

DISTRICT #32, MAYES COUNTY, CHOUTEAU, OKLAHOMA
(The Chouteau-Mazie Public School)
Chouteau-Mazie Administration Office, 115 Railroad, Chouteau, OK 74337

The Chouteau-Mazie Board of Education met in session on Tuesday, November 18, 2025 at 6:00 PM. in Chouteau-Mazie Administration Office, 115 Railroad, Chouteau, OK 74337

1. Call meeting to order; roll call, flag salute, moment of silence.

Attendance Taken at 6:00 PM.

Charlie Coblenz: Present

Victor Markiewicz: Present

Amber Rice: Present

Tina Van Horn: Present

Lindsey Yoder: Present

2. Public Participation

No Public Participation

3. Superintendent's Report

Mr. Gwartney stated that the sports banners in the high school gym will be replaced with new banners. Donations to the school Social Worker were given by many individuals to go towards needed items for the students. Looking into an Aerospace program for students. Google grant was given to purchase computers. Discussion about the possibility of having a track built around the football field. Mr. Gwartney asked Mrs. Gilstrap to give an updated report on the reading program progress.

4. Consent Agenda: Discuss then vote to approve or not approve listed items in the consent agenda. (These items may be approved by one Board motion, unless any Board member desires to have a separate vote on any or all of these items).

Motion to approve Consent agenda excluding 4i, which the board will vote on separately. This motion, made by Charlie Coblenz and seconded by Tina Van Horn, Passed.

Charlie Coblenz: Yea, Victor Markiewicz: Yea, Amber Rice: Yea, Tina Van Horn: Yea,
Lindsey Yoder: Yea

4.a. Approve Board meeting minutes for the November 13, 2025 special board meeting.

4.b. Approve financial statements, all warrants issued for payment, change orders and all purchase orders and activity fund balances:

General Fund #11 FY 2025–2026 encumbrances __356-438

Child Nutrition Fund #22 FY 2025–2026 encumbrances __28

Building Fund #21 FY 2025-2026 encumbrance __0

Bond Fund #39 Fy 2025–2026 encumbrances __18

Activity Fund #60 FY 2025–2026 encumbrances __313-439

4.c. Approve Fund Raisers: # 818, 872, 822, 863, 822

4.d. Approve Oklahoma Schools Insurance Group (OSIG) primary occurrence limit change from \$1,000,000 to \$2,000,000 with an effective date of 11-1-2025.

- 4.e. Approve updated policy on substitute teachers.
- 4.f. Approve surplus items: 2005 Chevy Suburban, 2013 Chevy Suburban, 2004 Ford Van.
- 4.g. Approve 3rd grade field trip to Discovery Lab in Tulsa on December 5, 2025, 8:15-2:30.
- 4.h. Approve field trip for Mrs. Newton's class to go to Jenks Aquarium on December 5th or December 18th, depending on date that is available.
- 4.i. Vote to approve bid on canopies. (Bond funds)
Motion to approve bid on canopies from O & M Sales, Orva Miller. This motion, made by Charlie Coblentz and seconded by Amber Rice, Passed.
Charlie Coblentz: Yea, Victor Markiewicz: Yea, Amber Rice: Yea, Tina Van Horn: Yea, Lindsey Yoder: Yea
- 4.j. Vote to approve Fire Sprinkler Proposal. (Bond Funds)
- 4.k. Discussion and possible action on buying rubber mulch for playground area.
- 4.l. Approve 4th grade field trip on December 16, 2025, from 9:00-1:30, to Chouteau Medowbrook Nursing Home and Colonial Terrace Care Center in Pryor for Christmas caroling and then have lunch at Yoder's Farmhouse in Chouteau to practice social etiquette.

5. Proposed Executive Session

Discuss, then vote to approve or disapprove going into executive session for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual public officer or employee.

Executive Session Authority: Title 25 Oklahoma Statutes 307 (B) (1)

Resignations

Employment: Angus Williston II
Emilie Prater
Brandi Hendrickson

Discussion: Stipend for school employees

5.a. Motion to Convene

Motion to convene into Executive Session at 6:42pm. This motion, made by Charlie Coblentz and seconded by Victor Markiewicz, Passed.

Charlie Coblentz: Yea, Victor Markiewicz: Yea, Amber Rice: Yea, Tina Van Horn: Yea, Lindsey Yoder: Yea

5.b. Acknowledge return to open session

Motion to reconvene at 6:54pm. This motion, made by Charlie Coblentz and seconded by Victor Markiewicz, Passed.

Charlie Coblentz: Yea, Victor Markiewicz: Yea, Amber Rice: Yea, Tina Van Horn: Yea, Lindsey Yoder: Yea

5.c. Statement by Board President

No votes were taken in the Executive Session, and only items on the agenda were discussed. Those in the Executive Session were the board members and Superintendent, Mr. Gwartney.

6. Current Business: Action Items

6.a. Vote to hire Angus Williston II for custodial part-time position for 2025-2026 SY
Motion made to hire Angus Williston II for part time custodial position for the 2025-2026 SY. This motion, made by Charlie Coblentz and seconded by Tina Van Horn, Passed.
Charlie Coblentz: Yea, Victor Markiewicz: Yea, Amber Rice: Yea, Tina Van Horn: Yea, Lindsey Yoder: Yea

6.b. Vote to hire Emilie Prater for a part-time custodial position for 2025-2026 SY
Motion made to hire Emilie Prater for part time custodial position for the 2025-2026 SY. This motion, made by Victor Markiewicz and seconded by Amber Rice, Passed.
Charlie Coblentz: Yea, Victor Markiewicz: Yea, Amber Rice: Yea, Tina Van Horn: Yea, Lindsey Yoder: Yea

6.c. Vote to hire Brandi Hendrickson as a bus driver, as needed for the 2025-2026 SY
Motion made to hire Brandi Hendrickson as a bus driver, as needed for the 2025-2026 SY. This motion, made by Tina Van Horn and seconded by Charlie Coblentz, Passed.
Charlie Coblentz: Yea, Victor Markiewicz: Yea, Amber Rice: Yea, Tina Van Horn: Yea, Lindsey Yoder: Yea

6.d. Discussion and possible action on stipend for school employees.
Motion made to give every Chouteau-Mazie Public School employee a \$1,000.00 stipend. This motion, made by Amber Rice and seconded by Tina Van Horn, Passed.
Charlie Coblentz: Yea, Victor Markiewicz: Yea, Amber Rice: Yea, Tina Van Horn: Yea, Lindsey Yoder: Yea

7. New Business: In accordance with 25 Okla. Stat. §311(A)(9), this is limited to any matter not known or which could not have been reasonably foreseen prior to the time of posting of this agenda.

Motion made to approve the High School Gifted and Talented to go to NSU in Tahlequah for a Leadership Conference on Wednesday, November 19, 2025. This motion, made by Charlie Coblentz and seconded by Victor Markiewicz, Passed.
Charlie Coblentz: Yea, Victor Markiewicz: Yea, Amber Rice: Yea, Tina Van Horn: Yea, Lindsey Yoder: Yea

8. Vote for Adjournment

Motion to adjourn at 7:01pm. This motion, made by Amber Rice and seconded by Tina Van Horn, Passed.
Charlie Coblentz: Yea, Victor Markiewicz: Yea, Amber Rice: Yea, Tina Van Horn: Yea, Lindsey Yoder: Yea

Mary Guinn

Minutes Clerk

President

Vice President

Clerk

Member

Member