

CITY OF CRETE, NEBRASKA
CITY COUNCIL REGULAR MEETING

June 10, 2021

Notice of the meeting was given by posting and publishing in The Crete News, the appointed method for giving notice as shown by the Proof of Publication attached to the minutes. Advance notice of the meeting was also given to the Mayor and City Council. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open Meetings Act, Laws of the State of Nebraska in the back of the Council Chambers. Additional copies are available to read. The City may consider items listed on the agenda in random order. All proceedings shown were taken while the meeting was open to the attendance of the public.

Those in attendance pledged allegiance to the flag.

1. Open Meeting

2. Roll Call

Dan Papik: Absent

Zoraida
Ramos: Absent

Kirk
Keller: Present

Howard
Nitzel: Present

Blaine
Spanjer: Present

Present: 3, Absent: 2.

3. Petitions - Communications - Citizen Concerns

4. Items of Business

A. Update from Collin Coneva on home hanger plans and through the fence agreement.

Collin Coneva was present to report on his idea about hangar homes on or near the Crete Municipal Airport. Ann Richart, Director of the Aeronautics Division of the Nebraska State Department of Transportation was present to help explain some hurdles and options to implement a plan such as Mr. Coneva's. The "Through the Gate" option has many barriers regarding the FAA and practical operations. A more practical idea may be to do a private/public partnership in building such a development. This would require the Crete Municipal Airport to become a private airport for public use, which would eliminate the use of federal funds and also eliminate the FAA oversight. One piece of history that will affect this type of partnership is whether the City purchased the property for the airport or if the federal government provided it. At this time, Mr. Coneva will put together a plan with financial information on the feasibility of this idea so that the Airport Authority and City Council can make a prudent decision on how to move forward.

B. Consider approval of a lease agreement with Skydive Atlas for landing area and office parking.
Chairman Spanjer explained that this lease has been approved presently and that we are just waiting for the final copy to be completed for signing.

C. Consider approval of lease for Hangar 3 (Old Skydivers).

Approve the lease for Hangar #3 at \$1,200.00 per month to Jim _____. Carried with a motion by Kirk Keller and a second by Howard Nitzel.

Kirk Keller: Aye, Howard Nitzel: Aye, Blaine Spanjer: Aye
Aye: 3, No: 0

Manager Krzycki reported that Tillotson's looked at the roof, and we should receive the quote soon. The door supplies have been ordered, and we are on the list to get the repairs done. Chairman Spanjer reported that the new tenant would like to be in by July 1, 2021.

5. Officers' Reports

A. Airport Manager Report

Manager Krzycki reported that there are a couple of fence posts that still need replaced and that the water drops between the hangars have been taken care of.

1. Fuel Sales Report

B. Authority Chair and Member Reports

Chairman Spanjer reported that he has spoken with Mayor Bauer about appointing Anthony Fitzgerald to the Airport Authority to fill the vacancy left by Dan Papik being appointed to the City Council. Mr. Fitzgerald was present to here the discussion and has experience with aircraft, engineering, construction and grants.

1. Suggestions to replace Dan.

6. Consent Agenda

Approve the consent agenda as presented. Carried with a motion by Kirk Keller and a second by Howard Nitzel.

Kirk Keller: Aye, Howard Nitzel: Aye, Blaine Spanjer: Aye
Aye: 3, No: 0

City Clerk-Treasurer Jerry Wilcox reported that City Attorney Kyle Manley has been working on past dues and evictions. Statement have also been sent to all tenants.

A. Approve Meeting Minutes

B. Accept the City Treasurer's Report

C. Approve the Payment of Claims Against the Airport Authority

D. Past Due Accounts

E. Insurance Certificates Past Due

F. Evictions for no plane in leased hangar.

7. Adjournment

Chairman Spanjer adjourned the meeting at 9:15 AM.

Mayor

(SEAL)

City Clerk

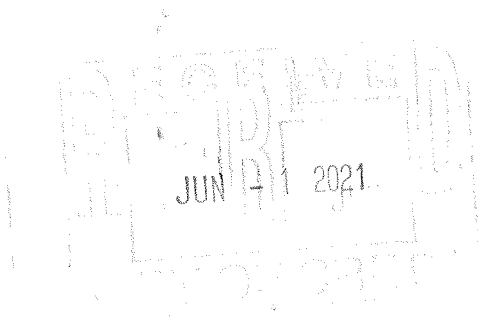
I, Judi Meyer, City Clerk for the City of Crete, hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Mayor and Council. I hereby certify that a copy of the Open Meetings Act was posted in the back of the Council Chambers. I certify that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the City Clerk. I certify that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public. I certify that the minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of the City Council. I certify that all news media requesting notification concerning meetings of the City Council were provided with advance notification of the time and place of said meeting and the subjects to be discussed.

City Clerk

(S E A L)

Crete Fuel, LLC
Flowage Tracker - 2021

	100LL	Jet-A	MoGAS	Total Gallons	Flowage Fee
Jan	505.4	1,626.9	43.0	2,175.3	\$174.02
Feb	791.6	2,080.0	20.7	2,892.3	\$231.38
Mar	900.3	2,068.3	30.5	2,999.1	\$239.93
Apr	1,514.8	1,960.7	25.9	3,501.4	\$280.11
May					
Jun					
Jul					
Aug					
Sep					
Oct					
Nov					
Dec					





CRETE AIRPORT AUTHORITY MEETING

May 19, 2021 at 8:15 AM

Crete City Hall, 243 East 13th Street

MINUTES

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street

Post Office, 1242 Linden Avenue

City Bank and Trust, 1135 Main Avenue

Advance notice of the meeting was also given to committee members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open meetings Act, Laws of the State of Nebraska, in the back of the council chambers. All proceedings shown were taken while the meeting was open to the attendance of the public.

1. Open Meeting

Dan Papik: Absent

Kirk Keller: Present

Howard Nitzel: Present

Zoraida Ramos: Present

Blaine Spanjer: Present

Present: 4, Absent: 1.

2. Roll Call

3. Petitions - Communications - Citizen Concerns

4. Items of Business

4.A. Consider a proposal from DH Pace for the repairs needed to the door on Hangar #3

Approve the door repairs on Hangar #3 by DH Pace. Carried with a motion by Howard Nitzel and a second by Kirk Keller.

Kirk Keller: Aye, Howard Nitzel: Aye, Zoraida Ramos: Aye, Blaine Spanjer: Aye
Aye: 4, No: 0

4.B. Consider a proposal by Krieser Drywall & Insulation to make repairs to the roof of Hangar #3.

Table roof repairs until another quote is available. Carried with a motion by Kirk Keller and a second by Zoraida Ramos.

Kirk Keller: Aye, Howard Nitzel: Aye, Zoraida Ramos: Aye, Blaine Spanjer: Aye
Aye: 4, No: 0

5. Officers' Reports

5.A. Airport Manager Report

Airport Manager Shaun Krzycki reported that the grass and weeds were getting bad in the runway joints. He will spray and keep down as possible.

Olsson Engineer Chris Corr reported that the NDA is working on getting the joint sealing program back up and running. He also reported that there is an estimated 20-week delivery lead on the new fuel tanks after the contracts are signed. Also, Air Methods is requesting a longer hose on the jet fuel pump so that they could fuel near Hangar #1. The additional hose would require a change order to the contract and funding by Air Methods.

5.B. Authority Chair and Member Reports

Chairperson Blaine Spanjer reported that he has not been able to negotiate the \$1500.00 monthly rate for Hangar #3 so will go back to best offer. With the door and roof repairs, it should be ready for July 1, 2021.

5.B.1. Discuss plan for crack sealing.

Chairperson Blaine Spanjer suggested this stay on the agenda for discussion until a NDA is ready.

5.C. Clerk-Treasurer Report

Clerk-Treasurer Jerry Wilcox reported that he and City Attorney Kyle Manley will be working on getting past due and insurance letters out soon.

6. Consent Agenda

Approve consent agenda items as presented. Carried with a motion by Kirk Keller and a second by Zoraida Ramos.

Kirk Keller: Aye, Howard Nitzel: Aye, Zoraida Ramos: Aye, Blaine Spanjer: Aye
Aye: 4, No: 0

6.A. Approve Meeting Minutes

6.B. Accept the City Treasurer's Report

6.C. Approve the Payment of Claims Against the Airport Authority

7. Adjournment

The meeting adjourned at 9:30 AM

CITY OF CRETE
COMBINED CASH INVESTMENT
MAY 31, 2021

COMBINED CASH ACCOUNTS

CASH ALLOCATION RECONCILIATION

50 ALLOCATION TO AIRPORT	(14,849.09)
TOTAL ALLOCATIONS TO OTHER FUNDS	(14,849.09)
ZERO PROOF IF ALLOCATIONS BALANCE	(14,849.09)

CITY OF CRETE
BALANCE SHEET
MAY 31, 2021

AIRPORT

ASSETS

050-1000	CASH	(14,849.09)	
050-1010	CASH IN BANK - AIRPORT		169,707.79	
050-1200	CASH AT CO TREAS.		636.99	
050-1270	ACCOUNTS RECEIVABLE		39,587.50	
050-1275	ALLOWANCE FOR UNCOLLECTIBLE AR	(1,715.00)	
050-1280	DUE TO/ FROM OTHER FUNDS		85.00	
050-1510	INV./FUEL OIL, LUBE OIL, SALT		9,097.52	
050-1800	PREPAID INSURANCE		5,015.28	
050-2010	LAND & LAND RIGHTS		397,514.12	
050-2012	APRON PAVING		12,245.00	
050-2100	BUILDINGS		2,972,793.07	
050-2110	PARKING LOT		19,903.75	
050-2115	RUNWAY PAVING		645,454.23	
050-2120	TAXIWAY PAVING		2,355,172.27	
050-2200	WATER SYSTEM		18,244.32	
050-2210	EQUIPMENT		287,370.43	
050-2405	NAV-AID EQUIPMENT		541,893.37	
050-2410	FUEL HANDLING EQUIPMENT		144,396.64	
050-2600	OFFICE FURN./EQUIP		10,331.53	
050-2900	ACCUM. DEPR. - GEN. PLANT	(4,395,504.62)	
	TOTAL ASSETS			3,217,380.10

LIABILITIES AND EQUITY

LIABILITIES

050-3000	ACCOUNTS PAYABLE	(277.44)	
050-3300	BONDS PAYABLE		71,000.00	
050-3350	ACCRUED BOND INTEREST		1,057.60	
050-3600	AVIATION PAYABLE		28,290.00	
	TOTAL LIABILITIES			100,070.16

FUND EQUITY

050-3900	CITY OF CRETE EQUITY		3,034,312.79	
	REVENUE OVER EXPENDITURES - YTD		82,997.15	
	BALANCE - CURRENT DATE		3,117,309.94	
	TOTAL FUND EQUITY			3,117,309.94
	TOTAL LIABILITIES AND EQUITY			3,217,380.10

CITY OF CRETE
REVENUES WITH COMPARISON TO BUDGET
FOR THE 8 MONTHS ENDING MAY 31, 2021

AIRPORT

	PERIOD ACTUAL	YTD ACTUAL	BUDGET	UNEARNED	PCNT
<u>REVENUES</u>					
050-4001	6,053.68	11,402.75	25,000.00	13,597.25	45.6
050-4002	136.16	272.32	1,000.00	727.68	27.2
050-4007	.00	23.21	50.00	26.79	46.4
050-4051	.00	174.02	.00	(174.02)	.0
050-4102	.00	43,444.00	.00	(43,444.00)	.0
050-4107	891.17	5,709.01	9,775.00	4,065.99	58.4
050-4215	(376.28)	475.14	.00	(475.14)	.0
050-4904	.00	39,981.75	.00	(39,981.75)	.0
050-4909	1,760.00	51,330.00	112,700.00	61,370.00	45.6
050-4913	239.93	17,824.59	15,500.00	(2,324.59)	115.0
TOTAL REVENUES	8,704.66	170,636.79	164,025.00	(6,611.79)	104.0
TOTAL FUND REVENUE	8,704.66	170,636.79	164,025.00	(6,611.79)	104.0
<u>{EXPENDITURES}</u>					
050-5220	123.61	981.24	1,380.00	398.76	71.1
050-5330	10,129.26	19,339.06	40,000.00	20,660.94	48.4
050-5382	.00	1,982.00	.00	(1,982.00)	.0
050-5390	10.64	434.53	345.00	(89.53)	126.0
050-5791	510.00	5,824.33	5,750.00	(74.33)	101.3
050-5800	685.40	1,105.40	1,725.00	619.60	64.1
050-6020	.00	.00	575.00	575.00	.0
050-6190	.00	337.00	.00	(337.00)	.0
050-6199	.00	23,333.38	53,775.00	30,441.62	43.4
050-7530	1,337.41	12,087.70	18,400.00	6,312.30	65.7
050-8500	.00	250.00	575.00	325.00	43.5
050-9720	2,629.00	15,725.00	15,000.00	(725.00)	104.8
050-9860	2,560.00	5,460.00	1,500.00	(3,960.00)	364.0
050-9970	.00	.00	21,000.00	21,000.00	.0
050-9971	.00	780.00	4,000.00	3,220.00	19.5
TOTAL EXPENDITURES	17,985.32	87,639.64	164,025.00	76,385.36	53.4
TOTAL FUND EXPENDITURES	17,985.32	87,639.64	164,025.00	76,385.36	53.4
NET REVENUE OVER EXPENDITURES	(9,280.66)	82,997.15	.00	(82,997.15)	.0

Report Criteria:

Invoice Detail.GL account = "0500000"- "0509999"

Invoice	Seq	Type	Description	Invoice Date	Due Date	Total Cost	PO Number	Period	GL Account
CITY REVENUE FUND (860)									
05 21	1	Invoice	WATER	06/01/2021	06/10/2021	27.57		00/00	050-7530
Total CITY REVENUE FUND (860):						27.57			
CRETE ACE HARDWARE (1060)									
7098	1	Invoice	CABLE	05/17/2021	06/10/2021	158.33		00/00	050-5330
7357	1	Invoice	HARDWARE	05/22/2021	06/10/2021	55.78		00/00	050-5330
7465	1	Invoice	TOOLS	05/25/2021	06/10/2021	55.77		00/00	050-5330
Total CRETE ACE HARDWARE (1060):						269.88			
ELEVATE AIR SERVICE LLC (1525)									
05 21	1	Invoice	AIRPORT MANAGEMENT	06/01/2021	06/01/2021	3,333.34		06/21	050-6199
Total ELEVATE AIR SERVICE LLC (1525):						3,333.34			
FIREGUARD INC. (1765)									
247285	1	Invoice	FIRE EXTINGUISHER INS	06/03/2021	06/10/2021	62.15		00/00	050-5330
Total FIREGUARD INC. (1765):						62.15			
NAPA AUTO PARTS (3345)									
34182	1	Invoice	REPAIRS	05/03/2021	06/10/2021	79.82		00/00	050-5791
Total NAPA AUTO PARTS (3345):						79.82			
NORRIS PUBLIC POWER DISTRICT (3685)									
05 21	1	Invoice	ELECTRICITY	06/01/2021	06/10/2021	761.23		00/00	050-7530
Total NORRIS PUBLIC POWER DISTRICT (3685):						761.23			
SAPP BROS PETROLEUM (4505)									
IN3491356A	1	Invoice	REPAIRS	05/19/2021	06/10/2021	227.90		00/00	050-5330
Total SAPP BROS PETROLEUM (4505):						227.90			
SEWARD COUNTY INDEPENDENT (4590)									
134721	1	Invoice	MEETING NOTICE	05/26/2021	06/10/2021	10.64		00/00	050-5390
Total SEWARD COUNTY INDEPENDENT (4590):						10.64			
SIGNPRO (4652)									
5018813 B	1	Invoice	SIGN REPAIRS	02/01/2021	06/01/2021	420.00		05/21	050-5330
Total SIGNPRO (4652):						420.00			
WINDSTREAM (5465)									
06 21	1	Invoice	PHONE LINES	06/03/2021	06/10/2021	124.96		00/00	050-5220
Total WINDSTREAM (5465):						124.96			
Grand Totals:						5,317.49			

<u>GL Period</u>	<u>Amount</u>
06/21	3,333.34
05/21	420.00
00/00	1,564.15
Grand Totals:	<u>5,317.49</u>

Vendor number hash: 33572
Vendor number hash - split: 33572
Total number of invoices: 12
Total number of transactions: 12

<u>Terms Description</u>	<u>Invoice Amount</u>	<u>Discount Amount</u>	<u>Net Invoice Amount</u>
Open Terms	5,317.49	.00	5,317.49
Grand Totals:	<u>5,317.49</u>	<u>.00</u>	<u>5,317.49</u>

Report Criteria:
Invoice Detail.GL account = "0500000"-0509999"

Customer		6/10/2021							
Number	Name	Balance	Future	Current	Over 30	Over 60	Over 90	Over 120	Over 150
1020	ANGELL, JESSE	625.00	-	-	-	-	-	-	\$625.00
1050	CORKLE, BILL	2,460.00	-	-	\$1,320.00	-	\$1,140.00	-	-
1070	CRETE SKYDIVING CENTER 91803	6,633.22	-	-	-	\$96.75	\$96.75	\$95.35	\$6,344.37
1205	LUCAS, RICH	1,715.00	-	-	-	-	-	-	\$1,715.00
1220	MARINIELLO, PETE ROBERT	1,425.00	-	-	\$285.00	-	-	-	\$1,140.00
1280	PRINTZ, ED	564.89	-	-	-	-	-\$665.00	-	\$1,229.89
1345	STUKENHOLTZ, WILLIAM	4,260.00	-	-	-	\$1,140.00	-	-	\$3,120.00

6/10/2021

ANNUAL INVOICE	DOOR WPTH	HANGAR #	NAME		Monthly	Insurance Expiration Date	
					COST		
4/1/2021			EE	Howard Nitzel	Nitzel	\$65.00	
10/1/2020	40		D3	S/S Systems	S/S	\$95.00	
2/1/2021	45		G3	Gary Petersen	Petersen	\$110.00	
8/1/2020	40		C4	Tim Kray	Kray	\$95.00	
12/1/2020	40		E7	Terry Anderson	Anderson	\$95.00	
4/1/2021	40		E3	Jesse Angell	Angell	\$95.00	
11/1/2020	45		G4	Cessna 414 LLC	Cessna	\$110.00	
4/1/2021			FW	John Chase	Chase	\$65.00	
6/1/2020	40		A2	Arlyn Copley	Copley	\$70.00	
3/1/2021	40		E6	Bill Corkle	Corkle	\$95.00	
5/1/2021	45		G8	Bill Corkle	Corkle	\$110.00	
5/1/2021	45		F2	Carry Crist	Crist	\$110.00	
6/1/2020			DW	Tom Demars	Demars	\$65.00	
4/1/2021	40		E4	Eagle Aero	Eagle	\$95.00	
9/1/2020	40		C7	Emrich Aerial	Emrich	\$95.00	
7/1/2020	40		C1	Samual Greenfield	Greenfield	\$95.00	
2/1/2021	42		B8	Jaris Hennerberg	Hennerberg	\$100.00	
6/1/2020			EW	JD Aviation	JD	\$65.00	
6/1/2020	45		F1	Drew Jensen	Jensen	\$110.00	
5/1/2021	42		B6	Matthew Johnson	Johnson	\$100.00	
3/1/2021	40		C5	Brett Jungren	Jungren	\$95.00	
10/1/2020	40		D1	JD Kracl	Kracl	\$95.00	
4/1/2021	40		E1	RJ Lehr	Lehr	\$95.00	
11/1/2020			BW	Jonathon Lopez	Lopez	\$65.00	
5/1/2021	40		C2	Pete Mariniello	Mariniello	\$95.00	
4/1/2021			GW	Michael Mitchell	Mitchell	\$65.00	
6/1/2020	40		A5	More Than Games	More	\$70.00	
JTO			GE	Jeff Mulbery	Mulbery	\$65.00	
10/1/2020	40		E8	Paul Mussman	Mussman	\$95.00	
7/1/2020			FE	Milo Olson	Olson	\$65.00	
4/1/2021	40		E2	Ed Printz	Printz	\$95.00	
10/1/2020			BE	Wayne Riley	Riley	\$65.00	
6/1/2020	42		B3	Darcie Ross	Ross	\$100.00	
4/1/2021			#3	CRETE SKYDIVING	Skydiving	\$672.50	
6/1/2020	40		A1	Ray Slama	Slama	\$70.00	
9/1/2020	40		A6	Bill Stuckenholtz	Stuckenholtz	\$70.00	
4/1/2021	40		C3	Bill Stuckenholtz	Stuckenholtz	\$95.00	
11/1/2020	45		F4	Chris Weaver	Weaver	\$110.00	
11/1/2020	45		G1	Chris Weaver	Weaver	\$110.00	