

## Regular Meeting

Monday, November 9, 2020 7:00 PM

### 1. Call the Meeting to Order

### 2. Roll Call

Attendance Taken at 7:00 PM. **Present:** Mike Bartels, Raquel Felzien, James Haussermann, Scott Herrick, Windy Ingram, Barb Overleese. Present: 6.

### 3. Verification of Open Meetings Act Notice

### 4. Verification of Publication of Meeting Notice

### 5. Consider and Approve the Current Board Meeting Agenda

Motion to approve the current month's board meeting agenda as presented passed with a motion by Raquel Felzien and a second by Mike Bartels.

Mike Bartels: Yea, Raquel Felzien: Yea, James Haussermann: Yea, Scott Herrick: Yea, Windy Ingram: Yea, Barb Overleese: Yea

### 6. The Flyer Way

### 7. Visitor Comments

### 8. Action Items

#### 1. Consent Agenda

Motion to approve consent agenda passed with a motion by Mike Bartels and a second by Raquel Felzien.

Mike Bartels: Yea, Raquel Felzien: Yea, James Haussermann: Yea, Scott Herrick: Yea, Windy Ingram: Yea, Barb Overleese: Yea

#### 1. Minutes of Previous Meeting

#### 2. Monthly Financial Report

3. Claims

2. Consider, Discuss and Approve Superintendent Contract for the 2021-2023 school years for Chris Lecher

Motion to Approve Superintendent Contract for the 2021-2023 school years for Chris Lecher for a salary of \$120,000 for the 2021-2022 year passed with a motion by Mike Bartels and a second by Windy Ingram.

Mike Bartels: Yea, Raquel Felzien: Yea, James Haussermann: Yea, Scott Herrick: Yea, Windy Ingram: Yea, Barb Overleese: Yea

9. Negotiations Update

10. Elementary Principal's Report

11. Secondary Principal/Activities Director's Report

12. Superintendent's Report

13. Positive Comments

14. Adjournment

# THE FLYER WAY

**BE SAFE BE RESPECTFUL BE RESPONSIBLE**  
**STUDENTS NOMINATED THIS MONTH**

Livia Peterman- Flyer of the Month

Ayla Ferguson  
Zander Lauritsen  
Lyra Peterman  
Gianna Reeves  
William Welsh  
Lillian Bonham  
Winston Cline  
Kooper Twohig  
Tucker Rock  
Jane Antholz

Taylor Scheuneman- Flyer of the Month

Eric Bruening  
James McNiff  
Matthew Trevarton  
Jeremiah Wallace  
EmJai Carraher  
Elliana Kolami  
Constancia Salinas  
Emma Kahrs  
Brooklyn Lind  
Paisley Hoffman

**SUCCESS THROUGH THE FLYER WAY HAPPENS AT FPS EVERY DAY!**

**Special Meeting for the Purpose of Superintendent Interviews**  
**Tuesday, November 3, 2020 6:15 PM**

1. Call the Meeting to Order

The special meeting of the Franklin Public School Board was opened at 6:17 pm

2. Roll Call

Attendance Taken at 6:17 PM. **Absent:** Barbara Overleese, **Present:** Mike Bartels, Raquel Felzien, James Haussermann, Scott Herrick, Windy Ingram. Present: 5, Absent: 1.

3. Verification of Open Meetings Act Notice

Board Member Mike Bartels verified the Open Meetings Act was posted in the Superintendent's Office

4. Verification of Publication of Meeting Notice

Board Member Raquel Felzien verified that the meeting notice was published in the Franklin Chronicle.

5. Consider and Approve the Current Board Meeting Agenda

Motion to approve the current month's board meeting agenda as presented passed with a motion by Raquel Felzien and a second by Windy Ingram.

Barbara Overleese: Absent, Mike Bartels: Yea, Raquel Felzien: Yea, James Haussermann: Yea, Scott Herrick: Yea, Windy Ingram: Yea

6. Action Items

**"The Board may need to take action to enter Executive Session to prevent possible needless injury to the reputation of the applicants, for contract negotiations, and other reasons allowed by law."**

Board review of candidate background checks

7. Pre-interview Items

- a. Review interview schedule **(Handout)**.
- b. Review of interview question packets and selection rubric. **(Handout)**.
- c. Interview procedures (room arrangement, questioning procedures, hosting memo).
- d. Faculty/Staff Committee, Community Committee, and Principals reporting procedures. (Beginning approximately 3:15 p.m. representatives will report to the Board in this order: Community, Faculty/Staff, Principal/Bookkeeper).
- e. Reminder of NRCSA transition meeting after new Superintendent is selected. Part of basic fee.
- f. NRCSA Evaluation form to Board President w/envelope. Return to Jack Moles.
- g. At end of interviews, keep one full set of candidates' application materials for district records. Return rest to secretary for shredding. NRCSA will send electronic file for new Superintendent personnel file.

8. Conduct interviews

9. Adjourn

Motion to adjourn by Windy Ingram at 10 pm

**Special Meeting for the Purpose of Superintendent Interviews**  
**Wednesday, November 4, 2020 6:15 PM**

1. Call the Meeting to Order

The special meeting of the Franklin Public School Board was opened at 6:16 pm

2. Roll Call

Attendance Taken at 6:16 PM. **Absent:** Barbara Overleese, **Present:** Mike Bartels, Raquel Felzien, James Haussermann, Scott Herrick, Windy Ingram. Present: 5, Absent: 1.

3. Verification of Open Meetings Act Notice

Board Member Mike Bartels verified that the Open Meetings Notice was posted in the Franklin Public School's Media Center.

4. Verification of Publication of Meeting Notice

Board Member Raquel Felziel verified that the meeting notice was published in the Franklin Chronicle.

5. Consider and Approve the Current Board Meeting Agenda

Motion to approve the current month's board meeting agenda as presented passed with a motion by Raquel Felzien and a second by Windy Ingram.

Barbara Overleese: Absent, Mike Bartels: Yea, Raquel Felzien: Yea, James Haussermann: Yea, Scott Herrick: Yea, Windy Ingram: Yea

6. Action Items

**"The Board may need to take action to enter Executive Session to prevent possible needless injury to the reputation of the applicants, for contract negotiations, and other reasons allowed by law."**

Board review of candidate background checks

7. Pre-interview Items

- a. Review interview schedule **(Handout)**.
- b. Review of interview question packets and selection rubric. **(Handout)**.
- c. Interview procedures (room arrangement, questioning procedures, hosting memo).
- d. Faculty/Staff Committee, Community Committee, and Principals reporting procedures. (Beginning approximately 3:15 p.m. representatives will report to the Board in this order: Community, Faculty/Staff, Principal/Bookkeeper).
- e. Reminder of NRCSA transition meeting after new Superintendent is selected. Part of basic fee.
- f. NRCSA Evaluation form to Board President w/envelope. Return to Jack Moles.
- g. At end of interviews, keep one full set of candidates' application materials for district records. Return rest to secretary for shredding. NRCSA will send electronic file for new Superintendent personnel file.

8. Conduct interviews

9. Receive feedback from: Community and Faculty/Staff Representatives, the Principals. Board deliberation

10. Action Item: Offer a contract to one of the finalists with exact contract details to be determined at a later date.

Motion by Windy Ingram and a second by Raquel Felzien to offer a superintendent contract to Chris Lecher for our new superintendent starting July 1, 2021 to June 30, 2023 with the salary wage of \$120,000.00 a year and up to \$4,000.00 in moving expenses with receipts. The alternate candidate is Steve Osborn.

Barbara Overleese: Absent, Mike Bartels: Yea, Raquel Felzien: Yea, James Haussermann: Yea, Scott Herrick: Yea, Windy Ingram: Yea

11. Adjournment or Recess until a stated time/date

Motion to adjourn by Mike Bartels at 11:02 pm

## October Regular Meeting

Monday, October 12, 2020 8:00 PM

### 1. Call the Meeting to Order

The regular, meeting of the Franklin Public School Board was opened at 8:00 PM.

### 2. Roll Call

Attendance Taken at 8:00 PM. **Present:** Mike Bartels, Raquel Felzien, James Haussermann, Scott Herrick, Windy Ingram, Barbara Overleese. Present: 6.

### 3. Verification of Open Meetings Act Notice

Board Member Windy Ingram verified that the Open Meetings Notice was posted in the Franklin Public School's Media Center.

### 4. Verification of Publication of Meeting Notice

Board Member Raquel Felzien verified that the meeting notice was published in the Franklin Chronicle.

### 5. Consider and Approve the Current Board Meeting Agenda

Motion to approve the current month's board meeting agenda as presented passed with a motion by Mike Bartels and a second by Windy Ingram.

Mike Bartels: Yea, Raquel Felzien: Yea, James Haussermann: Yea, Scott Herrick: Yea, Windy Ingram: Yea, Barbara Overleese: Yea

### 6. Parent Involvement and Title I Parent Involvement Policies

### 7. Visitor Comments

### 8. Action Items

## 8.1. Consent Agenda

Motion to approve consent agenda passed with a motion by Raquel Felzien and a second by Barbara Overleese.

Mike Bartels: Yea, Raquel Felzien: Yea, James Haussermann: Yea, Scott Herrick: Yea, Windy Ingram: Yea, Barbara Overleese: Yea

### 8.1.1. Minutes of Previous Meeting

### 8.1.2. Monthly Financial Report

### 8.1.3. Claims

8.2. Consider, Discuss and Approve Invoice from H&Y Leveling in the Amount of:

- \$200.00 for Removal of Grass Clippings (2 loads @ \$100 per load)

Motion to approve invoice from H&Y Leveling in the amount of \$200.00 for removal of grass clippings passed with a motion by Windy Ingram and a second by Raquel Felzien.

Scott Herrick: Abstain (With Conflict), Mike Bartels: Yea, Raquel Felzien: Yea, James Haussermann: Yea, Windy Ingram: Yea, Barbara Overleese: Yea

8.3. Consider, Discuss and Approve Invoice from Shad's Auto, Inc in the Amount of:

- \$205.90 for (2) Fuel Additive

Motion to approve invoice from Shad's Auto, Inc in the amount of \$205.90 for fuel additive passed with a motion by James Haussermann and a second by Mike Bartels.

Windy Ingram: Abstain (With Conflict), Mike Bartels: Yea, Raquel Felzien: Yea, James Haussermann: Yea, Scott Herrick: Yea, Barbara Overleese: Yea

8.4. Recognize the Franklin Education Association as exclusive bargaining agent for district's non-supervisory certificated staff for the 2022-2023 contract year

Motion to recognize the Franklin Education Association as exclusive bargaining agent for district's non-supervisory certificated staff for the 2022-2023 contract year passed with a motion by Mike Bartels and a second by James Haussermann.

Mike Bartels: Yea, Raquel Felzien: Yea, James Haussermann: Yea, Scott Herrick: Yea, Windy Ingram: Yea, Barbara Overleese: Yea

#### 8.5. Consider, Discuss and Approve FAST Club Providing Either Team Stream or Strive TV for Inside Games

Team Stream will give FAST Club a 3 month trial to determine if they want to keep it and if this is not what they would then probably go with Strive TV

Motion to allow FAST Club to provide a video streaming service for games and events passed with a motion by Mike Bartels and a second by Windy Ingram.

Mike Bartels: Yea, Raquel Felzien: Yea, James Haussermann: Yea, Scott Herrick: Yea, Windy Ingram: Yea, Barbara Overleese: Yea

#### 9. Consider, Discuss and Approve Granting the Ability to Transfer More Funds to the Nutrition Fund account if Necessary

Motion to approve the ability to transfer funds to the Nutrition Fund account not to exceed a total of \$25,000 passed with a motion by Mike Bartels and a second by Raquel Felzien.

Mike Bartels: Yea, Raquel Felzien: Yea, James Haussermann: Yea, Scott Herrick: Yea, Windy Ingram: Yea, Barbara Overleese: Yea

#### 10. Explanation of "The Flyer Way"

#### 11. Positive Comments

The board appreciates all the staff for dealing with the Covid situation and adapting to it. Congratulations to the Volleyball Team on achieving the # one seed for TVC Tournament.

#### 12. Adjournment

Motion to adjourn by Barb Overleese at 8:45 p.m.

## Special Meeting for the Purpose of Selection of Superintendent Candidates

Wednesday, October 28, 2020 7:00 PM

### 1. Call the Meeting to Order

The meeting was called to order at 7:00 p.m.

### 2. Roll Call

Attendance Taken at 7:00 PM. **Present:** Mike Bartels, Raquel Felzien, James Haussermann, Scott Herrick, Windy Ingram, Barbara Overleese. Present: 6.

### 3. Verification of Open Meetings Act Notice

Board member Wendy Ingram verified the posting of the Open Meeting Act Poster in the Media Center.

### 4. Verification of Publication of Meeting Notice

Board member Barb Overleese verified the publication of the meeting notice in the Franklin Chronicle.

### 5. Consider and Approve the Current Board Meeting Agenda

Motion to approve the current board meeting agenda passed with a motion by Mike Bartels and a second by Raquel Felzien.

Mike Bartels: Yea, Raquel Felzien: Yea, James Haussermann: Yea, Scott Herrick: Yea, Windy Ingram: Yea, Barbara Overleese: Yea

### 6. Action Items

"The Board may need to take action to enter Executive Session to prevent possible needless injury to the reputation of the applicants, for contract negotiations, and other reasons allowed by law."

#### 6.1. Finalist Selection

- 1) Board review of applicant packets
- 2) Consultant recommendations
- 3) Selection of finalists to interview
- 4) Post-interview selection procedures

Motion to approve Nick Hodge, Damen Kugel, Chris Lecher and Stephen Osborn as the four finalists to interview for the Superintendent position passed with a motion by Raquel Felzien and a second by Mike Bartels.

Mike Bartels: Yea, Raquel Felzien: Yea, James Haussermann: Yea, Scott Herrick: Yea, Windy Ingram: Yea, Barbara Overleese: Yea

### 7. Pre-Interview Discussion

- 1) Review interview schedule for Nov 3 & 4
- 2) Sample interview questions; select questions
- 3) Interview procedures: Who will ask questions, room arrangement, etc
- 4) Interview tips/ Inappropriate questions

- 5) Role of consultants in interview process
- 6) Committee reporting procedures
- 7) Hosting duties

#### 8. Adjournment

Motion to adjourn at 8:42 pm by Barb Overleese

## 01 General Fund

Statement Date: October 30, 2020

### Checking Account Balance on Books

Balance On Hand:	9/30/2020	\$1,369,284.58
	Claims	(\$55,363.98)
	Prepaid Claims	(\$750.00)
	Payroll Employees	(\$152,787.91)
	Payroll Payees	(\$171,882.41)
	Deposits	\$22,866.14
	Franklin Co. Treasurer Deposit	\$287,365.32
	Harlan Co. Treasurer Deposit	\$4,960.65
	Interest	\$60.20
Balance On Hand:	10/31/2020	<b>\$1,303,752.59</b>

### CD Account Balance on Books

	9/30/2020	\$1,218,168.41
	Interest	\$1,555.51
	10/31/2020	<b>\$1,219,723.92</b>

<b>Recon Total</b>	<b>10/31/2020</b>	<b>\$2,523,476.51</b>
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### Checking Account Statement Reconciliation

CSB Checking	10/30/2020	\$1,305,805.64
	Less Outstanding Checks	(\$2,053.05)
	Plus Outstanding Deposits	\$0.00
	10/30/2020	<b>\$1,303,752.59</b>

### CD Account Statement Reconciliation

CSB	CD # 33723	\$109,911.80	2/1/2021	3 Mths
CSB	CD # 34032	\$328,644.32	4/1/2021	6 Mths
CSB	CD # 34800	\$308,439.07	11/26/2020	3 Mths
SCSB	CD # 404988	\$130,126.67	1/8/2021	3 Mths
SCSB	CD # 404989	\$78,349.38	1/1/2021	3 Mths
SCSB	CD # 405154	\$66,063.17	1/9/2021	3 Mths
SCSB	CD # 405155	\$66,063.17	1/9/2021	3 Mths
SCSB	CD # 405156	\$66,063.17	1/9/2021	3 Mths
SCSB	CD # 405157	\$66,063.17	1/1/2021	3 Mths
	10/31/2020	<b>\$1,219,723.92</b>		

<b>Recon Total</b>	<b>10/31/2020</b>	<b>\$2,523,476.51</b>
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**Franklin Public Schools -- 01 General Fund Revenue Summary Report -- October 2020**

<b>COA</b>	<b>COA Description</b>	<b>Revised Budget</b>	<b>During Month</b>	<b>To Date</b>	<b>% of Budget</b>	<b>Budget Balance</b>
01 1100	LOCAL PROPERTY TAXES, TRANSFERS	4,217,292.25	280,022.95	1,355,567.51	32.14	2,861,724.74
01 1115	CARLINE TAX	40.00	0.00	25.29	63.23	14.71
01 1120	PUBLIC POWER DIST SALES TAX 5% GROSS	10,000.00	686.53	1,248.42	12.48	8,751.58
01 1125	MOTOR VEHICLE TAX	118,000.00	7,882.32	14,553.18	12.33	103,446.82
01 1140	PENALTIES AND INTEREST ON TAXES	0.00	2,282.50	2,589.70	0.00	(2,589.70)
01 1370	PRE-SCHOOL TUITION	4,000.00	1,060.00	2,500.00	62.50	1,500.00
01 1510	INTEREST BANKING	12,000.00	1,615.71	2,083.65	17.36	9,916.35
01 1910	RENTAL OF SCHOOL EQUIPMENT & FACILITIES	1,500.00	0.00	0.00	0.00	1,500.00
01 1911	LOCAL LICENSES AND FEES	2,500.00	0.00	0.00	0.00	2,500.00
01 1920	CONTRIBUTIONS & DONATIONS	1,000.00	0.00	0.00	0.00	1,000.00
01 1921	POLICE COURT FINES	0.00	0.00	0.00	0.00	0.00
01 1925	CATEGORICAL GRANTS -CORP/PRIVATE	500.00	0.00	0.00	0.00	500.00
01 1990	MISCELLANEOUS LOCAL RECEIPTS	500.00	0.00	750.00	150.00	(250.00)
	Subtotal: LOCAL RECIEPTS	4,367,332.25	293,550.01	1,379,317.75	31.58	2,988,014.50
01 2110	COUNTY FINES & LICENSES	6,500.00	391.78	592.89	9.12	5,907.11
01 2130	OTHER COUNTY RECEIPTS,SYST MODERNIZATION	150.00	0.00	0.00	0.00	150.00
01 2210	ESU RECEIPTS	5,500.00	0.00	0.00	0.00	5,500.00
	Subtotal: COUNTY AND ESU RECEIPTS	12,150.00	391.78	592.89	4.88	11,557.11
01 3110	STATE AID	118,871.00	11,887.00	23,774.00	20.00	95,097.00
01 3120	S.P.E.D. (SCHOOL AGE)	305,000.00	0.00	0.00	0.00	305,000.00
01 3125	SPED TRANSPORTATION SCHOOL AGE	25,000.00	0.00	0.00	0.00	25,000.00
01 3130	HOMESTEAD EXEMPTION	0.00	0.00	0.00	0.00	0.00
01 3131	PROPERTY TAX CREDIT	0.00	0.00	0.00	0.00	0.00
01 3132	PERSONAL PROPERTY TAX CREDIT	0.00	0.00	0.00	0.00	0.00
01 3134	PP TAX CREDIT - RR & PUBLIC SERVICE	0.00	0.00	0.00	0.00	0.00
01 3180	PRO-RATE MOTOR VEHICLE	3,000.00	1,059.89	1,059.89	35.33	1,940.11
01 3400	STATE APPORTIONMENT	30,000.00	0.00	0.00	0.00	30,000.00
01 3512	DISTANCE EDUCATION INCENTIVE PAYMENTS	0.00	0.00	0.00	0.00	0.00
01 3535	HIGH ABILITY LEARNERS	3,500.00	4,142.00	4,142.00	118.34	(642.00)
01 3540	EARLY CHILDHOOD	6,000.00	0.00	0.00	0.00	6,000.00
01 3990	OTHER STATE RECEIPTS, GAME & PARKS	0.00	0.00	0.00	0.00	0.00
	Subtotal: STATE RECEIPTS	491,371.00	17,088.89	28,975.89	5.90	462,395.11
01 4105	UNIVERSAL SERVICE FUND (E-RATE)	0.00	0.00	0.00	0.00	0.00
01 4309	HEAD START	750.00	750.00	750.00	100.00	0.00
01 4310	REAP	24,134.00	0.00	0.00	0.00	24,134.00
01 4418	IDEA PART B, PEaK PROJECTS	0.00	0.00	0.00	0.00	0.00
01 4505	TITLE I PT A ESSA IMPROV BASIC PROG(6200)	75,000.00	0.00	0.00	0.00	75,000.00
01 4506	TITLE I NCLB IMPR BASIC PRGRM ACCO 4210	0.00	0.00	0.00	0.00	0.00
01 4509	TITLE IIA (6310)	0.00	0.00	0.00	0.00	0.00
01 4512	IDEA BASE (6408)	73,394.00	0.00	0.00	0.00	73,394.00
01 4516	IDEA PRESCH (619) BASE ALLOCATION (6406)	0.00	0.00	0.00	0.00	0.00
01 4519	IDEA ENROLLMENT/POVERTY (6410)	0.00	0.00	0.00	0.00	0.00
01 4521	IDEA PART B Proportionate Share (4412)	0.00	0.00	0.00	0.00	0.00
01 4523	IDEA SPECIAL PROJECTS	0.00	0.00	0.00	0.00	0.00
01 4524	OTHER FEDERAL NON-CATEGORICAL RECEIPTS	0.00	0.00	0.00	0.00	0.00
01 4525	FED VOC & APPLIED TECH ED (CARL PERKINS)	0.00	0.00	0.00	0.00	0.00
01 4530	OTHER FEDERAL CATEGORICAL RECEIPTS	0.00	0.00	0.00	0.00	0.00
01 4708	MEDICAID IN SCHOOLS (4450)	8,000.00	0.00	0.00	0.00	8,000.00
01 4709	MEDICAID ADMIN. ACTIV. (4455)	5,000.00	0.00	0.00	0.00	5,000.00
01 4969	TITLE IV, PART A SSAE (6969)	0.00	0.00	0.00	0.00	0.00
	Subtotal: FEDERAL RECEIPTS	186,278.00	750.00	750.00	0.40	185,528.00
01 5200	TRANSFERS FROM FUNDS (INCOMING)	0.00	0.00	0.00	0.00	0.00
01 5300	SALE OF PROPERTY	0.00	0.00	0.00	0.00	0.00
01 5301	INSURANCE ADJUSTMENTS	0.00	1,202.14	1,202.14	0.00	(1,202.14)
01 5400	LONG TERM LOANS	0.00	0.00	0.00	0.00	0.00
01 5690	OTHER NON-REVENUE REC. (ALICAP)	3,000.00	0.00	0.00	0.00	3,000.00
	Subtotal: NON-REVENUE RECEIPTS	3,000.00	1,202.14	1,202.14	40.07	1,797.86
	Fund Total:	5,060,131.25	312,982.82	1,410,838.67	27.88	3,649,292.58

## 02 Depreciation Fund

Statement Date: October 30, 2020

### Checking Account Balance on Books

Balance on hand:	9/30/2020	\$123,233.08
Receipts:	Transfer from Gen Fund	\$0.00
Disbursements:		\$0.00
Balance on hand:	10/31/2020	<b>\$123,233.08</b>
<b>Recon Total</b>	<b>10/31/2020</b>	<b>\$123,233.08</b>

### Checking Account Statement Reconciliation

CSB Checking	10/30/2020	\$123,233.08
	Less Outstanding Checks	\$0.00
	Plus Outstanding Deposits	\$0.00
	10/30/2020	<b>\$123,233.08</b>
<b>Recon Total</b>	<b>10/30/2020</b>	<b>\$123,233.08</b>

### 03 Employee Benefit/Unemployment Insurance Fund

Statement Date: October 30, 2020

#### Checking Account Balance on Books

Balance on hand:	9/30/2020	\$3,492.64
Receipts:	Interest	\$0.14
Disbursements:		\$0.00
Balance on hand:	10/31/2020	<b>\$3,492.78</b>

#### CD Account Balance on Books

CSB CD #33386	10/31/2020	\$4,068.55
	Interest	\$0.00
Balance:	10/31/2020	<b>\$4,068.55</b>

<b>Recon Total</b>	<b>10/31/2020</b>	<b>\$7,561.33</b>
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#### Checking Account Statement Reconciliation

CSB Checking	10/30/2020	\$3,492.78
	Less Outstanding Checks	\$0.00
	Plus Outstanding Deposits	\$0.00
	10/30/2020	<b>\$3,492.78</b>

#### CD Account Statement Reconciliation

CSB CD#33386	10/30/2020	<b>\$4,068.55</b>
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<b>Recon Total</b>	<b>10/30/2020</b>	<b>\$7,561.33</b>
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Must have a minimum checking balance of \$1000

CSB CD #33386

Interest Payment: 3 months

Maturity Term: 6 months

Next Interest Date: December 30, 2020

Next Maturity Date: April 1, 2021

## 05 Activity Fund

Statement Date: October 30, 2020

### Checking Account Balance on Books

Balance on hand:	9/30/2020	\$96,277.80
	Deposits	\$13,862.88
	Gen Fund Replenishing Activity Fund	\$0.00
	Interest	\$3.98
	Disbursements	(\$16,138.61)
	Voided Checks	\$0.00
	NSF	\$0.00
Balance on hand:	10/31/2020	<b>\$94,006.05</b>

### CD Account Balance on Books

SCSB CD #404519	9/30/2020	\$21,873.16
	Interest	\$74.43
	10/31/2020	<b>\$21,947.59</b>

<b>Recon Total</b>	<b>10/31/2020</b>	<b>\$115,953.64</b>
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### Checking Account Statement Reconciliation

CSB Checking	10/30/2020	\$101,184.39
	Less Outstanding Checks	(\$7,178.34)
	Plus Outstanding Deposits	\$0.00
	10/30/2020	<b>\$94,006.05</b>

### CD Account Statement Reconciliation

SCSB CD #404519	10/31/2020	<b>\$21,947.59</b>
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<b>Recon Total</b>	<b>10/31/2020</b>	<b>\$115,953.64</b>
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**Franklin Public School - 05 Activity Fund Balance Report - Summary - October 2020**

COA	COA Description	Beginning Balance	Expenses	Revenues	Balance Change	Balance
05 704 0001	ATHLETICS	(1,526.35)	9,348.80	6,729.25	0.00	(4,145.90)
05 704 0003	CROSS COUNTRY	289.37	0.00	0.00	0.00	289.37
05 704 0004	BASKETBALL/BOYS	99.54	0.00	0.00	0.00	99.54
05 704 0005	BASKETBALL/GIRLS	426.34	0.00	84.16	0.00	510.50
05 704 0006	FOOTBALL	2,020.26	0.00	1,647.00	0.00	3,667.26
05 704 0007	GOLF	2,073.14	0.00	0.00	0.00	2,073.14
05 704 0008	TRACK/GIRLS	2,746.90	0.00	0.00	0.00	2,746.90
05 704 0010	VOLLEYBALL	1,930.55	2,025.00	1,662.00	0.00	1,567.55
05 704 0011	WRESTLING	2,956.62	0.00	0.00	0.00	2,956.62
05 704 0015	YEARBOOK	531.00	96.00	1,345.00	0.00	1,780.00
05 704 0016	BAND	12,077.42	935.40	35.00	0.00	11,177.02
05 704 0017	CHEER SQUAD	220.37	109.90	0.00	0.00	110.47
05 704 0019	CONCESSIONS	(1,873.41)	670.86	678.70	0.00	(1,865.57)
05 704 0020	FCCLA	7,167.63	0.00	160.00	0.00	7,327.63
05 704 0021	FFA	4,202.10	1,450.07	0.00	0.00	2,752.03
05 704 0022	FOREIGN LANGUAGE	2,236.01	65.02	0.00	0.00	2,170.99
05 704 0023	CLASS OF 2023	2,299.64	0.00	0.00	0.00	2,299.64
05 704 0024	CLASS OF 2021	4,065.81	0.00	0.00	0.00	4,065.81
05 704 0026	NHS	4,526.18	0.00	788.63	0.00	5,314.81
05 704 0028	SCIENCE CLUB	653.43	0.00	0.00	0.00	653.43
05 704 0030	CLASS OF 2022	5,708.44	0.00	0.00	0.00	5,708.44
05 704 0031	STUDENT COUNCIL	280.51	40.99	8.00	0.00	247.52
05 704 0032	VOCAL	460.35	0.00	0.00	0.00	460.35
05 704 0037	GREENHOUSE	20,778.24	0.00	0.00	0.00	20,778.24
05 704 0038	COURTESY	2,600.68	43.00	20.00	0.00	2,577.68
05 704 0039	ELEMENTARY TEACHERS	2,179.46	0.00	0.00	0.00	2,179.46
05 704 0040	INDUSTRIAL ARTS	15.00	1,022.96	115.00	0.00	(892.96)
05 704 0041	INVESTMENTS	21,873.16	0.00	74.43	0.00	21,947.59
05 704 0042	CLASS OF 2025	1,057.45	0.00	0.00	0.00	1,057.45
05 704 0043	LIBRARY	141.11	0.00	0.00	0.00	141.11
05 704 0045	CLASS OF 2024	1,098.95	0.00	0.00	0.00	1,098.95
05 704 0046	SPECIAL PROJECTS	1,591.97	6.50	3.98	0.00	1,589.45
05 704 0047	SPEECH/DRAMA	(99.63)	6.61	470.00	0.00	363.76
05 704 0048	ENTREPRENEURSHIP	73.86	0.00	0.00	0.00	73.86
05 704 0049	ACE, 40 Dev Assets	537.50	0.00	0.00	0.00	537.50
05 704 0050	IND ARTS/DONATIONS	1,799.48	0.00	0.00	0.00	1,799.48
05 704 0051	QUIZ BOWL	257.82	0.00	120.14	0.00	377.96
05 704 0052	WEIGHTROOM PROJECT	9,014.06	317.50	0.00	0.00	8,696.56
05 704 0053	EHA WELLNESS PROGRAM	1,660.00	0.00	0.00	0.00	1,660.00
		118,150.96	16,138.61	13,941.29	0.00	115,953.64

## 06 Lunch Fund

Statement Date: October 30, 2020

### Checking Account Balance on Books

Balance on hand:	9/30/2020	\$17,215.58
Receipts:	Transfer from General Fund	\$0.00
	Meal Sales Deposit	\$777.32
	Fed Reimb Deposit	\$26,501.16
	State Reimb Deposit	\$0.00
	Interest Checking	\$0.68
	Contributions/Reimb/Raffle Misc Deposits	\$0.00
	Disbursements	(\$8,468.41)
	Payroll Employee	(\$5,225.80)
	Payroll Payees	(\$2,902.47)
	Void/NSF/Deposit Correction	\$0.00
Balance on hand:	10/31/2020	<b>\$27,898.06</b>
<b>Recon Total</b>	<b>10/31/2020</b>	<b>\$27,898.06</b>

### Checking Account Statement Reconciliation

CSB Checking	10/30/2020	\$27,898.06
	Less Outstanding Checks	\$0.00
	Plus Outstanding Deposits	\$0.00
	10/30/2020	<b>\$27,898.06</b>
<b>Recon Total</b>	<b>10/30/2020</b>	<b>\$27,898.06</b>

## 08 Building Fund

Statement Date: October 30, 2020

### Checking Account Balance on Books

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Balance on hand:	9/30/2020	\$204,327.72
Receipts:	Checking Interest	\$8.59
	Franklin Co. Treasurer Deposit	\$5,810.87
	Harlan Co. Treasurer Deposit	\$103.97
Disbursements:		\$0.00
Balance on hand:	10/31/2020	<b>\$210,251.15</b>
<b>Recon Total</b>	<b>10/31/2020</b>	<b>\$210,251.15</b>

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### Checking Account Statement Reconciliation

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CSB Checking	10/30/2020	\$210,251.15
	Less Outstanding Checks	\$0.00
	Less Outstanding Deposits	\$0.00
	10/30/2020	<b>\$210,251.15</b>
<b>Recon Total</b>	<b>10/30/2020</b>	<b>\$210,251.15</b>

## Cafeteria Plan -- Flex Benefits Plan

Statement Date: October 30, 2020

### Checking Account Balance on Books

Balance on hand:	9/30/2020	\$20,592.29
Receipts:		
Transfer from Gen Fund for 2020-21 SY		\$0.00
Transfer to Gen Fund for 2020-21 SY Start Up		\$0.00
Monthly Reimb from Gen Fund Employees Payroll		\$1,984.98
Reimb from Employees Non-Qualified Exp		\$0.00
AMGL & Employees Non-Qualified Fee		\$0.00
Claims Checks Written		(\$300.00)
Claims MHM Resources Direct Pay		(\$945.81)
Outstanding Checks from Previous Months		\$0.00
Balance on hand:	10/31/2020	<b>\$21,331.46</b>
<b>Recon Total</b>	<b>10/31/2020</b>	<b>\$21,331.46</b>

### Checking Account Statement Reconciliation

CSB Checking	10/30/2020	\$21,331.46
Less Outstanding Checks		\$0.00
Less Outstanding Deposits		\$0.00
	10/30/2020	<b>\$21,331.46</b>
<b>Recon Total</b>	<b>10/30/2020</b>	<b>\$21,331.46</b>

Invoice Number	Description	Amount
11611955	(500) T8 SOCKET, (29) 4' LED T8 BULB	3,728.90
Vendor Name	1000BULBS.COM	3,728.90
9715	FLEX PLAN PROCESSING OCTOBER	100.00
Vendor Name	ALMQUIST M.G. & LUTH, P.C.	100.00
3009	OCTOBER SERVICES: DB / AW / BW	270.85
Vendor Name	ALPHA REHABILITATION PC	270.85
21768	(6) SANITIZER DISPENSERS	252.30
Vendor Name	ASK SUPPLY CO., LLC	252.30
35264	BULK DIESEL	3,386.98
Vendor Name	AURORA COOPERATIVE	3,386.98
2020OCTDB	OCTOBER MILEAGE 796.0 MI @ \$0.575 DB	457.70
Vendor Name	BAKER, AMBER	457.70
20201029GH	NATURAL GAS - GREENHOUSE OCTOBER	229.33
20201029SB	NATURAL GAS - SHOP BUILDING OCTOBER	1,353.00
20201030MB	NATURAL GAS - MAIN BUILDING OCTOBER	874.96
Vendor Name	BLACK HILLS ENERGY	2,457.29
20201026STMTGF	MONTHLY TRANSACTIONS	39.00
Vendor Name	CHASE CARD SERVICES	39.00
20201030	UTILITIES: SEPTEMBER 15 - OCTOBER 15	7,516.69
Vendor Name	CITY OF FRANKLIN	7,516.69
54744	ACTIVITY SCHEDULER RENEWAL 2020-2021	300.00
Vendor Name	DISTRIBUTED WEBSITE CORPORATION / rSchooltoday	300.00
20201101	PURCH SRVS ESU (SPEECH) SPED AGES 0-2:ZC	71.00
Vendor Name	ESU 10	71.00
3840	POSTERS, TECH MODULES/CABLE	97.98
Vendor Name	ESU 11	97.98
2518	PURCH SRVS NOT ESU (PT) SPED: KR	30.50
Vendor Name	FAMILY PT & SPORTS	30.50
5776-208401	MOWERS: (2) DRIVE WHEELS	51.25
5776-208679	EXHAUST FAN	12.42
5776-208789	BUSES: DEF	51.96
5776-208820	(4) CTNG WHL4 1/2: C VETTER	11.92
5776-209375	SHOP: SAFETY GLASSES	7.96
5776-209377	BUSES: (40) PVC SPLIT LOOM	15.20
5776-209398	BUSES: FUSES	8.73
5776-209480	BUSES: DEF, FUSES	134.01
Vendor Name	FRANKLIN AUTO PARTS	293.45
20201028	10.28.2020-11.27.2020 TELECOMM SERVICE	573.30
Vendor Name	FRONTIER	573.30

Invoice Number	Description	Amount
1450947	(50) BLK CLOTH FACEMASKS	192.81
Vendor Name	Graphic Edge, Inc., The	192.81
2020DEC#004	COPIER LEASE DEC PAYMENT #004	1,582.01
Vendor Name	HOMETOWN LEASING	1,582.01
INV-01612	PURCH SRVS NOT ESU (OT) SPED	1,831.00
Vendor Name	INSPIRE REHABILITATION HARLAN COUNTY, LLC	1,831.00
9030	LEGAL SERVICES OCTOBER	157.50
Vendor Name	KSB SCHOOL LAW, PC LLO	157.50
1360540	RETIREMENT CLOCK: CC, CV, PS	296.85
Vendor Name	MASTER TEACHER, INC., THE	296.85
51707199	SUPPLIES: CYL RENT SHOP VETTER/ROCKER	59.26
Vendor Name	MATHESON TRI-GAS, INC	59.26
115196079001	(2) DONALD BEAR READING WONDERS GR 3	30.70
Vendor Name	MCGRAW-HILL SCHOOL EDUCATION HOLDINGS LLC	30.70
0714043-IN	PREK: 5 GAL JUG FOR DISINFECTANT	42.03
0715120-IN	GERM FREE,DAZZLE CREME,GLASS CLNR	568.31
0716317-IN	BOWL CLNR, HI-TIDE DISINFECTANT	328.94
Vendor Name	Mid-American Research Chemical	939.28
AXT1020-3	TUITION SPED (MOSAIC), LVL III: DB OCT	939.89
AXT1020-33	TUITION SPED (MOSAIC), LVL III: AW OCT	356.51
AXT1020-34	TUITION SPED (MOSAIC), LVL III: BW OCT	194.46
Vendor Name	MOSAIC	1,490.86
INV-1029284	SPED: UNIQUE LEARNING SYSTEM SOFTWARE	445.05
Vendor Name	N2Y LLC	445.05
INV-06575-L9S4C8	2020 ST ED IN PERSON CONF: RF, WI	550.00
Vendor Name	NASB	550.00
6642	SUPPLIES	86.14
Vendor Name	NATIONAL ART & SCHOOL SUPPLIES INC	86.14
10996C	REMOTE SUPPORT: WIRELESS RECONFIGURATION	300.00
Vendor Name	PINE COVE CONSULTING, LLC	300.00
L200050	(5) KEYS	7.50
Vendor Name	PLANK LUMBER & HARDWARE	7.50
8624229	PEST INSECT CONTROL	85.00
8624230	PEST GENERAL MAINT	53.00
Vendor Name	PRESTO-X	138.00
9074	2020-2021 SAFETY SWEEPS	376.43
Vendor Name	PROVIDENCE WORKING CANINES, INC	376.43

Invoice Number	Description	Amount
20201102-372HOMEEC	SUPPLIES: FCS COOKING	147.81
20201102-376OFFICE	TOWELS,KLNK,CAN LINERS,SOAP	506.24
Vendor Name	RIGHTWAY INC.	654.05
S24227	PAINT, PAINT SUPPLIES	57.02
Vendor Name	S.E. SMITH & SONS	57.02
208126340239	(31) BLACK 1100 SLED CHAIRS FOR LIBRARY	1,959.20
208126379898	(3) 8 PK CONICAL CRAYOLA MARKER: B MARKS	6.39
Vendor Name	SCHOOL SPECIALTY	1,965.59
4008-9695-5832	CLASSROOM MEMBERSHIP: KINDERGARTEN	150.00
Vendor Name	STARFALL EDUCATION FOUNDATION	150.00
2020OCTOBER	DISTANCE EDUCATION: OCTOBER	232.49
Vendor Name	STATE OF NEBRASKA	232.49
435944489354	(2) GOJO LOTION SOAP	103.14
448573583448	20 PK FACE SHIELD ADULT SIZE	34.95
458967333974	AUTOMATIC SINK FAUCET MODULE	220.94
467758458388	(2) 5 PC FACE SHIELD CHILD SIZE	23.98
489853356558	REFUND FOR THERMOMETERS NEVER RECEIVED	(150.00)
636696743993	(30) OASIS CREATIONS SOAP DISPENSERS	619.99
657678865956	MACBOOK REPAIR TOOL KIT	6.98
673476538676	30 PK F32T8 LIGHT BULBS	68.60
734983465899	TOILET PLUNGER	17.99
749475685744	REFUND FOR THERMOMETERS NEVER RECEIVED	(89.85)
793379895455	(6) OASIS CREATIONS SOAP DISPENSERS	131.70
867354566837	ART: BLENDING PENCILS	14.99
987454793777	SUPPLIES: SPIRAL NOTEBOOKS	29.82
Vendor Name	SYNCB/AMAZON	1,033.23
243836	TIME MANAGEMENT SYSTEM: MONTHLY	123.50
Vendor Name	TIME MANAGEMENT SYSTEMS, INC	123.50
383343	K25566 YAMAHA SAX REPAIR/MAINT	158.00
383775	2907 YAMAHA CLARINET REPAIR/MAINT	45.00
Vendor Name	TOM'S MUSIC HOUSE	203.00
9865619530	SEP 24 - OCT 23, 2020 SERVICES	263.66
Vendor Name	VERIZON WIRELESS	263.66
68379949	MONTHLY FUEL	385.67
Vendor Name	WEX BANK	385.67
8958-230	DOCUMENT DESTRUCTION OCTOBER	47.50
Vendor Name	WOODWARD'S DISPOSAL SERV INC	47.50
Fund Number	01	33,175.04
Checking Account ID	1	33,175.04

Invoice Number	Description	Amount
142521	(23) ONE ACT TSHIRTS	231.50
Vendor Name	Connie's Creations	231.50
1908	(250) 4" COOKIES @ \$0.85	212.50
Vendor Name	EILEEN'S COLOSSAL COOKIES OF HASTINGS	212.50
101130	FCCLA CHAPTER DUES	235.00
Vendor Name	FAMILY, CAREER & COMMUNITY LEADERS OF AMERICA	235.00
21596	SYMPATHY: MH	33.00
Vendor Name	FLOWERS-N-MORE	33.00
101131	(14) FCCLA DISTRICT MEMBERSHIP DUES	42.00
Vendor Name	GRAFTON & ASSOCIATES, PC,	42.00
2020PLAYFESTIVAL	ENTRY FEE: ONE ACTS PLAY FESTIVAL	150.00
Vendor Name	MINDEN PUBLIC SCHOOL	150.00
L200179	ONE ACT: CABLE TIES, SPRAY PAINT	12.48
L200289	ONE ACT: SPRAY PAINT	15.27
Vendor Name	PLANK LUMBER & HARDWARE	27.75
20201102-369LUNCHa	TVC VB HOSPITALITY ROOM SUPPLIES	60.39
20201102-375CLASSCRD	BAND AND JR CLASS SNACKS	55.30
20201102-376OFFICEa	TVC VB HOSPITALITY ROOM SUPPLIES	47.99
20201102-377CONCESS	CONCESSIONS ITEMS	256.55
20201102-379STDTCNCL	HOMECOMING DANCE SNACKS	287.73
20201102-381NHS	NHS SNACKS	22.73
Vendor Name	RIGHTWAY INC.	730.69
S24249	ONE ACT: HINGES,CLOSET ROD, PAINT	86.72
S24385	LIQ NAILS,GLASS,OAK PLYWOOD	375.21
Vendor Name	S.E. SMITH & SONS	461.93
20201107JHWR	ENTRY FEE: (10) JH WRESTLERS	45.00
Vendor Name	SUPERIOR PUBLIC SCHOOLS	45.00
769347464965	(1) ELECTRIC STAPLE GUN KIT	26.99
Vendor Name	SYNCB/AMAZON	26.99
4451696a	50 LB POPCORN	22.73
Vendor Name	US FOODS	22.73
Fund Number	05	2,219.09
Checking Account ID	5	2,219.09

Invoice Number	Description	Amount
12652472	MEAL ITEMS AND SUPPLIES	476.71
12657919	MEAL ITEMS	1,174.02
12661699	MEAL ITEMS AND SUPPLIES	810.48
12667478	MEAL ITEMS AND SUPPLIES	1,103.72
12670030	MEAL ITEMS AND SUPPLIES	881.45
12675148	MEAL ITEMS AND SUPPLIES	2,285.21
12683623	MEAL ITEMS AND SUPPLIES	1,957.70
CM2904658	CREDIT MEMO: (10) LB TOMATOES	(25.00)
Vendor Name	CASH-WA DISTRIBUTING CO. OF KEARNEY, INC.	<hr/> 8,664.29
1111024	DAIRY ITEMS	175.95
1111070	DAIRY ITEMS	410.16
1111128	DAIRY ITEMS	283.22
1111169	DAIRY ITEMS	339.43
1111231	DAIRY ITEMS	280.62
1111272	DAIRY ITEMS	425.38
1111330	DAIRY ITEMS	158.15
1111377	DAIRY ITEMS	394.36
1111443	DAIRY ITEMS	304.69
Vendor Name	HILAND DAIRY FOODS COMPANY LLC	<hr/> 2,771.96
20201102-369LUNCH	MEAL ITEMS	323.20
Vendor Name	RIGHTWAY INC.	<hr/> 323.20
361331365	MEAL ITEMS	727.34
361352663	MEAL ITEMS	518.97
Vendor Name	SYSCO LINCOLN	<hr/> 1,246.31
4092154	MEAL ITEMS AND SUPPLIES	843.15
4122873	SUPPLIES: SKEWERS	32.06
4189253	MEAL ITEMS	102.56
4213453	MEAL ITEMS	648.37
4333006	MEAL ITEMS	550.27
4415163	MEAL ITEMS	315.87
4451696	MEAL ITEMS AND SUPPLIES	379.61
4453333	MEAL ITEMS	87.32
Vendor Name	US FOODS	<hr/> 2,959.21
Fund Number	06	<hr/> 15,964.97
Checking Account ID	6	<hr/> 15,964.97

## **SUPERINTENDENT'S CONTRACT OF EMPLOYMENT FRANKLIN PUBLIC SCHOOLS**

THIS CONTRACT is made by and between the **Board of Education of Franklin Public Schools**, legally known as **Franklin County School District 31-0506**, and referred to as "the Board" and "the District" respectively, and **Chris Lecher**, referred to herein as "the Superintendent". In accordance with its action taken and recorded in the minutes of a duly advertised board meeting, the Board agrees to employ the Superintendent, and the Superintendent agrees to accept such employment, subject to the terms and conditions set forth herein.

**Section 1.** The Superintendent shall be employed for a period of two year(s) beginning on July 1, 2021, and expiring on June 30, 2023. During each year of this contract, the Superintendent shall render at least 230 working days of service in the performance of duties as Superintendent. "Working days" typically will not include Saturdays, Sundays, and legal holidays, but it shall include all days on which the Superintendent actually and necessarily completes the Superintendent's contractual duties. The Superintendent agrees to work sufficient hours and days to satisfactorily complete the duties of this contract. The Superintendent shall keep complete and accurate records of working days and shall provide the Board of Education with a report of the accumulated working days at least quarterly.

**Section 2. Renewal of Contract.** If a Board representative does not inform the Superintendent in writing on or before **the seventh day after the regular December 2022 board meeting (and each December thereafter)** of the Board's intention to consider the nonrenewal or amendment of this contract, the contract will automatically renew for a period of **one year** from and after the expiration date provided in Section 1 of this contract. The Superintendent shall remind the Board in writing of this provision no later than **its regular November meeting** of each year of this contract and shall make the renewal of the Superintendent's employment contract an agenda item for the regular **December** board meeting during each year of this contract. At the time of each contract renewal and/or amendment, the Superintendent shall be responsible for taking all necessary steps to ensure that the District has complied with the Superintendent Pay Transparency Act.

**Section 3. Salary.** The Superintendent's salary for the contract year shall be \$120,000.00 which shall be paid in 12 equal monthly installments beginning in the month of August 2021. The Board shall not reduce the Superintendent's salary during the term of the contract, but may increase it and/or the benefits during the term of this contract, as an amendment to the

contract, without the amendment constituting a new contract, requiring a hearing, or extending the term of this contract.

**Section 4. Deductions.** This contract shall conform to the statutes and regulations governing deductions from compensation and shall be subject to the School Employees Retirement Act. The Superintendent authorizes the District to deduct or withhold from each and every period of pay any amounts necessary to offset any damages caused by the Superintendent or the value of property or money entrusted to the Superintendent or owed by the Superintendent to the District during the course of or as a result of the Superintendent's employment, if such property or money have not properly been returned to the District. The District shall withhold other deductions as the Superintendent and Board may agree.

**Section 5. Professional Status.** The Superintendent affirms that the Superintendent is not under contract with any other board of education covering any part or all of the term provided in this contract. Throughout the contract term, the Superintendent will hold a valid and appropriate certificate to act as a superintendent of schools in the State of Nebraska which the Superintendent will register and maintain on file in the District's central administrative office. This contract shall not be valid and the Board will not compensate the Superintendent for any service performed prior to the date that the Superintendent registers the certificate. The Superintendent represents that: (1) all information provided in connection with the Superintendent's application for employment with the District was true and accurate at the time of application, and if there is or has been a material change in such information, the Superintendent will advise the Board immediately; (2) the Superintendent has never been convicted of or plead no contest to a felony as defined in Title 92, Chapter 21, Sections 003.11 and 003.13 of the Nebraska Administrative Code ("Rule 21"), or any offense involving moral turpitude, abuse, neglect, or sexual misconduct, as defined in Title 92, Chapter 21, Sections 003.12 and 003.13 of the Nebraska Administrative Code; and (3) the Superintendent has not had any professional licenses or certificates suspended or revoked.

**Section 6. Superintendent's Duties.** The Superintendent's duties shall be as prescribed by statute and by Board policies, rules, regulations and directives. The Superintendent agrees to devote the Superintendent's time, skill, labor and attention to all required duties throughout the contract term. The Superintendent shall be subject to the direction and control of the Board at all times and shall perform such administrative duties as the Board assigns. By agreement with the Board, the Superintendent may undertake consultative work, speaking engagements, writing, lecturing, or other professional duties

and obligations as long as they do not interfere with carrying out the Superintendent's duties and obligations to the District.

**Section 7. Board-Superintendent Relationship.** The Board shall be primarily responsible for formulating and adopting policy. The Superintendent shall be the chief administrative officer for the District and shall be responsible for implementing Board policy. The Superintendent shall organize the administrative and supervisory staff, and select, place, and transfer personnel with the concurrence of the Board. The Superintendent is responsible for administering the instruction of students and the business affairs of the District. The Board members agree, individually and collectively, to promptly refer all criticisms, complaints, and suggestions called to their attention to the Superintendent for action, study and/or recommendation, as appropriate.

**Section 8. Cancellation or Mid-Term Amendment.** The Board may cancel or amend this contract during its term for any of the following reasons: (a) the cancellation, termination, revocation, or suspension of the Superintendent's certificate (Nebraska Administrative and Supervisory Certificate, or the Nebraska Professional Administrative and Supervisory Certificate) by the State Board of Education; (b) any of the reasons set forth in this contract; (c) the breach of any of the material provisions of this contract; (d) incompetence; (e) neglect of duty; (f) unprofessional conduct; (g) insubordination; (h) conduct involving moral turpitude; (i) physical or mental incapacity; (j) immorality; (k) conviction of a felony; (l) any conduct that substantially interferes with the Superintendent's continued performance of the Superintendent's duties; (m) any arrest, criminal charge, or criminal conviction of Superintendent or the failure to report the same; (n) any filing against the Superintendent under NEB. REV. STAT. § 43-247 or any other provision of the Nebraska Juvenile Code for child abuse and/or neglect or the failure to report the same; (o) knowingly falsifying District records or documents; (p) misrepresentation of fact to the District and its personnel in the conduct of its official business; (q) the use or possession of illegal drugs or controlled substances except as prescribed by a physician; or (r) being under the influence of illegal drugs, controlled substances, or alcohol while on school grounds, at school events, or in a vehicle owned, leased or contracted by the District except as prescribed by a physician. The procedures for cancellation or amendment shall be in accordance with state statutes. The parties agree that the Superintendent's failure to comply with the obligations in the Renewal of Contract or Evaluation provisions of this contract shall constitute a material breach of this contract.

**Section 9. Disability.** If the Superintendent is unable to perform any of the Superintendent's duties by reason of illness, accident or other disability beyond the Superintendent's control, and the disability continues for a period

of more than thirty (30) days, or if the disability is permanent, irreparable, or of such a nature as to make performance of the Superintendent's duties impossible, the Board may initiate action to cancel this contract, whereupon the respective rights, duties and obligations of the parties hereunder shall terminate, with the exception of any benefits to be paid to the Superintendent under any insurance coverage furnished by the District.

**Section 10. Transportation.** The Board shall provide the Superintendent with transportation or reimburse the Superintendent for mileage required in the performance of official duties at the rate approved by the Board.

**Section 11. Fringe Benefits.** The Board shall provide the Superintendent with the following fringe benefits:

- a. Health Insurance.** Health insurance through the District's health insurance carrier for the employee; employee and children; employee and spouse; or employee, spouse, and children (as applicable).
- b. Dental Insurance.** Dental insurance through the District's health insurance carrier for the employee; employee and children; employee and spouse; or employee, spouse, and children (as applicable).
- c. Life Insurance.** Term life insurance with a total death benefit of Fifteen-Thousand Dollars (\$15,000) with the option to purchase additional coverage.
- d. Disability Insurance.** The District shall provide the Superintendent with long-term disability insurance from the District's carrier.
- e. Professional Development.** The Superintendent is expected to continue and seek professional development and to participate in relevant learning experiences. With the approval of the Board, the Superintendent may attend appropriate professional meetings at the local, state, regional and national level; and the Board will pay for valid expenses of attendance. If the Superintendent attends a national convention and does not return following the initial year of employment as Superintendent, the Superintendent agrees to repay the District in full for national convention expenses paid by the District.

- f. Professional Dues.** The School District will pay the annual dues for the Superintendent's membership in the following organizations: the American Association of School Administrators (AASA), Nebraska Council of School Administrators (NCSA), the Nebraska Rural Community Schools Association (NRCSA), the Nebraska Association of School Administrators (NASA), and Nebraska Association for Supervision and Curriculum Development (NASCD).
- g. Physical Examination.** The Superintendent may voluntarily undergo a physical examination. The Superintendent agrees to authorize the physician performing each such examination to provide the Board with all records, results and medical judgments of the examination. Up to \$500.00 of the cost of such physical examination and physician's reports which are not paid for by the Superintendent's insurance coverage shall be paid by the District.
- h. Cell Phone.** The Superintendent shall be required to purchase and maintain a cellular phone so that the Superintendent can be reached at all times for work-related emergencies or while away from school grounds during the work day. The District will reimburse the Superintendent up to a maximum of \$100 per month for the actual cost of a cellular phone service plan.
- i. Expense Reimbursement.** The Board shall pay or reimburse the Superintendent for expenses that are actually, necessarily, and reasonably incurred in attending educational seminars, conventions, and workshops; conferences; training programs; official school functions, hearings or meetings, provided that (1) such payment or expense is authorized by the Local Government Miscellaneous Expenditures Act (NEB. REV. STAT. § 13-2201 *et seq.*) or some other provision of law, and (2) the Superintendent shall secure the prior approval of the Board before incurring any such expense when the anticipated aggregate expense of any single event is \$750.00 or more.
- j. Moving Expenses.** The Board shall reimburse the Superintendent for the actual, reasonable, and necessary

costs of moving the Superintendent's domicile and principal residence within the boundaries of the District in an amount not to exceed the total sum of Four Thousand Dollars (\$4,000.00), with such reimbursement to be made upon presentation to the Board of receipts and itemization for such costs.

**Section 12. Residence/Domicile in District.** The Superintendent shall establish domicile and principal residence within the boundaries of the District as they exist on the first duty day under the terms of this contract; and, the Superintendent shall maintain domicile and residence within the boundaries of the District during the term of this contract, or any renewal, amendment, or continuation thereof, except as otherwise provided herein. If the Superintendent does not establish domicile and principal place of residence within the District at the commencement of employment, the Superintendent shall move the Superintendent's domicile and principal place of residence into the corporate limits of the District before the expiration of the first six months from the Superintendent's first duty day under this contract. It is the purpose of this paragraph to require the Superintendent to, at all times during such employment, live and maintain domicile and principal place of residence in the District to encourage the Superintendent: (1) to be highly motivated and deeply committed to the District's educational system; (2) to speak to and vote on ballot issues affecting the District as a legal voter of the District; (3) to be involved in school and community activities bringing the Superintendent in contact with parents and community leaders and be committed to the future of the District and its schools; (4) to be accessible to parents and students, and allow parents and students to become personally acquainted with the Superintendent; and, (5) to gain sympathy and understanding for the cultural basis of the community, and the social, economic, and environmental problems of the children of the school community and are thus less likely to be considered isolated from the community in which the Superintendent is the educational leader.

**Section 13. No Penalty for Release or Resignation.** There shall not be a penalty for the release or resignation of the Superintendent from this contract; provided no resignation shall become effective until the expiration of the contract unless it is accepted by the Board, and the Board shall fix the date at which the resignation shall take effect.

**Section 14. Compensation Upon Termination and Credit for Accrued Vacation.** Upon lawful termination of this contract for any reason, the compensation to be paid hereunder shall be an amount which bears the same ratio to the annual salary specified as the number of months or fraction thereof to the date of such termination bears to the 12 months in the annual salary

period in which termination occurs. The Superintendent shall refund any portion of the salary paid but not earned prior to the date of termination of this contract.

**Section 15. Evaluation.** The Board shall evaluate the Superintendent twice during the Superintendent's first year of employment and at least once each year thereafter. The first evaluation during the first year of employment and the yearly evaluations after the first year of employment shall occur no later than the **regular December meeting**. The Superintendent shall: remind the Board members in writing of this provision no later than its **regular November meeting**; make the Superintendent evaluation an agenda item for the regular **December** Board meeting during each year of this contract; and provide the Board members with the written evaluation instrument that is on file with the Nebraska Department of Education.

**Section 16. Legal Actions.** The Board will support the Superintendent if there is a legal dispute caused by carrying out the Superintendent's duties properly. If a legal action, including a professional practice complaint, is threatened or filed against the Superintendent as a result of the Superintendent's performance of duties or position as the Superintendent of the District, the Board will provide the Superintendent with a legal defense to the maximum extent permitted by law so long as the Superintendent acted in good faith and in a manner which the Superintendent reasonably believed to be in or not opposed to the best interests of the District and, with respect to any criminal action or proceeding, had no reasonable cause to believe that the Superintendent's conduct was unlawful.

**Section 17. Physical or Mental Examination.** The Superintendent agrees that, at the request of the Board, the Superintendent will have a comprehensive physical and/or mental examination performed by one or more licensed physicians or psychologists of the Board's choosing during the term of this contract. In deference to the requirements of state and federal law, the physician's report to the Board must address whether the Superintendent is able to perform the "essential functions" of the position.

**Section 18. Disciplinary Action.** The parties agree that the Board president may place the Superintendent on paid leave by delivering written notice of the same when the Board president determines it is in the best interests of the District to do so. The paid leave shall continue unless and until a majority of the Board determines otherwise at a duly convened meeting. The Board may suspend the Superintendent without pay for a period not to exceed thirty (30) working days. Prior to suspending the Superintendent without pay, the Board president or secretary shall deliver a written notice to the Superintendent advising the Superintendent of the alleged reasons for the

proposed action and provided the opportunity to present the Superintendent's version of the facts. Within seven calendar days after receipt of such notice, the Superintendent may make a written request to the secretary of the school board for a due process hearing under section 79-832. If such a request is not delivered within such time, the action of the Board shall become final.

**Section 19. Governing Laws.** The parties shall be governed by all applicable state and federal laws, rules, and regulations in performance of their respective duties and obligations under this contract.

**Section 20. Amendments to be in Writing.** This contract may be modified or amended only by a writing duly authorized and executed by the Superintendent and the Board.

**Section 21. Severability.** If any portion of this contract is declared invalid or unenforceable by a court of competent jurisdiction, such declaration shall not affect the validity or enforcement of the remaining provisions of this contract.


IN WITNESS WHEREOF, the parties have executed this contract on the dates indicated below.

**Executed by the Board this \_\_\_\_ day of \_\_\_\_\_, 2020.**

\_\_\_\_\_  
President, Board of Education

\_\_\_\_\_  
Secretary, Board of Education

**Executed by the Superintendent this 5<sup>th</sup> day of November, 2020.**

  
Superintendent

**Elementary Principal's Report**  
November 2020

***Elementary Holiday Program***

The Elementary Holiday Program is quickly approaching on December 3rd. With the directive health measures restricting occupancy to 50% building capacity I am requesting your feedback on the following options below:

Option 1: We would allow a ticket for three visitors per student to attend a live performance.

Option 2: We could record each grade level's performance during the school day to be shared virtually through the website with no live performances. (similar to the Veterans Day Program)

Option 3: We could split the program into two separate evenings or two programs in one evening. K-4th grade program under the direction of Mrs. Ellis and then a separate program for 5th-6th under the direction of Mr. Hanshaw.

Information you need to know:

- Franklin Public School Gym's maximum occupancy is 1060.
  - With current COVID restrictions, **530** is allowed.
- The total number of students K-6th who would participate in the program is **131**.
- Mask will be mandatory for all who attend and students except when playing an instrument and possibly singing?
- Students would remain in the classroom until they are ready to enter the stage and after the performance.

**High School Principal's Report - November 2020**  
**Board of Education**

**1. Academic Information**

- ✓ None for this month - Everything is going as smoothly as it can at this time.

**2. Activity Information**

- ✓ Winter Activities Guidelines - **See Attached**
- ✓ Winter Sports Practice can begin next Monday, November 16<sup>th</sup>
- ✓ JH Winter Sports:
  - o JH Girls Basketball has 10 out (11 possible)
  - o JH Wrestling has about 12 out (26 possible)

**3. Other Information**

- ✓ Wellness Committee Meeting - See attached minutes.
  - o See New Policy Attached
  - o See Highlighted and Strike-Through Copy Attached

# Franklin Public Schools

## Activities Guidelines

### Winter 2020-2021

Updated Guidelines as of 10/30/20. Protocols may change as recommended by the NSAA and/or Health District.

#### Play Production Guidelines:

<p><b>Entry and Arrival Times</b></p>	<p>Cast and Crew - Will enter through the main doors and report to either the coaches rooms or locker rooms. They are not to be intermingling with spectators.</p> <p>Spectators - Doors will open no sooner than 45 minutes prior to show time. May enter through the front main doors and/or through the west Activities Entrance Door.</p> <p>All Spectators are asked to please go immediately to the gym and find a seat and not be intermingling in the hallway or cafeteria.</p>
<p><b>Gymnasium Seating Limits</b></p>	<p>Will follow the current DHM, which at this time is 50% for indoors. For Franklin High School's main gym this is approximately 530 people. Chairs on the floor will be placed in groups of two and spaced six feet apart.</p> <p>Spectators should sit in their family groups and social distance from other family groups.</p>
<p><b>Face Coverings</b></p>	<p>Masks will be required at all times for spectators, crew, coaches, and anyone not performing on stage. Performers may perform on stage with or without a mask during shows and competitions.</p> <p>During practices masks should be worn at all times, unless running through the entire play leading up to a performance.</p>
<p><b>Social Distancing</b></p>	<p>Cast and Crew - Need to maintain appropriate social distancing of at least 6 feet whenever possible.</p> <p>Groups/Scenes should be done with the same students</p>

	Spectators - Need to do their best to adhere to social distancing at all times whenever possible.
<b>Post Performance</b>	<p>For both spectators and performers we ask that you do not congregate in the performance area, gym, cafeteria, or hallways before and after performances.</p> <p>No pictures will be allowed before or after performances by spectators.</p> <p>Once a performance is completed we ask that all spectators please respect the fact that we would like you to leave in a timely manner and adhere to the protocols stated above.</p>
<b>Temperatures</b>	<p>Cast and Crew - Temperatures will be taken prior to any outside of the school day practices/meetings.</p> <p>Temperatures will also be taken and recorded prior to loading the bus for any competitions in which the play is performing.</p> <p>Any cast or crew member with a temperature of 100 degrees or higher will be asked to be excused from practices and competitions and will be sent home.</p>
<b>Other Provisions</b>	<p>Cast and Crew - During practices and team meetings no outside food or drinks are allowed.</p> <p>During performances if the play is held over a lunch time, then a plan will be developed by the coaches to allow for a plan for lunch for all students involved.</p>

**Speech Guidelines:**

<b>Face Coverings</b>	<p>Masks are required for all students and coaches during practices.</p> <p>Only exception is for students when they are actually practicing their speech. When not practicing or getting critiqued, students' masks should be on.</p>
<b>Social Distancing</b>	Practices should be scheduled with the coaches so that groups are small in nature and not to include the entire

	<p>team when possible.</p> <p>While practicing a minimum of 6 feet of social distancing should exist between the coach and the person practicing their speech.</p> <p>For OID's all members of the OID should be spaced at a minimum of 6 feet apart, and should be wearing masks as much as possible</p>
<b>Temperatures</b>	<p>Temperatures will be taken prior to any outside of the school day practices/meetings.</p> <p>Temperatures will also be taken and recorded prior to loading the bus for any competitions in which the speech team is competing.</p> <p>Any Speech member with a temperature of 100 degrees or higher will be asked to be excused from practices and competitions and will be sent home.</p>
<b>Other Provisions</b>	<p>During practices and team meetings no outside food or drinks are allowed.</p> <p>During performances if the meet is held over a lunch time, then a plan will be developed by the coaches to allow for a plan for lunch for all students involved.</p>

**Basketball Guidelines:**

<b>Practices (Players and Coaches)</b>	<p>Masks are required for all players and coaches who are not participating in a drill at that time.</p> <p>Consideration will be given to doing the best coaches can to put athletes in groups or pods whenever possible.</p> <p>No sharing of towels or water bottles and players are responsible for having their own water bottle at practice.</p> <p>Anytime a practice is held on a non-school day temperatures will need to be taken before athletes can</p>
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	<p>participate.</p> <p>Balls will be sanitized at the end of each practice.</p> <p>No outside food or drink is allowed during team practices or meetings.</p>
<p><b>Games (Players and Coaches)</b></p>	<p>Masks are required for all bench personnel, coaches, and non active players at all times.</p> <p>Players on the floor are permitted, but not required, to wear face coverings during competition.</p> <p>No sharing of towels, water bottles, or other equipment.</p> <p>During timeouts team benches will meet on the floor away from traffic exiting or entering the gym.</p> <p>Pre-Game and Post-Game handshakes or fist bumps will be eliminated between teams, coaches and officials.</p> <p>Bench areas will be sanitized between games on nights that are Boy and Girl JV/Varsity or JH Tournaments, and therefore, coaches and players will need to wait patiently before the next game warm-ups can begin.</p> <p>Between games the stage area will be reserved for teams waiting to play their next game. This area is reserved for both the home and visiting teams. Spectators are not allowed in this area, only teams and personnel working the event. We ask that all participating athletes be either in the locker room or on the stage when not in their time for competition.</p> <p>At the conclusion of games students are to report to the locker room and then to the designated area assigned by the school. They are not to be intermingling with the crowd if at all possible. At the end of the night students are to report to the bus and not be congregating with fans, students from other schools, parents, etc.</p>
<p><b>Gate Entry and Arrival Times</b></p>	<p><b>Visiting Teams:</b> Teams are asked to please drop off their athletes at the southwest single door attached to the Alternate Gym, directly in line with the visiting locker room. Busses will then need to park in the south gravel parking lot. Please try to arrive no sooner than 1 hour</p>

	<p>prior to your first game.</p> <p><b>Visiting Fans:</b> May enter through either the front doors or the single activities entrance door on the west side of the building. Doors will be open no sooner than 45 minutes prior to the start of the first game.</p>
<p><b>Spectator Protocols</b></p>	<p><b>Masks:</b> All spectators are required to wear masks at all times while indoors. The only exception is while eating or drinking.</p> <p><b>Social Distancing:</b> Spectators are encouraged to sit within their family groups and whenever possible allow for six feet of separation between family groups.</p> <p><b>Pre and Post Game:</b> Spectators are expected to not congregate in the cafeteria, hallway, or front door area prior to and after games. Student athletes are asked to not intermingle with spectators after games, and we ask you please help with this by immediately leaving the building once the night's events are over.</p> <p><b>Seating:</b> Fans are asked to please sit in their designated areas for all games. The stage will not be available for seating for most games as this will be reserved for teams waiting to play the next game.</p> <p><b>Concessions:</b> Concessions will be made available at games when possible. Please be respectful of social distancing as well as mask wearing when in the cafeteria area.</p>
<p><b>Other Provisions - Officials Table</b></p>	<p><b>Masks:</b> All score table personnel will be required to wear masks at all times.</p> <p><b>Personnel:</b> The scorers table will be limited to the score clock operator and home official bookkeeper. The visitor's team scorekeeper will need to take book behind their bench or off to the side of the scorer's table.</p>

**Wrestling Guidelines:**

<p><b>Practices (Players and</b></p>	<p>Masks are required for all players and coaches who are</p>
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<p><b>Coaches)</b></p>	<p>not participating in a drill at that time.</p> <p>Consideration will be given to doing the best coaches can to put athletes in groups or pods whenever possible. No sharing of towels, practice gear, head gear, or water bottles and players are responsible for having their own water bottle at practice.</p> <p>Whenever possible student athletes should use disinfecting wipes, spray or foam before practice, and/or immediately after practice if choosing not to shower.</p> <p>Mandatory mat cleaning prior to and at the conclusion of each practice.</p> <p>Anytime a practice is held on a non-school day temperatures will need to be taken before athletes can participate.</p> <p>No outside food or drink is allowed during team practices or meetings.</p>
<p><b>Competitions (Tournaments)</b></p>	<p>Temperature checks conducted at weigh-ins (for coaches, athletes, and officials)</p> <p>Weigh-ins will be conducted by team, and each team will need to wait for the prior team to completely exit before the next team will be allowed in.</p> <p>Coaches need to wear face coverings at all times</p> <p>Mandatory cleaning of mats before the start of each meet, during session breaks, and at the conclusion of each day.</p> <p>All workers are required to wear face coverings.</p> <p>Face coverings are optional for athletes while in their match.</p> <p>When not competing, wrestlers need to wear face coverings and physical distance from other teams and fans.</p> <p>Designated areas for each competing team need to be established whenever possible.</p>

	<p>Whenever possible the total number of workers will be reduced to essential workers.</p> <p>Sanitary wipes and hand sanitizer will be made available at the scoring/head table whenever possible.</p>
<b>Spectator Protocols</b>	<p><b>Masks:</b> All spectators are required to wear masks at all times while indoors. The only exception is while eating or drinking.</p> <p><b>Social Distancing:</b> Spectators are encouraged to sit within their family groups and whenever possible allow for six feet of separation between family groups when possible.</p> <p><b>Pre and Post Match:</b> Spectators are expected to respect the rule of student athletes not intermingling with fans before and after matches.</p> <p><b>Seating:</b> With consideration to the current DHM of 50% capacity and the fact that we are limited to 112 wrestlers, spectators will be limited to 2 per wrestler, and no more than 2 administrative personnel from the school for our Invitational. No other spectators will be allowed to attend. This could change should the DHM allow for more than 50% capacity.</p> <p><b>Concessions:</b> Concessions will be made available at games when possible. Please be respectful of social distancing as well as mask wearing when in the cafeteria area.</p>

Wellness Committee Meeting  
October 29, 2020

Members Present: Adam Boettcher (Chair), Ryan Hoffman (PE Teacher), Erica Bonham (FACS Teacher), Leah Stall (PE Teacher), Phillip Baumgart (JH Science Teacher), Jamie Silas (Elem. Teacher), Cheryl Lake (Food Services Director), Raquel Felzien (School Board Member), Michelle Kahrs (Parent), Logan Wentworth (Student), Sierra Bloos (Student)

Members Absent: Janet Weiss (Patron), Tavin Uden (Student), and Taelyn Pritchard (Student)

1. The meeting began with a welcoming of our newest members to the Wellness Committee Sierra Bloos, Freshman, who was able to make this meeting, and Tavin Uden, Sophomore, who was not able to attend.
2. A vast majority of the meeting was spent reading through and revising our current Wellness Policy. A copy of the edits from this discussion are found in the 20-21 Wellness Committee Folder in Google Docs. This highlighted and strikethrough version will be shared with the board of education along with a clean version to be approved as a new policy.
3. The committee looked through the Lunch Survey Questions that we typically put out each year to students and staff, and was given an opportunity to make changes to the questions as the group saw fit. The only change suggested was to take out the Salad Bar question since we are not allowed salad bars during the pandemic. We also decided to wait until January or right after christmas break to administer the Lunch Survey so that we can hopefully hit a time in which people are not as upset about things with the program.
4. During other business Mrs. Cheryl Lake shared with the group about the following protocols in which she is under in the kitchen:
  - a. K-8 students are only allowed one ounce of meat a day by USDA guidelines
  - b. 9-12 students are only allowed to two ounces of meat a day by USDA guidelines
  - c. Students are allowed to share food whether that be school lunch or food brought from home **but** it is strongly recommended that during COVID 19 we still not allow this to be happening.
  - d. Students are allowed to bring a lunch from home and eat school lunch. There is no restriction that keeps them from doing this.
  - e. We encouraged Cheryl to put together a document with examples to share with patrons, parents, and students about the various guidelines that the lunch program is under and we will plan to share that out with the results of the lunch survey after our next meeting.
5. Our next meeting will be scheduled in either February or March, and we will be discussing the results of the lunch survey. We will also need to discuss one more time

that we will need to meet, since this was only our second and not third meeting which was mistakenly thought to be.

The Meeting started at 5:17 pm and conclude dat 6:20 pm

## Students

### School Wellness Policy

A mission of Franklin Public Schools (“District”) is to provide curriculum, instruction, and experiences in a health-promoting school environment to instill habits of lifelong learning and health. Therefore, the Board adopts the following School Wellness Policy.

#### **1. School Wellness Committee**

##### **Committee Role and Membership**

The District will convene a representative District Wellness Committee (“DWC”) or work within an existing school health committee that meets at least four times per year to establish goals for and oversee school health and safety policies and programs, including development, implementation and periodic review and update of this District wellness policy.

The DWC membership will represent all school levels and include (to the extent possible), but not be limited to: parents and caregivers; students; representatives of the school nutrition program; physical education teachers; health education teachers; school health professionals or staff; mental health and social services staff; school administrators; school board members; and the general public. When possible, membership will also include Supplemental Nutrition Assistance Program Education coordinators. To the extent possible, the DWC will include representatives from each school building and reflect the diversity of the community.

##### ***Leadership***

The Superintendent or designee(s) will convene the DWC and facilitate development of and updates to the wellness policy, and will ensure each school’s compliance with the policy.

Each school will designate a school wellness policy coordinator, who will ensure compliance with the policy.

#### **2. Wellness Policy Implementation, Monitoring, Accountability and Community Engagement**

##### ***Implementation Plan***

The District will develop and maintain a plan for implementation to manage and coordinate the execution of this wellness policy. The plan delineates roles, responsibilities, actions and timelines specific to each school; and includes information about who will be responsible to make what change, by how much, where and when; as well as specific goals and objectives for nutrition standards for all foods and beverages available on the school campus, food and beverage marketing, nutrition promotion and education, physical activity, physical education and other school-based activities that promote student wellness. It is recommended that the school use the Healthy Schools Program online tools to complete a school-level assessment based on the Centers for Disease Control and Prevention’s School Health Index, create an action plan that fosters implementation and generate an annual progress report.

This wellness policy and the progress reports can be found at the District’s website.

***Recordkeeping***

The District will retain records to document compliance with the requirements of the wellness policy at the Superintendent's office and/or on the District's computer network. Documentation maintained in this location will include but will not be limited to:

- The written wellness policy;
- Documentation demonstrating that the policy has been made available to the public;
- Documentation of efforts to review and update the Local Schools Wellness Policy; including an indication of who is involved in the update and methods the district uses to make stakeholders aware of their ability to participate on the DWC;
- Documentation to demonstrate compliance with the annual public notification requirements;
- The most recent assessment on the implementation of the local school wellness policy;
- Documentation demonstrating the most recent assessment on the implementation of the Local School Wellness Policy has been made available to the public.

***Annual Notification of Policy***

The District will actively inform families and the public each year of basic information about this policy, including its content, any updates to the policy and implementation status. The District will make this information available via the District website and/or district-wide communications. The District will provide as much information as possible about the school nutrition environment. This will include a summary of the District's events or activities related to wellness policy implementation. Annually, the District will also publicize the name and contact information of the District officials leading and coordinating the committee, as well as information on how the public can get involved with the school wellness committee.

***Triennial Progress Assessments***

At least once every three years, the District will evaluate compliance with the wellness policy to assess the implementation of the policy and include:

- The extent to which the District's schools are in compliance with the wellness policy;
- The extent to which the District's wellness policy compares to the Alliance for a Healthier Generation's model wellness policy; and
- A description of the progress made in attaining the goals of the District's wellness policy.

The position/person responsible for managing the triennial assessment and contact information is the Superintendent or the Superintendent's designee.

The DWC, in collaboration with individual schools, will monitor schools' compliance with this wellness policy.

The District will actively notify households/families of the availability of the triennial progress report.

***Revisions and Updating the Policy***

The DWC will update or modify the wellness policy based on the results of the annual School Health Index and triennial assessments and/or as District priorities change; community needs

change; wellness goals are met; new health science, information, and technology emerges; and new Federal or state guidance or standards are issued. The wellness policy will be assessed and updated as indicated at least every three years, following the triennial assessment.

### ***Community Involvement, Outreach and Communications***

The District is committed to being responsive to community input, which begins with awareness of the wellness policy. The District will actively communicate ways in which representatives of DWC and others can participate in the development, implementation and periodic review and update of the wellness policy through a variety of means appropriate for that district. The District will also inform parents of the improvements that have been made to school meals and compliance with school meal standards, availability of child nutrition programs and how to apply, and a description of and compliance with Smart Snacks in School nutrition standards. The District will use electronic mechanisms, such as email or displaying notices on the district's website, as well as non-electronic mechanisms, such as newsletters, presentations to parents, or sending information home to parents, to ensure that all families are actively notified of the content of, implementation of, and updates to the wellness policy, as well as how to get involved and support the policy. The District will ensure that communications are culturally and linguistically appropriate to the community, and accomplished through means similar to other ways that the district and individual schools are communicating important school information with parents.

The District will actively notify the public about the content of or any updates to the wellness policy annually, at a minimum. The District will also use these mechanisms to inform the community about the availability of the annual and triennial reports.

## **3. Nutrition**

### ***School Meals***

The District is committed to serving healthy meals to children, with plenty of fruits, vegetables, whole grains, and fat-free and low-fat milk; that are moderate in sodium, low in saturated fat, and have zero grams *trans*-fat per serving (nutrition label or manufacturer's specification); and to meeting the nutrition needs of school children within their calorie requirements. The school meal programs aim to improve the diet and health of school children, help mitigate childhood obesity, model healthy eating to support the development of lifelong healthy eating patterns and support healthy choices while accommodating cultural food preferences and special dietary needs.

All schools within the District participate in USDA child nutrition programs, including the National School Lunch Program (NSLP), the School Breakfast Program (SBP), and any additional Federal child nutrition programs in which the District participates. The District may also operate additional nutrition-related programs and activities. All schools within the District are committed to offering school meals through the NSLP and SBP programs, and other applicable Federal child nutrition programs, that:

- Are accessible to all students;
- Are appealing and attractive to children;
- Are served in clean and pleasant settings;

- Meet or exceed current nutrition requirements established by local, state, and Federal statutes and regulations. (The District offers reimbursable school meals that meet USDA nutrition standards.)
- Promote healthy food and beverage choices using at least ten of the following Smarter Lunchroom techniques:
  - Whole fruit options are displayed in attractive bowls or baskets (instead of chaffing dishes or hotel pans).
  - Sliced or cut fruit is available daily.
  - Daily fruit options are displayed in a location in the line of sight and reach of students.
  - All available vegetable options have been given creative or descriptive names.
  - Daily vegetable options are bundled into all grab-and-go meals available to students.
  - All staff members, especially those serving, have been trained to politely prompt students to select and consume the daily vegetable options with their meal.
  - White milk is placed in front of other beverages in all coolers.
  - Alternative entrée options (e.g., salad bar, yogurt parfaits, etc.) are highlighted on posters or signs within all service and dining areas.
  - A reimbursable meal can be created in any service area available to students (e.g., salad bars, snack rooms, etc.).
  - Student surveys and taste testing opportunities are used to inform menu development, dining space decor and promotional ideas.
  - Student artwork is displayed in the service and/or dining areas.
  - Daily announcements are used to promote and market menu options.

### ***Student's Meals From Home***

~~Students will be discouraged from sharing food and prohibited from sharing foods brought from home.~~ Parents will be encouraged ~~via health promotional materials~~ to make healthy choices for student lunches.

### ***Staff Qualifications and Professional Development***

All school nutrition program directors, managers and staff will meet or exceed hiring and annual continuing education/training requirements in the USDA professional standards for child nutrition professionals. These school nutrition personnel will refer to USDA's Professional Standards for School Nutrition Standards website to search for training that meets their learning needs.

### ***Water***

To promote hydration, free, safe, unflavored drinking water will be available to all students throughout the school day and throughout every school campus ("school campus" and "school day" are defined in the glossary). The District will make drinking water available where school meals are served during mealtimes.

### ***Competitive Foods and Beverages***

The District is committed to ensuring that all foods and beverages available to students on the school campus during the school day support healthy eating. The foods and beverages sold and served outside of the school meal programs (e.g., “competitive” foods and beverages) will meet the USDA Smart Snacks in School nutrition standards, at a minimum. Smart Snacks aim to improve student health and well-being, increase consumption of healthful foods during the school day and create an environment that reinforces the development of healthy eating habits. A summary of the standards and information, as well as a Guide to Smart Snacks in Schools are available at: <http://www.fns.usda.gov/healthierschoolday/tools-schools-smart-snacks>. The Alliance for a Healthier Generation provides a set of tools to assist with implementation of Smart Snacks available at [www.foodplanner.healthiergeneration.org](http://www.foodplanner.healthiergeneration.org).

To support healthy food choices and improve student health and well-being, all foods and beverages outside the reimbursable school meal programs that are sold to students on the school campus during the school day will meet or exceed the USDA Smart Snacks nutrition standards or, if the state policy is stronger, will meet or exceed state nutrition standards. These standards will apply in all locations and through all services where foods and beverages are sold, which may include, but are not limited to, à la carte options in cafeterias, vending machines, school stores and snack or food carts.

### ***Celebrations and Rewards***

All foods offered on the school campus will meet or exceed the USDA Smart Snacks in School nutrition standards or, if the state policy is stronger, will meet or exceed state nutrition standards, including through:

1. **Holiday/Birthday celebrations and parties** ~~Celebrations and parties~~. The district will provide a list of healthy party ideas to parents and teachers, including non-food celebration ideas **(with the exception of the Veteran’s Day Program and the NHS Induction Ceremony)**.
2. Classroom snacks brought by parents. ~~The District will provide or make available to parents a list of foods and beverages that meet Smart Snacks nutrition standards.~~ **Outside food and drinks will not be allowed to be brought in by students, parents, and patrons with the exception of students bringing their lunch during the school day.**
3. Rewards and incentives. The District will provide teachers and other relevant school staff a list of alternative ways to reward children ~~or other comparable resources.~~

### ***Fundraising***

Foods and beverages that meet or exceed the USDA Smart Snacks in Schools nutrition standards may be sold through fundraisers on the school campus during the school day. ~~The District will make available to parents and teachers a list of healthy fundraising ideas or comparable resources.~~

### ***Nutrition Promotion***

Nutrition promotion and education positively influence lifelong eating behaviors by using evidence-based techniques and nutrition messages, and by creating food environments that

encourage healthy nutrition choices and encourage participation in school meal programs. Students and staff will receive consistent nutrition messages throughout schools, classrooms, gymnasiums, and cafeterias. Nutrition promotion also includes marketing and advertising nutritious foods and beverages to students and is most effective when implemented consistently through a comprehensive and multi-channel approach by school staff, teachers, parents, students and the community.

The District will promote healthy food and beverage choices for all students throughout the school campus, as well as encourage participation in school meal programs. This promotion will occur through at least:

- Implementing at least ten or more evidence-based healthy food promotion techniques through the school meal programs using Smarter Lunchroom techniques; and
- Ensuring 100% of foods and beverages promoted to students meet the USDA Smart Snacks in School nutrition standards.

### ***Nutrition Education***

The District will teach, model, encourage and support healthy eating by all students. Schools will provide nutrition education and engage in nutrition promotion that:

- Is designed to provide students with the knowledge and skills necessary to promote and protect their health;
- Is part of not only health education classes, but also integrated into other classroom instruction through subjects such as math, science, language arts, social sciences and elective subjects;
- Includes enjoyable, developmentally-appropriate, culturally-relevant and participatory activities, such as cooking demonstrations or lessons, promotions, taste-testing, farm visits and school gardens;
- Promotes fruits, vegetables, whole-grain products, low-fat and fat-free dairy products and healthy food preparation methods;
- Emphasizes caloric balance between food intake and energy expenditure (promotes physical activity/exercise);
- Links with school meal programs, cafeteria nutrition promotion activities, school gardens, Farm to School programs, other school foods and nutrition-related community services;
- Teaches media literacy with an emphasis on food and beverage marketing; and
- Includes nutrition education training for teachers and other staff.

### ***Essential Healthy Eating Topics in Health Education***

The District will include in the health education curriculum a minimum of 12 of the following essential topics on healthy eating:

- Relationship between healthy eating and personal health and disease prevention
- Food guidance from MyPlate
- Reading and using FDA's nutrition fact labels
- Eating a variety of foods every day
- Balancing food intake and physical activity
- Eating more fruits, vegetables and whole grain products

- Choosing foods that are low in fat, saturated fat, and cholesterol and do not contain *trans* fat
- Choosing foods and beverages with little added sugars
- Eating more calcium-rich foods
- Preparing healthy meals and snacks
- Risks of unhealthy weight control practices
- Accepting body size differences
- Food safety
- Importance of water consumption
- Importance of eating breakfast
- Making healthy choices when eating at restaurants
- Eating disorders
- The Dietary Guidelines for Americans
- Reducing sodium intake
- Social influences on healthy eating, including media, family, peers and culture
- How to find valid information or services related to nutrition and dietary behavior
- How to develop a plan and track progress toward achieving a personal goal to eat healthfully
- Resisting peer pressure related to unhealthy dietary behavior
- Influencing, supporting, or advocating for others' healthy dietary behavior

### ***Food and Beverage Marketing in Schools***

The District is committed to providing a school environment that ensures opportunities for all students to practice healthy eating and physical activity behaviors throughout the school day while minimizing commercial distractions. The District strives to teach students how to make informed choices about nutrition, health and physical activity. These efforts will be weakened if students are subjected to advertising on District property that contains messages inconsistent with the health information the District is imparting through nutrition education and health promotion efforts. It is the intent of the District to protect and promote student's health by permitting advertising and marketing for only those foods and beverages that are permitted to be sold on the school campus, consistent with the District's wellness policy.

Any foods and beverages marketed or promoted to students on the school campus during the school day will meet or exceed the USDA Smart Snacks in School nutrition standards or, if stronger, state nutrition standards, such that only those foods that comply with or exceed those nutrition standards are permitted to be marketed or promoted to students.

Food and beverage marketing is defined as advertising and other promotions in schools. Food and beverage marketing often includes an oral, written, or graphic statements made for the purpose of promoting the sale of a food or beverage product made by the producer, manufacturer, seller or any other entity with a commercial interest in the product. This term includes, but is not limited to the following:

- Brand names, trademarks, logos or tags, except when placed on a physically present food or beverage product or its container.
- Displays, such as on vending machine exteriors
- Corporate brand, logo, name or trademark on school equipment, such as marquees, message boards, scoreboards or backboards (Note: immediate replacement of these items are not

required; however, districts will replace or update scoreboards or other durable equipment when existing contracts are up for renewal or to the extent that is in financially possible over time so that items are in compliance with the marketing policy.)

- Corporate brand, logo, name or trademark on cups used for beverage dispensing, menu boards, coolers, trash cans and other food service equipment; as well as on posters, book covers, pupil assignment books or school supplies displayed, distributed, offered or sold by the District.
- Advertisements in school publications or school mailings.
- Free product samples, taste tests or coupons of a product, or free samples displaying advertising of a product.

As the District/school nutrition services/Athletics Department/PTA/PTO reviews existing contracts and considers new contracts, equipment and product purchasing (and replacement) decisions should reflect the applicable marketing guidelines established by the District wellness policy.

#### **4. Physical Activity**

Children and adolescents should participate in at least 60 minutes of physical activity every day. A substantial percentage of students' physical activity can be provided through a comprehensive school physical activity program (CSPAP). A CSPAP reflects strong coordination and synergy across all of the components: quality physical education as the foundation; physical activity before, during and after school; staff involvement and family and community engagement and the District is committed to providing these opportunities. Schools will ensure that these varied physical activity opportunities are in addition to, and not as a substitute for, physical education (addressed in "Physical Education" subsection). All schools in the District will be encouraged to participate in *Let's Move! Active Schools* ([www.letsmoveschools.org](http://www.letsmoveschools.org)), or comparable program, in order to successfully address all CSPAP areas.

Physical activity during the school day (including but not limited to recess, classroom physical activity breaks or physical education) will not be withheld as punishment. ~~The District will provide teachers and other school staff with a list of ideas or resources for alternative ways to discipline students.~~ ***NOTE – Possibly need to add a minimum time limit to this (i.e. recess cannot be used as a punishment for no more than 10 minutes in any one recess)***

To the extent practicable, the District will ensure that its grounds and facilities are safe and that equipment is available to students to be active. The District will conduct necessary inspections and repairs.

#### ***Physical Education***

The District will provide students with physical education, using an age-appropriate, sequential physical education curriculum consistent with national and state standards for physical education. The physical education curriculum will promote the benefits of a physically active lifestyle and will help students develop skills to engage in lifelong healthy habits, as well as incorporate essential health education concepts (discussed in the "*Essential Physical Activity Topics in Health Education*" subsection). The curriculum will support the essential components of physical education.

All students will be provided equal opportunity to participate in physical education classes. The District will make appropriate accommodations to allow for equitable participation for all students and will adapt physical education classes and equipment as necessary.

All elementary students in each grade will receive physical education for at least 60-89 minutes per week throughout the school year.

All secondary students (middle and high school) are required to take the equivalent of one academic year of physical education.

The District's physical education program will promote student physical fitness through individualized fitness and activity assessments (via the Presidential Youth Fitness Program or other appropriate assessment tool) and will use criterion-based reporting for each student.

### ***Essential Physical Activity Topics in Health Education***

Health education will be required in all elementary grades and the District will require middle and high school students to take and pass at least one health education course. The District will include in the health education curriculum a minimum of 12 the following essential topics on physical activity:

- The physical, psychological, or social benefits of physical activity
- How physical activity can contribute to a healthy weight
- How physical activity can contribute to the academic learning process
- How an inactive lifestyle contributes to chronic disease
- Health-related fitness, that is, cardiovascular endurance, muscular endurance, muscular strength, flexibility, and body composition
- Differences between physical activity, exercise and fitness
- Phases of an exercise session, that is, warm up, workout and cool down
- Overcoming barriers to physical activity
- Decreasing sedentary activities, such as TV watching
- Opportunities for physical activity in the community
- Preventing injury during physical activity
- Weather-related safety, for example, avoiding heat stroke, hypothermia and sunburn while being physically active
- How much physical activity is enough, that is, determining frequency, intensity, time and type of physical activity
- Developing an individualized physical activity and fitness plan
- Monitoring progress toward reaching goals in an individualized physical activity plan
- Dangers of using performance-enhancing drugs, such as steroids
- Social influences on physical activity, including media, family, peers and culture
- How to find valid information or services related to physical activity and fitness
- How to influence, support, or advocate for others to engage in physical activity
- How to resist peer pressure that discourages physical activity.

***Recess (Elementary)***

All elementary schools will offer at least 20 minutes of recess on all days during the school year. Exceptions may be made as appropriate, such as on early dismissal or late arrival days. If recess is offered before lunch, schools will have appropriate hand-washing facilities and/or hand-sanitizing mechanisms located just inside/outside the cafeteria to ensure proper hygiene prior to eating and students are required to use these mechanisms before eating. Hand-washing time, as well as time to put away coats/hats/gloves, will be built into the recess transition period/timeframe before students enter the cafeteria.

Outdoor recess will be offered when weather and other conditions make it feasible for outdoor play. ***During the colder month's any time the temperature and/or wind chill factor is 15 degrees Fahrenheit or higher students will be outside for recess. If the wind chill factor is below 15 degrees a shortened outdoor recess will be in place.***

In the event that recess must be held indoors, teachers and staff will follow the indoor recess guidelines that promote physical activity for students, to the extent practicable. ***(Gym space may not be available and therefore other alternatives need to be used, both gyms are reserved for classes and preparation for activities first, and then recess)***

Recess will complement, not substitute, physical education class. Recess monitors or teachers will encourage students to be active, and will serve as role models by being physically active alongside the students whenever feasible.

***Classroom Physical Activity Breaks (Elementary and Secondary)***

Students will be offered periodic opportunities to be active or to stretch throughout the day on all or most days during a typical school week. The District recommends teachers provide short (3-5-minute) physical activity breaks to students during and between classroom time at least three days per week. These physical activity breaks will complement, not substitute, for physical education class, recess, and class transition periods. Wednesday's throughout the school year will be designated as "*Wellness Wednesday's*" and will ensure that all students in grades K-12 have at least 20 minutes of additional exercise. We will also try to provide fresh fruits or vegetables for students to try whenever possible on this day.

The District will provide resources and links to resources, tools, and technology with ideas for classroom physical activity breaks. Resources and ideas are available through USDA and the Alliance for a Healthier Generation.

***Active Academics***

Teachers will incorporate movement and kinesthetic learning approaches into "core" subject instruction when possible (e.g., science, math, language arts, social studies and others) and do their part to limit sedentary behavior during the school day.

The District will support classroom teachers incorporating physical activity and employing kinesthetic learning approaches into core subjects by providing annual professional development opportunities and resources, including information on leading activities, activity options, as well as making available background material on the connections between learning and movement.

The option of adding standing desks or pedals to desks will also be considered for some classrooms.

Teachers will serve as role models by being physically active alongside the students whenever feasible.

### ***Before and After School Activities***

The District offers opportunities for students to participate in physical activity either before and/or after the school day through a variety of methods. The District will encourage students to be physically active before and after school by sponsoring or permitting: physical activity clubs and physical activity in aftercare, intramurals or interscholastic sports.

### ***Active Transport***

The District will support active transport to and from school, such as walking or biking. The District will encourage this behavior by requiring that its schools engage in six or more of the activities below, to be selected by each school administration; including but not limited to:

- Designate safe or preferred routes to school
- Promote activities such as participation in International Walk to School Week, National Walk and Bike to School Week
- Secure storage facilities for bicycles and helmets (e.g., shed, cage, fenced area)
- Instruction on walking/bicycling safety provided to students
- Promote safe routes program to students, staff, and parents via newsletters, websites, local newspaper
- Use crossing guards
- Use crosswalks on streets leading to schools
- Use walking school buses
- Document the number of children walking and or biking to and from school
- Create and distribute maps of school environment (e.g., sidewalks, crosswalks, roads, pathways, bike racks, etc.)

## **5. Other Activities that Promote Student Wellness**

The District will integrate wellness activities across the entire school setting, not just in the cafeteria, other food and beverage venues and physical activity facilities. The District will coordinate and integrate other initiatives related to physical activity, physical education, nutrition and other wellness components so all efforts are complementary, not duplicative, and work towards the same set of goals and objectives promoting student well-being, optimal development and strong educational outcomes.

Schools in the District are encouraged to coordinate content across curricular areas that promote student health, such as teaching nutrition concepts in mathematics, with consultation provided by either the school or the District's curriculum experts.

All efforts related to obtaining federal, state or association recognition for efforts, or grants/funding opportunities for healthy school environments will be coordinated with and complementary of the wellness policy, including but not limited to ensuring the involvement of the DWC.

All school-sponsored events will adhere to the wellness policy guidelines. All school-sponsored wellness events will include physical activity and healthy eating opportunities when appropriate.

### ***Community Partnerships***

The District will develop, enhance, or continue relationships with community partners (e.g., hospitals, universities/colleges, local businesses, SNAP-Ed providers and coordinators, etc.) in support of this wellness policy's implementation. Existing and new community partnerships and sponsorships will be evaluated to ensure that they are consistent with the wellness policy and its goals.

### ***Community Health Promotion and Family Engagement***

The District will promote to parents/caregivers, families, and the general community the benefits of and approaches for healthy eating and physical activity throughout the school year. Families will be informed and invited to participate in school-sponsored activities and will receive information about health promotion efforts.

As described in the "Community Involvement, Outreach, and Communications" subsection, the District will use electronic mechanisms (e.g., email or displaying notices on the District's website), as well as non-electronic mechanisms, (e.g., newsletters, presentations to parents or sending information home to parents), to ensure that all families are actively notified of opportunities to participate in school-sponsored activities and receive information about health promotion efforts.

### ***Staff Wellness and Health Promotion***

The DWC will have a staff wellness subcommittee that focuses on staff wellness issues, identifies and disseminates wellness resources and performs other functions that support staff wellness in coordination with human resources staff.

Schools in the District will implement strategies to support staff in actively promoting and modeling healthy eating and physical activity behaviors. The District promotes staff member participation in health promotion programs and will support programs for staff members on healthy eating/weight management that are accessible and free or low-cost.

### ***Professional Learning***

When feasible, the District will offer annual professional learning opportunities and resources for staff to increase knowledge and skills about promoting healthy behaviors in the classroom and school (e.g., increasing the use of kinesthetic teaching approaches or incorporating nutrition lessons into math class). Professional learning will help District staff understand the connections between academics and health and the ways in which health and wellness are integrated into ongoing district reform or academic improvement plans/efforts.

### ***Glossary***

**Extended School Day** – the time during, before and after school that includes activities such as clubs, intramural sports, band and choir practice, drama rehearsals and more.

**School Campus** - areas that are owned or leased by the school and used at any time for school-related activities, including on the outside of the school building, school buses or other vehicles used to transport students, athletic fields and stadiums (e.g., on scoreboards, coolers, cups, and water bottles), or parking lots.

**School Day** – ~~the time between midnight the night before to 30 minutes after the end of the instructional day.~~ 8:00 am and 3:40 pm on regular days; and from 8:00 am to 2:00 pm on shortened days.

**Triennial** – recurring every three years.

Legal Reference: Healthy, Hunger-Free Kids Act of 2010, 42 U.S.C. section 1758b; 7 CFR sections 210.11 and 210.30; National School Lunch Program, 42 U.S.C sections 1751-1760, 1770; Regulations and Procedures for Accreditation of Schools, NDE Rule 10

Date of Adoption: May 8, 2017

## Students

### School Wellness Policy

A mission of Franklin Public Schools (“District”) is to provide curriculum, instruction, and experiences in a health-promoting school environment to instill habits of lifelong learning and health. Therefore, the Board adopts the following School Wellness Policy.

#### **1. School Wellness Committee**

##### **Committee Role and Membership**

The District will convene a representative District Wellness Committee (“DWC”) or work within an existing school health committee that meets at least four times per year to establish goals for and oversee school health and safety policies and programs, including development, implementation and periodic review and update of this District wellness policy.

The DWC membership will represent all school levels and include (to the extent possible), but not be limited to: parents and caregivers; students; representatives of the school nutrition program; physical education teachers; health education teachers; school health professionals or staff; mental health and social services staff; school administrators; school board members; and the general public. When possible, membership will also include Supplemental Nutrition Assistance Program Education coordinators. To the extent possible, the DWC will include representatives from each school building and reflect the diversity of the community.

##### ***Leadership***

The Superintendent or designee(s) will convene the DWC and facilitate development of and updates to the wellness policy, and will ensure each school’s compliance with the policy.

Each school will designate a school wellness policy coordinator, who will ensure compliance with the policy.

#### **2. Wellness Policy Implementation, Monitoring, Accountability and Community Engagement**

##### ***Implementation Plan***

The District will develop and maintain a plan for implementation to manage and coordinate the execution of this wellness policy. The plan delineates roles, responsibilities, actions and timelines specific to each school; and includes information about who will be responsible to make what change, by how much, where and when; as well as specific goals and objectives for nutrition standards for all foods and beverages available on the school campus, food and beverage marketing, nutrition promotion and education, physical activity, physical education and other school-based activities that promote student wellness. It is recommended that the school use the Healthy Schools Program online tools to complete a school-level assessment based on the Centers for Disease Control and Prevention’s School Health Index, create an action plan that fosters implementation and generate an annual progress report.

This wellness policy and the progress reports can be found at the District’s website.

***Recordkeeping***

The District will retain records to document compliance with the requirements of the wellness policy at the Superintendent's office and/or on the District's computer network. Documentation maintained in this location will include but will not be limited to:

- The written wellness policy;
- Documentation demonstrating that the policy has been made available to the public;
- Documentation of efforts to review and update the Local Schools Wellness Policy; including an indication of who is involved in the update and methods the district uses to make stakeholders aware of their ability to participate on the DWC;
- Documentation to demonstrate compliance with the annual public notification requirements;
- The most recent assessment on the implementation of the local school wellness policy;
- Documentation demonstrating the most recent assessment on the implementation of the Local School Wellness Policy has been made available to the public.

***Annual Notification of Policy***

The District will actively inform families and the public each year of basic information about this policy, including its content, any updates to the policy and implementation status. The District will make this information available via the District website and/or district-wide communications. The District will provide as much information as possible about the school nutrition environment. This will include a summary of the District's events or activities related to wellness policy implementation. Annually, the District will also publicize the name and contact information of the District officials leading and coordinating the committee, as well as information on how the public can get involved with the school wellness committee.

***Triennial Progress Assessments***

At least once every three years, the District will evaluate compliance with the wellness policy to assess the implementation of the policy and include:

- The extent to which the District's schools are in compliance with the wellness policy;
- The extent to which the District's wellness policy compares to the Alliance for a Healthier Generation's model wellness policy; and
- A description of the progress made in attaining the goals of the District's wellness policy.

The position/person responsible for managing the triennial assessment and contact information is the Superintendent or the Superintendent's designee.

The DWC, in collaboration with individual schools, will monitor schools' compliance with this wellness policy.

The District will actively notify households/families of the availability of the triennial progress report.

***Revisions and Updating the Policy***

The DWC will update or modify the wellness policy based on the results of the annual School Health Index and triennial assessments and/or as District priorities change; community needs

change; wellness goals are met; new health science, information, and technology emerges; and new Federal or state guidance or standards are issued. The wellness policy will be assessed and updated as indicated at least every three years, following the triennial assessment.

### ***Community Involvement, Outreach and Communications***

The District is committed to being responsive to community input, which begins with awareness of the wellness policy. The District will actively communicate ways in which representatives of DWC and others can participate in the development, implementation and periodic review and update of the wellness policy through a variety of means appropriate for that district. The District will also inform parents of the improvements that have been made to school meals and compliance with school meal standards, availability of child nutrition programs and how to apply, and a description of and compliance with Smart Snacks in School nutrition standards. The District will use electronic mechanisms, such as email or displaying notices on the district's website, as well as non-electronic mechanisms, such as newsletters, presentations to parents, or sending information home to parents, to ensure that all families are actively notified of the content of, implementation of, and updates to the wellness policy, as well as how to get involved and support the policy. The District will ensure that communications are culturally and linguistically appropriate to the community, and accomplished through means similar to other ways that the district and individual schools are communicating important school information with parents.

The District will actively notify the public about the content of or any updates to the wellness policy annually, at a minimum. The District will also use these mechanisms to inform the community about the availability of the annual and triennial reports.

## **3. Nutrition**

### ***School Meals***

The District is committed to serving healthy meals to children, with plenty of fruits, vegetables, whole grains, and fat-free and low-fat milk; that are moderate in sodium, low in saturated fat, and have zero grams *trans*-fat per serving (nutrition label or manufacturer's specification); and to meeting the nutrition needs of school children within their calorie requirements. The school meal programs aim to improve the diet and health of school children, help mitigate childhood obesity, model healthy eating to support the development of lifelong healthy eating patterns and support healthy choices while accommodating cultural food preferences and special dietary needs.

All schools within the District participate in USDA child nutrition programs, including the National School Lunch Program (NSLP), the School Breakfast Program (SBP), and any additional Federal child nutrition programs in which the District participates. The District may also operate additional nutrition-related programs and activities. All schools within the District are committed to offering school meals through the NSLP and SBP programs, and other applicable Federal child nutrition programs, that:

- Are accessible to all students;
- Are appealing and attractive to children;
- Are served in clean and pleasant settings;

- Meet or exceed current nutrition requirements established by local, state, and Federal statutes and regulations. (The District offers reimbursable school meals that meet USDA nutrition standards.)
- Promote healthy food and beverage choices using at least ten of the following Smarter Lunchroom techniques:
  - Whole fruit options are displayed in attractive bowls or baskets (instead of chaffing dishes or hotel pans).
  - Sliced or cut fruit is available daily.
  - Daily fruit options are displayed in a location in the line of sight and reach of students.
  - All available vegetable options have been given creative or descriptive names.
  - Daily vegetable options are bundled into all grab-and-go meals available to students.
  - All staff members, especially those serving, have been trained to politely prompt students to select and consume the daily vegetable options with their meal.
  - White milk is placed in front of other beverages in all coolers.
  - Alternative entrée options (e.g., salad bar, yogurt parfaits, etc.) are highlighted on posters or signs within all service and dining areas.
  - A reimbursable meal can be created in any service area available to students (e.g., salad bars, snack rooms, etc.).
  - Student surveys and taste testing opportunities are used to inform menu development, dining space decor and promotional ideas.
  - Student artwork is displayed in the service and/or dining areas.
  - Daily announcements are used to promote and market menu options.

### ***Student's Meals From Home***

Parents will be encouraged to make healthy choices for student lunches.

### ***Staff Qualifications and Professional Development***

All school nutrition program directors, managers and staff will meet or exceed hiring and annual continuing education/training requirements in the USDA professional standards for child nutrition professionals. These school nutrition personnel will refer to USDA's Professional Standards for School Nutrition Standards website to search for training that meets their learning needs.

### ***Water***

To promote hydration, free, safe, unflavored drinking water will be available to all students throughout the school day and throughout every school campus ("school campus" and "school day" are defined in the glossary). The District will make drinking water available where school meals are served during mealtimes.

### ***Competitive Foods and Beverages***

The District is committed to ensuring that all foods and beverages available to students on the school campus during the school day support healthy eating. The foods and beverages sold and served outside of the school meal programs (e.g., “competitive” foods and beverages) will meet the USDA Smart Snacks in School nutrition standards, at a minimum. Smart Snacks aim to improve student health and well-being, increase consumption of healthful foods during the school day and create an environment that reinforces the development of healthy eating habits. A summary of the standards and information, as well as a Guide to Smart Snacks in Schools are available at: <http://www.fns.usda.gov/healthierschoolday/tools-schools-smart-snacks>. The Alliance for a Healthier Generation provides a set of tools to assist with implementation of Smart Snacks available at [www.foodplanner.healthiergeneration.org](http://www.foodplanner.healthiergeneration.org).

To support healthy food choices and improve student health and well-being, all foods and beverages outside the reimbursable school meal programs that are sold to students on the school campus during the school day will meet or exceed the USDA Smart Snacks nutrition standards or, if the state policy is stronger, will meet or exceed state nutrition standards. These standards will apply in all locations and through all services where foods and beverages are sold, which may include, but are not limited to, à la carte options in cafeterias, vending machines, school stores and snack or food carts.

### ***Celebrations and Rewards***

All foods offered on the school campus will meet or exceed the USDA Smart Snacks in School nutrition standards or, if the state policy is stronger, will meet or exceed state nutrition standards, including through:

1. Holiday/Birthday celebrations and parties. The district will provide a list of healthy party ideas to parents and teachers, including non-food celebration ideas (with the exception of the Veteran’s Day Program and the NHS Induction Ceremony).
2. Classroom snacks brought by parents. Outside food and drinks will not be allowed to be brought in by students, parents, and patrons with the exception of students bringing their lunch during the school day.
3. Rewards and incentives. The District will provide teachers and other relevant school staff a list of alternative ways to reward children ~~or other comparable resources.~~

### ***Fundraising***

Foods and beverages that meet or exceed the USDA Smart Snacks in Schools nutrition standards may be sold through fundraisers on the school campus during the school day.

### ***Nutrition Promotion***

Nutrition promotion and education positively influence lifelong eating behaviors by using evidence-based techniques and nutrition messages, and by creating food environments that encourage healthy nutrition choices and encourage participation in school meal programs. Students and staff will receive consistent nutrition messages throughout schools, classrooms, gymnasiums, and cafeterias. Nutrition promotion also includes marketing and advertising nutritious foods and beverages to students and is most effective when implemented consistently through a

comprehensive and multi-channel approach by school staff, teachers, parents, students and the community.

The District will promote healthy food and beverage choices for all students throughout the school campus, as well as encourage participation in school meal programs. This promotion will occur through at least:

- Implementing at least ten or more evidence-based healthy food promotion techniques through the school meal programs using Smarter Lunchroom techniques; and
- Ensuring 100% of foods and beverages promoted to students meet the USDA Smart Snacks in School nutrition standards.

### ***Nutrition Education***

The District will teach, model, encourage and support healthy eating by all students. Schools will provide nutrition education and engage in nutrition promotion that:

- Is designed to provide students with the knowledge and skills necessary to promote and protect their health;
- Is part of not only health education classes, but also integrated into other classroom instruction through subjects such as math, science, language arts, social sciences and elective subjects;
- Includes enjoyable, developmentally-appropriate, culturally-relevant and participatory activities, such as cooking demonstrations or lessons, promotions, taste-testing, farm visits and school gardens;
- Promotes fruits, vegetables, whole-grain products, low-fat and fat-free dairy products and healthy food preparation methods;
- Emphasizes caloric balance between food intake and energy expenditure (promotes physical activity/exercise);
- Links with school meal programs, cafeteria nutrition promotion activities, school gardens, Farm to School programs, other school foods and nutrition-related community services;
- Teaches media literacy with an emphasis on food and beverage marketing; and
- Includes nutrition education training for teachers and other staff.

### ***Essential Healthy Eating Topics in Health Education***

The District will include in the health education curriculum a minimum of 12 of the following essential topics on healthy eating:

- Relationship between healthy eating and personal health and disease prevention
- Food guidance from MyPlate
- Reading and using FDA's nutrition fact labels
- Eating a variety of foods every day
- Balancing food intake and physical activity
- Eating more fruits, vegetables and whole grain products
- Choosing foods that are low in fat, saturated fat, and cholesterol and do not contain *trans* fat
- Choosing foods and beverages with little added sugars
- Eating more calcium-rich foods
- Preparing healthy meals and snacks

- Risks of unhealthy weight control practices
- Accepting body size differences
- Food safety
- Importance of water consumption
- Importance of eating breakfast
- Making healthy choices when eating at restaurants
- Eating disorders
- The Dietary Guidelines for Americans
- Reducing sodium intake
- Social influences on healthy eating, including media, family, peers and culture
- How to find valid information or services related to nutrition and dietary behavior
- How to develop a plan and track progress toward achieving a personal goal to eat healthfully
- Resisting peer pressure related to unhealthy dietary behavior
- Influencing, supporting, or advocating for others' healthy dietary behavior

### ***Food and Beverage Marketing in Schools***

The District is committed to providing a school environment that ensures opportunities for all students to practice healthy eating and physical activity behaviors throughout the school day while minimizing commercial distractions. The District strives to teach students how to make informed choices about nutrition, health and physical activity. These efforts will be weakened if students are subjected to advertising on District property that contains messages inconsistent with the health information the District is imparting through nutrition education and health promotion efforts. It is the intent of the District to protect and promote student's health by permitting advertising and marketing for only those foods and beverages that are permitted to be sold on the school campus, consistent with the District's wellness policy.

Any foods and beverages marketed or promoted to students on the school campus during the school day will meet or exceed the USDA Smart Snacks in School nutrition standards or, if stronger, state nutrition standards, such that only those foods that comply with or exceed those nutrition standards are permitted to be marketed or promoted to students.

Food and beverage marketing are defined as advertising and other promotions in schools. Food and beverage marketing often include an oral, written, or graphic statements made for the purpose of promoting the sale of a food or beverage product made by the producer, manufacturer, seller or any other entity with a commercial interest in the product. This term includes, but is not limited to the following:

- Brand names, trademarks, logos or tags, except when placed on a physically present food or beverage product or its container.
- Displays, such as on vending machine exteriors
- Corporate brand, logo, name or trademark on school equipment, such as marquees, message boards, scoreboards or backboards (Note: immediate replacement of these items are not required; however, districts will replace or update scoreboards or other durable equipment when existing contracts are up for renewal or to the extent that is financially possible over time so that items are in compliance with the marketing policy.)

- Corporate brand, logo, name or trademark on cups used for beverage dispensing, menu boards, coolers, trash cans and other food service equipment; as well as on posters, book covers, pupil assignment books or school supplies displayed, distributed, offered or sold by the District.
- Advertisements in school publications or school mailings.
- Free product samples, taste tests or coupons of a product, or free samples displaying advertising of a product.

As the District/school nutrition services/Athletics Department/PTA/PTO reviews existing contracts and considers new contracts, equipment and product purchasing (and replacement) decisions should reflect the applicable marketing guidelines established by the District wellness policy.

#### **4. Physical Activity**

Children and adolescents should participate in at least 60 minutes of physical activity every day. A substantial percentage of students' physical activity can be provided through a comprehensive school physical activity program (CSPAP). A CSPAP reflects strong coordination and synergy across all of the components: quality physical education as the foundation; physical activity before, during and after school; staff involvement and family and community engagement and the District is committed to providing these opportunities. Schools will ensure that these varied physical activity opportunities are in addition to, and not as a substitute for, physical education (addressed in "Physical Education" subsection). All schools in the District will be encouraged to participate in *Let's Move! Active Schools* ([www.letsmoveschools.org](http://www.letsmoveschools.org)), or comparable program, in order to successfully address all CSPAP areas.

Physical activity during the school day (including but not limited to classroom physical activity breaks or physical education) will not be withheld as punishment. Recess cannot be used as a punishment for no more than 10 minutes in any one recess.

To the extent practicable, the District will ensure that its grounds and facilities are safe and that equipment is available to students to be active. The District will conduct necessary inspections and repairs.

#### ***Physical Education***

The District will provide students with physical education, using an age-appropriate, sequential physical education curriculum consistent with national and state standards for physical education. The physical education curriculum will promote the benefits of a physically active lifestyle and will help students develop skills to engage in lifelong healthy habits, as well as incorporate essential health education concepts (discussed in the "*Essential Physical Activity Topics in Health Education*" subsection). The curriculum will support the essential components of physical education.

All students will be provided equal opportunity to participate in physical education classes. The District will make appropriate accommodations to allow for equitable participation for all students and will adapt physical education classes and equipment as necessary.

All elementary students in each grade will receive physical education for at least 60-89 minutes per week throughout the school year.

All secondary students (middle and high school) are required to take the equivalent of one academic year of physical education.

The District's physical education program will promote student physical fitness through individualized fitness and activity assessments (via the Presidential Youth Fitness Program or other appropriate assessment tool) and will use criterion-based reporting for each student.

### ***Essential Physical Activity Topics in Health Education***

Health education will be required in all elementary grades and the District will require middle and high school students to take and pass at least one health education course. The District will include in the health education curriculum a minimum of 12 the following essential topics on physical activity:

- The physical, psychological, or social benefits of physical activity
- How physical activity can contribute to a healthy weight
- How physical activity can contribute to the academic learning process
- How an inactive lifestyle contributes to chronic disease
- Health-related fitness, that is, cardiovascular endurance, muscular endurance, muscular strength, flexibility, and body composition
- Differences between physical activity, exercise and fitness
- Phases of an exercise session, that is, warm up, workout and cool down
- Overcoming barriers to physical activity
- Decreasing sedentary activities, such as TV watching
- Opportunities for physical activity in the community
- Preventing injury during physical activity
- Weather-related safety, for example, avoiding heat stroke, hypothermia and sunburn while being physically active
- How much physical activity is enough, that is, determining frequency, intensity, time and type of physical activity
- Developing an individualized physical activity and fitness plan
- Monitoring progress toward reaching goals in an individualized physical activity plan
- Dangers of using performance-enhancing drugs, such as steroids
- Social influences on physical activity, including media, family, peers and culture
- How to find valid information or services related to physical activity and fitness
- How to influence, support, or advocate for others to engage in physical activity
- How to resist peer pressure that discourages physical activity.

### ***Recess (Elementary)***

All elementary schools will offer at least 20 minutes of recess on all days during the school year. Exceptions may be made as appropriate, such as on early dismissal or late arrival days. If recess is offered before lunch, schools will have appropriate hand-washing facilities and/or hand-sanitizing mechanisms located just inside/outside the cafeteria to ensure proper hygiene prior to eating and students are required to use these mechanisms before eating. Hand-washing time, as well as time

to put away coats/hats/gloves, will be built into the recess transition period/timeframe before students enter the cafeteria.

Outdoor recess will be offered when weather and other conditions make it feasible for outdoor play. During the colder months any time the temperature and/or wind chill factor is 15 degrees Fahrenheit or higher students will be outside for recess. If the wind chill factor is below 15 degrees a shortened outdoor recess will be in place.

In the event that recess must be held indoors, teachers and staff will follow the indoor recess guidelines that promote physical activity for students, to the extent practicable. Note: Gym space may not be available and therefore other alternatives need to be used, both gyms are reserved for classes and preparation for activities first, and then recess.

Recess will complement, not substitute, physical education class. Recess monitors or teachers will encourage students to be active, and will serve as role models by being physically active alongside the students whenever feasible.

### ***Classroom Physical Activity Breaks (Elementary and Secondary)***

Students will be offered periodic opportunities to be active or to stretch throughout the day on all or most days during a typical school week. The District recommends teachers provide short (3-5-minute) physical activity breaks to students during and between classroom time at least three days per week. These physical activity breaks will complement, not substitute, for physical education class, recess, and class transition periods. Wednesday's throughout the school year will be designated as "*Wellness Wednesday's*" and will ensure that all students in grades K-12 have at least 20 minutes of additional exercise. We will also try to provide fresh fruits or vegetables for students to try whenever possible on this day.

The District will provide resources and links to resources, tools, and technology with ideas for classroom physical activity breaks. Resources and ideas are available through USDA and the Alliance for a Healthier Generation.

### ***Active Academics***

Teachers will incorporate movement and kinesthetic learning approaches into "core" subject instruction when possible (e.g., science, math, language arts, social studies and others) and do their part to limit sedentary behavior during the school day.

The District will support classroom teachers incorporating physical activity and employing kinesthetic learning approaches into core subjects by providing annual professional development opportunities and resources, including information on leading activities, activity options, as well as making available background material on the connections between learning and movement. The option of adding standing desks or pedals to desks will also be considered for some classrooms.

Teachers will serve as role models by being physically active alongside the students whenever feasible.

### ***Before and After School Activities***

The District offers opportunities for students to participate in physical activity either before and/or after the school day through a variety of methods. The District will encourage students to be physically active before and after school by sponsoring or permitting: physical activity clubs or interscholastic sports.

### ***Active Transport***

The District will support active transport to and from school, such as walking or biking. The District will encourage this behavior by requiring that its schools engage in six or more of the activities below, to be selected by each school administration; including but not limited to:

- Designate safe or preferred routes to school
- Promote activities such as participation in International Walk to School Week, National Walk and Bike to School Week
- Secure storage facilities for bicycles and helmets (e.g., shed, cage, fenced area)
- Instruction on walking/bicycling safety provided to students
- Promote safe routes program to students, staff, and parents via newsletters, websites, local newspaper
- Use crossing guards
- Use crosswalks on streets leading to schools
- Use walking school buses
- Document the number of children walking and or biking to and from school
- Create and distribute maps of school environment (e.g., sidewalks, crosswalks, roads, pathways, bike racks, etc.)

## **5. Other Activities that Promote Student Wellness**

The District will integrate wellness activities across the entire school setting, not just in the cafeteria, other food and beverage venues and physical activity facilities. The District will coordinate and integrate other initiatives related to physical activity, physical education, nutrition and other wellness components so all efforts are complementary, not duplicative, and work towards the same set of goals and objectives promoting student well-being, optimal development and strong educational outcomes.

Schools in the District are encouraged to coordinate content across curricular areas that promote student health, such as teaching nutrition concepts in mathematics, with consultation provided by either the school or the District's curriculum experts.

All efforts related to obtaining federal, state or association recognition for efforts, or grants/funding opportunities for healthy school environments will be coordinated with and complementary of the wellness policy, including but not limited to ensuring the involvement of the DWC.

All school-sponsored events will adhere to the wellness policy guidelines. All school-sponsored wellness events will include physical activity and healthy eating opportunities when appropriate.

### ***Community Partnerships***

The District will develop, enhance, or continue relationships with community partners (e.g., hospitals, universities/colleges, local businesses, SNAP-Ed providers and coordinators, etc.) in

support of this wellness policy's implementation. Existing and new community partnerships and sponsorships will be evaluated to ensure that they are consistent with the wellness policy and its goals.

### ***Community Health Promotion and Family Engagement***

The District will promote to parents/caregivers, families, and the general community the benefits of and approaches for healthy eating and physical activity throughout the school year. Families will be informed and invited to participate in school-sponsored activities and will receive information about health promotion efforts.

As described in the "Community Involvement, Outreach, and Communications" subsection, the District will use electronic mechanisms (e.g., email or displaying notices on the District's website), as well as non-electronic mechanisms, (e.g., newsletters, presentations to parents or sending information home to parents), to ensure that all families are actively notified of opportunities to participate in school-sponsored activities and receive information about health promotion efforts.

### ***Staff Wellness and Health Promotion***

The DWC will have a staff wellness subcommittee that focuses on staff wellness issues, identifies and disseminates wellness resources and performs other functions that support staff wellness in coordination with human resources staff.

Schools in the District will implement strategies to support staff in actively promoting and modeling healthy eating and physical activity behaviors. The District promotes staff member participation in health promotion programs and will support programs for staff members on healthy eating/weight management that are accessible and free or low-cost.

### ***Professional Learning***

When feasible, the District will offer annual professional learning opportunities and resources for staff to increase knowledge and skills about promoting healthy behaviors in the classroom and school (e.g., increasing the use of kinesthetic teaching approaches or incorporating nutrition lessons into math class). Professional learning will help District staff understand the connections between academics and health and the ways in which health and wellness are integrated into ongoing district reform or academic improvement plans/efforts.

### ***Glossary***

**Extended School Day** – the time during, before and after school that includes activities such as clubs, intramural sports, band and choir practice, drama rehearsals and more.

**School Campus** - areas that are owned or leased by the school and used at any time for school-related activities, including on the outside of the school building, school buses or other vehicles used to transport students, athletic fields and stadiums (e.g., on scoreboards, coolers, cups, and water bottles), or parking lots.

**School Day** – The time between 8:00 am and 3:40 pm on regular days; and from 8:00 am to 2:00 pm on shortened days.

**Triennial** – recurring every three years.

Legal Reference:       Healthy, Hunger-Free Kids Act of 2010, 42 U.S.C. section 1758b; 7 CFR sections 210.11 and 210.30; National School Lunch Program, 42 U.S.C sections 1751-1760, 1770; Regulations and Procedures for Accreditation of Schools, NDE Rule 10

Date of Adoption:

**Superintendent's Report  
November 9, 2020**

**Candy's Contact Information**

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**Activities/Meetings**

Wednesday, October 14	TVC Executive Council Mtg@ Hastings
Wednesday, October 21	Farm Safety Camp
Wednesday, October 21	ESSA Zoom Meeting
Thursday, October 22	Phone Conference with Auditor
Friday, October 23	Homecoming
Tuesday, October 27	Negotiations Meeting
Tuesday, October 27	COVID Zoom Meeting
Wednesday, October 28	EHA Webinar
Friday, October 30	Admin Team Mtg
Friday, October 30	Fire Drill
Tuesday, November 3	ESU 11 Zoom Mtg
Wednesday, November 4	Region IV Zoom Mtg
Thursday, November 5	Admin Team Mtg

**State School Board Convention**

Convention will be held at the CHI Health Center, Downtown Omaha Thursday-Friday, November 19-20. Rooms have been reserved for Wednesday and Thursday evenings at Hilton Omaha (connected to CHI). Raquel Felzien and Windy Ingram will be attending. Barb Overleese, Mike Bartels, and I will be remotely attending.

**Election Results**

The newly elected board members are Angie Grube and Derek Fouts. Re-elected was Windy Ingram. Congratulations!

**Audit**

We were one of the fortunate schools that did submit our AFR and Audit by the deadline.

**Americanism & Policy Committee**

James – Chairperson

Barb

Windy

We need to meet for 2 Public meetings with Americanism committee this year. We will set a date After January first.

**Superintendent Evaluation**

I am handing out my evaluation form tonight. It is due back to Scott Herrick by Tuesday, December 1.