

CITY OF CRETE, NEBRASKA
CITY COUNCIL REGULAR MEETING

May 15, 2018

Notice of the meeting was given by posting and publishing in The Crete News, the appointed method for giving notice as shown by the Proof of Publication attached to the minutes. Advance notice of the meeting was also given to the Mayor and City Council. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open Meetings Act, Laws of the State of Nebraska in the back of the Council Chambers. Additional copies are available to read. The City may consider items listed on the agenda in random order. All proceedings shown were taken while the meeting was open to the attendance of the public.

Those in attendance pledged allegiance to the flag.

1. Open Meeting

David Bauer: Present

Kyle Frans: Present

Judy Henning: Present

Jack Oelschlager: Present

Travis Sears: Present

Dale Strehle: Present

Present: 6.

Mayor Foster called the meeting to order at 6:00pm.

2. Roll Call

3. Petitions - Communications - Citizen Concern

A citizen petition for pedestrian crossing lights at 13th and Iris was heard and referred to the Public Works Committee.

4. Special Order of Business

4.A. Public Hearing - CDBG Street Assessment Study

Motion to open the public hearing at 6:03pm. Carried with a motion by Travis Sears and a second by Jack Oelschlager.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 6, No: 0

Motion to close the public hearing at 6:05pm. Carried with a motion by Travis Sears and a second by Dale Strehle.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 6, No: 0

Staff from SENDD discussed the status of the project. No comments were received from the public regarding this project.

4.B. Public Hearing - Liquor License Manager

Motion to open the public hearing at 6:06pm. Carried with a motion by Travis Sears and a second by Jack Oelschlager.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 6, No: 0

Motion to close the public hearing at 6:07pm. Carried with a motion by Travis Sears and a second by Dale Strehle.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye
Aye: 6, No: 0

No comments were received from the public regarding this item.

4.C. Public Hearing - Property Dedication

Motion to open the public hearing at 6:08pm. Carried with a motion by Travis Sears and a second by Jack Oelschlager.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye
Aye: 6, No: 0

Motion to close the public hearing at 6:10pm. Carried with a motion by Travis Sears and a second by Dale Strehle.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye
Aye: 6, No: 0

No comments were received from the public regarding this item.

4.D. Immigrant Heritage Month Proclamation request

Motion for City Clerk to read the Proclamation. Carried with a motion by Dale Strehle and a second by Travis Sears.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye
Aye: 6, No: 0

Motion to designate June 2018 as Immigrant Heritage Month. Carried with a motion by Travis Sears and a second by Dale Strehle.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye
Aye: 6, No: 0

4.E. Manhole Odor Control

Motion to approve a manhole odor control purchase agreement for \$25,615 as recommended by the City Council Public Works Committee. Carried with a motion by David Bauer and a second by Judy Henning.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye
Aye: 6, No: 0

4.F. DTR Contracts

4.F.1. 1302 Main Ave.

Motion to approve a Downtown Revitalization contract for 1302 Main as recommended by the City Council Legislative Development Committee. Carried with a motion by Judy Henning and a second by Jack Oelschlager.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye
Aye: 6, No: 0

4.F.2. 1324 Main Ave.

Motion to approve a Downtown Revitalization contract for 1324 Main as recommended by the City Council Legislative Development Committee. Carried with a motion by Judy Henning and a second by Dale Strehle.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye
Aye: 6, No: 0

4.F.3. 1314-18 Main Ave.

Motion to approve a Downtown Revitalization contract for 1314-18 Main as recommended by the City Council Legislative Development Committee. Carried with a motion by Judy Henning and a second by Dale Strehle.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye
Aye: 6, No: 0

4.G. Comprehensive Plan Update and Housing Study

5/1/18 Public Works: Table until next meeting when proposal has been received from consultant Carried with a motion by Travis Sears and a second by Judy Henning.

David Bauer: Aye, Judy Henning: Aye, Travis Sears: Aye
Aye: 3, No: 0

Motion to approve a Comprehensive Plan update and Housing Study proposal for \$17,000 from JEO Consulting as recommended by the City Council Public Works Committee. Carried with a motion by David Bauer and a second by Judy Henning.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye
Aye: 6, No: 0

City Administrator Tom Ourada described the need for a Comprehensive Plan update and Housing Study.

4.H. East Ridge First Addition Improvements

Motion to approve an agreement regarding improvements in the East Ridge 1st Addition as recommended by the City Council Public Works Committee. Carried with a motion by David Bauer and a second by Travis Sears.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye
Aye: 6, No: 0

Discussion was held regarding the improvements and need for the warranty agreement.

4.I. Insurance Request for Proposals

Motion to table reviewing a proposal by Charlesworth Consulting to do a risk assessment, develop a request for proposals on property/casualty/work comp insurance and review the proposals for recommendation on the fiscal year beginning October 1, 2018 until the May 1st Finance Committee meeting. Carried with a motion by Kyle Frans and a second by Dale Strehle.

Kyle Frans: Aye, Travis Sears: Aye, Dale Strehle: Aye
Aye: 3, No: 0

Motion to approve an insurance risk assessment proposal for \$10,250 by Charlesworth Consulting as recommended by the City Council Finance Committee. Carried with a motion by Dale Strehle and a second by Kyle Frans.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye
Aye: 6, No: 0

City Administrator Tom Ourada described the proposal and use of the risk assessment.

5. Resolutions & Ordinances

5.A. Resolution 2018-11 Property Dedication

Motion to approve Resolution #2018-11 approving the dedication of property for a public park. Carried with a motion by David Bauer and a second by Dale Strehle.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 6, No: 0

5.B. Resolution 2018-12 NDOT Tuxedo Park Road

Motion to approve Resolution #2018-12 to accept the NDOT Plan-in-Hand Report for Tuxedo Park Road as recommended by the City Council Public Works Committee. Carried with a motion by David Bauer and a second by Dale Strehle.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 6, No: 0

5.C. Resolution 2018-13 East Ridge 1st Addition Improvements

Motion to approve Resolution #2018-13 regarding improvements in the East Ridge 1st Addition as recommended by the City Council Public Works Committee. Carried with a motion by David Bauer and a second by Dale Strehle.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 6, No: 0

6. Officers' Reports

Park and Rec Director Dan Dunaway reported that the city pool has been filled and that the new go-cart track is under construction.

Chief Hensel reported that it is Police Memorial Week and new hires are in their second week of police academy.

City Administrator Tom Ourada reported that the city cemetery is being prepared for Memorial weekend. Mr. Ourada stated that he would be attending MEAN meetings in Kearney later in the week and described several ongoing and upcoming projects.

Finance Director Jerry Wilcox requested a special meeting this week to consider a further business item. A special meeting was set for May 17, 2018 at 5:00pm.

7. Consent Agenda

Motion to approve the consent agenda. Carried with a motion by Travis Sears and a second by Dale Strehle.

David Bauer: Aye, Kyle Frans: Aye, Judy Henning: Aye, Jack Oelschlager: Aye, Travis Sears: Aye, Dale Strehle: Aye

Aye: 6, No: 0

7.A. City Council Meeting Minutes

7.A.1. May 1, 2018

7.B. City Council Committee Meeting Minutes

7.B.1. April 19, 2018 Public Works

7.B.2. May 1, 2018 Public Works

7.C. City Treasurer's Report

7.D. Claims Against the City

8. Adjournment

The City Council meeting was adjourned at 6:35pm.

Mayor

(SEAL)

City Clerk-Treasurer

I, Jerry Wilcox, City Clerk for the City of Crete, hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Mayor and Council. I hereby certify that a copy of the Open Meetings Act was posted in the back of the Council Chambers. I certify that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the City Clerk. I certify that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public. I certify that the minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of the City Council. I certify that all news media requesting notification concerning meetings of the City Council were provided with advance notification of the time and place of said meeting and the subjects to be discussed.

City Clerk-Treasurer

(S E A L)