

MINUTES OF THE BOARD OF EDUCATION SPECIAL MEETING -

The Board of Education of Independent School District No. 30 of Washington County, Bartlesville, Oklahoma met at the Education Service Center - Board of Education Meeting Room 1100 South Jennings Ave Bartlesville, OK 74003 on Tuesday, December 19, 2023 at 9:37 AM.

Absent: Andrea Nightingale, **Present:** Scott Bilger, Rick Boswell, Randy Herren, Suzy Keirse, Jason Sauer, Kinder Shamhart. Present: 6, Absent: 1.

- I. Call Meeting to Order
- II. Action Topics
 - II.A. Approval of Form 307 Supplemental Appropriations for the Building Fund as set out on Attachment "A"
 - II.B. Discussion and possible board action on the Guaranteed Maximum Price proposed by Manhattan Construction Company for Phase 3 of the Wayside Elementary Expansion and a corresponding Purchase Order for the costs thereof as set out on Attachment "B"
 - II.C. Approval of Purchase Orders and Change Orders to date as set out on Attachment "C"
- III. Adjournment

REGULAR MEETING)
STATE OF OKLAHOMA) **SS**
COUNTY OF WASHINGTON)

I, the undersigned Minutes Clerk of the Board of Education of Independent School District No. 30 of Washington County, Oklahoma, certify that notice of the time, date, and place of this regular meeting was given to the County Clerk of Washington prior to December 15, 2023, and was mailed or delivered to all of those who have made written requests and paid the request fee for notice of regular meetings.

I also certify that at least 24 hours prior to this regular meeting, excluding Saturdays, Sundays, and holidays, notice of the date, time, and place, and agenda of this meeting was posted in prominent public view at the location of this meeting.

Witness my hand this ___th day of _____ 20__.

2023-2024 Fiscal Year
Encumbrance Orders for Approval
December 19, 2023

The following list of Encumbrance Orders (Purchase Orders), totaling \$240,143.19 is submitted for consideration by the Bartlesville Board of Education for the date of December 07, 2023 through December 15, 2023 from the 2023-2024 Fiscal Year funds.

I, Preston Birk, hereby certify the amount of each encumbrance order has been entered against the designated appropriation accounts and all these encumbrance orders are within the authorized available balance of said appropriations for the 2023-2024 Fiscal Year.



Preston Birk

RECOMMENDATION: That the Board of Education adopts a motion to approve Purchase Orders (as listed in the attached reports) in the amount of \$240,143.19.

Submitted to the Board of Education
December 19, 2023

2023-2024 Fiscal Year

	FUND	P.O. #'s	AMOUNT
11	General	1070 - 1093	\$ 55,795.10
12	Coop		
21	Building	21	\$ 179,806.49
22	Child Nutrition Fund	52	\$ 46.60
31	2019 Bond - Projects		
32	2021 Bond - 2023 Projects	211 - 212	\$ 4,495.00
37	Combined Purpose Series 2013A		
39	Bond Interest		
81	Gifts Fund		
	TOTAL		\$ 240,143.19

GRAND TOTAL: **\$ 240,143.19**

Bartlesville Public Schools Encumbrance Register

Year 2023-2024 Fund 22

22-Child Nutrition Programs Fund

PO No	Date	Vendor	Description	Amount
52	12/11/2023	AMANDA LINDSEY	REIMBURSEMENT-385/CND SCHOOL MEAL ACCOUNT REFUND ACCOUNT # 33027 ALLIE VANDENDRIESSCHE	46.60

Report Total: \$46.60

Bartlesville Public Schools Encumbrance Register

Year 2023-2024 Fund 21

21-Building Fund

PO No	Date	Vendor	Description	Amount
21	12/15/2023	CLEARWATER ENTERPRISES. L.L.C.	NATURAL GAS-SRVCS-000/AP/ESC BLANKET PO FOR NATURAL GAS SERVICES (REPLACES PO 212024-3 OK ENERGY SOURCE)	179,806.49

Report Total: \$179,806.49

**Bartlesville Public Schools
Encumbrance Register**

Year 2023-2024 Fund 32

32-2021 BOND - 2023 PROJECTS

PO No	Date	Vendor	Description	Amount
211	12/07/2023	COLLABRA LLC	TECH-RLDT-SPLYS-026/IM/BHS One-Year Site License	2,295.00
212	12/14/2023	ETTINGERS OFFICE SUPPLY	FURN/FIX-000/SPECIAL SRVCS/MADISON (2) HON 4 DRAWER LATERAL FILE CABINETS 42"W, MFG # H694LL, PUTTY QUOTE 121323 SHIP TO MADISON MIDDLE SCHOOL FOR DISTRICT PSYCHOLOGICAL SERVICES OFFICE	2,200.00

Report Total: \$4,495.00

Bartlesville Public Schools

Encumbrance Register

Year 2023-2024 Fund 11

11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
1070	12/07/2023	FRONTLINE TECHNOLOGIES GROUP LLC	TECH-RLTD-SPLYS- 587/Fed Prog/ESC See attached quote for student Analytics Lab Subscription for partial year beginning Jan 1, 2024 through June 30, 2024.	23,295.98
1071	12/07/2023	KEVIN DILL	PROF DEVELOP-587/Fed Prog/ESC See attached quote for professional development, behavior coaching for elementary sites.	23,000.00
1072	12/07/2023	KANSAS ASSOC OF AGRICULTURAL EDUC	REGISTRATION-412/AG/HS Registration for Cameron Dale to attend AG Ed Symposium, Jan 18- 20, 2024 in Wichita, KS.	345.00
1073	12/07/2023	ARVEST BANK CORPORATE VISA	TRAVEL-412/AG/HS Hotel expenses while attending Ag Ed Symposium in Wichita, KS Jan 18-20, 2024.	381.35
1074	12/07/2023	CAMERON K DALE	TRAVEL-412/AG/HS Travel expenses while attending Ag Ed Symposium in Wichita, KS Jan 18-20, 2024.	147.50
1075	12/08/2023	VERNIER SOFTWARE & TECHNOLOGY LLC	COCURR-SPLYS-412/BHS TO PURCHASE MISC SUPPLIES INCLUDING EXTRA LONG TEMPERATURE PROBE AND WATER DEPTH SAMPLER, ETC. PER QUOTE	311.36
1076	12/11/2023	NATIONAL CATHOLIC EDUCATIONAL ASSOC	REGISTRATION-541/Fed Prog/ESC See attached quote: Registration @75% for St. John Catholic School staff to attend NCEA 2024 Convention in Pittsburg, PA, April 2-4, 2024. (member ID 2774038) Cristel Miller Raquel Aramburo-Valenzuela Emily Carothers	585.00
1077	12/11/2023	SPEARS WORLD TRAVEL SERVICE, INC	TRAVEL-541/Fed Prog/ESC Airline tickets @75% for St. John Catholic School staff to attend NCEA 2024 Convention in Pittsburg, PA, April 2-4, 2024. (member ID 2774038) Cristel Miller Raquel Aramburo-Valenzuela Emily Carothers. St. John will pay 25% in addition to ticket fees.	1,500.00
1078	12/12/2023	CCOSA, INC	REGISTRATION-000/SUPT/ESC BLANKET PO FOR REGISTRATION TO CCOSA WORKSHOPS FOR SUPERINTENDENT, BOARD MEMBERS, AND BPSD STAFF, ETC.	500.00
1079	12/12/2023	NATIONAL ASSOC FOR MUSIC EDUCATION	DUES & FEES-026/IM/BHS NAFME MEMBERSHIP RENEWAL GREG CARR RHONDA CARR	276.00
1080	12/12/2023	AMAZON CAPTIAL SERVICES INC	GENL-SPLYS-015/Jane Phillips -Moses/Reed Misc classroom supplies such as notebooks, erasers, pencils, headphones and more see attached cart	157.58
1081	12/12/2023	KAYLA GOLDSCHMIDT	TECH-RLTD-SPLYS-015/BHS TO PURCHASE GOLDIE'S FULL CURRICULUM FOR AP STATISTICS PER CART	265.00
1082	12/12/2023	GREENWOOD PUBLISHING GROUP LLC DBA	BOOKS-511/Fed Progs/Kane TITLE 1 MISC BOOKS/SUPPLIES FOR CLASSROOMS. TEACHER RESOURCES SEE QUOTE# 7749366	618.02
1083	12/12/2023	DOWNTOWN TULSA HOTEL, LLC	TRAVEL-027/VM/BHS Hotel for OKMEA Conference \$224/night Jan 17-20, 2024 Sarah Long Marissa Shaw	672.00
1084	12/13/2023	JOHN Q HAMMONS RVOC TR12281989	TRAVEL-027/VM/BHS	454.00

Bartlesville Public Schools

Encumbrance Register

Year 2023-2024 Fund 11

11-General Fund (For Operation)

PO No	Date	Vendor	Description	Amount
			Hotel for OkCDA Jr. High All State Jan 11-13, 2024 Sarah Long Marissa Shaw	
1085	12/14/2023	WATTS DISTRIBUTING	GENL-SPLYS-015/RANCH HEIGHTS (1) 400 PACK HEAVY DUTY BAG (1) 400 PACK 1/6 KRAFT PAPER SACK	130.60
1086	12/14/2023	LAKESHORE EQUIPMENT COMPANY DBA	GENL-SPLYS-015/HOOVER Magnetic tiles shipping 13.50 Coupon code 2941	76.49
1087	12/14/2023	AMAZON CAPTIAL SERVICES INC	HENL-SPLYS-015/HOOVER Daily Word Study no shipping	50.00
1088	12/14/2023	CCOSA, INC	REGISTRATION-795/Fed Prog/ESC Registration for Stephanie Curtis and LaDonna Chancellor to attend "Women in School Leadership Conference" March 27-28, 2024 in OKC, OK	700.00
1089	12/14/2023	ARVEST BANK CORPORATE VISA	TRAVEL-795/Fed Prog/ESC Hotel expenses for LaDonna Chancellor and Stephanie Curtis while attending Women in School Leadership Conference March 26-28, 2024 in OKC, OK.	1,200.00
1090	12/15/2023	VERNIER SOFTWARE & TECHNOLOGY LLC	GENL-SPLYS-412/AG/HS See attached quote, 1098770-000, for PH Buffer Capsules for AG classroom.	50.00
1091	12/15/2023	CAROLINA BIOLOGICAL SUPPLY	GENL-SPLYS-412/AG/HS See attached list for Microchemistry Pipets and Epidemic Simulation classroom refill kit for AG classroom use.	79.22
1092	12/15/2023	LADONNA M CHANCELLOR	TRAVEL-795/Fed Prog/ESC Travel expenses while attending Women in School Leadership Conference in OKC, OK 3/26-3/28/24.	500.00
1093	12/15/2023	STEPHANIE A CURTIS	TRAVEL-795/Fed Prog/ESC Travel expenses while attending Women in School Leadership Conference in OKC, OK 3/26-3/28/24.	500.00

Report Total: \$55,795.10