



Crutcho Public Schools

Minutes

Tuesday, February 14, 2023

Crutcho Public Schools, 2401 N. AIR DEPOT BLVD. , OKLAHOMA CITY, Oklahoma 73141

1:30 PM

1:32 PM

1. CALL TO ORDER

2. STATEMENT OF COMPLIANCE

We are in compliance

3. ROLL CALL AND DETERMINATION OF QUORUM

3.A. Flag Salute

3.B. Prayer

4. PUBLIC EXPRESSIONS (Limited to three minutes per subject item)*

5. SUPERINTENDENT'S REPORT

5.A. Introductions of Guests

5.B. Celebrations

5.B.1. Students of the Month

Aaliyah Jackson - 6th grade
Angel Scott - 4th grade
Nahla Tiger - 1st grade

5.C. Upcoming Events - See Attachment

5.D. School Reports/Operations Report

5.E. Financial

5.E.1. Treasurer's Report

CRUTCHO PUBLIC SCHOOLS - 2022-23 FISCAL YEAR
STATEMENT OF ASSETS, LIABILITIES AND NET ASSETS - CASH BASIS
JANUARY 31, 2023

<u>Assets</u>	<u>General</u>	<u>Building</u>	<u>Child Nutr.</u>	<u>31 Bond Fund</u>	<u>Gifts</u>	<u>Sinking</u>	<u>Totals</u>
Cash	\$ 691,987.99	55,414.95	124,203.91	2,122.06	5,771.59	406,059.27	1,285,559.77
Total Assets	691,987.99	55,414.95	124,203.91	2,122.06	5,771.59	406,059.27	1,285,559.77
<u>Liabilities</u>							
O/S Warrants	137,312.70		2,853.24				140,165.94
Reserves							-
Total Liabilities	137,312.70	-	2,853.24	-	-	-	140,165.94
Total Net Assets	554,675.29	55,414.95	121,350.67	2,122.06	5,771.59	406,059.27	1,145,393.83
Net Assets							
June 30, 2022	\$ 645,660.01	33,031.35	85,119.61	5,472.06	5,817.86	94,301.26	

See Accountant's Compilation Report

5.E.2. Financial Report

GENERAL FUND

MONTH	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
July	625,177.32	827,458.14	945,114.43		514,155.23	304,862.57	530,581.36	
Payroll		38,266.84	37,076.19	47,483.34	57,963.86	82,975.90	86,019.4	
Utilities		3,944.88	11,208.43	1,234.55	7,597.00	10,399.02	10,812.57	
Copy Mach		1,738.76	1,744.2	2,044.41	661.83	661.83	661.83	
Phones		856.96	1,651.85	740.25	1,058.12	1,054.27	1,030.74	
August		766,443.97	945,284.17	610,614.79	430,585.38	325,396.87	525,150.66	401,558.41
Payroll		82,995.51	101,465.72	100,527.68	89,763.69	84,717.39	125,297.15	143,435.30
Utilities		12,901.30	6,817.74	13,391.90	10,311.32	523.78	15,420.72	30,285.19
Copy Mach		0.00	1,614.18	661.83	860.83	661.83	1,402.45	1,389.84
Phones		1,622.96	1,438.06	652.88	1,041.30	1059.03	1,849.01	2,356.95
September	473,356.35	726,072.82	896,109.29	519,148.24	379,043.72	232,819.71	459,052.79	209,457.39
Payroll		131,877.89	166,308.44	150,274.05	138,824.72	170,724.73	180,683.89	204,174.16
Utilities		8,303.11	8,391.93	\$9,134.06	8861.25	0.00	12,304.88	17,154.68
Copy Mach		1,818.79	1,942.69	\$1,021.17	1027.82	207.55	661.83	1,902.12
Phones		1,399.04	1,594.02	\$1,505.58	527.65	1,376.88	1,242.20	1,578.03
October	532,147.19	687,980.84	795,029.13	456,654.45	299,872.29	169,299.53	350,185.42	67,272.51
Payroll		134,804.64	168,827.16	145,594.18	138,107.96	164,232.51	182,320.28	207,127.61
Utilities		6,218.18	6,526.53	5,328.61	8,565.99	0.00	11,472.46	8,030.69
Copy Mach		2,005.97	2,046.87	661.83	661.83	1,323.66	728.01	728.01
Phones		1,903.55	2,286.86	1,901.49	3,527.17	1,038.90	1,280.80	1,732.87
November	351,591.6	600,312.10	783,656.36	399,652.00	229,043.23	126,346.28	234,002.43	107,196.82
Payroll		158,106.51	183,808.58	158,063.52	147,559.69	137,484.30	211,030.60	243,350.68
Utilities		3,484.54	3,325.38	812.64	5,178.49	0.00	3,815.10	8,418.43
Copy Mach		2,407.99	377.70	661.83	661.83	661.83	0.00	0.00
Phones		973.29	1,623.49	1,067.79	1,067.68	1,039.43	1,820.70	391.76
December	445,536.36	664,527.24	814,163.78	474,316.71	351,007.07	193,026.60	478,348.64	406,412.98
Payroll		134,406.14	233,192.85	164,592.91	211,647.94	139,034.30	198,991.99	232,855.22
Utilities		0.00	926.13	0.00	5,301.95	2,467.53	9,775.28	15,330.71
Copy Mach		0.00	1,636.28	661.83	1,646.83	728.01	2,607.11	661.83
Phones		971.31	1,865.26	1,067.68	1,344.33	2,449.13	2,065.89	2,532.59
January	785,312.36	969,800.74	892,029.67	711,213.85	564,883.60	471,335.8	898,066.31	554,675.29
Payroll		135,036.61	165,975.75	141,799.16	126,552.52	133,133.95	170,600.33	231,065.92
Utilities		6,712.01	8,716.10	0.00	10,920.84	6,119.03	9,649.34	25,374.17
Copy Mach		3,503.90	3,645.93	661.83	0.00	661.83	794.19	1,456.02
Phones		1,290.08	2,548.39	1,089.32	1,036.04	1,019.30	2,046.65	2,526.90
February	757,287.56	905,962.28	819,280.77	673,404.90	520,979.36	438,345.14	954,781.78	
Payroll		133,663.13	136,660.05	\$151,584.44	132,052.41	157,606.37	171,675.93	
Utilities		5,157.17	3,624.70	0.00	6,070.73	9,188.92	13,064.10	
Copy Mach		1,815.03	1,839.48	661.83	338.66	661.83	753.01	
Phones		637.40	1,177.97	1,067.93	1,098.33	1,376.59	448.55	
March	850,116.51	923,758.57	973,727.95	651,218.50	544,832.12	500,078.42	928,288.90	
Payroll		142,986.45	132,396.66	141,796.28	130,520.55	156,591.80	181,206.65	
Utilities		5,093.36	6,300.39	5,812.97	6,909.19	8,733.29	12,445.52	
Copy Mach		1,898.08	1,926.55	1,289.27	1,197.28	1,391.50	1,325.59	
Phones		716.43	1,225.31	1,030.25	1,035.59	1,451.32	2,291.10	
April		1,022,713.04	950,936.04	699,604.31	568,289.98	495,687.64	950,317.25	
Payroll		137,944.95	132,959.68	144,064.81	129,443.00	160,842.69	176,850.30	

MONTH	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
Utilities		3,373.78	3,770.62	5,290.64	0.00	6,987.44	10,416.15	
Copy Mach		1,800.99	1,954.58	661.83	0.00	1,020.21	661.83	
Phones		1,878.32	925.39	1,053.17	875.55	1,022.34	1,367.80	
May		982,710.94	858,447.74	396,996.77	313,099.30	430,962.51	346,063.25	
Payroll		406,349.45	357,101.05	426,888.05	555,322.63	476,244.37	580,678.56	
Utilities		4,580.71	4,123.50	5,003.37	2,392.25	6,488.38	10,771.12	
Copy Mach		2,158.97	1,850.75	661.83	728.01	0.00	879.83	
Phones		1,295.04	1,229.90	892.78	320.08	1,023.35	449.02	
June	967,926.67	1,137,749.14	770,833.90	629,374.84	463,134.61	703,022.42	655,276.15	
Payroll		22,821.89	26,548.91	39,309.94	0.00	47,371.08	107,315.86	
Utilities		128.16	6,009.15	7,347.50	5,554.05	7,971.78	12,065.41	
Copy Mach		1,614.18	1,870.66	1,385.61	661.83	2,044.43	661.83	
Phones		477.36	870.67	1,212.86	1,054.27	1,089.30	2,285.57	

BUILDING FUND

MONTH	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
July	142,017.22	199,250.98	211,972.78		36,747.64	114,185.34	19,347.91	
August		149,359.56	212,202.65	158,664.90	37,117.10	97,642.58	18,838.09	18,795.66
September	138,581.53	149,510.42	198,765.00	126,894.97	36,813.03	69,167.65	14,092.38	16,119.27
October	138,649.63	149,541.52	198,854.08	109,051.96	36,927.56	31,216.26	13,387.74	7,722.41
November	138,690.34	172,316.29	200,776.86	43,924.14	37,440.31	14,991.49	13,137.60	7,544.15
December	139,698.01	176,606.78	217,380.97	38,258.42	62,612.29	5,803.24	43,901.34	44,201.42
January	175,908.49	217,721.91	244,674.39	46,824.82	96,261.99	42,309.13	43,979.85	55,414.95
February	176,586.87	218,701.68	235,185.27	27,502.46	96,579.51	39,843.81	45,861.50	
March	182,081.83	222,734.55	211,656.29	29,274.27	108,910.19	43,325.58	43,209.13	
April	198,583.44	241,573.74	256,163.66	35,267.40	113,140.39	42,159.10	35,479.08	
May	198,912.27	241,827.10	244,540.62	34,652.52	114,235.50	26,560.87	31,036.05	
June	199,032.28	211,656.29	188,587.43	36,712.79	113,812.18	23,056.83	33,031.35	

CHILD NUTRITION FUND

MONTH	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
July	75,084.37	95,625.04	100,938.05		42,933.53	24,708.52	82,471.10	
August		95,797.11	98,499.25	119,007.98	42,238.15	2,720.06	64,515.10	80,773.12
September	60,452.00	75,604.87	97,899.48	102,509.92	18,327.66	10,306.08	30,965.10	73,545.09
October	59,258.03	55,521.52	117,022.33	74,973.21	-9,726.96	36,875.15	85,245.93	67,718.25
November	74,360.10	60,466.81	102,278.17	98,650.94	3,526.28	15,859.02	46,748.68	60,717.85
December	94,572.20	90,413.67	123,598.17	72,862.07	-30,766.43	49,385.68	31,720.46	57,341.66
January	87,263.07	91,776.11	102,470.26	46,824.82	5,865.73	38,546.88	56,201.30	121,350.67
February	109,777.69	99,644.91	136,464.35	66,371.16	26,272.95	39,573.55	38,105.08	
March	105,866.53	105,177.33	98,566.26	107,599.41	27,086.20	53,337.52	81,457.96	
April	73,740.32	109,434.13	146,628.51	84,779.91	10,283.80	55,076.00	98,794.39	
May	107,264.89	107,063.31	145,838.80	77,720.87	9,245.43	-1,620.58	78,778.22	
June	100,154.83	105,109.74	126,192.31	47,744.40	24,468.85	-25,466.78	92,188.10	

SINKING FUND

MONTH	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
July	15,683.50	94,865.24	20,747.43		137,870.02	316,296.70	216,020.37	
August	78,687.86	14,456.63	21,616.63	187,219.91	140,228.59	319,558.23	218,877.31	97,676.31
September	16,839.98	15,008.47	51,661.48	187,519.55	141,296.95	320,339.98	220,069.79	100,545.28
October	17,089.26	15,126.81	21,982.60	187,611.39	141,908.12	320,812.53	221,054.76	101,160.90
November	17,235.93	23,592.85	33,147.22	187,744.99	143,356.26	321,526.70	214,670.34	102,009.25
December	56,853.37	35,104.21	129,733.25	286,699.85	268,630.95	418,628.56	364,193.75	259,093.49
January	186,355.84	196,076.65	325,258.04	494,523.10	436,158.22	627,277.39	537,034.81	406,059.27
February	188,797.23	199,903.11	329,333.64	496,104.81	437,857.64	616,108.66	539,872.29	
March	208,599.35	215,693.22	357,944.36	525,773.91	499,254.03	672,648.16	572,919.14	
April	272,864.05	289,434.84	476,786.01	611,457.45	308,066.92	706,938.21	595,156.30	
May	274,076.36	290,410.10	462,588.68	399,161.50	313,499.10	504,552.03	92,575.34	
June	93,958.29	19,553.06	185,309.30	137,647.55	314,227.09	214,896.85	94,301.26	

GIFT FUND

MONTH	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
July	44,909.61	49,720.54	47,848.46		37,887.08	20,835.79	384.34	
August		49,720.54	47,838.46	49,350.81	36,327.06	20,466.46	8,748.03	5,317.86
September	45,509.61	48,778.46	48,005.06	45,168.71	35,306.90	17,418.93	8,388.08	5,317.86
October	45,077.51	48,298.50	47,938.06	44,260.99	34,006.56	15,719.43	7,776.64	5,317.86
November	50,888.74	47,601.50	47,672.78	43,159.98	37,687.75	14,433.89	7,576.23	7,112.86
December	50,888.74	47,484.07	46,404.55	42,076.96	36,027.08	13,808.86	7,576.23	5,891.67
January	50,888.74	51,249.43	50,373.39	46,420.18	32,496.50	12,078.18	7,356.58	5,771.59
February	50,272.74	50,303.24	50,173.78	45,064.87	29,585.90	11,297.37	6,806.24	
March	50,700.74	50,113.60	47,838.46	44,354.37	26,526.49	10,099.32	6,806.24	
April	50,700.74	49,982.27	54,505.07	43,153.77	23,549.55	9,737.49	6,317.86	
May	50,728.04	49,151.27	53,361.01	41,756.25	23,607.41	9,245.81	6,167.86	
June	49,720.54	47,917.25	49,584.90	38,663.87	22,104.04	8,813.99	5,817.86	

BOND FUND

MONTH	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	FY 2023
July	450,416.06	200,327.50	18,968.83	18,968.83	563,306.06	45,552.12	406,268.61	
August		194,387.24	18,968.83	18,968.83	361,940.96	31,630.34	282,383.82	5,472.06
September	356,834.74	124,421.22	18,968.83	18,968.83	317,646.68	15,023.17	201,580.46	5,472.06
October	294,440.29	96,618.90	18,968.83	0.00	314,881.37	4,092.30	118,956.90	5,472.06
November	248,261.57	86,200.72	18,968.83	0.00	301,973.89	(367.18)	65,458.02	5,472.06
December	245,762.57	84,155.47	18,968.83	0.00	266,790.76	(2,308.75)	46,388.09	5,472.06
January	245,762.57	84,155.47	18,968.83	0.00	222,970.20	(2,308.75)	29,355.86	2,122.06
February	245,762.57	84,155.47	18,968.83	0.00	212,848.28	(2,308.75)	12,372.54	
March	245,762.57	84,155.47	18,968.83	0.00	176,456.37	(2,308.75)	11,148.07	
April	235,787.63	84,155.47	18,968.83	0.00	151,770.96	0.00	10,646.57	
May	235,787.63	84,155.47	18,968.83	0.00	79,210.65	0.00	10,068.07	
June	219,296.33	25,861.47	18,968.83	684,828.45	61,039.06	659,493.49	5,472.06	

5.F. Policy

5.G. Personnel

5.H. Facilities

Received new bus

5.I. Students

Building testing stamina in 4th grade

5.J. Community

Regional Food Bank Food Drive. Donations to go to Master's market.

6. MOTION AND VOTE TO APPROVE OR DISAPPROVE THE GENERAL BUSINESS ITEMS

6.A. Gifted & Talented Plan

6.B. Wellness Policy

6.C. 2023-2024 School Calendar

7. MOTION AND VOTE TO APPROVE OR DISAPPROVE THE CONSENT DOCKET

Items 6a-6c were approved. by Erika James second by Paul Keeler was approve

Carla Brooks: Yea

Erika James: Yea

Paul Keeler: Yea

Yea: 3, Nay: 0

Items 7a-7e were approved by Erika James second by Paul Keeler was approve

Carla Brooks: Yea

Erika James: Yea

Paul Keeler: Yea

Yea: 3, Nay: 0

7.A. Minutes - January



Crutch Public Schools

Minutes

Wednesday, January 11, 2023

Crutch Public Schools, 2401 N. AIR DEPOT BLVD. , OKLAHOMA CITY, Oklahoma 73141

1:30 PM

1:40 PM

1. CALL TO ORDER

2. STATEMENT OF COMPLIANCE

We are in compliance

3. ROLL CALL AND DETERMINATION OF QUORUM

3.A. Flag Salute

3.B. Prayer

4. PUBLIC EXPRESSIONS (Limited to three minutes per subject item)*

5. DISCUSSION OF AND RECEIVE THE CRUTCH PUBLIC SCHOOL FY 2022 (2021-2022) AUDIT REPORT BY BLEDSOE, HEWETT & GULLEKSON

Presented and received.

6. SUPERINTENDENT'S REPORT

6.A. Introduction of Guests

6.B. Celebrations

6.B.1. Students of the Month

Students honored for PK, 3rd, and 7th grade

6.B.2. Board Member Appreciation Month

Performance by Kim Jackson and 2nd grade
Gifts presented by Ms. Dancy and Ms. Sheila

6.C. Upcoming Events - See Attachment

6.D. School Reports/Operations Report

6.E. Financial

6.E.1. Treasurer's Report

6.E.2. Financial Report

6.F. Policy

6.G. Personnel

6.H. Facilities

6.I. Students

6.J. Community

7. MOTION AND VOTE TO APPROVE OR DISAPPROVE THE GENERAL BUSINESS ITEMS

Item 7a by Erika James second by Carla Brooks was approve

Carla Brooks: Yea

Erika James: Yea

Paul Keeler: Absent

Yea: 2, Nay: 0, Absent: 1

7.A. STUCO Fundraiser

8. MOTION AND VOTE TO APPROVE OR DISAPPROVE THE CONSENT DOCKET Consider a request to approve or not approve the items under Consent Docket

Items 8a - 8d by Erika James second by Carla Brooks was approve

Carla Brooks: Yea

Erika James: Yea

Paul Keeler: Absent

Yea: 2, Nay: 0, Absent: 1

8.A. Minutes - December

8.B. Transfer of Funds

8.C. Encumbrances and Purchases FY 2022-2023

8.C.1. General Fund (11) P.O. #'s 129

8.C.2. Bond Fund (31) P.O. #'s NONE

8.C.3. Building Fund (21) P.O. #'s NONE

8.C.4. Child Nutrition (22) P.O. #'s NONE

8.C.5. Gift Fund (81) P.O. #'s NONE

8.C.6. Purchase Order Increases General Fund (11) and Bond Fund (31) and Child-N Fund (22)

8.D. Activity Fund Revenue and Expenditure Report

9. MOTION TO ENTER EXECUTIVE SESSION 25 OS 307 (B)(1), TO DISCUSS ITEMS UNDERS PERSONNEL

Approved by Erika James second by Carla Brooks was approve

Carla Brooks: Yea

Erika James: Yea

Paul Keeler: Absent

Yea: 2, Nay: 0, Absent: 1

9.A. Superintendent Evaluation

9.B. Consideration to extend the Superintendent contract through June 30, 2026

9.C. Re-Employment of Harvey Bethany, Dean of Students

9.D. Re-Employment of Angelica Dancy, Director of Operations

9.E. Re-Employment of Dr. James Branscum, District Consultant

9.F. Jarvis, Brittany - Resignation

10. ACKNOWLEDGMENT RETURN TO OPEN SESSION

11. ADJOURNMENT

Adjourned at 2:29pm by Erika James second by Carla Brooks was approve

Carla Brooks: Yea

Erika James: Yea

Paul Keeler: Absent

Yea: 2, Nay: 0, Absent: 1

12. MOTION, DISCUSSION AND VOTE TO APPROVE OR DISAPPROVE THE PERSONNEL

Items by Erika James second by Carla Brooks was approve

Carla Brooks: Yea

Erika James: Yea

Paul Keeler: Absent

Yea: 2, Nay: 0, Absent: 1

13. NEW BUSINESS

2:29 PM

Erika James, President

Paul Keeler, Vice President

Carla Brooks, Clerk

7.B. Transfer of Funds

7.C. Encumbrances and Purchases FY 2022-2023

7.C.1. General Fund (11) P.O. #'s NONE

Crutchcho Public School
Purchase Order Register

Options: Year: 2022-2023, Fund: GENERAL FUND (FOR OPERATION), Date Range: 1/6/2023 - 2/10/2023

PO No	Date	Vendor No	Vendor	Description	Amount
Non-Payroll Total:					\$0.00
Payroll Total:					\$2,422.14
Report Total:					

7.C.2. Bond Fund (31) P.O. #'s NONE

Crutchcho Public School
Purchase Order Register

Options: Year: 2022-2023, Fund: Building Bond Fund(s) FY 2022, Date Range: 1/6/2023 - 2/10/2023

PO No	Date	Vendor No	Vendor	Description	Amount
Non-Payroll Total:					\$0.00
Payroll Total:					\$0.00
Report Total:					

7.C.3. Building Fund (21) P.O. #'s 25

Crutch Public School
Purchase Order Register

Options: Year: 2022-2023, Fund: BUILDING FUND, Date Range: 1/6/2023 - 2/10/2023

PO No	Date	Vendor No	Vendor	Description	Amount
25	01/18/2023	53732	FENCEOKC	ESTIMATE 24628	1,907.50
Non-Payroll Total:					\$1,907.50
Payroll Total:					\$0.00
Report Total:					\$1,907.50

7.C.4. Child Nutrition (22) P.O. #'s NONE

Crutchcho Public School
Purchase Order Register

Options: Year: 2022-2023, Fund: CHILD NUTRITION PROGRAMS FUND, Date Range: 1/6/2023 - 2/10/2023

PO No	Date	Vendor No	Vendor	Description	Amount
Non-Payroll Total:					\$0.00
Payroll Total:					\$783.70
Report Total:					

7.C.5. Gift Fund (81) P.O. #'s NONE

Crutchcho Public School
Purchase Order Register

Options: Year: 2022-2023, Fund: GIFT FUND, Date Range: 1/6/2023 - 2/10/2023

PO No	Date	Vendor No	Vendor	Description	Amount
Non-Payroll Total:					\$0.00
Payroll Total:					\$0.00
Report Total:					

7.C.6. Purchase Order Increases General Fund (11) and Bond Fund (39) and Child-N Fund (22)

7.D. Activity Fund Revenue and Expenditure Report

7.E.Extra Duty Stipends

8. MOTION TO ENTER EXECUTIVE SESSION 25 OS 307 (B)(1), TO DISCUSS ITEMS UNDER PERSONNEL

8.A. Washington, Glenn - Resignation

9. ACKNOWLEDGEMENT RETURN TO OPEN SESSION

10. MOTION , DISCUSSION AND VOTE TO APPROVE OR DISAPPROVE THE PERSONNEL

11. NEW BUSINESS

12. ADJOURNMENT

Motion to adjourn at 2:11 p.m. by Erika James second by Paul Keeler was approve

Carla Brooks: Yea

Erika James: Yea

Paul Keeler: Yea

Yea: 3, Nay: 0

2:12 PM

Erika James, President

Paul Keeler, Vice President

Carla Brooks, Clerk