

DISTRICT #32, MAYES COUNTY, CHOUTEAU, OKLAHOMA
(The Chouteau-Mazie Public School)
Chouteau-Mazie Administration Office, 115 Railroad, Chouteau, OK 74337

The Chouteau-Mazie Board of Education met in session on Tuesday, September 9, 2025 at 6:00 PM. in Chouteau-Mazie Administration Office, 115 Railroad, Chouteau, OK 74337

1. Call meeting to order; roll call, flag salute, moment of silence.

Attendance Taken at 6:04 PM.

Charlie Coblenz: Present

Victor Markiewicz: Present

Amber Rice: Present

Tina Van Horn: Present

Lindsey Yoder: Present

2. Public Participation

3. Superintendent's Report

The drop out rate for Chouteau-Mazie Public School for the 2024-25 SY was 1.18%.

Congratulations to the Middle School, who was selected as only one of 24 schools in the country as a 2025 Association for Middle Level Education School of Distinction Award.

E Sports received a grant and the reading teams have been established.

4. Consent Agenda: Discuss then vote to approve or not approve listed items in the consent agenda. (These items may be approved by one Board motion, unless any Board member desires to have a separate vote on any or all of these items).

Motion to approve Consent Agenda. This motion, made by Charlie Coblenz and seconded by Amber Rice, Passed.

Charlie Coblenz: Yea, Victor Markiewicz: Yea, Amber Rice: Yea, Tina Van Horn: Yea, Lindsey Yoder: Yea

4.a. Approve Board meeting minutes for the August 12, 2025 board meeting.

4.b. Approve financial statements, all warrants issued for payment, change orders and all purchase orders and activity fund balances:

General Fund #11 FY 2025-2026 encumbrances __ 183-261

Child Nutrition Fund #22 FY 2025-2026 encumbrances __ 15-22

Building Fund #21 FY 2025-2026 encumbrance __ N/A

Bond Fund #39 FY 2025-2026 encumbrance __ 9-10

Activity Fun #60 FY 2025-2026 __ 10-69

4.c. Approve Fund Raisers: #866, 828, 818, 872, 813, 838

4.d. Approve list of library books to be surplus.

4.e. Approve Field Trip:

Middle School to ORU Game November 3, 2025

4.f. Vote to approve Estimate of Needs as prepared by Patten & Odom, CPAs, PLLC for the 2025-26 SY.

4.g. Approve to move Debbie Shanks to Assistant Treasurer, and move Kelly Grossman to Treasurer on all Welch State Bank and RCB Bank accounts, including banking signature cards. Also, to add Kelly Grossman to ACH accounts at Welch State Bank.

4.h. Approve updated policy on Student Self-Administration of Asthma, Anaphylaxis, and Cystic Fibrosis Medication and Stocking of EPINEPHrine and Inhalers.

4.i. Approve District Employment Notification 70 O.S. § 6-1001.25

4.j. Approve the Chouteau Public Library permission to archive images from the school yearbooks for their historical collection. These images will be used for historical and educational purposes.

4.k. Approve IT surplus inventory list.

4.l. Approve updated Cardiac Emergency Response Plan.

4.m. Approve the appointment of members listed to the GT Local Advisory Committee

4.n. Approve list of employees for extra duty assignments for the 2025-26 SY.

5. Proposed Executive Session

Discuss, then vote to approve or disapprove going into executive session for the purpose of discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of any individual public officer or employee.

Executive Session Authority: Title 25 Oklahoma Statutes 307 (B) (1)

Resignations

Employment: Teacher Aide for Mazie
Paraprofessional Tier 2 for Elem.
Child Nutrition Cook

Resignation: Sara Thorman

Discussion: Armed Security Staff

5.a. Motion to Convene

Motion to go in to Executive Session at 6:27pm. This motion, made by Charlie Coblentz and seconded by Victor Markiewicz, Passed.

Charlie Coblentz: Yea, Victor Markiewicz: Yea, Amber Rice: Yea, Tina Van Horn: Yea, Lindsey Yoder: Yea

5.b. Acknowledge return to open session

Motion to return to open session at 7:45pm. This motion, made by Amber Rice and seconded by Tina Van Horn, Passed.

Charlie Coblentz: Yea, Victor Markiewicz: Yea, Amber Rice: Yea, Tina Van Horn: Yea, Lindsey Yoder: Yea

5.c. Statement by Board President

The Board members and Superintendent were present in the executive session, no votes were taken, and only items on the agenda were discussed.

6. Current Business: Action Items

6.a. Vote to hire Hailey Koelsch as a Teacher's Aide for Mazie for the 2025-26 SY

Motion made to hire Hailey Koelsch as a Teacher's Aide for Mazie school for the 2025-2026 SY. This motion, made by Charlie Coblentz and seconded by Victor Markiewicz, Passed.
Charlie Coblentz: Yea, Victor Markiewicz: Yea, Amber Rice: Yea, Tina Van Horn: Yea, Lindsey Yoder: Yea

6.b. Vote to hire Hayli Wagers as a Paraprofessional Tier 2 for the Elem. for the 2025-26 SY

Motion made to hire Hayli Wagers as a Paraprofessional Tier 2 for the Elem. for the 2025-2026 SY. This motion, made by Lindsey Yoder and seconded by Amber Rice, Passed.
Charlie Coblentz: Yea, Victor Markiewicz: Yea, Amber Rice: Yea, Tina Van Horn: Yea, Lindsey Yoder: Yea

6.c. Vote to hire Sarah Crow as Child Nutrition Cook for the 2025-26 SY

Motion made to hire Sarah Crow as Child Nutrition Cook for the 2025-2026 SY. This motion, made by Tina Van Horn and seconded by Charlie Coblentz, Passed.
Charlie Coblentz: Yea, Victor Markiewicz: Yea, Amber Rice: Yea, Tina Van Horn: Yea, Lindsey Yoder: Yea

6.d. Vote to accept the resignation of Sara Thurman

Motion to accept the resignation of Sara Thurman. This motion, made by Lindsey Yoder and seconded by Charlie Coblentz, Passed.
Charlie Coblentz: Yea, Victor Markiewicz: Yea, Amber Rice: Yea, Tina Van Horn: Yea, Lindsey Yoder: Yea

7. New Business: In accordance with 25 Okla. Stat. §311(A)(9), this is limited to any matter not known or which could not have been reasonably foreseen prior to the time of posting of this agenda.

Motion to approve the list of updated policies as written. This motion, made by Amber Rice and seconded by Victor Markiewicz, Passed.

Charlie Coblentz: Yea, Victor Markiewicz: Yea, Amber Rice: Yea, Tina Van Horn: Yea, Lindsey Yoder: Yea

8. Vote for Adjournment

Motion to adjourn at 7:53pm. This motion, made by Amber Rice and seconded by Lindsey Yoder, Passed.

Charlie Coblentz: Yea, Victor Markiewicz: Yea, Amber Rice: Yea, Tina Van Horn: Yea, Lindsey Yoder: Yea

Mary Guinn
Minutes Clerk

President

Vice President

Clerk

Member

Member