

Crutch Public Schools
Minutes
Tuesday, January 11, 2022
Crutch Public Schools, 2401 N. AIR DEPOT BLVD. , OKLAHOMA CITY, Oklahoma 73141
1:30 PM

2:08 PM

1. CALL TO ORDER

2. STATEMENT OF COMPLIANCE

3. ROLL CALL AND DETERMINATION OF QUORUM

3.A. Flag Salute

3.B. Prayer

4. PUBLIC EXPRESSIONS (Limited to three minutes per subject item)*

5. SUPERINTENDENT'S REPORT

5.A. Introductions of Guests

5.B. Celebrations/ Students of the Month

5.B.1. Board Member Appreciation Month

5.C. Financial

5.C.1. Treasurer's Report

CRUTCHO PUBLIC SCHOOLS - 2021-22 FISCAL YEAR
STATEMENT OF ASSETS, LIABILITIES AND NET ASSETS - CASH BASIS
DECEMBER 31, 2021

<u>Assets</u>	<u>General</u>	<u>Building</u>	<u>Child Nutr.</u>	<u>31 Bond Fund</u>	<u>Gifts</u>	<u>Sinking</u>	<u>Totals</u>
Cash	\$ 508,194.94	43,901.34	31,720.46	47,305.63	7,576.23	364,193.75	1,002,892.35
Total Assets	508,194.94	43,901.34	31,720.46	47,305.63	7,576.23	364,193.75	1,002,892.35
<u>Liabilities</u>							
O/S Warrants							
Reserves	29,846.30			917.54			30,763.84
Total Liabilities	29,846.30	-	-	917.54	-	-	30,763.84
Total Net Assets	478,348.64	43,901.34	31,720.46	46,388.09	7,576.23	364,193.75	972,128.51
Net Assets							
June 30, 2021	\$ 779,165.43	24,324.92	72,677.42	667,465.26	449.70	214,896.85	

See Accountant's Compilation Report

5.C.2. Financial Report

5.D. Upcoming Events - See Attachment

6. MOTION AND VOTE TO APPROVE OR DISAPPROVE THE GENERAL BUSINESS ITEMS

7. MOTION AND VOTE TO APPROVE OR DISAPPROVE THE CONSENT DOCKET

Items 7a-7c were approved. by Antonia Jennings second by Erika James was approve

Erika James: Yea

Antonia Jennings: Yea

Paul Keeler: Yea

Yea: 3, Nay: 0

7.A. Minutes - December

Crutchcho Public Schools
Minutes
Tuesday, December 14, 2021
Crutchcho Public Schools, 2401 N. AIR DEPOT BLVD. , OKLAHOMA CITY, Oklahoma 73141
1:30 PM

1:32 PM

1. CALL TO ORDER

2. STATEMENT OF COMPLIANCE

3. ROLL CALL AND DETERMINATION OF QUORUM

3.A. Flag Salute

3.B. Prayer

4. PUBLIC EXPRESSIONS (Limited to three minutes per subject item)*

5. SUPERINTENDENT'S REPORT

5.A. Introductions of Guests

5.B. Government Day Student Introduction

5.C. Celebrations/ Students of the Month

5.D. Financial

5.D.1. Treasurer's Report

5.D.2. Financial Report

5.E. Upcoming Events - See Attachment

6. MOTION AND VOTE TO APPROVE OR DISAPPROVE THE GENERAL BUSINESS ITEMS

Items approved 6a through 6d. by Antonia Jennings second by Erika James was approve

Erika James: Yea

Antonia Jennings: Yea

Paul Keeler: Yea

Yea: 3, Nay: 0

6.A. 2021-2022 OEA Negotiated Agreement

6.B. New or modified board policies to comply with new and/or amended laws. See Attachments

Approved 6b by Antonia Jennings second by Erika James was approve

Erika James: Yea

Antonia Jennings: Yea

Paul Keeler: Yea

Yea: 3, Nay: 0

Item 6b passed by Antonia Jennings second by Erika James was approve

Erika James: Yea

Antonia Jennings: Abstain (With Conflict)

Paul Keeler: Yea

Yea: 2, Nay: 0, Abstain (With Conflict): 1

6.C. Out of District Student Transfers

6.D. Retention Stipend Part-Time Bus Drivers

7. MOTION AND VOTE TO APPROVE OR DISAPPROVE THE CONSENT DOCKET

Approval for items 7a-7c by Antonia Jennings second by Erika James was approve

Erika James: Yea

Antonia Jennings: Yea

Paul Keeler: Yea

Yea: 3, Nay: 0

7.A. Minutes - November

7.B. Encumbrances and Purchases FY 2021-2022

7.B.1. General Fund (11) P.O. #'s 96-97

7.B.2. Bond Fund (31) P.O. #'s 53-54

7.B.3. Building Fund (21) P.O. #'s 23

7.B.4. Child Nutrition (22) P.O. #'s 15

7.B.5. Gift Fund (81) P.O. #'s NONE

7.B.6. Purchase Order Increases General Fund (11) and Bond Fund (39) and Child-N Fund (22)

7.C. Activity Fund Revenue and Expenditure Report

8. MOTION TO ENTER EXECUTIVE SESSION 25 OS 307 (B)(1), TO DISCUSS ITEMS UNDER PERSONNEL

9. AKNOWLEDGEMENT RETURN TO OPEN SESSION

10. MOTION , DISCUSSION AND VOTE TO APPROVE OR DISAPPROVE THE PERSONNEL

11. NEW BUSINESS

12. ADJOURNMENT

Motion to adjourn at 2:14 pm by Antonia Jennings second by Erika James was approve

Erika James: Yea

Antonia Jennings: Yea

Paul Keeler: Yea

Yea: 3, Nay: 0

2:14 PM

Antonia Jennings, President

Paul Keeler, Vice President

Erika James, Clerk

7.B. Encumbrances and Purchases FY 2021-2022

7.B.1. General Fund (11) P.O. #'s 98-100

Purchase Order Register

Options: Year: 2021-2022, Fund: GENERAL FUND (FOR OPERATION), Date Range: 12/10/2021 - 1/7/2022

PO No	Date	Vendor No	Vendor	Description	Amount
98	01/04/2022	53732	FENCEOKC	BLANKET	15,000.00
99	01/04/2022	53680	GREG DARNELL FORD	BLANKET REPAIRS	4,000.00
100	01/07/2022	50058	ROSS TRANSPORTATION	BUS PURCHASE BLANKET	150,000.00
Non-Payroll Total:					\$169,000.00
Payroll Total:					\$2,691.25
Report Total:					\$171,691.25

7.B.2. Bond Fund (31) P.O. #'s NONE

Crutchcho Public School
Purchase Order Register

Options: Year: 2021-2022, Fund: Building Bond Fund(s) FY 2022, Date Range: 12/10/2021 - 1/7/2022

PO No	Date	Vendor No	Vendor	Description	Amount
Non-Payroll Total:					\$0.00
Payroll Total:					\$0.00
Report Total:					

7.B.3. Building Fund (21) P.O. #'s 24

Crutchcho Public School
Purchase Order Register

Options: Year: 2021-2022, Fund: BUILDING FUND, Date Range: 12/10/2021 - 1/7/2022

PO No	Date	Vendor No	Vendor	Description	Amount
24	01/04/2022	53732	FENCEOKC	BLANKET	10,000.00
Non-Payroll Total:					\$10,000.00
Payroll Total:					\$0.00
Report Total:					\$10,000.00

7.B.4. Child Nutrition (22) P.O. #'s 16

Crutchcho Public School
Purchase Order Register

Options: Year: 2021-2022, Fund: CHILD NUTRITION PROGRAMS FUND, Date Range: 12/10/2021 - 1/7/2022

PO No	Date	Vendor No	Vendor	Description	Amount
16	01/04/2022	53431	CAPITAL ELECTRIC CONTRACTORS	BLANKET	5,000.00
Non-Payroll Total:					\$5,000.00
Payroll Total:					\$0.00
Report Total:					\$5,000.00

7.B.5. Gift Fund (81) P.O. #'s NONE

Crutchcho Public School
Purchase Order Register

Options: Year: 2021-2022, Fund: GIFT FUND, Date Range: 12/10/2021 - 1/7/2022

PO No	Date	Vendor No	Vendor	Description	Amount
Non-Payroll Total:					\$0.00
Payroll Total:					\$0.00
Report Total:					

7.B.6. Purchase Order Increases General Fund (11) and Bond Fund (39) and
Child-N Fund (22)

7.C. Activity Fund Revenue and Expenditure Report

Crutch Public School

Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 12/1/2021 - 12/31/2021

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
801 Superintendent Miscellaneous	\$3,329.52	\$0.00	\$0.00	\$179.90	\$3,149.62	\$1,150.00	\$1,999.62
802 Concession	\$1,662.65	\$657.15	\$0.00	\$0.00	\$2,319.80	\$0.00	\$2,319.80
804 Vocal Music	\$464.33	\$0.00	\$0.00	\$0.00	\$464.33	\$0.00	\$464.33
806 Athletics	\$869.38	\$1,028.00	\$0.00	\$560.00	\$1,337.38	\$800.00	\$537.38
807 1st Grade	\$29.43	\$0.00	\$0.00	\$0.00	\$29.43	\$0.00	\$29.43
808 Pep Club/Cheerleaders	\$402.73	\$0.00	\$0.00	\$0.00	\$402.73	\$0.00	\$402.73
809 Student Council	\$1,316.94	\$0.00	\$0.00	\$0.00	\$1,316.94	\$0.00	\$1,316.94
810 Band	\$116.21	\$0.00	\$0.00	\$0.00	\$116.21	\$0.00	\$116.21
811 Library	\$1,511.72	\$0.00	\$0.00	\$1,324.89	\$186.83	\$0.00	\$186.83
812 Book Orders	\$0.05	\$0.00	\$0.00	\$0.00	\$0.05	\$0.00	\$0.05
814 Pre-Kindergarten	\$20.97	\$0.00	\$0.00	\$0.00	\$20.97	\$0.00	\$20.97
815 7th Grade	\$65.38	\$0.00	\$0.00	\$0.00	\$65.38	\$0.00	\$65.38
816 Tech. Students / TSA	\$41.38	\$0.00	\$0.00	\$0.00	\$41.38	\$0.00	\$41.38
819 2nd Grade	\$0.05	\$0.00	\$0.00	\$0.00	\$0.05	\$0.00	\$0.05
821 4th Grade	\$364.11	\$0.00	\$0.00	\$40.00	\$324.11	\$516.32	(\$192.21)
823 3rd Grade	\$15.03	\$0.00	\$0.00	\$0.00	\$15.03	\$0.00	\$15.03
824 6th Grade	\$7.78	\$0.00	\$0.00	\$0.00	\$7.78	\$0.00	\$7.78
825 8th Grade	\$192.48	\$0.00	\$0.00	\$0.00	\$192.48	\$0.00	\$192.48
826 Staff Account	\$39.59	\$0.00	\$0.00	\$0.00	\$39.59	\$0.00	\$39.59
828 Humanities/Art	\$532.01	\$0.00	\$0.00	\$0.00	\$532.01	\$0.00	\$532.01
831 School Uniforms	\$50.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00
832 Principal's Miscellaneous	\$1,644.22	\$0.00	\$0.00	\$9.00	\$1,635.22	\$0.00	\$1,635.22
834 HORNETS	\$20.00	\$0.00	\$0.00	\$0.00	\$20.00	\$0.00	\$20.00
837 YEAR BOOK	\$740.74	\$0.00	\$0.00	\$0.00	\$740.74	\$0.00	\$740.74
838 KINDERGARTEN	\$48.90	\$0.00	\$0.00	\$0.00	\$48.90	\$0.00	\$48.90
839 After School Program PK-2nd	\$557.96	\$0.00	\$0.00	\$0.00	\$557.96	\$0.00	\$557.96
840 CRUTCHO PTO	\$371.63	\$0.00	\$0.00	\$0.00	\$371.63	\$0.00	\$371.63
843 Tiger Store	\$190.52	\$0.00	\$0.00	\$0.00	\$190.52	\$0.00	\$190.52
844 Coca Cola Give	\$344.64	\$0.00	\$0.00	\$0.00	\$344.64	\$0.00	\$344.64
845 Box Tops	\$5,628.05	\$0.00	\$0.00	\$0.00	\$5,628.05	\$0.00	\$5,628.05
846 Device Insurance	\$25.00	\$25.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00
Total	\$20,603.40	\$1,710.15	\$0.00	\$2,113.79	\$20,199.76	\$2,466.32	\$17,733.44

CRUTCHO ACTIVITY FUND BANK RECONCILIATION DECEMBER

CHASE BANK STATEMENT BALANCE PREVIOUS BALANCE	\$1,400.40		
TOTAL DEPOSITS	\$0.00		
BANK FEES	\$12.00		
CHASE STATEMENT BALANCE	\$1,388.40		
FIRST FIDELITY STATEMENT	\$19,204.00		
DEPOSITS	\$1,710.15		
CHECKS PAID	\$2,164.79		
FIRST FIDELITY STATEMENT BALANCE	\$18,749.36		
UNPAID PURCHASE ORDERS FY22	\$9.00		
	\$20,137.76	\$20,199.76	
RECONCILED BY			
Melvin Perry			



**First
Fidelity
Bank**

Member FDIC

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Date 12/31/21
Account Number

Page 1
2653250268

Crutchco Public School Activities
2401 N Air Depot Blvd
Oklahoma City OK 73141-1407

Account Title: Crutchco Public School Activities

Free Small Business Checking 1					11
Account Number	2653250268	Statement Dates	12/01/21 thru	12/31/21	
Previous Balance	19,204.00	Days This Statement Period		31	
2 Deposits/Credits	1,710.15	Average Ledger		18,866.36	
9 Checks/Debits	2,164.79	Average Collected		18,866.36	
Service Charge	.00				
Interest Paid	.00				
Current Balance	18,749.36				

Deposits and Additions		
Date	Description	Amount
12/07	Deposit	853.75
12/17	Deposit	856.40

Detail by Check Number					
Date	Check No	Amount	Date	Check No	Amount
12/03	✓	60.00	12/20	19 ✓	140.00
12/09	15* ✓	40.00	12/28	20 ✓	140.00
12/08	16 ✓	1,324.89	12/20	21 ✓	140.00
12/08	17 ✓	90.00	12/22	22 ✓	89.90
12/09	18 ✓	140.00			
* Indicates Break in Check Number Sequence					

Daily Balance Information					
Date	Balance	Date	Balance	Date	Balance
12/01	19,204.00	12/08	18,582.86	12/20	18,979.26
12/03	19,144.00	12/09	18,402.86	12/22	18,889.36
12/07	19,997.75	12/17	19,259.26	12/28	18,749.36

PRINT FIDELITY BANK DEPOSIT TICKET

85373

2653350268

12-7-21

Covina Public School

45030-00104 2553250268 20

PRINT FIDELITY BANK DEPOSIT TICKET

85640

2653250268

12-17-21

Covina Public School

45030-00104 2553250268 20

CHRYSTO SCHOOL ACTIVITY FUND

SCHOOL ACTIVITY FUNDS

Series 2021-2022

12/30/2021

13

\$80.00

*****\$80 Dollars and 00 Cents

CHRYSTO VALDES

7381 DE WASH

CHIC IL 75133

45030025914 2553250268 20

Deposit Date: 12/07 Amount: \$853.75

CHRYSTO SCHOOL ACTIVITY FUND

SCHOOL ACTIVITY FUNDS

Series 2021-2022

12/08/2021

15

\$40.00

*****\$40 Dollars and 00 Cents

CHRYSTO VALDES

7381 DE WASH

CHIC IL 75133

45030025914 2553250268 20

Deposit Date: 12/17 Amount: \$856.40

CHRYSTO SCHOOL ACTIVITY FUND

SCHOOL ACTIVITY FUNDS

Series 2021-2022

12/08/2021

16

\$1,324.89

*****\$1,324 Dollars and 89 Cents

CHRYSTO VALDES

7381 DE WASH

CHIC IL 75133

45030025914 2553250268 20

Check Date: 12/03 Amount: \$80.00

CHRYSTO SCHOOL ACTIVITY FUND

SCHOOL ACTIVITY FUNDS

Series 2021-2022

12/06/2021

17

\$80.00

*****\$80 Dollars and 00 Cents

CHRYSTO VALDES

7381 DE WASH

CHIC IL 75133

45030025914 2553250268 20

Check 15 Date: 12/09 Amount: \$40.00

CHRYSTO SCHOOL ACTIVITY FUND

SCHOOL ACTIVITY FUNDS

Series 2021-2022

12/06/2021

18

\$140.00

*****\$140 Dollars and 00 Cents

CHRYSTO VALDES

7381 DE WASH

CHIC IL 75133

45030025914 2553250268 20

Check 16 Date: 12/08 Amount: \$1,324.89

CHRYSTO SCHOOL ACTIVITY FUND

SCHOOL ACTIVITY FUNDS

Series 2021-2022

12/06/2021

19

\$140.00

*****\$140 Dollars and 00 Cents

CHRYSTO VALDES

7381 DE WASH

CHIC IL 75133

45030025914 2553250268 20

Check 17 Date: 12/08 Amount: \$80.00

CHRYSTO SCHOOL ACTIVITY FUND

SCHOOL ACTIVITY FUNDS

Series 2021-2022

12/06/2021

20

\$140.00

*****\$140 Dollars and 00 Cents

CHRYSTO VALDES

7381 DE WASH

CHIC IL 75133

45030025914 2553250268 20

Check 18 Date: 12/08 Amount: \$140.00

CHRYSTO SCHOOL ACTIVITY FUND

SCHOOL ACTIVITY FUNDS

Series 2021-2022

12/16/2021

21

\$140.00

*****\$140 Dollars and 00 Cents

CHRYSTO VALDES

7381 DE WASH

CHIC IL 75133

45030025914 2553250268 20

Check 19 Date: 12/20 Amount: \$140.00

CHRYSTO SCHOOL ACTIVITY FUND

SCHOOL ACTIVITY FUNDS

Series 2021-2022

12/17/2021

22

\$89.90

*****\$89 Dollars and 90 Cents

CHRYSTO VALDES

7381 DE WASH

CHIC IL 75133

45030025914 2553250268 20

Check 20 Date: 12/28 Amount: \$140.00

Check 21 Date: 12/20 Amount: \$140.00

CHRYSTO SCHOOL ACTIVITY FUND

SCHOOL ACTIVITY FUNDS

Series 2021-2022

12/16/2021

23

\$140.00

*****\$140 Dollars and 00 Cents

CHRYSTO VALDES

7381 DE WASH

CHIC IL 75133

45030025914 2553250268 20

Check 22 Date: 12/22 Amount: \$89.90



JPMorgan Chase Bank, N.A.
P O Box 182051
Columbus, OH 43218-2051

December 01, 2021 through December 31, 2021

Account Number: **000000710381268**

00002869 1 AV 00.426



00002869 DRE 662 141 00122 NNNNNNNNNN T 1 000000000 60 000090 P1792

CRUTCHO SCHOOL ACTIVITY
2401 N AIR DEPOT
OKLAHOMA CITY OK 73141

CUSTOMER SERVICE INFORMATION

Web site: **Chase.com**
Service Center: **1-800-935-9935**
Deaf and Hard of Hearing: **1-800-242-7383**
Para Espanol: **1-877-312-4273**
International Calls: **1-713-262-1679**



165600101570001960001000000000

CHECKING SUMMARY

Chase Total Checking

	AMOUNT
Beginning Balance	\$1,400.40
Fees	-12.00
Ending Balance	\$1,388.40

FEEES

DATE	DESCRIPTION	AMOUNT
12/31	Monthly Service Fee	\$12.00
Total Fees		\$12.00

WANT TO AVOID PAYING A MONTHLY SERVICE FEE ON YOUR CHECKING ACCOUNT?

A Monthly Service Fee was charged to your Chase Total Checking account. Here are the three ways you can avoid this fee during any statement period.

- **Have electronic deposits made into this account totaling \$500.00 or more, such as payments from payroll providers or government benefit providers, by using (i) the ACH network, (ii) the Real Time Payment network, or (iii) third party services that facilitate payments to your debit card using the Visa or Mastercard network.**
(You did not have an electronic deposit this statement period)
- **OR, keep a balance at the beginning of each day of \$1,500.00 or more in this account.**
(Your balance at the beginning of each day was \$1,400.40)
- **OR, keep an average beginning day balance of \$5,000.00 or more in qualifying linked deposits and Investments.**
(Your average beginning day balance of qualifying linked deposits and Investments was \$1,400.40)

Talk to a banker about transferring your balances to Chase today!

Stop in today and explore all Chase has to offer.

Crutch Public School**Receipt Register**

Options: Fund: SCHOOL ACTIVITY FUNDS, Show Detail: Yes, Date Range: 12/1/2021 - 12/31/2021, Account: FIRST FIDELITY, Status: All

Receipt No	Date		Received From					Amount	Status
	Year	Fund	Acct Type	Acct No	Project	Program	Unit		
24	12/7/2021		CONCESSION					\$356.75	Posted
	2022	60	AR	1830	802	800	105	\$356.75	
						2022	60 Total	\$356.75	
25	12/7/2021		GATE					\$497.00	Posted
	2022	60	AR	1830	806	800	105	\$497.00	
						2022	60 Total	\$497.00	
26	12/15/2021		DEVICE INSURANCE					\$25.00	Posted
	2022	60	AR	1950	846	900	105	\$25.00	
						2022	60 Total	\$25.00	
27	12/17/2021		GATE					\$531.00	Posted
	2022	60	AR	1830	806	800	105	\$531.00	
						2022	60 Total	\$531.00	
28	12/17/2021		CONCESSION					\$300.40	Posted
	2022	60	AR	1830	802	800	105	\$300.40	
						2022	60 Total	\$300.40	

Year and Fund Totals:

2022 60 \$1,710.15

Total Receipts Posted = \$1,710.15

Total Receipts Not Posted = \$0.00

Crutchcho Public School**Payment Clearing Register**

Options: Fund: SCHOOL ACTIVITY FUNDS, Show Detail: Yes, Date Range: 12/1/2021 - 12/31/2021, Account: FIRST FIDELITY, Status: All

Clearing No	Date		Account No	Account Type	Amount	Status
	Year	Fund	Payment No	Amount		
4	12/31/2021		108	AC	\$2,164.79	Posted
	2022	60	13	\$60.00		
	2022	60	15	\$40.00		
	2022	60	16	\$1,324.89		
	2022	60	17	\$90.00		
	2022	60	18	\$140.00		
	2022	60	19	\$140.00		
	2022	60	20	\$140.00		
	2022	60	21	\$140.00		
	2022	60	22	\$89.90		
		2022	60 Total	\$2,164.79		

Year and Fund Totals:

2022 60 \$2,164.79

Total Payment Clearing Posted = \$2,164.79

Total Payment Clearing Not Posted = \$0.00

Options: Fiscal Years: 2022, Funds: 60, As Of Date: 12/31/2021

Year	Fund	No	Date	Reg Date	Vendor No	Vendor	Amount
2022	60	14	12/3/2021	12/3/2021	53558	CUSTOM TEES BOLEYONE	\$9.00
Total: 2022 60							\$9.00
Total Outstanding:							\$9.00

8. MOTION TO ENTER EXECUTIVE SESSION 25 OS 307 (B)(1), TO DISCUSS ITEMS UNDER PERSONNEL

Motion by Mrs. Jennings to alter the agenda. Continue past item 8 and to come back to it.

8.A. Alicia Fountain, Deceased

9. ACKNOWLEDGEMENT RETURN TO OPEN SESSION

Approved to return to open session by Antonia Jennings second by Erika James was approve

Erika James: Yea

Antonia Jennings: Yea

Paul Keeler: Yea

Yea: 3, Nay: 0

10. MOTION , DISCUSSION AND VOTE TO APPROVE OR DISAPPROVE THE PERSONNEL

11. NEW BUSINESS

12. ADJOURNMENT

Motion to adjourn at 2:08pm by Antonia Jennings second by Erika James was approve

Erika James: Yea

Antonia Jennings: Yea

Paul Keeler: Yea

Yea: 3, Nay: 0

2:09 PM

Antonia Jennings, President

Paul Keeler, Vice President

Erika James, Clerk