



Crutcho Public Schools

Minutes

Tuesday, June 10, 2025

Crutcho Public Schools, 2401 N. AIR DEPOT BLVD. , OKLAHOMA CITY, Oklahoma 73141

9:00 AM

9:02 AM

1. CALL TO ORDER

2. STATEMENT OF COMPLIANCE

In Compliance

3. ROLL CALL AND DETERMINATION OF QUORUM

3.A. Flag Salute

3.B. Prayer

4. PUBLIC EXPRESSIONS (Limited to three minutes per subject item)*

5. SUPERINTENDENT'S REPORT

5.A. Introductions of Guests

5.B. Celebrations

5.B.1. Students of the Month

5.C. Upcoming Events - See Attachment

5.D. School Reports/Operations Report

5.E. Policy

5.F. Personnel

5.G. Facilities

5.H. Students

5.I. Community

6. MOTION AND VOTE TO APPROVE OR DISAPPROVE THE GENERAL BUSINESS ITEMS

Motion made to approve items 6a-6l by Erika James second by Carla Brooks was approve

Carla Brooks: Yea

London Jackson: Yea

Erika James: Yea

Yea: 3, Nay: 0

6.A. OSIG Renewal 2025-2026

6.B. Oklahoma State School Board Association Policy Updates - See Attachment

6.C. Board of Education Member Signatures – Facsimile for all official school documents

6.D. SDE Days to Hours Letter

6.E. Library Deregulation

6.F. Support Staff Handbook 2025-2026 School Year

6.G. Teacher Handbook 2025-2026 School Year

6.H. Student Handbook 2025-2026 School Year

6.I. Student and Staff Incentives 2025-2026 School Year

Purchase of gift cards from \$10-\$100 for student attendance and behavior incentives; for staff incentives.

6.J. Food Service Loan Agreement between the General Fund & Child Nutrition Fund 2025-2026 Agreement

6.K. Antiquated, absolute, non-repairable, non-usable, decommissioned equipment to be disposed

6.L. Vote to approve the appointment/designation of the following persons to serve in the capacities stated and perform the duties as provided by law, for the 2025-2026 school year. Consider the Superintendent & Director of Operations as authorized representatives for all Federal and State Programs and General School District Business for the operation of Crutcho Public Schools.

6.L.1. Appointment of Staff Members

6.L.1.a. Appoint Jay Jenkins as Treasurer of Crutcho Public School CC C074 for FY 2025-2026

6.L.1.b. Appoint Sheila Cavett as Board Minutes Clerk of Crutchco Public School CC C074 for FY 2025-2026

6.L.1.c. Appoint Sherri Pugh as Deputy Board Minutes Clerk of Crutchco Public School CC C074 for FY 2025-2026

7. MOTION AND VOTE TO APPROVE OR DISAPPROVE THE CONSENT DOCKET

Motion made to approve items 7a-7f by Erika James second by Carla Brooks was approve

Carla Brooks: Yea

London Jackson: Yea

Erika James: Yea

Yea: 3, Nay: 0

7.A. Minutes - May 13, 2025 & May 20, 2025

7.B. Treasurer's / Financial Report

7.C. Transfer of Funds

7.D. Encumbrances and Purchases FY 2024-2025

7.D.1. General Fund (11) P.O. #'s 139-141

Approved for the amount of \$8,315.00

7.D.2. Bond Fund (32) P.O. #'s NONE

7.D.3. Building Fund (21) P.O. #'s NONE

7.D.4. Child Nutrition (22) P.O. #'s NONE

7.D.5. Gift Fund (81) P.O. #'s NONE

7.D.6. Purchase Order Increases General Fund (11) and Bond Fund (32) and Child-N Fund (22)

7.E. Activity Fund Revenue and Expenditure Report

7.F. Encumbrances & Purchases FY 2025-2026

8. MOTION TO ENTER EXECUTIVE SESSION 25 OS 307 (B)(1), TO DISCUSS ITEMS UNDER PERSONNEL

Did not enter Executive Session enter executive session by Erika James second by Carla Brooks was approve

Carla Brooks: Yea

London Jackson: Yea

Erika James: Yea
Yea: 3, Nay: 0

8.A. Hicks, April - FY 2026 New Employment

8.B. Jackson, Tonya - Adjunct Teacher 5th Grade

9. ACKNOWLEDGEMENT RETURN TO OPEN SESSION

10. MOTION , DISCUSSION AND VOTE TO APPROVE OR DISAPPROVE THE PERSONNEL

Motion made to approve to hire April Hicks for the 2025-2026 school year and Tonya Jackson as adjunct 5th grade teacher for 2025-2026 school year. by Erika James second by Carla Brooks was approve

Carla Brooks: Yea
London Jackson: Yea
Erika James: Yea
Yea: 3, Nay: 0

11. NEW BUSINESS

No new business.

12. ADJOURNMENT

Motion to adjourn at 9:33am by Erika James second by Carla Brooks was approve

Carla Brooks: Yea
London Jackson: Yea
Erika James: Yea
Yea: 3, Nay: 0

9:34 AM

Erika James, President

Paul Keeler, Vice President

Carla Brooks, Clerk