

Crutcho Public Schools  
Regular Meeting Agenda  
Tuesday, May 11, 2021  
Conference Room, Crutcho School Building, 2401 N. AIR DEPOT BLVD. , OKLAHOMA  
CITY, Oklahoma 73141  
1:30 PM

1:30 PM

1. CALL TO ORDER

2. ROLL CALL AND DETERMINATION OF QUORUM

A. Flag Salute

B. Prayer

3. PUBLIC EXPRESSIONS (Limited to three minutes per subject item)\*

4. SUPERINTENDENT'S REPORT

A. Introductions of Guests

B. Celebrations/ Students of the Month

C. Financial

1. Treasurer's Report

**CRUTCHO PUBLIC SCHOOLS - 2020-21 FISCAL YEAR  
STATEMENT OF ASSETS, LIABILITIES AND NET ASSETS - CASH BASIS  
APRIL 30, 2021**

<u>Assets</u>	<u>General</u>	<u>Building</u>	<u>Child Nutr.</u>	<u>Bond Funds</u>	<u>Gifts</u>	<u>Sinking</u>	<u>Totals</u>
Cash	\$ 625,050.57	42,159.10	55,076.00	-	9,737.49	706,938.21	1,438,961.37
<b>Total Assets</b>	<b>625,050.57</b>	<b>42,159.10</b>	<b>55,076.00</b>	<b>-</b>	<b>9,737.49</b>	<b>706,938.21</b>	<b>1,438,961.37</b>
<u>Liabilities</u>							
O/S Warrants	129,362.93						129,362.93
<b>Total Liabilities</b>	<b>129,362.93</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>129,362.93</b>
<b>Total Net Assets</b>	<b>495,687.64</b>	<b>42,159.10</b>	<b>55,076.00</b>	<b>-</b>	<b>9,737.49</b>	<b>706,938.21</b>	<b>1,309,598.44</b>
<b>Net Assets June 30, 2020</b>	<b>\$ 462,310.88</b>	<b>113,812.18</b>	<b>25,659.96</b>	<b>71,595.60</b>	<b>22,104.04</b>	<b>314,227.09</b>	

See Accountant's Compilation Report

## 2. Financial Report

GENERAL FUND

MONTH	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
<b>July</b>	<b>454,622.3</b>	<b>625,177.32</b>	<b>827,458.14</b>	<b>945,114.43</b>		<b>514,155.23</b>	<b>304,862.57</b>
Payroll			38,266.84	37,076.19	47,483.34	57,963.86	82,975.90
Utilities			3,944.88	11,208.43	1,234.55	7,597.00	10,399.02
Copy Mach			1,738.76	1,744.2	2,044.41	661.83	661.83
Phones			856.96	1,651.85	740.25	1,058.12	1,054.27
<b>August</b>	<b>461,757.09</b>		<b>766,443.97</b>	<b>945,284.17</b>	<b>610,614.79</b>	<b>430,585.38</b>	<b>325,396.87</b>
Payroll			82,995.51	101,465.72	100,527.68	89,763.69	84,717.39
Utilities			12,901.30	6,817.74	13,391.90	10,311.32	523.78
Copy Mach			0.00	1,614.18	661.83	860.83	661.83
Phones			1,622.96	1,438.06	652.88	1,041.30	1059.03
<b>September</b>	<b>474,278.16</b>	<b>473,356.35</b>	<b>726,072.82</b>	<b>896,109.29</b>	<b>519,148.24</b>	<b>379,043.72</b>	<b>232,819.71</b>
Payroll			131,877.89	166,308.44	150,274.05	138,824.72	170,724.73
Utilities			8,303.11	8,391.93	\$9,134.06	8861.25	0.00
Copy Mach			1,818.79	1,942.69	\$1,021.17	1027.82	207.55
Phones			1,399.04	1,594.02	\$1,505.58	527.65	1,376.88
<b>October</b>	<b>458,557.69</b>	<b>532,147.19</b>	<b>687,980.84</b>	<b>795,029.13</b>	<b>456,654.45</b>	<b>299,872.29</b>	<b>169,299.53</b>
Payroll			134,804.64	168,827.16	145,594.18	138,107.96	164,232.51
Utilities			6,218.18	6,526.53	5,328.61	8,565.99	0.00
Copy Mach			2,005.97	2,046.87	661.83	661.83	1,323.66
Phones			1,903.55	2,286.86	1,901.49	3,527.17	1,038.90
<b>November</b>	<b>406,154.72</b>	<b>351,591.6</b>	<b>600,312.10</b>	<b>783,656.36</b>	<b>399,652.00</b>	<b>229,043.23</b>	<b>126,346.28</b>
Payroll			158,106.51	183,808.58	158,063.52	147,559.69	137,484.30
Utilities			3,484.54	3,325.38	812.64	5,178.49	0.00
Copy Mach			2,407.99	377.70	661.83	661.83	661.83
Phones			973.29	1,623.49	1,067.79	1,067.68	1,039.43
<b>December</b>	<b>251,929.98</b>	<b>445,536.36</b>	<b>664,527.24</b>	<b>814,163.78</b>	<b>474,316.71</b>	<b>351,007.07</b>	<b>193,026.60</b>
Payroll			134,406.14	233,192.85	164,592.91	211,647.94	139,034.30
Utilities			0.00	926.13	0.00	5,301.95	2,467.53
Copy Mach			0.00	1,636.28	661.83	1,646.83	728.01
Phones			971.31	1,865.26	1,067.68	1,344.33	2,449.13
<b>January</b>	<b>536,180.62</b>	<b>785,312.36</b>	<b>969,800.74</b>	<b>892,029.67</b>	<b>711,213.85</b>	<b>564,883.60</b>	<b>471,335.8</b>
Payroll			135,036.61	165,975.75	141,799.16	126,552.52	133,133.95
Utilities			6,712.01	8,716.10	0.00	10,920.84	6,119.03
Copy Mach			3,503.90	3,645.93	661.83	0.00	661.83
Phones			1,290.08	2,548.39	1,089.32	1,036.04	1,019.30
<b>February</b>	<b>537,237.56</b>	<b>757,287.56</b>	<b>905,962.28</b>	<b>819,280.77</b>	<b>673,404.90</b>	<b>520,979.36</b>	<b>438,345.14</b>
Payroll			133,663.13	136,660.05	\$151,584.44	132,052.41	157,606.37
Utilities			5,157.17	3,624.70	0.00	6,070.73	9,188.92
Copy Mach			1,815.03	1,839.48	661.83	338.66	661.83
Phones			637.40	1,177.97	1,067.93	1,098.33	1,376.59
<b>March</b>	<b>530,301.46</b>	<b>850,116.51</b>	<b>923,758.57</b>	<b>973,727.95</b>	<b>651,218.50</b>	<b>544,832.12</b>	<b>500,078.42</b>
Payroll			142,986.45	132,396.66	141,796.28	130,520.55	156,591.80

MONTH	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
Utilities			5,093.36	6,300.39	5,812.97	6,909.19	8,733.29
Copy Mach			1,898.08	1,926.55	1,289.27	1,197.28	1,391.50
Phones			716.43	1,225.31	1,030.25	1,035.59	1,451.32
<b>April</b>	<b>676,704</b>		<b>1,022,713.04</b>	<b>950,936.04</b>	<b>699,604.31</b>	<b>568,289.98</b>	<b>495,687.64</b>
Payroll			137,944.95	132,959.68	144,064.81	129,443.00	160,842.69
Utilities			3,373.78	3,770.62	5,290.64	0.00	6,987.44
Copy Mach			1,800.99	1,954.58	661.83	0.00	1,020.21
Phones			1,878.32	925.39	1,053.17	875.55	1,022.34
<b>May</b>	<b>818,579</b>		<b>982,710.94</b>	<b>858,447.74</b>	<b>396,996.77</b>	<b>313,099.30</b>	
Payroll			406,349.45	357,101.05	426,888.05	373,973.90	
Utilities			4,580.71	4,123.50	5,003.37	2,392.25	
Copy Mach			2,158.97	1,850.75	661.83	728.01	
Phones			1,295.04	1,229.90	892.78	320.08	
<b>June</b>	<b>848,409.1</b>	<b>967,926.67</b>	<b>1,137,749.14</b>	<b>770,833.90</b>	<b>629,374.84</b>	<b>463,134.61</b>	
Payroll			22,821.89	26,548.91	39,309.94	0.00	
Utilities			128.16	6,009.15	7,347.50	5,554.05	
Copy Mach			1,614.18	1,870.66	1,385.61	661.83	
Phones			477.36	870.67	1,212.86	1,054.27	

BUILDING FUND

<b>MONTH</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>FY 2018</b>	<b>FY 2019</b>	<b>FY 2020</b>	<b>FY 2021</b>
<b>July</b>	98,420.69	142,017.22	199,250.98	211,972.78		36,747.64	114,185.34
<b>August</b>	98,586.85		149,359.56	212,202.65	158,664.90	37,117.10	97,642.58
<b>September</b>	98,627.22	138,581.53	149,510.42	198,765.00	126,894.97	36,813.03	69,167.65
<b>October</b>	98,723.23	138,649.63	149,541.52	198,854.08	109,051.96	36,927.56	31,216.26
<b>November</b>	99,874.16	138,690.34	172,316.29	200,776.86	43,924.14	37,440.31	14,991.49
<b>December</b>	115,878.54	139,698.01	176,606.78	217,380.97	38,258.42	62,612.29	5,803.24
<b>January</b>	149,299.88	175,908.49	217,721.91	244,674.39	46,824.82	96,261.99	42,309.13
<b>February</b>	112,523.79	176,586.87	218,701.68	235,185.27	27,502.46	96,579.51	39,843.81
<b>March</b>	113,848.20	182,081.83	222,734.55	211,656.29	29,274.27	108,910.19	43,325.58
<b>April</b>	140,568.09	198,583.44	241,573.74	256,163.66	35,267.40	113,140.39	42,159.10
<b>May</b>	140,855.71	198,912.27	241,827.10	244,540.62	34,652.52	114,235.50	
<b>June</b>	141,116.34	199,032.28	211,656.29	188,587.43	36,712.79	113,812.18	

CHILD NUTRITION FUND

MONTH	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
July	141,223.34	75,084.37	95,625.04	100,938.05		42,933.53	24,708.52
August	117,558.88		95,797.11	98,499.25	119,007.98	42,238.15	2,720.06
September	81,700.28	60,452.00	75,604.87	97,899.48	102,509.92	18,327.66	10,306.08
October	35,515.75	59,258.03	55,521.52	117,022.33	74,973.21	-9,726.96	36,875.15
November	60,608.28	74,360.10	60,466.81	102,278.17	98,650.94	3,526.28	15,859.02
December	87,316.27	94,572.20	90,413.67	123,598.17	72,862.07	-30,766.43	49,385.68
January	105,617.71	87,263.07	91,776.11	102,470.26	46,824.82	5,865.73	38,546.88
February	104,294.29	109,777.69	99,644.91	136,464.35	66,371.16	26,272.95	39,573.55
March	95,080.47	105,866.53	105,177.33	98,566.26	107,599.41	27,086.20	53,337.52
April	97,389.20	73,740.32	109,434.13	146,628.51	84,779.91	10,283.80	55,076.00
May	99,937.89	107,264.89	107,063.31	145,838.80	77,720.87	9,245.43	
June	80,058.28	100,154.83	105,109.74	126,192.31	47,744.40	24,468.85	

SINKING FUND

MONTH	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
July	72,593.01	15,683.50	94,865.24	20,747.43		137,870.02	316,296.70
August	73,225.82	78,687.86	14,456.63	21,616.63	187,219.91	140,228.59	319,558.23
September	73,386.60	16,839.98	15,008.47	51,661.48	187,519.55	141,296.95	320,339.98
October	71,197.34	17,089.26	15,126.81	21,982.60	187,611.39	141,908.12	320,812.53
November	75,403.37	17,235.93	23,592.85	33,147.22	187,744.99	143,356.26	321,526.70
December	133,383.26	56,853.37	35,104.21	129,733.25	286,699.85	268,630.95	418,628.56
January	253,044.97	186,355.84	196,076.65	325,258.04	494,523.10	436,158.22	627,277.39
February	254,397.65	188,797.23	199,903.11	329,333.64	496,104.81	437,857.64	616,108.66
March	259,194.74	208,599.35	215,693.22	357,944.36	525,773.91	499,254.03	672,648.16
April	93,375.44	272,864.05	289,434.84	476,786.01	611,457.45	308,066.92	706,938.21
May	94,433.34	274,076.36	290,410.10	462,588.68	399,161.50	313,499.10	
June	95,395.93	93,958.29	19,553.06	185,309.30	137,647.55	314,227.09	

GIFT FUND

MONTH	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
<b>July</b>	33,502.48	44,909.61	49,720.54	47,848.46		37,887.08	20,835.79
<b>August</b>	33,502.48		49,720.54	47,838.46	49,350.81	36,327.06	20,466.46
<b>September</b>	33,502.48	45,509.61	48,778.46	48,005.06	45,168.71	35,306.90	17,418.93
<b>October</b>	33,502.48	45,077.51	48,298.50	47,938.06	44,260.99	34,006.56	15,719.43
<b>November</b>	33,502.48	50,888.74	47,601.50	47,672.78	43,159.98	37,687.75	14,433.89
<b>December</b>	38,502.48	50,888.74	47,484.07	46,404.55	42,076.96	36,027.08	13,808.86
<b>January</b>	38,502.48	50,888.74	51,249.43	50,373.39	46,420.18	32,496.50	12,078.18
<b>February</b>	48,502.48	50,272.74	50,303.24	50,173.78	45,064.87	29,585.90	11,297.37
<b>March</b>	48,853.45	50,700.74	50,113.60	47,838.46	44,354.37	26,526.49	10,099.32
<b>April</b>	48,057.95	50,700.74	49,982.27	54,505.07	43,153.77	23,549.55	9,737.49
<b>May</b>	45,407.61	50,728.04	49,151.27	53,361.01	41,756.25	23,607.41	
<b>June</b>	44,909.61	49,720.54	47,917.25	49,584.90	38,663.87	22,104.04	

BOND FUND

MONTH	FY 2015 - Bond 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021
<b>July</b>	826,898.21	450,416.06	200,327.50	18,968.83	18,968.83	563,306.06	45,552.12
<b>August</b>	763,715.19		194,387.24	18,968.83	18,968.83	361,940.96	31,630.34
<b>September</b>	744,006.08	356,834.74	124,421.22	18,968.83	18,968.83	317,646.68	15,023.17
<b>October</b>	623,922.30	294,440.29	96,618.90	18,968.83	0.00	314,881.37	4,092.30
<b>November</b>	613,919.68	248,261.57	86,200.72	18,968.83	0.00	301,973.89	(367.18)
<b>December</b>	605,057.28	245,762.57	84,155.47	18,968.83	0.00	266,790.76	(2,308.75)
<b>January</b>	599,832.28	245,762.57	84,155.47	18,968.83	0.00	222,970.20	(2,308.75)
<b>February</b>	570,496.18	245,762.57	84,155.47	18,968.83	0.00	212,848.28	(2,308.75)
<b>March</b>	575,100.24	245,762.57	84,155.47	18,968.83	0.00	176,456.37	(2,308.75)
<b>April</b>	566,877.74	235,787.63	84,155.47	18,968.83	0.00	151,770.96	0.00
<b>May</b>	544,179.84	235,787.63	84,155.47	18,968.83	0.00	79,210.65	
<b>June</b>	457,057.06	219,296.33	25,861.47	18,968.83	684,828.45	61,039.06	

D. Upcoming Events - See Attached Calendar

# May

2021

April						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

June						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
25	26	27	28	29	30	1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
		BOE Meeting 1:30pm / PTO Zoom Meeting 5pm		End of Year Awards		
16	17	18	19	20	21	22
District Basketball Championship BBQ 2pm		8th Grade Graduation		Super Kids Day - Last Day of School	Teacher / Staff Luncheon	
23	24	25	26	27	28	29
30	31	1	2	3	4	5
	Memorial Day					



E. Distance Learning Program - Update

F. Summer School & Reading Academy Update

5. MOTION AND VOTE TO APPROVE OR DISAPPROVE THE GENERAL BUSINESS ITEMS

Approved by Antonia Jennings second by Erika James was approve

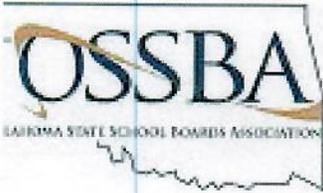
Erika James: Yea

Antonia Jennings: Yea

Paul Keeler: Yea

Yea: 3, Nay: 0

A. OSSBA Renewal 2021-2022



**Oklahoma State School Boards Assn.**  
 2801 N. Lincoln Blvd. Suite 125  
 Oklahoma City, OK 73105  
 405.528.3571 or 888.528.3571  
 Fax: 405.609.3091  
 EIN: 73-6636480

Invoice	14930
Date	7/15/2021
Page	1
Amount Due	\$1,475.00
Customer #	6977

To pay online via credit card please visit: [www.ossba.org/payonline](http://www.ossba.org/payonline)

**Customer:**

Crutcho Public School  
 2401 N Air Depot  
 Oklahoma City OK 73141

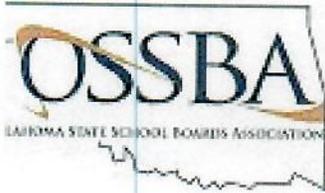
For proper credit please return top portion

Customer ID	Customer Name	Purchase Order No.		Due Date	
6977	Crutcho Public School			7/15/2021	
Item Number	Description	Ordered	Discount	Unit Price	Ext. Price
1000	School Membership Dues 2021-2022	1	\$0.00	\$1,475.00	\$1,475.00

The membership fee covers the provision of various services by the Oklahoma State School Boards Association to boards of education. Such services include legal information, publications, in-office consultations, answers to telephone and letter inquiries from school officials and school patrons, monitoring of state and federal education legislation, and other services designed to improve the quality of management of public education in Oklahoma. Member boards of education also receive reduced rates for workshop registrations, subscriptions and fee service programs

<b>Subtotal</b>	\$1,475.00
<b>Tax</b>	\$0.00
<b>Total</b>	\$1,475.00

**Questions ?**  
 Contact Jennifer at [jenniferp@ossba.org](mailto:jenniferp@ossba.org)  
 or Martha at [marthas@ossba.org](mailto:marthas@ossba.org)



**Oklahoma State School Boards Assn.**  
 2801 N. Lincoln Blvd. Suite 125  
 Oklahoma City, OK 73105  
 405.528.3571 or 888.528.3571  
 Fax: 405.609.3091  
 EIN: 73-6636480

Invoice	14703
Date	7/15/2021
Page	1
Amount Due	\$750.00
Customer #	6977

To pay online via credit card please visit: [www.ossba.org/payonline](http://www.ossba.org/payonline)

**Customer:**

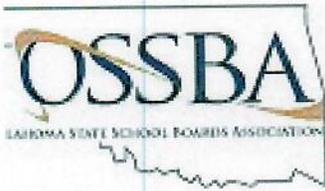
Crutcho Public School  
 2401 N Air Depot  
 Oklahoma City OK 73141

For proper credit please return top portion

Customer ID	Customer Name	Purchase Order No.		Due Date	
6977	Crutcho Public School			7/15/2021	
Item Number	Description	Ordered	Discount	Unit Price	Ext. Price
3105	Policy Maintenance Service Subscription- July 1, 2021- June 30,	1	\$0.00	\$750.00	\$750.00

Subtotal	\$750.00
Tax	\$0.00
<b>Total</b>	<b>\$750.00</b>

Questions ?  
 Contact Jennifer at [jenniferp@ossba.org](mailto:jenniferp@ossba.org)  
 or Martha at [marthas@ossba.org](mailto:marthas@ossba.org)



**Oklahoma State School Boards Assn.**  
 2801 N. Lincoln Blvd. Suite 125  
 Oklahoma City, OK 73105  
 405.528.3571 or 888.528.3571  
 Fax: 405.609.3091  
 EIN: 73-6636480

Invoice	15385
Date	7/15/2021
Page	1
Amount Due	\$200.00
Customer #	6977

To pay online via credit card please visit: [www.ossba.org/payonline](http://www.ossba.org/payonline)

**Customer:**

Crutcho Public School 2401 N Air Depot Oklahoma City OK 73141
---

For proper credit please return top portion

Customer ID	Customer Name	Purchase Order No.		Due Date	
6977	Crutcho Public School			7/15/2021	
Item Number	Description	Ordered	Discount	Unit Price	Ext. Price
3205	Superintendent Evaluation Tool through June 30, 2022	1	\$0.00	\$200.00	\$200.00

Subtotal	\$200.00
Tax	\$0.00
<b>Total</b>	<b>\$200.00</b>

Questions ?  
 Contact Jennifer at [jenniferp@ossba.org](mailto:jenniferp@ossba.org)  
 or Martha at [marthas@ossba.org](mailto:marthas@ossba.org)

B. Homer Smith Consulting Contract 21/22

**HOMER SMITH JR, - CONSULTANT**

2826 Gulford Lane  
Oklahoma City, OK 73120

**CONTRACT AGREEMENT**

**TERMS & CONDITIONS**

This agreement, made on May 11, 2020, covers I.T. consultant services from July 1, 2021 through June 30<sup>th</sup> 2022, between Homer Smith Jr., a consultant and Crutcho Public School District.

The consultant will focus on Infinite Campus only. The consultant will provide 18 hours per month at the billable rate of \$50.00 per hour.

**TRAINING:** Consultant will provide professional development and/or training at a rate of \$500.00 per day or any part thereof.

**PAYMENT:** Crutcho will pay Consultant at a rate of \$900.00 per month, said sum being a guaranteed minimum amount to retain Consultant to be available for the services described herein.

**GOVERNING LAW:** This agreement shall be governed and construed in accordance with the laws of the state of Oklahoma.

**TERMINATION:** Either party may terminate this agreement with a 30-day written notice after the initial term of this Agreement.

**ADDITIONAL SERVICES:** Consultant will provide additional services if needed at billable rate of \$75.00 per hour not to exceed 22 hours per month in addition to the Infinite Campus consulting work.

No additional services will be provided during the term of this contract unless it's agreed upon between Homer Smith, Jr. and Crutcho Public Schools.

During the term of this Consulting Contract, Homer Smith, Jr. will retain the Crutcho Public Schools computer that is assigned to him currently for work on Crutcho Public Schools matters, and have the ability to use Crutcho Public Schools printers with respect thereto. For any other entity, Homer Smith, Jr. will use his personal computer or such other computer as may be provided by said entity or employer. Homer Smith, Jr may perform the services at such location as he, in his discretion, deems appropriate to the services needed.

*Homer Smith, Jr.*

For: Consultant

\_\_\_\_\_

For: Crutcho Public School District

Printed Name: Homer Smith, Jr.

Printed Name: \_\_\_\_\_

Title: Consultant

Title: \_\_\_\_\_

Date: May 2, 2020.

Date: \_\_\_\_\_

C. Keystone Renewal Contract 21/22

D. Danyawn Miles Consulting Contract 21/22

## DISTRICT SPECIAL PROJECTS CONSULTANT AGREEMENT

This Special Projects Consultant Agreement (“AGREEMENT”) is made effective as of July 1, 2021, by and between Crutch Public Schools (CPS), of 2401 N. Air Depot Blvd, Oklahoma City, OK 73141 (**Client**), and Danyawn M. Miles of 3131 SW 89<sup>th</sup> St. #5104, Oklahoma City, OK 73159, an independent consultant (**Consultant**), in consideration of the mutual promises made herein, as follows:

### 1. Term of Agreement

This AGREEMENT will begin on July 1, 2021 and end on June 30, 2022. **The Agreement may be terminated or amended at any time** and upon such terms as are agreed to, in writing, by the Parties. (See Section 10 for details)

### 2. Services to be Rendered by Consultant

The scope of work agreed to by Consultant will be divided into two categories: “base line tasks” and “special projects.” Consultant shall provide onsite support at least one day a week. In the event that such onsite support is not possible for a particular week, consultant shall notify CPS at least two weeks in advance, unless such is an unforeseen emergency.

A. Base line tasks include, but are not limited to: business and leadership coaching; organizing Middle School field trips; managing school activities, planning and executing student and staff recognition, organizing and executing special events (1st Day Dad’s, Tie Day, Teacher vs Student Basketball Games, Girls Of Value, etc); connecting community leaders and business owners to the school; consulting on business development tasks, making presentations to and on behalf of the CPS school board and Administration; and, other CPS advisory topics as requested.

B. Special projects are projects that require dedicated and sustained involvement for a specified period of time and must be pre-approved on a case-by-case basis by the CPS school board and Administration. Examples of special projects include research and development, writing or editing documents, talent development, morale sustainment, and providing Program Management support and strategic scenario analysis and assessment of projects cost, schedule and performance.

### 3. Relationship of Parties.

This Agreement shall not constitute an employer-employee relationship, and it is the intent of each party that Consultant shall at all times be an independent consultant.

### 4. Compensation

In consideration for the services to be performed by Consultant, Client agrees to pay Consultant the sum of \$1,700.00 a month for the term of this AGREEMENT. Client shall provide a yearend Form 1099 to Consultant in a timely manner.

### 5. Confidentiality

Consultant will not disclose to other parties, without CPS school board and or Administration prior written consent, any confidential information acquired from or about the CPS school board and Administration relating to the subject matter or scope of work covered by this AGREEMENT unless such information becomes publicly known through no fault or act of Consultant or is received by Consultant from third parties (other than employees or representatives of (CPS school board and Administration) without breach of any agreement by Consultant or the third party. The obligation of confidentiality shall not apply to information required to be publicly disclosed by judicial order or government requirements, provided that Consultant gives CPS school board and Administration sufficient notice of any subpoena or request from a government agency, prior to disclosing the requested information, to seek an appropriate protective order.

## **6. Travel Reimbursement**

To the extent Consultant is required by Client to travel to complete a Client task, the Consultant shall be entitled to reimbursement for all actual and reasonable travel expenses, including but not limited to parking fees, tolls, car mileage costs at the then-current rate published by the Internal Revenue Service, meals, airline fare approved in advance of travel, standard business class hotel accommodations, automobile rental costs, and telephone usage charges properly incurred and approved in connection with the performance of the Consultants services pursuant to this Agreement. The Consultant shall submit expenses for review and approval to the CPS school board and or Administration on a monthly basis when applicable. Any type of travel expense to be incurred by the Consultant, but not explicitly described in this Subsection, must be approved in advance by the CPS school board and or Administration.

## **7. Insurance**

Consultant agrees to hold Client free and harmless from any and all claims arising from any such negligent act or omission.

## **8. Obligations of Client**

A. Client agrees to meet the terms of all reasonable requests of Consultant necessary to the performance of Consultant's duties under this Agreement.

B. Client agrees to furnish space on Client's premises for use by Consultant while performing the above-described services.

## **9. Assignment**

Neither this Agreement nor any duties or obligations under this Agreement may be assigned by Client or Consultant without the prior written or verbal consent of Consultant and Client. Both parties prefer written consent.

## **10. Termination of Agreement**

Notwithstanding any other provisions of this Agreement, either party hereto may terminate this Agreement at any time by giving 30 days written notice to the other party.

## **General Provisions**

### **11. Notices**

Any notices to be given hereunder by either party to the other may be affected either by personal delivery or by mail, registered or certified, postage prepaid with return receipt requested. Mailed notices shall be addressed to the parties at the addresses appearing in the introductory paragraph of this Agreement, but each party may change that address by written notice in accordance with this paragraph. Notices delivered personally shall be deemed communicated as of the date of actual receipt; mailed notices shall be deemed communicated as of three (3) days after the date of mailing.

### **12. Entire Agreement**

This Agreement supersedes all other agreements, either oral or in writing, between the parties hereto with respect to the performance of services by Consultant for Client and contains all of the covenants and agreements between the parties with respect to the rendering of such services in any manner whatsoever. Each party to this Agreement acknowledges that no representations, inducements, promises, or agreements, orally or otherwise, have been made by any party, or anyone acting on behalf of any party, which is not embodied herein, and that no other agreement, statement, or promise not contained in this Agreement shall be valid or binding. Any modification of this Agreement will be effective only if it is in writing signed by the party to be charged.

**13. Partial Invalidity**

If any provision of this Agreement is held by a court of competent jurisdiction to be invalid, void, or unenforceable, the remaining provisions shall nevertheless continue in full force without being impaired or invalidated in any way.

**14. Governing Law**

This AGREEMENT shall be governed by and construed in accordance with the laws of the State of Oklahoma, excluding its conflict of law rules.

IN WITNESS WHEREOF, the Parties have executed this AGREEMENT as of the date first referenced above.

**Crutcho Public Schools (CPS) (Client)**

Superintendent Signature, Sign/Date \_\_\_\_\_

---

**Special Projects Consultant (SPC) (Consultant)**

Danyawn M. Miles, SPC, Sign/Date \_\_\_\_\_

E. The Board of County Commissioners Contract 21/22

# **GENERAL MUTUAL COOPERATION AGREEMENT**

## **CRUTCHO PUBLIC SCHOOLS OF OKLAHOMA COUNTY, OKLAHOMA & THE BOARD OF COUNTY COMMISSIONERS OF OKLAHOMA COUNTY**

**THIS MUTUAL COOPERATION AGREEMENT** (the "Agreement") is entered into effective July 1, 2021, between the **CRUTCHO PUBLIC SCHOOLS OF OKLAHOMA COUNTY, OKLAHOMA**, a public school organized and existing under the laws of the State of Oklahoma (the "School"), and the **BOARD OF COUNTY COMMISSIONERS OF OKLAHOMA COUNTY**, a political subdivision organized and existing under the laws of the State of Oklahoma (the "County").

### **RECITALS:**

**WHEREAS**, 19 O.S. Section 339, paragraph 18, authorizes the County to utilize county-owned equipment, labor and supplies at their disposal on property owned by the county, public schools, two-year colleges or technical branches of colleges that are members of The Oklahoma State System of Higher Education; and

**WHEREAS**, the School wishes to call upon the County from time to time to use the County's equipment, labor and supplies to assist the School District with parking areas, playgrounds, athletic fields, access roads, drainage areas, and other areas on property that is owned by the School; and

**WHEREAS**, the School and the County wish to enter into an agreement providing for the County's assistance to the School to the extent permitted by law, and

**WHEREAS**, the School and the County find that it is to the mutual benefit to both the School and the County to enter into this agreement; and

**NOW, THEREFORE**, in consideration of the mutual covenants and agreements contained herein, the parties agree as follows:

1. **COUNTY'S WORK**: The County may, at their discretion, perform the requested work on property that is owned by the School, subject to the terms of this agreement.
2. **SCHOOL'S WRITTEN REQUESTS**: The School must submit written requests to the County regarding particularly described property for which the School District needs assistance in reconstruction, improvement, repair or maintenance. Said requests shall adequately and specifically describe the location and the specific type of assistance needed from the County and describe the anticipated period of time that such assistance shall be needed. If the County approves the School District's request for assistance, said request shall be performed pursuant to the authority of this Agreement and the specific agreement.

3. **SCHOOL'S DUTY**: The School understands and agrees that this Agreement in no way relieves the School from their primary duty to maintain the property which is the subject of any agreement in a safe manner for the welfare of the students and public.
4. **REIMBURSEMENT**: The School shall furnish to the County the funds to pay the School District's share of the costs of labor, engineering, equipment, and/or materials, subject to the provisions of Title 19, Section 359, and any other applicable law.
5. **TORT LIABILITY**: Each party will be solely responsible for the acts or omissions of each party's officials, employees or agents performing this Agreement, subject to the limitations described in the Oklahoma Governmental Tort Claims Act, title 51, Sections 151 *et seq*, and shall not be responsible for the acts or omissions of the other, subject to the provisions of paragraph 3 above. Each party reserves all rights and defenses available at law or in equity.
6. **NO AGENCY**: All persons acting for the County or the School District in performance of this agreement will, at the time of such action, be an official, employee or agent of their respective public bodies. The parties agree that nothing contained in this Agreement will be construed as creating an employment or agency relationship between the parties or between the officials, agents, and employees of either party.
7. **THIRD PARTY BENEFICIARIES**: The parties do not intent to create any rights in any third parties by entering into this Agreement.
8. **OWNERSHIP OF PROPERTY UPON WHICH WORK IS REQUESTED**: The School District avers that the School District owns the property on which the requested work is to be performed.
9. **AMENDMENT OR ASSIGNMENT**: This Agreement may not be amended or assigned by either party without the prior express written agreement of both parties.
10. **ENTIRE AGREEMENT**: It is mutually understood and agreed by the parties that this Agreement contains all of the covenants, stipulations, and provisions contemplated by the parties, and no employee, agent or other person has authority to alter or change the terms hereof, except as provided herein, and no party is or will be bound by any statement of representation not in conformity with this Agreement.
11. **COUNTERPART ORIGINALS**: This Agreement may be executed in counterparts, each of which will be deemed an original document, but all of which will constitute a single document. This document will not be binding on or constitute evidence of a contract between the parties until both parties have executed and delivered the Agreement.
12. **TERMS OF AGREEMENT**: This Agreement shall commence on July 1, 2021, and continue through June 30, 2022. Either party may sooner terminate this Agreement by prior written notice to the other party.

**APPROVED AND ADOPTED BY THE CRUTCHO PUBLIC SCHOOLS OF  
OKLAHOMA COUNTY, OKLAHOMA this \_\_\_\_\_ day of \_\_\_\_\_.**

**CRUTCHO PUBLIC SCHOOLS  
OF OKLAHOMA COUNTY, OKLAHOMA,**

By \_\_\_\_\_  
President – School Board

By \_\_\_\_\_  
Superintendent

ATTEST:

\_\_\_\_\_  
Board Clerk

**COUNTY**

**APPROVED** by the Board of County Commissioners this 3rd day of  
May \_\_\_\_\_.

**BOARD OF COUNTY COMMISSIONERS  
OF OKLAHOMA COUNTY, OKLAHOMA**

By Sumi Maughan  
Chairman

By Kevin Calvey  
Member

By Carrie Blumett  
Member

ATTEST:

D.B. Horton  
County Clerk



*APPROVED as to form and legality this \_\_\_\_\_ day of \_\_\_\_\_.*

\_\_\_\_\_  
Assistant District Attorney

F. Teacher & Staff Appreciation Incentives

6. MOTION AND VOTE TO APPROVE OR DISAPPROVE THE CONSENT DOCKET

Approved by Antonia Jennings second by Erika James was approve

Erika James: Yea

Antonia Jennings: Yea

Paul Keeler: Yea

Yea: 3, Nay: 0

A. Minutes

Crutch Public Schools  
Special Meeting Agenda  
Tuesday, April 13, 2021  
Conference Room, Crutch School Building, 2401 N. AIR DEPOT BLVD. , OKLAHOMA  
CITY, Oklahoma 73141  
1:15 PM

1:36 PM

1. CALL TO ORDER

2. ROLL CALL AND DETERMINATION OF QUORUM

2.A. Flag Salute

2.B. Prayer

3. PUBLIC EXPRESSIONS (Limited to three minutes per subject item)\*

4. SUPERINTENDENT'S REPORT

4.A. Introductions of Guests

4.B. Celebrations/ Students of the Month

4.B.1.

2nd Grade: Bray Flient

Virtual Middle School: De'Azyha Douglas

8th Grade: Darrius Dunkins

4.C. Financial

4.C.1. Treasurer's Report

4.C.2. Financial Report

4.D. Upcoming Events

5. MOTION AND VOTE TO APPROVE OR DISAPPROVE THE GENERAL BUSINESS ITEMS

Passed by Paul Keeler second by Erika James was approve

Erika James: Yea

Antonia Jennings: Absent

Paul Keeler: Yea

Yea: 2, Nay: 0, Absent: 1

5.A. 20/21 & 2021-2022 School Calendar

5.B. 2021-2022 OPSRC Renewal

5.C. 2021-2022 Renaissance Renewal

5.D. 2021-2022 OCAS (Oklahoma Consulting & Accounting Services) Renewal

5.E. 2021-2022 Edlio Website Renewal

5.F. 2021-2022 Temporary Appropriations

5.G. City of Midwest City - Summer Program Contract

5.H. Horace Mann Life Insurance Increase

5.I. Cox Communications

5.J. Infinite Campus - Online Registration

## 6. MOTION AND VOTE TO APPROVE OR DISAPPROVE THE CONSENT DOCKET

Passed by Erika James second by Paul Keeler was approve

Erika James: Yea

Antonia Jennings: Absent

Paul Keeler: Yea

Yea: 2, Nay: 0, Absent: 1

Passed by Paul Keeler second by Erika James was approve

Erika James: Yea

Antonia Jennings: Absent

Paul Keeler: Yea

Yea: 2, Nay: 0, Absent: 1

6.A. Minutes

6.B. Encumbrances and Purchases FY 2020-2021

6.B.1. General Fund (11) P.O. #'s 102-108

6.B.2. Bond Fund (38) P.O. #'s NONE

6.B.3. Building Fund (21) P.O. #'s 25-26

6.B.4. Child Nutrition (22) P.O. #'s NONE

6.B.5. Gift Fund (81) P.O. #'s NONE

6.B.6. Purchase Order Increases General Fund (11) and Bond Fund (39) and Child-N Fund (22)

6.C. Activity Fund Revenue and Expenditure Report

7. EXECUTIVE SESSION 25 OS 307 (B)(1), TO DISCUSS ITEMS UNDER PERSONNEL

Passed by Erika James second by Paul Keeler was approve

Erika James: Yea  
Antonia Jennings: Absent  
Paul Keeler: Yea  
Yea: 2, Nay: 0, Absent: 1

7.A. Leslie Dixon - 2020-2021 Paraprofessional

7.B. Elizabeth Franklin - New Employment 2021-2022 School Year

7.C. Leslie Dixon - New Employment 2021-2022 School Year

8. MOTION , DISCUSSION AND VOTE TO APPROVE OR DISAPPROVE THE PERSONNEL

Passed by Paul Keeler second by Erika James was approve

Erika James: Yea  
Antonia Jennings: Absent  
Paul Keeler: Yea  
Yea: 2, Nay: 0, Absent: 1

9. NEW BUSINESS

10. ADJOURNMENT

Motion to adjourn at 1:36pm by Paul Keeler second by Erika James was approve

Erika James: Yea  
Antonia Jennings: Absent  
Paul Keeler: Yea  
Yea: 2, Nay: 0, Absent: 1

1:36 PM

---

Antonia Jennings, President

---

Paul Keeler, Vice President

---

Erika James, Clerk

Crutch Public Schools  
Special Meeting Agenda Bond Sale  
Tuesday, April 13, 2021  
Conference Room, Crutch School Building, 2401 N. AIR DEPOT BLVD. , OKLAHOMA  
CITY, Oklahoma 73141  
1:00 PM

1:02 PM

1. CALL TO ORDER

2. ROLL CALL AND DETERMINATION OF QUORUM

3. BOARD TO DISCUSS ANNUAL REVIEW OF EXISTING OR CONSIDER AND TAKE ACTION ON THE ADOPTION OF WRITTEN POLICIES AND PROCEDURES FOR POST-ISSUANCE COMPLIANCE

4. BOARD TO DISCUSS CONTINUING DISCLOSURE OBLIGATIONS

5. BOARD TO RECEIVE BIDS FOR THE \$920,000 GENERAL OBLIGATION BUILDING BONDS OF THIS SCHOOL DISTRICT AND AWARD BONDS TO THE LOWEST BIDDER

Motion to award lowest bidder. BOK of Financial Securities, Oklahoma City, OK. by Paul Keeler second by Erika James was approve

Erika James: Yea

Antonia Jennings: Absent

Paul Keeler: Yea

Yea: 2, Nay: 0, Absent: 1

6. BOARD TO CONSIDER AND TAKE ACTION ON A RESOLUTION PROVIDING FOR THE ISSUANCE OF GENERAL OBLIGATION BUILDING BONDS IN THE SUM OF \$920,000 BY THIS SCHOOL DISTRICT, AUTHORIZED AT AN ELECTION CALLED AND HELD FOR SUCH PURPOSE; PRESCRIBING FORM OF BONDS; PROVIDING FOR REGISTRATION THEREOF; PROVIDING FOR LEVY OF AN ANNUAL TAX FOR THE PAYMENT OF PRINCIPAL AND INTEREST ON THE SAME; AND FIXING OTHER DETAILS OF THE ISSUE

Passed by Paul Keeler second by Erika James was approve

Erika James: Yea

Antonia Jennings: Absent

Paul Keeler: Yea

Yea: 2, Nay: 0, Absent: 1

7. BOARD TO CONSIDER AND TAKE ACTION ON A RESOLUTION DESIGNATING THE GENERAL OBLIGATION BONDS OF 2021 AS "QUALIFIED TAX-EXEMPT

OBLIGATIONS" PURSUANT TO SECTION 265(b)(3)(B) OF THE INTERNAL REVENUE CODE OF 1986

Passed by Paul Keeler second by Erika James was approve

Erika James: Yea

Antonia Jennings: Absent

Paul Keeler: Yea

Yea: 2, Nay: 0, Absent: 1

8. ADJOURNMENT

Motion to adjourn at 1:12 pm by Paul Keeler second by Erika James was approve

Erika James: Yea

Antonia Jennings: Absent

Paul Keeler: Yea

Yea: 2, Nay: 0, Absent: 1

1:12 PM

---

Antonia Jennings, President

---

Paul Keeler, Vice President

---

Erika James, Clerk

B. Transfer of Funds

C. Encumbrances and Purchases FY 2020-2021

1. General Fund (11) P.O. #'s 109-116

## Purchase Order Register

Options: Year: 2020-2021, Fund: GENERAL FUND (FOR OPERATION), Date Range: 4/9/2021 - 5/7/2021

PO No	Date	Vendor No	Vendor	Description	Amount
109	04/14/2021	53567	R2 CONTRACTING LLC	BLANKET	110,000.00
110	04/14/2021	53717	BLACKMON MOORING	BLANKET	32,000.00
111	04/14/2021	52502	CARPET DIRECT	BLANKET	15,000.00
112	04/22/2021	52293	DELL /SERVICE SALES	LICENSES	12,828.00
113	04/26/2021	53718	BOB ENGLISH	GRADUATION SOUND	500.00
114	04/27/2021	52898	OKLAHOMA ATTORNEY GENERAL	BOND FEES	276.00
115	04/28/2021	53719	PROSPERITY BANK/INNOVATIVE SCHOOL	INNOVATIVE SCHOOL CONFERENCE	10,700.00
116	05/05/2021	52899	MTM Recognition Corp.	STAFF AWARDS	400.00
<b>Non-Payroll Total:</b>					<b>\$181,704.00</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$181,704.00</b>

2. June 3, 2021 Bond Fund (31) P.O. #'s 1-18

## Purchase Order Register

Options: Year: 2020-2021, Fund: Building Bond Fund(s) FY 2022, Date Range: 6/1/2021 - 6/30/2021

PO No	Date	Vendor No	Vendor	Description	Amount
1	06/03/2021	53620	EPCO MECHANICAL INC	BLANKET	20,000.00
2	06/03/2021	53258	PROSPERITY BANK	BLANKET	15,000.00
3	06/03/2021	51575	WAL-MART	BLANKET	1,500.00
4	06/03/2021	4	SAM'S CLUB	BLANKET	10,000.00
5	06/03/2021	52677	LOWES HOME CENTER	BLANKET	25,000.00
6	06/03/2021	51175	OFFICE DEPOT	BLANKET	1,500.00
7	06/03/2021	53431	CAPITAL ELECTRIC CONTRACTORS	BLANKET	10,000.00
8	06/03/2021	53315	TREAT'S SOLUTIOS LLC	BLANKET	5,000.00
9	06/03/2021	53687	LEE'S FLOORING & CLEANING LLC	BLANKET	25,000.00
10	06/03/2021	53661	CAPITAL CLEANING	BLANKET	5,000.00
11	06/03/2021	51912	WALKER COMPANIES	BLANKET	10,000.00
12	06/03/2021	51119	HERMAN'S PLUMBING	BLANKET	20,000.00
13	06/03/2021	53578	TECH LOCK	BLANKET	5,000.00
14	06/03/2021	53698	ESCO LLC	BLANKET	10,000.00
15	06/03/2021	53567	R2 CONTRACTING LLC	BLANKET	100,000.00
16	06/03/2021	53688	WALTER OLIVER	BLANKET	10,000.00
17	06/03/2021	53489	STOW'S OFFICE FURNITURE	BLANKET	15,000.00
18	06/03/2021	53597	ABC ENTERPRISES, INC	BLANKET	10,000.00

<b>Non-Payroll Total:</b>	<b>\$298,000.00</b>
---------------------------	---------------------

<b>Payroll Total:</b>	<b>\$0.00</b>
-----------------------	---------------

<b>Report Total:</b>	<b>\$298,000.00</b>
----------------------	---------------------

3. Bond Fund (38) P.O. #'s NONE

**Crutch Public School**  
**Purchase Order Register**

**Options:** Year: 2020-2021, Fund: Bond Fund(s) FY 2017, Date Range: 4/9/2021 - 5/7/2021

<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
--------------	-------------	------------------	---------------	--------------------	---------------

<b>Non-Payroll Total:</b>	<u>\$0.00</u>
<b>Payroll Total:</b>	<u>\$0.00</u>
<b>Report Total:</b>	<u><u>                    </u></u>

4. Building Fund (21) P.O. #'s NONE

**Crutch Public School**  
**Purchase Order Register**

**Options:** Year: 2020-2021, Fund: BUILDING FUND, Date Range: 4/9/2021 - 5/7/2021

<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
--------------	-------------	------------------	---------------	--------------------	---------------

<b>Non-Payroll Total:</b>	<u>\$0.00</u>
<b>Payroll Total:</b>	<u>\$0.00</u>
<b>Report Total:</b>	<u><u>                    </u></u>

5. Child Nutrition (22) P.O. #'s NONE



6. Gift Fund (81) P.O. #'s NONE

**Crutcho Public School**  
**Purchase Order Register**

**Options:** Year: 2020-2021, Fund: GIFT FUND, Date Range: 4/9/2021 - 5/7/2021

<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
--------------	-------------	------------------	---------------	--------------------	---------------

<b>Non-Payroll Total:</b>	<u>\$0.00</u>
<b>Payroll Total:</b>	<u>\$0.00</u>
<b>Report Total:</b>	<u><u>                    </u></u>

7. Purchase Order Increases General Fund (11) and Bond Fund (39) and Child-N Fund (22)

## Change Order Listing

Options: Fund: GENERAL FUND (FOR OPERATION), Year: 2020-2021, ReferenceDate: PO Date, Date Range: 4/9/2021 - 5/7/2021, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Amount
1	07/01/2020	51227	BANK OF OKLAHOMA	BLANKET	294.86
3	07/01/2020	21	CITY OF MIDWEST CITY	BLANKET	3,733.02
4	07/01/2020	9	OG&E	BLANKET	2,480.14
5	07/01/2020	52445	SYMMETRY ENERGY SOLUTIONS	BLANKET	556.40
6	07/01/2020	14	OKLAHOMA NATURAL GAS	BLANKET	242.88
7	07/01/2020	52738	LOGIX	BLANKET	563.34
16	07/01/2020	50019	OSSBA	BLANKET	100.00
20	07/01/2020	51175	OFFICE DEPOT	BLANKET	306.28
22	07/01/2020	4	SAM'S CLUB	BLANKET	246.58
23	07/01/2020	52255	AT&T MOBILITY	BLANKET	299.97
24	07/01/2020	52886	EUREKA WATER COMPANY	BLANKET	123.25
25	07/01/2020	53653	IDEMIA	BLANKET	343.50
28	07/01/2020	52991	VERIZON WIRELESS	BLANKET	160.04
31	07/01/2020	52642	CHATTERBOX INC	BLANKET	4,485.00
43	07/01/2020	52963	DANYAWN MILES	BLANKET	1,700.00
44	07/01/2020	53569	OKLAHOMA CONSULTING & ACCOUNTING	BLANKET	2,350.00
50	07/01/2020	51387	CCOSA	BLANKET	425.00
51	07/01/2020	51960	HOMER SMITH JR	BLANKET	900.00
54	07/01/2020	53570	JOSE ESPARZA	BLANKET	2,070.00
56	07/01/2020	53645	PROLAWNS OF OKLAHOMA LLC	BLANKET	360.00
63	07/01/2020	50058	ROSS TRANSPORTATION	BLANKET	3,001.52
65	07/01/2020	53315	TREAT'S SOLUTIOS LLC	BLANKET	1,096.74
70	07/01/2020	53678	DESIREE JONES	BLANKET	2,160.00
72	07/09/2020	50014	OSSEGIB	BLANKET	0.14
87	01/20/2021	53687	LEE'S FLOORING & CLEANING LLC	BLANKET	5,900.00
94	02/04/2021	52197	AGNEW DOOR ANDWINDOW CO	BLANKET	10,358.74
<b>Non-Payroll Total:</b>					<b>\$44,257.40</b>
<b>Payroll Total:</b>					<b>\$9,272.49</b>
<b>Report Total:</b>					<b>\$53,529.89</b>

**Change Order Listing**

**Options:** Fund: Bond Fund(s) FY 2017, Year: 2020-2021, ReferenceDate: PO Date, Date Range: 4/9/2021 - 5/7/2021,  
Include Negative Changes: False

<b>PO No</b>	<b>Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>
<b>Non-Payroll Total:</b>					<b>\$0.00</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					

## Change Order Listing

**Options:** Fund: CHILD NUTRITION PROGRAMS FUND, Year: 2020-2021, ReferenceDate: PO Date, Date Range: 4/9/2021 - 5/7/2021, Include Negative Changes: False

PO No	Date	Vendor No	Vendor	Description	Amount
2	07/01/2020	53528	KEYSTONE FOOD SERVICE	BLANKET	32,209.58
9	07/01/2020	51645	OKLA DEPT OF HUMAN SERVICES	BLANKET	494.59
12	09/23/2020	51113	HAGAR RESTAURANT	BLANKET	415.57
<b>Non-Payroll Total:</b>					<b>\$33,119.74</b>
<b>Payroll Total:</b>					<b>\$0.00</b>
<b>Report Total:</b>					<b>\$33,119.74</b>

## D. Activity Fund Revenue and Expenditure Report

## Crutcho Public School Revenue/Expenditure Summary

Options: Fund: 60, Date Range: 4/1/2021 - 4/30/2021

	Begin Balance	Receipts	Adjusting Entries	Payments	Cash End Balance	Unpaid POs	End Balance
			\$0.00	\$939.00	\$3,649.20	\$1,695.40	\$1,953.80
801 Superintendent Miscellaneous	\$4,588.20	\$0.00	\$0.00	\$0.00	\$1,672.65	\$0.00	\$1,672.65
802 Concession	\$1,672.65	\$0.00	\$0.00	\$0.00	\$464.33	\$0.00	\$464.33
804 Vocal Music	\$464.33	\$0.00	\$0.00	\$240.00	\$949.38	\$162.06	\$787.32
806 Athletics	\$1,149.38	\$40.00	\$0.00	\$0.00	\$29.43	\$0.00	\$29.43
807 1st Grade	\$29.43	\$0.00	\$0.00	\$0.00	\$402.73	\$0.00	\$402.73
808 Pep Club/Cheerleaders	\$402.73	\$0.00	\$0.00	\$0.00	\$1,316.94	\$0.00	\$1,316.94
809 Student Council	\$1,316.94	\$0.00	\$0.00	\$0.00	\$116.21	\$0.00	\$116.21
810 Band	\$116.21	\$0.00	\$0.00	\$0.00	\$181.77	\$100.00	\$81.77
811 Library	\$181.77	\$0.00	\$0.00	\$0.00	\$0.05	\$0.00	\$0.05
812 Book Orders	\$0.05	\$0.00	\$0.00	\$40.45	\$20.97	\$0.00	\$20.97
814 Pre-Kindergarten	\$61.42	\$0.00	\$0.00	\$0.00	\$65.38	\$0.00	\$65.38
815 7th Grade	\$65.38	\$0.00	\$0.00	\$0.00	\$41.38	\$0.00	\$41.38
816 Tech. Students / TSA	\$41.38	\$0.00	\$0.00	\$0.00	\$0.05	\$0.00	\$0.05
819 2nd Grade	\$0.05	\$0.00	\$0.00	\$0.00	\$1,100.67	\$50.49	\$1,050.18
821 4th Grade	\$1,100.67	\$0.00	\$0.00	\$0.00	\$15.03	\$0.00	\$15.03
823 3rd Grade	\$15.03	\$0.00	\$0.00	\$0.00	\$7.78	\$0.00	\$7.78
824 6th Grade	\$7.78	\$0.00	\$0.00	\$0.00	\$296.14	\$0.00	\$296.14
825 8th Grade	\$296.14	\$0.00	\$0.00	\$0.00	\$39.59	\$0.00	\$39.59
826 Staff Account	\$39.59	\$0.00	\$0.00	\$0.00	\$532.01	\$0.00	\$532.01
828 Humanities/Art	\$532.01	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$50.00
831 School Uniforms	\$50.00	\$0.00	\$0.00	\$0.00	\$1,918.22	\$0.00	\$1,918.22
832 Principal's Miscellaneous	\$2,345.22	\$45.00	\$0.00	\$472.00	\$20.00	\$0.00	\$20.00
834 HORNETS	\$20.00	\$0.00	\$0.00	\$0.00	\$634.99	\$0.00	\$634.99
837 YEAR BOOK	\$279.99	\$355.00	\$0.00	\$0.00	\$48.90	\$0.00	\$48.90
838 KINDERGARTEN	\$48.90	\$0.00	\$0.00	\$0.00	\$557.96	\$0.00	\$557.96
839 After School Program PK-2nd	\$557.96	\$0.00	\$0.00	\$0.00	\$371.63	\$0.00	\$371.63
840 CRUTCHO PTO	\$371.63	\$0.00	\$0.00	\$0.00	\$190.52	\$0.00	\$190.52
843 Tiger Store	\$190.52	\$0.00	\$0.00	\$0.00	\$344.64	\$0.00	\$344.64
844 Coca Cola Give	\$344.64	\$0.00	\$0.00	\$0.00	\$5,652.05	\$0.00	\$5,652.05
845 Box Tops	\$5,616.35	\$35.70	\$0.00	\$0.00			
<b>Total</b>	<b>\$21,906.35</b>	<b>\$475.70</b>	<b>\$0.00</b>	<b>\$1,691.45</b>	<b>\$20,690.60</b>	<b>\$2,007.95</b>	<b>\$18,682.10</b>

### CRUTCHO ACTIVITY FUND BANK RECONCILIATION APRIL

CHASE BANK STATEMENT BALANCE PREVIOUS BALANCE	\$22,217.97		
TOTAL DEPOSITS	\$475.70		
CHECKS PAID	\$1,366.07		
UNPAID PURCHASE ORDERS FY2021	\$637.00		
CASH END BALANCE	\$20,690.60		
BANK FEES			
RETURNED CHECK			
STATEMENT BALANCE	\$22,217.97		
RECONCILED BY	Melvin Perry		



JPMorgan Chase Bank, N.A.  
 P O Box 182051  
 Columbus, OH 43218-2051

April 01, 2021 through April 30, 2021  
 Account Number: 000000710381268

00003195 1 AV 00.398



00003195 DRI 662 141 12121 NNNNNNNNNNN 1 000000000 60 0207581 P8797

CRUTCHO SCHOOL ACTIVITY  
 2401 N AIR DEPOT  
 OKLAHOMA CITY OK 73141

**CUSTOMER SERVICE INFORMATION**

Web site: Chase.com  
 Service Center: 1-800-935-9935  
 Deaf and Hard of Hearing: 1-800-242-7383  
 Para Espanol: 1-877-312-4273  
 International Calls: 1-713-262-1679



**We're increasing the Legal Processing Fee**

On July 18, we're increasing the legal processing fee to be up to \$100. This is the fee that we can charge to your account if we need to manage a legal process related to you or your account that appears to have the force of law behind it, including the processing of garnishments, tax levies, or other court or administrative orders.

If you have questions please call the number at the top of this statement. We accept operator relay calls.

**We want to remind you about the overdraft service options that are available for your personal checking account(s)**

We've included information on the last page of this statement to remind you about our overdraft services and associated fees. As a reminder, overdraft services are not available for Chase Secure Checking<sup>SM</sup> or Chase First Checking<sup>SM</sup>. Standard Overdraft Practice and Chase Debit Card Coverage<sup>SM</sup> are not available for Chase High School Checking<sup>SM</sup>.

If you have questions, please visit [chase.com/overdraft](http://chase.com/overdraft) or call us at the number on your statement. We accept operator relay calls.

**CHECKING SUMMARY**

Chase Total Checking

	AMOUNT
Beginning Balance	\$22,217.97
Deposits and Additions	475.70
Checks Paid	-1,366.07
Ending Balance	\$21,327.60

**DEPOSITS AND ADDITIONS**

DATE	DESCRIPTION	AMOUNT
04/16	Deposit 1842026782	\$280.70
04/30	Deposit 1842026783	195.00
<b>Total Deposits and Additions</b>		<b>\$475.70</b>

✓ 52



April 01, 2021 through April 30, 2021  
Account Number: 000000710381268

**CHECKS PAID**

CHECK NO.	DESCRIPTION	DATE PAID	AMOUNT
14 ^		04/16	\$311.62
18 * ^		04/14	75.00
19 ^		04/13	395.00
21 * ^		04/26	40.45
23 * ^		04/30	544.00
<b>Total Checks Paid</b>			<b>\$1,366.07</b>

Handwritten checkmarks and initials next to the table rows.

If you see a description in the Checks Paid section, it means that we received only electronic information about the check, not the original or an image of the check. As a result, we're not able to return the check to you or show you an image.

\* All of your recent checks may not be on this statement, either because they haven't cleared yet or they were listed on one of your previous statements.

^ An image of this check may be available for you to view on Chase.com.

A Monthly Service Fee was not charged to your Chase Total Checking account. Here are the three ways you can avoid this fee during any statement period.

- **Have electronic deposits made into this account totaling \$500.00 or more, such as payments from payroll providers or government benefit providers, by using (i) the ACH network, (ii) the Real Time Payment network, or (iii) third party services that facilitate payments to your debit card using the Visa or Mastercard network.** (You did not have an electronic deposit this statement period)
- **OR, keep a balance at the beginning of each day of \$1,500.00 or more in this account.** (Your balance at the beginning of each day was \$21,676.60)
- **OR, keep an average beginning day balance of \$5,000.00 or more in qualifying linked deposits and investments.** (Your average beginning day balance of qualifying linked deposits and investments was \$21,934.31)

**IN CASE OF ERRORS OR QUESTIONS ABOUT YOUR ELECTRONIC FUNDS TRANSFERS:** Call us at 1-866-564-2262 or write us at the address on the front of this statement (non-personal accounts contact Customer Service) immediately if you think your statement or receipt is incorrect or if you need more information about a transfer listed on the statement or receipt.

For personal accounts only: We must hear from you no later than 60 days after we sent you the FIRST statement on which the problem or error appeared. Be prepared to give us the following information:

- Your name and account number
- The dollar amount of the suspected error
- A description of the error or transfer you are unsure of, why you believe it is an error, or why you need more information.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days (or 20 business days for new accounts) to do this, we will credit your account for the amount you think is in error so that you will have use of the money during the time it takes us to complete our investigation.

**IN CASE OF ERRORS OR QUESTIONS ABOUT NON-ELECTRONIC TRANSACTIONS:** Contact the bank immediately if your statement is incorrect or if you need more information about any non-electronic transactions (checks or deposits) on this statement. If any such error appears, you must notify the bank in writing no later than 30 days after the statement was made available to you. For more complete details, see the Account Rules and Regulations or other applicable account agreement that governs your account. Deposit products and services are offered by JPMorgan Chase Bank, N.A. Member FDIC



JPMorgan Chase Bank, N.A. Member FDIC

**IMAGES**

ACCOUNT # 000000710381268

See both front and back images of cleared checks at Chase.com. If you're not enrolled in this free service, please enroll now.



103580717272 APR 16 #0000000014 \$311.62



109290873820 APR 14 #0000000018 \$75.00



102190832699 APR 13 #0000000019 \$395.00



103680000594 APR 26 #0000000021 \$40.45



108670711639 APR 30 #0000000023 \$544.00



1706001004700070381000000000



## Overdraft and Overdraft Fee Information for Your Chase Checking Account

### What You Need to Know About Overdrafts and Overdraft Fees

An overdraft occurs when you do not have enough money in your account to cover a transaction, but we pay it anyway. We pay overdrafts at our discretion, which means we do not guarantee that we will always authorize or pay any type of transaction. If we do not authorize and pay an overdraft, your transaction will be declined or returned. We can cover your overdrafts in three different ways:

1. We have Standard Overdraft Practices that come with your account.
2. We offer Overdraft Protection through a link to a Chase savings account, which may be less expensive than our Standard Overdraft Practices. You can contact us to learn more.
3. We also offer Chase Debit Card Coverage, which allows you to choose how we treat your everyday debit card transactions, in addition to our Standard Overdraft Practices.

This notice explains our Standard Overdraft Practice and Chase Debit Card Coverage.

- **What are the Standard Overdraft Practices that come with my account?**  
We do authorize and pay overdrafts for the following types of transactions:
  - Checks and other transactions made using your checking account number
  - Recurring debit card transactions
- **What is Chase Debit Card Coverage?**  
We will only authorize and pay overdrafts in addition to our Standard Overdraft Practice for the following types of transactions if you specifically ask us to:
  - Everyday debit card transactions
- **What fees will I be charged if Chase pays my overdraft?**  
If we pay an item, we'll charge you a \$34 Insufficient Funds Fee per item. If we return the item, we'll charge you a \$34 Returned Item Fee.
  - We won't charge more than three Insufficient Funds or Returned Item fees per day, for a total of \$102.
  - We won't charge an Insufficient Funds Fee if your account balance at the end of the business day is overdrawn by \$5 or less, and we won't charge Insufficient Funds or Returned Item fees for item(s) that are \$5 or less.
  - For Chase Sapphire<sup>SM</sup> Checking and Chase Private Client Checking<sup>SM</sup> accounts, we waive the Insufficient Funds and Returned Item fees if item(s) are presented or withdrawal request(s) are made against an account with insufficient funds on four or fewer business days during the current and prior 12 statement periods.
- **What if I want Chase to authorize and pay overdrafts on my everyday debit card transactions?**  
If you or a joint account owner would like to change your selection, sign in to chase.com to update your account settings, or call us at 1-800-935-9935 (or collect at 1-713-262-1679 if outside the U.S.), or visit a Chase branch. We accept operator relay calls.

**Crutch Public School**

**Receipt Register**

**Options:** Fund: SCHOOL ACTIVITY FUNDS, Show Detail: Yes, Date Range: 4/1/2021 - 4/30/2021, Account: CHASE, Status: All

Receipt No	Date		Received From				Amount	Status
	Year	Fund	Acct Type	Acct No	Project	Program	Unit	
11	4/16/2021		BOX TOPS				\$35.70	Posted
	2021	60	AR	1950	845	900	105	\$35.70
						2021	60 Total	\$35.70
12	4/16/2021		YEARBOOK				\$205.00	Posted
	2021	60	AR	1950	837	900	105	\$205.00
						2021	60 Total	\$205.00
13	4/16/2021		ATHLETICS GATE STARTUP				\$40.00	Posted
	2021	60	AR	5120	806	800	105	\$40.00
						2021	60 Total	\$40.00
14	4/30/2021		YEARBOOK				\$150.00	Posted
	2021	60	AR	1950	837	900	105	\$150.00
						2021	60 Total	\$150.00
15	4/30/2021		PRINCIPAL TSHIRTS				\$45.00	Posted
	2021	60	AR	1950	832	900	105	\$45.00
						2021	60 Total	\$45.00

**Year and Fund Totals:**

2021 60 \$475.70

**Total Receipts Posted = \$475.70**

**Total Receipts Not Posted = \$0.00**

**Crutcho Public School**

**Payment Clearing Register**

**Options:** Fund: SCHOOL ACTIVITY FUNDS, Show Detail: Yes, Date Range: 4/1/2021 - 4/30/2021, Account: CHASE, Status: All

Clearing No	Date	Account No	Account Type	Amount	Status
	Year Fund	Payment No	Amount		
8	4/30/2021	107	AC	\$1,366.07	Posted
	2021 60	14	\$311.62		
	2021 60	18	\$75.00		
	2021 60	19	\$395.00		
	2021 60	21	\$40.45		
	2021 60	23	\$544.00		
		2021 60 Total	<u>\$1,366.07</u>		

**Year and Fund Totals:**

2021 60 \$1,366.07

**Total Payment Clearing Posted = \$1,366.07**

**Total Payment Clearing Not Posted = \$0.00**

# Crutch Public School

## Payment Register

**Options:** Year: 2020-2021, Fund: SCHOOL ACTIVITY FUNDS, Date Range: 4/1/2021 - 4/30/2021, Print Payroll Payments: True

Year	Fund	No	Date	Vendor	Date Type	Date Registered	Clearing Date	Clearing No	Amount
2021	60	18	04/01/2021	BISHOP MCGUINNESS		4/1/2021	4/30/2021	8	\$75.00
2021	60	19	04/08/2021	PROSPERITY BANK		4/8/2021	4/30/2021	8	\$395.00
2021	60	20	04/20/2021	CUSTOM TEES BOLEYONE		4/20/2021			\$472.00
2021	60	21	04/20/2021	GOPHER		4/20/2021	4/30/2021	8	\$40.45
2021	60	22	04/20/2021	OKLAHOMA COACHES ASSOCIATION		4/20/2021			\$165.00
2021	60	23	04/29/2021	TASTY SNOW		4/29/2021	4/30/2021	8	\$544.00
<b>Non-Payroll Total:</b>									<b>\$1,691.45</b>
<b>Payroll Total:</b>									<b>\$0.00</b>
<b>Balance Forward:</b>									<b>\$3,554.97</b>
<b>Total:</b>									<b>\$5,246.42</b>

**Crutch Public School**  
**Outstanding Payments**

**Options:** Fiscal Years: 2021, Funds: 60, As Of Date: 4/30/2021

<b>Year</b>	<b>Fund</b>	<b>No</b>	<b>Date</b>	<b>Reg Date</b>	<b>Vendor No</b>	<b>Vendor</b>	<b>Amount</b>
2021	60	20	4/20/2021	4/20/2021	53558	CUSTOM TEES BOLEYONE	\$472.00
2021	60	22	4/20/2021	4/20/2021	51957	OKLAHOMA COACHES ASSOCIATIO	\$165.00
<b>Total: 2021 60</b>							<b>\$637.00</b>
<b>Total Outstanding:</b>							<b>\$637.00</b>

7. EXECUTIVE SESSION 25 OS 307 (B)(1), TO DISCUSS ITEMS UNDER PERSONNEL

A. Melvin Perry, Promotion Associate Superintendent

B. Ravonne French, Resignation

C. Sarah Lohmeyer, Resignation

D. Sylva Erskine, Retirement

E. Gayle Chapple, New Employment 21/22

8. MOTION , DISCUSSION AND VOTE TO APPROVE OR DISAPPROVE THE PERSONNEL

Approved by Antonia Jennings second by Erika James was approve

Erika James: Yea

Antonia Jennings: Yea

Paul Keeler: Yea

Yea: 3, Nay: 0

9. NEW BUSINESS

10. ADJOURNMENT

2:37 PM

---

Antonia Jennings, President

---

Paul Keeler, Vice President

---

Erika James, Clerk