

Board of Education Regular Meeting

Monday, July 13, 2015 8:00 PM

1. Call the meeting to order
2. Roll Call
3. Verification of Open Meetings Act Notice
4. Verification of publication of meeting notice
5. Consider and approve the current board meeting agenda
Motion to approve the current month's board meeting agenda as presented passed with a motion by Les Sidlo and a second by Scott Herrick.
Raquel Felzien: Yea, James Haussermann: Yea, Scott Herrick: Yea, Kim Molzahn: Yea, Les Sidlo: Yea, John Siel: Yea
6. Action Items
 - 6.1. Consent Agenda
Motion to approve consent agenda passed with a motion by Raquel Felzien and a second by Les Sidlo.
Raquel Felzien: Yea, James Haussermann: Yea, Scott Herrick: Yea, Kim Molzahn: Yea, Les Sidlo: Yea, John Siel: Yea
 - 6.1.1. Minutes of previous meetings
 - 6.1.2. Monthly Financial Report
 - 6.1.3. Claims
 - 6.1.4. Consider and approve payment in the amount of \$1788.41 to Shiffler from the depreciation fund for replacement mirrors in locker room area
 - 6.1.5. Consider and approve payment in the amount of \$12,209 to Daktronics from the depreciation fund for scoreboards
 - 6.1.6. Consider and approve payment in the amount of \$275.68 to Kriz Davis from the depreciation fund for replacement of main gym emergency lights.
 - 6.1.7. Consider and approve payment in the amount of \$999.85 to Global Equipment from the depreciation fund for replacement of locker room shelves
 - 6.1.8. Consider and approve payment in the amount of \$4878.00 to Bartunek Drywall Company from the depreciation fund for replacement of drywall on walls of stage.
 - 6.1.9. Consider and approve 2015-16 Student-Parent Handbooks
 - 6.1.10. Consider and approve resolution allowing Franklin School Board President, Franklin School Board Treasurer, Franklin Public Schools Bookkeeper, & Franklin Public Schools Superintendent to sign on all bank accounts with South Central State Bank
 - 6.1.11. Consider and approve resolution allowing Franklin School Board President, Franklin School Board Treasurer, Franklin Public Schools Bookkeeper, & Franklin Public Schools Superintendent to sign on all bank accounts with Franklin State Bank
 - 6.1.12. Consider and approve hiring Michaela Rybacki as medical aide.
 - 6.1.13. Consider and approve amended superintendent's contract
 - 6.1.14. Consider and approve renewing membership in Nebraska Rural Community Schools Association (NRCSA)
 - 6.2. Consider and approve payment to R & R in the amount of \$29.20 for replacement head on weed trimmer.

Motion to approve payment to R & R in the amount of \$29.20 passed with a motion by James Haussermann and a second by Les Sidlo.

Scott Herrick: Abstain (With Conflict), Raquel Felzien: Yea, James Haussermann: Yea, Kim Molzahn: Yea, Les Sidlo: Yea, John Siel: Yea

6.3. Gym Renovation Project

Consider and approve recommended proposal to gym project. passed with a motion by Raquel Felzien and a second by Les Sidlo.

Raquel Felzien: Yea, James Haussermann: Yea, Scott Herrick: Yea, Kim Molzahn: Yea, Les Sidlo: Yea, John Siel: Yea

7. Discussion Items

7.1. ESU 11 Professional Learning Communities (PLC) Presentation at 8:30

7.2. Sex Education Curriculum

7.3. NASB Area Membership Meeting on August 27 in Kearney at 4:30 pm

7.4. Information on annual maintenance fee with consideration to using the Online version.

7.5. Back to School Night

8. Mr. & Mrs. Grauerholz will address the board with their concerns about the non-renewal of the sharing agreement with Wilcox-Hildreth.

9. Visitor Comments

10. Elementary Principal's Report

11. Secondary Principal/Activities Director's Report

12. Superintendent's Report

13. Positive Comments

14. Adjournment

Motion to adjourn the meeting at 9:18 pm. passed with a motion by Raquel Felzien and a second by Scott Herrick.

Raquel Felzien: Yea, James Haussermann: Yea, Scott Herrick: Yea, Kim Molzahn: Yea, Les Sidlo: Yea, John Siel: Yea

Internal Board Policies - Methods of OperationPublic Participation at Board MeetingsA. Attend

Members of the public shall be permitted to attend and to speak at board meetings. They will not be required to identify themselves as a condition for admission to the meeting.

The Board may allow advisors, consultants, and other persons who are not Board members to appear at the meeting via telephone or other similar means.

The chair has the authority to assure that people conduct themselves in an orderly manner at the meeting. Undue interruption or other interference with the orderly conduct of business will not be allowed. The chair may order persons who are disorderly to be removed from the meeting.

Legal Reference:	§§ 79-570; 79-571; § 84-1411 (3) and (6); § 84-1412 (1) and (3)
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B. Hear

The board will, upon request, make a reasonable effort to accommodate the public's right to hear the discussion and testimony presented at the meeting.

Legal Reference:	§ 84-1412 (7)
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C. Record

Members of the public may use recording devices (tape recorder, video camera, etc.) to record any part of a meeting of a public body, except for closed sessions. No recording, other than note taking, shall be done without informing the President in advance. The President shall control the placement of the recording device so the device does not obstruct the view of Board members or other members of the public attending the meeting and does not otherwise interfere with the meeting.

Legal Reference:	§ 84-1412 (1)
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D. Access to Written Materials

At least one copy of all reproducible written material to be discussed at an open meeting will be made available at the meeting for examination and copying by members of the public.

Legal Reference:	§ 84-1412 (8)
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E. Speak

Members of the public will be permitted to speak at Board meetings at which a public forum is on the Agenda. Members of the public may also speak when invited to make a presentation or when recognized by the chair. The Board is not required to allow members of the public to speak at each meeting. However, the Board will not forbid public participation at all meetings.

Members of the public will not be required to have their name be placed on the agenda prior to the meeting in order to speak about items on the agenda.

Members of the public who desire to address the Board will be required to identify themselves.

The President or chair for the meeting shall have the authority to establish reasonable time limits for individual speakers and for the duration of public forum sessions.

Speakers will be permitted to address the Board consistent with free speech rights. However, offensive language, defamatory remarks, and hostile conduct will not be tolerated. Further, charges or complaints against a school employee shall not be made for the first time at a public Board meeting without having followed the school's complaint procedure.

Legal Reference:

§ 84-1412 (1) (2) and (3)

Franklin Public Schools Board Of Education Meeting Minutes

Regular June 2015 Meeting

June 08, 2015 @ 8:00 PM

Franklin Public Schools Media Center

Board Members Present & Absent

Attendance Taken at 8:01 PM:

Present Board Members:

Raquel Felzien
James Haussermann
Scott Herrick
Kim Molzahn
Les Sidlo
John Siel

1. Call the meeting to order

The regular, June 8, 2015, meeting of the Franklin Public School Board was opened at 8:00 PM.

2. Roll Call

The regular, June 8th, 2015, meeting of the Franklin Public School Board was called to order.

3. Verification of Open Meetings Act Notice

Board Member Herrick verified that the Open Meetings Notice was posted in the Franklin Public School's Media Center.

4. Verification of publication of meeting notice

Board Member Sidlo verified that the meeting notice was published in the Franklin Chronicle.

5. Consider and approve the current board meeting agenda

Motion to approve the current month's board meeting agenda as presented passed with a motion by Kim Molzahn and a second by Les Sidlo.

6. Action Items

6.1. Consent Agenda

Motion to approve consent agenda passed with a motion by James Haussermann and a second by Scott Herrick.

6.1.1. Minutes of previous meetings

6.1.2. Monthly Financial Report

6.1.3. Claims

6.1.4. Consider and approve providing financial support to the Franklin Public Schools Color Guard in the amount of \$200

6.1.5. Consider and approve providing financial support in the amount of \$200

per student for the WLC Trip

6.1.6. Consider and approve hiring Ethan Johnson as para professional and football coach for the 2015-16 school year

6.2. Consider and approve payment in the amount of \$18.51 to R & R for replacement seal

Motion to approve payment in the amount of \$18.51 to R & R for replacement seal passed with a motion by Raquel Felzien and a second by Kim Molzahn. Herrick abstained.

6.3. Consider and approve payment in the amount of \$5656 to Sports Graphics from the depreciation fund for replacement wall mats in main gym

Motion to approve payment in the amount of \$5656 to Sports Graphics from the depreciation fund for replacement wall mats in main gym passed with a motion by Raquel Felzien and a second by Scott Herrick.

6.4. Consider and approve budgeted transfer from the general fund to the lunch fund in the amount of \$20,000

Motion to approve budgeted transfer from the general fund to the lunch fund in the amount of \$20,000 passed with a motion by Raquel Felzien and a second by Kim Molzahn.

6.5. Consider and approve declaring items as surplus for immediate disposal or sale as discussed

Motion to approve declaring items as surplus for immediate disposal or sale as discussed as discussed passed with a motion by Raquel Felzien and a second by James Haussermann.

6.6. Consider and approve agreement for educational services with Wilcox-Hildreth Public Schools

Motion to approve agreement for educational services with Wilcox-Hildreth Public Schools failed with a motion by Les Sidlo and a second by Kim Molzahn.

7. Discussion Items

7.1. NRCSA Superintendent Transition Meeting

8. Visitor Comments

9. Elementary Principal's Report

10. Secondary Principal/Activities Director's Report

11. Superintendent's Report

11.1. Summer Policy Updates

11.2. Nursing Study

11.3. Summer Project Update

12. Positive Comments

Thanks to the many volunteers who helped with the elementary play ground equipment construction. -Ken Schroeder, Superintendent

Thanks to Superintendent Schroeder for his 5 years of service to Franklin Public Schools. We wish him good luck as Superintendent of Ravenna Public Schools! - John Siel, Franklin School Board President

Elementary Honors was a very nice program with a lot of positive awards for our students. -Scott Herrick, Franklin School Board Treasurer

13. Adjournment

Motion to adjourn the meeting at 8:51 PM passed with a motion by Raquel Felzien and a second by James Haussermann.

General Fund

June 30, 2015

Check Beginning Balance	5/31/15	\$1,521,342.86	
	Claims for 06/08/15 Meeting	(129,432.51)	
	June Local PPd Claims	(\$26,849.58)	Lunch Xfer/Nat'l FCCLA inc.
	June Payroll	(\$306,969.77)	
	Lunch Fund Reim for June Payroll	\$7,071.70	
	Dir Dep's, Deposits & Int-June	\$382,773.43	
	End of Month Checking Balance		\$1,447,936.13
	5/31/15	\$619,624.73	
	06/2015 Interest	\$108.57	
	6/30/15		\$619,733.30

Total General Fund 6/30/15	\$2,067,669.43
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Checking FSB 6/30/15	\$1,454,681.31	
Less Outstanding checks	(\$6,745.18)	
Plus Outstanding Deposits		\$1,447,936.13
6/30/15		

FSB	CD # 33723	\$106,768.59	8/1/15
FSB	CD # 34032	\$316,189.34	10/1/15
SCSB	CD # 402352	\$122,823.33	7/1/15
SCSB	CD # 402354	\$73,952.04	7/1/15
	Investment Total 6/30/15		\$619,733.30

Recon Total	6/30/15	\$2,067,669.43
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Revenue Summary Report
Processing Month: 06/2015
Regular; Processing Month 06/2015

Fund: 01 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
01 1110	LOCAL PROPERTY TAX	3,831,880.00	238,098.95	3,310,158.30	86.38	521,721.70
01 1115	CARLINE TAX	0.00	0.00	198.06	0.00	(198.06)
01 1125	MOTOR VEHICLE TAX	145,000.00	6,865.02	120,973.85	83.43	24,026.15
01 1240	TUITION REC FROM INDIVID - SP ED	500.00	0.00	0.00	0.00	500.00
01 1270	PRE-SCHOOL TUITION	0.00	0.00	3,420.00	0.00	(3,420.00)
01 1410	INTEREST	10,000.00	444.77	4,925.11	49.25	5,074.89
01 1610	LOCAL LICENSES AND FEES	1,000.00	0.00	1,290.00	129.00	(290.00)
01 1620	POLICE COURT FINES	0.00	0.00	325.00	0.00	(325.00)
01 1920	CONTRIBUTIONS & DONATIONS	0.00	0.00	1,500.00	0.00	(1,500.00)
01 1990	OTHER LOCAL RECEIPTS	0.00	0.00	0.00	0.00	0.00
Subtotal: LOCAL RECIEPTS		3,988,380.00	245,408.74	3,442,790.32	86.32	545,589.68
01 2110	COUNTY FINES AND LIC. FEES	5,000.00	330.73	6,932.26	138.65	(1,932.26)
01 2130	OTHER COUNTY RECEIPTS	0.00	860.16	1,720.32	0.00	(1,720.32)
Subtotal: COUNTY AND ESU RECEIPTS		5,000.00	1,190.89	8,652.58	173.05	(3,652.58)
01 3110	STATE AID	568,489.00	56,162.45	568,488.74	100.00	0.26
01 3120	S.P.E.D.	253,368.00	44,993.00	294,689.00	116.31	(41,321.00)
01 3125	SPECIAL ED TRANSPORTATION SCHOOL AGE	2,500.00	0.00	0.00	0.00	2,500.00
01 3130	HOMESTEAD EXEMPTION	0.00	5,434.01	21,736.08	0.00	(21,736.08)
01 3131	RELIEF TO PROPERTY TAX	0.00	0.00	177,501.26	0.00	(177,501.26)
01 3135	HIGH ABILITY LEARNERS	3,500.00	0.00	4,348.00	124.23	(848.00)
01 3180	PRO-RATE MOTOR VEHICLE	5,000.00	0.00	6,000.69	120.01	(1,000.69)
01 3200	STATE APPORTIONMENT	30,000.00	0.00	41,095.69	136.99	(11,095.69)
01 3300	IN-LIEU OF SCH. LAND TAX	0.00	48.26	11,147.98	0.00	(11,147.98)
01 3500	STATE CATEGORICAL PROGRAMS	25,000.00	0.00	0.00	0.00	25,000.00
01 3510	EDUC INNOVATION FUNDS-Coor School Health	0.00	0.00	0.00	0.00	0.00
01 3512	DISTANCE EDUCATION INCENTIVE PAYMENTS	0.00	0.00	4,000.00	0.00	(4,000.00)
01 3540	EARLY CHILDHOOD	0.00	4,248.00	31,772.00	0.00	(31,772.00)
01 3990	OTHER STATE RECEIPTS	0.00	0.00	0.00	0.00	0.00
Subtotal: STATE RECEIPTS		887,857.00	110,885.72	1,160,779.44	130.74	(272,922.44)
01 4200	TITLE I	75,000.00	0.00	21,337.00	28.45	53,663.00
01 4310	TITLE IIA	20,000.00	0.00	13,639.00	68.20	6,361.00
01 4315	TITLE II, PART B NCLB	0.00	0.00	0.00	0.00	0.00
01 4320	Innovation Ed Prog(Include NCLB TitleV)	0.00	0.00	0.00	0.00	0.00
01 4404	IDEA BASE	1,000.00	21,975.00	26,232.00	2,623.20	(25,232.00)
01 4406	IDEA PRESCHOOL(619) BASE ALLOCATION	0.00	972.00	972.00	0.00	(972.00)
01 4410	IDEA ENROLLMENT/POVERTY	0.00	0.00	0.00	0.00	0.00
01 4450	MEDICAID IN SCHOOLS	10,000.00	606.02	7,202.26	72.02	2,797.74
01 4455	MEDICAID ADMIN. ACTIV.	50,000.00	0.00	4,924.69	9.85	45,075.31
01 4593	IDEA ENROLLMENT POVERTY	0.00	0.00	0.00	0.00	0.00
01 4599	FED STIMULUS/STATE AID	0.00	0.00	0.00	0.00	0.00
01 4610	ARRA: IDEA PART B(611) ENROLL/POV	0.00	0.00	0.00	0.00	0.00
01 4630	ARRA: IDEA PRESCHOOL(619) ENROLL/POV	0.00	0.00	0.00	0.00	0.00
01 4690	OTHER FEDERAL NON-CATEGORICAL RECEIPTS	5,000.00	0.00	0.00	0.00	5,000.00
01 4810	ARRA TITLE I PART D	0.00	0.00	0.00	0.00	0.00
01 4850	UNIVERSAL SERVICE FUND (E-RATE)	0.00	0.00	3,856.08	0.00	(3,856.08)
01 4940	HEAD START	0.00	0.00	150.00	0.00	(150.00)
01 4960	DRUG FREE SCHOOLS	0.00	0.00	0.00	0.00	0.00
01 4985	TITLE II PART D	0.00	0.00	0.00	0.00	0.00
01 4990	OTHER FEDERAL CATEGORICAL RECEIPTS	0.00	0.00	2,346.09	0.00	(2,346.09)
01 4992	REAP	30,000.00	0.00	33,960.00	113.20	(3,960.00)
Subtotal: FEDERAL RECEIPTS		191,000.00	23,553.02	114,619.12	60.01	76,380.88
01 5200	LONG TERM LOANS	0.00	0.00	0.00	0.00	0.00

Revenue Summary Report
 Processing Month: 06/2015
 Regular; Processing Month 06/2015

Fund: 01 GENERAL FUND

<u>Account Number</u>	<u>Description</u>	<u>Revised Budget</u>	<u>During Month</u>	<u>To Date</u>	<u>% of Budget</u>	<u>Budget Balance</u>
01 5300	INSURANCE ADJUSTMENTS	0.00	0.00	8,933.00	0.00	(8,933.00)
01 5400	SALE OF PROPERTY	500.00	370.37	1,653.37	330.67	(1,153.37)
01 5500	TRANSFERS FROM FUNDS (INCOMING)	0.00	0.00	0.00	0.00	0.00
01 5690	OTHER NON-REVENUE REC.	500.00	700.00	3,702.00	740.40	(3,202.00)
Subtotal: NON-REVENUE RECEIPTS		1,000.00	1,070.37	14,288.37	1,428.84	(13,288.37)
Fund Total:		5,073,237.00	382,108.74	4,741,129.83	93.45	332,107.17

Lunch Fund**June 30, 2015**

Balance on hand:	5/31/15	\$32,227.03
Receipts:	Meals, milk & juice	\$0.00
	Transfer from General Fund	\$20,000.00
	Fed Reim	\$5,687.14
	State Reim	\$66.11
	Interest Checking	\$5.51
Misc Deposits AF Reim's to Lunch		
	Disbursements	(\$4,959.89)
	Payroll Reim to GF	(\$7,071.70)

Balance on hand:	6/30/15	\$45,954.20
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Reconciliation:		
FSB	Super Now Acct Ckg	\$45,954.20
	plus outstanding deposits	\$0.00
	less outstanding checks	\$0.00

Recon Total	6/30/15	\$45,954.20
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	O/S claims, estimate due	\$0.00
	Payroll Estimates, June	(\$4,000.00)
	outstanding Receipts	
Net Estimate Cash Resource		\$41,954.20

Building Fund

		June 30, 2015		
Balance on hand:	5/31/15	\$16,464.64		
Receipts:	Interest	\$2.17		
	Misc	\$7.59		
Disbursements:		<u>\$0.00</u>		
Balance on hand:	6/30/15	\$16,474.40		
Reconciliation:	6/30/15	\$16,474.40		
FSB	Super Now Acct Ckg	\$0.00		
	less outstanding cks	<u>\$0.00</u>		
Recon Total	6/30/15	\$16,474.40		

Depreciation Fund

		June 30, 2015		
Balance on hand:	3/31/15	\$99,449.01		
Receipts:		\$0.00		
Disbursements:	Claims	<u>(\$11,889.30)</u>		
Balance on hand:	6/30/15	\$87,559.71		
End Balance		\$87,559.71		
Reconciliation:				
FSB Checking	4/15/15	\$97,824.61		
	plus outstanding dep	\$0.00		
	less outstanding cks	<u>(\$10,264.90)</u>		
Recon Total	6/30/15	\$87,559.71		
End Balance		\$87,559.71		

Employee Benefit/Unemployment Ins Fund

		June 30, 2015		
Balance on hand:	5/30/15	\$3,459.48		
Receipts:	Interest	\$0.30		
Disbursements:		<u>\$0.00</u>		
Balance on hand:	6/30/15	\$3,459.78		
	5/31/15	\$3,912.93		
	Interest	<u>\$4.39</u>		
	6/30/15 Investments	<u>\$3,917.32</u>		
Recon Total	6/30/15	\$7,377.10		
Reconciliation:	6/30/15		Matures	Next Mature
FSB	Checking Account	\$3,459.78		
	Less Outstanding Ck	\$0.00		
	Plus Outstanding Deposits	<u>\$0.00</u>		
	6/30/15	\$3,459.78		
FSB	CD#33386	\$3,917.32	6 Mths	10/1/15
	Investment 6/30/15	<u>\$3,917.32</u>		
Recon Total	6/30/15	\$7,377.10		

Cafeteria Plan

June 30, 2015

Balance on hand:	5/31/15	\$47,197.08
Receipts:	Transfer frm General Fund for 2014-15SY	
	Reim from Employees Payroll-June	\$3,454.98
	Reim from Employees Non-Qualified Exp	\$0.00
	Debit Card Expense Reimb	\$0.00
Disbursements:	Claims Checks for 2014-2015 SY	(\$2,515.44)
AMGL & Employees	Non-Qualified fee	\$0.00
	Claims Debit Cards	(\$65.40)
Balance on hand:	6/30/15	\$48,071.22
Reconciliation:		
FSB Checking	6/30/15	\$48,828.41
	less outstanding receipts	\$0.00
	less outstanding chks	(\$757.19)
Recon Total	6/30/15	\$48,071.22

Activity Fund

June 30, 2015

Balance on hand:	5/31/15	\$62,973.11
Receipts:	Dep/Interest	\$12,655.45

Disbursements:		(\$19,276.01)
	NSF	(30.00)

Checking Account Balance	6/30/15			\$56,322.55
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	5/31/2015 Investments	\$20,997.74
	Interest	\$0.00

	6/30/15			\$20,997.74
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Total Activity Fund Balance				\$77,320.29
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Reconciliation:		
	FSB	\$69,405.58
	Now Acct Ckg	\$0.00
	Plus Outstanding Dep	\$0.00
	Less Outstanding Ck	(\$13,083.03)

Recon Total	6/30/15			\$56,322.55
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	CD #404519			\$20,997.74
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Recon Total	6/30/15			\$77,320.29
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Activity Fund Balance Report - Summary - Exclude Encumbrances
06/2015 - 06/2015

Regular; Beginning Month 06/2015; Processing Month 06/2015; Active Chart of Account Number True; Fund Number 05

Fund: 05 ACTIVITY FUND

<u>Chart of Account Number</u>	<u>Chart of Account Description</u>	<u>Beginning Balance</u>	<u>Expenses</u>	<u>Revenues</u>	<u>Balance Change</u>	<u>Balance</u>
05 704 0001	ATHLETICS	(7,729.77)	4,994.25	(362.90)	0.00	(13,086.92)
05 704 0002	CAMPS	5,370.00	0.00	0.00	0.00	5,370.00
05 704 0003	CROSS COUNTRY	117.91	0.00	0.00	0.00	117.91
05 704 0004	BASKETBALL/BOYS	749.04	125.00	0.00	0.00	624.04
05 704 0005	BASKETBALL/GIRLS	247.75	0.00	0.00	0.00	247.75
05 704 0006	Football	1,868.23	0.00	30.00	0.00	1,898.23
05 704 0007	GOLF	1,007.45	0.00	0.00	0.00	1,007.45
05 704 0008	TRACK/GIRLS	1,676.68	0.00	35.00	0.00	1,711.68
05 704 0010	VOLLEYBALL	5,679.49	0.00	0.00	0.00	5,679.49
05 704 0011	WRESTLING	998.91	0.00	0.00	0.00	998.91
05 704 0015	ANNUAL	(3,350.78)	0.00	0.00	0.00	(3,350.78)
05 704 0016	BAND	1,706.03	0.00	0.00	0.00	1,706.03
05 704 0017	CHEER SQUAD	106.71	7,235.70	5,353.45	0.00	(1,775.54)
05 704 0019	CONCESSIONS	(2,163.22)	0.00	0.00	0.00	(2,163.22)
05 704 0020	FCCLA	2,538.17	5,197.19	3,597.80	0.00	938.78
05 704 0021	FFA	7,137.21	500.84	2,819.00	0.00	9,455.37
05 704 0022	FOREIGN LANGUAGE	1,492.58	0.00	0.00	0.00	1,492.58
05 704 0023	FRESHMAN	444.16	0.00	0.00	0.00	444.16
05 704 0024	JUNIORS	1,338.60	0.00	0.00	0.00	1,338.60
05 704 0025	SENIOR BANNERS	(768.25)	36.00	804.25	0.00	0.00
05 704 0026	NHS	6,824.33	500.00	0.00	0.00	6,324.33
05 704 0027	OM/GIFTED	(613.67)	0.00	0.00	0.00	(613.67)
05 704 0028	SCIENCE CLUB	320.10	0.00	0.00	0.00	320.10
05 704 0029	SENIORS	1,216.01	275.00	0.00	0.00	941.01
05 704 0030	SOPHMORES	426.88	0.00	0.00	0.00	426.88
05 704 0031	STUDENT COUNCIL	(401.42)	0.00	0.00	0.00	(401.42)
05 704 0032	VOCAL	220.90	0.00	95.00	0.00	315.90
05 704 0034	CAPS/GOWNS	1,818.80	0.00	0.00	0.00	1,818.80
05 704 0037	GREENHOUSE	9,544.98	0.00	0.00	0.00	9,544.98
05 704 0038	COURTESY	1,312.93	0.00	0.00	0.00	1,312.93
05 704 0039	ELEMENTARY TEACHERS	16,203.74	262.29	195.00	0.00	16,136.45
05 704 0040	INDUSTRIAL ARTS	1,574.05	38.05	0.00	0.00	1,536.00
05 704 0041	INVESTMENTS	20,997.74	0.00	0.00	0.00	20,997.74
05 704 0043	LIBRARY	103.99	0.00	0.00	0.00	103.99
05 704 0046	SPECIAL PROJECTS	10,178.26	0.00	8.85	0.00	10,187.11
05 704 0047	SPEECH/DRAMA	(3,085.12)	111.69	0.00	0.00	(3,196.81)
05 704 0048	ENTREPRENEURSHIP	73.86	0.00	0.00	0.00	73.86
05 704 0049	ACE, 40 Dev Assets	(1,340.80)	0.00	50.00	0.00	(1,290.80)
05 704 0050	IND ARTS/DONATIONS	169.45	0.00	0.00	0.00	169.45
05 704 0051	QUIZ BOWL	(41.06)	0.00	0.00	0.00	(41.06)
Fund Total: 05		83,970.85	19,276.01	12,625.45	0.00	77,320.29

<u>Vendor Name</u>	<u>Invoice</u>	<u>Check #</u>	<u>Amount</u>
<u>Account Number</u>	<u>Description</u>		<u>Amount</u>
Checking	1		
Checking	1 Fund: 01 GENERAL FUND		
ALMQUIST M.G. & LUTH, P.C.	06773-188957	7455	282.00
01 2510 660 0	DATA PROCESSING, June Flex		182.00
01 2510 660 0	DATA PROCESSING, 2015 Election Forms		100.00
		Vendor Total:	282.00
ALPHA REHABILITATION PC	3526	7456	627.20
01 1216 313 2	PURCH SERVICES, A Wagner OT		21.90
01 1216 313 2	PURCH SERVICES, A Wagner ST		260.49
01 1216 313 1	PURCH SERVICES, B Wagner OT		152.79
01 1216 313 1	PURCH SERVICES, B Wagner ST		192.02
		Vendor Total:	627.20
AMERICAN ART CLAY CO INC	1940105E	7457	109.45
01 1100 414 2	ART, Guge		109.45
		Vendor Total:	109.45
AURORA COOPERATIVE	01364793	7458	1,708.64
01 2750 336 0	GAS & OIL, 118 gal oil		1,708.64
		Vendor Total:	1,708.64
B E PUBLISHING	53605	7459	1,319.20
01 1100 410 2	SUPPLIES, Hammer Cyber Literacy		1,319.20
		Vendor Total:	1,319.20
BLICK ART MATERIALS LLC	4568174	7460	369.46
01 1100 414 2	ART, Janet		369.46
BLICK ART MATERIALS LLC	4568817	7460	428.52
01 1100 414 2	ART, Janet		428.52
		Vendor Total:	797.98
BLUE CROSS BLUE SHIELD OF NEBRASKA	4271395	7461	513.62
01 2905 290 0	VOL TERMS, health ins, R Lienemann		513.62
		Vendor Total:	513.62
BMI EDUCATIONAL SERVICES	624406	7462	221.76
01 2222 430 0	LIBRARY BOOKS, Haussermann		221.76
		Vendor Total:	221.76
BOB'S AUTO & TRUCK REPAIR	06302015	7463	135.00
01 2750 338 0	VEHICLE REPAIRS, 3 bus inspection		135.00
		Vendor Total:	135.00
BUDDY'S ALLSTAR, INC.	60318- 00General	7464	26.05
01 1100 410 2	SUPPLIES, Speer 3 stopwatches		15.63

<u>Vendor Name</u>	<u>Invoice</u>	<u>Check #</u>	<u>Amount</u>	
<u>Account Number</u>	<u>Description</u>		<u>Amount</u>	
01 1100 418 2	Vo Ag, Rocker 2 stopwatches		10.42	
			Vendor Total:	26.05
CAMBIUM LEARNING GROUP	RI1462107	7465	606.22	
01 4200 410 0	SUPPLIES, DeJonge		606.22	
			Vendor Total:	606.22
CARSON-DELLOSA PUBLISHING CO, LLC	548012	7466	171.83	
01 1200 410 0	SUPPLIES, Kwiatkowski		171.83	
CARSON-DELLOSA PUBLISHING CO, LLC	551945	7466	11.99	
01 1200 410 0	SUPPLIES, Kwiatkowski		11.99	
			Vendor Total:	183.82
CHARTER COMMUNICATIONS	20150630	7467	110.01	
01 1100 382 2	DISTANCE ED, MBPS Optical Ethr		514.26	
01 1100 382 2	DISTANCE ED, NE Univ Service		35.74	
01 1100 382 2	DISTANCE ED, NE Univ Service		(28.59)	
01 1100 382 2	DISTANCE ED, NE Univ Service		28.59	
01 1100 382 2	DISTANCE ED, NE Univ Service		(28.59)	
01 1100 382 2	DISTANCE ED, 80% Erate		(411.40)	
			Vendor Total:	110.01
CHASE CARD SERVICES	20150626	7468	8,511.78	
01 1100 410 2	SUPPLIES, 1170Sidman		24.06	
01 1100 410 2	SUPPLIES, 1152Schmidt		31.75	
01 1310 410 0	SUPPLIES, 1055Haussermann		123.53	
01 1100 410 1	SUPPLIES, Reflective teacher books (5)		137.00	
01 1100 410 2	SUPPLIES, Reflective teacher books (5)		137.00	
01 2410 480 0	NON-CAP OPER Purch, 4713Shelley 10 chai		749.90	
01 2120 410 2	SUPPLIES, Simmons		41.71	
01 1100 670 2	TRAVEL, Cleveland Foreign Lang Lodging		86.00	
01 2320 410 0	SUPPLIES, labor law posters		77.25	
01 1100 670 1	TRAVEL, Marzano Meals		358.67	
01 1100 670 2	TRAVEL, Marzano Meals		358.68	
01 2410 480 0	NON-CAP OPER PURCH, Cabinets Boettcher		361.20	
01 2120 670 2	TRAVEL, Marzano, Simmons		166.00	
01 1100 670 1	TRAVEL, Marzano, parking		40.00	
01 1100 670 2	TRAVEL, Marzano, parking		40.00	
01 1100 410 2	SUPPLIES, 4712Liz, comp bag		35.99	
01 2620 480 0	NON-CAP OPER PURCH, Shelving Bus Barn		1,106.00	
01 2120 410 1	SUPPLIES, Simmons		41.70	
01 2410 670 0	TRAVEL, Kahrs/Boettcher		332.00	

<u>Vendor Name</u>	<u>Invoice</u>	<u>Check #</u>	<u>Amount</u>
<u>Account Number</u>	<u>Description</u>		<u>Amount</u>
	Marzano lodging		
01 1100 670 1	TRAVEL, Marzano, Dreh,Largt,Anth,Bonham		664.00
01 1100 670 2	TRAVEL, Marzano, GugHamRoeRocVetMillHans		1,328.00
01 1200 670 0	TRAVEL, Marzano, Stroup,Volker,Kwiatkows		498.00
01 4200 670 0	TRAVEL, Marzano, DeJonge		166.00
01 1100 670 1	TRAVEL, Marzano, Silas		166.00
01 2410 480 0	NON-CAP OPER Purch, 4713Shelley desk		461.16
01 1100 410 1	SUPPLIES, Reflective teacher books (13)		356.20
01 1100 410 2	SUPPLIES, Reflective teacher books (14)		383.60
01 1100 670 1	TRAVEL, Marzano Meals		37.19
01 1100 670 2	TRAVEL, Marzano Meals		37.19
01 2320 670 0	TRAVEL, Conradt lodging Marzano		166.00
	Vendor Total:		8,511.78
CITY OF FRANKLN	20150630	7469	6,560.01
01 2610 322 0	ELECTRICITY, 05/15-06/15		5,892.20
01 2610 324 0	GARBAGE DISPOSAL, 05/15- 06/15		474.01
01 2610 323 0	WATER & SEWER, 05/15-06/15		193.80
	Vendor Total:		6,560.01
CLINCH ENTERPRISES	944927	7470	378.24
01 2610 410 0	SUPPLIES, custodial		378.24
	Vendor Total:		378.24
CONRADT, CANDACE	20150630	7471	295.55
01 2320 670 0	TRAVEL/MILEAGE, Conradt		295.55
	Vendor Total:		295.55
CULLIGAN OF KEARNEY	20150624	7472	10.50
01 2610 410 0	SUPPLIES, cold/room temp cooler		10.50
	Vendor Total:		10.50
DAVIS PUBLICATIONS, INC.	609351	7473	1,556.17
01 1100 414 2	ART, Guge		1,556.17
	Vendor Total:		1,556.17
DEARBORN NATIONAL LIFE INSURANCE COMPANY	20150615	7474	258.00
01 1100 260 1	LIFE INSURANCE		51.30
01 1100 260 2	LIFE INSURANCE		98.70
01 1160 260 1	LIFE INSURANCE		6.00
01 1190 260 0	LIFE INSURANCE		3.30
01 1200 260 1	LIFE INSURANCE		7.50

<u>Vendor Name</u>	<u>Invoice</u>	<u>Check #</u>	<u>Amount</u>	
<u>Account Number</u>	<u>Description</u>		<u>Amount</u>	
01 1200 260 2	LIFE INSURANCE		3.00	
01 4410 260 2	LIFE INSURANCE		3.00	
01 9001 260 0	LIFE INSURANCE		6.00	
01 2410 260 2	LIFE INSURANCE		6.00	
01 2610 260 0	LIFE INSURANCE		18.00	
01 4200 260 0	LIFE INSURANCE		6.00	
01 4310 260 0	LIFE INSURANCE		6.00	
01 4404 260 0	LIFE INSURANCE		2.70	
01 4410 260 1	LIFE INSURANCE		4.50	
01 1310 260 0	LIFE INSURANCE		1.20	
01 2120 260 1	LIFE INSURANCE		3.00	
01 2120 260 2	LIFE INSURANCE		3.00	
01 2222 260 0	LIFE INSURANCE		4.80	
01 2320 260 0	LIFE INSURANCE		18.00	
01 2410 260 1	LIFE INSURANCE		6.00	
			Vendor Total:	258.00
DEMCO, INC.	5614516	7475	63.60	
01 4200 410 0	SUPPLIES, DeJonge		63.60	
DEMCO, INC.	5624936	7475	237.20	
01 2222 410 0	SUPPLIES, Haussermann		237.20	
			Vendor Total:	300.80
DHHS SCHOOL HEALTH PROGRAM	2015-2015SY	7476	65.00	
01 1100 319 0	IN-SERVICE/PROF. DEV, Nurses Training		65.00	
			Vendor Total:	65.00
DIDAX, INC	SI-055296	7477	127.41	
01 1100 410 2	SUPPLIES, Schmdit		127.41	
			Vendor Total:	127.41
DUNCAN'S WELDING	0000368	7478	278.91	
01 2610 410 0	SUPPLIES, custodial		278.91	
			Vendor Total:	278.91
EAKES INC.	6676271-0	7479	1,832.55	
01 1200 410 0	SUPPLIES, cabinets		1,832.55	
EAKES INC.	6718272-0	7479	200.00	
01 2510 341 0	POSTAGE, Neocase		200.00	
EAKES INC.	C6676271-0	7479	(200.00)	
01 1200 410 0	SUPPLIES, labor credit		(200.00)	
EAKES INC.	S109471	7479	8,479.83	
01 1100 410 1	SUPPLIES, copies		4,239.92	
01 1100 410 2	SUPPLIES, copies		4,239.91	
			Vendor Total:	10,312.38
ERIC ARMIN INC	0722913	7480	1,527.51	
01 1100 410 2	SUPPLIES, Einspahr		1,527.51	

<u>Vendor Name</u>	<u>Invoice</u>	<u>Check #</u>	<u>Amount</u>	
<u>Account Number</u>	<u>Description</u>		<u>Amount</u>	
ERIC ARMIN INC	0724336	7480	28.50	
01 1100 410 2	SUPPLIES, Einspahr		28.50	
ERIC ARMIN INC	0724484	7480	204.21	
01 1100 410 2	SUPPLIES, Schmidt		204.21	
			Vendor Total:	1,760.22
ESSENTRA SPECIALTY TAPES CHICAGO	62077331	7481	35.81	
01 1100 410 1	SUPPLIES, L Hoffman		35.81	
			Vendor Total:	35.81
ESU 11	2580	7482	1,283.75	
01 2620 318 0	CONTRACTED/SECURED SRV, tech consult		1,283.75	
			Vendor Total:	1,283.75
ESU COORDINATING COUNCIL	AEP000114	7483	166.38	
01 2222 465 0	COMPUTER SOFTWARE, World Book, Hausserma		166.38	
			Vendor Total:	166.38
ETA HAND2MIND	50660793	7484	78.34	
01 1100 410 2	SUPPLIES, Einspahr		78.34	
ETA HAND2MIND	50660946	7484	91.55	
01 1100 410 2	SUPPLIES, Schmidt		91.55	
			Vendor Total:	169.89
EVERYTHING MEDICAL, LLC	1032 general	7485	85.45	
01 1100 410 1	SUPPLIES, Grube		28.00	
01 1100 410 2	SUPPLIES, McDowell		57.45	
			Vendor Total:	85.45
FITNESS FINDERS INC.	204458	7486	269.85	
01 1100 410 1	SUPPLIES, Roether		269.85	
			Vendor Total:	269.85
FLINN SCIENTIFIC, INC	1872267	7487	100.61	
01 1100 416 2	SCIENCE, Kahrs		100.61	
			Vendor Total:	100.61
FOLLETT LIBRARY RESOURCES	693486-4	7488	511.03	
01 2222 430 0	LIBRARY BOOKS,Haussermann		511.03	
FOLLETT LIBRARY RESOURCES	693486F-3	7488	75.82	
01 2222 430 0	LIBRARY BOOKS,Haussermann		75.82	
FOLLETT LIBRARY RESOURCES	698686F-5	7488	14.49	
01 2222 430 0	LIBRARY BOOKS,Haussermann		14.49	
			Vendor Total:	601.34
FRANKLIN AUTO PARTS	20150629	7489	993.61	
01 2750 690 0	MISC, towels, lights, antennas		108.16	

<u>Vendor Name</u>	<u>Invoice</u>	<u>Check #</u>	<u>Amount</u>	
<u>Account Number</u>	<u>Description</u>		<u>Amount</u>	
01 2750 336 0	GAS & OIL, filters		885.45	
			Vendor Total:	993.61
FRANKLIN COUNTY CHRONICLE	20150531	7490	391.36	
01 2510 350 0	ADVERTISING/PRINTING, May		391.36	
			Vendor Total:	391.36
FRONTIER	20150621	7491	540.54	
01 2510 342 0	TELEPHONE, 5/21-6/20		540.54	
			Vendor Total:	540.54
GAMBLE MUSIC CO	161136	7492	104.00	
01 1100 412 2	VOCAL MUSIC, Antholz		104.00	
			Vendor Total:	104.00
GOVCONNECTION, INC	52765531	7493	790.00	
01 2620 410 0	SUPPLIES, battery backup		790.00	
			Vendor Total:	790.00
HASTINGS TRIBUNE	2015SY	7494	70.00	
01 2222 440 0	PERIODICALS, 9 mo renewal, Haussermann		70.00	
			Vendor Total:	70.00
HEAD START CHILD & FAMILY DEVELOPMENT PROGRAM, INC.	201415Gold	7495	167.20	
01 1190 690 0	MISC, 2014-15 Gold payment		167.20	
			Vendor Total:	167.20
HEINEMANN	6477139	7496	29.50	
01 1100 410 2	SUPPLIES, Schmidt		29.50	
			Vendor Total:	29.50
HOMETOWN LEASING	20150630	7497	1,460.31	
01 5000 610 0	REDEMPTION OF PRINCIPAL, copier lease		1,460.31	
			Vendor Total:	1,460.31
HOUGHTON MIFFLIN HARCOURT	951437298	7498	676.40	
01 1100 410 2	SUPPLIES, Cleveland		676.40	
HOUGHTON MIFFLIN HARCOURT	951438141	7498	112.08	
01 1100 410 1	SUPPLIES, Dreher		112.08	
HOUGHTON MIFFLIN HARCOURT	951453033	7498	1,767.17	
01 1100 420 2	TEXTBOOKS, Sha Kahrs		1,767.17	
HOUGHTON MIFFLIN HARCOURT	951456781	7498	356.31	
01 1100 420 2	TEXTBOOKS, Sha Kahrs		356.31	
HOUGHTON MIFFLIN HARCOURT	951467041	7498	140.10	
01 1100 410 1	SUPPLIES, Sidlo		140.10	
HOUGHTON MIFFLIN HARCOURT	951471153	7498	745.10	
01 4310 410 0	SUPPLIES, Silas		745.10	
HOUGHTON MIFFLIN HARCOURT	951471154	7498	461.17	

<u>Vendor Name</u>	<u>Invoice</u>	<u>Check #</u>	<u>Amount</u>	
<u>Account Number</u>	<u>Description</u>		<u>Amount</u>	
01 1100 410 1	SUPPLIES, Marks		461.17	
HOUGHTON MIFFLIN HARCOURT	951471155	7498	851.62	
01 1160 410 1	SUPPLIES, Largent		851.62	
			Vendor Total:	5,109.95
HUMMERT INTERNATIONAL	66759	7499	762.40	
01 1100 418 2	Vo Ag, Rocker		762.40	
			Vendor Total:	762.40
HUSKERS ILLUSTRATED	2015-16SY	7500	62.95	
01 2222 440 0	PERIODICALS, Haussermann, renewal		62.95	
			Vendor Total:	62.95
INNOVATIVE LEARNING CONCEPTS, INC.	200168931	7501	54.00	
01 4200 410 0	SUPPLIES, DeJonge		54.00	
			Vendor Total:	54.00
IXL LEARNING	S270805	7502	49.00	
01 1100 410 2	SUPPLIES, Schmidt		49.00	
IXL LEARNING	S270810	7502	725.00	
01 1100 410 2	SUPPLIES, Schmidt		725.00	
			Vendor Total:	774.00
JENSEN PUBLISHING, INC	2015- 16Huskerla	7503	64.00	
01 2222 440 0	PERIODICALS, Huskerland Prep		64.00	
			Vendor Total:	64.00
JW PEPPER & SON INC.	03438262	7504	243.49	
01 1100 411 2	BAND, Hanshaw		243.49	
JW PEPPER & SON INC.	03438620	7504	16.95	
01 1100 411 2	BAND, Hanshaw		16.95	
JW PEPPER & SON INC.	03438621	7504	5.90	
01 1100 411 2	BAND, Hanshaw		5.90	
JW PEPPER & SON INC.	3437641	7504	33.79	
01 1100 411 2	BAND, Hanshaw		33.79	
			Vendor Total:	300.13
KAHRS, SHANNETTE	20150611	7505	34.65	
01 2750 336 0	GAS & OIL, Marzano		34.65	
			Vendor Total:	34.65
KAHRS, SHELLEY	20150608	7506	195.50	
01 2410 670 0	MILEAGE, Marzano		195.50	
			Vendor Total:	195.50
KWIATKOWSKI, CARLIE	20150701	7507	147.20	
01 1200 670 0	MILEAGE, NDE Symposium		147.20	

<u>Vendor Name</u>	<u>Invoice</u>	<u>Check #</u>	<u>Amount</u>
<u>Account Number</u>	<u>Description</u>		<u>Amount</u>
			Vendor Total:
			147.20
LAKESHORE LEARNING MATERIALS	2407330615	7508	45.98
01 4200 410 0	SUPPLIES, DeJonge		45.98
LAKESHORE LEARNING MATERIALS	2407340615	7508	247.14
01 1190 410 0	SUPPLIES, Corr		247.14
LAKESHORE LEARNING MATERIALS	2414330615	7508	11.99
01 1200 410 0	SUPPLIES, Kwiatkowski		11.99
LAKESHORE LEARNING MATERIALS	2654220615	7508	649.59
01 1160 410 1	SUPPLIES, Largent		649.59
LAKESHORE LEARNING MATERIALS	2679620615	7508	387.45
01 1200 410 0	SUPPLIES, Stroup		387.45
LAKESHORE LEARNING MATERIALS	2679820615	7508	255.24
01 1100 410 1	SUPPLIES, Marks		255.24
LAKESHORE LEARNING MATERIALS	2869680615	7508	234.60
01 1200 410 0	SUPPLIES, Stroup		234.60
			Vendor Total:
			1,831.99
MARZANO RESEARCH, LLC	41390	7509	330.00
01 1100 319 0	IN-SERVICE/PROF. DEV., deposit		330.00
			Vendor Total:
			330.00
MATHESON TRI-GAS, INC	50782942	7510	36.66
01 1100 413 2	INDUSTRIAL ARTS, Vetter, Welding		18.33
01 1100 418 2	Vo Ag, Rocker, Welding		18.33
MATHESON TRI-GAS, INC	50795076	7510	35.80
01 1100 418 2	Vo Ag, Rocker, Welding		17.90
01 1100 413 2	INDUSTRIAL ARTS, Vetter, Welding		17.90
			Vendor Total:
			72.46
MCGRAW-HILL SCHOOL EDUCATION HOLDINGS LLC	86284402001	7511	410.94
01 1100 410 1	SUPPLIES, Johnson		410.94
MCGRAW-HILL SCHOOL EDUCATION HOLDINGS LLC	86303729001	7511	247.62
01 1100 410 1	SUPPLIES, James		247.62
MCGRAW-HILL SCHOOL EDUCATION HOLDINGS LLC	86309992001	7511	202.15
01 4200 410 0	SUPPLIES, DeJonge		202.15
MCGRAW-HILL SCHOOL EDUCATION HOLDINGS LLC	86318432001	7511	80.43
01 4200 410 0	SUPPLIES, DeJonge		80.43
MCGRAW-HILL SCHOOL EDUCATION HOLDINGS LLC	86322582001	7511	218.84
01 1100 410 1	SUPPLIES, Dreher		218.84
MCGRAW-HILL SCHOOL EDUCATION HOLDINGS LLC	86494690001	7511	563.91
01 1100 410 1	SUPPLIES, Sidlo		563.91
MCGRAW-HILL SCHOOL EDUCATION HOLDINGS LLC	86500592001	7511	220.19

<u>Vendor Name</u>	<u>Invoice</u>	<u>Check #</u>	<u>Amount</u>	
<u>Account Number</u>	<u>Description</u>		<u>Amount</u>	
01 1100 410 1	SUPPLIES, L Hoffman		220.19	
MCGRAW-HILL SCHOOL EDUCATION HOLDINGS LLC	86512038001	7511	545.07	
01 1100 420 2	TEXTBOOKS, Sidman		486.50	
01 1100 410 2	SUPPLIES, Sidman		58.57	
MCGRAW-HILL SCHOOL EDUCATION HOLDINGS LLC	86518464001	7511	330.34	
01 1100 420 2	TEXTBOOKS, McDowell		330.34	
MCGRAW-HILL SCHOOL EDUCATION HOLDINGS LLC	86598170001	7511	609.60	
01 1100 410 2	SUPPLIES, McDowell		609.60	
			Vendor Total:	3,429.09
MENARDS, INC.	82350	7512	83.39	
01 2610 410 0	SUPPLIES, building		83.39	
MENARDS, INC.	82966	7512	181.01	
01 2610 410 0	SUPPLIES, grounds		181.01	
MENARDS, INC.	83319	7512	251.12	
01 2610 410 0	SUPPLIES, building		251.12	
			Vendor Total:	515.52
MIERAU & CO PC	20150630	7513	350.00	
01 2510 660 0	DATA PROCESSING, June PR		350.00	
			Vendor Total:	350.00
MOSAIC	AXT0515	7514	2,429.28	
01 1200 370 2	TUITIONOTH AGENCIES SPED, A Wagner May		2,429.28	
MOSAIC	AXT0515B	7514	2,774.63	
01 1200 370 1	TUITION OTH AGENCIES SPED, B Wagner May		2,732.94	
01 1218 313 1	Purch Serv,PUPIL SERV, B Wagner OT May		41.69	
			Vendor Total:	5,203.91
MPS	68132646	7515	1,481.03	
01 1100 420 2	TEXTBOOKS, Schmidt		1,481.03	
			Vendor Total:	1,481.03
MUSIC ALIVE	MA7134	7516	315.00	
01 1100 412 2	VOCAL MUSIC, Meldoy		315.00	
			Vendor Total:	315.00
NASB	37724	7517	75.00	
01 2320 630 0	FEES, M James, Annual Mtg		75.00	
			Vendor Total:	75.00
NASCO	430691	7518	504.85	
01 1100 418 2	FCS, kitchen supplies		504.85	
NASCO	439641	7518	143.11	
01 1100 418 2	FCS, McDowell, scissors/rotary cutter		143.11	

<u>Vendor Name</u>	<u>Invoice</u>	<u>Check #</u>	<u>Amount</u>	
<u>Account Number</u>	<u>Description</u>		<u>Amount</u>	
NASCO	449417	7518	297.08	
01 1100 418 2	SUPPLIES, McDowell		297.08	
			Vendor Total:	945.04
NATIONAL FFA ORGANIZATION	MDS-28276	7519	54.00	
01 1100 418 2	Vo Ag, Rocker, Nat CDE Questions		54.00	
			Vendor Total:	54.00
NCS PEARSON EDUCATION	10186190	7520	282.49	
01 1200 410 0	SUPPLIES, Kovarik testing kits		282.49	
NCS PEARSON EDUCATION	4023915374	7521	487.57	
01 1100 410 2	SUPPLIES, Sidman, wkbks		487.57	
NCS PEARSON EDUCATION	4023915515	7521	4,840.15	
01 1100 420 2	TEXTBOOKS, Miller		4,840.15	
NCS PEARSON EDUCATION	7024204764	7521	295.91	
01 1100 410 2	SUPPLIES, Miller		295.91	
			Vendor Total:	5,906.12
NCSA	39461	7522	472.00	
01 2120 319 0	IN-SERVICE/PROF DEVEL, Simmons		80.00	
01 1100 319 0	IN-SERVICE/PROF. DEV., Rocker		392.00	
NCSA	39805	7522	150.00	
01 2320 630 0	FEES, M James Wksp		150.00	
			Vendor Total:	622.00
NE DEPT. OF EDUCATION	2015EarlyChi	7523	100.00	
01 1100 319 0	ld PROF. DEV., Marks		100.00	
			Vendor Total:	100.00
NEBRASKA LIFE	38905	7524	24.00	
01 2222 440 0	PERIODICALS, 2015 renewal		24.00	
			Vendor Total:	24.00
NEBRASKA SAFETY CENTER	57-2842Bus	7525	150.00	
01 2750 690 0	MISC, Lvl 1 C Schmidt		150.00	
NEBRASKA SAFETY CENTER	57-2911Bus	7525	75.00	
01 2750 690 0	MISC, Lvl 2 Goosic		75.00	
			Vendor Total:	225.00
NETS	376	7526	1,200.00	
01 2320 465 0	COMPUTER SOFTWARE, Negioations N Star		1,200.00	
			Vendor Total:	1,200.00
OK TIRE STORE	20150602	7527	79.00	
01 2620 410 0	SUPPLIES, mower		79.00	

<u>Vendor Name</u>	<u>Invoice</u>	<u>Check #</u>	<u>Amount</u>	
<u>Account Number</u>	<u>Description</u>		<u>Amount</u>	
				Vendor Total: 79.00
ONE SOURCE THE BACKGROUND COMPANY	2211- 20150630	7528	15.00	
01 2320 690 0	MISC, E Johnson		15.00	
				Vendor Total: 15.00
ORIENTAL TRADING	671961046-01	7529	85.99	
01 1100 410 1	SUPPLIES, C James		85.99	
ORIENTAL TRADING	672200816-01	7529	46.95	
01 1100 410 1	SUPPLIES, Marks		46.95	
ORIENTAL TRADING	672201915-01	7529	219.84	
01 1100 410 1	SUPPLIES, Sidlo		219.84	
				Vendor Total: 352.78
PAPER MILL STORE, INC., THE	0172698-IN	7530	153.81	
01 1100 410 1	SUPPLIES, C James		153.81	
				Vendor Total: 153.81
PATTERSON MEDICAL SUPPLY CO	41954137	7531	193.58	
01 1100 410 1	SUPPLIES, Grube		96.79	
01 1100 410 2	SUPPLIES, Grube		96.79	
PATTERSON MEDICAL SUPPLY CO	41956305	7531	26.85	
01 1100 410 1	SUPPLIES, Grube		13.42	
01 1100 410 2	SUPPLIES, Grube		13.43	
				Vendor Total: 220.43
PITSCO	607674-1	7532	228.15	
01 1100 413 2	INDUSTRIAL ARTS, Vetter		228.15	
				Vendor Total: 228.15
PITSTOP & SHOP, INC.	20150630	7533	31.85	
01 2760 336 0	GAS & OIL, June		31.85	
				Vendor Total: 31.85
PLANK LUMBER & HARDWARE	20150630	7534	202.70	
01 2610 410 0	SUPPLIES, building		202.70	
				Vendor Total: 202.70
PLANK ROAD PUBLISHING INC.	15-041842	7535	91.54	
01 1100 412 2	VOCAL MUSIC, Antholz		91.54	
				Vendor Total: 91.54
PRESTO-X	30610649	7536	117.60	
01 2620 310 0	REPAIR SERVICES, June		117.60	
				Vendor Total: 117.60
PRINCIPAL LIFE/DEPT. 900	20150701	7537	1,159.04	
01 1100 290 1	DISABILITY INSURANCE		214.62	
01 1100 290 2	DISABILITY INSURANCE		383.08	

<u>Vendor Name</u>	<u>Invoice</u>	<u>Check #</u>	<u>Amount</u>
<u>Account Number</u>	<u>Description</u>		<u>Amount</u>
01 1160 290 1	DISABILITY INSURANCE		36.26
01 1200 290 1	DISABILITY INSURANCE		42.24
01 1200 290 2	DISABILITY INSURANCE		40.95
01 1190 290 0	DISABILITY INSURANCE		16.97
01 4410 290 2	DISABILITY INSURANCE		12.06
01 9001 290 0	DISABILITY INSURANCE		28.56
01 2410 290 1	DISABILITY INSURANCE		39.36
01 2410 290 2	DISABILITY INSURANCE		50.63
01 2610 290 0	DISABILITY INSURANCE		52.65
01 4200 290 0	DISABILITY INSURANCE		30.19
01 4310 290 0	DISABILITY INSURANCE		23.07
01 4410 290 1	DISABILITY INSURANCE		23.91
01 4404 290 0	DISABILITY INSURANCE		12.89
01 1310 290 0	DISABILITY INSURANCE		6.13
01 2120 290 1	DISABILITY INSURANCE		12.32
01 2120 290 2	DISABILITY INSURANCE		12.32
01 2222 290 0	DISABILITY INSURANCE		24.50
01 2320 290 0	DISABILITY INSURANCE		96.33
Vendor Total:			1,159.04
QUILL CORPORATION	4709445	7538	634.05
01 1100 417 2	BUSINESS, Hammer, toners		634.05
QUILL CORPORATION	4846970	7538	33.97
01 2410 410 0	SUPPLIES, Weiss		33.97
QUILL CORPORATION	4885304	7538	67.19
01 2410 410 0	SUPPLIES, Kahrs		67.19
QUILL CORPORATION	4945000	7538	33.49
01 2320 410 0	SUPPLIES, M James		33.49
QUILL CORPORATION	5165509	7538	11.79
01 1100 418 2	Vo Ag,Rocker		11.79
QUILL CORPORATION	5245745	7538	30.69
01 1100 418 2	Vo Ag,Rocker		30.69
Vendor Total:			811.18
R & R SALES & SERVICE	20150630	7539	29.20
01 2620 410 0	SUPPLIES, weed trimmer head		29.20
Vendor Total:			29.20
RAINBOW RACING SYSTEM, INC	266639	7540	66.22
01 1100 410 1	SUPPLIES, C James		66.22
Vendor Total:			66.22
REALLY GOOD STUFF, INC.	5092457	7541	75.67
01 1100 410 1	SUPPLIES, Dreher		75.67
REALLY GOOD STUFF, INC.	5092757	7541	294.15
01 1100 410 1	SUPPLIES, C James		294.15
REALLY GOOD STUFF, INC.	5093790	7541	425.25
01 1200 410 0	SUPPLIES, Kwiatkowski		425.25

<u>Vendor Name</u>	<u>Invoice</u>	<u>Check #</u>	<u>Amount</u>
<u>Account Number</u>	<u>Description</u>		<u>Amount</u>
REALLY GOOD STUFF, INC.	5106305	7541	354.97
01 1160 410 1	SUPPLIES, Largent		354.97
REALLY GOOD STUFF, INC.	5106306	7541	435.60
01 1100 410 1	SUPPLIES, Marks		435.60
REALLY GOOD STUFF, INC.	5106359	7541	75.36
01 1100 410 1	SUPPLIES, L Hoffman		75.36
REALLY GOOD STUFF, INC.	5106363	7541	229.21
01 1200 410 0	SUPPLIES, Stroup		229.21
REALLY GOOD STUFF, INC.	5106464	7541	287.93
01 1100 410 1	SUPPLIES, L Hoffman		287.93
REALLY GOOD STUFF, INC.	5108737	7541	149.99
01 1160 410 1	SUPPLIES, Largent		149.99
REALLY GOOD STUFF, INC.	5114054	7541	179.91
01 1100 410 1	SUPPLIES, L Hoffman		179.91
Vendor Total:			2,508.04
ROCKER, DAVID	2015NatlLand Jud	7542	355.44
01 2750 336 0	GAS & OIL, Natl Conv		56.51
01 2190 633 2	Fees-FFA, lodging		298.93
Vendor Total:			355.44
S&S WORLDWIDE, INC.	8618464	7543	7.62
01 1100 410 2	SUPPLIES, Miller		7.62
Vendor Total:			7.62
S.E. SMITH & SONS	20150630	7544	1,644.36
01 2610 410 0	SUPPLIES, building		1,644.36
Vendor Total:			1,644.36
SCHOLASTIC MAGAZINES	M5629521 5	7545	131.84
01 1100 414 2	ART, Guge		131.84
SCHOLASTIC MAGAZINES	M5637822 7	7545	144.38
01 1100 410 1	SUPPLIES, Marks		144.38
Vendor Total:			276.22
SCHOOL ARTS	148000	7546	24.95
01 1100 414 2	ART, Guge		24.95
Vendor Total:			24.95
SCHOOL SPECIALTY/CLASSROOM DIRECT	208114370905	7548	80.48
01 1100 410 2	SUPPLIES, Einspahr		80.48
SCHOOL SPECIALTY/CLASSROOM DIRECT	208114371111	7548	148.62
01 1100 410 1	SUPPLIES, Johnson		148.62
SCHOOL SPECIALTY/CLASSROOM DIRECT	208114393743	7548	302.68
01 1100 410 1	SUPPLIES, C James		302.68
SCHOOL SPECIALTY/CLASSROOM DIRECT	208114408559	7548	20.78
01 1100 410 1	SUPPLIES, Johnson		20.78
SCHOOL SPECIALTY/CLASSROOM DIRECT	208114424647	7548	262.96

<u>Vendor Name</u>	<u>Invoice</u>	<u>Check #</u>	<u>Amount</u>
<u>Account Number</u>	<u>Description</u>		<u>Amount</u>
01 1100 410 1	SUPPLIES, C James		262.96
SCHOOL SPECIALTY/CLASSROOM DIRECT	208114424658	7548	94.64
01 1100 410 2	SUPPLIES, Schmidt		94.64
SCHOOL SPECIALTY/CLASSROOM DIRECT	208114424659	7548	60.28
01 1100 410 2	SUPPLIES, Sidman		60.28
SCHOOL SPECIALTY/CLASSROOM DIRECT	208114431832	7548	157.89
01 1100 410 2	SUPPLIES, Sidman		157.89
SCHOOL SPECIALTY/CLASSROOM DIRECT	208114441750	7548	407.35
01 1160 410 1	SUPPLIES, Largent		407.35
SCHOOL SPECIALTY/CLASSROOM DIRECT	208114457746	7548	93.07
01 1100 410 1	SUPPLIES, C James		93.07
	Vendor Total:		1,628.75
SCHOOL SPECIALTY	208114370741	7547	104.63
01 1200 410 0	SUPPLIES, Kwiatkowski		104.63
SCHOOL SPECIALTY	208114370888	7547	94.80
01 1100 417 2	BUSINESS, Hammer		94.80
SCHOOL SPECIALTY	208114370906	7547	234.04
01 1100 410 2	SUPPLIES, Einspahr		234.04
SCHOOL SPECIALTY	208114371104	7547	37.65
01 1100 410 1	SUPPLIES, Johnson		37.65
SCHOOL SPECIALTY	208114371567	7547	71.73
01 1100 410 2	SUPPLIES, Antholz		71.73
SCHOOL SPECIALTY	208114383456	7547	10.38
01 1100 410 1	SUPPLIES, C James		10.38
SCHOOL SPECIALTY	208114424483	7547	115.98
01 1200 410 0	SUPPLIES, Stroup		115.98
SCHOOL SPECIALTY	208114424629	7547	138.13
01 1200 410 0	SUPPLIES, Stroup		138.13
	Vendor Total:		807.34
SCHROEDER, KENNETH	20150630	7549	41.40
01 2320 670 0	MILEAGE, Law Update		41.40
	Vendor Total:		41.40
SOCIAL THINKING	000120	7550	207.90
01 2120 410 1	SUPPLIES, Simmons		103.95
01 2120 410 2	SUPPLIES, Simmons		103.95
SOCIAL THINKING	000125	7550	35.17
01 1200 410 0	SUPPLIES, Kwiatkowski		35.17
	Vendor Total:		243.07
SOFTWARE UNLIMITED INC	2015-2016SY	7551	3,300.00
01 2510 465 0	COMPUTER SOFTWARE, Software renewal		3,300.00
	Vendor Total:		3,300.00
SOURCE GAS	201180991390	7552	27.27
01 2610 321 0	FUEL/NATURAL GAS, 5/29-6/25		27.27

<u>Vendor Name</u>	<u>Invoice</u>	<u>Check #</u>	<u>Amount</u>	
<u>Account Number</u>	<u>Description</u>		<u>Amount</u>	
	Greenhouse			
SOURCE GAS	201447885072	7552	283.65	
01 2610 321 0	FUEL/NATURAL GAS, 5/29-6/25 Main		283.65	
SOURCE GAS	201447885073	7552	35.46	
01 2610 321 0	FUEL/NATURAL GAS, 5/29- 6/25, Bus		35.46	
			Vendor Total:	346.38
STATE OF NEBRASKA	939625	7553	236.79	
01 1100 382 2	DISTANCE EDUCATION, May		236.79	
			Vendor Total:	236.79
STENGER PLUMBING	172	7554	140.00	
01 2620 312 0	PLUMBING WORK, Girls RR odor		140.00	
			Vendor Total:	140.00
STEVE WEISS MUSIC	596792SA	7555	2,220.95	
01 1100 411 2	BAND, Hanshaw		2,220.95	
			Vendor Total:	2,220.95
SUBSCRIPTION SERV/AMERICA	5125056	7556	480.35	
01 2222 440 0	PERIODICALS, magazine renewals		480.35	
			Vendor Total:	480.35
SUPREME SCHOOL SUPPLY	37819	7557	2.49	
01 1100 410 2	SUPPLIES, Schmidt		2.49	
			Vendor Total:	2.49
SWEETWATER SOUND INC.	12589775	7558	71.55	
01 1100 412 2	VOCAL MUSIC, Antholz		71.55	
			Vendor Total:	71.55
TEACHER DIRECT	P45920870002	7559	106.22	
01 4200 410 0	3 SUPPLIES, DeJonge		106.22	
TEACHER DIRECT	P45921590002	7559	53.41	
01 1100 410 1	0 SUPPLIES, C James		53.41	
			Vendor Total:	159.63
TEACHERS DISCOVERY	61102	7560	134.38	
01 1100 410 2	SUPPLIES, Cleveland		134.38	
TEACHERS DISCOVERY	61148	7560	270.19	
01 1100 410 2	SUPPLIES, Cleveland		270.19	
			Vendor Total:	404.57
TELEPHONE SYSTEMS OF NE, INC	19988	7561	326.38	
01 2620 310 0	REPAIR SERVICES		326.38	
			Vendor Total:	326.38

Board Report - Detail after checks are printed

<u>Vendor Name</u>	<u>Invoice</u>	<u>Check #</u>	<u>Amount</u>	
<u>Account Number</u>	<u>Description</u>		<u>Amount</u>	
TREASURE BAY INC	353076	7562	95.84	
01 1100 410 1 .	SUPPLIES, Marks		95.84	
			Vendor Total:	95.84
UPSTART	5614652	7563	109.98	
01 2222 410 0	SUPPLIES, Haussermann		109.98	
			Vendor Total:	109.98
VERIZON BUSINESS	74379457	7564	86.69	
01 2510 342 0	TELEPHONE, 5/15-6/14		86.69	
			Vendor Total:	86.69
VERIZON WIRELESS	9747901971	7565	233.13	
01 2510 342 0	TELEPHONE, 05/24-06/23		233.13	
			Vendor Total:	233.13
VERNIER SOFTWARE	5176247	7566	660.06	
01 1100 416 2	SCIENCE, Kahrs		660.06	
			Vendor Total:	660.06
WEX BANK	20150630	7567	1,055.62	
01 2750 336 0	GAS & OIL, June		857.00	
01 2760 336 0	GAS & OIL, June		198.62	
			Vendor Total:	1,055.62
WOODWARD'S DISPOSAL SERV INC	NO8617-1795	7568	47.50	
01 2510 690 0	MISCELLANEOUS, June		47.50	
			Vendor Total:	47.50
			Fund Total:	95,574.06
			Checking Account Total:	95,574.06

Franklin Public Schools
Board of Education
District 506
Franklin, Nebraska 68939

Regular July Meeting

Monday – July 13th, 2015
5:30 Board Retreat
8:00 Regular Meeting

Franklin Public Schools
Media Center

Bills Committee: Scott & Kim (June & July)
R & R - \$29.20 – Trimmer head

Shiffler - \$1788.41 – Depreciation
Daktronics - \$12209.00 – Depreciation
Kriz Davis - \$275.68 – Depreciation
Global Equip - \$999.85 – Depreciation
Bartunek Drywall - \$4878.00 - Depreciation



Dept 781437
 P.O. Box 78000
 Detroit, MI 48278-1437
 Phone: (800) 547-1539 Fax: (800) 547-1535
 Web - www.shifflerequip.com

Invoice

Date	Page	Number
06/16/2015	1	1515608100

Bill To

Franklin School District 506
 1001 M St
 Franklin NE 68939-1120

Ship To

Attn: Chad S.
 Franklin School District 506
 1001 M St
 Franklin NE 68939-1120

DEPR

Account	Ordered	Shipped	Customer PO#	Telephone	Sman	Terms of Sale	Ship Method
843064	06/05/15	06/16/15	4711CHAD	308.425.6283	123	NET 30	As Quoted

Item #	Description	UM	QOR	QBO	QSH	Price	Amount
ASI-00047	ASI 0600-72x36, Angle Frame Mirror 72x36	EA	2	0	2	259.50	519.00
ASI-00039	ASI 0600-24x60, Angle Frame Mirror 24x60	EA	2	0	2	124.39	248.78
ASI-5501	ASI 0600-60x36, Angle Frame Mirror 60x36	EA	2	0	2	230.42	460.84
ASI-00031	Angle Frame Mirror 18x24	EA	3	0	3	57.62	172.86

Comments: Thank you for your order!!! Please call our customer service department if you have any questions about your order.

Merchandise	Shipping	Add Charge	COD Charge	Other Charge	Tax	Invoice Total
1401.48	386.93	0.00	0.00	0.00	0.00	1788.41

** REMIT PAYMENT IN US \$ TO THE ADDRESS ABOVE **

Please email our Accounts Receivable Dept. at accountsreceivable@shifflerequip.com with any questions.

DAKTRONICS INVOICE

Remit To:
 DAKTRONICS, INC.
 SDS-12-2222
 PO BOX 86
 MINNEAPOLIS, MN 55486 (USA)

Invoice No: 6645854
 Invoice Date: 06/12/15
 Payment Due Date: 07/12/15
 Customer No: 151185-001
 Purchase Order No: 4686 ADAM

Depl

DAKTRONICS, INC.
 FEDERAL TAX ID # 46-0306862
 201 DAKTRONICS DRIVE
 PO BOX 5110
 BROOKINGS, SD 57006 (USA)
 Phone: 800-325-8766
 Fax: 605-697-4700
 www.daktronics.com

Sold To: ACCOUNTS PAYABLE
 Monica James
 FRANKLIN PUBLIC SCHOOLS
 1001 M ST
 FRANKLIN, NE 68939 (USA)

62 2500 530 0

End User:	Ship To:
FRANKLIN PUBLIC SCHOOLS 1001 M ST FRANKLIN, NE (USA)	FRANKLIN PUBLIC SCHOOLS 1001 M ST FRANKLIN, NE 68939

Order Number 235035	Delivery Terms FOB DAKTRONICS	Payment Terms NET 30 DAYS
-------------------------------	---	-------------------------------------

Line	Item Description	Unit Of Measure	Quantity	Amount	Amount
1	0A-1749-0015 FA, BB-2107-101N-AR-PV-120-F CAPTIONS & BORDER STRIPE: WHITE	EA	2.0000	5,499.50	10,999.00
2	0A-1749-0091 SINGLE BONUS OPTION, AR-PV	EA	2.0000	0.00	0.00
3	0A-1237-0015 CAPTIONS; BB-2107, WHITE	EA	2.0000	0.00	0.00
4	0G-148438-A CAPTION, HOME, 6", SWIS721 CN BT	EA	2.0000	0.00	0.00
5	0A-1152-0330 1" STRIPING SET; STANDARD SCOREBOARD	EA	2.0000	0.00	0.00
6	0A-1237-0039 AD PANEL; CORNER, 17X33 FOR 10' SCOREBOA	EA	4.0000	0.00	0.00
7	0A-1110-0152 SCBD RADIO RECEIVER KIT, G6, DOMESTIC, R	EA	2.0000	0.00	0.00
8	0A-1196-0215 ALL SPORT 5010R6 CONSOLE KIT	EA	2.0000	0.00	0.00
9	0A-1237-0069 F. ASSY; 2'-0" X 10'-0" NON- BACKLIT AD	EA	2.0000	0.00	0.00
10	0A-1237-0041 MOUNTING HDWE, AD PANEL; ADJUSTABLE	EA	2.0000	0.00	0.00
11	0E-1000-0135 GRAPHIC DESIGN	EA	1.0000	0.00	0.00
12	ED-2481645 TUFFSPORT INDOOR SCBD INSTALL MANUAL	EA	2.0000	0.00	0.00
13	ED-2481865 BB-2107 PRODUCT SPECIFICATIONS	EA	2.0000	0.00	0.00
14	0E-1000-0157	EA	1.0000	1,210.00	1,210.00



Continued on the next page...

DAKTRONICS INVOICE

Invoice No: 6645854
Invoice Date: 06/12/15
Payment Due Date: 07/12/15
Customer No: 151185-001
Purchase Order No: 4686 ADAM

DAKTRONICS, INC.
 FEDERAL TAX ID # 46-0506862
 201 DAKTRONICS DRIVE
 PO BOX 5110
 BROOKINGS, SD 57006 (USA)
 Phone: 800-325-8766
 Fax: 605-697-4700
 www.daktronics.com


Page 2 of 2

Line	Item Description	Unit Of Measure	Quantity		Amount
16	INSTALLATION-FIELD TECHNICIAN 0A-1000-0126 COPY; DIGITAL, OPAQUE; WITH APPLICATION	EA	56.0000	0.00	0.00
				Items Subtotal	12,209.00
1	HHBF-SHIPPING/FREIGHT HSPR ST DST 2		1.0000	0.00	0.00
				Charges Subtotal	0.00

For questions regarding this invoice please contact Daktronics, Inc.
Customer Service at: 800-325-8766 or Fax: 605-697-4444.



No return goods accepted without prior authorization.
 For invoice inquiry, contact us at acctsrc@daktronics.com.
 **For Overnight Packages, please use this address:
 Daktronics, U.S. Bank Lockbox, SDS-12-2222,
 1200 Energy Park Dr., St Paul, MN 55108

Invoice Total	12,209.00
Payments Received	0.00
Amount Due 	12,209.00
	Currency USD



Kriz-Davis Co.
 WHOLESALE ELECTRICAL SUPPLIES
 "An Employee Owned Company"

2400 W 3RD ST
 GRAND ISLAND NE 68803-5324
 308-382-2230
 FAX 308-382-9189

DEPR

INVOICE

INVOICE DATE	INVOICE NUMBER
06/15/15	S101085835.001
REMIT TO: KRIZ-DAVIS COMPANY PO BOX 310353 DES MOINES IA 50331-0353	PAGE 1 of 1

BILL TO:
 10341 1 AB 0.416 E0317X I0562 D1371770533 P2652777 0001:0001

SHIP TO:



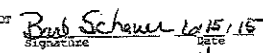
FRANKLIN PUBLIC SCHOOLS
 1001 M ST
 FRANKLIN NE 68939-1120

FRANKLIN PUBLIC SCHOOLS
 1001 M ST
 FRANKLIN NE 68939-1199

CUSTOMER NUMBER	CUSTOMER ORDER NUMBER	JOB NAME / RELEASE NUMBER	SHIP DATE	
5876	4709CHAD	6' Plug Track	06/05/15	
ENTERED BY	SHIP VIA	TERMS	ORDER DATE	
JOSHUA JONES	BIG TRUCK MON	Net 30th	06/15/15	
ORDER QTY	SHIP QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
4ea	4ea	CPL APC7R Combo Unit, White Housing, Led-Exit, (2) LED Emergency Light Heads, Universal Fa	50.000/ea	200.00

Invoice is due by 07/31/15.
 Past Due invoices may be subject to 1.5% late charge.

No returns without prior approval. All returns must be accompanied by a copy of the invoice and are subject to a restocking charge. No returns on non-stocked items or cut wire. Accounts not paid by maturity are subject to a finance charge of 1.5% per month, annual percentage rate of 18%.


 Signature: Bob Schauer
 Date: 6/15/15
 Printed Name: Bob Schauer
 Title:

Subtotal	200.00
S&H Charges	0.00
Tax	0.00
Payments	0.00
Amount Due	200.00



Kriz-Davis Co.
 WHOLESALE ELECTRICAL SUPPLIES
 "An Employee Owned Company"

2400 W 3RD ST
 GRAND ISLAND NE 68803-5324
 308-382-2230
 FAX 308-382-9189

DEPR

INVOICE

INVOICE DATE	INVOICE NUMBER
06/22/15	S101085835.002
REMIT TO: KRIZ-DAVIS COMPANY PO BOX 310353 DES MOINES IA 50331-0353	PAGE 1 of 1

BILL TO:
 5822 1 AB 0.416 E0276X I0449 D1378450791 P2664312 0001:0002

SHIP TO:



FRANKLIN PUBLIC SCHOOLS
 1001 M ST
 FRANKLIN NE 68939-1120

FRANKLIN PUBLIC SCHOOLS
 1001 M ST
 FRANKLIN NE 68939-1199

CUSTOMER NUMBER	CUSTOMER ORDER NUMBER	JOB NAME / RELEASE NUMBER	SHIP DATE	
5876	4709CHAD	6' Plug Track	06/05/15	
ENTERED BY	SHIP VIA	TERMS	ORDER DATE	
JOSHUA JONES	BIG TRUCK MON	Net 30th	06/22/15	
ORDER QTY	SHIP QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
1ea	1ea	HWDK PL1SC LANTRAK, SPLICE COVER	0.935/ea	0.93

Invoice is due by 07/31/15.
 Past Due invoices may be subject to 1.5% late charge.

Dr. *Barb Schauer* 6/22/15
Signature Date
 Barb Schauer
Printed Name Items

Subtotal	0.93
S&H Charges	0.00
Tax	0.00
Payments	0.00
Amount Due	0.93

No returns without prior approval. All returns must be accompanied by a copy of the invoice and are subject to a restocking charge. No returns on non-stocked items or cut wire. Accounts not paid by maturity are subject to a finance charge of 1.5% per month, annual percentage rate of 18%.



2400 W 3RD ST
 GRAND ISLAND NE 68803-5324
 308-382-2230
 FAX 308-382-9189

DEPR

INVOICE

INVOICE DATE	INVOICE NUMBER
06/22/15	S101085835.003
REMIT TO: KRIZ-DAVIS COMPANY PO BOX 310353 DES MOINES IA 50331-0353	PAGE 1 of 1

BILL TO:
 5822 1 AB 0.416 E0276 I0450 D1378450793 P2664312 0002:0002

SHIP TO:



FRANKLIN PUBLIC SCHOOLS
 1001 M ST
 FRANKLIN NE 68939-1120

FRANKLIN PUBLIC SCHOOLS
 1001 M ST
 FRANKLIN NE 68939-1199

CUSTOMER NUMBER	CUSTOMER ORDER NUMBER	JOB NAME / RELEASE NUMBER	SHIP DATE	
5876	4709CHAD	6' Plug Track	06/05/15	
ENTERED BY	SHIP VIA	TERMS	ORDER DATE	
JOSHUA JONES	BIG TRUCK MON	Net 30th	06/22/15	
ORDER QTY	SHIP QTY	DESCRIPTION	UNIT PRICE	EXT PRICE
2ea	1ea	HWDK PT206208 PLUGTRAK, 6', 20A, 2CIRC, 9 DUP *	74.748/ea	74.75

Invoice is due by 07/31/15.
 Past Due invoices may be subject to 1.5% late charge.

No returns without prior approval. All returns must be accompanied by a copy of the invoice and are subject to a restocking charge. No returns on non-stocked items or cut wire. Accounts not paid by maturity are subject to a finance charge of 1.5% per month, annual percentage rate of 18%.

Signature: *Barry Scherer 6/24/15*
 Printed Name: _____ Date: _____

Subtotal	74.75
S&H Charges	0.00
Tax	0.00
Payments	0.00
Amount Due	74.75

GLOBAL EQUIPMENT COMPANY
 PO BOX 905713
 CHARLOTTE NC 28290-5713



INVOICE NO. 108222162	INVOICE DATE 06/23/15	CUSTOMER NO. 628869
ORDER NO. 9398457	ORDER DATE 06/05/15	CUSTOMER PHONE NO. (308) 425-6283
TOTAL AMOUNT DUE:		999.85

(770) 822-5600
 (800) 645-2986

SOLD TO:

10.1.1767 1 MB 0.436 67682S11.ps 272402 1-2

FRANKLIN SCHOOL DISTRICT
 108222162
 CHAD SCHMIDT
 1001 M STREET
 FRANKLIN NE 68939-1120

DEPR

RETURN THIS PAYMENT STUB WITH YOUR REMITTANCE TO INSURE PROPER CREDIT TO YOUR ACCOUNT.



ORIGINAL INVOICE
 PO BOX 905713
 CHARLOTTE NC 28290-5713
 (770) 822-5600 FED-TAX-ID: 11-3584699

INVOICE NO. 108222162	INVOICE DATE 06/23/15
PLEASE REFER TO ABOVE INVOICE NO. WHEN REMITTING AND WHEN YOU ARE MAKING ANY INQUIRIES REGARDING THIS ORDER	

S
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O

CHAD SCHMIDT
 FRANKLIN SCHOOL DISTRICT
 1001 M STREET
 FRANKLIN NE 68939

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T
O

CHAD SCHMIDT Attn: CHAD SCHMIDT
 FRANKLIN SCHOOL DISTRICT
 1001 M ST
 FRANKLIN NE 68939

YOUR ORDER NO. 4710CHAD		ORDERED BY CHAD SCHMIDT		PAGE 1 OF 2	
SHIPPED VIA CENTRAL TRANSPORT	F.O.B. SHIPPING POINT ALLENTOWN PA	FREIGHT CHARGES PREPAID	TERRITORY	DATE SHIPPED 06/22/15	TERMS NET 30

QUANTITY	STOCK NO.	DESCRIPTION	UNIT PRICE	AMOUNT
1	B359366	Stainless Steel Wall Mounted Shelf, 12" x	386.95	386.95
2	B359371	Stainless Steel Wall Mounted Shelf, 12" x	246.95	493.90
		SHIPPING TAX		119.00
				0.00
		TOTAL		999.85

THANK YOU FOR YOUR BUSINESS
 Please allow 5 - 10 days for delivery
 PLEASE NOTE THE NEW REMIT TO ADDRESS
 PO BOX 905713
 CHARLOTTE NC 28290-5713
 To Inquire on your delivery, please use
 Tracking # 21570088308
 Please visit www.globalindustrial.com for the largest selection
 of industrial products on the web at the best prices.
 If you are located in Oklahoma, Vermont, South Dakota, Colorado or Kentucky,
 please go to <http://www.globalindustrial.com/content/termsConditions> to see

NO STATEMENT ISSUED - PLEASE PAY ON INVOICE

UNLESS OTHERWISE INDICATED THIS INVOICE BECOMES PAST DUE 30 DAYS FROM DATE OF INVOICE AND A FINANCE CHARGE WILL BE DUE ON THE UNPAID BALANCE AT THE RATE OF 1.12% PER MONTH WHICH IS AN ANNUAL PERCENTAGE RATE OF 13%. THIS CHARGE WILL BE COMPUTED BY APPLYING THE DAILY RATE OF .0433% TO THE DAILY PAST DUE BALANCE FOR THE NUMBER OF DAYS PAST DUE FROM THE INVOICE PAYMENT DATE. NO FINANCE CHARGE WILL BE INCURRED IF PAYMENT IS RECEIVED PRIOR TO DUE DATE. IN THE EVENT OF A DEFAULT WITH RESPECT TO THE PAYMENT OF THE PURCHASE PRICE OR ANY PART THEREOF FOR A PERIOD OF 30 DAYS FROM THE DUE DATE THEREOF, WE SHALL BE ENTITLED TO RECEIVE FROM THE PURCHASER ALL REASONABLE ATTORNEY'S FEES INCURRED IN THE COLLECTION OF SUCH PURCHASE PRICE.
 WE HEREBY CERTIFY THAT THESE GOODS WERE PRODUCED IN COMPLIANCE WITH ALL APPLICABLE REQUIREMENTS OF SECTIONS 6,7 AND 12 OF THE FAIR LABOR STANDARDS ACT, AS AMENDED, AND OF REGULATIONS AND ORDERS OF THE UNITED STATES DEPARTMENT OF LABOR ISSUED UNDER SECTION 14 THEREOF.
 IF YOU HAVE A STATE SALES TAX YOU MUST PAY IT DIRECT, AS SAME HAS NOT BEEN CHARGED ON THIS INVOICE.
 PURSUANT TO SECTION 11104 OF THE N.Y.S. GENERAL OBLIGATIONS LAW, A DRAWER NEGOTIATING A CHECK WHO KNOWS OR SHOULD KNOW THAT PAYMENT OF SUCH CHECK WILL BE REFUSED BY THE DRAWER BANK EITHER BECAUSE THE DRAWER HAS NO ACCOUNT WITH SUCH BANK OR THE DRAWER HAS INSUFFICIENT FUNDS ON DEPOSIT WITH SUCH BANK SHALL BE LIABLE TO THE PAYEE WHO HAS PRESENTED SUCH CHECK FOR PAYMENT, NOT ONLY FOR THE FACE AMOUNT OF THE CHECK BUT ALSO FOR ADDITIONAL LIQUIDATED DAMAGES, AS FOLLOWS: IF YOU HAD NO ACCOUNT WITH THE BANK UPON WHICH THE CHECK WAS DRAWN, AN ADDITIONAL SUM WHICH MAY BE EQUIVALENT TO SERVICE THE FACE AMOUNT OF THE CHECK OR SEVEN HUNDRED FIFTY DOLLARS, WHICHEVER IS LESS, OR IF YOU HAD INSUFFICIENT FUNDS ON DEPOSIT WITH THE BANK UPON WHICH THE CHECK WAS DRAWN, AN ADDITIONAL SUM WHICH MAY BE EQUIVALENT TO TWICE THE FACE AMOUNT OF THE CHECK OR FOUR HUNDRED DOLLARS, WHICHEVER IS LESS. CRIMINAL PENALTIES MAY ALSO APPLY.

Bartunek Drywall Company

P O BOX 265
PHILLIPS NE 68865

(308) 383-0704

Invoice

Date	Invoice #
6/29/2015	13-4385

Bill To
Franklin Schools 1001 M Street Franklin NE 68939

Job Location
<i>Dupl</i>

Due Date	P.O. No.	Terms	Project
6/29/2015			

Description	Qty	Rate	Amount
Hanging and finishing the walls on the stage		4,878.00	4,878.00

Fed Tax ID No. 27-2397483

Balance Due	\$4,878.00
--------------------	-------------------

FRANKLIN PUBLIC SCHOOLS
STUDENT-PARENT HANDBOOK
2015-2016



Franklin Public Schools

1001 M Street
Franklin, Nebraska 68939
(308) 425-6283
Fax (308) 425-6553

STUDENT - PARENT HANDBOOK OF FRANKLIN PUBLIC SCHOOLS 2015-2016

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**Franklin Public Schools Parent-Student Handbook
2015-2016 School Year**

Foreword

Section 1 Intent of Handbook

This handbook is intended to be used by students, parents and staff as a guide to the rules, regulations, and general information about Franklin Public Schools. Each student is responsible for becoming familiar with the handbook and knowing the information contained in it. Parents are encouraged to use this handbook as a resource and to assist their child in following the rules contained in this handbook.

Although the information found in this handbook is detailed and specific on many topics, the handbook is not intended to be all encompassing so as to cover every situation and circumstance that may arise during any school day, or school year. This handbook does not create a “contract.” The administration reserves the right to make decisions and make rule revisions at any time to implement the educational program and to assure the well being of all students and the educational program. The administration will be responsible for interpreting the rules contained in the handbook. Should a situation or circumstance arise that is not specifically covered in this handbook, the administration will make a decision based upon all applicable school district policies, and state and federal statutes and regulations.

Section 2 Members of the Board of Education

Name
John Siel, President
Raquel Felzien, Vice-President
Kim Molzahn, Secretary
Scott Herrick, Treasurer
James Haussermann, Trustee
Les Sidlo, Trustee

Section 3 Administrative Staff

Name	Position	Contact Information
Candace Condradt	Superintendent	candace.condradt@fpsflyers.org (308) 425-6283
Adam Boettcher	Secondary Principal	adam.boettcher@fpsflyers.org (308) 425-6283
Shelley Kahrs	Elementary Principal	shelley.kahrs@fpsflyers.org (308) 425-6283

Foreword

Section 4 Support Staff

Name	Building	Position
Janet Weiss	High School/Middle School	Attendance
Kelly Simmons	High School/Middle School	Counselor
Renee Haussermann	High School/Middle School	Library/Gifted
Monica James	Business Office	Bookkeeper
Michaela Rybacki	Elementary School	Medical Aide
Mary Goebel	High School/Middle School	Kitchen
Amber Gibson	High School/Middle School	Tech Coordinator
Sara Roether	High School/Middle School	Assistant AD
Adam Boettcher	High School/Middle School	Athletic Director

Foreword

July 2015

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

August 2015

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

September 2015

S	M	T	W	T	F	S
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5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

October 2015

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10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November 2015

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

December 2015

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

Franklin Public Schools 2015-2016 Calendar				
August 2015 (14 days)				
10- First Day of Football Practice				
10, 11 & 12 - Staff Development Days				
13 - First Day of School				
17- First Day of Volleyball & Cross Country Practice				
September 2015 (19 days)				
7 - NO SCHOOL--Labor Day				
- School Pictures				
25- Homecoming				
29 & 30 - NO SCHOOL-Staff Development Day				
October 2015 (21 days)				
6- Parent Teacher Conferences 2:30-8:30 (2:00 Dismissal)				
13- End of 1 st Quarter				
- School Picture Retakes				
23 - Fall Break				
November 2015 (18 days)				
16- First Day of Winter Sports Practice				
25 - NO SCHOOL (Thanksgiving Break)				
26 - NO SCHOOL (Thanksgiving Break)				
27 - NO SCHOOL (Thanksgiving Break)				
December 2015 (14 days)				
18 - End of 1st Semester				
Dec. 21 - Jan. 1 - NO SCHOOL (Christmas Break)				
January 2016 (19 days)				
4 - NO SCHOOL--Staff Development Day				
5 - School Resumes				
February 2016 (17 days)				
19 & 22 - Winter Break				
23 & 24 - NO SCHOOL-Staff Development Day				
29 - First Day of Spring Sports Practice				
March 2016 (21 days)				
3 - Parent Teacher Conferences 2:30-8:30 (2:00 Dismissal)				
14 - End of 3rd Quarter				
25 & 28 - NO SCHOOL (Easter Break)				
April 2016 (20 days)				
5 - 12:00 Dismissal--Franklin HS Track Meet				
19 - 12:00 Dismissal--Franklin JH Track Meet				
22 - Spring Break				
May 2016 (14 days)				
7 - Graduation @ 2:00				
19 - End of 2 nd Semester				
20 - NO SCHOOL--Staff Development Day				
LEGEND				
NO SCHOOL = Red Lettering				
Staff Development Days = Highlighted in Yellow				
12:00 Dismissal--Turquoise				
2:00 Dismissal = Strikethrough				
End of Quarter/Term = Red Box				
	1 st Quarter	2 nd Quarter	3 rd Quarter	4 th Quarter
Days	41	44	46	45
Total Student Days	176 Days			
Total Student Hours Required by Grade:	(1032 Required K-8) (1080 Required 9-12)			
Professional Development Days	9 Days			
Total Teacher Contract Days	185 Days			

January 2016

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February 2016

S	M	T	W	T	F	S
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

March 2016

S	M	T	W	T	F	S
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

April 2016

S	M	T	W	T	F	S
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3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May 2016

S	M	T	W	T	F	S
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June 2016

S	M	T	W	T	F	S
			1	2	3	4
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12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Article 1 – Mission and Goals

Section 1 School Mission Statement

Welcome to Franklin Public Schools. The Board of Education, administration and staff are committed to providing an environment where every child can grow and learn in a positive environment.

Section 2 Goals and Objectives

The goals and objectives of the Franklin Public Schools are to provide:

1. A curriculum that is based on state standards; comprehensive, coordinated, and sequential and is directed toward locally approved goals and standards for student learning. It draws upon research, best practice, and reputable theory and provides the foundation for standards based instruction. The instructional program focuses on achievement and provides for the diverse learning needs of all students including learners with disabilities and high ability learners. Curriculum and instruction help students develop content and skill mastery, analytical thinking, problem solving, work ethics, creativity, and respect for diversity.
2. An instructional program that focuses on achievement and provides for the needs of all students including learners with disabilities and high ability learners. It draws upon research, best practice, and reputable theory broad enough yet with sufficient depth to allow education for all of the students.
3. Assessment procedures and results that assist teachers in planning and providing appropriate instruction for all students. Assessment results also provide information for monitoring program success, and for reporting to parents, policy makers, and the community. The school periodically reviews procedures to improve assessment quality and increase student learning. The information assists schools in establishing and achieving improvement goals.
4. A library/media/technology program that provides a wide range of accessible print and electronic resources that expand opportunity for learning, contribute to information literacy, support the local curriculum, and enhance and enrich learning experiences for all students. The program provides materials through onsite and electronic access that complement, supplement, and enrich curriculum and instruction. It facilitates research, supports and encourages personal interest reading and the study of current events, and develops technological and other skills for accessing, evaluating, and using resources.
5. Instructional staff who have appropriate training and preparation to work with the students assigned to them, who are knowledgeable of principles of child growth and development and of the curriculum content for which they are responsible, who use teaching strategies that engage students actively in learning, and who help students understand and apply content across subject areas. Staff development activities that support the school's efforts in curriculum development, instructional improvement, assessment, and general school improvement to achieve school improvement goals.
6. Administration that exercises leadership in the development and implementation of school goals and policies. Administrators who demonstrate leadership in management and operation of the school system and in the improvement of

Article 1 – Mission and Goals

curriculum and instruction. Building administrators who provide leadership to curriculum, instruction, assessment, and school improvement. They guide staff and students in achieving goals and fulfill other functions supportive of quality learning.

7. A systematic ongoing process that guides planning, implementation, and evaluation and renewal of school improvement activities to meet local and statewide goals and priorities. The school improvement process focuses on improving student learning. The process includes a periodic review by visiting educators who provide consultation to the school/community in continued accomplishment of plans and goals.
8. A school system that demonstrates accountability to the school community. School staff periodically assesses and report student progress toward accomplishment of academic content standards. Results are used to plan and make needed changes to improve instruction for all students.
9. School facilities and a general environment that supports quality learning. Facilities and grounds are safe, orderly, and well maintained, and facilities that have adequate space, lighting, and furnishings. The system has plans or provisions for climate-controlled buildings to the extent feasible. The environment is emotionally safe and supportive and promotes respect, trust, and integrity.
10. A Board of Education that governs through orderly procedures which focus efforts of the school upon quality learning, result in equitable opportunities for learning for all students, and insure accountability to the local community.
11. An activities program that is scheduled outside the regular school day, focuses on active participation of all students involved in the activity, and promotes a positive image of the school and community.
12. A welcoming environment for parents and the community.

Section 3 Mutual Respect

The Franklin Public Schools expects every staff member and student to be treated with respect and dignity. A show of disrespect toward a staff member or insubordination on the part of students will not be tolerated.

Section 4 Complaint Procedures

The proper procedure for a parent or student to make complaints or raise concerns is to begin with the school employee who is most immediately or directly involved in the matter, as illustrated in the complaint procedure set forth below. There are specific procedures to address certain complaints or concerns, such as discrimination or harassment, bullying, disciplinary actions. Those procedures should be used where applicable.

1. Complaint procedure
 - Step 1. Schedule a conference with the staff person most immediately or directly involved in the matter.
 - Step 2. Address the concern to the Principal if the matter is not resolved at Step 1.
 - Step 3. Address the concern to the Superintendent if the matter is not resolved at Step 2.

Article 1 – Mission and Goals

Step 4. Address the concern to the Board of Education if the matter is not resolved at Step 3.

2. Conditions Applicable to All Levels of Complaint Procedure

All information to be considered at each step should be placed in writing in order to be most effective. Action or decisions will be expedited as quickly as possible, typically within ten (10) calendar days, depending on the nature of the complaint and the need for prompt resolution.

Article 2 - School Day

Section 1 Daily Schedule Elementary Schedules

Morning Recess	7:55 a.m.	Dismissal:
Tardy Bell:	8:10 a.m.	Monday – Thursday: 3:30 p.m.
		Friday: 2:00 p.m.
	Lunch	Recess
Kindergarten	10:50 – 11:10 a.m.	10:30 – 10:50 a.m.
1 st Grade	10:50 – 11:10 a.m.	10:30 – 10:50 a.m.
2 nd Grade	10:50 – 11:10 a.m.	10:30 – 10:50 a.m.
3 rd Grade	11:05 – 11:25 a.m.	10:45 – 11:05 a.m.
4 th Grade	11:05 – 11:25 a.m.	10:45 – 11:05 a.m.
5 th Grade	12:00 – 12:20 p.m.	11:40 – 12:00 p.m.
6 th Grade	12:00 – 12:20 p.m.	11:40 – 12:00 p.m.

MS/HS Class Schedule

Period 1	8:00 a.m. – 8:49 a.m.	Period 5 (MS)	11:55 a.m. – 12:45 p.m.
Period 2	8:51 a.m. – 9:40 a.m.	HS – Lunch	12:15 p.m. – 12:45 p.m.
Period 3	9:42 a.m. – 10:31 a.m.	Access Time	12:47 p.m. – 1:07 p.m.
Period 4	10:33 a.m. – 11:22 a.m.	Period 6	1:09 p.m. – 1:58 p.m.
Period 5 (HS)	11:24 a.m. – 12:13 p.m.	Period 7	2:00 p.m. – 2:49 p.m.
MS – Lunch	11:24 a.m. – 11:55 a.m.	Period 8	2:51 p.m. – 3:40 p.m.

*Bus Dismissal 3:35 p.m.

Section 2 Shortened Schedule MS/HS 10:05 Schedule

Period 1	10:05 a.m. – 10:40 a.m.	Period 5	1:09 p.m. – 1:44 p.m.
Period 2	10:42 a.m. – 11:17 a.m.	Period 6	1:46 p.m. – 2:21 p.m.
Period 3	11:19 a.m. – 11:54 a.m.	Period 7	2:23 p.m. – 2:58 p.m.
Period 4	11:56 a.m. – 12:31 p.m.	Period 8	3:00 p.m. – 3:49 p.m.
Lunch	12:33 p.m. – 1:07 p.m.		

*Bus Dismissal 3:35 p.m.

MS/HS 2:00 p.m. Schedule

Period 1	8:00 a.m. – 8:39 a.m.	Period 6 (HS)	11:25 a.m. – 12:04 p.m.
Period 2	8:41 a.m. – 9:20 a.m.	Period 6 (MS)	11:57 a.m. – 12:36 p.m.
Period 3	9:22 a.m. – 10:01 a.m.	HS Lunch	12:06 p.m. – 12:36 p.m.
Period 4	10:03 a.m. – 10:42 a.m.	Period 7	12:38 p.m. – 1:18 p.m.
Period 5	10:44 a.m. – 11:23 p.m.	Period 8	1:20 p.m. – 2:00 p.m.
MS – Lunch	11:25 a.m. – 11:55 a.m.		

*Bus Dismissal 1:55 p.m.

Article 2 - School Day

Section 3 Severe Weather and School Cancellations

The Superintendent may close public schools in case of severe weather. Representatives of the Superintendent's staff will notify local news media when inclement weather warrants such action. The information is broadcast regularly by radio and television stations.

Decision to Close Schools. A decision to close school is made when forecasts by the weather service, law enforcement advisories or civil defense officials indicate that it would be unwise to hold school. If possible, a decision about the next school day will be made by 9 p.m. for announcement during the 10 p.m. news. An early decision is not always possible because of uncertain weather conditions. School officials will make periodic assessments of conditions during the night and will decide early in the morning (by 6 a.m. if possible). **In any case, an announcement will be made to the news media when schools will be closed.** In some instances, schools will be open, but certain services may be cancelled (bus transportation, pre-school, kindergarten, student activities).

After School Starts. Every attempt will be made to avoid closing school once classes are in session. In some instances closing school during the day is inevitable if children are to safely return home before the brunt of a major storm hits. In these cases as much advance notice as possible will be given to parents. If school is closed during the day the notice will be broadcast by the media. **Parents should have a plan in place to accommodate these circumstances.**

Parental Decisions. **Parents may decide to keep their children at home in inclement weather because of personal circumstances.** Students absent because of severe weather when school is in session will be marked absent. The absence will be treated like any other absence for legitimate causes provided parents properly notify the school of their decision. Parents may pick up their children in inclement weather during the school day. Students will not normally be dismissed from school during severe weather on the basis of a telephone request.

What Not To Do. Parents should not attempt to come to school during a tornado warning. **School officials are not permitted to release students from the school building during a tornado warning.** Tornado safety procedures are practiced regularly by students and staff members. Also, parents are urged not to call radio and television stations and school buildings during severe weather.

Emergency Conditions. The school has a signal which, when activated, includes the necessity to either evacuate the building or to move to safer areas of the building. Regular drills are held as required by law through the school year. There are plans for Emergency Exit system, Tornado Warning System, and Critical Incident Response.

Section 4 Open-Closed Campus

To encourage students to eat a nutritious lunch, students will not be permitted to leave school during the school day for the purpose of lunch. Exceptions: Students may leave at lunch time if they will be eating lunch at home, with parent permission. Juniors and Seniors may leave campus for lunch, even if they will not be eating lunch at home, with parent permission. Students who leave campus for lunch may not bring any purchased meals or other food or drink

Article 2 - School Day

back to school. Nor may they eat the school lunch if they have left the premises for lunch. The administration may grant special exceptions to the closed campus rule as needed (e.g., for students with special dietary needs).

Section 5 Supervision Responsibility Before/After School

Arrival At School/Dismissal From School

Students are expected to arrive at school no more than 30 minutes prior to the first class or school program in which they are participating. School doors open at 7:30 AM. **Prior to that time, the school is not responsible for supervision of the students.** Students will be admitted to the school building 15 minutes prior to the first class. Students will not be permitted to enter earlier unless the Principal determines it to be necessary due to inclement weather or other factors. Students are to enter through their assigned entrance and proceed to designated areas.

A crossing guard will be on duty at the crosswalk immediately to the east of the school from 7:30-7:55 AM and from 3:30-3:50 PM. If your child will utilize the crosswalk outside of these timeframes, please be prepared to help your student(s) navigate that intersection and cross it safely.

Students will be dismissed at the end of the last period of the school day unless there are other circumstances (early dismissal, detention etc.). Upon dismissal, students must leave the school grounds and proceed home or to a previously designated location unless participating in a school-sponsored activity. 4th-6th grade students will exit through the elementary recess doors in the south wing. Students riding the bus will follow the north sidewalk to the buses. **The school is not responsible for supervision of students once the students are to have left school grounds.**

Certain days on the calendar are “shortened days,” meaning that the school day starts or ends other than on the normal schedule. Parents are strongly encouraged to be aware of those days so their children are not left in an unsupervised situation or without a means to get home upon dismissal.

Signing A Child In And Out Of School

Parents or guardians are required to sign their children in and/or out of school if they are entering after their first class or leaving prior to their final class. The parent or guardian must report to the main office for this purpose. The sheet for signing a child in and/or out of school is located on the front counter. If a child is being signed out, the school secretary will call the appropriate classroom and indicate to the teacher that the child is leaving. Parents are not to go directly to the classrooms. The schools will only release children to adults designated as “guardians” or “emergency medical contact” in PowerSchool, unless the parent or guardian has contacted the school office and provided written or verbal permission for others to remove the child in advance of the student’s removal.

Article 2 - School Day

If there is a special circumstance, such as a court order limiting access to a student by a parent or guardian, affecting who a student can be released to, the parent must inform the Principal and provide the Principal with a copy of that order to maintain on file at the school.

Supervision at Dismissal

Parents or guardians of children in grades Pre-K to 6, where the child does not use district-provided transportation after dismissal, may request the school or program not release the child to walk home after dismissal unless the child is released to the parent or legal guardian or an escort designated by the parent or guardian. The parent or guardian may designate up to 2 escorts. Parents or guardians requesting their children only be released to the parent or guardian or a designated escort after dismissal must submit a completed written request with the Principal to this effect.

Students who leave before the end of the day are to be signed out by a parent or guardian or an escort designated by the parent or guardian. Students will only be released to parents, guardians, or emergency medical contacts listed in PowerSchool, unless the student's parent or guardian has contacted the office and given written or verbal permission for the student to be removed from school by another designated adult in advance of the removal.

Emergency Closing Procedures

Parents are requested to provide emergency/medical contact telephone numbers to have on file in PowerSchool in the event of an emergency closing or any other general or individual situation that requires the immediate presence of a parent/guardian. In the event that parents do not have such a number or cannot be contacted, it will be assumed that the parent has instructed their children concerning the procedure they are to follow should school be dismissed early. Realizing that the school might be unable to reach all parents, it is suggested that all children be advised as to what they are to do should they ever be dismissed early. It is recommended that parents give their children an alternate destination and that the building principal and attendance secretary be made aware of this information.

If conditions allow and supervision is available in the event of an early dismissal, the child will be held in school until the normal dismissal time. If the parent or guardian has not arrived to pick up the child by the normal dismissal time, law enforcement or child protective services may be contacted to ensure the safety of the child. Every effort will be made to contact the parent and emergency medical contacts before contacting law enforcement or child protective services.

Article 3 - Use of Building and Grounds

Section 1 Visitors

All visitors must report to the office, upon entering the main entrance, to sign in and receive a visitor's pass. Visits to classrooms during the first week of school and the last week of school may be limited to ensure a smooth transition. Visits by parents to classrooms are encouraged; provided that the visits do not disrupt the educational program, individual students, or create a safety concern.

Section 2 Smoke-Free Environment

All of our school buildings and grounds are smoke and tobacco-free. We would appreciate your help in meeting the goal of a smoke and tobacco-free environment for our children. When you attend school events, including athletic events, please abide by our District's policy.

Section 3 Care of School Property

1. Students are responsible for the proper care of all books, equipment, supplies and furniture supplied by the school.

2. Students who disfigure property, break windows or do other damage to school property or equipment will be required to pay for the damage done or replace the item.

Fines are determined on books according to the following criteria:

Lost Book:	Replacement cost
Missing one or both covers:	Same as lost book
Loose Cover:	\$1.00
Missing Page:	50 cents per page (up to replacement cost)
Torn Page:	20 cents per page (up to replacement cost)
Marks that cannot be erased:	20 cents per mark (up to replacement cost)

School-issued items that are stolen or damaged from unlocked lockers are the responsibility of the student to whom they were issued. Students must pay all fines before they can receive school publications and final grades.

Section 4 Lockers

Each student will be assigned a locker. Students must use their own lockers and are not to share lockers with other students except as assigned by school officials. We recommend that the locker be locked with a combination lock provided by the school. Students may only use school issued locks on lockers. They may not use their personal locks. Students are expected to keep all books, etc., in their assigned locker. Students are also responsible for the cleanliness inside their locker and the door of their locker. Students may be assessed a fine for damage to lockers.

Article 3 - Use of Building and Grounds

Section 5 Searches of Lockers and Other Types of Searches

Student lockers, desks, computer equipment, and other such property are owned by the school. The school exercises exclusive control over school property. Students should not expect privacy regarding usage of or items placed in or on school property, including student vehicles parked on school property, because school property is subject to search at any time by school officials. Periodic, random searches of lockers, desks, computers and other such property may be conducted in the discretion of the administration.

The following rules apply to searches of students and of a student's personal property and to the seizure of items in a student's possession or control:

1. School officials may conduct a search if there is a reasonable basis to believe that the search will uncover evidence of a crime or a school rule violation. The search is to be conducted in a reasonable manner under the circumstances.
2. Illegal items or other items reasonably determined to be a threat to the safety of others or a threat to educational purposes may be taken and kept by school officials. Any firearm or other weapon will be confiscated and delivered to law enforcement officials as soon as practicable.
3. Items which have been or are reasonably expected to be used to disrupt or interfere with the educational process (that is, "nuisance items") may be removed from student possession.

Section 6 Video Surveillance

The Board of Education has authorized the use of video cameras on School District property to ensure the health, welfare and safety of all staff, students and visitors to District property, and to safeguard District facilities and equipment. Video cameras may be used in locations as deemed appropriate by the Superintendent.

Notice is hereby given that video surveillance may occur on District property and in District owned vehicles. In the event a video surveillance recording captures a student or other building user violating school policies or rules or local, state or federal laws, the video surveillance recording may be used in appropriate disciplinary proceedings against the student or other building user and may also be provided to law enforcement agencies.

Section 7 Use of Telephone

Students are encouraged to use the office phone or hall phone rather than personal cell phones when they need to contact others. Students may use cell phones during the day with permission from office staff, teachers, and administration. Otherwise, cell phones should remain turned off and put away. Use of the office or hall phone is not an excuse to be tardy to class.

Article 3 - Use of Building and Grounds

Section 8 Bicycles, Scooters, & Skateboards

Bicycles must be parked in the racks provided. All bicycles should be equipped with locks. The school is not responsible for damage or theft of parts while bicycles are on school property. Skateboards, foot powered, electric, or gas scooters are not allowed on school property.

Section 9 Student Valuables

Students, not the school, are responsible for their personal property. Students are cautioned not to bring large amounts of money or items of value to school. If it is necessary to bring valuable items or more money than is needed to pay for lunch, leave the money or valuables with a staff member in the school office for temporary and safe-keeping. Even then, the school is not in a position to guarantee that the student's property will not be subject to loss, theft, or damage.

Section 10 Lost and Found

Students who find lost articles are asked to take them to the office, where the articles can be claimed by the owner. If articles are lost at school, report that loss to office personnel.

Section 11 Accidents

Every accident in the school building, on the school grounds, at practice sessions, or at any athletic event sponsored by the school must be reported immediately to the Principal.

Section 12 Laboratory Safety Glasses

As required by law, approved safety glasses will be required of every student and teacher while participating in or observing vocational, technical, industrial technology, science, and art classes. All visitors to these areas must check out a pair of safety glasses when entering any of these areas.

Section 13 Insurance

Under Nebraska law the District may not use school funds to provide general student accident or athletic insurance. The District requires that all student participants in athletic programs have injury and accident insurance and encourages all students who are in classes with risk of personal injury or accident to have insurance coverage. The District does not make recommendations nor handle the premiums or claims for any insurance company, agent or carrier. Information about student insurance providers will be available in the school office or on school bulletin boards.

Section 14 Bulletins and Announcements

Bulletin boards and display cases are available for school-related and approved materials to be posted and displayed. Posters to be used in the halls or materials for distribution will need to be approved by the Principal's office. Posters are not to be attached to any painted wall surfaces. Place posters on marble, glass, metal, brick and wood. The person or organization responsible for distributing the posters is responsible to see that all posters are removed within 48 hours after the event.

Section 15 Copyright and Fair Use Policy

It is the school's policy to follow the federal copyright law. Students are reminded that, when using school equipment and when completing course work, they also must follow the federal copyright laws. The federal copyright law governs the reproduction of works of authorship.

Article 3 - Use of Building and Grounds

Copyrighted works are protected regardless of the medium in which they are created or reproduced; thus, copyright extends to digital works and works transformed into a digital format. Copyrighted works are not limited to those that bear a copyright notice.

The “fair use” doctrine allows limited reproduction of copyrighted works for educational and research purposes. The relevant portion of the copyright statute provides that the “fair use” of a copyrighted work, including reproduction “for purposes such as criticism, news reporting, teaching (including multiple copies for classroom use), scholarship, or research” is not an infringement of copyright. The law lists the following factors as the ones to be evaluated in determining whether a particular use of a copyrighted work is a permitted “fair use,” rather than an infringement of the copyright:

- the purpose and character of the use, including whether such use is of a commercial nature or is for nonprofit educational purposes;
- the nature of the copyrighted work;
- the amount and substantiality of the portion used in relation to the copyrighted work as a whole, and
- the effect of the use upon the potential market for or value of the copyrighted work.

Although all of these factors will be considered, the last factor is the most important in determining whether a particular use is “fair.” Students should seek assistance from a faculty member if there are any questions regarding what may be copied.

Article 4 – Attendance

Section 1 Attendance Policy

Regular and punctual student attendance is required. The Board's policies require such attendance. The administration is responsible for developing further attendance rules and regulations and staff is responsible for assisting in the enforcement of the rules and regulations. Students and parents are responsible for developing behaviors which will result in regular and punctual student attendance.

Section 2 Attendance and Absences

Circumstances of Absences – Definitions. The circumstances for all absences from school will be identified as School Excused or Not School Excused. Absences should be cleared through the Principal's office in advance whenever possible. All absences, except for illness and/or death in the family, require advance approval.

1. School Excused. Any of the following circumstances that lead to an absence will be identified as a *School Excused* absence, provided the required attendance procedures have been followed and any paperwork requested by the principal pertaining to the absence has been provided:
 - (A) Impossible or impracticable barriers outside the control of the parent or child prevent a student from attending school. The parent must provide the school with documentation to demonstrate the absence was beyond the control of the parent or child. This could include, but is not limited to documented illness, court, death of a family member, or suspension.
 - (B) Other absences as determined by the principal or the principal's designee.
2. Not School Excused. Absences that are not school excused may result in a report to the county attorney and may be classified as follows:
 - (A) Parent acknowledged absences are those in which the parent communicated with the school in the prescribed manner that the child is absent and is the parent's responsibility for the extent of the school day. This includes, but is not limited to, illness, vacations, and medical appointments.
 - (B) Other absences are those in which the parent has not communicated a reason for the student's absence.

Tardy to School. Students will be considered tardy to school if they are not seated in their assigned class or ready and attentive in their assigned area when the bell for their first class rings.

Tardy to Class. Students have a sufficient time period between classes to make it to their next assigned class on time. Students will be considered tardy to class if they are not in their assigned classroom when the tardy bell rings, unless they have a pass from the teacher who detained them.

Article 4 - Attendance

Specific tardy guidelines once students are in the classroom doorway are at the discretion of the classroom teacher.

Leaving School or Class. Students who leave school for any reason during the school day must check out at the office before leaving. Students leaving school must be cleared in advance by a note or phone call from the student's parent or legal guardian. Upon returning to school that same day, students are expected to sign in at the office. A sheet will be available on the office counter for this purpose.

Students who leave school without permission and without signing out in the proper manner, or who leave their assigned classroom without teacher permission, will be considered truant.

Section 3 Absence Procedures

A student will not be allowed to enter class after an absence until a written or verbal parental excuse is provided to the office of the principal. Work must be made up within the time allowed by the Principal. As a general rule, students will be given two (2) calendar days for each day they were absent to make up the work.

Section 4 Make-up Work

Written make-up work may be assigned for each day missed regardless of the type of absence. If make-up work is not completed, students will receive no credit for the work required. As a general rule, students will be given two (2) calendar days for each day they were absent to make up the work.

The student has the responsibility to contact teachers, initially, regarding make-up assignments. Assignment sheets will be sent only for extended absences through the main office. Generally, assignment sheets will not be sent out until after three (3) days of absence. If the parents or students have concerns prior to the three (3) days, they are encouraged to contact the teacher or the principal's office.

For excused absences, two school days will be allowed to make up the work for each day missed with a maximum of ten (10) days allowed to complete make up work. If requested, assignment sheets will be prepared for students who are ill. If parents or students request assignment sheets the school should be contacted by no later than 10:00 a.m.

For unexcused absences, the student may receive a failing mark for or in each class period missed if the work is not completed in the timeframe designated by the principal.

Section 5 Attendance is Required to Participate in Activities

Students must attend school all day the day of any scheduled school activity in order to participate in the activity. Students must also attend school all day the day before a weekend or school break in order to participate in the activity being held during that weekend or school break. This includes athletic contests, practices and dances. Failure to attend will result in a student being withheld from participation in the activity. The Principal retains the right to grant participation should exceptional circumstances prevail.

Article 4 - Attendance

Section 6 Truancy

A student who engages in unexcused absences may be considered truant as per state law. Truancy is a violation of school rules. The consequence of truanancies may include disciplinary action up expulsion and referral to the county attorney for compulsory attendance violations.

Reporting and Responding to Excessive Absenteeism. Any administrator, teacher, or member of the board of education who knows of any failure on the part of any child of mandatory school attendance age to attend school regularly without lawful reason, shall within three days report such violation to the superintendent or such person(s) who the superintendent designates to be the attendance officer (hereafter, "attendance officer"). The attendance officer shall immediately cause an investigation into any such report to be made. The attendance officer shall also investigate any case when of his or her personal knowledge, or by report or complaint from any resident of the district, the attendance officer believes there is a violation of the compulsory attendance laws. The school shall render all services in its power to compel such child to attend some public, private, denominational, or parochial school, which the person having control of the child shall designate, in an attempt to address the problem of excessive absenteeism. Such services shall include, as appropriate, the services listed below under "Excessive Absenteeism" and "Reporting Excessive Absenteeism."

Excessive Absenteeism. Students who accumulate five (5) unexcused absences in a quarter which are Not School Excused shall be deemed to have "excessive absences." Such absences shall be determined on a per day (or hourly equivalent) basis for elementary students and on a per class basis for secondary students. When a student has excessive absences, school officials will have verbal or written communication with the person or persons who have legal or actual charge or control of any child.

When a student continues thereafter to have absences which are Not School Excused and the absences are of concern due to the effect of the absences on the student's academics, the student's attendance history, the time of the school year, the reasons for the absences, or other circumstances, one or more meetings will be held between the school (a school attendance officer, a school administrator or his or her designee, and/or a social worker), the child's parent or guardian, and the child, when appropriate, to address the barriers to attendance. The result of the meeting or meetings shall be to develop a collaborative plan to reduce barriers identified to improve regular attendance. The plan shall consider, but not be limited to:

- (1) Illness related to physical or behavioral health of the child.
- (2) Educational counseling;
- (3) Educational evaluation;
- (4) Referral to community agencies for economic services;
- (5) Family or individual counseling; and
- (6) Assisting the family in working with other community services.

If the parent/guardian refuses to participate in such meeting, the principal shall place documentation of such refusal in the child's attendance records.

Article 4 - Attendance

Reporting Excessive Absenteeism to the County Attorney. The school may report to the county attorney of the county in which the person having control of the student resides when the school has documented the efforts to address excessive absences, the collaborative plan to reduce barriers identified to improve regular attendance has not been successful, and the student has accumulated more than twenty (20) absences per year. The school shall notify the child's family in writing prior to making the referral to the county attorney. Illness that makes attendance impossible or impracticable shall not be the basis for referral to the county attorney. A report to the county attorney may also be made when a student otherwise accrues excessive absences as herein defined.

Article 5 - Scholastic Achievement

Section 1 **Grading System**

Students will receive letter grades on report cards and transcripts. The following scale will be used to assign letter grades and a grade point average from a percent:

7-12 Grading System:

A	=	4.0	90-100
B+	=	3.5	88-89
B	=	3.0	80-87
C+	=	2.5	78-79
C	=	2.0	70-77
D+	=	1.5	68-69
D	=	1.0	60-67
F	=	0.0	0-59

K-6 Grading System:

A= 90-100
B = 80-89
C = 70-79
D = 60-69
F = 0-59

E -Exceeds the Standards
M- Meets the Standards
B - Below Standards

Each teacher will define the grading procedures to be used in their classes.

Section 2 **Graduation Requirements**

To participate in commencement exercises or receive a Franklin Public Schools diploma a student must fully complete all requirements for graduation prior to the official commencement exercises, and complete other administrative requirements or conditions.

To be eligible for graduation from Franklin High School, a student must have earned a minimum of 240 semester hours credit in grades 9 through 12 inclusive. A minimum of 40 earned semester hours credits must be earned during the school year in which the student intends to graduate. Credit hours will be computed in accordance with the Nebraska Department of Education.

Satisfactory completion of the following courses must be presented in the candidate's record:

English	40 semester hours
Social Sciences	40 semester hours
Science	30 semester hours
Math	30 semester hours
P.E. and Health	10 semester hours

Exceptions to these requirements may be made by the Board of Education upon the recommendation of the Superintendent, who will support the recommendation with justifiable

Article 5 - Scholastic Achievement

reasons. A complete record of the recommendation and of the action taken upon it by the Board shall be included in the minutes. The candidates for graduation shall be presented to the Board of Education for approval.

A student who has not met the requirements for graduation but who has attended school regularly may, with the recommendation of the Superintendent, be granted a Certificate of Attendance. Students receiving a Certificate of Attendance shall not be eligible to participate in graduation exercises.

Section 3 Promotion and Retention

Students will be placed at the grade level and in the courses best suited to them academically, socially and emotionally as determined by the professional staff. Students will typically progress annually from grade to grade. A student may be retained at a grade level or be required to repeat a course or program when such is determined in the judgment of the professional staff to be appropriate for the educational interests of the student and the educational program.

Section 4 Schedule Changes

Students needing schedule changes should notify the Principal. Schedule changes must be initiated by the teachers involved, the Principal or counselor, and the student's parent. Final approval of all schedule changes will be made by the Principal only.

Section 5 Interim Reports

Various supplemental reports may be sent to parents throughout the school year concerning student's performance. These reports may describe student work of an exceptional nature or work which needs improving. These reports will be sent as the teacher determines appropriate.

Included in the academic improvement report will be a request from the teacher for parents to contact the teacher by phone to discuss the student's academic progress. Teachers will arrange with the parents for days when the student can meet with the teacher outside the regular class period until the student returns to satisfactory academic standing.

Section 6 Report Cards

7-12 Report cards are issued at the end of each quarter. Letter grades are used to designate a student's progress. A grade of "F" (failing) carries no credit. A grade of "I" (incomplete) received at the end of a grading period must be made up within two (2) weeks or missing assignments will receive grades of "0" and those grades will be averaged into the final grade. No incompletes will be given at the end of the fourth quarter, as all course work must be completed by the end of the fourth quarter. K-6 report cards are issued at the end of each quarter. Grades are assigned using the grade system designated in "Section 1" of this document.

Section 7 Parent-Teacher Conferences

Parent-teacher conferences will be held at the end of the 1st quarter and mid-3rd quarter. There will also be a parent night. Refer to the school calendar for the schedule. Conferences with teachers, at any other time, are possible by calling the school office and making arrangements with the teachers.

Article 5 - Scholastic Achievement

Section 8 Honor Roll

The purpose of the honor roll is to recognize those students who demonstrate academic excellence. Honor rolls will be determined for 1st, 2nd, 3rd and 4th quarters.

Section 9 National Honor Society

The National Honor Society chapter of Franklin Public School is a duly chartered and affiliated chapter of this prestigious national organization.

To evaluate a candidate's character, the faculty council uses two forms of input: first, school disciplinary records are reviewed; second, members of the faculty are solicited for input regarding their professional reflections on a candidate's service activities, character, and leadership. These forms and the Student Activity Information Forms are carefully reviewed by the Faculty Council to determine membership. A majority vote of the council is necessary for selection. Candidates are notified regarding selection or non-selection according to a predetermined schedule.

Following notification, a formal induction ceremony is held at the school to recognize all the newly selected members. Once inducted, new members are required to maintain the same level of performance in all four (4) criteria (or better) that led to their selection. This obligation includes regular attendance at chapter meetings when and as scheduled and participation in the chapter service projects(s).

Students or parents who have questions regarding the selection process or membership obligations can contact the chapter adviser, *Renee Haussermann*.

Removal from National Honor Society

A student may be removed from the NHS by action of the Principal upon a determination by the Principal that the student:

1. Prior Conduct. Engaged in conduct prior to induction which was not known at the time of induction and which, if known, would have caused denial of induction;
2. Post-Induction Conduct. Engaged in conduct after induction which is grounds for a student to be long-term suspended or expelled from school under the student code of conduct; which is grounds for suspension or removal from any extracurricular activity of the school, or which would cause denial of induction if such conduct had taken place prior to the time of induction.
3. Any member who falls below the standards of scholarship, leadership, character, or service may be considered for dismissal or discipline from the Franklin High School Chapter of the NHS.
 - a. If a member's GPA falls below a 93%, he or she will be given a written warning and a reasonable time for improvement. If the cumulative GPA remains below the 93%, the student may be dismissed from the chapter.

Article 5 - Scholastic Achievement

- b. Violations of the law or school regulations can result in immediate consideration of the dismissal of a member.
4. In all cases pending dismissal:
 - a. The member will receive written notification from the advisor/Faculty Council indicating the reason for consideration of dismissal.
 - b. The member will be given the opportunity to respond to the charges against him/her at a hearing before the Faculty Council prior to any vote on dismissal. The member has the opportunity to present his/her defense either in person or via a written statement presented in lieu of the face-to-face hearing. Following the hearing, the Faculty Council will then vote on whether to dismiss. A majority vote is needed to dismiss the member.
 - c. The results of the Faculty Council vote will be presented to the principal for review, and then stated in a letter sent to the parents and student. Dismissed members must surrender any membership emblems to the advisor.
 - d. The Faculty Council's decision may be appealed to the principal and afterwards according to provisions of the school district discipline policies.
 - e. A member who is dismissed or resigns may never again be considered for membership in NHS.
5. In lieu of dismissal, the Faculty Council may impose disciplinary sanctions upon a member as deemed appropriate.

The student may appeal the Principal's decision to the Superintendent by giving written notice of appeal to the Superintendent within ten calendar days of receipt of the Principal's removal decision. The appeal procedures shall be established in the discretion of the Superintendent such as to allow a fair opportunity for the student's views and information to be considered. The decision of the Superintendent on the appeal shall be final.

Section 10 Academic Integrity

A. Policy Statement

Students are expected to abide by the standards of academic integrity established by their teachers and school administration. Standards of academic integrity are established in order for students to learn as much as possible from instruction, for students to be given grades which accurately reflect the student's level of learning and progress, to provide a level playing field for all students, and to develop appropriate values.

Cheating and plagiarism violate the standards of academic integrity. Sanctions will be imposed against students who engage in such conduct.

B. Definitions

The following definitions provide a guide to the standards of academic integrity:

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1. "Cheating" means intentionally to misrepresent the source, nature, or other conditions of academic work so as to accrue undeserved credit, or to cooperate with someone else in such misrepresentation. Such misrepresentations may, but need not necessarily, involve the work of others.

Cheating includes, but is not limited to:

- (a) Tests (includes tests, quizzes and other examinations or academic performances):

- (1) Advance Information: Obtaining, reviewing or sharing copies of tests or information about a test before these are distributed for student use by the instructor. For example, a student engages in cheating if, after having taken a test, the student informs other students in a later section of the questions that appear on the test.

- (2) Use of Unauthorized Materials: Using notes, textbooks, pre-programmed formulae in calculators, or other unauthorized material, devices or information while taking a test except as expressly permitted. For example, except for "open book" tests, a student engages in cheating if the student looks at personal notes or the textbook during the test.

- (3) Use of Other Student Answers: Copying or looking at another student's answers or work, or sharing answers or work with another student, when taking a test, except as expressly permitted. For example, a student engages in cheating if the student looks at another student's paper during a test. A student also engages in cheating if the student tells another student answers during a test or while exiting the testing room, or knowingly allows another student to look at the student's answers on the test paper.

- (4) Use of Other Student to Take Test. Having another person take one's place for a test, or taking a test for another student, without the specific knowledge and permission of the instructor.

- (5) Misrepresenting Need to Delay Test. Presenting false or incomplete information in order to postpone or avoid the taking of a test. For example, a student engages in cheating if the student misses class on the day of a test, claiming to be sick, when the student's real reason for missing class was because the student was not prepared for the test.

- (b) Papers (includes papers, essays, lab projects, and other similar academic work):

- (1) Use of Another's Paper: Copying another student's paper, using a paper from an essay writing service, or allowing another student to copy a paper, without the specific knowledge and permission of the instructor.

- (2) Re-use of One's Own Papers: Using a substantial portion of a piece of work previously submitted for another course or program to meet the requirements of the present course or program without notifying the instructor to whom the work is presented.

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(3) Assistance from Others: Having another person assist with the paper to such an extent that the work does not truly reflect the student's work. For example, a student engages in cheating if the student has a draft essay reviewed by the student's parent or sibling, and the essay is substantially re-written by the student's parent or sibling. Assistance from home is encouraged, but the work must remain the student's.

(4) Failure to Contribute to Group Projects. Accepting credit for a group project in which the student failed to contribute a fair share of the work.

(5) Misrepresenting Need to Delay Paper. Presenting false or incomplete information in order to postpone or avoid turning in a paper when due. For example, a student engages in cheating if the student misses class on the day a paper is due, claiming to be sick, when the student's real reason for missing class was because the student had not finished the paper.

(c) Alteration of Assigned Grades. Any unauthorized alteration of assigned grades by a student in the teacher's grade book or the school records is a serious form of cheating.

2. "Plagiarism" means to take and present as one's own a material portion of the ideas or words of another or to present as one's own an idea or work derived from an existing source without full and proper credit to the source of the ideas, words, or works.

Plagiarism includes, but is not limited to:

(1) Failure to Credit Sources: Copying work (words, sentences, and paragraphs or illustrations or models) directly from the work of another without proper credit. Academic work frequently involves use of outside sources. To avoid plagiarism, the student must either place the work in quotations or give a citation to the outside source.

(2) Falsely Presenting Work as One's Own: Presenting work prepared by another in final or draft form as one's own without citing the source, such as the use of purchased research papers or use of another student's paper.

3. "Contributing" to academic integrity violations means to participate or assist another in cheating or plagiarism. It includes but is not limited to allowing another student to look at your test answers, to copy your papers or lab projects, and to fail to report a known act of cheating or plagiarism to the instructor or administration.

C. Sanctions

The following sanctions will occur for academic integrity offenses:

1. Academic Sanction. The instructor will refuse to accept the student's work in which the cheating or plagiarism took place, assign a grade of "F" or zero for the work, and require the student to complete a test or project in place of the work within such time and under such conditions as the instructor may determine appropriate. In the event

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the student completes the replacement test or project at a level meeting minimum performance standards, the instructor will assign a grade which the instructor determines to be appropriate for the work. Credit for the class may be withheld pending successful completion of the replacement test or project.

2. Report to Parents and Administration. The instructor will notify the Principal of the offense and the instructor or Principal will notify the student's parents or guardian.
3. Student Discipline Sanctions. Academic integrity offenses are a violation of school rules. The Principal may recommend sanctions in addition to those assigned by the instructor, up to and including suspension or expulsion. Such additional sanctions will be given strong consideration where a student has engaged in a serious or repeated academic integrity offense or other rule violations, and where the academic sanction is otherwise not a sufficient remedy, such as for offenses involving altering assigned grades or contributing to academic integrity violations.

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Section 1 Special Education Services

What Does Special Education Mean?

Special education means specially designed instruction and related services adapted as appropriate to the needs of an eligible student with a disability. Special education is provided at no cost to the parent to meet the unique needs of a child with a disability.

Students Who May Benefit

A student verified as having autism, behavior disorders, deaf-blindness, developmental delay, hearing impairments, mental handicaps, multiple disabilities, orthopedic impairments, other health impairments, specific learning disabilities, speech-language impairments, traumatic brain injury or visual impairments, who because of these impairments need special education and related services.

How are Students With Disabilities Identified?

Referrals are made by teachers or parents to a Student Assistance Team. If the student assistance team or comparable problem solving team feels that all viable alternatives have been explored, a referral for multidisciplinary evaluation is completed. An evaluation is conducted to assist in the determination of whether a student has a disability and the nature and extent of the special education and related services the student needs. The evaluation is conducted only with written consent of a parent or guardian. A multidisciplinary evaluation team (MDT) will then meet to determine whether the student is eligible for special education.

Independent Evaluation

If a parent disagrees with an evaluation completed by the school district, the parent has a right to request an independent educational evaluation at public expense. Parents should direct inquiries to school officials to determine if the school district will arrange for further evaluation at public expense. If school district officials feel the original evaluation was appropriate and the parents disagree, a due process hearing may be initiated. If it is determined that the original evaluation was appropriate, parents still have the right to an independent educational evaluation at their own expense.

Reevaluation

Students identified for special education will be reevaluated at least every three years by the IEP team. The IEP team will review existing evaluation data on the student and will identify what additional data, if any, are needed. The school district will obtain parental consent prior to conducting any reevaluation of a student with a disability.

Individual Education Program (IEP)

Upon a student being verified as having a disability, a conference will be held with parents. At the conference, an Individualized Education Program (IEP) will be developed specifying programs and services which will be provided by the schools. Parent consent will be obtained prior to a student being placed for the first time in a program providing special education and related services or early intervention services to infant and toddlers. Once in place, the IEP is reviewed on an annual basis, or more frequently as needed. Parents are given a copy of the IEP.

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Special Education Placement

The student's placement in a special education program is dependent on the student's educational needs as outlined in the Individual Education Program (IEP). To the maximum extent appropriate, students with disabilities are educated with students who are not disabled. Special classes, separate schooling, or other removal of children with disabilities from the regular educational environment occurs only when the nature or severity of the disability is such that education in regular classes with the use of supplementary aids and services cannot be achieved satisfactorily. Determination of a student's educational placement will be made by the IEP team.

Written notice shall be given to parents a reasonable time before the school district: 1. Proposes to initiate or change the identification, evaluation, verification or educational placement of a child or the provision of a free appropriate public education; or 2. Refuses to initiate or change the identification, evaluation, or educational placement of the child or the provision of a free appropriate public education to the child.

More Information

Anyone interested in obtaining a copy of the District's special education policy, the Parental Rights in Special Education brochure, or a copy of the Nebraska Department of Education Rule 51 (special education regulations and complaint procedures) or Rule 55 ((special education appeal procedures) may contact the Superintendent. A notice of parental rights, Rules 51 and 55 and more information about special education are also available at the Nebraska Department of Education's website: <http://www.nde.state.ne.us/SPED/sped.html>.

Section 2 Students with Disabilities: Section 504

Accommodations and related services are made available to students with disabilities under Section 504 of the Rehabilitation Act of 1973. Under Section 504, parents have the following rights:

1. Have your child take part in, and receive benefits from, public education programs without discrimination because of your child's disability.
2. Have the school district advise you of your rights under federal law.
3. Receive notice with respect to identification, evaluation or placement of your child.
4. Have your child receive a free appropriate public education. This includes the right to be educated with non-disabled students to the maximum extent appropriate. It also includes the right to have the school district make reasonable accommodations to allow your child an equal opportunity to participate in school and school-related activities.
5. Have your child receive services and be educated in facilities which are comparable to those provided to students without disabilities.
6. Have your child receive an individualized evaluation and receive special education and related services if your child is found eligible under Section 504.
7. Have evaluation, eligibility, educational and placement decisions made based on a variety of information sources and by persons who know your child and who are knowledgeable about the evaluation data and placement options.

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8. Have transportation provided to and from an alternative placement setting at no greater cost to you than would be incurred if your child were placed in a program operated by the school district.
9. Have your child be given an equal opportunity to participate in nonacademic and extracurricular activities offered by the school district.
10. Examine all relevant records relating to decisions regarding your child's identification, evaluation and placement. Obtain copies of educational records at a reasonable cost on the same terms as records are provided students without a disability unless the fee would effectively deny you access to the records.
11. Receive a response from the school district to reasonable requests for explanations and interpretations of your child's records.
12. Request amendment of your child's educational records if there is reasonable cause to believe that they are inaccurate, misleading or otherwise in violation of the privacy rights of your child. If the school district refuses this request, it shall notify you within a reasonable time, and advise you of the right to a hearing.
13. File a local grievance in accordance with school policy.
14. Request an impartial hearing related to decisions regarding your child's identification, eligibility, and educational program or placement with opportunity for participation by the person's parents or guardian and representation by counsel, and a review procedure. This is provided in the local grievance procedure.

Section 3 Guidance Services

Franklin Public Schools employs counselor(s) for the purpose of assisting with the District's testing program, to assist with scheduling and for students to discuss problems and resolve conflicts. If you wish to see a counselor, stop by a counselor's office and make arrangements for an appointment.

Section 4 Health Services

Student Illnesses

School health personnel will notify parents when a student needs to be sent home from school due to illness. Conditions requiring a student be sent home include: Temperature greater than 100°F., vomiting, diarrhea, unexplained rashes, live head lice, or on determination by the school nurse that the child's condition prevents meaningful participation in the educational program, presents a health risk to the child or others, or that medical consultation is warranted unless the condition resolves.

Please include emergency daytime phone numbers on your child's enrollment card so that you can be reached if your child becomes ill or injured while at school. Please also inform your school health office staff of health related information you feel is important for your student's success in the classroom and/or safety at school.

Guidelines for Administering Medication

Whenever possible your child should be provided medications by you outside of school hours. In the event it is necessary that your child take or have medication available at school, the

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parents/guardians must provide a signed written consent for the child to be given medication at school. A consent form is available at the school health office. If your child has asthma or diabetes and is capable of self-managing his or her health condition, contact the health office to develop a self-management plan.

Medications must be provided to the school by the parent/guardian in the pharmacy-labeled or manufacturer-labeled bottle. Repackaged medications will not be accepted. All medications also require a physician's authorization to be given at school. The school nurse may limit medications to those set forth in the Physician's Desk Reference (PDR).

School Health Screening

Children in Preschool and Kindergarten through third grade, as well as children in sixth and ninth grades are screened for vision, hearing, dental defects, height and weight. The screening program also incorporates scoliosis and blood pressure at the sixth and ninth grades. Students entering the Student Assistance Process at any grade level, and those about whom health concerns are identified to the school nurse, may also be screened. Parents who do not wish their child to participate in the school screening program must communicate this in writing to the school health office at the start of the school year. Because Nebraska statutes require school-age screening, parents who remove their child from the screening program must submit findings from an alternate medical provider to the school by December 1.

Physical and Visual Examination

Evidence of a physical examination and a visual evaluation is required within six months prior to entrance into kindergarten and, in the case of transfer from out of state, to any other grade. A physical examination is also required prior to entrance into the seventh grade. The physical examination is to be completed by a physician, a physician's assistant, or an advanced practice registered nurse; the visual evaluation is to be completed by any of the foregoing or an optometrist. A parent or guardian who objects to the physical examination and/or visual evaluation may submit a written statement of refusal for his or her child.. Waiver forms are available in the school health office. Additional physical examination requirements exist for students participating in athletic participation.

Immunizations

Students must show proof of immunization. A student who does not comply with the immunization requirements will not be permitted to continue in school. Students with medical conditions or sincerely held religious beliefs which do not allow immunizations must complete a waiver statement or affidavit. Forms are available in school health offices.

Unimmunized students may be excluded from school in the event of a disease outbreak.

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**Summary of the School Immunization Rules and Regulations
For 2015-2016 School Year**

Student Age Group	Required Vaccines
2-5 year olds enrolled in a school based program not licensed as a child care provider	4 doses of DTaP, DTP, or DT vaccine, 3 doses of Polio vaccine, 3 doses of Hib vaccine or 1 dose of Hib given at or after 15 months of age, *Hib not required after child reaches 5 yrs. of age 3 doses of pediatric Hepatitis B vaccine, 1 dose of MMR or MMRV given on or after 12 months of age, 1 dose of varicella (chickenpox) or MMRV given on or after 12 months of age. Written documentation (including year) of varicella disease from parent, guardian, or health care provider will be accepted. 4 doses of pneumococcal or 1 dose of pneumococcal given on or after 15 months of age. *Pneumococcal not required after child reaches 5 yrs. of age.
Students from Kindergarten through 12 th Grade, including all transfer students from outside the State of Nebraska and any foreign students	3 doses of DTaP, DTP, DT, or Td vaccine, one given on or after the 4 th birthday, 3 doses of Polio vaccine, 3 doses of pediatric Hepatitis B vaccine or 2 doses of adolescent vaccine if student is 11-15 years of age. 2 doses of MMR or MMRV vaccine, given on or after 12 months of age and separated by at least one month, 2 doses of varicella (chickenpox) or MMRV if given on or after 12 months of age. Written documentation (including year) of varicella disease from parent, guardian, or health care provider will be accepted. If the child has had varicella disease, they do not need any varicella shots.
Additionally, for 7 th Grade Only	1 dose of Tdap (must contain Pertussis booster)

Birth Certificate Requirements

State law requires that a certified copy of a student's birth certificate be provided within 30 days of enrollment of a student in school for the first time. You may obtain a certified copy from the Bureau of Vital Statistics in the state in which your child was born. Assistance in obtaining birth certificates may be obtained from Health Records Management, P.O. Box 95065, Lincoln, NE 68509-5065. There is a fee per certificate.

Please note: The document parents receive from the hospital looks like a birth certificate, but it is not a certified copy. A certified copy has the raised seal of the state of Nebraska on it and is signed by the director of vital statistics.

If a birth certificate is unavailable, other reliable proof of a student's identity may be used. These documents could include naturalization or immigration documents showing date of birth or official hospital birth records, a passport, or a translation of a birth certificate from another

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country. The documents must be accompanied by an affidavit explaining the inability to produce a copy of the birth certificate.

Guidelines for Head Lice

The following guidelines are in place to: better control a nuisance condition; reduce absenteeism due to head lice; and involve parents as partners with the school in control efforts:

1. Children will be sent home from school for live head lice. In the event a child has two cases of live lice in a semester, the child will be sent home until free of both live lice and nits (eggs).
2. Health office staff will provide written treatment information and instructions, including how to check and identify head lice*.
3. A child who is sent home from school for head lice should miss no more than two school days.
4. A child who has been sent from school due to head lice must come to the health office for inspection before returning to class.
5. A child who returns to class with nits (eggs) will be checked again in 7-10 days.
6. Families are encouraged to report head lice to the school health office.
7. Classroom-wide or school-wide head checks as will be conducted as needed in order to control the condition at school.

*Nit removal will be emphasized for effective management of the condition. For more information call the nurse at your child's school.

Section 5 Transportation Services

Transportation to and from school is provided to students in accordance with law and Board policy. Students may also be provided transported on field trips and when participating in school activities. Students are expected to follow the behavioral expectations for riding school buses.

Behavior on School Buses

I. General Conduct Rules Apply: While riding school buses you are expected to follow the same student conduct rules which apply when you are on school property or attending school activities, functions or events. There are also special conduct rules for riding school buses. These rules also apply to riding other school vehicles.

II. Special Conduct Rules for Riding School Buses.

A. Rules for Getting On and Off the Bus

1. Be on time to be picked up. As a general rule, get to your bus stop five minutes before your scheduled pick up time. If you miss the bus, immediately return to your home and tell your parents so they can get you to school.
2. While waiting for the bus, stay at least 5 feet away from the street, road or highway. Wait until the bus comes to a complete stop before approaching the bus.

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3. You may exit the bus only at your approved destination (your school or your approved bus stop). Exit the bus as directed by the driver. Do not run.
4. If you must cross the street after exiting the bus, always cross in front of the bus where the driver can see you. Wait for the driver to signal to you before crossing the street.

B. Rules on the Bus

1. Be respectful of the bus driver. Immediately follow all directions of the driver and any paraeducator or adult on the bus.
2. Sit in your seat facing forward. Use seat belts in vehicles in which they are available.
3. Talk quietly and use appropriate language.
4. Keep all parts of your body inside the bus.
5. Keep your arms, legs and belongings to yourself.
6. No fighting, harassment, bullying, intimidation or horseplay.
7. Do not throw any object.
8. No eating, drinking, use of tobacco, alcohol, drugs or flammables.
9. Do not bring any weapon (real or imitation) or dangerous objects on the school bus.
10. Do not damage the school bus.

III. Getting the Driver's Assistance: If you need assistance from the driver, wait until the bus is at a full stop. If you are close enough, tell the driver what you need. If you are too far away for the driver to hear you, ask a student in front of you to get the driver's attention. If necessary, walk up to the driver, while the bus is at a full stop. If you need immediate assistance for an emergency, take all action needed to safely get the help of the driver.

IV. Consequences for Rule Violations: Consequences for school bus misconduct may include restriction or suspension of bus privileges and other disciplinary measures, up to and including expulsion from school.

Article 7 - Drugs, Alcohol and Tobacco

Section 1 Drug-Free Schools.

The District implements regulations and practices which will ensure compliance with the federal Safe and Drug-Free Schools and Communities Act and all regulations and rules promulgated pursuant thereto. The District's safe and drug-free schools program is established in accordance with principles of effectiveness as required by law to respond to such harmful effects. The consistent message of the program is that the use of illicit drugs and the unlawful possession and use of alcohol is wrong and harmful.

Section 2 Education and Prevention.

The District promotes comprehensive, age appropriate, developmentally based drug and alcohol education and prevention programs. The curriculum includes the teaching of both proper and incorrect use of drugs and alcohol for all students in all grades. The District provides in-service orientation and training for staff with regard to drug and alcohol education and prevention programs.

Drug and Alcohol Use and Prevention. Each student of the District is hereby provided a copy of the standards of conduct for student behavior in the District which prohibit the unlawful possession, use, or distribution of illicit drugs and alcohol on school premises or as a part of any of the school's activities.

Drug and Alcohol Education and Prevention Program of the District Pursuant to the Safe and Drug-Free Schools and Communities Laws and Regulations. All students are provided an age appropriate, developmentally based drug and alcohol education and prevention program. The program educates on the adverse effects of the use of illicit drugs and alcohol, with the primary objective being the prevention of illicit drug and alcohol use by students.

Drug and Alcohol Counseling, Rehabilitation and Re-entry Programs. Information concerning available drug and alcohol counseling, rehabilitation, and re-entry programs is available to all of the students upon request of the Counselor. In the event of disciplinary proceedings against a student for any District policy pertaining to the prohibition against the unlawful possession, use, or distribution of illicit drugs and alcohol, appropriate school personnel will confer with the student and the student's parents or guardian concerning available drug and alcohol counseling, rehabilitation, and re-entry programs that appropriate school personnel consider to be of benefit.

Safe and Drug-Free Schools—Parental Notice. Pursuant to the provisions of the No Child Left Behind Act, if upon receipt of information regarding the content of safe and drug free school programs and activities other than classroom instruction a parent objects to the participation of their child in such programs and activities, the parent may notify the District of such objection in writing. Upon the receipt of such notice the student will be withdrawn from the program or activity to which parental objection has been made.

Section 3 Standards of Student Conduct Pertaining to Drugs, Alcohol and Tobacco.

These standards are in addition to standards of student conduct elsewhere adopted by board policy or administrative regulation. The District's standards prohibit the possession, use, or distribution of illicit drugs or alcohol on school premises, in school vehicles, or as a part of any

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of the school's activities on or off school premises. Conduct prohibited at places and activities as hereinabove described shall include, but not be limited to, the following:

1. Possession, use, distribution or being under the influence of any controlled substance, including but not limited to marijuana, any narcotic drug, any hallucinogen, any stimulant, or any depressant.
2. Possession of any prescription drug in an unlawful fashion.
3. Possession, use, distribution or being under the influence of alcohol.
4. Possession, use, distribution, or being under the influence of any abusable glue or aerosol paint or any other chemical substance for inhalation, including but not limited to lighter fluid, whiteout, and reproduction fluid, when such activity constitutes a substantial interference with school purposes.
5. Possession, use, or distribution of any look-alike drug or look-alike controlled substance when such activity constitutes a substantial interference with school purposes.
6. Possession, use or distribution of any tobacco product.

Disciplinary Sanctions

Violation of any of the above prohibited acts will result in disciplinary sanction being taken within the bounds of applicable law, up to and including expulsion and referral to appropriate authorities for criminal prosecution. In particular, students should be aware that:

1. Violation of these standards may result in suspension or expulsion.
2. Prohibited substances will be confiscated and unlawful substances will be turned over to law enforcement authorities.
3. The student may be referred for counseling or treatment.
4. Parents or legal guardian will be notified.
5. Law enforcement will be notified.
6. If it appears there is imminent danger to the student, other students, school personnel, or students involved, emergency medical services will be contacted.

Intervention

The District does not have the authority or responsibility to make medical or health determinations regarding chemical dependency. However, when observed behavior indicates that a problem exists which may affect the student's ability to learn or function in the educational environment, the school has the right and responsibility to refer the student for a formal chemical dependency diagnosis based on behavior observed by school staff.

Administration

The administration is authorized to adopt such administrative rules, regulations or practices necessary to properly implement this policy. Such regulations, rules or practices may vary the procedures set forth herein to the extent necessary to fit the circumstances of an individual situation. Such rules, regulations and practices may include administrative forms, such as checklists to be used by staff to record observed behavior and to determine the proper plan of action.

Article 8 - Student Conduct Rules

Section 1 Purpose of Student Conduct Rules

These student conduct rules are established to maintain a school atmosphere which is conducive to learning, to aid student development, to further school purposes, and to prevent interference with the educational process. Violations of the rules will result in disciplinary action.

Section 2 Forms of School Discipline

A. Short-Term Suspension: Students may be excluded by the Principal or the Principal's designee from school or any school function for a period of up to five school days (short-term suspension) on the following grounds:

1. Conduct that constitutes grounds for expulsion, whether the conduct occurs on or off school grounds; or,
2. Other violations of rules and standards of behavior adopted by the Franklin Public Schools Board of Education or the administrative or teaching staff of the school, which occur on or off school grounds, if such conduct interferes with school purposes or there is a nexus between such conduct and school.

The following process will apply to short-term suspensions:

1. The Principal or the Principal's designee will make a reasonable investigation of the facts and circumstances. A short-term suspension will be made upon a determination that the suspension is necessary to help any student, to further school purposes, or to prevent an interference with school purposes.
2. Prior to commencement of the short-term suspension, the student will be given oral or written notice of the charges against the student. The student will be advised of what the student is accused of having done, an explanation of the evidence the authorities have, and be afforded an opportunity to explain the student's version of the facts.
3. Within 24 hours or such additional time as is reasonably necessary following the suspension, the Principal or administrator will send a written statement to the student and the student's parent or guardian describing the student's conduct, misconduct or violation of the rule or standard and the reasons for the action taken.
4. An opportunity will be given to the student, and the student's parent or guardian, to have a conference with the Principal or administrator ordering the short-term suspension before or at the time the student returns to school. The Principal or administrator shall determine who in addition to the parent or guardian is to attend the conference.
5. A student on a short-term suspension shall not be permitted to be on school grounds without the express permission of the Principal.

B. Long-Term Suspension: A long-term suspension means an exclusion from school and any school functions for a period of more than five school days but less than twenty school days. A student who on a long-term suspension shall not be permitted to be on school grounds without the express permission of the Principal. A notice will be given to the student and the

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parents/guardian when the Principal recommends a long-term suspension. The notice will include a description of the procedures for long-term suspension. The procedures will be those set forth in the Student Discipline Act.

C. Expulsion:

1. Meaning of Expulsion. Expulsion means exclusion from attendance in all schools, grounds and activities of or within the system for a period not to exceed the remainder of the semester in which it took effect unless (a) the misconduct occurred within ten school days prior to the end of the first semester, in which case the expulsion shall remain in effect through the second semester, or (b) the misconduct occurred within ten school days prior to the end of the second semester, in which case the expulsion shall remain in effect for summer school and the first semester of the following school year, or (c) the expulsion is for conduct specified in these rules or in law as permitting or requiring a longer removal, in which case the expulsion shall remain in effect for the period specified therein. Such action may be modified or terminated by the school district at any time during the expulsion period.
2. Suspensions Pending Hearing. When a notice of intent to discipline a student by long-term suspension, expulsion, or mandatory reassignment is filed with the superintendent, the student may be suspended by the principal until the date the long-term suspension, expulsion, or mandatory reassignment takes effect if no hearing is requested or, if a hearing is requested, the date the hearing examiner makes the report of his or her findings and a recommendation of the action to be taken to the superintendent. The suspension pending hearing may be imposed if the principal determines that the student must be suspended immediately to prevent or substantially reduce the risk of (a) interference with an educational function or school purpose or (b) a personal injury to the student himself or herself, other students, school employees, or school volunteers.
3. Summer Review. Any expulsion that will remain in effect during the first semester of the following school year will be automatically scheduled for review before the beginning of the school year in accordance with law.
4. Alternative Education. Students who are expelled may be provided an alternative education program that will enable the student to continue academic work for credit toward graduation. In the event an alternative education program is not provided, a conference will be held with the parent, student, the Principal or another school representative assigned by the Principal, and a representative of a community organization that assists young people or that is involved with juvenile justice to develop a plan for the student in accordance with law.
5. Suspension of Enforcement of an Expulsion. Enforcement of an expulsion action may be suspended (i.e., “stayed”) for a period of not more than one full semester in addition to the balance of the semester in which the expulsion takes effect. As a

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condition of such suspended action, the student and parents will be required to sign a discipline agreement.

6. Students Subject to Juvenile or Court Probation. Prior to the readmission to school of any student who is less than 19 years of age and who is subject to the supervision of a juvenile probation officer or an adult probation officer pursuant to a court order Court, who chooses to meet conditions of probation by attending school, and who has previously been expelled from school, the Principal or the Principal's designee shall meet with the student's probation officer and assist in developing conditions of probation that will provide specific guidelines for behavior and consequences for misbehavior at school (including conduct on school grounds and conduct during an educational function or event off school grounds) as well as educational objectives that must be achieved. If the guidelines, consequences, and objectives provided by the Principal or the Principal's designee are agreed to by the probation officer and the student, and the court permits the student to return to school under the agreed to conditions, the student may be permitted to return to school. The student may with proper consent, upon such return, be evaluated by the school for possible disabilities and may be referred for evaluation for possible placement in a special education program. The student may be expelled or otherwise disciplined for subsequent conduct as provided in Board policy and state statute.

D. Other Forms of Student Discipline. Administrative and teaching personnel may take actions regarding student behavior, other than removal of students from school, which are reasonably necessary to aid the student, further school purposes, or prevent interference with the educational process. Such actions may include, but are not be limited to, counseling of students, parent conferences, rearrangement of schedules, requirements that a student remain in school after regular hours to do additional work, restriction of extracurricular activity, or requirements that a student receive counseling, psychological evaluation, or psychiatric evaluation upon the written consent of a parent or guardian to such counseling or evaluation. The actions may also include in-school suspensions. When in-school suspensions, after-school assignments, or other disciplinary measures are assigned, the student is responsible for complying with such disciplinary measures. A failure to serve such assigned discipline as directed will serve as grounds for further discipline, up to expulsion from school.

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Section 3 Student Conduct Expectations

Students are not to engage in conduct which causes or which creates a reasonable likelihood that it will cause a substantial disruption in or material interference with any school function, activity or purpose or interfere with the health, safety, well being or rights of other students, staff or visitors.

A. Grounds for Short-Term Suspension, Long-Term Suspension, Expulsion or Mandatory Reassignment

The following conduct has been determined by the Board of Education to have the potential to seriously affect the health, safety or welfare of students, staff and other persons or to otherwise seriously interfere with the educational process. Such conduct constitutes grounds for long-term suspension, expulsion, or mandatory reassignment, and any other lesser forms of discipline. The conduct is subject to the consequence of long-term suspension, expulsion, or mandatory reassignment where it occurs on school grounds, in a vehicle owned, leased, or contracted by the school and being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or an employee's designee, or at a school-sponsored activity or athletic event.

1. Willfully disobeying any reasonable written or oral request of a school staff member, or the voicing of disrespect to those in authority.
2. Use of violence, force, coercion, threat, intimidation, harassment, or similar conduct in a manner that constitutes a substantial interference with school purposes or making any communication that reasonable recipient would interpret as a serious expression of an intent to harm or cause injury to another;
3. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property of substantial value, repeated damage or theft involving property, or setting or attempting to set a fire of any magnitude;
4. Causing or attempting to cause personal injury to any person, including any school employee, school volunteer, or student. Personal injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect some other person shall not constitute a violation of this subdivision;
5. Threatening or intimidating any student for the purpose of or with the intent of obtaining money or anything of value from such student or making a threat which causes or may be expected to cause a disruption to school operations;
6. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon or that has the appearance of a weapon or bringing or possessing any explosive device, including fireworks;
7. Selling, using, possessing or dispensing of alcohol, tobacco, narcotics, drugs, controlled substance, or an inhalant; being under the influence of any of the above; possession of drug paraphernalia, or the selling, using, possessing, or dispensing of an imitation controlled substance as defined in section 28-401 of the Nebraska statutes, or material represented to be alcohol, narcotics, drugs, a controlled substance or inhalant. Use of a controlled substance in the manner prescribed for the student by the student's physician is not a violation. The term "under the influence" has a less strict meaning than it does under criminal law; for school purposes, the term means any level of impairment and includes even the

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- odor of alcohol or illegal substances on the breath or person of a student; also, it includes being impaired by reason of the abuse of any material used as a stimulant;
8. Public indecency or sexual conduct;
 9. Engaging in bullying, which includes any ongoing pattern of physical, verbal, or electronic abuse on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or a school employee's designee, or at school-sponsored activities or school-sponsored athletic events;
 10. Sexually assaulting or attempting to sexually assault any person. This conduct may result in an expulsion regardless of the time or location of the offense if a complaint alleging such conduct is filed in a court of competent jurisdiction;
 11. Engaging in any activity forbidden by law which constitutes a danger to other students or interferes with school purposes. This conduct may result in an expulsion regardless of the time or location of the offense if the conduct creates or had the potential to create a substantial interference with school purposes, such as the use of the telephone or internet off-school grounds to threaten; or
 12. Repeated violation of any rules established by the school district or school officials if such violations constitute a substantial interference with school purposes;
 13. Truancy or failure to attend assigned classes or assigned activities; or tardiness to school, assigned classes or assigned activities;
 14. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to students or staff members. Profane or abusive language or conduct includes, but is not limited to, that which is commonly understood and intended to be derogatory toward a group or individual based upon race, gender, disability, national origin, or religion;
 15. Dressing or grooming in a manner which is dangerous to the student's health and safety or a danger to the health and safety of others or repeated violations of the student dress and grooming standards; dressing, grooming, or engaging in speech that is lewd or indecent, vulgar or plainly offensive; dressing, grooming, or engaging in speech that school officials reasonably conclude will materially and substantially disrupt the work and discipline of the school; dressing, grooming, or engaging in speech that a reasonable observer would interpret as advocating illegal drug use.
 16. Willfully violating the behavioral expectations for those students riding Franklin Public Schools buses.
 17. A student who engages in the following conduct shall be expelled for the remainder of the school year in which it took effect if the misconduct occurs during the first semester, and if the expulsion for such conduct takes place during the second semester, the expulsion shall remain in effect for the first semester of the following school year, with the condition that such action may be modified or terminated by the school district during the expulsion period on such terms as the administration may establish:
 - a. The knowing and intentional use of force in causing or attempting to cause personal injury to a school employee, school volunteer, or student, except

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if caused by accident, self-defense, or on the reasonable belief that the force used was necessary to protect some other person and the extent of force used was reasonably believed to be necessary, or

- b. The knowing and intentional possession, use, or transmission of a dangerous weapon other than a firearm.
18. Knowingly and intentionally possessing, using, or transmitting a firearm on school grounds, in a school-owned or utilized vehicle, or during an educational function or event off school grounds, or at a school-sponsored activity or athletic event. This conduct shall result in an expulsion for one calendar year. "Firearm" means a firearm as defined in 18 U.S.C. 921, as that statute existed on January 1, 1995. That statute includes the following statement: "The term 'firearm' means (a) any weapon (including a starter gun) which will or is designed to or may readily be converted to expel a projectile by the action of an explosive; (b) the frame or receiver of any such weapon; (c) any firearm muffler or firearm silencer; or (d) any destructive device." The Superintendent may modify such one year expulsion requirement on a case-by-case basis, provided that such modification is in writing.

Bringing a firearm or other dangerous weapon to school for any reason is discouraged; however, a student will not be subject to disciplinary action if the item is brought or possessed under the following conditions:

- a. Prior written permission to bring the firearm or other dangerous weapon to school is obtained from the student's teacher, building administrator and parent.
- b. The purpose of having the firearm or other dangerous weapon in school is for a legitimate educational function.
- c. A plan for its transportation into and from the school, its storage while in the school building and how it will be displayed must be developed with the prior written approval by the teacher and building administrator. Such plan shall require that such item will be in the possession of an adult staff member at all times except for such limited time as is necessary to fulfill the educational function.
- d. The firearm or other dangerous weapon shall be in an inoperable condition while it is on school grounds.

B. Additional Student Conduct Expectations and Grounds for Discipline

The following additional student conduct expectations are established. Failure to comply with such rules is grounds for disciplinary action. When such conduct occurs on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose or in a vehicle being driven for a school purpose by a school employee or by his or her designee, or at a school-sponsored activity or athletic event, the conduct is grounds for long-term suspension, expulsion or mandatory reassignment.

- (1) Student Appearance: Students at Franklin Public Schools are expected to dress in a way that is appropriate for the school setting. Students should not dress in a manner

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that is dangerous to the health and safety of anyone or interferes with the learning environment or teaching process in our school. Following is a list of examples of attire that will not be considered appropriate, such list is not exclusive and other forms of attire deemed inappropriate by the administration may be deemed inappropriate for the school setting:

- a. Clothing that shows an inappropriate amount of bare skin or underwear (midriffs, spaghetti straps, sagging pants) or clothing that is too tight, revealing or baggy, or tops and bottoms that do not overlap or any material that is sheer or lightweight enough to be seen through, or otherwise of an appropriate size and fit so as to be revealing or drag on the ground.
- b. Shorts, skirts, or skorts that do not reach mid-thigh or longer.
- c. Clothing or jewelry that advertises or promotes beer, alcohol, tobacco, or illegal drugs.
- d. Clothing or jewelry that could be used as a weapon (chains, spiked apparel) or that would encourage “horse-play” or that would damage property (e.g. cleats).
- e. Head wear including hats, caps, bandannas, and scarves;
- f. Clothing or jewelry which exhibits nudity, makes sexual references or carries lewd, indecent, or vulgar double.
- g. Clothing or jewelry that is gang related.
- h. Visible body piercing (other than ears).

Consideration will be made for students who wear special clothing as required by religious beliefs, disability, or to convey a particularized message protected by law. The final decision regarding attire and grooming will be made by the Principal or Superintendent. In the event a student is uncertain as to whether a particular item or method of grooming is consistent with the school’s guidelines, the student should contact the Principal for approval, and may also review such additional posting of prohibited items or grooming which may be available in the Principal’s office.

Coaches, sponsors or teachers may have additional requirements for students who are in special lab classes, students who are participants in performing groups or students who are representing the school as part of an extracurricular activity program.

On a first offense of the dress code, the student may call home for proper apparel. If clothes cannot be brought to school, the student will be assigned to in-school suspension for the remainder of the day. Students will not be allowed to leave campus to change clothes. Continual violations of the dress code will result in more stringent disciplinary actions, up to expulsion. Further, in the event the dress code violation is determined to also violate other student conduct rules (e.g., public indecency, insubordination, expression of profanity, and the like), a first offense of the dress code may result in more stringent discipline, up to expulsion.

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(2) Electronic Devices

a. Philosophy and Purpose. Franklin Public Schools strongly discourages students from bringing and/or using electronic devices at school. The use of electronic devices can be disruptive to the educational process and are items that are frequently lost or stolen. In order to maintain a secure and orderly learning environment, and to promote respect and courtesy regarding the use of electronic devices, the District hereby establishes the following rules and regulations governing student use of electronic devices, and procedures to address student misuse of electronic devices.

b. Definitions.

(1) “Electronic devices” include, but are not limited to, cell phones, Mp3 players, iPods, personal digital assistants (PDAs), compact disc players, portable game consoles, cameras, digital scanners, lap top computers, and other electronic or battery powered instruments which transmit voice, text, or data from one person to another.

(2) “Sexting” means generating, sending or receiving, encouraging others to send or receive, or showing others, through an electronic device, a text message, photograph, video or other medium that:

(i) Displays sexual content, including erotic nudity, any display of genitalia, unclothed female breasts, or unclothed buttocks, or any sexually explicit conduct as defined at Neb. Rev. Stat. § 28-1463.02; or

(ii) Sexually exploits a person, whether or not such person has given consent to creation or distribution of the message, photograph or video by permitting, allowing, encouraging, disseminating, distributing, or forcing such student or other person to engage in sexually explicit, obscene or pornographic photography, films, or depictions; or,

(iii) Displays a sexually explicit message for sexual gratification, flirtation or provocation, or to request or arrange a sexual encounter.

c. Possession and Use of Electronic Devices.

(1) Students are not permitted to possess or use any electronic devices during class time or during passing time except as otherwise provided by this policy. Cell phone usage is strictly prohibited during any class period; including voice usage, digital imaging, or text messaging.

(2) Students are permitted to possess and use electronic devices before school hours, at lunch time, and after school hours, provided that the student not commit any abusive use of the device (see paragraph (4)(a). Administrators

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have the discretion to prohibit student possession or use of electronic devices on school grounds during these times in the event the administration determines such further restrictions are appropriate; an announcement will be given in the event of such a change in permitted use.

(3) Electronic devices may be used during class time when specifically approved by the teacher or a school administrator in conjunction with appropriate and authorized class or school activities or events (i.e., student use of a camera during a photography class; student use of a lap top computer for a class presentation).

(4) Students may use electronic devices during class time when authorized pursuant to an Individual Education Plan (IEP), a Section 504 Accommodation Plan, or a Health Care Plan, or pursuant to a plan developed with the student's parent when the student has a compelling need to have the device (e.g., a student whose parent is in the hospital could be allowed limited use of the cell phone for family contacts, so the family can give the student updates on the parent's condition).

d. Violations

(1) Prohibited Use of Electronic Devices: Students shall not use electronic devices for: (a) activities which disrupt the educational environment; (b) illegal activities in violation of state or federal laws or regulations; (c) unethical activities, such as cheating on assignments or tests; (d) immoral or pornographic activities; (e) activities in violation of Board or school policies and procedures relating to student conduct and harassment; (f) recording others (photographs, videotaping, sound recording, etc.) without direct administrative approval and consent of the person(s) being recorded, other than recording of persons participating in school activities that are open to the public; (g) "sexting;" or (h) activities which invade the privacy of others. Such student misuses will be dealt with as serious school violations, and immediate and appropriate disciplinary action will be imposed, including, but not limited to, suspension and expulsion from school.

(2) Disposition of Confiscated Electronic Devices: Electronic devices possessed or used in violation of this policy may be confiscated by school personnel and returned to the student or parent/guardian at an appropriate time. If an electronic device is confiscated, the electronic device shall be taken to the school's main office to be identified, placed in a secure area, and returned to the student and/or the student's parent/guardian in a consistent and orderly way.

(i) First Violation: Depending upon the nature of the violation and the imposition of other appropriate disciplinary action, consequences at a minimum may include a relinquishment of the electronic device to the school administration and a conference between the student and school

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principal or assistant principal. The electronic device shall remain in the possession of the school administration until such time as the student personally comes to the school's main office and retrieves the electronic device.

(ii) Second Violation: Depending upon the nature of the violation and the imposition of other appropriate disciplinary action, consequences at a minimum may include a relinquishment of the electronic device to the school administration and a conference between the student and his/her parent/guardian and the school principal or assistant principal. The electronic device shall remain in the possession of the school administration until such time as the student's parent/guardian personally comes to the school's main office and retrieves the electronic device.

(iii) Third Violation: Depending upon the nature of the violation and the imposition of other appropriate disciplinary action, consequences at a minimum may include a relinquishment of the electronic device to the school administration, a conference between the student and his/her parent/guardian and the school principal or assistant principal, and suspension of the student from school. The electronic device shall remain in the possession of the school administration until such time as the student's parent/guardian personally comes to the school's main office and retrieves the electronic device.

e. Penalties for Prohibited Use of Electronic Devices:

Students who receive a "sexting" message are to report the matter to a school administrator and then delete such message from their electronic device. Students shall not participate in sexting or have any "sexting" message on their electronic devices regardless of when the message was received while on school grounds or at a school activity. Students who violate the prohibitions of this policy shall be subject to the imposition of appropriate disciplinary action, up to and including expulsion, provided that at a minimum the following penalties shall be imposed:

- (i) Students found in possession of a "sexting" message shall be subject to a one (1) day suspension from school.
- (ii) Students who send or encourage another to send a "sexting" message shall be subject to a five (5) day suspension from school.

f. Reporting to Law Enforcement.

Violations of this policy regarding the prohibited use of electronic devices that may constitute a violation of federal or state laws and regulations, including, but not limited to, the Nebraska Child Protection Act or the Nebraska Child

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Pornography Prevention Act shall be reported to appropriate legal authorities and law enforcement.

g. Responsibility for Electronic Devices.

Students or their parents/guardians are expected to claim a confiscated electronic device within ten (10) days of the date it was relinquished. The school shall not be responsible, financially or otherwise, for any unclaimed electronic devices. By bringing such devices to school, students and parents authorize the school to dispose of unclaimed devices at the end of each semester. The District is not responsible for the security and safekeeping of students' electronic devices and is not financially responsible for any damage, destruction, or loss of electronic devices.

- (3) Harassment and Bullying Policy: One of the missions of Franklin Public Schools is to provide safe and secure environments for all students and staff. Positive behaviors (non-violence, cooperation, teamwork, understanding, and acceptance of others) are encouraged in the educational program and required of all students and staff. Inappropriate behaviors (bullying, intimidation and harassment are to be identified and corrected. Students and staff are to avoid such behaviors. Strategies and practices are implemented to reinforce positive behaviors and to discourage and protect others from inappropriate behaviors.

“Bullying” is behavior where one person or group engages in harmful action towards another person or group acting on a real or perceived imbalance of power or view of superiority. The behavior typically includes verbal (e.g. teasing or name-calling) and physical aggression (e.g., hitting, pushing), threatening, excluding or ignoring, spreading rumors, or taking, defacing or destroying the others' property. “Harassment” includes the same actions, though not necessarily from a standpoint of perceived power. Harassment is prohibited. Bullying and harassment is a violation of student conduct rules and appropriate disciplinary measures, up to expulsion, will be enforced. When bullying or harassment is done on the basis of gender, disability, race, or other protected status, it is considered a very serious offense for which expulsion may be a likely consequence depending on the severity of the conduct.

Students who are the victim of bullying or harassment or who observe such occurring are to promptly report the problem to their teacher or to the Principal so the problem can be addressed. Students who make reports of bullying activity will not be retaliated against for making the report.

- (4) Inappropriate Public Displays of Affection (IPDA): Students are not to engage in inappropriate public displays of affection on school property or at school activities. Such conduct includes kissing, touching, fondling or other displays of affection that would be reasonably considered to be embarrassing or a distraction to others. Students will face the following consequences for IPDA:

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- a. 1st Offense: Student will be confronted and directed to cease.
 - b. 2nd Offense: Student will be confronted, directed to cease, and parents will be notified.
 - c. 3rd Offense: Student will be suspended from school for a minimum of 1 day, and parents and student will need to meet with Administrator(s) and/or counselor.
 - d. If this type of behavior continues, or if the IPDA is lewd or constitutes sexual conduct, the student could face long-term suspension or expulsion.
- (5) Specific Rule Items: The following conduct may result in disciplinary action which, in the repeated violations, may result in discipline up to expulsion.
- a. Students must have a pass when not in class during class time. Students are to use the pass only for the purpose requested. For example, if given a pass to use the restroom, the student must promptly proceed to and use the nearest restroom and promptly return to class.
 - b. Candy, seeds, food or drink are not allowed in the school building or classrooms without permission of the principal. Pop is to be consumed outside, except for during extra curricular activities.
 - c. Students are expected to bring all books and necessary materials to class. This includes study halls.
 - d. Assignments for all classes are due as assigned by the teacher.
 - e. Students are not to operate the mini-blinds or the windows without permission of the teacher.
 - f. Classes are ended by the teacher. Students are not to begin to pack up or leave the class until the dismissal bell has rung or the teacher has dismissed the class.
 - g. Students are to be in their seats and ready for class on the tardy bell.
 - h. Special classes such as Industrial Technology, Art, P.E., and computers courses will have other safety or clean-up rules that will be explained to you by that teacher which must be followed.
 - i. Students are not to bring “nuisance items” to school. A nuisance item is something that is not required for educational purposes and which would cause a distraction to the student or others.
 - j. Students are to stand back from the entry steps and doors in the mornings before school and at noon before the bell so that others may pass in and out of the entry doors.
 - k. Snow handling is prohibited.
- (6) Network, E-Mail, Internet and Other Computer Use Rules:
- (a) General Rules:
 - (i) The network is provided to staff and students to conduct research and communicate with others. Access to network services is given to staff and students who have agreed to act in a responsible manner. Parental

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permission is required for student use. Access for all staff and students is a privilege and not a right.

- (ii) Individual users of the district network are responsible for their behavior, actions, problems, and communications involving and over the network. Users will comply with district rules and will honor the agreements they have signed. Beyond clarification of such rules, the district is not responsible for restricting, monitoring, editing, or controlling the information, equipment or communications of individuals utilizing the network or the end product or result of such utilization.
 - (iii) Network storage areas shall be treated like school lockers for students. Network administrators may review files, information, equipment, messages and communications of staff and students to maintain system integrity and insure that users are using the network system responsibly. Users should not expect that files or any information stored or otherwise used or retained on the network, district servers, or in computers, will be private. No reasonable expectation of privacy shall exist in relation to network use.
 - (iv) Users should not expect, and the district does not warrant, any information or products obtained from the network, that files or information stored, obtained or used on the network will be private, and use of the network waives and relinquishes all such privacy rights, interests or claims to confidentiality the user may have under state or federal law.
 - (v) The district will not be liable for, and does not warrant in any way, purchases made by any user over the network. Users shall not make purchases of goods and/or services via the district's network.
- (b) Policy and Rules for Acceptable Use of Computers and the Network: The following policy and rules for acceptable use of computers and the network, including Internet, shall apply to all district administrators, faculty, staff and students. The term "Users", as contained herein, shall apply to all such individuals. The Superintendent, or the Superintendent's designee, is hereby delegated all authority and is the ultimate person in charge of the district network and technology resources or equipment, and the same shall also be under the direct supervision of the site or building administrator where located, sometimes herein called "network administrators."
- (i) Users shall not erase, remake, or make unusable anyone else's computer, information, files, programs or disks. In addition to any other disciplinary action or legal action that may occur, any user violating this rule shall be liable for any and all damages to the computer, information, files, programs or disks.
 - (ii) Users shall not let other persons use their name, account, log-on password, or files for any reason (except for authorized staff members).
 - (iii) Users shall not use or try to discover another user's account or password.

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- (iv) Users shall not use the computers or network for non-instructional or non-administrative purposes (e.g., games or activities for personal profit).
 - (v) Users shall not use the computer for unlawful purposes, such as illegal copying or installation of unauthorized software.
 - (vi) Users shall not copy, change, or transfer any software or documentation provided by teachers, or other students without permission from the network administrators.
 - (vii) Users shall not write, produce, generate, copy, propagate, or attempt to introduce any computer code, software or information designed to self-replicate, damage, or otherwise hinder the performance of the network or any computer's memory, file system, or software. Such software is often called a bug, virus, worm, Trojan horse, or similar name.
 - (viii) Users shall not use the computer to annoy or harass others with language, images, or threats. Users shall not access, accept, create or send any obscene, vulgar, lewd, tasteless, or objectionable messages, information, language, or images.
 - (ix) Users shall not damage the network or equipment, damage information belonging to others, misuse network resources, or allow others to misuse network resources. In addition to any other disciplinary action or legal action that may occur, any user violating this or any other rule shall be liable for any and all damages to the computer, network, information, files, programs or disks.
 - (x) Users shall not tamper with computers, networks, printers, or other associated equipment except as directed by the teacher or network administrator.
 - (xi) Users shall not take technology equipment (hardware or software) from the school grounds or remove such from computer work areas without written permission of the network administrator.
- (c) Etiquette and Rules for Use of Computers and the Network: All users of computers and the network are expected to abide by the generally accepted rules of network etiquette. Informal rules of behavior have evolved for the use of and communication on the network, Internet and other on-line services. Breaches can result in harsh criticism by others. These rules of behavior include (but are not limited to) the following:
- (i) Be polite. Do not become abusive in your messages to others.
 - (ii) Use appropriate language. Do not swear, use vulgarities or any other inappropriate language, message, information or images.
 - (iii) Do not reveal your personal account, address or phone numbers, or that of other students or colleagues.
 - (iv) Note that electronic mail (e-mail) is specifically not guaranteed to be private. People who operate the system do have access to mail. Messages relating to or in support of illegal activities may be reported to the authorities. Messages which violate the rules will result in disciplinary action.

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- (v) All communications and information accessible via the network should be assumed to be private property of others.
 - (vi) Do not place unlawful information on any network system.
 - (vii) Keep paragraphs and messages short and to the point. Focus on one subject per message.
 - (viii) Include your signature at the bottom of e-mail messages. Your signature footer should include your name, position, affiliation, and network or Internet address.
 - (ix) Other rules may be established by the network administrators or teachers from time to time.
- (d) Penalties for Violation of Rules: All of the policies, rules, and procedures for acceptable use of computers and the network are intended to make the computers and the network more reliable for users. They are also intended to minimize the burden of administering the networks so that more time can be spent on education and enhancing services. Use of the computer and access to telecommunications resources is a privilege and not a right. Violation of the policies, rules, and procedures concerning the use of computers and the network may result in disciplinary action up to, and including, loss of access, suspension and/or expulsion of students from school and loss of access, suspension, termination, non-renewal or cancellation of the contract of administrators, teachers, or other school employees.
- (e) Student and Parent Agreements: Students and parents may be required to sign a computer and network use agreement as a condition of the student being permitted to use such equipment.
- (7) Risks of Facebook and other Social Networking:

The purpose of this message is to give our students information about the risks of using Facebook, Yik Yak, Snapchat and similar social networking sites.

These sites are public sources of information. The information may be seen by your school administrators, your parents, and law enforcement. It is also accessible to people who you don't even know now, but may later want to impress—such as university admissions and scholarship officials and prospective employers. In fact, many large companies now search the internet as a means of conducting background checks on job applicants. What you say now on social networking sites may affect you years later.

What you say now on social networking sites may also affect you right now. Pictures or writings that show that you have violated student conduct rules may result in school discipline. A picture of a student drinking a beer may very well lead to a suspension from activities if the school learns about it. Criminal charges may be filed against you based on information posted on social networking sites.

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Here are some common sense guidelines that you should follow when using social networking sites and the Internet in general:

- Don't forget that your profile and social networking forums are public spaces. Don't post anything you wouldn't want the world to know (e.g., your phone number, address, IM screens name, or specific whereabouts).
- Avoid posting anything that would make it easy for a stranger to find you, such as where you hang out every day after school.
- People aren't always who they say they are. Be careful about adding strangers to your friends list. It's fun to connect with new social networking friends from all over the world, but avoid meeting people in person whom you do not fully know. If you must meet someone, do it in a public place and bring a friend or trusted adult.
- Harassment, hate speech and inappropriate content should be reported. If you feel someone's behavior is inappropriate, react. Talk with a trusted adult, or report it to social networking or the authorities.
- Don't post anything that would embarrass you later. Think twice before posting a photo or info you wouldn't want your parents or boss to see!
- Don't mislead people into thinking that you're older or younger. If you lie about your age, social networking will delete your profile.

We urge all students to following these common sense guidelines.

Section 4 Reporting Student Law Violations:

- (1) Cases of law violations or suspected law violations by students will be reported to the police and to the student's parents or guardian as soon as possible.
- (2) When a Principal or other school official releases a minor student to a peace officer (e.g., police officer, sheriff, and all other persons with similar authority to make arrests) for the purpose of removing the minor from the school premises, the Principal or other school official will take immediate steps to notify the parent, guardian, or responsible relative of the minor regarding the release of the minor to the officer and regarding the place to which the minor is reportedly being taken. An exception applies when a minor has been taken into custody as a victim of suspected child abuse; in that event the Principal or other school official shall provide the peace officer with the address and telephone number of the minor's parents or guardian.
- (3) In an effort to demonstrate that student behavior is always subject to possible legal sanctions regardless of where the behavior occurs it shall be the policy of the Franklin Public Schools to notify the proper legal authorities when a student engages in any of the following behaviors on school grounds or at a school sponsored event:
 - (a) Knowingly possessing illegal drugs or alcohol.
 - (b) Assault.
 - (c) Vandalism resulting in significant property damage.
 - (d) Theft of school or personal property of a significant nature.
 - (e) Automobile accident.
 - (f) Any other behavior which significantly threatens the health or safety of students, staff or other persons or which is required by law to be reported

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Section 1 Extracurricular Activity Philosophy

Extracurricular activity programs enrich the curriculum of the school by making available a wide variety of activities in which a student can participate. Extracurricular activity programs are considered an integral part of the school's program of education that provide experiences that will help students physically, mentally and emotionally.

The element of competition and winning, though it exists, is controlled to the point it does not determine the nature or success of the program. This is considered to be educationally and psychologically sound because of the training it offers for living in a competitive society. Students are stimulated to want to win and excel, but the principles of good sportsmanship prevail at all times to enhance the educational values of contests. Participation in activities, both as a competitor and as a student spectator, is an integral part of the students' educational experiences. Such participation is a privilege that carries with it responsibilities to the school, team, student body, community and the students themselves. In their play and their conduct, students are representing all of these groups. Such experiences contribute to the knowledge, skill and emotional patterns that they possess, thereby making them better individuals and citizens.

Safety

The District's philosophy is to maintain an activities program which recognizes the importance of the safety of the participants. To ensure safety, participants are required to become fully familiar with the dangers and safety measures established for the activity in which they participate, to adhere to all safety instructions for the activity in which they participate, to inform their coach or sponsor when they are injured or have health problems that require their activities be restricted, and to exercise common-sense.

Warning for Participants and Parents

The purpose of this warning is to bring your attention to the existence of potential dangers associated with athletic injuries. Participation in any intramural or athletic activity may involve injury of some type. The severity of such injury can range from minor cuts, bruises, sprains and muscle strains to more serious injuries to the body's bones, joints, ligaments, tendons, or muscles, to catastrophic injuries to the head, neck and spinal cord. On rare occasions, injuries can be so severe as to result in total disability, paralysis or death. Even with appropriate coaching, appropriate safety instruction, appropriate protective equipment and strict observance of the rules, injuries are still a possibility.

Section 2 Extracurricular Activity Code of Conduct

Purpose of the Code of Conduct. Participation in extracurricular activities is a privilege. The privilege carries with it responsibilities to the school, team, student body, and the community. Participants are not only representing themselves, but also their school and community in all of their actions. Others judge our school on the student participants' conduct and attitudes, and how they contribute to our school spirit and community image.

The student participants' performance and devotion to high ideals and values make their school and community proud. Consequently, participation is dependent upon adherence to this Code of Conduct and the school district's policies, procedures and rules.

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Scope of the Code of Conduct.

Activities Subject to the Code of Conduct: The Code of Conduct applies to all extracurricular activities. Extracurricular activities means student activities or organizations which are supervised or administered by the school district which do not count toward graduation or grade advancement and in which participation is not otherwise required by the school.

Extracurricular activities include but are not limited to: all sports, cheerleading, dance team, Pep Club, Pep Band, vocal, band, speech and drama, One-Act, FBLA, FCCLA, Spanish Club, Art Club, Student Council, Student Advisory Board, National Honor Society, and other school sponsored organizations and activities. The Code of Conduct also applies to participation in school sponsored activities such as school dances and royalty for such activities.

A participant means a student who participates in, has participated in, or will participate in an extracurricular activity.

When: The Code of Conduct rules apply to conduct which occurs at any time during the school year, and also includes the time frame which begins with the official starting day of the fall sport season established by the NSAA and extends to the last day of the spring sport season established by the NSAA, whether or not the student is a participant in an activity at the time of such conduct.

The rules also apply when a student is participating or scheduled to participate in an extracurricular activity that is held outside the school year or the NSAA season. For example, if an FBLA or FCCLA student plans to participate in a conference in July and commits a Code of Conduct infraction in June, the student may be suspended from participating in the conference. Conduct during the summer months may also affect a student's participation under the team selection and playing time guidelines.

Where: The Code of Conduct rules apply regardless of whether the conduct occurs on and off school grounds. If the conduct occurs on school grounds, at a school function or event, or in a school vehicle, the student may also be subject to further discipline under the general student code of conduct. A student who is suspended or expelled from school shall not be permitted to participate in activities during the period of the suspension or expulsion, and may also receive an extended activity suspension.

Grounds for Extracurricular Activity Discipline. Students who participate in extracurricular activities are expected to demonstrate cooperation, patience, pride, character, self respect, self-discipline, teamwork, sportsmanship, and respect for authority. The following conduct rules have been determined by the Board of Education to be reasonably necessary to aid students, further school purposes, and prevent interference with the educational process. Such conduct constitutes grounds for suspension from participation in extracurricular activities and grounds for other restrictions or disciplinary measures related to extracurricular activity participation:

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1. Willfully disobeying any reasonable written or oral request of a school staff member, or the voicing of disrespect to those in authority.
2. Use of violence, force, coercion, threat, intimidation, harassment or similar conduct in a manner that constitutes a substantial interference with school or extracurricular activity purposes or making any communication that a reasonable person would interpret as a serious expression of an intent to harm or cause injury to another.
3. Willfully causing or attempting to cause substantial damage to property, stealing or attempting to steal property, repeated damage or theft involving property or setting or attempting to set a fire of any magnitude.
4. Causing or attempting to cause personal injury to any person, including a school employee, school volunteer, or student. Personal injury caused by accident, self-defense, or other action undertaken on the reasonable belief that it was necessary to protect another person shall not constitute a violation.
5. Threatening or intimidating any student for the purpose of, or with the intent of, obtaining money or anything of value from a student or making a threat which causes or may be expected to cause a disruption to school operations.
6. Knowingly possessing, handling, or transmitting any object or material that is ordinarily or generally considered a weapon or that has the appearance of a weapon, or bringing or possessing any explosive device, including fireworks, on school grounds or at a school function or event, or in a manner that is unlawful or contrary to school activity rules.
7. Selling, using, possessing or dispensing alcohol, tobacco, narcotics, drugs, a controlled substance, or an inhalant; being under the influence of any of the above; possession of drug paraphernalia, or the selling, using, possessing, or dispensing of an imitation controlled substance as defined in section 28-401 of the Nebraska statutes, or material represented to be alcohol, narcotics, drugs, a controlled substance or inhalant. Use of a controlled substance in the manner prescribed for the student by the student's physician is not a violation. (Note: Refer to "Drug and Alcohol Violations" for further information).
8. Public indecency.
9. Sexual assault or attempting to sexually assault any person. Engaging in sexual conduct, even if consensual, on school grounds or at a school function or event.
10. Engaging in bullying, which includes any ongoing pattern of physical, verbal, or electronic abuse on school grounds, in a vehicle owned, leased, or contracted by a school being used for a school purpose by a school employee or a school employee's designee, or at school-sponsored activities or school-sponsored athletic events;
11. Engaging in any activity forbidden by law which constitutes a danger to other students, interferes with school purposes or an extracurricular activity, or reflects a lack of high ideals.
12. Repeated violation of any of the school rules.
13. Truancy or failure to attend assigned classes or assigned activities; or tardiness to school, assigned classes or assigned activities.
14. The use of language, written or oral, or conduct, including gestures, which is profane or abusive to a school employee, school volunteer, or student. Profane or

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abusive language or conduct includes, but is not limited to, that which is commonly understood and intended to be derogatory toward a group or individual based upon race, gender, national origin, or religion.

15. Dressing or grooming in a manner which is dangerous to the student's health and safety or a danger to the health and safety of others or repeated violations of dress and grooming standards; dressing, grooming, or engaging in speech that is lewd or indecent, vulgar or plainly offensive; dressing, grooming, or engaging in speech that school officials reasonably conclude will materially and substantially disrupt the work and discipline of the school or of an extracurricular activity; dressing, grooming, or engaging in speech that a reasonable observer would interpret as advocating illegal drug use.
16. Willfully violating the behavioral expectations for those students riding Franklin Public School buses or vehicles used for activity purposes.
17. Failure to report for the activity at the beginning of the season. Reporting for one activity may count as reporting on time if there is a change in activity within the season approved by the coach or the supervisor.
18. Failure to participate in regularly scheduled classes on the day of an extracurricular activity or event.
19. Failure to attend scheduled practices and meetings. If circumstances arise to prevent the participant's attendance, the validity of the reason will be determined by the coach or sponsor. Every reasonable effort should be made to notify the coach or sponsor prior to any missed practice or meeting.
20. All other reasonable rules or regulations adopted by the coach or sponsor of an extracurricular activity shall be followed, provided that participants shall be advised by the coach or sponsor of such rules and regulations by written handouts or posting on bulletin boards prior to the violation of the rule or regulation.
21. Failure to comply with any rule established by the Nebraska School Activities Association, including, but not limited to, the rules relating to eligibility.

All terms used in the Code of Conduct have a less strict meaning than under criminal law and are subject to reasonable interpretation by school officials.

Drug and Alcohol Violations.

Meaning of Terms.

Use or consume includes any level of consumption or use. Use of a controlled substance in the manner prescribed for the student by the student's physician is not a violation.

Under the influence means any level of impairment and includes even the odor of alcohol on the breath or person of a student, or the odor of an illicit drug on the student. Also, it includes being impaired by reason of the abuse of any material used as a stimulant.

Possession includes having control of the substance and also includes being in the same area where the substance is present and no responsible adult present and responsible for the substance. Possession includes situations where, for example:

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- (1) Alcohol is in a vehicle in which the student is present. The student is considered to be in possession if the student is aware that the alcohol is in the vehicle, even though the student has not touched or consumed the alcohol; and
- (2) Alcohol is present at a party attended by the student. The student is considered to be in possession if the student is aware that alcohol is at the party and fails to immediately leave the party, even though the student has not touched or consumed the alcohol.

In these situations, a violation would not exist if the alcohol is in the control of a parent or guardian or other responsible adult (age 21 or older) such that students are not allowed to access the alcohol. A violation would also not exist if the student did not know or have a reasonable basis to know that alcohol would be present, and the student leaves the location where the alcohol is present as soon the student could safely do so. (Students are expected to leave immediately, but are not to do so in a manner that would endanger them. For example, you are not to leave in a car being driven by a person who has been drinking just to get away from the alcohol party immediately when there is no other way to get home. Instead, you should call for a safe ride home and, while waiting, clearly distance yourself from the alcohol).

Consequences.

Students may be suspended from practices or participation in interscholastic competition or participation in co-curricular activities for violations of the Code of Conduct. The period of suspension or other discipline for such offenses shall be determined by the school administration.

The disciplinary consequence will be determined based on consideration of the seriousness of the offense, any prior violations, the student's compliance with the self-reporting obligations, the student's level of cooperation and willingness to resolve the matter, and the student's demonstration of a commitment to not commit future violations.

Because of the significance of drug, alcohol and tobacco violations on the student participants, other students and the school, the following consequences are established for such violations:

Drugs, Alcohol, and Tobacco

An activity participant who violates the drug, alcohol, or tobacco rules (other than steroids) shall be prohibited from participating in any extracurricular activity for the following minimum periods:

Drugs and Alcohol.

An activity participant who violates the drug or alcohol rules (other than steroids) shall be prohibited from participating in any extracurricular activity for the following minimum periods:

1. First Violation: Suspension from two (2) activity events.
2. Second Violation in Same Calendar Year: Suspension from four (4) activity events.
3. Third Violation in Same Calendar Year: Suspension from all activities for

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remainder of year. Proof of the student’s successful completion of a chemical dependency program, which has been approved by the activities director, is required before the student shall be reinstated to participate in activities.

4. **More Serious Violations:** In the event of more serious drug or alcohol violations, such as students engaging in use of especially serious drug offenses (cocaine, meth, etc.) or procuring alcohol for minors, the consequence of the violation is not restricted by the foregoing, and may be established in the good discretion of the administration.

When Suspensions Begin. All suspensions begin with the next scheduled activity in which the student is a participant, after the determination by school officials of the sanction to be imposed; provided that the school officials shall have the discretion to establish a time period for the suspension that makes the suspension have a real consequence for the student. During a suspension, participants may be required or permitted to practice at the sole discretion of the coach or activity sponsor. Suspensions in the Spring will be carried over to the Fall when the suspension has not been fully served or when determined appropriate for the suspension to have a real consequence for the student.

Letters and Post-Season Honors. A student who commits a Code of Conduct violation is:

1. Eligible to letter, provided the student meets the criteria of the coach or sponsor.
2. Not eligible to receive honors during the sport or activity in which they are participating at the time of the offense and/or in sports or activities in which they have been suspended due to a code violation. The coach/sponsor, with the Athletic Director’s approval, may make an exception where the student has self-reported or otherwise demonstrated excellence in character allowing for such honors.

Self-Reporting. A student who violates the Code of Conduct must self-report. A failure to self-report will lead to a longer suspension or other discipline. The self-report must be made to: the principal, athletic director, or the head coach or sponsor of an activity in which the student participates. The student’s parent or guardian may initiate the self-reporting process, but the student will be later required to give a written statement of the self-report. The self-report must be made the earlier of: (1) before the end of the next school day after the conduct occurred and (2) before participation in an extracurricular or co-curricular activity.

In making a self-report, the student must identify the events that took place, what conduct the student engaged in, and any witnesses to the student’s conduct, and will be required to put this information in a written statement. In the event the student has received a criminal citation, charge, or ticket, and proclaims innocence of a violation, the student will be required to self-report such offense and provide information as to why they should be found innocent, not as it relates to the criminal offense, but as it relates to the Code of Conduct.

All students are expected to be honest and forthright with school officials. In the event the coach or activity sponsor or any school administrator asks a student participant for information

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pertaining to compliance (or lack of compliance) by the student or other student participants with the Code of Conduct or eligibility conditions for participation in activities, the student is expected to fully, completely, and honestly provide the information. Students may be disciplined for a failure to be honest and forthright.

Determining a Violation Has Occurred. A violation of the Code of Conduct will be determined to have occurred based on any of the following criteria:

1. When a student is cited by law enforcement and school officials have a reasonable basis for determining that grounds for the issuance of the citation exist.
2. When a student is convicted of a criminal offense. Conviction includes, without limitation, a conviction, a plea of no contest and an adjudication of delinquency by a juvenile court.
3. When a student admits to violating one of the standards of the Code of Conduct.
4. When a student is accused by another person of violating one of the standards of the Code of Conduct and school officials determine that such information is reliable.
5. When school officials otherwise find sufficient evidence to support a determination that a violation has occurred.

Procedures for Extracurricular Discipline. The following procedures are established for suspensions from participation in extracurricular activities:

1. Investigation. The school official(s) considering the suspension will conduct a reasonable investigation of the facts and circumstances and determine whether the suspension will help the student or other students, further school purposes, or prevent an interference with a school purpose.
2. Meeting. Prior to commencement of the suspension, the school official considering the suspension or their designee will provide the student an opportunity to give the student's side of the story. The meeting for this purpose may be held in person or via a telephone conference.
 - a. The student will be given oral or written notice of what the student is accused of having done, an explanation of the evidence the school has, and the opportunity to explain the student's version. Detail is not required where the activity participant has made a self-report or otherwise admits the conduct. Names of informants may be kept confidential where determined to be appropriate.
 - b. The suspension may be imposed prior to the meeting if the meeting can not reasonably be held before the suspension is to begin. In that case the meeting will occur as soon as reasonably practicable. The student is responsible for cooperating in the scheduling of the meeting.
3. Notice Letter. Within two school days (two business days if school is not in session), or such additional time as is reasonably necessary following the suspension, the Athletic Director or the Athletic Director's designee will send a written statement to the student and the student's parents or guardian. The statement will describe the student's conduct violation and the discipline imposed.

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The student and parents or guardian will be informed of the opportunity to request a hearing.

4. Informal Hearing Before Superintendent. The student or student’s parent/guardian may request an informal hearing before the Superintendent. The Superintendent may designate the Athletic Director or another administrator not responsible for the suspension decision as the Superintendent’s designee to conduct the hearing and make a decision.
 - a. A form to request such a hearing must be signed by the parent or guardian. A form will be provided with the notice letter or otherwise be made available by request from the Principal’s office.
 - b. The request for a hearing must be received by the Superintendent’s office within five days of receipt of the notice letter.
 - c. If a hearing is requested:
 - i. The hearing will be held within ten calendar days of receipt of the request; subject to extension for good cause as determined by the Superintendent or the Superintendent’s designee.
 - ii. The Superintendent or the Superintendent’s designee will notify the participants of the time and place of the hearing a reasonable time in advance to allow preparation for the hearing.
 - iii. Upon conclusion of the hearing, a written decision will be rendered within five school days (ten calendar days if school is not in session). The written decision will be mailed or otherwise delivered to the participant, parents or guardian.
 - iv. A record of the hearing (copies of documents provided at the hearing and a tape recording or other recordation of the informal hearing) will be kept by the school if requested sufficiently in advance of the hearing by the parent/guardian.
5. No Stay of Penalty. There will be no stay of the penalty imposed pending completion of the due process procedures
6. Opportunity for Informal Resolution. These due process procedures do not prevent the student or parent/guardian from discussing and settling the matter with the appropriate school officials at any stage.

Section 3 Attendance

Student participants are expected to meet the following attendance expectations:

1. Attend school regularly. Students who have “excessive absences” as determined under the school’s attendance policy are ineligible to participate in extracurricular activity contests or performances. Students who have four or more unexcused absences in the semester of participation will be ineligible to participate in extracurricular activity contests or performances.
2. Be on time for all scheduled practices, contests and departure for contests. In the event a participant is unable to attend a practice or contests the participant should contact the coach or sponsor in advance.

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3. On the day of a contest, performance or other activity, be in attendance for the full day. A student who is not in attendance the full day is ineligible for the contest, performance, or activity. On the day before a weekend contest or on the day before a contest occurring over a school break, be in attendance for the full day. A student who is not in attendance the full day is ineligible for the contest, performance, or activity. The activities director can make exception to these rules in instances where there are extenuating circumstances.

Exceptions may be made for extenuating circumstances, such as doctor/dentist appointments or family emergencies. The exception must be approved by the Principal or Athletic Director.

Every attempt should be made to be in attendance the day of a contest. Sleeping in to rest up for the game will not be considered an extenuating circumstance, nor will going home ill and then returning to play in the contest later that day.

Section 4 Academic Standards

Participation in extracurricular school activities is encouraged and desirable for all students. At the same time, the primary mission and responsibility for each student is to establish a firm academic foundation. A student participating in extracurricular school activities show evidence of sincere effort towards scholastic achievement. To be eligible for participation in extracurricular activities students must:

1. Be enrolled in at least 25 credit hours in the semester of participation.
2. Maintain passing grades in all courses. A student who is not passing shall be determined to be a student who has a “D” (69 or below) in two (2) or more classes at progress reporting times and will be ineligible to participate in extracurricular activity contests or performances. The “ineligibility period” will begin on Sunday of each week and end the following Saturday.
3. Maintain an overall “C” average to participate in extracurricular activities, except school dances.
4. Academic requirements do not apply to:
 - (A) Instructional field trips which are a part of the scheduled course learning experience; or
 - (B) Activities or events which are a considered in determining the student’s grade.

Section 5 “Team Selection” and “Playing Time”

“Team selection” and “playing time” decisions are the responsibility of the individual coach or sponsor of the activity. Consistent, however, with the purposes of the activities program, the coaches and sponsors shall follow the following established guidelines for team selection and playing time decisions, along with such other guidelines as each individual coach and sponsor may develop which are not inconsistent with these established guidelines:

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1. School Representative. Student participants must demonstrate that they can and will represent themselves and their school in a manner which reflects the development of high ideals and appropriate values, which shall include good citizenship in the school and in the community.
2. Success. Student participants must demonstrate that they can make the activity program more successful, both from a standpoint of competitive success and success in promoting a positive school spirit. Characteristics for purposes of these criteria include the student's: (1) talent or skill, (2) desire to improve the student's own skills or talents as well as those of others in the activity, and (3) attitude of respect towards teammates, the coach, the school, and the community.

Section 6 School Dances

A school sponsored dance is a school activity subject to all provisions of the Student Activity Code, and is a privilege available to students meeting all requirements for participation.

General Rules of Student Conduct at Dances. In addition to all rules of student conduct in the Student handbook, students attending dances shall adhere to the following rules of conduct:

1. Who Can Attend: Only students of Franklin Public Schools and their guests may attend.
 - a. Students currently attending Franklin High School or another Nebraska high school who have not been restricted from attending extracurricular activities at Franklin High School or their own school are generally considered appropriate dates or invited guests.
 - b. Persons who are younger than 16 or older than 20 years of age and not attending high school are generally considered to not be appropriate dates or invited guests for our school dances.
 - c. Some school dances may be restricted to students attending specified grades levels at Franklin Public Schools. For any dances at the middle school level, only students attending Franklin Public Schools in the grade(s) for which the dance is being held may attend.
 - d. Students who have been suspended from school or from extracurricular activities may not attend.
 - e. The school reserves the right to exclude persons who may or do cause a disruption or detract from the event. Dates or invited guests not attending our school are expected to follow the same rules of conduct which apply to our students.
 - f. Rules for dances may restrict students and their guests from leaving dance until the dance ends without written parental permission on a form provided.
 - g. Students or their guests who engage in inappropriate behavior, whether on or off of the dance floor, may be asked to leave.

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2. Prohibited Substances: Alcoholic beverages, illegal drugs, and tobacco are prohibited. Anyone using prohibited substances or showing the affects of use will not be allowed admission or, if discovered after admission, be removed from the dance. Their parents may be contacted.

Students and their dates may be required to submit to a breathalyzer prior to gaining entrance. Those who choose not to submit to a breathalyzer will not gain entrance. Law enforcement will be contacted if there is reasonable suspicion that the student or a student’s date is under the influence of alcohol or drugs.

3. Appropriate Attire: Students and their guests must meet the dress code requirements established for each dance. Teachers or administrators will make the final decision as to whether or not a student’s attire is appropriate. Students will be asked to change unacceptable items, which may mean that the student may have to return home to change the inappropriate clothing. It is advisable to check in advance of the dance with the Principal or staff sponsor for the event if you are uncertain about your attire.

Eligibility for Selection as Royalty. Nomination and selection as royalty for school sponsored dances is an honor awarded by students to those of their peers that exemplify the highest standards of integrity and achievement. Students nominated for dance royalty must have demonstrated through their conduct, academic achievement and activities that they have represented, and will represent, themselves, their classmates, and their school in a manner which reflects outstanding effort, commitment to their school and fellow students, and integrity and good citizenship in the school and in the community. The students selected to be the “royalty” for the Homecoming and Prom or any other school sponsored dance or activity shall meet that general standard as determined by the administration and, in addition, meet the following specific academic, activity and conduct standards:

1. Achievement, Citizenship and Conduct Qualifications:
 - a. The student must have exhibited sportsmanship and leadership in activity endeavors and participation.
 - b. The student must have exhibited a cooperative and respectful attitude toward fellow students, teammates, opponents, sponsors, coaches, and officials.
 - c. The student must have a cumulative grade average of a B or its equivalent.
 - d. The student must not have had excessive violations of school policies and procedures during their high school career.
 - e. The student may not, within twenty-four months of the of the dance, have engaged in criminal violations involving: (i) alcohol, drugs or tobacco; (ii) driving law violation in which the penalty is a loss of four points or more under the point system; (iii) a Class I, II, III, or IIIA or Class W misdemeanor; or (iv) a felony. Criminal violations will be deemed to have occurred where: (a) a student was cited by law enforcement and school officials have a reasonable basis for determining that grounds for the issuance of the citation exist or (b) a student is convicted of a criminal offense. Conviction includes,

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without limitation, a plea of no contest and an adjudication of delinquency by the juvenile court.

2. Royalty Candidate Eligibility and Selection: The determination of whether a student meets the foregoing conduct and citizenship qualification standards shall be made by a committee appointed by the Principal for each dance at which royalty is to be selected (“Royalty Candidate Eligibility and Selection Committee”). The committee will ordinarily include the Principal, Activity Director and the certificated staff sponsors.
3. Pre-Qualification of and Acceptance by Student: All students nominated for dance royalty shall meet with the Principal. At the meeting the Principal will review the eligibility requirements for the honor of dance royalty. The student will be required to confirm that the student meets all eligibility requirements. The student will be required to confirm his or her acceptance of the nomination for dance royalty and the responsibilities of such an all school honor. The Principal or designee may contact local, county and/or state law enforcement and judicial authorities to confirm a student’s eligibility for the honor of being nominated for or awarded dance royalty.
4. Specific Dance Eligibility and Selection Requirements:
 - a. Homecoming Queen & King:
 - Only a senior girl shall be eligible to be Queen and only a Senior boy shall be eligible to be King.
 - The student council will nominate three queen and three king candidates subject to a determination of eligibility by the Royalty Eligibility Committee.
 - To be eligible, a candidate must agree to attend the entire Homecoming Dance and represent the school properly.
 - The queen and king will be chosen from the qualified nominees by secret vote of the student body during Homecoming week.
 - b. Prom King and Queen:
 - Only a Senior girl shall be eligible to be Queen and a Senior boy shall be eligible to be King. The candidates may not have been previously selected as royalty at another school sponsored dance.
 - The Senior Class Officers will nominate three queen and king candidates subject to a determination of eligibility by the Royalty Eligibility Committee.
 - To be eligible, a candidate must agree to attend the entire Prom Dance and represent the school properly.
 - The queen and king will be chosen from the qualified nominees by secret vote of the students ~~who have purchased tickets for the dance.~~

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Section 7 Relationships Between Parents and Coaches/Sponsors

Both parenting and coaching are very difficult vocations. By establishing an understanding between coaches and parents, both are better able to accept the actions of the other and provide a more positive experience for everyone.

Parents have the right to know the expectations placed on them and their children. Coaches and sponsors have the right to know that if parents have a concern, they will discuss it with the coach at the appropriate time and place.

Parents' Role in Interscholastic Athletics and Other Extracurricular Activities

Communicating with your children

- Make sure that your children know that win or lose, scared or heroic, you love them, appreciate their efforts and are not disappointed in them. This will allow them to do their best without fear of failure. Be the person in their life they can look to for constant positive reinforcement.
- Try your best to be completely honest about your child's athletic ability, competitive attitude, sportsmanship and actual skill level.
- Be helpful but don't coach them. It's tough not to, but it is a lot tougher for the child to be flooded with advice and critical instruction.
- Teach them to enjoy the thrill of competition, to be "out there trying," to be working to improve their skills and attitudes. Help them develop the feeling for competing, for trying hard, for having fun.
- Try not to relive your athletic life through your child in a way that creates pressure. If they are comfortable with you win or lose, then they are on their way to maximum enjoyment.
- Don't compete with the coach. If your child is receiving mixed messages from two different authority figures, he or she will likely become disenchanted.
- Don't compare the skill, courage, or attitude of your child with other members of the team.
- Get to know the coach(es). Then you can be assured that his or her philosophy, attitudes, ethics, and knowledge are such that you are happy to have your child under his or her leadership.
- Always remember that children tend to exaggerate, both when praised and when criticized. Temper your reaction and investigate before overreacting.

Communicating with the coach

- Communication you should expect from your child's coach includes:
 - Philosophy of the coach
 - Expectations the coach has for your child
 - Locations and times of all practices and contests
 - Team requirements
 - Procedure should your child be injured
 - Discipline that results in the denial of your child's participation

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- Communication coaches expect from parents
 - Concerns expressed directly to the coach
 - Notification of any schedule conflicts well in advance
 - Specific concerns in regard to a coach’s philosophy and/or expectations
- Appropriate concerns to discuss with coaches:
 - The treatment of your child, mentally, and physically
 - Ways to help your child improve
 - Concerns about your child’s behavior

 - Injuries or health concerns. Report injuries to the coach immediately!! Tell the coach about any health concerns that may make it necessary to limit your child’s participation or require assistance of trainers. Students are sometimes unwilling to tell coaches when they are injured, so please make sure the coach is told.
- Issues not appropriate to discuss with coaches:
 - Playing time
 - Team strategy
 - Play calling
 - Other student-athletes (except for reporting activity code violations)
- Appropriate procedures for discussing concerns with the coaches:
 - Call to set up an appointment with the coach
 - Do not confront a coach before or after a contest or practice ((these can be emotional times for all parties involved and do not promote resolution)
- What should a parent do if the meeting with the coach did not provide satisfactory resolution?
 - Call the athletic director to set up a meeting with the athletic director, coach, and parent present.
 - At this meeting, an appropriate next step can be determined, if necessary.

Section 8 Good Sportsmanship—Behavior Expectations of Spectators

Good sportsmanship is expected to be exhibited by all coaches, sponsors, students, parents and other spectators. The school can be punished by NSAA for a lack of good sportsmanship at NSAA sanctioned events. More importantly, activities are more enjoyable for the students when good sportsmanship is displayed.

Responsibilities of Spectators Attending Interscholastic Athletics and Other Extracurricular Activities

1. Show interest in the contest by enthusiastically cheering and applauding the performance of both teams.
2. Show proper respect for opening ceremonies by standing at attention and remaining silent when the National Anthem is played.

Article 9 – Extra-Curricular Activities – Rights, Conduct, Rules and Regulations

3. Understand that a ticket is a privilege to observe the contest, not a license to verbally attack others, or to be obnoxious. Maintain self-control.
4. Do not “boo,” stamp feet or make disrespectful remarks toward players or officials.
5. Learn the rules of the game, so that you may understand and appreciate why certain situations take place.
6. Know that noisemakers of any kind are not proper for indoor events.
7. Obey and respect officials and faculty supervisors who are responsible for keeping order. Respect the integrity and judgment of game officials.
8. Stay off the playing area at all times.
9. Do not disturb others by throwing material onto the playing area.
10. Show respect for officials, coaches, cheerleaders and student-athletes.
11. Pay attention to the half-time program and do not disturb those who are watching.
12. Respect public property by not damaging the equipment or the facility.
13. Know that the school officials reserve the right to refuse attendance of individuals whose conduct is not proper.
14. Refrain from the use of alcohol and drugs on the site of the contest.

Section 9 Student Fees Policy

The Board of Education of Franklin Public Schools has adopted this student fees policy in accordance with the Public Elementary and Secondary Student Fee Authorization Act.

The District’s general policy is to provide for the free instruction in school in accordance with the Nebraska Constitution and state and federal law. This generally means that the District’s policy is to provide free instruction for courses which are required by state law or regulation and to provide the staff, facility, equipment, and materials necessary for such instruction, without charge or fee to the students.

The District does provide activities, programs, and services to children which extend beyond the minimum level of constitutionally required free instruction. Students and their parents have historically contributed to the District’s efforts to provide such activities, programs, and services. The District’s general policy is to continue to encourage and, to the extent permitted by law, to require such student and parent contributions to enhance the educational program provided by the District.

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Under the Public Elementary and Secondary Student Fee Authorization Act, the District is required to set forth in a policy its guidelines or policies for specific categories of student fees. The District does so by setting forth the following guidelines and policies. This policy is subject to further interpretation or guidance by administrative or Board regulations which may be adopted from time to time. The Policy includes Appendix “1,” which provides further specifics of student fees and materials required of students for the current school year. Parents, guardians, and students are encouraged to contact their building administration or their teachers or activity coaches and sponsors for further specifics.

(1) Guidelines for non-specialized attire required for specified courses and activities. Students have the responsibility to furnish and wear nonspecialized attire meeting general District grooming and attire guidelines, as well as grooming and attire guidelines established for the building or programs attended by the students or in which the students participate. Students also have the responsibility to furnish and wear nonspecialized attire reasonably related to the programs, courses and activities in which the students participate where the required attire is specified in writing by the administrator or teacher responsible for the program, course or activity.

The District will provide or make available to students such safety equipment and attire as may be required by law, specifically including appropriate industrial-quality eye protective devices for courses of instruction in vocational, technical, industrial arts, chemical or chemical-physical classes which involve exposure to hot molten metals or other molten materials, milling, sawing, turning, shaping, cutting, grinding, or stamping of any solid materials, heat treatment, tempering, or kiln firing of any metal or other materials, gas or electric arc welding or other forms of welding processes, repair or servicing of any vehicle, or caustic or explosive materials, or for laboratory classes involving caustic or explosive materials, hot liquids or solids, injurious radiations, or other similar hazards. Building administrators are directed to assure that such equipment is available in the appropriate classes and areas of the school buildings, teachers are directed to instruct students in the usage of such devices and to assure that students use the devices as required, and students have the responsibility to follow such instructions and use the devices as instructed.

(2) Personal or consumable items & miscellaneous

(a) Extracurricular Activities. Students have the responsibility to furnish any personal or consumable items for participation in extracurricular activities.

(b) Courses

(i) General Course Materials. Items necessary for students to benefit from courses will be made available by the District for the use of students during the school day. Students may be encouraged, but not required, to bring items needed to benefit from courses including, but not limited to, pencils, paper, pens, erasers, notebooks, trappers, protractors and math calculators. A specific class supply list will be published annually in a Board-approved student handbook or supplement or other notice. The list may include refundable damage or loss deposits required for usage of certain District property.

(ii) Damaged or Lost Items. Students are responsible for the careful and appropriate use of school property. Students and their parents or guardian will be held responsible for damages to school property where such damage is caused or aided by the student

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and will also be held responsible for the reasonable replacement cost of school property which is placed in the care of and lost by the student.

(iii) Materials Required for Course Projects. Students are permitted to and may be encouraged to supply materials for course projects. Some course projects (such as projects in art and shop classes) may be kept by the student upon completion. In the event the completed project has more than minimal value, the student may be required, as a condition of the student keeping the completed project, to reimburse the District for the reasonable value of the materials used in the project. Standard project materials will be made available by the District. If a student wants to create a project other than the standard course project, or to use materials other than standard project materials, the student will be responsible for furnishing or paying the reasonable cost of any such materials for the project.

(iv) Music Course Materials. Students will be required to furnish musical instruments for participation in optional music courses. Use of a musical instrument without charge is available under the District's fee waiver policy. The District is not required to provide for the use of a particular type of musical instrument for any student.

(v) Parking. Students may be responsible for damages caused to the school or school parking lot or for damages caused with or to vehicles for failure to comply with school parking rules.

(3) Extracurricular Activities–Specialized equipment or attire. Extracurricular activities means student activities or organizations which are supervised or administered by the District, which do not count toward graduation or advancement between grades, and in which participation is not otherwise required by the District. The District will generally furnish students with specialized equipment and attire for participation in extracurricular activities. The District is not required to provide for the use of any particular type of equipment or attire. Equipment or attire fitted for the student and which the student generally wears exclusively, such as dance squad, cheerleading, and music/dance activity (e.g. choir or show choir) uniforms and outfits, along with T-shirts for teams or band members, will be required to be provided by the participating student. The cost of maintaining any equipment or attire, including uniforms, which the student purchases or uses exclusively, shall be the responsibility of the participating student. Equipment which is ordinarily exclusively used by an individual student participant throughout the year, such as golf clubs, softball gloves, and the like, are required to be provided by the student participant. Items for the personal medical use or enhancement of the student (braces, mouth pieces, and the like) are the responsibility of the student participant. Students have the responsibility to furnish personal or consumable equipment or attire for participation in extra curricular activities or for paying a reasonable usage cost for such equipment or attire. For musical extracurricular activities, students may be required to provide specialized equipment, such as musical instruments, or specialized attire, or for paying a reasonable usage cost for such equipment or attire.

(4) Extracurricular Activities–Fees for participation. Any fees for participation in extracurricular activities for the current school year are further specified in Appendix "1." Admission fees are charged for extracurricular activities and events.

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(5) Postsecondary education costs. Students are responsible for postsecondary education costs. The phrase “postsecondary education costs” means tuition and other fees only associated with obtaining credit from a postsecondary educational institution. For a course in which students receive high school credit and for which the student may also receive postsecondary education credit, the course shall be offered without charge for tuition, transportation, books, or other fees, except tuition and other fees associated with obtaining credits from a postsecondary educational institution.

(6) Transportation costs. Students are responsible for fees established for transportation services provided by the District as and to the extent permitted by federal and state laws and regulations.

(7) Copies of student files or records. The Superintendent or the Superintendent's designee shall establish a schedule of fees representing a reasonable cost of reproduction for copies of a student's files or records for the parents or guardians of such student. A parent, guardian or student who requests copies of files or records shall be responsible for the cost of copies reproduced in accordance with such fee schedule. The imposition of a fee shall not be used to prevent parents of students from exercising their right to inspect and review the students' files or records and no fee shall be charged to search for or retrieve any student's files or records. The fee schedule shall permit one copy of the requested records be provided for or on behalf of the student without charge and shall allow duplicate copies to be provided without charge to the extent required by federal or state laws or regulations.

(8) Participation in before-and-after-school or prekindergarten services. Students are responsible for fees required for participation in before-and-after-school or prekindergarten services offered by the District, except to the extent such services are required to be provided without cost.

(9) Participation in summer school or night school. Students are responsible for fees required for participation in summer school or night school. Students are also responsible for correspondence courses.

(10) Breakfast and lunch programs. Students shall be responsible for items which students purchase from the District's breakfast and lunch programs. The cost of items to be sold to students shall be consistent with applicable federal and state laws and regulations. Students are also responsible for the cost of food, beverages, and personal or consumable items which the students purchase from the District or at school, whether from a “school store,” a vending machine, a booster club or parent group sale, a book order club, or the like. Students may be required to bring money or food for field trip lunches and similar activities.

(11) Waiver Policy. The District's policy is to provide fee waivers in accordance with the Public Elementary and Secondary Student Fee Authorization Act. Students who qualify for free or reduced-price lunches under United States Department of Agriculture child nutrition programs shall be provided a fee waiver or be provided the necessary materials or equipment without charge for: (1) participation in extracurricular activities and (2) use of a musical instrument in optional music courses that are not extracurricular activities. Participation in a free-lunch program or reduced-price lunch program is not required to qualify for free or reduced-price lunches for purposes of this section. Students or their parents must request a fee waiver prior to participating in or attending the activity, and prior to purchase of the materials.

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(12) Distribution of Policy. The Superintendent or the Superintendent's designee shall publish the District's student fee policy in the Student Handbook or the equivalent (for example, publication may be made in an addendum or a supplement to the student handbook). The Student Handbook or the equivalent shall be provided to every student of the District or to every household in which at least one student resides, at no cost.

(13) Student Fee Fund. The School Board hereby establishes a Student Fee Fund. The Student Fee Fund shall be a separate school district fund not funded by tax revenue, into which all money collected from students and subject to the Student Fee Fund shall be deposited and from which money shall be expended for the purposes for which it was collected from students. Funds subject to the Student Fee Fund consist of money collected from students for: (1) participation in extracurricular activities, (2) postsecondary education costs, and (3) summer school or night school.

**Appendix“1” to 2015-2016 Student Fees Policy of Franklin Public Schools—
Additional Specification of Required Materials and Fees**

Program	General Description of Fee or Material	\$ Amount of Fee (Anticipated or Maximum)¹ or Specific Material Required
Elementary Program		
Physical Education classes	Appropriate clothing (non-specialized attire)	Tennis shoes and white socks, running shorts, T-shirt
Art classes and special projects or events	Appropriate clothing (non-specialized attire)	Old shirt for painting; other clothing which may get paint on it or otherwise be damaged
Music—Optional band courses	Musical instruments	Musical instruments and accessories (reeds, valve oil, drum sticks, lyres, flip folders, slide grease, reed guards, cleaning swabs, mouthpiece brushes, pad savers, ligatures, and a "gig bag", etc.) Limited instruments available for use by any student.
Classroom supplies	General supplies, such as writing instruments (pens, pencils, crayons, markers), notebooks, etc.	None--necessary classroom supplies will be made available by the school. Students will be responsible for the replacement cost of damaged or lost supplies. Students are encouraged but not required to bring items from class supply lists which may be handed out by the office or individual teachers.
Field Trips	Transportation and admission costs of field trips	None—costs of school sponsored, class-related field trips will be paid for by the school. Parents may be encouraged but not required to pay for field trip costs of up to \$5.00 per student for each field trip to defray costs. (With administrative approval, the requested donation may be up to \$100.00 for special field trips). Meals on field trips will be at the expense of the student. School lunches will be provided as needed for free-reduced lunch eligible students.

¹ Generally, dollar amounts are stated in terms of “maximums.” The actual fee or charge may be less during the 2015-2016 school year.

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Summer school courses	Classes offered during the summer, or at night, if any	
Copies	Use of school copiers (except for one copy of the student file, which will be provided without charge)	Five cents (.05) per page when charges apply.
School Meals		Breakfast--\$1.85 Lunch--\$3.00 Prices are maximums based on one meal per day, will vary depending on the number of meals or items purchased by the student, and may be adjusted during the year.
Secondary Program	General Description of Fee or Material	\$ Amount of Fee (Anticipated or Maximum) or Specific Material Required
Physical Education classes	Appropriate clothing (non-specialized attire)	Tennis shoes and white socks, running shorts, T-shirt
Art and shop classes and special projects	Appropriate clothing (non-specialized attire)	Old shirt for painting; other clothing which may get paint on it or otherwise be damaged; protective clothing for shop classes
Music—Optional band courses	Musical instruments	Musical instruments and accessories (reeds, valve oil, etc.) Limited instruments available for use by any student. Damage deposit of \$20.00 for use of school owned instrument.
Classroom Supplies	General supplies, such as writing instruments (pens, pencils, crayons, markers), notebooks, etc.	None--necessary classroom supplies will be made available by the school. Students will be responsible for the replacement cost of damaged or lost supplies. Students are encouraged but not required to bring items from class supply lists which may be handed out by the office or individual teachers.
Advanced math or science classes	Specialized calculators	Refundable damage deposit of \$100 per semester will be required for students who wish to use school calculators outside the classroom. Students are encouraged but not required to purchase such equipment .for their personal use.
Copies	Use of school copiers (except for one copy of the student file, which will be provided without charge)	Five cents (.05) per page when charges apply.
School Meals		Breakfast--\$1.85 Lunch--\$3.00 Prices are maximums based on one meal per day, will vary depending on the number of meals or items purchased by the student, and may be adjusted during the year.
Post-secondary education classes	Tuition and fees for college courses taken for credit.	None--Any postsecondary education costs are to be paid directly by students to the college.

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College entrance tests and preparation	Prep programs & tests	Costs of college entrance tests or prep courses, such as ACT preparation tutoring, PSAT test, and ACT test, are optional and to be paid directly to the private companies involved.																												
Summer school courses	Classes offered during the summer, or at night, if any	Drivers education class: \$295.																												
Lock	Use of school padlock	Refundable damage deposit of \$6 per year will be required for students who wish to use a school lock.																												
Extracurricular and other programs	General Description of Fee or Material	\$ Amount of Fee (Anticipated or Maximum) or Specific Material Required																												
Athletic Programs																														
1. Admission	Spectator fees for admission to events	\$5.00 per event maximum. Students may purchase an Activity Ticket. For District and Conference events hosted by the School, cost to be set by NSAA but not to exceed \$20.00 per event.																												
2. Athletic Physicals	NSAA required athletic physicals	Cost varies; payable directly to student’s physician or clinic.																												
3. Equipment and attire	Students are responsible for required equipment and attire appropriate to the sport or activity which are not provided by the school, and are responsible for any optional clothing, equipment, or other items associated with the sport or activity.	<p>Required items include athletic undergarments (supporter, bra, socks and undershirts), practice attire, including shorts, shirts, socks and shoes suitable for the activity, and dress attire suitable for team travel. Optional items for which students are responsible include: personal athletic bags, hair ties, sweat bands, non-required gloves, swim goggles, towels, forearm pads and personal medical devices (braces, orthopedic inserts, etc.). Additional required items for particular sports or activities include:</p> <table border="1"> <tr> <td>Baseball</td> <td>Baseball glove</td> </tr> <tr> <td>Basketball</td> <td>No additional</td> </tr> <tr> <td>Tennis</td> <td>Tennis racquet</td> </tr> <tr> <td>Cross County</td> <td>No additional</td> </tr> <tr> <td>Football</td> <td>Mouthpiece</td> </tr> <tr> <td>Golf</td> <td>Golf bag & clubs</td> </tr> <tr> <td>Soccer</td> <td>Soccer shin guards</td> </tr> <tr> <td>Softball</td> <td>Softball glove</td> </tr> <tr> <td>Speech/Debate</td> <td>Dress attire; copies of research</td> </tr> <tr> <td>Swimming/ Diving</td> <td>Swim suit</td> </tr> <tr> <td>Track</td> <td>No additional</td> </tr> <tr> <td>Volleyball</td> <td>Volleyball knee pads</td> </tr> <tr> <td>Wrestling</td> <td>Wrestling head gear</td> </tr> <tr> <td>Cheerleading and Dance Team Squads</td> <td>Shoes, approved uniforms (top & skirt; jacket), poms and other accessories</td> </tr> </table>	Baseball	Baseball glove	Basketball	No additional	Tennis	Tennis racquet	Cross County	No additional	Football	Mouthpiece	Golf	Golf bag & clubs	Soccer	Soccer shin guards	Softball	Softball glove	Speech/Debate	Dress attire; copies of research	Swimming/ Diving	Swim suit	Track	No additional	Volleyball	Volleyball knee pads	Wrestling	Wrestling head gear	Cheerleading and Dance Team Squads	Shoes, approved uniforms (top & skirt; jacket), poms and other accessories
Baseball	Baseball glove																													
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4. Travel meals	Meals	Students are responsible for their own meals while traveling. Individual sports or activities may request students to pay up to \$50 per season to be used towards team travel meals.
5. Lock Use Fee	Padlock for gym locker	Refundable damage deposit of \$6 per season will be required.
6. Camps and clinics	Registration and other costs of camps or clinics	Students are responsible for the cost of all clinics, camps and conditioning programs. Any personal items purchased at camps or clinics, such as t-shirts, shall be at the student's expense.
7. Marching Band and Musical Groups	Equipment and attire.	Students will be responsible for the same costs as are set out for the athletic program. Students will be responsible for supplying their own musical instruments and accessories and for their own uniforms. Uniforms for the marching band will be supplied by the school; students may be required to pay a refundable band uniform rental fee of up to \$50.00.
Social & Recognition Activities		
1. School plays, musicals and social activities	Admission to events	\$10.00 per play or activity
2. School dances	Admission to prom, homecoming, etc.	\$25.00 per event
3. Class dues		Each of the six secondary classes may assess its members an amount not to exceed \$50.00 annually for rental and decoration of dance facilities, punch and snacks at social activities, memorials and recognition plaques, flowers, and cards, and similar class activities. The payment of such an assessment shall be strictly voluntary, but students who do not pay may be denied admission to extracurricular activities supported by the class dues.
4. Senior recognition assessment	Optional graduation activities	Participation in class activities attendant to graduation (such as being part of the composite picture, special yearbook pages, etc.) is not required in order for students to receive their high school diploma. Students who choose to participate will be required to pay the cost of the items involved in the graduation ceremony and attendant class activities. These may include the rental of graduation robes, caps, tassels, class flowers, class gift, yearbook picture page, and class composite picture. A single Senior Class Recognition Assessment, not to exceed \$50, will be assessed to those Seniors who elect to participate in such activities.
5. Trips	Transportation, lodging, meals, admission to events, etc.	Students are responsible for costs of school sponsored trips where the trip is an

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		<p>extracurricular activity. The maximum costs of such trips will be \$2,000 per student. If the trip is not school sponsored, the costs of the trip are not subject to this policy and no fee waivers will apply. A trip is not school sponsored if: it is not supervised or administered by the school, attendance on the trip does not count towards graduation credit or grade advancement, and participation on the trip is voluntary for students.</p>
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Article 10 - State and Federal Programs

Section 1 Notice of Nondiscrimination

Franklin Public Schools does not discriminate on the basis of race, color, national origin, sex, age, marital status, religion, or disability in the admission, access to its facilities or programs or activities, treatment, or employment.

Section 2 Designation of Coordinators

Any person having concerns or needing information about the District's compliance with anti-discrimination laws or policies should contact the District's designated Coordinator for the applicable anti-discrimination law.

Law, Policy or Program	Issue or Concern	Coordinator
Title VI	Discrimination or harassment based on race, color, or national origin; harassment	Superintendent
Title IX	Discrimination or harassment based on sex; gender equity	Superintendent
Section 504 of the Rehabilitation Act and the Americans with Disability Act (ADA)	Discrimination, harassment or reasonable accommodations of persons with disabilities	Superintendent
Homeless student laws	Children who are homeless	Superintendent
Safe and Drug Free Schools and Communities	Safe and drug free schools	Superintendent

The Coordinator may be contacted at: 1001 M Street, Franklin, Nebraska 68939, telephone number (308) 425-6283.

Section 3 Anti-discrimination & Harassment Policy

Elimination of Discrimination. Franklin Public Schools hereby gives this statement of compliance and intent to comply with all state and federal laws prohibiting discrimination or harassment and requiring accommodations. This school district intends to take necessary measures to assure compliance with such laws against any prohibited form of discrimination or harassment or which require accommodations.

Preventing Harassment and Discrimination of Students.

Purpose: Franklin Public Schools is committed to offering employment and educational opportunities to its employees and students in a climate free of discrimination. Accordingly, unlawful discrimination or harassment of any kind by administrators, teachers, co-workers, students or other persons is prohibited. In addition, Franklin Public Schools will try to protect employees and students from reported discrimination or harassment by non-employees or others in the work place and educational environment.

For purposes of this policy, discrimination or harassment based on a person's race, color, religion, national origin, sex, disability or age is prohibited. The following are general definitions of what might constitute prohibited harassment.

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In general, ethnic or racial slurs or other verbal or physical conduct relating to a person's race, color, religion, disability or national origin constitute harassment when they unreasonably interfere with the person's work performance or create an intimidating work, instructional or educational environment.

Age harassment (40 years of age and higher) has been defined by federal regulations as a form of age discrimination. It can consist of demeaning jokes, insults or intimidation based on a person's age.

Sexual harassment is defined by federal and state regulations as a form of sex discrimination. It can consist of unwelcome sexual advances, requests for sexual favors, or physical or verbal conduct of a sexual nature by supervisors or others in the work place, classroom or educational environment.

Sexual harassment may exist when:

Submission to such conduct is either an explicit or implicit term and condition of employment or of participation and enjoyment of the school's programs and activities;

Submission to or rejection of such conduct is used or threatened as a basis for employment related decisions, such as promotion, performance, evaluation, pay adjustment, discipline, work assignment, etc., or school program or activity decisions, such as admission, credits, grades, school assignments or playing time.

The conduct has the purpose or effect of unreasonably interfering with an individual's work or educational performance or creating an intimidating, hostile, or offensive working, class room or educational environment.

Sexual harassment may include explicit sexual propositions, sexual innuendo, suggestive comments, sexually oriented "kidding" or "teasing", "practical jokes", jokes about gender-specific traits, foul or obscene language or gestures, displays of foul or obscene printed or visual material, and physical contact, such as patting, pinching or brushing against another's body.

Complaint and Grievance Procedures:

Employees or students should initially report all instances of discrimination or harassment to their immediate supervisor or classroom teacher. However, if the employee or student is uncomfortable in presenting the problem to the supervisor or teacher, or if the supervisor or teacher is the problem, the employee or student is encouraged to go to the next level of supervision. In the case of a student, the Principal would be the next or alternative person to contact.

If the employee or student's complaint is not resolved to his or her satisfaction within five (5) to ten (10) calendar days, or if the discrimination or harassment continues, or if as a student you

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feel you need immediate help for any reason, please report your complaint to the Superintendent of Franklin Public Schools. If a satisfactory arrangement cannot be obtained through the Superintendent, the complaint may be processed to the Board of Education.

The supervisor, teacher or the Superintendent will thoroughly investigate all complaints. These situations will be treated with the utmost confidence, consistent with resolution of the problem. Based on the results of the investigation, appropriate corrective action, up to and including discharge of offending employees, and disciplinary action up to expulsion against a harassing student, may be taken. Under no circumstances will any threats or retaliation be permitted to be made against an employee or student for alleging in good faith a violation of this policy.

Section 4 Multicultural Policy

The philosophy of the District's multicultural education program is that students will have improved ability to function as productive members of society when provided with: (a) an understanding of diverse cultures and races, the manner in which the existence of diverse cultures and races have affected the history of our Nation and the world, and of the contributions made by diverse cultures and races (including but not be limited to African Americans, Hispanic Americans, Native Americans, Asian Americans and European Americans) and (b) with the ability and skills to be sensitive toward and to study, work and live successively with persons of diverse cultures and races. The mission shall also include preparing students to eliminate stereotypes and discrimination or harassment of others based on ethnicity, religion, gender, socioeconomic status, age, or disability.

Section 5 Notice to Parents of Rights Afforded by Section 504 of the Rehabilitation Act of 1973

The following is a description of the rights granted to qualifying students with disabilities under Section 504 of the Rehabilitation Act. The intent of the law is to keep you fully informed concerning the decisions about your child and to inform you of your rights if you disagree with any of these decisions. You have the right to:

1. Have your child take part in, and receive benefits from, public education programs without discrimination because of his/her disability.
2. Have the school district advise you of your rights under federal law.
3. Receive notice with respect to identification, evaluation or placement of your child.
4. Have your child receive a free appropriate public education.
5. Have your child receive services and be educated in facilities which are comparable to those provided to every student.
6. Have evaluation, educational and placement decisions made based on a variety of information sources and by persons who know the student and who are knowledgeable about the evaluation data and placement options.
7. Have transportation provided to and from an alternative placement setting (if the setting is a program not operated by the district) at no greater cost to you than would be incurred if the student were placed in a program operated by the district.

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8. Have your child be given an equal opportunity to participate in nonacademic and extracurricular activities offered by the district.
9. Examine all relevant records relating to decisions regarding your child's identification, evaluation and placement.
10. Request mediation or an impartial due process hearing related to decisions or actions regarding your child's identification, evaluation, educational program or placement. (You and your child may take part in the hearing. Hearing requests are to be made to the Superintendent).
11. File a local grievance.

Section 6 Notification of Rights Under FERPA

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. They are:

1. The right to inspect and review the student's education records within 45 days of the day the District receives a request for access.

Parents or eligible students should submit to the school principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The principal will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.

2. The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate or misleading.

Parents or eligible students may ask the School District to amend a record that they believe is inaccurate or misleading. They should write the school principal, clearly identify the part of the record they want changed, and specify why it is inaccurate or misleading. If the District decides not to amend the record as requested by the parent or eligible student, the District will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.

3. The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception which permits disclosure without consent is disclosure to school officials with legitimate educational interests. A school official is a person employed by the District as an administrator, supervisor, instructor or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the District has contracted to perform a special task (such as an attorney,

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auditor, medical consultant or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility.

Upon request, the District discloses education records without consent to officials of another School District in which a student seeks or intends to enroll.

4. The right to file a complaint with the U.S. Department of Education concerning alleged failures by the District to comply with the requirements of FERPA. The name and address of the office that administers FERPA is:

Family Policy Compliance Office
U.S. Department of Education
400 Maryland Avenue, S.W.
Washington, D.C. 20202-4605

Notice Concerning Directory Information

The District may disclose directory information. The types of personally identifiable information that the District has designated as directory information are as follows:

1. Student's Name, address, telephone listing, and the name, address, telephone listings (if not unlisted), e-mail address and work or other contact information of the student's parent/guardian or other adult acting in loco parent or with authority to act as parent or guardian in educational matters for the student;
2. School and dates of attendance;
3. Student's current grade;
4. Student's enrollment status (e.g. full-time or part-time);
5. Student's date of birth and place of birth;
6. Student's extra-curricular participation;
7. Student's achievement awards or honors;
8. Student's weight and height if a member of an athletic team;
9. Student's photograph; and
10. School or school district the student attended before he or she enrolled in Franklin Public Schools.

Notwithstanding the foregoing, the District does not designate as directory information personally identifiable information from students' education records where the District determines that the disclosure to the potential recipient poses a risk to student safety or well-being, including but not limited to circumstances where the potential recipient is a registered sex offender and the personally identifiable information would permit the potential recipient to communicate with or otherwise contact the student.

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A parent or eligible student has the right to refuse to let the District designate information about the student as directory information. The period of time within which a parent or eligible student has to notify the District in writing that he or she does not want information about the student designated as directory information is as follows: two weeks from the time this information is first received. Please contact the Superintendent's office indicate your refusal to have your child's information designated as directory information.

The District may disclose information about former students without meeting the conditions in this section.

The District's policy is for education records to be kept confidential except as permitted by the FERPA law, and the District does not approve any practice which involves an unauthorized disclosure of education records. In some courses student work may be displayed or made available to others. Also, some teachers may have persons other than the teacher or school staff, such as volunteers or fellow students, assist with the task of grading student work and returning graded work to students. The District does not either approve or disapprove such teaching practices, and designates such student work as directory information and/or as non-education records. Each parent and eligible student shall be presumed to have accepted this designation in the absence of the parent or eligible student giving notification to the District in writing in the manner set forth above pertaining to the designation of directory information. Consent will be presumed to have been given in the absence of such a notification from the parent or eligible student.

Notice Concerning Designation of Law Enforcement Unit:

The District designates the Franklin Police Department as the District's "law enforcement unit" for purposes of (1) enforcing any and all federal, state or local law, (2) maintaining the physical security and safety of the schools in the District, and (3) maintaining safe and drug free schools.

Section 7 Notice Concerning Disclosure of Student Recruiting Information

The No Child Left Behind Act requires that the District provide military recruiters and institutions of higher education access to secondary school students' names, addresses, and telephone listings. Parents and secondary students have the right to request that the District not provide this information (i.e., not provide the student's name, address, and telephone listing) to military recruiters or institutions of higher education, without their prior written parental consent. The District will comply with any such request.

Section 8 Notice Concerning Staff Qualifications

The No Child Left Behind Act gives parents/guardians the right to get information about the professional qualifications of their child's classroom teachers. Upon request, the District will give parents/guardians the following information about their child's classroom teacher:

1. Whether the teacher has met State qualifications and licensing criteria for the grade levels and subject areas in which the teacher provides instruction.
2. Whether the teacher is teaching under an emergency or provisional teaching certificate.
3. The baccalaureate degree major of the teacher. You may also get information about other graduate certification or degrees held by the teacher, and the field of discipline of the certification or degree. We will also, upon request, tell

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parents/guardians whether their child is being provided services by a paraprofessional and, if so, the qualifications of the paraprofessional. The request for information should be made to an administrator in your child's school building. The information will be provided to you in a timely manner. Finally, the District will give timely notice to you if your child has been assigned, or has been taught for four or more consecutive weeks by a teacher who does not meet the requirements of the Act.

Section 9 Student Privacy Protection Policy

It is the policy of Franklin Public Schools to develop and implement policies which protect the privacy of students in accordance with applicable laws. The District's policies in this regard include the following:

Right of Parents to Inspect Surveys Funded or Administered by the United States Department of Education or Third Parties: Parents shall have the right to inspect, upon the parent's request, a survey created by and administered by either the United States Department of Education or a third party (a group or person other than the District) before the survey is administered or distributed by the school to the parent's child.

Protection of Student Privacy in Regard to Surveys of Matters Deemed to be Sensitive: The District will require, for any survey of students which contain one or more matters deemed to be sensitive (see section headed "Definition of Surveys of Matters Deemed to be Sensitive"), that suitable arrangements be made to protect student privacy (that is, the name or other identifying information about a particular student). For such surveys, the District will also follow the procedures set forth in the section entitled: "Notification of and Right to Opt-Out of Specific Events."

Right of Parents to Inspect Instructional Materials: Parents have the right to inspect, upon reasonable request, any instructional material used as part of the educational curriculum for their child. Reasonable requests for inspection of instructional materials shall be granted within a reasonable period of time after the request is received. Parents shall not have the right to access academic tests or academic assessments, as such are not within the meaning of the term "instructional materials" for purposes of this policy. The procedures for making and granting a request to inspect instructional materials are as follows: the parent shall make the request, with reasonable specificity, directly to the building principal. The building principal, within five (5) school days, shall consult with the teacher or other educator responsible for the curriculum materials. In the event the request can be accommodated, the building principal shall make the materials available for inspection or review by the parent, at such reasonable times and place as will not interfere with the educator's intended use of the materials. In the event there is a question as to the nature of the curriculum materials requested or as to whether the materials are required to be provided, the building principal shall notify the parent of such concern, and assist the parent with forming a request which can reasonably be accommodated. If the parent does not formulate such a request, and continues to desire certain curriculum materials, the parent shall be asked to make their request to the Superintendent.

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Rights of Parents to be Notified of and to Opt-Out of Certain Physical Examinations or Screenings. The general policy and practice of the District is to not administer physical examinations or screenings of students which require advance notice or parental opt-out rights under the applicable federal laws, for the reason that the physical examinations or screenings to be conducted by the District will usually fit into one of the following exceptions: (1) hearing, vision, or scoliosis screenings; (2) physical examinations or screenings that are permitted or required by an applicable State law; and (3) surveys administered to students in accordance with the Individuals with Disabilities Education Act. For physical examinations or screenings which do not fit into the applicable exceptions, the District will follow the procedures set forth in the section entitled: "Notification of and Right to Opt-Out of Specific Events."

Protection of Student Privacy in Regard to Personal Information Collected from Students: The general policy and practice of the District is to not engage in the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information. The District will make reasonable arrangements to protect student privacy to the extent possible in the event of any such collection, disclosure, or use of personal information. "Personal information" for purposes of this policy means individually identifiable information about a student including: a student or parent's first and last name, home address, telephone number, and social security number. The term "personal information," for purposes of this policy, does not include information collected from students for the exclusive purpose of developing, evaluating, or providing educational products or services for, or to, students or educational institutions. This exception includes the following examples: (i) college or postsecondary education recruitment, or military recruitment; (ii) book clubs, magazines, and programs providing access to low-cost literary products; (iii) curriculum and instructional materials used by elementary schools and secondary schools; (iv) tests and assessments used by elementary schools and secondary schools to provide cognitive, evaluative, diagnostic, clinical, aptitude, or achievement information about student, or to generate other statistically useful data for the purpose of securing such tests and assessments, and the subsequent analysis and public release of the aggregate data from such tests and assessments; (v) the sale by student of products or services to raise funds for school-related or education-related activities; (vi) student recognition programs.

Parental Access to Instruments used in the Collection of Personal Information: While the general practice of the District is to not engage in the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information, parents shall have the right to inspect, upon reasonable request, any instrument which may be administered or distributed to a student for such purposes. Reasonable requests for inspection shall be granted within a reasonable period of time after the request is received. The procedures for making and granting such a request are as follows: the parent shall make the request, with reasonable specificity, directly to the building principal and shall identify the specific act and the school staff member or program responsible for the collection, disclosure, or use of personal information from students for the purpose of marketing that information. The building principal, within five (5) school days, shall consult with the school staff member or person responsible for the program which has been reported by the parent to be responsible for the collection, disclosure, or use of personal information from students. In the event such collection, disclosure,

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or use of personal information is occurring or there is a plan for such to occur, the building principal shall consult with the Superintendent for determination of whether the action shall be allowed to continue. If not, the instrument for the collection of personal information shall not be given to any students. If it is to be allowed, such instrument shall be provided to the requesting parent as soon as such instrument can be reasonably obtained.

Annual Parental Notification of Student Privacy Protection Policy: The District provides parents with reasonable notice of the adoption or continued use of this policy and other policies related to student privacy. Such notice shall be given to parents of students enrolled in the District at least annually, at the beginning of the school year, and within a reasonable period of time after any substantive change in such policies.

Notification to Parents of Dates of and Right to Opt-Out of Specific Events: The District will directly notify the parents of the affected children, at least annually at the beginning of the school year, of the specific or approximate dates during the school year when any of the following activities are scheduled, or are expected to be scheduled:

The collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information. (Note: the general practice of the District is to not engage in the collection, disclosure, or use of personal information collected from students for the purpose of marketing or for selling that information).

Surveys of students involving one or more matters deemed to be sensitive in accordance with the law and this policy; and,

Any non-emergency, invasive physical examination or screening that is required as a condition of attendance; administered by the school and scheduled by the school in advance; and not necessary to protect the immediate health and safety of the student or of other students. (Note: the general practice of the District is to not engage in physical examinations or screenings which require advance notice, for the reason that the physical examinations or screenings to be conducted by the District will usually fit into one of the following exceptions to the advance notice requirement and parental opt-out right: (1) hearing, vision, or scoliosis screenings; (2) physical examinations or screenings that are permitted or required by an applicable State law, and (3) surveys administered to students in accordance with the Individuals with Disabilities Education Act).

Parents shall be offered an opportunity in advance to opt their child out of participation in any of the above listed activities.

In the case of a student of an appropriate age (that is, a student who has reached the age of 18, or a legally emancipated student), the notice and opt-out right shall belong to the student.

Definition of Surveys of Matters Deemed to be Sensitive: Any survey containing one or more of the following matters shall be deemed to be “sensitive” for purposes of this policy:

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1. Political affiliations or beliefs of the student or the student's parent;
2. Mental or psychological problems of the student or the student's parent;
3. Sex behavior or attitudes;
4. Illegal, anti-social, self-incriminating or demeaning behavior;
5. Critical appraisals of other individuals with whom the student has close family relationships;
6. Legally recognized privileged or analogous relationships, such as those of lawyers, physicians, and ministers;
7. Religious practices, affiliations, or beliefs of the students or the student's parent;
8. Income (other than that required by law to determine eligibility for participation in a program or for receiving financial assistance under such program).

Section 10 Parental Involvement Policies

A. General - Parental/Community Involvement in Schools:

Franklin Public Schools welcomes parental involvement in the education of their children. We recognize that parental involvement increases student success. It is the District's policy to foster and facilitate, to the extent appropriate and in their primary language, parental information about, and involvement in, the education of their children. Policies and regulations are established to protect the emotional, physical and social well-being of all students.

1. Parental involvement is a part of the ongoing and timely planning, review and improvement of district and building programs.
2. Parents are encouraged to support the implementation of district policies and regulations.
3. Parents are encouraged to monitor their student's progress by reviewing quarterly report cards and attending parent-teacher conferences.
4. Textbooks, tests and other curriculum materials used in the district are available for review by parents upon request.
5. Parents are provided access to records of students according to law and school policy.
6. Parents are encouraged to attend courses, assemblies, counseling sessions and other instructional activities with prior approval of the proper teacher or counselor and administrator. Parents' continued attendance at such activities will be based on the students' well-being.
7. Testing occurs in this school district as determined to be appropriate by district staff to assure proper measurement of educational progress and achievement.
8. Parents submitting written requests to have their student excused from testing, classroom instruction and other school experiences will be granted that request when possible and educationally appropriate. Requests should be submitted to the proper teacher or administrator within a reasonable time prior to the testing, classroom instruction or other school experience and should be accompanied by a written explanation for the request. A plan for an acceptable alternative shall be approved by the proper teacher and administrator prior to, or as a part of, the granting of any parent request.

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9. Participation in surveys of students occurs in this district when determined appropriate by district staff for educational purposes. Parents will be notified prior to the administration of surveys in accordance with district policy. Timely written parental requests to remove students from such surveys will be granted in accordance with district policy and law. In some cases, parental permission must be given before the survey is administered.
10. Parents are invited to express their concerns, share their ideas and advocate for their children's education with board members, administrators and staff.
11. School district staff and parents will participate in an annual evaluation and revision, if needed, of the content and effectiveness of the parental involvement policy.

B. Title I Parental Involvement Policy:

The District's Title I Parental Involvement Policy is established in compliance with the No Child Left Behind Act. The District has a parental involvement policy applicable to parents of all children. The parental involvement policy applicable to parents of all children is not replaced by this Title I Parental Involvement Policy and shall continue to be applicable to all parents, including parents participating in Title I programs.

It is the policy of the District to implement programs, activities, and procedures for the involvement of parents in Title I programs consistent with the Title I laws. Such programs, activities, and procedures shall be planned and implemented with meaningful consultation with parents of participating children.

Expectations for Parental Involvement: It is the expectation of the District that parents of participating children will have opportunities available for parental involvement in the programs, activities, and procedures of the District's Title I program. The term "parental involvement" means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring—(A) that parents play an integral role in assisting their child's learning; (B) that parents are encouraged to be actively involved in their child's education at school; (C) that parents are full partners in their child's education and are included, as appropriate, in decision making and on advisory committees to assist in the education of their child; and (D) the carrying out of other activities, such as those described in this parental involvement policy. The District intends to meet this expectation through the following activities:

1. Involving parents in the joint development of the District's Title I plan and the processes of school review and school improvement.
2. Providing coordination, technical assistance, and other support necessary to assist participating schools in planning and implementing effective parental involvement activities to improve student academic achievement and school performance.
3. Building the schools' and parents' capacity for strong parental involvement.
4. Coordinating and integrating parental involvement strategies under Title I with parental involvement strategies under other programs.

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5. Conducting, with the involvement of parents, an annual evaluation of the content and effectiveness of the parental involvement policy in improving the academic quality of the schools served under the Title I program, including identifying barriers to greater participation by parents in Title I programs, with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background, and use the findings of such evaluation to design strategies for more effective parental involvement, and to revise, if necessary, the parental involvement policies of the District.
6. Involving parents in the activities of the schools served under Title I.

Policy Involvement: Each school served under the Title I program will:

1. Convene an annual meeting, at a convenient time, to which all parents of participating children shall be invited and encouraged to attend, to inform parents of their school's participation under the Title I program and to explain the requirements of the Title I program.
2. Offer a flexible number of meetings, such as meetings in the morning or evening. If sufficient funds are provided for this purpose, the District may assist parental involvement in such meetings by offering transportation, child care, or home visits.
3. Involve parents, in an organized, ongoing, and timely way, in the planning, review, and improvement of Title I programs.
4. Provide parents of participating children: (1) timely information about programs under Title I, (2) a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet; and (3) if requested by parents, opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.
5. If the District operates a schoolwide program under Title I and such plan is not satisfactory to the parents of participating children, submit any parental comments on the plan when the school makes the plan available to the District.

Shared Responsibilities for High Student Academic Achievement: As a component of the District's parental involvement policy, each school served under the Title I program will jointly develop with parents for all children served under the Title I program a school-parent compact that outlines how parents, the entire school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards. Such compact shall: (1) describe the school's responsibility to provide high-quality curriculum and instruction in a supportive and effective learning environment that enables the children served under Title I to meet the State's student academic achievement standards and the ways in which each parent will be responsible for supporting their children's learning, such as monitoring attendance, homework completion, and television watching; volunteering in their child's

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classroom; and participating, as appropriate, in decisions relating to the education of their children and positive use of extracurricular time; and (2) address the importance of communication between teachers and parents on an ongoing basis through, at a minimum: (i) parent-teacher conferences in elementary schools, at least annually, during which the compact shall be discussed as the compact relates to the individual child's achievement; (ii) frequent reports to parents on their children's progress; and (iii) reasonable access to staff, opportunities to volunteer and participate in their child's class, and observation of classroom activities.

Building Capacity for Involvement: To ensure effective involvement of parents and to support a partnership among the District, parents, and the community to improve student academic achievement, each school participating in the Title I program and the District: (1) shall provide assistance to participating parents, as appropriate, in understanding such topics as the State's academic content standards and State student academic achievement standards, State and local academic assessments, the requirements of Title I and how to monitor a child's progress and work with educators to improve the achievement of their children; (2) shall provide materials and training to help parents work with their children to improve their children's achievement, such as literacy training and using technology, as appropriate, to foster parental involvement; (3) shall educate teachers, student service personnel, principals, and other staff, with the assistance of parents, in the value and utility of contributions of parents, and in how to reach out to, communicate with, and work with parents as equal partners, implement and coordinate parent programs, and build ties between parents and the school; (4) shall, to the extent feasible and appropriate, coordinate and integrate parent involvement programs and activities with Head Start, Reading First, Early Reading First, Even Start, the Home Instruction Programs for Preschool Youngsters, the Parents as Teacher Program, and public preschool and other programs, and conduct other activities, such as parent resource centers, that encourage and support parents in more fully participating in the education of their children; (5) shall ensure that information related to school and parent programs, meetings, and other activities is sent to the parents of participating children in a format, and to the extent practicable, in a language the parents can understand; (6) may involve parents in the development of training for teachers, principals, and other educators to improve the effectiveness of such training; (7) may provide necessary literacy training from funds received under Title I if the District has exhausted all other reasonably available sources of funding for such training; (8) may pay reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meetings and training sessions; (9) may train parents to enhance the involvement of other parents; (10) may arrange school meetings at a variety of times, or conduct in-home conferences between teachers or other educators, who work directly with participating children, with parents who are unable to attend such conferences at school, in order to maximize parental involvement and participation; (11) may adopt and implement model approaches to improving parental involvement; (12) may establish a district-wide parent advisory council to provide advice on all matters related to parental involvement in programs supported under Title I; (13) may develop appropriate roles for community-based organizations and businesses in parent involvement activities; and (14) shall provide such other reasonable support for parental involvement activities under Title I as parents may request.

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Accessibility: In carrying out the parental involvement activities for this Title I Parental Involvement policy, the District shall provide full opportunities for the participation of parents with limited English proficiency, parents with disabilities, and parents of migratory children, including providing information and school reports required under Title I in a format and, to the extent practicable, in a language such parents understand.

Use, Distribution, and Updating of this Policy: This Title I Parental Involvement Policy shall be incorporated into the District's Title I plan, shall be distributed to parents of participating children, shall be made available to the local community, and shall be updated periodically to meet the changing needs of the parents and the school.

Section 11 Homeless Students Policy

Homeless children for purposes of this Policy generally include children who lack a fixed, regular, and adequate nighttime residence, as further defined by applicable federal and state law.

No Stigmatization or Segregation of Homeless Students: It is the District's policy and practice to ensure that homeless children are not stigmatized or segregated by the District on the basis of their status as homeless.

Homeless Coordinator: The Homeless Coordinator shall serve as the school liaison for homeless children and youth and shall ensure that: (1) homeless children are identified by school personnel; (2) homeless children enroll in, and have a full and equal opportunity to succeed in, school; (3) homeless children and their families receive educational service for why they are eligible and referrals to health, dental, and mental health services and other appropriate services; (4) the parents or guardians of homeless children are informed of the educational and related opportunities available to their children and provided with meaningful opportunities to participate in the education of their children; (5) public notice of the educational rights of homeless children is disseminated where such children receive services under the federal homeless children laws, such as schools, family shelters, and soup kitchens; (6) enrollment disputes are mediated in accordance with law; and (7) the parents or guardians of homeless children, and any unaccompanied youth, are fully informed of transportation services available under law. The Homeless Coordinator shall coordinate with State coordinators and community and school personnel responsible for the provisions of education and related services to homeless children. The Homeless Coordinator may designate duties hereunder as the Homeless Coordinator determines to be appropriate.

Enrollment of and Services to Homeless Children: A homeless child shall be enrolled in compliance with law and be provided services comparable to services offered to other students in the school in which the homeless child has been placed. Placement of a homeless child is determined based on the child's "school of origin" and the "best interests" of the child. The "school of origin" means the school that the child attended when permanently housed or the school in which the child was last enrolled. Placement decisions shall be made according to the District's determination of the child's best interests, and shall be at either: (1) the child's school of origin for the duration of the child's homelessness (or, if the child becomes permanently housed during the school year, for the remainder of that school year) or (2) the school of the

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attendance area where the child is actually living. To the extent feasible, the placement shall be in the school of origin, except when such is contrary to the wishes of the homeless child's parent or legal guardian. If the placement is not in the school of origin or a school requested by the homeless child's parent or legal guardian, the District shall provide a written explanation of the placement decision and a statement of appeal rights to the parent or guardian. If the homeless child is an unaccompanied youth, the Homeless Coordinator shall assist in the placement decision, consider the views of the unaccompanied youth, and provide the unaccompanied youth with notice of the right to appeal. In the event of an enrollment dispute, the placement shall be at the school in which enrollment is sought, pending resolution of the dispute in accordance with the dispute resolution process. The homeless child shall be immediately enrolled in the school in which the District has determined to place the child, even if the child is unable to produce records normally required for enrollment, such as previous academic records, medical records, proof of residency, or other documentation. The District shall immediately contact the school last attended by the homeless child to obtain relevant academic and other records. If the homeless child needs to obtain immunizations or medical records, the District shall immediately refer the parent or guardian of the homeless child to the Homeless Coordinator, who shall assist in obtaining necessary immunizations or medical records. The District may nonetheless require the parent or guardian of the homeless child to submit contact information.

Transportation will be provided to homeless students, to the extent required by law and comparable to that provided to students who are not homeless, upon request of the parent or guardian of the homeless child, or by the Homeless Coordinator in the case of an unaccompanied youth, as follows: (1) if the homeless child's school of origin is in the District, and the homeless child continues to live in the District, transportation to and from the school or origin shall be provided by the District; and (2) if the homeless child lives in a school other than the District, but continues to attend the Franklin Public Schools based on it being the school of origin, the new school and Franklin Public Schools shall agree upon a method to apportion the responsibility and costs for providing the child with transportation to and from the school of origin and, if they are unable to agree, the responsibility and cost for transportation shall be shared equally.

Section 12. Breakfast and Lunch Programs

The District has agreed to participate in the National School Lunch Program and accepts responsibility for providing free and reduced price meals to eligible children in the schools under its jurisdiction. The District provides the United States Department of Agriculture's required nondiscrimination statement:

The U.S. Department of Agriculture prohibits discrimination against its customers, employees, and applicants for employment on the bases of race, color, national origin, age disability, sex, gender identity, religion, reprisal, and where applicable, political beliefs, marital status, familial or parental status, sexual orientation, or all or part of an individual's income is derived from any public assistance program, or protected genetic information in employment or in any program or activity conducted or funded by the Department. (Not all prohibited bases will apply to all programs and/or employment activities.)

If you wish to file a Civil Rights program complaint of discrimination, complete the USDA Program Discrimination Complaint Form, found online at http://www.ascr.usda.gov/complaint_filing_cust.html, or at any USDA office, or call (866) 632-9992 to request the form. You may also write a letter containing all the information requested in the form. Send your completed complaint form or letter to us by mail at U.S. Department of Agriculture, Director, Office of Adjudication, 1400 Independence Avenue, S.W., Washington, D.C. 20250-9410, by fax (202) 690-7442 or email at program.intake@usda.gov

Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service (800) 877-8339; or (800) 845-6136 (Spanish). USDA is an equal opportunity provider and employer.

If the material is too small to permit the full statement to be included, the material will at a minimum include this statement, in print no smaller than the text: “This institution is an equal opportunity provider.”

2. The USDA “And Justice for All” poster must be displayed at each feeding site in a location that is visible to students during meal service.

3. Train staff on civil rights annually. Document the date of training and who attended. Specific subject areas to include:

- **COLLECTING AND USING DATA:** Data is collected on ethnicity and race. Parent self-declares. If they do not report, SFA staff will code based on perception. All program materials must be stored in an area of restricted access and retained for three years.
- **EFFECTIVE PUBLIC NOTIFICATION SYSTEMS:** Display the “And Justice for All” poster, include the nondiscrimination statement on program materials, provide information in other languages and alternative formats as needed and convey equal opportunity in all photos and other graphics on websites, publications, etc.
- **COMPLAINT PROCEDURES:** Procedures must be established to accept complaints or grievances based on race, color, national origin, sex, age, or disability. Participants must be advised of their right to file a complaint, how to file a complaint, and the complaint procedures. If there is a complaint, the SFA must contact the Nebraska Department of Education – Nutrition Services.

- COMPLIANCE REVIEW TECHNIQUES: Ensure civil rights requirements are being followed during review process.
- RESOLUTION OF NON-COMPLIANCE: Inappropriate actions must cease. A corrective action plan is required and appropriate procedures must be implemented.
- REQUIREMENTS FOR REASONABLE ACCOMMODATION OF PERSONS WITH DISABILITIES: Entrances and exits must exist to accommodate the disabled. Braille signage and alternative arrangements for service must be available, when needed.
- REQUIREMENTS FOR LANGUAGE ASSISTANT: Bilingual personnel and materials must be provided depending on need, resources available and cost.
- CONFLICT RESOLUTION: Use alternative dispute resolution techniques when necessary. Treat others with respect.
- CUSTOMER SERVICE: “Treat others the way they want to be treated (or at least be aware of what that is).”

4. Provide appropriate translations of materials concerning the availability and nutritional benefits of the school meals program, as needed. This requirement can be met through the use of bilingual staff members, volunteers and/or informational materials in appropriate languages.

5. Follow this procedure for Accepting and Filing Complaints of Discrimination in the School Meals Program

I. Right to File a Complaint

Any person alleging discrimination based on race, color, national origin, sex, age or disability has a right to file a complaint within 180 days of the alleged discriminatory action.

II. Acceptance

All complaints, written or verbal, shall be accepted by the School Food Authority (SFA) and forwarded to the Administrator of the Nebraska Department of Education - Nutrition Services within five days. It is necessary that the information be sufficient to determine the identity of the agency or individual toward which the complaint is directed, and to indicate the possibility of a violation. Anonymous complaints shall be handled as any other complaint.

III. Verbal Complaints

In the event that a complainant makes the allegation verbally or through a telephone conversation and refuses or is not inclined to place such allegations in writing, the person to whom the allegations are made shall write up the elements of the complaint for the complainant. Every effort should be made to have the complainant provide the following information:

- Name, address and telephone number or other means of contacting the complainant.
- The specific location and name of the entity delivering the program service or benefit.
- The nature of the incident(s) or action(s) that led the complainant to feel discrimination was a factor
- The basis on which the complainant feels discrimination exists (race, color, national origin, sex, age or disability).
- The names, titles and addresses of persons who may have knowledge of the discriminatory action(s).
- The date(s) during which the alleged discriminatory action occurred, or if continuing, the duration of such actions.

The following information will be available in the office of the Superintendent:

- Eligibility criteria for free and reduced meals
- Parent letter and application
- Public release
- Collection procedure

AVAILABILITY OF HANDBOOKS

The 2015-2016 Student-Parent Handbook of Franklin Public Schools is available on the internet at <http://franklin.k12.ne.us/franklin.home.html>.

Because of the expense of printing the handbooks, we are asking that you consider using the internet to access and review the 2015-2016 Student-Parent Handbook. Using the internet to access the handbook will allow the district to direct printing dollars to instructional needs and eliminate the need for you to search for your handbook when you have questions throughout the year. Thank you for considering this new use of technology to improve school-home communication.

Please return to Jan Weiss in the school's front office by **August 21, 2015**. This will allow us time to get the Handbook to all students and parents before school starts while avoiding the necessity of printing more copies of the Handbooks than necessary.

- Thank you for providing the 2015-2016 Student Parent Handbook online. I will review it on the internet. My signed receipt below acknowledges receipt of the Handbook in a satisfactory manner via the internet.**

- I prefer a paper copy of the Handbook.**

Name

RECEIPT OF 2015-2016 STUDENT - PARENT HANDBOOK

This signed receipt acknowledges receipt of the 2015-2016 Student-Parent Handbook of Franklin Public Schools. It is understood that the handbook contains student conduct and discipline rules and information about Safe and Drug-Free Schools and that the undersigned, as student, agrees to follow such conduct and discipline rules. This receipt also serves to acknowledge that it is understood that the District's policies of non-discrimination and equity, and that specific complaint and grievance procedures exist in the handbook which should be used to respond to harassment or discrimination.

Date: _____

Date: _____

Student's Signature

Parent or Legal Guardian's Signature

RESOLUTION OF ASSOCIATION OR ORGANIZATION

DATE 06/16/2015

TO: NAME / ADDRESS OF FINANCIAL INSTITUTION ("Financial Institution") SOUTH CENTRAL STATE BANK - FRANKLIN PO BOX 173 FRANKLIN NE 68939 308-425-6215 01 FROM: NAME / ADDRESS OF ASSOCIATION OR ORGANIZATION ("Organization") FRANKLIN PUBLIC SCHOOLS DISTRICT #506 GENERAL FUND 1001 M STREET FRANKLIN, NE 68939

Use this Resolution Of Association Or Organization to Open Account(s), to Deposit and Withdraw Funds, and to Open and Have Access to Safe Deposit Boxes, as well as sign Agreements on behalf of the Association or Organization for ATM or Debit Cards, Night Depository services, Lock Box services, and Cash Management.

Words, numbers or phrases preceded by a [] are applicable only when marked, i.e., [X]

THIS IS TO CERTIFY THAT, I am the duly elected and qualified [] Secretary [] Clerk and keeper of the records of the above-named Organization and that the following is a true copy of this Resolution duly adopted by the officers of said Organization at a meeting held on the [] day of [] at which a quorum was present, and that such Resolution is still in full force and effect and has not been amended or rescinded.

This is a [] For Profit [X] Nonprofit Organization.

IT IS RESOLVED THAT:

Pursuant to authority contained in the By-Laws of the Organization, the said officers of the Organization have duly designated Financial Institution as a depository of the funds of the Organization. By virtue of said election, the By-Laws and the afore-said designation, the following described officers, and designated parties or agents, if any referred to below as "Authorized Signer" or "Authorized Signers" and whose names and signatures appear below, are authorized for and on behalf of the Organization to have the following indicated powers as contained in this Resolution:

DEPOSITORY ACCOUNT. Perform the following for the account(s) indicated on Page 2, in the name of the Organization, subject to any terms and conditions governing the account(s), such as: Authorized Signers

- 1. Open and maintain the account(s);
2. Make deposits to the account(s);
3. Endorse for negotiation, negotiate, and receive the proceeds of any negotiable instrument, check, draft, or order for the payment of money payable to or belonging to the Organization by writing, stamp, or other means permitted by this Resolution without the designation of the person endorsing;
4. Make withdrawals from the account(s) in any manner permitted by the account(s);
5. Transfer funds from the account(s) in Financial Institution to any account whether or not held at this Financial Institution and whether or not held by this Organization;
6. Transfer funds to the account(s) in Financial Institution from any account whether or not held at this Financial Institution and whether or not held by this Organization;
7. Approve, endorse, guarantee, and identify the endorsement of any payee or any endorser of any negotiable instrument, check, draft or order for the payment of money whether drawn by the Organization or anyone else and guarantee the payment of any negotiable instrument, check, draft, or order for the payment of money; and
8. Delegate to others the authority to approve, endorse, guarantee, and identify the endorsement of any payee or endorser on any negotiable instrument, check, draft, or order for the payment of money and to guarantee the payment of any such negotiable instrument, check, draft, or order for the payment of money.
9. All of the above.

ALL SIGNERS

SAFE DEPOSIT BOX. Lease a Safe Deposit Box(es) with Financial Institution, make inspections of, deposits to and removals from Box(es), and exercise all rights and be subject to all responsibilities under the Lease.

NIGHT DEPOSITORY. Enter into a Night Depository Agreement with Financial Institution and exercise all rights and be subject to all responsibilities under the Agreement.

LOCK BOX. Enter into a Lock Box Agreement with Financial Institution and exercise all rights and be subject to all responsibilities under the Agreement.

DEBIT CARD/ATM CARD. Apply for, receive and utilize debit cards, automated teller machine cards, or other access devices to exercise those powers authorized by this Resolution or other Resolutions then in effect.

CASH MANAGEMENT. Enter into a Cash Management Agreement with Financial Institution, and exercise all rights and be subject to all responsibilities under the Agreement.

OTHER AUTHORITY- describe: ONLINE BANKING AND BILL PAY

Further, this Resolution continues on Page 2 of this document, and all of the power and authority granted are incorporated in this Resolution.

Franklin Public Schools
Resolution To Transact Financial Business with Franklin State Bank on the District's
Behalf

Let it be resolved at the Regular July 13, 2015 Board Meeting of the Franklin Public Schools Board of Education that Franklin Public School Board President, John Siel; Franklin Public School Board Treasurer, Scott Herrick; Franklin Public School Bookkeeper, Monica James; and Franklin Public School Superintendent, Candace Conradt, be authorized and directed to transact any and all necessary financial business on behalf of the Franklin Public School District on the following Franklin State Bank accounts: Activity Account [REDACTED], Lunch Account [REDACTED], Cafeteria Account [REDACTED], General Fund Account [REDACTED], Building Fund Account [REDACTED], Depreciation Fund Account [REDACTED], Unemployment Account [REDACTED], and investments CD #'s: CD [REDACTED], CD [REDACTED], and CD [REDACTED] including but not limited to:

1. Open and maintain accounts;
2. Make deposits to the accounts;
3. Endorse for negotiation, negotiate, and receive the proceeds of any negotiable instrument, check, draft, or order for the payment of money payable to or belonging to the school by writing, stamp, or other means permitted by this resolution without the designation of the person endorsing;
4. Make withdrawals from the accounts in any manner permitted by the accounts;
5. Transfer funds from the accounts to any account whether or not held at Franklin State Bank and whether or not held by the school;
6. Transfer funds to the accounts from any account whether or not held at Franklin State Bank;
7. Approve, endorse, guarantee, and identify the endorsement of any payee or any endorser of any negotiable instrument, check, draft or order for the payment of money whether drawn by the school or anyone else and guarantee the payment of any negotiable instrument, check, draft, or order for the payment of money, and;
8. Delegate to others the authority to approve, endorse, guarantee, and identify the endorsement of any payee or endorser on any negotiable instrument, check, draft, or order for the payment of money and to guarantee the payment of any such negotiable instrument, check, draft, or order for the payment of money.

The undersigned certifies that John Siel, Scott Herrick, Monica James, Ingrid Lennemann, & Candace Conradt are the duly appointed Board President, Board Treasurer, Bookkeeper, Activity Fund Bookkeeper, and Superintendent, respectively, of the Franklin Public Schools District and that this resolution is being duly adopted by a majority vote at a meeting of the Franklin Public School Board, which is being held in accordance with the State Open Meetings Act Law and the ByLaws of the Franklin Board of Education.

Dated: July 13, 2015

President's Signature: _____
(John Siel)

Treasurer's Signature: _____
(Scott Herrick)

Bookkeeper's, Signature: _____
(Monica James)

Assistant Bookkeeper's Signature _____
(Ingrid Lennemann)

Superintendent's Signature _____
(Candace Conradt)

NON-CERTIFICATED EMPLOYMENT AGREEMENT FOR AN INDEFINITE TERM

This employment agreement is made by and between Franklin Public Schools, Franklin County School District 506, referred to herein as the "District," and **MICHAELA RYBACKI**, referred to herein as the "Employee."

WITNESSETH: The District agrees to employ the Employee and the Employee agrees to accept such employment subject to the following terms and conditions:

1. **Term of Employment.** The term of this agreement shall be indefinite.

Term of Service shall be the **2015-2016** School Year and Additional Days Required.

2. **At-Will Nature of Employment; Duties of Employee.** The Employee is hired as an "at will" employee and accepts employment on that basis. The Employee's duties and extent of employment are subject to assignment by the Superintendent of Schools or the Employee's supervisor. The Employee's compensation is dependent upon the extent of his or her employment and duties. The Employee agrees at all times to perform all of his or her duties faithfully, industriously, and to the best of his or her ability, experience and talents.

3. **Days and Hours of Employment.** The days and hours of employment shall be as assigned by the Superintendent of Schools or the Employee's supervisor.

4. **Compensation.** The Employee's wage shall be the hourly rate for the work performed as specified for the position and approved by the board of education.

5. **Fringe Benefits.** The fringe benefits for the Employee shall be those specified for the position and approved by the board of education.

6. **Policies, Rules and Regulations.** The Employee agrees to be governed by the policies of the Board of Education, the rules and regulations of the District, and the directives of supervisors. The Employee agrees that the policies of the Board of Education and rules and regulations of the District may be changed at any time, with or without notice to the Employee.

7. **Termination of Employment.** This agreement creates no property right in continued employment and may be terminated by either party, with or without cause and without a hearing, upon giving written notice. The Superintendent of Schools may, acting upon his or her own initiative, terminate the Employee's employment; and such termination will be effective upon the date of the issuance of the notice.

8. **Compensation Upon Termination.** The Employee agrees that, upon termination of employment for any reason, any portion of compensation, whether in the form of wages or fringe benefits, paid or provided but not earned prior to the date of termination of this contract shall be refunded to the District by the Employee and may be withheld by the District from any payments to the Employee. Vacation days and/or holidays do not carry forward from one year to another and, upon termination, the district shall not be obligated to pay the employee for any unused sick leave, vacation days, and/or holidays.

9. **Deductions.** The Employee authorizes the district to deduct or withhold from each and every period of pay any amounts necessary to offset any damages caused by the Employee or the value of property or money entrusted to the Employee or owed by the Employee to the District during the course of the Employee's employment, if such property or money have not properly been returned to the District.

10. **Compensatory Time.** The Employee agrees to the use of compensatory time in lieu of overtime pay, at the District's discretion. The Employee agrees to accept compensatory time off in lieu of overtime compensation at a rate equal to one and one-half hours of time off for each hour of employment for which overtime compensation would otherwise be required. The Employee will not be allowed to log more than 40 hours of compensatory time off.

...over...

11. Two or More Types of Work.

(Alternative 1) If the Employee performs two or more different kinds of work for which different hourly rates are paid, the employee's "regular rate" will be the weighted average of such rates the purpose of computing the payment of any overtime hours. For example, the regular rate for an Employee who worked 25 hours at \$10 per hour and 25 hours at \$12 per hour would be \$11.

(Alternative 2) If the Employee performs two or more different kinds of work at different regular hourly rates, payment for any overtime hours will be one and one-half times the regular hourly (non-overtime) rate for the type of work the Employee is performing during the overtime hours.

12. Occasional or Sporadic Employment. If the Employee, solely at his/her option, works occasionally or sporadically on a part-time basis for the District in a different capacity from his/her regular employment, the hours worked in the different jobs shall not be combined for the purpose of determining overtime liability under the Fair Labor Standards Act.

13. Entirety of Agreement and Amendments. The Employee certifies that he or she has read the foregoing Employment Agreement, fully understands its terms and conditions, and agrees that the foregoing Employment Agreement constitutes the entire agreement and that no representations, promises, agreements or undertakings, written or oral, not herein contained shall be of any force or effect. It is specifically agreed that this Employment Agreement shall be subject to modification only by a written instrument signed by the Employee and the Superintendent.

14. Applicable Law. This agreement shall be governed by and construed in accordance with the laws of the State of Nebraska.

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Employee

Superintendent/Authorized Designee

Executed on _____, 20_____.

Executed on _____ 20 15.

Employment Agreement to be returned by July 20, 2015.

Michaela Rybacki

Number of Hours authorized per week: 35 hrs (7/day) approx 42 weeks (1470 hrs)

Monthly installments beginning September 20, 2015 / Payroll Date is the 20th of each month.

The District shall, to the extent permitted by law, defend, hold harmless, and indemnify the Medical Aide from demands, claims, suits, actions, and legal proceedings brought against the Medical Aide, provided that the incident arose while the Medical Aide was acting (or, in good faith, reasonably believed that the Medical Aide was acting) in good faith and within the scope of the Medical Aide's employment with the District, the proceedings do not involve criminal charges against the Medical Aide, and the District is not in an adverse position in the legal proceedings.

Other considerations of employment:

Disability Insurance

3 Discretionary days, 10 Sick days per year

(10 days may be carried over to sick leave for a maximum of 45 sick days)

Bereavement Leave - 5 days per year for immediate family

Hourly \$ 12.00

CONTRACT OF EMPLOYMENT WITH SUPERINTENDENT

THIS CONTRACT is made by and between the Board of Education of the **Franklin County School District 0506, a/k/a Franklin Public Schools**, hereinafter referred to as “the Board,” and Candace Conratt, hereinafter referred to as “the Superintendent.”

WITNESSETH: That in accordance with action taken by the Board as recorded in the minutes of the Board meeting held on the 13th day of July, 2015, the Board hereby agrees to employ the Superintendent, and the Superintendent hereby agrees to accept such employment, subject to the following terms and conditions:

1. Term of Contract. This Contract is for a term of two (2) years beginning on the 1st day of July, 2015 and expiring on the 30th day of June, 2017 (the “Initial Term”), unless extended in one (1) year increments under the terms of this section (an “Extended Term”) or unless earlier terminated in accordance with this Contract. A “contract year” for purposes of this Contract shall be from July 1 to June 30. Extensions (“roll-overs”) may occur as follows: If a Board representative does not inform the Superintendent in writing at the regular Board meeting in December, or within 1 day thereafter, of the Board’s intention to consider the nonrenewal or amendment of this Contract, or of the Board’s intention to not extend this Contract for an additional year, this Contract will automatically renew for a period of one year from and after the end of the Initial Term or of any Extended Term. The Superintendent shall remind the Board in writing of this provision on or before December 1st of each year. A failure of the Superintendent to give such a reminder shall result in this Contract not being extended for an additional year.

2. Salary. The annual salary for the 2015-2016 contract year shall be: (\$113,500.00). The annual salary for the second and any subsequent year of this contract will be set by the Board in or prior to the month of January preceding the second and any subsequent contract year. The annual salary shall not be less than the salary for the prior contract year in the absence of mutual agreement between the Board and the Superintendent. Said annual salary shall be paid in equal installments in accordance with the policy of the Board governing payment of certificated employees of the District.

In the event that the Superintendent is elected to any other office or offices of the Board of Education or in connection with the District, the Superintendent shall perform the duties of such other office or offices without remuneration other than that as provided in this Contract.

The District, acting by and through its Board of Education, reserves the right to adjust the annual salary during the term of this Contract, said salary adjustment, however, not to reduce the annual salary to any lesser amount than that as above stated. Any adjustment in salary made during the term of this Contract shall be in the form of an amendment and shall become a part of this Contract; provided, however, that in making any such salary adjustment, it shall not be considered that the District has entered into a new Contract, nor shall the termination date of this Contract be thereby extended unless the Board of Education, by specific action, shall expressly extend such termination date. In no event shall any such extension, together with the unexpired term of this Contract or any prior extension, be for a period in excess of three (3) years.

This Contract shall conform to the regulations governing deductions with reference to Withholding Tax, Social Security and School Employees’ Retirement Act. Other deductions may be withheld as agreed to by the parties to this contract.

3. Benefits. As further consideration for the services to be performed by the Superintendent, it is agreed as follows:

- A. Leave Benefits. Paid leave is available to the Superintendent when the following specific conditions are met: (1) the Superintendent is currently employed by the District and (2) the paid leave day is taken on a day Superintendent would otherwise be expected to be at work.
1. Vacation. The Superintendent shall be allowed seventeen (17) working days of vacation leave each contract year. Vacation shall not be taken at times that would interfere with the Superintendent's attendance at regularly scheduled Board meetings or at times when the Superintendent's duties require the Superintendent's attendance at school (e.g., beginning and end periods of the school year).
 2. Carry-over and Accumulation of Vacation Days. Vacation is to be used during each contract year. Vacation days are to be used in the contract year in which it becomes available. There is no carry-over or accumulation of unused vacation leave from one contract year to another contract year. Any unused vacation days remaining from a prior contract year shall be subtracted from the number of vacation days the Superintendent has for the following contract year, such that the total vacation days at the beginning of each contract year be fifteen (15) days. Upon ending employment, unused vacation days will not be paid except to the extent required by law. If payable, unused vacation will be paid at the effective daily rate of pay at the time each unused vacation day first became available. There shall be no pay for unused vacation days in the event the Board determines that the Superintendent has engaged in misconduct which provides just cause for termination or cancellation.
 3. Sick Leave. The Superintendent shall be allowed twelve (12) working days of sick leave each contract year.
 4. Carry-over and Accumulation of Sick Leave. Unused sick leave which may be accumulated up to forty-five (45) working days. Once the maximum is accumulated, no unused sick days will carry-over to a succeeding contract year until the accumulated number of days is less than 45, and then only to the extent necessary to restore the total number of available sick leave accumulation to the maximum of 45 days, which may not be carried over from one contract year to another contract year. There shall be no pay for unused sick leave.
 5. Personal Leave. The Superintendent shall be allowed two (2) working days of personal leave each contract year to be used to address personal affairs that cannot be addressed during non-working days. There is no carry-over or accumulation of unused vacation leave from one contract year to another contract year. Any unused personal days remaining from a prior contract year shall be subtracted from the number of vacation days the Superintendent has for the following contract year, such that the total personal days at the beginning of each contract year be 2 days. Upon ending employment, unused personal days will not be paid except to the extent required by law.

6. Holidays. The following days shall be holiday days and not working days: Good Friday, Memorial Day, July 4th, Labor Day, Thanksgiving, day after Thanksgiving, Christmas Eve, Christmas Day, and New Years Day.
 7. Log. The Superintendent shall maintain a current log of used vacation, sick and personal leave days with the Superintendent's secretary. The Superintendent will notify the Board President when vacation days are used.
- B. Insurance. The Superintendent shall be provided family health insurance, dental insurance, life insurance, and long term disability insurance under the same or similar terms (other than carrier) provided to other certificated staff of the District. Dental Insurance shall be provided in the form of the Blue Cross Blue Shield 100% A, B, C dental plan level of coverage.
 - C. Meetings and Dues. The Superintendent shall attend appropriate professional meetings provided that such attendance does not interfere with the proper performance of Superintendent's duties. Attendance at National Conference will require prior Board approval. The reasonable and necessary expenses of such meetings shall be reimbursed by the District consistent with Board policies. In addition, the District shall pay the Superintendent's annual dues to the following organizations: NCSA, NRCSA, NASCD, and AASA. The Board may pay dues for other professional organizations suitable for the Superintendent's position upon the Superintendent's request. The Board will pay the Superintendent's dues in community organizations subject to Board approval.
 - D. Transportation Expenses. The reasonable and necessary expenses of transportation required in the performance of Superintendent's official duties shall be reimbursed at the rate set by the Board for District travel.
 - E. Physical Examination. The Superintendent agrees to have a comprehensive physical examination performed by a licensed health care provider once each contract year. The cost of such physical examination that is not covered by health insurance provided by the District shall be paid by the District, provided that the Superintendent cause the health care provider to submit a confidential medical report to the Board of Education.
 - F. Indemnification. The District shall, to the extent permitted by law, defend, hold harmless, and indemnify the Superintendent from any and all demands, claims, suits, actions, and legal proceedings brought against the Superintendent in the Superintendent's individual capacity or the Superintendent's official capacity as an agent or employee of the District, provided that the incident arose while the Superintendent was acting (or, in good faith, reasonably believed that the Superintendent was acting) within the scope of the Superintendent's employment with the District and the District is not in an adverse position in the legal proceedings. This provision shall not apply to criminal proceedings against the Superintendent and shall not obligate the District beyond any applicable insurance coverage the District has available.
 - G. Other Fringe Benefits. The Superintendent may be provided such other benefits as are provided to certificated employees of the District in the Board's discretion, except as otherwise provided herein, provided the Superintendent meets the conditions and eligibility requirements for such benefits.
 - H. Moving Expenses. The District shall reimburse the Superintendent for the reasonable expenses of moving to the School District. This shall be a one-time

reimbursement, not to exceed \$3,000.00, and the Superintendent shall submit a detailed accounting of said expenses to the Board of Education for its approval.

4. Duties.

- A. Specification of Duties. The Superintendent shall perform the duties of Superintendent as are regularly and customarily expected for such positions and such duties and responsibilities as are set forth in Board Policy or Regulation for such positions. The duties as prescribed in the Board of Education Policies shall not be substantially changed during this Contact without the consent of the Superintendent by an amendment to this Contract. The Superintendent shall be subject to such other duties as the Board may assign from time to time. The Superintendent shall not be responsible for performance of duties assigned by individual members of the Board of Education, or duties assigned without official action of the Board of Education, except as specifically set forth in the Board of Education Policies. In the event that the Superintendent is elected to any other office or offices of the Board of Education or in connection with the District, the Superintendent shall perform the duties of such other office or offices without remuneration other than that as provided in this Contract.
- B. Use of Time. The Superintendent agrees to devote full time to the assigned duties, provided that with the advance agreement of the Board of Education, the Superintendent may undertake consultative work, speaking engagements, writing, lecturing or other professional duties.
- C. Performance of Duties. In performing the assigned duties, the Superintendent shall be governed by the policies, regulations and directions of the Board of Education. The Superintendent shall in all respects to diligently and faithfully perform the assigned duties to the best of the Superintendent's professional ability. Regular dependable attendance at meetings of the Board and committees of the Board and other assigned duties is an essential function of the Superintendent's position.

5. Board-Superintendent Relationship. The Board shall have primary responsibility for formulating and adopting Board policy. The Superintendent shall be the chief administrative officer for the District, and shall have primary responsibility for implementation of Board policy. The Superintendent shall be responsible for development of regulations and rules consistent with Board policy. In the absence of Board policy on matters which require prompt action, the Superintendent shall have the authority to act using the Superintendent's professional judgment and consistent with legal requirements; provided that the Superintendent shall report the nature of the matter and the action taken to the Board no later than the next regularly scheduled Board meeting. The parties agree, individually and collectively, to promptly refer all criticism, complaints and suggestions called to its attention to the Superintendent for action, study or recommendation, as appropriate.

6. Evaluation of the Superintendent. The Superintendent shall be evaluated once during each contract year, unless the Board deems additional evaluations appropriate. The Superintendent shall receive a copy of the evaluation and shall have the right to submit a response to the evaluation, which response shall be placed in the Superintendent's personnel file. The Superintendent shall notify the President of the Board to remind the Board of the need to evaluate.

7. Contract Termination. In the event the Superintendent violates any of the provisions of this Contract or performs any act or does anything which is materially harmful to the District, or which substantially inhibits the Superintendent's ability to discharge the duties as set forth herein, including, but not limited to (1) becoming legally disqualified to perform as a superintendent or elementary principal in the State of Nebraska; (2) participation in any fraud; (3) causing any intentional damage to school property; (4) engaging in any unlawful act; (5) any representations in this Contract being determined to be false or incorrect; (6) failure to return a Renewal Agreement by the required date, provided that such date not be prior to March 15 of the final year of the Contract or any extension of the Contract term; and (7) just cause, including: (a) incompetency, which includes, but is not limited to, demonstrated deficiencies or shortcomings in knowledge of subject matter or teaching or administrative skills; (b) neglect of duty; (c) unprofessional conduct; (d) insubordination; (e) immorality; (f) physical or mental incapacity; (g) failure to give evidence of professional growth as required by law; or (h) other conduct which interferes substantially with the continued performance of duties; then the Superintendent may be discharged in accordance with applicable law. Suspension or other disciplinary action may be enforced in accordance with applicable law.

Upon lawful termination of this Contract for any reason, the compensation to be paid hereunder shall be an amount which bears the same ratio to the annual salary specified as the number of months or fraction thereof to the date of such termination bears to the twelve months in the annual salary period in which termination occurs. Any portion of the salary paid, but not earned, prior to the date of termination of this Contract, and any sums owing to the District by the Superintendent, shall be set off from sums due to the Superintendent and, if the sums owing to the District are in excess of the sums due the Superintendent, the amount owing shall be immediately refunded by the Superintendent.

8. Representations and Legal Requirements. The Superintendent affirms that: (1) the Superintendent holds or will hold a valid and appropriate certificate to act as a certificated employee in the State of Nebraska to perform the assigned duties throughout the term of this Contract and any extensions of this Contract; (2) the required certificate to perform the assigned duties shall be registered as required by law; it being understood and agreed that this contract is not valid until the required certificate is registered in accordance with law and that the Superintendent shall not be compensated for any services performed prior to the date of registration of this certificate; and (3) the Superintendent is not under contract with another board of education within the State of Nebraska covering any part of or all of the same time of performance as provided for in this Contract.

The Superintendent further warrants and represents as follows: (1) all information set forth in the Superintendent's application for employment and other information provided by the Superintendent in seeking employment are true and accurate, and if said information ceases to be true, Superintendent will advise the Board of Education immediately; (2) Superintendent has never been convicted or plead no contest or otherwise been adjudicated as having committed a felony, any other offense involving moral turpitude or any other offense involving abuse, neglect, or sexual misconduct as defined in Sections 003.12 through 003.14 of 92 NAC 21; and (3) Superintendent has not suffered suspension or revocation of any educational professional license or certificate, nor voluntarily surrendered such a license or certificate where charges or potential charges were pending or imminent.

There shall be no penalty for release or resignation by the Superintendent from this Contract; provided no resignation shall become effective until expiration of the remaining term of the Contract unless the Board fixes an earlier effective date. This Contract is subject to provisions of the School Employees' Retirement Act.

9. Residency. The Superintendent shall reside within the Franklin Public School District during the term of this contract.

10. Governing Laws. The parties shall be governed by all applicable Nebraska and federal laws, rules, and regulations in performance of their respective duties and obligations under this Contract.

11. Amendments & Severability. This Contract may be modified or amended only by a writing duly authorized and executed by the Superintendent and the Board. If any portion of this Contract shall be declared invalid or unenforceable by a court of competent jurisdiction, such declaration shall not affect the validity or enforceability of the remaining provisions of this Contract.

The failure to return a signed copy of this Contract to the President or Secretary of the Board of Education of the District on or before July 13th, 2015 shall constitute a rejection by the Superintendent of the offer of employment.

<p>Executed this July 13th, 2015.</p> <p>_____</p> <p>Candace Conradt, Superintendent</p>	<p>Executed this July 13th, 2015</p> <p>Board of Education of Franklin County School District 0506, a/k/a Franklin Public Schools</p> <p>By: _____</p> <p>President</p> <p>Attest: _____</p> <p>Secretary</p>
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CONTRACT OF EMPLOYMENT WITH SUPERINTENDENT

THIS CONTRACT is made by and between the Board of Education of the **Franklin County School District 0506, a/k/a Franklin Public Schools**, hereinafter referred to as “the Board,” and Candace Conratt, hereinafter referred to as “the Superintendent.”

WITNESSETH: That in accordance with action taken by the Board as recorded in the minutes of the Board meeting held on the 9th day of March, 2015, the Board hereby agrees to employ the Superintendent, and the Superintendent hereby agrees to accept such employment, subject to the following terms and conditions:

1. Term of Contract. This Contract is for a term of two (2) years beginning on the 1st day of July, 2015 and expiring on the 30th day of June, 2017 (the “Initial Term”), unless extended in one (1) year increments under the terms of this section (an “Extended Term”) or unless earlier terminated in accordance with this Contract. A “contract year” for purposes of this Contract shall be from July 1 to June 30. Extensions (“roll-overs”) may occur as follows: If a Board representative does not inform the Superintendent in writing at the regular Board meeting in December, or within 1 day thereafter, of the Board’s intention to consider the nonrenewal or amendment of this Contract, or of the Board’s intention to not extend this Contract for an additional year, this Contract will automatically renew for a period of one year from and after the end of the Initial Term or of any Extended Term. The Superintendent shall remind the Board in writing of this provision on or before December 1st of each year. A failure of the Superintendent to give such a reminder shall result in this Contract not being extended for an additional year.

2. Salary. The annual salary for the 2015-2016 contract year shall be: (\$113,500.00). The annual salary for the second and any subsequent year of this contract will be set by the Board in or prior to the month of January preceding the second and any subsequent contract year. The annual salary shall not be less than the salary for the prior contract year in the absence of mutual agreement between the Board and the Superintendent. Said annual salary shall be paid in equal installments in accordance with the policy of the Board governing payment of certificated employees of the District.

In the event that the Superintendent is elected to any other office or offices of the Board of Education or in connection with the District, the Superintendent shall perform the duties of such other office or offices without remuneration other than that as provided in this Contract.

The District, acting by and through its Board of Education, reserves the right to adjust the annual salary during the term of this Contract, said salary adjustment, however, not to reduce the annual salary to any lesser amount than that as above stated. Any adjustment in salary made during the term of this Contract shall be in the form of an amendment and shall become a part of this Contract; provided, however, that in making any such salary adjustment, it shall not be considered that the District has entered into a new Contract, nor shall the termination date of this Contract be thereby extended unless the Board of Education, by specific action, shall expressly extend such termination date. In no event shall any such extension, together with the unexpired term of this Contract or any prior extension, be for a period in excess of three (3) years.

This Contract shall conform to the regulations governing deductions with reference to Withholding Tax, Social Security and School Employees’ Retirement Act. Other deductions may be withheld as agreed to by the parties to this contract.

3. Benefits. As further consideration for the services to be performed by the Superintendent, it is agreed as follows:

- A. Leave Benefits. Paid leave is available to the Superintendent when the following specific conditions are met: (1) the Superintendent is currently employed by the District and (2) the paid leave day is taken on a day Superintendent would otherwise be expected to be at work.
1. Vacation. The Superintendent shall be allowed seventeen (17) working days of vacation leave each contract year. Vacation shall not be taken at times that would interfere with the Superintendent's attendance at regularly scheduled Board meetings or at times when the Superintendent's duties require the Superintendent's attendance at school (e.g., beginning and end periods of the school year).
 2. Carry-over and Accumulation of Vacation Days. Vacation is to be used during each contract year. Vacation days are to be used in the contract year in which it becomes available. There is no carry-over or accumulation of unused vacation leave from one contract year to another contract year. Any unused vacation days remaining from a prior contract year shall be subtracted from the number of vacation days the Superintendent has for the following contract year, such that the total vacation days at the beginning of each contract year be fifteen (15) days. Upon ending employment, unused vacation days will not be paid except to the extent required by law. If payable, unused vacation will be paid at the effective daily rate of pay at the time each unused vacation day first became available. There shall be no pay for unused vacation days in the event the Board determines that the Superintendent has engaged in misconduct which provides just cause for termination or cancellation.
 3. Sick Leave. The Superintendent shall be allowed twelve (12) working days of sick leave each contract year.
 4. Carry-over and Accumulation of Sick Leave. Unused sick leave which may be accumulated up to forty-five (45) working days. Once the maximum is accumulated, no unused sick days will carry-over to a succeeding contract year until the accumulated number of days is less than 45, and then only to the extent necessary to restore the total number of available sick leave accumulation to the maximum of 45 days, which may not be carried over from one contract year to another contract year. There shall be no pay for unused sick leave.
 5. Personal Leave. The Superintendent shall be allowed two (2) working days of personal leave each contract year to be used to address personal affairs that cannot be addressed during non-working days. There is no carry-over or accumulation of unused vacation leave from one contract year to another contract year. Any unused personal days remaining from a prior contract year shall be subtracted from the number of vacation days the Superintendent has for the following contract year, such that the total personal days at the beginning of each contract year be 2 days. Upon ending employment, unused personal days will not be paid except to the extent required by law.

6. Holidays. The following days shall be holiday days and not working days: Good Friday, Memorial Day, July 4th, Labor Day, Thanksgiving, day after Thanksgiving, Christmas Eve, Christmas Day, and New Years Day.
 7. Log. The Superintendent shall maintain a current log of used vacation, sick and personal leave days with the Superintendent's secretary. The Superintendent will notify the Board President when vacation days are used.
- B. Insurance. The Superintendent shall be provided family health insurance, dental insurance, life insurance, and long term disability insurance under the same or similar terms (other than carrier) provided to other certificated staff of the District.
 - C. Meetings and Dues. The Superintendent shall attend appropriate professional meetings provided that such attendance does not interfere with the proper performance of Superintendent's duties. Attendance at National Conference will require prior Board approval. The reasonable and necessary expenses of such meetings shall be reimbursed by the District consistent with Board policies. In addition, the District shall pay the Superintendent's annual dues to the following organizations: NCSA, NRCSA, NASCD, and AASA. The Board may pay dues for other professional organizations suitable for the Superintendent's position upon the Superintendent's request. The Board will pay the Superintendent's dues in community organizations subject to Board approval.
 - D. Transportation Expenses. The reasonable and necessary expenses of transportation required in the performance of Superintendent's official duties shall be reimbursed at the rate set by the Board for District travel.
 - E. Physical Examination. The Superintendent agrees to have a comprehensive physical examination performed by a licensed health care provider once each contract year. The cost of such physical examination that is not covered by health insurance provided by the District shall be paid by the District, provided that the Superintendent cause the health care provider to submit a confidential medical report to the Board of Education.
 - F. Indemnification. The District shall, to the extent permitted by law, defend, hold harmless, and indemnify the Superintendent from any and all demands, claims, suits, actions, and legal proceedings brought against the Superintendent in the Superintendent's individual capacity or the Superintendent's official capacity as an agent or employee of the District, provided that the incident arose while the Superintendent was acting (or, in good faith, reasonably believed that the Superintendent was acting) within the scope of the Superintendent's employment with the District and the District is not in an adverse position in the legal proceedings. This provision shall not apply to criminal proceedings against the Superintendent and shall not obligate the District beyond any applicable insurance coverage the District has available.
 - G. Other Fringe Benefits. The Superintendent may be provided such other benefits as are provided to certificated employees of the District in the Board's discretion, except as otherwise provided herein, provided the Superintendent meets the conditions and eligibility requirements for such benefits.
 - H. Moving Expenses. The District shall reimburse the Superintendent for the reasonable expenses of moving to the School District. This shall be a one-time reimbursement, not to exceed \$3,000.00, and the Superintendent shall submit a detailed accounting of said expenses to the Board of Education for its approval.

4. Duties.

- A. Specification of Duties. The Superintendent shall perform the duties of Superintendent as are regularly and customarily expected for such positions and such duties and responsibilities as are set forth in Board Policy or Regulation for such positions. The duties as prescribed in the Board of Education Policies shall not be substantially changed during this Contract without the consent of the Superintendent by an amendment to this Contract. The Superintendent shall be subject to such other duties as the Board may assign from time to time. The Superintendent shall not be responsible for performance of duties assigned by individual members of the Board of Education, or duties assigned without official action of the Board of Education, except as specifically set forth in the Board of Education Policies. In the event that the Superintendent is elected to any other office or offices of the Board of Education or in connection with the District, the Superintendent shall perform the duties of such other office or offices without remuneration other than that as provided in this Contract.
- B. Use of Time. The Superintendent agrees to devote full time to the assigned duties, provided that with the advance agreement of the Board of Education, the Superintendent may undertake consultative work, speaking engagements, writing, lecturing or other professional duties.
- C. Performance of Duties. In performing the assigned duties, the Superintendent shall be governed by the policies, regulations and directions of the Board of Education. The Superintendent shall in all respects to diligently and faithfully perform the assigned duties to the best of the Superintendent's professional ability. Regular dependable attendance at meetings of the Board and committees of the Board and other assigned duties is an essential function of the Superintendent's position.

5. Board-Superintendent Relationship. The Board shall have primary responsibility for formulating and adopting Board policy. The Superintendent shall be the chief administrative officer for the District, and shall have primary responsibility for implementation of Board policy. The Superintendent shall be responsible for development of regulations and rules consistent with Board policy. In the absence of Board policy on matters which require prompt action, the Superintendent shall have the authority to act using the Superintendent's professional judgment and consistent with legal requirements; provided that the Superintendent shall report the nature of the matter and the action taken to the Board no later than the next regularly scheduled Board meeting. The parties agree, individually and collectively, to promptly refer all criticism, complaints and suggestions called to its attention to the Superintendent for action, study or recommendation, as appropriate.

6. Evaluation of the Superintendent. The Superintendent shall be evaluated once during each contract year, unless the Board deems additional evaluations appropriate. The Superintendent shall receive a copy of the evaluation and shall have the right to submit a response to the evaluation, which response shall be placed in the Superintendent's personnel file. The Superintendent shall notify the President of the Board to remind the Board of the need to evaluate.

7. Contract Termination. In the event the Superintendent violates any of the provisions of this Contract or performs any act or does anything which is materially harmful to

the District, or which substantially inhibits the Superintendent's ability to discharge the duties as set forth herein, including, but not limited to (1) becoming legally disqualified to perform as a superintendent or elementary principal in the State of Nebraska; (2) participation in any fraud; (3) causing any intentional damage to school property; (4) engaging in any unlawful act; (5) any representations in this Contract being determined to be false or incorrect; (6) failure to return a Renewal Agreement by the required date, provided that such date not be prior to March 15 of the final year of the Contract or any extension of the Contract term; and (7) just cause, including: (a) incompetency, which includes, but is not limited to, demonstrated deficiencies or shortcomings in knowledge of subject matter or teaching or administrative skills; (b) neglect of duty; (c) unprofessional conduct; (d) insubordination; (e) immorality; (f) physical or mental incapacity; (g) failure to give evidence of professional growth as required by law; or (h) other conduct which interferes substantially with the continued performance of duties; then the Superintendent may be discharged in accordance with applicable law. Suspension or other disciplinary action may be enforced in accordance with applicable law.

Upon lawful termination of this Contract for any reason, the compensation to be paid hereunder shall be an amount which bears the same ratio to the annual salary specified as the number of months or fraction thereof to the date of such termination bears to the twelve months in the annual salary period in which termination occurs. Any portion of the salary paid, but not earned, prior to the date of termination of this Contract, and any sums owing to the District by the Superintendent, shall be set off from sums due to the Superintendent and, if the sums owing to the District are in excess of the sums due the Superintendent, the amount owing shall be immediately refunded by the Superintendent.

8. Representations and Legal Requirements. The Superintendent affirms that: (1) the Superintendent holds or will hold a valid and appropriate certificate to act as a certificated employee in the State of Nebraska to perform the assigned duties throughout the term of this Contract and any extensions of this Contract; (2) the required certificate to perform the assigned duties shall be registered as required by law; it being understood and agreed that this contract is not valid until the required certificate is registered in accordance with law and that the Superintendent shall not be compensated for any services performed prior to the date of registration of this certificate; and (3) the Superintendent is not under contract with another board of education within the State of Nebraska covering any part of or all of the same time of performance as provided for in this Contract.

The Superintendent further warrants and represents as follows: (1) all information set forth in the Superintendent's application for employment and other information provided by the Superintendent in seeking employment are true and accurate, and if said information ceases to be true, Superintendent will advise the Board of Education immediately; (2) Superintendent has never been convicted or plead no contest or otherwise been adjudicated as having committed a felony, any other offense involving moral turpitude or any other offense involving abuse, neglect, or sexual misconduct as defined in Sections 003.12 through 003.14 of 92 NAC 21; and (3) Superintendent has not suffered suspension or revocation of any educational professional license or certificate, nor voluntarily surrendered such a license or certificate where charges or potential charges were pending or imminent.

There shall be no penalty for release or resignation by the Superintendent from this Contract; provided no resignation shall become effective until expiration of the remaining term

of the Contract unless the Board fixes an earlier effective date. This Contract is subject to provisions of the School Employees' Retirement Act.

9. Residency. The Superintendent shall reside within the Franklin Public School District during the term of this contract.

10. Governing Laws. The parties shall be governed by all applicable Nebraska and federal laws, rules, and regulations in performance of their respective duties and obligations under this Contract.

11. Amendments & Severability. This Contract may be modified or amended only by a writing duly authorized and executed by the Superintendent and the Board. If any portion of this Contract shall be declared invalid or unenforceable by a court of competent jurisdiction, such declaration shall not affect the validity or enforceability of the remaining provisions of this Contract.

The failure to return a signed copy of this Contract to the President or Secretary of the Board of Education of the District on or before March 9th, 2015 shall constitute a rejection by the Superintendent of the offer of employment.

Executed this March 9th, 2015. _____ Candace Conradt, Superintendent	Executed this March 9th, 2015 Board of Education of Franklin County School District 0506, a/k/a Franklin Public Schools By: _____ President Attest: _____ Secretary
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Nebraska Rural Community Schools Association

Invoice

Nebraska Rural Community Schools Association
455 S.11th St, Ste B
Lincoln, NE 68508

Invoice #: 2015-16 Member

Date: Tuesday, June 16, 2015

Bill To:

FRANKLIN PUBLIC SCHOOLS
1001 M ST
FRANKLIN NE 68939

For: NRCSA Membership Dues

Description	Amount
<i>2015-16 NRCSA Membership Dues Renewal</i>	<i>\$700.00</i>

Total:

\$700.00

Make all checks payable to **NRCSA**

If you have any questions concerning this invoice, contact Jeff Bundy at (402) 202-6028 or e-mail: jbundy@nrcea.net

REGISTRATION

REGISTER NOW FOR THE MEETING NEAREST YOU

AUGUST 25	VALENTINE	REGISTER BY AUGUST 17
AUGUST 26	GERING	REGISTER BY AUGUST 17
AUGUST 27	KEARNEY	REGISTER BY AUGUST 17
SEPTEMBER 9	YORK	REGISTER BY SEPTEMBER 2
SEPTEMBER 16	OMAHA	REGISTER BY SEPTEMBER 9
SEPTEMBER 23	NORFOLK	REGISTER BY SEPTEMBER 16
SEPTEMBER 30	NORTH PLATTE	REGISTER BY SEPTEMBER 23
OCTOBER 7	NEBRASKA CITY	REGISTER BY SEPTEMBER 30
OCTOBER 14	FREMONT	REGISTER BY OCTOBER 7

To Register:

- Go to www.NASBonline.org, and log in using your username and password
- If you do not have a username and password or have forgotten it, please contact NASB at 800-422-4572 for assistance.
- \$20 cancellation fee by the registration deadline. No refunds after the deadline.

Registration fees for the meetings and dinner are as follows:

NASB MEMBER	\$70
CANCELLATION FEE	\$20

AGENDA

REGISTRATION & NETWORKING	4:30 PM
OPENING SESSION	5:00 PM
TRAINING SESSION #1	5:35 PM
TRAINING SESSION #2	6:35 PM
NETWORKING DINNER & RECOGNITION	7:25 PM

15 AWARDS OF ACHIEVEMENT POINTS WILL BE EARNED FOR ATTENDING

TRAINING SESSIONS

FIRST SESSION

LET'S TALK ABOUT BOARD GOVERNANCE | I am a new board member, I am a tenured board member, I am an administrator, and I wonder? How should we handle? What is the best way? This is an interactive session in which we will respond to your questions about board governance challenges, facilitate small group discussion of common board scenarios, and address roles and responsibilities and best practice to support growth in your leadership role. | Marcia Herring & Shari Becker

PACKETS ARE A RACKET | Change the way your board does business with paperless board meetings. As the world becomes more and more digital, see the benefits of incorporating a paperless board meeting system and improve your overall efficiency. Discover the cost savings, time savings, improved document organization, greater staff efficiency, improved accessibility & availability of information, and instant search capabilities. This session will explore the benefits of the system for board members, administrators and office personnel. | Craig Caples

FREQUENTLY ASKED QUESTIONS | Come and hear answers to some of the frequent questions school boards and administrators have in the areas of: school law, school insurance and school safety. Bring along any of your specific questions to be answered as well. | Jennifer Jorgensen & Megan Boldt

SECOND SESSION

JEOPARDY! | AQUESTT ... Accountability for Quality Education, Today and Tomorrow
Answer: AQUESTT ... A Vision for Education What is academic accountability?
Answer: State Board of Education Who defined AQUESTT?
Answer: State of Schools Report When will AQUESTT be reported?
Answer: Nebraska Public School Districts Where will AQUESTT be implemented?
Note: Members of the State Board of Education have been invited to join this session.
Marcia Herring & Shari Becker

ARE YOUR TEACHER CONTRACT NEGOTIATIONS A WIN-WIN? | Information is power – in this session you'll learn how contract negotiations software can ensure you're making the best decision in all stages of the negotiation process. Utilize data collected from all school districts and ESUs across Nebraska, to see if you're being as competitive as possible. Learn about tools enabling you to access salary and benefit information, comparison reports, negotiated agreements, and placement calculations in real-time. | Craig Caples & Jennifer Jorgensen

LEGISLATIVE UPDATE, ADVOCACY & POLICY | A lot happened beneath the Sower this past Session. Find out what's new, how it may affect your schools, and ways to stay up to speed and more involved not only during the sessions themselves, but also throughout the year. | Matt Belka & Jim Luebke



**Estimated One-Time License and Annual Maintenance Fees:
Implementing the School Accounting System-Online T1
by Software Unlimited, Inc.**

Modules Licensed

Total Annual Maintenance Fees*

<input checked="" type="checkbox"/> School Accounting System (AP,PR,GL)	(FY 2015-2016) \$5050
<input type="checkbox"/> Fixed Asset Inventory +fai	(FY 2016-2017) \$5220
<input type="checkbox"/> Report Writer +rw	(FY 2017-2018) \$5390
<input type="checkbox"/> Negotiations +ng	(FY 2018-2019) \$5570
<input type="checkbox"/> Human Resources +hr	(FY 2019-2020) \$5760
<input type="checkbox"/> Web Link +wl	
<input type="checkbox"/> Web Link - Hosted	

Note: Annual Maintenance is prorated the first year (billing based on fiscal year). The estimate above assumes licensing of the School Accounting System-Online version, a hosted solution installation to cover **1-2 main operators** in the system. Year one assumes a tentative live date of **8/1/2015**. Year two through five assumes about a 5% annual increase (to show you a **high-end** increase). Annual increases normally range from 2% to 5%.

***Annual Maintenance Fees subject to change**

Estimate prepared for Franklin Public on 7/6/2015
by Corey Atkinson, Director of Sales & Marketing

Mtgs. Attended

June 5 School Law Conference @ Kearney

June 9-11 Marzano training @ Lincoln

June 15 NASB e-meeting & negotiations software training @ Lincoln

Board Retreat Date

The board will need to set a date for the board retreat and decide if we use an outside organization to lead the retreat such as NRCSA, NASB or KSB school law firm.

Board Policy Committee

I would like to meet with the policy committee to present recommended school policy updates.

Individual Meetings with Staff

As I begin my role as Franklin superintendent of schools, I invited all staff to meet with me.

Four questions I ask are:

- 1) Strengths of Franklin Public Schools*
- 2) Ideas that you believe would improve Franklin Public Schools*
- 3) Your role/position in the district*
- 4) Years of experience in district*

Currently I have met with 25 staff members. By the end of Monday that number should increase to 33.

Warm Welcome

I have been impressed with the warm welcome I have received from faculty, school board and community members of Franklin. Even though I did not know anyone, everyone I have met has made me feel welcome. It goes without saying that Franklin is a very friendly community and I feel honored to be a part of your school system as well as the community.