance Technician position. This motion, made by Mr Andy Sherrer and seconded by Glen Cospers, Passed.

Glen Cospers:	Yea
James Griffith:	Yea
Kim Nguyen-Aguilar:	Yea
Mr Andy Sherrer:	Yea
Max Venard:	Absent

Yea: 4, Nay: 0, Absent: 1

8.E. Approve the Superintendent's Recommendation of Employment for the Food Services Cook Position, Contingent Upon References, Acceptance, and the Successful Completion of the Pre-Employment Process

Motion to approve the hire of Shawna Dougherty for the Food Services Cook position, contingent upon references, acceptance, and the successful completion of the pre-employment process. This motion, made by James Griffith and seconded by Mr Andy Sherrer, Passed.

Glen Cospier: Yea
James Griffith: Yea
Kim Nguyen-Aguilar: Yea
Mr Andy Sherrer: Yea
Max Venard: Absent
Yea: 4, Nay: 0, Absent: 1

9. Consider and Vote to Approve General Business Items:

Motion to approve the General Business items as listed in 9.A through 9.W. This motion, made by Mr Andy Sherrer and seconded by James Griffith, Passed.

Glen Cospier: Yea
James Griffith: Yea
Kim Nguyen-Aguilar: Yea
Mr Andy Sherrer: Yea
Max Venard: Absent
Yea: 4, Nay: 0, Absent: 1

9.A. Approve Purchase Agreement with YuJa for the Panorama LMS Accessibility Platform to be Used by Instructional Design and Development for the Amount of \$22,304.07

9.B. Approve Lease Renewal Agreement with Quadient Leasing for District Postage Equipment and Associated Services

9.C. Approve Amendment to the ATI Complete Partnership Agreement to Add RN Real Life Clinical Reasoning Scenarios for Health Programs at No Cost

9.D. Approve the Purchase of a Lens Replacement Kit for a Universal Laser with H2I Group for the STEM Programs, for the Amount of \$626.65

9.E. Approve the Memorandum of Understanding Between Moore Norman Technology Center District No. 17 and The Moore Norman Technology Center Foundation with the Foundation Accepting and Distributing the \$825,000.00 Charitable Grant from the Boeing Company for Moore Norman to Create an Aerospace Experiential Lab

10. New Business

11. Adjourn

6:19 PM

ATTEST:

Presiding Officer

Minutes Clerk