

CITY OF CRETE, NEBRASKA
CITY COUNCIL REGULAR MEETING
April 14, 2016

Notice of the meeting was given by posting and publishing in The Crete News, the appointed method for giving notice as shown by the Proof of Publication attached to the minutes. Advance notice of the meeting was also given to the Mayor and City Council. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open Meetings Act, Laws of the State of Nebraska in the back of the Council Chambers. Additional copies are available to read. The City may consider items listed on the agenda in random order. All proceedings shown were taken while the meeting was open to the attendance of the public.

Those in attendance pledged allegiance to the flag.

1. Open Meeting
2. Roll Call
3. Special Order of Business
 - 3.A. Agreement to Transfer Entitlement Funds
4/14/16 Approve agreement Carried with a motion by Dan Papik and a second by Justin Kuntz.
Justin Kuntz: Aye, Dan Papik: Aye, Blaine Spanjer: Aye
Aye: 3, No: 0
 - 3.B. Resolution
4/14/16 Approve resolution Carried with a motion by Dan Papik and a second by Justin Kuntz.
Justin Kuntz: Aye, Dan Papik: Aye, Blaine Spanjer: Aye
Aye: 3, No: 0
4. Officers' Reports
5. Consent Agenda
4/14/16 Approve consent items as presented Carried with a motion by Justin Kuntz and a second by Preston Meints.
Justin Kuntz: Aye, Dan Papik: Aye, Blaine Spanjer: Aye
Aye: 3, No: 0
- 5.A. Airport Authority Meeting Minutes
- 5.B. Financial Report
- 5.C. Accounts Payable
6. Adjournment
8:30 am Carried with a motion by Preston Meints and a second by Justin Kuntz.
Justin Kuntz: Aye, Dan Papik: Aye, Blaine Spanjer: Aye
Aye: 3, No: 0

Mayor

(SEAL)

City Clerk-Treasurer

I, Jerry Wilcox, City Clerk for the City of Crete, hereby certify that the foregoing is a true and correct copy of the proceedings had and done by the Mayor and Council. I hereby certify that a copy of the Open Meetings Act was posted in the back of the Council Chambers. I certify that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and available for public inspection at the office of the City Clerk. I certify that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting and that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public. I certify that the minutes were in written form and available for public inspection within ten working days and prior to the next convened meeting of the City Council. I certify that all news media requesting notification concerning meetings of the City Council were provided with advance notification of the time and place of said meeting and the subjects to be discussed.

City Clerk-Treasurer

(S E A L)

NEBRASKA DEPARTMENT OF AERONAUTICS

Pete Ricketts
Governor

Ronnie D. Mitchell
Director



RECEIVED
MAR 14 2016
CITY CLERK'S OFFICE

March 7, 2016

Mr. Blaine Spanjer, Chairman
Crete Airport Authority
P.O. Box 86
Crete, NE 68333-0086

Subject: Crete Municipal Airport
Crete, NE
Expiring Funds

Dear Mr. Spanjer:

The Crete Airport Authority has requested an AIP grant to replace T-hangar B. Last year we agreed to move the request from 2016 to 2017 to allow the Authority to bank the maximum federal entitlement funds (\$600,000) for the project. The airport has entitlement (\$12,811) that will expire this federal fiscal year so we are proposing that the Authority transfer the expiring funds to Nebraska Department of Aeronautics so they can be used at another Nebraska airport.

Please discuss the transfer at your next Authority meeting. Enclosed are three copies of an Agreement for Transfer of Non-Primary Entitlements and two copies of the associated resolution. If acceptable, the yellow sheets of the resolution should be completed and signed by both you (the chairman) and the secretary. The agreements should then be signed by the chairman and certified by your attorney. Keep one copy of the resolution and one copy of the agreement and return the others to this office.

The transfer agreement must be certified by your attorney. We are able to cover your attorney's fee, up to \$100, provided the attorney submits a detailed invoice.

If you have any questions, please contact me at this office.

Sincerely,
DEPARTMENT OF AERONAUTICS

Anna Lannin, P.E.
Planning and Programming Division

Enclosures

Main Office

Mailing Address
P.O. Box 82088
Lincoln, Nebraska 68501
402.471.2371
402.471.2906 fax

Office Location
3431 Aviation Road Suite 150
Lincoln, Nebraska 68524
3
www.aero.nebraska.gov

Navigational Aids Office

Kearney Municipal Airport
5065 Airport Road
Kearney, Nebraska 68847
308.865.5696
fax 308.865.5697

AGREEMENT FOR TRANSFER OF NON-PRIMARY ENTITLEMENTS

In accordance with section 47117(c)(2) of Title 49 U.S.C. (hereinafter called the "Act).

Crete Airport Authority

(Name of Transferor Sponsor)

Hereby waives receipt of the following amount of funds apportioned to it for each fiscal year specified under section 47114(d)(3)(a) of the Act.

<u>Amount</u>	<u>Fiscal Year</u>
\$12,811	2013
\$	20__
\$	20__
<hr/>	
TOTAL \$12,811	

On the condition that the Federal Aviation Administration makes the waived amount available to:

Nebraska Department of Aeronautics

(Name of Transferee Sponsor)

for eligible projects under section 47104(a) Act. This waiver shall expire on earlier of September 30, 2016 *(date)* or when the availability of apportioned funds would lapse under section 47117(b) of the Act.

FOR THE UNITED STATES OF AMERICA FEDERAL AVIATION ADMINISTRATION

FOR CRETE AIRPORT AUTHORITY

(Signature)

(Signature)

(Typed Name)

Blaine Spanjer
(Typed Name)

(Title)

Chairman
(Title)

(Date)

(Date)

CERTIFICATE OF SPONSOR'S ATTORNEY

I, _____, acting as Attorney for the Sponsor do hereby certify:

That I have examined the foregoing Agreement and find that the Sponsor has been duly authorized to make such transfer and that the execution thereof is in all respects due and proper and in accordance with the laws of the State of Nebraska and the Act.

Dated at _____ this ___ day of _____, 2016.

By: _____
(Signature of Sponsor's Attorney)

EXTRACT FROM THE MINUTES OF AN OFFICIAL MEETING OF THE AIRPORT AUTHORITY OF CRETE, NEBRASKA, SPONSOR OF THE CRETE MUNICIPAL AIRPORT, HELD ON _____, 2016.

The following resolution was introduced by _____, read in full, seconded by _____ and considered:

RESOLUTION ADOPTING AND APPROVING THE EXECUTION OF AN AGREEMENT TO WAIVE RECEIPT OF THE NON-PRIMARY ENTITLEMENT FUNDS APPORTIONED TO THE CRETE MUNICIPAL AIRPORT IN FISCAL YEAR(S) 2013, AND TRANSFERRING THESE FUNDS TO THE NEBRASKA DEPARTMENT OF AERONAUTICS FOR USE AT ANOTHER NEBRASKA AIRPORT.

Be it resolved by the Chairman and Members of the Airport Authority of Crete, Nebraska, that:

1. The Airport Authority shall enter into an Agreement with the Federal Aviation Administration waiving the airport's right to the specified non-primary entitlement funds and transferring those funds to the Nebraska Department of Aeronautics.
2. The Chairman of the Airport Authority is hereby authorized and directed to execute said Agreement on behalf of the Airport Authority.
3. The Agreement referred to hereinabove is attached hereto as Exhibit "O", and made a part hereof by reference.

Upon calling for a vote on the resolution, _____ voted yea, and _____ voted nay, and the resolution therefore was declared passed and approved on _____, 2016.

ATTEST: _____
Secretary

Chairman



Crete Airport Authority
Post Office Box 86
Crete, Nebraska 68333-0086
Telephone: 402-826-3809

March 25, 2016

T-Hanger Lessees
Crete Municipal Airport

Re: Hanger Lease Billing

Dear Hanger Tenants:

In an effort to improve the efficiencies of the Crete Municipal Airport operations, we are making a change in the process of billing for hanger leases. Starting with the April hanger rent billing, you will be billed annually. If you would like to pay for a full year, we will continue to offer 12 months for the payment of 11 months. You may do this at any time during the year.

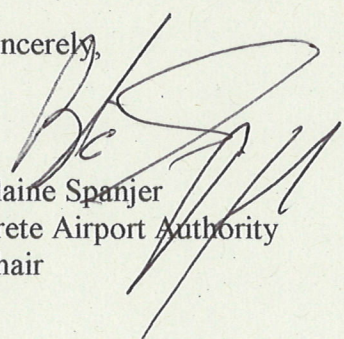
You may continue to pay monthly if you wish, however if the payment is received after the 15th of each month, a late charge will be billed as is stated in the lease.

If fuel is charged, it will continue to be billed monthly, but we would prefer that fuel sales are cash or credit cards.

Please continue to keep your insurance certificates up to date and provided to the City Clerk, PO Box 86, Crete NE 68333

If you have any questions please give me a call at 402-826-5188.

Sincerely,


Blaine Spanjer
Crete Airport Authority
Chair



1525 Kautz Road, Suite 100 | West Chicago, IL 60185 | (630) 584-7552 | fax (630) 584-2099 |

Renewal of Policy Number: 14000051
 Policy Effective: 5/3/2016
 Client Service Manager: Debbie Galetano
 Gallagher Aviation Broker: John Worthing

GENERAL INFORMATION

Applicant's Name:	Crete Airport Authority		
Address:	Bauer Insurance Agency P.O. Box 159 1241 Main Street Crete NE 68333		
Business of Applicant:	owner of Airport		
Phone Number	402-826-5141	Website Address:	
Form of Business:	<input checked="" type="checkbox"/> Government [] Corporation [] Partnership [] Estate [] Other		
List Officers and/or Partners:			
Name and Location of Airport:	Crete Municipal Crete, NE	Airport Identifier	CEK
Applicant's Interest in Airport:	<input checked="" type="checkbox"/> Owner [] Lessor [] Lessee [] Trustee [] Other		
Applicant's Occupancy is:	<input checked="" type="checkbox"/> All [] Part of Premises (describe)		
If applicant is a Government			
Does airport board/authority/commission or transportation authority operate airport?		<input checked="" type="checkbox"/> Yes [] No	
Does applicant maintain insurance for all other non-airport operations through commercial insurance carriers		<input checked="" type="checkbox"/> Yes [] No	
If yes, list:	Limits:	5,000,000 / 5,000,000	
	Expiration Date:	10/1/16	
	Deductibles:	5,000	
If no, describe program fully:			

AIRPORT INFORMATION – Explain all Yes answers.

Airport Elevation:	1499	FAA Airport Classification:	B1		
List certificate restrictions and exemptions:	NA				
Is the airport certified under FAR 139?	[] Yes <input checked="" type="checkbox"/> No				
Who is responsible for maintenance of these premises?	Crete Airport Authorities				
Runway	Heading	Length	Width	Surface	Obstructions
#1	17/35	4201	75	concrete	
#2	13/31	3370	150	turf	
#3					
#4					
#5					
Estimated Number of aircraft movements this year for					
General Aviation		15,000			
Commuter Airlines		0			
Other Airlines		0			
Military		0			
Estimated number of passengers enplaned this year?		N/A			
Largest aircraft using airport:		Small Turbo Prop			
Operated by:		Reed Aviation			
List Airlines that will serve airport during the next three years:		N/A			
List scheduled air taxi operations that will serve airport during the		7 N/A			

next three years: N/A

OPERATIONS

Does applicant engage directly in any of the following operations?	If yes, please provide annual sales receipts for:	
	Last Year (Actual)	Next Year (Estimated)
Total Gross Receipts	\$ 195,330	\$ 201,300

Fueling Operations			
Sale of Gas	[] Yes	[X] No	\$ -
Sale of Auto Gas	[X] Yes	[] No	\$ 4,310
Sale of AvGas	[X] Yes	[] No	\$ 80,680
Sale of Jet Fuel	[X] Yes	[] No	\$ 32,740
Airline (except Regional Gallons, if any, include above)	[] Yes	[X] No	\$ -

Annual gallons sold-Auto Gas	980	Last Year		Next Year	Annual gallons sold-General Aviation	22360	Last Year	23000	Next Year
Annual gallons sold-AvGas	14940				Annual gallons sold-Airline	0			
Annual gallons sold-Jet Fuel	7440				Annual gallons sold-Military	0			

Aircraft Products/Completed Operations/Services			
New Aircraft Sales	\$	-	\$ -
New Aircraft Sales Fees	\$	-	\$ -
Used Aircraft Sales	\$	-	\$ -
Used Aircraft Sales Fees	\$	-	\$ -
Fixed Wing Piston Aircraft Repair and Service	\$	-	\$ -
Fixed Wing Turbine Aircraft Repair and Service	\$	-	\$ -
Rotor Wing Piston Repair and Service	\$	-	\$ -
Rotor Wing Turbine Repair and Service	\$	-	\$ -
Avionic Repair and Service	\$	-	\$ -
Engine Overhauls/Service	\$	-	\$ -
Propeller Overhauls/Service	\$	-	\$ -
Aircraft Parts (not installed)	\$	-	\$ -
Avionics (not installed)	\$	-	\$ -
Pre Buy Inspections	\$	-	\$ -
Aircraft Painting	\$	-	\$ -
Aircraft Interiors	\$	-	\$ -
Aircraft Detailing	\$	-	\$ -
Deicing Services	\$	-	\$ -
Airline Ground Support Operations	\$	-	\$ -
Catering/Restaurant (excluding vending)	\$	-	\$ -
Cleaning Services	\$	-	\$ -
Landing Fees	\$	-	\$ -
Aircraft Charter	\$	-	\$ -
Instruction and Rental	\$	-	\$ -
Pilot Supplies	\$	-	\$ -
Hangar Rental or Lease	\$	51,500	\$ 55,000
Tie Down Rental or Lease	\$	-	\$ -
Garage Rental or Lease	\$	-	\$ -
Auto Parking	\$	-	\$ -
Auto Repair and Service	\$	-	\$ -
Renting Space for Retail or Service Operations	\$	2,400	\$ 2,400
Renting or Leasing Land or Buildings	\$	23,900	\$ 23,900

GENERAL INFORMATION – Explain all "yes" answers.	
Provide description and location of other premises used permanently, occasionally or on a temporary basis in conjunction with the business.	N/A
Any change in management? (If yes, provide name and title, length of experience in operations and how long manager has been employed by the applicant.)	[] Yes <input checked="" type="checkbox"/> No
Has applicant signed any agreements assuming liability of others or in which there is a request for additional insured status since last reported? (If yes, attach copies of agreements.)	[] Yes <input checked="" type="checkbox"/> No
Has applicant had any aviation losses or claims in the past 12 months that have not been reported to Gallagher Aviation or to your insurance company? (If yes, please provide details.)	[] Yes <input checked="" type="checkbox"/> No
Is there any other pertinent information or any other changes in exposure which materially affect your operation?	[] Yes <input checked="" type="checkbox"/> No

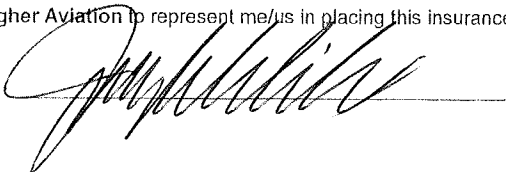
COVERAGE						
Coverages	Limits of Insurance and Deductibles					
General Aggregate Limit (other than Products/Completed Operations)	XXXXXXX	XXXXXXX	XXXXXXX	XXXXXXX		Aggregate
Products and Completed Operations		Each Person		Each Occurrence	\$2,000,000	Aggregate
Personal and Advertising Injury		Each Person		Each Occurrence	\$2,000,000	Aggregate
Each Occurrence Limit		Each Person	\$2,000,000	Each Occurrence	XXXXXXX	XXXXXXX
Property Damage Deductibles		Piston Aircraft		Turbine Aircraft	XXXXXXX	XXXXXXX
		Non-Aircraft				
Fire Damage Limit (any one fire)	XXXXXXX	XXXXXXX	\$25,000	Each Occurrence	XXXXXXX	XXXXXXX
Medical Payments	\$2,500	Each Person		Each Occurrence	XXXXXXX	XXXXXXX
Hangarkeeper's Liability Coverage	\$100,000	Each Aircraft	\$500,000	Each Loss	XXXXXXX	XXXXXXX
Deductibles	\$1,000	Piston Aircraft	\$1,000	Turbine Aircraft		Airline Aircraft

REMARKS

I/We certify all statements or representations contained on all pages of this application are true and correct and that I/We have read, understand and agree with all particulars contained herein and that no material information has been withheld. I/We agree that the terms and conditions of this application and policy currently in use by the insurers shall be the basis of any contract between me/us and the insurance company.

I/We further agree that the insurance company or their representatives, at their option, but without obligation to do so, may investigate to the extent I deem necessary, any qualifications or statement contained in this application. I/We further confirm that unless otherwise stated in this application, no property described herein has any unrepaired damage as of the effective date of this application and that I/We are the sole and unconditional owners of the property.

I/We authorize Gallagher Aviation to represent me/us in placing this insurance.

Applicant's Signature  Title City Clerk-Treasurer Date 3/29/16

NOTICE TO APPLICANTS

Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information or, conceals, for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent act, which is a crime, and subjects such person to criminal and civil penalties.

NOTICE TO ARKANSAS AND NEW MEXICO APPLICANTS: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit, or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

NOTICE TO CALIFORNIA APPLICANTS: Pursuant to California Insurance Law, Sec. 1623, this application for insurance is being submitted by an insurance broker who is acting on behalf of an insured.

NOTICE TO COLORADO APPLICANTS: It is unlawful to knowingly provide false, incomplete, or misleading facts or information to an insurance company for the purpose of defrauding or attempting to defraud the company. Penalties may include imprisonment, fines, denial of insurance and civil damages. Any insurance company or agent of an insurance company who knowingly provides false, incomplete, or misleading facts or information to a policyholder or claimant for the purposes of defrauding or attempting to defraud the policyholder or claimant with regard to a settlement or award payable from insurance proceeds shall be reported to the Colorado Division of Insurance within the Department of Regulatory Authorities.

NOTICE TO DISTRICT OF COLUMBIA APPLICANTS: WARNING: It is a crime to provide false or misleading information to an insurer for the purpose of defrauding the insurer or any other person. Penalties include imprisonment and/or fines. In addition, an insurer may deny insurance benefits if false information materially related to a claim was provided by the applicant.

NOTICE TO FLORIDA APPLICANTS: Any person who knowingly and with intent to injure, defraud, or deceive any insurer files a statement of claim or an application containing any false, incomplete or misleading information is guilty of a felony in the third degree.

NOTICE TO HAWAII APPLICANTS: For your protection, Hawaii law requires you to be informed that presenting a fraudulent claim for payment of a loss or benefit is a crime punishable by fines or imprisonment or both.

NOTICE TO KENTUCKY APPLICANTS: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance containing any materially false information, or conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime.

NOTICE TO LOUISIANA APPLICANTS: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit, or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

NOTICE TO MAINE APPLICANTS: It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties may include imprisonment, fines or a denial of insurance benefits.

NOTICE TO MARYLAND APPLICANTS: Any person who, with the intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement may be guilty of insurance fraud.

NOTICE TO MINNESOTA APPLICANTS: A person who submits an application or files a claim with intent to defraud or helps commit a fraud against an insurer is guilty of a crime.

NOTICE TO NEW JERSEY APPLICANTS: Any person who includes any false or misleading information on an application for an insurance policy is subject to criminal and civil penalties.

NOTICE TO NEW MEXICO APPLICANTS: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to civil fines and criminal penalties.

NOTICE TO NEW YORK APPLICANTS: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information conceals for the purpose of misleading, information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime, and shall also be subject to a civil penalty not to exceed five thousand dollars and the stated value of the claim for each such violation.

NOTICE TO OHIO APPLICANTS: Any person who, with intent to defraud or knowing that he is facilitating a fraud against an insurer, submits an application or files a claim containing a false or deceptive statement is guilty of insurance fraud.

NOTICE TO OKLAHOMA APPLICANTS: WARNING: Any person who knowingly, and with intent to injure, defraud or deceive any insurer, makes any claim for the proceeds of an insurance policy containing any false, incomplete or misleading information is guilty of a felony. (365: 15-1-10, 36 S.S. 3613.1)

NOTICE TO OREGON APPLICANTS: Any person who knowingly, and with intent to defraud or solicit another to defraud an insurer: (1) by submitting an application, or (2) by filing a claim containing a false statement as to material fact, may be violating state law.

NOTICE TO PENNSYLVANIA APPLICANTS: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance or statement of claim containing any materially false information, or conceals for the purpose of misleading information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties.

NOTICE TO RHODE ISLAND APPLICANTS: Under Rhode Island law, there is a criminal penalty for failure to disclose a conviction of arson.

NOTICE TO TENNESSEE, VIRGINIA AND WASHINGTON APPLICANTS: It is a crime to knowingly provide false, incomplete or misleading information to an insurance company for the purpose of defrauding the company. Penalties include imprisonment, fines and denial of insurance benefits.

NOTICE TO TEXAS APPLICANTS: Any person who makes an intentional misstatement that is material to the risk may be found guilty of insurance fraud by a court of law.

NOTICE TO UTAH APPLICANTS: Any person, who knowingly presents false or fraudulent underwriting information, files or causes to be filed a false or fraudulent claim for disability compensation or medical benefits, or submits a false or fraudulent report or billing for health care fees or other professional services is guilty of a crime and may be subject to fines and confinement in prison.

NOTICE TO VERMONT APPLICANTS: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance may be guilty of a crime and may be subject to civil fines and criminal penalties.

NOTICE TO WEST VIRGINIA: Any person who knowingly includes any false or misleading information on an application for an insurance policy is subject to criminal and civil penalties.

CITY OF CRETE, NEBRASKA
AIRPORT AUTHORITY
March 10, 2016
8:15 AM

Notice of the meeting was given by posting, the appointed method for giving notice as shown by the attached notice, at the following locations:

City Hall, 243 East 13th Street
 US Post Office, 1242 Linden Avenue
 City Bank & Trust, 1135 Main Avenue

Advance notice of the meeting also given to the board members. Pursuant to Section 84-1412(8) of the Nebraska Open Meetings Act, the City has posted a current copy of the Open Meetings Act, Laws of the State of Nebraska, in the back of the Council Chambers. Additional copies are available to read. The board may consider items listed on the agenda in random order. All proceedings shown were taken while the meeting was open to the attendance of the public.

Agenda Item 1. Roll Call - Board members present were Howard Nitzel, Dan Papik and Blaine Spanjer. Absent were Preston Meints and Justin Kuntz. Also present were City Clerk Jerry Wilcox and Airport Manager Pat Dennison. The meeting was called to order by Chairperson Spanjer.

Agenda Item 2. Petitions, Communications, Citizen Concerns – None.

Agenda Item 3. Special Order of Business –

A. Drain Tile and Dirt Work – Spanjer reported that Ken McMillan has received a quote to do the drain tile on the north end of the run way and dirt work east of the hanger taxi way of approximately \$2,300. There will also have to be grass planted by McMillan.

Papik made a motion to approve the work be done at the cost not to exceed \$2,300. Nitzel seconded the motion. Voting aye: Nitzel, Papik, Spanjer. Voting no: None. Absent: Kuntz, Meints. Motion carried.

Agenda Item 4. Officers Report – Pat Dennison reported that there is still some roof work that needs to be done. A quote will be obtained from Tilletson Roofing now that the ice is all gone.

Agenda Item 5. Consent Agenda – Papik made a motion to approve the consent agenda items as presented. Nitzel seconded the motion. Voting aye: Nitzel, Papik, Spanjer. Voting no: None. Absent: Kuntz, Meints. Motion carried.

- A. February 11, 2016 minutes
- B. February 29, 2016 financial report
- C. Claims

1	Windstream	Phone	\$109.73
2	Norris Public Power	Electricity (estimate)	\$1,200.00
3	City of Crete	Water	\$32.03
4	City of Crete	Billing	\$75.00
5	Crete Aviation	FBO	\$2,800.00
6	Crete Aviation (paid 2/24)	Fuel Commission	\$952.30
7	Sapp Bros.	Propane	\$197.50
8	The Crete News	Notice	\$10.00
9	Crete Auto Parts	Grease Gun	\$140.48

Agenda Item 6. Adjourn - Board member Nitzel made a motion to adjourn at 8:50 AM. Board member Papik seconded the motion. Voting aye: Nitzel, Papik, Spanjer. Voting no: None. Absent: Kuntz, Meints. Motion carried.

Secretary

Chairperson

4/11/2016

CRETE AIRPORT AUTHORITY
Account Balances
FY 2015

	Account #	Deposits	Expenditures	Bank balance	Outstanding (+/-)	Balance
Pinnacle Bank Checking	XXXXXX114	\$26,791.59	\$7,006.77	\$118,170.45	\$0.00	\$118,170.45
City Bank & Trust Savings	XXX805	\$0.01	\$0.00	\$232.19	\$0.00	\$232.19
TOTAL FUNDS AVAILABLE		\$26,791.60	\$7,006.77	\$118,402.64	\$0.00	\$118,402.64

	Final payment	Issue	Principal	Interest	Total payment	Balance
2013 Revenue Bonds	2017	\$158,000.00	\$0.00	\$635.00	\$635.00	\$46,000.00
NDA Loan	2015	\$190,669.16	\$0.00	\$0.00	\$0.00	\$0.00
TOTAL DEBT		\$348,669.16	\$0.00	\$635.00	\$635.00	\$46,000.00

CRETE AIRPORT AUTHORITY

Aged Accounts Receivable

4/11/2016 4:28 PM

Page 1 of 1

<u>Cust ID</u>	<u>Current</u>	<u>31 to 60</u>	<u>61 to 90</u>	<u>Over 90</u>	<u>Total Past</u>
001002A RENT	\$200.00	\$200.00	\$0.00	\$0.00	\$200.00
001002A FUEL	\$488.78	\$244.17	\$0.00	\$0.00	\$244.17
001002A ELECTRICITY	\$335.58	\$418.53	\$0.00	\$0.00	\$418.53
C4 FUEL	\$0.00	\$0.00	\$72.76	\$0.00	\$72.76
E7 RENT	\$105.00	\$105.00	\$105.00	\$160.00	\$370.00
F1 FUEL	\$0.00	\$203.63	\$0.00	\$0.00	\$203.63
TOTAL PAST DUE ACCOUNTS	\$1,129.36	\$1,171.33	\$177.76	\$160.00	\$1,509.09
BALANCE OF A/R	\$1,716.18	\$0.00	\$0.00	\$0.00	\$2,845.54
TOTAL A/R	\$2,845.54	\$1,171.33	\$177.76	\$160.00	\$4,354.63
PERCENT PAST DUE					34.65%

FUEL ONLY \$2,348.03
53.92%

PAST DUE

FEBRUARY 2016	-	\$1,447.25	\$698.23	\$160.00	\$2,501.94
JANUARY 2016	-	\$2,286.94	\$135.00	\$80.00	\$2,305.48
DECEMBER 2015	-	\$2,323.75	\$0.00	\$86.96	\$2,410.71
NOVEMBER 2015	-	\$3,522.75	\$36.00	\$86.96	\$3,645.71
OCTOBER 2015	-	\$1,537.67	\$1,854.39	\$86.96	\$3,479.02
SEPTEMBER 2015	-	\$1,854.39	\$86.96	\$0.00	\$1,941.35
AUGUST 2015	-	\$1,299.41	\$1,449.26	\$45.57	\$2,794.24
JULY 2015	-	\$2,436.93	\$45.57	\$0.00	\$2,482.50
JUNE 2015	-	\$1,105.16	\$783.44	\$0.00	\$1,888.60
MAY 2015	-	\$863.44	\$872.69	\$0.00	\$1,736.13
APRIL 2015	-	\$952.69	\$80.00	\$0.00	\$1,032.69
MARCH 2015	-	\$1,173.92	\$55.00	\$0.00	\$1,228.92
FEBRUARY 2015	-	\$964.67	\$772.78	\$0.00	\$1,737.45

4/11/2016

CRETE AIRPORT AUTHORITY

	FY 2012	FY 2013	FY 2014	FY 2015	YTD FY 2015 3/31/16	Budget	YTD % Used
REVENUE							66.67%
92-10-4010 PROPERTY TAX	\$57,845.21	\$56,125.26	\$49,513.52	\$50,869.12	\$24,173.18	\$42,000.00	57.56%
92-10-4020 HOMESTEAD ALLOCATION	\$2,571.23	\$1,932.65	\$2,324.35	\$1,586.78	\$645.55	\$2,000.00	32.28%
92-10-4050 MOTOR VEHICLE PRO RATE	\$125.92	\$76.59	\$153.73	\$78.20	\$47.64	\$100.00	47.64%
92-10-4070 INTEREST	\$1,271.98	\$723.20	\$224.24	\$14.07	\$0.08	\$0.00	0.00%
92-10-4880 LEASE PAYMENTS	\$8,918.10	\$9,158.10	\$9,203.10	\$23,908.70	\$15,571.70	\$15,500.00	100.46%
92-10-4950 RENT PAYMENTS	\$57,785.00	\$55,835.00	\$60,490.80	\$51,525.21	\$37,227.24	\$60,500.00	61.53%
92-10-4981 SHARE OF ELECTRICITY COSTS	\$5,619.60	\$5,339.11	\$4,447.59	\$5,149.13	\$4,186.70	\$5,000.00	83.73%
92-10-4990 MISC INCOME	\$525.00	\$225.00	\$3,757.00	\$1.46	\$0.00	\$0.00	0.00%
REVENUE Total	\$134,662.04	\$129,414.91	\$130,114.33	\$133,132.67	\$81,852.09	\$125,100.00	65.43%
EXPENSE							
92-10-5170 LIAB./PHYS./WORK COMP. INS.	\$6,361.45	\$20,594.37	\$13,169.56	\$13,265.01	\$9,326.49	\$15,000.00	62.18%
92-10-5210 UTILITIES	\$13,657.54	\$15,092.81	\$15,214.69	\$14,837.84	\$9,784.89	\$16,000.00	61.16%
92-10-5220 TELEPHONE	\$1,187.06	\$1,142.15	\$1,274.51	\$1,178.79	\$880.27	\$1,300.00	67.71%
92-10-5330 BUILDINGS & GROUNDS MAINT.	\$17,898.56	\$4,162.66	\$7,329.96	\$9,460.37	\$11,672.88	\$10,000.00	116.73%
92-10-5380 PROFESSIONAL SERVICES	\$1,150.00	\$3,021.50	\$250.00	\$2,600.00	\$250.00	\$2,000.00	12.50%
92-10-5390 PRINTING, PUBLICATIONS, LEGALS	\$159.70	\$203.70	\$222.61	\$122.00	\$70.00	\$300.00	23.33%
92-10-5791 VEHICLE/EQUIPMENT REPAIRS	\$1,275.07	\$1,447.78	\$2,102.72	\$2,807.14	\$973.15	\$1,500.00	64.88%
92-10-5800 VEHICLE/EQUIPMENT FUEL	\$1,455.13	\$1,154.93	\$1,718.60	\$1,209.50	\$16.76	\$1,500.00	1.12%
92-10-5970 MISC. OPERATING	\$1,025.00	\$1,165.00	\$956.00	\$1,150.09	\$600.00	\$1,200.00	50.00%
92-10-6020 MISC. SUPPLIES	\$115.97	\$11.20	\$0.00	\$0.00	\$0.00	\$700.00	0.00%
92-10-6140 RESERVE TRANSFER	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
92-10-6199 FBO CONTRACT	\$33,600.00	\$33,600.00	\$33,600.00	\$33,600.00	\$22,400.00	\$33,600.00	66.67%
92-10-6360 LOAN & BOND PRINCIPAL	\$54,916.00	\$53,665.00	\$49,924.00	\$49,924.00	\$2,290.16	\$40,000.00	5.73%
92-10-6370 LOAN & BOND INTEREST	\$3,009.00	\$2,556.68	\$2,824.00	\$2,121.00	\$0.00	\$2,000.00	0.00%
92-10-9950 BAD DEBT EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
EXPENSE Total	\$135,810.48	\$137,817.78	\$128,586.65	\$132,275.74	\$58,264.60	\$125,100.00	46.57%

OPERATIONS	FY 2012	FY 2013	FY 2014	FY 2015	3/31/2016	Budget	% Used
Total Expense	\$135,810.48	\$137,817.78	\$128,586.65	\$132,275.74	\$58,264.60	\$125,100.00	46.57%
Total Revenue	\$134,662.04	\$129,414.91	\$130,114.33	\$133,132.67	\$81,852.09	\$125,100.00	65.43%
Gain/(Loss)	(\$1,148.44)	(\$8,402.87)	\$1,527.68	\$856.93	\$23,587.49	\$0.00	

		RETAIL FUEL					Budget	% Used
		FY 2012	FY 2013	FY 2014	FY 2015	3/31/16		
REVENUE								66.67%
92-11-4440	FUEL SALES	\$113,093.92	\$95,004.26	\$85,060.63	\$117,530.32	\$83,395.05	\$120,000.00	69.50%
REVENUE Total		\$113,093.92	\$95,004.26	\$85,060.63	\$117,530.32	\$83,395.05	\$120,000.00	69.50%
EXPENSE								
92-11-5330	BUILDINGS & GROUNDS MAINT.	\$510.77	\$0.00	\$3,292.04	\$4,646.18	\$0.00	\$4,000.00	0.00%
92-11-5381	COMMISSION	\$19,571.30	\$18,247.30	\$15,937.60	\$24,318.80	\$16,457.20	\$25,000.00	65.83%
		17.31%	19.21%	18.74%	20.69%	19.73%	20.83%	
92-11-5382	CREDIT CARD CHARGES	\$7,302.06	\$4,309.88	\$1,446.65	\$1,126.65	\$1,507.01	\$1,500.00	100.47%
		6.46%	4.54%	1.70%	0.96%	1.81%	1.25%	
92-11-5811	BULK FUEL	\$76,904.05	\$69,266.55	\$92,456.29	\$71,801.82	\$54,905.49	\$89,500.00	61.35%
92-11-9950	BAD DEBT EXPENSE	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
EXPENSE Total		\$104,288.18	\$91,823.73	\$113,132.58	\$101,893.45	\$72,869.70	\$120,000.00	60.72%

RETAIL FUEL	FY 2012	FY 2013	FY 2014	FY 2015	3/31/16	Budget	% Used
Total Expense	\$104,288.18	\$91,823.73	\$113,132.58	\$101,893.45	\$72,869.70	\$120,000.00	60.72%
Total Revenue	\$113,093.92	\$95,004.26	\$85,060.63	\$117,530.32	\$83,395.05	\$120,000.00	69.50%
Gain/(Loss)	\$8,805.74	\$3,180.53	(\$28,071.95)	\$15,636.87	\$10,525.35	\$0.00	
FUEL INVENTORY	Cost	7/20/2015	2/20/2016	Gallons	3/20/2016	Difference	
100LL Fuel	\$3.04	\$7,288.75	\$14,225.68	3,430	\$10,427.20	\$3,138.45	
Auto Fuel	\$2.01	\$297.37	\$901.49	414	\$832.14	\$534.77	
Jet Fuel	\$2.04	\$8,061.81	\$4,314.60	1,128	\$2,301.12	-\$5,760.69	
Total		\$15,647.93	\$19,441.77	4,972	\$13,560.46	(\$2,087.47)	FUEL
				A/P		A/R	STATUS
				\$0.00	\$8,437.88	\$2,348.03	\$10,785.91

		CAPITAL IMPROVEMENTS					Budget	% Used
		FY 2012	FY 2013	FY 2014	FY 2015	3/31/16		
REVENUE								66.67%
92-20-4033	LOAN & BOND PROCEEDS	\$0.00	\$83,000.00	\$0.00	\$0.00	\$0.00	\$0.00	0.00%
92-20-4160	GRANT PROCEEDS	\$0.00	\$41,461.73	\$542,820.18	\$0.00	\$0.00	\$0.00	0.00%
REVENUE Total		\$0.00	\$124,461.73	\$542,820.18	\$0.00	\$0.00	\$0.00	0.00%
EXPENSE								
92-20-5320	RUNWAY, EQUIPMENT, BUILDINGS	\$0.00	\$59,469.35	\$590,651.94	\$0.00	\$0.00	\$0.00	0.00%
EXPENSE Total		\$0.00	\$59,469.35	\$590,651.94	\$0.00	\$0.00	\$0.00	0.00%

CAPITAL IMPROVEMENTS	FY 2012	FY 2013	FY 2014	FY 2015	3/31/16	Budget	% Used
Total Expense	\$0.00	\$59,469.35	\$590,651.94	\$0.00	\$0.00	\$0.00	0.00%
Total Revenue	\$0.00	\$124,461.73	\$542,820.18	\$0.00	\$0.00	\$0.00	0.00%
Gain/(Loss)	\$0.00	\$64,992.38	(\$47,831.76)	\$0.00	\$0.00	\$0.00	

		TOTAL FUNDS					Budget	% Used
		FY 2012	FY 2013	FY 2014	FY 2015	3/31/16		
Total Expense		\$240,098.66	\$289,110.86	\$832,371.17	\$234,169.19	\$131,134.30	\$245,100.00	53.50%
Total Revenue		\$247,755.96	\$348,880.90	\$757,995.14	\$250,662.99	\$165,247.14	\$245,100.00	67.42%
Gain/(Loss)		\$7,657.30	\$59,770.04	(\$74,376.03)	\$16,493.80	\$34,112.84	\$0.00	

Accounts Payable Detail Listing

CITY OF CRETE AIRPORT AUTHORITY

<u>Pay#</u>	<u>Post Date</u>	<u>Due Date</u>	<u>Amount</u>	<u>Invoice</u>	<u>Date</u>	<u>PO#</u>	<u>Date</u>	<u>Vend#</u>	<u>Vendor Name</u>	<u>Status</u>	
	<u>Account#</u>	<u>Work Order</u>			<u>Description</u>				<u>Debit</u>	<u>Credit</u>	
1051	4/5/2016	4/5/2016	635.00	12016	1/20/2016				CITY BANK & TRUST	Ck# 4605 Printed	
	92-10-6370				BOND INTEREST				635.00	0.00	
1053	4/12/2016	4/12/2016	32.03	0316	4/1/2016				CITY OF CRETE PUBLIC WORKS	Posted	
	92-10-5210				WATER SERVICE				32.03	0.00	
1060	4/12/2016	4/12/2016	2,567.81	0416	4/1/2016			9292	CRETE AIRPORT AUTHORITY	Posted	
	92-10-6199				AIRPORT MANAGER				2,567.81	0.00	
1058	4/12/2016	4/12/2016	67.16	925838	3/21/2016				CRETE AUTO SUPPLY, INC.	Posted	
	92-10-5791				OIL & FILTER				67.16	0.00	
1050	3/22/2016	3/22/2016	2,214.60	316	3/22/2016				CRETE AVIATION	Ck# 4604 Printed	
	92-11-5381				FUEL COMMISSION				2,214.60	0.00	
1057	4/12/2016	4/12/2016	10.00	45582	3/2/2016				CRETE NEWS	Posted	
	92-10-5390				MEETING NOTICE				10.00	0.00	
1055	4/12/2016	4/12/2016	494.58	150457	2/1/2016				MICH MICHAEL TODD & COMPANY	Posted	
	92-10-5791				SNOW PLOW BLADES				494.58	0.00	
1054	4/12/2016	4/12/2016	1,015.72	0316	4/1/2016				NORRIS PUBLIC POWER	Posted	
	92-10-5210				ELECTRIC SERVICE				1,015.72	0.00	
1062	4/12/2016	4/12/2016	73.62	1559676	3/28/2016				PLAINS POWER & EQUIPMENT	Posted	
	92-10-5791				MOWER PARTS				73.62	0.00	
1063	4/12/2016	4/12/2016	4.02	1559849	3/28/2016				PLAINS POWER & EQUIPMENT	Posted	
	92-10-5791				MOWER PARTS				4.02	0.00	
1061	4/12/2016	4/12/2016	1,603.20	645296	3/14/2016				SAPP BROS. PETROLEUM, INC	Posted	
	92-10-5800				DIESEL FUEL				1,603.20	0.00	
1059	4/12/2016	4/12/2016	169.25	0038352	3/21/2016				SKALAS OK TIRE STORE INC	Posted	
	92-10-5791				TIRES				169.25	0.00	
1052	4/7/2016	4/7/2016	540.00	2016	4/7/2016				OLSON TOM OLSON	Ck# 4606 Printed	
	92-10-4950				HANGER RENT REFUND				540.00	0.00	
1056	4/12/2016	4/12/2016	109.35	0416	4/1/2016				WINDSTREAM	Posted	
	92-10-5220				TELEPHONE SERVICE				109.35	0.00	
			9,536.34	14 Non-voided payables listed.							

Report Setup
 AP - Accounts Payable Listing : Vendor Name
 Filter Options
 Starting: 3/12/2016
 Ending: 4/12/2016
 Banks: All
 Payable Status: Posted, Printed, ACH, Recorded, Voided
 All Vendors Selected