

**CITY OF CRETE, NEBRASKA
CITY COUNCIL REGULAR MEETING
November 14, 2019**

Notice of the meeting was given by posting and publishing in The Crete News, the appointed method for giving notice as shown by the Proof of Publication attached to the minutes. Advance notice of the meeting was also given to the Mayor and City Council. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open Meetings Act, Laws of the State of Nebraska in the back of the Council Chambers. Additional copies are available to read. The City may consider items listed on the agenda in random order. All proceedings shown were taken while the meeting was open to the attendance of the public.

Those in attendance pledged allegiance to the flag.

1. Open Meeting

The City has posted a copy of the Open Meetings Act in the back of the council chambers. Additional copies are available to read. If anyone wishes one during this meeting, please advise. The City also has assisted listening devices available, if needed please advise.

Agenda items may be considered in random order. If there are any questions concerning an agenda item, please advise when the item is being considered.

Notice of this meeting was posted in three public places:

City Hall - 1st Floor
Post Office - Lobby
City Bank and Trust - Front Entry

Airport Authority Chair Blaine Spanjer called the meeting to order at 8:18am.

2. Roll Call

Attendance of Airport Authority members will be recorded to determine the presence of a quorum for official actions.

Howard Nitzel: Absent

Kirk Keller: Present

Dan Papik: Present

Zoraida Ramos: Present

Blaine Spanjer: Present

Present: 4, Absent: 1.

Also present: City Clerk Judi Meyer, Finance Director Jerry Wilcox, Airport Manager Pat Dennison.

3. Petitions - Communications - Citizen Concern

No action can be taken by the authority on matters presented under this title except to answer any question posed and/or to refer the matter for further action. Testimony may be limited to 3 minutes per person. Please do not repeat testimony that has already be heard.

4. Special Order of Business

The Airport Authority may take action to hear testimony in favor of or in opposition to, discuss/limit discussion and take action to approve or disapprove action on any matter presented under this title.

4.A. Consider approving Airport Manager and FBO Agreements with Papa Tango LLC.

Table Airport Manager agreements to the December meeting. Carried with a motion by Dan Papik and a second by Kirk Keller.

Kirk Keller: Aye, Dan Papik: Aye, Zoraida Ramos: Aye, Blaine Spanjer: Aye
Aye: 4, No: 0

4.A.1. Consider approving the Airport Manager Agreement with Papa Tango LLC.

4.A.2. Consider approving the Fixed Base Operator Lease Agreement with Papa Tango LLC.

4.B. Proposed Training Area and Sample License Agreement

Table proposed interagency Use of Premises agreement to the December meeting. Carried with a motion by Dan Papik and a second by Zoraida Ramos.

Kirk Keller: Aye, Dan Papik: Aye, Zoraida Ramos: Aye, Blaine Spanjer: Aye
Aye: 4, No: 0

Howard was researching FAA requirements related to an agreement of this type. Blaine stated that he had spoken with the FAA and that a number of items would be needed in order to comply with FAA requirements.

4.C. NDOT 2019 Crack & Joint Sealing Program Agreement

Table NDOT 2019 Crack & Joint Sealing Program Agreement until cost estimates are received. Carried with a motion by Dan Papik and a second by Kirk Keller.

Kirk Keller: Aye, Dan Papik: Aye, Zoraida Ramos: Aye, Blaine Spanjer: Aye
Aye: 4, No: 0

4.D. Review and consider adopting the 2019 Airport Rules and Regulations, the revised T-Hangar Lease Agreement, and the revised End Unit Storage Lease Agreement.

Table the documents to the December meeting. Carried with a motion by Dan Papik and a second by Zoraida Ramos.

Kirk Keller: Aye, Dan Papik: Aye, Zoraida Ramos: Aye, Blaine Spanjer: Aye
Aye: 4, No: 0

4.D.1. 2019 Airport Rules and Regulations

Pat Dennison pointed out that the FBO has a 500 gallon tank to store used oil. Blaine stated that a written record of both the request and the approval should be kept on hand.

4.D.2. Updated T-Hangar Lease Agreement

4.D.3. End Unit Storage Lease Agreement

5. Officers' Reports

Reports may be given by Department Heads, Committees and Authority members concerning current operations of the Airport. Questions may be asked and answered. No action can be taken by the Authority on matters presented under this title except to answer any question posed and to refer the matter for further action.

Pat Dennison reported that a current tenant is interested in building a large hanger capable of holding two aircraft. The members discussed where it could be located, extension of the taxiway and 99-year lease agreement that would be needed in order to accommodate this request.

6. Consent Agenda

The Airport Authority will consider approval of the following items. Explanation may occur for each item and the authority may approve and or amend and approve the items listed.

Approve the Consent Agenda items. Carried with a motion by Kirk Keller and a second by Dan Papik.

Kirk Keller: Aye, Dan Papik: Aye, Zoraida Ramos: Aye, Blaine Spanjer: Aye

Aye: 4, No: 0

Approve new lease of end unit B West. Carried with a motion by Zoraida Ramos and a second by Dan Papik.

Kirk Keller: Aye, Dan Papik: Aye, Zoraida Ramos: Aye, Blaine Spanjer: Aye

Aye: 4, No: 0

Approve new lease of hanger G5. Carried with a motion by Dan Papik and a second by Kirk Keller.

Kirk Keller: Aye, Dan Papik: Aye, Zoraida Ramos: Aye, Blaine Spanjer: Aye

Aye: 4, No: 0

Two new leases were approved - end unit lease for B West and hanger lease for G5.

6.A. Airport Authority Meeting Minutes

6.A.1. Airport Authority Meeting Minutes of October 10, 2019

6.B. City Treasurer's Report

6.C. Claims Against the Airport Authority

7. Adjournment

The Airport Authority will review the above matters and take such actions as they deem appropriate. The Airport Authority may enter into closed session to discuss any matter on this agenda when it is determined by the

Authority that it is clearly necessary for protection of the public interest or the prevention of needless injury to the reputation of an individual and if such an individual has not requested a public meeting, or as otherwise allowed by law. Any closed session shall be limited to the subject matter for which the closed session was called. If the motion to close passes, then the presiding officer immediately prior to the closed session shall restate on the record the limitation of the subject matter of the closed session. The City of Crete assures that no person shall on the grounds of race, color, national origin, age, disability, handicap or sex, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity of the City receiving Federal financial assistance. To report discrimination, contact the City Clerk's office.

The meeting was adjourned at 9:05am.

Mayor

(SEAL)

City Clerk

I, Judi Meyer, City Clerk for the City of Crete, hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Mayor and Council. I hereby certify that a copy of the Open Meetings Act was posted in the back of the Council Chambers. I certify that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the City Clerk. I certify that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public. I certify that the minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of the City Council. I certify that all news media requesting notification concerning meetings of the City Council were provided with advance notification of the time and place of said meeting and the subjects to be discussed.

City Clerk

(S E A L)