



Crutcho Public Schools

Minutes

Tuesday, November 8, 2022

Crutcho Public Schools, 2401 N. AIR DEPOT BLVD. , OKLAHOMA CITY, Oklahoma 73141

1:30 PM

1:32 PM

1. CALL TO ORDER

2. STATEMENT OF COMPLIANCE

3. ROLL CALL AND DETERMINATION OF QUORUM

3.A. Flag Salute

3.B. Prayer

4. PUBLIC EXPRESSIONS (Limited to three minutes per subject item)\*

5. SUPERINTENDENT'S REPORT

5.A. Introductions of Guests

5.B. Celebrations/ Students of the Month

5.C. Upcoming Events - See Attachment

5.D. School Reports/Operations Report

## 5.E.Financial

### 5.E.1. Treasurer's Report

**CRUTCHO PUBLIC SCHOOLS - 2022-23 FISCAL YEAR  
STATEMENT OF ASSETS, LIABILITIES AND NET ASSETS - CASH BASIS  
OCTOBER 31, 2022**

<u>Assets</u>	<u>General</u>	<u>Building</u>	<u>Child Nutr.</u>	<u>31 Bond Fund</u>	<u>Gifts</u>	<u>Sinking</u>	<u>Totals</u>
Cash	\$ 127,371.70	7,722.41	72,800.36	5,472.06	5,317.86	101,160.90	319,845.29
Total Assets	<u>127,371.70</u>	<u>7,722.41</u>	<u>72,800.36</u>	<u>5,472.06</u>	<u>5,317.86</u>	<u>101,160.90</u>	<u>319,845.29</u>
<u>Liabilities</u>							
O/S Warrants Reserves		60,099.19		5,082.11			65,181.30
Total Liabilities		<u>60,099.19</u>	<u>-</u>	<u>5,082.11</u>	<u>-</u>	<u>-</u>	<u>65,181.30</u>
Total Net Assets	<u>67,272.51</u>	<u>7,722.41</u>	<u>67,718.25</u>	<u>5,472.06</u>	<u>5,317.86</u>	<u>101,160.90</u>	<u>254,663.99</u>
Net Assets							
June 30, 2022	<u>\$ 645,660.01</u>	<u>33,031.35</u>	<u>85,119.61</u>	<u>5,472.06</u>	<u>5,817.86</u>	<u>94,301.26</u>	

See Accountant's Compilation Report

5.E.2. Financial Report

5.F. Policy

5.G. Personnel

5.H. Facilities

5.I. Students

5.J. Community

6. MOTION AND VOTE TO APPROVE OR DISAPPROVE THE GENERAL BUSINESS ITEMS

Item 6a was approved by Erika James second by Paul Keeler was approve

Carla Brooks: Yea

Erika James: Yea

Paul Keeler: Yea

Yea: 3, Nay: 0

6.A. School Board Meeting Schedule 2023

7. MOTION AND VOTE TO APPROVE OR DISAPPROVE THE CONSENT DOCKET

Approved Items 7a-7d by Erika James second by Paul Keeler was approve

Carla Brooks: Yea

Erika James:            Yea

Paul Keeler:            Yea

Yea: 3, Nay: 0

7.A. Minutes - October Regular & Special Minutes



Crutcho Public Schools

Minutes

Tuesday, October 11, 2022

Crutcho Public Schools, 2401 N. AIR DEPOT BLVD. , OKLAHOMA CITY, Oklahoma 73141

1:30 PM

1:31 PM

1. CALL TO ORDER

2. STATEMENT OF COMPLIANCE

3. ROLL CALL AND DETERMINATION OF QUORUM

3.A. Flag Salute

3.B. Prayer

4. PUBLIC EXPRESSIONS (Limited to three minutes per subject item)\*

5. SUPERINTENDENT'S REPORT

5.A. Introductions of Guests

5.B. Celebrations/ Students of the Month

5.C. Upcoming Events - See Attachment

5.D. School Reports/Operations

Report by Harvey Bethany/Cynthia Burger on benchmarks

5.E. Financial

5.E.1. Treasurer's Report

5.E.2. Financial Report

5.F. Policy

5.G. Personnel

5.H. Facilities

5.I. Students

5.J. Community

## 6. MOTION AND VOTE TO APPROVE OR DISAPPROVE THE GENERAL BUSINESS ITEMS

Items 6a-6c were approved under the General Business Items. by Erika James second by Paul Keeler was approve

Carla Brooks: Yea

Erika James: Yea

Paul Keeler: Yea

Yea: 3, Nay: 0

6.A. Hourly and Salary Pay Scale

6.B. Discussion and possible board action to pass 2023 School Election Resolution

6.C. 2022-2023 7th Grade Fundraiser

## 7. MOTION AND VOTE TO APPROVE OR DISAPPROVE THE CONSENT DOCKET

Items 7a-7d approved by Erika James second by Paul Keeler was approve

Carla Brooks: Yea

Erika James: Yea

Paul Keeler: Yea

Yea: 3, Nay: 0

7.A. Minutes - September

7.B. Transfer of Funds

7.C. Encumbrances and Purchases FY 2022-2023

7.C.1. General Fund (11) P.O. #'s 122-124

7.C.2. Bond Fund (31) P.O. #'s NONE

7.C.3. Building Fund (21) P.O. #'s NONE

7.C.4. Child Nutrition (22) P.O. #'s 19

7.C.5. Gift Fund (81) P.O. #'s NONE

7.C.6. Purchase Order Increases General Fund (11) and Bond Fund (39) and Child-N Fund (22)

7.D. Activity Fund Revenue and Expenditure Report

8. MOTION TO ENTER EXECUTIVE SESSION 25 OS 307 (B)(1), TO DISCUSS ITEMS UNDER PERSONNEL

8.A. Sloan, Connie - Retirement/Resignation

9. ACKNOWLEDGEMENT RETURN TO OPEN SESSION

10. MOTION , DISCUSSION AND VOTE TO APPROVE OR DISAPPROVE THE PERSONNEL

Approved by Erika James second by Paul Keeler was approve

Carla Brooks: Yea

Erika James: Yea

Paul Keeler: Yea

Yea: 3, Nay: 0

11. NEW BUSINESS

12. ADJOURNMENT

Motion to adjourn at 2:08 pm by Erika James second by Paul Keeler was approve

Erika James: Yea

Paul Keeler: Yea

Yea: 2, Nay: 0

2:28 PM

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Erika James, President

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Paul Keeler, Vice President

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Carla Brooks, Clerk



Crutcho Public Schools

Minutes

Thursday, October 13, 2022

Crutcho Public Schools, 2401 N. AIR DEPOT BLVD. , OKLAHOMA CITY, Oklahoma 73141

12:30 PM

12:32 PM

1. CALL TO ORDER

2. ROLL CALL AND DETERMINATION OF QUORUM

2.A. Flag Salute

2.B. Prayer

3. PUBLIC EXPRESSIONS (Limited to three minutes per subject item)\*

4. GENERAL BUSINESS ITEMS Consider a request to approve or not approve the items under General Business.

5. MOTION TO ENTER EXECUTIVE SESSION 25 OS 307 (B)(1), TO DISCUSS ITEMS UNDER PERSONNEL

5.A. Johnson, Alasha - New Employment

6. MOTION, DISCUSSION AND VOTE TO APPROVE OR DISAPPROVE THE PERSONNEL

Personnel Item was approved. by Paul Keeler second by Carla Brooks was approve

Carla Brooks: Yea

Erika James: Absent

Paul Keeler: Yea

Yea: 2, Nay: 0, Absent: 1

7. ADJOURNMENT

Adjourned at 12:35pm by Paul Keeler second by Carla Brooks was approve

Carla Brooks: Yea

Erika James: Absent

Paul Keeler: Yea

Yea: 2, Nay: 0, Absent: 1

12:35 PM

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Erika James, President

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Paul Keeler, Vice President

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Carla Brooks, Clerk

7.B. Transfer of Funds

7.C. Encumbrances and Purchases FY 2022-2023

7.C.1. General Fund (11) P.O. #'s 125-127

## Purchase Order Register

Options: Year: 2022-2023, Fund: GENERAL FUND (FOR OPERATION), Date Range: 9/30/2022 - 11/4/2022

PO No	Date	Vendor No	Vendor	Description	Amount
125	10/20/2022	53807	CONVENTIONS & MORE	BLANKET	1,393.75
126	10/31/2022	53809	IMAGE MATTERS	BLANKET	1,461.00
127	11/01/2022	52984	AAA PLAYGROUNDS	PLAYGROUND	49,158.00
<b>Non-Payroll Total:</b>					<b>\$52,012.75</b>
<b>Payroll Total:</b>					<b>\$1,567.41</b>
<b>Report Total:</b>					<b>\$53,580.16</b>

7.C.2. Bond Fund (31) P.O. #'s NONE

# Crutch Public School

## Purchase Order Register

**Options:** Year: 2022-2023, Fund: Building Bond Fund(s) FY 2022, Date Range: 9/30/2022 - 11/4/2022

PO No	Date	Vendor No	Vendor	Description	Amount
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**Non-Payroll Total:** \$0.00

**Payroll Total:** \$0.00

**Report Total:**

7.C.3. Building Fund (21) P.O. #'s NONE

**Crutch Public School**  
**Purchase Order Register**

**Options:** Year: 2022-2023, Fund: BUILDING FUND, Date Range: 9/30/2022 - 11/4/2022

<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
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<b>Non-Payroll Total:</b>	<u>\$0.00</u>
<b>Payroll Total:</b>	<u>\$0.00</u>
<b>Report Total:</b>	<u><u>                    </u></u>

7.C.4. Child Nutrition (22) P.O. #'s 20

## Purchase Order Register

**Options:** Year: 2022-2023, Fund: CHILD NUTRITION PROGRAMS FUND, Date Range: 9/30/2022 - 11/4/2022

<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
20	10/12/2022	53803	A-1 OVERHEAD DOOR LLC	BLANKET	1,550.00
<b>Non-Payroll Total:</b>					<b>\$1,550.00</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$1,550.00</b>

7.C.5. Gift Fund (81) P.O. #'s NONE

**Crutch Public School**  
**Purchase Order Register**

**Options:** Year: 2022-2023, Fund: GIFT FUND, Date Range: 9/30/2022 - 11/4/2022

<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
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<b>Non-Payroll Total:</b>	<u>\$0.00</u>
<b>Payroll Total:</b>	<u>\$0.00</u>
<b>Report Total:</b>	<u><u>                    </u></u>

7.C.6. Purchase Order Increases General Fund (11) and Bond Fund (39) and Child-N Fund (22)

7.D. Activity Fund Revenue and Expenditure Report

8. MOTION TO ENTER EXECUTIVE SESSION 25 OS 307 (B)(1), TO DISCUSS ITEMS UNDER PERSONNEL

9. ACKNOWLEDGEMENT RETURN TO OPEN SESSION

10. MOTION , DISCUSSION AND VOTE TO APPROVE OR DISAPPROVE THE PERSONNEL

11. NEW BUSINESS

12. ADJOURNMENT

Motion to adjourn at 1:48pm by Erika James second by Paul Keeler was approve

Carla Brooks: Yea

Erika James: Yea

Paul Keeler: Yea

Yea: 3, Nay: 0

2:18 PM

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Erika James, President

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Paul Keeler, Vice President

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Carla Brooks, Clerk