

Public Hearing & Regular Monthly Meeting of the Kearney Public Schools Board of Education
Kearney Public Schools Board of Education
Monday, April 8, 2024 at 5:30 PM
2nd Floor Staff Development Room, Administration Building
320 W 24th Street
Kearney, NE 68845

1. Public Hearing & Review of American Civics Education Policy & Requirements

1.A. Convene Hearing

1.B. Policy Review, Public Input & Discussion

- Dr. Loofe, along with Natalie Madsen, 7th grade geography teacher at Sunrise Middle School, presented the annual American civics update. Changes in the types of maps allowed for use in the classroom (per LB962) were highlighted.

1.C. Close Hearing

2. Routine Business

2.A. **Call to Order**

President Gaasch called the meeting to order at 5:40 PM.

2.B. **Open Meetings Act Announcement**

This is an open, public meeting of the Kearney Public Schools Board of Education, and a copy of the Open Meetings Act is posted in this room.

2.C. **Pledge of Allegiance**

2.D. **Roll Call**

Attendance Taken at 5:40 PM.

Kathy Gifford: Absent

Amy Barth: Present

Drew Blessing: Present

Steve Gaasch: Present

Paul Hazard: Present

John Icenogle: Present

- Kathy Gifford joined the meeting via zoom.

2.D.I. Excuse Absent Board Member

Move to excuse absent Board member Kathy Gifford from the meeting. This motion, made by Drew Blessing and seconded by John Icenogle, Passed.

Kathy Gifford: Absent, Amy Barth: Yea, Drew Blessing: Yea, Steve Gaasch:

Yea, Paul Hazard: Yea, John Icenogle: Yea

Yea: 5, Nay: 0, Absent: 1

2.E. Approval of the Agenda

Move to approve the agenda for the meeting, as presented. This motion, made by Amy Barth and seconded by Paul Hazard, Passed.

Kathy Gifford: Absent, Amy Barth: Yea, Drew Blessing: Yea, Steve Gaasch: Yea,

Paul Hazard: Yea, John Icenogle: Yea

Yea: 5, Nay: 0, Absent: 1

3. Recognitions

3.A. Recognition of Head Coach Nate Garringer and the KHS eSports Team as 2024 State Champions

- Coach Garringer spoke about his pride in the eSports team and their journey to earning the state championship. They will continue to compete at the national level, and in doing so, the team can qualify for many scholarship opportunities.

3.B. Recognition of Art Teacher Katrina Olmstead and KHS Students Kally Ostermeyer and Shayne Brown for their Selection to Participate in the 27th Annual National K-12 Ceramic Exhibition

- Katrina Olmstead spoke about the high level of competition at the National Ceramic Exhibition and her pride in the work that her students did.

3.C. Recognition of Art Teachers Natasha Hahn, Katrina Olmstead, and Charlotte Dvorak, and KHS Students, Abbie Bausch, Vivianne Beck, Edith Hall, Quinn Peralta Trejo, Evangelina Wilterding, and Myka Otten, as State Scholastic Art Award Winners and National Qualifiers

- Charlotte Dvorak and Katrina Olmstead spoke about the qualification process and recognized those students who earned the Gold Key Award for their work, which qualified them for the national competition.

4. Presentations

4.A. Presentation by the Buffalo County Youth Advisory Board and Recognition of Resolution 02.14.2023 - Youth Mental Health Resources and Coordination

- Genesis Acosta spoke to the Board about the Buffalo County Youth Advisory Board and their efforts to advocate for LB929 which promotes the coordination of 911 and 988 services. A video of YAB members making their presentation was shown.

4.B. Presentation by the Hanny Arram Center on the Real World Academy

- The Board heard a presentation from principal Jason Owens and Hanny Arram Center teachers on the Real World Academy which offers opportunities for students to learn about careers and participate in everyday activities that some students have never experienced, such as how to do laundry and sew buttons. Students are able to visit various local businesses to learn about different jobs within that organization. The UNK

Safety Center came to HACS to talk to the students about the importance of safe driving and spoke about how to sign up for drivers' education classes. Students are evaluated before these experiences and after, as well, to see what they feel they have learned.

4.C. Legislative Update

- Superintendent Mundorf gave an update on the current standing of bills in the Nebraska Legislature as it comes to a close very soon.

4.D. Announcement of the 2024 Kearney Public Schools/Kearney Public Schools Foundation "Celebration of Excellence" Reception

4.E. Update on KPS Library Book Selection, De-selection, and Reconsideration Processes and Other District Action Steps

- Mr. Mundorf gave an update on the KPS process of book selection, de-selection, and reconsideration in reflection of recent changes and revisions at the State Board level in regard to Rule 10 and in light of LB441 in the Nebraska Legislature, as well as the historical removal of KPS Policy 1310. New methods of identifying and labeling books with mature content and suicide help information (if applicable) are being put in place.

5. **Public Participation/Comment**

- Patrons addressed the Board.

6. **Board Reports**

6.A. NASB Legislative Committee Report

- Mr. Blessing gave his update on bills that the NASB Legislative Committee is tracking.

7. **Consent Agenda**

Move to approve the items on the Consent Agenda, as presented. This motion, made by Paul Hazard and seconded by John Icenogle, Passed.

Kathy Gifford: Absent, Amy Barth: Yea, Drew Blessing: Yea, Steve Gaasch: Yea, Paul Hazard: Yea, John Icenogle: Yea

Yea: 5, Nay: 0, Absent: 1

7.A. Approval of Minutes of the March 11, 2024 Regular Meeting; and the April 3, 2024 Board Committee of the Whole Meeting, of the Board of Education

7.B. Approval of the April 2024 Claims

7.C. Approval of the April 2024 Financial Reports

7.D. Approval of the KHS Wrestling Team Summer Camp Trip to Brookings, South Dakota, June 8-12, 2024 *(with no direct costs incurred by the school district)*

8. **Regular Agenda - Personnel**

8.A. Acceptance of Resignations and Retirements

Move to accept, with regret, the resignations of Hallie Snyder, art teacher at Kenwood and Glenwood Elementary Schools; Ashley Mostek, 4th grade teacher at Meadowlark Elementary School; Amber McKay, science teacher at Kearney High School; Tennille Allison, assistant principal at Kearney High School; Keaton Klimek, math teacher at Kearney High School; Emily Ripp, speech-language pathologist at Kearney High School; Kinzy Dibbern, preschool teacher at Bright Futures Preschool; Terah Maaske, 1st grade teacher at Northeast Elementary School; Jacqueline Arens, school psychologist at Kearney High School; Sara DeMers, 3rd grade teacher at Emerson Elementary School; and Erin Willrich, 3rd grade teacher at Meadowlark Elementary School, effective the end of the 2023-2024 school year.

Accept with regret, the retirement resignation of Mary Dubas, 1st grade teacher at Meadowlark Elementary School, effective the end of the 2023-2024 school year.

This motion, made by John Icenogle and seconded by Drew Blessing, Passed.

Kathy Gifford: Absent, Amy Barth: Yea, Drew Blessing: Yea, Steve Gaasch: Yea, Paul Hazard: Yea, John Icenogle: Yea

Yea: 5, Nay: 0, Absent: 1

8.B. Approval of the Employment of Certificated Staff

Move to approve the employment of certificated staff; Nicole Lopez, MA, Step 14, 1.0 FTE 1st grade teacher at Northeast Elementary School; Rebekah Andersen, MA+18, Step 4, 1.0 FTE 1st grade teacher at Meadowlark Elementary School; Shannon Blaschko, MA+45, Step 15, 1.0 FTE 4th grade teacher at Meadowlark Elementary School; Megan Spicka, BA, Step 3, 1.0 FTE 3rd grade teacher at Emerson Elementary School; Halle Nachtigal, BA, Step 3, 1.0 FTE kindergarten teacher at Emerson Elementary School; Sydney Weiler, BA, Step 3, 1.0 FTE 8th grade science teacher at Horizon Middle School; Jennifer Meinecke, MA, Step 14, 1.0 FTE special education teacher at Kenwood Elementary School; Amy Schroder, MA+45, Step 15, 1.0 FTE ELL teacher at Northeast Elementary School; Lydia Behnk, BA, Step 3, 1.0 FTE business/computer teacher at Horizon Middle School; Julian Beltran-Dorado, BA, Step 3, 1.0 FTE art teacher at Kenwood and Glenwood Elementary Schools; Zachary Werner, BA, Step 3, 1.0 FTE ELA/reading teacher at Kearney High School; and Jordan Lawn, BA, Step 3, 1.0 FTE preschool teacher at Bright Futures Preschool, for the 2024-2025 school year. This motion, made by Drew Blessing and seconded by Amy Barth, Passed.

Kathy Gifford: Absent, Amy Barth: Yea, Drew Blessing: Yea, Steve Gaasch: Yea, Paul Hazard: Yea, John Icenogle: Yea

Yea: 5, Nay: 0, Absent: 1

8.C. Approval of the Employment of Administrative Staff

- The Board voiced their appreciation for the work done in filling these positions, especially the position of assistant principal for college and career readiness at Kearney High School.

Move to employ as administrative staff, Haley Mentzer as assistant principal at Kearney High School, Jeff Schwartz as director of student services and safety at

Kearney Public Schools, and Chelsey Jacobitz, as assistant principal for college and career readiness at Kearney High School, in accordance with the Kearney Public Schools Performance-Based Administrator Supervision and Evaluation Model. This motion, made by Paul Hazard and seconded by John Icenogle, Passed.

Kathy Gifford: Absent, Amy Barth: Yea, Drew Blessing: Yea, Steve Gaasch: Yea, Paul Hazard: Yea, John Icenogle: Yea
Yea: 5, Nay: 0, Absent: 1

9. Regular Agenda - Business

9.A. Approve the Renovation of a Common Space at Kenwood Elementary at an Estimated Cost of \$124,890

- Due to the growing enrollment (exceeding 10 students to one teacher) at Kenwood Elementary in the TLC or autism program, existing space within the building is being remodeled to add a classroom to accommodate the growth.

Move to approve the renovation of a common space at Kenwood Elementary at an estimated cost of \$124,890, as presented. This motion, made by Amy Barth and seconded by Drew Blessing, Passed.

Kathy Gifford: Absent, Amy Barth: Yea, Drew Blessing: Yea, Steve Gaasch: Yea, Paul Hazard: Yea, John Icenogle: Yea
Yea: 5, Nay: 0, Absent: 1

9.B. Approval of the Purchase of Two Passenger Vans to be Added to the KPS Transportation Fleet

- Dr. Sutton reviewed the KPS transportation needs as well as the driver training requirements for these additional passenger vans.
- It was noted that Mr. Gaasch's suggestion of the state purchasing contract was a benefit to the district in purchasing these vans. In addition, it was also noted that buying locally will promote ease of maintenance and repair.

Move to approve the purchase of two passenger vans to be added to the KPS transportation fleet in the amount of \$111,230, as presented. This motion, made by Drew Blessing and seconded by Paul Hazard, Passed.

Kathy Gifford: Absent, Amy Barth: Yea, Drew Blessing: Yea, Steve Gaasch: Yea, Paul Hazard: Yea, John Icenogle: Yea
Yea: 5, Nay: 0, Absent: 1

10. Regular Agenda - Miscellaneous

10.A. Approval of the Second and Final Reading of New Board Policy 6288 - Artificial Intelligence

Move to give second and final reading approval to Board Policy 6288 - Artificial Intelligence, as presented. This motion, made by John Icenogle and seconded by Amy Barth, Passed.

Kathy Gifford: Absent, Amy Barth: Yea, Drew Blessing: Yea, Steve Gaasch: Yea, Paul Hazard: Yea, John Icenogle: Yea
Yea: 5, Nay: 0, Absent: 1

10.B. Approval of the First Reading of Revised Policy 3350 - Staff Travel and Reimbursement (*replacing previous Board Policies 3350 & 3360*)

- Dr. Loofe reviewed the need for revisions to Board Policies 3350 and 3360 due to their being outdated. These policies will be replaced with the new Board Policy 3350, which will clearly define who is eligible for reimbursement for in-district travel, among other things. A mileage chart has been added so that the distances between buildings are defined. It was noted that district and building administrators do not qualify for reimbursement.

Move to approve the first reading of revised Board Policy 3350 - Staff Travel & Reimbursement (replacing previous Board Policies 3350 & 3360), as presented. This motion, made by John Icenogle and seconded by Drew Blessing, Passed.

Kathy Gifford: Absent, Amy Barth: Yea, Drew Blessing: Yea, Steve Gaasch: Yea, Paul Hazard: Yea, John Icenogle: Yea

Yea: 5, Nay: 0, Absent: 1

11. Next Meeting

- The next regular meeting of the Kearney Public Schools Board of Education will be held on May 13, 2024 at 5:30 P.M. in the Staff Development Room in the Administration Building at 320 West 24th St, Kearney, NE 68845.

12. Adjournment

- Meeting was adjourned at 7:12 PM.

Move to adjourn the meeting. This motion, made by Drew Blessing and seconded by Amy Barth, Passed.

Kathy Gifford: Absent, Amy Barth: Yea, Drew Blessing: Yea, Steve Gaasch: Yea, Paul Hazard: Yea, John Icenogle: Yea

Yea: 5, Nay: 0, Absent: 1

Notice of Meeting

This meeting was publicized in the Kearney Hub on April 4, 2024; radio stations KGFW and KKPR; and KSNB and KHGI T.V.

Drew Blessing, Secretary

Regular Monthly Meeting of the Kearney Public Schools Board of Education
Kearney Public Schools Board of Education
Monday, March 11, 2024 at 5:30 PM
2nd Floor Staff Development Room, Administration Building
320 W 24th St
Kearney, NE 68845

1. Routine Business

1.A. Call to Order

President Gaasch called the meeting to order at 5:30 PM.

1.B. Open Meetings Act Announcement

This is an open, public meeting of the Kearney Public Schools Board of Education, and a copy of the Open Meetings Act is posted in this room.

1.C. Pledge of Allegiance

1.D. Roll Call

Attendance Taken at 5:30 PM.

Amy Barth: Present

Drew Blessing: Present

Steve Gaasch: Present

Kathy Gifford: Present

Paul Hazard: Present

John Icenogle: Present

1.D.I. Excuse Absent Board Member

1.E. Approval of the Agenda

Move to approve the agenda for the meeting, as presented. This motion, made by Kathy Gifford and seconded by John Icenogle, Passed.

Amy Barth: Yea, Drew Blessing: Yea, Steve Gaasch: Yea, Kathy Gifford: Yea, Paul Hazard:

Yea, John Icenogle: Yea

Yea: 6, Nay: 0

2. Recognitions

2.A. Recognition of Head Coach Brandon Cool and the KHS Football Team for Receiving the 2023-2024 NFF National High School Academic Excellence Award

- Mr. Jeff Ganz, Kearney High School Principal, thanked the Board for the invitation to recognize the KHS coaching staff and student athletes and the time and effort that they put into earning this award.
- Coach Cool gave special thanks to Mrs. Holoubeck for all of her efforts in gathering the appropriate information and to Mr. Hogue for his letter of recommendation. He highlighted some of the qualifications of the KHS football team (43 student athletes). He introduced seniors Jack Edwards and Eli Randolph as leaders at KHS on and off the field.

- Jack Edwards thanked the Board, administration, and coaches for making it possible for the KHS football team to win this award, which helps set them up for success after high school with the possibility of earning scholarships.
- Eli Randolph echoed Jack and, in addition, thanked the athletic boosters for their support, noting that collectively, this support makes it possible for them to excel on and off the field.
- There was discussion about Jack and Eli's future plans. Jack has accepted the RLOP scholarship at UNK and will be playing football as well. Eli has accepted a UNK Regent scholarship and is enrolled in a Pre-PA program.

2.B. Recognition of Head Coach Ryan Bauer and KHS Wrestler Jack Sponenburgh as the 2024 Class A, 106 LB State Champion

- Mr. Ganz voiced his pride in the KHS wrestling team and Coach Bauer. He noted Jack Sponenburgh's hard-fought battle to win the state championship in the 106 pound weight class.
- Coach Bauer spoke about the message to his team at the state tournament, which is that wins and losses don't define who you are. He stated that Jack pinned his way through the bracket against the odds. Coach Bauer said that he, the KHS coaching staff, and administration are most proud of the way that Jack won, noting his high character and sportsmanship in encouraging those that he defeated along the way.
- Jack thanked the Board for the opportunity to participate and compete in the KHS wrestling program.

2.C. Recognition of Head Coach Meggie Rusher and the KHS Dance Catz as 2024 State Runner-Up at the Nebraska State Dance Championship

- Mr. Ganz spoke about his pride in coach Meggie Rusher and the KHS Dance Catz, noting the hard work and early hours they put in to achieve winning the state runner-up title.
- Coach Rusher stated that this is the largest dance team they have ever had and the first time that a team, other than a Lincoln or Omaha team, has brought home first or second. She acknowledged the leadership on the team, noting that there are four seniors. Coach Rusher stated that there are 60 kicks required in the state dance routine, but the Dance Catz did 74, always aiming higher to be successful. She thanked the Board, parents, administration, and Bearcat fans.

2.D. Recognition of Art Teacher Ana Rodriguez Trejo and Sunrise Middle School Student Emma Payne as a State Scholastic Art Award Winner and National Qualifier

- Sunrise Middle School Assistant Principal, Erin Jones, stated that the theme at SMS is to be a champion. She introduced Ana Rodriguez Trejo, art teacher at SMS.
- Ms. Rodriguez Trejo stated that over 300,000 students across the nation submit artwork, and approximately one in twenty is awarded a gold key, silver key, or honorable mention. As a gold key winner, Emma's artwork will qualify to compete for a national award and the possibility of a scholarship.
- There was discussion about the pictures of Emma's artwork.

- Ms. Rodriguez Trejo thanked the Board and administration for all of their support.

3. Presentations

3.A. Presentation by Bright Futures Preschool on Early Childhood

- Mrs. Megan Schmidt, Principal at Bright Futures Preschool, gave a presentation on the importance of early childhood development. She spoke about the timeframe from birth through age 8 as being the most impactful time in a child's brain development. Bright Futures prides itself on providing quality environments for children to learn in by creating relationships, providing high-quality materials and curriculum, and having highly trained staff. Mrs. Schmidt reviewed the programs offered at Bright Futures and stated that priority is given to 4-year-olds, and students, and families with the highest needs.
- There was discussion about when applications open, class sizes, state funding, and what happens to children that do not get in. Mrs. Schmidt said that they provide a list of other community opportunities for students who do not get into Bright Futures, and they encourage them to reapply next year too.

3.B. Legislative Update

- Mr. Mundorf stated that public hearings are now complete, but committees can still prioritize bills or packages to bring to the floor. He gave a summary of current bills to watch (see attachment).
- There was some discussion regarding teacher/administrator feedback about classroom map changes.

4. Public Participation/Comment

- Brooke Ritter voiced her excitement that there was work being done on curation protocols. She stated that she feels that there should be some type of book rating system to ensure proper grade level for comprehension as well as appropriate content. Brooke spoke about her understanding of book availability at KPS, citing the book *The Bluest Eye*, which is set at the level of an AP course, requiring signed parent permission for students to read this book, and through this process, this book becomes available for all students to read without parental permission.
- Kathy Adams read information from Nebraska Statute 28-808 that addresses obscene literature and materials. She stated that she has heard from several experts that sexually explicit materials are harmful to minors, as their brains are not mature enough to handle this information. Kathy stated that there should not be any young adult books on school library shelves.
- Darrell Karg asked the Board to do their duty in ensuring that inappropriate material is not available to children.

5. Board Reports

5.A. NASB Legislative Committee Report

- Mr. Blessing said that information was emailed to Board members regarding a revenue committee call update tomorrow from 12:00 to 1:00 PM. He spoke about LB 43 which talks about open meetings and public records. Mr. Blessing stated that a piece of this bill, which addresses public participation, may require that public participation be available at ALL school board meetings. He believes that this will pass.

6. Consent Agenda

Move to approve the items on the Consent Agenda, as presented. This motion, made by John Icenogle and seconded by Drew Blessing, Passed.

Amy Barth: Yea, Drew Blessing: Yea, Steve Gaasch: Yea, Kathy Gifford: Yea, Paul Hazard: Yea, John Icenogle: Yea

Yea: 6, Nay: 0

6.A. Approval of Minutes of the February 12, 2024 Regular Meeting; the February 21, 2024 Special Meeting; and the March 6, 2024 Board Committee of the Whole Meeting, of the Board of Education

6.B. Approval of the March 2024 Claims

6.C. Approval of the March 2024 Financial Reports

7. Regular Agenda - Personnel

7.A. Acceptance of Resignations and Retirements

- The Board thanked all staff that are retiring as well as those moving on in their lives for their service to the district and wished them well. Special thanks were given to Dr. Endorf for his work in creating the KPS Emergency Operations Plan and for everything that he has done for the district.

Move to accept, with regret, the resignations of Paige Uhing, 1st grade teacher at Emerson Elementary School; Emily Noble, 1st grade teacher at Park Elementary School; Ashley Bush, business teacher at Kearney High School; Kirk McLoed, 5th grade teacher at Emerson Elementary School; Mitch Olson, special education teacher for Kearney Public Schools; Jenn DeBord, special education teacher at the Hanny Arram Center; Heidi Straka, 1st grade teacher at Bryant Elementary School; Rebecca Dunn, kindergarten teacher at Emerson Elementary School; Jason Boyd, assistant principal at Kearney High School; Danielle May, 8th grade science teacher at Horizon Middle School; Lisa Cool, school psychologist at Kearney Public Schools; Dr. Dan Endorf, Director of Student Services and Safety at Kearney Public Schools; and Erikka Rhodes, special education teacher at Kearney High School, effective the end of the 2023-2024 school year. Accept with regret, the retirement resignations of Kris Hillburn, 3rd grade teacher at Bryant Elementary School; Robin Bennett, 1st grade teacher at Meadowlark Elementary School, and Eleanor Arens, 2nd grade teacher at Buffalo Hills Elementary School, effective the end of the 2023-2024 school year. This motion, made by Drew Blessing and seconded by Kathy Gifford, Passed.

Amy Barth: Yea, Drew Blessing: Yea, Steve Gaasch: Yea, Kathy Gifford: Yea, Paul Hazard: Yea, John Icenogle: Yea

Yea: 6, Nay: 0

7.B. Approval of the Employment of Certificated Staff

- The Board thanked Dr. Herrmann for all of her efforts in filling open positions with diverse teachers, experienced and new.

Move to approve the employment of certificated staff, Michelle Hellman, BA+9, Step 3, 1.0 FTE 3rd grade teacher at Bryant Elementary School; Drew Danielson, BA+27, Step 10, 1.0 FTE permanent substitute teacher at Kearney High School; Cortney Hoelck, BA, Step 3, 1.0 FTE 1st grade teacher at Bryant Elementary School; Terianne Knott, BA+27, Step 8, 1.0 FTE science teacher at Kearney High School; Michaela Becker, BA, Step 3, 1.0 FTE 2nd grade teacher at Buffalo Hills Elementary School; Kylee Rasmussen, BA, Step 3, 1.0 FTE 2nd grade teacher at Buffalo Hills Elementary School; Amber Brown, BA, Step 3, 1.0 FTE 1st grade teacher at Emerson Elementary School; and Evie Schroeder, BA, Step 7, 1.0 FTE 5th grade teacher at Emerson Elementary School; Katheryn Pacheco, BA, Step 3, 1.0 FTE ELL teacher at Horizon Middle School; Shelbee Lemburg, BA+18, Step 5, 1.0 FTE 1st grade teacher at Meadowlark Elementary School; and Jaycee Lapp, BA, Step 3, 1.0 FTE math teacher at Sunrise Middle School, for the 2024-2025 school year. This motion, made by Kathy Gifford and seconded by Amy Barth, Passed.

Amy Barth: Yea, Drew Blessing: Yea, Steve Gaasch: Yea, Kathy Gifford: Yea, Paul Hazard: Yea, John Icenogle: Yea
Yea: 6, Nay: 0

8. Regular Agenda - Business

8.A. Approval of the Purchase of a New Baseball Scoreboard for Memorial Field from Digital Scoreboards at a Cost of \$206,500

- Dr. Loofe reviewed his presentation for the Board and the public. There was discussion about this scoreboard as well as others that have been purchased throughout the district, being a source for raising advertising dollars to pay for themselves and even exceeding these purchases to replenish the Activities Advertising Account. Mr. Hogue was praised for his ability to raise funds.

Move to approve the purchase of a new baseball scoreboard for Memorial Field from Digital Scoreboards in the amount of \$206,500, as presented. This motion, made by Paul Hazard and seconded by John Icenogle, Passed.

Amy Barth: Yea, Drew Blessing: Yea, Steve Gaasch: Yea, Kathy Gifford: Yea, Paul Hazard: Yea, John Icenogle: Yea
Yea: 6, Nay: 0

8.B. Approval of the Memorandum of Understanding Between Kearney Public Schools and the City of Kearney for the Donation of the Purchased Scoreboard

- Dr. Loofe read the terms of the Memorandum of Understanding between the City of Kearney and Kearney Public Schools.
- It was discussed that the City of Kearney will take care of the installation of the new scoreboard. The strong partnership between KPS and the City of Kearney was noted in making this field and scoreboard available to the community.

Move to approve the Memorandum of Understanding between Kearney Public Schools and the City of Kearney to donate the purchased scoreboard to the City for use by all field user groups, with KPS maintaining scoreboard advertising and collecting revenue accordingly, as presented. This motion, made by Drew Blessing and seconded by Kathy Gifford, Passed.

Amy Barth: Yea, Drew Blessing: Yea, Steve Gaasch: Yea, Kathy Gifford: Yea, Paul Hazard: Yea, John Icenogle: Yea
Yea: 6, Nay: 0

9. Regular Agenda - Miscellaneous

9.A. Approval of the First Reading of Adopted Board Policy 6288 "Artificial Intelligence"

- Mr. Mundorf stated that he does not believe that we will encounter a more impactful and dramatic issue in public education in the next decade than artificial intelligence. He read policy 6288, Artificial Intelligence, which was crafted by legal counsel, stating that he believes that it includes what the Board requested. Specifically, placing the decision-making in the classroom teachers' hands. Mr. Mundorf spoke about discussions with district leadership in regard to the creation of a K-12 AI Framework, which would be led by Mrs. Paider and Mr. Edwards and would include administration and teachers across the district, with those in favor of AI and those against it as well.
- There was discussion about the need to be proactive in approaching AI in education and the fact that the process will continue to evolve over time. Overall, the Board expressed their comfort with this policy as a good place to start.

Move to approve the first reading of adopted board policy 6288 "Artificial Intelligence", as presented. This motion, made by Kathy Gifford and seconded by Drew Blessing, Passed.

Amy Barth: Yea, Drew Blessing: Yea, Steve Gaasch: Yea, Kathy Gifford: Yea, Paul Hazard: Yea, John Icenogle: Yea
Yea: 6, Nay: 0

10. Next Meeting

- The next regular meeting of the Kearney Public Schools Board of Education will be held on April 8, 2024 at 5:30 P.M. in the Staff Development Room in the Administration Building at 320 West 24th St, Kearney, NE 68845.

11. Adjournment

- Meeting was adjourned at 6:58 PM.

Move to adjourn the meeting. This motion, made by John Icenogle and seconded by Kathy Gifford, Passed.

Amy Barth: Yea, Drew Blessing: Yea, Steve Gaasch: Yea, Kathy Gifford: Yea, Paul Hazard: Yea, John Icenogle: Yea
Yea: 6, Nay: 0

Notice of Meeting

This meeting was publicized in the Kearney Hub on March 7, 2024; radio stations KGFW and KKPR; and KSNB and KHGI T.V.

Kathy Gifford, Secretary

Special Committee of the Whole Meeting of the Kearney Public Schools Board of Education
Kearney Public Schools Board of Education
Wednesday, April 3, 2024 at 5:00 PM
1st floor Administration Building Conference Room
320 W 24th Street
Kearney, NE 68845

1. Call to Order

President Gaasch called the meeting to order at 5:04 PM.

2. Open Meetings Act Announcement

This is an open, public meeting of the Kearney Public Schools Board of Education, and a copy of the Open Meetings Act is posted in this room.

3. Roll Call

Attendance Taken at 5:04 PM.

John Icenogle: Absent
Amy Barth: Present
Drew Blessing: Present
Steve Gaasch: Present
Kathy Gifford: Present
Paul Hazard: Present

- Mr. Icenogle arrived at 5:10 PM.

4. Approval of Agenda

Move to approve the agenda of the meeting, as presented. This motion, made by Drew Blessing and seconded by Paul Hazard, Passed.

John Icenogle: Absent, Amy Barth: Yea, Drew Blessing: Yea, Steve Gaasch: Yea, Kathy Gifford: Yea, Paul Hazard: Yea
Yea: 5, Nay: 0, Absent: 1

5. Agenda

5.A. Preview of the April 8, 2024 Public Hearing and Regular Meeting Agenda

5.A.I. Public Hearing & Review of American Civics Education Policy & Requirements

5.A.II. Recognition of Head Coach Nate Garringer and the KHS eSports Team as 2024 State Champions

5.A.III. Recognition of Art Teacher Katrina Olmstead and KHS Students Kally Ostermeyer and Shayne Brown for their Selection to Participate in the 27th Annual National K-12 Ceramic Exhibition

5.A.IV. Recognition of Art Teachers Natasha Hahn, Katrina Olmstead, and Charlotte Dvorak, and KHS Students, Abbie Bausch, Vivianne Beck, Edith Hall, Quinn Peralta Trejo,

Evangelina Wilterding, and Myka Otten, as State Scholastic Art Award Winners and National Qualifiers

5.A.V. Presentation by the Buffalo County Youth Advisory Board and Recognition of Resolution 02.14.23 - Youth Mental Health Resources and Coordination

5.A.VI. Presentation by the Hanny Arram Center on the Real World Academy

5.A.VII. Legislative Update

5.A.VIII. Announcement of the 2024 Kearney Public Schools/Kearney Public Schools Foundation "Celebration of Excellence" Reception

5.A.IX. NASB Legislative Committee Report

5.A.X. Approval of the KHS Wrestling Team Summer Camp Trip to Brookings, South Dakota, June 8-12, 2024

5.A.XI. Acceptance of the Resignations of Hallie Snyder, Ashley Mostek, Amber McKay, Tennille Allison, Keaton Klimek, Emily Ripp, Kinzy Dibbern, Terah Maaske, Jacqueline Arens, Sara DeMers, and the Retirement Resignation of Mary Dubas

5.A.XII. Approval of the Employment of Certificated Staff - Nicole Lopez, Rebekah Andersen, Shannon Blaschko, Megan Spicka, Halle Nachtigal, Sydney Weiler, Jennifer Meinecke, Amy Schroder, Lydia Behnk, Julian Beltran-Dorado, Zachary Werner, and Jordan Lawn

5.A.XIII. Approval of the Employment of Administrative Staff - Haley Mentzer and Jeff Schwartz

5.A.XIV. Approval of the Second and Final Reading of New Board Policy 6288 - Artificial Intelligence

5.A.XV. Approval of the First Reading of Revised Policy 3350 - Staff Travel and Reimbursement (*replacing previous Board Policies 3350 & 3360*)

5.B. Review the Concepts of the Kearney Teachers Tomorrow (KTOM) Program and Fiscal Support Needed

5.C. Review the Cost of Renovation of a Common Space at Kenwood Elementary

5.D. Review the KPS Proposed Library Protocols

5.E. Discuss the Board Meeting Structures in Light of LB 43

5.F. Closed Session to Discuss Collective Bargaining Strategies

- Moved to closed session at 7:06 PM.

Move to closed session for the purpose of discussing collective bargaining strategies. This motion, made by Paul Hazard and seconded by John Icenogle, Passed.

Amy Barth: Yea, Drew Blessing: Yea, Steve Gaasch: Yea, Kathy Gifford: Yea, Paul Hazard: Yea, John Icenogle: Yea

Yea: 6, Nay: 0

5.G. Return to Open Session

- Returned to open session at 8:00 PM.

Move to return to open session. This motion, made by John Icenogle and seconded by Drew Blessing, Passed.

Amy Barth: Yea, Drew Blessing: Yea, Steve Gaasch: Yea, Kathy Gifford: Yea, Paul Hazard: Yea, John Icenogle: Yea
Yea: 6, Nay: 0

6. Adjournment

- Meeting was adjourned at 8:00 PM.

Move to adjourn the meeting. This motion, made by John Icenogle and seconded by Drew Blessing, Passed.

Amy Barth: Yea, Drew Blessing: Yea, Steve Gaasch: Yea, Kathy Gifford: Yea, Paul Hazard: Yea, John Icenogle: Yea
Yea: 6, Nay: 0

Notice of Meeting

This meeting was publicized in the Kearney Hub on March 30, 2024; radio stations KGFW and KKPR; and KSNB and KHGI T.V.

Kathy Gifford, Secretary

KEARNEY PUBLIC SCHOOLS DISTRICT #7**CLAIMS TO BE PAID IN APRIL 2024****PUBLICATION OF CHECKS**

VENDOR	DESCRIPTION	AMOUNT
24 Hour Tees / DripShip	Miscellaneous Expenditure	\$ 760.50
Adventure Enterprises LLC	Travel	\$ 14,785.00
Adventure Enterprises LLC	Transportation Charges	\$ 2,038.00
AGParts Worldwide, Inc.	Repairs & Maintenance Services	\$ 288.45
AGParts Worldwide, Inc.	Repairs & Maintenance Services	\$ 449.55
AGParts Worldwide, Inc.	TechnologyRelated Hardware	\$ 1,097.50
AGParts Worldwide, Inc.	Repairs & Maintenance Services	\$ 233.30
Alicia Smith	Professional Services	\$ 60.00
All City Garage Door LLC	Repairs & Maintenance Services	\$ 6,148.00
All Makes Auto Supply	Supplies	\$ 40.93
All Makes Auto Supply	Tires and Parts	\$ 204.32
All Makes Auto Supply	Supplies	\$ 146.82
All Makes Auto Supply	Vehicle Gasoline	\$ 470.90
All Makes Auto Supply	Vehicle Gasoline	\$ 47.08
All Makes Auto Supply	Tires and Parts	\$ 303.98
Amax Contracting Inc	Supplies	\$ 57.40
Amazon Capital Services	Supplies	\$ 337.64
Amazon Capital Services	Supplies	\$ 60.47
Amazon Capital Services	Supplies	\$ 38.22
Amazon Capital Services	Supplies	\$ 91.69
Amazon Capital Services	Supplies	\$ 178.00
Amazon Capital Services	Supplies	\$ 93.29
Amazon Capital Services	Supplies	\$ 290.36
Amazon Capital Services	Supplies	\$ 107.08
Amazon Capital Services	Supplies	\$ 149.40
Amazon Capital Services	Supplies	\$ 27.96
Amazon Capital Services	Supplies	\$ 554.16
Amazon Capital Services	Supplies	\$ 459.80
Amazon Capital Services	Supplies	\$ 1,191.46
Amazon Capital Services	Supplies	\$ 720.27
Amazon Capital Services	Supplies	\$ 156.71
Amazon Capital Services	Supplies	\$ 60.01
Amazon Capital Services	Supplies	\$ 159.27
Amazon Capital Services	Supplies	\$ 710.45
Amazon Capital Services	Technology Software	\$ 29.08
Amazon Capital Services	Supplies	\$ 53.40
Amazon Capital Services	Supplies	\$ 145.93
Amazon Capital Services	Supplies	\$ 59.00
Amazon Capital Services	Supplies	\$ 644.91
Amazon Capital Services	Supplies	\$ 117.04
Amazon Capital Services	Supplies	\$ 319.57
Amazon Capital Services	Supplies	\$ 74.76
Amazon Capital Services	Supplies	\$ 410.22
Amazon Capital Services	Supplies	\$ 170.99

Amazon Capital Services	Supplies	\$	509.08
Amazon Capital Services	Supplies	\$	29.79
Amazon Capital Services	Supplies	\$	101.45
Amazon Capital Services	Supplies	\$	254.90
Amazon Capital Services	Supplies	\$	35.08
Amazon Capital Services	Supplies	\$	15.24
Amazon Capital Services	Library Referances	\$	48.90
Amazon Capital Services	Periodicals	\$	168.13
Amazon Capital Services	Supplies	\$	63.99
Amazon Capital Services	TechnologyRelated Hardware	\$	741.43
Amazon Capital Services	Supplies	\$	48.54
Amazon Capital Services	Travel	\$	87.90
Amazon Capital Services	Supplies	\$	83.91
Amazon Capital Services	Supplies	\$	150.40
Amazon Capital Services	Supplies	\$	779.00
Amazon Capital Services	Supplies	\$	147.37
Amazon Capital Services	Supplies	\$	32.00
Amazon Capital Services	Supplies	\$	7,119.10
Amazon Capital Services	Supplies	\$	54.95
Amazon Capital Services	Furniture and Fixtures	\$	9.99
Amazon Capital Services	Supplies	\$	820.82
Amazon Capital Services	Supplies	\$	462.53
Amazon Capital Services	Supplies	\$	280.63
Amazon Capital Services	Supplies	\$	13.57
Amazon Capital Services	Miscellaneous Expenditure	\$	11.98
Amazon Capital Services	Miscellaneous Expenditure	\$	911.88
Amazon Capital Services	Miscellaneous Expenditure	\$	290.00
Amazon Capital Services	Supplies	\$	239.14
Amazon Capital Services	Miscellaneous Expenditure	\$	307.94
Amazon Capital Services	Supplies	\$	11.88
Amazon Capital Services	Miscellaneous Expenditure	\$	104.19
Amazon Capital Services	Miscellaneous Expenditure	\$	246.53
Amazon Capital Services	Miscellaneous Expenditure	\$	42.98
Amazon Capital Services	Supplies	\$	171.96
Amazon Capital Services	Miscellaneous Expenditure	\$	86.98
Amazon Capital Services	Miscellaneous Expenditure	\$	2,355.67
Amazon Capital Services	Miscellaneous Expenditure	\$	378.73
Amazon Capital Services	Miscellaneous Expenditure	\$	70.03
Amazon Capital Services	Miscellaneous Expenditure	\$	300.93
Amazon Capital Services	Miscellaneous Expenditure	\$	540.53
Amazon Capital Services	Miscellaneous Expenditure	\$	511.34
Amazon Capital Services	Miscellaneous Expenditure	\$	444.91
Amazon Capital Services	Miscellaneous Expenditure	\$	61.11
Amazon Capital Services	Miscellaneous Expenditure	\$	133.39
Amazon Capital Services	Miscellaneous Expenditure	\$	417.55
Amazon Capital Services	Supplies	\$	250.00
Amazon Capital Services	Supplies	\$	184.52
Amazon Capital Services	Supplies	\$	250.10
Amazon Capital Services	Supplies	\$	109.98

Amy Otto	Travel	\$	28.21
Amy Otto	Travel	\$	3.48
Angela Haussler	Miscellaneous Expenditure	\$	25.60
Anthony Wenz	Family Sales	\$	198.40
Apple Inc	Supplies	\$	240.07
Apple Market	Food	\$	198.67
Arnold Motor Supply	Tires and Parts	\$	539.23
AUCA Chicago Lockbox	Uniforms	\$	1,253.93
AUCA Chicago Lockbox	Uniforms	\$	123.20
Awards Unlimited	Miscellaneous Expenditure	\$	19.20
Barb Wegner	Supplies	\$	109.16
Bear Frame & Alignment	Vehicle Repair	\$	69.55
Bear Frame & Alignment	Vehicle Repair	\$	150.44
Best Western Plus Lincoln Inn & Suites	Travel	\$	1,666.00
Best Western Plus Lincoln Inn & Suites	Travel	\$	1,548.00
Birdies & Brews	Miscellaneous Expenditure	\$	613.56
Black Hills Energy	Natural Gas	\$	677.16
Black Hills Energy	Natural Gas	\$	1.43
Blick Art Materials II	Supplies	\$	1,524.75
Blick Art Materials II	Supplies	\$	71.12
Blick Art Materials II	Supplies	\$	153.16
Brandon Hanika	Professional Services	\$	140.00
Bridgeport High School	Miscellaneous Expenditure	\$	52.63
Bryce Abbey	Professional Services	\$	50.00
BSN Sports, LLC	Miscellaneous Expenditure	\$	1,407.26
BSN Sports, LLC	Miscellaneous Expenditure	\$	115.68
BSN Sports, LLC	Miscellaneous Expenditure	\$	610.56
BSN Sports, LLC	Supplies	\$	689.00
BSN Sports, LLC	Miscellaneous Expenditure	\$	2,277.78
BSN Sports, LLC	Miscellaneous Expenditure	\$	222.56
BSN Sports, LLC	Supplies	\$	318.25
BSN Sports, LLC	Miscellaneous Expenditure	\$	3,844.63
BSN Sports, LLC	Miscellaneous Expenditure	\$	2,788.65
BSN Sports, LLC	Miscellaneous Expenditure	\$	5,205.44
BSN Sports, LLC	Supplies	\$	4,685.62
BSN Sports, LLC	Miscellaneous Expenditure	\$	296.80
BSN Sports, LLC	Miscellaneous Expenditure	\$	2,660.66
Builders HowTo Warehouse	Supplies	\$	1,387.50
Builders HowTo Warehouse	Miscellaneous Expenditure	\$	9,558.47
Builders HowTo Warehouse	Miscellaneous Expenditure	\$	314.10
Carl Whitney Sand & Gravel	Snow Services	\$	3,870.00
Carol Kenton	Travel	\$	79.53
Carol Kenton	Travel	\$	40.00
Carolina Biological Supply	Supplies	\$	138.17
Carson Zwingman	Professional Services	\$	750.00
CashWa Distributing	Food	\$	112,909.12
CDW Government	TechnologyRelated Hardware	\$	20,248.99
Century Lumber Center	Miscellaneous Expenditure	\$	13.47
Chance Waggoner	Miscellaneous Expenditure	\$	77.98

Charter Communications	Supplies	\$	41.83
Charter Communications	Dues and Fees	\$	23.30
Charter Communications	Other Communication	\$	28.60
Chesterman Co.	Supplies	\$	9,789.70
Chesterman Co.	Miscellaneous Expenditure	\$	351.75
Chesterman Co.	Food	\$	4,339.55
Chris Loofe	Travel	\$	426.35
Christian Bradley	Professional Services	\$	320.00
City Of Kearney Fuel Dept.	Vehicle Gasoline	\$	2,487.86
City Of Kearney Fuel Dept.	Vehicle Gasoline	\$	5,205.88
City Of Kearney Fuel Dept.	Vehicle Gasoline	\$	375.07
City Of Kearney Fuel Dept.	Vehicle Gasoline	\$	-
City Of Kearney Fuel Dept.	Vehicle Gasoline	\$	-
City Of Kearney Fuel Dept.	Vehicle Gasoline	\$	45.74
City Of Kearney Fuel Dept.	Vehicle Gasoline	\$	256.77
City Of Kearney Fuel Dept.	Vehicle Gasoline	\$	-
City Of Kearney Fuel Dept.	Vehicle Gasoline	\$	271.03
City Of Kearney Fuel Dept.	Vehicle Gasoline	\$	239.45
City Of Kearney Fuel Dept.	Vehicle Gasoline	\$	201.36
City Of Kearney Fuel Dept.	Vehicle Gasoline	\$	13.96
City Of Kearney Fuel Dept.	Vehicle Gasoline	\$	46.49
City Of Kearney Fuel Dept.	Vehicle Gasoline	\$	34.68
City Of Kearney Fuel Dept.	Vehicle Gasoline	\$	-
City Of Kearney Fuel Dept.	Vehicle Gasoline	\$	51.01
City Of Kearney Fuel Dept.	Vehicle Gasoline	\$	323.77
City Of Kearney Fuel Dept.	Transportation Charges	\$	-
City Of Kearney Fuel Dept.	Transportation Charges	\$	-
City of Kearney School Resource Office	Security Officer	\$	7,305.69
City of Kearney Water, Sanitn, Sewer Dept	Garbage	\$	7,701.01
Clint Edwards	Travel	\$	280.63
Cody Dvorak	Miscellaneous Expenditure	\$	450.00
Cody Dvorak	Miscellaneous Expenditure	\$	1,871.00
Colorado Timing Systems	Miscellaneous Expenditure	\$	165.00
Communicate & Connect Therapy LLC	Pupil Services	\$	810.29
Community Products LLC	Supplies	\$	253.00
Computer Information Concepts Inc	Technology Software	\$	600.00
Conestoga Public Schools	Miscellaneous Expenditure	\$	271.11
Construction Rental Kearney	Rentals of Equipment and Vehicles	\$	501.60
Cooperative Producers Inc	Vehicle Gasoline	\$	1,778.39
Copycat Printing Inc	Miscellaneous Expenditure	\$	150.80
Copycat Printing Inc	Miscellaneous Expenditure	\$	34.85
Copycat Printing Inc	Supplies	\$	64.78
Cornhusker Cleaning Supply.	Supplies	\$	40.78
Culligan Of Kearney	Dues and Fees	\$	106.04
Culligan Of Kearney	Supplies	\$	248.39
Cummins Central Power LLC	Vehicle Repair	\$	7,039.80
Daniel Freeman Public Schools	Miscellaneous Expenditure	\$	36.57
Danielle Burkett	Professional Services	\$	60.00
Danielle Steffensmeier	Professional Services	\$	142.50

Dan's Sanitation Inc	Garbage	\$	167.40
Dan's Sanitation Inc	Garbage	\$	0.35
DAS State Accounting Central Finance	Purchased Service Telephone	\$	267.63
Dawson Public Power District	Electricity	\$	587.28
Dawson Public Power District	Electricity	\$	1.24
Deb Stocker	Supplies	\$	51.34
Demco Inc	Miscellaneous Expenditure	\$	162.70
Desiree John	Travel	\$	54.20
Desiree John	Travel	\$	33.90
Deterdings	Supplies	\$	30.97
Discount School Supply	Supplies	\$	1,643.66
Domino's Pizza	Miscellaneous Expenditure	\$	229.83
Domino's Pizza	Miscellaneous Expenditure	\$	123.76
Domino's Pizza	Food	\$	2,149.00
Eakes Office Solutions	Rentals of Equipment and Vehicles	\$	299.96
Eakes Office Solutions	Supplies	\$	1,161.55
Eakes Office Solutions	Supplies	\$	149.95
Eakes Office Solutions	Supplies	\$	207.46
Eakes Office Solutions	Supplies	\$	2,249.50
Echo Group Inc.	Supplies	\$	1,918.63
Electronic Systems Inc	Professional Services	\$	251.60
Elgin Public High School	Miscellaneous Expenditure	\$	521.05
Embassy SuitesLincoln	Travel	\$	737.00
Embassy SuitesLincoln	Travel	\$	338.00
Eric Weisdorfer	Professional Services	\$	250.00
ESU 10	Travel	\$	40.00
ESU 10	Sped Tuition/Agencies	\$	212.92
ESU 10	Travel	\$	140.00
ESU 10	Travel	\$	80.00
ESU 10	Sped Tuition/Agencies	\$	2,035.54
ESU 10	Sped Tuition/Agencies	\$	3,751.38
ESU 10	Sped Tuition/Agencies	\$	3,327.56
ESU 10	Dues and Fees	\$	40.00
ESU 10	Sped Tuition/Agencies	\$	1,085.48
ESU 10	Sped Tuition/Agencies	\$	1,095.26
ESU 6	Travel	\$	225.00
ESU 7	Sped Tuition/Agencies	\$	1,815.00
ESUCC	Library Referances	\$	5,269.38
Expression Wear Inc	Miscellaneous Expenditure	\$	50.00
Farmers Union Coop Assn	Supplies	\$	31.35
Farmers Union Coop Assn	Vehicle Gasoline	\$	47.50
Farmers Union Coop Assn	Vehicle Gasoline	\$	471.61
Farmers Union Coop Assn	Vehicle Gasoline	\$	300.38
Fastenal Company	Supplies	\$	199.88
Fearless Ink Custom Apparel, Inc	Miscellaneous Expenditure	\$	1,608.88
Follett Content Solutions LLC	Library Referances	\$	310.50
Follett Content Solutions LLC	Library Referances	\$	128.87
Follett Content Solutions LLC	Library Referances	\$	2,562.62
Follett Content Solutions LLC	Library Referances	\$	156.12

Follett Content Solutions LLC	Library Referances	\$	1,676.06
Follett Content Solutions LLC	Library Referances	\$	314.45
Follett Content Solutions LLC	Periodicals	\$	250.00
Follett Content Solutions LLC	Miscellaneous Expenditure	\$	1,398.63
Follett School Solutions Inc	Technology Software	\$	2,478.72
Follett School Solutions Inc	Technology Software	\$	197.01
Follett School Solutions Inc	Supplies	\$	795.83
Follett School Solutions Inc	Instructional Materials	\$	11,505.06
Follett School Solutions Inc	Supplies	\$	197.01
Frontier	Professional Services	\$	188.71
Frontier	Professional Services	\$	10.48
Frontier	Professional Services	\$	10.49
Frontier	Purchased Service Telephone	\$	1,941.71
Gartner & Associates Co Inc	Supplies	\$	804.00
Gavyn Brauer	Professional Services	\$	160.00
General Parts LLC	Supplies	\$	370.59
Geri Jasnoch	Miscellaneous Expenditure	\$	434.09
Graham Tire	Tires and Parts	\$	1,099.50
Grand Island High School	Miscellaneous Expenditure	\$	617.89
Gretna High School	Miscellaneous Expenditure	\$	1,446.12
Haley Sanchez	Professional Services	\$	150.00
Halli Chramosta	Travel	\$	15.01
Hampton Inn Kearney	Miscellaneous Expenditure	\$	119.00
Hands of Heartland , LLC	Pupil Services	\$	22,975.96
Hawkins Inc	Supplies	\$	1,300.08
Health Management Systems Inc	Professional Services	\$	37,063.00
Heartland Athletic Conference	Miscellaneous Expenditure	\$	351.50
Heritage Landscape Supply Group Inc	Supplies	\$	806.16
Heritage Water Services Inc.	Professional Services	\$	955.00
High Plains Pizza Hut, Inc	Food	\$	2,958.00
High Point Networks, LLC	Technology Software	\$	230.00
Hiland Dairy Foods	Food	\$	19,827.30
Hobby Lobby Stores Inc	Miscellaneous Expenditure	\$	31.32
Hobby Lobby Stores Inc	Supplies	\$	44.85
Hobby Lobby Stores Inc	Supplies	\$	319.51
Holiday Inn Kearney	Miscellaneous Expenditure	\$	1,393.76
Holmes Plumbing & Htg	Supplies	\$	583.18
Hometown Leasing	Rentals of Equipment and Vehicles	\$	9,142.53
HyVee Accounts Receivable	Supplies	\$	43.98
HyVee Accounts Receivable	Explore	\$	133.13
HyVee Accounts Receivable	Food	\$	196.22
HyVee Accounts Receivable	Miscellaneous Expenditure	\$	309.41
Instrumentalist Awards LLC	Miscellaneous Expenditure	\$	310.00
IntraData	Textbooks	\$	412.50
IRCTeamSports	Miscellaneous Expenditure	\$	657.00
J Spot Services LLC	Professional Services	\$	390.00
J W Pepper & Son Inc	Miscellaneous Expenditure	\$	73.99
J W Pepper & Son Inc	Miscellaneous Expenditure	\$	180.93
J W Pepper & Son Inc	Supplies	\$	2,591.68

J W Pepper & Son Inc	Supplies	\$	215.00
Jack Lederman Co Inc	Miscellaneous Expenditure	\$	543.82
Jason Mundorf	Travel	\$	353.76
Jeff Ganz	Miscellaneous Expenditure	\$	138.06
Jessica McKillip	Professional Services	\$	1,050.00
Jill Bauer	Travel	\$	9.58
Johnstone Supply	Supplies	\$	3,242.16
Johnstone Supply	Supplies	\$	686.54
Jon Wegner	Supplies	\$	66.60
Jones School Supply Company	Supplies	\$	54.94
Julie Fuqua	Family Sales	\$	16.00
Kassi Richards	Professional Services	\$	60.00
Kate Murphy	Travel	\$	49.71
Katrina Widdowson	Family Sales	\$	20.00
Kearney Ace Hardware	Supplies	\$	80.97
Kearney Ag & Auto Repair Inc	Vehicle Repair	\$	750.56
Kearney Area Children's Museum	Dues and Fees	\$	200.00
Kearney Area Children's Museum	Dues and Fees	\$	175.00
Kearney Area Solid Landfill City Of Kear	Professional Services	\$	648.15
Kearney Crete & Block	Miscellaneous Expenditure	\$	85.75
Kearney High School	Professional Services	\$	500.00
Kearney Hub	Periodicals	\$	23.38
Kearney Pub SchFoundation	Professional Services	\$	18,693.51
Kearney Pub SchFoundation	Professional Services	\$	12,997.56
Kearney Pub SchFoundation	Professional Services	\$	795.09
Kearney Pub SchFoundation	Professional Services	\$	7,108.69
Kearney Quality Sew & Vac	Repairs & Maintenance Services	\$	5.49
Kearney Quality Sew & Vac	2324 CTE Grant	\$	6,006.00
Kearney Quality Sew & Vac	2324 CTE Grant	\$	1,921.00
Kearney Quality Sew & Vac	2324 CTE Grant	\$	1,921.00
Kearney Tire & Auto Service Co	Vehicle Repair	\$	38.65
Kearney Tire & Auto Service Co	Vehicle Repair	\$	224.57
Kearney Winlectric Co	Supplies	\$	616.68
Kearney Winnelson	Supplies	\$	3,253.56
Kelly Supply Co	Supplies	\$	42.71
Kelly Supply Co	Supplies	\$	83.35
Kling Magnetics Inc	Supplies	\$	120.00
Kling Magnetics Inc	Supplies	\$	120.00
Lacey Mitchell	Miscellaneous Expenditure	\$	420.00
Lakeshore Lrng Materials	Supplies	\$	11,018.29
Laminator.com Inc	Supplies	\$	142.46
Laminator.com Inc	Supplies	\$	71.97
Laminator.com Inc	Supplies	\$	71.97
Laminator.com Inc	Supplies	\$	71.98
Laminator.com Inc	Supplies	\$	71.98
Landmark Implement Inc Kearney	Repairs & Maintenance Services	\$	224.42
Lanette Puccini	Professional Services	\$	115.00
Libbi Harsh	Professional Services	\$	53.06
Liberty Hardwoods Inc	Miscellaneous Expenditure	\$	2,205.60

Lincoln Journal Star	Advertising	\$	611.47
Lincoln Marriott Cornhusker Hotel	Supplies	\$	98.00
Lincoln Marriott Cornhusker Hotel	Travel	\$	256.50
Lincoln Marriott Cornhusker Hotel	Dues and Fees	\$	428.00
Lincoln Marriott Cornhusker Hotel	Travel	\$	111.00
Lincoln Marriott Cornhusker Hotel	Travel	\$	139.00
Lincoln Northeast High School	Dues and Fees	\$	125.00
Lincoln Pius X High School	Dues and Fees	\$	190.00
Mailgun Technologies Inc	Technology Software	\$	325.00
Makayla Harmon	Miscellaneous Expenditure	\$	517.10
Marci Ochsner	Travel	\$	37.52
Masters True Value	Supplies	\$	993.51
Masters True Value	Supplies	\$	46.97
Matheson TriGas Inc	Supplies	\$	720.20
Matheson TriGas Inc	Rentals of Equipment and Vehicles	\$	348.12
Matheson TriGas Inc	Supplies	\$	2,226.80
MaywoodHayes Center	Miscellaneous Expenditure	\$	514.25
Mechanical Sales Parts Inc	Supplies	\$	334.71
Megan Braden	Travel	\$	102.04
Menards Kearney	Supplies	\$	56.35
Menards Kearney	Supplies	\$	434.74
Menards Kearney	Supplies	\$	1,149.56
Menards Kearney	Supplies	\$	46.73
Menards Kearney	Miscellaneous Expenditure	\$	119.98
Menards Kearney	Miscellaneous Expenditure	\$	1,568.23
Menards Kearney	Miscellaneous Expenditure	\$	59.97
Metal Doors & Hardware Co	Supplies	\$	5,734.90
Midway Chevrolet	Vehicle Repair	\$	533.95
Midway Chevrolet	Tires and Parts	\$	191.36
Midway Chrysler Dodge Jeep	Tires and Parts	\$	33.35
Midwest Connect	Postage	\$	16.32
Midwest Connect	Supplies	\$	55.57
Midwest Connect	Supplies	\$	9.62
Midwest Connect	Supplies	\$	4.76
Midwest Connect	Postage	\$	0.68
Midwest Connect	Postage	\$	139.27
Midwest Connect	Postage	\$	7.51
Midwest Connect	Postage	\$	113.52
Midwest Connect	Postage	\$	145.36
Midwest Connect	Postage	\$	46.24
Midwest Connect	Postage	\$	39.63
Midwest Connect	Postage	\$	27.88
Midwest Connect	Postage	\$	8.16
Midwest Connect	Postage	\$	246.44
Midwest Connect	Postage	\$	62.12
Midwest Connect	Supplies	\$	258.65
Midwest Connect	Postage	\$	335.41
Midwest Connect	Postage	\$	2.72
Midwest Connect	Postage	\$	12.28

Midwest Connect	Postage	\$	0.68
Midwest Connect	Miscellaneous Expenditure	\$	54.16
Midwest Connect	Postage	\$	11.56
Midwest Connect	Postage	\$	44.20
Midwest Grads	Miscellaneous Expenditure	\$	275.00
Mindi Heese	Travel	\$	38.59
Mitch Olson	Travel	\$	25.59
Moonlight Embroidery & Screen Print	Professional Services	\$	242.00
Morgan Bird	Supplies	\$	9.85
Morgan Walker	Travel	\$	44.89
Motorola Solutions Inc	Tires and Parts	\$	3,115.62
NAEA Nebraska Ag Ed Association	Miscellaneous Expenditure	\$	625.00
NASBNE Association of School Boards	Professional Services	\$	30,000.00
NASBNE Association of School Boards	Travel	\$	20.00
NASBNE Association of School Boards	Travel	\$	115.00
National Insurance Marketing Brokers LLC	Professional Services	\$	2,329.25
National Science Teaching Association	Dues and Fees	\$	640.00
NDE ECTC	Professional Services	\$	225.00
NDE NE Department of Education	Travel	\$	300.00
NDE Early Childhood Training Center	Professional Services	\$	20.00
Nebraska FCCLA	Miscellaneous Expenditure	\$	995.00
Nebraska FFA Association	Miscellaneous Expenditure	\$	36.00
Nebraska Public Power District	Electricity	\$	61,956.65
Nebraska Safety Center	Professional Services	\$	525.00
North Platte High School	Dues and Fees	\$	85.00
Northwestern Energy	Natural Gas	\$	11,183.00
NSAA	Miscellaneous Expenditure	\$	7,061.78
Ogallala High School	Miscellaneous Expenditure	\$	226.69
One Call Concepts Inc	Professional Services	\$	7.58
One Source	Professional Services	\$	524.80
One Source	Dues and Fees	\$	24.00
Paige Rowe	Mileage Paid to Parents	\$	14.74
PANOGOLD Baking Co.	Food	\$	4,788.30
PEAP President Ed Award Program	Miscellaneous Expenditure	\$	226.38
PEP CO, Inc.	Professional Services	\$	1,785.00
Perry Guthery Haasa & Gessford PC LLO	Contracted Legal Services	\$	12,444.50
Platinum Awards & Gifts	Miscellaneous Expenditure	\$	103.60
Platinum Awards & Gifts	Miscellaneous Expenditure	\$	14.35
Platte Valley Communications	Supplies	\$	368.84
Prairie View Roofing & Development LLC	Repairs & Maintenance Services	\$	1,381.50
Premier Rental Purchase	Supplies	\$	525.00
Qdoba Mexican Grill	Miscellaneous Expenditure	\$	1,443.00
Quill Corporation	Supplies	\$	110.11
Rachel O'Connor	Travel	\$	30.02
Really Good Stuff Inc	Supplies	\$	69.98
Rhonda Moseley	Travel	\$	19.77
RMH Systems	Miscellaneous Expenditure	\$	458.39
RMH Systems	Miscellaneous Expenditure	\$	458.39
RobotShop Inc	Supplies	\$	46.79

Ruby Jeannette Baker	Professional Services	\$ 90.00
Ryan Hogue	Travel	\$ 1,298.46
Sayler Screenprinting	Miscellaneous Expenditure	\$ 13,700.00
Scholastic Inc.	Supplies	\$ 2,182.80
School Nutrition Association	Dues and Fees	\$ 627.50
School Specialty Inc	Supplies	\$ 237.66
School Specialty Inc	Supplies	\$ 259.06
SCHOOLSin	Supplies	\$ 129.12
Scott Steinbrook	Miscellaneous Expenditure	\$ 342.39
SherwinWilliams	Supplies	\$ 325.37
SherwinWilliams	Supplies	\$ 117.96
Shredding Solutions	Supplies	\$ 65.53
Sign Center Inc.	Furniture and Fixtures	\$ 5,300.27
Smiling Faces Academy, Inc.	Professional Services	\$ 840.00
Sonshine World	Professional Services	\$ 1,555.00
SpartanNash Family Fresh	Explore	\$ 175.28
SpartanNash Family Fresh	Food	\$ 46.51
Stefanie Green	Miscellaneous Expenditure	\$ 28.97
SupplyWorks	Supplies	\$ 8,887.20
Sydney Steele	Travel	\$ 95.61
Taylor Lebsack Churchill	Professional Services	\$ 90.00
Teacher Synergy Inc	Supplies	\$ 55.23
Teacher Synergy Inc	Supplies	\$ 24.00
The Lockmobile	Supplies	\$ 26.00
Tiffany Weiss	Miscellaneous Expenditure	\$ 460.62
Titan Machinery	Vehicle Repair	\$ 3,031.34
TK Elevator Corporation	Repairs & Maintenance Services	\$ 574.14
Trade Well Pallet Inc.	Supplies	\$ 3,740.00
Trane	Supplies	\$ 262.13
Trane	Building Acquisitions and Improvements	\$ 53,367.85
Trey Schlender	Travel	\$ 23.52
Trey Schlender	Miscellaneous Expenditure	\$ 47.96
TSAE Inc	Professional Services	\$ 875.00
Tyler Technologies Inc	Technology Software	\$ 1,319.50
Unite Private Networks LLC	Purchased Service Telephone	\$ 3,131.10
University of Nebraska Lincoln	Professional Services	\$ 135.00
University of NebraskaLincoln	Food	\$ 54.81
UNK Dept of Music, Theatre, & Dance	Miscellaneous Expenditure	\$ 1,800.00
UNL Child Nutrition Training Academy	Dues and Fees	\$ 210.00
UNL Career Services	Miscellaneous Expenditure	\$ 409.00
US Bank Cardmember Service	Supplies	\$ 225.16
US Bank Cardmember Service	Supplies	\$ 32.26
US Bank Cardmember Service	Transportation Charges	\$ 81.54
US Bank Cardmember Service	Supplies	\$ 111.48
US Bank Cardmember Service	Miscellaneous Expenditure	\$ 30.00
US Bank Cardmember Service	Travel	\$ 723.80
US Bank Cardmember Service	Travel	\$ 260.00
US Bank Cardmember Service	Dues and Fees	\$ 229.00
US Bank Cardmember Service	Travel	\$ 826.68

US Bank Cardmember Service	Advertising	\$	360.00
US Bank Cardmember Service	Supplies	\$	194.97
US Bank Cardmember Service	Professional Services	\$	125.00
US Bank Cardmember Service	Uniforms	\$	299.98
US Bank Cardmember Service	Security Mobility	\$	352.28
US Bank Cardmember Service	Driver License/Criminal History	\$	60.00
US Bank Cardmember Service	Professional Services	\$	900.00
US Bank Cardmember Service	2324 CTE Grant	\$	2,759.97
US Bank Cardmember Service	Supplies	\$	1,700.00
US Bank Cardmember Service	Travel	\$	683.23
US Bank Cardmember Service	Miscellaneous Expenditure	\$	18.18
US Bank Cardmember Service	Transportation Charges	\$	465.94
US Bank Cardmember Service	Travel	\$	1,630.76
US Bank Cardmember Service	Miscellaneous Expenditure	\$	296.58
US Bank Cardmember Service	Travel	\$	634.20
US Bank Cardmember Service	Miscellaneous Expenditure	\$	345.00
US Bank Cardmember Service	Miscellaneous Expenditure	\$	1.00
US Bank Cardmember Service	Miscellaneous Expenditure	\$	2,400.00
US Bank Cardmember Service	Travel	\$	466.08
US Bank Cardmember Service	Transportation Charges	\$	35.64
US Bank Cardmember Service	Miscellaneous Expenditure	\$	14.60
US Bank Cardmember Service	Travel	\$	10.50
US Bank Cardmember Service	Miscellaneous Expenditure	\$	211.19
US Bank Cardmember Service	Supplies	\$	33.75
US Bank Cardmember Service	Dues and Fees	\$	100.00
US Bank Cardmember Service	Miscellaneous Expenditure	\$	561.18
US Bank Cardmember Service	Dues and Fees	\$	100.00
US Bank Cardmember Service	Miscellaneous Expenditure	\$	561.18
US Bank Cardmember Service	Miscellaneous Expenditure	\$	276.68
US Bank Cardmember Service	Miscellaneous Expenditure	\$	144.59
US Bank Cardmember Service	Miscellaneous Expenditure	\$	296.63
US Bank Cardmember Service	Miscellaneous Expenditure	\$	94.67
US Bank Cardmember Service	Miscellaneous Expenditure	\$	69.09
US Bank Cardmember Service	Travel	\$	377.00
US Bank Cardmember Service	Transportation Charges	\$	32.64
US Bank Cardmember Service	Transportation Charges	\$	122.98
US Bank Cardmember Service	Miscellaneous Expenditure	\$	32.89
US Bank Cardmember Service	Miscellaneous Expenditure	\$	57.27
US Bank Cardmember Service	Miscellaneous Expenditure	\$	384.00
US Bank Cardmember Service	Miscellaneous Expenditure	\$	344.19
US Bank Cardmember Service	Miscellaneous Expenditure	\$	82.04
US Bank Cardmember Service	Miscellaneous Expenditure	\$	761.16
US Bank Cardmember Service	Transportation Charges	\$	160.13
US Bank Cardmember Service	Miscellaneous Expenditure	\$	210.96
US Bank Cardmember Service	Miscellaneous Expenditure	\$	641.10
US Bank Cardmember Service	Miscellaneous Expenditure	\$	898.92
US Bank Cardmember Service	Miscellaneous Expenditure	\$	366.87
US Bank Cardmember Service	Miscellaneous Expenditure	\$	190.00
US Foods Inc	Food	\$	1,705.85

USI Education & Government Sales	Supplies	\$	384.35
Verizon Wireless	Purchased Service Telephone	\$	-
Verizon Wireless	Purchased Service Telephone	\$	111.95
Verizon Wireless	Purchased Service Telephone	\$	40.55
Verizon Wireless	Purchased Service Telephone	\$	-
Verizon Wireless	Purchased Service Telephone	\$	-
Verizon Wireless	Purchased Service Telephone	\$	147.84
Verizon Wireless	Purchased Service Telephone	\$	-
Verizon Wireless	Purchased Service Telephone	\$	40.55
Verizon Wireless	Purchased Service Telephone	\$	40.55
Verizon Wireless	Purchased Service Telephone	\$	40.55
Verizon Wireless	Purchased Service Telephone	\$	40.55
Verizon Wireless	Purchased Service Telephone	\$	98.71
Verizon Wireless	Miscellaneous Expenditure	\$	-
Verizon Wireless	Purchased Service Telephone	\$	460.28
Verizon Wireless	Miscellaneous Expenditure	\$	30.04
Vernon Library Supplies, Inc.	Supplies	\$	125.24
Vicky C. DeWald	Miscellaneous Expenditure	\$	1,259.80
Walmart Community BRC	Supplies	\$	2,100.28
Wedding Sisters	Miscellaneous Expenditure	\$	1,501.44
West Music	Miscellaneous Expenditure	\$	325.80
WILKINS ArchitectureDesignPlanning	Construction Services	\$	1,730.83
WILKINS ArchitectureDesignPlanning	Sunrise Athletic Complex Replacement Projects	\$	1,276.22
William V MacGill & Co	Supplies	\$	505.90
Winzer Franchise Company	Supplies	\$	289.87
Winzer Franchise Company	Supplies	\$	268.71
Yandas Music	Textbooks Consumables	\$	2,546.25
Yandas Music	Supplies	\$	297.00
Yandas Music	Professional Services	\$	239.00
Yandas Music	TechnologyRelated Hardware	\$	3,744.00
SPECIAL BUILDING FUND and QCPUF	DESCRIPTION		
CLAIMS TO REPORT FOR APRIL 2024			AMOUNT
VENDOR			

TREASURER'S REPORT

General Account - NebraskaLand National Bank Month Ending March 31, 2024

Per Bank

NebraskaLand Bank	March 31,2024	\$	18,373,114.29
Less Outstanding Checks		\$	(12,030.38)
Less Outstanding Other Disbursements		\$	-
Plus Outstanding Deposits		\$	(219.04)
Adjustment		\$	(4.00)
Ending Balance		\$	<u>18,360,860.87</u>

Per Books

Beginning Balance	March 31,2024	\$	20,535,548.58
Plus Receipts		\$	4,664,299.28
Less Expenditures		\$	(6,838,990.99)
Less Returned Checks			
Adjustment		\$	4.00
Voided Checks		\$	-
Ending Book Balance	March 31,2024	\$	<u>18,360,860.87</u>

Flex Spending Account Balance

\$87,451.03

School District 7

Fund Balances

Fiscal Year: 2023-2024

Month: March

Year: 2024

Fund Type:

Include Cash Balance

FY End Report

<u>Fund</u>	<u>Description</u>	<u>Beginning Balance</u>	<u>Revenue</u>	<u>Expense</u>	<u>Transfers</u>	<u>Fund Balance</u>	<u>Cash Balance</u>	<u>Variance</u>
01	General Fund	\$27,033,504.65	\$40,677,865.23	(\$43,726,605.45)	\$0.00	\$23,984,764.43	\$12,641,848.11	\$11,342,916.32
02	Depreciation Fund	\$1,076,196.69	\$94,488.20	(\$575,992.00)	\$0.00	\$594,692.89	\$594,692.89	\$0.00
03	Employee Benefit Fund	\$323,877.92	\$0.00	(\$3,610.00)	\$0.00	\$320,267.92	\$320,267.92	\$0.00
05	Activities Fund	\$2,679,878.46	\$1,358,135.36	(\$1,802,087.07)	\$0.00	\$2,235,926.75	\$2,238,475.85	(\$2,549.10)
06	School Nutrition Fund	\$2,787,009.30	\$2,572,745.80	(\$2,960,512.86)	\$0.00	\$2,399,242.24	\$2,451,627.29	(\$52,385.05)
07	Bond Fund	\$10,080,339.66	\$3,963,497.63	(\$6,443,491.33)	\$0.00	\$7,600,345.96	\$5,579,340.82	\$2,021,005.14
08	Special Building Fund	\$1,914,684.98	\$316,403.56	(\$158,907.89)	\$0.00	\$2,072,180.65	\$1,975,152.88	\$97,027.77
09	Qualified Capital Fund	\$10,549,849.68	\$1,915,379.34	(\$1,827,809.95)	\$0.00	\$10,637,419.07	\$10,285,019.72	\$352,399.35
10	Coop Fund	\$130,684.67	\$333,181.35	(\$440,231.92)	\$0.00	\$23,634.10	\$26,011.76	(\$2,377.66)
12	Student Fee Fund	\$287,578.14	\$112,522.88	(\$104,672.27)	\$0.00	\$295,428.75	\$295,565.25	(\$136.50)
Grand Total:		\$56,863,604.15	\$51,344,219.35	(\$58,043,920.74)	\$0.00	\$50,163,902.76	\$36,408,002.49	\$13,755,900.27

End of Report

**FY 24 Kearney Public Schools
Revenue Expense Reports
Compared to Budget**

DATE: March 2024

	<u>FY 2024</u>	<u>TOTAL BUDGET</u>	<u>%</u>		<u>FY 2024</u>	<u>TOTAL BUDGET</u>	<u>%</u>
<u>GENERAL FUND</u>				<u>SCHOOL NUTRITION FUND</u>			
Income:	\$40,677,865.23	\$65,748,643.00	62%	Income:	\$2,572,745.80	\$2,204,000.00	117%
Expense:	<u>\$43,726,605.45</u>	\$73,615,368.00	59%	Expense:	<u>\$2,960,512.86</u>	\$4,562,125.00	65%
Net:	-\$3,048,740.22			Net:	-\$387,767.06		
100 Supt.	\$147,967.83	\$200,000.00	74%	<u>SNF SUMMARY</u>			
103 Comm	\$71,692.57	\$30,000.00	239%		<u>TOTAL</u>	<u># OF DAYS</u>	<u>DAILY AVG.</u>
211 Dir PK-5	\$1,077,404.42	\$278,000.00	388%	Lunch	\$ 556,816.00	133.45	4172.47
220 Sped	\$406,538.91	\$599,746.99	68%	Breakfast	\$ 132,261.00	132.28	999.86
230 Media	\$3,682.50	\$29,000.00	13%	<u>BOND FUND</u>			
240 Dir SS&S	\$82,432.17	\$87,500.00	94%	Income:	\$3,963,497.63	\$7,402,673.00	54%
270 Dir 6-12	\$126,420.47	\$205,000.00	62%	Expense:	<u>\$6,443,491.33</u>	\$16,254,205.00	40%
310 Personnel	\$158,989.97	\$167,000.00	95%	Net:	-\$2,479,993.70		
320 Technology	\$642,203.40	\$1,600,000.00	40%	<u>BUILDING FUND</u>			
400 Principals	\$619,472.05	\$976,500.00	63%	Income:	\$316,403.56	\$1,000,000.00	32%
510 Finance	\$1,095,326.25	\$5,974,702.77	18%	Expense:	<u>\$158,907.89</u>	\$2,971,280.00	5%
550 Facilities	\$1,531,835.30	\$2,795,625.00	55%	Net:	\$157,495.67		
560 Utilities	\$602,667.65	\$975,000.00	62%	<u>QCPUF FUND</u>			
570 Transport.	\$208,614.56	\$250,000.00	83%	Income:	\$1,915,379.34	\$8,892,000.00	22%
910 Payroll	\$35,965,465.12	\$57,667,293.24	62%	Expense:	<u>\$1,827,809.95</u>	\$11,643,214.00	16%
931 Substitutes	\$949,677.31	\$1,750,000.00	54%	Net:	\$87,569.39		
941 Overtime	<u>\$36,214.97</u>	<u>\$30,000.00</u>	<u>121%</u>	<u>COOP FUND</u>			
	\$43,726,605.45	\$73,615,368.00	59%	Income:	\$333,181.35	\$552,906.00	60%
				Expense:	<u>\$440,231.92</u>	\$700,000.00	63%
				Net:	-\$107,050.57		
<u>DEPRECIATION FUND</u>				<u>STUDENT FEE FUND</u>			
Income:	\$94,488.20	\$850,050.00	11%	Income:	\$112,522.88	\$215,000.00	52%
Expense:	<u>\$575,992.00</u>	\$1,374,679.00	42%	Expense:	<u>\$104,672.27</u>	\$437,192.00	24%
Net:	-\$481,503.80			Net:	\$7,850.61		
<u>ACTIVITIES FUND</u>				TOTAL REVENUE	\$51,344,219.35	\$88,365,272.00	58%
Income:	\$1,358,135.36	\$1,500,000.00	91%	TOTAL EXPENDITURES	\$58,043,920.74	\$115,613,783.00	50%
Expense:	<u>\$1,802,087.07</u>	\$3,743,946.00	48%				
Net:	-\$443,951.71						

**Bearcat Diner Financial Statement for Month Ending March 31,
2024**

Receipts:		Budget	Month End	Year-to-Date	% of Budget	2022-2023%
Federal Reimbursement	\$	1,981,300.00	\$ 358,699.83	\$ 1,584,967.15	80.00%	94.74%
Sale of Lunches -Pupils	\$	1,150,000.00	\$ 108,191.41	\$ 937,025.60	81.48%	77.51%
Other Income	\$	72,700.00	\$ 5,285.12	\$ 39,693.10	54.60%	99.72%
District Support				\$ -		
Total:	\$	3,204,000.00	\$ 472,176.36	\$ 2,561,685.85	79.95%	87.74%
				\$ -		
Expenditures:						
Salaries/Fringe	\$	2,029,657.06	\$ 197,620.27	\$ 1,411,242.68	69.53%	68.66%
	\$	2,029,657.06	\$ 197,620.27	\$ 1,411,242.68	69.53%	68.66%
				\$ -		
Food Items	\$	2,239,717.94	\$ 189,840.38	\$ 1,463,432.39	65.34%	70.93%
Equipment	\$	216,000.00	\$ 3,505.59	\$ 44,182.27	20.45%	94.63%
Supplies,Repairs and Other	\$	76,750.00	\$ 7,336.60	\$ 41,725.91	54.37%	33.36%
Total:	\$	4,562,125.00	\$ 398,302.84	\$ 2,960,583.25	64.89%	70.02%
Revenue Over/Under Expenses			\$ 73,873.52	\$ (398,897.40)		
Beginning Balance	\$	2,358,125.00		\$ 2,358,125.00		
Ending Balance	\$	2,358,125.00		\$ 1,959,227.60		\$ 2,653,566.44
Federal Money Due			\$ 140,722.63			
Accounts Receivable < \$50.00			\$ 6,197.27			
Accounts Receivable > \$50.00			\$ 27,540.09			

ANDERSEN, REBEKAH

MA+18/ Step 4

1st Grade Teacher

Meadowlark Elementary School

Rebekah Andersen earned her BA from Nebraska Wesleyan and her MA from UNL with an endorsement in Eled K-6. Her experience includes 1st grade teacher at Lincoln Public Schools. Rebekah will be 1st Grade teacher at Meadowlark Elementary School starting the fall of 2024.

BEHNK, LYDIA

BA/ Step 3

Business/Computers Teacher

Horizon Middle School

Lydia Behnk earned her BA from UNK with an endorsement of BMIT 6-12. Her experience includes Business teacher at Aurora Public Schools. Lydia will be the Business/Computer teacher at Horizon Middle School starting the fall of 2024.

BELTRAN-DORADO, JULIAN

BA/ Step 3

Art Teacher

Kenwood and Glenwood Elementary Schools

Julian Beltran-Dorado will earn his BA from UNK with an endorsement in Art K-12. He is student teaching with Kameran Dostal at Meadowlark Elementary. Julian will be an Art teacher at Kenwood and Glenwood Elementary Schools starting the fall of 2024.

BLASCHKO, SHANNON

MA+45/ Step 15

4th Grade Teacher

Meadowlark Elementary School

Shannon Blaschko earned her BA and MA from UNK with endorsements in Eled, Early Childhood, Librarian K-12 and Principal PK-8. Her experience includes 4th grade teacher and Academic Support Coach for Grand Island Public Schools and School Librarian for Kearney Public Schools and Elm Creek Public Schools. Shannon will be a 4th Grade teacher at Meadowlark Elementary School starting the fall of 2024.

LAWN, JORDAN

BA/ Step 3

Preschool Teacher

Kearney Education Center

Jordan Lawn earned her BA from UNK with an endorsement in Early Childhood Inclusive B-3. Her experience includes Substitute teacher and Special Education para Kearney Public Schools. Jordan will be a Preschool teacher at Kearney Education Center starting the fall of 2024.

LOPEZ, NICOLE

MA/ Step 14

1st Grade Teacher

Northeast Elementary School

Nicole Lopez earned her BA from UNK and her MA from UNL with endorsements in Early Childhood and Early Childhood Special Education. Her experience includes Preschool Special Education teacher for Lexington Public Schools. Nicole will be a 1st Grade teacher at Northeast Elementary School starting the fall of 2024.

MEINECKE, JENNIFER

MA/ Step 14

Special Education Teacher (TLC)

Kenwood Elementary School

Jennifer Meincke earned her BA from Peru State and her MA from Doane with endorsements in Eled and Special Education K-12. Her experience includes Special Education teacher for St. Paul Public Schools. Jennifer will be a Special Education teacher (TLC) at Kenwood Elementary School starting the fall of 2024.

NACHTIGAL, HALLE

BA/ Step 3

Kindergarten Teacher

Emerson Elementary School

Halle Nachtigal earned her BA from UNK with an endorsement in Eled K-6. She student taught with Robin Bennett at Meadowlark Elementary. Halle will be a Kindergarten teacher at Emerson Elementary School starting the fall of 2024.

SCHRODER, AMY

MA+45 Step 15

English Language Learner Teacher

Northeast Elementary School

Amy Schroder earned her BA from UNL and her MA from Doane with endorsements in Eled and ESL PK-6. Her experience includes EL teacher at Lexington and Crete Public Schools and an elementary classroom teacher at Lincoln Public Schools. Amy will be an EL teacher at Northeast Elementary School starting the fall of 2024.

SPICKA, MEGAN

BA/ Step 3

3rd Grade Teacher

Emerson Elementary School

Megan Spicka earned her BA from UNK with an endorsement in Early Childhood. She student taught with Kari Wells at Northeast Elementary. Megan will be a 3rd Grade teacher at Emerson Elementary School starting the fall of 2024.

Apr 2024

WEILER, SYDNEY

BA/ Step 3

8th Grade Science Teacher

Horizon Middle School

Sydney Weiler will earn her BA from UNK with an endorsement in Social Science 7-12. She is student teaching with Brian Kaslon at Horizon Middle School. Sydney will be an 8th grade Science teacher at Horizon Middle School starting the fall of 2024.

WERNER, ZACHARY

BA/ Step 3

ELA/Reading Teacher

Kearney High School

Zachary Werner earned his BA from UNK with an endorsement in History 7-12. He student taught with Josh Redman at Kearney High School. Zachary will be an ELA/Reading teacher at Kearney High School starting the fall of 2024.

JASS utton@Kearneycats.com



Preview Order 0002 - X2Y 350 Low Roof Pass RWD: Order Summary Time of Preview: 03/07/2024 10:38:56 Receipt: 12/15/2023

Dealership Name: Platte Valley Auto Mart-Kearney, Inc.

Sales Code : F53741

Dealer Rep. MARK HUTSELL	Type Retail	Vehicle Line	Transit	Order Code 0002
Customer Name S KPS	Priority Code 10	Model Year 2024		Price Level 435

DESCRIPTION	MSRP	DESCRIPTION	MSRP
X2Y0 T350 LR PASS XL RWD	\$53620	JOB #1 ORDER	\$0
148" WHEELBASE	\$0	CV LOT MANAGEMENT	\$0
OXFORD WHITE	\$0	FRONT LICENSE PLATE BRACKET	\$0
CLOTH	\$0	9400# GVWR PACKAGE	\$0
DARK PALAZZO GRAY	\$0	50 STATE EMISSIONS	\$0
PREFERRED EQUIPMENT PKG.301A	\$0	MANUAL AIR CONDITIONER	\$0
.XL TRIM	\$0	PRIVACY GLASS	\$500
3.5L PFDI V6 (GAS)	\$0	E-85 FLEX FUEL CAPABLE	\$0
.10-SPEED TRANSMISSION	\$0	FUEL CHARGE	\$0
.235/65R16C BSW ALL-SEASON	\$0	PRICED DORA	\$0
3.73 NON-LIMITED SLIP AXLE	\$0	DESTINATION & DELIVERY	\$2095

TOTAL BASE AND OPTIONS
 DISCOUNTS
 TOTAL

56215
 - 600

 55,615

MSRP
 \$56215
 NA
 \$56215

Customer Name:
 Customer Address:

Customer Email:

Customer Phone:

→ At no additional charge to also include.

1) 9 passenger + 1 driver seating.

2) Rear Neatly and A.C.

Pending Board Approval

Customer Signature

Jason Sutto 3/19/24

 Date

This is not an Invoice.

2 Vehicles - \$111,230 total.
 MTH



Kearny Public Schools
jassutton@kearneycats.com

March 18th, 2024

State Contract # 15891

2024 Transit 12-Passenger 350 Van Low Roof XL RWD: \$52,330
Reverse Sensing System: \$295
Privacy Glass: \$500
Wheel Covers: \$35
Extra key fob: \$75
White Exterior--no charge

Upfit to 10-passenger with mobility Motoring (see attached): \$7,895

Total price: \$61,130

ETA: 120 days

Bobby Colclasure

Anderson Auto Group

Commercial & Fleet Director

2500 Wildcat Dr., Lincoln, NE 68521

Cell-402-617-4521

Because People Matter...

We will serve your needs by always doing what is right.



LINCOLN



LINCOLN NORTH

2500 Wildcat Drive
Lincoln, NE 68521
402 458 9800

LINCOLN SOUTH

3201 Yankee Hill Road
Lincoln, NE 68512
402 464 0661
(Opening Fall 2011)

GRAND ISLAND

120 Diers Avenue
Grand Island, NE 68803
308 384 1700

ST. JOSEPH

2207 North Belt Highway
St. Joseph, MO 64506
816 383 8000

InstructionArtificial IntelligenceIntroduction

Kearney Public Schools acknowledges that artificial intelligence continues to emerge as a resource that may assist students with future technology and responsible choices about real-time data gathering. However, artificial intelligence also poses challenges to delineate the responsible use of artificial intelligence with perils of student plagiarism, confidentiality, intellectual property infringement, and the like. As a result, in consideration of these competing interests, the Board of Education delegates the authority to classroom teachers to decide whether to permit or deny the use of artificial intelligence in any class, project, exam, essay, or other assignment from the classroom teacher. All classroom teachers should be clear in their expectations regarding artificial intelligence and under what circumstances a student may (or may not) use artificial intelligence. A student who, without the prior authorization or permission from the classroom teacher, uses artificial intelligence to assist with any class, project, exam, essay, or other assignment may be subject to disciplinary measures, including the Board's plagiarism policy and academic dishonesty rules.

Date of Adoption: [Insert Date]

Staff Travel and Reimbursement Information: In-state and out-of-state travel procedures and reimbursement forms. It is the intent of the Kearney Public Schools (“District”) to provide reimbursement to employees for pre-approved expenditures incurred by them while traveling on behalf of the District.

District Required Travel:

In order to be fair and equitable to the employee, it is the intent of the District that employees be fully reimbursed for pre-approved allowable expenditures incurred as a result of required District travel. Required travel includes travel at the direction of the Board, Superintendent, or immediate supervisor. Travel that is an integral part of an individual position is also considered to be required travel.

Employee Requested Travel:

At the discretion of the traveling employee's supervisor, travel expenditures requested by an employee that will benefit the District may be pre-approved at a rate reflecting full reimbursement or a reimbursement level less than 100% of the eligible expenditures in order to maximize District dollars. Travel related to conference attendance will be considered employee requested.

As political entities, all expenditures of the District are a matter of public record. That implies that at any time, any District taxpayer, the State Auditor’s Office, or the Department of Education may make a request to access the District's expenditure records, including employee reimbursements. Because the taxpayers have entrusted the District with the use of their dollars, it is important that all expenditures are based on a fiscally conservative approach. The reimbursement practice and procedure has been developed on such an approach. Employees traveling on District business are encouraged to keep this in mind as they plan for and incur expenditures in the course of their work and as they interact with the Finance Office staff to receive reimbursement.

One of the functions of the Finance Office is to assure that expenditures are in line with District guidelines and sound accounting practices. The following guidelines for travel reimbursement, and review by the Finance staff of actual expenditures, should be viewed as a method used to assure that the typical taxpayer would agree that their tax dollars are spent wisely and appropriately. Expenditures should enhance the education provided to students and also the daily business operations of the District.

This practice and procedure has been developed based on provisions contained in Nebraska State Statutes, Federal guidelines, and common business and accounting procedures. The District will reimburse staff members for eligible expenses incurred while traveling on District business to the extent that those expenditures were pre-approved by the employee's supervisor (e.g. Building principal or Department Head) and/or the Superintendent. For any reimbursements to be made from a grant program, the grant program director must also pre-approve the expenditures. If the reimbursement will be made from grant funds, it is the responsibility of the staff member requesting reimbursement to review any grant specific requirements to make sure that the expenditures are allowable within the grant as well as District practice and procedure. If there is a conflict between grant requirements and District practice and procedure, the stricter provision prevails.

Employees should not make travel arrangements until all necessary approvals have been received. Any employee making arrangements prior to obtaining the necessary written approval will be financially liable for the arrangements if the travel request is denied. If air transportation will be utilized in the travel arrangements, please follow District guidelines.

The District reimburses expenditures through the use of a Request for Reimbursement Form. If the expenditures pertain to a conference/activity attended by the employee, staff may obtain the Request for Reimbursement Form from their building administrative assistant or by requesting one from the Finance office. The Request for Reimbursement Form must be signed by the individual staff member, approved by the supervisor, and have appropriate budget coding indicated before being forwarded to the Finance Office for processing.

Original itemized receipts are required as support for all reimbursed expenditures.

Examples of acceptable receipts include:

Conference Registration - copy of the actual registration form detailing the agenda and registration fee along with an original receipt of payment and/or a copy of the method of payment.

Lodging - the original itemized hotel/motel bill listing daily charges.

Meals - itemized restaurant receipt.

Air Travel - The booking of air travel is to be arranged through the District.

Ground Transportation - original receipt of payment or car rental agreement arranged by District.

Occasionally, an employee may incur expenditures while traveling that were not submitted for pre approval or exceed the pre-approved amounts. At the discretion of the employee's supervisor, such expenses may be reimbursed as long as the expenditure meets District guidelines. Employees incurring expenditures that have not been pre-approved or exceed pre-approved amounts should be aware that incurring the expense does not guarantee reimbursement.

Employees attending a conference/activity are encouraged to have the District pay the registration fee to the sponsoring organization directly. This allows the District to take advantage of possible reductions in registration fees for group attendance. In order for the District to make direct payment of the conference registration, the request and supporting documentation should be received by the Finance Office at least ten working days prior to the desired date of payment. If attendance at a conference/activity cannot be pre-planned to allow for the ten-day period, contact the Finance Office to see if other arrangements can be made to allow the District to still make direct payment of the registration fee.

Staff members are encouraged to take advantage of potential "early-registration" discounts. However, it is the responsibility of each staff member to assure that the **Conference Attendance Request Form** has been approved prior to paying for registration. Any employee making arrangements prior to obtaining the necessary written approval will be financially liable for the arrangements if the travel

request is denied. This form can be found on the KPS website under Staff Links and Employee Forms.

If an employee requests reimbursement for a conference/activity registration, a copy of the actual registration form detailing the agenda and registration fee along with an original receipt of payment and/or a copy of the method of payment should be provided as support of the payment.

Expenses incurred by staff while attending a conference may be reimbursable as long as they meet District guidelines and have not been included in the conference registration fee.

Lodging expenses may either be directly billed to the District by the hotel/motel after the employee's stay or paid for by the employee and claimed as a reimbursable expense. Fully itemized lodging receipts must be provided in order to ensure compliance with the Local Government Miscellaneous Expenditures Act.

The District will only pay for, or reimburse staff members for, the actual nights of lodging necessary while traveling on District business. This will normally include the night prior to a conference/activity if the conference/activity start time does not reasonably allow for travel on the initial day and any nights during the conference/activity. The night of the close of the conference/activity may be paid/reimbursed based on the adjournment time and distance to be traveled or if transportation is not available.

Payment by employee submitted for reimbursement: If the employee pays for lodging and claims reimbursement, the original itemized hotel/motel bill must be submitted to document the expense. The District will reimburse staff for the nightly room charge, applicable taxes, parking (if traveling by automobile), internet access charges (to the extent the access charges are reasonable and is required by the staff members immediate supervisor), and room service (to the extent that the cost, when added to the other meals for the day, does not exceed the daily meal allowance). Personal expenses such as telephone calls, movie/game rentals, health room fees, laundry/dry cleaning, safe rental, etc. are not reimbursable.

Direct bill to the School District: At the time of making a reservation, an employee may inquire if the hotel/motel will directly bill the District. If the hotel/motel requires a copy of the sales tax exempt certificate, please have them contact the Finance Office at 308-698-8009. If the employee elects to have the hotel/motel bill the District directly, only the nightly room charge and applicable taxes may be included on the bill submitted by the hotel/motel. To prevent duplicate payment, the employee must pay for any personal expenses, parking, business phone calls, and room service at checkout. Any items paid for by the employee that qualify and are pre-approved for reimbursement, may then be submitted for reimbursement.

Inclusion in the Conference/Activity Registration: In rare instances, lodging costs may be included in the conference/activity registration. Such lodging expenses may be reimbursed or paid directly by the District. However, in these instances, the employee's supervisor should make certain that this arrangement is the most economical and/or practical.

In general, reimbursement or direct payment for lodging will be based on the single room rate. In instances where lodging is shared and 100% reimbursement is pre-approved, each employee may be reimbursed for their portion of the shared room charge not to exceed the single room rate. In instances

where less than 100% reimbursement is approved, each employee may be reimbursed their actual room costs up to the pre-approved % of the single room rate. Since a copy of the original hotel/motel bill will need to be submitted by one of the employees sharing a room, a notation should be made on the reimbursement request indicating the individuals involved to allow cross-referencing of the reimbursement requests. If a hotel/motel room is shared with an employee's family member, the employee is responsible for any room charges in excess of the single rate or pre-approved percentage of the single rate. At no time will reimbursement be greater than the cost of the room.

If the employee does not utilize the hotel/motel as reserved, the employee is responsible for canceling the reservation. The District will not reimburse an employee for expenses incurred as a result of not canceling a reservation.

Meals, including non-alcoholic beverages, may be reimbursed for each day, or portion of the day, that a staff member is away from his/her office on District business and for which an overnight stay is required. The employee may claim only the actual amount of the cost of meals, including tips, up to the meal and incidental expense rate for the locality of travel.

Meals included in Conference Registration or Meals for the Days of Actual Travel: The following guidelines may be used to determine the portion of the daily allowance to be deducted if a meal is included in the conference registration or a reasonable reimbursement for individual meals for days of travel: The amounts listed below are subject to change based on current reimbursement rates. These rates will be reviewed annually and the information can be found on the KPS website under Staff Links and Employee Forms.

<u>In State Travel Meal Allowance</u>	<u>Out of State Travel Meal Allowance</u>
Breakfast \$10.00 20%	Breakfast \$14.00 23%
Lunch \$15.00 30%	Lunch \$16.00 27%
Dinner \$25.00 50%	Dinner \$30.00 50%
Daily Total \$50.00 100%	Daily Total \$60.00 100%
Gratuities 18% max	Gratuities 18% max

As an example: if a conference registration includes a \$20 evening banquet, then \$40 would be a reasonable guideline for breakfast and lunch. ($\$60 - \$20 = \$40$).

The following departure or return times may also be used as a reference for reimbursable meal expenditures on the days in which travel occurs.

Breakfast - When an employee leaves for overnight travel at or before 6:00 a.m., breakfast may be reimbursed.

Lunch — When an employee leaves for overnight travel at or before 11:00 a.m. or returns from overnight travel at or after 2:00 p.m., lunch may be reimbursed.

Dinner — When an employee leaves for overnight travel at or before 4:00 p.m. or returns from overnight travel at or after 7:00 p.m., dinner may be reimbursed.

The times listed above should not include the time taken for the meal.

To prevent duplicate reimbursement, the Request for Reimbursement should not include meal expenditures for other staff members. In an instance where one itemized receipt reflects two or more staff member's meals, copies of the receipts will be accepted. A notation should be made on each employee's receipt copy indicating the other staff member's name so that the Request for Reimbursement may be cross-referenced to avoid a delay in reimbursement due to the lack of an original receipt. A charge slip alone is not considered to be an acceptable receipt.

Note: State statute specifically states that only non-alcoholic beverages may be paid for by public entities. Therefore, the District will not reimburse employees for alcoholic beverages.

For clarification regarding specific meal reimbursement situations, call 308-698-8009.

Air Travel: Air travel shall only be authorized when it is more economical than ground transportation. In the determination of the most economical method of transportation, the impact on productive work time may be taken into consideration. If a staff member elects to travel by a method other than the one determined to be the most economical, the employee will be reimbursed at the lesser amount. If the employee elects to travel by car when the commercial air travel rate is determined to be more economical no additional en route expenses will be paid.

Unless an employee is traveling with a group of students or other arrangements have been approved by the Board of Education Office and the Superintendent, air travel for employees must be booked through the District. This process allows the District to directly pay for the airfare and avoids a large out-of-pocket expenditure for the employee. In order to assure that the ticket is issued properly, the employee must submit documentation from their supervisor indicating approval of travel. **Note:** in any situation in which approval has been given for booking air travel directly as opposed to utilizing the District, employees should not make travel arrangements until all necessary approvals have been received. Any employee making arrangements prior to obtaining the necessary written approval will be financially liable for the arrangements if the travel request is denied.

Although the District will book flights for a family member accompanying an employee on travel, the employee is responsible for payment to the travel agency/airline at the time of booking. This ensures that family members' expenses are not included in the travel expenditures paid directly by the District. Any arrangements made to extend the stay for personal vacation time that result in an increase in fare must be reimbursed to the District prior to departure.

All fares paid directly by the District or reimbursed to an employee will be based on the coach fare, if such seating is available, at the time of booking. A request for reimbursement of airfare must be supported by an airline invoice/receipt indicating individual(s) traveling, dates, destinations, and cost along with a copy of the method of payment showing the payment was made by the employee. A boarding pass alone is not considered to be an acceptable receipt.

If a previously arranged flight needs to be changed or canceled, contact the Finance office at 308-698-8009. All airline tickets purchased (or reimbursed) by the District for employee travel are District property. Therefore, if the travel plans are canceled after a paper ticket has been issued to the

employee; the paper ticket must be returned to the Finance office. If an electronic ticket has been issued for the employee and the travel plans are canceled, notify the Finance office. When returning tickets to the Finance office, the employee and supervisor should provide an explanation for the cancellation of the travel plans.

Use of Personal Automobile: An employee may be reimbursed for use of their personal automobile while traveling on District business at the rate provided for in State Statute as of the beginning of the current school fiscal year. When possible, employees are encouraged to carpool. When carpooling, only the driver is eligible for mileage reimbursement.

The Request for Reimbursement must reflect the allowable miles traveled. Any miles of a personal nature, such as for sightseeing, should not be included. Prior to payment, the mileage claim may be compared to city-to-city mileage charts to determine reasonableness.

In-District Travel with Personal Automobile: See chart below for what qualifies and what does not qualify for mileage reimbursement. Pursuant to state law and the Nebraska Department of Administrative Services, mileage will be reimbursed at “the prevailing standard mileage rate as established by the IRS through its Revenue Procedures.” Please note that the rate may change during the school year. Use the mileage reimbursement form found on the KPS website under Staff Links and Employee Forms.

<u>Reimbursable In-District Travel</u>	<u>Non-Reimbursable In-District Travel</u>
Job assignments at multiple buildings	Professional Learning Sessions in multiple buildings
Student Assistance Team meetings	Department/Staff meetings
504 meetings	Activities / Coaching responsibilities
IEP / MDT meetings	Extra duty assignments
Home Visitation meetings	Activity rehearsals
Equipment Deliveries	Activity training / summer conditioning
Directed by Supervisor to pick up or deliver something	
Parent Teacher Conferences at multiple buildings	

Rental of Automobile: A rental car may be approved for traveling employees when other means of transportation are unavailable, more costly, or impractical.

Prior to authorizing the rental of a car, other means of local transportation must have been explored and are either not available, more costly, or impractical based on the business needs of

the trip. Other means of local transportation to be considered should include: airport shuttles provided to & from the hotel/motel, the walking distance required if staying at a hotel/motel away from the conference/activity location, local buses, taxis, etc. To avoid any question of cost allocation, no personal use of an authorized rental car (for example: sightseeing) will be allowed while traveling on District business.

In instances where a rental is authorized by the traveling employee's supervisor, the most economical, usually an economy or compact size, car should be rented. Employees are encouraged to refuel the rental car before returning it to the rental company since fees charged for refueling generally exceed the average per gallon rate at a gas station. Fuel for a rental car should be paid for by the employee and submitted for reimbursement from the District.

In those instances in which car rental has been authorized, the physical damage and liability insurance offered by the rental company should be purchased. The need to purchase the insurance, along with the cost of fuel and any potential parking expenses should be a consideration in determining the most economical form of ground transportation.

Use of District-Owned Cars: Employees desiring to use District-owned vehicles for transportation must submit a Request for Use of District-Owned Vehicle to the secretary in the Transportation Department. In instances in which use of a District-owned vehicle is authorized, no personal use of the vehicle is allowed. Mileage reimbursement is not applicable in this situation.

Other Types of Ground Transportation and Miscellaneous Transportation Expenses: The District may reimburse employees for other reasonable and necessary ground transportation such as cab fare, shuttle fare, etc. In addition, reimbursement may be made for necessary parking and toll charges incurred while traveling on District business. The original receipt of payment should support the Request for Reimbursement. Fines incurred for parking and traffic violations are not reimbursable.

If an employee is involved in an accident while on District business, the accident should be reported to the local police, the car rental company - if the car is a rental, the employee's insurance company - if the car is employee owned, and the Finance Office 308-698-8009. If an accident involves a District vehicle, the transportation office should be contacted at 308-698-8261.

Staff may be reimbursed for other expenditures made on behalf of the District. These miscellaneous expenditures include, but are not limited to: instructional or instructional support materials, supplies, business telephone calls/faxes, internet access charges when reasonable and required by the immediate supervisor, etc. The original receipt or a copy of the method of payment should support the Request for Reimbursement.

The following other types of items are examples of items that would also not be eligible for reimbursement:

- Personal entertainment such as movies, theater tickets, etc.
- Personal items such as magazines, books, etc.
- Sightseeing expenses
- Spouse or family member expenses incurred if accompanying the employee
- Alcohol or alcoholic beverages

- Meal expenditures beyond a reason based on normal living standards and a conservative fiscal approach to the use of District resources
- Expenditures for snacks, unless the snack is in place of a specific meal
- Internet access for personal use
- Mileage beyond a reasonable level based on city to city map mileage.
- Excess baggage charges
- Mileage to and from the airport (replacing mileage to and from work)

Travel advances for employee expenditures are not allowed by the District. To minimize the dollar amount of expenditures for which employees may need to seek reimbursement, employees are encouraged to utilize the methods outlined above that allow for direct payment by the District of conference/activity registration, air fare, and lodging. Reimbursement of expenditures can generally be made immediately following the next Board meeting following the time the approved Request for Reimbursement is received by the Finance Office provided the necessary receipts/documentation are included.

All employee travel expenditures to be paid for from the District's General Fund should only be submitted for reimbursement through the District's Finance Office. In accordance with the Nebraska Department of Education Rule 2, a Student Activity Fund cannot be used to reimburse an employee for travel expenditures, which are then submitted for General Fund reimbursement to the Student Activity Fund.

To avoid reimbursement delay due to misplaced or lost receipts, employees are encouraged to submit the Request for Reimbursement and supporting receipts within 2 weeks after the conference/activity. Please staple all supporting documentation to the Request for Reimbursement form.

To assure that reimbursement is made from the school fiscal year in which the expense was incurred, a Supervisor signed Request for Reimbursement and all supporting documentation must be submitted to the Finance Office by the 20th of each month.

Although this practice and procedure has been designed to cover many circumstances that may arise while traveling, circumstances may arise for which this practice and procedure is silent or, due to the specific situation, appears to create an unintentional financial burden on the employee. Alternative reimbursement procedures may be allowed if pre-approved by the Superintendent in instances in which this practice and procedure is silent or appears to result in an unintentional financial burden for the traveling employee.

Policy adopted:

KEARNEY PUBLIC SCHOOLS
KEARNEY, NEBRASKA