

Regular Meeting of the Board of
Education
Thursday, June 26, 2025 6:00 PM

Administration Building
1740 W. Spruce
Duncan, Oklahoma 73533

Minutes



{{Name: Agenda Item Name}}

1. **Call to order** and roll call:
Buckholts Davis Lolar Neal Schreckengost
Attendance Taken at 6:00 PM.
Carl Buckholts: Absent
Eric Davis: Absent
Krista Lolar: Present
Greg Neal: Present
Christopher Schreckengost: Present
The meeting was led by Board Member Greg Neal.

Also present were the following:

2. **Flag Salute**

The flag salute was led by Board Member Greg Neal.

3. **Public participation** and/or discussion

There was no public participation and/or discussion.

4. **Consent Agenda**

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration, and approval of the following items:

Motion to approve Consent Agenda items # 4.A. - 4.C.8. as listed and discussed. This motion, made by Christopher Schreckengost and seconded by Krista Lolar, Passed.

Carl Buckholts: Absent
Eric Davis: Absent

Krista Lolar: Yea

Greg Neal: Yea

Christopher Schreckengost: Yea

Yea: 3, Nay: 0, Absent: 2

4.A. **Minutes** of the June 10, 2025 Regular Meeting

4.B. **Encumbrance Reports**

4.C. Requests, Contracts, and Encumbrances for FY 25-26:

4.C.1. **2025-2026 District Calendar**

4.C.2. **Annual Activity Fund Account** general fundraising activities and purpose for expenditures

4.C.3. **District Fundraisers**

4.C.4. **Sanctioning of Outside Booster Clubs**

4.C.5. **Comanche Public Schools Agreement** for transportation of students to the Oklahoma School for the DEAF

4.C.6. **Endurance Federal Credit Union** Letter of Agreement for Debit Card Program

4.C.7. **Edmentum, Inc.** - Study Island license renewal for district grades K-5 in the amount of \$23,647.62

4.C.8. **Imagine Learning** - Edgenuity subscription renewal to online instruction for grades 6-12 in the amount of \$40,510.00

5. Proposed **Executive Session** to discuss: **(a)** Pursuant to 25 O.S. § 307 (B)(1) Resignations, employment, adjunct teachers, changes of contract and extra-duty contracts as listed on **Schedule A**, inclusive; and **(b)** Pursuant to 25 O.S. § 307

(B)(1) and 307 (B)(2) Employment evaluation of the Superintendent. Vote to convene or not convene into Executive Session

Motion to not convene into Executive Session at 6:08 P.M. This motion, made by Krista Lolar and seconded by Christopher Schreckengost, Passed.

Carl Buckholts: Absent

Eric Davis: Absent

Krista Lolar: Yea

Greg Neal: Yea

Christopher Schreckengost: Yea

Yea: 3, Nay: 0, Absent: 2

6. Vote to acknowledge the Board's **return to Open Session**

Executive Session Minutes Compliance Announcement/Statement: The matters considered, Proposed Executive Session to discuss: **(a)** Pursuant to 25 O.S. § 307 (B)(1) Resignations, employment, adjunct teachers, changes of contract and extra-duty contracts as listed on **Schedule A**, inclusive; and **(b)** Pursuant to 25 O.S. § 307 (B)(1) and 307 (B)(2) Employment evaluation of the Superintendent. No action was taken in Executive Session.

There was no Executive Session; therefore, the meeting continued.

7. Discussion and possible action regarding resignations, employment, adjunct teachers, changes of contract and extra-duty contracts as listed on **Schedule A** attached

Motion to approve the resignations, employment, adjunct teachers, changes of contract and extra-duty contracts as listed on Schedule A. This motion, made by Christopher Schreckengost and seconded by Krista Lolar, Passed.

Carl Buckholts: Absent

Eric Davis: Absent

Krista Lolar: Yea

Greg Neal: Yea

Christopher Schreckengost: Yea

Yea: 3, Nay: 0, Absent: 2

8. Discussion and possible action regarding declaration of miscellaneous items as **surplus**

Motion to declare miscellaneous items as surplus. This motion, made by Greg Neal and seconded by Krista Lolar, Passed.

Carl Buckholts: Absent

Eric Davis: Absent

Krista Lolar: Yea

Greg Neal: Yea

Christopher Schreckengost: Yea

Yea: 3, Nay: 0, Absent: 2

9. Discussion and possible action regarding **New Business**

There was no New Business.

10. **The next Regular Meeting of the Board of Education will be held on Tuesday, July 8, 2025 at 6:00 P.M. at the Administration Building at 1740 W. Spruce, Duncan, OK**

11. Vote to **Adjourn**

This concludes the business that came before the Board on June 26, 2025 and the motion was made to adjourn at 6:09 P.M. This motion, made by Krista Lolar and seconded by Christopher Schreckengost, Passed.

Carl Buckholts: Absent

Eric Davis: Absent

Krista Lolar: Yea

Greg Neal: Yea

Christopher Schreckengost: Yea

Yea: 3, Nay: 0, Absent: 2

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ITEM # 7.F.

NOTICE TO THE STEPHENS COUNTY CLERK OF THE 2025 REGULAR MEETINGS OF
THE DUNCAN SCHOOL BOARD OF EDUCATION OF DUNCAN INDEPENDENT
SCHOOL DISTRICT NUMBER ONE OF STEPHENS COUNTY, OKLAHOMA.

All Regular Meetings will start at 6:00 P.M. and will be held in the Board Room of the
Administration Office, located at 1740 West Spruce, Duncan, OK.

The dates for the monthly Regular Meetings in 2025 are as follows:

Tuesday, January 14, 2025

Tuesday, July 15, 2025

Tuesday, February 11, 2025

Thursday, August 19, 2025

Tuesday, March 11, 2025

Tuesday, September 9, 2025

Tuesday, April 8, 2025

Tuesday, October 14, 2025

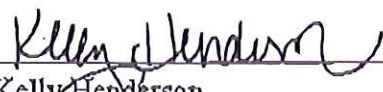
Tuesday, May 13, 2025

Tuesday, November 11, 2025

Tuesday, June 10, 2025

Tuesday, December 9, 2025

Thursday, June 26, 2025


Kelly Henderson
Clerk, Duncan Board of Education

STATE OF OKLAHOMA
STEPHENS COUNTY
RECORDED OR FILED
2024 NOV 13 AM 10:09
BOOK PAGE
JERRY MOORE
COUNTY CLERK
BY DEPUTY



Agenda
Duncan Public Schools
Regular Meeting of the Board of Education
Administration Building, 1740 W. Spruce, Duncan, Oklahoma 73533
Thursday, June 26, 2025 at 6:00 PM

1. Call to order and roll call:

Buckholts Davis Lolar Neal Schreckengost

2. Flag Salute

3. Public participation and/or discussion

4. Consent Agenda

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A. **Minutes** of the June 10, 2025 Regular Meeting

B. **Encumbrance Reports** attached

C. Requests, Contracts, and Encumbrances for FY 25-26:

1. **2025-2026 District Calendar**

2. **Annual Activity Fund Account** general fundraising activities and purpose for expenditures

3. **District Fundraisers**

4. **Sanctioning of Outside Booster Clubs**

5. **Comanche Public Schools Agreement** for transportation of students to the Oklahoma School for the DEAF

6. **Endurance Federal Credit Union** Letter of Agreement for Debit Card Program

7. **Edmentum, Inc.** - Study Island license renewal for district grades K-5 in the amount of \$23,647.62

8. **Imagine Learning** - Edgenuity subscription renewal to online instruction for grades 6-12 in the amount of \$40,510.00

5. Proposed **Executive Session** to discuss: **(a)** Pursuant to 25 O.S. § 307 (B)(1) Resignations, employment, adjunct teachers, changes of contract and extra-duty contracts as listed on Schedule A, inclusive; and **(b)** Pursuant to 25 O.S. § 307 (B)(1) and 307 (B)(2) Employment evaluation of the Superintendent.

Vote to convene or not convene into Executive Session

6. Vote to acknowledge the Board's **return to Open Session**

Executive Session Minutes Compliance Announcement/Statement: The matters considered, Proposed Executive Session to discuss: **(a)** Pursuant to 25 O.S. § 307 (B)(1) Resignations, employment, adjunct teachers, changes of contract and extra-duty contracts as listed on Schedule A, inclusive; and **(b)** Pursuant to 25 O.S. § 307 (B)(1) and 307 (B)(2) Employment evaluation of the Superintendent. No action was taken in Executive Session.

7. Discussion and possible action regarding resignations, employment, adjunct teachers, changes of contract and extra-duty contracts as listed on **Schedule A** attached

8. Discussion and possible action regarding declaration of miscellaneous items as **surplus**

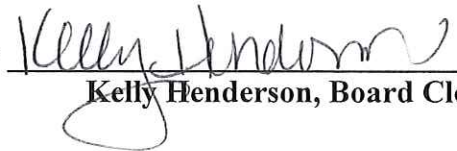
9. Discussion and possible action regarding **New Business**

10. **The next Regular Meeting of the Board of Education will be held on Tuesday, July 8, 2025 at 6:00 P.M. at the Administration Building at 1740 W. Spruce, Duncan, OK**

11. Vote to **Adjourn**

This Agenda for the Regular Meeting of June 26, 2025 was posted online, at www.duncanps.org, and on the front window of the Administration Building at 1740 W. Spruce, Duncan, OK on June 25, 2025 at 4:00 P.M.

Posted by



Kelly Henderson, Board Clerk

DUNCAN PUBLIC SCHOOLS
From PO: 56380 to PO: 56386

Encumbrance For Board Approval
GEN FUND-FOR OPERAT

PO	Vendor Name	General Description	Amount	Date
56380	*** OKLAHOMA STATE DEPT. OF EDUCATION	CO- EMERGENCY CERTIFICATION FEES FOR NEW HIRES	156.00	06/10/2025
56381	LOVETT, ALLISON E	100 - TRAVEL EXPENSES FOR CCOSA SUMMER CONF/PRE CONF 6/10-13/2025 OKC MEALS AND PARKING	300.00	06/10/2025
56382	*** NORTHEASTERN STATE UNIVERSITY	HS-AP TRAINING WORKSHOP FEE FOR JANA MARKS, AMANDA LARD, NOLAN PRICE IN TULSA ON 6/23-26/2025	150.00	06/16/2025
56383	BG PRODUCTS INC.	TRANS - 55 GALLON DRUM DIESEL OIL FOR BUS FLEET	2,000.00	06/16/2025
56384	*** VISA PURCHASING CARD	MAINT - FUEL FOR MAINTENANCE VEHICLES	150.00	06/18/2025
56385	SECHRIST, ADRIA P	REIMBURSEMENT FOR BACKGROUND CHECK FEE	58.25	06/24/2025
56386	GREAT PLAINS, LLC	TRANS - PARTS FOR MIDDLE SCHOOL KUBOTA REPAIR	1,000.00	06/25/2025
(11) GEN FUND-FOR OPERAT Current Encumbered:			3,814.25	

DUNCAN PUBLIC SCHOOLS

From 25 May 2025 to 25 Jun 2025

**CHANGE ORDER REPORT
GEN FUND-FOR OPERAT**

PO	Vendor Name	General Description	Amount	Date
55003	AT&T	MONTHLY EXPENSES TO COVER INTERNET, WAN, PHONES AND MOBILITY FT 24-25 BA (06/11/24 #7.K.10)	2,671.66	7/1/2024
55012	GARRETT, ALLISON A	CONTRACTED SPEECH & LANGUAGE PATHOLOGY SERVICES FY 24-25 BA (05/11/24 # 11.J.3)	-8,690.00	7/1/2024
55015	INTERNAL REVENUE SERVICE	PAYROLL TAX CORRECTIONS FY 24-25 BA (06/11/24 7.K.8)	-38.91	7/1/2024
55017	VISUAL SENSES	621 - CONTRACTED VISION THERAPY SERVICES FY 24-25 BA (05/14/24 11.J.4)	-825.00	7/1/2024
55029	KELSEY STONE, LLC	CONTRACTED SPEECH & LANGUAGE PATHOLOGY SVS FY 24-25 BA (05/14/24 11.J.5)	-19,032.50	7/1/2024
55034	*** WAL MART - VISA CARD CHARGES	CO SUPPLIES - DISH SOAP, COFFEE, PAPER PLATES AND SUPPLIES FOR CENTRAL OFFICE FY 24-25 BA (06/11/24 7.K.8)	-400.10	7/1/2024
55035	WILKINS, HALLEY SHANNON	621 - CONTRACTED SPEECH & LANGUAGE PATHOLOGY SERVICES FY 24-25 BA (05/14/24 11.J.10)	-5,355.00	7/1/2024
55055	ROSENSTEIN, FIST AND RINGOLD	028- DISTRICT LEGAL ATTORNEY FEE'S FOR FY 24-25 BA (06/11/24 7.K.21)	-40,057.66	7/1/2024
55125	STARLITE WELDING SUPPLIES INC,	MAINT - YEARLY CYLINDER LEASE RENEWAL FY 24-25	275.70	7/1/2024
55134	CCOSA	REGISTRATION TO CCOSA TLE RECERT, SUMMER CONF FY25, WOMEN IN LEADERSHIP, MCREL FOR FY25 DISTRICT ADMIN TEAM	50.00	7/1/2024
55154	MIDWEST MUSIC	HS-BAND-SUPPLIES FOR THE YEAR	-135.98	7/1/2024
55186	J.W. PEPPER & SON, INC	HS-BAND-SHEET MUSIC FOR BAND	-57.58	7/1/2024
55194	BAND TODAY LLC	HS-BAND-MARCHING BAND FLAGS	-1,700.00	7/1/2024
55200	MCCOYS BUILDING SUPPLY	HS-AG-SUPPLIES FOR REPAIRS AND CONSUMABLES IN SHOP AT SCHOOL FARM	-46.29	7/1/2024
55204	ACE HARDWARE	HS-AG-SUPPLIES FOR REPAIRS AND CONSUMABLES IN SHOP AT SCHOOL FARM	-318.51	7/1/2024
55213	AMERICAN PLANT PRODUCTS	HS-AG-SUPPLIES FOR GREENHOUSE	-1,000.00	7/1/2024
55218	WAURIKA PI FFA CHAPTER	HS-AG-FEES FOR MEMBERSHIP REGIONAL SPEECH CONTEST FOR FY 24-25	-500.00	7/1/2024

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55219	LOWE, BOB FARM MACHINERY INC.	HS-AG-PARTS TO REPAIR RHINO FINISH MOWER	-53.81	7/1/2024
55226	DUNCAN PUBLIC SCHOOLS (TRS)	HS-AG-TRANSPORTATION FOR STUDENTS TO AG EVENTS	-407.10	7/2/2024
55227	ACE HARDWARE	GENERAL PARTS AND HARDWARE FOR DISTRICT INSTALLS OR REPAIRS	-692.10	7/2/2024
55239	BRADY INDUSTRIES OF KANSAS, LLC	CHEMICALS FOR DISH MACHINES & CLEANING SUPPLIES-CAFETERIAS	-1,097.29	7/3/2024
55242	DUNCAN PUBLIC SCHOOLS	FOSTER GRANDPARENT MEALS - FY 25	-312.50	7/3/2024
55245	CABLE MEAT CENTER (E-VERIFIED)	FOOD & NON FOOD SUPPLIES-CAFETERIAS-FY 25	-5,000.00	7/3/2024
55246	COCA-COLA SOUTHWEST BEVERAGES LLC	ALA CARTE BEVERAGES- CAFETERIAS-FY 25	-8,428.14	7/3/2024
55248	MAZZIO'S PIZZA	PIZZA - ALA CARTE- CAFETERIAS	-20,000.00	7/3/2024
55251	MEADOWS, DARRELL T	INSPECTIONS OF FIRE SUPPRESSION SYSTEMS & PARTS- CAFETERIAS -FY 25	-155.00	7/3/2024
55252	MILLER, BONNIE L	DISTRICT MILEAGE REIMBURSEMENT - FY 25	-666.80	7/3/2024
55254	WILSON, SONJA I	DISTRICT MILEAGE REIMBURSEMENT - FY 25	-304.94	7/3/2024
55255	*** WAL MART - VISA CARD CHARGES	CN- CAFETERIA SUPPLIES, FOOD, & NON-FOOD ITEMS	-391.83	7/3/2024
55269	DEYONG, JOHN R	TRANS - CDL RENEWAL	-63.50	7/3/2024
55271	HAAS, JERAMY S	TRANS - CDL RENEWAL	-7.00	7/3/2024
55272	KELLY, KEVIN L	TRANS - CDL RENEWAL	-120.00	7/3/2024
55276	LARD, AMANDA M	TRANS - CDL RENEWAL	-6.00	7/3/2024
55277	MORRIS, WHITNEY L	TRANS - CDL RENEWAL	-120.00	7/3/2024
55281	ROBERTS, RONALD L	TRANS - CDL RENEWAL	-63.50	7/3/2024
55290	SUMMIT MAILING & SHIPPING SYSTEMS LLC	C/O- RETURNING INK CARTRIDGE FOR THE STAMP MACHINE AT C/O	-20.00	7/8/2024
55334	US FOOD SERVICE INC.	CN- FOOD & NON FOOD ITEMS FOR DISTRICT CAFETERIAS FY 24-25 BA (07/09/24 # 5.R)	7,920.21	7/11/2024
55391	CHAR S LLC	HS-AG-HOTEL ROOM FOR CORY JARBOE FOR OK CAREER TECH SUMMITT-8/1/24	-100.00	7/29/2024
55427	*** WAL MART - VISA CARD CHARGES	412 - MS-505- STEM CLASSROOM SUPPLIES TO SUPPORT PLTW (CASTLE)	-386.02	8/5/2024
55446	STUDIES WEEKLY, INC	MT 103 - SOCIAL STUDIES WEEKLY FOR MT GRADES 3 - 5	-191.52	8/7/2024
55458	LOVETT, CRAIG S	VIDEO PRODUCTION OF VOCAL MUSIC AND BAND CONCERTS PLUS LOCAL COMPETITIONS	-2.00	8/9/2024

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55467	*** WAL MART - VISA CARD CHARGES	HS- ART-ART SUPPLIES FOR SCHOOL YEAR	-209.64	8/14/2024
55470	DUNCAN PUBLIC SCHOOLS	CN LUNCH ACCT. MONIES TRANSFER TO JAYME SPANN - DMS CHROMEBOOK	-20.00	8/14/2024
55473	DUNCAN, CITY OF (INS 02-28-10)(E-VERIFIED)	C/O- DISTRICT AGREEMENT FOR RESOURCE OFFICERS & EVENT SECURITY FOR FY 24-25 BA 8/13/24 (ITEM # 5.U.)	1,929.97	8/15/2024
55479	THE T.H. ROGERS LUMBER COMPANY	HS-ART-ART SUPPLIES FOR SCHOOL YEAR	-154.75	8/15/2024
55570	*** HOLIDAY INN EXPRESS & SUITES-NORMAN	HOTEL FOR LEADERSHIP OK 05/01-03/2025 NORMAN-BYERLY	-86.00	9/4/2024
55577	*** OKC DODGERS	HS-DECA-TEACHERS TICKET FOR CONFERENCE AND DODGERS GAME ON 9/11/24-OKC	-18.00	9/4/2024
55613	MCCORD, MEGAN R	PL- MILEAGE FOR IN DISTRICT TRAVEL, FOR NURSE MCCORD	-86.65	9/10/2024
55653	HEART TO HEART SPEECH CLINIC	CONTRACTED SPEECH/LANGUAGE THERAPY SERVICES FOR 24-25 (BA 091024 #6I)	-16,587.50	9/17/2024
55654	COLLEGE BOARD, THE	HS-102-AP EXAM FEE FOR TESTING	-1,704.00	9/18/2024
55733	DECA--DISTRIBUTIVE EDUCATION CLUBS OF AMERICA	HS-DECA-DECA BLAZERS FOR DECA COMPETITION FOR STUDENTS	-550.00	10/14/2024
55747	MONTGOMERY TIRE & ALIGNMENT	TRANS - TIRE REPAIR/REPLACEMENTS	-1,178.50	10/22/2024
55782	VIZAVANCE	VISION TRAINING FOR MS, WW,HM, AND MT NURSES FOR FY 24-25	-200.00	11/8/2024
55802	ENGEL, DIANA S	613 - SPED - PER DIEM FOR - (AUSTISM WORKSHOP) - 12.10.24 - 12.12.24 -IN OKC FOR ENGEL	-250.00	11/14/2024
55829	*** FAIRFIELD INN & SUITES - OKC DOWNTOWN	MS 511 - CHIOR STAFF LODGING DURING ALL-STATE @OKC JAN 9-11 2025	-1,600.00	11/20/2024
55830	FORD, CRYSTAL	MS NURSE- MILEAGE IN-DISTRICT TRAVEL 24-25	-500.00	11/20/2024
55845	*** AMERICAN AIRLINES	MS-511-AIRFARE FOR PD MATH CONFERENCE NCTM KANSAS CITY, MO FEB 4-7, 2025 COOK AND LEIPPE	-1,760.00	12/4/2024
55854	*** BREWER AUTO REPAIR	TRANS - INSTALL GPS	-300.00	12/9/2024
55871	HORNBERGER, EMILY	DISTRICT- BEHAVIORAL AIDE CONTRACT AGREEMENT FOR FY 24-25 AND MILEAGE STIPEND	-206.76	12/11/2024

55897	*** EMBASSY SUITES NORMAN	C/O- ROOMS & PARKING FOR OKASBO SPRING CONFERENCE APRIL 22-24,2025 FOR K. BRENNEIS, L. MCCANN, L. MILLER, J. MULLINS, A. PIZANA & M. ZINN	-1,294.00	1/7/2025
55928	ARTS ATTACK	103-EVERETT-PARDO INSTRUCTIONAL CURRICULUM FOR 5 YEARS) TO TEACH ELEMENTARY ART TO GRADES K-5	-680.00	1/14/2025
55932	CCOSA	REGISTRATION FOR MERRY STONE & CHANNA BYERLY TO ATTEND THE LEGISLATIVE CONFERENCE IN OKC 01/22-23/25	-450.00	1/15/2025
55939	SCOTT, BRANDI D	PL-MILEAGE FOR IN DISTRICT TRAVEL, FOR BRANDI SCOTT	-421.49	1/16/2025
55942	GARLAND, BENJAMIN W	IN DISTRICT MILEAGE REIMBURSEMENT	-72.95	1/17/2025
55947	TRINITY TECHNOLOGIES	DISTRICT- OPEN PURCHASE ORDER FOR DOORS, ALARMS AND CAMERA SERVICE CALLS FOR SECURITY	105.15	1/22/2025
55954	WARD, REBECCA A	WW - 511 - REIMBURSEMENT FOR MEALS AND PARKING FOR PLC AT WORK INSTITUTE, MAY 27-30,2025 IN TULSA, OK	-40.00	1/27/2025
55957	HISE, KARON M	WW - 511 - REIMBURSEMENT FOR MEALS AND PARKING FOR PLC AT WORK INSTITUTE, MAY 27-30,2025 IN TULSA, OK FOR K. HISE	-40.00	1/27/2025
56039	ACE HARDWARE	SUPPLIES TO BE USED BY THE TECHNOLOGY DEPARTMENT	-403.94	2/11/2025
56053	PRICE, NOLAN R	HS-PER DIEM FOR ACT CONFERENCE IN OWASSO 3/5-6/25	-90.00	2/24/2025
56061	*** ROYAL SONESTA CHASE PARK PLAZA	541-HOTEL FOR CASE LAW & LEADERSHIP CONF 04/21-25/2025 ST LOUIS, MO-CLAYTON, BYERLY, BERTHOLD & MCGUIRE	-1,373.64	2/25/2025
56073	*** COUNCIL OF ADMINISTRATORS OF	FED SPED-REGISTRATION FOR THE 2025 CASE CONF 11/05-07/2025 OKC-CLAYTON	25.00	2/27/2025
56086	JARBOE, CORY J	HS-AG-TRAVEL EXPENSES FOR STATE FFA COVENTION 5-5-8/25	-120.00	3/3/2025
56089	JARBOE, CORY J	HS-AG-TRAVEL EXPENSES TO OKLAHOMA YOUTH EXPO-3/10-21/25	-350.00	3/3/2025
56098	BERTHOLD, CASSANDRA D	MS-511-MEAL PER DEIM FOR CCOSA SUMMER LEADERSHIP CONFERENCE JUNE 11-13, 2025 OKC	-120.00	3/10/2025
56104	PERMA-BOUND BOOKS	WALL/HM BOOKS FOR THE LIBRARY	-572.09	3/10/2025
56117	HAGAR RESTAURANT SERVICE	PARTS FOR STEAMER - DHS	-126.25	3/13/2025

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56124	PARDO, MARIA R	MT-511 TRAVEL EXPENSES FOR PLC @WORK CONF MAY 27-30, 2025 COX CONVENTION CENTER, TULSA, OK. PARDO	-80.00	3/24/2025
56136	ALSTON, BROOKE N	HM-511 PARKING AND PER DIEM FOR BROOKE ALSTON TO ATTEND SOLUTION TREE PLC CONFERENCE IN TULSA, OK, MAY 27-30.	-80.00	3/26/2025
56141	ELLIS, KIM D	MEAL PER DIEM & TRAVEL EXP'S FOR PLC AT WORK INSTITUTE 05/27-30/2025 TULSA	-70.00	3/26/2025
56149	* * * ERIK'S TOTAL CAR CARE	TRANS - MAIN SEAL FOR MV9	-0.29	3/31/2025
56151	HALLERAN-DAVIS, LAUREN W	EM-511-PER DIEM AND PARKING-FOR PLC AT WORK (SOLUTION TREE) CONFERENCE-MAY 27-30, 2025-TULSA, OK	-125.00	3/31/2025
56164	CONFERENCE DIRECT LLC	HS-DECA- ADVISOR REGISTRATION FEE FOR ICDC IN ORLAND FL ON 4/25-30/25	-1,650.00	3/31/2025
56167	PETERS, BRANDY	541 - TRAVEL EXPENSES PLC AT WORK TULSA, OK PER DIEM AND PARKING 5/28-30/25	-120.00	3/31/2025
56168	TANAKA, KRISTA N	541 - TRAVEL EXPENSES PLC AT WORK 5/27-30/2025 PER DIEM AND PARKING IN TULSA OK	-70.00	3/31/2025
56169	SWEAT, MISTY	541 - TRAVEL EXPENSES PLC AT WORK 5/27-30/2025 PER DIEM AND PARKING IN TULSA OK	-70.00	3/31/2025
56173	* * * SOLUTION TREE INC	REGISTRATION TO PLC AT WORK/ADMIN RETREAT 06/02-04/2025 FORT WORTH, TX-16 ADMIN	-769.00	3/31/2025
56182	SMITH, DUSTIN A	376 - TRAVEL EXPENSES TO OKASRO CONF 6/2-4/2025 EDMOND, OK MEALS AND PARKING	-35.00	4/2/2025
56183	HALL, CAYD A	376 - TRAVEL EXPENSES TO OKASRO CONF 6/2-4/2025 EDMOND, OK MEALS AND PARKING	-35.00	4/2/2025
56186	BYERLY, CHANNA D	MEAL PER DIEM & TRAVEL EXP'S FOR PLC AT WORK/ADMIN RETREAT 2025 06/01-04/2025 FORT WORTH, TX	-360.00	4/3/2025
56187	ELLIS, KIM D	MEAL PER DIEM & TRAVEL EXP'S FOR PLC AT WORK/ADMIN RETREAT 2025 06/01-04/2025 FORT WORTH, TX	-100.00	4/3/2025
56189	BERTHOLD, CASSANDRA D	MEAL PER DIEM & TRAVEL EXP'S FOR PLC AT WORK/ADMIN RETREAT 2025 06/01-04/2025 FORT WORTH, TX	-2.66	4/3/2025
56190	ELROY, LISHA M	MEAL PER DIEM & TRAVEL EXP'S FOR PLC AT WORK/ADMIN RETREAT 2025 06/01-04/2025 FORT WORTH, TX	3.01	4/3/2025

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56191	WARD, REBECCA A	MEAL PER DIEM & TRAVEL EXP'S FOR PLC AT WORK/ADMIN RETREAT 2025 06/01-04/2025 FORT WORTH, TX	-41.11	4/3/2025
56192	PETERS, BRANDY	MEAL PER DIEM & TRAVEL EXP'S FOR PLC AT WORK/ADMIN RETREAT 2025 06/01-04/2025 FORT WORTH, TX	-100.00	4/3/2025
56193	GOLDSMITH, KOREE K	MEAL PER DIEM & TRAVEL EXP'S FOR PLC AT WORK/ADMIN RETREAT 2025 06/01-04/2025 FORT WORTH, TX	-100.00	4/3/2025
56194	WALL, STEPHANIE N	MEAL PER DIEM & TRAVEL EXP'S FOR PLC AT WORK/ADMIN RETREAT 2025 06/01-04/2025 FORT WORTH, TX	-360.00	4/3/2025
56195	PARDO, MARIA R	MEAL PER DIEM & TRAVEL EXP'S FOR PLC AT WORK/ADMIN RETREAT 2025 06/01-04/2025 FORT WORTH, TX	-100.00	4/3/2025
56196	SMITH, TARA K	MEAL PER DIEM & TRAVEL EXP'S FOR PLC AT WORK/ADMIN RETREAT 2025 06/01-04/2025 FORT WORTH, TX	-100.00	4/3/2025
56197	STRUTTON, RODNEY C	MEAL PER DIEM & TRAVEL EXP'S FOR PLC AT WORK/ADMIN RETREAT 2025 06/01-04/2025 FORT WORTH, TX	-100.00	4/3/2025
56198	MOORE, AMIE D	MEAL PER DIEM & TRAVEL EXP'S FOR PLC AT WORK/ADMIN RETREAT 2025 06/01-04/2025 FORT WORTH, TX	-100.00	4/3/2025
56199	BRACK, TOM	MEAL PER DIEM & TRAVEL EXP'S FOR PLC AT WORK/ADMIN RETREAT 2025 06/01-04/2025 FORT WORTH, TX	-100.00	4/3/2025
56206	ROWELL, JAMIE L	541 - TRAVEL EXPENSES TO PLC CONF TULSA, OK 5/27-30/2025 MEALS AND PARKING	-70.00	4/3/2025
56208	CHANDLER, JOELINE	MS-511-PER DIEM FOR MEALS & PARKING AT PLC CONFERENCE IN TULSA MAY 27-30, 2025	-80.00	4/3/2025
56225	LEE, DEANNA S	541 -TRAVEL EXPENSES FOR PLC AT WORK TULSA, OK 5/27-30/2025 LEE PER DIEM AND PARKING	-70.00	4/7/2025
56226	BLALOCK, KIMBERLY M	541 -TRAVEL EXPENSES FOR PLC AT WORK TULSA, OK 5/27-30/2025 PER DIEM AND PARKING	-11.41	4/7/2025
56227	*** MIDWEST BUS SALES INC.	TRANS - REPAIRS FOR BUS 25	322.64	4/8/2025
56233	EVANS, BROOKE L	541 - TRAVEL EXPENSES TO PLC AT WORK TULSA, OK 5/27-30/2025 MEALS AND PARKING	-100.00	4/9/2025
56241	*** HINES GARAGE AND EQUIPMENT	TRANS - INSPECTION REPAIRS FOR BUS 75	-203.56	4/10/2025

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56243	*** EMBASSY SUITES TULSA	HS-AG-HOTEL FOR JARBOE @ STATE FFA CONVENTION-5/5-8/25	-113.10	4/10/2025
56247	FERGUSON, SANDY L	541 - TRAVEL EXPENSES TO PLC AT WORK TULSA, OK 5/27-30/2025 MEALS AND PARKING	-10.00	4/14/2025
56252	FIRE MOUNTAIN GEMS & BEADS INC	HS-ART-LOOMS TO WEAVE CLOTH AND TAPESTRY	-648.10	4/14/2025
56260	P & K EQUIPMENT, INC	HS-AG-REPLACE BROKEN HOOD , SIDE PIECES AND GRILL ON JOHN DEER TRACTOR AT SCHOOL FARM	-125.19	4/15/2025
56268	AMAZON.COM	MT-135 OFFICE AND CLASSROOM SUPPLIES FOR MARK TWAIN. - SCHORNICK-PARDO	-792.86	4/16/2025
56269	POSITIVE PROMOTIONS	MT-135 TEACHER APPRECIATION AWARDS AND GIFTS FOR MARK TWAIN - SCHORNICK-PARDO	-98.80	4/16/2025
56279	SOUTHERN BOX COMPANY	100 - SHIPPING COSTS FOR COGAT ASSESSMENT - 2ND GRADE TESTING.	-16.92	4/21/2025
56281	NATIONAL BUSINESS FURNITURE LLC	CONFERENCE DESK & CHAIRS FOR ASST SUPT ELLIS' OFFICE	-79.40	4/21/2025
56283	*** HOLIDAY INN & SUITES- STILLWATER	HS-AG-HOTEL FOR JARBOE @ STATE FFA QUIZ BOWL CONTEST--STILLWATER OK-4/24	-40.00	4/22/2025
56288	SOLUTION TREE INC	HM-511 REGISTRATION FOR HALE, ALSTON AND SELF TO ATTEND PLC AT WORK (SOLUTION TREE), MARCH 27-29, 2025.	-103.00	4/28/2025
56289	AGPARTS WORLDWIDE INC	CHROMEBOOK PARTS FOR TICKETS IN THE DISTRICT	-1,250.78	4/28/2025
56290	*** WAL MART - VISA CARD CHARGES	TVS FOR USE IN THE DISTRICT FOR TRAININGS AND MEETINGS	-384.00	4/28/2025
56303	GOPHER SPORT	HM-OSDE COMPETITIVE GRANT-PE SUPPLIES- SOCCER GOALS, TENNIS TABLE, PATHWAY TUNNEL, BROOMBALL PACK, BALLS, HOOPS, FRISBIE DISCS	-269.44	5/1/2025
56304	PEYTON, EMILY	REIMBURSEMENT FOR EMERGENCY CERTIFICATION FEE Y2	-52.00	5/1/2025
56305	*** WAL MART - VISA CARD CHARGES	IPAD FOR WAREHOUSE AND TV FOR SWIM TEAM & DHS PRINCIPAL	-144.00	5/1/2025
56308	CLAUSON, KATHERINE S	HS-PER DIEM FOR PLC CONFERENCE IN TULSA OKLAHOMA 5-28-30-25	-60.00	5/5/2025
56313	PRICE, NOLAN R	HS-PER DIEM FOR AP TRAINING IN TAHLEQUAH OK ON 6/9-12/25	-360.00	5/6/2025
56316	MARTIN AUTO SUPPLY INC	TRANS - FLEET PARTS AND MAINTENANCE	-5,815.84	5/7/2025

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56319	SOUTHERN TROPHY MANUFACTURING	C/O-2024-2025 SERVICE AWARDS/ RETIREMENT PLAQUES	47.36	5/8/2025
56323	* * * HOLIDAY INN EXPRESS & SUITES- TAHLEQUAH	HS-ACT WORKSHOP FOR NOLAN PRICE IN TAHLEQUAH-6/9-12/25	-480.00	5/13/2025
56324	WILLIAMS, CINDY J	IN DISTRICT TRAVEL	-74.00	5/13/2025
56325	TRINITY TECHNOLOGIES	376 - SRO FUNDING - ALARM UPGRADE WITH BADGE ACCESS TRANSITION	-1,107.33	5/13/2025
56328	SOUTHERN TROPHY MANUFACTURING	RETIREMENT PLAQUES FOR EOY MEETING FOR FY 24-25	-331.52	5/15/2025
56331	PHILLIPS, EMILY	HS-PER DIEM FOR PLC CONFERENCE IN TULSA OK ON 5/28-30/25	-60.00	5/15/2025
56332	BLACK, CHELSEA	HS-PER DIEM FOR PLC CONFERENCE IN TULSA OKON 5/28-30/25	-60.00	5/15/2025
56333	AMAZON.COM	TRANS - AFF 20 TON FLOOR JACK - AIR HYDARULIC BOTTLE JACK - FOR TRUCKS AND HEAVY DUTY EQUIPMENT	-700.00	5/19/2025
56334	KOHLER, MELANIE L	055-KOHLER-PARDO	-406.56	5/19/2025
56335	P & K EQUIPMENT, INC	TRANS - REPAIRS FOR AG TRACTOR	-1,335.04	5/19/2025
56337	OKLAHOMA ASBO	CO- REGISTRATION FOR PAYROLL BOOT CAMP IN YUKON, OK. 06/25-26/25 FOR J. MULLINS & L. MCCANN	-125.00	5/20/2025
56338	* * * HOME2 SUITES BY HILTON OKLAHOMA CITY YUKON	CO- ROOMS FOR J. MULLINS & L. MCCANN IN YUKON FOR OKASBO PAYROLL BOOT CAMP 06/24-26/25	223.00	5/20/2025
56341	SHAW, DAVID E	HS-PER DIEM FOR PLC CONFERENCE IN TULSA OK-5/28-30/25	-105.00	5/20/2025
56343	GOLDSMITH, KOREE K	PER DIEM AND PARKING FOR CCOSA LEADERSHIP CONFERENCE--JUNE 10-13TH, 2025-OKC, OK	-145.00	5/20/2025
56345	HEARE, RONNIE	HS-PER DIEM AND PARKING FOR PLC CONFERENCE IN TULSA OK-5/28-30/25	-11.16	5/20/2025

(11) GEN FUND-FOR OPERAT Total:

-155,246.11

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DUNCAN PUBLIC SCHOOLS
From PO: 21258 to PO: 21260

Encumbrance For Board Approval
BUILDING FUND

PO	Vendor Name	General Description	Amount	Date
21258	GOLDEN ARC WELDING	MAINT - WELD/REPLACE DISTRICT FENCES & GATES	1,200.00	06/10/2025
21259	BEETLE JUICE PEST CONTROL, LLC	MAINT - TREAT FOR FLEAS AT MAINTENANCE SITE	375.00	06/10/2025
21260	HOPE EQUIPMENT & CONSTRUCTION	MAINT - STORAGE CONTAINER FOR WILL ROGERS TO HOLD ITEMS TAKEN FROM BASEMENT DUE TO FLOODING	3,000.00	06/10/2025
(21) BUILDING FUND Current Encumbered:			4,575.00	

DUNCAN PUBLIC SCHOOLS

From 25 May 2025 to 25 Jun 2025

**CHANGE ORDER REPORT
BUILDING FUND**

PO	Vendor Name	General Description	Amount	Date
21000	BEETLE JUICE PEST CONTROL, LLC	054 - MONTHLY PEST CONTROL/JULY KITCHEN TREATMENTS FOR FY 24-25 BA (06/11/24 7.K.24)	300.00	7/1/2024
21001	DUNCAN TOTAL ROOFING, LLC	054 - DISTRICT ROOFING REPAIRS FY 24-25 BA (06/11/24 7.K.26)	-701.23	7/1/2024
21003	SMITH-DRESSLER ELECTRICAL SERVICES, LLC	054 - DISTRICT ELECTRICAL REPAIRS FOR FY 24-25 BA (06/11/24 7.K.31)	-28,531.42	7/1/2024
21007	RICHARDS, FRED	MAINT - DISTRICT GRASS & WEED CONTROL FY 24-25 BA (06/11/24 7.K.28)	-0.02	7/1/2024
21011	OKLAHOMA SCHOOLS INSURANCE GROUP (OSIG)	DISTRICT PROPERTY AND LIABILITY INSURANCE FOR FY 24-25 BA (05/11/24 7.K.19)	193.00	7/1/2024
21014	PUBLIC SERVICE CO. OF OKLA--AMERICAN ELECTRIC POWER	705-ELECTRIC FOR SCHOOL FARM	-524.69	7/1/2024
21026	SHERWIN-WILLIAMS PAINT	MAINT - DISTRICT PAINT/SUPPLIES FY 24-25	-53.61	7/1/2024
21027	MEADOWS, DARRELL T	MAINT - DISTRICT FIRE EXTINGUISHER PARTS/ INSPECTIONS & ELEVATOR INSPECTIONS FY 24-25	-1,464.00	7/1/2024
21032	ENGINEERED EQUIPMENT INC.	MAINT - DISTRICT HVAC FILTERS FY 24-25	-3,907.94	7/2/2024
21034	MORRIS AND SONS GLASS	MAINT - ALL SITES EMERGENCY FY 24-25	-351.00	7/1/2024
21035	ROBERT BROOKE AND ASSOCIATES	MAINT - DISTRICT RESTROOM PARTITION PARTS FY 24-25	-500.00	7/1/2024
21038	MCCOYS BUILDING SUPPLY	MAINT - ALL SITES EMERGENCY FY 24-25	-1,724.50	7/2/2024
21046	FRONTIER FEEDS	MAINT - CHEMICALS FOR LAWN/FLOWER BED MAINTENANCE	-733.20	7/8/2024
21047	AMAZON.COM	MS - BUILD NON-WAREHOUSE SUPPLIES (MUST BE INVENTORIED)	-1,860.01	7/8/2024
21048	*** WAL MART - VISA CARD CHARGES	MS - BUILD NON-WAREHOUSE SUPPLIES (MUST BE INVENTORIED)	-2,000.00	7/8/2024
21055	CARRIER CORPORATION	MAINT - DIAGNOSE ISSUES WITH HVAC UNITS / CHILLER AT DHS	-8,788.00	7/10/2024
21075	SOUNDS IMPOSSIBLE	HS-VOCAL MUSIC-AUDITORIUM DIMMER REPAIRS	-391.25	8/2/2024

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21088	AMAZON.COM	MT-135 - REPLACEMENT WATER FILTERS FOR WATER FOUNTAINS ELKAY WATERSENTRY PLUS 51300C	-85.32	8/13/2024
21091	J & J APPLIANCE	MAINT - ALL SITES EMERGENCY FY 24-25	-924.85	8/15/2024
21106	AMAZON.COM	MS-CHAIR, DESK, AND CLOCKS FOR CLASSROOMS	-98.28	8/30/2024
21110	LOCKE SUPPLY COMPANY	MAINT - PARTS & SUPPLIES FOR DISTRICT MAINTENANCE	-13,401.22	9/6/2024
21118	WILLOUGHBY INDUSTRIES INC.	MAINT - PARTS TO REPAIR RESTROOM HAND SINKS AT DMS	-436.48	9/17/2024
21133	HOPE EQUIPMENT & CONSTRUCTION	MAINT - EMERGENCY REPAIRS & CONSTRUCTION WORK FOR DISTRICT SITES	-400.00	10/25/2024
21158	AMAZON.COM	MS-REPLACEMENT WATER FILTERS	-500.00	12/18/2024
21163	CITY OF DUNCAN	DISTRICT ELECTRIC, WATER & GARBAGE FOR FY 24-25 B.A. 01/14/25 ITEM # 5.J.	-54,683.45	1/15/2025
21178	BENNETT OFFICE EQUIPMNT (INS 01-01-10)(E-VERIFIED)	MS-TONER FOR BT455-406989	-138.95	1/31/2025
21182	HOPE EQUIPMENT & CONSTRUCTION	HS ATH- SCREENING FOR MS BASEBALL/ SOFTBALL BATTING CAGE	-875.00	2/5/2025
21187	BAKER, DONALD WAYNE	MAINT - CRANE RENTAL FOR PLACEMENT OF DISTRICT HVAC UNITS	-4,175.00	2/13/2025
21189	LUKE MCMILLAN MUSIC CO	HS-BAND-MARCHING BAND SHOW MUSIC AND FEES	-450.00	2/24/2025
21191	SMITH, J. R. PUBLICATION	HS-BAND-MARCHING BAND DRILL WRITER FOR 2025 SHOW	-3,000.00	2/24/2025
21199	DAVIS AIR CONDITIONING, LLC	MAINT - PARTS & SUPPLIES FOR HVAC REPAIRS AT DISTRICT SITES	-922.00	3/24/2025
21201	AMAZON.COM	MAINT - OFFICE SUPPLIES FY 24-25	-673.32	3/25/2025
21203	ACE HARDWARE	MAINT - PARTS & SUPPLIES FOR DISTRICT SITE MAINTENANCE	-3,849.89	3/25/2025
21204	BAKER DISTRIBUTING COMPANY LLC	MAINT - ICE MACHINE FILTERS & PARTS FOR DISTRICT REPAIRS/REPLACEMENT	-4,009.63	3/25/2025
21205	* * * BROOKS INDUSTRIES	MAINT - ICE MACHINE PARTS FOR DISTRICT REPAIRS/REPLACEMENT	-500.00	3/25/2025
21206	CONSUMER TEXTILE CORPORATION	MAINT - DISTRICT DUST MOP SERVICE FY 24-25	-1,691.11	3/25/2025
21207	DUNCAN BUILDERS SUPPLY	MAINT - PARTS & SUPPLIES FOR DISTRICT SITE MAINTENANCE	-3,353.64	3/25/2025

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21208	DUNCAN LOCK AND KEY	MAINT - PARTS & SUPPLIES FOR DISTRICT SITE MAINTENANCE	-2,571.44	3/25/2025
21212	OKLAHOMA STATE DEPT. OF LABOR	MAINT - INSPECTION OF DISTRICT ELEVATORS, WATER HEATERS, & BOILERS FY 24-25	-500.00	3/25/2025
21213	OKLAHOMA WATER RESOURCE BOARD	MAINT - ANNUAL GROUND WATER USE REPORT BY 24-25	-50.00	3/25/2025
21215	*** RED ROCK FOOD EQUIPMENT LLC	MAINT - PARTS FOR DISTRICT ICE MACHINE REPAIRS	-1,000.00	3/25/2025
21218	WINSUPPLY LAWTON OK CO	MAINT - PARTS & SUPPLIES FOR DISTRICT PLUMBING REPAIRS/REPLACEMENT	-166.48	3/25/2025
21227	SHERWIN-WILLIAMS PAINT	HS-ATH-FIELD MARKING PAINT	-480.48	3/26/2025
21233	*** WAL MART - VISA CARD CHARGES	EM-21- CLOTHING TUBS TO ORGANIZE CLOTHES CLOSET	-5.34	4/9/2025
21235	*** CLK SUPPLIES, LLC	MAINT - SUPPLIES FOR DISTRICT DOOR HANDLE / LOCK REPAIRS & REPLACEMENTS	-2,681.64	4/14/2025
21237	SCHOOL OUTFITTERS LLC	HM-TABLES FOR THE CAFETERIA	-20,000.00	4/15/2025
21238	*** FROMUTH TENNIS	ATH-WINDSCREEN CLIPS FOR BASEBALL FIELDS AND TENNIS COURTS	-500.00	4/15/2025
21241	OKLAHOMA SCHOOL PLANT MANAGEMENT ASSOCIATION	MAINT - REGISTRATION FOR DEVERA ALBERTSON - 2025 OSPMA CORE CERTIFICATION CLASS (MODULE 4) - MOORE NORMAN TECH CENTER, NORMAN, OK - MAY 28, 2025	-75.00	4/21/2025
21247	WASTE CONNECTIONS OF OKLAHOMA	MAINT - ROLL OFF DUMPSTER FOR WILL ROGERS - FLOODED BASEMENT CLEAN UP	-261.28	5/1/2025
21248	DUNCAN TOTAL ROOFING, LLC	MAINT - DISTRICT ROOFING REPAIRS	-8,967.76	5/6/2025
21254	HALL PEST CONTROL SERVICES, LLC	MAINT - TREAT FOR TERMITES AT TRANSPORTATION BUILDING	5,600.00	5/19/2025
(21) BUILDING FUND Total:			-176,865.43	

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DUNCAN PUBLIC SCHOOLS
From 25 Jun 2025 to 25 Jun 2025

Encumbrance For Board Approval
CHANGE ORDER REPORT
GEN FUND-FOR OPERAT

PO	Vendor Name	General Description	Amount	Date
55872	*** DOUBLETREE BY HILTON DOWNTOWN	WW - 511 - LODGING FOR PLC CONFERENCE IN TULSA, OK, 5/27-30, 2025 FOR INSTRUCTIONAL TRNG	405.47	12/11/2024
56118	*** DOUBLETREE BY HILTON DOWNTOWN	MT-511- HOTEL EXPENSE (3 NIGHTS / 2 ROOMS) TULSA,OK MAY 28-30, 2025 PLC@WORK INSTITUTE CONF. COX CONVENTION CENTER. ISSAC, BIFFLE, LANGWELL, PARDO.	384.15	3/13/2025
56119	ISAACS, AUNDRIA C	MT-511 TRAVEL EXPENSES FOR PLC @WORK CONF MAY 27-30, 2025 COX CONVENTION CENTER, TULSA, OK ISAACS - PARDO	40.00	3/13/2025
56120	BIFFLE, MISTY A	MT-511 TRAVEL EXPENSES FOR PLC @WORK CONF MAY 27-30, 2025 COX CONVENTION CENTER, TULSA, OK BIFFLE - PARDO	40.00	3/13/2025
56121	LANGWELL, AMBER M	MT-511 TRAVEL EXPENSES FOR PLC @WORK CONF MAY 27-30, 2025 COX CONVENTION CENTER, TULSA, OK LANGWELL - PARDO	40.00	3/13/2025
56190	ELROY, LISHA M	MEAL PER DIEM & TRAVEL EXP'S FOR PLC AT WORK/ADMIN RETREAT 2025 06/01-04/2025 FORT WORTH, TX	39.57	4/3/2025
56200	LOVETT, ALLISON E	MEAL PER DIEM & TRAVEL EXP'S FOR PLC AT WORK/ADMIN RETREAT 2025 06/01-04/2025 FORT WORTH, TX	98.42	4/3/2025
56238	HAYS, KIMBERLYN R	MT-511 TRAVEL EXPENSES FOR PLC@WORK CONF MAY 27-30, 2025 COX CONV CTR, TULSA, OK. HAYS-PARDO	40.00	4/10/2025
(11) GEN FUND-FOR OPERAT Current Encumbered:			1,087.61	
Report Total Encumbered:			1,087.61	

- MORE THAN 10% OVER *

SCHEDULE A
06/26/25

RETIREMENT				
Last Name	First Name	Site/Assignment	Years of Service	Effective

RESIGNATIONS				
Last Name	First Name	Site/Assignment	Years of Service	Effective
Hale	ShaLee	HM/Teacher	6	5/23/2025
Wheeler	Sallylee	DMS/Teacher	3	5/23/2025
Baugh	Bryan	HM/Custodian	1	6/10/2025
Moore	Lynda	Maintenance/Clerk	15	8/22/2025
Riley	Lillie	PL/SPED Paraprofessional	6	5/23/2025

EMPLOYMENT				
Last Name	First Name	New Position	Pending	Contract
		Teacher	Background	Temporary
		Teacher	Certification/Background	Temporary
		Teacher		Temporary
		Head HS Swim Coach/Teacher	Emergency Certification/Background	Temporary
Pursley	Sarah	SPED Paraprofessional/Deaf Ed Interpreter (rehire 25-26)		Support
		Assistant HS Football Coach		Contract Coach
Jackson	Allie	ESY Speech Language Pathologist		ESY

ADJUNCT TEACHERS				
Last Name	First Name	Position	Site	
Ellis	David	Area: Art (Class: Graphic Design)	DHS	
Woods	Amanda	Area: Sports Medicine (Class: Sports Medicine, Health)	DHS	

CONTRACT CHANGES			
Last Name	First Name	Site Assignment	Effective
Ferguson	Sandy	from 10 mo to 11 mo STEM Coordinator	2025-26

EXTRA-DUTY CONTRACT CHANGES		
Last Name	First Name	New Position

Please **PRINT** Your Name

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Please **PRINT** Your Name

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No action, decision, or vote shall be taken while the board is in executive session. The board shall reconvene the open meeting after an executive session prior to adjourning the meeting.

In the interest of maintaining confidentiality of the information discussed during executive sessions, under no circumstances, will audio/video recording or camera photos of executive sessions be permitted. Board members and those persons requested to enter an executive session are required to turn off all cellular telephones prior to the start of the session, unless there is a legitimate reason of personal health or safety involved.

REFERENCE: 25 O.S. §307

70 O.S. §5-118 Atty. Gen. Op. 82-114 (April 12, 1982)

Adoption Date:

Revision Date(s): 6-26-07

2018 HEARING OF PUBLIC

All regular, special and emergency meetings of the Duncan Board of Education shall be open to the public. The Board wishes to hear the viewpoints of citizens and considers responsible presentation of these viewpoints vital to the efficient operation of the school system. The Board also recognizes its responsibility for the proper governance of the schools and the need to conduct its business in an orderly and efficient manner. The Board, therefore, establishes the following procedures to receive input from citizens:

1. In order for the Board to fulfill its responsibility to conduct its business in an orderly and efficient manner, unless otherwise enlarged by a majority vote of the Board public comments under Hearing of the Public of thirty (30) minutes will generally be permitted. Any citizen wishing to address the board must communicate such desire to the Clerk of the Board prior to the commencement of the meeting. Without an agenda item, no discussion between the board and the citizen can occur under Hearing of the Public.
2. Any citizen desiring to include an item on an agenda shall communicate such to the office of the superintendent in writing. Such writing shall state the nature of the matter to be discussed, the name of the citizen and/or group making the request. For placement on an agenda under Hearing of the Public, such writing must be received by the office of the superintendent at least five (5) full working days prior to any meeting which, with respect to any regularly scheduled meeting, shall require receipt on or before 4:00 o'clock p.m. on the Friday one week preceding such meeting.
3. Public comments are generally limited to five (5) minutes and where several people wish to address the same subject a spokesperson must be selected. It will be the decision of the board president if additional citizens are allowed to address the same subject. No official board action can be taken under Hearing of the Public. Speakers will be recognized in order in which they have signed in with the Clerk. Those persons who have not signed in will be permitted to address an item if there is time remaining during the approximate thirty (30) minute period of Hearing of the Public.
4. During the Hearing of the Public period no citizen will be recognized twice. Each citizen who addresses the Board shall give his or her name, and identify his or her topic of discussion.
5. The President of the Board shall be responsible for recognizing speakers, maintaining proper order, and adhering to time limits.
6. The purpose of Hearing of the Public is to allow citizens to present to the Board suggestions concerning items on the agenda. Consistent with this purpose, public participation should not be used for personal attacks upon Board members, district employees, individual students or other persons in attendance or absent unless it is specifically related to an agenda item. The President of the Board will interrupt and terminate any presentation that is not in accordance with this restriction. The Board may, in its discretion, also place other restrictions upon Hearing of the Public when such restrictions are necessary or appropriate to protect the privacy rights of the affected individual(s).

2019 CODE OF ETHICS FOR SCHOOL BOARD MEMBERS

As a member of the School Board:

I will listen.

I will recognize the integrity of my predecessors and associates and the merit of their work.

I will be motivated only by a desire to serve the children of my community.

I will recognize the fact that it is my responsibility, together with that of my fellow Board members, to see that the schools are properly run not to run them myself.

Regular Meeting of the Board of
Education
Tuesday, June 10, 2025 6:00 PM

Administration Building
1740 W. Spruce
Duncan, Oklahoma 73533

Minutes



1. **Call to order** and roll call:

Buckholts Davis Lolar Neal Schreckengost
Attendance Taken at 6:01 PM.

Carl Buckholts: Present

Eric Davis: Present

Krista Lolar: Present

Greg Neal: Present

Christopher Schreckengost: Absent

Also present were the following: Dr. Channa Byerly, Kelly Henderson, Kim Ellis, Tamara Gregor, Butch Lawson, Lori McCann, Brooke Alston, and Ben Garland.

2. **Flag Salute**

The flag salute was led by Board President, Carl Buckholts.

3. **Public participation** and/or discussion

There was no public participation and/or discussion.

4. **Superintendent's Report**

4.A. Bond Projects Update by Hope Equipment & Construction

District CMAR Butch Lawson, of Hope Equipment & Construction, addressed the board with updates regarding the boiler room at the High School.

4.B. District Update

Dr. Byerly provided several updates from throughout the district, from ongoing and future staff development to staffing, and building updates/projects going on throughout the summer.

5. **Receive bids for the purchase of \$2,525,000 Combined Purpose General Obligation Bonds, Taxable Series 2025** of the District and vote to award said Bonds to the lowest bidder complying with the Notice of Sale and Instructions to Bidders or to reject all bids

Motion to accept the bids received for the purchase of \$2,525,000 Combined Purpose General Obligation Bonds, Taxable Series 2025 of the District and vote to award said Bonds to UMB Bank, N.A. complying with the Notice of Sale and Instructions to Bidders. This motion, made by Carl Buckholts and seconded by Greg Neal, Passed.

Carl Buckholts: Yea
Eric Davis: Yea
Krista Lolar: Yea
Greg Neal: Yea
Christopher Schreckengost: Absent

Yea: 4, Nay: 0, Absent: 1

6. Consider and take action with respect to a **Resolution providing for the issuance of Combined Purpose General Obligation Bonds, Taxable Series 2025** in the sum of \$2,525,000 by Independent School District Number 1 of Stephens County, Oklahoma, authorized at an election duly called and held for such purpose; prescribing form of Bonds; providing for registration thereof; providing for levy of an annual tax for the payment of principal and interest on the same and fixing other details of the issue; approving the forms of a Continuing Disclosure Agreement and an Official Statement; and authorizing executions and actions necessary for the issuance and delivery of the Bonds

Motion to approve a Resolution providing for the issuance of Combined Purpose General Obligation Bonds, Taxable Series 2025 in the sum of \$2,525,000 by Independent School District Number 1 of Stephens County, Oklahoma, authorized at an election duly called and held for such purpose; prescribing form of Bonds; providing for registration thereof; providing for levy of an annual tax for the payment of principal and interest on the same and fixing other details of the issue; approving the forms of a Continuing Disclosure Agreement and an Official Statement; and authorizing executions and actions necessary for the issuance and delivery of the Bonds. This motion, made by Eric Davis and seconded by Krista Lolar, Passed.

Carl Buckholts: Yea
Eric Davis: Yea
Krista Lolar: Yea
Greg Neal: Yea
Christopher Schreckengost: Absent

Yea: 4, Nay: 0, Absent: 1

7. Ratify, approve, and confirm for the fiscal year ending June 30, 2026, that certain **Lease Purchase Agreement dated as of December 15, 2020**, by and between the Stephens County Educational Facilities Authority, as Lessor, and Independent School District No. 1 of Stephens County, State of Oklahoma, as Lessee (2020 LPA)

Motion to approve, ratify, and confirm for the fiscal year ending June 30, 2026, the Lease Purchase Agreement dated as of December 15, 2020, by and between the Stephens County Educational Facilities Authority, as Lessor, and Independent School

District No. 1 of Stephens County, State of Oklahoma, as Lessee (2020 LPA). This motion, made by Eric Davis and seconded by Greg Neal, Passed.

Carl Buckholts: Yea
Eric Davis: Yea
Krista Lolar: Yea
Greg Neal: Yea
Christopher Schreckengost: Absent

Yea: 4, Nay: 0, Absent: 1

8. Ratify, approve, and confirm for the fiscal year ending June 30, 2026, that certain **Lease Purchase Agreement dated as of March 18, 2021**, by and between BancFirst, Duncan, Oklahoma, as Lessor, and Independent School District No. 1 of Stephens County, State of Oklahoma, as Lessee (2021 LPA)

Motion to approve, ratify, and confirm for the fiscal year ending June 30, 2026, the Lease Purchase Agreement dated as of March 18, 2021, by and between BancFirst, Duncan, Oklahoma, as Lessor, and Independent School District No. 1 of Stephens County, State of Oklahoma, as Lessee (2021 LPA). This motion, made by Eric Davis and seconded by Greg Neal, Passed.

Carl Buckholts: Yea
Eric Davis: Yea
Krista Lolar: Yea
Greg Neal: Yea
Christopher Schreckengost: Absent

Yea: 4, Nay: 0, Absent: 1

9. Ratify, approve, and confirm for the fiscal year ending June 30, 2026, that certain **Lease Purchase Agreement dated as of December 1, 2021**, by and between the Stephens County Educational Facilities Authority, as Lessor, and Independent School District No. 1 of Stephens County, State of Oklahoma, as Lessee (2021A LPA)

Motion to approve, ratify, and confirm for the fiscal year ending June 30, 2026, the Lease Purchase Agreement dated as of December 1, 2021, by and between the Stephens County Educational Facilities Authority, as Lessor, and Independent School District No. 1 of Stephens County, State of Oklahoma, as Lessee (2021A LPA). This motion, made by Eric Davis and seconded by Greg Neal, Passed.

Carl Buckholts: Yea
Eric Davis: Yea
Krista Lolar: Yea
Greg Neal: Yea
Christopher Schreckengost: Absent

Yea: 4, Nay: 0, Absent: 1

10. Consent Agenda

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member

desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration, and approval of the following items:
Motion to approve Consent Agenda items #10.A.-10.I.39. as listed. This motion, made by Eric Davis and seconded by Krista Lolar, Passed.

Carl Buckholts: Yea
Eric Davis: Yea
Krista Lolar: Yea
Greg Neal: Yea
Christopher Schreckengost: Absent

Yea: 4, Nay: 0, Absent: 1

10.A. **Minutes** of the May 13, 2025 Regular Meeting

10.B. **Minutes** of the May 28, 2025 Special Meeting

10.C. **Cafeteria Monthly Reports**

10.D. **Financial Reports**

10.E. **Activity Fund Reports**

10.F. **Additions to Activity Fund Sub-accounts**

10.G. **Encumbrance Reports**

10.H. Requests, Contracts, and Encumbrances for FY 24-25:

10.H.1. **Out-of-State Travel** for Boys Soccer to the High School Summer League June 17, 19, 24, and 26, 2025 in Burkburnett, TX

10.I. Requests, Contracts, and Encumbrances for FY 25-26:

10.I.1. **District Fundraisers**

10.I.2. **Out-of-State Travel** for Girls Golf to the National High School Golf Invitational July 13-17, 2025 in Pinehurst, NC

10.I.3. **A-1 Vending** Agreement for snack Vending Services at Duncan High School

10.I.4. **Arvest Bank** - Agreement for EPayables Program

10.I.5. **Delta Head Start/Early Head Start** Program Memorandum of Agreement renewal

10.I.6. **Duncan Public Schools Foundation** - Equal Opportunity Scholarship Act resolution renewal

10.I.7. **ERATE Resolution** for schools and libraries universal Internet and Wide Area Network Services

10.I.8. **Red River Technology Center** Practical Nursing Agreement

10.I.9. **Red River Technology Center** Math and Science courses for FY 25-26

- 10.I.10. **Stephens County Treasurer** annual Agreement
- 10.I.11. **University of Oklahoma College of Nursing** - Clinical Nursing Program Agreement renewal for students pursuing a degree in nursing
- 10.I.12. **Payroll encumbrances** of up to 4 million dollars
- 10.I.13. **Schedule D** encumbrances under \$25,000.00 for FY 25-26
- 10.I.14. **Alcohol & Drug Testing, Inc.** - student and staff Alcohol and Drug Testing contract renewal in the amount of \$5,000.00
- 10.I.15. **AT&T** - district Voice and Internet Services in the amount of \$92,000.00
- 10.I.16. **CDW Government** - annual Microsoft & Adobe License renewals and Offsite Server Backup for district technology in the amount of \$30,273.92
- 10.I.17. **CDW Government** - annual License Renewal for off-site GoGuardian internet filtering, PearDeck, and Beacon Core for all student devices in the amount of \$47,151.00
- 10.I.18. **Frontline Technologies Group LLC** - district Absence and Time Management System, Recruit and Hire, Employee Evaluation Tool, Professional Growth Learning & Management, Asset Management, and Help Desk in the amount of \$101,752.80
- 10.I.19. **Infinite Campus** - annual renewal of district Student Information System (SIS) services and communications in the amount of \$54,223.10
- 10.I.20. **Kellogg & Sovereign Consulting** - annual Agreement for Professional ERATE Management and OUSF Compliance in the amount of \$6,571.07
- 10.I.21. **Oak Farms Dairy** - child nutrition Milk & Juice Products for district cafeterias in the amount of \$150,000.00 paid by State Funds
- 10.I.22. **Oklahoma State School Boards Association** - annual Service Agreement renewal for Unemployment Services and quarterly deposits in the amount of \$20,000.00
- 10.I.23. **Phillips 66 Company** - fuel/diesel for district transportation fleet in the amount of \$150,000.00
- 10.I.24. **Rosenstein, Fist & Ringold** - legal Attorney Fee's in the amount of \$50,000.00
- 10.I.25. **Simmons Center** - renewal of Theatre and Recreation Use Agreement/Contracts in the amount of \$19,636.00
- 10.I.26. **US Food Service Inc.** - child nutrition Food and Non-food Items in the amount of \$700,000.00 paid by Federal Funds
- 10.I.27. **City of Duncan Utilities** - district Electric, Water, and Garbage utilities in the amount of \$700,000.00

10.I.28. **Oklahoma Schools Insurance Group** - district Property and Liability Insurance in the amount of \$828,472.00

10.I.29. **Beetle Juice Pest Control, LLC** - district Pest Control services in the amount of \$14,650.00 paid by the Building Fund

10.I.30. **Bennett Office Equipment** - district wide Copier Services in the amount of \$65,000.00 paid by the Building Fund

10.I.31. **Duncan Total Roofing, Inc.** - district Roofing Repairs in the amount of \$40,000.00 paid by the Building Fund

10.I.32. **Precision Testing Laboratories, Inc.** - district Asbestos Operations and Maintenance contract in the amount of \$2,250.00 paid by the Building Fund

10.I.33. **Locke Supply** - parts and supplies for district site maintenance in the amount of \$40,000.00 paid by the Building Fund

10.I.34. **Oklahoma Schools Assurance Group** - Workers' Compensation in the amount of \$246,521.00 paid by the Building Fund

10.I.35. **RC Mowing, LLC** - district Lawn Maintenance for July through November 2025 in the amount of \$39,900.00 paid by the Building Fund

10.I.36. **Fred Richards** - district Weed and Grass control in the amount of \$14,955.00 paid by the Building Fund

10.I.37. **Smith-Dressler Electrical Service, Inc.** - district Electrical Repairs in the amount of \$40,000.00 paid by the Building Fund

10.I.38. **Stephens County Treasurer** - Visual Inspection in the amount of \$150,000.00 paid by the Building Fund

10.I.39. **Summit Utilities** - district Natural Gas Utilities in the amount of \$150,000.00 paid by the Building Fund

11. Proposed **Executive Session** to discuss: **(a)** Pursuant to 25 O.S. § 307 (B)(1) Resignations, employment, adjunct teachers, and changes of contract; and **(b)** Pursuant to 25 O.S. § 307 (B)(1) and 307 (B)(2) Employment evaluation of the Superintendent.

Vote to convene or not convene into Executive Session

Motion to convene into Executive Session at 6:12 P.M. This motion, made by Krista Lolar and seconded by Greg Neal, Passed.

Carl Buckholts:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea
Christopher Schreckengost:	Absent

Yea: 4, Nay: 0, Absent: 1

12. Vote to acknowledge the Board's **return to Open Session**

Executive Session Minutes Compliance Announcement/Statement: The matters considered, Proposed Executive Session to discuss: **(a)** Pursuant to 25 O.S. § 307 (B)(1) Resignations, employment, adjunct teachers, and changes of contract; and **(b)** Pursuant to 25 O.S. § 307 (B)(1) and 307 (B)(2) Employment evaluation of the Superintendent. No action was taken in Executive Session.

The following board members were present in Executive Session: Carl Buckholts, Eric Davis, Krista Lolar, Greg Neal and Christopher Schreckengost. In addition the following person(s) were present in Executive Session: Dr. Channa Byerly.

Motion to acknowledge the Board's return to Open Session at 6:34 P.M. This motion, made by Greg Neal and seconded by Krista Lolar, Passed.

Carl Buckholts:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea
Christopher Schreckengost:	Absent

Yea: 4, Nay: 0, Absent: 1

13. Discussion and possible action regarding resignations, employment, adjunct teachers, and changes of contract as listed on **Schedule A** attached

Motion to approve the resignations, employment, adjunct teachers, and changes of contract. This motion, made by Krista Lolar and seconded by Eric Davis, Passed.

Carl Buckholts:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea
Christopher Schreckengost:	Absent

Yea: 4, Nay: 0, Absent: 1

14. Discussion and possible action regarding Allison Lovett as the **Director of State and Federal Programs**, the authorized representative to sign for Federal, State, and Local Grant Applications and Reimbursements for the district, and/or reporting documents for FY 25-26

Motion to approve Allison Lovett as the Director of State and Federal Programs, the authorized representative to sign for Federal, State, and Local Grant Applications and Reimbursements for the district, and/or reporting documents for FY 25-26. This motion, made by Eric Davis and seconded by Krista Lolar, Passed.

Carl Buckholts:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea
Christopher Schreckengost:	Absent

Yea: 4, Nay: 0, Absent: 1

15. Discussion and possible action regarding the **appointment of district officials** for FY 25-26 as listed on Schedule B attached

Motion to approve the appointment of district officials for FY 25-26 as listed on Schedule B. This motion, made by Greg Neal and seconded by Krista Lolar, Passed.

Carl Buckholts: Yea
Eric Davis: Yea
Krista Lolar: Yea
Greg Neal: Yea
Christopher Schreckengost: Absent
Yea: 4, Nay: 0, Absent: 1

16. Discussion and possible action regarding district **Receiving Agents** for FY 25-26 as listed on Schedule C attached

Motion to approve district Receiving Agents for FY 25-26 as listed on Schedule C. This motion, made by Eric Davis and seconded by Greg Neal, Passed.

Carl Buckholts: Yea
Eric Davis: Yea
Krista Lolar: Yea
Greg Neal: Yea
Christopher Schreckengost: Absent
Yea: 4, Nay: 0, Absent: 1

17. Discussion and possible action regarding declaration of miscellaneous items as **surplus**

Motion to declare miscellaneous items as surplus. This motion, made by Greg Neal and seconded by Carl Buckholts, Passed.

Carl Buckholts: Yea
Eric Davis: Yea
Krista Lolar: Yea
Greg Neal: Yea
Christopher Schreckengost: Absent
Yea: 4, Nay: 0, Absent: 1

18. Discussion and possible action regarding **New Business**

There was no New Business.

19. **The next Regular Meeting of the Board of Education will be held on Thursday, June 26, 2025 at 6:00 P.M. at the Administration Building at 1740 W. Spruce, Duncan, OK**

20. **Vote to Adjourn**

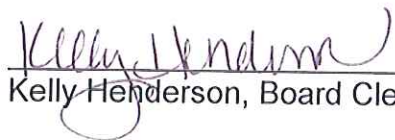
This concludes the business that came before the Board on June 10, 2025, and at 6:37 P.M. Board President Carl Buckholts declared the meeting adjourned.

I, the undersigned Clerk of the Duncan Public Schools Board of Education, District I-001, of Stephens County, Oklahoma certify that the agenda for this Regular Meeting of June 10, 2025 was posted on the door of the Administration Building at 4:00 P.M., Monday, June 9, 2025 by Board Clerk, Kelly Henderson. Notice of this meeting was filed with the Stephens County Clerk November 13, 2024.

I also certify that at least 24 hours prior to this meeting the agenda of this meeting was posted on the school district website located at www.duncanps.org.

Respectfully submitted and witness my hand and seal of the Duncan Public School District.

DUNCAN BOARD OF EDUCATION



Kelly Henderson, Board Clerk



SCHEDULE A

06/10/25

RETIREMENT				
Last Name	First Name	Site/Assignment	Years of Service	Effective

RESIGNATIONS				
Last Name	First Name	Site/Assignment	Years of Service	Effective
Alston	Nicole	EM/5th grade Teacher	3	5/23/2025
Holland	Chisholm	Communication Coordinator	2	7/31/2025(revised)
Peyton	Emily	DMS/Science Teacher	1	5/23/2025
Price	Nolan	DHS/Social Studies Teacher	4	5/23/2025
Price	Hailey	DHS/Library Media Assistant	3	5/23/2025

EMPLOYMENT				
Last Name	First Name	New Position	Pending	Contract
		English Teacher	Background	Temporary
		Head HS Girls Basketball Coach	Background/Emergency Certification	Temporary
		Teacher	Background	Temporary
		MS Assistant Volleyball Coach	Background	Contract Coach

ADJUNCT TEACHERS				
Last Name	First Name	Position	Site	
Castillo	Cynthia	Area: Spanish (Class: Spanish)	DMS	

CONTRACT CHANGES				
Last Name	First Name	Site Assignment		Effective
Garland	Ben	from Assistant Warehouseman to Maintenance Director		2025-26
Harris	Stacey	from a 11 mo to 10 mo District Testing Coordinator/Asst Data Systems Coordinator		2025-26
Prichard	Emily	from a 10 mo to a 9 mo Secondary Career Pathway Teacher		2025-26

EXTRA-DUTY CONTRACT CHANGES				
Last Name	First Name	New Position		

Tiffany Estes
Alarie Mayze
Chad Wilson
Kamryn Helman

SCHEDULE B - APPOINTMENTS

2025-2026

KASEY BRENNEIS	DEPUTY BOARD/MINUTES CLERK TO THE DUNCAN BOARD OF EDUCATION
DR. CHANNA BYERLY	OSAG (OKLAHOMA SCHOOLS ASSURANCE GROUP) REPRESENTATIVE
JESSICA CLAYTON	COORDINATOR OF SECTION 504 OF THE CIVIL RIGHTS ACT
KIM ELLIS	COORDINATOR FOR STAFF DEVELOPMENT GIFTED AND TALENTED COORDINATOR SPECIAL EDUCATION ATTENDANCE OFFICER
BEN GARLAND	ADA COMPLIANCE OFFICER
KELLY HENDERSON	BOARD/MINUTES CLERK TO THE DUNCAN BOARD OF EDUCATION
KEVIN KELLY	AUTHORIZED TITLE IX COORDINATOR
ALLISON LOVETT	COORDINATOR FOR FEDERAL CONSOLIDATED PROGRAMS RESIDENCY DISPUTE OFFICER READING SUFFICIENCY ACT TITLE I, PART A, BASIC PROGRAM TITLE II, PART A, TEACHER AND PRINCIPAL TRAINING AND RECRUITMENT TITLE II, PART D, ENHANCING EDUCATION THROUGH TECHNOLOGY TITLE III, PART A, ENGLISH LANGUAGE LEARNERS TITLE V, PART B, SUBPART 2, RURAL AND LOW-INCOME SCHOOLS COORDINATOR FOR CARL PERKINS
LORI McCANN	TREASURER PURCHASING AGENT
LaTisha Miller	ACTIVITY FUNDS CUSTODIAN DEPUTY BOARD/MINUTES CLERK TO THE DUNCAN BOARD OF EDUCATION
ANGELA PIZANA	ENCUMBRANCE CLERK
TABITHA SALE	BLOODBORNE PATHOGEN INFECTION CONTROL OFFICER
MERRY STONE	SCHOOL LUNCH PROGRAM

Schedule C - Receiving Agents

FY 25-26

Koree Goldsmith and Patty Messersmith
Maria Martinez-Pardo and Laurie Sweeting
KC McGuire and Joyce Schornick
Dakota Kaus and Trisha Jarrett
Brandy Peters and Maria Spoering
Rebecca Ward and Tletta Cathey
Cassie Berthold and Marci Stocking
Lisha Elroy, Kristy Lassley, and Cory Jarboe
Kevin Kelly and Sheila Walbrick
Ben Garland and Lynda Moore
Kade Golleher and Judy Owens
Tabitha Sale
Becky Barnes
Allison Lovett and Sherri Lederer
Brennon Albertson and David Altom
Jessica Clayton and Debra Smart
Charlotte Lee, Kelly Henderson, and Mike Whitt

SCHEDULE D

Supplies and Services beginning July 1st that are under the \$25,000.00 threshold.

08/10/2025

11 - GENERAL FUND

Budget	Vendor	Description	Amount Requested
051 TECHNOLOGY	***APLUS.NET	ANNUAL RENEWAL FOR DISTRICT INTERNET DOMAIN DUNCANPS.ORG	18.99
030 ADMIN BUSINESS SOFTWARE	APPTGY	THRILLSHARE WEBSITE, MESSENGER, ANDROID/IOS APP	17,398.76
000 DISTRICT	ARBOR POINT ADVISORS	DISTRICT INVESTMENT SERVICES & ADVISORY FEE'S	11,000.00
040 MEMBERSHIP DUES	***ASBO INTERNATIONAL	DISTRICT MEMBERSHIP DUES	499.00
050 CENTRAL OFFICE	CCOSA	DISTRICT LEVEL SERVICES	2,000.00
239 SPECIAL SERVICES	CHISIS PREVENTION	ANNUAL CERTIFICATION FOR TRANS & SPED DIRECTORS & STAFF	1,500.00
051 TECHNOLOGY	DIRSEC	ANNUAL FIREWALL & CONTENT FILTER SUBSCRIPTION	6,650.00
046 ADVERTISING & 050 CO	DUNCAN BANNER	DISTRICT ANNUAL SUBSCRIPTION, EON & CLASSIFIED ADVERTISING	1,350.00
040 MEMBERSHIP DUES	DUNCAN CHAMBER	ANNUAL DISTRICT MEMBERSHIP DUES	1,800.00
051 TECHNOLOGY	FORTRA	DISTRICT RENEWAL OF INTERMAPPER NETWORK MONITORING SOFTWARE	500.00
239 SPECIAL SERVICES	HAWTHORNE EDUCATION	TESTING MATERIALS FOR SPED STUDENT ASSESSMENT	1,000.00
051 TECHNOLOGY	IBOSS	CONTENT FILTER SUBSCRIPTION	4,688.50
108 PERSONNEL	***IDEMIA	NEW EMPLOYEE BACKGROUND CHECKS	5,000.00
050 CENTRAL OFFICE	INTERNAL REVENUE	PAYROLL TAX CORRECTIONS AS NEEDED	50.00
051 TECHNOLOGY & 239 SPED	JAMF HOLDINGS	MOBILE DEVICE MANAGEMENT FOR IPADS	5,940.00
050 CENTRAL OFFICE	LORI MCCANN	MILEAGE FOR REQUIRED IN-DISTRICT DRIVING	500.00
050 CENTRAL OFFICE	LATISHA MILLER	MILEAGE FOR REQUIRED IN-DISTRICT DRIVING	900.00
040 MEMBERSHIP DUES	OKLAHOMA ASBO	MEMBERSHIP DUES FOR CENTRAL OFFICE STAFF	2,025.00
040 MEMBERSHIP DUES	OKLA PS RESOURCE CENTER	DISTRICT MEMBERSHIP DUES	2,500.00
108 PERSONNEL	***OKLA ST DEPT OF EDUC	EMERGENCY CERTIFICATION FEE'S FOR NEW EMPLOYEE'S	1,500.00
108 PERSONNEL, 040 DUES, 050 CO	OKLA STATE SCHOOL BD ASSOC	SUPT EVAL TOOL, MEMBERSHIP, POLICY MAINT, ASSEMBLY & NEWSLETTER	9,389.00
048 PIKEPASS & 412 VO-AG	OKLA TURNPIKE	DISTRICT PIKEPASS CHARGES	4,000.00
040 MEMBERSHIP DUES	ORG OF RURAL OKLA SCHOOLS	MEMBERSHIP DUES	800.00
051 TECHNOLOGY	***PARELLELS INC	ANNUAL LICENSE RENEWAL FOR MAC'S: BYERLY & STONE	589.95
239 SPECIAL SERVICES	PEARSON EDUCATION	TESTING MATERIALS FOR SPED STUDENT ASSESSMENT	1,300.00
385 STATE AID-CN PROGRAM	POWERSCHOOL	ANNUAL SIF AGENT FOR CN NUTRIKIDS	3,750.00
412 STEM & 067 GRANT	PROJECT LEAD THE WAY	ANNUAL PARTICIPATION DUES FOR MS & ELE STEM PROGRAMS	5,700.00
047 POSTAGE	QUADIENT	DISTRICT POSTAGE METER RENTAL & ONLINE RATE MAINT DOWNLOADS	540.00
239 SPECIAL SERVICES	RIVERSIDE INSIGHTS	TESTING MATERIALS FOR SPED STUDENT ASSESSMENT	5,000.00
051 TECHNOLOGY	SCHOOL SAFE ID.	DISTRICT SCHOOLS SAFEID LICENSE RENEWAL	4,820.95
040 MEMBERSHIP DUES	SIMMONS CENTER	DISTRICT MEMBERSHIP FEE'S	6,000.00
027 ELECTION SERVICES	ST CO ELECTION BOARD	COMPENSATION FOR ELECTED OFFICIALS DURING BOARD MEMBER ELECTION	7,400.00
047 POSTAGE	SUMMIT MAILING	ANNUAL MAINTENANCE/SUPPLIES FOR DISTRICT POSTAGE METER	850.00
051 TECHNOLOGY	TRAFERA	GOOGLE WORKSPACE FOR EDUCATION RENEWAL	14,839.00
038 BOND PAYMENTS/FEES	UMB BANK	ADMINISTRATIVE & ACCEPTANCE FEES	1,200.00
047 POSTAGE	UNITED STATES POSAL SVC	METER POSTAGE, PO BOX FEE, & BULK MAIL RENEWAL	11,010.00
040 MEMBERSHIP DUES	UNITED SUBURBAN SCHOOLS	MEMBERSHIP DUES FOR SUPERINTENDENT	1,100.00
050 CENTRAL OFFICE	***WAL-MART	DISH SOAP, COFFEE, PAPER PLATES & SUPPLIES	700.00
239 SPECIAL SERVICES	WESTERN PSYCHOLOGICAL	TESTING MATERIALS FOR SPED STUDENT ASSESSMENT	3,000.00
239 SPECIAL SERVICES	YELLOWFOLDER	ANNUAL RENEWAL OF DIGITAL FILE STORAGE OF SPED DOCUMENTS	4,000.00

21 - BUILDING FUND

Budget	Vendor	Description	Amount Requested
051 TECHNOLOGY	A-1 NATL FIRE/SUMMIT CO	ANNUAL FIRE SPRINKLER INSPECTIONS	1,987.00
057 ATHLETICS	GYMCO	REFINISH GYM FLOORS AT MS & HS	7,500.00
036 UTILITIES	PUBLIC SVC CO OF OKLA	ELECTRIC SERVICE FOR SCHOOL FARM	1,750.00
035 SECURITY SERVICES	TRINITY TECHNOLOGIES	BURGLAR, FIRE, ELEVATOR ALARM MONITORING	15,000.00

86 - INSURANCE FUND

Budget	Vendor	Description	Amount Requested
022 OSIG	OKLA SCHOOLS INS	INCIDENTS IN LIEU OF DEDUCTIBLE	7,000.00

DUNCAN PUBLIC SCHOOLS

From PO: 56380 to PO: 56386

Encumbrance For Board Approval**GEN FUND-FOR OPERAT**

PO	Vendor Name	General Description	Amount	Date
56380	* * * OKLAHOMA STATE DEPT. OF EDUCATION	CO- EMERGENCY CERTIFICATION FEES FOR NEW HIRES	156.00	06/10/2025
56381	LOVETT, ALLISON E	100 - TRAVEL EXPENSES FOR CCOSA SUMMER CONF/PRE CONF 6/10-13/2025 OKC MEALS AND PARKING	300.00	06/10/2025
56382	* * * NORTHEASTERN STATE UNIVERSITY	HS-AP TRAINING WORKSHOP FEE FOR JANA MARKS, AMANDA LARD, NOLAN PRICE IN TULSA ON 6/23-26/2025	150.00	06/16/2025
56383	BG PRODUCTS INC.	TRANS - 55 GALLON DRUM DIESEL OIL FOR BUS FLEET	2,000.00	06/16/2025
56384	* * * VISA PURCHASING CARD	MAINT - FUEL FOR MAINTENANCE VEHICLES	150.00	06/18/2025
56385	SECHRIST, ADRIA P	REIMBURSEMENT FOR BACKGROUND CHECK FEE	58.25	06/24/2025
56386	GREAT PLAINS, LLC	TRANS - PARTS FOR MIDDLE SCHOOL KUBOTA REPAIR	1,000.00	06/25/2025
(11) GEN FUND-FOR OPERAT Current Encumbered:			3,814.25	

DUNCAN PUBLIC SCHOOLS

From 25 May 2025 to 25 Jun 2025

CHANGE ORDER REPORT
GEN FUND-FOR OPERAT

PO	Vendor Name	General Description	Amount	Date
55003	AT&T	MONTHLY EXPENSES TO COVER INTERNET, WAN, PHONES AND MOBILITY FT 24-25 BA (06/11/24 #7.K.10)	2,671.66	7/1/2024
55012	GARRETT, ALLISON A	CONTRACTED SPEECH & LANGUAGE PATHOLOGY SERVICES FY 24-25 BA (05/11/24 # 11.J.3)	-8,690.00	7/1/2024
55015	INTERNAL REVENUE SERVICE	PAYROLL TAX CORRECTIONS FY 24-25 BA (06/11/24 7.K.8)	-38.91	7/1/2024
55017	VISUAL SENSES	621 - CONTRACTED VISION THERAPY SERVICES FY 24-25 BA (05/14/24 11.J.4)	-825.00	7/1/2024
55029	KELSEY STONE, LLC	CONTRACTED SPEECH & LANGUAGE PATHOLOGY SVS FY 24-25 BA (05/14/24 11.J.5)	-19,032.50	7/1/2024
55034	* * * WAL MART - VISA CARD CHARGES	CO SUPPLIES - DISH SOAP, COFFEE, PAPER PLATES AND SUPPLIES FOR CENTRAL OFFICE FY 24-25 BA (06/11/24 7.K.8)	-400.10	7/1/2024
55035	WILKINS, HALLEY SHANNON	621 - CONTRACTED SPEECH & LANGUAGE PATHOLOGY SERVICES FY 24-25 BA (05/14/24 11.J.10)	-5,355.00	7/1/2024
55055	ROSENSTEIN, FIST AND RINGOLD	028- DISTRICT LEGAL ATTORNEY FEE'S FOR FY 24-25 BA (06/11/24 7.K.21)	-40,057.66	7/1/2024
55125	STARLITE WELDING SUPPLIES INC,	MAINT - YEARLY CYLINDER LEASE RENEWAL FY 24-25	275.70	7/1/2024
55134	CCOSA	REGISTRATION TO CCOSA TLE RECERT, SUMMER CONF FY25, WOMEN IN LEADERSHIP, MCREL FOR FY25 DISTRICT ADMIN TEAM	50.00	7/1/2024
55154	MIDWEST MUSIC	HS-BAND-SUPPLIES FOR THE YEAR	-135.98	7/1/2024
55186	J.W. PEPPER & SON, INC	HS-BAND-SHEET MUSIC FOR BAND	-57.58	7/1/2024
55194	BAND TODAY LLC	HS-BAND-MARCHING BAND FLAGS	-1,700.00	7/1/2024
55200	MCCOYS BUILDING SUPPLY	HS-AG-SUPPLIES FOR REPAIRS AND CONSUMABLES IN SHOP AT SCHOOL FARM	-46.29	7/1/2024
55204	ACE HARDWARE	HS-AG-SUPPLIES FOR REPAIRS AND CONSUMABLES IN SHOP AT SCHOOL FARM	-318.51	7/1/2024
55213	AMERICAN PLANT PRODUCTS	HS-AG-SUPPLIES FOR GREENHOUSE	-1,000.00	7/1/2024
55218	WAURIKA PI FFA CHAPTER	HS-AG-FEES FOR MEMBERSHIP REGIONAL SPEECH CONTEST FOR FY 24-25	-500.00	7/1/2024

55219	LOWE, BOB FARM MACHINERY INC.	HS-AG-PARTS TO REPAIR RHINO FINISH MOWER	-53.81	7/1/2024
55226	DUNCAN PUBLIC SCHOOLS (TRS)	HS-AG-TRANSPORTATION FOR STUDENTS TO AG EVENTS	-407.10	7/2/2024
55227	ACE HARDWARE	GENERAL PARTS AND HARDWARE FOR DISTRICT INSTALLS OR REPAIRS	-692.10	7/2/2024
55239	BRADY INDUSTRIES OF KANSAS, LLC	CHEMICALS FOR DISH MACHINES & CLEANING SUPPLIES-CAFETERIAS	-1,097.29	7/3/2024
55242	DUNCAN PUBLIC SCHOOLS	FOSTER GRANDPARENT MEALS - FY 25	-312.50	7/3/2024
55245	CABLE MEAT CENTER (E- VERIFIED)	FOOD & NON FOOD SUPPLIES-CAFETERIAS-FY 25	-5,000.00	7/3/2024
55246	COCA-COLA SOUTHWEST BEVERAGES LLC	ALA CARTE BEVERAGES- CAFETERIAS-FY 25	-8,428.14	7/3/2024
55248	MAZZIO'S PIZZA	PIZZA - ALA CARTE- CAFETERIAS	-20,000.00	7/3/2024
55251	MEADOWS, DARRELL T	INSPECTIONS OF FIRE SUPPRESSION SYSTEMS & PARTS- CAFETERIAS -FY 25	-155.00	7/3/2024
55252	MILLER, BONNIE L	DISTRICT MILEAGE REIMBURSEMENT - FY 25	-666.80	7/3/2024
55254	WILSON, SONJA I	DISTRICT MILEAGE REIMBURSEMENT - FY 25	-304.94	7/3/2024
55255	* * * WAL MART - VISA CARD CHARGES	CN- CAFETERIA SUPPLIES, FOOD, & NON- FOOD ITEMS	-391.83	7/3/2024
55269	DEYONG, JOHN R	TRANS - CDL RENEWAL	-63.50	7/3/2024
55271	HAAS, JERAMY S	TRANS - CDL RENEWAL	-7.00	7/3/2024
55272	KELLY, KEVIN L	TRANS - CDL RENEWAL	-120.00	7/3/2024
55276	LARD, AMANDA M	TRANS - CDL RENEWAL	-6.00	7/3/2024
55277	MORRIS, WHITNEY L	TRANS - CDL RENEWAL	-120.00	7/3/2024
55281	ROBERTS, RONALD L	TRANS - CDL RENEWAL	-63.50	7/3/2024
55290	SUMMIT MAILING & SHIPPING SYSTEMS LLC	C/O- RETURNING INK CARTRIDGE FOR THE STAMP MACHINE AT C/O	-20.00	7/8/2024
55334	US FOOD SERVICE INC.	CN- FOOD & NON FOOD ITEMS FOR DISTRICT CAFETERIAS FY 24-25 BA (07/09/24 # 5.R)	7,920.21	7/11/2024
55391	CHAR S LLC	HS-AG-HOTEL ROOM FOR CORY JARBOE FOR OK CAREER TECH SUMMITT-8/1/24	-100.00	7/29/2024
55427	* * * WAL MART - VISA CARD CHARGES	412 - MS-505- STEM CLASSROOM SUPPLIES TO SUPPORT PLTW (CASTLE)	-386.02	8/5/2024
55446	STUDIES WEEKLY, INC	MT 103 - SOCIAL STUDIES WEEKLY FOR MT GRADES 3 - 5	-191.52	8/7/2024
55458	LOVETT, CRAIG S	VIDEO PRODUCTION OF VOCAL MUSIC AND BAND CONCERTS PLUS LOCAL COMPETITIONS	-2.00	8/9/2024

55467	* * * WAL MART - VISA CARD CHARGES	HS- ART-ART SUPPLIES FOR SCHOOL YEAR	-209.64	8/14/2024
55470	DUNCAN PUBLIC SCHOOLS	CN LUNCH ACCT. MONIES TRANSFER TO JAYME SPANN - DMS CHROMEBOOK	-20.00	8/14/2024
55473	DUNCAN, CITY OF (INS 02-28-10)(E-VERIFIED)	C/O- DISTRICT AGREEMENT FOR RESOURCE OFFICERS & EVENT SECURITY FOR FY 24-25 BA 8/13/24 (ITEM # 5.U.)	1,929.97	8/15/2024
55479	THE T.H. ROGERS LUMBER COMPANY	HS-ART-ART SUPPLIES FOR SCHOOL YEAR	-154.75	8/15/2024
55570	* * * HOLIDAY INN EXPRESS & SUITES-NORMAN	HOTEL FOR LEADERSHIP OK 05/01-03/2025 NORMAN-BYERLY	-86.00	9/4/2024
55577	* * * OKC DODGERS	HS-DECA-TEACHERS TICKET FOR CONFERENCE AND DODGERS GAME ON 9/11/24-OKC	-18.00	9/4/2024
55613	MCCORD, MEGAN R	PL- MILEAGE FOR IN DISTRICT TRAVEL, FOR NURSE MCCORD	-86.65	9/10/2024
55653	HEART TO HEART SPEECH CLINIC	CONTRACTED SPEECH/LANGUAGE THERAPY SERVICES FOR 24-25 (BA 091024 #6I)	-16,587.50	9/17/2024
55654	COLLEGE BOARD, THE	HS-102-AP EXAM FEE FOR TESTING	-1,704.00	9/18/2024
55733	DECA--DISTRIBUTIVE EDUCATION CLUBS OF AMERICA	HS-DECA-DECA BLAZERS FOR DECA COMPETITION FOR STUDENTS	-550.00	10/14/2024
55747	MONTGOMERY TIRE & ALIGNMENT	TRANS - TIRE REPAIR/REPLACEMENTS	-1,178.50	10/22/2024
55782	VIZAVANCE	VISION TRAINING FOR MS, WW,HM, AND MT NURSES FOR FY 24-25	-200.00	11/8/2024
55802	ENGEL, DIANA S	613 - SPED - PER DIEM FOR - (AUSTISM WORKSHOP) - 12.10.24 - 12.12.24 -IN OKC FOR ENGEL	-250.00	11/14/2024
55829	* * * FAIRFIELD INN & SUITES - OKC DOWNTOWN	MS 511 - CHIOR STAFF LODGING DURING ALL-STATE @OKC JAN 9-11 2025	-1,600.00	11/20/2024
55830	FORD, CRYSTAL	MS NURSE- MILEAGE IN-DISTRICT TRAVEL 24-25	-500.00	11/20/2024
55845	* * * AMERICAN AIRLINES	MS-511-AIRFARE FOR PD MATH CONFERENCE NCTM KANSAS CITY, MO FEB 4-7, 2025 COOK AND LEIPPE	-1,760.00	12/4/2024
55854	* * * BREWER AUTO REPAIR	TRANS - INSTALL GPS	-300.00	12/9/2024
55871	HORNBERGER, EMILY	DISTRICT- BEHAVIORAL AIDE CONTRACT AGREEMENT FOR FY 24-25 AND MILEAGE STIPEND	-206.76	12/11/2024

55897	* * * EMBASSY SUITES NORMAN	C/O- ROOMS & PARKING FOR OKASBO SPRING CONFERENCE APRIL 22-24,2025 FOR K. BRENNIS, L. MCCANN, L. MILLER, J. MULLINS, A. PIZANA & M. ZINN	-1,294.00	1/7/2025
55928	ARTS ATTACK	103-EVERETT-PARDO INSTRUCTIONAL CURRICULUM FOR 5 YEARS) TO TEACH ELEMENTARY ART TO GRADES K-5	-680.00	1/14/2025
55932	CCOSA	REGISTRATION FOR MERRY STONE & CHANNA BYERLY TO ATTEND THE LEGISLATIVE CONFERENCE IN OKC 01/22-23/25	-450.00	1/15/2025
55939	SCOTT, BRANDI D	PL-MILEAGE FOR IN DISTRICT TRAVEL, FOR BRANDI SCOTT	-421.49	1/16/2025
55942	GARLAND, BENJAMIN W	IN DISTRICT MILEAGE REIMBURSEMENT	-72.95	1/17/2025
55947	TRINITY TECHNOLOGIES	DISTRICT- OPEN PURCHASE ORDER FOR DOORS, ALARMS AND CAMERA SERVICE CALLS FOR SECURITY	105.15	1/22/2025
55954	WARD, REBECCA A	WW - 511 - REIMBURSEMENT FOR MEALS AND PARKING FOR PLC AT WORK INSTITUTE, MAY 27-30,2025 IN TULSA, OK	-40.00	1/27/2025
55957	HISE, KARON M	WW - 511 - REIMBURSEMENT FOR MEALS AND PARKING FOR PLC AT WORK INSTITUTE, MAY 27-30,2025 IN TULSA, OK FOR K. HISE	-40.00	1/27/2025
56039	ACE HARDWARE	SUPPLIES TO BE USED BY THE TECHNOLOGY DEPARTMENT	-403.94	2/11/2025
56053	PRICE, NOLAN R	HS-PER DIEM FOR ACT CONFERENCE IN OWASSO 3/5-6/25	-90.00	2/24/2025
56061	* * * ROYAL SONESTA CHASE PARK PLAZA	541-HOTEL FOR CASE LAW & LEADERSHIP CONF 04/21-25/2025 ST LOUIS, MO-CLAYTON, BYERLY, BERTHOLD & MCGUIRE	-1,373.64	2/25/2025
56073	* * * COUNCIL OF ADMINISTRATORS OF	FED SPED-REGISTRATION FOR THE 2025 CASE CONF 11/05-07/2025 OKC-CLAYTON	25.00	2/27/2025
56086	JARBOE, CORY J	HS-AG-TRAVEL EXPENSES FOR STATE FFA COVENTION 5-5-8/25	-120.00	3/3/2025
56089	JARBOE, CORY J	HS-AG-TRAVEL EXPENSES TO OKLAHOMA YOUTH EXPO-3/10-21/25	-350.00	3/3/2025
56098	BERTHOLD, CASSANDRA D	MS-511-MEAL PER DEIM FOR CCOSA SUMMER LEADERSHIP CONFERENCE JUNE 11-13, 2025 OKC	-120.00	3/10/2025
56104	PERMA-BOUND BOOKS	WALL/HM BOOKS FOR THE LIBRARY	-572.09	3/10/2025
56117	HAGAR RESTAURANT SERVICE	PARTS FOR STEAMER - DHS	-126.25	3/13/2025

56124	PARDO, MARIA R	MT-511 TRAVEL EXPENSES FOR PLC @WORK CONF MAY 27-30, 2025 COX CONVENTION CENTER, TULSA, OK. PARDO	-80.00	3/24/2025
56136	ALSTON, BROOKE N	HM-511 PARKING AND PER DIEM FOR BROOKE ALSTON TO ATTEND SOLUTION TREE PLC CONFERENCE IN TULSA, OK, MAY 27-30.	-80.00	3/26/2025
56141	ELLIS, KIM D	MEAL PER DIEM & TRAVEL EXP'S FOR PLC AT WORK INSTITUTE 05/27-30/2025 TULSA	-70.00	3/26/2025
56149	* * * ERIK'S TOTAL CAR CARE	TRANS - MAIN SEAL FOR MV9	-0.29	3/31/2025
56151	HALLERAN-DAVIS, LAUREN W	EM-511-PER DIEM AND PARKING-FOR PLC AT WORK (SOLUTION TREE) CONFERENCE-MAY 27-30, 2025-TULSA, OK	-125.00	3/31/2025
56164	CONFERENCEDIRECT LLC	HS-DECA- ADVISOR REGISTRATION FEE FOR ICDC IN ORLAND FL ON 4/25-30/25	-1,650.00	3/31/2025
56167	PETERS, BRANDY	541 - TRAVEL EXPENSES PLC AT WORK TULSA, OK PER DIEM AND PARKING 5/28-30/25	-120.00	3/31/2025
56168	TANAKA, KRISTA N	541 - TRAVEL EXPENSES PLC AT WORK 5/27-30/2025 PER DIEM AND PARKING IN TULSA OK	-70.00	3/31/2025
56169	SWEAT, MISTY	541 - TRAVEL EXPENSES PLC AT WORK 5/27-30/2025 PER DIEM AND PARKING IN TULSA OK	-70.00	3/31/2025
56173	* * * SOLUTION TREE INC	REGISTRATION TO PLC AT WORK/ADMIN RETREAT 06/02-04/2025 FORT WORTH, TX-16 ADMIN	-769.00	3/31/2025
56182	SMITH, DUSTIN A	376 - TRAVEL EXPENSES TO OKASRO CONF 6/2-4/2025 EDMOND, OK MEALS AND PARKING	-35.00	4/2/2025
56183	HALL, CAYD A	376 - TRAVEL EXPENSES TO OKASRO CONF 6/2-4/2025 EDMOND, OK MEALS AND PARKING	-35.00	4/2/2025
56186	BYERLY, CHANNA D	MEAL PER DIEM & TRAVEL EXP'S FOR PLC AT WORK/ADMIN RETREAT 2025 06/01-04/2025 FORT WORTH, TX	-360.00	4/3/2025
56187	ELLIS, KIM D	MEAL PER DIEM & TRAVEL EXP'S FOR PLC AT WORK/ADMIN RETREAT 2025 06/01-04/2025 FORT WORTH, TX	-100.00	4/3/2025
56189	BERTHOLD, CASSANDRA D	MEAL PER DIEM & TRAVEL EXP'S FOR PLC AT WORK/ADMIN RETREAT 2025 06/01-04/2025 FORT WORTH, TX	-2.66	4/3/2025
56190	ELROY, LISHA M	MEAL PER DIEM & TRAVEL EXP'S FOR PLC AT WORK/ADMIN RETREAT 2025 06/01-04/2025 FORT WORTH, TX	3.01	4/3/2025

56191	WARD, REBECCA A	MEAL PER DIEM & TRAVEL EXP'S FOR PLC AT WORK/ADMIN RETREAT 2025 06/01-04/2025 FORT WORTH, TX	-41.11	4/3/2025
56192	PETERS, BRANDY	MEAL PER DIEM & TRAVEL EXP'S FOR PLC AT WORK/ADMIN RETREAT 2025 06/01-04/2025 FORT WORTH, TX	-100.00	4/3/2025
56193	GOLDSMITH, KOREE K	MEAL PER DIEM & TRAVEL EXP'S FOR PLC AT WORK/ADMIN RETREAT 2025 06/01-04/2025 FORT WORTH, TX	-100.00	4/3/2025
56194	WALL, STEPHANIE N	MEAL PER DIEM & TRAVEL EXP'S FOR PLC AT WORK/ADMIN RETREAT 2025 06/01-04/2025 FORT WORTH, TX	-360.00	4/3/2025
56195	PARDO, MARIA R	MEAL PER DIEM & TRAVEL EXP'S FOR PLC AT WORK/ADMIN RETREAT 2025 06/01-04/2025 FORT WORTH, TX	-100.00	4/3/2025
56196	SMITH, TARA K	MEAL PER DIEM & TRAVEL EXP'S FOR PLC AT WORK/ADMIN RETREAT 2025 06/01-04/2025 FORT WORTH, TX	-100.00	4/3/2025
56197	STRUTTON, RODNEY C	MEAL PER DIEM & TRAVEL EXP'S FOR PLC AT WORK/ADMIN RETREAT 2025 06/01-04/2025 FORT WORTH, TX	-100.00	4/3/2025
56198	MOORE, AMIE D	MEAL PER DIEM & TRAVEL EXP'S FOR PLC AT WORK/ADMIN RETREAT 2025 06/01-04/2025 FORT WORTH, TX	-100.00	4/3/2025
56199	BRACK, TOM	MEAL PER DIEM & TRAVEL EXP'S FOR PLC AT WORK/ADMIN RETREAT 2025 06/01-04/2025 FORT WORTH, TX	-100.00	4/3/2025
56206	ROWELL, JAMIE L	541 - TRAVEL EXPENSES TO PLC CONF TULSA, OK 5/27-30/2025 MEALS AND PARKING	-70.00	4/3/2025
56208	CHANDLER, JOELINE	MS-511-PER DIEM FOR MEALS & PARKING AT PLC CONFERENCE IN TULSA MAY 27-30, 2025	-80.00	4/3/2025
56225	LEE, DEANNA S	541 -TRAVEL EXPENSES FOR PLC AT WORK TULSA, OK 5/27-30/2025 LEE PER DIEM AND PARKING	-70.00	4/7/2025
56226	BLALOCK, KIMBERLY M	541 -TRAVEL EXPENSES FOR PLC AT WORK TULSA, OK 5/27-30/2025 PER DIEM AND PARKING	-11.41	4/7/2025
56227	* * * MIDWEST BUS SALES INC.	TRANS - REPAIRS FOR BUS 25	322.64	4/8/2025
56233	EVANS, BROOKE L	541 - TRAVEL EXPENSES TO PLC AT WORK TULSA, OK 5/27-30/2025 MEALS AND PARKING	-100.00	4/9/2025
56241	* * * HINES GARAGE AND EQUIPMENT	TRANS - INSPECTION REPAIRS FOR BUS 75	-203.56	4/10/2025

56243	* * * EMBASSY SUITES TULSA	HS-AG-HOTEL FOR JARBOE @ STATE FFA CONVENTION-5/5-8/25	-113.10	4/10/2025
56247	FERGUSON, SANDY L	541 - TRAVEL EXPENSES TO PLC AT WORK TULSA, OK 5/27-30/2025 MEALS AND PARKING	-10.00	4/14/2025
56252	FIRE MOUNTAIN GEMS & BEADS INC	HS-ART-LOOMS TO WEAVE CLOTH AND TAPESTRY	-648.10	4/14/2025
56260	P & K EQUIPMENT, INC	HS-AG-REPLACE BROKEN HOOD , SIDE PIECES AND GRILL ON JOHN DEER TRACTOR AT SCHOOL FARM	-125.19	4/15/2025
56268	AMAZON.COM	MT-135 OFFICE AND CLASSROOM SUPPLIES FOR MARK TWAIN. - SCHORNICK-PARDO	-792.86	4/16/2025
56269	POSITIVE PROMOTIONS	MT-135 TEACHER APPRECIATION AWARDS AND GIFTS FOR MARK TWAIN - SCHORNICK-PARDO	-98.80	4/16/2025
56279	SOUTHERN BOX COMPANY	100 - SHIPPING COSTS FOR COGAT ASSESSMENT - 2ND GRADE TESTING.	-16.92	4/21/2025
56281	NATIONAL BUSINESS FURNITURE LLC	CONFERENCE DESK & CHAIRS FOR ASST SUPT ELLIS' OFFICE	-79.40	4/21/2025
56283	* * * HOLIDAY INN & SUITES-STILLWATER	HS-AG-HOTEL FOR JARBOE @ STATE FFA QUIZ BOWL CONTEST--STILLWATER OK-4/24	-40.00	4/22/2025
56288	SOLUTION TREE INC	HM-511 REGISTRATION FOR HALE, ALSTON AND SELF TO ATTEND PLC AT WORK (SOLUTION TREE), MARCH 27-29, 2025.	-103.00	4/28/2025
56289	AGPARTS WORLDWIDE INC	CHROMEBOOK PARTS FOR TICKETS IN THE DISTRICT	-1,250.78	4/28/2025
56290	* * * WAL MART - VISA CARD CHARGES	TVS FOR USE IN THE DISTRICT FOR TRAININGS AND MEETINGS	-384.00	4/28/2025
56303	GOPHER SPORT	HM-OSDE COMPETITIVE GRANT-PE SUPPLIES-SOCCER GOALS, TENNIS TABLE, PATHWAY TUNNEL, BROOMBALL PACK, BALLS, HOOPS, FRISBIE DISCS	-269.44	5/1/2025
56304	PEYTON, EMILY	REIMBURSEMENT FOR EMERGENCY CERTIFICATION FEE Y2	-52.00	5/1/2025
56305	* * * WAL MART - VISA CARD CHARGES	IPAD FOR WAREHOUSE AND TV FOR SWIM TEAM & DHS PRINCIPAL	-144.00	5/1/2025
56308	CLAUSON, KATHERINE S	HS-PER DIEM FOR PLC CONFERENCE IN TULSA OKLAHOMA 5-28-30-25	-60.00	5/5/2025
56313	PRICE, NOLAN R	HS-PER DIEM FOR AP TRAINING IN TAHLEQUAH OK ON 6/9-12/25	-360.00	5/6/2025
56316	MARTIN AUTO SUPPLY INC	TRANS - FLEET PARTS AND MAINTENANCE	-5,815.84	5/7/2025

56319	SOUTHERN TROPHY MANUFACTURING	C/O-2024-2025 SERVICE AWARDS/ RETIREMENT PLAQUES	47.36	5/8/2025
56323	* * * HOLIDAY INN EXPRESS & SUITES- TAHLEQUAH	HS-ACT WORKSHOP FOR NOLAN PRICE IN TAHLEQUAH-6/9-12/25	-480.00	5/13/2025
56324	WILLIAMS, CINDY J	IN DISTRICT TRAVEL	-74.00	5/13/2025
56325	TRINITY TECHNOLOGIES	376 - SRO FUNDING - ALARM UPGRADE WITH BADGE ACCESS TRANSITION	-1,107.33	5/13/2025
56328	SOUTHERN TROPHY MANUFACTURING	RETIREMENT PLAQUES FOR EOY MEETING FOR FY 24-25	-331.52	5/15/2025
56331	PHILLIPS, EMILY	HS-PER DIEM FOR PLC CONFERENCE IN TULSA OK ON 5/28-30/25	-60.00	5/15/2025
56332	BLACK, CHELSEA	HS-PER DIEM FOR PLC CONFERENCE IN TULSA OKON 5/28-30/25	-60.00	5/15/2025
56333	AMAZON.COM	TRANS - AFF 20 TON FLOOR JACK - AIR HYDARULIC BOTTLE JACK - FOR TRUCKS AND HEAVY DUTY EQUIPMENT	-700.00	5/19/2025
56334	KOHLER, MELANIE L	055-KOHLER-PARDO	-406.56	5/19/2025
56335	P & K EQUIPMENT, INC	TRANS - REPAIRS FOR AG TRACTOR	-1,335.04	5/19/2025
56337	OKLAHOMA ASBO	CO- REGISTRATION FOR PAYROLL BOOT CAMP IN YUKON, OK. 06/25-26/25 FOR J. MULLINS & L. MCCANN	-125.00	5/20/2025
56338	* * * HOME2 SUITES BY HILTON OKLAHOMA CITY YUKON	CO- ROOMS FOR J. MULLINS & L. MCCANN IN YUKON FOR OKASBO PAYROLL BOOT CAMP 06/24-26/25	223.00	5/20/2025
56341	SHAW, DAVID E	HS-PER DIEM FOR PLC CONFERENCE IN TULSA OK-5/28-30/25	-105.00	5/20/2025
56343	GOLDSMITH, KOREE K	PER DIEM AND PARKING FOR CCOSA LEADERSHIP CONFERENCE--JUNE 10-13TH, 2025-OKC, OK	-145.00	5/20/2025
56345	HEARE, RONNIE	HS-PER DIEM AND PARKING FOR PLC CONFERENCE IN TULSA OK-5/28-30/25	-11.16	5/20/2025

(11) GEN FUND-FOR OPERAT Total:

-155,246.11

DUNCAN PUBLIC SCHOOLS

From PO: 21258 to PO: 21260

Encumbrance For Board Approval**BUILDING FUND**

PO	Vendor Name	General Description	Amount	Date
21258	GOLDEN ARC WELDING	MAINT - WELD/REPLACE DISTRICT FENCES & GATES	1,200.00	06/10/2025
21259	BEETLE JUICE PEST CONTROL, LLC	MAINT - TREAT FOR FLEAS AT MAINTENANCE SITE	375.00	06/10/2025
21260	HOPE EQUIPMENT & CONSTRUCTION	MAINT - STORAGE CONTAINER FOR WILL ROGERS TO HOLD ITEMS TAKEN FROM BASEMENT DUE TO FLOODING	3,000.00	06/10/2025
(21) BUILDING FUND Current Encumbered:			4,575.00	

DUNCAN PUBLIC SCHOOLS

From 25 May 2025 to 25 Jun 2025

CHANGE ORDER REPORT
BUILDING FUND

PO	Vendor Name	General Description	Amount	Date
21000	BEETLE JUICE PEST CONTROL, LLC	054 - MONTHLY PEST CONTROL/JULY KITCHEN TREATMENTS FOR FY 24-25 BA (06/11/24 7.K.24)	300.00	7/1/2024
21001	DUNCAN TOTAL ROOFING, LLC	054 - DISTRICT ROOFING REPAIRS FY 24-25 BA (06/11/24 7.K.26)	-701.23	7/1/2024
21003	SMITH-DRESSLER ELECTRICAL SERVICES, LLC	054 - DISTRICT ELECTRICAL REPAIRS FOR FY 24-25 BA (06/11/24 7.K.31)	-28,531.42	7/1/2024
21007	RICHARDS, FRED	MAINT - DISTRICT GRASS & WEED CONTROL FY 24-25 BA (06/11/24 7.K.28)	-0.02	7/1/2024
21011	OKLAHOMA SCHOOLS INSURANCE GROUP (OSIG)	DISTRICT PROPERTY AND LIABILITY INSURANCE FOR FY 24-25 BA (05/11/24 7.K.19)	193.00	7/1/2024
21014	PUBLIC SERVICE CO. OF OKLA--AMERICAN ELECTRC POWER	705-ELECTRIC FOR SCHOOL FARM	-524.69	7/1/2024
21026	SHERWIN-WILLIAMS PAINT	MAINT - DISTRICT PAINT/SUPPLIES FY 24-25	-53.61	7/1/2024
21027	MEADOWS, DARRELL T	MAINT - DISTRICT FIRE EXTINGUISHER PARTS/ INSPECTIONS & ELEVATOR INSPECTIONS FY 24-25	-1,464.00	7/1/2024
21032	ENGINEERED EQUIPMENT INC.	MAINT - DISTRICT HVAC FILTERS FY 24-25	-3,907.94	7/2/2024
21034	MORRIS AND SONS GLASS	MAINT - ALL SITES EMERGENCY FY 24-25	-351.00	7/1/2024
21035	ROBERT BROOKE AND ASSOCIATES	MAINT - DISTRICT RESTROOM PARTITION PARTS FY 24-25	-500.00	7/1/2024
21038	MCCOYS BUILDING SUPPLY	MAINT - ALL SITES EMERGENCY FY 24-25	-1,724.50	7/2/2024
21046	FRONTIER FEEDS	MAINT - CHEMICALS FOR LAWN/FLOWER BED MAINTENANCE	-733.20	7/8/2024
21047	AMAZON.COM	MS - BUILD NON-WAREHOUSE SUPPLIES (MUST BE INVENTORIED)	-1,860.01	7/8/2024
21048	* * * WAL MART - VISA CARD CHARGES	MS - BUILD NON-WAREHOUSE SUPPLIES (MUST BE INVENTORIED)	-2,000.00	7/8/2024
21055	CARRIER CORPORATION	MAINT - DIAGNOSE ISSUES WITH HVAC UNITS / CHILLER AT DHS	-8,788.00	7/10/2024
21075	SOUNDS IMPOSSIBLE	HS-VOCAL MUSIC-AUDITORIUM DIMMER REPAIRS	-391.25	8/2/2024

21088	AMAZON.COM	MT-135 - REPLACEMENT WATER FILTERS FOR WATER FOUNTAINS ELKAY WATERSENTRY PLUS 51300C	-85.32	8/13/2024
21091	J & J APPLIANCE	MAINT - ALL SITES EMERGENCY FY 24-25	-924.85	8/15/2024
21106	AMAZON.COM	MS-CHAIR, DESK, AND CLOCKS FOR CLASSROOMS	-98.28	8/30/2024
21110	LOCKE SUPPLY COMPANY	MAINT - PARTS & SUPPLIES FOR DISTRICT MAINTENANCE	-13,401.22	9/6/2024
21118	WILLOUGHBY INDUSTRIES INC.	MAINT - PARTS TO REPAIR RESTROOM HAND SINKS AT DMS	-436.48	9/17/2024
21133	HOPE EQUIPMENT & CONSTRUCTION	MAINT - EMERGENCY REPAIRS & CONSTRUCTION WORK FOR DISTRICT SITES	-400.00	10/25/2024
21158	AMAZON.COM	MS-REPLACEMENT WATER FILTERS	-500.00	12/18/2024
21163	CITY OF DUNCAN	DISTRICT ELECTRIC, WATER & GARBAGE FOR FY 24-25 B.A. 01/14/25 ITEM # 5.J.	-54,683.45	1/15/2025
21178	BENNETT OFFICE EQUIPMNT (INS 01-01-10)(E-VERIFIED)	MS-TONER FOR BT455-406989	-138.95	1/31/2025
21182	HOPE EQUIPMENT & CONSTRUCTION	HS ATH- SCREENING FOR MS BASEBALL/ SOFTBALL BATTING CAGE	-875.00	2/5/2025
21187	BAKER, DONALD WAYNE	MAINT - CRANE RENTAL FOR PLACEMENT OF DISTRICT HVAC UNITS	-4,175.00	2/13/2025
21189	LUKE MCMILLAN MUSIC CO	HS-BAND-MARCHING BAND SHOW MUSIC AND FEES	-450.00	2/24/2025
21191	SMITH, J. R. PUBLICATION	HS-BAND-MARCHING BAND DRILL WRITER FOR 2025 SHOW	-3,000.00	2/24/2025
21199	DAVIS AIR CONDITIONING, LLC	MAINT - PARTS & SUPPLIES FOR HVAC REPAIRS AT DISTRICT SITES	-922.00	3/24/2025
21201	AMAZON.COM	MAINT - OFFICE SUPPLIES FY 24-25	-673.32	3/25/2025
21203	ACE HARDWARE	MAINT - PARTS & SUPPLIES FOR DISTRICT SITE MAINTENANCE	-3,849.89	3/25/2025
21204	BAKER DISTRIBUTING COMPANY LLC	MAINT - ICE MACHINE FILTERS & PARTS FOR DISTRICT REPAIRS/REPLACEMENT	-4,009.63	3/25/2025
21205	* * * BROOKS INDUSTRIES	MAINT - ICE MACHINE PARTS FOR DISTRICT REPAIRS/REPLACEMENT	-500.00	3/25/2025
21206	CONSUMER TEXTILE CORPORATION	MAINT - DISTRICT DUST MOP SERVICE FY 24-25	-1,691.11	3/25/2025
21207	DUNCAN BUILDERS SUPPLY	MAINT - PARTS & SUPPLIES FOR DISTRICT SITE MAINTENANCE	-3,353.64	3/25/2025

21208	DUNCAN LOCK AND KEY	MAINT - PARTS & SUPPLIES FOR DISTRICT SITE MAINTENANCE	-2,571.44	3/25/2025
21212	OKLAHOMA STATE DEPT. OF LABOR	MAINT - INSPECTION OF DISTRICT ELEVATORS, WATER HEATERS, & BOILERS FY 24-25	-500.00	3/25/2025
21213	OKLAHOMA WATER RESOURCE BOARD	MAINT - ANNUAL GROUND WATER USE REPORT BY 24-25	-50.00	3/25/2025
21215	* * * RED ROCK FOOD EQUIPMENT LLC	MAINT - PARTS FOR DISTRICT ICE MACHINE REPAIRS	-1,000.00	3/25/2025
21218	WINSUPPLY LAWTON OK CO	MAINT - PARTS & SUPPLIES FOR DISTRICT PLUMBING REPAIRS/REPLACEMENT	-166.48	3/25/2025
21227	SHERWIN-WILLIAMS PAINT	HS-ATH-FIELD MARKING PAINT	-480.48	3/26/2025
21233	* * * WAL MART - VISA CARD CHARGES	EM-21- CLOTHING TUBS TO ORGANIZE CLOTHES CLOSET	-5.34	4/9/2025
21235	* * * CLK SUPPLIES, LLC	MAINT - SUPPLIES FOR DISTRICT DOOR HANDLE / LOCK REPAIRS & REPLACEMENTS	-2,681.64	4/14/2025
21237	SCHOOL OUTFITTERS LLC	HM-TABLES FOR THE CAFETERIA	-20,000.00	4/15/2025
21238	* * * FROMUTH TENNIS	ATH-WINDSCREEN CLIPS FOR BASEBALL FIELDS AND TENNIS COURTS	-500.00	4/15/2025
21241	OKLAHOMA SCHOOL PLANT MANAGEMENT ASSOCIATION	MAINT - REGISTRATION FOR DEVERA ALBERTSON - 2025 OSPMA CORE CERTIFICATION CLASS (MODULE 4) - MOORE NORMAN TECH CENTER, NORMAN, OK - MAY 28, 2025	-75.00	4/21/2025
21247	WASTE CONNECTIONS OF OKLAHOMA	MAINT - ROLL OFF DUMPSTER FOR WILL ROGERS - FLOODED BASEMENT CLEAN UP	-261.28	5/1/2025
21248	DUNCAN TOTAL ROOFING, LLC	MAINT - DISTRICT ROOFING REPAIRS	-8,967.76	5/6/2025
21254	HALL PEST CONTROL SERVICES, LLC	MAINT - TREAT FOR TERMITES AT TRANSPORTATION BUILDING	5,600.00	5/19/2025

(21) BUILDING FUND Total:

-176,865.43

DUNCAN PUBLIC SCHOOLS

From 25 Jun 2025 to 25 Jun 2025

Encumbrance For Board Approval**CHANGE ORDER REPORT****GEN FUND-FOR OPERAT**

PO	Vendor Name	General Description	Amount	Date
55872	*** DOUBLETREE BY HILTON DOWNTOWN	WW - 511 - LODGING FOR PLC CONFERENCE IN TULSA, OK, 5/27-30, 2025 FOR INSTRUCTIONAL TRNG	405.47	12/11/2024
56118	*** DOUBLETREE BY HILTON DOWNTOWN	MT-511- HOTEL EXPENSE (3 NIGHTS / 2 ROOMS) TULSA,OK MAY 28-30, 2025 PLC@WORK INSTITUTE CONF. COX CONVENTION CENTER. ISSAC, BIFFLE, LANGWELL, PARDO.	384.15	3/13/2025
56119	ISAACS, AUNDRIA C	MT-511 TRAVEL EXPENSES FOR PLC @WORK CONF MAY 27-30, 2025 COX CONVENTION CENTER, TULSA, OK ISAACS - PARDO	40.00	3/13/2025
56120	BIFFLE, MISTY A	MT-511 TRAVEL EXPENSES FOR PLC @WORK CONF MAY 27-30, 2025 COX CONVENTION CENTER, TULSA, OK BIFFLE - PARDO	40.00	3/13/2025
56121	LANGWELL, AMBER M	MT-511 TRAVEL EXPENSES FOR PLC @WORK CONF MAY 27-30, 2025 COX CONVENTION CENTER, TULSA, OK LANGWELL - PARDO	40.00	3/13/2025
56190	ELROY, LISHA M	MEAL PER DIEM & TRAVEL EXP'S FOR PLC AT WORK/ADMIN RETREAT 2025 06/01-04/2025 FORT WORTH, TX	39.57	4/3/2025
56200	LOVETT, ALLISON E	MEAL PER DIEM & TRAVEL EXP'S FOR PLC AT WORK/ADMIN RETREAT 2025 06/01-04/2025 FORT WORTH, TX	98.42	4/3/2025
56238	HAYS, KIMBERLYN R	MT-511 TRAVEL EXPENSES FOR PLC@ WORK CONF MAY 27-30, 2025 COX CONV CTR, TULSA, OK. HAYS-PARDO	40.00	4/10/2025
(11) GEN FUND-FOR OPERAT Current Encumbered:			1,087.61	
Report Total Encumbered:			1,087.61	

* MORE THAN 10% OVER *

2025

July

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August

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September

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October

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November

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December

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14	15	16	17	18	19 ■	20
21	22 ■	23 ■	24 ■	25 ■	26 ■	27
28	29 ■	30 ■	31 ■			

Duncan Public Schools

School Calendar 2025 - 2026

◆ First Day of School.....Aug. 14
Last Day of School.....May 21

X National Holidays
Independence Day.....July 4
Labor Day..... Sept. 1 (No School)
Memorial Day.....May 25

■ Holidays
Fall Break.....Oct. 17-20
Thanksgiving.....Nov. 24-28
Christmas.....Dec. 19-Jan. 2
Martin Luther King Jr. Day...Jan. 19
Presidents' Day.....Feb. 16
Spring Break.....March 16-20

▲ Non-Instructional Days
P/T Conference evenings of:
Oct. 13-14 & March 9-10

No School

October.....16
March.....13

● Staff Professional Days/
No School
August.....8, 11-12
October.....21
January.....5

■ Inclement Weather Days/
No School
April3, 10, 17, 24
May.....1, 8, 15

★ Staff Work Day
August13
May.....22

● Collaboration Days/
Virtual day
September.....19
November.....21
February.....13
March.....23

Attendance Data

1st Sem. Ends Dec. 18 = 82 days
2nd Sem. Ends May 21 = 84 days

Total Days Taught 166 days
Work Day 2 days
Professional Days 5 days

Total Days 173 days



For further information, call 580-255-0686
www.duncanps.org

2026

January

S	M	T	W	T	F	S
				1 ■	2 ■	3
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February

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March

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April

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June

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2025

July

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27	28	29	30	31		

August

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10	11 ●	12 ●	13 ★	14 ◆	15	16
17	18	19	20	21	22	23
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September

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October

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November

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December

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21	22 ■	23 ■	24 ■	25 ■	26 ■	27
28	29 ■	30 ■	31 ■			

Duncan Public Schools

School Calendar 2025 - 2026

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Last Day of School.....May 21

X National Holidays
Independence DayJuly 4
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● Staff Professional Days/
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August.....8, 11-12
October.....21
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April3, 10, 17, 24
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March.....23

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Professional Days 5 days

Total Days 173 days



For further information, call 580-255-0686
www.duncanps.org

2026

January

S	M	T	W	T	F	S
				1 ■	2 ■	3
4	5 ●	6	7	8	9	10
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18	19 ■	20	21	22	23	24
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February

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March

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22	23 ●	24	25	26	27	28
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April

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May

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June

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21	22	23	24	25	26	27
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DUNCAN PUBLIC SCHOOLS
ACTIVITY FUND SUBACCOUNTS
FUNDRAISING ACTIVITIES / PURPOSE OF EXPENDITURES
FISCAL YEAR 2025-2026

SITE: CENTRAL OFFICE			
ACCT #	SUBACCOUNT NAME	FUNDRAISING ACTIVITIES	PURPOSES OF EXPENDITURES
1011	Technology Department 001 Chromebooks 002 Donations	Donations, fees, grants	Technology related purchases
1031 1051 1061 1071 1091	Special Education/Special Olympics Assistant Superintendents Teacher of the Year CO Administration McCasland Foundation	Grants, donations, sales, vending commissions, interest, rebates, sales of furniture & equipment originally purchased from activity funds, food/drink sales, apparel and novelty sales, brochure sales, raffles, specific event registrations	Expenses, approved grant items. attendance awards, meals, travel expenses, registrations, dues & fees, payment of fundraising items, shirts, supplies, postage, equipment, demo products, speaker expenses, banquet/dinners, stipend/donation for teacher of the year, refreshments, furniture, technology, meeting expenses, contributions raised for a specific purpose, training, consulting, staff development, flower/gifts for students/staff, reimburse general fund for payroll related expenses, student awards, student incentives. advertisement
1063	001 Gifted and Talented 002 Mathcounts	Donations, program fees,	Educational materials & services, food for academic projects, instructional resources, field trip expenses, entry fees
1081	001 Cousins Everywhere 002 Tilley – Student Needs	Donations	Student milk & juice accounts, cafeteria accounts, personal needs for students
1098	ONE Duncan	t-shirts/clothing, food & drinks, dinners, change drive, skate night, restaurant proceeds, donations, grants	Student transportation, project materials, educational materials, refreshments/meals, printing, field trips, special events, track meets, service projects, equipment, supplies

REVISED July 17, 2023
BOARD APPROVED July 18, 2023

DUNCAN PUBLIC SCHOOLS
ACTIVITY FUND SUBACCOUNTS
FUNDRAISING ACTIVITIES / PURPOSE OF EXPENDITURES
FISCAL YEAR 2025-2026

1099	Employee Benevolence Fund	Central Office staff contributions	Flowers, gifts, cards for employees/families for misc. occasions	Page PAGE * MERGEFORM AT 2
SITE: CENTRAL OFFICE CONTINUED				
	*****	MAINTENANCE	*****	
500	Maintenance Department	Donations, commissions, percentage of scrap sales	Water, Gatorade, meals, awards, miscellaneous expenses	
	*****	TRANSPORTATION	*****	
550	Transportation Department	Donations, commissions	Employee of the Month awards, meals, shirts, jackets, miscellaneous expenses	
	*****	DUNCAN PUBLIC SCHOOLS FOUNDATION	*****	
9990	DPSF Operating Account- (sub-accounts for specific grant allocations)	DPSF contributions, donations	Foundation operating expenses, scholarships, grants, classroom supplies, educational materials, field trip admissions and expenses, staff professional development registration and travel expenses	

REVISED July 17, 2023
BOARD APPROVED July 18, 2023

DUNCAN PUBLIC SCHOOLS
ACTIVITY FUND SUBACCOUNTS
FUNDRAISING ACTIVITIES / PURPOSE OF EXPENDITURES
FISCAL YEAR 2025-2026

Page | PAGE
*
MERGEFORM
AT 2

SITE ELEMENTARY SCHOOLS			
ACCT #	SUBACCOUNT NAME	FUNDRAISING ACTIVITIES	PURPOSE OF EXPENDITURES
201 203 203 204 204 205 207 208 208	Milk Fund Student Store (Only EM, HM, WW) Special Education (Only WR) Miscellaneous (Not WR) (HM, PL - sub-accts by class & office fundraising projects) STEM (Only WR – sub-accts by Pre-K sites) Interest & Donations (Not HM, WR, WW, PL - sub-accts by class, counselor, project) Library Fund PTO Fund (Not WR) (WW – sub-accts by class, HM, PL – sub-accts by fundraiser event) Pre-K Operations (Only WR)	Sale of food & drinks, school supplies, admissions, posters, home décor, household items, novelty items, magazines, discount cards, videos, school supplies, school dinners, yearbooks, individual & group pictures, clothing, labels, aluminum cans, calendars, cook books, advertising in student publications, arts & crafts, student directories, ads, brochure/ catalog items, Box Tops for Education, store receipts, service project activities, student council projects, book fairs, entry fees, carnivals, auctions, lost or damaged books, sale of property purchased from activity fund, competitions, bazaars, dances, hat day, face painting, sunglass day, grants, car wash, donations, interest, rebates, percentage of restaurant/ skating proceeds, raffles, family nights, grams, change drives, apparel sales, toys, Jump Rope for Heart,	Fundraising expenses, educational supplies/materials, equipment & services, custodial supplies/equipment, grounds maintenance, educational & field trips, furniture, software/hardware, refreshments for school/ class events, staff development, dues & fees, film & developing, CDs/DVDs/videos, printing expenses, postage/shipping, professional publications, nursing supplies, clinic equipment, library equipment & supplies, entry fees, visiting author/illustrator/story teller/etc., junior police equipment, contributions raised for a certain cause, service projects, labor & repairs, workshops, refund of revenue deposited for lost/damaged books/milk/admissions/etc., donations, admissions, books/resource materials, teachers/ staff/student gifts, flowers, , reimburse general fund for payroll related costs, student directories, advertising costs, expenses, supplies, technology, licenses, training/consulting, electronics, appliances, building/playground improvements, uniforms/shirts

REVISED July 17, 2023
BOARD APPROVED July 18, 2023

DUNCAN PUBLIC SCHOOLS
ACTIVITY FUND SUBACCOUNTS
FUNDRAISING ACTIVITIES / PURPOSE OF EXPENDITURES
FISCAL YEAR 2025-2026

206	Picture Fund	Picture Commissions	Public use items, property improvements
209	Sunshine Fund (Only WW, PL)	Staff contributions	Flowers, meals, gifts, etc., for staff members during misc. occasions
SITE: DUNCAN MIDDLE SCHOOL			
ACCT #	SUBACCOUNT NAME	FUNDRAISING ACTIVITIES	PURPOSES OF EXPENDITURES
1101	Loss/Damage: Books, Equipment, Property	Board resolutions, check treasurer, payments received, interest	Refund of revenues for lost items previously received and deposited either into the subaccount or the general fund, balance to the central office acct. or general fund by June 30
1213	Band	Sale of magazines, t-shirts, candy,	Activity expenses, travel, meeting
1214	Stem	class supplies, food & drinks,	expenses, dues & fees, registrations,
1216	Library	clothing, school supplies, novelty	supplies, equipment, awards,
1218	Office	items, calendars, ribbons, spirit	scholarships, accompanist,
1219	Athletics	items, buttons, bumper stickers,	conference expenses, refreshments,
	002 Football	grams, computer disks & supplies,	entry fees, workers & officials,
	003 Cheerleading	locker mirrors, jewelry,	donations, uniforms, rentals/repairs
1221	Vocal Music	yearbooks/advertising, posters	of equipment, flowers for special
1222	Robotics Club	pictures, stickers, seeds, birdhouses	occasions, contributions raised for a
1301	TSA (Tech Students Assoc.)	& feeders, equipment, directories,	specific cause, projects, vending
1302	Natl. Jr. Honor Society	license plates, flowers,	supplies, admissions, field trips,
1305	Middle School Art	catalog/brochure items, coupon	speakers, catering, facility rental,
	002 Natl Jr Art Honor Soc	cards, CDs/DVDs/videos, dues &	classroom materials, costumes, DMS
1306	Computer Club	fees, registrations, donations,	newspaper printing,
1308	Student Council	interest, fines, book fairs, spelling	CDs/DVDs/videos, photo equipment,
1310	Yearbook/Journalism	bee, pictures, vending,	film processing, subscriptions,
1312	Academic Club	commissions, admissions, entry	workshops, publishing costs, books,
		fees, dances, concessions, student	team or club shirts, club expenses,
		projects, car wash, bake sale,	tournament expenses, trophies,
		general yard work (no machines),	medals, ribbons, awards & gifts for
		grants, recycling items, students	students/staff, assemblies, leadership
		working for donations, rebates,	camps
		raffles	

Page 1 PAGE
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MERGEFORM
AT 2

REVISED July 17, 2023
BOARD APPROVED July 18, 2023

DUNCAN PUBLIC SCHOOLS
ACTIVITY FUND SUBACCOUNTS
FUNDRAISING ACTIVITIES / PURPOSE OF EXPENDITURES
FISCAL YEAR 2025-2026

1225	Clothes Closet 001 Clothes Closet 002 Donations for Chromebook Fees 003 Creating Hope	Donations, Spirit/Dress Up Days	For students in crisis – clothing, hygiene items, school supplies, utility bills, fuel/repairs for family auto, payments, groceries, Chromebook fees, student wishes, community needs and projects
1350	Sunshine Account	DMS Staff Contributions	Flower, gifts, cards for employees/families misc. occasions
SITE: DUNCAN HIGH SCHOOL			
ACCT #	SUBACCOUNT NAME	FUNDRAISING ACTIVITIES	PURPOSES OF EXPENDITURES
101 104	Loss/Damage: Books, Equipment, Property Summer School	Payments, interest, Board resolutions, check treasurer, transcript	Refund of revenues for lost items previously received and deposited, refund payment for sessions if student is unable to attend, balance to central office acct. or general fund by June 30
301 302 303 304 306 307 308 309 310 311 312 313 314 317 319 320 323 324 327 329 333 334 335 338	Special Education Natl. Art Honor Society PFC Internship Program Multi-Cultural Club Journalism Senior Class Junior Class Sophomore Class Freshman Class Key Club Band Boosters Dehydrator Race National Honor Society Yearbook Student Council Library Band Band Trip SADD Marketing Academic Team Green Club Drama Vocal Music	Sales of food & drinks, clothing, catalog/ brochure items, flowers, store items, novelty items, spirit items, discount cards, CDs/DVDs, tassels, fireworks, senior salutes, yearbooks, advertising, tickets, magazines, recordings, tassels, handbooks, maps, directories, dinner/banquet tickets, candy, donations, clinics, camps, pictures, interest, fees, dues, concessions sales, car wash, shows, assemblies, participation fees, admissions, walk-a-thon, commissions, dances, bar bash, celebrity basketball, auctions, band-a-thon, rent-a-drum line/color guard, bike race, fines, copies, book fair, speech-a-thon, carnival, Mr. Irresistible, student payments for uniforms & supplies, garage sale, face painting, pet wash, telethons, plays, programs, hire for jobs, pass-the-bucket, cleaning fees, golf tourney, rebates, services at	Payments for fundraising items, dues & fees, travel expenses, awards, repairs & labor, postage & shipping costs, uniform items, clinic expenses, judges, insurance, rental of rooms/buildings/equipment, scholarships, refunds, concession supplies, assemblies, admissions, printing expenses, décor items, donations, equipment, books, investments, dinners/banquets, project expenses, supplies/materials, general expenses, accompanist, gifts for students/staff, gift certificates (students only), contributions raised for a specific cause, reimbursements, reimburse general fund for payroll related costs, yearbooks, senior recognition, rewards/awards for students/staff, caps & gowns, meeting expenses, club expenses, speaker gifts, flowers, class gift, graduation expenses, thank you gifts for workers,

REVISED July 17, 2023
BOARD APPROVED July 18, 2023

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DUNCAN PUBLIC SCHOOLS
ACTIVITY FUND SUBACCOUNTS
FUNDRAISING ACTIVITIES / PURPOSE OF EXPENDITURES
FISCAL YEAR 2025-2026

339	Vocal Music Boosters	community banquets, e-bay	special education supplies, field trips,
343	Fellowship of Christian Athl.	donation, work for donations, public	activities, charter & membership
346	Vocal Music Trip	forum showcase, children's theatre,	
348	Leadership	cap & gown rentals, web fundraisers	
350	DHS TSA Club		
352	American Sign Language		
353	Farm to Table Club		
ACCT#	SUBACCOUNT NAME	FUNDRAISING ACTIVITIES	PURPOSES OF EXPENDITURES
305	PSAT/AP Tests	Test fees, interest	Payment for tests, refund of fees
340	Vending	Vending machine commissions, picture rebates, commissions/royalties	Dues & fees, travel expenses, repairs & labor, postage & shipping, uniform items, clinic expenses, judges, rental of rooms/building/equipment, admissions, assemblies, printing expenses, equipment, books, banquets, project expenses, supplies & materials, accompanists, senior recognition, rewards/awards for students, public use items, property improvements
315	Faculty Flower Fund	DHS staff contributions, donations, interest	Contributions for a specific cause, faculty parties/receptions, cards, flowers, gifts, rewards/awards for students/staff, donations
316	Senior Class Back Years	Transfer of senior account balance, interest	Furniture & fixtures, equipment, supplies & materials, gifts for high school, reimburse general fund for payroll related costs, donations, gifts/rewards/awards for students/staff, building/ground improvements
321	HS Library/Woodward Endowment	Donations, interest	Books, technology, educational materials, library supplies

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DUNCAN PUBLIC SCHOOLS
ACTIVITY FUND SUBACCOUNTS
FUNDRAISING ACTIVITIES / PURPOSE OF EXPENDITURES
FISCAL YEAR 2025-2026

322	Scholarship Account (sub-accts for specific scholarships)	Donations, interest	Scholarships
325	Ronnie Bishop Scholarship		
349	Senior Cap & Gown	Student payments for graduation expenses, donations	Caps, gowns, graduation expenses
SITE: DUNCAN HIGH SCHOOL CONTINUED			
ACCT #	SUBACCOUNT NAME	FUNDRAISING ACTIVITIES	PURPOSES OF EXPENDITURES
330	Office 001 Office Account 002 Demon Den & Pantry 003 Math & Science - OERB Donation	Copy & fax fees, assemblies/admissions, testing fees, donations, interest, grants, assemblies, food & drink sales, parking decals, spirit items	Payment for fundraising items, meeting expenses, furniture & fixtures, registrations, dues & fees, equipment, building/ground improvements, travel & lodging expenses, reimbursements, banquet expenses, receptions, reimburse general fund for payroll related costs, refreshments & supplies, flowers/gifts/cards for students/ staff, scholarships, donations, supplies & materials, personal student needs- clothes, food, hygiene items Program approved materials
328 337 347	Horticulture Vocational Agriculture Winners Circle: Ag Booster	Sales of food & drinks, clothing, tickets, advertisements, shop projects, consignment items, crops raised on school farm, spirit items, percentage of ticket sales to Lions Club Rodeo, donations, dues, fees, auctions, interest, concession sales, dinner & banquet ticket sales, rodeos, flea market, assemblies, shows, garage sales, car wash, pig-kissing contests, participation fees, rebates, flower & plant sales, investments	Dues & fees, payment for fund raisers, judging, reimbursements, purchase/rental of equipment and/or building, travel expenses, club expenses, awards, veterinarian expenses, show expenses, postage & shipping costs, scholarships, uniforms, donations, supplies & materials, tickets, advertising, investments, stock, ground improvements/upkeep, stock supplies, concession supplies, banquet/dinner expenses,

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DUNCAN PUBLIC SCHOOLS
ACTIVITY FUND SUBACCOUNTS
FUNDRAISING ACTIVITIES / PURPOSE OF EXPENDITURES
FISCAL YEAR 2025-2026

			contributions raised for a specific cause, reimburse general fund for payroll related costs, gifts/reward awards for students/staff, gift certificates (students only), greenhouse maintenance, Green Thumb expenses, plants, flowers
SITE: DUNCAN HIGH SCHOOL CONTINUED			
ACCT #	SUBACCOUNT NAME	FUNDRAISING ACTIVITIES	PURPOSE OF EXPENDITURES
	*****	EDGE ACADEMY	*****
360	Edge: Vending	Vending machine commissions picture sales & commissions, grants, donations, rebates, misc. item sales	Meeting expenses, registrations, dues & fees, supplies, equipment, rental & repairs, furniture & fixtures, travel expenses, meals, luncheons, rewards & awards, ground & building improvements, field trips, contributions raised for a specific cause, fundraiser expenses, reimbursements, reimburse general fund for payroll related costs, gifts for students/staff, plants/flowers for special occasions

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BOARD APPROVED July 18, 2023

DUNCAN PUBLIC SCHOOLS
ACTIVITY FUND SUBACCOUNTS
FUNDRAISING ACTIVITIES / PURPOSE OF EXPENDITURES
FISCAL YEAR 2025-2026

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SITE:	HIGH SCHOOL ATHLETICS		
ACCT #	SUBACCOUNT NAME	FUNDRAISING ACTIVITIES	PURPOSES OF EXPENDITURES
	*****	ATHLETIC OPERATING BUDGET	*****
201	Athletic Revenue Fund	Admissions, dues & fees, contract agreements, donations, advertisements & sales, food & drink sales, parking, lost/damaged equipment, interest, rebates	Refunds, reimburse general fund for payroll expenses, meals, travel, officials, workers, dues & fees, medals & trophies, printing, postage, banquets, food & drink, receptions, contributions raised for specific cause, fundraiser expense, equipment, repairs & labor, supplies & materials, general expenses, gifts/flowers for students/staff, gift certificates, camp deposits, security, revenue for spring sports when needed, donations, scholarships
202	Athletic Administration		Startup funds
285	Athletic Trainer	Grant, donations, food & drink sales, apparel sales	Trainer expenses, supplies, equipment
	*****	SPORTS BUDGETS	*****
203	Football	Athletic revenue, donations, entry fees, food & drink sales, ticket sales, interest, rebates, spirit items, clinics, grants, assemblies, auctions, athletic contests, camps, golf tournaments, donations, interest, game sponsorships, raffles/drawings, movie night, car wash, restaurant percentages, sales of skin care products,	Equipment & repairs, officials, workers, scouting expenses, clinics, dues & fees, meals & travel expenses, contributions raised for a specific cause, supplies & materials, general expenses, reimburse general fund for payroll related costs, decorations, awards for students/staff/sponsors, flowers/gifts for students/staff, gift certificates, payment for food &
204	Boys Basketball		
205	Girls Basketball		
206	Wrestling		
207	Baseball		
208	Boys & Girls Track		
210	Tennis		
211	Girls Wrestling		
212	Boys Golf		
213	Softball		

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DUNCAN PUBLIC SCHOOLS
ACTIVITY FUND SUBACCOUNTS
FUNDRAISING ACTIVITIES / PURPOSE OF EXPENDITURES
FISCAL YEAR 2025-2026

214	Cross Country	flowers/plants, Valentine &	drinks, donations, scholarships,
218	Cheerleading	Christmas spirit messages, tote	fundraiser expenses, lodging, ren
225	Boys Soccer	bags, water bottles, videos/CDs,	sports related expenses, shoes, \
226	Girls Soccer	magazines, advertising sales	uniforms, clothing, refunds, MERGE
228	Girls Golf		homecoming expenses, donations, AT 2
251	Volleyball		scholarships, camp expenses,
261	Pom Pon		property improvements
263	Swimming		
SITE: HIGH SCHOOL ATHLETICS			
CONTINUED			
ACCT #	SUBACCOUNT NAME	FUNDRAISING ACTIVITIES	PURPOSES OF EXPENDITURES
	*****	BOOSTERS	*****
215	Lettermen	Sales of food & drinks, tickets,	Fundraising expenses, contributions
219	Quarterback Boosters	coupon books, cards, pictures,	raised for a specific cause, clinic
222	Baseball Boosters	clothing, spirit items,	expenses, club expenses, dues & fees,
227	Soccer Boosters	catalog/brochure items, temporary	travel expenses, lodging, meals,
235	Track/X-Country Boosters	tattoos, jewelry, buttons, fireworks,	equipment, repairs, supplies,
256	Tennis Boosters	curb lettering, recipe books,	materials, awards, reimburse general
257	BB Tip-In Boosters	blankets, novelty items, games &	fund for payroll related costs,
264	Swimming Boosters	tournaments, dues, fees,	workers, gifts for students/staff,
		admissions, advertisements,	rentals, sports related expenses,
		pledges, coupon book sales, card	shoes, uniforms, clothing, refunds,
		sales, picture sales, clothing sales,	homecoming expenses, donations,
		spirit related items, stroke-a-thon,	scholarships, entry fees, meals,
		swim-a-thon, money collected for	equipment, camp expenses
		uniforms & clothing, player auction,	
		charity shots, car wash, bake sales,	
		garage sales, carnivals, jump rope,	
		promo athletic events,	
		tournaments, dances, gift wrapping	
		booth, camp deposits, stadium	
		chairs	
	*****	CONCESSION	*****
231	Athletic Dept. Concession	Concession sales	Purchasing items to restock
			concession stands, concession
			equipment, supplement other
			accounts for athletic expenses,
			percentage of sales for workers

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DUNCAN PUBLIC SCHOOLS
ACTIVITY FUND SUBACCOUNTS
FUNDRAISING ACTIVITIES / PURPOSE OF EXPENDITURES
FISCAL YEAR 2025-2026

	*****	SCHOLARSHIPS	*****
230	Donnie Christian Scholarship Fund	Donations, interest, concession sales, exhibit games	Scholarships
255	Phil Barnes Memorial		
SITE: HIGH SCHOOL ATHLETICS CONTINUED			
ACCT #	SUBACCOUNT NAME	FUNDRAISING ACTIVITIES	PURPOSES OF EXPENDITURES
	*****	COMPANION ACCOUNTS	*****
249	Tennis Donation Account	Donations	Tennis property improvements, tennis equipment, tennis supplies
290	OSSAA Sports Spectacular	Admissions, Ticket Sales	OSSAA payment, specific event expenses, officials, workers

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Transfers will be allowed to any account listed in this document, or any account that may be added through the current school year, for account closings, entry errors, student transfers, grants, end of year close out, or summer school incentives.

REVISED July 17, 2023
BOARD APPROVED July 18, 2023

Duncan Public Schools Activity Fund
FUNDRAISER REQUESTS for FY 25-26
06/26/2025

High School		
ORGANIZATION	DESCRIPTION	EVENT DATES
FFA	Project Raffel	08/01/2025-06/10/2026
FFA	FFA Labor Porject Sales	08/01/2025-06/10/2026
FFA	Shop Project Sales	08/01/2025-06/10/2026
FFA	FFA Clothing	08/01/2025-06/10/2026
FFA	Plant Sales	08/01/2025-06/10/2026
FFA	Meat Sales	08/01/2025-06/10/2026
Farm To Table Club	Garden Tour and Social	08/14/2025-05/21/2026
Farm To Table Club	Garden Sponsorship Signs	08/14/2025-05/21/2026
Farm To Table Club	Teacher Salad Bar Fundriaser	08/14/2025-05/21/2026
Farm To Table Club	T-Shirts and Merchandise	08/14/2025-05/21/2026
Junior Class	DHS Junior Class Prom T-Shirts	02/01/2026-05/21/2026
Junior Class	DHS Prom Sponsorship	01/01/2026-05/21/2026
Junior Class	DHS Junior Class - Class Dues	07/01/2025-05/21/2026
Junior Class	DHS Prom Ticket Sales	01/01/2026-05/21/2026
Junior Class	Junior Class - Egg My Yard	02/01/2026-05/21/2026
Junior Class	DHS Junior Class - Bread Sales (fall and spring)	07/01/2025-05/21/2026
NHS	NHS Dues	09/18/2025-10/10/2025
Student Council	Donute Day	07/01/2025-05/21/2026
Student Council	DHS Movie Night	07/01/2025-05/21/2026
Student Council	DHS Dodgeball/Volleyball Tournament	07/01/2025-05/21/2026
Student Council	HALO Appareal	07/01/2025-05/21/2026
Student Council	HALO Restaurant Night/Days	07/01/2025-05/21/2026
Student Council	Holiday Grams	07/01/2025-05/21/2026
Student Council	Mr. DHS	07/01/2025-05/21/2026
Student Council	Bingo Night	07/01/2025-05/21/2026
Student Council	Dessert Auction	07/01/2025-05/21/2026
Student Council	Petting Zoo	07/01/2025-05/21/2026
Student Council	Babysitting Services	07/01/2025-05/21/2026
Student Council	Cow Tongue Football	07/01/2025-05/21/2026
Student Council	DHS School Spirt Items	07/01/2025-05/21/2026
Student Council	Back To School Movie Night	07/01/2025-05/21/2026

Student Council	DHS Lip Sync Battle	07/01/2025-05/21/2026
Student Council	Family Fued	07/01/2025-05/21/2026
Student Council	Kickball Tournament	07/01/2025-05/21/2026
Student Council	Food Truck Days	07/01/2025-05/21/2026
Student Council	Homecoming Appareal	07/01/2025-05/21/2026
Student Council	Cornhole Tournament	07/01/2025-05/21/2026
Student Council	Spirit Wear	07/01/2025-05/21/2026
Student Council	STUCO Dues	07/01/2025-05/21/2026
Special Education	Farmers Market	07/01/2025-05/21/2026
Special Education	T-Shirts Sales	07/01/2025-05/21/2026
Special Olympics	Softball Tournament	07/01/2025-05/21/2026
Special Olympics	Taco Bar Dinner	07/01/2025-05/21/2026
Special Olympics	Demon Merchandise	07/01/2025-05/21/2026
Special Olympics	Coffee Cart	07/01/2025-05/21/2026
Vocal Music	Vocal Music Spring Concert	05/07/2026
Vocal Music	Christmas Concert	12/11/2025
Vocal Music	Reflections Show Choir poster sales	01/12/2026-01/26/2026
Vocal Music	World's Finest Chocolate Sale	01/06/2026-01/19/2026
Vocal Music	Cherrydale Farms Cookie Dough/Catalogue Sale	09/09/2025-09/29/2026
Elementary - all sites		
ORGANIZATION	DESCRIPTION	EVENT DATES
One Duncan	Apparel Sales	08/01/2025-06/30/2026

Board Member Signature of Approval

Duncan Public Schools Activity Fund
FUNDRAISER REQUESTS for FY 25-26
06/26/2025

High School		
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FFA	Project Raffel	08/01/2025-06/10/2026
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Junior Class	Junior Class - Egg My Yard	02/01/2026-05/21/2026
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Student Council	Donute Day	07/01/2025-05/21/2026
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Student Council	HALO Appareal	07/01/2025-05/21/2026
Student Council	HALO Restaurant Night/Days	07/01/2025-05/21/2026
Student Council	Holiday Grams	07/01/2025-05/21/2026
Student Council	Mr. DHS	07/01/2025-05/21/2026
Student Council	Bingo Night	07/01/2025-05/21/2026
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Student Council	DHS School Spirt Items	07/01/2025-05/21/2026
Student Council	Back To School Movie Night	07/01/2025-05/21/2026

Student Council	DHS Lip Sync Battle	07/01/2025-05/21/2026
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Student Council	Cornhole Tournament	07/01/2025-05/21/2026
Student Council	Spirit Wear	07/01/2025-05/21/2026
Student Council	STUCO Dues	07/01/2025-05/21/2026
Special Education	Farmers Market	07/01/2025-05/21/2026
Special Education	T-Shirts Sales	07/01/2025-05/21/2026
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Vocal Music	Christmas Concert	12/11/2025
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Vocal Music	Cherrydale Farms Cookie Dough/Catalogue Sale	09/09/2025-09/29/2026
Elementary - all sites		
ORGANIZATION	DESCRIPTION	EVENT DATES
One Duncan	Apparel Sales	08/01/2025-06/30/2026



Board Member Signature of Approval



DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION
BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: DPS BUSINESS OFFICE

Vendor Requested: N/A

Item Request Description: Sanctioning for 2024-2025 DHS Booster Clubs
Baseball, Tip-In-Basketball, Volleyball, Quarterback Club, Winners Circle
Golf, Vocal Music Parents Association (VMPA), Soccer, Lady Demon
Softball, Spirit Booster Club, Swim, Tennis, Track & Field, Wrestling
and Lady Demon Wrestling

Dollar Amount Requested (if applicable): N/A

Fund Requested: 60 - Activity Fund

Budget/Activity Account Requested: N/A


Signature of Requestor/Principal

JUN 23 2025
Date

Signature of Budget Director

Date

Signature of Superintendent

Date

DUNCAN

PUBLIC SCHOOLS

DUNCAN PUBLIC SCHOOLS APPLICATION FOR SANCTIONING

This application is made pursuant to Title 70, § 5-129.1 of the Oklahoma Statutes. The applicant thereby requests to be sanctioned by the Board of Education of Duncan Public Schools (the "District") to which funds collected and expended by the applicant are exempt from the statutory controls over school activity funds. The applicant affirms that they qualify as a student achievement program, parent-teacher organization, or organization as defined by Section 3039 of the District's sanctioning policy.

Legal name of applicant: DHS Baseball Booster Club

Organization's address: PO Box 2165
Duncan, OK 73534

Organization's federal ID#: 47-5455497

Organization's representative

From whom additional

Information can be obtained: Sasha Giles - Treasurer

Applicant's phone # & e-mail: 580-467-4660 / sashagiles@yahoo.com

Statement of purpose and goals:

A voluntary association of individuals organized to sponsor activities -
programs that will provide funding and support to enhance the DHS
baseball program.

Officer by name and their title/duties:

<u>Ron Booth - President</u>	} Responsible for leadership and management of booster club in accordance of bylaws
<u>Blake Lipscomb - VP</u>	
<u>Dale Blake - Secretary</u>	
<u>Sasha Giles - Treasurer</u>	

Describe your organizational structure and membership requirements (election of officers and term limits):

Officers are elected annually by the booster members; annual fees are paid by the members to permit voting on club decisions

Describe how the District and its students will benefit if the organization is sanctioned:

Accountability and transparency of all booster activity related to the program

The applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operations, or organization on the basis of race, gender, age, religion, national origin or disability.

The applicant acknowledges that the Board of Education has the discretion to sanction or decline to sanction the applicant, and the decisions of the Board of Education are final and non-appealable. The applicant further acknowledges that (a) the Board of Education may, at any time, request the records of the applying organization, which records the organization will promptly make available, and (b) the Board of Education may, at any time it believes it is in the best interest of the District to do so, withdraw sanctioning, and the decision of the Board of Education is final and non-appealable.

The applicant also acknowledges that, in order for the District to consider whether to maintain the sanctioning action of the applicant, applicant shall provide to the Board of Education, in addition to this application, a copy of the organization's current

bylaws as well as a statement of financial activity for the most recent completed year of its operations. The Board of Education may request the applicant obtain an independent audit of its most recent completed year.

This application must be delivered to the District's administration office by the 10th day of June prior to the commencement of the application year.

Instructions to applicant:

1. Please print legibly or type. Attach additional pages if necessary.
2. Attach copy of statement of monthly bank statements (June 1-May 31) and current bylaws.
3. Sign and date this application.
4. Deliver this application and required attachments to:

Duncan Public Schools
Attn: Assistant Superintendent
1706 W Spruce
Duncan, OK 74055

Sasha Giles
Name of Applicant (Organization)

4/29/25
Date

Sasha Giles
Signature of Applicant Representative

Approval (Board of Education)

Date

DUNCAN

PUBLIC SCHOOLS

DUNCAN PUBLIC SCHOOLS APPLICATION FOR SANCTIONING

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Legal name of applicant: DHS Tip In Basketball Booster Club

Organization's address: 1080 W. Camelback Rd
Duncan, OK 73533

Organization's federal ID#: 27-1363533

Organization's representative

From whom additional

Information can be obtained: Jennifer Edwards

Applicant's phone # & e-mail: 580-646-3772 jenniferleah78@gmail.com

Statement of purpose and goals:

The club is comprised of parents and community members who have an interest in improving and assisting Duncan Public Schools basketball. The primary purpose is to fundraise and support the program and to promote school spirit.

Officer by name and their title/duties:

Jennifer Edwards - President
 Cristy Armstrong - Vice President
 Susan Turkett - Secretary

Describe your organizational structure and membership requirements (election of officers and term limits):

The Board of Directors consisting of President, Vice President, Secretary & Treasurer are elected and voting members. Not elected ex-officio non-voting members are the Boys Head Coach and Girls Head Coach. Elected officers serve a 1 year term and are eligible for re-election annually. Any person interested may be a member.

Describe how the District and its students will benefit if the organization is sanctioned:

The goal of the Tip In Club is to raise funds that will directly benefit the basketball program & their student athletes.

The applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operations, or organization on the basis of race, gender, age, religion, national origin or disability.

The applicant acknowledges that the Board of Education has the discretion to sanction or decline to sanction the applicant, and the decisions of the Board of Education are final and non-appealable. The applicant further acknowledges that (a) the Board of Education may, at any time, request the records of the applying organization, which records the organization will promptly make available, and (b) the Board of Education may, at any time it believes it is in the best interest of the District to do so, withdraw sanctioning, and the decision of the Board of Education is final and non-appealable.

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2. Attach copy of statement of monthly bank statements (June 1-May 31) and current bylaws.
3. Sign and date this application.
4. Deliver this application and required attachments to:

Duncan Public Schools
Attn: Assistant Superintendent
1706 W Spruce
Duncan, OK 74055

DHS Tip In Basketball Booster Club

Name of Applicant (Organization)

Approval (Board of Education)

5/7/25

Date

Date

Jennifer Edwards
Signature of Applicant Representative



DUNCAN PUBLIC SCHOOLS
APPLICATION FOR SANCTIONING

This application is made pursuant to Title 70, § 5-129.1 of the Oklahoma Statutes. The applicant thereby requests to be sanctioned by the Board of Education of Duncan Public Schools (the "District") to which funds collected and expended by the applicant are exempt from the statutory controls over school activity funds. The applicant affirms that they qualify as a student achievement program, parent-teacher organization, or organization as defined by Section 3039 of the District's sanctioning policy.

Legal name of applicant: DHS Volleyball Booster Club

Organization's address: 170220 Cole Creek Dr.
Marlow, OK 73055

Organization's federal ID#: 39-2453742

Organization's representative
From whom additional
Information can be obtained: Nicole Punneo or Kathryn Jeffords (School Rep.)

Applicant's phone # & e-mail: 580-467-3640 or 580-656-6109 / nicole@ok-duncan.com

Statement of purpose and goals:
The DHS Volleyball Booster Club's purpose is to come alongside to help
finacially support the Duncan Schools volleyball program.

Officer by name and their title/duties:

President - conduct affairs and execute policies

Vice President - help the President and preside in the President's absence

Secretary - maintain files, minutes, etc. ; Treasurer - Maintain finances & present

Describe your organizational structure and membership requirements (election of officers and term limits):

Members can be anyone that supports the DHS volleyball program and pays the \$10 member fee. Officers are elected every year at the Annual Meeting of the Membership.

Describe how the District and its students will benefit if the organization is sanctioned:

The DHS Volleyball Booster Club will support the DHS volleyball programs financially by fundraising efforts, and any way needed to help it succeed.

The applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operations, or organization on the basis of race, gender, age, religion, national origin or disability.

The applicant acknowledges that the Board of Education has the discretion to sanction or decline to sanction the applicant, and the decisions of the Board of Education are final and non-appealable. The applicant further acknowledges that (a) the Board of Education may, at any time, request the records of the applying organization, which records the organization will promptly make available, and (b) the Board of Education may, at any time it believes it is in the best interest of the District to do so, withdraw sanctioning, and the decision of the Board of Education is final and non-appealable.

The applicant also acknowledges that, in order for the District to consider whether to maintain the sanctioning action of the applicant, applicant shall provide to the Board of Education, in addition to this application, a copy of the organization's current

bylaws as well as a statement of financial activity for the most recent completed year of its operations. The Board of Education may request the applicant obtain an independent audit of its most recent completed year.

This application must be delivered to the District's administration office by the 10th day of June prior to the commencement of the application year.

Instructions to applicant:

1. Please print legibly or type. Attach additional pages if necessary.
2. Attach copy of statement of monthly bank statements (June 1-May 31) and current bylaws.
3. Sign and date this application.
4. Deliver this application and required attachments to:

Duncan Public Schools
Attn: Assistant Superintendent
1706 W Spruce
Duncan, OK 74055

DHS Volleyball Booster Club

Name of Applicant (Organization)

Approval (Board of Education)

Date

Date

Signature of Applicant Representative

6-10-25
Nicole Purnell
Board, VP

DUNCAN

PUBLIC SCHOOLS

DUNCAN PUBLIC SCHOOLS APPLICATION FOR SANCTIONING

This application is made pursuant to Title 70, § 5-129.1 of the Oklahoma Statutes. The applicant thereby requests to be sanctioned by the Board of Education of Duncan Public Schools (the "District") to which funds collected and expended by the applicant are exempt from the statutory controls over school activity funds. The applicant affirms that they qualify as a student achievement program, parent-teacher organization, or organization as defined by Section 3039 of the District's sanctioning policy.

Legal name of applicant: Duncan Demon Quarterback Club

Organization's address: duncandemonqbclub@gmail.com
PO BOX 27
Duncan, OK 73534

Organization's federal ID#: FET 73-6021226

Organization's representative

From whom additional

Information can be obtained:

Kimber Budowsky

Applicant's phone # & e-mail: 580.641.6379 & duncandemonqbclub@.com

Statement of purpose and goals:

This organization shall operate as a nonprofit organization exclusively for the support of the DPSD football program and as such will support the following purposes: 1. To stimulate & sustain an enthusiastic interest among DPSD parents, football players, student body, & members of the community of Duncan, OK of the DPSD. 2. To lend all possible support, both moral & financial to the activities of the DPSD administration, the DPSD Athletic Director, the DPSD parents, football coaching staff & OSSAA regulations. 3. To participate in cooperation w/ the DPSD Athletic Director, Head Football Coach or his designated

coaching staff in activities designed or conducted to promote the DPSD football program.

Officer by name and their title/duties:

Dixon Harper, President
Matt Byerly, Vice president
Kimber Budwsky, Treasurer
Alicia Lada, Secretary

Describe your organizational structure and membership requirements (election of officers and term limits):

Membership is open to any person interested in the progress development of the DPSD football program. The organization shall be governed by an Executive Board of Directors composed of elected officers & appointed directors as follows: President, Vice President, Secretary, Treasurer. Elections are between 4/1-4/30 each year selected for 1 year term at a regularly scheduled meeting of the B.M.

Describe how the District and its students will benefit if the organization is sanctioned:

It will stimulate & sustain an enthusiastic interest among DPSD parents, players, student body & members of the community as well as lend all possible support, both moral & financial to the activities of the DPSD football program.

The applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operations, or organization on the basis of race, gender, age, religion, national origin or disability.

The applicant acknowledges that the Board of Education has the discretion to sanction or decline to sanction the applicant, and the decisions of the Board of Education are final and non-appealable. The applicant further acknowledges that (a) the Board of Education may, at any time, request the records of the applying organization, which records the organization will promptly make available, and (b) the Board of Education may, at any time it believes it is in the best interest of the District to do so, withdraw sanctioning, and the decision of the Board of Education is final and non-appealable.

The applicant also acknowledges that, in order for the District to consider whether to maintain the sanctioning action of the applicant, applicant shall provide to the Board of Education, in addition to this application, a copy of the organization's current

bylaws as well as a statement of financial activity for the most recent completed year of its operations. The Board of Education may request the applicant obtain an independent audit of its most recent completed year.

This application must be delivered to the District's administration office by the 10th day of June prior to the commencement of the application year.

Instructions to applicant:

1. Please print legibly or type. Attach additional pages if necessary.
2. Attach copy of statement of monthly bank statements (June 1-May 31) and current bylaws.
3. Sign and date this application.
4. Deliver this application and required attachments to:

Duncan Public Schools
Attn: Assistant Superintendent
1706 W Spruce
Duncan, OK 74055

Duncan Demon Quarterback Club

Name of Applicant (Organization)

Approval (Board of Education)

4/15/25

Date

Date

[Signature]

Signature of Applicant Representative



DUNCAN PUBLIC SCHOOLS
APPLICATION FOR SANCTIONING

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Legal name of applicant: Winners Circle Booster Club

Organization's address: 910 W. Oak
Duncan, Oklahoma 73533

Organization's federal ID#: 16-1617447

Organization's representative

From whom additional

Information can be obtained: William Ladd Polk

Applicant's phone # & e-mail: (580) 255-5252 (580) 467-1864 laddpolk@yahoo.com

Statement of purpose and goals:

Support the students of the Duncan FFA, and 4H member who show livestock in the Stephens

County Junior Live Stock Show or participate in speech and creed contest through the Duncan FFA.

Officers and their duties:

President: Over see operation of club. Vice President: Assist the president in the duties of the club.

Treasurer: Responsible of the financial needs of the club including but not limited to paying of club bills and keeping of club accounts. Secretary: Take minutes at the monthly meetings. Advisor: to assist the club and help the club better understand the needs of the

Duncan FFA and those 4H livestock show exhibitors.

Describe your organizational structure and membership requirements (election of officers and term limits):

Winners Circle Booster Club is structured as many other with a president, vice president, secretary, treasure and advisor. There are no term limits as this never seems to be an issue. Officers are elected annually by the members who are the parents of the Duncan FFA Students or Stephens County 4H live stock show members.

Describe how the District and its students will benefit if the organization is sanctioned:

We provide funding and services to the students of the Duncan FFA for the Stephens County Live Stock Show, speech and creed contests. We have recently helped with the purchase of a trailer in cooperation with the School and FFA.

The applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operations, or organization on the basis of race, gender, age, religion, national origin or disability.

The applicant acknowledges that the Board of Education has the discretion to sanction or decline to sanction the applicant, and the decisions of the Board of Education are final and non-appealable. The applicant further acknowledges that (a) the Board of Education may, at any time, request the records of the applying organization, which records the organization will promptly make available, and (b) the Board of Education may, at any time it believes it is in the best interest of the District to do so, withdraw sanctioning, and the decision of the Board of Education is final and non-appealable.

The applicant also acknowledges that, in order for the District to consider whether to maintain the sanctioning action of the applicant, applicant shall provide to the Board of Education, in addition to this application, a copy of the organization's current

bylaws as well as a statement of financial activity for the most recent completed year of its operations. The Board of Education may request the applicant obtain an independent audit of its most recent completed year.

This application must be delivered to the District's administration office by the 1st day of June prior to the commencement of the application year.

Instructions to applicant:

1. Please print legibly or type. Attach additional pages if necessary.
2. Attach copy of statement of financial activity (June 1-May 31) and current bylaws.
3. Sign and date this application.
4. Deliver this application and required attachments to:

Duncan Public Schools
Attn: Finance Director
1706 W Spruce
Duncan, OK 74055

Winners Circle Booster Club

Name of Applicant (Organization)

Approval (Board of Education)

03/26/2025

Date

Signature of Applicant Representative

Date



DUNCAN PUBLIC SCHOOLS
APPLICATION FOR SANCTIONING

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Legal name of applicant: DHS Golf Booster Club

Organization's address: 11672 California Dr.
Duncan, OK 73533

Organization's federal ID#: 92-3996212

Organization's representative
From whom additional
Information can be obtained: Robin Brooksher - President

Applicant's phone # & e-mail: (405) 213-3460 / robinvdh3@yahoo.com

Statement of purpose and goals:

A voluntary association of individuals organized to sponsor
activities & programs that will provide funding & support
to enhance the DHS & DMS golf programs

Officer by name and their title/duties:

Robin Brooksher - President

Anthony Prince - VP

Brooke Evans - Secretary

Chris Henley - Treasurer

Immediate Past President - vacant

Describe your organizational structure and membership requirements (election of officers and term limits):

Officers are elected annually by the booster members; Parents/legal guardians, alumni & those interested in promoting JHS golf programs with an informational sheet on file.

Describe how the District and its students will benefit if the organization is sanctioned:

Accountability & transparency of all booster activity related to the program.

The applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operations, or organization on the basis of race, gender, age, religion, national origin or disability.

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bylaws as well as a statement of financial activity for the most recent completed year of its operations. The Board of Education may request the applicant obtain an independent audit of its most recent completed year.

This application must be delivered to the District's administration office by the 10th day of June prior to the commencement of the application year.

Instructions to applicant:

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3. Sign and date this application.
4. Deliver this application and required attachments to:

Duncan Public Schools
Attn: Assistant Superintendent
1706 W Spruce
Duncan, OK 74055

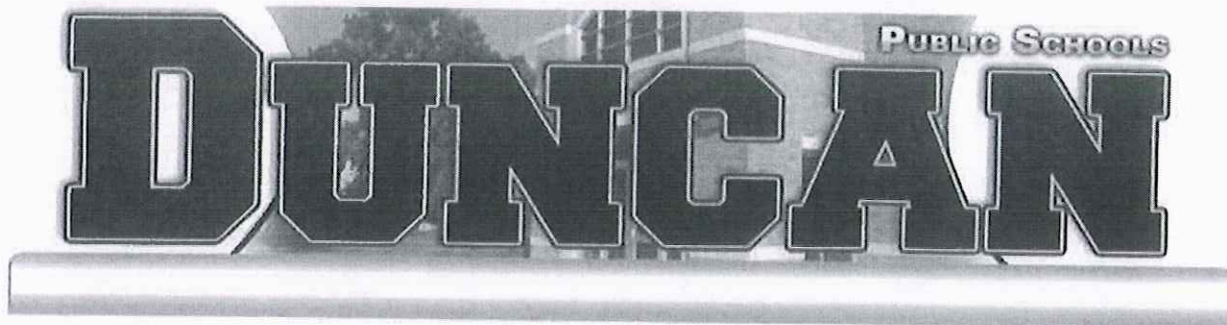
DHS Golf Booster Club
Name of Applicant (Organization)

4.28.25
Date

Robin Brooks
Signature of Applicant Representative

Approval (Board of Education)

Date



DUNCAN PUBLIC SCHOOLS
APPLICATION FOR SANCTIONING

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Legal name of applicant: Vocal Music Parents Association

Organization's address: 902 N 13th
Duncan, Ok

Organization's federal ID#: 26-0803036

Organization's representative
From whom additional
Information can be obtained: Sara Holmes

Applicant's phone # & e-mail: (580)387-9198 holmes.sarabeth@gmail.com

Statement of purpose and goals:

support DHS singers in their performances and activities as they learn the rewards of hard work
discipline and dedication through friendships, personal victories and success

Officer by name and their title/duties:

Sara Holmes - President call meetings to order, co banking with treasurer,

Lara Morgan- Treasurer keep records and receipts of finances

Debbie Robinson- Secretary keep minutes of meetings

Describe your organizational structure and membership requirements (election of officers and term limits):

VMPA encourages all parents to attend meetings and become members of the VMPA.

Each parent shall be a member and are eligible to run for board positions.

Board members will serve one term and voting ofr the next year is in April.

Describe how the District and its students will benefit if the organization is sanctioned:
VMPA will support the music department financially and other ways

as requested by the music director so that the DHS vocal music program can represent DPS

in the performing arts with competitive skills and costumes

The applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operations, or organization on the basis of race, gender, age, religion, national origin or disability.

The applicant acknowledges that the Board of Education has the discretion to sanction or decline to sanction the applicant, and the decisions of the Board of Education are final and non-appealable. The applicant further acknowledges that (a) the Board of Education may, at any time, request the records of the applying organization, which records the organization will promptly make available, and (b) the Board of Education may, at any time it believes it is in the best interest of the District to do so, withdraw sanctioning, and the decision of the Board of Education is final and non-appealable.

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bylaws as well as a statement of financial activity for the most recent completed year of its operations. The Board of Education may request the applicant obtain an independent audit of its most recent completed year.

This application must be delivered to the District's administration office by the 10th day of June prior to the commencement of the application year.

Instructions to applicant:

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4. Deliver this application and required attachments to:

Duncan Public Schools
Attn: Assistant Superintendent
1706 W Spruce
Duncan, OK 74055

Vocal Music Parents Association

Name of Applicant (Organization)

4/24/2025

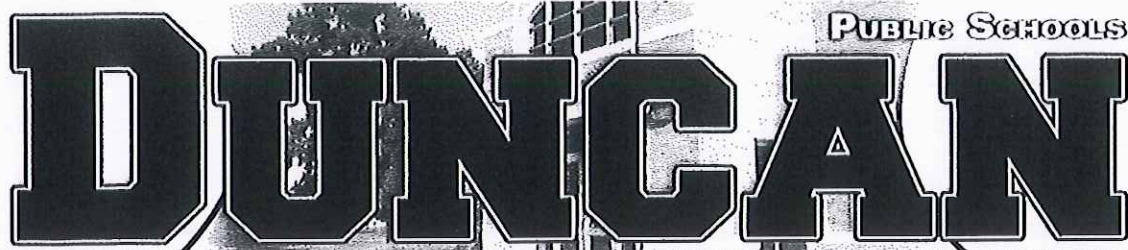
Date



Signature of Applicant Representative

Approval (Board of Education)

Date



DUNCAN PUBLIC SCHOOLS
APPLICATION FOR SANCTIONING

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Legal name of applicant: Duncan High School Soccer Booster Association

Organization's address: c/o Amy Talley
2509 Leigh St, Duncan, OK 73533

Organization's federal ID#: EIN# 81-0785772

Organization's representative
From whom additional
Information can be obtained: Amy Talley

Applicant's phone # & e-mail: 580-606-7140; amy.talley77@yahoo.com

Statement of purpose and goals:

To support the boys and girls soccer teams of Duncan High School. To provide funds, meals,
and any needed expenses the team cannot afford within their operational budget.

Officer by name and their title/duties:

President - Derek Williams; Vice-President - Alex Villagrana;

Treasurer - Amy Talley; Secretary - Abby Roberson

Describe your organizational structure and membership requirements (election of officers and term limits):

Members are required to pay an annual due of \$5.00. Election of officers takes place annually,

at the last meeting of the school year in May.

Describe how the District and its students will benefit if the organization is sanctioned:

Both the District and the Booster organization will ensure that all the funds raised and spent

are done so lawfully and properly and that all moneys will be used to benefit

the programs' specific needs.

The applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operations, or organization on the basis of race, gender, age, religion, national origin or disability.

The applicant acknowledges that the Board of Education has the discretion to sanction or decline to sanction the applicant, and the decisions of the Board of Education are final and non-appealable. The applicant further acknowledges that (a) the Board of Education may, at any time, request the records of the applying organization, which records the organization will promptly make available, and (b) the Board of Education may, at any time it believes it is in the best interest of the District to do so, withdraw sanctioning, and the decision of the Board of Education is final and non-appealable.

The applicant also acknowledges that, in order for the District to consider whether to maintain the sanctioning action of the applicant, applicant shall provide to the Board of Education, in addition to this application, a copy of the organization's current

bylaws as well as a statement of financial activity for the most recent completed year of its operations. The Board of Education may request the applicant obtain an independent audit of its most recent completed year.

This application must be delivered to the District's administration office by the 10th day of June prior to the commencement of the application year.

Instructions to applicant:

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2. Attach copy of statement of monthly bank statements (June 1-May 31) and current bylaws.
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4. Deliver this application and required attachments to:

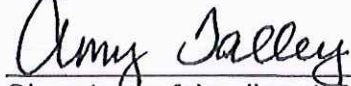
Duncan Public Schools
Attn: Assistant Superintendent
1706 W Spruce
Duncan, OK 74055

DHS Soccer Booster Association

Name of Applicant (Organization)

May 14, 2025

Date



Signature of Applicant Representative

Approval (Board of Education)

Date



DUNCAN PUBLIC SCHOOLS
APPLICATION FOR SANCTIONING

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Legal name of applicant: Duncan Lady Demon Softball Booster Club

Organization's address: 2528 Pleasantview Ln
Duncan OK 73533

Organization's federal ID#: 85-1830757

Organization's representative

From whom additional

Information can be obtained: Krystal Vonfeldt

Applicant's phone # & e-mail: 405-229-9913

Statement of purpose and goals:

To support the Lady Demon Softball team
to accomplish team goals & continuously
improving the program.

Officer by name and their title/duties:

Krystal Vonfeldt President Cari Crow Secretary
Melissa Reed Vice President
Sarah Woods see treasurer

Describe your organizational structure and membership requirements (election of officers and term limits):

Officers elected by majority vote of booster
Club members in active good standing for
one year term.

Describe how the District and its students will benefit if the organization is sanctioned:

Fundraising to help provide necessary equipment,
provide room + board + food during tournaments.
Help support school spirit, promote confidence
& positive self-esteem

The applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operations, or organization on the basis of race, gender, age, religion, national origin or disability.

The applicant acknowledges that the Board of Education has the discretion to sanction or decline to sanction the applicant, and the decisions of the Board of Education are final and non-appealable. The applicant further acknowledges that (a) the Board of Education may, at any time, request the records of the applying organization, which records the organization will promptly make available, and (b) the Board of Education may, at any time it believes it is in the best interest of the District to do so, withdraw sanctioning, and the decision of the Board of Education is final and non-appealable.

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bylaws as well as a statement of financial activity for the most recent completed year of its operations. The Board of Education may request the applicant obtain an independent audit of its most recent completed year.

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Instructions to applicant:

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Duncan Public Schools
Attn: Assistant Superintendent
1706 W Spruce
Duncan, OK 74055

Krystal Vonfeldt
Name of Applicant (Organization)

5/21/25
Date

Krystal Vonfeldt
Signature of Applicant Representative

Approval (Board of Education)

Date

DUNCAN

PUBLIC SCHOOLS

DUNCAN PUBLIC SCHOOLS APPLICATION FOR SANCTIONING

This application is made pursuant to Title 70, § 5-129.1 of the Oklahoma Statutes. The applicant thereby requests to be sanctioned by the Board of Education of Duncan Public Schools (the "District") to which funds collected and expended by the applicant are exempt from the statutory controls over school activity funds. The applicant affirms that they qualify as a student achievement program, parent-teacher organization, or organization as defined by Section 3039 of the District's sanctioning policy.

Legal name of applicant: DTS Spirit Booster Club

Organization's address: PO Box 461 Duncan, OK 73534

Organization's federal ID#: 93-1481255

Organization's representative

From whom additional

Information can be obtained:

Rachel Terry

Applicant's phone # & e-mail: 580-656-0102 rachterry1006@gmail.com

Statement of purpose and goals:

The DTS Spirit Booster Club will come along side both the Pom and cheer Squads to help financially support both Squads. The Secondary goal is to create unity between the squads while partnering with the Screamin' Demons to promote School pride and spirit. ¹

Officer by name and their title/duties:

President - Rachel Terry, Vice-President - Kate Attanay,
Treasurer - Nicole Punneo, Secretary - Mary Beth Channel

Describe your organizational structure and membership requirements (election of officers and term limits):

Officers are nominated and voted on in April.
They serve one year terms. Members serve one
year terms and pay dues.

Describe how the District and its students will benefit if the organization is sanctioned:

Both the Pom and Cheer Squads will benefit
financially and the entire district will benefit
from the increased pride and support in our school.

The applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operations, or organization on the basis of race, gender, age, religion, national origin or disability.

The applicant acknowledges that the Board of Education has the discretion to sanction or decline to sanction the applicant, and the decisions of the Board of Education are final and non-appealable. The applicant further acknowledges that (a) the Board of Education may, at any time, request the records of the applying organization, which records the organization will promptly make available, and (b) the Board of Education may, at any time it believes it is in the best interest of the District to do so, withdraw sanctioning, and the decision of the Board of Education is final and non-appealable.

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bylaws as well as a statement of financial activity for the most recent completed year of its operations. The Board of Education may request the applicant obtain an independent audit of its most recent completed year.

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Instructions to applicant:

1. Please print legibly or type. Attach additional pages if necessary.
2. Attach copy of statement of monthly bank statements (June 1-May 31) and current bylaws.
3. Sign and date this application.
4. Deliver this application and required attachments to:

Duncan Public Schools
Attn: Assistant Superintendent
1706 W Spruce
Duncan, OK 74055

DHS Spirit Booster Club

Name of Applicant (Organization)

4/22/25

Date

Rachel Perry

Signature of Applicant Representative

Approval (Board of Education)

Date



DUNCAN PUBLIC SCHOOLS
APPLICATION FOR SANCTIONING

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Legal name of applicant: Duncan High School Swim Booster

Organization's address: 3009 Foxboro Dr
Duncan, OK. 73533

Organization's federal ID#: 81-0797840

Organization's representative
From whom additional
Information can be obtained: Cheree' Orr

Applicant's phone # & e-mail: 580-919-5941 / chereeorrr11@gmail.com

Statement of purpose and goals:
Support DHS Swim Teach & Coaching staff as needed.

Officer by name and their title/duties:

PRES: Cheree' Orr-preside over mtgs/liason b/n club & coach.

VP: Ginger Rowell-stand in for Pres as needed TREAS: Kim McFarland-keep financial records

SECRETARY: Krista Longest-record minutes of meetings

Describe your organizational structure and membership requirements (election of officers and term limits):

Officers elected by vote. One year term. Membership is open. Voting members are required to pay dues (\$10 annually).

Describe how the District and its students will benefit if the organization is sanctioned:
DHS Swim Team will have additional funding from the DHS Swim Booster Club. The district will be represented by a team united as one with pride & integrity.

The applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operations, or organization on the basis of race, gender, age, religion, national origin or disability.

The applicant acknowledges that the Board of Education has the discretion to sanction or decline to sanction the applicant, and the decisions of the Board of Education are final and non-appealable. The applicant further acknowledges that (a) the Board of Education may, at any time, request the records of the applying organization, which records the organization will promptly make available, and (b) the Board of Education may, at any time it believes it is in the best interest of the District to do so, withdraw sanctioning, and the decision of the Board of Education is final and non-appealable.

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bylaws as well as a statement of financial activity for the most recent completed year of its operations. The Board of Education may request the applicant obtain an independent audit of its most recent completed year.

This application must be delivered to the District's administration office by the 10th day of June prior to the commencement of the application year.

Instructions to applicant:

1. Please print legibly or type. Attach additional pages if necessary.
2. Attach copy of statement of monthly bank statements (June 1-May 31) and current bylaws.
3. Sign and date this application.
4. Deliver this application and required attachments to:

Duncan Public Schools
Attn: Assistant Superintendent
1706 W Spruce
Duncan, OK 74055

Cheree' Orr

Name of Applicant (Organization)

5/11/2025

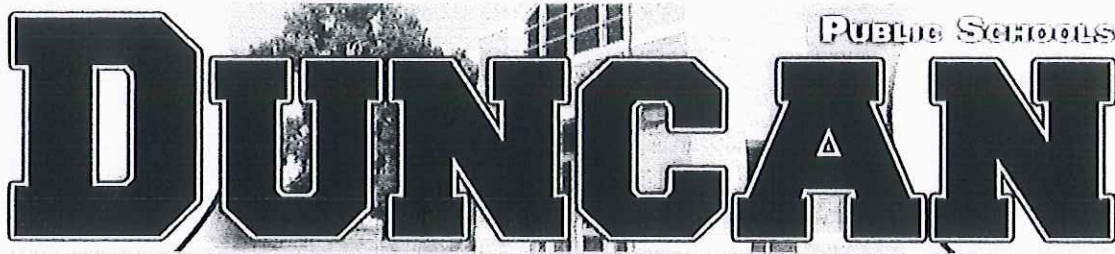
Date



Signature of Applicant Representative

Approval (Board of Education)

Date



DUNCAN PUBLIC SCHOOLS
APPLICATION FOR SANCTIONING

This application is made pursuant to Title 70, § 5-129.1 of the Oklahoma Statutes. The applicant thereby requests to be sanctioned by the Board of Education of Duncan Public Schools (the "District") to which funds collected and expended by the applicant are exempt from the statutory controls over school activity funds. The applicant affirms that they qualify as a student achievement program, parent-teacher organization, or organization as defined by Section 3039 of the District's sanctioning policy.

Legal name of applicant: Duncan Tennis Parents Booster Club

Organization's address: 515 N 19th St Duncan OK 73533

Organization's federal ID#: 26-0875561

Organization's representative

From whom additional

Information can be obtained: Darren Cobble or Melissa Crimmins

Applicant's phone # & e-mail: 512 487 2422 darren.cobble@duncanps.org

Statement of purpose and goals:

our goal is to be sanctioned by the board of education of DPS,
to which funds collected & expended by the applicant are
exempt from the statutory controls over school activity funds

Officer by name and their title/duties:

Eric Davis - president
Melissa Cramm - Treasurer
Hape McKittrick - Secretary

Describe your organizational structure and membership requirements (election of officers and term limits):

officer term limits are for 12 months, voted on during
booster club meetings held in September of each year. President
oversees the booster club, treasurer monitors club funds, Secretary
keeps minutes

Describe how the District and its students will benefit if the organization is sanctioned:

Providing student athletes with necessary tools, equipment, foods, &
facilities to be successful & have a great experience.

The applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operations, or organization on the basis of race, gender, age, religion, national origin or disability.

The applicant acknowledges that the Board of Education has the discretion to sanction or decline to sanction the applicant, and the decisions of the Board of Education are final and non-appealable. The applicant further acknowledges that (a) the Board of Education may, at any time, request the records of the applying organization, which records the organization will promptly make available, and (b) the Board of Education may, at any time it believes it is in the best interest of the District to do so, withdraw sanctioning, and the decision of the Board of Education is final and non-appealable.

The applicant also acknowledges that, in order for the District to consider whether to maintain the sanctioning action of the applicant, applicant shall provide to the Board of Education, in addition to this application, a copy of the organization's current

bylaws as well as a statement of financial activity for the most recent completed year of its operations. The Board of Education may request the applicant obtain an independent audit of its most recent completed year.

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Instructions to applicant:

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2. Attach copy of statement of monthly bank statements (June 1-May 31) and current bylaws.
3. Sign and date this application.
4. Deliver this application and required attachments to:

Duncan Public Schools
Attn: Assistant Superintendent
1706 W Spruce
Duncan, OK 74055

Duncan Tennis Parents Booster Club
Name of Applicant (Organization)

Approval (Board of Education)

6-24-24
Date

Date


Signature of Applicant Representative



DUNCAN PUBLIC SCHOOLS
APPLICATION FOR SANCTIONING

This application is made pursuant to Title 70, § 5-129.1 of the Oklahoma Statutes. The applicant thereby requests to be sanctioned by the Board of Education of Duncan Public Schools (the "District") to which funds collected and expended by the applicant are exempt from the statutory controls over school activity funds. The applicant affirms that they qualify as a student achievement program, parent-teacher organization, or organization as defined by Section 3039 of the District's sanctioning policy.

Legal name of applicant: DHS Track & Field Booster Club

Organization's address: 901 Parkway Drive
Duncan, OK 73533 (This is the address of Kally Williams, current treasurer)

Organization's federal ID#: 81-1772447

Organization's representative
From whom additional
Information can be obtained: Kally Williams

Applicant's phone # & e-mail: 580-819-0566, kally.williams@bancfirst.bank

Statement of purpose and goals:

The purpose of the DHS Track and Field Booster club is to raise funds to
purchase additional equipment or needs of our track or cross country
program that are not provided through the general budget.

Officer by name and their title/duties:

President-Rebekah Peterson, Vice President- Kara Sanders, Treasurer- Kally Williams, Secretary- Holly Rice

The president of the club will organize and run meetings along with coaches, VP will help support the president, the secretary takes minutes of the meetings, the treasurer will provide financial.

Describe your organizational structure and membership requirements (election of officers and term limits):

Officers are voted on annually. Meetings are open to anyone that has a child in the Duncan track or cross country programs.

Describe how the District and its students will benefit if the organization is sanctioned:
The booster club is able to purchase additional needs of the program such as video cameras, timing systems, jumping mats, uniforms, and meals. These are often items that the general budget does not cover.

The applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operations, or organization on the basis of race, gender, age, religion, national origin or disability.

The applicant acknowledges that the Board of Education has the discretion to sanction or decline to sanction the applicant, and the decisions of the Board of Education are final and non-appealable. The applicant further acknowledges that (a) the Board of Education may, at any time, request the records of the applying organization, which records the organization will promptly make available, and (b) the Board of Education may, at any time it believes it is in the best interest of the District to do so, withdraw sanctioning, and the decision of the Board of Education is final and non-appealable.

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2. Attach copy of statement of monthly bank statements (June 1-May 31) and current bylaws.
3. Sign and date this application.
4. Deliver this application and required attachments to:

Duncan Public Schools
Attn: Assistant Superintendent
1706 W Spruce
Duncan, OK 74055

DHS Track & Field Booster Club

Name of Applicant (Organization)

03/25/2025

Date

Kaley Williams
Signature of Applicant Representative

Approval (Board of Education)

Date



DUNCAN PUBLIC SCHOOLS
APPLICATION FOR SANCTIONING

This application is made pursuant to Title 70, § 5-129.1 of the Oklahoma Statutes. The applicant thereby requests to be sanctioned by the Board of Education of Duncan Public Schools (the "District") to which funds collected and expended by the applicant are exempt from the statutory controls over school activity funds. The applicant affirms that they qualify as a student achievement program, parent-teacher organization, or organization as defined by Section 3039 of the District's sanctioning policy.

Legal name of applicant: Duncan Demon Wrestling Booster Club

Organization's address: c/o Karen Hunter
1006 Bent Tree St
Duncan, OK 73533

Organization's federal ID#: 37-1794953

Organization's representative

From whom additional

Information can be obtained: Karen Hunter

Applicant's phone # & e-mail: (813) 841-8241 Kaysir715@gmail.com

Statement of purpose and goals:

Assist Duncan Public Schools wrestling
program with additional funding not
covered in the school's program budget.

Officer by name and their title/duties:

Corey Ensey - President

Abe Ramirez - Vice President

Karen Hunter - Treasurer

Della Aker - Secretary

Describe your organizational structure and membership requirements (election of officers and term limits):

Board of Directors (officers) oversee fundraising and funds disbursement. Membership is free to any interested wrestling friends, family, & fans. Officers are elected each year in July for one year.

Describe how the District and its students will benefit if the organization is sanctioned:

The funding from this organization helps the student athletes & coaches by supplementing the athletic budget.

The applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operations, or organization on the basis of race, gender, age, religion, national origin or disability.

The applicant acknowledges that the Board of Education has the discretion to sanction or decline to sanction the applicant, and the decisions of the Board of Education are final and non-appealable. The applicant further acknowledges that (a) the Board of Education may, at any time, request the records of the applying organization, which records the organization will promptly make available, and (b) the Board of Education may, at any time it believes it is in the best interest of the District to do so, withdraw sanctioning, and the decision of the Board of Education is final and non-appealable.

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Duncan Public Schools
Attn: Assistant Superintendent
1706 W Spruce
Duncan, OK 74055

Duncan Demon Wrestling Booster Club
Name of Applicant (Organization)

Approval (Board of Education)

4/10/2025
Date

Date

Kan W. Treasurer
Signature of Applicant Representative



DUNCAN PUBLIC SCHOOLS
APPLICATION FOR SANCTIONING

This application is made pursuant to Title 70, § 5-129.1 of the Oklahoma Statutes. The applicant thereby requests to be sanctioned by the Board of Education of Duncan Public Schools (the "District") to which funds collected and expended by the applicant are exempt from the statutory controls over school activity funds. The applicant affirms that they qualify as a student achievement program, parent-teacher organization, or organization as defined by Section 3039 of the District's sanctioning policy.

Legal name of applicant: Duncan Lady Demons Wrestling Booster Club

Organization's address: 1307 Highland Way
Duncan, OK 73533

Organization's federal ID#: 93-1724494

Organization's representative
From whom additional
Information can be obtained: Sarah Heath

Applicant's phone # & e-mail: 806-674-0782 sarahheath421@gmail

Statement of purpose and goals:

The booster's purpose is to provide additional community
and financial support to our girls team.

Officer by name and their title/duties:

Sarah Heath - President - Run concessions - Co-ordinate volunteers, etc.
Cristal Rojas - VP - lead up fundraisers
Tanara Chestain - Sec/Treasurer - keep track of funds

Describe your organizational structure and membership requirements (election of officers and term limits):

Election of officers @ booster mtg before school begins. No requirements to be a member - just need a girl on the team.

Describe how the District and its students will benefit if the organization is sanctioned:

The Lady Demons Wrestling Booster helps support the fastest growing sport for girls in America! Continued booster presence helps grow Duncan Community and empower our young ladies to go further than ever before. We are making Duncan history with our girls program!

The applicant certifies that it does not and will not discriminate with respect to its benefits, membership, programs, operations, or organization on the basis of race, gender, age, religion, national origin or disability.

The applicant acknowledges that the Board of Education has the discretion to sanction or decline to sanction the applicant, and the decisions of the Board of Education are final and non-appealable. The applicant further acknowledges that (a) the Board of Education may, at any time, request the records of the applying organization, which records the organization will promptly make available, and (b) the Board of Education may, at any time it believes it is in the best interest of the District to do so, withdraw sanctioning, and the decision of the Board of Education is final and non-appealable.

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4. Deliver this application and required attachments to:

Duncan Public Schools
Attn: Assistant Superintendent
1706 W Spruce
Duncan, OK 74055

Duncan Lady Demon Wrestling Booster Club
Name of Applicant (Organization)

Approval (Board of Education)

4-8-2025
Date

Date

[Signature]
Signature of Applicant Representative



DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION
BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: District / Special Services / Transportation

Vendor Requested: _____

Item Request Description: AGREEMENT WITH COMANCHE PUBLIC
SCHOOLS FOR STUDENT TRANSPORTATION TO THE OK SCHOOL
FOR THE DEAF as required by IEP

FY 25-26

Dollar Amount Requested (if applicable): _____

Fund Requested: N/A

Budget/Activity Account Requested: _____

Kelly Hendon
Signature of Requestor/Principal

06/16/2025
Date

Jim Clayton
Signature of SPED Director

06/16/2025
Date

Signature of Superintendent

Date

AGREEMENT FOR TRANSPORTATION OF STUDENTS TO
THE OKLAHOMA SCHOOL FOR THE DEAF

THIS AGREEMENT is made by and between DUNCAN PUBLIC SCHOOLS, Duncan, Stephens County, Oklahoma ("Duncan"), and COMANCHE PUBLIC SCHOOLS, Comanche, Stephens County, Oklahoma ("Comanche").

WHEREAS, Comanche and Duncan have agreed that Duncan shall provide such daily transportation for the students of both school districts, which such transportation will be from Duncan, Oklahoma, to Comanche, and back on a daily basis; and

WHEREAS, Comanche is agreeable to paying a daily fee to Duncan to offset the cost of Duncan's transportation of Comanche students.

NOW, THEREFORE, in consideration of the covenants and agreements hereinafter set forth, IT IS MUTUALLY AGREED between the parties as follows:

1. Duncan agrees to transport Comanche students to and from OSD on a daily basis. The student(s) will be picked up at a location set by Duncan Public Schools.
2. If appropriate, given the age of the student(s), Comanche agrees to provide Duncan with a car seat for such student(s).
3. Comanche agrees to pay Duncan a fee equal to \$30.00 per student for each day that Duncan provides transportation for the Comanche student(s), Duncan will invoice Comanche on a quarterly basis; and
4. The parties agree that either school district may terminate this Agreement at any time by providing thirty (30) days written notice to the other district. However, Duncan Public Schools (DPS) reserves the right to immediately terminate the Agreement in the event of student behavior issues or safety concerns. Furthermore, should DPS temporarily or permanently cease to have students requiring transportation to the Oklahoma School for the Deaf (OSD), DPS will promptly notify Comanche Public Schools. Upon such notification, Comanche shall be responsible for making alternative transportation arrangements for its student(s) to and from OSD.

This agreement shall be effective from July 1, 2025 to June 30, 2026.

IN WITNESS WHEREOF, the parties hereto have set their hands effective 06/26/2025.

DUNCAN PUBLIC SCHOOLS

By: _____
President, Board of Education
"DUNCAN"

COMANCHE PUBLIC SCHOOLS

By: Julie Bills
Printed Name: Julie Bills
Title: Superintendent



JUN 26 2025

ITEM # 4. C. 5.

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

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School/Club/Department: District / Special Services / Transportation

Vendor Requested: _____

Item Request Description: AGREEMENT WITH COMANCHE PUBLIC
SCHOOLS FOR STUDENT TRANSPORTATION TO THE OK SCHOOL
FOR THE DEAF as required by IEP

FY 25-26

Dollar Amount Requested (if applicable): _____

Fund Requested: N/A

Budget/Activity Account Requested: _____

Kelly Hendon

 Signature of Requestor/Principal

06/16/2025

 Date

Kevin Clayton

 Signature of SPED Director

06/16/2025

 Date

Dr Channa Breyer

 Signature of Superintendent

JUN 26 2025

 Date

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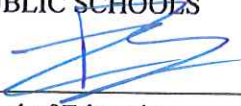
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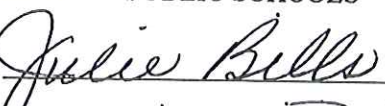
IN WITNESS WHEREOF, the parties hereto have set their hands effective 06/26/2025.

DUNCAN PUBLIC SCHOOLS

By: 

President, Board of Education
"DUNCAN"

COMANCHE PUBLIC SCHOOLS

By: 

Printed Name: Julie Bills
Title: Superintendent



DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION
BOARD AGENDA ITEM

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School/Club/Department: District / Central Office

Vendor Requested: _____

Item Request Description: ENDURANCE FEDERAL CREDIT UNION -
LETTER OF AGREEMENT FOR THE DUNCAN DEMON DEBIT CARD
PROGRAM, USE OF SCHOOL SYMBOL, AND LOGO

FY 25-26

Dollar Amount Requested (if applicable): _____

Fund Requested: N/A

Budget/Activity Account Requested: _____

Kelly Hendon
Signature of Requestor/Principal

06/18/2025
Date

Signature of Budget Director

Date

Signature of Superintendent

Date



LETTER OF AGREEMENT FOR DUNCAN PUBLIC SCHOOLS
DUNCAN DEMON DEBIT CARD PROGRAM (VISA® CHECK CARD) AND USE
OF SCHOOL SYMBOL AND LOGO

This license agreement is granted this 26th day of June, 2025 by Duncan Public Schools ("Licensor"), to Endurance Federal Credit Union ("Licensee").

Whereas, Licensee wishes to use the Duncan Demon Debit Card (see attached "Exhibit A") in connection with the Visa® Check Card program offered by Endurance Federal Credit Union to be made available to all employees and the general public interested in supporting the school district according to the terms outlined in the Endurance Federal Credit Union's debit card application ("Exhibit B").

Whereas, Licensor has determined that it is in the best interest of the residents of the School district that Licensee be allowed to use logo for said purpose(s);

Therefore, in consideration of the mutual promises hereinafter set forth, the parties agree to the following terms and conditions:

1. Grant of Exclusive License. Licensor grants Licensee an exclusive, non-transferable license to use the logo in connection with the production of Visa® Check Cards and for advertising purposes to promote the Visa® Check Card program. Licensee may not assign any or all of its rights or obligations under this Agreement without prior written consent of Licensor and without the assignee signing a written agreement to be bound by this Agreement. Any unauthorized assignment is void.
2. Ownership of Logo. Licensor warrants that it is the sole owner of all the intellectual property rights pertaining to the Logo. Licensee acknowledges the ownership of the logo in Licensor, agrees that it will do nothing inconsistent with such ownership. Licensee agrees that nothing in this License shall give Licensee any right, title or interest in the logo other than the right to use the logo in accordance with this License and Licensee agrees that it will not attack the title of the Licensor to the logo or attack the validity of this License.
3. Payments. Endurance Federal Credit Union agrees to pay Duncan Public Schools a percentage of the qualifying interchange income on all cards issued under the Duncan Demon Visa® Check Card Program. Payments shall be made on a yearly basis.

4. Quality of Logo-bearing Products and Appropriate use of logos. Licensee agrees that the nature and quality of all products produced by Licensee bearing the logo, and all related advertising, promotional and other related uses of the logo by the Licensee, shall be subject to the approval of Licensor. Licensee agrees not to use the logo in a form and/or manner deemed inappropriate by Licensor. Inappropriate uses of the Logo include, but are not limited to, using the logo in conjunction with content that is profane, that endorses illegal or immoral conduct, that endorses the consumption of controlled substances (such as alcohol, tobacco, or drugs), that is derogatory toward any person or group of people, or that could otherwise be construed to be offensive. Licensor, in its sole discretion, shall determine whether the logo is used appropriately. Licensee further agrees to supply Licensor with specimens of all the uses of the logo upon request.
5. Terms and Termination. This agreement shall continue in force and effect until 06/30/2022 and shall automatically renew for successive one-year terms thereafter unless terminated by either party. Licensor or Licensee shall have the right to terminate this agreement, with or without cause, upon ten (10) days written notice to the other party. Upon termination of this agreement, Licensee agrees to immediately discontinue all use of the logo and to destroy materials bearing the logo. The terms of this agreement may be renegotiated for any future fiscal year.
6. No agency or partnership. Nothing in the agreement shall be construed to constitute or form a partnership or joint venture between or among the parties. Neither of the parties shall have any right to obligate or bind the other, and neither party shall hold itself out to third parties as having any such right or any authority whatsoever to enter into contracts on behalf of the other. Each of the parties shall meet all of its obligations and the responsibilities as an employer to its own employees under any applicable laws, including without limitation those pertaining to taxes, unemployment compensation or insurance.
7. Choice of law. This License Agreement shall be construed and interpreted according to the laws of the State of Oklahoma.
8. Notices. All notices and other communications required or permitted under the Agreement will be in writing (or email) and shall be deemed to have been duly given; (a) when delivered by hand; or (b) on the earlier of the date of receipt or (i) three days after being deposited with a delivery or express courier service that is nationally recognized in the United States and that has represented that it will make delivery in three or fewer days; or (ii) four days after being mailed, postage prepaid, by registered or certified mail. Notice by email will be deemed to have been delivered on the day after it is sent if the sender has not received notification that the email was not delivered or deliverable. In each case, notice will be sent to the addresses and to the attention of the individuals set forth below:

(a) If to Licensee: Endurance Federal Credit Union
Attention: President/CEO
2019 N Highway 81
Duncan, OK 73533

With a copy to/email: cbower@endurancefcu.org

(b) If to Licensors: Duncan Public Schools
Attention: Dr. Channa Byerly, Superintendent
Central Office Administration
1740 West Spruce
Duncan, OK 73533

With a copy to/email: channa.byerly@duncanps.org

In witness whereof, the parties hereto have caused this Agreement to be executed as of the dates and year written at the beginning of this License.

Licensors: Duncan Public Schools

By: _____

Title: Board President

Licensee: Endurance Federal Credit Union

By: CB

Title: President/CEO

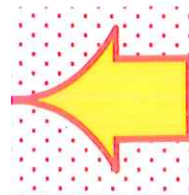


Exhibit A – Duncan Demon Debit Card



Exhibit B - Debit Card Application

Duncan Corporate Branch
2019 N Hwy 81
Duncan OK 73533
580-255-3550

Duncan North Branch
2101 N Hwy 81
Duncan OK 73533
580-251-9071

Elk City Branch
105 Regional Drive
Elk City OK 73644
580-225-2690

 **ndurance**
Federal Credit Union
www.endurancefcu.org



072024



 **ndurance**
Federal Credit Union

Debit Card Application



Your Endurance FCU debit card can be used instead of cash, credit or writing a check wherever Visa is accepted.

The amount is simply deducted from your share draft account.



Application

(An Endurance Federal Credit Union share draft account is required for a debit card.)

I request a new card as checked below. I certify that all cardholders are 18 years of age or older or with a guarantor. If I have requested, but do not qualify for a debit card, please consider this application for an ATM card. I hereby authorize the Credit Union to check my credit. It has been suggested by the Credit Union that I memorize my PIN, never write it on my Card(s), and never tell anyone my PIN except people who are authorized to sign on my account, and even then disclosure is at my discretion. I have also received and read the liability disclosures concerning the use of my Card(s).

- ☐ Please send me a Duncan Demons debit card.
☐ Please send me a Elk City Elks debit card.
- ☐ Please send me a Credit Union debit card.
☐ Please send me a Credit Union ATM only card.
☐ Instant Issue ☐ Mail Card

Applicant

Account Number(s) _____
Name _____
Address _____
City _____ State _____ Zip _____
Daytime Phone _____
Evening Phone _____
Social Security # _____
Date of Birth _____

Accountholder Signature _____
Date _____

Co-applicant

Account Number(s) _____
Name _____
Address _____
City _____ State _____ Zip _____
Daytime Phone _____
Evening Phone _____
Social Security # _____
Date of Birth _____

Accountholder Signature _____
Date _____

Cardholder Agreement

The following is an agreement between you and Endurance Federal Credit Union (the "Credit Union") covering ATM Card(s) and Debit Card(s). Please read this disclosure carefully because it explains your rights and obligations for those transactions. You should keep this notice for future reference.

(1) CARDHOLDER'S LIABILITY: Telephone the Credit Union AT ONCE if you believe your Card(s) and/or Personal Identification Number (PIN) has been lost or stolen, then confirm your call with a letter. If you notify us of the lost or stolen Card(s) and/or PIN within two business days, your loss is limited to no more than \$50 if someone uses your Card(s) without your permission. If you do NOT notify us within two business days after you learn of the loss or theft of your Card(s) and/or PIN, you could lose as much as \$500. Please review your account statements carefully. If they show Card(s) transactions you did not make, notify us at once. If you do not notify us within 60 days after the statement mailing, you may not be reimbursed for the withdrawal.

Additional Limit on Liability for Visa® Check Card. Unless you have been negligent or have engaged in fraud, you will not be liable for any unauthorized transactions using your lost or stolen Visa® Check Card. This additional limit on liability does not apply to ATM transactions outside of the U.S., to ATM transactions not sent over Visa or Plus networks, or to transactions using your PIN which are not processed by Visa.

(2) NOTIFICATION PROCEDURES: If your Card(s) and/or PIN has been lost or stolen, or an unauthorized transfer has taken place, call the Credit Union at 580-255-3550, and write to: Endurance Federal Credit Union, 2101 N. Highway 81, Duncan, OK 73533.

(3) BUSINESS DAYS AND HOURS: The Credit Union business days are Monday through Friday, 9:00 a.m. to 5:00 p.m., excluding Federal holidays.

(4) TYPES OF TRANSACTIONS: For those accounts associated with your Card(s), you may use your Card(s) at Terminals to:

- Withdraw cash from share draft and share accounts
- Make deposits to share draft and share accounts
- Transfer funds between share draft and share account upon request
- Inquire as to the amount of your available balance
- Pay for purchases from merchants who have agreed to accept the Card(s) for that purpose

Some of these services may not be available at all terminals. (Terminal(s) refers to those automated teller machines (ATMs) and other electronic terminals in which you may use your Card(s).)

(5) LIMITATIONS ON TRANSACTIONS: There is a daily maximum (or your account balance, whichever is less) that you may withdraw from an ATM, per day, per card. Special requests for an increase of daily limits are subject to Credit Union approval. You may use your Debit Card(s) to pay for goods and services at retail locations (point of sale) displaying the Visa debit symbol. We will charge against your share draft account all purchases and withdrawals made with your Card(s). The use of your Card(s) to purchase goods and services will constitute a simultaneous withdrawal from and/or demand from your primary share draft account. You can not put a stop payment on any transaction made with your ATM/Debit Card.

In addition to the limits on cash withdrawals at terminals, you may use your debit card to make purchases up to a certain daily dollar limit in goods and services each day, as long as your available balance is sufficient to cover the aggregate of all purchases.

Illegal Use: You agree that you will not use and will not permit anyone else to use the card unlawfully, for any illegal purpose, activity or transaction.

(6) DISCLOSURE OF ALL CHARGES: The following transaction charges will be assessed for use of your ATM/Debit Card transactions.

- The following transaction charges will be assessed for the use of your Endurance FCU card.
 - You will be charged \$1.00 per balance inquiry with your Endurance FCU card.
 - You will be charged a \$5.00 replacement fee for card and/or PIN numbers issued due to member loss or negligence.
 - Courier Service Shipping rates change periodically. Contact us for current expedited card order shipping fees.
 - You will be charged \$10.00 special handling fee.
- The fees charged may be changed at any time, subject to the provision of any notice required by law.

Notice Regarding ATM Fees By Others: If you use an ATM that is not operated by us, you may be charged a fee by the operator of the machine and/or by an automated transfer network.

(7) DOCUMENTATION: You can get a receipt at the time you make a transfer to/from your account using an ATM or Point of Sale terminal. However, you may not get a receipt if the amount of the transfer is \$15.00 or less. Your regular share draft and share account statements also indicate transactions made with the Card(s). Periodic Statements: You will get a monthly share draft account statement and a quarterly share account statement detailing all transactions posted to the account.

(8) ERROR RESOLUTION NOTICE: In case of errors or questions about your electronic transfers, call or write us at the telephone or address listed in this brochure, as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transfer listed on the statement or receipt. We must hear from you no later than 60 days after we sent the FIRST statement on which the problem or error appeared.

- Tell us your name and account number (if any).
 - Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information.
 - Tell us the dollar amount of the suspected error.
- If you tell us orally, we may require that you send us your complaint or question in writing within 10 business days.

We will determine whether an error occurred within 10 business days (5 business days for Visa Debit Card point of sale transactions processed by Visa and 20 business days if the transfer involved a new account) after we hear from you and will correct any error promptly. If we need more time, however, we may take up to 45 days (90 days if the transfer involved a new account, a point of sale transaction, or a foreign-initiated transfer) to investigate your complaint or question.

If we decide to do this, we will provide your account with a provisional credit within 10 business days (5 business days for Visa debit card point of sale transactions processed by Visa and 20 business days if the transfer involved a new account) for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation. If we ask you to put your complaint or question in writing and we do not receive it within 10 business days, we may not credit your account. Your account is considered a new account for the first 30 days after the first deposit is made, unless each of you already has an established account with us before this account is opened.

We will tell you the results within 3 business days after completing our investigation. If we decide that there was no error, we will send you a written explanation and reclaim any provisionally credited funds from the account.

You may ask for copies of the documents that we used in our investigation:
ENDURANCE FEDERAL CREDIT UNION
2101 N HIGHWAY 81
DUNCAN OK 73533
Business Days: Monday through Friday (excluding Federal holidays)
Phone: 800-368-2618

MORE DETAILED INFORMATION IS AVAILABLE ON REQUEST

NOTE: Special time periods for point of sale transfers: In case of errors or questions about point of sale transactions using your Debit Card, call or write us. We will tell you the results of our investigation within 5 business days after we hear from you and will correct any error promptly. If we need more time, we may take up to 90 days to investigate your complaint or question, however, if we decide to do this we will credit your account within 5 business days for the amount you think is in error, so that you will have the use of the money during the time it takes us to complete our investigation. If we decide that there was no error, we will send you a written explanation within 3 business days after we complete our investigation. If we ask you to put your complaint or questions in writing and we do not receive it within 10 business days, we may not credit your account.

(9) DISCLOSURE OF ACCOUNT INFORMATION TO THIRD PARTIES: We will disclose information to a third party about your account, or the transfer you make (A) where it is necessary for completing transfers; or (B) in order to verify the existence and condition of your account for a third party, such as a credit bureau or merchant; (C) in order to comply with government agency or court orders; or (D) if you give us your written permission.

(10) CREDIT UNION'S LIABILITY: The Credit Union may be liable to the member for all damages caused by the Credit Union's failure to make a transfer pursuant to your instruction EXCEPT where: (A) Your account has insufficient funds to complete the transfer, (B) The funds are subject to legal or other encumbrance, (C) The terminal has insufficient funds to complete the transfer, (D) The terminal or system was not working properly, and you knew about the malfunction before you started the transfer, (E) Circumstances beyond our control (such as fire, flood or earthquake) prevent the transfer, despite reasonable precautions we have taken; (F) You use a damaged or expired Card or other access device, or an access device that has been reported lost or stolen; (G) The Credit Union believes that something is wrong, such as that the card you are using has been stolen; (H) A pre-authorized transfer from your account, if through no fault of the Credit Union, the payment information for the pre-authorized transfer was not received in sufficient time. The Credit Union's liability is limited to actual damages proved.

There may be other exceptions stated in an Account Agreement you have with the Credit Union, or in State or Federal laws or regulations.

CURRENCY CONVERSION: When you use your Visa debit card at a merchant or ATM in a foreign country, a fee up to 3% of the transaction amount will be settled to your account. The current International Service Assessment (ISA) applies to all cross-border transactions. Transactions completed by merchants outside the United States are considered foreign transactions, regardless of whether you are located inside or outside the United States at the time of the transaction.

OTHER AGREEMENTS: Except as provided in this agreement, this agreement does not alter or amend any of the terms or conditions of any other agreement you may have with the Credit Union.

SEVERABILITY: If any part of this Card Agreement should be held to be unenforceable, its remaining provisions shall remain in full force and effect.

GOVERNING LAW: This agreement and Disclosure Statement shall be construed and governed in accordance with the laws of the State of Oklahoma and applicable Federal laws.



BOARD APPROVED

JUN 26 2025

ITEM # 4.C.b.

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: District / Central Office

Vendor Requested: _____

Item Request Description: ENDURANCE FEDERAL CREDIT UNION -
LETTER OF AGREEMENT FOR THE DUNCAN DEMON DEBIT CARD
PROGRAM, USE OF SCHOOL SYMBOL, AND LOGO

FY 25-26

Dollar Amount Requested (if applicable): _____

Fund Requested: N/A

Budget/Activity Account Requested: _____

Kelly Hendon
Signature of Requestor/Principal

06/18/2025
Date

Signature of Budget Director

Date

Dr Channa Byrley
Signature of Superintendent

JUN 26 2025
Date



LETTER OF AGREEMENT FOR DUNCAN PUBLIC SCHOOLS
DUNCAN DEMON DEBIT CARD PROGRAM (VISA® CHECK CARD) AND USE
OF SCHOOL SYMBOL AND LOGO

This license agreement is granted this 26th day of June, 2025 by Duncan Public Schools ("Licensor"), to Endurance Federal Credit Union ("Licensee").

Whereas, Licensee wishes to use the Duncan Demon Debit Card (see attached "Exhibit A") in connection with the Visa® Check Card program offered by Endurance Federal Credit Union to be made available to all employees and the general public interested in supporting the school district according to the terms outlined in the Endurance Federal Credit Union's debit card application ("Exhibit B").

Whereas, Licensor has determined that it is in the best interest of the residents of the School district that Licensee be allowed to use logo for said purpose(s);

Therefore, in consideration of the mutual promises hereinafter set forth, the parties agree to the following terms and conditions:

1. **Grant of Exclusive License.** Licensor grants Licensee an exclusive, non-transferable license to use the logo in connection with the production of Visa® Check Cards and for advertising purposes to promote the Visa® Check Card program. Licensee may not assign any or all of its rights or obligations under this Agreement without prior written consent of Licensor and without the assignee signing a written agreement to be bound by this Agreement. Any unauthorized assignment is void.
2. **Ownership of Logo.** Licensor warrants that it is the sole owner of all the intellectual property rights pertaining to the Logo. Licensee acknowledges the ownership of the logo in Licensor, agrees that it will do nothing inconsistent with such ownership. Licensee agrees that nothing in this License shall give Licensee any right, title or interest in the logo other than the right to use the logo in accordance with this License and Licensee agrees that it will not attack the title of the Licensor to the logo or attack the validity of this License.
3. **Payments.** Endurance Federal Credit Union agrees to pay Duncan Public Schools a percentage of the qualifying interchange income on all cards issued under the Duncan Demon Visa® Check Card Program. Payments shall be made on a yearly basis.

4. Quality of Logo-bearing Products and Appropriate use of logos. Licensee agrees that the nature and quality of all products produced by Licensee bearing the logo, and all related advertising, promotional and other related uses of the logo by the Licensee, shall be subject to the approval of Licensors. Licensee agrees not to use the logo in a form and/or manner deemed inappropriate by Licensors. Inappropriate uses of the Logo include, but are not limited to, using the logo in conjunction with content that is profane, that endorses illegal or immoral conduct, that endorses the consumption of controlled substances (such as alcohol, tobacco, or drugs), that is derogatory toward any person or group of people, or that could otherwise be construed to be offensive. Licensors, in its sole discretion, shall determine whether the logo is used appropriately. Licensee further agrees to supply Licensors with specimens of all the uses of the logo upon request.
5. Terms and Termination. This agreement shall continue in force and effect until 06/30/2022 and shall automatically renew for successive one-year terms thereafter unless terminated by either party. Licensors or Licensee shall have the right to terminate this agreement, with or without cause, upon ten (10) days written notice to the other party. Upon termination of this agreement, Licensee agrees to immediately discontinue all use of the logo and to destroy materials bearing the logo. The terms of this agreement may be renegotiated for any future fiscal year.
6. No agency or partnership. Nothing in the agreement shall be construed to constitute or form a partnership or joint venture between or among the parties. Neither of the parties shall have any right to obligate or bind the other, and neither party shall hold itself out to third parties as having any such right or any authority whatsoever to enter into contracts on behalf of the other. Each of the parties shall meet all of its obligations and the responsibilities as an employer to its own employees under any applicable laws, including without limitation those pertaining to taxes, unemployment compensation or insurance.
7. Choice of law. This License Agreement shall be construed and interpreted according to the laws of the State of Oklahoma.
8. Notices. All notices and other communications required or permitted under the Agreement will be in writing (or email) and shall be deemed to have been duly given; (a) when delivered by hand; or (b) on the earlier of the date of receipt or (i) three days after being deposited with a delivery or express courier service that is nationally recognized in the United States and that has represented that it will make delivery in three or fewer days; or (ii) four days after being mailed, postage prepaid, by registered or certified mail. Notice by email will be deemed to have been delivered on the day after it is sent if the sender has not received notification that the email was not delivered or deliverable. In each case, notice will be sent to the addresses and to the attention of the individuals set forth below:

(a) If to Licensee: Endurance Federal Credit Union
Attention: President/CEO
2019 N Highway 81
Duncan, OK 73533

With a copy to/email: cbower@endurancefcu.org

(b) If to Licenser: Duncan Public Schools
Attention: Dr. Channa Byerly, Superintendent
Central Office Administration
1740 West Spruce
Duncan, OK 73533

With a copy to/email: channa.byerly@duncanps.org

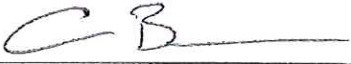
In witness whereof, the parties hereto have caused this Agreement to be executed as of the dates and year written at the beginning of this License.

Licenser: Duncan Public Schools

By: _____

Title: Board President

Licensee: Endurance Federal Credit Union

By: _____

Title: President/CEO

Exhibit A – Duncan Demon Debit Card





Your Endurance FCU debit card can be used instead of cash, credit or writing a check wherever Visa is accepted. The amount is simply deducted from your share draft account.

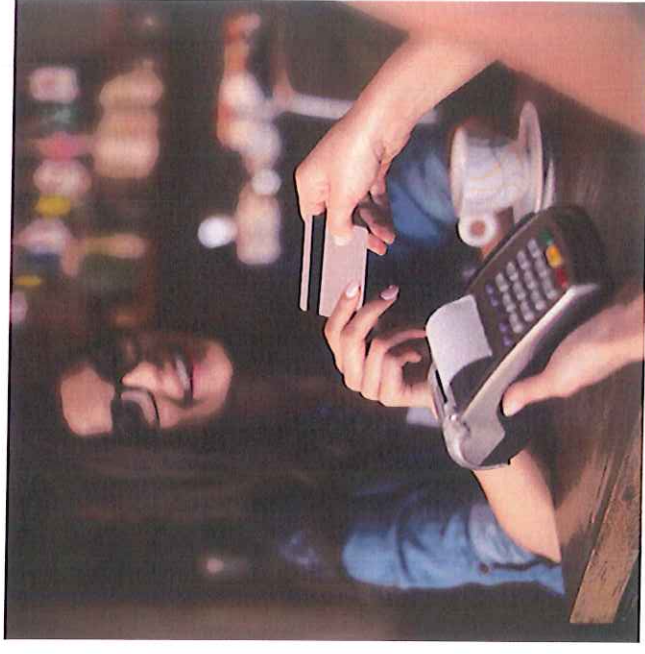


072024

Duncan Corporate Branch
2019 N Hwy 81
Duncan OK 73533
580-255-3550

Duncan North Branch
2101 N Hwy 81
Duncan OK 73533
580-251-9071

Elk City Branch
105 Regional Drive
Elk City OK 73644
580-225-2690



Debit Card Application



Application

(An Endurance Federal Credit Union share draft account is required for a debit card.)

I request a new card as checked below. I certify that all cardholders are 18 years of age or older or with a guarantor. If I have requested, but do not qualify for a debit card, please consider this application for an ATM card. I hereby authorize the Credit Union to check my credit. It has been suggested by the Credit Union that I memorize my PIN, never write it on my Card(s), and never tell anyone my PIN except people who are authorized to sign on my account, and even then disclosure is at my discretion. I have also received and read the liability disclosures concerning the use of my Card(s).

- ☐ Please send me a Duncan Demons debit card.
- ☐ Please send me a Elk City Elks debit card.
- ☐ Please send me a Credit Union debit card.
- ☐ Please send me a Credit Union ATM only card.
- ☐ Instant Issue ☐ Mail Card

Applicant

Account Number(s) _____

Name _____

Address _____

City _____ State _____ Zip _____

Daytime Phone _____

Evening Phone _____

Social Security # _____

Date of Birth _____

Accountholder Signature _____

Date _____

Co-applicant

Account Number(s) _____

Name _____

Address _____

City _____ State _____ Zip _____

Daytime Phone _____

Evening Phone _____

Social Security # _____

Date of Birth _____

Accountholder Signature _____

Date _____

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Additional Limit on Liability for Visa® Check Card. Unless you have been negligent or have engaged in fraud, you will not be liable for any unauthorized transactions using your lost or stolen Visa® Check Card. This additional limit on liability does not apply to ATM transactions outside of the U.S., to ATM transactions not sent over Visa or Plus networks, or to transactions using your PIN which are not processed by Visa.

(2) **NOTIFICATION PROCEDURES:** If your Card(s) and/or PIN has been lost or stolen, or an unauthorized transfer has taken place, call the Credit Union at 580-235-3550, and write to: Endurance Federal Credit Union, 2101 N. Highway 81, Duncan, OK 73533.

(3) **BUSINESS DAYS AND HOURS:** The Credit Union business days are Monday through Friday, 9:00 a.m. to 5:00 p.m., excluding Federal holidays.

(4) **TYPES OF TRANSACTIONS:** For those accounts associated with your Card(s), you may use your Card(s) at Terminals to:

a. Withdraw cash from share draft and share accounts

b. Make deposits to share draft and share accounts

c. Transfer funds between share draft and share account upon request

d. Inquire as to the amount of your available balance

e. Pay for purchases from merchants who have agreed to accept the Card(s) for that purpose

Some of these services may not be available at all terminals. (Terminal(s) refers to those automated teller machines (ATMs) and other electronic terminals in which you may use your Card(s).)

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In addition to the limits on cash withdrawals at terminals, you may use your debit card to make purchases up to a certain daily dollar limit in goods and services each day, as long as your available balance is sufficient to cover the aggregate of all purchases.

Illegal Use: You agree that you will not use and will not permit anyone else to use the card unlawfully, for any illegal purpose, activity or transaction.

(6) **DISCLOSURE OF ALL CHARGES:** The following transaction charges will be assessed for use of your ATM/Debit Card transactions.

- A. The following transaction charges will be assessed for the use of your Endurance FCU card.
1. You will be charged \$1.00 per balance inquiry with your Endurance FCU card.

2. You will be charged a \$5.00 replacement fee for card and/or PIN numbers issued due to member loss or negligence.

3. Courier Service Shipping rates change periodically. Contact us for current expedited card order shipping fees.

4. You will be charged \$10.00 special handling fee.

B. The fees charged may be changed at any time, subject to the provision of any notice required by law.

Notice Regarding ATM Fees By Others: If you use an ATM that is not operated by us, you may be charged a fee by the operator of the machine and/or by an automated transfer network.

(7) **DOCUMENTATION:** You can get a receipt at the time you make a transfer to/from your account using an ATM or Point of Sale terminal. However, you may not get a receipt if the amount of the transfer is \$15.00 or less. Your regular share draft and share account statements also indicate transactions made with the Card(s). Periodic Statements: You will get a monthly share draft account statement and a quarterly share account statement detailing all transactions posted to the account.

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- (1) Tell us your name and account number (if any).
- (2) Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe it is an error or why you need more information.
- (3) Tell us the dollar amount of the suspected error.
- If you tell us orally, we may require that you send us your complaint or question in writing within 10 business days.

We will determine whether an error occurred within 10 business days (5 business days for Visa Debit Card point of sale transactions processed by Visa and 20 business days if the transfer involved a new account) after we hear from you and will correct any error promptly. If we need more time, however, we may take up to 45 days (90 days if the transfer involved a new account, a point of sale transaction, or a foreign-initiated transfer) to investigate your complaint or question.

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You may ask for copies of the documents that we used in our investigation:

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2101 N HIGHWAY 81

DUNCAN OK 73533

Business Days: Monday through Friday (excluding Federal holidays)

Phone: 800-368-2618

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OTHER AGREEMENTS: Except as provided in this agreement, this agreement does not alter or amend any of the terms or conditions of any other agreement you may have with the Credit Union.

SEVERABILITY: If any part of this Card Agreement should be held to be unenforceable, its remaining provisions shall remain in full force and effect.

GOVERNING LAW: This agreement and Disclosure Statement shall be construed and governed in accordance with the laws of the State of Oklahoma and applicable Federal laws.

FY26



DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: Curriculum/ Instruction

Vendor Requested: Edmentum- Study Island

Item Request Description: Subscription to

Study Island- K-5 Rdg/Math

2-5- Social Studies

curriculum benchmarks - FY26

Dollar Amount Requested (if applicable): \$23,447.62

Fund Requested: ~~103~~ Elementary Curriculum⁻¹⁰²

Budget/Activity Account Requested: 11-general fund

[Signature]
Signature of Requestor/Principal

6/23/25
Date

Signature of Budget Director

Date

Signature of Assistant Superintendent

Date

Opene/Syerly

6/25/25

TRENDS Requisition Form



FY 26 FUND 11 - General Fund

VENDOR NAME & ADDRESS Edmentum - Study Island

VENDOR PHONE & FAX _____

DESCRIPTION/PURPOSE OF ITEM OR SERVICE FY26 subscription to Study Island

Quantity	Item Number	Description	Unit Price	Amount
1	Emerson110-	FY26 Subscription		4729.53
1	HM-125	FY26- subscription		4729.53
1	MT-135	FY26- subscription		4729.53
1	PL-145	FY26- Subscription		4729.53
1	WW-140	FY26- subscription		4729.50
Shipping				

TOTAL AMOUNT REQUESTED \$ *23,647.62

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
<u>6</u>	<u>11</u>	<u>103</u>	<u>1000</u>	<u>653</u>	<u>100</u>	<u>1050</u>		<u>ABOVE</u>

102 per CB
06/25/25

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: Quelovot

DATE: 6/23/25

BUDGET APPROVER: _____

DATE: _____

CHANNA BYERLY: _____

DATE: _____



Date: 05/15/2025
Order Number: Q-646145
Revision: 1
Order Form Expiration Date: 09/09/2024

ORDER FORM

Customer and Billing Address

Customer No.: 232685
Customer Name: Duncan School District 1
Billing Address: PO Box 1548
Duncan, OK 73534-1548

Products and Services

Emerson Elementary School

Products	Qty	License Start Date	License End Date	License Term (Months)
Study Island: Core Library - Program License	255	07/01/2025	06/30/2026	12
Study Island Benchmark Assessments: Core Library - Program License	255	07/01/2025	06/30/2026	12

Mark Twain Elementary School

Products	Qty	License Start Date	License End Date	License Term (Months)
Study Island: Core Library - Program License	135	07/01/2025	06/30/2026	12
Study Island Benchmark Assessments: Core Library - Program License	135	07/01/2025	06/30/2026	12

Plato Elementary School

Products	Qty	License Start Date	License End Date	License Term (Months)
Study Island: Core Library - Program License	190	07/01/2025	06/30/2026	12
Study Island Benchmark Assessments: Core Library - Program License	190	07/01/2025	06/30/2026	12

Woodrow Wilson Elem School

Products	Qty	License Start Date	License End Date	License Term (Months)
Study Island: Core Library - Program License	179	07/01/2025	06/30/2026	12
Study Island Benchmark Assessments: Core Library - Program License	179	07/01/2025	06/30/2026	12



Date: 05/15/2025
Order Number: Q-646145
Revision: 1
Order Form Expiration Date: 09/09/2024

ORDER FORM

Horace Mann Elementary - Duncan

Products	Qty	License Start Date	License End Date	License Term (Months)
Study Island: Core Library - Program License	239	07/01/2025	06/30/2026	12
Study Island Benchmark Assessments: Core Library - Program License	239	07/01/2025	06/30/2026	12

Duncan School District 1

Products	Qty	License Start Date	License End Date	License Term (Months)
Customer Success Services	1	07/01/2025	06/30/2026	12

Total US Funds: \$23,647.62

This Order shall have an effective date ("Effective Date") which is the earlier of (a) the date we accept your signed Order Form or (b) the initial License Start Date, if any, applicable to the products listed in the order summary above ("Order Summary") and shall remain in effect through the end of the Term.

To the extent this Order includes Purchases of Enrollment Products, they are governed by the terms and conditions listed in Appendix A. For all other products, unless otherwise specified in the Order Summary, the Start Date for your software subscription license(s) will be the date on which we have accepted your order and have issued log-in credentials. In the case of a purchase for multiple successive subscription licenses, the Start Date for each successive subscription will be the day immediately following the License Term expiration of the preceding license subscription.

*** Services purchased are valid for an annual term. Any service offering that is not used during the applicable term will expire and cannot be carried over or used in subsequent periods.

Taxes

Prices shown above do not include any state and local taxes that may apply. Any such taxes are the responsibility of the Customer and will appear on the final invoice. If the contracting entity is exempt from sales tax, please send the applicable tax exemption certificate to orders@edmentum.com or attach the certificate to this order form in the Signature section. We reserve the right to pursue collections to the fullest extent permitted by law for sales taxes that have been charged on invoices submitted prior to our receipt of a valid tax exemption certificate.

Invoicing and Payment Terms

The total amount in the Order Summary will be invoiced on the Effective Date.

You agree to pay all invoices within 15 days of receipt. Although we will generally not invoice you until after you enroll, use, or access, we reserve the right to immediately invoice you for any services you purchase.

Edmentum | P.O. Box 776725 | Chicago, IL 60677-6725 | www.edmentum.com





Date: 05/15/2025
Order Number: Q-646145
Revision: 1
Order Form Expiration Date: 09/09/2024

ORDER FORM

Terms and Conditions

For the purposes of this Order Form, "you" and "your" refer to Customer, and "we", "us" and "our" refer to Edmentum Inc. and affiliates.

This Order Form and any documents it incorporates (including the Standard Purchase and License Terms located at <http://www.edmentum.com/standardterms> and the documents it references) form the entire agreement between you and us ("Agreement"). You acknowledge that any terms and conditions in your purchase order or any other documents you provide that enhance our obligations or restrictions or contradict the Agreement do not have force and effect. If this Agreement includes Professional Services, they are more fully described herein, in the Standard Terms and/or on an attached Statement of Work.

Purchase Order

This Agreement is non-cancellable. You will submit a purchase order to us for the full amount of this Order Form or, if applicable, for the amount listed on the first payment due date in Invoicing and Payment Terms, followed by additional purchase orders according to the Invoicing and Payment Terms. Your Order will not be scheduled for delivery until a conforming purchase order referencing this Order Form is submitted.

To the extent applicable, you will submit additional purchase orders ("Subsequent Purchase Orders") within ten (10) days of our notice to you that your Enrollment Products Purchases, in the aggregate, have exceeded the amount identified in the Initial Purchase Order for such products. If we waive a Subsequent Purchase Order requirement, you agree to pay the amounts identified on our invoice.

Acceptance

This offer will expire on the Order Form Expiration Date noted above unless we earlier withdraw or extend the offer in writing.

I represent that I have read the terms and conditions included in this Agreement, that I am authorized to accept this offer and the Agreement's terms and conditions on behalf of the customer identified above and that I do accept this offer on behalf of the customer who agrees to adhere to the Agreement's terms and conditions. To the extent that either parties process does not require that I execute this Order Form, I accept, acknowledge and agree to the terms and conditions identified in and referenced in this Agreement as signified by my receipt, use or access of the products and/or services identified.

Invoice Contact Information – Please Provide Your Finance Dept Contact Information

First Name:

Last Name:

Email Address:

Customer Signature

Name (Printed or Typed)

Edmentum | P.O. Box 776725 | Chicago, IL 60677-6725 | www.edmentum.com





Date:	05/15/2025
Order Number:	Q-646145
Revision:	1
Order Form Expiration Date:	09/09/2024

ORDER FORM

Title	
Date	



DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION
BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanos.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: Curriculum / Instruction

Vendor Requested: Imagine Learning- Edgenuity

Item Request Description: FY26 subscription for
MS-HS - to Edgenuity HS Virtual & Alt Ed.
MS- virtual

Dollar Amount Requested (if applicable): \$ 40,510.00

Fund Requested: 102 - Instructional

Budget/Activity Account Requested: 11 general fund

[Signature]

Signature of Requestor/Principal

6/23/25

Date

Signature of Budget Director

Date

Signature of Assistant Superintendent

[Signature]

Date

6/25/25

TRENDS Requisition Form



FY 26 FUND 11 - General Fund

VENDOR NAME & ADDRESS Imagine Learning - Edgenutty

VENDOR PHONE & FAX _____

DESCRIPTION/PURPOSE OF ITEM OR SERVICE Subscription for FY/26
MS & HS

Quantity	Item Number	Description	Unit Price	Amount
1	MS-505	FY ²⁶ Subscription		20,255.00
1	HS-705	FY ²⁶ Subscription		20,255.00
Shipping				

TOTAL AMOUNT REQUESTED \$ 40,510.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	102	1000	653	281	1050		505
6	11	102	1000	653	281	1050		705
6-11		102	1000	653	430	4100		705

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: Alwclott

DATE: 6/23/25

BUDGET APPROVER: _____

DATE: _____

CHANNA BYERLY: _____

DATE: _____



Price Quote

100 S. Mill Ave
Suite 1700
Tempe, AZ 85281
877-725-4257

Duncan Public Schools
PO Box 1548
Duncan OK 73534-1548
United States

Date	4/15/2025
Quote No.	Q-136893
Acct. No.	12205291
Total	40,510.00
Pricing Expires	10/04/2025

We appreciate the continued opportunity to serve you and your students at Duncan.

Payment Term	Contract Start	Contract End
Net 30	7/1/2025	6/30/2026

Site	Description	End Date	Qty
Duncan Public Schools	Edgenuity Academic Integrity	06/30/2026	1
	PL - CW/Supp/SS Virtual Session	06/30/2026	1
Duncan Middle School	Edgenuity 6-8 Comprehensive Site License	06/30/2026	1
Duncan High School	Edgenuity 6-12 Comprehensive Site License	06/30/2026	1

Subtotal	40,510.00
Tax Total	0.00
Total	40,510.00

Imagine Learning will audit enrollment count throughout the year. If more enrollments are found to be in use than purchased, Imagine Learning will invoice the customer for the additional usage.

This quote is subject to Imagine Learning LLC Standard Terms and Conditions . These Terms and Conditions are available at www.imaginelearning.com/standard-terms-and-conditions, may change without notice and are incorporated by this reference. By signing this quote or by submitting a purchase order or form purchasing document, Customer explicitly agrees to these Terms and Conditions resulting in a legally binding agreement. To the fullest extent permitted under applicable law, all pricing information contained in this quote is confidential, and may not be shared with third parties without Imagine Learning's written consent.

Duncan Public Schools

Signature: _____
Print Name: _____
Title: _____
Date: _____

Imagine Learning Representative

Kate Baxter
Account Executive -
kate.baxter@imaginelearning.com
imaginethefutureoflearning.com
(480) 772-9717

Not valid unless accompanied by a purchase order. Please specify a shipping address if applicable. Please e-mail this quote, the purchase order and order documentation to AR@imaginelearning.com or fax to 480-423-0213.

Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

Give form to the
requester. Do not
send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See Specific Instructions on page 3.	1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)	
	2 Business name/disregarded entity name, if different from above. Imagine Learning LLC	
	3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes. ☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate ☒ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) C Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner. ☐ Other (see instructions)	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any) _____ (Applies to accounts maintained outside the United States.)
	3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions ☐	
	5 Address (number, street, and apt. or suite no.). See instructions. Lockbox 880670, P.O. Box 29650	Requester's name and address (optional)
	6 City, state, and ZIP code Phoenix, AZ 85038-9650	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
			-				-		
or									
Employer identification number									
4	5	-	1	5	6	5	8	4	1

Part II Certification

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here	Signature of U.S. person <i>Kelly Staniec</i>	Date 1/9/25
-----------	--	----------------

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

SCHEDULE A

06/26/25

RETIREMENT				
Last Name	First Name	Site/Assignment	Years of Service	Effective

RESIGNATIONS				
Last Name	First Name	Site/Assignment	Years of Service	Effective
Hale	ShaLee	HM/Teacher	6	5/23/2025
Wheeler	Sallylee	DMS/Teacher	3	5/23/2025
Baugh	Bryan	HM/Custodian	1	6/10/2025
Moore	Lynda	Maintenance/Clerk	15	8/22/2025
Riley	Lillie	PL/SPED Paraprofessional	6	5/23/2025

EMPLOYMENT				
Last Name	First Name	New Position	Pending	Contract
		Teacher	Background	Temporary
		Teacher	Certification/Background	Temporary
		Teacher		Temporary
		Head HS Swim Coach/Teacher	Emergency Certification/Background	Temporary
Pursley	Sarah	SPED Paraprofessional/Deaf Ed Interpreter (rehire 25-26)		Support
		Assistant HS Football Coach		Contract Coach
Jackson	Allie	ESY Speech Language Pathologist		ESY

Country Beard
Scott Broussard
Rebecca Moore
Deven Speed

Brandon Graham

ADJUNCT TEACHERS				
Last Name	First Name	Position	Site	
Ellis	David	Area: Art (Class: Graphic Design)	DHS	
Woods	Amanda	Area: Sports Medicine (Class: Sports Medicine, Health)	DHS	

CONTRACT CHANGES			
Last Name	First Name	Site Assignment	Effective
Ferguson	Sandy	from 10 mo to 11 mo STEM Coordinator	2025-26

EXTRA-DUTY CONTRACT CHANGES		
Last Name	First Name	New Position

SCHEDULE A

06/26/25

RETIREMENT				
Last Name	First Name	Site/Assignment	Years of Service	Effective

RESIGNATIONS				
Last Name	First Name	Site/Assignment	Years of Service	Effective
Hale	ShaLee	HM/Teacher	6	5/23/2025
Wheeler	Sallylee	DMS/Teacher	3	5/23/2025
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Moore	Lynda	Maintenance/Clerk	15	8/22/2025
Riley	Lillie	PL/SPED Paraprofessional	6	5/23/2025

EMPLOYMENT				
Last Name	First Name	New Position	Pending	Contract
		Teacher	Background	Temporary
		Teacher	Certification/Background	Temporary
		Teacher		Temporary
		Head HS Swim Coach/Teacher	Emergency Certification/Background	Temporary
Pursley	Sarah	SPED Paraprofessional/Deaf Ed Interpreter (rehire 25-26)		Support
		Assistant HS Football Coach		Contract Coach
Jackson	Allie	ESY Speech Language Pathologist		ESY

ADJUNCT TEACHERS				
Last Name	First Name	Position	Site	
Ellis	David	Area: Art (Class: Graphic Design)	DHS	
Woods	Amanda	Area: Sports Medicine (Class: Sports Medicine, Health)	DHS	

CONTRACT CHANGES			
Last Name	First Name	Site Assignment	Effective
Ferguson	Sandy	from 10 mo to 11 mo STEM Coordinator	2025-26

EXTRA-DUTY CONTRACT CHANGES		
Last Name	First Name	New Position

Site Name: Mark Twain

Date: 6 / 09 / 2025

Product Description	Model Number	Serial Number	Qty	Condition	Surplus or Transferable
Black	desk		1	broken	trash (located in Room 5)
Cleaning Machine	Power-Flite		4	not sure	surplus
Wet & Dry	Vacuum		1	not sure	surplus
Black	chairs		2	fair	surplus
Wheelchair			1	fair	surplus
Black	bulletin board		1	good	transferable to HM

Add additional pages as needed.

Authorized Site Signature: Maria Pardo

Date of Board Approval:

Devera Maintenance acknowledgement

Ob Admin acknowledgement

Before completing the Surplus Form, please initial:

☒ Items have been offered by the site administrator to other sites within the district (DPS).

If no one within our district wants any of the items, fill out this Surplus Form, sign/date it, and send the original to the Maintenance Director.

SURPLUSED ITEMS MUST BE DOCUMENTED/TRACKED IN YOUR SITE'S INVENTORY.

ONLY TEACHER DESKS, STUDENT DESKS, & CHAIRS WILL BE STORED FOR FUTURE DISTRICT USE.

RETAIN RECEIPTS/DOCUMENTS FOR 2 YEARS.

Maintenance Office Only:

- ☐ Items have been offered to other districts within Stephens County if not needed by DPS.
- ☐ Items have been offered to the public by sale.
- ☐ Items have been disposed of or recycled properly.

NOV 12 2024

ITEM # 7.F.

NOTICE TO THE STEPHENS COUNTY CLERK OF THE 2025 REGULAR MEETINGS OF
THE DUNCAN SCHOOL BOARD OF EDUCATION OF DUNCAN INDEPENDENT
SCHOOL DISTRICT NUMBER ONE OF STEPHENS COUNTY, OKLAHOMA.

All Regular Meetings will start at 6:00 P.M. and will be held in the Board Room of the
Administration Office, located at 1740 West Spruce, Duncan, OK.

The dates for the monthly Regular Meetings in 2025 are as follows:

Tuesday, January 14, 2025

Tuesday, July 15, 2025

Tuesday, February 11, 2025

Thursday, August 19, 2025

Tuesday, March 11, 2025

Tuesday, September 9, 2025

Tuesday, April 8, 2025

Tuesday, October 14, 2025

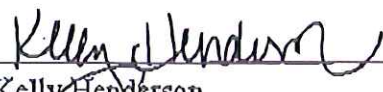
Tuesday, May 13, 2025

Tuesday, November 11, 2025

Tuesday, June 10, 2025

Tuesday, December 9, 2025

Thursday, June 26, 2025


Kelly Henderson
Clerk, Duncan Board of Education

STATE OF OKLAHOMA
STEPHENS COUNTY
RECORDED OR FILED
2024 NOV 13 AM 10:09
BOOK PAGE
JERRY MOORE
COUNTY CLERK
BY DEPUTY

NOTICE OF MEETING

[Special, Emergency, Canceled, Continued, Reconvened or Rescheduled Regular Meeting]

TO BE FILED IN THE OFFICE OF THE COUNTY CLERK

(ex (580) 255-0991

DUNCAN, OK

DATE: Tuesday, July 15, 2025 at 6:00 PM.STATE PUBLIC BODY: Board of Education, I-001, Duncan, OK - Stephens CountyADDRESS: P.O. BOX 1548, 1740 W Spruce, Duncan, OK 73534-1548TELEPHONE: (580) 255-0686FAX: (580) 252-2453

		DATE	TIME	PLACE
SPECIAL MEETING				Duncan Public Schools Administration Office 1740 W Spruce Duncan, OK 73533 JULY 15 2025 COUNTY CLERK FILED
EMERGENCY MEETING				
CANCELED MEETING	X	07/15/2025	6:00 PM.	
CONTINUED MEETING				
RECONVENED MEETING				
RESCHEDULED MEETING				

REMARKS:

Cancel the Regular Board Meeting of the Duncan Public Schools Board of Education
Tuesday, July 15, 2025 at 6:00 PM.

Duncan Public Schools Administration Office

1740 W Spruce

Duncan, OK 73533

NAME OF PERSON REPORTING & DATE: Kelly Henderson04/16/2025TITLE: Board Clerk, Duncan Public Schools Board of EducationSIGNATURE: Kelly Henderson

NOTICE OF MEETING

[Special, Emergency, Canceled, Continued, Reconvened or Rescheduled Regular Meeting]

TO BE FILED IN THE OFFICE OF THE COUNTY CLERK

(580) 255-0991

DUNCAN, OK

DATE: Tuesday, July 8, 2025 at 6:00 PM.STATE PUBLIC BODY: Board of Education, I-001, Duncan, OK - Stephens CountyADDRESS: P.O. BOX 1548, 1740 W Spruce, Duncan, OK 73534-1548TELEPHONE: (580) 255-0686FAX: (580) 252-2453

		DATE	TIME	PLACE
SPECIAL MEETING				Duncan Public Schools Administration Office 1740 W Spruce Duncan, OK 73533
EMERGENCY MEETING				
CANCELED MEETING				
CONTINUED MEETING				
RECONVENED MEETING				
RESCHEDULED MEETING	X	07/08/2025	6:00 P.M.	

REMARKS:

Rescheduled Regular Board Meeting of the Duncan Public Schools Board of Education
 Tuesday, July 8, 2025 at 6:00 P.M.
 Duncan Public Schools Administration Office
 1740 W Spruce
 Duncan, OK 73533

NAME OF PERSON REPORTING & DATE: Kelly Henderson

04/16/2025

TITLE: Board Clerk, Duncan Public Schools Board of EducationSIGNATURE: Kelly Henderson

NOV 12 2024

ITEM # 7.F.

NOTICE TO THE STEPHENS COUNTY CLERK OF THE 2025 REGULAR MEETINGS OF
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SCHOOL DISTRICT NUMBER ONE OF STEPHENS COUNTY, OKLAHOMA.

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Thursday, August 19, 2025

Tuesday, March 11, 2025

Tuesday, September 9, 2025

Tuesday, April 8, 2025

Tuesday, October 14, 2025

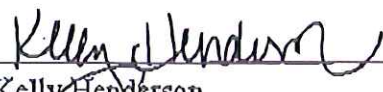
Tuesday, May 13, 2025

Tuesday, November 11, 2025

Tuesday, June 10, 2025

Tuesday, December 9, 2025

Thursday, June 26, 2025


Kelly Henderson
Clerk, Duncan Board of Education

STATE OF OKLAHOMA
STEPHENS COUNTY
RECORDED OR FILED
2024 NOV 13 AM 10:09
BOOK PAGE
JERRY MOORE
COUNTY CLERK
BY DEPUTY

Regular Meeting of the Board of
Education
Thursday, June 26, 2025 6:00 PM

Administration Building
1740 W. Spruce
Duncan, Oklahoma 73533

Minutes



1. **Call to order** and roll call:

Buckholts Davis Lolar Neal Schreckengost
Attendance Taken at 6:00 PM.

Carl Buckholts:	Absent
Eric Davis:	Absent
Krista Lolar:	Present
Greg Neal:	Present
Christopher Schreckengost:	Present

The meeting was led by Board Member Greg Neal.
Also present were the following:

2. **Flag Salute**

The flag salute was led by Board Member Greg Neal.

3. **Public participation** and/or discussion

There was no public participation and/or discussion.

4. **Consent Agenda**

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration, and approval of the following items:

Motion to approve Consent Agenda items # 4.A. - 4.C.8. as listed and discussed. This motion, made by Christopher Schreckengost and seconded by Krista Lolar, Passed.

Carl Buckholts:	Absent
Eric Davis:	Absent
Krista Lolar:	Yea
Greg Neal:	Yea
Christopher Schreckengost:	Yea

Yea: 3, Nay: 0, Absent: 2

4.A. **Minutes** of the June 10, 2025 Regular Meeting

4.B. **Encumbrance Reports**

4.C. Requests, Contracts, and Encumbrances for FY 25-26:

4.C.1. **2025-2026 District Calendar**

4.C.2. **Annual Activity Fund Account** general fundraising activities and purpose for expenditures

4.C.3. **District Fundraisers**

4.C.4. **Sanctioning of Outside Booster Clubs**

4.C.5. **Comanche Public Schools Agreement** for transportation of students to the Oklahoma School for the DEAF

4.C.6. **Endurance Federal Credit Union** Letter of Agreement for Debit Card Program

4.C.7. **Edmentum, Inc.** - Study Island license renewal for district grades K-5 in the amount of \$23,647.62

4.C.8. **Imagine Learning** - Edgenuity subscription renewal to online instruction for grades 6-12 in the amount of \$40,510.00

5. Proposed **Executive Session** to discuss: **(a)** Pursuant to 25 O.S. § 307 (B)(1) Resignations, employment, adjunct teachers, changes of contract and extra-duty contracts as listed on **Schedule A**, inclusive; and **(b)** Pursuant to 25 O.S. § 307 (B)(1) and 307 (B)(2) Employment evaluation of the Superintendent.

Vote to convene or not convene into Executive Session

Motion to not convene into Executive Session at 6:08 P.M. This motion, made by Krista Lolar and seconded by Christopher Schreckengost, Passed.

Carl Buckholts: Absent

Eric Davis: Absent

Krista Lolar: Yea

Greg Neal: Yea

Christopher Schreckengost: Yea

Yea: 3, Nay: 0, Absent: 2

6. Vote to acknowledge the Board's **return to Open Session**

Executive Session Minutes Compliance Announcement/Statement: The matters considered, Proposed Executive Session to discuss: **(a)** Pursuant to 25 O.S. § 307 (B)(1) Resignations, employment, adjunct teachers, changes of contract and extra-duty contracts as listed on **Schedule A**, inclusive; and **(b)** Pursuant to 25 O.S. § 307 (B)(1) and 307 (B)(2) Employment evaluation of the Superintendent. No action was taken in Executive Session.

There was no Executive Session; therefore, the meeting continued.

7. Discussion and possible action regarding resignations, employment, adjunct teachers, changes of contract and extra-duty contracts as listed on **Schedule A** attached

Motion to approve the resignations, employment, adjunct teachers, changes of contract and extra-duty contracts as listed on Schedule A. This motion, made by Christopher Schreckengost and seconded by Krista Lolar, Passed.

Carl Buckholts: Absent

Eric Davis: Absent

Krista Lolar: Yea

Greg Neal: Yea

Christopher Schreckengost: Yea

Yea: 3, Nay: 0, Absent: 2

8. Discussion and possible action regarding declaration of miscellaneous items as **surplus**

Motion to declare miscellaneous items as surplus. This motion, made by Greg Neal and seconded by Krista Lolar, Passed.

Carl Buckholts: Absent

Eric Davis: Absent

Krista Lolar: Yea

Greg Neal: Yea

Christopher Schreckengost: Yea

Yea: 3, Nay: 0, Absent: 2

9. Discussion and possible action regarding **New Business**

There was no New Business.

10. The next Regular Meeting of the Board of Education will be held on Tuesday, July 8, 2025 at 6:00 P.M. at the Administration Building at 1740 W. Spruce, Duncan, OK

11. Vote to Adjourn

This concludes the business that came before the Board on June 26, 2025 and the motion was made to adjourn at 6:09 P.M. This motion, made by Krista Lolar and seconded by Christopher Schreckengost, Passed.

Carl Buckholts: Absent

Eric Davis: Absent

Krista Lolar: Yea

Greg Neal: Yea

Christopher Schreckengost: Yea

Yea: 3, Nay: 0, Absent: 2

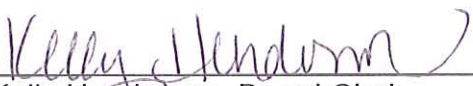
I, the undersigned Clerk of the Duncan Public Schools Board of Education, District I-001, of Stephens County, Oklahoma certify that the agenda for this Regular Meeting of

June 26, 2025 was posted on the door of the Administration Building at 4:00 P.M., Wednesday, June 25, 2025 by Board Clerk, Kelly Henderson. Notice of this meeting was filed with the Stephens County Clerk November 13, 2024.

I also certify that at least 24 hours prior to this meeting the agenda of this meeting was posted on the school district website located at www.duncanps.org.

Respectfully submitted and witness my hand and seal of the Duncan Public School District.

DUNCAN BOARD OF EDUCATION



Kelly Henderson, Board Clerk



SCHEDULE A
06/26/25

RETIREMENT				
Last Name	First Name	Site/Assignment	Years of Service	Effective

RESIGNATIONS				
Last Name	First Name	Site/Assignment	Years of Service	Effective
Hale	ShaLee	HM/Teacher	6	5/23/2025
Wheeler	Sallylee	DMS/Teacher	3	5/23/2025
Baugh	Bryan	HM/Custodian	1	6/10/2025
Moore	Lynda	Maintenance/Clerk	15	8/22/2025
Riley	Lillie	PL/SPED Paraprofessional	6	5/23/2025

EMPLOYMENT				
Last Name	First Name	New Position	Pending	Contract
		Teacher	Background	Temporary
		Teacher	Certification/Background	Temporary
		Teacher		Temporary
		Head HS Swim Coach/Teacher	Emergency Certification/Background	Temporary
Pursley	Sarah	SPED Paraprofessional/Deaf Ed Interpreter (rehire 25-26)		Support
		Assistant HS Football Coach		Contract Coach
Jackson	Allie	ESY Speech Language Pathologist		ESY

Country Beard
Scott Broussard
Rebecca Moore
Deven Speed

Brandon Graham

ADJUNCT TEACHERS				
Last Name	First Name	Position	Site	
Ellis	David	Area: Art (Class: Graphic Design)	DHS	
Woods	Amanda	Area: Sports Medicine (Class: Sports Medicine, Health)	DHS	

CONTRACT CHANGES			
Last Name	First Name	Site Assignment	Effective
Ferguson	Sandy	from 10 mo to 11 mo STEM Coordinator	2025-26

EXTRA-DUTY CONTRACT CHANGES		
Last Name	First Name	New Position