



## **Canutillo ISD**

### **Finance/Audit/Facilities/Planning Committee Meeting**

**Tuesday, December 8, 2015 6:00 PM**

# **Agenda of Finance/Audit/Facilities/Planning Committee Meeting**

## **Special Work Session**

### **The Board of Trustees**

#### **Canutillo ISD**

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A Finance/Audit/Facilities/Planning Committee Meeting of the Board of Trustees of Canutillo ISD will be held December 8, 2015, beginning at 6:00 PM in the Canutillo ISD Administration Office - 7965 Artcraft - El Paso, Texas.

The subjects to be discussed or considered are as listed below. Items do not have to be taken in the order shown on this meeting notice.

#### **1. GENERAL FUNCTIONS**

A. Call to Order

B. Roll Call

*Laure Searls, Chairperson; Adrian Medina and Rachel Quintana*

#### **2. COMMITTEE BUSINESS**

**All committee business items are for discussion and possible formulation of recommendation to the Board of Trustees**

##### **A. BOND CONSTRUCTION**

1. CBAC Input.

Presenter: H. Martinez

2. December 2015 Bond Update. 4

Presenter: E. Goytia

##### **B. FINANCE**

1. District Monthly Financials for Nov. 1-30, 2015. 55

Presenter: A. Zuniga

2. Warrant List for Nov 1-30, 2015. 56

Presenter: A. Zuniga

3. Donations. 57

Presenter: A. Zuniga

4. Budget Amendments. 72

5. Budget Priorities. 80

##### **C. AUDIT**

1. Internal Audit Plan Update 96

Presenter: H. Rodriguez

- 2. Compliance Calendar 97  
Presenter: H. Rodriguez

**D. FACILITIES**

- 1. Discussion and recommendation regarding the approval of reducing Vemac's contract to deduct balance of Owners Contingency. Amount \$87,648.47 98  
Presenter: E.Goytia
- 2. Discussion and recommendation regarding the approval of Jordan Foster proposal/invoice to repair the recent irrigation damage at Canutillo High School. Amount \$18,725.97 106  
Presenter: E. Goytia/V. Campbell

**3. COMMUNITY INPUT**

**Comments/Input from community members on items discussed by the Finance/Audit/Facilities/Planning Committee**

**4. ADJOURNMENT**

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*If, during the course of the meeting, discussion of any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with the Texas Open Meetings Act, Government Code, Chapter 551, Subchapters D and E. Before any closed meeting is convened, the presiding officer will publicly identify the section or sections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting.*

The notice for this meeting was posted in compliance with the Texas Open Meeting Act on \_\_\_\_\_, at \_\_\_\_\_.

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Sonia Gomez, For the Board of Trustees



**BOND PROJECT SUMMARY REPORT**  
**December 2015**

# Bond Project Team

## **Dominic Padilla, LEED AP**

Executive Director of Facilities and Transportation

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## **Edgar Goytia**

Bond Project Manager

## **Arlene Garcia**

Field Project Superintendent

# BOND 2006 & 2011

**UNDER CONSTRUCTION**



# Northwest Early College High School

**Architect:** GA Architecture

**Contractor:** BANES

ID	PROJECT	PROPOSED PROJECT AMOUNT	GENERAL FUND BALANCE	FOOD SERVICE FUND BALANCE	BOND SERIES 2006	BOND SERIES 2011	TOTAL AMENDED PROJECT BUDGET	ENCUMBRANCE \$ 11/30/2015	PROJECT EXPENSES TO DATE 11/30/2015	BUDGET BALANCE REMAINING	COMMENTS /STATUS	% COMMITTED	% SPENT
119	PA System	\$ 15,000	\$ -		\$ 15,000		\$ 15,000	\$ 14,500	\$ 375	\$ 125		99%	3%
120	Kitchen-Cafeteria	\$ -	\$ 1,125,000		\$ -	\$ -	\$ 1,125,000	\$ 162,788	\$ 962,212	\$ -		100%	86%
	Multi-Purpose Room	\$ -	\$ -		\$ 177,635		\$ 177,635	\$ 29,024	\$ 102,567	\$ 46,044		74%	58%
	Kitchen Equipment			\$ 484,834	\$ -		\$ 484,834	\$ 373,614	\$ 6,511	\$ 104,709		78%	1%
	Kitchen Equipment (controlled)			\$ 50,000	\$ -		\$ 50,000		\$ 43,783	\$ 6,217		88%	
	Kitchen Equipment (smallwear)			\$ 25,000	\$ -		\$ 25,000	\$ -	\$ 16,851	\$ 8,149			67%

Project Notes:

Major Activities:

This project is 99% complete. Contractor working on final punchlist

Key Issues:

None at this time



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QUESTIONS?



# Deanna Davenport Elementary School

**Architect:** GA Architecture

**Contractor:** Horizone

ID	PROJECT DESCRIPTION	PROPOSED PROJECT AMOUNT	BOND SERIES 2006	BOND SERIES 2011	TOTAL AMENDED PROJECT BUDGET	ENCUMBRANCES 11/30/2015	PROJECT EXPENSES TO DATE 11/30/2015	BUDGET BALANCE REMAINING	COMMENTS /STATUS	% COMMITTED	% SPENT
63	Playground: Upgrades: Repaint, Refurbish and Resurface Play Courts & <b>Basketball Courts</b>	\$ 78,000	\$ -	\$ 116,581	\$ 116,581	\$ 1,957	\$ 114,819	\$ (195)		100%	99%
65	Site: Soccer Field Upgrades	\$ 100,000	\$ -	\$ 138,700	\$ 138,700	\$ 11,424	\$ 126,975	\$ 300		100%	92%
63	Playground: Upgrades: Repaint, Refurbish and Resurface Play Courts & <b>Basketball Courts</b>	\$ -	\$ 37,000	\$ -	\$ 37,000	\$ -	\$ 37,000	\$ -		100%	100%

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Project Notes:

Major Activities:

Project is 99% Complete. Contractor working on punchlist

Key Issues:

None at this time



# Silvestre and Carolina Reyes - Pre-k to 5th

**Architect:** Carl Daniels Architects

**Contractor:** Vemac

ID	PROJECT	PROPOSED PROJECT AMOUNT	FOOD SERVICE FUND BALANCE	BOND SERIES 2006	BOND SERIES 2011	TOTAL AMENDED PROJECT BUDGET	ENCUMBRANCE \$ 11/30/2015	PROJECT EXPENSES TO DATE 11/30/2015	BUDGET BALANCE REMAINING	COMMENTS /STATUS	% COMMIT TED	% SPENT
83	Campus Construction	\$ 15,250,000			\$ 2,571,319	\$ 2,571,319	\$ -	\$ 2,571,319	\$ 0		100%	100%
					\$ 13,590,830	\$ 13,590,830	\$ 735,491	\$ 12,865,408	\$ (10,070)		100%	95%
87	Furniture and Equipment	\$ 355,000			\$ 396,964	\$ 396,964	\$ -	\$ 396,964	\$ 0		100%	100%
88	Technology Equipment	\$ 450,000			\$ 390,904	\$ 390,904	\$ 13,292	\$ 377,385	\$ 227		100%	97%
89	Technology Infrastructure	\$ 320,000			\$ 285,402	\$ 285,402	\$ 38,987	\$ 246,414	\$ 0		100%	86%
87	Playground Equipment	\$ -			\$ 227,719	\$ 227,719	\$ 2,392	\$ 225,326	\$ 1		100%	99%
	Custodial Equipment				\$ 37,599	\$ 37,599	\$ 18,069	\$ 19,529	\$ 1		100%	52%
	24Hr. Campus Security				\$ 14,990	\$ 14,990	\$ 2,192	\$ 12,796	\$ 2		100%	85%
	Nurse-Furn & Equip-Nurse				\$ 8,809	\$ 8,809	\$ 8,410	\$ -	\$ 399		95%	0%
	General, Instruct., & Reading Materials \$25K & \$16,336				\$ 39,601	\$ 39,601	\$ -	\$ -	\$ 39,601		0%	0%
85	Campus Construction	\$ 2,127,906		\$ 3,771,794		\$ 3,771,794	\$ 243,062	\$ 3,433,087	\$ 95,645		97%	91%
86	Architect/Construction Fees	\$ 2,259,602		\$ 1,498,967		\$ 1,498,967	\$ 303,071	\$ 1,195,895	\$ 1		100%	80%
	Custodial Equip -Boom Lift			\$ 26,685		\$ 26,685	\$ 26,265		\$ 420		98%	0%
87	Furniture and Equipment			\$ 511,258		\$ 511,258	\$ 127,832	\$ 383,156	\$ 270		100%	75%
	Kitchen Equipment	\$ 433,081				\$ 433,081	\$ 37,281	\$ 392,910	\$ 2,890		99%	91%
	Kitchen Dining Furniture	\$ 54,373				\$ 54,373	\$ -	\$ 39,189	\$ 15,184		72%	72%
	Kitchen Smallwear	\$ 33,046				\$ 33,046	\$ -	\$ 16,627	\$ 16,419		50%	50%

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**Project Notes:**

**Major Activities:**

This project is 99% complete. Contractor working on punchlist

**Key Issues:**

None at this time



# Alderete Middle School

**Architect:** GA Architecture

**Contractor:** BANES

ID	PROJECT	PROPOSED PROJECT AMOUNT	GENERAL FUND BALANCE	BOND SERIES 2006	BOND SERIES 2011	TOTAL AMENDED PROJECT BUDGET	ENCUMBRANCES 11/30/2015	PROJECT EXPENSES TO DATE 11/30/2015	BUDGET BALANCE REMAINING	COMMENTS/STATUS	% COMMITTED	% SPENT
122	Landscaping: Upgrades (related to Gym Add.)	\$ 71,342	\$ -	\$ 2,375	\$ -	\$ 2,375	\$ -	\$ 2,375	\$ -		100%	100%
123	Gym: Addition		\$ 628,062	\$ -	\$ -	\$ 628,062	\$ 177,569	\$ 450,493	\$ 0		100%	72%
				\$ 431,070		\$ 431,070	\$ -	\$ 431,070	\$ -		100%	100%
		\$ 2,000,000	\$ -	\$ -	\$ 1,767,063	\$ 1,767,063	\$ -	\$ 1,763,386	\$ 3,677		100%	100%
					\$ 1,066,992	\$ 1,066,992	\$ -	\$ 992,372	\$ 74,620		93%	93%
124	Band/Music Room: Fine Arts Expansion and Upgrades	\$ 940,000	\$ -	\$ -	\$ 247,900	\$ 247,900	\$ 1,450	\$ 236,570	\$ 9,880		96%	95%
128	ADA: Compliance Issues	\$ 35,000	\$ -	\$ -	\$ 68,891	\$ 68,891	\$ 31,130	\$ 37,065	\$ 697		99%	54%
129	Flooring: Existing Gym. Wall to wall floor replacement.	\$ 205,000	\$ -	\$ -	\$ 125,597	\$ 125,597	\$ 989	\$ 124,204	\$ 403		100%	99%
133	Roof: Replace Translucent Panels	\$ 85,000	\$ -	\$ -	\$ 60,654	\$ 60,654	\$ -	\$ 58,397	\$ 2,257		96%	96%

Project Notes:

Major Activities:

The project is 100% Complete.

Issues:

None



# Canutillo High School

**Architect:** Dimensions Partnership  
**Contractor:** Banes

ID	PROJECT	PROPOSED PROJECT AMOUNT	BOND SERIES 2006	BOND SERIES 2011	TOTAL AMENDED PROJECT BUDGET	ENCUMBRANCE \$ 11/30/2015	PROJECT EXPENSES TO DATE 11/30/2015	BUDGET BALANCE REMAINING	COMMENTS /STATUS	% COMMITTED	% SPENT
107	Gym: Addition w/One Side Seating	\$ 2,100,000	\$ -	\$ 1,058,233	\$ 1,058,233	\$ 51,275	\$ 987,709	\$ 19,249		98%	93%
				\$ 1,471,485	\$ 1,471,485	\$ 82,788	\$ 1,388,697	\$ 0		100%	94%
114	Locker Room: Girl Locker Room Upgrades	\$ 10,000	\$ -	\$ 11,691	\$ 11,691	\$ 8,891	\$ 2,799	\$ 1		100%	24%
116	Subsidence at Plaza / Buttressing at Courts	\$ 85,000	\$ -	\$ 72,277	\$ 72,277	\$ 854	\$ 80,422	\$ (8,999)		112%	111%
	Bldg Water Pressure Regulator			\$ 35,000	\$ 35,000	\$ 35,000	\$ -	\$ -		100%	0%

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Project Notes:

Major Activities:

The project is 99% Complete. Contractor working on Building punchlist and landscaping

Key Issues:

None.



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# Jose Damian Elementary School

## Complete

**Architect:** Dimensions Partnership  
**Contractor:** BYERS

ID	PROJECT	PROPOSED PROJECT AMOUNT	BOND SERIES 2006	BOND SERIES 2011	PROJECT BUDGET	ENCUMBRANCES 04/30/2014	PROJECT EXPENSES TO DATE 04/30/2014	BUDGET BALANCE REMAINING	Comments	% SPENT
77	Fencing: Campus	\$ 16,500	\$ 29,390	\$ -	\$ 29,390	\$ 1,118	\$ 29,938	\$ (1,666)	Complete	106%
81	Life Safety: Fire-Rated Door	\$ 72,000	\$ -	\$ 152,284	\$ 152,284	\$ 136,934	\$ 11,615	\$ 3,734	Complete	98%
79	Playground: Equipment	\$ 19,000	\$ 19,000	\$ -	\$ 19,000	\$ -	\$ 19,000	\$ 0	Complete	100%
82	ADA: Playground Area	\$ 12,000	\$ -	\$ 61,308	\$ 61,308	\$ -	\$ 61,228	\$ 81	Complete	100%
76	Electrical: Lighting Upgrade: Exterior	\$ 25,000	\$ -	\$ 17,757	\$ 17,757	\$ -	\$ 17,757	\$ -	Complete	100%
78	Flooring: Kitchen Floor Upgrades	\$ 58,000	\$ -	\$ 4,339	\$ 4,339	\$ -	\$ 4,338	\$ 1	Postponed	0%

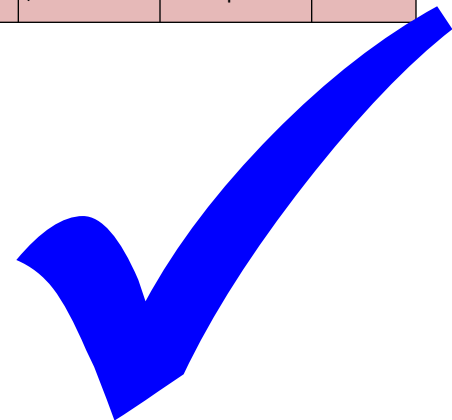
Project Notes:

Major Activities:

The project is 100% Complete.

Key Issues:

None at this time





# Canutillo Elementary School

## Complete

**Architect:** Philo Wilke  
**Contractor:** Byers

ID	PROJECT	PROPOSED PROJECT AMOUNT	BOND SERIES 2006	BOND SERIES 2011	PROJECT BUDGET	ENCUMBRANCES 04/30/2014	PROJECT EXPENSES TO DATE 04/30/2014	BUDGET BALANCE REMAINING	COMMENTS	% SPENT
33	ADA: Sidewalk Extension / Expansion: From Blacktop to Playground	\$ 80,000	\$ -	\$ 139,190	\$ 139,190	\$ 9,505	\$ 129,684	\$ 1	Complete	93%
34	ADA: Grass Play Area and Irrigation: Sidewalk Inside Oval	\$ 136,444	\$ 113,970	\$ -	\$ 113,970	\$ (0)	\$ 113,970	\$ 0	Complete	100%
	ADA: Grass Play Area and Irrigation: Sidewalk Inside Oval	\$ 112,000	\$ -	\$ 113,447	\$ 113,447		\$ 113,446	\$ 1	Complete	100%
36	Fencing: Campus	\$ 16,500	\$ 108,090	\$ -	\$ 108,090	\$ 24,612	\$ 83,285	\$ 193	Complete	77%
42	ADA: Blacktop Resurfacing	\$ 345,823	\$ 364,498	\$ -	\$ 364,498	\$ 2,346	\$ 366,303	\$ (4,150)	Complete	100%
	ADA: Blacktop Resurfacing	\$ 30,000	\$ -	\$ 118,247	\$ 118,247	\$ 457	\$ 111,002	\$ 6,788	Complete	94%
43	Drop-Off / Pick-Up Upgrades	\$ 160,000	\$ -	\$ 193,887	\$ 193,887	\$ 16,179	\$ 153,417	\$ 24,291	Complete	79%

Project Notes:

Major Activities:

The project is 100% Complete.

Key Issues:

None at this time





# Bill Childress Elementary School

## Complete

ID	PROJECT	PROPOSED PROJECT AMOUNT	BOND SERIES 2006	BOND SERIES 2011	PROJECT BUDGET	ENCUMBRANCES 04/30/2014	PROJECT EXPENSES TO DATE 04/30/2014	BUDGET BALANCE REMAINING	Comments	% SPENT
21	Irrigation System: Grass Areas	\$ 30,000	\$ -	\$ 71,071	\$ 71,071	\$ 1,715	\$ 65,060	\$ 4,296	Complete	94%
26	Paint: Campus	\$ 40,000	\$ -	\$ 75,396	\$ 75,396	\$ 3,211	\$ 72,182	\$ 3	Complete	100%
23	Lift Station: Upgrade	\$ 40,000	\$ 5,126	\$ -	\$ 5,126	\$ -	\$ 4,365	\$ 761	Complete	85%
20	Electrical: Lighting Upgrade: Exterior	\$ 25,000	\$ -	\$ 19,017	\$ 19,017	\$ -	\$ 19,017	\$ 0	Complete	100%
22	Playground: Equipment	\$ 19,000	\$ 2,235	\$ -	\$ 2,235	\$ -	\$ 2,235	\$ -	Complete	100%
24	ADA: Drinking Fountains	\$ 8,000	\$ 3,698	\$ 7,107	\$ 10,805	\$ -	\$ 10,804	\$ 1	Complete	100%
29	Wetland Upgrades	\$ 100,000	\$ 141,257	\$ -	\$ 141,257	\$ -	\$ 141,256	\$ 0	Complete	100%
30	ADA: Playground Area	\$ 12,000	\$ -	\$ 11,621	\$ 11,621	\$ -	\$ 11,620	\$ 1	Complete	100%
31	Playground: Upgrade	\$ 30,000	\$ -	\$ 30,000	\$ 30,000	\$ -	\$ 29,999	\$ 1	Complete	100%

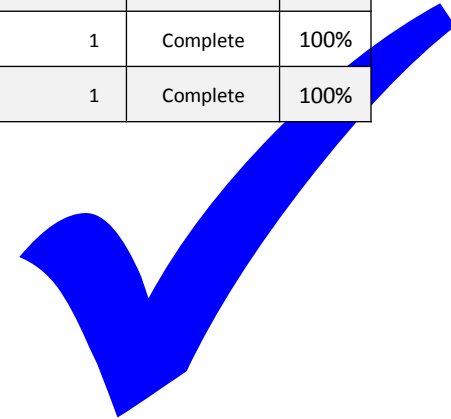
Project Notes:

Major Activities:

The project is 100% Complete

Key Issues:

None at this time



# Gonzalo & Sofia Garcia Elementary School

## Complete

ID	PROJECT	PROPOSED PROJECT AMOUNT	BOND SERIES 2006	BOND SERIES 2011	PROJECT BUDGET	ENCUMBRANCES 04/30/2014	PROJECT EXPENSES TO DATE 04/30/2014	BUDGET BALANCE REMAINING	Comments	% SPENT
73	ADA: Grass Play Area	\$ 30,000	\$ -	\$ 52,344	\$ 52,344	\$ 1,522	\$ 50,817	\$ 5	Complete	100%
71	Lift Station: Upgrade	\$ 40,000	\$ -	\$ 11,475	\$ 11,475	\$ -	\$ -	\$ 11,475	Postponed	0%
69	Canopy	\$ 38,000	\$ -	\$ 37,981	\$ 37,981	\$ -	\$ 37,981	\$ -	Complete	100%
70	Canopy	\$ 12,000	\$ 11,994	\$ -	\$ 11,994	\$ -	\$ 11,994	\$ -	Complete	100%
72	Ponding: Upgrades: Rip rap and chainlink fence with slats.	\$ 38,000	\$ -	\$ 32,100	\$ 32,100	\$ -	\$ 32,100	\$ -	Complete	100%
74	ADA: Playground Equipment	\$ 12,000	\$ -	\$ 10,525	\$ 10,525		\$ 10,524	\$ 1	Complete	100%
75	Playground: Equipment	\$ 19,000	\$ 19,006	\$ -	\$ 19,006	\$ -	\$ 19,000	\$ 6	Complete	100%



Project Notes:

Major Activities:

The project is 100% Complete

Key Issues:

None at this time



# Canutillo Middle School

## Complete

ID	PROJECT	PROPOSED PROJECT AMOUNT	BOND SERIES 2006	BOND SERIES 2011	PROJECT BUDGET	ENCUMBRANCES 04/30/2014	PROJECT EXPENSES TO DATE 04/30/2014	BUDGET BALANCE REMAINING	COMMENTS	% SPENT
141	Office Entrance Renovations	\$ 207,965	\$ 207,965	\$ -	\$ 207,965	\$ 8,081	\$ 197,198	\$ 2,686	Complete - Final Payment Pending	99%
140	Classrooms: Size Upgrade/Entrance & Office	\$ 355,000	\$ -	\$ 946,904	\$ 946,904	\$ 57,398	\$ 967,953	\$ (78,448)	Complete	108%
144	Site: Parking Lot / Ponding / Rip Rap / Xeriscaping Upgrades	\$ 600,000	\$ -	\$ 799,104	\$ 799,104	\$ 13,325	\$ 744,672	\$ 41,107	Complete - Final Payment Pending	95%
146	Renovation: Select Restroom Upgrades	\$ 113,297	\$ 113,297	\$ -	\$ 113,297	\$ 1,594	\$ 86,637	\$ 25,067	Complete - Final Payment Pending	78%
	Renovation: Select Restroom Upgrades	\$ 200,000	\$ -	\$ 22,629	\$ 22,629	\$ -	\$ 22,629	\$ 1	Complete - Final Payment Pending	100%
147	ADA: Compliance Issues: Elevator and Wheelchair Lift	\$ 81,745	\$ 81,745	\$ -	\$ 81,745	\$ 846	\$ 48,366	\$ 32,533	Complete - Final Payment Pending	60%
	ADA: Compliance Issues: Elevator and Wheelchair Lift	\$ 75,000	\$ -	\$ 13,602	\$ 13,602	\$ -	\$ 12,975	\$ 627	Complete - Final Payment Pending	95%
148	Site: Basketball / Play Courts	\$ 67,926	\$ 67,926	\$ -	\$ 67,926	\$ 1,200	\$ 35,020	\$ 31,707	Complete - Final Payment Pending	53%
	Site: Basketball / Play Courts	\$ 85,000	\$ -	\$ 11,837	\$ 11,837	\$ 111	\$ 8,354	\$ 3,372	Complete - Final Payment Pending	72%
149	Ceiling Tile: Replacements	\$ 77,000	\$ 76,486	\$ -	\$ 76,486	\$ 1,039	\$ 41,002	\$ 34,446	Complete - Final Payment Pending	55%
	Ceiling Tile: Replacements	\$ 65,000	\$ -	\$ 3,928	\$ 3,928	\$ -	\$ 5,612	\$ (1,684)	Complete - Final Payment Pending	143%
138	Lift Station: Upgrades	\$ 25,000	\$ -	\$ 20,300	\$ 20,300	\$ -	\$ 7,170	\$ 13,130	Pending	35%
142	Wetlands: Waste Water Removal	\$ 2,500,000	\$ -	\$ 1,921,234	\$ 1,921,234	\$ -	\$ 116,190	\$ 1,805,044	Pending	6%
135	Roofing: Upgrade Weight Room / Ag Building	\$ 130,000	\$ -	\$ 110,470	\$ 110,470	\$ -	\$ 110,470	\$ -	Complete	100%
136	Athletic Renovations	\$ 59,966	\$ 68,383	\$ -	\$ 68,383	\$ -	\$ 68,383	\$ 1	Complete	100%
137	Paint: Exterior Gym and Cafeteria	\$ 50,000	\$ -	\$ 25,034	\$ 25,034	\$ -	\$ 25,034	\$ -	Complete	100%
139	Abatement: Asbestos at Entry and Classrooms	\$ 65,000	\$ -	\$ 8,368	\$ 8,368	\$ -	\$ 8,788	\$ (420)	Complete	105%

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Project Notes:

Major Activities:

The project is 100% Complete

Key Issues:

None at this time





# Energy Management Johnson Control – Phase II



Water Conservation:	<b><u>100.00%</u> Complete</b>
DDC Controls:	<b><u>100.00%</u> Complete</b>
HVAC Upgrades:	<b><u>100.00%</u> Complete</b>
<b>Overall:</b>	<b>100.00% Complete</b>

# Canutillo High School Johnson Control – Project #108- Phase I



Water Conservation:	<b><u>100.00%</u> Complete</b>
Lighting Upgrades:	<b><u>100.00%</u> Complete</b>
DDC Controls:	<b><u>100.00%</u> Complete</b>
HVAC Upgrades:	<b><u>100.00%</u> Complete</b>
<b>Overall:</b>	<b>100.00% Complete</b>

<b>2011 Budget:</b>	\$ 25,000.00
<b>Total Spent:</b>	\$ 22,688.12
<b>Percent Completion:</b>	100%
<b>Over/Under:</b>	\$ 2,311.88 ↓
<b>Contractor:</b>	Ecoworks
<b>SOW:</b>	
Install 51 Ea. - 30W LED Wall Packs	



**BILL CHILDRESS ELEMENTARY SCHOOL**  
**ELECTRICAL: LIGHTING UPGRADE: EXTERIOR**  
**PROJECT #20**



<b>2011 Budget:</b>	\$ 141,942.61
<b>Total Spent:</b>	\$ 141,256.22
<b>Percent Completion:</b>	100%

<b>Over/Under:</b>	\$ 686.39 ↓
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<b>Contractor:</b>	Martinez Bros. Biohabitats
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**SOW:**

Renovate Existing Wetlands: Rock for check dams, flow splitter basin, Liner, inlet and outlet piping, 3"-8" washed rock, 1/2"-1" gravel, 3/8" pea gravel

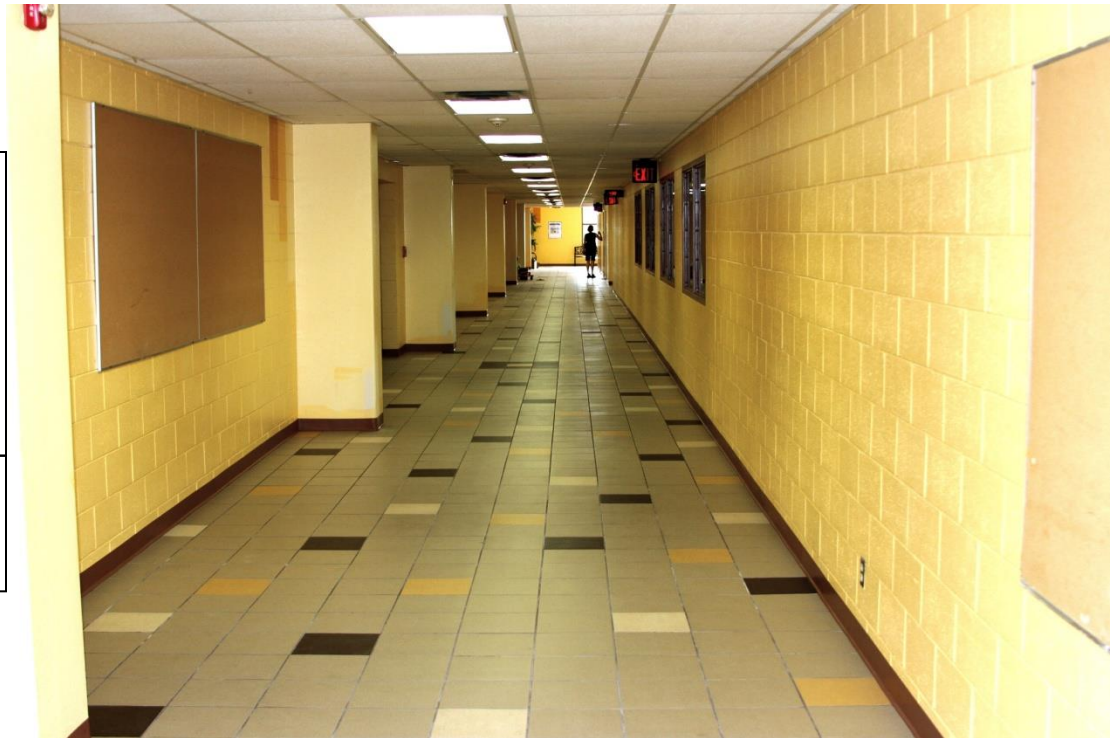


**BILL CHILDRESS ELEMENTARY SCHOOL  
WETLANDS UPGRADES  
PROJECT #29**



<b>2011 Budget:</b>	\$ 98,000.00
<b>Total Spent:</b>	\$ 116,200.00
<b>Percent Completion:</b>	100%
<b>Over/Under:</b>	\$ 18,200.00 ↑
<b>Contractor:</b>	Spectrum Floors

<b>SOW:</b>	New glazed porcelain floor tile 12"x12" Daltile "Color Scheme" and Vinyl Cove 4"
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**CANUTILLO ELEMENTARY SCHOOL**  
**FLOORING: INTERIOR SLAB AND TILE REPLACEMENT**  
**PROJECT #35**





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<b>2011 Budget:</b>	\$ 108,522.00	<b>SOW:</b> New concrete slab, installation of SofTile on 4 Ea. Playgrounds, installation of Playground Equipment
<b>Total Spent:</b>	\$ 84,871.49	
<b>Percent Completion:</b>	100%	
<b>Over/Under:</b>	\$ 23,650.51 ↓	
<b>Contractor:</b>	Exerplay	

**CANUTILLO ELEMENTARY SCHOOL**  
**NEW CANOPY, ADA-COMPLIANT PLAYGROUND AND FALL SURFACE**  
**PROJECTS #49,50,51,52**



<b>2011 Budget:</b>	\$ 25,000.00
<b>Total Spent:</b>	\$ 17,198.30
<b>Percent Completion:</b>	100%

<b>Over/Under:</b>	\$ 15,198.30 ↓
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<b>Contractor:</b>	Ecoworx
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**SOW:**

New 41 Ea. – 30W Wall packs (Exterior)

New 9 Ea. – Canopy Lights

\*Removal of old fixtures, install new led wall pack fixtures



**DEANNA DAVENPORT ELEMENTARY SCHOOL**

**LIGHTING UPGRADE: EXTERIOR**

**PROJECT #53**



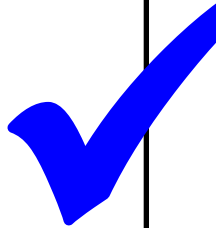
# Deanna Davenport Project #62



Concrete Slab: **100% Complete**

Playground Equipment  
Installation: **100% Complete**

Softile Installation: **100% Complete**



**exerPlay, inc.**



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<b>2011 Budget:</b>	\$ 50,000.00	<b>SOW:</b>	
<b>Total Spent:</b>	\$ 49,975.00	New 40'x46'10'	Canopy
<b>Percent Completion:</b>	100%	New 28'x30'x10'	Canopy
<b>Over/Under:</b>	\$ 25.00 ↓	New 38'x29'x8'	Canopy
<b>Contractor:</b>	International Quality Products	New 32'x26'x10'	Canopy

## GONZALO & SOFIA GARCIA ELEMENTARY SCHOOL

### ADDITIONAL NEW CANOPIES

### PROJECT #69,70



<b>2011 Budget:</b>	\$ 25,000.00
<b>Total Spent:</b>	\$ 17,756.59
<b>Percent Completion:</b>	100%
<b>Over/Under:</b>	\$ 7,243.41 ↓

<b>Contractor:</b>	Consolidated Electrical / Ecoworks
--------------------	--

<b>SOW:</b>
New 51 Ea. - 30W Exterior Wall packs (Consolidated Electrical)
New 7 Ea. - Canopy Lights (Ecoworks)



## JOSE DAMIAN ELEMENTARY SCHOOL

# ELECTRICAL: LIGHTING UPGRADE: EXTERIOR

## PROJECT #76



# Jose Damian Elementary Project #82

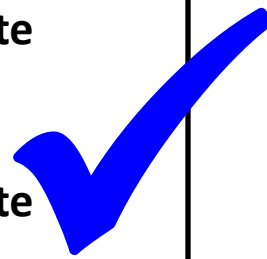


39

Concrete Slab: **100% Complete**

Playground Equipment  
Installation: **100% Complete**

Softile Installation: **100% Complete**





<b>2011 Budget:</b>	\$ 210,000.00
<b>Total Spent:</b>	\$ 146,677.48
<b>Percent Completion:</b>	100%

<b>Over/Under:</b>	\$ 63,322.52 ↓
--------------------	----------------

<b>Contractor:</b>	L.E.R Inc.
--------------------	------------

**SOW:**  
Surveying, Engineering and testing, sunken area repairs and resurface, re-stripping, subsidence repairs

**ALDERETE MIDDLE SCHOOL**  
**FOOTBALL FIELD AND TRACK SUBSIDENCE REPAIRS AND STRIPING**  
**PROJECT #121**



# ALDERETE MIDDLE SCHOOL

## ELECTRICAL: LIGHTING: SAFETY LIGHTING FOR FOOTBALL FIELD



### PROJECT #125

2011 Budget: \$ 30,000.00

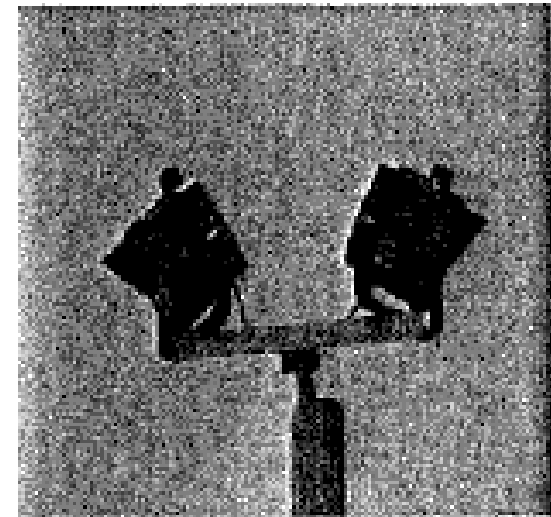
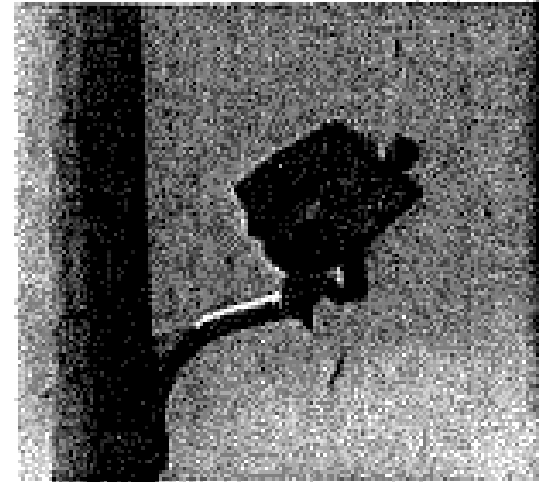
Total Spent: \$ 0.00

Percent Completion: 100%

Over/Under: \$ 30,000.00 ↓

Contractor: El Paso Electric  
Company

FLOOD LIGHT



# ALDERETE MIDDLE SCHOOL

## PONDING UPGRADES AND RIP RAP

### PROJECT #126



2011 Budget: \$ 30,000.00  
Total Spent: \$ 23,322.00  
Percent Completion: 100%

Over/Under: \$ 6,678.00 ↓

Contractor: High Ridge  
Construction



**2011 Budget:** \$ 130,000.00  
**Total Spent:** \$ 110,470.07  
**Percent Completion:** 100%  
  
**Over/Under:** \$ 19,529.93 ↓  
  
**Contractor:** Sams  
Construction

43



**CANUTILLO MIDDLE SCHOOL**  
**ROOFING UPGRADE WEIGHT ROOM**  
**PROJECT #135**



**2006 Budget:** \$ 35,000.00  
**Total Spent:** \$ 64,582.64  
**Percent Completion:** 100%

**Over/Under:** \$ 29,582.64 ↑

**Contractor:** Martinez Irrigation  
L.E.R Inc.



**CANUTILLO MIDDLE SCHOOL  
ATHLETIC RENOVATIONS  
PROJECT #136**



**2011 Budget:** \$ 50,000.00  
**Total Spent:** \$ 25,033.61  
**Percent Completion:** 100%

**Over/Under:** \$ 24,966.39 ↓

**Contractor:** Canutillo ISD



**CANUTILLO MIDDLE SCHOOL**  
**PAINT EXTERIOR GYM AND CAFETERIA**  
**PROJECT #137**



**2011 Budget:** \$ 17,000.00  
**Total Spent:** \$ 204,231.88  
**Percent Completion:** 100%  
**Over/Under:** \$ 187,231.88 ↑  
**Contractor:** L.E.R Inc.



**CANUTILLO HIGH SCHOOL**  
**TRACK RESURFACING AND STRIPING**  
**PROJECT #105**



**CANUTILLO HIGH SCHOOL**  
**FLOORING BAND ROOM**  
**IMPROVEMENTS**  
**PROJECT #109**



<b>2011 Budget:</b>	\$ 15,000.00
<b>Total Spent:</b>	\$ 14,975.80
<b>Percent Completion:</b>	100%
<b>Over/Under:</b>	\$24.20 ↓
<b>Contractor:</b>	Spectrum Floors



**2011 Budget:** \$ 417,200.00  
**Total Spent:** \$ 417,199.44  
**Percent Completion:** 100%  
**Contractor:** US Track and Turf, Inc.



**CANUTILLO HIGH SCHOOL  
NEW FOOTBALL TURF  
PROJECT #110**



<b>2006 Budget:</b>	\$ 15,761.00
<b>Total Spent:</b>	\$ 15,737.11
<b>Percent Completion:</b>	100%

<b>Over/Under:</b>	\$ 23.89 ↓
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<b>Contractor:</b>	Canutillo ISD
--------------------	---------------

**SOW:**

Rebuild 3 – 1 ½ HP Taco Pumps  
Rebuild 2 – 5 HP Taco Pumps



**DISTRICT WIDE**  
**BOILER PUMPS**  
**PROJECT #8**



**2011 Budget:** \$ 80,000.00  
**Total Spent:** \$ 39,179.61

**Over/Under:** \$ 40,820.39 ↓

**Percent Completion:** 100%

50



**DISTRICT WIDE  
MAINTENANCE EQUIPMENT  
PROJECT #92**



<b>2011 Budget:</b>	\$ 1,000,000.00
<b>Total Spent:</b>	\$ 1,007,986.46
<b>Over/Under:</b>	\$ 7,986.40 ↑
<b>Percent Completion:</b>	100%

<b>SOW:</b>
New 2 Ea. 2012 Blue Bird School Busses
New 8 Ea. 2012 Blue Bird Busses
New 1 Ea. 2011 Chevrolet Microbird Bus
New 1 Ea. 2012 Chevrolet Microbird Bus



**DISTRICT WIDE**  
**VEHICLES BUSES**  
**PROJECT #93**



<b>2011 Budget:</b>	\$ 100,000.00
<b>Total Spent:</b>	\$ 122,168.42
<b>Over/Under:</b>	\$ 22,168.42 ↑
<b>Percent Completion:</b>	100%

**SOW:**  
1 Ea. New F-250  
3 Ea. New F-150  
3 Ea. New E-150



**DISTRICT WIDE  
VEHICLES: MAINTENANCE  
PROJECT #94**





# Canutillo Middle School

## **SCOPE:**

This project will consist of new construction of two classrooms and a multi-purpose room addition to be located between the 100 and 200 classroom wings at Canutillo Middle School.

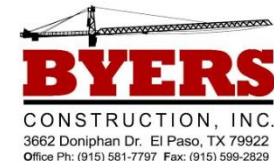
Project #139	Abatement: Asbestos at Entry
Project #140	Classroom Size Upgrade
Project #141	Entrance and offices renovation
Project #144	Parking Lot/Ponding Upgrades
Project #146	Select Restroom Upgrades
Project #147	ADA: Compliance Issues: Elevator and Wheelchair Lift
Project #148	Basketball / Playground Courts
Project #149	Ceiling Tile Replacements

## **DESIGN STATUS:**

Design Development – 100% Complete ✓  
Construction Documents – 100% Complete ✓

**A/E:** MNK Architects

**Contractor:** BYERS





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# Board of Trustees


## Executive Summary of Board Agenda Item

Meeting Date: \_\_\_\_\_  
Agenda Item No.: \_\_\_\_\_

Subject/Title for Agenda Posting: Report to the Board of Trustees-November 2015 Financials

Justification Statement: Presentation of Report to the Board of Trustees on the Monthly Financials for November, 2015.

Purpose of Agenda Item:  Action     Information     Discussion  
Committee Meeting:  Policy/Instruction/Personnel/Student Services Committee  
 Finance/Audit/Facilities/Planning Committee

Staff Responsible: Ana Zúñiga Director of Financial Services  
*Presenter(s)* *Title*  
  
*Signature of Approver*

### District Improvement Plan Objective, Goal or Need Addressed

#### RATIONALE:

Presentation of Report to the Board of Trustees on the Monthly Financials for November 2015.

#### RECOMMENDATION/MOTION:

Acceptance of Report to the Board of Trustees – November 2015 Financials.

FUNDING SOURCE:  
All

ACCOUNT NO(S).

PROCUREMENT METHOD TYPE:  
N/A

REQUESTING DEPARTMENT: Financial Services Department

IMPACT ON OTHER FUNCTIONS/OPERATIONS:  
N/A

CONSEQUENCES OF NON-APPROVAL:  
N/A

IMPLEMENTATION TIMELINE:  
N/A



# Board of Trustees

## Executive Summary of Board Agenda Item

Meeting Date: \_\_\_\_\_  
Agenda Item No.: \_\_\_\_\_

Subject/Title for Agenda Posting: Presentation of Warrant Report for November 1 - 30, 2015

Justification Statement: Presentation for your review and acceptance of the Warrant Report for the month of November 2015.

Purpose of Agenda Item:  Action     Information     Discussion  
Committee Meeting:  Policy/Instruction/Personnel/Student Services Committee  
 Finance/Audit/Facilities/Planning Committee  
Staff Responsible: Ana P. Zuniga

Presenter(s)



Signature of Approval

Director of Financial Services

Title

### District Improvement Plan Objective, Goal or Need Addressed

#### RATIONALE:

Acceptance of Warrant Report for the month of November 1 - 30, 2015

#### RECOMMENDATION/MOTION:

Administration recommends the acceptance of the Warrant Report in the amount of \$1,267,109.19.

FUNDING SOURCE: All Funds                      ACCOUNT NO(S).

#### PROCUREMENT METHOD TYPE:

N/A

#### REQUESTING DEPARTMENT:

Financial Services Department

#### IMPACT ON OTHER FUNCTIONS/OPERATIONS:

N/A

#### CONSEQUENCES OF NON-APPROVAL:

N/A

#### IMPLEMENTATION TIMELINE:

N/A



# Board of Trustees

## Executive Summary of Board Agenda Item

Meeting Date: \_\_\_\_\_

Agenda Item No.: \_\_\_\_\_

Subject/Title for Agenda Posting:

Justification Statement:

Purpose of Agenda Item:  Action  Information  Discussion

Committee Meeting:

- Policy/Instruction/Personnel/Student  
 Finance/Audit/Facilities/Planning Committee Meeting

Staff Responsible:

Ana Zuniga \_\_\_\_\_ Director Financial Services

*Print Name and Signature of Presenter*



*Signature of Financial Services Director*

### District Improvement Plan Objective, Goal or Need Addressed

RATIONALE:

The attached forms list the donations that have been received by the district and are being submitted for your review and consideration by the Board of Trustees.

District Donations – Total Value \$9,510.00

RECOMMENDATION/MOTION:

Administration recommends the acceptance of donations in the amount of \$9,510.00

ACCOUNT NO(S):

N/A

PROCUREMENT METHOD TYPE:

N/A

REQUESTING DEPARTMENT:

Financial Services Department

CONSEQUENCES OF NON-APPROVAL:

N/A

IMPACT ON OTHER FUNCTIONS/OPERATIONS:

N/A

IMPLEMENTATION TIMELINE:

N/A

ATTACHMENT(S):







Canutillo Independent School District
Donation Approval Form

EXHIBIT R

Date of request: 10-28-15 School/ Department: AMS

On behalf of the CISD, I am asking that you approve the acceptance of the following items:

Table with 3 columns: Donation Description, Quantity, Value. Row 1: iTunes Giftcard, 1, 25.00

Purpose of donation: incentive for attendance

Donor or Donor Organization Name: Jacque J. Parks
Address, City, State & Zip Code: 821 Phil Hansen, Canutillo, TX 79835

- Check one:
[ ] Non-monetary donation
[ ] This donation will be recorded in the campus/department activity account
[ ] This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in nature

Club Name Account Number

Sponsor's Signature Date

Donation has been received and is pending approval
If yes, list Miscellaneous Receipt# [ ] Yes [ ] No

REQUESTER'S SIGNATURE: [Signature] 10/28/15
Principal/Department Head Date

ACCEPTANCE APPROVAL: [Signature] 11/20/15
Financial Services Director Date

IF ADDITIONAL APPROVALS ARE REQUIRED, PLEASE FORWARD TO:

Technology Approval: [Signature] Date
Director of School Resources

Facilities Approval: [Signature] Date
Executive Director of Facilities

AFTER ALL APPROVALS SEND: Copy to Campus, Copy to Accountant - Asset Management, Original to Board of Trustees for Approval

Property donated (and accepted) to the district becomes sole property of the district and cannot be returned to the donor. Donations made to the district or a campus activity account are tax-deductible. Donors should check with their tax-advisor for the donation's tax status when donating to a club or team.

RECEIVED OCT 28 2015



Canutillo Independent School District
Donation Approval Form

EXHIBIT R

Date of request: 10-21-15 School Department: AMS

On behalf of the CISD, I am asking that you approve the acceptance of the following items:

Table with 3 columns: Donation Description, Quantity, Value. Row 1: 2 gifts cards to DQ, 5.00 x 2, 10.00

Purpose of donation: incentives for perfect attendance at AMS

Donor or Donor Organization Name: Mrs. Shari Jackowski
Address, City, State & Zip Code: 7224 Camino del Sol, El Paso, TX 79911

- Check one.
[ ] Non-monetary donation
[ ] This donation will be recorded in the campus/department activity account
[ ] This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in nature

Club Name Account Number

Sponsor's Signature Date

Donation has been received and is pending approval
If yes, list Miscellaneous Receipt # [ ] Yes [ ] No

REQUESTER'S SIGNATURE: [Signature] 10/21/15
Principal/Department Head Date

ACCEPTANCE APPROVAL: [Signature] 11/20/15
Financial Services Director Date

IF ADDITIONAL APPROVALS ARE REQUIRED PLEASE FORWARD TO:

Technology Approval: [Signature] Date
Director of School Resources

Facilities Approval: [Signature] Date
Executive Director of Facilities

AFTER ALL APPROVALS SEND:
Copy to Campus
Copy to Accountant - Asset Management
Original to Board of Trustees for Approval

Property donated (and accepted) to the district becomes sole property of the district and cannot be returned to the donor. Donations made to the district or a campus activity account are tax deductible. Donors should check with their tax advisor for the donor's tax status when donating to a club or team.

RECEIVED OCT 21 2015



Canutillo Independent School District
Donation Approval Form

EXHIBIT R

Date of request: 10/23/2015 School/ Department: AMS

On behalf of the CISD, I am asking that you approve the acceptance of the following items:

Table with 3 columns: Donation Description, Quantity, Value. Row 1: Incentives for Attendance Starbucks Gift Card, 1, \$10.00

Purpose of donation: Incentives to encourage attendance

Donor or Donor Organization Name: Daniel Calderon
Address, City, State & Zip Code: 6748 Hermosa Del Sol El Paso, TX 79911

- Check one:
[ ] Non-monetary donation
[D] This donation will be recorded in the campus/department activity account
[D] This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in nature

Club Name Account Number

Sponsor's Signature Date

Donation has been received and is pending approval [ ] Yes
If yes, list Miscellaneous Receipt # [ ] No

REQUESTER'S SIGNATURE: [Signature] 10/23/15
Principal/Department Head Date

ACCEPTANCE APPROVAL: [Signature] 11/20/15
Financial Services Director Date

IF ADDITIONAL APPROVALS ARE REQUIRED, PLEASE FORWARD TO:

Technology Approval: [Signature] Date
(If required - All facilities are in Texas) Director of School Resources

Facilities Approval: [Signature] Date
(If required - Building and grounds modifications/improvements) Executive Director of Facilities

AFTER ALL APPROVALS SEND Copy to Campus
Copy to Accountant - Asset Management
Original to Board of Trustees for Approval

Property donated (and accepted) to the district becomes sole property of the district and cannot be returned to the donor. Donations made to the district or a campus activity account are tax-deductible. Donors should check with their tax-advisor for the donation's tax status when donating to a club or team.



Canutilo Independent School District
Donation Approval Form

EXHIBIT R

Date of request: 10/26/15 School/ Department: AMS

On behalf of the CISD, I am asking that you approve the acceptance of the following items:

Table with 3 columns: Donation Description, Quantity, Value. Row 1: 2 Barnes & Noble Gift Cards, 25 x 2 =, 50.00

Purpose of donation: incentives to attend school

Donor or Donor Organization Name: Anonymous
Address, City, State & Zip Code:

- Check one:
[ ] Non-monetary donation
[ ] This donation will be recorded in the campus/department activity account
[ ] This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in nature

Club Name Account Number

Sponsor's Signature Date

Donation has been received and is pending approval
If yes, list Miscellaneous Receipt # [ ] Yes [ ] No

REQUESTER'S SIGNATURE: [Signature] 10/24/15
Principal/Department Head Date

ACCEPTANCE APPROVAL: [Signature] 11/20/15
Financial Services Director Date

IF ADDITIONAL APPROVALS ARE REQUIRED, PLEASE FORWARD TO:

Technology Approval:
[If required - All technology related items]
Director of School Resources Date

Facilities Approval:
[If required - Building and grounds modification/improvements]
Executive Director of Facilities Date

AFTER ALL APPROVALS SEND:

Copy to Campus
Copy to Accountant - Asset Management
Original to Board of Trustees for Approval

Property donated (and accepted) to the district becomes sole property of the district and cannot be returned to the donor.
Donations made to the district or a campus activity account are tax-deductible. Donors should check with their tax-advisor for the donation's tax status when donating to a club or team.

RECEIVED OCT 28 2015





# Canutillo Independent School District Donation Approval Form

Date of request: 10/27/2015 School/Department: JDE

On behalf of the CISD, I am asking that you approve the acceptance of the following items:

Donation Description	Quantity	Value
<u>Uniform Shirts</u>	<u>12</u>	<u>60.00</u>

Purpose of donation:  
1st year of School Uniforms

Donor or Donor Organization Name: El Paso Screen Print  
Address, City, State & Zip Code: 7397 Autumn Sage dr.  
El Paso TX 79911

- Check one:
- Non-monetary donation
  - This donation will be recorded in the campus/department activity account
  - This donation is for the benefit of the following club or team and will be recorded in their account if the donation is approved

Club Name: \_\_\_\_\_ Account Number: \_\_\_\_\_  
Ma. Elena Asairre 10/27/15  
Sponsor's Signature Date

Donation has been received and is pending approval  
If yes, list Miscellaneous Receipt # \_\_\_\_\_  Yes  No

REQUESTER'S SIGNATURE: Jesus A. Galvan 10/27/15  
Principal/Department Head Date

ACCEPTANCE APPROVAL: [Signature] 11/20/15  
Business Services Executive Director Date

IF ADDITIONAL APPROVALS ARE REQUIRED, PLEASE FORWARD TO:

**Technology Approval:**  
(if required - All technology related items)  
Executive Director of School Resources \_\_\_\_\_ Date \_\_\_\_\_

**Facilities Approval:**  
(if required - Building and grounds modifications/improvements)  
Executive Director of Facilities \_\_\_\_\_ Date \_\_\_\_\_

AFTER ALL APPROVALS SEND:  
*Copy to Campus  
Original to Finance Accountant*

Property donated (and accepted) to the district becomes sole property of the district and cannot be returned to the donor. Donations made to the district or a campus activity account are tax-deductible. Donors should check with their tax-advisor for the donation's tax status when donating to a club or team.

RECEIVED NOV 20, 2015



Canutillo Independent School District
Donation Approval Form

EXHIBIT R

Date of request: 11/2/15

School/ Department: RES/Library

On behalf of the CISD, I am asking that you approve the acceptance of the following items:

Table with 3 columns: Donation Description, Quantity, Value. Row 1: iPad Air 2 16GB Gold Wi-Fi (S/N: DMPQJD23G5VV), 1, 499.00

Purpose of donation:

Donated due to minimum purchase amount when RES library collection was purchased.

Donor or Donor Organization Name: Opal Booz & Associates
Address, City, State & Zip Code:

213 Harrisburg Rd.
Abilene TX 79602 866.757.7910

Check one:

- Non-monetary donation
This donation will be recorded in the campus/department activity account
This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in nature

Library
Club Name

N/A
Account Number

Julia Hoy
Sponsor's Signature

11-2-15
Date

Donation has been received and is pending approval
If yes, list Miscellaneous Receipt #

Principal/Department Head signature and date 11/2/15

ACCEPTANCE APPROVAL:

Financial Services Director signature and date 11/2/15

IF ADDITIONAL APPROVALS ARE REQUIRED, PLEASE FORWARD TO:

Technology Approval:

(If required - All technology related items)

Director of School Resources signature and date 11/18/2015

Facilities Approval:

(If required - Building and grounds modification s/improvements)

Executive Director of Facilities signature and date

AFTER ALL APPROVALS SEND:

Copy to Campus
Copy to Accountant - Asset Management
Original to Board of Trustees for Approval

Property donated (and accepted) to the district becomes sole property of the district and cannot be returned to the donor. Donations made to the district or a campus activity account are tax-deductible. Donors should check with their tax-advisor for the donor's tax status when donating to a club or team.



Canutillo Independent School District
Donation Approval Form

EXHIBIT R

Date of request: 8-24-2015 School Department: Reyes Elementary

On behalf of the CISD, I am asking that you approve the acceptance of the following items:

Table with 3 columns: Donation Description, Quantity, Value. Row 1: iPad Air 2 Wi-Fi 16GB Gold, 3, \$600 each. Row 2: Total, \$1,800.00

Purpose of donation:

Promotional item with the Reyes Library Opening Day Collection. Buy Board Contract # 449-14 PO# 2255602

Donor or Donor Organization Name: Opal Booz Assoc. Address, City, State & Zip Code: 2333 Lynbrook Drive Abilene, TX 79606

- Check one: [X] Non-monetary donation [ ] This donation will be recorded in the campus/department activity account [ ] This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in nature

Club Name Account Number

Sponsor's Signature Date

Donation has been received and is pending approval [ ] Yes [ ] No If yes, list Miscellaneous Receipt #

REQUESTER'S SIGNATURE: [Signature] 8/24/15 Principal/Department Head Date

ACCEPTANCE APPROVAL: [Signature] 11/20/15 Financial Services Director Date

IF ADDITIONAL APPROVALS ARE REQUIRED, PLEASE FORWARD TO: Technology Approval: [Signature] 11/18/15 Director of School Resources Date

Facilities Approval: Executive Director of Facilities Date

AFTER ALL APPROVALS SEND: Copy to Campus Copy to Accountant - Asset Management Original to Board of Trustees for Approval

Property donated (and accepted) to the district becomes sole property of the district and cannot be returned to the donor. Donations made to the district or a campus activity account are tax-deductible. Donors should check with their tax-advisor for the donor's tax status when donating to a club or team.



Canutillo Independent School District
Donation Approval Form

EXHIBIT R

Date of request: 10/15/15

School/ Department: Reyes Elementary

On behalf of the CISD, I am asking that you approve the acceptance of the following items:

Table with 3 columns: Donation Description, Quantity, Value. Row 1: 13" macbook Air (S/N: C17Q47X2G940), 1, 999.00

Purpose of donation:

Donated due to minimum purchase amount when RES Library collection was purchased.

Donor or Donor Organization Name: Creative Library Sales (via Opal Booz)
Address, City, State & Zip Code: PO Box 3006 Mankato MN 56002

- Check one:
[checked] Non-monetary donation
[ ] This donation will be recorded in the campus/department activity account
[ ] This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in nature

Library
Club Name
Justin Hoy
Sponsor's Signature

Account Number
11-2-15
Date

Donation has been received and is pending approval
If yes, list Miscellaneous Receipt#

[ ] Yes
[ ] No

REQUESTER'S SIGNATURE:

[Signature] 11/2/15
Principal/Department Head Date

ACCEPTANCE APPROVAL:

[Signature] 11/30/15
Financial Services Director Date

IF ADDITIONAL APPROVALS ARE REQUIRED, PLEASE FORWARD TO:

Technology Approval:
(If required - All technology related items)

[Signature] 11/18/15
Director of School Resources Date

Facilities Approval:
(If required - Building and grounds modification s/improvements)

Executive Director of Facilities Date

AFTER ALL APPROVALS SEND:

Copy to Campus
Copy to Accountant - Asset Management
Original to Board of Trustees for Approval

Property donated (and accepted) to the district becomes sole property of the district and cannot be returned to the donor. Donations made to the district or a campus activity account are tax-deductible. Donors should check with their tax advisor for the donor's tax status when donating to a club or team.



Canutillo Independent School District
Donation Approval Form

EXHIBIT R

Date of request: 10/15/15

School/ Department: RES

On behalf of the CISD, I am asking that you approve the acceptance of the following items:

Table with 3 columns: Donation Description, Quantity, Value. Rows include iPad Air (s/n: DMPQ4891FK10), iPad Air (s/n: DMPPV07EFK14), and a Total row with value \$798.00.

Purpose of donation:

Donated due to minimum purchase amount when RES Library collection was purchased.

Donor or Donor Organization Name: Crabtree Publishing
Address, City, State & Zip Code: 2299 Kenmore Ave Buffalo, NY 14207

Check one:

- Non-monetary donation (checked)
This donation will be recorded in the campus/department activity account
This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in nature

Library Club Name

Account Number

Sponsor's Signature: Julie Hoy

Date: 11-2-15

Donation has been received and is pending approval
If yes, list Miscellaneous Receipt #

Yes/No selection buttons

REQUESTER'S SIGNATURE:

Principal/Department Head signature and date 11/2/15
Financial Services Director signature and date 11/20/15

ACCEPTANCE APPROVAL:

IF ADDITIONAL APPROVALS ARE REQUIRED, PLEASE FORWARD TO:

Technology Approval:

(If required - All technology related items)

Director of School Resources signature and date 11/18/15

Facilities Approval:

(If required - Building and grounds modification s/improvements)

Executive Director of Facilities signature and date

AFTER ALL APPROVALS SEND:

Copy to Campus
Copy to Accountant - Asset Management
Original to Board of Trustees for Approval

Property donated (and accepted) to the district becomes sole property of the district and cannot be returned to the donor. Donations made to the district or a campus activity account are tax-deductible. Donors should check with their tax-advisor for the donation's tax status when donating to a club or team.



Canutillo Independent School District
Donation Approval Form

EXHIBIT R

Date of request: 9-21-15

School/ Department: Student Support Services/

On behalf of the CISD, I am asking that you approve the acceptance of the following items: Coordinated School Health

Table with 3 columns: Donation Description, Quantity, Value. Includes items like Jump Rope for Heart incentives, AHA Toolkit, and Resource DVD.

\* BCE, CE, DDE, JDE, GE, RE, CMS

Purpose of donation: To start-up a Jump Rope/Hoops for Heart event to raise money for cardiovascular research. Also comes with online access to lessons on heart health.

Donor or Donor Organization Name: American Heart Association - Rep Valerie Sanchez
Address, City, State & Zip Code: 10835 Patti Jo Dr. El Paso TX, 79927

- Check one:
[checked] Non-monetary donation
[ ] This donation will be recorded in the campus/department activity account
[ ] This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in nature

Club Name: Coordinated School Health
Account Number: \_\_\_\_\_

Sponsor's Signature: [Signature]
Date: \_\_\_\_\_

Donation has been received and is pending approval
If yes, list Miscellaneous Receipt #: \_\_\_\_\_
REQUESTER'S SIGNATURE: [Signature]
Principal/Department Head
Date: 11/5/15

ACCEPTANCE APPROVAL: [Signature]
Financial Services Director
Date: 11/20/15

IF ADDITIONAL APPROVALS ARE REQUIRED, PLEASE FORWARD TO:

Technology Approval:
(if required - All technology related items)
Director of School Resources
Date

Facilities Approval:
(if required - Building and grounds modification s/improvements)
Executive Director of Facilities
Date

AFTER ALL APPROVALS SEND:
Copy to Campus
Copy to Accountant • Asset Management
Original to Board of Trustees for Approval

Property donated (and accepted) to the district becomes sole property of the district and cannot be returned to the donor. Donations made to the district or a campus activity account are tax-deductible. Donors should check with their tax-advisor for the donator's tax status when donating to a club or team.



Canutillo Independent School District
Donation Approval Form

EXHIBIT R

Date of request: 9/21/2015 - 11/3/2015 (rec'd) School/ Department: Student Support Services/

RCVD NOV 16 2015 AM 08:28

On behalf of the CISD, I am asking that you approve the acceptance of the following items: Coordinated School Health

Table with 3 columns: Donation Description, Quantity, Value. Row 1: Blankets, 235 @ \$5, \$1,175

Purpose of donation: Sleep Well Challenge for our Canutillo ISD Wellness members @ each campus - prizes

Donor or Donor Organization Name: Edward's Risk Management, Inc
Address, City, State & Zip Code: 1004 Marble Height Dr, Marble Falls, TX 78654

- Check one:
[X] Non-monetary donation
[D] This donation will be recorded in the campus/department activity account
[D] This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in nature

Coordinated School Health - Wellness
Club Name Account Number

Nancy [Signature]
Sponsor's Signature Date

Donation has been received and is pending approval
If yes, list Miscellaneous Receipt# [Signature] 11/10/15
D Yes
D No

REQUESTER'S SIGNATURE
Principal/Department Head Date

ACCEPTANCE APPROVAL:
Financial Services Director Date

IF ADDITIONAL APPROVALS ARE REQUIRED, PLEASE FORWARD TO:

Technology Approval:
(if required - All technology related items)
Director of School Resources Date

Facilities Approval:
(if required - Building and grounds modification s/improvements)
Executive Director of Facilities Date

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Copy to Accountant • Asset Management
Original to Board of Trustees for Approval

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Canutillo Independent School District
Donation Approval Form

EXHIBIT R

Date of request: 7-20-2015 - grant submitted / 10-15-2015 - grant received School/ Department: Student Support Services / 11-10-2015 - Warehouse
On behalf of the CISD, I am asking that you approve the acceptance of the following items: Coordinated School Health

Table with 3 columns: Donation Description, Quantity, Value. Row 1: CPR in schools training kit - 10 mini Anne Plus inflatable manikins; 10 kneel mats with carry bags, 10 practice while watching training DVDs, hand pump, 2 mesh/storage bags, Classroom bag, 50 replacement airways, 50 wipes, 10 replacement facemasks, facilitator guide. Quantity: 4 @ \$600 = 599.99. Value: \$2,400.00

Purpose of donation: CPR grant to train students in High Schools

Donor or Donor Organization Name: American Heart Association National Center
Address, City, State & Zip Code: 7272 Greenville Ave, Dallas, TX 75231

- Check one:
[X] Non-monetary donation
[D] This donation will be recorded in the campus/department activity account
[D] This donation is for the benefit of the following club or team and will be recorded in their account if the donation is monetary in nature

Club Name: Coordinated School Health
Account Number: \_\_\_\_\_

Sponsor's Signature: [Signature]
Date: \_\_\_\_\_

Donation has been received and is pending approval [X] Yes
If yes, list Miscellaneous Receipt# [D] No

REQUESTER'S SIGNATURE: [Signature]
Principal/Department Head Date: 11/10/15

ACCEPTANCE APPROVAL: [Signature]
Financial Services Director Date: 11/20/15

IF ADDITIONAL APPROVALS ARE REQUIRED, PLEASE FORWARD TO: RCVD NOV 16 2015 AM 08:28

Technology Approval:
(if required - All technology related items)
Director of School Resources Date

Facilities Approval:
(if required - Building and grounds modification s/improvements)
Executive Director of Facilities Date

AFTER ALL APPROVALS SEND:
Copy to Campus
Copy to Accountant • Asset Management
Original to Board of Trustees for Approval

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# Board of Trustees

## Executive Summary of Board Agenda Item

Meeting Date: \_\_\_\_\_  
Agenda Item No.: \_\_\_\_\_

**Subject/Title for Agenda Posting:** Budget Amendments for December 2015

**Justification Statement:** Budget amendments are included for your review and consideration. The transfer requests have been reviewed for compliance and allowable uses.

**Purpose of Agenda Item:**  Action  Information  Discussion  
**Committee Meeting:**  Policy/Instruction/Personnel/Student Services Committee  
 Finance/Audit/Facilities/Planning Committee

**Staff Responsible:** Ana Zúñiga, Director of Financial Services

Presenter(s)

*Ana Zúñiga*

Signature of Approval

### District Improvement Plan Objective, Goal or Need Addressed

**RATIONALE:** Please refer to the attached listing of budget amendments.

#### RECOMMENDATION/MOTION:

Administration recommends the approval of budget amendments submitted for your consideration.

**FUNDING SOURCE:** ACCOUNT NO(S).

General Fund 199

#### PROCUREMENT METHOD TYPE:

N/A

#### REQUESTING DEPARTMENT:

Financial Services Department

#### IMPACT ON OTHER FUNCTIONS/OPERATIONS:

N/A

#### CONSEQUENCES OF NON-APPROVAL:

Planned activities or purchases will not occur.

#### IMPLEMENTATION TIMELINE:

Immediately upon approval





# Canutillo Independent School District Financial Services

*Excellence Through Integrity and Innovation*

**TO:** Board of Trustees  
Dr. Pedro Galaviz, Superintendent

**THROUGH:** Martha E. Piekarski, Chief Financial Officer

**FROM:** Ana Zúñiga, Director of Financial Services

**DATE:** November 16, 2015

**SUBJECT:** Budget Amendments for December 2015

Budget Amendments submitted are summarized below for your review and consideration. For your information, the administrative ratio will be positively affected by BJE332064, BJE332165, and BJE332176.

**BJE 332062** - This budget amendment is to re-allocate funds from *Function 12-Instructional Resources* to *Function 13-Curriculum and Instructional Staff Development* to provide staff development opportunities for the librarian at Davenport Elementary School.

BUDGET ACCOUNT NUMBER	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.12.6329.00.102.6.11 - Reading Materials	\$ 10,000	\$ (245)	\$ 9,755
199.13.6499.00.102.6.11 - Misc. Operating Expense	\$ 0	\$ 245	\$ 245

**BJE 332064** - This budget amendment is to re-allocate funds from *Function 36-Extracurricular Activities* to *Function 13-Curriculum and Instructional Staff Development* to cover expenditures related to providing staff development opportunities for instructional staff at Davenport Elementary School.

BUDGET ACCOUNT NUMBER	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.36.6399.60.102.6.99 - General Supplies	\$ 1,800	\$ (1,800)	\$ 0
199.13.6411.00.102.6.11 - Employee Travel	\$ 6,490	\$ 1,800	\$ 8,290

**BJE 332142** - This budget amendment is to re-allocate funds from *Function 36-Extracurricular Activities* to *Function 51-Facilities Maintenance and Operations* in order to reinstate funding that was transferred for the purpose of resurfacing and resealing the main gymnasium court at Canutillo High School.

BUDGET ACCOUNT NUMBER	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.36.6399.00.001.6.91 - General Supplies	\$ 10,000	\$ (2,100)	\$ 7,900
199.36.6411.00.001.6.91 - Employee Travel	\$ 3,000	\$ (1,000)	\$ 2,000
199.51.6318.00.001.6.99 - Custodial Supplies CHS	\$ 14,591	\$ 3,100	\$ 17,691



Street Address: 7965 Aircraft Rd. • El Paso, TX 79932 | Mailing Address: P.O. Box 100 • Canutillo, TX 79835  
Phone (915) 877-7425 Fax (915) 877-7415 [azuniga@canutillo-isd.org](mailto:azuniga@canutillo-isd.org)

The Canutillo Independent School District does not discriminate on the basis of race, color, national origin, gender, age or disability in its employment practices, or in providing education services, activities and programs, including technical education programs.



# Canutillo Independent School District Financial Services

*Excellence Through Integrity and Innovation*

**BJE 332165** - This budget amendment is to re-allocate funds from *Function 41-Administration* to *Function 53-Data Processing* to provide funding for the CISD mobile app service by the Public Information Office.

BUDGET ACCOUNT NUMBER	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.41.6499.00.730.6.99 - Misc. Operating Expense	\$ 44,901	\$ (10,000)	\$ 34,901
199.53.6299.00.730.6.99 - Misc. Contracted Services	\$ 10,388	\$ 10,000	\$ 20,388

**BJE 332176** - This budget amendment is to re-allocate funds from *Function 53-Data Processing* to *Function 11-Instruction* to provide contracted services by a Registered Nurse or Licensed Vocational Nurse to assist with the Health Science rotations and classroom instruction at Canutillo High School, funding for CTE substitutes, and to purchase additional supplies for CTE courses by the Career and Technical Education Department.

BUDGET ACCOUNT NUMBER	CURRENT BUDGET	CHANGE	AMENDED BUDGET
199.53.6129.00.728.6.22 - Salaries	\$ 43,116	\$ (17,325)	\$ 25,791
199.11.6299.00.917.6.22 - Misc. Contracted Services	\$ 35,000	\$ 8,000	\$ 43,000
199.11.6112.00.917.6.22 - Substitutes	\$ 0	\$ 2,325	\$ 2,325
199.11.6399.00.917.6.22 - General Supplies	\$ 58,061	\$ 7,000	\$ 65,061

Attachments



Street Address: 7965 Artcraft Rd. • El Paso, TX 79932 | Mailing Address: P.O. Box 100 • Canutillo, TX 79835  
Phone (915) 877-7425 Fax (915) 877-7415 [azuniga@canutillo-isd.org](mailto:azuniga@canutillo-isd.org)

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Fiscal Year: 2016 Request Description: DDE - Librarians Staff Development

Budget Change Requests History Import Budget Change

Budget Change Request Details

Request ID: 332062  
 Date: \* 10-22-2015  
 Description: \* DDE - Librarians Staff Development  
 Justification: \*  This transfer will provide Librarian needed staff development. ( new librarian)  
 Characters remaining: 227 ( 500 max)

Amount: \$245.00  
 Unreconciled Amount: \$0.00

Decrease Accounts

Account	Balance	Amount	Percentage
199.12.6329.00.102.11.2016.102	\$1,500.65	\$245.00	100.0000%
			<b>\$245.00 100.0000%</b>

Auto Complete: on

Increase Accounts

Account	Balance	Amount	Percentage
199.13.6499.00.102.11.2016.102	\$0.00	\$245.00	100.0000%
			<b>\$245.00 100.0000%</b>

Auto Complete: on

Attachments

Editor

This transfer will provide Librarian needed staff development. ( new librarian) What's new in children's books and Innovative Strategies for Using Them in Your Program.  
 CIP  
 5.1.3) Provide librarian with professional development and opportunities to attend conferences.

Characters remaining: 227 ( 500 max)

Save Cancel

*Done  
 11/10/15  
 MS*

75



Fiscal Year: 2015 Request Description: DDE - Travel account deficit

Budget Change Requests History Import Budget Change

Budget Change Request Details

Request ID: 332064  
 Date: \* 10-22-2015  
 Description: \* DDE - Travel account deficit  
 Justification: \*  This transfer will cover a deficit created by staff development travel.  
 Characters remaining: 396 ( 500 max)

Amount: \$1,800.00  
 Unreconciled Amount: \$0.00

Decrease Accounts

Account	Balance	Amount	Percentage
199.36.6399.60.102.99.2016.102	\$1,800.00	\$1,800.00	100.0000%
\$1,800.00 100.0000%			

Auto Complete: on

Increase Accounts

Account	Balance	Amount	Percentage
199.13.6411.00.102.11.2016.102	-\$1,920.48	\$1,800.00	100.0000%
\$1,800.00 100.0000%			

Auto Complete: on

Attachments

Editor

This transfer will cover a deficit created by staff development travel.  
 CIP  
 2.8.8  
 2.9.2  
 2.1.2  
 2.3.2

Characters remaining: 396 ( 500 max)

OK Cancel

*Done  
 11/10/15  
 m*

76



Fiscal Year: 2016 Request Description: CHS-Budget amendment to reimburse custodial acct for gym

Budget Change Requests History Import Budget Change

Budget Change Request Details

Request ID: 332142 Amount: \$3,100.00  
 Date: \* 11-13-2015 Unreconciled Amount: \$0.00  
 Description: \* CHS-Budget amendment to reimburse custodial acct fo  
 CHS  
 Justification: \* Budget amendment needed to reimburse  
 Characters remaining: 407 ( 500 max)

Decrease Accounts

Account	Balance	Amount	Percentage
199.36.6399.00.001.91.2016.001	\$7,733.42	\$2,100.00	67.7419%
199.36.6411.00.001.91.2016.001	\$3,000.00	\$1,000.00	32.2581%
		\$3,100.00	100.0000%

Auto Complete: on

Increase Accounts

Account	Balance	Amount	Percentage
199.51.6318.00.001.99.2016.001	\$6,544.19	\$3,100.00	100.0000%
		\$3,100.00	100.0000%

Auto Complete: on

Attachments

*J. Lapadula*  
 11/13/15

77



Fiscal Year: 2016 Request Description: PIO- Blackboard Inc. - CISD App mobile device service

Budget Change Requests History Import Budget Change

Budget Change Request Details

Request ID: 332165 Amount: \$10,000.00  
 Date: \* 11-17-2015 Unreconciled Amount: \$0.00  
 Description: \* PIO- Blackboard Inc. - CISD App mobile device service  
 Justification: \* PIO- Blackboard Inc. - transfer funds to cover the CISD App mobile device service fee  
 Characters remaining: 415 ( 500 max)

Decrease Accounts

Account	Balance	Amount	Percentage
199.41.6499.00.730.99.2016.730	\$23,096.23	\$10,000.00	100.0000%
		<b>\$10,000.00</b>	<b>100.0000%</b>

Auto Complete: on

Increase Accounts

Account	Balance	Amount	Percentage
199.53.6299.00.730.99.2016.730	\$0.45	\$10,000.00	100.0000%
		<b>\$10,000.00</b>	<b>100.0000%</b>

Auto Complete: on

Attachments

File Description  
 Choose File Budget Change PIO.pdf

*Handwritten signature* 11/17/15  
 Prepared by: *[Signature]*  
 Approved by: *[Signature]* 11/17/15

78



Fiscal Year: 2016 Request Description: CTE - RN Contracted Services

Budget Change Requests History Import Budget Change

Budget Change Request Details

Request ID: 332176  
 Date: \* 11-19-2015   
 Description: \* CTE - RN Contracted Services  
 Justification: \*  Contracted services for an RN/LVN to assist with the Health Science rotations and  
 Characters remaining: 190 ( 500 max)

Amount: \$17,325.00  
 Unreconciled Amount: \$0.00

Decrease Accounts

Account	Balance	Amount	Percentage	
199.53.6129.00.728.22.2016.000	\$40,973.20	\$17,325.00	100.0000%	
			<b>\$17,325.00 100.0000%</b>	

Auto Complete: on

Increase Accounts

Account	Balance	Amount	Percentage	
199.11.6299.00.917.22.2016.917	\$654.29	\$8,000.00	46.1760%	
199.11.6112.00.917.22.2016.917	-\$2,324.50	\$2,325.00	13.4199%	
199.11.6399.00.917.22.2016.917	\$42,061.65	\$7,000.00	40.4040%	
			<b>\$17,325.00 100.0000%</b>	

Auto Complete: on

Editor

Contracted services for an RN/LVN to assist with the Health Science rotations and classroom instruction at CHS. Also to cover account in the red. Supplies for CTE teachers and students such as welding materials, child development simulation babies, etc. ~~and to pay for mileage reimbursement for the CTE Tech.~~

Characters remaining: 190 ( 500 max)

Attachments



# Canutillo Independent School District CABINET BUDGET PRIORITIES

*Excellence Through Integrity and Innovation*

PREPARED BY:	CABINET	DATE PREPARED:	9/14/15
BUDGET PRIORITY	DETAIL ON BUDGET PRIORITY	ESTIMATED COST/REQUIREMENTS	WHAT IS THE EXPECTED OUTCOME, AND HOW WILL IT BE MEASURED?
1_PERSONNEL	<ol style="list-style-type: none"> <li>Provide 2% to 3% Salary Increases to Staff</li> <li>Continue to provide affordable health care for employees</li> </ol>	<ol style="list-style-type: none"> <li>GF \$890,000 to \$1,335,000 and Federal \$51,000 to \$77,000</li> <li>Additional \$50 per person, per month provided FY15-16 for about \$540K</li> </ol>	To provide competitive wages and benefits, compared to other Districts.
2_INSTRUCTIONAL PROGRAMS/MATERIALS	<ol style="list-style-type: none"> <li>Maintain existing instructional programs—Achieve 3000, Eduphoria, TEKS Resources, etc.</li> <li>Add PEG essay grading</li> </ol>	<ol style="list-style-type: none"> <li>Currently at \$369,000</li> <li>\$50,000, estimated</li> </ol>	Increase student performance and close achievement gaps, to be measured through achievement scores on STAAR and EOC.
3_TECHNOLOGY	<ol style="list-style-type: none"> <li>Consider replacing textbooks with mobile devices on next adoption</li> <li>Provide hot spots through District and/or community partnerships</li> </ol>	<ol style="list-style-type: none"> <li>Depending on adoption requirements, estimated at \$800 per student.</li> <li>??</li> </ol>	To promote an increased level of technology integration into curriculum.
4_FACILITIES	<ol style="list-style-type: none"> <li>Conduct Facilities Master Plan for an Assessment of Facility Needs</li> <li>Provide for Furniture Replacements/Allotments</li> <li>Provide for emergencies</li> </ol>	<ol style="list-style-type: none"> <li>\$ depending on identified needs</li> <li>\$10,000 - \$20,000 per campus (up to \$200,000 total)</li> </ol>	To provide a needs assessments of facilities, measured through the allocation of resources for improvements.
5_PARENTAL INVOLVEMENT	<ol style="list-style-type: none"> <li>Provide for increased parental involvement opportunities, such as parenting classes, awareness, web apps, etc.</li> </ol>	<ol style="list-style-type: none"> <li>Approximately \$505,000 using local and federal sources.</li> </ol>	To engage families in student learning, measured through participation.
6_OTHER SUPPORT PROGRAMS	<ol style="list-style-type: none"> <li>Reduce Administrative Cost Ratio—Target 10% or less   <math display="block">\frac{\text{Functions 21 + 41}}{\text{Functions 11 + 12 + 13 + 31}}</math> </li> <li>Increase Student Attendance Rate</li> </ol>	<ol style="list-style-type: none"> <li>Decrease the numerator by up to \$1,130,000; increase the denominator by up to \$12,000,000; or a combination thereof</li> <li>Staff Effort and Promotion of Attendance</li> </ol>	<ol style="list-style-type: none"> <li>Increase the District's FIRST and Bond Ratings, measured by TEA and rating agencies, respectively.</li> <li>Increase student performance, as well as State Aid, measured through attendance rates, scores, and revenues.</li> </ol>
ADDITIONAL UPDATES:	10/12/15		

**CANUTILLO INDEPENDENT SCHOOL DISTRICT  
2016 - 2017 CONSOLIDATED BUDGET PRIORITY LISTING  
BY PRIORITY BY CAMPUS/DEPARTMENT**

Budget Priority	Campus Department	Need	Justification	10 - Instructional & Instructional Related (11 ,12,& 13)	20 - Instructional & School Leadership (21 & 23)	30 - Student Support Services (31, 32, 33, 34, 35 & 36)	40 - Administrative (41)	50 - NonStudent Support Svc (51, 52 & 53)	60 - Community Engagement (61)	81 - Construction (81)
1_PERSONNEL	003 - NECHS	Maintain all current positions (including Princeton Review).	Goal 2.13	50,000						
1_PERSONNEL	003 - NECHS	Add a 4 <sup>th</sup> science teacher. Add a full time instructional coach to our campus.	Goal 2.13	46,700						
1_PERSONNEL	003 - NECHS	Add a full time instructional coach to our campus.	Goal 2.13	70,000						
1_PERSONNEL	003 - NECHS	Reconfigure clerical staff (1 full time receptionist/attendance clerk - not on duty in summer)			10,000					
1_PERSONNEL	003 - NECHS	1 full time book room clerk - on duty in summer).			20,000					
1_PERSONNEL	003 - NECHS	Need additional custodian.								
1_PERSONNEL	042 - AMS	Math Intervention Teacher (Certified)	Increased scale scores on Math STAAR and decreased failure	72,000						
1_PERSONNEL	042 - AMS	Possible FTE for core subjects based on non-projected growth								
1_PERSONNEL	101 - CES	Pre-Kinder Teacher	Teacher to student ratio 22:1.	50,000						
1_PERSONNEL	101 - CES	Custodian	Provide a safe and clean environment to our students.					15,000		
1_PERSONNEL	101 - CES	Science lab aide	Enhance quality of instruction.	15,000						
1_PERSONNEL	102 - DDE	ALL employees expressed a need for a 3% pay increase.	To provide competitive wages, compared to other districts.							
1_PERSONNEL	102 - DDE	Part time science lab aide.	To motivate educators.	12,500						
1_PERSONNEL	102 - DDE	Full time science lab aide.	To motivate educators.	25,000						
1_PERSONNEL	102 - DDE	Continue funding a minimum of 3 academic tutors for all grade levels.	To provide support to all teachers in all grade levels in planning and conducting lessons and experiments in the science lab. Ensure all needed supplies are properly stocked and organized	36,000						
1_PERSONNEL	103 - JDE	Instructional Coach	Increase scholar performance and close achievement gaps; this will be measured through on-going formative assessments.	62,000						
1_PERSONNEL	103 - JDE	Full time Receptionist	Provide better customer service to all stakeholders.		26,000					
1_PERSONNEL	104 - BCE	Maintain Current FTE's for RtI, tutors, instructional coach, and instructional aides.	Continue improving student achievement to read on grade level.							
1_PERSONNEL	104 - BCE	Add FTE for Pre-K aide	Include math in Rti Model developed at BCE.	30,000						
1_PERSONNEL	104 - BCE	Extra duty-pay	Improved curriculum and increased learning time	20,000						

**CANUTILLO INDEPENDENT SCHOOL DISTRICT  
2016 - 2017 CONSOLIDATED BUDGET PRIORITY LISTING  
BY PRIORITY BY CAMPUS/DEPARTMENT**

Budget Priority	Campus Department	Need	Justification	10 - Instruction & Instructional Related (11 ,12,& 13)	20 - Instructional & School Leadership (21 & 23)	30 - Student Support Services (31, 32, 33, 34, 35 & 36)	40 - Administrative (41)	50 - NonStudent Support Svc (51, 52 & 53)	60 - Community Engagement (61)	81 - Construction (81)
1_PERSONNEL	105 - GES	Additional RtI Teacher	Improved Student Academic Achievement/Measured by fluency and comprehension, I-Station results, common assessment results and STAAR Results	65,000						
1_PERSONNEL	105 - GES	At-Risk Aides and Academic Tutors		91,750						
1_PERSONNEL	105 - GES	Full Time Parent Liaison	Improved and Increased Parental Involvement/ Measured by the number of parents involved in school activities and the frequency of the involvement						13,000	
1_PERSONNEL	105 - GES	Full Time Receptionist	Improved Customer Service		13,000					
1_PERSONNEL	106 - RES	A Full Time Receptionist	To ensure customer service in the front office and increase staffing efficiency by allowing those in other positions to focus on their primary work responsibilities.		26,000					
1_PERSONNEL	106 - RES	A Full Time Parent Liaison	To coordinate/facilitate parental involvement activities and community outreach.						13,000	
1_PERSONNEL	106 - RES	Full or part time science lab aide.	To provide STEM/Science support to all teachers in all grade levels in planning and conducting lessons and experiments in the science lab. Ensure all needed supplies are properly stocked and organized.	26,000						
1_PERSONNEL	727 - Finance	Provide 2% to 3% Salary Increases to Staff	To provide competitive wages, compared to other entities.				20,500			
1_PERSONNEL	727 - Finance	Upgrade Accounting Positions	To retain qualified staff, which have also absorbed duties some duties of a previously cut position. To raise the level of service and meet the growing needs of the district and improve various processes in meeting compliance requirements.				15,000			

**CANUTILLO INDEPENDENT SCHOOL DISTRICT  
2016 - 2017 CONSOLIDATED BUDGET PRIORITY LISTING  
BY PRIORITY BY CAMPUS/DEPARTMENT**

Budget Priority	Campus Department	Need	Justification	10 - Instructional & Instructional Related (11 ,12,& 13)	20 - Instructional & School Leadership (21 & 23)	30 - Student Support Services (31, 32, 33, 34, 35 & 36)	40 - Administrative (41)	50 - NonStudent Support Svc (51, 52 & 53)	60 - Community Engagement (61)	81 - Construction (81)
1_PERSONNEL	727 - Finance	Create a Buyer or Accounting Manager Position	To provide for better management of contracts, assist in procurement and other compliance requirements. (Purchasing has been an area with multiple internal audit CAPs.)				65,000			
1_FACILITIES	729 & 914 - Warehouse	Suitable surplus warehouse and location	Current location has water damage (mold), structurally unsafe (ceiling falling down), located on a campus. Expectation is to have a secure and functional building at a location away from students.					\$14,000 plus		
1_PERSONNEL	001 - Athletics	Add on track coach so that Canutillo HS can have the same amount of coaches as High schools in area. <b>Keep funding at same level for athletics.</b>	Better coaching, more specialization, greater student participation			3,200				
1_PERSONNEL	003 - NECHS	Add a 4 <sup>th</sup> science teacher. Add a full time instructional coach to our campus.	Goal 2.13	46,700						
1_PERSONNEL	003 - NECHS	Add a full time instructional coach to our campus.	Goal 2.13	70,000						
PERSONNEL	003 - NECHS	Reconfigure clerical staff (1 full time receptionist/attendance clerk - not on duty in summer)			10,000					
1_PERSONNEL	003 - NECHS	Maintain all current positions (including Princeton Review).	Goal 2.13	50,000						
1_PERSONNEL	003 - NECHS	1 full time book room clerk - on duty in summer).			20,000					
1_PERSONNEL	003 - NECHS	Need additional custodian.								
1_PERSONNEL	042 - AMS	Math Intervention Teacher (Certified)	Increased scale scores on Math STAAR and decreased failure rates for each grade level	72,000						
1_PERSONNEL	042 - AMS	Possible FTE for core subjects based on non-projected growth								
1_PERSONNEL	101 - CES	Pre-Kinder Teacher	Teacher to student ratio 22:1.	50,000						
1_PERSONNEL	101 - CES	Custodian	Provide a safe and clean environment to our students.					15,000		
1_PERSONNEL	101 - CES	Science lab aide	Enhance quality of instruction.	15,000						
1_PERSONNEL	102 - DDE	Continue funding a minimum of 3 academic tutors for all grade levels.	To provide support to all teachers in all grade levels in planning and conducting lessons and experiments in the	36,000						
1_PERSONNEL	102 - DDE	ALL employees expressed a need for a 3% pay increase.	To provide competitive wages, compared to other districts.							
1_PERSONNEL	102 - DDE	Part time science lab aide.	To motivate educators.	12,500						

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1_PERSONNEL	102 - DDE	Full time science lab aide.	To motivate educators.	25,000						
1_PERSONNEL	103 - JDE	Instructional Coach	Increase scholar performance and close achievement gaps; this will be measured through on-going formative assessments.	62,000						
1_PERSONNEL	103 - JDE	Full time Receptionist	Provide better customer service to all stakeholders.		26,000					
1_PERSONNEL	104 - BCE	Extra duty-pay	Improved curriculum and increased learning time	20,000						
1_PERSONNEL	104 - BCE	Add FTE for Pre-K aide	Include math in Rti Model developed at BCE.	30,000						
1_PERSONNEL	104 - BCE	Maintain Current FTE's for Rtl, tutors, instructional coach, and instructional aides.	Continue improving student achievement to read on grade level.							
1_PERSONNEL	105 - GES	Additional Rtl Teacher	Improved Student Academic Achievement/Measured by fluency and comprehension, I-Station results, common assessment results and STAAR Results	65,000						
1_PERSONNEL	105 - GES	At-Risk Aides and Academic Tutors		91,750						
1_PERSONNEL	105 - GES	Full Time Parent Liaison	Improved and Increased Parental Involvement/ Measured by the number of parents involved in school activities and the frequency of the involvement						13,000	
1_PERSONNEL	105 - GES	Full Time Receptionist	Improved Customer Service		13,000					
1_PERSONNEL	106 - RES	A Full Time Receptionist	To ensure customer service in the front office and increase staffing efficiency by allowing those in other positions to focus on their primary work		26,000					
1_PERSONNEL	106 - RES	A Full Time Parent Liaison	To coordinate/facilitate parental involvement activities and community outreach.						13,000	
1_PERSONNEL	106 - RES	Full or part time science lab aide.	To provide STEM/Science support to all teachers in all grade levels in planning and conducting lessons and experiments in the science lab. Ensure all needed supplies are properly stocked and organized.	26,000						
1_PERSONNEL	727 - Finance	Provide 2% to 3% Salary Increases to Staff	To provide competitive wages, compared to other entities.				20,500			

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1_PERSONNEL	727 - Finance	Upgrade Accounting Positions	To retain qualified staff, which have also absorbed duties some duties of a previously cut position. To raise the level of service and meet the growing needs of the district and improve various processes in meeting compliance requirements.				15,000			
1_PERSONNEL	727 - Finance	Create a Buyer or Accounting Manager Position	To provide for better management of contracts, assist in procurement and other compliance requirements. (Purchasing has been an area with multiple internal audit CAPs.)				65,000			
1_PERSONNEL	728 - Technology	Provide 2% to 3% Salary Increases to Staff	Provide 2% to 3% Salary Increases to Staff							
1_PERSONNEL	728 - Technology	Add a Database Administrator Position	Support New Systems					60,000		
1_PERSONNEL	728 - Technology	Add a Network Administrator position	Increase Service Response					60,000		
1_PERSONNEL	729 & 914 - Warehouse	Increase warehouse staff by two employees: 1 warehouse, and 1 textbook.	Customer service district wide is measure daily; expectation is to raise the level of service with added personnel to meet the growing needs, currently short staffed.				25,538	25,538		
1_PERSONNEL	916 - C&I	Instructional Coaches		60,000						
1_PERSONNEL	916 - C&I	Lead Counselor for District				60,000				
1_PERSONNEL	916 - C&I	Funding for Substitutes for District Data Meetings		14,000						
1_PERSONNEL	917 - CTE	Stipends	Implementation of new strategies acquired during professional development	38,000						
1_PERSONNEL	917 - CTE	Supplemental Pay		1,840						
1_PERSONNEL	918 - SPED	1 Diagnostician	Large Student caseloads will be distributed more evenly,			80,000				
1_PERSONNEL	918 - SPED	1 Speech Therapist	Maintain IDEA and TEA compliance.	80,000						
1_PERSONNEL	918 - SPED	1 School Psychologist (LSSP)		80,000						
1_PERSONNEL	919 - ALS	Provide a 2-3% salary increase for staff	To provide competitive wages as compared to other departments							
1_PERSONNEL	919 - ALS	Increase ½ time administrative position to a full time	To provide the assistance needed to meet deadlines of reports, coding, verification of schedules, ESL/Bil certification, stipends, etc.		36,216					
1_PERSONNEL	919 - ALS	Reassign job duties and responsibilities of clerk to Compliance Clerk	To provide a wage that is commensurate with job responsibilities		30,786					
1_PERSONNEL	920 - Student Support	Provide full-time parent liaisons at every School-wide Title I campus.	To provide full-time services for parents and support the campuses all parent functions							
1_PERSONNEL	920 - Student Support	Provide a full-time afternoon custodian to address the 53,000 sq ft Lone Star Building	Improve the cleanliness and safety of the building					20,000		

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1_PERSONNEL	920 - Student Support	Provide a stipend for a current CISD nurse to perform Lead Nurse duties	Develop District Procedures and Protocol, address district-wide health issues, concerns and questions to standardize practice and information			4,500				
2_INSTRUCTIONAL PROGRAMS/MATERIALS	001 - Athletics	Athletics needs to have a day of professional development on UIL rules, Concussion Management	We will be in UIL compliance on all activities.			???				
2_INSTRUCTIONAL PROGRAMS/MATERIALS	003 - NECHS	Provide necessary instructional materials for all students/teachers, including laboratory items, calculators, textbooks, novels, paper, and ink.	Goal 2.8, 2.9	100,000						
2_INSTRUCTIONAL PROGRAMS/MATERIALS	042 - AMS	Math based curriculum intervention program; such as, Aleks Math	The purpose of each of these programs will be to aid the students who have failed the previous year's STAAR assessment or assessments. The groups will be tracked throughout their usage and the	10,000						
2_INSTRUCTIONAL PROGRAMS/MATERIALS	042 - AMS	iLit web based ELL intervention program	The purpose of each of these programs will be to aid the students who have failed the previous year's STAAR assessment or assessments. The groups will be tracked throughout their usage and the success measure will be the STAAR assessment results for the 2017 assessment	40,000						
2_INSTRUCTIONAL PROGRAMS/MATERIALS	101 - CES	Leveled readers in English and Spanish for Dual Language	Increase student performance to be reflective in district and state testing.	2,500						
2_INSTRUCTIONAL PROGRAMS/MATERIALS	101 - CES	Math manipulatives	Provide high quality instruction.	2,500						
2_INSTRUCTIONAL PROGRAMS/MATERIALS	101 - CES	Purposeful staff development for Math & Science		5,000						
2_INSTRUCTIONAL PROGRAMS/MATERIALS	101 - CES	Ink for printers		2,000						
2_INSTRUCTIONAL PROGRAMS/MATERIALS	102 - DDE	Continue current programs (Education Galaxy, Shirley Method) if proven effective at the end of 2016 school year.		6,000						
2_INSTRUCTIONAL PROGRAMS/MATERIALS	102 - DDE	Purchase STEMScopes for all grade levels.		1,000						
2_INSTRUCTIONAL PROGRAMS/MATERIALS	102 - DDE	Pre-K needs classroom libraries related to units taught in classroom for the centers.	PK - Increase literary in the classroom; enhance learning centers that are in place.	800						
2_INSTRUCTIONAL PROGRAMS/MATERIALS	102 - DDE	Continue funding Saturday camp for 3 <sup>rd</sup> - 5 <sup>th</sup> grade		15,000						
2_INSTRUCTIONAL PROGRAMS/MATERIALS	102 - DDE	Dinah Zikes Big Book of Science for Elementary and Middle School/HS and Big Book of Math/Elementary.		5,000						

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2_INSTRUCTIONAL PROGRAMS/MATERIALS	102 - DDE	STAAR Materials (Measuring Up, STAAR Ready, Motivation Science in Spanish) resources in English and Spanish.	Increase student achievement and close gaps.	5,000						
2_INSTRUCTIONAL PROGRAMS/MATERIALS	102 - DDE	Training and travel expenses for conferences/trainings for classroom teachers.		30,000						
2_INSTRUCTIONAL PROGRAMS/MATERIALS	102 - DDE	Study Island program								
2_INSTRUCTIONAL PROGRAMS/MATERIALS	103 - JDE	Maintain existing instructional programs and purchase supplemental programs such as Mentoring Minds, Stemscores, STAAR Mission Math, TCM Interventions Provide materials for a fully functioning Literacy Library	Increase student performance and close achievement gaps; this will be measured through on going formative assessments and achievement scores on STAAR.	50,000						
2_INSTRUCTIONAL PROGRAMS/MATERIALS	104 - BCE	Replace Mentoring Minds workbooks in math with campus created student lessons.	Teachers will have resources before school year begins. Measured by resources in the classroom.	(3,500)						
2_INSTRUCTIONAL PROGRAMS/MATERIALS	104 - BCE	iStation math	iStation math to monitor student achievement in math monthly.	2,800						
2_INSTRUCTIONAL PROGRAMS/MATERIALS	105 - GES	STEMScopes/ST Math/JiJi/TumbleBook Library Premium/Mentoring Minds/Reading A-Z/Brain Pop/Brain Pop, JR.	Improved Math, Science and Literacy Skills for all students/ Measured by fluency and comprehension, I-Station results, common assessment results and STAAR Results	17,600						
2_INSTRUCTIONAL PROGRAMS/MATERIALS	106 - RES	Instructional equipment and furniture will be needed for the additional classroom spaces that are needed. Leveled readers that go with the current reading adoption are needed in Spanish and English	To provide instruction in all content areas For reading instruction - to increase students' fluency and comprehension	40,000						
2_INSTRUCTIONAL PROGRAMS/MATERIALS	916 - C&I	Achieve 3000	STUDENT ACHIEVEMENT	63,000						
2_INSTRUCTIONAL PROGRAMS/MATERIALS	916 - C&I	Trainings for Counselors				5,000				
2_INSTRUCTIONAL PROGRAMS/MATERIALS	916 - C&I	Content Staff Development	HIGH QUALITY TEACHERS							
2_INSTRUCTIONAL PROGRAMS/MATERIALS	916 - C&I	Dual Credit Textbooks	Increase in scores for college entrance exams.	10,000						
2_INSTRUCTIONAL PROGRAMS/MATERIALS	916 - C&I	Eduphoria	Reading Assessment& Intervention	33,500						
2_INSTRUCTIONAL PROGRAMS/MATERIALS	916 - C&I	ESTAR/MSTAR	Assessment/TTESS component							
2_INSTRUCTIONAL PROGRAMS/MATERIALS	916 - C&I	IStation	Guaranteed Curriculum	52,000						
2_INSTRUCTIONAL PROGRAMS/MATERIALS	916 - C&I	Marzano Trainings	Increase teacher knowledge in content area	12,500						
2_INSTRUCTIONAL PROGRAMS/MATERIALS	916 - C&I	NMSI Training	Meet Graduation and Scholarship goals	40,000						
2_INSTRUCTIONAL PROGRAMS/MATERIALS	916 - C&I	OHI	Instructional Framework	20,000						
2_INSTRUCTIONAL PROGRAMS/MATERIALS	916 - C&I	PGP/Graduation Plan Program		8,000						
2_INSTRUCTIONAL PROGRAMS/MATERIALS	916 - C&I	Princeton Review	Lexile Reading Levels in MS	145,000						

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2_INSTRUCTIONAL PROGRAMS/MATERIALS	916 - C&I	Renaissance	House Bill 5 Requirements	55,000						
2_INSTRUCTIONAL PROGRAMS/MATERIALS	916 - C&I	STEM/PBL Trainings	Increase classroom rigor	30,000						
2_INSTRUCTIONAL PROGRAMS/MATERIALS	916 - C&I	TEKS Resource System	STUDENT ACHIEVEMENT	49,000						
2_INSTRUCTIONAL PROGRAMS/MATERIALS	916 - C&I	Dual Credit Textbooks	More college credit opportunities for students							
2_INSTRUCTIONAL PROGRAMS/MATERIALS	917 - CTE	Maintain existing programs – SAM 2013, My Graphics Lab, Lynda.com, PLTW, CCTE.	Increase student performance and student participation.	76,000						
2_INSTRUCTIONAL PROGRAMS/MATERIALS	918 - SPED	Maintain existing instructional and documentation programs.	Provide specialized instructional materials for student with disabilities as per ARD committee decision.	250,000						
2_INSTRUCTIONAL PROGRAMS/MATERIALS	918 - SPED		Documentation program (eSped/eStar) assists district personnel to document, maintain compliance timelines, etc for RtI/504/Special Education (& IPAC)							
2_INSTRUCTIONAL PROGRAMS/MATERIALS	919 - ALS	Provide additional professional development for administrators, teachers, tutors and aides	To increase support for teachers, administrators, tutors and aides	40,000						
2_INSTRUCTIONAL PROGRAMS/MATERIALS	919 - ALS	Purchase of reading materials for Dual Language programs Continue to maintain programs such as Reading Smart and Reading Star	To provide the resources for teachers to implement effective instructional practices in two languages Improve services at campuses and ensure identification, assessment and	40,000						
2_INSTRUCTIONAL PROGRAMS/MATERIALS	919 - ALS	Continue to maintain the IPT and Iowa Assessments as required by the state	To improve reading performance of English language learners	15,000						
2_INSTRUCTIONAL PROGRAMS/MATERIALS	920 - Student Support	Build The Opportunity Academy supplies and resources.	Increase student performance and graduation rate for the TOA students.	5,000						
3_TECHNOLOGY	001 - Athletics	Athletics needs computers Currently in all coaches offices we have computers that we had at old high school.	Allows for our athletics department to have same access to software that others have.	4,000						
3_TECHNOLOGY	003 - NECHS	Budget for laptops for incoming freshmen. Explore other ways of implementing the 1:1 ratio.	Goal 2.12	55,000						
3_TECHNOLOGY	042 - AMS	4 classroom sets of Chromebooks (25 each) with carts	Improve student access in the classrooms to web-based programs such as TTM, Achieve 3000, iLit, Aleks Math, etc.	25,000						
3_TECHNOLOGY	042 - AMS	Laptops for teachers (46)	Provide our teachers with the technological support they need to provide sound education and to support the students technology needs in the classroom through access to Infocus projectors, smartboards, Mobis, etc.	37,000						
3_TECHNOLOGY	042 - AMS	Mounted LCD projectors for Social Studies and remainder of ELAR		9,000						

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3_TECHNOLOGY	101 - CES	Projectors for K-2 <sup>nd</sup> grade classrooms	Enhance instruction with the integration of technology.	30,000						
3_TECHNOLOGY	101 - CES	Technology training		10,000						
3_TECHNOLOGY	101 - CES	Renew licenses for all web based programs.								
3_TECHNOLOGY	102 - DDE	Laptops for teachers to prepare lesson plans, data analysis, keep grades, and present multimedia.		36,000						
3_TECHNOLOGY	102 - DDE	PK - Tablet covers	Integrate technology into curriculum and increase student engagement.	200						
3_TECHNOLOGY	102 - DDE	At least 2 Promethean boards		10,000						
3_TECHNOLOGY	102 - DDE	One more tablet cart with minimum 20 tablets.		25,000						
3_TECHNOLOGY	103 - JDE	Replace existing hallway printers	To increase level of technology integration into curriculum							
3_TECHNOLOGY	103 - JDE	Replace non-working computers in computer labs								
3_TECHNOLOGY	103 - JDE	Replace projectors and ELMOS								
3_TECHNOLOGY	104 - BCE	Upgrade 15 laptop computers used in the classrooms.	New laptops will run software that the older machines cannot.	15,000						
3_TECHNOLOGY	104 - BCE	Finish installing data projectors in classrooms.		20,000						
3_TECHNOLOGY	104 - BCE	Replace 30 student computers	Many student computers no longer function.	18,000						
3_TECHNOLOGY	106 - RES	Technology will be needed for the additional classroom spaces that are needed.	Integrate technology into curriculum and increase student engagement.	35,000						
3_TECHNOLOGY	728 - Technology	Maintain current operations	Maintain current operations					560,600		
3_TECHNOLOGY	728 - Technology	New Projects	Increase Availability, Reduce Obsolescence, Increase Capacity					195,000		
3_TECHNOLOGY	917 - CTE	Maintain existing technology equipment and software.	To continue to provide the most up to date equipment available.							
3_TECHNOLOGY	918 - SPED	Replace antiquated Laptops for Diagnosticians, Speech Therapists, Occupational Therapists, RtI Teachers. (10) Printers/Projection units for presenting data/completing mandated paperwork, and IEPs	Upgrade in eSped/eStar software requires we keep pace electronically. Current laptops sometimes	24,400		1,600				

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3_TECHNOLOGY	919 - ALS	To provide dual monitors on office computers for ALS staff	To increase accuracy and decrease time spent on reports submitted to the district and state such as waivers, stipends, coding		2,000					
3_TECHNOLOGY	919 - ALS	To provide a copy machine	To have capacity to reproduce documents for training purposes		3,000					
3_TECHNOLOGY	919 - ALS	To maintain printers	To maintain and repair color printer and poster printer which provide instructional support to		5,000					
3_TECHNOLOGY	920 - Student Support	Purchase wifi cards for computers in classrooms where there are no existing drops	Provide computer access to more staff, students and community	???						
4_FACILITIES	001 - Athletics	The district needs to buy a turf groomer for Canutillo HS and Alderete MS. The high school field needs more turf filling. It is becoming unsafe in parts of Field	Field is need of filling, will help the turf last longer, groomer will help keep turf clean.			40,000				
4_FACILITIES	003 - NECHS	Replace old heating and cooling systems. Add seating to front of cafeteria.	Goal 1.6					7,500		
4_FACILITIES	003 - NECHS	Portable						30,000		
4_FACILITIES	042 - AMS	Locker Removal approximately 30 sets of lockers.	The completion of each project in the time designated by the vendor or contractor will be how we measure the success of the goal.					???		
4_FACILITIES	042 - AMS	New Sign on the front of the building						???		
4_FACILITIES	042 - AMS	Paint in the parking lot						???		
4_FACILITIES	042 - AMS	Interior paint for classroom doors						???		
4_FACILITIES	042 - AMS	Completion of the landscaping in the front of the building, including the completion of the east side entryway landscaping.						???		
4_FACILITIES	101 - CES	Storage cubbies for classrooms, and shelves.	Provide a safe and secure environment for all students and staff.	15,000						
4_FACILITIES	101 - CES	Electrical sharpeners								

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4_FACILITIES	101 - CES	Student desks								
4_FACILITIES	101 - CES	Replace broken playground equipment								
4_FACILITIES	102 - DDE	New classroom desks, tables, and chairs for students.		50,000						
4_FACILITIES	102 - DDE	4 <sup>th</sup> - Remodel bathrooms for teachers.						10,000		
4_FACILITIES	102 - DDE	PK - Need more wooden shelves for learning center to replace wire shelves.	Enhance classroom environment; be better organized with the learning centers.	800						
4_FACILITIES	103 - JDE	Campus Beautification to include paint, landscaping, bulletin boards	To provide a more inviting campus for all stakeholders and be able to display scholar work in hallways							
4_FACILITIES	104 - BCE	Replace curtain on cafeteria stage	Community center upgrade for student performances					3,000		
4_FACILITIES	104 - BCE	Replace tables in cafeteria	Multipurpose seating for student lunch and student performances.			40,000				

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4_FACILITIES	106 -RES	Need at least 10 additional classrooms to accommodate the growth. Currently, classrooms are needed as students advance to the next grade level, but there is not room to create additional classroom sections.	This will help the district to accommodate the growth							???
4_FACILITIES	727 - Finance	Purchase adjustable desktops	To provide for wellness of employees and aid in increasing productivity				5,600			
4_FACILITIES	728 - Technology	UPS Upgrade	Increase Availability, Reduce Obsolescence, Increase Capacity					25,000		
4_FACILITIES	728 - Technology	Data Center High Availability	Increase Availability, Reduce Obsolescence, Increase Capacity					15,000		
4_FACILITIES	917 - CTE	N/A	N/A							
4_FACILITIES	918 - SPED	Office furniture for staff at various sites around the district.	Replace old, broken, or non-existent furniture utilized by our related services and diagnostic staff at campus sites.	4,000						
4_FACILITIES	919 - ALS	To increase electrical outlets to provide power to existing equipment	To prevent continued disruptions of work due to power outages		500					
4_FACILITIES	920 - Student Support	Acquire 6-8 classrooms of the 400 Hallway of the Lone Star Building (hallway parallel to 5 <sup>th</sup> Street)	Utilize the computers labs for computer classes and the Adult Basic Education Classes, utilize the other classrooms for community initiatives (library, media training room, etc.)					???		
4_FACILITIES	920 - Student Support	Provide Campus Improvement Allocation funds to make small improvements/repairs to the Lone Star Building	Continue improving the safety, functionality and aesthetics of the Lone Star Building					1,000		
4_FACILITIES	920 - Student Support	Provide Furniture Replacement Allocation	Replace broken and non-functioning office and classroom furniture	2,500	2,500					

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4_FACILITIES	920 - Student Support	Increase allocation for custodial supplies	With the increased number of programs and participants in the Lone Star Building, more cleaning supplies, hand soap, toilet paper and paper towels are needed					1,500		
5_PARENTAL INVOLVEMENT	003 - NECHS	Maintain ½ time parent liaison.	Goal 2.5, 2.6, 2.7							
5_PARENTAL INVOLVEMENT	042 - AMS	Establish a PTO for the 16-17 school year.	The PTO will need to complete 2 activities each semester that are organized and executed by them in order for the PTO to be considered a successful venture.							
5_PARENTAL INVOLVEMENT	042 - AMS	Create a parent computer lab night for parents and community to come in and use computers for personal reasons, employment reasons and to keep track of their students grades	We will track the usage of the parent computer lab by parents during the evening hours in order to determine the success of the program						6,200	
5_PARENTAL INVOLVEMENT	101 - CES	PTO	Student performance increases due to parent involvement.							
5_PARENTAL INVOLVEMENT	101 - CES	Increase number of volunteers	Parents taking ownership							
5_PARENTAL INVOLVEMENT	101 - CES	Start a volunteer center to help teachers with copies								
5_PARENTAL INVOLVEMENT	102 - DDE	Need of parenting classes through Student Support Services to address separation anxiety for Pre-K students.	Involve community in their child's education.							
5_PARENTAL INVOLVEMENT	102 - DDE	Offer parenting classes such as ESL, citizenship, computer library, GED, etc taught in campus for the DDE community or provide transportation to Lone Star Building.								
5_PARENTAL INVOLVEMENT	103 - JDE	Offer classes for parents on how to: Get more involved in their child's education Better help their child at home with their homework	To engage families in scholar learning. The benefits will be measured in participation of parents and by the increase of scores in standardized tests and in the decrease of office referrals							
5_PARENTAL INVOLVEMENT	104 - BCE	Increase parent presentations and meetings							1,000	
5_PARENTAL INVOLVEMENT	104 - BCE	Continue Mother Daughter/Father Son program	Improve attendance for parent meetings						0	
5_PARENTAL INVOLVEMENT	917 - CTE	Extravaganza	To make community more aware of the CTE programs available in Canutillo ISD.						500	
5_PARENTAL INVOLVEMENT	918 - SPED	Expand training opportunities for parents and community in the areas of Dyslexia, Autism, Behavior, In Home Training, and other disabilities.	Increase knowledge and communication between parents, community, and schools regarding IDEA regulations and services the schools provide. Provide resources for parents						3,000	
5_PARENTAL INVOLVEMENT	919 - ALS	To provide continued parental involvement forums to new and existing parents	To recruit and retain students at our campuses						1,000	
5_PARENTAL INVOLVEMENT	919 - ALS	To provide parents with opportunities to attend conferences and seminars.	To increase parental awareness of the support needed to decrease dropout rates and increase attendance						3,000	
5_PARENTAL INVOLVEMENT	920 - Student Support	Provide a more active and accessible Lone Star Community Center	To engage and support families in student learning and increase family engagement by utilizing the programs and facilities of the Lone Star Building		???					
6_OTHER SUPPORT PROGRAMS	001 - Athletics	Officials pay is going up next year for all UIL activities. Need to make sure that we have enough in budget to cover increases.	Need to be able to pay for officials for all UIL contests.			15% increase in fees				

**CANUTILLO INDEPENDENT SCHOOL DISTRICT  
2016 - 2017 CONSOLIDATED BUDGET PRIORITY LISTING  
BY PRIORITY BY CAMPUS/DEPARTMENT**

Budget Priority	Campus Department	Need	Justification	10 - Instructional & Instructional Related (11 ,12,& 13)	20 - Instructional & School Leadership (21 & 23)	30 - Student Support Services (31, 32, 33, 34, 35 & 36)	40 - Administrative (41)	50 - NonStudent Support Svc (51, 52 & 53)	60 - Community Engagement (61)	81 - Construction (81)
6_OTHER SUPPORT PROGRAMS	003 - NECHS	Allot for one person in each core area to attend a state or national conference focused on their specific discipline.	Goal 2.8	10,000						
6_OTHER SUPPORT PROGRAMS	042 - AMS	Implementation of PBL and additional Instructional technology tools	Improve instructional strategies at AMS.	12,000						
6_OTHER SUPPORT PROGRAMS	101 - CES	Science lab consumables	Increase science lab usage and experiments.	500						
6_OTHER SUPPORT PROGRAMS	101 - CES	Snacks for children with medical necessities								
6_OTHER SUPPORT PROGRAMS	102 - DDE	Afterschool Art Programs		2,000						
6_OTHER SUPPORT PROGRAMS	102 - DDE	Maintain attendance incentive programs to increase students' attendance rates.		1,000						
6_OTHER SUPPORT PROGRAMS	102 - DDE	Provide ink for printers.	Achieve Districts' and states' attendance goals and expectations.	3,000						
6_OTHER SUPPORT PROGRAMS	102 - DDE	Start String Orchestra or Band		10,000						
6_OTHER SUPPORT PROGRAMS	102 - DDE	Buy a laminating machine.	Equipment will allow school to better communicate special events/information to parents, community, and stakeholders.	3,000						
6_OTHER SUPPORT PROGRAMS	102 - DDE	Large-format printer	Band instruments will provide more students the opportunity to learn to play an instrument.	5,000						
6_OTHER SUPPORT PROGRAMS	104 - BCE	Staff Development: Analyze curriculum (IFD) and create lessons that require products designed to increase student engagement in the lesson.	Improved Instructional Focus Document with student products to increase interest.	6,000						
6_OTHER SUPPORT PROGRAMS	727 - Finance	Continue providing professional development opportunities to staff through conferences, workshops, and meetings.	To provide support to district and finance operations in meeting compliance requirements and changes				14,200			
6_OTHER SUPPORT PROGRAMS	728 - Technology	Professional Services	Support the implementation of new projects/ upgrade patches.					60,000		
6_OTHER SUPPORT PROGRAMS	916 - C&I	Curriculum/Assessment Writing	Continue work with LG & Proficiency Scales							
6_OTHER SUPPORT PROGRAMS	916 - C&I	Curriculum/Assessment Writing	Stronger Correlation between district assessments and student achievement							
6_OTHER SUPPORT PROGRAMS	916 - C&I	Summer School	Student Success Initiative for grades 5, 8 and EOC							
6_OTHER SUPPORT PROGRAMS	917 - CTE	Student Certifications	Increase the number of student certifications offered.	26,000						
6_OTHER SUPPORT PROGRAMS	917 - CTE	Advisory Board	Engage the community members in conversations about CTE programs measured by their participation.	500						
6_OTHER SUPPORT PROGRAMS	917 - CTE	Student Travel to include: chaperones, charter buses, etc.		180,000						
6_OTHER SUPPORT PROGRAMS	918 - SPED	Training for Staff in areas of Crisis Prevention, Autism, Dyslexia, alignment of curriculum in special education, RTI strategies, 504 accommodations, and special education programs.	Develop staff knowledge base of best practices and research for "at risk" students. Align programs and instruction to benefit students and impact student learning.	12,000						
6_OTHER SUPPORT PROGRAMS	919 - ALS	To provide teachers with reimbursements for obtaining their Bil/ESL Endorsement Certificate	To increase student performance on state exams and close achievement gaps measured through achievement scores on STARR and EOC	2,500						

**CANUTILLO INDEPENDENT SCHOOL DISTRICT  
2016 - 2017 CONSOLIDATED BUDGET PRIORITY LISTING  
BY PRIORITY BY CAMPUS/DEPARTMENT**

Budget Priority	Campus Department	Need	Justification	10 - Instruction & Instructional Related (11 ,12,& 13)	20 - Instructional & School Leadership (21 & 23)	30 - Student Support Services (31, 32, 33, 34, 35 & 36)	40 - Administrative (41)	50 - NonStudent Support Svc (51, 52 & 53)	60 - Community Engagement (61)	81 - Construction (81)
6_OTHER SUPPORT PROGRAMS	919 - ALS	Continue to provide stipend to all bilingual / ESL teachers	To provide competitive stipends and wages for teachers as compared to other local districts							
6_OTHER SUPPORT PROGRAMS	919 - ALS	Maintain Pre-K and Newcomer summer program for middle and high school	To decrease student dropout rates, absenteeism and close the achievement gap	60,000						
6_OTHER SUPPORT PROGRAMS	919 - ALS	To provide stipends for teachers for participating in a study group of best practices	To provide ongoing professional development on research based strategies	5,000						
6_OTHER SUPPORT PROGRAMS	919 - ALS	To provide books for teachers participating in study groups		3,500						
6_OTHER SUPPORT PROGRAMS	920 - Student Support	Provide support and professional development for counselors and for the development of a Comprehensive Guidance and counseling program.	Provide more professional development opportunities, provide more resources for counseling services			3,000				
6_OTHER SUPPORT PROGRAMS	919 - ALS	To provide staff assistance to maintain current website with current information regarding programs, services and state requirements.	To provide online information to parents of future students, to increase parental support and increase student performance by having additional resources available for students, parents and teachers							



# Canutillo Independent School District Internal Audit

*Excellence Through Integrity and Innovation*

TO: Board of Trustees

FROM: Hector Rodriguez, Audit Executive Director

DATE: November 19, 2015

SUBJECT: Internal Audit Plan Update

In accordance with the Internal Audit Policies and Procedures an update is being provided to the Audit Committee and administration on the status of the 2015-2016 Audit Plan. Below is a table containing each major audit project and status.

No.	Project Name	Status
1	Self-Evaluation	Complete
2	Electronic Back-ups Consulting	Reporting
3	Architectural Services Audit	Reporting
4	Johnson Controls - Geothermal and Asbestos Contract Audit	Fieldwork
5	Banes - AMS - Final Accounting Audit	Fieldwork
6	Budget Process Consulting	Fieldwork
8	Banes - CHS - Final Accounting Audit	Planning
7	VEMAC - Reyes - Final Accounting Audit	Planning
9	Risk Assessment	Pending
10	Internal Audit Plan 2016-2017	Pending
11	District-wide Compliance - Administrative Self-Assurance	Pending

1 of 1



Canutillo Independent School District **Internal Audit**

Street Address: 7965 Artcraft Rd. • El Paso, TX 79932 | Mailing Address: P.O. Box 100 • Canutillo, TX 79835  
Phone (915) 877-7515 • Fax (915) 877-7415 • www.canutillo-isd.org

The Canutillo Independent School District does not discriminate on the basis of race, color, national origin, gender, age or disability in its employment practices, or in providing education services, activities and programs, including technical education programs.

## Canutillo ISD - Internal Audit Compliance Calendar November 2015

Audit				Corrective Activities								
Project Name	FY	Start Date	End Date	CAP Received	Start Date *	End Date *	Pending	In-Progress	Completed	Verified	Total	Past Due
Instructional Materials Audit	12-13	Feb-13	May-13	May-13	Oct-13	Jul-14	0	1	0	15	16	1
Bond Audit	13-14	Oct-13	On-going	Multiple	Multiple	Multiple	22	1	0	34	57	0
Hiring Process Audit	13-14	Feb-14	Jun-14	Jul-14	Jul-14	Jul-15	1	1	0	9	11	2
Dual Language Coding Audit	14-15	Aug-14	Oct-14	Nov-14	Nov-14	Aug-15	<u>4</u>	<u>1</u>	<u>0</u>	<u>7</u>	<u>12</u>	<u>1</u>
Totals							27	4	0	65	96	4

**Instructional Materials Audit** - Out of 16 total corrective activities only 1 activity remains in-progress (past due). This item relates to conducting program evaluations at the campus level for locally funded programs. Curriculum and Instruction and campuses found that only 5 programs had been purchased using local funds which are being used at three campuses. The final step would be to program evaluate these programs.

**Bond Audit** - Out of 57 total corrective activities, 22 activities are pending and 1 activity is in progress. The remaining activities relate to the completion of the facilities master plan and the development of various bond construction management and procurement procedures.

**Hiring Process Audit** - Out of 11 total corrective activities, 1 item is pending (past due), and 1 is in-progress (past due). These items relate to 1) procedures for selecting new positions, and 2) implementation of the TEAMS Position Request Module.

**Dual Language Coding Audit** - Out of 12 corrective activities, 4 items are pending and 1 is in-progress. The in-progress item relates to elementary campuses providing assurance that written parent approval exists for all students in the dual language program. The pending activities relate to 1) developing a policy and procedures manual for the Dual Language Program, 2) developing a dual language policy on enrollment and continuation, and 3) providing training on newly created policies.

\* The Start and End dates represent projected completion dates provided by the data owners.

# Board of Trustees

## Executive Summary of Board Agenda Item

Meeting Date: \_\_\_\_\_  
Agenda Item No.: \_\_\_\_\_

Subject/Title for Agenda Posting:

Justification Statement:

Purpose of Agenda Item:

- Action       Information       Discussion

Committee Meeting:

- Policy/Instruction/Personnel/Student Services Committee  
 Finance/Audit/Facilities/Planning Committee Meeting

Staff Responsible:

\_\_\_\_\_  
*Presenter(s)*

\_\_\_\_\_  
*Signature of Approval*

\_\_\_\_\_  
*Title*

### District Improvement Plan Objective, Goal or Need Addressed

RATIONALE:

RECOMMENDATION/MOTION:

ACCOUNT NO(S).

PROCUREMENT METHOD TYPE:

REQUESTING DEPARTMENT:

CONSEQUENCES OF NON-APPROVAL:

IMPLEMENTATION TIMELINE:

ATTACHMENT(S):



**Reyes Elementary School  
Contingency / Allowances**

APPLICATION NUMBER: 31  
PERIOD TO: 11/30/2015

Description	Budget	Expenditures	Balance
Amendment 2 - PO 211199 - Contractor Contingency			\$ 36,119.40
Amendment 3 - PO 215311 - Contractor Contingency			\$ 26,310.35
Amendment 4 - PO 216616 - Contractor Contingency			\$ 4,993.68
<b>Total - Contractor Contingency</b>			<b>\$ 67,423.43</b>
Amendment 2 - PO 211199 - Conc Wall Allowance			\$ -
Amendment 3 - PO 215311 - Concrete / Steel Allowance			\$ (39,591.83)
Amendment 4 - PO 216616 - GMP Allowances			\$ 40,481.56
<b>Total - GMP Allowances</b>			<b>\$ 889.73</b>
<b>Amendment 4 - PO 216616 - Owner Contingency</b>			<b>\$ 87,648.97</b>
<b>Total Contingency &amp; Allowance Balance</b>			<b>\$ 155,962.13</b>

540.10  
1-28-10

1	Amendment 2 - PO 211199 - Contractor Contingency		\$ 120,000.40	
2	CF Jordan	09/13/13	CF Jordan CO#01 - Storm Drain Manhole	\$ (2,662.00)
3	CF Jordan	02/05/14	CF Jordan CO#03 - Spoil's Re location / Pad	\$ (9,500.00)
4	Gorman	08/15/13	Gorman - Conc Retaining Wall - Waterproofing	\$ (28,360.00)
5	Aquatec	10/02/13	Aquatec - Sanitary Sewer	\$ (19,080.00)
6	Quarry H	05/19/15	Raise Rockwall at amphitheater	(1,500.00)
7	Vernac	08/25/15	Conc Ret Wall - Actual cost vs allowance	(22,779.00)
8	Balance			\$ 36,119.40
1	Amendment 2 - PO 211199 - Conc Wall Allowance			
2	Conc Retaining Wall Allowance		\$ 203,000.00	\$ 203,000.00 \$ -

**Reyes Elementary School**  
**Contingency / Allowances**

APPLICATION NUMBER: 31  
 PERIOD TO: 11/30/2015

Description	Budget	Expenditures	Balance
1 Amend 3 - PO 215311 - Contractor Contingency	\$ 83,992.17		
2			
3 Alamo 10/09/14 Structural Steel Services - Bond n contract		\$ (4,732.00)	
4 Str Steel 10/09/14 Field adjustments for thin shell		\$ (2,369.01)	
5 Str Steel 09/18/14 Joist replacement J236		\$ (614.91)	
6 Str Steel 09/18/14 Acoustical deck insulat on		\$ (436.00)	
7 Alamo 12/29/14 Column 2032C1 - Area F		\$ (425.00)	
8 Funk 05/19/15 Cut joist ext multipurpose rm		\$ (834.61)	
9 Funk 05/19/15 RFI 37 - Add floor drains NRS		(1,909.00)	
10 Funk 05/19/15 Relocate roof drains in elev shaft		(1,850.00)	
11 Funk 05/19/15 RFI 120 - irrigation supply courtyard		(1,353.00)	
12 Vemac 11/16/15 RFI 121 - Elev shaft drainage		(3,343.00)	
13			
14 Balance			\$ 26,310.35

1 Amend 3 - PO 215311 - Concrete / Steel Allowance			
2 Steel Allowance	\$ 50,000.00		
3 Alamo 07/09/14 Column O.05 RFI 28 - delete 5 columns		\$ 250.00	
4 Str Steel 07/09/14 Column O.05 RFI 28 - delete 5 columns		\$ 1,298.00	
5 Alamo 07/17/14 Stage column extend RFI 61		\$ (790.05)	
6 Alamo 07/17/14 Col O knee braces - Rev 5/15/14		\$ (691.44)	
7 Str Steel 08/21/14 Tilt panel lube Sit RFI 51		\$ (3,042.00)	
8 Str Steel 08/21/14 Stage Col Extensions RFI 61		\$ (444.00)	
9 Alamo 10/16/14 Labor - joist extend Sept WO 9-22		\$ (16,352.15)	
10 Str Steel 11/19/14 Steel per drawing rev 5/15 & 6/18/14		\$ (44,370.00)	
11 Str Steel 11/19/14 Steel RFI 79 - Window XXIX		\$ (338.00)	
12 Str Steel 11/19/14 Steel RFI 89 - Window XXII		\$ (327.00)	
13 Alamo 11/19/14 Labor - joist extend Oct WO 24 - 35		\$ (9,778.48)	
14 Alamo 11/19/14 Labor - joist extend Oct WO 36 41		\$ (4,850.40)	
15 Alamo 11/19/14 Labor - joist extend Oct WO 42-44		\$ (2,462.43)	
16 Alamo 11/19/14 Labor - joist extend Nov WO 45-50 52 54		\$ (6,958.94)	
17 Str Steel 11/20/14 Steel RFI 106 - SE Corner Deck Angle		\$ (362.00)	
18 West S Weld 12/02/14 Furnish steel plates RFI 106 & 107		\$ (665.08)	
19 Modern I 12/16/14 Labor & material RFI 78 & RFI104		\$ (14,526.00)	
20 Alamo 12/29/14 Labor - Nov / Dec Steel WO 55, 56, 58 & 59		\$ (3,979.86)	
21 Div Interiors 01/22/15 RFI 104 brace header for curtain wall		\$ (2,047.00)	
22 Modern I 03/24/15 Entry lobby angles		\$ (2,350.00)	
23			
24			
25			
26 Concrete Allowance	\$ 25,000.00		
27 Cambro 07/09/14 Column O.05 RFI 28 - delete 5 columns		\$ 574.00	
28 Cambro 07/09/14 Wall pier footing Col 14-15/A0.20 - Rev 5/15/14		\$ (1,813.00)	
29 Cambro 07/09/14 RFI38 footing - Room 217 support		\$ (566.00)	
30			
31			
32			
33 Balance	\$ 75,000.00	\$ (114,591.83)	\$ (39,591.83)

**Reyes Elementary School**  
Contingency / Allowances

APPLICATION NUMBER: 31  
PERIOD TO: 11/30/2015

Description			Budget	Expenditures	Balance
1	Amend 4 - PO 216616 - Contractor Contingency		\$ 363,845.97		
2	Buyout Savings			\$ 8,688.00	
3	Nano's	04/08/14 Glass Sunshades		\$ (25,000.00)	
4	Nano's G	04/10/14 Bond		\$ (9,419.00)	
5	Nano's G	05/01/14 Bond Sunshades		\$ (250.00)	
6	Nano's G	06/27/14 Delete Weight Rm Mirrors		\$ 1,940.00	
7	APCo	08/11/14 Modify door frame L-50		\$ (722.00)	
8	Goytia	08/11/14 Bond cost increase		\$ (4,574.00)	
9	West S W	08/21/14 Bond Cost		\$ (12,998.34)	
10	Nano's G	08/21/14 Delete hardware		\$ 17,749.00	
11	Nano's G	08/21/14 Window XXVII		\$ (7,845.00)	
12	Scholten	09/18/14 Marker Brds Lab 225, 241, 244, L177		\$ (7,222.00)	
13	Nano's G	10/08/14 Delete windows XXIX - courtyard		\$ 1,061.00	
14	Nano's G	10/08/14 Modify window S to match 1/A6 2		\$ (3,559.25)	
15	Div Interiors	10/09/14 Fire rate ceiling rm L216 - RFI 90		\$ (711.00)	
16	Div Interiors	10/09/14 Rigid insulation area B C&F		\$ (9,485.00)	
17	Div Interiors	11/19/14 Furr out wall at pipe col Rm 217		\$ (417.00)	
18	Div Interiors	11/19/14 Delete painting street letters		\$ 568.00	
19	Div Interiors	11/19/14 Furr out lab room - plumbing		\$ (4,129.00)	
20	EP Auto	11/19/14 Projection Screen Brackets		\$ (580.00)	
21	Scholten	11/19/14 Framed Mirrors		\$ (5,739.00)	
22	Funk	11/19/14 Elec & Data box ext Area B, C & F		\$ (3,459.00)	
23	APCo	12/02/14 Ship alum dr hardware		\$ (531.11)	
24	West S W	12/02/14 Curved angle at rotunda		\$ (1,912.00)	
25	Div Interiors	12/16/14 Raise east corridor parapet for AHU F1		\$ (1,042.00)	
26	Div Interiors	12/16/14 Add wall to corridor 162 per RFI 98		\$ (7,515.00)	
27	Nano's G	12/16/14 Add windows to corridor 162 per RFI 98		\$ (3,647.00)	
28	West S W	12/16/14 Delete guardrail at corridor 162 per RFI 98		\$ 23,096.00	
29	Valley F	12/16/14 Reduce site fence to 6 ft & add fence at can wash		\$ 483.00	
30	Gorman	12/19/14 Fireslopping at rated walls - not bid / buy out		\$ (16,603.00)	
31	Gorman	12/19/14 Floor caulk material change to epoxy		\$ (3,010.00)	
32	Div Interiors	12/29/14 Add furr down wall to corridor 162 per RFI 108		\$ (2,239.00)	
33	Div Interiors	01/07/15 Rigid insulation area D & E		\$ (5,926.00)	
34	Div Interiors	01/07/15 Concrete reveals at E & W Walls		\$ (8,857.00)	
35	Div Interiors	01/07/15 T&M Furr out stage column - joists		\$ (1,207.00)	
36	EDCo	02/18/15 Delete bond requirement		\$ 7,301.00	
37	Div Interiors	02/18/15 Credit Lab Millwork Furr Out		\$ 2,792.00	
38	Div Interiors	02/18/15 RFI 117 - Art Rm Furr Out		\$ (1,749.00)	
39	Div Interiors	02/18/15 RFI 127 - Library / Corr 166 furr out		\$ (636.00)	
40	Div Interiors	02/18/15 Window Y and X modification		\$ (1,320.00)	
41	Funk	02/18/15 Elec & Data box ext Area D & E		\$ (7,093.00)	
42	DLC	03/19/15 Earthwork rough grading Nov - Feb		(38,020.00)	
43	DI/EDCo/Goytia	03/19/15 RFI 111 - Can Wash - delete stucco / add tile & floor seal		\$ (886.23)	
44	DI	03/19/15 Eliminate ceiling slope - area C		\$ (487.00)	
45	West S W	03/19/15 Weld 2 door frames multip rooms		\$ (768.00)	
46	West S W	03/19/15 Install trench plate lab room		\$ (525.00)	
47	Funk	03/19/15 RFI 118 - ductwork corridor 210		(1,244.00)	
48	Funk	03/19/15 RFI 119 - ductwork room L172		(3,762.00)	
49	Century	04/15/15 RFI 98 - Add five sprinkler heads		(1,266.80)	
50	Div Interiors	04/08/15 Stair 1 Framing Per CDA 3-17-15		(4,048.00)	
51	Div Interiors	04/08/15 Stair 3 Relocate wall for access		(697.00)	
52	ED-CO	04/15/15 RFI 138 Q Tile laundry rm		(1,045.00)	
53	ED-CO	04/15/15 RFI 129 - Del carpet book rm		195.00	
54	Funk	04/09/15 RFI 135 - add D lights stair 4		(4,677.00)	
55	Funk	04/09/15 Add D light corr L197		(631.00)	
56	Goytia	04/15/15 RFI 133 - Patch wait rm floor mat		(850.54)	
57	Goytia	04/15/15 RFI 129 - Seal book rm floor		(520.80)	
58	Goytia	04/24/15 RFI 138 - Del conc seal laundry rm		98.43	
59	Horizone	04/24/15 RFI 134 - Sidewalks access MP rooms		(9,255.00)	
60	Vemac	04/24/15 RFI 134 - Del rock at sidewalks access MP rooms		3,378.00	
61	Nano's G	04/08/15 Window K - flashing		(710.00)	
62	Nano's G	04/08/15 RFI 133 - Wait room dr U6-B storefront		(2,200.00)	
63	West S W	04/24/15 RFI 134 - Sidewalk flume		(826.18)	
64	West S W	04/24/15 Trim angles window wall support		(107.50)	

**Reyes Elementary School**  
Contingency / Allowances

APPLICATION NUMBER: 31  
PERIOD TO: 11/30/2015

Description	Budget	Expenditures	Balance
65 K&N Services	05/19/15	Initial and Final Clean-up	(51,608.00)
66 DLC	05/19/15	Earthwork rough grading March	\$ (7,050.00)
67 Horizonte	05/19/15	RFI 134 - Sidewalks drainage flume	(463.34)
68 Div Interiors	05/19/15	RFI 139 T&M 1 Hr Drywall HVAC	(762.00)
69 EP Auto	05/19/15	Contract adjustment error	2,600.00
70 EP Auto	05/19/15	Payment and Performance Bond	(2,493.00)
71 ED-CO	05/19/15	Del Pol Conc - Add Carpet Rm 105	(195.00)
72 Goytia	05/19/15	Del Pol Conc - Add Carpet Rm 105	1,999.20
73 INCA E	05/19/15	Book Drop Chute	(800.00)
74 Funk	05/19/15	Elev J Box - card reader	(369.00)
75 Funk	05/19/15	Elec outlets & sink per NRS changes	(2,812.00)
76 Funk	05/19/15	Lab room elec & plum changes	4,588.00
77 Apco	06/19/15	Add 90 min HM Door & Frame L067	(1,289.44)
78 Classic	06/12/15	Modify trophy cases & add lights	(2,959.34)
79 KD Scholten	06/26/15	Add building numbers	(287.20)
80 Horizonte	06/26/15	Add 4 footings for entry canopy	(1,510.66)
81 Gorman M	06/26/15	Caulk SOG to SOD expansion joint	(1,974.00)
82 Goytia	06/16/15	Patch concrete to receive stain	(3,910.00)
83 Goytia	06/26/15	Patch concrete cleanouts to receive stain	(1,868.75)
84 Nanos	06/26/15	Add break metal to K windows	(427.00)
85 Nanos	06/26/15	Expedite fire glass delivery	(611.00)
86 Nanos	06/26/15	Add fire glass door U107	(436.00)
87 PMI	06/11/15	Material increase to PMI contract bid	(488.25)
88 Vemac	06/26/15	Storm drain safety edge	(4,741.20)
89 Westside	06/19/15	Remove sleeves at rock wall	(1,550.00)
90 Funk	07/30/15	Fan Coil Unit - F Systems Email 5/11/15	(925.00)
91 Funk	07/30/15	Relocate Intrusion Panel - Conduit	(1,885.00)
92 Funk	07/30/15	T&M Plumbing Leak - L154 & L143 DI - Funk	(448.00)
93 DI	07/30/15	T&M Plumbing Leak - L154 & L143 DI - Funk	448.00
94 DI	07/30/15	Misc T&M May - July	(3,777.00)
95 DI	07/30/15	Paint Clock Numbers	(840.00)
96 DI	07/30/15	T&M Art Rm Leak - DI - Century	3,560.00
97 Century	07/30/15	T&M Art Rm Leak - DI - Century	(3,560.00)
98 Gorman M	07/30/15	Caulk wave wall	(351.00)
99 K&N Services	07/30/15	T&M Const Clean 6/12 to 7/20/15	(8,807.04)
100 Scholten	07/30/15	Kinder Tack Boards - 6	(1,380.50)
101 Scholten	07/30/15	Labor to install Bldg Numbers	(414.00)
102 Goytia	07/30/15	Patch conc at floor outlets	(1,345.50)
103 Nano's G	07/30/15	Replace glass at art room	(590.00)
104 Nano's G	07/30/15	Library window - CDA 7-20-15	(1,452.45)
105 Unique Paint	07/30/15	Library mural	(1,960.00)
106 Goytia	07/30/15	Credit stair polish - to stain	550.38
107 PMI	07/30/15	Parking lot survey - mobilization	(1,200.00)
108 EP Auto	08/21/15	Metal trim at lockers	(1,285.00)
109 Div Interiors	08/21/15	T&M repairs July 7 to Aug 7	(2,338.00)
110 Div Interiors	08/21/15	T&M Paint art room - Century fire water damage	270.00
111 Century	08/21/15	T&M Paint art room - Century fire water damage	(270.00)
112 Div Interiors	08/21/15	T&M Ceiling Repairs	(8,713.00)
113 Funk	08/21/15	T&M Ceiling Repairs	1,742.60
114 Protech	08/21/15	T&M Ceiling Repairs	1,742.60
115 Div Interiors	08/21/15	T&M Repair stair walls due to handrails	1,279.00
116 West S W	08/21/15	T&M Repair stair walls due to handrails	(1,279.00)
117 Funk	08/21/15	BB & BBE fixtures exterior small canopies	(2,450.00)
118 Goytia	08/21/15	Repair conc floor - library corridor	4,096.88
119 Cambro	08/21/15	Repair conc floor - library corridor	(4,096.88)
120 Horizonte	08/21/15	Replace fence post / clean conc at posts	(412.00)
121 Valley F	08/21/15	Replace fence post / clean conc at posts	412.00
122 Horizonte	08/21/15	Credit for work performed by other trades	8,500.00
123 Scholten	08/21/15	Mirrors locker rooms	(682.27)
124 Thyssen	08/21/15	Reinspection fee	(1,500.00)
125 West S W	08/21/15	Closure plate - kick plate at stair 3 & 5	(1,200.00)
126 West S W	08/21/15	Entry fence - gate modification to avoid columns	(2,600.00)
127 West S W	08/21/15	Credit work not required	17,210.34
128 West S W	08/21/15	HC Railing at amphitheater	(1,025.00)

**Reyes Elementary School  
Contingency / Allowances**

APPLICATION NUMBER: 31  
PERIOD TO: 11/30/2015

	Description	Budget	Expenditures	Balance
129	Vemac	08/25/15	Parking Signs & Toilet Acc Installation	(12,000.00)
130	DI	10/06/15	Paint Exposed conduits - T&M	(2,015.00)
131	DI	10/06/15	Ceiling repairs Sept 2015 - T&M	(4,828.00)
132	Funk	10/06/15	Ceiling repairs Sept 2015 - T&M 75%	3,621.00
133	Funk	10/06/15	Elevator roof piping relocation	(1,850.00)
134	Funk	10/06/15	Irrigation controller power room L141	(1,215.00)
135	Funk	10/06/15	IT room receptacles x 5	(354.00)
136	Funk	10/06/15	Wait room outlet relocat on at millwork & access control	(570.00)
137	Funk	10/06/15	Kitchen electrical changes	(2,678.00)
138	Funk	10/06/15	Elevator shaft electrical corrections	(1,404.00)
139	Funk	10/06/15	Fire marshal corrections	(1,726.00)
140	Funk	10/06/15	Terminal unit D1.6 power	(482.00)
141	Horizone	10/07/15	Credit work not required fence & sign footings	7,750.00
142	Protech	10/05/15	Roof work pads at mech units	(4,333.00)
143	Quarry H	10/06/15	Failed soils test	(704.63)
144	Encon	10/06/15	Failed soil tests	704.63
145	Vemac	10/07/15	Acoustical panel - credit to not install	403.60
146	DLC	11/06/15	Earthwork rough grading - April - Aug	(65,863.75)
147	Funk	11/06/15	Stair duct RFI 139	(741.00)
148	Funk	11/06/15	Trophy cases lights	(942.00)
149	Funk	11/11/15	Fixture H - Cut support rods	(3,500.00)
150	Funk	11/06/15	Kinder - clean-out sewer lines	(398.00)
151	Funk	11/06/15	Kitchen plumbing changes	(3,492.00)
152	Funk	11/11/15	Sink installation - temporary work	2,250.00
153	Classic	11/11/15	Sink installation - temporary work	(2,250.00)
154	Classic	11/06/15	Library wood hand rail	(1,268.00)
155				
156				
157				
158	<b>Balance</b>			\$ 4,993.68

**Reyes Elementary School  
Contingency / Allowances**

APPLICATION NUMBER: 31  
PERIOD TO: 11/30/2015

Description			Budget	Expenditures	Balance
1	<b>Amend 4 - PO 216616 - GMP Allowances</b>		<b>Budget</b>	<b>Expense</b>	<b>Balance</b>
2	Thin Shell Form Liner - Diversified Int- credit in contract amount		\$ (25,000.00)	\$ 25,000.00	
3	Insulation (Gale Insulation Bid 6/25/14) 8-21-14		\$ 70,000.00	\$ (57,676.00)	
4	Rough carpentry - Partial Transfer Vernac Phase 3		\$ 110,000.00	\$ (80,000.00)	
5	Protech	11/19/14 Labor - Wood blocking area C & F - Rough Carp Allow		\$ (2,134.44)	
6	Exterior Fence Paint - In Kasco Contract		\$ 3,500.00	\$ (2,450.00)	
7	Weight Room Fir Sea - 8/11/14		\$ 1,000.00	\$ (2,755.00)	
8	Multipurpose VCT (EDCo CO 7/17/14)		\$ 2,500.00	\$ (19,113.00)	
9	Termite Control - 8-21-14		\$ 2,000.00	\$ (1,260.00)	
10					
11	Shear Wall - Consultants		\$ 25,000.00		
12	04/10/14	M Orozco PE		\$ (16,196.00)	
13	04/10/14	H Ng Engineers		\$ (1,800.00)	
14	04/10/14	Ponce Engineering, Inc		\$ (6,000.00)	
	02/25/15	Credit - H Ng Engineers - Paid by CDA		\$ 1,800.00	
	02/25/15	Credit - Ponce Engi - Paid by CDA		\$ 6,000.00	
15	\$ 16,196.00				
16	Total allowance at GMP		\$ 189,000.00	\$ (156,584.44)	\$ 32,415.56
17					
18	Post GMP Allowance - Buyout Hold				
19	PC#05 - Canopy Allowance		\$ 52,136.00		
20	PC#37 - Canopy at reduced size			\$ (55,515.00)	
21	PC#46 - Library Classroom Walls - Wall Insul Gale		\$ 455.00		
22	Bldg Sign light allowance		\$ 1,500.00		
23	Pegboards - deleted at labs - Allowance		\$ 1,237.00		
24	Fire blankets - deleted at labs - Allowance		\$ 1,265.00		
25	DI - Patch	Security Hardware PC#27	\$ 3,025.00		
26	DI - Patch	Door Contacts PC#29	\$ 2,200.00		
27	Div Interiors	01/07/15 T&M Temp Weather Prot - Sec Hdwr		\$ (1,098.00)	
28	Div Interiors	02/18/15 T&M Temp Weather Prot - January		\$ (464.00)	
29	Div Interiors	04/15/15 T&M Temp protect sec drs 3-24-15		(425.00)	
30	Roofing	04/09/15 PC34 - RFI 113 AHU IT Rm 167	\$ 500.00		
31	DI - Ceiling Grid	05/26/15 PC#49 - Projector Conduits	\$ 1,000.00		
32	Funk	05/26/15 PC#51 - Entry Millwork / Sec Glass	\$ 150.00		
33	DI - Patch	05/26/15 PC#52 - Projector mounts & power	\$ 1,400.00		
34	DI - Patch	05/22/15 PC#56 - Time Clock Conduits	\$ 700.00		
35	Sub Total		\$ 65,568.00	\$ (57,502.00)	\$ 8,066.00
36					
37	Balance		\$ 254,568.00	\$ (214,086.44)	\$ 40,481.56

**Reyes Elementary School  
Contingency / Allowances**

APPLICATION NUMBER: 31  
PERIOD TO: 11/30/2015

Description	Budget	Expenditures	Balance
1 Amend 4 - PO 216616 - Owner Contingency	\$ 363,845.97		
2 Funk 08/04/14 PC#01 - Flush Valves / Faucets- manual vs. auto	\$ 27,066.00		
3 APCo 08/04/14 PC#02 - Wood Doors - Red Oak vs Maple S	\$ 5,463.00		
4 WestW 08/04/14 PC#03 - Main entry gate - RFP#1 Item 01	\$ 26,958.00		
5 Vemac 08/04/14 PC#04 - Rain cisterns - RFP#1 Item 06	\$ 39,755.00		
6 WestW 08/04/14 PC#05 - Delete canopy entry - RFP#1 Item 07 (50% Approved) (\$104,271)	\$ 52,136.00		
7 WestW 08/04/14 PC#06 - Delete gutter support - RFP#1 Item	\$ 5,078.00		
8 WestW 08/04/14 PC#07 - Fence cut-out designs - RFP#1 Item	\$ 2,447.00		
9 WestW 08/04/14 PC#08 - Library "Entrance" lettering - RFP#1	\$ 1,245.00		
10 Funk / WestW 08/04/14 PC#09 - School Sign - RFP#1 - Item 08	\$ 22,185.00		
11 Nano's G 11/20/14 PC#14 - Laminated Glass Drs A&G -	\$ (8,117.00)		
12 Funk 10/08/14 PC#16 - Elec permit changes	\$ (3,897.00)		
13 Funk 10/08/14 PC#17 - NR Supply - Floor sinks -	\$ (4,140.00)		
14 Funk 10/08/14 PC#18 - NR Supply Elec changes RFI86 -	\$ (2,630.00)		
15 Funk 10/08/14 PC#19 - Conduits football field RFI 82 -	\$ (4,978.00)		
16 Vemac 11/20/14 PC#21 - Service Yard Stem Wall -	\$ (7,054.00)		
17 Vemac 11/20/14 PC#22 - Bus Drop Off - Permit Revision	\$ (5,287.00)		
18 DI 12/16/14 PC#23 - Flag Paint Mock-up	\$ (3,497.00)		
19 APCo / Funk / Nanos 12/19/14 PC#27 - Security Hardware	\$ (38,243.00)		
20 WestW 12/16/14 PC#28 - Roof Ladder - RFI 57	\$ (2,477.00)		
21 Funk 12/19/14 PC#29 - Door Contacts	\$ (9,863.00)		
22 Horizone 03/19/15 PC#31 - Service Yard sidewalk	\$ (560.00)		
23 Funk 03/19/15 PC#38 - Walk-in Cooler Lights	\$ (2,320.00)		
24 APCo 04/15/15 PC#40 - Door Contacts	\$ (10,101.00)		
25 Funk 04/09/15 PC#34 - RFI 113 AHU IT Rm 167	\$ (14,865.00)		
26 Horizone / Vemac 04/15/15 PC#30 - Chiller Rm Pav ng	\$ (8,778.00)		
27 Vemac 04/15/15 PC#20 - Landscape Via Canutillo	\$ (11,168.00)		
28 HB Pro 04/15/15 PC#36 - A/V Multipurpose Rms	\$ (17,961.00)		
29 WestW 05/19/15 PC#41 - Playground Canopies	\$ (50,002.00)		
30 West / Apco 05/19/15 PC#42 - Entry Gate / Panic Device	\$ (5,618.00)		
31 Horizone 05/19/15 PC#43 - Conc Mow Strip	\$ (4,980.00)		
32 Goytia 05/19/15 PC#44 - Stained Polished Floor	\$ (14,468.00)		
33 Nanos 05/19/15 PC#45 - Glass Film HVAC Unit	\$ (1,264.00)		
34 Nanos / DI 05/19/15 PC#46 - Library Classroom Walls	\$ (2,921.00)		
35 Vemac 05/12/15 PC#47 - Time Capsule	\$ (1,776.00)		
36 Vemac 05/12/15 PC#48 - Builder's Risk Ins - CISD FF&E	\$ (1,083.00)		
37 Funk 05/26/15 PC#49 - Projector Conduits	\$ (20,570.00)		
38 Synrye 05/26/15 PC#50 - Kinder synthetic grass	\$ (19,764.00)		
39 Classic / Nanos 05/26/15 PC#51 - Entry Millwork / Sec Glass	\$ (9,371.00)		
40 EP Auto / Funk 05/26/15 PC#52 - Projector mounts & power	\$ (13,418.00)		
41 KDS / Classic 05/26/15 PC#53 - Millwork / MB Rm 213 & L177	\$ (15,806.00)		
42 KDS / Classic 06/02/15 PC#54 - Add White Boards	\$ (4,293.00)		
43 Westside W 06/03/15 PC#55 - Stair Gates	\$ (1,929.00)		
44 Funk 05/22/15 PC#56 - Time Clock Conduits	\$ (2,721.00)		
45 Thyssen 05/22/15 PC#57 - Elev Card Reader	\$ (1,570.00)		
46 Classic 06/09/15 PC#58 - S Stl Countertop	\$ (1,269.00)		
47 KDS 05/26/15 PC#59 - Hallway tack boards	\$ (22,134.00)		
48 Pyrocom 06/09/15 PC#64 - Access Control	\$ (20,924.00)		
49 Funk 07/30/15 PC#65 - Intrusion Panel	\$ (3,740.00)		
50 Spectrum 08/21/15 PC#67 - Toilet Accessories	\$ (3,732.00)		
51 Classic 08/21/15 PC#69 - Delete 3 Form material	\$ 5,630.00		
52 Funk 08/21/15 PC#61 - Water Meters	\$ (3,709.00)		
53 Pyrocom 08/21/15 PC#72 - Access C patch Panels	\$ (1,923.00)		
54 West S W 08/21/15 PC#68 - Railing at amphitheater	\$ (4,455.00)		
55 APCo 10/05/15 PC#73 - Nurse Locksets	\$ (2,533.00)		
56 Vemac 10/05/15 PC#75 - Parking Signs	\$ (1,705.00)		
57 Vemac GM 10/07/15 CO#01 - Reduce Contingency	\$ (68,000.00)		
58 APCO 11/06/15 PC#71 - Door Holders	\$ (2,546.00)		
60 Balance		\$	87,648.97

# Board of Trustees

## Executive Summary of Board Agenda Item

Meeting Date: \_\_\_\_\_  
Agenda Item No.: \_\_\_\_\_

Subject/Title for Agenda Posting:

Justification Statement:

Purpose of Agenda Item:       Action       Information       Discussion  
Committee Meeting:       Policy/Instruction/Personnel/Student Services Committee  
    Finance/Audit/Facilities/Planning Committee Meeting

Staff Responsible:

\_\_\_\_\_  
*Presenter(s)*

\_\_\_\_\_  
*Signature of Approval*

\_\_\_\_\_  
*Title*

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### District Improvement Plan Objective, Goal or Need Addressed

RATIONALE:

RECOMMENDATION/MOTION:

ACCOUNT NO(S).

PROCUREMENT METHOD TYPE:

REQUESTING DEPARTMENT:

CONSEQUENCES OF NON-APPROVAL:

IMPLEMENTATION TIMELINE:

ATTACHMENT(S):





This job order is governed by all terms and conditions of the contract referenced below which is hereby incorporated by reference.

Owner : Canutillo ISD  
 Contractor : Jordan Foster Construction  
 Subject : Canutillo High School Underground Pipe Repair  
 JFC job no. : 14097 014  
 Date of proposal : 11/12/2015

Contract job order no. : ESC R19 JOC Services Contract # 14-7072  
 Date of contract : 11/04/ 2014

Please see:

- Attachment A.- Scope of work.
- Attachment B.- Detailed unit cost / non pre-priced items.

Base Price

1. Value pre-priced work based on the unit price guide and non-pre-priced work (See attachment B).....	\$	22,030.43
2. Contractor's applicable coefficient.....		0.85
3. Project price subtotal (#1 x #2).....	\$	18,725.87
4. Permitting.....	\$	0.00
5. Bonding .....	\$	0.00
6. Tax.....	\$	0.00
<b>Total fixed price stipulated sum for this job order (base price).....</b>	<b>\$</b>	<b>18,725.87</b>

Notice to proceed date for this job order: Emergency - completed.  
Liquidated Damages (if different than as set forth in agreement): None  
 Pricing is valid up to the next RS Means Quarterly Pricing Update which occurs on December, 2015.

Jordan Foster Construction LLC.  
 (Exact Name of Contractor)

By:  \_\_\_\_\_  
 (original signature)

Paul Bauer, Executive Vice President  
 (name and title typed)

Date: \_\_\_\_\_

For the use and Benefit of (Owner)

By: \_\_\_\_\_  
 (original signature)

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



# **ATTACHMENT A.- Scope of work**

## ATTACHMENT A.- Scope of work

Subject: Canutillo High School Underground Pipe Repair

Job no.: 14097 14

Date: 11/12/2015



### 1. Scope of Work

- 1.1 Provide labor, material and equipment to repair a leak in an existing underground pipe at the Canutillo High School. See the location of the working area:



**Canutillo High School**  
6675 S. Desert Blvd.  
El Paso, TX 79932

- 1.2 The work was done under emergency conditions receiving a verbal scope of work from Canutillo I.S.D. Jordan Foster Construction proceed with the work in accordance with Contract ASC-RFP # 14-7072 page 29 of 55 paragraph i).

Jordan Foster Construction received a phone call from Edgar Goytia on Friday, 10/23/15 around 13:30. The received instruction was to locate and repair a water leak coming from an underground 6" HDPE SDR 17 geothermal line located under a reinforced 6" concrete sidewalk.

See detail description of the work accomplished every day in the project:

**ATTACHMENT A.- Scope of work**

Subject: Canutillo High School Underground Pipe Repair

Job no.: 14097 14

Date: 11/12/2015



**1.3 Day 1 (10/23/2015):**

Weather: Sunny

Temperature: Max.75 / Min. 54

Wind: 5-10 mph.

<b>PRIME CONTRACTOR</b>	<b>MEN</b>	<b>WORK PERFORMED</b>
<u>Jordan Foster Construction</u> Project Manager / Superintendent	1	Work from 13:30 to 21:30 Coordinate the work and perform investigation.
<b>SUBCONTRACTOR</b>		
<u>Volter Electrical Construction / CDL Plumbing</u> <u>(Volter's 2nd tier)</u> 1 Supervisor/operator 1 Labor 3 Plumbers	5	Work from 15:00 to 21:30. Excavate and discover the leak (irrigation pipe into an sleeve below the concrete sidewalk). Close the water in the system and repair the leak.
<u>GPRS Ground Penetrating Radar Systems, Inc.</u> Technician	1	Work from 14:20 to 16:00. Mark underground utilities on the surface area where the excavation was performed.
<u>Concrete Cutter</u> 1 Supervisor 5 Helpers	6	Work from 14:30 to 18:00. Mark and cut 30' x 30' opening on the reinforced 6" concrete sidewalk to allow the excavation. Stockpile the removed concrete and take off the concrete from the site.
<b>EQUIPMENT DELIVERED TO JOB</b>		Volter: Backhoe. Concrete Cutter: Two cutting saw machines for concrete and vacuum. Pick up truck with a trailer.
<b>MATERIAL DELIVERED TO JOB</b>		6" and 2" saddle (repair kits). 3" PVC sch.40 pipe and 3" couplings.
<b>SAFETY/ACCIDENT</b>		12 safety orientations were performed. No accidents.
<b>INSTRUCTION RECEIVED FROM OWNER</b>		Find and temporarily repair the leak.

**ATTACHMENT A.- Scope of work**

Subject: Canutillo High School Underground Pipe Repair

Job no.: 14097 14

Date: 11/12/2015



**WORK PERFORMED TODAY:**

Initial site conditions



6" reinforced concrete sidewalk was removed to allow the excavation.



**ATTACHMENT A.- Scope of work**

Subject: Canutillo High School Underground Pipe Repair

Job no.: 14097 14

Date: 11/12/2015



Excavation. A control line on top of a 3” irrigation line inside of a 6” sleeve were found. The control line was broken accidentally during the excavation.



Broken control line

The leak was found. It was a 3” irrigation line. After the water was closed, we waited until the system was emptied to repair the pipe.



**ATTACHMENT A.- Scope of work**

Subject: Canutillo High School Underground Pipe Repair

Job no.: 14097 14

Date: 11/12/2015



**1.4 Day 2 (10/26/2015):**

Weather: Sunny

Temperature: Max.76 / Min. 53

Wind: 0-5 mph.

**PRIME CONTRACTOR**

**MEN WORK PERFORMED**

Jordan Foster Construction

Project Manager / Superintendent

1 Coordinate the work.

**SUBCONTRACTOR**

Voltere / CDL Plumbing

1 Supervisor

2 Helper

2 Plumbers

5 Work from 7:00 to 15:00  
The temporary repair was re-done in accordance with the Canutillo I.S.D. instructions. The control line was repaired.

**EQUIPMENT  
DELIVERED TO JOB**

Volter: Backhoe.  
Portable toilet.

**MATERIAL  
DELIVERED TO JOB**

Plumbing materials– miscellaneous to repair pipes.

**SAFETY/ACCIDENT**

2 safety orientations was performed. No accidents.

**INSTRUCTION  
RECEIVED FROM OWNER**

Repair the pipe with reclaimed PVC materials and install a new sleeve. Repair the control line installing a box.

**ATTACHMENT A.- Scope of work**

Subject: Canutillo High School Underground Pipe Repair  
Job no.: 14097 14  
Date: 11/12/2015



**WORK PERFORMED TODAY:**  
Temporary repair.



Final repair. No backfill could be performed because the ground was saturated with water.



**ATTACHMENT A.- Scope of work**

Subject: Canutillo High School Underground Pipe Repair

Job no.: 14097 14

Date: 11/12/2015



**1.5 Day 3 (10/27/2015):**

Weather: Sunny

Temperature: Max.81 / Min. 54

Wind: 5-10 mph.

<b>PRIME CONTRACTOR</b>	<b>MEN</b>	<b>WORK PERFORMED</b>
<u>Jordan Foster Construction</u> Project Manager / Superintendent	1	Coordinate the work.
<b>SUBCONTRACTOR</b>		
Volter Electrical Construction / CDL Plumbing (Volter's 2nd tier) 2 Labors 1 Operator 2 Plumbers	5	Work from 7:00 to 15:00 Water line could not be tested because a broken valve could not be opened. The pipe could not be covered. Back fill one layer of 8". The backfill could not be completed because the dirt was too wet. The dirt was spread to allow it to dry. Clean the site.

**EQUIPMENT  
DELIVERED TO JOB**

Volter: backhoe  
compactor

**MATERIAL  
DELIVERED TO JOB**

None

**SAFETY/ACCIDENT**

No accidents.

**INSTRUCTION  
RECEIVED FROM OWNER**

Repairs of the irrigation line could not be tested because a broken valve did not open. No water into the irrigation system.



## ATTACHMENT A.- Scope of work

Subject: Canutillo High School Underground Pipe Repair

Job no.: 14097 14

Date: 11/12/2015



### 1.6 Day 4 (10/28/2015):

Weather: Partly cloudy

Temperature: Max.78 / Min. 55

Wind: 5-10 mph.

<b>PRIME CONTRACTOR</b>	<b>MEN</b>	<b>WORK PERFORMED</b>
<u>Jordan Foster Construction</u> Project Manager / Superintendent	1	Coordinate the work.
<b>SUBCONTRACTOR</b>		
Volter Electrical Construction / CDL Plumbing (Volter's 2nd tier) 1 Labors 1 Operator	2	Backfill the hole. The backfill could not be completed because the repair could not be checked. No water into the irrigation line system yet.

#### **EQUIPMENT DELIVERED TO JOB**

Volter: backhoe  
compactor

#### **MATERIAL DELIVERED TO JOB**

None

#### **SAFETY/ACCIDENT**

No accidents.

#### **INSTRUCTION RECEIVED FROM OWNER**

Damaged valve under warranty. Other contraction company will proceed and repair it.



**ATTACHMENT A.- Scope of work**

Subject: Canutillo High School Underground Pipe Repair

Job no.: 14097 14

Date: 11/12/2015



**1.7 Day 5 (10/29/2015):**

Weather: Rain

Temperature: Max.64 / Min. 54

Wind: 5-10 mph.

<b>PRIME CONTRACTOR</b>	<b>MEN</b>	<b>WORK PERFORMED</b>
<u>Jordan Foster Construction</u> Project Manager / Superintendent	1	Coordinate the work.
<b>SUBCONTRACTOR</b>		
Volter Electrical Construction / CDL Plumbing (Volter's 2nd tier)	0	No work

**EQUIPMENT  
DELIVERED TO JOB**

Volter: backhoe  
compactor

**MATERIAL  
DELIVERED TO JOB**

None

**SAFETY/ACCIDENT**

Safety inspection was performed. Caution tape in place.

**INSTRUCTION  
RECEIVED FROM OWNER**

Damaged water valve is not under warranty. Jordan Foster shall remove the valve and install a pipe to allow the water go into the system.



Valve to be repaired.

**ATTACHMENT A.- Scope of work**

Subject: Canutillo High School Underground Pipe Repair

Job no.: 14097 14

Date: 11/12/2015



**1.8 Day 6 (10/30/2015):**

Weather: Cloudy

Temperature: Max.60 / Min. 48

Wind: 5-10 mph.

<b>PRIME CONTRACTOR</b>	<b>MEN</b>	<b>WORK PERFORMED</b>
<u>Jordan Foster Construction</u> Project Manager / Superintendent	1	Coordinate the work.
<b>SUBCONTRACTOR</b>		
Volter Electrical Construction / CDL Plumbing (Volter's 2nd tier)	0	No work.
Montgomery Landscaping	5	Remove the valve and install a pipe to allow the water go into the system.
<b>EQUIPMENT DELIVERED TO JOB</b>		Volter: Backhoe
<b>MATERIAL DELIVERED TO JOB</b>		Plumbing materials– miscellaneous to repair pipes.
<b>SAFETY/ACCIDENT</b>		Safety inspection was performed. Caution tape in place.
<b>INSTRUCTION RECEIVED FROM OWNER</b>		Leave the water into the system during the weekend to test the repairs.

Water from the rainfall.



Remove 3" gate valve and install a pipe of PVC pipe.



**ATTACHMENT A.- Scope of work**

Subject: Canutillo High School Underground Pipe Repair

Job no.: 14097 14

Date: 11/12/2015



**1.9 Day 7 (11/02/2015):**

Weather: Sunny

Temperature: Max.75 / Min. 51

Wind: 5-10 mph.

<b>PRIME CONTRACTOR</b>	<b>MEN</b>	<b>WORK PERFORMED</b>
<u>Jordan Foster Construction</u> Project Manager / Superintendent	1	Coordinate the work.
<b>SUBCONTRACTOR</b>		
Volter Electrical Construction / CDL Plumbing (Volter's 2nd tier) 1 Supervisor 1 Labor	2	Backfill and compact.
Montgomery Landscaping 1 Supervisor 2 Labors	3	Backfill and compact. Install back the weed barrier and re-install the rock where the valve was.
JFC dba Concrete Specialties 1 Supervisor 3 Labors	4	Assemble rebars, drill holes for dowels, install expansion joint material and concrete form. Excavate turn down in one side.
<b>EQUIPMENT DELIVERED TO JOB</b>		Volter: Compactor JFC dba Concrete: Generator, drill
<b>MATERIAL DELIVERED TO JOB</b>		Reinforcement, expansion joint material.
<b>SAFETY/ACCIDENT</b>		Safety inspection was performed. No accidents.
<b>INSTRUCTION RECEIVED FROM OWNER</b>		Permission to cover the open trenches. No leaks in the repairs after two days (weekend).



## ATTACHMENT A.- Scope of work

Subject: Canutillo High School Underground Pipe Repair

Job no.: 14097 14

Date: 11/12/2015



### 1.10 Day 8 (11/03/2015):

Weather: Clear / Sunny

Temperature: Max.74 / Min. 52

Wind: 5 mph.

<b>PRIME CONTRACTOR</b>	<b>MEN</b>	<b>WORK PERFORMED</b>
<u>Jordan Foster Construction</u> Project Manager / Superintendent	1	Coordinate the work.
<b>SUBCONTRACTOR</b>		
JFC dba Concrete Specialties 1 Supervisor 5 Labors	6	Compact area, create turndowns, install reinforcement, pour 6 C.Y. of concrete, finish the concrete and clean the area.
<b>EQUIPMENT DELIVERED TO JOB</b>		JFC dba Concrete: Generator, drill, tamper, vibrator, brushes/tool for concrete finish, saw.
<b>MATERIAL DELIVERED TO JOB</b>		6 C.Y. Concrete 3,500 psi 1" / 4" slump / 4.5% - 1.5% air
<b>SAFETY/ACCIDENT</b>		Safety inspection was performed. No accidents.
<b>INSTRUCTION RECEIVED FROM OWNER</b>		Reinforcement was approved. Concrete placement was approved.



**ATTACHMENT A.- Scope of work**

Subject: Canutillo High School Underground Pipe Repair  
Job no.: 14097 14  
Date: 11/12/2015



**1.11 Day 9 (11/04/2015):**

Weather: Clear / Sunny  
Temperature: Max.73 / Min. 46  
Wind: 5 mph.

<b>PRIME CONTRACTOR</b>	<b>MEN</b>	<b>WORK PERFORMED</b>
<u>Jordan Foster Construction</u> Project Manager / Superintendent	1	Coordinate the work.
<b>SUBCONTRACTOR</b>		
JFC dba Concrete Specialties 1 Supervisor 2 Labors	3	Cut joints, caulk expansion joints and remove forms.
<b>EQUIPMENT DELIVERED TO JOB</b>		JFC dba Concrete: Cutting machine (gas)
<b>MATERIAL DELIVERED TO JOB</b>		None
<b>SAFETY/ACCIDENT</b>		Safety inspection was performed. No accidents.
<b>INSTRUCTION RECEIVED FROM OWNER</b>		Cut grass area square.



**ATTACHMENT A.- Scope of work**

Subject: Canutillo High School Underground Pipe Repair

Job no.: 14097 14

Date: 11/12/2015



**1.12 Day 10 (11/05/2015):**

Weather: Mostly cloudy

Temperature: Max.66 / Min. 40

Wind: 5 mph.

<b>PRIME CONTRACTOR</b>	<b>MEN</b>	<b>WORK PERFORMED</b>
<u>Jordan Foster Construction</u> Project Manager / Superintendent	1	Coordinate the work.
<b>SUBCONTRACTOR</b>		
Montgomery Landscaping 1 Supervisor 2 Labors	3	Add compost with soil, clean grass, prepare area to receive grass and install the sod. Spread Franklin Red screening.
<b>EQUIPMENT DELIVERED TO JOB</b>		Wheelbarrow
<b>MATERIAL DELIVERED TO JOB</b>		Screening and compost/soil
<b>SAFETY/ACCIDENT</b>		Safety inspection was performed. No accidents.
<b>INSTRUCTION RECEIVED FROM OWNER</b>		None



**ATTACHMENT A.- Scope of work**

Subject: Canutillo High School Underground Pipe Repair

Job no.: 14097 14

Date: 11/12/2015



**1.13 Final acceptance:**

After the area was totally clean from debris, Canutillo I.S.D. accepted the work on 11/10/2015.



**ATTACHMENT B.- Detailed unit cost  
and non pre-priced items.**

CostWorks 2015 Quarter 4 - 14097 038 Canunille High School Undg. Pipe Repair

Qty	CSI Number	Description	Crew	Daily Output	Labor Hours	Unit	Bare Mat.	Bare Labor	Bare Equip.	Bare Total	Total Incl. O&P	Note
0.000	012153502050	Cost adjustment factors, shift work requirements, add to construction costs for particular job requirements, maximum				Costs		30.0%				Emergency call
1.000	015433101500	Rent concrete floor finisher hand operated bull float, 48" wide				Day+	\$0.00	\$0.00	\$13.29	\$13.29	\$14.82	N.L.I. Tool to finish the floor
1.000	015433101750	Rent vacuum pick-up system for floor grinders, wet/dry				Day+	\$0.00	\$0.00	\$88.78	\$88.78	\$97.66	Vacuum for cutting (Adjusted by 012153502050)
1.000	015433102600	Rent saw concrete manual gas 18 HP				Day+	\$0.00	\$0.00	\$93.70	\$93.70	\$103.07	Saw used to cut rebars (Adjusted by 012153502050)
2.000	015433102650	Rent saw concrete self-propelled gas 30 HP				Day+	\$0.00	\$0.00	\$394.60	\$394.60	\$434.06	Concrete cutter 1 days - two cutters (Adjusted by 012153502050)
1.000	015433102650	Rent saw concrete self-propelled gas 30 HP				Day+	\$0.00	\$0.00	\$197.30	\$197.30	\$217.03	Concrete crew 1 day to do control joints in concrete
1.000	015433102800	Rent vibrators concrete electric 60 cycle 3 HP				Day+	\$0.00	\$0.00	\$15.61	\$15.61	\$17.17	Vibrator
1.000	015433200460	Rent backhoe-loader wheel type 80 HP 1-1/4 CY capacity				Week+	\$0.00	\$0.00	\$1,865.00	\$1,865.00	\$2,051.50	Backhoe (Adjusted by 012153502050)
3.000	015433201250	Rent rammer/tamper, gas, 8"				Day+	\$0.00	\$0.00	\$194.64	\$194.64	\$214.10	N.L.I. Wack on compactor
1.000	015433201300	Rent vibratory plate compactor gas 18" plate 3000 lb blow				Day+	\$0.00	\$0.00	\$43.48	\$43.48	\$47.83	Plate - concrete crew
1.000	015433401850	Rent drill, rotary hammer, electric				Day+	\$0.00	\$0.00	\$32.26	\$32.26	\$35.48	N.L.I. Drill - concrete crew
2.000	015433402400	Rent electric generator gas engine 25 kW				Day+	\$0.00	\$0.00	\$321.80	\$321.80	\$353.96	Generator
4.000	015433403200	Rent hose, water, section, 2" diameter, 20' long w/coupling				Day+	\$0.00	\$0.00	\$12.00	\$12.00	\$13.20	Hose to carry water, 2 hose, per 2 days = 4 (Adjusted by 012153502050)
2.000	015433406410	Rent toilet portable chemical				Week+	\$0.00	\$0.00	\$128.60	\$128.60	\$141.46	Portable toilet
1.000	015433406480	Rent trailer, platform, flush deck 2 axle, 3 ton				Day+	\$0.00	\$0.00	\$29.91	\$29.91	\$32.90	Flat bed to remove cut concrete from jobsite (Adjusted by 012153502050)
1.000	015433406900	Rent water tank trailer w/pumped discharge, 5000 gallon capacity				Day+	\$0.00	\$0.00	\$188.20	\$188.20	\$207.02	N.L.I. Water to cut asphalt; (Adjusted by 012153502050)
1.000	015433407200	Rent truck pickup 3/4 ton 4 wheel drive				Day+	\$0.00	\$0.00	\$175.10	\$175.10	\$192.61	N.L.I. Truck used to remove cut asphalt. (Adjusted by 012153502050)
2.000	015433408100	Rent wheelbarrow any size manual				Day+	\$0.00	\$0.00	\$25.88	\$25.88	\$28.47	N.L.I. move asphalt pieces (Adjusted by 012153502050)
12.000	015438501200	Mobilization or demobilization, delivery charge for small equipment, placed in rear of, or towed by pickup truck	A3A	4	2	Ea.	\$0.00	\$1,006.20	\$444.00	\$1,450.20	\$2,099.88	Mobilization & demobilization - concrete, GPRS, landscaper, earthenwork, plumbing and concrete cutter crews. (Adjusted by 012153502050)
2.000	015438501300	Mobilization or demobilization, delivery charge for equipment, hauled on 3-ton capacity towed trailer	A3Q	2.67	3	Ea.	\$0.00	\$253.50	\$127.00	\$380.50	\$540.49	Mobilization & demobilization backhoe (Adjusted by 012153502050)
1.000	015616100070	Dust barrier, temporary, accessories, caution tape	1 C1bb	384	.021	C.L.F.	\$2.63	\$0.66	\$0.00	\$3.31	\$3.99	Caution tape (Adjusted by 012153502050)
5.000	015623100850	Barricades, traffic cones, PVC, 28" high				Ea.	\$94.75	\$0.00	\$0.00	\$94.75	\$105.00	Traffic cones
0.500	022113130320	Boundary & survey markers, location and lines, for average quantities	A7	1.25	19.200	Acre	\$26.75	\$429.00	\$20.75	\$476.50	\$748.08	N.L.I.- GPRS mark underground utility lines (Adjusted by 012153502050)
2.000	024119192000	Selective demolition, rubbish handling, 0 - 50' haul, load, haul, dump and return, hand carried, cost to be added to demolition cost	2 C1bb	24	.667	C.Y.	\$0.00	\$44.00	\$0.00	\$44.00	\$73.00	Remove trash - demo material (Adjusted by 012153502050)
5.000	024119192005	Selective demolition, rubbish handling, 0 - 50' haul, load, haul, dump and return, wheeled, cost to be added to demolition cost	2 C1bb	37	.432	C.Y.	\$0.00	\$93.60	\$0.00	\$93.60	\$152.75	Load cut concrete (Adjusted by 012153502050)
5.000	024119200100	Selective demolition, dump charges, typical urban city, building construction materials, includes tipping fees only				Ton	\$377.50	\$0.00	\$0.00	\$377.50	\$412.50	Concrete dump fees (Adjusted by 012153502050)

CostWorks 2015 Quarter 4 - 14097 038 Canutillo High School Undrg. Pipe Repair

Qty	CSI Number	Description	Crew	Daily Output	Labor Hours	Unit	Bare Mat.	Bare Labor	Bare Equip.	Bare Total	Total Incl. O&P	Note
1.000	0241192003000	Selective demolition, dump charges, typical urban city, rubbish only, includes tipping fees only				Ton	\$64.50	\$0.00	\$0.00	\$64.50	\$71.00	Dump fee - trash
1.000	030505101910	Selective concrete demolition, minimum labor/equipment charge	B8	2	20	Job	\$0.00	\$624.00	\$110.00	\$734.00	\$1,146.70	Concrete cutting demolition (removal, load and hauling) (Adjusted by 012153502050)
1.000	031113659000	C.I.P. concrete forms, slab on grade, minimum equipment/labor charge, includes erecting, bracing, stripping and cleaning	1 Carp	2	4	Job	\$0.00	\$120.00	\$0.00	\$120.00	\$198.00	Forms
80.000	031516200182	Control joint, sawcut joint reservoir in cured concrete, 3/8" x 3/4" deep, with single saw blade	C27	1,000	.016	L.F.	\$4.80	\$36.80	\$12.80	\$54.40	\$76.80	Control joint
50.000	031516302140	Expansion joint, recycled paper and fiber, 1/2" x 6"	1 Carp	390	.021	L.F.	\$20.50	\$30.50	\$0.00	\$51.00	\$73.00	Expansion joints (1 bundle)
0.500	032105101206	High chairs, for reinforcing steel, individual (HC), plastic tipped legs, 3" high, includes material only				C	\$32.75	\$0.00	\$0.00	\$32.75	\$36.00	Chairs
1.000	032111609000	Reinforcing steel, in place, minimum labor/equipment charge, A615, grade 60	1 Rodm	4	2	Job	\$0.00	\$55.00	\$0.00	\$55.00	\$90.00	Reinforcement
5.120	033053404700	Structural concrete, in place, slab on grade (3500 psi), 6" thick, includes forms(4 uses), Grade 60 rebar, concrete (Portland cement Type I), and placing, excludes finishing	C14E	92	.957	C.Y.	\$573.44	\$148.48	\$1.59	\$723.51	\$880.64	N.L.I. Concrete 3,500 psi
1.000	033053409000	Structural concrete, in place, minimum labor/equipment charge	2 Carp	1	16	Job	\$0.00	\$490.00	\$0.00	\$490.00	\$800.00	Concrete
260.000	033513300200	Concrete finishing, fresh concrete flatwork, floors, basic finishing for unspecified flatwork, bull float, manual float & manual steel trowel, excludes placing, striking off & consolidating	C10	1,265	.019	S.F.	\$0.00	\$137.80	\$0.00	\$137.80	\$218.40	Finish
1.000	033913509000	Curing, minimum labor/equipment charge	1 Clab	5	1.600	Job	\$0.00	\$39.00	\$0.00	\$39.00	\$64.00	Curing
1.000	033923130820	Concrete surface treatment, curing compound, water based, 250 S.F. per gallon, 5 gallon lots, includes material only				Gal	\$24.00	\$0.00	\$0.00	\$24.00	\$27.00	Curing
351.000	038113500500	Concrete sawing, concrete slabs, rod reinforced, up to 3" deep, includes blade cost, layout and set up time	B89	800	.020	L.F.	\$66.69	\$250.97	\$203.58	\$521.24	\$700.21	Concrete cutting, 6" deep. This line item cover the first 3". (Adjusted by 012153502050)
1,053.000	038113500520	Concrete sawing, concrete, existing slab, rod reinforced, for each additional inch of depth over 3", includes blade cost, layout and set up time	B89	2,400	.007	L.F.	\$63.18	\$246.40	\$200.07	\$509.65	\$707.09	Concrete cutting, 3 more times x 351 LF = 1,053 (Adjusted by 012153502050)
42.000	050519101430	Chemical anchor, 3/4" dia x 9-1/2" L, in concrete, brick or stone, incl layout, drilling, threaded rod & epoxy cartridge	B89A	27	.593	Ea.	\$403.20	\$783.30	\$170.52	\$1,357.02	\$1,911.00	Dowels
40.000	079213203655	Joint sealants, caulking and sealants, polyurethane, bulk, in place, 1 or 2 component, 1/2" x 1/4"	1 Bric	288	.028	L.F.	\$12.40	\$33.60	\$0.00	\$46.00	\$68.40	N.L.I. Caulking
0.000	079213204200	Joint sealants, caulking and sealants, silicone rubber, cartridges				Gal	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	Caulking
0.000	220102204180	Labor adjustment factor, general, add to labor for working in existing occupied school						20.0%				
2.000	220505109000	Plumbing, selective demolition, minimum labor/equipment charge	1 Plum	2	4	Job	\$0.00	\$486.00	\$0.00	\$486.00	\$753.00	N.L.I.-Demolition of the sleeve and a section of the damaged existing irrigation line. N.L.I. Demolition irrigation box and pipe at the 3" gate valve. (Adjusted by 012153502050 and 220102204180)
1.000	220505109110	Valves, strainers and similar, metal, 2" thru 3" diameter, selective demolition	Q1	11	1.455	Ea.	\$0.00	\$79.50	\$0.00	\$79.50	\$123.75	N.L.I. Remove damaged 3" gate valve. (Adjusted by 012153502050 and 220102204180)
10.000	221113741910	Pipe, plastic, PVC, 2" diameter, schedule 40, includes couplings 10' OC, and hangers 3 per 10'	Q1	59	.271	L.F.	\$41.72	\$61.74	\$0.00	\$103.48	\$142.31	N.L.I.- Pipe to repair the communication line. (Adjusted by 221113742370 and 220102204180)
20.000	221113741930	Pipe, plastic, PVC, 3" diameter, schedule 40, includes couplings 10' OC, and hangers 3 per 10'	Q1	53	.302	L.F.	\$131.04	\$202.74	\$0.00	\$333.78	\$462.76	N.L.I.- Repair damaged line temporarily first day and final repair. Material to replace the damaged 3" gate valve for pipe. (Adjusted by 221113742370, 012153502050 and 220102204180)

CostWorks 2015 Quarter 4 - 14097 038 Canunilla High School Undrg. Pipe Repair

Qty	CSI Number	Description	Crew	Daily Output	Labor Hours	Unit	Bare Mat.	Bare Labor	Bare Equip.	Bare Total	Total Incl. O&P	Note		
10.000	221113741960	Pipe, plastic, PVC, 6" diameter, schedule 40, includes couplings 10' OC, and hangers 3 per 10'	Q1	39	.410	L.F.	\$142.80	\$136.71	\$0.00	\$279.51	\$370.52	N.L.I.- Sleeve (Adjusted by 221113742370, 012155502050 and 220102204180)		
0.000	221113742370	Pipe, plastic, PVC, 1-1/2" diameter to 6" diameter, schedule 40, to delete coupling and hangers, subtract												
2.000	221113763430	Coupling, plastic, PVC, white, socket joint, 2", schedule 40	Q1	36.40	.440	Ea.	\$3.16	\$37.66	\$0.00	\$40.86	\$62.80	N.L.I.-Coupling to repair the communication line. (Adjusted by 220102204180)		
4.000	221113763450	Coupling, plastic, PVC, white, socket joint, 3", schedule 40	Q1	22.90	.699	Ea.	\$22.00	\$153.00	\$0.00	\$175.00	\$260.90	N.L.I.- Repair damaged line temporarily first day and final repair. Two more coupling to repair the replacements of the 3" gate valve. (Adjusted by 012153502050 and 220102204180)		
5.000	260519350030	Wire connector, screw type, insulated, #18 to #12	1 Elec	240	.033	Ea.	\$1.40	\$5.20	\$0.00	\$6.60	\$9.70	N.L.I.- Repair control wires		
1.000	260519509500	Mineral insulated cable, minimum labor/equipment charge	1 Elec	4	2	Job	\$0.00	\$62.50	\$0.00	\$62.50	\$97.00	N.L.I.- Repair control wires.		
1.000	312316131400	Excavating, trench or continuous footing, common earth, by hand with pick and shovel, 2' to 6' deep, light soil, excludes sheeting or dewatering	1 Clab	8	1	B.C.Y.	\$0.00	\$43.55	\$0.00	\$43.55	\$70.85	N.L.I.- Excavation with shovel to locate the underground pipe (Adjusted by 012153502050)		
2.300	312316131400	Excavating, trench or continuous footing, common earth, by hand with pick and shovel, 2' to 6' deep, light soil, excludes sheeting or dewatering	1 Clab	8	1	B.C.Y.	\$0.00	\$77.05	\$0.00	\$77.05	\$125.35	Excavation to repair the damaged gate valve		
1.000	312316139000	Excavating, excludes sheeting or dewatering, minimum labor/equipment charge, hand trenching	1 Clab	4	2	Job	\$0.00	\$66.50	\$0.00	\$66.50	\$109.00	N.L.I. Turndown		
28.000	312316420250	Excavating, bulk bank measure, 1-1/2 C.Y. capacity = 125 C.Y./hr, backhoe, hydraulic, crawler mounted, excluding truck loading	B12B	1,000	.016	B.C.Y.	\$0.00	\$22.93	\$27.44	\$50.37	\$67.02	N.L.I. Excavation with the backhoe (Adjusted by 012153502050)		
3.000	312316429000	Excavating, bulk bank measure, minimum labor/equipment charge	B10L	2	6	Job	\$0.00	\$741.00	\$672.00	\$1,413.00	\$1,920.00	N.L.I. Minimum charge excavation with the backhoe and move the earth around - approx. 28 C.Y. N.L.I. Minimum charge backfill - approx. 19 B.C.Y.		
12.000	312323130015	Backfill, light soil, by hand, no compaction	1 Clab	14	.571	L.C.Y.	\$0.00	\$229.20	\$0.00	\$229.20	\$372.00	Backfill by hand @ 3" damaged irrigation line.		
2.900	312323130015	Backfill, light soil, by hand, no compaction	1 Clab	14	.571	L.C.Y.	\$0.00	\$55.39	\$0.00	\$55.39	\$89.90	Backfill to repair the damaged gate valve		
2.300	312323130900	Backfill, 6" layers, compaction in layers, hand tamp, add	1 Clab	20.60	.388	E.C.Y.	\$0.00	\$29.79	\$0.00	\$29.79	\$49.45	Backfill to repair the damaged gate valve		
28.000	312323130500	Backfill and compact, by hand, 6" layers, air rammer/lamper, add	B9D	190	.211	E.C.Y.	\$0.00	\$198.80	\$37.24	\$236.04	\$366.80	Compaction		
1.000	312323239900	Compaction, minimum labor/equipment charge	1 Clab	4	2	Job	\$0.00	\$66.50	\$0.00	\$66.50	\$109.00	Compact		
1.000	328423101380	Underground sprinklers irrigation system, for lawns, controller valve boxes, 12" square box, excludes piping, excavation and backfill	2 Skwk	9.75	1.641	Ea.	\$16.35	\$71.00	\$0.00	\$87.35	\$133.00	N.L.I.- Control box		
1.000	329119130810	Topsoil placement and grading, loam or topsoil, minimum labor/equipment charge	B10S	2	6	Ea.	\$0.00	\$244.00	\$179.00	\$423.00	\$585.00	Prepare the 10 x 11 grass area to receive the sod		
0.110	329223101200	Sodding, bent grass sod, on level ground, 1000 S.F. or less	B63	14	2.857	M.S.F.	\$28.93	\$11.00	\$1.29	\$41.22	\$51.15	Install sod for 10 x 11		
1.000	329313100900	Ground cover, pea gravel, truckload lots	B1	28	.857	Ton	\$23.50	\$29.00	\$0.00	\$52.50	\$73.00	N.L.I. Franklin red screening for damaged area.		
1.000	334626100100	Geotextile subsurface drainage filtration, fabric, laid in trench, polypropylene, ideal conditions	2 Clab	2.400	.007	S.Y.	\$1.56	\$0.15	\$0.00	\$1.71	\$1.97	N.L.I. Install landscape fabric under screening		
2.000	312323179000	Fill, minimum labor/equipment charge	1 Clab	4	2	Job	\$0.00	\$133.00	\$0.00	\$133.00	\$218.00	N.L.I.- Remove and reinstall gravel to repair the 3" gate valve and spread the screening.		
<b>Totals</b>											<b>\$2,179.57</b>	<b>\$6,066.75</b>	<b>\$16,273.75</b>	<b>\$22,030.43</b>