



Crutcho Public Schools

Minutes

Tuesday, April 11, 2023

Board Conference Room, 2401 N. AIR DEPOT BLVD. , OKLAHOMA CITY, Oklahoma 73141

1:30 PM

1:32 PM

1. CALL TO ORDER

2. STATEMENT OF COMPLIANCE

We are in complianace

3. ROLL CALL AND DETERMINATION OF QUORUM

3.A. Flag Salute

3.B. Prayer

4. PUBLIC EXPRESSIONS (Limited to three minutes per subject item)\*

5. SUPERINTENDENT'S REPORT

5.A. Introductions of Guests

5.B. Celebrations

5.B.1. Students of the Month

5.C. Upcoming Events - See Attachment

# April 2023

March '23							May '23						
S	M	T	W	T	F	S	S	M	T	W	T	F	S
			1	2	3	4		1	2	3	4	5	6
5	6	7	8	9	10	11	7	8	9	10	11	12	13
12	13	14	15	16	17	18	14	15	16	17	18	19	20
19	20	21	22	23	24	25	21	22	23	24	25	26	27
26	27	28	29	30	31		28	29	30	31			

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
26	27	28	29	30	31	1
2	3 You're a Marvelous Student wear your favorite Marvel shirt	4 Our Future is Bright wear neon colors	5 Don't Sweat the Test wear your favorite sweat suit	6 Student Versus Teacher Basketball Game Tiger Pride wear school colors	7 Good Friday	8
9 Easter	10	11 BOE Meeting 1:30pm	12	13 Whiz Kid Easter Dinner 5:00 PM	14	15
16	17 State Testing Begins	18	19	20	21	22
23	24 Scholastic Book Fair	25 Scholastic Book Fair	26 Scholastic Book Fair	27 Scholastic Book Fair	28 Scholastic Book Fair	29
30	1	Notes				

# May 2023

April '23							June '23							
S	M	T	W	T	F	S	S	M	T	W	T	F	S	
						1						1	2	3
2	3	4	5	6	7	8	4	5	6	7	8	9	10	
9	10	11	12	13	14	15	11	12	13	14	15	16	17	
16	17	18	19	20	21	22	18	19	20	21	22	23	24	
23	24	25	26	27	28	29	25	26	27	28	29	30		
						30								

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	1	2	3	4 Ballet Performance 9:30am	5	6
7	8	9 BOE Meeting 1:30pm	10	11	12	13
14	15 8th Grade Graduation 6pm Meadowood Baptist Church	16 Pre-K Graduation 9am 4th Grade Graduation 1pm	17 Awards Assembly	18 Last Day of School Super Kids Day Student Early Dismissal 1pm Teacher Dismissal 4pm	19 TAB Vast 10:45am Building Closed	20
21	22 Building Closed	23 Building Closed	24 Building Closed	25 Building Closed	26 Building Closed	27
28	29 Memorial Day No School	30 Office Hours Summer School- 8:20am-11:30am	31 Office Hours Summer School- 8:20am-11:30am	1	2	3
4	5	Notes <b>Office Hours: Monday Through Thursday 8am-1pm Friday 8am-12pm</b>  <b>Summer School Hours 8:20am-11:30am</b>				

5.D. School Reports/Operations Report

5.E. Financial

5.E.1. Treasurer's Report

**CRUTCHO PUBLIC SCHOOLS - 2022-23 FISCAL YEAR  
STATEMENT OF ASSETS, LIABILITIES AND NET ASSETS - CASH BASIS  
MARCH 31, 2023**

<u>Assets</u>	<u>General</u>	<u>Building</u>	<u>Child Nutr.</u>	<u>31 Bond Fund</u>	<u>Gifts</u>	<u>Sinking</u>	<u>Totals</u>
Cash	\$ 592,071.76	35,942.19	110,063.06	2,122.06	5,636.76	425,568.56	1,171,404.39
Total Assets	<u>592,071.76</u>	<u>35,942.19</u>	<u>110,063.06</u>	<u>2,122.06</u>	<u>5,636.76</u>	<u>425,568.56</u>	<u>1,171,404.39</u>
<u>Liabilities</u>							
O/S Warrants	88,645.99	16,780.00	3,003.24				108,429.23
Reserves							-
Total Liabilities	<u>88,645.99</u>	<u>16,780.00</u>	<u>3,003.24</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>108,429.23</u>
Total Net Assets	<u>503,425.77</u>	<u>19,162.19</u>	<u>107,059.82</u>	<u>2,122.06</u>	<u>5,636.76</u>	<u>425,568.56</u>	<u>1,062,975.16</u>
Net Assets							
June 30, 2022	<u>\$ 645,660.01</u>	<u>33,031.35</u>	<u>85,119.61</u>	<u>5,472.06</u>	<u>5,817.86</u>	<u>94,301.26</u>	

See Accountant's Compilation Report

## 5.E.2. Financial Report

GENERAL FUND

MONTH	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
<b>July</b>	<b>625,177.32</b>	<b>827,458.14</b>	<b>945,114.43</b>		<b>514,155.23</b>	<b>304,862.57</b>	<b>530,581.36</b>	
Payroll		38,266.84	37,076.19	47,483.34	57,963.86	82,975.90	86,019.4	
Utilities		3,944.88	11,208.43	1,234.55	7,597.00	10,399.02	10,812.57	
Copy Mach		1,738.76	1,744.2	2,044.41	661.83	661.83	661.83	
Phones		856.96	1,651.85	740.25	1,058.12	1,054.27	1,030.74	
<b>August</b>		<b>766,443.97</b>	<b>945,284.17</b>	<b>610,614.79</b>	<b>430,585.38</b>	<b>325,396.87</b>	<b>525,150.66</b>	<b>401,558.41</b>
Payroll		82,995.51	101,465.72	100,527.68	89,763.69	84,717.39	125,297.15	143,435.30
Utilities		12,901.30	6,817.74	13,391.90	10,311.32	523.78	15,420.72	30,285.19
Copy Mach		0.00	1,614.18	661.83	860.83	661.83	1,402.45	1,389.84
Phones		1,622.96	1,438.06	652.88	1,041.30	1059.03	1,849.01	2,356.95
<b>September</b>	<b>473,356.35</b>	<b>726,072.82</b>	<b>896,109.29</b>	<b>519,148.24</b>	<b>379,043.72</b>	<b>232,819.71</b>	<b>459,052.79</b>	<b>209,457.39</b>
Payroll		131,877.89	166,308.44	150,274.05	138,824.72	170,724.73	180,683.89	204,174.16
Utilities		8,303.11	8,391.93	\$9,134.06	8861.25	0.00	12,304.88	17,154.68
Copy Mach		1,818.79	1,942.69	\$1,021.17	1027.82	207.55	661.83	1,902.12
Phones		1,399.04	1,594.02	\$1,505.58	527.65	1,376.88	1,242.20	1,578.03
<b>October</b>	<b>532,147.19</b>	<b>687,980.84</b>	<b>795,029.13</b>	<b>456,654.45</b>	<b>299,872.29</b>	<b>169,299.53</b>	<b>350,185.42</b>	<b>67,272.51</b>
Payroll		134,804.64	168,827.16	145,594.18	138,107.96	164,232.51	182,320.28	207,127.61
Utilities		6,218.18	6,526.53	5,328.61	8,565.99	0.00	11,472.46	8,030.69
Copy Mach		2,005.97	2,046.87	661.83	661.83	1,323.66	728.01	728.01
Phones		1,903.55	2,286.86	1,901.49	3,527.17	1,038.90	1,280.80	1,732.87
<b>November</b>	<b>351,591.6</b>	<b>600,312.10</b>	<b>783,656.36</b>	<b>399,652.00</b>	<b>229,043.23</b>	<b>126,346.28</b>	<b>234,002.43</b>	<b>107,196.82</b>
Payroll		158,106.51	183,808.58	158,063.52	147,559.69	137,484.30	211,030.60	243,350.68
Utilities		3,484.54	3,325.38	812.64	5,178.49	0.00	3,815.10	8,418.43
Copy Mach		2,407.99	377.70	661.83	661.83	661.83	0.00	0.00
Phones		973.29	1,623.49	1,067.79	1,067.68	1,039.43	1,820.70	391.76
<b>December</b>	<b>445,536.36</b>	<b>664,527.24</b>	<b>814,163.78</b>	<b>474,316.71</b>	<b>351,007.07</b>	<b>193,026.60</b>	<b>478,348.64</b>	<b>406,412.98</b>
Payroll		134,406.14	233,192.85	164,592.91	211,647.94	139,034.30	198,991.99	232,855.22
Utilities		0.00	926.13	0.00	5,301.95	2,467.53	9,775.28	15,330.71
Copy Mach		0.00	1,636.28	661.83	1,646.83	728.01	2,607.11	661.83
Phones		971.31	1,865.26	1,067.68	1,344.33	2,449.13	2,065.89	2,532.59
<b>January</b>	<b>785,312.36</b>	<b>969,800.74</b>	<b>892,029.67</b>	<b>711,213.85</b>	<b>564,883.60</b>	<b>471,335.8</b>	<b>898,066.31</b>	<b>554,675.29</b>
Payroll		135,036.61	165,975.75	141,799.16	126,552.52	133,133.95	170,600.33	231,065.92
Utilities		6,712.01	8,716.10	0.00	10,920.84	6,119.03	9,649.34	25,374.17
Copy Mach		3,503.90	3,645.93	661.83	0.00	661.83	794.19	1,456.02
Phones		1,290.08	2,548.39	1,089.32	1,036.04	1,019.30	2,046.65	2,526.90
<b>February</b>	<b>757,287.56</b>	<b>905,962.28</b>	<b>819,280.77</b>	<b>673,404.90</b>	<b>520,979.36</b>	<b>438,345.14</b>	<b>954,781.78</b>	<b>620,081.72</b>
Payroll		133,663.13	136,660.05	\$151,584.44	132,052.41	157,606.37	171,675.93	217,444.68
Utilities		5,157.17	3,624.70	0.00	6,070.73	9,188.92	13,064.10	8,144.50
Copy Mach		1,815.03	1,839.48	661.83	338.66	661.83	753.01	0.00
Phones		637.40	1,177.97	1,067.93	1,098.33	1,376.59	448.55	1,116.47
<b>March</b>	<b>850,116.51</b>	<b>923,758.57</b>	<b>973,727.95</b>	<b>651,218.50</b>	<b>544,832.12</b>	<b>500,078.42</b>	<b>928,288.90</b>	<b>503,425.77</b>
Payroll		142,986.45	132,396.66	141,796.28	130,520.55	156,591.80	181,206.65	221,084.68
Utilities		5,093.36	6,300.39	5,812.97	6,909.19	8,733.29	12,445.52	8,810.90
Copy Mach		1,898.08	1,926.55	1,289.27	1,197.28	1,391.50	1,325.59	1,139.18
Phones		716.43	1,225.31	1,030.25	1,035.59	1,451.32	2,291.10	2,706.59
<b>April</b>		<b>1,022,713.04</b>	<b>950,936.04</b>	<b>699,604.31</b>	<b>568,289.98</b>	<b>495,687.64</b>	<b>950,317.25</b>	
Payroll		137,944.95	132,959.68	144,064.81	129,443.00	160,842.69	176,850.30	
Utilities		3,373.78	3,770.62	5,290.64	0.00	6,987.44	10,416.15	
Copy Mach		1,800.99	1,954.58	661.83	0.00	1,020.21	661.83	
Phones		1,878.32	925.39	1,053.17	875.55	1,022.34	1,367.80	
<b>May</b>		<b>982,710.94</b>	<b>858,447.74</b>	<b>396,996.77</b>	<b>313,099.30</b>	<b>430,962.51</b>	<b>346,063.25</b>	
Payroll		406,349.45	357,101.05	426,888.05	555,322.63	476,244.37	580,678.56	
Utilities		4,580.71	4,123.50	5,003.37	2,392.25	6,488.38	10,771.12	
Copy Mach		2,158.97	1,850.75	661.83	728.01	0.00	879.83	
Phones		1,295.04	1,229.90	892.78	320.08	1,023.35	449.02	
<b>June</b>	<b>967,926.67</b>	<b>1,137,749.14</b>	<b>770,833.90</b>	<b>629,374.84</b>	<b>463,134.61</b>	<b>703,022.42</b>	<b>655,276.15</b>	
Payroll		22,821.89	26,548.91	39,309.94	0.00	47,371.08	107,315.86	
Utilities		128.16	6,009.15	7,347.50	5,554.05	7,971.78	12,065.41	
Copy Mach		1,614.18	1,870.66	1,385.61	661.83	2,044.43	661.83	
Phones		477.36	870.67	1,212.86	1,054.27	1,089.30	2,285.57	

BUILDING FUND

MONTH	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
July	142,017.22	199,250.98	211,972.78		36,747.64	114,185.34	19,347.91	
August		149,359.56	212,202.65	158,664.90	37,117.10	97,642.58	18,838.09	18,795.66
September	138,581.53	149,510.42	198,765.00	126,894.97	36,813.03	69,167.65	14,092.38	16,119.27
October	138,649.63	149,541.52	198,854.08	109,051.96	36,927.56	31,216.26	13,387.74	7,722.41
November	138,690.34	172,316.29	200,776.86	43,924.14	37,440.31	14,991.49	13,137.60	7,544.15
December	139,698.01	176,606.78	217,380.97	38,258.42	62,612.29	5,803.24	43,901.34	44,201.42
January	175,908.49	217,721.91	244,674.39	46,824.82	96,261.99	42,309.13	43,979.85	55,414.95
February	176,586.87	218,701.68	235,185.27	27,502.46	96,579.51	39,843.81	45,861.50	38,838.34
March	182,081.83	222,734.55	211,656.29	29,274.27	108,910.19	43,325.58	43,209.13	19,162.19
April	198,583.44	241,573.74	256,163.66	35,267.40	113,140.39	42,159.10	35,479.08	
May	198,912.27	241,827.10	244,540.62	34,652.52	114,235.50	26,560.87	31,036.05	
June	199,032.28	211,656.29	188,587.43	36,712.79	113,812.18	23,056.83	33,031.35	

CHILD NUTRITION FUND

MONTH	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
July	75,084.37	95,625.04	100,938.05		42,933.53	24,708.52	82,471.10	
August		95,797.11	98,499.25	119,007.98	42,238.15	2,720.06	64,515.10	80,773.12
September	60,452.00	75,604.87	97,899.48	102,509.92	18,327.66	10,306.08	30,965.10	73,545.09
October	59,258.03	55,521.52	117,022.33	74,973.21	-9,726.96	36,875.15	85,245.93	67,718.25
November	74,360.10	60,466.81	102,278.17	98,650.94	3,526.28	15,859.02	46,748.68	60,717.85
December	94,572.20	90,413.67	123,598.17	72,862.07	-30,766.43	49,385.68	31,720.46	57,341.66
January	87,263.07	91,776.11	102,470.26	46,824.82	5,865.73	38,546.88	56,201.30	121,350.67
February	109,777.69	99,644.91	136,464.35	66,371.16	26,272.95	39,573.55	38,105.08	100,672.64
March	105,866.53	105,177.33	98,566.26	107,599.41	27,086.20	53,337.52	81,457.96	107,059.82
April	73,740.32	109,434.13	146,628.51	84,779.91	10,283.80	55,076.00	98,794.39	
May	107,264.89	107,063.31	145,838.80	77,720.87	9,245.43	-1,620.58	78,778.22	
June	100,154.83	105,109.74	126,192.31	47,744.40	24,468.85	-25,466.78	92,188.10	

SINKING FUND

MONTH	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
<b>July</b>	15,683.50	94,865.24	20,747.43		137,870.02	316,296.70	216,020.37	
<b>August</b>	78,687.86	14,456.63	21,616.63	187,219.91	140,228.59	319,558.23	218,877.31	97,676.31
<b>September</b>	16,839.98	15,008.47	51,661.48	187,519.55	141,296.95	320,339.98	220,069.79	100,545.28
<b>October</b>	17,089.26	15,126.81	21,982.60	187,611.39	141,908.12	320,812.53	221,054.76	101,160.90
<b>November</b>	17,235.93	23,592.85	33,147.22	187,744.99	143,356.26	321,526.70	214,670.34	102,009.25
<b>December</b>	56,853.37	35,104.21	129,733.25	286,699.85	268,630.95	418,628.56	364,193.75	259,093.49
<b>January</b>	186,355.84	196,076.65	325,258.04	494,523.10	436,158.22	627,277.39	537,034.81	406,059.27
<b>February</b>	188,797.23	199,903.11	329,333.64	496,104.81	437,857.64	616,108.66	539,872.29	406,870.88
<b>March</b>	208,599.35	215,693.22	357,944.36	525,773.91	499,254.03	672,648.16	572,919.14	425,568.56
<b>April</b>	272,864.05	289,434.84	476,786.01	611,457.45	308,066.92	706,938.21	595,156.30	
<b>May</b>	274,076.36	290,410.10	462,588.68	399,161.50	313,499.10	504,552.03	92,575.34	
<b>June</b>	93,958.29	19,553.06	185,309.30	137,647.55	314,227.09	214,896.85	94,301.26	

GIFT FUND

MONTH	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
<b>July</b>	44,909.61	49,720.54	47,848.46		37,887.08	20,835.79	384.34	
<b>August</b>		49,720.54	47,838.46	49,350.81	36,327.06	20,466.46	8,748.03	5,317.86
<b>September</b>	45,509.61	48,778.46	48,005.06	45,168.71	35,306.90	17,418.93	8,388.08	5,317.86
<b>October</b>	45,077.51	48,298.50	47,938.06	44,260.99	34,006.56	15,719.43	7,776.64	5,317.86
<b>November</b>	50,888.74	47,601.50	47,672.78	43,159.98	37,687.75	14,433.89	7,576.23	7,112.86
<b>December</b>	50,888.74	47,484.07	46,404.55	42,076.96	36,027.08	13,808.86	7,576.23	5,891.67
<b>January</b>	50,888.74	51,249.43	50,373.39	46,420.18	32,496.50	12,078.18	7,356.58	5,771.59
<b>February</b>	50,272.74	50,303.24	50,173.78	45,064.87	29,585.90	11,297.37	6,806.24	5,636.76
<b>March</b>	50,700.74	50,113.60	47,838.46	44,354.37	26,526.49	10,099.32	6,806.24	5,636.76
<b>April</b>	50,700.74	49,982.27	54,505.07	43,153.77	23,549.55	9,737.49	6,317.86	
<b>May</b>	50,728.04	49,151.27	53,361.01	41,756.25	23,607.41	9,245.81	6,167.86	
<b>June</b>	49,720.54	47,917.25	49,584.90	38,663.87	22,104.04	8,813.99	5,817.86	

BOND FUND

MONTH	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
<b>July</b>	450,416.06	200,327.50	18,968.83	18,968.83	563,306.06	45,552.12	406,268.61	
<b>August</b>		194,387.24	18,968.83	18,968.83	361,940.96	31,630.34	282,383.82	5,472.06
<b>September</b>	356,834.74	124,421.22	18,968.83	18,968.83	317,646.68	15,023.17	201,580.46	5,472.06
<b>October</b>	294,440.29	96,618.90	18,968.83	0.00	314,881.37	4,092.30	118,956.90	5,472.06
<b>November</b>	248,261.57	86,200.72	18,968.83	0.00	301,973.89	(367.18)	65,458.02	5,472.06
<b>December</b>	245,762.57	84,155.47	18,968.83	0.00	266,790.76	(2,308.75)	46,388.09	5,472.06
<b>January</b>	245,762.57	84,155.47	18,968.83	0.00	222,970.20	(2,308.75)	29,355.86	2,122.06
<b>February</b>	245,762.57	84,155.47	18,968.83	0.00	212,848.28	(2,308.75)	12,372.54	2,122.06
<b>March</b>	245,762.57	84,155.47	18,968.83	0.00	176,456.37	(2,308.75)	11,148.07	2,122.06
<b>April</b>	235,787.63	84,155.47	18,968.83	0.00	151,770.96	0.00	10,646.57	
<b>May</b>	235,787.63	84,155.47	18,968.83	0.00	79,210.65	0.00	10,068.07	
<b>June</b>	219,296.33	25,861.47	18,968.83	684,828.45	61,039.06	659,493.49	5,472.06	

5.F. Policy

5.G. Personnel

5.H. Facilities

5.I. Students

5.J. Community

6. BOARD TO CONSIDER AND TAKE ACTION ON A RESOLUTION DETERMINING THE MATURITIES OF, AND SETTING A DATE, TIME, AND PLACE FOR THE SALE OF THE \$915,000 GENERAL OBLIGATION BUILDING BONDS OF THE SCHOOL DISTRICT.

Motion was made to set the date for the sale of the bonds by Erika James second by Paul Keeler was approve

Carla Brooks: Yea

Erika James: Yea

Paul Keeler: Yea

Yea: 3, Nay: 0

7. MOTION AND VOTE TO APPROVE OR DISAPPROVE THE GENERAL BUSINESS ITEMS

Items 7a-7f made and approved by Erika James second by Paul Keeler was approve

Carla Brooks: Yea

Erika James: Yea

Paul Keeler:            Yea

Yea: 3, Nay: 0

7.A. 2023-2024 Renaissance Contract

# RENAISSANCE®

PO Box 8036, Wisconsin Rapids, WI 54495-8036  
Phone: (800) 338-4204 | Fax: (877) 280-7642  
Federal I.D. 39-1559474  
[www.renaissance.com](http://www.renaissance.com)

## Subscription Renewal

Quote #: RPRNQ2879320

Quote Details					
Crutcho Elementary School - 702536					
Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
<b>Applications</b>					
Accelerated Reader 360 Subscription	07/01/2023 - 06/30/2024	240	\$10.35	\$0.00	\$2,484.00
Freckle Math Student Subscription	07/01/2023 - 06/30/2024	240	\$15.75	\$(792.93)	\$2,987.07
Star Early Literacy Subscription	07/01/2023 - 06/30/2024	200	\$5.20	\$0.00	\$1,040.00
Star CBM Reading Subscription	07/01/2023 - 06/30/2024	120	\$4.18	\$0.00	\$501.60
Star Math Subscription	07/01/2023 - 06/30/2024	375	\$5.20	\$(209.59)	\$1,740.41
Star Reading Subscription	07/01/2023 - 06/30/2024	375	\$5.20	\$0.00	\$1,950.00
<b>Platform Services</b>					
Annual All Product Renaissance Platform	07/01/2023 - 06/30/2024	1	\$750.00	\$0.00	\$750.00
<b>Professional Services</b>					
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
<b>Crutcho Elementary School Total</b>				<b>\$(1,002.52)</b>	<b>\$11,453.08</b>

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7.B. 2023-2024 Temporary Appropriations



7.C. 2023-2024 OPSRC Renewal

7.D. 2023-2024 Southwest

7.E.2023 OSAG Election Ballot

7.F. MOU Defense Logistics Agency

8. MOTION AND VOTE TO APPROVE OR DISAPPROVE THE CONSENT DOCKET

Items 8a-8d made and approved by Erika James second by Paul Keeler was approve

Carla Brooks: Yea

Erika James: Yea

Paul Keeler: Yea

Yea: 3, Nay: 0

8.A. Minutes - March



Crutcho Public Schools

Minutes

Tuesday, March 7, 2023

Crutcho Public Schools, 2401 N. AIR DEPOT BLVD. , OKLAHOMA CITY, Oklahoma 73141

1:30 PM

1:39 PM

1. CALL TO ORDER

2. STATEMENT OF COMPLIANCE

3. ROLL CALL AND DETERMINATION OF QUORUM

3.A. Flag Salute

3.B. Prayer

4. PUBLIC EXPRESSIONS (Limited to three minutes per subject item)\*

5. SUPERINTENDENT'S REPORT

5.A. Introductions of Guests

5.B. Celebrations

5.B.1. Students of the Month

Jessie Barton - Kindergarten

Linda Waldrup - 3rd Grade

Danny Dixon - 5th Grade

5.C. Upcoming Events - See Attachment

5.D. School Reports/Operations Report

5.E. Financial

5.E.1. Treasurer's Report

5.E.2. Financial Report

5.F. Policy

5.G. Personnel

5.H. Facilities

5.I. Students

5.J. Community

## 6. MOTION AND VOTE TO APPROVE OR DISAPPROVE THE GENERAL BUSINESS ITEMS

Items 6a-6f were approved by Erika James second by Carla Brooks was approve

Carla Brooks: Yea

Erika James: Yea

Paul Keeler: Absent

Yea: 2, Nay: 0, Absent: 1

6.A. Audit Contract, Bledsoe Hewett & Gullekson

6.B. 2023-2024 Municipal Accounting Contract

6.C. 2023-2024 OKTLE Contract

6.D. 2023-2024 Jostens Yearbook Agreement

6.E. Symmetry Contract

6.F. Nothing Bundt Fundraiser

## 7. MOTION AND VOTE TO APPROVE OR DISAPPROVE THE CONSENT DOCKET

Items 7a-7d were approved by Erika James second by Carla Brooks was approve

Carla Brooks: Yea

Erika James: Yea

Paul Keeler: Absent

Yea: 2, Nay: 0, Absent: 1

7.A. Minutes - February Regular & Special

7.B. Transfer of Funds

7.C. Encumbrances and Purchases FY 2022-2023

7.C.1. General Fund (11) P.O. #'s NONE

7.C.2. Bond Fund (31) P.O. #'s NONE

7.C.3. Building Fund (21) P.O. #'s NONE

7.C.4. Child Nutrition (22) P.O. #'s NONE

7.C.5. Gift Fund (81) P.O. #'s NONE

7.C.6. Purchase Order Increases General Fund (11) and Bond Fund (39) and Child-N Fund (22)

7.D. Activity Fund Revenue and Expenditure Report

8. MOTION TO ENTER EXECUTIVE SESSION 25 OS 307 (B)(1), TO DISCUSS ITEMS UNDER PERSONNEL

9. ACKNOWLEDGEMENT RETURN TO OPEN SESSION

10. MOTION , DISCUSSION AND VOTE TO APPROVE OR DISAPPROVE THE PERSONNEL

11. NEW BUSINESS

12. ADJOURNMENT

Motion to adjourn at 1:58pm by Erika James second by Carla Brooks was approve

Carla Brooks: Yea

Erika James: Yea

Paul Keeler: Absent

Yea: 2, Nay: 0, Absent: 1

1:58 PM

---

Erika James, President

---

Paul Keeler, Vice President

---

Carla Brooks, Clerk

8.B. Transfer of Funds

8.C. Encumbrances and Purchases FY 2022-2023

8.C.1. General Fund (11) P.O. #'s 130-136

## Purchase Order Register

Options: Year: 2022-2023, Fund: GENERAL FUND (FOR OPERATION), Date Range: 7/1/2022 - 6/30/2023, PO Range: 130 - 136

PO No	Date	Vendor No	Vendor	Description	Amount
130	07/01/2022	50011	AMERICAN FIDELITY ASSURANCE	AMERICAN FIDELITY SLOAN	515.15
131	07/01/2022	50012	HORACE MANN	HORACE MANN SLOAN	15.56
132	07/01/2022	50014	OMES EGID	OMES SLOAN	3,717.75
133	07/01/2022	53702	WASHINGTON NATIONAL INS CO	WASHINGTON NAT SLOAN	178.05
134	07/01/2022	51509	OKLAHOMA TAX COMMISSION	OKTAP	7.00
135	03/24/2023	53821	EALLES	BLANKET	3,579.25
136	04/03/2023	53823	THEBILLYGREEN, LLC	PHOTOGRAPHY	1,500.00
<b>Non-Payroll Total:</b>					<b>\$9,512.76</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$9,512.76</b>

8.C.2. Bond Fund (31) P.O. #'s NONE



8.C.3. Building Fund (21) P.O. #'s NONE



8.C.4. Child Nutrition (22) P.O. #'s NONE

**Purchase Order Register**

**Options:** Year: 2022-2023, Fund: CHILD NUTRITION PROGRAMS FUND, Date Range: 3/10/2023 - 4/7/2023

<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
--------------	-------------	------------------	---------------	--------------------	---------------

<b>Non-Payroll Total:</b>	<u>\$0.00</u>
<b>Payroll Total:</b>	<u>\$861.20</u>
<b>Report Total:</b>	<u><u>                    </u></u>

8.C.5. Gift Fund (81) P.O. #'s NONE

**Purchase Order Register**

**Options:** Year: 2022-2023, Fund: GIFT FUND, Date Range: 3/10/2023 - 4/7/2023

<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
--------------	-------------	------------------	---------------	--------------------	---------------

<b>Non-Payroll Total:</b>	<b>\$0.00</b>
<b>Payroll Total:</b>	<b>\$0.00</b>
<b>Report Total:</b>	

8.C.6. Purchase Order Increases General Fund (11) and Bond Fund (39) and Child-N Fund (22)

8.D. Activity Fund Revenue and Expenditure Report

## Crutcho Public School Revenue/Expenditure Summary

**Options:** Fund: 60, Date Range: 7/1/2022 - 3/31/2023

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 Superintendent Miscellaneous	\$0.00	\$12,643.74	\$1,755.60	\$10,822.98	\$3,576.36	\$215.00	\$3,361.36
802 Concession	\$0.00	\$951.50	\$2,046.38	\$821.80	\$2,176.08	\$0.00	\$2,176.08
804 Vocal Music	\$0.00	\$1,356.96	\$464.33	\$160.50	\$1,660.79	\$950.00	\$710.79
806 Athletics	\$0.00	\$1,083.75	\$887.11	\$1,868.99	\$101.87	\$10.00	\$91.87
807 1st Grade	\$0.00	\$0.00	\$29.43	\$0.00	\$29.43	\$0.00	\$29.43
808 Pep Club/Cheerleaders	\$0.00	\$469.00	\$402.73	\$583.11	\$288.62	\$0.00	\$288.62
809 Student Council	\$0.00	\$642.00	\$964.94	\$508.86	\$1,098.08	\$100.00	\$998.08
810 Band	\$0.00	\$0.00	\$116.21	\$0.00	\$116.21	\$0.00	\$116.21
811 Library	\$0.00	\$1,662.96	\$191.14	\$1,662.44	\$191.66	\$0.00	\$191.66
812 Book Orders	\$0.00	\$0.00	\$0.05	\$0.00	\$0.05	\$0.00	\$0.05
814 Pre-Kindergarten	\$0.00	\$0.00	\$20.97	\$0.00	\$20.97	\$0.00	\$20.97
815 7th Grade	\$0.00	\$22.00	\$65.38	\$0.00	\$87.38	\$0.00	\$87.38
816 Tech. Students / TSA	\$0.00	\$0.00	\$41.38	\$0.00	\$41.38	\$0.00	\$41.38
819 2nd Grade	\$0.00	\$390.00	\$0.05	\$390.00	\$0.05	\$0.00	\$0.05
821 4th Grade	\$0.00	\$460.00	\$632.65	\$817.17	\$275.48	\$0.00	\$275.48
823 3rd Grade	\$0.00	\$0.00	\$15.03	\$0.00	\$15.03	\$0.00	\$15.03
824 6th Grade	\$0.00	\$0.00	\$7.78	\$0.00	\$7.78	\$0.00	\$7.78
825 8th Grade	\$0.00	\$1,000.00	\$290.01	\$0.00	\$1,290.01	\$0.00	\$1,290.01
826 Staff Account	\$0.00	\$0.00	\$39.59	\$0.00	\$39.59	\$0.00	\$39.59
828 Humanities/Art	\$0.00	\$0.00	\$532.01	\$0.00	\$532.01	\$0.00	\$532.01
831 School Uniforms	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00	\$0.00	\$50.00
832 Principal's Miscellaneous	\$0.00	\$580.00	\$1,735.12	\$1,435.10	\$880.02	\$18.66	\$861.36
834 HORNETS	\$0.00	\$0.00	\$20.00	\$0.00	\$20.00	\$0.00	\$20.00
837 YEAR BOOK	\$0.00	\$205.00	\$645.74	\$0.00	\$850.74	\$0.00	\$850.74
838 KINDERGARTEN	\$0.00	\$0.00	\$48.90	\$0.00	\$48.90	\$0.00	\$48.90
839 After School Program PK-2nd	\$0.00	\$0.00	\$557.96	\$0.00	\$557.96	\$0.00	\$557.96
840 CRUTCHO PTO	\$0.00	\$0.00	\$371.63	\$0.00	\$371.63	\$0.00	\$371.63
843 Tiger Store	\$0.00	\$0.00	\$190.52	\$0.00	\$190.52	\$0.00	\$190.52
844 Coca Cola Give	\$0.00	\$106.20	\$344.64	\$0.00	\$450.84	\$0.00	\$450.84
845 Box Tops	\$0.00	\$34.50	\$5,658.65	\$0.00	\$5,693.15	\$0.00	\$5,693.15
846 Device Insurance	\$0.00	\$2,390.00	\$1,944.00	\$0.00	\$4,334.00	\$0.00	\$4,334.00
<b>Total</b>	<b>\$0.00</b>	<b>\$23,997.61</b>	<b>\$20,069.93</b>	<b>\$19,070.95</b>	<b>\$24,996.59</b>	<b>\$1,293.66</b>	<b>\$23,702.93</b>

### CRUTCHO ACTIVITY FUND BANK RECONCILIATION MARCH

FIRST FIDELITY STATEMENT PREVIOUS BALANCE				\$24,069.57		
DEPOSITS				\$1,483.00		
CHECKS PAID				\$471.98		
FIRST FIDELITY STATEMENT BALANCE				\$25,080.59		
UNPAID PURCHASE ORDERS FY22				\$9.00		
UNPAID PURCHASE ORDERS FY22				\$75.00		
UNPAID PURCHASE ORDERS FY23						
				\$24,996.59		
RECONCILED BY						
		Melvin Perry				





# First Fidelity Bank

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Date 3/31/23 Page 1  
Account Number XXXXXXXXXXXX0268

Crutch Public School Activities  
2401 N Air Depot Blvd  
Oklahoma City OK 73141-1407

Account Title: Crutch Public School Activities

Business Budget Checking				7
Account Number	XXXXXXXXXXXX0268	Statement Dates	3/01/23 thru	4/02/23
Previous Balance	24,069.57	Days This Statement Period		33
4 Deposits/Credits	1,483.00	Average Ledger	24,645.10	
4 Checks/Debits	471.98	Average Collected	24,629.95	
Service Charge	.00			
Interest Paid	.00			
Current Balance	25,080.59			

Date Description	Deposits and Additions	Amount
3/02 Deposit		332.50 ✓
3/09 Deposit		165.00 ✓
3/23 Deposit		795.50 ✓
3/31 Deposit		190.00 ✓

Date Description	Withdrawals and Deductions	Amount
3/24 Cash Advance Debit		400.00- ✓ Check # 51
3/31 B.O.B. Monthly Service Fee		5.00-

Date	Check No	Amount	Detail by	Check Number	Amount
			Date	Check No	
3/15	52	53.99 ✓	3/30	54*	12.99 ✓

\* Indicates Break in Check Number Sequence

Daily Balance Information					
Date	Balance	Date	Balance	Date	Balance
3/01	24,069.57	3/15	24,513.08	3/30	24,895.59
3/02	24,402.07	3/23	25,308.58	3/31	25,080.59
3/09	24,567.07	3/24	24,908.58		

Credit

Bank: FIRST FIDELITY BANK  
Branch #: 109  
Branch Name: MIDWAY ST. CITY BRANCH I  
Teller ID: 830KDUOTON  
Drawer #: 807  
Trans #: 33  
Misc: Tr: Deposits/Payments

DDA Deposit

Date/Time: 3/2/2023 2:25 PM  
Workstation: 83011003  
HIN #: 846189100000075  
Owner: Crutcho Public School Actv

Credit

Bank: FIRST FIDELITY BANK  
Branch #: 109  
Branch Name: MIDWAY ST. CITY BRANCH I  
Teller ID: 830KDUOTON  
Drawer #: 807  
Trans #: 33  
Misc: Tr: Deposits/Payments

DDA Deposit

Date/Time: 3/9/2023 4:02 PM  
Workstation: 83011003  
HIN #: 84688081000000040  
Owner: Crutcho Public School Actv

SUBSTITUTE IMAGE / VIRTUAL DOCUMENT

SUBSTITUTE IMAGE / VIRTUAL DOCUMENT

DATE	AMOUNT	DESCRIPTION
3/2/2023	610.40	
3/9/2023	30.00	
3/9/2023	55.00	
3/9/2023	86.60	
<b>Total</b>	<b>795.40</b>	

ACCOUNT NUMBER: 2653250268  
DATE: 2023/03/09  
AMOUNT: 795.40

AUXILIARY	R/T	ACCOUNT	PC/TC	AMOUNT
	5561-0011	2653250268	20	\$332.50

Deposit Date: 03/02 Amount: \$332.50

FIRST FIDELITY BANK DEPOSIT TICKET

ACCOUNT NUMBER: 2653250268

AMOUNT: 1900.00

DATE: 3-31-2023

CRUTCHO PUBLIC SCHOOL ACTIVITY FUNDS

AMOUNT: 1900.00

DATE: 3-31-2023

CRUTCHO PUBLIC SCHOOL ACTIVITY FUNDS

AMOUNT: 190.00

AUXILIARY	R/T	ACCOUNT	PC/TC	AMOUNT
	5561-0011	2653250268	20	\$165.00

Deposit Date: 03/09 Amount: \$165.00

CRUTCHO SCHOOL ACTIVITY FUND

3267 N. W. 42nd Street  
Oklahoma City, OK 73111

SCHOOL ACTIVITY FUNDS Series 2022-2023 03/09/2023 \$1 \$400.00

\*\*\*\*\*400 Dollars and 00 Cents

PAID TO THE ORDER OF: RANN HODGES/LEAD

2722 N. LINCOLN BLVD  
OKLAHOMA CITY OK 73105

Deposit Date: 03/23 Amount: \$795.50

CRUTCHO SCHOOL ACTIVITY FUND

3267 N. W. 42nd Street  
Oklahoma City, OK 73111

SCHOOL ACTIVITY FUNDS Series 2022-2023 03/09/2023 \$2 \$53.99

\*\*\*\*\*53 Dollars and 99 Cents

PAID TO THE ORDER OF: PROSPERITY BANK

P.O. BOX 609525  
DALLAS TX 75256 0525

Deposit Date: 03/31 Amount: \$190.00

CRUTCHO SCHOOL ACTIVITY FUND

3267 N. W. 42nd Street  
Oklahoma City, OK 73111

SCHOOL ACTIVITY FUNDS Series 2022-2023 03/24/2023 \$4 \$12.99

\*\*\*\*\*12 Dollars and 99 Cents

PAID TO THE ORDER OF: AMAZON

P.O. BOX 035184  
SEATTLE WA 98124-5184

Cash Advance Debit Date: 03/24 Amount: \$400.00

Check 52 Date: 03/15 Amount: \$53.99

Check 54 Date: 03/30 Amount: \$12.99

### Crutcho Public School

#### Receipt Register

**Options:** Fund: SCHOOL ACTIVITY FUNDS, Show Detail: Yes, Date Range: 3/1/2023 - 3/31/2023, Account: FIRST FIDELITY, Status: All

Receipt No	Date		Received From			Program	Unit	Amount	Status
	Year	Fund	Acct Type	Acct No	Project				
97	3/2/2023		8TH GRADE GRADUATION					\$110.00	Posted
	2023	60	AR	1950	825	900	105	\$110.00	
						2023	60 Total	\$110.00	
98	3/2/2023		VALENTINE FUNDRAISER					\$222.50	Posted
	2023	60	AR	1950	801	900	105	\$222.50	
						2023	60 Total	\$222.50	
99	3/9/2023		GRADUATION					\$165.00	Posted
	2023	60	AR	1950	825	900	105	\$165.00	
						2023	60 Total	\$165.00	
100	3/23/2023		GRADUATION					\$275.00	Posted
	2023	60	AR	1950	825	900	105	\$275.00	
						2023	60 Total	\$275.00	
101	3/23/2023		FUNDRAISER					\$55.50	Posted
	2023	60	AR	1950	801	900	105	\$55.50	
						2023	60 Total	\$55.50	
102	3/23/2023		4TH GRADE FIELD TRIP					\$80.00	Posted
	2023	60	AR	1950	821	900	105	\$80.00	
						2023	60 Total	\$80.00	
103	3/23/2023		YEARBOOK					\$75.00	Posted
	2023	60	AR	1950	837	900	105	\$75.00	
						2023	60 Total	\$75.00	
104	3/23/2023		PRINCIPAL TSHIRTS					\$50.00	Posted
	2023	60	AR	1950	832	900	105	\$50.00	
						2023	60 Total	\$50.00	
105	3/23/2023		GRADUATION					\$260.00	Posted
	2023	60	AR	1950	825	900	105	\$260.00	
						2023	60 Total	\$260.00	
106	3/31/2023		GRADUATION					\$190.00	Posted
	2023	60	AR	1950	825	900	105	\$190.00	
						2023	60 Total	\$190.00	

**Year and Fund Totals:**

2023 60 \$1,483.00

**Total Receipts Posted =** \$1,483.00

**Total Receipts Not Posted =** \$0.00

# Crutcho Public School

## Payment Clearing Register

**Options:** Fund: SCHOOL ACTIVITY FUNDS, Show Detail: Yes, Date Range: 3/1/2023 - 3/31/2023, Account: FIRST FIDELITY, Status: All

Clearing No	Date		Account No Payment No	Account Type Amount	Amount	Status
	Year	Fund				
9	3/31/2023		108	AC	\$476.98	Posted
	2023	60	56	\$10.00		
	2023	60	51	\$400.00		
	2023	60	52	\$53.99		
	2023	60	54	\$12.99		
			2023 60 Total	<hr/>	\$476.98	

**Year and Fund Totals:**

2023 60 \$476.98

**Total Payment Clearing Posted =** \$476.98

**Total Payment Clearing Not Posted =** \$0.00

**Crutch Public School**  
**Outstanding Payments**

**Options:** Fiscal Years: 2022, Funds: 60, As Of Date: 3/31/2023

<b>Year</b>	<b>Fund</b>	<b>No</b>	<b>Date</b>	<b>Reg Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Amount</b>
2022	60	14	12/3/2021	12/3/2021	53558	CUSTOM TEES BOLEYONE	\$9.00
<b>Total: 2022 60</b>							<b>\$9.00</b>
<b>Total Outstanding:</b>							<b>\$9.00</b>

### Crutch Public School Outstanding Payments

Options: Fiscal Years: 2023, Funds: 60, As Of Date: 3/31/2023

Year	Fund	No	Date	Reg Date	Vendor No	Vendor	Amount
2023	60	53	3/22/2023	3/22/2023	53820	PURCELL PUBLIC SCHOOL	\$50.00
2023	60	55	3/29/2023	3/29/2023	53820	PURCELL PUBLIC SCHOOL	\$25.00
<b>Total: 2023 60</b>							<b>\$75.00</b>
<b>Total Outstanding:</b>							<b>\$75.00</b>

SCHOOL ACTIVITY FUNDS

Series 2022-2023

03/31/2023

56

\$10.00

\*\*\*\*\*\$10 Dollars and 00 Cents

CRUTCHO SCHOOL  
2401 N. AIR DEPOT  
2401 N AIR DEPOT  
OKLAHOMA CITY, OK 73141

Crutcho Public School

DATE: 03/31/2023

NO: 56

AMT: \$10.00

TO: CRUTCHO SCHOOL

PO: 27

Printed below are the Invoice Numbers and Amounts paid on this payment

No:

Amt:

*Bank Fees  
Feb. / March*

9. MOTION TO ENTER EXECUTIVE SESSION 25 OS 307 (B)(1), TO DISCUSS ITEMS UNDER PERSONNEL

10. ACKNOWLEDGEMENT RETURN TO OPEN SESSION

11. MOTION , DISCUSSION AND VOTE TO APPROVE OR DISAPPROVE THE PERSONNEL

12. NEW BUSINESS

13. ADJOURNMENT

Motion to adjourn at 1:59 pm by Erika James second by Paul Keeler was approve

Carla Brooks: Yea

Erika James: Yea

Paul Keeler: Yea

Yea: 3, Nay: 0

1:59 PM

---

Erika James, President

---

Paul Keeler, Vice President

---

Carla Brooks, Clerk