

CITY OF CRETE, NEBRASKA  
CITY COUNCIL REGULAR MEETING  
September 7, 2021

Notice of the meeting was given by posting and publishing in The Crete News, the appointed method for giving notice as shown by the Proof of Publication attached to the minutes. Advance notice of the meeting was also given to the Mayor and City Council. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open Meetings Act, Laws of the State of Nebraska in the back of the Council Chambers. Additional copies are available to read. The City may consider items listed on the agenda in random order. All proceedings shown were taken while the meeting was open to the attendance of the public.

Those in attendance pledged allegiance to the flag.

1. Open Meeting
2. Roll Call  
Dan Present  
Papik:  
Travis Present  
Sears:  
Dale Present  
Strehle:  
Present: 3.

3. Items of Business

- A. Provide a recommendation to the City Council on approving Change Order #2 with Van Kirk Bros in the amount of \$1,660.00 for the 2020 Water System Improvements Project.

Recommend to the City Council on approving Change Order #2 with Van Kirk Bros in the amount of \$1,660 for the 2020 Water System Improvements Project. Carried with a motion by Travis Sears and a second by Dan Papik.

Dan Papik: Aye, Travis Sears: Aye, Dale Strehle: Aye  
Aye: 3, No: 0

City Administrator Tom Ourada informed the Committee that Van Kirk is settling up on unit prices of things they used more of during the project. Change Order #1 was just for services.

- B. Provide a recommendation to the City Council on issuing a Certificate of Substantial Completion to Van Kirk Bros. Contracting for the 2020 Water System Improvements Project.

Recommend to the City Council to issue a Certificate of Substantial Completion to Van Kirk Bros. Contracting for the 2020 Water System Improvements Project. Carried with a motion by Travis Sears and a second by Dan Papik.

Dan Papik: Aye, Travis Sears: Aye, Dale Strehle: Aye  
Aye: 3, No: 0

- C. Provide a recommendation to the City Council on adopting Resolution 2021-09: A resolution appointing alternate representatives to MEAN and NMPP.

Recommend to the City Council to adopt Resolution 2021-09: A resolution appointing alternate representatives to MEAN and NMPP. Carried with a motion by Travis Sears and a second by Dan Papik.  
Dan Papik: Aye, Travis Sears: Aye, Dale Strehle: Aye  
Aye: 3, No: 0

City Administrator Tom Ourada explained that Mike Kalkwarf was the representative for years, until the rule changed that you had to live inside the city limits, at which point Brian Schmidt was appointed. The rules have changed again and only require you to be a city employee and Mike has agreed to become the representative yet again.

D. Provide a recommendation to the City Council on amending the Master Fee Schedule to add electric vehicle parking and charging rates.

Recommend to the City Council on amending the Master Fee Schedule to add electric vehicle parking and charging rates at the amounts discussed. Carried with a motion by Travis Sears and a second by Dan Papik.  
Dan Papik: Aye, Travis Sears: Aye, Dale Strehle: Aye  
Aye: 3, No: 0

City Administrator Tom Ourada reported that these rates would be addressed as part of an electric rate with a schedule of Level 2 charging being \$0.135 a kilowatt hour and parking being \$10 per hour after 4 hours. This would make charging around \$1.05 per hour and no parking charges for 4 hours, after which point they would get charged \$10 per hour for parking.

E. Discuss parking and traffic controls in the area of the elementary school.

Recommend to the full Council to approve Chief Hensel's recommendations of traffic flow at the Elementary School as discussed. Carried with a motion by Travis Sears and a second by Dan Papik.  
Dan Papik: Aye, Travis Sears: Aye, Dale Strehle: Aye  
Aye: 3, No: 0

Police Chief Steve Hensel expressed concern about the traffic congestion at the Elementary School during dropoff and pickup each day, a lot of which is due to disregard of no parking signs and traffic cones and . Hensel presented these possible solutions for parking issues: allowing parking on the north side of 10th Street between Juniper and Ivy, allowing parking on the east side of Juniper between 9th and 10th Street, allowing parking on the south side of 10th Street from Main to Linden, and to add no parking near the access and egress points that the buses use. To decrease congestion at the 10th and Juniper intersection, Hensel proposed making 10th Street from Ivy to Juniper a one-way going west and Juniper from 10th to 9th Street a one-way going south. There was much discussion on these issues and solutions proposed.

On a side note, Chief Hensel also brought up the idea of sending citations to those who are violating the laws with either picture or video evidence of the violation. This will send the message that we are taking these violations seriously without needing officers standing there writing tickets at all times. Mayor Dave Bauer suggested working with the school to send out a letter to parents notifying them of the severity of the situation and that there will be tickets written and sent to those who violate the laws.

4. Officers' Reports
5. Adjournment

Mayor

(SEAL)

City Clerk-Treasurer

I, Jerry Wilcox, City Clerk for the City of Crete, hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Mayor and Council. I hereby certify that a copy of the Open Meetings Act was posted in the back of the Council Chambers. I certify that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the City Clerk. I certify that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public. I certify that the minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of the City Council. I certify that all news media requesting notification concerning meetings of the City Council were provided with advance notification of the time and place of said meeting and the subjects to be discussed.

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City Clerk-Treasurer

(S E A L)

Date of Issuance: **July 22, 2021** Effective Date: **August 3, 2021**  
 Owner: **City of Crete, Nebraska** Owner's Contract No.:  
 Contractor: **Van Kirk Bros. Contracting** Contractor's Project No.:  
 Engineer: **JEO Consulting Group, Inc.** Engineer's Project No.: **160333.00**  
 Project: **2020 Water System Improvements** Contract Name:

The Contract is modified as follows upon execution of this Change Order:

Description: **This change order adjusts the final quantities.**

Attachments: **None**

CHANGE IN CONTRACT PRICE	CHANGE IN CONTRACT TIMES
Original Contract Price: \$ <u>147,727.00</u>	Original Contract Times: Substantial Completion: <u>NA</u> Ready for Final Payment: <u>June 26, 2021</u> days or dates
Increase from previously approved Change Orders No. <u>0</u> to No. <u>1</u> : \$ <u>56,156.50</u>	Increase from previously approved Change Orders No. <u>0</u> to No. <u>1</u> : Substantial Completion: <u>NA</u> Ready for Final Payment: <u>9</u> days
Contract Price prior to this Change Order: \$ <u>203,883.50</u>	Contract Times prior to this Change Order: Substantial Completion: <u>NA</u> Ready for Final Payment: <u>July 5, 2021</u> days or dates
Increase of this Change Order: \$ <u>1,660.00</u>	Increase of this Change Order: Substantial Completion: <u>NA</u> Ready for Final Payment: <u>29</u> days or dates
Contract Price incorporating this Change Order: \$ <u>205,543.50</u>	Contract Times with all approved Change Orders: Substantial Completion: <u>NA</u> Ready for Final Payment: <u>August 3, 2021</u> days or dates

RECOMMENDED:	ACCEPTED:	ACCEPTED:
By: <u><i>Dandi</i></u> Engineer (if required)	By: _____ Owner (Authorized Signature)	By: <u><i>Steve Rozze</i></u> Contractor (Authorized Signature)
Title: <u>Project Manager</u>	Title: _____	Title: <u>Project Manager</u>
Date: <u>08/16/2021</u>	Date: _____	Date: <u>7-22-21</u>

Approved by Funding Agency (if applicable)

By: \_\_\_\_\_  
Title: \_\_\_\_\_

Date: \_\_\_\_\_

# Change Order Estimate

JEO Project Name: 2020 Water System Improvements		JEO Project Number: 160333.00			
Owner: City of Crete, Nebraska		Change Order Number: 2			
Contractor: Van Kirk Bros. Contracting		Effective Date: August 3, 2021			
Item		Change Order Information			
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)
5	6" PVC Water Main, DR 18	-93	LF	\$20.00	(\$1,860.00)
10	12" PVC Water Main, DR 18	125	LF	\$34.00	\$4,250.00
21	Remove Pavement	0.5	SY	\$20.00	\$10.00
22	7" Concrete Pavement	0.5	SY	\$80.00	\$40.00
23	Silt Fence, Low Porosity	-195	LF	\$4.00	(\$780.00)
<b>Total</b>					<b>\$1,660.00</b>

**CERTIFICATE OF SUBSTANTIAL COMPLETION**

Owner: City of Crete, Nebraska	Owner's Contract No.:
Contractor: Van Kirk Bros. Contracting	Contractor's Project No.:
Engineer: JEO Consulting Group, Inc.	Engineer's Project No.: 160333.00
Project: 2020 Water System Improvements	Contract Name:

**This final Certificate of Substantial Completion applies to:**

All Work  The following specified portions of the Work:

July 12, 2021

**Date of Substantial Completion**

The Work to which this Certificate applies has been inspected by authorized representatives of Owner, Contractor, and Engineer, and found to be substantially complete. The Date of Substantial Completion of the Work or portion thereof designated above is hereby established, subject to the provisions of the Contract pertaining to Substantial Completion. The date of Substantial Completion in the final Certificate of Substantial Completion marks the commencement of the contractual correction period and applicable warranties required by the Contract.

A punch list of items to be completed or corrected is attached to this Certificate. This list may not be all-inclusive, and the failure to include any items on such list does not alter the responsibility of the Contractor to complete all Work in accordance with the Contract.

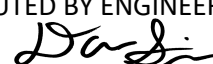

The responsibilities between Owner and Contractor for security, operation, safety, maintenance, heat, utilities, insurance, and warranties upon Owner's use or occupancy of the Work shall be as provided in the Contract, except as amended as follows:

Amendments to Owner's responsibilities:  None  
 As follows

Amendments to Contractor's responsibilities:  None  
 As follows:

The following documents are attached to and made a part of this Certificate:

This Certificate does not constitute an acceptance of Work not in accordance with the Contract Documents, nor is it a release of Contractor's obligation to complete the Work in accordance with the Contract.

<b>EXECUTED BY ENGINEER:</b>	<b>RECEIVED:</b>	<b>RECEIVED:</b>
By: <u></u> (Authorized signature)	By: _____ Owner (Authorized Signature)	By: <u></u> Contractor (Authorized Signature)
Title: <u>Project Manager</u>	Title: _____	Title: <u>Project Manager</u>
Date: <u>07/22/2021</u>	Date: _____	Date: <u>7-22-21</u>

**RESOLUTION NO. 2021-09**

**A RESOLUTION OF THE CITY OF CRETE, NEBRASKA APPOINTING ALTERNATE REPRESENTATIVES TO THE MEAN BOARD OF DIRECTORS AND THE NMPP MEMBERS' COUNCIL.**

WHEREAS, the City of Crete is a member of the Nebraska Municipal Power Pool (NMPP) and the Municipal Energy Agency of Nebraska (MEAN);

WHEREAS, pursuant to Neb. Rev. Stat. § 18-2420, the Mayor is authorized to appoint, with the approval of the City Council, a director and an alternate director to serve on the Board of Directors of MEAN; and,

WHEREAS, pursuant to NMPP's bylaws, the City Council appoints representatives and alternate representatives to serve on the Members' Council of NMPP.

**NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF CRETE, NEBRASKA:**

**Section 1.** That the Mayor's appointment of Mike Kalkwarf to serve as the City of Crete's alternate director on the Board of Directors of the Municipal Energy Agency of Nebraska shall be approved.

**Section 2.** That Mike Kalkwarf shall also be appointed as the alternate representative of the City of Crete to the Members' Council of the Nebraska Municipal Power Pool.

**Section 3.** That each of these appointments shall run until a successor is appointed with all of the powers and duties incident to such office.

PASSED AND ADOPTED the 7th day of September 2021.

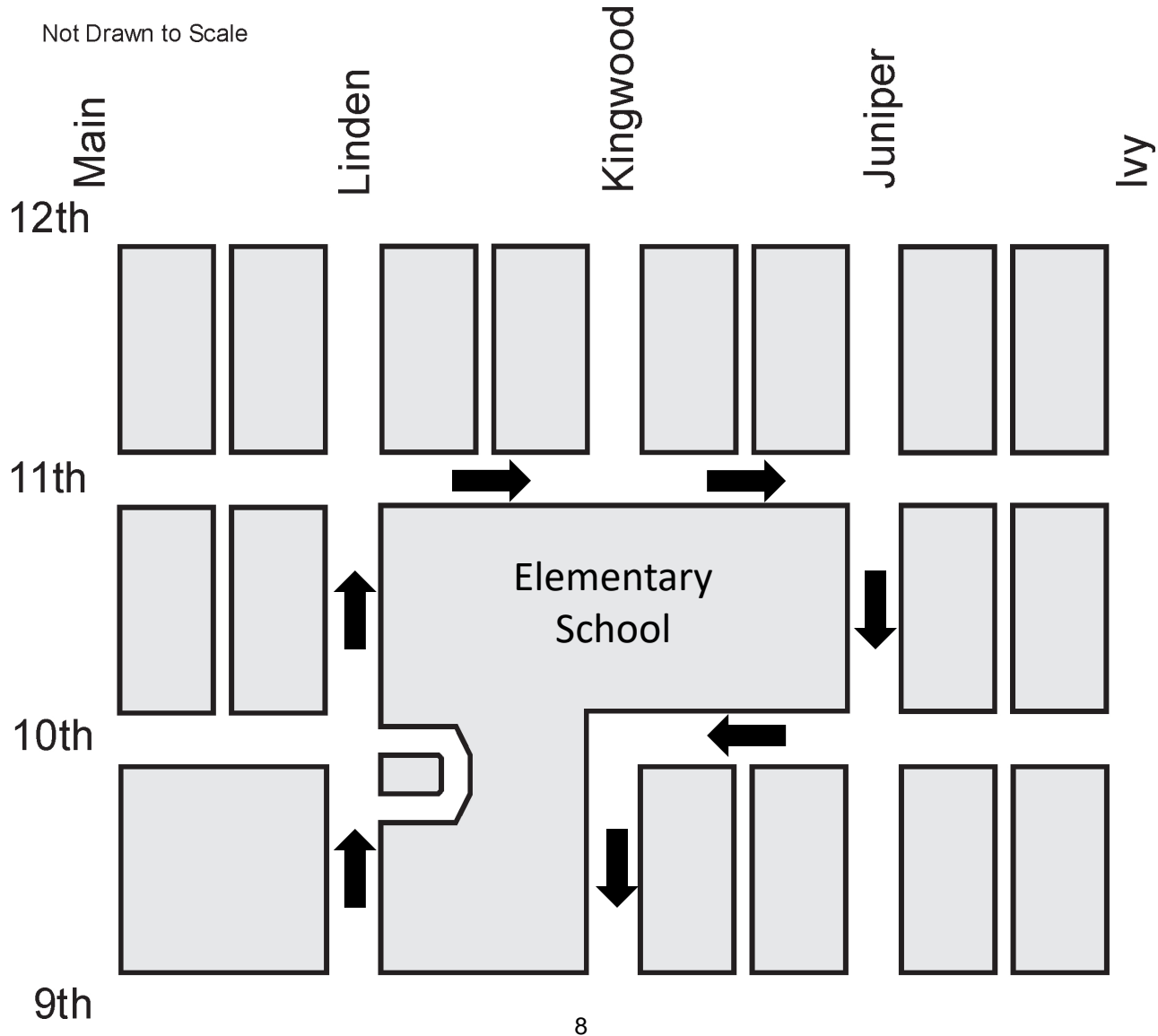
\_\_\_\_\_  
Mayor

ATTEST:

\_\_\_\_\_  
City Clerk

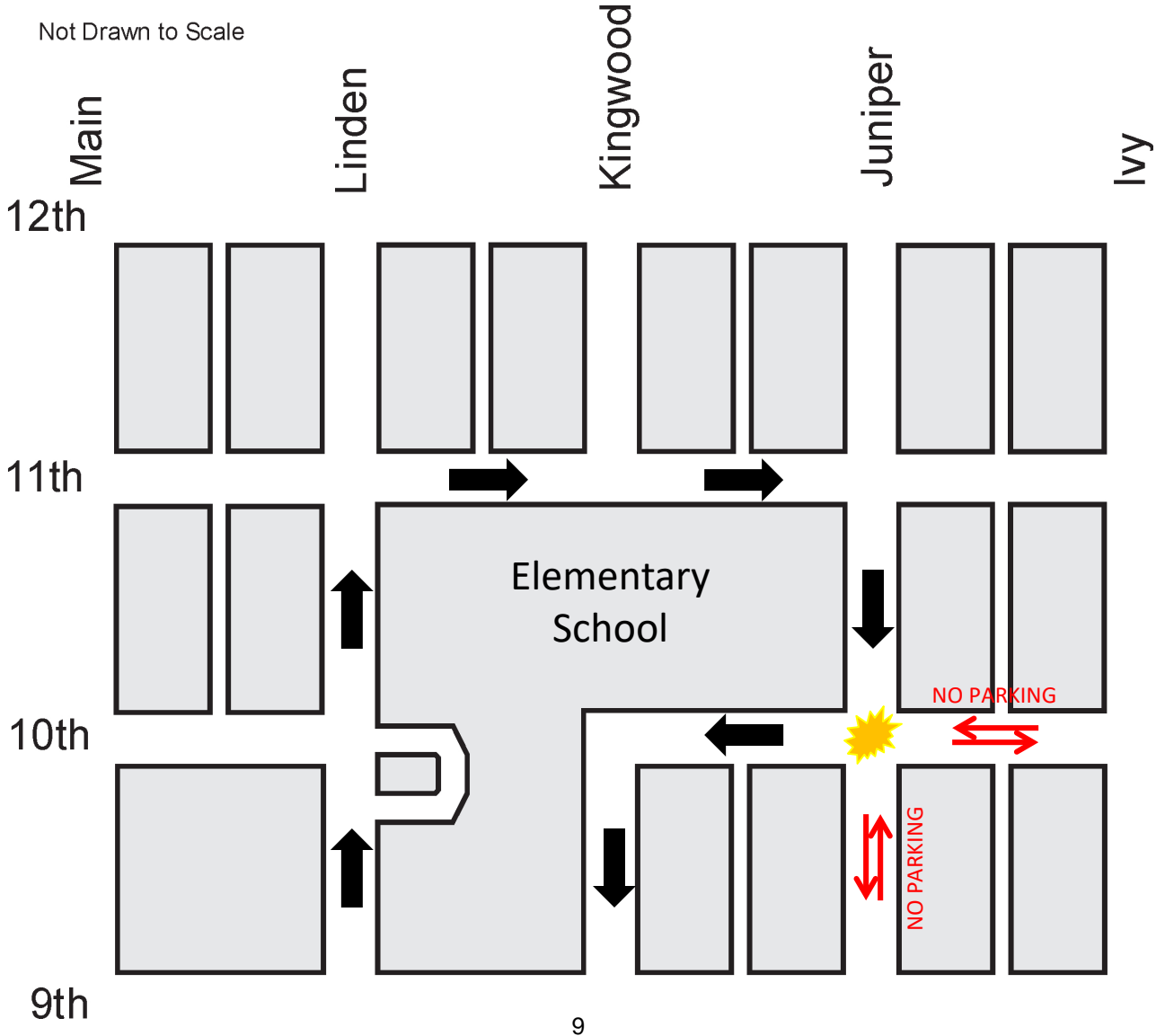
Current One-Way traffic

Not Drawn to Scale



Challenges

Not Drawn to Scale



Congestion and confusion at 10<sup>th</sup> & Juniper

Looking south from 11<sup>th</sup> & Juniper



Looking north from 10<sup>th</sup> & Juniper



Looking east from 10<sup>th</sup> & Juniper



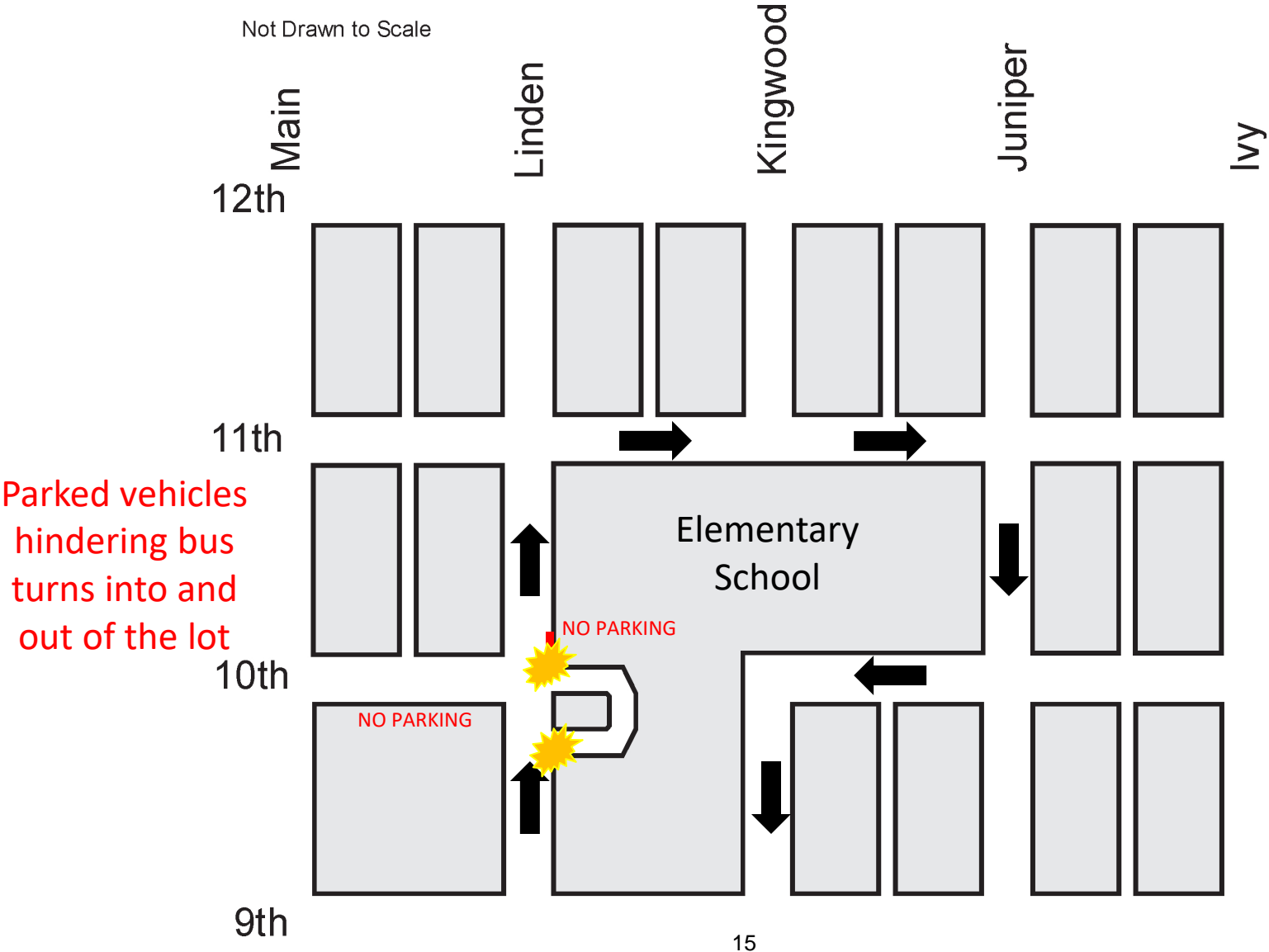
Looking south from 10<sup>th</sup> & Juniper



Looking west from 10<sup>th</sup> & Juniper



Not Drawn to Scale



Looking north on Linden from front of School Admin Building



Looking east on 10<sup>th</sup> from Main



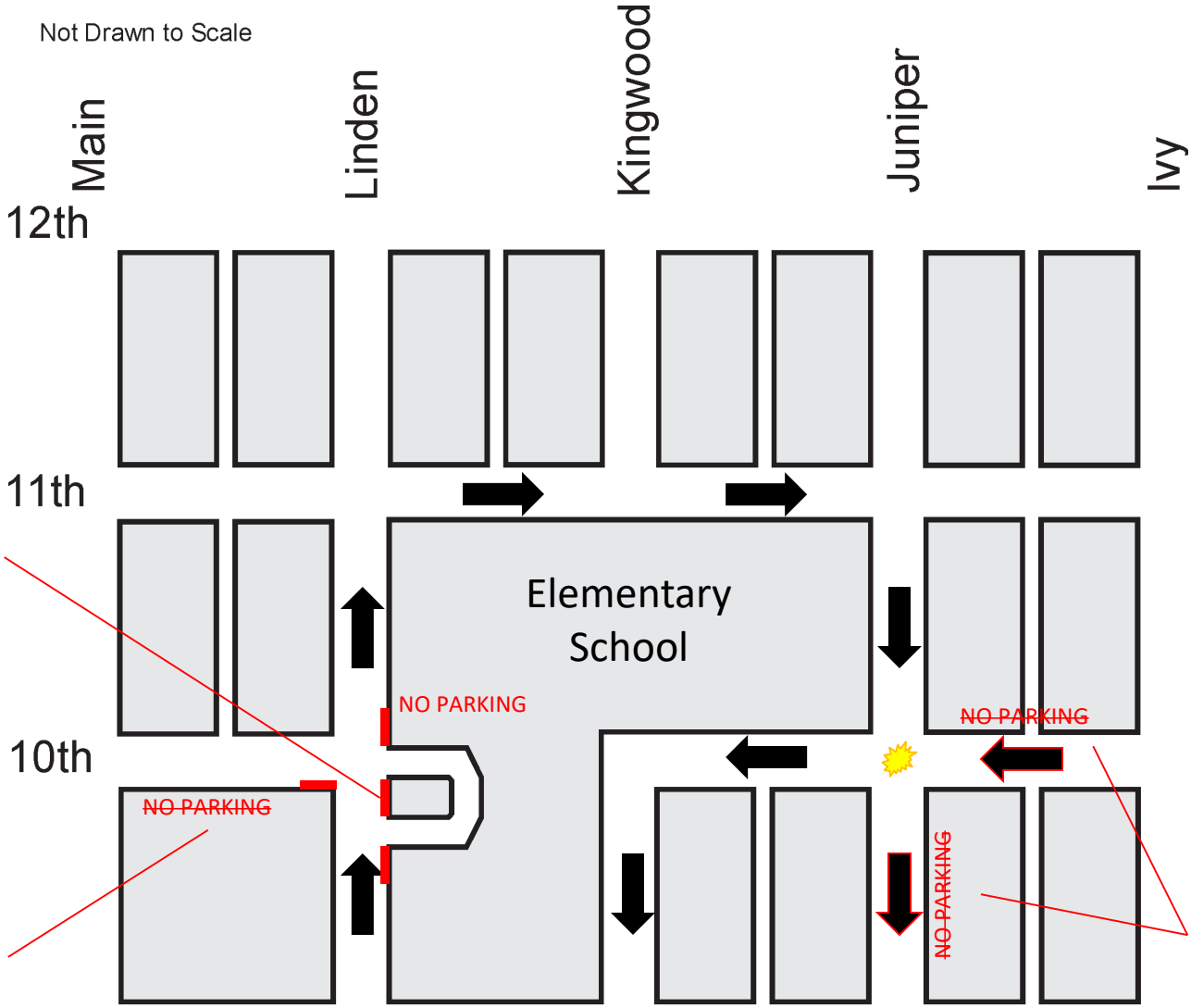
Looking east on 10<sup>th</sup> near Linden



Maintain "No Parking" 20'  
back from crosswalk

Recommendation

Not Drawn to Scale



“No Parking” near the access and egress points

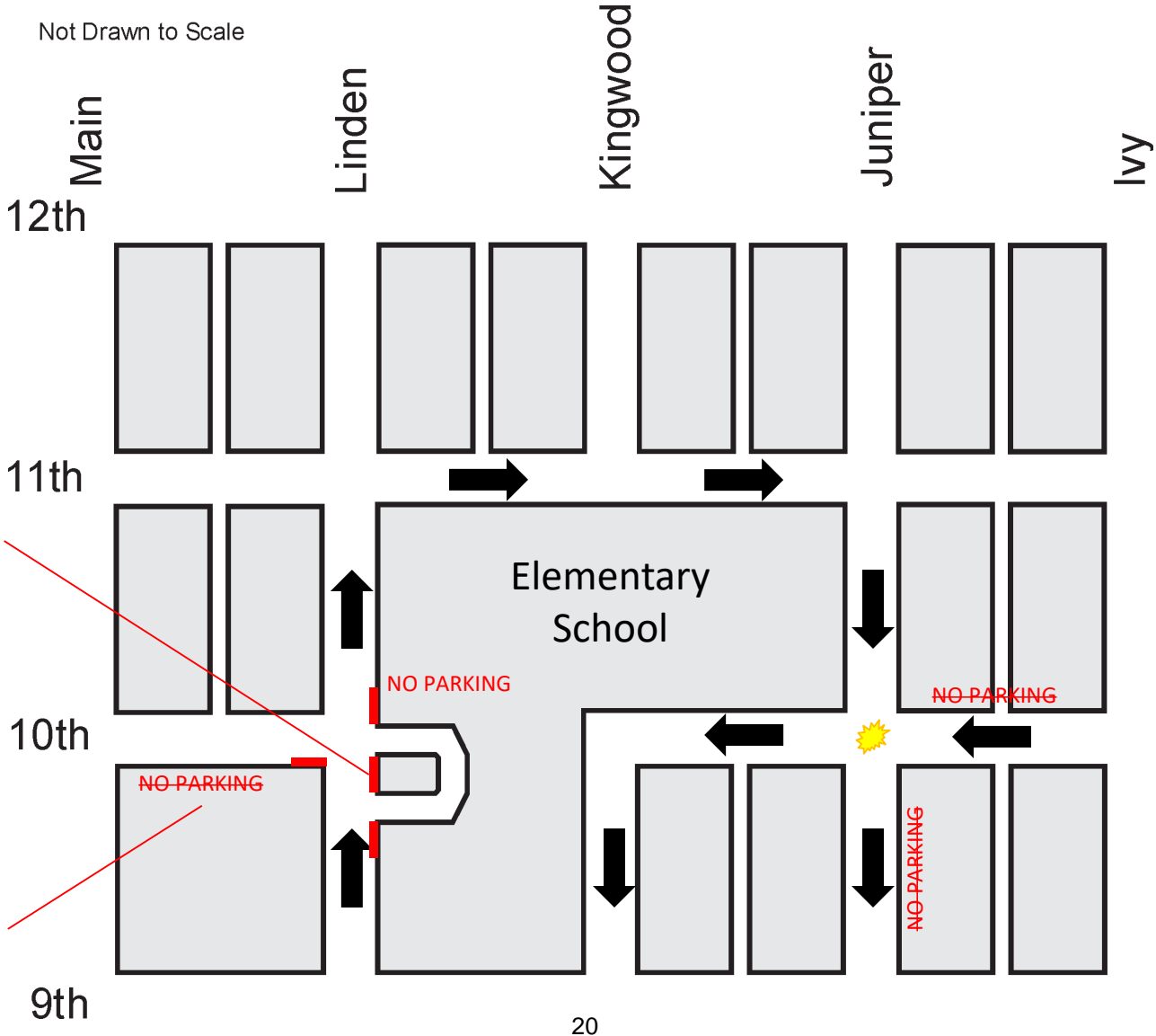
Add one-way traffic to decrease congestion at 10<sup>th</sup> & Juniper

Allow parking on the south side of 10<sup>th</sup> to permit parents to legally wait before pulling up to the curb in front of the School

Allow parking to permit parents to legally wait for their children, load, and depart

Recommendation

Not Drawn to Scale



“No Parking” near the access and egress points

Allow parking on the south side of 10<sup>th</sup> to permit parents to legally wait before pulling up to the curb in front of the School

These changes should allow traffic to move more freely; however, with the current volume, this intersection will likely remain congested