Bixby Board of Education Regular Meeting
Thursday, July 11, 2024 Bixby Board of Education Regular Meeting
Bixby Public Schools Administative Center, 109 N. Armstrong, Bixby, Oklahoma
109 N Armstrong St
Bixby, OK 74008

Attendance Taken at 6:00 PM.

Justin Cheatham:	Present
Matt Dotson:	Present
Tristy Fryer:	Present
Julie Prox:	Present
Amanda Stephens:	Present

Present: 5.

1. **Call Meeting to Order/Roll Call**

2. **Reports to The Board**

   2.1. Superintendent's Report - Rob Miller

   - Report from Bridge The Gap (BTG) - BTG presented the school with a check for $210,000 to be used in the classrooms

   2.2. Teaching and Learning Report - Cheryl Wilkinson

   2.3. Facilities and Operations Report - Gabe Hayes

3. **Comments from the Public**

   3.1. Speakers must identify themselves.

   3.2. Each Speaker is given a maximum of three (3) minutes. To ensure fairness for all speakers, this timeline will be strictly enforced. The Board clerk will notify the speaker when they have 30 seconds left. Speakers are expected to end their remarks immediately when the time limit is reached.

   3.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.

   3.4. Total time allocated to this item is thirty (30) minutes.

   3.5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless the proper administrative procedures concerning complaints have been followed.

   3.6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.

3.7. The president reserves the right to interrupt this section and move to the next item.

3.8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and will seriously consider all comments made during this time. Proper questions from members of the public may be referred to the Superintendent for later report to the Board.

4. **General Consent Agenda - Discussion and possible board action to approve consent agenda items #1-15. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)**

Approval of the General consent agenda items #1-13 as presented Passed with a motion by Justin Cheatham and a second by Julie Prox.

Justin Cheatham:	Yea
Matt Dotson:	Yea
Tristy Fryer:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 5, Nay: 0

4.1. Minutes of June 10, 2024 Regularly Scheduled Board Meeting

4.2. Minutes of June 26, 2024 Special Board Meeting

4.3. Activity Fund Summary of Accounts and Transfer Requests

4.4. Encumbrances and Change Orders for FY 2024 and FY 2025 General Fund, Building Fund, Child Nutrition Fund, Sinking Fund, and Bond Funds 31-39 per attached encumbrance registers

4.5. Approval of a renewal agreement with Community Care for an Employee Assistant Program for the 2024-2025 fiscal year

4.6. Approval of a renewal agreement with Daybreak @FCS for counseling support services for the 2024-25 fiscal year.

4.7. Approval of a renewal agreement with ESS for the substitute teaching services for the 2024-2025 fiscal year

4.8. Approval of a renewal agreement with Peachjar for electronic flyer distributions for the 24-25 fiscal year.

4.9. Approval of a renewal agreement with Sandy Hook Promise for the use of anonymous tip line services for the 2024-2025 fiscal year

4.10. Approval of a renewal agreement with Zendesk for support ticket system for the 2024-2025 fiscal year

4.11. Approval of a renewal agreement with Tulsa Technology Center for student transportation services for the 2024-2025 fiscal year

4.12. Approval of Bixby Public Schools Handbooks as presented for the 2024-2025 fiscal year

4.13. Maternity/FMLA - Support - Maintenance - 7/15/24 to 10/9/24

4.14. Employment, Resignation, Retirement - Certified Personnel - per attached

4.15. Employment, Resignation, Retirement - Support Personnel - per attached

5. **Finance**

5.1. Discussion and possible board action to approve a purchase agreement with KI Furniture for furniture and materials for the High School Academic Building in the amount of $1,310,084.16 to be paid from bond funds.

Approval of a purchase agreement with KI Furniture for furniture and materials for the High School Academic Building in the amount of $1,310,084.16 to be paid from bond funds. Passed with a motion by Tristy Fryer and a second by Julie Prox.

Justin Cheatham: Yea

Matt Dotson: Yea

Tristy Fryer: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 5, Nay: 0

5.2. Discussion and possible board action to approve a purchase agreement with Scott Rice for furniture and materials for the High School Academic Building in the amount of 723,899.24 to be paid from bond funds.

Approval of a purchase agreement with Scott Rice for furniture and materials for the High School Academic Building in the amount of 723,899.24 to be paid from bond funds. Passed with a motion by Tristy Fryer and a second by Amanda Stephens.

Justin Cheatham: Yea

Matt Dotson: Yea

Tristy Fryer: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 5, Nay: 0

5.3. Discussion and possible board action to approve a purchase agreement with L&M Furniture for furniture and materials for the High School Academic Building in the amount of $600,223.72 to be paid from bond funds.

Approval of a purchase agreement with L&M Furniture for furniture and materials for the High School Academic Building in the amount of $600,223.72 to be paid from bond funds. Passed with a motion by Amanda Stephens and a second by Julie Prox.

Justin Cheatham: Yea

Matt Dotson: Yea

Tristy Fryer: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 5, Nay: 0

5.4. Discussion and possible board action to approve a purchase agreement with Randy Thomas Library Works for furniture and materials for the High School Academic Building in the amount of $43,239.00 to be paid from bond funds.

Approval of a purchase agreement with Randy Thomas Library Works for furniture and materials for the High School Academic Building in the amount of $43,239.00 to be paid from bond funds. Passed with a motion by Amanda Stephens and a second by Matt Dotson.

Justin Cheatham: Yea

Matt Dotson: Yea

Tristy Fryer: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 5, Nay: 0

5.5. Discussion and possible board action to approve an increase in Child Nutrition Student Prices of $.20 for Breakfast and $.25 for Lunch for the 2024-2025 fiscal year.

Approval of an increase in Child Nutrition Student Prices of $.20 for Breakfast and $.25 for Lunch for the 2024-2025 fiscal year. Passed with a motion by Julie Prox and a second by Tristy Fryer.

Justin Cheatham:	Yea
Matt Dotson:	Yea
Tristy Fryer:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 5, Nay: 0

6. **Teaching and Learning** - no items this month

7. **Operations**

7.1. Discussion and possible board action to approve Rob Miller and Lydia Wilson as the authorized representatives of Bixby Public Schools and as such, empowered to execute agreements on behalf of the District with the Oklahoma State Department of Education, the U.S. Department of Education, and agencies that may be prerequisites to the operation of State and Federal Programs for the 2024-2025 fiscal year.

Approval of Rob Miller and Lydia Wilson as the authorized representatives of Bixby Public Schools and as such, empowered to execute agreements on behalf of the District with the Oklahoma State Department of Education, the U.S. Department of Education, and agencies that may be prerequisites to the operation of State and Federal Programs for the 2024-2025 fiscal year. Passed with a motion by Matt Dotson and a second by Amanda Stephens.

Justin Cheatham:	Yea
Matt Dotson:	Yea

Tristy Fryer: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 5, Nay: 0

7.2. Discussion and possible board action to approve a contract with Connected Kids, Inc. for a professional development workshop at Central Intermediate for $1,500 to be paid from Federal Funds.

Approval of a contract with Connected Kids, Inc. for a professional development workshop at Central Intermediate for $1,500 to be paid from Federal Funds. Passed with a motion by Amanda Stephens and a second by Tristy Fryer.

Justin Cheatham: Yea

Matt Dotson: Yea

Tristy Fryer: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 5, Nay: 0

7.3. Discussion and possible board action to approve an agreement with GoGuardian for Internet filtering at a cost of $40,463.00 to be paid from General Fund for the 2024-2025 fiscal year.

Approval of an agreement with GoGuardian for Internet filtering at a cost of $40,463.00 to be paid from General Fund for the 2024-2025 fiscal year. Passed with a motion by Julie Prox and a second by Tristy Fryer.

Justin Cheatham: Yea

Matt Dotson: Yea

Tristy Fryer: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 5, Nay: 0

7.4. Discussion and possible board action to renew an agreement with PowerSchool as the district Student Information System at a cost of $141,346.40 from the General Fund for the 2024-2025 fiscal year.

Approval of renewing an agreement with PowerSchool as the district Student Information System at a cost of $141,346.40 from the General Fund for the 2024-2025 fiscal year. Passed with a motion by Amanda Stephens and a second by Tristy Fryer.

Justin Cheatham: Yea

Matt Dotson: Yea

Tristy Fryer: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 5, Nay: 0

7.5. Discussion and possible board action to approve a contract with the City of Bixby Police Department for four (4) School Resource Officers at the cost of $291,595.70 for the 24-25 fiscal year.

Approval Passed with a motion by Julie Prox and a second by Tristy Fryer.

Justin Cheatham:	Yea
Matt Dotson:	Yea
Tristy Fryer:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 5, Nay: 0

7.6. Discussion and possible board action to approve an agreement with Kone Elevators for elevator maintenance in the district for the 2024-2025 fiscal year.

Approval of an agreement with Kone Elevators for elevator maintenance in the district for the 2024-2025 fiscal year. Passed with a motion by Amanda Stephens and a second by Justin Cheatham.

Justin Cheatham:	Yea
Matt Dotson:	Yea
Tristy Fryer:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 5, Nay: 0

7.7. Discussion and possible board action to approve the following platforms for use by school employees in official communications to students: Google Classroom, Google Suite, Canvas, BPS school email (school-issued Google account), Thrillshare/Apptegy, SportsYou, WrestlingIQ, Hudl, Talking Points, Propio, Office 365, FiveStar, Ride360/MyRide K-12, Peachjar, and Clever.

Approval of the following platforms for use by school employees in official communications to students: Google Classroom, Google Suite, Canvas, BPS school email (school-issued Google account), Thrillshare/Apptegy, SportsYou, WrestlingIQ, Hudl, Talking Points, Propio, Office 365, FiveStar, Ride360/MyRide K-12, Peachjar, and Clever. Passed with a motion by Tristy Fryer and a second by Amanda Stephens.

Justin Cheatham:	Yea
Matt Dotson:	Yea
Tristy Fryer:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 5, Nay: 0

8. **Human Resources**

8.1. Discussion and possible board action to approve Rob Miller, Lydia Wilson and Kendall Still as Title IX Coordinators for Bixby Public Schools for the 2024-2025 fiscal year.

Approval of Rob Miller, Lydia Wilson and Kendall Still as Title IX Coordinators for Bixby Public Schools for the 2024-2025 fiscal year. Passed with a motion by Matt Dotson and a second by Justin Cheatham.

Justin Cheatham:	Yea
Matt Dotson:	Yea

Tristy Fryer: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 5, Nay: 0

8.2. Discussion and possible board action to approve any resignations submitted after the agenda was posted.

9. **New Business**

10. **Vote to adjourn**

At 7:08 PM approval to adjourn Passed with a motion by Julie Prox and a second by Amanda Stephens.

Justin Cheatham: Yea

Matt Dotson: Yea

Tristy Fryer: Yea

Julie Prox: Yea

Amanda Stephens: Yea

Yea: 5, Nay: 0

_____ _____

President Vice President

_____
Clerk

_____
Member

_____
Member

Bixby Public Schools

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 08

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
08	2	07/01/2023	176	BIXBY TELEPHONE COMPANY	VOICEMAIL LICENSES/PROGRAMMING WI	857.40
08	3	07/01/2023	59061	SCHOOLOUTLET.COM	WEST EXPANSION FURNITURE	1,810.91
08	4	07/01/2023	58044	AIMRIGHT TEMPORARY SITE SERVICES	HS	60,000.00
08	5	07/01/2023	60317	GH2 ARCHITECTS, LLC	ADMIN BUILDING ARCHITECT FEE	345,000.00
08	6	07/10/2023	5188	ULINE	WEST EXPANSION TRASH CANS	886.99
08	7	07/10/2023	2753	TERRACON	GEOTECHNICAL ENGINEERING SVS - EI GYM	5,500.00
08	8	08/01/2023	58713	MERRIFIELD OFFICE & SCHOOL SUPPLY	WE CAFETERIA TABLE	3,196.98
08	9	09/05/2023	59225	GOLDEN LAND SURVEYING, PLLC	HS ATHLETIC BUILDING GAS LINE	1,500.00
08	11	09/05/2023	2017	LAKESHORE LEARNING MATERIALS	WE MISC	17,315.65
08	12	09/05/2023	58125	KI FURNITURE	6 HORSE SHOE TABLES & 2 FLOOR TABLES	5,220.00
08	13	09/05/2023	58086	SCOTT RICE	4 METAL BOOKCASES	1,378.20
08	14	09/26/2023	58086	SCOTT RICE	CLOUD TABLES WI	7,210.48
08	15	10/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	HS ACAD BLDG INTRUSION	30,339.00
08	16	10/12/2023	4382	OKLAHOMA NATURAL GAS COMPANY	RELOCATION OF GAS LINE - ATHLETIC BUILDING PROJECT	68,748.00
08	17	10/12/2023	60453	LONGHORN LOCKER COMPANY LLC	LOCKERS FOR HOME OF THE SPARTANS	615,000.00
08	18	10/16/2023	57023	L & M OFFICE FURNITURE	TABLE AND CHAIRS WI	2,096.00
08	19	10/19/2023	59594	AIMRIGHT TESTING & ENGINEERING	TESTING AND INSPECTION SERVICES HOTS EXPANSION	30,000.00
08	20	10/31/2023	57038	LIGHTHOUSE ELECTRIC LLC	HOTS BUILDING FIRE ALARM	70,354.41
08	21	11/09/2023	58125	KI FURNITURE	KIDNEY SHAPE TABLE WE	705.00
08	22	11/09/2023	60399	ES2, INC	ROOF TOP UNITS NEW ADMIN	76,767.00
08	23	11/09/2023	59608	NABHOLZ CONSTRUCTION SERVICE	ATHLETIC BUILDING	10,242,769.00
08	25	11/09/2023	60509	RJ KOOL COMPANY	COMMERICAL LAUNDRY EQUIPMENT ATHLETICS	146,988.00
08	26	12/05/2023	2017	LAKESHORE LEARNING MATERIALS	STORAGE UNITS WE	2,200.20
08	27	12/07/2023	60569	TVSETDESIGNS.COM LLC	BROADCASTING ANCHOR DESK - HS	14,274.00
08	28	12/07/2023	58086	SCOTT RICE	INSTALL NEW DESK BROADCASTING	1,400.00
08	29	12/07/2023	58086	SCOTT RICE	RELOCATE TV SET - BROADCASTING	1,000.00
08	30	12/07/2023	60580	STAVA BUILDING LLC	EI GYMNASIUM	2,989,068.70
08	31	01/18/2024	58086	SCOTT RICE	FURNITURE FOR NI	31,264.38
08	32	01/18/2024	57023	L & M OFFICE FURNITURE	FURNITURE FOR NI	13,350.00
08	33	01/18/2024	58125	KI FURNITURE	FURNITURE FOR NI	8,426.50
08	35	02/01/2024	58835	AT YOUR SERVICE RENTALS LLC	GREY SPECIAL RESTROOM - POWERHOUSE	4,810.00
08	36	02/07/2024	57023	L & M OFFICE FURNITURE	PRINCIPAL OFFICE FURNITURE NI	11,214.28
08	37	02/21/2024	60247	DEWBERRY ARCHITECTS INC	ARCHITECT SERVICES 9TH GRADE GYM	33,054.75

Bixby Public Schools

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 08

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
08	38	02/26/2024	60679	VOX AUDIO VISUAL	HS FOOTBALL LOCKER ROOM AV	204,807.74
08	39	04/11/2024	59769	CJC ARCHITECT	REIMBURSABLE EXPENSES TO ARCHITECT	5,500.00
08	41	05/03/2024	58125	KI FURNITURE	TABLES AND MOBILE BOOK CASE - CE LIBRARY	6,275.00
08	42	05/03/2024	57023	L & M OFFICE FURNITURE	LARGE BOOKCASES - CE LIBRARY	9,064.00
08	43	05/20/2024	60679	VOX AUDIO VISUAL	COMMUNITY ROOM - HS	175,446.74
08	44	05/23/2024	60679	VOX AUDIO VISUAL	HS FLOOR PROJECTION	22,839.00
08	45	05/23/2024	60814	ARBITRAGE COMPLIANCE SPECIALISTS	ARBITRAGE COMPLIANCE SERVICES	1,175.00

Non-Payroll Total:	**$15,268,813.31**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$15,268,813.31**

Bixby Public Schools

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1	07/01/2023	53787	BANK OF AMERICA VISA	DISTRICT PURCHASES	260,000.00
11	2	07/01/2023	59952	UMB BANK	AMAZON CHARGES 000	56,705.05
11	3	07/01/2023	1718	TULSA WORLD	CLASSIFIED ADS 000	2,268.35
11	4	07/01/2023	6335	MHC KENWORTH - TULSA	TRUCK RENTAL/PARTS 051	15,770.68
11	5	07/01/2023	101	B ETHRIDGE, INC.	UNLEADED/DIESEL FUELS 051	289,911.78
11	6	07/01/2023	1076	MUNICIPAL ACCOUNTING SYSTEMS, INC.	SOFTWARE FEES / FORMS 000	23,100.00
11	8	07/01/2023	4241	T & W TIRE	TIRES FOR TRANSPORTATION 051	39,723.78
11	9	07/01/2023	176	BIXBY TELEPHONE COMPANY	PHONE SVCS/CABLE LOCATING 000	142,322.48
11	10	07/01/2023	181	BLUE RIBBON FORMS, INC.	PRINTING-CKS/FORMS/ENV/LTR 000	3,280.69
11	11	07/01/2023	3826	ROTARY CLUB OF BIXBY	MEMBERSHIP DUES 000	220.00
11	13	07/01/2023	58099	PROJECT LEAD THE WAY	PLTW GATEWAY PARTICIPATION 004	3,150.00
11	14	07/01/2023	385	CUMMINS SOUTHERN PLAINS, LLC	PARTS FOR TRANSPORTATION 051	65,370.51
11	15	07/01/2023	2025	WELDON PARTS, INC.	PARTS TRANSP 051	5,422.95
11	16	07/01/2023	59586	PERRY WEATHER LLC	WEATHER SENTRY SUBSCRIPTION 036	3,356.80
11	17	07/01/2023	58958	JARVIS INC	NIGHT SECURITY SERVICES 000	75,000.00
11	18	07/01/2023	7529	INDUSTRIAL WELDING AND TOOL SUPPLY	AG SUPPLIES 412	8,168.13
11	19	07/01/2023	3776	WHEELER METALS, INC	VOAG SUPPLIES 412	6,869.78
11	20	07/01/2023	1223	OKLAHOMA TURNPIKE AUTHORITY	PIKEPASS - SCHOOL VEHICLES 051	4,363.75
11	21	07/01/2023	1233	O'REILLY AUTOMOTIVE STORES, INC.	PARTS - TR/M 050/051	5,904.39
11	22	07/01/2023	1245	THE PAPERWORK COMPANY	PRINT 000/036/030	4,506.60
11	23	07/01/2023	59236	CURRICULUM ASSOCIATES, LLC	ELLEVATION PLATFORM 572	15,128.00
11	24	07/01/2023	60250	LEVEL DATA LLC	REAL TIME REPORTS 030	18,969.60
11	25	07/01/2023	1417	ROSENSTEIN, FIST & RINGOLD	LEGAL SERVICES 000	25,214.68
11	26	07/01/2023	70041	INTERNAL REVENUE SERVICE CENTER	3RD PARTY DISABILITY TAX 000	4,228.42
11	27	07/01/2023	1418	ROSS TRANSPORTATION	BUS PARTS FOR TRANSP 051	48,600.38
11	28	07/01/2023	1449	SAM'S CLUB DIRECT	SUPPLIES 000, 051	368.24
11	29	07/01/2023	1678	TIRE BARN, INC.	TIRE REPAIRS - 051	19,446.07
11	30	07/01/2023	54924	QUADIENT LEASING USA INC	LEASE PAYMENT - 000	15,299.64
11	31	07/01/2023	319	CITY OF BIXBY	SRO FOR BHS CAMPUS 000	221,498.13
11	32	07/01/2023	59356	ALLIED TOWING OF TULSA	TOWING SERVICE - 051	9,080.00
11	33	07/01/2023	2713	OKLAHOMA HEALTH CARE AUTHORITY	STATE SHARE MEDICAID PAYMENTS 698	58,806.08
11	34	07/01/2023	58446	TEAM PROFESSIONAL SERVICES	DRUG TESTING FOR DISTRICT 000	9,865.00
11	35	07/01/2023	59319	GO POWER SCHOOLS LLC	ANNUAL MAINTENANCE FEE 000	1,000.00
11	36	07/01/2023	1152	OMECORP, LLC	POSTAGE MACHINE/SUPP 000	222.00
11	37	07/01/2023	53630	IMAGINE LEARNING, LLC	LICENSES FOR STUDENTS 572	2,400.00

Bixby Public Schools

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	38	07/01/2023	774	VER HOEF INFORMATION SOURCES, LLC	BACKGROUND CHECKS 000	15,372.00
11	39	07/01/2023	57740	ESS SOUTH CENTRAL, LLC	SUBSTITUTE TEACHERS 000	954,525.64
11	41	07/01/2023	7057	PREFERRED BUSINESS SYSTEMS LLC	EQUIP LEASE/COPIES /REPAIRS 000	209,026.00
11	42	07/01/2023	7057	PREFERRED BUSINESS SYSTEMS LLC	COPIER SUPP000/010/011/012	1,041.50
11	43	07/01/2023	58654	SOFTCHOICE CORPORATION	LICENSE FEE 030	40,538.65
11	44	07/01/2023	60099	FOUR LOCV LLC	NATIVE AMERICAN CULTURE CLASS 561	400.00
11	45	07/01/2023	58321	GOGUARDIAN	GOGUARDIAN LICENSE 000	34,958.00
11	46	07/01/2023	2272	LOWE'S	PARTS/SUPPLIES - 030/050/000/051/006/412/090	7,318.73
11	47	07/01/2023	51933	AMERICANCHECKED, INC.	BEST VOLUNTEERS BCKGRD 000	6,040.50
11	48	07/01/2023	55232	TULSA COUNTY ASSESSOR	VISUAL INSPECTION REIMB 000	150,926.51
11	50	07/01/2023	99999	BIXBY PUBLIC SCHOOLS	COPY/TRANSPORTATION/POSTAGE (ALL SCHOOLS)	32,751.54
11	52	07/01/2023	3617	TALK RADIO LLC	SUPPLIES-SERVICE FOR THE DISTRICT 050	24,000.00
11	53	07/01/2023	55958	BPA NATIONAL CENTER	ANNUAL AFFILIATION FEES 412-316	700.00
11	54	07/01/2023	3318	MARK ALLEN CHEVROLET	REPAIR SCHOOL VEHICLES 051	1,740.14
11	55	07/01/2023	57210	PROPIO LS, LLC	PHONE INTERPRETER 000	4,000.00
11	56	07/01/2023	4366	JOSTENS INC	BHS GRAD MT'LS 000	7,769.29
11	57	07/01/2023	4345	A.S.A.P. BATTERY SERVICE	BATTERIES FOR TRANSP 051 & MAINT 050	10,609.48
11	58	07/01/2023	5609	BIXBY METRO CHAMBER OF COMMERCE	MEMBERSHIP DUES, ETC 000	3,136.00
11	59	07/01/2023	3497	EDUCATIONAL TESTING SERVICE	TESTING FOR PARAPRO 000	1,100.00
11	60	07/01/2023	1729	UNITED ENGINES, INC.	BUS REPAIRS 051	2,933.19
11	61	07/01/2023	60083	SERVICE OKLAHOMA	TAGS FOR VEHICLES 051	572.00
11	62	07/01/2023	1139	FINIS BRUCE RAGSDALE	ASBESTOS INSPECTIONS 050	650.00
11	63	07/01/2023	59463	MALTSBERGER INDUSTRIAL PROPANE	PROPANE 050	250.00
11	64	07/01/2023	4505	CINTAS CORPORATION	UNIFORMS/MATS/TOWEL 050/051	23,255.22
11	65	07/01/2023	4130	OKLAHOMA CORPORATION COMMISSION	FUEL STORAGE TANK REGIS 051	50.00
11	66	07/01/2023	5641	WAGONER COUNTY TREASURER	DISTRICT REVALUATION 000	1,249.29
11	67	07/01/2023	54083	FOLLETT SCHOOL SOLUTIONS LLC	DESTINY RENEWAL 030	13,209.64
11	68	07/01/2023	56227	CDW-G 2	Fortinet Support / LITTLE SIS Renewal 030	8,250.00
11	69	07/01/2023	2042	CRW CONSULTING LLC	ERATE CONSULTING & APP 030	3,500.00
11	70	07/01/2023	3223	POWERSCHOOL GROUP LLC	POWERSCHL SERVER - SPANISH 030 TALENT ED 000	132,304.16
11	71	07/01/2023	283	CCOSA - PROFESSIONAL DEVELOPMENT PR	CONFERENCE REG 000	13,281.00
11	72	07/01/2023	2290	OSSBA	MEMBERSHIP DUES 000 / EMPLOYMENT SVS	8,127.00
11	73	07/01/2023	1171	OKASBO	MEMBERSHIP DUES 000	375.00

Bixby Public Schools

Encumbrance Register

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	74	07/01/2023	2748	OSAG	WORKERS COMP INS 000	136,000.00
11	75	07/01/2023	52905	VERIZON WIRELESS	WIRELESS DATA 000	2,769.04
11	76	07/01/2023	59812	KORI NEELY	Group Counseling/ Collaboration 621	10,800.00
11	77	07/01/2023	7042	THE ARROW GROUP	ADMINISTRATORS BONDS 000	5,975.00
11	78	07/01/2023	70505	LAWSON PRODUCTS, INC	DISTRICT SUPPLIES 051/050	3,220.77
11	79	07/01/2023	2290	OSSBA	OSSBA CONFERENCE REGIS 000	7,660.00
11	80	07/01/2023	2989	OSIG	PROP/CASUALTY/VEHICLE INS 000	917,920.00
11	81	07/01/2023	58176	SCHOOLSAFEID LLC	SOFTWARE/SUPP 000	5,489.00
11	83	07/01/2023	633	GREAT EXPECTATIONS NSU	TRAINING DAYS 541	13,000.00
11	84	07/01/2023	56025	AMERICAN RED CROSS	CPR CLASSES 022/027	625.00
11	85	07/01/2023	7830	ADVANTAGE GRAPHICS INC.	CUTTING MACH REPAIR- COPY 000	249.50
11	87	07/01/2023	55856	FIELDHOUSE GEAR, INC	Senior shirts/JOM 563	662.50
11	88	07/01/2023	2481	TULSA AUTO SPRING COMPANY	SPRING REPAIR 051	4,206.73
11	89	07/01/2023	52270	PEARSON	LICENSE RENEWAL 698	1,585.00
11	90	07/01/2023	52385	WIRELESS TECHNOLOGIES, INC	RADIO EQUIPMENT - 050/051/036	5,000.00
11	91	07/01/2023	5609	BIXBY METRO CHAMBER OF COMMERCE	BUY BIXBY CAMPAIGN 000	650.00
11	94	07/01/2023	59893	CONNECT AND RESTORE, LLC	Counseling/consultation services 621	13,275.00
11	95	07/01/2023	4112	PETROLEUM MARKETERS EQUIPMENT CO.	REPAIR FUELD TANKS - 051	1,616.88
11	96	07/01/2023	2993	EMPLOYEE EVALUATION SYSTEMS, INC.	INFORMATION STORAGE SYSTEM -000	12,787.50
11	97	07/01/2023	913	LIBERTY FLAGS	FLAGS FOR THE DISTRICT - 050	4,017.41
11	98	07/01/2023	55863	COSTCO WHOLESALE CORP	DISTRICT PURCHASES/FEES - 050/000/367	1,627.25
11	99	07/01/2023	7527	TULSA CLEANING SYSTEMS	PARTS/SVS - BUS WASHER 051	515.00
11	100	07/01/2023	56349	JENKINS & KEMPER	AUDIT WORK FOR ADMIN - 000	13,950.00
11	101	07/01/2023	1445	SAIED MUSIC	MUSIC FOR THE HS CHOIR 005	325.25
11	103	07/01/2023	1856	WALMART COMMUNITY	SUPPLIES 000/050/051	793.64
11	104	07/01/2023	60027	RAS TECHNOLOGY CONSULTANTS INC	Custom Reports Subscription 030	500.00
11	105	07/01/2023	1856	WALMART COMMUNITY	CLOTHING, SHOES AND OTHER MISC ITEMS-511	3,939.51
11	106	07/01/2023	56227	CDW-G 2	LIGHTSPEED MOBILE MANAGER MANAGEMENT SYSTEM 030	3,361.50
11	107	07/01/2023	55850	OSI ENVIRONMENTAL	USED OIL AND FILTER PICK UP 051	70.00
11	108	07/01/2023	633	GREAT EXPECTATIONS NSU	COACHING DAYS 541	22,500.00
11	109	07/01/2023	57112	APPTEGY	APP DEVELOPMENT 000	34,100.00
11	110	07/01/2023	56434	JOSTENS	JOM SENIORS CAP AND GOWN 563	2,450.00
11	111	07/01/2023	59330	IMAGINE LEARNING LLC	VIRTUAL SCHOOL PROGRAM - 000	62,100.00

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11	112	07/01/2023	3224	OKLAHOMA NOTARY "DISCOUNT" ASSOC.	NOTARY BONDS - 000	609.75
11	113	07/01/2023	52249	OKLAHOMA ASSOC FOR PUPIL TRANSPORT.	REGISTRATION FEE 051	1,600.00
11	114	07/01/2023	56227	CDW-G 2	TECH NEEDS FOR THE DISTRICT 030/000	84.14
11	115	07/01/2023	59331	EDUCATORSHANDBOOK.COM	DISTRICT LICENSE 098	10,970.00
11	116	07/01/2023	55149	HOOTEN OIL COMPANY, INC.	OIL FOR TRANSPORTATION 051	13,438.33
11	117	07/01/2023	8035	IXL LEARNING INC	IXL RENEWAL 000	74,203.00
11	119	07/01/2023	55410	PUBLIC CONSULTING GROUP - EDUCATION	MEDICAID REIMBURSEMENT MEDICAID BILLING 698	11,865.73
11	120	07/01/2023	57382	COMMUNITYCAREHMO, INC.	EMPLOYEE ASSISTANCE PROGRAM 000	5,803.20
11	121	07/01/2023	53954	CONTRACT PAPER GROUP INC	COPY PAPER FOR THE DISTRICT 000	57,908.00
11	122	07/01/2023	52270	PEARSON	BILLING FOR Q INTERACTIVE 698	3,348.43
11	123	07/01/2023	58928	EDUCATIONAL PRODUCTS, INC	SCHOOL SUPPLIES PRE-K-6 JOM 563	4,885.86
11	124	07/01/2023	6317	MOBILIZED VISION LLC	VISION SERVICES FOR SPED STUDENTS 621	9,640.00
11	125	07/01/2023	3770	UMB BANK	AGENT FEES FOR BLDG BONDS 000	2,500.00
11	126	07/01/2023	53773	JW PEPPER	MUSIC FOR HS CHOIR 005	135.58
11	128	07/01/2023	2290	OSSBA	EMPLOYMENT SERVICES (WAS OPSUCA) 000	10,000.00
11	130	07/01/2023	1707	COUNTY ELECTION BOARD SECRETARY	ELECTION SERVICES 000	28,367.12
11	131	07/01/2023	58106	THE HOME DEPOT PRO	MISC SUPPLIES 050	202,270.75
11	134	07/01/2023	58492	DIMENSIONS FAMILY PRACTICE	ANNUAL EMPLOYEE PHYSICALS 000	6,000.00
11	135	07/01/2023	52846	MICHAEL K MARSHALL	SUBSCRIPTIONS 541	200.00
11	136	07/01/2023	58631	CHALKS TRUCK PARTS	SUPPLIES FOR TRANSPORTATION 051	1,370.90
11	137	07/01/2023	60479	SPARTAN SIGNS INC	SIGNS FOR TRANSPORTATION 051	97.00
11	141	07/01/2023	58751	TYLER TECHNOLOGIES, INC	TRANSPORTATION SOFTWARE 051	23,235.01
11	142	07/01/2023	58766	VECTOR SOLUTIONS	EDUCATION SOFTWARE 051	655.50
11	143	07/01/2023	7773	MABEE CENTER	BHS GRADUATION 000	28,112.00
11	144	07/01/2023	5776	TSHA, INC.	INTERPRETING SERVICE FOR DEAF PARENTS/TEACHERS 000	7,955.84
11	145	07/01/2023	55823	MCDANIEL ACORD, PLLC	LEGAL SERVICES 000	5,000.00
11	147	07/01/2023	1856	WALMART COMMUNITY	Supplies 099	979.29
11	149	07/01/2023	58603	CROWN LIFT TRUCKS	TRANSPORTATION REPAIRS 051/050	1,334.23
11	150	07/01/2023	59051	FASTSPRING	LICENSE 030	395.00
11	151	07/01/2023	55855	VIZAVANCE	VISION SCREENING 027	800.00
11	152	07/01/2023	1856	WALMART COMMUNITY	OPEN PO for Walmart Purchases 012	857.83

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11	154	07/01/2023	51624	ALPHA AWARDS	NAME TAGS FOR 000/030/050/051	165.50
11	155	07/01/2023	59142	ROBINSON GLASS OF TULSA INC	GLASS REPLACEMENT FOR TRANSPORTATION 051	1,976.50
11	156	07/01/2023	59739	DAVISON FUELS & OIL LLC	FUEL FOR THE DISTRICT 051	7,000.00
11	157	07/01/2023	5140	UNITED SUBURBAN SCHOOLS ASSOC.	CONFERENCE FEES 000	1,650.00
11	158	07/01/2023	59318	PENSION SOLUTIONS, INC	457-403 PLANS INSTALLATION COST 000	16,338.03
11	159	07/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	SWIM RENEWAL 030	3,954.97
11	160	07/01/2023	8275	NATIONAL BUS SALES	PARTS FOR BUS REPAIRS 051	31,499.17
11	161	07/01/2023	1856	WALMART COMMUNITY	SUPPLIES AND MATERIALS 561	3,501.82
11	164	07/01/2023	56482	ID WHOLESALER	1 YR Renewal Cloudbadging ID Card Software 030	239.88
11	165	07/01/2023	7831	A BEST BRAKE & CLUTCH, LLC	BRAKE REPAIRS FOR THE DISTRICT 051	10,672.80
11	166	07/01/2023	59284	ZENDESK INC	ZENDESK SUITE SUBSCRIPTION 030	21,457.23
11	168	07/01/2023	60243	HERMES PRODUCTIONS LLC	TRANSPORTATION SUPPLIES 051	757.50
11	170	07/01/2023	55130	SUPERIOR TERMITE & PEST CONTROL	BED BUG & LICE TREATMENT ONLY 050	3,760.00
11	171	07/01/2023	5463	LEARNING A-Z	ANNUAL SUBSCRIPTION EL 572	4,611.60
11	172	07/01/2023	59258	ZEPTIVE INC	ANNUAL SOFTWARE & LICENSING	100.00
11	173	07/01/2023	59292	COMMON GOAL SYSTEMS INC	TEACHEREASE, REPORT CARD AND GRADE EXPORT 000	24,010.70
11	177	07/01/2023	60254	RED ROVER	EMPLOYEE PORTAL 000	19,361.00
11	178	07/10/2023	2732	TREAT'S SOLUTIONS, LLC	SOAP FOR DISTRICT 050	21,601.00
11	180	09/27/2023	60416	CLCD, LLC	CLASSROOM LIBRARY BOOK REVIEWING SERVICE 000	3,654.00
11	181	09/27/2023	59734	ATTF	TUITION APPRENTICESHIP TRAINING 000	2,220.00
11	182	11/07/2023	59810	SWANK MOVIE LICENSING USA	K12 STREAMING & LICENSING 030	10,600.00
11	184	11/13/2023	493	EMPIRE TRUCK REBUILDERS, INC.	BUS REPAIRS	18,124.86
11	185	12/18/2023	6208	APPLE EDUCATIONAL SALES	MOSYLE MGR 030	10,296.00
11	186	01/10/2024	60573	ADVANCED POOL AND HOME REPAIR	POOL MAINTENANCE 000	10,470.00
11	189	04/24/2024	70260	OK TEACHERS RETIREMENT SYSTEM	TEACHER RETIREMENT FIX 000	15,720.11
11	190	05/09/2024	21368	KGEB - AMERICA	GRADUATION AUDIO/VIDEO 000	2,750.00
11	500	07/01/2023	5592	ADMIRAL EXPRESS LLC	SUPPLIES - 000/030/051	4,310.34
11	501	07/01/2023	5592	ADMIRAL EXPRESS LLC	COPY CENTER SUPPLIES 000	8,390.03
11	502	07/01/2023	5592	ADMIRAL EXPRESS LLC	INDIAN ED SUPPLIES - 561	5,789.31
11	503	07/01/2023	5592	ADMIRAL EXPRESS LLC	SPED SUPPLIES - 006	2,248.28
11	504	07/01/2023	5592	ADMIRAL EXPRESS LLC	NE MISC SUPPLIES 003	886.85
11	505	07/01/2023	5592	ADMIRAL EXPRESS LLC	EE MISC SUPPLIES - 010	5,140.29
11	506	07/01/2023	5592	ADMIRAL EXPRESS LLC	CE MISC SUPPLIES - 001	9,399.98

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11	507	07/01/2023	5592	ADMIRAL EXPRESS LLC	BMS MISC SUPPLIES - 004	2,695.70
11	508	07/01/2023	5592	ADMIRAL EXPRESS LLC	CI MISC SUPPLIES - 002	3,462.35
11	509	07/01/2023	5592	ADMIRAL EXPRESS LLC	9TH MISC SUPPLIES 011	2,441.46
11	510	07/01/2023	5592	ADMIRAL EXPRESS LLC	BHS OFFICE SUPPLIES 005	4,113.72
11	511	07/01/2023	5592	ADMIRAL EXPRESS LLC	NI - MISC SUPPLIES 009	3,156.80
11	512	07/01/2023	5592	ADMIRAL EXPRESS LLC	EI MISC SUPPLIES 012	1,100.73
11	513	07/01/2023	5592	ADMIRAL EXPRESS LLC	WE - MISC SUPPLIES 007	12,574.54
11	514	07/01/2023	5592	ADMIRAL EXPRESS LLC	WI - MISC SUPPLIES 008	6,072.72
11	516	08/21/2023	5592	ADMIRAL EXPRESS LLC	ALT ED SUPPLIES 099	250.00
11	530	07/01/2023	2771	MIKE ANTHONY	REIMB TRAVEL/PURCHASES - 000	561.87
11	531	07/01/2023	57086	ROBERT J MILLER	REIMB TRAVEL/PHYSICAL/CCOS 000	1,682.45
11	532	07/01/2023	58961	DEBBIE LEWIS	REIMBURSE TRAVEL 000	68.49
11	533	07/01/2023	59573	MICKEY REPLOGLE	REIMBURSE TRAVEL - 005	552.80
11	535	07/01/2023	53638	JAMIE MILLIGAN	REIMBURSE TRAVEL 000, 541	224.00
11	536	07/01/2023	56673	STEVEN SCOTT	REIMBURSE TRAVEL 030	483.48
11	538	07/01/2023	1985	SHERRIL MCMILLAN	REIMB TRAVEL 000	191.72
11	540	07/01/2023	56104	CODY COONCE	REIMBURES TRAVEL 000	430.64
11	541	07/01/2023	59625	RHONDA TAYLOR	REIMBURSE TRAVEL 000	272.50
11	542	07/01/2023	58960	KIM SCHEIN	REIMB TRAVEL 613, 000, 022	76.00
11	543	07/01/2023	59595	RACHEL CHINSETHAGID	REIMBURSEMENT 003	1,633.01
11	544	07/01/2023	57783	JEN MASTERSON	REIMBURSE TRAVEL 613, 000, 022	152.00
11	546	07/01/2023	53589	DANA STUFF	Reimbursement 412-314	576.25
11	549	07/01/2023	59487	LYDIA WILSON	REIMB TRAVEL/PURCHASES - 000	724.00
11	550	07/01/2023	6187	CHERYL WILKINSON	REIMB TRAVEL/PURCHASES - 000/541	1,607.66
11	551	07/01/2023	60224	CURTIS WHITELEY	REIMB TRAVEL/PURCHASES - 011	622.66
11	552	07/01/2023	60303	LESA MOORE	REIMB TRAVEL/PURCHASES 012/000	258.45
11	553	07/01/2023	60259	ELIZABETH FRISILLO	REIMB TRAVEL/PURCHASES 003/000	315.25
11	554	12/06/2023	56809	JESSICA THORNTON	The Oklahoma School SLP Conference 613	149.41
11	600	12/06/2023	3839	AMAZON.COM, LLC	TECH SUPPLIES 030	4,000.00
11	601	12/06/2023	3839	AMAZON.COM, LLC	MISC SUPPLIES - OPEN PO 012	3,542.38
11	602	12/06/2023	3839	AMAZON.COM, LLC	OPEN PO 198/618	4,564.78
11	603	12/06/2023	3839	AMAZON.COM, LLC	MISC PURCHASES 561	95.89
11	604	12/06/2023	3839	AMAZON.COM, LLC	JOM SUPPLIES 563	16,473.76
11	605	12/06/2023	3839	AMAZON.COM, LLC	MISC DISTRICT PURCHASES 000/051/050	22,750.98
11	607	12/06/2023	3839	AMAZON.COM, LLC	MISC SUPPLIES 011	15,309.00
11	608	12/06/2023	3839	AMAZON.COM, LLC	Supplies 004	3,383.00
11	609	12/06/2023	3839	AMAZON.COM, LLC	FACS SUPPLIES 412-004	569.30
11	610	12/06/2023	3839	AMAZON.COM, LLC	MISC NURSE PURCHASES 027	4,414.46
11	611	12/06/2023	3839	AMAZON.COM, LLC	Rollover account 010	2,334.33
11	612	02/02/2024	3839	AMAZON.COM, LLC	MISC SUPPLIES 511/367/541	34,988.56

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11	613	03/15/2024	3839	AMAZON.COM, LLC	general office supplies 099	200.00
11	700	07/01/2023	59110	PADEN BAILEY	WRESTLING ASST COACH 000 5/23/24	2,500.00
11	701	07/01/2023	60244	GRACIE KREIS	MS ASST DANCE COACH 000	1,029.99
11	702	07/01/2023	60245	LAUREN GRACE SUMLER	MS HEAD DANCE COACH 000	2,500.00
11	703	07/01/2023	60265	MACEY TURLEY	VARSITY ASST FASTPITCH SOFTBALL COACH 10/25/23 000	3,800.00
11	704	07/01/2023	59614	KARI RIANE ANDERSON	ASST HS VOLLEYBALL COACH 5/25/24 000	3,000.00
11	705	07/01/2023	59744	BRANDON KYLE COGAN	ASST JV BASEBALL COACH 5/25/24 000	3,800.00
11	706	07/01/2023	56523	SARAH KLING	MS VOLLEYBALL COACH 000 10/25/23	2,250.00
11	707	07/01/2023	59411	JOE VINCENT	VARSITY ASSISTANT TENIS COACH 000 5/25/24 000	2,500.00
11	708	07/01/2023	59666	ERIN FLANNERY RODEN	ASST HS VOLLEYBALL COACH 12/25/23 000	3,000.00
11	709	07/01/2023	60286	KATHERINE LEE WILEY	ASSISTANT VOLLEYBALL COACH 12/25/23 000	3,000.00
11	710	07/01/2023	58442	CAMERON PALMER	9TH GRADE HEATH FOOTBALL COACH 12/25/23 000	4,500.00
11	711	07/01/2023	59238	DEREK SEROWSKI	HEAD VOLLEYBALL COACH 12/25/23 & 5/25/2023 000	6,775.00
11	712	07/01/2023	60348	RICHARD KYLE EVANS	MS VOLLEYBALL COACH & SOCCER COACH 000	6,000.00
11	713	07/01/2023	59000	JOHN WYETH TIMMONS	HEAD BOYS SOCCER COACH 000 12/25/23 - 5/23/24	5,500.00
11	714	07/01/2023	60292	ROBIN TAYLOR	ASSISTANT GIRLS SOCCER COACH MONTHLY 000	2,750.00
11	715	07/01/2023	60298	RAY BLAKE	WRESTLING HEAD COACH 000 6/30/2024	4,200.00
11	716	07/10/2023	57120	KENNY GIDDENS	ASSISTANT WRESTLING COACH 000 12/25	4,000.00
11	717	07/10/2023	59107	JEANNA HOLCOMB	MS TENNIS COACH 000 12/25	4,400.00
11	718	07/10/2023	54063	AARON JOSEPH MORTON	CREATIVE CONSULTANT/MARCHING SHOW DESIGNER 013	19,999.98
11	719	07/12/2023	52982	SHANE DERRICK ROLLER	VARSITY ASST WRESTLING COACH 000 3/25/2024	4,000.00
11	720	07/31/2023	60365	JENNIFER JILL RUSSELL	ASSISTANT MS TENNIS COACH 000 12/25/23, 5/25/24	3,500.00
11	721	08/01/2023	58690	LONG NGUYEN	ASSISTANT BOYS SOCCER COACH 000 5/23/24	2,750.00
11	722	08/07/2023	60373	CORDRAYE MARSHALL	10TH GRADE BOYS BASKETBALL COACH 000 (MONTHLY)	2,250.00
11	723	08/09/2023	60374	TREY ODAM	JRH ASSISTANT WRESTLING COACH 000 (MONTHLY)	2,500.00
11	724	08/09/2023	57247	TREVOR LEU	ASST VARSITY BASEBALL COACH 000 5/23/24	3,900.00

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11	725	08/30/2023	52232	JUSTIN DELAY	HEAD BASEBALL COACH 000 MULTIPLE PAYMENTS	10,500.00
11	726	09/01/2023	60431	MICHAEL DANIEL	HEAD GIRLS SOCCER COACH 000 TO BE PAID 5/23/24	5,750.00
11	727	09/01/2023	60203	WILL FINFROCK	V BOYS ASST BASKETBALL COACH 000 MONTHLY	4,300.00
11	728	11/01/2023	60500	TRAVIS ADAMS	JV RED BASEBALL COACH 000 - MONTHLY	3,900.00
11	1000	07/01/2023	54923	NORTHEASTERN STATE UNIVERSITY	APSI 541	300.00
11	1001	07/01/2023	60101	SEIDLITZ EDUCATION, LLC	PROFESSIONAL DEVELOPMENT 571	5,175.00
11	1002	07/01/2023	4352	ROWLAND VERNON	REIMBURSE TRAVEL 541	373.65
11	1003	07/01/2023	7139	PEARSON CLINICAL ASSESSMENT	OLSAT TESTING RECORDS 020	16,078.94
11	1005	07/01/2023	60353	PROVEN4STRATEGY CONSULTING LLC	CONSULTING SERVICES 030	3,204.00
11	1006	07/01/2023	54987	OKLA ASSOC OF CAREER & TECH	Registration 412-316	530.00
11	1007	07/01/2023	59787	BLANE BURGE	Reimbursement Seattle conference 005	459.85
11	1008	07/01/2023	60291	LINDSEY MCCUNE	REIMBURSE IDENTIGO 000	58.25
11	1010	07/01/2023	58210	JOURNEYED.COM INC	License 412-316	2,500.00
11	1012	07/01/2023	5769	MUSIC THEATRE INTERNATIONAL	License 005	3,171.01
11	1013	07/01/2023	59543	IGNITE2UNITE, LLC	Professional Development Speaker 012	3,500.00
11	1014	07/01/2023	6788	H&H PRINTER SERVICES	Toner Cartridges/Career Tech money 412-316	3,135.00
11	1015	07/01/2023	5690	HOBBY LOBBY	bulletin board need 009	75.27
11	1016	07/01/2023	2086	K-LOG	Reflex Reversible Board 005	1,142.86
11	1017	07/01/2023	60305	MALCOM ANTHONY WATSON	Security vinyl install 001	250.00
11	1018	07/01/2023	5353	ARCADIA PRINTING OF TULSA	School Visual Enhancement qoutes 099	900.00
11	1021	07/01/2023	5872	SCHOOL MART	Texas Instrument Calculators 621	306.89
11	1022	07/01/2023	60097	CENTER FOR THE COLLABORATIVE CLASS	VIRTUAL CONSULTATION AUGUST 3, 2023 571	3,500.00
11	1023	07/01/2023	56227	CDW-G 2	DUAL MONITOR 051	163.62
11	1024	07/01/2023	3420	SCHOOL HEALTH CORPORATION	NURSING SUPPLIES 027	1,338.95
11	1026	07/01/2023	60128	TEACHTOWN	ENCORE TRAINING/TEACHER BUNDLES 621	68,780.70
11	1027	07/01/2023	60251	PROCARE THERAPY	THERAPY SERVICE - BLAZERWORKS 621	16,020.00
11	1028	07/01/2023	56227	CDW-G 2	TECH SUPPLIES 030	4,338.75
11	1030	07/01/2023	5463	LEARNING A-Z	Renewal for Learning A-Z Subscription 511	128.00
11	1034	07/01/2023	7145	ARCHWAY MKT SVS - BOOK DEPOSITORY	INTO LITERATURE - HS ORDER 333	2,154.49
11	1035	07/01/2023	7145	ARCHWAY MKT SVS - BOOK DEPOSITORY	INTO LITERATURE - INTERMEDIATE SITES 333	106,413.03
11	1036	07/01/2023	7145	ARCHWAY MKT SVS - BOOK DEPOSITORY	INTO LITERATURE HS 333	6,463.46
11	1037	07/01/2023	57137	BEDFORD, FREEMAN & WORTH	LIT & COMP ORDER - HS 333	45,432.66

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11	1038	07/01/2023	1667	THOMPSON SCHOOL BOOK DEPOSITORY	PHYSICS ORDER - 9GC, HS 333	294,959.87
11	1039	07/01/2023	1667	THOMPSON SCHOOL BOOK DEPOSITORY	VISTA ORDER HS 333 & ADDITIONAL TWIG	96,562.44
11	1040	07/01/2023	58686	SCHOOL SPECIALTY	FOSS MATERIALS - INTERMEDIATES 333	5,812.56
11	1041	07/01/2023	2628	CAROLINA BIOLOGICAL SUPPLY COMPANY	COUPON- BUTTERLY LARVAE - ELEMENTARY SITES 333	1,607.58
11	1042	07/01/2023	1667	THOMPSON SCHOOL BOOK DEPOSITORY	ENVISION MATH ORDER - ELEMENTARY SITES 333	2,853.82
11	1043	07/01/2023	7145	ARCHWAY MKT SVS - BOOK DEPOSITORY	INTO READING ORDER - ELEMENTARY SITES 333	4,192.65
11	1044	07/01/2023	57575	OATECA	MULTIPLE LOACTIONS ASSESSMENTS 621	450.00
11	1045	07/01/2023	57575	OATECA	Assessments for students 618	4,100.00
11	1046	07/01/2023	59032	CONTINUED.COM, LLC	PT CE School Membership 698	574.00
11	1047	07/01/2023	55185	LEXIA LEARNING SYSTEMS, INC.	STUDENT RENEWAL 621	4,180.00
11	1048	07/01/2023	60252	REALLY GREAT READING COMPANY, LLC	training for 8 including books 621	27,169.80
11	1049	07/01/2023	54987	OKLA ASSOC OF CAREER & TECH	Conference 412-314	290.00
11	1050	07/01/2023	58719	TRAFERA LLC	40 chromebook updates and warranties 628	14,360.00
11	1051	07/01/2023	60257	BRENNA HUMPHREY	Per Diem reimbursement 412-314	10.89
11	1052	07/01/2023	60255	ACCUTRAIN CORPORATION	Speaker 005, 004, 011	19,305.00
11	1053	07/01/2023	57100	LESSONPIX CUSTOM LEARNING MATERIALS	Group user liscense 621	356.40
11	1054	07/01/2023	56737	TORY KRAUS	PER DIEM 027	220.10
11	1055	07/01/2023	56227	CDW-G 2	Exterior access points WEST 030	4,714.03
11	1056	07/01/2023	60246	SALSBURY INDUSTRIES INC	LOCKERS FOR TRANSPORTATION (BTG) 000	3,790.00
11	1057	07/01/2023	7145	ARCHWAY MKT SVS - BOOK DEPOSITORY	INTO LITERATURE - MS 333	136,186.88
11	1058	07/01/2023	57663	ARDATH LAMB	PER DIEM 027	76.00
11	1059	07/01/2023	56738	LAURA WILEY	PER DIEM 027	76.00
11	1060	07/01/2023	58980	TIA MORROW	PER DIEM 027	254.54
11	1061	07/01/2023	60262	KAELYN SNOW	PER DIEM 027	255.85
11	1062	07/01/2023	59503	TRACY STEPHENS	PER DIEM 027	76.00
11	1063	07/01/2023	54987	OKLA ASSOC OF CAREER & TECH	OKLAHOMA SUMMIT REGISTRATION 412-314	290.00
11	1064	07/01/2023	58048	JADE PERIGO	IDENTIGO REFUND 000	58.25
11	1065	07/01/2023	5395	SOUTHEAST AUTO TRIM, INC.	BUS/AUTO REPAIRS 051	525.00
11	1066	07/06/2023	51624	ALPHA AWARDS	Badges, Plaques, etc. 009	242.00
11	1067	07/06/2023	1449	SAM'S CLUB DIRECT	Yearly PO 001	100.00
11	1068	07/01/2023	1856	WALMART COMMUNITY	Yearly PO 001	200.00
11	1069	07/06/2023	60293	JACOB HANSETH	3D PRINTER 004	300.00
11	1072	07/06/2023	56227	CDW-G 2	Lenovo 500e Chromebook 007	399.00

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11	1073	07/06/2023	6131	OPERATION AWARE OF OKLAHOMA, INC.	OA Classes for 4th Grade 009	1,925.00
11	1074	07/06/2023	1667	THOMPSON SCHOOL BOOK DEPOSITORY	TWIG SCIENCE ORDER - ELEMENTARY SITES 333	45,984.54
11	1075	07/06/2023	5913	CENGAGE LEARNING	INTRO TO SPORTS MEDICINE & ATHLETIC TRAINING 333	1,540.00
11	1077	07/06/2023	57038	LIGHTHOUSE ELECTRIC LLC	New access control system card reader 007	1,427.00
11	1078	07/06/2023	6208	APPLE EDUCATIONAL SALES	IMMIGRANT IPAD ORDER 571	13,288.50
11	1079	07/06/2023	8035	IXL LEARNING INC	6th Grade Science Curriculum 002	600.00
11	1080	07/06/2023	633	GREAT EXPECTATIONS NSU	materials and instruction 001	1,500.00
11	1081	07/06/2023	7145	ARCHWAY MKT SVS - BOOK DEPOSITORY	OK INTO READING 5TH GR 333	6,129.38
11	1082	07/06/2023	60266	ASLDEALFINED	ASL DEAFINED 12 MOS OF ASL W/APP 333	1,800.00
11	1083	07/06/2023	51624	ALPHA AWARDS	New hire badges 001	100.00
11	1084	07/06/2023	5353	ARCADIA PRINTING OF TULSA	PRINTING 561	75.80
11	1085	07/06/2023	60287	BRIAN PONCY	Training 001	604.80
11	1086	07/06/2023	53545	LORI HEARD	Reimbursement for Conference 412-316	45.85
11	1087	07/06/2023	59409	HEATHER L WITHEM	Reimbursement 412-316	19.52
11	1088	07/06/2023	4845	SOLUTION TREE	Singletons in PLC at Work 005	119.60
11	1089	07/06/2023	5188	ULINE	Stainless Steel trash cans/CONVEX MIRRORS 005	1,923.24
11	1091	07/10/2023	58686	SCHOOL SPECIALTY	School Needs 009	308.13
11	1092	07/10/2023	8035	IXL LEARNING INC	Upgrade IXL site license 012	3,150.00
11	1093	07/10/2023	54406	MARENEM INC	new classroom kits 001	339.90
11	1094	07/10/2023	60097	CENTER FOR THE COLLABORATIVE CLASS	SIPPS MATERIALS 571	2,241.00
11	1095	07/10/2023	633	GREAT EXPECTATIONS NSU	Coaching Day 010	1,500.00
11	1096	07/11/2023	60097	CENTER FOR THE COLLABORATIVE CLASS	CONSULT PD - COLLABORATIVE CLASSROOM 571	600.00
11	1097	07/11/2023	59336	RICK HOLMES - RELATE THEN EDUCATE	TULSA CRM WORKSHOP 9/12/23 541	3,375.00
11	1098	07/11/2023	58686	SCHOOL SPECIALTY	School Supplies 003	4,655.20
11	1099	07/11/2023	444	DOC'S FOOD STORES, INC	FACS food, open PO 412-314	289.20
11	1101	07/11/2023	5643	CENGAGE LEARNING	Microsoft Editions 412-316	13,101.50
11	1103	07/11/2023	1856	WALMART COMMUNITY	Open PO for the year, supplies 412-314	9,455.38
11	1104	07/11/2023	5592	ADMIRAL EXPRESS LLC	Classroom Supplies 412-316	1,417.04
11	1105	07/11/2023	54406	MARENEM INC	FLASH CARDS 001	250.00
11	1106	07/11/2023	59929	INFINITE ENTERPRISES LLC	Drone video - campus school dismissal 010	100.00
11	1107	07/11/2023	2663	WEST MUSIC COMPANY	Music GF materials 001	187.89
11	1108	07/11/2023	4244	PLANK ROAD PUBLISHING, INC.	Music GF materials 001	72.85
11	1109	07/11/2023	53773	JW PEPPER	Music GF materials 001	87.97
11	1111	07/11/2023	70099	OKLAHOMA FFA ASSOC.	Registration AET Fee Package 311	1,865.00

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11	1112	07/11/2023	52916	SCHOLASTIC MAGAZINES	Scholastic Classroom Magazines 008	2,586.30
11	1113	07/11/2023	6131	OPERATION AWARE OF OKLAHOMA, INC.	Operation Aware 4th Grade 008	2,200.00
11	1114	07/11/2023	2017	LAKESHORE LEARNING MATERIALS	Classroom Rug 010	815.10
11	1115	07/11/2023	59031	ALPHA MECHANICAL SERVICES LLC	unit at HS attendance 795	4,820.70
11	1116	07/11/2023	53013	EAI EDUCATION	CALCSAFE BUNDLE 366	4,306.00
11	1119	07/11/2023	60010	KISH RUSSELL LLC	FEDERAL PROGRAM COMPLIANCE WORKSHOP 511	4,950.00
11	1120	07/20/2023	1232	O'CONNOR COMPANY INC.	MAINTENANCE PARTS 795	8,685.00
11	1121	07/20/2023	2272	LOWE'S	Open PO for the year, high school supplies 005	1,400.00
11	1122	08/01/2023	57271	LEARNING WITHOUT TEARS	LEARNING WITHOUT TEARS ORDER PREK -4TH GR 795	13,863.14
11	1123	08/01/2023	70080	STUDIES WEEKLY, INC	STUDIES WEEKLY GRADES 2-5 795	19,843.20
11	1124	08/01/2023	60329	PAULLA C SLAWSON	School Psych 621	13,000.00
11	1126	08/03/2023	54889	OKLAHOMA TULSA PARTS (TRANE)	PARTS FOR DISTRICT 795	14,668.61
11	1128	08/03/2023	55845	5 STAR STUDENTS	App for 5 Starr, subscription 005	4,750.00
11	1130	08/03/2023	60332	CUTTING EDGE ROBOTIC TECHNOLOGIES	PLASMA CUTTING MACHINE 421	28,462.00
11	1131	08/03/2023	59980	ISOGRAD INC	TOSA EDUCATION PACK 421, 412-316	10,937.00
11	1132	08/07/2023	60333	AAON INC	PARTS AND SUPPLIES FOR DISTRICT 795	7,402.46
11	1133	08/07/2023	58605	CING S MANSAN	INTERPRETATION SERVICES 000	562.50
11	1137	08/08/2023	57117	RESPONSE LAW, LLC	CONSULTING SERVICE 000	4,500.00
11	1138	08/08/2023	57983	UNIVERSITY OF OK HEALTH SCIENCES	Autism Training 613	1,800.00
11	1139	08/08/2023	57983	UNIVERSITY OF OK HEALTH SCIENCES	Challenging Behavior for Students with Autism 613	525.00
11	1140	08/08/2023	57983	UNIVERSITY OF OK HEALTH SCIENCES	Para Autism Training and support staff 613	1,200.00
11	1141	08/08/2023	55952	SCHOOL FIX	cork strip replacement 001	40.66
11	1144	08/08/2023	58588	SCHOLASTIC EDUCATION	SUPER STEM MAGAZINE SUBSCRIPTIONS FOR CI 511	268.95
11	1146	08/10/2023	51624	ALPHA AWARDS	Name Tags 004	637.50
11	1147	08/10/2023	1856	WALMART COMMUNITY	FACS classroom supplies 412-314	2,948.26
11	1148	08/10/2023	4352	ROWLAND VERNON	Reimbursement 004	1,645.00
11	1149	08/11/2023	57764	GOODHEART-WILCOX PUBLISHER	Books 412-317	3,162.00
11	1150	08/11/2023	58708	ADAPTIVEMALL.COM, LLC	Keekaroo Height right Chair 198	164.95
11	1152	08/13/2023	53773	JW PEPPER	Year Long Music 004	353.98
11	1153	08/13/2023	1856	WALMART COMMUNITY	Budgeted money for each departments 005	500.00
11	1154	08/15/2023	52916	SCHOLASTIC MAGAZINES	Scholastic Magazine 009	1,804.88
11	1155	08/15/2023	624	GOPHER SPORTS	PE Equipment 008	529.95
11	1156	08/15/2023	56255	B&H PHOTO-VIDEO	Career Tech money, video/audio 412-317	5,281.98

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11	1157	08/21/2023	60310	LAUNCH PEAK PERFORMANCE	Aug 31st PD Trauma Response in the Classroom 010	550.00
11	1158	08/21/2023	1245	THE PAPERWORK COMPANY	Building signs 001	53.25
11	1159	08/23/2023	60310	LAUNCH PEAK PERFORMANCE	PD- Kristen Hale	400.00
11	1160	08/24/2023	1445	SAIED MUSIC	Competition Music - Choir 004	109.00
11	1162	08/24/2023	57163	WESTCO LAMINATING SERVICES	laminator repair 001	200.00
11	1164	08/25/2023	60310	LAUNCH PEAK PERFORMANCE	August 31Professional Development 003	550.00
11	1165	08/25/2023	58734	BEARCOM	Walkie battery purchase 007	450.00
11	1167	08/28/2023	3420	SCHOOL HEALTH CORPORATION	NURSE SUPPLIES 027	1,167.86
11	1168	08/28/2023	58734	BEARCOM	walkie talkie 007	518.93
11	1169	08/28/2023	59764	LAB-AIDS, INC	ADDITIONAL SGI BIOLOGY TEs 333	756.00
11	1170	08/29/2023	633	GREAT EXPECTATIONS NSU	Teacher Coaching 002	1,500.00
11	1171	08/29/2023	56274	FCCLA	National & State chapter affiliation dues 412-314	524.00
11	1172	08/29/2023	6208	APPLE EDUCATIONAL SALES	Ipads - MS Admin 004	1,751.80
11	1173	08/29/2023	2384	GALE / CENGAGE LEARNING	Gale In Context 018 & 017	7,296.93
11	1174	08/30/2023	1643	TEACHER'S DISCOVERY	Flangoo One Year Subscription 005	537.00
11	1175	08/30/2023	60358	EASY WAY SAFETY SERVICES, INC	Restraints for the bus 628	2,250.00
11	1177	08/30/2023	59701	ABDO-SPOTLIGHT-MAGIC WAGON	Books 014	1,184.35
11	1178	08/30/2023	60304	CLICK GAMING LLC	License/Registration 23-24 (Fall-Spring) 005	50.00
11	1179	08/30/2023	52916	SCHOLASTIC MAGAZINES	PreK, K, 1 Scholastic Magazines 003	2,779.27
11	1180	08/30/2023	60436	CING DEIH TAWI	INTERPRETATION SERVICES 000	31.25
11	1181	08/31/2023	4425	WARREN CAT	LIGHT TOWER RENTAL FOR FB GAME 050	5,538.80
11	1182	08/31/2023	56227	CDW-G 2	PLTW 9TH GRADE COMPUTER SCIENCE 091	3,520.00
11	1183	08/31/2023	58099	PROJECT LEAD THE WAY	PLTW 9TH GRADE COMPUTER SCIENCE 091	2,058.00
11	1184	08/31/2023	57080	ROBERT J MILLER	REIMBURSE FOR CCOSA DUES 000	895.00
11	1185	09/01/2023	1276	HERTZBERG-NEW METHOD, INC.	Books for Library 015	4,103.34
11	1186	09/01/2023	59150	DISCOUNT SCHOOL SUPPLY	Acct # 5701164 (EE ART) 010	194.91
11	1187	09/05/2023	60364	MARA ALEXANDRA MICHAEL	Contractor, planners, IEP 698	67,996.60
11	1188	09/05/2023	55566	CEV MULTIMEDIA, LTD	License, Student & Teachers 412-312	1,325.00
11	1189	09/05/2023	57264	ESGI, LLC	23-24 ESGI License for 13 (K, 2,) 010	1,800.00
11	1190	09/06/2023	633	GREAT EXPECTATIONS NSU	GE Coaching Days 012	1,500.00
11	1191	09/06/2023	51878	CCOSA	Kim Shein & Jen Masterson-Best Practices 613	358.00
11	1192	09/06/2023	2017	LAKESHORE LEARNING MATERIALS	light table sensory bundle 007	1,057.35
11	1193	09/06/2023	3676	APPLE STORE	2 iPads 007	716.00
11	1194	09/06/2023	56227	CDW-G 2	Printer 412-317	1,717.85

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11	1196	09/07/2023	1276	HERTZBERG-NEW METHOD, INC.	5th Grade Books 009	483.29
11	1200	09/07/2023	54406	MARENEM INC	2 Classroom Kits 007	226.60
11	1201	09/08/2023	54012	BILINGUAL DICTIONARIES INC	WORD TO WORD DICTIONARIES ORDER 572	283.80
11	1202	09/08/2023	59764	LAB-AIDS, INC	Lab items 011	298.20
11	1203	09/08/2023	60174	PLEASANT VALLEY SCHOOL FOUNDATION	3rd Grade Field Trip 003	765.00
11	1204	09/08/2023	57271	LEARNING WITHOUT TEARS	Licenses for 5 Students at WE 198	88.00
11	1205	09/11/2023	1856	WALMART COMMUNITY	Nurse's office 004	251.92
11	1206	09/12/2023	5336	STARFALL EDUCATION FOUNDATION	School Membership 239	355.00
11	1207	09/12/2023	3581	DEMCO, INC.	book repair supplies 017	599.98
11	1209	09/12/2023	6131	OPERATION AWARE OF OKLAHOMA, INC.	4th grade operation aware	1,650.00
11	1210	09/13/2023	6131	OPERATION AWARE OF OKLAHOMA, INC.	Operation Aware 23-24	1,650.00
11	1211	09/13/2023	54326	EDMENTUM, INC.	518 - READING EGGS PROGRAM LICENSE FY24	240.00
11	1212	09/13/2023	1856	WALMART COMMUNITY	Misc. School-Based Items	450.65
11	1214	09/14/2023	56227	CDW-G 2	5 Chromebooks, 100e Lenovos and Licensing 005	1,210.00
11	1215	09/14/2023	60387	3PLEARNING INC	MATHSEEDS SUBSCRIPTION 518	350.00
11	1217	09/15/2023	60252	REALLY GREAT READING COMPANY, LLC	Open PO for training 621	143.00
11	1218	09/15/2023	60128	TEACHTOWN	Open PO 621	3,001.17
11	1221	09/15/2023	59221	FOLLETT CONTENT SOLUTIONS	purchases 023	8,050.99
11	1222	09/15/2023	60252	REALLY GREAT READING COMPANY, LLC	BOOKS 333	2,776.40
11	1223	09/15/2023	4592	LIVESAY ORCHARDS	1st Grade Field Trip 003	1,430.00
11	1224	09/15/2023	1276	HERTZBERG-NEW METHOD, INC.	Books 024	2,603.07
11	1225	09/18/2023	60393	COMMUNICATIONS TECHNOLOGIES INC	OPENGATE METAL DETECTION DEVICES 376	89,460.10
11	1226	09/18/2023	1844	FOLLETT LIBRARY RESOURCES	Misc. Media Center 023	5,270.25
11	1227	09/18/2023	57264	ESGI, LLC	ESGI LICENSES FOR CE 511	5,306.00
11	1228	09/18/2023	4724	BLICK ART MATERIALS	Art Supplies 008	537.34
11	1229	09/18/2023	58686	SCHOOL SPECIALTY	Art Supplies 008	350.55
11	1230	09/19/2023	4592	LIVESAY ORCHARDS	Kindergarten Field Trip 007	1,750.00
11	1231	09/19/2023	59221	FOLLETT CONTENT SOLUTIONS	Books 016	7,499.11
11	1232	09/19/2023	59704	OKLAHOMA STATE UNIVERSITY	Open PO 615	5,000.00
11	1233	09/19/2023	60397	SUSAN TRACY	Certification 022	118.00
11	1234	09/20/2023	60400	K&R SOLUTIONS GROUP	OPENGATE FABRIC COVERS FOR DETECTORS 376	735.00
11	1236	09/20/2023	54661	BA HITCH	WELDING FOR 6 TABLES 004	2,222.50
11	1237	09/20/2023	2628	CAROLINA BIOLOGICAL SUPPLY COMPANY	Pig Hearts 011	163.77
11	1238	09/21/2023	59764	LAB-AIDS, INC	Biology Cell Unit 011	924.20

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11	1239	09/21/2023	54012	BILINGUAL DICTIONARIES INC	WORD TO WORD BILINGUAL DICTIONARIES 572	169.84
11	1240	09/21/2023	56227	CDW-G 2	Dell Latitude 3440 & over ear stereo headset 621	2,176.83
11	1241	09/21/2023	58516	HUE	Admin Camera 239	95.79
11	1242	09/21/2023	4266	TOYS FOR SPECIAL CHILDREN, INC.	Totally Tactile Communicators 643	717.90
11	1243	09/21/2023	60310	LAUNCH PEAK PERFORMANCE	Consultation with Kristen Hale 003	150.00
11	1244	09/22/2023	58734	BEARCOM	4 new walkie talkies 007	2,075.72
11	1245	09/25/2023	3228	DICK BLICK ART MATERIALS	EE ART 010	1,625.09
11	1246	09/25/2023	53286	TEACHERS PAY TEACHERS	Classroom Decodable Bundle 001	218.99
11	1247	09/25/2023	56765	CARRIER ENTERPRISE, LLC	CONDENSOR FAN MOTORS - CHEER 795	644.86
11	1249	09/26/2023	60406	PLAYGROUND OUTFITTERS, LLC	Ramp for wheelchairs to playground-Accessamat 628	1,611.43
11	1250	09/26/2023	55882	FCCLA NE-3	FCCLA District Dues 412-314	125.00
11	1252	09/27/2023	2650	TULSA TECHNOLOGY CENTER	2024 AEROSPACE ACADEMY 000/005	3,500.00
11	1253	09/27/2023	5463	LEARNING A-Z	RAZ-PLUS RENEWAL 621	5,302.00
11	1254	09/27/2023	56227	CDW-G 2	HDMI Adapter 004	1,720.00
11	1255	09/27/2023	58730	SIGN GYPSIES SOUTH TULSA	Veteran's Day 004	79.20
11	1256	09/27/2023	624	GOPHER SPORTS	PE items out of Electives Budgeted money. 005-105	2,001.81
11	1259	10/02/2023	8035	IXL LEARNING INC	IXL ELA 003	1,650.00
11	1260	10/02/2023	1856	WALMART COMMUNITY	Misc. 009	80.32
11	1261	10/02/2023	60433	4 STATE TRAILERS LLC	TRAILER FOR AG 412-311	5,750.00
11	1262	10/02/2023	5643	CENGAGE LEARNING	BIG IDEAS MATH - 5 GR 333	429.00
11	1263	10/02/2023	58686	SCHOOL SPECIALTY	FOSS MATERIALS 333	3,646.90
11	1264	10/04/2023	60010	KISH RUSSELL LLC	TITLE III WORKBOOK 572	132.00
11	1265	10/04/2023	8035	IXL LEARNING INC	IXL 3RD GR SUBSCRIPTION FOR CE 511	743.00
11	1266	10/04/2023	59112	OKSTE	REGISTRATIONS FOR OKSTE CONFERENCE 541	700.00
11	1267	10/05/2023	59761	CODEMONKEY STUDIOS	12 Month Subscription 621	525.00
11	1270	10/05/2023	58306	AKJ EDUCATION	Felton 004	304.52
11	1273	10/05/2023	58702	HEGGERTY PHONEMIC AWARENESS	HEGGERTY PURCHASE FOR WE 572	79.00
11	1274	10/05/2023	57038	LIGHTHOUSE ELECTRIC LLC	WEST ISOLATION RM DOOR 621	1,042.23
11	1276	10/06/2023	2017	LAKESHORE LEARNING MATERIALS	PK Materials 003	557.65
11	1277	10/09/2023	58972	NOODLETOOLS, INC	Research Tool 018	470.00
11	1278	10/09/2023	59221	FOLLETT CONTENT SOLUTIONS	221 books for library 026	3,610.15
11	1279	10/09/2023	54170	FOLLETT SCHOOL SOLUTIONS, INC	190 books for the library 018	3,052.52
11	1280	10/09/2023	58176	SCHOOLSAFEID LLC	Parent Pick up Tags 007	165.85
11	1281	10/09/2023	52012	KATHERYNE B. PAYNE EDUCATIONAL CTR	PAYNE EDUCATION CENTER - ORDER FOR CI 511	94.30

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11	1282	10/10/2023	4100	BUSINESS INFORMATION SERVICES, LLC	DEMOGRAPHIC STUDY 000	24,900.00
11	1283	10/10/2023	5321	HOT OFF THE PRESS	Door Wrap 099	425.00
11	1285	10/10/2023	58702	HEGGERTY PHONEMIC AWARENESS	HEGGERTY ONLINE SUBSCRIPTION - CE 511	1,513.00
11	1286	10/11/2023	6208	APPLE EDUCATIONAL SALES	iPad, 3 year Apple Care+, Apple Pencil 005	6,024.45
11	1287	10/11/2023	60437	ANA R MADRIGAL DESEELY	INTERPRETATION SERVICES 000	75.00
11	1288	10/12/2023	3074	MHS	All School Testing 198	1,027.50
11	1289	10/12/2023	6274	PEARSON ASSESSMENT	All school assessments 198	2,794.53
11	1290	10/12/2023	58708	ADAPTIVEMALL.COM, LLC	Tomato soft sitter and transition chairs 198	5,999.14
11	1291	10/12/2023	60447	SAIDA EDITH CASTRO LEMUS	INTERPRETATION SERVICES 000	81.25
11	1292	10/12/2023	57291	HEARTLAND AED, INC	AED 3-D Wall Sign 027	224.25
11	1294	10/12/2023	54036	WILLIAM V MACGILL & CO	first responder bag 027 - EE/WI	80.00
11	1295	10/12/2023	4883	SCHOOL HEALTH CORPORATION	supplies for WI and EE 027	341.93
11	1297	10/13/2023	3608	HEINEMANN	Elem Writing Workshop PLFocus 010	306.13
11	1298	10/13/2023	58100	VEX ROBOTICS, INC	Robotic Kits 004	7,999.22
11	1299	10/13/2023	53098	B & H PHOTO	Live Streaming Kit 004	4,087.54
11	1300	10/13/2023	6208	APPLE EDUCATIONAL SALES	IPads - Crunelle 004	1,512.00
11	1302	10/16/2023	4748	ROBINSON GLASS	REPLACE COMS ROOM-DOOR GLASS SPED ROOM WI 621	89.00
11	1303	10/16/2023	56227	CDW-G 2	Cafeteria Materials 001	761.41
11	1304	10/16/2023	55895	FISLERDATA, LLC	MyConferenceTime subscription 005	311.20
11	1305	10/16/2023	58100	VEX ROBOTICS, INC	Robotics Kit 008	1,992.96
11	1306	10/16/2023	56719	CONJUGUEMOS	12 mo. site institutional licenses 005	60.00
11	1307	10/17/2023	60458	MONIQUE MORGAN	Behavioral Analysis 198	9,000.00
11	1308	10/18/2023	52916	SCHOLASTIC MAGAZINES	scholastic magazines 007	4,854.80
11	1309	10/18/2023	60463	ZEN NUN CING	INTERPRETATION SERVICES 000	443.75
11	1310	10/18/2023	58814	CORWIN PRESS	REGISTRATIONS FOR VIRTUAL VOCABULARY PD 572	672.00
11	1311	10/23/2023	1844	FOLLETT LIBRARY RESOURCES	Books 024	2,131.30
11	1312	10/23/2023	2663	WEST MUSIC COMPANY	BB Grant 010	1,999.39
11	1314	10/24/2023	57488	EASTON SOD FARMS INC	SPARTAN NATURE CENTER PROJECT 090	277.50
11	1315	10/24/2023	1856	WALMART COMMUNITY	Open PO for odd items 618	147.75
11	1316	10/25/2023	53669	ZEECRAFT TECH, LLC	Buzzer System & Carrying Case, 005	1,143.00
11	1317	10/25/2023	56227	CDW-G 2	Chromebook for Paige 007	392.53
11	1319	10/25/2023	57351	A NEW LEAF	VOCATIONAL TRAINING 621	1,390.52
11	1321	10/26/2023	59350	AUTISM-PRODUCTS.COM	HOT DOG KIT 198	805.92
11	1323	10/26/2023	60471	INSPIRE TO CREATE ENTERPRISES LLC	Social- Emotional Learning 008	251.20
11	1324	10/26/2023	6208	APPLE EDUCATIONAL SALES	3 iPad's for SpEd 198	1,313.85

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11	1325	10/26/2023	6131	OPERATION AWARE OF OKLAHOMA, INC.	Drug Awareness Presentation 099	1,200.00
11	1326	10/27/2023	57221	INTRADATA, INC	ReadNQuiz 009	1,075.00
11	1327	10/30/2023	1607	SUPER DUPER SCHOOL COMPANY	Test Forms 198	2,450.00
11	1328	10/30/2023	59859	GIMKIT, INC	License with science budget money. 005	650.00
11	1329	10/30/2023	3228	DICK BLICK ART MATERIALS	Art Supplies 004	689.87
11	1332	10/30/2023	2017	LAKESHORE LEARNING MATERIALS	Building Blocks 641	379.05
11	1333	10/31/2023	597	GARRETT BOOK COMPANY	Books 018	1,876.26
11	1334	10/31/2023	59909	YOGA 4 CLASSROOMS, LLC	NOVEMBER SESSION - JODEE HAACK 722	525.00
11	1335	10/31/2023	59720	CATAPULT LEARNING WEST LLC	CATAPULT PROFESSIONAL DEVELOPMENT 367	10,900.00
11	1336	11/01/2023	56227	CDW-G 2	3 Staff Chromebooks 007	1,177.59
11	1337	11/02/2023	59152	COOK'S APPLIANCE INC	DRYER REPAIR 050	194.95
11	1339	11/02/2023	3152	OVERHEAD DOOR OF TULSA	SERVICE BAY 3 AT THE BUS BARN 051	1,271.00
11	1340	11/02/2023	292	CERAMIC COTTAGE, INC.	BULK ORDER FOR FINE ARTS	1,400.00
11	1341	11/03/2023	56227	CDW-G 2	Laptop 412-311	1,212.77
11	1342	11/03/2023	60481	EL ACHIEVE INC	EL ACHIEVES MIDDLE SCHOOL 795	4,859.80
11	1343	11/03/2023	60481	EL ACHIEVE INC	EL ACHIEVE ORDER FOR 9GC 795	4,536.40
11	1344	11/03/2023	60481	EL ACHIEVE INC	EL ACHIEVE ORDER FOR HS 795	5,552.80
11	1345	11/03/2023	60481	EL ACHIEVE INC	REGISTRATION FOR EL ACHIEVE TEACHER STRAND PD 572	3,000.00
11	1346	11/03/2023	60483	KAREN B RATH	REIMBURSE IDENTOGO 000	58.25
11	1347	11/06/2023	52270	PEARSON	Record Forms 198	386.26
11	1348	11/06/2023	57137	BEDFORD, FREEMAN & WORTH	SAPLINGPLUS FOR STATISTICS ORDER - HS 333	330.00
11	1349	11/07/2023	57038	LIGHTHOUSE ELECTRIC LLC	Door access controls HS 036	1,184.96
11	1350	11/07/2023	60854	LOVING GUIDANCE LLC	2-DAY ON-SITE TRAINING SESSION 552	21,340.50
11	1351	11/08/2023	54012	BILINGUAL DICTIONARIES INC	WORD TO WORD DICTIONARY ORDER 572	75.95
11	1353	11/09/2023	59875	NEXT STEP INNOVATION	ARUBA WIRELESS REVIEW 030	200.00
11	1354	11/09/2023	58126	KOMPAN INC	SWING REPLACEMENT CE 050	310.09
11	1355	11/09/2023	59065	GENERATION GENIUS	GENERATION GENIUS 1-YR SUBSCRIPTION 511	175.00
11	1358	11/09/2023	56227	CDW-G 2	Lenova Think Book7360670 198	1,206.55
11	1359	11/09/2023	60501	BRIT' NY STEIN	Materials 001	500.00
11	1360	11/09/2023	59858	BLOOKET LLC	One-Year Blooket Plus Subscription 005	419.16
11	1362	11/09/2023	59893	CONNECT AND RESTORE, LLC	CONNECT AND RESTORE CONSULTATION AND PD 552	14,250.00
11	1363	11/09/2023	56562	HEARTS FOR HEARING	Phonak Roger 20 receiver-Phonak Roger 198	3,460.72
11	1365	11/16/2023	60481	EL ACHIEVE INC	REGISTRATIONS FOR EL ACHIEVE SYMPOSIUM 572	1,190.00

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11	1366	11/16/2023	60505	KARA SLOAT	Teachers College of Reading & Writing Project 007	329.00
11	1368	11/18/2023	60511	RYLAND MOORE	American Indian Dancer 003	500.00
11	1369	11/27/2023	59802	TEACHERS CLG READING & WRITING	REGISTRATIONS FOR MICHIGAN COACHING INSTITUTE	8,500.00
11	1373	11/28/2023	60518	BROOKE KASBAUM	Detroit Writing Workshop Per Diem 103	329.00
11	1380	11/28/2023	555	FLINN SCIENTIFIC, INC.	Science supplies 005	1,783.00
11	1381	11/28/2023	5928	LESLIE HAYNES	PER DIEM ESEA CONFERENCE 511/541	727.65
11	1382	11/28/2023	56962	MEGAN HILL	PER DIEM WRITING CONFERENCE 541	664.72
11	1383	11/28/2023	60522	KAYLA CARDWELL	PER DIEM WRITING CONFERENCE 541	824.54
11	1384	11/28/2023	60523	KASEY CADION	PER DIEM WRITING CONFERENCE 541	329.00
11	1385	11/28/2023	57256	STEPHANIE STOLL	PER DIEM WRITING CONFERENCE 541	329.00
11	1386	11/28/2023	60524	APRIL FILLMAN	PER DIEM WRITING CONFERENCE 541	329.00
11	1387	11/28/2023	60525	CAITLIN DIFFEE	PER DIEM WRITING CONFERENCE 541	399.00
11	1388	11/28/2023	59634	TONI PETERSON	PER DIEM EL ACHIEVE SYMPOSIUM 572	637.99
11	1389	11/28/2023	60526	AMY STORY	PER DIEM EL ACHIEVE SYMPOSIUM 572	177.00
11	1390	11/29/2023	60584	JULIE L POTTER	Language Interpreter 698	10,955.00
11	1391	11/29/2023	53298	ETA HAND2MIND	STEM Bins 004	299.99
11	1392	11/29/2023	60527	BRANDON FRANKLIN	REIMBURSE IDENTIGO 000	58.25
11	1393	11/30/2023	3303	AMY RENEAU	PER DIEM ISTE CONFERENCE 541	458.05
11	1394	11/30/2023	55887	HEATHER BOWMAN	PER DIEM ISTE CONFERENCE 541	1,000.00
11	1395	11/30/2023	59540	SIERRA D THOMPSON	PER DIEM ISTE CONFERENCE 541	1,000.00
11	1396	12/01/2023	2786	WORLD BOOK, INC.	encyclopedias and books for East Intermediate 025	1,498.98
11	1397	12/01/2023	2786	WORLD BOOK, INC.	encyclopedias and books for East Elementary 025	1,059.96
11	1398	12/01/2023	54170	FOLLETT SCHOOL SOLUTIONS, INC	Books for library 014	1,699.85
11	1400	12/04/2023	58686	SCHOOL SPECIALTY	School Supplies 009	463.04
11	1401	12/04/2023	58710	BOOM LEARNING	1-YR SUSBCRIPTION FOR BOOM LEARNING 511	250.00
11	1402	12/05/2023	56311	E3 GORDON STOWE	REPAIR AUDIOMETERS 027	1,088.00
11	1403	12/06/2023	2427	BETHANY PUBLIC SCHOOLS	The Oklahoma School SLP Conference 2023 613	450.00
11	1405	12/06/2023	3839	AMAZON.COM, LLC	MISC OPEN 002	2,200.25
11	1406	12/06/2023	597	GARRETT BOOK COMPANY	non-fiction library books 017	4,750.00
11	1407	12/06/2023	3839	AMAZON.COM, LLC	Misc. General Fund Purchases 007	7,113.88
11	1409	12/06/2023	3839	AMAZON.COM, LLC	Amazon 009	518.18

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11	1410	12/06/2023	3839	AMAZON.COM, LLC	OXFORD PICTURE DICTIONARIES AND WORKBOOKS 572	77.94
11	1412	12/06/2023	3839	AMAZON.COM, LLC	General fund purchases 001	10,825.30
11	1413	12/06/2023	56504	STEPHANIE LONG	Art Reimbursements 003	512.11
11	1414	12/06/2023	3839	AMAZON.COM, LLC	Educational Items 003	2,152.36
11	1415	12/06/2023	3839	AMAZON.COM, LLC	Open Amazon account 005	15,000.00
11	1416	12/06/2023	60555	RACHEL MORIE	PER DIEM MICHIGAN CONF 511	329.00
11	1418	12/12/2023	53089	BRAIN POP LLC	Online subscription 014	2,340.00
11	1419	12/13/2023	4266	TOYS FOR SPECIAL CHILDREN, INC.	Eye Talks w/ triangle stand 198	157.90
11	1420	12/13/2023	60551	AUBREE HURT	AUBREE HURT 1-DAY PD FEBRUARY 2024 541	600.00
11	1422	12/14/2023	190	BOUND TO STAY BOUND BOOKS, INC	library books - East Elementary 025	3,814.85
11	1423	12/14/2023	59221	FOLLETT CONTENT SOLUTIONS	library books - East Elementary 025	2,115.89
11	1424	12/14/2023	190	BOUND TO STAY BOUND BOOKS, INC	library books - East Intermediate 025	1,819.72
11	1425	12/14/2023	59221	FOLLETT CONTENT SOLUTIONS	library books - East Intermediate 025	1,258.84
11	1426	12/14/2023	58588	SCHOLASTIC EDUCATION	BOOK ORDER FOR CE - ACCORDING TO HUMPHREY 511	2,470.32
11	1427	12/14/2023	60553	J LOPEZ CASTELLANOS	REIMBURSE IDENTOGO 000	58.25
11	1428	12/14/2023	60554	JENNIFER HOLM	CONTRACTED SERVICES 511	500.00
11	1429	12/15/2023	6208	APPLE EDUCATIONAL SALES	ipad for sped 001	378.00
11	1430	12/15/2023	59065	GENERATION GENIUS	EDUCATIONAL SOFTWARE 002	995.00
11	1431	12/15/2023	5208	MIDWEST TEAM SPORTS	MAINTENANCE UNIFORMS 050	4,881.70
11	1432	12/15/2023	53773	JW PEPPER	Choir Music 004	632.40
11	1435	12/18/2023	60576	ZEECRAFT	BUZZER REPAIR 011	46.00
11	1437	12/21/2023	60571	AMY NEFFENDORF	BootCamp Training 615	617.70
11	1438	12/21/2023	58943	DISCOVERY LAB	3rd Grade Field Trip 103	2,375.00
11	1439	12/21/2023	52310	CAPSTONE	Pebble Go 003	1,400.00
11	1442	01/09/2024	52004	SWEETWATER	Wireless mic 010	210.71
11	1447	01/09/2024	56227	CDW-G 2	MONITOR STAND 000	76.99
11	1450	01/11/2024	60579	NACNY INK LLC	CONSULTING/PD SERVICES FROM NACNY INK 511	36,300.00
11	1451	01/11/2024	60583	PAMELA STEVENSON	PER DIEM -TX Music Ed Conf ($500 MUSIC BUDGET) 010	345.00
11	1452	01/12/2024	1844	FOLLETT LIBRARY RESOURCES	library books 017	3,531.13
11	1453	01/12/2024	1276	HERTZBERG-NEW METHOD, INC.	library books 017	2,791.77
11	1455	01/12/2024	57368	INTEGRATED LIGHTING SYSTEMS	HS AUDITORIUM STAGE LIGHTING 040	681.00
11	1456	01/12/2024	60585	LYNDA CROUCH	CONTRACTED SERVICES 198	65.00
11	1457	01/18/2024	3839	AMAZON.COM, LLC	Misc. Classroom Supplies 008	774.38
11	1458	01/18/2024	58686	SCHOOL SPECIALTY	Classroom Supply's (OAC Grant Money) 011	492.26
11	1459	01/18/2024	5463	LEARNING A-Z	Raz Kids 010	2,633.62
11	1460	01/18/2024	3839	AMAZON.COM, LLC	Career Tech money 412-317	2,966.55

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11	1461	01/18/2024	2922	EWING IRRIGATION PRODUCTS, INC.	ICE MELT 050	1,353.94
11	1462	01/19/2024	4590	LABELS EAST	Visitor Badges 003	212.00
11	1465	01/19/2024	292	CERAMIC COTTAGE, INC.	OAE grant 105	119.39
11	1467	01/24/2024	58674	THE CERAMIC SHOP LLC	OAE grant 105	380.61
11	1469	01/26/2024	4845	SOLUTION TREE	SOLUTION TREE CONFERENCE 007/511/541	47,678.00
11	1471	01/29/2024	58848	REHABMART.COM	Treatment Table 198	105.16
11	1472	01/29/2024	60598	JUNIOR ACHIEVEMENT OF OKLAHOMA INC	BizTown Fieldtrip 009	4,230.00
11	1473	01/31/2024	59777	ROBOTICS ED & COMP FOUNDATION INC	Robotics Competition 009	450.00
11	1474	01/31/2024	59777	ROBOTICS ED & COMP FOUNDATION INC	Robotics Competition 008	590.00
11	1475	01/31/2024	2628	CAROLINA BIOLOGICAL SUPPLY COMPANY	Sharks 008	1,111.99
11	1477	02/01/2024	5592	ADMIRAL EXPRESS LLC	Poster Board for Phenicie 011	65.63
11	1479	02/05/2024	59278	HERO PRINTWORKS	PROGRAM PRINTING 000	500.00
11	1480	02/05/2024	60610	KENDORE LEARNING	ORDER FOR CENTRAL ELEMENTARY & INTERMEDIATE 511	198.00
11	1481	02/06/2024	57163	WESTCO LAMINATING SERVICES	Lamination 001	440.00
11	1482	02/08/2024	59687	WYATT FREEMAN	Per diem for Brown Clark Academy/Training 005	385.34
11	1483	02/08/2024	59858	BLOOKET LLC	VIRTUAL SUBSCRIPTION 019	59.88
11	1484	02/09/2024	60482	YOGA 4 CLASSROOMS, LLC	MATERIALS ORDER 722	10,580.00
11	1485	02/09/2024	60620	MICHAEL HUGHES	REIMBURSE GAS FOR SCHOOL VEHICLE 051	40.00
11	1487	02/12/2024	54984	RIXSTINE RECOGNITION	Field Day/PE 003	208.50
11	1488	02/12/2024	55075	JOSTENS RENAISSANCE NATL CONFERENCE	Jostens Renaissance Conference Registration 003	3,025.00
11	1489	02/13/2024	51878	CCOSA	OAESP Leadership Conference 2024 008	239.00
11	1490	02/13/2024	3581	DEMCO, INC.	library processing supplies 017	476.62
11	1491	02/14/2024	2854	TOLEDO PHYSICAL ED. SUPPLY CO, INC.	PE Equipment 004	1,222.08
11	1492	02/15/2024	60624	ACS PLAYGROUND ADVENTURES INC	Playground Picnic Tables 002	8,577.00
11	1493	02/16/2024	60096	ROCKING CHAIR READERS LLC	Phonics Kits 003	1,485.00
11	1494	02/20/2024	3839	AMAZON.COM, LLC	MISC PURCHASES 412-312	500.00
11	1495	02/21/2024	5580	SCHOOL NURSE ORGANIZATION OF OK	SNOO CONFERENCE REGISTRATION 027	175.00
11	1496	02/22/2024	6098	SUPER DUPER PUBLICATIONS	District Bundles for classrooms 198	552.46
11	1498	02/23/2024	1245	THE PAPERWORK COMPANY	Banners 001	260.00
11	1499	02/23/2024	3839	AMAZON.COM, LLC	Counselors Office items 005	500.00
11	1501	02/26/2024	56292	HOUGHTON MIFFLIN HARCOURT PUB	INTRO READING GRADE 2 ORDER 333	108.50
11	1506	02/28/2024	58947	THE PADCASTER, LLC	Ipad 412-311	1,793.86

Bixby Public Schools

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11	1507	02/28/2024	3839	AMAZON.COM, LLC	Math dept. items, budgeted money 005-105	1,000.00
11	1508	03/01/2024	60650	COWBOYS KUSTOM CONCRETE LLC	concrete for playground 010	14,000.00
11	1509	03/01/2024	58702	HEGGERTY PHONEMIC AWARENESS	1st grade licenses 010	909.69
11	1510	03/04/2024	57449	CHROMEBOOKPARTS.COM	2 chromebook motherboards 007	379.98
11	1512	03/04/2024	53298	ETA HAND2MIND	ORDER FOR CENTRAL ELEMENTARY 429	734.79
11	1513	03/04/2024	6098	SUPER DUPER PUBLICATIONS	ORDER FOR CENTRAL ELEMENTARY 511	395.10
11	1514	03/04/2024	1643	TEACHER'S DISCOVERY	For. Lang Budget Money for classroom. 005	399.04
11	1515	03/05/2024	2628	CAROLINA BIOLOGICAL SUPPLY COMPANY	Bridge the Gap Funds/ Science Funds 009	1,452.70
11	1516	03/06/2024	58943	DISCOVERY LAB	Kinder Field Trip 001	1,230.00
11	1517	03/06/2024	4606	TULSA ZOO MANAGEMENT, INC	Field Trips 3rd and 1st Grade 001	2,776.00
11	1518	03/06/2024	51848	CITY OF TULSA/OXLEY NATURE CENTER	2nd grade field trip 001	330.00
11	1519	03/07/2024	56311	E3 GORDON STOWE	calibration of audiomters 027	933.00
11	1520	03/07/2024	53013	EAI EDUCATION	Calculators, 005	14,009.15
11	1521	03/08/2024	60658	MARIA WENTWORTH	INTERPRETER 000	200.00
11	1522	03/08/2024	56241	OWASSO FENCE	Fence at HS 621	5,449.00
11	1523	03/08/2024	60012	CHEROKEE STRIP MUSEUM	3rd Grade Field Trip 007	1,032.00
11	1524	03/08/2024	57845	KYLE KACHELMEYER	REIMBURSE GAS FOR BUS 051	40.90
11	1525	03/11/2024	60354	YANA SHERDIS	INTERPRETATION SERVICES 000	75.00
11	1526	03/12/2024	59973	CHEROKEE NATION	CONFERENCE 561	1,600.00
11	1527	03/13/2024	60670	POWTOON LIMITED	Videos. History Budgeted Money. 005	480.00
11	1528	03/13/2024	60665	GETMARKED, INC	Digitaliser Software-as-a-service Web App 005	700.00
11	1529	03/13/2024	59921	ESPECIAL NEEDS, LLC	TIRE SWIVEL RED SWING 621	247.45
11	1532	03/15/2024	59432	TIFFANY DESAULNIERS	Per Diem - Desaulniers 6/30/24 011	53.00
11	1533	03/15/2024	60756	JEN HARRISON	SPED TRANSPORTATION MILEAGE 621	117.12
11	1534	03/15/2024	55104	KARI SMITH	PER DIEM NSTA 552	1,417.52
11	1536	03/26/2024	59221	FOLLETT CONTENT SOLUTIONS	322 books, Media Center. 018	7,916.21
11	1537	03/26/2024	70189	TULSA OPERA	Tulsa Opera "Raise Your Voice" 003	200.00
11	1538	03/26/2024	3102	REALITY WORKS	Real Care Babies, vendor Karen McDowell 412-314	429.10
11	1539	03/28/2024	59359	ROBINSON RANCH LLC	STEAM night 001	250.00
11	1540	03/28/2024	59315	INSECT LORE	lady bug larva for STEAM 001	35.80
11	1541	03/29/2024	59221	FOLLETT CONTENT SOLUTIONS	Books for Library collection - O'Brien 011	4,117.85
11	1542	03/29/2024	59921	ESPECIAL NEEDS, LLC	TIRE SWIVEL SWING 000	263.95
11	1543	04/01/2024	60458	MONIQUE MORGAN	Behavioral Services 621	12,374.00
11	1544	04/01/2024	57158	OKLAHOMA AQUARIUM	Kindergarten Field Trip 001	254.00

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1545	04/02/2024	59061	SCHOOLOUTLET.COM	ZRock18 Chairs-2 621	586.81
11	1546	04/02/2024	2786	WORLD BOOK, INC.	Encyclopedia Purchase 023	999.00
11	1547	04/03/2024	54923	NORTHEASTERN STATE UNIVERSITY	APSI REGISTRATIONS 541	100.00
11	1549	04/08/2024	58322	WORTHINGTON DIRECT HOLDINGS, LLC	Dry Erase Tables 412-314	3,816.80
11	1550	04/09/2024	6208	APPLE EDUCATIONAL SALES	iPad 412-311	498.00
11	1551	04/09/2024	5336	STARFALL EDUCATION FOUNDATION	Online Subscription 014	355.00
11	1554	04/10/2024	6208	APPLE EDUCATIONAL SALES	MacBook Air, 3 yr. AppleCare+ 316	1,348.00
11	1555	04/10/2024	3839	AMAZON.COM, LLC	supplies 412-311	774.76
11	1556	04/11/2024	1077	MURRAY WOMBLE, INC.	Tack Strips 007	1,975.00
11	1559	04/16/2024	1276	HERTZBERG-NEW METHOD, INC.	Book Order 014	878.41
11	1560	04/16/2024	60538	VERNIER SCIENCE EDUCATION	Probes 005	3,041.00
11	1561	04/16/2024	60023	CULLIGAN OF TULSA	Tanks 005	341.12
11	1562	04/16/2024	58588	SCHOLASTIC EDUCATION	CI SUMMER READING BOOK ORDER 511	16,890.97
11	1563	04/16/2024	58588	SCHOLASTIC EDUCATION	SUMMER READING BOOK ORDER FOR CE 511	13,145.41
11	1564	04/16/2024	59950	READ TO THEM INC	BOOK ORDER FOR CENTRAL INTERMEDIATE 511	3,457.25
11	1565	04/16/2024	59395	DIDAX EDUCATIONAL RESOURCES INC	ORDER FOR CENTRAL INTERMEDIATE 511	3,195.45
11	1566	04/17/2024	57634	CONNECTED KIDS INC	REACHING & TEACHING CHILDREN EXPOSED TO TRAUMA 511	3,000.00
11	1567	04/17/2024	2628	CAROLINA BIOLOGICAL SUPPLY COMPANY	Rats for Heatherman's class 011	213.26
11	1568	04/17/2024	52012	KATHERYNE B. PAYNE EDUCATIONAL CTR	SMLF CONFERENCE, JUNE 17 - 27 -2024 OKC 511	2,580.00
11	1569	04/18/2024	57158	OKLAHOMA AQUARIUM	Kindergarten Field Trip 003	960.00
11	1570	04/19/2024	1607	SUPER DUPER SCHOOL COMPANY	Pirate Talk Board Game 198	44.93
11	1571	04/22/2024	60808	ERICA HAWKINS	PER DIEM SOLUTION TREE 541	118.44
11	1572	04/22/2024	59222	BRIDGET COOK	PER DIEM PAYNE EDUCATION SMLF CONFERENCE 511	3,500.00
11	1574	04/22/2024	60726	ROBOSOURCE, LLC	Rolling Workbench for Mr. Roe's computer class 011	874.95
11	1575	04/23/2024	2017	LAKESHORE LEARNING MATERIALS	PreK Materials 001	921.32
11	1576	04/23/2024	190	BOUND TO STAY BOUND BOOKS, INC	library books for East Elementary 025	22.83
11	1577	04/23/2024	190	BOUND TO STAY BOUND BOOKS, INC	library books for East Intermediate 025	55.06
11	1578	04/24/2024	60727	ULTIMAKER	Smart Extruder + MakerBot Replicator 316	372.99
11	1579	04/26/2024	58100	VEX ROBOTICS, INC	Robotics Kits 002	865.12
11	1580	04/26/2024	56434	JOSTENS	Graduation Stoles 099	158.25
11	1581	04/26/2024	5208	MIDWEST TEAM SPORTS	TECH UNIFORMS 030	622.50
11	1582	04/29/2024	1844	FOLLETT LIBRARY RESOURCES	Books 014	982.39

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11	1583	04/29/2024	3670	SUPER DUPER PUBLICATIONS	Hand Puppet, Jumbo Puppet, Sentence Record 198	214.95
11	1584	04/30/2024	60009	ACTION SEATING & MOBILITY	Manatee, Shower frame, Torso Belt, Straps 198	1,847.75
11	1585	04/30/2024	52270	PEARSON	Sensory, Beery PLS etx 198	2,389.70
11	1586	04/30/2024	70080	STUDIES WEEKLY, INC	ELEMENTARY /INTERMEDIATE ORDER STUDIES WEEKLY 333	28,233.13
11	1587	04/30/2024	56562	HEARTS FOR HEARING	Phonak Roger ON Transmitter 198	1,232.80
11	1588	04/30/2024	57271	LEARNING WITHOUT TEARS	ELEMENTARY ORDER LWT 333	11,958.30
11	1595	05/03/2024	54987	OKLA ASSOC OF CAREER & TECH	REGISTRATION 412-314 HS	580.00
11	1596	05/03/2024	54987	OKLA ASSOC OF CAREER & TECH	REGISTRATIONS FOR OKACTE 421	375.00
11	1597	05/06/2024	52270	PEARSON	GIFTED TESTING MATERIALS 020	9,986.45
11	1598	05/06/2024	59883	HALF-PINT KIDS, INC	ORDER FOR CE 511	950.40
11	1599	05/06/2024	2017	LAKESHORE LEARNING MATERIALS	ORDER FOR CENTRAL ELEMENTARY 511	3,010.67
11	1600	05/06/2024	59947	HELLO LITERACY INC	ORDER FOR CENTRAL ELEMENTARY 511	2,567.40
11	1601	05/06/2024	56292	HOUGHTON MIFFLIN HARCOURT PUB	RIGBY READERS ORDER FOR CENTRAL ELEMENTARY 511	8,241.24
11	1602	05/06/2024	53089	BRAIN POP LLC	Yearly Subscription 003	2,520.00
11	1603	05/06/2024	60096	ROCKING CHAIR READERS LLC	PHONICS KITS ORDER FOR CENTRAL ELEMENTARY 511	5,850.00
11	1604	05/07/2024	60750	YOUSCIENCE, LLC	TESTING MATERIALS ORDER 421	360.00
11	1605	05/09/2024	55845	5 STAR STUDENTS	5Star 004	2,250.00
11	1606	05/10/2024	3676	APPLE STORE	Ipad purchase 001	2,855.65
11	1607	05/10/2024	54987	OKLA ASSOC OF CAREER & TECH	Oklahoma Summit Conference 412-314	215.00
11	1608	05/10/2024	60757	HAPPY PLAYGROUNDS, LLC	Playground enhancement 001	100.00
11	1609	05/10/2024	60767	OCAS, LLC	TRAINING 000	600.00
11	1610	05/13/2024	6208	APPLE EDUCATIONAL SALES	APPLE IPADS FOR STUDENTS 511	32,240.00
11	1611	05/13/2024	57356	SPHERO, INC	SPHERO RVR+ CLASS PACK ORDER FOR CI 511	5,056.99
11	1612	05/13/2024	102	B SEW INN, LLC	Sewing machines serviced 412-314 HS	800.00
11	1613	05/13/2024	59248	WONDER WORKSHOP INC	DASH ORDER FOR CI 511	1,795.00
11	1614	05/17/2024	58686	SCHOOL SPECIALTY	Okla Pull down Class Maps-Ms. Lee 011	1,582.14
11	1615	05/20/2024	53286	TEACHERS PAY TEACHERS	SLP licenses 001	244.29
11	1616	05/20/2024	57467	THE INSTITUTE FOR CHILDHOOD ED	Training fee 001	400.00
11	1617	05/20/2024	60782	STUDENT CONDUCTOR INC	Equipment 005	3,361.50
11	1620	05/21/2024	60697	DAVID E DAVIS	Table Repair 004	750.00
11	1621	05/21/2024	58099	PROJECT LEAD THE WAY	Flight & Space Training 004	2,400.00
11	1622	05/21/2024	58100	VEX ROBOTICS, INC	Robotics Elementary Kit 004	1,299.00
11	1623	05/22/2024	5188	ULINE	BOOKSHELF FOR KIRK 002	403.70
11	1625	05/23/2024	56075	SOUTHPAW ENTERPRISES	SWING FOR MOTOR LAB 002	593.88
11	1626	05/23/2024	59275	KATHY GILLIAM	PER DIEM SOLUTION TREE 541	30.00

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1627	05/23/2024	60798	GEORGIA EXPOSITION MFG CORPORATION	3D Challenge Kit 011	408.94
11	1628	05/23/2024	56227	CDW-G 2	LAPTOP 561	1,660.47
11	1629	05/24/2024	60757	HAPPY PLAYGROUNDS, LLC	Garden update 001	5,000.00
11	1630	05/24/2024	876	LAKESHORE CURRICULUM MATERIALS	TABLE, CHAIRS, RUG FOR MOTOR LAB 002	872.10
11	1631	05/28/2024	58686	SCHOOL SPECIALTY	24-25 Science Materials 009	712.44
11	1632	05/28/2024	52568	FUN AND FUNCTION	Reset Room Items 003	1,667.14
11	1633	05/29/2024	55952	SCHOOL FIX	CORK TACK STRIPS 002	318.46
11	1634	05/30/2024	53597	TERRI SLOAN	Per Diem-T.Sloan 6/30/24 For BTC conference 011	53.00
11	1635	05/30/2024	60839	ANDREA COFFEY	Per Diem-A.Coffey 6/30/24 BTC Conference 011	53.00
11	1636	05/30/2024	6208	APPLE EDUCATIONAL SALES	INDIAN ED IPAD ORDER 561	2,448.00
11	1637	05/30/2024	58943	DISCOVERY LAB	DISCOVERY LAB SUMMER CAMP 197	9,600.00
11	1638	06/03/2024	60861	KATIE VANDRELL	TRAINING - EXTRA DAYS PAY 000	884.35
11	1639	06/05/2024	60841	LARRY L MULLINS	HE WILL BE WORKING WITH BRYNN HARRISON-621	2,537.50
11	1640	06/05/2024	60782	STUDENT CONDUCTOR INC	SYSTEM, PRINTERS, SCANNERS ROLLS, LICENSE FEE 011	2,071.50
11	1641	06/05/2024	52004	SWEETWATER	New Stage Equipment 104	3,399.68
11	1642	06/05/2024	60853	MOTOR MOUTH THERAPY LLC	Ethan houser 698	1,000.00
11	1643	06/07/2024	60849	PATHWAYS BEHAVIOR THERAPY	Contracted Services 621	4,425.60
11	1644	06/07/2024	57158	OKLAHOMA AQUARIUM	SUMMER FIELD TRIP 571	296.00
11	1645	06/19/2024	83241	CARLEY HOSIER	PER DIEM ISTE 541	352.25
11	1646	06/20/2024	5188	ULINE	caged locker 011	838.70
11	11112	01/08/2024	3839	AMAZON.COM, LLC	COUNSELOR CORPS MATERIALS 722	3,373.03
11	12091	01/09/2024	58720	OAGCT	REGISTRATIONS FOR OAGCT CONFERENCE 020	750.00
11	12092	01/10/2024	58823	NICOLE BROWN	Conference Travel Reimbursement & curriculum 104	341.71
11	12093	01/10/2024	60026	TIGER WEST	PER DIEM AOAP CONFERENCE 541	312.32
11	12412	02/08/2024	55800	BROOKE PUCKETT	PER DIEM GPACAC CONFERENCE 497	147.00
11	12413	02/08/2024	60619	MARY DELYN MCBRIDE	PER DIEM GPACAC CONFERENCE 497	147.00
11	12517	02/20/2024	2272	LOWE'S	Refrigerator for HS-Bowdle Classroom 618	724.00

Non-Payroll Total:	**$7,816,750.39**
Payroll Total:	**$59,674,613.61**
Balance Forward:	**$0.00**
Report Total:	**$67,491,364.00**

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	1	07/01/2023	1168	OG&E	ELECTRIC	1,397,449.70
21	2	07/01/2023	1326	PUBLIC SERVICE COMPANY OF OKLAHOMA	ELECTRIC	390,511.36
21	3	07/01/2023	4382	OKLAHOMA NATURAL GAS COMPANY	GAS	106,500.00
21	4	07/01/2023	2412	CITY OF TULSA	SEWER SVS - NORTH/NI	35,000.00
21	5	07/01/2023	319	CITY OF BIXBY	WATER SVS	186,761.75
21	6	07/01/2023	53576	CITY OF BROKEN ARROW	WATER FOR NE& NEI 050	8,765.49
21	7	07/01/2023	2730	AMERICAN WASTE CONTROL	TRASH SERVICE 050	98,369.14
21	8	07/01/2023	60122	INTEGRITY FIRE LLC	FIRE ALARM & SPRINKLER INSPEC	64,924.49
21	9	07/01/2023	3071	GRAYBAR ELECTRIC	MATERIALS FOR DISTRICT WIDE NEEDS	28,378.38
21	10	07/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	ANNUAL DNA FUSION SOFTWARE RENEWAL	5,937.14
21	12	07/01/2023	52073	VARSITY COURT CARE	SAND, SCREEN, RECOAT GYM FLOOR HS AND MS	18,300.00
21	13	07/01/2023	54889	OKLAHOMA TULSA PARTS (TRANE)	SUPPLIES FOR DISTRICT	26,800.46
21	14	07/01/2023	5188	ULINE	SUPPLIES FOR DISTRICT	2,269.08
21	15	07/01/2023	58106	THE HOME DEPOT PRO	MACHINE REPAIR/SUPPLIES	6,822.04
21	16	07/01/2023	2272	LOWE'S	SUPPLIES FOR THE DISTRICT	42,040.50
21	17	07/01/2023	1963	SHERWIN-WILLIAMS COMPANY	PAINT FOR THE DISTRICT	1,972.70
21	18	07/01/2023	695	HEATWAVE SUPPLY	DISTRICT SUPPLIES	70,559.76
21	19	07/01/2023	210	BROKEN ARROW ELECTRIC SUPPLY	ELECTRICAL SUPPLIES FOR DISTRICT	7,130.46
21	20	07/01/2023	3617	TALK RADIO LLC	WALKIES FOR DISTRICT	19,500.00
21	21	07/01/2023	53787	BANK OF AMERICA VISA	MATERIALS FOR DISTRICT	18,199.88
21	22	07/01/2023	1232	O'CONNOR COMPANY INC.	SUPPLIES NEEDED FOR DISTRICT	14,029.66
21	23	07/01/2023	7133	P & K EQUIPMENT, INC	REPAIR PARTS FOR MOWERS - 050	5,551.12
21	24	07/01/2023	8016	ENVIRONMENTAL LOOP SERVICE, LLC	REPAIRS ON GEOTHERMAL 000	35,058.40
21	25	07/01/2023	1547	SOUTHWEST DRIVES, INC.	PARTS FOR MAINTENANCE	678.77
21	26	07/01/2023	70505	LAWSON PRODUCTS, INC	SUPPLIES FOR THE DISTRICT	1,244.71
21	27	07/01/2023	58971	KONE INC	ELEVATOR SERVICE FOR DISTRICT	23,588.40
21	28	07/01/2023	927	LOCK-DOC, INC.	SUPPLIES FOR THE DISTRICT	7,930.87
21	29	07/01/2023	5612	STATE OF OKLAHOMA DEPT OF LABOR	LICENSE FOR DISTRICT	5,000.00
21	30	07/01/2023	8025	TRACTOR SUPPLY COMPANY	SUPPLIES FOR THE DISTRICT	388.93
21	31	07/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	FIRE ALARM REPLACE/INSPECT ACCESS CONTROL	35,319.00
21	32	07/01/2023	59041	OKLAHOMA ENERGY SOURCE LLC	NATURAL GAS	2,525.82
21	35	07/01/2023	55143	MICHAEL EMBRY	BOND FOR MICHAEL W EMBRY	500.00
21	36	07/01/2023	56429	BIXBY OUTDOOR POWER EQUIPMENT	SUPPLIES FOR THE DISTRICT	2,872.62
21	37	07/01/2023	56765	CARRIER ENTERPRISE, LLC	SUPPLIES FOR DISTRICT	2,117.15
21	38	07/01/2023	57489	ENGINEERED EQUIPMENT INC	DISTRICT FILTERS	12,914.28

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21	39	07/01/2023	111	BANK OF OKLAHOMA	LEASE PAYMENT - NEW ADMIN BUILDING	42,278.00
21	40	07/01/2023	55130	SUPERIOR TERMITE & PEST CONTROL	DISTRICT PEST CONTROL	35,091.00
21	44	07/01/2023	3152	OVERHEAD DOOR OF TULSA	OVERHEAD DOOR REPAIR	150.00
21	45	07/01/2023	1420	BRIERLY CORPORATION	PLUMBING REPAIRS FOR THE DISTRICT	209.00
21	47	07/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	REPAIRS FOR THE DISTRICT	18,647.88
21	49	07/01/2023	57844	WE CLEAN 4-U WHIPPLE CLEANING SVS	CLEANING SERVICE	192,000.00
21	51	07/01/2023	58954	SLK LAWN AND LANDSCAPE, LLC	MOWING FOR THE DISTRICT	81,537.64
21	52	07/01/2023	5989	HYDROWORX INTERNATIONAL, INC.	POOL SERVICE PLAN	5,900.00
21	53	07/01/2023	961	MAGIC REFRIGERATION	SUPPLIES FOR THE DISTRICT	2,376.28
21	54	07/01/2023	56057	ES2	A/C REPAIRS AND REPROGRAMMING CONTROLLERS	7,400.00
21	56	07/01/2023	3742	OKLAHOMA STATE DEPART. OF HEALTH	SWIMMING POOL/THERAPY POOL LICENSE	150.00
21	57	07/01/2023	2618	TRU GREEN	LAWN CARE	19,314.27
21	59	07/01/2023	60030	MISSCO INTERIOR CONCEPTS, LLC	PAINT FOR THE DISTRICT	500.00
21	60	07/01/2023	58032	HERC RENTALS INC	SUPPLIES FOR THE DISTRICT	1,000.00
21	61	07/01/2023	58646	YORK PLUMBING	SUPPLIES-SERVICES FOR THE DISTRCT	7,707.00
21	62	07/01/2023	57666	MARTIN FISCHER PAINTING	PAINTING SERVICES	1,000.00
21	63	07/01/2023	58651	TULSA SOD AND MULCH INC	PLAYGROUND MULCH	1,150.00
21	65	07/01/2023	56433	HARDSCAPE MATERIALS	SUPPLIES FOR THE DISTRICT	763.61
21	66	07/01/2023	59152	COOK'S APPLIANCE INC	SUPPLIES FOR MAINTENANCE	1,500.00
21	67	07/01/2023	55355	SITE ONE LANDSCAPE SUPPLY, LLC	GRASS CHEMICALS FOR DISTRICT	1,011.52
21	68	07/01/2023	58781	STATEWIDE COMMERCIAL CLEANING CO	CLEANING SERVICES DISTRICT	1,160,314.00
21	69	07/01/2023	53094	SPRING CREEK NURSERY	SUPPLIES FOR THE DISTRICT	540.00
21	70	07/01/2023	59031	ALPHA MECHANICAL SERVICES LLC	HVAC SERVICE FOR DISTRICT	20,000.00
21	72	07/01/2023	59161	SUNSTATE EQUIPMENT CO LLC	EQUIPMENT RENTAL	735.00
21	73	07/01/2023	1077	MURRAY WOMBLE, INC.	MAINTENANCE SUPPLIES	5,370.00
21	74	07/01/2023	59952	UMB BANK	AMAZON PURCHASES	9,386.41
21	76	07/01/2023	59235	WHITE SEPTIC CLEANING	Plumbing for district	2,500.00
21	77	07/01/2023	59254	THE TUNNEL RAT	GOPHER SERVICE HS, MS, CI	27,504.00
21	78	07/01/2023	59261	LENNOX INDUSTRIES INC	SUPPLIES FOR MAINTENANCE	500.00
21	79	07/01/2023	58126	KOMPAN INC	MAINTENANCE SUPPLIES	86.25
21	80	07/01/2023	816	JOHNSTONE SUPPLY OF TULSA	SUPPLIES FOR DISTRICT	16,510.68
21	81	07/01/2023	236	BUILDERS SUPPLY, INC.	SUPPLIES FOR MAINTENANCE	4,819.18
21	82	07/01/2023	58743	SUNBELT POOLS, LLC	POOL SUPPLIES	2,643.22
21	83	07/01/2023	53382	ATKINSON SUPPLY	PART &/OR JANITORIAL SUPPLIES	1,336.85
21	84	07/01/2023	58214	SPECTRUM PAINT COMPANY, INC	PAINT FOR THE DISTRICT	3,866.61
21	85	07/01/2023	6435	LOCKE SUPPLY	PLUMBING SUPPLIES FOR THE DISTRICT	5,486.12

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21	86	07/01/2023	55300	KUBOTA CONSTRUCTION EQUIMENT	TRACTOR SUPPLIES	1,000.00
21	87	07/01/2023	58448	WINDOWS XPRESS	WINDOW CLEANING FOR DISTRICT	800.00
21	88	07/01/2023	2509	TULSA WINNELSON COMPANY	PLUMBING SERVICE FOR THE DISTRICT	1,106.44
21	89	07/01/2023	59649	PCC CLEANING & RESTORATION	MOLD CHECK FOR DISTRICT	6,189.03
21	90	07/01/2023	59894	STANLEY STEEMER INTERNATIONAL INC	CARPET CLEANING FOR THE DISTRICT	10,840.00
21	91	09/12/2023	60384	CLEARWATER ENTERPRISES LLC	NATURAL GAS	57,106.78
21	93	11/01/2023	60515	KARCHER NORTH AMERICA INC	FIXING FLOOR MACHINE	20,000.00
21	94	12/06/2023	3839	AMAZON.COM, LLC	MISC MAINTENANCE SUPPLIES	20,000.00
21	95	12/20/2023	58815	JENNIFER PARDUE	POOL SUPPLIES	451.60
21	96	12/20/2023	2734	LESLIE'S POOL SUPPLIES	CHEMICALS FOR THE POOL	2,700.00
21	97	02/13/2024	60031	SLK LAWN AND LANDSCAPE INC	MOWING FOR THE DISTRICT	37,829.68
21	98	03/29/2024	60479	SPARTAN SIGNS INC	SIGNS FOR THE DISTRICT	858.00
21	99	04/10/2024	59279	HARNESS ROOFING INC	DISTRICT NEEDS	15,000.00
21	200	07/01/2023	55952	SCHOOL FIX	DISTRICT NEEDS	1,553.22
21	201	07/01/2023	4835	GRAINGER	Traffic Zone Marking Paint	1,006.81
21	202	07/01/2023	59689	SPARTAN SIGNS & GRAPHICS LLC	MAINTENANCE SIGNS FOR DISTRICT	4,186.00
21	206	07/12/2023	4748	ROBINSON GLASS	window replacements	7,627.00
21	207	07/20/2023	2922	EWING IRRIGATION PRODUCTS, INC.	pine mulch for playgrounds	7,615.19
21	208	08/01/2023	60327	FORD AUDIO-VIDEO SYSTEM, LLC	HS AUDITORIUM INTEGRATED SOUND SYSTEM	2,648.75
21	209	08/14/2023	59923	GLOBE PROMOTIONS LLC	GLOVES FOR MAINTENANCE	4,850.00
21	210	08/24/2023	60347	JASON GROVE	PURCHASED EMERGENCY PART FOR LEAK AT EAST	28.17
21	211	09/20/2023	59781	AAAC WILDLIFE REMOVAL	BAT REMOVAL AT NE	1,888.00
21	212	10/09/2023	7013	AMSCO SUPPLY	MAINTENANCE SUPPLIES	3,047.06
21	213	10/25/2023	3776	WHEELER METALS, INC	METAL FOR HVAC UNIT AT PRACTICE GYM/MAINT BUILDING	1,335.00
21	214	10/25/2023	58106	THE HOME DEPOT PRO	vinyl ceiling tiles - locker rooms at Old Whitey	516.30
21	215	11/15/2023	58106	THE HOME DEPOT PRO	RYOBI POWER SCRUBBERS	357.00
21	216	11/27/2023	60530	TONY HALE	R22 REFRIGERATION TANKS	1,800.00
21	217	12/08/2023	60515	KARCHER NORTH AMERICA INC	REPAIR FLOOR MACHINE - MS/CE	3,283.45
21	218	12/15/2023	55810	UNITED RENTALS	EQUIPMENT RENTAL 050	483.00
21	220	01/05/2024	60574	BRET BARNHART EXCAVATING	MS HYDRANT REPAIR	790.00
21	221	02/06/2024	58032	HERC RENTALS INC	BATTERIES & WHEELS - GENIE 26/32 SCISSOR LIFT	1,630.59
21	222	02/06/2024	56241	OWASSO FENCE	REPLACING DAMAGED POST/PICKETS STUDENT DAMAGE	1,500.00
21	223	02/08/2024	60331	AMERICAN LEAK DETECTION	DISTRICT SERVICES	2,000.00
21	224	02/08/2024	58603	CROWN LIFT TRUCKS	REPAIR ELECTRIC HAND TRUCK	1,865.52

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	225	02/08/2024	210	BROKEN ARROW ELECTRIC SUPPLY	ELECTRICAL DISCONNECT SWITCHES - MAINT 318	1,831.92
21	226	02/08/2024	210	BROKEN ARROW ELECTRIC SUPPLY	ELECTRICAL PANEL BOARDS NEW MAINT 318	6,962.25
21	227	02/08/2024	3071	GRAYBAR ELECTRIC	LIGHT FIXTURES FOR NEW MAINTENANCE 318	21,960.80
21	228	03/05/2024	60663	SEMPER FI HYDROSEED & EROSION CNTRL	HYDROSEEDING	9,880.00
21	229	03/15/2024	60671	EXECUTIVE TITLE	EARNEST MONEY 000	25,000.00
21	230	03/18/2024	5362	NATIVE AUDIO VISUAL	WEST MOTORIZED BLINDS	330.00
21	231	04/17/2024	60011	MOREHEAD CONSTRUCTION, LLC	NEW MAINTENANCE BUILDING	4,863.00
21	232	05/16/2024	60766	INTERIOR CONCEPTS INC	black rubber reducers - CE GYM	358.00
21	233	05/24/2024	57038	LIGHTHOUSE ELECTRIC LLC	9TH GRADE FIBER TO ADMIN	7,162.00
21	234	05/24/2024	57038	LIGHTHOUSE ELECTRIC LLC	TRACK FIBER TO MAINTENANCE	6,871.00
21	235	05/24/2024	59171	KENDRICK EXCAVATING LLC	FIBER LINE EXCAVATION 9TH-ADMIN	39,475.00

Non-Payroll Total:	**$4,715,783.14**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$4,715,783.14**

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	1	07/01/2023	717	HILAND DAIRY COMPANY	MILK PRODUCTS FOR CAFETERIA	351,510.14
22	2	07/01/2023	216	BROOKS GREASE SERVICE, INC.	GREASE REMOVAL FOR CAFETERIAS	11,785.60
22	3	07/01/2023	389	CURTIS RESTAURANT SUPPLY	TOOLS & EQUIPMENT	5,138.90
22	4	07/01/2023	2245	JAMES KEVIN EAKLE	REPAIR EQUIPMENT	22,712.22
22	5	07/01/2023	724	HOBART CORPORATION	PARTS/REPAIRS FOR CAFETERIAS	49,052.07
22	7	07/01/2023	1995	OKLAHOMA DEPT. OF HUMAN SERVICES	ASSESSMENT FEE COMMODITIES	8,982.68
22	8	07/01/2023	5592	ADMIRAL EXPRESS LLC	CAFETERIA OFFICE SPPLIES	1,822.60
22	9	07/01/2023	56637	HEARTLAND SCHOOL SOLUTIONS	SOFTWARE MAINT.	9,834.00
22	10	07/01/2023	58486	PEPSI	DRINKS FOR THE CAFETERIA	30,664.68
22	11	07/01/2023	1715	TULSA TECHNOLOGY CENTER	ServSafe Class for Managers	750.00
22	13	07/01/2023	55118	BARE METAL STANDARD OKLAHOMA	CAFETERIA CLEANING	7,463.00
22	14	07/01/2023	59164	ASIAN FOOD SOLUTIONS / COMIDA VIDA	Commodity Food For Students	1,406.00
22	15	07/01/2023	57667	NUTRI-LINK TECHNOLOGIES, INC	CLOUD SERVICE	1,325.00
22	16	07/01/2023	57842	BUDDY'S PRODUCE INC	SUPPLIES FOR THE DISTRICT	198,818.10
22	17	07/01/2023	51751	U.S. FOOD SERVICE, INC	SUPPLIES FOR THE DISTRICT	1,436,966.21
22	18	07/01/2023	51653	TYSON PREPARED FOODS, INC	SUPPLIES FOR THE DISTRICT	50,626.45
22	19	07/01/2023	114	BARLOW EDUCATION MANAGEMENT SVS.	CHILD NUTRITION CONSULTANT	3,300.00
22	20	07/01/2023	59660	BUGBROS MULTIFAMILY, LLC	PEST CONTROL FOR CAFETERIAS	7,500.00
22	21	07/01/2023	55124	COSTLEY ENTERPRISES NO. 90, INC	FOOD	102,432.00
22	22	07/01/2023	7042	THE ARROW GROUP	285 - BONDS FOR CHILD NUTRITION DEPT	1,300.00
22	23	07/01/2023	51650	FRECKLES FROZEN CUSTARD	FROZEN YOGURT FOR THE CAFETERIAS	3,111.50
22	24	07/01/2023	2272	LOWE'S	CAFETERIA REPAIR SUPPLIES	313.01
22	25	07/01/2023	961	MAGIC REFRIGERATION	CAFETERIA REPAIRS	2,213.26
22	26	07/01/2023	99999	BIXBY PUBLIC SCHOOLS	REIMBURSE GF	1,537,310.89
22	27	07/01/2023	53578	SCHOOL NUTRITION ASSOC OF OKLAHOMA	SNA MEMBERSHIP RENEWAL	603.00
22	28	07/01/2023	56827	BERNARD FOOD INDUSTRIES, INC.	285 - FOOD FOR CAFETERIAS	9,361.80
22	29	07/01/2023	53787	BANK OF AMERICA VISA	PURCHASES/TRAVEL FOR CHILD NUTRITION	22,943.33
22	30	07/01/2023	58106	THE HOME DEPOT PRO	TRASHBAGS AND SUPPLIES	5,052.24
22	32	07/01/2023	444	DOC'S FOOD STORES, INC	SUPPLIES	47.98
22	33	07/01/2023	57742	EMS LINQ INC	WEB SUBSCRIPTION AND TRAINING	2,507.40
22	34	07/01/2023	6435	LOCKE SUPPLY	CHILD NUTRITION SUPPLIES	182.91
22	35	07/01/2023	59952	UMB BANK	AMAZON PURCHASES	1,708.52
22	36	07/01/2023	57829	THE BRENMAR COMPANY	SUPPLIES FOR THE DISTRICT	4,530.60
22	37	07/01/2023	210	BROKEN ARROW ELECTRIC SUPPLY	ELECTRICAL MATERIALS FOR CAFETERIAS	190.94
22	38	07/01/2023	53697	NATIONAL FOOD GROUP	FOOD FOR KITCHENS	27,452.30
22	39	07/01/2023	60016	RANSOM'S BBQ LLC	BBQ Sauce for Students MIO	800.00
22	40	07/01/2023	52424	BEN E KEITH - OKLAHOMA	FOOD FOR CAFETERIA	12,659.02

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	43	07/01/2023	58521	GENERAL PARTS	OVEN REPAIR	1,463.89
22	44	07/01/2023	58968	SEA LEVEL SOCIAL, LLC	SOCIAL MEDIA MANAGEMENT SERVICE	6,630.00
22	45	07/01/2023	60517	BETTER DAY FARMS, LLC	FARM TO SCHOOL PRODUCE	18,936.00
22	46	07/01/2023	3742	OKLAHOMA STATE DEPART. OF HEALTH	KITCHEN LICENSE RENEWALS	1,250.00
22	47	07/01/2023	57740	ESS SOUTH CENTRAL, LLC	CHILD NUTRITION SUBS	27,918.08
22	48	07/01/2023	58969	E-CONTROL SYSTEMS, INC	MONITORING SOFTWARE	2,400.00
22	49	07/01/2023	51624	ALPHA AWARDS	Name Tags for employees	151.50
22	50	07/01/2023	3839	AMAZON.COM, LLC	MISC PURCHASES	523.05
22	51	09/01/2023	56586	ECOLAB INC	filters for Kitchens	2,059.73
22	52	10/05/2023	59923	GLOBE PROMOTIONS LLC	Disposable Gloves for Employees	2,800.00
22	54	01/25/2024	60592	RODRIGUEZ FOODS, LTD	Food for the Cafeterias	10,060.00
22	55	04/08/2024	60689	JOBLETICS PRO INC	Subs for the Kitchens	23,885.89
22	100	07/01/2023	54035	OSWALT RESTAURANT SUPPLY	Equipment for kitchens	70,405.66
22	101	07/12/2023	60116	CENTRAL RESTAURANT PRODUCTS	HEATED CABINET WE/WI	5,825.78
22	102	07/12/2023	927	LOCK-DOC, INC.	mortise lock at NE kitchen	926.67
22	103	08/17/2023	695	HEATWAVE SUPPLY	TRITON HEATER	9,589.34
22	104	08/18/2023	56765	CARRIER ENTERPRISE, LLC	2 condenser fan motors hs	872.74
22	105	08/29/2023	60339	FREEZING POINT LLC	Juice Concentrate for machine for A la Cart	1,874.41
22	106	08/30/2023	55856	FIELDHOUSE GEAR, INC	Uniforms for Employees	1,531.00
22	107	09/01/2023	1856	WALMART COMMUNITY	Gluten free item	299.69
22	108	09/01/2023	60417	RYADD LLC	Dippin Dots	22,464.00
22	109	09/07/2023	60116	CENTRAL RESTAURANT PRODUCTS	CAFETERIA SUPPLIES	13,328.87
22	110	09/19/2023	58457	EKON-O-PAC	11oz Nature Seal for Fruit 285	549.00
22	111	09/22/2023	60403	AMERICA'S MEAL	Speaker for CN Employee Professional Development	4,500.00
22	112	10/31/2023	56227	CDW-G 2	Planar Dual Monitor Stand	245.43
22	113	12/05/2023	56637	HEARTLAND SCHOOL SOLUTIONS	TOUCH DYNAMIC PULSE ULTRA, TERMINAL, SCANNER	9,608.00
22	114	12/07/2023	59031	ALPHA MECHANICAL SERVICES LLC	HS KITCHEN HVAC REPLACEMENT	15,211.00
22	116	01/11/2024	60122	INTEGRITY FIRE LLC	INSPECTIONS	2,410.00
22	200	07/01/2023	60124	ELIA MUNOZ	REIMBURSE PERMIT/MILEAGE	573.39
22	201	07/01/2023	59490	ALLISON MAYNARD	REIMBURSE PERMIT/MILEAGE	36.85
22	205	07/01/2023	54364	RACHEL HAMILTON	REIMB MILEAGE/PERMIT	20.00
22	207	07/01/2023	55878	BARBARA EVANS	REIMB MILEAGE/PERMIT	269.17
22	208	07/01/2023	60278	SABA CHOUDHARY	REIMB MILEAGE/PERMIT	57.71
22	210	07/01/2023	58869	DEBBIE OWENS	REIMB MILEAGE/PERMIT	282.63
22	211	07/01/2023	57155	PAM MCLAUGHLIN	REIMB MILEAGE/PERMIT	21.20
22	214	07/01/2023	60279	ALICIA PORTER	REIMB MILEAGE/PERMIT	60.85
22	215	07/01/2023	58868	YESENIA LOZANO	REIMB MILEAGE/PERMIT	356.58
22	217	07/01/2023	58962	THERESIA MORGAN	REIMB MILEAGE/PERMIT	10.10
22	218	07/01/2023	57222	GAYLE FORD	REIMBURSE PERMIT	411.24
22	219	07/01/2023	56558	HELEN HURST	REIMB MILEAGE/PERMIT	2,050.70
22	220	07/01/2023	4043	SELINA GARMAN	REIMB MILEAGE/PERMIT	517.82

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22	224	07/01/2023	54417	GEORGIA CORNETT	REIMB MILEAGE/PERMIT	215.47
22	226	07/01/2023	58963	BOBBIE PACULA	REIMBURSE PERMIT/MILEAGE 285	14.41
22	228	07/01/2023	58000	AUDREY HIATT	REIMBURSE MILEAGE	54.24
22	229	07/01/2023	58502	JENNY REED	MILEAGE REIMBURSEMENT	435.54
22	230	07/01/2023	59083	RYAN SPALDING	REIMBURSE MILEAGE/PERMIT	194.06
22	232	07/01/2023	60565	RACHEL HOLLINGSHAD	REIMB MILEAGE/PERMIT	299.47
22	234	07/01/2023	59069	CHRISTI GRAY	Food Handler's Permit Reimbursement	591.92
22	235	07/01/2023	57684	MARGARET CARLSON	REIMBURSE PERMIT/MILEAGE	26.73
22	237	07/01/2023	60284	ASHLEY MUSTIN	REIMB MILEAGE/PERMIT	200.13
22	239	07/01/2023	59847	JENNIFER HERNANDEZ	Mileage Reimbursement	98.77
22	240	07/01/2023	60285	CAMMIE BUNKMAN	REIMB MILEAGE/PERMIT	20.00
22	242	07/01/2023	60566	HANNAH HINCKLEY	food handlers permit reimbursement	11.86
22	243	08/01/2023	60330	RONNA HEGINBOTHAM	Food handler's reimbursement	20.00
22	244	09/25/2023	60449	JOAQUINA LOPEZ CASELLANOS	REIMBURSE PERMIT/MILEAGE	20.00
22	246	12/01/2023	60545	HOLLY HAYES	Mileage reimbursement	43.89
22	247	12/01/2023	3839	AMAZON.COM, LLC	Supplies	68.57
22	300	08/04/2023	60302	HONG ALLEN	LUNCH ACCOUNT REFUND	106.20
22	301	08/04/2023	58274	AUTUMN MCCLURE	LUNCH ACCOUNT REFUND	44.95
22	302	08/10/2023	60328	KRYSTAL ANDERSON	LUNCH ACCOUNT REFUND	21.00
22	303	08/18/2023	60335	TEARA FIROR	LUNCH ACCOUNT REFUND	29.30
22	304	08/18/2023	60336	LAUREN BAUER	LUNCH ACCOUNT REFUND	24.90
22	305	08/18/2023	60337	CANDACE KIRK	LUNCH ACCOUNT REFUND	15.95
22	306	08/30/2023	54390	LUNDY MORRISON	LUNCH ACCOUNT REFUND	21.10
22	307	08/30/2023	60361	BRIAN HEIMBACH	LUNCH ACCOUNT REFUND	50.30
22	308	08/30/2023	60362	KRYSTAL HUTCHINSON	LUNCH ACCOUNT REFUND	39.30
22	309	09/08/2023	60377	JACQUELINE BRESEE	LUNCH ACCOUNT REFUND	33.40
22	310	09/11/2023	60383	PATRICIA MARTIN	LUNCH ACCOUNT REFUND	21.45
22	311	09/13/2023	56856	KIM KIRK	LUNCH ACCOUNT REFUND	55.35
22	312	09/15/2023	57640	RAUL GONZALEZ	LUNCH ACCOUNT REFUND	18.00
22	313	09/15/2023	60392	JENNIFER KERR	LUNCH ACCOUNT REFUND	18.25
22	314	09/20/2023	60401	WENDY JONES	LUNCH ACCOUNT REFUND	16.55
22	315	09/25/2023	60408	TANYA GULLEY	LUNCH ACCOUNT REFUND	26.50
22	316	09/29/2023	60421	AIDEE ALVARDO	LUNCH ACCOUNT REFUND	14.10
22	317	10/05/2023	60434	JULIE KARALIS	LUNCH ACCOUNT REFUND	16.50
22	318	10/12/2023	60450	SHAWNA MERCATORIS	LUNCH ACCOUNT REFUND	276.00
22	319	10/12/2023	60451	ANTOINETTE FLYNN	LUNCH ACCOUNT REFUND	12.35
22	320	10/16/2023	60456	JIM ELLEDGE	LUNCH ACCOUNT REFUND	62.50
22	321	10/17/2023	60460	HANNA BAE	LUNCH ACCOUNT REFUND	196.50
22	322	10/25/2023	60470	VICTORIA SCHERMERHORN	LUNCH ACCOUNT REFUND	18.50
22	323	10/30/2023	59733	ANDREA DUKE	LUNCH ACCOUNT REFUND	75.00
22	324	11/06/2023	60488	DARCY FUEHRER	LUNCH ACCOUNT REFUND	38.30
22	325	11/07/2023	60491	CHRISTINE MCCORMICK	LUNCH ACCOUNT REFUND	20.15
22	326	12/06/2023	60542	AMANDA WILLIAMS	LUNCH ACCOUNT REFUND	29.20

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22	327	12/18/2023	60561	ERICA HUGHES	LUNCH ACCOUNT REFUND	21.85
22	328	01/12/2024	60588	BRITTNI ALLEN	LUNCH ACCOUNT REFUND	25.00
22	329	01/24/2024	59021	CHRIS PAGE	LUNCH ACCOUNT REFUND	166.30
22	330	01/25/2024	60595	NICOLE WILLIAMS	LUNCH ACCOUNT REFUND	25.20
22	331	01/30/2024	60595	NICOLE WILLIAMS	LUNCH ACCOUNT REFUND	31.35
22	332	02/13/2024	60622	CAROLYN RALEIGH	LUNCH ACCOUNT REFUND	59.80
22	333	03/04/2024	60651	AMANDA EVERS	LUNCH ACCOUNT REFUND	55.00
22	334	03/04/2024	57473	KRISTA WRIGHT	LUNCH ACCOUNT REFUND	38.45
22	335	03/06/2024	60659	THRESA WHITE	LUNCH ACCOUNT REFUND	327.50
22	336	03/25/2024	60674	KAYLA LESTER	LUNCH ACCOUNT REFUND	400.00
22	337	03/27/2024	60683	COLTON HEATH	LUNCH ACCOUNT REFUND	27.60
22	338	04/10/2024	59083	RYAN SPALDING	LUNCH ACCOUNT REFUND	20.00
22	339	04/11/2024	57238	BECKY ROGALSKI	LUNCH ACCOUNT REFUND	51.80
22	340	05/03/2024	60742	AMBER SMALL	LUNCH ACCOUNT REFUND	20.90
22	341	05/03/2024	60743	CURTIS BERGERON	LUNCH ACCOUNT REFUND	98.80
22	342	05/10/2024	60758	BRITTANY HERMAN	LUNCH ACCOUNT REFUND	76.40
22	343	05/14/2024	60761	DORIS NJANG	LUNCH ACCOUNT REFUND	34.70
22	344	05/15/2024	60764	JAMES O'DONNELL	LUNCH ACCOUNT REFUND	47.80
22	345	05/15/2024	58256	KRISTIN FISKE	LUNCH ACCOUNT REFUND	27.90
22	346	05/15/2024	4352	ROWLAND VERNON	LUNCH ACCOUNT REFUND	35.40
22	347	05/15/2024	58253	JESSICA DYER	LUNCH ACCOUNT REFUND	73.95
22	348	05/15/2024	60763	TARA HIGDON	LUNCH ACCOUNT REFUND	11.05
22	349	05/15/2024	60762	SANDRA MCNEIL	LUNCH ACCOUNT REFUND	15.65
22	350	05/20/2024	60770	KATHY AUSTIN	LUNCH ACCOUNT REFUND	12.10
22	351	05/20/2024	60771	SKYLAR MCCORMICK	LUNCH ACCOUNT REFUND	76.00
22	352	05/20/2024	60772	TODD MCKIMMEY	LUNCH ACCOUNT REFUND	18.15
22	353	05/20/2024	58747	JENNIFER HORVATH	LUNCH ACCOUNT REFUND	34.05
22	354	05/20/2024	60773	KATIE WITCHER	LUNCH ACCOUNT REFUND	27.45
22	355	05/20/2024	59206	SANDRA EPPERLY	LUNCH ACCOUNT REFUND	21.55
22	356	05/20/2024	60774	KERRY LAMBERT	LUNCH ACCOUNT REFUND	69.20
22	357	05/20/2024	60775	AMY CIUCCI	LUNCH ACCOUNT REFUND	24.55
22	358	05/20/2024	59628	KENDALL HATLEY	LUNCH ACCOUNT REFUND	33.75
22	359	05/20/2024	60776	CURT CORLEY	LUNCH ACCOUNT REFUND	18.35
22	360	05/20/2024	60316	SHARON BIGGS	LUNCH ACCOUNT REFUND	23.40
22	361	05/20/2024	60777	NATHAN ROZMAN	LUNCH ACCOUNT REFUND	14.70
22	362	05/20/2024	57818	CARLA VANDRA	LUNCH ACCOUNT REFUND	37.10
22	363	05/20/2024	60778	JENNIFER SCOGINS	LUNCH ACCOUNT REFUND	18.70
22	364	05/20/2024	60779	ANGIE SCHOOLFIELD	LUNCH ACCOUNT REFUND	34.60
22	365	05/20/2024	60780	MARK KROEGER	LUNCH ACCOUNT REFUND	31.55
22	366	05/22/2024	52022	TAMARA CRULL	LUNCH ACCOUNT REFUND	20.00
22	367	05/22/2024	60786	MINDY BURKHARDT	LUNCH ACCOUNT REFUND	4.00
22	368	05/22/2024	60787	LAURA SCOTT	LUNCH ACCOUNT REFUND	14.70
22	369	05/22/2024	56973	KANDIS DICKINSON	LUNCH ACCOUNT REFUND	30.85
22	370	05/22/2024	83004	CAROLINE KELLEY	LUNCH ACCOUNT REFUND	1.15
22	371	05/22/2024	60788	SUSAN SAMS	LUNCH ACCOUNT REFUND	146.35

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22	372	05/22/2024	58270	SHEILA LOWE	LUNCH ACCOUNT REFUND	41.15
22	373	05/22/2024	58701	MELODY CAMPBELL	LUNCH ACCOUNT REFUND	19.20
22	374	05/22/2024	56393	MELANIE CRADDOCK	LUNCH ACCOUNT REFUND	23.25
22	375	05/22/2024	60789	STEPHANIE SANDRIDGE	LUNCH ACCOUNT REFUND	24.80
22	376	05/22/2024	60790	MIN OLIVIERI	LUNCH ACCOUNT REFUND	19.20
22	377	05/22/2024	60791	MARK THOMPSON	LUNCH ACCOUNT REFUND	17.35
22	378	05/22/2024	60792	JENNIFER WISEMAN	LUNCH ACCOUNT REFUND	9.25
22	379	05/22/2024	60793	EMILY MCKENZIE	LUNCH ACCOUNT REFUND	119.45
22	380	05/22/2024	58255	JENNIFER FINTON	LUNCH ACCOUNT REFUND	17.80
22	381	05/22/2024	60794	ANGELICA ALEXANDER	LUNCH ACCOUNT REFUND	24.50
22	382	05/22/2024	60795	PATRICIA BERRY	LUNCH ACCOUNT REFUND	77.75
22	383	05/23/2024	60799	KEISHA MOTES	LUNCH ACCOUNT REFUND	15.20
22	384	05/23/2024	60800	JACQUELINE GUTIERREZ	LUNCH ACCOUNT REFUND	12.25
22	385	05/23/2024	60801	KAYLA FIKE	LUNCH ACCOUNT REFUND	22.35
22	386	05/23/2024	60802	BRIAN O'HARA	LUNCH ACCOUNT REFUND	5.30
22	387	05/23/2024	59877	DAN PETERS	LUNCH ACCOUNT REFUND	5.55
22	388	05/23/2024	60803	DELANA BABER	LUNCH ACCOUNT REFUND	22.45
22	389	05/23/2024	60804	LISA CARDENAS	LUNCH ACCOUNT REFUND	35.00
22	390	05/23/2024	60805	EDGAR MARTINEZ	LUNCH ACCOUNT REFUND	37.10
22	391	05/23/2024	58238	SHERRY BEEN	LUNCH ACCOUNT REFUND	74.05
22	392	05/23/2024	59092	JUNE JACOWAY	LUNCH ACCOUNT REFUND	234.85
22	393	05/23/2024	59480	MACEY TURLEY	LUNCH ACCOUNT REFUND	37.80
22	394	05/23/2024	60806	MICHELLE MARTIN	LUNCH ACCOUNT REFUND	77.70
22	395	05/23/2024	60807	MELANIE RENTERIA	LUNCH ACCOUNT REFUND	44.70
22	396	05/23/2024	60808	ERICA HAWKINS	LUNCH ACCOUNT REFUND	25.40
22	397	05/23/2024	60809	RUBI NEWELL	LUNCH ACCOUNT REFUND	2.65
22	398	05/23/2024	60810	LAARNI BATALUNA	LUNCH ACCOUNT REFUND	48.25
22	399	05/23/2024	60811	KIMBERLY GIBBENS	LUNCH ACCOUNT REFUND	30.50
22	400	05/23/2024	60812	HOLLY SOHO	LUNCH ACCOUNT REFUND	63.85
22	401	05/24/2024	60816	MATTHEW BLASE	LUNCH ACCOUNT REFUND	157.60
22	405	05/24/2024	60819	ADAM STISSER	LUNCH ACCOUNT REFUND	19.30
22	406	05/24/2024	60820	KARA BIEDERMAN	LUNCH ACCOUNT REFUND	2.55
22	407	05/24/2024	60821	TAMBRA YBARRA	LUNCH ACCOUNT REFUND	21.10
22	408	05/24/2024	60822	ANDY JOBE	LUNCH ACCOUNT REFUND	8.20
22	409	05/24/2024	60823	JEFF REID	LUNCH ACCOUNT REFUND	11.60
22	410	05/24/2024	60824	DANIEL HALL	LUNCH ACCOUNT REFUND	35.00
22	411	05/24/2024	60825	JENNIFER TILLY	LUNCH ACCOUNT REFUND	3.45
22	412	05/24/2024	56999	AMY MOORE	LUNCH ACCOUNT REFUND	25.50
22	413	05/24/2024	60826	AMANDA ANDERSON	LUNCH ACCOUNT REFUND	16.90
22	414	05/24/2024	60827	JEREMY BECKETT	LUNCH ACCOUNT REFUND	7.25
22	415	05/24/2024	60828	CHRISTY ANDREWS	LUNCH ACCOUNT REFUND	24.05
22	416	05/24/2024	60829	MARK FRANKS	LUNCH ACCOUNT REFUND	21.54
22	417	05/24/2024	60830	MELISSA SMITH	LUNCH ACCOUNT REFUND	20.00
22	418	05/24/2024	60831	ANTHONY SRAJER	LUNCH ACCOUNT REFUND	18.10
22	419	05/24/2024	58418	GLENNA THORSTENBERG	LUNCH ACCOUNT REFUND	11.35

Bixby Public Schools

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 22

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	420	05/24/2024	60832	CALEB BUCK	LUNCH ACCOUNT REFUND	4.40
22	421	05/24/2024	59203	TARA SUDLER	LUNCH ACCOUNT REFUND	42.20
22	422	05/24/2024	60833	SARA MITCHELL	LUNCH ACCOUNT REFUND	2.70
22	423	05/24/2024	60834	AMBER NAYLOR	LUNCH ACCOUNT REFUND	5.35
22	424	05/24/2024	58403	CARI DAVIS	LUNCH ACCOUNT REFUND	20.00
22	425	05/24/2024	59209	REBECCA OWENS	LUNCH ACCOUNT REFUND	23.05
22	426	05/24/2024	60835	WONDA CLARK	LUNCH ACCOUNT REFUND	25.20
22	427	05/24/2024	60836	JENNIFER JONES	LUNCH ACCOUNT REFUND	18.00
22	428	05/24/2024	59245	KERRY MOSE	LUNCH ACCOUNT REFUND	47.55
22	429	05/24/2024	58289	GENEVA ROBB	LUNCH ACCOUNT REFUND	22.70
22	430	05/24/2024	60837	RINKALBEN CHHITA	LUNCH ACCOUNT REFUND	34.05
22	431	05/24/2024	60838	PRAKASH SUBRAMANIAM	LUNCH ACCOUNT REFUND	35.35
22	432	05/28/2024	60818	JENNY BERG	LUNCH ACCOUNT REFUND	31.50
22	433	05/28/2024	60817	BRANDEE PIERSON	LUNCH ACCOUNT REFUND	36.05
22	434	05/28/2024	60815	HARRY ASHBAUGH	LUNCH ACCOUNT REFUND	9.35

Non-Payroll Total:	**$4,204,737.22**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$4,204,737.22**

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Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 31

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
31	1	07/01/2023	57666	MARTIN FISCHER PAINTING	EXTERIOR PAINT	10,250.00
31	2	07/01/2023	57489	ENGINEERED EQUIPMENT INC	Seresco Motorized Axial Fan - POOL	6,287.00
31	3	07/28/2023	58106	THE HOME DEPOT PRO	Partitions in girl's locker room at Old Whitey	2,196.81
31	4	08/20/2023	57928	SB CUSTOM PAINTING, LLC	PAINTING FOR SOCCER TICKET BOOTH	1,400.00
31	5	12/21/2023	56241	OWASSO FENCE	move west playground fences	4,119.00
31	6	12/23/2023	2272	LOWE'S	20.2-cu ft Top-Freezer Refrigerator - CE	664.05
31	7	12/23/2023	60572	WINDOR SUPPLY AND MANUFACTURING INC	Windor for 2 doors at East	1,489.18
31	8	01/24/2024	59031	ALPHA MECHANICAL SERVICES LLC	18,000 BTU Goodman mini HS TENNIS	3,451.00
31	10	02/15/2024	60625	BLUE SKY PRODUCTIONS LLC	HS TRACK-SOCCER SCOREBOARD	3,841.20

Non-Payroll Total:	**$33,698.24**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$33,698.24**

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Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 32

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
32	1	06/14/2024	60671	EXECUTIVE TITLE	16115 S MINGO RD PROPERTY	1,079,299.33
					Non-Payroll Total:	**$1,079,299.33**
					Payroll Total:	**$0.00**
					Balance Forward:	**$0.00**
					Report Total:	**$1,079,299.33**

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Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 35

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
35	1	07/01/2023	60246	SALSBURY INDUSTRIES INC	LOCKERS FOR WRESTLING	16,415.94
35	2	07/01/2023	59279	HARNESS ROOFING INC	ROOF REPAIRS & INSPECTIONS	1,857.44
35	3	07/01/2023	58086	SCOTT RICE	FURNITURE FOR EI	12,553.91
35	4	07/01/2023	59171	KENDRICK EXCAVATING LLC	NE CONCRETE DEMO AND REPLACEMENT	13,700.00
35	5	07/01/2023	57992	WALLACE DESIGN COLLECTIVE, PC	ADMIN BUILDING SURVEY	8,000.00
35	6	07/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	MAINTENANCE VIDEO SURVEILLANCE	26,444.00
35	7	07/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	MAINTENANCE INTRUSION DETECTION	11,559.00
35	8	07/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	MAINTENANCE ACCESS CONTROL	15,401.00
35	9	07/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	HS TEMP ATTEND ENTRY ACCESS	2,315.00
35	10	07/01/2023	59031	ALPHA MECHANICAL SERVICES LLC	GAS FURNACE CE	49,472.00
35	12	07/01/2023	60011	MOREHEAD CONSTRUCTION, LLC	CONCRETE MAINT BUILDING	258,221.00
35	13	07/01/2023	695	HEATWAVE SUPPLY	HEATER GIRLS WRESTLING	8,371.68
35	14	07/01/2023	60267	GARAGE INNOVATIONS INC	FLOORING TRAINING ROOM, MS, BIG WHITEY	27,854.20
35	15	07/01/2023	55952	SCHOOL FIX	Bulletin/White boards	9,562.20
35	16	07/10/2023	57038	LIGHTHOUSE ELECTRIC LLC	SOUTH DOOR SCIENCE ACCESS CONTROL	3,563.87
35	17	07/10/2023	53787	BANK OF AMERICA VISA	TV FOR WI ENTRYWAY AND ADMIN	3,379.94
35	18	07/10/2023	4777	FRED J. MILLER, INC.	BAND UNIFORMS	162,750.00
35	19	07/12/2023	59608	NABHOLZ CONSTRUCTION SERVICE	MAINTENANCE BUILDING	505,454.00
35	20	07/20/2023	4748	ROBINSON GLASS	Girls wrestling locker room remodel in old whitey	840.00
35	21	07/27/2023	57038	LIGHTHOUSE ELECTRIC LLC	IP SPEAKERS AND CABLES - HS	4,348.37
35	22	08/01/2023	59031	ALPHA MECHANICAL SERVICES LLC	HVAC POOL PARTS	4,402.16
35	23	08/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	HS BAND VALCOM REPAIR	3,560.39
35	24	08/02/2023	56625	BILL KNIGHT FORD	2023 FORD TRANSIT T250 CARGO VAN	46,971.00
35	25	08/02/2023	60030	MISSCO INTERIOR CONCEPTS, LLC	REPAIR TABLE - SCIENCE LAB 9TH GRADE	5,887.00
35	26	08/25/2023	695	HEATWAVE SUPPLY	EE water heater	3,129.07
35	28	09/20/2023	57038	LIGHTHOUSE ELECTRIC LLC	EAST ELEM SW ACCESS DR	2,170.00
35	29	09/27/2023	59279	HARNESS ROOFING INC	ROOF INSPECTIONS ALL SCHOOLS	4,000.00
35	30	11/29/2023	816	JOHNSTONE SUPPLY OF TULSA	control board for the girls wrestling unit	726.05
35	31	12/13/2023	1794	WENGER CORP.	WORKSTATION CARD/LIFTGATE - ATHLETICS	12,871.17
35	32	12/13/2023	60563	SOUTHWEST SOLUTIONS GROUP INC	V AND JV EQUIPMENT ROOM STORAGE - ATHLETICS	197,858.79
35	33	12/20/2023	56227	CDW-G 2	PROJECTOR SCREEN EE GYM	1,282.29
35	34	01/10/2024	58067	MAGNUM CONSTRUCTION, INC	MAINTENANCE BUILDING VE OPTIONS	841,500.00
35	35	02/01/2024	59031	ALPHA MECHANICAL SERVICES LLC	HS GYM BASKETBALL LADIES LOCKER ROOM	17,211.00

Bixby Public Schools

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
35	36	02/05/2024	56227	CDW-G 2	desk set up for the HOTS remodel demo	336.90
35	37	02/15/2024	60625	BLUE SKY PRODUCTIONS LLC	HS TRACK-SOCCER SCOREBOARD	160,008.80
35	38	02/28/2024	210	BROKEN ARROW ELECTRIC SUPPLY	ELECTRICAL MATERIAL - VIDEO BOARD TRACK AND FIELD	2,976.66
35	39	02/28/2024	3071	GRAYBAR ELECTRIC	ELECTRICAL BREAKER PANEL - VIDEO SCOREBOARD AT T&F	906.05
35	40	02/28/2024	58106	THE HOME DEPOT PRO	MICROSCRUBBER PAD DRIVER ASSEMBLY WHITEY FORD GYM	3,714.20
35	41	03/05/2024	56057	ES2	BAS SERVICES - ADMIN BUILDING	76,767.00
35	42	03/07/2024	57748	KKT ARCHITECTS, INC.	ATHLETIC BUILDING CUSTOM WALL GRAPHIC	11,840.00
35	43	03/26/2024	58106	THE HOME DEPOT PRO	COMMERCIAL UPRIGHT VACUUMS	1,525.50
35	44	03/29/2024	6208	APPLE EDUCATIONAL SALES	MINI MAC FOR SOCCER SCOREBOARD	597.00
35	45	04/10/2024	59031	ALPHA MECHANICAL SERVICES LLC	NEW 12.5 TON UNIT POWERHOUSE	32,972.00
35	47	05/01/2024	60744	CONCRETE POLISH COATING SOLUTIONS	HS CARPET REMOVAL AND CONCRETE POLISH	4,687.20
35	48	05/09/2024	60679	VOX AUDIO VISUAL	HS WOW WALL	124,033.00
35	49	05/10/2024	60759	AERO IT SOLUTIONS LLC	NETWORK REFRESH / HS CONSTUCTION (ERATE)	292,347.26
35	50	05/16/2024	57023	L & M OFFICE FURNITURE	FLOORING DEMO NE OFFICE	15,329.00
35	51	05/16/2024	58067	MAGNUM CONSTRUCTION, INC	SOCCER - EAST PARKING HS	46,260.00
35	52	05/21/2024	60679	VOX AUDIO VISUAL	ADMIN PD ROOM	77,208.16
35	53	05/21/2024	57038	LIGHTHOUSE ELECTRIC LLC	ATHLETIC BUILDING CAMERA SYSTEM	60,470.00
35	54	05/21/2024	57038	LIGHTHOUSE ELECTRIC LLC	ATHLETIC BUILDING ACCESS CONTROL	30,306.00
35	55	05/21/2024	5208	MIDWEST TEAM SPORTS	CUSTOM LOCKER ROOM CHAIRS	23,280.00
35	56	05/21/2024	60011	MOREHEAD CONSTRUCTION, LLC	MAINTENANCE BUILDING EXTERIOR CONCRETE	96,169.00
35	57	05/21/2024	56227	CDW-G 2	PLUGABLE USB-C DOCKING STATION	13,500.00
35	58	05/21/2024	56227	CDW-G 2	ADAPTERS - HIGH SCHOOL	2,288.00
35	60	06/05/2024	53787	BANK OF AMERICA VISA	ADI - TV DISPLAYS WITH MOUNT	78,077.00

Non-Payroll Total:	**$3,439,231.20**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$3,439,231.20**

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Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 36

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
36	1	07/01/2023	1729	UNITED ENGINES, INC.	TRANSMISSION REPAIR	8,645.65
36	2	07/01/2023	385	CUMMINS SOUTHERN PLAINS, LLC	ENGINE REPAIR	31,466.46
36	3	07/31/2023	56227	CDW-G 2	TOUGHBOOKS FOR TRANSPORTATION	2,333.95
36	4	08/02/2023	493	EMPIRE TRUCK REBUILDERS, INC.	ACTIVITY BUS REPAIR - DEER DAMAGE	5,185.00
36	5	08/30/2023	52385	WIRELESS TECHNOLOGIES, INC	REPAIR TRANSPORTATION RADIOS	11,950.00
36	6	11/02/2023	58751	TYLER TECHNOLOGIES, INC	THIRD PARTY HARDWARE ONE TIME FEE	2,826.00
36	7	02/27/2024	53787	BANK OF AMERICA VISA	END LIFTS FOR TRANSPORTATION	10,370.34
36	8	03/01/2024	58211	JIM NORTON CHEVROLET	DIFFERENCE IN PRICE FOR SUBURBANS	6,994.00
36	11	03/27/2024	1418	ROSS TRANSPORTATION	BLUE BIRD SCHOOL BUS	18,515.57
					Non-Payroll Total:	**$98,286.97**
					Payroll Total:	**$0.00**
					Balance Forward:	**$0.00**
					Report Total:	**$98,286.97**

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Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 37

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
37	1	11/09/2023	1418	ROSS TRANSPORTATION	2024 ACTIVITY BUS	447,838.00
37	2	03/27/2024	1418	ROSS TRANSPORTATION	BLUE BIRD SCHOOL BUS	79,212.43
					Non-Payroll Total:	**$527,050.43**
					Payroll Total:	**$0.00**
					Balance Forward:	**$0.00**
					Report Total:	**$527,050.43**

Bixby Public Schools

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Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 38

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
38	1	07/01/2023	56625	BILL KNIGHT FORD	2023 FORD f250 CREW CAB 4WD	51,319.00
38	2	07/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	CE-EE STOCK CAMERAS	16,190.12
38	5	07/06/2023	58448	WINDOWS XPRESS	WINDOW CLEANING	21,825.00
38	6	07/06/2023	59649	PCC CLEANING & RESTORATION	WATER LEAKS FOR NI, MS, EAST	124,737.47
38	7	07/06/2023	53787	BANK OF AMERICA VISA	ADI- RACKMOUNT/TOWER	3,170.08
38	8	07/10/2023	58719	TRAFERA LLC	CHROMEBOOKS ALT ED	10,470.00
38	9	07/10/2023	56227	CDW-G 2	DESKTOP AND MONITORS NEW HIRES	48,850.00
38	10	07/10/2023	59031	ALPHA MECHANICAL SERVICES LLC	GAS ELECTRIC 20T 460V system - baseball/softball	28,624.00
38	11	07/10/2023	59031	ALPHA MECHANICAL SERVICES LLC	Tech Mini split install	5,989.00
38	13	07/11/2023	59542	ENVIRONMENTAL LOOP SERVICE	Geothermal Pump Replacement	13,319.00
38	14	07/11/2023	60301	AIR SYSTEMS AND PUMP SOLUTIONS INC	REPAIRS AT AG BUILDING	11,659.60
38	15	07/12/2023	54889	OKLAHOMA TULSA PARTS (TRANE)	new compressor for the soccer field	1,175.65
38	16	07/17/2023	59279	HARNESS ROOFING INC	Central Int. Coping Cap Replacement	5,010.00
38	17	07/17/2023	59279	HARNESS ROOFING INC	MS PANEL	650.00
38	18	07/17/2023	59279	HARNESS ROOFING INC	EI ART ROOM LEAK	1,711.00
38	19	07/17/2023	59279	HARNESS ROOFING INC	NI ENTRYWAY LEAKS	2,157.00
38	20	07/17/2023	59279	HARNESS ROOFING INC	WHITEY FORD GYM LEAKS	8,564.00
38	21	07/17/2023	59279	HARNESS ROOFING INC	NE WALL LEAK	1,953.58
38	23	07/20/2023	59031	ALPHA MECHANICAL SERVICES LLC	5 ton furnace and evaporator at HS attendance	4,820.70
38	24	07/20/2023	60346	Z FLOOR CO LTD	2 SETS VOOLEYBALL NETS PLUS	15,000.00
38	25	07/20/2023	60389	LEDFORD SPORTSFLOORS, LLC	SCREEN AND RECOAT HARDWOOD FLOOR	4,424.20
38	26	07/22/2023	1445	SAIED MUSIC	KEYBOARDS AND ACCESSORIES FOR PIANO INSTRUCTION	3,592.65
38	27	08/01/2023	59279	HARNESS ROOFING INC	SOFTBALL OFFICE LEAK	1,927.00
38	28	08/01/2023	59279	HARNESS ROOFING INC	SPORTS MED BUILDING LEAK REPAIR & WALL WATER TEST	2,058.00
38	29	08/01/2023	60331	AMERICAN LEAK DETECTION	LEAK DETECTION	10,000.00
38	30	08/02/2023	56625	BILL KNIGHT FORD	2023 F150 CREW CAB 4WD TRUCK	45,675.00
38	31	08/02/2023	111	BANK OF OKLAHOMA	LEASE PAYMENT NEW HS BUILDING	8,605,605.12
38	32	08/02/2023	55155	UMB BANK, N.A.	LEASE PURCHASE PAYMENT FOR WEST	9,454,073.03
38	33	09/06/2023	54003	FULL COMPASS SYSTEMS, LTD	FINE ARTS EQUIPMENT	4,624.35
38	34	09/06/2023	59031	ALPHA MECHANICAL SERVICES LLC	PRACTICE GYM new 25 ton Daikin	38,945.70
38	35	09/06/2023	58743	SUNBELT POOLS, LLC	POOL MECHANICAL ROOM REPAIRS	61,917.00
38	36	09/13/2023	56227	CDW-G 2	Lenovo ThinkBook	2,408.04
38	37	09/13/2023	56227	CDW-G 2	Lenovo ThinkBook - LOREN MONTGOMERY	1,204.02

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
38	38	09/13/2023	56227	CDW-G 2	Acer Nitro EI491CR Sbmiiiphx - LINDA RICKS	743.10
38	39	09/13/2023	56227	CDW-G 2	exterior Access Point for wifi at CI	1,457.70
38	41	09/18/2023	59952	UMB BANK	FINE ARTS PURCHASES	1,071.30
38	42	09/18/2023	59952	UMB BANK	FINE ARTS	3,335.57
38	43	09/18/2023	53540	POWER LIFT	POWER LIFT, TEXAS POWER BAR, LOCK JAW COLLARS	89,791.20
38	44	09/19/2023	59166	LONE WOLF AUDIO, LLC	FINE ARTS EQUIPEMENT	12,315.00
38	45	09/22/2023	60327	FORD AUDIO-VIDEO SYSTEM, LLC	REPLACEMENT AMPLIFIER FOR HS AUDIO	2,080.00
38	46	09/22/2023	59279	HARNESS ROOFING INC	WHITEY FOR LEAK/SOFTBALL	9,828.00
38	47	09/27/2023	56227	CDW-G 2	MR MILLERS REPLACEMENT LAPTOP	1,204.02
38	48	10/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	ACTI RACKMOUNT CMS	4,805.75
38	49	10/13/2023	59279	HARNESS ROOFING INC	MS DOWNSPOUT	937.00
38	50	10/12/2023	59279	HARNESS ROOFING INC	BASEBALL GUTTER SCREENS	2,583.02
38	51	10/16/2023	56241	OWASSO FENCE	CHAIN LINK GATE/FENCE EI	1,949.00
38	52	10/16/2023	1077	MURRAY WOMBLE, INC.	9GC ADA doors	7,294.00
38	54	10/23/2023	55952	SCHOOL FIX	BENCHES AND CORK BOARDS/STRIPS	17,580.69
38	55	10/25/2023	3228	DICK BLICK ART MATERIALS	BAND SUPPLIES	3,988.68
38	56	10/25/2023	2663	WEST MUSIC COMPANY	BAND SUPPLIES	1,381.11
38	57	10/25/2023	59952	UMB BANK	WHITE BOARD - BAND	350.73
38	58	10/25/2023	57023	L & M OFFICE FURNITURE	CE- BOOKSHELVES	1,634.52
38	59	11/03/2023	59279	HARNESS ROOFING INC	WATER PROOFING DANCE FLOOR HS	32,160.00
38	60	11/03/2023	60490	GRIGSBY'S CARPET SHOWROOM, INC	DANCE FLOOR DEMO AND INSTALL HS	34,430.14
38	61	11/03/2023	59171	KENDRICK EXCAVATING LLC	CONCRETE BY TRACK, BASEBALL AND DRAINAGE	18,486.95
38	62	11/09/2023	695	HEATWAVE SUPPLY	REPLACE HEATER PRACTICE GYM	9,182.57
38	65	11/14/2023	58067	MAGNUM CONSTRUCTION, INC	WHITEY FORD DOOR REPLACEMENT	68,428.00
38	66	11/20/2023	1232	O'CONNOR COMPANY INC.	COMPRESSOR MS	2,168.00
38	67	11/20/2023	4748	ROBINSON GLASS	locker room mirror ms girls wrestling	712.00
38	69	11/27/2023	961	MAGIC REFRIGERATION	replace the ice machine in the CI teachers lounge	4,825.00
38	70	12/01/2023	3071	GRAYBAR ELECTRIC	replacement flag pole light fixtures at EI	2,961.90
38	71	12/01/2023	59952	UMB BANK	NI MUSIC SUPPLIES	354.48
38	72	12/05/2023	60540	BAKER'S MECHANCIAL SERVICE	Install new 2 ton (24.000 btu) Samsung mini split.	3,691.00
38	73	12/05/2023	6208	APPLE EDUCATIONAL SALES	IPADS, MACBOOK PLUS SUPPLIES	367,272.00
38	74	12/07/2023	56430	BARNETT MUSIC EXCHANGE	BAND INSTRUMENTS	5,000.00
38	75	12/07/2023	21416	TULSA BAND & GUITARS, LLC	BAND INSTRUMENTS	4,053.00
38	76	12/07/2023	58971	KONE INC	ELEVATOR REPAIR - ADMIN	14,989.00

Bixby Public Schools

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Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 38

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
38	77	12/07/2023	59031	ALPHA MECHANICAL SERVICES LLC	HS ROTC HVAC	10,101.00
38	78	12/08/2023	60540	BAKER'S MECHANCIAL SERVICE	new unit in girls wrestling	4,576.00
38	79	12/08/2023	59031	ALPHA MECHANICAL SERVICES LLC	unit in the broadcasting room	8,976.00
38	80	12/09/2023	57676	DELL MARKETING LP	replacement drives	617.40
38	81	12/11/2023	60267	GARAGE INNOVATIONS INC	LOCKER ROOM ADDITIONS	17,841.00
38	82	12/13/2023	57666	MARTIN FISCHER PAINTING	PAINT AND PATCH - WE	4,550.00
38	83	12/28/2023	59279	HARNESS ROOFING INC	Big Whitey repair	1,799.77
38	85	01/04/2024	59279	HARNESS ROOFING INC	DISTRICT WIDE ROOF REPAIRS ONLY NO PARTS	30,000.00
38	86	01/10/2024	2663	WEST MUSIC COMPANY	AFRICAN DRUM FOR BAND	672.95
38	87	01/29/2024	60604	COMMON CENTS EMS SUPPLY LLC	LOCKED ALL WEATHER AED ENCLOSUER	2,151.00
38	88	02/01/2024	60122	INTEGRITY FIRE LLC	PRESS BOX FIRE SUPRESSION REPAIRS	4,000.00
38	89	02/01/2024	1445	SAIED MUSIC	PERCUSSION EQUIPMENT	5,352.00
38	90	02/01/2024	3086	THE MUSIC STORE	PERCUSSION EQUIPMPENT	2,118.22
38	91	02/02/2024	60615	ENTEGRITY ENERGY PARTNERS LLC	HEAT PUMP AIR HANDLING UNIT REPLACEMENT HS	19,950.00
38	92	02/05/2024	3839	AMAZON.COM, LLC	TABLE TOTES - FINE ARTS	499.90
38	93	02/05/2024	59171	KENDRICK EXCAVATING LLC	GRAVEL PARKING - TRANSPORTATION	7,990.85
38	94	02/05/2024	59171	KENDRICK EXCAVATING LLC	CONCRETE CURB - WE	18,740.95
38	95	02/16/2024	59031	ALPHA MECHANICAL SERVICES LLC	Bixby PS High School Tennis	5,584.00
38	96	02/16/2024	59031	ALPHA MECHANICAL SERVICES LLC	New unit - baseball locker rooms - coaches office	8,476.00
38	97	02/20/2024	1445	SAIED MUSIC	JUPITER TESTING KIT FOR WIND INSTRUMENTS	1,427.50
38	98	02/21/2024	57038	LIGHTHOUSE ELECTRIC LLC	TRACK FIBER REPAIR	7,784.00
38	99	02/21/2024	3228	DICK BLICK ART MATERIALS	FLAT FILE BASE, TOP OAK AND FLAT FILE OAK	2,203.74
38	100	02/27/2024	21416	TULSA BAND & GUITARS, LLC	INSTRUMENTS FOR BAND	3,545.00
38	101	03/05/2024	1794	WENGER CORP.	flipFORM riser, red	1,341.66
38	102	03/05/2024	1794	WENGER CORP.	safety railings to existing Tourmaster - CE	1,212.88
38	103	03/05/2024	1794	WENGER CORP.	Music Stand Move & Store Cart Large HS VOCAL	632.48
38	104	03/05/2024	816	JOHNSTONE SUPPLY OF TULSA	NEW ADMIN BUILDING ELECTRICAL	50,644.80
38	105	03/05/2024	57038	LIGHTHOUSE ELECTRIC LLC	TECH BUILDING	874.39
38	106	03/05/2024	60624	ACS PLAYGROUND ADVENTURES INC	HS campus trash cans	5,777.24
38	107	03/05/2024	58106	THE HOME DEPOT PRO	VACUUM - BIG WHITEY	508.50
38	109	03/05/2024	57038	LIGHTHOUSE ELECTRIC LLC	GYM VESTIBULE	1,521.30
38	110	03/11/2024	53787	BANK OF AMERICA VISA	ADI PURCHASE	2,269.94
38	111	03/11/2024	961	MAGIC REFRIGERATION	ice machine NI	4,825.00
38	112	03/13/2024	60688	SCRATCH ENTERPRISES, LLC	SCRATCH GOLF GOLFING SIMULATOR	12,000.00
38	113	03/13/2024	1772	WAGNON CONSTRUCTION	TRACK AND FIELD SIDEWALK	1,600.00

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
38	114	03/13/2024	58646	YORK PLUMBING	EMERGENCY REPAIR	2,457.50
38	115	03/26/2024	60604	COMMON CENTS EMS SUPPLY LLC	ALL WEATHER AED ENCLOSURE LOCKING	2,390.00
38	116	03/26/2024	59962	DISPLAYS2GO	ART DISPLAY GRIDS FEET	360.06
38	117	04/01/2024	59494	VALBRIDGE PROPERTY ADVISORS	PROPERTY ASSESSMENT - NEW CE	1,400.00
38	118	04/09/2024	57291	HEARTLAND AED, INC	AEDs FOR BASEBALL/SOFTBALL AND TRACK	4,080.00
38	119	04/21/2024	59171	KENDRICK EXCAVATING LLC	CONCRETE ENTRY REPAIR CI	7,759.95
38	120	04/23/2024	6208	APPLE EDUCATIONAL SALES	REPLACING MISPLACED IPAD - SPED	437.95
38	121	04/30/2024	56430	BARNETT MUSIC EXCHANGE	CONCERT TUBAS	11,800.00
38	122	04/30/2024	59171	KENDRICK EXCAVATING LLC	CONCRETE CURB - WEST	14,755.71
38	123	04/30/2024	59171	KENDRICK EXCAVATING LLC	OVERFLOW GRAVEL PARKING NORTH OF TENNIS COURTS	9,960.65
38	124	04/30/2024	59171	KENDRICK EXCAVATING LLC	GRAVEL PARKING AREA - BASEBALL-SOFTBALL	9,290.85
38	125	05/10/2024	60759	AERO IT SOLUTIONS LLC	ARUBA INSTALL, CONFIGURE, TEST (ERATE)	44,038.79
38	127	05/10/2024	60267	GARAGE INNOVATIONS INC	SOFTBALL	17,835.76
38	128	05/13/2024	55155	UMB BANK, N.A.	LEASE PAYMENT	3,036.17
38	130	05/24/2024	57928	SB CUSTOM PAINTING, LLC	9TH GRADE SOUTH INTERIOR	54,000.00
38	131	05/24/2024	58067	MAGNUM CONSTRUCTION, INC	REMOVE GRID FROM OLD WHITEY	36,431.00
38	132	05/24/2024	56227	CDW-G 2	MONITORS FOR ADMIN/MAINTENANCE	13,989.20
38	133	05/24/2024	57038	LIGHTHOUSE ELECTRIC LLC	ADMIN BUILDING ACCESS CONTROL	31,098.56
38	134	05/24/2024	57038	LIGHTHOUSE ELECTRIC LLC	ADMIN CCTV VIDEO SURVEILLANCE	34,964.28
38	135	05/24/2024	59279	HARNESS ROOFING INC	9TH GRADE EXTERIOR WATERPROOFING	33,874.00
38	136	05/24/2024	57498	ACURA NEON INC	SPARTAN HEADS	19,669.00
38	137	05/31/2024	60843	HD SUPPLY INC	RYOBI BATTERIES / SCRUBBERS	2,079.00
38	138	05/31/2024	60843	HD SUPPLY INC	PROGEN UPRIGHT VAC 15	2,034.00
38	139	06/10/2024	57666	MARTIN FISCHER PAINTING	CE, SOFTBALL, BASEBALL AND TENNIS	14,830.00
38	140	06/10/2024	58067	MAGNUM CONSTRUCTION, INC	OLD WHITEY CEILING AND PAINT	36,431.00
38	141	06/10/2024	60267	GARAGE INNOVATIONS INC	SOCCER/ROTC ROOMS	10,364.25
38	142	06/10/2024	56241	OWASSO FENCE	Underneath the soccer bleachers	5,990.00
38	143	06/18/2024	1772	WAGNON CONSTRUCTION	SOCCER BUILDING	5,600.00

Non-Payroll Total:	**$20,029,816.89**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$20,029,816.89**

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
41	1	10/01/2023	55155	UMB BANK, N.A.	INTEREST PAYMENT 2022 BONDS	262,500.00
41	2	05/21/2024	55155	UMB BANK, N.A.	INTEREST/BOND PAYOFF	21,262,500.00
41	3	05/21/2024	55155	UMB BANK, N.A.	INTEREST PAYMENT	840,000.00

Non-Payroll Total:	**$22,365,000.00**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$22,365,000.00**

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
08	1	07/01/2024	58086	SCOTT RICE	ACADEMIC BUILDING FURNITURE	723,899.24
08	2	07/01/2024	60897	RANDY THOMAS LIBRARY WORKS	BIXBY ACADEMIC BUILDING FURNITURE	43,239.00
08	3	07/01/2024	58125	KI FURNITURE	ACADEMIC BUILDING FURNITURE	1,310,084.16
08	4	07/01/2024	57023	L & M OFFICE FURNITURE	ACADEMIC BUILDING FURNITURE	600,223.72
08	5	07/01/2024	57023	L & M OFFICE FURNITURE	ATHLETIC BUILDING FURNITURE	169,101.00

Non-Payroll Total:	**$2,846,547.12**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$2,846,547.12**

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1	07/01/2024	53787	BANK OF AMERICA VISA	DISTRICT PURCHASES	200,000.00
11	2	07/01/2024	3839	AMAZON.COM, LLC	DISTRICT PURCHASES	20,000.00
11	3	07/01/2024	1718	TULSA WORLD	CLASSIFIED ADS 000	2,268.35
11	4	07/01/2024	6335	MHC KENWORTH - TULSA	TRUCK RENTAL/PARTS 051	15,770.68
11	5	07/01/2024	101	B ETHRIDGE, INC.	UNLEADED/DIESEL FUELS 051	275,398.73
11	6	07/01/2024	1076	MUNICIPAL ACCOUNTING SYSTEMS, INC.	SOFTWARE FEES / FORMS 000	22,786.40
11	7	07/01/2024	58751	TYLER TECHNOLOGIES, INC	TRANSPORTATION SOFTWARE 051	32,054.40
11	8	07/01/2024	4241	T & W TIRE	TIRES FOR TRANSPORTATION 051	31,058.28
11	9	07/01/2024	176	BIXBY TELEPHONE COMPANY	PHONE SVCS/CABLE LOCATING 000	82,551.12
11	10	07/01/2024	181	BLUE RIBBON FORMS, INC.	PRINTING-CKS/FORMS/ENV/LTR 000	3,280.69
11	11	07/01/2024	3826	ROTARY CLUB OF BIXBY	MEMBERSHIP DUES 000	220.00
11	12	07/01/2024	2387	STAPLES CREDIT PLAN	SUPPLIES 000/050/051	149.99
11	13	07/01/2024	58099	PROJECT LEAD THE WAY	PLTW GATEWAY PARTICIPATION 000	3,150.00
11	14	07/01/2024	385	CUMMINS SOUTHERN PLAINS, LLC	PARTS FOR TRANSPORTATION 051	70,961.82
11	15	07/01/2024	2025	WELDON PARTS, INC.	PARTS TRANSP 051	7,878.90
11	16	07/01/2024	59586	PERRY WEATHER LLC	WEATHER SENTRY SUBSCRIPTION 036	3,470.94
11	17	07/01/2024	58958	JARVIS INC	NIGHT SECURITY SERVICES 000	55,000.00
11	18	07/01/2024	7529	INDUSTRIAL WELDING AND TOOL SUPPLY	AG SUPPLIES 412 / MAINT 050	1,629.77
11	19	07/01/2024	3776	WHEELER METALS, INC	VOAG SUPPLIES 412	1,853.60
11	20	07/01/2024	1223	OKLAHOMA TURNPIKE AUTHORITY	PIKEPASS - SCHOOL VEHICLES 051	5,000.00
11	21	07/01/2024	1233	O'REILLY AUTOMOTIVE STORES, INC.	PARTS - TR/M 050/051	8,926.18
11	22	07/01/2024	1245	THE PAPERWORK COMPANY	PRINT 000/036/030	5,903.29
11	23	07/01/2024	59236	CURRICULUM ASSOCIATES, LLC	ELLEVATION PLATFORM 572	15,128.00
11	24	07/01/2024	60250	LEVEL DATA LLC	REAL TIME REPORTS 030	18,969.60
11	25	07/01/2024	1417	ROSENSTEIN, FIST & RINGOLD	LEGAL SERVICES 000	14,214.68
11	26	07/01/2024	70041	INTERNAL REVENUE SERVICE CENTER	3RD PARTY DISABILITY TAX 000	4,347.73
11	27	07/01/2024	1418	ROSS TRANSPORTATION	BUS PARTS FOR TRANSP 051	58,551.63
11	28	07/01/2024	1449	SAM'S CLUB DIRECT	SUPPLIES 000, 051	1,865.24
11	29	07/01/2024	1678	TIRE BARN, INC.	TIRE REPAIRS - 051	18,446.07
11	30	07/01/2024	54924	QUADIENT LEASING USA INC	LEASE PAYMENT - 000	14,299.64
11	31	07/01/2024	319	CITY OF BIXBY	SRO FOR BHS CAMPUS 000	381,669.80
11	32	07/01/2024	59356	ALLIED TOWING OF TULSA	TOWING SERVICE - 051	9,080.00
11	33	07/01/2024	2713	OKLAHOMA HEALTH CARE AUTHORITY	STATE SHARE MEDICAID PAYMENTS 698	51,136.40
11	34	07/01/2024	58446	TEAM PROFESSIONAL SERVICES	DRUG TESTING FOR DISTRICT 000	9,865.00
11	35	07/01/2024	58766	VECTOR SOLUTIONS	EDUCATION SOFTWARE 051	655.50

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	36	07/01/2024	1152	OMECORP, LLC	POSTAGE MACHINE/SUPP 000	222.00
11	37	07/01/2024	53630	IMAGINE LEARNING, LLC	LICENSES FOR STUDENTS 572	2,400.00
11	38	07/01/2024	774	VER HOEF INFORMATION SOURCES, LLC	BACKGROUND CHECKS 000	9,764.00
11	39	07/01/2024	57740	ESS SOUTH CENTRAL, LLC	SUBSTITUTE TEACHERS 000	906,474.86
11	40	07/01/2024	54923	NORTHEASTERN STATE UNIVERSITY	JOB FAIR 000	390.00
11	41	07/01/2024	7057	PREFERRED BUSINESS SYSTEMS LLC	EQUIP LEASE/COPIES /REPAIRS 000	155,058.64
11	42	07/01/2024	7057	PREFERRED BUSINESS SYSTEMS LLC	COPIER SUPP000/010/011/012	1,041.50
11	43	07/01/2024	58654	SOFTCHOICE CORPORATION	LICENSE FEE 030	40,538.65
11	44	07/01/2024	60099	FOUR LOCV LLC	NATIVE AMERICAN CULTURE CLASS 561	400.00
11	45	07/01/2024	58321	GOGUARDIAN	GOGUARDIAN LICENSE 000	40,463.00
11	46	07/01/2024	2272	LOWE'S	PARTS/SUPPLIES - 030/050/000/051/006/412/090	3,241.11
11	47	07/01/2024	51933	AMERICANCHECKED, INC.	BEST VOLUNTEERS BCKGRD 000	4,945.50
11	48	07/01/2024	55232	TULSA COUNTY ASSESSOR	VISUAL INSPECTION REIMB 000	150,926.51
11	49	07/01/2024	52803	OKLAHOMA SECRETARY OF STATE	NOTARY BOND FEE - 000	20.00
11	52	07/01/2024	3617	TALK RADIO LLC	SUPPLIES-SERVICE FOR THE DISTRICT 050	24,000.00
11	53	07/01/2024	55958	BPA NATIONAL CENTER	ANNUAL AFFILIATION FEES 412-316	700.00
11	54	07/01/2024	3318	MARK ALLEN CHEVROLET	REPAIR SCHOOL VEHICLES 051	1,723.29
11	55	07/01/2024	57210	PROPIO LS, LLC	PHONE INTERPRETER 000	1,777.80
11	56	07/01/2024	4366	JOSTENS INC	BHS GRAD MT'LS 000	6,176.87
11	57	07/01/2024	4345	A.S.A.P. BATTERY SERVICE	BATTERIES FOR TRANSP 051 & MAINT 050	10,609.48
11	58	07/01/2024	5609	BIXBY METRO CHAMBER OF COMMERCE	MEMBERSHIP DUES, ETC 000	3,136.00
11	59	07/01/2024	3497	EDUCATIONAL TESTING SERVICE	TESTING FOR PARAPRO 000	1,100.00
11	60	07/01/2024	1729	UNITED ENGINES, INC.	BUS REPAIRS 051	2,933.19
11	61	07/01/2024	60083	SERVICE OKLAHOMA	TAGS FOR VEHICLES 051	572.00
11	62	07/01/2024	1139	FINIS BRUCE RAGSDALE	ASBESTOS INSPECTIONS 050	650.00
11	63	07/01/2024	59463	MALTSBERGER INDUSTRIAL PROPANE	PROPANE 050	175.00
11	64	07/01/2024	4505	CINTAS CORPORATION	UNIFORMS/MATS/TOWEL 050/051	19,459.00
11	65	07/01/2024	4130	OKLAHOMA CORPORATION COMMISSION	FUEL STORAGE TANK REGIS 051	50.00
11	66	07/01/2024	5641	WAGONER COUNTY TREASURER	DISTRICT REVALUATION 000	1,249.29
11	67	07/01/2024	54083	FOLLETT SCHOOL SOLUTIONS LLC	DESTINY RENEWAL 030	13,282.92
11	68	07/01/2024	56227	CDW-G 2	Fortinet Support / LITTLE SIS Renewal 030	8,250.00
11	69	07/01/2024	2042	CRW CONSULTING LLC	ERATE CONSULTING & APP 030	3,500.00
11	70	07/01/2024	3223	POWERSCHOOL GROUP LLC	POWERSCHL SERVER - SPANISH 030 TALENT ED 000	132,304.16
11	71	07/01/2024	283	CCOSA - PROFESSIONAL DEVELOPMENT PR	CONFERENCE REG 000	6,750.00

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11	72	07/01/2024	2290	OSSBA	MEMBERSHIP DUES 000 / EMPLOYMENT SVS	9,226.00
11	73	07/01/2024	1171	OKASBO	MEMBERSHIP DUES 000	225.00
11	74	07/01/2024	2748	OSAG	WORKERS COMP INS 000	174,639.00
11	75	07/01/2024	52905	VERIZON WIRELESS	WIRELESS DATA 000	2,307.80
11	76	07/01/2024	59812	KORI NEELY	Group Counseling/ Collaboration 621	10,800.00
11	77	07/01/2024	7042	THE ARROW GROUP	ADMINISTRATORS BONDS 000	5,975.00
11	78	07/01/2024	70505	LAWSON PRODUCTS, INC	DISTRICT SUPPLIES 051	3,220.77
11	79	07/01/2024	2290	OSSBA	OSSBA CONFERENCE REGIS 000	4,270.00
11	80	07/01/2024	2989	OSIG	PROP/CASUALTY/VEHICLE INS 000	1,200,000.00
11	81	07/01/2024	58176	SCHOOLSAFEID LLC	SOFTWARE/SUPP 000	5,489.00
11	83	07/01/2024	633	GREAT EXPECTATIONS NSU	TRAINING DAYS 541	13,000.00
11	84	07/01/2024	56025	AMERICAN RED CROSS	CPR CLASSES 022/027	625.00
11	85	07/01/2024	7830	ADVANTAGE GRAPHICS INC.	CUTTING MACH REPAIR- COPY 000	249.50
11	86	07/01/2024	56136	TULSA EMERGENCY MEDICAL CENTER INC	PHYSICALS - 050/051/285/000	264.00
11	87	07/01/2024	55856	FIELDHOUSE GEAR, INC	Senior shirts/JOM 563	662.50
11	88	07/01/2024	2481	TULSA AUTO SPRING COMPANY	SPRING REPAIR 051	2,717.73
11	89	07/01/2024	52270	PEARSON	LICENSE RENEWAL 698	1,585.00
11	90	07/01/2024	52385	WIRELESS TECHNOLOGIES, INC	RADIO EQUIPMENT - 050	375.00
11	91	07/01/2024	5609	BIXBY METRO CHAMBER OF COMMERCE	BUY BIXBY CAMPAIGN 000	650.00
11	92	07/01/2024	60458	MONIQUE MORGAN	Behavioral Services 621	12,374.00
11	94	07/01/2024	59893	CONNECT AND RESTORE, LLC	Counseling/consultation services 621	27,525.00
11	95	07/01/2024	4112	PETROLEUM MARKETERS EQUIPMENT CO.	REPAIR FUELD TANKS - 051	1,616.88
11	96	07/01/2024	2993	EMPLOYEE EVALUATION SYSTEMS, INC.	INFORMATION STORAGE SYSTEM -000	13,266.00
11	97	07/01/2024	913	LIBERTY FLAGS	FLAGS FOR THE DISTRICT - 050	3,517.41
11	98	07/01/2024	55863	COSTCO WHOLESALE CORP	DISTRICT PURCHASES/FEES - 050/000/367	1,511.93
11	99	07/01/2024	7527	TULSA CLEANING SYSTEMS	PARTS/SVS - BUS WASHER 051	515.00
11	100	07/01/2024	56349	JENKINS & KEMPER	AUDIT WORK FOR ADMIN - 000	12,450.00
11	101	07/01/2024	1445	SAIED MUSIC	MUSIC FOR THE HS CHOIR 005	325.25
11	102	07/01/2024	59581	HOLT TRUCK CENTERS	REPAIRS 051	439.00
11	103	07/01/2024	1856	WALMART COMMUNITY	SUPPLIES 000/050/051	293.64
11	104	07/01/2024	60027	RAS TECHNOLOGY CONSULTANTS INC	Custom Reports Subscription 030	700.00
11	105	07/01/2024	1856	WALMART COMMUNITY	CLOTHING, SHOES AND OTHER MISC ITEMS-511	3,939.51
11	106	07/01/2024	6208	APPLE EDUCATIONAL SALES	NEEDS NEW DESCRIPTION AND AMOUNT 030	10,296.00
11	107	07/01/2024	55850	OSI ENVIRONMENTAL	USED OIL AND FILTER PICK UP 051	70.00

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	108	07/01/2024	633	GREAT EXPECTATIONS NSU	COACHING DAYS 541	22,500.00
11	109	07/01/2024	57112	APPTEGY	APP DEVELOPMENT 000	13,755.00
11	110	07/01/2024	56434	JOSTENS	JOM SENIORS CAP AND GOWN 563	2,450.00
11	111	07/01/2024	59330	IMAGINE LEARNING LLC	VIRTUAL SCHOOL PROGRAM - 000	62,100.00
11	112	07/01/2024	3224	OKLAHOMA NOTARY "DISCOUNT" ASSOC.	NOTARY BONDS - 000	609.75
11	113	07/01/2024	52249	OKLAHOMA ASSOC FOR PUPIL TRANSPORT.	REGISTRATION FEE 051	1,600.00
11	114	07/01/2024	56227	CDW-G 2	TECH NEEDS FOR THE DISTRICT 030/000	84.14
11	115	07/01/2024	59331	EDUCATORSHANDBOOK.COM	DISTRICT LICENSE 098	10,970.00
11	116	07/01/2024	55149	HOOTEN OIL COMPANY, INC.	OIL FOR TRANSPORTATION 051	11,749.92
11	117	07/01/2024	8035	IXL LEARNING INC	IXL RENEWAL 000	80,745.00
11	119	07/01/2024	55410	PUBLIC CONSULTING GROUP - EDUCATION	MEDICAID REIMBURSEMENT MEDICAID BILLING 698	4,811.97
11	120	07/01/2024	57382	COMMUNITYCAREHMO, INC.	EMPLOYEE ASSISTANCE PROGRAM 000	5,319.60
11	121	07/01/2024	53954	CONTRACT PAPER GROUP INC	COPY PAPER FOR THE DISTRICT 000	57,908.00
11	122	07/01/2024	52270	PEARSON	BILLING FOR Q INTERACTIVE 698	3,340.06
11	123	07/01/2024	58928	EDUCATIONAL PRODUCTS, INC	SCHOOL SUPPLIES PRE-K-6 JOM 563	4,885.86
11	124	07/01/2024	6317	MOBILIZED VISION LLC	VISION SERVICES FOR SPED STUDENTS 621	8,740.00
11	126	07/01/2024	493	EMPIRE TRUCK REBUILDERS, INC.	BUS REPAIRS 051	560.00
11	127	07/01/2024	60840	ROCKET ALUMNI SOUTIONS INC	DIGITAL WALL OF FAME 000	2,400.00
11	128	07/01/2024	2290	OSSBA	EMPLOYMENT SERVICES (WAS OPSUCA) 000	5,970.00
11	129	07/01/2024	55299	HOUGHTON MIFFLIN HARCOURT PUB CO	AMIRA LICENSES 367	37,575.00
11	130	07/01/2024	1707	COUNTY ELECTION BOARD SECRETARY	ELECTION SERVICES 000	28,367.12
11	131	07/01/2024	60843	HD SUPPLY INC	MISC SUPPLIES 050	184,397.32
11	132	07/01/2024	59771	WILLIAM S ROWLAND	PIANO TUNING SERVICE 000	160.00
11	134	07/01/2024	58492	DIMENSIONS FAMILY PRACTICE	ANNUAL EMPLOYEE PHYSICALS 000	6,000.00
11	135	07/01/2024	52846	MICHAEL K MARSHALL	SUBSCRIPTIONS 541	200.00
11	136	07/01/2024	58631	CHALKS TRUCK PARTS	SUPPLIES FOR TRANSPORTATION 051	1,370.90
11	137	07/01/2024	60479	SPARTAN SIGNS INC	SIGNS FOR TRANSPORTATION 051	97.00
11	138	07/01/2024	59810	SWANK MOVIE LICENSING USA	K12 STREAMING & LICENSING 030	10,600.00
11	140	07/01/2024	1856	WALMART COMMUNITY	Open PO for odd items 618	147.75
11	143	07/01/2024	7773	MABEE CENTER	BHS GRADUATION 000	25,185.00
11	144	07/01/2024	60676	CTR FOR INDIV WITH PHYS CHALLENGES	INTERPRETING SERVICE FOR DEAF PARENTS/TEACHERS 000	7,955.84

Bixby Public Schools

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	145	07/01/2024	55823	MCDANIEL ACORD, PLLC	LEGAL SERVICES 000	128.68
11	146	07/01/2024	1856	WALMART COMMUNITY	SUPPLIES FOR JOM 563	5,000.00
11	147	07/01/2024	1856	WALMART COMMUNITY	Supplies 099	662.40
11	148	07/01/2024	56507	W&B SERVICE CO	AIR CONDITIONER REPAIR - 051	2,386.22
11	149	07/01/2024	58603	CROWN LIFT TRUCKS	TRANSPORTATION REPAIRS 051/050	1,334.23
11	150	07/01/2024	60849	PATHWAYS BEHAVIOR THERAPY	Contracted Services 621	25,000.00
11	151	07/01/2024	55855	VIZAVANCE	VISION SCREENING 027	800.00
11	153	07/01/2024	5463	LEARNING A-Z	RAZ-PLUS RENEWAL 621	5,302.00
11	154	07/01/2024	51624	ALPHA AWARDS	NAME TAGS FOR 000/030/050/051	178.00
11	155	07/01/2024	59142	ROBINSON GLASS OF TULSA INC	GLASS REPLACEMENT FOR TRANSPORTATION 051	1,771.50
11	156	07/01/2024	59739	DAVISON FUELS & OIL LLC	FUEL FOR THE DISTRICT 051	4,623.00
11	157	07/01/2024	5140	UNITED SUBURBAN SCHOOLS ASSOC.	CONFERENCE FEES 000	1,650.00
11	158	07/01/2024	59318	PENSION SOLUTIONS, INC	457-403 PLANS INSTALLATION COST 000	16,338.03
11	159	07/01/2024	57038	LIGHTHOUSE ELECTRIC LLC	SWIM RENEWAL 030	3,954.97
11	160	07/01/2024	8275	NATIONAL BUS SALES	PARTS FOR BUS REPAIRS 051	30,852.90
11	161	07/01/2024	1856	WALMART COMMUNITY	SUPPLIES AND MATERIALS 561	573.08
11	162	07/01/2024	57351	A NEW LEAF	VOCATIONAL TRAINING 621	1,135.13
11	164	07/01/2024	56482	ID WHOLESALER	1 YR Renewal Cloudbadging ID Card Software 030	239.88
11	165	07/01/2024	7831	A BEST BRAKE & CLUTCH, LLC	BRAKE REPAIRS FOR THE DISTRICT 051	10,672.80
11	166	07/01/2024	59284	ZENDESK INC	ZENDESK SUITE SUBSCRIPTION 030	36,548.53
11	167	07/01/2024	60252	REALLY GREAT READING COMPANY, LLC	Open PO for training 621	2,000.00
11	168	07/01/2024	60243	HERMES PRODUCTIONS LLC	TRANSPORTATION SUPPLIES 051	527.50
11	170	07/01/2024	55130	SUPERIOR TERMITE & PEST CONTROL	BED BUG & LICE TREATMENT ONLY 050	3,760.00
11	171	07/01/2024	5463	LEARNING A-Z	ANNUAL SUBSCRIPTION EL 572	4,611.60
11	172	07/01/2024	59258	ZEPTIVE INC	ANNUAL SOFTWARE & LICENSING	100.00
11	173	07/01/2024	59292	COMMON GOAL SYSTEMS INC	TEACHEREASE, REPORT CARD AND GRADE EXPORT 000	26,302.10
11	174	07/01/2024	60222	MIDWEST MOTOR SUPPLY CO IN	TRANSPORTATION SUPPLIES 051	3,000.00
11	175	07/01/2024	60767	OCAS, LLC	TRAINING 000	600.00
11	176	07/01/2024	60364	MARA ALEXANDRA MICHAEL	Contractor, planners, IEP 621	70,000.00
11	177	07/01/2024	60254	RED ROVER	EMPLOYEE PORTAL 000	19,361.00
11	178	07/01/2024	2732	TREAT'S SOLUTIONS, LLC	SOAP FOR DISTRICT 050	21,601.00
11	180	07/01/2024	60416	CLCD, LLC	CLASSROOM LIBRARY BOOK REVIEWING SERVICE 000	3,654.00
11	181	07/01/2024	59734	ATTF	TUITION APPRENTICESHIP TRAINING 000	2,220.00

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	183	07/01/2024	60128	TEACHTOWN	enCore K-12 Student Software 621	43,925.00
11	500	07/01/2024	5592	ADMIRAL EXPRESS LLC	SUPPLIES - 000/030/051	3,293.90
11	501	07/01/2024	5592	ADMIRAL EXPRESS LLC	COPY CENTER SUPPLIES 000	8,390.03
11	502	07/01/2024	5592	ADMIRAL EXPRESS LLC	INDIAN ED SUPPLIES - 561	893.60
11	503	07/01/2024	5592	ADMIRAL EXPRESS LLC	SPED SUPPLIES - 006	369.05
11	504	07/01/2024	5592	ADMIRAL EXPRESS LLC	EE MISC SUPPLIES - 010	5,057.90
11	505	07/01/2024	5592	ADMIRAL EXPRESS LLC	CE MISC SUPPLIES - 001	7,113.74
11	506	07/01/2024	5592	ADMIRAL EXPRESS LLC	BMS MISC SUPPLIES - 004	1,080.89
11	507	07/01/2024	5592	ADMIRAL EXPRESS LLC	CI MISC SUPPLIES - 002	1,559.16
11	508	07/01/2024	5592	ADMIRAL EXPRESS LLC	9TH MISC SUPPLIES 011	655.47
11	509	07/01/2024	5592	ADMIRAL EXPRESS LLC	BHS OFFICE SUPPLIES 005	1,096.74
11	510	07/01/2024	5592	ADMIRAL EXPRESS LLC	NI - MISC SUPPLIES 009	3,156.80
11	511	07/01/2024	5592	ADMIRAL EXPRESS LLC	EI MISC SUPPLIES 012	108.10
11	512	07/01/2024	5592	ADMIRAL EXPRESS LLC	WE - MISC SUPPLIES 007	8,370.32
11	513	07/01/2024	5592	ADMIRAL EXPRESS LLC	WI - MISC SUPPLIES 008	2,993.44
11	514	07/01/2024	5592	ADMIRAL EXPRESS LLC	ALT ED SUPPLIES 099	73.51
11	530	07/01/2024	2771	MIKE ANTHONY	REIMB TRAVEL/PURCHASES - 000	354.97
11	531	07/01/2024	57086	ROBERT J MILLER	REIMB TRAVEL/PHYSICAL/CCOS 000	826.58
11	532	07/01/2024	58961	DEBBIE LEWIS	REIMBURSE TRAVEL 000	68.49
11	533	07/01/2024	59573	MICKEY REPLOGLE	REIMBURSE TRAVEL - 005	224.00
11	535	07/01/2024	60876	KENDALL STILL	PERDIEM 000	500.00
11	536	07/01/2024	56673	STEVEN SCOTT	REIMBURSE TRAVEL 030	1,100.00
11	537	07/01/2024	55248	LINDA RICKS	TRAVEL REIMB 000	200.00
11	538	07/01/2024	1677	TINA FRANCIS	PERDIEM 561	100.00
11	539	07/01/2024	56104	CODY COONCE	REIMBURES TRAVEL 000	1,100.00
11	540	07/01/2024	59625	RHONDA TAYLOR	REIMBURSE TRAVEL 000	272.50
11	541	07/01/2024	53741	DANIEL DEITZ	PERDIEM 000	500.00
11	542	07/01/2024	58960	KIM SCHEIN	REIMB TRAVEL 613, 000, 022	76.00
11	543	07/01/2024	59595	RACHEL CHINSETHAGID	REIMBURSEMENT 003	1,633.01
11	544	07/01/2024	57783	JEN MASTERSON	REIMBURSE TRAVEL 613, 000, 022	76.00
11	545	07/01/2024	57106	MEGAN DELAY	reimbursement 412-314	546.00
11	547	07/01/2024	59405	NATALI D DAVIDSON	REIMBURSE TRAVEL 000	500.00
11	549	07/01/2024	59487	LYDIA WILSON	REIMB TRAVEL/PURCHASES - 000	224.00
11	550	07/01/2024	6187	CHERYL WILKINSON	REIMB TRAVEL/PURCHASES - 000/541	1,107.66
11	551	07/01/2024	60224	CURTIS WHITELEY	REIMB TRAVEL/PURCHASES - 011	622.66
11	700	07/01/2024	60873	CARA ROGERS	JV ASSISTANT CHEER COACH (MONTHLY) 000	3,000.00
11	701	07/01/2024	60874	ALAINA WRIGHT	MS CHEER (MONTLY) 000	13,000.00
11	702	07/01/2024	60879	JAMIE HARMON-HUFF MEHAS	MS HEAD CHEER & ASSISTANT CHEER COACH 000 5/22/25	4,000.00
11	703	07/01/2024	60885	RAYLEE BUSSEY	MS HEAD DANCE COACH 000 5/22/25 (PAY MONTHLY)	2,500.00

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1000	07/01/2024	6208	APPLE EDUCATIONAL SALES	APPLE IPADS FOR STUDENTS (FROM PO 1610) 511	12,792.00
11	1002	07/01/2024	6208	APPLE EDUCATIONAL SALES	CRAYONS/CASES FOR IPADS 561	959.40
11	1004	07/01/2024	60877	DANIAL KARNES	PERDIEM 412-317	147.00
11	1005	07/01/2024	7139	PEARSON CLINICAL ASSESSMENT	GIFTED TESTING MATERIALS 020	9,986.45
11	1006	07/01/2024	59236	CURRICULUM ASSOCIATES, LLC	ELLEVATION PLATFORM 572	17,537.80
11	1007	07/01/2024	58702	HEGGERTY PHONEMIC AWARENESS	LICENSES FOR CE 511	1,513.00
11	1008	07/01/2024	57264	ESGI, LLC	12 MONTH LICENSES FOR CE 511	7,270.00
11	1009	07/01/2024	70080	STUDIES WEEKLY, INC	WEBINAR SESSION AND FTF PD TRAINING 541	750.00
11	1010	07/01/2024	53291	STEPHANIE PARKER	Travel Per Diem 003	200.00
11	1011	07/01/2024	60522	KAYLA CARDWELL	Travel Per Diem 003	200.00
11	1012	07/01/2024	60878	CRYSTAL BARTON	Travel Per Diem 003	200.00
11	1013	07/01/2024	60493	MEGAN TUSIA	Travel Per Diem 003	200.00
11	1014	07/01/2024	60259	ELIZABETH FRISILLO	Travel Per Diem 003	200.00
11	1015	07/01/2024	59595	RACHEL CHINSETHAGID	Travel Per Diem 003	200.00
11	1016	07/01/2024	5463	LEARNING A-Z	RENEWAL LICENSES FY25 572	2,000.00
11	1018	07/01/2024	59893	CONNECT AND RESTORE, LLC	PD TRAINING FOR ALL ELEMENTARY SITES 541	600.00
11	1019	07/01/2024	57634	CONNECTED KIDS INC	PD TRAINING WITH BARBARA SORRELS FOR CI 511	1,500.00
11	1021	07/01/2024	60640	CHARACTERSTRONG LLC	CHARACTER DEVELOPMENT ORDER 722	16,924.80
11	1023	07/01/2024	52310	CAPSTONE	CAPSTONE PEBBLE GO SUBSCRIPTION 367	1,399.00
11	1024	07/01/2024	58955	SECURE DOCS INC	Readysign/Securedocs 621	4,800.00
11	1025	07/01/2024	58782	DENIA FOTENOPULOS	PER DIEM ASCA CONFERENCE 580	300.00
11	1026	07/01/2024	60636	MEGAN BARNES	PER DIEM ASCA CONFERENCE 722	300.00
11	1027	07/01/2024	60199	COURTNEY SMITH	PER DIEM ASCA CONFERENCE 722	300.00
11	1028	07/01/2024	59348	CASEY CHAMBERS	PER DIEM ASCA CONFERENCE 722	300.00
11	1029	07/01/2024	60093	KELLEY RAMPEY	PER DIEM ASCA CONFERENCE 722	300.00
11	1030	07/01/2024	2398	SANDY THOMPSON	PER DIEM ASCA CONFERENCE 722	300.00
11	1031	07/01/2024	57479	STEPHANIE BUTLER	PER DIEM ASCA 722	300.00
11	1032	07/01/2024	60889	PATRICIA WRIGHT	PER DIEM ASCA CONFERENCE 722	300.00
11	1033	07/01/2024	60890	MELANIE ANKERSHEIL	PER DIEM ASCA CONFERENCE 722	300.00
11	1034	07/01/2024	57135	DENVER BOREN	PER DIEM JOSTENS CONFERENCE 511	400.00
11	1035	07/01/2024	56480	JAMIE GUTHRIE	PER DIEM JOSTENS CONFERENCE 511	400.00
11	1036	07/01/2024	57265	LESLEY GOODNIGHT	PER DIEM JOSTENS CONFERENCE 511	400.00

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11	1037	07/01/2024	60891	LAUREN WATERHOUSE	PER DIEM JOSTENS CONFERENCE 511	400.00
11	1038	07/01/2024	60892	KATELIN BLEDSOE	PER DIEM JOSTENS CONFERENCE 511	400.00
11	1039	07/01/2024	56856	KIM KIRK	PER DIEM JOSTENS CONFERENCE 511	400.00
11	1040	07/01/2024	60808	ERICA HAWKINS	PER DIEM JOSTENS CONFERENCE 511	400.00
11	1041	07/01/2024	694	HAYNES, LESLIE D	PER DIEM JOSTENS CONFERENCE 511	400.00
11	1042	07/01/2024	59979	CARA PENICK	PER DIEM JOSTENS CONFERENCE 511	400.00
11	1043	07/01/2024	60893	ALISON BEACH	PER DIEM JOSTENS CONFERENCE 511	400.00
11	1044	07/01/2024	60894	LISA A LINAM	PER DIEM JOSTENS CONFERENCE 511	400.00
11	1045	07/01/2024	60895	AMANDA RUTHERFORD	PER DIEM JOSTENS CONFERENCE 511	400.00
11	1046	07/01/2024	58358	CINDY MAGUIRE	PER DIEM JOSTENS CONFERENCE 511	400.00
11	1047	07/01/2024	60896	AMBER FLOWERS	PER DIEM JOSTENS CONFERENCE 511	400.00
11	1048	07/01/2024	58052	AMY HALL	PER DIEM JOSTENS CONFERENCE 511	400.00
11	1051	07/01/2024	57983	UNIVERSITY OF OK HEALTH SCIENCES	Autism Behavioral Assessments-State of Oklahom 621	1,200.00
11	1052	07/01/2024	60898	CODE TO THE FUTURE	SCHOOL ONE: TRAIN-THE-TRAINER 511	24,000.00

Non-Payroll Total:	**$5,670,340.87**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$5,670,340.87**

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	1	07/01/2024	717	HILAND DAIRY COMPANY	MILK PRODUCTS FOR CAFETERIA	289,746.30
22	2	07/01/2024	216	BROOKS GREASE SERVICE, INC.	GREASE REMOVAL FOR CAFETERIAS	8,839.20
22	3	07/01/2024	389	CURTIS RESTAURANT SUPPLY	TOOLS & EQUIPMENT	5,138.90
22	4	07/01/2024	2245	JAMES KEVIN EAKLE	REPAIR EQUIPMENT	16,907.23
22	5	07/01/2024	724	HOBART CORPORATION	PARTS/REPAIRS FOR CAFETERIAS	45,546.65
22	6	07/01/2024	60122	INTEGRITY FIRE LLC	FIRE EQUIPMENT INSPECTIONS	4,000.00
22	7	07/01/2024	1995	OKLAHOMA DEPT. OF HUMAN SERVICES	ASSESSMENT FEE COMMODITIES	8,982.68
22	8	07/01/2024	5592	ADMIRAL EXPRESS LLC	CAFETERIA OFFICE SPPLIES	1,822.60
22	9	07/01/2024	56637	HEARTLAND SCHOOL SOLUTIONS	SOFTWARE MAINT.	11,788.00
22	10	07/01/2024	58486	PEPSI	DRINKS FOR THE CAFETERIA	30,664.68
22	11	07/01/2024	1715	TULSA TECHNOLOGY CENTER	ServSafe Class for Managers	600.00
22	13	07/01/2024	55118	BARE METAL STANDARD OKLAHOMA	CAFETERIA CLEANING	3,659.00
22	14	07/01/2024	59164	ASIAN FOOD SOLUTIONS / COMIDA VIDA	Commodity Food For Students	1,406.00
22	15	07/01/2024	57667	NUTRI-LINK TECHNOLOGIES, INC	CLOUD SERVICE	1,325.00
22	16	07/01/2024	60446	FRONTIER PRODUCE INC	SUPPLIES FOR THE DISTRICT	183,783.05
22	17	07/01/2024	51751	U.S. FOOD SERVICE, INC	SUPPLIES FOR THE DISTRICT	1,422,564.34
22	18	07/01/2024	51653	TYSON PREPARED FOODS, INC	SUPPLIES FOR THE DISTRICT	35,421.30
22	19	07/01/2024	114	BARLOW EDUCATION MANAGEMENT SVS.	CHILD NUTRITION CONSULTANT	3,300.00
22	20	07/01/2024	59660	BUGBROS MULTIFAMILY, LLC	PEST CONTROL FOR CAFETERIAS	7,500.00
22	21	07/01/2024	55124	COSTLEY ENTERPRISES NO. 90, INC	FOOD	97,433.50
22	22	07/01/2024	7042	THE ARROW GROUP	285 - BONDS FOR CHILD NUTRITION DEPT	1,300.00
22	23	07/01/2024	51650	FRECKLES FROZEN CUSTARD	FROZEN YOGURT FOR THE CAFETERIAS	3,111.50
22	24	07/01/2024	2272	LOWE'S	CAFETERIA REPAIR SUPPLIES	313.01
22	25	07/01/2024	961	MAGIC REFRIGERATION	CAFETERIA REPAIRS	2,213.26
22	26	07/01/2024	99999	BIXBY PUBLIC SCHOOLS	REIMBURSE GF	1,500,000.00
22	27	07/01/2024	53578	SCHOOL NUTRITION ASSOC OF OKLAHOMA	SNA MEMBERSHIP RENEWAL	603.00
22	28	07/01/2024	56827	BERNARD FOOD INDUSTRIES, INC.	285 - FOOD FOR CAFETERIAS	9,361.80
22	29	07/01/2024	53787	BANK OF AMERICA VISA	PURCHASES/TRAVEL FOR CHILD NUTRITION	3,131.90
22	30	07/01/2024	60843	HD SUPPLY INC	TRASHBAGS AND SUPPLIES	5,052.24
22	31	07/01/2024	2657	TULSA COMMUNITY COLLEGE	FOOD SERVICE MANAGER CERTIFICATION COURSE	168.00
22	32	07/01/2024	444	DOC'S FOOD STORES, INC	SUPPLIES	31.11
22	33	07/01/2024	57742	EMS LINQ INC	WEB SUBSCRIPTION AND TRAINING	2,507.40
22	34	07/01/2024	6435	LOCKE SUPPLY	CHILD NUTRITION SUPPLIES	182.91
22	35	07/01/2024	59952	UMB BANK	AMAZON PURCHASES	1,708.52
22	36	07/01/2024	57829	THE BRENMAR COMPANY	SUPPLIES FOR THE DISTRICT	4,530.60
22	37	07/01/2024	210	BROKEN ARROW ELECTRIC SUPPLY	ELECTRICAL MATERIALS FOR CAFETERIAS	190.94

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	38	07/01/2024	53697	NATIONAL FOOD GROUP	FOOD FOR KITCHENS	27,452.30
22	39	07/01/2024	60016	RANSOM'S BBQ LLC	BBQ Sauce for Students MIO	800.00
22	40	07/01/2024	52424	BEN E KEITH - OKLAHOMA	FOOD FOR CAFETERIA	12,659.02
22	41	07/01/2024	60689	JOBLETICS PRO INC	Subs for the Kitchens	29,966.74
22	43	07/01/2024	58521	GENERAL PARTS	OVEN REPAIR	1,463.89
22	44	07/01/2024	58968	SEA LEVEL SOCIAL, LLC	SOCIAL MEDIA MANAGEMENT SERVICE	6,630.00
22	45	07/01/2024	60517	BETTER DAY FARMS, LLC	FARM TO SCHOOL PRODUCE	18,936.00
22	46	07/01/2024	3742	OKLAHOMA STATE DEPART. OF HEALTH	KITCHEN LICENSE RENEWALS	1,125.00
22	47	07/01/2024	57740	ESS SOUTH CENTRAL, LLC	CHILD NUTRITION SUBS	27,000.08
22	48	07/01/2024	58969	E-CONTROL SYSTEMS, INC	MONITORING SOFTWARE	2,400.00
22	49	07/01/2024	51624	ALPHA AWARDS	Name Tags for employees	151.50
22	50	07/01/2024	3839	AMAZON.COM, LLC	MISC PURCHASES	397.03
22	51	07/01/2024	56586	ECOLAB INC	filters for Kitchens	2,059.73
22	52	07/01/2024	59923	GLOBE PROMOTIONS LLC	Disposable Gloves for Employees	2,800.00
22	54	07/01/2024	60592	RODRIGUEZ FOODS, LTD	Food for the Cafeterias	10,060.00
22	55	07/01/2024	54035	OSWALT RESTAURANT SUPPLY	Equipment for kitchens	8,000.00

Non-Payroll Total:	**$3,866,735.91**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$3,866,735.91**

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
32	1	07/01/2024	1580	STEPHEN L. SMITH CORP.	CONSULTANT	45,000.00
32	2	07/01/2024	6208	APPLE EDUCATIONAL SALES	LEASE PAYMENT FOR IPADS	541,609.17
32	3	07/01/2024	111	BANK OF OKLAHOMA	LEASE PAYMENT	9,280,000.00
32	4	07/01/2024	59594	AIMRIGHT TESTING & ENGINEERING	GEOTECHNICAL ENGINEERING SERVICES 9TH GRADE	4,650.00

Non-Payroll Total:	**$9,871,259.17**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$9,871,259.17**

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
35	1	07/01/2024	60744	CONCRETE POLISH COATING SOLUTIONS	WI CAMPUS	4,068.00
35	2	07/01/2024	58125	KI FURNITURE	WE CLASSROOM 233 FURNITURE	5,811.50
35	3	07/01/2024	57023	L & M OFFICE FURNITURE	WE ROOM 233 STOOLS	619.00
35	4	07/01/2024	1449	SAM'S CLUB DIRECT	FOLDING TABLES HS SCIENCE ROOMS 207-208	1,533.64
35	5	07/01/2024	57023	L & M OFFICE FURNITURE	WE 3 TEACHERS DESKS	2,587.00
35	6	07/01/2024	2017	LAKESHORE LEARNING MATERIALS	WE ROOM 233	2,009.25
35	8	07/01/2024	60679	VOX AUDIO VISUAL	INTERACTIVE ALUMNI BOARDS	12,392.00
35	9	07/01/2024	58067	MAGNUM CONSTRUCTION, INC	COUNSELOR DOORS WE-WI	7,809.00

Non-Payroll Total:	**$36,829.39**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$36,829.39**

Bixby Public Schools

Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, Fund Codes: 38

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
38	1	07/01/2024	60267	GARAGE INNOVATIONS INC	BASEBALL	10,215.40
38	2	07/01/2024	58713	MERRIFIELD OFFICE & SCHOOL SUPPLY	CAFETERIA TABLES WE / EE	33,851.82
38	3	07/01/2024	60389	LEDFORD SPORTSFLOORS, LLC	SAND, SEAL, PAINT HARDWOOD FLOOR	22,887.00
38	4	07/01/2024	57666	MARTIN FISCHER PAINTING	WI INTERIOR PAINT	40,850.00
38	5	07/01/2024	57038	LIGHTHOUSE ELECTRIC LLC	NEW ADMIN DATA CABLING	38,625.00
38	6	07/01/2024	57023	L & M OFFICE FURNITURE	NI CONF CHAIR	3,110.00
38	7	07/01/2024	58067	MAGNUM CONSTRUCTION, INC	WE ROOM SPLIT	18,300.00
38	8	07/01/2024	58067	MAGNUM CONSTRUCTION, INC	EE MOTOR LAB & OT/PT ROOM RENO	41,700.00
38	10	07/01/2024	59279	HARNESS ROOFING INC	ROOF REPAIR CE / CI	52,990.00

Non-Payroll Total:	**$262,529.22**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$262,529.22**

Bixby Board of Education Regular Meeting
Monday, June 10, 2024
Bixby Public Schools Administrative Center
109 N Armstrong St
Bixby, OK 74008

Attendance Taken at 6:00 PM.

Justin Cheatham:	Present
Matt Dotson:	Present
Tristy Fryer:	Present
Julie Prox:	Present
Amanda Stephens:	Present

Present: 5.

1. **Call Meeting to Order/Roll Call**

2. Reports to The Board

2.1. District Fine Arts Update - Jeremy Parker

2.2. Facilities and Operations Report - Gabe Hayes

2.3. Superintendent's Report - Rob Miller

3. Comments from the Public

3.1. Speakers must identify themselves.

3.2. Each Speaker is given a maximum of three (3) minutes. To ensure fairness for all speakers, this timeline will be strictly enforced. The Board clerk will notify the speaker when they have 30 seconds left. Speakers are expected to end their remarks immediately when the time limit is reached.

3.3. In order to avoid repetitious information, a single spokesperson will be selected by groups desiring to address the board.

3.4. Total time allocated to this item is thirty (30) minutes.

3.5. Speakers may offer objective comments of school operations and programs that concern them. The Board shall not hear personal complaints unless the proper administrative procedures concerning complaints have been followed.

3.6. Speakers may not use profanity at a School Board meeting. Patrons conducting themselves in this manner may be asked to leave the meeting.

3.7. The president reserves the right to interrupt this section and move to the next item.

3.8. In accordance with provisions of the Oklahoma Open Meeting Act, discussion or action by the Board on an item presented under the "Comments from the Public" agenda topic is not permitted. Board members and administrative staff will not respond to questions from the public. The Board appreciates and will seriously consider all comments made during this time. Proper questions from members of the public may be referred to the Superintendent for later report to the Board.

4. General Consent Agenda - Discussion and possible board action to approve consent agenda items #1-44. (These items may be approved by one Board motion, unless any board member desires to have a separate vote on any or all of these items.)

Approval of General Consent Agenda Items #1-44 as presented. Passed with a motion by Justin Cheatham and a second by Amanda Stephens.

Justin Cheatham:	Yea
Matt Dotson:	Yea
Tristy Fryer:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 5, Nay: 0

4.1. Minutes of May 9, 2024 Regularly Scheduled Board Meeting

4.2. Minutes of May 21, 2024 Special Board Meeting

4.3. Activity Fund Summary of Accounts and Transfer Requests

4.4. Encumbrances and Change Orders for FY 2024 General Fund, Building Fund, Child Nutrition Fund, Sinking Fund, and Bond Funds 31-39 per attached encumbrance registers

4.5. Renewal of appointment of Sherry McIntyre as School District Treasurer and Minutes Clerk for the 2024-2025 fiscal year.

4.6. Renewal of appointment of Melinda Weig as Assistant District Treasurer and Activity Fund Custodian for the 2024-2025 fiscal year

4.7. Renewal of appointment of Maricela Hanseth as Encumbrance Clerk and Deputy Clerk of the Board for the 2024-2025 fiscal year

4.8. Renewal of Michelle Atkinson as Deputy Encumbrance Clerk and Deputy Minutes Clerk for the 2024-2025 fiscal year

4.9. Renewal of appointment of Debbie Hauser as Deputy Activity Fund Custodian for the 2024-2025 fiscal year

4.10. Renewal of school picture contracts with Lifetouch, Jostens and Ruth Kelly Studio for the 2024-2025 fiscal year

4.11. Renewal of yearbook contracts with Jostens for the 2024-2025 fiscal year

4.12. Approval of a MOU with Tulsa University for Classroom Student Teachers for the 2024-2025 fiscal year

4.13. Approval of a Clinical Rotation Agreement with The University of Tulsa for nursing students for the 2024-2025 fiscal year

4.14. Approval of an agreement for Externship/Off-Campus Practicum with The University of Tulsa for Speech-language pathology for the 2024-2025 fiscal year.

4.15. Approval of a MOU with Oklahoma State University for Field Clinical Experiences for OES students for the 2024-2025 fiscal year

4.16. Approval of a MOU with Oklahoma State University School Psychology Program for the 2024-2025 fiscal year

4.17. Approval of an agreement with Northeastern State University for a Teacher Education Program for the 2024-2025 fiscal year

4.18. Approval of the agreement with University of Central Oklahoma for the Teacher Education Program for the 2024-2025 fiscal year

4.19. Approval of a MOU with Glenpool Public Schools for the Foundations of Manufacturing Program for the 2024-2025 fiscal year

4.20. Approval of a MOU with Glenpool Public Schools for the shared JROTC program for the 2024-2025 fiscal year

4.21. Approval of a MOU with The Bridges Foundation for SPED student participation for the 2024-2025 fiscal year

4.22. Approval of a MOU with The Tristesse Grief Center, Inc. a/k/a/ The Grief Center for grit support for students for the 2024-2025 fiscal year

4.23. Approval of renewing membership in United Suburban Schools Association at a cost of $1,650.00 for the 2024-2025 fiscal year

4.24. Approval of a agreement with Edpuzzle at a cost of $19,500.00 to be paid from 1:1 Activity Funds for the 2024-2025 fiscal year

4.25. Approval of a contract with OKTLE for the teacher evaluation system for the 2024-2025 fiscal year

4.26. Approval of a MOU with YMCA of Greater Tulsa and the Bixby Daily Family YMCA for the GO Club for the 2024-2025 fiscal year

4.27. Approval of an agreement with Red Rover for time and attendance services at a cost of $10,588.32 for the 2024-2025 fiscal year

4.28. Approval of a MOU with Tulsa Community College for the dual credit program for BHS students for the 2024-2025 fiscal year

4.29. Approval of a MOU with Goodwill Industries of Tulsa, Inc. for the Transition Work Adjustment Program for the 2024-2025 fiscal year

4.30. Approval of a Clinical Experience Agreement for Teacher Education programs with Western Governors University for the 2024-2025 fiscal year

4.31. Approval of an agreement with Oral Roberts University for the Teacher Education Program for the 2024-2025 fiscal year

4.32. Approval of an agreement with Educators Handbook.com for a license fee of $10,970.00 for the 2024-2025 fiscal year

4.33. Approval of Gas Sales Agreement with Clearwater Enterprises, LLC for the 2024-2025 fiscal year

4.34. Approval of the BHS FFA request to attend the FFA National Convention in Indianapolis, Indiana, from 10/22/2024 to 10/26/2024

4.35. Approval of BugBros Pest Control as the lowest responsible bidder for the Child Nutrition pest control for the 2024-2025 fiscal year

4.36. Approval of CiCi's Pizza as the lowest responsible bidder for the Child Nutrition pizza products for the 2024-2025 fiscal year

4.37. Approval of a quote from Turnitin for plagiarism software at a cost of $16,660.46 for the 2024-2025 fiscal year to be paid from the 1:1 Activity Fund account

4.38. Approval of the agreement with PrepPlus LLC for ACT preparation classes for the 2024-2025 fiscal year

4.39. Approval of an agreement with TEAM School Testing for drug and/or alcohol testing for the 2024-2025 fiscal year

4.40. FMLA - Support - Administration - 5/8/24 - 5/22/24

4.41. Medical Leave - Support - Transportation - 4/22/24 - 5/24/24

4.42. Medical leave - Certified - North Elementary - 4/30/24 - 5/24/24

4.43. Employment, Resignation, Retirement - Certified Personnel - per attached

4.44. Employment, Resignation, Retirement - Support Personnel - per attached

5. Finance

5.1. Discussion and possible board action to approve a temporary lease agreement for district property located at 16115 South Mingo Road.

Approval of a temporary lease agreement for district property located at 16115 South Mingo Road. Passed with a motion by Julie Prox and a second by Amanda Stephens.

Justin Cheatham:	Yea
Matt Dotson:	Yea
Tristy Fryer:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 5, Nay: 0

5.2. Discussion and possible board action to approve a new activity fund account for the Middle School Drone Program.

Approval of a new activity fund account for the Middle School Drone Program. Passed with a motion by Matt Dotson and a second by Justin Cheatham.

Justin Cheatham:	Yea
Matt Dotson:	Yea
Tristy Fryer:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 5, Nay: 0

5.3. Discussion and possible board action to approve a new activity fund account for the Middle School Leadership.

Approval of a new activity fund account for the Middle School Leadership. Passed with a motion by Julie Prox and a second by Justin Cheatham.

Justin Cheatham:	Yea
Matt Dotson:	Yea
Tristy Fryer:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 5, Nay: 0

5.4. Discussion and possible board action to approve a new Activity Fund account for the Creative Team.

Approval of a new Activity Fund account for the Creative Team. Passed with a motion by Amanda Stephens and a second by Matt Dotson.

Justin Cheatham:	Yea
Matt Dotson:	Yea
Tristy Fryer:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 5, Nay: 0

5.5. Discussion and possible board action to approve a new Activity Fund account for Athletics Media.

Approval of a new Activity Fund account for Athletics Media. Passed with a motion by Justin Cheatham and a second by Julie Prox.

Justin Cheatham:	Yea
Matt Dotson:	Yea
Tristy Fryer:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 5, Nay: 0

5.6. Discussion and possible board action to approve the closing of the Middle School PTO Activity Fund account and moving the balance of $416.85 to Middle School Miscellaneous.

Approval of the closing of the Middle School PTO Activity Fund account and moving the balance of $416.85 to Middle School Miscellaneous. Passed with a motion by Amanda Stephens and a second by Julie Prox.

Justin Cheatham:	Yea
Matt Dotson:	Yea
Tristy Fryer:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 5, Nay: 0

5.7. Discussion and possible board action to approve the closing of the Middle School Spanish Club Activity Fund account and move the balance of $674.17 to Middle School Miscellaneous.

Approval of the closing of the Middle School Spanish Club Activity Fund account and move the balance of $674.17 to Middle School Miscellaneous. Passed with a motion by Justin Cheatham and a second by Matt Dotson.

Justin Cheatham:	Yea
Matt Dotson:	Yea
Tristy Fryer:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 5, Nay: 0

5.8. Discussion and possible board action to approve combining West Elementary Media and West Intermediate Media into one account named West Media Center

Approval of combining West Elementary Media and West Intermediate Media into one account named West Media Center. Passed with a motion by Julie Prox and a second by Amanda Stephens.

Justin Cheatham:	Yea
Matt Dotson:	Yea
Tristy Fryer:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 5, Nay: 0

5.9. Discussion and possible board action to approve an application by the Bixby Band Boosters (BBB) to form a 501(c)(3) to raise funds for the support of the Bixby Band program pursuant to BOE Policy 6110.

Approval of an application by the Bixby Band Boosters (BBB) to form a 501(c)(3) to raise funds for the support of the Bixby Band program pursuant to BOE Policy 6110. Passed with a motion by Julie Prox and a second by Amanda Stephens.

Justin Cheatham:	Yea
Matt Dotson:	Yea
Tristy Fryer:	Yea
Julie Prox:	Yea

Amanda Stephens: Yea
Yea: 5, Nay: 0

5.10. Discussion and possible board action regarding General Liability, Education Leaders Liability, Property and Casualty Insurance agreements for the 2024-2025 fiscal year.

Approval of the General Liability, Education Leaders Liability, Property and Casualty Insurance agreements for the 2024-2025 fiscal year with BancFirst, OSIG, Option 1 at a cost of $1,029,198.00. Passed with a motion by Justin Cheatham and a second by Matt Dotson.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

5.11. Discussion and possible board action regarding the Workers' Compensation Insurance for the 2024-2025 fiscal year.

Approval of the Workers' Compensation Insurance for the 2024-2025 fiscal year with Beckman, OSAG, at a cost of $174,649.00. Passed with a motion by Tristy Fryer and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

6. Teaching and Learning

6.1. Discussion and possible board action to approve an agreement with Code to the Future (CTTF) for training, services, and curricular materials for implementing computer science programming at Central Elementary in the 2024-2025 school year for $24,000 to be paid with federal Title I funds.

Approval of agreement with Code to the Future (CTTF) for training, services, and curricular materials for implementing computer science programming at Central Elementary in the 2024-2025 school year for $24,000 to be paid with federal Title I funds. Passed with a motion by Tristy Fryer and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

6.2. Discussion and possible board action regarding an agreement with LearnWell at a cost of $72 per hour for the 2024-2025 fiscal year.

Approval of an agreement with LearnWell at a cost of $72 per hour for the 2024-2025 fiscal year. Passed with a motion by Julie Prox and a second by Tristy Fryer.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

6.3. Discussion and possible board action to approve a contract with Motor Mouth Therapy, LLC for Occupational and Physical Therapy Services at a cost of $75 per hour for the 2024-2025 fiscal year.

Approval of a contract with Motor Mouth Therapy, LLC for Occupational and Physical Therapy Services at a cost of $75 per hour for the 2024-2025 fiscal year. Passed with a motion by Tristy Fryer and a second by Matt Dotson.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

6.4. Discussion and possible board action to approve an agreement with Larry L. Mullins, Ph.D. for clinical services for Bixby Public Schools at a cost of $175 per hour for the 2024-2025 fiscal year.

Approval of an agreement with Larry L. Mullins, Ph.D. for clinical services for Bixby Public Schools at a cost of $175 per hour. Passed with a motion by Tristy Fryer and a second by Julie Prox.

Justin Cheatham:	Yea
Matt Dotson:	Yea
Tristy Fryer:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 5, Nay: 0

6.5. Discussion and possible board action to approve an outreach agreement with Discovery Lab for the 2024-2025 fiscal year.

Approval of an outreach agreement with Discovery Lab for educational services at a cost of $9,600 to be paid from Muscogee Creek Nation funds. Passed with a motion by Julie Prox and a second by Amanda Stephens.

Justin Cheatham:	Yea
Matt Dotson:	Yea
Tristy Fryer:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 5, Nay: 0

6.6. Discussion and possible board action to approve an amended contract with Pathways Behavior Therapy for the 2024-2025 fiscal year.

Approval of an amended contract with Pathways Behavior Therapy for the 2024-2025 fiscal year. Passed with a motion by Amanda Stephens and a second by Tristy Fryer.

Justin Cheatham:	Yea
Matt Dotson:	Yea
Tristy Fryer:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 5, Nay: 0

6.7. Discussion and possible board action to approve a quote from IXL Learning for site license at a cost of $80,745.00 for the 2024-2025 fiscal year.

Approval of a quote from IXL Learning for site license at a cost of $80,745.00 for the 2024-2025 fiscal year to be paid from the General Fund. Passed with a motion by Amanda Stephens and a second by Tristy Fryer.

Justin Cheatham:	Yea
Matt Dotson:	Yea
Tristy Fryer:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 5, Nay: 0

7. Operations

7.1. Discussion and possible board action to approve changes to BOE Policy 2156, Wireless Communications Devices.

Approval of the changes to BOE Policy 2156, Wireless Communications Devices with additional items to be added. Passed with a motion by Julie Prox and a second by Tristy Fryer.

Justin Cheatham:	Yea
Matt Dotson:	Yea
Tristy Fryer:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 5, Nay: 0

7.2. Discussion and possible board action to approve two additional contracts for Statewide Commercial Cleaning Company for the Administration Building at a rate of $90 per night and for floor cleaning, stripping and sealing services at 5 buildings for a cost of $29,310.

Approval of two additional contracts for Statewide Commercial Cleaning Company for the Administration Building at a rate of $90 per night and for floor cleaning, stripping and sealing services at 5 buildings for a cost of $29,310. Passed with a motion by Amanda Stephens and a second by Tristy Fryer.

Justin Cheatham:	Yea
Matt Dotson:	Yea
Tristy Fryer:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 5, Nay: 0

7.3. Discussion and possible board action to approve the Hiland Dairy as the Child Nutrition, the lowest responsible bidder for Dairy products for the 2024-2025 fiscal year.

Approval of Hiland Dairy as the Child Nutrition lowest responsible bidder for Dairy products for the 2024-2025 fiscal year. Passed with a motion by Julie Prox and a second by Tristy Fryer.

Justin Cheatham:	Yea
Matt Dotson:	Yea
Tristy Fryer:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 5, Nay: 0

7.4. Discussion and possible board action to approve U.S. Foods as the Child Nutrition lowest responsible bidder for Prime Vendor Services for the 2024-2025 fiscal year.

Approval of U.S. Foods as the Child Nutrition lowest responsible bidder for Prime Vendor Services for the 2024-2025 fiscal year. Passed with a motion by Julie Prox and a second by Amanda Stephens.

Justin Cheatham:	Yea
Matt Dotson:	Yea
Tristy Fryer:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 5, Nay: 0

7.5. Discussion and possible board action to approve Frontier Produce as the lowest responsible bidder for the Child Nutrition produce products for the 2024-2025 fiscal year.

Approval of Frontier Produce as the lowest responsible bidder for the Child Nutrition produce products for the 2024-2025 fiscal year. Passed with a motion by Amanda Stephens and a second by Julie Prox.

Justin Cheatham:	Yea
Matt Dotson:	Yea
Tristy Fryer:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 5, Nay: 0

7.6. Discussion and possible board action regarding declaring items as surplus to be disposed of in accordance with the State Laws of Oklahoma.

Approval of declaring items as surplus to be disposed of in accordance with the State Laws of Oklahoma. Passed with a motion by Amanda Stephens and a second by Julie Prox.

Justin Cheatham:	Yea
Matt Dotson:	Yea
Tristy Fryer:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 5, Nay: 0

8. Human Resources

8.1. Discussion and possible board action to approve any resignations submitted after the agenda was posted.

Approval of accepting the registration of Ashley Yancer. Passed with a motion by Tristy Fryer and a second by Justin Cheatham.

Justin Cheatham:	Yea
Matt Dotson:	Yea
Tristy Fryer:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 5, Nay: 0

9. Executive Session

9.1. Discussion and possible board action to go into executive session to discuss a pending state investigation where disclosure of information would violate confidentiality laws (25 O.S. Sec. 307 (B)(7)) and to discuss the evaluation of the Superintendent (25 O.S. Sec. 307 (B)(1) and (B)(7)).

At 8:13 p.m. approval of going into executive session to discuss a pending state investigation where disclosure of information would violate confidentiality laws (25 O.S. Sec. 307 (B)(7)) and to discuss the evaluation of the Superintendent (25 O.S. Sec. 307 (B)(1) and (B)(7)). Passed with a motion by Julie Prox and a second by Amanda Stephens.

Justin Cheatham:	Yea
Matt Dotson:	Yea

Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

9.2. Vote to acknowledge return to open session.

At 9:51 p.m. approval of returning to open session. Passed with a motion by Julie Prox and a second by Justin Cheatham.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

9.3. Statement by Board president of executive session minutes.

10. **New Business - None**

11. **Vote to adjourn**

At 9:52 p.m. approval to adjourn. Passed with a motion by Tristy Fryer and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Yea
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 5, Nay: 0

President	Vice President
Clerk	Member
Member	

2023-2024
SUPPORT PERSONNEL
EMPLOYMENT

VOLUNTEER COACHING

TEMPORARY CONTRACT

LINDSAY STAIR	ESY PARA	DISTRICT	05/28/2024
JENNIFER JAMES	ESY PARA	DISTRICT	06/10/2024
TONYA CRANK	ESY PARA	DISTRICT	06/10/2024
ALLISON BALLENGER	ESY PARA	DISTRICT	06/10/2024
KATELYN SNOW	ESY HEALTH CLERK	DISTRICT	06/10/2024
MICHELLE ATKINSON	INDIAN ED	DISTRICT	07/01/2024
LYN WHITE	SUMMER ACADEMY DRIVER	DISTRICT	06/03/2024
JOYCE RATLIFF	SUMMER ACADEMY DRIVER	DISTRICT	06/03/2024
AMY CHILDRESS	SUMMER ACADEMY DRIVER	DISTRICT	06/03/2024
KATHRYN HUSE	FINE ARTS SECRETARY	HIGH SCHOOL	05/24/2024
AVERY HUNTSMAN	SUMMER CAMP TEACHER	DISTRICT	06/17/2024
ARON EVANS	SUMMER CAMP TEACHER	DISTRICT	06/24/2024
BETH BRADY	SUMMER CAMP TEACHER	DISTRICT	06/17/2024
ANNE WHITE	SUMMER CAMP TEACHER	DISTRICT	06/17/2024
ANDI WILSON	SUMMER CAMP TEACHER	DISTRICT	06/17/2024
SHANNAN HARRIS	SUMMER ACADEMY DRIVER	DISTRICT	06/24/2024

ADJUNCT EMPLOYMENT

ALAINA WRIGHT	CHEER HEAD COACH	HIGH SCHOOL	05/06/2024
PHIL HOLLAND	ASSISTANT TENNIS	HIGH SCHOOL	05/08/2024

EMPLOYMENT 2023-2024

JOSEPHINE PYLE	SPARTAN CHARGE	DISTRICT	05/27/2024
DONNA PRYOR	SPARTAN CHARGE	DISTRICT	05/27/2024
ELIJAH HANKS	SPARTAN CHARGE	DISTRICT	05/27/2024
KARSIN HOUSKEEPER	SPARTAN CHARGE	DISTRICT	05/27/2024
MELVIN MEDRANO	SPARTAN CHARGE	DISTRICT	05/27/2024
WILLIAM WHITE	SPARTAN CHARGE	DISTRICT	05/27/2024
NOAH PYKIET	SPARTAN CHARGE	DISTRICT	05/27/2024

EMPLOYMENT 2024-2025

ERIKA AVERY	ADMIN ASSISTANT	HIGH SCHOOL	07/24/2024
TATIANA BRANSFORD	PARAPROFESSIONAL	WEST INTERMEDIATE	08/15/2024
NADIA CRISP	ADMIN ASSISTANT	9TH GRADE CENTER	07/24/2024
HALEY CULBERT	CUSTODIAN	MAINTENANCE	08/09/2024
CHRISSY HENNIGAN	INTERVENTIONIST	WEST ELEMENTARY	08/15/2024
BRITTANY HERMAN	CHILD NUTRITION ASST	CHILD NUTRITION	08/15/2024
MARTHA HINOSTROZA	CHILD NUTRITION ASST	CHILD NUTRITION	08/15/2024
JAEL LEON	CHILD NUTRITION ASST	CHILD NUTRITION	08/15/2024
KATIE VANDRELL	SITE SECRETARY	HIGH SCHOOL	07/01/2024
DIM LUN	ZOMI PARA	WEST ELEMENTARY	08/15/2024

Submitted to the Board of Education: June 10th, 2024

RESIGNATION AGREEMENTS

LAUREN SUMLER	ADJUNCT POM	HIGH SCHOOL	05/23/2024
NIDIA RIVERA	PARAPROFESSIONAL	NORTH INTERMEDIATE	05/23/2024
RENEE SCHMITZ	HEALTH CLERK	9TH GRADE CENTER	05/23/2024
JALISA REEVES	PARAPROFESSIONAL	WEST INTERMEDIATE	05/23/2024
ERIN RODEN	BEHAVIOR TECH	CENTRAL INTER	05/23/2024
KENDRA SPOON	BEHAVIOR TECH	WEST INTERMEDIATE	05/23/2024
MIKAYLA MOOMAU	PARAPROFESSIONAL	NORTH ELEMENTARY	05/23/2024
SHEILA HALLETT	CHILD NUTRITION	CHILD NUTRITION	05/23/2024
DON KUHN	BUS DRIVER	TRANSPORTATION	05/23/2024
JANELL HUNTSMAN	INTERVENTIONIST	WEST ELEMENTARY	05/23/2024

REASSIGNMENTS

TERMINATIONS

JENNA BLACK	CUSTODIAN	MAINTENANCE	05/22/2024

Submitted to the Board of Education: June 10th, 2024

2023-2024
CERTIFIED PERSONNEL
EMPLOYMENT

TEMPORARY CONTRACT

ROY HUNTER	SUMMER SCHOOL	DISTRICT	05/28/2024
STACY STOUT	SUMMER CAMP TEACHER	DISTRICT	06/17/2024
TRACY STEPHENS	SUMMER CAMP NURSE	DISTRICT	06/17/2024
DANIEL DEITZ	SUMMER CAMP DIRECTOR	DISTRICT	06/17/2024
WENDY ROBERTS	SUMMER CAMP TEACHER	DISTRICT	06/17/2024
DEA NETTLES	SUMMER CAMP TEACHER	DISTRICT	06/17/2024
KATHERINE GILLIAM	SUMMER CAMP TEACHER	DISTRICT	06/24/2024
TIA MORROW	SUMMER CAMP NURSE	DISTRICT	06/24/2024
LORI HEARD	INDIAN ED TUTOR	DISTRICT	05/28/2024
EMILY MELNIK	RSA TUTOR	DISTRICT	06/10/2024
JENAAN SULEIMAN	RSA TUTOR	DISTRICT	06/03/2024
BRIDGET COOK	RSA TUTOR	DISTRICT	06/03/2024
ERICA HAWKINS	IMMIGRANT TEACHER	DISTRICT	06/03/2024
LANA CARR	IMMIGRANT TEACHER	DISTRICT	06/03/2024
SHERRY DAVENPORT	ESY TEACHER	DISTRICT	05/28/2024
AMANDA WALEHWA	ESY TEACHER	DISTRICT	06/10/2024
MEGAN ROBBINS	ESY TEACHER	DISTRICT	06/10/2024
DION MATTOX	ESY TEACHER	DISTRICT	06/10/2024
KIM KIRK	ESY TEACHER	DISTRICT	06/10/2024
CRYSTAL INGLE	ESY TEACHER	DISTRICT	06/10/2024
CHRISTINA CONNOR	ESY TEACHER	DISTRICT	06/10/2024
TERRI MULLINS	ESY TEACHER	DISTRICT	06/10/2024
LANDRIE WALKER	ESY SPEECH PATH-ASST	DISTRICT	06/10/2024
DILLON DOBBINS	SUMMER SCHOOL	HIGH SCHOOL	05/28/2024
KELLEY RAMPEY	SUMMER SCHOOL	HIGH SCHOOL	05/28/2024
LORI HEARD	SUMMER SCHOOL	HIGH SCHOOL	05/28/2024
MICHAEL COX	SUMMER SCHOOL	HIGH SCHOOL	05/28/2024
DOLLY SCOTT	SUMMER SCHOOL	HIGH SCHOOL	05/28/2024
WES COLEMAN	SUMMER SCHOOL SUPERVISOR	HIGH SCHOOL	06/14/2024
STEPHANIE BEASLEY	SUMMER TESTING	DISTRICT	06/03/2024
RACHEL CORNELIUS	SUMMER TESTING	DISTRICT	06/30/2024

VOLUNTEER COACHING

ADJUNCT COACHING

Submitted to Board of Education JUNE 10th, 2024

EMPLOYMENT for 2024-2025

PAIGE BETTS	TEACHER	CENTRAL ELEMENTARY	08/14/2024
ANNA BLACK	COUNSELOR	CENTRAL ELEMENTARY	08/07/2024
JENNA BURKERT	TEACHER	HIGH SCHOOL	08/14/2024
MELANIE CALLICOAT	PSYCHOLOGIST	DISTRICT	08/07/2024
FELIX ECHEVARRIA	EL COORDINATOR	DISTRICT	07/01/2024
AVERY FINLEY	ASST DIR VOCAL MUSIC	MIDDLE SCHOOL	08/14/2024
JOCELYN HOLDEN	TEACHER	WEST ELEMENTARY	08/14/2024
PATRICIA HOLLAND	TEACHER	HIGH SCHOOL	08/14/2024
KELLY JONES	TEACHER	HIGH SCHOOL	08/14/2024
MEGAN KESTERSON	TEACHER	WEST ELEMENTARY	08/14/2024
KIMBERLY KIZZIA	TEACHER	EAST INTERMEDIATE	08/14/2024
ERIC LANDIN	TEACHER	HIGH SCHOOL	08/14/2024
BRYSON MILLER	TEACHER	NORTH INTERMEDIATE	08/14/2024
MURRY MORIE	TEACHER	HIGH SCHOOL	08/14/2024
ABIGAIL NOLEN	TEACHER	NORTH ELEMENTARY	08/14/2024
REBECCA OSBURN	TEACHER	NORTH INTERMEDIATE	08/14/2024
NOEL RUNYAN	DEAN OF STUDENTS	MIDDLE SCHOOL	07/17/2024
ZOE SLATER	TEACHER	NORTH INTERMEDIATE	08/14/2024
SARAH SMITH	TEACHER	WEST ELEMENTARY	08/14/2024
KENDALL STILL	ASSISTANT SUPERINTENDENT	DISTRICT	07/01/2024
MORGAN LIVINGSTON	SPEECH PATH	DISTRICT	08/14/2024
VANESSA STICE	TEACHER	9TH GRADE CENTER	08/14/2024

RESIGNATION AGREEMENTS

DENISE MAGUIRE	ASST PRINCIPAL	MIDDLE SCHOOL	06/12/2024
JAMIE MILLIGAN	ASST SUPERINTENDENT	DISTRICT	07/01/2024
BJ MCBRIDE	ASST PRINCIPAL	9TH GRADE CENTER	06/12/2024
ASHLEY BAYOUTH	ASST PRINCIPAL	EAST ELEMENTARY	06/12/2024
MITCHELL BIRD	TEACHER	9TH GRADE CENTER	05/24/2024
BRANDI CHURCHILL	TEACHER	CENTRAL INTER	05/24/2024
KARI CRUZAN	TEACHER	CENTRAL INTER	05/24/2024
GABRIELLE JOHNSON	TEACHER	HIGH SCHOOL	05/24/2024
EMILY LONG	TEACHER	CENTRAL ELEMENTARY	05/24/2024
JOCELYN OLSON	TEACHER	CENTRAL INTER	05/24/2024
TONI PETERSON	INSTRUCTIONAL COACH	DISTRICT	06/20/2024
BROOKE SIMMS	TEACHER	HIGH SCHOOL	05/24/2024
ALEX VANBUSKIRK	PSYCHOLOGIST	DISTRICT	05/24/2024
SAMANTHA RAINWATER	TEACHER	EAST INTERMEDIATE	05/24/2024
KIMBERLY OSCEOLA	TEACHER	NORTH ELEMENTARY	05/24/2024

Submitted to Board of Education JUNE 10th, 2024

Bixby Board of Education Special Meeting
Wednesday, June 26, 2024
Administrative Building
109 N Armstrong St
Bixby, OK 74008

Attendance Taken at 5:00 PM.

Justin Cheatham:	Present
Matt Dotson:	Absent
Tristy Fryer:	Present
Julie Prox:	Present
Amanda Stephens:	Present

Present: 4, Absent: 1.

1. As required by Sec. 311, Title 25 of the Oklahoma Statutes, notice is hereby given that the Board of Education of Independent School District No.4, Tulsa County, Oklahoma, will hold a Special Meeting on Wednesday, June 26, at 5:00 p.m. at the BPS Administrative Center, 109 N. Armstrong, Bixby, OK.

2. Call meeting to Order/Roll Call

3. Finance

3.1. Report on End-of-Year Revenue and Expenditures. Discussion only. No action required by the Board of Education.

3.2. Discussion and possible board action to approve the 2023-2024 and 2024-2025 encumbrances.

Approval of the 23-24 and 24-25 Encumbrances as presented. Passed with a motion by Tristy Fryer and a second by Julie Prox.

Justin Cheatham:	Yea
Matt Dotson:	Absent
Tristy Fryer:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 4, Nay: 0, Absent: 1

4. Operations

4.1. Discussion and possible board action to approve changes to BOE Policy 2102 - Students: Enrollment Requirements, to align with the new legislative requirements for the 2024-25 school year.

Approval of the changes to BOE Policy 2102 - Students: Enrollment Requirements, to align with the new legislative requirements for the 2024-25 school year. Passed with a motion by Tristy Fryer and a second by Amanda Stephens.

Justin Cheatham:	Yea
Matt Dotson:	Absent
Tristy Fryer:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 4, Nay: 0, Absent: 1

4.2. Discussion and possible board action to approve changes to BOE Policy 2108 - Transfer Policy per new legislative requirements for the 2024-25 school year.

Approval of the changes to BOE Policy 2108 - Transfer Policy per new legislative requirements for the 2024-25 school year. Passed with a motion by Tristy Fryer and a second by Julie Prox.

Justin Cheatham:	Nay
Matt Dotson:	Absent
Tristy Fryer:	Yea
Julie Prox:	Yea
Amanda Stephens:	Yea

Yea: 3, Nay: 1, Absent: 1

4.3. Discussion and possible board action to approve changes to BOE Policy 3108A -Bixby Public Schools Staff Use of Electronic or Digital Communications.

Approval of the changes to BOE Policy 3108A -Bixby Public Schools Staff Use of Electronic or Digital Communications. Passed with a motion by Amanda Stephens and a second by Julie Prox.

Justin Cheatham:	Yea
Matt Dotson:	Absent
Tristy Fryer:	Yea

Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

5. Human Resources

5.1. Discussion and possible board action to approve Michael Cox as an adjunct PE, Health, and Safety teacher to teach Outdoor Sports at Bixby High School's 9th Grade Center for the 2024-2025 school year.

Approval of Michael Cox as an adjunct PE, Health, and Safety teacher to teach Outdoor Sports at Bixby High School's 9th Grade Center for the 2024-2025 school year. Passed with a motion by Julie Prox and a second by Amanda Stephens.

Justin Cheatham: Yea
Matt Dotson: Absent
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

5.2. Discussion and possible board action to approve Rylie LIttlejohn as an adjunct teacher in Math to teach Intermediate Math at Bixby High School for the 2024-2025 school year.

Approval of Rylie Littlejohn as an adjunct teacher in Math to teach Intermediate Math at Bixby High School for the 2024-2025 school year. Passed with a motion by Julie Prox and a second by Amanda Stephens.

Justin Cheatham: Yea
Matt Dotson: Absent
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

5.3. Discussion and possible board action to approve the hire of Kellan Haffner as the Assistant Principal at East Elementary for the 2024-25 school year.

Approval of the hire of Kellan Haffner as the Assistant Principal at East Elementary for the 2024-25 school year. Passed with a motion by Tristy Fryer and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Absent
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

5.4. Discussion and possible board action to approve the hire of Traeton Dansby as an Assistant Principal for the Middle School for the 2024-25 school year.

Approval of the hire of Traeton Dansby as an Assistant Principal for the Middle School for the 2024-25 school year. Passed with a motion by Tristy Fryer and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Absent
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

5.5. Discussion and possible board action to approve the hire of Jeramie Tew as the Assistant Principal at the 9th Grade Center for the 2024-25 school year.

Approval of the hire of Jeramie Tew as the Assistant Principal at the 9th Grade Center for the 2024-25 school year. Passed with a motion by Tristy Fryer and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Absent
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

5.6. Discussion and possible board action to approve the superintendent's 2024-2026 contract.

Approval of the superintendent's 2024-2026 contract. Passed with a motion by Tristy Fryer and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Absent

Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

6. Vote to Adjourn

At 5:26 p.m. approval to adjourn. Passed with a motion by Tristy Fryer and a second by Julie Prox.

Justin Cheatham: Yea
Matt Dotson: Absent
Tristy Fryer: Yea
Julie Prox: Yea
Amanda Stephens: Yea
Yea: 4, Nay: 0, Absent: 1

_____
President

_____
Vice President

_____
Clerk

_____
Member

_____
Member

Bixby Public Schools

Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, Fund Codes: 08

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
08	1	07/01/2024	58086	SCOTT RICE	ACADEMIC BUILDING FURNITURE	723,899.24
08	2	07/01/2024	60897	RANDY THOMAS LIBRARY WORKS	BIXBY ACADEMIC BUILDING FURNITURE	43,239.00
08	3	07/01/2024	58125	KI FURNITURE	ACADEMIC BUILDING FURNITURE	1,310,084.16
08	4	07/01/2024	57023	L & M OFFICE FURNITURE	ACADEMIC BUILDING FURNITURE	600,223.72
08	5	07/01/2024	57023	L & M OFFICE FURNITURE	ATHLETIC BUILDING FURNITURE	169,101.00

Non-Payroll Total:	**$2,846,547.12**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$2,846,547.12**

Bixby Public Schools

Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1	07/01/2024	53787	BANK OF AMERICA VISA	DISTRICT PURCHASES	200,000.00
11	2	07/01/2024	3839	AMAZON.COM, LLC	DISTRICT PURCHASES	20,000.00
11	3	07/01/2024	1718	TULSA WORLD	CLASSIFIED ADS 000	2,268.35
11	4	07/01/2024	6335	MHC KENWORTH - TULSA	TRUCK RENTAL/PARTS 051	15,770.68
11	5	07/01/2024	101	B ETHRIDGE, INC.	UNLEADED/DIESEL FUELS 051	275,398.73
11	6	07/01/2024	1076	MUNICIPAL ACCOUNTING SYSTEMS, INC.	SOFTWARE FEES / FORMS 000	22,786.40
11	7	07/01/2024	58751	TYLER TECHNOLOGIES, INC	TRANSPORTATION SOFTWARE 051	32,054.40
11	8	07/01/2024	4241	T & W TIRE	TIRES FOR TRANSPORTATION 051	31,058.28
11	9	07/01/2024	176	BIXBY TELEPHONE COMPANY	PHONE SVCS/CABLE LOCATING 000	82,551.12
11	10	07/01/2024	181	BLUE RIBBON FORMS, INC.	PRINTING-CKS/FORMS/ENV/LTR 000	3,280.69
11	11	07/01/2024	3826	ROTARY CLUB OF BIXBY	MEMBERSHIP DUES 000	220.00
11	12	07/01/2024	2387	STAPLES CREDIT PLAN	SUPPLIES 000/050/051	149.99
11	13	07/01/2024	58099	PROJECT LEAD THE WAY	PLTW GATEWAY PARTICIPATION 000	3,150.00
11	14	07/01/2024	385	CUMMINS SOUTHERN PLAINS, LLC	PARTS FOR TRANSPORTATION 051	70,961.82
11	15	07/01/2024	2025	WELDON PARTS, INC.	PARTS TRANSP 051	7,878.90
11	16	07/01/2024	59586	PERRY WEATHER LLC	WEATHER SENTRY SUBSCRIPTION 036	3,470.94
11	17	07/01/2024	58958	JARVIS INC	NIGHT SECURITY SERVICES 000	55,000.00
11	18	07/01/2024	7529	INDUSTRIAL WELDING AND TOOL SUPPLY	AG SUPPLIES 412 / MAINT 050	1,629.77
11	19	07/01/2024	3776	WHEELER METALS, INC	VOAG SUPPLIES 412	1,853.60
11	20	07/01/2024	1223	OKLAHOMA TURNPIKE AUTHORITY	PIKEPASS - SCHOOL VEHICLES 051	5,000.00
11	21	07/01/2024	1233	O'REILLY AUTOMOTIVE STORES, INC.	PARTS - TR/M 050/051	8,926.18
11	22	07/01/2024	1245	THE PAPERWORK COMPANY	PRINT 000/036/030	5,903.29
11	23	07/01/2024	59236	CURRICULUM ASSOCIATES, LLC	ELLEVATION PLATFORM 572	15,128.00
11	24	07/01/2024	60250	LEVEL DATA LLC	REAL TIME REPORTS 030	18,969.60
11	25	07/01/2024	1417	ROSENSTEIN, FIST & RINGOLD	LEGAL SERVICES 000	14,214.68
11	26	07/01/2024	70041	INTERNAL REVENUE SERVICE CENTER	3RD PARTY DISABILITY TAX 000	4,347.73
11	27	07/01/2024	1418	ROSS TRANSPORTATION	BUS PARTS FOR TRANSP 051	58,551.63
11	28	07/01/2024	1449	SAM'S CLUB DIRECT	SUPPLIES 000, 051	1,865.24
11	29	07/01/2024	1678	TIRE BARN, INC.	TIRE REPAIRS - 051	18,446.07
11	30	07/01/2024	54924	QUADIENT LEASING USA INC	LEASE PAYMENT - 000	14,299.64
11	31	07/01/2024	319	CITY OF BIXBY	SRO FOR BHS CAMPUS 000	381,669.80
11	32	07/01/2024	59356	ALLIED TOWING OF TULSA	TOWING SERVICE - 051	9,080.00
11	33	07/01/2024	2713	OKLAHOMA HEALTH CARE AUTHORITY	STATE SHARE MEDICAID PAYMENTS 698	51,136.40
11	34	07/01/2024	58446	TEAM PROFESSIONAL SERVICES	DRUG TESTING FOR DISTRICT 000	9,865.00
11	35	07/01/2024	58766	VECTOR SOLUTIONS	EDUCATION SOFTWARE 051	655.50

Bixby Public Schools

Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	36	07/01/2024	1152	OMECORP, LLC	POSTAGE MACHINE/SUPP 000	222.00
11	37	07/01/2024	53630	IMAGINE LEARNING, LLC	LICENSES FOR STUDENTS 572	2,400.00
11	38	07/01/2024	774	VER HOEF INFORMATION SOURCES, LLC	BACKGROUND CHECKS 000	9,764.00
11	39	07/01/2024	57740	ESS SOUTH CENTRAL, LLC	SUBSTITUTE TEACHERS 000	906,474.86
11	40	07/01/2024	54923	NORTHEASTERN STATE UNIVERSITY	JOB FAIR 000	390.00
11	41	07/01/2024	7057	PREFERRED BUSINESS SYSTEMS LLC	EQUIP LEASE/COPIES /REPAIRS 000	155,058.64
11	42	07/01/2024	7057	PREFERRED BUSINESS SYSTEMS LLC	COPIER SUPP000/010/011/012	1,041.50
11	43	07/01/2024	58654	SOFTCHOICE CORPORATION	LICENSE FEE 030	40,538.65
11	44	07/01/2024	60099	FOUR LOCV LLC	NATIVE AMERICAN CULTURE CLASS 561	400.00
11	45	07/01/2024	58321	GOGUARDIAN	GOGUARDIAN LICENSE 000	40,463.00
11	46	07/01/2024	2272	LOWE'S	PARTS/SUPPLIES - 030/050/000/051/006/412/090	3,241.11
11	47	07/01/2024	51933	AMERICANCHECKED, INC.	BEST VOLUNTEERS BCKGRD 000	4,945.50
11	48	07/01/2024	55232	TULSA COUNTY ASSESSOR	VISUAL INSPECTION REIMB 000	150,926.51
11	49	07/01/2024	52803	OKLAHOMA SECRETARY OF STATE	NOTARY BOND FEE - 000	20.00
11	52	07/01/2024	3617	TALK RADIO LLC	SUPPLIES-SERVICE FOR THE DISTRICT 050	24,000.00
11	53	07/01/2024	55958	BPA NATIONAL CENTER	ANNUAL AFFILIATION FEES 412-316	700.00
11	54	07/01/2024	3318	MARK ALLEN CHEVROLET	REPAIR SCHOOL VEHICLES 051	1,723.29
11	55	07/01/2024	57210	PROPIO LS, LLC	PHONE INTERPRETER 000	1,777.80
11	56	07/01/2024	4366	JOSTENS INC	BHS GRAD MT'LS 000	6,176.87
11	57	07/01/2024	4345	A.S.A.P. BATTERY SERVICE	BATTERIES FOR TRANSP 051 & MAINT 050	10,609.48
11	58	07/01/2024	5609	BIXBY METRO CHAMBER OF COMMERCE	MEMBERSHIP DUES, ETC 000	3,136.00
11	59	07/01/2024	3497	EDUCATIONAL TESTING SERVICE	TESTING FOR PARAPRO 000	1,100.00
11	60	07/01/2024	1729	UNITED ENGINES, INC.	BUS REPAIRS 051	2,933.19
11	61	07/01/2024	60083	SERVICE OKLAHOMA	TAGS FOR VEHICLES 051	572.00
11	62	07/01/2024	1139	FINIS BRUCE RAGSDALE	ASBESTOS INSPECTIONS 050	650.00
11	63	07/01/2024	59463	MALTSBERGER INDUSTRIAL PROPANE	PROPANE 050	175.00
11	64	07/01/2024	4505	CINTAS CORPORATION	UNIFORMS/MATS/TOWEL 050/051	19,459.00
11	65	07/01/2024	4130	OKLAHOMA CORPORATION COMMISSION	FUEL STORAGE TANK REGIS 051	50.00
11	66	07/01/2024	5641	WAGONER COUNTY TREASURER	DISTRICT REVALUATION 000	1,249.29
11	67	07/01/2024	54083	FOLLETT SCHOOL SOLUTIONS LLC	DESTINY RENEWAL 030	13,282.92
11	68	07/01/2024	56227	CDW-G 2	Fortinet Support / LITTLE SIS Renewal 030	8,250.00
11	69	07/01/2024	2042	CRW CONSULTING LLC	ERATE CONSULTING & APP 030	3,500.00
11	70	07/01/2024	3223	POWERSCHOOL GROUP LLC	POWERSCHL SERVER - SPANISH 030 TALENT ED 000	132,304.16
11	71	07/01/2024	283	CCOSA - PROFESSIONAL DEVELOPMENT PR	CONFERENCE REG 000	6,750.00

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	72	07/01/2024	2290	OSSBA	MEMBERSHIP DUES 000 / EMPLOYMENT SVS	9,226.00
11	73	07/01/2024	1171	OKASBO	MEMBERSHIP DUES 000	225.00
11	74	07/01/2024	2748	OSAG	WORKERS COMP INS 000	174,639.00
11	75	07/01/2024	52905	VERIZON WIRELESS	WIRELESS DATA 000	2,307.80
11	76	07/01/2024	59812	KORI NEELY	Group Counseling/ Collaboration 621	10,800.00
11	77	07/01/2024	7042	THE ARROW GROUP	ADMINISTRATORS BONDS 000	5,975.00
11	78	07/01/2024	70505	LAWSON PRODUCTS, INC	DISTRICT SUPPLIES 051	3,220.77
11	79	07/01/2024	2290	OSSBA	OSSBA CONFERENCE REGIS 000	4,270.00
11	80	07/01/2024	2989	OSIG	PROP/CASUALTY/VEHICLE INS 000	1,200,000.00
11	81	07/01/2024	58176	SCHOOLSAFEID LLC	SOFTWARE/SUPP 000	5,489.00
11	83	07/01/2024	633	GREAT EXPECTATIONS NSU	TRAINING DAYS 541	13,000.00
11	84	07/01/2024	56025	AMERICAN RED CROSS	CPR CLASSES 022/027	625.00
11	85	07/01/2024	7830	ADVANTAGE GRAPHICS INC.	CUTTING MACH REPAIR- COPY 000	249.50
11	86	07/01/2024	56136	TULSA EMERGENCY MEDICAL CENTER INC	PHYSICALS - 050/051/285/000	264.00
11	87	07/01/2024	55856	FIELDHOUSE GEAR, INC	Senior shirts/JOM 563	662.50
11	88	07/01/2024	2481	TULSA AUTO SPRING COMPANY	SPRING REPAIR 051	2,717.73
11	89	07/01/2024	52270	PEARSON	LICENSE RENEWAL 698	1,585.00
11	90	07/01/2024	52385	WIRELESS TECHNOLOGIES, INC	RADIO EQUIPMENT - 050	375.00
11	91	07/01/2024	5609	BIXBY METRO CHAMBER OF COMMERCE	BUY BIXBY CAMPAIGN 000	650.00
11	92	07/01/2024	60458	MONIQUE MORGAN	Behavioral Services 621	12,374.00
11	94	07/01/2024	59893	CONNECT AND RESTORE, LLC	Counseling/consultation services 621	27,525.00
11	95	07/01/2024	4112	PETROLEUM MARKETERS EQUIPMENT CO.	REPAIR FUELD TANKS - 051	1,616.88
11	96	07/01/2024	2993	EMPLOYEE EVALUATION SYSTEMS, INC.	INFORMATION STORAGE SYSTEM -000	13,266.00
11	97	07/01/2024	913	LIBERTY FLAGS	FLAGS FOR THE DISTRICT - 050	3,517.41
11	98	07/01/2024	55863	COSTCO WHOLESALE CORP	DISTRICT PURCHASES/FEES - 050/000/367	1,511.93
11	99	07/01/2024	7527	TULSA CLEANING SYSTEMS	PARTS/SVS - BUS WASHER 051	515.00
11	100	07/01/2024	56349	JENKINS & KEMPER	AUDIT WORK FOR ADMIN - 000	12,450.00
11	101	07/01/2024	1445	SAIED MUSIC	MUSIC FOR THE HS CHOIR 005	325.25
11	102	07/01/2024	59581	HOLT TRUCK CENTERS	REPAIRS 051	439.00
11	103	07/01/2024	1856	WALMART COMMUNITY	SUPPLIES 000/050/051	293.64
11	104	07/01/2024	60027	RAS TECHNOLOGY CONSULTANTS INC	Custom Reports Subscription 030	700.00
11	105	07/01/2024	1856	WALMART COMMUNITY	CLOTHING, SHOES AND OTHER MISC ITEMS-511	3,939.51
11	106	07/01/2024	6208	APPLE EDUCATIONAL SALES	NEEDS NEW DESCRIPTION AND AMOUNT 030	10,296.00
11	107	07/01/2024	55850	OSI ENVIRONMENTAL	USED OIL AND FILTER PICK UP 051	70.00

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	108	07/01/2024	633	GREAT EXPECTATIONS NSU	COACHING DAYS 541	22,500.00
11	109	07/01/2024	57112	APPTEGY	APP DEVELOPMENT 000	13,755.00
11	110	07/01/2024	56434	JOSTENS	JOM SENIORS CAP AND GOWN 563	2,450.00
11	111	07/01/2024	59330	IMAGINE LEARNING LLC	VIRTUAL SCHOOL PROGRAM - 000	62,100.00
11	112	07/01/2024	3224	OKLAHOMA NOTARY "DISCOUNT" ASSOC.	NOTARY BONDS - 000	609.75
11	113	07/01/2024	52249	OKLAHOMA ASSOC FOR PUPIL TRANSPORT.	REGISTRATION FEE 051	1,600.00
11	114	07/01/2024	56227	CDW-G 2	TECH NEEDS FOR THE DISTRICT 030/000	84.14
11	115	07/01/2024	59331	EDUCATORSHANDBOOK.COM	DISTRICT LICENSE 098	10,970.00
11	116	07/01/2024	55149	HOOTEN OIL COMPANY, INC.	OIL FOR TRANSPORTATION 051	11,749.92
11	117	07/01/2024	8035	IXL LEARNING INC	IXL RENEWAL 000	80,745.00
11	119	07/01/2024	55410	PUBLIC CONSULTING GROUP - EDUCATION	MEDICAID REIMBURSEMENT MEDICAID BILLING 698	4,811.97
11	120	07/01/2024	57382	COMMUNITYCAREHMO, INC.	EMPLOYEE ASSISTANCE PROGRAM 000	5,319.60
11	121	07/01/2024	53954	CONTRACT PAPER GROUP INC	COPY PAPER FOR THE DISTRICT 000	57,908.00
11	122	07/01/2024	52270	PEARSON	BILLING FOR Q INTERACTIVE 698	3,340.06
11	123	07/01/2024	58928	EDUCATIONAL PRODUCTS, INC	SCHOOL SUPPLIES PRE-K-6 JOM 563	4,885.86
11	124	07/01/2024	6317	MOBILIZED VISION LLC	VISION SERVICES FOR SPED STUDENTS 621	8,740.00
11	126	07/01/2024	493	EMPIRE TRUCK REBUILDERS, INC.	BUS REPAIRS 051	560.00
11	127	07/01/2024	60840	ROCKET ALUMNI SOUTIONS INC	DIGITAL WALL OF FAME 000	2,400.00
11	128	07/01/2024	2290	OSSBA	EMPLOYMENT SERVICES (WAS OPSUCA) 000	5,970.00
11	129	07/01/2024	55299	HOUGHTON MIFFLIN HARCOURT PUB CO	AMIRA LICENSES 367	37,575.00
11	130	07/01/2024	1707	COUNTY ELECTION BOARD SECRETARY	ELECTION SERVICES 000	28,367.12
11	131	07/01/2024	60843	HD SUPPLY INC	MISC SUPPLIES 050	184,397.32
11	132	07/01/2024	59771	WILLIAM S ROWLAND	PIANO TUNING SERVICE 000	160.00
11	134	07/01/2024	58492	DIMENSIONS FAMILY PRACTICE	ANNUAL EMPLOYEE PHYSICALS 000	6,000.00
11	135	07/01/2024	52846	MICHAEL K MARSHALL	SUBSCRIPTIONS 541	200.00
11	136	07/01/2024	58631	CHALKS TRUCK PARTS	SUPPLIES FOR TRANSPORTATION 051	1,370.90
11	137	07/01/2024	60479	SPARTAN SIGNS INC	SIGNS FOR TRANSPORTATION 051	97.00
11	138	07/01/2024	59810	SWANK MOVIE LICENSING USA	K12 STREAMING & LICENSING 030	10,600.00
11	140	07/01/2024	1856	WALMART COMMUNITY	Open PO for odd items 618	147.75
11	143	07/01/2024	7773	MABEE CENTER	BHS GRADUATION 000	25,185.00
11	144	07/01/2024	60676	CTR FOR INDIV WITH PHYS CHALLENGES	INTERPRETING SERVICE FOR DEAF PARENTS/TEACHERS 000	7,955.84

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	145	07/01/2024	55823	MCDANIEL ACORD, PLLC	LEGAL SERVICES 000	128.68
11	146	07/01/2024	1856	WALMART COMMUNITY	SUPPLIES FOR JOM 563	5,000.00
11	147	07/01/2024	1856	WALMART COMMUNITY	Supplies 099	662.40
11	148	07/01/2024	56507	W&B SERVICE CO	AIR CONDITIONER REPAIR - 051	2,386.22
11	149	07/01/2024	58603	CROWN LIFT TRUCKS	TRANSPORTATION REPAIRS 051/050	1,334.23
11	150	07/01/2024	60849	PATHWAYS BEHAVIOR THERAPY	Contracted Services 621	25,000.00
11	151	07/01/2024	55855	VIZAVANCE	VISION SCREENING 027	800.00
11	153	07/01/2024	5463	LEARNING A-Z	RAZ-PLUS RENEWAL 621	5,302.00
11	154	07/01/2024	51624	ALPHA AWARDS	NAME TAGS FOR 000/030/050/051	178.00
11	155	07/01/2024	59142	ROBINSON GLASS OF TULSA INC	GLASS REPLACEMENT FOR TRANSPORTATION 051	1,771.50
11	156	07/01/2024	59739	DAVISON FUELS & OIL LLC	FUEL FOR THE DISTRICT 051	4,623.00
11	157	07/01/2024	5140	UNITED SUBURBAN SCHOOLS ASSOC.	CONFERENCE FEES 000	1,650.00
11	158	07/01/2024	59318	PENSION SOLUTIONS, INC	457-403 PLANS INSTALLATION COST 000	16,338.03
11	159	07/01/2024	57038	LIGHTHOUSE ELECTRIC LLC	SWIM RENEWAL 030	3,954.97
11	160	07/01/2024	8275	NATIONAL BUS SALES	PARTS FOR BUS REPAIRS 051	30,852.90
11	161	07/01/2024	1856	WALMART COMMUNITY	SUPPLIES AND MATERIALS 561	573.08
11	162	07/01/2024	57351	A NEW LEAF	VOCATIONAL TRAINING 621	1,135.13
11	164	07/01/2024	56482	ID WHOLESALER	1 YR Renewal Cloudbadging ID Card Software 030	239.88
11	165	07/01/2024	7831	A BEST BRAKE & CLUTCH, LLC	BRAKE REPAIRS FOR THE DISTRICT 051	10,672.80
11	166	07/01/2024	59284	ZENDESK INC	ZENDESK SUITE SUBSCRIPTION 030	36,548.53
11	167	07/01/2024	60252	REALLY GREAT READING COMPANY, LLC	Open PO for training 621	2,000.00
11	168	07/01/2024	60243	HERMES PRODUCTIONS LLC	TRANSPORTATION SUPPLIES 051	527.50
11	170	07/01/2024	55130	SUPERIOR TERMITE & PEST CONTROL	BED BUG & LICE TREATMENT ONLY 050	3,760.00
11	171	07/01/2024	5463	LEARNING A-Z	ANNUAL SUBSCRIPTION EL 572	4,611.60
11	172	07/01/2024	59258	ZEPTIVE INC	ANNUAL SOFTWARE & LICENSING	100.00
11	173	07/01/2024	59292	COMMON GOAL SYSTEMS INC	TEACHEREASE, REPORT CARD AND GRADE EXPORT 000	26,302.10
11	174	07/01/2024	60222	MIDWEST MOTOR SUPPLY CO IN	TRANSPORTATION SUPPLIES 051	3,000.00
11	175	07/01/2024	60767	OCAS, LLC	TRAINING 000	600.00
11	176	07/01/2024	60364	MARA ALEXANDRA MICHAEL	Contractor, planners, IEP 621	70,000.00
11	177	07/01/2024	60254	RED ROVER	EMPLOYEE PORTAL 000	19,361.00
11	178	07/01/2024	2732	TREAT'S SOLUTIONS, LLC	SOAP FOR DISTRICT 050	21,601.00
11	180	07/01/2024	60416	CLCD, LLC	CLASSROOM LIBRARY BOOK REVIEWING SERVICE 000	3,654.00
11	181	07/01/2024	59734	ATTF	TUITION APPRENTICESHIP TRAINING 000	2,220.00

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11	183	07/01/2024	60128	TEACHTOWN	enCore K-12 Student Software 621	43,925.00
11	500	07/01/2024	5592	ADMIRAL EXPRESS LLC	SUPPLIES - 000/030/051	3,293.90
11	501	07/01/2024	5592	ADMIRAL EXPRESS LLC	COPY CENTER SUPPLIES 000	8,390.03
11	502	07/01/2024	5592	ADMIRAL EXPRESS LLC	INDIAN ED SUPPLIES - 561	893.60
11	503	07/01/2024	5592	ADMIRAL EXPRESS LLC	SPED SUPPLIES - 006	369.05
11	504	07/01/2024	5592	ADMIRAL EXPRESS LLC	EE MISC SUPPLIES - 010	5,057.90
11	505	07/01/2024	5592	ADMIRAL EXPRESS LLC	CE MISC SUPPLIES - 001	7,113.74
11	506	07/01/2024	5592	ADMIRAL EXPRESS LLC	BMS MISC SUPPLIES - 004	1,080.89
11	507	07/01/2024	5592	ADMIRAL EXPRESS LLC	CI MISC SUPPLIES - 002	1,559.16
11	508	07/01/2024	5592	ADMIRAL EXPRESS LLC	9TH MISC SUPPLIES 011	655.47
11	509	07/01/2024	5592	ADMIRAL EXPRESS LLC	BHS OFFICE SUPPLIES 005	1,096.74
11	510	07/01/2024	5592	ADMIRAL EXPRESS LLC	NI - MISC SUPPLIES 009	3,156.80
11	511	07/01/2024	5592	ADMIRAL EXPRESS LLC	EI MISC SUPPLIES 012	108.10
11	512	07/01/2024	5592	ADMIRAL EXPRESS LLC	WE - MISC SUPPLIES 007	8,370.32
11	513	07/01/2024	5592	ADMIRAL EXPRESS LLC	WI - MISC SUPPLIES 008	2,993.44
11	514	07/01/2024	5592	ADMIRAL EXPRESS LLC	ALT ED SUPPLIES 099	73.51
11	530	07/01/2024	2771	MIKE ANTHONY	REIMB TRAVEL/PURCHASES - 000	354.97
11	531	07/01/2024	57086	ROBERT J MILLER	REIMB TRAVEL/PHYSICAL/CCOS 000	826.58
11	532	07/01/2024	58961	DEBBIE LEWIS	REIMBURSE TRAVEL 000	68.49
11	533	07/01/2024	59573	MICKEY REPLOGLE	REIMBURSE TRAVEL - 005	224.00
11	535	07/01/2024	60876	KENDALL STILL	PERDIEM 000	500.00
11	536	07/01/2024	56673	STEVEN SCOTT	REIMBURSE TRAVEL 030	1,100.00
11	537	07/01/2024	55248	LINDA RICKS	TRAVEL REIMB 000	200.00
11	538	07/01/2024	1677	TINA FRANCIS	PERDIEM 561	100.00
11	539	07/01/2024	56104	CODY COONCE	REIMBURES TRAVEL 000	1,100.00
11	540	07/01/2024	59625	RHONDA TAYLOR	REIMBURSE TRAVEL 000	272.50
11	541	07/01/2024	53741	DANIEL DEITZ	PERDIEM 000	500.00
11	542	07/01/2024	58960	KIM SCHEIN	REIMB TRAVEL 613, 000, 022	76.00
11	543	07/01/2024	59595	RACHEL CHINSETHAGID	REIMBURSEMENT 003	1,633.01
11	544	07/01/2024	57783	JEN MASTERSON	REIMBURSE TRAVEL 613, 000, 022	76.00
11	545	07/01/2024	57106	MEGAN DELAY	reimbursement 412-314	546.00
11	547	07/01/2024	59405	NATALI D DAVIDSON	REIMBURSE TRAVEL 000	500.00
11	549	07/01/2024	59487	LYDIA WILSON	REIMB TRAVEL/PURCHASES - 000	224.00
11	550	07/01/2024	6187	CHERYL WILKINSON	REIMB TRAVEL/PURCHASES - 000/541	1,107.66
11	551	07/01/2024	60224	CURTIS WHITELEY	REIMB TRAVEL/PURCHASES - 011	622.66
11	700	07/01/2024	60873	CARA ROGERS	JV ASSISTANT CHEER COACH (MONTHLY) 000	3,000.00
11	701	07/01/2024	60874	ALAINA WRIGHT	MS CHEER (MONTLY) 000	13,000.00
11	702	07/01/2024	60879	JAMIE HARMON-HUFF MEHAS	MS HEAD CHEER & ASSISTANT CHEER COACH 000 5/22/25	4,000.00
11	703	07/01/2024	60885	RAYLEE BUSSEY	MS HEAD DANCE COACH 000 5/22/25 (PAY MONTHLY)	2,500.00

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11	1000	07/01/2024	6208	APPLE EDUCATIONAL SALES	APPLE IPADS FOR STUDENTS (FROM PO 1610) 511	12,792.00
11	1002	07/01/2024	6208	APPLE EDUCATIONAL SALES	CRAYONS/CASES FOR IPADS 561	959.40
11	1004	07/01/2024	60877	DANIAL KARNES	PERDIEM 412-317	147.00
11	1005	07/01/2024	7139	PEARSON CLINICAL ASSESSMENT	GIFTED TESTING MATERIALS 020	9,986.45
11	1006	07/01/2024	59236	CURRICULUM ASSOCIATES, LLC	ELLEVATION PLATFORM 572	17,537.80
11	1007	07/01/2024	58702	HEGGERTY PHONEMIC AWARENESS	LICENSES FOR CE 511	1,513.00
11	1008	07/01/2024	57264	ESGI, LLC	12 MONTH LICENSES FOR CE 511	7,270.00
11	1009	07/01/2024	70080	STUDIES WEEKLY, INC	WEBINAR SESSION AND FTF PD TRAINING 541	750.00
11	1010	07/01/2024	53291	STEPHANIE PARKER	Travel Per Diem 003	200.00
11	1011	07/01/2024	60522	KAYLA CARDWELL	Travel Per Diem 003	200.00
11	1012	07/01/2024	60878	CRYSTAL BARTON	Travel Per Diem 003	200.00
11	1013	07/01/2024	60493	MEGAN TUSIA	Travel Per Diem 003	200.00
11	1014	07/01/2024	60259	ELIZABETH FRISILLO	Travel Per Diem 003	200.00
11	1015	07/01/2024	59595	RACHEL CHINSETHAGID	Travel Per Diem 003	200.00
11	1016	07/01/2024	5463	LEARNING A-Z	RENEWAL LICENSES FY25 572	2,000.00
11	1018	07/01/2024	59893	CONNECT AND RESTORE, LLC	PD TRAINING FOR ALL ELEMENTARY SITES 541	600.00
11	1019	07/01/2024	57634	CONNECTED KIDS INC	PD TRAINING WITH BARBARA SORRELS FOR CI 511	1,500.00
11	1021	07/01/2024	60640	CHARACTERSTRONG LLC	CHARACTER DEVELOPMENT ORDER 722	16,924.80
11	1023	07/01/2024	52310	CAPSTONE	CAPSTONE PEBBLE GO SUBSCRIPTION 367	1,399.00
11	1024	07/01/2024	58955	SECURE DOCS INC	Readysign/Securedocs 621	4,800.00
11	1025	07/01/2024	58782	DENIA FOTENOPULOS	PER DIEM ASCA CONFERENCE 580	300.00
11	1026	07/01/2024	60636	MEGAN BARNES	PER DIEM ASCA CONFERENCE 722	300.00
11	1027	07/01/2024	60199	COURTNEY SMITH	PER DIEM ASCA CONFERENCE 722	300.00
11	1028	07/01/2024	59348	CASEY CHAMBERS	PER DIEM ASCA CONFERENCE 722	300.00
11	1029	07/01/2024	60093	KELLEY RAMPEY	PER DIEM ASCA CONFERENCE 722	300.00
11	1030	07/01/2024	2398	SANDY THOMPSON	PER DIEM ASCA CONFERENCE 722	300.00
11	1031	07/01/2024	57479	STEPHANIE BUTLER	PER DIEM ASCA 722	300.00
11	1032	07/01/2024	60889	PATRICIA WRIGHT	PER DIEM ASCA CONFERENCE 722	300.00
11	1033	07/01/2024	60890	MELANIE ANKERSHEIL	PER DIEM ASCA CONFERENCE 722	300.00
11	1034	07/01/2024	57135	DENVER BOREN	PER DIEM JOSTENS CONFERENCE 511	400.00
11	1035	07/01/2024	56480	JAMIE GUTHRIE	PER DIEM JOSTENS CONFERENCE 511	400.00
11	1036	07/01/2024	57265	LESLEY GOODNIGHT	PER DIEM JOSTENS CONFERENCE 511	400.00

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11	1037	07/01/2024	60891	LAUREN WATERHOUSE	PER DIEM JOSTENS CONFERENCE 511	400.00
11	1038	07/01/2024	60892	KATELIN BLEDSOE	PER DIEM JOSTENS CONFERENCE 511	400.00
11	1039	07/01/2024	56856	KIM KIRK	PER DIEM JOSTENS CONFERENCE 511	400.00
11	1040	07/01/2024	60808	ERICA HAWKINS	PER DIEM JOSTENS CONFERENCE 511	400.00
11	1041	07/01/2024	694	HAYNES, LESLIE D	PER DIEM JOSTENS CONFERENCE 511	400.00
11	1042	07/01/2024	59979	CARA PENICK	PER DIEM JOSTENS CONFERENCE 511	400.00
11	1043	07/01/2024	60893	ALISON BEACH	PER DIEM JOSTENS CONFERENCE 511	400.00
11	1044	07/01/2024	60894	LISA A LINAM	PER DIEM JOSTENS CONFERENCE 511	400.00
11	1045	07/01/2024	60895	AMANDA RUTHERFORD	PER DIEM JOSTENS CONFERENCE 511	400.00
11	1046	07/01/2024	58358	CINDY MAGUIRE	PER DIEM JOSTENS CONFERENCE 511	400.00
11	1047	07/01/2024	60896	AMBER FLOWERS	PER DIEM JOSTENS CONFERENCE 511	400.00
11	1048	07/01/2024	58052	AMY HALL	PER DIEM JOSTENS CONFERENCE 511	400.00
11	1051	07/01/2024	57983	UNIVERSITY OF OK HEALTH SCIENCES	Autism Behavioral Assessments-State of Oklahom 621	1,200.00
11	1052	07/01/2024	60898	CODE TO THE FUTURE	SCHOOL ONE: TRAIN-THE-TRAINER 511	24,000.00

Non-Payroll Total:	**$5,670,340.87**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$5,670,340.87**

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	1	07/01/2024	717	HILAND DAIRY COMPANY	MILK PRODUCTS FOR CAFETERIA	289,746.30
22	2	07/01/2024	216	BROOKS GREASE SERVICE, INC.	GREASE REMOVAL FOR CAFETERIAS	8,839.20
22	3	07/01/2024	389	CURTIS RESTAURANT SUPPLY	TOOLS & EQUIPMENT	5,138.90
22	4	07/01/2024	2245	JAMES KEVIN EAKLE	REPAIR EQUIPMENT	16,907.23
22	5	07/01/2024	724	HOBART CORPORATION	PARTS/REPAIRS FOR CAFETERIAS	45,546.65
22	6	07/01/2024	60122	INTEGRITY FIRE LLC	FIRE EQUIPMENT INSPECTIONS	4,000.00
22	7	07/01/2024	1995	OKLAHOMA DEPT. OF HUMAN SERVICES	ASSESSMENT FEE COMMODITIES	8,982.68
22	8	07/01/2024	5592	ADMIRAL EXPRESS LLC	CAFETERIA OFFICE SPPLIES	1,822.60
22	9	07/01/2024	56637	HEARTLAND SCHOOL SOLUTIONS	SOFTWARE MAINT.	11,788.00
22	10	07/01/2024	58486	PEPSI	DRINKS FOR THE CAFETERIA	30,664.68
22	11	07/01/2024	1715	TULSA TECHNOLOGY CENTER	ServSafe Class for Managers	600.00
22	13	07/01/2024	55118	BARE METAL STANDARD OKLAHOMA	CAFETERIA CLEANING	3,659.00
22	14	07/01/2024	59164	ASIAN FOOD SOLUTIONS / COMIDA VIDA	Commodity Food For Students	1,406.00
22	15	07/01/2024	57667	NUTRI-LINK TECHNOLOGIES, INC	CLOUD SERVICE	1,325.00
22	16	07/01/2024	60446	FRONTIER PRODUCE INC	SUPPLIES FOR THE DISTRICT	183,783.05
22	17	07/01/2024	51751	U.S. FOOD SERVICE, INC	SUPPLIES FOR THE DISTRICT	1,422,564.34
22	18	07/01/2024	51653	TYSON PREPARED FOODS, INC	SUPPLIES FOR THE DISTRICT	35,421.30
22	19	07/01/2024	114	BARLOW EDUCATION MANAGEMENT SVS.	CHILD NUTRITION CONSULTANT	3,300.00
22	20	07/01/2024	59660	BUGBROS MULTIFAMILY, LLC	PEST CONTROL FOR CAFETERIAS	7,500.00
22	21	07/01/2024	55124	COSTLEY ENTERPRISES NO. 90, INC	FOOD	97,433.50
22	22	07/01/2024	7042	THE ARROW GROUP	285 - BONDS FOR CHILD NUTRITION DEPT	1,300.00
22	23	07/01/2024	51650	FRECKLES FROZEN CUSTARD	FROZEN YOGURT FOR THE CAFETERIAS	3,111.50
22	24	07/01/2024	2272	LOWE'S	CAFETERIA REPAIR SUPPLIES	313.01
22	25	07/01/2024	961	MAGIC REFRIGERATION	CAFETERIA REPAIRS	2,213.26
22	26	07/01/2024	99999	BIXBY PUBLIC SCHOOLS	REIMBURSE GF	1,500,000.00
22	27	07/01/2024	53578	SCHOOL NUTRITION ASSOC OF OKLAHOMA	SNA MEMBERSHIP RENEWAL	603.00
22	28	07/01/2024	56827	BERNARD FOOD INDUSTRIES, INC.	285 - FOOD FOR CAFETERIAS	9,361.80
22	29	07/01/2024	53787	BANK OF AMERICA VISA	PURCHASES/TRAVEL FOR CHILD NUTRITION	3,131.90
22	30	07/01/2024	60843	HD SUPPLY INC	TRASHBAGS AND SUPPLIES	5,052.24
22	31	07/01/2024	2657	TULSA COMMUNITY COLLEGE	FOOD SERVICE MANAGER CERTIFICATION COURSE	168.00
22	32	07/01/2024	444	DOC'S FOOD STORES, INC	SUPPLIES	31.11
22	33	07/01/2024	57742	EMS LINQ INC	WEB SUBSCRIPTION AND TRAINING	2,507.40
22	34	07/01/2024	6435	LOCKE SUPPLY	CHILD NUTRITION SUPPLIES	182.91
22	35	07/01/2024	59952	UMB BANK	AMAZON PURCHASES	1,708.52
22	36	07/01/2024	57829	THE BRENMAR COMPANY	SUPPLIES FOR THE DISTRICT	4,530.60
22	37	07/01/2024	210	BROKEN ARROW ELECTRIC SUPPLY	ELECTRICAL MATERIALS FOR CAFETERIAS	190.94

Bixby Public Schools

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Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, Fund Codes: 22

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	38	07/01/2024	53697	NATIONAL FOOD GROUP	FOOD FOR KITCHENS	27,452.30
22	39	07/01/2024	60016	RANSOM'S BBQ LLC	BBQ Sauce for Students MIO	800.00
22	40	07/01/2024	52424	BEN E KEITH - OKLAHOMA	FOOD FOR CAFETERIA	12,659.02
22	41	07/01/2024	60689	JOBLETICS PRO INC	Subs for the Kitchens	29,966.74
22	43	07/01/2024	58521	GENERAL PARTS	OVEN REPAIR	1,463.89
22	44	07/01/2024	58968	SEA LEVEL SOCIAL, LLC	SOCIAL MEDIA MANAGEMENT SERVICE	6,630.00
22	45	07/01/2024	60517	BETTER DAY FARMS, LLC	FARM TO SCHOOL PRODUCE	18,936.00
22	46	07/01/2024	3742	OKLAHOMA STATE DEPART. OF HEALTH	KITCHEN LICENSE RENEWALS	1,125.00
22	47	07/01/2024	57740	ESS SOUTH CENTRAL, LLC	CHILD NUTRITION SUBS	27,000.08
22	48	07/01/2024	58969	E-CONTROL SYSTEMS, INC	MONITORING SOFTWARE	2,400.00
22	49	07/01/2024	51624	ALPHA AWARDS	Name Tags for employees	151.50
22	50	07/01/2024	3839	AMAZON.COM, LLC	MISC PURCHASES	397.03
22	51	07/01/2024	56586	ECOLAB INC	filters for Kitchens	2,059.73
22	52	07/01/2024	59923	GLOBE PROMOTIONS LLC	Disposable Gloves for Employees	2,800.00
22	54	07/01/2024	60592	RODRIGUEZ FOODS, LTD	Food for the Cafeterias	10,060.00
22	55	07/01/2024	54035	OSWALT RESTAURANT SUPPLY	Equipment for kitchens	8,000.00

Non-Payroll Total:	**$3,866,735.91**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$3,866,735.91**

Bixby Public Schools

Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, Fund Codes: 32

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
32	1	07/01/2024	1580	STEPHEN L. SMITH CORP.	CONSULTANT	45,000.00
32	2	07/01/2024	6208	APPLE EDUCATIONAL SALES	LEASE PAYMENT FOR IPADS	541,609.17
32	4	07/01/2024	59594	AIMRIGHT TESTING & ENGINEERING	GEOTECHNICAL ENGINEERING SERVICES 9TH GRADE	4,650.00

Non-Payroll Total:	**$591,259.17**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$591,259.17**

Bixby Public Schools

Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, Fund Codes: 35

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
35	1	07/01/2024	60744	CONCRETE POLISH COATING SOLUTIONS	WI CAMPUS	4,068.00
35	2	07/01/2024	58125	KI FURNITURE	WE CLASSROOM 233 FURNITURE	5,811.50
35	3	07/01/2024	57023	L & M OFFICE FURNITURE	WE ROOM 233 STOOLS	619.00
35	4	07/01/2024	1449	SAM'S CLUB DIRECT	FOLDING TABLES HS SCIENCE ROOMS 207-208	1,533.64
35	5	07/01/2024	57023	L & M OFFICE FURNITURE	WE 3 TEACHERS DESKS	2,587.00
35	6	07/01/2024	2017	LAKESHORE LEARNING MATERIALS	WE ROOM 233	2,009.25
35	8	07/01/2024	60679	VOX AUDIO VISUAL	INTERACTIVE ALUMNI BOARDS	12,392.00
35	9	07/01/2024	58067	MAGNUM CONSTRUCTION, INC	COUNSELOR DOORS WE-WI	7,809.00

Non-Payroll Total:	**$36,829.39**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$36,829.39**

Bixby Public Schools

Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, Fund Codes: 38

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
38	1	07/01/2024	60267	GARAGE INNOVATIONS INC	BASEBALL	10,215.40
38	2	07/01/2024	58713	MERRIFIELD OFFICE & SCHOOL SUPPLY	CAFETERIA TABLES WE / EE	33,851.82
38	3	07/01/2024	60389	LEDFORD SPORTSFLOORS, LLC	SAND, SEAL, PAINT HARDWOOD FLOOR	22,887.00
38	4	07/01/2024	57666	MARTIN FISCHER PAINTING	WI INTERIOR PAINT	40,850.00
38	5	07/01/2024	57038	LIGHTHOUSE ELECTRIC LLC	NEW ADMIN DATA CABLING	38,625.00
38	6	07/01/2024	57023	L & M OFFICE FURNITURE	NI CONF CHAIR	3,110.00
38	7	07/01/2024	58067	MAGNUM CONSTRUCTION, INC	WE ROOM SPLIT	18,300.00
38	8	07/01/2024	58067	MAGNUM CONSTRUCTION, INC	EE MOTOR LAB & OT/PT ROOM RENO	41,700.00
38	10	07/01/2024	59279	HARNESS ROOFING INC	ROOF REPAIR CE / CI	52,990.00

Non-Payroll Total:	**$262,529.22**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$262,529.22**

Bixby Public Schools

Encumbrance Register

Options: Year: 2024-2025, Date Range: 7/1/2024 - 6/30/2025, Fund Codes: 39

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
39	4	07/02/2024	7527	TULSA CLEANING SYSTEMS	GEMINI IV - 230 V	12,185.00

Non-Payroll Total:	**$12,185.00**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$12,185.00**

Bixby Public Schools

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 08

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
08	2	07/01/2023	176	BIXBY TELEPHONE COMPANY	VOICEMAIL LICENSES/PROGRAMMING WI	857.40
08	3	07/01/2023	59061	SCHOOLOUTLET.COM	WEST EXPANSION FURNITURE	1,810.91
08	4	07/01/2023	58044	AIMRIGHT TEMPORARY SITE SERVICES	HS	60,000.00
08	5	07/01/2023	60317	GH2 ARCHITECTS, LLC	ADMIN BUILDING ARCHITECT FEE	345,000.00
08	6	07/10/2023	5188	ULINE	WEST EXPANSION TRASH CANS	886.99
08	7	07/10/2023	2753	TERRACON	GEOTECHNICAL ENGINEERING SVS - EI GYM	5,500.00
08	8	08/01/2023	58713	MERRIFIELD OFFICE & SCHOOL SUPPLY	WE CAFETERIA TABLE	3,196.98
08	9	09/05/2023	59225	GOLDEN LAND SURVEYING, PLLC	HS ATHLETIC BUILDING GAS LINE	1,500.00
08	11	09/05/2023	2017	LAKESHORE LEARNING MATERIALS	WE MISC	17,315.65
08	12	09/05/2023	58125	KI FURNITURE	6 HORSE SHOE TABLES & 2 FLOOR TABLES	5,220.00
08	13	09/05/2023	58086	SCOTT RICE	4 METAL BOOKCASES	1,378.20
08	14	09/26/2023	58086	SCOTT RICE	CLOUD TABLES WI	7,210.48
08	15	10/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	HS ACAD BLDG INTRUSION	30,339.00
08	16	10/12/2023	4382	OKLAHOMA NATURAL GAS COMPANY	RELOCATION OF GAS LINE - ATHLETIC BUILDING PROJECT	68,748.00
08	17	10/12/2023	60453	LONGHORN LOCKER COMPANY LLC	LOCKERS FOR HOME OF THE SPARTANS	615,000.00
08	18	10/16/2023	57023	L & M OFFICE FURNITURE	TABLE AND CHAIRS WI	2,096.00
08	19	10/19/2023	59594	AIMRIGHT TESTING & ENGINEERING	TESTING AND INSPECTION SERVICES HOTS EXPANSION	30,000.00
08	20	10/31/2023	57038	LIGHTHOUSE ELECTRIC LLC	HOTS BUILDING FIRE ALARM	70,354.41
08	21	11/09/2023	58125	KI FURNITURE	KIDNEY SHAPE TABLE WE	705.00
08	22	11/09/2023	60399	ES2, INC	ROOF TOP UNITS NEW ADMIN	76,767.00
08	23	11/09/2023	59608	NABHOLZ CONSTRUCTION SERVICE	ATHLETIC BUILDING	10,242,769.00
08	25	11/09/2023	60509	RJ KOOL COMPANY	COMMERICAL LAUNDRY EQUIPMENT ATHLETICS	146,988.00
08	26	12/05/2023	2017	LAKESHORE LEARNING MATERIALS	STORAGE UNITS WE	2,200.20
08	27	12/07/2023	60569	TVSETDESIGNS.COM LLC	BROADCASTING ANCHOR DESK - HS	14,274.00
08	28	12/07/2023	58086	SCOTT RICE	INSTALL NEW DESK BROADCASTING	1,400.00
08	29	12/07/2023	58086	SCOTT RICE	RELOCATE TV SET - BROADCASTING	1,000.00
08	30	12/07/2023	60580	STAVA BUILDING LLC	EI GYMNASIUM	2,989,068.70
08	31	01/18/2024	58086	SCOTT RICE	FURNITURE FOR NI	31,264.38
08	32	01/18/2024	57023	L & M OFFICE FURNITURE	FURNITURE FOR NI	13,350.00
08	33	01/18/2024	58125	KI FURNITURE	FURNITURE FOR NI	8,426.50
08	35	02/01/2024	58835	AT YOUR SERVICE RENTALS LLC	GREY SPECIAL RESTROOM - POWERHOUSE	4,810.00
08	36	02/07/2024	57023	L & M OFFICE FURNITURE	PRINCIPAL OFFICE FURNITURE NI	11,214.28
08	37	02/21/2024	60247	DEWBERRY ARCHITECTS INC	ARCHITECT SERVICES 9TH GRADE GYM	33,054.75

Bixby Public Schools

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 08

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
08	38	02/26/2024	60679	VOX AUDIO VISUAL	HS FOOTBALL LOCKER ROOM AV	204,807.74
08	39	04/11/2024	59769	CJC ARCHITECT	REIMBURSABLE EXPENSES TO ARCHITECT	5,500.00
08	41	05/03/2024	58125	KI FURNITURE	TABLES AND MOBILE BOOK CASE - CE LIBRARY	6,275.00
08	42	05/03/2024	57023	L & M OFFICE FURNITURE	LARGE BOOKCASES - CE LIBRARY	9,064.00
08	43	05/20/2024	60679	VOX AUDIO VISUAL	COMMUNITY ROOM - HS	175,446.74
08	44	05/23/2024	60679	VOX AUDIO VISUAL	HS FLOOR PROJECTION	22,839.00
08	45	05/23/2024	60814	ARBITRAGE COMPLIANCE SPECIALISTS	ARBITRAGE COMPLIANCE SERVICES	1,175.00

Non-Payroll Total:	**$15,268,813.31**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$15,268,813.31**

Bixby Public Schools

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1	07/01/2023	53787	BANK OF AMERICA VISA	DISTRICT PURCHASES	260,000.00
11	2	07/01/2023	59952	UMB BANK	AMAZON CHARGES 000	56,705.05
11	3	07/01/2023	1718	TULSA WORLD	CLASSIFIED ADS 000	2,268.35
11	4	07/01/2023	6335	MHC KENWORTH - TULSA	TRUCK RENTAL/PARTS 051	15,770.68
11	5	07/01/2023	101	B ETHRIDGE, INC.	UNLEADED/DIESEL FUELS 051	289,911.78
11	6	07/01/2023	1076	MUNICIPAL ACCOUNTING SYSTEMS, INC.	SOFTWARE FEES / FORMS 000	23,100.00
11	8	07/01/2023	4241	T & W TIRE	TIRES FOR TRANSPORTATION 051	39,723.78
11	9	07/01/2023	176	BIXBY TELEPHONE COMPANY	PHONE SVCS/CABLE LOCATING 000	142,322.48
11	10	07/01/2023	181	BLUE RIBBON FORMS, INC.	PRINTING-CKS/FORMS/ENV/LTR 000	3,280.69
11	11	07/01/2023	3826	ROTARY CLUB OF BIXBY	MEMBERSHIP DUES 000	220.00
11	13	07/01/2023	58099	PROJECT LEAD THE WAY	PLTW GATEWAY PARTICIPATION 004	3,150.00
11	14	07/01/2023	385	CUMMINS SOUTHERN PLAINS, LLC	PARTS FOR TRANSPORTATION 051	65,370.51
11	15	07/01/2023	2025	WELDON PARTS, INC.	PARTS TRANSP 051	5,422.95
11	16	07/01/2023	59586	PERRY WEATHER LLC	WEATHER SENTRY SUBSCRIPTION 036	3,356.80
11	17	07/01/2023	58958	JARVIS INC	NIGHT SECURITY SERVICES 000	75,000.00
11	18	07/01/2023	7529	INDUSTRIAL WELDING AND TOOL SUPPLY	AG SUPPLIES 412	8,168.13
11	19	07/01/2023	3776	WHEELER METALS, INC	VOAG SUPPLIES 412	6,869.78
11	20	07/01/2023	1223	OKLAHOMA TURNPIKE AUTHORITY	PIKEPASS - SCHOOL VEHICLES 051	4,363.75
11	21	07/01/2023	1233	O'REILLY AUTOMOTIVE STORES, INC.	PARTS - TR/M 050/051	5,904.39
11	22	07/01/2023	1245	THE PAPERWORK COMPANY	PRINT 000/036/030	4,506.60
11	23	07/01/2023	59236	CURRICULUM ASSOCIATES, LLC	ELLEVATION PLATFORM 572	15,128.00
11	24	07/01/2023	60250	LEVEL DATA LLC	REAL TIME REPORTS 030	18,969.60
11	25	07/01/2023	1417	ROSENSTEIN, FIST & RINGOLD	LEGAL SERVICES 000	25,214.68
11	26	07/01/2023	70041	INTERNAL REVENUE SERVICE CENTER	3RD PARTY DISABILITY TAX 000	4,228.42
11	27	07/01/2023	1418	ROSS TRANSPORTATION	BUS PARTS FOR TRANSP 051	48,600.38
11	28	07/01/2023	1449	SAM'S CLUB DIRECT	SUPPLIES 000, 051	368.24
11	29	07/01/2023	1678	TIRE BARN, INC.	TIRE REPAIRS - 051	19,446.07
11	30	07/01/2023	54924	QUADIENT LEASING USA INC	LEASE PAYMENT - 000	15,299.64
11	31	07/01/2023	319	CITY OF BIXBY	SRO FOR BHS CAMPUS 000	221,498.13
11	32	07/01/2023	59356	ALLIED TOWING OF TULSA	TOWING SERVICE - 051	9,080.00
11	33	07/01/2023	2713	OKLAHOMA HEALTH CARE AUTHORITY	STATE SHARE MEDICAID PAYMENTS 698	58,806.08
11	34	07/01/2023	58446	TEAM PROFESSIONAL SERVICES	DRUG TESTING FOR DISTRICT 000	9,865.00
11	35	07/01/2023	59319	GO POWER SCHOOLS LLC	ANNUAL MAINTENANCE FEE 000	1,000.00
11	36	07/01/2023	1152	OMECORP, LLC	POSTAGE MACHINE/SUPP 000	222.00
11	37	07/01/2023	53630	IMAGINE LEARNING, LLC	LICENSES FOR STUDENTS 572	2,400.00

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	38	07/01/2023	774	VER HOEF INFORMATION SOURCES, LLC	BACKGROUND CHECKS 000	15,372.00
11	39	07/01/2023	57740	ESS SOUTH CENTRAL, LLC	SUBSTITUTE TEACHERS 000	954,525.64
11	41	07/01/2023	7057	PREFERRED BUSINESS SYSTEMS LLC	EQUIP LEASE/COPIES /REPAIRS 000	209,026.00
11	42	07/01/2023	7057	PREFERRED BUSINESS SYSTEMS LLC	COPIER SUPP000/010/011/012	1,041.50
11	43	07/01/2023	58654	SOFTCHOICE CORPORATION	LICENSE FEE 030	40,538.65
11	44	07/01/2023	60099	FOUR LOCV LLC	NATIVE AMERICAN CULTURE CLASS 561	400.00
11	45	07/01/2023	58321	GOGUARDIAN	GOGUARDIAN LICENSE 000	34,958.00
11	46	07/01/2023	2272	LOWE'S	PARTS/SUPPLIES - 030/050/000/051/006/412/090	7,318.73
11	47	07/01/2023	51933	AMERICANCHECKED, INC.	BEST VOLUNTEERS BCKGRD 000	6,040.50
11	48	07/01/2023	55232	TULSA COUNTY ASSESSOR	VISUAL INSPECTION REIMB 000	150,926.51
11	50	07/01/2023	99999	BIXBY PUBLIC SCHOOLS	COPY/TRANSPORTATION/POSTAGE (ALL SCHOOLS)	32,751.54
11	52	07/01/2023	3617	TALK RADIO LLC	SUPPLIES-SERVICE FOR THE DISTRICT 050	24,000.00
11	53	07/01/2023	55958	BPA NATIONAL CENTER	ANNUAL AFFILIATION FEES 412-316	700.00
11	54	07/01/2023	3318	MARK ALLEN CHEVROLET	REPAIR SCHOOL VEHICLES 051	1,740.14
11	55	07/01/2023	57210	PROPIO LS, LLC	PHONE INTERPRETER 000	4,000.00
11	56	07/01/2023	4366	JOSTENS INC	BHS GRAD MT'LS 000	7,769.29
11	57	07/01/2023	4345	A.S.A.P. BATTERY SERVICE	BATTERIES FOR TRANSP 051 & MAINT 050	10,609.48
11	58	07/01/2023	5609	BIXBY METRO CHAMBER OF COMMERCE	MEMBERSHIP DUES, ETC 000	3,136.00
11	59	07/01/2023	3497	EDUCATIONAL TESTING SERVICE	TESTING FOR PARAPRO 000	1,100.00
11	60	07/01/2023	1729	UNITED ENGINES, INC.	BUS REPAIRS 051	2,933.19
11	61	07/01/2023	60083	SERVICE OKLAHOMA	TAGS FOR VEHICLES 051	572.00
11	62	07/01/2023	1139	FINIS BRUCE RAGSDALE	ASBESTOS INSPECTIONS 050	650.00
11	63	07/01/2023	59463	MALTSBERGER INDUSTRIAL PROPANE	PROPANE 050	250.00
11	64	07/01/2023	4505	CINTAS CORPORATION	UNIFORMS/MATS/TOWEL 050/051	23,255.22
11	65	07/01/2023	4130	OKLAHOMA CORPORATION COMMISSION	FUEL STORAGE TANK REGIS 051	50.00
11	66	07/01/2023	5641	WAGONER COUNTY TREASURER	DISTRICT REVALUATION 000	1,249.29
11	67	07/01/2023	54083	FOLLETT SCHOOL SOLUTIONS LLC	DESTINY RENEWAL 030	13,209.64
11	68	07/01/2023	56227	CDW-G 2	Fortinet Support / LITTLE SIS Renewal 030	8,250.00
11	69	07/01/2023	2042	CRW CONSULTING LLC	ERATE CONSULTING & APP 030	3,500.00
11	70	07/01/2023	3223	POWERSCHOOL GROUP LLC	POWERSCHL SERVER - SPANISH 030 TALENT ED 000	132,304.16
11	71	07/01/2023	283	CCOSA - PROFESSIONAL DEVELOPMENT PR	CONFERENCE REG 000	13,281.00
11	72	07/01/2023	2290	OSSBA	MEMBERSHIP DUES 000 / EMPLOYMENT SVS	8,127.00
11	73	07/01/2023	1171	OKASBO	MEMBERSHIP DUES 000	375.00

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	74	07/01/2023	2748	OSAG	WORKERS COMP INS 000	136,000.00
11	75	07/01/2023	52905	VERIZON WIRELESS	WIRELESS DATA 000	2,769.04
11	76	07/01/2023	59812	KORI NEELY	Group Counseling/ Collaboration 621	10,800.00
11	77	07/01/2023	7042	THE ARROW GROUP	ADMINISTRATORS BONDS 000	5,975.00
11	78	07/01/2023	70505	LAWSON PRODUCTS, INC	DISTRICT SUPPLIES 051/050	3,220.77
11	79	07/01/2023	2290	OSSBA	OSSBA CONFERENCE REGIS 000	7,660.00
11	80	07/01/2023	2989	OSIG	PROP/CASUALTY/VEHICLE INS 000	917,920.00
11	81	07/01/2023	58176	SCHOOLSAFEID LLC	SOFTWARE/SUPP 000	5,489.00
11	83	07/01/2023	633	GREAT EXPECTATIONS NSU	TRAINING DAYS 541	13,000.00
11	84	07/01/2023	56025	AMERICAN RED CROSS	CPR CLASSES 022/027	625.00
11	85	07/01/2023	7830	ADVANTAGE GRAPHICS INC.	CUTTING MACH REPAIR- COPY 000	249.50
11	87	07/01/2023	55856	FIELDHOUSE GEAR, INC	Senior shirts/JOM 563	662.50
11	88	07/01/2023	2481	TULSA AUTO SPRING COMPANY	SPRING REPAIR 051	4,206.73
11	89	07/01/2023	52270	PEARSON	LICENSE RENEWAL 698	1,585.00
11	90	07/01/2023	52385	WIRELESS TECHNOLOGIES, INC	RADIO EQUIPMENT - 050/051/036	5,000.00
11	91	07/01/2023	5609	BIXBY METRO CHAMBER OF COMMERCE	BUY BIXBY CAMPAIGN 000	650.00
11	94	07/01/2023	59893	CONNECT AND RESTORE, LLC	Counseling/consultation services 621	13,275.00
11	95	07/01/2023	4112	PETROLEUM MARKETERS EQUIPMENT CO.	REPAIR FUELD TANKS - 051	1,616.88
11	96	07/01/2023	2993	EMPLOYEE EVALUATION SYSTEMS, INC.	INFORMATION STORAGE SYSTEM -000	12,787.50
11	97	07/01/2023	913	LIBERTY FLAGS	FLAGS FOR THE DISTRICT - 050	4,017.41
11	98	07/01/2023	55863	COSTCO WHOLESALE CORP	DISTRICT PURCHASES/FEES - 050/000/367	1,627.25
11	99	07/01/2023	7527	TULSA CLEANING SYSTEMS	PARTS/SVS - BUS WASHER 051	515.00
11	100	07/01/2023	56349	JENKINS & KEMPER	AUDIT WORK FOR ADMIN - 000	13,950.00
11	101	07/01/2023	1445	SAIED MUSIC	MUSIC FOR THE HS CHOIR 005	325.25
11	103	07/01/2023	1856	WALMART COMMUNITY	SUPPLIES 000/050/051	793.64
11	104	07/01/2023	60027	RAS TECHNOLOGY CONSULTANTS INC	Custom Reports Subscription 030	500.00
11	105	07/01/2023	1856	WALMART COMMUNITY	CLOTHING, SHOES AND OTHER MISC ITEMS-511	3,939.51
11	106	07/01/2023	56227	CDW-G 2	LIGHTSPEED MOBILE MANAGER MANAGEMENT SYSTEM 030	3,361.50
11	107	07/01/2023	55850	OSI ENVIRONMENTAL	USED OIL AND FILTER PICK UP 051	70.00
11	108	07/01/2023	633	GREAT EXPECTATIONS NSU	COACHING DAYS 541	22,500.00
11	109	07/01/2023	57112	APPTEGY	APP DEVELOPMENT 000	34,100.00
11	110	07/01/2023	56434	JOSTENS	JOM SENIORS CAP AND GOWN 563	2,450.00
11	111	07/01/2023	59330	IMAGINE LEARNING LLC	VIRTUAL SCHOOL PROGRAM - 000	62,100.00

Bixby Public Schools

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Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 11

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	112	07/01/2023	3224	OKLAHOMA NOTARY "DISCOUNT" ASSOC.	NOTARY BONDS - 000	609.75
11	113	07/01/2023	52249	OKLAHOMA ASSOC FOR PUPIL TRANSPORT.	REGISTRATION FEE 051	1,600.00
11	114	07/01/2023	56227	CDW-G 2	TECH NEEDS FOR THE DISTRICT 030/000	84.14
11	115	07/01/2023	59331	EDUCATORSHANDBOOK.COM	DISTRICT LICENSE 098	10,970.00
11	116	07/01/2023	55149	HOOTEN OIL COMPANY, INC.	OIL FOR TRANSPORTATION 051	13,438.33
11	117	07/01/2023	8035	IXL LEARNING INC	IXL RENEWAL 000	74,203.00
11	119	07/01/2023	55410	PUBLIC CONSULTING GROUP - EDUCATION	MEDICAID REIMBURSEMENT MEDICAID BILLING 698	11,865.73
11	120	07/01/2023	57382	COMMUNITYCAREHMO, INC.	EMPLOYEE ASSISTANCE PROGRAM 000	5,803.20
11	121	07/01/2023	53954	CONTRACT PAPER GROUP INC	COPY PAPER FOR THE DISTRICT 000	57,908.00
11	122	07/01/2023	52270	PEARSON	BILLING FOR Q INTERACTIVE 698	3,348.43
11	123	07/01/2023	58928	EDUCATIONAL PRODUCTS, INC	SCHOOL SUPPLIES PRE-K-6 JOM 563	4,885.86
11	124	07/01/2023	6317	MOBILIZED VISION LLC	VISION SERVICES FOR SPED STUDENTS 621	9,640.00
11	125	07/01/2023	3770	UMB BANK	AGENT FEES FOR BLDG BONDS 000	2,500.00
11	126	07/01/2023	53773	JW PEPPER	MUSIC FOR HS CHOIR 005	135.58
11	128	07/01/2023	2290	OSSBA	EMPLOYMENT SERVICES (WAS OPSUCA) 000	10,000.00
11	130	07/01/2023	1707	COUNTY ELECTION BOARD SECRETARY	ELECTION SERVICES 000	28,367.12
11	131	07/01/2023	58106	THE HOME DEPOT PRO	MISC SUPPLIES 050	202,270.75
11	134	07/01/2023	58492	DIMENSIONS FAMILY PRACTICE	ANNUAL EMPLOYEE PHYSICALS 000	6,000.00
11	135	07/01/2023	52846	MICHAEL K MARSHALL	SUBSCRIPTIONS 541	200.00
11	136	07/01/2023	58631	CHALKS TRUCK PARTS	SUPPLIES FOR TRANSPORTATION 051	1,370.90
11	137	07/01/2023	60479	SPARTAN SIGNS INC	SIGNS FOR TRANSPORTATION 051	97.00
11	141	07/01/2023	58751	TYLER TECHNOLOGIES, INC	TRANSPORTATION SOFTWARE 051	23,235.01
11	142	07/01/2023	58766	VECTOR SOLUTIONS	EDUCATION SOFTWARE 051	655.50
11	143	07/01/2023	7773	MABEE CENTER	BHS GRADUATION 000	28,112.00
11	144	07/01/2023	5776	TSHA, INC.	INTERPRETING SERVICE FOR DEAF PARENTS/TEACHERS 000	7,955.84
11	145	07/01/2023	55823	MCDANIEL ACORD, PLLC	LEGAL SERVICES 000	5,000.00
11	147	07/01/2023	1856	WALMART COMMUNITY	Supplies 099	979.29
11	149	07/01/2023	58603	CROWN LIFT TRUCKS	TRANSPORTATION REPAIRS 051/050	1,334.23
11	150	07/01/2023	59051	FASTSPRING	LICENSE 030	395.00
11	151	07/01/2023	55855	VIZAVANCE	VISION SCREENING 027	800.00
11	152	07/01/2023	1856	WALMART COMMUNITY	OPEN PO for Walmart Purchases 012	857.83

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11	154	07/01/2023	51624	ALPHA AWARDS	NAME TAGS FOR 000/030/050/051	165.50
11	155	07/01/2023	59142	ROBINSON GLASS OF TULSA INC	GLASS REPLACEMENT FOR TRANSPORTATION 051	1,976.50
11	156	07/01/2023	59739	DAVISON FUELS & OIL LLC	FUEL FOR THE DISTRICT 051	7,000.00
11	157	07/01/2023	5140	UNITED SUBURBAN SCHOOLS ASSOC.	CONFERENCE FEES 000	1,650.00
11	158	07/01/2023	59318	PENSION SOLUTIONS, INC	457-403 PLANS INSTALLATION COST 000	16,338.03
11	159	07/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	SWIM RENEWAL 030	3,954.97
11	160	07/01/2023	8275	NATIONAL BUS SALES	PARTS FOR BUS REPAIRS 051	31,499.17
11	161	07/01/2023	1856	WALMART COMMUNITY	SUPPLIES AND MATERIALS 561	3,501.82
11	164	07/01/2023	56482	ID WHOLESALER	1 YR Renewal Cloudbadging ID Card Software 030	239.88
11	165	07/01/2023	7831	A BEST BRAKE & CLUTCH, LLC	BRAKE REPAIRS FOR THE DISTRICT 051	10,672.80
11	166	07/01/2023	59284	ZENDESK INC	ZENDESK SUITE SUBSCRIPTION 030	21,457.23
11	168	07/01/2023	60243	HERMES PRODUCTIONS LLC	TRANSPORTATION SUPPLIES 051	757.50
11	170	07/01/2023	55130	SUPERIOR TERMITE & PEST CONTROL	BED BUG & LICE TREATMENT ONLY 050	3,760.00
11	171	07/01/2023	5463	LEARNING A-Z	ANNUAL SUBSCRIPTION EL 572	4,611.60
11	172	07/01/2023	59258	ZEPTIVE INC	ANNUAL SOFTWARE & LICENSING	100.00
11	173	07/01/2023	59292	COMMON GOAL SYSTEMS INC	TEACHEREASE, REPORT CARD AND GRADE EXPORT 000	24,010.70
11	177	07/01/2023	60254	RED ROVER	EMPLOYEE PORTAL 000	19,361.00
11	178	07/10/2023	2732	TREAT'S SOLUTIONS, LLC	SOAP FOR DISTRICT 050	21,601.00
11	180	09/27/2023	60416	CLCD, LLC	CLASSROOM LIBRARY BOOK REVIEWING SERVICE 000	3,654.00
11	181	09/27/2023	59734	ATTF	TUITION APPRENTICESHIP TRAINING 000	2,220.00
11	182	11/07/2023	59810	SWANK MOVIE LICENSING USA	K12 STREAMING & LICENSING 030	10,600.00
11	184	11/13/2023	493	EMPIRE TRUCK REBUILDERS, INC.	BUS REPAIRS	18,124.86
11	185	12/18/2023	6208	APPLE EDUCATIONAL SALES	MOSYLE MGR 030	10,296.00
11	186	01/10/2024	60573	ADVANCED POOL AND HOME REPAIR	POOL MAINTENANCE 000	10,470.00
11	189	04/24/2024	70260	OK TEACHERS RETIREMENT SYSTEM	TEACHER RETIREMENT FIX 000	15,720.11
11	190	05/09/2024	21368	KGEB - AMERICA	GRADUATION AUDIO/VIDEO 000	2,750.00
11	500	07/01/2023	5592	ADMIRAL EXPRESS LLC	SUPPLIES - 000/030/051	4,310.34
11	501	07/01/2023	5592	ADMIRAL EXPRESS LLC	COPY CENTER SUPPLIES 000	8,390.03
11	502	07/01/2023	5592	ADMIRAL EXPRESS LLC	INDIAN ED SUPPLIES - 561	5,789.31
11	503	07/01/2023	5592	ADMIRAL EXPRESS LLC	SPED SUPPLIES - 006	2,248.28
11	504	07/01/2023	5592	ADMIRAL EXPRESS LLC	NE MISC SUPPLIES 003	886.85
11	505	07/01/2023	5592	ADMIRAL EXPRESS LLC	EE MISC SUPPLIES - 010	5,140.29
11	506	07/01/2023	5592	ADMIRAL EXPRESS LLC	CE MISC SUPPLIES - 001	9,399.98

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11	507	07/01/2023	5592	ADMIRAL EXPRESS LLC	BMS MISC SUPPLIES - 004	2,695.70
11	508	07/01/2023	5592	ADMIRAL EXPRESS LLC	CI MISC SUPPLIES - 002	3,462.35
11	509	07/01/2023	5592	ADMIRAL EXPRESS LLC	9TH MISC SUPPLIES 011	2,441.46
11	510	07/01/2023	5592	ADMIRAL EXPRESS LLC	BHS OFFICE SUPPLIES 005	4,113.72
11	511	07/01/2023	5592	ADMIRAL EXPRESS LLC	NI - MISC SUPPLIES 009	3,156.80
11	512	07/01/2023	5592	ADMIRAL EXPRESS LLC	EI MISC SUPPLIES 012	1,100.73
11	513	07/01/2023	5592	ADMIRAL EXPRESS LLC	WE - MISC SUPPLIES 007	12,574.54
11	514	07/01/2023	5592	ADMIRAL EXPRESS LLC	WI - MISC SUPPLIES 008	6,072.72
11	516	08/21/2023	5592	ADMIRAL EXPRESS LLC	ALT ED SUPPLIES 099	250.00
11	530	07/01/2023	2771	MIKE ANTHONY	REIMB TRAVEL/PURCHASES - 000	561.87
11	531	07/01/2023	57086	ROBERT J MILLER	REIMB TRAVEL/PHYSICAL/CCOS 000	1,682.45
11	532	07/01/2023	58961	DEBBIE LEWIS	REIMBURSE TRAVEL 000	68.49
11	533	07/01/2023	59573	MICKEY REPLOGLE	REIMBURSE TRAVEL - 005	552.80
11	535	07/01/2023	53638	JAMIE MILLIGAN	REIMBURSE TRAVEL 000, 541	224.00
11	536	07/01/2023	56673	STEVEN SCOTT	REIMBURSE TRAVEL 030	483.48
11	538	07/01/2023	1985	SHERRIL MCMILLAN	REIMB TRAVEL 000	191.72
11	540	07/01/2023	56104	CODY COONCE	REIMBURES TRAVEL 000	430.64
11	541	07/01/2023	59625	RHONDA TAYLOR	REIMBURSE TRAVEL 000	272.50
11	542	07/01/2023	58960	KIM SCHEIN	REIMB TRAVEL 613, 000, 022	76.00
11	543	07/01/2023	59595	RACHEL CHINSETHAGID	REIMBURSEMENT 003	1,633.01
11	544	07/01/2023	57783	JEN MASTERSON	REIMBURSE TRAVEL 613, 000, 022	152.00
11	546	07/01/2023	53589	DANA STUFF	Reimbursement 412-314	576.25
11	549	07/01/2023	59487	LYDIA WILSON	REIMB TRAVEL/PURCHASES - 000	724.00
11	550	07/01/2023	6187	CHERYL WILKINSON	REIMB TRAVEL/PURCHASES - 000/541	1,607.66
11	551	07/01/2023	60224	CURTIS WHITELEY	REIMB TRAVEL/PURCHASES - 011	622.66
11	552	07/01/2023	60303	LESA MOORE	REIMB TRAVEL/PURCHASES 012/000	258.45
11	553	07/01/2023	60259	ELIZABETH FRISILLO	REIMB TRAVEL/PURCHASES 003/000	315.25
11	554	12/06/2023	56809	JESSICA THORNTON	The Oklahoma School SLP Conference 613	149.41
11	600	12/06/2023	3839	AMAZON.COM, LLC	TECH SUPPLIES 030	4,000.00
11	601	12/06/2023	3839	AMAZON.COM, LLC	MISC SUPPLIES - OPEN PO 012	3,542.38
11	602	12/06/2023	3839	AMAZON.COM, LLC	OPEN PO 198/618	4,564.78
11	603	12/06/2023	3839	AMAZON.COM, LLC	MISC PURCHASES 561	95.89
11	604	12/06/2023	3839	AMAZON.COM, LLC	JOM SUPPLIES 563	16,473.76
11	605	12/06/2023	3839	AMAZON.COM, LLC	MISC DISTRICT PURCHASES 000/051/050	22,750.98
11	607	12/06/2023	3839	AMAZON.COM, LLC	MISC SUPPLIES 011	15,309.00
11	608	12/06/2023	3839	AMAZON.COM, LLC	Supplies 004	3,383.00
11	609	12/06/2023	3839	AMAZON.COM, LLC	FACS SUPPLIES 412-004	569.30
11	610	12/06/2023	3839	AMAZON.COM, LLC	MISC NURSE PURCHASES 027	4,414.46
11	611	12/06/2023	3839	AMAZON.COM, LLC	Rollover account 010	2,334.33
11	612	02/02/2024	3839	AMAZON.COM, LLC	MISC SUPPLIES 511/367/541	34,988.56

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11	613	03/15/2024	3839	AMAZON.COM, LLC	general office supplies 099	200.00
11	700	07/01/2023	59110	PADEN BAILEY	WRESTLING ASST COACH 000 5/23/24	2,500.00
11	701	07/01/2023	60244	GRACIE KREIS	MS ASST DANCE COACH 000	1,029.99
11	702	07/01/2023	60245	LAUREN GRACE SUMLER	MS HEAD DANCE COACH 000	2,500.00
11	703	07/01/2023	60265	MACEY TURLEY	VARSITY ASST FASTPITCH SOFTBALL COACH 10/25/23 000	3,800.00
11	704	07/01/2023	59614	KARI RIANE ANDERSON	ASST HS VOLLEYBALL COACH 5/25/24 000	3,000.00
11	705	07/01/2023	59744	BRANDON KYLE COGAN	ASST JV BASEBALL COACH 5/25/24 000	3,800.00
11	706	07/01/2023	56523	SARAH KLING	MS VOLLEYBALL COACH 000 10/25/23	2,250.00
11	707	07/01/2023	59411	JOE VINCENT	VARSITY ASSISTANT TENIS COACH 000 5/25/24 000	2,500.00
11	708	07/01/2023	59666	ERIN FLANNERY RODEN	ASST HS VOLLEYBALL COACH 12/25/23 000	3,000.00
11	709	07/01/2023	60286	KATHERINE LEE WILEY	ASSISTANT VOLLEYBALL COACH 12/25/23 000	3,000.00
11	710	07/01/2023	58442	CAMERON PALMER	9TH GRADE HEATH FOOTBALL COACH 12/25/23 000	4,500.00
11	711	07/01/2023	59238	DEREK SEROWSKI	HEAD VOLLEYBALL COACH 12/25/23 & 5/25/2023 000	6,775.00
11	712	07/01/2023	60348	RICHARD KYLE EVANS	MS VOLLEYBALL COACH & SOCCER COACH 000	6,000.00
11	713	07/01/2023	59000	JOHN WYETH TIMMONS	HEAD BOYS SOCCER COACH 000 12/25/23 - 5/23/24	5,500.00
11	714	07/01/2023	60292	ROBIN TAYLOR	ASSISTANT GIRLS SOCCER COACH MONTHLY 000	2,750.00
11	715	07/01/2023	60298	RAY BLAKE	WRESTLING HEAD COACH 000 6/30/2024	4,200.00
11	716	07/10/2023	57120	KENNY GIDDENS	ASSISTANT WRESTLING COACH 000 12/25	4,000.00
11	717	07/10/2023	59107	JEANNA HOLCOMB	MS TENNIS COACH 000 12/25	4,400.00
11	718	07/10/2023	54063	AARON JOSEPH MORTON	CREATIVE CONSULTANT/MARCHING SHOW DESIGNER 013	19,999.98
11	719	07/12/2023	52982	SHANE DERRICK ROLLER	VARSITY ASST WRESTLING COACH 000 3/25/2024	4,000.00
11	720	07/31/2023	60365	JENNIFER JILL RUSSELL	ASSISTANT MS TENNIS COACH 000 12/25/23, 5/25/24	3,500.00
11	721	08/01/2023	58690	LONG NGUYEN	ASSISTANT BOYS SOCCER COACH 000 5/23/24	2,750.00
11	722	08/07/2023	60373	CORDRAYE MARSHALL	10TH GRADE BOYS BASKETBALL COACH 000 (MONTHLY)	2,250.00
11	723	08/09/2023	60374	TREY ODAM	JRH ASSISTANT WRESTLING COACH 000 (MONTHLY)	2,500.00
11	724	08/09/2023	57247	TREVOR LEU	ASST VARSITY BASEBALL COACH 000 5/23/24	3,900.00

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11	725	08/30/2023	52232	JUSTIN DELAY	HEAD BASEBALL COACH 000 MULTIPLE PAYMENTS	10,500.00
11	726	09/01/2023	60431	MICHAEL DANIEL	HEAD GIRLS SOCCER COACH 000 TO BE PAID 5/23/24	5,750.00
11	727	09/01/2023	60203	WILL FINFROCK	V BOYS ASST BASKETBALL COACH 000 MONTHLY	4,300.00
11	728	11/01/2023	60500	TRAVIS ADAMS	JV RED BASEBALL COACH 000 - MONTHLY	3,900.00
11	1000	07/01/2023	54923	NORTHEASTERN STATE UNIVERSITY	APSI 541	300.00
11	1001	07/01/2023	60101	SEIDLITZ EDUCATION, LLC	PROFESSIONAL DEVELOPMENT 571	5,175.00
11	1002	07/01/2023	4352	ROWLAND VERNON	REIMBURSE TRAVEL 541	373.65
11	1003	07/01/2023	7139	PEARSON CLINICAL ASSESSMENT	OLSAT TESTING RECORDS 020	16,078.94
11	1005	07/01/2023	60353	PROVEN4STRATEGY CONSULTING LLC	CONSULTING SERVICES 030	3,204.00
11	1006	07/01/2023	54987	OKLA ASSOC OF CAREER & TECH	Registration 412-316	530.00
11	1007	07/01/2023	59787	BLANE BURGE	Reimbursement Seattle conference 005	459.85
11	1008	07/01/2023	60291	LINDSEY MCCUNE	REIMBURSE IDENTIGO 000	58.25
11	1010	07/01/2023	58210	JOURNEYED.COM INC	License 412-316	2,500.00
11	1012	07/01/2023	5769	MUSIC THEATRE INTERNATIONAL	License 005	3,171.01
11	1013	07/01/2023	59543	IGNITE2UNITE, LLC	Professional Development Speaker 012	3,500.00
11	1014	07/01/2023	6788	H&H PRINTER SERVICES	Toner Cartridges/Career Tech money 412-316	3,135.00
11	1015	07/01/2023	5690	HOBBY LOBBY	bulletin board need 009	75.27
11	1016	07/01/2023	2086	K-LOG	Reflex Reversible Board 005	1,142.86
11	1017	07/01/2023	60305	MALCOM ANTHONY WATSON	Security vinyl install 001	250.00
11	1018	07/01/2023	5353	ARCADIA PRINTING OF TULSA	School Visual Enhancement qoutes 099	900.00
11	1021	07/01/2023	5872	SCHOOL MART	Texas Instrument Calculators 621	306.89
11	1022	07/01/2023	60097	CENTER FOR THE COLLABORATIVE CLASS	VIRTUAL CONSULTATION AUGUST 3, 2023 571	3,500.00
11	1023	07/01/2023	56227	CDW-G 2	DUAL MONITOR 051	163.62
11	1024	07/01/2023	3420	SCHOOL HEALTH CORPORATION	NURSING SUPPLIES 027	1,338.95
11	1026	07/01/2023	60128	TEACHTOWN	ENCORE TRAINING/TEACHER BUNDLES 621	68,780.70
11	1027	07/01/2023	60251	PROCARE THERAPY	THERAPY SERVICE - BLAZERWORKS 621	16,020.00
11	1028	07/01/2023	56227	CDW-G 2	TECH SUPPLIES 030	4,338.75
11	1030	07/01/2023	5463	LEARNING A-Z	Renewal for Learning A-Z Subscription 511	128.00
11	1034	07/01/2023	7145	ARCHWAY MKT SVS - BOOK DEPOSITORY	INTO LITERATURE - HS ORDER 333	2,154.49
11	1035	07/01/2023	7145	ARCHWAY MKT SVS - BOOK DEPOSITORY	INTO LITERATURE - INTERMEDIATE SITES 333	106,413.03
11	1036	07/01/2023	7145	ARCHWAY MKT SVS - BOOK DEPOSITORY	INTO LITERATURE HS 333	6,463.46
11	1037	07/01/2023	57137	BEDFORD, FREEMAN & WORTH	LIT & COMP ORDER - HS 333	45,432.66

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11	1038	07/01/2023	1667	THOMPSON SCHOOL BOOK DEPOSITORY	PHYSICS ORDER - 9GC, HS 333	294,959.87
11	1039	07/01/2023	1667	THOMPSON SCHOOL BOOK DEPOSITORY	VISTA ORDER HS 333 & ADDITIONAL TWIG	96,562.44
11	1040	07/01/2023	58686	SCHOOL SPECIALTY	FOSS MATERIALS - INTERMEDIATES 333	5,812.56
11	1041	07/01/2023	2628	CAROLINA BIOLOGICAL SUPPLY COMPANY	COUPON- BUTTERLY LARVAE - ELEMENTARY SITES 333	1,607.58
11	1042	07/01/2023	1667	THOMPSON SCHOOL BOOK DEPOSITORY	ENVISION MATH ORDER - ELEMENTARY SITES 333	2,853.82
11	1043	07/01/2023	7145	ARCHWAY MKT SVS - BOOK DEPOSITORY	INTO READING ORDER - ELEMENTARY SITES 333	4,192.65
11	1044	07/01/2023	57575	OATECA	MULTIPLE LOACTIONS ASSESSMENTS 621	450.00
11	1045	07/01/2023	57575	OATECA	Assessments for students 618	4,100.00
11	1046	07/01/2023	59032	CONTINUED.COM, LLC	PT CE School Membership 698	574.00
11	1047	07/01/2023	55185	LEXIA LEARNING SYSTEMS, INC.	STUDENT RENEWAL 621	4,180.00
11	1048	07/01/2023	60252	REALLY GREAT READING COMPANY, LLC	training for 8 including books 621	27,169.80
11	1049	07/01/2023	54987	OKLA ASSOC OF CAREER & TECH	Conference 412-314	290.00
11	1050	07/01/2023	58719	TRAFERA LLC	40 chromebook updates and warranties 628	14,360.00
11	1051	07/01/2023	60257	BRENNA HUMPHREY	Per Diem reimbursement 412-314	10.89
11	1052	07/01/2023	60255	ACCUTRAIN CORPORATION	Speaker 005, 004, 011	19,305.00
11	1053	07/01/2023	57100	LESSONPIX CUSTOM LEARNING MATERIALS	Group user liscense 621	356.40
11	1054	07/01/2023	56737	TORY KRAUS	PER DIEM 027	220.10
11	1055	07/01/2023	56227	CDW-G 2	Exterior access points WEST 030	4,714.03
11	1056	07/01/2023	60246	SALSBURY INDUSTRIES INC	LOCKERS FOR TRANSPORTATION (BTG) 000	3,790.00
11	1057	07/01/2023	7145	ARCHWAY MKT SVS - BOOK DEPOSITORY	INTO LITERATURE - MS 333	136,186.88
11	1058	07/01/2023	57663	ARDATH LAMB	PER DIEM 027	76.00
11	1059	07/01/2023	56738	LAURA WILEY	PER DIEM 027	76.00
11	1060	07/01/2023	58980	TIA MORROW	PER DIEM 027	254.54
11	1061	07/01/2023	60262	KAELYN SNOW	PER DIEM 027	255.85
11	1062	07/01/2023	59503	TRACY STEPHENS	PER DIEM 027	76.00
11	1063	07/01/2023	54987	OKLA ASSOC OF CAREER & TECH	OKLAHOMA SUMMIT REGISTRATION 412-314	290.00
11	1064	07/01/2023	58048	JADE PERIGO	IDENTIGO REFUND 000	58.25
11	1065	07/01/2023	5395	SOUTHEAST AUTO TRIM, INC.	BUS/AUTO REPAIRS 051	525.00
11	1066	07/06/2023	51624	ALPHA AWARDS	Badges, Plaques, etc. 009	242.00
11	1067	07/06/2023	1449	SAM'S CLUB DIRECT	Yearly PO 001	100.00
11	1068	07/01/2023	1856	WALMART COMMUNITY	Yearly PO 001	200.00
11	1069	07/06/2023	60293	JACOB HANSETH	3D PRINTER 004	300.00
11	1072	07/06/2023	56227	CDW-G 2	Lenovo 500e Chromebook 007	399.00

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11	1073	07/06/2023	6131	OPERATION AWARE OF OKLAHOMA, INC.	OA Classes for 4th Grade 009	1,925.00
11	1074	07/06/2023	1667	THOMPSON SCHOOL BOOK DEPOSITORY	TWIG SCIENCE ORDER - ELEMENTARY SITES 333	45,984.54
11	1075	07/06/2023	5913	CENGAGE LEARNING	INTRO TO SPORTS MEDICINE & ATHLETIC TRAINING 333	1,540.00
11	1077	07/06/2023	57038	LIGHTHOUSE ELECTRIC LLC	New access control system card reader 007	1,427.00
11	1078	07/06/2023	6208	APPLE EDUCATIONAL SALES	IMMIGRANT IPAD ORDER 571	13,288.50
11	1079	07/06/2023	8035	IXL LEARNING INC	6th Grade Science Curriculum 002	600.00
11	1080	07/06/2023	633	GREAT EXPECTATIONS NSU	materials and instruction 001	1,500.00
11	1081	07/06/2023	7145	ARCHWAY MKT SVS - BOOK DEPOSITORY	OK INTO READING 5TH GR 333	6,129.38
11	1082	07/06/2023	60266	ASLDEALFINED	ASL DEAFINED 12 MOS OF ASL W/APP 333	1,800.00
11	1083	07/06/2023	51624	ALPHA AWARDS	New hire badges 001	100.00
11	1084	07/06/2023	5353	ARCADIA PRINTING OF TULSA	PRINTING 561	75.80
11	1085	07/06/2023	60287	BRIAN PONCY	Training 001	604.80
11	1086	07/06/2023	53545	LORI HEARD	Reimbursement for Conference 412-316	45.85
11	1087	07/06/2023	59409	HEATHER L WITHEM	Reimbursement 412-316	19.52
11	1088	07/06/2023	4845	SOLUTION TREE	Singletons in PLC at Work 005	119.60
11	1089	07/06/2023	5188	ULINE	Stainless Steel trash cans/CONVEX MIRRORS 005	1,923.24
11	1091	07/10/2023	58686	SCHOOL SPECIALTY	School Needs 009	308.13
11	1092	07/10/2023	8035	IXL LEARNING INC	Upgrade IXL site license 012	3,150.00
11	1093	07/10/2023	54406	MARENEM INC	new classroom kits 001	339.90
11	1094	07/10/2023	60097	CENTER FOR THE COLLABORATIVE CLASS	SIPPS MATERIALS 571	2,241.00
11	1095	07/10/2023	633	GREAT EXPECTATIONS NSU	Coaching Day 010	1,500.00
11	1096	07/11/2023	60097	CENTER FOR THE COLLABORATIVE CLASS	CONSULT PD - COLLABORATIVE CLASSROOM 571	600.00
11	1097	07/11/2023	59336	RICK HOLMES - RELATE THEN EDUCATE	TULSA CRM WORKSHOP 9/12/23 541	3,375.00
11	1098	07/11/2023	58686	SCHOOL SPECIALTY	School Supplies 003	4,655.20
11	1099	07/11/2023	444	DOC'S FOOD STORES, INC	FACS food, open PO 412-314	289.20
11	1101	07/11/2023	5643	CENGAGE LEARNING	Microsoft Editions 412-316	13,101.50
11	1103	07/11/2023	1856	WALMART COMMUNITY	Open PO for the year, supplies 412-314	9,455.38
11	1104	07/11/2023	5592	ADMIRAL EXPRESS LLC	Classroom Supplies 412-316	1,417.04
11	1105	07/11/2023	54406	MARENEM INC	FLASH CARDS 001	250.00
11	1106	07/11/2023	59929	INFINITE ENTERPRISES LLC	Drone video - campus school dismissal 010	100.00
11	1107	07/11/2023	2663	WEST MUSIC COMPANY	Music GF materials 001	187.89
11	1108	07/11/2023	4244	PLANK ROAD PUBLISHING, INC.	Music GF materials 001	72.85
11	1109	07/11/2023	53773	JW PEPPER	Music GF materials 001	87.97
11	1111	07/11/2023	70099	OKLAHOMA FFA ASSOC.	Registration AET Fee Package 311	1,865.00

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1112	07/11/2023	52916	SCHOLASTIC MAGAZINES	Scholastic Classroom Magazines 008	2,586.30
11	1113	07/11/2023	6131	OPERATION AWARE OF OKLAHOMA, INC.	Operation Aware 4th Grade 008	2,200.00
11	1114	07/11/2023	2017	LAKESHORE LEARNING MATERIALS	Classroom Rug 010	815.10
11	1115	07/11/2023	59031	ALPHA MECHANICAL SERVICES LLC	unit at HS attendance 795	4,820.70
11	1116	07/11/2023	53013	EAI EDUCATION	CALCSAFE BUNDLE 366	4,306.00
11	1119	07/11/2023	60010	KISH RUSSELL LLC	FEDERAL PROGRAM COMPLIANCE WORKSHOP 511	4,950.00
11	1120	07/20/2023	1232	O'CONNOR COMPANY INC.	MAINTENANCE PARTS 795	8,685.00
11	1121	07/20/2023	2272	LOWE'S	Open PO for the year, high school supplies 005	1,400.00
11	1122	08/01/2023	57271	LEARNING WITHOUT TEARS	LEARNING WITHOUT TEARS ORDER PREK -4TH GR 795	13,863.14
11	1123	08/01/2023	70080	STUDIES WEEKLY, INC	STUDIES WEEKLY GRADES 2-5 795	19,843.20
11	1124	08/01/2023	60329	PAULLA C SLAWSON	School Psych 621	13,000.00
11	1126	08/03/2023	54889	OKLAHOMA TULSA PARTS (TRANE)	PARTS FOR DISTRICT 795	14,668.61
11	1128	08/03/2023	55845	5 STAR STUDENTS	App for 5 Starr, subscription 005	4,750.00
11	1130	08/03/2023	60332	CUTTING EDGE ROBOTIC TECHNOLOGIES	PLASMA CUTTING MACHINE 421	28,462.00
11	1131	08/03/2023	59980	ISOGRAD INC	TOSA EDUCATION PACK 421, 412-316	10,937.00
11	1132	08/07/2023	60333	AAON INC	PARTS AND SUPPLIES FOR DISTRICT 795	7,402.46
11	1133	08/07/2023	58605	CING S MANSAN	INTERPRETATION SERVICES 000	562.50
11	1137	08/08/2023	57117	RESPONSE LAW, LLC	CONSULTING SERVICE 000	4,500.00
11	1138	08/08/2023	57983	UNIVERSITY OF OK HEALTH SCIENCES	Autism Training 613	1,800.00
11	1139	08/08/2023	57983	UNIVERSITY OF OK HEALTH SCIENCES	Challenging Behavior for Students with Autism 613	525.00
11	1140	08/08/2023	57983	UNIVERSITY OF OK HEALTH SCIENCES	Para Autism Training and support staff 613	1,200.00
11	1141	08/08/2023	55952	SCHOOL FIX	cork strip replacement 001	40.66
11	1144	08/08/2023	58588	SCHOLASTIC EDUCATION	SUPER STEM MAGAZINE SUBSCRIPTIONS FOR CI 511	268.95
11	1146	08/10/2023	51624	ALPHA AWARDS	Name Tags 004	637.50
11	1147	08/10/2023	1856	WALMART COMMUNITY	FACS classroom supplies 412-314	2,948.26
11	1148	08/10/2023	4352	ROWLAND VERNON	Reimbursement 004	1,645.00
11	1149	08/11/2023	57764	GOODHEART-WILCOX PUBLISHER	Books 412-317	3,162.00
11	1150	08/11/2023	58708	ADAPTIVEMALL.COM, LLC	Keekaroo Height right Chair 198	164.95
11	1152	08/13/2023	53773	JW PEPPER	Year Long Music 004	353.98
11	1153	08/13/2023	1856	WALMART COMMUNITY	Budgeted money for each departments 005	500.00
11	1154	08/15/2023	52916	SCHOLASTIC MAGAZINES	Scholastic Magazine 009	1,804.88
11	1155	08/15/2023	624	GOPHER SPORTS	PE Equipment 008	529.95
11	1156	08/15/2023	56255	B&H PHOTO-VIDEO	Career Tech money, video/audio 412-317	5,281.98

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1157	08/21/2023	60310	LAUNCH PEAK PERFORMANCE	Aug 31st PD Trauma Response in the Classroom 010	550.00
11	1158	08/21/2023	1245	THE PAPERWORK COMPANY	Building signs 001	53.25
11	1159	08/23/2023	60310	LAUNCH PEAK PERFORMANCE	PD- Kristen Hale	400.00
11	1160	08/24/2023	1445	SAIED MUSIC	Competition Music - Choir 004	109.00
11	1162	08/24/2023	57163	WESTCO LAMINATING SERVICES	laminator repair 001	200.00
11	1164	08/25/2023	60310	LAUNCH PEAK PERFORMANCE	August 31Professional Development 003	550.00
11	1165	08/25/2023	58734	BEARCOM	Walkie battery purchase 007	450.00
11	1167	08/28/2023	3420	SCHOOL HEALTH CORPORATION	NURSE SUPPLIES 027	1,167.86
11	1168	08/28/2023	58734	BEARCOM	walkie talkie 007	518.93
11	1169	08/28/2023	59764	LAB-AIDS, INC	ADDITIONAL SGI BIOLOGY TEs 333	756.00
11	1170	08/29/2023	633	GREAT EXPECTATIONS NSU	Teacher Coaching 002	1,500.00
11	1171	08/29/2023	56274	FCCLA	National & State chapter affiliation dues 412-314	524.00
11	1172	08/29/2023	6208	APPLE EDUCATIONAL SALES	Ipads - MS Admin 004	1,751.80
11	1173	08/29/2023	2384	GALE / CENGAGE LEARNING	Gale In Context 018 & 017	7,296.93
11	1174	08/30/2023	1643	TEACHER'S DISCOVERY	Flangoo One Year Subscription 005	537.00
11	1175	08/30/2023	60358	EASY WAY SAFETY SERVICES, INC	Restraints for the bus 628	2,250.00
11	1177	08/30/2023	59701	ABDO-SPOTLIGHT-MAGIC WAGON	Books 014	1,184.35
11	1178	08/30/2023	60304	CLICK GAMING LLC	License/Registration 23-24 (Fall-Spring) 005	50.00
11	1179	08/30/2023	52916	SCHOLASTIC MAGAZINES	PreK, K, 1 Scholastic Magazines 003	2,779.27
11	1180	08/30/2023	60436	CING DEIH TAWI	INTERPRETATION SERVICES 000	31.25
11	1181	08/31/2023	4425	WARREN CAT	LIGHT TOWER RENTAL FOR FB GAME 050	5,538.80
11	1182	08/31/2023	56227	CDW-G 2	PLTW 9TH GRADE COMPUTER SCIENCE 091	3,520.00
11	1183	08/31/2023	58099	PROJECT LEAD THE WAY	PLTW 9TH GRADE COMPUTER SCIENCE 091	2,058.00
11	1184	08/31/2023	57080	ROBERT J MILLER	REIMBURSE FOR CCOSA DUES 000	895.00
11	1185	09/01/2023	1276	HERTZBERG-NEW METHOD, INC.	Books for Library 015	4,103.34
11	1186	09/01/2023	59150	DISCOUNT SCHOOL SUPPLY	Acct # 5701164 (EE ART) 010	194.91
11	1187	09/05/2023	60364	MARA ALEXANDRA MICHAEL	Contractor, planners, IEP 698	67,996.60
11	1188	09/05/2023	55566	CEV MULTIMEDIA, LTD	License, Student & Teachers 412-312	1,325.00
11	1189	09/05/2023	57264	ESGI, LLC	23-24 ESGI License for 13 (K, 2,) 010	1,800.00
11	1190	09/06/2023	633	GREAT EXPECTATIONS NSU	GE Coaching Days 012	1,500.00
11	1191	09/06/2023	51878	CCOSA	Kim Shein & Jen Masterson-Best Practices 613	358.00
11	1192	09/06/2023	2017	LAKESHORE LEARNING MATERIALS	light table sensory bundle 007	1,057.35
11	1193	09/06/2023	3676	APPLE STORE	2 iPads 007	716.00
11	1194	09/06/2023	56227	CDW-G 2	Printer 412-317	1,717.85

Bixby Public Schools

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1196	09/07/2023	1276	HERTZBERG-NEW METHOD, INC.	5th Grade Books 009	483.29
11	1200	09/07/2023	54406	MARENEM INC	2 Classroom Kits 007	226.60
11	1201	09/08/2023	54012	BILINGUAL DICTIONARIES INC	WORD TO WORD DICTIONARIES ORDER 572	283.80
11	1202	09/08/2023	59764	LAB-AIDS, INC	Lab items 011	298.20
11	1203	09/08/2023	60174	PLEASANT VALLEY SCHOOL FOUNDATION	3rd Grade Field Trip 003	765.00
11	1204	09/08/2023	57271	LEARNING WITHOUT TEARS	Licenses for 5 Students at WE 198	88.00
11	1205	09/11/2023	1856	WALMART COMMUNITY	Nurse's office 004	251.92
11	1206	09/12/2023	5336	STARFALL EDUCATION FOUNDATION	School Membership 239	355.00
11	1207	09/12/2023	3581	DEMCO, INC.	book repair supplies 017	599.98
11	1209	09/12/2023	6131	OPERATION AWARE OF OKLAHOMA, INC.	4th grade operation aware	1,650.00
11	1210	09/13/2023	6131	OPERATION AWARE OF OKLAHOMA, INC.	Operation Aware 23-24	1,650.00
11	1211	09/13/2023	54326	EDMENTUM, INC.	518 - READING EGGS PROGRAM LICENSE FY24	240.00
11	1212	09/13/2023	1856	WALMART COMMUNITY	Misc. School-Based Items	450.65
11	1214	09/14/2023	56227	CDW-G 2	5 Chromebooks, 100e Lenovos and Licensing 005	1,210.00
11	1215	09/14/2023	60387	3PLEARNING INC	MATHSEEDS SUBSCRIPTION 518	350.00
11	1217	09/15/2023	60252	REALLY GREAT READING COMPANY, LLC	Open PO for training 621	143.00
11	1218	09/15/2023	60128	TEACHTOWN	Open PO 621	3,001.17
11	1221	09/15/2023	59221	FOLLETT CONTENT SOLUTIONS	purchases 023	8,050.99
11	1222	09/15/2023	60252	REALLY GREAT READING COMPANY, LLC	BOOKS 333	2,776.40
11	1223	09/15/2023	4592	LIVESAY ORCHARDS	1st Grade Field Trip 003	1,430.00
11	1224	09/15/2023	1276	HERTZBERG-NEW METHOD, INC.	Books 024	2,603.07
11	1225	09/18/2023	60393	COMMUNICATIONS TECHNOLOGIES INC	OPENGATE METAL DETECTION DEVICES 376	89,460.10
11	1226	09/18/2023	1844	FOLLETT LIBRARY RESOURCES	Misc. Media Center 023	5,270.25
11	1227	09/18/2023	57264	ESGI, LLC	ESGI LICENSES FOR CE 511	5,306.00
11	1228	09/18/2023	4724	BLICK ART MATERIALS	Art Supplies 008	537.34
11	1229	09/18/2023	58686	SCHOOL SPECIALTY	Art Supplies 008	350.55
11	1230	09/19/2023	4592	LIVESAY ORCHARDS	Kindergarten Field Trip 007	1,750.00
11	1231	09/19/2023	59221	FOLLETT CONTENT SOLUTIONS	Books 016	7,499.11
11	1232	09/19/2023	59704	OKLAHOMA STATE UNIVERSITY	Open PO 615	5,000.00
11	1233	09/19/2023	60397	SUSAN TRACY	Certification 022	118.00
11	1234	09/20/2023	60400	K&R SOLUTIONS GROUP	OPENGATE FABRIC COVERS FOR DETECTORS 376	735.00
11	1236	09/20/2023	54661	BA HITCH	WELDING FOR 6 TABLES 004	2,222.50
11	1237	09/20/2023	2628	CAROLINA BIOLOGICAL SUPPLY COMPANY	Pig Hearts 011	163.77
11	1238	09/21/2023	59764	LAB-AIDS, INC	Biology Cell Unit 011	924.20

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1239	09/21/2023	54012	BILINGUAL DICTIONARIES INC	WORD TO WORD BILINGUAL DICTIONARIES 572	169.84
11	1240	09/21/2023	56227	CDW-G 2	Dell Latitude 3440 & over ear stereo headset 621	2,176.83
11	1241	09/21/2023	58516	HUE	Admin Camera 239	95.79
11	1242	09/21/2023	4266	TOYS FOR SPECIAL CHILDREN, INC.	Totally Tactile Communicators 643	717.90
11	1243	09/21/2023	60310	LAUNCH PEAK PERFORMANCE	Consultation with Kristen Hale 003	150.00
11	1244	09/22/2023	58734	BEARCOM	4 new walkie talkies 007	2,075.72
11	1245	09/25/2023	3228	DICK BLICK ART MATERIALS	EE ART 010	1,625.09
11	1246	09/25/2023	53286	TEACHERS PAY TEACHERS	Classroom Decodable Bundle 001	218.99
11	1247	09/25/2023	56765	CARRIER ENTERPRISE, LLC	CONDENSOR FAN MOTORS - CHEER 795	644.86
11	1249	09/26/2023	60406	PLAYGROUND OUTFITTERS, LLC	Ramp for wheelchairs to playground-Accessamat 628	1,611.43
11	1250	09/26/2023	55882	FCCLA NE-3	FCCLA District Dues 412-314	125.00
11	1252	09/27/2023	2650	TULSA TECHNOLOGY CENTER	2024 AEROSPACE ACADEMY 000/005	3,500.00
11	1253	09/27/2023	5463	LEARNING A-Z	RAZ-PLUS RENEWAL 621	5,302.00
11	1254	09/27/2023	56227	CDW-G 2	HDMI Adapter 004	1,720.00
11	1255	09/27/2023	58730	SIGN GYPSIES SOUTH TULSA	Veteran's Day 004	79.20
11	1256	09/27/2023	624	GOPHER SPORTS	PE items out of Electives Budgeted money. 005-105	2,001.81
11	1259	10/02/2023	8035	IXL LEARNING INC	IXL ELA 003	1,650.00
11	1260	10/02/2023	1856	WALMART COMMUNITY	Misc. 009	80.32
11	1261	10/02/2023	60433	4 STATE TRAILERS LLC	TRAILER FOR AG 412-311	5,750.00
11	1262	10/02/2023	5643	CENGAGE LEARNING	BIG IDEAS MATH - 5 GR 333	429.00
11	1263	10/02/2023	58686	SCHOOL SPECIALTY	FOSS MATERIALS 333	3,646.90
11	1264	10/04/2023	60010	KISH RUSSELL LLC	TITLE III WORKBOOK 572	132.00
11	1265	10/04/2023	8035	IXL LEARNING INC	IXL 3RD GR SUBSCRIPTION FOR CE 511	743.00
11	1266	10/04/2023	59112	OKSTE	REGISTRATIONS FOR OKSTE CONFERENCE 541	700.00
11	1267	10/05/2023	59761	CODEMONKEY STUDIOS	12 Month Subscription 621	525.00
11	1270	10/05/2023	58306	AKJ EDUCATION	Felton 004	304.52
11	1273	10/05/2023	58702	HEGGERTY PHONEMIC AWARENESS	HEGGERTY PURCHASE FOR WE 572	79.00
11	1274	10/05/2023	57038	LIGHTHOUSE ELECTRIC LLC	WEST ISOLATION RM DOOR 621	1,042.23
11	1276	10/06/2023	2017	LAKESHORE LEARNING MATERIALS	PK Materials 003	557.65
11	1277	10/09/2023	58972	NOODLETOOLS, INC	Research Tool 018	470.00
11	1278	10/09/2023	59221	FOLLETT CONTENT SOLUTIONS	221 books for library 026	3,610.15
11	1279	10/09/2023	54170	FOLLETT SCHOOL SOLUTIONS, INC	190 books for the library 018	3,052.52
11	1280	10/09/2023	58176	SCHOOLSAFEID LLC	Parent Pick up Tags 007	165.85
11	1281	10/09/2023	52012	KATHERYNE B. PAYNE EDUCATIONAL CTR	PAYNE EDUCATION CENTER - ORDER FOR CI 511	94.30

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11	1282	10/10/2023	4100	BUSINESS INFORMATION SERVICES, LLC	DEMOGRAPHIC STUDY 000	24,900.00
11	1283	10/10/2023	5321	HOT OFF THE PRESS	Door Wrap 099	425.00
11	1285	10/10/2023	58702	HEGGERTY PHONEMIC AWARENESS	HEGGERTY ONLINE SUBSCRIPTION - CE 511	1,513.00
11	1286	10/11/2023	6208	APPLE EDUCATIONAL SALES	iPad, 3 year Apple Care+, Apple Pencil 005	6,024.45
11	1287	10/11/2023	60437	ANA R MADRIGAL DESEELY	INTERPRETATION SERVICES 000	75.00
11	1288	10/12/2023	3074	MHS	All School Testing 198	1,027.50
11	1289	10/12/2023	6274	PEARSON ASSESSMENT	All school assessments 198	2,794.53
11	1290	10/12/2023	58708	ADAPTIVEMALL.COM, LLC	Tomato soft sitter and transition chairs 198	5,999.14
11	1291	10/12/2023	60447	SAIDA EDITH CASTRO LEMUS	INTERPRETATION SERVICES 000	81.25
11	1292	10/12/2023	57291	HEARTLAND AED, INC	AED 3-D Wall Sign 027	224.25
11	1294	10/12/2023	54036	WILLIAM V MACGILL & CO	first responder bag 027 - EE/WI	80.00
11	1295	10/12/2023	4883	SCHOOL HEALTH CORPORATION	supplies for WI and EE 027	341.93
11	1297	10/13/2023	3608	HEINEMANN	Elem Writing Workshop PLFocus 010	306.13
11	1298	10/13/2023	58100	VEX ROBOTICS, INC	Robotic Kits 004	7,999.22
11	1299	10/13/2023	53098	B & H PHOTO	Live Streaming Kit 004	4,087.54
11	1300	10/13/2023	6208	APPLE EDUCATIONAL SALES	IPads - Crunelle 004	1,512.00
11	1302	10/16/2023	4748	ROBINSON GLASS	REPLACE COMS ROOM-DOOR GLASS SPED ROOM WI 621	89.00
11	1303	10/16/2023	56227	CDW-G 2	Cafeteria Materials 001	761.41
11	1304	10/16/2023	55895	FISLERDATA, LLC	MyConferenceTime subscription 005	311.20
11	1305	10/16/2023	58100	VEX ROBOTICS, INC	Robotics Kit 008	1,992.96
11	1306	10/16/2023	56719	CONJUGUEMOS	12 mo. site institutional licenses 005	60.00
11	1307	10/17/2023	60458	MONIQUE MORGAN	Behavioral Analysis 198	9,000.00
11	1308	10/18/2023	52916	SCHOLASTIC MAGAZINES	scholastic magazines 007	4,854.80
11	1309	10/18/2023	60463	ZEN NUN CING	INTERPRETATION SERVICES 000	443.75
11	1310	10/18/2023	58814	CORWIN PRESS	REGISTRATIONS FOR VIRTUAL VOCABULARY PD 572	672.00
11	1311	10/23/2023	1844	FOLLETT LIBRARY RESOURCES	Books 024	2,131.30
11	1312	10/23/2023	2663	WEST MUSIC COMPANY	BB Grant 010	1,999.39
11	1314	10/24/2023	57488	EASTON SOD FARMS INC	SPARTAN NATURE CENTER PROJECT 090	277.50
11	1315	10/24/2023	1856	WALMART COMMUNITY	Open PO for odd items 618	147.75
11	1316	10/25/2023	53669	ZEECRAFT TECH, LLC	Buzzer System & Carrying Case, 005	1,143.00
11	1317	10/25/2023	56227	CDW-G 2	Chromebook for Paige 007	392.53
11	1319	10/25/2023	57351	A NEW LEAF	VOCATIONAL TRAINING 621	1,390.52
11	1321	10/26/2023	59350	AUTISM-PRODUCTS.COM	HOT DOG KIT 198	805.92
11	1323	10/26/2023	60471	INSPIRE TO CREATE ENTERPRISES LLC	Social- Emotional Learning 008	251.20
11	1324	10/26/2023	6208	APPLE EDUCATIONAL SALES	3 iPad's for SpEd 198	1,313.85

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1325	10/26/2023	6131	OPERATION AWARE OF OKLAHOMA, INC.	Drug Awareness Presentation 099	1,200.00
11	1326	10/27/2023	57221	INTRADATA, INC	ReadNQuiz 009	1,075.00
11	1327	10/30/2023	1607	SUPER DUPER SCHOOL COMPANY	Test Forms 198	2,450.00
11	1328	10/30/2023	59859	GIMKIT, INC	License with science budget money. 005	650.00
11	1329	10/30/2023	3228	DICK BLICK ART MATERIALS	Art Supplies 004	689.87
11	1332	10/30/2023	2017	LAKESHORE LEARNING MATERIALS	Building Blocks 641	379.05
11	1333	10/31/2023	597	GARRETT BOOK COMPANY	Books 018	1,876.26
11	1334	10/31/2023	59909	YOGA 4 CLASSROOMS, LLC	NOVEMBER SESSION - JODEE HAACK 722	525.00
11	1335	10/31/2023	59720	CATAPULT LEARNING WEST LLC	CATAPULT PROFESSIONAL DEVELOPMENT 367	10,900.00
11	1336	11/01/2023	56227	CDW-G 2	3 Staff Chromebooks 007	1,177.59
11	1337	11/02/2023	59152	COOK'S APPLIANCE INC	DRYER REPAIR 050	194.95
11	1339	11/02/2023	3152	OVERHEAD DOOR OF TULSA	SERVICE BAY 3 AT THE BUS BARN 051	1,271.00
11	1340	11/02/2023	292	CERAMIC COTTAGE, INC.	BULK ORDER FOR FINE ARTS	1,400.00
11	1341	11/03/2023	56227	CDW-G 2	Laptop 412-311	1,212.77
11	1342	11/03/2023	60481	EL ACHIEVE INC	EL ACHIEVES MIDDLE SCHOOL 795	4,859.80
11	1343	11/03/2023	60481	EL ACHIEVE INC	EL ACHIEVE ORDER FOR 9GC 795	4,536.40
11	1344	11/03/2023	60481	EL ACHIEVE INC	EL ACHIEVE ORDER FOR HS 795	5,552.80
11	1345	11/03/2023	60481	EL ACHIEVE INC	REGISTRATION FOR EL ACHIEVE TEACHER STRAND PD 572	3,000.00
11	1346	11/03/2023	60483	KAREN B RATH	REIMBURSE IDENTOGO 000	58.25
11	1347	11/06/2023	52270	PEARSON	Record Forms 198	386.26
11	1348	11/06/2023	57137	BEDFORD, FREEMAN & WORTH	SAPLINGPLUS FOR STATISTICS ORDER - HS 333	330.00
11	1349	11/07/2023	57038	LIGHTHOUSE ELECTRIC LLC	Door access controls HS 036	1,184.96
11	1350	11/07/2023	60854	LOVING GUIDANCE LLC	2-DAY ON-SITE TRAINING SESSION 552	21,340.50
11	1351	11/08/2023	54012	BILINGUAL DICTIONARIES INC	WORD TO WORD DICTIONARY ORDER 572	75.95
11	1353	11/09/2023	59875	NEXT STEP INNOVATION	ARUBA WIRELESS REVIEW 030	200.00
11	1354	11/09/2023	58126	KOMPAN INC	SWING REPLACEMENT CE 050	310.09
11	1355	11/09/2023	59065	GENERATION GENIUS	GENERATION GENIUS 1-YR SUBSCRIPTION 511	175.00
11	1358	11/09/2023	56227	CDW-G 2	Lenova Think Book7360670 198	1,206.55
11	1359	11/09/2023	60501	BRIT' NY STEIN	Materials 001	500.00
11	1360	11/09/2023	59858	BLOOKET LLC	One-Year Blooket Plus Subscription 005	419.16
11	1362	11/09/2023	59893	CONNECT AND RESTORE, LLC	CONNECT AND RESTORE CONSULTATION AND PD 552	14,250.00
11	1363	11/09/2023	56562	HEARTS FOR HEARING	Phonak Roger 20 receiver-Phonak Roger 198	3,460.72
11	1365	11/16/2023	60481	EL ACHIEVE INC	REGISTRATIONS FOR EL ACHIEVE SYMPOSIUM 572	1,190.00

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11	1366	11/16/2023	60505	KARA SLOAT	Teachers College of Reading & Writing Project 007	329.00
11	1368	11/18/2023	60511	RYLAND MOORE	American Indian Dancer 003	500.00
11	1369	11/27/2023	59802	TEACHERS CLG READING & WRITING	REGISTRATIONS FOR MICHIGAN COACHING INSTITUTE	8,500.00
11	1373	11/28/2023	60518	BROOKE KASBAUM	Detroit Writing Workshop Per Diem 103	329.00
11	1380	11/28/2023	555	FLINN SCIENTIFIC, INC.	Science supplies 005	1,783.00
11	1381	11/28/2023	5928	LESLIE HAYNES	PER DIEM ESEA CONFERENCE 511/541	727.65
11	1382	11/28/2023	56962	MEGAN HILL	PER DIEM WRITING CONFERENCE 541	664.72
11	1383	11/28/2023	60522	KAYLA CARDWELL	PER DIEM WRITING CONFERENCE 541	824.54
11	1384	11/28/2023	60523	KASEY CADION	PER DIEM WRITING CONFERENCE 541	329.00
11	1385	11/28/2023	57256	STEPHANIE STOLL	PER DIEM WRITING CONFERENCE 541	329.00
11	1386	11/28/2023	60524	APRIL FILLMAN	PER DIEM WRITING CONFERENCE 541	329.00
11	1387	11/28/2023	60525	CAITLIN DIFFEE	PER DIEM WRITING CONFERENCE 541	399.00
11	1388	11/28/2023	59634	TONI PETERSON	PER DIEM EL ACHIEVE SYMPOSIUM 572	637.99
11	1389	11/28/2023	60526	AMY STORY	PER DIEM EL ACHIEVE SYMPOSIUM 572	177.00
11	1390	11/29/2023	60584	JULIE L POTTER	Language Interpreter 698	10,955.00
11	1391	11/29/2023	53298	ETA HAND2MIND	STEM Bins 004	299.99
11	1392	11/29/2023	60527	BRANDON FRANKLIN	REIMBURSE IDENTIGO 000	58.25
11	1393	11/30/2023	3303	AMY RENEAU	PER DIEM ISTE CONFERENCE 541	458.05
11	1394	11/30/2023	55887	HEATHER BOWMAN	PER DIEM ISTE CONFERENCE 541	1,000.00
11	1395	11/30/2023	59540	SIERRA D THOMPSON	PER DIEM ISTE CONFERENCE 541	1,000.00
11	1396	12/01/2023	2786	WORLD BOOK, INC.	encyclopedias and books for East Intermediate 025	1,498.98
11	1397	12/01/2023	2786	WORLD BOOK, INC.	encyclopedias and books for East Elementary 025	1,059.96
11	1398	12/01/2023	54170	FOLLETT SCHOOL SOLUTIONS, INC	Books for library 014	1,699.85
11	1400	12/04/2023	58686	SCHOOL SPECIALTY	School Supplies 009	463.04
11	1401	12/04/2023	58710	BOOM LEARNING	1-YR SUSBCRIPTION FOR BOOM LEARNING 511	250.00
11	1402	12/05/2023	56311	E3 GORDON STOWE	REPAIR AUDIOMETERS 027	1,088.00
11	1403	12/06/2023	2427	BETHANY PUBLIC SCHOOLS	The Oklahoma School SLP Conference 2023 613	450.00
11	1405	12/06/2023	3839	AMAZON.COM, LLC	MISC OPEN 002	2,200.25
11	1406	12/06/2023	597	GARRETT BOOK COMPANY	non-fiction library books 017	4,750.00
11	1407	12/06/2023	3839	AMAZON.COM, LLC	Misc. General Fund Purchases 007	7,113.88
11	1409	12/06/2023	3839	AMAZON.COM, LLC	Amazon 009	518.18

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11	1410	12/06/2023	3839	AMAZON.COM, LLC	OXFORD PICTURE DICTIONARIES AND WORKBOOKS 572	77.94
11	1412	12/06/2023	3839	AMAZON.COM, LLC	General fund purchases 001	10,825.30
11	1413	12/06/2023	56504	STEPHANIE LONG	Art Reimbursements 003	512.11
11	1414	12/06/2023	3839	AMAZON.COM, LLC	Educational Items 003	2,152.36
11	1415	12/06/2023	3839	AMAZON.COM, LLC	Open Amazon account 005	15,000.00
11	1416	12/06/2023	60555	RACHEL MORIE	PER DIEM MICHIGAN CONF 511	329.00
11	1418	12/12/2023	53089	BRAIN POP LLC	Online subscription 014	2,340.00
11	1419	12/13/2023	4266	TOYS FOR SPECIAL CHILDREN, INC.	Eye Talks w/ triangle stand 198	157.90
11	1420	12/13/2023	60551	AUBREE HURT	AUBREE HURT 1-DAY PD FEBRUARY 2024 541	600.00
11	1422	12/14/2023	190	BOUND TO STAY BOUND BOOKS, INC	library books - East Elementary 025	3,814.85
11	1423	12/14/2023	59221	FOLLETT CONTENT SOLUTIONS	library books - East Elementary 025	2,115.89
11	1424	12/14/2023	190	BOUND TO STAY BOUND BOOKS, INC	library books - East Intermediate 025	1,819.72
11	1425	12/14/2023	59221	FOLLETT CONTENT SOLUTIONS	library books - East Intermediate 025	1,258.84
11	1426	12/14/2023	58588	SCHOLASTIC EDUCATION	BOOK ORDER FOR CE - ACCORDING TO HUMPHREY 511	2,470.32
11	1427	12/14/2023	60553	J LOPEZ CASTELLANOS	REIMBURSE IDENTOGO 000	58.25
11	1428	12/14/2023	60554	JENNIFER HOLM	CONTRACTED SERVICES 511	500.00
11	1429	12/15/2023	6208	APPLE EDUCATIONAL SALES	ipad for sped 001	378.00
11	1430	12/15/2023	59065	GENERATION GENIUS	EDUCATIONAL SOFTWARE 002	995.00
11	1431	12/15/2023	5208	MIDWEST TEAM SPORTS	MAINTENANCE UNIFORMS 050	4,881.70
11	1432	12/15/2023	53773	JW PEPPER	Choir Music 004	632.40
11	1435	12/18/2023	60576	ZEECRAFT	BUZZER REPAIR 011	46.00
11	1437	12/21/2023	60571	AMY NEFFENDORF	BootCamp Training 615	617.70
11	1438	12/21/2023	58943	DISCOVERY LAB	3rd Grade Field Trip 103	2,375.00
11	1439	12/21/2023	52310	CAPSTONE	Pebble Go 003	1,400.00
11	1442	01/09/2024	52004	SWEETWATER	Wireless mic 010	210.71
11	1447	01/09/2024	56227	CDW-G 2	MONITOR STAND 000	76.99
11	1450	01/11/2024	60579	NACNY INK LLC	CONSULTING/PD SERVICES FROM NACNY INK 511	36,300.00
11	1451	01/11/2024	60583	PAMELA STEVENSON	PER DIEM -TX Music Ed Conf ($500 MUSIC BUDGET) 010	345.00
11	1452	01/12/2024	1844	FOLLETT LIBRARY RESOURCES	library books 017	3,531.13
11	1453	01/12/2024	1276	HERTZBERG-NEW METHOD, INC.	library books 017	2,791.77
11	1455	01/12/2024	57368	INTEGRATED LIGHTING SYSTEMS	HS AUDITORIUM STAGE LIGHTING 040	681.00
11	1456	01/12/2024	60585	LYNDA CROUCH	CONTRACTED SERVICES 198	65.00
11	1457	01/18/2024	3839	AMAZON.COM, LLC	Misc. Classroom Supplies 008	774.38
11	1458	01/18/2024	58686	SCHOOL SPECIALTY	Classroom Supply's (OAC Grant Money) 011	492.26
11	1459	01/18/2024	5463	LEARNING A-Z	Raz Kids 010	2,633.62
11	1460	01/18/2024	3839	AMAZON.COM, LLC	Career Tech money 412-317	2,966.55

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11	1461	01/18/2024	2922	EWING IRRIGATION PRODUCTS, INC.	ICE MELT 050	1,353.94
11	1462	01/19/2024	4590	LABELS EAST	Visitor Badges 003	212.00
11	1465	01/19/2024	292	CERAMIC COTTAGE, INC.	OAE grant 105	119.39
11	1467	01/24/2024	58674	THE CERAMIC SHOP LLC	OAE grant 105	380.61
11	1469	01/26/2024	4845	SOLUTION TREE	SOLUTION TREE CONFERENCE 007/511/541	47,678.00
11	1471	01/29/2024	58848	REHABMART.COM	Treatment Table 198	105.16
11	1472	01/29/2024	60598	JUNIOR ACHIEVEMENT OF OKLAHOMA INC	BizTown Fieldtrip 009	4,230.00
11	1473	01/31/2024	59777	ROBOTICS ED & COMP FOUNDATION INC	Robotics Competition 009	450.00
11	1474	01/31/2024	59777	ROBOTICS ED & COMP FOUNDATION INC	Robotics Competition 008	590.00
11	1475	01/31/2024	2628	CAROLINA BIOLOGICAL SUPPLY COMPANY	Sharks 008	1,111.99
11	1477	02/01/2024	5592	ADMIRAL EXPRESS LLC	Poster Board for Phenicie 011	65.63
11	1479	02/05/2024	59278	HERO PRINTWORKS	PROGRAM PRINTING 000	500.00
11	1480	02/05/2024	60610	KENDORE LEARNING	ORDER FOR CENTRAL ELEMENTARY & INTERMEDIATE 511	198.00
11	1481	02/06/2024	57163	WESTCO LAMINATING SERVICES	Lamination 001	440.00
11	1482	02/08/2024	59687	WYATT FREEMAN	Per diem for Brown Clark Academy/Training 005	385.34
11	1483	02/08/2024	59858	BLOOKET LLC	VIRTUAL SUBSCRIPTION 019	59.88
11	1484	02/09/2024	60482	YOGA 4 CLASSROOMS, LLC	MATERIALS ORDER 722	10,580.00
11	1485	02/09/2024	60620	MICHAEL HUGHES	REIMBURSE GAS FOR SCHOOL VEHICLE 051	40.00
11	1487	02/12/2024	54984	RIXSTINE RECOGNITION	Field Day/PE 003	208.50
11	1488	02/12/2024	55075	JOSTENS RENAISSANCE NATL CONFERENCE	Jostens Renaissance Conference Registration 003	3,025.00
11	1489	02/13/2024	51878	CCOSA	OAESP Leadership Conference 2024 008	239.00
11	1490	02/13/2024	3581	DEMCO, INC.	library processing supplies 017	476.62
11	1491	02/14/2024	2854	TOLEDO PHYSICAL ED. SUPPLY CO, INC.	PE Equipment 004	1,222.08
11	1492	02/15/2024	60624	ACS PLAYGROUND ADVENTURES INC	Playground Picnic Tables 002	8,577.00
11	1493	02/16/2024	60096	ROCKING CHAIR READERS LLC	Phonics Kits 003	1,485.00
11	1494	02/20/2024	3839	AMAZON.COM, LLC	MISC PURCHASES 412-312	500.00
11	1495	02/21/2024	5580	SCHOOL NURSE ORGANIZATION OF OK	SNOO CONFERENCE REGISTRATION 027	175.00
11	1496	02/22/2024	6098	SUPER DUPER PUBLICATIONS	District Bundles for classrooms 198	552.46
11	1498	02/23/2024	1245	THE PAPERWORK COMPANY	Banners 001	260.00
11	1499	02/23/2024	3839	AMAZON.COM, LLC	Counselors Office items 005	500.00
11	1501	02/26/2024	56292	HOUGHTON MIFFLIN HARCOURT PUB	INTRO READING GRADE 2 ORDER 333	108.50
11	1506	02/28/2024	58947	THE PADCASTER, LLC	Ipad 412-311	1,793.86

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11	1507	02/28/2024	3839	AMAZON.COM, LLC	Math dept. items, budgeted money 005-105	1,000.00
11	1508	03/01/2024	60650	COWBOYS KUSTOM CONCRETE LLC	concrete for playground 010	14,000.00
11	1509	03/01/2024	58702	HEGGERTY PHONEMIC AWARENESS	1st grade licenses 010	909.69
11	1510	03/04/2024	57449	CHROMEBOOKPARTS.COM	2 chromebook motherboards 007	379.98
11	1512	03/04/2024	53298	ETA HAND2MIND	ORDER FOR CENTRAL ELEMENTARY 429	734.79
11	1513	03/04/2024	6098	SUPER DUPER PUBLICATIONS	ORDER FOR CENTRAL ELEMENTARY 511	395.10
11	1514	03/04/2024	1643	TEACHER'S DISCOVERY	For. Lang Budget Money for classroom. 005	399.04
11	1515	03/05/2024	2628	CAROLINA BIOLOGICAL SUPPLY COMPANY	Bridge the Gap Funds/ Science Funds 009	1,452.70
11	1516	03/06/2024	58943	DISCOVERY LAB	Kinder Field Trip 001	1,230.00
11	1517	03/06/2024	4606	TULSA ZOO MANAGEMENT, INC	Field Trips 3rd and 1st Grade 001	2,776.00
11	1518	03/06/2024	51848	CITY OF TULSA/OXLEY NATURE CENTER	2nd grade field trip 001	330.00
11	1519	03/07/2024	56311	E3 GORDON STOWE	calibration of audiomters 027	933.00
11	1520	03/07/2024	53013	EAI EDUCATION	Calculators, 005	14,009.15
11	1521	03/08/2024	60658	MARIA WENTWORTH	INTERPRETER 000	200.00
11	1522	03/08/2024	56241	OWASSO FENCE	Fence at HS 621	5,449.00
11	1523	03/08/2024	60012	CHEROKEE STRIP MUSEUM	3rd Grade Field Trip 007	1,032.00
11	1524	03/08/2024	57845	KYLE KACHELMEYER	REIMBURSE GAS FOR BUS 051	40.90
11	1525	03/11/2024	60354	YANA SHERDIS	INTERPRETATION SERVICES 000	75.00
11	1526	03/12/2024	59973	CHEROKEE NATION	CONFERENCE 561	1,600.00
11	1527	03/13/2024	60670	POWTOON LIMITED	Videos. History Budgeted Money. 005	480.00
11	1528	03/13/2024	60665	GETMARKED, INC	Digitaliser Software-as-a-service Web App 005	700.00
11	1529	03/13/2024	59921	ESPECIAL NEEDS, LLC	TIRE SWIVEL RED SWING 621	247.45
11	1532	03/15/2024	59432	TIFFANY DESAULNIERS	Per Diem - Desaulniers 6/30/24 011	53.00
11	1533	03/15/2024	60756	JEN HARRISON	SPED TRANSPORTATION MILEAGE 621	117.12
11	1534	03/15/2024	55104	KARI SMITH	PER DIEM NSTA 552	1,417.52
11	1536	03/26/2024	59221	FOLLETT CONTENT SOLUTIONS	322 books, Media Center. 018	7,916.21
11	1537	03/26/2024	70189	TULSA OPERA	Tulsa Opera "Raise Your Voice" 003	200.00
11	1538	03/26/2024	3102	REALITY WORKS	Real Care Babies, vendor Karen McDowell 412-314	429.10
11	1539	03/28/2024	59359	ROBINSON RANCH LLC	STEAM night 001	250.00
11	1540	03/28/2024	59315	INSECT LORE	lady bug larva for STEAM 001	35.80
11	1541	03/29/2024	59221	FOLLETT CONTENT SOLUTIONS	Books for Library collection - O'Brien 011	4,117.85
11	1542	03/29/2024	59921	ESPECIAL NEEDS, LLC	TIRE SWIVEL SWING 000	263.95
11	1543	04/01/2024	60458	MONIQUE MORGAN	Behavioral Services 621	12,374.00
11	1544	04/01/2024	57158	OKLAHOMA AQUARIUM	Kindergarten Field Trip 001	254.00

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11	1545	04/02/2024	59061	SCHOOLOUTLET.COM	ZRock18 Chairs-2 621	586.81
11	1546	04/02/2024	2786	WORLD BOOK, INC.	Encyclopedia Purchase 023	999.00
11	1547	04/03/2024	54923	NORTHEASTERN STATE UNIVERSITY	APSI REGISTRATIONS 541	100.00
11	1549	04/08/2024	58322	WORTHINGTON DIRECT HOLDINGS, LLC	Dry Erase Tables 412-314	3,816.80
11	1550	04/09/2024	6208	APPLE EDUCATIONAL SALES	iPad 412-311	498.00
11	1551	04/09/2024	5336	STARFALL EDUCATION FOUNDATION	Online Subscription 014	355.00
11	1554	04/10/2024	6208	APPLE EDUCATIONAL SALES	MacBook Air, 3 yr. AppleCare+ 316	1,348.00
11	1555	04/10/2024	3839	AMAZON.COM, LLC	supplies 412-311	774.76
11	1556	04/11/2024	1077	MURRAY WOMBLE, INC.	Tack Strips 007	1,975.00
11	1559	04/16/2024	1276	HERTZBERG-NEW METHOD, INC.	Book Order 014	878.41
11	1560	04/16/2024	60538	VERNIER SCIENCE EDUCATION	Probes 005	3,041.00
11	1561	04/16/2024	60023	CULLIGAN OF TULSA	Tanks 005	341.12
11	1562	04/16/2024	58588	SCHOLASTIC EDUCATION	CI SUMMER READING BOOK ORDER 511	16,890.97
11	1563	04/16/2024	58588	SCHOLASTIC EDUCATION	SUMMER READING BOOK ORDER FOR CE 511	13,145.41
11	1564	04/16/2024	59950	READ TO THEM INC	BOOK ORDER FOR CENTRAL INTERMEDIATE 511	3,457.25
11	1565	04/16/2024	59395	DIDAX EDUCATIONAL RESOURCES INC	ORDER FOR CENTRAL INTERMEDIATE 511	3,195.45
11	1566	04/17/2024	57634	CONNECTED KIDS INC	REACHING & TEACHING CHILDREN EXPOSED TO TRAUMA 511	3,000.00
11	1567	04/17/2024	2628	CAROLINA BIOLOGICAL SUPPLY COMPANY	Rats for Heatherman's class 011	213.26
11	1568	04/17/2024	52012	KATHERYNE B. PAYNE EDUCATIONAL CTR	SMLF CONFERENCE, JUNE 17 - 27 -2024 OKC 511	2,580.00
11	1569	04/18/2024	57158	OKLAHOMA AQUARIUM	Kindergarten Field Trip 003	960.00
11	1570	04/19/2024	1607	SUPER DUPER SCHOOL COMPANY	Pirate Talk Board Game 198	44.93
11	1571	04/22/2024	60808	ERICA HAWKINS	PER DIEM SOLUTION TREE 541	118.44
11	1572	04/22/2024	59222	BRIDGET COOK	PER DIEM PAYNE EDUCATION SMLF CONFERENCE 511	3,500.00
11	1574	04/22/2024	60726	ROBOSOURCE, LLC	Rolling Workbench for Mr. Roe's computer class 011	874.95
11	1575	04/23/2024	2017	LAKESHORE LEARNING MATERIALS	PreK Materials 001	921.32
11	1576	04/23/2024	190	BOUND TO STAY BOUND BOOKS, INC	library books for East Elementary 025	22.83
11	1577	04/23/2024	190	BOUND TO STAY BOUND BOOKS, INC	library books for East Intermediate 025	55.06
11	1578	04/24/2024	60727	ULTIMAKER	Smart Extruder + MakerBot Replicator 316	372.99
11	1579	04/26/2024	58100	VEX ROBOTICS, INC	Robotics Kits 002	865.12
11	1580	04/26/2024	56434	JOSTENS	Graduation Stoles 099	158.25
11	1581	04/26/2024	5208	MIDWEST TEAM SPORTS	TECH UNIFORMS 030	622.50
11	1582	04/29/2024	1844	FOLLETT LIBRARY RESOURCES	Books 014	982.39

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1583	04/29/2024	3670	SUPER DUPER PUBLICATIONS	Hand Puppet, Jumbo Puppet, Sentence Record 198	214.95
11	1584	04/30/2024	60009	ACTION SEATING & MOBILITY	Manatee, Shower frame, Torso Belt, Straps 198	1,847.75
11	1585	04/30/2024	52270	PEARSON	Sensory, Beery PLS etx 198	2,389.70
11	1586	04/30/2024	70080	STUDIES WEEKLY, INC	ELEMENTARY /INTERMEDIATE ORDER STUDIES WEEKLY 333	28,233.13
11	1587	04/30/2024	56562	HEARTS FOR HEARING	Phonak Roger ON Transmitter 198	1,232.80
11	1588	04/30/2024	57271	LEARNING WITHOUT TEARS	ELEMENTARY ORDER LWT 333	11,958.30
11	1595	05/03/2024	54987	OKLA ASSOC OF CAREER & TECH	REGISTRATION 412-314 HS	580.00
11	1596	05/03/2024	54987	OKLA ASSOC OF CAREER & TECH	REGISTRATIONS FOR OKACTE 421	375.00
11	1597	05/06/2024	52270	PEARSON	GIFTED TESTING MATERIALS 020	9,986.45
11	1598	05/06/2024	59883	HALF-PINT KIDS, INC	ORDER FOR CE 511	950.40
11	1599	05/06/2024	2017	LAKESHORE LEARNING MATERIALS	ORDER FOR CENTRAL ELEMENTARY 511	3,010.67
11	1600	05/06/2024	59947	HELLO LITERACY INC	ORDER FOR CENTRAL ELEMENTARY 511	2,567.40
11	1601	05/06/2024	56292	HOUGHTON MIFFLIN HARCOURT PUB	RIGBY READERS ORDER FOR CENTRAL ELEMENTARY 511	8,241.24
11	1602	05/06/2024	53089	BRAIN POP LLC	Yearly Subscription 003	2,520.00
11	1603	05/06/2024	60096	ROCKING CHAIR READERS LLC	PHONICS KITS ORDER FOR CENTRAL ELEMENTARY 511	5,850.00
11	1604	05/07/2024	60750	YOUSCIENCE, LLC	TESTING MATERIALS ORDER 421	360.00
11	1605	05/09/2024	55845	5 STAR STUDENTS	5Star 004	2,250.00
11	1606	05/10/2024	3676	APPLE STORE	Ipad purchase 001	2,855.65
11	1607	05/10/2024	54987	OKLA ASSOC OF CAREER & TECH	Oklahoma Summit Conference 412-314	215.00
11	1608	05/10/2024	60757	HAPPY PLAYGROUNDS, LLC	Playground enhancement 001	100.00
11	1609	05/10/2024	60767	OCAS, LLC	TRAINING 000	600.00
11	1610	05/13/2024	6208	APPLE EDUCATIONAL SALES	APPLE IPADS FOR STUDENTS 511	32,240.00
11	1611	05/13/2024	57356	SPHERO, INC	SPHERO RVR+ CLASS PACK ORDER FOR CI 511	5,056.99
11	1612	05/13/2024	102	B SEW INN, LLC	Sewing machines serviced 412-314 HS	800.00
11	1613	05/13/2024	59248	WONDER WORKSHOP INC	DASH ORDER FOR CI 511	1,795.00
11	1614	05/17/2024	58686	SCHOOL SPECIALTY	Okla Pull down Class Maps-Ms. Lee 011	1,582.14
11	1615	05/20/2024	53286	TEACHERS PAY TEACHERS	SLP licenses 001	244.29
11	1616	05/20/2024	57467	THE INSTITUTE FOR CHILDHOOD ED	Training fee 001	400.00
11	1617	05/20/2024	60782	STUDENT CONDUCTOR INC	Equipment 005	3,361.50
11	1620	05/21/2024	60697	DAVID E DAVIS	Table Repair 004	750.00
11	1621	05/21/2024	58099	PROJECT LEAD THE WAY	Flight & Space Training 004	2,400.00
11	1622	05/21/2024	58100	VEX ROBOTICS, INC	Robotics Elementary Kit 004	1,299.00
11	1623	05/22/2024	5188	ULINE	BOOKSHELF FOR KIRK 002	403.70
11	1625	05/23/2024	56075	SOUTHPAW ENTERPRISES	SWING FOR MOTOR LAB 002	593.88
11	1626	05/23/2024	59275	KATHY GILLIAM	PER DIEM SOLUTION TREE 541	30.00

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
11	1627	05/23/2024	60798	GEORGIA EXPOSITION MFG CORPORATION	3D Challenge Kit 011	408.94
11	1628	05/23/2024	56227	CDW-G 2	LAPTOP 561	1,660.47
11	1629	05/24/2024	60757	HAPPY PLAYGROUNDS, LLC	Garden update 001	5,000.00
11	1630	05/24/2024	876	LAKESHORE CURRICULUM MATERIALS	TABLE, CHAIRS, RUG FOR MOTOR LAB 002	872.10
11	1631	05/28/2024	58686	SCHOOL SPECIALTY	24-25 Science Materials 009	712.44
11	1632	05/28/2024	52568	FUN AND FUNCTION	Reset Room Items 003	1,667.14
11	1633	05/29/2024	55952	SCHOOL FIX	CORK TACK STRIPS 002	318.46
11	1634	05/30/2024	53597	TERRI SLOAN	Per Diem-T.Sloan 6/30/24 For BTC conference 011	53.00
11	1635	05/30/2024	60839	ANDREA COFFEY	Per Diem-A.Coffey 6/30/24 BTC Conference 011	53.00
11	1636	05/30/2024	6208	APPLE EDUCATIONAL SALES	INDIAN ED IPAD ORDER 561	2,448.00
11	1637	05/30/2024	58943	DISCOVERY LAB	DISCOVERY LAB SUMMER CAMP 197	9,600.00
11	1638	06/03/2024	60861	KATIE VANDRELL	TRAINING - EXTRA DAYS PAY 000	884.35
11	1639	06/05/2024	60841	LARRY L MULLINS	HE WILL BE WORKING WITH BRYNN HARRISON-621	2,537.50
11	1640	06/05/2024	60782	STUDENT CONDUCTOR INC	SYSTEM, PRINTERS, SCANNERS ROLLS, LICENSE FEE 011	2,071.50
11	1641	06/05/2024	52004	SWEETWATER	New Stage Equipment 104	3,399.68
11	1642	06/05/2024	60853	MOTOR MOUTH THERAPY LLC	Ethan houser 698	1,000.00
11	1643	06/07/2024	60849	PATHWAYS BEHAVIOR THERAPY	Contracted Services 621	4,425.60
11	1644	06/07/2024	57158	OKLAHOMA AQUARIUM	SUMMER FIELD TRIP 571	296.00
11	1645	06/19/2024	83241	CARLEY HOSIER	PER DIEM ISTE 541	352.25
11	1646	06/20/2024	5188	ULINE	caged locker 011	838.70
11	1647	06/25/2024	6208	APPLE EDUCATIONAL SALES	9GC MINI MACS - BEEF GRANT 251	18,174.00
11	1648	06/25/2024	3839	AMAZON.COM, LLC	HDMI CABLE BEEF GRANT 251	233.74
11	11112	01/08/2024	3839	AMAZON.COM, LLC	COUNSELOR CORPS MATERIALS 722	3,373.03
11	12091	01/09/2024	58720	OAGCT	REGISTRATIONS FOR OAGCT CONFERENCE 020	750.00
11	12092	01/10/2024	58823	NICOLE BROWN	Conference Travel Reimbursement & curriculum 104	341.71
11	12093	01/10/2024	60026	TIGER WEST	PER DIEM AOAP CONFERENCE 541	312.32
11	12412	02/08/2024	55800	BROOKE PUCKETT	PER DIEM GPACAC CONFERENCE 497	147.00
11	12413	02/08/2024	60619	MARY DELYN MCBRIDE	PER DIEM GPACAC CONFERENCE 497	147.00
11	12517	02/20/2024	2272	LOWE'S	Refrigerator for HS-Bowdle Classroom 618	724.00

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
					Non-Payroll Total:	**$7,835,158.13**
					Payroll Total:	**$59,646,476.49**
					Balance Forward:	**$0.00**
					Report Total:	**$67,481,634.62**

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	1	07/01/2023	1168	OG&E	ELECTRIC	1,397,449.70
21	2	07/01/2023	1326	PUBLIC SERVICE COMPANY OF OKLAHOMA	ELECTRIC	390,511.36
21	3	07/01/2023	4382	OKLAHOMA NATURAL GAS COMPANY	GAS	106,500.00
21	4	07/01/2023	2412	CITY OF TULSA	SEWER SVS - NORTH/NI	35,000.00
21	5	07/01/2023	319	CITY OF BIXBY	WATER SVS	186,761.75
21	6	07/01/2023	53576	CITY OF BROKEN ARROW	WATER FOR NE& NEI 050	8,765.49
21	7	07/01/2023	2730	AMERICAN WASTE CONTROL	TRASH SERVICE 050	98,369.14
21	8	07/01/2023	60122	INTEGRITY FIRE LLC	FIRE ALARM & SPRINKLER INSPEC	64,924.49
21	9	07/01/2023	3071	GRAYBAR ELECTRIC	MATERIALS FOR DISTRICT WIDE NEEDS	28,378.38
21	10	07/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	ANNUAL DNA FUSION SOFTWARE RENEWAL	5,937.14
21	12	07/01/2023	52073	VARSITY COURT CARE	SAND, SCREEN, RECOAT GYM FLOOR HS AND MS	18,300.00
21	13	07/01/2023	54889	OKLAHOMA TULSA PARTS (TRANE)	SUPPLIES FOR DISTRICT	26,800.46
21	14	07/01/2023	5188	ULINE	SUPPLIES FOR DISTRICT	2,269.08
21	15	07/01/2023	58106	THE HOME DEPOT PRO	MACHINE REPAIR/SUPPLIES	6,822.04
21	16	07/01/2023	2272	LOWE'S	SUPPLIES FOR THE DISTRICT	42,040.50
21	17	07/01/2023	1963	SHERWIN-WILLIAMS COMPANY	PAINT FOR THE DISTRICT	1,972.70
21	18	07/01/2023	695	HEATWAVE SUPPLY	DISTRICT SUPPLIES	70,559.76
21	19	07/01/2023	210	BROKEN ARROW ELECTRIC SUPPLY	ELECTRICAL SUPPLIES FOR DISTRICT	7,130.46
21	20	07/01/2023	3617	TALK RADIO LLC	WALKIES FOR DISTRICT	19,500.00
21	21	07/01/2023	53787	BANK OF AMERICA VISA	MATERIALS FOR DISTRICT	18,199.88
21	22	07/01/2023	1232	O'CONNOR COMPANY INC.	SUPPLIES NEEDED FOR DISTRICT	14,029.66
21	23	07/01/2023	7133	P & K EQUIPMENT, INC	REPAIR PARTS FOR MOWERS - 050	5,551.12
21	24	07/01/2023	8016	ENVIRONMENTAL LOOP SERVICE, LLC	REPAIRS ON GEOTHERMAL 000	35,058.40
21	25	07/01/2023	1547	SOUTHWEST DRIVES, INC.	PARTS FOR MAINTENANCE	678.77
21	26	07/01/2023	70505	LAWSON PRODUCTS, INC	SUPPLIES FOR THE DISTRICT	1,244.71
21	27	07/01/2023	58971	KONE INC	ELEVATOR SERVICE FOR DISTRICT	23,588.40
21	28	07/01/2023	927	LOCK-DOC, INC.	SUPPLIES FOR THE DISTRICT	7,930.87
21	29	07/01/2023	5612	STATE OF OKLAHOMA DEPT OF LABOR	LICENSE FOR DISTRICT	5,000.00
21	30	07/01/2023	8025	TRACTOR SUPPLY COMPANY	SUPPLIES FOR THE DISTRICT	388.93
21	31	07/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	FIRE ALARM REPLACE/INSPECT ACCESS CONTROL	35,319.00
21	32	07/01/2023	59041	OKLAHOMA ENERGY SOURCE LLC	NATURAL GAS	2,525.82
21	35	07/01/2023	55143	MICHAEL EMBRY	BOND FOR MICHAEL W EMBRY	500.00
21	36	07/01/2023	56429	BIXBY OUTDOOR POWER EQUIPMENT	SUPPLIES FOR THE DISTRICT	2,872.62
21	37	07/01/2023	56765	CARRIER ENTERPRISE, LLC	SUPPLIES FOR DISTRICT	2,117.15
21	38	07/01/2023	57489	ENGINEERED EQUIPMENT INC	DISTRICT FILTERS	12,914.28

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	39	07/01/2023	111	BANK OF OKLAHOMA	LEASE PAYMENT - NEW ADMIN BUILDING	42,278.00
21	40	07/01/2023	55130	SUPERIOR TERMITE & PEST CONTROL	DISTRICT PEST CONTROL	35,091.00
21	44	07/01/2023	3152	OVERHEAD DOOR OF TULSA	OVERHEAD DOOR REPAIR	150.00
21	45	07/01/2023	1420	BRIERLY CORPORATION	PLUMBING REPAIRS FOR THE DISTRICT	209.00
21	47	07/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	REPAIRS FOR THE DISTRICT	18,647.88
21	49	07/01/2023	57844	WE CLEAN 4-U WHIPPLE CLEANING SVS	CLEANING SERVICE	192,000.00
21	51	07/01/2023	58954	SLK LAWN AND LANDSCAPE, LLC	MOWING FOR THE DISTRICT	81,537.64
21	52	07/01/2023	5989	HYDROWORX INTERNATIONAL, INC.	POOL SERVICE PLAN	5,900.00
21	53	07/01/2023	961	MAGIC REFRIGERATION	SUPPLIES FOR THE DISTRICT	2,376.28
21	54	07/01/2023	56057	ES2	A/C REPAIRS AND REPROGRAMMING CONTROLLERS	7,400.00
21	56	07/01/2023	3742	OKLAHOMA STATE DEPART. OF HEALTH	SWIMMING POOL/THERAPY POOL LICENSE	150.00
21	57	07/01/2023	2618	TRU GREEN	LAWN CARE	19,314.27
21	59	07/01/2023	60030	MISSCO INTERIOR CONCEPTS, LLC	PAINT FOR THE DISTRICT	500.00
21	60	07/01/2023	58032	HERC RENTALS INC	SUPPLIES FOR THE DISTRICT	1,000.00
21	61	07/01/2023	58646	YORK PLUMBING	SUPPLIES-SERVICES FOR THE DISTRCT	7,707.00
21	62	07/01/2023	57666	MARTIN FISCHER PAINTING	PAINTING SERVICES	1,000.00
21	63	07/01/2023	58651	TULSA SOD AND MULCH INC	PLAYGROUND MULCH	1,150.00
21	65	07/01/2023	56433	HARDSCAPE MATERIALS	SUPPLIES FOR THE DISTRICT	763.61
21	66	07/01/2023	59152	COOK'S APPLIANCE INC	SUPPLIES FOR MAINTENANCE	1,500.00
21	67	07/01/2023	55355	SITE ONE LANDSCAPE SUPPLY, LLC	GRASS CHEMICALS FOR DISTRICT	1,011.52
21	68	07/01/2023	58781	STATEWIDE COMMERCIAL CLEANING CO	CLEANING SERVICES DISTRICT	1,160,314.00
21	69	07/01/2023	53094	SPRING CREEK NURSERY	SUPPLIES FOR THE DISTRICT	540.00
21	70	07/01/2023	59031	ALPHA MECHANICAL SERVICES LLC	HVAC SERVICE FOR DISTRICT	20,000.00
21	72	07/01/2023	59161	SUNSTATE EQUIPMENT CO LLC	EQUIPMENT RENTAL	735.00
21	73	07/01/2023	1077	MURRAY WOMBLE, INC.	MAINTENANCE SUPPLIES	5,370.00
21	74	07/01/2023	59952	UMB BANK	AMAZON PURCHASES	9,386.41
21	76	07/01/2023	59235	WHITE SEPTIC CLEANING	Plumbing for district	2,500.00
21	77	07/01/2023	59254	THE TUNNEL RAT	GOPHER SERVICE HS, MS, CI	27,504.00
21	78	07/01/2023	59261	LENNOX INDUSTRIES INC	SUPPLIES FOR MAINTENANCE	500.00
21	79	07/01/2023	58126	KOMPAN INC	MAINTENANCE SUPPLIES	86.25
21	80	07/01/2023	816	JOHNSTONE SUPPLY OF TULSA	SUPPLIES FOR DISTRICT	16,510.68
21	81	07/01/2023	236	BUILDERS SUPPLY, INC.	SUPPLIES FOR MAINTENANCE	4,819.18
21	82	07/01/2023	58743	SUNBELT POOLS, LLC	POOL SUPPLIES	2,643.22
21	83	07/01/2023	53382	ATKINSON SUPPLY	PART &/OR JANITORIAL SUPPLIES	1,336.85
21	84	07/01/2023	58214	SPECTRUM PAINT COMPANY, INC	PAINT FOR THE DISTRICT	3,866.61
21	85	07/01/2023	6435	LOCKE SUPPLY	PLUMBING SUPPLIES FOR THE DISTRICT	5,486.12

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	86	07/01/2023	55300	KUBOTA CONSTRUCTION EQUIMENT	TRACTOR SUPPLIES	1,000.00
21	87	07/01/2023	58448	WINDOWS XPRESS	WINDOW CLEANING FOR DISTRICT	800.00
21	88	07/01/2023	2509	TULSA WINNELSON COMPANY	PLUMBING SERVICE FOR THE DISTRICT	1,106.44
21	89	07/01/2023	59649	PCC CLEANING & RESTORATION	MOLD CHECK FOR DISTRICT	6,189.03
21	90	07/01/2023	59894	STANLEY STEEMER INTERNATIONAL INC	CARPET CLEANING FOR THE DISTRICT	10,840.00
21	91	09/12/2023	60384	CLEARWATER ENTERPRISES LLC	NATURAL GAS	57,106.78
21	93	11/01/2023	60515	KARCHER NORTH AMERICA INC	FIXING FLOOR MACHINE	20,000.00
21	94	12/06/2023	3839	AMAZON.COM, LLC	MISC MAINTENANCE SUPPLIES	20,000.00
21	95	12/20/2023	58815	JENNIFER PARDUE	POOL SUPPLIES	451.60
21	96	12/20/2023	2734	LESLIE'S POOL SUPPLIES	CHEMICALS FOR THE POOL	2,700.00
21	97	02/13/2024	60031	SLK LAWN AND LANDSCAPE INC	MOWING FOR THE DISTRICT	37,829.68
21	98	03/29/2024	60479	SPARTAN SIGNS INC	SIGNS FOR THE DISTRICT	858.00
21	99	04/10/2024	59279	HARNESS ROOFING INC	DISTRICT NEEDS	15,000.00
21	200	07/01/2023	55952	SCHOOL FIX	DISTRICT NEEDS	1,553.22
21	201	07/01/2023	4835	GRAINGER	Traffic Zone Marking Paint	1,006.81
21	202	07/01/2023	59689	SPARTAN SIGNS & GRAPHICS LLC	MAINTENANCE SIGNS FOR DISTRICT	4,186.00
21	206	07/12/2023	4748	ROBINSON GLASS	window replacements	7,627.00
21	207	07/20/2023	2922	EWING IRRIGATION PRODUCTS, INC.	pine mulch for playgrounds	7,615.19
21	208	08/01/2023	60327	FORD AUDIO-VIDEO SYSTEM, LLC	HS AUDITORIUM INTEGRATED SOUND SYSTEM	2,648.75
21	209	08/14/2023	59923	GLOBE PROMOTIONS LLC	GLOVES FOR MAINTENANCE	4,850.00
21	210	08/24/2023	60347	JASON GROVE	PURCHASED EMERGENCY PART FOR LEAK AT EAST	28.17
21	211	09/20/2023	59781	AAAC WILDLIFE REMOVAL	BAT REMOVAL AT NE	1,888.00
21	212	10/09/2023	7013	AMSCO SUPPLY	MAINTENANCE SUPPLIES	3,047.06
21	213	10/25/2023	3776	WHEELER METALS, INC	METAL FOR HVAC UNIT AT PRACTICE GYM/MAINT BUILDING	1,335.00
21	214	10/25/2023	58106	THE HOME DEPOT PRO	vinyl ceiling tiles - locker rooms at Old Whitey	516.30
21	215	11/15/2023	58106	THE HOME DEPOT PRO	RYOBI POWER SCRUBBERS	357.00
21	216	11/27/2023	60530	TONY HALE	R22 REFRIGERATION TANKS	1,800.00
21	217	12/08/2023	60515	KARCHER NORTH AMERICA INC	REPAIR FLOOR MACHINE - MS/CE	3,283.45
21	218	12/15/2023	55810	UNITED RENTALS	EQUIPMENT RENTAL 050	483.00
21	220	01/05/2024	60574	BRET BARNHART EXCAVATING	MS HYDRANT REPAIR	790.00
21	221	02/06/2024	58032	HERC RENTALS INC	BATTERIES & WHEELS - GENIE 26/32 SCISSOR LIFT	1,630.59
21	222	02/06/2024	56241	OWASSO FENCE	REPLACING DAMAGED POST/PICKETS STUDENT DAMAGE	1,500.00
21	223	02/08/2024	60331	AMERICAN LEAK DETECTION	DISTRICT SERVICES	2,000.00
21	224	02/08/2024	58603	CROWN LIFT TRUCKS	REPAIR ELECTRIC HAND TRUCK	1,865.52

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
21	225	02/08/2024	210	BROKEN ARROW ELECTRIC SUPPLY	ELECTRICAL DISCONNECT SWITCHES - MAINT 318	1,831.92
21	226	02/08/2024	210	BROKEN ARROW ELECTRIC SUPPLY	ELECTRICAL PANEL BOARDS NEW MAINT 318	6,962.25
21	227	02/08/2024	3071	GRAYBAR ELECTRIC	LIGHT FIXTURES FOR NEW MAINTENANCE 318	21,960.80
21	228	03/05/2024	60663	SEMPER FI HYDROSEED & EROSION CNTRL	HYDROSEEDING	9,880.00
21	229	03/15/2024	60671	EXECUTIVE TITLE	EARNEST MONEY 000	25,000.00
21	230	03/18/2024	5362	NATIVE AUDIO VISUAL	WEST MOTORIZED BLINDS	330.00
21	231	04/17/2024	60011	MOREHEAD CONSTRUCTION, LLC	NEW MAINTENANCE BUILDING	4,863.00
21	232	05/16/2024	60766	INTERIOR CONCEPTS INC	black rubber reducers - CE GYM	358.00
21	233	05/24/2024	57038	LIGHTHOUSE ELECTRIC LLC	9TH GRADE FIBER TO ADMIN	7,162.00
21	234	05/24/2024	57038	LIGHTHOUSE ELECTRIC LLC	TRACK FIBER TO MAINTENANCE	6,871.00
21	235	05/24/2024	59171	KENDRICK EXCAVATING LLC	FIBER LINE EXCAVATION 9TH-ADMIN	39,475.00

Non-Payroll Total:	**$4,715,783.14**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$4,715,783.14**

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
22	1	07/01/2023	717	HILAND DAIRY COMPANY	MILK PRODUCTS FOR CAFETERIA	351,510.14
22	2	07/01/2023	216	BROOKS GREASE SERVICE, INC.	GREASE REMOVAL FOR CAFETERIAS	11,785.60
22	3	07/01/2023	389	CURTIS RESTAURANT SUPPLY	TOOLS & EQUIPMENT	5,138.90
22	4	07/01/2023	2245	JAMES KEVIN EAKLE	REPAIR EQUIPMENT	22,712.22
22	5	07/01/2023	724	HOBART CORPORATION	PARTS/REPAIRS FOR CAFETERIAS	49,052.07
22	7	07/01/2023	1995	OKLAHOMA DEPT. OF HUMAN SERVICES	ASSESSMENT FEE COMMODITIES	8,982.68
22	8	07/01/2023	5592	ADMIRAL EXPRESS LLC	CAFETERIA OFFICE SPPLIES	1,822.60
22	9	07/01/2023	56637	HEARTLAND SCHOOL SOLUTIONS	SOFTWARE MAINT.	9,834.00
22	10	07/01/2023	58486	PEPSI	DRINKS FOR THE CAFETERIA	30,664.68
22	11	07/01/2023	1715	TULSA TECHNOLOGY CENTER	ServSafe Class for Managers	750.00
22	13	07/01/2023	55118	BARE METAL STANDARD OKLAHOMA	CAFETERIA CLEANING	7,463.00
22	14	07/01/2023	59164	ASIAN FOOD SOLUTIONS / COMIDA VIDA	Commodity Food For Students	1,406.00
22	15	07/01/2023	57667	NUTRI-LINK TECHNOLOGIES, INC	CLOUD SERVICE	1,325.00
22	16	07/01/2023	57842	BUDDY'S PRODUCE INC	SUPPLIES FOR THE DISTRICT	198,818.10
22	17	07/01/2023	51751	U.S. FOOD SERVICE, INC	SUPPLIES FOR THE DISTRICT	1,436,966.21
22	18	07/01/2023	51653	TYSON PREPARED FOODS, INC	SUPPLIES FOR THE DISTRICT	50,626.45
22	19	07/01/2023	114	BARLOW EDUCATION MANAGEMENT SVS.	CHILD NUTRITION CONSULTANT	3,300.00
22	20	07/01/2023	59660	BUGBROS MULTIFAMILY, LLC	PEST CONTROL FOR CAFETERIAS	7,500.00
22	21	07/01/2023	55124	COSTLEY ENTERPRISES NO. 90, INC	FOOD	102,432.00
22	22	07/01/2023	7042	THE ARROW GROUP	285 - BONDS FOR CHILD NUTRITION DEPT	1,300.00
22	23	07/01/2023	51650	FRECKLES FROZEN CUSTARD	FROZEN YOGURT FOR THE CAFETERIAS	3,111.50
22	24	07/01/2023	2272	LOWE'S	CAFETERIA REPAIR SUPPLIES	313.01
22	25	07/01/2023	961	MAGIC REFRIGERATION	CAFETERIA REPAIRS	2,213.26
22	26	07/01/2023	99999	BIXBY PUBLIC SCHOOLS	REIMBURSE GF	1,537,310.89
22	27	07/01/2023	53578	SCHOOL NUTRITION ASSOC OF OKLAHOMA	SNA MEMBERSHIP RENEWAL	603.00
22	28	07/01/2023	56827	BERNARD FOOD INDUSTRIES, INC.	285 - FOOD FOR CAFETERIAS	9,361.80
22	29	07/01/2023	53787	BANK OF AMERICA VISA	PURCHASES/TRAVEL FOR CHILD NUTRITION	22,943.33
22	30	07/01/2023	58106	THE HOME DEPOT PRO	TRASHBAGS AND SUPPLIES	5,052.24
22	32	07/01/2023	444	DOC'S FOOD STORES, INC	SUPPLIES	47.98
22	33	07/01/2023	57742	EMS LINQ INC	WEB SUBSCRIPTION AND TRAINING	2,507.40
22	34	07/01/2023	6435	LOCKE SUPPLY	CHILD NUTRITION SUPPLIES	182.91
22	35	07/01/2023	59952	UMB BANK	AMAZON PURCHASES	1,708.52
22	36	07/01/2023	57829	THE BRENMAR COMPANY	SUPPLIES FOR THE DISTRICT	4,530.60
22	37	07/01/2023	210	BROKEN ARROW ELECTRIC SUPPLY	ELECTRICAL MATERIALS FOR CAFETERIAS	190.94
22	38	07/01/2023	53697	NATIONAL FOOD GROUP	FOOD FOR KITCHENS	27,452.30
22	39	07/01/2023	60016	RANSOM'S BBQ LLC	BBQ Sauce for Students MIO	800.00
22	40	07/01/2023	52424	BEN E KEITH - OKLAHOMA	FOOD FOR CAFETERIA	12,659.02

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22	43	07/01/2023	58521	GENERAL PARTS	OVEN REPAIR	1,463.89
22	44	07/01/2023	58968	SEA LEVEL SOCIAL, LLC	SOCIAL MEDIA MANAGEMENT SERVICE	6,630.00
22	45	07/01/2023	60517	BETTER DAY FARMS, LLC	FARM TO SCHOOL PRODUCE	18,936.00
22	46	07/01/2023	3742	OKLAHOMA STATE DEPART. OF HEALTH	KITCHEN LICENSE RENEWALS	1,250.00
22	47	07/01/2023	57740	ESS SOUTH CENTRAL, LLC	CHILD NUTRITION SUBS	27,918.08
22	48	07/01/2023	58969	E-CONTROL SYSTEMS, INC	MONITORING SOFTWARE	2,400.00
22	49	07/01/2023	51624	ALPHA AWARDS	Name Tags for employees	151.50
22	50	07/01/2023	3839	AMAZON.COM, LLC	MISC PURCHASES	523.05
22	51	09/01/2023	56586	ECOLAB INC	filters for Kitchens	2,059.73
22	52	10/05/2023	59923	GLOBE PROMOTIONS LLC	Disposable Gloves for Employees	2,800.00
22	54	01/25/2024	60592	RODRIGUEZ FOODS, LTD	Food for the Cafeterias	10,060.00
22	55	04/08/2024	60689	JOBLETICS PRO INC	Subs for the Kitchens	23,885.89
22	100	07/01/2023	54035	OSWALT RESTAURANT SUPPLY	Equipment for kitchens	70,405.66
22	101	07/12/2023	60116	CENTRAL RESTAURANT PRODUCTS	HEATED CABINET WE/WI	5,825.78
22	102	07/12/2023	927	LOCK-DOC, INC.	mortise lock at NE kitchen	926.67
22	103	08/17/2023	695	HEATWAVE SUPPLY	TRITON HEATER	9,589.34
22	104	08/18/2023	56765	CARRIER ENTERPRISE, LLC	2 condenser fan motors hs	872.74
22	105	08/29/2023	60339	FREEZING POINT LLC	Juice Concentrate for machine for A la Cart	1,874.41
22	106	08/30/2023	55856	FIELDHOUSE GEAR, INC	Uniforms for Employees	1,531.00
22	107	09/01/2023	1856	WALMART COMMUNITY	Gluten free item	299.69
22	108	09/01/2023	60417	RYADD LLC	Dippin Dots	22,464.00
22	109	09/07/2023	60116	CENTRAL RESTAURANT PRODUCTS	CAFETERIA SUPPLIES	13,328.87
22	110	09/19/2023	58457	EKON-O-PAC	11oz Nature Seal for Fruit 285	549.00
22	111	09/22/2023	60403	AMERICA'S MEAL	Speaker for CN Employee Professional Development	4,500.00
22	112	10/31/2023	56227	CDW-G 2	Planar Dual Monitor Stand	245.43
22	113	12/05/2023	56637	HEARTLAND SCHOOL SOLUTIONS	TOUCH DYNAMIC PULSE ULTRA, TERMINAL, SCANNER	9,608.00
22	114	12/07/2023	59031	ALPHA MECHANICAL SERVICES LLC	HS KITCHEN HVAC REPLACEMENT	15,211.00
22	116	01/11/2024	60122	INTEGRITY FIRE LLC	INSPECTIONS	2,410.00
22	200	07/01/2023	60124	ELIA MUNOZ	REIMBURSE PERMIT/MILEAGE	573.39
22	201	07/01/2023	59490	ALLISON MAYNARD	REIMBURSE PERMIT/MILEAGE	36.85
22	205	07/01/2023	54364	RACHEL HAMILTON	REIMB MILEAGE/PERMIT	20.00
22	207	07/01/2023	55878	BARBARA EVANS	REIMB MILEAGE/PERMIT	269.17
22	208	07/01/2023	60278	SABA CHOUDHARY	REIMB MILEAGE/PERMIT	57.71
22	210	07/01/2023	58869	DEBBIE OWENS	REIMB MILEAGE/PERMIT	282.63
22	211	07/01/2023	57155	PAM MCLAUGHLIN	REIMB MILEAGE/PERMIT	21.20
22	214	07/01/2023	60279	ALICIA PORTER	REIMB MILEAGE/PERMIT	60.85
22	215	07/01/2023	58868	YESENIA LOZANO	REIMB MILEAGE/PERMIT	356.58
22	217	07/01/2023	58962	THERESIA MORGAN	REIMB MILEAGE/PERMIT	10.10
22	218	07/01/2023	57222	GAYLE FORD	REIMBURSE PERMIT	411.24
22	219	07/01/2023	56558	HELEN HURST	REIMB MILEAGE/PERMIT	2,050.70
22	220	07/01/2023	4043	SELINA GARMAN	REIMB MILEAGE/PERMIT	517.82

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22	224	07/01/2023	54417	GEORGIA CORNETT	REIMB MILEAGE/PERMIT	215.47
22	226	07/01/2023	58963	BOBBIE PACULA	REIMBURSE PERMIT/MILEAGE 285	14.41
22	228	07/01/2023	58000	AUDREY HIATT	REIMBURSE MILEAGE	54.24
22	229	07/01/2023	58502	JENNY REED	MILEAGE REIMBURSEMENT	435.54
22	230	07/01/2023	59083	RYAN SPALDING	REIMBURSE MILEAGE/PERMIT	194.06
22	232	07/01/2023	60565	RACHEL HOLLINGSHAD	REIMB MILEAGE/PERMIT	299.47
22	234	07/01/2023	59069	CHRISTI GRAY	Food Handler's Permit Reimbursement	591.92
22	235	07/01/2023	57684	MARGARET CARLSON	REIMBURSE PERMIT/MILEAGE	26.73
22	237	07/01/2023	60284	ASHLEY MUSTIN	REIMB MILEAGE/PERMIT	200.13
22	239	07/01/2023	59847	JENNIFER HERNANDEZ	Mileage Reimbursement	98.77
22	240	07/01/2023	60285	CAMMIE BUNKMAN	REIMB MILEAGE/PERMIT	20.00
22	242	07/01/2023	60566	HANNAH HINCKLEY	food handlers permit reimbursement	11.86
22	243	08/01/2023	60330	RONNA HEGINBOTHAM	Food handler's reimbursement	20.00
22	244	09/25/2023	60449	JOAQUINA LOPEZ CASELLANOS	REIMBURSE PERMIT/MILEAGE	20.00
22	246	12/01/2023	60545	HOLLY HAYES	Mileage reimbursement	43.89
22	247	12/01/2023	3839	AMAZON.COM, LLC	Supplies	68.57
22	300	08/04/2023	60302	HONG ALLEN	LUNCH ACCOUNT REFUND	106.20
22	301	08/04/2023	58274	AUTUMN MCCLURE	LUNCH ACCOUNT REFUND	44.95
22	302	08/10/2023	60328	KRYSTAL ANDERSON	LUNCH ACCOUNT REFUND	21.00
22	303	08/18/2023	60335	TEARA FIROR	LUNCH ACCOUNT REFUND	29.30
22	304	08/18/2023	60336	LAUREN BAUER	LUNCH ACCOUNT REFUND	24.90
22	305	08/18/2023	60337	CANDACE KIRK	LUNCH ACCOUNT REFUND	15.95
22	306	08/30/2023	54390	LUNDY MORRISON	LUNCH ACCOUNT REFUND	21.10
22	307	08/30/2023	60361	BRIAN HEIMBACH	LUNCH ACCOUNT REFUND	50.30
22	308	08/30/2023	60362	KRYSTAL HUTCHINSON	LUNCH ACCOUNT REFUND	39.30
22	309	09/08/2023	60377	JACQUELINE BRESEE	LUNCH ACCOUNT REFUND	33.40
22	310	09/11/2023	60383	PATRICIA MARTIN	LUNCH ACCOUNT REFUND	21.45
22	311	09/13/2023	56856	KIM KIRK	LUNCH ACCOUNT REFUND	55.35
22	312	09/15/2023	57640	RAUL GONZALEZ	LUNCH ACCOUNT REFUND	18.00
22	313	09/15/2023	60392	JENNIFER KERR	LUNCH ACCOUNT REFUND	18.25
22	314	09/20/2023	60401	WENDY JONES	LUNCH ACCOUNT REFUND	16.55
22	315	09/25/2023	60408	TANYA GULLEY	LUNCH ACCOUNT REFUND	26.50
22	316	09/29/2023	60421	AIDEE ALVARDO	LUNCH ACCOUNT REFUND	14.10
22	317	10/05/2023	60434	JULIE KARALIS	LUNCH ACCOUNT REFUND	16.50
22	318	10/12/2023	60450	SHAWNA MERCATORIS	LUNCH ACCOUNT REFUND	276.00
22	319	10/12/2023	60451	ANTOINETTE FLYNN	LUNCH ACCOUNT REFUND	12.35
22	320	10/16/2023	60456	JIM ELLEDGE	LUNCH ACCOUNT REFUND	62.50
22	321	10/17/2023	60460	HANNA BAE	LUNCH ACCOUNT REFUND	196.50
22	322	10/25/2023	60470	VICTORIA SCHERMERHORN	LUNCH ACCOUNT REFUND	18.50
22	323	10/30/2023	59733	ANDREA DUKE	LUNCH ACCOUNT REFUND	75.00
22	324	11/06/2023	60488	DARCY FUEHRER	LUNCH ACCOUNT REFUND	38.30
22	325	11/07/2023	60491	CHRISTINE MCCORMICK	LUNCH ACCOUNT REFUND	20.15
22	326	12/06/2023	60542	AMANDA WILLIAMS	LUNCH ACCOUNT REFUND	29.20

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22	327	12/18/2023	60561	ERICA HUGHES	LUNCH ACCOUNT REFUND	21.85
22	328	01/12/2024	60588	BRITTNI ALLEN	LUNCH ACCOUNT REFUND	25.00
22	329	01/24/2024	59021	CHRIS PAGE	LUNCH ACCOUNT REFUND	166.30
22	330	01/25/2024	60595	NICOLE WILLIAMS	LUNCH ACCOUNT REFUND	25.20
22	331	01/30/2024	60595	NICOLE WILLIAMS	LUNCH ACCOUNT REFUND	31.35
22	332	02/13/2024	60622	CAROLYN RALEIGH	LUNCH ACCOUNT REFUND	59.80
22	333	03/04/2024	60651	AMANDA EVERS	LUNCH ACCOUNT REFUND	55.00
22	334	03/04/2024	57473	KRISTA WRIGHT	LUNCH ACCOUNT REFUND	38.45
22	335	03/06/2024	60659	THRESA WHITE	LUNCH ACCOUNT REFUND	327.50
22	336	03/25/2024	60674	KAYLA LESTER	LUNCH ACCOUNT REFUND	400.00
22	337	03/27/2024	60683	COLTON HEATH	LUNCH ACCOUNT REFUND	27.60
22	338	04/10/2024	59083	RYAN SPALDING	LUNCH ACCOUNT REFUND	20.00
22	339	04/11/2024	57238	BECKY ROGALSKI	LUNCH ACCOUNT REFUND	51.80
22	340	05/03/2024	60742	AMBER SMALL	LUNCH ACCOUNT REFUND	20.90
22	341	05/03/2024	60743	CURTIS BERGERON	LUNCH ACCOUNT REFUND	98.80
22	342	05/10/2024	60758	BRITTANY HERMAN	LUNCH ACCOUNT REFUND	76.40
22	343	05/14/2024	60761	DORIS NJANG	LUNCH ACCOUNT REFUND	34.70
22	344	05/15/2024	60764	JAMES O'DONNELL	LUNCH ACCOUNT REFUND	47.80
22	345	05/15/2024	58256	KRISTIN FISKE	LUNCH ACCOUNT REFUND	27.90
22	346	05/15/2024	4352	ROWLAND VERNON	LUNCH ACCOUNT REFUND	35.40
22	347	05/15/2024	58253	JESSICA DYER	LUNCH ACCOUNT REFUND	73.95
22	348	05/15/2024	60763	TARA HIGDON	LUNCH ACCOUNT REFUND	11.05
22	349	05/15/2024	60762	SANDRA MCNEIL	LUNCH ACCOUNT REFUND	15.65
22	350	05/20/2024	60770	KATHY AUSTIN	LUNCH ACCOUNT REFUND	12.10
22	351	05/20/2024	60771	SKYLAR MCCORMICK	LUNCH ACCOUNT REFUND	76.00
22	352	05/20/2024	60772	TODD MCKIMMEY	LUNCH ACCOUNT REFUND	18.15
22	353	05/20/2024	58747	JENNIFER HORVATH	LUNCH ACCOUNT REFUND	34.05
22	354	05/20/2024	60773	KATIE WITCHER	LUNCH ACCOUNT REFUND	27.45
22	355	05/20/2024	59206	SANDRA EPPERLY	LUNCH ACCOUNT REFUND	21.55
22	356	05/20/2024	60774	KERRY LAMBERT	LUNCH ACCOUNT REFUND	69.20
22	357	05/20/2024	60775	AMY CIUCCI	LUNCH ACCOUNT REFUND	24.55
22	358	05/20/2024	59628	KENDALL HATLEY	LUNCH ACCOUNT REFUND	33.75
22	359	05/20/2024	60776	CURT CORLEY	LUNCH ACCOUNT REFUND	18.35
22	360	05/20/2024	60316	SHARON BIGGS	LUNCH ACCOUNT REFUND	23.40
22	361	05/20/2024	60777	NATHAN ROZMAN	LUNCH ACCOUNT REFUND	14.70
22	362	05/20/2024	57818	CARLA VANDRA	LUNCH ACCOUNT REFUND	37.10
22	363	05/20/2024	60778	JENNIFER SCOGINS	LUNCH ACCOUNT REFUND	18.70
22	364	05/20/2024	60779	ANGIE SCHOOLFIELD	LUNCH ACCOUNT REFUND	34.60
22	365	05/20/2024	60780	MARK KROEGER	LUNCH ACCOUNT REFUND	31.55
22	366	05/22/2024	52022	TAMARA CRULL	LUNCH ACCOUNT REFUND	20.00
22	367	05/22/2024	60786	MINDY BURKHARDT	LUNCH ACCOUNT REFUND	4.00
22	368	05/22/2024	60787	LAURA SCOTT	LUNCH ACCOUNT REFUND	14.70
22	369	05/22/2024	56973	KANDIS DICKINSON	LUNCH ACCOUNT REFUND	30.85
22	370	05/22/2024	83004	CAROLINE KELLEY	LUNCH ACCOUNT REFUND	1.15
22	371	05/22/2024	60788	SUSAN SAMS	LUNCH ACCOUNT REFUND	146.35

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22	372	05/22/2024	58270	SHEILA LOWE	LUNCH ACCOUNT REFUND	41.15
22	373	05/22/2024	58701	MELODY CAMPBELL	LUNCH ACCOUNT REFUND	19.20
22	374	05/22/2024	56393	MELANIE CRADDOCK	LUNCH ACCOUNT REFUND	23.25
22	375	05/22/2024	60789	STEPHANIE SANDRIDGE	LUNCH ACCOUNT REFUND	24.80
22	376	05/22/2024	60790	MIN OLIVIERI	LUNCH ACCOUNT REFUND	19.20
22	377	05/22/2024	60791	MARK THOMPSON	LUNCH ACCOUNT REFUND	17.35
22	378	05/22/2024	60792	JENNIFER WISEMAN	LUNCH ACCOUNT REFUND	9.25
22	379	05/22/2024	60793	EMILY MCKENZIE	LUNCH ACCOUNT REFUND	119.45
22	380	05/22/2024	58255	JENNIFER FINTON	LUNCH ACCOUNT REFUND	17.80
22	381	05/22/2024	60794	ANGELICA ALEXANDER	LUNCH ACCOUNT REFUND	24.50
22	382	05/22/2024	60795	PATRICIA BERRY	LUNCH ACCOUNT REFUND	77.75
22	383	05/23/2024	60799	KEISHA MOTES	LUNCH ACCOUNT REFUND	15.20
22	384	05/23/2024	60800	JACQUELINE GUTIERREZ	LUNCH ACCOUNT REFUND	12.25
22	385	05/23/2024	60801	KAYLA FIKE	LUNCH ACCOUNT REFUND	22.35
22	386	05/23/2024	60802	BRIAN O'HARA	LUNCH ACCOUNT REFUND	5.30
22	387	05/23/2024	59877	DAN PETERS	LUNCH ACCOUNT REFUND	5.55
22	388	05/23/2024	60803	DELANA BABER	LUNCH ACCOUNT REFUND	22.45
22	389	05/23/2024	60804	LISA CARDENAS	LUNCH ACCOUNT REFUND	35.00
22	390	05/23/2024	60805	EDGAR MARTINEZ	LUNCH ACCOUNT REFUND	37.10
22	391	05/23/2024	58238	SHERRY BEEN	LUNCH ACCOUNT REFUND	74.05
22	392	05/23/2024	59092	JUNE JACOWAY	LUNCH ACCOUNT REFUND	234.85
22	393	05/23/2024	59480	MACEY TURLEY	LUNCH ACCOUNT REFUND	37.80
22	394	05/23/2024	60806	MICHELLE MARTIN	LUNCH ACCOUNT REFUND	77.70
22	395	05/23/2024	60807	MELANIE RENTERIA	LUNCH ACCOUNT REFUND	44.70
22	396	05/23/2024	60808	ERICA HAWKINS	LUNCH ACCOUNT REFUND	25.40
22	397	05/23/2024	60809	RUBI NEWELL	LUNCH ACCOUNT REFUND	2.65
22	398	05/23/2024	60810	LAARNI BATALUNA	LUNCH ACCOUNT REFUND	48.25
22	399	05/23/2024	60811	KIMBERLY GIBBENS	LUNCH ACCOUNT REFUND	30.50
22	400	05/23/2024	60812	HOLLY SOHO	LUNCH ACCOUNT REFUND	63.85
22	401	05/24/2024	60816	MATTHEW BLASE	LUNCH ACCOUNT REFUND	157.60
22	405	05/24/2024	60819	ADAM STISSER	LUNCH ACCOUNT REFUND	19.30
22	406	05/24/2024	60820	KARA BIEDERMAN	LUNCH ACCOUNT REFUND	2.55
22	407	05/24/2024	60821	TAMBRA YBARRA	LUNCH ACCOUNT REFUND	21.10
22	408	05/24/2024	60822	ANDY JOBE	LUNCH ACCOUNT REFUND	8.20
22	409	05/24/2024	60823	JEFF REID	LUNCH ACCOUNT REFUND	11.60
22	410	05/24/2024	60824	DANIEL HALL	LUNCH ACCOUNT REFUND	35.00
22	411	05/24/2024	60825	JENNIFER TILLY	LUNCH ACCOUNT REFUND	3.45
22	412	05/24/2024	56999	AMY MOORE	LUNCH ACCOUNT REFUND	25.50
22	413	05/24/2024	60826	AMANDA ANDERSON	LUNCH ACCOUNT REFUND	16.90
22	414	05/24/2024	60827	JEREMY BECKETT	LUNCH ACCOUNT REFUND	7.25
22	415	05/24/2024	60828	CHRISTY ANDREWS	LUNCH ACCOUNT REFUND	24.05
22	416	05/24/2024	60829	MARK FRANKS	LUNCH ACCOUNT REFUND	21.54
22	417	05/24/2024	60830	MELISSA SMITH	LUNCH ACCOUNT REFUND	20.00
22	418	05/24/2024	60831	ANTHONY SRAJER	LUNCH ACCOUNT REFUND	18.10
22	419	05/24/2024	58418	GLENNA THORSTENBERG	LUNCH ACCOUNT REFUND	11.35

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22	420	05/24/2024	60832	CALEB BUCK	LUNCH ACCOUNT REFUND	4.40
22	421	05/24/2024	59203	TARA SUDLER	LUNCH ACCOUNT REFUND	42.20
22	422	05/24/2024	60833	SARA MITCHELL	LUNCH ACCOUNT REFUND	2.70
22	423	05/24/2024	60834	AMBER NAYLOR	LUNCH ACCOUNT REFUND	5.35
22	424	05/24/2024	58403	CARI DAVIS	LUNCH ACCOUNT REFUND	20.00
22	425	05/24/2024	59209	REBECCA OWENS	LUNCH ACCOUNT REFUND	23.05
22	426	05/24/2024	60835	WONDA CLARK	LUNCH ACCOUNT REFUND	25.20
22	427	05/24/2024	60836	JENNIFER JONES	LUNCH ACCOUNT REFUND	18.00
22	428	05/24/2024	59245	KERRY MOSE	LUNCH ACCOUNT REFUND	47.55
22	429	05/24/2024	58289	GENEVA ROBB	LUNCH ACCOUNT REFUND	22.70
22	430	05/24/2024	60837	RINKALBEN CHHITA	LUNCH ACCOUNT REFUND	34.05
22	431	05/24/2024	60838	PRAKASH SUBRAMANIAM	LUNCH ACCOUNT REFUND	35.35
22	432	05/28/2024	60818	JENNY BERG	LUNCH ACCOUNT REFUND	31.50
22	433	05/28/2024	60817	BRANDEE PIERSON	LUNCH ACCOUNT REFUND	36.05
22	434	05/28/2024	60815	HARRY ASHBAUGH	LUNCH ACCOUNT REFUND	9.35

Non-Payroll Total:	**$4,204,737.22**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$4,204,737.22**

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
31	1	07/01/2023	57666	MARTIN FISCHER PAINTING	EXTERIOR PAINT	10,250.00
31	2	07/01/2023	57489	ENGINEERED EQUIPMENT INC	Seresco Motorized Axial Fan - POOL	6,287.00
31	3	07/28/2023	58106	THE HOME DEPOT PRO	Partitions in girl's locker room at Old Whitey	2,196.81
31	4	08/20/2023	57928	SB CUSTOM PAINTING, LLC	PAINTING FOR SOCCER TICKET BOOTH	1,400.00
31	5	12/21/2023	56241	OWASSO FENCE	move west playground fences	4,119.00
31	6	12/23/2023	2272	LOWE'S	20.2-cu ft Top-Freezer Refrigerator - CE	664.05
31	7	12/23/2023	60572	WINDOR SUPPLY AND MANUFACTURING INC	Windor for 2 doors at East	1,489.18
31	8	01/24/2024	59031	ALPHA MECHANICAL SERVICES LLC	18,000 BTU Goodman mini HS TENNIS	3,451.00
31	10	02/15/2024	60625	BLUE SKY PRODUCTIONS LLC	HS TRACK-SOCCER SCOREBOARD	3,841.20

Non-Payroll Total:	**$33,698.24**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$33,698.24**

Bixby Public Schools

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
32	1	06/14/2024	60671	EXECUTIVE TITLE	16115 S MINGO RD PROPERTY	1,079,299.33

Non-Payroll Total:	**$1,079,299.33**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$1,079,299.33**

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Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 35

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
35	1	07/01/2023	60246	SALSBURY INDUSTRIES INC	LOCKERS FOR WRESTLING	16,415.94
35	2	07/01/2023	59279	HARNESS ROOFING INC	ROOF REPAIRS & INSPECTIONS	1,857.44
35	3	07/01/2023	58086	SCOTT RICE	FURNITURE FOR EI	12,553.91
35	4	07/01/2023	59171	KENDRICK EXCAVATING LLC	NE CONCRETE DEMO AND REPLACEMENT	13,700.00
35	5	07/01/2023	57992	WALLACE DESIGN COLLECTIVE, PC	ADMIN BUILDING SURVEY	8,000.00
35	6	07/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	MAINTENANCE VIDEO SURVEILLANCE	26,444.00
35	7	07/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	MAINTENANCE INTRUSION DETECTION	11,559.00
35	8	07/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	MAINTENANCE ACCESS CONTROL	15,401.00
35	9	07/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	HS TEMP ATTEND ENTRY ACCESS	2,315.00
35	10	07/01/2023	59031	ALPHA MECHANICAL SERVICES LLC	GAS FURNACE CE	49,472.00
35	12	07/01/2023	60011	MOREHEAD CONSTRUCTION, LLC	CONCRETE MAINT BUILDING	258,221.00
35	13	07/01/2023	695	HEATWAVE SUPPLY	HEATER GIRLS WRESTLING	8,371.68
35	14	07/01/2023	60267	GARAGE INNOVATIONS INC	FLOORING TRAINING ROOM, MS, BIG WHITEY	27,854.20
35	15	07/01/2023	55952	SCHOOL FIX	Bulletin/White boards	9,562.20
35	16	07/10/2023	57038	LIGHTHOUSE ELECTRIC LLC	SOUTH DOOR SCIENCE ACCESS CONTROL	3,563.87
35	17	07/10/2023	53787	BANK OF AMERICA VISA	TV FOR WI ENTRYWAY AND ADMIN	3,379.94
35	18	07/10/2023	4777	FRED J. MILLER, INC.	BAND UNIFORMS	162,750.00
35	19	07/12/2023	59608	NABHOLZ CONSTRUCTION SERVICE	MAINTENANCE BUILDING	505,454.00
35	20	07/20/2023	4748	ROBINSON GLASS	Girls wrestling locker room remodel in old whitey	840.00
35	21	07/27/2023	57038	LIGHTHOUSE ELECTRIC LLC	IP SPEAKERS AND CABLES - HS	4,348.37
35	22	08/01/2023	59031	ALPHA MECHANICAL SERVICES LLC	HVAC POOL PARTS	4,402.16
35	23	08/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	HS BAND VALCOM REPAIR	3,560.39
35	24	08/02/2023	56625	BILL KNIGHT FORD	2023 FORD TRANSIT T250 CARGO VAN	46,971.00
35	25	08/02/2023	60030	MISSCO INTERIOR CONCEPTS, LLC	REPAIR TABLE - SCIENCE LAB 9TH GRADE	5,887.00
35	26	08/25/2023	695	HEATWAVE SUPPLY	EE water heater	3,129.07
35	28	09/20/2023	57038	LIGHTHOUSE ELECTRIC LLC	EAST ELEM SW ACCESS DR	2,170.00
35	29	09/27/2023	59279	HARNESS ROOFING INC	ROOF INSPECTIONS ALL SCHOOLS	4,000.00
35	30	11/29/2023	816	JOHNSTONE SUPPLY OF TULSA	control board for the girls wrestling unit	726.05
35	31	12/13/2023	1794	WENGER CORP.	WORKSTATION CARD/LIFTGATE - ATHLETICS	12,871.17
35	32	12/13/2023	60563	SOUTHWEST SOLUTIONS GROUP INC	V AND JV EQUIPMENT ROOM STORAGE - ATHLETICS	197,858.79
35	33	12/20/2023	56227	CDW-G 2	PROJECTOR SCREEN EE GYM	1,282.29
35	34	01/10/2024	58067	MAGNUM CONSTRUCTION, INC	MAINTENANCE BUILDING VE OPTIONS	841,500.00
35	35	02/01/2024	59031	ALPHA MECHANICAL SERVICES LLC	HS GYM BASKETBALL LADIES LOCKER ROOM	17,211.00

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
35	36	02/05/2024	56227	CDW-G 2	desk set up for the HOTS remodel demo	336.90
35	37	02/15/2024	60625	BLUE SKY PRODUCTIONS LLC	HS TRACK-SOCCER SCOREBOARD	160,008.80
35	38	02/28/2024	210	BROKEN ARROW ELECTRIC SUPPLY	ELECTRICAL MATERIAL - VIDEO BOARD TRACK AND FIELD	2,976.66
35	39	02/28/2024	3071	GRAYBAR ELECTRIC	ELECTRICAL BREAKER PANEL - VIDEO SCOREBOARD AT T&F	906.05
35	40	02/28/2024	58106	THE HOME DEPOT PRO	MICROSCRUBBER PAD DRIVER ASSEMBLY WHITEY FORD GYM	3,714.20
35	41	03/05/2024	56057	ES2	BAS SERVICES - ADMIN BUILDING	76,767.00
35	42	03/07/2024	57748	KKT ARCHITECTS, INC.	ATHLETIC BUILDING CUSTOM WALL GRAPHIC	11,840.00
35	43	03/26/2024	58106	THE HOME DEPOT PRO	COMMERCIAL UPRIGHT VACUUMS	1,525.50
35	44	03/29/2024	6208	APPLE EDUCATIONAL SALES	MINI MAC FOR SOCCER SCOREBOARD	597.00
35	45	04/10/2024	59031	ALPHA MECHANICAL SERVICES LLC	NEW 12.5 TON UNIT POWERHOUSE	32,972.00
35	47	05/01/2024	60744	CONCRETE POLISH COATING SOLUTIONS	HS CARPET REMOVAL AND CONCRETE POLISH	4,687.20
35	48	05/09/2024	60679	VOX AUDIO VISUAL	HS WOW WALL	124,033.00
35	49	05/10/2024	60759	AERO IT SOLUTIONS LLC	NETWORK REFRESH / HS CONSTUCTION (ERATE)	292,347.26
35	50	05/16/2024	57023	L & M OFFICE FURNITURE	FLOORING DEMO NE OFFICE	15,329.00
35	51	05/16/2024	58067	MAGNUM CONSTRUCTION, INC	SOCCER - EAST PARKING HS	46,260.00
35	52	05/21/2024	60679	VOX AUDIO VISUAL	ADMIN PD ROOM	77,208.16
35	53	05/21/2024	57038	LIGHTHOUSE ELECTRIC LLC	ATHLETIC BUILDING CAMERA SYSTEM	60,470.00
35	54	05/21/2024	57038	LIGHTHOUSE ELECTRIC LLC	ATHLETIC BUILDING ACCESS CONTROL	30,306.00
35	55	05/21/2024	5208	MIDWEST TEAM SPORTS	CUSTOM LOCKER ROOM CHAIRS	23,280.00
35	56	05/21/2024	60011	MOREHEAD CONSTRUCTION, LLC	MAINTENANCE BUILDING EXTERIOR CONCRETE	96,169.00
35	57	05/21/2024	56227	CDW-G 2	PLUGABLE USB-C DOCKING STATION	13,500.00
35	58	05/21/2024	56227	CDW-G 2	ADAPTERS - HIGH SCHOOL	2,288.00
35	60	06/05/2024	53787	BANK OF AMERICA VISA	ADI - TV DISPLAYS WITH MOUNT	78,077.00

Non-Payroll Total:	**$3,439,231.20**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$3,439,231.20**

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Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 36

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
36	1	07/01/2023	1729	UNITED ENGINES, INC.	TRANSMISSION REPAIR	8,645.65
36	2	07/01/2023	385	CUMMINS SOUTHERN PLAINS, LLC	ENGINE REPAIR	31,466.46
36	3	07/31/2023	56227	CDW-G 2	TOUGHBOOKS FOR TRANSPORTATION	2,333.95
36	4	08/02/2023	493	EMPIRE TRUCK REBUILDERS, INC.	ACTIVITY BUS REPAIR - DEER DAMAGE	5,185.00
36	5	08/30/2023	52385	WIRELESS TECHNOLOGIES, INC	REPAIR TRANSPORTATION RADIOS	11,950.00
36	6	11/02/2023	58751	TYLER TECHNOLOGIES, INC	THIRD PARTY HARDWARE ONE TIME FEE	2,826.00
36	7	02/27/2024	53787	BANK OF AMERICA VISA	END LIFTS FOR TRANSPORTATION	10,370.34
36	8	03/01/2024	58211	JIM NORTON CHEVROLET	DIFFERENCE IN PRICE FOR SUBURBANS	6,994.00
36	11	03/27/2024	1418	ROSS TRANSPORTATION	BLUE BIRD SCHOOL BUS	18,515.57

Non-Payroll Total:	**$98,286.97**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$98,286.97**

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
37	1	11/09/2023	1418	ROSS TRANSPORTATION	2024 ACTIVITY BUS	447,838.00
37	2	03/27/2024	1418	ROSS TRANSPORTATION	BLUE BIRD SCHOOL BUS	79,212.43
					Non-Payroll Total:	**$527,050.43**
					Payroll Total:	**$0.00**
					Balance Forward:	**$0.00**
					Report Total:	**$527,050.43**

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
38	1	07/01/2023	56625	BILL KNIGHT FORD	2023 FORD f250 CREW CAB 4WD	51,319.00
38	2	07/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	CE-EE STOCK CAMERAS	16,190.12
38	5	07/06/2023	58448	WINDOWS XPRESS	WINDOW CLEANING	21,825.00
38	6	07/06/2023	59649	PCC CLEANING & RESTORATION	WATER LEAKS FOR NI, MS, EAST	124,737.47
38	7	07/06/2023	53787	BANK OF AMERICA VISA	ADI- RACKMOUNT/TOWER	3,170.08
38	8	07/10/2023	58719	TRAFERA LLC	CHROMEBOOKS ALT ED	10,470.00
38	9	07/10/2023	56227	CDW-G 2	DESKTOP AND MONITORS NEW HIRES	48,850.00
38	10	07/10/2023	59031	ALPHA MECHANICAL SERVICES LLC	GAS ELECTRIC 20T 460V system - baseball/softball	28,624.00
38	11	07/10/2023	59031	ALPHA MECHANICAL SERVICES LLC	Tech Mini split install	5,989.00
38	13	07/11/2023	59542	ENVIRONMENTAL LOOP SERVICE	Geothermal Pump Replacement	13,319.00
38	14	07/11/2023	60301	AIR SYSTEMS AND PUMP SOLUTIONS INC	REPAIRS AT AG BUILDING	11,659.60
38	15	07/12/2023	54889	OKLAHOMA TULSA PARTS (TRANE)	new compressor for the soccer field	1,175.65
38	16	07/17/2023	59279	HARNESS ROOFING INC	Central Int. Coping Cap Replacement	5,010.00
38	17	07/17/2023	59279	HARNESS ROOFING INC	MS PANEL	650.00
38	18	07/17/2023	59279	HARNESS ROOFING INC	EI ART ROOM LEAK	1,711.00
38	19	07/17/2023	59279	HARNESS ROOFING INC	NI ENTRYWAY LEAKS	2,157.00
38	20	07/17/2023	59279	HARNESS ROOFING INC	WHITEY FORD GYM LEAKS	8,564.00
38	21	07/17/2023	59279	HARNESS ROOFING INC	NE WALL LEAK	1,953.58
38	23	07/20/2023	59031	ALPHA MECHANICAL SERVICES LLC	5 ton furnace and evaporator at HS attendance	4,820.70
38	24	07/20/2023	60346	Z FLOOR CO LTD	2 SETS VOOLEYBALL NETS PLUS	15,000.00
38	25	07/20/2023	60389	LEDFORD SPORTSFLOORS, LLC	SCREEN AND RECOAT HARDWOOD FLOOR	4,424.20
38	26	07/22/2023	1445	SAIED MUSIC	KEYBOARDS AND ACCESSORIES FOR PIANO INSTRUCTION	3,592.65
38	27	08/01/2023	59279	HARNESS ROOFING INC	SOFTBALL OFFICE LEAK	1,927.00
38	28	08/01/2023	59279	HARNESS ROOFING INC	SPORTS MED BUILDING LEAK REPAIR & WALL WATER TEST	2,058.00
38	29	08/01/2023	60331	AMERICAN LEAK DETECTION	LEAK DETECTION	10,000.00
38	30	08/02/2023	56625	BILL KNIGHT FORD	2023 F150 CREW CAB 4WD TRUCK	45,675.00
38	31	08/02/2023	111	BANK OF OKLAHOMA	LEASE PAYMENT NEW HS BUILDING	8,605,605.12
38	32	08/02/2023	55155	UMB BANK, N.A.	LEASE PURCHASE PAYMENT FOR WEST	9,454,073.03
38	33	09/06/2023	54003	FULL COMPASS SYSTEMS, LTD	FINE ARTS EQUIPMENT	4,624.35
38	34	09/06/2023	59031	ALPHA MECHANICAL SERVICES LLC	PRACTICE GYM new 25 ton Daikin	38,945.70
38	35	09/06/2023	58743	SUNBELT POOLS, LLC	POOL MECHANICAL ROOM REPAIRS	61,917.00
38	36	09/13/2023	56227	CDW-G 2	Lenovo ThinkBook	2,408.04
38	37	09/13/2023	56227	CDW-G 2	Lenovo ThinkBook - LOREN MONTGOMERY	1,204.02

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
38	38	09/13/2023	56227	CDW-G 2	Acer Nitro EI491CR Sbmiiiphx - LINDA RICKS	743.10
38	39	09/13/2023	56227	CDW-G 2	exterior Access Point for wifi at CI	1,457.70
38	41	09/18/2023	59952	UMB BANK	FINE ARTS PURCHASES	1,071.30
38	42	09/18/2023	59952	UMB BANK	FINE ARTS	3,335.57
38	43	09/18/2023	53540	POWER LIFT	POWER LIFT, TEXAS POWER BAR, LOCK JAW COLLARS	89,791.20
38	44	09/19/2023	59166	LONE WOLF AUDIO, LLC	FINE ARTS EQUIPEMENT	12,315.00
38	45	09/22/2023	60327	FORD AUDIO-VIDEO SYSTEM, LLC	REPLACEMENT AMPLIFIER FOR HS AUDIO	2,080.00
38	46	09/22/2023	59279	HARNESS ROOFING INC	WHITEY FOR LEAK/SOFTBALL	9,828.00
38	47	09/27/2023	56227	CDW-G 2	MR MILLERS REPLACEMENT LAPTOP	1,204.02
38	48	10/01/2023	57038	LIGHTHOUSE ELECTRIC LLC	ACTI RACKMOUNT CMS	4,805.75
38	49	10/13/2023	59279	HARNESS ROOFING INC	MS DOWNSPOUT	937.00
38	50	10/12/2023	59279	HARNESS ROOFING INC	BASEBALL GUTTER SCREENS	2,583.02
38	51	10/16/2023	56241	OWASSO FENCE	CHAIN LINK GATE/FENCE EI	1,949.00
38	52	10/16/2023	1077	MURRAY WOMBLE, INC.	9GC ADA doors	7,294.00
38	54	10/23/2023	55952	SCHOOL FIX	BENCHES AND CORK BOARDS/STRIPS	17,580.69
38	55	10/25/2023	3228	DICK BLICK ART MATERIALS	BAND SUPPLIES	3,988.68
38	56	10/25/2023	2663	WEST MUSIC COMPANY	BAND SUPPLIES	1,381.11
38	57	10/25/2023	59952	UMB BANK	WHITE BOARD - BAND	350.73
38	58	10/25/2023	57023	L & M OFFICE FURNITURE	CE- BOOKSHELVES	1,634.52
38	59	11/03/2023	59279	HARNESS ROOFING INC	WATER PROOFING DANCE FLOOR HS	32,160.00
38	60	11/03/2023	60490	GRIGSBY'S CARPET SHOWROOM, INC	DANCE FLOOR DEMO AND INSTALL HS	34,430.14
38	61	11/03/2023	59171	KENDRICK EXCAVATING LLC	CONCRETE BY TRACK, BASEBALL AND DRAINAGE	18,486.95
38	62	11/09/2023	695	HEATWAVE SUPPLY	REPLACE HEATER PRACTICE GYM	9,182.57
38	65	11/14/2023	58067	MAGNUM CONSTRUCTION, INC	WHITEY FORD DOOR REPLACEMENT	68,428.00
38	66	11/20/2023	1232	O'CONNOR COMPANY INC.	COMPRESSOR MS	2,168.00
38	67	11/20/2023	4748	ROBINSON GLASS	locker room mirror ms girls wrestling	712.00
38	69	11/27/2023	961	MAGIC REFRIGERATION	replace the ice machine in the CI teachers lounge	4,825.00
38	70	12/01/2023	3071	GRAYBAR ELECTRIC	replacement flag pole light fixtures at EI	2,961.90
38	71	12/01/2023	59952	UMB BANK	NI MUSIC SUPPLIES	354.48
38	72	12/05/2023	60540	BAKER'S MECHANCIAL SERVICE	Install new 2 ton (24.000 btu) Samsung mini split.	3,691.00
38	73	12/05/2023	6208	APPLE EDUCATIONAL SALES	IPADS, MACBOOK PLUS SUPPLIES	367,272.00
38	74	12/07/2023	56430	BARNETT MUSIC EXCHANGE	BAND INSTRUMENTS	5,000.00
38	75	12/07/2023	21416	TULSA BAND & GUITARS, LLC	BAND INSTRUMENTS	4,053.00
38	76	12/07/2023	58971	KONE INC	ELEVATOR REPAIR - ADMIN	14,989.00

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
38	77	12/07/2023	59031	ALPHA MECHANICAL SERVICES LLC	HS ROTC HVAC	10,101.00
38	78	12/08/2023	60540	BAKER'S MECHANCIAL SERVICE	new unit in girls wrestling	4,576.00
38	79	12/08/2023	59031	ALPHA MECHANICAL SERVICES LLC	unit in the broadcasting room	8,976.00
38	80	12/09/2023	57676	DELL MARKETING LP	replacement drives	617.40
38	81	12/11/2023	60267	GARAGE INNOVATIONS INC	LOCKER ROOM ADDITIONS	17,841.00
38	82	12/13/2023	57666	MARTIN FISCHER PAINTING	PAINT AND PATCH - WE	4,550.00
38	83	12/28/2023	59279	HARNESS ROOFING INC	Big Whitey repair	1,799.77
38	85	01/04/2024	59279	HARNESS ROOFING INC	DISTRICT WIDE ROOF REPAIRS ONLY NO PARTS	30,000.00
38	86	01/10/2024	2663	WEST MUSIC COMPANY	AFRICAN DRUM FOR BAND	672.95
38	87	01/29/2024	60604	COMMON CENTS EMS SUPPLY LLC	LOCKED ALL WEATHER AED ENCLOSUER	2,151.00
38	88	02/01/2024	60122	INTEGRITY FIRE LLC	PRESS BOX FIRE SUPRESSION REPAIRS	4,000.00
38	89	02/01/2024	1445	SAIED MUSIC	PERCUSSION EQUIPMENT	5,352.00
38	90	02/01/2024	3086	THE MUSIC STORE	PERCUSSION EQUIPMPENT	2,118.22
38	91	02/02/2024	60615	ENTEGRITY ENERGY PARTNERS LLC	HEAT PUMP AIR HANDLING UNIT REPLACEMENT HS	19,950.00
38	92	02/05/2024	3839	AMAZON.COM, LLC	TABLE TOTES - FINE ARTS	499.90
38	93	02/05/2024	59171	KENDRICK EXCAVATING LLC	GRAVEL PARKING - TRANSPORTATION	7,990.85
38	94	02/05/2024	59171	KENDRICK EXCAVATING LLC	CONCRETE CURB - WE	18,740.95
38	95	02/16/2024	59031	ALPHA MECHANICAL SERVICES LLC	Bixby PS High School Tennis	5,584.00
38	96	02/16/2024	59031	ALPHA MECHANICAL SERVICES LLC	New unit - baseball locker rooms - coaches office	8,476.00
38	97	02/20/2024	1445	SAIED MUSIC	JUPITER TESTING KIT FOR WIND INSTRUMENTS	1,427.50
38	98	02/21/2024	57038	LIGHTHOUSE ELECTRIC LLC	TRACK FIBER REPAIR	7,784.00
38	99	02/21/2024	3228	DICK BLICK ART MATERIALS	FLAT FILE BASE, TOP OAK AND FLAT FILE OAK	2,203.74
38	100	02/27/2024	21416	TULSA BAND & GUITARS, LLC	INSTRUMENTS FOR BAND	3,545.00
38	101	03/05/2024	1794	WENGER CORP.	flipFORM riser, red	1,341.66
38	102	03/05/2024	1794	WENGER CORP.	safety railings to existing Tourmaster - CE	1,212.88
38	103	03/05/2024	1794	WENGER CORP.	Music Stand Move & Store Cart Large HS VOCAL	632.48
38	104	03/05/2024	816	JOHNSTONE SUPPLY OF TULSA	NEW ADMIN BUILDING ELECTRICAL	50,644.80
38	105	03/05/2024	57038	LIGHTHOUSE ELECTRIC LLC	TECH BUILDING	874.39
38	106	03/05/2024	60624	ACS PLAYGROUND ADVENTURES INC	HS campus trash cans	5,777.24
38	107	03/05/2024	58106	THE HOME DEPOT PRO	VACUUM - BIG WHITEY	508.50
38	109	03/05/2024	57038	LIGHTHOUSE ELECTRIC LLC	GYM VESTIBULE	1,521.30
38	110	03/11/2024	53787	BANK OF AMERICA VISA	ADI PURCHASE	2,269.94
38	111	03/11/2024	961	MAGIC REFRIGERATION	ice machine NI	4,825.00
38	112	03/13/2024	60688	SCRATCH ENTERPRISES, LLC	SCRATCH GOLF GOLFING SIMULATOR	12,000.00
38	113	03/13/2024	1772	WAGNON CONSTRUCTION	TRACK AND FIELD SIDEWALK	1,600.00

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Fund	PO No	Date	Vendor No	Vendor	Description	Amount
38	114	03/13/2024	58646	YORK PLUMBING	EMERGENCY REPAIR	2,457.50
38	115	03/26/2024	60604	COMMON CENTS EMS SUPPLY LLC	ALL WEATHER AED ENCLOSURE LOCKING	2,390.00
38	116	03/26/2024	59962	DISPLAYS2GO	ART DISPLAY GRIDS FEET	360.06
38	117	04/01/2024	59494	VALBRIDGE PROPERTY ADVISORS	PROPERTY ASSESSMENT - NEW CE	1,400.00
38	118	04/09/2024	57291	HEARTLAND AED, INC	AEDs FOR BASEBALL/SOFTBALL AND TRACK	4,080.00
38	119	04/21/2024	59171	KENDRICK EXCAVATING LLC	CONCRETE ENTRY REPAIR CI	7,759.95
38	120	04/23/2024	6208	APPLE EDUCATIONAL SALES	REPLACING MISPLACED IPAD - SPED	437.95
38	121	04/30/2024	56430	BARNETT MUSIC EXCHANGE	CONCERT TUBAS	11,800.00
38	122	04/30/2024	59171	KENDRICK EXCAVATING LLC	CONCRETE CURB - WEST	14,755.71
38	123	04/30/2024	59171	KENDRICK EXCAVATING LLC	OVERFLOW GRAVEL PARKING NORTH OF TENNIS COURTS	9,960.65
38	124	04/30/2024	59171	KENDRICK EXCAVATING LLC	GRAVEL PARKING AREA - BASEBALL-SOFTBALL	9,290.85
38	125	05/10/2024	60759	AERO IT SOLUTIONS LLC	ARUBA INSTALL, CONFIGURE, TEST (ERATE)	44,038.79
38	127	05/10/2024	60267	GARAGE INNOVATIONS INC	SOFTBALL	17,835.76
38	128	05/13/2024	55155	UMB BANK, N.A.	LEASE PAYMENT	3,036.17
38	130	05/24/2024	57928	SB CUSTOM PAINTING, LLC	9TH GRADE SOUTH INTERIOR	54,000.00
38	131	05/24/2024	58067	MAGNUM CONSTRUCTION, INC	REMOVE GRID FROM OLD WHITEY	36,431.00
38	132	05/24/2024	56227	CDW-G 2	MONITORS FOR ADMIN/MAINTENANCE	13,989.20
38	133	05/24/2024	57038	LIGHTHOUSE ELECTRIC LLC	ADMIN BUILDING ACCESS CONTROL	31,098.56
38	134	05/24/2024	57038	LIGHTHOUSE ELECTRIC LLC	ADMIN CCTV VIDEO SURVEILLANCE	34,964.28
38	135	05/24/2024	59279	HARNESS ROOFING INC	9TH GRADE EXTERIOR WATERPROOFING	33,874.00
38	136	05/24/2024	57498	ACURA NEON INC	SPARTAN HEADS	19,669.00
38	137	05/31/2024	60843	HD SUPPLY INC	RYOBI BATTERIES / SCRUBBERS	2,079.00
38	138	05/31/2024	60843	HD SUPPLY INC	PROGEN UPRIGHT VAC 15	2,034.00
38	139	06/10/2024	57666	MARTIN FISCHER PAINTING	CE, SOFTBALL, BASEBALL AND TENNIS	14,830.00
38	140	06/10/2024	58067	MAGNUM CONSTRUCTION, INC	OLD WHITEY CEILING AND PAINT	36,431.00
38	141	06/10/2024	60267	GARAGE INNOVATIONS INC	SOCCER/ROTC ROOMS	10,364.25
38	142	06/10/2024	56241	OWASSO FENCE	Underneath the soccer bleachers	5,990.00
38	143	06/18/2024	1772	WAGNON CONSTRUCTION	SOCCER BUILDING	5,600.00

Non-Payroll Total:	**$20,029,816.89**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$20,029,816.89**

Bixby Public Schools

Encumbrance Register

Options: Year: 2023-2024, Date Range: 7/1/2023 - 6/30/2024, Fund Codes: 41

Fund	PO No	Date	Vendor No	Vendor	Description	Amount
41	1	10/01/2023	55155	UMB BANK, N.A.	INTEREST PAYMENT 2022 BONDS	262,500.00
41	2	05/21/2024	55155	UMB BANK, N.A.	INTEREST/BOND PAYOFF	21,262,500.00
41	3	05/21/2024	55155	UMB BANK, N.A.	INTEREST PAYMENT	840,000.00

Non-Payroll Total:	**$22,365,000.00**
Payroll Total:	**$0.00**
Balance Forward:	**$0.00**
Report Total:	**$22,365,000.00**

CommunityCare™
Employee Assistance Program

June 27, 2024

Bixby Public Schools
Attn: Rob Miller
109 N Armstrong
Bixby, OK 74088

Dear Mr. Miller,

We are pleased that you have selected the CommunityCare Employee Assistance Program provided by CommunityCare HMO, Inc. ("EAP") as your provider of EAP services for [07/01/2024 – 06/30/2025] It is our goal to provide a quality EAP to you and your employees. Please accept this contract for your review, and sign and return. After receiving the contract, our office will sign it and then contact you to set up the integration of EAP with your company and present your copy to you.

If you have any additional questions, please call me at your convenience at 918-594-5295 ext. 4145 or 800-221-3976. Thank you for selecting CommunityCare for your Employee Assistance Program needs, and I look forward to working with you and your employees.

Cordially,

Terry Stover, MS, LBP, CEAP, MAC, SAP
CommunityCare EAP Senior Manager

EMPLOYEE ASSISTANCE PROGRAM AGREEMENT

This Employee Assistance Program Agreement ("Agreement") is made and entered into as of the Effective Date set forth on the signature page of this Agreement and is between CommunityCare HMO, Inc., an Oklahoma corporation with its principal office at Williams Center Tower II, Two West Second Street, Suite 100, Tulsa, Oklahoma 74103 ("CommunityCare") and **Bixby Public Schools,** an Oklahoma corporation with its principal office at 109 N Armstrong, Bixby, OK 74088 ("Bixby Public Schools").

W I T N E S S E T H:

WHEREAS, CommunityCare is a health maintenance organization organized under the laws of the State of Oklahoma and in conformity with the Oklahoma Health Maintenance Organization Act of 2003 (36 O.S. § 6901 *et seq.*);

WHEREAS, a division of CommunityCare is responsible for providing or arranging Employee Assistance Program services ("EAP");

WHEREAS, Company desires to retain CommunityCare to provide EAP services to individuals designated by Company as set forth in this Agreement, and CommunityCare accepts such engagement in accordance with the terms of this Agreement;

NOW, THEREFORE, in consideration of the agreements and undertakings set forth in this Agreement and in reliance upon the representations contained in this Agreement, the parties agree as follows:

1. DEFINITIONS.

Whenever used in this Agreement, the exhibits hereto, and in any certificates, reports or other documents or instruments made or delivered pursuant to this Agreement, capitalized terms shall have the meanings set forth in this Agreement.

2. RELATIONSHIP OF PARTIES.

2.1 Participation. The execution of this Agreement shall qualify CommunityCare and counselors with whom it contracts to provide EAP services to Company.

2.2 Independent Contractor. The relationship among CommunityCare, Company and counselors with whom CommunityCare contracts is an independent contractor relationship.

3. OBLIGATIONS OF COMMUNITYCARE. CommunityCare shall perform Workplace Integration as described in Exhibit A and EAP services to Company as described in Exhibit B.

4. OBLIGATIONS OF COMPANY. Company shall cooperate with CommunityCare and counselors in the provision of EAP services under this Agreement. Company shall designate one Authorized Representative to work with CommunityCare and to expedite communications between Company and CommunityCare. Such Authorized Representative may establish joint working procedures with CommunityCare for management of the relationship between the

parties. Such Authorized Representative shall not have the authority to act on behalf of CommunityCare or to amend this Agreement without the written consent of CommunityCare. The Authorized Representative of Company is set forth on the signature page.

5. DEPARTMENT OF TRANSPORTATION PROGRAMS ("DOT").

DOT Supervisor Training and Substance Abuse Professional as defined by DOT ("SAP") services, if required, are provided by CommunityCare under the terms of this contract.

6. COMPENSATION.

Company agrees to pay for EAP services rendered pursuant to this Agreement as set forth in Exhibit C, "Compensation Schedule." The compensation will be paid by Company to CommunityCare prior to the 10th day of the month following the month in which EAP services were invoiced.

7. CONFIDENTIAL AND PROPRIETARY INFORMATION.

7.1 General. Each party acknowledges that while performing its obligations under this Agreement it may have access to the other party's Confidential Information. With respect to all Confidential Information, beginning on the Effective Date (or on the date either party disclosed Confidential Information to the other) and continuing during and after the termination or expiration of this Agreement, neither party will disclose to any third party, except as permitted in Section x, and each party will keep the other party's Confidential Information in the strictest confidence and will only use such Confidential Information to perform its obligations under this Agreement. Each party will use the same or greater level of care to protect the other party's Confidential Information that it uses to protect its own like information, which may not be less than a reasonable degree of care. "Confidential Information" means (a) this Agreement and all related discussions, negotiations, and proposals, (b) any information, whether provided directly or indirectly, from the other party concerning Company's and CommunityCare's business, including without limitation, all software and documentation and all other tangible, intangible, visual, electronic, written, oral, present or future information such as (i) trade secrets (ii) financial information and pricing, (iii) technical information such as research, development procedures, algorithms, data, designs, and know-how, (iv) individually identifiable information, (v) business information such as operations, planning, marketing interests, and products, and (vi) customer and third-party Company information, including, but not limited to, customer lists and all related information, and (c) any information obtained or accessed by either party which, if not otherwise described above, is confidential, proprietary, or otherwise not generally available to the public, or is of such nature that a reasonable person would believe it to be confidential. Confidential Information does not include any information (w) part of the public domain or is lawfully obtained by the receiving party from a third party not under an obligation of confidentiality, (x) independently developed by the receiving party without relying on the disclosing party's Confidential Information, (y) rightfully known to the receiving party before negotiations leading up to this Agreement, or (z) free of confidentiality restrictions by agreement of the disclosing party.

7.2 Permitted Disclosures. CommunityCare may disclose Company's Confidential Information to any CommunityCare affiliate, related entity, agents, contractors, legal representatives, and auditors, if they have a need to know and an obligation to protect the Confidential Information that is at least as restrictive as this Agreement. Company may disclose CommunityCare Confidential Information to Personnel, if they have a need to know and are subject to written confidentiality obligations substantially similar to, but in any event at least as restrictive as, those described in Section 13.1.

7.3 Exception for Legal Process. Neither party will be liable to the other party for disclosure of the other party's Confidential Information if such party is obligated to disclose the other party's Confidential Information by order or regulation of any governmental entity; provided, however, such party has given timely notification to the extent it is permissible under the circumstances to the other party prior to the date of disclosure, and such party uses commercially reasonable efforts to obtain confidential treatment of such information.

7.4 Injunctive Relief. Each party agrees that the wrongful disclosure of Confidential Information may cause irreparable injury that is inadequately compensable in monetary damages. Accordingly, either party may seek injunctive relief in any court of competent jurisdiction for the breach or threatened breach of this Article 13, in addition to any other remedies in law or equity.

7.5 Third Party Confidential Information. Neither party will disclose to the other any Confidential Information of a third party without the consent of such third party.

7.6 Return of Confidential Information. Upon expiration or termination of this Agreement, upon written request of the disclosing party, the receiving party will return to the disclosing party or destroy, at the disclosing party's option, any Confidential Information of the disclosing party acquired or compiled by the receiving party. Upon the disclosing party's request, the receiving party will have an officer of the receiving party certify that the disclosing party's Confidential Information has been destroyed.

8. SOLICITATION OF COUNSELOR.

Company shall not directly or indirectly solicit CommunityCare's counselors without CommunityCare's prior written consent. Solicitation shall include any conduct, during the term of this Agreement and continuing for a period of one (1) year after the termination of this Agreement, designed to persuade counselors to discontinue their arrangements with CommunityCare or to contract directly with Company for EAP services outside of the scope of this Agreement. The breach of this Section 8 during the term of this Agreement shall be grounds for termination of this Agreement pursuant to Section 9 of this Agreement. In the event of a breach of this Section 8, CommunityCare reserves all of its rights to bring an action in law or in equity to enforce its rights under this Agreement.

9. TERM AND TERMINATION.

9.1 Term. This Agreement shall be effective as of the date set forth on the signature page (the "Effective Date") and shall remain in effect for one year from the Effective Date, or until it is terminated in accordance with this Agreement.

9.2 Termination for Cause. Either party may terminate this Agreement if the other party materially breaches this Agreement by sending a notice specifying each breach with reasonable detail, unless the breaching party cures the breach within 10 business days following receipt of the notice.

9.3 Termination for Convenience. CommunityCare or Company may terminate this Agreement, in whole or in part, for any reason or no reason at all by providing 120 days' written notice to the non-terminating party. Such termination will be without prejudice to any claims which CommunityCare or Company may have against the other party.

9.4 Effect of Termination. Company is obligated, in the event of termination as provided under this Section 9, to pay CommunityCare for undisputed payment obligations for Services performed by CommunityCare and deliverables that have been delivered to Company. Upon termination or expiration of this Agreement, Company will immediately pay any outstanding invoices to CommunityCare for Services delivered. Any termination by either party pursuant to this Section 9 is not meant as an exclusive remedy, and such terminating party may seek whatever action in law or equity as may be necessary to enforce its rights under this Agreement.

10. NOTICES.

All notices, requests, and demands with respect to this Agreement shall be given to or made upon the respective parties hereto as follows:

IF TO COMMUNITYCARE:
CommunityCare HMO, Inc.
Attn: Nancy Horstmann, Senior VP & Chief Financial Officer
Williams Center Tower II
Two West Second Street, Suite 100
Tulsa, Oklahoma 74103

IF TO BIXBY PUBLIC SCHOOLS:
Bixby Public Schools
Attn: Rob Miller, Superintendent
109 N Armstrong
Bixby, OK 74088

All such notices, requests, demands and other communications hereunder shall be in writing and shall have been deemed to have been duly given on the date of receipt if delivered by hand (with evidence of receipt), by a facsimile transmission (with evidence thereof), by a reputable overnight carrier service with evidence of delivery or sent via certified mail, return receipt requested, with proper postage prepaid.

11. MISCELLANEOUS.

11.1 Governing Law. This Agreement shall be governed by and construed in accordance with the laws of the State of Oklahoma, excluding Oklahoma's conflict of law rules that would apply the substantive law of another jurisdiction. Venue for any action arising out of or related to this Agreement shall be proper in the State and Federal Courts located in Tulsa County.

11.2 Waiver. No failure on the part of either party to exercise, nor delay in exercising any right hereunder shall operate as a waiver thereof, nor shall any single or partial exercise by either party of any right hereunder preclude any further exercise thereof, or the exercise of any other right.

11.3 Survival. Any provision of this Agreement, which by its nature or terms extends beyond the termination or expiration of this Agreement, will remain in effect until fulfilled.

11.4 Captions. Headings of the Sections are descriptive only and shall not control or affect the meanings or construction of any of the provisions of this Agreement.

11.5 Counterparts. This Agreement may be executed in counterparts, which taken together shall constitute one and the same instrument, and either party hereto may execute this Agreement by signing such counterpart.

11.6 Assignment. This Agreement and the rights, interests and benefits hereunder shall not be assigned, transferred, pledged or hypothecated in any way by either party and shall not be subject to execution, attachment or similar process, nor shall the duties imposed be subcontracted or delegated without the written approval of the other party. Notwithstanding this Section 11.5, CommunityCare may assign, transfer, pledge or hypothecate this Agreement and its rights, interests and benefits to any affiliated entity of CommunityCare.

11.7 Amendment. This Agreement may be amended or modified only by the mutual written consent of the parties.

11.8 Entire Agreement. This Agreement states the entire contract between the parties in respect to the subject matter of this Agreement and supersedes any oral or written representations or statements not expressly contained in this Agreement.

11.9 Client Records. All Client records maintained by CommunityCare and its counselors are the property of CommunityCare. Client records will be released only in compliance with applicable law.

11.10 Equal Employment Opportunities. CommunityCare employees provide CommunityCare with a wide complement of talents, contributing to workplace excellence. CommunityCare is committed to providing an equal opportunity work environment where everyone is treated with fairness, dignity, and respect. Consequently, the parties agree that, as applicable, they will abide by all laws, regulations and policies related to nondiscrimination based on age, race, sex, gender identity, gender expression, pregnancy, marital status, height, weight, color, religion, national origin, disability, childbirth, sexual orientation, U.S. military status, status as a disabled, or other legally protected category. This applies to all decisions regarding recruiting, hiring, compensation, evaluations, promotions, transfers, staff reductions, corrective action, and terminations. CommunityCare makes reasonable accommodations for known physical and mental limitations of otherwise qualified individuals with disabilities.

	Bixby Public Schools	CommunityCare HMO, Inc.
By:		
Its Authorized Representative:	**Rob Miller**	**Nancy Horstmann**
Title:	**Superintendent**	**Senior VP & Chief Financial Officer**
Address:	109 N Armstrong	Two West Second Street, Suite 100
	Bixby, OK 74088	Tulsa, Oklahoma 74103
Date:		
Effective Date of Agreement: *(to be assigned by CommunityCare HMO, Inc.)*		**07/01/2024**

EXHIBIT A - WORKPLACE INTEGRATION DESCRIPTION

Workplace integration services are those management consultation, training, and promotional services which are required to ensure full understanding, cooperation and effective utilization of EAP.

A. Management Consultation

1. Policy Statement Development

The **CommunityCare** Account Manager will meet with the appropriate Company personnel in order to prepare recommendations for the most effective administration of EAP. Based on these recommendations, consultation will be provided by the Account Manager to develop and incorporate an internal EAP policy statement into existing Company policies.

2. Key Management Orientation

Following adoption of the policy statement, one or more meetings with key management as designated by the Company will occur to describe the program, explain the policy and secure top-level support.

3. Supervisor Training

The EAP constitutes an effective people management tool for all supervisors. Supervisors are important to overall program success because they are in the best position to observe deteriorating job performance related to Drug-Free Workplace or DOT regulations. Supervisor intervention into EAP process must stem from observation and documentation of poor performance patterns, not from unprofessional and risky “diagnosis” of personal problems. Therefore, training must provide information, skill development and a sense of comfort to supervisors to encourage use of an effective means of addressing poor job performance. Basic training will cover essential aspects of EAP:

- Policy and goals
- Integration of EAP into existing Company procedures
- Intervention mechanics
- Individual case consultation procedures
- Awareness to Alcohol and Drugs in work plan
- Documentation, and
- Identification of Substance Abuse

All training will be developed and delivered in conjunction with the Company training department, and will be performed as follows:

- For companies with 1-50 employees, CommunityCare will provide training monthly at CommunityCare’s downtown Tulsa office;

- For companies with 51-150 employees, CommunityCare will offer one (1) supervisory training session and one (1) general employee training session per quarter at the Company’s primary place of business*;

- For companies with more than 150 employees, CommunityCare will offer one (1) supervisory training session and one (1) general employee training session quarterly at up to three (3) of Company's locations *.

The Company's initial employee count will be determined by the Company and CommunityCare prior to the Effective Date of the Agreement, and then monthly thereafter based on the Company's prior month's invoice from CommunityCare.

(*) For trainings that require overnight stays or travel by CommunityCare's employees beyond 250 miles, the Company will pay reasonable costs of transportation and lodging, such costs to be negotiated and approved in advance by Company.

4. Critical Incident Stress Management (CISM) & Critical Incident Stress Debriefing (CISD)

In the event of a traumatic event, EAP will provide support and assistance in consultation with Company management. Services may range from in person, virtual or telephonic for individual sessions under the EAP contract. On-site services may be provided based on consultation an evaluation of both the EAP and the Company *.

(*) For CISM or CISD services that require overnight stays or travel by CommunityCare's employees beyond 250 miles, the Company will pay reasonable costs of transportation and lodging, such costs to be negotiated and approved in advance by Company.

5. General Workplace Trainings

- Subject to the employee counts listed in section 3 above, one (1) training per quarter for general employees, upon Company's request
- These trainings are designed to help create a more productive workforce
- Additional seminars will be offered or developed to meet the need of the company.
- Cost for these seminars will be discussed with internal company personnel prior to presentation

6. Manager/Supervisor Case Consultation

Individual telephone consultation will be provided to managers/supervisors with regard to:

- Program procedures
- Evolving performance problems of employees
- Intervention approach/plan
- Employee referral
- Case follow-up

It is important that managers/supervisors understand that EAP is a resource for the Company to ensure employees are performing their job to maximum effectiveness, and that seeking individualized assistance is encouraged and recognized as a sign of an effective manager/supervisor.

7. In-house Program Coordinator Consultation

Consultation with a designated in-house Program Coordinator is provided relating to all facets of program functioning on a routine basis to assure maximum coordination for maximum impact. This includes ongoing personal contact and accessibility, reports and annual program evaluation.

8. Management Information/Reports

CommunityCare utilizes its own comprehensive, advanced Normative Organization - Management Information System (No-MIS). Company will be provided information including but not limited to: actual client services provided, client demographics, nature of problems addressed, anonymous phone contact as well as other activities not related to specific cases.

9. Account Management

CommunityCare will assign an Account Manager to the Company account.

a. Qualifications

Account Managers possess a degree in the helping professions (psychology, social work or counseling) and/or have previous EAP experience.

b. Responsibilities

1) The Account Manager is the primary contact for all communications with the Company.

2) The Account Manager is responsible for the provision of information and technical assistance that support the establishment and maintenance of an effective EAP.

3) The Account Manager is responsible for developing and revising, if necessary, an annual internal marketing plan to insure proper program promotion and visibility within the Company.

4) The Account Manager is responsible for developing an evaluation plan to measure the effectiveness and efficiency of the program.

5) The Account Manager submits timely reports to the Company's Authorized Representative on program utilization and its impact on management operations.

B. Program Promotion

Critical to EAP effectiveness is the manner in which EAP services are presented, promoted and communicated. EAP will provide suggestions, if requested, and provide Company with materials to help create awareness of the EAP benefit to employees such as brochures, wallet cards, and posters.

1. Awareness Building

The success of an EAP depends upon many factors, including a Company policy addressing behavioral health problems, thorough management training and ongoing promotion of the program to employees. Employees will utilize EAP with appropriate understanding of basic facts:

- Most behavioral health problems are treatable.
- Treatment success is often a function of how early treatment is sought.
- The stigma associated with asking for help is mythical and has practically disappeared.
- Employee confidentiality is maintained for non-supervisory referrals.

2. Communications

In conjunction with the Company Communication Department, **CommunityCare** will disseminate pamphlets and posters designed specifically for the Company regarding EAP. Promotional materials are recommended to include:

- Program announcement letter, i.e. new telephone number
- Home mailings
- Informational brochures
- Posters in appropriate locations
- Supervisory resource manuals
- In-house newsletter articles
- Other approaches as mutually agreed upon program materials, including all standard and promotional materials as well as special mailers will be delivered in person, through organizational mail or through postal services paid for by the Company.

EXHIBIT B – EAP SERVICES

EAP SERVICES

An EAP is specifically designed to assist employees and their Dependents in the identification and resolution of personal problems or concerns that may have a negative impact on their personal or professional lives. CommunityCare EAP is a program of voluntary self-help available to employees and their Dependents. The decision to seek confidential assistance rests solely with the employees or their Dependents. EAP provides assessment, referral, or brief solution-based counseling.

Clinical Assessment/Referral/Follow-up Services are those direct services provided to employees and dependents who use the EAP on a self-referral basis or are referred by management because of deteriorating job performance. For the purposes of EAP, a dependent is any individual living in the immediate household of an employee or someone for whom the employee is financially responsible ("Dependent").

A. Initial Contact

All initial contacts are by telephone and access is available 24 hours a day, 7 days a week. Appointments are offered within three (3) business days unless a specific situation requires immediate problem assessment. Outside of normal business hours, calls are received by a live answering service which can contact on-call staff to respond to situations which require immediate attention.

B. Assessment

The assessment process is the direct clinical service provided to employees and dependents of the Company. The assessment is conducted by an appropriately licensed and/or experienced certified employee assistance professional. In most circumstances the interview occurs in person; however, it can be conducted via telephone or a videoconference service such as Microsoft Teams or Zoom, if necessary, unless prohibited by applicable state and federal guidelines. During the interview, Clients are encouraged to describe in detail the nature and extent of their personal problems so the counselor can make appropriate recommendations for resolving the key issues. The assessment is usually completed in a single interview, however, it may require up to three sessions.

If the counselor feels that the employee or dependent's concerns can be addressed on a short-term basis and it is clinically appropriate to do so, the counselor will meet with the client employee for up to 3 sessions at no charge to help resolve the problem.

C. Referral

CommunityCare utilizes other resources, including but not limited to the following services: United Way agencies; private practitioners; hospitals; state, county and privately funded services; and self-help groups, e.g Alcoholics Anonymous, Narcotics Anonymous, C.A.R.E., AlAnon, NarcAnon

The agencies or services recommended by the counselor for referral or aftercare services will be identified based upon:

- Agency's professional standing
- Quality of care provided
- Responsiveness to the client's and/or program's needs
- Client's home and work location
- Availability of transportation
- Cost and/or benefit coverage of treatment
- Waiting period between referral and agency admission
- Demographic characteristics of agency

The counselor will refer the client to appropriate agencies In instances where insurance does not cover services, no insurance is available or insurance limits have been reached, efforts will be made to match the individual with an agency that is willing to negotiate fees based on ability to pay.

An emerging critical component to the success of any EAP is the coordination of the referral procedure with clients subscribing to HMOs in order to maximize proper provision of care to employees.

When a suitable resource is identified, the client (employee or dependent) will be referred to the appropriate agency. The EAP office will contact the referral agency and provide a summary of the findings and problems identified within the limits of EAP policy statement (as development by the Company) and confidentiality requirements. **In most cases, the counselor will only need to meet once with the client in order to make an appropriate referral.**

D. Tracking/Follow-up

1. Referral Agency Follow-up

The EAP office will contact the referral resource to learn if the employee has kept the appointment. This confirmation will be obtained via written assessment form.

2. Client Follow-up

Client follow-up by telephone or letter will be conducted by EAP. A brief reassessment may be conducted and a determination will be made whether to continue to follow up, reestablish EAP intervention, or close the case file. Follow-up categories include:

- All referrals- CommunityCare EAP will follow up with all Employees who have been referred to other resources and agencies after initial assessment

- Supervisor referrals- CommunityCare EAP will follow-up with the treatment provider or other resources or agencies on a weekly basis throughout the term of participation in the EAP process

3. Supervisory Follow-up

In Company referral situations, all information exchanged with supervisors is subject to Section E (confidentiality) and is limited to: indication of whether the referred employee made contact with EAP, if the employee indicated willingness to follow the recommendations of EAP, periodic verbal reports of progress in addressing the problem, and feedback regarding return to acceptable job performance by the manager/supervisor.

E. Confidentiality

To ensure the integrity and success of EAP, confidentiality guidelines of EAP are as follows:

All records pertaining to EAP will be treated with a high degree of confidentiality. Information contained in individual EAP files will not be released without the written authorization of the client (employee or Dependent), or as authorized by applicable federal and state laws, rules or regulations, including those found in 42 CFR Part 2 or 76 O.S. § 19.

When EAP clients are referred to formal and informal treatment programs, the information provided to CommunityCare from these programs falls under federally regulations such as HIPAA and 42 CFR Part 2. When applicable, a release must be obtained for information about an individual's participation in both formal and informal treatment programs.

Once the employee is involved in EAP, and job performance was the precipitating factor in the initial Company referral to the program, appropriate Company representative(s) will be informed of the response of the employee to EAP recommendations when the employee authorized internal release of information. A confidentiality agreement will be entered into between CommunityCare and the Company upon signing the contract.

SAP SERVICES

If your company falls under the DOT rule, 49 CFR Part 40, then CommunityCare EAP provides SAP services. The Department of Transportation's (DOT) rule, 49 CFR Part 40 describes required procedures for conducting workplace drug and alcohol testing for the federally regulated transportation industry.

SAP Services include:

- Evaluation for employees who have violated a DOT drug and alcohol program regulation
- Recommendations concerning education and/or treatment
- Follow-up testing
- Aftercare recommendations
- Reports to the Designated Employee Representative (DER)

EXHIBIT C – COMPENSATION SCHEDULE

1. TOTAL NUMBER OF ALL EMPLOYEES: 980

a. Inside Tulsa Metro Area (70 miles or less): 0

b. Outside Tulsa Metro Area (Inside Oklahoma): 980

c. Outside State (Please specify # of employees in each state and their cities): 0

2. TOTAL NUMBER OF DEPARTMENT OF TRANSPORTATION EMPLOYEES ONLY (if applicable): _____

3. RATES: $0.62 Per Employee Per Month ("PEPM") during [07/01/2024 – 06/30/2025]

4. MODEL: 1 - 3 EAP sessions per Employee or Dependent, per issue, per year

5. IMPLEMENTATION FEE: ~~$1,000.00~~ Waived

6. BILLING CYCLE: Monthly (unless otherwise specified by CommunityCare)

EXCLUSIONS:

1. In the event that Company prepares or purchases brochures (other than the standard brochures supplied by CommunityCare), special mail pieces, or other materials related to the services to be provided by CommunityCare under this Agreement for distribution to individuals, Company shall be responsible for the cost of printing or purchasing and distributing such items. In the event that CommunityCare prepares or purchases such items, CommunityCare agrees to obtain from Company prior written approval of all costs to be incurred. In no event shall either party distribute any materials to Employees of Company or others without first obtaining written approval for such distribution from the other party.

2. All expenses related to travel of CommunityCare employees that is requested by Company to locations outside of the state of Oklahoma, shall be paid by Company, including overnight stays, lodging, airfare or car rental.

INTERAGENCY AGREEMENT 2024-00053
June 1, 2024
Between
FAMILY & CHILDREN'S SERVICES, INC. doing business as
DAYBREAK @ FCS
And BIXBY PUBLIC SCHOOLS

WHEREAS, Family & Children's Services, Inc. ("FCS") doing business as Daybreak @ FCS, a non-profit corporation incorporated in the state of Oklahoma, and Bixby Public Schools ("BPS") agree that Daybreak @ FCS will provide school-based counseling and mental health services as outlined in this agreement.

WHEREAS, BPS seeks greater access to quality counseling, therapy, and mental health services for parents, students, and teachers at the following schools:

Bixby North Elementary School
7101 E. 121st St S
Bixby, OK 74008

Bixby North Intermediate School
6941 E. 121st St S
Bixby, OK 74008

Bixby East Elementary School
11901 E. 131st St S
Broken Arrow, OK 74011

Bixby East Intermediate School
11901 E. 131st St S
Broken Arrow, OK 74011

Bixby West Elementary School
14901 S. Harvard Ave
Bixby, OK 74008

Bixby West Intermediate School
14901 S. Harvard Ave
Bixby, OK 74008

Bixby Central Elementary School
201 S. Main Street
Bixby, OK 74008

Bixby Central Intermediate School
9401 E. 161st St S
Bixby, OK 74008

Bixby Middle School
15400 S. Mingo
Bixby, OK 74008

Bixby 9th Grade Center
301 S. Riverview
Bixby, OK 74008

Bixby High School
301 S. Riverview
Bixby, OK 74008

Bixby Alternative Education Center
301 S. Riverview
Bixby, OK 74008

WHEREAS, FCS desires to perform such Services on the terms and conditions set forth hereafter in this Interagency Agreement ("IA").

THEREFORE, in consideration of the Services described herein and of the mutual benefits and obligations set forth in this IA, FCS and BPS (individually the "Party" and collectively the "Parties" to this IA) agree as follows:

SECTION 1: Responsibilities & Performance of Services of FCS

1. Warrant that all Services provided under this IA shall be performed in a complete and skillful manner by trained, competent, and experienced personnel.
    a. Ensure Services are provided consistent with evidence-based, client-centered models and practices.
    b. Immediately notify BPS of any unscheduled disruption in schedule or availability.
2. Embed a minimum of one (1) full time licensed or license eligible therapist to provide individual and group therapy at each school.
3. Assess standardized initial screening and assessment for students needing services.
4. Assist teachers and the site administrator/counselor with deescalating crises.
5. Provide one (1) parenting class a month when requested.
6. Coordinate with school administration and the student's legal guardian to ensure coordination of higher levels of care, as needed.
7. Support district wide crisis response planning.

8. Facilitate district wide in-service behavioral health training as mutually agreed upon by the Parties.
9. Participate in partnership meetings to review performance, additional service needs, and other topics relevant to this IA.
    a. Abide by BPS policies and procedures while on premises.

SECTION 2: Responsibilities of BPS

1. Ensure students and families are referred to behavioral health services when needed.
2. Contact FCS personnel when a student is experiencing a mental health or substance related crisis.
3. Provide and furnish a confidential location where students can receive crisis screening and assessment.
4. Provide and furnish a space to provide individual therapy, family therapy, and group services at the school.
5. Notify a student's legal guardian when a crisis screening is provided and the rationale for the necessity of the screening.
6. Coordinate with school FCS and the student's legal guardian to ensure coordination of higher levels of care, as needed.
7. Immediately notify FCS Services of any unscheduled disruption in schedule or availability.
8. Participate in partnership meetings with FCS to review performance, additional service needs, and other topics relevant to this IA.

SECTION 3: Performance of Services & Service Fees

1. The specific hours for FCS personnel to be onsite shall be during the school day.
2. Services shall be provided at the following locations: North Elementary School, North Intermediate School, East Elementary School, East Intermediate School, West Elementary School, West Intermediate School, Central Elementary School, Central Intermediate School, Bixby Middle School, Bixby 9th Grade Center, Bixby High School, and Bixby Alternative Education Center located in Bixby, Oklahoma.
3. The primary payor source for services provided by FCS is Medicaid.
4. If a student requires a level of care beyond the services available in the above identified program and the student's guardian consents, FCS may bill the student's legal guardian. FCS shall notify the guardian in advance that they may be billed at their own expense.
5. FCS shall not advise guardians to seek reimbursement from BPS for services authorized by the parent provided by FCS.

SECTION 4: Performance Period & General Conditions

1. This IA is effective June 1, 2024, and shall be effective until May 31, 2025.
2. Any Party may terminate this IA for any reason with thirty (30) days written notice.

a. In the event a Party desires to terminate this IA, notice of said election to terminate shall be delivered, by email, to the signing parties at the email address provided in the signature block of this IA.

3. Upon termination of this IA, it shall be null, void, and of no further force and effect, and no Party shall have any further rights, duties, or obligations under this IA, and any, and all such relationships between the Parties shall cease and terminate except as otherwise expressly provided in this Agreement, the provisions of which shall remain in full force and effect between the Parties hereto after the termination of this IA, as provided below.

SECTION 5: Relationship of the Parties

1. In providing the Services under this IA it is expressly agreed that FCS is acting as an independent contractor and is not an employee.
2. FCS and BPS acknowledge that this IA does not create a partnership or joint venture between them and is exclusively a contract for Services.
3. Nothing expressed or implied under this IA is intended to preclude FCS from offering Services, by or through its employees, to any other persons, firms, or entities as FCS shall see fit, subject only to FCS's obligations to provide Services to BPS as required under this IA during the term hereof.
4. BPS is not required to pay or make any contributions to any social security, local, state, or federal tax, unemployment compensation, workers' compensation, insurance premium, profit-sharing, pension, or any other employee benefit for FCS during the term of this IA.
5. FCS is responsible for paying and complying with reporting and federal taxes related to payments made to FCS under this IA.
6. FCS expressly acknowledges covenants and agrees that it will not be entitled to receive any of the benefits which employees of BPS are ordinarily accorded by reason of such employment, e.g., insurance coverage, retirement benefits, etc.

SECTION 6: Confidentiality & HIPAA Compliance

The Parties accept responsibility for ensuring compliance with applicable state and federal laws regarding confidential information that may come into its possession pursuant to this IA. The Parties further acknowledge and understand that the provision of mental health consultation and treatment services through the terms of this Agreement requires FCS access to and collection of protected health information ("PHI") as defined by the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"). FCS, as a mental health provider, agrees that it will ensure compliance with these provisions and any other applicable laws, including but not limited to 42 CFR Part 2, at all times. BPS recognizes that it will not have access to certain mental health and substance use treatment information.

SECTION 7: Notices

Unless otherwise mutually agreed upon in writing by Parties, all notices, requests, demands, or other communications required or permitted by the terms of this IA shall be given in writing and delivered to the point of contact for the respective parties as follows:

Family & Children's Services, Inc.	
Name	Taylor Rowley
Title	Associate General Counsel
email	legal@fcsok.org
Phone	918-600-3806
Mailing Address	ATTN: Legal Department Family & Children's Services, Inc.
	5310 E. 31st St., Suite #800 Tulsa, OK 74135

Bixby Public Schools	
Name	
Title	
email	
Phone	
Mailing Address	

SECTION 8: Indemnification and Insurance

Except to the extent paid in settlement from any applicable insurance policies, and to the extent permitted by applicable law, FCS and BPS agree to indemnify and hold harmless the other Party, and its respective directors, shareholders, affiliates, officers, agents, employees, and permitted successors and assigns against any and all claims, losses, damages, liabilities, penalties, punitive damages, expenses, reasonable legal fees and costs of any kind or amount whatsoever, which result from or arise out of any act or omission of the indemnifying party, its respective directors, shareholders, affiliates, officers, agents, employees, and permitted successors and assigns that occur in connection with this IA.

FCS agrees to maintain: (i) General Liability Insurance in the amount of not less than one million dollars ($1,000,000.00) per occurrence and three million dollars ($3,000,000.00) aggregate. Each party will be named as an additional insured of the other party on all policies as permitted under law for the term of the Agreement. Certificates of Insurance will be provided to each party by the other within thirty (30) days after the execution of this Agreement and upon renewal.

SECTION 9: Amendment or Modification

Any amendment or modification of this IA or additional obligation assumed by a Party in connection with this IA shall only be binding if evidenced in writing signed by each Party or an authorized representative of each Party.

SECTION 10: Severability

If any provision of this IA shall be held to be invalid or unenforceable for any reason, the remaining provisions shall continue to be valid and enforceable. If a court finds that any provision of this IA is invalid or unenforceable, but that by limiting such provision it would become valid and enforceable, then such provision shall be deemed to be written, construed, and enforced as so limited.

SECTION 11: Survival of Provisions

The expiration or termination of this Agreement will not affect the rights or obligations of any Party with respect to CONFIDENTIALITY or INDEMINFICATION.

SECTION 12: No Waiver

A Party to this Agreement may decide or fail to require full or timely performance of any obligation arising under this Agreement. The decision or failure of a Party hereto to require full or timely performance of any obligation arising under this Agreement whether on a single occasion or on multiple occasions shall not be deemed a waiver of any such obligation. No such decisions or failures shall give rise to any claim of estoppel, laches, course of dealing, amendment of this Agreement by course of dealing, or other defense of any nature to any obligation arising hereunder.

SECTION 13: Governing Law

All agreements within this IA are subject to, and will be carried out in compliance with, all applicable laws, regulations, and other legal requirements of the State of Oklahoma and Tulsa County.

The Parties agree that the stated consideration is sufficient, and the terms of this IA shall be binding on all Parties. All individuals undersigned are of sound mind, age of majority, possess the legal capacity to contract, and if signing on behalf of a corporation, partnership or entity, have the necessary authorization to enter into a binding contract.

We, the undersigned, have read and agree with this Interagency Agreement.

AGREED TO ON THIS _____ day of _____2024:

_____	_____
Justin Cheatham	Adam Andreassen
Board President	Chief Executive Officer
Bixby Public Schools	Family & Children's Services, Inc.
Email:	Email: aandreassen@fcsok.org

ADDENDUM TO EXTEND AGREEMENT

This is an Addendum to an Agreement between **ESS South Central, LLC**, a Delaware limited liability company (the "Company") and the **Bixby Public Schools** (hereinafter referred to as "LEA" for Local Education Agency).

Whereas, the LEA and the Company entered into an Agreement whereby Company is to provide substitute staffing to fill positions at the request of the District for a period ending June 30, 2024;

Whereas, LEA and Company are desirous of extending the term of the Agreement through June 30, 2025 with the provisions set forth below;

Now, Therefore, be it agreed between the parties, as follows:

1. The Term of the Agreement, as reflected in Paragraph 7, is hereby extended from July 1, 2024 through June 30, 2025;
2. Effective July 1, 2024, Addendum "A" to the Agreement, Pricing, is amended as per the attached revised Addendum "A";
3. Except as specifically and explicitly set forth herein, all other terms of the Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, the parties have executed this Agreement on the date first set forth below.

Bixby Public Schools

By _____
Signature

_____
Name and Title

Date_____

ESS South Central, LLC

By _____
Steve Gritzuk, Chief Operating Officer

EXHIBIT A
Pricing Plan

Position	Pay Rate	Company Bill Rate	Rule
Full Day Substitute Teacher - Non Certified	$90.00	$118.80	
Full Day Substitute Teacher - Certified	$100.00	$132.00	Valid Oklahoma Teacher Certification
Half Day Substitute Teacher - Non Certified	$45.00	$59.40	
Half Day Substitute Teacher - Certified	$50.00	$66.00	
Full Day Building Based Substitute Teacher - Non Certified	$100.00	$132.00	
Full Day Building Based Substitute Teacher- Certified	$110.00	$145.20	Valid Oklahoma Teacher Certification
Half Day Building Based Substitute Teacher - Non Certified	$50.00	$66.00	
Half Day Building Based Substitute Teacher - Certified	$55.00	$72.60	
Long Term			20+ Days
Long Term Substitute Teacher -Non Certified	$115.00	$151.80	Pay starts on day 1 for assignments 20+ days
Long Term Substitute Teacher - Certified	$125.00	$165.00	Pay starts on day 1 for assignments 20+ days
Half Day Long Term Substitute Teacher - Non Certified	$57.50	$75.90	Pay starts on day 1 for assignments 20+ days
Half Day Long Term Substitute Teacher - Certified	$62.50	$82.50	Pay starts on day 1 for assignments 20+ days
Hourly			
Substitute Paraprofessional & Clerical - Certified	$14.00	$18.48	
Substitute Paraprofessional & Clerical - Non- Certified	$12.00	$15.84	
Substitute Custodian	$12.00	$15.84	
Substitute Food Service	$10.00	$13.20	
Substitute Transportation Assistant	$15.00	$19.80	

8697 La Mesa Blvd., Suite C
La Mesa, CA 91942

Account Name	Bixby PS	Created Date	6/3/2024
Bill To	109 N Armstrong St Bixby, OK 74008	Quote Number	PJ-24060414206
		Current Term Expiration Date	11/30/2023
		Revised Term Expiration Date	11/30/2025

SIXTH AMENDMENT TO AGREEMENT

AMENDMENT TO AGREEMENT

Account Name listed as "the “District” and Peachjar, Inc. hereby agree to modify the Agreement between the parties (the “Agreement”) as follows:

1. District and Peachjar mutually agree to extend the term of the Agreement for one year and update the Current Term Expiration Date to the Revised Term Expiration Date as shown above.

2. All other terms and conditions of the Agreement remain the same.

Agreed and acknowledged by the following Authorized Signers:

District	**Peachjar, Inc.**
Signature:	Signature:
Name:	Name:
Date:	Date:
Title:	Title:

Say Something Anonymous Reporting System (_Say Something_ ARS) Memorandum of Understanding between Sandy Hook Promise Foundation and Bixby Public Schools

This Memorandum of Understanding ("MOU") is entered into by Sandy Hook Promise Foundation ("SHPF"), a non-profit IRC 501(c)(3) organization, located at 13 Church Hill Road, Newtown, Connecticut 06470, and Bixby Public Schools which is organized and existing under and pursuant to the Constitution and laws of the State of Oklahoma and with a primary business address at 109 N. Armstrong, Bixby, OK 74008. SHPF and Bixby Public Schools may also each be referred to herein individually as a "Party" or collectively as the "Parties."

1. PURPOSE.

SHPF and Bixby Public Schools agree to educate Bixby Public Schools participating schools identified in EXHIBIT E about SHPF's *Say Something* Anonymous Reporting System. The *Say Something* ARS teaches students how to recognize for warning signs especially in social media, from individuals who may want to hurt themselves or others and to "*Say Something*" to a trusted adult or use the Anonymous Reporting System (App, Website or 24/7/365 Crisis Telephone Line) to get them help.

2. DUTIES.

The Parties shall perform the duties described generally below, and in Exhibits attached hereto and made a part hereof.

A. During the Program, SHPF will perform the following duties:
   i. Program coordination and onboarding: Provide guidance and support in the establishment of tip management teams and tip management infrastructure. Supply communication and outreach materials needed for the setup, announcement, and launch of the Program.

   ii. Trainings:
      a. Adult Training: Provide user training for district and school team members (Teams Training) on use of the P3 Tip Manager, on Crisis Center tip processing and protocols, on tip management best practices, on conducting and passing the Official Pre-Launch Tip Test, and on ways to ensure program longevity. Additional learning resources and guides for *Say Something* ARS Teams are provided digitally at no cost. This training is available via the SHPF Digital Learning Center and will be shared with Bixby Public Schools.
      b. Student Training: Provide video-based student training and related lesson plans and activities (through the SHPF Learning Center, an online learning management system).

   iii. Program engagement and success: Provide ongoing account management support, including dedicated Account Manager available for 1:1 coaching in the areas of team management, tip management, and use of the P3 Tip Management platform. Supply monthly newsletter, professional development webinars, Awareness Materials (posters, window cling, etc.) to participating schools. Provide framework and materials needed for participating schools to establish SAVE Promise Clubs to reinforce the philosophy of the *Say Something* ARS program amongst students and help ensure proper and continued utilization of the anonymous reporting system.

   iv. Compliance: SHPF shall adhere to and comply with applicable federal and state laws and regulations.

v. Background Checks: All SHPF employees, agents, and volunteers who will have contact with students will undergo and must pass a background check before interacting with students.

vi. Indemnity: SHPF shall defend, hold harmless and indemnify Bixby Public Schools, its affiliates, and/or Bixby Public Schools employees and volunteers from claims, demands, damages, or litigation brought by third parties resulting from the acts or omissions of SHPF.

vii. Exhibit A-1: The activities set forth on Exhibit A-1 attached hereto and made a part hereof.

B. Bixby Public Schools will perform the following duties:

i. Communication: Bixby Public Schools will communicate the benefits of *Say Something* ARS at Bixby Public Schools, foster buy-in with program participants (team members) and supply regular and ongoing reminders of the program to the school community, including parents.

ii. Program infrastructure and workflow: Support the establishment of tip management teams, including School Teams for each participating school, a District Team for tip management support and oversight, a Special Team for exceptional or highly sensitive tips, and a Flex Team, as needed, for activation during school breaks and holidays. Reinforce program requirements and Crisis Center protocol, including Tip Disposition requirements. Equip team members with the devices or equipment needed to carry out their tip management and tip follow-up responsibilities, with scheduling and outreach and, where needed, communication on presentations/training.

iii. Meet all *Say Something* ARS Launch Readiness Standards and complete all Onboarding steps prior to program launch (i.e., initiation of student training), including the establishment of:

a. A Program Lead: A district-level administrator who *believes in the program,* has the ability to mobilize school administrators, can communicate effectively amongst various disciplines (i.e., education, law enforcement, mental health), supports School Teams in providing timely and appropriate responses to concerns raised in tips, and provides clear and consistent feedback to SHPF on the program's needs, challenges, *and* successes. The Program Lead also provides clear parameters and timeframe for Flex Team activation (covered in more detail below). The Program Lead is the primary point of contact for the SHPF Team, including Account Management and Crisis Center teams.

b. A District Team: A team of 3-5 year-round district-level administrators, including the Program Lead. District Teams support School Teams in tip management and providing follow-up resources, assessments, or care plans for students in need.

c. School Teams: A team for each participating school that consists of 3-5 school-level administrators, including a School Team Lead (typically but not necessarily the principal), who serves as the Crisis Center's primary point of contact regarding tips submitted to their specific school or questions/ concerns about their specific School Team. Team Leads are responsible for identifying trusted and high-performing school administrators to perform the duties of the School Team; for keeping their Team roster up to date with staff turnover; for ensuring tips are closed-out and dispositioned thoughtfully, accurately, and regularly in the P3 Tip Manager; for communicating needs or challenges to the Program Lead; and for providing follow-up, assessments, or care plans to students in need.

d. A Special Team: a team consisting of 1-2 members of the District Team who are notified of exceptional or particularly sensitive tips, including but not limited to tips concerning school-related adults (e.g., school administrators, teachers, coaches, volunteers, etc.) or sexual assault of a

minor.

e. A Flex Team: an optional team consisting of a mix of 3-5 District Team members (typically, the Program Lead and each School Team's Lead). If the designated district and school teams are not able to take tips during these times, a Flex Team can be engaged during school breaks or holidays (or whenever deemed necessary by the Program Lead). The Flex Team *flexes* to fill gaps and serves as backup as needed. The Program Lead must clearly define, in advance and in writing, to the Crisis Center, periods of activation (start and end dates/ times) of the Flex Team.

f. Launch Readiness Standards:

i. **Approval on *Say Something* ARS related websites:** Program Lead will work with district IT personnel to make sure *Say Something* ARS domains and IP address are approved to ensure *Say Something* ARS communications, including notifications of new and updated tips, reach team members' inboxes.

ii. **District Team establishment:** Program Lead must identify 3-5 district-level admin to support the management of tips and follow-up.

iii. **School Team establishment:** Participating Schools must establish a team of 3-5 school-level administrators to receive and manage tips and provide follow-up and support to students.

iv. **School Team Lead Identification:** School Teams must have a Team Lead identified.

v. **Special Team and optional Flex Team establishment:** Special Team must have 1-2 district-level team members, and the Flex Team must have 3-5 school or district-level team members.

vi. **Cell Phones in P3:** All team members must have a cell phone on file in P3 for emergency contact purposes

vii. **District email addresses in P3: All team members must provide a district, not personal email address in P3.**

viii. **Team Training:** A Team is considered "trained" when at least 3 of its members have completed *Say Something* ARS Team Training; All Teams must be considered "trained."

ix. **The Official Pre-Launch Tip Test:** Prior to program launch, Teams are tested by the Crisis Center to ensure team members are being notified properly, are able to access tips in the P3 Tip Manager, and can perform basic functions within the P3 platform, a Team receives a "Pass" on the Official Pre-Launch Tip Test when at least 3 of its members respond to the test properly. Program Leads will select their Tip Test date on the Onboarding Dashboard after submitting their Student Engagement Plans. Program Leads will select their dates through the *Say Something* ARS Portal using the Dates and Deadlines Tab.

x. **Student Engagement Plans Submission:** The Program Lead must submit a plan of when they plan to train their students and how many students they'll train. Student Engagement Plans determine the program's "Go Live Date," as the program is considered officially "live" once the first group of students receive *Say Something* ARS student training. The *Go-Live* Date determines when the Official Pre-Launch Tip Test is conducted. Submission of Student Engagement Plans occur annually following the program's launch, prior to the start of the new school year. As such, student training/re--training occurs annually, at a minimum.

Note: The following can result in delayed program launch, additional training, remediation measures, or termination.

- Repeated failure of the Official Pre-Launch Tip Test
- Unresponsive Teams/Team members who do not respond to Life Safety calls
- Out-of-date Team rosters/contact information
- Lack of student engagement/very low tip volume
- Failure to observe or undermining of Crisis Center processes and protocol, including not responding to after-hours life-safety calls

iv. Policies and Procedures: Bixby Public Schools to inform SHPF on the relevant Bixby Public Schools policies and procedures applicable to the services SHPF is providing. Bixby Public Schools to coordinate visitor passes for Program Coordinator, Presenters and, as needed, SHPF support staff.

v. SAVE Club Activity and Special Event Support: Bixby Public Schools to support identified and agreed to special events at Bixby Public Schools, within the region, and SHPF "Call to Action" Weeks.

vi. Report Backs and Data Sharing: Bixby Public Schools will report back to SHPF on the number of students to be trained per participating school or any related data within one week of training as well as provide access to data as described in APPENDIX F.

vii. Close Out / Disposition tips in a timely manner: School and District Teams must close out and Disposition tips in a timely manner, or within 7 days of tip submission, providing information regarding Tip outcome, plan of action for student, and next steps.

ix. Up-to-date information in the P3 team roster: All School / District Teams must maintain accurate contact information/details in the team roster, including cell phone numbers and district/school email address.

x. Indemnity: Bixby Public Schools shall defend, hold harmless and indemnify SHPF, its affiliates, and/or SHPF employees and volunteers from claims, demands, damages, or litigation brought by third parties resulting from the acts or omissions of Bixby Public Schools.

xi. Exhibit A-2: The activities set forth on Exhibit A-2 attached hereto and made a part hereof.

3. EXHIBITS. The Exhibits to this MOU are an integral part of this MOU and are specifically incorporated into this MOU. They include the obligations and rights of both parties.

4. FUNDING. SHPF generally funds its programs from a combination of public, private and governmental support. SHPF anticipates it will be able to secure adequate funding through these sources to pay for the program for the duration of this MOU. However, SHPF reserves the right to terminate the program per the Term and Termination clause in this MOU.

5. TERM AND TERMINATION**.** The Program will begin July 1, 2024 and end on June 30, 2027. This MOU shall be effective from the date the last Party signs. This MOU and the Program may be terminated, in whole or in part, by either Party hereto, upon thirty (30) calendar days' advance written notice to the other Party. This MOU may be

amended at any time by the mutual agreement of the Parties; provided, however, that before any amendment shall be operative or valid, it shall be reduced to writing and signed by the authorized representatives of the Parties, including any amendments to any and all Exhibits of this MOU.

6. PRIVACY POLICY AND TERMS OF USE. Please refer to the SHP Privacy Policy and Terms of Use links below: Privacy Policy
Terms of Use

The Privacy Policy and Terms of Use can also be found at www.sandyhookpromise.org

7. CONTRACTOR. While engaged in performance of this MOU, SHPF is an independent contractor and is not an officer, agent, or employee of Bixby Public Schools. SHPF employees, volunteers and agents are not entitled to benefits of any kind to which Bixby Public Schools's employees are entitled, including but not limited to unemployment compensation, worker' compensation, health insurance and retirement benefits.

8. EQUAL EMPLOYMENT OPPORTUNITY. It is the policy of Bixby Public Schools that, in connection with all work performed under Bixby Public Schools MOUs, there shall be no discrimination against any employee or applicant for employment because of race, color, religious creed, national origin, ancestry, marital status, sex, sexual orientation, age, disability or medical condition and, therefore, the SHPF agrees to comply with applicable federal and state laws. In addition, the SHPF agrees to require similar compliance by its employees, agents, and all sub-contractors employed on the work.

9. NON-DISCRIMINATION. Bixby Public Schools is committed to providing a working and learning environment free from discrimination, harassment, intimidation and/or bullying. Bixby Public Schools prohibits discrimination, harassment, intimidation and/or bullying and actual or perceived sex, sexual orientation, gender, gender identity, gender expression, race or ethnicity, ethnic group identification, ancestry, nationality, national origin, religion, color, mental or physical disability, age, or on the basis of a person's association with a person or group with one or more of these actual or perceived characteristics, in any program or activity it conducts or to which it provides significant assistance. The SHPF agrees to comply with applicable federal and state laws. In addition, the SHPF agrees to require similar compliance by its employees, agents, and all sub-contractors employed on the work.

10. GOVERNING LAW. All matters relating to this MOU and any dispute or claim arising therefrom or related thereto (in each case, including non-contractual disputes or claims), shall be governed by and construed in accordance with the internal laws of the State of Connecticut without giving effect to any choice or conflict of law provision or rule (whether of the State of Connecticut or any other jurisdiction).

11. FINGERPRINTING and BACKGROUND CHECKS. SHPF shall perform the following acts:

A. As required by Bixby Public Schools, SHPF shall have all current and subsequent employees, agents and volunteers of who may enter a school site during the time that students are present submit their fingerprints in a manner authorized and required by Bixby Public Schools.
B. Prohibit employees, agents and volunteers of SHPF from coming into contact with students until SHPF has conducted a background check and employment history check in accordance with all applicable state, local or federal statutes or requirements.

C. As required, provide a list of the names of SHPF's employees, agents and volunteers who may have contact with students to Bixby Public Schools administrator for this MOU.

12. INSURANCE: SHPF shall, at its sole cost and expense, maintain in full force and effect, during the term of this MOU, the following insurance coverage from a licensed, admitted or authorized insurer with an A minus (A-), VII, or better rating from A.M. Best, sufficiently estimated to cover any claims, damages, liabilities, costs and expenses (including counsel fees) arising out of or in connection with SHPF's fulfillment of any of its obligations under this MOU:

A. **Commercial General Liability Insurance**, including both bodily injury and property damage, with limits as follows:
   $1,000,000 per occurrence
   $100,000 fire damage
   $5,000 med expenses
   $1,000,000 personal & adv. injury
   $3,000,000 general aggregate
   $3,000,000 products/completed operations aggregate

B. **Business Auto Liability Insurance** for owned scheduled, non-owned or hired automobiles with a combined single limit of no less than $1 million per occurrence.

C. **Workers' Compensation and Employers Liability Insurance** in a form and amount covering SHPF's full liability under applicable state and federal laws, as follows:
   Part A – Statutory Limits
   Part B – Employers Liability: $1,000,000/$1,000,000/$1,000,000

D. **Errors & Omissions** (Professional Liability) coverage, as follows: $1,000,000 per occurrence/ $1,000,000 aggregate

E. **Sexual Abuse and Molestation** coverage, as follows: $1,000,000 per occurrence/$1,000,000 aggregate

SHPF, upon execution of this MOU and periodically thereafter upon request, shall furnish Bixby Public Schools with certificates of insurance evidencing such coverage.

13. NOTICES. All notices to be given, or documents, samples, or other materials to be delivered by either Party to the other pursuant to this MOU will be sent by prepaid first-class mail, electronic mail, or hand-delivered, to the addresses set forth below. Any such notices, documents, samples, or other materials will be deemed to have been given or delivered forty-eight (48) hours after posting, if sent by first class mail; when received, if sent by electronic mail; or when delivered, if delivered by hand.

To SHPF:

Title:	Chief Financial Officer
Entity:	Sandy Hook Promise Foundation
Address:	PO Box 3489, Newtown, CT 06470
Telephone:	(203)491-2059
Email:	info@sandyhookpromise.org



To Bixby Public Schools:

Name:	Lydia Wilson
Title:	Associate Superintendent
Entity:	Bixby Public Schools
Address:	109 N. Armstrong, Bixby, OK 74008
Telephone:	(918) 366-2240
Email:	lwilson@bixbyps.org

14. DISPUTE RESOLUTION. Should any problem or conflict arise during the course of the delivery of services under this MOU, it is understood that both parties will work with each other to accomplish an effective resolution through discussion. If discussions are unsuccessful, Parties reserve their right to enforce the terms of this MOU in any Court having jurisdiction, this being in addition to any other remedy to which the Parties are entitled at law or in equity.

15. COMPLIANCE WITH LAWS. Each Party will comply at their own expense with all applicable laws and regulations, including without limitation those of other jurisdictions that may apply concerning the protection of personal data. Bixby Public Schools agrees and acknowledges that Bixby Public Schools is solely responsible for obtaining any consents required under the applicable data privacy and data protection laws for information and access to information provided by Bixby Public Schools to SHPF under this MOU. Bixby Public Schools acknowledges and agrees that SHPF's collection and use of personal data from users of the *Say Something* ARS in connection with this MOU shall be governed by the SHPF Privacy Policy, as updated from time to time and posted at https://www.sandyhookpromise.org/say-something-tips/, which Privacy Policy is made a part of this MOU as if fully set forth herein.

16. ENTIRE MOU/AMENDMENT. This MOU, all Exhibits to this MOU, and documents incorporated by reference herein, constitute the entire agreement between the parties to the MOU and supersede any prior or contemporaneous written or oral understanding or agreement, and may be amended only by written amendment executed by both parties to this MOU, a described in Section 5, above. Bixby Public Schools acknowledges and agrees that a user's access to and use of the *Say Something* ARS in connection with this MOU shall be governed by the SHPF Terms of Use, as updated from time to time and posted at https://www.sandyhookpromise.org/say-something-tips/, which Terms of Use is made a part of this MOU as if fully set forth herein.

Bixby Public Schools	**- SHPF-**
BY (SIGN): _____	BY (SIGN): _____
NAME (Print): _____	NAME (Print): _____David Conrad_____
POSITION: _____	POSITION: _____Chief Financial Officer____
DATE: _____	DATE: _____

[Signature page Say Something Anonymous Reporting System (*SAY SOMETHING* ARS) Memorandum of Understanding]

EXHIBIT A –1 – *SAY SOMETHING* ARS PROGRAM SPECIFICS

SHPF and Bixby Public Schools agree to this agreement as follows:

SHPF will perform the following duties:

1. SHPF shall provide training and support of *Say Something* ARS to Bixby Public Schools students and team members. SHPF will manage and maintain the 24/7/365 Crisis Center App and website for students, educators, administrators, and parents of Bixby Public Schools's students to use to submit anonymous tips.
2. SHPF shall implement *Say Something* ARS by retaining qualified persons (Instructors), digital-download instruction and training video to provide training and technical assistance to Bixby Public Schools.
3. SHPF shall manage the 24/7/365 Crisis Center and provide them with Bixby Public Schools developed and approved team member contact information, Reporting Process and Protocols (Exhibit C) and contact list.
4. SHPF 24/7/365 Crisis Center will, per Bixby Public Schools direction, triage all tip submissions prior to trafficking to Bixby Public Schools.
5. SHPF 24/7/365 Crisis Center will provide crisis management to any tip submission per Bixby Public Schools developed and approved Life Safety and Non-Life Safety Tip Definitions (Exhibit B), Reporting Process and Protocols (Exhibit C), state and federal laws.
6. SHPF shall share and/or provide immediate, direct access to Bixby Public Schools all information gathered using *Say Something* ARS – including number of participants, schools, tip details and dispositions.
7. SHPF will provide prompt support of *Say Something* ARS via phone, in-person and/or email and make available prompt and reasonable online training for all types of users who may interact with the system.
8. SHPF shall not under any circumstances sell any *Say Something* ARS information or other data or information received or generated as a result of this agreement to any advertiser or third party. Furthermore, and except as to Bixby Public Schools, SHPF shall always maintain the anonymity of all data and other information received in connection with the *Say Something* ARS including the identity of anyone providing a tip and the specifics of any incident responded to or averted unless otherwise demanded under state or federal law.
9. SHPF grants to Bixby Public Schools a limited, non-exclusive, non-transferable, revocable subscription *Say Something* ARS license during the term of this MOU, solely for Bixby Public Schools's purposes – including (a) to use, perform, and digitally display *Say Something* ARS to access, display, search, analyze, reformat, download, and print reports of any submissions and/or results generated by the authorized use of the *Say Something* ARS.
10. SHPF will provide each user identified on Bixby Public Schools's contact list with a unique username and password to enable such users to access *Say Something* ARS pursuant to this agreement. SHPF may alternatively provide an assigned Bixby Public Schools Administrator with a unique username and password, which such Administrator will use to create and issue additional unique usernames and passwords for Bixby Public Schools 's additional users. SHPF may change or update these username and passwords, with notice to Bixby Public Schools. Each username and password may only be used to access Say Something ARS one (1) concurrent login session. SHPF reserves the right to terminate any username and password which SHPF reasonably determines may have been used by an unauthorized third party or by any user or individual other than the user to whom such username and password was originally assigned.
11. SHPF will make P3 and tip processing training available to local 911 dispatch, who are alerted 24/7/365 only in the case of events requiring law enforcement intervention as described in Exhibit B. In the event that local 911 does

not agree to access tips via P3, then SHPF will call local 911 dispatch and provide a verbal intake. If 911 dispatch refuses to use P3, Bixby Public Schools acknowledges compliances with Exhibit D that SHPF assumes no liability for adverse that result because of this refusal.

12. Contact Us. Please contact us at the following address:

Sandy Hook Promise Foundation
PO Box 3489
Newtown, CT 06470

Or contact us by email at info@sandyhookpromise.org

EXHIBIT A –2 – *SAY SOMETHING* ARS PROGRAM SPECIFICS

Bixby Public Schools will perform the following duties:

1. Bixby Public Schools to provide and update SHPF their district and school team contact list, identifying the order in which team individuals should be contacted.
2. Bixby Public Schools acknowledges and agrees that only users are entitled to receive a username and password and to access the Services. Bixby Public Schools will provide SHPF information and other assistance as necessary to enable SHPF to establish usernames for users, and Bixby Public Schools will verify all user requests for account passwords. Bixby Public Schools will ensure that each username and password issued to a user will be used only by that user. Bixby Public Schools is responsible for maintaining the confidentiality of all users' usernames and passwords and is solely responsible for all activities that occur under these usernames. Bixby Public Schools agrees (a) not to allow a third party to use its account, usernames, or passwords at any time, and (b) to promptly notify SHPF in writing of any actual or suspected unauthorized use of its account, usernames or passwords, or any other breach or suspected breach of the obligations contained in this Section. In the event of a data breach, SHPF shall timely notify Bixby Public Schools, take prompt and deliberate action in response to the breach, and provide all such notifications as required under law, as well as perform any other legally required functions in response to the data breach.
3. Bixby Public Schools acknowledges and agrees to act upon all known *Say Something* ARS submissions in accordance with Bixby Public Schools policies and procedures.
4. Bixby Public Schools acknowledges and agrees that all trainings are SHPF's intellectual property, and they will not be shared beyond the school and district (i.e., on social media, on school website, etc.), nor will they be modified in any way without express permission from SHPF.

EXHIBIT B – *SAY SOMETHING* ARS Event Types

Below is a list of event types that Tipsters can choose from the dropdown when submitting a tip. When a Crisis Counselor receives, vets, and triages a tip, it is categorized as Life Safety or Non-Life Safety based on the criteria below.

For a tip to be designated by a Crisis Center Crisis Counselor as "Life Safety," the tip must articulate a **threat of substantial bodily harm or death, *and*** it must have ***at least one*** of the following characteristics:

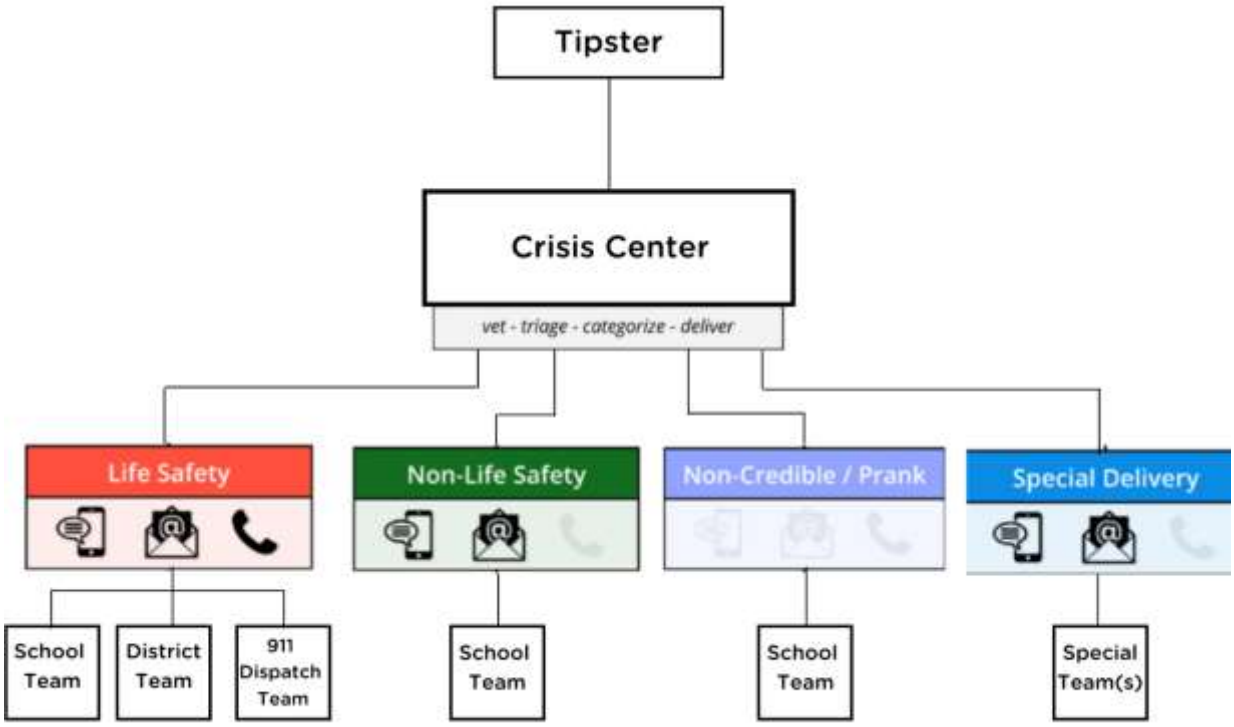
- **Actionability:** enough information is available for a welfare check/intervention to immediately take place;
- **Timeliness:** reported concern is imminent, in-progress, or just happened;
- **Credibility:** information is clear, consistent, convincing, and supported by evidence; or
- **Probability:** subject has the means, intent, and opportunity to carry out the threat.

Based on their intuition and the totality of the circumstances, Crisis Counselors have the discretion to err on the side of caution and make a Life Safety designation.

Event Types

Anger Issues	Physical Abuse
Animal Cruelty	Planned Fight / Assault
Bullying / Cyber Bullying	Planned School Attack
Concern about an Adult	Reckless / Dangerous Behavior
Cutting / Self-Harm	Sexual Assault / Rape
Depression / Anxiety	Sexual Exploitation / Abuse
Domestic Violence / Child Abuse	Sexual Harassment
Drug Use / Distribution	Sharing Inappropriate Photos
Eating Disorder	Social Isolation / Withdrawal
Gang Violence / Activity	Substance Abuse
Harassment / Intimidation	Suicide / Suicide Ideation
Hate Crime / Hate Speech	Theft
Hazing	Toxic / Abusive Relationship
Homeless / Runaway Student	Vandalism
Inappropriate Relationship	Verbal Abuse
Intent to Harm Someone	Weapon(s)

EXHIBIT C - REPORTING PROCESS AND PROTOCOLS



All Non-Life Safety tips are sent to School Team contacts between the hours of 6:00am and 6:00pm on weekdays (local time) daily, and between the hours of 10:00am to 6:00pm on weekends.

Contact Us. Please contact us at the following address:

Sandy Hook Promise
PO Box 3489
Newtown, CT 06470

Or contact us by email at info@sandyhookpromise.org

EXHIBIT D - 911 Dispatch Training and P3 Use

The *Say Something* ARS model is designed to contact and involve local 911 dispatch in life-threatening situations. However, local 911 is not required to attend training or use the P3 system. SHPF will, however, make *Say Something* ARS training available to all local 911 dispatch centers and will also make available the web-based tip management system, which allows team members to:

- View real-time anonymous dialogue between tipsters and SHPF Crisis Counselors
- View any pictures, videos or evidence attached to a tip
- Dialogue with a tipster if necessary
- Access real-time updates to an evolving situation, potentially providing officer safety information

Bixby Public Schools and SHPF agree and acknowledge that SHPF will not be held liable for any adverse outcome resulting from a local 911 dispatch's refusal to participate in training or use the Say Something-ARS model or web-based tip management system as intended.

Contact Us. Please contact us at the following address:

Sandy Hook Promise
PO Box 3489
Newtown, CT 06470

Or contact us by email at info@sandyhookpromise.org

EXHIBIT E - Participating Schools List

Account Name	Street Address	City	NCES School ID	School Type	Grade Range	Grades Served
Northeast Elementary School And Is	11901 E 131St St	Broken Arrow	400450002772	Traditional Public	Elementary	PK; KG; 01; 02; 03; 04; 05; 06
Bixby High School	601 South Riverview	Bixby	400450000148	Traditional Public	High	09; 10; 11; 12
Bixby Middle School	9401 East 161St Street	Bixby	400450002097	Traditional Public	Middle	07; 08
North Intermediate School	6941 East 121St Street South	Bixby	400450002665	Traditional Public	Middle	04; 05; 06
Central Intermediate School	9401 E 161St St	Bixby	400450002748	Traditional Public	Middle	04; 05; 06
West Intermediate	14901 S Harvard Ave	Bixby	40045000296	Traditional Public	Elementary	04; 05; 06
Bixby 9th Grade Center	301 S. Riverview	Bixby	B9GCschool-00001	Traditional Public	High	09
Bixby Alternative Center	301 S. Riverview	Bixby	BACschool-00001	Alternative	High	09; 10; 11; 12
8						

Any questions or concerns should be directed to:

Company: Sandy Hook Promise Foundation
Address: PO Box 3489, Newtown, CT 06470
Telephone: 203-304-9780
Email: info@sandyhookpromise.org



EXHIBIT F - DATA SHARING AGREEMENT

Memorandum of Agreement
By and Between Bixby Public Schools **and Sandy Hook Promise Foundation**

The Sandy Hook Promise Foundation is a national nonprofit organization founded and led by several family members whose loved ones were killed at Sandy Hook Elementary School on December 14, 2012. Based in Newtown, Connecticut, our intent is to honor all victims of gun violence by turning our tragedy into a moment of transformation. By empowering youth to "know the signs" and uniting all people who value the protection of children, we can take meaningful actions in schools, homes, and communities to prevent gun violence and stop the tragic loss of life.

Data Required

The primary aim of ongoing evaluation is to extract, secure, and analyze data from the *Say Something* Anonymous Reporting System (*Say Something* ARS) for purposes of trend identification in connection with contracted research partner [Research Partner] and continual program improvement. [School Partner] will make data available as needed to SHPF: all raw data pertaining to tips received during the contract period. Relevant fields include, but are not limited to, type of tip; source of tip; date recorded/last action/outstanding (i.e., time until resolution); disposition; time of tip; triage rates (school vs police); other variables as identified. These data will be treated confidentially and aggregated so that no identifying data of a single individual or single school will ever be externally reported, except as outlined in processes for tip escalation in the scope of Crisis Counselor tip coordination. The *Say Something* ARS raw data will be merged with Sandy Hook Promise training data and publicly available from Bixby Public Schools school/district data to create an integrated data set that will enable analysis of training and school-related factors on tip submissions. Analysis of the [*Say Something* ARS] data will contribute to the evidence base of anonymous reporting systems and guide decision making related to the monitoring and responding to tips. Upon completion of the evaluation objectives, the project team will report data-driven documentation to SHPF and Bixby Public Schools of common tip profiles, which can be shared with other participating districts to manage expectations and staffing in order to meet the needs of tip subjects.

Agreement for Sharing of Data

This Agreement is entered into by the Bixby Public Schools and the Sandy Hook Promise Foundation for the purpose of sharing information between the parties in a manner consistent with the Family Education Records Privacy Act of 1974 ("FERPA"). The information will be used by researchers at the SHPF to conduct studies designed to improve *Say Something* ARS tools and services for schools participating in SHP's *Say Something* ARS program in the state of Oklahoma.

FERPA describes circumstances under which Local Educational Agencies (LEAs) and the Bixby Public Schools are authorized to release confidential data regarding individual students, teachers, and schools without prior parental consent. Confidential information can be disclosed to organizations as stated in section II. 2. and is destroyed per section V.

The following terms further specify the manner in which the Bixby Public Schools agrees to share data with the Sandy Hook Promise Foundation, subject to FERPA regulations:

I. PARTIES. The Bixby Public Schools is a state educational authority authorized to receive information from local educational agencies ("LEAs") subject to FERPA, as authorized by 34 CFR Section 99.31. Researcher desires to conduct studies on tip data for the purpose of improving *Say Something* ARS tools and resources in Oklahoma public schools. The parties wish to share data collected by the Bixby Public Schools regarding education in Oklahoma, some of which may allow the identification of individual students.

II. COMPLIANCE WITH FERPA. To effect the transfer of data subject to FERPA, the Sandy Hook Promise Foundation agrees to:

1. In all respects comply with the provisions of FERPA. For purposes of this Agreement, "FERPA" includes any amendments or other relevant provisions of federal law, as well as all requirements of Chapter 99 of Title 34 of the Code of Federal Regulations and reauthorization when effective. Nothing in this Agreement may be construed to allow either party to maintain, use, disclose or share student information in a manner not allowed by federal law or regulation.
2. Use the data shared under this Agreement for no purpose other than research and analysis authorized under Section 99.31(a)(6) of Title 34 of the Code of Federal Regulations which allow disclosure of personally identifiable information from students' education records in connection with Bixby Public Schools's conducting studies to develop, validate, or administer predictive tests, administer student aid programs, or improve instruction. The Sandy Hook Promise Foundation further agrees not to share data received under this MOA with any entity other than contracted research partner [Research Partner] without the Bixby Public Schools approval. The Sandy Hook Promise Foundation agrees to allow the Office of the State Auditor, subject to FERPA restrictions, access to data shared under this Agreement and any relevant records of the Sandy Hook Promise Foundation for purposes of completing authorized audits of the parties.
3. Require all employees, contractors and agents of any kind to comply with all applicable provisions of FERPA and other federal laws with respect to the data shared under this Agreement. SHPF agrees to require and maintain an appropriate confidentiality agreement from each employee, contractor or agent with access to data pursuant to this Agreement. Nothing in this paragraph authorizes sharing data provided under this Agreement with any other entity for any purpose other than completing the Sandy Hook Promise Foundation's work authorized under this Agreement.
4. Maintain all data obtained pursuant to this Agreement in accordance with Oklahoma State Information Security Manual and not copy, reproduce or transmit data obtained pursuant to this Agreement except as necessary to fulfill the purpose of the original request. All copies of data of any type, including any modifications or additions to data from any source that contains information regarding individual students, are subject to the provisions of this Agreement in the same manner as the original data. The ability to access or maintain data under this Agreement shall not under any circumstances transfer from the Sandy Hook Promise Foundation to any other institution or entity or unauthorized individual or agent.
5. Not to disclose any data obtained under this Agreement in a manner that could identify an individual student, except as authorized by FERPA, to any other entity. The Sandy Hook Promise Foundation may publish results of studies authorized by this Agreement.

6. Not to provide any data obtained under this Agreement to any party ineligible to receive data protected by FERPA or prohibited from receiving data from any entity by virtue of a finding under Sections 99.67(c), (d), or (e) of Title 34, Code of Federal Regulations.
7. Destroy all data and provided verification in writing of the destruction of all copies of the data obtained under this Agreement to Bixby Public Schools 12 months following the date of publication of the final report of this project. All data no longer needed shall be destroyed or returned to the Bixby Public Schools in compliance with 34 CFR Section 99.35(b)(2). The Sandy Hook Promise Foundation agrees to require all employees, contractors, or agents of any kind to comply with this provision.

III. AUTHORIZED REPRESENTATIVE. The SHPF shall designate in writing (an) authorized representative(s) able to request data under this Agreement. The authorized representative shall be responsible for transmitting all data requests and maintaining a log or other record of all data requested and received pursuant to this Agreement, including confirmation of the completion of any projects and the return or destruction data as required by this Agreement. The Sandy Hook Promise Foundation designates *the* [Research Institution] as the authorized representative of the Department's data. Bixby Public Schools or its agents may upon request review the records required to be kept under this section.

IV. RELATED PARTIES. The Sandy Hook Promise Foundation represents that it is authorized to bind to the terms of this agreement, including confidentiality and destruction or return of student data, all related or associated institutions, individuals, employees or contractors who may have access to the data or may own, lease or control equipment or facilities of any kind where the data is stored, maintained or used in any way. Data may be stored on a server with additional data but may not be merged with any other data without prior written permission from Bixby Public Schools. This Agreement takes effect only upon acceptance by authorized representatives of the Sandy Hook Promise Foundation, by which that institution agrees to abide by its terms and return or destroy all student data covered by this MOA 12 months following the date of publication of the final report of this project.

V. TERMS. This Agreement takes effect upon signature by the authorized representative of each party and will remain in effect until June 30, 2027. The parties further understand that the Bixby Public Schools or the Sandy Hook Promise Foundation may cancel this Agreement at any time, upon reasonable notice. The Bixby Public Schools specifically reserves the right to cancel this Agreement should the Bixby Public Schools in its sole discretion, determine that confidential student information has been released in a manner inconsistent with this Agreement, has not been maintained in a secure manner, or that substantially similar data access has become generally available for research purposes through any other mechanism approved by the Bixby Public Schools.

1. The Sandy Hook Promise Foundation understands that the Agreement does not convey ownership of data to the Sandy Hook Promise Foundation.
2. Bixby Public Schools agrees to make a good faith effort to provide the most accurate and complete data deemed necessary at the time of the request. This does not imply that Bixby Public Schools guarantees the accuracy, completeness, or currency of the data that will be provided as a result of this Agreement.
3. Bixby Public Schools data shall not be removed from the United States. Remote access to Bixby Public Schools data from outside the continental United States is prohibited, including access by employees, contractors, subcontractors, or agents of any kind. Bixby Public Schools data is defined as any data provided by Bixby Public Schools, any data provided by a third party at the direction of Bixby Public

Schools, any data to which access is provided by Bixby Public Schools and/or the results of Bixby Public Schools source data combined with any other data.

4. Sandy Hook Promise Foundation will provide Bixby Public Schools with an electronic copy of the final versions of all reports and other documents associated with the analysis of tip data Bixby Public Schools, as the owner of the data, reserves the right to distribute and otherwise use the final report and associated documents in its discretion, in sum or in part. The Sandy Hook Promise Foundation, or its agents working on this project, retain the right to publish findings in other publications, provided that prior notice of report is first shared with Bixby Public Schools.
5. Sandy Hook Promise Foundation has the right, consistent with scientific standards, to publish, present or use the study results gained in the course of the research under this Agreement. In order to protect the confidentiality of previously identified confidential information disclosed to SHPF the authorized representative agrees to provide to Bixby Public Schools any proposed publications or presentations which are to make public any findings, data, or results of the research under this Agreement for the Department's review at least thirty (30) days prior to submission of a manuscript or abstract for publication or the date of the presentation. The Sandy Hook Promise Foundation agrees to delete any of Bixby Public Schools's previously identified confidential information therefrom.

zendesk

*All pricing in this quote is subject to approval

Pricing Overview for Bixby Public Schools

Zendesk Subscription	TOTAL AGENTS	LIST PRICE PER AGENT	DISCOUNTED PRICE PER AGENT	TOTAL PRICE PER MONTH	TOTAL PRICE ANNUALLY
Current Licenses	25	$89.00	$71.10	$1,777.50	$21,330.00
Additional Licenses	15	$89.00	$71.10	$1,066.50	$12,798.00
			$71.10	$2,844.00	$34,128.00
SUBTOTAL					
				New Annual Cost	**$34,128.00**

Addendum

Zendesk Subscription	TOTAL AGENTS	LIST PRICE PER AGENT	DISCOUNTED PRICE PER AGENT	TOTAL PRICE PER MONTH	TOTAL ANNUAL PRICE ADDENDUM
Additional Licenses-24.03 Months	15	$89.00	$71.10	$1,066.50	$12,798.00
One Time Discount					-$1,635.00
				$1,066.50	$11,997.99
SUBTOTAL					
				Total Cost for Remainder of Contract	**$23,995.97**

STUDENT TRANSPORTATION CONTRACT
between
TULSA TECHNOLOGY CENTER SCHOOL DISTRICT NO. 18
and
BIXBY PUBLIC SCHOOLS NO. 4

This Contract is made and entered into this 14th day of August, 2024, by and between TULSA TECHNOLOGY CENTER SCHOOL DISTRICT NO. 18 ("TTC") and BIXBY PUBLIC SCHOOLS No. 18, commonly known as Bixby Public Schools ("District").

Recitals:

(1) TTC desires to enter into this Contract with District whereby District will provide transportation equipment ("buses") and bus operators ("drivers") to transport district students who are enrolled in TTC's programs from District's campus ("District Students") to a TTC campus and return to a District campus.

(2) District has available sufficient buses and drivers to provide the transportation.

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained and intending to be legally bound, the parties agree as follows:

1. **TRANSPORTATION DATES:** The transportation to be furnished by District under this Contract will commence on August 14, 2024, the date for beginning of classes for TTC students for the 2024-2025 School Year (the "School Year") and will terminate the last day of TTC classes for the School Year, unless terminated for cause earlier by TTC as provided in this Contract.

2. **COMPENSATION:** TTC agrees to compensate the District for provided transportation services at the rate of $3.15 per mile driven under this Contract, provided the total amount invoiced for transportation services during the School

Year shall not exceed $227,776.50 (which is an amount equal to the mileage rate computed at 72,310 miles driven by the District over 175 school days) regardless of the actual mileage performed under this Contract. The amount paid shall constitute complete compensation for all costs and fees incurred, including any expenses for labor, materials, equipment, maintenance of equipment, and rentals, if applicable. The amount may be modified on the basis of a written request for route change or other modifications submitted by TTC and agreed to by the District. Any modifications or additional services must be authorized in writing by TTC prior to performance.

Mileage incurred under this Contract during the first semester will be invoiced to TTC by District at the end of the first semester of the School Year, and the remaining mileage incurred will be invoiced at the end of the second semester of the School Year. Compensation will be paid only to the extent that District presents documented evidence of mileage incurred during the period for which payment is requested. District's invoices will be paid within 15 days after receipt by TTC.

3. **BUSES:** All buses provided by District for the performance of this Contract will comply with all federal and state laws, rules and regulations applicable to transportation equipment used to transport school children, including, but not limited to, the rules of the Oklahoma State Department of Education ("OSDE").

4. **DRIVERS:** All drivers operating the buses will have current unrestricted licenses to operate transportation equipment used to transport school children and will be in compliance with all federal and state laws, rules and regulations, including, but not limited to the rules and regulations of the Oklahoma Department of Public Safety, OSDE,

including but not limited to, the requirement for satisfactory annual physical examination, and the rules and regulations of the Federal Department of Transportation ("DOT"), including drug/alcohol testing. The District will provide TTC with documentation of such licensure and compliance upon request.

5. **OBJECTIONS TO DRIVERS:** District will not permit any driver to operate a bus used in connection with the performance of this Contract if TTC reasonably objects to that driver. Any request for removal of a driver shall be submitted by TTC to the District's designated liaison in writing and will specify TTC's objections. The District will promptly remove any driver reasonably objected to by TTC from providing services under this Contract. If any drivers are removed by the District upon TTC's request, the District shall replace them with drivers approved by TTC.

If TTC has any concerns about any driver's performance under this Contract, it will submit those concerns in writing to the District's designated liaison. Any differences concerning TTC's concerns will be resolved between TTC's designated representative and District's designated representative.

6. **INSURANCE:** At all times during this Contract, District will maintain and have in force at its expense public liability and property damage insurance to cover the negligent acts of District's employees with limits equal to District's limits of liability under the Oklahoma Governmental Tort Claims Act. In the event of a claim, District's insurance will be primary over similar insurance carried by TTC.

7. **RESPONSIBILITY FOR ACTIONS:** Each party shall be responsible for its own acts and omissions and the acts and omissions of its employees, officers, and agents. A party shall not be liable for any claims, demands, actions, costs expenses and liabilities —

including reasonable attorneys' fees which may arise in connection with the failure of the other party or its employees, officers, or agents to perform any of their obligations under this Contract. Both TTC and the District are political subdivisions of the State of Oklahoma, and their liability shall be governed by the Oklahoma Governmental Tort Claims Act.

8. **EMPLOYEES OF THE DISTRICT:** The District, and not TTC, shall be the employer of the District's designated representative and the drivers. The District shall be responsible for (a) the compensation and benefits payable and made available to the District's designated representative and the drivers, (b) withholding any applicablefederal and state taxes and other payroll deductions as required by law, and (c) any workers' compensation obligations.

9. **DISCLAIMER OF INTENT TO BECOME PARTNERS:** TTC and the District shall not by virtue of this Contract be deemed to be partners or otherwise engaged in a joint venture. Neither party shall incur any financial obligation on behalf of the other.

10. **DESIGNATED REPRESENTATIVES:** TTC's designated representative under this Contract shall be Glenn Michalski, Assistant Director. The District's designated representative under this Contract shall be Mary McBryar, Transportation Director. In the event either party wishes to alter the representative designated under this Contract, it shall promptly submit to the other party a written designation of a new representative.

11. **NOTICES:** Any notices from one party to the other party concerning the Contract shall be in writing and shall be given by certified mail, return receipt requested, or confirmed telecopy or private courier to the parties as follows:

If to TTC:

Tulsa Technology Center School District No. 18
ATTN: Glenn Michalski, Assistant Director
5647 South 122nd East Avenue
P.O. Box 477200
Tulsa, OK 74147-7200
FAX: (918) 828-5149

If to the District:

Bixby Public School District No. 4
ATTN: Mary McBryar, Transportation Director
109 North Armstrong
P.O. Box 477200
Bixby OK 74008
FAX: (918) 366-2299

12. **TERMINATION FOR CAUSE:** TTC may immediately terminate this Contract for cause upon notice to the District upon the occurrence of any of the following events: (i) the failure of the District to maintain insurance coverage as required by this Contract; or (ii) the District fails to remove a driver from preforming services under this Contract after TTC has submitted reasonable objections to the driver's performance.

13. **FORCE MAJEURE:** Neither party shall be liable under this Contract nor shall such party be considered in breach of this Contract, for days on which the District is unable to provide transportation services under this Contract through no fault of either party, such as the occurrence of adverse weather conditions, any act of God or a public enemy or terrorist, act of any military, civil or regulatory authority, or a change in any law or regulation. Additionally, neither the District nor TTC shall be liable under this Contract or considered in breach of such contract when it is impossible or impractical to perform transportation services due to the cessation or limitation of in-person classes either at the District or at TTC's campuses. Within a reasonable time period following the occurrence of an event that makes performance under this contract impossible or impractical, the

affected party shall notify the other party of the occurrence by sending either (i) an e-mail message, or (ii) a fax message, to the other party.

14. **GOVERNING LAW:** This Contract shall be governed by, and construed in accordance with, the laws of the State of Oklahoma.

15. **SEVERABILITY:** The invalidity or unenforceability of any provision of this Contract shall not affect the validity or enforceability of any other provision.

16. **MISCELLANEOUS:** This instrument represents the entire understanding between the parties concerning the subject matter hereof and may be modified on the mutually executed written agreement of the parties, which refers to this instrument. Neither party may assign this Contract.

IN WITNESS WHEREOF, the parties have executed this Student Transportation Contract as of the date first above written.

TTC:

TULSA TECHNOLOGY CENTER SCHOOL DISTRICT NO. 18

By: _____

President, Board of Education
Tulsa Technology Center

DISTRICT:

BIXBY PUBLIC SCHOOLS DISTRICT NO. 4

By: _____

President, Board of Education
Bixby Public Schools

Spartan Athletics Student/Parent Handbook

BIXBY

Public Schools

THE SPARTAN WAY:
LEARN WELL. LIVE WITH HONOR

2024-25

Equal Opportunity Statement/Notice of Nondiscrimination

Bixby Public Schools, as an equal opportunity educational provider and employer, prohibits discrimination on the basis of race, color, religion, sex, gender, (including pregnancy), national origin, disability, military status and/or age in educational programs or activities that it operates or in employment decisions. The district provides equal access to the Boy Scouts and other designated youth groups. The District is required by Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, and the Age Discrimination Act of 1975, as amended, not to discriminate in such a manner. (Not all prohibited bases apply to all programs.)

Additionally, BPS is committed to establishing and sustaining a school community that shares the collective responsibility to address, eliminate, and prevent actions, decisions, and outcomes that result from and/or perpetuate racism. BPS will maintain a zero-tolerance policy relative to racism or discrimination of any kind.

Related BOE Policies:

2100: Sexual Harassment of Students

If you suspect discrimination please contact one of our Title IX Team Coordinators:

Employment Issues	Lydia Wilson	Associate Superintendent	lwilson@bixbyps.org	918-366-2671
Student Issues	Kendall Still	Assistant Superintendent	kstill@bixbyps.org	918-366-2298
Additional Issues	Rob Miller	Superintendent	rmiller@bixbyps.org	918-366-2200

General questions about the District should be directed to 918-366-2200.

Bixby Public Schools
109 N Armstrong
Bixby, OK 74008

2020-2025 Strategic Focus

Ensuring that each student is able to thrive and pursue individual excellence is an exciting challenge for our school staff and community. Our community is on the precipice of the future, as expanding opportunities, new technologies, and innovations in teaching and learning push us to think differently about how to best prepare our children for success beyond graduation.

Our District Strategic Planning Team embraced the challenge to build on Bixby's long tradition of excellence by identifying critical opportunities for focus over the next five years. This strategic plan provides direction for achieving consistent, sustained excellence throughout our schools, while also promoting innovation and organizational agility to ensure we continue to meet the rapidly-changing needs of our students and community into the future.

IT BEGINS WITH OUR VALUES

Bixby Schools will provide opportunities for students to explore and develop the skills, capacities, and dispositions that support life-long learning, high achievement, and global citizenship. Our high expectations for all students are embedded in the district-wide focus areas, goals, and strategies of this plan.

Our value statements drive our aspirational culture because they act as reminders of the how, why, and what -- and our shared vision.

- A strong public education system benefits the entire community, teaches positive citizenship, and is a shared responsibility of all.
- Everyone is entitled to a safe, caring, and respectful learning environment.
- Education addresses the development of the whole child - academic, social-emotional, personal health and well-being, and prepares each student for life's transitions.
- Today's instruction must embrace a child's natural curiosity and creativity while developing critical thinking and problem solving skills for successful global citizenshipHigh expectations promote higher achievement in academics, athletics, and the arts.
- Education should be tailored to meet the needs of every child.
- Every student should take ownership of his or her education.
- Education should guide the student's development of positive and ethical behavior which is reflected in their actions and attitudes.
- Our schools should be adaptive, innovative, and forward-thinking to ensure our graduates possess the skills necessary for success in a diverse and changing world.











BIXBY Public Schools

Strategic Focus Overview 2020-2025

OUR MOTTO:

encapsulates the beliefs or ideals which guide our district.

The Spartan Way:
Learn Well.
Live with Honor.

OUR VISION:

captures the future we hope to create for our students.

Bixby Schools:
A place where all learners believe in their power to LEARN, EXCEL, & OWN their future.

OUR MISSION:

explains our fundamental purpose as a school district.

"Ignite the Potential of Every Student."

PORTRAIT OF A GRADUATE

- insatiably curious
- owns their learning
- creative
- problem solver
- critical thinker
- global citizen



These six learner attributes serve as the foundation for teaching & learning.

Safe & Welcoming Schools

- Equitable resources
- Social & emotional health
- Collaboration with families

Vibrant Teaching & Learning

- Innovative, forward-thinking environment
- Emphasis on creativity, problem-solving, student agency, & global awareness

Exemplary Teachers & Staff

- Top candidate recruitment from diverse backgrounds
- Educator support
- Professional development

Family & Community Engagement

- Family support
- Community partnerships
- Improved communications

Culture of Innovation

- Reduced focus on test-based accountability
- Focus on student engagement, relevant curriculum, real-world application

LINK INFORMATION

There are numerous school board policies that are linked or cited in this handbook. Currently all school board policy is on the BPS website at bixbyps.info/boardpolicy. Hard copies of BPS Student Handbooks and/or BOE Policy can be obtained from any school site office or by calling 918-366-2200.

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BIXBY SPARTAN ATHLETIC PHILOSOPHY

The Bixby High School Athletic Department provides students with opportunities in interscholastic athletics in accordance with the missions of Bixby Public Schools. It is our belief that interscholastic athletics greatly enhance the educational experience of all students involved, provide lifelong learning experiences, and develop leadership qualities in our students, which are all important to a student's education.

Participation in athletics at Bixby Public Schools is a privilege. With this privilege comes the expectation of exemplary moral character displayed through good sportsmanship and respect for one's school, coach, teammates, opponents, officials, facilities, and equipment. We expect athletes and coaches to understand and embrace BPS's athletic philosophy. In return, the athletic department is truly student-centered with the best interests of the student-athletes always at the forefront. Coaches are role models and mentors, and this responsibility should be reflected in all of their actions.

Every sport, coach, and individual student-athlete will be treated fairly by the Athletic Administration at BPS, and new opportunities for our student-athletes will be constantly pursued. Diversity is embraced within the Athletic Department, and no student-athlete or coach will be discriminated against or subject to harassment of any form.

The Spartan Athletic Department will follow all rules and regulations established by the Oklahoma Secondary Schools Activities Association, the Frontier Valley Conference, and the Bixby Public Schools Board of Education and Administration.

STUDENT-ATHLETE PRIORITIES

1. Family 2. Academics 3. Athletics

MISSION STATEMENT

To provide student-athletes with the opportunity to compete at the highest level while fostering and contributing to the development of high athletic standards in the course of personal growth and development through leadership, competition and sportsmanship. Student-athletes will be developed into well rounded, healthy and productive citizens to be the BEST in 6A and beyond. This will be done at all facilities and environments where we compete/practice all day, every day, and for life.

SPORT OFFERINGS 8th Grade - 12th Grade*

FALL	Cheer	Cross Country

Dance	Cheer	Baseball**
Football	Dance	Cheer- STUNT
Softball Fast-Pitch	Swimming	Golf
Volleyball	Wrestling	Soccer**
		Softball Slow-Pitch**
		Tennis
WINTER	**SPRING**	Track
Basketball		

*7th Grade Exception: 7th Grade students may be allowed to participate if not enough 8th graders try out or come out for a particular team. In such cases, the Head Coach shall petition the Athletic Director for the inclusion of 7th Grade students to be included on the team, if the Head Coach feels it necessary in order to have a sufficient number of players for a complete team. ** Do not currently offer these sports for 8th grade.

ABSENCES

If a student is suspended out of school, they cannot attend practice or participate in contests.

ACADEMIC ELIGIBILITY

Athletes are responsible for meeting academic standards. In compliance with the OSSAA and **BOE Policy 2135**, eligibility will be determined at the end of the fourth week of a semester and weekly thereafter on Friday at 2am. Each subsequent week until the end of the semester, a probation and ineligible list will be issued. The weekly ineligibility period will begin Monday and continue through Sunday.

ACCIDENT INSURANCE
ACTIVITY ABSENCES

It is the desire of the Board of Education for all students to be in attendance in their regularly scheduled classes so that maximum learning can occur. Educational programs are built on the foundation of continuity of instruction and participation in the classroom setting. Consistent classroom attendance can assist students toward development of strong work habits, responsibility, and self-discipline. Since the educational merit of the co-curricular and extracurricular programs is recognized, the goal of the Board is to facilitate a balanced education for each student. **See BOE Policy 2136**.

ATHLETIC TRAINERS

ATHLETIC TRAINING INFORMATION

Athletic Trainers: Bixby Public Schools has 3 athletic trainers on staff. Athletic trainers are licensed medical providers. They provide medical services to our athletes including: evaluation, injury treatment, rehabilitation, concussion management, wound care and injury protection.

Hours: During normal academic days, morning treatments are open at Home of the Spartans from 7:15-9:30am. Both training rooms will reopen at 2:30pm and typically close at the conclusion of the last practice or home game. During weekend events and holidays, schedules will be adjusted accordingly. Athletic trainers will be present at home events and will travel accordingly.

Facilities: We have 2 athletic training facilities on the high school campus. One is inside the Home of the Spartans on the first floor and the other is just east of the boy's wrestling room. These are medical facilities and must maintain privacy. Due to the community growth and volume of our athlete population, in-season and varsity teams will be given priority.

Concussion Protocol: Bixby Athletics will follow the BOE Policy 2166 (Insert Hyperlink). Athletic trainers will safely manage concussions and release athletes back to activity after return-to-learn & return-to-play progressions have been completed. The athletic trainer will approve all clearances upon return.

Injury Communication: Our athletic training staff communicates injuries to strength and conditioning and to their coaches. Injured athletes should attend morning treatments and work in conjunction with S&C to modify injured areas. If a doctor's note provides strict limitations or "out of activity/no activity," they must provide an updated note from that same doctor releasing them.

AWARDS & HONORS

LETTER: The athletic letter is the highest award conferred by the Department of Athletics and may be worn only by the school's best athletes. See **BOE Policy 2128**.

CONFERENCE: Other awards and honors which might be awarded by the conference include individual certificates based on academic achievement and season achievements/stats.

OCA ALL-REGION & ALL-STATE: These are two other honors senior athletes may qualify for nomination to the OCA sports specific committee.

DISCIPLINARY ACTION RELATED TO STUDENT PARTICIPATION IN SCHOOL CO-CURRICULAR & EXTRACURRICULAR PROGRAMS AND ACTIVITIES

The Bixby Schools provide an extensive program of educational opportunities for all students. This includes a strong academic program which is enhanced by co-curricular and extracurricular activity programs designed to give all students an opportunity to participate, to compete, to develop leadership and citizenship skills, and to experience success in worthwhile projects. See **BOE Policy 2136**.

Any violation of school policies will be disciplined accordingly and as appropriate by the Athletics Department and school site.

Any infraction will be considered a major infraction. Consequences relative to athletics may include but are not limited to suspension from games or dismissal from the team.

Parents may request a review of athletics related disciplinary actions to the Athletic Director. After review, the Athletics Director's determination will be final.DRUG-FREE SCHOOLS: TESTING STUDENTS WITH REGARD TO THE USE OF ALCOHOL & ILLEGAL CHEMICAL SUBSTANCES

Student Alcohol and Drug Use Tests - When Required:
Any student whose behavior while on school property, at a school sponsored event, in school vehicles, or going to or from a school sponsored event creates a reasonable individualized suspicion that the student is under the influence of alcohol or an illegal chemical substance may be required to take an alcohol and/or drug use test. Nothing in this policy shall require alcohol and/or drug use testing of any student nor prohibit the School District from disciplining any student in the absence of an alcohol or drug use test of the student. **See BOE Policy 2149**.

Persons Authorized to Order Alcohol or Drug Testing:
The following persons have the authority to require alcohol or drug use testing of students under this policy:

- The Superintendent of Schools;
- Any employee designated for such purposes by the Superintendent or the School Board.

DRUG FREE SCHOOLS: SCHOOL STUDENT PARKING & EXTRACURRICULAR STUDENT ACTIVITIES POLICY ON TESTING

FOR ILLEGAL OR PERFORMANCE ENHANCING DRUGS

In an effort to protect the health and safety of students parking on school property or participating in extracurricular activities, and to educate and direct these students away from drug and alcohol abuse, the Board of Education adopts the following policy for testing students for the use of illegal drugs, alcohol and performance enhancing drugs. See **BOE Policy 2150**.

ELIGIBILITY: NCAA/NAIA/NJCAA

Information for students interested in playing college athletics after high school.

NCAA:

National Collegiate Athletic Association - Indianapolis, IN

Resources:

- **NCAA Eligibility Center**
- **NCAA Guide for the College-Bound Student-Athlete**
- **Think you will play professionally? Check out the numbers!**
- **Benefits of being a student-athlete**
- **Recruiting Calendars**

NCAA Divisions:

- **Division I**
- **Division II**
- **Division III**

NAIA:

National Association of Intercollegiate Athletics - Kansas City, MO

Resources:

- **NAIA Eligibility Center**
- **Register to Play NAIA (Video)**

NJCAA:

National Junior College Athletic Association - Colorado Springs, CO
Resources:

- NJCAA Eligibility Corner

ELIGIBILITY RULES: OSSAA

You may find the OSSAA eligibility rules at: OSSAA Manual

EQUIPMENT

A great amount of money is spent every year to maintain and upgrade facilities and to purchase and maintain equipment. You, your parents, your friends, alumni, and our community all play a role in financing our programs in some way. So please, take pride in the facilities and equipment and treat them with respect!

Also, student-athletes are responsible for all equipment and uniforms issued to them. Any lost or unreturned equipment/uniforms must be replaced at the expense of the student-athlete. Students will not be allowed to participate in another sport until all equipment is returned or all fees are paid for lost equipment. Seniors may have their diplomas held until their equipment is returned or fees paid.

EXPECTATIONS: STUDENT-ATHLETES

As stated previously, participation in athletics at BPS is a privilege and not a right. With this privilege comes high expectations. We expect our student-athletes to pursue excellence in their athletic endeavors. High school sports are extremely competitive, so we have some basic expectations across all sports that will help our teams and individuals excel:

- **Represent BPS with class, dignity, and sportsmanship at all times** - Bixby is bigger than any one individual or team, and any unsportsmanlike behavior reflects negatively on the entire school. Our student-athletes are expected to promote a positive image of the school at all times through their actions and language both in victory and defeat.

- **Daily attendance at practice** – In-season practices are mandatory. Student-athletes should notify their coach if they expect to miss a practice. Missed practice time may have consequences.

- **Participation in off-season and summer workout programs when conflicts do not exist** – The current landscape of high school athletics will not allow our teams to be successful if our student-athletes only work on their sport in-season. Student-athletes must work year around to improve their skills in every sport in which they participate whether that is on their own or through BPS off-season programs. **Participation in off-season or summer programs does not guarantee a student-athlete will make that team when the season tryouts occur. The workouts are meant to improve the skills of those involved to give them a better chance of making the team.**

- **Follow all OSSAA, school, athletic department, and team rules** – The OSSAA, school, and athletic department policies are the same across the board, and each team develops its own set of rules that all student-athletes are expected to follow. Violations of any of these rules and policies will result in consequences that are outlined in the OSSAA rules, the BPS student handbook, the student-athlete handbook, and the team rules, respectively.

Adherence to these expectations does not guarantee playing time. Due to the competitive nature of our athletic programs, there are no requirements for all athletes to receive playing time. All playing time decisions are left to individual coaches.

EXPECTATIONS: OUT OF STATE & OVERNIGHT COMPETITION

Any violation of school policies will be disciplined accordingly and as appropriate by the Athletics Department and school site.

Any infraction will be considered a major infraction. Consequences relative to athletics may include but are not limited to suspension from games or dismissal from the team.

Parents may request a review of athletics related disciplinary actions to the Athletic Director. After review, the Athletics Director's determination will be final.

The expectation for out of state trips is that students will travel with the team to the activity and return home with the team from the activity. Students wishing to extend any trip to return home with family must complete an approval prior to the booking of any travel arrangements by the district. Approval form can be obtained from the BPS Athletics Department Secretary.

Guidelines can be viewed **here**.

EXPECTATIONS: PARENTS

Parents should demonstrate good sportsmanship by displaying the following behaviors:

- Providing support for coaches and officials to foster a positive, enjoyable experience for all student-athletes.
- Recognizing that student participation in athletics is a privilege.
- Using good sportsmanship as spectators and conducting themselves in a manner that reflects well on both the team and the school.
- Promoting the team by being supportive and helpful of the school program.
- Refraining from coaching their student from the stands or sidelines.
- Expecting consistent student attendance at practices and games.
- Being supportive of BPS athletic programs in public.

Parents should create a positive and supportive environment to promote their student-athletes' well –being by:

- Supporting good conditioning and healthy lifestyle habits.
- Placing the emotional and physical well-being of their child ahead of personal desire to win.
- Expecting their child to play in a safe and healthy environment.
- Supporting their son/daughter in planning how to meet their academic responsibilities, given the demands of training and practice.
- Being a role model for other parents by remaining positive at sporting events.

Parents displaying poor sportsmanship resulting in removal from the game, may be required to participate in a class reviewing Athletic Department expectations before returning to an event.

BOE Policy 5107 School Visitor with explanation of banning a spectator.

The Athletic Department highly suggests parents to review the free online National Federation of State High School Associations course titled, *The Role of Parents in Sports.* Please visit www.nfhslearn.com and take the course.

HAZING

Athletic hazing will not be tolerated. It is the policy of this school district that no student or employee of the district shall participate in or be members of any secret fraternity or secret

organization that is in any degree related to the school or to a school activity. No student organization or any person associated with any organization sanctioned or authorized by the Board of Education shall engage or participate in hazing. See **BOE Policy 2145**.

OKLAHOMA HAZING LAW

§21-1190. Hazing – Prohibition – Presumption as forced activity – Penalty – Definition

A. No student organization or any person associated with any organization sanctioned or authorized by the governing board of any public or private school or institution of higher education in this state shall engage or participate in hazing.

B. Any hazing activity described in subsection F of this section upon which the initiation or admission into or affiliation with an organization sanctioned or authorized by a public or private school or by any institution of higher education in this state is directly or indirectly conditioned shall be presumed to be a forced activity, even if the student willingly participates in such activity.

C. A copy of the policy or the rules and regulations of the public or private school or institution of higher education which prohibits hazing shall be given to each student enrolled in the school or institution and shall be deemed to be part of the bylaws of all organizations operating at the public school or the institution of higher education.

D. Any organization sanctioned or authorized by the governing board of a public or private school or of an institution of higher education in this state which violates subsection A of this section, upon conviction, shall be guilty of a misdemeanor, and may be punishable by a fine of not more than One Thousand Five Hundred Dollars ($1,500.00) and the forfeit for a period of not less than one (1) year all of the rights and privileges of being an organization organized or operating at the public or private school or at the institution of higher education.

E. Any individual convicted of violating the provisions of subsection A of this section shall be guilty of a misdemeanor, and may be punishable by imprisonment for not to exceed ninety (90) days in the county jail, or by the imposition of a fine not to exceed Five Hundred Dollars ($500.00), or by both such imprisonment and fine.

LOCKER ROOM

Student-athletes are not allowed in the locker room without adult supervision. Only lockers assigned by the coach should be used. All belongings should be locked in the locker. No cells phones are to be used in the locker rooms. Disciplinary action may occur should a violation of cell phone usage occur. BPS is not responsible for lost or stolen items that are not properly secured in a locker.

MULTI-SPORT ATHLETES

We strongly encourage our student-athletes to participate in more than one sport. Participation in more than one sport is highly beneficial for the student-athlete and for the school's athletic programs. However, multi-sport athletes must possess excellent time-management skills and be able to meet the demands of all sports in which they choose to participate.

The In-season sport should always come before an out-of-season sport. No athlete should ever miss a practice or game for their in-season sport to participate in another sport at BPS. This policy also includes tryouts. In-season athletes are still allowed to participate in off-season workouts, but coaches cannot make them mandatory for those athletes. However, please understand that missed workouts may cause the student-athlete to fall behind other athletes who are participating in the workouts. Finally, the coaches of an athlete should determine a plan for an in-season athlete to lift weights or participate in a workout for another sport on a game day.

During the summer, there is no sport that takes precedence over another sport. Coaches try to schedule their summer events in collaboration with each other so sports are not overlapping. However, this is not always possible. We try and ensure no camps will overlap, but we cannot control the scheduling of summer games for certain sports. When conflicts arise, the following order should be followed:

1. Summer League Playoff Games.
2. Summer Camp (if it is an actual camp with new instruction, not just a workout).
3. Summer League Games (if more than one sport has a game on the same night, athletes who play both sports should split up the games they attend so neither team is left without enough players to compete).
4. Weightlifting, conditioning, or other workouts.

OBJECTIVES & OUTCOMES OF PARTICIPATION

Athletics enhance a successful curriculum by strengthening opportunities that:

- Foster student leadership development.
- Support future academic or career options.
- Promote involvement in the school and the community.

As a result of their participation in interscholastic athletics, student-athletes will be able to:

- Demonstrate good sportsmanship and ethics of competition.
- Respect the integrity and judgment of officials, coaches, and school personnel.
- Develop desirable personal health habits.
- Demonstrate mastery of basic fundamentals to complex motor skills in the related activity.

- Identify and apply strategies necessary to successfully compete at their level of competition in the related sport.
- Demonstrate the ability to work with others toward common goals and objectives.
- Demonstrate high levels of skill and health related fitness appropriate to their developmental stage.
- Most importantly, enjoy the involvement and participation in interscholastic athletics.

OKLAHOMA BULLYING LAWS

Bullying/Harassment

Statute **70-24-100.4**, the School Bullying Prevention Act, requires each district board to adopt a policy for the control and discipline of all children attending a public school. The policy must specifically prohibit threatening behavior, harassment, intimidation and bullying by students at school and via electronic communication. The policy must also establish a procedure for reporting and investigation and reporting of incidents, address prevention and education, and establish procedures for referral to mental health care options. The Act requires the district board policy to allow a school to request the disclosure of any information concerning students that have received mental health care following a school referral, if there is a specific threat to the safety of students and/or personnel. Statute **70-24-100.5** requires each Safe School Committee to study and make recommendations to the principal regarding student bullying and harassment at school and the professional development needs of faculty and staff.

Cyber Bullying

Statute 70-24-100.3 includes acts of electronic communications and list of potential acts of "harassment, intimidation and bullying" in the school environment." "Electronic communication" is defined as the communication of any written, verbal, or pictorial information by means of an electronic device, including, but not limited to, a telephone, a cellular telephone or other wireless telecommunication device, or a computer. A specific electronic communication does not need to originate at a school or with school equipment to be included under this policy if it is specifically directed at students or school personnel and contains harassment, intimidation or bullying. See **BOE Policy 2146**.

PARKING PERMIT APPLICATION & ALCOHOL & ILLEGAL DRUGS CONTRACT

Required forms can be found **here**.

PARENT/STUDENT-ATHLETE/COACH RELATIONSHIP

The Parent/Student-Athlete/Coach relationship is one of the most fundamental and essential components of a successful Athletic Program. Communication from all parties is integral to ensure this relationship stays positive and helps the Student-Athlete thrive in their sport. As parents, when your son/daughter becomes involved in our program, you have a right to understand what expectations are placed on him. This begins with clear communication from the coach of your child's team.

Communication Parents Should Expect from Their Child's Coach

- A pre-season parent meeting.
- A copy of the team rules/expectations.
- Expectations the coach has for your child as well as all the players on the team.
- Location and times of all practices and contests.
- Team requirements, such as fees, special equipment, and off-season conditioning.
- Notice of a violation of team rules that results in denying your child's participation.

Communication Coaches Expect from Parents

- Concerns expressed directly to the coach in accordance with the policy outlined below.
- Notification of any schedule conflicts well in advance.
- Any medical or injury issues that need to be monitored with your child.

Guidelines for Addressing Concerns

As your student-athlete becomes involved in the programs at BPS, he/she will experience some of the most rewarding moments of his/her life. The athletic department recognizes that there may also be times when things do not go the way you or your student-athlete planned. At these times, a discussion with the coach is encouraged. In an effort to improve direct communication during these rare occurrences, we ask that you follow these steps:

1. Student-athlete meets with his level coach.
2. Student-athlete meets with the Varsity coach & his level coach.
3. Parent/guardian meets with the level and/or Varsity coach; student-athlete is in attendance.
4. Parent/guardian meets with the AD; level coach & student-athlete are in attendance.

We are teaching our students to be leaders and responsible adults who can advocate for themselves; so, they need to initiate contact with their coach if they feel there is a problem that needs to be addressed. **We politely request that as a parent/guardian, you choose to promote your student-athletes development by allowing your child to work through problems themselves. We ask that you not call the coach or AD initially.** In addition, **no student-athlete or parent/guardian should ever approach a coach right after a game.** Emotions can be high, and little progress can come from discussing perceived problems right after a game.

Appropriate Concerns to Discuss with Coaches

- The treatment of your child mentally and physically.
- Ways to help your child improve.
- Concerns about your child's behavior.

It is very difficult to accept your child not playing as much as you feel they deserve. Our coaches are professionals. They make judgment decisions based on what they believe to be best for the team. Although we have these guidelines, it is important to realize that playing time is the sole decision of the coaching staff. No parent or student-athlete should ever approach a coach and ask why he/she is not playing. Instead, a meeting or conversation should be scheduled to discuss what areas the student-athlete needs to improve upon in order to increase his/her playing time. Also, no other student-athletes will be discussed in any meeting. Only the student-athlete involved in the situation will be discussed.

We truly believe that any conflicts can be resolved by following the steps above. Please take note that every step involves the student-athlete. The only time it would be acceptable to skip steps or not involve your child is if there is an abuse or inappropriate conduct accusation against a coach that necessitates going straight to the Athletic Director.

PARTICIPATION REQUIREMENTS

In order to participate in athletics at Bixby Public Schools, a student must:

- Be enrolled in Bixby Public Schools
- Have an up to date **physical examination** must be on file with the Certified Athletic Trainer(s). Physical examinations are required for students each year. All physicals given for OSSAA participation must be given no earlier than May 1st of the preceding year in which the students are to participate and before the first day of practice in that student's particular sport. The physical will be valid from the date of the physical given until the next required physical. Parent(s) or guardian(s) must sign the **parental consent form** each year before the student participates in any organized athletic practice session including contest participation.

- The following forms must be completed online at **https://bixbyisd.rankonesport.com**:
  - OSSAA Eligibility Form
  - Pre-Participation Signature Forms
  - Concussion and Head Injury Acknowledgement Form
  - Oklahoma Statute: Section 822.1 of Title 70 Acknowledgement Form
  - OSSAA Recruiting Acknowledgement Form
  - OSSAA Sudden Cardiac Arrest Acknowledgement Form
  - Student Parent Handbook Acknowledgement Form
  - 10 Day Activity Absence Form
  - General and Medical Information Form
  - Biological Gender Affirmation Form
  - Emergency Contact Information
  - Release of Medical Information
  - Insurance Release
  - Sway Information and Permission
  - Publicity Release: All participants will complete a publicity release for each athlete. This release will give permission to use the athletes name, likeness, image, voice, and/or appearance as such may be embodied in any media, pictures, photos, video recordings, audiotapes, digital images, and the like, taken or made on behalf of Bixby Athletics.

There is no doubt that participation in athletics can enhance the overall educational experience for every student through the development of teamwork, leadership, and sportsmanship. However, participation in athletics is strictly voluntary, and thus, it is a **privilege** and **not a right**. Therefore, all student-athletes are expected to abide by the **Bixby School Board Policy 2136**.

SCHEDULES/SPORTS WEBSITES/DIRECTIONS

All athletic contest schedules and directions can be found on our athletic website:
bixbyps.info/athletics

Important announcements, links, and athletic documents can also be found on the athletic website. Please refer to this site for the most updated sports calendars, tryout dates, staff directory, etc. All parents should familiarize themselves with the site, as it almost always contains the information for which you are looking.

TRANSPORTATION

It is policy of the Bixby Board of Education to allow the use of school buses or other district-owned vehicles for the transportation of students participating in school-sponsored activities under the following conditions: See **BOE Policy 6136**.

- Bus or district-owned vehicle use for educational field trips and by student organizations is accepted as an extension of classroom activities.
- When district-owned transportation is used, the student organization using the vehicles may be required to reimburse the district for all or part of the cost of the transportation.
- Students participating in such activities must return in the same vehicle in which they departed unless permission is granted from the activity sponsors to return with parents.
- School patrons will not be permitted to ride school buses on any activity trip unless they are assigned as sponsors by a principal for non-athletic events, or the athletic director for athletic program activities.

Sudden Cardiac Arrest Information Sheet

Definition: Sudden Cardiac Arrest (SCA) is a potentially fatal condition in which the heart suddenly and unexpectedly stops beating. When this happens, blood stops flowing to the brain and other vital organs.

SCA in student athletes is rare; the chance of SCA occurring to any individual student athlete is about one in 100,000. However, student athletes' risk of SCA is nearly four times that of non-athletes due to the increased demands on the heart during exercise.

Causes: SCA is caused by several structural and electrical diseases of the heart. These conditions predispose an individual to have an abnormal rhythm that can be fatal if not treated within a few minutes. Most conditions responsible for SCA in children are inherited, which means the tendency to have these conditions is passed from parents to children through the genes. Other possible causes of SCA are a sudden blunt non-penetrating blow to the chest and the use of recreational or performance-enhancing drugs and/or energy drinks.

What causes Sudden Cardiac Arrest?

Conditions present at birth:

Inherited *(passed on from parents/relatives)* ***conditions of the heart muscle:***

- **Hypertrophic Cardiomyopathy** – hypertrophy (thickening) of the left ventricle; the most common cause of sudden cardiac arrest in athletes in the U.S.
- **Arrhythmogenic Right Ventricular Cardiomyopathy** – replacement of part of the right ventricle by fat and scar; the most common cause of sudden cardiac arrest in Italy.
- **Marfan Syndrome** – a disorder of the structure of blood vessels that makes them prone to rupture; often associated with very long arms and unusually flexible joints.

Inherited conditions of the electrical system:

- **Long QT Syndrome** – abnormality in the ion channels (electrical system) of the heart.
- **Catecholaminergic Polymorphic Ventricular Tachycardia and Brugada Syndrome**
    - Other types of electrical abnormalities that are rare but are inherited.

Non-Inherited *(not passed on from the family, but still present at birth)* ***conditions:***

- **Coronary Artery Abnormalities** – abnormality of the blood vessels that supply blood to the heart muscle. The second most common cause of sudden cardiac arrest in athletes in the U.S.
- **Aortic valve abnormalities** – failure of the aortic valve (the valve between the heart and the aorta) to develop properly; usually causes a loud heart murmur.
- **Non-compaction Cardiomyopathy** – a condition where the heart muscle does not develop normally.
- **Wolff-Parkinson-White Syndrome** –an extra conducting fiber is present in the heart's electrical system and can increase the risk of arrhythmias.

Conditions not present at birth but acquired later in life:

- **Commotio Cordis** – concussion of the heart that can occur from being hit in the chest by a ball, puck, or fist.
- **Myocarditis** – infection/inflammation of the heart, usually caused by a virus.
- **Recreational/Performance-Enhancing drug use.**
- **Idiopathic** – Sometimes the underlying cause of the SCA is unknown, even after autopsy.

What are the symptoms/warning signs of Sudden Cardiac Arrest?

- Fainting/blackouts (especially during exercise)
- Dizziness
- Unusual fatigue/weakness
- Chest pain
- Shortness of breath
- Nausea/vomiting
- Palpitations (heart is beating unusually fast or skipping beats)
- Family history of sudden cardiac arrest at age < 50

ANY of these symptoms/warning signs that occur while exercising may necessitate further evaluation from your physician before returning to practice or a game.

What is the treatment for Sudden Cardiac Arrest?

- Time is critical and an immediate response is vital.
- CALL 911
- Begin CPR
- Use an Automated External Defibrillator (AED)

What are ways to screen for Sudden Cardiac Arrest?

- The American Heart Association recommends a pre-participation history and physical including 12 important cardiac elements.
- The Bixby Athletics Pre-Participation Physical Evaluation – Medical History form includes ALL 12 of these important cardiac elements and is mandatory annually.
- Additional screening using an electrocardiogram and/or an echocardiogram can be scheduled through your family physician.

Secondary Student Handbook

BIXBY

Public Schools

THE SPARTAN WAY:
LEARN WELL. LIVE WITH HONOR

2024-25

Equal Opportunity Statement/Notice of Nondiscrimination

Bixby Public Schools, as an equal opportunity educational provider and employer, prohibits discrimination on the basis of race, color, religion, sex, gender, (including pregnancy), national origin, disability, military status and/or age in educational programs or activities that it operates or in employment decisions. The district provides equal access to the Boy Scouts and other designated youth groups. The District is required by Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, and the Age Discrimination Act of 1975, as amended, not to discriminate in such a manner. (Not all prohibited bases apply to all programs.)

Additionally, BPS is committed to establishing and sustaining a school community that shares the collective responsibility to address, eliminate, and prevent actions, decisions, and outcomes that result from and/or perpetuate racism. BPS will maintain a zero-tolerance policy relative to racism or discrimination of any kind.

Related BOE Policies:

Related BOE Policies:

2100: Sexual Harassment of Students
3139 Prohibition of Race and Sex Discrimination in Curriculum and Complaint Process

If you suspect discrimination please contact one of our Title IX Team Coordinators:

Employment Issues	Lydia Wilson	Associate Superintendent	lwilson@bixbyps.org	918-366-2671
Student Issues	Kendall Still	Assistant Superintendent	kstill@bixbyps.org	918-366-2298

Additional Issues	Rob Miller	Superintendent	rmiller@bixbyps.org	918-366-2200

General questions about the District should be directed to 918-366-2200.

Bixby Public Schools
109 N Armstrong
Bixby, OK 74008

2020-2025 Strategic Focus

Ensuring that each student is able to thrive and pursue individual excellence is an exciting challenge for our school staff and community. Our community is on the precipice of the future, as expanding opportunities, new technologies, and innovations in teaching and learning push us to think differently about how to best prepare our children for success beyond graduation.

Our District Strategic Planning Team embraced the challenge to build on Bixby's long tradition of excellence by identifying critical opportunities for focus over the next five years. This strategic plan provides direction for achieving consistent, sustained excellence throughout our schools, while also promoting innovation and organizational agility to ensure we continue to meet the rapidly-changing needs of our students and community into the future.

IT BEGINS WITH OUR VALUES

Bixby Schools will provide opportunities for students to explore and develop the skills, capacities, and dispositions that support life-long learning, high achievement, and global citizenship. Our high expectations for all students are embedded in the district-wide focus areas, goals, and strategies of this plan.

Our value statements drive our aspirational culture because they act as reminders of the how, why, and what -- and our shared vision.

- A strong public education system benefits the entire community, teaches positive citizenship, and is a shared responsibility of all.
- Everyone is entitled to a safe, caring, and respectful learning environment.
- Education addresses the development of the whole child - academic, social-emotional, personal health and well-being, and prepares each student for life's transitions.
- Today's instruction must embrace a child's natural curiosity and creativity while developing critical thinking and problem solving skills for successful global citizenshipHigh expectations promote higher achievement in academics, athletics, and the arts.
- Education should be tailored to meet the needs of every child.
- Every student should take ownership of his or her education.
- Education should guide the student's development of positive and ethical behavior which is reflected in their actions and attitudes.
- Our schools should be adaptive, innovative, and forward-thinking to ensure our graduates possess the skills necessary for success in a diverse and changing world.



BIXBY
Public Schools

Strategic Focus Overview 2020-2025

OUR MOTTO:
encapsulates the beliefs or ideals which guide our district.

The Spartan Way:
Learn Well.
Live with Honor.

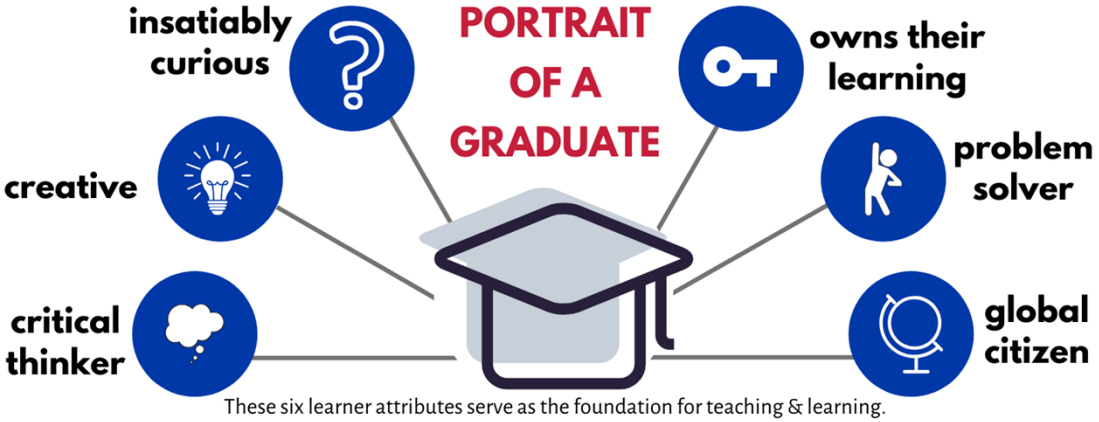
OUR VISION:
captures the future we hope to create for our students.

Bixby Schools:
A place where all learners believe in their power to LEARN, EXCEL, & OWN their future.

OUR MISSION:
explains our fundamental purpose as a school district.

"Ignite the Potential of Every Student."

PORTRAIT OF A GRADUATE



These six learner attributes serve as the foundation for teaching & learning.

Safe & Welcoming Schools
- Equitable resources
- Social & emotional health
- Collaboration with families

Vibrant Teaching & Learning
- Innovative, forward-thinking environment
- Emphasis on creativity, problem-solving, student agency, & global awareness

Exemplary Teachers & Staff
- Top candidate recruitment from diverse backgrounds
- Educator support
- Professional development

Family & Community Engagement
- Family support
- Community partnerships
- Improved communications

Culture of Innovation
- Reduced focus on test-based accountability
- Focus on student engagement, relevant curriculum, real-world application

Preface:

There are numerous school board policies that are linked or cited in this handbook. Currently all school board policy is on the BPS website at bixbyps.info/boardpolicy. Hard copies of BPS Student Handbooks and/or BOE Policy can be obtained from any school site office or by calling 918-366-2200.

Although we anticipate a normal school year, the district reserves the right to make changes to this handbook as needed. Please see here for BPS COVID Protocol.

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INTRODUCTION

This handbook is developed to address policies and operations at Bixby Middle School and Bixby High School. Invariably there are policies and operations that are only specific to one school or the other. Specific notations are used, when appropriate, in order to distinguish between each school. The following key should be used when reading this handbook:

= **Middle School Only**
** = **High School Only**

This handbook is not all-inclusive and is designed to be in harmony with board policy. Please be aware that it is not a complete statement of all policies, procedures, or rules that may be applicable in a given circumstance. For a complete and updated copy of Board Policy please visit bixbyps.info/boardpolicy.

SCHOOL CALENDAR

CONTACT LISTS	DAILY SCHEDULE	ARRIVAL & DISMISSAL
Administration	Hours: 8:00 AM-4:00 PM	----------
Middle School	Middle School	Middle School
9th Grade Center	9th Grade Center	9th Grade Center
High School	High School	High School

A GUIDE FOR STUDENTS, FACULTY & PATRONS

The school is a community. The rules and regulations of a school are the laws of that community. All those enjoying the rights of citizenship in the school community must accept the responsibilities, which include obeying the laws of the community.

All students are responsible for the information and regulations included in this handbook and are subject to all rules and regulations set forth by the Bixby Board of Education, State Department of Education, Oklahoma Secondary Schools Activities Association, and State and Federal Laws.

STUDENT RIGHTS & RESPONSIBILITIES

BOE Policy 2141: Student Rights & Responsibilities

All students have the same civil rights. These rights are limited by the capacity of each student to discharge the particular responsibilities necessarily linked to each right. The rights and responsibilities set forth in no way limit the legal authority of school officials to deal with disruptive students.

ENROLLMENT

To attend Bixby Public Schools, a student must reside with parents or legal guardians within the district boundaries. All students new to Bixby Public Schools must enroll at our district enrollment center located at 109 N. Armstrong. Proof of residence must be shown at the time of enrollment. Evidence of residency may include, but is not limited to, current proof of provisions of water, electric, or gas to the residence. A birth certificate must be presented for enrollment. A student's previous school records are essential in appropriate placement and services. Parents should provide authorization to receive

prior records at the time of enrollment. See **BOE Policy 3102: School Day**, **BOE Policy 2101: Residency** and **BOE Policy 2102: Enrollment Requirements**, **BOE Policy 2108: Open Transfer**, **BOE Policy 2131: Student Records**.

**CONCURRENT ENROLLMENT

Concurrent enrollment allows students to take college courses for both college and high school credit. Only qualified juniors and seniors who are able to meet all graduation requirements may take concurrent courses. College courses taken as concurrent enrollment are listed on the high school transcript **and will be** calculated in the student's high school and college GPAs. **College courses that fulfill a core high school graduation credit requirement will be weighted with one (1) additional point for each grade in the calculation of GPA for class rankings. College courses which fulfill an elective credit will be included in the calculation of the GPA but will not receive any additional weight.**

**TULSA TECHNOLOGY CENTER

The Tulsa Technology Center provides participating high schools with an extended curriculum. The students enrolled attend three hours a day at the Tulsa Technology Center either morning or afternoon. During the remaining portion of the day, each student is scheduled at Bixby High School. All other subjects and extracurricular activities such as athletics, music, etc., are provided at Bixby High School. See your counselor for details.

WITHDRAWALS

**When it is necessary for a student to withdraw or transfer from Bixby, the following steps must be taken:

1. Report to the registrar immediately upon arrival to school in the morning so that the withdrawal records may be completed as the student goes to each class.
2. The registrar will give you withdrawal records, which you will carry to each of your teachers for a letter grade to date. This sheet must be filled out in full. This sheet does not withdraw you from classes.
3. After the withdrawal records have been completed, return the sheet to the registrar who will give them to the counselor for final approval.
4. Have all school school-issued items (books, IPAD, activity uniform, etc.)books in hand when you clear with each teacher and be prepared to pay any library fines, etc. which you might owe.

##Students withdrawing from Bixby Middle School must come to the main school office. At that time all textbooks, district issued hardware, and media center material will need to be turned in as well as any cafeteria or media center charges paid.

DAILY OPERATIONS

INCLEMENT WEATHER – SCHOOL CANCELLATIONS

On days when school is canceled OR a form of remote learning (Brick to Click or Distance Learning) is implemented due to weather or other emergencies, television and radio stations will be notified if school is to be CANCELED. They ARE NOT notified if school is going to be in session. Listen to your evening news, early morning news or radio stations to see if school has been canceled. Resources to use include:

- Television stations- Channels (Fox), (KOTV), (KTUL), (KJRH)
- Websites:
    - http://www.fox23.com/default.aspx
    - http://www.newson6.com/
    - http://www.ktul.com/
    - http://www.kjrh.com/
- Radio stations: 740AM, 95.5FM, or 106.9FM
- School website: www.bixbyps.org
- Communication to families from District

ATTENDANCE POLICY

The Bixby Board of Education believes that in order for students to realize their fullest potential from educational efforts, they should attend all classes if possible. Realizing that some absences may be beyond a student's control, the Board has adopted a policy requiring students to be in attendance a minimum of 95% in grades pre-kindergarten through twelve, each semester to receive credit for any course in which the student is enrolled. Exceptions to this requirement will be considered by the building principal on an individual, case by case basis. The superintendent is directed to establish an attendance regulation, subject to Board approval, which supports this policy. (**REFERENCE: 70 O.S. §10-105, §10-106**)

Students not in attendance a minimum of ninety-five percent (90%) of the time during a semester will receive "No Grade" (NG) as their final grade. Parents may appeal the attendance NG by submitting this form to the principal designee at least 2 weeks prior to the end of the semester.

The "NG" is calculated in the grade point as an "F."

Students missing more than 10% of school days of a class (which equates to 6 days) during a semester will receive an "NG" for their grade in that class. All absence codes will count against students' attendance requirement with the exception of:

- School activities. (Per State Regulations)
- Out of School Suspensions and IHP placement.
- **Administrative** (**AD**) Any absence of a nature deemed unavoidable by the school principal. When such a condition exists, the student and/or parents must petition in writing prior to or within two (2) days following the student's return to school the building principal to request a waiver of penalty.
- **Administrative** (**AD**) Upon a parent's request to an administrator, a student's absence from school on a recognized religious holiday.
- **Documented** (**D**) **Any absence verified with a doctor's note, court order, or funeral memorial card.**
- **College Visit** (**CV**) Students will be allowed up to 3 college visits during their high school career and will need to provide documentation from the college verifying the date of visitation for the absence to be considered non-chargeable. If college visits exceed three visits, the subsequent visits will count against the ninety percent (90%) attendance requirement.

Parents should call in to report that their child will be absent for the day.

Absences without valid excuse: If a student has been absent for four (4) or more days or PARTS of days within a four week period, without valid excuse, the parent/guardian of this student is in violation of the Oklahoma Compulsory Education Law.

<u>Non-chargeable Absences</u>

Non-Chargeable absences will not count against the student's attendance requirement. These absences are coded as: AD, D, CC, SA, NC, IHP, OSS, and CV.

Administrative Approval (**AD**)**:** This code will be given when any absence is deemed unavoidable by an administrator. This code does not charge against the 90% attendance requirement.

Documented (**D**)**:** This code will be given when the absences are verified with a doctor's note, court order, or funeral memorial card. It is the responsibility of the student and parent to deliver the documents to the attendance office. This code does not charge against the 90% attendance requirement.

Counselor (**Counselor**)**:** This code will be given when a student has been seen by one of our school counselors or an outside counselor while at school.

Competition (**CC**)**:** This code will be given when a student represents the school in a school approved activity organization that is sanctioned by the O.S.S.A.A. This is a non-chargeable absence in terms of the 90% attendance requirement.

College Visit (**CV**) This code will be used when students visit colleges. Students will be allowed up to 3 college visits during their high school career and will need to provide documentation from the college verifying the date of visitation for the absence. This is a non-chargeable absence in terms of the 90% attendance requirement. However, if college visits exceed three visits during a high school career, the subsequent visits will count against the ninety-five percent (95%) attendance requirement.

School Activity (**SA**)**:** This code will be used when a student is on a field trip. The "SA" code indicates the student is present. This is a non-chargeable absence in terms of the 90% attendance requirement.

Qualifying Event (**NC**)**:** This code will be given when a student is absent from school for an O.S.S.A.A., N.A.S.S.P., O.B.A. or other school approved sanctioning organization for interscholastic and other competitive events that are also sanctioned as post-season, state qualifying events (e.g., O.B.A. State Championship, State Wrestling Tournament, State Academic Team Championship). This absence does not count towards the ten (10) allowed activity absences, or the 90% attendance requirement.

In-House Placement (**IHP**)**:** This code will be given when a student attends school in the In-House Placement classroom.

Suspension (**OSS**)**:** This code will be given when a student has been suspended out of school.

<u>Chargeable Absences</u>

Chargeable absences will count against the student's attendance requirement. These absences are coded as: A and VA.

Absence (**A**)**:** This code will be given for any absence from school that is not related to a school activity.

Verified Absence (**VA**)**:** This code will be given for a call from a parent verifying knowledge of the student's absence.

PROCEDURE FOR TRUANCIES

The practice of using suspension as the primary form of discipline for truancy is not normal practice unless the student has already reported to school and leaves the school grounds, in which case a suspension may be considered. However, in any case of truancy, the parents must be informed as soon as contact can be made, and a conference will be scheduled if possible. The practice of parent conferences, detention, or assignment to the IHP program will be utilized when appropriate. Suspension from school for truancy alone shall not be used until other disciplinary tools have been exhausted.

ATTENDANCE PROCEDURES

The attendance office hours are 8:00 a.m. to 4:00 p.m. The phones will be open at 8:00 a.m. to receive calls from parents regarding absences. Parents are asked to notify the attendance office early in the morning or before 3:00 p.m. on the day of the absence. The school will attempt to contact parents who fail to call.

The school is unable to accept notes. All absences must be cleared by parent contact on the day or days of absence. Parent verification must be by a phone call or in person the day of absence or the following school day. A student's parking privileges may be revoked for truancy.

MAKE-UP WORK FOR ABSENCES

All work missed during a period of absence may be made up, with the exception of absence due to truancy. For each day of absence, a student shall have one (1) school day to make up the work missed, unless granted additional time by the teacher. During the period that make-up time is allowed, the work missed shall not be calculated in the student's grade until the work is turned in or the makeup time has expired. For example, if absent on Monday, make-up work is due to the teacher by the beginning of the class period on Wednesday. It is the responsibility of the student, on the day of return, to make arrangements to see what work needs to be made up.

Students need to be absent at least two (2) consecutive days before assignments can be requested. When it is necessary, parents may request assignments when a student has multiple absences, due to illness or other circumstances. Please call the Attendance Office **PRIOR TO 10:00 a.m.** Assignments may be picked up the same day after 3:00 p.m. in the Attendance Office for all requests made prior to 10:00 a.m. Assignment requests made after 10:00 a.m. may be picked up the following day after 3:00 p.m.

All students involved in a student activity should get their work prior to the activity absence occurring.

Any examination or assignment, announced during the student's presence in class or which is regularly scheduled (e.g. semester test, research paper, etc.), which is missed by the student due to any type of absence, shall be made up on the day the student returns to class. If a test is first administered on the day the student returns to class, the student is obligated to take the test on that day. Should the student be absent at the time the test is announced, and if it is not regularly scheduled, either of which would prevent the student from being aware of the scheduled test, then the test will be administered one day following the return to class. If a student is absent for part of a class period but present for the majority of the class period, work assigned the same day is due without extended time.

Any exceptions to the policy concerning administering the tests shall be limited to those exceptions made by the building principal. In the event of a chronic or recurring illness, documentation from the student's doctor should be provided to the school nurse to determine if multiple absences are allowable. Documentation of chronic or recurring illness will not extend beyond the end of the current school year.

In the case of a student suspension refer to **BOE Policy 2161: Suspension of Students**

TARDY POLICY

BOE Policy 2106: Attendance

Definition of Tardy:
A student is considered tardy if they are not in the classroom when the tardy bell rings. A student who is more than ten (10) minutes late for any period may receive a truancy code for the day for that class. All work assigned during that period will be due as assigned.

Discipline may include, but is not limited to, before or after school detention, Saturday School, IHP, suspension from school, restriction of extracurricular activities, loss of on campus parking privileges, etc. Teachers/Administrators will be required to contact a parent prior to these discipline measures. Tardies will accumulate on a per period basis each semester. All tardies beyond five per period will be considered excessive and subject to additional discipline.

Procedure for Tardies

1st and 2nd Tardy	Verbal Warning
3rd and 4th Tardy	Assigned consequences with parent contact
5th + Tardy	Assigned consequences with parent contact or referral to Administration

ARRIVING LATE AND EARLY DISMISSALS

Students are required to sign-in at the attendance office upon arriving at school after the first hour bell rings. Students will be given truancy or a coded absence upon parent notification. Students leaving school before regular dismissal time must clear and sign-out through the attendance office.

Parent contact with the office will be necessary before a student is cleared to sign out. If all efforts to contact a parent fail, an administrator may clear the sign out.

After the parent calls the school, an early dismissal notification will be sent to the student. The student must bring this notification to the attendance office to sign out. If the student does not sign out before leaving school, an appropriate disciplinary action will be administered. If the student returns the same day, they must check back in with the attendance office.

Students must remain in class for 50% or longer of the class period in order to be counted present. If a student leaves before 50% of the required time, the student will be counted absent. The absence will be coded according to the reason for the early dismissal.

Checking In and Out of School

1. Students are not to arrive at school before 8:25 a.m each morning.
2. When students arrive at school before the bell dismissing to class, they are to report to the Cafeteria/Commons area or Media Center. If a student needs to visit with a teacher prior to classes beginning, they can make prior arrangements or ask permission from the teacher on duty. Students are not permitted to roam the halls prior to the start of school.
3. When students are late to school, they must check in with the office before going to class.
4. When it is necessary for appointments to be made during the school day, the parent/guardian must check the student out through the office with verified personal information.
5. Students will not be allowed to leave school with anyone other than a parent/guardian without prior permission.

GOING TO AND FROM SCHOOL

Community residents have a right to privacy, private property, and freedom from abusive behavior. On the way to and from school, students shall not hang around, litter, go on another person's property, assault anyone, or create issues for residents of the community. While the school does not assume responsibility for their actions to and from school, students may receive disciplinary actions when necessary.

BICYCLE SAFETY/MOTORIZED TRANSPORTATION

Students who ride bicycles to school should park them in the bike rack at the front of the building. The school assumes no responsibility for lost, stolen, or damaged bicycles. Students may not drive or operate motorized transportation (such as go-carts, dune buggies, etc.) on school grounds.

DRESS CODE

Students shall follow **BOE Policy 2144 Student Conduct: Dress Code** for all dress code issues.
When attending school, students should wear clean and appropriate clothing. Dress or grooming which is in any way disruptive to the operation of the school will not be permitted. Appearances that interrupt classes or draw undue attention will not be allowed.

Hats/Headwear: Students shall not wear hats or headwear in classrooms unless a medical or religious exemption exists.

Clothing: Shirts may not be sheer or mesh and must cover the entire trunk of the body. Messages on shirts shall not include illegal drugs, alcohol, tobacco or other products that may not be utilized by children. Vulgar and/or obscene messages are prohibited and will be subject to discipline under the student discipline code. Shoes must be worn at all times.

Pants, shorts, skirts, and skorts shall be worn at the waist and must be no shorter than mid-thigh.

Hats or headwear may be worn on spirit days with permission of the administration. With the exception of religious and medical hats or headwear, other head coverings are prohibited.

Sunglasses may not be worn in the building unless medically necessary.

Students who violate provisions of the dress code will be expected to correct the issue or sent home to change clothes. A student who refuses to correct the violation may be disciplined by removal or exclusion from extracurricular activities or suspended from school until the violation is corrected.

LOCKERS

**Students may be assigned a locker during enrollment week. Any student in need of a locker or a change of locker should check at the Attendance Office. The proper care and maintenance of the

assigned locker is the responsibility of the student. Lockers must be kept locked when not in use to guarantee that textbooks and materials are not stolen from the locker. Students are responsible for their own lock. In addition, students must provide the attendance office with a key and/or the combination.

##Students can check out a student locker through the front office. Students are responsible for providing their own combination lock for their locker. Students cannot change lockers after the assignment has been made, unless the change has been approved by the front office. Students may not write on or in lockers. Stickers, contact paper, or posters that cannot be easily removed or leave a sticky substance behind cannot be put on or in lockers. The school is not responsible for items left in the lockers or hallways. Please use sound judgment in leaving items of value in the locker. Under no circumstances will any opened beverages be allowed in lockers.

*#Students shall have no reasonable expectation of privacy toward school administrators or teachers in the contents of a locker, desk, and all other areas of the school facilities. These may be opened and examined by school officials at any time. No reason shall be necessary for such a search.

Label all personal items such as lunch boxes, coats, hats, etc. with the student's name.

LOST AND FOUND

Students who have lost personal or school-owned articles may check for them at the main office. Students finding articles in the school should bring them to the counter in the office. All items not claimed will be donated to a local charity at the end of each semester. **THE SCHOOL IS NOT RESPONSIBLE FOR PERSONAL PROPERTY WHICH IS LOST OR STOLEN.**

MISCELLANEOUS DISTRACTING ITEMS

Students are not permitted to have skateboards, footballs, soccer balls, baseballs, basketballs, or toys on the school grounds, in the buildings, or on the school buses at any time without administrative approval. Laser pointers and animals are specifically prohibited. **THE SCHOOL IS NOT RESPONSIBLE FOR PERSONAL PROPERTY WHICH IS LOST OR STOLEN.** **BOE Policy 2157**

DELIVERIES TO SCHOOL BUILDING

Items delivered to the school buildings at the request of parents / students (gifts, flowers, balloons, etc.) will be available for students to pick up from the main office at the end of the instructional day. These items will not be delivered or released to students during the instructional day. Items from food delivery services (DoorDash, Grubhub, etc.) **will not be accepted by the front office and are not to deliver at school.**

PERSONAL WIRELESS TELECOMMUNICATION DEVICES

The district requires that all individuals devote their full attention to education at school or during educational activities. Accordingly, the district expects employees and students to limit their use of personal wireless devices at school. Wireless devices include but are not limited to, cell phones, smartphones, smartwatches and glasses, headphones, ear pods, etc.

A. For students in middle school and below, telecommunication devices will only be accessed and operated outside of the regular school day unless an emergency involves imminent physical danger or a school administrator authorizes the student to use the device. Otherwise, devices are to be turned off and kept out of sight at all times.
B. Ninth-grade students cannot access their devices at the Ninth Grade Center. When walking to/from or attending classes at the high school, students will follow the guidelines for high school students discussed below.
C. High school students (grades 10-12) may access their cell phones outside of class time provided that they are not used in a manner that threatens academic integrity, disrupts the learning environment, or violates the privacy rights of others. The use of personal devices is not allowed during class time.
D. Students will not send, share, view, or possess pictures, text messages, emails, or other material depicting sexually explicit conduct in electronic or any other form on a cell phone or other electronic device while the student is on school grounds, at school-sponsored events or on school buses or vehicles provided by the district;
E. When a school official has reasonable suspicion, based on objective and articulable facts, that a student is using a telecommunications device in a manner that violates the law or school rules, the official may confiscate the device, which will only be returned to the student's parent or legal guardian;
F. By bringing a cell phone or other electronic devices to school or school-sponsored events, the student and their parent/guardian consent to the search of the device when school officials have a reasonable suspicion, based on objective and articulable facts, that such a search will reveal a violation of the law or school rules. The search scope will be limited to the breach of which the student is accused. Content or images that violate state or federal laws will be referred to law enforcement;
G. Students are responsible for the devices they bring to school. The district will not be responsible for the loss, theft, or destruction of devices brought onto school property or to school-sponsored events;
H. Students will comply with any additional rules developed by the school concerning the appropriate use of telecommunication or other electronic devices and

Students who violate this policy will be subject to disciplinary action, including detention, suspension, and/or the loss of the privilege of possessing such a device for the remainder of the school year.

THE SCHOOL IS NOT RESPONSIBLE FOR PERSONAL PROPERTY WHICH IS LOST OR STOLEN.

WARNING: Possessing, taking, disseminating, transferring, or sharing obscene, pornographic, lewd, or otherwise illegal images, photographs, or communications, whether by electronic data transfer or otherwise (commonly called texting, sexting, emailing, and other modes of electronic or digital communication) may constitute a CRIME under state and/or federal law. Any person possessing, taking, disseminating, transferring, or sharing obscene, pornographic, lewd or otherwise illegal images, photographs, or communications will be reported to law enforcement and/or other appropriate state or federal agencies, which may result in arrest, criminal prosecution, and inclusion of sexual offender registries. (**REFERENCE: 70 O.S. §24-101.1, et seq. 70 O.S. §24-102**). See **BOE Policy 2156: Wireless Telecommunication Devices**

HALLWAY/HALL PASSES

Students are not permitted in the halls during class periods unless they are accompanied by a teacher or have a hall pass from an authorized staff member. The hall pass should be visible for faculty members and administrators.

**LUNCH – CLOSED CAMPUS

The halls are closed to students during lunch. No food or drinks (including outside) are allowed in the hallways, classrooms, lobbies, or auditorium without administrative approval. During lunchtime, students should be in the cafeteria, commons area, or student center area only. Students are not to be in the parking lot during the school day, including lunch times. Bixby High School has a policy of a closed campus for lunch. Students may not leave campus during the lunch period without their parent physically checking them out in the office and accompanying them to lunch. Students leaving campus at lunch will be disciplined for truancy and may lose driving privileges. Students are reminded that no visitors are allowed in the hallways, classrooms, cafeteria or parking lot during school hours. This means that other students cannot bring lunch in for students during lunch hour. Parents bringing items to students during lunch or any time of the day must sign-in through the school office.

Items from food delivery services (DoorDash, Grubhub, etc.) will not be accepted by the front office. 9th Grade students and Brassfield Learning Center must remain on the 9th Grade campus and are not allowed to travel to the high school for lunch.

**BIXBY HIGH SCHOOL CAFETERIA

- Students may not be permitted in the kitchen area of the cafeteria at any time due to safety regulations.
- Students are required to pre-pay on their lunch accounts. Pre-Payments will be accepted during the school day hours of 8:15 a.m. thru 2:00 p.m.
- Parents are encouraged to please send payments for lunch accounts in the form of a check or money order, or for your convenience we now have **www.mySchoolBucks.com** where parents can go online and make payments to their student's account. Each student must purchase their own meals separately. No meals are to be shared. It is the responsibility of each student to be sure their account is in good standing. There is no charging on students' lunch accounts.
- The cafeteria offers a variety of selections daily. All food bars come with salad bar and milk.
- Only students wishing to purchase lunch or breakfast should be in line for the cashier.
- No student may purchase a meal on their account for another student.

- In the event a student may not have the appropriate monies on their lunch accounts, they will be offered a cheese sandwich, fruit, and milk.
- Each student who is eligible for free or reduced meals will be given an application. The application is also available on our website. A new application must be filled out for each new school year. Parents are responsible for any charges pending the outcome of this application.
- Refunds will be issued for seniors or exiting students. All or part of a student's lunch account balance can be applied to this student's siblings within the school district only with a parent's permission. Exiting students can expect a refund at the end of each school year. If your student will be within the school district the next school year the money will be transferred to the student's account for the next school year.
- Anything purchased in the cafeteria or on Ala Carte will be deducted from that student's account. The student must have money on his/her account to purchase any Ala Carte items.

##BIXBY MIDDLE SCHOOL CAFETERIA

Visit the **BPS Child Nutrition Website** for lunch prices. Please pay for lunches prior to 10:00 a.m. in the cafeteria or online. Students who exceed the 2 charge limit will be given an alternate lunch and milk until their account is cleared.

Expectations

1. You may choose to eat the hot lunch, order from the a la carte menu, or bring your own lunch.
2. Food delivery services (DoorDash, GrubHub, etc.) are not allowed. Parents bringing food to their child will drop off the food in the main office ensuring the food has been labeled with the name of the child.
3. Students are only allowed to accept food deliveries from those persons who are listed on that student's PowerSchool contact list.
4. You will sit at the place designated by the persons on duty.
5. Do not leave your table until permission is granted by the duty person.
6. Please clean up your area of the table and floor before leaving.
7. Please remain in an orderly line around the ala carte area.

A free or reduced lunch is available to students who qualify. You may pick up an application in the school office, however all parents will receive an application at the time of enrollment.

##Outside Expectations

1. Games that require contact or tackling are not permitted.

2. Fighting and wrestling are not permitted.
3. Students will stay in the fenced area while outside during lunch.
4. Students will follow the instructions of teachers and staff while outside during lunch.

School staff are available to assist students during lunch. .

**STUDENT PARKING AND DRIVING

STUDENTS MUST ENSURE ALL VEHICLES TO BE DRIVEN OR PARKED ON SCHOOL PROPERTY DO NOT CONTAIN CONTRABAND PRIOR TO DRIVING ONTO OR PARKING ON SCHOOL PROPERTY. Driving and parking on school grounds is a privilege that the Board of Education feels should be provided for the students of Bixby High School. **All VEHICLES ARE SUBJECT TO SEARCH, UPON REASONABLE SUSPICION, AT ANY TIME WHILE ON SCHOOL PROPERTY.** This privilege is one that will be honored as long as the student follows the required guidelines and regulations:

VEHICLE REGISTRATION/ PARKING DECAL - RULES AND REGULATIONS

- All student cars and cycles must be registered and have a valid BHS parking decal displayed. Registration and decals should be purchased during enrollment or in the assistant principal's office throughout the year.
- The cost of vehicle registration and a parking decal is twenty dollars ($20.00). Students will need to show valid OK vehicle registration, student identification card, driver's license, insurance verification, and complete the registration form (make, model, year, license tag) at the time of fee payment to obtain a decal.
- Temporary permits are free and may be obtained from the assistant principal's office any time during office hours. Temporary permits are for cars that will be driven only for a single day (max 3) or for students who need time before they can register the car and pay the fee. A student ID card and vehicle description (including license tag number) is needed to obtain a temporary permit at no charge.
- It is the student's responsibility to keep his registration card up-to-date. In the event that a vehicle registered is sold or another vehicle is to be used, the used decal is to be turned in with a new registration form and the decal will be replaced at no cost. The school is not responsible for replacing stolen permits.
- Placement of Permit—Permits shall be hung from the rearview mirror with an unobstructed view.

**PARKING/DRIVING - RULES AND REGULATIONS

- There is to be no borrowing, lending, stealing, copying or selling of vehicle permits between students. Any violation may result in long-term suspension of driving privileges. The student

whose name is assigned to a decal number is responsible for any violations committed by that permit unless previously reported lost or stolen to the assistant principal's office.

- All students should have their car(s) registered within the first week of school.
- The speed limit in all parking lots is 10 m.p.h. Offenders may receive a speeding ticket violation or if identified as reckless driving, the driver and all his/her vehicles will be suspended from driving or parking on campus for the remainder of the semester or school year, depending on the nature of the offense. Reckless driving includes, but is not limited to, "squealing tires," "turning donuts," "burning rubber," etc. Students are prohibited from playing loud music, or honking to disrupt the educational environment/safety of students.

- Upon driving onto the school campus at the beginning of the day, students are to find a parking space, park the vehicle, and go inside the building immediately, returning to their cars only at the end of the school day to exit the campus.
- There will be no loitering or sitting in the vehicles on the parking lot during school hours or during any school sponsored activities for any reason. Cars are not to be moved during the school day without prior permission.
- Students who leave or enter the campus before the end of the school day must have one of the following or they will receive a moving violation ticket:
    - special permit decal (Tulsa Technology, concurrent enrollment, etc.)
    - early dismissal pass
    - additional proof from Attendance Office (rare circumstance)
- The school is not responsible for vehicles or their contents. Students are encouraged to lock their vehicle doors.
- **VEHICLES ARE SUBJECT TO SEARCH, UPON REASONABLE SUSPICION, AT ANY TIME WHILE ON SCHOOL PROPERTY.**
- All traffic control devices, signs, and directions must be obeyed at all times. Failure to do so will result in a moving or speeding violation ticket.
- Fines for violation tickets are as follows:
- Parking Ticket
    - First ticket—Ten dollars ($10.00) or five (5) days off-campus suspension of student's vehicle. NO WARNINGS WILL BE ISSUED.
    - Second ticket—Fifteen dollars ($15.00) or ten (10) days off-campus suspension of student's vehicle.
    - Third ticket—Twenty dollars ($20.00) or forty (40) days off-campus suspension of student's vehicle.
    - Additional violations—vehicle subject to towing.
- Moving Ticket

- First ticket—Twenty dollars ($20.00) or twenty (20) days off-campus suspension of student's vehicle.
- Second ticket—Thirty (30) days off-campus suspension of student's vehicle.
- Third ticket—Fifty (50) days off-campus suspension of student's vehicle.

- Reckless Driving Ticket
  - Twenty-five ($25.00) or up to Eighty (80) days off-campus suspension of student's vehicle.
- Off-campus suspensions of the student's vehicle may be given at Administration's discretion.
- Driving suspension may occur to your vehicle for matters other than ticket violations. Instances may include, but are not limited to, loaning or using another person's parking permit, disregarding safety regulations, leaving campus without proper authorization, false information on the registration card, etc. Parents/guardians will be notified of long-term driving suspension.

Note: All students that drive to school should be aware of the school crossings. Extreme caution should be used when driving past these areas.

##STAY-IN NOTES

A note signed by the parent/guardian or doctor is required for any student that is unable to participate in P.E., Athletic Performance, or outside/sports activities.

VISITORS

All visitors must sign in and out, using the School Safe Kiosk in the Attendance Office and receive a visitor's pass. Student visitors are not permitted during school hours, including lunch. If you would like to visit with your student's teacher during school hours, please make an appointment with that teacher by calling the office or email the teacher directly.

VOLUNTEER PROGRAM AND LAY COACH REQUIREMENTS

Parents, if you would like to become involved in your student's school by volunteering, please see the school principal. All persons wishing to volunteer must participate in a district training in order to become a Bixby Education Support Team (B.E.S.T.) Volunteer.

This requirement also applies to any individual selected by the coaching staff as a Lay Coach. Your help in the media center, in the classroom, on sports areas, in technology support areas, and with student tutoring is appreciated.

PARENT/TEACHER ORGANIZATION

All parents are encouraged to join and take an active part in the Parent/Teacher Organization of our school. You will be notified in advance of the time and dates of the meetings.

STUDENT BIRTHDAYS

We understand that student birthdays are very special days; however we cannot interrupt the entire school day for such an occasion. If your student would like to share snacks with their last hour class on their birthday they are welcome to do so, but understand that this will only be allowed during the last few minutes of the day pending prior teacher approval. All holiday and birthday food or drinks must be commercially prepared or pre-packaged. Any flowers or balloons that you receive will be kept in the office until dismissal time. Balloons or any glass containers are not permitted on school buses.

DAMAGE TO SCHOOL PROPERTY

All Bixby School property belongs to the patrons of Bixby School District and is intended to be used by and for the benefit of all students. Therefore, when a student steals, destroys or damages school property, he or she is personally liable financially and subject to discipline by school authorities.

SCHOOL TELEPHONES

Students are not to be excused from class to use the telephone except in extreme emergency and only with written permission of the teacher. Also, an emergency must exist before a student will be called from class for a phone call.

TRANSPORTATION

Students who reside more than one and one-half (1 ½) miles from their designated campus are eligible for school bus transportation. Bus stops are set by the Director of Transportation. Students who live less than a one and one-half (1 ½) radius will not be permitted to ride the bus.

BUS PASSES

Eligible students will be assigned a bus route and bus number for transportation to and from school. Students are not allowed to load or ride any bus not assigned to them by the transportation department. Any changes to assigned transportation require a bus pass. Bus passes will be issued at the discretion of the transportation department. Parents/Guardians may request a bus pass by contacting the transportation department at 918-366-2247.

ACADEMICS

GRADING

In accordance with the policy of the board of education the following grading system will be used for all subjects, including those taught in a special education setting:

Grades shall be determined by daily assignments, homework, special assignments, labs, class participation, and comprehensive assessments. Updated student assignments and grades, with the exception of final semester grades, can be found on Canvas. The information in Canvas should reflect the following general information: the date the assignment is due, the total points possible, and any pertinent or unique information students or parents may find helpful. Assessment of student learning should be meaningful, relevant, and an authentic reflection of a student's progress toward mastery of learning standards. Final semester grades will be posted to PowerTeacher at the end of each semester after the grading process is complete.

All work and tests affecting the student's grade shall be returned to the student within ten (10) school days for review, evaluation, and any remediation deemed necessary by the instructor. However, completed research papers and large scale projects shall be returned within (15) school days. All grades shall be listed in Canvas and returned to students before final exams at the conclusion of the semester grading period. Final exams are excluded from this time frame.

Middle School - High School
100% - 90% = A
89% - 80% = B
79% - 70% = C
69% - 60% = D
59% - 0% = F

Grades awarded to students will be based on these percentages or a student checklist for all grading periods. Six weeks and twelve weeks report of progress and the eighteen weeks semester grades reports will be given to all students. Student percentages will be cumulative for the semester grading period. A reduction of grade marks will not be used as a form of discipline under any circumstances. See **BOE Policy 3118: Grading**.

POWERSCHOOL PARENT PORTAL

Parents can access their student's final semester grades by logging onto the Bixby Public Schools Parent Portal at **http://bixbyps.powerschool.com** or by going to the Bixby Public Schools website and

following the appropriate links. Parents can access daily grades and assignments through Canvas at: **https://bixbyps.instructure.com/login/canvas**.

TEXTBOOKS

Textbooks are not our curriculum, but fundamental tools in the delivery of our curriculum. Textbooks are expensive, and it is the obligation of students and parents to protect and account for each book students are assigned. We will expect parents to pay for severely damaged or lost textbooks.

STUDENT SCHOOL EXPENSES

Textbooks are free. Some expenses may be incurred for classroom aids or personal use. Other expenses the student may incur are paying for lost textbooks, library fines, school pictures, graduation costs, parking permits, and items of a similar nature. School records, including report cards and transcripts, will be held until all financial obligations are met.

HOMEWORK

Homework or out of school assignments are considered an integral part of the course work. Bixby Secondary Schools encourages a reasonable amount of school work to be done at home to reinforce skills learned during the school day. Failure to complete and return assignments may result in a reduction of grade or no credit given.Students may not leave campus to get homework or assignments left at home.

ACADEMIC DISHONESTY/CHEATING

Academic Dishonesty is a form of cheating. Cheating is defined as dishonestly giving or receiving of aid or information on any test or assignment, including but not limited to state assessments and 6 Week Benchmark Tests. For cheating, the student may receive a zero on the assignment and possible further disciplinary actions deemed necessary by the teacher/administrator. Cheating does affect a student's admission to honor organizations or positions of trust. See **BOE Policy 2158: Student Discipline**.

REPORT CARDS AND PROGRESS REPORTS

The Bixby Board of Education believes that students and parents should be informed periodically of the student's progress in school work. Therefore, report cards shall be made available to parents or guardians at the end of each semester grading period. Progress reports shall be available at the ninth week of the grading period, and additional reports, telephone calls, or personal visits may be scheduled if in the best interest of the student. Report cards or a report of progress will be available to students one week following the end of each grading period. The semester grade is recorded on each student's permanent school record. The school staff and teachers will work with any student receiving a failing

grade and will assist the student in determining and solving problems with the particular subject area. Parents or guardians are encouraged to discuss their child's progress with teachers and administrative staff by appointment or during regularly scheduled parent/teacher conferences.

PLACEMENT EXAMS

Students entering from non-accredited, private, or home schools may be tested for appropriate grade placement.

##STUDENT RETENTION

Occasionally, it may be necessary for a student to repeat a grade. Typically, students who are retained should be retained only once during their educational experience in grades Pre-K through 8th grade. The purpose of this policy is to establish the criteria and procedures involved in considering student retention and the appeal process. Students with IEPs will be advanced or retained in accordance with their Individual Education Program team's decision. **See BOE Policy 3126: Student Promotion and Retention**

Retain or retention: means a decision to decline to advance a student into the next higher grade level following the end of the school year and to indicate on a student's permanent cumulative record that the current grade level has not been successfully completed.

Not passing a course: means the student is assigned a failing grade in a course of study and the grade will be recorded on the student's permanent cumulative educational record.

The parents shall be informed, and a conference scheduled if the parents desire, when it becomes apparent that a child may need to remain at a grade level. Students may be considered for retention based on teacher or parent request. Evaluation of such a request will be based on the impact of the following criteria on academic performance:

Students in grades four through eight may be considered for retention by a placement committee utilizing the following factors:

- student attendance
- social, emotional, and physical development
- academic skills and achievement

Students in grades four through eight should pass a majority of the core courses of study to be promoted to the next higher grade level. The major courses of study are math, language arts, science, reading, and social studies.

##STUDENT PROMOTION

Students in special education will be advanced or retained in accordance with their Individualized Educational Program as created by the IEP team.

Promoted or promotion: means to place a student successfully completing the requirements of a particular grade level into the next higher grade level following the end of the school year and to record on the student's permanent cumulative record that the current grade level has been successfully completed.

Grade level placement in elementary and in the middle school will be based upon the child's maturity (emotional, social, mental, and physical), chronological age, school attendance, effort, landmarks achieved. Standardized and criterion referenced test results can be used as one means of judging progress. The grades earned by the child throughout the year shall reflect the probable assignment for the coming year. Grades will not be used as a means of punishment or reward.

Upon request of a student, parent or guardian, a student will be given the opportunity to demonstrate proficiency in the Learner Outcomes: State Competencies. Proficiency will be demonstrated by some means of assessment or evaluation appropriate to the curriculum area, for example: portfolio, criterion referenced test, thesis, project, product, or performance.

For promotion/acceleration decisions, students who demonstrate proficiency in a set of competencies at the 90% level shall be advanced to the next level of study in the appropriate curriculum area(s).

PROFICIENCY-BASED PROMOTION

Students may be referred for proficiency based promotion by a teacher or parent. Assessments are given twice per year, once before the beginning of the school term and at the end of the school term as identified in 70 O.S.11-103.6 Proficiency for advancing to the next level of study will be demonstrated by a score of 90% or comparable performance on an assessment or demonstration. The school will confer with parents in making such promotion/acceleration decisions. Such additional factors as social/emotional growth and maturity should be considered.

MEDIA CENTER

The Media Center is open from 8:50 am to 3:50 pm, Monday through Thursday and 8:50 am to 2:50 pm on early out Fridays. Students can gain assistance with printing, making copies, reader's advisory, and research. A variety of school supplies are available for sale at the High School Media Center. Computers are available for use at the Middle School and High School Media Centers.

The Media Center subscribes to a variety of state-sponsored and library funded on-line databases. Access information is available in the Media Center and through Student Life in Canvas. The library catalog is also available through Canvas. The Media Center websites are available from the homepage for Bixby High School or Bixby Middle School. They are also available under Explore: For Students from each site's homepage.

Library materials may be checked out for two weeks. Failure to return library books on time will keep the student from borrowing library materials until their library account is cleared. Overdue notices are sent to students once a week through Canvas as a courtesy reminder. However, failure to receive the notice does not negate the fact that library materials are overdue. Lost and/or damaged materials will need to be replaced at replacement cost. If students do not clear their library account access to PowerSchool may be blocked by administration.

There is no food or drink allowed in the Media Center! All school rules regarding computer use, Internet use, cell phones, etc. are also in effect while using the Media Center.

See here for Media Center Procedures relative to student checkout.

INTERNET AND OTHER COMPUTER PRIVILEGES

Each student and parent/guardian must sign the Internet Agreement form in order to have access to the Internet. Using the Internet is a privilege and each student is personally responsible for his or her own actions on the Internet. Unacceptable use or behavior will result in disciplinary action, which may include suspension and/or revocation of Internet access service.

ACCEPTABLE USAGE AND PRIVACY POLICY

Network and Internet access is provided as a tool for your education. The school district reserves the right to monitor, inspect, copy, review and store at any time and without prior notice any and all usage of the computer network and Internet access and any and all information transmitted or received in connection with such usage. **All such information files shall be and remain the property of the school district and no user shall have any expectation of privacy regarding such materials.**

FAILURE TO FOLLOW POLICY

The user's use of the computer network and Internet is a privilege, not a right. A user who violates this policy, shall at a minimum, have his or her access to the computer network and Internet terminated, which the school district may refuse to reinstate for the remainder of the student's enrollment in the school district. A user violates this policy by his or her actions or by failing to report any violations by other users that come to the attention of the user. Further, a user violates this policy if he or she permits another to use his or her account or password to access the computer network and Internet, including any user whose access has been denied or terminated. The school district may also take other disciplinary action in such circumstances. See **BOE Policy 3108: Internet and Other Computer Networks Acceptable Use and Internet Safety Policy**.

ACTIVITY TRIPS

Activity trips may be planned as an extension of the child's classroom experiences. Parental approval must be given prior to a student's participation in such trips.

SPECIAL EDUCATION

The Special Education Department of Bixby Public Schools actively seeks to find any student residing in the district who has a disability recognized under the Individuals with Disabilities Education Act. Special education provides an individualized program for students with disabilities. Students with disabilities receiving services are ages 3-21, who may be physically disabled, and intellectually disabled, emotionally disturbed, learning disabled, developmentally delayed, traumatic brain injured, and other health impaired, visually or hearing impaired, speech-language impaired, autistic, or multiply disabled. To inquire about special education, please contact the special education department at Bixby Schools, 366-2241.

STUDENT INTERVENTION TEAM (SIT)

The SIT process is established as a means of providing building level intervention support teams for students and teachers. The counselor will be the primary contact in the building for the SIT referral process. At-risk students are identified by teachers, parents, achievement scores, and continued school failure. The counselor will conduct team meetings to assess and evaluate at-risk students' needs and the steps needed to improve their academic progress, which may include but are not limited to classroom interventions, support services available at the site, and specified assessment.

##SPEECH

A therapist conducts classes for students with speech and/or language disorders. The students must qualify according to state guidelines in order to receive those services. Referrals for these services may be initiated by the parent of the student, the teacher, principal, or other professionals who work with the student.

TITLE III: ENGLISH LANGUAGE LEARNERS (ELL)

The purpose of Title III is to ensure that limited English proficient students meet the same challenging state academic content and student academic achievement standards as all other students. Staff assigned to each building complete assessments and determine the level of support for each student. Please direct any questions to the student's school counselor.

TITLE VI: INDIAN EDUCATION

The federal program for Indian Education, Title VI, is available throughout the Bixby School District. The purpose is to assist students of Native American descent with academic needs, specifically academic tutoring. Students are served by completing a 506 form indicating their affiliation with a tribe.

**EARLY GRADUATION

Students who will meet the graduation requirements established by the Bixby Board of Education prior to the end of their senior year may apply to the principal for early graduation. Students must apply by May 1st of their junior year (unless approved by principal) in order to graduate early. Students must have the approval of their parents, counselor, and principal along with a signed contract. Early graduation contracts and information are available in the counseling office. Early graduates will only participate in commencement exercises. Diplomas for early graduates will be available at the traditional time; however, transcripts showing the early graduation date will be available to them in January.

**GRADUATION REQUIREMENTS/ REGULATIONS

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- **Regulation #1**: Students who need more than one (1) unit of required coursework for graduation shall not be permitted to participate in the graduation exercise.
- **Regulation #2**: At least two (2) of the last three (3) units completed for graduation shall be completed in attendance at the accredited high school from which the individual expects to receive his diploma.
- **Regulation #3:** The Bixby Board of Education has the authority to set local requirements for graduation above those of the State Board of Education. The requirements are as follows:

- In order to graduate from the district with a standard diploma **on the College Preparatory/Work Ready Curriculum option**, students shall complete the following core curriculum units at the secondary level:

4 UNITS (8 SEMESTERS) OF ENGLISH

English I, II, III, and IV or Equivalent

3 UNITS (6 SEMESTERS) OF MATHEMATICS

Limited to Algebra I, Algebra II, Geometry, Trigonometry, Math Analysis, Calculus, AP Statistics, or any mathematics course with content and/or rigor above Algebra I and approved for college admissions requirements. (3 units of mathematics must be taken in Grades 9-12, in addition to any of the courses listed above that were taken prior to Grade 9).

3 UNITS (6 SEMESTERS) OF LAB SCIENCE

Must include Life Science meeting the standards of Biology I. One class meeting the standards of Physical Science, Chemistry or Physics. One class from Life Science, Physical Science, or Earth and Space Science with rigor above Biology I. (3 units of science must be taken in Grades 9-12, in addition to any of the courses listed above that were taken prior to Grade 9).

3 UNITS (6 SEMESTERS) OF HISTORY AND CITIZENSHIP SKILLS

To include 1 unit of American History, ½ United States Government, ½ Oklahoma History, and 1 from the subjects of History, Government, Geography, Economics, Civics,
or non-western culture and approved for college admission requirements.

10 UNITS OF ELECTIVE CREDITS

Must include 2 Units of the same Foreign Language OR
2 Units of Computer Science

1 Additional Unit from Core Courses
.5 Units from Personal Financial Literacy, or other state-approved agency/measure that demonstrates completed competencies for PFL.

1 UNIT OR SET OF FINE ARTS/SPEECH COMPETENCIES

1 set of competencies is embedded in the required World History courses at BHS, therefore, BHS students will meet this requirement without taking additional coursework

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Commented [3]: May need to change this depending on outcomes from legislative session

Commented [4]: May need to change this depending on outcomes from legislative session

23 Units for Graduation

In lieu of the requirements of the college preparatory/work ready curriculum for high school graduation, a student may enroll in the core curriculum for high school graduation, upon written approval of the parent or legal guardian of the student.

Regulation #4: A unit of work earned by a student in any approved summer school in Oklahoma may be accepted, at the option of the Bixby Board of Education, as resident credit.
Regulation #5: Units of work earned by a student in an approved area vocational/technical school in Oklahoma shall be certified by an area vocational/technical school to the high school in which the student is regularly enrolled. These units of work shall be counted toward meeting the local and state regulations for graduation.
Regulation #6: All students in grades 9-12 must be enrolled in six (6) courses of studies each day.
Regulation #7: A student's GPA is a cumulative grade point average from grades 9-12.
Credit may be given for the above referenced classes when the courses are taken in the eighth grade if the teachers are certified or authorized by law to teach the subjects for high school credit and the required course rigor is maintained. The grade for courses taken prior to the 9th grade will not be calculated into the high school GPA.
Regulation #8: Suspended students will not be allowed to participate in graduation activities.

These graduation requirements may be found in **BOE Policy 3127: Graduation Requirements**.

**TRANSCRIPTS

Requests for transcripts are made in the counseling office with the registrar. Transcripts, with proper releases, may be picked up in person, mailed, or sent electronically. The first three transcripts are free, both those picked up or mailed. Each transcript after the third, whether picked up or mailed, is assessed a fee of one dollar. Transcripts ordered or picked up must have a signed release statement before the school may release the transcript. Once a student turns 18 and graduates, only the student may sign the release for a transcript. The transcript fee will be waived for the local BEEF scholarship applications. Senior packets/diplomas can only be picked up in person by the graduate unless a signed release is on file with the registrar or the graduate is under the age of 18.

PLANNING/SCHEDULING PROCESS

The pre-enrollment process begins each year in February. Course planning guides for course information will be distributed to each student. Early planning contributes to an understanding of individual needs and a well-balanced educational program that addresses those needs. **Course**

selection should be a firm decision made by the student after consultation with his/her parents, teachers and counselor.

Demand for courses and classroom availability will determine class offerings.

During this process students are encouraged to review the requirements set forth by the Bixby Board of Education, the State Department of Education, and other entities such as the NCAA and colleges/universities. Meeting these requirements is the responsibility of the student and parent. The school's staff can and will give advice about courses offered, but ultimately success in high school rests upon the shoulders of each student. High School counselors and teachers are your greatest sources for information when making course selections for the coming year.

SCHEDULE CHANGES

Institutional staffing, scheduling, building use, and budgetary decisions are based on student pre-enrollment. Therefore, schedule changes often cannot be granted. Every attempt will be made to give the student his/her requested classes from pre-enrollment. In some instances this may not be possible. Schedule changes are only made in unusual circumstances.

Schedule change requests may be made during the first three days of school for the following reasons only:

1. Computer error-blank or doubled course, course out of sequence
2. Course taken or credit received previously
3. Prerequisite for class not met
4. Missing required course for graduation

Requests for other reasons can only be made after the 3rd day of the semester and must be received in the counseling office no later than the end of the second week of the semester. All requests require a completed change request form signed by a parent.

Requests due to academic non-performance and teacher preference will not be considered.

**RECOGNITION OF STUDENTS FOR ACADEMIC ACHIEVEMENT

It is the philosophy of Bixby High School to encourage students to enroll in those courses that challenge even the most academically able student. Students who enroll in these challenging courses are to be compensated with grades that are weighted more than the grades awarded in less academically

demanding courses. The basic purpose of the "weighted" grade is to provide an incentive for students to enroll in a program of advanced studies.
All courses taken in grades 9-12 will be included on the student transcript and will be considered when calculating the grade point average (GPA). Two (2) GPAs will be listed on the transcripts and college applications based on a 4.0 unweighted scale and the "weighted" GPA.

For purposes of determining class rank, the following weight systems will be used:

	Weight	Letter Grade				
		A	B	C	D	F
**AP Courses	2.0	6.0	5.0	4.0	1.0	0
Honors & concurrent	1.0	5.0	4.0	3.0	1.0	0
All other classes	0	4.0	3.0	2.0	1.0	0

**AP courses will initially be weighted at 1.0. After the student passes the AP Exam with a 3, 4, or 5 the weight will be adjusted to reflect the 2.0 weight. The student must pass the AP Exam in order to receive the additional weight.

The following designations exist to recognize outstanding achievement at Bixby High School.

The following criterion will be followed:
Valedictorians will be students who rank in the upper 1% of the class.
Salutatorians will be the remaining students who rank in the upper 2% of the class.
Bixby Distinguished Graduates will be the remaining students who rank in the upper 10% of the class.

STUDENT ACTIVITIES: ELIGIBILITY

It is the policy of the Bixby Board of Education that only those students who are fully eligible scholastically will be permitted to represent the school in any capacity. Eligibility will be determined at the end of the third week of a semester and weekly thereafter on Friday at 2:00 a.m. If a student is failing one or more classes at the time eligibility is determined, he/she will be placed on probation for the next week-long eligibility period. If a student is still failing one or more classes at the end of the probationary one-week period, he/she will be ineligible and the student may not participate in any school activity during that week. The ineligibility period will begin Monday and end on Sunday. A

student who has lost eligibility under this provision must be passing all subjects in order to regain eligibility.

A "passing grade" means work of such quality that credit would be entered on record if the semester closed at that time. Grades for eligibility will be the cumulative grade for the semester at the time of the grade check.

All students participating in all school activities are subject to the eligibility rules. A student who is ineligible shall not be allowed to miss school or be approved to participate in any school activity, during the school day or after the school day. In the instance where the school activity is a part of a performance-based class where participation in the activity is required for a grade, an alternate assignment may be used as a substitute for the missed school activity. Any variation from this rule must be approved by the site administration.

The Board declares its intent to rigorously adhere to the eligibility rules of the Oklahoma Secondary School Activities Association.

##Participation in eighth grade extra-curricular activities shall be subject to minimum restrictions as listed on the OSSAA website, **www.ossaa.com**.

See **BOE Policy 2135: Student Activities - Eligibility**, **BOE Policy 2136: Extracurricular Activities**.

**ELIGIBILITY RULES FOR CONCURRENTLY ENROLLED STUDENTS

Weekly grade checks on all concurrently enrolled students will start the third week of each semester and will take effect the fourth week for eligibility purposes. Concurrently enrolled students will need to bring the verification forms to the High School Assistant Principal's Office each week to verify eligibility. Forms are available in the High School Assistant Principal's Office.

GIFTED AND TALENTED PROGRAM (GTP)

The program for the gifted and/or academically talented in Bixby Schools is designed to meet specific needs for those students. The curriculum encompasses the concepts of higher level thinking techniques, leadership skills, and development of creativity. At the High School level this is largely accomplished with a wide array of Advanced Placement (AP) and Pre-AP classes. Talents are supported through a wide range of student classes and extracurricular activities.

PROHIBITION OF RACE AND SEX DISCRIMINATION IN CURRICULUM

General Information:

- Bixby Public Schools does NOT teach Critical Race Theory. Rather, teaching and learning is consistent with Oklahoma Academic Standards.
- House Bill 1775 prohibits public schools and universities from teaching that "one race or sex is inherently superior to another, "and that "an individual, by virtue of his or her race or sex, is inherently racist, sexist or oppressive."

Important Links:

- Video from Governor Stitt: HB 1775
- Oklahoma State Department of Education
- Oklahoma Academic Standards

Please see here for BOE Policy 3139 and Complaint Process Form.

STUDENT DISCIPLINE

STUDENT CONDUCT AND BEHAVIOR

Standards of behavior for all members of society are generally a matter of common sense. When, in the judgment of a school support employee, teacher or administrator, a student is involved or has been involved in unacceptable behavior, appropriate remedial or corrective action will be taken. For further information regarding conduct and behavior, see **BOE Policy 2143: Student Conduct**.

STUDENT RELATIONSHIPS

No public display of affection should occur during your time at school or on school property. Offending students will have their attention called to the matter, and should it reoccur, necessary disciplinary action will be taken.

OUTSIDE-OF-SCHOOL ACTIONS

In addition, conduct occurring outside of the normal school day or off school property that has a negative effect on the educational process or is damaging to the school, will also result in disciplinary action, which may include in-school placement options or out-of-school suspension. This includes but is not limited to electronic communication, whether or not such communication originated at school

or with school equipment, if the communication is specifically directed at students or school personnel and concerns harassment, intimidation or bullying at school. See **BOE Policy 2158: Student Discipline**

VIOLENCE

Acts of violence during school or school activities are unacceptable and will normally result in suspension. The Bixby Police Department may be called on any act of violence directed towards Bixby High students and/or staff.

LANGUAGE

Profane, vulgar and racist language is unacceptable at Bixby Public Schools.

SMOKING AND USE OF TOBACCO PRODUCTS

Bixby Public Schools has a 24/7 rule on tobacco possession. Signs are posted on campus to remind students, employees, and patrons that no tobacco products are allowed on school property at any time. No student is to be in possession of tobacco on the property of Bixby Public Schools 24 hours a day, 7 days a week. Students are not to smoke or use tobacco products, simulated tobacco products of any kind, or vapor products of any kind including electronic cigarettes in the school building, on campus, or inside the area of the parking lot. None of these or other similar products are to be in the student's possession on campus. This includes school activities at home and away. The product will be confiscated and the student will be disciplined. See **BOE Policy 6128: Tobacco Use Prohibited**.

DRUGS/ALCOHOL

Due to the devastating impact that student use of alcohol and illegal chemical substances can have on the safety of students and employees and their adverse effect, The Board will not tolerate students who use, possess, distribute, purchase, sell or are under the influence (as defined in the Policy) of alcohol or illegal chemical substances while on school property, at a school sponsored event, in school vehicles, or going to or from a school sponsored event.

This will include any item considered drug paraphernalia. Violations of Policy 2149 will subject the student to disciplinary action, including out-of-school suspension.
For further information read **BOE Policy 2149: Drug Testing**.

DRUG FREE SCHOOLS: SCHOOL STUDENT PARKING AND EXTRACURRICULAR STUDENT ACTIVITIES POLICY ON TESTING FOR ILLEGAL OR PERFORMANCE ENHANCING DRUGS

A student may be disciplined, including suspended out of school, if a violation of this policy also results in a violation of the school district's Student Behavior Policy and/or BOE Policy 2149: Drug Testing. See **BOE Policy 2150: Drug-Free Schools (Student Athletes)**.

PROBATION PROGRAM

Probation contracts offered as an alternative for long-term suspensions are not automatic; rather, they are considered on a case-by-case basis and, if considered, are only offered once during a student's high school career.

Students in violation of the district's policy on the use, possession, or being under the influence of alcohol, illegal substances, and/or non-prescription inhalants may be afforded the opportunity to participate in the district's "Probation Program." This program may be offered to students when a student is under disciplinary action for violation of the district drug-free school policy regarding alcohol and/or illegal chemical substances. Participation is a voluntary action by the parents and the student. Both parents and student must comply with terms and provisions of the probation program.

Participation in the probation program will reduce the original out-of-school suspension issued to 10 days out of school. Details of the program will be explained by the administrator at the time of the infraction.

GANGS AND GANG ACTIVITY

Bixby Public Schools, in an effort to enhance a safe, secure learning environment and to help foster an attitude of respect for the rights of others, has a Zero Tolerance Policy towards gang activity and/or involvement. See **BOE Policy 2138: Gang Activity**

STUDENT BULLYING

BPS forbids bullying behavior in any form. The school will impose discipline, including suspension, for such behavior by students. "Bullying" means any pattern of harassment, intimidation, threatening behavior, physical acts, verbal or electronic communication directed toward a student or group of students that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any student. See **BOE Policy 2146: Student Bullying**.

The designated individual(s) to investigate bullying reports at each school site will be the Principal and Assistant Principal(s) or any other person assigned by the site Principal.

WEAPONS AND DANGEROUS OBJECTS

It is the policy of Bixby Public Schools that students will not knowingly possess, handle or transmit any object that can reasonably be considered a weapon or be a reasonable facsimile of one on the school grounds or off the school grounds at any school sponsored activity, function or event. See **BOE Policy 2151: Weapons-Free Schools**.

STUDENT SEARCH AND SEIZURE

To ensure the safety and welfare of pupils, the school maintains a strict policy of student search and seizure. See **BOE Policy 2153: Search of Students**.

SUSPENSION

Suspension is used as a form of discipline when the infraction done by the student is considered serious or is a repeated infraction to the school rules. "Suspension" means an exclusion from school privileges. All suspensions may be appealed through established channels.

Before a student is suspended out of school, the principal shall consider and apply, if appropriate, alternate in-house placement options that are not to be considered suspensions, such as placement in an alternate school setting, reassignment to another classroom, or in-school detention.

Students suspended for short-term will have the opportunity to make-up work missed by accessing Canvas. Students suspended for long-term will receive educational support through Spartan Connection Academy (virtual) during the suspension period.

Except in cases involving possession of a firearm while on any public school property or while in any school bus or other vehicle used by a public school for transportation of students and teachers, no out-of-school suspension shall extend beyond the current semester and succeeding semester. See **BOE Policy 2158: Student Discipline**, **BOE Policy 2162: Disciplinary Removal Of Children With Disabilities**, **BOE Policy 2163 Student Discipline: Out-of-school Actions**, **BOE Policy 2161: Suspension of Students**.

IN-HOUSE PLACEMENT (IHP)

The purpose of in-house placement is to provide students with an alternative to short term out-of-school suspension. In-house (IHP) shall be imposed by the site administrator. Students not conforming to the behavior required by the IHP signed contract or guidelines will be subject to suspension. Both

the student and the parents shall be notified of the placement. Students will not be allowed to practice or participate in extra-curricular activities while placed in IHP.

The classroom teacher shall prepare written lesson assignments for each student given in- house placement and shall furnish any necessary special materials. The lesson assignments shall be such that will require written responses and will be turned in daily to the teacher. The student shall receive full credit for work completed and shall not be recorded absent.

METAL DETECTOR USE/SURVEILLANCE

Persons entering BPS may be subject to a metal detector scan and camera surveillance. See **BOE Policy 2152: Metal Detectors**.

In order to better protect students, faculty, and employees of Bixby Public School, surveillance cameras have been installed throughout the school and parking areas. Cameras will enable the administration to monitor activities that could potentially be disruptive or harmful.

VIRTUAL ONLINE CLASSES

We are using web-based software to provide one-on-one on-line instruction in core and elective courses. This program is designed to help students graduate. All coursework is aligned to Oklahoma state standards and combines direct video instruction from highly-qualified teachers with interactive digital content. The highly interactive course content engages students in the learning process through animations, simulations, video-based presentations, online content, vocabulary, and exploration activities. Embedded homework and other activities reinforce understanding, while mastery is measured through formative and summative assessments. See **Bixby Virtual School Procedure Manual**.

HEALTH & SAFETY

SCHOOL NURSE

School health services, as provided by a certified school nurse, supplement the efforts of parents and health care providers to maintain and promote the health of students. School health services do not replace the parent's responsibility for obtaining health care or the provider's responsibility for administering care.

School nurses provide assistance in evaluating present or potential health problems, provide the essential liaison between the health and educational needs of pupils with chronic illness or handicaps, provide the direction for care of pupils who become ill or injured at school, assist school administrators to meet school health policies of the school district, and function as a school team member to assist each pupil to optimal achievable health.

Health care in the school, as provided by the school nurse, includes identification of health problems, preventive health measures, health maintenance care, and necessary therapeutic intervention.

IMMUNIZATIONS & MENINGOCOCCAL DISEASE AND VACCINES

Immunization requirements are established by the State of Oklahoma and are state law. *No student will be allowed to enroll in school without documentation of the required vaccines.* Each time an immunization is given, a copy of your child's updated immunization record must be brought to the school. Please make sure the child's name, birth date and grade are written on the immunization record. Exemptions from the immunization requirements are authorized for medical, religious, and personal reasons. If you have any further questions, please call one of the school nurses listed above. See **Required Immunizations**.

HEAD LICE

See **BOE Policy 2110: Health - Students**.

STUDENTS RETURNING TO SCHOOL FROM ILLNESS

Students who have been sent home or absent due to illness must be free of fever, diarrhea and vomiting for 24 hours without the use of medication. If placed on an antibiotic for a contagious illness, the student must be on an antibiotic for 24 hours before returning to school. Parents may bring a note from the doctor to verify the absence.

MEDICATION

If it is necessary for a student to bring prescription, non prescription or over-the-counter medicines to school, the "Parental Authorization to Administer Medication" form must be completed. The form must be completed and signed each year to be kept along with the medication in the school office. The form is available in the front office, nurse's office or on-line. Medications, both prescription and non-prescription, must be brought to school in their original containers with the proper labeling and your student's name on the container. If your student takes daily medication, please contact the school nurse. In order for us to contact you, it is important that all telephone numbers be completed on the enrollment information sheet. The district retains the right to reject requests for administration of medication and to discontinue the administration of medication. Full medication administration

guidelines can be found in the **BOE Policy 2116: Administration of Medicine to Students**, **BOE Policy 2116A: Medical Marijuana, Hemp & Cannabidiol (CBD)**.

Prescription medication must have:
- Student Name
- Dosage and Directions for administration
- Name and Strength of medication
- Name of physician or dentist
- Date and name of pharmacy

Non-prescription meds must have:
- Student Name
- Contain directions
- Original container/package

HIV/AIDS EDUCATION

HIV/AIDs education will be presented to students in Middle School and High School. In accordance with state law, a parent preview session will be presented. Parents/guardians may contact the school nurse or principal for the date of this presentation. Parent/guardian may request their student be exempt from this class by contacting the school nurse.

SAFETY DRILLS

As required by state law and local policy, Bixby Public Schools practices various safety drills, including emergency drills for fire, tornado, and security situations. See **BOE Policy 6125: Safety Drills**.

STUDENT INSURANCE

Bixby Public Schools does not provide health or accident insurance coverage for students who regularly attend school or participate in extracurricular activities. See **BOE Policy 2119: Accident Insurance - Students**.

COUNSELORS

Qualified and experienced counselors are available to visit with students during the entire school day. Counselors assist students with enrollment, testing, as well as college and career plans. In addition to academic assistance, the guidance program includes individual planning with students and responsive services (intervention and referrals). Students may meet with their counselor regarding personal or social concerns.

Students can sign up to see their counselor in the counseling office. If there is an emergency involving the safety of the student or another person please tell the counseling office staff to be seen immediately.

INDIVIDUAL AND SMALL GROUP COUNSELING

The school counselor is available to meet with individual students and small groups. Group counseling must have parent permission due to confidential issues that might be discussed in the presence of other students. Students needing counseling may be identified by teachers, parents, or the students themselves. Topics/issues may include but are not limited to self-esteem, handling emotions, bullying, adjusting to a new school, organizational and time management skills, and parental divorce.

##DEVELOPMENTAL GUIDANCE LESSONS

Subjects of classroom guidance lessons will be determined by the advisory committee and planned at both the 7th & 8th grade level. Classroom guidance activities may include but are not limited to: problem-solving, bullying/harassment, decision-making skills, conflict resolution, career awareness-development skills, friendship skills, diversity and tolerance, drug and alcohol awareness, anti-smoking curriculum, and other character education topics.

##GROWTH AND DEVELOPMENT LESSONS

Growth and Development classes are a part of the school curriculum and are scheduled throughout the year. Parents/guardians may contact the school principal or nurse for the dates of these presentations. If parents/guardians object to their children's participation in any of these classes, they may notify the school nurse or principal.

Seventh grade classes contain information regarding choosing abstinence. Seventh graders will also receive required AIDS (Acquired Immune Deficiency Syndrome) prevention education, in accordance with Oklahoma law. Eighth grade classes contain information regarding prevention of sexually transmitted diseases. In accordance with state law, a parent preview session for AIDS education materials will be presented. Parents/guardians may contact the school principal for the date of this presentation.

THREAT ASSESSMENT

Threat assessments will be conducted when safety is a concern. In conducting a threat assessment, school officials may interview relevant students and staff and review any documentation and records needed to assess the threat. School officials may also work with outside professionals, such as local law enforcement as deemed appropriate.

SEXUAL HARASSMENT

The policy of this school district forbids discrimination against, or harassment of any students on the basis of sex. See **BOE Policy 2100: Sexual Harassment of Students**.

ASBESTOS NOTICE

Our maintenance continues to survey any and all aspects of asbestos contamination. We are pleased to announce that areas that contain asbestos pose no health problem. The management plan (results of the survey) will be available for your viewing during office hours in the office of the facility director. Please call 366-2200 for an appointment.

**STUDENT ACTIVITIES/EXTRA-CURRICULAR ACTIVITIES

STUDENT ORGANIZATIONS AND PURPOSE STATEMENTS

The Bixby Public Schools provides an extensive program of educational opportunities for all students. This includes a strong academic program which is enhanced by co-curricular and extracurricular activity programs designed to give all students an opportunity to participate, to compete, to develop leadership and citizenship skills, and to experience success in worthwhile projects.

Involvement in co-curricular and extracurricular activities is a privilege, and students choosing to participate take on extended responsibilities as representatives of their school and community. Students who choose to participate in the co-curricular and extracurricular activities will be held to a high standard of conduct as a condition of participation.

The District particularly expects student participants to meet high standards with regard to morality, honesty, school citizenship, sportsmanship, and leadership. Students who choose to participate in co-curricular and extracurricular activities are responsible for behaving in accordance with this policy, and those whose behavior or conduct does not meet these standards will lose the privilege of participating in co-curricular and extracurricular activities.

The expectations for the behavior of our students who participate in co-curricular and extracurricular activities are very clear, and all violations of this policy will result in consequences to the student participant.

This policy for students participating in co-curricular and extracurricular activities is in effect 24 hours a day, 7 days a week, 12 months a year, both inside and outside of school and/or school-related activities.

All student participants in co-curricular and extracurricular activities and their parents/guardians must sign this policy each year of participation in athletics. In order for the students to participate after that date, the participant and parent must once again sign said form, which in turn will commit the participant to follow all of the dictates of this policy. Policy violations and consequences can carry over from one school year to the next.

For more information, visit “Activities” on the Bixby Public Schools webpage (www.bixbyps.org) or contact Dewayne Patterson, Activities Coordinator, at 918-366-2379.

EXTRA-CURRICULAR POLICIES & PROCEDURES

Participation in extracurricular activities at Bixby High School is a privilege, not a right. Therefore, it is assumed that students' behavior during those times that they are representing Bixby High School in extracurricular activities (out of class field trips, performances, games, contests, etc.) is to be above reproach.

It should be understood by all students participating in extracurricular activities that their eligibility to participate is governed by this policy statement, all regular student discipline codes, as well as the rules and regulations of the OSSAA. It is therefore possible for two students found guilty of the same inappropriate behavior to have different punishments. That is, the extracurricular student may receive the same punishment as the regular student, in addition to being declared ineligible to participate in extracurricular activities.

Participation in extracurricular activities shall be subject to the following minimum restrictions: A student on a semester schedule must have earned a minimum of 5 credits counted toward graduation in which he/she was enrolled during the previous 18-week grading period.

If a student does not meet the minimum scholastic standard, he/she will not be eligible during the first six weeks of the next 18-week grading period. A student who does not meet the above minimum scholastic standard may regain his/her eligibility by achieving passing grades in all subjects he/she is enrolled in at the end of a six-week period.
Pupils enrolled for the first time must comply with the same requirements of scholastic eligibility. The passing grades required for the preceding grading period should be obtained from the records in the school last attended.

During a semester, the student must be passing in all subjects he/she is enrolled in. A student must attend four classes the day of an activity in order to participate, unless the student is enrolled in Virtual High School.

A student, whose conduct or character at school is under discipline or whose conduct or character outside the school is such as to reflect discredit upon the school, shall be ineligible until reinstated by the principal. In general, the following guidelines will be followed: A student who is disqualified during a game or contest because of flagrant or unsportsmanlike conduct will forfeit the right to participate in at least one contest. Repeated offenses of this type will result in the forfeiture of at least two contests and may cause the student to lose his/her eligibility for the remainder of the school year.

Other issues not specifically addressed in this statement will be addressed by the building principal.

Expectations of Student Participants in Co-Curricular and Extracurricular Activities:

Student participants in co-curricular and extracurricular activities may be suspended from participation in all such activities for misconduct including, but not limited to, the following:

- Violation of any prohibited act set out in the Student Discipline Policy;
- Violation of the District drug, alcohol or smoking policy.
- A failure to practice good citizenship in all environments by respecting the property and rights of others. (By way of example only, poor citizenship includes actions such as stealing, vandalism and other illegal acts.)
- A failure to display proper sportsmanship.
- Using social media and other websites in an inappropriate manner.
- Engaging in hazing, bullying, harassing or discriminatory conduct.
- Student participants in extracurricular activities will not tolerate other students who are also student participants in any co-curricular and extracurricular activity who fail to live up to the standards of this policy and should immediately report all violations or perceived violations to a coach, sponsor, or school administrator.
- Engaging in inappropriate or unacceptable conduct/behavior
- Will abide by and be accountable for the individual rules as outlined by the coach or sponsor, other than those outlined in this policy.
- Any conduct occurring at any time that has a direct and immediate negative effect on the discipline or educational process or effectiveness of the school, a sports team, an organization, activity, will result in disciplinary action.
- When, considering the totality of all circumstances, a head coach or sponsor or the athletic director or the high school principal or the superintendent or the superintendent's designee determines that it is in the best in interests of the School District for any student participant in co-curricular and extracurricular activities to be suspended from the privilege of participation in any such activity, such suspension may occur.

All BHS Extracurricular Policies are available in their entirety on the Bixby Public Schools website, **www.bixbyps.org**.

STUDENT DISCIPLINE IN SCHOOL CO-CURRICULAR AND EXTRACURRICULAR PROGRAMS AND ACTIVITIES

Disciplinary action against a student which affects a student's participation in a student co-curricular/extra-curricular activities program shall be the responsibility of the activity sponsor/coach and school administration.

Consequences for Violations of Policy 2136 by Student Participants in Student Activities (Refer to policy for full information)

The consequences for violating this policy shall be determined by the head coach or sponsor or athletic director or high school principal or the superintendent or the superintendent's designee. Consequences are carried over from one sport to the next and from one school year to the next until the entire penalty is served. Furthermore, the student must finish the season in good standing. A student participant suspended for violation of this policy may be allowed to practice with the team or organization (as long as s/he is not suspended from school) but is not allowed to dress for contests, competitions or performance during the suspension. Coaches and sponsors may set a stricter standard of behavior as long as it is clearly conveyed, in writing, to the student participant.

STUDENT PARTICIPATION IN SCHOOL CO-CURRICULAR AND EXTRACURRICULAR PROGRAMS

Bixby High School provides an extensive program of educational opportunities for all students. This includes a strong academic program which is enhanced by an activity program designed to give all students an opportunity to participate, to compete, to develop leadership and citizenship skills, and to experience success in worthwhile projects. However, it is the desire of the Board of Education for all students to be in attendance in their regularly scheduled classes so that maximum learning can occur. Educational programs are built on the foundation of continuity of instruction and participation in the classroom setting. Consistent classroom attendance can assist students toward development of strong work habits, responsibility, and self-discipline. Since the educational merit of the co-curricular and extracurricular programs is recognized, the goal of the Board is to facilitate a balanced education for each student.

ACTIVITY ABSENCES

It is the desire of the Board of Education for all students to be in attendance in their regularly scheduled classes so that maximum learning can occur. Educational programs are built on the foundation of continuity of instruction and participation in the classroom setting. Consistent classroom attendance can assist students toward development of strong work habits, responsibility, and self-discipline. Since the educational merit of the co-curricular and extracurricular programs is recognized, the goal of the

Board is to facilitate a balanced education for each student. **See BOE Policy 2136: Extracurricular Activities**.

DANCES

At various times throughout the school year, school sponsored dances are held. Rules regarding dress, guests, and conduct are set by the administration.

School Administrators, BPS Staff, and adults will sponsor dances in the school system. The Drug Free policy will also be enforced at school events. Absolutely no alcoholic beverages, intoxicants, prescription or non-prescription medications or any other unacceptable substance is allowed at a school event. Once a student enters a school sponsored dance and then leaves, he/she cannot return to the event.

Students not attending Bixby High School are not permitted to attend a school dance. Freshmen students may not attend the Junior/Senior prom. Sophomore students may attend the prom only as a guest of a Bixby junior or senior student. See **BOE Policy 2135: Student Activities - Eligibility**, **BOE Policy 2136: Extracurricular Activities**

DANCE DRESS CODE

BOE Policy 2144: Dress Code

The following standards regarding school dances will be enforced. The list is not exhaustive and all school dress code policies will be in effect for all dances. Students must be aware that any type of dress that is deemed inappropriate, conspicuous, indecent, profane, crude or unbecoming may be considered a violation of dress code and result in denial of admission to a dance. Students are expected to use modesty in selecting clothing; when in doubt, submit a picture prior to the dance to the dance sponsor or school administrator.

****The following list is specific to the style of clothing allowed at the Homecoming Dance and/or Senior/Junior Prom:**

- Two-piece dresses are acceptable as long as they do not expose the midriff, and backless dresses will be allowed as long as the cut is no lower than the waist and does not extend past the side. Strapless and spaghetti strap dresses will be allowed if the bodice is of modest cut. The skirt or dress must be fingertip length.

- Dances are considered a formal event, so formal wear is required. Formal wear for students may be a dress, gown, suit, tuxedo, or a blazer and slacks. No jeans will be allowed at a formal dance.

EVERY STUDENT SUCCEEDS ACT (ESSA)

PARENT RIGHT TO KNOW

As a parent you may request information regarding the professional qualifications of the student's classroom teachers and paraprofessionals. You may also receive notice if your child is taught for four or more consecutive weeks by a teacher who does not meet state certification or licensure requirements. In addition, you may request your student's performance level on state academic assessments for grades 3-8 and 11.

Parents may access the OSTP Parent Portal by going to: **https://okparentportal.emetric.net/login**.

You will need your student's ID (STN) to access the portal. You may contact the school site to request the student's STN. **BOE 5112: ESSA (Every Student Succeeds Act)**

PARENT BILL OF RIGHTS

Refer to Oklahoma Statute: **25 O.S. §2002**.

STUDENT SURVEYS

Surveys Without the Parent/Guardian's Prior Consent

No student shall be required to submit to a survey, analysis, written examination or evaluation that reveals information concerning:

1. Political affiliations or beliefs of the student or the student's family

2. Religious practices, affiliations, or beliefs of the student or the student's parent/guardian
3. Sexual behavior or attitudes
4. Illegal, anti-social, self-incriminating or demeaning behavior
5. Mental or psychological problems of the student or the student's family
6. Critical appraisals of other individuals with whom the student has a close family relationship
7. Legally recognized privileged or analogous relationships, such as those of lawyers, physicians and ministers
8. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

Parents/guardians may inspect, upon request, a survey created by a third party before the survey is administered or distributed to students. Review of such surveys shall be at a time mutually convenient to the principal involved and the parent/guardian. Any complaint by a parent/guardian regarding the parent/guardian's inability to inspect any such survey shall be addressed to the Superintendent, or his or her designee, who shall have final authority over the matter. The District will take appropriate steps in compliance with the Family Educational Rights and Privacy Act to protect student privacy in the event of the administration or distribution of a student survey containing one or more of the items mentioned above.

FERPA

BIXBY PUBLIC SCHOOLS
Family Educational Rights and Privacy Act (FERPA)
Notice for Directory Information

The *Family Educational Rights and Privacy Act* (FERPA), a Federal law, requires that Bixby Public Schools, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Bixby Public Schools may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the Bixby Public Schools to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;

- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. Student information beyond that listed below (address, phone, date of birth, attendance, student ID number), will be released upon request to other education agencies, such as technology schools and colleges and universities. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the *Elementary and Secondary Education Act of 1965* (ESEA) to provide military recruiters, upon request, with the following information – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent. [These laws are: Section 9528 of the Elementary and Secondary Education Act (20 U.S.C. § 7908) and 10 U.S.C. § 503(c).]

If you do not want Bixby Public Schools to disclose directory information from your child's education records without your prior written consent, you must notify the District in writing within one week of the first day of attendance. Bixby Public Schools has designated the following information as directory information:

- Student's name
- Names of the student's parents
- Grade level
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Photograph
- Degrees, honors, and awards received

Bixby Public Schools will publish a list of the items of directory information it proposes to designate as directory information in each student handbook, annually provided to each parent/student. After the parents or eligible students have been notified, they will have two weeks to advise the School District in writing (a letter to the Superintendent of School's Office) if any or all of the items they refuse to permit the district to designate as director information about that student. This designation will remain in effect until it is modified by the written direction of the student's parent or eligible student. Information identified as directory information will also be identified in school board policy on the school website.

BIXBY PUBLIC SCHOOLS
Notification of Rights under FERPA for Elementary and Secondary Schools

The Family Educational Rights and Privacy Act (FERPA), a federal law, requires that the Bixby Public School District, with certain exceptions, affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

(1) The right to inspect and review the student's education records within 45 days of the day the School receives a request for access. Parents or eligible students should submit to the School principal [or appropriate school official] a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

(2) The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA. Parents or eligible students who wish to ask the School to amend a record should write to the School principal [or appropriate school official], clearly identify the part of the record they want changed, and specify why it should be changed. If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

(3) The right to privacy of personally identifiable information in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the School as an administrator, supervisor, instructor, or support staff member (including health or medical staff, school resource officer, and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has outsourced services or functions it would otherwise use its own employees to perform (such as an attorney, auditor, medical consultant, or therapist); a parent or student serving on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the School discloses education records without consent to officials of another school district in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer.

(4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202

FORMS

STUDENT ACTIVITY OPT-OUT FORM

BIXBY PUBLIC SCHOOLS

_____

State law requires that public school sites notify parents of the school sanctioned student activity/ extracurricular groups at that site. Parents have a right to opt out of participation for their student. However, it is the parent's responsibility to notify the school and remove their child from participation.

This form may serve as written notification of a parent/guardian's desire to opt out of any student activity/extracurricular group for their student.

TO: PRINCIPAL _____ SITE: _____

NAME OF STUDENT: _____ GRADE: _____

Please accept this as annual notification that I, the parent/guardian of the above named student, have reviewed the list of student activity/extracurricular groups and want this student to not participate in the following groups:

_____

_____

_____

_____

_____ _____

Parent/Guardian Signature Date

Elementary & Intermediate Student Handbook

BIXBY

Public Schools

THE SPARTAN WAY:
LEARN WELL. LIVE WITH HONOR

2024-25

Equal Opportunity Statement/Notice of Nondiscrimination

Bixby Public Schools, as an equal opportunity educational provider and employer, prohibits discrimination on the basis of race, color, religion, sex, gender, (including pregnancy), national origin, disability, military status and/or age in educational programs or activities that it operates or in employment decisions. The district provides equal access to the Boy Scouts and other designated youth groups. The District is required by Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, and the Age Discrimination Act of 1975, as amended, not to discriminate in such a manner. (Not all prohibited bases apply to all programs.)

Additionally, BPS is committed to establishing and sustaining a school community that shares the collective responsibility to address, eliminate, and prevent actions, decisions, and outcomes that result from and/or perpetuate racism. BPS will maintain a zero-tolerance policy relative to racism or discrimination of any kind.

Related BOE Policies:

2100: Sexual Harassment of Students
3139 Prohibition of Race and Sex Discrimination in Curriculum and Complaint Process

If you suspect discrimination please contact one of our Title IX Team Coordinators:

Employment Issues	Lydia Wilson	Associate Superintendent	lwilson@bixbyps.org	918-366-2671
Student Issues	Kendall Still	Assistant Superintendent	kstill@bixbyps.org	918-366-2298
Additional Issues	Rob	Superintendent	rmiller@bixbyps.org	918-366-2200

	Miller			

General questions about the District should be directed to 918-366-2200.

Bixby Public Schools
109 N Armstrong
Bixby, OK 74008

2020-2025 Strategic Focus

Ensuring that each student is able to thrive and pursue individual excellence is an exciting challenge for our school staff and community. Our community is on the precipice of the future, as expanding opportunities, new technologies, and innovations in teaching and learning push us to think differently about how to best prepare our children for success beyond graduation.

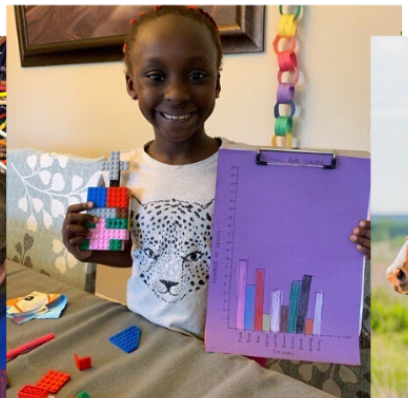
Our District Strategic Planning Team embraced the challenge to build on Bixby's long tradition of excellence by identifying critical opportunities for focus over the next five years. This strategic plan provides direction for achieving consistent, sustained excellence throughout our schools, while also promoting innovation and organizational agility to ensure we continue to meet the rapidly-changing needs of our students and community into the future.

IT BEGINS WITH OUR VALUES

Bixby Schools will provide opportunities for students to explore and develop the skills, capacities, and dispositions that support life-long learning, high achievement, and global citizenship. Our high expectations for all students are embedded in the district-wide focus areas, goals, and strategies of this plan.

Our value statements drive our aspirational culture because they act as reminders of the how, why, and what -- and our shared vision.

- A strong public education system benefits the entire community, teaches positive citizenship, and is a shared responsibility of all.
- Everyone is entitled to a safe, caring, and respectful learning environment.
- Education addresses the development of the whole child - academic, social-emotional, personal health and well-being, and prepares each student for life's transitions.
- Today's instruction must embrace a child's natural curiosity and creativity while developing critical thinking and problem solving skills for successful global citizenshipHigh expectations promote higher achievement in academics, athletics, and the arts.
- Education should be tailored to meet the needs of every child.
- Every student should take ownership of his or her education.
- Education should guide the student's development of positive and ethical behavior which is reflected in their actions and attitudes.
- Our schools should be adaptive, innovative, and forward-thinking to ensure our graduates possess the skills necessary for success in a diverse and changing world.




BIXBY Public Schools

Strategic Focus Overview 2020-2025

OUR MOTTO:

encapsulates the beliefs or ideals which guide our district.

The Spartan Way:
Learn Well.
Live with Honor.

OUR VISION:

captures the future we hope to create for our students.

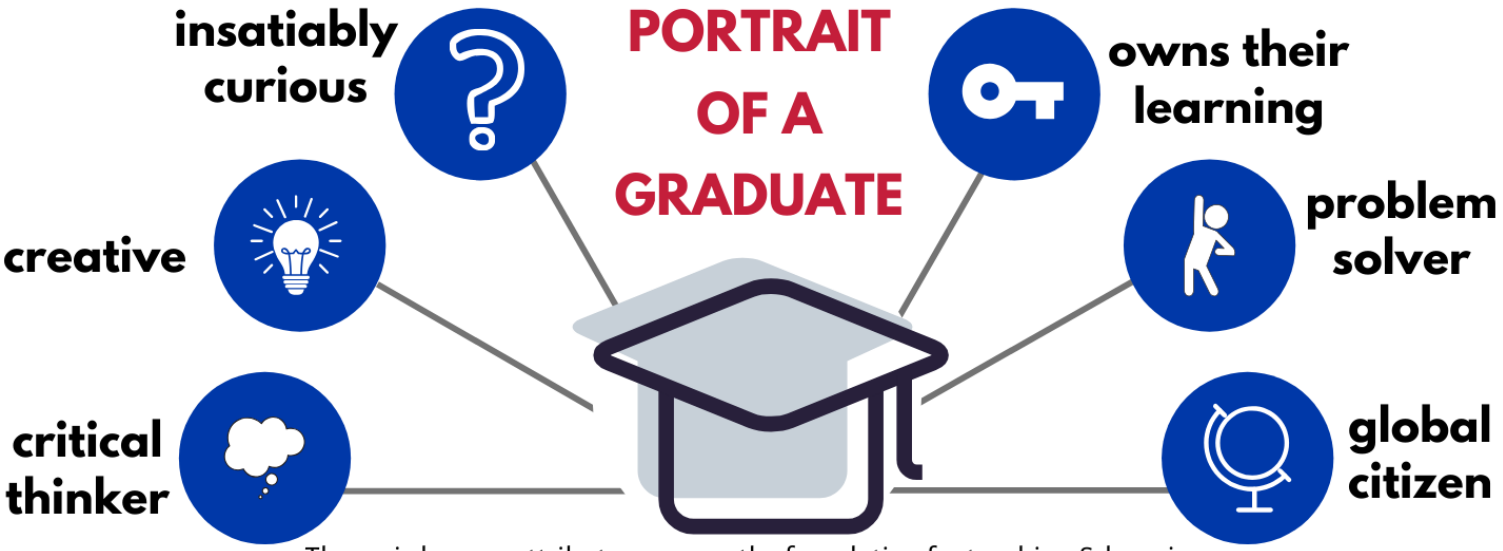
Bixby Schools:
A place where all learners believe in their power to LEARN, EXCEL, & OWN their future.

OUR MISSION:

explains our fundamental purpose as a school district.

"Ignite the Potential of Every Student."

PORTRAIT OF A GRADUATE



These six learner attributes serve as the foundation for teaching & learning.

Safe & Welcoming Schools

- Equitable resources
- Social & emotional health
- Collaboration with families

Vibrant Teaching & Learning

- Innovative, forward-thinking environment
- Emphasis on creativity, problem-solving, student agency, & global awareness

Exemplary Teachers & Staff

- Top candidate recruitment from diverse backgrounds
- Educator support
- Professional development

Family & Community Engagement

- Family support
- Community partnerships
- Improved communications

Culture of Innovation

- Reduced focus on test-based accountability
- Focus on student engagement, relevant curriculum, real-world application

Preface:

There are numerous school board policies that are linked or cited in this handbook. Currently all school board policy is on the BPS website at bixbyps.info/boardpolicy. Hard copies of BPS Student Handbooks and/or BOE Policy can be obtained from any school site office or by calling 918-366-2200.

Although we anticipate a normal school year, the district reserves the right to make changes to this handbook as needed. Please see here for BPS COVID Protocol.

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INTRODUCTION

SCHOOL CALENDAR

CONTACT LISTS	DAILY SCHEDULE	ARRIVAL & DISMISSAL
Administration	Hours: 8:00 AM-4:30 PM	----------
Central Elementary	Central Elementary	Central Elementary
East Elementary	East Elementary	East Elementary
North Elementary	North Elementary	North Elementary
West Elementary	West Elementary	West Elementary
Central Intermediate	Central Intermediate	Central Intermediate
East Intermediate	East Intermediate	East Intermediate
North Intermediate	North Intermediate	North Intermediate
West Intermediate	West Intermediate	West Intermediate

A GUIDE FOR STUDENTS, FACULTY & PATRONS

The school is a community. The rules and regulations of a school are the laws of that community. All those enjoying the rights of citizenship in the school community must accept the responsibilities, which include obeying the laws of the community.

All students are responsible for the information and regulations included in this handbook and are subject to all rules and regulations set forth by the Bixby Board of Education, State Department of Education, and State and Federal Laws.

STUDENT RIGHTS & RESPONSIBILITIES

BOE Policy 2141: Student Rights & Responsibilities

All students have the same civil rights. These rights are limited by the capacity of each student to discharge the particular responsibilities necessarily linked to each right. The rights and responsibilities set forth in no way limit the legal authority of school officials to deal with disruptive students.

DAILY OPERATIONS

ABSENCES/TRUANCY

When a student is going to be absent, the parent should call the attendance office to report the absence and reason by 8:00 a.m. each morning. Upon returning to school, the student and/or parent should check in at the office with a written excuse from the parent if the parent has not already notified the school of the reason for the absence. It is the family/student's responsibility to contact his/her teacher(s) and obtain information regarding work missed.

If a child is absent four (4) or more days or parts of days within a four week period, the parents will be notified. If the child is absent from school five (5) or more days or parts of days in a semester without documentation the attendance office may immediately report the absences to the district attorney in the county where the school is located (OK Statute Title 70, Sec. 10-106).

ASSIGNMENT REQUESTS & MAKING UP ASSIGNMENTS

- Students will need to be absent at least two (2) consecutive days before assignments can be requested. Please call the office prior to 9:00 a.m. Assignments may be picked up the same day after 2:00 p.m. in the office for all requests made prior to 9:00 a.m. Assignment requests made after 9:00 a.m. can be picked up the following day after 2:00 p.m.
- The student may promptly make up work without penalty. It is the responsibility of the student, on the day of return, to make arrangements to see what work needs to be made up. When students are absent, they will have the same number of days to make up the work as the number of days absent. Make up work not turned in on time will be recorded as a zero. All make up work must be in by the end of the grading period. Only in extreme cases, such as a prolonged illness, hospitalization, etc. will more than one week be allowed for work to be made up unless permission is granted by the administration. Assignments or projects that have been assigned in advance are due on the previously designated date unless arrangements with the teacher are made in advance.

ATTENDANCE

In order that the students obtain optimum education it is important that students attend school regularly, with at least 95% attendance record. Failure to maintain a 95% or more attendance record for each semester may be considered sufficient reason for failure. In order to maintain a 95% attendance record, students may NOT miss more than five (5) days of school in a semester. Parents are encouraged to validate absences with documentation. Examples may include doctor notes or funeral pamphlets. See **BOE Policy: 2105 Student Attendance**.

BOOK BAGS

Students are encouraged to have a backpack or book bag to bring their school items back and forth to school. Book bags should be stored in the appropriate location.

CAFETERIA INFORMATION

- A free or reduced lunch is available to students who qualify. You may pick up a confidential application in the school lunch clerk's office or go to the Child Nutrition section of the BPS website at www.bixbyps.org.
- Due to concerns over seating capacities in several of our cafeterias, the district reserves the right to limit the number and frequency of parent visits during their child's lunch period. To assist with managing our lunchrooms, parents are expected to contact the school office by 9:30 am if they wish to eat lunch with their child.
- Students are allowed no more than two (2) charges. After two (2) charges, students will be served a sandwich and milk.
- Breakfast and lunch are offered to students. Breakfast is served from 7:40 a.m. to 8:00 a.m. Students have approximately 20 minutes to eat lunch before going to recess. During inclement weather, students will go to their designated area.
- Students are expected to follow posted/taught cafeteria procedures.

CHECKING IN/OUT OF SCHOOL FOR STUDENTS

Students that are late to school must check in with the office before going to class.

- Students may enter the building at 7:30 a.m. for breakfast. Recommended arrival time is 7:30 a.m. for a student not eating breakfast.
- Students who are late to school or leaving prior to dismissal time must be signed out through the office.
- When it is necessary for medical appointments to be made during the school day, the parent/guardian must check out the student through the office. Please try to arrange for students to attend class the maximum amount of time during school hours.
- Students leaving campus for lunch with a parent must observe their regular lunch schedule.
- Students will not be allowed to leave school with anyone other than a parent/guardian without prior written permission from the parent/guardian.

See **BOE Policy 2107: Leaving School Grounds**.

CLASS PARTIES (Pre-K to 3rd Grade)

Two school parties are scheduled each year: (1) Winter Break party and (2) Valentine's party. All holiday and birthday treats must be **pre-packaged, commercially prepared items. Students should not attend**

school events if they have been absent due to sickness, or any contagious condition, including fever, diarrhea, vomiting, pink eye, etc.

Class parties are not permitted at the intermediate schools (grades 4, 5, and 6).

DISMISSAL

Please assume responsibility for your child upon dismissal from school. Arrange for your child to be picked up promptly. If your child walks home, please instruct your child in safety procedures and the route home. Walkers should use designated crosswalks. Please do not request that students be allowed to remain at school as adult supervision is only provided for children in the B&A Daycare program. Please do not tell children to call you at the end of the day for instructions. Children should be told in advance what their pick up arrangements will be and what to do on rainy days. Any change in routine should be routed through the school secretaries.

Dismissal Expectations:

Students have the responsibility…

- To be prepared to leave school when the bell rings
- To walk quietly to the appropriate area
- To only exit the building when told to do so
- To observe safety rules near cars, buses, and crosswalks

ARRIVAL & DISMISSAL PROCEDURES

- **Central Elementary**
- **East Elementary**
- **North Elementary**
- **West Elementary**
- **Central Intermediate**
- **East Intermediate**
- **North Intermediate**
- **West Intermediate**

DRESS CODE

Students shall follow **BOE Policy 2144: Student Conduct: Dress Code** for all dress code issues. Generally, students should regard neatness and cleanliness in grooming and clothing as important. Dress or grooming which is in any way disruptive to the operation of the school will not be permitted. Appearances that interrupt classes or draw undue attention will not be allowed.

ENROLLMENT

To attend school in Bixby Public Schools, a student must reside with parents or legal guardians within the district boundaries. Proof of residence must be shown at the time of enrollment for all new students to the district. Evidence of residency may include, but is not limited to, proof of provisions of water, electric, or gas to the residence. A birth certificate must be presented for enrollment as well as current immunizations. Students entering the Pre-K program must be 4 years of age on or before September 1. See **BOE Policy 3102: School Day**, **BOE Policy 2101: Residency** and **BOE Policy 2102: Enrollment Requirements**, **BOE Policy 2108: Open Transfer**, **BOE Policy 2131: Student Records**.

EXPECTATIONS

HALLWAY Expectations

The student has the responsibility to…

- walk safely at all times.
- keep hands and feet to self.
- walk on the right side of the hall.
- be quiet in the hall.

PLAYGROUND Expectations

The student has the responsibility to follow posted/taught procedures on the playground.

GIFT AND FLOWER DELIVERY

Students may receive gifts and flowers at school. Gifts, balloons, and flowers will be kept in the office until the end of the day to reduce the interruption to the instructional day. Balloons or glass containers are not permitted on school buses.

GOING TO AND FROM SCHOOL

Community residents have a right to privacy, private property and freedom from abusive behavior. On the way to and from school and at bus stops, students shall not loiter, litter, trespass, assault another, or abuse or create nuisance conditions for residents of the community. While the district does not assume responsibility for the acts of students to and from school, it may take disciplinary action if the circumstances warrant.

INCLEMENT WEATHER – SCHOOL CANCELLATIONS

On days when school is canceled OR a form of remote learning (Brick to Click or Distance Learning) is implemented due to weather or other emergencies, television and radio stations will be notified if

school is to be CANCELED. They ARE NOT notified if school is going to be in session. Listen to your evening news, early morning news or radio stations to see if school has been canceled. Resources to use include:

- Television stations- Channels (Fox), (KOTV), (KTUL), (KJRH)
- Websites:
    - http://www.fox23.com/default.aspx
    - http://www.newson6.com/
    - http://www.ktul.com/
    - http://www.kjrh.com/
- School website: www.bixbyps.org
- Communication to families from District

INSIDE RECESS

Inside recess will be determined by inclement weather or outside temperature below 30° F wind chill and 100° F heat index and other weather conditions that might occur. BPS uses the TV station KOTV for temperature and other weather indicators.

Inside Recess Expectations:

The student has the responsibility ….

- To follow classroom rules and all directions given by the recess monitors
- To keep all body parts to self, and use classroom supplies and games appropriately
- To use an "inside voice" (talk quietly)
- To remain seated, and to clean-up quickly when recess has ended

LOST AND FOUND

Articles found outside or in the building are placed in the Lost & Found. Please label all articles of clothing and supplies. Parents and children are encouraged to check the lost and found collection for items lost at school. Unclaimed items are periodically given to charity.

PTO - PARENT/TEACHER ORGANIZATION

All parents are encouraged to join and take an active part in the parent/teacher organization of our school. You will be notified in advance of the time and dates of the meetings.

SCHOOL PROPERTY

All school property (including textbooks) belongs to the Bixby Public School District. The property is intended to be used by and for the benefit of all students and staff. Therefore, when a student loses,

destroys, or damages school property, he/she is personally liable financially and subject to disciplinary action.

STAY-IN NOTES/NON-PARTICIPATION NOTES

A note signed by the parent/guardian or doctor is required for any student that is unable to participate in P.E. or activities. The request to stay inside more than one day may require a doctor's note.

STUDENT BIRTHDAYS

All holiday and birthday food or drinks must be commercially prepared or pre-packaged. Healthy alternatives to cupcakes, cookies, and donuts as birthday treats are strongly encouraged. Students may not have parties. The student will be recognized for a few minutes at the end of the day. **During class time, birthday invitations may only be delivered at school under the following conditions: all students, all boys, or all girls in order to avoid hurt feelings of students not invited.** Any flowers or balloons sent to a student will remain in the office until dismissal time. Balloons or glass containers are not permitted on school buses. Students may not attend school events if they have been absent due to sickness.

STUDENT ID NUMBER

Elementary and Intermediate students are issued a student ID number which must be used for library and cafeteria transactions.

TARDY / LEAVE EARLY

Punctuality is important, and the responsibility for being on time rests with the student and family. Class disruptions due to tardiness are to be discouraged. Missing the first minutes of class sets the tone for the day. Therefore, excessive tardies may result in disciplinary action. Students will be considered tardy if they arrive to class after the bell rings at 7:50 a.m. Students who are tardy must get a tardy slip in the main office before proceeding to their class. Students who habitually miss instructional time (due to late arrival or early check out) will be considered absent for the length of time they are out of class. These cumulative tardies or early check outs may be considered absences. We do provide transportation to those students who qualify to and from school on all regularly scheduled school days, which should allow for full day attendance. See **BOE Policy 2106: Tardiness**

TELEPHONE USE

- Students may not use personal cell phones during class time without permission from a staff member.
- Students may – with permission from the classroom teacher – use classroom phones. Use of the office phone is discouraged.

- Students should not call home because of P.E. equipment, books, homework, field trip permission slips, bus passes, or other items left at home.
- Students will not be called out of class for phone calls except in an emergency.
- Students may not use the office phone to call home to make arrangements to go home with other students.
- If students are ill, they will be referred to the nurse and will use the nurse's phone to contact the parent.

PERSONAL WIRELESS TELECOMMUNICATION DEVICES

The district requires that all individuals devote their full attention to education at school or during educational activities. Accordingly, the district expects employees and students to limit their use of personal wireless devices at school. Wireless devices include but are not limited to, cell phones, smartphones, smartwatches and glasses, headphones, ear pods, etc.

A. For students in middle school and below, telecommunication devices will only be accessed and operated outside of the regular school day unless an emergency involves imminent physical danger or a school administrator authorizes the student to use the device. Otherwise, devices are to be turned off and kept out of sight at all times.
B. Ninth-grade students cannot access their devices at the Ninth Grade Center. When walking to/from or attending classes at the high school, students will follow the guidelines for high school students discussed below.
C. High school students (grades 10-12) may access their cell phones outside of class time provided that they are not used in a manner that threatens academic integrity, disrupts the learning environment, or violates the privacy rights of others. The use of personal devices is not allowed during class time.
D. Students will not send, share, view, or possess pictures, text messages, emails, or other material depicting sexually explicit conduct in electronic or any other form on a cell phone or other electronic device while the student is on school grounds, at school-sponsored events or on school buses or vehicles provided by the district;
E. When a school official has reasonable suspicion, based on objective and articulable facts, that a student is using a telecommunications device in a manner that violates the law or school rules, the official may confiscate the device, which will only be returned to the student's parent or legal guardian;
F. By bringing a cell phone or other electronic devices to school or school-sponsored events, the student and their parent/guardian consent to the search of the device when school officials have a reasonable suspicion, based on objective and articulable facts, that such a search will reveal a violation of the law or school rules. The search scope will be limited to the breach of which the student is accused. Content or images that violate state or federal laws will be referred to law enforcement;
G. Students are responsible for the devices they bring to school. The district will not be responsible for the loss, theft, or destruction of devices brought onto school property or to school-sponsored events;
H. Students will comply with any additional rules developed by the school concerning the appropriate use of telecommunication or other electronic devices and
I. Students who violate this policy will be subject to disciplinary action, including detention, suspension, and/or the loss of the privilege of possessing such a device for the remainder of the school year.

THE SCHOOL IS NOT RESPONSIBLE FOR PERSONAL PROPERTY WHICH IS LOST OR STOLEN.

WARNING: Possessing, taking, disseminating, transferring, or sharing obscene, pornographic, lewd, or otherwise illegal images, photographs, or communications, whether by electronic data transfer or otherwise (commonly called texting, sexting, emailing, and other modes of electronic or digital communication) may constitute a CRIME under state and/or federal law. Any person possessing, taking, disseminating, transferring, or sharing obscene, pornographic, lewd or otherwise illegal images, photographs, or communications will be reported to law enforcement and/or other appropriate state or federal agencies, which may result in arrest, criminal prosecution, and inclusion of sexual offender registries. (**REFERENCE: 70 O.S. §24-101.1, et seq. 70 O.S. §24-102**). See **BOE Policy 2156: Wireless Telecommunication Devices**

TRANSPORTATION

Eligibility: Students who reside more than one and one-half (1 ½) miles from their designated campus are eligible for school bus transportation. Bus stops are set by the director of transportation. Other riders: Students who live less than a one and one-half (1 ½) radius may be permitted to ride the bus at the discretion of the district.

TRANSPORTATION CHANGES

When parents/guardians need to make a change in their child's transportation routine for any reason, we ask that the school be notified before 1:00 p.m. and on early release days please notify the school by 12:00 p.m. If you have a medical emergency or a death in the family, you may contact your child's school for an emergency bus pass.

STUDENTS MUST RIDE THEIR DESIGNATED BUS UNLESS APPROVED BY TRANSPORTATION

Contact the Transportation Department at **918-366-2247** for a permanent change in a student's transportation. You must provide the address where the student is to be transported. Please send a written note or call the school to implement a change in your child's regular routine, otherwise the student will be transported in his/her usual way. Because children often confuse information about a change in their routine,

WE WILL NOT RELY ON VERBAL INFORMATION FROM THE STUDENT.

TOYS AND UNNECESSARY ITEMS

Students are not to bring toys, games, electronic devices, or any other items to school or on the buses that are not directly related to the educational function of the school unless administrative approval is given. Laser pointers are specifically prohibited. Students are not to bring animals to school.

VISITORS DURING SCHOOL HOURS

There are times that visitors to the Bixby Public Schools are appropriate and highly encouraged. Visitors come to our schools for classroom and school presentations, as parents volunteering in our classrooms and at our schools, as service providers for specific services provided to specific students. However, not all visitation requests are appropriate and not all visitation requests will be approved. The Bixby Public Schools primary mission is to provide academic instruction to its students. Therefore, Bixby Public Schools has the responsibility of protecting student and teacher instructional time from interruptions, including those that may be caused by visitors to the school. Please refer to Bixby **Board of Education Policy 3114** for specific details of visitation requirements.

VOLUNTEER PROGRAM

We love to have volunteers in our building, and welcome them! However, the district does require training that each volunteer must attend before they can be in the classroom regularly. Your help in the media center, on the playground, in technology support areas and with student tutoring is appreciated. Bixby Education Support Team (B.E.S.T) invites parent and community participation and provides volunteer orientation.

WATCH D.O.G.S.

Watch D.O.G.S. is a program to encourage Dads to be involved in our school. Dads or other male figures must be BEST certified and pass a background check before volunteering.

WALKING STUDENTS TO CLASS

In order to maximize our instructional day, please make sure that you follow the guidelines when walking students to class:

- Please drop off students on time. Students may first come to their classrooms at 7:30 a.m.
- All parents must check in through our Safe School system.
- To protect instructional time please check out of the building by the tardy bell at 7:50 a.m.
- If you arrive after the bell you will not be allowed to walk your child to class.

While we certainly welcome families into our school, we cannot allow families to interrupt or delay our timely start to school. We appreciate your cooperation in this matter.

WATER BOTTLES AND ENERGY DRINKS

If water bottles are allowed in your child's classroom, **the bottle must be clear** (exceptions at principal discretion) so that the contents are visible. **Energy Drinks** should not be brought to school for breakfast, lunch or a snack.

WIRELESS/ELECTRONIC DEVICES

Students may possess a wireless telecommunications device while on school premises, or while in transit under the authority of the school, or while attending any function sponsored or authorized by the school upon written consent of both the student's parent or guardian, and principal. Students may have phones for safety reasons and phones must be in the "off position" during class time. Students may obtain a "Wireless Electronics Device Agreement" from the Principal's Office. A new form must be completed upon the transition to a new school site. See **BOE Policy 2156: Wireless Telecommunication Devices**.

WITHDRAWAL FROM ENROLLMENT

Parents/guardians should notify the child's school at least one day in advance of their intent to withdraw their child. This will provide time for the necessary dismissal forms to be completed.

ACADEMICS

ACADEMIC STUDY TRIPS

Activity or study trips may be planned as an extension of the child's classroom experiences. Parental approval must be given prior to a student's participation in activity trips. If parents accompany their child on an activity trip and if they choose to take the child with them when the activity trip is over instead of the child returning to school, the parent must sign out (put in writing) that the child is being dismissed into his/her care. In order to devote complete attention to the students on the field trip, we ask that parents not bring siblings to the field trip.

CHEATING

Cheating is prohibited in any form. Cheating may result in the student receiving a zero as well as disciplinary action. Cheating is defined as dishonestly giving or receiving aid or information on any test or assignment. Cheating does affect a student's admission to honor organizations or positions of trust.

STUDENT INTERVENTION TEAM (SIT)

Student Intervention Team (SIT): The SIT process is established as a means of providing building level intervention support teams for students and teachers. When a student is having critical academic or behavioral problems he/she may be referred to the SIT team. The counselor will be the primary contact in the building for the SIT referral process. Students are identified by teachers, parents, achievement scores, and continued school difficulty. The counselor will conduct team meetings to assess and evaluate students' needs and the steps needed to improve their academic progress, which may include but are not limited to classroom interventions, support services available at the site, and specified assessment(s).

GIFTED AND TALENTED PROGRAM

The program for the gifted and talented in Bixby ISD is designed to meet specific needs for qualifying students. The curriculum encompasses the concepts of higher level thinking techniques, leadership skills, and development of creativity.

GRADES AND PARENT PORTAL

Beginning in second grade, parents can access their student's grades and other educational records anytime by logging onto the Bixby Public Schools parent portal at http://portal.bixbyps.org/public/ or by going to the Bixby Public Schools website and following the appropriate links. To obtain login information please contact the school office.

GRADING

In accordance with **BOE Policy 3118: Grading** the following grading system will be used for all subjects, including those taught in a special education setting:

Pre-Kindergarten- Fifth Grade

A checklist evaluating progress in identified skills/standards will be provided to parents. Assessment will be by the semester and based upon mastery of skills/standards.

The evaluation key is listed below:

- "4" Exceeds grade-level mastery of standards/skills
- "3" Meets mastery of standards/skills
- "2" Progressing toward mastery of standards/skills
- "1" Area of concern
- "N/A" Not evaluated at this time

First through Fifth Grade for Art, Music, and Physical Education

A general evaluation of student progress will be provided based upon the Essential Elements for these subjects.

The evaluation key is listed below:

- "4" Exceeds standards/skills
- "3" Meets standards/skills
- "2" Progressing toward standards/skills
- "1" Area of concern

Sixth Grade (Core Academic Subjects)

- A – 90 to 100% (exceeding expected requirements in excellent manner)
- B – 80 to 89 % (complete work with high degree of accuracy)
- C – 70 to 79 % (complete work of average quality)
- D – 60 to 69 % (work of below average quality)
- F – 59% and below (failing work)

HOMEWORK

Homework is used as a part of the educational process. It will be related to the school's aim and philosophy, but its primary objective shall be to aid in the development of the student. See **BOE Policy 3123: Homework**.

INTERNET & OTHER COMPUTER – ACCEPTABLE USE

Privacy

Network and Internet access is provided as a tool for the education of students. The school district reserves the right to monitor, inspect, copy, review and store at any time and without prior notice any and all usage of the computer network and Internet access and any and all information transmitted or received in connection with such usage. **All such information files shall be and remain the property of the school district and no user shall have any expectation of privacy regarding such materials.**

Failure to Follow Policy

The student's use of the computer network and Internet is a privilege, not a right. A student who violates this policy, shall at a minimum, have his or her access to the computer network and Internet terminated, which the school district may refuse to reinstate for the remainder of the student's enrollment in the school district. A student who violates this policy by his or her own actions or by failing to report any violations by other students that come to the attention of the user. Further, a student violates this policy if he or she permits another to use his or her account or password to access the computer network and Internet, including any user whose access has been denied or terminated. The school district may also take other disciplinary action in such circumstances. See **BOE Policy 3108: Internet and Other Computer Networks Acceptable Use and Internet Safety Policy**.

MEDIA CENTER

Each student will have the opportunity to check out books from the media center for a one-week period. The books can be rechecked if necessary. Each student is responsible for returning his/her book in good condition. If the book is lost, damaged, or destroyed, it is the student's responsibility to pay for the book.

See here for Media Center Procedures relative to student checkout.

PLACEMENT EXAMINATIONS

Students entering from non-accredited, private, or home schools may be tested for appropriate grade placement. See **BOE Policy 3122: Proficiency Based Promotion**.

PROGRESS REPORTS AND REPORT CARDS

Grades awarded to students will be based on percentages or a student checklist for all grading periods. Nine weeks reports of progress and the eighteen weeks semester grade reports will be given to all students. Student percentages will be cumulative for the semester grading period. A grade mark of 'I'

is incomplete and will be changed when the course is completed within the time limit set by the school administration.

End of 9 Weeks Oct 16	Progress Reports Distributed 10/24/24
End of Semester 1 Dec 20	Report Cards Distributed on 1/9/25
End of 9 Weeks Mar 14	Progress Reports Distributed 3/27/25
End of Semester 2 May 22	Report Cards Available On-line on 6/2/25

PROMOTION & PROFICIENCY BASED PLACEMENT

The Bixby Board of Education believes the primary goal of the educational process is to educate. The Board also believes that since each child develops physically, mentally, emotionally, and socially at an individual rate, not all children will complete twelve grade levels of work at the same time. Therefore, for some children, more or less than twelve years will be necessary.

Proficiency based testing may be offered twice each year (once in August and once in May) per **BOE Policy 3122: Proficiency Based Promotion**.

RETENTION

Occasionally, it may be necessary for a student to repeat a grade. Typically, students who are retained should be retained only once during their educational experience in grades Pre-K through 6th grade.

The purpose of this policy is to establish the criteria and procedures involved in considering student retention and the appeal process. Students with disabilities will be advanced or retained in accordance with their Individual Education Program team's decision.

Students will be considered for retention based upon teacher or parent request. The RSA requirements require consideration of retention for 3rd grade students. Communication through conferences and written reports of progress should have clarified the teacher's and /or parents' concerns before any consideration of retention begins. When either party feels a student may find more success if they repeat the current grade, they will request a meeting of the building retention committee. The child's age, maturity, achievement level, and attitude will be discussed thoroughly along with sample work. This committee will make a decision regarding retention and convey that decision and rationale to the parents in writing. The parents have the right to appeal any decision to retain or promote their child to

the building principal within five days of receiving the written decision. A second appeal can be made to the superintendent or designee within five days of receiving the principal's appeal decision in writing. The parent may request a review of the superintendent's decision by letter to the Board of Education within five days of the parent's receipt of the superintendent's decision. The Board of Education decision shall be final and non-appealable. See **BOE Policy 3126: Student Promotion & Retention**.

SPECIAL EDUCATION

The Special Education Department of Bixby Public Schools actively seeks to find any student residing in the district who has a disability recognized under the Individuals with Disabilities Education Act. Special education provides an individualized program for students with disabilities. Students 3-21 in age with disabilities are eligible to receive services. Such students may be physically disabled, intellectually disabled, emotionally disturbed, learning disabled, developmentally delayed, traumatic brain injured, other health impaired, visually or hearing impaired, speech-language impaired, autistic, or have multiple disabilities. Referrals may be initiated by the parent of a child, the teacher, principal or other professionals who work with the child.

STUDENT SERVICES (EL, INDIAN EDUCATION, SRA, and TITLE)

Students who are in need of additional academic help may qualify for the following programs at qualifying sites and grade levels. Not all programs are offered at all schools.

- **EL** (English Learners): The purpose of this program is to support or to enhance the education of each student while appreciating their cultural differences. Staff assigned to each building complete assessments and determine the level of support for each student.
- **Indian Education**: This program is taught by a certified teacher and works on supporting students in all subject areas. Students qualify through teacher or parent referral upon verification of Indian heritage through a CDIB card or verification they are on the tribal roles.
- **SRA** (Strong Readers Act): Students qualify for this program based upon their performance on the Amira Reading Assessment. Those students who are reading below the Amira benchmark are given an Academic Progress Plan that outlines strategies for improvement. Students who require intensive remediation may visit a reading tutor daily.
- **TITLE I**: Title I is a federally funded program designed to provide additional help to students. This program is designed to not only strengthen academic achievement, but to increase self-confidence in learning academic skills. The sites listed below are designated at Title I school-wide sites.

a. **Bixby Central Elementary Title I Compact**
b. **Bixby Central Intermediate Title I Compact**

TEXTBOOKS

Textbooks used by the students are furnished free of charge by the school. Students will be responsible for any textbooks lost, stolen, or damaged. A fine may be assessed for lost, stolen, or damaged textbooks at the replacement cost.

SPARTAN CONNECTION ACADEMY(Virtual)

BPS uses state-of-the art software to provide one-on-one on-line instruction in core and elective courses. This program is designed to help students graduate. All course work is aligned to Oklahoma state standards and combines direct video instruction from highly-qualified teachers with interactive digital content. The interactive course content engages students in the learning process through animations, simulations, video-based presentations, online content, vocabulary, and exploration activities.

Please contact your site counselor for inquiries to enroll in Spartan Connection Academy.
As with any program or educational setting, there are certain guidelines and expectations for online students.

- Online courses are not self-paced. Students enrolled in on-line courses must achieve a weekly completion goal to meet eligibility requirements.
- Parents and students MUST attend an online orientation meeting.
- If at any time a student shows no activity for 5 consecutive school days, the student may be placed on a Virtual Attendance Contract.
- Failure to comply with the attendance contract will result in referral to Truancy Court and/or withdrawal or a return to sit-in class.

PROHIBITION OF RACE AND SEX DISCRIMINATION IN CURRICULUM

General Information:

- Bixby Public Schools does NOT teach Critical Race Theory. Rather, teaching and learning is consistent with Oklahoma Academic Standards.
- House Bill 1775 prohibits public schools and universities from teaching that "one race or sex is inherently superior to another, "and that "an individual, by virtue of his or her race or sex, is inherently racist, sexist or oppressive."

Important Links:

- Video from Governor Stitt: HB 1775
- Oklahoma State Department of Education
- Oklahoma Academic Standards

Please see here for BOE Policy 3139 and Complaint Process Form.

DISCIPLINE

BULLYING

BPS forbids bullying behavior in any form. The school will impose discipline, including suspension, for such behavior by students. "Bullying" means any pattern of harassment, intimidation, threatening behavior, physical acts, verbal or electronic communication directed toward a student or group of students that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any student. See **BOE Policy 2146: Student Bullying**.

The designated individual(s) to investigate bullying reports at each school site will be the Principal and Assistant Principal(s) or any other person assigned by the site Principal.

DISCIPLINE OF STUDENTS

Discipline is a "must" if a positive learning environment is to be established. Therefore, in an effort to make our school(s) an institution of learning a high standard of behavior is expected. When students fail to conform to the expected behavior, the school will attempt to correct the behavior. The general rules of the school should be followed, as well as the rules of the individual classroom.

In addition, conduct occurring outside the normal school day or off school property that has a direct and immediate negative effect on the discipline or educational process or effectiveness of the school will also result in disciplinary action. These actions may include in school placement options or out of school suspension. See **BOE Policy 2158: Student Discipline**, **BOE Policy 2162: Disciplinary Removal Of Children With Disabilities**, **BOE Policy 2163 Student Discipline: Out-of-school Actions**

IN-HOUSE PLACEMENT (IHP)

Students found guilty of conduct warranting disciplinary action may be placed in a supervised in-house placement (IHP) program at the discretion of administration, who shall determine the length of such assignment. The supervised IHP program shall be conducted as an on-campus program of strict study supervision for students.

METAL DETECTOR USE/SURVEILLANCE

Persons entering BPS may be subject to a metal detector scan and camera surveillance. See **BOE Policy 2152: Metal Detectors**.

SEARCH AND SEIZURE

This policy applies to dangerous weapons, controlled dangerous substances (as defined in the Uniform Controlled Dangerous Substance Act), intoxicating beverages, non-intoxicating beverages (as defined by Section 163.2 of Title 37 of the Oklahoma Statutes), or for missing or stolen property if said property is reasonably suspected to have been taken from a student, school employee, or the school during school activities. (70. Section 24-102). The scope of authority to detain and search shall include any student or property in the possession of the student when said student is on any school premises, or while attending any function sponsored or authorized by the school. See **BOE Policy 2153: Search of Students**.

SUSPENSION

Suspension is used as a form of discipline when the infraction done by the student is considered serious or is a repeated infraction to the school rules. "Suspension" means an exclusion from school privileges. All suspensions or school attendance may be appealed through established channels.

Before a student is suspended out of school, the principal shall consider and apply, if appropriate, alternate in-house placement options that are not to be considered suspensions, such as placement in an alternate school setting, reassignment to another classroom, or in-school detention.

Students suspended for short-term will have the opportunity to make-up work missed by accessing Google Classroom. Students suspended for long-term will receive educational support through Spartan Connection Academy (virtual) during the suspension period.

Except in cases involving possession of a firearm while on any public school property or while in any school bus or other vehicle used by a public school for transportation of students and teachers, no out-of-school suspension shall extend beyond the current semester and succeeding semester. See **BOE Policy 2161: Suspension of Students**.

WEAPONS AND DANGEROUS INSTRUMENTS

It is the policy of Bixby Public Schools that students will not knowingly possess, handle or transmit any object that can reasonably be considered a weapon or be a reasonable facsimile of one on the school grounds or off the school grounds at any school sponsored activity, function or event.

Examples of weapons or dangerous objects include but are not limited to:

- guns and rifles

- toy guns and toy weapons
- BB or pellet guns
- slingshots
- bow & arrows
- martial arts weapons
- clubs
- knives

or any other item that is considered dangerous by the administration. Violations of the above rule may result in recommendation for suspension from school. See **BOE Policy 2151: Student Possession Of Dangerous Weapons & Gun Free Schools Student Suspension**.

HEALTH & SAFETY

ASBESTOS HAZARD EMERGENCY RESPONSE ACT

In response to the Asbestos Hazard Emergency Response Act, P.L. 99-5519, and the EPA regulations, we have completed the three year re-inspection of our buildings that contained asbestos building materials. As a result of our re-inspection, we are pleased to announce that areas that contain asbestos pose no health problems. The management plan and the results of the re-inspection will be available for your viewing during office hours in the office of the Facility Director. Please call for an appointment.

COMMUNICABLE DISEASES

Oklahoma law states that any student who has a contagious disease or head lice may be prohibited from attending school.

HEAD LICE

See **BOE Policy 2110: Health - Students**.

Rash: Students who develop unidentified rashes at school must be picked up for the remainder of the day. Students with unidentified rashes must have a physician's statement verifying that they are not contagious in order to attend school. In order to attend school after having chicken pox, all blisters must be crusted over. This may take a week or longer.

Diarrhea: Students who have diarrhea at school must be picked up for the remainder of the day. Students must be symptom free without medication for 24 hours prior to returning to school.

Fever: Students who have temperatures of 100 degrees or more must be picked up from school for the remainder of the day. For most childhood illnesses, temperatures are lower in the morning. Students must be fever free without medication for 24 hours prior to returning to school.

Vomiting: Students who vomit at school must be picked up for the remainder of the day. Students must be symptom free without medication for 24 hours prior to returning to school.

Conjunctivitis: (Inflammation or infection of the mucous membrane around the eye.) Students with thick white, yellow, or green discharge from either eye must be picked up for the remainder of the day. In order to return to school, students must have received medication for a minimum of 24 hours, be symptom free, or have a physician's statement verifying that they are not contagious.

Ringworm: Students who have ringworm on the face or scalp must have a physician's statement verifying receipt of treatment and that they are not contagious. Students who have ringworm on any other part of the body must be receiving treatment and have all lesions covered while at school.

Sick Students Returning to School: Students sent home or absent due to illness must be free of fever, diarrhea and vomiting for 24 hours without the use of medication. If placed on an antibiotic for a contagious illness, the student must be on an antibiotic for 24 hours before returning to school. Parents may bring a note from the doctor to verify the absence.

COUNSELING PROGRAMS & GOALS

An elementary counselor is assigned to each of the elementary schools. The counselor works with individual children, provides group guidance, and participates in parent conferences when requested. All students in our school are entitled to unconditional positive regard in addition to having basic rights and needs met within the school environment. Our goals are:

- To provide appropriate placement for all students while identifying special needs which may exist.
- To provide appropriate individual and group counseling and guidance regarding decision making skills, problem solving, and interpersonal skills.
- To provide conflict resolution tools and education regarding positive communication which students may utilize for their benefit.

- To provide motivation tools and study skills to enhance the educational experience for students in our school.
- To provide crisis management and a supportive environment for students, faculty, parents and the community.
- To provide information and orientation for new students entering BPS.
- To provide career information to students.
- To provide a supportive environment as students confront personal concerns and learn to make appropriate choices.
- To provide parents with information to deal with their students in the most advantageous way possible.
- To review academic progress of all students to identify those who qualify for services or remediation.
- To provide assessment services.

The counselors at BPS collaborate in order to provide the most effective counseling services possible to the students in our school. This includes implementing various guidance and counseling programs for classroom guidance, small group guidance and individual counseling. These programs are evaluated for effectiveness according to the ages being served.

Classroom guidance is provided to all Kindergarten to 6th grade students within our schools. Topics include building positive self-esteem, interpersonal skills, communication, conflict resolution that includes dealing with bullying and teasing, effective learning skills and tools, and career information.

Small group counseling is available to all students in our school. Small group topics include anger management, social skills, self-control, and grief. Parent permission is required as a prerequisite in small group counseling. The goal of the small groups is to enable the students to deal with personal concerns and issues in an appropriate way.

Individual counseling is provided for students who request services from the counselors or through referrals from teachers as well as parents. Teachers and administrators may also request individual counseling for students. This service is offered to students in order to support them with personal concerns and issues, to deal with interpersonal concerns, academic needs and other needs which they may have or encounter.

Bixby Public Schools supports at-risk students who attend a residential facility within the school district boundaries through after school on-site tutoring.

The school counselors act as coordinators and liaisons for various services and activities. These may include Red Ribbon Week, meeting the needs of those students and families with unique needs during the holidays, SIT team meetings, parent conferences, and various assessments.

Counselors are responsible for filing and communicating test results to parents. Counselors participate in a variety of additional activities and services in the district, on site, and in the community.

DIABETIC MANAGEMENT PLAN

A personal health care team will develop a written Diabetes Medical Management plan for each student who will seek care for diabetes while at school. (Diabetes Management in School's Act: OK stat tit: 70 and 1210.196).

SAFETY DRILLS

As required by state law and local policy, Bixby Public Schools practices various safety drills for fire, tornado, and security situations. See **BOE Policy 6125: Safety Drills**.

GROWTH & DEVELOPMENT

A Growth and Development class is part of the school curriculum and is scheduled for 5th grade. The lesson will focus on natural changes that a student's body will undergo. The lessons are given separately for boys and girls. The class is conducted by one of our district nurses and may include the Tulsa County Health Department. A parent/guardian preview session is available online on the BPS website at **www.bixbyps.org**. A parent/guardian may contact the school principal or nurse for the date of the presentation. If parents/guardians object to their child participating in the class, they must notify the school nurse or principal. See **BOE Policy 3110A: Growth & Development**.

IMMUNIZATION REQUIREMENTS

Immunization requirements are established by the State of Oklahoma and are state law. No student will be allowed to enroll in school without documentation of the required vaccines. Each time an immunization is given, a copy of the child's updated immunization record including the child's name, birth date and grade must be submitted. Exemptions from the immunization requirements are authorized for medical, religious and personal reasons. If you have questions, please call the nurse for your child's school. For assistance with immunizations, contact the Tulsa County Health Department. See **Required Immunizations**.

MEDICATION

If it is necessary for a student to bring prescription, non-prescription or over-the-counter medicines to school, the "Parental Authorization to Administer Medication" form must be completed. The form must be completed and signed each year to be kept along with the medication in the school office. The form is available in the front office, nurse's office or online. Medications, both prescription and non-prescription, must be brought to school in their original containers with the proper labeling and your student's name on the container. If your student takes daily medication, please contact the school nurse. In order for us to contact you, it is important that all telephone numbers be completed on the enrollment information sheet. The district retains the right to reject requests for administration of medication and to discontinue the administration of medication. Full medication administration guidelines can be found in the **BOE Policy 2116: Administration Of Medicine And Sunscreen To Students**.

Prescription medication must have:

Student Name
Dosage and Directions for administration
Name and Strength of medication
Name of physician or dentist
Date and name of pharmacy

Non-prescription meds must have:

Student Name
Contain directions
Must be in original container/package

MENINGOCOCCAL DISEASE & VACCINES

In accordance with Oklahoma State Law, the Bixby School District must provide information to parents regarding Meningococcal Disease and Vaccines. Meningococcal disease is a rare but very serious disease. In the United States about 2,500 people are infected and about 300 people die every year, in spite of treatment with antibiotics. Of those who live, many have serious health complications. There is a vaccine for meningococcal disease and it is recommended for all children ages 11 through 18. This vaccine is not required to attend kindergarten through the 12th grade in Oklahoma. However, it is required for students who are enrolling in colleges and other schools after high school who will live in dormitories or on-campus housing. For complete information regarding meningococcal disease and vaccines, please contact the school nurse or visit the school website and choose the school nurse web page.

SCHOOL NURSE

School health services, as provided by a certified school nurse, supplement the efforts of parents and health care providers to maintain and promote the health of students. School health services do not replace the parents' responsibility for obtaining health care or the provider's responsibility for administering care.

The school nurse provides assistance in evaluating present or potential health problems, provides the essential liaison between the health and educational needs of pupils with chronic illnesses or disabilities, provides the direction for pupils who become ill or injured at school, assists school administrators to meet the health policies of the school district, and functions as a school team member to assist each pupil toward optimal health.

Health care in the school, as provided by the school nurse, includes identification of health problems, preventive health care measures, health maintenance care, and necessary campus therapeutic intervention. In the absence of the school nurse, treatment for minor injuries is administered by the school staff.

SEXUAL DISCRIMINATION

A copy of all Bixby Public Schools Board of Education policies and procedures is available at the Bixby Public Schools Service Center, 109 North Armstrong, Bixby, or on the internet at **www.bixbyps.org**. Any grievance may be filed, however, by contacting the Office of the Superintendent of Bixby Public Schools at (918) 366-2200.

SEXUAL HARASSMENT

Bixby Public Schools forbids discrimination against or harassment of any student on the basis of sex. The School District will impose discipline, including suspension, for such behavior by students. Any student who is or has been subjected to sexual harassment or knows of any student who is or has been subjected to sexual harassment shall report all such incidents to the superintendent, principal, assistant principal, school counselor, or any board member. It is preferred that all reports be made in person or in writing by the reporting party. However, in order to encourage full and complete reporting of such prohibited activities, any person may report such incidents in writing and anonymously by mailing such reports to the personal attention of any of the above-designated persons. The report should state the name of the student involved, the nature, context and extent of the prohibited activity, the dates of the prohibited activity and any other information necessary to a full report and investigation of the matter. Should you wish to contact a site counselor, please see the contact information above for your school site.

STUDENT INSURANCE

Bixby Public Schools does not provide health or accident insurance coverage for students who regularly attend school or participate in extracurricular activities. See **BOE Policy 2119: Accident Insurance - Students**.

THREAT ASSESSMENT

Threat assessments will be conducted when safety is a concern. In conducting a threat assessment, school officials may interview relevant students and staff and review any documentation and records needed to assess the threat. School officials may also work with outside professionals, such as local law enforcement as deemed appropriate.

TOBACCO PRODUCTS, ALCOHOL AND DRUGS

The use of alcohol, drugs, tobacco products, simulated tobacco products, and vapor products will not be permitted on any BPS property. See **BOE Policy 2148: Drug-Free Schools**, **BOE Policy 2149: Drug Testing**, **BOE Policy 6128: Tobacco Use Prohibited.**

PROBATION PROGRAM FOR STUDENTS SUSPENDED UNDER THE INFLUENCE

Students in violation of the district's policy on the use or possession or being under the influence of alcohol or illegal substances and/or non-prescription inhalants may be afforded the opportunity to participate in the district's "Probation Program" at the discretion of an administrator. This program may be offered to students when a student is under disciplinary action for violation of the district drug-free school policy regarding alcohol and/or illegal chemical substances. Participation is a voluntary action by the parents and the student. Both parents and students must comply with the terms and provisions of the probation programs.

Participation in the probation program will reduce the original out of school suspension issued to 10 days out of school. Details of the program will be explained by the administrator at the time of the infraction.

EVERY STUDENT SUCCEEDS ACT (ESSA)

PARENT RIGHT TO KNOW

As a parent you may request information regarding the professional qualifications of the student's classroom teachers and paraprofessionals. You may also receive notice if your child is taught for four or more consecutive weeks by a teacher who does not meet state certification or licensure requirements. In addition, you may request your student's performance level on state academic assessments for grades 3-8 and 11.

Parents may access the OSTP Parent Portal by going to: **https://okparentportal.emetric.net/login**.

You will need your student's ID (STN) to access the portal. You may contact the school site to request the student's STN. **BOE 5112: ESSA (Every Student Succeeds Act)**

FERPA

BIXBY PUBLIC SCHOOLS
Family Educational Rights and Privacy Act (FERPA)
Notice for Directory Information

The *Family Educational Rights and Privacy Act* (FERPA), a Federal law, requires that Bixby Public Schools, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Bixby Public Schools may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the Bixby Public Schools to include this type of information from your child's education records in certain school publications. Examples include:

- A playbill, showing your student's role in a drama production;
- The annual yearbook;
- Honor roll or other recognition lists;
- Graduation programs; and
- Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. Student information beyond that listed below (address, phone, date of birth, attendance, student ID number), will be released upon request to other education agencies, such as technology schools and colleges and universities. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the *Elementary and Secondary Education Act of 1965* (ESEA) to provide military recruiters, upon request, with the following information – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent. [These laws are: Section 9528 of the Elementary and Secondary Education Act (20 U.S.C. § 7908) and 10 U.S.C. § 503(c).]

If you do not want Bixby Public Schools to disclose directory information from your child's education records without your prior written consent, you must notify the District in writing within one week of the first day of attendance. Bixby Public Schools has designated the following information as directory information:

- Student's name
- Names of the student's parents
- Grade level
- Participation in officially recognized activities and sports
- Weight and height of members of athletic teams
- Photograph
- Degrees, honors, and awards received

Bixby Public Schools will publish a list of the items of directory information it proposes to designate as directory information in each student handbook, annually provided to each parent/student. After the parents or eligible students have been notified, they will have two weeks to advise the School District in writing (a letter to the Superintendent of School's Office) if any or all of the items they refuse to permit the district to designate as director information about that student. This designation will remain in effect until it is modified by the written direction of the student's parent or eligible student. Information identified as directory information will also be identified in school board policy on the school website.

BIXBY PUBLIC SCHOOLS
Notification of Rights under FERPA for Elementary and Secondary Schools

The Family Educational Rights and Privacy Act (FERPA), a federal law, requires that the Bixby Public School District, with certain exceptions, affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:
(1) The right to inspect and review the student's education records within 45 days of the day the School receives a request for access. Parents or eligible students should submit to the School principal [or appropriate school official] a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
(2) The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA. Parents or eligible students who wish to ask the School to amend a record should write

to the School principal [or appropriate school official], clearly identify the part of the record they want changed, and specify why it should be changed. If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

(3) The right to privacy of personally identifiable information in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the School as an administrator, supervisor, instructor, or support staff member (including health or medical staff, school resource officer, and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has outsourced services or functions it would otherwise use its own employees to perform (such as an attorney, auditor, medical consultant, or therapist); a parent or student serving on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the School discloses education records without consent to officials of another school district in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer.

(4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202

PARENT BILL OF RIGHTS

Refer to Oklahoma Statute: **25 O.S. §2002**.

STUDENT SURVEYS

Surveys Without the Parent/Guardian's Prior Consent

No student shall be required to submit to a survey, analysis, written examination or evaluation that reveals information concerning:

1. Political affiliations or beliefs of the student or the student's family
2. Religious practices, affiliations, or beliefs of the student or the student's parent/guardian
3. Sexual behavior or attitudes
4. Illegal, anti-social, self-incriminating or demeaning behavior
5. Mental or psychological problems of the student or the student's family
6. Critical appraisals of other individuals with whom the student has a close family relationship
7. Legally recognized privileged or analogous relationships, such as those of lawyers, physicians and ministers
8. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

Parents/guardians may inspect, upon request, a survey created by a third party before the survey is administered or distributed to students. Review of such surveys shall be at a time mutually convenient to the principal involved and the parent/guardian. Any complaint by a parent/guardian regarding the parent/guardian's inability to inspect any such survey shall be addressed to the Superintendent, or his or her designee, who shall have final authority over the matter. The District will take appropriate steps in compliance with the Family Educational Rights and Privacy Act to protect student privacy in the event of the administration or distribution of a student survey containing one or more of the items mentioned above.

FORMS

OSTP TESTING

BOE Policy 3134: Oklahoma School Testing Program – Opt Out

STUDENT ACTIVITIES

BIXBY PUBLIC SCHOOLS

State law requires that public school sites notify parents of the school sanctioned student activity/ extracurricular groups at that site. Parents have a right to opt out of participation for their student. However, it is the parent's responsibility to notify the school and remove their child from participation.

This form may serve as written notification of a parent/guardian's desire to opt out of any student activity/extracurricular group for their student.

TO: Principal _____SITE: _____

NAME OF STUDENT: _____

GRADE: _____

Please accept this as annual notification that I, the parent/guardian of the above named student, have reviewed the list of student activity/extracurricular groups and want this student to not participate in the following groups:

_____

Parent/Guardian Signature Date

Certified Staff Handbook

BIXBY

Public Schools

THE SPARTAN WAY:
LEARN WELL. LIVE WITH HONOR

2024-25

Equal Opportunity Statement/Notice of Nondiscrimination

Bixby Public Schools, as an equal opportunity educational provider and employer, prohibits discrimination on the basis of race, color, religion, sex, gender, (including pregnancy), national origin, disability, military status and/or age in educational programs or activities that it operates or in employment decisions. The district provides equal access to the Boy Scouts and other designated youth groups. The District is required by Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, and the Age Discrimination Act of 1975, as amended, not to discriminate in such a manner. (Not all prohibited bases apply to all programs.)

Additionally, BPS is committed to establishing and sustaining a school community that shares the collective responsibility to address, eliminate, and prevent actions, decisions, and outcomes that result from and/or perpetuate racism. BPS will maintain a zero-tolerance policy relative to racism or discrimination of any kind.

Related BOE Policies:

2100: Sexual Harassment of Students

4100: Sexual Harassment

4102: Grievance Procedure for Filing, Processing and Resolving Complaints Alleging Discrimination

If you suspect discrimination please contact one of our Title IX Team Coordinators:

Employment Issues	Lydia Wilson	Associate Superintendent	lwilson@bixbyps.org	918-366-2240
Student Issues	*Kendall Still	Assistant Superintendent	kstill@bixbyps.org	918-366-2298
Additional Issues	Rob Miller	Superintendent	rmiller@bixbyps.org	918-366-2200

Director of Human Resources: Daniel Deitz

General questions about the District should be directed to 918-366-2200.

Bixby Public Schools
109 N Armstrong
Bixby, OK 74008

BIXBY Public Schools

Strategic Focus Overview 2020-2025

OUR MOTTO:

encapsulates the beliefs or ideals which guide our district.

The Spartan Way:
Learn Well.
Live with Honor.

OUR VISION:

captures the future we hope to create for our students.

Bixby Schools:
A place where all learners believe in their power to LEARN, EXCEL, & OWN their future.

OUR MISSION:

explains our fundamental purpose as a school district.

"Ignite the Potential of Every Student."

PORTRAIT OF A GRADUATE



These six learner attributes serve as the foundation for teaching & learning.

Safe & Welcoming Schools

- Equitable resources
- Social & emotional health
- Collaboration with families

Vibrant Teaching & Learning

- Innovative, forward-thinking environment
- Emphasis on creativity, problem-solving, student agency, & global awareness

Exemplary Teachers & Staff

- Top candidate recruitment from diverse backgrounds
- Educator support
- Professional development

Family & Community Engagement

- Family support
- Community partnerships
- Improved communications

Culture of Innovation

- Reduced focus on test-based accountability
- Focus on student engagement, relevant curriculum, real-world application

2020-2025 Strategic Focus

Ensuring that each student is able to thrive and pursue individual excellence is an exciting challenge for our school staff and community. Our community is on the precipice of the future, as expanding opportunities, new technologies, and innovations in teaching and learning push us to think differently about how to best prepare our children for success beyond graduation.

Our District Strategic Planning Team embraced the challenge to build on Bixby's long tradition of excellence by identifying critical opportunities for focus over the next five years. This strategic plan provides direction for achieving consistent, sustained excellence throughout our schools, while also promoting innovation and organizational agility to ensure we continue to meet the rapidly-changing needs of our students and community into the future.

IT BEGINS WITH OUR VALUES

Bixby Schools will provide opportunities for students to explore and develop the skills, capacities, and dispositions that support life-long learning, high achievement, and global citizenship. Our high expectations for all students are embedded in the district-wide focus areas, goals, and strategies of this plan.

Our value statements drive our aspirational culture because they act as reminders of the how, why, and what -- and our shared vision.

- A strong public education system benefits the entire community, teaches positive citizenship, and is a shared responsibility of all.
- Everyone is entitled to a safe, caring, and respectful learning environment.
- Education addresses the development of the whole child - academic, social-emotional, personal health and well-being, and prepares each student for life's transitions.
- Today's instruction must embrace a child's natural curiosity and creativity while developing critical thinking and problem solving skills for successful global citizenshipHigh expectations promote higher achievement in academics, athletics, and the arts.
- Education should be tailored to meet the needs of every child.
- Every student should take ownership of his or her education.
- Education should guide the student's development of positive and ethical behavior which is reflected in their actions and attitudes.
- Our schools should be adaptive, innovative, and forward-thinking to ensure our graduates possess the skills necessary for success in a diverse and changing world.



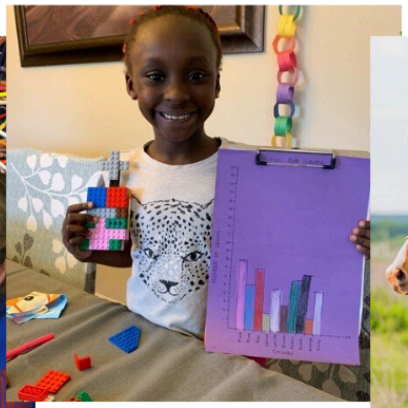








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Introduction

If you are joining our faculty for the first time, welcome! You have joined a group of very caring people who are always willing to help. This handbook will be a great source of information for you to utilize during your school year. All organizations have policies and procedures with which they must comply, but remember these policies are made for the betterment of all.

School Calendar

Teacher Contract Times

Teachers shall be present in their work areas or assigned duties during contract time. Teachers are expected to attend necessary meetings, participate in Professional Learning Communities, and participate in training or conduct conferences, some of which may occur outside of those hours.

- Elementary & Intermediate: 7:30 AM - 3:10 PM
- Secondary: 8:30 AM - 4:10 PM

Contact Lists	School Day Schedules
Administration	**Phone answered 7:30am; Open 8am - 4:30p**
Central Elementary	Central Elementary
East Elementary	East Elementary
North Elementary	North Elementary
West Elementary	West Elementary
Central Intermediate	Central Intermediate
East Intermediate	East Intermediate
North Intermediate	North Intermediate
West Intermediate	West Intermediate
Middle School	Middle School
9th Grade Center	9th Grade Center
High School/Brassfield Learning Center	High School

Minimum Expectations as a Teacher New To BPS

- BPS is a District that is actively engaged in Professional Learning Communities.
- BPS has the expectation that professional teaching staff enthusiastically and positively participate in assigned committees and meetings.
- BPS professional staff are expected to master and implement various technology devices and software utilized by BPS.
- BPS is a Great Expectations Model District where all certified and support staff are expected to implement Great Expectations practices and expectations with enthusiasm and fidelity.
- BPS is a District that expects teachers to utilize differentiated instruction to meet the instructional and learning needs of all students.
- BPS is a District that utilizes Amira. IXL, and the ACT as its standardized assessment platforms at designated grade levels according to District guidelines.

Bixby Public Schools Expectations Agreement 2023-24

Administrators will cover all of the following topics during Back to School Professional Development.

____ Teacher Handbook (including Standard Performance and Conduct for Teachers, Professional Conduct for staff and Policies, such as Sexual Harassment)

____ Alcohol & Drug Awareness

____ Bullying Policy

____ Bloodborne Pathogens

____ Human Trafficking

____ Child Abuse

____ Dyslexia

____ EL (English Learners)

____ FERPA

____ Hazardous Communications

____ Homeless Students Procedures

____ Family and Community Engagement

____ Racial and Ethnic Education

____ Title IX

____ Mental Health Needs of Students

____ TLE Evaluation Process

____ 3108A: Use of Social Media and Process for School Sponsored Activities

____ Conducted: Students' Orientation of Procedures and Expectations by using information from the student handbook and building procedures booklet. Items include, but are not limited to: Drill Procedures, site Procedures/Expectations, and Student Code of Conduct, etc.

_____ Oklahoma Academic Standards (OAS)

_____ Review of Distance Learning Guide

_____ CIPA Compliance Training

All certified staff must complete the Verification and Internet Use Form here by *August 23, 2024.

Professional Responsibilities

Building Access

Staff will utilize security cards to enter the building, and retain keys to their classrooms. Each teacher will be given a security badge/code that will deactivate the site security system at designated entrances. Additionally, staff will be given ID badges that must be worn at all times, including the times a teacher is in the building "after hours" for our security company. Teachers without IDs during "off hours" may be asked to leave the premises. Teachers do not activate the alarm when leaving the building after use.

Teacher Evaluation

BOE Policy 4154: Teacher Evaluation

The Bixby Board of Education believes that personnel evaluation is a mutual endeavor among all staff members and the board to improve the quality of the overall educational program. The improvement of the district's educational efforts must be a joint responsibility of the school district and the individual educator. All certified staff members shall be evaluated using the Tulsa model TLE Observation and Evaluation System. The evaluation instrument is a confidential document and shall be protected accordingly.

Certified Staff Dress Code

BOE Policy 4146: Personal Dress & Grooming - Teacher

Board of Education policy directs the superintendent to provide and communicate to all certified staff in the district specific guidance pertaining to the expectations of the district for the dress and personal grooming of certified staff in the district. In general, it is the responsibility of all certified staff to dress and present oneself for work in a professional manner, a manner that adheres to the expectations of our community, and a manner that symbolizes the educational profession. The manner of dress and personal grooming of our certified staff shall set a positive example for our students.

Religious and Health Accommodations Dress Code

Where a bona fide religious belief or health need of a student conflicts with the dress code, reasonable accommodation shall be provided. Any parent or legal guardian of a student desiring accommodation on the basis of a religious or health requirement shall notify the school principal in writing of the requested accommodation and factual basis for the request. Approved coverings worn as part of a student's bona fide religious practices or beliefs shall not be prohibited under this policy.

Provisions of the dress code are applicable to the school day and to school-related activities. Exception or modification of the dress code may be authorized by the building principal for a specific school-related activity on a single-event basis.

Note: Refer to the Student Handbook for a complete list of rules and policies concerning student conduct.

Classroom Phone

Each classroom is outfitted with a phone, which includes an intercom system. Students may only use the classroom phone with the teacher's permission.

Classroom Inventory

BOE Policy 6132: Equipment Accountability

It is the policy of the Bixby Board of Education that each teacher shall be charged with the responsibility of accounting for equipment used by the teacher.

Communication

Communication is one of the most important tools we have when working with students, parents, educators, and administrators. Teachers in Bixby Public Schools have several avenues of communication available for their use, and are expected to communicate in a timely fashion.

Faculty Lunch

Faculty members are provided a duty-free lunch (25 minutes at secondary and 30 minutes at elementary/intermediate levels) and may eat in the lounge, workroom or cafeteria. The cafeteria does not allow teacher/staff credit or charging meals. Teachers are expected to return promptly from lunch and have their rooms open before students return from lunch. There will be no students allowed in any teacher's room in order to eat lunch and/or hold activity meetings unless approved by site administration.

Drug-Free Workplace and Drug Testing

BOE Policy 4109: Testing Employees & Applicants for Employment

The Board of Education, with the intent that all employees have notice and knowledge of the ramifications concerning alcohol and illegal substance use, possession, purchase, sale or distribution when the employee is on duty or on school property, does hereby adopt the linked Policy on Testing Employees and Applicants for Employment (Other than Bus Drivers) With Regard to the Use of Alcohol and Illegal Chemical Substances. Any Bixby Public Schools employee is subject to possible drug testing. Should you suspect anyone is under the influence of any substance or alcohol, please contact an administrator immediately.

Duties/Supervision

BOE Policy 4148: Assignment of Teachers

In order for each site to run smoothly and to assure the safety of our students, teachers are required to perform some supervision duty based on a site duty schedule. Teachers are never to leave their assigned students or duty position unsupervised. If for some reason you are unable to meet your duty obligation, please inform the office as soon as possible regarding your replacement/sub for your responsibilities. Teachers will be asked to perform morning and afternoon duties of supervision. A schedule of duties, days and locations will be provided before school begins.

Elementary and Intermediate

Teachers are required to escort their students to all special classes and to the cafeteria as well as pick up their students from the playground at the designated location. Be prompt when taking/picking up your children from designated locations/activities. At the end of the day, teachers will escort their students to the appropriate locations for dismissal. It is the joint responsibility of all members of the faculty to supervise and correct student behavior.

Secondary

Due to supervision concerns do not release your class early, take advantage of instructional time and teach from bell to bell. All faculty members should be in the hallway near your classroom before/after school and between classes to ensure safety, proper conduct, and discourage tardies.

Teachers should ensure any students leaving the classroom during instructional time are doing so based on the defined school procedures.

Email

Each teacher has an email account with Google gmail, available via the web. Teachers will be asked to sign a technology agreement. You should check your messages at the beginning and ending of each day. Memos from the office will be sent by email, and most families have email addresses. You are expected to use email as a way of communicating with parents concerning their child or activities in your classroom. If you wish to communicate with other faculty or staff, all email addresses in the BPS district use the first initial and last name of the individual @bixbyps.org. Teachers shall **respond to email contacts within 24 hours.**

Entry Year Teachers/Student Intern Teachers

Any teacher hired by BPS that has not completed his/her first full year of teaching may be placed in the entry year teacher program. This program includes evaluations of a first year teacher by a site administrator, assigned site mentor teacher, and participation in the mentor teacher program meetings. Mentor teachers will be assigned by the building principal.

Higher education students in their final semester of study are required to participate in internships designed to give them classroom experience. Any request from a college or university received by the building principal to assign an intern a mentor teacher will be filled on a voluntary basis.

End of Year Teacher Check-Out

Each year staff will be required to follow specific procedures to finalize the school year. Certified staff will follow the steps outlined on the check-out form, which will be made available at least two weeks prior to the last day of school. Special education staff must check out through the district Special Education administration in order to complete site check out. Failure to follow check out procedures or complete the process by the designated day may result in a delay of salary payment.

Equipment Accountability (Inventories)

BOE Policy 6132: Equipment Accountability

Employees and students are responsible for the proper care of school facilities, equipment, and property in their use or under their control. School property is not to be loaned, shared, or removed from the school without proper administrative permission. Teachers shall be responsible and accountable for supplies, equipment, apparatus, and other school property within their areas of instruction of supervision. All teachers are required to keep current and accurate textbook inventories and classroom inventories. Inventories MUST reflect added or deleted items each year to remain current. Failure to follow procedures and account for textbooks or inventory items may require employees to reimburse BPS for the costs to replace them.

It is the policy of the Bixby Board of Education that each teacher shall be charged with the responsibility of accounting for equipment used by the teacher.

Textbooks/Instructional Materials: Distribution and Care Of

BOE Policy 6135: Textbooks - Distribution & Care Of

The Bixby Board of Education believes that all employees and students are responsible for the proper care of school facilities, equipment, materials, and property in their use or under their control. Cooperation is expected from the professional staff regarding the care and distribution of school-owned items, suchs as textbooks. The superintendent may delegate authority to building

principals for the care, custody, and distribution of textbooks, as well as other instructional material and equipment.

Faculty Meetings

BOE Policy 4150: Faculty Meetings

Faculty meetings will be held periodically before and/or after school. It is the duty of the teachers to attend all meetings called by the superintendent, principal, supervisor, or department chairperson. No excuse, other than absence from school, or an active coaching role is acceptable for absence from meetings. If for some reason you cannot attend, please notify the principal so a time can be scheduled to distribute the information that was missed. This includes but is not limited to: Faculty, Site Council, PLC, GE, and Committee Meetings.

Flags

BOE Policy 3128: Flags

Inside United States and Oklahoma state flags will be permanently displayed in all classrooms. No other flags shall be displayed without administrative approval.

Fundraising Activities

BOE Policy 6109: Fundraising Activities

No teacher, sponsor, class or organization will undertake money-making projects of any kind or for any reason without first having been approved by the Board of Education. Teachers desiring to engage in any type of fundraising activities should submit a typed fundraising form to their administrator and the designated coordinator of activities, programs, and/or fundraisers. This request will be made only once per year in order to reduce any overlap of fundraising plans or unintended competition between organizations. The coordinator will manage the logistics and work with the administrators so that together they will approve, deny, or modify any fundraiser or sales to go to the BOE for final approval.

Grants/Bixby Education Endowment Foundation

The Bixby Educational Endowment Foundation (BEEF) encourages all teachers to submit grant proposals for items that they wish to have for their classroom and students. These grants must be submitted in September each year and are awarded on a competitive basis. For more information on this process please see the BEEF link at **www.bixbyps.org**. Please consult with school administration prior to submitting a grant application for agencies outside of BEEF.

Internet, Technology Systems, & Other Computer Networks Acceptable Use & Internet Safety Policy

The Bixby School District is pleased to make available to students and employees access to interconnected computer systems within the district and to the Internet, the worldwide network that provides various means of accessing significant educational materials and opportunities. **Review the BOE policy below before signing the required form**.

BOE Policy 3108: Internet, Technology Systems, and Other Computer Networks Acceptable Use and Internet Sahttps://5il.co/6qh9fety Policy

Wireless Telecommunication Devices

BOE Policy 2156: Wireless Telecommunication Devices

The district requires that all individuals devote their full attention to education while at school or during educational activities. Accordingly, the district expects both employees and students to limit their use of personal wireless devices at school. Wireless devices include, but are not limited to, cell phones, Smartphones, laptops, recorders, etc.

Notification to Office/Leaving the classroom

Teachers are expected to check their mailboxes each morning when they arrive at school. Any time during the school day when teachers leave their classrooms (such as taking the students to a science lab or to work with another classroom of students), they are required to contact the office for safety reasons. Further, if a teacher wishes to leave campus during the day (for lunch or on occasion on planning time), the teacher MUST contact the office prior to leaving.

Open House/Site Events/Family Nights

An evening may be hosted by the school for families in which emphasis may be placed on the arts, projects, or other student accomplishments. The students may share their classroom/school with their families that evening.

Parent Orientation

At the beginning of each school year parent orientation will be held in the evening. It is a teacher-directed evening in each classroom that provides information (such as curriculum, events/activities, classroom management, assessment/evaluation, etc.) to families. Attendance at this event is required unless you have a previously scheduled extra duty commitment that cannot be rescheduled.

Parent Conferences

Parent conferences are held from 4:30 – 7:30 PM during two evenings in the Fall and two evenings in the Spring. Refer to the school calendar for dates. Participation in parent conferences is expected for all certified staff.

Parking

All staff members are asked to park in areas designated by their site principal. Site principals will communicate appropriate staff parking areas and expectations to their staff during the initial staff meetings of the year. Site principals may require teachers' vehicles to have a valid parking permit displayed correctly at all times. Owners of vehicles parked on campus without a valid, correctly-displayed parking permit could be issued a parking violation ticket.

Participation in Professional Learning Communities (PLC)

Bixby Public Schools is a learning organization. We are educators focused on learning. Simply put, learning, both qualitatively and quantitatively, is our business. The purpose of the PLC structure is to purposely place groups of people in a collaborative environment with specific charges to move the actions and results of the district toward the vision of the highest level of learning possible for every student, every faculty member, every day. To that end, all certified staff members must attend regularly scheduled professional learning committee meetings. The improvement of teaching and learning in our district is the responsibility of all staff. If a teacher must miss a PLC meeting, the teacher is responsible for getting the PLC absence form from the principal for approval.

Professional Development

BOE Policy 4153: Professional Development

Bixby Schools provides required PD days each year. Teachers are required to request to attend any additional professional development and to keep track of all professional development.

Prohibition Of Race And Sex Discrimination In Curriculum

General Information:

- Bixby Public Schools does NOT teach Critical Race Theory. Rather, teaching and learning is consistent with Oklahoma Academic Standards.
- House Bill 1775 prohibits public schools and universities from teaching that "one race or sex is inherently superior to another, "and that "an individual, by virtue of his or her race or sex, is inherently racist, sexist or oppressive."

Important Links:

- Video from Governor Stitt: HB 1775
- Oklahoma State Department of Education
- Oklahoma Academic Standards

Please see here for BOE Policy 3139 and Complaint Process Form.

Purchase Orders & Accepting Money

All staff members seeking to make a purchase or collect funds should follow these guidelines:

1. Request a Purchase Order:
    a. Fill out the required form and submit it to your site administrator.
    b. Once a PO number has been assigned the purchase order will be forwarded back to you.
    c. ONLY THEN are you ready to order or enter into a contract with any business or entity.
2. Once it is time to pay for goods or services:
    a. The business can invoice us (preferred method).
    b. A check can be cut on the date the services are rendered with advanced notice (by way of an invoice being submitted noting this is the requirement).
3. **All Receipts/Delivery Tickets for goods purchased must be itemized**.
4. **Any payment to an individual will require a completed W-9 Request for Taxpayer Information before payment can be processed.**

Accepting Money: Any money that you collect from students must be **receipted and deposited DAILY. No funds can be held overnight.**

Responsibility for Lost Keys

Employees are required to acknowledge the receipt of essential keys in writing. The employee must reimburse BPS for the cost of rekeying any doors resulting from their loss of key(s). School keys are not to be duplicated by any outside source.

Scheduling School Events

All school sponsored events and activities of any nature must be scheduled through the principal and should include the use of Facilitron to secure any school facility needed. The sponsor of each activity must personally ensure that any meeting or event is on the school calendar at least one week prior to the day of the meeting. In no event should a meeting be scheduled less than one day before the meeting time. A sponsor must be in attendance at all meetings.

School Closure or Weather Dismissal

On days when school is canceled OR a form of remote learning is implemented (Brick to Click or Distance Learning) due to weather or other emergencies, the office of the superintendent will notify the following local TV and radio stations: KRMG (740 AM), KRAV (96.5 FM), KAY107 (106.9 FM), KJRH (2),s KTOV (6), and KTUL (8).

Our district will electronically push information to employees via text and/or email (district accounts only) about changes to the daily school schedule due to weather or other emergencies. A custom pre-recorded phone message push may also be used. District employees are encouraged to verify the district has their most current electronic contact information. District employees are also encouraged to notify site administration of any electronic contact informational changes as quickly as possible. All days missed that impact our required hours of instruction for weather related or emergency closings will be made up at the end of the school year.

School Mailboxes

BOE Policy 6143: Mail & Delivery Service

Each faculty member has a mailbox in a designated location (usually in the workroom or office). These mailboxes are restricted to materials and communications that further school business and the educational purpose of the district. **Please check your mailbox twice daily.**

Telephone Calls / Usage

When calls come in for a teacher, office staff will take the number and/or message or send the phone call to the teacher's voice mailbox, so that he or she may call back at his or her convenience. Exceptions will be made in emergencies or urgent situations. All staff should restrict the use of their personal cell phones to before/after school, lunch and planning time. Teacher's *~~home~~ personal telephone numbers will not be given to anyone unless authorized by that teacher. Telephones are located in *~~the teachers' lounge and in each~~ classrooms, and offices. These may be used for professional calls. Personal calls should be kept to a minimum. Any long distance calls that are of a personal nature need to be either collect calls, or charged to your home phone, credit card, or a third party.

Smoking & Use Of Tobacco Products

BOE Policy 6128: Tobacco Use Prohibited.

Bixby Public Schools has a 24/7 rule on tobacco possession. Signs are posted on campus to remind students, employees, and patrons that no tobacco products are allowed on school property at any time. No student is to be in possession of tobacco on the property of Bixby Public Schools 24 hours a day, 7 days a week. Students are not to smoke or use tobacco products, simulated tobacco products of any kind, or vapor products of any kind including electronic cigarettes in the school building, on campus, or inside the area of the parking lot. None of these or other similar products are to be in the student's possession on campus. This includes school activities at home and away. The product will be confiscated and the student will be disciplined.

Spartan Logo Usage Policy

Bixby Public Schools certainly encourages the support and promotion of our district through spirit wear and display of our Spartan Head logo. The Bixby Schools' Spartan logo is a registered trademark for BPS, and will require that individuals or groups use the official trademark (not an imitation or an approximate design). Use of the trademark requires permission from the district and information is available online at **www.bixbyps.org/page/official-logo-and-use-policy**.

Voice Mail

BOE Policy 6144: Telephones

Each teacher has a voice mail system. This system should be set up as soon as possible after the beginning of the year. You should set your phone up so that your voicemail will pick up during your instructional time. Classes must not be disrupted for routine telephone calls. A blinking light on the telephone will indicate when you have messages waiting for you. It is expected that staff will **return phone messages within 24 hours.**

Whistleblowing (HB 1952)

HB 1952 prohibits school districts from taking disciplinary action against a teacher for disclosing public information to correct what the teacher reasonably believes evidences a violation of the Oklahoma Constitution, federal or state law. Reporting a known violation of the above; or taking action without giving prior notice to the teacher's supervisor or anyone else in the teacher's chain of command.

Work Order Procedures

Maintenance

Please notify the site principals or site maintenance liaison rep for any requests or concerns regarding the maintenance and/or conditions of the building that need attention or repair.

Technology

Teachers are to utilize the web-based Technology Work Order system for any technology needs, including repair to a teacher computer. It is critical that teachers submit their own requests in their own names – even if they must use another computer, such as a lab or media center computer. Teachers should always "cc" a site administrator when submitting work orders.

Site Custodial Services

For jobs that can be completed by the site custodian, email your site administrator and let them know what you need and they will inform the custodian.

Standards of Performance & Conduct for Teachers

Teachers are charged with the education of youth of this State. In order to perform effectively, teachers must demonstrate a belief in the worth and dignity of each human being, recognizing the supreme importance of the pursuit of truth, devotion to excellence, and the nurture of democratic principles.

In recognition of the magnitude of the responsibility inherent in the teaching process and by virtue of the desire of the respect and confidence of their colleagues, students, and the community, teachers are to be guided in their conduct by their commitment to their students and their profession.

BOE Policy 4105: Standards of Performance & Conduct for Teachers

Ethics and Responsibilities for Teachers

All school employees are expected to maintain certain standards of conduct and assume responsibility for providing professional leadership in the school and community.

BOE Policy 4104: Ethics & Responsibilities for Teachers

Use Of And Testing For Drugs And Controlled Substances By Employees (Drug-Free Workplace)

In recognition of the clear danger resulting from drug abuse, and in good faith effort to promote the health, safety, and welfare to employees, students and the community, it is the policy of this school district to provide a drug-free workplace in compliance with the Drug-Free Schools and Communities Act Amendment of 1989 (P.L. 101-226).

It is the policy of this Board of Education to require drug and alcohol testing of applicants and employees (other than bus drivers) in compliance with the regulations implementing this policy.

BOE Policy 2116A: Medical Marijuana, Hemp, Cannabidiol (CBD)

BOE Policy 4108: Use of & Testing for Drugs & Controlled Substances by Employees

BOE Policy 4109: Policy on Testing Employees And Applicants for Employment (Other Than Bus Drivers) With Regard To The Use Of Alcohol And Illegal Chemical Substances

This policy is subject to and supplemented by the Oklahoma Standards for Workplace Drug and Alcohol Testing Act (the "Act"). To the extent that any provision of this policy is in conflict with the Act, then the Act shall control. To the extent that this policy is silent as to any matter covered by the Act, then the Act shall control. This policy shall be interpreted by the Board of Education of the school district and its employees consistent with the Act.

Instructional Responsibilities

Assemblies

Assemblies are a valuable learning and sharing experience. Students should always practice common courtesy and show respect to others during assemblies. The following rules will apply at all assemblies:

- Students will go to the assembly in a quiet and orderly manner.
- Teachers will walk their class to the assembly and sit in the assigned area during the assembly.
- If group behavior becomes detrimental to the program, the assembly will be stopped and students returned to class.
- A list of students involved in the assembly will always be given to the principal at least one day before the assembly.

(See also Discipline and Supervision section of the handbook)

Celebrations/Parties

It is appropriate to reward efforts and celebrate accomplishments. Class celebrations must be appropriate, supportive of instruction & learning, and respectful of all students. Administration must be informed prior to parties. Treats should be commercially prepared, and teachers must be conscientious of potential student allergies.

District Benchmark Testing Protocols

Benchmark Exams will be given in order to monitor student learning and to change/adjust teaching for student learning.

- See here for benchmark dates
- Results will be communicated to parents
- Benchmark exams will be administered online per testing procedures
- Special Education students will not have accommodations for benchmarks
- Special Education IEPs need to reflect that there are no accommodations for benchmark testing
- Benchmarks should be given to all students in Kindergarten through Eighth Grade for reading and math; students in High School may be given the benchmarks as needed. Benchmarks should be given to students who are absent the day of benchmark testing.
- Benchmark materials should not be sent home.

Educational Trips & Excursions

BOE Policy 3109: Educational Trips & Excursions

Local educational trips will be made only with the prior approval of the building principal. The ave request form to fill out is located on our **BPS Transportation on the Staff Hub**. You will be notified via email if your trip was approved or more information is needed. Prior consent of the student's parent or guardian is required for any excursion or trip.

The procedure for an educational trip is:

1. Fill out a Request for Study or Activity Trip. Submit a request for transportation on-line. The electronic request will automatically route to the appropriate people for approval. Please submit requests at least 2 weeks prior to the planned trip.
2. All activity trips must fit within the required time frame. Trips outside of this time frame must be discussed with the administration and/or transportation department. **NO trips on early release days!**
3. No student will be permitted to go on an activity trip without a signed permission slip from a parent or guardian. No phone permissions will be accepted.

Grading

BOE Policy 3118: Grading

Assignment of Extra Credit

Extra credit may not be given in exchange for items that are brought into the classroom, such as Kleenex, paper, pens, etc. Extra Credit may not be assigned to replace a grade. The only acceptable use of Extra Credit is for work done above and beyond an assignment, project, or test.

New Students Enrolling at the End of the Semester

Teachers will assign a grade to all students who have been enrolled in their class for sixteen or more days. Students who meet this criterion will be given grades based on work done in their class. For students who are enrolled fifteen or fewer days, grades will be recorded based on work from the previous school they attended.

Recording Student Grades
All work on students' official records will be done by the teacher and never by the students. No teacher will ask or permit a student to record grades, fill in grade sheets or copy grades. Students' recorded grades shall be kept confidential at all times. Grades should not be called out in class for the purpose of recording. Papers should be collected and grades recorded by the teacher. Discuss students' recorded grades only with the student, parents, counselors or administrative staff.

Reduction of Grades for Punishment
Students' grades cannot be adjusted because of disciplinary reasons.

Report Cards & Progress Reports
The Bixby Board of Education believes that students and parents should be informed periodically of the student's progress in school work. Therefore, report cards shall be sent to parents or guardians at the end of each semester grading period. Progress reports shall be distributed and/or made available electronically during the ninth week of the grading period, and additional reports, telephone calls, or personal visits may be scheduled if in the best interest of the student.

- Report cards or a report of progress will be issued to students one week following the end of each grading period.
- Students are expected to share the reports with their parents or guardians.
- Teachers shall document a parent contact regarding a student's area of concern or failing grade at each progress report or report card period. Teachers are encouraged to contact the parents or guardians at any time that a student is not performing up to his/her potential.
- The semester grade is recorded on each student's permanent school record.
- The school staff and teachers will work with any student receiving a failing grade or a designated area of concern and will assist the student in determining and solving problems with the particular subject area.
- Parents or guardians are encouraged to discuss their child's progress with teachers and administrative staff by appointment or during regularly scheduled parent/teacher conferences.

Schedule for Report Cards and Progress Reports for *2024-25

End of 9 Weeks Oct 16	Progress Reports Distributed 10/24/24
End of Semester 1 Dec 20	Report Cards Distributed on 1/9/25
End of 9 Weeks Mar 14	Progress Reports Distributed 3/27/25
End of Semester 2 May 22	Report Cards Available On-line on 6/2/25

Homework
BOE Policy 3123: Homework

Homework may be used as a part of the educational process. It will be related to the school's aim and philosophy, but its primary objective shall be to aid in the development of the student by providing practice.

Instructional Television/Video Materials

BOE Policy 3107: Instructional Television/Video Materials

Quality video material for instructional purposes is available from a variety of sources. While the selection of video material for classroom presentation is primarily the responsibility of the teacher and the site principal, the Board recognizes that some video material may not be appropriate for some students. Accordingly, the following policy requirements and required form shall apply to the classroom use of video material.

Lesson Plans

BOE Policy 3104: Lesson Plans

Teachers are expected to plan for each class period in order to make them effective. Teachers are required to prepare and keep daily lesson plans on their desks at school. Daily lesson plans are to be prepared on a weekly basis. As long as the teachers are well prepared and students are making progress, the form and extent of the lesson plans will be left to their discretion. Principals may require that lesson plans be submitted for review. Teachers must post their lesson plans on their district website by Monday at 8:00 a.m. for the current week. Regular classroom teachers with special education students are requested to communicate their lesson plans with the special education teachers so they can determine how to best help the students assigned to them. Teachers' lesson plans or newsletters with general content will be posted on their websites.

Preparation/Planning Period

BOE Policy 4151: Planning Periods

A preparation period is provided daily for teachers. The preparation period shall be used for the following duties: personal instructional preparation; planning, selecting, and preparing materials for instruction; conferring with parents, staff, and administrators; keeping school records; supervising aides if assigned; participating in meetings as needed; grading student papers and recording student grades; and study of current literature to keep abreast of developments within the subject matter taught by the teacher. Teachers are to use their planning period in the building of major assignments, and for the purposes indicated. Teachers shall leave the school premises only to carry out functions relating to the above duties when permission to do so has been obtained from the building principal.

Printing & Copying

BOE Policy 3121: Instructional Resources Copyrighting Material

Copyright of Materials

Teachers are expected to adhere to copyright laws when reproducing materials, knowing that many items are reproducible for educational purposes only.

BPS Copy Center

The Bixby Public Schools Copy Center is located at 118 N. Armstrong. Each teacher should follow established site procedures for use of the Copy Center.

There are many ways we can copy that are too numerous to list so if you have any questions about what the Copy Center can do, call us at x2268 or email* ~~**mjohnson@bixbyps.org**~~.

Student Handbooks

Teachers will be responsible for the review, distribution and implementation of the items in the student handbook with their students.

Substitute Plans

Teachers must develop (and submit to the office) substitute folders with emergency plans to cover 3 days of absences. These plans should be in addition to the regular classroom lesson plans, and should be accompanied by any necessary classroom information. Additional information may include any current policies and procedures, class rosters, attendance practices and materials, and emergency/safety drill information.

Supplies

If budget allows, teachers are given a set amount of money at the end of every school year to be used to order classroom supplies for the coming year. A supply requisition should be filled out and turned in to the building principal. Supplies will be delivered to the teacher when school resumes in the fall.

Tutoring Students

BPS teachers are welcome to tutor students after hours as a support to student learning. If teachers choose to charge for those services, however, they must go through the proper channels to establish their services as part of our Community Education program. Otherwise, they may choose to serve free of service OR in a different capacity or location than the school.

Student Files

The academic records and achievement scores of all students are kept in the counselor's office. You are encouraged to use these files to find information about students in your class. These files are considered confidential.

Visitors, Volunteers & Guest Speakers

BOE Policy 3103: School Day Volunteer

BOE Policy 3114: Visitation for Special Education Classes and Related Services Programs

BOE Policy 5107: School Visitors

BOE Policy 5108: Classroom Visitation

Visitors:

All visitors and or volunteers must sign in and out, using the Lobby Guard in the main office and receive a visitor's pass. All visitors / volunteers will wear an ID badge. If you see visitors / volunteers in the halls without proper identification, please ask them to go to the Attendance office to sign in and receive a visitor's pass. If you are unable to escort a visitor to the office, please notify building administration and ask the visitor to wait with you for the administrator's arrival.

Staff members are not expected to have personal visitors during the school day. Additionally, siblings typically do not visit students in their classrooms. Visitation to classrooms shall not occur without prior notice to the classroom teacher, and may occur according to three categories:

1. A parent/guardian may visit a classroom as a volunteer, according to our volunteer regulations and with principal approval.

2. A parent/guardian may visit a classroom to observe his/her child in class for a brief period of time, and will be escorted to, from, and while in the classroom by the principal or designee.
3. Other visitations are restricted and may require prior authorizations.

Volunteers:

Bixby Schools has in place a program whereby school volunteers can be requested to help in your classroom. The primary purpose of the school BEST (Bixby Educational Support Team) volunteer shall be to free the teachers from tasks that can be accomplished by others in order for teachers to spend more time teaching. A BEST volunteer coordinator is assigned to every building.

Volunteers may NOT:

- grade papers
- be left alone with a classroom or student except in an emergency situation
- discipline students
- administer medication or give medical treatment to students

Guest Speakers: Because care must always be exercised in the selection of speakers, resources or guest speakers will not be scheduled without approval. Forms for guest speakers can be picked up in the principal's office. All speakers must be approved by the site principal or principal's designee.

Website Standards

Website Standards for Non-administrative, certified personnel as listed: Purpose and goal of a classroom web site is both communication and instruction. Therefore, items 1 – 4 listing web site information and content are considered minimum requirements for a regular classroom teacher website. Items 1 – 3 are listed as minimum requirements for nurses, special education teachers, speech pathologists, ELL instructors, Title I teachers, counselors, and media specialists.

1. Welcome/Home Information —this page should include a welcome and short overview of your class. Visuals (clip art, pictures, etc.) are nice here (but not required).

2. Classroom expectations—this information should list classroom supplies and classroom expectations regarding behavior, work, etc. Teachers may reference the student handbook.
3. Contact Information —Along with the email form, include the school's phone number, your plan time, and a time frame in which a parent can expect a response. (i.e. Your child's success is important and requires everyone--student, parent, and teacher--to map a road to success. Should you have questions or concerns, please feel free to contact me via email below, during my plan from 1:30 - 2:30 at 366-2200, or call and leave a message at the front office any time during the day. Phone and email messages are checked daily, and I will do my best to respond within 24 hours.)
4. Curriculum Related Information
    a. Class/curriculum information: In elementary, this may be a newsletter covering math, spelling, reading objectives, etc. In secondary, this may be a page providing an overview of class content & objectives (Geometry, Algebra I, etc.) Also include a link to OK Academic Standards or the district's essential elements.
    b. Assignments—The purpose of this page (or pages) is to inform students and parents of upcoming curriculum (lesson plans) and as a resource for assigned work. In elementary, this may be a homework page that lists weekly homework assignments or

a page listing topics of study for the week. Students who have been absent should be able to find a web page listing assigned work, due dates, etc.

c. Include a statement on how often a parent can include updates to the page and note that lesson plans are subject to change.
d. Optional Information/Pages:
    i. Album —Photos illustrating classroom activities. Permission should be obtained from parent before student pictures are published
    ii. About the Teacher—short bio/resume of you and your teaching experience.
    iii. Document Manager—Sections or pages where assignments, classroom resources (i.e. PowerPoints), teacher-created worksheets, etc. can be uploaded for students to download at a later date. Copyright laws must be followed.
    iv. Links/Resources—Section or page providing students links to web resources over curriculum content.

Student Attendance

BOE Policy 2105: Student Attendance

The Bixby Board of Education believes that in order for students to realize their fullest potential from educational efforts, they should attend all classes if possible. Realizing that some absences may be beyond a student's control, the Board has adopted a policy requiring students to be in attendance a minimum of *~~95~~90% in grades pre-kindergarten through twelve, each semester to receive credit for any course in which the student is enrolled. Exceptions to this requirement will be considered by the building principal, or building principal's designees, on an individual, case by case basis. The superintendent is directed to establish an attendance regulation, subject to Board approval, which supports this policy.

Withdrawal of Students from School

BOE Policy 2109: Withdrawal from School

The Bixby Board of Education realizes that a student may need to withdraw from school because of residence relocation or other valid reason. In such a case, the student must notify the principal who will assist the student with out-processing. Students wishing to withdraw from school must obtain and complete the necessary form(s) from site administration. This form(s) will be sent to the classroom teacher, the media specialist, and the cafeteria. Teachers are to check that all textbooks are turned in. The media specialist will determine that all library books are turned in. The cafeteria will make sure the student's lunch account is free of charges. All form(s) must be completed and returned to site administration in order to be granted an official withdrawal from Bixby Public Schools. Students who accumulate 10 consecutive days of unverified absences will be automatically withdrawn from school.

Employee Leave & Salary Information

Family and Medical Leave

BOE Policy 4131: Family and Medical Leave, BOE Policy 4128: Parental Leave

It is the policy of the District to comply fully with the requirements of the Family and Medical Leave Act of 1993 (FMLA). This Act, as supplemented by the National Defense Authorization Act

of 2008 (NDAA) requires that a covered employer provide up to 12 workweeks of unpaid leave to eligible employees or up to 26 workweeks of leave for service member family leave. "Eligible employees" are those employees who: (1) have been employed for at least one year by the School District; (2) worked at least 1,250 hours during the previous 12 month period; and (3) have requested leave for a reason covered by the FMLA or NDAA.

Additionally, employees may request up to two (2) days of parental leave for the arrival of a child into the family.

Maternity Leave

In accordance with SB 1121, school employees may have six (6) weeks of paid maternity leave from the date of the birth of a new baby.

- Applies to full-time public school employees who have been employed by the school district for at least one year and have worked at least 1,250 hours during the preceding twelve-month period.
- Does not apply to paternity leave.
- Must be used immediately after birth.
- Is used in addition to and not in place of sick leave.

Personal Business Leave: Certified Personnel

BOE Policy 4123: Personal Business Leave - Certified Personnel

A teacher may be absent for reasons of personal leave without loss of pay. Personal leave as the name implies, shall pertain to conducting pressing personal business of a personal nature relating to personal, legal, business, household, or family needs which cannot be met other than during school hours. Leave for such personal matters will not exceed three (3) days per school year, and shall be without deduction. Unused personal days may be rolled over to the next fiscal and school year to accumulate up to five (5) personal days in a year.

Salary Schedule

BOE Policy 4115: Salary Schedule

It is the policy of the Bixby Board of Education that all personnel shall be paid not later than the last working day of each month. All full-time employees will be paid on a twelve-month basis.

Sick Leave: Certified Personnel

BOE Policy 4122: Sick Leave - Certified Personnel

The Bixby Board of Education shall provide sick leave benefits to all certificated personnel in order to promote a sense of security and permit an ease of mind that is essential to the satisfactory performance of professional services. The Board sets forth the provisions for administering this policy.

Teacher Absences

BOE 4105: Standards of Performance and Conduct for Teachers

Teachers shall not be absent from their classrooms without prior notice to the principal. When you will be absent for any reason, you should notify the principal and/or principal's secretary and enter the absence in Frontline system as soon as possible, but no later than midnight the day before the

absence. If you know in advance that you will be out, please tell the secretary **AND** building principal (or designated administrator) as soon as possible. While teachers earn 10 paid sick days per year, teachers are expected to make every effort to be at school. Teachers are granted 3 personal days, and 2 emergency days each year. Substitutes are procured through ESS. Teachers are expected to keep an emergency substitute lesson plan folder with pertinent information for subs.

Teachers who find that they will be late or absent because of unforeseen emergencies must notify the principal as soon as possible so that a substitute teacher may be obtained. Teachers are to leave a plan in the office to guide the substitute, as well as a sub folder/file in the classroom for long absences. If for some reason a teacher will arrive after the expected start or leave before the completion of the usual work day, please inform the principal or main office as soon as possible. If a teacher is going to be off-campus at any point in the day OR if the teacher takes the class anywhere outside of the normally scheduled locations, he/she is expected to notify an administrator or the front office.

Employee & Student Safety

Hygiene and Sanitation

BOE Policy 4145: Hygiene & Sanitation

The Bixby Board of Education recognizes that body fluids of any person may contain infectious or contagious bacteria or viruses, and that such bacteria or viruses may be spread from one person to another by accidental or careless handling of body fluids during sanitation or custodial work or the administration of emergency first aid.

The superintendent is directed to prepare regulations establishing proper procedures for handling body fluids during normal housekeeping. Such procedures shall include methods for the handling and disposal of body fluids in school buildings and on school equipment and material. The district will make personal protective equipment available to employees for use in handling and disposing of body fluids.

The superintendent will also direct the identification of employees who could be reasonably anticipated as the result of their job duties to face contact with blood or other potentially infectious materials. Any employees so identified will be offered Hepatitis B vaccinations at district cost. Such vaccinations will be provided at a reasonable time and place, under the supervision of a licensed physician or health care professional and according to the latest recommendations of the U.S. Public Health Service.

School district employees who have had an exposure incident to body fluids will participate in a follow-up confidential medical evaluation documenting the circumstances of exposure, identifying and testing the source individual if feasible, testing the exposed employee's blood if the employee consents post exposure prophylaxis, counseling and evaluation of reported illnesses. Health care professionals must be provided specified information to facilitate the evaluation and their written opinion on the need for Hepatitis B vaccination following exposure. Information such as the employee's ability to receive the

Hepatitis B vaccine must be supplied to the employer. All diagnoses must remain confidential.

Fire Marshal Regulations

- Draperies, curtains, and decorations shall be flame resistant with documentation.

- Student prepared artwork and teaching materials may be attached directly to the wall as long as they do not exceed 20% of the wall area.
- No burning candles are permitted.
- All classroom doors must be free of obstructions.

Mold Prevention, Assessment, and Remediation Program:

The purpose of the Mold Prevention, Assessment and Remediation Program is twofold:

- Protect students, employees, and visitors from exposure to mold;
- Address concerns about mold in a manner that is positive, prompt, and consistent with providing a good indoor air quality program

In order to properly implement established guidelines, it is critical that faculty members notify the site principal when they believe there is any type of concern, sign or belief that mold is within the building. The site principal will contact the Director of Maintenance immediately once notification occurs and the Assessment and Remediation Program (if necessary) will begin.

Sexual Harassment

BOE Policy 4100: Sexual Harassment

The policy of this school district forbids discrimination against any employee, applicant for employment, vendor, representative, or patron on the basis of sex. The Bixby Board of Education will not tolerate sexual harassment by board members or employees. This policy applies to non-employee volunteers whose work is subject to the control of school personnel.

Safety and Emergency Procedures

Each classroom shall have posted a copy of rules, evacuation signals, evacuation routes, and procedures for both fire and tornado emergencies (BOE 6123). Rules for evacuation should be posted next to the door. They should indicate the primary and alternate exits and the evacuation area to which the student should proceed upon leaving the building. These posted rules will be discussed with each class using the room during the first days of the school year (BOE 6125). Teachers will take steps to fully instruct students on safety procedures, and will consult the Emergency Procedure Guide for details/assistance. Teachers will use Red or Green cards during emergency drills to indicate if students are all safe and accounted for. If teachers cannot account for all students, they are to hold/post the red card. Classroom doors are to be shut and unlocked during fire drills; locked for all other drills.

Safety Drills:

BOE Policy 6125: Safety Drills

Each school site will conduct the required safety drills each school year. Each site principal shall be responsible for ensuring that ten (10) drills are appropriately conducted each year. The superintendent or designee shall monitor and ensure that all ten (10) drills are appropriately conducted at each site each year. It shall be the duty of the principal, under the direction of the superintendent, to conform to the written plans and procedures adopted by the school district. All students and teachers shall participate in the safety drills.

Safety Procedure Postings

Each classroom shall have posted a copy of rules, evacuation signals, evacuation routes, and procedures for fire, tornado, and lockdown emergencies. Rules for evacuation should be posted next to the door. They should indicate the primary and alternate exits and the evacuation area to which the student should proceed upon leaving the building. These posted rules will be discussed with each class using the room during the first 15 days of the school year/semester if the class is new to the teacher.

Staff Safety

BOE Policy 4143: Staff Safety

All employees of this school district will be covered by Workers' Compensation Insurance for any accident while on official duty on or off school property. Employees will report any accident, however slight, in which they are involved to the employee's immediate supervisor as soon as possible. The report will include a brief description of the accident, the persons involved, and injuries sustained. The supervisor will forward the report to the building principal or to the superintendent's office as soon as possible. The superintendent or the building principal will submit an Employee's Report of Industrial Injury to the State Compensation Office. Employees who have filed for Workers' Compensation may be required by the superintendent or designee to submit to medical tests or examinations as determined by a licensed physician appointed or hired by the Board.

Weapons-Free Schools

BOE Policy 2151: Weapons-Free Schools

In order to provide a safe environment for the students and staff the possession and/or use of dangerous weapons, replicas or facsimiles of dangerous weapons and items or instrumentalities which are used to threaten harm or are used to harm any person are prohibited.

Student Discipline and Supervision

Expectations of Teachers

Teachers shall be responsible for the discipline of their respective classrooms. Students shall not be excluded from classes without good cause. The aid and counsel of the site principal(s) shall be sought on questions of discipline and special misconduct cases shall be referred to the principal(s).

The goal of all discipline is to teach and increase the likelihood that students will make positive appropriate decisions. Disciplinary actions may include private conversations with students, coaching a student through the choices that were made or could be made, working with students to create solutions to their problems, creating alternatives for children to cope with frustrations that can cause outbursts, and natural or logical consequences for the choices made. Teachers may contact a student's family, restrict that student's privileges (such as recess or lunch "detention"), or require the student to make some kind of amends for his/her misbehavior. When necessary, aid and counsel of an administrator shall be sought on questions of discipline and special misconduct cases shall be referred to an administrator. In considering corrective actions, the administration will consider the following: conference with student, conference with parent, in-school placement or restriction to the office, detention, referral to counselor, behavioral contract, changing a seating or class assignment, requiring financial restitution for damaged property, requiring student to clean or straighten items or facilities damaged, restriction of privileges, service "project" to others,

involvement of local authorities, referral of student to appropriate social agency, and even suspension if deemed appropriate. However, students shall not be excluded from classes without good cause.

Students are to be supervised at all times during their school day. Teachers are responsible for student supervision in the classroom and when the classroom activities extend into other locations, such as assemblies, computer labs, playground, educational excursions, activity trips, or hallways. Teachers are responsible for discipline and supervision in all areas of the school, and especially regarding enforcement of student dress code, weapons-free schools, suspicion of students under the influence, or in possession of drugs. If a teacher suspects or observes a student out of dress code, or Students and/or their belongings may be searched in accordance with school policy by an administrator or administrative designee (BOE 2153). If a staff member suspects anyone on campus to be in violation of the weapons or substance policies, they are to contact the office/administration immediately.

BOE Policy 2147: Reporting Students Under The Influence Of or Possessing Alcoholic Beverages or Controlled Dangerous Substances

BOE Policy 2153: Search of Students

Student Dress Code

BOE Policy 2144: Student Conduct - Dress Code

It is the responsibility of the entire staff to monitor the dress code. Take a few minutes at the beginning of the class to survey your students for violations of the dress code policy. If students are out of dress code, please send them to the appropriate administrator.

Attire for students must be reasonable, modest, and in such a style as it will not cause distraction from the educational process or create an unsafe, threatening environment. Students shall follow board policy 2144 for all dress code issues.

When attending school, students should wear clean and appropriate clothing. Dress or grooming which is in any way disruptive to the operation of the school will not be permitted. Appearances that interrupt classes or draw undue attention will not be allowed.

Bullying Policy Information

"Bullying" means a pattern of harassment, intimidation, threatening behavior, physical acts, verbal or electronic communication directed toward a student or group of students that results in or is reasonably perceived as being done with the intent to cause negative educational or physical results for the targeted individual or group and is communicated in such a way as to disrupt or interfere with the school's educational mission or the education of any student. The designated individual(s) to investigate bullying reports at each school site will be the Principal and Assistant Principal(s) or any other person assigned by the site Principal.

Student Bullying Reporting

BOE Policy 2146: Student Bullying & Report Form

Statement of Legislative Mandate and Purpose: This policy is a result of the legislative mandate and public policy embodied in the School Safety and Bullying Prevention Act, 70 Okla. Stat. § 24-100.2 et seq. ("Act"). The district intends to comply with the mandates of the Act and expects students to refrain from bullying. Bullying is expressly forbidden and students who bully are

subject to disciplinary consequences as outlined in the district's policy on student behavior. Bullies may also be provided with assistance to end their unacceptable behavior, and targets of bullies may be provided with assistance to overcome the negative effects of bullying.

Health Services for Students & Employees

Accident Reports

A reportable injury is an injury to any student (including those in competitive sports) and all school personnel which is referred to a doctor or results in an absence of one-half day or more.

- If the accident occurs at school, or on the way to or from school, or during a school-sponsored activity, it must be reported.
- All students and employees should report to the office when an accident has occurred. The school nurse will be contacted immediately.
- Accident Report forms must be completed and returned to the principal. These can be picked up in the office.

Administration of Medicine to Students

BOE Policy 2116: Administration of Medicine to Students, BOE Policy 2116A: Medical Marijuana, Hemp & Cannabidiol (CBD)

Under Oklahoma law, a school nurse, an administrator or a designated school employee may administer prescription and nonprescription medications to students. Only designated employees who have successfully completed specific training in the administration of nonprescription and prescription medications may administer medication to students with legitimate health needs.

Prescription medication must have:
Student Name
Dosage and Directions for administration
Name and Strength of medication
Name of physician or dentist
Date and name of pharmacy

Non-prescription meds must have:
Student Name
Contain directions
Must be in original container/package

Food Allergies

Any student who has a specific food allergy should report such allergy to the school nurse or principal immediately so that appropriate steps can be taken to ensure that student's safety.

Hygiene & Sanitation (Bloodborne Pathogens)

BOE Policy 4145: Hygiene and Sanitation (Bloodborne Pathogens)

The Bixby Board of Education recognizes that body fluids of any person may contain infectious or contagious bacteria or viruses, and that such bacteria or viruses may be spread from one person to another by accidental or careless handling of body fluids during sanitation or custodial work or the administration of emergency first aid. The superintendent is directed to prepare regulations establishing proper procedures for handling body fluids during normal housekeeping. Such procedures shall include methods for the handling and disposal of body fluids in school buildings and on school equipment and material. The district will make personal protective equipment available to employees for use in handling and disposing of body fluids. The superintendent will also direct the identification of employees who could be reasonably anticipated as the result of

their job duties to face contact with blood or other potentially infectious materials. Any employees so identified will be offered Hepatitis B vaccinations at district cost. Such vaccinations will be provided at a reasonable time and place, under the supervision of a licensed physician or health care professional and according to the latest recommendations of the U.S. Public Health Service. School district employees who have had an exposure incident to body fluids will participate in a follow-up confidential medical evaluation documenting the circumstances of exposure, identifying and testing the source individual if feasible, testing the exposed employee's blood if the employee consents, post-exposure prophylaxis, counseling and evaluation of reported illnesses. Health care professionals must be provided specified information to facilitate the evaluation and their written opinion on the need for Hepatitis B vaccination following exposure. Information such as the employee's ability to receive the Hepatitis B vaccine must be supplied to the employer. All diagnoses must remain confidential.

Head Lice

BOE Policy 2110: Health - Students

If you suspect that a student has head lice please notify the nurse or the building administrator immediately so that proper examinations and precautions can take place.

Illness at School

If a student is ill at school any staff member may send that student to the office to see the school nurse. The school nurse or designee will determine if reasonable steps can be taken to ease the student's medical condition while remaining at school or if it will be necessary for the student to return home. The school nurse or designee will contact the parent or guardian if the student is to receive medication or needs to return home.

Immunizations & Meningococcal Disease And Vaccines

Immunization requirements are established by the State of Oklahoma and are state law. *No student will be allowed to enroll in school without documentation of the required vaccines.* Each time an immunization is given, a copy of your child's updated immunization record must be brought to the school. Please make sure the child's name, birth date and grade are written on the immunization record. Exemptions from the immunization requirements are authorized for medical, religious, and personal reasons. If you have any further questions, please call one of the school nurses listed above.

Required Immunizations

School Nurse or Health Staff

Students that need to see the nurse or health clerk should be sent directly to their office. Students are discouraged from going to the nurse during the five minute passing times, rather report to their next class and receive a pass to the nurse's office (in cases of emergencies this is unavoidable).

School health services, as provided by a certified school nurse or health clerk, supplement the efforts of parents and health care providers to maintain and promote the health of students. School health services do not replace the parent's responsibility for obtaining health care or the provider's responsibility for administering care.

School nurses provide assistance in evaluating present or potential health problems, provide the essential liaison between the health and educational needs of pupils with chronic illness or handicaps, provide the direction for care of students who become ill or injured at school, assist

school administrators to meet school health policies of the school district, and function as a school team member to assist each pupil to optimal achievable health.

Health care in the school, as provided by the school nurse, includes identification of health problems, preventive health measures, health maintenance care and necessary therapeutic intervention.

Special Education & Specialized Student Services

Bixby Public Schools provides special classes and/or trained specialists for many students. Students who are eligible for these various programs may be served through a consultative and collaborative model or through pullout programs, whatever creates the least restrictive environment for the student. Specialized teachers are serving large numbers of students in many different classrooms. It is important that teachers make sure that students arrive promptly for their scheduled classes. Some of these special programs include Title I, Speech and Language, Learning Disabilities, Intellectual Disabilities, Emotional Disabilities, Gifted and Talented, RSA, English Learners classes, and Indian Education tutoring. Students are expected to arrive promptly as scheduled for these services, which requires that teachers closely attend to the schedules.

Students who are eligible for these various programs may be served through a consultative and collaborative model or through pullout programs.

Extended School Year

BOE Policy 3113: Extended School Year

Extended school year ("ESY") services are special education and related services provided to a child with a disability (ages 3 through 21) beyond the District's normal school year in accordance with the child's IEP that are necessary for the child to receive a free appropriate public education in accordance with state standards and the Individuals with Disabilities Education Act, as amended ("IDEA"). It is the District's intent to make ESY services available at no cost to each child with a disability who is determined to need the services in accordance with this policy.

The IEP team for each child with a disability will determine his or her need for ESY services, regardless of the child's categorical disability. The IEP team will consider each child's ESY need at the child's annual review meeting, and any IEP team member may also raise the issue at any other time. The IEP team will determine ESY need in a timely manner to ensure that each child consistently receives a free appropriate public education.

Gifted and Talented Education

BOE Policy 3112: Gifted Education

Students will be considered for placement in the program in accordance with scores on standardized achievement and intelligence tests, records, and recommendation of teachers/parents. Identified students will be offered appropriate programming. When students participate in this programming, they will not be penalized for missed assignments in the regular classroom. They will be given support to understand concepts missed during GT programming. Any questions that a teacher may have about Gifted & Talented Services may be addressed with the GT teacher or an administrator..

Least Restrictive Environment/Inclusion

BOE Policy 3115: Least Restrictive Environment-Inclusion

Individuals with Disabilities Education Act (IDEA) stipulates that children with disabilities must be provided a free appropriate public education in the least restrictive environment (LRE), meaning that "to the maximum extent appropriate, children with disabilities are educated with nondisabled children." The amount of time to be spent in the regular education classroom will be determined by the IEP team for each individual student. Bixby Public Schools supports responsible placement of students in the least restrictive environment.

Para Professionals

Paraprofessionals may be assigned to your classroom. The purpose of a paraprofessional is to assist specific student's accommodations, but please feel free to make use of their skills to assist all students learning if their duties do not require constant attention. Paraprofessionals, while in your room, are under your direct supervision although you are not responsible for evaluating (However, you may be asked for your insights on an evaluation). Please strive to create a collaborative culture that benefits all students, and specifically address any praise or concerns with your Para and their supervisor.

Supervision of Classroom Paraprofessionals

Classroom paraprofessionals will be under the supervision of the building principal and under the direct supervision of their cooperating teacher. Specific guidelines regarding job duties, expectations, and all other pertinent information should be given to all paraprofessionals at the beginning of each school year. Paraprofessionals shall be evaluated annually unless circumstances warrant further evaluations.

Referral to Special Services

If any staff member feels that a student would benefit from specialized services they should immediately notify the site counselor. From there the counselor will begin our district's process of "response to intervention." BPS's terminology for this process is called a Student Intervention Team (SIT).

SIT (Student Intervention Team) & Bixby Multi-Tiered System of Support

Student Intervention Team (SIT) is a part of a comprehensive multi-tiered support system that focuses on prevention and early intervention for–students with learning and behavior needs. The BTSS process begins with high-quality instruction and universal screening of all children in the general education classroom. Struggling learners are provided with interventions at increasing levels of intensity to accelerate their rate of learning. These services may be provided by a variety of personnel, including general education teachers and specialists. Progress is closely monitored. Educational decisions about the intensity and duration of interventions are based on individual student response to instruction. At-risk students are identified by teachers, parents, achievement scores, and performance. Team meetings will be held to assess and evaluate at-risk students' needs and the steps needed to improve their academic progress, which may include but are not limited to classroom interventions, support services available at the site, and specified assessment.

SIT or IEP Meetings

Every teacher will serve students that have exceptional needs. In order to serve those students most effectively you will be expected to participate in all SIT and IEP meetings regarding your students. Every teacher should make every effort to attend all meetings relative to their students.

Speech

A therapist conducts classes for students with speech and/or language disorders. The students must qualify according to state guidelines in order to receive those services. Referrals for these services may be initiated by the parent of the student, the teacher, principal, or other professionals who work with the student.

Title I: Math & Reading

Title I is a federally funded program designed to provide additional help to students whose reading or math skills are below grade level. This program is designed to not only strengthen reading and math skills, but to increase self-confidence and motivation. Enrollment is dependent upon meeting qualification guidelines.

Title III: English Language Learners (EL)

The purpose of Title III is to ensure that limited English proficient students meet the same challenging state academic content and student academic achievement standards as all other students. The Bixby School District provides support for those students who have learned English as a Second Language. The purpose of this support is to enhance the education of each student while appreciating their cultural differences. Staff assigned to each building complete assessments and determine the level of support for each student. Please direct any questions to the student's school

Title VII: Indian Education

The federal program for Indian Education, Title VII, is available throughout the Bixby School District. The purpose is to assist students of Native American descent with academic needs, specifically academic tutoring. Students are served by completing a 506 form indicating their affiliation with a tribe. No tribe issued card is required. The focus at the high school is to provide tutoring services for eligible students.

FERPA

Notification of Rights under FERPA for Elementary & Secondary Schools

The Family Educational Rights and Privacy Act (FERPA), a federal law, requires that the Bixby Public School District, with certain exceptions, affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

1. The right to inspect and review the student's education records within 45 days of the day the School receives a request for access. Parents or eligible students should submit to the School principal [or appropriate school official] a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate, misleading, or otherwise in violation of the student's privacy rights under FERPA. Parents or eligible students who wish to ask the School to amend a record should write to the School principal [or appropriate school official], clearly identify the part of the record they want changed, and specify why it should be changed. If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
3. The right to privacy of personally identifiable information in the student's education records, except to the extent that FERPA authorizes disclosure without consent. One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interests. A school official is a person employed by the School as an administrator, supervisor, instructor, or support staff member (including health or medical staff, school resource officer, and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has outsourced services or functions it would otherwise use its own employees to perform (such as an attorney, auditor, medical consultant, or therapist); a parent or student serving on an official committee, such as a disciplinary or grievance committee; or a parent, student, or other volunteer assisting another school official in performing his or her tasks. A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. Upon request, the School discloses education records without consent to officials of another school district in which a student seeks or intends to enroll, or is already enrolled if the disclosure is for purposes of the student's enrollment or transfer.
4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

   Family Policy Compliance Office
   U.S. Department of Education
   400 Maryland Avenue, SW
   Washington, DC 20202

Family Educational Rights & Privacy Act (FERPA) : Notice for Directory Information

The *Family Educational Rights and Privacy Act* (FERPA), a Federal law, requires that Bixby Public Schools, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records. However, Bixby Public Schools may disclose appropriately designated "directory information" without written consent, unless you have advised the District to the contrary in accordance with District procedures. The primary purpose of directory information is to allow the Bixby Public Schools to include this type of information from your child's education records in certain school publications. Examples include:

1. A playbill, showing your student's role in a drama production;
2. The annual yearbook;
3. Honor roll or other recognition lists;
4. Graduation programs; and
5. Sports activity sheets, such as for wrestling, showing weight and height of team members.

Directory information, which is information that is generally not considered harmful or an invasion of privacy if released, can also be disclosed to outside organizations without a parent's prior written consent. Outside organizations include, but are not limited to, companies that manufacture class rings or publish yearbooks. Student information beyond that listed below (address, phone, date of birth, attendance, student ID number), will be released upon request to other education agencies, such as technology schools and colleges and universities. In addition, two federal laws require local educational agencies (LEAs) receiving assistance under the *Elementary and Secondary Education Act of 1965* (ESEA) to provide military recruiters, upon request, with the following information – names, addresses and telephone listings – unless parents have advised the LEA that they do not want their student's information disclosed without their prior written consent. [These laws are: Section 9528 of the Elementary and Secondary Education Act (20 U.S.C. § 7908) and 10 U.S.C. § 503(c).]

If you do not want Bixby Public Schools to disclose directory information from your child's education records without your prior written consent, you must notify the District in writing within one week of the first day of attendance. Bixby Public Schools has designated the following information as directory information:

1. Student's name
2. Names of the student's parents
3. Grade level
4. Participation in officially recognized activities and sports
5. Weight and height of members of athletic teams
6. Photograph
7. Degrees, honors, and awards received

Bixby Public Schools will publish a list of the items of directory information it proposes to designate as directory information in each student handbook, annually provided to each parent/student. After the parents or eligible students have been notified, they will have two weeks to advise the School District in writing (a letter to the Superintendent of School's Office) if any or all of the items they refuse to permit the district to designate as director information about that student. This designation will remain in effect until it is modified by the written direction of the student's parent or eligible student. Information identified as directory information will also be identified in school board policy on the school website.

Parental Rights

Unless the school has court documents that revoke a parent's rights, parents have the right to their child's records, school performance information, and parent conferences rights. Custody is NOT a determining factor in access to records or information.

Retention

BOE Policy 3126: Student Promotion & Retention

Teachers shall report to building administration any student whose progress warrants consideration for retention. Teachers **must** inform parents of students' progress throughout the school year, and follow the school policy for retention considerations. Teachers will refer students to the site committee for retention consideration in the spring of each school year. Occasionally, parents may wish to retain their child. If so, they must communicate with the teacher and teachers will follow the policy adopted by the district.

Occasionally, it may be necessary for a student to repeat a grade. Typically, students who are retained should be retained only once during their educational experience in grades Pre-K through 8th grade.

The purpose of this policy is to establish the criteria and procedures involved in considering student retention and the appeal process. Students with disabilities will be advanced or retained in accordance with their Individual Education Program team's decision.

Students will be considered for retention based upon teacher or parent request. *~~The RSA requirements require consideration of retention for 3rd grade students.~~ Communication through conferences and written reports of progress should have clarified the teacher's and /or parents' concerns before any consideration of retention begins. When either party feels a student may find more success if they repeat the current grade, they will request a meeting of the building retention committee. The child's age, maturity, achievement level, and attitude will be discussed thoroughly along with sample work. This committee will make a decision regarding retention and convey that decision and rationale to the parents in writing. The parents have the right to appeal any decision to retain or promote their child to the building principal within five days of receiving the written decision. A second appeal can be made to the superintendent or designee within five days of receiving the principal's appeal decision in writing. The parent may request a review of the superintendent's decision by letter to the Board of Education within five days of the parent's receipt of the superintendent's decision. The Board of Education decision shall be final and non-appealable.

Counseling Services

Child Abuse

BOE Policy 2124: Procedures For Documenting And Reporting Child Abuse, Neglect And Exploitation: Reporting And Investigation

BOE Policy 2125: Child Abuse Report Form

Every teacher, support person, or other employee of this school district shall report immediately any suspected physical, mental, or sexual abuse or neglect of any school student under the age of 18 to Department of Human Services.

Procedures for Documenting & Reporting Child Abuse, Neglect & Exploitation: Reporting & Investigation

In accordance with Oklahoma law, a teacher/any person is required to report suspected cases of physical abuse or neglect involving students to the statewide toll free hotline of the Department of Human Services. The statewide DHS hotline number is 1-800-522-3511.

Confidentiality Release Form

Before the school can release ANY information to anyone other than a parent or guardian, the school must obtain a signed Release of Confidential Information form. The form can authorize the school personnel to offer information to an outside source, such as counselors, physicians, other caregivers, etc. who are specified on the form.

Counseling Support Services

Building counselors are here to provide support and services to students. They will see classes regularly for guidance lessons, and take referrals from teachers to serve students in small groups or individual sessions. Counselors are to be consulted whenever a teacher has a student who is struggling (academically, socially, or emotionally). Counselors will assist students and teachers in working together to succeed in school. Counseling services include specialized groups (such as divorce groups, grief groups, social skill groups, anger management groups, as examples) and special individualized times with students, too. Counselors will also manage SIT referrals for students who struggle in class.

Individual and Small Group Counseling

The school counselor is available to meet with individual students and small groups. Group counseling must have parent permission due to confidential issues that might be discussed in the presence of other students. Students needing counseling may be identified by teachers, parents, or the students themselves. Topics/issues may include but are not limited to self-esteem, handling emotions, bullying, adjusting to a new school, organizational and time management skills, and parental divorce.

Elementary & Intermediate Specifics

Attendance Reports

Morning attendance in elementary/intermediate schools should be reported no later than 8:10 am. Tracking attendance accurately is critical. Students who enter after these recording times are considered tardy for that portion of the day, and should check-in at the main office before coming to class. If students consistently miss instructional time at the beginning or end of the day, discipline may be assigned. Students are expected to be in attendance at school 95% of the time, according to Bixby BOE Policy.

Exceptions to this requirement will be considered by the building principal on an individual, case by case basis.)

Teachers should relay concerns regarding student attendance to the appropriate building administrator.

Assignment Requests & Making Up Assignments

- Students will need to be absent at least two (2) consecutive days before assignments can be requested. Please call the office prior to 9:00 a.m. Assignments may be picked up the same day after 2:00 p.m. in the office for all requests made prior to 9:00 a.m. Assignment requests made after 9:00 a.m. can be picked up the following day after 2:00 p.m.
- The student may promptly make up work without penalty. It is the responsibility of the student, on the day of return, to make arrangements to see what work needs to be made up. When students are absent, they will have the same number of days to make up the work as the number of days absent. Make up work not turned in on time will be recorded as a zero. All make up work must be in by the end of the grading period. Only in extreme cases, such as a prolonged illness, hospitalization, etc. will more than one week be allowed for work to be made up unless permission is granted by the administration. Assignments or projects that have been assigned in advance are due on the previously designated date unless arrangements with the teacher are made in advance.

Computer Resources

Teachers will provide students the opportunity to regularly use the internet, keyboarding, and technology-based instruction. Teachers will guide students towards appropriate resources, and will monitor specifically to ensure students are gaining instructional benefit in the computer lab. If a CRC lab is utilized, teachers always accompany their students to the CRC lab to provide instruction.

Grading Policies

BOE 3118: Grading

All work on students' official records will be done by the teacher and never by the students. No teacher will ask or permit a student to record grades, fill in grade sheets or copy grades. Students' recorded grades shall be kept confidential at all times. Grades should not be called out in class for the purpose of recording. Papers should be collected and grades recorded by the teacher. Discuss students' recorded grades only with the student, parents, counselors, or administrative staff. Be sure the person has a "need to know." Grades should not be discussed "over lunch".

In accordance with the policy of the Board of Education the following grading system will be used for all subjects, including those taught in a special education setting:

Pre-Kindergarten through* ~~Third~~ Fifth Grade
A checklist evaluating progress in identified skills will be provided to parents. Assessment will be by the semester and based upon mastery of skills/standards as identified in the state standards for Pre-Kindergarten through Third Grade.

The evaluation key is listed below:

- "4" Exceeds Expectations or Learning Target
- "3" On Track or Meets Learning Target
- "2" Progressing (toward learning target)
- "1" Area of concern
- Shaded box: Not evaluated this grading period

First through ~~Fourth~~ *Fifth Grade for Art, Music, Physical Education (Grades 1-~~4~~ 5)
A general evaluation of student progress will be provided based upon the state standards for these subjects.

The evaluation key is listed below:

- "4" Exceeds Expectation or Learning Target
- "3" On Track or Meets Learning Target
- "2" Progressing (toward learning target)
- "1" Area of concern

***~~Fourth, Fifth, and~~ Sixth Grades (Core Academic Subjects)**

- A – 90 to 100% (exceeding expected requirements in excellent manner)
- B – 80 to 89 % (complete work with high degree of accuracy)
- C – 70 to 79 % (complete work of average quality)
- D – 60 to 69 % (work of below average quality)
- F – 59% and below (failing work)

Grades awarded to students will be based on these percentages or a student checklist for all grading periods. Nine weeks report **of progress and the eighteen weeks semester grades reports will be given to all students**. Student percentages will be cumulative for the semester grading period. A grade mark of 'I' is incomplete and will be changed when the course is completed within the time limit set by the teacher. A reduction of grade marks will not be used as a form of discipline under any circumstances.

Dates for progress reports and semester grades will be designated at the beginning of each school year. In addition to progress reports and semester grade cards, teachers are expected to update their grades **regularly in PowerTeacher, Canvas, or Teacher Ease.** There will be no pluses or minuses recorded. A grade mark of "I" is incomplete and will be changed when the work is completed within the time limit set by administration. Progress reports and grade cards will be given to all students according to the dates determined.

Interventions & Flex Groups

Each school will have intervention time. During this time students will have a focused lesson on objectives they need whether it is enrichment, on grade level, or below grade level. Students are grouped by their targeted skills, not by teachers.

End of Day Dismissal

To alleviate crowding in the halls, students may be dismissed in shifts. Procedures will be developed and implemented for safe dismissal of students. Teachers are responsible for the adherence to the dismissal procedures.

Newsletters

Teachers are expected to maintain their web sites (where they can post their newsletters) and send a newsletter at least twice monthly to their class parents outlining curriculum, upcoming activities, or special projects.

Media Center

The media center uses flexible scheduling to provide an opportunity for each student to spend time in the media center weekly. Teachers may schedule the library for whole class activities or checkout by working with the Media Director. Teachers are responsible for all equipment and materials they check out from the library. Use of the Media Center and practices related to the media center will be determined and supervised by the Media Specialist. Services and practices include management of lost books, overdue books, Computer Resource Centers, Chromebook Carts, and mobile Computer Labs.

Student Assignment to Classrooms

Students are carefully placed in each classroom each year to maximize the educational experience for each of them. It is critical that teachers follow the process that is outlined every Spring, and maintain strict confidentiality regarding the students' placements. Once placed by the teacher team, we make every effort to keep a child in his recommended classroom. Class changes are made in extreme situations if it is determined to be the best solution to an issue. It is expected that school staff and families work together to make each placement successful for each child.

Secondary Specifics

Activity Absences

BOE Policy 2136: Extracurricular Activities.

It is the desire of the Board of Education for all students to be in attendance in their regularly scheduled classes so that maximum learning can occur. Educational programs are built on the foundation of continuity of instruction and participation in the classroom setting. Consistent classroom attendance can assist students toward development of strong work habits, responsibility, and self-discipline. Since the educational merit of the co-curricular and extracurricular programs is recognized, the goal of the Board is to facilitate a balanced education for each student.

Attendance

Attendance must be taken at the beginning of each period (every day) in order to account for the whereabouts of our students. Teachers will mark attendance on the computer, but it is not necessary to hit the submit button until after the first five minutes of class. This allows you to correct any entries for students who were tardy.

It is essential that you take attendance every period that you have a class so that we are aware that students are in a safe environment. In addition, when attendance records are taken accurately throughout the day, it reflects well on your professionalism.

Non Attendance Procedure

If a student fails to attend your class 95% of the time, in a semester grading period, they will receive a NG designation on their semester report card regardless of the grade they earn. Excused reasons for absence, along with documentation/proof, will be considered by the school attendance clerk and school administration. Please refer students to the attendance clerk if they have any questions as to whether or not their absence was excused.

For students in all grades, an Attendance Reminder Letter will be sent from the site principal for excessive absences without a valid excuse, along with the Notice of Non-Attending Student form.

- If the parent/guardian does not comply with compulsory attendance laws, additional absences will be recorded on the bottom of the Notice of Non-Attending Student form and the form, a copy of the notice sent to parents, and attendance records are forwarded to the Executive Director of Student Services for, who must sign the bottom of the form. Current discipline records should also be forwarded.

- Excessive student absences, without a valid excuse, could result in the Executive Director of Student Services' reporting the absences to the district attorney's office, and the court information is shared with the site principal.

Communication via Intercom

Occasionally it is necessary to use the intercom for announcements. Every effort will be made to do this only at the beginning or ending of the hour. At the beginning of a period (to be determined by site administration) each day, we will observe a moment of silence, recite the Pledge of Allegiance and make any necessary announcements. Please send any announcements you have to be made to the office before the start of the second hour (this time is subject to change based upon activities during the school day). It is important that ALL CLASSES ARE QUIET AND LISTEN

TO THE DAILY ANNOUNCEMENTS. Many times critical information regarding organizations, scholarships and important events is announced at this time.

Concurrent Enrollment

BOE Policy 3116: Concurrent Enrollment for High School Students

The Bixby Board of Education believes that students should be encouraged to prepare themselves for study beyond high school when possible. Therefore, all junior and senior students of exceptional ability and who qualify should have an opportunity to gain college and high school credit while completing their high school education.

Further, Oklahoma statutes require that each high school student be made aware of the opportunity to participate in concurrent enrollment.

Weekly grade checks on all concurrently enrolled students will start the third week of each semester and will take effect the fourth week for eligibility purposes. Concurrently enrolled students will need to bring the verification forms to the High School Assistant Principal's Office each Thursday by 2:40 p.m. to verify eligibility. Forms are available in the High School Assistant Principal's Office.

Grading Policies

BOE Policy 3118: Grading

In accordance with the policy of the Board of Education the following grading system will be used for all subjects, including those taught in a special education setting:

Grades shall be determined by daily assignments, homework, special assignments, labs, class participation, and comprehensive assessments. Assignments shall be listed in PowerTeacher and/or Canvas within two school days of the assignment being assigned. The PowerTeacher entry should reflect the following general information: the date the assignment is due, the total points possible, and any pertinent or unique information students or parents may find helpful. Teachers keep grades current in order to provide feedback to students regarding their learning, progress on standards and projects, and status in the class.

All work and tests affecting the student's grade shall be returned to the student within ten (10) school days for review, evaluation, and any remediation deemed necessary by the instructor. However, completed research papers and large scale projects shall be returned within (15) school days. All grades shall be listed in PowerTeacher and/or Canvas and returned to students before final exams at the conclusion of the semester grading period. Final exams are excluded from this time frame.

All students that are awarded letter grades will receive them within the following framework:

- 100% - 90% = A
- 89% - 80% = B
- 79% - 70% = C
- 69% - 60% = D
- 59% - 0% = F

Grades awarded to students will be based on these percentages or a student checklist for all grading periods. Nine weeks report of progress and the eighteen weeks semester grades reports will be given to all students. Student percentages will be cumulative for the semester grading

period. A reduction of grade marks will not be used as a form of discipline under any circumstances.

Recognition of High School Students for Academic Achievement
It is the philosophy of Bixby High School to encourage students to enroll in those courses that challenge even the most academically able student. Students who enroll in these challenging courses are to be compensated by awarding grades that are weighted more than the grades awarded in less academically demanding courses. The basic purpose of the "weighted grade" is to provide an incentive for students to enroll in a program of advanced studies.

All courses taken in grades 9-12 will be included on the student transcript and will be considered when calculating the grade point average (GPA). Two (2) GPAs will be listed on the transcripts and college applications based on a 4.0 unweighted scale and the "weighted" GPA.

For purposes of determining class rank, the following weight systems will be used.

Standard Class	Concurrent Core Course/Pre-AP/AP	AP Course + Passed Exam
A=4	A=5	A=6
B=3	B=4	B=5
C=2	C=3	C=4
D=1	D=1	D=2
F=0	F=0	F=0

In order for AP students to earn the bonus grade points (6, 5, 4, or 2) they must pass their chosen exams(s) with a 3, 4, or 5. Students who take an AP Exam without completing the Advanced Placement course will not be afforded any additional weight or his/her transcript.

The following designations exist to recognize outstanding achievement at Bixby High School:

- **Valedictorians**: Students who rank in the upper 1% of the class
- **Salutatorians**: Remaining students who rank in the upper 2% of the class
- **Bixby Distinguished Graduate**: Remaining students who rank in the upper 10% of the class

Eligibility Statement Extracurricular Activities
Participation in extracurricular activities at Bixby High School is a privilege, not a right. Therefore, it is assumed that students' behavior during those times that they are representing Bixby High School in extracurricular activities (out of class field trips, performances, games, contests etc.) is to be above reproach.

Grades for weekly eligibility will be pulled from Power School at 8:00 a.m. every Friday morning or the last day of the school week. Grades MUST be updated frequently in order to insure the accuracy and fairness of the student's grade.

It should be understood by all students participating in extracurricular activities that their eligibility to participate is governed by this policy statement, all regular student discipline codes, as well as the rules and regulations of the OSSAA. It is therefore possible for two students found guilty of the same inappropriate behavior to have different punishments. That is, the extracurricular student may receive the same punishment as the regular student, in addition to being declared ineligible to participate in extracurricular activities.

Participation in extracurricular activities shall be subject to the following minimum restrictions:

- A student on a semester schedule must have earned a minimum of 5 credits counted toward graduation in which he/she was enrolled during the previous 18-week grading period.
- If a student does not meet the minimum scholastic standard, he/she will not be eligible during the first six weeks of the next 18-week grading period.
- A student who does not meet the above minimum scholastic standard may regain his/her eligibility by achieving passing grades in all subjects he/she is enrolled in at the end of a six-week period.
- Pupils enrolled for the first time must comply with the same requirements of scholastic eligibility. The passing grades required for the preceding grading period should be obtained from the records in the school last attended.
- During a semester, the student must be passing in all subjects he/she is enrolled in.
- A student must attend three classes the day of an activity in order to participate.
- A student who has not attended classes 95% of the time for the semester becomes ineligible.
- A student, whose conduct or character at school is under discipline or whose conduct or character outside the school is such as to reflect discredit upon the school, shall be ineligible until reinstated by the principal.
- Weekly grade checks on all concurrently enrolled students will start the third week of each semester and will take effect the fourth week for eligibility purposes. Concurrently enrolled students will need to bring the verification forms to the High School Assistant Principal's Office each Thursday by 2:40 p.m. to verify eligibility. Forms are available in the High School Assistant Principal's Office.

In general, the following guidelines will be followed:

- A student who is disqualified during a game or contest because of flagrant or unsportsmanlike conduct will forfeit the right to participate in at least one contest.
- Repeated offenses of this type will result in the forfeiture of at least two contests and may cause the student to lose his/her eligibility for the remainder of the school year.
- Other issues not specifically addressed in this statement will be addressed by the building principal.

HIV/AIDS Education

HIV/AIDs education will be presented to students in Middle School and High School. In accordance with state law, a parent preview session will be presented. Parents/guardians may contact the school nurse or principal for the date of this presentation. Parent/guardian may request their student be exempt from this class by contacting the school nurse.

Assignment Requests & Making Up Assignments

All work missed during a period of absence may be made up without penalty, with the exception of absence due to truancy. For each day of absence, a student shall have one (1) school day to make up the work missed, unless granted additional time by the teacher. During the period of make-up time allowed, the work missed shall not be calculated in the students' grade until the work is turned in or the makeup time has expired. For example, if absent on Monday, make up work is due to the teacher by the beginning of the class period on Wednesday. It is the responsibility of the student on the day of return to make arrangements to see that the work is made up.

Students need to be absent at least two (2) consecutive days before assignments can be requested. When it is necessary, parents may request assignments when a student has multiple absences, due to illness or other circumstances. Please call the Attendance Office **PRIOR TO 10:00 a.m.** Assignments may be picked up the same day after 3:00 p.m. in the Attendance Office for all requests made prior to 10:00 a.m. Assignment requests made after 10:00 a.m. may be picked up the following day after 3:00 p.m.

All students involved in a student activity should get their work prior to the activity absence occurring.

Any examination or assignment announced during the student's presence in class or which is regularly scheduled (e.g. semester test, research paper, etc.), which is missed by the student due to any type of absence, shall be made up on the day the student returns to class. If a test is first administered on the day the student returns to class, he shall be obligated to take the test on that day. Should the student be absent at the time the test is announced and if it is not regularly scheduled, either of which would prevent him from being aware of the scheduled test, then the test shall be administered to him one day following his return to class. If a student is absent for part of a class period but present for the majority of the class period, work assigned the same day is due without extended time.

Any exceptions to the policy concerning administering the tests shall be limited to those exceptions made by the building principal. In the event of a chronic or recurring illness, documentation by the student's doctor indicating the nature of the chronic or recurring condition will suffice for the doctor's statement required for each individual absence. Documentation of chronic or recurring illness will not extend beyond the end of the current school year.

In the case of a student suspension refer to **BOE Policy 2161: Suspension of Students**

Media Center

Please make use of our Media Center and all of its amenities to help enhance student learning when applicable. Policies and Procedures for the Media Center will be provided to you before the start of the year including how to schedule class time. Our Media Specialist will be implementing a school wide curriculum that will address various student age topics, but not covered in our standard core class curriculum. These topics will include proper use of the facility, internet research, internet safety, proper etiquette online, etc.

Secondary Counseling Program

A variety of guidance and counseling programs are offered at Bixby High School. Counselors provide classroom guidance lessons, group and individual counseling, and needed parental support

in order for the school to develop a positive learning environment for all students. The counseling program is designed to help the student transition into a secondary school level by focusing on academics as well as responsibility, productivity, respect, and citizenship skills. Counseling program goals are:

- To help each student develop a positive self-concept and an appreciation of others
- To assist each student in strengthening interpersonal skills
- To provide a supportive environment for learning to manage personal concerns and for making positive decisions and choices
- To help each student improve individual study skills
- To provide information and assist in orientation of students new to Bixby High School
- To provide opportunities for career exploration
- To coordinate the referral for special education services and identify at-risk students through our SIT (Student Intervention Team) process
- To provide parents with information to better assist their children in educational and personal achievement
- To provide consultation regarding referred children with teachers, administrators, community agencies, and other professional resource people
- To provide assessment services for students

Consultation

The counselor will work as a resource consultant for parents, teachers, administrators, and community members to provide the following services:

- Provide information, materials, bibliotherapy, and referral assistance to outside agencies
- Refer students to the district wide counselor for individual counseling
- Consult and coordinate with Special Services and be available for outside agencies that enter the school in need of a contact person (examples: Department of Human Services, Associated Centers for Therapy, Office of Juvenile Affairs, etc.)

Secondary Student Discipline

Referring Students to the Office

Minor offenses, such as talking, disruptive behavior, and failure to follow directions should be dealt with in the following manner:

- 1st offense – talk with the student(s);
- 2nd offense – assign appropriate classroom discipline, contact parent(s)/guardian, and document the discipline and parental contact;
- 3rd offense – refer to the appropriate Assistant Principal with documentation of prior discipline and parental contact.

Before/After School Detention

Before and after school detention is an additional disciplinary tool provided to teachers for dealing with student discipline or tardies. Days, times, and duration may vary by site. Before a student can serve detention a parent/guardian must be contacted. A Google document will be used to keep track of assigned detentions, whether the student served, and the parent/guardian that was contacted.

In House Placement (IHP)

In House Placement is an additional disciplinary tool used to provide an alternative setting to an out of school suspension. All IHP referrals will originate from administration. Requests for work from the office will help keep the student up to date with assignments/class progress and needs to

be filled as soon as possible. You will be notified by the administration or attendance office of student's placement in I.H.P. prior, when possible, to the student being placed.

Student Discipline in School Co-Curricular and Extra-Curricular Programs and Activities

Disciplinary action against a student which affects a student's participation in a student co-curricular/extra-curricular activities program shall be the responsibility of the activity sponsor/coach and school administration.

Authorization is given for an IARC to be established in each school to serve as a review panel for disciplinary action affecting a student's participation in co-curricular and extra-curricular activities programs. A student who is suspended and/or removed from a co-curricular or extracurricular program activity may appeal the decision of suspension and/or removal to the school's IARC. Such an appeal must be submitted in writing to the school's principal within five school days of notice of the disciplinary action. The appeal request by the student/parent must stipulate the reason(s) for the appeal. Pending the outcome of an appeal, the principal, at his discretion, may reinstate the student to the activity program or continue the suspension and/or removal from the activity program. The decision of the IARC is final as the right of appeal to the Board of Education is not extended to cases of suspension and/or removal from co-curricular or extra-curricular activities programs.

In cases of an appeal, The IARC shall meet and hear the respective positions of the student/parent and the coach/sponsor and shall make a decision, after hearing the appeal, to affirm, modify, or rescind the student's suspension and/or removal. The final decision of the IARC shall be reduced to writing by the site or district administrator hearing the appeal as a member of the IARC and provided to the student/parent, coach/sponsor, and the superintendent (or his designee).

Student Participation in School Co-Curricular and Extracurricular Programs & Activities & Disciplinary/Attendance Internal Activity Review Committee

BOE Policy 2136: Extracurricular Activities

The Bixby Schools provide an extensive program of educational opportunities for all students. This includes a strong academic program which is enhanced by an activity program designed to give all students an opportunity to participate, to compete, to develop leadership and citizenship skills, and to experience success in worthwhile projects. However, it is the desire of the Board of Education for all students to be in attendance in their regularly scheduled classes so that maximum learning can occur. Educational programs are built on the foundation of continuity of instruction and participation in the classroom setting. Consistent classroom attendance can assist students toward development of strong work habits, responsibility, and self-discipline. Since the educational merit of the co-curricular and extracurricular programs is recognized, the goal of the Board is to facilitate a balanced education for each student.

Student Tardy Policy

Bixby Secondary Schools believe that punctuality is important, thus responsibility for punctuality rests with the student. Teachers will use appropriate classroom management skills to curb student tardiness according to the student handbook, including before or after school detention. Teachers will be required to contact the parent prior to these discipline measures. The school believes that punctuality to assigned duties is among the most important things a student can learn and should

be learned as early as possible. Good time management skills will serve students regardless of their direction following graduation. Student tardiness to any class is not permitted.

Procedure:

- 1st and 2nd Tardy: Verbal Warning
- 3rd and 4th Tardy: Teacher-assigned consequences with parent contact
- 5th Tardy: Teacher-assigned consequences with parent contact &/or Referral to Administration

Students Out of Class

Students need to be in class learning and receiving instruction. If a student is called out, a hall pass should be written each time that student leaves your class. Please keep a "Pass Log" visible in your classroom and have students leaving your class sign out every time they leave. If you send a student to the office with a disciplinary referral, please call the office and inform the office of the situation.

Support Staff Handbook

BIXBY
Public Schools

THE SPARTAN WAY:
LEARN WELL. LIVE WITH HONOR

2024-25

Equal Opportunity Statement/Notice of Nondiscrimination

Bixby Public Schools, as an equal opportunity educational provider and employer, prohibits discrimination on the basis of race, color, religion, sex, gender, (including pregnancy), national origin, disability, military status and/or age in educational programs or activities that it operates or in employment decisions. The district provides equal access to the Boy Scouts and other designated youth groups. The District is required by Title VI and Title VII of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972, Section 504 of the Rehabilitation Act of 1973, the Americans with Disabilities Act, and the Age Discrimination Act of 1975, as amended, not to discriminate in such a manner. (Not all prohibited bases apply to all programs.)

Additionally, BPS is committed to establishing and sustaining a school community that shares the collective responsibility to address, eliminate, and prevent actions, decisions, and outcomes that result from and/or perpetuate racism. BPS will maintain a zero-tolerance policy relative to racism or discrimination of any kind.

Related BOE Policies:

2100: Sexual Harassment of Students

4100: Sexual Harassment

4102: Grievance Procedure for Filing, Processing and Resolving Complaints Alleging Discrimination

If you suspect discrimination please contact one of our Title IX Team Coordinators:

Employment Issues	Lydia Wilson	Associate Superintendent	lwilson@bixbyps.org	918-366-2240
Student Issues	*Kendall Still	Assistant Superintendent	kstill@bixbyps.org	918-366-2298
Additional Issues	Rob Miller	Superintendent	rmiller@bixbyps.org	918-366-2200

Director of Human Resources: Daniel Deitz

General questions about the District should be directed to 918-366-2200.

Bixby Public Schools
109 N Armstrong
Bixby, OK 74008

2020-2025 Strategic Focus

Ensuring that each student is able to thrive and pursue individual excellence is an exciting challenge for our school staff and community. Our community is on the precipice of the future, as expanding opportunities, new technologies, and innovations in teaching and learning push us to think differently about how to best prepare our children for success beyond graduation.

Our District Strategic Planning Team embraced the challenge to build on Bixby's long tradition of excellence by identifying critical opportunities for focus over the next five years. This strategic plan provides direction for achieving consistent, sustained excellence throughout our schools, while also promoting innovation and organizational agility to ensure we continue to meet the rapidly-changing needs of our students and community into the future.

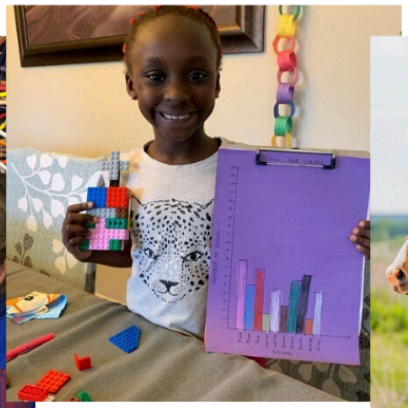
IT BEGINS WITH OUR VALUES

Bixby Schools will provide opportunities for students to explore and develop the skills, capacities, and dispositions that support life-long learning, high achievement, and global citizenship. Our high expectations for all students are embedded in the district-wide focus areas, goals, and strategies of this plan.

Our value statements drive our aspirational culture because they act as reminders of the how, why, and what -- and our shared vision.

- A strong public education system benefits the entire community, teaches positive citizenship, and is a shared responsibility of all.
- Everyone is entitled to a safe, caring, and respectful learning environment.
- Education addresses the development of the whole child - academic, social-emotional, personal health and well-being, and prepares each student for life's transitions.
- Today's instruction must embrace a child's natural curiosity and creativity while developing critical thinking and problem solving skills for successful global citizenshipHigh expectations promote higher achievement in academics, athletics, and the arts.
- Education should be tailored to meet the needs of every child.
- Every student should take ownership of his or her education.
- Education should guide the student's development of positive and ethical behavior which is reflected in their actions and attitudes.
- Our schools should be adaptive, innovative, and forward-thinking to ensure our graduates possess the skills necessary for success in a diverse and changing world.











BIXBY Public Schools

Strategic Focus Overview 2020-2025

OUR MOTTO:

encapsulates the beliefs or ideals which guide our district.

The Spartan Way:
Learn Well.
Live with Honor.

OUR VISION:

captures the future we hope to create for our students.

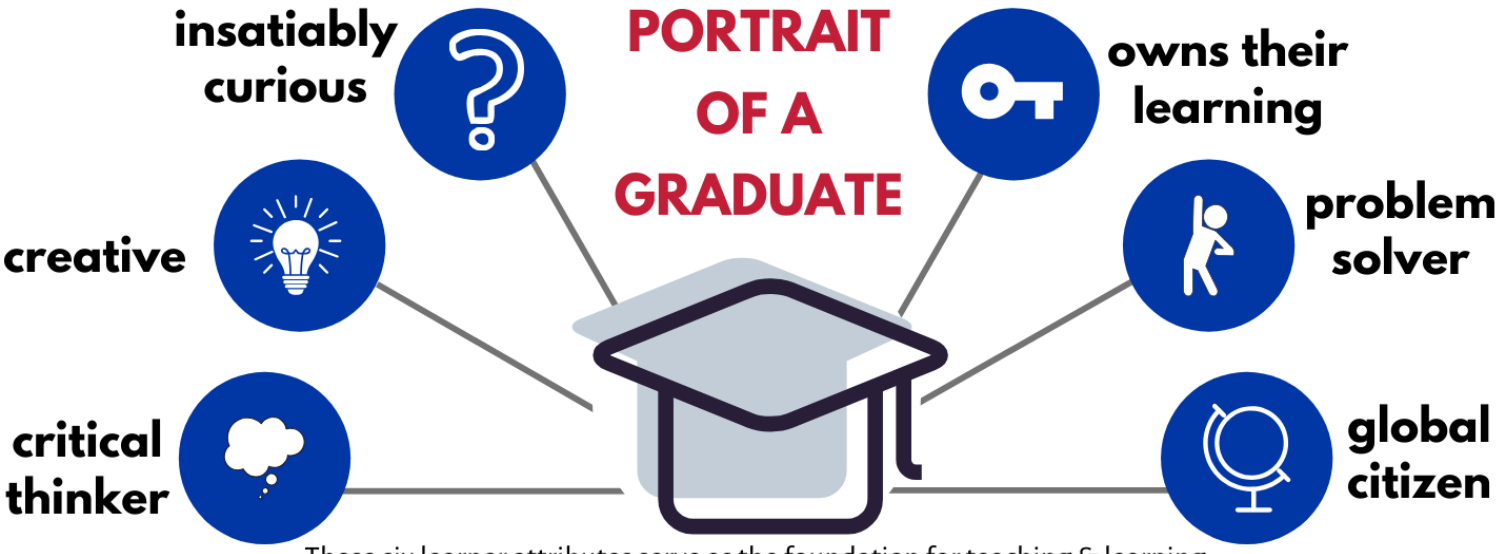
Bixby Schools:
A place where all learners believe in their power to LEARN, EXCEL, & OWN their future.

OUR MISSION:

explains our fundamental purpose as a school district.

"Ignite the Potential of Every Student."

PORTRAIT OF A GRADUATE



These six learner attributes serve as the foundation for teaching & learning.

Safe & Welcoming Schools

- Equitable resources
- Social & emotional health
- Collaboration with families

Vibrant Teaching & Learning

- Innovative, forward-thinking environment
- Emphasis on creativity, problem-solving, student agency, & global awareness

Exemplary Teachers & Staff

- Top candidate recruitment from diverse backgrounds
- Educator support
- Professional development

Family & Community Engagement

- Family support
- Community partnerships
- Improved communications

Culture of Innovation

- Reduced focus on test-based accountability
- Focus on student engagement, relevant curriculum, real-world application

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SCHOOL CALENDAR

ABSENCE – SNOW AND/OR ICE DAYS

All employees of the Bixby Public Schools are expected to be present during bad weather unless advised differently by the Administrative Supervisor. Personal interpretation of hazardous driving conditions is not sufficient justification for receiving compensation for absence on such days. The safety of school district employees is of great concern to the administration. If hazardous driving conditions necessitate one being absent or tardy, they are to call their immediate supervisor.

ABSENTEEISM

Regular job attendance is expected of every employee. Individual job descriptions contain specific acceptable minimum attendance rates for the position. An employee who is unable to report for work shall notify his/her supervisor as soon as possible prior to his/her shift so the supervisor may arrange for a temporary replacement and plan the work schedule accordingly. The employee should call in each day he/she is going to be absent. An unauthorized absence for a portion of a workday shall be without pay and could result in suspension or termination of employment.

ACCIDENTS

For your protection, the Bixby Public Schools insists that all injuries be reported immediately to the supervisor of the department. If the accident causes an injury that requires medical attention, and the supervisor so directs, report to an *identified ~~emergency~~ medical facility for medical care. (Refer to section on Workers' Compensation). An accident report should be completed as soon as possible and submitted to the Personnel Office.

APPEARANCE

The image you portray as a Bixby Public Schools employee through the day-to-day contact with the public, and with work colleagues, has a direct bearing on how they judge the effectiveness of our school system. It is important that a positive image is portrayed. Cleanliness and personal grooming are important and expected. Some examples of unacceptable clothing could include, but is not limited to:

1. Muscle shirts
2. No bare shoulders
3. See-through tops
4. Halter tops
5. Tops that do not touch the lower garment at all times thus exposing the bare midriff skin.
6. Tops with excessively low necklines.
7. Clothing with writing or pictures, which are suggestive or symbolic of drugs, alcohol, sex, or anything illegal or immoral.
8. Biking shorts, boxer shorts
9. Shorts or trousers of knee length to three (3) inches above the knee may be worn with the permission of the director of transportation/director of maintenance and/or associate superintendent.
10. Any jewelry, piercings, or accessories must be in compliance with any safety requirement of the job duties. Any clothing or accessory that constitutes a distraction

or disruption in the workplace or in the school district facilities is prohibited.

11. The following tattoos shall be covered by support staff while on school property or at a school event or during contracted work hours: a tattoo that includes the use of profanity or vulgarity and a tattoo at or above the collarbone on the front or back of the body. Cosmetic tattoos, such as eyebrows, are permitted. Any tattoo that creates a distraction or disruption in the workplace or in the school district facilities is prohibited.

APPLICATION FOR LEAVE

An employee requesting leave must complete an "Application for Family or Medical Leave." The application must state the reason for the leave, the duration of the leave (if known). And the starting and ending dates of the leave. An application is available from the office of the Superintendent, Human Resource Department.

The application for leave must be submitted at least 30 days before family or medical leave because of an expected birth or placement of a child, or because a planned medical treatment is to begin. If, for reasons beyond the employee's reasonable control, the leave is to begin in less than 30 days, an employee must give notice to his or her immediate supervisor and to the office of the Superintendent as soon as is practicable, ordinarily within one or two school days of when the employee learns of the need for leave.

In the absence of an application for leave from an eligible employee the School District may, in its discretion, place an eligible employee on FMLA leave if the employee is absent for any of the reasons set forth above in the "reasons for leave" provisions.

ASBESTOS SURVEY

In response to the Asbestos Hazard Emergency Act, P.L. 99-5519, and EPA regulations, we have completed a survey of our buildings for asbestos containing materials. As a result of our building survey concerning asbestos, we are pleased to announce that areas that contain asbestos pose no health problems.

The management plan and the results of the reinspection will be available for viewing during the office hours in the office of the Facility Director. Please call for an appointment.

AVAILABILITY OF LEAVE

In determining the availability of leave, the School District will consider the employee's accrued leave entitlement (whether paid or unpaid) by virtue of existing employment policies or collective bargaining agreements. The intent of the School District is to insure that each individual covered by FMLA or NDAA shall have the leave benefits available as a result of the Act's requirements. It is not the intent of the School District or this policy to provide leave benefits that exceed those authorized by rule, policy or existing law as supplemented by FMLA or NDAA. Thus, an eligible employee must use any accrued paid vacation leave, personal leave and sick leave for any part of the 12 week or other period. It is the policy of the School District that all paid leave be used first before unpaid leave.

In the event the application of School District policies or collectively bargained agreements, pursuant to Okla. Stat. tit. 70§509.l *et seq* results in less leave than is required by FMLA or

NDAA, an eligible individual will be entitled to such additional unpaid leave as is necessary to result in the minimum leave specified in both laws for covered individuals.

Where the employee's spouse is also employed by the School District, the total number of workweeks of FMLA leave to which both spouses are entitled is limited to 12 workweeks during a year if such leave is for the birth of a child or to care for a child or for placement for adoption or foster care of a child.

BUS DRIVERS

Bus drivers will be given an additional section that will include requirements and regulations for and to bus driving only.

CHANGE OF ADDRESS, MARITAL STATUS, ETC.

All employees are required to maintain current and correct records of personal information with the Personnel Office. All personnel records and payroll transactions will reflect the name shown on the employee's verified form of identification. Immediately report any change in home address or telephone number. In addition, any change in marital status, number of dependents, or local person to contact in the event of an emergency must be reported to Human Resources Dept. Upon separation from the school system, employees are requested to leave a forwarding address so that appropriate records and forms, i.e., Internal Revenue Service W-2 Forms, may be mailed to them.

CHILD NUTRITION EMPLOYEES

Child nutrition employees will be provided an additional section that will include requirements and regulations specifically for their assigned duties.

COMPENSATORY TIME FOR OVERTIME POLICY

The Fair Labor Standards Act (FLSA) extends flexibility to school districts in adopting arrangements that provide compensatory time off in lieu of monetary overtime compensation. Accordingly, Bixby School District will provide, within reasonable limits, compensatory time off. The calculation used to determine the amount of compensatory time available to a non-exempt employee is equal to the time worked beyond their contracted workweek up to 40 hours and one and one-half hours of compensatory time for each hour of overtime (time beyond 40 hours) worked. Compensatory time received by an eligible employee extinguishes the employee's entitlement to monetary overtime compensation. Compensatory time off is subject to all of the conditions provided in this policy and the District's other policies concerning FLSA. The District's administration shall, at all times, retain the authority to make the decision to permit an employee to accumulate and use compensatory time or to pay the employee for overtime worked; however, the standard of time and one-half for overtime hours worked shall apply in either instance. The District's policy and applicable procedures concerning compensatory time are more fully detailed below.

I. Prior Approval of Overtime Required
Overtime will not be allowed to any non-exempt support employee unless prior approval has been given, in writing, by the employee's supervisor or his/her designee. Non-exempt support employees working in excess of forty (40) hours per workweek without prior written approval may be subject to appropriate disciplinary action, up to and including the possibility of dismissal.

II. Calculation of Compensatory Time

If a non-exempt support employee is properly assigned to work more than forty (40) hours in a workweek, the District may provide compensatory time ("comp time") off in lieu of monetary overtime compensation at a rate of not less than one and one-half (1 1/2) hours of compensatory time for each hour of overtime worked. It shall be the responsibility of the employee and the employee's supervisor to maintain accurate records of all comp time accrued. All overtime recorded to be accrued as comp time must be initialed by the employee and the immediate supervisor or his/her designee by the end of the week following the week in which the overtime is worked.

III. Scheduling Use of Compensatory Time

Any non-exempt employee who has accrued comp time and who requests the use of the comp time shall be permitted to use the comp time within a reasonable period, after making the request, as long as the use of the comp time does not unduly disrupt the operations of the District. Supervisors are encouraged to limit the accumulation of comp time to eight (8) hours per pay period, but special circumstances may justify a greater accumulation. All requests to use comp time must be in writing. If the request is denied, then the employee and supervisor are to arrange an alternate date for the comp time to be used. If no agreement can be reached, then a meeting will be conducted with the superintendent of schools or superintendent's designee to schedule a date for the comp time to be taken. The School District, at its sole option, may require an employee to use accrued comp time at certain times.

IV. Maximum Accrual of Time

Employees may accrue up to 240 hours of comp time (because comp time is accumulated at time and one-half, this is 160 hours of actual overtime work). Employees who work in a public safety activity, emergency response activity or seasonal activity may accumulate up to 480 hours of comp time (320 actual overtime hours).

V. When Hours are Not Considered Work Hours

Time periods in excess of twenty (20) minutes during which the employee is not actually performing job duties will not be included as "hours worked" if the time can effectively be used for the employee's own purpose.

VI. Volunteer Work

Non-exempt employees are not allowed to do "volunteer" work for the District. Although the District appreciates the occasional willingness of non-exempt personnel to volunteer their time, FLSA regulations create an unacceptable risk of overtime liability when non-exempt personnel volunteer to perform services for the school district or volunteer to work longer hours without compensation. An exception to the volunteer prohibition is an employee of the School District, who is a parent, grandparent, or guardian who volunteers in connection with school activities involving the individual's child or grandchild and the activity is one for which parents or others customarily volunteer. In addition, the volunteer's activities or services must be unrelated to the employee's compensated duties with the school.

VII. Payment for Comp Time Upon End of Employment

Any non-exempt support employee whose employment with the District terminates and who has accrued but not used comp time shall be paid at his/her regular hourly or salary rate in effect at the time the employee receives the payment. The District reserves the right, at any time, to substitute a cash payment, in whole or in part, for comp time.

VIII. Notice of Policy to Non-exempt Employees

A copy of this policy will be provided to all of the district's non-exempt employees along with a compensatory time agreement which employees will sign and which the employee's supervisor will sign. The agreement, unless withdrawn by the district, will remain in effect while the employee works for the District. This compensatory time off policy shall be considered as a condition of employment for all non-exempt support employees of the District.

COMPENSATORY TIME OFF AGREEMENT

In accordance with the Fair Labor Standards Act, the Bixby School District has a policy of granting employees compensatory time off in lieu of compensation for hours worked in excess of 40 hours per week. I further understand that the compensatory time may be limited, preserved, used or cashed out consistent with the provisions of that policy and applicable law and regulations of the U. S. Department of Labor.

In acknowledging receipt of this handbook, I voluntarily and knowingly agree to this provision of time off as compensation for overtime work as a condition of my employment and consent to the use of compensatory time in accordance with the policy. I further understand that in the event any portion of the policy is interpreted to conflict with the FLSA or its regulations, that the conflicting portion shall be struck and the remainder of the policy shall continue in full force and effect.

DEFINITIONS OF EMPLOYMENT STATUS

Support Personnel (full-time and part-time) shall be employed, initially, in the Bixby School District on a temporary status. The temporary status shall last for a period of ninety (90) work days. Upon completion of the temporary status period the employee shall either advance to a designated employment classification status or his/her employment with the Bixby School District shall be terminated. During temporary status, the employee may terminate his/her services for any reason without prejudice and the employer may dismiss the employee. Support employees have no property right to employment during the first year of employment and may be released without cause during the first year of employment.

- **STATUS I:** Employment for eight (8) hours per day, forty (40) hours per week, twelve (12) months per year.
- **STATUS II:** Employment for a minimum of six (6) hours per day, thirty (30) hours per week minimum, ten (10) months per year.
- **STATUS III:** Employment for a minimum of three (3) hours per day, fifteen (15) hours per week minimum, ten (10) months per year.
- **STATUS IV:** Partial year employment for a specific short-term contract.
- **STATUS V:** Occasional part-time employment normally for less than forty (40) hours per week and/or irregular hours, not continuous during the day. (An employee working forty (40) hours per some weeks but on an irregular basis, not continuous through the

day, would be classified as an occasional part-time employee.) Benefits for Status 5 employees are limited to hourly pay.

EFFECT OF LEAVE ON BENEFITS

During a period of family or service member leave, an employee will be retained on the School District's medical insurance plan under the same conditions that applied before leave began. In order to continue medical insurance coverage the employee must continue to make any contributions that he or she made to the plan before leave. Failure of the employee to pay his or her share of the medical insurance premium by deadlines established for the coverage may result in a loss of coverage. The employee is required to pay all of the premiums for any other type of insurance coverage which may exist.

If the employee fails to return to work after the expiration of the leave, the employee will be required to reimburse the School District for payment of health insurance premiums during the family or medical leave, unless the reason the employee fails to return is the presence of a serious health condition which prevents the employee from performing his or her job or to circumstances beyond the employee's control.

The employee may not accrue any seniority or employment benefits that would have accrued if not for the taking of qualifying leave. However, the employee who takes family or medical leave will not lose any seniority or employment benefits that accrued before the date leave began.

EMPLOYEE LEAVE BENEFITS

ACTIVE DUTY LEAVE

The District must grant up to 12 workweeks of leave during a 12-month period because employees' circumstances qualify for leave due to a spouse, child, or parent who is a service member of the Armed Forces Reserve components or National Guard or retired service member of the Armed Forces or Reserves and is on active duty or called to active duty status in support of a contingency operation. As part of the active duty leave, employees only can take up to 7 calendar days of leave for a short-notice deployment exigency beginning on the date service members are notified of an impending call or order to active duty; they also only can take up to 5 days of leave for each rest and recuperation exigency.

Qualifying Exigencies for Purposes of Active Duty Leave Are Defined As:

- Short-notice deployment: employees can take leave to address issues that arise from service members' call or order to active duty seven calendar days or less prior to the date of deployment;
- Military events and related activities: employees can take leave to attend official ceremonies, programs, or events sponsored by the military that are related to service members' active duty or call to active duty or attend family support or assistance programs and informational briefings sponsored or promoted by the military, military service organizations, or the American Red Cross that are related to service members' active duty or call to active duty;
- Childcare and school activities: employees can take leave to arrange alternative childcare, provide childcare on an urgent, immediate need (but not every day) basis, enroll in or transfer a child to a new school or day care facility, or attend meetings with school or day care staff (such as parent-teacher conferences) due to service members' active duty or call to active duty.

- Financial and legal arrangements: employees can take leave to make or update financial or legal arrangements to address service members' absence while on active duty or call to active duty, such as executing powers of attorney, transferring bank account signature authority, or obtaining military identification cards and to act as the service members' representative before governmental agencies to obtain , arrange, or appeal military service benefits while service members are on active duty or called to active duty and for 90 days following termination of active duty status;
- Counseling: employees can take leave to attend counseling that is provided by someone other than a healthcare provider for service members or their children for needs arising from service members' active duty or call to active duty;
- Rest and recuperation: employees can take leave to spend time with service members on short-term, temporary rest and recuperation leave during a period of deployment;
- Post-deployment activities: employees can take leave to attend arrival ceremonies, reintegration briefings and events and other official ceremony or program sponsored by the military that occurs within 90 days following termination of service members' active duty status or to address issues arising from service members' death while on active duty, including meeting and recovering the body and making funeral arrangements; and
- Additional activities: employees can take leave to address any other events that arise from service members' active duty or call to active duty when the District and employee agree that such leave qualifies as an exigency and agree upon the timing and duration of the leave.

AUTHORIZED LEAVE WITHOUT PAY FOR SUPPORT EMPLOYEES

All employee absences, except those covered by sick leave, require prior approval through requests to the employee's administrative supervisor on a form provided by Human Resources via site administrators or directors. Absence for any reason for which paid leave is not authorized shall be classified as leave without pay (full day deduction).

Employee leave without pay is discouraged and is restricted to short term absences due to emergency situations needing immediate attention. Request for leave from regularly assigned duties for the purpose of personal or family business, family illness, funerals, or other emergency matters may be considered.

In order to request leave without pay, the employee must complete the request form and submit to his/her supervisor for approval in advance of the date(s) when leave is desired. In sudden emergencies when the need to be absent cannot be foreseen, the form must be completed upon the employee's return to work.

If the amount of time missed is small enough for the employee to make up the time within the current forty-hour week, the employee, with the approval of the supervisor, may choose that option. Time made up cannot be recorded in less than quarter-hour increments.

FAMILY OR MEDICAL LEAVE

It is the policy of the District to comply fully with the requirements of the Family and Medical Leave Act of 1993 (FMLA). This Act, as supplemented by the National Defense Authorization Act of 2008 (NDAA) requires that a covered employer provide up to 12 workweeks of unpaid leave to eligible employees or up to 26 workweeks of leave for service member family leave. "Eligible employees" are those employees who:
(1) have been employed for at least one year by the School District; (2) worked at least 1250 hours

during the previous 12 month period; and (3) have requested leave for a reason covered by the FMLA or NDAA. All eligible employees who meet FMLA or NDAA requirements may be granted leave as provided in this policy and required by law for the following reasons:

1. for the birth of a child and to care for such child, or placement for adoption or foster care of a child
2. to care for a spouse, child or parent with a serious health condition
3. for a serious health condition of the employee that makes the employee unable to perform his or her job functions
4. because employees' circumstances qualify for active duty leave due to a spouse, child, or parent being called up for or on active duty in the Armed Forces during a war or national emergency declared by the President or Congress
5. for military caregiver leave to care for a service member who is a spouse, child, parent, or next of kin and becomes seriously ill or injured while serving on active duty in the Armed Forces.

The term "serious health condition" means one which requires either in-patient care, or continuing treatment by a health care provider. This term is intended to cover conditions or illnesses affecting health to the extent that in-patient care is required, or absences are necessary on a recurring basis or for more than just a few days. A "serious health condition" does not cover short-term conditions for which treatment and recovery are very brief. Such conditions would normally be covered by the School District's sick leave policies.

The term "year" as used in this Policy shall mean a rolling 12-month period measured backward from the date an employee uses any leave.

Before an employee will be placed on unpaid family leave, the employee must first exhaust any accumulated sick leave, personal leave, and vacation time. Such sick leave, personal leave, and vacation time will be deducted from the 12 workweeks of eligibility. If both spouses are employees of this district, their total leave in any 12-month period will be limited to 12 weeks if the leave is taken (1) for the birth or adoption of a child or (2) to care for a sick parent. The right to take leave for the birth or placement of a son or daughter expires 12 months after the birth or placement with the employee.

If the superintendent or designee deems it necessary or desirable, an employee may be required to provide certification from a physician of the necessity of any leave requested. The superintendent may require certification as to the date the medical condition began, the anticipated duration and prognosis, and medical facts about the medical condition and treatment.

If the superintendent or designee deems it necessary or desirable, the superintendent may require a second opinion by a physician selected and paid for by the district. If the original opinion and the second opinion conflict, the district may require a third opinion at the district's expense. The conclusion of the third opinion will be final and binding upon the employee and the district.

If family leave is granted for a continuing health condition, subsequent recertification may be required at the discretion of the superintendent.

Intermittent leave may be taken in lieu of continuous leave for the birth or adoption of a child only with the concurrence of the district. The employee must provide 30 days of advance notice or as many days of advance notice as are practical. Leave taken for serious health conditions of the

employee or an eligible member of the employee's family may be taken intermittently without district concurrence. However, the employee may be transferred to another position that can better accommodate the employee's recurring absences. Such transfer will not reduce the employee's pay and benefits.

Upon completion of family leave, the employee will be entitled to return to the former position of employment, if available, with equivalent benefits and pay without loss of seniority or tenure. The employee will be deemed to be at work for the purposes of tenure accrual and retirement vesting and participation. The district will maintain the employee's medical insurance coverage.

FUNERAL LEAVE

All support employees will be granted up to three (3) days funeral leave in the event of the death of a wife, husband, child, mother, father, sister, brother, grandparents, or corresponding in laws. Leave may be extended to five (5) days when travel becomes a factor. Such leave must be approved by the principal or supervisor* ~~and the Superintendent~~. Funeral leave may be approved by the supervisor or principal for attendance at a funeral for extended family or friend, but will require documentation of the funeral service. Funeral leave days~~, if taken, must be used on consecutive days, excluding weekends, and may~~ are not be cumulative.

JURY DUTY AND COURT APPEARANCE

Support employees of Bixby Public Schools shall receive pay for short-term jury duty; appearance in legal proceedings affecting his/her employment, the school, the system; or other legal proceedings as required by law, except those in which the employee is the defendant or plaintiff. The employee must submit a copy of the subpoena with the request to be absent from work.

LEAVE SHARING BANK

The Bixby Board of Education has established a leave sharing program for the purpose of permitting district employees to voluntarily transfer some of their sick leave to the leave sharing bank for the purpose of benefiting other employees who may be stricken with a catastrophic illness or accident and who may need additional sick leave due to such illness or accident. Participation in the leave sharing bank must comply with 70 O.S. §6-104.6. The following shall also apply:

Creation and Administration of the Leave Sharing Bank

1. Participation by district employees in the leave sharing bank will be voluntary. Participating employees will be assessed one day of sick leave immediately upon the creation of the leave sharing bank. Employees who do not wish to participate in the leave sharing bank must notify the superintendent in writing. Absent such written notification to the superintendent, all employees shall be conclusively presumed to be participating in the leave sharing bank. Employees requesting exemption from participation in the leave sharing bank will not be entitled to receive benefits from the leave sharing program.

2. Subsequent to the formation of the leave sharing bank, all new employees will be assessed one day of sick leave at the time of their employment. New employees may file a written notification of nonparticipation in the leave sharing bank as outlined above.

3. The minimum number of sick leave days in the leave sharing bank at any time shall be 180. When the number of days in the bank falls below 180, each participating

employee will be assessed one additional day from his or her sick leave. However, employees shall not be assessed more than one day of his or her sick leave during any given school year.

4. The maximum number of sick leave days in the bank at any given time shall be 580.

5. Each employee may donate up to five additional days to the leave sharing bank in May of each year; provided, however, that if the number of sick leave days already assigned to the leave sharing bank will not permit each employee to donate the maximum number desired by the employees, then such donations shall be taken in alphabetical order, with the even numbered years starting with the letter "A" and odd numbered years starting with the letter "M". Persons experiencing a catastrophic illness or injury and qualifying to receive a transfer of sick leave days from the leave sharing bank will not be required to replace these sick leave days except as a regular participating member.

Qualifications and Procedures to Receive Days from the Leave Sharing Bank

1. An employee may qualify to receive additional sick leave days from the leave sharing bank only if the employee experiences catastrophic illness or accident which results in the employee's disability to engage in his or her occupation at Bixby Public Schools by reason of any medically determinable physical or mental impairment which, in the opinion of the primary attending physician, is expected to result in death or which is expected to result in the disability to the employee and qualifies under the additional criteria set forth in this policy.
2. If an employee experiences a catastrophic illness or accident, a written request for sick leave time from the leave sharing bank shall be presented to the Leave Sharing Bank Screening Committee. The written request may be presented by the employee or by any other person who is acting with the permission of the employee.
3. The Leave Sharing Bank Screening Committee ("committee") shall be composed of at least seven members: three administrators and four employees from sites.

    a. The committee shall conduct as many meetings as it determines to be necessary to review a written request and determine whether the request should be accepted or denied. The date and time of the first meeting will be determined by the superintendent or designee, and the dates and times of any subsequent meetings will be determined by the committee.
    b. After reviewing a request for a transfer of sick leave days from the leave sharing bank, the committee shall determine by a vote of its members whether the request is to be accepted or denied. If a majority of the members of the committee vote in favor of accepting the request for the transfer of sick leave days from the leave sharing bank, the committee shall communicate the recommendation to the superintendent who will present the recommendation to the Board of Education for approval or rejection.
    c. In the event the majority of the committee members do not vote to accept the request, it shall be deemed to be denied, and the requesting employee will be notified in writing.
    d. In order to qualify to receive benefits under the leave sharing program, the employee must experience a catastrophic illness or injury, and such an illness or

injury to other members of the employee's family does not qualify the employee to benefits.

e. Additional sick leave days from the leave sharing bank shall not be transferred until the employee has exhausted his or her sick leave benefits with the Bixby Public Schools system.
f. The maximum number of sick leave days which may be transferred to an employee as a result of a catastrophic illness or accident from the leave sharing bank is 60 days for each such separate catastrophic illness or accident. The employee may submit a request to the Committee for additional days to total no more than 120 days. If regular sick leave benefits have been exhausted and a member of the employee's immediate family (spouse, child, parent) experiences a catastrophic illness or injury the employee will be entitled to use up to fifteen (15) days from the Sick Leave Bank, subject to the approval of the Sick Leave Bank Committee.
g. The Board of Education may, at its option, require the requesting employee to undergo a medical examination and evaluation by a physician chosen by the Board, and such examination and evaluation will be at the expense of the school district.

REFERENCE: Board Minutes dated August 5,1987
Board Minutes dated September 17, 1991
Board Minutes dated July 18, 2019
Negotiated Agreement
Adopted: November 13, 2000; Revised: September 13, 2004; Revised: July 18, 2019

MATERNITY LEAVE

In accordance with SB 1121, school employees may have six (6) weeks of paid maternity leave from the date of the birth of a new baby.

- Applies to full-time public school employees who have been employed by the school district for at least one year and have worked at least 1,250 hours during the preceding twelve-month period.
- Does not apply to paternity leave.
- Must be used immediately after birth.
- Is used in addition to and not in place of sick leave.

PERSONAL LEAVE

The Bixby Board of Education shall provide non-cumulative personal leave during the school year for support personnel as follows:

- Three (3) days for each Status I employee,
- Two (2) days for each Status II and Status III employee,
- One (1) day for Status III employee who is employed for less than six (6) hours but at least three (3) hours per day (includes bus drivers),
- No (0) days for Status IV or V employees or any employee employed for less than three (3) hours per day.

The following guidelines apply to personal leave:

1. The leave must be requested at least two (2) school days in advance, except in emergency situations. The immediate supervisor of the support employee may waive the advance notice in case of an emergency.

2. The supervisor may deny the use of leave if it causes a significant hardship in accomplishing the work of the department/school. Appeal of the supervisor's decision may be made to the Superintendent or his/her designee.

3. The leave cannot be requested/used during the first eight (8) days and/or the last five (5) days of the school year, nor a day prior to and/or after a holiday or vacation.

4. Personal leave shall be available after two (2) months of continuous employment, prorated for the first year of employment.

5. Personal leave may not be requested or used in less than one-half day increments.

Further, personal leave is **not** available to be used for the following activities or situations:

1. Seeking other employment
2. Performing any service for compensation
3. Participating in political activities
4. Inclement weather

The staff member who is allotted three (3) personal leave days per school year may roll two (2) unused personal leave days to the next school year. The total maximum of accumulated personal leave days for any school year is five (5) personal leave days. Those staff members who are allotted less than three (3) days of personal leave per school year may roll one (1) day of unused personal leave to the next school year. Any of the personal leave days which are unused and not rolled to the next year at the end of the contract year shall be added to the employee's cumulative sick leave, up to a maximum of 90 days for Status I employees and 60 days for Status II and Status III employees.

SICK LEAVE

It is the policy of the Bixby Board of Education to provide sick leave benefits to all support employees in order to promote a sense of security and permit the ease of mind essential to the satisfactory performance of services. In compliance with Oklahoma Statutes, Title 70, Section 6-104, the following guidelines are set forth:

1. For the purposes of this policy, support employee is defined as a full-time employee of the school district as determined by the standard period of labor which is customarily understood to constitute full-time employment for the type of services performed by the employee who is employed a minimum of 172 days, a minimum of six (6) hours per day, and who provides those services which are not performed by certified teachers, principals, superintendents or administrators and which are necessary for the efficient and satisfactory functioning of a school district.

2. The superintendent of schools, or designee, shall be responsible for administering this plan.

3. Subject to the total amount of sick leave days each support employee has available, a support employee may be absent from duty due to a personal accidental injury, illness, or

pregnancy, or accidental injury, illness, or death in the immediate family without loss of salary. Benefits shall include paid sick leave of one day per month of employment for Status I and II employees. The one-day sick leave per month equals the number of hours the employee normally works per day. Status III employees who are employed for less than 6 hours per day shall be restricted to sick days as follows:

- 5-hour employees – 5 days per year
- 4-hour employees – 4 days per year
- 3-hour employees – 3 days per year

Employees working fewer than 3 hours per day are not entitled to sick leave benefits.

4. When deemed necessary, an employee may borrow against unaccrued sick leave for the current school year, if approved by his/her supervisor and the Associate Superintendent for Human Resources. If the employee should terminate employment prior to earning the amount of sick leave taken, the unearned portion will be deducted from his or her final salary payment.

5. Subject to the limitations of paragraph 6 below, unused sick leave shall be cumulative from year to year as long as the employee remains continuously employed in this school district provided the maximum sick leave credit shall be reduced by one day for every day the employee is absent for reasons covered by this policy.

6. Unused sick leave shall be cumulative to a total of 105 days for Status I employees and 72 days for Status II and Status III employees.

7. The sick leave granted to support employees under this policy shall be vested at the time of accrual, that is, upon the completion of the first month's employment, the employee shall have accrued one sick leave day.

8. Accumulated sick leave may be transferred to another school district where a support employee is employed the next succeeding school year in accordance with that district's policies.

9. Support personnel who are employed for the first time in this district and who were employed at another school district during the year immediately preceding their employment with this district may transfer a maximum of 60 unused sick leave days.

MISUSE OF SICK LEAVE BENEFITS

Any employee who attempts to take unfair advantage of sick leave benefits shall be subject to dismissal or other disciplinary action as provided by contract and/or state law. Any employee may be required to submit appropriate evidence concerning the cause of absence in order to qualify for sick leave benefits. Appropriate evidence may include the following:

A. Physician's statement endorsed by the employee
B. Employee statement endorsed by the principal or immediate supervisor
C. Copies of claim submitted for insurance benefits
D. Other information as may be indicated by the circumstances

Appropriate evidence will be submitted when requested by the principal, immediate

supervisor, or the superintendent in the following situations:

A. Sick leave claim on days of unusual or inclement weather
B. Sick leave claim during the last four weeks of employment
C. Sick leave claim on days immediately preceding or immediately following holidays or non-work days other than weekends
D. Reasonable cause exists to believe that sick leave benefits are being abused

Sick leave benefits may not be paid in addition to workers' compensation benefits.

Support staff members, upon termination of employment by resignation and/or retirement, shall receive an unused sick leave benefit according to the following qualifications:

E. Support staff members with 0-10 complete years of employment with Bixby Public Schools who qualify for retirement and/or retire through the Oklahoma Teachers Retirement System are eligible, shall receive a lump sum payment equal to his/her accumulated and unused sick leave up to 90 days for Status I employees and 60 days for Status II and Status III employees at the rate of twenty-five dollars ($25.00) per day. Status III, IV and V employees do not qualify for this benefit. Only support staff members who qualify for and/or take retirement through the Oklahoma Teachers Retirement System are eligible for this benefit.

F. Support staff members with 11-19 complete years of employment with Bixby Public Schools shall receive a lump sum payment equal to his/her accumulated and unused sick leave up to 90 days for Status I employees and 60 days for Status II and Status III employees at the rate of forty dollars ($40.00) per day. Status IV and V employees do not qualify for this benefit.

G. Support staff members with 20-24 complete years of employment with Bixby Public Schools shall receive a lump sum payment equal to his/her accumulated and unused sick leave up to *~~90~~ 105 days for Status I employees and ~~60~~ 72 days for Status II and Status III employees at the rate of forty-five dollars ($45.00) per day. Status IV and V employees do not qualify for this benefit.

H. Support staff members with 25 or more complete years of employment with Bixby Public Schools shall receive a lump sum payment equal to his/her accumulated and unused sick leave up to 105 days for Status I employees and 72 days for Status II and Status III employees at the rate of fifty dollars ($50.00) per day. Status IV and V employees do not qualify for this benefit.

Payment will be applicable for only those days accumulated in this district and will not include any days transferred from another district. See **BOE Policy 4133**.

EMPLOYMENT DATE

The original day of employment for a new employee shall be the first day actually worked. This date will be used to establish eligibility for benefits and seniority rights.

If an employee terminates employment with Bixby Public Schools for a period of two (2) months or more, a new employment date will be established. The latest employment date will be used for determining vacation eligibility.

In determining the length of service for longevity awards, all periods of employment with Bixby Public Schools will be considered, whether or not continuous. Employees desiring clarification should contact the Personnel Office.

EQUAL EMPLOYMENT OPPORTUNITIES

It is the policy of the Board of Education of The Bixby Public Schools system that no person shall, on the grounds of race, color, religion, national origin, sex, age, marital or veteran status, or a qualified person with a disability, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any education program or in recruitment, consideration, selection or employment whether full-time or part-time, or any other activity for which the Board is responsible.

The successful achievement of this non-discrimination policy shall be the function and responsibility of the Board of Education, the administration, and all employees of the District.

FAILURE TO RETURN FROM LEAVE

The failure of an employee to return to work upon the expiration of a family or medical leave of absence will subject the employee to immediate termination unless an extension is granted. Any termination, as a result of this provision is subject to the same rights as a termination for cause. An employee who requests an extension of family leave or medical leave due to the continuance, recurrence or onset of her or his own serious health condition, or the serious health condition of the employee's spouse, child or parent must submit a request for an extension, in writing, to the employee's immediate supervisor with a copy to the office of the Superintendent.
This written request should be made as soon as the employee realizes that she or he will not be able to return at the expiration of the leave period.

HEALTH INSURANCE

All support employees who work a minimum of four (4) hours per day for a contracted year may receive $20.00 payment per month which may be applied toward the State Health Insurance Plan or received as salary (full-time bus drivers are also provided with this benefit). In addition to this benefit allowance, the State of Oklahoma provides each support employee an amount equal to 100% of the cost of individual single premium Healthchoice health insurance. A portion of this amount, as established by state law, may be received as salary in lieu of health insurance benefits.

For information regarding options that are available for continuing insurance at the time of retirement or resignation, please contact the Insurance Coordinator.

HOLIDAYS

Bixby Public Schools provides thirteen (13) paid holidays for Status I employees.

INTERMITTENT LEAVE OR LEAVE ON A REDUCED LEAVE SCHEDULE

An employee may request to use available leave intermittently or on a reduced leave schedule. Where leave is requested in connection with a serious health condition of the employee or

immediate family member, the request for leave must be supported with a certification from the health care provider that such leave is medically necessary and stating the expected duration and schedule of such leave. There must be a medical need for the leave and evidence that the medical need can best be accommodated through an intermittent or reduced leave schedule. Any eligible employee seeking leave on an intermittent or reduced leave basis must obtain and complete a request for leave and must submit the medical certification or other information required.

Intermittent or reduced leave may also be taken in connection with the birth or because of the placement for adoption or foster care of a child. However, intermittent leave or leave on a reduced leave schedule for this purpose may only be taken with the approval of the School District.

In any instance, whether because such leave is medically necessary or in connection with the birth or placement of a child, or due to service member leave, the employee must try to schedule the leave so as not to unduly disrupt the School District's operations. In the event the employee takes intermittent leave or reduced leave the School District reserves the right to place the employee in an alternative position which better accommodates intermittent or reduced leave.

When an instructional employee requests intermittent or reduced leave for planned medical treatment for more than 20 percent of the total number of working days in the period during which the leave would be used, the School District may require the employee to elect either to (1) take leave for a "particular duration" or time which is not greater than the duration of the planned treatment, or (2) be transferred to an alternative position. If the instructional employee requesting intermittent leave or leave on a reduced leave schedule does not give proper notice as required the School District may deny the taking of leave until 30 days after notice was provided, or may require the employee to take leave for either a "particular duration" or accept an alternative position.

INTERPRETATION OF FMLA or NDAA ACT

The School District intends to remain faithful to the requirements of FMLA and NDAA. Questions regarding the interpretation, administration, and application of the Act to eligible employees shall be resolved by reliance on the FMLA or NDAA and their interpretive regulations. Where relevant, the School District will also consider its policies, rules, practices and negotiated agreements; however, any conflict between the applicable Act and District policies will be resolved by reference to the relevant Act.

FOOD SERVICE PRIVILEGES

The employees of the Bixby Public Schools System are permitted to eat in the school cafeteria where they work. An adult fee is charged for these meals. The employees are expected to follow the rules of procedure for the cafeteria of the school while eating.

LEAVE BASED ON A SERIOUS HEALTH CONDITION

A Medical Certification Statement must accompany an application for leave based on the serious health condition of the employee or the employee's spouse, child or parent. This statement must be completed by the applicable health care provider. It must state the date on which the health condition began, the estimated duration of the condition, and the relevant medical facts related to

the condition.

If the employee has a serious health condition, the certification must state that the employee cannot perform the functions of his or her position. Likewise, when the employee is prepared to return to work he or she must provide certification by his or her health care provider that the employee is able to resume work with or without limitations of accommodations. The School District reserves the right to require the employee to obtain a second medical opinion at the School District's expense. If the opinions of the first and second health care provider differ, the School District may require a third opinion from a health care provider mutually agreed on by the School District and the employee.

The School District may require subsequent certifications to support FMLA leave but not more often than every 30 days unless the employee: (1) requests an extension of leave; (2) changed circumstances occur regarding the illness or injury; or (3) the School District receives information that casts doubt on the validity of an existing certification. Certification periods for conditions that are certified as long term and involve no material change in the condition are different than stated in this paragraph In any instance, re-certification requests will be the same as designated in the FMLA or NDAA.

In the event the employee is applying for leave to care for a spouse, child or parent, the certification must state that fact along with an estimate of the amount of time the employee will be needed for care. Where leave is requested due to the serious illness or injury of a service member, certification may also be required.

LEAVE TAKEN NEAR THE END OF AN ACADEMIC TERM

If an instructional employee begins any type of covered leave more than 5 weeks before the end of a term, and if the leave will last at least 3 weeks and the employee would otherwise return to work during the 3 weeks before the end of the term, the School District may require the employee to continue taking leave until the end of the term.

If an instructional employee takes leave for a reason other than the employee's own serious health condition which commences during the 5 weeks before the end of the term, and if the leave will last more than 2 weeks and the employee would otherwise return to work during the last 2 weeks of the term, the School District may require the employee to continue taking leave until the end of the term.

If an instructional employee takes leave for a reason other than the employee's own serious health condition which begins during the last 3 weeks of the term, and if the leave will last more than 5 working days, the School District may require the employee to take leave until the end of the term.

For the purpose of this Policy, the word "term" means the first semester of each academic year and the second term as the final or second semester of each academic year.

LETTER OF INTENT

The Bixby Public Schools shall give reasonable assurance of employment in writing to any support employee that the school intends to employ for the next school year. This notice will be given no later than ten (10) days after the effective date of the education appropriation bill or June 1st, whichever is later.

LIFE INSURANCE

The Board of Education will provide a $30,000.00 term life insurance policy for each full- time employee who is working twenty (20) hours or more a week on a regular basis (full- time bus drivers are also provided with this benefit). The life insurance benefit is reduced to 65% of the original policy at age 65 and to 50% of the original policy at age 75.

OVERTIME

When it is necessary to work in excess of the normal forty hour work week, employees, with the exception of exempt employees as defined in the Fair Labor Standards Act, are to be compensated at one and one-half (1-1/2) times the regular pay rate. When possible, overtime work will be rewarded through compensatory time off. It shall be the responsibility of the supervisors of support personnel to obtain prior approval, except in emergencies, for overtime with pay from the Director of *the employee's department, the principal at their site,~~Transportation Services, Director of Facilities Services, Director of Food Services,~~ or Superintendent or his/her designee.

PAY

The salary for support personnel in the Bixby Public Schools is within an overall salary schedule. Compensation for each particular position depends upon the duties, responsibilities, and qualifications required for job performance of the position. New employees are normally paid based on the job duties and qualifications they bring with them. Staff may be placed on an appropriate level of the payscale based on contributing factors and qualifications for a given position.

Pay is issued on the tenth day of each month for ten (10) month support employees and on the twenty-fifth (25) of the month for most (11) month and (12) month employees who work 200 days or more. The position "Start Date" will determine pay date. When the tenth or twenty-fifth falls on a weekend or a paid holiday, the payday is then scheduled on the preceding workday. Direct Deposit is required of all employees.

The following deductions will be made each pay period the employee is with the Bixby Public Schools:

- FEDERAL WITHHOLDING TAX
- OKLAHOMA WITHHOLDING TAX
- SOCIAL SECURITY/MEDICARE

In addition to these, voluntary deductions may be authorized by the employee for the following:

- TAX SHELTERED ANNUITIES
- TTCU CREDIT UNION
- UNITED WAY/BCOC CONTRIBUTION
- HEALTH/ACCIDENT INSURANCE
- DENTAL INSURANCE
- ADDITIONAL INSURANCE

PERFORMANCE EVALUATION

Support personnel of the Bixby Public School system will be evaluated on work performance at the completion of the temporary status period and during each year of service. This evaluation becomes a part of the employment history of each employee and filed in his/her personnel file. Employees will receive a copy of the evaluation.

PERSONAL INTEGRITY

The employee's responsibility includes ethical conduct in all business dealings. Respect for the law, observation of work regulations, and recognition of the rights of others are representative component parts of high personal ethics. A failure to observe these can be the basis for disciplinary action.

Keys checked out to school employees are to be guarded and never loaned to non-school personnel without permission of the supervisor.

Employees are hired as a result of successful application procedures and references and are expected to perform their assigned duties without assistance from non-school employees. If an employee is unable to perform his/her duties, the supervisor should be contacted.

Support employees should not bring children to the workplace or allow children to remain at the workplace after school hours.

PERSONAL TELEPHONE CALLS

All staff should restrict the use of school phones or their personal cell phones to make personal phone calls. During work time a staff member's cell phone should be restricted to emergency calls. Personal cell phones may be used during an employee's lunchtime. Exceptions to this policy may be made by the employee's immediate supervisor.

PERSONNEL FILES: SUPPORT EMPLOYEES

At the time of initial employment, each support employee shall file with the district prior to the first day of employment a complete employment history and a complete record of education.

For the benefit and use of the school district and of the employee, the district will maintain a complete, up-to-date personnel file in the superintendent's office. Employees are requested to go online and make changes when necessary. The file record shall include the following information:

1. Correct name (as on social security card), address, telephone number, and date of employment;
2. Data on education, including all institutes completed;
3. Additional data requested concerning health and/or medical examinations;
4. The name of a local contact person in the event of an emergency;
5. Record of assignments; and
6. Evaluations of performance.

Every employee shall be allowed to inspect his or her personnel file at any reasonable time in

the presence of a staff member of the superintendent's office.

References regarding an employee received prior to employment with the district shall not be made available to the employee for inspection.

PHYSICAL EXAMINATIONS

Physical examinations may be required for support personnel before employment in certain assignments. The cost of the examination will be paid by Bixby Public Schools.

Pre-employment and annual physical for Child Nutrition, Transportation and Maintenance staff may be required from an employer-designated medical facility.

POLICY FOR CLASSIFICATION OF EMPLOYEES

RIGHTS AND RESPONSIBILITIES INVOLVING NON-EXEMPT EMPLOYEES

It is the policy of Bixby School District to ensure compliance with the Fair Labor Standards Act (FLSA) provisions concerning the payment of overtime at the established rate to eligible employees. Consistent with that obligation this policy discusses the proper classification of employees as exempt or non-exempt employees and also addresses the rights and responsibilities of the District and non-exempt employees in areas related to the authorization necessary for overtime work, and related recordkeeping requirements. The purpose of the policy is to ensure that the District correctly identifies those individuals entitled to overtime and ensures that non-exempt employees required to work overtime as a condition of their employment receive either monetary compensation or compensatory time for approved overtime. The District's construction and interpretation of this policy shall be consistent with FLSA's mandatory provisions.

DISTRICT'S OVERTIME OBLIGATION

The FLSA does not limit the number of hours that an employee may work, either daily or weekly. It requires that overtime compensation be paid or time accrued at a rate of not less than one and one-half times the non-exempt employee's regular rate of pay for each hour worked in a workweek in excess of the maximum hours applicable to the type of employment in which the employee is engaged. For school district employees this means overtime for hours in excess of 40 per week for non-exempt employees.

While overtime must be calculated on a workweek basis, there is no requirement in the FSLA that the overtime compensation be paid weekly. As a general rule, overtime earned in a particular workweek should be paid where possible on the regular payday for the period in which such workweek ends. When the correct amount of overtime compensation cannot be determined until later, the district will pay it as soon after the regular pay period as practicable. Payment shall not be delayed beyond the next payday. In those cases where an employee elects or District enforces compensatory time, the use of accrued time is controlled by the District's Compensatory Time for Overtime Policy.

I. Employee Classification for Purposes of FLSA: It is the District's intent to adhere to the requirements of FLSA with regard to the classification of employees and with respect to the payment of overtime wages to eligible employees.

II. Non-Covered Employees: FLSA provides that certain employees are not covered by the Act. Non-covered employees include volunteers, independent contractors, legal advisors, and certain trainees. Non-covered employees are basically treated the same as exempt employees, for purposes of FLSA.

III. Exempt Employees: In accordance with the FLSA, exempt employees do not receive overtime. Exempt employees include executive, administrative, and/or professional personnel. An exemption is determined for the respective categories based upon application of either the long or short tests described below.

Executive Employees

A. The Long Test for Executive Employees: An executive employee must meet all of the following requirements to be exempt from the FLSA minimum wage and overtime provisions:

1. Duties: Primarily management of the agency, department or subdivision.
2. Supervision: Customarily and regularly directs two or more other employees.
3. Authority: Possesses the power to hire or fire employees, or makes suggestions that are given substantial weight in such decisions, including promotions.
4. Discretion: Customarily and regularly exercises discretionary power.
5. Work Responsibility: Does not devote more than 20 percent of his or her hours in a workweek to the performance of activities not closely related to items (1) through (4).
6. Compensation: Is not paid less than:*
   ~~$684~~ $844 per week exclusive of board, lodging or other facilities, effective July 1, 2024
   ~~(On a yearly basis, 260 days, $684 per week equals about $35,568 per year).~~
   $43,888 per year, effective July 1, 2024
   $1,128 per week, effective January 1, 2025
   $58,656 per year, effective January 1, 2025

B. The Short Test for Executive Employees: An executive employee must meet all of the following requirements to be exempt:

1. Compensation: Is not paid less than:*
   ~~$684~~ $844 per week exclusive of board, lodging or other facilities, effective July 1, 2024
   ~~(On a yearly basis, 260 days, $684 per week equals about $35,568 per year).~~
   $43,888 per year, effective July 1, 2024
   $1,128 per week, effective January 1, 2025
   $58,656 per year, effective January 1, 2025
2. Duties: Primarily management of the agency, department, or subdivision.
3. Supervision: Customarily and regularly directs two or more other employees.

Administrative Employees

A. ***The Long Test for Administrative Employees*:** An administrative employee must meet all of the following requirements to be exempt from the FLSA minimum wage and overtime provisions:

1. Duties primarily consists of either:
   a. non-manual or office work directly related to management policies or general business operations
   b. performance of administrative functions in an educational establishment in work related to academic instruction and training

2. Discretion: Customarily and regularly exercises discretion and independent judgment.

3. Supervision:
   a. Regularly and directly assists a person employed in an executive or administrative capacity
   b. performs under only general supervision work requiring special training, experience or knowledge
   c. executes special assignments and tasks under only general supervision.

4. Work responsibility: Does not devote more than 20 percent of work time to activities not directly or closely related to performance of administrative work

5. Compensation: Is not paid less than:*
   ~~$684~~ $844 per week exclusive of board, lodging or other facilities, effective July 1, 2024
   ~~(On a yearly basis, 260 days, $684 per week equals about $35,568 per year).~~
   $43,888 per year, effective July 1, 2024
   $1,128 per week, effective January 1, 2025
   $58,656 per year, effective January 1, 2025

B. ***The Short Test for Administrative Employees:*** An administrative employee must meet all of the following requirements to be exempt:

1. Compensation: Is not paid less than:*
   ~~$684~~ $844 per week exclusive of board, lodging or other facilities, effective July 1, 2024
   ~~(On a yearly basis, 260 days, $684 per week equals about $35,568 per year).~~
   $43,888 per year, effective July 1, 2024
   $1,128 per week, effective January 1, 2025
   $58,656 per year, effective January 1, 2025

2. Duties: Primarily performance of office or non-manual work directly related to management policies or general business operations, or the performance of functions in the administration of an educational establishment, or a department or subdivision thereof, in work directly related to the academic instruction or training.

3. Responsibilities: Primary duty includes work requiring the exercise of

discretion and independent judgment.

Professional Employees

A. The Long Test for Professional Employees: A professional employee must meet all of the following requirements to be exempt from the FLSA minimum wage and overtime provisions:

1. Duties: Primarily work requiring:
   a. advanced learning acquired by a prolonged course of specialized intellectual instruction, as distinguished from general academic education, apprenticeships or routine training; or
   b. original or creative work depending primarily on invention, imagination or talent; or
   c. teaching, tutoring, instructing or lecturing for a school system or educational institution.
2. Discretion: Work requiring the consistent exercise of discretion and judgment.
3. Work product: Predominantly intellectual and varied in character and which cannot be standardized in relation to a given period of time.
4. Work responsibility: Must devote not more than 20 percent of his or her hours to activities not essential, part of or necessarily incident to the work.
5. Compensation: Is not paid less than:*
   ~~$684~~ $844 per week exclusive of board, lodging or other facilities, effective July 1, 2024
   ~~(On a yearly basis, 260 days, $684 per week equals about $35,568 per year).~~
   $43,888 per year, effective July 1, 2024
   $1,128 per week, effective January 1, 2025
   $58,656 per year, effective January 1, 2025

B. The Short Test for Professional Employees: A professional employee must meet all of the following requirements to be exempt:

1. Compensation: Is not paid less than:*
   ~~$684~~ $844 per week exclusive of board, lodging or other facilities, effective July 1, 2024
   ~~(On a yearly basis, 260 days, $684 per week equals about $35,568 per year).~~
   $43,888 per year, effective July 1, 2024
   $1,128 per week, effective January 1, 2025
   $58,656 per year, effective January 1, 2025
2. Duties: Primarily consist of work requiring advanced learning or work as a teacher.

3. Discretion: Must include work requiring the consistent exercise of discretion and judgment or consist of work requiring invention, imagination or talent in a recognized field of artistic endeavor.

The District employs a variety of employees. The determination of an employee's proper classification requires evaluation of specific duties and criteria; however, the following provides guidance regarding how employees are generally classified for

purposes of overtime compensation.

IV. Non-exempt Employees

Non-exempt employees are entitled to compensation for all hours worked in excess of their contracted workweek and overtime for all hours worked in excess of 40 in a workweek. Overtime compensation is paid at a rate of not less than one and one- half times the non-exempt employee's regular rate of pay for each hour worked in a workweek in excess of 40 hours per week.

V. Examples of Employee Classifications

Non-exempt employees include:

- Bus drivers
- Cafeteria workers
- Dietitians
- Custodial workers
- Day-care workers
- Keypunch operators for school records
- Hall or lunchroom monitors
- Non-RN school nurse
- Secretarial or clerical support
- Security personnel
- Maintenance workers

Exempt executives include:

- Superintendent
- Principals and Assistant Principals
- Directors of *~~Computer Programming~~ Technology
- Assistant Superintendents
- Director of Facilities Services
- Director of Transportation
- Director of Food Services

Exempt professionals include:

- Guidance counselors
- Certified public accountants in budget office
- School Board attorneys
- School psychologists
- School registered nurse
- School librarian
- Teachers
- Non-covered positions include:
- Appointed members of the board of education
- Elected member of the board of education

- Homeroom mothers/fathers and other volunteers

VI. Authorization Required for Overtime

Employees are not permitted to work overtime without the prior written authorization of the employee's supervisor or the superintendent. An employee who works overtime, without authorization, will be subject to discipline up to and including the possibility of termination. If for any reason the employee is unable to obtain approval of overtime prior to working overtime, he/she is required to immediately bring overtime work to the attention of his/her supervisor.

Supervisors are required to strictly enforce the district's prohibition of unauthorized overtime. To this end, a supervisor must not allow an employee to work overtime if the supervisor knows or reasonably suspects that the employee is working in excess of those hours authorized. **A supervisor who fails to take reasonable action to enforce the district's policy will be subject to discipline up to and including possible termination of employment.**

VII. Use of Time Clocks or Other Time Records

Employees will be assigned a method for keeping track of work hours. Each employee is responsible for the complete and accurate reporting of his/her time and must verify that the time reported is truthful to the best of the employee's knowledge and experience.

Employees assigned a time clock must not clock in more than seven (7) minutes prior to the beginning of the employee's work schedule, or more than seven (7) minutes after the end of the schedule. An employee who does not have prior written permission and who is found to have clocked in more than seven (7) minutes before his/her schedule, or clocked out more than seven (7) minutes after his/her schedule, will be in violation of the provisions of this policy. Time accumulated on the time clock before or following the employee's scheduled work hours will not be considered as time worked. An employee who has questions regarding whether the employee should be on the time clock, should immediately contact a supervisor for assistance.

Employees who clock in more than eight (8) minutes late will be docked ¼ hour. Employees who are eight (8) minutes early will be paid overtime only if the early report to work is approved by the employee's supervisor. **Voluntary overtime is strictly prohibited.**

An employee utilizing an alternate method of time keeping is, likewise, required to ensure that the times listed by the employee are complete and accurate and recorded to the best of the employee's knowledge and experience and is subject to the same requirements and penalties as an employee utilizing a time clock.

An employee who identifies an erroneous entry on his or her time card or record should immediately bring the error or mistaken entry to the attention of his/her supervisor and both should insert and initial the correct entry or information on the

time record.

VIII. Notice of Policy to Employees

Each employee will be furnished with a copy of the District's FLSA policy and will be required to sign an acknowledgement confirming that the employee received the policy and that he/she understands the rights and responsibilities that it includes.

Questions concerning any part of the policy should be directed to the employee's supervisor or the superintendent.

If at any time an employee believes that he/she is incorrectly classified for purposes of FLSA or is entitled to additional compensation under federal or state law, he/she should immediately notify the superintendent in writing, setting out the basis for the employee's complaint of misclassification or incorrect compensation.

POLICY REGARDING MULTIPLE EMPLOYMENT ASSIGNMENTS

The School District may have opportunities for its employees to assume more than one type of employment position. The District will closely monitor the assignment of more than one employment position to any employee to ensure that the assignment does not result in the employee working more hours than is advisable or hours which will create overtime or unacceptable overtime liability for the School District.

Accordingly, the District will closely monitor all multiple assignments made to employees to determine whether the positions assigned are exempt from overtime or whether the positions will require the payment of overtime. Employees must strictly adhere to instructions regarding the hours of work authorized.

I. Exemption from Overtime

Exemptions from the overtime provisions of the FLSA are provided under federal regulations. School administrators are exempt as administrative employees and teachers are exempt from overtime under the professional exemption. Other employees may be exempt based on the duties performed and whether they meet the long or short tests approved by FLSA for executive, administrative or professional positions.

Employees who are exempt will not be allowed to devote more than 50% of the hours worked in a workweek to activities which are not an essential part of nor necessarily incident to the work exempted from overtime by the FLSA and regulations promulgated pursuant to it.

II. Multiple Position Employment Prohibition of Exempt Employees

Teachers and administrative employees of the board who are exempt from overtime

provisions of the Act under regulations promulgated by the Wage and Hour Division of the United States Department of Labor may not be employed in multiple positions with the board if such employment would jeopardize the exempt status of the employee's teaching or administrative position.

III. Employment Contract Supplements

Pursuant to employment contracts approved by the board, teachers and other *exempt* personnel may earn a salary supplement for performing assigned duties, such as coaching athletic teams, serving as cheerleading sponsors, and other extra responsibilities incidental to their position as teachers or school administrators.

IV. Multiple Position Employment of Non-Exempt Employees

Non-exempt employees of the District and board may be employed in multiple positions only if the time to be worked by the employee in those positions will not normally exceed forty hours during the employee's workweek. Additional position assignments to employees in this category will be subject to the following conditions:

1. Authorized overtime will be paid to non-exempt employees who work more than forty hours in a workweek, whether the work is performed in one or more than one job.
2. Overtime should only be allowed by supervisors under unusual or extraordinary circumstances and must be approved in advance, in writing, before overtime hours are worked.
3. An employee working overtime this is not properly authorized in advance, in writing, by the employee's supervisor, is considered to be in violation of this policy and the violation may result in disciplinary action, up to and including the possibility of dismissal or non-reemployment.

V. Overtime Rates of Pay

Non-exempt employees working more than one position, in which the rate of pay is different for each position, must agree in writing, in advance of performance of the work and as part of the overtime authorization, as to the rate of pay. At the time any overtime hours are approved, the employee's supervisor will determine for which job and rate the overtime hours are to be worked. If overtime hours are properly authorized and worked, they will be paid at the rate established for the work being performed during the overtime hours.

VI. Benefit Entitlements According to Primary Position

Employees who work in more than one position for the District will be entitled to benefits in only the primary position unless otherwise provided by law. The primary position is defined as the position in which the person was initially employed by the District and will generally be the position which is regularly assigned the most hours of work.

VII. After-School Daycare Employees

Employees who work in an after-school daycare program operated by the District are employees of the District and included within the purview of this policy.

VIII. After-School Program Employees

Employees who work in an after-school program operated by the District are

employees of the District and included within the purview of this policy.

POSTING OF JOB VACANCIES

Job vacancies, existing or newly created, will be posted on the school district website. The notice will include the name of the position, qualifications.

Present employees seeking employment for another position must submit a written statement to his/her immediate supervisor.

PRE-EMPLOYMENT REQUIREMENTS

Every employee of Bixby Public Schools is subject to the following policies regarding criminal background and drug testing.

BOE Policy 4103: Criminal Records Search

BOE Policy 4109: Testing Employees and applicants for employment (Other than Bus Drivers) with regard to the use of alcohol and illegal chemical substances

BOE Policy 4110: Alcohol and Drug Testing for Bus Drivers

BOE Policy 2116A Medical Marijuana, Hemp, and Cannabidiol (CBD)

These policies are provided to each employee here.

PROMPTNESS

Employees are expected to be at work on time and to be prompt in returning from lunch periods. Excessive tardiness could result in suspension or termination of employment. If the employee is going to be tardy to work because of an unavoidable circumstance, the supervisor should be telephoned as soon as possible and informed of the reason.

RE-EMPLOYMENT

Persons previously employed by the Bixby Public Schools may be considered for re-employment provided their previous record of employment with the district was good, and that their former supervisor recommends them.

The temporary status time of employment is waived for a re-employed employee if he/she was on a designated class status when previously employed with the school district, if the employee returns to the same job classification. If the employee is re-employed in a different job classification, ~~no~~ experience credit may or may not be allowed and employment will be on a temporary status.
If the re-employed employee has been out of the employment of the Bixby Public Schools for more than (6) months and the designated job requires a physical examination, an examination will be required before employment.

Employees who have been terminated, dismissed or suspended may be re-employed only upon the approval of the Superintendent of Schools.

REINSTATEMENT TO FORMER POSITION

An employee who is ready to return from leave must complete a *Notice of Intention to Return from Family or Medical Leave* before he or she can be returned to work. An employee may return to work before the expiration of a family or medical leave of absence. In this event notification must be given to the employee's supervisor at least 5 working days prior to the employee's planned return.

An employee generally is entitled to be restored to an equivalent position and to equivalent conditions of employment. This may not be applicable to employees who are designated as "highly compensated employees". The School District cannot guarantee that an employee will be returned to his or her original job. A determination as to whether a position is an "equivalent position" will be made by the School District. A highly compensated employee is the employee who is salaried, and is "among the highest paid 10 percent" of the employees employed within 75 miles of the employee's worksite. An employee who qualifies as a "highly compensated" employee may be denied restoration to employment if necessary to prevent substantial and grievous economic injury to the operations of the School District.

RESIGNATION

A letter of resignation giving the intended termination date should be sent to the employee's site administrator or department director or Superintendent or his/her designee. Employees resigning from employment with the school system are expected to give two weeks' notice, if possible, of their intention to leave.

RESOLUTION OF COMPLAINTS

Complaints shall consist of matters affecting the employer-employee relationship except those specifically covered by School Board Policy or regulations.

Grievances should be reported to the employee's immediate supervisor within five working days of occurrence or after the employee has become aware of its occurrence. Employees are urged to confer, in an informal manner, with the immediate supervisor in an effort to resolve a grievance. If this is not successful, the following procedure will be used to file a grievance:

1. The grievance will be presented to the appropriate associate superintendent who will render a decision after a hearing is held in the presence of the supervisor. The decision will be presented in writing to the employee within five working days after the hearing.

2. If the decision of the assistant superintendent is not acceptable to the complainant, the superintendent will appoint a grievance committee consisting of the superintendent, one Board of Education member, and one representative from the support staff group. This committee will meet with the complainant and make a decision, and the decision will be final.

No reprisals of any kind will be taken by the district or the school administration against any employee by reason of participation in the grievance procedure.

This procedure is not available to employees who have been suspended or dismissed from the employment of Bixby Public Schools.

SAFETY

"***There is no job so urgent, or task so important, that we cannot take the time to do it safely.***"

The personal safety of each employee of this school district is of primary importance. To the greatest degree possible, management will provide all mechanical and physical facilities required for personal safety in keeping with the highest standards.

We will maintain a safety program conforming to the best practices of organizations of this type. To be successful, such a program must embody the proper attitudes toward injury and illness prevention on the part of both supervisors and employees. It also requires cooperation in all safety matters, not only between supervisor and employee, but also between each employee and his fellow workers. Only through such a cooperative effort can a safety record in the best interest of all be established and preserved.

The full cooperation of each employee in our organization is hereby requested to make this program successful.

SECURITY

Many jobs performed in the Bixby Public Schools require the employees to assume responsibility for the security of the building, office, or area. It is important that the employee exercise caution and prudent judgment in maintaining security as required by his job performances. If the employee has possession of keys for the performance of his/her job, all such keys will be kept secure by the employee and returned to his/her immediate supervisor upon leaving the employment of the district. Alarm codes/cards should be kept confidential and not shared with other employees or individuals.

SERVICE MEMBER FAMILY LEAVE

Service member family leave entitles an eligible employee, who is the spouse, son, daughter, parent or next of kin of a covered service member to a total of 26 workweeks of leave during a single 12-month period to care for the service member.

A "covered service member" is generally any member of the Armed Forces, including a member of the National Guard or Reserves, who is undergoing treatment or therapy for a serious injury or illness incurred while on active duty.

"Serious injury or illness" means an injury or illness incurred by the member in the line of duty in the Armed Forces that may render the member medically unfit to perform the duties of the member's office, grade, rank or rating.

Eligible employees are entitled to a combined total of 26 workweeks of FMLA leave and may not exceed that amount during the 12-month period by combining service member family leave with other forms of FMLA leave, Eligible employees must provide at least 30 days' notice of their intention to take service member family leave whenever the necessity for such leave is foreseeable based on planned medical treatment; otherwise, notice of leave must be reasonable and

practicable. As with other leave provided pursuant to this policy, an employee approved for service member family leave is required to substitute accrued paid leave for any part of the 26-week period of service member family leave.

SEXUAL HARASSMENT

The policy of this school district forbids discrimination against any employee or applicant for employment on the basis of sex. The Bixby Board of Education will not tolerate sexual harassment by any of its employees. This policy also applies to non- employee volunteers whose work is subject to the control of school personnel.

General Prohibitions

1. Unwelcome Conduct of a Sexual Nature

    a. Conduct of a sexual nature may include verbal or physical sexual advances, including subtle pressure for sexual activity; touching, pinching, patting, or brushing against; comments regarding physical or personality characteristics of a sexual nature; and sexually-oriented "kidding," "teasing," double meanings, and jokes.

    b. Verbal or physical conduct of a sexual nature may constitute sexual harassment when the allegedly harassed employee has indicated, by his or her conduct, that it is unwelcome.

    c. An employee who has initially welcomed such conduct by active participation must give specific notice to the alleged harasser that such conduct is no longer welcome in order for any such subsequent conduct to be deemed unwelcome.

2. Sexual Harassment: For the purpose of this policy, unwelcome sexual advances, requests for sexual favors, and other verbal or physical conduct of a sexual nature constitute sexual harassment if:

    a. submission to the conduct is made either an explicit or implicit condition of employment;

    b. submission to or rejection of the conduct is used as a basis for an employment decision affecting the harassed employee; or

    c. the conduct substantially interferes with an employee's work performance, or creates an intimidating, hostile, or offensive work environment.

Specific Prohibitions

1. Administrators and Supervisors

    a. It is sexual harassment for an administrator or supervisor to use his or her authority to solicit sexual favors or attention from subordinates when the subordinate's failure to submit will result in adverse treatment, or when the

subordinate's acquiescence will result in preferential treatment.

b. Administrators and supervisors who either engage in sexual harassment or tolerate such conduct by other employees shall be subject to sanctions, as described below.

2. Non-administrative and Non-supervisory Employees: It is sexual harassment for a non-administrative and non-supervisory employee to subject another such employee to any unwelcome conduct of a sexual nature. Employees who engage in such conduct shall be subject to sanctions as described below.

Report, Investigation, and Sanctions

1. It is the express policy of the Board of Education to encourage victims of sexual harassment to come forward with such claims. This may be done through the Employee Grievance policy or by contacting the District Compliance Coordinator.

a. Employees who feel that administrators or supervisors are conditioning promotions, increases in wages, continuation of employment, or other terms or conditions of employment upon sexual favors, are encouraged to report these conditions to the appropriate administrator. If the employee's direct administrator or supervisor is the alleged offending person, the report will be made to the next higher level of administration or supervision, unless it is the superintendent who is the alleged offender. In which case, the complaint shall be referred to the Board president.

b. Employees are also urged to report any unwelcome conduct of a sexual nature by supervisors or fellow employees if such conduct interferes with the individual's work performance or creates a hostile or offensive working environment.

c. Confidentiality will be maintained; however, absolute confidentiality cannot be guaranteed because of due process concerns which arise in sexual harassment investigations. No reprisals or retaliation will be allowed to occur as a result of the good faith reporting of charges of sexual harassment.

d. In determining whether alleged conduct constitutes sexual harassment, the totality of the circumstances, the nature of the conduct and the context in which the alleged conduct occurred will be investigated. The superintendent has the responsibility of investigating and resolving complaints of sexual harassment.

e. Any employee found to have engaged in sexual harassment shall be subject to sanctions, including, but not limited to warning, suspension, or termination subject to applicable procedural and due process requirements.

SUPPORT EMPLOYEE RULES FOR CONDUCT

See **BOE Policy 4160**.

A support employee may be suspended, demoted, terminated or non-reemployed for violation of any of the following Rules for Conduct, as well as other standards of conduct included in school

district policies:

1. Falsification of personnel or other records.
2. Unexcused failure to be at work station at starting time.
3. Leaving work station without authorization prior to lunch periods, or end of work day.
4. Abandonment of job (3 or more consecutive or non-consecutive absences in a rolling 6 month period without following the proper reporting procedures).
5. Excessive unexcused absenteeism.
6. Chronic absenteeism for any reason
7. Chronic tardiness.
8. Wasting time or loitering during working hours.
9. Leaving work area during work hours, without permission, for any reason.
10. Possession of weapons on school premises or in school district vehicles or while on duty.
11. Removing school district property or records from school district premises without proper authority.
12. Willful abuse, misuse, defacing, or destruction of school district property, including tools, equipment, or property of other employees.
13. Theft or misappropriation of property of employees, students or of the school district.
14. Sabotage.
15. Distracting the attention of others.
16. Refusal to follow instructions of supervisor.
17. Refusal or failure to do work assignment.
18. Unauthorized operation of machines, tools, or equipment.
19. Threatening, intimidating, coercing or interfering with employees or supervisors.
20. Threatening, intimidating, coercing or exploiting students.
21. The making or publishing of false, vicious, or malicious statements concerning any employee or supervisor.
22. Creating a disturbance on school premises including but not limited to engaging in quarrelsome behavior and fighting.
23. Creating or contributing to unsanitary conditions.
24. Practical jokes injurious to other employees, students or school district property.
25. Possession, consumption, or reporting to work under the influence of beer, alcoholic beverages (including wine), non-prescribed drugs, or controlled dangerous substances during the contracted work day.
26. Disregard of known safety rules or common safety practices.
27. Unsafe operation of motor driven vehicles or equipment.
28. Operating machines or equipment without using the safety devices provided.
29. Gambling, lottery, or any other game of chance on school district property.
30. Unauthorized distribution of literature, written or printed matter of any description on school district property.
31. Posting or removing notices, signs, or writing in any form on bulletin boards of school district property at any time without specific authority of the administration.
32. Poor workmanship.
33. Immoral conduct or indecency including abusive and/or foul language.
34. Excessive personal calls during working hours, except for emergencies. This includes in-coming and out-going calls.
35. Walking off the job.

36. Clocking in or out on another employee's time card or time sheet.
37. Smoking in an unauthorized area.
38. Refusal of job transfer, if the transfer does not result in a demotion.
39. Abuse of "breaks" (rest periods) or meal period policies.
40. Insubordination of any kind.
41. Dishonesty of any kind, including withholding pertinent information from a supervisor.
42. Sexual harassment of an employee, a student or a third party such as a patron or vendor.
43. Misuse or abuse of any school district leave policy or guidelines.
44. When it is in the best interest of the school district, any support personnel may be suspended, demoted, terminated or non-reemployed.
45. Because of the difficulty of retaining competent support employees on a temporary basis over an extended period of time, a support employee shall be subject to termination or non-reemployment for inability to perform the essential job requirements if the employee is unable due to illness or accidental injury to return to work for his or her regularly scheduled hours and to perform all of the essential duties of the position (with or without reasonable accommodation) within 12 work weeks or the number of work days equal to the employee's total accumulated sick leave days, whichever is longer, measured from the date of the first absence due to the condition resulting in the extended absence.

SUPPORT PERSONNEL: SUSPENSION, DEMOTION, AND TERMINATION OR NON-REEMPLOYMENT

See **BOE Policy 4159**.

1. Definitions:
   a. "Support Employee" shall mean an employee of the School District who provides those services, not performed by professional educators or licensed teachers, which are necessary for the efficient and satisfactory functioning of the School District.

   b. "Full-time Support Employee" shall mean a support employee who regularly works the standard period of labor which is generally understood to constitute full-time employment for the type of services performed by the employee and who is employed by the School District for a minimum of 172 days per year.

   c. "Suspension without pay" shall mean the temporary denial of a support employee's right to work and receive any pay and other benefits during the term of the suspension. "Suspension without pay" may be as a disciplinary measure as provided in paragraph 4.b.i, below, or as a suspension pending investigation as provided in paragraph 4.b.ii, below. If a final decision is made under the procedures stated below that a suspension without pay was improper, the support employee shall receive full pay and other benefits for the period of suspension.

   d. "Suspension with pay" may occur in those situations in which the superintendent or his designee, or a supervisor of the support employee perceives a significant hazard in keeping the support employee on the job, in which event the support employee may be asked to immediately leave the School District's premises and the

support employee is temporarily relieved of his duties pending a hearing under paragraph 4, below.

e. "Demotion" shall mean a reduction in pay during the term of the support employee's contract. "Demotion" shall not mean a change in job description or work assignment or duties.
f. "Termination" shall mean the discharge of the support employee from his/her employment with the School District during the term of his/her contract and does not include the cessation of employment upon expiration of the support employee's contract.

g. "Non-reemployment" shall mean the failure to offer a support employee a new contract for the next successive school year after the contract under which the support employee is presently employed has expired.

2. Policy on Suspension, Demotion, Termination or Non-reemployment of Full-Time Support Employees.

A full time support employee who has been employed by the School District for more than one year shall be suspended, demoted, terminated or non-reemployed during the term of his/her contract only for cause as provided in this policy. In addition to the definition of cause stated in section 3 of this Policy, "cause" shall also specifically include lack of funds or lack of work. Any support employee who has been employed by the School District for less than one year (12 months) is not entitled to invoke the procedures of this policy and such employee's contract can be terminated at any time without cause.

3. Cause for Suspension, Demotion, Termination or Nonreemployment.
   a. A support employee may be suspended, demoted, terminated or non-reemployed during the term of his/her contract for any of the following:

      i. Violation of any rule, regulation or requirement issued by the Office of the Superintendent or Board of Education of the School District; or

      ii. Conduct not otherwise specified in the above rules, regulations or requirements which constitutes insubordination, neglect of duty, incompetence in job performance, dishonesty, or causing or allowing damage, destruction or theft of school property.

   b. The rules, regulations and requirements referred to above shall be posted in a prominent place at each work location or otherwise communicated in writing to all support employees. The rules, regulations and requirements, which may be revised from time to time, shall state that violation of the rules, regulations and requirements may result in suspension, demotion, termination or non-reemployment during the term of his/her contract.

4. Procedures For Suspensions Without Pay, Terminations and Demotions.
   a. Any full-time support employee is subject to disciplinary action in the form of a

suspension without pay, demotion or termination. Prior to instituting any such disciplinary action, the full-time support employee shall receive the following hearing rights:

i. The superintendent of schools or his designee shall orally advise the support employee of the cause or basis for the proposed disciplinary action;

ii. The superintendent of schools or his designee shall explain to the support employee the evidence against the support employee;

iii. The superintendent of schools or his designee shall allow the support employee an opportunity to present his side of the matter.

b. After the support employee is afforded the above hearing rights, the superintendent of schools or his designee may take any of the following actions:

i. Suspension without pay for ten (10) working days or less as a disciplinary measure.

ii. Suspension without pay pending investigation as to whether cause exists for the termination of the support employee.

iii. Demotion of the support employee.

iv. Termination of the support employee.

v. Conclude that no disciplinary action is appropriate.

c. If a support employee is suspended without pay pending an investigation as to whether termination is appropriate, then, within five (5) working days after the effective date of the suspension without pay, such investigation must be completed and the superintendent or his duly authorized designee shall afford the support employee a second hearing with the same hearing rights as set forth in paragraph 4.a., above. After the second hearing, the support employee shall either be reinstated, with back pay and other benefits, suspended without pay further as a disciplinary measure (not to exceed a total of 10 working days including the initial days of suspension without pay), demoted or terminated.

d. The support employee shall have the right to appeal to the Board of Education a suspension without pay as a disciplinary measure, a demotion or a termination as set forth in the Procedures for Appeal to the Board of Education in section 6 below.

5. Procedures for Nonreemployment.

Prior to being non-reemployed, a full-time support employee who has been employed by the School District for more than one (1) year shall be entitled to the following hearing rights:

a. The board of education or the superintendent of schools or his designee shall advise the support employee, in writing, of the board's intention to consider and act on the

non-reemployment of the support employee for the subsequent fiscal year.

b. The written notification shall set out the cause(s) for such action.

c. The support employee shall have the right to contest his non-reemployment before the Board of Education as set forth in the Procedures for Appeal to the Board of Education in section 6 below.

6. Procedures for Appeal to the Board of Education.
   a. After any suspension without pay as a disciplinary measure, or prior to the effective date of any demotion, termination during the term of his/her contract or non-reemployment, the support employee shall receive notice of his/her right to a hearing before the Board of Education as herein provided.

   b. All notices shall be sent to the support employee by certified mail at the address of the support employee shown on the school records. If the support employee refuses to accept the notice or fails or refuses to pick up the notice after being notified by the post office to do so, then the support employee shall be deemed to have received the notice on the date that the notice was postmarked. The notice shall contain the information provided in the form attached hereto. The postmark shall be used to determine the timeliness of the notice.

   c. A support employee who has been notified in writing of his/her suspension without pay as a disciplinary measure, demotion or termination during the term of his/her contract or non-reemployment may notify the Clerk of the Board of Education of the School District within ten (10) working days of the postmark or when received in person, the date signed by the employee on the notice if the support employee desires a hearing before the Board of Education. If the support employee fails to notify the Clerk of the Board of Education of the School District in writing within ten (10) working days of the postmark or date of signature on the notice that the support employee requests a hearing, the support employee shall be deemed to have waived the right to a hearing and the suspension without pay as a disciplinary measure, demotion or termination action shall be final and, in the case of a non-reemployment, the board may take final action to non-reemploy the employee without further notice or hearing rights.

   d. Hearing before Board of Education:
      i. Upon timely notice as set forth above, the support employee shall be entitled to a hearing before the Board of Education. The hearing shall be conducted at the next, or next succeeding, regularly scheduled meeting of the Board of Education if the request for the hearing was received at least ten (10) days prior to the next, or next succeeding, regularly scheduled Board of Education meeting. At the request of the support employee or at the discretion of the Board of Education, the Board of Education shall call a special meeting to conduct the requested hearing, which special meeting shall be held no earlier than ten (10) days nor later than thirty (30) days after receipt of the support employee's request.

ii. At the hearing before the Board of Education, the support employee shall be entitled to be represented by counsel, to cross-examine witnesses presented by the School District, to present witnesses on his/her behalf and to present any relevant evidence or statement which the support employee desires to offer. The hearing shall be conducted in "open" session. The hearing shall commence with a statement to the support employee of his rights at the hearing. Following this statement, the school administration shall present facts showing the cause for the support employee's suspension without pay as a disciplinary measure, demotion, termination or non-reemployment. The burden of proof shall be upon the school administration. The support employee shall then have the right to present his/her side of the matter. After both the school administration and the support employee have fully presented their respective positions, the Board of Education shall deliberate on the evidence in executive session. The Board of Education shall announce its findings and decision immediately in open session by individual voice vote. The decision shall be made by a majority of the Board of Education members present at the meeting.

iii. As to suspension as a disciplinary measure, demotion or termination, the Board of Education may affirm, modify or reverse the action taken against the support employee, including increasing or decreasing the severity of the original action. As to non-reemployment, the board may reemploy or non-reemploy the employee for the subsequent fiscal year.

iv. The decision of the Board of Education at the hearing shall be final and non-appealable.

7. Miscellaneous.

This policy shall be effective immediately upon adoption by the Board of Education and shall supersede all previous policies regarding the subject matter contained herein. The Board of Education reserves the right to modify or amend this policy from time to time in any manner consistent with applicable law.

Nothing contained in this policy shall prevent the board of education from acting on its own volition in matters pertaining to suspension, demotion, dismissal or nonrenewal of support employees.

SUSPENSION, DEMOTION OR TERMINATION

Employees of Bixby Public Schools terminated under ordinary satisfactory conditions will be given two weeks written notice in advance of their termination.

Full-time employees who have been employed with the Bixby Public School District for one year or more may not be suspended, demoted or terminated except for the causes set forth in the Bixby Public School District Policy for Suspension, Demotion, or Termination of Support Employees.

TEACHER RETIREMENT

Membership is available (subject to approval by the Teacher Retirement System) for all support personnel of public educational institutions who work at least fifteen (15) hours per week. Upon initiation of employment for any first-time support employee, the employee will be provided the

opportunity to opt in or opt out of the OK Teacher Retirement System (OTRS) within their first 30 days of employment. Failure to opt out within the first 30 days will result in mandatory participation in OTRS in accordance with OK law. The employee's decision is final and irrevocable by OK law. The law also requires that the support employee previously offered OTRS participation opportunity, will be bound by their prior decision about participation in OTRS. For employees who choose to participate in OTRS, retirement contributions are withheld from pay warrants. The Board provides a retirement benefit which will pay one hundred percent (100%) of the retirement contribution to the Teacher Retirement System for employees who are employed on a twelve month (12) contract and fifty percent (50%) of the retirement contribution for employees who have served our district for fifteen (15) or more years. Retirement eligibility and number of years of creditable service will be governed by the regulations established by OTRS and set forth in the annual Rules and Procedures booklet. Years of creditable service may not necessarily correspond with the number of calendar years worked.

TERMS OF EMPLOYMENT

Employment shall be on a yearly contract beginning on July 1 of each calendar year and ending on June 30 of the next calendar year.

TIME TRACKING SYSTEM

Smooth teamwork in a large organization requires regular attendance. Employees must register their attendance on the time- tracking system. The employee is responsible to confirm their time entry into the system and shall not enter any other employee's time for them. All errors or failures to clock in should be reported to the supervisor immediately. No corrections can be made on a time tracking record without the supervisor's approval.

TRANSFERS

It is important that each person be in the position for which he/she is best suited, and the one in which his/her skills and abilities are best utilized. When an employee desires to transfer from one job assignment to another within the school system, such a transfer request should be made in writing and approved through the employee's immediate supervisor.

USE OF PERSONALLY OWNED TOOLS OR EQUIPMENT

The use of personally owned tools or equipment is prohibited unless authorized by the Superintendent of Schools. Safekeeping of personally owned tools is the responsibility of the employee. Replacement of personally owned tools that are worn, lost, destroyed or stolen is the responsibility of the employee.

USE OF TOBACCO OR VAPING PRODUCTS

See **BOE Policy 6128**.

Use of tobacco is prohibited on all school grounds, school vehicles, or facilities in use by the school. Disregard for the district prohibition of tobacco, simulated tobacco products, vapor products, or any item used as such by an employee may be cause for reprimand, or failing correction of the action, termination from employment. "Tobacco" is defined as cigarettes, cigars, pipe tobacco, snuff,

chewing tobacco and all other kinds and forms of tobacco prepared in such a manner to be suitable for chewing, smoking or both, and includes or any other product packaged for smoking. “Simulated Tobacco Products” are defined as products that imitate or mimic tobacco products, including, but not limited to bidis and vapor smoking with or without nicotine.

WORKERS' COMPENSATION INSURANCE

It is the policy of the Bixby Board of Education that when an employee is absent from work due to a job-related illness and/or injury, compensation will be made to the claimant by the workers' compensation carrier. It is further understood that neither earned vacation nor sick leave time will be used in lieu of workers' compensation benefits except as described below.
The school district will provide additional benefits to the employee, in addition to the workers' compensation benefits, by permitting employees to use a portion of accrued sick leave if the employee requests to do so. When sick leave is used along with worker's compensation benefits, only that amount of sick leave may be used which, when combined with worker's compensation benefits, will provide a combined daily benefit equal to the employee's regular daily rate of pay. Any benefits above the worker's compensation benefits will be taxed at the particular employee's normal tax rate.

In no case will the combined payments to the claimant be in excess of 100 percent of the regular contractual salary for that employee. Sick leave may be used for time lost to job-related injuries that do not qualify for workers' compensation insurance.

WORKERS’ COMPENSATION PROCESS

Employees of the Bixby Public School System are provided full or partial continuation of wages in accordance with Oklahoma law if an employee is absent from work because of an injury sustained in the performance of his job. Before payments are approved, the following conditions must be met:

1. The employee must report the accident or injury to his/her supervisor at the time of the occurrence. The supervisor will then be responsible for reporting the accident to the Personnel Office on the proper form.
2. The accident must be job-related.
3. The injury sustained while performing the job must be physical.
4. A physician’s statement of injury and a release to return to work with no restrictions that would limit normally expected job performance must be filed with the Personnel Office before return to work is approved.
5. Benefits will not be paid if the injury is proven to be due to use of drugs or alcohol.

WORKING HOURS

The Bixby Public School System operates on a five (5) day workweek. Daily schedules are set for each employee. The workday for most employees will consist of a six (6) to eight (8) hour assignment per day which excludes thirty (30) minutes to one hour period per day for lunch as determined by the administrative supervisor. Employees may not accumulate rest periods or lunch periods. The workweek is defined as Monday through Sunday.

USE OF ALCOHOL, DRUGS AND CONTROLLED SUBSTANCES BY EMPLOYEES: DRUG-FREE WORKPLACE

Student and employee safety is of paramount concern to the Board of Education. Employees under the influence of alcohol, drugs, or controlled substances are a serious risk to themselves, to students, and to other employees. Therefore, in accordance with the policy of the board of education, the following regulations shall apply. Use, possession, dispensing, manufacture, sale or distribution or conspiring to sell, distribute or possess or being in the chain of sale or distribution, or being under the influence of a controlled substance, alcoholic beverage, or low point beer (as defined by Oklahoma law, i.e., 3.2 beer) in any of the school district's facilities, on school district property (including vehicles) or at a school sponsored function or event, or during the contracted work day by a school district employee is prohibited. Violations which constitute criminal acts will be referred for prosecution. Any employee who violates this policy will be subject to disciplinary action, which may include employment probation, suspension and/or termination. Each employee of this school district is hereby notified that, as a condition of employment, the employee must abide by the terms of this policy, and will notify the Superintendent of any criminal drug conviction (including a plea of nolo contendere) for a violation. The employee must make such notification to the superintendent not later than five (5) days after conviction. The Superintendent will provide notice of such violation to the Impact Aid Program, United States Department of Education, or other appropriate government agency within ten (10) days after the Superintendent receives such notification.

Thirty (30) days following receipt of the above notification, the district will take appropriate disciplinary action, which may include termination or require the employee to participate satisfactorily in a drug abuse assistance or rehabilitation program.

Each employee will attend a district drug-free awareness program at which employees will be informed about the dangers of drug abuse in the workplace; this policy of maintaining a drug-free workplace; available drug counseling, rehabilitation, and employee assistance program; and the penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

The Board of Education recognizes that employees who have a drug abuse problem should be encouraged to seek professional assistance. An employee who requests assistance shall be referred to a treatment facility or agency in the community if such facility or agency is available.

When it is evident that a staff member has consumed alcoholic beverages or illegal drugs off school property and/or before a school activity, the staff member will not be allowed on school property or to participate in school activities. Staff members who violate this regulation will be subject to the same penalties as for possession or consumption on school property.

The Board of Education hereby commits itself to a continuing good faith effort to maintain a drug-free workplace. If a staff member suspects anyone on campus to be in violation of the weapons or substance policies, they are to contact the office/administration immediately.

VACATIONS

Vacations are granted only to Status I employees who are employed in twelve (12) month, forty (40) hour week positions. The Bixby Board of Education provides annual vacation with pay to those employees assigned to twelve-month positions and to all hourly and daily rate employees whose period of service is continuous (90% of the working days) throughout the year.

All employee vacation days are cumulative to 30 days. All vacation time exceeding 30 days shall be paid annually at the employee's current salary schedule on July 1. Upon retirement or severance of employment, all accrued vacation time shall be paid at the employee's current salary.

VACATION YEAR

A full year of service is from July 1 through June 30. Employees shall be eligible for the next higher vacation step on June 30th of the year in which they complete the required number of years of service.

CREDITABLE YEARS OF SERVICE

1. Nine and ten month contract years that have been successfully completed will count as "good" years when computing vacation due to current twelve-month employees.

2. A portion of a year on a twelve-month employee beginning after July 15th will not count as an increment year, but vacation will be granted for that portion of the year on a prorated basis.

APPROVAL OF VACATION DATES

The dates for all vacations must be scheduled in advance at the convenience of the department in which the employee works and with the approval of the immediate supervisor. Vacation time may not be requested or used in less than one-half day increments nor more than ten consecutive working days, unless otherwise approved by the superintendent.

If an authorized holiday falls within the requested vacation period, it will not be chargeable to the employee's vacation allowance.

Vacation time may be applied for only after an employee has been employed in the district for one year and has earned a minimum of ten days of accrued time.

SUBSTITUTES FOR EMPLOYEES ON VACATION

It is the responsibility of the immediate supervisor to arrange vacations at a time when a substitute will not be required.

VACATION ACCRUAL WHILE ON SICK LEAVE

With regard to computation of earned vacation time, absences of an employee on sick leave or vacation are considered as time served.

Vacation days will not be accrued after the expiration of sick leave or for absences not covered by sick leave or vacation time.

ELIGIBILITY

Employees shall be eligible for vacation days according to the following:

Twelve-month Employees:

Years of Service	Days Per Year
1-9	10 days
10 or more	10 days + Spring Break

For those employees who accumulated vacation days prior to this adopted policy, they shall be entitled to their previous accumulated vacation days.

"Support Personnel (full-time and part-time) shall be employed, initially, in the Bixby School District on a temporary status. The temporary status shall last for a period of ninety (90) work days (Pg. 5 Support Personnel Handbook)."

VACATION ACCRUAL

All 12 month employees on a 241 Day/8 Hour Day Contract or a 260 Day/8 Hour Day Contract will accumulate a vacation day approximately every 37 Days. For example, August 6 , September 12, October 15, November 25, January 5, February 6, March 23, April 21, May 28, and June 30.

EMPLOYEE ACKNOWLEDGEMENT OF RECEIPT

2024-2025
CERTIFIED PERSONNEL
EMPLOYMENT

TEMPORARY CONTRACT

TINA FRANCIS	JOM SPECIALIST	DISTRICT	08/01/2024
KIMBERLY MCCOY	IMMIGRANT SUMMER TEACHER	DISTRICT	06/10/2024

VOLUNTEER COACHING

ADJUNCT COACHING

EMPLOYMENT for 2024-2025

ABIGAYLE BIBEAU	TEACHER	9TH GRADE CENTER	08/13/2024
TARA BURKHART	COUNSELOR	EAST ELEMENTARY	08/07/2024
WENDYE COUPE	TEACHER	WEST ELEMENTARY	08/13/2024
SARAH CRAIG	TEACHER	WEST INTERMEDIATE	08/13/2024
JENNIFER DARIES	TEACHER	EAST INTERMEDIATE	08/13/2024
TRACI DEROSA	TEACHER	9TH GRADE CENTER	08/13/2024
EMMA DUNSMORE	TEACHER	WEST ELEMENTARY	08/13/2024
MCKENNA EDDINGS	TEACHER	CENTRAL ELEMENTARY	08/13/2024
WILLIAM GEORGE	TEACHER	HIGH SCHOOL	08/13/2024
KELLAN HAFFNER	ASST PRINCIPAL	EAST ELEMENTARY	07/17/2024
MALLORY HAWKINS	TEACHER	EAST INTERMEDIATE	08/13/2024
JESSICA LEE	TEACHER	CENTRAL INTER.	08/13/2024
JOHN MARSHALL	TEACHER	MIDDLE SCHOOL	08/13/2024
CANDACE MILLICAN	TEACHER	CENTRAL INTER.	08/13/2024
NATALIE O'GUIN	TEACHER	WEST INTERMEDIATE	08/13/2024
EMILY ORTH	TEACHER	NORTH ELEMENTARY	08/13/2024
JENNIFER REGALADO	TEACHER	CENTRAL INTER.	08/13/2024
KENZIE ROYCE	TEACHER	9TH GRADE CENTER	08/13/2024
KEIGHLEY SALLEE	TEACHER	MIDDLE SCHOOL	08/13/2024
BRIDGET SHEETS	TEACHER	NORTH INTERMEDIATE	08/13/2024
ANNA SMITH	TEACHER	NORTH ELEMENTARY	08/13/2024
TABITHA STILL	TEACHER	COUNSELOR	08/07/2024
STAR TAYLOR	TEACHER	MIDDLE SCHOOL	08/13/2024
JERAMIE TEW	ASST PRINCIPAL	9TH GRADE CENTER	07/17/2024
HEATHER THOMAS	TEACHER	CENTRAL ELEMENTARY	08/13/2024
COLTON THOMPSON	TEACHER	MIDDLE SCHOOL	08/13/2024
KELLI VOTRUBA	TEACHER	WEST ELEMENTARY	08/13/2024
AMANDA WANN	INSTRUCTIONAL COACH	DISTRICT	08/13/2024

Submitted to Board of Education JULY 11th, 2024

RESIGNATION AGREEMENTS

ASHLEY YANCER	TEACHER	WEST INTERMEDIATE	07/15/2024
LINDSEY GINESI	TEACHER	MIDDLE SCHOOL	06/17/2024

Submitted to Board of Education JULY 11th, 2024

2024-2025
SUPPORT PERSONNEL
EMPLOYMENT

VOLUNTEER COACHING

TEMPORARY CONTRACT

TERESA CASH	ESY PARA	DISTRICT	06/10/2024
MONICA SELLERS	ESY PARA	DISTRICT	06/17/2024
TARA MCCLAIN	ESY PARA	DISTRICT	06/10/2024
ALEXANDRA MENDOZA	ESY BUS DRIVER	DISTRICT	07/08/2024
LYN WHITE	ESY BUS DRIVER	DISTRICT	05/28/2024
LYDIA SCOTT	ESY BUS DRIVER	DISTRICT	05/28/2024
ERIC HARRISON	ESY BUS DRIVER	DISTRICT	05/28/2024
DEE HARRISON	ESY BUS DRIVER	DISTRICT	05/28/2024
DANIEL HAND	ESY BUS DRIVER	DISTRICT	05/28/2024
MILES COOPER	ESY BUS DRIVER	DISTRICT	05/28/2024

ADJUNCT EMPLOYMENT

ALAINA WRIGHT	MS CHEER SPONSOR	MIDDLE SCHOOL	07/01/2024
ALAINA WRIGHT	HEAD STUNT COACH	HIGH SCHOOL	07/01/2024
CARA ROGERS	JV ASST CHEER	HIGH SCHOOL	07/01/2024

EMPLOYMENT 2024-2025

TERESA ADNAN	BUS DRIVER	TRANSPORTATION	08/15/2024
DAVID CHATNEUF	CUSTODIAN	MAINTENANCE	07/15/2024
KYLIE CORNETT	CHILD NUTRITION	CHILD NUTRITION	08/15/2024
ROSA FUERTE	CHILD NUTRITION	CHILD NUTRITION	08/15/2024
BETHANY HATTON	CUSTODIAN	MAINTENANCE	07/01/2024
TYLER JAMISON	GROUNDSKEEPER	MAINTENANCE	07/10/2024
JAMIE JACOBS	CUSTODIAN	MAINTENANCE	07/01/2024
SIGITA JANIK	PARAPROFESSIONAL	WEST ELEMENTARY	08/15/2024
ADRYA LEWIS	PARAPROFESSIONAL	MIDDLE SCHOOL	08/15/2024
ERIN LOVITT	VIRTUAL SUPPORT COOR.	HIGH SCHOOL	08/15/2024
AMBER MCKINNEY	CHILD NUTRITION	CHILD NUTRITION	08/15/2024
DONNA MINARIK	PARAPROFESSIONAL	EAST INTERMEDIATE	08/15/2024
MELINDA PATTERSON	HEALTH CLERK	9TH GRADE CENTER	08/15/2024
SEAN PATTERSON	BUS DRIVER	TRANSPORTATION	08/15/2024
THOMAS POOL	PARAPROFESSIONAL	NORTH INTERMEDIATE	08/15/2024
NANCY RODGERS	CHILD NUTRITION	CHILD NUTRITION	08/15/2024
SILVIA STROPE	PARAPROFESSIONAL	NORTH INTERMEDIATE	08/15/2024
PATTIE TAYLOR	CUSTODIAN	MAINTENANCE	07/09/2024
PAIGE THOMASSON	MEDIA AIDE	EAST ELEMENTARY	08/15/2024
AMY TREVITHICK	RECESS AIDE	WEST INTERMEDIATE	08/15/2024
TAMMY TRICKETT	CHILD NUTRITION	CHILD NUTRITION	08/08/2024

Submitted to the Board of Education: July 11th, 2024

RESIGNATION AGREEMENTS

MARCELA MARTINEZ	CHILD NUTRITION	CHILD NUTRITION	06/13/2024
LOUIS MALLIA	BUS DRIVER	TRANSPORTATION	06/19/2024
GAYLE FORD	LUNCH CLERK	CHILD NUTRITION	05/31/2024
HANNA GEORGE	BEHAVIOR TECH	MIDDLE SCHOOL	06/27/2024
TACIE FARNAM	PARAPROFESSIONAL	NORTH ELEMENTARY	05/16/2024

REASSIGNMENTS

TERMINATIONS

Submitted to the Board of Education: July 11th, 2024



QUOTATION: 24AJ-96/C

BIXBY - ALL FLOORS

CREATED 4/19/2024 | REVISED 5/8/2024 | Valid Through 5/31/2024

QUOTATION

BIXBY - ALL FLOORS

KI is pleased to present the enclosed quotation. The following items are included:

- Quote
- Summary
- Itemized Quote
- Detailed PO requirements
- Product Options

Quote Number: 24AJ-96/C

CREATED 4/19/2024 | REVISED 5/8/2024 | **Valid Through 5/31/2024**

PRODUCT TOTALS	$1,220,084.16
See Quote Detail Summary	$90,000.00
GRAND TOTAL	**$1,310,084.16**

Requested Delivery Date: To be Determined

Sales Team:

Rodney Guinn
District Leader
rodney.guinn@ki.com
(918) 814-9330

Alayna Benefield
Dealer Rep
alayna.benefield@ki.com

Haley Briquelet
Inside Sales Specialist
haley.briquelet@ki.com

Sold To
Bixby Public Schools
109 N Armstrong St
Bixby, OK 74008--444
P. (918) 366-2200 F. (918) 366-4241
Customer # 19660

End User
Bixby Public Schools
109 N Armstrong St
Bixby, OK 74008--444
P. (918) 366-2200 F. (918) 366-4241

Ship To
To be Determined

Installation
KI Services - Oklahoma
Vendor # 30000



Client Notes:
using non-union labor installed during normal working hours.

- Pricing is valid for 90 days from date provided.
- Space must be free and clear of other trades, product, tools/equipment, etc.
- Installation needs to be in one continuous phase, remobilization costs will require an upcharge.
- A phased order will require an upcharge.
- Pricing assumes elevator access, product must also fit into elevator.
- Stair carry's will require an upcharge.
- Pricing assumes cut station (when applicable) to be within installation space. A cut station outside, downstairs, etc. will require an upcharge.
- After hours delivery, unloading and/or installation will require an upcharge.
- Pricing does not include hoisting, rigging, craning, lifts, etc.
- Does not include any electrical hardwiring.
- Pricing assuming dumpster(s) provided by others, if required.

QUOTATION

CREATED	**4/19/2024**
VALID THROUGH	**5/31/2024**
Prepared By	Haley Briquelet
Quote Filename	BIXBY - ALL FLOORS - 24AJ-96/C

Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: A.07							
1.1	**RUX20E**	Ruckus,Single Post Pneumatic Adjustable Lectern w/Modesty Panel on Casters	2		$716.16	**$1,432.32**	
		Book Storage Option: Book basket /BR Book Basket Color: Starlight Silver Metallic /BRSX Caster Option: Carpet casters /CCC Surface Finish: KI laminates Standard KI laminates: RIVER CHERRY LAM 7937-38 /LRY Edge Color: River Cherry edge /ERY Frame Color: Starlight Silver Metallic /SX Modesty Panel Color: Cloud Acrylic /ACD **Price Description: Delivered/Open Market** **Lead Time: 4 - 6 Weeks; Ships from BONDUEL, WI** **Please Note: Leadtime calculated on 5/8/2024 and is subject to change.**					
Tag 1: A.07					**WorkGroup Product Subtotal**	**$1,432.32**	
Tag 1: A.12							
2.1	**ATBT39RLC-74P-S5L**	All Terrain 39" Binder Twr,Shelf/Shelf w/Outriggers,Lpd-Bwd,74P Edg,Steel/satin chrome bevel pull(hinge left),22x20"D	1		$1,135.20	**$1,135.20**	
		Base Options: 4 black casters (2 locking) /4CW Unit Color: Black /BL Surface Finish: KI laminates Standard KI laminates: BLACK 1595-60 /LBK Lock Option: Key standard /KS Lock Color: Satin Chrome /SCL Edge Color: Black edge /EBL Lectern Option: Lectern /LO **MK: WITH LOGO** **Price Description: Delivered/Open Market** **Lead Time: 4 - 6 Weeks; Ships from PEMBROKE, ONT** **Please Note: Leadtime calculated on 5/8/2024 and is subject to change.**					
Tag 1: A.12					**WorkGroup Product Subtotal**	**$1,135.20**	
Tag 1: A.13							
3.1	**SCDA.BL**	Strive Chair Transport Dolly	20		$268.32	**$5,366.40**	
		**Price Description: Delivered/Open Market** **Lead Time: 2 - 4 Weeks; Ships from GREEN BAY, WI** **Please Note: Leadtime calculated on 5/8/2024 and is subject to change.**					
Tag 1: A.13					**WorkGroup Product Subtotal**	**$5,366.40**	

QUOTATION

CREATED 4/19/2024
VALID THROUGH 5/31/2024
Prepared By Haley Briquelet
Quote Filename BIXBY - ALL FLOORS - 24AJ-96/C

Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: A.14A							
4.2	**SZHN S24382016**	*Modified-Custom MISC. Product Highpoint Facility	6		$393.12	**$2,358.72**	
		Feature - Other Non-standard	Stair pads 48"W x 20"D x 3"T with three strips of non skid surface on the bottom running from side to side.	*Modified			
		Feature - Other Non-standard	There will be velcro closure on the bottom of the cushion running from side to side. Foam will be 2545 grade.	*Modified			
		Finish – Fabric Modification	2 yards of Pallas Origin Chili 27.332.238.P fabric/pad.	*Modified			
			Minimum Order Quantity: 10	Note: Minimum Quantity			
			Non-standard items are not returnable or cancelable	External Note			
			Warranty: Non-standard product is 1 year if function is altered	External Note			
			The stair pads will be subject to fullness in the upholstery covers which will not be warrantied against.	External Note			
			Quote based on a quantity of 10 stair pads 48"W x 20"D x 3"T being ordered as one time. If qty fluctuate, requote required.	External Note			
			Upholstery can only be 100% vinyl with at least 100,000 double rubs.	External Note			
		Lead Time: No Lead time available Ships from - No Warehouse specified.					
Tag 1: A.14A					**WorkGroup Product Subtotal**	**$2,358.72**	
Tag 1: A.14B							
5.2	**SZHN S24382682**	*Modified-Custom MISC. Product Highpoint Facility	6		$338.40	**$2,030.40**	
		Feature - Other Non-standard	Stair pads 48"W x 20"D x 3"T with three strips of non skid surface on the bottom running from side to side.	*Modified			
		Feature - Other Non-standard	There will be velcro closure on the bottom of the cushion running from side to side. Foam will be 2545 grade.	*Modified			
		Finish – Fabric Modification	2 yards Pallas Rove Hint 27.331.011.P	*Modified			
			Minimum Order Quantity: 10	Note: Minimum Quantity			
			Warranty: Non-standard product is 1 year if function is altered.	External Note			
			Quote based on a quantity of 10 stair pads	External Note			
			The stair pads will be subject to fullness in the upholstery covers which will not be warrantied against.	External Note			
		Lead Time: No Lead time available Ships from - No Warehouse specified.					
Tag 1: A.14B					**WorkGroup Product Subtotal**	**$2,030.40**	

QUOTATION

CREATED	**4/19/2024**
VALID THROUGH	**5/31/2024**
Prepared By	Haley Briquelet
Quote Filename	BIXBY - ALL FLOORS - 24AJ-96/C

Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: A.15A							
6.2	**SZHN S24382018**	*Modified-Custom MISC. Product Highpoint Facility	2		$324.48	**$648.96**	
		Feature - Other Non-standard	Stair pad 24"W x 20"D x 3"T with three strips of non-skid material on the bottom running rom side to side.	*Modified			
		Feature - Other Non-standard	There will be a velcro closure on the bottom of the cushion running from side to side. Foam will be 2545 grade.	*Modified			
		Finish – Fabric Modification	2 yards of Pallas Origin fabric/pad. Color to be specified.	CHILI			
			Minimum Order Quantity: 10	Note: Minimum Quantity			
			Non-standard items are not returnable or cancelable	External Note			
			Warranty: Non-standard product is 1 year if function is altered	External Note			
			The stair pads will be subject to fullness in the upholstery covers which will not be warrantied against.	External Note			
			Quote based on a quantity of 10 stair pads 48"W x 20"D x 3"T being ordered as one time. If qty fluctuate, requote required.	External Note			
			Upholstery can only be 100% vinyl with at least 100,000 double rubs.	External Note			
		Lead Time: No Lead time available Ships from - No Warehouse specified.					
Tag 1: A.15A					**WorkGroup Product Subtotal**	**$648.96**	
Tag 1: A.15B							
7.2	**SZHN S24382018**	*Modified-Custom MISC. Product Highpoint Facility	8		$324.48	**$2,595.84**	
		Feature - Other Non-standard	Stair pad 24"W x 20"D x 3"T with three strips of non-skid material on the bottom running rom side to side.	*Modified			
		Feature - Other Non-standard	There will be a velcro closure on the bottom of the cushion running from side to side. Foam will be 2545 grade.	*Modified			
		Finish – Fabric Modification	2 yards of Pallas Origin fabric/pad. Color to be specified.	AZURE			
			Minimum Order Quantity: 10	Note: Minimum Quantity			
			Non-standard items are not returnable or cancelable	External Note			
			Warranty: Non-standard product is 1 year if function is altered	External Note			
			The stair pads will be subject to fullness in the upholstery covers which will not be warrantied against.	External Note			
			Quote based on a quantity of 10 stair pads 48"W x 20"D x 3"T being ordered as one time. If qty fluctuate, requote required.	External Note			
			Upholstery can only be 100% vinyl with at least 100,000 double rubs.	External Note			
		Lead Time: No Lead time available Ships from - No Warehouse specified.					
Tag 1: A.15B					**WorkGroup Product Subtotal**	**$2,595.84**	

QUOTATION

CREATED	**4/19/2024**
VALID THROUGH	**5/31/2024**
Prepared By	Haley Briquelet
Quote Filename	BIXBY - ALL FLOORS - 24AJ-96/C

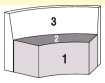
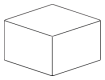
Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: A.30							
8.1	**ATBT39RLC-74P-S5L**	All Terrain 39" Binder Twr,Shelf/Shelf w/Outriggers,Lpd-Bwd,74P Edg,Steel/satin chrome bevel pull(hinge left),22x20"D	3		$844.80	**$2,534.40**	
		Base Options	4 black casters (2 locking)	/4CW			
		Unit Color	Starlight Silver Metallic	/SX			
		Surface Finish	KI laminates	Standard			
		KI laminates	CRISP LINEN 4942-38	/LRI			
		Lock Option	Key standard	/KS			
		Lock Color	Satin Chrome	/SCL			
		Edge Color	Cool Grey edge	/ECG			
		Lectern Option	Lectern	/LO			
		Price Description: Delivered/Open Market					
		Lead Time: 4 - 6 Weeks; Ships from PEMBROKE, ONT					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: A.30					**WorkGroup Product Subtotal**	**$2,534.40**	
Tag 1: A.31							
9.1	**RUX20E**	Ruckus,Single Post Pneumatic Adjustable Lectern w/Modesty Panel on Casters	1		$681.60	**$681.60**	
		Book Storage Option	No book storage	/NB			
		Caster Option	Hard floor casters	/CHC			
		Surface Finish	KI laminates	Standard			
		KI laminates	CRISP LINEN 4942-38	/LRI			
		Edge Color	Cool Grey edge	/ECG			
		Frame Color	Starlight Silver Metallic	/SX			
		Modesty Panel Color	Cloud Acrylic	/ACD			
		Price Description: Delivered/Open Market					
		Lead Time: 4 - 6 Weeks; Ships from BONDUEL, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: A.31					**WorkGroup Product Subtotal**	**$681.60**	
Tag 1: ALT F.11							
10.1	**ULP24MBBF**	U-Series Mobile Pedestal,Box/Box/File,24" Nominal Depth	6		$216.57	**$1,299.42**	
		Paint Color	Blue Grey	/GR			
		Lock Option	Key standard	/KS			
		Lock Color	Satin Chrome	/SCL			
		Pull Style	U-Series pull (standard)	/USP			
		Price Description: Delivered/Open Market					
		Lead Time: 4 - 6 Weeks; Ships from PEMBROKE, ONT					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: ALT F.11					**WorkGroup Product Subtotal**	**$1,299.42**	
Tag 1: ALT F.13							
11.1	**ULP24MFF**	U-Series Mobile Pedestal,File/File,24" Nominal Depth	2		$249.70	**$499.40**	
		Paint Color	Blue Grey	/GR			
		Lock Option	Key standard	/KS			
		Lock Color	Satin Chrome	/SCL			
		Pull Style	U-Series pull (standard)	/USP			
		Price Description: Delivered/Open Market					
		Lead Time: 4 - 6 Weeks; Ships from PEMBROKE, ONT					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: ALT F.13					**WorkGroup Product Subtotal**	**$499.40**	

QUOTATION

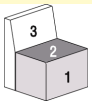
CREATED	**4/19/2024**
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Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: ALT L.01							
12.1	**MPRCT/AFT/NC S24381482**	*Modified-MyPlace Rectangle,Aluminum Feet,Non-Contrast	2		$1,195.28	**$2,890.56**	
		Non-Contrasting Fabric — Compliance to TB 117-2013 — /NFR					
		Non-Contrasting Fabric — Fabric Grade F — F					
		Fabric — ORIGIN — ORIGIN					
		ORIGIN — AZURE — /27.332.154.P					
		Aluminum Foot Finish — Brushed aluminum legs — /BRAL					
		Moisture Barrier — No Moisture Barrier — /NMB					
		Dimensional - Overall Size Change — Custom 84" width with standard 26" depth and standard 18" height. — *Modified					
		Dimensional - Overall Size Change — Per Order Net Upcharge — Per Order Charge for Setup Fee — One Time Chg — 500.00					
		Dimensional - Overall Size Change — At 84" width it will require a set of aluminum feet in the center as well as on the four corners. — *Modified					
		Dimensional - Overall Size Change — At 84" width there will be 3 seams spaced every 28" to piece fabric together to cover this width, and help prevent wrinkles. — *Modified					
		Finish – Fabric Modification — 7 yards of fabric that is 54" wide with no repeat. If less than 54", or has repeat, additional yardage required. — *Modified					
		Additional 15 working days lead-time is required — Note: Lead-time Change					
		Price Description: Delivered/Open Market					
		Lead Time: 10 - 12 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: ALT L.01					**WorkGroup Product Subtotal**	**$2,890.56**	
Tag 1: ALT L.27							
13.1	**SN11NC**	Sonrisa Lounge Chair, Armless, Non-contrast	12		$983.39	**$11,800.68**	
		Base option — Casters — /CST					
		Non-contrast fabric — Fabric Grade F — F					
		Fabric — ORIGIN — ORIGIN					
		ORIGIN — AZURE — /27.332.154.P					
		Thread Color — Midnight Blue — /T12					
		Price Description: Delivered/Open Market					
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: ALT L.27					**WorkGroup Product Subtotal**	**$11,800.68**	
Tag 1: ALT L.33							
14.1	**MPCI60/CGL/FC**	MyPlace Inside Back 60° Curve, Concealed Glide, Contrast	1		$1,126.96	**$1,126.96**	

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Line	Model		Qty.	Sell Price	Extended Total	TBD Options
		Highest Grade Contrasting Fabric (Exclude Seat Grade) KOM (KI Ordered Material-Additional Fees Required)		KOM		
		Fabric Contrast #1/Base Compliance to TB 117-2013		/NFR		
		Fabric Contrast #1/Base KOM (KI Ordered Material-Additional Fees Required)		/KOM		
		Supplier:		DESIGNTEX		
		Pattern:		PIVOT		
		Color:		FOG 3374-802		
		Yardage per Unit: Subject to change by quantity		1.75		
		Price Per Yard: $6.75 Net Upcharge per Unit Shown in sell price:		$11.81		
		Fabric Contrast #2/Seat Compliance to TB 117-2013		NFR		
		Fabric Contrast #2/Seat KOM (KI Ordered Material-Additional Fees Required)		/KOM		
		Supplier:		DESIGNTEX		
		Pattern:		PIVOT		
		Color:		FOG 3374-802		
		Yardage per Unit: Subject to change by quantity		0.75		
		Price Per Yard: $6.75 Net Upcharge per Unit Shown in sell price:		$5.06		
		Fabric Contrast #3/Back Compliance to TB 117-2013		NFR		
		Fabric Contrast #3/Back KOM (KI Ordered Material-Additional Fees Required)		/KOM		
		Supplier:		DESIGNTEX		
		Pattern:		INTERPLAY		
		Color:		CHARCOAL 3047-802		
		Yardage per Unit: Subject to change by quantity		4.225		
		Price Per Yard: $64.50 Net Upcharge per Unit Shown in sell price:		$272.51		
		Moisture Barrier No Moisture Barrier		/NMB		
		Price Description: Delivered/Open Market				
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC				
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.				
14.2	**MPGANGKIT**	MyPlace Ganger Kit	4	$47.92	**$191.68**	
	No Image Available					
		Price Description: Delivered/Open Market				
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC				
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.				
14.3	**MPSQR/CGL/NC**	MyPlace Square,Concealed Glides,Non-Contrast	2	$400.97	**$801.94**	
		Non-Contrasting Fabric Compliance to TB 117-2013		/NFR		
		Non-Contrasting Fabric KOM (KI Ordered Material-Additional Fees Required)		/KOM		
		Supplier:		DESIGNTEX		
		Pattern:		PIVOT		
		Color:		FOG 3374-802		
		Yardage per Unit: Subject to change by quantity		3.5		
		Price Per Yard: $6.75 Net Upcharge per Unit Shown in sell price:		$23.63		
		Moisture Barrier No Moisture Barrier		/NMB		
		Price Description: Delivered/Open Market				
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC				
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.				
14.4	**MPSQRL/CGL/FC**	MyPlace Lounge Chair, Concealed Glides, Contrast	2	$696.89	**$1,393.78**	

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Line	Model		Qty.		Sell Price	Extended Total	TBD Options
		Highest Grade Contrasting Fabric (Exclude Seat Grade)	KOM (KI Ordered Material-Additional Fees Required)		KOM		
		Fabric Contrast #1/Base	Compliance to TB 117-2013		/NFR		
		Fabric Contrast #1/Base	KOM (KI Ordered Material-Additional Fees Required)		/KOM		
			Supplier:		DESIGNTEX		
			Pattern:		PIVOT		
			Color:		FOG 3374-802		
			Yardage per Unit: Subject to change by quantity		1.25		
			Price Per Yard: $6.75 Net Upcharge per Unit Shown in sell price:		$8.44		
		Fabric Contrast #2/Seat	Compliance to TB 117-2013		NFR		
		Fabric Contrast #2/Seat	KOM (KI Ordered Material-Additional Fees Required)		/KOM		
			Supplier:		DESIGNTEX		
			Pattern:		PIVOT		
			Color:		FOG 3374-802		
			Yardage per Unit: Subject to change by quantity		0.75		
			Price Per Yard: $6.75 Net Upcharge per Unit Shown in sell price:		$5.06		
		Fabric Contrast #3/Back	Compliance to TB 117-2013		NFR		
		Fabric Contrast #3/Back	KOM (KI Ordered Material-Additional Fees Required)		/KOM		
			Supplier:		DESIGNTEX		
			Pattern:		INTERPLAY		
			Color:		CHARCOAL 3047-802		
			Yardage per Unit: Subject to change by quantity		2.275		
			Price Per Yard: $64.50 Net Upcharge per Unit Shown in sell price:		$146.74		
		Moisture Barrier	No Moisture Barrier		/NMB		
		Price Description: Delivered/Open Market					
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: ALT L.33					**WorkGroup Product Subtotal**	**$3,514.36**	
Tag 1: ALT S.26							
15.1	**LL1100**	LimeLite Four-Leg Armless Chair with Glides, Poly Seat/Back	153		$112.27	**$17,177.31**	
		Shell Color	Compliance to TB 117-2013		/NFR		
		Shell Color	Ultra Blue		/PUB		
		Frame finish	Starlight Silver Metallic		/SX		
		Glide Option	Plastic glides		/GPL		
		Price Description: Delivered/Open Market					
		Lead Time: 3 - 5 Weeks; Ships from GREEN BAY, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: ALT S.26					**WorkGroup Product Subtotal**	**$17,177.31**	
Tag 1: ALT S.27							
16.1	**LL4100H30**	LimeLite Four-Leg Armless Cafe Stool, Poly Seat/Back, 30" High	186		$167.55	**$31,164.30**	
		Shell Color	Compliance to TB 117-2013		/NFR		
		Shell Color	Cayenne		/PCY		
		Frame finish	Starlight Silver Metallic		/SX		
		Glide Option	Plastic glides		/GPL		
		Price Description: Delivered/Open Market					
		Lead Time: 3 - 5 Weeks; Ships from GREEN BAY, WI					

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Line	Model		Qty.		Sell Price	Extended Total	TBD Options
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: ALT S.27					**WorkGroup Product Subtotal**	**$31,164.30**	
Tag 1: ALT T.24							
17.1	**PIFXSQ36-74P**	Pirouette,Square,Fixed,36x36",29H,74P Edge	1		$372.71	**$372.71**	
		Edge Color	Cool Grey edge	/ECG			
		Laminate	Additional laminates	Additional			
		Additional Laminates	WILSONART - 2 week additional lead time	/LW			
		WILSONART - 2 week additional lead time	CRISP LINEN 4942-38	/494238			
		Leg Finish	Starlight Silver Metallic	/SX			
		Casters/Glides	4 black glides	/4GB			
		Grommet/Power Option	No grommets, power, wire management/No cutouts	/NNN			
		Modesty Panel	No modesty panel	/NMP			
		Price Description: Delivered/Open Market					
		Lead Time: 5 - 7 Weeks; Ships from BONDUEL, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: ALT T.24					**WorkGroup Product Subtotal**	**$372.71**	
Tag 1: ALT T.42B							
18.1	**PIFXSQ36-74P**	Pirouette,Square,Fixed,36x36",29H,74P Edge	10		$372.71	**$3,727.10**	
		Edge Color	Cool Grey edge	/ECG			
		Laminate	Additional laminates	Additional			
		Additional Laminates	WILSONART - 2 week additional lead time	/LW			
		WILSONART - 2 week additional lead time	CRISP LINEN 4942-38	/494238			
		Leg Finish	Starlight Silver Metallic	/SX			
		Casters/Glides	4 black glides	/4GB			
		Grommet/Power Option	No grommets, power, wire management/No cutouts	/NNN			
		Modesty Panel	No modesty panel	/NMP			
		Price Description: Delivered/Open Market					
		Lead Time: 5 - 7 Weeks; Ships from BONDUEL, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: ALT T.42B					**WorkGroup Product Subtotal**	**$3,727.10**	
Tag 1: ALT T.46							
19.1	**PIFXSQ36H42-74P**	Pirouette,Square,Fixed,36x36",42H,74P Edge	6		$376.55	**$2,259.30**	
		Edge Color	Cool Grey edge	/ECG			
		Laminate	Additional laminates	Additional			
		Additional Laminates	WILSONART - 2 week additional lead time	/LW			
		WILSONART - 2 week additional lead time	CRISP LINEN 4942-38	/494238			
		Leg Finish	Starlight Silver Metallic	/SX			
		Casters/Glides	4 black glides	/4GB			
		Grommet/Power Option	No grommets, power, wire management/No cutouts	/NNN			
		Modesty Panel	No modesty panel	/NMP			
		Price Description: Delivered/Open Market					
		Lead Time: 5 - 7 Weeks; Ships from BONDUEL, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: ALT T.46					**WorkGroup Product Subtotal**	**$2,259.30**	

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Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: ALT T.47							
20.1	**SUEAA4884-WBB**	Stout,Rectangular 29" Fixed Height Table,48x84",Post-Leg,1-3/4" Butcher Block Worksurface	4		$2,064.78	**$8,259.12**	
		Butcherblock Wood Top Color	Maple	/WME			
		Pegboard	No pegboards	/NPB			
		Paint Color	Starlight Silver Metallic	/SX			
		Footrest/Shelf	Single footrest	/SFT			
		Caster/Glides	Nylon glides	/GNY			
		Module Selection	No power modules	/NNN			
		Bag Hooks	No book bag hook	/NB			
		Price Description: Delivered/Open Market					
		Lead Time: 8 - 10 Weeks; Ships from BONDUEL, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: ALT T.47					**WorkGroup Product Subtotal**	**$8,259.12**	
Tag 1: ALT T.50							
21.1	**CMDGA2026-73P**	C-Table Max, 26" Fixed Height, Small Rectangle Top, 20"x26" worksurface, 73P edge	10		$258.99	**$2,589.90**	
		Edge Color	Cool Grey edge	/ECG			
		Surface Finish	KI laminates	Standard			
		KI laminates	CRISP LINEN 4942-38	/LRI			
		Base Finish	Starlight Silver Metallic	/SX			
		Price Description: Delivered/Open Market					
		Lead Time: 5 - 7 Weeks; Ships from BONDUEL, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: ALT T.50					**WorkGroup Product Subtotal**	**$2,589.90**	
Tag 1: ALT T.59							
22.1	**RCWT485436CDR-74P S24382290**	*Modified-Ruckus,48x54"Double-Faced,2x2 Cubby Storage,w/Doors,1-1/4" Laminate Top with 74P Edge	16		$3,797.33	**$60,757.28**	
		Laminate Color	KI laminates	Standard			
		KI laminates	DOVE GREY D92-60	/LDG			
		Edge Color	Cool Grey edge	/ECG			
		Power Option	Two under-surface modules w/USB-A/C and wire mgmt (10ft cords)	/WPC2			
		Power Module Color	Cool Grey	/P2			
		Bag Hooks	Four book bag hooks (Chrome)	/BH			
		Base Color	Blue Grey	/GR			
		Door Color	Blue Grey	/FGR			
		Pull Option	Beveled pull Satin Chrome	/S5			
		Standard Lock Option	Key standard	/KS			
		Lock Color	Satin Chrome	/SCL			
		Dimensional - Overall Size Change	Pod of (2) 42"H side by side - double sided worktables, same configuration on both sides	*Modified			
		Feature - Drawer/door/shelf configuration	Lt -Rt config - Each side of the unit will be (1) column cubby/door (1) column open tote storage – (2) 3"H (3) 6"H totes	*Modified			
		Dimensional - Surface Shape/Size	84"W x 48"D worksurface	*Modified			
			Additional 20 working days lead-time is required	Note: Lead-time Change			
		Price Description: Delivered/Open Market					
		Lead Time: 13 - 15 Weeks; Ships from PEMBROKE, ONT					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: ALT T.59					**WorkGroup Product Subtotal**	**$60,757.28**	

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Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: ALT T.60							
23.1	**RKC542436OP** **S24382291**	*Modified-Ruckus,Double Faced,Cubby,3x3 Open Unit,54"Wx24"Dx36"H	2		$1,250.91	**$2,501.82**	
		Storage Base	4 black casters	/4CW			
		Surface Finish	KI laminates	Standard			
		KI laminates	DOVE GREY D92-60	/LDG			
		Edge Color	Cool Grey edge	/ECG			
		Paint Color	Blue Grey	/GR			
		Dimensional - Overall Size Change	RKC542434OP 34"H unit with 74"W x 30" deep worksurface	*Modified			
		Feature - Other Non-standard	top to overhang 3" at front and back of unit and 20" on one end of the unit for ADA access	*Modified			
			Additional 15 working days lead-time is required	Note: Lead-time Change			
		Price Description: Delivered/Open Market **Lead Time: 7 - 9 Weeks; Ships from PEMBROKE, ONT** **Please Note: Leadtime calculated on 5/8/2024 and is subject to change.**					
Tag 1: ALT T.60					**WorkGroup Product Subtotal**	**$2,501.82**	
Tag 1: D.13							
24.1	**ATBT39RLC-74P-S5L**	All Terrain 39" Binder Twr,Shelf/Shelf w/Outriggers,Lpd-Bwd,74P Edg,Steel/satin chrome bevel pull(hinge left),22x20"D	38		$844.80	**$32,102.40**	
		Base Options	4 black casters (2 locking)	/4CW			
		Unit Color	Starlight Silver Metallic	/SX			
		Surface Finish	KI laminates	Standard			
		KI laminates	CRISP LINEN 4942-38	/LRI			
		Lock Option	Key standard	/KS			
		Lock Color	Satin Chrome	/SCL			
		Edge Color	Cool Grey edge	/ECG			
		Lectern Option	Lectern	/LO			
		Price Description: Delivered/Open Market **Lead Time: 4 - 6 Weeks; Ships from PEMBROKE, ONT** **Please Note: Leadtime calculated on 5/8/2024 and is subject to change.**					
24.2	**PIFR2448T-74P** **S23376099**	*Modified-Pirouette,Fixed Training,Rectangular,24x48",74P Edge	38		$1,007.04	**$38,267.52**	
		Edge Color	Cool Grey edge	/ECG			
		Grommet/Power Option	No grommets, power, wire management/No cutouts	/NNN			
		Laminate	KI Laminates	Standard			
		KI Laminates	CRISP LINEN 4942-38	/LRI			
		Leg Finish	Starlight Silver Metallic	/SX			
		Casters/Glides	4 black casters w/silver hub (2 locking)	/4EC			
		Modesty Panel	NA	NA			
		Modesty Panel	Modesty, Steel Perforated, Fixed, 12"H	*Modified			
		Additional Option Selection	Additional Option Selection	CY Cayenne			
		Feature - Top edge style / material	74P with magnetic edge (4 magnets on each 24" edge) to allow attachment to an All Terrain binder tower.	*Modified			
			Additional 15 working days lead-time is required	Note: Lead-time Change			
			Minimum Order Quantity: 30	Note: Minimum Quantity			
		Price Description: Delivered/Open Market **Lead Time: 6 - 8 Weeks; Ships from BONDUEL, WI** **Please Note: Leadtime calculated on 5/8/2024 and is subject to change.**					
Tag 1: D.13					**WorkGroup Product Subtotal**	**$70,369.92**	

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Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: D.14							
25.1	**RXEAA2460-74P** **S23364149**	*Modified-Ruckus,Fixed Height Activity Table 29",Rectangle (Square Corner),1-1/4"Top,74P Edge,24x60"	7		$360.00	**$2,520.00**	
		Edge Color	Cool Grey edge		/ECG		
		Laminate Color	KI laminates		Standard		
		KI laminates	CRISP LINEN 4942-38		/LRI		
		Base Finish	Starlight Silver Metallic		/SX		
		Caster/Glides	Casters		/CCC		
		Dimensional - Base/Leg Spacing	One side to be supported by ULP24MBBF (ordered separately) S23363951		*Modified		
		Feature - Modesty Panel	Modesty, Perforated Steel, Fixed, 12"H		*Modified		
		Additional Option Selection	Additional Option Selection		CY Cayenne		
		Price Description: Delivered/Open Market **Lead Time: 3 - 5 Weeks; Ships from BONDUEL, WI** **Please Note: Leadtime calculated on 5/8/2024 and is subject to change.**					
25.2	**SZ7401-001** **S23363951**	*Modified-U-Series Mobile Pedestal,Box/Box/File,24" Nominal Depth	7		$316.32	**$2,214.24**	
		Product Description	ULP24MBBF Modified to have (4) holes predrilled in Steel top to allow unit to mount it to underside of table.		*Modified		
		Product Description	(4) spacers to elevate unit to worksurface supporting height - Desk & Legs, Not included		*Modified		
		Additional Option Selection	Additional Option Selection		USP -U series pull (standard)		
		Additional Option Selection	Additional Option Selection		SX Starlight Silver Metallic		
		Additional Option Selection	Additional Option Selection		KS -Key Standard		
		Additional Option Selection	Additional Option Selection		SCL -Satin Chrome		
		Additional Option Selection	Key Alike Number (NA-if not applicable)		NA		
		Lead Time: No Lead time available Ships from - No Warehouse specified.					
Tag 1: D.14					**WorkGroup Product Subtotal**	**$4,734.24**	
Tag 1: F.01A							
26.1	**RKC361836DR-SLCKL**	Ruckus,Single Faced,Cubby,2x3 w/2 Doors,Key Lock,Hinge Left,36"Wx18"Dx36"H	79		$889.92	**$70,303.68**	
		Pull Option	Beveled pull Satin Chrome		/S5		
		Storage Base	4 black casters		/4CW		
		Surface Finish	KI laminates		Standard		
		KI laminates	CRISP LINEN 4942-38		/LRI		
		Edge Color	Cool Grey edge		/ECG		
		Paint Color	Starlight Silver Metallic		/SX		
		Door Color	Ultra Blue		/FUB		
		Lock Option	Key standard - 2 locks (/KS)		/KS		
		Lock Color	Satin Chrome		/SCL		
		Price Description: Delivered/Open Market **Lead Time: 4 - 6 Weeks; Ships from PEMBROKE, ONT** **Please Note: Leadtime calculated on 5/8/2024 and is subject to change.**					
Tag 1: F.01A					**WorkGroup Product Subtotal**	**$70,303.68**	

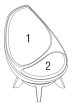
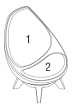
QUOTATION

CREATED	**4/19/2024**
VALID THROUGH	**5/31/2024**
Prepared By	Haley Briquelet
Quote Filename	BIXBY - ALL FLOORS - 24AJ-96/C

Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: F.01B							
27.1	**RKC361836DR-SLCKL**	Ruckus,Single Faced,Cubby,2x3 w/2 Doors,Key Lock,Hinge Left,36"Wx18"Dx36"H	1		$889.92	**$889.92**	
		Pull Option	Beveled pull Satin Chrome	/S5			
		Storage Base	4 black casters	/4CW			
		Surface Finish	KI laminates	Standard			
		KI laminates	CRISP LINEN 4942-38	/LRI			
		Edge Color	Cool Grey edge	/ECG			
		Paint Color	Starlight Silver Metallic	/SX			
		Door Color	Starlight Silver Metallic	/FSX			
		Lock Option	Key standard - 2 locks (/KS)	/KS			
		Lock Color	Satin Chrome	/SCL			
		Price Description: Delivered/Open Market					
		Lead Time: 4 - 6 Weeks; Ships from PEMBROKE, ONT					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: F.01B					**WorkGroup Product Subtotal**	**$889.92**	
Tag 1: F.02							
28.1	**RKC541836OP**	Ruckus,Single Faced,Cubby,3x3 Open Unit,54"Wx18"Dx36"H	78		$885.12	**$69,039.36**	
		Storage Base	4 black casters	/4CW			
		Surface Finish	KI laminates	Standard			
		KI laminates	CRISP LINEN 4942-38	/LRI			
		Edge Color	Cool Grey edge	/ECG			
		Paint Color	Starlight Silver Metallic	/SX			
		Price Description: Delivered/Open Market					
		Lead Time: 4 - 6 Weeks; Ships from PEMBROKE, ONT					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: F.02					**WorkGroup Product Subtotal**	**$69,039.36**	
Tag 1: F.06							
29.1	**RKT301828OP/3T**	Ruckus,Tote Storage,Short,2-Column unit,Open,30"Wx18"Dx27-3/4"H,includes (12)3" Totes	1		$653.28	**$653.28**	
		Storage Base	4 black casters	/4CW			
		Paint Color	Cayenne	/CY			
		Price Description: Delivered/Open Market					
		Lead Time: 4 - 6 Weeks; Ships from PEMBROKE, ONT					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: F.06					**WorkGroup Product Subtotal**	**$653.28**	
Tag 1: F.07							
30.1	**RKB361836**	Ruckus,Single Faced,Bookcase w/Adjustable Shelves,36"Wx18"Dx36"H	2		$591.84	**$1,183.68**	
		Storage Base	4 black casters	/4CW			
		Surface Finish	KI laminates	Standard			
		KI laminates	CRISP LINEN 4942-38	/LRI			
		Edge Color	Cool Grey edge	/ECG			
		Paint Color	Cayenne	/CY			
		Price Description: Delivered/Open Market					
		Lead Time: 4 - 6 Weeks; Ships from PEMBROKE, ONT					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: F.07					**WorkGroup Product Subtotal**	**$1,183.68**	

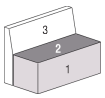
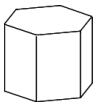
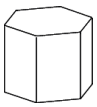
QUOTATION

CREATED	**4/19/2024**
VALID THROUGH	**5/31/2024**
Prepared By	Haley Briquelet
Quote Filename	BIXBY - ALL FLOORS - 24AJ-96/C

Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: L.02A							
31.1	**SYCFC**	Sway Lounge Chair,Contrast	2		$1,310.45	**$2,620.90**	
		Sway Shell Poly Color	Cool Grey	/SCG			
		Sway Base Poly Color	Cool Grey	/BCG			
		Sway Glide	Nylon glides	/GNY			
		Highest Grade Contrasting Fabric	Pallas Fabric Group P1	GRPP1			
		TB133	Compliance to TB 117-2013	/NFR			
		Fabric Contrast #1/Back	Compliance to TB 117-2013	NFR			
		Fabric Contrast #1/Back-NFR	Pallas Fabric Group P1	GRPP1			
		P1 Pallas Fabric	ROVE	ROVE			
		ROVE	HINT	/27.331.011.P			
		Fabric Contrast #2/Seat	Compliance to TB 117-2013	NFR			
		Fabric Contrast #2/Seat-NFR	KOM (KI Ordered Material-Additional Fees Required)	/KOM			
			Supplier:	MOMENTUM			
			Pattern:	KEEPER CV			
			Color:	LAKE 09532257			
			Yardage per Unit: Subject to change by quantity	1			
			Price Per Yard: $58.13 Net Upcharge per Unit Shown in sell price:	$58.13			
		Price Description: Delivered/Open Market					
		Lead Time: 4 - 6 Weeks; Ships from BONDUEL, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: L.02A					**WorkGroup Product Subtotal**	**$2,620.90**	
Tag 1: L.02B							
32.1	**SYCFC**	Sway Lounge Chair,Contrast	8		$1,218.24	**$9,745.92**	
		Sway Shell Poly Color	Arctic White	/SAW			
		Sway Base Poly Color	Arctic White	/BAW			
		Sway Glide	Nylon glides	/GNY			
		Highest Grade Contrasting Fabric	Pallas Fabric Group P0	GRPP0			
		TB133	Compliance to TB 117-2013	/NFR			
		Fabric Contrast #1/Back	Compliance to TB 117-2013	NFR			
		Fabric Contrast #1/Back-NFR	Pallas Fabric Group P0	GRPP0			
		P0 Fabric	GLITZ	GLITZ			
		GLITZ	RED LABEL	/27.284.178.P			
		Fabric Contrast #2/Seat	Compliance to TB 117-2013	NFR			
		Fabric Contrast #2/Seat-NFR	Pallas Fabric Group P0	GRPP0			
		P0 Fabric	SIMILE	SIMILE			
		SIMILE	SIDEWALK	/27.347.062.P			
		Price Description: Delivered/Open Market					
		Lead Time: 4 - 6 Weeks; Ships from BONDUEL, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: L.02B					**WorkGroup Product Subtotal**	**$9,745.92**	
Tag 1: L.03							
33.1	**MPGANGKIT**	MyPlace Ganger Kit	4		$53.28	**$213.12**	
	No Image Available						
		Price Description: Delivered/Open Market					
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					

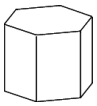
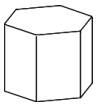
QUOTATION

CREATED 4/19/2024
VALID THROUGH 5/31/2024
Prepared By Haley Briquelet
Quote Filename BIXBY - ALL FLOORS - 24AJ-96/C

Line	Model		Qty.		Sell Price	Extended Total	TBD Options
33.2	**MPRB/CGL/FC**	MyPlace Rectangle w/Back,Concealed Glides,Contrast	6		$1,379.52	**$8,277.12**	
		Highest Grade Fabric (Exclude Seat Grade)	Fabric Grade K		K		
		Fabric Contrast #1/Base	Compliance to TB 117-2013		/NFR		
		Fabric Contrast #1/Base	Fabric Grade H		H		
		Fabric	ALEA		ALEA		
		ALEA	PEWTER		/27.293.062.P		
		Fabric Contrast #2/Seat	Compliance to TB 117-2013		NFR		
		Fabric Contrast #2/Seat	Fabric Grade H		H		
		Fabric	ALEA		ALEA		
		ALEA	PEWTER		/27.293.062.P		
		Fabric Contrast #3/Back	Compliance to TB 117-2013		NFR		
		Fabric Contrast #3/Back	Fabric Grade K		K		
		Fabric	TREK		TREK		
		TREK	MOOR		/27.308.054.P		
		Moisture Barrier	No Moisture Barrier		/NMB		
		Price Description: Delivered/Open Market					
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: L.03					**WorkGroup Product Subtotal**	**$8,490.24**	
Tag 1: L.05A							
34.1	**MP18H/CGL/NC**	MyPlace 18" Hexagon, Concealed Glides, Non-contrast	8		$499.68	**$3,997.44**	
		Non-Contrasting Fabric	Compliance to TB 117-2013		/NFR		
		Non-Contrasting Fabric	Fabric Grade J		J		
		Fabric	ROVE		ROVE		
		ROVE	HINT		/27.331.011.P		
		Moisture Barrier	No Moisture Barrier		/NMB		
		Price Description: Delivered/Open Market					
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: L.05A					**WorkGroup Product Subtotal**	**$3,997.44**	
Tag 1: L.05B							
35.1	**MP18H/CGL/NC**	MyPlace 18" Hexagon, Concealed Glides, Non-contrast	8		$494.48	**$3,955.84**	
		Non-Contrasting Fabric	Compliance to TB 117-2013		/NFR		
		Non-Contrasting Fabric	KOM (KI Ordered Material-Additional Fees Required)		/KOM		
			Supplier:		CARNEGIE		
			Pattern:		MOTO		
			Color:		6084 9		
			Yardage per Unit: Subject to change by quantity		1.5		
			Price Per Yard: $91.25 Net Upcharge per Unit Shown in sell price:		$136.88		
		Moisture Barrier	No Moisture Barrier		/NMB		
		Price Description: Delivered/Open Market					
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: L.05B					**WorkGroup Product Subtotal**	**$3,955.84**	

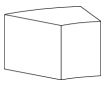
QUOTATION

CREATED 4/19/2024
VALID THROUGH 5/31/2024
Prepared By Haley Briquelet
Quote Filename BIXBY - ALL FLOORS - 24AJ-96/C

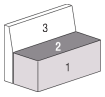
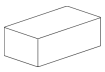
Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: L.05C							
36.1	**MP18H/CGL/NC**	MyPlace 18" Hexagon, Concealed Glides, Non-contrast	7		$393.14	**$2,751.98**	
		Non-Contrasting Fabric	Compliance to TB 117-2013	/NFR			
		Non-Contrasting Fabric	KOM (KI Ordered Material-Additional Fees Required)	/KOM			
			Supplier:	C F STINSON			
			Pattern:	BOX CHAIN			
			Color:	MARINE BXC65			
			Yardage per Unit: Subject to change by quantity	1.5			
			Price Per Yard: $23.69 Net Upcharge per Unit Shown in sell price:	$35.54			
		Moisture Barrier	No Moisture Barrier	/NMB			
		Price Description: Delivered/Open Market					
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: L.05C					**WorkGroup Product Subtotal**	**$2,751.98**	
Tag 1: L.05D							
37.1	**MP18H/CGL/NC**	MyPlace 18" Hexagon, Concealed Glides, Non-contrast	1		$446.88	**$446.88**	
		Non-Contrasting Fabric	Compliance to TB 117-2013	/NFR			
		Non-Contrasting Fabric	Fabric Grade H	H			
		Fabric	ETCH	ETCH			
		ETCH	CARBON	/27.292.102.P			
		Moisture Barrier	No Moisture Barrier	/NMB			
		Price Description: Delivered/Open Market					
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: L.05D					**WorkGroup Product Subtotal**	**$446.88**	
Tag 1: L.06A							
38.1	**MPT26R/CGL/NC**	MyPlace 26" Round Table,Concealed Glides,Non-Contrast	2		$591.36	**$1,182.72**	
		Non-Contrasting Fabric	Compliance to TB 117-2013	/NFR			
		Non-Contrasting Fabric	Fabric Grade H	H			
		Fabric	ETCH	ETCH			
		ETCH	CARBON	/27.292.102.P			
		Laminate	KI laminates	Standard			
		KI laminates	MARKERBOARD WHITE 459-90	/LMK			
		74P Edge Color	Flannel edge	/EFN			
		Moisture Barrier	No Moisture Barrier	/NMB			
		Price Description: Delivered/Open Market					
		Lead Time: 9 - 11 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: L.06A					**WorkGroup Product Subtotal**	**$1,182.72**	

QUOTATION

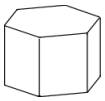
CREATED	**4/19/2024**
VALID THROUGH	**5/31/2024**
Prepared By	Haley Briquelet
Quote Filename	BIXBY - ALL FLOORS - 24AJ-96/C

Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: L.06B							
39.1	**MPT26R/CGL/NC**	MyPlace 26" Round Table,Concealed Glides,Non-Contrast	2		$597.06	**$1,194.12**	
		Non-Contrasting Fabric	Compliance to TB 117-2013	/NFR			
		Non-Contrasting Fabric	KOM (KI Ordered Material-Additional Fees Required)	/KOM			
			Supplier:	DESIGNTEX			
			Pattern:	GALE			
			Color:	ROSEHIP 3573-301			
			Yardage per Unit: Subject to change by quantity	1.75			
			Price Per Yard: $62.50 Net Upcharge per Unit Shown in sell price:	$109.38			
		Laminate	KI laminates	Standard			
		KI laminates	DOVE GREY D92-60	/LDG			
		74P Edge Color	Cool Grey edge	/ECG			
		Moisture Barrier	No Moisture Barrier	/NMB			
		Price Description: Delivered/Open Market					
		Lead Time: 9 - 11 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: L.06B					**WorkGroup Product Subtotal**	**$1,194.12**	
Tag 1: L.06C							
40.1	**MPT26R/CGL/NC**	MyPlace 26" Round Table,Concealed Glides,Non-Contrast	1		$529.14	**$529.14**	
		Non-Contrasting Fabric	Compliance to TB 117-2013	/NFR			
		Non-Contrasting Fabric	KOM (KI Ordered Material-Additional Fees Required)	/KOM			
			Supplier:	C F STINSON			
			Pattern:	BOX CHAIN			
			Color:	MARINE BXC65			
			Yardage per Unit: Subject to change by quantity	1.75			
			Price Per Yard: $23.69 Net Upcharge per Unit Shown in sell price:	$41.46			
		Laminate	KI laminates	Standard			
		KI laminates	MARKERBOARD WHITE 459-90	/LMK			
		74P Edge Color	Flannel edge	/EFN			
		Moisture Barrier	No Moisture Barrier	/NMB			
		Price Description: Delivered/Open Market					
		Lead Time: 9 - 11 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: L.06C					**WorkGroup Product Subtotal**	**$529.14**	
Tag 1: L.08							
41.1	**MPC30/CGL/NC**	MyPlace Backless 30° Curve, Concealed Glide, Non-contrast	2		$605.69	**$1,211.38**	
		Non-Contrasting Fabric	Compliance to TB 117-2013	/NFR			
		Non-Contrasting Fabric	KOM (KI Ordered Material-Additional Fees Required)	/KOM			
			Supplier:	MAHARAM			
			Pattern:	BERYL			
			Color:	SUMMIT 466508-006			
			Yardage per Unit: Subject to change by quantity	2.25			
			Price Per Yard: $81.25 Net Upcharge per Unit Shown in sell price:	$182.81			
		Moisture Barrier	No Moisture Barrier	/NMB			
		Price Description: Delivered/Open Market					
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					

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VALID THROUGH 5/31/2024
Prepared By Haley Briquelet
Quote Filename BIXBY - ALL FLOORS - 24AJ-96/C

Line	Model		Qty.		Sell Price	Extended Total	TBD Options
41.2	**MPGANGKIT**	MyPlace Ganger Kit	8		$53.28	**$426.24**	
	No Image Available						
		Price Description: Delivered/Open Market					
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
41.3	**MPRB/CGL/FC**	MyPlace Rectangle w/Back,Concealed Glides,Contrast	6		$1,212.89	**$7,277.34**	
		Highest Grade Fabric (Exclude Seat Grade)	KOM (KI Ordered Material-Additional Fees Required)		KOM		
		Fabric Contrast #1/Base	Compliance to TB 117-2013		/NFR		
		Fabric Contrast #1/Base	KOM (KI Ordered Material-Additional Fees Required)		/KOM		
			Supplier:		MAHARAM		
			Pattern:		BERYL		
			Color:		SUMMIT 466508 -006		
			Yardage per Unit: Subject to change by quantity		2		
			Price Per Yard: $81.25 Net Upcharge per Unit Shown in sell price:		$162.50		
		Fabric Contrast #2/Seat	Compliance to TB 117-2013		NFR		
		Fabric Contrast #2/Seat	KOM (KI Ordered Material-Additional Fees Required)		/KOM		
			Supplier:		MAHARAM		
			Pattern:		BERYL		
			Color:		SUMMIT 466508 -006		
			Yardage per Unit: Subject to change by quantity		0.75		
			Price Per Yard: $81.25 Net Upcharge per Unit Shown in sell price:		$60.94		
		Fabric Contrast #3/Back	Compliance to TB 117-2013		NFR		
		WARNING: The material selected below can expose you to chemicals including dimethylformamide which is known to the state of California to cause cancer. For more information go to www.P65Warnings.ca.gov					
		Fabric Contrast #3/Back	KOM (KI Ordered Material-Additional Fees Required)		/KOM		
			Supplier:		C F STINSON		
			Pattern:		ETCH		
			Color:		GALA ETC34		
			Yardage per Unit: Subject to change by quantity		2.75		
			Price Per Yard: $74.94 Net Upcharge per Unit Shown in sell price:		$206.09		
		Moisture Barrier	No Moisture Barrier		/NMB		
		Price Description: Delivered/Open Market					
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
41.4	**MPRCT/CGL/NC**	MyPlace Rectangle,Concealed Glides,Non-Contrast	2		$878.14	**$1,756.28**	
		Non-Contrasting Fabric	Compliance to TB 117-2013		/NFR		
		Non-Contrasting Fabric	KOM (KI Ordered Material-Additional Fees Required)		/KOM		
			Supplier:		MAHARAM		
			Pattern:		BERYL		
			Color:		SUMMIT 466508 -006		
			Yardage per Unit: Subject to change by quantity		3.5		
			Price Per Yard: $81.25 Net Upcharge per Unit Shown in sell price:		$284.38		
		Moisture Barrier	No Moisture Barrier		/NMB		
		Price Description: Delivered/Open Market					
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC					

CREATED	**4/19/2024**
VALID THROUGH	**5/31/2024**
Prepared By	Haley Briquelet
Quote Filename	BIXBY - ALL FLOORS - 24AJ-96/C

Line	Model		Qty.		Sell Price	Extended Total	TBD Options
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: L.08					**WorkGroup Product Subtotal**	**$10,671.24**	
Tag 1: L.10							
42.1	**MPJ18H/CGL/NC**	MyPlace Junior 18" Hexagon, Concealed Glides, Non-contrast	6		$423.00	**$2,538.00**	
		Non-Contrasting Fabric	Compliance to TB 117-2013	/NFR			
		Non-Contrasting Fabric	KOM (KI Ordered Material-Additional Fees Required)	/KOM			
			Supplier:	KNOLL TEXTILE			
			Pattern:	BRIGADOON			
			Color:	POOLSIDE K21675			
			Yardage per Unit: Subject to change by quantity	1.5			
			Price Per Yard: $50.00 Net Upcharge per Unit Shown in sell price:	$75.00			
		Moisture Barrier	No Moisture Barrier	/NMB			
		Price Description: Delivered/Open Market					
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: L.10					**WorkGroup Product Subtotal**	**$2,538.00**	
Tag 1: L.11A							
43.1	**MPT26R/CGL/NC S23373808**	*Modified-MyPlace 26" Round Table,Concealed Glides,Non-Contrast	3		$653.28	**$1,959.84**	
		Non-Contrasting Fabric	Compliance to TB 117-2013	/NFR			
		Non-Contrasting Fabric	Fabric Grade J	J			
		Fabric	NA	NA			
		Fabric	Disapproved Pallas Nomad Seafarer 27.307.034.P can be used for these round ottomans only (2.5 yards per ottoman).	*Modified			
		Laminate	KI Laminates	Standard			
		KI Laminates	MARKERBOARD WHITE 459-90	/LMK			
		74P Edge Color	Flannel edge	/EFN			
		Moisture Barrier	No Moisture Barrier	/NMB			
		Price Description: Delivered/Open Market					
		Lead Time: 9 - 11 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: L.11A					**WorkGroup Product Subtotal**	**$1,959.84**	

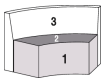
QUOTATION

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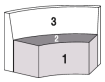
Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: L.11B							
44.1	**MPT26R/CGL/NC**	MyPlace 26" Round Table,Concealed Glides,Non-Contrast	2		$574.56	**$1,149.12**	
		Non-Contrasting Fabric	Compliance to TB 117-2013	/NFR			
		Non-Contrasting Fabric	Fabric Grade G	G			
		Fabric	IMBUE	IMBUE			
		IMBUE	INDIGO	/27.364.114.P			
		Laminate	KI laminates	Standard			
		KI laminates	MARKERBOARD WHITE 459-90	/LMK			
		74P Edge Color	Flannel edge	/EFN			
		Moisture Barrier	No Moisture Barrier	/NMB			
		Price Description: Delivered/Open Market					
		Lead Time: 9 - 11 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: L.11B					**WorkGroup Product Subtotal**	**$1,149.12**	
Tag 1: L.11C							
45.1	**MPT26R/CGL/NC**	MyPlace 26" Round Table,Concealed Glides,Non-Contrast	2		$589.41	**$1,178.82**	
		Non-Contrasting Fabric	Compliance to TB 117-2013	/NFR			
		Non-Contrasting Fabric	KOM (KI Ordered Material-Additional Fees Required)	/KOM			
			Supplier:	MOMENTUM			
			Pattern:	MOGUL EPU			
			Color:	BULLSEYE 09462000			
			Yardage per Unit: Subject to change by quantity	1.75			
			Price Per Yard: $58.13 Net Upcharge per Unit Shown in sell price:	$101.73			
		Laminate	KI laminates	Standard			
		KI laminates	MARKERBOARD WHITE 459-90	/LMK			
		74P Edge Color	Flannel edge	/EFN			
		Moisture Barrier	No Moisture Barrier	/NMB			
		Price Description: Delivered/Open Market					
		Lead Time: 9 - 11 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: L.11C					**WorkGroup Product Subtotal**	**$1,178.82**	
Tag 1: L.11D							
46.1	**MPT26R/CGL/NC**	MyPlace 26" Round Table,Concealed Glides,Non-Contrast	4		$653.28	**$2,613.12**	
		Non-Contrasting Fabric	Compliance to TB 117-2013	/NFR			
		Non-Contrasting Fabric	Fabric Grade J	J			
		Fabric	NOMAD	NOMAD			
		NOMAD	SEAFARER	/27.307.034.P			
		Laminate	KI laminates	Standard			
		KI laminates	MARKERBOARD WHITE 459-90	/LMK			
		74P Edge Color	Flannel edge	/EFN			
		Moisture Barrier	No Moisture Barrier	/NMB			
		Price Description: Delivered/Open Market					
		Lead Time: 9 - 11 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: L.11D					**WorkGroup Product Subtotal**	**$2,613.12**	

QUOTATION

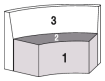
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Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: L.12A							
47.1	**MPCI60/CGL/FC**	MyPlace Inside Back 60° Curve, Concealed Glide, Contrast	8		$1,493.75	**$11,950.00**	
		Highest Grade Contrasting Fabric (Exclude Seat Grade)	KOM (KI Ordered Material-Additional Fees Required)	KOM			
		Fabric Contrast #1/Base	Compliance to TB 117-2013	/NFR			
		Fabric Contrast #1/Base	KOM (KI Ordered Material-Additional Fees Required)	/KOM			
			Supplier:	MOMENTUM			
			Pattern:	KEEPER CV			
			Color:	POPPY 09532345			
			Yardage per Unit: Subject to change by quantity	1.75			
			Price Per Yard: $58.13 Net Upcharge per Unit Shown in sell price:	$101.73			
		Fabric Contrast #2/Seat	Compliance to TB 117-2013	NFR			
		Fabric Contrast #2/Seat	KOM (KI Ordered Material-Additional Fees Required)	/KOM			
			Supplier:	MOMENTUM			
			Pattern:	KEEPER CV			
			Color:	POPPY 09532345			
			Yardage per Unit: Subject to change by quantity	0.75			
			Price Per Yard: $58.13 Net Upcharge per Unit Shown in sell price:	$43.60			
		Fabric Contrast #3/Back	Compliance to TB 117-2013	NFR			
		Fabric Contrast #3/Back	KOM (KI Ordered Material-Additional Fees Required)	/KOM			
			Supplier:	CARNEGIE			
			Pattern:	MAXWELL PRINT			
			Color:	6380 110			
			Yardage per Unit: Subject to change by quantity	4.225			
			Price Per Yard: $98.75 Net Upcharge per Unit Shown in sell price:	$417.22			
		Moisture Barrier	No Moisture Barrier	/NMB			
		Price Description: Delivered/Open Market					
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
47.2	**MPCRV/CGL/NC**	MyPlace Backless 90° Curve, Concealed Glides,Non-Contrast	4		$990.23	**$3,960.92**	
		Non-Contrasting Fabric	Compliance to TB 117-2013	/NFR			
		Non-Contrasting Fabric	KOM (KI Ordered Material-Additional Fees Required)	/KOM			
			Supplier:	MOMENTUM			
			Pattern:	KEEPER CV			
			Color:	POPPY 09532345			
			Yardage per Unit: Subject to change by quantity	4.5			
			Price Per Yard: $58.13 Net Upcharge per Unit Shown in sell price:	$261.59			
		Moisture Barrier	No Moisture Barrier	/NMB			
		Price Description: Delivered/Open Market					
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
47.3	**MPGANGKIT**	MyPlace Ganger Kit	10		$53.28	**$532.80**	
	No Image Available						
		Price Description: Delivered/Open Market					
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC					

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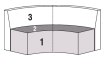
Line	Model		Qty.		Sell Price	Extended Total	TBD Options
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: L.12A					**WorkGroup Product Subtotal**	**$16,443.72**	
Tag 1: L.12B							
48.1	**MPCI60/CGL/FC**	MyPlace Inside Back 60° Curve, Concealed Glide, Contrast	8		$1,422.50	**$11,380.00**	
		Highest Grade Contrasting Fabric (Exclude Seat Grade)	KOM (KI Ordered Material-Additional Fees Required)	KOM			
		Fabric Contrast #1/Base	Compliance to TB 117-2013	/NFR			
		Fabric Contrast #1/Base	KOM (KI Ordered Material-Additional Fees Required)	/KOM			
			Supplier:	MAHARAM			
			Pattern:	BLUFF			
			Color:	FLAMENCO 466489-033			
			Yardage per Unit: Subject to change by quantity	1.75			
			Price Per Yard: $71.88 Net Upcharge per Unit Shown in sell price:	$125.79			
		Fabric Contrast #2/Seat	Compliance to TB 117-2013	NFR			
		Fabric Contrast #2/Seat	KOM (KI Ordered Material-Additional Fees Required)	/KOM			
			Supplier:	MAHARAM			
			Pattern:	BLUFF			
			Color:	FLAMENCO 466489-033			
			Yardage per Unit: Subject to change by quantity	0.75			
			Price Per Yard: $71.88 Net Upcharge per Unit Shown in sell price:	$53.91			
		Fabric Contrast #3/Back	Compliance to TB 117-2013	NFR			
		WARNING: The material selected below can expose you to chemicals including antimony trioxide which is known to the state of California to cause cancer. For more information go to www.P65Warnings.ca.gov					
		Fabric Contrast #3/Back	KOM (KI Ordered Material-Additional Fees Required)	/KOM			
			Supplier:	C F STINSON			
			Pattern:	POLYGON			
			Color:	FREESTYLE POL14			
			Yardage per Unit: Subject to change by quantity	4.225			
			Price Per Yard: $73.75 Net Upcharge per Unit Shown in sell price:	$311.60			
		Moisture Barrier	No Moisture Barrier	/NMB			
		Price Description: Delivered/Open Market					
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
48.2	**MPCRV/CGL/NC**	MyPlace Backless 90° Curve, Concealed Glides,Non-Contrast	4		$1,052.10	**$4,208.40**	
		Non-Contrasting Fabric	Compliance to TB 117-2013	/NFR			
		Non-Contrasting Fabric	KOM (KI Ordered Material-Additional Fees Required)	/KOM			
			Supplier:	MAHARAM			
			Pattern:	BLUFF			
			Color:	FLAMENCO 466489-033			
			Yardage per Unit: Subject to change by quantity	4.5			
			Price Per Yard: $71.88 Net Upcharge per Unit Shown in sell price:	$323.46			
		Moisture Barrier	No Moisture Barrier	/NMB			
		Price Description: Delivered/Open Market					
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					

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Line	Model		Qty.		Sell Price	Extended Total	TBD Options
48.3	**MPGANGKIT**	MyPlace Ganger Kit	10		$53.28	**$532.80**	
	No Image Available						
		Price Description: Delivered/Open Market **Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC** **Please Note: Leadtime calculated on 5/8/2024 and is subject to change.**					
Tag 1: L.12B					**WorkGroup Product Subtotal**	**$16,121.20**	
Tag 1: L.12C							
49.1	**MPCI60/CGL/FC**	MyPlace Inside Back 60° Curve, Concealed Glide, Contrast	8		$1,517.28	**$12,138.24**	
		Highest Grade Contrasting Fabric (Exclude Seat Grade)	Fabric Grade J		J		
		Fabric Contrast #1/Base	Compliance to TB 117-2013		/NFR		
		Fabric Contrast #1/Base	Fabric Grade F		F		
		Fabric	ORIGIN		ORIGIN		
		ORIGIN	AZURE		/27.332.154.P		
		Fabric Contrast #2/Seat	Compliance to TB 117-2013		NFR		
		Fabric Contrast #2/Seat	Fabric Grade F		F		
		Fabric	ORIGIN		ORIGIN		
		ORIGIN	AZURE		/27.332.154.P		
		Fabric Contrast #3/Back	Compliance to TB 117-2013		NFR		
		Fabric Contrast #3/Back	Fabric Grade J		J		
		Fabric	ARTEMIS		ARTEMIS		
		ARTEMIS	BLUE SPRUCE		/27.260.054.P		
		Moisture Barrier	No Moisture Barrier		/NMB		
		Price Description: Delivered/Open Market **Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC** **Please Note: Leadtime calculated on 5/8/2024 and is subject to change.**					
49.2	**MPCRV/CGL/NC**	MyPlace Backless 90° Curve, Concealed Glides,Non-Contrast	4		$911.52	**$3,646.08**	
		Non-Contrasting Fabric	Compliance to TB 117-2013		/NFR		
		Non-Contrasting Fabric	Fabric Grade F		F		
		Fabric	ORIGIN		ORIGIN		
		ORIGIN	AZURE		/27.332.154.P		
		Moisture Barrier	No Moisture Barrier		/NMB		
		Price Description: Delivered/Open Market **Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC** **Please Note: Leadtime calculated on 5/8/2024 and is subject to change.**					
49.3	**MPGANGKIT**	MyPlace Ganger Kit	10		$53.28	**$532.80**	
	No Image Available						
		Price Description: Delivered/Open Market **Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC** **Please Note: Leadtime calculated on 5/8/2024 and is subject to change.**					
Tag 1: L.12C					**WorkGroup Product Subtotal**	**$16,317.12**	

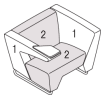
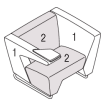
QUOTATION

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Quote Filename	BIXBY - ALL FLOORS - 24AJ-96/C

Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: L.14							
50.1	**MPICB/CGL/FC**	MyPlace Inside Back 90° Curve, Concealed Glides,Contrast	2		$1,825.84	**$3,651.68**	
		Highest Grade Fabric (Exclude Seat Grade)	KOM (KI Ordered Material-Additional Fees Required)	KOM			
		Fabric Contrast #1/Base	Compliance to TB 117-2013	/NFR			
		Fabric Contrast #1/Base	KOM (KI Ordered Material-Additional Fees Required)	/KOM			
			Supplier:	MAHARAM			
			Pattern:	BLUFF			
			Color:	FLAMENCO 466489-033			
			Yardage per Unit: Subject to change by quantity	2.75			
			Price Per Yard: $71.88 Net Upcharge per Unit Shown in sell price:	$197.67			
		Fabric Contrast #2/Seat	Compliance to TB 117-2013	NFR			
		Fabric Contrast #2/Seat	KOM (KI Ordered Material-Additional Fees Required)	/KOM			
			Supplier:	MAHARAM			
			Pattern:	BLUFF			
			Color:	FLAMENCO 466489-033			
			Yardage per Unit: Subject to change by quantity	1.75			
			Price Per Yard: $71.88 Net Upcharge per Unit Shown in sell price:	$125.79			
		Fabric Contrast #3/Back	Compliance to TB 117-2013	NFR			
		WARNING: The material selected below can expose you to chemicals including antimony trioxide which is known to the state of California to cause cancer. For more information go to www.P65Warnings.ca.gov					
		Fabric Contrast #3/Back	KOM (KI Ordered Material-Additional Fees Required)	/KOM			
			Supplier:	C F STINSON			
			Pattern:	POLYGON			
			Color:	FREESTYLE POL14			
			Yardage per Unit: Subject to change by quantity	5.2			
			Price Per Yard: $73.75 Net Upcharge per Unit Shown in sell price:	$383.50			
		Moisture Barrier	No Moisture Barrier	/NMB			
		Price Description: Delivered/Open Market					
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
50.2	**PLIC18-74P**	Pillar Table,Post Leg,Inside Curve,18x102",29H,74P Edge	2		$966.72	**$1,933.44**	
		Edge Color	Cool Grey edge	/ECG			
		Grommet/PowerUp Option	No grommets, power or wire management/No cutouts	/NNN			
		Modesty Panel	No modesty panel	/NMP			
		Laminate	KI Laminates	Standard			
		KI Laminates	CRISP LINEN 4942-38	/LRI			
		Paint Finish	Starlight Silver Metallic	/SX			
		Casters/Glides	Casters	/CST			
		Price Description: Delivered/Open Market					
		Lead Time: 4 - 6 Weeks; Ships from BONDUEL, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: L.14					**WorkGroup Product Subtotal**	**$5,585.12**	

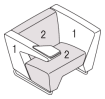
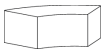
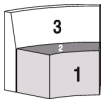
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Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: L.15A							
51.1	**MYWH/FC**	MyWay Left Facing Work Arm/Right Facing High Arm Sled Base Lounge Chair,Contrast	8		$1,923.60	**$15,388.80**	
		Highest Grade Contrasting Fabric	Fabric Grade G	G			
		Fabric Contrast #1/Arms	Compliance to TB 117-2013	/NFR			
		Fabric Contrast #1/Arms-NFR	Fabric Grade G	G			
		Fabric	IMBUE	IMBUE			
		IMBUE	CLIFF	/27.364.052.P			
		Fabric Contrast #2/Seat and Back	Compliance to TB 117-2013	NFR			
		Fabric Contrast #2/Seat and Back-NFR	KOM (KI Ordered Material-Additional Fees Required)	/KOM			
			Supplier:	C F STINSON			
			Pattern:	MODENA 2.0			
			Color:	ROSSO MOD275			
			Yardage per Unit: Subject to change by quantity	3			
			Price Per Yard: $67.44 Net Upcharge per Unit Shown in sell price:	$202.32			
		Base Finish	Black	/BL			
		Glide	No glides	/NGL			
		Power Option	No power	/NP			
		Laminate Finish	KI laminates	Standard			
		KI laminates	CRISP LINEN 4942-38	/LRI			
		Moisture Barrier	No Moisture Barrier	/NMB			
		Price Description: Delivered/Open Market					
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: L.15A					**WorkGroup Product Subtotal**	**$15,388.80**	
Tag 1: L.15B							
52.1	**MYWH/FC**	MyWay Left Facing Work Arm/Right Facing High Arm Sled Base Lounge Chair,Contrast	8		$1,864.86	**$14,918.88**	
		Highest Grade Contrasting Fabric	Fabric Grade F	F			
		Fabric Contrast #1/Arms	Compliance to TB 117-2013	/NFR			
		Fabric Contrast #1/Arms-NFR	Fabric Grade F	F			
		Fabric	ORIGIN	ORIGIN			
		ORIGIN	AZURE	/27.332.154.P			
		Fabric Contrast #2/Seat and Back	Compliance to TB 117-2013	NFR			
		Fabric Contrast #2/Seat and Back-NFR	KOM (KI Ordered Material-Additional Fees Required)	/KOM			
			Supplier:	ARC COM			
			Pattern:	LORE			
			Color:	DENIM #10 AC62479			
			Yardage per Unit: Subject to change by quantity	3			
			Price Per Yard: $69.94 Net Upcharge per Unit Shown in sell price:	$209.82			
		Base Finish	Black	/BL			
		Glide	No glides	/NGL			
		Power Option	No power	/NP			
		Laminate Finish	KI laminates	Standard			
		KI laminates	CRISP LINEN 4942-38	/LRI			
		Moisture Barrier	No Moisture Barrier	/NMB			
		Price Description: Delivered/Open Market					
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: L.15B					**WorkGroup Product Subtotal**	**$14,918.88**	

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Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: L.15C							
53.1	**MYWH/FC**	MyWay Left Facing Work Arm/Right Facing High Arm Sled Base Lounge Chair,Contrast	6		$1,732.03	**$10,392.18**	
		Highest Grade Contrasting Fabric	Fabric Grade F	F			
		Fabric Contrast #1/Arms	Compliance to TB 117-2013	/NFR			
		Fabric Contrast #1/Arms-NFR	KOM (KI Ordered Material-Additional Fees Required)	/KOM			
			Supplier:	C F STINSON			
			Pattern:	BOX CHAIN			
			Color:	MARINE BXC65			
			Yardage per Unit: Subject to change by quantity	3.25			
			Price Per Yard: $23.69 Net Upcharge per Unit Shown in sell price:	$76.99			
		Fabric Contrast #2/Seat and Back	Compliance to TB 117-2013	NFR			
		Fabric Contrast #2/Seat and Back-NFR	Fabric Grade F	F			
		Fabric	LUMIERE	LUMIERE			
		LUMIERE	QUIET	/27.341.092.P			
		Base Finish	Black	/BL			
		Glide	No glides	/NGL			
		Power Option	No power	/NP			
		Laminate Finish	KI laminates	Standard			
		KI laminates	DOVE GREY D92-60	/LDG			
		Moisture Barrier	No Moisture Barrier	/NMB			
		Price Description: Delivered/Open Market					
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: L.15C					**WorkGroup Product Subtotal**	**$10,392.18**	
Tag 1: L.18							
54.1	**MPC60/CGL/NC**	MyPlace Backless 60° Curve, Concealed Glide, Non-contrast	1		$734.88	**$734.88**	
		Non-Contrasting Fabric	Compliance to TB 117-2013	/NFR			
		Non-Contrasting Fabric	Fabric Grade F	F			
		Fabric	LUMIERE	LUMIERE			
		LUMIERE	QUIET	/27.341.092.P			
		Moisture Barrier	No Moisture Barrier	/NMB			
		Price Description: Delivered/Open Market					
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
54.2	**MPCI45/CGL/FC**	MyPlace Inside Back 45° Curve, Concealed Glide, Contrast	2		$1,277.28	**$2,554.56**	
		Highest Grade Contrasting Fabric (Exclude Seat Grade)	Fabric Grade J	J			
		Fabric Contrast #1/Base	Compliance to TB 117-2013	/NFR			
		Fabric Contrast #1/Base	Fabric Grade F	F			
		Fabric	LUMIERE	LUMIERE			
		LUMIERE	QUIET	/27.341.092.P			
		Fabric Contrast #2/Seat	Compliance to TB 117-2013	NFR			
		Fabric Contrast #2/Seat	Fabric Grade F	F			
		Fabric	LUMIERE	LUMIERE			
		LUMIERE	QUIET	/27.341.092.P			
		Fabric Contrast #3/Back	Compliance to TB 117-2013	NFR			
		Fabric Contrast #3/Back	Fabric Grade J	J			
		Fabric	JAUNT	JAUNT			
		JAUNT	MINUIT	/27.306.084.P			
		Moisture Barrier	No Moisture Barrier	/NMB			
		Price Description: Delivered/Open Market					
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					

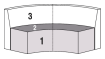
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Line	Model		Qty.		Sell Price	Extended Total	TBD Options
54.3	**MPGANGKIT**	MyPlace Ganger Kit	4		$53.28	**$213.12**	

No Image Available

Price Description: Delivered/Open Market
Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC
Please Note: Leadtime calculated on 5/8/2024 and is subject to change.

54.4	**MPICB/CGL/FC**	MyPlace Inside Back 90° Curve, Concealed Glides,Contrast	2		$1,910.88	**$3,821.76**	



Highest Grade Fabric (Exclude Seat Grade)	Fabric Grade J	J
Fabric Contrast #1/Base	Compliance to TB 117-2013	/NFR
Fabric Contrast #1/Base	Fabric Grade F	F
Fabric	LUMIERE	LUMIERE
LUMIERE	QUIET	/27.341.092.P
Fabric Contrast #2/Seat	Compliance to TB 117-2013	NFR
Fabric Contrast #2/Seat	Fabric Grade F	F
Fabric	LUMIERE	LUMIERE
LUMIERE	QUIET	/27.341.092.P
Fabric Contrast #3/Back	Compliance to TB 117-2013	NFR
Fabric Contrast #3/Back	Fabric Grade J	J
Fabric	JAUNT	JAUNT
JAUNT	MINUIT	/27.306.084.P
Moisture Barrier	No Moisture Barrier	/NMB

Price Description: Delivered/Open Market
Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC
Please Note: Leadtime calculated on 5/8/2024 and is subject to change.

Tag 1: L.18 **WorkGroup Product Subtotal** **$7,324.32**

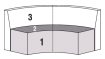
Tag 1: L.19

55.1	**MPGANGKIT**	MyPlace Ganger Kit	4		$53.28	**$213.12**	

No Image Available

Price Description: Delivered/Open Market
Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC
Please Note: Leadtime calculated on 5/8/2024 and is subject to change.

55.2	**MPICB/CGL/FC**	MyPlace Inside Back 90° Curve, Concealed Glides,Contrast	2		$1,534.08	**$3,068.16**	

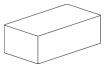
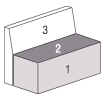


Highest Grade Fabric (Exclude Seat Grade)	Fabric Grade G	G
Fabric Contrast #1/Base	Compliance to TB 117-2013	/NFR
Fabric Contrast #1/Base	Fabric Grade G	G
Fabric	IMBUE	IMBUE
IMBUE	AGATE	/27.364.062.P
Fabric Contrast #2/Seat	Compliance to TB 117-2013	NFR
Fabric Contrast #2/Seat	Fabric Grade G	G
Fabric	IMBUE	IMBUE
IMBUE	AGATE	/27.364.062.P
Fabric Contrast #3/Back	Compliance to TB 117-2013	NFR
Fabric Contrast #3/Back	Fabric Grade F	F
Fabric	LUMIERE	LUMIERE
LUMIERE	SAPPHIRE	/27.341.114.P
Moisture Barrier	No Moisture Barrier	/NMB

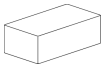
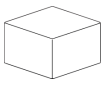
Price Description: Delivered/Open Market
Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC
Please Note: Leadtime calculated on 5/8/2024 and is subject to change.

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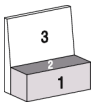
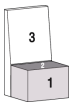
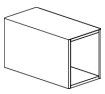
Line	Model		Qty.	Sell Price	Extended Total	TBD Options
55.3	**MPRCT/CGL/NC**	MyPlace Rectangle,Concealed Glides,Non-Contrast	4	$767.52	**$3,070.08**	
		Non-Contrasting Fabric	Compliance to TB 117-2013	/NFR		
		Non-Contrasting Fabric	Fabric Grade G	G		
		Fabric	IMBUE	IMBUE		
		IMBUE	AGATE	/27.364.062.P		
		Moisture Barrier	No Moisture Barrier	/NMB		
		Price Description: Delivered/Open Market				
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC				
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.				
55.4	**PLIC18-74P**	Pillar Table,Post Leg,Inside Curve,18x102",29H,74P Edge	2	$966.72	**$1,933.44**	
		Edge Color	Beigewood	/EBZ		
		Grommet/PowerUp Option	No grommets, power or wire management/No cutouts	/NNN		
		Modesty Panel	No modesty panel	/NMP		
		Laminate	Additional laminates	Additional		
		Additional Laminates	WILSONART - 2 week additional lead time	/LW		
		WILSONART - 2 week additional lead time	FAWN CYPRESS - CASUAL RUSTIC	/820816		
		Paint Finish	Black	/BL		
		Casters/Glides	Casters	/CST		
		Price Description: Delivered/Open Market				
		Lead Time: 4 - 6 Weeks; Ships from BONDUEL, WI				
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.				
Tag 1: L.19				**WorkGroup Product Subtotal**	**$8,284.80**	
Tag 1: L.20						
56.1	**MPGANGKIT**	MyPlace Ganger Kit	4	$53.28	**$213.12**	
	No Image Available					
		Price Description: Delivered/Open Market				
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC				
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.				
56.2	**MPRB/CGL/FC**	MyPlace Rectangle w/Back,Concealed Glides,Contrast	6	$1,379.52	**$8,277.12**	
		Highest Grade Fabric (Exclude Seat Grade)	Fabric Grade K	K		
		Fabric Contrast #1/Base	Compliance to TB 117-2013	/NFR		
		Fabric Contrast #1/Base	Fabric Grade F	F		
		Fabric	LUMIERE	LUMIERE		
		LUMIERE	ONYX	/27.341.052.P		
		Fabric Contrast #2/Seat	Compliance to TB 117-2013	NFR		
		Fabric Contrast #2/Seat	Fabric Grade F	F		
		Fabric	LUMIERE	LUMIERE		
		LUMIERE	ONYX	/27.341.052.P		
		Fabric Contrast #3/Back	Compliance to TB 117-2013	NFR		
		Fabric Contrast #3/Back	Fabric Grade K	K		
		Fabric	TREK	TREK		
		TREK	VISTA	/27.308.044.P		
		Moisture Barrier	No Moisture Barrier	/NMB		
		Price Description: Delivered/Open Market				
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC				
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.				
Tag 1: L.20				**WorkGroup Product Subtotal**	**$8,490.24**	

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Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: L.21							
57.1	**SYOT**	Sway Ottoman	1		$733.92	**$733.92**	
		Sway Base Poly Color	Arctic White	/BAW			
		Sway Glide	Non-skid glides	/GND			
		Non-Contrast Fabric	Compliance to TB 117-2013	/NFR			
		Non-Contrast Upholstery-NFR	Pallas Fabric Group P1	GRPP1			
		P1 Pallas Fabric	METAPHOR	METAPHOR			
		METAPHOR	SCARLET	/27.346.248.P			
		Price Description: Delivered/Open Market					
		Lead Time: 4 - 6 Weeks; Ships from BONDUEL, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: L.21					**WorkGroup Product Subtotal**	**$733.92**	
Tag 1: L.23							
58.1	**MPGANGKIT**	MyPlace Ganger Kit	4		$53.28	**$213.12**	
	No Image Available						
		Price Description: Delivered/Open Market					
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
58.2	**MPHBLBGANG**	MyPlace High-Back to Low-Back Gangers	1		$36.48	**$36.48**	
	No Image Available						
		Price Description: Delivered/Open Market					
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
58.3	**MPRCT/CGL/NC**	MyPlace Rectangle,Concealed Glides,Non-Contrast	3		$734.40	**$2,203.20**	
		Non-Contrasting Fabric	Compliance to TB 117-2013	/NFR			
		Non-Contrasting Fabric	Fabric Grade F	F			
		Fabric	SIMILE	SIMILE			
		SIMILE	SIDEWALK	/27.347.062.P			
		Moisture Barrier	No Moisture Barrier	/NMB			
		Price Description: Delivered/Open Market					
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
58.4	**MPSQR/CGL/NC**	MyPlace Square,Concealed Glides,Non-Contrast	1		$560.16	**$560.16**	
		Non-Contrasting Fabric	Compliance to TB 117-2013	/NFR			
		Non-Contrasting Fabric	Fabric Grade F	F			
		Fabric	SIMILE	SIMILE			
		SIMILE	SIDEWALK	/27.347.062.P			
		Moisture Barrier	No Moisture Barrier	/NMB			
		Price Description: Delivered/Open Market					
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					

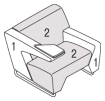
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Line	Model		Qty.	Sell Price	Extended Total	TBD Options
58.5	**MRBH48/CGL/FC**	MyPlace Rectangle with 48" High-Back, Concealed Glides, Contrast	1	$2,108.16	**$2,108.16**	
		Highest Grade Contrasting Fabric (Exclude Seat Grade)	Fabric Grade K	K		
		Fabric Contrast #1/Base	Compliance to TB 117-2013	/NFR		
		Fabric Contrast #1/Base	Fabric Grade F	F		
		Fabric	SIMILE	SIMILE		
		SIMILE	SIDEWALK	/27.347.062.P		
		Fabric Contrast #2/Seat	Compliance to TB 117-2013	NFR		
		Fabric Contrast #2/Seat	Fabric Grade F	F		
		Fabric	SIMILE	SIMILE		
		SIMILE	SIDEWALK	/27.347.062.P		
		Fabric Contrast #3/Back	Compliance to TB 117-2013	NFR		
		Fabric Contrast #3/Back	Fabric Grade K	K		
		Fabric	TREK	TREK		
		TREK	VISTA	/27.308.044.P		
		Power Option	No power	/NP		
		Moisture Barrier	No Moisture Barrier	/NMB		
		Price Description: Delivered/Open Market				
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC				
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.				
58.6	**MSQH48/CGL/FC**	MyPlace Lounge Chair, 48" High-Back, Concealed Glides, Contrast	1	$1,610.88	**$1,610.88**	
		Highest Grade Contrasting Fabric (Exclude Seat Grade)	Fabric Grade K	K		
		Fabric Contrast #1/Base	Compliance to TB 117-2013	/NFR		
		Fabric Contrast #1/Base	Fabric Grade F	F		
		Fabric	SIMILE	SIMILE		
		SIMILE	SIDEWALK	/27.347.062.P		
		Fabric Contrast #2/Seat	Compliance to TB 117-2013	NFR		
		Fabric Contrast #2/Seat	Fabric Grade F	F		
		Fabric	SIMILE	SIMILE		
		SIMILE	SIDEWALK	/27.347.062.P		
		Fabric Contrast #3/Back	Compliance to TB 117-2013	NFR		
		Fabric Contrast #3/Back	Fabric Grade K	K		
		Fabric	TREK	TREK		
		TREK	VISTA	/27.308.044.P		
		Power Option	No power	/NP		
		Moisture Barrier	No Moisture Barrier	/NMB		
		Price Description: Delivered/Open Market				
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC				
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.				
58.7	**MYPTED/CGL**	MyPlace Rectangular In-Line Table Without Pad, Concealed Glides	2	$487.68	**$975.36**	
		Top Laminate	KI laminates	Standard		
		KI laminates	CRISP LINEN 4942-38	/LRI		
		73P Top Edge Color	Cool Grey edge	/ECG		
		Side/Divider Laminate	Crisp Linen	/LRIS		
		Side/Divider Edge Color	Cool Grey edge	/SCG		
		Price Description: Delivered/Open Market				
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC				
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.				
Tag 1: L.23				**WorkGroup Product Subtotal**	**$7,707.36**	

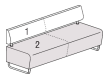
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Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: L.24							
59.1	**MYWL/FC**	MyWay Left Facing Work Arm/Right Facing Low Arm Sled Base Lounge Chair,Contrast	8		$1,556.99	**$12,455.92**	
		Highest Grade Contrasting Fabric	Fabric Grade F	F			
		Fabric Contrast #1/Arms	Compliance to TB 117-2013	/NFR			
		Fabric Contrast #1/Arms-NFR	KOM (KI Ordered Material-Additional Fees Required)	/KOM			
			Supplier:	C F STINSON			
			Pattern:	BOX CHAIN			
			Color:	MARINE BXC65			
			Yardage per Unit: Subject to change by quantity	2.75			
			Price Per Yard: $23.69 Net Upcharge per Unit Shown in sell price:	$65.15			
		Fabric Contrast #2/Seat and Back	Compliance to TB 117-2013	NFR			
		Fabric Contrast #2/Seat and Back-NFR	Fabric Grade F	F			
		Fabric	LUMIERE	LUMIERE			
		LUMIERE	QUIET	/27.341.092.P			
		Base Finish	Black	/BL			
		Ganging Option	No gangers	/HNG			
		Glide	No glides	/NGL			
		Power Option	No power	/NP			
		Cup Holder	No cup holder	/MNCH			
		Laminate Finish	KI laminates	Standard			
		KI laminates	CRISP LINEN 4942-38	/LRI			
		Moisture Barrier	No Moisture Barrier	/NMB			
		Price Description: Delivered/Open Market					
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: L.24					**WorkGroup Product Subtotal**	**$12,455.92**	
Tag 1: L.25							
60.1	**SYTB**	Sway Table	1		$956.16	**$956.16**	
		Power	No power	/NP			
		Sway Base Poly Color	Arctic White	/BAW			
		Sway Glide	Non-skid glides	/GND			
		Sway Laminate Color	KI laminates	Standard			
		KI laminates	DOVE GREY D92-60	/LDG			
		Price Description: Delivered/Open Market					
		Lead Time: 4 - 6 Weeks; Ships from BONDUEL, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: L.25					**WorkGroup Product Subtotal**	**$956.16**	

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Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: L.26							
61.1	**H43/FC**	Hub Armless Lounge,Contrast,26x78"	8		$2,407.68	**$19,261.44**	
		Highest Grade Contrasting Fabric	Fabric Grade J		J		
		Fabric Contrast #1/Back	Compliance to TB 117-2013		/NFR		
		Hub Fabric NFR Contrast #1/Back	Fabric Grade J		J		
		Fabric	ROVE		ROVE		
		ROVE	HINT		/27.331.011.P		
		Fabric Contrast #2/Seat, sides	Compliance to TB 117-2013		NFR		
		Hub Fabric NFR Contrast #2/Seat, sides	Fabric Grade F		F		
		Fabric	ORIGIN		ORIGIN		
		ORIGIN	AZURE		/27.332.154.P		
		Base and Seat Back Upright Finish	Black		/BL		
		Ganging	No gangers		/HNG		
		Privacy Screen	No privacy screen attachments		/NPSA		
		Moisture Barrier	No Moisture Barrier		/NMB		
		Glide Option	Nylon glides (black)		/GNY		
		Price Description: Delivered/Open Market					
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: L.26					**WorkGroup Product Subtotal**	**$19,261.44**	
Tag 1: S.04							
62.1	**RK5200**	Ruckus,Task Chair,Uph Seat,Armless,w/Casters	38		$324.00	**$12,312.00**	
		Upholstery	Compliance to TB 117-2013		-NFR		
		Upholstery NFR	Pallas Fabric Group P1		GRPP1		
		P1 Pallas Fabric	ROVE		ROVE		
		ROVE	HINT		/27.331.011.P		
		Poly Color	Compliance to TB 117-2013		/NFR		
		Poly NFR	Ultra Blue		/PUB		
		Frame Color	Warm Grey		/WG		
		Caster/Glide Option	Hard floor casters		/CHC		
		Price Description: Delivered/Open Market					
		Lead Time: 2 - 4 Weeks; Ships from GREEN BAY, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: S.04					**WorkGroup Product Subtotal**	**$12,312.00**	
Tag 1: S.05A							
63.1	**IWC18**	Intellect Wave Cantilever Chair,Large	556		$83.04	**$46,170.24**	
		Intellect Wave Frame Color	Ultra Blue		/UB		
		Shell Color	No Fire Retardant		/NFR		
		Shell NFR	Ultra Blue		/PUB		
		Glide Option	Felt solo glide		/SF		
		Carton Code Option	Racked		/RCK		
		Price Description: Delivered/Open Market					
		Lead Time: 5 - 7 Weeks; Ships from GREEN BAY, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: S.05A					**WorkGroup Product Subtotal**	**$46,170.24**	

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Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: S.05B							
64.1	**IWC18**	Intellect Wave Cantilever Chair,Large	88		$83.04	**$7,307.52**	
		Intellect Wave Frame Color	Cayenne	/CY			
		Shell Color	No Fire Retardant	/NFR			
		Shell NFR	Cayenne	/PCY			
		Glide Option	Felt solo glide	/SF			
		Carton Code Option	Racked	/RCK			
		Price Description: Delivered/Open Market					
		Lead Time: 5 - 7 Weeks; Ships from GREEN BAY, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: S.05B					**WorkGroup Product Subtotal**	**$7,307.52**	
Tag 1: S.06A							
65.1	**IWCS30**	Intellect Wave 30" High Cafe Stool,Large Polypropylene	168		$207.84	**$34,917.12**	
		Glide Option	Felt solo glide	/SF			
		Intellect Wave Frame Color	Cayenne	/CY			
		Shell Color	No Fire Retardant	/NFR			
		Shell NFR	Cayenne	/PCY			
		Price Description: Delivered/Open Market					
		Lead Time: 5 - 7 Weeks; Ships from GREEN BAY, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: S.06A					**WorkGroup Product Subtotal**	**$34,917.12**	
Tag 1: S.06B							
66.1	**IWCS30**	Intellect Wave 30" High Cafe Stool,Large Polypropylene	1		$207.84	**$207.84**	
		Glide Option	Felt solo glide	/SF			
		Intellect Wave Frame Color	Starlight Silver Metallic	/SX			
		Shell Color	No Fire Retardant	/NFR			
		Shell NFR	Cool Grey	/PCG			
		Price Description: Delivered/Open Market					
		Lead Time: 5 - 7 Weeks; Ships from GREEN BAY, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: S.06B					**WorkGroup Product Subtotal**	**$207.84**	
Tag 1: S.06C							
67.1	**IWCS30**	Intellect Wave 30" High Cafe Stool,Large Polypropylene	64		$207.84	**$13,301.76**	
		Glide Option	Felt solo glide	/SF			
		Intellect Wave Frame Color	Ultra Blue	/UB			
		Shell Color	No Fire Retardant	/NFR			
		Shell NFR	Ultra Blue	/PUB			
		Price Description: Delivered/Open Market					
		Lead Time: 5 - 7 Weeks; Ships from GREEN BAY, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: S.06C					**WorkGroup Product Subtotal**	**$13,301.76**	

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Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: S.07							
68.1	**L2WTP/FBR**	Learn2 Intellect Wave Chair,Poly,Flat Access Rack	396		$420.00	**$166,320.00**	
		Learn2 Wave Frame Color	Cayenne	/CY			
		Learn2 Wave Poly Color	No Fire Retardant	/NFR			
		Learn2 Wave Poly Color NFR	Cayenne	/PCY			
		Learn2 Wave Surface Type	Laminate worksurface	/LW			
		Laminate Premium Colors	KI laminates	Standard			
		KI laminates	CRISP LINEN 4942-38	/LRI			
		Learn2 Wave Base	Hard floor casters	/S			
		Price Description: Delivered/Open Market					
		Lead Time: 4 - 6 Weeks; Ships from GREEN BAY, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: S.07					**WorkGroup Product Subtotal**	**$166,320.00**	
Tag 1: S.08							
69.1	**624P**	600 Series Industrial Stool,Poly Seat,Fxd Ht,24"H	5		$88.32	**$441.60**	
		Stool Frame Color	Cayenne	/CY			
		Poly Seat Color	Cayenne	/PCY			
		Feet/Bumper Color	Grey	/GRF			
		Price Description: Delivered/Open Market					
		Lead Time: 4 - 6 Weeks; Ships from BONDUEL, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: S.08					**WorkGroup Product Subtotal**	**$441.60**	
Tag 1: S.09							
70.1	**SLNAUC**	Strive Four-Leg Armless Chair w/Casters,Uph Seat	66		$234.24	**$15,459.84**	
		Frame Color	Starlight Silver Metallic	/SX			
		Upholstery Grade/Color	Compliance to TB 117-2013	/NFR			
		Upholstery Grade/Color	Pallas Fabric Group P1	GRPP1			
		P1 Pallas Fabric	DEFLECT	DEFLECT			
		DEFLECT	COTTON	/27.236.072.P			
		Caster Option	Carpet casters (black only)	/C			
		Poly Seat & Back Color	No Fire Retardant	-NFR			
		Poly Seat & Back Color	Diamond Translucent (available on uph seat models only)	/PDT			
		Price Description: Delivered/Open Market					
		Lead Time: 4 - 6 Weeks; Ships from GREEN BAY, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: S.09					**WorkGroup Product Subtotal**	**$15,459.84**	
Tag 1: S.10							
71.1	**DN6211**	Doni Task Cantilever Arm Stool,Uph Seat,Solid Color	2		$454.08	**$908.16**	
		Poly Seat & Back Color	Compliance to TB 117-2013	-NFR			
		Poly Seat & Back Color NFR	Nordic	/PND			
		Caster Option	Carpet casters	/CCC			
		Seat Upholstery	Compliance to TB 117-2013	/NFR			
		Doni Upholstery NFR	Pallas Fabric Group P1	GRPP1			
		P1 Pallas Fabric	DEFLECT	DEFLECT			
		DEFLECT	COTTON	/27.236.072.P			
		Base Color	Warm Grey	/WG			
		Price Description: Delivered/Open Market					
		Lead Time: 4 - 6 Weeks; Ships from GREEN BAY, WI					

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Line	Model		Qty.		Sell Price	Extended Total	TBD Options
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: S.10					**WorkGroup Product Subtotal**	**$908.16**	
Tag 1: S.11							
72.1	**DN3311**	Doni Sled Base Arm Chair,Uph Seat/Back,Solid Color	26		$333.12	**$8,661.12**	
		Poly Seat & Back Color	Compliance to TB 117-2013	-NFR			
		Poly Seat & Back Color NFR	Cool Grey	/PCG			
		Frame Color	Starlight Silver Metallic	/SX			
		Glide Option	Plastic glides	/GPL			
		Seat/Back Upholstery	Compliance to TB 117-2013	/NFR			
		Doni Upholstery NFR	Pallas Fabric Group P1	GRPP1			
		P1 Pallas Fabric	DEFLECT	DEFLECT			
		DEFLECT	CRIMSON	/27.236.188.P			
		Price Description: Delivered/Open Market					
		Lead Time: 4 - 6 Weeks; Ships from GREEN BAY, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: S.11					**WorkGroup Product Subtotal**	**$8,661.12**	
Tag 1: S.19							
73.1	**SLNAUB**	Strive Four-Leg Armless Chair,Uph Seat/Back	162		$243.84	**$39,502.08**	
		Upholstery Grade/Color	Compliance to TB 117-2013	/NFR			
		Upholstery Grade/Color	Pallas Fabric Group P1	GRPP1			
		P1 Pallas Fabric	METAPHOR	METAPHOR			
		METAPHOR	STORM CLOUD	/27.346.052.P			
		Frame Color	Cayenne	/CY			
		Glide Option	Steel glides	/S			
		Poly Seat & Back Color	No Fire Retardant	-NFR			
		Poly Seat & Back Color	Cool Grey	/PCG			
		Price Description: Delivered/Open Market					
		Lead Time: 4 - 6 Weeks; Ships from GREEN BAY, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: S.19					**WorkGroup Product Subtotal**	**$39,502.08**	

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Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: S.21							
74.1	**DN4A00H30** **S23373797**	*Modified-Doni Four-Leg Armless 30" Stool,Poly,Two-Tone	6		$284.16	**$2,204.96**	
		Two-Tone Poly Color	Compliance to TB 117-2013		/NFR		
		Two-Tone Poly Color NFR	NA		NA		
		Two-Tone Poly Color NFR	Doni Two-Tone OCO Cottonwood, IUB Ultra Blue		*Modified		
		Two-Tone Poly Color NFR	Per Order Net Upcharge	Per Order Charge for Setup Fee	One Time Chg 500.00		
		Frame Color	Cayenne		/CY		
		Glide Option	Plastic/Nylon Glides		/GNL		
			Additional 15 working days lead-time is required NON-STANDARD POLY- $500 Setup Fee. If SKU total on order exceeds 100 units, fee will be waived (SKU=Product/Color)		Note: Lead-time Change External Note		
		Price Description: Delivered/Open Market **Lead Time: 7 - 9 Weeks; Ships from GREEN BAY, WI** **Please Note: Leadtime calculated on 5/8/2024 and is subject to change.**					
Tag 1: S.21					**WorkGroup Product Subtotal**	**$2,204.96**	
Tag 1: S.24							
75.1	**DN1A00** **S23373951**	*Modified-Doni Four-Leg Armless Chair,Poly,Two-Tone	20		$198.72	**$4,474.40**	
		Two-Tone Poly Color	Compliance to TB 117-2013		/NFR		
		Two-Tone Poly Color NFR	NA		NA		
		Two-Tone Poly Color NFR	Doni Two-Tone OCY Cayenne, ICG Cool Grey		*Modified		
		Two-Tone Poly Color NFR	Per Order Net Upcharge	Per Order Charge for Setup Fee	One Time Chg 500.00		
		Frame Color	Cayenne		/CY		
		Glide Option	Plastic glides		/GPL		
			Additional 15 working days lead-time is required NON-STANDARD POLY- $500 Setup Fee. If SKU total on order exceeds 100 units, fee will be waived (SKU=Product/Color)		Note: Lead-time Change External Note		
		Price Description: Delivered/Open Market **Lead Time: 7 - 9 Weeks; Ships from GREEN BAY, WI** **Please Note: Leadtime calculated on 5/8/2024 and is subject to change.**					
Tag 1: S.24					**WorkGroup Product Subtotal**	**$4,474.40**	

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Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: S.25							
76.1	**DN4A00H30 S23373952**	*Modified-Doni Four-Leg Armless 30" Stool,Poly,Two-Tone	8		$284.16	**$2,773.28**	
		Two-Tone Poly Color	Compliance to TB 117-2013	/NFR			
		Two-Tone Poly Color NFR	NA	NA			
		Two-Tone Poly Color NFR	Doni Two-Tone OCY Cayenne, ICG Cool Grey	*Modified			
		Two-Tone Poly Color NFR	Per Order Net Upcharge	Per Order Charge for Setup Fee	One Time Chg 500.00		
		Frame Color	Cayenne	/CY			
		Glide Option	Plastic/Nylon Glides	/GNL			
			Additional 15 working days lead-time is required NON-STANDARD POLY- $500 Setup Fee. If SKU total on order exceeds 100 units, fee will be waived (SKU=Product/Color)	Note: Lead-time Change External Note			
		Price Description: Delivered/Open Market					
		Lead Time: 7 - 9 Weeks; Ships from GREEN BAY, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
76.2	**DN4A00H30 S23373952**	*Modified-Doni Four-Leg Armless 30" Stool,Poly,Two-Tone	6		$284.16	**$2,204.96**	
		Two-Tone Poly Color	Compliance to TB 117-2013	/NFR			
		Two-Tone Poly Color NFR	NA	NA			
		Two-Tone Poly Color NFR	Doni Two-Tone OCY Cayenne, ICG Cool Grey	*Modified			
		Two-Tone Poly Color NFR	Per Order Net Upcharge	Per Order Charge for Setup Fee	One Time Chg 500.00		
		Frame Color	Cayenne	/CY			
		Glide Option	Plastic/Nylon Glides	/GNL			
			Additional 15 working days lead-time is required NON-STANDARD POLY- $500 Setup Fee. If SKU total on order exceeds 100 units, fee will be waived (SKU=Product/Color)	Note: Lead-time Change External Note			
		Price Description: Delivered/Open Market					
		Lead Time: 7 - 9 Weeks; Ships from GREEN BAY, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: S.25					**WorkGroup Product Subtotal**	**$4,978.24**	
Tag 1: S.34							
77.1	**SLNAUC**	Strive Four-Leg Armless Chair w/Casters,Uph Seat	35		$211.68	**$7,408.80**	
		Frame Color	Cayenne	/CY			
		Upholstery Grade/Color	Compliance to TB 117-2013	/NFR			
		Upholstery Grade/Color	Pallas Fabric Group P0	GRPP0			
		P0 Fabric	FRESH	FRESH			
		FRESH	ADRIATIC	/27.357.133.P			
		Caster Option	Hard floor casters (black only)	/S			
		Poly Seat & Back Color	No Fire Retardant	-NFR			
		Poly Seat & Back Color	Diamond Translucent (available on uph seat models only)	/PDT			
		Price Description: Delivered/Open Market					
		Lead Time: 4 - 6 Weeks; Ships from GREEN BAY, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: S.34					**WorkGroup Product Subtotal**	**$7,408.80**	

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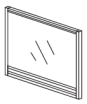
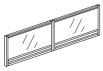
Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: S.35							
78.1	**SLNAUC**	Strive Four-Leg Armless Chair w/Casters,Uph Seat	2		$211.68	**$423.36**	
		Frame Color	Cayenne	/CY			
		Upholstery Grade/Color	Compliance to TB 117-2013	/NFR			
		Upholstery Grade/Color	Pallas Fabric Group P0	GRPP0			
		P0 Fabric	FRESH	FRESH			
		FRESH	ADRIATIC	/27.357.133.P			
		Caster Option	Carpet casters (black only)	/C			
		Poly Seat & Back Color	No Fire Retardant	-NFR			
		Poly Seat & Back Color	Diamond Translucent (available on uph seat models only)	/PDT			
		Price Description: Delivered/Open Market					
		Lead Time: 4 - 6 Weeks; Ships from GREEN BAY, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: S.35					**WorkGroup Product Subtotal**	**$423.36**	
Tag 1: S.36							
79.1	**SPSCAU**	Strive Task Cantilever Arm Stool,Uphol Seat	1		$367.68	**$367.68**	
		Base Color	Warm Grey	/WG			
		Caster Option	Hard floor casters (black only)	/S			
		Upholstery Grade/Color	Compliance to TB 117-2013	/NFR			
		Upholstery Grade/Color	Pallas Fabric Group P0	GRPP0			
		P0 Fabric	FRESH	FRESH			
		FRESH	ADRIATIC	/27.357.133.P			
		Poly Seat & Back Color	Compliance to TB 117-2013	-NFR			
		Poly Seat & Back Color	Diamond Translucent (Available on uph seat models only)	/PDT			
		Price Description: Delivered/Open Market					
		Lead Time: 3 - 5 Weeks; Ships from GREEN BAY, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: S.36					**WorkGroup Product Subtotal**	**$367.68**	
Tag 1: S.37							
80.1	**SLSNAU**	Strive Four-Leg Armless Cafe Stool,Uph Seat	3		$247.20	**$741.60**	
		Seat Height	24" seat height	/24			
		Frame Color	Cayenne	/CY			
		Glide Option	Felt Glides	/F			
		Upholstery Grade/Color	Compliance to TB 117-2013	/NFR			
		Upholstery Grade/Color	Pallas Fabric Group P0	GRPP0			
		P0 Fabric	FRESH	FRESH			
		FRESH	ADRIATIC	/27.357.133.P			
		Poly Seat & Back Color	No Fire Retardant	-NFR			
		Poly Seat & Back Color	Diamond Translucent (available on uph seat models only)	/PDT			
		Price Description: Delivered/Open Market					
		Lead Time: 3 - 5 Weeks; Ships from GREEN BAY, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: S.37					**WorkGroup Product Subtotal**	**$741.60**	

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Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: S.38							
81.1	**SLNAP**	Strive Four-Leg Armless Chair,Poly	1		$121.92	**$121.92**	
		Frame Color	Starlight Silver Metallic	/SX			
		Poly Seat & Back Color	No Fire Retardant	/NFR			
		Poly Seat & Back Color	Cool Grey	/PCG			
		Glide Option	Felt Glides	/F			
		Price Description: Delivered/Open Market					
		Lead Time: 3 - 5 Weeks; Ships from GREEN BAY, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: S.38					**WorkGroup Product Subtotal**	**$121.92**	
Tag 1: S.39							
82.1	**SLNAU**	Strive Four-Leg Armless Chair,Uph Seat	12		$185.76	**$2,229.12**	
		Frame Color	Cayenne	/CY			
		Glide Option	Felt Glides	/F			
		Upholstery Grade/Color	Compliance to TB 117-2013	/NFR			
		Upholstery Grade/Color	Pallas Fabric Group P0	GRPP0			
		P0 Fabric	FRESH	FRESH			
		FRESH	ADRIATIC	/27.357.133.P			
		Poly Seat & Back Color	No Fire Retardant	-NFR			
		Poly Seat & Back Color	Diamond Translucent (available on uph seat models only)	/PDT			
		Price Description: Delivered/Open Market					
		Lead Time: 4 - 6 Weeks; Ships from GREEN BAY, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: S.39					**WorkGroup Product Subtotal**	**$2,229.12**	
Tag 1: S.40							
83.1	**SLSNAU**	Strive Four-Leg Armless Cafe Stool,Uph Seat	4		$247.20	**$988.80**	
		Seat Height	30" seat height	/30			
		Frame Color	Cayenne	/CY			
		Glide Option	Felt Glides	/F			
		Upholstery Grade/Color	Compliance to TB 117-2013	/NFR			
		Upholstery Grade/Color	Pallas Fabric Group P0	GRPP0			
		P0 Fabric	FRESH	FRESH			
		FRESH	ADRIATIC	/27.357.133.P			
		Poly Seat & Back Color	No Fire Retardant	-NFR			
		Poly Seat & Back Color	Diamond Translucent (available on uph seat models only)	/PDT			
		Price Description: Delivered/Open Market					
		Lead Time: 3 - 5 Weeks; Ships from GREEN BAY, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: S.40					**WorkGroup Product Subtotal**	**$988.80**	
Tag 1: T.01							
84.1	**RXEFA2460-74P**	Ruckus,Sit/Stand Height Adjustable Activity Table 29 to 42",Rectangle,(Square Corner),1-1/4"Top,74P Edge,24x60"	360		$352.80	**$127,008.00**	
		Edge Color	Cool Grey edge	/ECG			
		Laminate Color	KI laminates	Standard			
		KI laminates	CRISP LINEN 4942-38	/LRI			
		Base Finish	Ultra Blue	/UB			
		Caster/Glides	Casters	/CCC			
		Price Description: Delivered/Open Market					
		Lead Time: 3 - 5 Weeks; Ships from BONDUEL, WI					

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Line	Model		Qty.		Sell Price	Extended Total	TBD Options
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: T.01					**WorkGroup Product Subtotal**	**$127,008.00**	
Tag 1: T.02							
85.1	**CZBDSA3013/1**	CZ Worksurface Divider Screen,13"Hx30"W,Acrylic,No Intersection	3		$199.68	**$599.04**	
		Edge Style Option	74P edge	/74P			
		Divider Screen Location	Fixed freestanding middle	/FFM			
		Paint Color	Starlight Silver Metallic	/SX			
		End Cap Color	Starlight Silver	/CSX			
		Screen Acrylic	Grade 1 Acrylic	S1			
		Acrylic Grade 1	Colorless Acrylic	/ACS			
		Price Description: Delivered/Open Market					
		Lead Time: 10 - 12 Weeks; Ships from BONDUEL, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
85.2	**CZBPSA9613/2**	CZ Worksurface Privacy Screen,13"Hx96"W,Acrylic,Center Intersection	1		$490.56	**$490.56**	
		Screen Acrylic	Grade 1 Acrylic	S1			
		Acrylic Grade 1	Colorless Acrylic	/ACS			
		Privacy Screen Location	Single starter	/SST			
		Paint Color	Starlight Silver Metallic	/SX			
		End Cap Color	Starlight Silver	/CSX			
		Price Description: Delivered/Open Market					
		Lead Time: 10 - 12 Weeks; Ships from BONDUEL, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
85.3	**RXEAA3072-74P S23375603**	*Modified-Ruckus,Fixed Height Activity Table 29",Rectangle (Square Corner),1-1/4"Top,74P Edge,30x72"	1		$443.04	**$443.04**	
		Edge Color	Cool Grey edge	/ECG			
		Laminate Color	KI laminates	Standard			
		KI laminates	CRISP LINEN 4942-38	/LRI			
		Base Finish	Starlight Silver Metallic	/SX			
		Caster/Glides	Felt glides	/GFT			
		Feature - Other Non-standard	predrill tops for 3 Connection zone dividers and one privacy screen	*Modified			
		Dimensional - Surface Shape/Size	Top, Rectangle, 30"x96"	*Modified			
		Dimensional - Surface Shape/Size	sized the same as a CZB table	*Modified			
		Dimensional - Surface Shape/Size	Corner legs to be moved in to accommodate for the screens	*Modified			
		Price Description: Delivered/Open Market					
		Lead Time: 3 - 5 Weeks; Ships from BONDUEL, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: T.02					**WorkGroup Product Subtotal**	**$1,532.64**	

QUOTATION

CREATED	**4/19/2024**
VALID THROUGH	**5/31/2024**
Prepared By	Haley Briquelet
Quote Filename	BIXBY - ALL FLOORS - 24AJ-96/C

Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: T.03							
86.1	**RTEFB48-74P**	Ruckus,Sit/Stand Height Adjustable Activity Table 29 to 42",Round,1-1/4"Top,74P Edge,48"	1		$442.56	**$442.56**	
		Edge Color	Cool Grey edge	/ECG			
		Laminate Color	KI laminates	Standard			
		KI laminates	CRISP LINEN 4942-38	/LRI			
		Base Finish	Cayenne	/CY			
		Caster/Glides	Casters	/CCC			
		Price Description: Delivered/Open Market					
		Lead Time: 3 - 5 Weeks; Ships from BONDUEL, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: T.03					**WorkGroup Product Subtotal**	**$442.56**	
Tag 1: T.04							
87.1	**RTEHA3060-74P**	Ruckus,Floor Height Adjustable Activity Table 12 to 19",Rectangle(Round Corner),1-1/4"Top,74P Edge,30x60"	4		$343.20	**$1,372.80**	
		Edge Color	Cool Grey edge	/ECG			
		Laminate Color	KI laminates	Standard			
		KI laminates	CRISP LINEN 4942-38	/LRI			
		Base Finish	Ultra Blue	/UB			
		Base	Felt glides	/GFT			
		Price Description: Delivered/Open Market					
		Lead Time: 3 - 5 Weeks; Ships from BONDUEL, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: T.04					**WorkGroup Product Subtotal**	**$1,372.80**	
Tag 1: T.05							
88.1	**RTEAF367220-74P**	Ruckus,Fixed Height Activity Table 29",Kidney,1-1/4"Top,74P Edge,36x72x20"	4		$469.44	**$1,877.76**	
		Edge Color	Cool Grey edge	/ECG			
		Laminate Color	KI laminates	Standard			
		KI laminates	CRISP LINEN 4942-38	/LRI			
		Base Finish	Ultra Blue	/UB			
		Caster/Glides	Casters	/CCC			
		Price Description: Delivered/Open Market					
		Lead Time: 3 - 5 Weeks; Ships from BONDUEL, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: T.05					**WorkGroup Product Subtotal**	**$1,877.76**	
Tag 1: T.06							
89.1	**RXEEA3048-74P**	Ruckus,Sit Height Adjustable Activity Table 20 to 33",Rectangle (Square Corner),1-1/4"Top,74P Edge,30x48"	2		$334.08	**$668.16**	
		Edge Color	Cool Grey edge	/ECG			
		Laminate Color	KI laminates	Standard			
		KI laminates	CRISP LINEN 4942-38	/LRI			
		Base Finish	Ultra Blue	/UB			
		Caster/Glides	Casters	/CCC			
		Price Description: Delivered/Open Market					
		Lead Time: 3 - 5 Weeks; Ships from BONDUEL, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: T.06					**WorkGroup Product Subtotal**	**$668.16**	

QUOTATION

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Prepared By	Haley Briquelet
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Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: T.08							
90.1	**PINR2448T-74P**	Pirouette,Nesting Training,Rectangular,24x48",74P Edge	4		$632.16	**$2,528.64**	
		Edge Color	River Cherry edge	/ERY			
		Grommet/Power Option	No grommets, power, wire management/No cutouts	/NNN			
		Laminate	KI Laminates	Standard			
		KI Laminates	RIVER CHERRY LAM 7937-38	/LRY			
		Leg Finish	Starlight Silver Metallic	/SX			
		Casters/Glides	4 black casters w/silver hub (2 locking)	/4EC			
		Modesty Panel	No modesty panel	/NMP			
		Price Description: Delivered/Open Market					
		Lead Time: 3 - 5 Weeks; Ships from BONDUEL, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: T.08					**WorkGroup Product Subtotal**	**$2,528.64**	
Tag 1: T.09A							
91.1	**CTABLE-73P**	C-Table, 27" Fixed Height,18" worksurface, 73P edge	6		$283.68	**$1,702.08**	
		Edge Color	River Cherry edge	/ERY			
		Surface Finish	Additional laminates	Additional			
		Additional Laminates	WILSONART - 2 week additional lead time	/LW			
		WILSONART - 2 week additional lead time	RIVER CHERRY 7937-38	/793738			
		Base Finish	Starlight Silver Metallic	/SX			
		Price Description: Delivered/Open Market					
		Lead Time: 7 - 9 Weeks; Ships from BONDUEL, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: T.09A					**WorkGroup Product Subtotal**	**$1,702.08**	
Tag 1: T.09B							
92.1	**CTABLE-73P**	C-Table, 27" Fixed Height,18" worksurface, 73P edge	4		$283.68	**$1,134.72**	
		Edge Color	Cool Grey edge	/ECG			
		Surface Finish	KI laminates	Standard			
		KI laminates	CRISP LINEN 4942-38	/LRI			
		Base Finish	Ultra Blue	/UB			
		Price Description: Delivered/Open Market					
		Lead Time: 5 - 7 Weeks; Ships from BONDUEL, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: T.09B					**WorkGroup Product Subtotal**	**$1,134.72**	
Tag 1: T.09C							
93.1	**CTABLE-73P**	C-Table, 27" Fixed Height,18" worksurface, 73P edge	6		$283.68	**$1,702.08**	
		Edge Color	Cool Grey edge	/ECG			
		Surface Finish	Additional laminates	Additional			
		Additional Laminates	WILSONART - 2 week additional lead time	/LW			
		WILSONART - 2 week additional lead time	CRISP LINEN 4942-38	/494238			
		Base Finish	Starlight Silver Metallic	/SX			
		Price Description: Delivered/Open Market					
		Lead Time: 7 - 9 Weeks; Ships from BONDUEL, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: T.09C					**WorkGroup Product Subtotal**	**$1,702.08**	

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Prepared By	Haley Briquelet
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Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: T.09D							
94.1	**CTABLE-73P**	C-Table, 27" Fixed Height,18" worksurface, 73P edge	12		$283.68	**$3,404.16**	
		Edge Color	Cool Grey edge	/ECG			
		Surface Finish	KI laminates	Standard			
		KI laminates	DOVE GREY D92-60	/LDG			
		Base Finish	Ultra Blue	/UB			
		Price Description: Delivered/Open Market					
		Lead Time: 5 - 7 Weeks; Ships from BONDUEL, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: T.09D					**WorkGroup Product Subtotal**	**$3,404.16**	
Tag 1: T.09E							
95.1	**CTABLE-73P**	C-Table, 27" Fixed Height,18" worksurface, 73P edge	16		$283.68	**$4,538.88**	
		Edge Color	Cool Grey edge	/ECG			
		Surface Finish	KI laminates	Standard			
		KI laminates	CRISP LINEN 4942-38	/LRI			
		Base Finish	Nordic	/ND			
		Price Description: Delivered/Open Market					
		Lead Time: 5 - 7 Weeks; Ships from BONDUEL, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: T.09E					**WorkGroup Product Subtotal**	**$4,538.88**	
Tag 1: T.09F							
96.1	**CTABLE-73P**	C-Table, 27" Fixed Height,18" worksurface, 73P edge	2		$283.68	**$567.36**	
		Edge Color	Cool Grey edge	/ECG			
		Surface Finish	KI laminates	Standard			
		KI laminates	CRISP LINEN 4942-38	/LRI			
		Base Finish	Cayenne	/CY			
		Price Description: Delivered/Open Market					
		Lead Time: 5 - 7 Weeks; Ships from BONDUEL, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: T.09F					**WorkGroup Product Subtotal**	**$567.36**	
Tag 1: T.12							
97.1	**RXEAA2436-74P**	Ruckus,Fixed Height Activity Table 29",Rectangle(Square Corner),1-1/4"Top,74P Edge,24x36"	1		$290.40	**$290.40**	
		Edge Color	Cool Grey edge	/ECG			
		Laminate Color	KI laminates	Standard			
		KI laminates	CRISP LINEN 4942-38	/LRI			
		Base Finish	Cayenne	/CY			
		Caster/Glides	Casters	/CCC			
		Price Description: Delivered/Open Market					
		Lead Time: 3 - 5 Weeks; Ships from BONDUEL, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: T.12					**WorkGroup Product Subtotal**	**$290.40**	

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Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: T.13							
98.1	**RXEAA3072-74P**	Ruckus,Fixed Height Activity Table 29",Rectangle(Square Corner),1-1/4"Top,74P Edge,30x72"	4		$327.36	**$1,309.44**	
		Edge Color	Cool Grey edge	/ECG			
		Laminate Color	KI laminates	Standard			
		KI laminates	CRISP LINEN 4942-38	/LRI			
		Base Finish	Ultra Blue	/UB			
		Caster/Glides	Casters	/CCC			
		Price Description: Delivered/Open Market					
		Lead Time: 3 - 5 Weeks; Ships from BONDUEL, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: T.13					**WorkGroup Product Subtotal**	**$1,309.44**	
Tag 1: T.29A							
99.1	**MYTB9013**	MyWay Laminate Table,24x24x22"	3		$505.92	**$1,517.76**	
		Laminate Finish	KI laminates	Standard			
		KI laminates	CRISP LINEN 4942-38	/LRI			
		Base Finish	Black	/BL			
		Edge Color	Cool Grey edge	/ECG			
		Glide	No glides	/NGL			
		Price Description: Delivered/Open Market					
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: T.29A					**WorkGroup Product Subtotal**	**$1,517.76**	
Tag 1: T.29B							
100.1	**MYTB9013**	MyWay Laminate Table,24x24x22"	4		$505.92	**$2,023.68**	
		Laminate Finish	KI laminates	Standard			
		KI laminates	MARKERBOARD WHITE 459-90	/LMK			
		Base Finish	Ultra Blue	/UB			
		Edge Color	Frosty White edge	/EFW			
		Glide	No glides	/NGL			
		Price Description: Delivered/Open Market					
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: T.29B					**WorkGroup Product Subtotal**	**$2,023.68**	
Tag 1: T.29C							
101.1	**MYTB9013**	MyWay Laminate Table,24x24x22"	8		$505.92	**$4,047.36**	
		Laminate Finish	KI laminates	Standard			
		KI laminates	MARKERBOARD WHITE 459-90	/LMK			
		Base Finish	Starlight Silver Metallic	/SX			
		Edge Color	Frosty White edge	/EFW			
		Glide	No glides	/NGL			
		Price Description: Delivered/Open Market					
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: T.29C					**WorkGroup Product Subtotal**	**$4,047.36**	

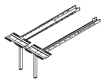
QUOTATION

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Quote Filename BIXBY - ALL FLOORS - 24AJ-96/C

Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: T.29D							
102.1	**MYTB9013**	MyWay Laminate Table,24x24x22"	1		$505.92	**$505.92**	
		Laminate Finish	KI laminates		Standard		
		KI laminates	FROSTY WHITE 1573-60		/LFW		
		Base Finish	Starlight Silver Metallic		/SX		
		Edge Color	Frosty White edge		/EFW		
		Glide	No glides		/NGL		
		Price Description: Delivered/Open Market					
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: T.29D					**WorkGroup Product Subtotal**	**$505.92**	
Tag 1: T.35							
103.1	**MYTB9014**	MyWay Laminate Table,24x40x16"	1		$643.20	**$643.20**	
		Laminate Finish	KI laminates		Standard		
		KI laminates	CRISP LINEN 4942-38		/LRI		
		Power Option	No power		/NP		
		Edge Color	Cool Grey edge		/ECG		
		Base Finish	Ultra Blue		/UB		
		Glide	No glides		/NGL		
		Price Description: Delivered/Open Market					
		Lead Time: 7 - 9 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: T.35					**WorkGroup Product Subtotal**	**$643.20**	
Tag 1: T.37							
104.1	**H24T**	Hub Laminate Table,26x26"	8		$753.12	**$6,024.96**	
		Base Finish	Black		/BL		
		Top Laminate Finish	KI laminates		Standard		
		KI laminates	MARKERBOARD WHITE 459-90		/LMK		
		Side Laminate Finish	Dove Grey		/LDG2		
		Power	No power		/NP		
		Ganging	No gangers		/HNG		
		Glide Option	Nylon glides (black)		/GNY		
		Price Description: Delivered/Open Market					
		Lead Time: 8 - 10 Weeks; Ships from HIGH POINT, NC					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: T.37					**WorkGroup Product Subtotal**	**$6,024.96**	
Tag 1: T.49							
105.1	**RXEAA3660-74P**	Ruckus,Fixed Height Activity Table 29",Rectangle(Square Corner),1-1/4"Top,74P Edge,36x60"	1		$399.36	**$399.36**	
		Edge Color	Cool Grey edge		/ECG		
		Laminate Color	KI laminates		Standard		
		KI laminates	CRISP LINEN 4942-38		/LRI		
		Base Finish	Ultra Blue		/UB		
		Caster/Glides	Casters		/CCC		
		Price Description: Delivered/Open Market					
		Lead Time: 3 - 5 Weeks; Ships from BONDUEL, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: T.49					**WorkGroup Product Subtotal**	**$399.36**	

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Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: T.54							
106.1	**CZBDA484872/F**	CZ 48" Dual-Sided Adder Telescopic Beam Frame 48-72",Fixed,Standard Height	4		$411.84	**$1,647.36**	
		Paint Color	Starlight Silver Metallic	/SX			
		Glide Color	Clear	/GCL			
		Price Description: Delivered/Open Market **Lead Time: 5 - 7 Weeks; Ships from BONDUEL, WI** **Please Note: Leadtime calculated on 5/8/2024 and is subject to change.**					
106.2	**CZBDS484872/F**	CZ 48" Dual-Sided Standalone/Starter Telescopic Beam Frame 48-72",Fixed,Standard Height	2		$599.52	**$1,199.04**	
		Paint Color	Starlight Silver Metallic	/SX			
		Glide Color	Clear	/GCL			
		Price Description: Delivered/Open Market **Lead Time: 5 - 7 Weeks; Ships from BONDUEL, WI** **Please Note: Leadtime calculated on 5/8/2024 and is subject to change.**					
106.3	**CZBWR24722-74P**	CZ 24" Deep Rectilinear Worksurface,Dual-Sided,Standard Height,24x72,74P Edge	6		$589.44	**$3,536.64**	
		Surface Finish	KI laminates	Standard			
		KI laminates	FROSTY WHITE 1573-60	/LFW			
		Edge Color	Frosty White edge	/EFW			
		Paint Color	Starlight Silver Metallic	/SX			
		Cutout Style	Cutout for Dean	/CSD			
		Cutout Location	Cutout : center	/C			
		Price Description: Delivered/Open Market **Lead Time: 5 - 7 Weeks; Ships from BONDUEL, WI** **Please Note: Leadtime calculated on 5/8/2024 and is subject to change.**					
106.4	**GRM.GD1**	Kit, Metal Grommet for Dean	12		$38.40	**$460.80**	
		Metal Grommet Color	Cool Grey	.CG			
		Price Description: Delivered/Open Market **Lead Time: 3 - 5 Weeks; Ships from BONDUEL, WI** **Please Note: Leadtime calculated on 5/8/2024 and is subject to change.**					
106.5	**IFPAT**	Pattern Infeed	2		$146.40	**$292.80**	
	No Image Available	**Price Description: Delivered/Open Market** **Lead Time: 3 - 5 Weeks; Ships from BONDUEL, WI** **Please Note: Leadtime calculated on 5/8/2024 and is subject to change.**					
106.6	**JPPAT.75**	Pattern 75" Jumper Kit	8		$55.20	**$441.60**	
	No Image Available	**Price Description: Delivered/Open Market** **Lead Time: 3 - 5 Weeks; Ships from BONDUEL, WI** **Please Note: Leadtime calculated on 5/8/2024 and is subject to change.**					
106.7	**MOD.PS1.20.CZB**	Pattern Snap-In RPT Module w/Attachment Bracket for Connection Zone, 20" Cord	24		$69.12	**$1,658.88**	
	No Image Available	**Price Description: Delivered/Open Market** **Lead Time: 5 - 7 Weeks; Ships from BONDUEL, WI** **Please Note: Leadtime calculated on 5/8/2024 and is subject to change.**					

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Line	Model		Qty.	Sell Price	Extended Total	TBD Options
106.8	**JPPAT.53**	Pattern 53" Jumper Kit	2	$52.32	**$104.64**	
	No Image Available					
		Price Description: Delivered/Open Market **Lead Time: 3 - 5 Weeks; Ships from BONDUEL, WI** **Please Note: Leadtime calculated on 5/8/2024 and is subject to change.**				
Tag 1: T.54				**WorkGroup Product Subtotal**	**$9,341.76**	
Tag 1: T.55						
107.1	**RXEAA3660-74P**	Ruckus,Fixed Height Activity Table 29",Rectangle(Square Corner),1-1/4"Top,74P Edge,36x60"	1	$399.36	**$399.36**	
		Edge Color: Cool Grey edge /ECG Laminate Color: KI laminates Standard KI laminates: CRISP LINEN 4942-38 /LRI Base Finish: Starlight Silver Metallic /SX Caster/Glides: Casters /CCC				
		Price Description: Delivered/Open Market **Lead Time: 3 - 5 Weeks; Ships from BONDUEL, WI** **Please Note: Leadtime calculated on 5/8/2024 and is subject to change.**				
Tag 1: T.55				**WorkGroup Product Subtotal**	**$399.36**	
Tag 1: T.56						
108.1	**RXEFA2072-74P**	Ruckus,Sit/Stand Height Adjustable Activity Table 29 to 42",Rectangle,(Square Corner),1-1/4"Top,74P Edge,20x72"	1	$356.64	**$356.64**	
		Edge Color: Cool Grey edge /ECG Laminate Color: KI laminates Standard KI laminates: CRISP LINEN 4942-38 /LRI Base Finish: Starlight Silver Metallic /SX Caster/Glides: Felt glides /GFT				
		Price Description: Delivered/Open Market **Lead Time: 3 - 5 Weeks; Ships from BONDUEL, WI** **Please Note: Leadtime calculated on 5/8/2024 and is subject to change.**				
Tag 1: T.56				**WorkGroup Product Subtotal**	**$356.64**	
Tag 1: T.57						
109.1	**SUEAA3660-SST**	Stout,Rectangular 29" Fixed Height Table,36x60",Post-Leg,1-1/2" Stainless Steel Worksurface	5	$1,651.20	**$8,256.00**	
	No Image Available	Pegboard: No pegboards /NPB Paint Color: Starlight Silver Metallic /SX Footrest/Shelf: No footrest /NFT Caster/Glides: Casters /CCC Module Selection: No power modules /NNN Bag Hooks: No book bag hook /NB				
		Price Description: Delivered/Open Market **Lead Time: 7 - 9 Weeks; Ships from BONDUEL, WI** **Please Note: Leadtime calculated on 5/8/2024 and is subject to change.**				
Tag 1: T.57				**WorkGroup Product Subtotal**	**$8,256.00**	

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CREATED	**4/19/2024**
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Prepared By	Haley Briquelet
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Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: T.58							
110.1	**SUEAA3660-SST**	Stout,Rectangular 29" Fixed Height Table,36x60",Post-Leg,1-1/2" Stainless Steel Worksurface	4		$1,598.40	**$6,393.60**	
	No Image Available	Pegboard	No pegboards	/NPB			
		Paint Color	Starlight Silver Metallic	/SX			
		Footrest/Shelf	No footrest	/NFT			
		Caster/Glides	Nylon glides	/GNY			
		Module Selection	No power modules	/NNN			
		Bag Hooks	No book bag hook	/NB			
		Price Description: Delivered/Open Market					
		Lead Time: 7 - 9 Weeks; Ships from BONDUEL, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: T.58					**WorkGroup Product Subtotal**	**$6,393.60**	
Tag 1: T.61							
Tag 2: CONFIRM WTIH ADELINA							
111.1	**SUEAA4860-74P S23375727**	*Modified-Stout,Rectangular 29" Fixed Height Table,48x60",Post-Leg,1-1/4" HPL Worksurface w/74P edge	6		$897.60	**$5,385.60**	
		Edge Color	Frosty White edge	/EFW			
		Laminate Color	KI laminates	Standard			
		KI laminates	FROSTY WHITE 1573-60	/LFW			
		Pegboard	No pegboards	/NPB			
		Paint Color	Starlight Silver Metallic	/SX			
		Footrest/Shelf	No footrest	/NFT			
		Caster/Glides	Nylon glides	/GNY			
		Module Selection	No power modules	/NNN			
		Bag Hooks	No book bag hook	/NB			
		Feature - Custom Cutout	1 Cutout only for Nacre in surface power modules (ordered separately) Location L1B (avoid frame)	*Modified			
		Product Description	pre drill for custom connection divider and privacy screens to be mounted to top (S23354824)	*Modified			
		Dimensional - Surface Shape/Size	Special size top - 49.1875" x 60"	*Modified			
		Price Description: Delivered/Open Market					
		Lead Time: 7 - 9 Weeks; Ships from BONDUEL, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
111.2	**CZBDSA2413/1 S23354824**	*Modified-CZ Worksurface Divider Screen,13"Hx24"W,Acrylic,No Intersection	16		$216.48	**$3,463.68**	
		Edge Style Option	74P edge	/74P			
		Divider Screen Location	Fixed freestanding middle	/FFM			
		Paint Color	Starlight Silver Metallic	/SX			
		End Cap Color	Starlight Silver	/CSX			
		Screen Acrylic	Grade 1 Acrylic	S1			
		Acrylic Grade 1	Colorless Acrylic	/ACS			
		Feature - Other Non-standard	Mounting Brackets for end divider screens (For end dividers, the bracket P/N is also P/N TM.5079.xx, qty. of 1 per screen)	*Modified			
		Price Description: Delivered/Open Market					
		Lead Time: 10 - 12 Weeks; Ships from BONDUEL, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					

QUOTATION

CREATED	**4/19/2024**
VALID THROUGH	**5/31/2024**
Prepared By	Haley Briquelet
Quote Filename	BIXBY - ALL FLOORS - 24AJ-96/C

Line	Model		Qty.	Sell Price	Extended Total	TBD Options
111.3	**CZBPSA6013/1 S23375906**	*Modified-CZ Worksurface Privacy Screen,13"Hx60"W,Acrylic,No Intersection	6	$348.96	**$2,093.76**	
		Screen Acrylic — Grade 1 Acrylic — S1				
		Acrylic Grade 1 — Colorless Acrylic — /ACS				
		Privacy Screen Location — Dual starter — /DST				
		Paint Color — Starlight Silver Metallic — /SX				
		End Cap Color — Starlight Silver — /CSX				
		Feature - Other Non-standard — Modified to mount to Stout laminate top (S23375727). Custom surface mount brackets required. Additional 10 working days lead-time is required — *Modified Note: Lead-time Change				
		Price Description: Delivered/Open Market **Lead Time: 10 - 12 Weeks; Ships from BONDUEL, WI** **Please Note: Leadtime calculated on 5/8/2024 and is subject to change.**				
111.4	**MOD.PMA1.40**	Pattern Nacre Pop-up Module, 40" Cord	12	$271.20	**$3,254.40**	
		Power Module Color — Cool Grey — .CG				
		Price Description: Delivered/Open Market **Lead Time: 3 - 5 Weeks; Ships from BONDUEL, WI** **Please Note: Leadtime calculated on 5/8/2024 and is subject to change.**				
111.5	**IFPAT**	Pattern Infeed	2	$146.40	**$292.80**	
	No Image Available	**Price Description: Delivered/Open Market** **Lead Time: 3 - 5 Weeks; Ships from BONDUEL, WI** **Please Note: Leadtime calculated on 5/8/2024 and is subject to change.**				
111.6	**JPPAT.53**	Pattern 53" Jumper Kit	10	$52.32	**$523.20**	
	No Image Available	**Price Description: Delivered/Open Market** **Lead Time: 3 - 5 Weeks; Ships from BONDUEL, WI** **Please Note: Leadtime calculated on 5/8/2024 and is subject to change.**				
111.7	**87.9323**	Velcro Wire Manager Kit	12	$7.20	**$86.40**	
	No Image Available	**Price Description: Delivered/Open Market** **Lead Time: 3 - 5 Weeks; Ships from BONDUEL, WI** **Please Note: Leadtime calculated on 5/8/2024 and is subject to change.**				
111.8	**New Line**	STOUT TABLE NEEDS 2 CUTOUTS PER PHOTO ATTACHED TO PMR	1	$0.00	**$0.00**	
	No Image Available	**Lead Time: No Lead time available Ships from - No Warehouse specified.**				
Tag 1: T.61 Tag 2: CONFIRM WTIH ADELINA				**WorkGroup Product Subtotal**	**$15,099.84**	

QUOTATION

CREATED	**4/19/2024**
VALID THROUGH	**5/31/2024**
Prepared By	Haley Briquelet
Quote Filename	BIXBY - ALL FLOORS - 24AJ-96/C

Line	Model		Qty.		Sell Price	Extended Total	TBD Options
Tag 1: T.62							
112.1	**PIFXSQ30H42-74P**	Pirouette,Square,Fixed,30x30",42H,74P Edge	1		$421.92	**$421.92**	
		Edge Color	Frosty White edge	/EFW			
		Laminate	KI Laminates	Standard			
		KI Laminates	FROSTY WHITE 1573-60	/LFW			
		Leg Finish	Starlight Silver Metallic	/SX			
		Casters/Glides	4 black glides	/4GB			
		Grommet/Power Option	No grommets, power, wire management/No cutouts	/NNN			
		Modesty Panel	No modesty panel	/NMP			
		Price Description: Delivered/Open Market					
		Lead Time: 3 - 5 Weeks; Ships from BONDUEL, WI					
		Please Note: Leadtime calculated on 5/8/2024 and is subject to change.					
Tag 1: T.62					**WorkGroup Product Subtotal**	**$421.92**	
Tag 1: Lecture Hall 2104 **Tag 2: T.07**							
113.1	**FTSS**	Select Style Oval Base	20		$70.56	**$1,411.20**	
	No Image Available	Floor Mounted, Flat or Sloped Floor	.				
		Specify Any Known Riser Edging/Nosing Information	.				
		Standard KI Finishes (See Color Addendum)	.				
		Lead Time: No Lead time available Ships from - No Warehouse specified.					
113.2	**UTS.24.S**	Fixed Height Seminar Table Tops Per Lineal Foot	78		$53.28	**$4,155.84**	
	No Image Available	24" Deep Straight Laminate Table Tops	.				
		Standard KI Finishes (See Color Addendum)	.				
		74P - PVC Free Flat Edge	.				
		Lead Time: No Lead time available Ships from - No Warehouse specified.					
113.3	**SMP.14**	14" High Steel Modesty Panels Per Lineal Foot	78		$33.12	**$2,583.36**	
	No Image Available	Standard KI Finishes (See Color Addendum)	.				
		Perforated Steel (.25" holes on .75" spacing)	.				
		Non-Continuous (segmented with ½" space between panels)	.				
		Lead Time: No Lead time available Ships from - No Warehouse specified.					
113.4	**Undersurface Module (Dubbel)**	Undersurface Power/USB Modules (Dubbel)	16		$188.64	**$3,018.24**	
	No Image Available	Each Module Contains Two Simplex Receptacles Ports and (1)USB-A + (1)USB-C ports	.				
		Includes All Necessary Infeeds, Jumpers, Troughs and Shrouds	.				
		Hardwiring to be Completed by Others	.				
		Cool Grey Module	.				
		Lead Time: No Lead time available Ships from - No Warehouse specified.					

CREATED 4/19/2024
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Quote Filename BIXBY - ALL FLOORS - 24AJ-96/C

Line	Model		Qty.		Sell Price	Extended Total	TBD Options
113.5	**Installation**	Seminar Table Installation / KI Services	1		$8,205.00	**$8,205.00**	
	No Image Available	Based on standard SCA wages performed during regular business hours Monday-Friday Project to be completed in one complete and continuous phase Cost includes all waste removal from site KI not responsible for connection of phone and data lines to the building All areas where installations are to be performed are to b e complete and free of other trades, products, tools and equipment KI not responsible for hardwiring of furniture to power source Additional charges may apply when unusual unloading conditions exist and/or if stair carry is required Failure to comply with any of the above will result in additional costs					
		Lead Time: No Lead time available Ships from - No Warehouse specified.					
113.6	**Freight**	Freight	1		$2,200.00	**$2,200.00**	
	No Image Available	Freight					
		Lead Time: No Lead time available Ships from - No Warehouse specified.					
113.7	**Finishes**	Fixed seating finishes	1		$0.00	**$0.00**	
	No Image Available	Laminate : River Cherry- LRY Edge: River Cherry- ERY Paint: Starlight Silver - SX Module: Cool Grey					
		Lead Time: No Lead time available Ships from - No Warehouse specified.					
Tag 1: Lecture Hall 2104 Tag 2: T.07					**WorkGroup Product Subtotal**	**$21,573.64**	
Tag 1: Lecture Hall 2102 Tag 2: T.07							
114.1	**FTSS**	Select Style Oval Base	20		$70.56	**$1,411.20**	
	No Image Available	Floor Mounted, Flat or Sloped Floor Specify Any Known Riser Edging/Nosing Information Standard KI Finishes (See Color Addendum)					
		Lead Time: No Lead time available Ships from - No Warehouse specified.					
114.2	**UTS.24.S**	Fixed Height Seminar Table Tops Per Lineal Foot	78		$53.28	**$4,155.84**	
	No Image Available	24" Deep Straight Laminate Table Tops Standard KI Finishes (See Color Addendum) 74P - PVC Free Flat Edge					
		Lead Time: No Lead time available Ships from - No Warehouse specified.					
114.3	**SMP.14**	14" High Steel Modesty Panels Per Lineal Foot	78		$33.12	**$2,583.36**	
	No Image Available	Standard KI Finishes (See Color Addendum) Perforated Steel (.25" holes on .75" spacing) Non-Continuous (segmented with ½" space between panels)					
		Lead Time: No Lead time available Ships from - No Warehouse specified.					

CREATED 4/19/2024
VALID THROUGH 5/31/2024
Prepared By Haley Briquelet
Quote Filename BIXBY - ALL FLOORS - 24AJ-96/C

Line	Model		Qty.		Sell Price	Extended Total	TBD Options
114.4	**Undersurface Module (Dubbel)**	Undersurface Power/USB Modules (Dubbel)	16		$188.64	**$3,018.24**	
	No Image Available	Each Module Contains Two Simplex Receptacles Ports and (1)USB-A + (1)USB-C ports Includes All Necessary Infeeds, Jumpers, Troughs and Shrouds Hardwiring to be Completed by Others Cool Grey Module Color					
		Lead Time: No Lead time available Ships from - No Warehouse specified.					
114.5	**Installation**	Seminar Table Installation / KI Services	1		$8,205.00	**$8,205.00**	
	No Image Available	Based on standard SCA wages performed during regular business hours Monday-Friday Project to be completed in one complete and continuous phase Cost includes all waste removal from site KI not responsible for connection of phone and data lines to the building All areas where installations are to be performed are to b e complete and free of other trades, products, tools and equipment KI not responsible for hardwiring of furniture to power source Additional charges may apply when unusual unloading conditions exist and/or if stair carry is required Failure to comply with any of the above will result in additional costs					
		Lead Time: No Lead time available Ships from - No Warehouse specified.					
114.6	**Freight**	Freight	1		$2,200.00	**$2,200.00**	
	No Image Available	Freight					
		Lead Time: No Lead time available Ships from - No Warehouse specified.					
114.7	**Finishes**	Fixed seating finishes	1		$0.00	**$0.00**	
	No Image Available	Laminate : River Cherry- LRY Edge: River Cherry- ERY Paint: Starlight Silver					
		Lead Time: No Lead time available Ships from - No Warehouse specified.					
Tag 1: Lecture Hall 2102 Tag 2: T.07					**WorkGroup Product Subtotal**	**$21,573.64**	
Tag 1: Field survey and notes Tag 2: T.07							
115.1	**Field Measurement Service**	Field Measurement Service	1		$1,800.00	**$1,800.00**	
	No Image Available	Field dimensions taken using Total Station w/laser & TachyCAD software for fast & efficient on-site surveying & data capture Completed VFD request form & pictures for visual confirmation of room condition required to schedule the service Site needs to be free of clutter and have adequate lighting All walls, risers, steps, floor slopes, etc. need to be completed to take accurate measurements Two rooms or less per site					
		Lead Time: No Lead time available Ships from - No Warehouse specified.					

QUOTATION

CREATED	**4/19/2024**
VALID THROUGH	**5/31/2024**
Prepared By	Haley Briquelet
Quote Filename	BIXBY - ALL FLOORS - 24AJ-96/C

Line	Model		Qty.		Sell Price	Extended Total	TBD Options
115.2	**Quote Notes**	Please Note The Following Conditions:	1		$0.00	**$0.00**	
	No Image Available	Lead-time is 10-12 weeks after all color selections, verified field dimensions, and approved drawings are rec'd Specials require an estimated 2-4 weeks additional mfg lead-time Specials offer a 1 year warranty FSC and/or LEED requirements are not included in quote unless otherwise specified Procurement of COM (Customer Ordered Material) is the responsibility of the client Additional fees may be incurred to expedite orders missing key information within KI stated lead-times All fabrics and finishes must be approved for use prior to order submittal Open Market; Standard terms and conditions apply					
		Lead Time: No Lead time available Ships from - No Warehouse specified.					
Tag 1: Field survey and notes Tag 2: T.07					**WorkGroup Product Subtotal**	**$1,800.00**	

Quote Summary

Product SubTotal:	**$1,220,084.16**
Installation:	**$90,000.00**
Estimated Sales Tax:	**See Notes**
Quote Total:	**$1,310,084.16**

NOTES:

- Images shown above are intended for approximate visual reference only and may not represent the exact models, numbers, descriptions or options selected. Refer to the model number/description/options shown for full product specifications.
- Sales Tax (For Shipment within the United States Only): Estimated sales/use tax will be calculated when order is entered. It is the customer's responsibility to pay any applicable sales/use tax due upon invoicing. A customer will not be charged sales tax if (1) a Resale Certificate, (2) an Exempt Organization Certificate, or (3) a Direct Pay permit is on file with KI's Finance Department. If no certificate is on file, the appropriate sales/use tax rate in effect at shipment will be applied and tax will be added to the customer's invoice.
- This project contains non-standard items which are not returnable and not cancelable. The warranty on non-standard product that alters function is 1 year. The warranty on non-standard product that does not alter function, but only finish (i.e., paint or plastic color, laminate, grommet removal) matches that of the standard product. Modification to U.L. Listed products eliminates the listing. Product will not have U.L Listing labels unless specifically spelled out on this quote.
- Customer Owned/Ordered Materials (COM/COL/COV)- The following details apply when clients choose to purchase upholstery materials:
  - Materials are applied as swatched by the supplier.
    Any changes to direction must be submitted as a modification request and may influence the yardage calculation.
  - Yardage calculations must factor pattern repeat.
  - Fabric supplied on multiple rolls require one additional yard per roll to be added to the yardage requirements.
  - Material should be from a single dye lot to ensure consistency.
  - Ensure materials are shipped prepaid to the appropriate manufacturing facility.
  - Refer to www.ki.com/terms for additional details.

PROJECT LEAD TIME SUMMARY:

- Manufacturing lead time begins once the order is complete and acknowledged. Delivery dates are determined per order based on the longest lead time per shipping location and are confirmed on the order acknowledgement.

Shipping Location	MFG Lead Time Range
GREEN BAY, WI	7 - 9 Weeks
BONDUEL, WI	10 - 12 Weeks
HIGH POINT, NC	10 - 12 Weeks
PEMBROKE, ONT	13 - 15 Weeks

MISCELLANEOUS	Lead time could not be calculated

- Lead times are subject to change based on quantities, manufacturing capacity and surface material selections. Laminate and/or fabrics outside the standard KI ingrade program may have extended lead time.
- For more information or questions regarding delivery consolidation, contact KI Customer Service.

Customer represents that the product information contained within this quote is complete and accurate. Changes to quantities and/or options/finishes will affect this quote. If applicable, other charges such as freight, tax, installation and/or delivery fees may be added at time of order.

Sales resulting from purchase orders issued by the customer to KI (Whether related to this quotation or otherwise) are governed and controlled by the Terms and Conditions found at www.KI.com/terms

Prepared by Haley Briquelet
Market Code: 2=2=K-12

Opportunity #: 602856
Quote Filename: BIXBY - ALL FLOORS - 24AJ-96

Final Considerations:

To ensure your Purchase Order (PO) is processed quickly and efficiently, please adhere to the following requirements:

1. All purchase orders must be issued to KI or KI c/o the dealer with this address:
   KI
   1330 Bellevue Street
   Green Bay, WI 54302

2. The following items must be included on all purchase orders:
   - Sold To/Bill To Information: complete legal name, address, telephone number and fax number
   - Ship To Information: complete legal name, address, contact name, contact phone number
   - Purchase Order Number: a customer-specific identifier, typically a sequential purchase order number or requisition number
   - Issue Date: date the purchase order was issued
   - Sales Tax: applicable sales tax will be added upon KI invoicing. If tax exempt, customer must provide or have the tax exempt certificate on file at KI
   - Purchase Order Total: total of all items and services included on the purchase order
   - Authorization: signature of authorized purchasing agent or buying entity
   - Order Details: reference a fully optioned KI quote (ex: 11KGH-85432) or include all the information listed below
     - Quantity of each item
     - Complete model number, including all finish and option information (by line item)
     - Net purchase price (by line item)
     - Extended net purchase price (all line items)
     - Any additional applicable charges (ex: installation and/or delivery charges)
     - Contract name and/or number if pricing is based on a contract reference
3. Signatures on a quote or a worksheet cannot be accepted as a purchase order.

4. In the event that you do not have a formal Purchase Order process, please contact your KI Sales Representative or call 1-800-424-2432, and we will assist you with creating a PO.

We appreciate your cooperation in providing us with all the required information listed above on your Purchase Order. Complete information helps us serve you better. Thank you for your order.

Purchase Orders that do not meet these requirements will be placed on hold until complete information is received by KI. Purchase orders on hold are not released to manufacturing or assigned a delivery date. KI order lead times begin once the order is released to manufacturing.

6900 N. Bryant Ave.
Oklahoma City, OK. 73121
Phone.405.848.2224
Fax.405.848.3999

2900 A N. Hemlock Circle
Broken Arrow, OK. 74012
Phone.918.362.4300
Fax.918.362.4303

scottriceok.com

Quotation: 192738

Quote Date: 06/04/24
Customer: 22720
Terms: NET 30
Account Representative D. ANDERSON-SCHULTZ

Quote To

MIKE ANTHONY
BIXBY PUBLIC SCHOOLS
109 N. ARMSTRONG
Bixby OK 74008

Ship To

MIKE ANTHONY
BIXBY PUBLIC SCHOOLS
601 S. Riverside Dr.
Bixby OK 74008

Phone +1 (918) 366-2336
Fax +1 (918) 366-4241
manthony@bixbyps.org

Phone +1 (918) 366-2336
Fax +1 (918) 366-4241
manthony@bixbyps.org
Sales Location SCOTT RICE - TULSA

Bixby High School 6-4-24

	Description	Quantity	Unit Price	Extended Price
FIRST FLOOR				
1	**FLXWR** - Flex; Wall rail **Width:** 96.00000 **Wall Rail Finish:** Textured Paint 7360 - MERLE **Tag For** A.01 CLASSROOM 1202	3	411.15	1,233.45
2	**FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.01 CLASSROOM 1202	1	1,261.07	1,261.07
3	**FLXWR** - Flex; Wall rail **Width:** 96.00000 **Wall Rail Finish:** Textured Paint 7360 - MERLE **Tag For** A.01 CLASSROOM 1204	3	411.15	1,233.45
4	**FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.01 CLASSROOM 1204	1	1,261.07	1,261.07
5	**FLXWR** - Flex; Wall rail **Width:** 96.00000 **Wall Rail Finish:** Textured Paint 7360 - MERLE **Tag For** A.01 CLASSROOM 1206	3	411.15	1,233.45

Accepted by_____ Title_____ Date_____

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Quotation: 192738

Description	Quantity	Unit Price	Extended Price
6 **FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.01 CLASSROOM 1206	1	1,261.07	1,261.07
7 **FLXWR** - Flex; Wall rail **Width:** 84.00000 **Wall Rail Finish:** Textured Paint 7360 - MERLE **Tag For** A.02 CLASSROOM 1208	3	411.15	1,233.45
8 **FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.02 CLASSROOM 1208	1	1,261.07	1,261.07
9 **FLXWR** - Flex; Wall rail **Width:** 48.00000 **Wall Rail Finish:** Textured Paint 7360 - MERLE **Tag For** A.03 CLASSROOM 1227	3	411.15	1,233.45
10 **FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.03 CLASSROOM 1227	1	1,261.07	1,261.07
11 **FLXCTBD** - Flex; Cart-Board **Frame Finish:** Textured Paint 7360 - MERLE **Shelf Finish:** Textured Paint 7360 - MERLE **Accessory Finish:** Plastic - PG1 6527 - MERLE **Wheel and Caster Finish:** Plastic - PG1 6527 - MERLE **Tag For** A.16 COLLABORATION 1250	1	1,077.21	1,077.21
12 **FLXCUP** - Flex; Cup, Package quantity 4 **Cup Finish:** PET P636 - LIGHT HEATHER GREY **Tag For** A.16 COLLABORATION 1250, 1270, 2360, 2221	1	170.47	170.47
13 **FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.16 COLLABORATION 1250	1	1,261.07	1,261.07
14 **FLXCTBD** - Flex; Cart-Board **Frame Finish:** Textured Paint 7360 - MERLE **Shelf Finish:** Textured Paint 7360 - MERLE **Accessory Finish:** Plastic - PG1 6527 - MERLE **Wheel and Caster Finish:** Plastic - PG1 6527 - MERLE **Tag For** A.16 COLLABORATION 1270	1	1,077.21	1,077.21

Accepted by_____ Title_____ Date_____

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Quotation: 192738

	Description	Quantity	Unit Price	Extended Price
15	**FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.16 COLLABORATION 1270	1	1,261.07	1,261.07
16	**9099B** - BARR DISPLAY BLACK T-SHIRT DISPLAYER **Tag For** A.22 SPARTAN STORE	2	386.90	773.80
17	**NSTPC2XMBA** - DISPLAYS 2 GO SET OF (2) NESTING TABLES SLR FRM W/BLK **Tag For** A.24 SPARTAN STORE	3	607.13	1,821.39
18	**60333** - Store Supply 4 WAY RACK WITH 4 SLANT ARMS BLACK **Tag For** A.25 SPARTAN STORE	4	80.89	323.56
19	**60109** - STORE SUPPLY TWIN WHEEL CASTER NONLCK 3/8"x3/4""x16 STEM"	16	1.79	28.64
20	**WMSWDFCBK** - Display 2 Go Rotating Slat Wall Cube Tower Black **Tag For** A.26 SPARTAN STORE	2	615.46	1,230.92
21	**295C** - BARR DISPLAY D-S/W CHROME WIRE CAP DISPLAYER **Tag For** A.29 SPARTAN STORE	12	5.89	70.68
22	**JUPITER WALL BENCH** - TAG B.01 First Floor - Commons 1017: Jupiter Wall Bench- 33’1” L (60"Ht., Plain Back, Unfinished Outside Back, 2 Finished Ends, Crumb Rail, 6" Black Vinyl Clad Enclosed Base) (To be built in 6 sections per customer supplied drawing) SPEC-1: Inside Back: COM (Pallas) Mystere, Oriel 27.340.024 Fabric Direction: Railroaded (15 yards needed) SPEC-2: Seat: COM (Maharam) Beryl, Flow 466508-008 Direction: Railroaded (14 yards needed) SPEC-3: North Sea (Wilsonart D90-60) **Tag For** B.01 - COMMONS 1017	1	26,837.45	26,837.45
23	**MYSTERE ORIEL** - BACK PALLAS MYSTERE ORIEL 27.340.024 **Tag For** B.01 - COMMONS 1017	15	73.57	1,103.55
24	**BERYL FLOW** - SEAT MAHARAM BERYL FLOW 466508–008 **Tag For** B.01 - COMMONS 1017	14	92.86	1,300.04

Accepted by_____ Title_____ Date_____

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scottriceok.com

	Description	Quantity	Unit Price	Extended Price
25	**POWER UNIT** - TAG B.01 First Floor - Commons 1017: Receptacle Power Unit with 1 Power Outlet and 1: 2-Port USB Charger, 10' Cord, Black. (Comes Fully Assembled) SPEC-3: Receptacle Location A **Tag For** B.01 - COMMONS 1017	6	415.93	2,495.58
26	**JUPITER SINGLE BOOTH** - TAG B.02 First Floor - Commons 1302: Jupiter Single Booth (48"Ht., Plain Back, 60" Length, Finished Outside Back, 2 Finished Ends, Crumb Rail, 6" Black Vinyl Clad Enclosed Base) SPEC-1: Inside Back: COM (Designtex) Big Dot, Cinnamon 3525 Direction: Railroaded (3 yards needed per booth) SPEC-2: Seat: COM (Pallas) Lumiere, Char 27.341.062 Direction: Railroaded (3 yards needed per booth) SPEC-3: North Sea (Wilsonart D90-60) **Tag For** B.02 - COMMONS 1302	2	2,675.14	5,350.28
27	**BIG DOT CINNAMON** - BACK DESIGNTEX BIG DOT CINNAMON 3525-301 **Tag For** B.02 COMMONS 1302	6	88.57	531.42
28	**LUMIER CHAR** - SEAT PALLAS LUMIER CHAR 27.341.062 **Tag For** B.02 COMMONS 1302	6	45.71	274.26
29	**JUPITER DOUBLE BOOTH** - TAG B.03 First Floor - Commons 1302: Jupiter Double Booth (48"Ht., Plain Back, 60" Length, 2 Finished Ends, Crumb Rail, 6" Black Vinyl Clad Enclosed Base) SPEC-1: Inside Back: COM (Designtex) Big Dot, Cinnamon 3525 Direction: Railroaded (4.2 yards needed per booth) SPEC-2: Seat: COM (Pallas) Lumiere, Char 27.341.062 Direction: Railroaded (4 yards needed per booth) SPEC-3: North Sea (Wilsonart D90-60) **Tag For** B.03 COMMONS 1302	5	4,246.33	21,231.65
30	**BIG DOT CINNAMON** - BACK DESIGNTEX BIG DOT CINNAMON 3525-301 **Tag For** B.03 COMMONS 1302	21	88.57	1,859.97
31	**LUMIER CHAR** - SEAT PALLAS LUMIER CHAR 27.341.062 **Tag For** B.03 COMMONS 1302	20	45.71	914.20

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	Description	Quantity	Unit Price	Extended Price
32	**POWER UNIT** - TAG B.03 First Floor - Commons 1302: Receptacle Power Unit with 1 Power Outlet and 1: 2-Port USB Charger, 10' Cord, Black. (Comes Fully Assembled) SPEC-3: Receptacle Location TBD **Tag For** B.03 COMMONS 1302	2	415.93	831.86
33	**JUPITER WALL BENCH** - TAG B.04 First Floor - Commons 1019: Jupiter Wall Bench - 21'0" L (42"Ht., Plain Back, Unfinished Outside Back, 2 Finished Ends, Crumb Rail, 6" Black Vinyl Clad Enclosed Base) (To be built in 4 sections per customer supplied drawing) SPEC-1: Inside Back: COM (Designtex) Big Dot, Cinnamon 3525 Direction: Railroaded (11 yards needed) SPEC-2: Seat: COM (Pallas) Lumiere, Char 27.341.062 Direction: Railroaded (10 yards needed) SPEC-3: North Sea (Wilsonart D90-60) **Tag For** B.04 COMMONS 1019	1	13,931.47	13,931.47
34	**BIG DOT CINNAMON** - BACK DESIGNTEX BIG DOT CINNAMON 3525-301 **Tag For** B.04 COMMONS 1019	11	88.57	974.27
35	**LUMIER CHAR** - SEAT PALLAS LUMIER CHAR 3525-301 **Tag For** B.04 COMMONS 1019	10	45.71	457.10
36	**POWER UNIT** - TAG B.04 First Floor - Commons 1019: Receptacle Power Unit with 1 Power Outlet and 1: 2-Port USB Charger, 10' Cord, Black. (Comes Fully Assembled) SPEC-3: Receptacle Location A **Tag For** B.04 COMMONS 1019	4	415.93	1,663.72
37	**210010000P#** - Cascade Mid-Case (Casters) Open w/ 10x3" SW tote **Tag For** F.15 - MAKERSPACE 1318	4	627.35	2,509.40
38	**H-2946-72** - CHROME WIRE SHELVING UNIT - 48 X 24 X 72" QTY: 2 H-1205-POST POST FOR CHROME WIRE SHELVING - 72" QTY: 1 H-1206-SHELF ADDITIONAL CHROME WIRE SHELVES - 48 X 24" **Tag For** F.18 - SPARTAN STORE STORAGE 1104B	6	273.81	1,642.86

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Description	Quantity	Unit Price	Extended Price
39 **4-3822-CBL** - FireKingClassic High Security Lateral File 4 Drawer High UL 1 Hour 350 Fire Rated Water Resistant UL 30 Ft Impact Rated ETL ½ HrFire Rated for Digital Media Paint: Black **Tag For** F.24 - RECORDS 1010A	11	4,828.55	53,114.05
40 **1392-MT** - Rule of Three 23.5x25x31.75 Guest Chair - Multiple Textiles **Arm Cap Finish:** **~RESIN:** Resin **D1N:** Black Resin **Frame Finish:** **MSL:** Luster Grey **Removable Cover, Seat & Back:** **X9:** No Selection of Option **Seat Grade:** **5:** Grade 5 Material **ETC5:** Graded-In, Grade 5 Material ==>STINSON, OXFORD, INCENSE **Back Grade:** **9:** Grade 9 Material **ETC9:** Graded-In, Grade 9 Material ==>PALLAS, GLITZ, BRAND BLUE **Barrier:** **X9:** No Selection of Option **Tag For** S.13 - ADMIN CONFERENCE 1005	4	658.06	2,632.24
41 **1392-MT** - Rule of Three 23.5x25x31.75 Guest Chair - Multiple Textiles **Arm Cap Finish:** **~RESIN:** Resin **D1N:** Black Resin **Frame Finish:** **MSL:** Luster Grey **Removable Cover, Seat & Back:** **X9:** No Selection of Option **Seat Grade:**	2	658.06	1,316.12

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Description	Quantity	Unit Price	Extended Price
41 **5:** Grade 5 Material **ETC5:** Graded-In, Grade 5 Material ==>STINSON, OXFORD, INCENSE **Back Grade:** **9:** Grade 9 Material **ETC9:** Graded-In, Grade 9 Material ==>PALLAS, GLITZ, BRAND BLUE **Barrier:** **X9:** No Selection of Option **Tag For** S.13 - ATTENDANCE			
42 **1392-MT** - Rule of Three 23.5x25x31.75 Guest Chair - Multiple Textiles **Arm Cap Finish:** **~RESIN:** Resin **D1N:** Black Resin **Frame Finish:** **MSL:** Luster Grey **Removable Cover, Seat & Back:** **X9:** No Selection of Option **Seat Grade:** **5:** Grade 5 Material **ETC5:** Graded-In, Grade 5 Material ==>STINSON, OXFORD, INCENSE **Back Grade:** **9:** Grade 9 Material **ETC9:** Graded-In, Grade 9 Material ==>PALLAS, GLITZ, BRAND BLUE **Barrier:** **X9:** No Selection of Option **Tag For** S.13 - RECEPTION	4	658.06	2,632.24
43 **1392-OB-MT** - Rule of Three 32.25x25x31.75 Bariatric Base Chair - Multiple Textiles **Arm Cap Finish:** **~RESIN:** Resin **D1N:** Black Resin **Frame Finish:** **MSL:** Luster Grey	1	904.59	904.59

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	Description	Quantity	Unit Price	Extended Price
43	**Removable Cover, Seat & Back:** **X9:** No Selection of Option **Seat Grade:** **5:** Grade 5 Material **ETC5:** Graded-In, Grade 5 Material ==>STINSON OXFORD 2.0 INCENCE **Back Grade:** **9:** Grade 9 Material **ETC9:** Graded-In, Grade 9 Material ==>PALLAS GLITZ BRAND BLUE **Barrier:** **X9:** No Selection of Option **Tag For** S.14 - RECEPTION			
44	**CEF-MS-RD-18** - CEF Commercial Grade Metal Stool Height 18" Fixed Seat Width 12" Fixed Seat Depth 12" Finish Red Powder Coat Capacity: 250 lbs 19 Ga. Galvanized Steel Interior & Exterior Use Unit Weight 9 lbs **Tag For** S.29 - MAKERSPACE 1318	12	83.33	999.96
45	**EP1B** - Elate Perch Stool (Black) - 24.8" – 33.8"H × 18.5"W × 15.3"D **Tag For** S.33 - SPARTAN STORE 1104	2	223.53	447.06
46	**USWS** - Worksurface-Straight, Laminate, Plastic edge profile **Size Option:** Modular **Depth:** 24.00000 **Width:** 72.00000 **Top Surface Finish:** Solid HPL 2883 - SEAGULL **Grain Direction:** No Grain Direction **Edge Finish:** Plastic - PG1 6053 - SEAGULL **Power Access:** No Power Access **Scallop:** No Scallop **Grommet:** No Grommet **Cord Drop:** No Cord Drop	2	171.18	342.36

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Description	Quantity	Unit Price	Extended Price
46 **Tag For** T.10 - TEACHER STORAGE 1229			
47  **UHPL** - Post leg, Glides, 40 7/8H **LEGS:** 4799 PLATINUM METALLIC **Tag For** T.10 - TEACHER STORAGE 1229	8	78.82	630.56
48  **TS7WKSPT66** - Reinforcing channel, 66W **Tag For** T.10 - TEACHER STORAGE 1229	2	22.35	44.70
49 **KT2-M4817KST** - Kintra 48"W x 17"D x 28"H TFL Occasional Table, Ships KD **Finish:** **CO2:** Linen (CO2) **Tag For** T.15 - RECEPTION	1	1,794.42	1,794.42
50 **810-20RD-15** - X&O Tables 20x20x15 Cylinder Table **Material:** **T:** HPL **X9:** HPL **~HPLW:** HPL Wood Grain **COP:** Linen (COP) **Plinth Base:** **J5:** 3" Plinth Base in Solid Laminate **BLP:** Black (BLP) **~LIGHT:** Light Tone Solid Surface **MWS:** Modern White **X9:** No Selection **X9:** No Selection of Option **Tag For** T.16 - RECEPTION	2	762.88	1,525.76
51 **KT2-M9636KT** - Kintra 96"W x 36"D x 29"H Desk Height Table, Ships KD **Finish:** **CO2:** Linen (CO2) **Power Cutout:** **B7G:** Center **Tag For** T.23 - MEETING 1210	1	2,361.25	2,361.25
52 **NSPS-1075673** - Power Supply Power Supply 8.3125"W X 8.0625"D X 2.375"H Standard Size ------ Special feature: cord length. PS-43 with 120" black power cords. Both sides have 2)power and 2)blank	1	387.46	387.46

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	Description	Quantity	Unit Price	Extended Price
52	data ports. Anodized aluminum finish. **Tag For** T.23 - MEETING 1210			
53	**KT2-M9636KT** - Kintra 96"W x 36"D x 29"H Desk Height Table, Ships KD **Finish:** **CO2:** Linen (CO2) **Power Cutout:** **B7G:** Center **Tag For** T.23 - MEETING 1225	1	2,361.25	2,361.25
54	**NSPS-1075673** - Power Supply Power Supply 8.3125"W X 8.0625"D X 2.375"H Standard Size ------ Special feature: cord length. PS-43 with 120" black power cords. Both sides have 2)power and 2)blank data ports. Anodized aluminum finish. **Tag For** T.23 - MEETING 1225	1	387.46	387.46
55	**DT-T3030SDT** - Nineteen20 30" Square Top Table, TFL or HPL top w/2mm PP EDGE or HPL w/Urethane Edge **Corner Detail:** **SQRC:** Square Corner **~TFL/W/PP:** TFL w/ PP EDGE **CO2:** Linen (CO2) **EY:** Square **CO2:** Linen (CO2) **Base:** **2023:** Aluminum Flat X Table Base **A2K:** Dining (Standard) **MSL:** Luster Grey **Tag For** T.38 - COMMONS 1017	9	521.79	4,696.11
56	**DT-T3030SDT** - Nineteen20 30" Square Top Table, TFL or HPL top w/2mm PP EDGE or HPL w/Urethane Edge **Corner Detail:** **SQRC:** Square Corner **~TFL/W/PP:** TFL w/ PP EDGE **CO2:** Linen (CO2) **EY:** Square **CO2:** Linen (CO2) **Base:** **2023:** Aluminum Flat X Table Base **A2K:** Dining (Standard)	6	521.79	3,130.74

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Description	Quantity	Unit Price	Extended Price
56 **MSL:** Luster Grey **Tag For** T.38 - COMMONS 1019 / 1302			
57 **DT-T36RNDT** - Nineteen20 36" Round Top Table, TFL or HPL top w/2mm PP EDGE or HPL w/Urethane Edge **Worksurface Material:** **~TFL/W/PP:** TFL w/ PP EDGE **CO2:** Linen (CO2) **EY:** Square **CO2:** Linen (CO2) **Base:** **2023:** Aluminum Flat X Table Base **A2L:** Bar **MSL:** Luster Grey **Tag For** T.39 - COMMONS 1017	2	637.87	1,275.74
58 **DT-T36RNDT** - Nineteen20 36" Round Top Table, TFL or HPL top w/2mm PP EDGE or HPL w/Urethane Edge **Worksurface Material:** **~TFL/W/PP:** TFL w/ PP EDGE **CO2:** Linen (CO2) **EY:** Square **CO2:** Linen (CO2) **Base:** **2023:** Aluminum Flat X Table Base **A2L:** Bar **MSL:** Luster Grey **Tag For** T.39 - COMMONS 1019/1302	13	637.87	8,292.31
59 **NSKT-1076483** - Kintra Table 96"W X 42"D X 42"H Standard Size ---- -- Special feature: grommet. KT-M9642KTH with grommet in outside right end panel near top for wire pass thru. In standard TFL. No shelf(ZP). DESERT (DS2) Cutout for PS-43 power supply(B7G). **POWER SUPPLY SOLD SEPARATELY** **Tag For** T.40 - COMMONS 1019/1302	5	2,753.36	13,766.80
60 **NSPS-1075673** - Power Supply Power Supply 8.3125"W X 8.0625"D X 2.375"H Standard Size ------ Special feature: cord length. PS-43 with 120" black power cords. Both sides have 2)power and 2)blank data ports. Anodized aluminum finish **Tag For** T.40 - COMMONS 1019/1302	3	387.46	1,162.38
61 **NSPS-1075672** - Power Supply Power Supply 8.3125"W X 8.0625"D	2	408.42	816.84

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	Description	Quantity	Unit Price	Extended Price
61	X 2.375"H Standard Size ------ Special feature: cord length. PS-43 with 240" black power cords. Both sides have 2)power and 2)blank data ports. Anodized aluminum finish. **Tag For** T.40 - COMMONS 1019/1302			
62	**NSKT-1076383** - Kintra Table 96"W X 42"D X 29"H Standard Size ------ Special feature: grommet. KT2-M9642KT with round grommet on one end panel, centered close to the top(grommet color TBD). In standard TFL. Cutout for PS-43 power supply(B7G). **POWER SUPPLY SOLD SEPARATELY** When ordering, please include the following options: POWER SUPPLY:, FINISH:, POWER CUTOUT: DS2 - DESERT B7G - Center **Tag For** T.41 - COMMONS 1019/1302	2	1,830.91	3,661.82
63	**NSPS-1075672** - Power Supply Power Supply 8.3125"W X 8.0625"D X 2.375"H Standard Size ------ Special feature: cord length. PS-43 with 240" black power cords. Both sides have 2)power and 2)blank data ports. Anodized aluminum finish. **Tag For** T.41 - COMMONS 1019/1302	1	408.42	408.42
64	**NSPS-1075673** - Power Supply Power Supply 8.3125"W X 8.0625"D X 2.375"H Standard Size ------ Special feature: cord length. PS-43 with 120" black power cords. Both sides have 2)power and 2)blank data ports. Anodized aluminum finish. **Tag For** T.41 - COMMONS 1019/1302	1	387.46	387.46
65	**DT-T3636SDT** - Nineteen20 36" Square Top Table, TFL or HPL top w/2mm PP EDGE or HPL w/Urethane Edge **Corner Detail:** **SQRC:** Square Corner **~TFL/W/PP:** TFL w/ PP EDGE **CO2:** Linen (CO2) **EY:** Square **CO2:** Linen (CO2) **Base:** **2023:** Aluminum Flat X Table Base **A2K:** Dining (Standard) **MSL:** Luster Grey **Tag For** T.42A - COMONS 1019/1302	10	588.95	5,889.50
66	**DT-T6036RDT** - Nineteen20 60"W x 36"D Rectangular Top Table, TFL or HPL top w/2mm PP EDGE or HPL w/Urethane Edge **Corner Detail:** **SQRC:** Square Corner **~TFL/W/PP:** TFL w/ PP EDGE	12	486.46	5,837.52

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Description	Quantity	Unit Price	Extended Price
66 **CO2:** Linen (CO2) **EY:** Square **CO2:** Linen (CO2) **Base:** **6703-220:** Tubular Steel Table Base (set of two) **A2K:** Dining **MSL:** Luster Grey **Tag For** T.44 - COMMONS 1302			
67 **BD1CI1LOWSID** - Circula Low Side Table **COLOR:** Oblivion **SKU:** CI1-LWSIDE-OB **Tag For** T.45 - STAFF LOUNGE 1109	1	613.24	613.24
68 **ED-42-NSS** - CEF ED -42" Original Base in Northsea matte finish with Northsea Grey edge banding. High pressure Laminate on casters. (Base only dimensions: 24Wx80Lx40.5H) Overall dimensions with top: 48Wx84Lx42H. Comes with (6) metal stools, (8) storage bins with lids, (2) 16-gallon Slim Line Trash cans (blue for recycle/grey for regular). RED STOOLS ED-BB-MPL Top-Standard Compatible with: ED Original - 1.5" UV coated, Anti-microbial, Solid maple butcher block top-48Wx84Lx1.5" with (2) Flush Mount, Pop-Up Electrical Units with 1AC/2USB each, for a total of 2AC/4USB. (6) magnets for mounting stools. (2) Trash bin cutouts with blue & grey grommet covers for recycle and regular trash. **Tag For** T.48 - MAKERSPACE 1318	6	4,589.29	27,535.74
Sub Total			254,833.80
OKLAHOMA NON-TAXABLE			0.00
Total			**254,833.80**
SECOND FLOOR			
69  **FLXWR** - Flex; Wall rail **Width:** 96.00000 **Wall Rail Finish:** Textured Paint 7360 - MERLE **Tag For** A.01 CLASSROOM 2203	3	411.15	1,233.45
70  **FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.01 CLASSROOM 2203	1	1,261.07	1,261.07

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Description	Quantity	Unit Price	Extended Price
71  **FLXWR** - Flex; Wall rail **Width:** 96.00000 **Wall Rail Finish:** Textured Paint 7360 - MERLE **Tag For** A.01 CLASSROOM 2226	3	411.15	1,233.45
72  **FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.01 CLASSROOM 2226	1	1,261.07	1,261.07
73  **FLXWR** - Flex; Wall rail **Width:** 96.00000 **Wall Rail Finish:** Textured Paint 7360 - MERLE **Tag For** A.01 CLASSROOM 2227	3	411.15	1,233.45
74  **FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.01 CLASSROOM 2227	1	1,261.07	1,261.07
75  **FLXWR** - Flex; Wall rail **Width:** 96.00000 **Wall Rail Finish:** Textured Paint 7360 - MERLE **Tag For** A.01 CLASSROOM 2228	3	411.15	1,233.45
76  **FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.01 CLASSROOM 2228	1	1,261.07	1,261.07
77  **FLXWR** - Flex; Wall rail **Width:** 96.00000 **Wall Rail Finish:** Textured Paint 7360 - MERLE **Tag For** A.01 CLASSROOM 2231	3	411.15	1,233.45
78  **FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.01 CLASSROOM 2231	1	1,261.07	1,261.07
79  **FLXWR** - Flex; Wall rail **Width:** 96.00000 **Wall Rail Finish:** Textured Paint 7360 - MERLE **Tag For** A.01 CLASSROOM 2233	3	411.15	1,233.45
80  **FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.01 CLASSROOM 2233	1	1,261.07	1,261.07

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Description	Quantity	Unit Price	Extended Price
81  **FLXWR** - Flex; Wall rail **Width:** 96.00000 **Wall Rail Finish:** Textured Paint 7360 - MERLE **Tag For** A.01 CLASSROOM 2302	3	411.15	1,233.45
82  **FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.01 CLASSROOM 2302	1	1,261.07	1,261.07
83  **FLXWR** - Flex; Wall rail **Width:** 96.00000 **Wall Rail Finish:** Textured Paint 7360 - MERLE **Tag For** A.01 CLASSROOM 2304	3	411.15	1,233.45
84  **FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.01 CLASSROOM 2304	1	1,261.07	1,261.07
85  **FLXWR** - Flex; Wall rail **Width:** 96.00000 **Wall Rail Finish:** Textured Paint 7360 - MERLE **Tag For** A.01 CLASSROOM 2322	3	411.15	1,233.45
86  **FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.01 CLASSROOM 2322	1	1,261.07	1,261.07
87  **FLXWR** - Flex; Wall rail **Width:** 96.00000 **Wall Rail Finish:** Textured Paint 7360 - MERLE **Tag For** A.01 CLASSROOM 2324	3	411.15	1,233.45
88  **FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.01 CLASSROOM 2324	1	1,261.07	1,261.07
89  **FLXWR** - Flex; Wall rail **Width:** 96.00000 **Wall Rail Finish:** Textured Paint 7360 - MERLE **Tag For** A.01 CLASSROOM 2327	3	411.15	1,233.45
90  **FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.01 CLASSROOM 2327	1	1,261.07	1,261.07

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Description	Quantity	Unit Price	Extended Price
91  **FLXWR** - Flex; Wall rail **Width:** 96.00000 **Wall Rail Finish:** Textured Paint 7360 - MERLE **Tag For** A.01 CLASSROOM 2331	3	411.15	1,233.45
92  **FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.01 CLASSROOM 2331	1	1,261.07	1,261.07
93  **FLXWR** - Flex; Wall rail **Width:** 96.00000 **Wall Rail Finish:** Textured Paint 7360 - MERLE **Tag For** A.01 CLASSROOM 2333	3	411.15	1,233.45
94  **FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.01 CLASSROOM 2333	1	1,261.07	1,261.07
95  **FLXWR** - Flex; Wall rail **Width:** 96.00000 **Wall Rail Finish:** Textured Paint 7360 - MERLE **Tag For** A.01 CLASSROOM 2309	3	411.15	1,233.45
96  **FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.01 CLASSROOM 2309	1	1,261.07	1,261.07
97  **FLXWR** - Flex; Wall rail **Width:** 48.00000 **Wall Rail Finish:** Textured Paint 7360 - MERLE **Tag For** A.03 CLASSROOM 2306	3	411.15	1,233.45
98  **FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.03 CLASSROOM 2306	1	1,261.07	1,261.07
99  **FLXCTBD** - Flex; Cart-Board **Frame Finish:** Textured Paint 7360 - MERLE **Shelf Finish:** Textured Paint 7360 - MERLE **Accessory Finish:** Plastic - PG1 6527 - MERLE **Wheel and Caster Finish:** Plastic - PG1 6527 - MERLE **Tag For** A.16 COLLABORATION 2360	1	1,077.21	1,077.21

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Description	Quantity	Unit Price	Extended Price
100 **FLXMB4** - Flex; Markerboard, Package quantity 4  **Height:** 71.00000 **Tag For** A.16 COLLABORATION 2360	1	1,261.07	1,261.07
101 **FLXCTBD** - Flex; Cart-Board  **Frame Finish:** Textured Paint 7360 - MERLE **Shelf Finish:** Textured Paint 7360 - MERLE **Accessory Finish:** Plastic - PG1 6527 - MERLE **Wheel and Caster Finish:** Plastic - PG1 6527 - MERLE **Tag For** A.16 COLLABORATION 2221	1	1,077.21	1,077.21
102 **FLXMB4** - Flex; Markerboard, Package quantity 4  **Height:** 71.00000 **Tag For** A.16 COLLABORATION 2221	1	1,261.07	1,261.07
103 **FLXCTBD** - Flex; Cart-Board  **Frame Finish:** Textured Paint 7360 - MERLE **Shelf Finish:** Textured Paint 7360 - MERLE **Accessory Finish:** Plastic - PG1 6527 - MERLE **Wheel and Caster Finish:** Plastic - PG1 6527 - MERLE **Tag For** A.16 COLLABORATION 2319	1	1,077.21	1,077.21
104 **FLXCUP** - Flex; Cup, Package quantity 4  **Cup Finish:** PET P636 - LIGHT HEATHER GREY **Tag For** A.16 COLLABORATION 2319, 2260, 3250, 3350	1	170.47	170.47
105 **FLXMB4** - Flex; Markerboard, Package quantity 4  **Height:** 71.00000 **Tag For** A.16 COLLABORATION 2319	1	1,261.07	1,261.07
106 **FLXCTBD** - Flex; Cart-Board  **Frame Finish:** Textured Paint 7360 - MERLE **Shelf Finish:** Textured Paint 7360 - MERLE **Accessory Finish:** Plastic - PG1 6527 - MERLE **Wheel and Caster Finish:** Plastic - PG1 6527 - MERLE **Tag For** A.16 COLLABORATION 2260	1	1,077.21	1,077.21
107 **FLXMB4** - Flex; Markerboard, Package quantity 4  **Height:** 71.00000 **Tag For** A.16 COLLABORATION 2260	1	1,261.07	1,261.07
108 **51310-1109** - PORTABLE DRYING RACK !DP 18X24 50SHELF **Tag For** A.37 ART	2	2,202.74	4,405.48

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	Description	Quantity	Unit Price	Extended Price
109	**50391-1002** - BLICK TABLE EASEL TABLE H STYLE **Tag For** A.38 ART	30	24.22	726.60
110	**83524-1020** - BLICK PORT DRFTG TBL 24X20 **Tag For** A.39 ART	30	42.34	1,270.20
111	**JUPITER SINGLE BOOTH** - TAG B.02 Second Floor - Commons 2019: Jupiter Single Booth (48"Ht., Plain Back, 60" Length, Finished Outside Back, 2 Finished Ends, Crumb Rail, 6" Black Vinyl Clad Enclosed Base) SPEC-1: Inside Back: COM (Designtex) Big Dot, Cinnamon 3525 Direction: Railroaded (3 yards needed per booth) SPEC-2: Seat: COM (Pallas) Lumiere, Char 27.341.062 Direction: Railroaded (3 yards needed per booth) SPEC-3: North Sea (Wilsonart D90-60) **Tag For** B.02 COMMONS 2019	2	2,675.14	5,350.28
112	**BIG DOT CINNAMON** - BACK DESIGNTEX BIG DOT CINNAMON 3525-301 **Tag For** B.02 COMMONS 2019	6	88.57	531.42
113	**LUMIER CHAR** - SEAT PALLAS LUMIER CHAR 27.341.062 **Tag For** B.02 COMMONS 2019	6	45.71	274.26
114	**JUPITER DOUBLE BOOTH** - TAG B.03 Second Floor - Commons 2019: Jupiter Double Booth (48"Ht., Plain Back, 60" Length, 2 Finished Ends, Crumb Rail, 6" Black Vinyl Clad Enclosed Base) SPEC-1: Inside Back: COM (Designtex) Big Dot, Cinnamon 3525 Direction: Railroaded (4.2 yards needed per booth) SPEC-2: Seat: COM (Pallas) Lumiere, Char 27.341.062 Direction: Railroaded (4 yards needed per booth) SPEC-3: North Sea (Wilsonart D90-60) **Tag For** B.03 COMMONS 2019	6	4,246.33	25,477.98
115	**BIG DOT CINNAMON** - BACK DESIGNTEX BIG DOT CINNAMON 3525-301 **Tag For** B.03 COMMONS 2019	25.20	88.57	2,231.96
116	**LUMIER CHAR** - SEAT PALLAS LUMIER CHAR 27.341.062	24	45.71	1,097.04

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Description		Quantity	Unit Price	Extended Price
116	**Tag For** B.03 COMMONS 2019			
117	**JUPITER WALL BENCH** - TAG B.05 - Second Floor Commons 2019: Jupiter Wall Bench- 31'9" L (60"Ht., Plain Back, Unfinished Outside Back, 2 Finished Ends, Crumb Rail, 6" Black Vinyl Clad Enclosed Base) (To be built in 6 sections per customer supplied drawing) SPEC-1: Inside Back: COM (Designtex) Big Dot, Cinnamon 3525 Direction: Railroaded (14 yards needed) SPEC-2: Seat: COM (Pallas) Lumiere, Char 27.341.062 Direction: Railroaded (13 yards needed) SPEC-3: North Sea (Wilsonart D90-60) **Tag For** B.05 COMMONS 2019	1	25,258.71	25,258.71
118	**BIG DOT CINNAMON** - BACK DESIGNTEX BIG DOT CINNAMON 3525-301 **Tag For** B.05 COMMONS 2019	14	88.57	1,239.98
119	**LUMIER CHAR** - SEAT PALLAS LUMIER CHAR 27.341.062 **Tag For** B.05 COMMONS 2019	13	45.71	594.23
120	**POWER UNIT** - AG B.05 - Second Floor Commons 2019: Receptacle Power Unit with 1 Power Outlet and 1: 2-Port USB Charger, 10' Cord, Black. (Comes Fully Assembled) SPEC-3: Receptacle Location A **Tag For** B.05 COMMONS 2019	6	415.93	2,495.58
121	**JUPITER WALL BENCH** - TAG B.06 Second Floor - Commons 2019: Jupiter Wall Bench 21'0" L (42"Ht., Plain Back, Unfinished Outside Back, 2 Finished Ends, Crumb Rail, 6" Black Vinyl Clad Enclosed Base) (To be built in 4 sections per customer supplied drawing) SPEC-1: Inside Back: COM (Designtex) Big Dot, Cinnamon 3525 Direction: Railroaded (11 yards needed) SPEC-2: Seat: COM (Pallas) Lumiere, Char 27.341.062 Direction: Railroaded (10 yards needed) SPEC-3: North Sea (Wilsonart D90-60) **Tag For** B.06 COMMONS 2019	1	13,931.47	13,931.47
122	**BIG DOT CINNAMON** - BACK DESIGNTEX BIG DOT CINNAMON 3525-301 **Tag For** B.06 COMMONS 2019	11	88.57	974.27
123	**LUMIER CHAR** - SEAT	10	45.71	457.10

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Description	Quantity	Unit Price	Extended Price
123 PALLAS LUMIER CHAR 27.341.062 **Tag For** B.06 COMMONS 2019			
124 **POWER UNIT** - TAG B.06 Second Floor - Commons 2019: Receptacle Power Unit with 1 Power Outlet and 1: 2-Port USB Charger, 10' Cord, Black. (Comes Fully Assembled) SPEC-3: Receptacle Location A **Tag For** B.06 COMMONS 2019	4	415.93	1,663.72
125 **TS7WKSPT66** - Reinforcing channel, 66W **Tag For** T.10 - TEACHER STORAGE 2229	2	22.35	44.70
126 **USWS** - Worksurface-Straight, Laminate, Plastic edge profile **Size Option:** Modular **Depth:** 24.00000 **Width:** 72.00000 **Top Surface Finish:** Solid HPL 2883 - SEAGULL **Grain Direction:** No Grain Direction **Edge Finish:** Plastic - PG1 6053 - SEAGULL **Power Access:** No Power Access **Scallop:** No Scallop **Grommet:** No Grommet **Cord Drop:** No Cord Drop **Tag For** T.10 - TEACHER STORAGE 2229	2	171.18	342.36
127 **UHPL** - Post leg, Glides, 40 7/8H **LEGS:** 4799 PLATINUM METALLIC **Tag For** T.10 - TEACHER STORAGE 2229	8	78.82	630.56
128 **KT2-M7242KTH** - Kintra 72"W x 42"D x 42"H Standing Height Table, Ships KD **Finish:** **CO2:** Linen (CO2) **Shelf:** **ZP:** No Shelf **Power Cutout:** **B7G:** Center **Tag For** T.20 - MEETING 2210	1	2,036.68	2,036.68

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	Description	Quantity	Unit Price	Extended Price
129	**NSPS-1075673** - Power Supply Power Supply 8.3125"W X 8.0625"D X 2.375"H Standard Size ------ Special feature: cord length. PS-43 with 120" black power cords. Both sides have 2)power and 2)blank data ports. Anodized aluminum finish. **Tag For** T.20 - MEETING 2210	1	387.46	387.46
130	**KT2-M9636KTH** - Kintra 96"W x 36"D x 42"H Standing Height Table, Ships KD **Finish:** **CO2:** Linen (CO2) **Shelf:** **ZP:** No Shelf **Power Cutout:** **B7G:** Center **Tag For** T.21 - MEETING 2308	1	2,545.66	2,545.66
131	**NSPS-1075673** - Power Supply Power Supply 8.3125"W X 8.0625"D X 2.375"H Standard Size ------ Special feature: cord length. PS-43 with 120" black power cords. Both sides have 2)power and 2)blank data ports. Anodized aluminum finish. **Tag For** T.21 - MEETING 2308	1	387.46	387.46
132	**DT-T3030SDT** - Nineteen20 30" Square Top Table, TFL or HPL top w/2mm PP EDGE or HPL w/Urethane Edge **Corner Detail:** **SQRC:** Square Corner **~TFL/W/PP:** TFL w/ PP EDGE **CO2:** Linen (CO2) **EY:** Square **CO2:** Linen (CO2) **Base:** **2023:** Aluminum Flat X Table Base **A2K:** Dining (Standard) **MSL:** Luster Grey **Tag For** T.38 - COMMONS 2019	14	521.79	7,305.06
133	**DT-T36RNDT** - Nineteen20 36" Round Top Table, TFL or HPL top w/2mm PP EDGE or HPL w/Urethane Edge **Worksurface Material:** **~TFL/W/PP:** TFL w/ PP EDGE **CO2:** Linen (CO2) **EY:** Square **CO2:** Linen (CO2)	9	637.87	5,740.83

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	Description	Quantity	Unit Price	Extended Price
133	**Base:** **2023:** Aluminum Flat X Table Base **A2L:** Bar **MSL:** Luster Grey **Tag For** T.39 - COMMONS 2019			
134	**NSKT-1076483** - Kintra Table 96"W X 42"D X 42"H Standard Size ---- -- Special feature: grommet. KT-M9642KTH with grommet in outside right end panel near top for wire pass thru. In standard TFL. No shelf(ZP). DESERT (DS2) Cutout for PS-43 power supply(B7G). **POWER SUPPLY SOLD SEPARATELY** **Tag For** T.40 - COMMONS 2019	6	2,753.36	16,520.16
135	**NSPS-1075672** - Power Supply Power Supply 8.3125"W X 8.0625"D X 2.375"H Standard Size ------ Special feature: cord length. PS-43 with 240" black power cords. Both sides have 2)power and 2)blank data ports. Anodized aluminum finish **Tag For** T.40 - COMMONS 2019	3	408.42	1,225.26
136	**NSPS-1075673** - Power Supply Power Supply 8.3125"W X 8.0625"D X 2.375"H Standard Size ------ Special feature: cord length. PS-43 with 120" black power cords. Both sides have 2)power and 2)blank data ports. Anodized aluminum finish. **Tag For** T.40 - COMMONS 2019	3	387.46	1,162.38
137	**NSKT-1076373** - Kintra Table 96"W X 42"D X 29"H Standard Size ---- -- Special feature: grommet. KT2-M9642KT with round grommet on one end panel, centered close to the top(grommet color TBD). In standard TFL. Cutout for PS-43 power supply(B7G). **POWER SUPPLY SOLD SEPARATELY** When ordering, please include the following options: POWER SUPPLY:, FINISH:, POWER CUTOUT: DS2 - DESERT B7G - Center **Tag For** T.41 - COMMONS 2019	4	1,830.91	7,323.64
138	**NSPS-1075672** - Power Supply Power Supply 8.3125"W X 8.0625"D X 2.375"H Standard Size ------ Special feature: cord length. PS-43 with 240" black power cords. Both sides have 2)power and 2)blank data ports. Anodized aluminum finish. **Tag For** T.41 - COMMONS 2019	2	408.42	816.84
139	**NSPS-1075673** - Power Supply Power Supply 8.3125"W X 8.0625"D X 2.375"H Standard Size ------ Special feature: cord length. PS-43 with 120" black power cords. Both sides have 2)power and 2)blank data ports. Anodized aluminum finish. **Tag For** T.41 - COMMONS 2019	2	387.46	774.92
140	**DT-T3636SDT** - Nineteen20 36" Square Top Table, TFL or HPL top w/2mm PP EDGE or HPL w/Urethane Edge	6	588.95	3,533.70

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Description	Quantity	Unit Price	Extended Price
140 **Corner Detail:** **SQRC:** Square Corner **~TFL/W/PP:** TFL w/ PP EDGE **CO2:** Linen (CO2) **EY:** Square **CO2:** Linen (CO2) **Base:** **2023:** Aluminum Flat X Table Base **A2K:** Dining (Standard) **MSL:** Luster Grey **Tag For** T.42A - COMMONS 2019			
141 **DT-T6036RDT** - Nineteen20 60"W x 36"D Rectangular Top Table, TFL or HPL top w/2mm PP EDGE or HPL w/Urethane Edge **Corner Detail:** **SQRC:** Square Corner **~TFL/W/PP:** TFL w/ PP EDGE **CO2:** Linen (CO2) **EY:** Square **CO2:** Linen (CO2) **Base:** **6703-220:** Tubular Steel Table Base (set of two) **A2K:** Dining **MSL:** Luster Grey **Tag For** T.44 - COMMONS 2019	7	486.46	3,405.22
142 **BD1CI1LOWSID** - Circula Low Side Table **COLOR:** Oblivion **SKU:** CI1-LWSIDE-OB **Tag For** T.45 - STAFF LOUNGE 2105	1	613.24	613.24
Sub Total			189,717.80
OKLAHOMA NON-TAXABLE			0.00
Total			**189,717.80**
THIRD FLOOR			
143 **FLXWR** - Flex; Wall rail **Width:** 96.00000 **Wall Rail Finish:** Textured Paint 7360 - MERLE **Tag For** A.01 CLASSROOM 3004	3	411.15	1,233.45

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	Description	Quantity	Unit Price	Extended Price
144	**FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.01 CLASSROOM 3004	1	1,261.07	1,261.07
145	**FLXWR** - Flex; Wall rail **Width:** 96.00000 **Wall Rail Finish:** Textured Paint 7360 - MERLE **Tag For** A.01 CLASSROOM 3017	3	411.15	1,233.45
146	**FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.01 CLASSROOM 3017	1	1,261.07	1,261.07
147	**FLXWR** - Flex; Wall rail **Width:** 96.00000 **Wall Rail Finish:** Textured Paint 7360 - MERLE **Tag For** A.01 CLASSROOM 3202	3	411.15	1,233.45
148	**FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.01 CLASSROOM 3202	1	1,261.07	1,261.07
149	**FLXWR** - Flex; Wall rail **Width:** 96.00000 **Wall Rail Finish:** Textured Paint 7360 - MERLE **Tag For** A.01 CLASSROOM 3203	3	411.15	1,233.45
150	**FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.01 CLASSROOM 3203	1	1,261.07	1,261.07
151	**FLXWR** - Flex; Wall rail **Width:** 96.00000 **Wall Rail Finish:** Textured Paint 7360 - MERLE **Tag For** A.01 CLASSROOM 3308	3	411.15	1,233.45
152	**FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.01 CLASSROOM 3308	1	1,261.07	1,261.07
153	**FLXWR** - Flex; Wall rail **Width:** 96.00000 **Wall Rail Finish:** Textured Paint 7360 - MERLE **Tag For** A.01 CLASSROOM 3206	3	411.15	1,233.45

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	Description	Quantity	Unit Price	Extended Price
154	**FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.01 CLASSROOM 3206	1	1,261.07	1,261.07
155	**FLXWR** - Flex; Wall rail **Width:** 96.00000 **Wall Rail Finish:** Textured Paint 7360 - MERLE **Tag For** A.01 CLASSROOM 3226	3	411.15	1,233.45
156	**FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.01 CLASSROOM 3226	1	1,261.07	1,261.07
157	**FLXWR** - Flex; Wall rail **Width:** 96.00000 **Wall Rail Finish:** Textured Paint 7360 - MERLE **Tag For** A.01 CLASSROOM 3227	3	411.15	1,233.45
158	**FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.01 CLASSROOM 3227	1	1,261.07	1,261.07
159	**FLXWR** - Flex; Wall rail **Width:** 96.00000 **Wall Rail Finish:** Textured Paint 7360 - MERLE **Tag For** A.01 CLASSROOM 3228	3	411.15	1,233.45
160	**FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.01 CLASSROOM 3228	1	1,261.07	1,261.07
161	**FLXWR** - Flex; Wall rail **Width:** 96.00000 **Wall Rail Finish:** Textured Paint 7360 - MERLE **Tag For** A.01 CLASSROOM 3231	3	411.15	1,233.45
162	**FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.01 CLASSROOM 3231	1	1,261.07	1,261.07
163	**FLXWR** - Flex; Wall rail **Width:** 96.00000 **Wall Rail Finish:** Textured Paint 7360 - MERLE **Tag For** A.01 CLASSROOM 3233	3	411.15	1,233.45

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Description	Quantity	Unit Price	Extended Price
164 **FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.01 CLASSROOM 3233	1	1,261.07	1,261.07
165 **FLXWR** - Flex; Wall rail **Width:** 96.00000 **Wall Rail Finish:** Textured Paint 7360 - MERLE **Tag For** A.01 CLASSROOM 3309	3	411.15	1,233.45
166 **FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.01 CLASSROOM 3309	1	1,261.07	1,261.07
167 **FLXWR** - Flex; Wall rail **Width:** 96.00000 **Wall Rail Finish:** Textured Paint 7360 - MERLE **Tag For** A.01 CLASSROOM 3322	3	411.15	1,233.45
168 **FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.01 CLASSROOM 3322	1	1,261.07	1,261.07
169 **FLXWR** - Flex; Wall rail **Width:** 96.00000 **Wall Rail Finish:** Textured Paint 7360 - MERLE **Tag For** A.01 CLASSROOM 3324	3	411.15	1,233.45
170 **FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.01 CLASSROOM 3324	1	1,261.07	1,261.07
171 **FLXWR** - Flex; Wall rail **Width:** 96.00000 **Wall Rail Finish:** Textured Paint 7360 - MERLE **Tag For** A.01 CLASSROOM 3327	3	411.15	1,233.45
172 **FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.01 CLASSROOM 3327	1	1,261.07	1,261.07
173 **FLXWR** - Flex; Wall rail **Width:** 96.00000 **Wall Rail Finish:** Textured Paint 7360 - MERLE **Tag For** A.01 CLASSROOM 3331	3	411.15	1,233.45

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Description	Quantity	Unit Price	Extended Price
174 **FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.01 CLASSROOM 3331	1	1,261.07	1,261.07
175 **FLXWR** - Flex; Wall rail **Width:** 96.00000 **Wall Rail Finish:** Textured Paint 7360 - MERLE **Tag For** A.01 CLASSROOM 3333	3	411.15	1,233.45
176 **FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.01 CLASSROOM 3333	1	1,261.07	1,261.07
177 **FLXWR** - Flex; Wall rail **Width:** 48.00000 **Wall Rail Finish:** Textured Paint 7360 - MERLE **Tag For** A.03 CLASSROOM 3208	3	411.15	1,233.45
178 **FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.03 CLASSROOM 3208	1	1,261.07	1,261.07
179 **FLXCTBD** - Flex; Cart-Board **Frame Finish:** Textured Paint 7360 - MERLE **Shelf Finish:** Textured Paint 7360 - MERLE **Accessory Finish:** Plastic - PG1 6527 - MERLE **Wheel and Caster Finish:** Plastic - PG1 6527 - MERLE **Tag For** A.16 COLLABORATION 3250	1	1,077.21	1,077.21
180 **FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.16 COLLABORATION 3250	1	1,261.07	1,261.07
181 **FLXCTBD** - Flex; Cart-Board **Frame Finish:** Textured Paint 7360 - MERLE **Shelf Finish:** Textured Paint 7360 - MERLE **Accessory Finish:** Plastic - PG1 6527 - MERLE **Wheel and Caster Finish:** Plastic - PG1 6527 - MERLE **Tag For** A.16 COLLABORATION 3350	1	1,077.21	1,077.21
182 **FLXMB4** - Flex; Markerboard, Package quantity 4 **Height:** 71.00000 **Tag For** A.16 COLLABORATION 3350	1	1,261.07	1,261.07

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Description	Quantity	Unit Price	Extended Price
183 **FLXCTBD** - Flex; Cart-Board  **Frame Finish:** Textured Paint 7360 - MERLE **Shelf Finish:** Textured Paint 7360 - MERLE **Accessory Finish:** Plastic - PG1 6527 - MERLE **Wheel and Caster Finish:** Plastic - PG1 6527 - MERLE **Tag For** A.16 COLLABORATION 3360	1	1,077.21	1,077.21
184 **FLXCUP** - Flex; Cup, Package quantity 4  **Cup Finish:** PET P636 - LIGHT HEATHER GREY **Tag For** A.16 COLLABORATION 3360, 3260 2 EXTRA	1	170.47	170.47
185 **FLXMB4** - Flex; Markerboard, Package quantity 4  **Height:** 71.00000 **Tag For** A.16 COLLABORATION 3360	1	1,261.07	1,261.07
186 **FLXCTBD** - Flex; Cart-Board  **Frame Finish:** Textured Paint 7360 - MERLE **Shelf Finish:** Textured Paint 7360 - MERLE **Accessory Finish:** Plastic - PG1 6527 - MERLE **Wheel and Caster Finish:** Plastic - PG1 6527 - MERLE **Tag For** A.16 COLLABORATION 3260	1	1,077.21	1,077.21
187 **FLXMB4** - Flex; Markerboard, Package quantity 4  **Height:** 71.00000 **Tag For** A.16 COLLABORATION 3260	1	1,261.07	1,261.07
188 **SELC-0224** - Cleary Circulation Depressible Book Truck Laminate Finish: Graphite Nebula Assembly: Fully Assembled Overall: 28"Wx22"Dx24"H	1	1,489.82	1,489.82
189 **C23-092812** - C23-092812-MISC – CUSTOM MOVILE SHELVING UNIT (LABYRINTH SHELVING) - 43.25" H X 46.5" W X 22.75" D - WILSONART GRADE 1 HPL - 3/4" HPL CONSTRUCTION - COLOR 1 FOR: TOE KICKS, 1/2 OF THE OUTSIDE VERTICAL PANELS - COLOR 2 FOR: TOP, SHELVES, INTERIOR DIVIDERS, 1/2 OF THE OUTSIDE VERTICAL PANELS	4	2,385.88	9,543.52

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Description		Quantity	Unit Price	Extended Price
189	- 3MM PVC EDGE BANDING TO MATCH COLOR 1 - (4) 3" CASTER WITH BRAKE ON EACH UNIT - MIN. ORDER QUANITY: 4 Inset finish: Lapis Blue Finish: Linen(white) **Tag For** A.18 RESEARCH HUB			
190	**C23-092813-MISC** - C23-092813-MISC - CUSTOM MOBILE BOOK TOWER - TWO COLORS - 68.75" H X 22.75" W X 22.75" D - WILSONART GRADE 1 HPL - 3/4" HPL CONSTRUCTION - COLOR 1 FOR: BASE, 1/2 OF THE OUTSIDE VERTICAL PANELS - COLOR 2 FOR: TOP, SHELVES, INTERIOR DIVIDERS, 1/2 OF THE OUTSIDE VERTICAL PANELS - 3MM PVC EDGE BANDING TO MATCH COLOR 1 - (4) 3" CASTER WITH BRAKE ON EACH UNIT - MIN. ORDER QUANITY: 5 Inset Finish: Holly Berry Finish: Linen(white) **Tag For** A.19 RESEARCH HUB	6	2,868.24	17,209.44
191	**C23-092811** - C23-092811-MISC – CUSTOM PODIUM BOX SET (MARIA PODIUM) - CONTAINS 1 EACH OF C 2 3 - 0 9 2 8 1 1 A - M I S C , C23-092811B-MISC, AND C23-092811C-MISC - WILSONART GRADE 1 HPL - 3/4" HPL CONSTRUCTION - 3MM PVC EDGE BANDING TO MATCH LAMINATE - (4) 3" CASTER WITH BRAKE ON EACH UNIT Finish Linen(white) **Tag For** A.20 RESEARCH HUB	2	3,752.94	7,505.88
192	**CHAM-PLB-8414-29** - Chameleon - Planter Box (Large Planter) Laminate A Selection : 4942-38 Wilsonart Crisp Linen **Tag For** A.21 WELLNESS 3008	1	2,370.92	2,370.92

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Description		Quantity	Unit Price	Extended Price
193	**21004#** - Book Truck - 6 Sloping Shelf w/6 book supports w/ 4" casters **Tag For** F.17 - BOOK DEPOSITORY 3003	5	394.94	1,974.70
194	**488WP** - Brody; Chair-Lounge, Privacy  **Lower Surround Finish:** Buzz2 5F07 - BLUE **Foot Finish:** Smooth Metallic 4799 - PLATINUM METALLIC **Trim Type:** Plastic **Trim Finish:** Plastic - Pg1 6249 - PLATINUM SOLID **Seat Finish:** Brisa BR06 - ASH **Seat Shell Finish:** Plastic - Pg1 6059 - STERLING DARK SOLID **Color Scheme:** Medium **Side Surface Location:** User's Right **Side Surface Finish:** Solid HPL 2883 - SEAGULL **Edge Finish:** Plastic - PG1 6053 - SEAGULL **Caddy Finish:** Plastic - PG1 6527 - MERLE **Frame Finish:** Textured Paint 7360 - MERLE **Worksurface:** Personal Worksurface **Personal Wksf Finish:** Plastic - Pg1 6249 - PLATINUM SOLID **Personal Wksf Arm Finish:** Smooth Metallic 4799 - PLATINUM METALLIC **Power Outlet Type:** With NEMA Outlet **Power Plug Type:** Standard NEMA 5-15 3-Prong **Power Finish:** Plastic - PG1 6527 - MERLE **Light:** With Light **Light Finish:** Smooth Metallic 4799 - PLATINUM METALLIC **Screen Type:** Acrylic **Screen Finish:** Plastic - PG1 6559 - SATIN ICE **Screen Location:** Left and Right **Screen Bracket Finish:** Smooth Metallic 4799 - PLATINUM METALLIC **Soil Retardant Option:** No Soil Retardant **Tag For** L.28 - RESEARCH HUB 3019	4	3,024.84	12,099.36
195	**COSISOR** - Sistema; Ottoman-Round **Seat Finish:** Grade 10 Textile Selection GR10 - GRADE 10 TEXTILE SELECTIO THE DESIGNTEX GROUP, INC.	1	931.44	931.44

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Description	Quantity	Unit Price	Extended Price
195 Purchaser: VENDOR Pattern: SORANO NO FR -3403 Color: ALOE NO FR -505 Direction: HORIZONTAL **Fabric Backer:** Backer Not Required **Tag For** L.32 - WELLNESS 3008			
196 **CP-2** - Tangent 4x4x0.125 Clamp Plate **Tag For** L.37 - RESEARCH HUB 3019	8	6.19	49.52
197 **DPLX1** - Circuit I Duplex Receptacles **Tag For** L.37 - RESEARCH HUB 3019	2	31.41	62.82
198 **HCB** - H Block Connector Allows junction of up to four jumpers **Tag For** L.37 - RESEARCH HUB 3019	1	14.60	14.60
199 **MCJ72L** - Multi Circuit 72" Jumper with Liquid Tight Conduit **Tag For** L.37 - RESEARCH HUB 3019	1	55.29	55.29
200 **MCJ35L** - Multi Circuit 35" Jumper with Liquid Tight Conduit **Tag For** L.37 - RESEARCH HUB 3019	1	40.26	40.26
201 **TN-2222CB** - Tangent 22x22x18 Curved Bench **Grade:** **COM:** Customer's Own Material **COM:** Customer's Own Material ==>MAHARAM BERYL SUMMIT Item ID: NSCH-1069465 Description: Tangent Seating 22"W X 22"D X 18"H Standard Size ------ #TN-2222CB curved bench. Top and sides of top in grade 9 Carnegie Moto 6084 9. Sides in grade 9 Maharam Beryl 466508-006 Summit. When ordering, please include the following options: GRADE:10, FABRIC:MT GRADED **Tag For** L.37 - RESEARCH HUB 3019	4	556.48	2,225.92
202 **COM - CARNEGIE** - CARNEGIE MOTO 9 TOP AND SIDES OF TOP **Tag For** L.37 - RESEARCH HUB 3019	5	98.57	492.85
203 **COM - MAHARAM** - MAHARAM BERYL SUMMIT SIDES **Tag For** L.37 - RESEARCH HUB 3019	5	92.86	464.30
204 **TN-2222B** - Tangent 22x22x18 Bench **Power:** **UZ:** No Power (standard) **UZ:** No Power (standard)	2	468.45	936.90

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Description	Quantity	Unit Price	Extended Price
204 **Grade:** **COM:** Customer's Own Material **COM:** Customer's Own Material ==>MAHARAM BERYL SUMMIT Item ID: NSCH-1069466 Description: Tangent Seating 22"W X 22"D X 18"H Standard Size ------ #TN-2222B bench. No power(UZ). Top and sides of top in grade 9 Carnegie Moto 6084 9. Sides in grade 9 Maharam Beryl 466508-006 Summit. When ordering, please include the following options: GRADE:10, FABRIC:MT GRADED **Tag For** L.37 - RESEARCH HUB 3019			
205 **COM - CARNEGIE** - CARNEGIE MOTO 9 TOP AND SIDES OF TOP **Tag For** L.37 - RESEARCH HUB 3019	2.50	98.57	246.43
206 **COM - MAHARAM** - MAHARAM BERYL SUMMIT SIDES **Tag For** L.37 - RESEARCH HUB 3019	2.50	92.86	232.15
207 **TN-2233B** - Tangent 33x22x18 Bench **Power:** **H2H:** 2 Outlet Electrical with USB (Front) **SLV:** Silver **Grade:** **COM:** Customer's Own Material **COM:** Customer's Own Material ==>MAHARAM BERYL SUMMIT Item ID: NSCH-1069600 Description: Tangent Seating 33"W X 22"D X 18"H Standard Size ------ #TN-2233B bench. With power(H2H). Top and sides of top in grade 9 Carnegie Moto 6084 9. Sides in grade 9 Maharam Beryl 466508-006 Summit. When ordering, please include the following options: GRADE:10, POWER FINISH:, POWER:H2H, FABRIC:MT GRADED **Tag For** L.37 - RESEARCH HUB 3019	2	924.96	1,849.92
208 **COM - CARNEGIE** - CARNEGIE MOTO 9 TOP AND SIDES OF TOP **Tag For** L.37 - RESEARCH HUB 3019	3	98.57	295.71
209 **COM - MAHARAM** - MAHARAM BERYL SUMMIT SIDES **Tag For** L.37 - RESEARCH HUB 3019	3.50	92.86	325.01
210 **TN-2244B** - Tangent 44x22x18 Bench	2	725.91	1,451.82

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Description	Quantity	Unit Price	Extended Price
210 **Power:** **UZ:** No Power (standard) **UZ:** No Power (standard) **Grade:** **COM:** Customer's Own Material **COM:** Customer's Own Material ==>MAHARAM BERYL SUMMIT Item ID: NSCH-1069467 Description: Tangent Seating 44"W X 22"D X 18"H Standard Size ------ #TN-2244B bench. No power(UZ). Top and sides of top in grade 9 Carnegie Moto 6084 9. Sides in grade 9 Maharam Beryl 466508-006 Summit. When ordering, please include the following options: GRADE:10, FABRIC:MT GRADED **Tag For** L.37 - RESEARCH HUB 3019			
211 **COM - CARNEGIE** - CARNEGIE MOTO 9 TOP AND SIDES OF TOP **Tag For** L.37 - RESEARCH HUB 3019	3	98.57	295.71
212 **COM - MAHARAM** - MAHARAM BERYL SUMMIT SIDES **Tag For** L.37 - RESEARCH HUB 3019	3.50	92.86	325.01
213 **TN-2211PM** - Tangent 11x22x15 Power Module **Finish, Tangent:** **~HPL:** HPL Laminate **COP:** Linen (COP) **Power Finish:** **SLV:** Silver **Tag For** L.37 - RESEARCH HUB 3019	2	763.94	1,527.88
214 **TN-1133WS** - Tangent 33x11x30 Straight Wall - Short **Button:** **X9:** No Buttons **UZ:** No Power (standard) **UZ:** No Power (standard) **UZ:** No Power (standard) **Standoff, available only with top:** **X9:** None **Grade:** **COM:** Customer's Own Material **COM:** Customer's Own Material	5	549.85	2,749.25

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Description	Quantity	Unit Price	Extended Price
214 ==>MAHARAM BERYL SUMMIT NSCH-1080216 Tangent Seating 33"W X 11"D X 30"H Standard Size ------ Special feature: fabric placement. #TN-1133WS straight wall/short. No buttons(X9). No end power(UZ). No rear power(X9). In COM(Maharam Beryl 466508-006 Summit, railroaded). When ordering, please include the following options: FABRIC:COM, POWER FINISH:X9, STANDOFF:X9, GRADE:2, **Tag For** L.37 - RESEARCH HUB 3019			
215 **COM - MAHARAM** - MAHARAM BERYL SUMMIT SIDES **Tag For** L.37 - RESEARCH HUB 3019	13.75	92.86	1,276.83
216 **TN-3333CCWS** - Tangent 33x33x30 Curved Corner Wall - Short (DUE TO SIZE OF OUTBACK FABRIC CAN ONLY BE RAILROAD) **Button:** **X9:** No Buttons **UZ:** No Power (standard) **UZ:** No Power (standard) **UZ:** No Power (standard) **Standoff, available only with top:** **X9:** None **Grade:** **COM:** Customer's Own Material **COM:** Customer's Own Material ==>MAHARAM BERYL SUMMIT NSCH-1080218 Tangent 33x33x30 Curved Corner Wall - Short (DUE TO SIZE OF OUTBACK FABRIC CAN ONLY BE RAILROAD) **Tag For** L.37 - RESEARCH HUB 3019	2	1,010.78	2,021.56
217 **COM - MAHARAM** - MAHARAM BERYL SUMMIT SIDES **Tag For** L.37 - RESEARCH HUB 3019	8.50	92.86	789.31
218 **TN-22C** - Tangent 22x4x12 Cushion **Cushion Tie-Down:** **B3Q:** With Cushion Tie-Downs **Grade:** **COM:** Customer's Own Material **COM:** Customer's Own Material ==>CARNEGIE MOTO #9 **Tag For** L.37 - RESEARCH HUB 3019	2	153.06	306.12

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Description		Quantity	Unit Price	Extended Price
219	**COM - CARNEGIE** - CARNEGIE MOTO 9 TOP AND SIDES OF TOP **Tag For** L.37 - RESEARCH HUB 3019	2	98.57	197.14
220	**TN-33C** - Tangent 33x4x12 Cushion **Cushion Tie-Down:** **B3Q:** With Cushion Tie-Downs **Grade:** **COM:** Customer's Own Material **COM:** Customer's Own Material ==>CARNEGIE MOTO #9 **Tag For** L.37 - RESEARCH HUB 3019	2	171.64	343.28
221	**COM - CARNEGIE** - CARNEGIE MOTO 9 TOP AND SIDES OF TOP **Tag For** L.37 - RESEARCH HUB 3019	2.50	98.57	246.43
222	**PWF20AMP** - 4-wire electrical system Power In-Feed 6' Limits system to one circuit (must use all Circuit I components) **Tag For** L.37 - RESEARCH HUB 3019	1	107.05	107.05
223	**CP-2** - Tangent 4x4x0.125 Clamp Plate **Tag For** L.38 - RESEARCH HUB 3019	8	6.19	49.52
224	**MCK96C1L** - Multi Circuit Kit for 96"W Tables, Circuit I, with Liquid Tight Conduit **Tag For** L.38 - RESEARCH HUB 3019	1	123.41	123.41
225	**TN-2222CB** - Tangent 22x22x18 Curved Bench **Grade:** **COM:** Customer's Own Material **COM:** Customer's Own Material ==>MAHARAM BERYL SUMMIT Item ID: NSCH-1069465 Description: Tangent Seating 22"W X 22"D X 18"H Standard Size ------ #TN-2222CB curved bench. Top and sides of top in grade 9 Carnegie Moto 6084 9. Sides in grade 9 Maharam Beryl 466508-006 Summit. When ordering, please include the following options: GRADE:10, FABRIC:MT GRADED **Tag For** L.38 - RESEARCH HUB 3019	4	556.48	2,225.92
226	**COM - CARNEGIE** - CARNEGIE MOTO 9 TOP AND SIDES OF TOP **Tag For** L.38 - RESEARCH HUB 3019	5	98.57	492.85
227	**COM - MAHARAM** - MAHARAM BERYL SUMMIT SIDES	5	92.86	464.30

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Description		Quantity	Unit Price	Extended Price
227	**Tag For** L.38 - RESEARCH HUB 3019			
228	**TN-2222B** - Tangent 22x22x18 Bench **Power:** **UZ:** No Power (standard) **UZ:** No Power (standard) **Grade:** **COM:** Customer's Own Material **COM:** Customer's Own Material ==>MAHARAM BERYL SUMMIT Item ID: NSCH-1069466 Description: Tangent Seating 22"W X 22"D X 18"H Standard Size ------ #TN-2222B bench. No power(UZ). Top and sides of top in grade 9 Carnegie Moto 6084 9. Sides in grade 9 Maharam Beryl 466508-006 Summit. When ordering, please include the following options: GRADE:10, FABRIC:MT GRADED **Tag For** L.38 - RESEARCH HUB 3019	2	468.45	936.90
229	**COM - CARNEGIE** - CARNEGIE MOTO 9 TOP AND SIDES OF TOP **Tag For** L.38 - RESEARCH HUB 3019	2.50	98.57	246.43
230	**COM - MAHARAM** - MAHARAM BERYL SUMMIT SIDES **Tag For** L.38 - RESEARCH HUB 3019	2.50	92.86	232.15
231	**TN-2233B** - Tangent 33x22x18 Bench **Power:** **H2H:** 2 Outlet Electrical with USB (Front) **SLV:** Silver **Grade:** **COM:** Customer's Own Material **COM:** Customer's Own Material ==>MAHARAM BERYL SUMMIT Item ID: NSCH-1069600 Description: Tangent Seating 33"W X 22"D X 18"H Standard Size ------ #TN-2233B bench. With power(H2H). Top and sides of top in grade 9 Carnegie Moto 6084 9. Sides in grade 9 Maharam Beryl 466508-006 Summit. When ordering, please include the following options: GRADE:10, POWER FINISH:, POWER:H2H, FABRIC:MT GRADED **Tag For** L.38 - RESEARCH HUB 3019	2	924.96	1,849.92
232	**COM - CARNEGIE** - CARNEGIE MOTO 9	3	98.57	295.71

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Description	Quantity	Unit Price	Extended Price
232 TOP AND SIDES OF TOP **Tag For** L.38 - RESEARCH HUB 3019			
233 **COM - MAHARAM** - MAHARAM BERYL SUMMIT SIDES **Tag For** L.38 - RESEARCH HUB 3019	3.50	92.86	325.01
234 **TN-2244B** - Tangent 44x22x18 Bench **Power:** **UZ:** No Power (standard) **UZ:** No Power (standard) **Grade:** **COM:** Customer's Own Material **COM:** Customer's Own Material ==>MAHARAM BERYL SUMMIT Item ID: NSCH-1069467 Description: Tangent Seating 44"W X 22"D X 18"H Standard Size ------ #TN-2244B bench. No power(UZ). Top and sides of top in grade 9 Carnegie Moto 6084 9. Sides in grade 9 Maharam Beryl 466508-006 Summit. When ordering, please include the following options: GRADE:10, FABRIC:MT GRADED **Tag For** L.38 - RESEARCH HUB 3019	2	725.91	1,451.82
235 **COM - CARNEGIE** - CARNEGIE MOTO 9 TOP AND SIDES OF TOP **Tag For** L.38 - RESEARCH HUB 3019	3	98.57	295.71
236 **COM - MAHARAM** - MAHARAM BERYL SUMMIT SIDES **Tag For** L.38 - RESEARCH HUB 3019	3.50	92.86	325.01
237 **TN-2211PM** - Tangent 11x22x15 Power Module **Finish, Tangent:** **~HPL:** HPL Laminate **COP:** Linen (COP) **Power Finish:** **SLV:** Silver **Tag For** L.38 - RESEARCH HUB 3019	2	763.94	1,527.88
238 **TN-1133WS** - Tangent 33x11x30 Straight Wall - Short **Button:** **X9:** No Buttons **UZ:** No Power (standard) **UZ:** No Power (standard) **UZ:** No Power (standard)	5	549.85	2,749.25

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Description	Quantity	Unit Price	Extended Price
238 **Standoff, available only with top:** **X9:** None **Grade:** **COM:** Customer's Own Material **COM:** Customer's Own Material ==>MAHARAM BERYL SUMMIT NSCH-1080216 Tangent Seating 33"W X 11"D X 30"H Standard Size ------ Special feature: fabric placement. #TN-1133WS straight wall/short. No buttons(X9). No end power(UZ). No rear power(X9). In COM(Maharam Beryl 466508-006 Summit, railroaded). When ordering, please include the following options: FABRIC:COM, POWER FINISH:X9, STANDOFF:X9, GRADE:2, END POWER:UZ, BUTTON:X9, REAR POWER:UZ **Tag For** L.38 - RESEARCH HUB 3019			
239 **COM - MAHARAM** - MAHARAM BERYL SUMMIT SIDES **Tag For** L.38 - RESEARCH HUB 3019	13.75	92.86	1,276.83
240 **TN-3333CCWS** - Tangent 33x33x30 Curved Corner Wall - Short (DUE TO SIZE OF OUTBACK FABRIC CAN ONLY BE RAILROAD) **Button:** **X9:** No Buttons **UZ:** No Power (standard) **UZ:** No Power (standard) **UZ:** No Power (standard) **Standoff, available only with top:** **X9:** None **Grade:** **COM:** Customer's Own Material **COM:** Customer's Own Material ==>MAHARAM BERYL SUMMIT NSCH-1080218 Tangent 33x33x30 Curved Corner Wall - Short (DUE TO SIZE OF OUTBACK FABRIC CAN ONLY BE RAILROAD) **Tag For** L.38 - RESEARCH HUB 3019	2	1,010.78	2,021.56
241 **COM - MAHARAM** - MAHARAM BERYL SUMMIT SIDES **Tag For** L.38 - RESEARCH HUB 3019	8.50	92.86	789.31
242 **TN-22C** - Tangent 22x4x12 Cushion **Cushion Tie-Down:**	2	153.06	306.12

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Description	Quantity	Unit Price	Extended Price
242 **B3Q:** With Cushion Tie-Downs **Grade:** **COM:** Customer's Own Material **COM:** Customer's Own Material ==>CARNEGIE MOTO #9 **Tag For** L.38 - RESEARCH HUB 3019			
243 **COM - CARNEGIE** - CARNEGIE MOTO 9 TOP AND SIDES OF TOP **Tag For** L.38 - RESEARCH HUB 3019	2	98.57	197.14
244 **TN-33C** - Tangent 33x4x12 Cushion **Cushion Tie-Down:** **B3Q:** With Cushion Tie-Downs **Grade:** **COM:** Customer's Own Material **COM:** Customer's Own Material ==>CARNEGIE MOTO #9 **Tag For** L.38 - RESEARCH HUB 3019	2	171.64	343.28
245 **COM - CARNEGIE** - CARNEGIE MOTO 9 TOP AND SIDES OF TOP **Tag For** L.38 - RESEARCH HUB 3019	2.50	98.57	246.43
246 **PWF20AMP** - 4-wire electrical system Power In-Feed 6' Limits system to one circuit (must use all Circuit I components) **Tag For** L.38 - RESEARCH HUB 3019	1	107.05	107.05
247 **DPLX1** - Circuit I Duplex Receptacles **Tag For** L.39 - RESEARCH HUB 3019	2	31.41	62.82
248 **MCJ72L** - Multi Circuit 72" Jumper with Liquid Tight Conduit **Tag For** L.39 - RESEARCH HUB 3019	1	55.29	55.29
249 **TN-2222CB** - Tangent 22x22x18 Curved Bench **Grade:** **COM:** Customer's Own Material **COM:** Customer's Own Material ==>MAHARAM BERYL SUMMIT Item ID: NSCH-1069465 Description: Tangent Seating 22"W X 22"D X 18"H Standard Size ------ #TN-2222CB curved bench. Top and sides of top in grade 9 Carnegie Moto 6084 9. Sides in grade 9 Maharam Beryl 466508-006 Summit. When ordering, please include the following options:	4	556.48	2,225.92

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Description	Quantity	Unit Price	Extended Price
249 GRADE:10, FABRIC:MT GRADED **Tag For** L.39 - RESEARCH HUB 3019			
250 **COM - CARNEGIE** - CARNEGIE MOTO 9 TOP AND SIDES OF TOP **Tag For** L.39 - RESEARCH HUB 3019	5	98.57	492.85
251 **COM - MAHARAM** - MAHARAM BERYL SUMMIT SIDES **Tag For** L.39 - RESEARCH HUB 3019	5	92.86	464.30
252 **TN-2244B** - Tangent 44x22x18 Bench **Power:** **UZ:** No Power (standard) **UZ:** No Power (standard) **Grade:** **COM:** Customer's Own Material **COM:** Customer's Own Material ==>MAHARAM BERYL SUMMIT Item ID: NSCH-1069467 Description: Tangent Seating 44"W X 22"D X 18"H Standard Size ------ #TN-2244B bench. No power(UZ). Top and sides of top in grade 9 Carnegie Moto 6084 9. Sides in grade 9 Maharam Beryl 466508-006 Summit. When ordering, please include the following options: GRADE:10, FABRIC:MT GRADED **Tag For** L.39 - RESEARCH HUB 3019	2	725.91	1,451.82
253 **COM - CARNEGIE** - CARNEGIE MOTO 9 TOP AND SIDES OF TOP **Tag For** L.39 - RESEARCH HUB 3019	3	98.57	295.71
254 **COM - MAHARAM** - MAHARAM BERYL SUMMIT SIDES **Tag For** L.39 - RESEARCH HUB 3019	3.50	92.86	325.01
255 **TN-2244B** - Tangent 44x22x18 Bench **Power:** **H2H:** 2 Outlet Electrical with USB (Front) **SLV:** Silver **Grade:** **COM:** Customer's Own Material **COM:** Customer's Own Material ==>MAHARAM BERYL SUMMIT Item ID: NSCH-1069601 Description: Tangent Seating 44"W X 22"D X 18"H Standard Size ------ #TN-2244B bench. With power(H2H). Top and sides	2	1,002.81	2,005.62

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6900 N. Bryant Ave.
Oklahoma City, OK. 73121
Phone.405.848.2224
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2900 A N. Hemlock Circle
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Fax.918.362.4303

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Quotation: 192738

	Description	Quantity	Unit Price	Extended Price
255	of top in grade 9 Carnegie Moto 6084 9. Sides in grade 9 Maharam Beryl 466508-006 Summit. When ordering, please include the following options: GRADE:10, POWER FINISH:, POWER:H2H, FABRIC:MT GRADED **Tag For** L.39 - RESEARCH HUB 3019			
256	**COM - CARNEGIE** - CARNEGIE MOTO 9 TOP AND SIDES OF TOP **Tag For** L.39 - RESEARCH HUB 3019	3	98.57	295.71
257	**COM - MAHARAM** - MAHARAM BERYL SUMMIT SIDES **Tag For** L.39 - RESEARCH HUB 3019	3.50	92.86	325.01
258	**TN-33C** - Tangent 33x4x12 Cushion **Cushion Tie-Down:** **B3Q:** With Cushion Tie-Downs **Grade:** **COM:** Customer's Own Material **COM:** Customer's Own Material ==>CARNEGIE MOTO #9 **Tag For** L.39 - RESEARCH HUB 3019	4	171.64	686.56
259	**COM - CARNEGIE** - CARNEGIE MOTO 9 TOP AND SIDES OF TOP **Tag For** L.39 - RESEARCH HUB 3019	5	98.57	492.85
260	**TN-1133WS** - Tangent 33x11x30 Straight Wall - Short **Button:** **X9:** No Buttons **UZ:** No Power (standard) **UZ:** No Power (standard) **UZ:** No Power (standard) **Standoff, available only with top:** **X9:** None **Grade:** **COM:** Customer's Own Material **COM:** Customer's Own Material ==>MAHARAM BERYL SUMMIT NSCH-1069601 Tangent Seating 44"W X 22"D X 18"H Standard Size ------ #TN-2244B bench. With power(H2H). COM requirement for top and sides of top is 1.5 yds(Carnegie Moto 6084 9). COM requirement for sides is 1.75 yds(Maharam Beryl 466508-006 Summit, railroaded).	2	549.85	1,099.70

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Description	Quantity	Unit Price	Extended Price
260 When ordering, please include the following options: POWER FINISH:, POWER:H2H, FABRIC:COM, GRADE:3 H2H - 2 Outlet Electrical with USB (Front) SLV - Silver 3 - Grade 3 Material ~FAB - Undecided Fabric **Tag For** L.39 - RESEARCH HUB 3019			
261 **COM - MAHARAM** - MAHARAM BERYL SUMMIT SIDES **Tag For** L.39 - RESEARCH HUB 3019	5.50	92.86	510.73
262 **TN-1144WS** - Tangent 44x11x30 Straight Wall - Short **Button:** **X9:** No Buttons **UZ:** No Power (standard) **UZ:** No Power (standard) **UZ:** No Power (standard) **Standoff, available only with top:** **X9:** None **Grade:** **COM:** Customer's Own Material **COM:** Customer's Own Material ==>MAHARAM BERYL SUMMIT NSCH-1080217 Tangent Seating 44"W X 11"D X 30"H Standard Size ------ Special feature: fabric placement. #TN-1144WS straight wall/short. No buttons(X9). No end power(UZ). No rear power(X9). In COM(Maharam Beryl 466508-006 Summit, railroaded). When ordering, please include the following options: FABRIC:3104229, POWER FINISH:X9, STANDOFF:X9, GRADE:2, END POWER:UZ, BUTTON:X9, REAR POWER:UZ **Tag For** L.39 - RESEARCH HUB 3019	2	607.35	1,214.70
263 **COM - MAHARAM** - MAHARAM BERYL SUMMIT SIDES **Tag For** L.39 - RESEARCH HUB 3019	7	92.86	650.02
264 **TN-2211PM** - Tangent 11x22x15 Power Module **Finish, Tangent:** **~VEN:** Veneer **MRO:** Linen (MRO) **Power Finish:** **SLV:** Silver **Tag For** L.39 - RESEARCH HUB 3019	2	763.94	1,527.88

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	Description	Quantity	Unit Price	Extended Price
265	**PWF20AMP** - 4-wire electrical system Power In-Feed 6' Limits system to one circuit (must use all Circuit I components) **Tag For** L.39 - RESEARCH HUB 3019	1	107.05	107.05
266	**USWS** - Worksurface-Straight, Laminate, Plastic edge profile **Size Option:** Modular **Depth:** 24.00000 **Width:** 72.00000 **Top Surface Finish:** Solid HPL 2883 - SEAGULL **Grain Direction:** No Grain Direction **Edge Finish:** Plastic - PG1 6053 - SEAGULL **Power Access:** No Power Access **Scallop:** No Scallop **Grommet:** No Grommet **Cord Drop:** No Cord Drop **Tag For** T.10 - TEACHER STORAGE 3229	2	171.18	342.36
267	 **UHPL** - Post leg, Glides, 40 7/8H **LEGS:** 4799 PLATINUM METALLIC **Tag For** T.10 - TEACHER STORAGE 3229	8	78.82	630.56
268	 **TS7WKSPT66** - Reinforcing channel, 66W **Tag For** T.10 - TEACHER STORAGE 3229	2	22.35	44.70
269	**NSPS-1075672** - Power Supply Power Supply 8.3125"W X 8.0625"D X 2.375"H Standard Size ------ Special feature: cord length. PS-43 with 240" black power cords. Both sides have 2)power and 2)blank data ports. Anodized aluminum finish. **Tag For** T.22 T.22 - MEETING 3210/ 3308	2	408.42	816.84
270	**NSPS-1075673** - Power Supply Power Supply 8.3125"W X 8.0625"D X 2.375"H Standard Size ------ Special feature: cord length. PS-43 with 120" black power cords. Both sides have 2)power and 2)blank data ports. Anodized aluminum finish. **Tag For** T.22 - MEETING 3210/ 3308	2	387.46	774.92
271	**NSKT-1075675** - Kintra Table 60"W X 30"D X 42"H Standard Size ------ Special feature: grommet. KT2-M6030KTH with grommet in outside right end panel near top for wire pass thru. In standard TFL. No shelf(ZP). Cutout for PS-91 power supply(B7G). **POWER SUPPLY SOLD SEPARATELY**	4	1,530.04	6,120.16

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Description	Quantity	Unit Price	Extended Price
271 When ordering, please include the following options: POWER CUTOUT:B7G, POWER SUPPLY:PS-43, FINISH: LINEN (CO2), SHELF:ZP **Tag For** T.22 - MEETING 3210/ 3308			
272 **KT2-M9642KTC** - Kintra 96"W x 42"Dx 36"H Counter Height Table, Ships KD **Finish:** **CO2:** Linen (CO2) **Shelf:** **ZP:** No Shelf **Power Cutout:** **B7G:** Center **Tag For** T.51 - RESEARCH HUB 3019	2	2,616.71	5,233.42
273 **NSPS-1075673** - Power Supply Power Supply 8.3125"W X 8.0625"D X 2.375"H Standard Size ------ Special feature: cord length. PS-43 with 120" black power cords. Both sides have 2)power and 2)blank data ports. Anodized aluminum finish. **Tag For** T.51 - RESEARCH HUB 3019	2	387.46	774.92
274 **KT2-M8430KTH** - Kintra 84"W x 30"D x 42"H Standing Height Table, Ships KD **Finish:** **CO2:** Linen (CO2) **Shelf:** **ZP:** No Shelf **Power Cutout:** **B7G:** Center **Tag For** T.52 - MEETING ROOM 3019A / 3019B	2	2,088.71	4,177.42
275 **NSPS-1075673** - Power Supply Power Supply 8.3125"W X 8.0625"D X 2.375"H Standard Size ------ Special feature: cord length. PS-43 with 120" black power cords. Both sides have 2)power and 2)blank data ports. Anodized aluminum finish. **Tag For** T.52 - MEETING ROOM 3019A / 3019B	2	387.46	774.92
276 **KT2-M7236KT** - Kintra 72"W x 36"D x 29"H Desk Height Table, Ships KD **Finish:** **CO2:** Linen (CO2) **Power Cutout:** **B7G:** Center	2	1,771.13	3,542.26

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Description			Quantity	Unit Price	Extended Price
276	**Tag For**	T.53 - MEETING ROOM 3019C			
277	**NSPS-1075673** - Power Supply Power Supply 8.3125"W X 8.0625"D X 2.375"H Standard Size ------ Special feature: cord length. PS-43 with 120" black power cords. Both sides have 2)power and 2)blank data ports. Anodized aluminum finish. **Tag For**	T.53 - MEETING ROOM 3019C	2	387.46	774.92
Sub Total					183,655.56
OKLAHOMA NON-TAXABLE					0.00
Total					**183,655.56**
278	**FREIGHT** - K-Log Freight		1	396.64	396.64
279	**FREIGHT** - Displays 2 Go Freight		1	355.21	355.21
280	**FREIGHT** - STORE SUPPLY FREIGHT		1	29.76	29.76
281	**FREIGHT** - BARR DISPLAY FREIGHT		1	325.07	325.07
282	**FREIGHT** - FURNITURE LAB FREIGHT		1	4,425.00	4,425.00
283	**FREIGHT** - SMITH SYSTEM FREIGHT		1	348.76	348.76
284	**FREIGHT** - ULINE FREIGHT		1	881.85	881.85
285	**FREIGHT** - MIEN FREIGHT		1	588.24	588.24
286	**BD1FREIGHT** - ADDED FREIGHT CHARGES		1	163.53	163.53
287	**FREIGHT** - CEF FREIGHT		1	2,845.24	2,845.24
288	**FREIGHT** - MOORECO FREIGHT		1	2,162.09	2,162.09
289	**SURCHARGE** - OFS Surcharge for second and third floors.		1	9,200.69	9,200.69
290	**SERVICE** - LABOR TO RECEIVE, INSPECT, DELIVER, AND INSTALL NEW FURNITURE, MONDAY – FRIDAY DURING NORMAL HOURS *INSTALLATION TO BE COMPLETED IN ONE PHASE. *ALL ELECTRICAL TO BE PERFORMED BY LICENSED ELECTRICIAN AND NOT INCLUDED IN THIS PRICING *ALL DATA AND PHONE CABLE LABOR TO BE PERFORMED BY OTHERS AND NOT INCLUDED IN THIS PRICING * FREE USE OF LOADING DOCKS MUST BE PROVIDED * ROOMS/FLOOR TO BE FREE AND CLEAR OF TRASH, WELL LIGHTED AND READY FOR FURNITURE INSTALLATION.		1	73,970.00	73,970.00

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Description	Quantity	Unit Price	Extended Price
290			
*PRICED INCLUDES ALL 2ND AND 3RD FLOOR FURNITURE TO BE PLACED ON FLOOR USING THE CONTRACTOR PROVIDED AND OPERATED SKYTRAK THROUGH AN 8'x8' WINDOW OR STAIR CARRIED.			

Quotation Totals	
Sub Total	723,899.24
OKLAHOMA NON-TAXABLE	0.00
Grand Total	**723,899.24**

Select Images are provided as a preliminary color and type representation and should not be used for final color and product selection. Due to individual computer/monitor/printer settings: color, texture, pattern, size and feature rendering may vary from the actual sample. For accuracy, order and view an actual sample.

End of Quotation

Accepted by_____ Title_____ Date_____

Kristen Walton
918.698.1144
kristenw@l-mofficefurn.com
12424 East 55th Street
Tulsa, OK 74146

240506.R1 Bixby HS Awarded BOM

Quote valid for 30 days from issue date

KKT
Liz Rohrbacker
918-744-4270
liz.rohrbacker@kktarchitects.com
2200 S. Utica Place, Ste 200
Tulsa, Ok 74114

Install Address:
601 South Riverview Drive
Bixby, Ok 74008

ITEM	QTY	Part#	Product Description	Sell Price	Extended Sell
A.09					
	12	**H-2503BL**	ULINE UTILITY CART - NARROW, 40 X 18 X 33", BLACK	$141.01	$1,692.12
			Subtotal for: A.09		**$1,692.12**
A.10-ALT					
	2	**DY-71R**	NPS® Folding Table Dolly For Vertical Storage, 71 Round Tables	$312.10	$624.20
			Subtotal for: A.10-ALT		**$624.20**
A.23					
	2	**H-5714**	3 Tier Display Table - Black	$581.67	$1,163.34
			Subtotal for: A.23		**$1,163.34**
A.27					
	2	**H-3760BL**	H-UNIT SLATWALL GONDOLA DISPLAY - BLACK	$540.54	$1,081.08
			Subtotal for: A.27		**$1,081.08**
A.28					
	3	**S-18611C**	6 Ball Waterfall for Slatwall - 16", Chrome	$50.53	$151.59
			Subtotal for: A.28		**$151.59**

ITEM	QTY	Part#	Product Description	Sell Price	Extended Sell
A.34					
	1	**H-2947-72**	CHROME WIRE SHELVING UNIT - 60 X 24 X 72"	$282.02	$282.02
			Subtotal for: A.34		**$282.02**
A.40					
	2	**H-9908BLU**	MAGNUM HOPPER BIN ORGANIZER - 48 X 24 X 72" WITH 20 X 18 X 12" BLUE BINS	$757.93	$1,515.86
			Subtotal for: A.40		**$1,515.86**
A.41					
	3	**H-9882BLU**	WIRE STACKABLE BIN ORGANIZER WITH BLUE BINS	$646.30	$1,938.90
			Subtotal for: A.41		**$1,938.90**
A.42					
	1	**S-18610C**	STRAIGHT FACEOUT FOR SLATWALL - 12", CHROME	$49.35	$49.35
			Subtotal for: A.42		**$49.35**
A.43					
	2	**S-19199C**	PEG HOOKS FOR SLATWALL - 6", CHROME	$16.45	$32.90
			Subtotal for: A.43		**$32.90**
A.44					
	3	**SENAEX2-MS**	SenaEX Series Dual Monitor Arm w/2 Motion Limbs & 2 Slider Plates, Includes Desk Clamp & Grommet Mount FINISH SLV Silver	$282.77	$848.31
			Subtotal for: A.44		**$848.31**

ITEM	QTY	Part#	Product Description	Sell Price	Extended Sell
A.45					
	3	**SOLUTIONALL-FIT**	SolutionAll-Fit Keyboard Platform Combo, Includes AA100 Ultra Compact Arm w/PL003-27N Keyboard Platform for shallow surfaces (12.25" track)	$209.07	$627.21
			Subtotal for: A.45		**$627.21**
D.02R					
	43	**SPLH-SYST-HATCT.M585098.LAMINATE.EDGE.GROMMET**	78W x 26D Rect Worksurface - C/T Base Laminate Top Selection $(L2STD) Gr L2 Standard Laminates Select Grade 2 Laminate Finish .LFC1 Fawn Cypress Select Edgeband Color .FC Fawn Cypress Select Grommet .G1 1 Grommet - Centered Select Grommet Color T1 Platinum	$210.60	$9,055.80
	43	**HCTROUGH17**	Cable Mngmt Trough 17W single	$35.52	$1,527.36
	43	**HMPVWM28**	Vertebrae Finish Color .X Clear	$87.87	$3,778.41
	43	**2VT-LX-C48-24**	Victory Series Electric Table Base w/ Adjustable Cross Channel (43.3"- 70.9") w/24" C-Feet, Quick-Connect Columns FINISH SLV Silver Finish	$461.41	$19,840.63
	43	**FCH4-DSK**	Desktop Power Module Including (2) AC Power and (2) USB-A Outlets. Mounts on Top or Under Desk FINISH WHT White	$100.02	$4,300.86
	43	**LILY-LED**	Lily LED 8 Watt Desktop LED Task Light w/6 Hour Shut Off & Dimmer FINISH WHT White	$86.49	$3,719.07

ITEM	QTY	Part#	Product Description			Sell Price	Extended Sell
	43	**HPSEAT24ND**				$160.95	$6,920.85
		Contain 15x24 Pedestal Cushion					
			Select Upholstery for PSEAT24	$(10)	Grd 10 Uph		
			Grd 10 Uph	.1023	Curtain Wall		
			Curtain Wall	-59	Roark		
	43	**HSPM211524BFM**				$186.53	$8,020.79
		21Hx15Wx24D Mob Ped Mtl Front BF					
			Select Pull Type	.A	Arch		
			Select Pull Color	PR0	Anodized Silver		
			Case Paint Grade Options	$(P1)	P1 Paint Opts		
			Select Grade 1 Paint	.P28	Fossil		
			Drawer Frt Paint Grade Options	$(MATCH)	Match Case		
			Select Paint Color	.NA	Match Case		
			Select Lock Option	.X	Omit Lock		
	43	**SPLH-VOI-RECTWS.M584712.LAMINATE.GROMMET**				$171.31	$7,366.33
		Voi 24"D x 45" W Rectangle Worksurface					
			Select Laminate	$(L2STD)	Grd L2 Standard Laminates		
			Select Top Laminate Color	.LFC1	Fawn Cypress		
			Select Edge Color	FC	Fawn Cypress		
			Select Grommet	.X	No Grommets		
	86	**HSPSP281524BBFM**				$230.23	$19,799.78
		28Hx15Wx24D Support Ped Plinth Mtl Front BBF					
			Select Base Type	.BX	Recessed Plinth		
			Select Pull Type	.A	Arch		
			Select Pull Color	PR0	Anodized Silver		
			Case Paint Grade Options	$(P1)	P1 Paint Opts		
			Select Grade 1 Paint	.P28	Fossil		
			Drawer Frt Paint Grade Options	$(MATCH)	Match Case		
			Select Paint Color	.NA	Match Case		
			Select Lock Option	.X	Omit Lock		
	43	**HSPSP281524FFM**				$230.23	$9,899.89
		28Hx15Wx24D Support Ped Plinth Mtl Front FF					
			Select Base Type	.BX	Recessed Plinth		
			Select Pull Type	.A	Arch		
			Select Pull Color	PR0	Anodized Silver		
			Case Paint Grade Options	$(P1)	P1 Paint Opts		
			Select Grade 1 Paint	.P28	Fossil		
			Drawer Frt Paint Grade Options	$(MATCH)	Match Case		
			Select Paint Color	.NA	Match Case		
			Select Lock Option	.X	Omit Lock		

ITEM	QTY	Part#	Product Description	Sell Price	Extended Sell
	43	**HNL1572SD**		$547.75	$23,553.25
		72x15x15 Wall Mount Storage sliding dr			
		Select Chassis Color	$(L2STD) Grd L2 Standard Laminates		
		Select Grade 2 Laminate Finish	.LFC1 Fawn Cypress		
		Select Front Color	$(L2STD) Grd L2 Standard Laminates		
		Select Grade 2 Laminate Finish	.LFC1 Fawn Cypress		
	43	**HSWP651224LM**		$516.46	$22,207.78
		Contain 65Hx12Wx24D WardrobeTwr Plinth Metal Front			
		Select Base Type	.BX Recessed Plinth		
		Select Pull Type	.A Arch		
		Select Pull Color	PR0 Anodized Silver		
		Select Case Paint	$(P1) P1 Paint Opts		
		Select Grade 1 Paint	.P28 Fossil		
		Select Front Paint	$(MATCH) Match Case		
		Select Paint Color	.NA Match Case		
		Lock/Omt Opts	.X OMT Core to Order Key Alike		
	43	**SPLH-WRKWLL-FABTILE.M584717.FABRIC.PAINT**		$184.63	$7,939.09
		Fabric Tile 15H x 27W			
		Fabric Selection	$(A) Grd A Fabric		
		Grd A Fab	.VST Vast		
		Vast	04 Bay		
		Select Mounting Harware Paint	.PJW Designer White		
	43	**SPLH-WRKWLL-TOOLTILE. M584714. PAINT. PAINT2**		$288.97	$12,425.71
		Slotted Tool Tile 15H x 45W			
		Select Paint Color	$(P1) P1 Paint Opts		
		Select Grade 1 Paint	.PJW Designer White		
		Select Mounting Harware Paint	.PJW Designer White		
	43	**HRVGRAF2**		$37.12	$1,596.16
		Gallery Accessory Rail Mounted Dual Angle File			
		Select Paint	$(P1) Grade 1		
		Select Grade 1 Paint	.P28 Fossil		
	43	**HWWATS**		$53.65	$2,306.95
		Small Shelf			
		Select Paint Color	$(P1) P1 Paint Opts		
		Select Grade 1 Paint	.P28 Fossil		
	43	**HWWASB**		$53.65	$2,306.95
		Small Bin			
		Select Paint Color	$(P1) P1 Paint Opts		
		Select Grade 1 Paint	.P28 Fossil		

ITEM	QTY	Part#	Product Description	Sell Price	Extended Sell
	43	**0190178800**	Additional Shelf	$40.54	$1,743.22
	43	**0510487100**	Hardware Pack Shelf Clips	$5.91	$254.13
	215	**HF23C**	Lock Core Replacement Kit Brushed Chrome Select Key Number ~ Undecided KEY Option	$22.10	$4,751.50
			Subtotal for: D.02R		**$173,314.51**
D.02L					
	20	**SPLH-SYST-HATCT.M585098.LAMINATE.EDGE.GROMMET**	78W x 26D Rect Worksurface - C/T Base Laminate Top Selection $(L2STD) Gr L2 Standard Laminates Select Grade 2 Laminate Finish .LFC1 Fawn Cypress Select Edgeband Color .FC Fawn Cypress Select Grommet .G1 1 Grommet - Centered Select Grommet Color T1 Platinum	$210.60	$4,212.00
	20	**HCTROUGH17**	Cable Mngmt Trough 17W single	$35.52	$710.40
	20	**HMPVWM28**	Vertebrae Finish Color .X Clear	$87.87	$1,757.40
	20	**2VT-LX-C48-24**	Victory Series Electric Table Base w/ Adjustable Cross Channel (43.3"- 70.9") w/24" C-Feet, Quick-Connect Columns FINISH SLV Silver Finish	$461.41	$9,228.20
	20	**FCH4-DSK**	Desktop Power Module Including (2) AC Power and (2) USB-A Outlets. Mounts on Top or Under Desk FINISH WHT White	$100.02	$2,000.40

ITEM	QTY	Part#	Product Description			Sell Price	Extended Sell
	20	**LILY-LED**	Lily LED 8 Watt Desktop LED Task Light w/6 Hour Shut Off & Dimmer			$86.49	$1,729.80
			FINISH	WHT	White		
	20	**HPSEAT24ND**	Contain 15x24 Pedestal Cushion			$160.95	$3,219.00
			Select Upholstery for PSEAT24	$(10)	Grd 10 Uph		
			Grd 10 Uph	.1023	Curtain Wall		
			Curtain Wall	-59	Roark		
	20	**HSPM211524BFM**	21Hx15Wx24D Mob Ped Mtl Front BF			$186.53	$3,730.60
			Select Pull Type	.A	Arch		
			Select Pull Color	PR0	Anodized Silver		
			Case Paint Grade Options	$(P1)	P1 Paint Opts		
			Select Grade 1 Paint	.P28	Fossil		
			Drawer Frt Paint Grade Options	$(MATCH)	Match Case		
			Select Paint Color	.NA	Match Case		
			Select Lock Option	.X	Omit Lock		
	20	**SPLH-VOI-RECTWS.M584712.LAMINATE.GROMMET**	Voi 24"D x 45" W Rectangle Worksurface			$171.31	$3,426.20
			Select Laminate	$(L2STD)	Grd L2 Standard Laminates		
			Select Top Laminate Color	.LFC1	Fawn Cypress		
			Select Edge Color	FC	Fawn Cypress		
			Select Grommet	.X	No Grommets		
	40	**HSPSP281524BBFM**	28Hx15Wx24D Support Ped Plinth Mtl Front BBF			$230.23	$9,209.20
			Select Base Type	.BX	Recessed Plinth		
			Select Pull Type	.A	Arch		
			Select Pull Color	PR0	Anodized Silver		
			Case Paint Grade Options	$(P1)	P1 Paint Opts		
			Select Grade 1 Paint	.P28	Fossil		
			Drawer Frt Paint Grade Options	$(MATCH)	Match Case		
			Select Paint Color	.NA	Match Case		
			Select Lock Option	.X	Omit Lock		
	20	**HSPSP281524FFM**	28Hx15Wx24D Support Ped Plinth Mtl Front FF			$230.23	$4,604.60
			Select Base Type	.BX	Recessed Plinth		
			Select Pull Type	.A	Arch		
			Select Pull Color	PR0	Anodized Silver		
			Case Paint Grade Options	$(P1)	P1 Paint Opts		
			Select Grade 1 Paint	.P28	Fossil		
			Drawer Frt Paint Grade Options	$(MATCH)	Match Case		
			Select Paint Color	.NA	Match Case		
			Select Lock Option	.X	Omit Lock		

ITEM	QTY	Part#	Product Description	Sell Price	Extended Sell
	20	**HNL1572SD**		$547.75	$10,955.00
		72x15x15 Wall Mount Storage sliding dr			
		Select Chassis Color	$(L2STD) Grd L2 Standard Laminates		
		Select Grade 2 Laminate Finish	.LFC1 Fawn Cypress		
		Select Front Color	$(L2STD) Grd L2 Standard Laminates		
		Select Grade 2 Laminate Finish	.LFC1 Fawn Cypress		
	20	**HSWP651224LM**		$516.46	$10,329.20
		Contain 65Hx12Wx24D WardrobeTwr Plinth Metal Front			
		Select Base Type	.BX Recessed Plinth		
		Select Pull Type	.A Arch		
		Select Pull Color	PR0 Anodized Silver		
		Select Case Paint	$(P1) P1 Paint Opts		
		Select Grade 1 Paint	.P28 Fossil		
		Select Front Paint	$(MATCH) Match Case		
		Select Paint Color	.NA Match Case		
		Lock/Omt Opts	.X OMT Core to Order Key Alike		
	20	**SPLH-WRKWLL-FABTILE.M584717.FABRIC.PAINT**		$184.63	$3,692.60
		Fabric Tile 15H x 27W			
		Fabric Selection	$(A) Grd A Fabric		
		Grd A Fab	.VST Vast		
		Vast	04 Bay		
		Select Mounting Harware Paint	.PJW Designer White		
	20	**SPLH-WRKWLL-TOOLTILE. M584714. PAINT. PAINT2**		$288.97	$5,779.40
		Slotted Tool Tile 15H x 45W			
		Select Paint Color	$(P1) P1 Paint Opts		
		Select Grade 1 Paint	.PJW Designer White		
		Select Mounting Harware Paint	.PJW Designer White		
	20	**HRVGRAF2**		$37.12	$742.40
		Gallery Accessory Rail Mounted Dual Angle File			
		Select Paint	$(P1) Grade 1		
		Select Grade 1 Paint	.P28 Fossil		
	20	**HWWATS**		$53.65	$1,073.00
		Small Shelf			
		Select Paint Color	$(P1) P1 Paint Opts		
		Select Grade 1 Paint	.P28 Fossil		
	20	**HWWASB**		$53.65	$1,073.00
		Small Bin			
		Select Paint Color	$(P1) P1 Paint Opts		
		Select Grade 1 Paint	.P28 Fossil		

ITEM	QTY	Part#	Product Description	Sell Price	Extended Sell
	20	**0190178800** Additional Shelf		$40.54	$810.80
	20	**0510487100** Hardware Pack Shelf Clips		$5.91	$118.20
	100	**HF23C** Lock Core Replacement Kit Brushed Chrome Select Key Number ~ Undecided KEY Option		$22.10	$2,210.00
			Subtotal for: D.02L		**$80,611.40**
D.03					
	1	**HNL3672LPRR** 72x36x29-1/2 Lf Ped Desk rect top recess mod Select Edge Detail .G Smooth, Flat Edgeband Color Selection FC Fawn Cypress Select Handle Detail .E Loop/Satin Select Grommet Color .T1 Platinum Select Top Laminate Color $(L2STD) Grd L2 Standard Laminates Select Grade 2 Laminate Finish .LFC1 Fawn Cypress Select Chassis Laminate Color $(L2STD) Grd L2 Standard Laminates Select Grade 2 Laminate Finish .LFC1 Fawn Cypress Select Front Color $(L2STD) Grd L2 Standard Laminates Select Grade 2 Laminate Finish .LFC1 Fawn Cypress		$793.10	$793.10
	1	**HNLRC2448** 48W x 24D Rectangle Worksurface Select Edge Detail .G Smooth, Flat Edgeband Color Selection FC Fawn Cypress Select Grommet Color .T1 Platinum Select Top Laminate Color $(L2STD) Grd L2 Standard Laminates Select Grade 2 Laminate Finish .LFC1 Fawn Cypress		$137.90	$137.90
	1	**2VT-LX-C48-24** Victory Series Electric Table Base w/ Adjustable Cross Channel (43.3"- 70.9") w/24" C-Feet, Quick-Connect Columns FINISH SLV Silver Finish		$461.41	$461.41
	1	**HCTROUGH17** Cable Mngmt Trough 17W single		$35.52	$35.52

ITEM	QTY	Part#	Product Description	Sell Price	Extended Sell
	1	**HMPVWM28**	Vertebrae Finish Color .X Clear	$87.87	$87.87
	1	**FCH4-DSK**	Desktop Power Module Including (2) AC Power and (2) USB-A Outlets. Mounts on Top or Under Desk FINISH WHT White	$100.02	$100.02
	1	**SENAEX2-MS**	SenaEX Series Dual Monitor Arm w/2 Motion Limbs & 2 Slider Plates, Includes Desk Clamp & Grommet Mount FINISH SLV Silver	$282.77	$282.77
	1	**SOLUTIONALL-FIT**	SolutionAll-Fit Keyboard Platform Combo, Includes AA100 Ultra Compact Arm w/PL003-27N Keyboard Platform for shallow surfaces (12.25" track)	$209.07	$209.07
	1	**SPACERKIT-KBD**	Glide Track Accessory That Provides 1" - 2.2" Space	$31.96	$31.96
	1	**LILY-LED**	Lily LED 8 Watt Desktop LED Task Light w/6 Hour Shut Off & Dimmer FINISH WHT White	$86.49	$86.49
	1	**HF23B**	Black Removable Lock Core Kit Select Key Number ~ Undecided KEY Option	$17.02	$17.02
			Subtotal for: D.03		**$2,243.13**

ITEM	QTY	Part#	Product Description	Sell Price	Extended Sell
D.04					
	1	**HNL3672LPRBF**	$1,165.15	$1,165.15	
		72x36x29-1/2 LP Desk rect top bkft frost mod			
		Select Edge Detail	.G	Smooth, Flat	
		Edgeband Color Selection	FC	Fawn Cypress	
		Select Handle Detail	.E	Loop/Satin	
		Select Grommet Color	.T1	Platinum	
		Select Top Laminate Color	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
		Select Chassis Laminate Color	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
		Select Front Color	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
	1	**HNLRC2448**	$137.90	$137.90	
		48W x 24D Rectangle Worksurface			
		Select Edge Detail	.G	Smooth, Flat	
		Edgeband Color Selection	FC	Fawn Cypress	
		Select Grommet Color	.T1	Platinum	
		Select Top Laminate Color	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
	1	**2VT-LX-C36-24**	$461.41	$461.41	
		Victory Series Electric Table Base w/ Adjustable Cross Channel (31.5"- 47.2") w/24" C-Feet, Quick-Connect Columns			
		FINISH	SLV	Silver Finish	
	1	**HCTROUGH17**	$35.52	$35.52	
		Cable Mngmt Trough 17W single			
	1	**HMPVWM28**	$87.87	$87.87	
		Vertebrae			
		Finish Color	.X	Clear	
	1	**FCH4-DSK**	$100.02	$100.02	
		Desktop Power Module Including (2) AC Power and (2) USB-A Outlets. Mounts on Top or Under Desk			
		FINISH	WHT	White	
	1	**SENAEX2-MS**	$282.77	$282.77	
		SenaEX Series Dual Monitor Arm w/2 Motion Limbs & 2 Slider Plates, Includes Desk Clamp & Grommet Mount			
		FINISH	SLV	Silver	

ITEM	QTY	Part#	Product Description	Sell Price	Extended Sell
	1	**SOLUTIONALL-FIT**	SolutionAll-Fit Keyboard Platform Combo, Includes AA100 Ultra Compact Arm w/PL003-27N Keyboard Platform for shallow surfaces (12.25" track)	$209.07	$209.07
	1	**SPACERKIT-KBD**	Glide Track Accessory That Provides 1" - 2.2" Space	$31.96	$31.96
	1	**HNL2472RP**	72x24x29-1/2 Rt Ped Credenza	$716.45	$716.45
		Select Edge Detail	.G Smooth, Flat		
		Edgeband Color Selection	FC Fawn Cypress		
		Select Handle Detail	.E Loop/Satin		
		Select Grommet Color	.T1 Platinum		
		Select Top Laminate Color	$(L2STD) Grd L2 Standard Laminates		
		Select Grade 2 Laminate Finish	.LFC1 Fawn Cypress		
		Select Chassis Laminate Color	$(L2STD) Grd L2 Standard Laminates		
		Select Grade 2 Laminate Finish	.LFC1 Fawn Cypress		
		Select Front Color	$(L2STD) Grd L2 Standard Laminates		
		Select Grade 2 Laminate Finish	.LFC1 Fawn Cypress		
	1	**HNL1572FD**	72x15x15 Wall Mount Storage frosted drs	$864.15	$864.15
		Select Chassis Color	$(L2STD) Grd L2 Standard Laminates		
		Select Grade 2 Laminate Finish	.LFC1 Fawn Cypress		
	1	**HWWT1536F**	Fabric Tile 15H x 36W	$164.28	$164.28
		Fabric Selection	$(A) Grd A Fabric		
		Grd A Fab	.VST Vast		
		Vast	04 Bay		
		Select Mounting Harware Paint	.PJW Designer White		
	1	**HWWT1536T**	Slotted Tool Tile 15H x 36W	$216.08	$216.08
		Select Paint Color	$(P1) P1 Paint Opts		
		Select Grade 1 Paint	.PJW Designer White		
		Select Mounting Harware Paint	.PJW Designer White		
	1	**HRVGRAF2**	Gallery Accessory Rail Mounted Dual Angle File	$37.12	$37.12
		Select Paint	$(P1) Grade 1		
		Select Grade 1 Paint	.P28 Fossil		

ITEM	QTY	Part#	Product Description			Sell Price	Extended Sell
	1	**HWWATS**	Small Shelf			$53.65	$53.65
			Select Paint Color	$(P1)	P1 Paint Opts		
			Select Grade 1 Paint	.P28	Fossil		
	1	**HWWASB**	Small Bin			$53.65	$53.65
			Select Paint Color	$(P1)	P1 Paint Opts		
			Select Grade 1 Paint	.P28	Fossil		
	1	**LILY-LED**	Lily LED 8 Watt Desktop LED Task Light w/6 Hour Shut Off & Dimmer			$86.49	$86.49
			FINISH	WHT	White		
	2	**HF23B**	Black Removable Lock Core Kit			$17.02	$34.04
			Select Key Number	~	Undecided KEY Option		
					Subtotal for: D.04		**$4,737.58**
D.05L							
	1	**HNL3672RPRR**	72x36x29-1/2 Rt Ped Desk rect top recess mod			$793.10	$793.10
			Select Edge Detail	.G	Smooth, Flat		
			Edgeband Color Selection	FC	Fawn Cypress		
			Select Handle Detail	.E	Loop/Satin		
			Select Grommet Color	.T1	Platinum		
			Select Top Laminate Color	$(L2STD)	Grd L2 Standard Laminates		
			Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress		
			Select Chassis Laminate Color	$(L2STD)	Grd L2 Standard Laminates		
			Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress		
			Select Front Color	$(L2STD)	Grd L2 Standard Laminates		
			Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress		
	1	**HNLRC2448**	48W x 24D Rectangle Worksurface			$137.90	$137.90
			Select Edge Detail	.G	Smooth, Flat		
			Edgeband Color Selection	FC	Fawn Cypress		
			Select Grommet Color	.T1	Platinum		
			Select Top Laminate Color	$(L2STD)	Grd L2 Standard Laminates		
			Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress		

ITEM	QTY	Part#	Product Description	Sell Price	Extended Sell
	1	**2VT-LX-C36-24**	Victory Series Electric Table Base w/ Adjustable Cross Channel (31.5"- 47.2") w/24" C-Feet, Quick-Connect Columns FINISH SLV Silver Finish	$461.41	$461.41
	1	**HCTROUGH17**	Cable Mngmt Trough 17W single	$35.52	$35.52
	1	**HMPVWM28**	Vertebrae Finish Color .X Clear	$87.87	$87.87
	1	**FCH4-DSK**	Desktop Power Module Including (2) AC Power and (2) USB-A Outlets. Mounts on Top or Under Desk FINISH WHT White	$100.02	$100.02
	1	**SENAEX2-MS**	SenaEX Series Dual Monitor Arm w/2 Motion Limbs & 2 Slider Plates, Includes Desk Clamp & Grommet Mount FINISH SLV Silver	$282.77	$282.77
	1	**SOLUTIONALL-FIT**	SolutionAll-Fit Keyboard Platform Combo, Includes AA100 Ultra Compact Arm w/PL003-27N Keyboard Platform for shallow surfaces (12.25" track)	$209.07	$209.07
	1	**SPACERKIT-KBD**	Glide Track Accessory That Provides 1" - 2.2" Space	$31.96	$31.96

ITEM	QTY	Part#	Product Description			Sell Price	Extended Sell
	1	**HNL2472LP**				$716.45	$716.45
		72x24x29-1/2 Lf Ped Credenza					
		Select Edge Detail	.G	Smooth, Flat			
		Edgeband Color Selection	FC	Fawn Cypress			
		Select Handle Detail	.E	Loop/Satin			
		Select Grommet Color	.T1	Platinum			
		Select Top Laminate Color	$(L2STD)	Grd L2 Standard Laminates			
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress			
		Select Chassis Laminate Color	$(L2STD)	Grd L2 Standard Laminates			
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress			
		Select Front Color	$(L2STD)	Grd L2 Standard Laminates			
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress			
	1	**HNL1572FD**				$864.15	$864.15
		72x15x15 Wall Mount Storage frosted drs					
		Select Chassis Color	$(L2STD)	Grd L2 Standard Laminates			
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress			
	1	**HWWT1536F**				$164.28	$164.28
		Fabric Tile 15H x 36W					
		Fabric Selection	$(A)	Grd A Fabric			
		Grd A Fab	.VST	Vast			
		Vast	04	Bay			
		Select Mounting Harware Paint	.PJW	Designer White			
	1	**HWWT1536T**				$216.08	$216.08
		Slotted Tool Tile 15H x 36W					
		Select Paint Color	$(P1)	P1 Paint Opts			
		Select Grade 1 Paint	.PJW	Designer White			
		Select Mounting Harware Paint	.PJW	Designer White			
	1	**HRVGRAF2**				$37.12	$37.12
		Gallery Accessory Rail Mounted Dual Angle File					
		Select Paint	$(P1)	Grade 1			
		Select Grade 1 Paint	.P28	Fossil			
	1	**HWWATS**				$53.65	$53.65
		Small Shelf					
		Select Paint Color	$(P1)	P1 Paint Opts			
		Select Grade 1 Paint	.P28	Fossil			
	1	**HWWASB**				$53.65	$53.65
		Small Bin					
		Select Paint Color	$(P1)	P1 Paint Opts			
		Select Grade 1 Paint	.P28	Fossil			

ITEM	QTY	Part#	Product Description			Sell Price	Extended Sell
	1	**LILY-LED**	Lily LED 8 Watt Desktop LED Task Light w/6 Hour Shut Off & Dimmer			$86.49	$86.49
			FINISH	WHT	White		
	2	**HF23B**	Black Removable Lock Core Kit			$17.02	$34.04
			Select Key Number	~	Undecided KEY Option		
					Subtotal for: D.05L		**$4,365.53**
D.05R							
	3	**HNL3672LPRR**	72x36x29-1/2 Lf Ped Desk rect top recess mod			$793.10	$2,379.30
			Select Edge Detail	.G	Smooth, Flat		
			Edgeband Color Selection	FC	Fawn Cypress		
			Select Handle Detail	.E	Loop/Satin		
			Select Grommet Color	.T1	Platinum		
			Select Top Laminate Color	$(L2STD)	Grd L2 Standard Laminates		
			Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress		
			Select Chassis Laminate Color	$(L2STD)	Grd L2 Standard Laminates		
			Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress		
			Select Front Color	$(L2STD)	Grd L2 Standard Laminates		
			Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress		
	3	**HNLRC2448**	48W x 24D Rectangle Worksurface			$137.90	$413.70
			Select Edge Detail	.G	Smooth, Flat		
			Edgeband Color Selection	FC	Fawn Cypress		
			Select Grommet Color	.T1	Platinum		
			Select Top Laminate Color	$(L2STD)	Grd L2 Standard Laminates		
			Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress		
	3	**2VT-LX-C36-24**	Victory Series Electric Table Base w/ Adjustable Cross Channel (31.5"- 47.2") w/24" C-Feet, Quick-Connect Columns			$461.41	$1,384.23
			FINISH	SLV	Silver Finish		
	3	**HCTROUGH17**	Cable Mngmt Trough 17W single			$35.52	$106.56
	3	**HMPVWM28**	Vertebrae			$87.87	$263.61
			Finish Color	.X	Clear		

ITEM	QTY	Part#	Product Description	Sell Price	Extended Sell
	3	**FCH4-DSK**	Desktop Power Module Including (2) AC Power and (2) USB-A Outlets. Mounts on Top or Under Desk FINISH WHT White	$100.02	$300.06
	3	**SENAEX2-MS**	SenaEX Series Dual Monitor Arm w/2 Motion Limbs & 2 Slider Plates, Includes Desk Clamp & Grommet Mount FINISH SLV Silver	$282.77	$848.31
	3	**SOLUTIONALL-FIT**	SolutionAll-Fit Keyboard Platform Combo, Includes AA100 Ultra Compact Arm w/PL003-27N Keyboard Platform for shallow surfaces (12.25" track)	$209.07	$627.21
	3	**SPACERKIT-KBD**	Glide Track Accessory That Provides 1" - 2.2" Space	$31.96	$95.88
	3	**HNL2472RP**	72x24x29-1/2 Rt Ped Credenza Select Edge Detail .G Smooth, Flat Edgeband Color Selection FC Fawn Cypress Select Handle Detail .E Loop/Satin Select Grommet Color .T1 Platinum Select Top Laminate Color $(L2STD) Grd L2 Standard Laminates Select Grade 2 Laminate Finish .LFC1 Fawn Cypress Select Chassis Laminate Color $(L2STD) Grd L2 Standard Laminates Select Grade 2 Laminate Finish .LFC1 Fawn Cypress Select Front Color $(L2STD) Grd L2 Standard Laminates Select Grade 2 Laminate Finish .LFC1 Fawn Cypress	$716.45	$2,149.35
	3	**HNL1572FD**	72x15x15 Wall Mount Storage frosted drs Select Chassis Color $(L2STD) Grd L2 Standard Laminates Select Grade 2 Laminate Finish .LFC1 Fawn Cypress	$864.15	$2,592.45
	3	**HWWT1536F**	Fabric Tile 15H x 36W Fabric Selection $(A) Grd A Fabric Grd A Fab .VST Vast Vast 04 Bay Select Mounting Harware Paint .PJW Designer White	$164.28	$492.84

ITEM	QTY	Part#	Product Description			Sell Price	Extended Sell
	3	**HWWT1536T**	Slotted Tool Tile 15H x 36W			$216.08	$648.24
			Select Paint Color	$(P1)	P1 Paint Opts		
			Select Grade 1 Paint	.PJW	Designer White		
			Select Mounting Harware Paint	.PJW	Designer White		
	3	**HRVGRAF2**	Gallery Accessory Rail Mounted Dual Angle File			$37.12	$111.36
			Select Paint	$(P1)	Grade 1		
			Select Grade 1 Paint	.P28	Fossil		
	3	**HWWATS**	Small Shelf			$53.65	$160.95
			Select Paint Color	$(P1)	P1 Paint Opts		
			Select Grade 1 Paint	.P28	Fossil		
	3	**HWWASB**	Small Bin			$53.65	$160.95
			Select Paint Color	$(P1)	P1 Paint Opts		
			Select Grade 1 Paint	.P28	Fossil		
	3	**LILY-LED**	Lily LED 8 Watt Desktop LED Task Light w/6 Hour Shut Off & Dimmer			$86.49	$259.47
			FINISH	WHT	White		
	6	**HF23B**	Black Removable Lock Core Kit			$17.02	$102.12
			Select Key Number	~	Undecided KEY Option		
					Subtotal for: D.05R		**$13,096.59**
D.06R							
	1	**HNL3672LPRR**	72x36x29-1/2 Lf Ped Desk rect top recess mod			$793.10	$793.10
			Select Edge Detail	.G	Smooth, Flat		
			Edgeband Color Selection	FC	Fawn Cypress		
			Select Handle Detail	.E	Loop/Satin		
			Select Grommet Color	.T1	Platinum		
			Select Top Laminate Color	$(L2STD)	Grd L2 Standard Laminates		
			Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress		
			Select Chassis Laminate Color	$(L2STD)	Grd L2 Standard Laminates		
			Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress		
			Select Front Color	$(L2STD)	Grd L2 Standard Laminates		
			Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress		

ITEM	QTY	Part#	Product Description	Sell Price	Extended Sell
	1	**HNLRC2448** 48W x 24D Rectangle Worksurface Select Edge Detail .G Smooth, Flat Edgeband Color Selection FC Fawn Cypress Select Grommet Color .T1 Platinum Select Top Laminate Color $(L2STD) Grd L2 Standard Laminates Select Grade 2 Laminate Finish .LFC1 Fawn Cypress		$137.90	$137.90
	1	**2VT-LX-C36-24** Victory Series Electric Table Base w/ Adjustable Cross Channel (31.5"- 47.2") w/24" C-Feet, Quick-Connect Columns FINISH SLV Silver Finish		$461.41	$461.41
	1	**HCTROUGH17** Cable Mngmt Trough 17W single		$35.52	$35.52
	1	**HMPVWM28** Vertebrae Finish Color .X Clear		$87.87	$87.87
	1	**FCH4-DSK** Desktop Power Module Including (2) AC Power and (2) USB-A Outlets. Mounts on Top or Under Desk FINISH WHT White		$100.02	$100.02
	1	**SENAEX2-MS** SenaEX Series Dual Monitor Arm w/2 Motion Limbs & 2 Slider Plates, Includes Desk Clamp & Grommet Mount FINISH SLV Silver		$282.77	$282.77
	1	**SOLUTIONALL-FIT** SolutionAll-Fit Keyboard Platform Combo, Includes AA100 Ultra Compact Arm w/PL003-27N Keyboard Platform for shallow surfaces (12.25" track)		$209.07	$209.07
	1	**SPACERKIT-KBD** Glide Track Accessory That Provides 1" - 2.2" Space		$31.96	$31.96

ITEM	QTY	Part#	Product Description			Sell Price	Extended Sell
	1	**HNL2472RP**				$716.45	$716.45
		72x24x29-1/2 Rt Ped Credenza					
		Select Edge Detail	.G	Smooth, Flat			
		Edgeband Color Selection	FC	Fawn Cypress			
		Select Handle Detail	.E	Loop/Satin			
		Select Grommet Color	.T1	Platinum			
		Select Top Laminate Color	$(L2STD)	Grd L2 Standard Laminates			
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress			
		Select Chassis Laminate Color	$(L2STD)	Grd L2 Standard Laminates			
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress			
		Select Front Color	$(L2STD)	Grd L2 Standard Laminates			
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress			
	1	**HNL1548FD**				$660.45	$660.45
		48x15x15 Wall Mount Storage frosted drs					
		Select Chassis Color	$(L2STD)	Grd L2 Standard Laminates			
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress			
	1	**HWWT1524F**				$148.74	$148.74
		Fabric Tile 15H x 24W					
		Fabric Selection	$(A)	Grd A Fabric			
		Grd A Fab	.VST	Vast			
		Vast	04	Bay			
		Select Mounting Harware Paint	.PJW	Designer White			
	1	**HWWT1524T**				$177.23	$177.23
		Slotted Tool Tile 15H x 24W					
		Select Paint Color	$(P1)	P1 Paint Opts			
		Select Grade 1 Paint	.PJW	Designer White			
		Select Mounting Harware Paint	.PJW	Designer White			
	1	**HRVGRAF2**				$37.12	$37.12
		Gallery Accessory Rail Mounted Dual Angle File					
		Select Paint	$(P1)	Grade 1			
		Select Grade 1 Paint	.P28	Fossil			
	1	**HWWATS**				$53.65	$53.65
		Small Shelf					
		Select Paint Color	$(P1)	P1 Paint Opts			
		Select Grade 1 Paint	.P28	Fossil			
	1	**HWWASB**				$53.65	$53.65
		Small Bin					
		Select Paint Color	$(P1)	P1 Paint Opts			
		Select Grade 1 Paint	.P28	Fossil			

ITEM	QTY	Part#	Product Description			Sell Price	Extended Sell
	1	**LILY-LED**	Lily LED 8 Watt Desktop LED Task Light w/6 Hour Shut Off & Dimmer			$86.49	$86.49
			FINISH	WHT	White		
	2	**HF23B**	Black Removable Lock Core Kit			$17.02	$34.04
			Select Key Number	~	Undecided KEY Option		
					Subtotal for: D.06R		**$4,107.44**
D.07L							
	2	**HNL3672RPRR**	72x36x29-1/2 Rt Ped Desk rect top recess mod			$793.10	$1,586.20
			Select Edge Detail	.G	Smooth, Flat		
			Edgeband Color Selection	FC	Fawn Cypress		
			Select Handle Detail	.E	Loop/Satin		
			Select Grommet Color	.T1	Platinum		
			Select Top Laminate Color	$(L2STD)	Grd L2 Standard Laminates		
			Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress		
			Select Chassis Laminate Color	$(L2STD)	Grd L2 Standard Laminates		
			Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress		
			Select Front Color	$(L2STD)	Grd L2 Standard Laminates		
			Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress		
	2	**HNLRC2448**	48W x 24D Rectangle Worksurface			$137.90	$275.80
			Select Edge Detail	.G	Smooth, Flat		
			Edgeband Color Selection	FC	Fawn Cypress		
			Select Grommet Color	.T1	Platinum		
			Select Top Laminate Color	$(L2STD)	Grd L2 Standard Laminates		
			Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress		
	2	**2VT-LX-C36-24**	Victory Series Electric Table Base w/ Adjustable Cross Channel (31.5"- 47.2") w/24" C-Feet, Quick-Connect Columns			$461.41	$922.82
			FINISH	SLV	Silver Finish		
	2	**HCTROUGH17**	Cable Mngmt Trough 17W single			$35.52	$71.04
	2	**HMPVWM28**	Vertebrae			$87.87	$175.74
			Finish Color	.X	Clear		

ITEM	QTY	Part#	Product Description	Sell Price	Extended Sell
	2	**FCH4-DSK**	Desktop Power Module Including (2) AC Power and (2) USB-A Outlets. Mounts on Top or Under Desk FINISH WHT White	$100.02	$200.04
	2	**SENAEX2-MS**	SenaEX Series Dual Monitor Arm w/2 Motion Limbs & 2 Slider Plates, Includes Desk Clamp & Grommet Mount FINISH SLV Silver	$282.77	$565.54
	2	**SOLUTIONALL-FIT**	SolutionAll-Fit Keyboard Platform Combo, Includes AA100 Ultra Compact Arm w/PL003-27N Keyboard Platform for shallow surfaces (12.25" track)	$209.07	$418.14
	2	**SPACERKIT-KBD**	Glide Track Accessory That Provides 1" - 2.2" Space	$31.96	$63.92
	2	**HNL1536FD**	36x15x15 Wall Mount Storage frosted drs Select Chassis Color $(L2STD) Grd L2 Standard Laminates Select Grade 2 Laminate Finish .LFC1 Fawn Cypress	$527.80	$1,055.60
	2	**HWWT3048F**	Fabric Tile 30H x 48W Fabric Selection $(A) Grd A Fabric Grd A Fab .VST Vast Vast 04 Bay Select Mounting Harware Paint .PJW Designer White	$248.64	$497.28
	2	**HWWT1536T**	Slotted Tool Tile 15H x 36W Select Paint Color $(P1) P1 Paint Opts Select Grade 1 Paint .PJW Designer White Select Mounting Harware Paint .PJW Designer White	$216.08	$432.16
	2	**HRVGRAF2**	Gallery Accessory Rail Mounted Dual Angle File Select Paint $(P1) Grade 1 Select Grade 1 Paint .P28 Fossil	$37.12	$74.24

ITEM	QTY	Part#	Product Description			Sell Price	Extended Sell
	2	**HWWATS**	Small Shelf			$53.65	$107.30
			Select Paint Color	$(P1)	P1 Paint Opts		
			Select Grade 1 Paint	.P28	Fossil		
	2	**HWWASB**	Small Bin			$53.65	$107.30
			Select Paint Color	$(P1)	P1 Paint Opts		
			Select Grade 1 Paint	.P28	Fossil		
	2	**LILY-LED**	Lily LED 8 Watt Desktop LED Task Light w/6 Hour Shut Off & Dimmer			$86.49	$172.98
			FINISH	WHT	White		
	2	**HF23B**	Black Removable Lock Core Kit			$17.02	$34.04
			Select Key Number	~	Undecided KEY Option		
					Subtotal for: D.07L		**$6,760.14**
D.07R							
	2	**HNL3672LPRR**	72x36x29-1/2 Lf Ped Desk rect top recess mod			$793.10	$1,586.20
			Select Edge Detail	.G	Smooth, Flat		
			Edgeband Color Selection	FC	Fawn Cypress		
			Select Handle Detail	.E	Loop/Satin		
			Select Grommet Color	.T1	Platinum		
			Select Top Laminate Color	$(L2STD)	Grd L2 Standard Laminates		
			Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress		
			Select Chassis Laminate Color	$(L2STD)	Grd L2 Standard Laminates		
			Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress		
			Select Front Color	$(L2STD)	Grd L2 Standard Laminates		
			Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress		
	2	**HNLRC2448**	48W x 24D Rectangle Worksurface			$137.90	$275.80
			Select Edge Detail	.G	Smooth, Flat		
			Edgeband Color Selection	FC	Fawn Cypress		
			Select Grommet Color	.T1	Platinum		
			Select Top Laminate Color	$(L2STD)	Grd L2 Standard Laminates		
			Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress		

ITEM	QTY	Part#	Product Description	Sell Price	Extended Sell
	2	**2VT-LX-C36-24**	Victory Series Electric Table Base w/ Adjustable Cross Channel (31.5"- 47.2") w/24" C-Feet, Quick-Connect Columns FINISH SLV Silver Finish	$461.41	$922.82
	2	**HCTROUGH17**	Cable Mngmt Trough 17W single	$35.52	$71.04
	2	**HMPVWM28**	Vertebrae Finish Color .X Clear	$87.87	$175.74
	2	**FCH4-DSK**	Desktop Power Module Including (2) AC Power and (2) USB-A Outlets. Mounts on Top or Under Desk FINISH WHT White	$100.02	$200.04
	2	**SENAEX2-MS**	SenaEX Series Dual Monitor Arm w/2 Motion Limbs & 2 Slider Plates, Includes Desk Clamp & Grommet Mount FINISH SLV Silver	$282.77	$565.54
	2	**SOLUTIONALL-FIT**	SolutionAll-Fit Keyboard Platform Combo, Includes AA100 Ultra Compact Arm w/PL003-27N Keyboard Platform for shallow surfaces (12.25" track)	$209.07	$418.14
	2	**SPACERKIT-KBD**	Glide Track Accessory That Provides 1" - 2.2" Space	$31.96	$63.92
	2	**HNL1536FD**	36x15x15 Wall Mount Storage frosted drs Select Chassis Color $(L2STD) Grd L2 Standard Laminates Select Grade 2 Laminate Finish .LFC1 Fawn Cypress	$527.80	$1,055.60

ITEM	QTY	Part#	Product Description			Sell Price	Extended Sell
	2	**HWWT3048F**	Fabric Tile 30H x 48W			$248.64	$497.28
			Fabric Selection	$(A)	Grd A Fabric		
			Grd A Fab	.VST	Vast		
			Vast	04	Bay		
			Select Mounting Harware Paint	.PJW	Designer White		
	2	**HWWT1536T**	Slotted Tool Tile 15H x 36W			$216.08	$432.16
			Select Paint Color	$(P1)	P1 Paint Opts		
			Select Grade 1 Paint	.PJW	Designer White		
			Select Mounting Harware Paint	.PJW	Designer White		
	2	**HRVGRAF2**	Gallery Accessory Rail Mounted Dual Angle File			$37.12	$74.24
			Select Paint	$(P1)	Grade 1		
			Select Grade 1 Paint	.P28	Fossil		
	2	**HWWATS**	Small Shelf			$53.65	$107.30
			Select Paint Color	$(P1)	P1 Paint Opts		
			Select Grade 1 Paint	.P28	Fossil		
	2	**HWWASB**	Small Bin			$53.65	$107.30
			Select Paint Color	$(P1)	P1 Paint Opts		
			Select Grade 1 Paint	.P28	Fossil		
	2	**LILY-LED**	Lily LED 8 Watt Desktop LED Task Light w/6 Hour Shut Off & Dimmer			$86.49	$172.98
			FINISH	WHT	White		
	2	**HF23B**	Black Removable Lock Core Kit			$17.02	$34.04
			Select Key Number	~	Undecided KEY Option		
					Subtotal for: D.07R		**$6,760.14**

ITEM	QTY	Part#	Product Description	Sell Price	Extended Sell
D.08					
	2	**HNL3066RPRF**		$771.05	$1,542.10
		66x30x29-1/2 Rt Ped Desk rect top flush mod			
		Select Edge Detail	.G	Smooth, Flat	
		Edgeband Color Selection	FC	Fawn Cypress	
		Select Handle Detail	.E	Loop/Satin	
		Select Grommet Color	.T1	Platinum	
		Select Top Laminate Color	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
		Select Chassis Laminate Color	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
		Select Front Color	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
	2	**HHN831118**		$24.94	$49.88
		Flat Bracket 18D			
		Select Color Option	.S	Charcoal	
	2	**HWR2436P**		$138.33	$276.66
		Systems Rectangular Worksurface Edgeband 24D x 36W			
		Select Laminate	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
		Select Edgeband Color	.FC	Fawn Cypress	
		Select Grommet Color	.T1	Platinum	
	2	**HNL231628PFF**		$353.15	$706.30
		15-3/4Wx23-1/8Dx28-1/2H File/File Pedestal			
		Select Handle Detail	.E	Loop/Satin	
		Select Grommet Color	.P	Black	
		Select Chassis Color	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
		Select Front Color	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
	2	**HNLEP2428L**		$102.55	$205.10
		1-1/8Wx23-1/8Dx28-1/2H End Panel for 24D Left			
		Select Grommet Color	.P	Black	
		Select Laminate Color	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
	2	**HNLMP3628**		$95.90	$191.80
		36W x 27-7/8H Modesty / Ped Back Panel			
		Select Grommet Color	.P	Black	
		Select Laminate Color	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	

ITEM	QTY	Part#	Product Description	Sell Price	Extended Sell
	2	**FCH4-DSK**	Desktop Power Module Including (2) AC Power and (2) USB-A Outlets. Mounts on Top or Under Desk FINISH WHT White	$100.02	$200.04
	2	**SOLUTIONALL-FIT**	SolutionAll-Fit Keyboard Platform Combo, Includes AA100 Ultra Compact Arm w/PL003-27N Keyboard Platform for shallow surfaces (12.25" track)	$209.07	$418.14
	2	**SENAEX2-MS**	SenaEX Series Dual Monitor Arm w/2 Motion Limbs & 2 Slider Plates, Includes Desk Clamp & Grommet Mount FINISH SLV Silver	$282.77	$565.54
	4	**HF23B**	Black Removable Lock Core Kit Select Key Number ~ Undecided KEY Option	$17.02	$68.08
			Subtotal for: D.08		**$4,223.64**
D.09					
	1	**HNLRC2448**	48W x 24D Rectangle Worksurface Select Edge Detail .G Smooth, Flat Edgeband Color Selection FC Fawn Cypress Select Grommet Color .T1 Platinum Select Top Laminate Color $(L2STD) Grd L2 Standard Laminates Select Grade 2 Laminate Finish .LFC1 Fawn Cypress	$137.90	$137.90
	1	**HNLMP4810**	48W x 10H Modesty / Back Panel Select Laminate Color $(L2STD) Grd L2 Standard Laminates Select Grade 2 Laminate Finish .LFC1 Fawn Cypress	$113.05	$113.05
	1	**HNLEP2428R**	1-1/8Wx23-1/8Dx28-1/2H End Panel for 24D Right Select Grommet Color .X No Grommet Select Laminate Color $(L2STD) Grd L2 Standard Laminates Select Grade 2 Laminate Finish .LFC1 Fawn Cypress	$102.55	$102.55

ITEM	QTY	Part#	Product Description	Sell Price	Extended Sell
	1	**HNL231628PBBF**	15-3/4Wx23-1/8Dx28-1/2H Box/Box/File Pedestal	$353.15	$353.15
		Select Handle Detail	.E Loop/Satin		
		Select Grommet Color	.X No Grommet		
		Select Chassis Color	$(L2STD) Grd L2 Standard Laminates		
		Select Grade 2 Laminate Finish	.LFC1 Fawn Cypress		
		Select Front Color	$(L2STD) Grd L2 Standard Laminates		
		Select Grade 2 Laminate Finish	.LFC1 Fawn Cypress		
			Subtotal for: D.09		**$706.65**
D.10					
	4	**HWR3054P**	Systems Rectangular Worksurface Edgeband 30D x 54W	$186.47	$745.88
		Select Laminate	$(L2STD) Grd L2 Standard Laminates		
		Select Grade 2 Laminate Finish	.LFC1 Fawn Cypress		
		Select Edgeband Color	.FC Fawn Cypress		
		Select Grommet Color	.T1 Platinum		
	4	**HNL231628PBBF**	15-3/4Wx23-1/8Dx28-1/2H Box/Box/File Pedestal	$353.15	$1,412.60
		Select Handle Detail	.E Loop/Satin		
		Select Grommet Color	.X No Grommet		
		Select Chassis Color	$(L2STD) Grd L2 Standard Laminates		
		Select Grade 2 Laminate Finish	.LFC1 Fawn Cypress		
		Select Front Color	$(L2STD) Grd L2 Standard Laminates		
		Select Grade 2 Laminate Finish	.LFC1 Fawn Cypress		
	4	**HNLEP3028L**	1-1/8Wx29-1/8Dx28-1/2H End Panel for 30D Left	$116.55	$466.20
		Select Grommet Color	.X No Grommet		
		Select Laminate Color	$(L2STD) Grd L2 Standard Laminates		
		Select Grade 2 Laminate Finish	.LFC1 Fawn Cypress		
	4	**HNLEP3028R**	1-1/8Wx29-1/8Dx28-1/2H End Panel for 30D Right	$116.55	$466.20
		Select Grommet Color	.X No Grommet		
		Select Laminate Color	$(L2STD) Grd L2 Standard Laminates		
		Select Grade 2 Laminate Finish	.LFC1 Fawn Cypress		
	4	**HNLMP5410**	54W x 10H Modesty / Back Panel	$120.75	$483.00
		Select Laminate Color	$(L2STD) Grd L2 Standard Laminates		
		Select Grade 2 Laminate Finish	.LFC1 Fawn Cypress		
			Subtotal for: D.10		**$3,573.88**

ITEM	QTY	Part#	Product Description	Sell Price	Extended Sell
D.11					
	1	**HNL231628PBBF**		$353.15	$353.15
		15-3/4Wx23-1/8Dx28-1/2H Box/Box/File Pedestal			
		Select Handle Detail	.E	Loop/Satin	
		Select Grommet Color	.X	No Grommet	
		Select Chassis Color	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
		Select Front Color	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
	1	**HNL231628PBBF**		$353.15	$353.15
		15-3/4Wx23-1/8Dx28-1/2H Box/Box/File Pedestal			
		Select Handle Detail	.E	Loop/Satin	
		Select Grommet Color	.P	Black	
		Select Chassis Color	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
		Select Front Color	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
	2	**HNLEP3028R**		$116.55	$233.10
		1-1/8Wx29-1/8Dx28-1/2H End Panel for 30D Right			
		Select Grommet Color	.X	No Grommet	
		Select Laminate Color	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
	2	**HNLEP3028L**		$116.55	$233.10
		1-1/8Wx29-1/8Dx28-1/2H End Panel for 30D Left			
		Select Grommet Color	.P	Black	
		Select Laminate Color	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
	1	**HNLMP7228**		$145.25	$145.25
		72W x 27-7/8H Modesty / Back Panel			
		Select Grommet Color	.X	No Grommet	
		Select Laminate Color	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
	1	**HNLMP7228**		$145.25	$145.25
		72W x 27-7/8H Modesty / Back Panel			
		Select Grommet Color	.P	Black	
		Select Laminate Color	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	

ITEM	QTY	Part#	Product Description	Sell Price	Extended Sell
	2	**HNLRC3072**	72W x 30D Rectangle Worksurface	$213.15	$426.30
		Select Edge Detail	.G Smooth, Flat		
		Edgeband Color Selection	FC Fawn Cypress		
		Select Grommet Color	.T1 Platinum		
		Select Top Laminate Color	$(L2STD) Grd L2 Standard Laminates		
		Select Grade 2 Laminate Finish	.LFC1 Fawn Cypress		
	2	**FCH4-DSK**	Desktop Power Module Including (2) AC Power and (2) USB-A Outlets. Mounts on Top or Under Desk	$100.02	$200.04
		FINISH	WHT White		
	2	**SOLUTIONALL-FIT**	SolutionAll-Fit Keyboard Platform Combo, Includes AA100 Ultra Compact Arm w/PL003-27N Keyboard Platform for shallow surfaces (12.25" track)	$209.07	$418.14
	2	**SENAEX2-MS**	SenaEX Series Dual Monitor Arm w/2 Motion Limbs & 2 Slider Plates, Includes Desk Clamp & Grommet Mount	$282.77	$565.54
		FINISH	SLV Silver		
			Subtotal for: D.11		**$3,073.02**
D.12					
	2	**HNLRC3066**	66W x 30D Rectangle Worksurface	$197.05	$394.10
		Select Edge Detail	.G Smooth, Flat		
		Edgeband Color Selection	FC Fawn Cypress		
		Select Grommet Color	.T1 Platinum		
		Select Top Laminate Color	$(L2STD) Grd L2 Standard Laminates		
		Select Grade 2 Laminate Finish	.LFC1 Fawn Cypress		
	2	**HNL291628PBBF**	15-3/4Wx29-1/8Dx28-1/2H Box/Box/File Pedestal	$388.15	$776.30
		Select Handle Detail	.E Loop/Satin		
		Select Grommet Color	.X No Grommet		
		Select Chassis Color	$(L2STD) Grd L2 Standard Laminates		
		Select Grade 2 Laminate Finish	.LFC1 Fawn Cypress		
		Select Front Color	$(L2STD) Grd L2 Standard Laminates		
		Select Grade 2 Laminate Finish	.LFC1 Fawn Cypress		

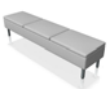
ITEM	QTY	Part#	Product Description	Sell Price	Extended Sell
	1	**HNLEP3028L**	1-1/8Wx29-1/8Dx28-1/2H End Panel for 30D Left	$116.55	$116.55
		Select Grommet Color	.P Black		
		Select Laminate Color	$(L2STD) Grd L2 Standard Laminates		
		Select Grade 2 Laminate Finish	.LFC1 Fawn Cypress		
	1	**HNLEP3028R**	1-1/8Wx29-1/8Dx28-1/2H End Panel for 30D Right	$116.55	$116.55
		Select Grommet Color	.P Black		
		Select Laminate Color	$(L2STD) Grd L2 Standard Laminates		
		Select Grade 2 Laminate Finish	.LFC1 Fawn Cypress		
	1	**HNLMP6628**	66W x 27-7/8H Modesty / Back Panel	$137.20	$137.20
		Select Grommet Color	.X No Grommet		
		Select Laminate Color	$(L2STD) Grd L2 Standard Laminates		
		Select Grade 2 Laminate Finish	.LFC1 Fawn Cypress		
	1	**HNLMP6628**	66W x 27-7/8H Modesty / Back Panel	$137.20	$137.20
		Select Grommet Color	.P Black		
		Select Laminate Color	$(L2STD) Grd L2 Standard Laminates		
		Select Grade 2 Laminate Finish	.LFC1 Fawn Cypress		
	2	**HNLRC2448**	48W x 24D Rectangle Worksurface	$137.90	$275.80
		Select Edge Detail	.G Smooth, Flat		
		Edgeband Color Selection	FC Fawn Cypress		
		Select Grommet Color	.T1 Platinum		
		Select Top Laminate Color	$(L2STD) Grd L2 Standard Laminates		
		Select Grade 2 Laminate Finish	.LFC1 Fawn Cypress		
	2	**2VT-LX-C36-24**	Victory Series Electric Table Base w/ Adjustable Cross Channel (31.5"- 47.2") w/24" C-Feet, Quick-Connect Columns	$461.41	$922.82
		FINISH	SLV Silver Finish		
	2	**HCTROUGH17**	Cable Mngmt Trough 17W single	$35.52	$71.04

ITEM	QTY	Part#	Product Description			Sell Price	Extended Sell
	2	**HMPVWM28**	Vertebrae			$87.87	$175.74
			Finish Color	.X	Clear		
	2	**FCH4-DSK**	Desktop Power Module Including (2) AC Power and (2) USB-A Outlets. Mounts on Top or Under Desk			$100.02	$200.04
			FINISH	WHT	White		
	2	**LILY-LED**	Lily LED 8 Watt Desktop LED Task Light w/6 Hour Shut Off & Dimmer			$86.49	$172.98
	2	**SENAEX2-MS**	SenaEX Series Dual Monitor Arm w/2 Motion Limbs & 2 Slider Plates, Includes Desk Clamp & Grommet Mount			$282.77	$565.54
			FINISH	SLV	Silver		
	2	**SOLUTIONALL-FIT**	SolutionAll-Fit Keyboard Platform Combo, Includes AA100 Ultra Compact Arm w/PL003-27N Keyboard Platform for shallow surfaces (12.25" track)			$209.07	$418.14
	2	**SPACERKIT-KBD**	Glide Track Accessory That Provides 1" - 2.2" Space			$31.96	$63.92
	2	**HWWT1530T**	Slotted Tool Tile 15H x 30W			$196.84	$393.68
			Select Paint Color	$(P1)	P1 Paint Opts		
			Select Grade 1 Paint	.PJW	Designer White		
			Select Mounting Harware Paint	.PJW	Designer White		
	2	**HWWT1548F**	Fabric Tile 15H x 48W			$214.97	$429.94
			Fabric Selection	$(A)	Grd A Fabric		
			Grd A Fab	.VST	Vast		
			Vast	04	Bay		
			Select Mounting Harware Paint	.PJW	Designer White		

ITEM	QTY	Part#	Product Description	Sell Price	Extended Sell
	1	**SPLH-WRKWLL-FABTILE.M599053.FABRIC.PAINT**	Fabric Tile 15H x 26W	$167.61	$167.61
			Fabric Selection $(A) Grd A Fabric Grd A Fab .VST Vast Vast 04 Bay Select Mounting Harware Paint .PJW Designer White		
	2	**HRVGRAF2**	Gallery Accessory Rail Mounted Dual Angle File	$37.12	$74.24
			Select Paint $(P1) Grade 1 Select Grade 1 Paint .P28 Fossil		
	2	**HWWATS**	Small Shelf	$53.65	$107.30
			Select Paint Color $(P1) P1 Paint Opts Select Grade 1 Paint .P28 Fossil		
	2	**HWWASB**	Small Bin	$53.65	$107.30
			Select Paint Color $(P1) P1 Paint Opts Select Grade 1 Paint .P28 Fossil		
	1	**HNLRC2466**	66W x 24D Rectangle Worksurface	$176.75	$176.75
			Select Edge Detail .G Smooth, Flat Edgeband Color Selection FC Fawn Cypress Select Grommet Color .X No Grommet Select Top Laminate Color $(L2STD) Grd L2 Standard Laminates Select Grade 2 Laminate Finish .LFC1 Fawn Cypress		
	2	**HLSL2428O**	24"D x 28"H O-Leg Support for Wksf (single leg)	$165.02	$330.04
			Select Paint Color $(P1) P1 Paint Opts Select Grade 1 Paint .P28 Fossil		
	1	**HLSLZ5SC66**	54"W External Stiffener	$53.28	$53.28
			Select Color Option .P Black		
				Subtotal for: D.12	**$6,384.06**

ITEM	QTY	Part#	Product Description	Sell Price	Extended Sell
F.04					
	1	**H784**		$794.24	$794.24
		Brigade 700 Series Lateral File 36W 4 Drawer			
		Lock Opts	.L	Standard Random Key Lock	
		Select Paint Color	$(P2)	P2 Paint Opts	
		Select Grade 2 Paint	.T1	Platinum Metallic	
			Subtotal for: F.04		**$794.24**
F.05					
	1	**HS72ABC**		$286.62	$286.62
		Brigade Bookcase 5-Shelf 12-5/8D x 34-1/2W x 71H			
		Select Paint Color	$(P2)	P2 Paint Opts	
		Select Grade 2 Paint	.T1	Platinum Metallic	
			Subtotal for: F.05		**$286.62**
F.08					
	2	**HNL1530BK2**		$280.70	$561.40
		30x14-1/4x29-1/2 Bookcase 2-shelf			
		Select Edge Detail	.G	Smooth, Flat	
		Edgeband Color Selection	FC	Fawn Cypress	
		Select Top Laminate Color	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
		Select Chassis Laminate Color	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
			Subtotal for: F.08		**$561.40**
F.09					
	2	**HNL2436LD2**		$578.20	$1,156.40
		36x24x29-1/2 Lateral File two drawer			
		Select Edge Detail	.G	Smooth, Flat	
		Edgeband Color Selection	FC	Fawn Cypress	
		Select Handle Detail	.E	Loop/Satin	
		Select Top Laminate Color	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
		Select Chassis Laminate Color	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
		Select Front Color	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
	2	**HF23B**		$17.02	$34.04
		Black Removable Lock Core Kit			
		Select Key Number	.X113E	113E	
			Subtotal for: F.09		**$1,190.44**

ITEM	QTY	Part#	Product Description	Sell Price	Extended Sell
F.10					
	3	**HNL3636BHXD**		$284.90	$854.70
		36x14-1/4x35-1/4 Bookcase Hutch no drs/open			
		Select Laminate Color	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
	3	**HNL2436LD2**		$578.20	$1,734.60
		36x24x29-1/2 Lateral File two drawer			
		Select Edge Detail	.G	Smooth, Flat	
		Edgeband Color Selection	FC	Fawn Cypress	
		Select Handle Detail	.E	Loop/Satin	
		Select Top Laminate Color	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
		Select Chassis Laminate Color	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
		Select Front Color	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
	3	**HF23B**		$17.02	$51.06
		Black Removable Lock Core Kit			
		Select Key Number	~	Undecided KEY Option	
			Subtotal for: F.10		**$2,640.36**
F.12					
	4	**H-4254**		$258.52	$1,034.08
		CHROME MOBILE SHELVING - 36 X 18 X 78"			
			Subtotal for: F.12		**$1,034.08**
F.14					
	1	**H784**		$769.08	$769.08
		Brigade 700 Series Lateral File 36W 4 Drawer			
		Lock Opts	.L	Standard Random Key Lock	
		Select Paint Color	$(P1)	P1 Paint Opts	
		Select Grade 1 Paint	.P28	Fossil	
			Subtotal for: F.14		**$769.08**
F.19					
	1	**H-2945-72**		$226.79	$226.79
		Chrome Wire Shelving Unit - 36 x 24 x 72"			
			Subtotal for: F.19		**$226.79**

ITEM	QTY	Part#	Product Description	Sell Price	Extended Sell
F.20					
	2	**H794**	Brigade 700 Series Lateral File 42W 4 Drawer	$882.98	$1,765.96
		Lock Opts	.L Standard Random Key Lock		
		Select Paint Color	$(P1) P1 Paint Opts		
		Select Grade 1 Paint	.P28 Fossil		
			Subtotal for: F.20		**$1,765.96**
F.21					
	2	**H-1899**	Wide Span Storage Rack - Particle Board, 72 x 48 x 96"	$497.06	$994.12
	4	**H-2201-ADD**	Additional Shelf for Wide Span Storage Racks - Particle Board, 72 x 48"	$0.00	$0.00
			Subtotal for: F.21		**$994.12**
F.22					
	1	**H-2940-72**	Chrome Wire Shelving Unit - 36 x 18 x 72"	$213.87	$213.87
			Subtotal for: F.22		**$213.87**
F.23					
	3	**H783**	Brigade 700 Series Lateral File 36W 3 Drawer	$624.24	$1,872.72
		Lock Opts	.L Standard Random Key Lock		
		Select Paint Color	$(P1) P1 Paint Opts		
		Select Grade 1 Paint	.P28 Fossil		
			Subtotal for: F.23		**$1,872.72**
L.04					
	1	**HASB3**	Astir Three Seat Bench	$2,187.28	$2,187.28
		Lounge Fabric Options	$(14COM) Grade 14 COM Uph		
		Tracking Num Grade 14 COM Fab	.S548419XP Flux/Chroma/MTS/Pat		
		Select Foot Option	.PM Post Metal		
		Select Foot Color	P8V Textured Titanium Plastic Glide ONLY		
			Subtotal for: L.04		**$2,187.28**

ITEM	QTY	Part#	Product Description	Sell Price	Extended Sell
L.07-ALT					
	8	**LJ3**		$629.85	$5,038.80
		Juggle Chair, 5-Star Swivel Base on Casters			
		Juggle Fabrics	AFJCC	Juggle Fabric Selection	
		Juggle Fabric Selection	AFJCC-A	Grade A Juggle Fabrics	
		Grade A Juggle Fabrics	ESTANDARDA-JS	Grade A Std EJS UPH Fabrics	
		Grade A Std EJS UPH Fabrics	EWELLESLEY	Culp Wellesley	
		Culp Wellesley	EO-FU1317	Ocean	
		Leg Paints	LEGBK	Black (PC20)	
			Subtotal for: L.07-ALT		**$5,038.80**
L.09A-ALT					
	4	**HFLSC1DF**		$1,315.86	$5,263.44
		Dual Fabric Square Lounge Chair			
		Flock Leg Opt	.TR	Tapered Rd PR8 or P7A FRM	
		Select Back Upholstery	$(11COM)	Grade 11 COM Uph	
		Grd 11 COM	.S549864XP	PALLAS-Reflection/Redwing/MTS/Pat	
		Select Seat Upholstery	$(8COM)	Grade 8 COM Uph	
		Grd 8 COM	.S549865XP	PALLAS-Lumiere/Onyx/MTS/Pat	
		Flock Frame Opt	.P7A	Textured Charcoal N/A caster	
			Subtotal for: L.09A-ALT		**$5,263.44**
L.09B-ALT					
	4	**HFLSC1DF**		$1,391.13	$5,564.52
		DUAL FABRIC SQUARE LOUNGE CHAIR			
			.TR	Tapered Rd PR8 or P7A FRM	
			$(14COM)	Grade 14 COM Uph	
			.S248649XP	Kindred/Rosso/MTS/Pat	
			$(8COM)	Grade 8 COM Uph	
			.S549885XP	Lumiere/Quiet/MTS/Pat	
			.P7A	Textured Charcoal N/A caster	
			Subtotal for: L.09B-ALT		**$5,564.52**
L.09C-ALT					
	4	**HFLSC1DF**		$1,477.32	$5,909.28
		DUAL FABRIC SQUARE LOUNGE CHAIR			
			.TR	Tapered Rd PR8 or P7A FRM	
			$(16COM)	Grade 16 COM Uph	
			.S538718XP	Jaunt/Horizon/MTS/Pat	
			$(12COM)	Grade 12 COM Uph	
			.S531041XP	Etch/Silver/MTS/Pat	
			.P7A	Textured Charcoal N/A caster	
			Subtotal for: L.09C-ALT		**$5,909.28**

ITEM	QTY	Part#	Product Description		Sell Price	Extended Sell
L.09D-ALT						
	2	**HFLSC1**			$1,201.20	$2,402.40
		FLOCK SQUARE LOUNGE CHAIR				
			.TR	Tapered Rd PR8 or P7A FRM		
			$(8COM)	Grade 8 COM Uph		
			.S549865XP	Lumiere/Onyx/MTS/Pat		
			.PR8	Silver Texture		
				Subtotal for: L.09D-ALT		**$2,402.40**
L.13A-ALT						
	8	**HFLYO1**			$305.37	$2,442.96
		Flock Round Mini				
		Glide Option	.HG	Hidden Glide		
		Select Upholstery	$(6)	Grade 6 Uph		
		Upholstery Selection	.SCFSOXF	Oxford 2.0		
		Oxford 2.0 Uph	32	Flurry SIZE: 18.6" DIA.		
				Subtotal for: L.13A-ALT		**$2,442.96**
L.13B-ALT						
	8	**HFLYO1**			$241.02	$1,928.16
		Flock Round Mini				
		Glide Option	.HG	Hidden Glide		
		Select Upholstery	$(1)	Grade 1 Uph		
		Grd 1 Uph	.UR	Contourett		
		Contourett	17	Storm		
				Subtotal for: L.13B-ALT		**$1,928.16**
L.13C-ALT						
	8	**HFLYO1**			$256.62	$2,052.96
		Flock Round Mini				
		Glide Option	.HG	Hidden Glide		
		Select Upholstery	$(1)	Grade 1 Uph		
		Grd 1 Uph	.UR	Contourett		
		Contourett	64	Red		
				Subtotal for: L.13C-ALT		**$2,052.96**
L.16-ALT						
	8	**HFLCO1**			$373.96	$2,991.68
		Flock Square Mini				
		Glide Option	.HG	Hidden Glide		
		Select Upholstery	$(12COM)	Grade 12 COM Uph		
		Grd 12 COM	.S549866XP	Metaphor/Mist/MTS/Pat		
				SIZE: 18.6" SQ		
				Subtotal for: L.16-ALT		**$2,991.68**

ITEM	QTY	Part#	Product Description	Sell Price	Extended Sell
L.17-ALT					
	10	**LJ2**	Juggle Chair, 4-Leg Swivel Base, Auto Return	$617.88	$6,178.80
			Juggle Fabrics: AFJCC Juggle Fabric Selection: AFJCC-D Grade D Juggle Fabrics: EALLIANCED-JS Grade D Alliance EJS UPH Fabrics: ECANTER Momentum Canter Alliance Fabrics: 09178761 Leg Paints: LEGBK		
			Subtotal for: L.17-ALT		**$6,178.80**
L.22-ALT					
	2	**HFLYO1**	FLOCK ROUND MINI	$373.62	$747.24
			.HG Hidden Glide $(12COM) Grade 12 COM Uph .S549867XP Metaphor/Scarlet/MTS/Pat SIZE: 18.6" DIA.		
			Subtotal for: L.22-ALT		**$747.24**
L.29					
	2	**HTBK035**	BR3100 Breck Lounge Breck Lounge Chair Grade 08: Ultrafabrics Reef Pro, Hammerhead (Gray) - APPROVED - 3.5 yds per unit if plain/solid Dimensions: W 33.5" D 31" H 33.25" SH 17" *NOTE: This product is designed to include "comfort folds" in the cushion for a more comfortable sit.	$1,857.23	$3,714.46
			LEAD TIME: 6 WEEKS		
			Subtotal for: L.29		**$3,714.46**
L.30					
	2	**HTBK045**	BR3200 Breck Ottoman Breck Ottoman Dimensions: W 33" D 22" SH 16.5" Grade 08: Ultrafabrics Reef Pro, Hammerhead (Gray) - APPROVED - 3 yds per unit if plain/solid	$1,210.34	$2,420.68
			Subtotal for: L.30		**$2,420.68**
L.31					
	2	**HTBK050**	BR3400W Breck Table Breck Table - 19.5" Diameter Top: Wilsonart White Laminate, Grade 10: Carnegie Countryside, #8 (Green) - APPROVED - 1.75 yards per unit, directional solid D 19.5" H 16"	$1,180.96	$2,361.92

ITEM	QTY	Part#	Product Description	Sell Price	Extended Sell
			Subtotal for: L.31		**$2,361.92**
L.34					
	2	**N53GURKWX**	DELGADO,UPH BACK,WOOD ROCKER BASE,CONTRAST	$1,302.95	$2,605.90
		BACK UPHOLSTERY GRADE	CFSC	CF STINSON GRADE C	
		BACK UPHOLSTERY PATTERN COLOR	NIH_60	NISHIKI OBI	
		EXTREME BACK UPH GRADE	CFSI	CF STINSON GRADE I	
		EXTREME BACK UPH PATTERN COLOR	RIP_13	RIPPLE INFORMAL GRAY	
		SEAT UPHOLSTERY GRADE	CFSC	CF STINSON GRADE C	
		SEAT UPHOLSTERY PATTERN COLOR	NIH_60	NISHIKI OBI	
		FINISH	CI	CHAI	
			Subtotal for: L.34		**$2,605.90**
L.35-ALT					
	2	**HML2STDF**	Grove Two Seat w/ Table Dual Fabric	$2,544.36	$5,088.72
		Select Arm Type	.A	Straight	
		Frame/Arm Fabric	$(18COM)	Grade 18 COM Uph	
		Grd 18 COM	.S540141XP	DESIGNTEX-Tilt/Oceania/MTS/Pat	
		Back/Seat Cush Fabric	$(9COM)	Grade 9 COM Uph	
		Grd 9 COM	.S546145XP	DESIGNTEX-Alphabet/Willow/MTS/Pat	
		Grove Leg Opt	.TS	Tapered Square Leg	
		Select Leg Color	.PR8	Silver Texture	
		Select Laminate	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
		Select Grommet	.G1	Cut out for Pop-up Port	
		Port Selection	.0	No Ports	
	2	**HTG1PWR-3P-1B**	MhoB G1 Popup Port-3 AC Pwr-1 Blank-6' Cord	$188.28	$376.56
		Select Paint Color	.SVR	Silver	
			Subtotal for: L.35-ALT		**$5,465.28**
S.01					
	75	**HIWMM**	Ignition 2 Task Mid-back, ilira back	$329.12	$24,684.00
		Control Type	.Y1	Synchro-Tilt W Seat Slider	
		Select Arm Type	.A	Height and Width Adj. Arm	
		Select Caster/Glide Option	.S	Black All-Surface Caster	
		Select Mesh Color	.IC	4-Way Charcoal	
		Select Upholstery	$(3)	Grade 3 Uph	
		Upholstery Selection	.SX	Moxie	
		Moxie	40	Earl Grey	
		Select Lumbar	.BY	Bullseye Adjustable Lumbar	
		Select Base	.SB	Standard Base	
		Select Frame Color	.T	Black	
			Subtotal for: S.01		**$24,684.00**

ITEM	QTY	Part#	Product Description	Sell Price	Extended Sell
S.02					
	23	**HIWMM**	Ignition 2 Task Mid-back, ilira back	$377.06	$8,672.38
		Control Type	.Y3	Synchro-Tilt w/ Indep Back Ang	
		Select Arm Type	.V	All-Adjustable Arm	
		Select Caster/Glide Option	.S	Black All-Surface Caster	
		Select Mesh Color	.IC	4-Way Charcoal	
		Select Upholstery	$(3)	Grade 3 Uph	
		Upholstery Selection	.SX	Moxie	
		Moxie	40	Earl Grey	
		Select Lumbar	.BY	Bullseye Adjustable Lumbar	
		Select Base	.SB	Standard Base	
		Select Frame Color	.T	Black	
			Subtotal for: S.02		**$8,672.38**
S.03					
	4	**NST01824321838**	LAVORO,HIGH UPH BACK,3D ARMS,SEAT SL,PLASTIC BASE, N30HU3SSP	$1,099.75	$4,399.00
		PACK	KD	TOOL-LESS KNOCK DOWN	
		UPHOLSTERY GRADE	7	GRADE 7	
		PRIMARY UPH PATTERN COLOR	71005	BRISA ASH	
		CASTER	C3	HARD DUAL WHEEL,BLACK	
				TO HAVE EMBROIDERED BIXBY HEAD LOGO ON FRONT BACK. TO BE CENTERED, 2" DOWN FROM TOP OF BACK PANEL 7 1/4"H x 6 1/2"W	
				ISACORD THREAD COLOR 1902/1903 RED, 3510 ROYAL BLUE	
	1	**SPCLOGODEV**	ONE TIME LOGO DEVELOPMENT FEE	$0.00	$0.00
			Subtotal for: S.03		**$4,399.00**
S.12					
	1	**HIWMM**	Ignition 2 Task Mid-back, ilira back	$329.12	$329.12
		Control Type	.Y3	Synchro-Tilt w/ Indep Back Ang	
		Select Arm Type	.N	Armless	
		Select Caster/Glide Option	.S	Black All-Surface Caster	
		Select Mesh Color	.IC	4-Way Charcoal	
		Select Upholstery	$(3)	Grade 3 Uph	
		Upholstery Selection	.SX	Moxie	
		Moxie	40	Earl Grey	
		Select Lumbar	.BY	Bullseye Adjustable Lumbar	
		Select Base	.SB	Standard Base	
		Select Frame Color	.T	Black	
			Subtotal for: S.12		**$329.12**

ITEM	QTY	Part#	Product Description	Sell Price	Extended Sell
S.15					
	8	**HCFMU**		$664.24	$5,313.92
		Cofi Managerial Height Chair			
		Select Control Option	.Y2	Advancd Synchro-Tilt/St Slider	
		Select Cylinder Option	.STC	Standard Cylinder	
		Select Arm Type	.P	Fixed Polished Aluminum	
		Select Caster Option	.H	Black Hard Caster	
		Select Upholstery	$(9)	Grade 9 Uph	
		Grade 9 Uph	.RS	Brisa	
		Brisa	05	Ash	
		Back Stitch Opts	.CHS	Channel Stitch	
		Stitch Color Opts	TC00	Coordinating	
		Select Base Type	.PA	Polished Aluminum	
			Subtotal for: S.15		**$5,313.92**
S.16					
	2	**HCFMU**		$592.42	$1,184.84
		Cofi Managerial Height Chair			
		Select Control Option	.Y2	Advancd Synchro-Tilt/St Slider	
		Select Cylinder Option	.STC	Standard Cylinder	
		Select Arm Type	.N	Armless	
		Select Caster Option	.H	Black Hard Caster	
		Select Upholstery	$(9)	Grade 9 Uph	
		Grade 9 Uph	.RS	Brisa	
		Brisa	05	Ash	
		Back Stitch Opts	.CHS	Channel Stitch	
		Stitch Color Opts	TC00	Coordinating	
		Select Base Type	.PA	Polished Aluminum	
			Subtotal for: S.16		**$1,184.84**
S.17					
	10	**N18MPUA**		$465.66	$4,656.60
		PICADO,TASK,PLASTIC BACK,UPHOLSTERED SEAT			
		PACK	KD	TOOL-LESS KNOCK DOWN	
		FRAME COLOR	55	RED	
		UPHOLSTERY GRADE	2	GRADE 2	
		PRIMARY UPH PATTERN COLOR	20211	PIXIE MALT	
		CASTER	STD	HARD CASTER	
			Subtotal for: S.17		**$4,656.60**
S.18A-ALT					
	10	**HMG2**		$308.45	$3,084.50
		Motivate 4-Leg Stack Chair-Uph Seat-Set/2			
		Select Arm Type	.N	No Arm	
		Select Caster Option	.E	Standard Nylon Glide	
		Select Shell Color	.RE	Regatta	
		Select Upholstery	$(5COM)	Grade 5 COM Uph	
		Grd 5 COM	S542423XP	STINSON-BOX CHAIN FROST	
		Select Frame Color	.PLAT	Platinum Metallic	
			Subtotal for: S.18A-ALT		**$3,084.50**

ITEM	QTY	Part#	Product Description	Sell Price	Extended Sell
S.18B-ALT					
	20	**HMG2**	Motivate 4-Leg Stack Chair-Uph Seat-Set/2	$308.45	$6,169.00
		Select Arm Type	.N	No Arm	
		Select Caster Option	.F	Felt Glide	
		Select Shell Color	.PT	Platinum	
		Select Upholstery	$(5COM)	Grade 5 COM Uph	
		Grd 5 COM	S542417XP	STINSON-BOX CHAIN ROSE	
		Select Frame Color	.PLAT	Platinum Metallic	
			Subtotal for: S.18B-ALT		**$6,169.00**
S.18C-ALT					
	1	**HMG2**	Motivate 4-Leg Stack Chair-Uph Seat-Set/2	$308.45	$308.45
		Select Arm Type	.N	No Arm	
		Select Caster Option	.E	Standard Nylon Glide	
		Select Shell Color	.PT	Platinum	
		Select Upholstery	$(5COM)	Grade 5 COM Uph	
		Grd 5 COM	S542423XP	STINSON-BOX CHAIN FROST	
		Select Frame Color	.PLAT	Platinum Metallic	
			Subtotal for: S.18C-ALT		**$308.45**
S.20					
	8	**NST01824321839**	AURORA,HIGH BACK,KNEE TILT,ALUMINUM	$1,355.33	$10,842.64
		UPHOLSTERY GRADE	7	GRADE 7	
		PRIMARY UPH PATTERN COLOR	71001	BRISA BLACK ONYX	
		CASTER	C3	HARD DUAL WHEEL,BLACK TO HAVE EMBROIDERED BIXBY HEAD LOGO ON FRONT BACK. TO BE CENTERED, 2" DOWN FROM TOP OF BACK PANEL 7 1/4" H x 6 1/2" W ISACORD THREAD COLOR - 1902/1903 RED, 3510 ROYAL BLUE	
			Subtotal for: S.20		**$10,842.64**
S.22A-ALT					
	16	**HMG5**	Motivate 4-Leg Cafe Ht Stool	$168.61	$2,697.76
		Select Arm Type	.N	No Arm	
		Select Caster Option	.E	Standard Nylon Glide	
		Select Shell Color	.RE	Regatta	
		Select Frame Color	.PR8	Silver Texture	
			Subtotal for: S.22A-ALT		**$2,697.76**

ITEM	QTY	Part#	Product Description	Sell Price	Extended Sell
S.22B-ALT					
	16	**HMG5**	Motivate 4-Leg Cafe Ht Stool	$178.70	$2,859.20
		Select Arm Type	.N No Arm		
		Select Caster Option	.E Standard Nylon Glide		
		Select Shell Color	.RE Regatta		
		Select Frame Color	.P8M Regatta		
			Subtotal for: S.22B-ALT		**$2,859.20**
S.22C-ALT					
	24	**HMG5**	Motivate 4-Leg Cafe Ht Stool	$178.70	$4,288.80
		Select Arm Type	.N No Arm		
		Select Caster Option	.E Standard Nylon Glide		
		Select Shell Color	.PT Platinum		
		Select Frame Color	.PJF Bullseye		
			Subtotal for: S.22C-ALT		**$4,288.80**
S.23-ALT					
	4	**HMG1**	Motivate 4-Leg Stack Chair-Set/2	$238.07	$952.28
		Select Arm Type	.N No Arm		
		Select Caster Option	.E Standard Nylon Glide		
		Select Shell Color	.RE Regatta		
		Select Frame Color	.P8M Regatta		
			Subtotal for: S.23-ALT		**$952.28**
S.28-ALT					
	12	**HMG7**	Motivate 4-Leg Cafe Ht Stool-Uph Seat	$237.15	$2,845.80
		Select Arm Type	.N No Arm		
		Select Caster Option	.F Felt Glide		
		Select Shell Color	.PT Platinum		
		Select Upholstery	$(5COM) Grade 5 COM Uph		
		Grd 5 COM	S542417XP STINSON-BOX CHAIN ROSE		
		Select Frame Color	.PLAT Platinum Metallic		
			Subtotal for: S.28-ALT		**$2,845.80**

ITEM	QTY	Part#	Product Description	Sell Price	Extended Sell
S.30-ALT					
	2	**HMG2**		$360.16	$720.32
		Motivate 4-Leg Stack Chair-Uph Seat-Set/2			
		Select Arm Type	.N	No Arm	
		Select Caster Option	.H	Hard	
		Select Shell Color	.LO	Loft	
		Select Upholstery	$(12COM)	Grade 12 COM Uph	
		Grd 12 COM	.S546577XP	PALLAS-Metaphor/StormCloud/MTS/Pat	
		Select Frame Color	.P8S	Atom	
	4	**HMG2**		$360.16	$1,440.64
		Motivate 4-Leg Stack Chair-Uph Seat-Set/2			
		Select Arm Type	.N	No Arm	
		Select Caster Option	.S	Soft Casters	
		Select Shell Color	.LO	Loft	
		Select Upholstery	$(12COM)	Grade 12 COM Uph	
		Grd 12 COM	.S546577XP	PALLAS-Metaphor/StormCloud/MTS/Pat	
		Select Frame Color	.P8S	Atom	
			Subtotal for: S.30-ALT		**$2,160.96**
S.31-ALT					
	23	**HMG4**		$269.89	$6,207.47
		Motivate Four Leg Couner Height Stool Uph Seat			
		Select Arm Type	.N	No Arm	
		Select Caster Option	.E	Standard Nylon Glide	
		Select Shell Color	.RE	Regatta	
		Select Upholstery	$(12COM)	Grade 12 COM Uph	
		Grd 12 COM	.S546577XP	Metaphor/StormCloud/MTS/Pat	
		Select Frame Color	.P8M	Regatta	
			Subtotal for: S.31-ALT		**$6,207.47**
S.32-ALT					
	26	**HMG7**		$227.05	$5,903.30
		Motivate 4-Leg Cafe Ht Stool-Uph Seat			
		Select Arm Type	.N	No Arm	
		Select Caster Option	.E	Standard Nylon Glide	
		Select Shell Color	.RE	Regatta	
		Select Upholstery	$(5COM)	Grade 5 COM Uph	
		Grd 5 COM	S542423XP	STINSON-BOX CHAIN FROST	
		Select Frame Color	.PR8	Silver Texture	
			Subtotal for: S.32-ALT		**$5,903.30**

ITEM	QTY	Part#	Product Description	Sell Price	Extended Sell
S.41-ALT					
	10	**HMG7**		$227.05	$2,270.50
		Motivate 4-Leg Cafe Ht Stool-Uph Seat			
		Select Arm Type	.N	No Arm	
		Select Caster Option	.E	Standard Nylon Glide	
		Select Shell Color	.PT	Platinum Metallic	
		Select Upholstery	$(5COM)	Grade 5 COM Uph	
		Grd 5 COM	S542423XP	STINSON-BOX CHAIN FROST	
		Select Frame Color	.PJF	Bullseye	
			Subtotal for: S.41-ALT		**$2,270.50**
T.11					
	1	**HTLD48**		$252.36	$252.36
		Preside 48"Round Shaped Laminate Top			
		Edge Option	.G	2MM/Flat	
		Select Edge Finish	FC	Fawn Cypress	
		Select Grommet	.N	No Grommets	
		Select Laminate	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
	1	**HTFXL29**		$288.72	$288.72
		Preside 29.5H X-Base for 48 & 60 Tops			
		Paint Selection	$(P2)	P2 Paint Opts	
		Select Grade 2 Paint	.T1	Platinum Metallic	
			Subtotal for: T.11		**$541.08**
T.14					
	3	**HTLD36**		$207.72	$623.16
		Preside 36" Round Shaped Laminate Top			
		Edge Option	.G	2MM/Flat	
		Select Edge Finish	FC	Fawn Cypress	
		Select Grommet	.N	No Grommets	
		Select Laminate	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
	3	**HTFXM29**		$266.40	$799.20
		Preside 29.5H X-Base for 36 & 42 Tops			
		Paint Selection	$(P2)	P2 Paint Opts	
		Select Grade 2 Paint	.T1	Platinum Metallic	
			Subtotal for: T.14		**$1,422.36**

ITEM	QTY	Part#	Product Description	Sell Price	Extended Sell
T.17					
	1	**HTLB54144**		$754.56	$754.56
		Preside 144W x 54D Boat Shaped Laminate Top			
		Edge Option	.G	2MM/Flat	
		Select Edge Finish	FC	Fawn Cypress	
		Select Grommet	.G1	Cut Out For Pop Up Port	
		Select Laminate	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
	1	**HTLHP144**		$921.24	$921.24
		Preside Laminate Hollow Panel Base For 144" W Table Tops			
		Select Laminate Finish	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
		Select Endcap Finish	.LFC1	Fawn Cypress	
	2	**HTG1PWR-3P-1B**		$188.28	$376.56
		MhoB G1 Popup Port-3 AC Pwr-1 Blank-6' Cord			
		Select Paint Color	.SVR	Silver	
			Subtotal for: T.17		**$2,052.36**
T.18					
	1	**HTLB4284**		$438.48	$438.48
		84"Wx42"D Boat Shaped Lam Top			
		Edge Option	.G	2MM/Flat	
		Select Edge Finish	FC	Fawn Cypress	
		Select Grommet	.G1	Cut Out For Pop Up Port	
		Select Laminate	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
	1	**HTLHP84**		$859.32	$859.32
		Lam Hollow Pan Base For 84" W Table Tops			
		Select Laminate Finish	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
		Select Endcap Finish	.LFC1	Fawn Cypress	
	1	**HTG1PWR-3P-1B**		$188.28	$188.28
		MhoB G1 Popup Port-3 AC Pwr-1 Blank-6' Cord			
		Select Paint Color	.SVR	Silver	
			Subtotal for: T.18		**$1,486.08**

ITEM	QTY	Part#	Product Description	Sell Price	Extended Sell
T.19					
	1	**HTLB3672**	Preside 72W x 36D Boat Shaped Laminate Top	$296.64	$296.64
			Edge Option .G 2MM/Flat Select Edge Finish FC Fawn Cypress Select Grommet .N No Grommets Select Laminate $(L2STD) Grd L2 Standard Laminates Select Grade 2 Laminate Finish .LFC1 Fawn Cypress		
	1	**HT29AL72**	Preside 29.5H Angled Leg for 72W Top	$606.96	$606.96
			Paint Selection $(P1) P1 Paint Opts Select Grade 1 Paint .P Black		
				Subtotal for: T.19	**$903.60**
T.25-ALT					
	20	**BT71R**	NPS® 71 Heavy Duty Round Folding Table, Speckled Grey	$256.79	$5,135.80
				Subtotal for: T.25-ALT	**$5,135.80**
T.26-ALT					
	2	**HMVR-2460G-FX**	Motivate Table Rect 24Dx60W 2mm Edge Fixed Base	$480.87	$961.74
			Select Grommet Location .N No Grommets Select Grade $(L1PTR) Grd L1 Partnership Laminates L1 Ptr Laminate Options .WME6 Crisp Linen 4942-38 Select Edge Color .LOFT Loft Select Caster/Glide Option .C Caster Select Paint Grade $(P2) P2 Paint Opts Select Grade 2 Paint .PR6 Silver		
	2	**HMTUMOD50**	Universal Mod Panel for 60" Motivate tables	$136.89	$273.78
			Select Base Color $(P3) P3 Paint Opts Select Grade 3 Paint .P8S Atom		
				Subtotal for: T.26-ALT	**$1,235.52**
T.27-ALT					
	4	**BT3072**	NPS® 30 x 72 Heavy Duty Folding Table, Speckled Gray	$96.79	$387.16

ITEM	QTY	Part#	Product Description	Sell Price	Extended Sell
			Subtotal for: T.27-ALT		**$387.16**
T.30-ALT					
	1	**HTLC4296HCTP**		$902.16	$902.16
		Presd 42Wx96L Cafe HT non-pwrd Collb Tbl w/prtl mod			
		Select Grommet	.N	No Grommets	
		Select Top Laminate	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
		Select Base Laminate	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
		Select Modesty Laminate	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
		Select Edge Color	.FC	Fawn Cypress	
		Subtotal for: T.30-ALT			**$902.16**
T.31-ALT					
	2	**HBTTRND36**		$174.79	$349.58
		36" Round Top			
		Select Grommet	.N	No Grommets	
		Select Grade	$(L1PTR)	Grd L1 Partnership Laminates	
		L1 Ptr Laminate Options	.WME6	Crisp Linen 4942-38	
		Select Edgeband Color	.LOFT	Loft	
	2	**HBTTX30S**		$153.62	$307.24
		Seated height X-base for support of 30 36" tops			
		Select Paint Color	$(P1)	P1 Paint Opts	
		Select Grade 1 Paint	.CBK	Charblack	
		Subtotal for: T.31-ALT			**$656.82**
T.32A-ALT					
	28	**HBTTRND36**		$174.79	$4,894.12
		36" Round Top			
		Select Grommet	.N	No Grommets	
		Select Grade	$(L1PTR)	Grd L1 Partnership Laminates	
		L1 Ptr Laminate Options	.WME6	Crisp Linen 4942-38	
		Select Edgeband Color	.LOFT	Loft	
	28	**HBTTX42S**		$257.57	$7,211.96
		Standing height X-base for support of 30 36" tops			
		Select Paint Color	$(P2)	P2 Paint Opts	
		Select Grade 2 Paint	.PR8	Silver Texture	
		Subtotal for: T.32A-ALT			**$12,106.08**

ITEM	QTY	Part#	Product Description	Sell Price	Extended Sell
T.32B-ALT					
	3	**HBTTRND36**	36" Round Top	$181.72	$545.16
		Select Grommet	.N	No Grommets	
		Select Grade	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
		Select Edgeband Color	.FC	Fawn Cypress	
	3	**HBTTX42S**	Standing height X-base for support of 30 36" tops	$257.57	$772.71
		Select Paint Color	$(P1)	P1 Paint Opts	
		Select Grade 1 Paint	.CBK	Charblack	
			Subtotal for: T.32B-ALT		**$1,317.87**
T.33-ALT					
	2	**HMT3072G**	Huddle 30x72 Table Top w/Edgeband	$254.93	$509.86
		Select Grommet	.N	No Grommets	
		Select Laminate	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
		Select Edge Color	.FC	Fawn Cypress	
	2	**HMBTLEG24**	Huddle Fixed Height T-leg bas For 24" tops	$229.77	$459.54
		Select Caster/Glide	.C	Casters	
		Select Paint Grade	$(P1)	P1 Paint Opts	
		Select Grade 1 Paint	.P	Black	
			Subtotal for: T.33-ALT		**$969.40**
T.34-ALT					
	5	**HTLD36**	Preside 36" Round Shaped Laminate Top	$199.80	$999.00
		Edge Option	.G	2MM/Flat	
		Select Edge Finish	LOFT	Loft	
		Select Grommet	.N	No Grommets	
		Select Laminate	$(L1PTR)	Grd L1 Partnership Laminates	
		L1 Ptr Laminate Options	.WME6	Crisp Linen 4942-38	
	5	**HTFXM29C**	Preside 29.5H X-Base for 36 & 42 Tops w/Casters	$256.68	$1,283.40
		Paint Selection	$(P1)	P1 Paint Opts	
		Select Grade 1 Paint	.P	Black	
			Subtotal for: T.34-ALT		**$2,282.40**

ITEM	QTY	Part#	Product Description	Sell Price	Extended Sell
T.36-ALT					
	1	**HTLC4296HCTP**	Presd 42Wx96L Cafe HT non-pwrd Collb Tbl w/prtl mod	$902.16	$902.16
		Select Grommet	.N	No Grommets	
		Select Top Laminate	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
		Select Base Laminate	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
		Select Modesty Laminate	$(L2STD)	Grd L2 Standard Laminates	
		Select Grade 2 Laminate Finish	.LFC1	Fawn Cypress	
		Select Edge Color	.FC	Fawn Cypress	
			Subtotal for: T.36-ALT		**$902.16**
T.43					
	6	**DT-T6030RDT**	Nineteen20 60"W x 30"D Rectangular Top Table, TFL or HPL top w/2mm PP EDGE or HPL w/Urethane Edge	$471.04	$2,826.24
		Corner Detail	SQRC	Square Corner	
		Worksurface Material	~TFL/W/PP	TFL w/ PP EDGE	
		Finish, TFL	CO2	Linen (CO2)	
		Edge	EY	Square	
		Edge Finish	CO2	Linen (CO2)	
		Base	6703-220	Tubular Steel Table Base (set of two)	
		Base Height	A2K	Dining	
		Base Finish	MSL	Luster Grey	
			Subtotal for: T.43		**$2,826.24**
FREIGHT					
	1	**HIGHTOWER FREIGHT**	FOR L.29 - L.31	$762.79	$762.79
	1	**ULINE FREIGHT**	FOR A.09, A.23, A.27, A.28, A.34, A.40-A.43, F.12, F.19, F.21	$526.32	$526.32
			Subtotal for: FREIGHT		**$1,289.11**
ALT FREIGHT					
	1	**NPS FREIGHT**	FOR ALTERNATES A.10, T.25 , T.27	$541.05	$541.05
			Subtotal for: ALT FREIGHT		**$541.05**

ITEM	QTY	Part#	Product Description	Sell Price	Extended Sell
RECEIVE, DELIVER, INSTALL FOR BASE					
	1		**DELIVERY/INSTALL** DELIVERY/INSTALL FOR PLAN A	$55,265.00	$55,265.00
			Subtotal for: RECEIVE, DELIVER, INSTALL FOR BASE		**$55,265.00**
RECEIVE, DELIVER, INSTALL FOR ALTERNATES					
	1		**DELIVERY/INSTALL** DELIVERY/INSTALL FOR ALTERNATES	$12,580.92	$12,580.92
			Subtotal for: RECEIVE, DELIVER, INSTALL FOR ALTERNATES		**$12,580.92**
	1		PLAN B - NO UPCHARGE FOR STORAGE. UP TO 30 DAYS FREE STORAGE. PER KKT'S CRITICAL MILETSONE IN RFP, L&M CAN PROVIDE THE INSTALL/STORAGE COMMITMENTS.	$0.00	$0.00
	1	**HF22**	Master Key (One Key)	$0.00	$0.00
			Subtotal for:		**$0.00**

Grand Total: **$600,223.72**

L&M Office Furniture Order Acceptance Terms and Conditions

PAYMENT

Special Order product will require a deposit of 50% of the purchase price OR an authorized customer purchase order is required on all orders in advance of order placement. The buyer agrees to pay the remaining balance within fifteen(15) days after delivery by company check, cash, or equivalent non-credit card payment type. For purchases greater than $5,000 paid by a credit card, a fee of 3% of the sell price will apply. In the event of damage or delivery of incorrect product, the buyer may withhold payment on only the damaged or incorrect piece(s) of merchandise. L&M Office Furniture is responsible for the prompt replacement of any damaged or incorrect merchandise. Ownership of the merchandise will pass from L&M Office Furniture to the buyer when the full purchase price and all other charges due under this agreement are paid in full. In the event of construction delays or other causes not within L&M Office Furniture's control, the furnishings will be considered accepted by the buyer for the purpose of payment.

TAXES

Prices do not include any applicable sales, use, excise, or any other tax. Any applicable taxes will be added to prices at the time of invoicing and the buyer agrees to pay same.

CANCELLATION, CHANGES AND RETURNS

Signed customer Purchase Orders or deposits are considered intent to purchase, and are binding for special order product. A 50% restock fee, (of purchase price), will be charged for items ordered from the manufacturer and cancelled prior to receipt, or on products ordered and then returned to L&M within 30 days. Design, Installation and/or Delivery fees are not subject to re-stock fees or credit. Items retained by Customer beyond 30 days from the delivery/pick-up date are considered “used” and are not subject to return. However, L&M may, at its discretion, offer to purchase the “used” product back from Customer at prevailing market prices.

DELIVERY AND INSTALLATION

Customers requesting Delivery are expected to provide all building condition information pertinent to ensuring an effective and safe installation. Besides Floors, Stairs, Elevators and Doorway information, the area is expected to be empty and ready to receive the furniture delivery. Orders requiring Storage of more than 30 days will be charged a Storage Fee determined by the volume of product. Moving of existing furniture is not part of a normal delivery and can delay or postpone the delivery! If time allows, the moving of existing furniture will incur additional charges.

CONDITION OF THE JOB SITE

The job site shall be clean and free of debris and other trades prior to installation. Adequate facilities for off loading, staging, moving, and handling of merchandise(including elevator service) shall be provided.

DELIVERY DURING NORMAL BUSINESS HOURS

Delivery and installation will be made during normal working hours (Monday-Friday / 8-5) unless agreed to in the specifications above.

ASSEMBLY AND INSTALLATION

Product will be installed according to the manufacturer’s specifications. The buyer will not hold L&M Office Furniture liable for any injury or damage that would result from wall mounted support channels and attached components becoming loose or insecure.

DAMAGE

After delivery, any loss or damage to product caused by other trades, weather, fire, or any other cause, shall be the responsibility of the buyer, and the buyer agrees to hold L&M Office Furniture harmless from loss for such reasons.

LIMIT OF INSTALLATION SERVICES

The price quoted includes one-time delivery and installation of all products at customer site. Additional delivery or installation is not included unless otherwise stated above.

CLAIMS

Claims for transportation damage shall be prosecuted by L&M Office Furniture. In the event of a drop shipment, the buyer is responsible for notating damage on any freight receiving documents and reporting damage immediately to Assemble Furniture Solutions

THIRD PARTY SPECIFICATION

If the furniture is specified or purchased through a third party, L&M Office Furniture will not be responsible for selections of size, type, fabric, style, or color of the furniture. This shall be the responsibility of the third party.

WARRANTY

Manufacturer warranty information is available upon request. Customer should inspect the goods subject to this transaction and rely on his/her own experience and judgment regarding the quality, use and usefulness of the goods. Most manufacturers may replace product/parts at no charge, but transportation of goods is not included. Customers requesting delivery or pick-up will incur a delivery fee.

Customers purchasing products marked “Used”, “As Is” or “Discontinued” understand and acknowledge that all warranties of any type and nature are disclaimed by the manufacturer and L&M Office Furniture, including express warranties and implied warranties of merchantability, fitness for a particular purpose and usage of trade, in exchange for the Customer’s special price consideration.

NO OTHER AGREEMENTS

There are no other agreements, expressed or implied, other than those specified herein and those set forth in the specifications, delivery and installation schedules. The terms and conditions set forth herein and the above mentioned documents may not be varied except upon the written request of both the buyer and L&M Office Furniture.

Signature: _____ Date: _____ PO #:_____

Approved By: _____ Title: _____

RANDY THOMAS LIBRARY WORKS

315 Northwest 17th Street
Oklahoma City, OK 73103
405-924-5201 rtokc@sbcglobal.net

March 21, 2024

PLAN A QUOTE

Ashley Torres
KKT Architects, Inc.
2200 South Utica Place, Ste. 200
Tulsa, Oklahoma 74114

RE: Bixby High School

Dear Ashley

We are pleased to quote the following as requested.

Iten	Qty	Description	Unit	Price
1	25	36"W x 24"D x 78"H Double face steel section. Each section face consisting of: 5 adjustable 12" flat shelves, 1 flat base shelf, 6 9" book supports and 6 back stops (shared). #WF72120, #CBSS36, #BSN9	$644.00	$16,100.00
2	28	36"W x 12D" x 78"H Single face steel section. Each section face consisting of: 5 adjustable 12" flat shelves, 1 flat base shelf, and 6 9" book supports. #WF71120, #BSN9	$378.00	$10,584.00
3	1	30"W x 12"D x 78"H Single face steel section. Each section face consisting of: 5 adjustable 12" flat shelves, 1 flat base shelf, and 6 9" book supports. #WF711203, #BSN9	$455.00	$455.00
4	3	24"W x 12"D x 78"H Single face steel section. Each section face consisting of: 5 adjustable 12" flat shelves, 1 flat base shelf, and 6 9" book supports. #WF711202, #BSN9	$455.00	$1,365.00
5	6	25.5"W x 78.25"H DF steel end panel #WDP7824A	$238.00	$1,428.00

6	10	14.75"W x 78.25"H SF steel end panel, #WSP7812A	$217.00	$2,170.00
7	4	25.5"W x 14.75"D x 78.5"H Wall filler, #DCF7812A	$322.00	$1,288.00
8	1	Freight	$2,499.00	$2,499.00
9	1	Receive and Install	$7,350.00	$7,350.00

TOTAL PRICE **$43,239.00**

Above items are Estey Steel shelving by Tennsco in standard finish/light grey. Price includes shipping, receiving and installation. Price based on quantities listed above and guaranteed for thirty days, otherwise subject to confirmation. Current shipping after receipt of purchase order Is 16 to 20 weeks.

The above items are on University of Oklahoma Institutional Furniture Contract RFP#R-2200-22.

Thank you,
Randy Thomas

LEARN WELL. BIXBY Public Schools LIVE WITH HONOR.

Date: June 26, 2024

To: Mike Anthony, Chief Financial Officer

From: Helen Hurst, Child Nutrition Director

Re: Student Breakfast and Lunch Prices

The USDA requires all school districts to complete a Paid Lunch Equity Tool (PLE). The PLE provides guidance on the calculations the School Food Authorities (SFA) can use in order to ensure they are in compliance with the requirements for SY 2024-2025. Bixby Public Schools will have to raise their student meal prices .20 for Breakfast and .25 for lunch meals.

Breakfast for all	$1.75
Lunch - Prek-6	$2.90
Middle School	$3.10
High School	$3.35

Connected Kids, Inc.
Conference Information Form

PROFESSIONAL DEVELOPMENT

Training presented:		Duration	# Participants	Rate[3,4]
in-person	in-Oklahoma[1]	**Half-day** (1 - 3 hrs)	1 - 100	$ 750
			over 100	$1,000
		Full-day (3.5 - 6.5 hrs)	1 - 100	$1,500
			over 100	$1,800
	out-of-Oklahoma[2]	**Any duration** (1 - 6.5 hrs)	1 - 100	$1,800
			over 100	$2,000
virtual		**Any duration** (1 - 6.5 hrs)	1 - 100	$250 per hour
			over 100	$300 per hour

2-DAY WORKSHOP, *"Reaching and Teaching Children Exposed to Trauma"*

- See Connected Kids web page for schedules dates
- This 2-day training is also available for private contract at $250 per participant (minimum of 25 participants) plus airfare for out-of-state travel.
- Includes a copy of *Reaching and Teaching Children Exposed to Trauma*, lunch and materials

CONSULTING

$125 per hour plus travel expenses if outside a one-hour drive from Tulsa[2].

Notes

[1] For travel in Oklahoma and longer than approximately a one-hour drive from Tulsa, as a general rule, travel expenses to include cost for mileage and hotel will be added

[2] Travel expenses to include cost for mileage, airfare, hotel, ground transportation and meals, not to exceed per diem rated designated by the GSA, will be added

[3] Includes materials and handouts for in-person professional development

[4] Rates are subject to change if participants are being charged to attend

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For information or scheduling, contact Krista Macias at *krista@connectedkids.org*
See our website for information on all events: www.connectedkids.org

Connected Kids, Inc cannot confirm requested training date without a confirmed Purchase Order or type of Payment Method in place.

Refund Policy:

1. ***Connected Kids Cancels***: *Applicants may choose either a full refund (less costs) or 100% toward a future event.*
2. ***Applicant Cancels***: *The applicant's organization may substitute a replacement applicant at no additional cost. If a replacement applicant is not available, the following shall apply: i) if more than four weeks from the event date 100% refund (less costs) or 100% towards future event; ii) if less than four weeks, a 75% refund (less costs) or 75% applied toward a future event.*

Connected Kids, Inc.
Conference Information Form

Name of contracting agency: Bixby Central Intermediate

Address: 9401 E 161st St S | Bixby, OK | 74008

Type of service requested: ☒ Professional Development ❑ 2-Day Workshop ❑ Consulting

Tentative Date (s) of Training: August 19, 2024 Number of Participants: Approx 50

Number of training hours requested: 6 (min. 3 hrs) Start time: 8:00 End time: Approx 4:00

Training to be: ☒ In-person ❑ Virtual, video conferencing typically used: _____

Location and address of training: Bixby Central Intermediate | 9401 E 161st St S | Bixby, OK 74008

We will be in the library/media center

Contact Person: Denver Boren email: dboren@bixbyps.org

Phone No.'s (w): 918-366-2248 (c): 918-625-7135

Accts Payable Contact: Jordan Dondlinger email: jdondlinger@bixbyps.org

Phone No. of AP Contact: (w): 918-366-2249

Audience (check all that apply)

❑ Adoptive parents	❑ Child Care Providers	❑ Parents
❑ Attorneys	☒ Classroom Teachers	☒ Principals
❑ Caseworkers	❑ Foster parents	☒ School Counselors
❑ Clergy	❑ Head Start	❑ Student
❑ Child Care Directors	❑ Medical Personnel	❑ Therapists
❑ Other: school support staff		

Information Request(s): ALL requests must be made no less than 10 days prior to the event

☒ Dr. Sorrels' Bio	❑ CEU Certificate for training
❑ Headshot	❑ Professional Development Certificate for training
☒ Description of Training	☒ W-9

Will you be charging attendees? No If yes, what is the charge per person? _____

Additional info. including any special training topics: We would like for Dr. Sorrels to lay the foundation for working with kids who have experienced trauma and explain some of the science behind how it affects people, but especially kids. We plan to build on this foundation throughout the year with continuing PD during faculty meetings and PLC meeting time.

Client's Signature: Denver Boren *Date:* June 10, 2024

Connected Kids, Inc cannot confirm requested training date without a confirmed Purchase Order or type of Payment Method in place.

ORDER FORM

QUOTE # Q-402802
DATE 5/30/2024
EXPIRATION DATE 7/30/2024

Bill To
Bixby Public Schools (OK)
109 N Armstrong St
Bixby, Oklahoma 74008
United States

Ship To
Cheryl Wilkinson
Bixby Public Schools (OK)
109 N Armstrong St
Bixby, Oklahoma 74008-4449
United States
918.366.2371
cwilkinson@bixbyps.org

Liminex, Inc.
dba GoGuardian and Pear Deck Learning
2030 E Maple Avenue
El Segundo, California 90245
United States

Thank you for your interest in our products! This order form ("**Order Form**") identifies the Liminex products you have selected for subscription ("**Licensed Product(s)**"), the term of your initial subscription(s) to the Licensed Product(s) ("**Initial Term**"), the number of licenses included in your base subscription(s) ("**Licenses**"), as well as the fees associated with your base subscription(s), any Licenses you add to your subscription(s) during the Initial Term, and support and professional services related to the Licensed Product(s).

This Order Form, once executed by authorized representatives of Liminex, Inc. dba GoGuardian ("**GoGuardian**") and Pear Deck Learning ("**Pear Deck Learning**") on behalf of itself and its family of company Affillates and products including Pear Deck, Inc. ("**Pear Deck**"), Snapwiz, Inc. referred to herein as "**Pear Assessment**", Zorro Holdco LLC referred to herein as "**Pear Deck Tutor**", and Pear Practice ("**Pear Practice**") (together, "**Liminex**", "**we**", "**us**", "**our**"), and the organization listed below ("**School**," "**you**" or "**your**"), and together with the Liminex Product Terms of Service and End User License Agreement available at https://www.goguardian.com/policies/eula and https://www.peardeck.com/policies/product-terms-and-end-user-license-agreement (the "**Terms**" and, together with this Order Form, the "**Agreement**"), forms a binding contract. All capitalized terms not defined in this Order Form have the meaning given to them in the Terms. In the event of any conflict between this Order Form and the Terms, the terms set forth in this Order Form will prevail, but solely with respect to this Order Form. We do not agree to any other terms, including without limitation any terms on your School's purchase order.

3 Year Quote - Paid Annually — Admin, Teacher, Core ($4.14/ 3 yrs $1.38/ yr) 24/7 (4.35/3 yrs $1.45/ yr)

QTY	PART #	DESCRIPTION	START DATE	END DATE	UNIT PRICE	EXTENDED
8,300	GG-ADM1Y-003000	GoGuardian Admin with Fleet, DNS & AdDeflect	7/1/2024	6/30/2027	$4.14	$34,362.00
4,000	GG-TCR1Y-003000	GoGuardian Teacher with Video Conferencing	7/1/2024	6/30/2027	$4.14	$16,560.00
8,300	GG-BCN1Y-003000	GoGuardian Beacon - Core	7/1/2024	6/30/2027	$4.14	$34,362.00
8,300	GG-TFS1Y-003000	24/7 Coverage for GoGuardian Beacon	7/1/2024	6/30/2027	$4.35	$36,105.00
				3 Year Quote - Paid Annually TOTAL (USD):		$121,389.00

3 Year Quote -Paid Upfront — Admin, Teacher, Core ($4.08/ 3 yrs $1.36/ yr) 24/7 (4.32/3 yrs $1.44/ yr)

QTY	PART #	DESCRIPTION	START DATE	END DATE	UNIT PRICE	EXTENDED
8,300	GG-ADM1Y-003000	GoGuardian Admin with Fleet, DNS & AdDeflect	7/1/2024	6/30/2027	$4.08	$33,864.00

ORDER FORM

QUOTE # Q-402802
DATE 5/30/2024
EXPIRATION DATE 7/30/2024

QTY	PART #	DESCRIPTION	START DATE	END DATE	UNIT PRICE	EXTENDED
4,000	GG-TCR1Y-003000	GoGuardian Teacher with Video Conferencing	7/1/2024	6/30/2027	$4.08	$16,320.00
8,300	GG-BCN1Y-003000	GoGuardian Beacon - Core	7/1/2024	6/30/2027	$4.08	$33,864.00
8,300	GG-TFS1Y-003000	24/7 Coverage for GoGuardian Beacon	7/1/2024	6/30/2027	$4.32	$35,856.00
				3 Year Quote -Paid Upfront TOTAL (USD):		$119,904.00

Additional Notes:
Paid Annually
Year 1 - $40,463.00 - Due 7/1/2024
Year 2 - $40,463.00 - Due 7/1/2025
Year 3 - $40,463.00 - Due 7/1/2026

Add-on Licenses. If during the Initial Term or during any Renewal Term, you would like to expand your base subscription(s) to include additional Licenses, please contact Liminex so that we can send you an additional Order Form for those 'add-on' Licenses ("**Add-Ons**"). If we do not hear from you and you deploy additional Licenses, we will send you an Order Form and invoice your Organization for subscriptions to the Add-Ons you use. Add-Ons, once deployed, will be rolled into your base subscription, and, collectively, are referred to as the "**Subscription**."

RENEWAL SUBSCRIPTION TERM

Following the Initial Term, your Subscription (including any Add-Ons during the previous term) will automatically renew on an annual basis for successive 12-month periods (each, a "**Renewal Term**," and together with the Initial Term, the "**Term**") at our then-current fees (including an Innovation Increase as defined below) for such Subscription, unless you provide us with written notice of cancellation or written intent not to renew at least sixty (60) days prior to the end of the then-current Term. Your cancellation will take effect as of the last day of your then-current Term and you will not be charged for the upcoming Renewal Term. You will not be entitled to receive a refund or credit of any subscription fees paid for your then-current Term even if you elect not to use the Subscription for the remainder of that Term.

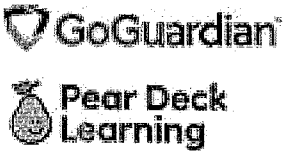
RENEWAL FEES

We are dedicated to improving the Licensed Products on an ongoing basis through continued innovation in research and development. For this reason, following the Initial Term, the Subscription Fee-Per License Price for each Licensed Product will be subject to an automatic fee increase equal to 10% above the Subscription Fee-Per License Price you paid for the Licensed Product in the previous term ("**Innovation Increase**"). Order Forms and invoicing for Renewal Terms will reflect the Innovation Increase and your renewal subscription fees will be calculated using the increased fees for the number of Licenses included in your Subscription. You agree to pay the Subscription Fees, reflecting the Innovation Increase, due for each Renewal Term as described herein, unless you decide not to renew the Subscription with Liminex in accordance with this Order Form.

PAYMENT

Full payment of the Total Base Subscription Fees for Initial Term is required before access to the Subscription is provided for the Initial Term. Your School is responsible for all payment of fees associated with any Add-Ons. Payment for all fees, including any fees for Add-Ons, is due within thirty (30) days of invoice date. Payment of the applicable Total Base Subscription Fees (including fees for any Add-Ons) for each Renewal Term is also due up front in full in advance of each Renewal Term, Your School is responsible for all taxes and duties unless expressly included in this Order Form.

ORDER FORM



QUOTE #	Q-402802
DATE	5/30/2024
EXPIRATION DATE	7/30/2024

Signature: _____

Name: _____

Title: _____

Email: _____

Accounts Payable Name: _____

Accounts Payable Email: _____

PO Number (Optional): _____

Additional Notes (requests for delayed invoicing, etc.): _____

PowerSchool
Powering Brighter Futures

Remit Email: mithu.singh@powerschool.com
Quote Date: 17-JUN-2024
Quote #: Q-854074-1

Sales Quote - This is Not An Invoice

Prepared By:	Mithu Singh	Customer Contact:	Amy Reneau
Customer Name:	Bixby Independent School District 4	Title:	Director of Information Technology
Contract Term:	12 Months	Address:	109 N. Armstrong
Start Date:	1-JUL-2024	City:	Bixby
End Date:	30-JUN-2025	State/Province:	Oklahoma
Billing Frequency:	Annually	Zip Code:	74008
		Phone #:	(918)366-2200

Product Description	Quantity	Unit	Extended Price
Initial Term 1-JUL-2024 - 30-JUN-2025 License and Subscription Fees			
PowerSchool SIS Hosting SSL Certificate	1.00	Each	USD 525.64
PowerSchool SIS Hosting	7,731.00	Students	USD 30,460.14
TalentEd Records - Professional	7,731.00	Students	USD 18,013.23
PowerSchool SIS Maintenance and Support	7,731.00	Students	USD 52,802.73
PowerSchool Enrollment Registration	7,731.00	Students	USD 32,083.65
PowerSchool Enrollment Additional Language - Spanish	1.00	Each	USD 1,353.52
PD+ Subscription	7,731.00	Students	USD 6,107.49

License and Subscription Totals: **USD 141,346.40**

Quote Total

Initial Term	**1-JUL-2024 - 30-JUN-2025**
Amount To Be Invoiced	**USD 141,346.40**

Fees charged in subsequent periods after the duration of this quote will be subject to an annual uplift. On-Going PowerSchool Subscription/Maintenance and Support Fees are invoiced at the then current rates and enrollment per existing terms of the executed agreement between the parties. Any applicable state sales tax has not been added to this quote. Subscription Start and expiration Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote.

All invoices shall be paid before or on the due date set forth on invoice. All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for administrative purposes only and do not impact the terms or conditions reflected in this quote and the applicable agreement. Any credit provided by PowerSchool is nonrefundable and must be used within 12 months of issuance. Unused credits will be expired after 12 months.

This renewal quote will continue to be subject to and incorporate the terms and conditions of the main services agreement executed between PowerSchool and Customer that is in effect at the time of this quote, or if no such agreement is in effect, then the terms and conditions found at https://www.powerschool.com/MSA_Mar2024/, as may be amended.

By either (i) executing this quote or (ii) accessing the services described herein, Customer agrees that the subscription for such services will continue for succeeding subscription periods on the same terms and conditions as set forth herein (subject to a standard

annual price uplift) unless Customer provides PowerSchool with a written notice of its intent not to renew at least sixty (60) days prior to the end of the current subscription period.

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC	Bixby Independent School District 4
Signature: 	Signature:
Printed Name: Eric Shander	Printed Name:
Title: Chief Financial Officer	Job Title:
Date: 18-OCT-2023	Date:

PO Number: _____

SCHOOL RESOURCE OFFICER CONTRACT

This contract is made by and between Independent School District Number 4 of Tulsa County, Oklahoma, also known as Bixby Public Schools ("School District"), and the City of Bixby, Oklahoma, a municipal corporation ("City").

RECITALS:

School District desires to contract with the City for the furnishing by the City of law enforcement and school resource officer functions (the "Services") for School District campuses in addition to any other SRO agreement between the School District and the City.

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained and intending to be legally bound, School District and the City agree as follows:

1. **SERVICES TO BE PROVIDED BY THE CITY**: The City agrees to provide two (2) properly certified, uniformed officers to perform the Services at School District locations and during the hours designated in this Contract. The City will utilize both marked and fully equipped patrol cars and uniformed officers on foot patrol. The City officers will work with School District personnel on a cooperative basis. In addition to the law enforcement security functions, the City officers will be available on each campus to act as a School Resource Officer ("SRO") in conjunction with the required patrol duties. The SRO will provide counseling, education and public speaking services as requested by School District administration, faculty and students.
2. **TERM**: The term of this Contract will commence on August 19, 2024, or three days before the school year begins, whichever is later and will terminate May 23, 2024, or one day after the last day of school, whichever is later. This Contract may be renewed annually upon mutual agreement of the parties.
3. **COMPENSATION**: The City will be responsible for the salaries of the City Employees, including appropriate deductions for taxes, FICA, FUTA and other amounts required by law.

4. **FINANCING OF THE SCHOOL RESOURCE OFFICER PROGRAM**:
    a. For the 2024-2025 school year, the financing of the two City officers will be as follows:

School District	82%	$ 135,517.96
City	18%	$ 29,747.84
Total	100%	$ 165,265.80

    b. The percentages above are of the two officers' total salary and fringe benefits. In addition, the City will provide uniforms, sufficient police cars and equipment, and will maintain and operate such vehicles and equipment at its expense for the two officers.
    c. The City will submit monthly invoices to the School District detailing the personnel expenses for the previous month.
5. **SERVICE HOURS**: The City will, at all times during the term of this contract hours set out below, provide two (2) officers on duty to perform law enforcement and SRO service on School District campuses as follows:
    a. The officer will work a forty (40) hour shift each week, Monday through Friday, from approximately 8:00 a.m. to 4:00 p.m., or as needed and report directly to the Assistant Chief of Police or designee assigned by the Chief. The City shall work with the School District and write Post Orders for the officer outlining the officers' duties. Included in the daily Post Orders of the SRO's shall be truancy checks in locations of appropriate jurisdiction as assigned by the School District's Superintendent as well as site assignment.
    b. The City reserves the right to immediately utilize the officers assigned to School District in the event of a natural or manmade disaster or emergency as part of the City's agency-wide response to a disaster or emergency. The City will notify the School District as soon as it is reasonably able to do so about the temporary transfer of the officers to other duties. If such an emergency diversion of officers occurs then the School District will not be required to pay the City for any portion of the diverted officers' salary and benefits during the time of the diversions.
    c. School Resource Officers (SRO) shall not become involved in any roll causing them to act as a disciplinarian on behalf of the School District and will not become involved in any School District administrative actions.

6. **INDEPENDENT CONTRACTOR STATUS**: The City is engaged to provide the services as an independent contractor. In performing the City's Services to the School District under this contract, the two (2) officers shall at all times be employees of the City. School District will have no right to direct the City personnel as to whom School District has objections from operations under this Contract. If School District has objections to any City personnel, School District will review those objections with a designated representative of the City.
7. **SCHOOL DISTRICT ADDITIONAL PERSONNEL**: In addition to the personnel to be provided by the City, School District, at its option, shall have the right to engage personnel to provide watchman duties, including watchman duties provided through a private security company. In the event School District elects to engage watchman services either through School District employees or through a private security service, the watchman services will be coordinated with the City personnel. The City shall not be responsible for personnel hired under this section.
8. **MISCELLANEOUS**: This instrument represents the entire understanding between the parties concerning the subject matter. This Contract may be amended only by an instrument in writing mutually signed by the parties. The City will have no right to assign this Contract or subcontract the Services required of the City under this contract.
9. **TERMINATION**: This Contract may be terminated by either patty by giving thirty (30) calendar days written notice to the other party. Upon such termination, School District shall pay the City a pro rata payment representing that portion of the annual fee earned by the City through the effective date of the termination. Thereafter, neither party shall have any further financial obligation to the other.
10. **INFORMATION SHARING:** The sharing of information between the Police Department and the District as it relates to students and or juveniles will be done in accordance with Local, State, and Federal law and or guidelines.

11. **INSURANCE**: It is understood and agreed that during the term of this contract and any renewal hereof, the City shall purchase and maintain errors and omissions and general liability insurance at a minimum of the amounts required under the Oklahoma Governmental Tort Claims Act naming the School District, and its officers and employees, as additional insured's and providing insurance coverage for all acts, omissions and services performed by the City officers as described in this contract including insurance coverage for claims, suits, damages, fees or expenses (including cost of defense) arising out of any such acts, omissions and services. Further, the City shall provide written proof of said coverage prior to execution of this contract and any time thereafter on request of the School District. The insurance provided by the City shall be deemed primary coverage relating to the acts of the officers and not excess.
12. **SEVERABILITY**: The invalidity or unenforceability of any provisions of this contract shall not affect the validity of enforceability of any other provision of this contract.
13. **GOOD FAITH**: The School Board, the City Manager, their agents and employees agree to cooperate in good faith in fulfilling the terms of this contract. Unforeseen difficulties of questions will be resolved by negotiation between the Superintendent of the School District and the City Manager of the City.

IN WITNESS WHEREOF, the parties have caused duplicate originals of this contract to be signed by their duly authorized officers.

"CITY"
THE CITY OF BIXBY, OKLAHOMA

Todd Blish Chief of Police City of Bixby, Oklahoma	Date
Jared Cottle City Manager, City of Bixby	Date
Mayor, City of Bixby	Date

Attest:

City Clerk, City of Bixby	Date

"SCHOOL DISTRICT"
BIXBY PUBLIC SCHOOLS

Mr. Rob Miller Superintendent Bixby Public Schools	Date
President, Board of Education Bixby Public Schools	Date

Attest:

Clerk, Board of Education Bixby Public Schools	Date

SCHOOL RESOURCE OFFICER CONTRACT

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RECITALS:

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NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained and intending to be legally bound, School District and the City agree as follows:

1. **SERVICES TO BE PROVIDED BY THE CITY**: The City agrees to provide two (2) properly certified, uniformed officers to perform the Services at School District locations and during the hours designated in this Contract. The City will utilize both marked and fully equipped patrol cars and uniformed officers on foot patrol. The City officers will work with School District personnel on a cooperative basis. In addition to the law enforcement security functions, the City officers will be available on each campus to act as a School Resource Officer ("SRO") in conjunction with the required patrol duties. The SRO will provide counseling, education and public speaking services as requested by School District administration, faculty and students.
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3. **COMPENSATION**: The City will be responsible for the salaries of the City Employees, including appropriate deductions for taxes, FICA, FUTA and other amounts required by law.

4. **FINANCING OF THE SCHOOL RESOURCE OFFICER PROGRAM**:
    a. For the 2024-2025 school year, the financing of the two City officers will be as follows:

School District	50%	$ 63,164.95
City	50%	$ 63,164.95
Total	100%	$ 126,329.90

    b. The percentages above are of the two officers' total salary and fringe benefits. In addition, the City will provide uniforms, sufficient police cars and equipment, and will maintain and operate such vehicles and equipment at its expense for the two officers.
    c. The City will submit monthly invoices to the School District detailing the personnel expenses for the previous month.
5. **SERVICE HOURS**: The City will, at all times during the term of this contract hours set out below, provide two (2) officers on duty to perform law enforcement and SRO service on School District campuses as follows:
    a. The officer will work a forty (40) hour shift each week, Monday through Friday, from approximately 8:00 a.m. to 4:00 p.m., or as needed and report directly to the Assistant Chief of Police or designee assigned by the Chief. The City shall work with the School District and write Post Orders for the officer outlining the officers' duties. Included in the daily Post Orders of the SRO's shall be truancy checks in locations of appropriate jurisdiction as assigned by the School District's Superintendent as well as site assignment.
    b. The City reserves the right to immediately utilize the officers assigned to School District in the event of a natural or manmade disaster or emergency as part of the City's agency-wide response to a disaster or emergency. The City will notify the School District as soon as it is reasonably able to do so about the temporary transfer of the officers to other duties. If such an emergency diversion of officers occurs then the School District will not be required to pay the City for any portion of the diverted officers' salary and benefits during the time of the diversions.
    c. School Resource Officers (SRO) shall not become involved in any roll causing them to act as a disciplinarian on behalf of the School District and will not become involved in any School District administrative actions.

6. **INDEPENDENT CONTRACTOR STATUS**: The City is engaged to provide the services as an independent contractor. In performing the City's Services to the School District under this contract, the two (2) officers shall at all times be employees of the City. School District will have no right to direct the City personnel as to whom School District has objections from operations under this Contract. If School District has objections to any City personnel, School District will review those objections with a designated representative of the City.
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8. **MISCELLANEOUS**: This instrument represents the entire understanding between the parties concerning the subject matter. This Contract may be amended only by an instrument in writing mutually signed by the parties. The City will have no right to assign this Contract or subcontract the Services required of the City under this contract.
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11. **INSURANCE**: It is understood and agreed that during the term of this contract and any renewal hereof, the City shall purchase and maintain errors and omissions and general liability insurance at a minimum of the amounts required under the Oklahoma Governmental Tort Claims Act naming the School District, and its officers and employees, as additional insured's and providing insurance coverage for all acts, omissions and services performed by the City officers as described in this contract including insurance coverage for claims, suits, damages, fees or expenses (including cost of defense) arising out of any such acts, omissions and services. Further, the City shall provide written proof of said coverage prior to execution of this contract and any time thereafter on request of the School District. The insurance provided by the City shall be deemed primary coverage relating to the acts of the officers and not excess.
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IN WITNESS WHEREOF, the parties have caused duplicate originals of this contract to be signed by their duly authorized officers.

"CITY"
THE CITY OF BIXBY, OKLAHOMA

Todd Blish Chief of Police City of Bixby, Oklahoma	Date
Jared Cottle City Manager, City of Bixby	Date
Mayor, City of Bixby	Date

Attest:

City Clerk, City of Bixby	Date

"SCHOOL DISTRICT"
BIXBY PUBLIC SCHOOLS

Mr. Rob Miller Superintendent Bixby Public Schools	Date
President, Board of Education Bixby Public Schools	Date

Attest:

Clerk, Board of Education Bixby Public Schools	Date

U180

May 30, 2024

BIXBY PUBLIC SCHOOLS
109 N ARMSTRONG ST
BIXBY, OK 74008
USA

Subject: Current Maintenance Contract
KONE Contract: 41976612 Customer Number: 13471234

VARIOUS LOCATIONS (SEE ATTACHED)

Dear Customer:

KONE is proud to be your elevator/escalator service provider. Continuing our relationship and providing you with high quality KONE Service is our priority.

Since the start of our contract, KONE has worked diligently to provide you with competitive pricing. In reviewing the history of your account, the cost of providing services in connection with your contract has significantly increased. These costs include, but are not limited to, the base mechanic rate change, health & welfare and other employment benefit costs, applicable State and Federal Taxes and material costs.

Due to dramatic increases in commodity and logistics costs, material costs have increased significantly. From August 2020 to August 2023, the metals and metals index has increased 66.4%. KONE will not be passing the full impact of this cost increase onto to our customers. Instead, KONE will adjust the price of your maintenance contract as stated below.

Effective July 1, 2024, KONE will be adjusting your price by +5.95%.

Thank you for your continued business. Should you have any questions, please do not hesitate to contact your Account Representative at 918-258-0582.

Sincerely,

KONE Elevators and Escalators

KONE
Elevators Escalators

Service Locations Affected By This Change:

BIXBY PUBLIC SCHOOLS
109 NORTH ARMSTRONG ST
BIXBY, OK 74008
USA

BIXBY PUBLIC SCHOOLS
109 NORTH ARMSTRONG ST
BIXBY, OK 74008
USA

BIXBY PUBLIC SCHOOLS
109 NORTH ARMSTRONG ST
BIXBY, OK 74008
USA

BIXBY PUBLIC SCHOOLS
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109 NORTH ARMSTRONG ST
BIXBY, OK 74008
USA

BIXBY PUBLIC SCHOOLS
109 NORTH ARMSTRONG ST
BIXBY, OK 74008
USA

BIXBY PUBLIC SCHOOLS
109 NORTH ARMSTRONG ST
BIXBY, OK 74008
USA

Service Locations Affected By This Change:

BIXBY PUBLIC SCHOOLS
109 NORTH ARMSTRONG ST
BIXBY, OK 74008
USA

BIXBY PUBLIC SCHOOLS
109 NORTH ARMSTRONG ST
BIXBY, OK 74008
USA

BIXBY PUBLIC SCHOOLS
7101 EAST 121ST ST SOUTH
BIXBY, OK 74008
USA

BIXBY PUBLIC SCHOOLS
109 NORTH ARMSTRONG ST
BIXBY, OK 74008
USA

BIXBY PUBLIC SCHOOLS
11901 EAST 131ST ST SOUTH
BROKEN ARROW, OK 74011
USA

BIXBY PUBLIC SCHOOLS
109 NORTH ARMSTRONG ST
BIXBY, OK 74008
USA