

**DISTRICT #32, MAYES COUNTY, CHOUTEAU, OKLAHOMA**  
**(The Chouteau-Mazie Public School)**  
**Chouteau-Mazie Administration Office, 115 Railroad, Chouteau, OK 74337**

**The Chouteau-Mazie Board of Education met in session on Wednesday, August 6, 2025 at 5:30 PM. in Chouteau-Mazie Administration Office, 115 Railroad, Chouteau, OK 74337**

1. Call meeting to order; roll call, flag salute, moment of silence.

Attendance Taken at 5:30 PM.

Charlie Coblenz: Present

Victor Markiewicz: Present

Amber Rice: Present

Tina Van Horn: Present

Lindsey Yoder: Present

Attendance taken at 5:30pm

2. Superintendent's Report

Mr. Gwartney stated that all certified positions will be filled by the start of school. Coach Phelan will be getting his certification for Varsity Archery and update on the Mazie FFA building renovations.

3. Consent Agenda: Discuss, then vote to approve or not approve the listed items on the consent agenda. (These items may be approved by one Board motion, unless any Board member desires to have a separate vote on any or all of these items)

3.a. Approve Fundraisers: 869, 856, 810, 884

Motion to approve fundraisers 869,856,810,884. This motion, made by Amber Rice and seconded by Lindsey Yoder, Passed.

Charlie Coblenz: Yea, Victor Markiewicz: Yea, Amber Rice: Yea, Tina Van Horn: Yea, Lindsey Yoder: Yea

3.b. Approve Board meeting minutes for the July 28, 2025, Special Board meeting.

Approve July 28, 2025 Special Board meeting minutes. This motion, made by Tina Van Horn and seconded by Charlie Coblenz, Passed.

Charlie Coblenz: Yea, Victor Markiewicz: Yea, Amber Rice: Yea, Tina Van Horn: Yea, Lindsey Yoder: Yea

3.c. Approve updated use of School Property Regulations.

Motion to approve with amendment that states person(s) who applies for facility use will be responsible for any damages. This motion, made by Victor Markiewicz and seconded by Charlie Coblenz, Passed.

Charlie Coblenz: Yea, Victor Markiewicz: Yea, Amber Rice: Yea, Tina Van Horn: Yea, Lindsey Yoder: Yea

3.d. Approve to request an RFP application from the State for a food service.

Motion to approve request for a RFP application form the State for a food service. This motion, made by Lindsey Yoder and seconded by Amber Rice, Passed.

Charlie Coblentz: Yea, Victor Markiewicz: Yea, Amber Rice: Yea, Tina Van Horn: Yea, Lindsey Yoder: Yea

3.e. Approve yearly step increase for certified employees per negotiated agreement for the 2025-2026 SY.

Motion to approve step increase for certified employees per negotiated agreement for the 2025-2026 SY. This motion, made by Charlie Coblentz and seconded by Victor Markiewicz, Passed.

Charlie Coblentz: Yea, Victor Markiewicz: Yea, Amber Rice: Yea, Tina Van Horn: Yea, Lindsey Yoder: Yea

3.f. Approve updated Faculty and Student Handbooks.

Motion to table to update line 1 page 18 under Student Dress Code in Student handbook regarding tights, leggings and jeggings, and to approve all other updates in Faculty and Student handbooks. This motion, made by Victor Markiewicz and seconded by Charlie Coblentz, Passed.

Charlie Coblentz: Yea, Victor Markiewicz: Yea, Amber Rice: Yea, Tina Van Horn: Yea, Lindsey Yoder: Yea

3.g. Vote to approve SylogistEd Software Service Order Agreement that was due May 31, 2025.

No Action

3.h. Vote to approve updated form on Child Abuse and Child Neglect Reporting Attestation Form for Oklahoma Public Schools.

Motion to approve updated form on Child Abuse and Child Neglect Reporting Attestation Form for Oklahoma Public Schools. This motion, made by Victor Markiewicz and seconded by Charlie Coblentz, Passed.

Charlie Coblentz: Yea, Victor Markiewicz: Yea, Amber Rice: Yea, Tina Van Horn: Yea, Lindsey Yoder: Yea

3.i. Approve Josh Gwartney, Superintendent, as purchasing agent for Chouteau-Mazie Independent School District; Authorized representative for all Federal Programs including Child Nutrition; and designated custodian for the general fund, building fund, child nutrition fund, bond funds, activity funds, all federal programs, all state programs, and all other school programs and activities not listed for the 2025-2026 Fiscal year; and to establish a \$10,000.00 limit for use prior to board approval.

Vote to approve as read. This motion, made by Charlie Coblentz and seconded by Victor Markiewicz, Passed.

Charlie Coblentz: Yea, Victor Markiewicz: Yea, Amber Rice: Yea, Tina Van Horn: Yea, Lindsey Yoder: Yea

3.j. Discussion and possible action to approve Laura Cochran as authorized representative for the National School Lunch Program, School Breakfast Program, Special Milk Program, Child and Adult Program and or Summer Food Service Program for the 2025-2026 FY

Motion to approve as read. This motion, made by Amber Rice and seconded by Charlie Coblentz, Passed.

Charlie Coblentz: Yea, Victor Markiewicz: Yea, Amber Rice: Yea, Tina Van Horn: Yea, Lindsey Yoder: Yea

#### 4. Proposed Executive Session

Discuss, then vote to approve or disapprove going into executive session for the purpose of discussing employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual public officer or employee.

Executive Session Authority: Title 25 Oklahoma Statutes 307 (B) (1)

##### Employment:

Teresa Herring, adjunct teacher for Journalism for the 2025-26 SY

Bus Drivers for the 2025-26 SY

Reading Specialist/Coach for the 2025-26 SY

School Nurse for the 2025-26 SY

Lay Football Coach for the 2025-26 SY

Executive Director of Business Services for the 2025-26 SY

ECC Para Tier 1

##### 4.a. Motion to Convene:

Motion to convene into Executive Session 6:22pm. This motion, made by Amber Rice and seconded by Victor Markiewicz, Passed.

Charlie Coblenz: Yea, Victor Markiewicz: Yea, Amber Rice: Yea, Tina Van Horn: Yea, Lindsey Yoder: Yea

##### 4.b. Acknowledge return to open session

Motion to reconvene 7:52. This motion, made by Charlie Coblenz and seconded by Tina Van Horn, Passed.

Charlie Coblenz: Yea, Victor Markiewicz: Yea, Amber Rice: Yea, Tina Van Horn: Yea, Lindsey Yoder: Yea

##### 4.c. Statement by Board President

The Board, Superintendent, Rhonda Gilstrap, and Kelly Grossman were present in the executive session, and no votes were taken and only items on the agenda were discussed.

#### 5. Current Business: Action Items

##### 5.a. Approve Teresa Herring, adjunct teacher for Journalism for the 2025-26 SY

Motion to approve Teresa Herring as adjunct teacher for Journalism for the 2025-26 SY. This motion, made by Tina Van Horn and seconded by Amber Rice, Passed.

Charlie Coblenz: Yea, Victor Markiewicz: Yea, Amber Rice: Yea, Tina Van Horn: Yea, Lindsey Yoder: Yea

##### 5.b. Vote to hire Rhonda Gilstrap as the Reading Specialist/Coach for the 2025-26 SY

Motion to approve hiring Rhonda Gilstrap as the reading specialist/coach for the 2025-26 SY. This motion, made by Tina Van Horn and seconded by Charlie Coblenz, Passed.

Charlie Coblenz: Yea, Victor Markiewicz: Yea, Amber Rice: Yea, Tina Van Horn: Yea, Lindsey Yoder: Yea

##### 5.c. Approve Jared Spurgeon as Lay Football Coach

Motion to approve Jared Spurgeon as Lay Football Coach for 2025-26 SY. This motion, made by Tina Van Horn and seconded by Amber Rice, Passed.

Charlie Coblenz: Yea, Victor Markiewicz: Yea, Amber Rice: Yea, Tina Van Horn: Yea, Lindsey Yoder: Yea

5.d. Vote to hire Bus Drivers for the 2025-2026 SY

Motion to approve hiring list of bus drivers for the 2025-26 SY. This motion, made by Victor Markiewicz and seconded by Charlie Coblentz, Passed.

Charlie Coblentz: Yea, Victor Markiewicz: Yea, Amber Rice: Yea, Tina Van Horn: Yea, Lindsey Yoder: Yea

5.e. Vote to hire Meagan Ragsdale for school nurse

Motion to approve hiring Meagan Ragsdale for school nurse for the 2025-26 SY. This motion, made by Tina Van Horn and seconded by Lindsey Yoder, Passed.

Charlie Coblentz: Yea, Victor Markiewicz: Yea, Amber Rice: Yea, Tina Van Horn: Yea, Lindsey Yoder: Yea

5.f. Vote to hire Kelly Grossman as Executive Director of Business Services as of September 1, 2025

Motion to approve hiring Kelly Grossman as Executive Director of Business Services as of September 1, 2025. This motion, made by Lindsey Yoder and seconded by Charlie Coblentz, Passed.

Charlie Coblentz: Yea, Victor Markiewicz: Yea, Amber Rice: Yea, Tina Van Horn: Yea, Lindsey Yoder: Yea

5.g. Vote to hire Megan Angeline as a Para Tier 1 for the ECC

Motion to approve hiring of Megan Angeline as a Para Tier 1 for the ECC for the 2025-26. This motion, made by Lindsey Yoder and seconded by Charlie Coblentz, Passed.

Charlie Coblentz: Yea, Victor Markiewicz: Yea, Amber Rice: Yea, Tina Van Horn: Yea, Lindsey Yoder: Yea

6. Vote for Adjournment

Motion to adjourn at 7:55pm. This motion, made by Amber Rice and seconded by Tina Van Horn, Passed.

Charlie Coblentz: Yea, Victor Markiewicz: Yea, Amber Rice: Yea, Tina Van Horn: Yea, Lindsey Yoder: Yea

Mary Guinn  
Minutes Clerk

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President

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Vice President

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Clerk

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Member

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Member