Regular Meeting of the Board of Education
Tuesday, June 10, 2025 6:00 PM

Administration Building
1740 W. Spruce
Duncan, Oklahoma 73533

Minutes

{{Name: Agenda Item Name}}

1. **Call to order** and roll call:
   Buckholts Davis Lolar Neal Schreckengost
   Attendance Taken at 6:01 PM.

Carl Buckholts:	Present
Eric Davis:	Present
Krista Lolar:	Present
Greg Neal:	Present
Christopher Schreckengost:	Absent

   Also present were the following:
2. **Flag Salute**

   The flag salute was led by Board President, Carl Buckholts.
3. **Public participation** and/or discussion

   There was no public participation and/or discussion.
4. **Superintendent's Report**

   4.A. Bond Projects Update by Hope Equipment & Construction

   District CMAR Butch Lawson, of Hope Equipment & Construction, addressed the board with updates regarding the boiler room at the High School.

   4.B. District Update

   Dr. Byerly provided several updates from throughout the district, from ongoing and future staff development to staffing, and building updates/projects going on throughout the summer.
5. **Receive bids for the purchase of $2,525,000 Combined Purpose General Obligation Bonds, Taxable Series 2025** of the District and vote to award said

Bonds to the lowest bidder complying with the Notice of Sale and Instructions to Bidders or to reject all bids

Motion to accept the bids received for the purchase of $2,525,000 Combined Purpose General Obligation Bonds, Taxable Series 2025 of the District and vote to award said Bonds to UMB Bank, N.A. complying with the Notice of Sale and Instructions to Bidders. This motion, made by Carl Buckholts and seconded by Greg Neal, Passed.

Carl Buckholts:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea
Christopher Schreckengost:	Absent

Yea: 4, Nay: 0, Absent: 1

6. Consider and take action with respect to a **Resolution providing for the issuance of Combined Purpose General Obligation Bonds, Taxable Series 2025** in the sum of $2,525,000 by Independent School District Number 1 of Stephens County, Oklahoma, authorized at an election duly called and held for such purpose; prescribing form of Bonds; providing for registration thereof; providing for levy of an annual tax for the payment of principal and interest on the same and fixing other details of the issue; approving the forms of a Continuing Disclosure Agreement and an Official Statement; and authorizing executions and actions necessary for the issuance and delivery of the Bonds

Motion to approve a Resolution providing for the issuance of Combined Purpose General Obligation Bonds, Taxable Series 2025 in the sum of $2,525,000 by Independent School District Number 1 of Stephens County, Oklahoma, authorized at an election duly called and held for such purpose; prescribing form of Bonds; providing for registration thereof; providing for levy of an annual tax for the payment of principal and interest on the same and fixing other details of the issue; approving the forms of a Continuing Disclosure Agreement and an Official Statement; and authorizing executions and actions necessary for the issuance and delivery of the Bonds. This motion, made by Eric Davis and seconded by Krista Lolar, Passed.

Carl Buckholts:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea
Christopher Schreckengost:	Absent

Yea: 4, Nay: 0, Absent: 1

7. Ratify, approve, and confirm for the fiscal year ending June 30, 2026, that certain **Lease Purchase Agreement dated as of December 15, 2020**, by and

between the Stephens County Educational Facilities Authority, as Lessor, and Independent School District No. 1 of Stephens County, State of Oklahoma, as Lessee *(2020 LPA)*

Motion to approve, ratify, and confirm for the fiscal year ending June 30, 2026, the Lease Purchase Agreement dated as of December 15, 2020, by and between the Stephens County Educational Facilities Authority, as Lessor, and Independent School District No. 1 of Stephens County, State of Oklahoma, as Lessee (2020 LPA). This motion, made by Eric Davis and seconded by Greg Neal, Passed.

Carl Buckholts:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea
Christopher Schreckengost:	Absent

Yea: 4, Nay: 0, Absent: 1

8. Ratify, approve, and confirm for the fiscal year ending June 30, 2026, that certain **Lease Purchase Agreement dated as of March 18, 2021**, by and between BancFirst, Duncan, Oklahoma, as Lessor, and Independent School District No. 1 of Stephens County, State of Oklahoma, as Lessee *(2021 LPA)*

Motion to approve, ratify, and confirm for the fiscal year ending June 30, 2026, the Lease Purchase Agreement dated as of March 18, 2021, by and between BancFirst, Duncan, Oklahoma, as Lessor, and Independent School District No. 1 of Stephens County, State of Oklahoma, as Lessee (2021 LPA). This motion, made by Eric Davis and seconded by Greg Neal, Passed.

Carl Buckholts:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea
Christopher Schreckengost:	Absent

Yea: 4, Nay: 0, Absent: 1

9. Ratify, approve, and confirm for the fiscal year ending June 30, 2026, that certain **Lease Purchase Agreement dated as of December 1, 2021**, by and between the Stephens County Educational Facilities Authority, as Lessor, and Independent School District No. 1 of Stephens County, State of Oklahoma, as Lessee *(2021A LPA)*

Motion to approve, ratify, and confirm for the fiscal year ending June 30, 2026, the Lease Purchase Agreement dated as of December 1, 2021, by and between the Stephens County Educational Facilities Authority, as Lessor, and

Independent School District No. 1 of Stephens County, State of Oklahoma, as Lessee (2021A LPA). This motion, made by Eric Davis and seconded by Greg Neal, Passed.

Carl Buckholts:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea
Christopher Schreckengost:	Absent

Yea: 4, Nay: 0, Absent: 1

10. **Consent Agenda**

All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration, and approval of the following items:

Motion to approve Consent Agenda items #10.A.-10.I.39. as listed. This motion, made by Eric Davis and seconded by Krista Lolar, Passed.

Carl Buckholts:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea
Christopher Schreckengost:	Absent

Yea: 4, Nay: 0, Absent: 1

10.A. **Minutes** of the May 13, 2025 Regular Meeting

10.B. **Minutes** of the May 28, 2025 Special Meeting

10.C. **Cafeteria Monthly Reports**

10.D. **Financial Reports**

10.E. **Activity Fund Reports**

10.F. **Additions to Activity Fund Sub-accounts**

10.G. **Encumbrance Reports**

10.H. Requests, Contracts, and Encumbrances for FY 24-25:

10.H.1. **Out-of-State Travel** for Boys Soccer to the High School Summer League June 17, 19, 24, and 26, 2025 in Burkburnett, TX

10.I. Requests, Contracts, and Encumbrances for FY 25-26:

10.I.1. **District Fundraisers**

10.I.2. **Out-of-State Travel** for Girls Golf to the National High School Golf Invitational July 13-17, 2025 in Pinehurst, NC

10.I.3. **A-1 Vending** Agreement for snack Vending Services at Duncan High School

10.I.4. **Arvest Bank** - Agreement for EPayables Program

10.I.5. **Delta Head Start/Early Head Start** Program Memorandum of Agreement renewal

10.I.6. **Duncan Public Schools Foundation** - Equal Opportunity Scholarship Act resolution renewal

10.I.7. **ERATE Resolution** for schools and libraries universal Internet and Wide Area Network Services

10.I.8. **Red River Technology Center** Practical Nursing Agreement

10.I.9. **Red River Technology Center** Math and Science courses for FY 25-26

10.I.10. **Stephens County Treasurer** annual Agreement

10.I.11. **University of Oklahoma College of Nursing** - Clinical Nursing Program Agreement renewal for students pursuing a degree in nursing

10.I.12. **Payroll encumbrances** of up to 4 million dollars

10.I.13. **Schedule D** encumbrances under $25,000.00 for FY 25-26

10.I.14. **Alcohol & Drug Testing, Inc.** - student and staff Alcohol and Drug Testing contract renewal in the amount of $5,000.00

10.I.15. **AT&T** - district Voice and Internet Services in the amount of $92,000.00

10.I.16. **CDW Government** - annual Microsoft & Adobe License renewals and Offsite Server Backup for district technology in the amount of $30,273.92

10.I.17. **CDW Government** - annual License Renewal for off-site GoGuardian internet filtering, PearDeck, and Beacon Core for all student devices in the amount of $47,151.00

10.I.18. **Frontline Technologies Group LLC** - district Absence and Time Management System, Recruit and Hire, Employee Evaluation Tool, Professional Growth Learning & Management, Asset Management, and Help Desk in the amount of $101,752.80

10.I.19. **Infinite Campus** - annual renewal of district Student Information System (SIS) services and communications in the amount of $54,223.10

10.I.20. **Kellogg & Sovereign Consulting** - annual Agreement for Professional ERATE Management and OUSF Compliance in the amount of $6,571.07

10.I.21. **Oak Farms Dairy** - child nutrition Milk & Juice Products for district cafeterias in the amount of $150,000.00 paid by State Funds

10.I.22. **Oklahoma State School Boards Association** - annual Service Agreement renewal for Unemployment Services and quarterly deposits in the amount of $20,000.00

10.I.23. **Phillips 66 Company** - fuel/diesel for district transportation fleet in the amount of $150,000.00

10.I.24. **Rosenstein, Fist & Ringold** - legal Attorney Fee's in the amount of $50,000.00

10.I.25. **Simmons Center** - renewal of Theatre and Recreation Use Agreement/Contracts in the amount of $19,636.00

10.I.26. **US Food Service Inc.** - child nutrition Food and Non-food Items in the amount of $700,000.00 paid by Federal Funds

10.I.27. **City of Duncan Utilities** - district Electric, Water, and Garbage utilities in the amount of $700,000.00

10.I.28. **Oklahoma Schools Insurance Group** - district Property and Liability Insurance in the amount of $828,472.00

10.I.29. **Beetle Juice Pest Control, LLC** - district Pest Control services in the amount of $14,650.00 paid by the Building Fund

10.I.30. **Bennett Office Equipment** - district wide Copier Services in the amount of $65,000.00 paid by the Building Fund

10.I.31. **Duncan Total Roofing, Inc.** - district Roofing Repairs in the amount of $40,000.00 paid by the Building Fund

10.I.32. **Precision Testing Laboratories, Inc.** - district Asbestos Operations and Maintenance contract in the amount of $2,250.00 paid by the Building Fund

10.I.33. **Locke Supply** - parts and supplies for district site maintenance in the amount of $40,000.00 paid by the Building Fund

10.I.34. **Oklahoma Schools Assurance Group** - Workers' Compensation in the amount of $246,521.00 paid by the Building Fund

10.I.35. **RC Mowing, LLC** - district Lawn Maintenance for July through November 2025 in the amount of $39,900.00 paid by the Building Fund

10.I.36. **Fred Richards** - district Weed and Grass control in the amount of $14,955.00 paid by the Building Fund

10.I.37. **Smith-Dressler Electrical Service, Inc.** - district Electrical Repairs in the amount of $40,000.00 paid by the Building Fund

10.I.38. **Stephens County Treasurer** - Visual Inspection in the amount of $150,000.00 paid by the Building Fund

10.I.39. **Summit Utilities** - district Natural Gas Utilities in the amount of $150,000.00 paid by the Building Fund

11. Proposed **Executive Session** to discuss: **(a)** Pursuant to 25 O.S. § 307 (B)(1) Resignations, employment, adjunct teachers, and changes of contract; and **(b)** Pursuant to 25 O.S. § 307 (B)(1) and 307 (B)(2) Employment evaluation of the Superintendent. Vote to convene or not convene into Executive Session

Motion to convene into Executive Session at 6:12 P.M. This motion, made by Krista Lolar and seconded by Greg Neal, Passed.

Carl Buckholts:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea

Christopher Schreckengost:	Absent

Yea: 4, Nay: 0, Absent: 1

12. Vote to acknowledge the Board's **return to Open Session**
Executive Session Minutes Compliance Announcement/Statement: The matters considered, Proposed Executive Session to discuss: **(a)** Pursuant to 25 O.S. § 307 (B)(1) Resignations, employment, adjunct teachers, and changes of contract; and **(b)** Pursuant to 25 O.S. § 307 (B)(1) and 307 (B)(2) Employment evaluation of the Superintendent. No action was taken in Executive Session.

The following board members were present in Executive Session: Carl Buckholts, Eric Davis, Krista Lolar, Greg Neal and Christopher Schreckengost. In addition the following person(s) were present in Executive Session: Dr. Channa Byerly.
Motion to acknowledge the Board's return to Open Session at 6:34 P.M. This motion, made by Greg Neal and seconded by Krista Lolar, Passed.

Carl Buckholts:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea
Christopher Schreckengost:	Absent

Yea: 4, Nay: 0, Absent: 1

13. Discussion and possible action regarding resignations, employment, adjunct teachers, and changes of contract as listed on **Schedule A** attached

Motion to approve the resignations, employment, adjunct teachers, and changes of contract. This motion, made by Krista Lolar and seconded by Eric Davis, Passed.

Carl Buckholts:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea
Christopher Schreckengost:	Absent

Yea: 4, Nay: 0, Absent: 1

14. Discussion and possible action regarding Allison Lovett as the **Director of State and Federal Programs**, the authorized representative to sign for Federal, State, and Local Grant Applications and Reimbursements for the district, and/or reporting documents for FY 25-26

Motion to approve Allison Lovett as the Director of State and Federal Programs, the authorized representative to sign for Federal, State, and Local Grant Applications and Reimbursements for the district, and/or reporting documents

for FY 25-26. This motion, made by Eric Davis and seconded by Krista Lolar, Passed.

Carl Buckholts:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea
Christopher Schreckengost:	Absent

Yea: 4, Nay: 0, Absent: 1

15. Discussion and possible action regarding the **appointment of district officials** for FY 25-26 as listed on Schedule B attached

Motion to approve the appointment of district officials for FY 25-26 as listed on Schedule B. This motion, made by Greg Neal and seconded by Krista Lolar, Passed.

Carl Buckholts:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea
Christopher Schreckengost:	Absent

Yea: 4, Nay: 0, Absent: 1

16. Discussion and possible action regarding district **Receiving Agents** for FY 25-26 as listed on Schedule C attached

Motion to approve district Receiving Agents for FY 25-26 as listed on Schedule C. This motion, made by Eric Davis and seconded by Greg Neal, Passed.

Carl Buckholts:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea
Christopher Schreckengost:	Absent

Yea: 4, Nay: 0, Absent: 1

17. Discussion and possible action regarding declaration of miscellaneous items as **surplus**

Motion to declare miscellaneous items as surplus. This motion, made by Greg Neal and seconded by Carl Buckholts, Passed.

Carl Buckholts:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea

Greg Neal:	Yea
Christopher Schreckengost:	Absent

Yea: 4, Nay: 0, Absent: 1

18. Discussion and possible action regarding **New Business**

    There was no New Business.

19. **The next Regular Meeting of the Board of Education will be held on Thursday, June 26, 2025 at 6:00 P.M. at the Administration Building at 1740 W. Spruce, Duncan, OK**

20. Vote to **Adjourn**

    This concludes the business that came before the Board on June 10, 2025, and at 6:37 P.M. Board President Carl Buckholts declared the meeting adjourned.

APPROVED
NOV 12 2024
ITEM # 7.F.

NOTICE TO THE STEPHENS COUNTY CLERK OF THE 2025 REGULAR MEETINGS OF THE DUNCAN SCHOOL BOARD OF EDUCATION OF DUNCAN INDEPENDENT SCHOOL DISTRICT NUMBER ONE OF STEPHENS COUNTY, OKLAHOMA.

All Regular Meetings will start at 6:00 P.M. and will be held in the Board Room of the Administration Office, located at 1740 West Spruce, Duncan, OK.

The dates for the monthly Regular Meetings in 2025 are as follows:

Tuesday, January 14, 2025

Tuesday, February 11, 2025

Tuesday, March 11, 2025

Tuesday, April 8, 2025

Tuesday, May 13, 2025

Tuesday, June 10, 2025

Thursday, June 26, 2025

Tuesday, July 15, 2025

Thursday, August 19, 2025

Tuesday, September 9, 2025

Tuesday, October 14, 2025

Tuesday, November 11, 2025

Tuesday, December 9, 2025

Kelly Henderson
Clerk, Duncan Board of Education

STATE OF OKLAHOMA
STEPHENS COUNTY
RECORDED OR FILED
2024 NOV 13 AM 10:09
BOOK_____ PAGE_____
JERRY MOORE
COUNTY CLERK
BY_____ DEPUTY

Agenda
Duncan Public Schools
Regular Meeting of the Board of Education
Administration Building, 1740 W. Spruce, Duncan, Oklahoma 73533
Tuesday, June 10, 2025 at 6:00 PM

1. **Call to order** and roll call:
Buckholts Davis Lolar Neal Schreckengost

2. **Flag Salute**

3. **Public participation** and/or discussion

4. **Superintendent's Report**

A. Bond Projects Update by Hope Equipment & Construction

B. District Update

5. **Receive bids for the purchase of $2,525,000 Combined Purpose General Obligation Bonds, Taxable Series 2025** of the District and vote to award said Bonds to the lowest bidder complying with the Notice of Sale and Instructions to Bidders or to reject all bids

6. Consider and take action with respect to a **Resolution providing for the issuance of Combined Purpose General Obligation Bonds, Taxable Series 2025** in the sum of $2,525,000 by Independent School District Number 1 of Stephens County, Oklahoma, authorized at an election duly called and held for such purpose; prescribing form of Bonds; providing for registration thereof; providing for levy of an annual tax for the payment of principal and interest on the same and fixing other details of the issue; approving the forms of a Continuing Disclosure Agreement and an Official Statement; and authorizing executions and actions necessary for the issuance and delivery of the Bonds

7. Ratify, approve, and confirm for the fiscal year ending June 30, 2026, that certain **Lease Purchase Agreement dated as of December 15, 2020**, by and between the Stephens County Educational Facilities Authority, as Lessor, and Independent School District No. 1 of Stephens County, State of Oklahoma, as Lessee *(2020 LPA)*

8. Ratify, approve, and confirm for the fiscal year ending June 30, 2026, that certain **Lease Purchase Agreement dated as of March 18, 2021**, by and between BancFirst, Duncan, Oklahoma, as Lessor, and Independent School District No. 1 of Stephens County, State of Oklahoma, as Lessee *(2021 LPA)*

9. Ratify, approve, and confirm for the fiscal year ending June 30, 2026, that certain **Lease Purchase Agreement dated as of December 1, 2021**, by and between the Stephens County Educational Facilities Authority, as Lessor, and Independent School District No. 1 of Stephens County, State of Oklahoma, as Lessee *(2021A LPA)*

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A. **Minutes** of the May 13, 2025 Regular Meeting

B. **Minutes** of the May 28, 2025 Special Meeting

C. **Cafeteria Monthly Reports**

D. **Financial Reports**

E. **Activity Fund Reports**

F. **Additions to Activity Fund Sub-accounts**

G. **Encumbrance Reports**

H. Requests, Contracts, and Encumbrances for FY 24-25:

1. **Out-of-State Travel** for Boys Soccer to the High School Summer League June 17, 19, 24, and 26, 2025 in Burkburnett, TX

I. Requests, Contracts, and Encumbrances for FY 25-26:

1. **District Fundraisers**

2. **Out-of-State Travel** for Girls Golf to the National High School Golf Invitational July 13-17, 2025 in Pinehurst, NC

3. **A-1 Vending** Agreement for snack Vending Services at Duncan High School

4. **Arvest Bank** - Agreement for EPayables Program

5. **Delta Head Start/Early Head Start** Program Memorandum of Agreement renewal

6. **Duncan Public Schools Foundation** - Equal Opportunity Scholarship Act resolution renewal

7. **ERATE Resolution** for schools and libraries universal Internet and Wide Area Network Services

8. **Red River Technology Center** Practical Nursing Agreement

9. **Red River Technology Center** Math and Science courses for FY 25-26

10. **Stephens County Treasurer** annual Agreement

11. **University of Oklahoma College of Nursing** - Clinical Nursing Program Agreement renewal for students pursuing a degree in nursing

12. **Payroll encumbrances** of up to 4 million dollars

13. **Schedule D** encumbrances under $25,000.00 for FY 25-26

14. **Alcohol & Drug Testing, Inc.** - student and staff Alcohol and Drug Testing contract renewal in the amount of $5,000.00

15. **AT&T** - district Voice and Internet Services in the amount of $92,000.00

16. **CDW Government** - annual Microsoft & Adobe License renewals and Offsite Server Backup for district technology in the amount of $30,273.92

17. **CDW Government** - annual License Renewal for off-site GoGuardian internet filtering, PearDeck, and Beacon Core for all student devices in the amount of $47,151.00

18. **Frontline Technologies Group LLC** - district Absence and Time Management System, Recruit and Hire, Employee Evaluation Tool, Professional Growth Learning & Management, Asset Management, and Help Desk in the amount of $101,752.80

19. **Infinite Campus** - annual renewal of district Student Information System (SIS) services and communications in the amount of $54,223.10

20. **Kellogg & Sovereign Consulting** - annual Agreement for Professional ERATE Management and OUSF Compliance in the amount of $6,571.07

21. **Oak Farms Dairy** - child nutrition Milk & Juice Products for district cafeterias in the amount of $150,000.00 paid by State Funds

22. **Oklahoma State School Boards Association** - annual Service Agreement renewal for Unemployment Services and quarterly deposits in the amount of $20,000.00

23. **Phillips 66 Company** - fuel/diesel for district transportation fleet in the amount of $150,000.00

24. **Rosenstein, Fist & Ringold** - legal Attorney Fee's in the amount of $50,000.00

25. **Simmons Center** - renewal of Theatre and Recreation Use Agreement/Contracts in the amount of $19,636.00

26. **US Food Service Inc.** - child nutrition Food and Non-food Items in the amount of $700,000.00 paid by Federal Funds

27. **City of Duncan Utilities** - district Electric, Water, and Garbage utilities in the amount of $700,000.00

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38. **Stephens County Treasurer** - Visual Inspection in the amount of $150,000.00 paid by the Building Fund

39. **Summit Utilities** - district Natural Gas Utilities in the amount of $150,000.00 paid by the Building Fund

11. Proposed **Executive Session** to discuss: **(a)** Pursuant to 25 O.S. § 307 (B)(1) Resignations, employment, adjunct teachers, and changes of contract; and **(b)** Pursuant to 25 O.S. § 307 (B)(1) and 307 (B)(2) Employment evaluation of the Superintendent.

Vote to convene or not convene into Executive Session

12. Vote to acknowledge the Board's **return to Open Session**
Executive Session Minutes Compliance Announcement/Statement: The matters considered, Proposed Executive Session to discuss: **(a)** Pursuant to 25 O.S. § 307 (B)(1) Resignations, employment, adjunct teachers, and changes of contract; and **(b)** Pursuant to 25 O.S. § 307 (B)(1) and 307 (B)(2) Employment evaluation of the Superintendent. No action was taken in Executive Session.

13. Discussion and possible action regarding resignations, employment, adjunct teachers, and changes of contract as listed on **Schedule A** attached

14. Discussion and possible action regarding Allison Lovett as the **Director of State and Federal Programs**, the authorized representative to sign for Federal, State, and Local Grant Applications and Reimbursements for the district, and/or reporting documents for FY 25-26

15. Discussion and possible action regarding the **appointment of district officials** for FY 25-26 as listed on Schedule B attached

16. Discussion and possible action regarding district **Receiving Agents** for FY 25-26 as listed on Schedule C attached

17. Discussion and possible action regarding declaration of miscellaneous items as **surplus**

18. Discussion and possible action regarding **New Business**

19. **The next Regular Meeting of the Board of Education will be held on Thursday, June 26, 2025 at 6:00 P.M. at the Administration Building at 1740 W. Spruce, Duncan, OK**

20. Vote to **Adjourn**

This Agenda for the Regular Meeting of June 10, 2025 was posted online, at www.duncanps.org, and on the front window of the Administration Building at 1740 W. Spruce, Duncan, OK on June 9, 2025 at 4:00 P.M.

Posted by Kelly Henderson
Kelly Henderson, Board Clerk

DUNCAN PUBLIC SCHOOLS
From PO: 56320 to PO: 56379

Encumbrance For Board Approval
GEN FUND-FOR OPERAT

PO	Vendor Name	General Description	Amount	Date
56320	BRUMLEY, STEVEN C	REIMBURSEMENT FOR EMERGENCY CERTIFICATION FEE Y1	52.00	05/12/2025
56321	LAWLER, RENEA G	MS-PER DIEM FOR OUT-OF-STATE, PARKING, AND TRANSPORTATION. SAN ANTONIO, TX, 6/22-7/2, 2025	460.00	05/13/2025
56322	CASTLE, ROSE M	MS-PER DIEM FOR OUT-OF-STATE, AND TRANSPORTATION. SAN ANTONIO, TX, 6/29-7/2, 2025	460.00	05/13/2025
56324	WILLIAMS, CINDY J	IN DISTRICT TRAVEL	200.00	05/13/2025
56325	TRINITY TECHNOLOGIES	376 - SRO FUNDING - ALARM UPGRADE WITH BADGE ACCESS TRANSITION	8,000.00	05/13/2025
56326	* * * MIDWEST BUS SALES INC.	TRANS - ROOF AND VENT REPAIR FOR BUS 15	1,000.00	05/13/2025
56327	TYLER TECHNOLOGIES, INC	TRANS - GEOTABS FOR FLEET	4,827.00	05/13/2025
56328	SOUTHERN TROPHY MANUFACTURING	RETIREMENT PLAQUES FOR EOY MEETING FOR FY 24-25	378.88	05/15/2025
56329	ISTE- ROBIN MERGER CORPORATION, LLC	MS-511- REGISTRATION FOR LAWLER & CASTLE FOR CONFRENCE SAN ANTONIO TX JUNE 29-JULY 2, 2025	1,790.00	05/15/2025
56330	* * * HAMPTON INN & SUITES DOWNTOWN TULSA	HS-HOTEL ROOM FOR EMILY PHILLIPS & CHELSEA BLACK FOR PLC CONFERENCE IN TULSA OK ON 5/27-30/25	1,200.00	05/15/2025
56331	PHILLIPS, EMILY	HS-PER DIEM FOR PLC CONFERENCE IN TULSA OK ON 5/28-30/25	240.00	05/15/2025
56332	BLACK, CHELSEA	HS-PER DIEM FOR PLC CONFERENCE IN TULSA OKON 5/28-30/25	240.00	05/15/2025
56334	KOHLER, MELANIE L	055-KOHLER-PARDO	500.00	05/19/2025
56335	P & K EQUIPMENT, INC	TRANS - REPAIRS FOR AG TRACTOR	4,000.00	05/19/2025
56336	* * * HINES GARAGE AND EQUIPMENT	TRANS - REPAIRS FOR BUS 74	3,500.00	05/19/2025
56337	OKLAHOMA ASBO	CO- REGISTRATION FOR PAYROLL BOOT CAMP IN YUKON, OK. 06/25-26/25 FOR J. MULLINS & L. MCCANN	250.00	05/20/2025
56338	* * * HOME2 SUITES BY HILTON OKLAHOMA CITY YUKON	CO- ROOMS FOR J. MULLINS & L. MCCANN IN YUKON FOR OKASBO PAYROLL BOOT CAMP 06/24-26/25	575.00	05/20/2025
56339	MCCANN, LORI D	PER DIEM FOR OKASBO PAYROLL BOOT CAMP IN YUKON 6/24-26/25	135.00	05/20/2025
56340	MULLINS, JULIE A	PER DIEM FOR OKASBO PAYROLL BOOT CAMP IN YUKON 6/24-26/25	135.00	05/20/2025
56341	SHAW, DAVID E	HS-PER DIEM FOR PLC CONFERENCE IN TULSA OK-5/28-30/25	240.00	05/20/2025

PO	Vendor Name	General Description	Amount	Date
56342	* * * HAMPTON INN & SUITES DOWNTOWN TULSA	HS-HOTEL ROOM FOR DAVID SHAW FOR PLC CONFERENCE IN TULSA OK 5/27-30/25	600.00	05/20/2025
56343	GOLDSMITH, KOREE K	PER DIEM AND PARKING FOR CCOSA LEADERSHIP CONFERENCE--JUNE 10-13TH, 2025-OKC, OK	280.00	05/20/2025
56344	* * * DOUBLETREE BY HILTON AT TULSA WARREN PLACE	HS-HOTEL ROOM FOR RONNIE HEARE FOR PLC CONFERENCE IN TULSA-5/27-30/25	500.00	05/20/2025
56345	HEARE, RONNIE	HS-PER DIEM AND PARKING FOR PLC CONFERENCE IN TULSA OK-5/28-30/25	240.00	05/20/2025
56346	BG PRODUCTS INC.	TRANS - 55 GALLON DRUM DIESEL OIL FOR BUS FLEET	200.00	05/21/2025
56347	* * * 7E CO OKLAHOMA LLC	MAINT - FUEL FOR MAINTENANCE VEHICLES FY 24-25	6,815.97	05/22/2025
56348	* * * BRITTAINS CASH AND DASH LLC	MAINT - FUEL FOR MAINTENANCE VEHICLES FY 24-25	2,794.86	05/22/2025
56349	* * * HAMPTON INN OKC 1-40 E (TINKER AFB)	HOTEL FOR OKMTSS SUMMER CONF 2025 06/18-20/2025 OKC-SPIGNER & TARPLEY	320.00	05/27/2025
56350	CLAYTON, JESSICA N	PER DIEM, MILEAGE, TRAVEL EXP'S FOR PLC AT WORK/ADMIN RETREAT 2025 6/01-04/2025 FT. WORTH, TX	560.00	05/27/2025
56351	KNOX, CORTNEY N	TRANS - REIMBURSEMENT FOR MILEAGE TO PLC INSTITUE IN TULSA	400.00	05/27/2025
56352	HOLT TRUCK CENTERS OF OKLAHOMA, LLC	TRANS - INSPECTIONS FOR BUS FLEET	10,000.00	05/28/2025
56353	MCGUIRE, KC L	MEAL PER DIEM & TRAVEL EXP'S FOR PLC AT WORK/ ADMIN RETREAT 06/01-04/2025 FORT WORTH, TX	360.00	05/28/2025
56354	KAUS, DAKOTA J	MEAL PER DIEM & TRAVEL EXP'S FOR PLC AT WORK/ ADMIN RETREAT 06/01-04/2025 FORT WORTH, TX	360.00	05/28/2025
56355	* * * DOUBLETREE BY HILTON DOWNTOWN	MS-511-HOTEL EXPENSES FOR GRISSOM FOR PLC CONFRENCE MAY 28-30, 2025	500.00	05/29/2025
56356	* * * COLLEGE BOARD	HS-AP SUMMER TRAINING WORKSHOP FOR JANA MARKS AND AMANDA LARD-6/23-26/25	100.00	05/29/2025
56357	MARKS, JANA M	HS-PER DIEM FOR AP TRAINING IN TULSA ON 6/23-26/25	240.00	05/29/2025
56358	LARD, AMANDA M	HS-PER DIEM FOR AP TRAINING IN TULSA ON 6/23-26/25	240.00	05/29/2025
56359	* * * HOLIDAY INN EXPRESS-BROKEN ARROW	HS-HOTEL ROOMS FOR AMANDA LARD AND JANA MARKS FOR AP CONFERENCE ON 6/22-26/25	1,000.00	05/29/2025
56360	SPIGNER, CARRA M	MEAL PER DIEM & TRAVEL EXP'S FOR OKMTSS SUMMER CONF 06/18-20/2025 MIDWEST CITY	180.00	05/29/2025
56361	TARPLEY, MARCELLA A	MEAL PER DIEM & TRAVEL EXP'S FOR OKMTSS SUMMER CONF 06/18-20/2025 MIDWEST CITY	180.00	05/29/2025

PO	Vendor Name	General Description	Amount	Date
56362	* * * FAIRMOUNT HOTEL	MS-511-HOTEL EXPENSES FOR CASTLE AND LAWLER ISTE CONFRENCE JUNE 29-JULY 2, 2025	3,000.00	05/30/2025
56363	MCGUIRE, KC L	541 - TRAVEL EXPENSES FOR CCOSA SUMMER CONF 6/11-13/2025 OKC, OK MEALS AND PARKING	250.00	06/02/2025
56365	KAUS, DAKOTA J	541 - TRAVEL EXPENSES TO CCOSA SUMMER CONF 6/11-13/2025 OKC, OK MEALS AND PARKING	250.00	06/02/2025
56366	* * * SOLUTION TREE INC	541 - BOOKS FOR PROFESSIONAL LEARNING IN DISTRICT	1,000.00	06/02/2025
56367	TWO OAKS INVESTMENTS LLC	CO- REIMBURSEMENT OF OVERPAYMENT TO TARRANDA ALPERS	106.16	06/02/2025
56368	INSTRUCTIONAL COACHING GROUP, LLC	541 - REGISTRATION TO INTRODUCTION TO LEADERSHIP COACHING FALL 2025 VIRTUAL ROWELL, HOSCH, FERGUSON, SPIGNER, HORNBURGER	2,975.00	06/02/2025
56369	PETERS, BRANDY	541 - TRAVEL EXPENSES FOR CCOSA SUMMER CONF 6/10-13/2025 OKC, OK MEALS AND PARKING	250.00	06/02/2025
56370	PETERS, BRANDY	541 - MTSS SUMMER CONFERENCE OKC, OK 6/18-20/2025 MEALS AND PARKING	200.00	06/02/2025
56371	AMAZON.COM	PHONE CASES / SCREEN PROTECTORS FOR CELL PHONE UPDATES. HARD DRIVE FOR SERVER STORAGE. LABELS TO PRINT AND TAG NEW DEVICES.	1,165.90	06/02/2025
56372	* * * HAMPTON INN & SUITES FORT WORTH DOWNTOWN	CO- CONFERENCE ROOM FOR PLC AT WORK/ ADMIN RETREAT 06/02-04/25 FT. WORTH TX	400.00	06/02/2025
56373	SCOTT, BREEANA L	CO- REIMBURSEMENT FOR BACKGROUND CHECK	58.25	06/02/2025
56375	* * * SWEETWATER SOUND INC.	CAMERA FOR ALLISON SPURLIN	899.00	06/03/2025
56376	SCHOOL SAFE ID, LLC	REPLACEMENT TABLET FOR WW KIOSK	1,014.95	06/03/2025
56377	* * * EXPEDIA	HS-RONNIE HEARE HAD A PO FOR DOUBLE TREE IN TULSA ON 5/27-30/25-SEE PO# 56344-BOOKED THROUGH EXPEDIA	789.72	06/03/2025
56378	PARDO, MARIA R	511 - TRAVEL EXPENSES FOR CCOSA SUMMER CONF 6/11-13/2025 OKC, OK MEALS AND PARKING	250.00	06/03/2025
56379	SMITH-DRESSLER ELECTRICAL SERVICES, LLC	412-MS(505) - ELECTRICAL WORK NEEDED TO INSTALL CEILING HUNG CORD REELS - CASTLE STEM CLASSROOM	2,500.00	06/04/2025
		(11) GEN FUND-FOR OPERAT Current Encumbered:	**69,162.69**	

DUNCAN PUBLIC SCHOOLS
From 12 May 2025 to 09 Jun 2025

CHANGE ORDER REPORT
GEN FUND-FOR OPERAT

PO	Vendor Name	General Description	Amount	Date
55003	AT&T	MONTHLY EXPENSES TO COVER INTERNET, WAN, PHONES AND MOBILITY FT 24-25 BA (06/11/24 #7.K.10)	1,879.62	7/1/2024
55012	GARRETT, ALLISON A	CONTRACTED SPEECH & LANGUAGE PATHOLOGY SERVICES FY 24-25 BA (05/11/24 # 11.J.3)	-8,690.00	7/1/2024
55015	INTERNAL REVENUE SERVICE	PAYROLL TAX CORRECTIONS FY 24-25 BA (06/11/24 7.K.8)	-38.91	7/1/2024
55017	VISUAL SENSES	621 - CONTRACTED VISION THERAPY SERVICES FY 24-25 BA (05/14/24 11.J.4)	-825.00	7/1/2024
55029	KELSEY STONE, LLC	CONTRACTED SPEECH & LANGUAGE PATHOLOGY SVS FY 24-25 BA (05/14/24 11.J.5)	-19,032.50	7/1/2024
55034	* * * WAL MART - VISA CARD CHARGES	CO SUPPLIES - DISH SOAP, COFFEE, PAPER PLATES AND SUPPLIES FOR CENTRAL OFFICE FY 24-25 BA (06/11/24 7.K.8)	-400.10	7/1/2024
55035	WILKINS, HALLEY SHANNON	621 - CONTRACTED SPEECH & LANGUAGE PATHOLOGY SERVICES FY 24-25 BA (05/14/24 11.J.10)	-5,355.00	7/1/2024
55059	CRISIS PREVENTION INSTITUTE, INC.	ANNUAL MEMBERSHIP/RECERTIFICATION FOR TRANSP. & SPED DIRECTOR AND SPED STAFF FY 24-25	-800.00	7/1/2024
55060	HAWTHORNE EDUCATIONAL SERVICES INC.	239- TESTING MATERIALS FOR STUDENT ASSESSMENTS FY 24-25	-1,000.00	7/1/2024
55093	SCHOOL MATE	WW - 511 - STUDENT PLANNERS FOR PARENT ENGAGEMENT	-900.00	7/1/2024
55103	RIVERSIDE INSIGHTS	100 - TESTING MATERIALS FOR GT PROGRAM - COGAT TESTS AND SCORING MATERIALS	-781.45	7/1/2024
55145	CONNEY SAFETY PRODUCTS	TRANS - SAFETY AND HEALTH SUPPLIES FOR DEPARTMENT	-1,000.00	7/1/2024
55150	HALE, SHALEE J	511 - HM TRAVEL EXPENSES TO FIRST GRADE FOUNDATIONS PAYNE EDUC OKC, OK 7/8-11/2024 MEALS AND PARKING	-200.00	7/1/2024
55151	BLEVINS, NIKI L	511 - HM TRAVEL EXPENSES TO FIRST GRADE FOUNDATIONS PAYNE EDUC OKC, OK 7/8-11/2024 MEALS AND PARKING	-200.00	7/1/2024
55154	MIDWEST MUSIC	HS-BAND-SUPPLIES FOR THE YEAR	-135.98	7/1/2024

55160	MCNAIR TIRE AND ALIGNMENT (E-VERIFIED)	TRANS - TIRE REPAIRS AND SERVICE	-4,935.00	7/1/2024
55161	ACE HARDWARE	TRANS - PARTS, TOOLS AND SUPPLIES	-61.22	7/1/2024
55162	* * * ASAP ENERGY INC	TRANS - DEF AND FLUIDS FOR FLEET	-1,449.92	7/1/2024
55163	* * * BRITTAINS CASH AND DASH LLC	TRANS - CAR WASH TOKENS FOR FLEET	-500.00	7/1/2024
55164	DUNCAN LOCK AND KEY	TRANS - KEY REPLACEMENT, DUPLICATES, & LOCK SERVICE	-195.40	7/1/2024
55165	* * * EARNHART AUTOMOTIVE AND TRUCK PART, INC.	TRANS - PARTS FOR FLEET	-500.00	7/1/2024
55166	HEAVY TRUCK & TRAILER PARTS INC	TRANS - PARTS FOR FLEET	-498.62	7/1/2024
55168	J & E SUPPLY AND FASTENER CO INC.	TRANS - FASTENERS, BOLTS, AND PARTS	-74.51	7/1/2024
55170	* * * O'REILLY AUTO PARTS	TRANS - PARTS AND TOOLS FOR FLEET MAINTENANCE	-1,200.00	7/1/2024
55172	* * * TRI COUNTY TOWING & RECOVERY LLC	TRANS - TOWING SERVICES	-1,200.00	7/1/2024
55173	* * * CITY TRAILER INC	TRANS - BUS 14 BATTERY BOX REPAIR	-1,000.00	7/1/2024
55186	J.W. PEPPER & SON, INC	HS-BAND-SHEET MUSIC FOR BAND	-57.58	7/1/2024
55189	* * * HINES GARAGE AND EQUIPMENT	TRANS - FLEET SERVICE AND REPAIR	-3,000.00	7/1/2024
55192	THREE B INDUSTRIES	TRANS - TOKENS	-750.00	7/1/2024
55194	BAND TODAY LLC	HS-BAND-MARCHING BAND FLAGS	-1,700.00	7/1/2024
55195	OKLAHOMA TAX COMMISSION	TRANS - MVR REQUESTS, FLEET TAGS, & REGISTRATIONS	-400.00	7/1/2024
55197	WEBERS DIESEL SERVICE LLC	TRANS - PARTS AND SERVICES FOR FLEET	-500.00	7/1/2024
55213	AMERICAN PLANT PRODUCTS	HS-AG-SUPPLIES FOR GREENHOUSE	-1,000.00	7/1/2024
55218	WAURIKA PI FFA CHAPTER	HS-AG-FEES FOR MEMBERSHIP REGIONAL SPEECH CONTEST FOR FY 24-25	-500.00	7/1/2024
55226	DUNCAN PUBLIC SCHOOLS (TRS)	HS-AG-TRANSPORTATION FOR STUDENTS TO AG EVENTS	-407.10	7/2/2024
55239	BRADY INDUSTRIES OF KANSAS, LLC	CHEMICALS FOR DISH MACHINES & CLEANING SUPPLIES-CAFETERIAS	-1,097.29	7/3/2024
55242	DUNCAN PUBLIC SCHOOLS	FOSTER GRANDPARENT MEALS - FY 25	-312.50	7/3/2024
55245	CABLE MEAT CENTER (E-VERIFIED)	FOOD & NON FOOD SUPPLIES-CAFETERIAS-FY 25	-5,000.00	7/3/2024

55246	COCA-COLA SOUTHWEST BEVERAGES LLC	ALA CARTE BEVERAGES- CAFETERIAS-FY 25	-8,428.14	7/3/2024
55248	MAZZIO'S PIZZA	PIZZA - ALA CARTE- CAFETERIAS	-20,000.00	7/3/2024
55251	MEADOWS, DARRELL T	INSPECTIONS OF FIRE SUPPRESSION SYSTEMS & PARTS- CAFETERIAS -FY 25	-155.00	7/3/2024
55252	MILLER, BONNIE L	DISTRICT MILEAGE REIMBURSEMENT - FY 25	-666.80	7/3/2024
55253	WILLIAMS, CINDY J	DISTRICT MILEAGE REIMBURSEMENT - FY 25	72.17	7/3/2024
55254	WILSON, SONJA I	DISTRICT MILEAGE REIMBURSEMENT - FY 25	-304.94	7/3/2024
55255	* * * WAL MART - VISA CARD CHARGES	CN- CAFETERIA SUPPLIES, FOOD, & NON-FOOD ITEMS	-391.83	7/3/2024
55257	C & R PRINT SHOP-DUNCAN	TRANS - BUSINESS CARDS	-500.00	7/3/2024
55259	* * * DEPT OF TRANSPORTATION-FEDERAL	TRANS - D/A QUERY FOR ALL CDL STAFF ANNUAL/PREEMPLOYMENT	-2,500.00	7/3/2024
55260	* * * EASTLAND LAWNMOWER	TRANS - SMALL ENGINE REPAIR	-900.00	7/3/2024
55262	ROSS TRANSPORTATION INC.	TRANS - BUS FLEET SERVICE AND PARTS FOR REPAIR/MAINTENANCE OF FLEET	-3,000.00	7/3/2024
55263	SHANE BURK GLASS & MIRROR	TRANS - GLASS REPAIR FOR FLEET	-390.00	7/3/2024
55269	DEYONG, JOHN R	TRANS - CDL RENEWAL	-63.50	7/3/2024
55271	HAAS, JERAMY S	TRANS - CDL RENEWAL	-7.00	7/3/2024
55272	KELLY, KEVIN L	TRANS - CDL RENEWAL	-120.00	7/3/2024
55276	LARD, AMANDA M	TRANS - CDL RENEWAL	-6.00	7/3/2024
55277	MORRIS, WHITNEY L	TRANS - CDL RENEWAL	-120.00	7/3/2024
55279	PACE, DONNA F	TRANS - CDL RENEWAL	-120.00	7/3/2024
55280	PACE, JOHN H	TRANS - CDL RENEWAL	-120.00	7/3/2024
55281	ROBERTS, RONALD L	TRANS - CDL RENEWAL	-63.50	7/3/2024
55290	SUMMIT MAILING & SHIPPING SYSTEMS LLC	C/O- RETURNING INK CARTRIDGE FOR THE STAMP MACHINE AT C/O	-20.00	7/8/2024
55291	ACE HARDWARE	MS - MISC. SUPPLIES FY24-25 (NOT TO BE INVENTORIED)	-1,000.00	7/8/2024
55292	BENNETT OFFICE EQUIPMNT (INS 01-01-10)(E-VERIFIED)	MS - INK FOR PRINTERS NOT UNDER CONTRACT FY24-25	-1,000.00	7/8/2024
55293	BENNETT OFFICE EQUIPMNT (INS 01-01-10)(E-VERIFIED)	MS - STAPLES FOR COPY MACHINES FY24-25	-500.00	7/8/2024
55294	DUNCAN LOCK AND KEY	MS - OFFICE REMAKE OF KEYS FOR STAFF & PERSONNEL FY24-25	-500.00	7/8/2024

55296	SOUTHERN TROPHY MANUFACTURING	MS - BADGES FOR FACULTY/STAFF FY24-25	-500.00	7/8/2024
55299	BURDINE, TERRY L	MS NURSE- MILEAGE IN-DISTRICT TRAVEL FY24-25	-500.00	7/8/2024
55301	SCHOOL HEALTH CORPORATION	MS NURSE - MEDICAL SUPPLIES - HEALTH & HYGIENE FY24-25	-325.90	7/8/2024
55302	* * * WAL MART - VISA CARD CHARGES	MS NURSE - MEDICAL SUPPLIES - CLINIC SUPPLIES INCLUDING SNACKS FOR DIABETIC STUDENTS FY24-25	-165.30	7/8/2024
55319	BROWN, HARRY SALES CORP.	TRANS - BUS AND LAWNMOWER REPAIR	-500.00	7/10/2024
55328	KELLY'S TRIM SHOP	TRANS - TINT REPAIR FOR DISTRICT FLEET	-150.00	7/11/2024
55330	(DO NOT USE) ARBITERPAY	AGREEMENT RENEWAL FOR ATHLETIC OFFICIALS FOR FY 24-25 BA (07/09/24 #5.M)	-20,000.00	7/11/2024
55334	US FOOD SERVICE INC.	CN- FOOD & NON FOOD ITEMS FOR DISTRICT CAFETERIAS FY 24-25 BA (07/09/24 # 5.R)	7,920.21	7/11/2024
55371	* * * HOLT TRUCK CENTERS OF OKLAHOMA, LLC	TRANS - FLEET BUS INSPECTIONS	-410.00	7/22/2024
55391	CHAR S LLC	HS-AG-HOTEL ROOM FOR CORY JARBOE FOR OK CAREER TECH SUMMITT-8/1/24	-100.00	7/29/2024
55427	* * * WAL MART - VISA CARD CHARGES	412 - MS-505- STEM CLASSROOM SUPPLIES TO SUPPORT PLTW (CASTLE)	-386.02	8/5/2024
55458	LOVETT, CRAIG S	VIDEO PRODUCTION OF VOCAL MUSIC AND BAND CONCERTS PLUS LOCAL COMPETITIONS	-2.00	8/9/2024
55467	* * * WAL MART - VISA CARD CHARGES	HS- ART-ART SUPPLIES FOR SCHOOL YEAR	-209.64	8/14/2024
55470	DUNCAN PUBLIC SCHOOLS	CN LUNCH ACCT. MONIES TRANSFER TO JAYME SPANN - DMS CHROMEBOOK	-20.00	8/14/2024
55473	DUNCAN, CITY OF (INS 02-28-10)(E-VERIFIED)	C/O- DISTRICT AGREEMENT FOR RESOURCE OFFICERS & EVENT SECURITY FOR FY 24-25 BA 8/13/24 (ITEM # 5.U.)	1,929.97	8/15/2024
55479	THE T.H. ROGERS LUMBER COMPANY	HS-ART-ART SUPPLIES FOR SCHOOL YEAR	-154.75	8/15/2024
55491	* * * WAL MART - VISA CARD CHARGES	WW - 055 - MEDICAL SUPPLIES FOR NURSE'S OFFICE	-200.00	8/20/2024
55511	AMAZON.COM	MS - RESOURCE BOOKS FOR LIFE MANAGEMENT CLASS	-154.24	8/26/2024
55525	ACE HARDWARE	TRANS - TOOLS/SUPPLIES FOR BUS REPAIR	-566.75	8/27/2024
55542	TRI COUNTY TOWING & RECOVERY LLC	TRANS - TOWING SERVICES AS NEEDED	-3,000.00	8/29/2024

55548	EDWARDS, BRITTANY	MS-DISTRICT MILEAGE FOR FINANCIAL CLERK	-369.78	8/30/2024
55551	PEYTON, EMILY D	MS-511-PEYTON- TRAVEL PER DEIM FOR CCOSA CONFRENCE CREATING UPLIFTING CLASSROOM ENVIRONMENTS ON SEP 25-26 AT K29 CENTER, 3100 MONITOR AVE, NORMAN, OK 73072	-90.00	8/30/2024
55552	ROSS, DARREN	MS-511-ROSS-TRAVEL PER DEIM FOR CCOSA CONFRENCE CREATING UPLIFTING CLASSROOM ENVIRONMENTS ON SEP 25-26 AT K29 CENTER, 3100 MONITOR AVE, NORMAN, OK 73072	-90.00	8/30/2024
55553	HAMMOND, REAVIS D	MS-511-HAMMOND-TRAVEL PER DEIM FOR CCOSA CONFRENCE CREATING UPLIFTING CLASSROOM ENVIRONMENTS ON SEP 25-26 AT K29 CENTER, 3100 MONITOR AVE, NORMAN, OK 73072	-135.00	8/30/2024
55570	* * * HOLIDAY INN EXPRESS & SUITES-NORMAN	HOTEL FOR LEADERSHIP OK 05/01-03/2025 NORMAN-BYERLY	-86.00	9/4/2024
55576	* * * WAL MART - VISA CARD CHARGES	511 - HS - MCKINNEY VENTO PURCHASE FOR STUDENT - FOOD AND MATERIALS	-250.00	9/4/2024
55577	* * * OKC DODGERS	HS-DECA-TEACHERS TICKET FOR CONFERENCE AND DODGERS GAME ON 9/11/24-OKC	-18.00	9/4/2024
55613	MCCORD, MEGAN R	PL- MILEAGE FOR IN DISTRICT TRAVEL, FOR NURSE MCCORD	-86.65	9/10/2024
55632	MONTGOMERY TIRE & ALIGNMENT	TRANS - TIRES, SERVICE, REPAIRS FOR FLEET	-329.05	9/12/2024
55653	HEART TO HEART SPEECH CLINIC	CONTRACTED SPEECH/LANGUAGE THERAPY SERVICES FOR 24-25 (BA 091024 #6I)	-16,587.50	9/17/2024
55654	COLLEGE BOARD, THE	HS-102-AP EXAM FEE FOR TESTING	-1,704.00	9/18/2024
55684	EPS OPERATIONS LLC	MS-511-BUCKLEDOWN ELA TEST PREP BOOKS	589.50	9/26/2024
55710	ALCOHOL AND DRUG TESTING, INC	TRANS - STUDENT AND STAFF DRUG TESTING FISCAL YEAR 24 - 25	-1,321.00	10/3/2024
55730	AMAZON.COM	WW - 511 - WORD WORK BAGE FOR 1ST GRADE FOR THE '25 SCHOOL YR.	-50.77	10/11/2024
55733	DECA--DISTRIBUTIVE EDUCATION CLUBS OF AMERICA	HS-DECA-DECA BLAZERS FOR DECA COMPETITION FOR STUDENTS	-550.00	10/14/2024
55762	PERMA-BOUND BOOKS	PL- BOOKS FOR STUDENT USE FOR LIBRARY	-48.08	10/28/2024
55782	VIZAVANCE	VISION TRAINING FOR MS, WW,HM, AND MT NURSES FOR FY 24-25	-200.00	11/8/2024

55802	ENGEL, DIANA S	613 - SPED - PER DIEM FOR - (AUSTISM WORKSHOP) - 12.10.24 - 12.12.24 -IN OKC FOR ENGEL	-250.00	11/14/2024
55827	KAUS, ANGELA L	WW - 11 - MILEAGE FOR WOODROW WILSON NURSE	-435.89	11/20/2024
55829	* * * FAIRFIELD INN & SUITES - OKC DOWNTOWN	MS 511 - CHIOR STAFF LODGING DURING ALL-STATE @OKC JAN 9-11 2025	-1,600.00	11/20/2024
55830	FORD, CRYSTAL	MS NURSE- MILEAGE IN-DISTRICT TRAVEL 24-25	-500.00	11/20/2024
55845	* * * AMERICAN AIRLINES	MS-511-AIRFARE FOR PD MATH CONFRENCE NCTM KANSAS CITY, MO FEB 4-7, 2025 COOK AND LEIPPE	-1,760.00	12/4/2024
55854	* * * BREWER AUTO REPAIR	TRANS - INSTALL GPS	-300.00	12/9/2024
55864	RIVERSIDE INSIGHTS	SPED - WJIV INTERPRETATION AND INSTRUCTIONAL INTERVENTION INDIVIDUAL EXAMINER'S ONLINE LICESE 1 YEAR RENEWAL	-118.03	12/10/2024
55866	QUILL CORPORATION (E-VERIFIED)	SPED - SHEET PROTECTORS FOR SPED OFFICE USE	-11.68	12/10/2024
55871	HORNBERGER, EMILY	DISTRICT- BEHAVIORAL AIDE CONTRACT AGREEMENT FOR FY 24-25 AND MILEAGE STIPEND	-206.76	12/11/2024
55873	AMAZON.COM	WW - 511 - MATERIALS FOR FAMILY ENGAGEMENT NIGHT, ELS, MATH AND STEM STANDARDS	-161.18	12/11/2024
55885	MERIT DUNCAN BCG LLC	TRANS - REPAIRS FOR 13	-196.17	12/18/2024
55895	OKLAHOMA STATE DEPARTMENT OF EDUCATION	541 - REGISTRATION FOR OKMTSS WINTER CONFERENCE, 1.23-24, 2025 - J. CLAYTON	-175.00	1/7/2025
55897	* * * EMBASSY SUITES NORMAN	C/O- ROOMS & PARKING FOR OKASBO SPRING CONFERENCE APRIL 22-24,2025 FOR K. BRENNEIS, L. MCCANN, L. MILLER, J. MULLINS, A. PIZANA & M. ZINN	-1,294.00	1/7/2025
55904	J.W. PEPPER & SON, INC	HS-BAND-SHEET MUSIC FOR BAND	-42.16	1/7/2025
55916	RIVERSIDE INSIGHTS	SPED - ONLINE ACCESS KEYS FOR ONLINE SCORING FOR BDI-3	-140.00	1/8/2025
55932	CCOSA	REGISTRATION FOR MERRY STONE & CHANNA BYERLY TO ATTEND THE LEGISLATIVE CONFERENCE IN OKC 01/22-23/25	-450.00	1/15/2025
55933	* * * ERIK'S AUTO CENTER	TRANS - BRAKES FOR MV3	-202.18	1/15/2025
55939	SCOTT, BRANDI D	PL-MILEAGE FOR IN DISTRICT TRAVEL, FOR BRANDI SCOTT	-421.49	1/16/2025

55942	GARLAND, BENJAMIN W	IN DISTRICT MILEAGE REIMBURSEMENT	-72.95	1/17/2025
55945	ALBERT, ALLYSON	WR- IN DISTRICT MILEAGE REIMBURSEMENT FOR NURSE A. ALBERT	-0.75	1/22/2025
55947	TRINITY TECHNOLOGIES	DISTRICT- OPEN PURCHASE ORDER FOR DOORS, ALARMS AND CAMERA SERVICE CALLS FOR SECURITY	105.15	1/22/2025
55948	ACE HARDWARE	TRANS - PARTS, TOOLS AND SUPPLIES	-1,000.00	1/22/2025
55996	AMAZON.COM	572 - EL PURCHASE DICTIONARY'S FOR STUDENTS FOR TRANSLATION	-74.51	2/3/2025
56009	SCHOLASTIC CORPORATION	572 - MATERIALS FOR EL STUDENTS	-189.35	2/5/2025
56010	AMAZON.COM	572 - MATERIALS FOR EL STUDENTS	-153.34	2/5/2025
56027	* * * HOTEL LILA ROBERTS	HOTEL FOR FINNISH EDUCATIONAL WORKSHOP 03/22-28/2025 HELSINKI, FI-BYERLY	-1,250.00	2/10/2025
56028	BYERLY, CHANNA D	PD TRAVEL PER DIEM FOR FINNISH EDUCATIONAL WORKSHOP 03/22-28/2025 HELSINKI, FI	-152.20	2/10/2025
56039	ACE HARDWARE	SUPPLIES TO BE USED BY THE TECHNOLOGY DEPARTMENT	-403.94	2/11/2025
56053	PRICE, NOLAN R	HS-PER DIEM FOR ACT CONFERENCE IN OWASSO 3/5-6/25	-90.00	2/24/2025
56061	* * * ROYAL SONESTA CHASE PARK PLAZA	541-HOTEL FOR CASE LAW & LEADERSHIP CONF 04/21-25/2025 ST LOUIS, MO-CLAYTON, BYERLY, BERTHOLD & MCGUIRE	-1,373.64	2/25/2025
56062	CLAYTON, JESSICA N	541-MEALS, BAGGAGE & TRAVEL EXP'S FOR CASE LAW & LEADERSHIP CONF 04/21-25/2025 ST LOUIS, MO	-382.82	2/25/2025
56064	BERTHOLD, CASSANDRA D	541-MEALS, BAGGAGE & TRAVEL EXP'S FOR CASE LAW & LEADERSHIP CONF 04/21-25/2025 ST LOUIS, MO	-537.14	2/25/2025
56083	PERMA-BOUND BOOKS	SPANISH/DUEL LANGUGAGE COLLECTION FOR STUDENTS K-5 IN LIBRARY, SCHOOL YR'25	-46.37	3/3/2025
56086	JARBOE, CORY J	HS-AG-TRAVEL EXPENSES FOR STATE FFA COVENTION 5-5-8/25	-120.00	3/3/2025
56089	JARBOE, CORY J	HS-AG-TRAVEL EXPENSES TO OKLAHOMA YOUTH EXPO-3/10-21/25	-350.00	3/3/2025
56090	AMAZON.COM	MS-GENERAL NO-WAREHOUSE SUPPLIES (NOT INVENTORIED)	-464.02	3/3/2025
56102	AMAZON.COM	WW - 511 - INTERVENTION/SPELLING WORDS/ RESERCH PURPOSES AND VOCABULARY FOR 2ND GRADE, SCH YR. '25	-13.01	3/10/2025

56104	PERMA-BOUND BOOKS	WALL/HM BOOKS FOR THE LIBRARY	-572.09	3/10/2025
56106	AMAZON.COM	WW - 511 - GAMES FOR MULTIPLICATION AND READING PRACTICE FOR 3RD GRADE INTERVENTION, SCH YR. '25	-35.72	3/11/2025
56107	AMAZON.COM	WW - 511 - GAMES FOR LITERACY CNTRS AND FOR INTERVENTION FOR 3RD GRADE, SCH YR. '25	-21.89	3/11/2025
56108	AMAZON.COM	WW - 511 - READING AND MATH SUPPLEMENTALS FOR K-5TH , SCH YR. '25	56.43	3/11/2025
56117	HAGAR RESTAURANT SERVICE	PARTS FOR STEAMER - DHS	-126.25	3/13/2025
56127	MERIT DUNCAN CDJR LLC	TRANS - BODY REPAIR FOR 68	-687.00	3/24/2025
56149	* * * ERIK'S TOTAL CAR CARE	TRANS - MAIN SEAL FOR MV9	-0.29	3/31/2025
56164	CONFERENCEDIRECT LLC	HS-DECA- ADVISOR REGISTRATION FEE FOR ICDC IN ORLAND FL ON 4/25-30/25	-1,650.00	3/31/2025
56173	* * * SOLUTION TREE INC	REGISTRATION TO PLC AT WORK/ADMIN RETREAT 06/02-04/2025 FORT WORTH, TX-16 ADMIN	-769.00	3/31/2025
56184	AMAZON.COM	WW - 511 - HEADPHONES WITH MICROPHONE TO USE THE AMARI FOR MS BARTON 1ST GRADE CLASS, SCH YR '25	-25.66	4/3/2025
56193	GOLDSMITH, KOREE K	MEAL PER DIEM & TRAVEL EXP'S FOR PLC AT WORK/ADMIN RETREAT 2025 06/01-04/2025 FORT WORTH, TX	-100.00	4/3/2025
56194	WALL, STEPHANIE N	MEAL PER DIEM & TRAVEL EXP'S FOR PLC AT WORK/ADMIN RETREAT 2025 06/01-04/2025 FORT WORTH, TX	-360.00	4/3/2025
56207	SOLUTION TREE INC	541 - BOOK STUDY FOR INSTRUCTIONAL COACHES	-221.00	4/3/2025
56221	VEX ROBOTICS, INC	412 - MS(505) -CLASSROOM SUPPLIES TO SUPPORT PLTW (LAWLER)	-11.65	4/7/2025
56227	* * * MIDWEST BUS SALES INC.	TRANS - REPAIRS FOR BUS 25	322.64	4/8/2025
56231	AMAZON.COM	HM-511 INK FOR TITLE 1 PRINTER AND STORAGE BOXES FOR DATA FOLDERS	-86.84	4/9/2025
56239	LAWTON COMMUNICATIONS, LLC	TRANS - RADIO INSTALLED ON NEW SPEC ED BUS 102	-70.00	4/10/2025
56241	* * * HINES GARAGE AND EQUIPMENT	TRANS - INSPECTION REPAIRS FOR BUS 75	-203.56	4/10/2025
56242	MATTERHACKERS, INC.	412 - MS(505) - CLASSROOM SUPPLIES TO SUPPORT CTE (CASTLE)	-231.00	4/10/2025

56243	* * * EMBASSY SUITES TULSA	HS-AG-HOTEL FOR JARBOE @ STATE FFA CONVENTION-5/5-8/25	-113.10	4/10/2025
56244	* * * SOUTHWEST AIRLINES	HS-DECA- PLANE TICKET FOR DECA ADVISOR TO ICDC IN ORLANDO FL-4/25-30/25	-1.63	4/10/2025
56252	FIRE MOUNTAIN GEMS & BEADS INC	HS-ART-LOOMS TO WEAVE CLOTH AND TAPESTRY	-648.10	4/14/2025
56253	VEX ROBOTICS, INC	412 - MS(505) - CLASSROOM SUPPLIES TO SUPPORT PLTW (LAWLER)	-37.95	4/14/2025
56260	P & K EQUIPMENT, INC	HS-AG-REPLACE BROKEN HOOD , SIDE PIECES AND GRILL ON JOHN DEER TRACTOR AT SCHOOL FARM	-125.19	4/15/2025
56262	ADA MUSIC CENTER	HS-BAND-INSTRUMENT REPAIRS	-60.00	4/15/2025
56269	POSITIVE PROMOTIONS	MT-135 TEACHER APPRECIATION AWARDS AND GIFTS FOR MARK TWAIN - SCHORNICK-PARDO	-98.80	4/16/2025
56273	* * * SPEEDTECH LIGHTS, INC.	EMERGENCY WARNING LIGHT BAR FOR SECURITY VEHICLE	-70.03	4/16/2025
56274	SOLUTION TREE INC	WW - 511 - REGISTRATION FEE FOR T. SCIFRES FOR PLC AT WORK INSTITUTE, 5/28-30/25 IN TULSA, OK	-30.00	4/21/2025
56276	* * * SGAMMO LLC	SECURITY- TRAINING & DUTY AMMUNITION FOR SCHOOL SECURITY OFFICERS	-72.45	4/21/2025
56278	THE BEISTLE COMPANY	SECURITY- JR SAFETY OFFICER BADGE STICKERS	-30.00	4/21/2025
56279	SOUTHERN BOX COMPANY	100 - SHIPPING COSTS FOR COGAT ASSESSMENT - 2ND GRADE TESTING.	-195.09	4/21/2025
56280	GOPHER SPORT	EM-11-STATE OF OKLA GRANT-EQUIPTMENT FOR EMERSON PHYSICAL EDUCATION PROGRAM AND COACH DELYDIA GIVENS	-409.33	4/21/2025
56281	NATIONAL BUSINESS FURNITURE LLC	CONFERENCE DESK & CHAIRS FOR ASST SUPT ELLIS' OFFICE	-79.40	4/21/2025
56283	* * * HOLIDAY INN & SUITES-STILLWATER	HS-AG-HOTEL FOR JARBOE @ STATE FFA QUIZ BOWL CONTEST--STILLWATER OK-4/24	-40.00	4/22/2025
56285	AMAZON.COM	WIRELESS KEYBOARD & MOUSE, AND MOUSEPAD FOR FRONT DESK-C LEE	-10.85	4/23/2025
56286	AMAZON.COM	COMMERCIAL MEAT SLICER	-17.00	4/23/2025
56287	AMAZON.COM	PHONE CASES FOR NEW DISTRICT PHONES	-2.81	4/23/2025
56288	SOLUTION TREE INC	HM-511 REGISTRATION FOR HALE, ALSTON AND SELF TO ATTEND PLC AT WORK (SOLUTION TREE), MARCH 27-29, 2025.	-103.00	4/28/2025

56290	* * * WAL MART - VISA CARD CHARGES	TVS FOR USE IN THE DISTRICT FOR TRAININGS AND MEETINGS	-384.00	4/28/2025
56303	GOPHER SPORT	HM-OSDE COMPETITIVE GRANT-PE SUPPLIES-SOCCER GOALS, TENNIS TABLE, PATHWAY TUNNEL, BROOMBALL PACK, BALLS, HOOPS, FRISBIE DISCS	-269.44	5/1/2025
56304	PEYTON, EMILY	REIMBURSEMENT FOR EMERGENCY CERTIFICATION FEE Y2	-52.00	5/1/2025
56305	* * * WAL MART - VISA CARD CHARGES	IPAD FOR WAREHOURSE AND TV FOR SWIM TEAM & DHS PRINCIPAL	-144.00	5/1/2025
56306	AMAZON.COM	VARIOUS ITEMS NEEDED TO COMPLETE TECHNOLOGY TICKETS	-3.07	5/1/2025
56307	OKLAHOMA TAX COMMISSION	TRANS - EMEGENCY MVRS	-175.00	5/5/2025
56313	PRICE, NOLAN R	HS-PER DIEM FOR AP TRAINING IN TAHLEQUAH OK ON 6/9-12/25	-360.00	5/6/2025
		(11) GEN FUND-FOR OPERAT Total:	**-166,602.30**	

DUNCAN PUBLIC SCHOOLS
From PO: 21252 to PO: 21257

Encumbrance For Board Approval
BUILDING FUND

PO	Vendor Name	General Description	Amount	Date
21252	HALL PEST CONTROL SERVICES, LLC	MAINT - TREAT FOR TERMITES AT PLATO ELEMENTARY	850.00	05/14/2025
21253	* * * PROJECT CONTENT, LLC	MS-1 YEAR PREMIUM SUBSCRIPTION FOR DIGITAL SIGN AT DMS	1,500.00	05/15/2025
21254	HALL PEST CONTROL SERVICES, LLC	MAINT - TREAT FOR TERMITES AT TRANSPORTATION BUILDING	6,450.00	05/19/2025
21255	COMANCHE SEED & GRAIN, INC.	HS-FERTIZILER FOR BASEBALL FIELD	480.00	05/22/2025
21256	SHERWIN-WILLIAMS PAINT	MAINT - PAINT & SUPPLIES FOR DISTRICT	5,000.00	05/27/2025
21257	MCCAULEY DITCHING SERVICE	MAINT - LOADS OF DIRT FOR DISTRICT	500.00	05/30/2025
		(21) BUILDING FUND Current Encumbered:	**14,780.00**	

DUNCAN PUBLIC SCHOOLS
From 12 May 2025 to 09 Jun 2025

CHANGE ORDER REPORT
BUILDING FUND

PO	Vendor Name	General Description	Amount	Date
21001	DUNCAN TOTAL ROOFING, LLC	054 - DISTRICT ROOFING REPAIRS FY 24-25 BA (06/11/24 7.K.26)	-701.23	7/1/2024
21019	AMAZON.COM	EM- TEACHERS DESK, CHAIRS, CLASSROOM TABLES FOR STUDENTS	-3,905.18	7/1/2024
21020	SHRED-AWAY SHREDDING INC.	EM- DOCUMENT SHREDDING	-538.00	7/1/2024
21021	AMAZON.COM	130- SUPPLIES FOR BUILDING	-539.17	7/1/2024
21023	* * * WAL MART - VISA CARD CHARGES	130- SUPPLIES FOR THE BUILDING	-589.08	7/1/2024
21032	ENGINEERED EQUIPMENT INC.	MAINT - DISTRICT HVAC FILTERS FY 24-25	-3,907.94	7/2/2024
21034	MORRIS AND SONS GLASS	MAINT - ALL SITES EMERGENCY FY 24-25	-351.00	7/1/2024
21035	ROBERT BROOKE AND ASSOCIATES	MAINT - DISTRICT RESTROOM PARTITION PARTS FY 24-25	-500.00	7/1/2024
21039	THINK ABILITY INC DBA THE GARDENS	HS-ATH-CLEANING STADIUM SERVICES	-2,750.00	7/2/2024
21046	FRONTIER FEEDS	MAINT - CHEMICALS FOR LAWN/FLOWER BED MAINTENANCE	-733.20	7/8/2024
21047	AMAZON.COM	MS - BUILD NON-WAREHOUSE SUPPLIES (MUST BE INVENTORIED)	-1,860.01	7/8/2024
21048	* * * WAL MART - VISA CARD CHARGES	MS - BUILD NON-WAREHOUSE SUPPLIES (MUST BE INVENTORIED)	-2,000.00	7/8/2024
21055	CARRIER CORPORATION	MAINT - DIAGNOSE ISSUES WITH HVAC UNITS / CHILLER AT DHS	-8,788.00	7/10/2024
21075	SOUNDS IMPOSSIBLE	HS-VOCAL MUSIC-AUDITORIUM DIMMER REPAIRS	-391.25	8/2/2024
21091	J & J APPLIANCE	MAINT - ALL SITES EMERGENCY FY 24-25	-924.85	8/15/2024
21106	AMAZON.COM	MS-CHAIR, DESK, AND CLOCKS FOR CLASSROOMS	-98.28	8/30/2024
21118	WILLOUGHBY INDUSTRIES INC.	MAINT - PARTS TO REPAIR RESTROOM HAND SINKS AT DMS	-436.48	9/17/2024
21158	AMAZON.COM	MS-REPLACEMENT WATER FILTERS	-500.00	12/18/2024
21178	BENNETT OFFICE EQUIPMNT (INS 01-01-10)(E-VERIFIED)	MS-TONER FOR BT455-406989	-138.95	1/31/2025

21182	HOPE EQUIPMENT & CONSTRUCTION	HS ATH- SCREENING FOR MS BASEBALL/ SOFTBALL BATTING CAGE	-875.00	2/5/2025
21187	BAKER, DONALD WAYNE	MAINT - CRANE RENTAL FOR PLACEMENT OF DISTRICT HVAC UNITS	-4,175.00	2/13/2025
21189	LUKE MCMILLAN MUSIC CO	HS-BAND-MARCHING BAND SHOW MUSIC AND FEES	-450.00	2/24/2025
21191	SMITH, J. R. PUBLICATION	HS-BAND-MARCHING BAND DRILL WRITER FOR 2025 SHOW	-3,000.00	2/24/2025
21199	DAVIS AIR CONDITIONING, LLC	MAINT - PARTS & SUPPLIES FOR HVAC REPAIRS AT DISTRICT SITES	-922.00	3/24/2025
21201	AMAZON.COM	MAINT - OFFICE SUPPLIES FY 24-25	-673.32	3/25/2025
21204	BAKER DISTRIBUTING COMPANY LLC	MAINT - ICE MACHINE FILTERS & PARTS FOR DISTRICT REPAIRS/REPLACEMENT	-4,009.63	3/25/2025
21205	* * * BROOKS INDUSTRIES	MAINT - ICE MACHINE PARTS FOR DISTRICT REPAIRS/REPLACEMENT	-500.00	3/25/2025
21212	OKLAHOMA STATE DEPT. OF LABOR	MAINT - INSPECTION OF DISTRICT ELEVATORS, WATER HEATERS, & BOILERS FY 24-25	-500.00	3/25/2025
21213	OKLAHOMA WATER RESOURCE BOARD	MAINT - ANNUAL GROUND WATER USE REPORT BY 24-25	-50.00	3/25/2025
21215	* * * RED ROCK FOOD EQUIPMENT LLC	MAINT - PARTS FOR DISTRICT ICE MACHINE REPAIRS	-1,000.00	3/25/2025
21223	* * * 7E CO OKLAHOMA LLC	MAINT - FUEL FOR MAINTENANCE VEHICLES FY 24-25	-6,815.97	3/25/2025
21224	* * * BRITTAINS CASH AND DASH LLC	MAINT - FUEL FOR MAINTENANCE VEHICLES FY 24-25	-2,794.86	3/25/2025
21225	AMAZON.COM	MS-BUILD OUTDOOR SUPPLIES FOR LIFE MANAGEMENT	-404.74	3/26/2025
21227	SHERWIN-WILLIAMS PAINT	HS-ATH-FIELD MARKING PAINT	-480.48	3/26/2025
21232	EASTLAND LAWNMOWER	ATH-BATTERY REPLACEMENT FOR KUBOTA	-72.00	4/7/2025
21233	* * * WAL MART - VISA CARD CHARGES	EM-21- CLOTHING TUBS TO ORGANIZE CLOTHES CLOSET	-5.34	4/9/2025
21234	AMAZON.COM	HM - HORSESHOE TABLE	-126.59	4/9/2025
21235	* * * CLK SUPPLIES, LLC	MAINT - SUPPLIES FOR DISTRICT DOOR HANDLE / LOCK REPAIRS & REPLACEMENTS	-2,681.64	4/14/2025
21236	AMAZON.COM	MS-STORAGE CABINET FOR SCIENCE LAB	-20.02	4/15/2025
21237	SCHOOL OUTFITTERS LLC	HM-TABLES FOR THE CAFETERIA	-20,000.00	4/15/2025
21238	* * * FROMUTH TENNIS	ATH-WINDSCREEN CLIPS FOR BASEBALL FIELDS AND TENNIS COURTS	-500.00	4/15/2025

21241	OKLAHOMA SCHOOL PLANT MANAGEMENT ASSOCIATION	MAINT - REGISTRATION FOR DEVERA ALBERTSON - 2025 OSPMA CORE CERTIFICATION CLASS (MODULE 4) - MOORE NORMAN TECH CENTER, NORMAN, OK - MAY 28, 2025	-75.00	4/21/2025
		(21) BUILDING FUND Total:	**-79,784.21**	

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DUNCAN PUBLIC SCHOOLS **Encumbrance For Board Approval**

From PO: 2635 to PO: 2634

PO	Vendor Name	General Description	Amount	Date

DUNCAN PUBLIC SCHOOLS **CHANGE ORDER REPORT**

BOND- BANCFIRST

From 12 May 2025 to 09 Jun 2025

PO	Vendor Name	General Description	Amount	Date
2622	SULLIVAN SOD AND LANDSCAPING	030-SOD FOR BASEBALL FIELD	-1,500.00	10/30/2024
2631	DELL COMPUTERS MARKETING LP	155-DESKTOP COMPUTERS (2) FOR ASST PRINCIPALS-BRACK & MOORE	-1,186.81	2/21/2025
2632	DEMCO INC	155-STUDENT FURNITURE FOR DMS LIBRARY	31.32	3/11/2025
		(26) BOND- BANCFIRST Total:	**-2,655.49**	

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DUNCAN PUBLIC SCHOOLS
From PO: 3449 to PO: 3499

Encumbrance For Board Approval
2021 BOND

PO	Vendor Name	General Description	Amount	Date
3449	CDW GOVERNMENT INC	004-DESKTOP COMPUTERS FOR DISTRICT STAFF (BA 051325 #6.I.)	364,261.00	05/14/2025
3450	TRINITY TECHNOLOGIES	004-NETWORK RELOCATION & INSTALLATION OF CAMERAS AT BATTING FACILITY	3,883.86	06/02/2025
		(34) 2021 BOND Current Encumbered:	**368,144.86**	

DUNCAN PUBLIC SCHOOLS
From 12 May 2025 to 09 Jun 2025

CHANGE ORDER REPORT
2021 BOND

PO	Vendor Name	General Description	Amount	Date
3402	WALKER STAMP & SEAL	DIGITAL GRAPHICS FOR NEW FIELD HOUSE-ATH	-3,432.00	7/8/2024
3412	* * * SAMS CLUB	FOLDING CHAIRS FOR FIELDHOUSE	-474.62	8/7/2024
		(34) 2021 BOND Total:	**-3,906.62**	

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DUNCAN PUBLIC SCHOOLS
From PO: 8611 to PO: 8613

Encumbrance For Board Approval
CAS/FLOOD INS FUND

PO	Vendor Name	General Description	Amount	Date
8611	HURLEYS CREATIVE TILE LLC	INSTALL TILE FLOORING AT DMS- COMMONS & HALLWAYS B.A. MAY 13, 2025 (ITEM # 6.K.)	150,350.00	05/14/2025
8612	BLACKMON MOORING OF OKLAHOMA, LLC	MAINT - WATER MITIGATION SERVICES - WILL ROGERS BASEMENT FLOOD 4-30-2025	19,252.04	05/21/2025
8613	JUMP, ROBERT	AG FARM - TREE REMOVAL AFTER STORMS	3,200.00	05/23/2025
		(86) CAS/FLOOD INS FUND Current Encumbered:	**172,802.04**	

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SCHEDULE D

Supplies and Services beginning July 1st that are under the $25,000.00 threshold.

06/10/2025

11 - GENERAL FUND			
Budget	Vendor	Description	Amount Requested
051 TECHNOLOGY	***APLUS.NET	ANNUAL RENEWAL FOR DISTRICT INTERNET DOMAIN DUNCANPS.ORG	18.99
030 ADMIN BUSINESS SOFTWARE	APPTEGY	THRILLSHARE WEBSITE, MESSENGER, ANDROID/IOS APP	17,398.76
000 DISTRICT	ARBOR POINT ADVISORS	DISTRICT INVESTMENT SERVICES & ADVISORY FEE'S	11,000.00
040 MEMBERSHIP DUES	***ASBO INTERNATIONAL	DISTRICT MEMBERSHIP DUES	499.00
050 CENTRAL OFFICE	CCOSA	DISTRICT LEVEL SERVICES	2,000.00
239 SPECIAL SERVICES	CRISIS PREVENTION	ANNUAL CERTIFICATION FOR TRANS & SPED DIRECTORS & STAFF	1,500.00
051 TECHNOLOGY	DIRSEC	ANNUAL FIREWALL & CONTENT FILTER SUBSCRIPTION	6,650.00
046 ADVERTISING & 050 CO	DUNCAN BANNER	DISTRICT ANNUAL SUBSCRIPTION, EON & CLASSIFIED ADVERTISING	1,350.00
040 MEMBERSHIP DUES	DUNCAN CHAMBER	ANNUAL DISTRICT MEMBERSHIP DUES	1,800.00
051 TECHNOLOGY	FORTRA	DISTRICT RENEWAL OF INTERMAPPER NETWORK MONITORING SOFTWARE	500.00
239 SPECIAL SERVICES	HAWTHORNE EDUCATION	TESTING MATERIALS FOR SPED STUDENT ASSESSMENT	1,000.00
051 TECHNOLOGY	IBOSS	CONTENT FILTER SUBSCRIPTION	4,688.50
108 PERSONNEL	***IDEMIA	NEW EMPLOYEE BACKGROUND CHECKS	5,000.00
050 CENTRAL OFFICE	INTERNAL REVENUE	PAYROLL TAX CORRECTIONS AS NEEDED	50.00
051 TECHNOLOGY & 239 SPED	JAMF HOLDINGS	MOBILE DEVICE MANAGEMENT FOR IPADS	5,940.00
050 CENTRAL OFFICE	LORI MCCANN	MILEAGE FOR REQUIRED IN-DISTRICT DRIVING	500.00
050 CENTRAL OFFICE	LATISHA MILLER	MILEAGE FOR REQUIRED IN-DISTRICT DRIVING	900.00
040 MEMBERSHIP DUES	OKLAHOMA ASBO	MEMBERSHIP DUES FOR CENTRAL OFFICE STAFF	2,025.00
040 MEMBERSHIP DUES	OKLA PS RESOURCE CENTER	DISTRICT MEMBERSHIP DUES	2,500.00
108 PERSONNEL	***OKLA ST DEPT OF EDUC	EMERGENCY CERTIFICATION FEE'S FOR NEW EMPLOYEE'S	1,500.00
108 PERSONNEL, 040 DUES, 050 CO	OKLA STATE SCHOOL BD ASSOC	SUPT EVAL TOOL, MEMBERSHIP, POLICY MAINT, ASSEMBLE & NEWSLETTER	9,369.00
048 PIKEPASS & 412 VO-AG	OKLA TURNPIKE	DISTRICT PIKEPASS CHARGES	4,000.00
040 MEMBERSHIP DUES	ORG OF RURAL OKLA SCHOOLS	MEMBERSHIP DUES	800.00
051 TECHNOLOGY	***PARELLELS INC	ANNUAL LICENSE RENEWAL FOR MAC'S: BYERLY & STONE	589.95
239 SPECIAL SERVICES	PEARSON EDUCATION	TESTING MATERIALS FOR SPED STUDENT ASSESSMENT	1,300.00
385 STATE AID-CN PROGRAM	POWERSCHOOL	ANNUAL SIF AGENT FOR CN NUTRIKIDS	3,750.00
412 STEM & 087 GRANT	PROJECT LEAD THE WAY	ANNUAL PARTICIPATION DUES FOR MS & ELE STEM PROGRAMS	5,700.00
047 POSTAGE	QUADIENT	DISTRICT POSTAGE METER RENTAL & ONLINE RATE MAINT DOWNLOADS	540.00
239 SPECIAL SERVICES	RIVERSIDE INSIGHTS	TESTING MATERIALS FOR SPED STUDENT ASSESSMENT	5,000.00
051 TECHNOLOGY	SCHOOL SAFE I.D.	DISTRICT SCHOOLSAFEID LICENSE RENEWAL	4,820.95
040 MEMBERSHIP DUES	SIMMONS CENTER	DISTRICT MEMBERSHIP FEE'S	6,000.00
027 ELECTION SERVICES	ST CO ELECTION BOARD	COMPENSATION FOR ELECTED OFFICIALS DURING BOARD MEMBER ELECTION	7,400.00
047 POSTAGE	SUMMIT MAILING	ANNUAL MAINTENANCE/SUPPLIES FOR DISTRICT POSTAGE METER	850.00
051 TECHNOLOGY	TRAFERA	GOOGLE WORKSPACE FOR EDUCATION RENEWAL	14,839.00
038 BOND PAYMENTS/FEES	UMB BANK	ADMINISTRATIVE & ACCEPTANCE FEES	1,200.00
047 POSTAGE	UNITED STATES POSAL SVC	METER POSTAGE, PO BOX FEE, & BULK MAIL RENEWAL	11,010.00
040 MEMBERSHIP DUES	UNITED SUBURBAN SCHOOLS	MEMBERSHIP DUES FOR SUPERINTENDENT	1,100.00
050 CENTRAL OFFICE	***WAL-MART	DISH SOAP, COFFEE, PAPER PLATES & SUPPLIES	700.00
239 SPECIAL SERVICES	WESTERN PSYCHOLOGICAL	TESTING MATERIALS FOR SPED STUDENT ASSESSMENT	3,000.00
239 SPECIAL SERVICES	YELLOWFOLDER	ANNUAL RENEWAL OF DIGITAL FILE STORAGE OF SPED DOCUMENTS	4,000.00

21 - BUILDING FUND			
Budget	Vendor	Description	Amount Requested
051 TECHNOLOGY	A-1 NAT'L FIRE/SUMMIT CO	ANNUAL FIRE SPRINKLER INSPECTIONS	1,987.00
057 ATHLETICS	GYMCO	REFINISH GYM FLOORS AT MS & HS	7,500.00
036 UTILITIES	PUBLIC SVC CO OF OKLA	ELECTRIC SERVICE FOR SCHOOL FARM	1,750.00
035 SECURITY SERVICES	TRINITY TECHNOLOGIES	BURGLAR, FIRE, ELEVATOR ALARM MONITORING	15,000.00

86 - INSURANCE FUND			
Budget	Vendor	Description	Amount Requested
022 OSIG	OKLA SCHOOLS INS	INCIDENTS IN LIEU OF DEDCTIBLE	7,000.00

SCHEDULE A

06/10/25

RETIREMENT				
Last Name	**First Name**	**Site/Assignment**	**Years of Service**	**Effective**

RESIGNATIONS				
Last Name	**First Name**	**Site/Assignment**	**Years of Service**	**Effective**
Alston	Nicole	EM/5th grade Teacher	3	5/23/2025
Holland	Chisholm	Communication Coordinator	2	7/31/2025(revised)
Peyton	Emily	DMS/Science Teacher	1	5/23/2025
Price	Nolan	DHS/Social Studies Teacher	4	5/23/2025
Price	Hailey	DHS/Library-Media Assistant	3	5/23/2025

EMPLOYMENT				
Last Name	**First Name**	**New Position**	**Pending**	**Contract**
		English Teacher	Background	Temporary
		Head HS Girls Basketball Coach	Background/Emergency Certification	Temporary
		Teacher	Background	Temporary
		MS Assistant Volleyball Coach	Background	Contract Coach
ADJUNCT TEACHERS				
Last Name	**First Name**	**Position**	**Site**	
Castillo	Cynthia	Area: Spanish (Class: Spanish)	DMS	

CONTRACT CHANGES			
Last Name	**First Name**	**Site Assignment**	**Effective**
Garland	Ben	from Assistant Warehouseman to Maintenance Director	2025-26
Harris	Stacey	from a 11 mo to 10 mo District Testing Coordinator/Asst Data Systems Coordinator	2025-26
Prichard	Emily	from a 10 mo to a 9 mo Secondary Career Pathway Teawcher	2025-26

EXTRA-DUTY CONTRACT CHANGES		
Last Name	**First Name**	**New Position**

Schedule B - Appointments

2025-2026

Kasey Brenneis	Deputy Board/Minutes Clerk to the Duncan Board of Education
Dr. Channa Byerly	OSAG (Oklahoma Schools Assurance Group) Representative
Jessica Clayton	Coordinator of Section 504 of the Civil Rights Act
Kim Ellis	Coordinator for Staff Development Gifted and Talented Coordinator Special Education Attendance Officer
Ben Garland	ADA Compliance Officer
Kelly Henderson	Board/Minutes Clerk to the Duncan Board of Education
Kevin Kelly	Authorized Title IX Coordinator
Allison Lovett	Coordinator for Federal Consolidated Programs Residency Dispute Officer Reading Sufficiency Act Title I, Part A, Basic Program Title II, Part A, Teacher and Principal Training and Recruitment Title II, Part D, Enhancing Education through Technology Title III, Part A, English Language Learners Title V, Part B, Subpart 2, Rural and Low-Income Schools Coordinator for Carl Perkins
Lori McCann	Treasurer Purchasing Agent
LaTisha Miller	Activity Funds Custodian Deputy Board/Minutes Clerk to the Duncan Board of Education
Angela Pizana	Encumbrance Clerk
Tabitha Sale	Bloodborne Pathogen Infection Control Officer
Merry Stone	School Lunch Program

Schedule C - Receiving Agents
FY 25-26

Koree Goldsmith and Patty Messersmith
Maria Martinez-Pardo and Laurie Sweeting
KC McGuire and Joyce Schornick
Dakota Kaus and Trisha Jarrett
Brandy Peters and Maria Spoering
Rebecca Ward and Tletta Cathey
Cassie Berthold and Marci Stocking
Lisha Elroy, Kristy Lassley, and Cory Jarboe
Kevin Kelly and Sheila Walbrick
Ben Garland and Lynda Moore
Kade Golleher and Judy Owens
Tabitha Sale
Becky Barnes
Allison Lovett and Sherri Lederer
Brennon Albertson and David Altom
Jessica Clayton and Debra Smart
Charlotte Lee, Kelly Henderson, and Mike Whitt

DUNCAN PUBLIC SCHOOLS
Regular Board Meeting Sign-In Sheet
June 10, 2025

Please PRINT Your Name	PUBLIC PARTICIPATION Agenda Item You Would Like to Discuss (if previously discussed/approved by Superintendent)
Dr. Channa Byering	
Kelly Henderson	
Kim Ellis	
Tamara Gregory	
Butch Lawson	
Lori McCann	
Brooke Alston	
Ben Bard	

DUNCAN PUBLIC SCHOOLS
Regular Board Meeting Sign-In Sheet
June 10, 2025

Please PRINT Your Name	PUBLIC PARTICIPATION Agenda Item You Would Like to Discuss (if previously discussed/approved by Superintendent)
Dr. Channa Byering	
Kelly Henderson	
Kim Ellis	
Tamara Gregory	
Butch Lawson	
Lori McCann	
Brooke Alston	
Ben Bard	

No action, decision, or vote shall be taken while the board is in executive session. The board shall reconvene the open meeting after an executive session prior to adjourning the meeting.

In the interest of maintaining confidentiality of the information discussed during executive sessions, under no circumstances, will audio/video recording or camera photos of executive sessions be permitted. Board members and those persons requested to enter an executive session are required to turn off all cellular telephones prior to the start of the session, unless there is a legitimate reason of personal health or safety involved.
REFERENCE: 25 O.S. §307
70 O.S. §5-118 Atty. Gen. Op. 82-114 (April 12, 1982)

Adoption Date:	Revision Date(s): 6-26-07

2018 HEARING OF PUBLIC

All regular, special and emergency meetings of the Duncan Board of Education shall be open to the public. The Board wishes to hear the viewpoints of citizens and considers responsible presentation of these viewpoints vital to the efficient operation of the school system. The Board also recognizes its responsibility for the proper governance of the schools and the need to conduct its business in an orderly and efficient manner. The Board, therefore, establishes the following procedures to receive input from citizens:

1. In order for the Board to fulfill its responsibility to conduct its business in an orderly and efficient manner, unless otherwise enlarged by a majority vote of the Board public comments under Hearing of the Public of thirty (30) minutes will generally be permitted. Any citizen wishing to address the board must communicate such desire to the Clerk of the Board prior to the commencement of the meeting. Without an agenda item, no discussion between the board and the citizen can occur under Hearing of the Public.
2. Any citizen desiring to include an item on an agenda shall communicate such to the office of the superintendent in writing. Such writing shall state the nature of the matter to be discussed, the name of the citizen and/or group making the request. For placement on an agenda under Hearing of the Public, such writing must be received by the office of the superintendent at least five (5) full working days prior to any meeting which, with respect to any regularly scheduled meeting, shall require receipt on or before 4:00 o'clock p.m. on the Friday one week preceding such meeting.
3. Public comments are generally limited to five (5) minutes and where several people wish to address the same subject a spokesperson must be selected. It will be the decision of the board president if additional citizens are allowed to address the same subject. No official board action can be taken under Hearing of the Public. Speakers will be recognized in order in which they have signed in with the Clerk. Those persons who have not signed in will be permitted to address an item if there is time remaining during the approximate thirty (30) minute period of Hearing of the Public.
4. During the Hearing of the Public period no citizen will be recognized twice. Each citizen who addresses the Board shall give his or her name, and identify his or her topic of discussion.
5. The President of the Board shall be responsible for recognizing speakers, maintaining proper order, and adhering to time limits.
6. The purpose of Hearing of the Public is to allow citizens to present to the Board suggestions concerning items on the agenda. Consistent with this purpose, public participation should not be used for personal attacks upon Board members, district employees, individual students or other persons in attendance or absent unless it is specifically related to an agenda item. The President of the Board will interrupt and terminate any presentation that is not in accordance with this restriction. The Board may, in its discretion, also place other restrictions upon Hearing of the Public when such restrictions are necessary or appropriate to protect the privacy rights of the affected individual(s).

2019 CODE OF ETHICS FOR SCHOOL BOARD MEMBERS

As a member of the School Board:
I will listen.
I will recognize the integrity of my predecessors and associates and the merit of their work.
I will be motivated only by a desire to serve the children of my community.
I will recognize the fact that it is my responsibility, together with that of my fellow Board members, to see that the schools are properly run not to run them myself.

BOARD APPROVED

JUN 10 2025

ITEM # 5

MINUTES OF SALE OF 2025 BONDS

PURSUANT TO NOTICE GIVEN UNDER THE OPEN MEETING ACT, THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 1 OF STEPHENS COUNTY, STATE OF OKLAHOMA (THE "SCHOOL DISTRICT"), MET IN REGULAR SESSION IN THE BOARD ROOM AT THE DUNCAN PUBLIC SCHOOLS ADMINISTRATION OFFICE, 1706 WEST SPRUCE, DUNCAN, OKLAHOMA, 73533, IN SAID SCHOOL DISTRICT ON THE 10TH DAY OF JUNE, 2025, AT 6:00 P.M.

PRESENT:

ABSENT:

Notice of the schedule of regular meetings of the School District for the calendar year 2025 was given in writing to the County Clerk of Stephens County, Oklahoma at 10:09 o'clock a.m. on the 13th day of November, 2024, and public notice of this meeting, setting forth the date, time, place and agenda was posted at 4 o'clock P .m. on the 9th day of June, 2025, by posting on the School District's Internet website (www.duncanps.org) the date, time, place and agenda for the meeting in accordance with Title 25, Oklahoma Statutes, Section 311.1, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act (as attached hereto). Further, as required by Title 25 Oklahoma Statutes § 311A(9)(a)(1), the School District made the notice of a public meeting available to the public in the principal office of the public body (1706 West Spruce, Duncan, Oklahoma, 73533) during normal business hours at least twenty–four (24) hours prior to the meeting.

(OTHER PROCEEDINGS)

It appearing that due and legal notice had been given that said School District would offer for sale on this date and at this hour and at this place its $2,525,000 of Combined Purpose General Obligation Bonds, Taxable Series 2025 dated July 1, 2025 (the "Bonds"), maturing $2,525,000 in two years from their date. The Board of Education proceeded to consider the bids received for the purchase of said Bonds. The following bids were received and considered by the Board of Education:

Bidders	Gross Interest Cost	Net Interest Cost	Premium
UMB Bank, N.A.	239,875.00 $_	239,647.75 $_	227.25 $_
D.A. Davidson & Co.	251,500.00 $_	251,167.75 $_	332.25 $_
Country Club Bank	252,500.00 $_	252,171.75 $_	328.25 $_
	$_	$_	$_

The Board required each bidder to submit with his/her bid a sum in cash or its equivalent, equal to two (2%) percent of the 2025 Bonds, and after due consideration of all bids received by the Board, a motion was made by Carl Buckholts that the 2025 Bonds be awarded, sold and delivered to UMB Bank N.A., on fulfillment of the terms as set out in said contract and bid for the purchase of said 2025 Bonds. Said motion was seconded by Greg Neal and was adopted by the following vote:

AYE:

NAY:

(SEAL)

Independent School District No. 1 Official SEAL Stephens County, Oklahoma

ATTEST:

President, Board of Education

Kelly Henderson

Clerk, Board of Education

STATE OF OKLAHOMA)
)
COUNTY OF STEPHENS)

I, the undersigned, the duly qualified and acting Clerk of the Board of Education of Independent School District Number 1 of Stephens County, Oklahoma, hereby certify that the foregoing is a true and complete copy of the transcript of proceedings of said Board at a regular meeting thereof duly held on the date therein set out, insofar as the same relates to the sale of Bonds therein described as the same appears of record in my office.

I further certify that attached hereto is a true and complete copy of the Notice of the schedule of regular meetings of the governing body of the Board of Education of Independent School District Number 1 of Stephens County, Oklahoma for the calendar year 2025 having been given in writing to the County Clerk of Stephens County, Oklahoma at 10:09 o'clock a.m. on the 13th day of November, 2024, and the public notice of this meeting, setting forth the date, time, place and agenda was posted at 4 o'clock P.m. on the 9th day of June, 2025, by posting on the School District's Internet website (www.duncanps.org) the date, time, place and agenda for the meeting in accordance with Title 25, Oklahoma Statutes, Section 311.1, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act (as attached hereto). Further, as required by Title 25 Oklahoma Statutes § 311A(9)(a)(1), the School District made the notice of a public meeting available to the public in the principal office of the public body (1706 West Spruce, Duncan, Oklahoma, 73533) during normal business hours at least twenty–four (24) hours prior to the meeting.

WITNESS my hand and official seal this 10th day of June, 2025.

(SEAL)

Kelly Henderson
Clerk, Board of Education

I.S.D. #1 Stephens County, Oklahoma
Duncan Public Schools

Summary of Bond Bids

$2,525,000 Combined Purpose General Obligation Bonds, Taxable Series 2025
Sale Date: June 10, 2025

Rating: Oklahoma #1

Bidder	Bidder Name	Location of Bidder	Gross Interest Cost	Premium	Net Interest Cost	Average Rate of Interest
1	UMB Bank, n.a.	Kansas City, MO	$239,875.00	$227.25	$239,647.75	4.745500%
2	D.A. Davidson & Co.	Denver, CO	$252,500.00	$732.25	$251,767.75	4.985500%
3	Country Club Bank	Leawood, KS	$252,500.00	$328.25	$252,171.75	4.993500%

BOARD APPROVED
JUN 10 2025
ITEM # 5

MINUTES AND RESOLUTION AUTHORIZING ISSUANCE OF 2025 BONDS

PURSUANT TO NOTICE GIVEN UNDER THE OPEN MEETING ACT, THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 1 OF STEPHENS COUNTY, STATE OF OKLAHOMA (THE "SCHOOL DISTRICT"), MET IN REGULAR SESSION IN THE BOARD ROOM AT THE DUNCAN PUBLIC SCHOOLS ADMINISTRATION OFFICE, 1706 WEST SPRUCE, DUNCAN, OKLAHOMA, 73533, IN SAID SCHOOL DISTRICT ON THE 10TH DAY OF JUNE, 2025, AT 6:00 P.M.

PRESENT:

ABSENT:

Notice of the schedule of regular meetings of the School District for the calendar year 2025 was given in writing to the County Clerk of Stephens County, Oklahoma at 10:09 o'clock a.m. on the 13th day of November, 2024, and public notice of this meeting, setting forth the date, time, place and agenda was posted at ___ o'clock __.m. on the ___ day of June, 2025, by posting on the School District's Internet website (www.duncanps.org) the date, time, place and agenda for the meeting in accordance with Title 25, Oklahoma Statutes, Section 311.1, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act (as attached hereto). Further, as required by Title 25 Oklahoma Statutes § 311A(9)(a)(1), the School District made the notice of a public meeting available to the public in the principal office of the public body (1706 West Spruce, Duncan, Oklahoma, 73533) during normal business hours at least twenty–four (24) hours prior to the meeting.

(OTHER PROCEEDINGS)

Thereupon, the President introduced a Resolution, which was read by title by the Clerk and upon motion by _____, seconded by _____, said Resolution was adopted by the following vote:

AYE:

NAY:

Said Resolution was thereupon signed by the President or Vice President, attested by the Clerk or Deputy Clerk, sealed with the seal of said School District and is as follows:

[Resolution Begins on Next Page]

RESOLUTION

A RESOLUTION PROVIDING FOR THE ISSUANCE OF COMBINED PURPOSE GENERAL OBLIGATION BONDS, TAXABLE SERIES 2025 IN THE SUM OF $2,525,000 BY INDEPENDENT SCHOOL DISTRICT NUMBER 1 OF STEPHENS COUNTY, OKLAHOMA, AUTHORIZED AT AN ELECTION DULY CALLED AND HELD FOR SUCH PURPOSE; PRESCRIBING FORM OF BONDS; PROVIDING FOR REGISTRATION THEREOF; PROVIDING FOR LEVY OF AN ANNUAL TAX FOR THE PAYMENT OF PRINCIPAL AND INTEREST ON THE SAME AND FIXING OTHER DETAILS OF THE ISSUE; APPROVING THE FORMS OF A CONTINUING DISCLOSURE AGREEMENT AND AN OFFICIAL STATEMENT; AND AUTHORIZING EXECUTIONS AND ACTIONS NECESSARY FOR THE ISSUANCE AND DELIVERY OF THE BONDS.

WHEREAS, on the 25th day of August, 2020, pursuant to notice duly given, an election was held in Independent School District Number 1 of Stephens County, Oklahoma, for the purpose of submitting to the registered qualified electors of such School District as Proposition No. 1, the question of the issuance of the bonds for said School District in the sum of $25,775,000 to provide funds for the purpose of acquiring, constructing, equipping, repairing and remodeling school buildings, acquiring school furniture, fixtures and equipment and acquiring and improving school sites; or in the alternative to acquire all or a distinct portion of such property pursuant to a lease purchase arrangement (the "Building and Equipment Bonds"); and

WHEREAS, as shown by the Official Certificate of Votes by the County Election Board of Stephens County, Oklahoma, at said election there were cast on Proposition No. 1 by the registered, qualified electors of said School District 3,475 votes, which 2,477 were in favor of and 998 were against the issuance of said Building and Equipment Bonds; and

WHEREAS, a lawful majority of the registered, qualified voters voting on Proposition No. 1 cast their ballots in favor of the issuance of said Building and Equipment Bonds, as certified by the Stephens County Election Board, and the issuance thereof has been duly authorized; and

WHEREAS, on the 25th day of August, 2020, pursuant to notice duly given, an election was held in Independent School District Number 1 of Stephens County, Oklahoma, for the purpose of submitting to the registered qualified electors of such District as Proposition No. 2, the question of the issuance of the bonds for said School District in the sum of $2,000,000 to provide funds for the purpose of acquiring transportation equipment; or in the alternative to acquire all or a distinct portion of such property pursuant to a lease purchase arrangement (the "Transportation Equipment Bonds"); and

WHEREAS, as shown by the Official Certificate of Votes by the County Election Board of Stephens County, Oklahoma, at said election there were cast on Proposition No. 2 by the registered, qualified electors of said School District 3,529 votes, which 2,509 were in favor of and 1,020 were against the issuance of said Transportation Equipment Bonds; and

WHEREAS, a lawful majority of the registered, qualified voters voting on Proposition No. 2 cast their ballots in favor of the issuance of said Transportation Equipment Bonds, as certified by the Stephens County Election Board, and the issuance thereof has been duly authorized; and

WHEREAS, the Board of Education of the School District previously issued $2,325,000 of Building and Equipment Bonds and $200,000 of Transportation Bonds as part of its $2,525,000 Combined Purpose General Obligation Bonds, Series 2020 dated November 1, 2020; and

WHEREAS, the Board of Education of the School District previously issued $2,345,000 of Building and Equipment Bonds and $180,000 of Transportation Bonds as part of its $2,525,000 Combined Purpose General Obligation Bonds, Series 2021 dated July 1, 2021; and

WHEREAS, the Board of Education of the School District previously issued $2,345,000 of Building and Equipment Bonds and $180,000 of Transportation Bonds as part of its $2,525,000 Combined Purpose General Obligation Bonds, Series 2022 dated July 1, 2022; and

WHEREAS, the Board of Education of the School District previously issued $2,344,000 of Building and Equipment Bonds and $181,000 of Transportation Bonds as part of its $2,525,000 Combined Purpose General Obligation Bonds, Series 2023 dated July 1, 2023; and

WHEREAS, the Board of Education of the School District previously issued $2,344,000 of Building and Equipment Bonds and $181,000 of Transportation Bonds as part of its $2,525,000 Combined Purpose General Obligation Bonds, Series 2024 dated July 1, 2024; and

WHEREAS, there is currently authorized, yet unissued, $14,077,000 of Building and Equipment Bonds (Proposition No. 1); and

WHEREAS, there is currently authorized, yet unissued, $1,078,000 of Transportation Equipment Bonds (Proposition No. 2); and

WHEREAS, it is deemed advisable by the Board of Education of said School District at this time to issue an aggregate principal amount of $2,344,000 of Building and Equipment Bonds (Proposition No. 1) to finance a portion of the Building and Equipment Bond projects; and

WHEREAS, it is deemed advisable by the Board of Education of said School District at this time to issue an aggregate principal amount of $181,000 of Transportation Equipment Bonds (Proposition No. 2) to finance a portion of the Transportation Equipment Bond projects; and

WHEREAS, it is deemed advisable by the Board of Education of said School District to issue all of said bonds as a combined issue of bonds as authorized by Title 62, Oklahoma Statutes 2021, Sections 353 and 354, as amended.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 1 OF STEPHENS COUNTY, OKLAHOMA:

SECTION 1. That pursuant to Title 62, Oklahoma Statutes 2021, Sections 353 and 354, as amended, with respect to the August 25, 2020, election authorization, the $2,344,000 Building and Equipment Bonds and $181,000 Transportation Equipment Bonds of said School District are hereby

combined for purposes of sale and ordered and directed to be issued in accordance with the form as hereinafter set out, in the aggregate amount of Two Million Five Hundred Twenty Five Thousand Dollars ($2,525,000) which said Bonds shall be designated "Combined Purpose General Obligation Bonds, Taxable Series 2025", shall be dated July 1, 2025, and shall become due and payable and bear interest from their date until paid as follows:

$2,525,000 maturing on July 1, 2027 at __% percent

Such interest payable on the 1st day of July, 2027. The Bonds are issuable as registered Bonds in denominations of $1,000.00 or integral multiples thereof, provided when a book entry system is utilized, the Bonds may be represented by one Bond for each maturity of Bonds.

SECTION 2. That each of said Bonds and the endorsements and certificates thereon shall be in substantially the following form:

UNITED STATES OF AMERICA
STATE OF OKLAHOMA

INDEPENDENT SCHOOL DISTRICT NO. 1
OF STEPHENS COUNTY, OKLAHOMA

COMBINED PURPOSE GENERAL OBLIGATION BOND, TAXABLE SERIES 2025

NO. _____ $_____

INTEREST RATE:	MATURITY DATE:	DATED DATE:	CUSIP:
_____%	July 1, 20__	July 1, 2025	_____

KNOW ALL PERSONS BY THESE PRESENTS: That Independent School District Number 1 of Stephens County, Oklahoma, a body corporate, hereby acknowledges itself indebted to and for value received, promises to pay the principal amount set forth above to the person named below:

_____

or registered assigns (hereinafter called the "Registered Holder"), for the bond number set forth above, together with interest thereon at the rate specified hereon, from the date hereof until paid, payable on July 1, 2027.

The principal of and interest on this Bond are payable in lawful money of the United States of America which, at the time of payment, shall be legal tender for the payment of public and private debts. Payments of interest hereon shall be paid by check of UMB Bank, N.A., Oklahoma City, Oklahoma, as Paying Agent/Registrar (herein called the "Bank") payable to the order of the Registered Holder and mailed to the address shown in the Registration Record on or before the date on which each such payment is due. Payment of principal of this Bond shall be payable only upon surrender of this Bond to the Bank.

THE FULL FAITH, CREDIT, AND RESOURCES of said District are hereby irrevocably pledged to the payment of this Bond.

THIS BOND is one of an issue of like date and tenor, except as to date of maturity, rate of interest and denomination, totaling the principal sum of Two Million Five Hundred Twenty Five Thousand Dollars ($2,525,000) and is issued for the purpose of (i) acquiring, constructing, equipping, repairing and remodeling school buildings, acquiring school furniture, fixtures and equipment and acquiring and improving school sites ($2,344,000), as described in a Resolution calling the election approved by the Board of Education of the District on February 4, 2020, and (ii) acquiring transportation equipment ($181,000), as described in a Resolution calling the election approved by the Board of Education of the District on February 4, 2020, all within and for the benefit of the School District under Section 26, Article 10, of the Oklahoma Constitution, and Title 70, Article XV, Oklahoma Statutes 2021, and other statutes of the State supplementary and amendatory thereto.

The Bonds are <u>not</u> subject to optional redemption prior to maturity.

No person shall be entitled to any right or benefit provided in this Bond unless the name of such person is registered by the Bank as the Registrar of the School District on the Registration Record. This Bond shall be transferable only upon delivery of this Bond to the Registrar, duly endorsed or accompanied by a written instrument of transfer in form satisfactory to the Bank, duly executed by the Registered Holder hereof or his/her attorney duly authorized in writing, and such transfer is registered on the Registration Record. The Registrar shall not be required to make such transfer after the fifteenth (15th) day of the month preceding any interest payment date until after said latter date. The name of the Registered Holder endorsed hereon shall be deemed the correct name of the owner of this Bond for all purposes whatsoever. The Registrar will keep the Registration Record open for registration of ownership of registered Bonds during its business hours. In the event of a change of Registrar for any reason, notice thereof shall be mailed, by registered or certified United States Mail, postage prepaid, to the Registered Holder at the address shown in the Registration Record, and such notice shall be effective on the date of mailing and sufficient as to all persons.

The Registered Holder of this Bond, upon request in writing pursuant to the book-entry-only system or if no longer in effect by surrender of this Bond to the Registrar prior to payment of the entire amount of principal hereof, shall be entitled to be issued, in exchange for this Bond, Bonds in aggregate principal amount equal to the unpaid principal of this Bond in registered Bonds identical herewith except as to respective denominations, in denominations of $1,000.00 or integral multiples thereof except one denomination may be in such amount as needed to complete the issue.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required to be done, precedent to and in the issuance of this Bond have been properly done, happened and been performed in regular and due form and time as required by law, and that the total indebtedness of said School District, including this Bond, and the series of which it forms a part, does not exceed any constitutional or statutory limitation; and that due provision has been made for the collection of an annual tax sufficient to pay the interest on this Bond as it falls due and also to constitute a sinking fund for the payment of the principal hereof at maturity.

IN WITNESS WHEREOF, said School District has caused this Bond to be signed by the manual or facsimile signature of the President of the Board of Education, attested by the manual or facsimile signature of the Clerk and sealed with a manual or facsimile seal of the School District this 1st day of July, 2025.

(SEAL)

_____
President, Board of Education

ATTEST:

_____
Clerk, Board of Education

AUTHENTICATION CERTIFICATE

This Bond is one of the Bonds of the issue described in the Transcript of Proceedings prepared for this Bond issue, and is one of the Combined Purpose General Obligation Bonds, Taxable Series 2025 of Independent School District Number 1 of Stephens County, Oklahoma.

Date of Registration and Authentication

UMB Bank, N.A.

_____

_____
Authorized Officer

STATE OF OKLAHOMA)
)SS
COUNTY OF STEPHENS)

We, the undersigned, District Attorney and County Clerk, respectively, of said County, in said State, in which the within named District is situated, hereby certify that the within Bond is one of a series of Bonds issued by the within named District pursuant to law, and that the entire issue of said Bonds is within the debt limit imposed upon said District by the Constitution and laws of the State of Oklahoma.

WITNESS our respective official hands and the seal of said County this _____ day of _____, 2025.

_____
County Clerk, Stephens County

_____
District Attorney, District Number 6

FORM OF ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ the within Bond and does hereby irrevocably constitute and appoint _____ attorney to transfer such Bond on the books kept for registration and transfer of the within Bond, with full power of substitution in the premises.

Dated:_____

_____
Signature guaranteed by:

In the presence of:

_____

_____

LEGAL OPINION

STATE OF OKLAHOMA)
)SS
COUNTY OF STEPHENS)

I, the undersigned, the duly qualified and acting Treasurer of the within named School District in said County and State, hereby certify that I have duly registered the within Bond in my office on this _____ day of _____, 2025.

WITNESS my hand the date above written.

_____
Treasurer

STATE OF OKLAHOMA
OFFICE OF THE ATTORNEY GENERAL
BOND DEPARTMENT _____, 2025

I HEREBY CERTIFY that I have examined a certified copy of the record of proceedings taken preliminary to and in the issuance of the within Bond; that such proceedings and such Bond show lawful authority for the issue and are in accordance with the forms and method of procedure prescribed and provided by me for the issuance of bonds of like kind and that said Bond is a valid and binding obligation according to its tenor and terms, and, under the provisions of Title 62, Oklahoma Statutes 2021, Sections 11, 13 and 14, as amended, requiring the certificate of the Bond Commissioner of the State of Oklahoma thereon, is incontestable in any court in the State of Oklahoma unless suit thereon shall be brought in a court having jurisdiction of the same within thirty days from the date of this approval of said Bond appearing in the caption hereto.

_____
Attorney General, *Ex-Officio*
Bond Commissioner of the State of Oklahoma

SECTION 3. That each of said Bonds shall be signed by the manual or facsimile signature of the President of the Board of Education, have the corporate seal of said School District affixed thereto in manual or facsimile form, and be attested by the manual or facsimile signature of the Clerk of the Board of Education; that said officers are hereby authorized and directed to cause said Bonds to be prepared and to execute the same for and on behalf of said Board; have the same registered by the Treasurer of said School District, endorsed by the District Attorney(s) and County Clerk(s) and presented to the Attorney General, *Ex Officio* Bond Commissioner, together with a certified transcript of all proceedings had in connection with their issuance, for his/her approval and endorsement; that thereafter said Bonds shall be delivered to the purchasers, upon payment of the purchase price thereof, which shall not be less than par and accrued interest. The proceeds derived from the sale of said Bonds shall be placed in two separate special funds designated Building and Equipment Project Account and Transportation Equipment Project Account (or names of similar import), with respective deposits to the Accounts for such purposes in the amounts of $2,344,000 and $181,000, less pro rata portions of the costs of issuance, and with said proceeds to be used solely for the purpose of providing funds for the purposes set out in the Bond in Section 2 hereof. The School District certifies and covenants that the proceeds of the Bonds will be used to acquire tangible property under Article 10, Section 26 of the Oklahoma Constitution, and that none of the proceeds of the Bonds described herein will be used to pay interest on any lease, lease-purchase contract, lease purchase installments or other obligations, nor will Bond proceeds be used in violation of applicable provisions of the Oklahoma Constitution and laws. The contracts attached hereto between the School District and the Financial Advisor, Bond Counsel, and Paying Agent Bank, respectively, are hereby ratified and confirmed for fiscal year 2024/2025 and for fiscal year 2025/2026.

SECTION 4. Whenever any registered Bond or Bonds shall be exchanged for another registered Bond or Bonds of different denomination, the Paying Agent/Registrar shall cancel the Bond or Bonds surrendered in such exchange on the face thereof and on the Registration Record. If the supply of registered Bonds for making exchanges shall have been exhausted, the Paying Agent/Registrar shall cause additional registered Bonds to be prepared, at the expense of the School District. The School District covenants that upon request of the Paying Agent/Registrar, its appropriate officers promptly will execute such additional registered Bonds on behalf of the School District.

SECTION 5. The Paying Agent/Registrar for all registered Bonds issued pursuant to this Resolution shall maintain a Registration Record for the purpose of registering the name and address of the Registered Holder of each registered Bond. The Paying Agent/Registrar will keep the Registration Record open for registrations during its business hours. In the event of a change of Paying Agent/Registrar, notice thereof shall be mailed, registered or certified United States Mail, postage prepaid, to the Registered Holder of each registered Bond. The name and address of the Registered Holder as the same appears on the Registration Record shall be conclusive evidence to all persons and for all purposes whatsoever and no person other than the Registered Holder shown on the Registration Record shall be entitled to any right or benefit in relation to the Bond so registered; provided, that the foregoing shall not apply to any successor by operation of law of such Registered Holder. Registered Bonds shall be transferrable only upon delivery of such Bonds to the Paying Agent/Registrar, duly endorsed or accompanied by a written instrument of transfer in form satisfactory to the Paying Agent/Registrar, executed by the Registered Holder thereof or his/her attorney duly authorized in writing, and such transfer registered on the Registration Record.

If the Form of Assignment of such Bonds is exhausted such Registered Bonds delivered to the Paying Agent/Registrar for registration of transfer shall be canceled by the Paying Agent/Registrar on the face thereof and the Paying Agent/Registrar shall authenticate and deliver to the transferee Bonds in aggregate principal amount equal to the unpaid principal of the surrendered Bonds in new registered Bonds, in denominations of $1,000.00 or integral multiples thereof except one Bond may be in an amount so as to complete the issue. The Paying Agent/Registrar shall not be obligated to make such transfer after the fifteenth (15th) day of the month preceding any interest payment date until after said latter date. The Record Date for the Bonds shall be the 15th day, whether or not such is a business day, of the calendar month preceding each interest payment date on the Bonds.

SECTION 6. There is hereby created and established a system of registration for uncertificated registered public obligations with respect to the Bonds as provided in the Registered Public Obligations Act of Oklahoma, Title 62 Oklahoma Statutes, Section 582(13)(b), whereby books shall be maintained on behalf of the School District by the Depository Trust Company, New York, New York, for the purpose of registration of transfer of the uncertificated registered public obligations with respect to the Bonds, which specify the persons entitled to the Bonds and the rights evidenced thereby shall be registered upon such books, and the President and Clerk (or in their absence or incapacity, the Vice-President and Deputy Clerk, respectively) are hereby authorized and directed to execute such documents and instruments as may be required to implement the foregoing system of registration.

SECTION 7. That beginning in the year 2026, a continuing annual tax sufficient to pay the interest on said Bonds when due and for the purpose of providing a sinking fund with which to pay the principal of said Bonds when due shall be and is hereby ordered levied upon all taxable property of said School District in addition to all other taxes, said sinking fund to be designated "Combined Purpose General Obligation Bonds, Taxable Series 2025 Sinking Fund." Said tax shall be and is hereby ordered certified, levied and extended upon the tax rolls and collected by the same officers in the same manner and at the same time as the taxes for general purposes in each of said years are certified, levied, extended and collected; that all funds derived from said tax shall be placed in said sinking fund, which, together with all interest collected on same shall be irrevocably pledged to the payment of the interest on and principal of said Bonds when and as the same fall due.

SECTION 8. The Continuing Disclosure Agreement and Official Statement, forms of which are provided herewith and incorporated herein by reference, are hereby approved and the President and Clerk (or in their absence or incapacity, the Vice President and Deputy Clerk, respectively) are authorized to execute the Continuing Disclosure Agreement and the President or Vice President is authorized to sign the Official Statement for and on behalf of the School District.

A Continuing Disclosure Agreement, as a material inducement to the Purchaser(s) of the Bonds, in substantially the form of the draft thereof presented at the meeting at which this Resolution is adopted and to be dated the date of initial delivery of the Bonds, is hereby authorized to be executed and delivered by the President and Clerk (or in their absence or incapacity, the Vice President and Deputy Clerk, respectively). The School District hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Agreement. Notwithstanding any other provision of this Resolution, failure of the School District to comply

with the Continuing Disclosure Agreement shall not be considered an event of default on the Bonds; however, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the School District to comply with its obligations under this Section. "Continuing Disclosure Agreement" shall mean that certain Continuing Disclosure Agreement executed by the School District and dated the date of issuance and delivery of the Bonds, as originally executed and as it may be amended from time to time in accordance with the terms thereof.

The School District hereby covenants and agrees for the benefit of the Bondholders to provide annual financial information on the School District in accordance with the Continuing Disclosure Agreement and to provide, in a timely manner, notice of events specified in paragraph (b)(5)(i)(C) of Rule 15c2-12 promulgated by the Securities and Exchange Commission. The annual financial information and any notices of material events will be provided by the School District to the Municipal Securities Rulemaking Board via the Electronic Municipal Market Access System ("EMMA") @ www.emma.msrb.org.

The School District authorizes the use of the Official Statement in connection with the sale of the Bonds by the purchasers thereof.

SECTION 9. The President, Vice President, Superintendent, Treasurer, Chief Financial Officer, Board Clerk or Deputy Clerk are hereby authorized and directed to execute, separately or jointly, and deliver such documents and take such other action as may be necessary or appropriate in order to effectuate the issuance, execution and delivery of the Bonds, including specifically, but not limited to, the Bond forms, tax or tax compliance documents, closing certificates, continuing disclosure or other security or securities-related documents, disbursement orders, or any other letter, representation or certification otherwise necessary and attendant to the issuance and delivery of the Bonds.

[Remainder of Page Left Blank Intentionally]

ADOPTED AND APPROVED THIS 10TH DAY OF JUNE, 2025.

(SEAL)

_____
President, Board of Education

ATTEST:

_____
Clerk, Board of Education

STATE OF OKLAHOMA)
)
COUNTY OF STEPHENS)

I, the undersigned, the duly qualified and acting Clerk of the Board of Education of Independent School District Number 1 of Stephens County, Oklahoma, hereby certify that the foregoing is a true and complete copy of a Resolution authorizing the issuance of Bonds for the purpose therein set out, adopted by said Board and transcript of proceedings of said Board at a regular meeting thereof held on the date therein set out, insofar as the same relates to the sale of Bonds therein described as the same appears of record in my office.

I further certify that attached hereto is a true and complete copy of the Notice of the schedule of regular meetings of the governing body of the Board of Education of Independent School District Number 1 of Stephens County, Oklahoma for the calendar year 2025 having been given in writing to the County Clerk of Stephens County, Oklahoma at 10:09 o'clock a.m. on the 13th day of November, 2024, and the public notice of this meeting, setting forth the date, time, place and agenda was posted at ___ o'clock __.m. on the ___ day of June, 2025, by posting on the School District's Internet website (www.duncanps.org) the date, time, place and agenda for the meeting in accordance with Title 25, Oklahoma Statutes, Section 311.1, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act (as attached hereto). Further, as required by Title 25 Oklahoma Statutes § 311A(9)(a)(1), the School District made the notice of a public meeting available to the public in the principal office of the public body (1706 West Spruce, Duncan, Oklahoma, 73533) during normal business hours at least twenty–four (24) hours prior to the meeting.

WITNESS my hand and official seal this 10th day of June, 2025.

(SEAL)

_____
Clerk, Board of Education

BOARD APPROVED

JUN 10 2025

ITEM # 6

MINUTES AND RESOLUTION AUTHORIZING ISSUANCE OF 2025 BONDS

PURSUANT TO NOTICE GIVEN UNDER THE OPEN MEETING ACT, THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 1 OF STEPHENS COUNTY, STATE OF OKLAHOMA (THE "SCHOOL DISTRICT"), MET IN REGULAR SESSION IN THE BOARD ROOM AT THE DUNCAN PUBLIC SCHOOLS ADMINISTRATION OFFICE, 1706 WEST SPRUCE, DUNCAN, OKLAHOMA, 73533, IN SAID SCHOOL DISTRICT ON THE 10TH DAY OF JUNE, 2025, AT 6:00 P.M.

PRESENT: Buckholts, Davis, Lolar, and Neal.

ABSENT: Schreckengost

Notice of the schedule of regular meetings of the School District for the calendar year 2025 was given in writing to the County Clerk of Stephens County, Oklahoma at 10:09 o'clock a.m. on the 13th day of November, 2024, and public notice of this meeting, setting forth the date, time, place and agenda was posted at 4 o'clock P.m. on the 9th day of June, 2025, by posting on the School District's Internet website (www.duncanps.org) the date, time, place and agenda for the meeting in accordance with Title 25, Oklahoma Statutes, Section 311.1, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act (as attached hereto). Further, as required by Title 25 Oklahoma Statutes § 311A(9)(a)(1), the School District made the notice of a public meeting available to the public in the principal office of the public body (1706 West Spruce, Duncan, Oklahoma, 73533) during normal business hours at least twenty–four (24) hours prior to the meeting.

(OTHER PROCEEDINGS)

Thereupon, the President introduced a Resolution, which was read by title by the Clerk and upon motion by Davis, seconded by Lolar, said Resolution was adopted by the following vote:

AYE: Buckholts, Davis, Lolar, and Neal

NAY: /

Absent: Schreckengost

Said Resolution was thereupon signed by the President or Vice President, attested by the Clerk or Deputy Clerk, sealed with the seal of said School District and is as follows:

[Resolution Begins on Next Page]

RESOLUTION

A RESOLUTION PROVIDING FOR THE ISSUANCE OF COMBINED PURPOSE GENERAL OBLIGATION BONDS, TAXABLE SERIES 2025 IN THE SUM OF $2,525,000 BY INDEPENDENT SCHOOL DISTRICT NUMBER 1 OF STEPHENS COUNTY, OKLAHOMA, AUTHORIZED AT AN ELECTION DULY CALLED AND HELD FOR SUCH PURPOSE; PRESCRIBING FORM OF BONDS; PROVIDING FOR REGISTRATION THEREOF; PROVIDING FOR LEVY OF AN ANNUAL TAX FOR THE PAYMENT OF PRINCIPAL AND INTEREST ON THE SAME AND FIXING OTHER DETAILS OF THE ISSUE; APPROVING THE FORMS OF A CONTINUING DISCLOSURE AGREEMENT AND AN OFFICIAL STATEMENT; AND AUTHORIZING EXECUTIONS AND ACTIONS NECESSARY FOR THE ISSUANCE AND DELIVERY OF THE BONDS.

WHEREAS, on the 25th day of August, 2020, pursuant to notice duly given, an election was held in Independent School District Number 1 of Stephens County, Oklahoma, for the purpose of submitting to the registered qualified electors of such School District as Proposition No. 1, the question of the issuance of the bonds for said School District in the sum of $25,775,000 to provide funds for the purpose of acquiring, constructing, equipping, repairing and remodeling school buildings, acquiring school furniture, fixtures and equipment and acquiring and improving school sites; or in the alternative to acquire all or a distinct portion of such property pursuant to a lease purchase arrangement (the "Building and Equipment Bonds"); and

WHEREAS, as shown by the Official Certificate of Votes by the County Election Board of Stephens County, Oklahoma, at said election there were cast on Proposition No. 1 by the registered, qualified electors of said School District 3,475 votes, which 2,477 were in favor of and 998 were against the issuance of said Building and Equipment Bonds; and

WHEREAS, a lawful majority of the registered, qualified voters voting on Proposition No. 1 cast their ballots in favor of the issuance of said Building and Equipment Bonds, as certified by the Stephens County Election Board, and the issuance thereof has been duly authorized; and

WHEREAS, on the 25th day of August, 2020, pursuant to notice duly given, an election was held in Independent School District Number 1 of Stephens County, Oklahoma, for the purpose of submitting to the registered qualified electors of such District as Proposition No. 2, the question of the issuance of the bonds for said School District in the sum of $2,000,000 to provide funds for the purpose of acquiring transportation equipment; or in the alternative to acquire all or a distinct portion of such property pursuant to a lease purchase arrangement (the "Transportation Equipment Bonds"); and

WHEREAS, as shown by the Official Certificate of Votes by the County Election Board of Stephens County, Oklahoma, at said election there were cast on Proposition No. 2 by the registered, qualified electors of said School District 3,529 votes, which 2,509 were in favor of and 1,020 were against the issuance of said Transportation Equipment Bonds; and

WHEREAS, a lawful majority of the registered, qualified voters voting on Proposition No. 2 cast their ballots in favor of the issuance of said Transportation Equipment Bonds, as certified by the Stephens County Election Board, and the issuance thereof has been duly authorized; and

WHEREAS, the Board of Education of the School District previously issued $2,325,000 of Building and Equipment Bonds and $200,000 of Transportation Bonds as part of its $2,525,000 Combined Purpose General Obligation Bonds, Series 2020 dated November 1, 2020; and

WHEREAS, the Board of Education of the School District previously issued $2,345,000 of Building and Equipment Bonds and $180,000 of Transportation Bonds as part of its $2,525,000 Combined Purpose General Obligation Bonds, Series 2021 dated July 1, 2021; and

WHEREAS, the Board of Education of the School District previously issued $2,345,000 of Building and Equipment Bonds and $180,000 of Transportation Bonds as part of its $2,525,000 Combined Purpose General Obligation Bonds, Series 2022 dated July 1, 2022; and

WHEREAS, the Board of Education of the School District previously issued $2,344,000 of Building and Equipment Bonds and $181,000 of Transportation Bonds as part of its $2,525,000 Combined Purpose General Obligation Bonds, Series 2023 dated July 1, 2023; and

WHEREAS, the Board of Education of the School District previously issued $2,344,000 of Building and Equipment Bonds and $181,000 of Transportation Bonds as part of its $2,525,000 Combined Purpose General Obligation Bonds, Series 2024 dated July 1, 2024; and

WHEREAS, there is currently authorized, yet unissued, $14,077,000 of Building and Equipment Bonds (Proposition No. 1); and

WHEREAS, there is currently authorized, yet unissued, $1,078,000 of Transportation Equipment Bonds (Proposition No. 2); and

WHEREAS, it is deemed advisable by the Board of Education of said School District at this time to issue an aggregate principal amount of $2,344,000 of Building and Equipment Bonds (Proposition No. 1) to finance a portion of the Building and Equipment Bond projects; and

WHEREAS, it is deemed advisable by the Board of Education of said School District at this time to issue an aggregate principal amount of $181,000 of Transportation Equipment Bonds (Proposition No. 2) to finance a portion of the Transportation Equipment Bond projects; and

WHEREAS, it is deemed advisable by the Board of Education of said School District to issue all of said bonds as a combined issue of bonds as authorized by Title 62, Oklahoma Statutes 2021, Sections 353 and 354, as amended.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF INDEPENDENT SCHOOL DISTRICT NUMBER 1 OF STEPHENS COUNTY, OKLAHOMA:

SECTION 1. That pursuant to Title 62, Oklahoma Statutes 2021, Sections 353 and 354, as amended, with respect to the August 25, 2020, election authorization, the $2,344,000 Building and Equipment Bonds and $181,000 Transportation Equipment Bonds of said School District are hereby combined for purposes of sale and ordered and directed to be issued in accordance with the form as hereinafter set out, in the aggregate amount of Two Million Five Hundred Twenty Five Thousand Dollars ($2,525,000) which said Bonds shall be designated "Combined Purpose General Obligation Bonds, Taxable Series 2025", shall be dated July 1, 2025, and shall become due and payable and bear interest from their date until paid as follows:

$2,525,000 maturing on July 1, 2027 at __% percent 4.745500%

Such interest payable on the 1st day of July, 2027. The Bonds are issuable as registered Bonds in denominations of $1,000.00 or integral multiples thereof, provided when a book entry system is utilized, the Bonds may be represented by one Bond for each maturity of Bonds.

SECTION 2. That each of said Bonds and the endorsements and certificates thereon shall be in substantially the following form:

UNITED STATES OF AMERICA
STATE OF OKLAHOMA

INDEPENDENT SCHOOL DISTRICT NO. 1
OF STEPHENS COUNTY, OKLAHOMA

COMBINED PURPOSE GENERAL OBLIGATION BOND, TAXABLE SERIES 2025

NO. _____ $_____

INTEREST RATE:	MATURITY DATE:	DATED DATE:	CUSIP:
_____%	July 1, 20__	July 1, 2025	_____

KNOW ALL PERSONS BY THESE PRESENTS: That Independent School District Number 1 of Stephens County, Oklahoma, a body corporate, hereby acknowledges itself indebted to and for value received, promises to pay the principal amount set forth above to the person named below:

_____

or registered assigns (hereinafter called the "Registered Holder"), for the bond number set forth above, together with interest thereon at the rate specified hereon, from the date hereof until paid, payable on July 1, 2027.

The principal of and interest on this Bond are payable in lawful money of the United States of America which, at the time of payment, shall be legal tender for the payment of public and private debts. Payments of interest hereon shall be paid by check of UMB Bank, N.A., Oklahoma City, Oklahoma, as Paying Agent/Registrar (herein called the "Bank") payable to the order of the Registered Holder and mailed to the address shown in the Registration Record on or before the date on which each such payment is due. Payment of principal of this Bond shall be payable only upon surrender of this Bond to the Bank.

THE FULL FAITH, CREDIT, AND RESOURCES of said District are hereby irrevocably pledged to the payment of this Bond.

THIS BOND is one of an issue of like date and tenor, except as to date of maturity, rate of interest and denomination, totaling the principal sum of Two Million Five Hundred Twenty Five Thousand Dollars ($2,525,000) and is issued for the purpose of (i) acquiring, constructing, equipping, repairing and remodeling school buildings, acquiring school furniture, fixtures and equipment and acquiring and improving school sites ($2,344,000), as described in a Resolution calling the election approved by the Board of Education of the District on February 4, 2020, and (ii) acquiring transportation equipment ($181,000), as described in a Resolution calling the election approved by the Board of Education of the District on February 4, 2020, all within and for the benefit of the School District under Section 26, Article 10, of the Oklahoma Constitution, and Title 70, Article XV, Oklahoma Statutes 2021, and other statutes of the State supplementary and amendatory thereto.

The Bonds are <u>not</u> subject to optional redemption prior to maturity.

No person shall be entitled to any right or benefit provided in this Bond unless the name of such person is registered by the Bank as the Registrar of the School District on the Registration Record. This Bond shall be transferable only upon delivery of this Bond to the Registrar, duly endorsed or accompanied by a written instrument of transfer in form satisfactory to the Bank, duly executed by the Registered Holder hereof or his/her attorney duly authorized in writing, and such transfer is registered on the Registration Record. The Registrar shall not be required to make such transfer after the fifteenth (15th) day of the month preceding any interest payment date until after said latter date. The name of the Registered Holder endorsed hereon shall be deemed the correct name of the owner of this Bond for all purposes whatsoever. The Registrar will keep the Registration Record open for registration of ownership of registered Bonds during its business hours. In the event of a change of Registrar for any reason, notice thereof shall be mailed, by registered or certified United States Mail, postage prepaid, to the Registered Holder at the address shown in the Registration Record, and such notice shall be effective on the date of mailing and sufficient as to all persons.

The Registered Holder of this Bond, upon request in writing pursuant to the book-entry-only system or if no longer in effect by surrender of this Bond to the Registrar prior to payment of the entire amount of principal hereof, shall be entitled to be issued, in exchange for this Bond, Bonds in aggregate principal amount equal to the unpaid principal of this Bond in registered Bonds identical herewith except as to respective denominations, in denominations of $1,000.00 or integral multiples thereof except one denomination may be in such amount as needed to complete the issue.

IT IS HEREBY CERTIFIED AND RECITED that all acts, conditions and things required to be done, precedent to and in the issuance of this Bond have been properly done, happened and been performed in regular and due form and time as required by law, and that the total indebtedness of said School District, including this Bond, and the series of which it forms a part, does not exceed any constitutional or statutory limitation; and that due provision has been made for the collection of an annual tax sufficient to pay the interest on this Bond as it falls due and also to constitute a sinking fund for the payment of the principal hereof at maturity.

IN WITNESS WHEREOF, said School District has caused this Bond to be signed by the manual or facsimile signature of the President of the Board of Education, attested by the manual or facsimile signature of the Clerk and sealed with a manual or facsimile seal of the School District this 1st day of July, 2025.

(SEAL)

Independent School District No. 1 Official SEAL Stephens County, Oklahoma

ATTEST:

Clerk, Board of Education

President, Board of Education

AUTHENTICATION CERTIFICATE

This Bond is one of the Bonds of the issue described in the Transcript of Proceedings prepared for this Bond issue, and is one of the Combined Purpose General Obligation Bonds, Taxable Series 2025 of Independent School District Number 1 of Stephens County, Oklahoma.

Date of Registration
and Authentication

UMB Bank, N.A.

_____

_____
Authorized Officer

STATE OF OKLAHOMA)
)SS
COUNTY OF STEPHENS)

We, the undersigned, District Attorney and County Clerk, respectively, of said County, in said State, in which the within named District is situated, hereby certify that the within Bond is one of a series of Bonds issued by the within named District pursuant to law, and that the entire issue of said Bonds is within the debt limit imposed upon said District by the Constitution and laws of the State of Oklahoma.

WITNESS our respective official hands and the seal of said County this _____ day of _____, 2025.

_____
County Clerk, Stephens County

_____
District Attorney, District Number 6

FORM OF ASSIGNMENT

For value received, the undersigned hereby sells, assigns and transfers unto _____ the within Bond and does hereby irrevocably constitute and appoint _____ attorney to transfer such Bond on the books kept for registration and transfer of the within Bond, with full power of substitution in the premises.

Dated:_____

_____
Signature guaranteed by:

In the presence of:

_____

_____

LEGAL OPINION

STATE OF OKLAHOMA)
)SS
COUNTY OF STEPHENS)

I, the undersigned, the duly qualified and acting Treasurer of the within named School District in said County and State, hereby certify that I have duly registered the within Bond in my office on this _____ day of _____, 2025.

WITNESS my hand the date above written.

_____
Treasurer

STATE OF OKLAHOMA
OFFICE OF THE ATTORNEY GENERAL
BOND DEPARTMENT

_____, 2025

I HEREBY CERTIFY that I have examined a certified copy of the record of proceedings taken preliminary to and in the issuance of the within Bond; that such proceedings and such Bond show lawful authority for the issue and are in accordance with the forms and method of procedure prescribed and provided by me for the issuance of bonds of like kind and that said Bond is a valid and binding obligation according to its tenor and terms, and, under the provisions of Title 62, Oklahoma Statutes 2021, Sections 11, 13 and 14, as amended, requiring the certificate of the Bond Commissioner of the State of Oklahoma thereon, is incontestable in any court in the State of Oklahoma unless suit thereon shall be brought in a court having jurisdiction of the same within thirty days from the date of this approval of said Bond appearing in the caption hereto.

_____
Attorney General, *Ex-Officio*
Bond Commissioner of the State of Oklahoma

SECTION 3. That each of said Bonds shall be signed by the manual or facsimile signature of the President of the Board of Education, have the corporate seal of said School District affixed thereto in manual or facsimile form, and be attested by the manual or facsimile signature of the Clerk of the Board of Education; that said officers are hereby authorized and directed to cause said Bonds to be prepared and to execute the same for and on behalf of said Board; have the same registered by the Treasurer of said School District, endorsed by the District Attorney(s) and County Clerk(s) and presented to the Attorney General, *Ex Officio* Bond Commissioner, together with a certified transcript of all proceedings had in connection with their issuance, for his/her approval and endorsement; that thereafter said Bonds shall be delivered to the purchasers, upon payment of the purchase price thereof, which shall not be less than par and accrued interest. The proceeds derived from the sale of said Bonds shall be placed in two separate special funds designated Building and Equipment Project Account and Transportation Equipment Project Account (or names of similar import), with respective deposits to the Accounts for such purposes in the amounts of $2,344,000 and $181,000, less pro rata portions of the costs of issuance, and with said proceeds to be used solely for the purpose of providing funds for the purposes set out in the Bond in Section 2 hereof. The School District certifies and covenants that the proceeds of the Bonds will be used to acquire tangible property under Article 10, Section 26 of the Oklahoma Constitution, and that none of the proceeds of the Bonds described herein will be used to pay interest on any lease, lease-purchase contract, lease purchase installments or other obligations, nor will Bond proceeds be used in violation of applicable provisions of the Oklahoma Constitution and laws. The contracts attached hereto between the School District and the Financial Advisor, Bond Counsel, and Paying Agent Bank, respectively, are hereby ratified and confirmed for fiscal year 2024/2025 and for fiscal year 2025/2026.

SECTION 4. Whenever any registered Bond or Bonds shall be exchanged for another registered Bond or Bonds of different denomination, the Paying Agent/Registrar shall cancel the Bond or Bonds surrendered in such exchange on the face thereof and on the Registration Record. If the supply of registered Bonds for making exchanges shall have been exhausted, the Paying Agent/Registrar shall cause additional registered Bonds to be prepared, at the expense of the School District. The School District covenants that upon request of the Paying Agent/Registrar, its appropriate officers promptly will execute such additional registered Bonds on behalf of the School District.

SECTION 5. The Paying Agent/Registrar for all registered Bonds issued pursuant to this Resolution shall maintain a Registration Record for the purpose of registering the name and address of the Registered Holder of each registered Bond. The Paying Agent/Registrar will keep the Registration Record open for registrations during its business hours. In the event of a change of Paying Agent/Registrar, notice thereof shall be mailed, registered or certified United States Mail, postage prepaid, to the Registered Holder of each registered Bond. The name and address of the Registered Holder as the same appears on the Registration Record shall be conclusive evidence to all persons and for all purposes whatsoever and no person other than the Registered Holder shown on the Registration Record shall be entitled to any right or benefit in relation to the Bond so registered; provided, that the foregoing shall not apply to any successor by operation of law of such Registered Holder. Registered Bonds shall be transferrable only upon delivery of such Bonds to the Paying Agent/Registrar, duly endorsed or accompanied by a written instrument of transfer in form satisfactory to the Paying Agent/Registrar, executed by the Registered Holder thereof or his/her attorney duly authorized in writing, and such transfer registered on the

Registration Record. If the Form of Assignment of such Bonds is exhausted such Registered Bonds delivered to the Paying Agent/Registrar for registration of transfer shall be canceled by the Paying Agent/Registrar on the face thereof and the Paying Agent/Registrar shall authenticate and deliver to the transferee Bonds in aggregate principal amount equal to the unpaid principal of the surrendered Bonds in new registered Bonds, in denominations of $1,000.00 or integral multiples thereof except one Bond may be in an amount so as to complete the issue. The Paying Agent/Registrar shall not be obligated to make such transfer after the fifteenth (15th) day of the month preceding any interest payment date until after said latter date. The Record Date for the Bonds shall be the 15th day, whether or not such is a business day, of the calendar month preceding each interest payment date on the Bonds.

SECTION 6. There is hereby created and established a system of registration for uncertificated registered public obligations with respect to the Bonds as provided in the Registered Public Obligations Act of Oklahoma, Title 62 Oklahoma Statutes, Section 582(13)(b), whereby books shall be maintained on behalf of the School District by the Depository Trust Company, New York, New York, for the purpose of registration of transfer of the uncertificated registered public obligations with respect to the Bonds, which specify the persons entitled to the Bonds and the rights evidenced thereby shall be registered upon such books, and the President and Clerk (or in their absence or incapacity, the Vice-President and Deputy Clerk, respectively) are hereby authorized and directed to execute such documents and instruments as may be required to implement the foregoing system of registration.

SECTION 7. That beginning in the year 2026, a continuing annual tax sufficient to pay the interest on said Bonds when due and for the purpose of providing a sinking fund with which to pay the principal of said Bonds when due shall be and is hereby ordered levied upon all taxable property of said School District in addition to all other taxes, said sinking fund to be designated "Combined Purpose General Obligation Bonds, Taxable Series 2025 Sinking Fund." Said tax shall be and is hereby ordered certified, levied and extended upon the tax rolls and collected by the same officers in the same manner and at the same time as the taxes for general purposes in each of said years are certified, levied, extended and collected; that all funds derived from said tax shall be placed in said sinking fund, which, together with all interest collected on same shall be irrevocably pledged to the payment of the interest on and principal of said Bonds when and as the same fall due.

SECTION 8. The Continuing Disclosure Agreement and Official Statement, forms of which are provided herewith and incorporated herein by reference, are hereby approved and the President and Clerk (or in their absence or incapacity, the Vice President and Deputy Clerk, respectively) are authorized to execute the Continuing Disclosure Agreement and the President or Vice President is authorized to sign the Official Statement for and on behalf of the School District.

A Continuing Disclosure Agreement, as a material inducement to the Purchaser(s) of the Bonds, in substantially the form of the draft thereof presented at the meeting at which this Resolution is adopted and to be dated the date of initial delivery of the Bonds, is hereby authorized to be executed and delivered by the President and Clerk (or in their absence or incapacity, the Vice President and Deputy Clerk, respectively). The School District hereby covenants and agrees that it will comply with and carry out all of the provisions of the Continuing Disclosure Agreement. Notwithstanding any other provision of this Resolution,

failure of the School District to comply with the Continuing Disclosure Agreement shall not be considered an event of default on the Bonds; however, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandate or specific performance by court order, to cause the School District to comply with its obligations under this Section. "Continuing Disclosure Agreement" shall mean that certain Continuing Disclosure Agreement executed by the School District and dated the date of issuance and delivery of the Bonds, as originally executed and as it may be amended from time to time in accordance with the terms thereof.

The School District hereby covenants and agrees for the benefit of the Bondholders to provide annual financial information on the School District in accordance with the Continuing Disclosure Agreement and to provide, in a timely manner, notice of events specified in paragraph (b)(5)(i)(C) of Rule 15c2-12 promulgated by the Securities and Exchange Commission. The annual financial information and any notices of material events will be provided by the School District to the Municipal Securities Rulemaking Board via the Electronic Municipal Market Access System ("EMMA") @ www.emma.msrb.org.

The School District authorizes the use of the Official Statement in connection with the sale of the Bonds by the purchasers thereof.

SECTION 9. The President, Vice President, Superintendent, Treasurer, Chief Financial Officer, Board Clerk or Deputy Clerk are hereby authorized and directed to execute, separately or jointly, and deliver such documents and take such other action as may be necessary or appropriate in order to effectuate the issuance, execution and delivery of the Bonds, including specifically, but not limited to, the Bond forms, tax or tax compliance documents, closing certificates, continuing disclosure or other security or securities-related documents, disbursement orders, or any other letter, representation or certification otherwise necessary and attendant to the issuance and delivery of the Bonds.

[Remainder of Page Left Blank Intentionally]

ADOPTED AND APPROVED THIS 10TH DAY OF JUNE, 2025.

(SEAL)

ATTEST:

Clerk, Board of Education

President, Board of Education

STATE OF OKLAHOMA)
)
COUNTY OF STEPHENS)

I, the undersigned, the duly qualified and acting Clerk of the Board of Education of Independent School District Number 1 of Stephens County, Oklahoma, hereby certify that the foregoing is a true and complete copy of a Resolution authorizing the issuance of Bonds for the purpose therein set out, adopted by said Board and transcript of proceedings of said Board at a regular meeting thereof held on the date therein set out, insofar as the same relates to the sale of Bonds therein described as the same appears of record in my office.

I further certify that attached hereto is a true and complete copy of the Notice of the schedule of regular meetings of the governing body of the Board of Education of Independent School District Number 1 of Stephens County, Oklahoma for the calendar year 2025 having been given in writing to the County Clerk of Stephens County, Oklahoma at 10:09 o'clock a.m. on the 13th day of November, 2024, and the public notice of this meeting, setting forth the date, time, place and agenda was posted at ___ o'clock __.m. on the ___ day of June, 2025, by posting on the School District's Internet website (www.duncanps.org) the date, time, place and agenda for the meeting in accordance with Title 25, Oklahoma Statutes, Section 311.1, being twenty-four (24) hours or more prior to this meeting, excluding Saturdays, Sundays and State designated legal holidays, all in compliance with the Oklahoma Open Meeting Act (as attached hereto). Further, as required by Title 25 Oklahoma Statutes § 311A(9)(a)(1), the School District made the notice of a public meeting available to the public in the principal office of the public body (1706 West Spruce, Duncan, Oklahoma, 73533) during normal business hours at least twenty–four (24) hours prior to the meeting.

WITNESS my hand and official seal this 10th day of June, 2025.

(SEAL) Official Independent School District No. 1 SEAL Stephens County, Oklahoma

Kelly Hendrix
Clerk, Board of Education

LEASE PURCHASE AGREEMENT

THIS LEASE PURCHASE AGREEMENT (the "Agreement"), is dated as of December 15, 2020, by and between **Stephens County Educational Facilities Authority**, as Lessor (the "Lessor"), and **Independent School District No. 1 of Stephens County, State of Oklahoma**, as Lessee (the "Lessee"), wherein the parties hereby agree as follows:

Section 1. Definitions. The following terms will have the meanings indicated below unless the context clearly requires otherwise:

"Agreement" means this Lease Purchase Agreement dated as of December 15, 2020, and any other schedule, exhibit or escrow agreement made a part hereof by the parties hereto, together with any amendments to this Agreement.

"Cancellation Event" means "Cancellation Event" as defined in Section 8 hereto.

"Casualty Loss" means "Casualty Loss" as defined in Section 26 of this Agreement.

"Code" means the Internal Revenue Code of 1986, as amended.

"Commencement Date" is the date when the term of this Agreement and Lessee's obligation to pay rent commences, which date will be the earlier of (i) the date on which the Property is accepted by Lessee in the manner described in Section 12, or (ii) the date on which sufficient moneys to purchase the Property are deposited for that purpose with an escrow agent.

"Contract" means any contract or contracts for the acquisition and/or installation of the Property.

"Development Agreement" means collectively that certain Development Agreement dated as of December 15, 2020, by and between the Lessor and the Lessee, as the same may be amended from time to time, which sets forth the duties, obligations, and responsibilities of each party in regard to the construction of the Project, and which Development Agreement is herein incorporated by reference.

"Escrow Agent" means BancFirst, Oklahoma City, Oklahoma.

"Escrow Agreement" means that certain Escrow and Paying Agent Agreement dated as of December 15, 2020, by and among the Lessee, the Lessor, and the Escrow Agent.

"Equipment" means the property designated as Equipment and described on the Property Schedule attached hereto as Exhibit A, as supplemented from time to time, and all replacements, substitutions, repairs, restorations, modifications, attachments, accessions, additions and improvements thereof or thereto.

"Event of Default" means an Event of Default described in Section 35.

"Ground Lease" shall mean that certain Ground Lease Agreement dated as of December 15, 2020, by and between Independent School District No. 1 of Stephens County, State of Oklahoma, as lessor, and the Stephens County Educational Facilities Authority, as lessee, pertaining to the Real Property upon which the Project components will be constructed and leased pursuant to this Agreement.

"Indenture" shall mean that certain Note Indenture dated as of December 1, 2020, by and between the Lessor and BancFirst, as Trustee Bank, authorizing the issuance of and securing the Note.

"Lease Term" means the Original Term and any Renewal Terms, but ending on the occurrence of the earliest event specified in Section 6.

"Lessee" means the entity described as such in the first paragraph of this Agreement, its successors and its assigns.

"Lessor" means the entity described as such in the first paragraph of this Agreement, its successors and its assigns.

"Maximum Term" means the Original Term and any Renewal Term ending on the last Payment Date set forth on the Payment Schedule.

"Net Proceeds" mean the amount remaining from the gross proceeds of any insurance claim or condemnation award after deducting all expenses (including attorneys' fees) incurred in the collection of such claim or award.

"Nonrenewal Event" means "Nonrenewal Event" as defined in Section 8 hereto.

"Note" shall mean that certain Lease Revenue Note, Series 2020 (Duncan Public Schools) dated December 15, 2020, and issued in the original principal amount of $11,280,000.00 by the Lessor for the purpose of acquiring this Agreement.

"Original Term" means the period from the Commencement Date until the end of the fiscal year of Lessee in effect at the Commencement Date.

"Payment" or "Payments" means the payment (individually) or payments (collectively) of "Acquisition Payments" or "Rental Payments" payable by Lessee pursuant to Section 9 and as reflected on Exhibit B.

"Payment Dates" means the dates set forth on the Payment Schedule on which Payments of acquisition payments or rental payments are due.

"Payment Schedule" means the schedule of Payments and Purchase Price set forth on Exhibit B.

"Project" means the costs of construction of and improvements to facilities of the Lessee along with acquisition and installation of equipment at various Lessee facilities.

"Property" means collectively the Real Property and the Equipment as set forth in Exhibit A attached hereto.

"Purchase Price" means the amount set forth on the Payment Schedule that Lessee may, at its option, pay to Lessor to purchase the Property. If there is no "Purchase Price" column set forth on the Payment Schedule, then the Purchase Price shall mean 100% of the outstanding acquisition payments amount of the collective remaining Payments. With respect an incremental purchase of the Property (as contemplated by Section 31 herein), the applicable portion of the Purchase Price shall reflect the

value of the portion of the Property to be purchased as set forth in the applicable Property Schedule attached hereto as Exhibit A.

"Real Property" means the property designated as Real Property and described as Tracts I-IV on the Property Schedule attached hereto as Exhibit A, as supplemented from time to time, and all replacements, substitutions, repairs, restorations, modifications, attachments, accessions, additions and improvements thereof or thereto.

"Renewal Term" means "Renewal Term" as defined in Section 8 hereto.

"Return Date" means the last day of the fiscal year for which appropriations were made for the Payments due under this Agreement if a Nonrenewal Event occurs or the effective date of the cancellation of this Agreement if a Cancellation Event occurs.

"State" means the State of Oklahoma.

"Tax Regulatory Agreement" means that certain Tax Regulatory Agreement of even date herewith as described in Section 3 herein.

"Trustee Bank" means BancFirst, Oklahoma City, Oklahoma.

"Vendor" means in the case of Equipment, any manufacturer(s) of the Equipment as well as the agents or dealers of the manufacturer(s) from whom Lessor purchased or is purchasing the Equipment listed on Exhibit A. In the case of improvements to the Real Property, the term "Vendor" shall mean the Contractors or Sub-Contractors providing labor and materials for the construction of the improvement.

Section 2. Representations and Covenants of Lessee. Lessee represents, warrants and covenants for the benefit of Lessor as follows:

(a) Lessee is a political subdivision of the State and has a substantial amount of one or more of the following sovereign powers: (i) the power to tax, (ii) the power of eminent domain, and (iii) police power.

(b) Lessee is authorized under the constitution and laws of the State to enter into this Agreement and the transaction contemplated hereby and to perform all of its obligations hereunder. Lessee has duly authorized the execution and delivery of this Agreement under the terms and provisions of the resolution of its Board of Education or by other appropriate official approval, and further represents, covenants and warrants that all requirements have been met and procedures have occurred in order to ensure the enforceability of this Agreement against Lessee, and that this Agreement is a legal, valid and binding obligation of Lessee, enforceable in accordance with its terms, except to the extent limited by bankruptcy, reorganization or other laws of general application relating to effecting the enforcement of creditors' rights in general.

(c) This Agreement constitutes the legal, valid and binding obligation of Lessee enforceable in accordance with its terms, except to the extent limited by applicable bankruptcy, insolvency, reorganization or other laws affecting creditors' rights generally.

(d) No event or condition that constitutes, or with the giving of notice or the lapse of time or both would constitute, an Event of Default exists at the Commencement Date.

(e) Lessee has, in accordance with the requirements of law, fully budgeted and appropriated sufficient funds for the current fiscal year to meet its financial obligations for the Original Term.

(f) Lessee has complied with such public bidding requirements as may be applicable to this Agreement and the acquisition by Lessee of the Property, including, without limitation the Public Competitive Bidding Act of 1974, Oklahoma Statute Title 61 Section 101, *et seq.*, as amended (the "Competitive Bidding Act").

(g) There is no action, suit, proceeding, inquiry or investigation, at law or in equity, before or by any court, public board or body, pending or threatened against or affecting Lessee, nor to the best knowledge of Lessee is there any basis therefor, wherein an unfavorable decision, ruling or finding would materially adversely affect the transactions contemplated by this Agreement or any other document, agreement or certificate which is used or contemplated for use in the consummation of the transactions contemplated by this Agreement or materially adversely affect the financial condition or properties of Lessee.

(h) All authorizations, consents and approvals of governmental bodies or agencies required in connection with the execution and delivery by Lessee of this Agreement or in connection with the carrying out by Lessee of its obligations hereunder have been obtained.

(i) The entering into and performance of this Agreement or any other document or agreement contemplated hereby to which Lessee is or is to be a party will not violate any judgment, order, law or regulation applicable to Lessee or result in any breach of, or constitute a default under, or result in the creation of any lien, charge, security interest of other encumbrance on any assets of Lessee or the Property pursuant to any indenture, mortgage, deed of trust, bank loan or credit agreement or other instrument to which Lessee is a party or by which it or its assets may be bound, except as herein provided.

(j) The Property described in this Agreement is essential to the function of Lessee or to the service Lessee provides to its citizens. Lessee has an immediate need for, and expects to make immediate use of, substantially all the Property, which need is not temporary or expected to diminish until the expiration of the Maximum Term of this Agreement.

(k) Lessee reasonably expects that it will use the proceeds of this Agreement as soon as practicable and with all reasonable dispatch for the purpose for which this Agreement has been entered into and in any event within three (3) years following the Commencement Date.

(l) Lessee has never failed to ratify or otherwise renew the initial term or any renewal term of any lease purchase, installment sale or other similar agreement through the maximum term of the agreement.

(m) The useful life of the Property will not be less than the Maximum Term.

(n) The application, statements and credit or financial information submitted by Lessee to Lessor are true and correct and made to induce Lessor to enter into this Agreement and the Escrow Agreement, and Lessee has experienced no material change in its financial condition since the date(s) of such information.

(o) Lessee has provided Lessor with audited financial statements through June 30, 2019. Lessee has experienced no material change in its financial condition since June 30, 2019.

(p) Lessee shall pay the excess (if any) of the actual costs of acquiring the Property under the Agreement over the amount deposited by Lessor in the escrow fund established under the Escrow Agreement and interest earnings thereon.

(q) Lessee represents that the estimated total costs of the Property will not be less than the total acquisition payments portion of the Payments.

(r) No part of the Property is located in a 100 year Flood Plain or in an identified "flood prone area," as defined pursuant to the Flood Disaster Protection Act of 1973, as amended, and in the event of such occurrence, Lessee shall provide Lessor a flood insurance policy in an amount equal to the lesser of the Purchase Price amount or the maximum amount of flood insurance available under the Flood Disaster Protection Act of 1973, as amended.

(s) (i) All construction contracts with Vendors with respect to the Project are, or shall be, awarded in accordance with the provisions of the Competitive Bidding Act, (ii) the general contractor for the Project is properly licensed and experienced in comparable projects, (iii) all construction contracts with Vendors exceeding $50,000.00 in amount awarded in connection with the Project are guaranteed fixed price contracts which meet the requirements contained in the Competitive Bidding Act, (iv) all Vendors in connection with the Project will provide bonds and/or irrevocable letters of credit in connection with its contract as required by the Competitive Bidding Act.

(t) Lessee, as an Independent school district, is a state or a duly organized and validly existing body corporate and politic and a political subdivision or agency thereof within the meaning of Section 103 of Code.

(u) Lessee is not in breach of or in default under any constitutional provision, applicable law or administrative rule or regulation of the State, the United States, or of any department, division, agency or instrumentality of either thereof or any applicable court or administrative decree or order, or any loan agreement, note, ordinance, resolution, indenture, contract, agreement or other instrument to which the Lessee is a party or to which the Lessee or any property or assets of the Lessee is otherwise subject or bound which in any material way, directly or indirectly, affects the Lessee's entering into this Agreement, or the validity thereof, the validity or adoption of the resolution authorizing Lessee to enter into this Agreement, the execution and delivery of this Agreement or other instruments contemplated thereby to which the Lessee is a party, and compliance with the provisions of each thereof will not conflict with or constitute a breach of or default under any constitutional provision, applicable law or administrative rule or regulation of the State, the United States, or of any department, division, agency or instrumentality of either thereof, or any applicable court or administrative decree or order, or any loan agreement, note, ordinance, resolution, indenture, contract,

agreement or other instrument to which the Lessee is a party or to which the Lessee or any of the property or assets of the Lessee is otherwise subject or bound.

(v) Lessee shall cause said books of record and account to be audited annually as of the close of each fiscal year by a firm of independent certified public accountants that holds a valid permit to practice as determined by the Oklahoma Accountancy Board and in accordance with Title 74, Oklahoma Statutes, Section 212A (B) selected by the Lessee. Not more than 270 days after the close of each fiscal year of the Lessee, the Lessee shall furnish to the Trustee Bank and any requesting holder(s) of the Note a report which includes financial statements prepared by the Lessee and audited by the firm of independent certified public accountants that holds a valid permit to practice as determined by the Oklahoma Accountancy Board and in accordance with Title 74 Oklahoma Statutes, as amended, Section 212A (B).

Section 3. Tax Regulatory Agreement. Lessee will enter into the Tax Regulatory Agreement on the Commencement Date, which will set forth the representations and covenants applicable to the Federal tax treatment of this Agreement and the Note, including the Lessee's covenant to comply with Sections 103 and 141 to 150 of the Code and the applicable Regulations to ensure that interest on the Note is excluded from the gross income of the holder(s) of the Note for federal income tax purposes, and will not take or omit to take or permit any person or entity to take or omit to take any action which would cause interest on the Note to be included in the gross income of the holder(s) of the Note for federal income tax purposes by reason of Section 103(b) of the Code and the applicable Regulations.

Section 4. Lease of Property. Lessor hereby demises, leases and lets the Property to Lessee, and Lessee rents, leases and hires the Property from Lessor, in accordance with the provisions of this Agreement, for the Lease Term.

Section 5. Lease Term. The Lease Term of this Agreement will consist of the Original Term and all Renewal Terms ending with the expiration of the Maximum Term as set forth on Exhibit B. The Lessee has the option to renew the Lease Term of this Agreement and each Renewal Term shall be twelve months, shall correspond to the Lessee's fiscal year and shall commence on the first day following the last day of the Original Term or the preceding Renewal Term, as the case may be; provided that the last scheduled Renewal Term shall be the lesser number of months as may be necessary to extend the Lease Term to the date that the last Payment in the Payment Schedule is due and payable. The terms and conditions during any Renewal Term shall be the same as the terms and conditions during the Original Term.

Section 6. Termination of Lease Term. The Lease Term will terminate upon the earliest of any of the following events:

(a) the expiration of the Original Term of this Agreement unless extended by mutual ratification pursuant to the provisions of Section 8;

(b) the exercise by Lessee of the option to purchase the Property and payment of the Purchase Price and all amounts payable in connection therewith;

(c) a default by Lessee and Lessor's election to terminate this Agreement under Section 36; or

(d) the payment by Lessee of all Payments authorized or required to be paid by Lessee hereunder during the Maximum Term.

Section 7. Continuation of Lease Term. Lessee currently intends to continue the Lease Term through the Original Term for the Maximum Term and to pay the Payments due or becoming due hereunder from legally available funds. Lessee reasonably believes that it can obtain legally available funds in an amount sufficient to make all Payments during the Maximum Term. Lessor acknowledges that this Agreement is not a general obligation of the Lessee and that there will be no pledge of the full faith and credit of the Lessee or the taxing power of the Lessee as a source of security for the Payments hereunder.

Section 8. Non-Ratification and Right of Termination; Nonrenewal Event; Cancellation Event. Upon expiration of the Original Term, the Agreement may be renewed by ratification for successive fiscal years each beginning on July 1st and ending on June 30th (each a "Renewal Term"). Pursuant to Title 62, Oklahoma Statutes Section 430.1 and Title 70, Oklahoma Statutes Section 5-117, continuation of this Agreement past the Original Term (representing the remaining portion of the fiscal year ending June 30, 2021) or any subsequent Renewal Term is dependent upon mutual ratification by Lessee and Lessor. Lessor hereby ratifies all Renewal Terms approved by the Lessee through the end of the Maximum Term. As part of Lessee's ratification, Lessee agrees to affirmatively act by providing Lessor with notice of its intent to renew this Agreement for the applicable Renewal Term, provided that the act of the governing body of the Lessee whereby it appropriates funds to make the requisite Payments hereunder that are due and payable in a succeeding Renewal Term shall be deemed such an affirmative act of the Lessee. Lessee is obligated only to pay such Payments under this Agreement as may be lawfully made from funds budgeted and appropriated for that purpose during Lessee's then current fiscal year. Should Lessee fail to ratify the Agreement, the Agreement shall be deemed terminated at the end of the then current Original Term or Renewal Term. Lessee agrees to deliver notice to Lessor of such termination as soon as reasonably practical but in any event within thirty (30) days following the end of the then current Original Term or Renewal Term, but failure to give such notice shall not act to extend the term beyond the last day of the fiscal year for which such ratification was made.

If Lessee fails to renew a Lease Term as provided in Section 5 above, then a "Nonrenewal Event" shall be deemed to have occurred. If under Title 62, Oklahoma Statutes Section 430.1 (or any successor provision of Oklahoma law) Lessee's governing body by a proper resolution adopted by the governing body and entered into the official records or minutes of the governing body certifies that the continuation of the Lease Term of this Agreement is unnecessary or contrary to the public interest, then a "Cancellation Event" shall be deemed to have occurred. If a Nonrenewal Event or a Cancellation Event occurs, then: (a) Lessee shall give Lessor immediate notice of such Nonrenewal Event or Cancellation Event; (b) on the Return Date, Lessee shall return to Lessor all, but not less than all, of the Property covered by this Agreement, at Lessee's sole expense, in a manner that is consistent with Section 36(b) hereto; (c) if a Nonrenewal Event is the reason for the return of the Property, then Lessee shall pay all Payments and other amounts payable hereunder for which funds shall have been appropriated and this Agreement shall terminate on the Return Date without penalty to Lessee; (d) if a Cancellation Event is the reason for the return of the Property, then Lessee shall pay all Payments and other amounts payable hereunder through the Return Date and this Agreement shall terminate on the Return Date without penalty to Lessee; and (e) Lessor shall refund to Lessee

the rental payments portion of any Payment previously paid hereunder which has not been earned by Lessor as of the Return Date.

Section 9. Payments. The Lessee will pay Payments, from legally available funds, in the amounts and on the dates set forth on the Payment Schedule. Payments will be in consideration for Lessee's use of the Property during the fiscal year in which such payments are due. Any Payment not received on or before its scheduled Payment Date will bear interest at the rate of 10% per annum or the maximum amount permitted by law, whichever is less, from its Payment Date. All Payments shall be made by the Lessee to the Escrow Agent at least three (3) business days prior to the Payment Date for deposit to the Payment Sub-account established under the Escrow Agreement, and the Escrow Agent shall then remit the Payment to the Trustee Bank on behalf of the Lessor pursuant to the Escrow Agreement. In any case where any Payment Date shall fall due on a Saturday, a Sunday, a legal holiday, or a day upon which banking institutions in the City of Oklahoma City, Oklahoma, or in such other locality as the Escrow Agent may maintain its principal offices, are authorized by law to close for business, then the corresponding Payment need not be made on such date, but shall be made on the next succeeding banking day with the same force and effect as if made on the day upon which said Payment falls due; provided however, in order to facilitate the timely payment of debt service on the Note, Lessee agrees that it shall transfer or cause to be transferred such Payments to the Trustee Bank on behalf of the Lessor not later than the business day immediately preceding the scheduled Payment Date.

In addition to the Payments, Lessee shall reimburse Lessor (or to the Trustee Bank at the written direction of the Lessor or the Trustee Bank), the following (the "Additional Payments") within thirty (30) days of receipt of written itemized invoices for the same from Lessor or Trustee Bank on behalf of Lessor:

(a) Any sums in excess of the Rental Payments specified in the Payment Schedule for the use of the Project necessary for the Lessor to punctually pay all its obligations in accordance with the terms of the Indenture;

(b) Any sums which the Lessor shall be obligated to pay pursuant to the terms of this Agreement, by reason of any default or delay in payment of sums due hereunder, but only if such delay or default results from the default or breach by Lessee of the terms, conditions and covenants of this Agreement;

(c) Any sums expended by the Lessor or Trustee Bank to insure the Property on Lessee's failure to maintain insurance in accordance with this Agreement or to otherwise cure any defaults by Lessee under this Agreement;

(d) The sum of one tenth of one percent (0.1%) (said amount along with any annual trustee/escrow agent fee shall collectively be referred to as the "Annual Fee", and said Annual Fee shall be due and payable each October 1 commencing October 1, 2021) of the amount of the outstanding principal on the Note as of each annual anniversary date of this Agreement to defray the administrative costs, and additionally the sum of any pro rata audit costs of Lessor attributable to the Project, and in addition, the sum of any rebate calculations, rebate determination or rebate payment costs or opinions attributable to the Project, and any fees and expenses, including those incurred by federal and state investigations, examinations, or audits of Lessor attributable to the Project, which

payments may be made from interest income derived from accounts or funds created pursuant to the Indenture or from other funds of the Lessee; provided however, any amounts of this administrative fee not required for the referenced costs shall be returned to the Lessee upon payment of all obligations due under this Agreement; and

(e) All fees and expenses of the Trustee Bank payable by the Lessor under the Indenture.

Section 10. Principal and Interest Components. As set forth on the Payment Schedule, a portion of each Payment is paid as, and represents payment of, rental costs of the Property (*i.e.*, the "Rental Payments"), and a portion of each Payment reflects the acquisition cost of the Property (or portion thereof) (*i.e.*, the "Acquisition Payments"). For purposes of the Federal tax treatment of this Agreement, certain portions of the Payments shall be treated as interest and shall be referred to in the Tax Regulatory Agreement as the "Interest Component", and certain portions of the Payments shall be referred to in the Tax Regulatory Agreement as the "Principal Component", all as more fully set forth in the Tax Regulatory Agreement.

Section 11. Payments To Be Unconditional. The obligations of Lessee to make Payments and to perform and observe the other covenants and agreements contained herein shall be absolute and unconditional in all events without abatement, diminution, deduction, set-off or defense, for any reason, including without limitation any failure of the Property to be delivered or installed, any defects, malfunctions, breakdowns or infirmities in the Property or any accident, condemnation or unforeseen circumstances.

Section 12. Acquisition, Delivery, Construction, Installation and Acceptance of the Property. Lessor shall cause to be acquired and/or constructed the Project, which consists of the Real Property specified on Exhibit A, together with any buildings and other improvements thereon, and any and all Equipment, all in accordance with the plans and specifications approved by the Lessor and the Lessee with respect to the Project, which plans and specifications are hereby incorporated by reference. Any and all acquisition, delivery, construction, and installation costs in connection therewith shall be paid from the funds deposited in the escrow fund established under the Escrow Agreement, together with interest earnings thereon, or from other available funds of the Lessee; provided however, Lessor shall not be obligated to expend any funds in furtherance of the Project other than those funds deposited in said escrow fund established under the Escrow Agreement. When the Property has been acquired, delivered, constructed, and/or installed, Lessee will immediately accept the Property and evidence said acceptance by executing and delivering to Lessor an acceptance certificate (substantially in the form of Schedule A-2 of the Escrow Agreement), the form and substance of which acceptance certificate shall also be acceptable to Lessor. After it has been installed, the Property will not be moved from the location specified on Exhibit A without Lessor's consent, which consent will not be unreasonably withheld. Upon purchase and/or installation of any Equipment, the parties hereto shall execute supplemental schedule(s) to Exhibit A attached hereto for the purpose of detailing the Equipment purchased with proceeds of this Agreement, and said supplemental schedule(s) shall be incorporated herein and made a part of this Agreement.

Section 13. Enjoyment of Property. Lessor hereby covenants to provide Lessee with quiet use and enjoyment of the Property during the Lease Term, and Lessee will peaceably and quietly have and hold and enjoy the Property during the Lease Term, without suit, trouble or hindrance from Lessor, except as otherwise expressly set forth in this Agreement.

Section 14. Right of Inspection. Lessor will have the right at all reasonable times during regular business hours to enter into and upon the property of Lessee for the purpose of inspecting the Property.

Section 15. Use of the Property. Lessee will not install, use, operate or maintain the Property improperly, carelessly, in violation of any applicable law or in a manner contrary to that contemplated by this Agreement. Lessee will obtain all permits and licenses, if any, necessary for the installation and operation of the Property. In addition, Lessee agrees to comply in all respects (including, without limitation, with respect to the use, maintenance and operation of each item of the Property) with all applicable laws, regulations and rulings of any legislative, executive, administrative or judicial body; provided, however, that Lessee may contest in good faith the validity or application of any such law, regulation or ruling in any reasonable manner that does not, in the opinion of Lessor, adversely affect the interest of Lessor in and to the Property or its interest or rights under this Agreement.

Section 16. Maintenance of Property. Lessee agrees that it will, at Lessee's own cost and expense, maintain, preserve and keep the Property in good repair, working order and condition. Lessor will have no responsibility to maintain, or repair or to make improvements or additions to the Property. If requested to do so by Lessor, Lessee will enter into a maintenance contract for the Property with each Vendor and furnish evidence thereof to Lessor.

Section 17. Ground Lease Agreement. At, or prior to the execution hereof, Lessee shall lease to Lessor, pursuant to that certain Ground Lease Agreement dated as of December 15, 2020, covering certain real property as described therein located in Stephens County, Oklahoma (the "Ground Lease Agreement"). The Lessor shall be responsible for the costs and expenses of the Ground Lease Agreement, but only to the extent funds are available for such purpose in the Escrow Fund held under the Escrow Agreement.

Section 18. Title to the Property. The right of possession of the Real Property shall vest in the Lessor pursuant to the Ground Lease Agreement, subject to the rights of Lessee under this Agreement. Upon satisfaction of the incremental purchase provisions of Section 31 hereto, or if Lessee exercises its option to purchase under the prepayment provisions of Section 31 hereto, title to the Equipment shall transfer to the Lessee and the Lessor shall release from the Ground Lease the Real Property described therein. Upon the occurrence of an Event of Default, or upon occurrence of non-ratification (including a Nonrenewal Event or a Cancellation Event) as set forth in Section 8, the Lessee will surrender possession of the Property to the Lessor. When the Lessee, by prepayment (as set forth in Section 31 hereto) or by payment as scheduled under Exhibit B, shall have paid a sum equal to the Purchase Price (or the applicable portion thereof in case of an incremental purchase) plus all respective Rental Payments, the Property (or the applicable portion thereof) shall become the property of the Lessee and Lessor agrees to execute and deliver to Lessee one or more Release of Ground Lease Agreement conveying to the Lessee all of Lessor's right, title and interest in and to the tract or tracts of Real Property, free and clear of all liens and interest of third parties created by, through or under Lessor. Upon receipt of such payments, Lessor shall also deliver to Lessee one or more bills of sale in substantially the form set forth an Exhibit H attached hereto, conveying to the Lessee all of Lessor's right, title and interest in and to the Equipment, free and clear of all liens and interest of third parties created by, through or under Lessor. The Property shall be transferred on an "AS-IS, WHERE-IS" basis with all faults, without recourse and without representation or warranty of any kind, express or implied, except for a representation that the Equipment is free and clear of any liens created by the Lessor. Lessor acknowledges and agrees that, notwithstanding the foregoing, Lessor will not be

treated for Federal income tax purposes as the tax owner of the Property and, accordingly, Lessor will not take any Federal income tax benefits such as depreciation in respect of the Property during the Lease Term.

Section 19. Security Interest. To the extent permitted by law, Lessee hereby grants to Lessor a first priority security interest in Lessee's rights and interests in any and all of the Property designated as Equipment, all funds held by the Escrow Agent under the terms of the Escrow Agreement, and in any and all proceeds thereof (including, without limitation, any insurance proceeds therefrom). Lessee agrees to execute and deliver to Lessor all necessary documents to evidence and perfect such security interest, including, without limitation, uniform commercial code (UCC) financing statements and any amendments thereto.

Section 20. Certain Property to be Personal Property; Certain Property to be Real Property. Lessor and Lessee agree that the Property designated as Equipment is and will remain personal property. The Equipment will not be deemed to be affixed to or a part of the real estate on which it may be situated, including the Real Property, notwithstanding that the Equipment or any part thereof may be or hereafter become in any manner physically affixed or attached to such real estate or any building thereon. Upon the request of Lessor, Lessee will, at Lessee's expense, furnish a waiver of any interest in the Equipment from any party having an interest in any such real estate or building, if other than the Lessor. Lessor and Lessee further agree that any Property not specifically designated as Equipment shall be deemed to be Real Property, and any improvements thereon shall be deemed to be attached to the real estate or any building thereon.

Section 21. Liens, Taxes, Other Governmental Charges and Utility Charges. Lessee will keep the Property free and clear of all liens, charges and encumbrances, except those created under this Agreement. The parties to this Agreement contemplate that the Property will be used for a governmental or proprietary purpose of Lessee and, therefore, that the Property will be exempt from all property taxes and other similar charges. If the use, possession or acquisition of the Property is found to be subject to taxation in any form, Lessee will pay all taxes and governmental charges lawfully assessed or levied against or with respect to the Property. Lessee will pay all gas, water, steam, electricity, light, heat or power, telephone or other utility services and other charges incurred in the use and maintenance of the Property. There shall be no abatement of Payments on account of interruption of any such services. Lessee will pay such taxes and charges as the same become due; provided that, with respect to any such taxes and charges that may lawfully be paid in installments over a period of years, Lessee will be obligated to pay only such installments that accrue during the Lease Term.

Section 22. Insurance. At its own expense, Lessee will maintain (a) casualty insurance insuring the Property against loss or damage by fire and all other risks covered by the standard extended coverage endorsement then in use in the State and any other risks reasonably required by Lessor in an amount at least equal to the then applicable Purchase Price of the Property, (b) liability insurance that protects Lessor from liability in all events in form and amount satisfactory to Lessor, and (c) workers' compensation coverage as required by the laws of the State. All insurance proceeds from casualty losses will be payable as hereinafter provided. Lessee will furnish to Lessor certificates evidencing such coverage throughout the Lease Term. All such casualty and liability insurance will be with insurers that are acceptable to Lessor, will name Lessor and Trustee Bank as a loss payee and additional insured, and may not be cancelled without thirty (30) days prior written notice to Lessor,

and such casualty insurance will contain a provision making any losses payable to Lessee, Trustee Bank, and Lessor, as their respective interests may appear.

Section 23. Advances. In the event Lessee fails to maintain either the insurance required by this Agreement, pay taxes or charges required to be paid by it under this Agreement or fails to keep the Property in good repair and operating condition, Lessor may (but will be under no obligation to) purchase the required policies of insurance and pay the cost of the premiums thereof, pay such taxes and charges and make such Property repairs or replacements as are necessary and pay the cost thereof. All amounts so advanced by Lessor will become additional rent for the Maximum Term. Lessee agrees to pay such amounts with interest thereon from the date paid at the rate of 10% per annum or the maximum permitted by law, whichever is less.

Section 24. Financial Information. Lessee will provide Lessor with current financial statements, budgets, proofs of appropriation for the ensuing fiscal year and such other financial information relating to the ability of Lessee to continue this Agreement as may be reasonably requested by Lessor. Furthermore, Lessee shall deliver (i) audited annual financial statements to the Lessor within 180 days of the end of each fiscal year, including, a balance sheet, statement of revenues, expenses and changes in fund balances for budget and actual, statement of cash flow, rates, schedules and attachments to such financial statements, which audit shall be performed by a firm of independent certified public accountants holding a valid permit to practice as determined by the Oklahoma Accountancy Board and in accordance with Title 74, Oklahoma Statutes, Section 212A (B), (ii) an annual estimate of needs not later than thirty (30) days following commencement of each fiscal year, and (iii) other reports and information which the Lessor may reasonably request from time to time.

Section 25. Release and Indemnification. To the extent permitted by law, Lessee will indemnify, defend and hold harmless Lessor and Trustee Bank from and against any and all liability, obligations, losses, claims and damages whatsoever, regardless of cause thereof, and expenses in connection therewith arising out of or as the result of (a) the ownership of any item of the Property, (b) the manufacturing, ordering, acquisition, possession, use, operation, condition, purchase, delivery, rejection, storage or return of any item of the Property, (c) any accident in connection with the operation, use, condition, possession, storage or return of any item of the Property resulting in damage to property or injury or death to any person or (d) the breach by Lessee of any covenant herein or any material misrepresentation by Lessee of any representation contained herein. The indemnification arising under this paragraph will continue in full force and effect notwithstanding the full payment of all obligations under this Agreement or the termination of the Lease Term for any reason.

Section 26. Risk of Loss. Lessee assumes, from and including the Commencement Date, all risk of loss, theft, damage or destruction of or damage to the Property, in whole or in part, from any cause whatsoever (a "Casualty Loss"). No such loss of or damage to the Property nor defect therein nor unfitness or obsolescence thereof will relieve Lessee of the obligation to make Payments or to perform any other obligation under this Agreement. If a Casualty Loss occurs to any Property, Lessee shall immediately notify Lessor of the same and Lessee shall, unless otherwise directed by Lessor, immediately repair the same.

Section 27. Damage, Destruction, Condemnation; Use of Proceeds. If (a) the Property or any portion thereof is destroyed, in whole or in part, or is damaged by fire or other casualty, or (b) title to, or the temporary use of, the Property or any part thereof or the interest of Lessee or Lessor in the

Property or any part thereof will be taken under the exercise of the power of eminent domain by any governmental body or by any person, firm or corporation acting under governmental authority, Lessee and Lessor will cause the Net Proceeds of any insurance claim or condemnation award to be applied to the prompt replacement, repair, restoration, modification or improvement of the Property, unless Lessee has purchased the Lessor's interest in the Property. Any balance of the Net Proceeds remaining after such work has been completed will be paid to Lessee.

Section 28. Insufficiency of Net Proceeds. If the Net Proceeds are insufficient to pay in full the cost of any repair, restoration, modification or improvement referred to in Section 27, Lessee will either (a) complete such replacement, repair, restoration, modification or improvement and pay any costs thereof in excess of the amount of the Net Proceeds, or (b) purchase Lessor's interest in the Property. The amount of the Net Proceeds, if any, remaining after completing such repair, restoration, modification or improvement or after purchasing the Property will be retained by Lessee. If Lessee will make any payments pursuant to this Section, Lessee will not be entitled to any reimbursement therefor from Lessor nor will Lessee be entitled to any diminution of the amounts payable under Section 9 hereto.

Section 29. Disclaimer of Warranties. LESSOR HAS MADE AND MAKES NO REPRESENTATION OR WARRANTY, EXPRESS OR IMPLIED, AND ASSUMES NO OBLIGATION WITH RESPECT TO THE TITLE, MERCHANTABILITY, CONDITION, QUALITY OR FITNESS OF THE PROPERTY DESCRIBED IN EXHIBIT A FOR ANY PARTICULAR PURPOSE OR THE CONFORMITY OF THE PROPERTY TO SPECIFICATION OR PURCHASE ORDER, ITS DESIGN, DELIVERY, INSTALLATION OR OPERATION.

All such risks shall be borne by Lessee without in any way excusing Lessee from its obligations under this Agreement, and Lessor shall not be liable to Lessee for any damages on account of such risks. All claims or actions on any warranty so assigned shall be made or prosecuted by Lessee, at its sole expense, upon prior written notice to Lessor. Lessor may, but shall have no obligation whatsoever to participate in such claim or action on such warranty, at Lessor's expense. Any recovery under such a warranty shall be made payable jointly to Lessee and Lessor.

Section 30. Vendor's Warranties. ALL WARRANTIES, PROMISES AND SERVICE AGREEMENTS, IF ANY, RELATING TO THE PROPERTY THAT EACH VENDOR HAS MADE TO LESSOR IN CONNECTION WITH OR AS PART OF THE CONTRACT BY WHICH LESSOR ACQUIRED THE PROPERTY ARE HEREBY ASSIGNED TO LESSEE.

Lessee may communicate with each Vendor and receive an accurate and complete statement of all such warranties, promises and service agreements, if any. Lessee acknowledges that Lessee has selected each Vendor, who has sold and assigned the Property to Lessor, and that Lessee has directed Lessor to acquire the Property from each Vendor in connection with this Agreement. Lessee further acknowledges that this Agreement is a Finance Lease within the meaning of the Uniform Commercial Code and that Lessee is entitled to each of the Vendors' warranties and promises described above, if any.

Section 31. Incremental Purchase and Prepayment.

(a) *Incremental Purchase*. Lessee may, by paying the installments of principal at the time and in the amounts set forth on Exhibit B, elect to acquire Lessor's right, title and interest in and to the Equipment and/or the Real Property; provided however, such acquisition shall only occur upon Lessee making all of the required Payments and/or payment of the then-applicable Purchase Price. Exhibit G attached hereto provides additional detail with respect to the Real Property and/or Equipment scheduled for acquisition as set forth in Exhibit B.

(b) *Optional Prepayment*. So long as there is no Event of Default then existing, Lessee will have the option to effect the incremental purchase described above, in whole or in part, on any date, upon giving written notice to Lessor at least thirty (30) days before the date of such payment, and upon payment in full of the Payment then due hereunder plus all other amounts due hereunder plus the then-applicable Purchase Price (or portion thereof) to Lessor plus the applicable Prepayment Charge (as defined in the Indenture) due on the Note; provided, the Lessee's ability to prepay this Agreement shall be expressly limited by the Terms of Redemption applicable to the Note as set forth in Section 3.02 of the Indenture.

Section 32. Further Assurances. The parties hereto further covenant and agree to do, execute and deliver, or cause to be done, executed and delivered, and covenant and agree to use their best efforts to cause their successors and assigns to do, execute and deliver, or cause to be done, executed and delivered, all such further acts, transfers and assurances, for the better assuring, conveying and confirming unto Lessor and its successors and assigns, all and singular, the interests in the Property hereby assigned, and otherwise implementing the intention of the parties under this Agreement, as the parties and their successors and assigns reasonably shall request. Any performance required of Lessee or any payments required to be made by Lessee may, if not timely performed or paid, be performed or paid by Lessor, and in that event, Lessor shall be immediately reimbursed by Lessee for such payments and for any costs and expense, legal or otherwise associated with the payments or other performance by Lessor, with interest per annum thereon at 10% per annum or the maximum rate permitted by State law.

Section 33. Assignment by Lessor. Lessor's interest in, to and under this Agreement and the Property may be assigned and reassigned in whole or in part to one or more assignees by Lessor without the necessity of obtaining the consent of Lessee; provided that any assignment will not be effective until Lessee has received written notice of the name and address of the assignee. It is contemplated hereunder that Lessor will assign all right, title, and interest in and to this Agreement and any and all Payments or other amounts derived thereunder to the Indenture as security for the repayment of the Note. Lessor and Lessee hereby acknowledge and agree that anything in this Agreement to the contrary notwithstanding, as long as the Indenture or similar security instruments in favor of the Trustee Bank are in force and effect, the following provisions shall apply**:**

(a) *Consent to Amendment*. There shall be no modification of this Agreement by Lessor or Lessee without the prior written consent of the Trustee Bank.

(b) *Notices to Trustee Bank*. Lessor, upon serving Lessee with any notice of an Event of Default, failure to comply, or termination, shall simultaneously serve a copy of such notice on the Trustee Bank. If Lessor shall serve Lessee with a notice of a failure to comply with any term,

covenant, condition, or provision hereof, the Trustee Bank shall then have the same period after service of the notice on it as is given to Lessee hereunder to remedy or cause to be remedied such failure, and Lessor shall accept performances by or at the instigation of any Trustee Bank as if it had been done by Lessee. Any notice required to be given to any Trustee Bank shall be in accordance with Section 38 hereof.

(c) *Curative Rights of Trustee Bank*. In addition to the rights granted to the Trustee Bank under subsection (b) of this Section, the Trustee shall have an additional period of ninety (90) days to remedy or cause to be remedied any Event of Default of which it shall receive notice.

(d) *Assignment*. Lessor agrees that, in the event of any enforcement of remedies under the Indenture by the Trustee Bank, either by judicial proceedings, under power of sale or otherwise, all right, title and interest encumbered by the Indenture may, without the consent of Lessor, be assigned to and vested in the Trustee Bank or to such other party as Trustee Bank is entitled to convey such rights and interests.

(e) *Limitation on Liability of Trustee Bank*. Notwithstanding any other provision of this Agreement, Lessor and Lessee agree that the Trustee Bank shall in no manner or respect whatsoever be (i) liable or responsible for any of Lessee's obligations or covenants under this Agreement (nor shall any rights of such Trustee Bank be contingent on the satisfaction of such obligations or covenants), or (ii) required to cure any Event of Default; provided, however, that if such Trustee Bank elects to become becomes the successor to Lessor's interests in this Agreement after the occurrence of an Event of Default under the Indenture, then such Trustee Bank shall be responsible and liable for all obligations and covenants accruing during such Trustee Bank's tenure as Lessor's successor. Notwithstanding the foregoing, the liability of a Trustee Bank with respect to its obligations under this Agreement shall be non-recourse as to such Trustee Bank and limited to its interest in the Agreement.

Lessee will direct the Escrow Agent to retain all such notices as a register of all assignees and will direct the Escrow Agent to make all payments to the assignee or assignees designated in such register. Lessee agrees to execute all documents, including notices of assignment and chattel mortgages or financing statements that may be reasonably requested by Lessor or any assignee, including the Trustee Bank, to protect its interest in the Property and in this Agreement and agrees to file or cause to be filed all financing statements with respect to the Property and this Agreement. The Trustee Bank shall file continuation statements with respect to each initial financing statement filed by the Lessee provided a copy of the initial financings statement is timely delivered to the Trustee Bank, and the Trustee Bank shall be fully protected in relying on such initial filing and description in filing any continuation statements pursuant to this Section. Lessee will not have the right to and will not assert against any assignee any claim, counterclaim, defense, set-off or other right Lessee may have against Lessor.

Section 34. Assignment and Subleasing by Lessee. None of Lessee's right, title and interest in, to and under this Agreement and the Property may be assigned, subleased or encumbered by Lessee for any reason.

Section 35. Events of Default Defined. Any of the following will be "Events of Default" under this Agreement:

(a) Failure by Lessee to pay any Payment required to be paid hereunder at the time specified herein;

(b) Failure by Lessee to observe and perform any covenant, condition or agreement on its part to be observed or performed, for a period of 30 days after written notice specifying such failure and requesting that it be remedied is given to Lessee by Lessor, unless Lessor will agree in writing to an extension of such time prior to its expiration; provided, however, if the failure stated in the notice cannot be corrected within the applicable period, Lessor will not unreasonably withhold its consent to an extension of such time if corrective action is instituted by Lessee within the applicable period and diligently pursued until the default is corrected;

(c) Any statement, representation or warranty made by Lessee in or pursuant to this Agreement or its execution, delivery or performance will prove to have been false, incorrect, misleading or breached in any material respect on the date when made;

(d) Any provision of this Agreement will at any time for any reason cease to be valid and binding on Lessee, or will be declared to be null and void, or the validity or enforceability thereof will be contested by Lessee or any governmental agency or authority if the loss of such provision would materially adversely affect the rights or security of Lessor, or Lessee will deny that it has any further liability or obligation under this Agreement;

(e) Lessee (i) applies for or consents to the appointment of a receiver, trustee, custodian or liquidator of Lessee, or of all or a substantial part of the assets of Lessee, (ii) is unable, fail or admit in writing its inability generally to pay its debts as they become due, (iii) makes a general assignment for the benefit of creditors, (iv) has an order for relief entered against it under applicable federal bankruptcy law, or (v) files a voluntary petition in bankruptcy or a petition or an answer seeking reorganization or an arrangement with creditors or taking advantage of any insolvency law or any answer admitting the material allegations of a petition filed against Lessee in any bankruptcy, reorganization or insolvency proceeding; or

(f) An order, judgment or decree will be entered by any court of competent jurisdiction, approving a petition or appointing a receiver, trustee, custodian or liquidator of Lessee or of all or a substantial part of the assets of Lessee, in each case without its application, approval or consent, and such order, judgment or decree will continue unstayed and in effect for any period of 30 consecutive days.

Section 36. Remedies on Default. Whenever any Event of Default exists, Lessor will have the right, at its sole option without any further demand or notice, to take one or any combination of the following remedial steps:

(a) By written notice to Lessee, Lessor may declare all Payments and other amounts payable by Lessee hereunder to the end of the then current Original or Renewal Term to be due;

(b) With or without terminating this Agreement, Lessor may enter the premises where the Property is located and retake possession of the Property or require Lessee at Lessee's expense to promptly return any or all of the Property to the possession of Lessor at a place specified by Lessor, and sell or lease the Property or, for the account of Lessee, sublease the Property, holding Lessee

liable for the difference between (i) the Payments and other amounts payable by Lessee hereunder to the end of the Lease Term, and (ii) the net proceeds of any such sale, lease or sublease (after deducting all expenses of Lessor in exercising its remedies under this Agreement, including without limitation, all expenses of taking possession, storing, reconditioning and selling or leasing the Property and all brokerage, auctioneers' and attorneys' fees);

(c) Lessor may take whatever other action at law or in equity may appear necessary or desirable to enforce its rights as the owner of the Property; and

(d) Under no circumstances shall Lessee be liable under this Section 36 for any amount in excess of the sum appropriated for the previous and current fiscal years, less all amounts previously due and paid during such previous and current fiscal years from amounts so appropriated.

Section 37. No Remedy Exclusive. No remedy herein conferred upon or reserved to Lessor is intended to be exclusive and every such remedy will be cumulative and will be in addition to every other remedy given under this Agreement or now or hereafter existing at law or in equity. No delay or omission to exercise any right or power accruing upon any default will impair any such right or power or will be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. In order to entitle Lessor to exercise any remedy reserved to it in this Agreement it will not be necessary to give any notice, other than such notice as may be required in this Agreement.

Section 38. Notices. All notices, certificates or other communications hereunder will be sufficiently given and will be deemed given when delivered or mailed by registered mail, postage prepaid, to the parties at the addresses immediately after the signatures to this Agreement (or at such other address as either party hereto will designate in writing to the other for notices to such party), to any assignee at its address as it appears on the register maintained by Escrow Agent. As required herein, notices shall also be given when required to the Escrow Agent and/or the Trustee Bank at the following address:

If to Trustee: BancFirst
101 North Broadway, Suite 100
Oklahoma City, Oklahoma 73102
Attention: Corporate Trust Department
Tele. No. (405) 270-4772
Fax No. (405) 270-4787

Section 39. Binding Effect. This Agreement will inure to the benefit of and will be binding upon Lessor and Lessee and their respective successors and assigns.

Section 40. Severability. In the event any provision of this Agreement will be held invalid or unenforceable by any court of competent jurisdiction, such holding will not invalidate or render unenforceable any other provision hereof.

Section 41. Entire Agreement. This Agreement constitutes the entire agreement between Lessor and Lessee.

Section 42. Amendments. This Agreement may be amended, changed or modified in any manner by written agreement of Lessor and Lessee. Any waiver of any provision of this Agreement or any right or remedy hereunder must be affirmatively and expressly made in writing and will not be implied from inaction, course of dealing or otherwise.

Section 43. Execution in Counterparts. This Agreement may be simultaneously executed in several counterparts, each of which will be an original and all of which will constitute but one and the same instrument.

Section 44. Captions. The captions or headings in this Agreement are for convenience only and in no way define, limit or describe the scope or intent of any provisions or sections of this Agreement.

Section 45. Applicable Law. This Agreement will be governed by and construed in accordance with the laws of the State.

Section 46. Arbitration. At the request of either party, and to the extent permitted by applicable law, any claims under this Agreement shall be resolved by binding arbitration in accordance with the Federal Arbitration Act (Title 9, U.S. Code), notwithstanding that the Agreement, or documents executed in connection therewith, may provide that it is governed by the laws of the State of Oklahoma.

Section 47. Electronic Transactions. The parties agree that the transaction described herein may be conducted and related documents may be stored by electronic means. Copies, telecopies, facsimiles, electronic files and other reproductions of original executed documents shall be deemed to be authentic and valid counterparts of such original documents for all purposes, including the filing of any claim, action or suit in the appropriate court of law.

[Remainder of Page Left Blank Intentionally]

IN WITNESS WHEREOF, Lessor and Lessee have caused this Agreement to be executed in their corporate names by their duly authorized officers as of the date first above written.

INDEPENDENT SCHOOL DISTRICT NO. 1 OF STEPHENS COUNTY, STATE OF OKLAHOMA ("LESSEE")

By: _____

Name: Krista Parker Lolar

Title: President

Address for notices:

1706 W. Spruce
Duncan, OK 73533

STEPHENS COUNTY EDUCATIONAL FACILITIES AUTHORITY ("LESSOR")

By: _____

Name: Todd Churchman

Title: Chairman

Address for notices:

101 S. 11th Street #203
Duncan, OK 73533

STATE OF OKLAHOMA)
) SS:
COUNTY OF STEPHENS)

This instrument was acknowledged before me on the 2nd day of December, 2020, by Krista Parker Lolar, President of the Board of Education of Independent School District No. 1 of Stephens County, Oklahoma (Duncan Public Schools), an independent school district organized and existing under the laws of the State of Oklahoma, on behalf of said School District.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal the day and year first above written.

(SEAL)

NATHAN D. ELLIS NOTARY # 04007771 EXP. 08/26/24 PUBLIC STATE OF OKLAHOMA

Notary Public

My Commission Expires 08/26/2024.
Commission No. 04007771.

STATE OF OKLAHOMA)
) SS:
COUNTY OF STEPHENS)

This instrument was acknowledged before me on the 2nd day of December, 2020, by Todd Churchman, Chairman of Trustees of the Stephens County Educational Facilities Authority, a public trust organized and existing under the laws of the State of Oklahoma, on behalf of the trust.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal the day and year first above written.

(SEAL)

NATHAN D. ELLIS NOTARY # 04007771 EXP. 08/26/24 PUBLIC STATE OF OKLAHOMA

Notary Public

My Commission Expires 08/26/2024.
Commission No. 04007771.

EXHIBIT A TO LEASE PURCHASE AGREEMENT

FORM OF PROPERTY SCHEDULE

See Property items described on the attached schedules.

[Form of Property Schedule]

Check here if Property is designated as Real Property [__]

Check here if Property is designated as Equipment [__]

Description of Property:

The Property described above is located at the following address:

State of Oklahoma

[LESSEE ADDRESS 1]

[LESSEE ADDRESS 2]

PROPERTY SCHEDULE #1

See Property items described on the attached schedules.

[Form of Property Schedule]

Check here if Property is designated as Real Property [X]

Check here if Property is designated as Equipment [__]

Description of Property:

All right, title, and interest of the Lessor in the following described real property situated in Stephens County, Oklahoma, to wit:

Tract I: (Duncan High School Building)

Parcel ID: 1999-31-01N-07W-4-024-00

SE¼ of NW¼ of SE¼, and S½ of NE¼ of NW¼ of SE¼ of Section 31, Township 1 North, Range 7 West, EXCEPTING and RESERVING unto First Parties, J. B. Whisenant and R. G. Whisenant, their heirs and assigns, in equal shares, an undivided one-half interest in all of the oil, gas, petroleum, coal, asphalt and other minerals and mineral rights in and under said lands and that may be produced therefrom, together with the right of ingress and egress at all times for the purpose of mining, drilling and exploring said lands for said minerals and removing the same therefrom.

Tract II: (Duncan High Tennis Court & Administration Building)

Parcel ID: 1999-31-01N-07W-4-025-00

A tract or parcel of land lying within the Northeast Quarter of the Southeast Quarter (NE¼ SE¼) of Section Thirty-one (31), Township 1 North, Range 7 West, described by metes and bounds as follows: A tract of land beginning at a point 25 feet East and 140 feet South of the Northwest corner of the NE¼ of SE¼ of Section 31, Township 1 North, Range 7 West, I.M., Stephens County, Oklahoma; thence East parallel to the South boundary of said Section 31, a distance of 601.5 feet; thence around a curve to the left having a radius of 469.06 feet, a distance of 33.58 feet; thence South parallel to the East boundary of said Section 31, a distance of 521.17 feet; thence West parallel to the South boundary of said Section 31, a distance of 195.0 feet; thence North parallel to the East boundary of said Section 31, a distance of 140.0 feet; thence West parallel to the South boundary of said Section 31, a distance of 440.0 feet; thence North parallel to the East boundary of said Section 31, a distance of 380.0 feet; to the point of beginning, containing 6.17 acres.

Tract III: (Halliburton Stadium)

Parcel ID: 1999-31-01N-07W-4-021-00

West Half of East Half of Southeast Quarter of Southeast Quarter (W½ E½ SE¼ SE¼) and East Half of East Half of West Half of Southeast Quarter of Southeast Quarter (E½ E½ W½ SE¼ SE¼) and East three-tenths of West Half of East Half of West Half of Southeast Quarter of Southeast Quarter (E3/10ths W½ E½ W½ SE¼ SE¼) of Section 31, Township 1 North, Range 7 West, containing 16½ acres, more or less.

Tract IV: (Transportation and Maintenance Building)

Parcel ID: To be determined

Location to be determined.

EXHIBIT B TO LEASE PURCHASE AGREEMENT

PAYMENT SCHEDULE

Commencement Date:	**12/15/2020**
Principal Amount:	**$11,280,000.00**
Imputed Interest Rate:	**2.15%**
Maximum Term:	**10/1/2030**

Payment Date	Total Payment	Rental Payment	Annual Fee	Acquisition Payment	Property Component Acquired (1)	Balance
12/15/2020						11,280,000.00
10/1/2021	1,270,630.00	192,668.67	12,961.33	1,065,000.00	A	10,215,000.00
10/1/2022	1,273,837.50	219,622.50	14,215.00	1,040,000.00	B	9,175,000.00
10/1/2023	1,275,437.50	197,262.50	13,175.00	1,065,000.00	C	8,110,000.00
10/1/2024	1,276,475.00	174,365.00	12,110.00	1,090,000.00	D	7,020,000.00
10/1/2025	1,271,950.00	150,930.00	11,020.00	1,110,000.00	E	5,910,000.00
10/1/2026	1,276,975.00	127,065.00	9,910.00	1,140,000.00	F	4,770,000.00
10/1/2027	1,276,325.00	102,555.00	8,770.00	1,165,000.00	G	3,605,000.00
10/1/2028	1,275,112.50	77,507.50	7,605.00	1,190,000.00	H	2,415,000.00
10/1/2029	1,273,337.50	51,922.50	6,415.00	1,215,000.00	I	1,200,000.00
10/1/2030	1,227,000.00	25,800.00	1,200.00	1,200,000.00	J	0.00

(1) Please see Exhibit G for a description of the Property to be acquired pursuant to each Acquisition Payment.

EXHIBIT C TO LEASE PURCHASE AGREEMENT

FORM OF INVESTMENT LETTER

[See Tab 15 of the Transcript of Proceedings]

EXHIBIT D TO LEASE PURCHASE AGREEMENT

CLOSING CERTIFICATE OF THE LESSEE

[See Tab 19 of the Transcript of Proceedings]

EXHIBIT E TO LEASE PURCHASE AGREEMENT

OPINION OF COUNSEL

[See Tab 13 of the Transcript of Proceedings]

EXHIBIT F TO LEASE PURCHASE AGREEMENT

ESCROW AND PAYING AGENT AGREEMENT

[See Tab 5 of the Transcript of Proceedings]

EXHIBIT G TO LEASE PURCHASE AGREEMENT

Property Component Descriptions

The following groups reflect the Real Property and/or Equipment that will be acquired on each Payment Date upon payment of the respective Acquisition Payment. All cost amounts represent an approximate allocable cost based on preliminary construction estimates, and may vary depending on final project component costs.

COMPONENT A October 1, 2021 $1,065,000.00

- Equipment acquired and placed in service at various locations throughout the District, including playground equipment, fencing, and grounds improvements (estimated construction costs of $1,000,000), and all as more particularly identified in Exhibit A to the Lease Purchase Agreement.

COMPONENT B October 1, 2022 $1,040,000.00

- Equipment acquired and placed in service at various locations throughout the District, including playground equipment, fencing, and grounds improvements (estimated construction costs of $500,000) and lighting improvements (estimated construction costs of $500,000), and all as more particularly identified in Exhibit A to the Lease Purchase Agreement.

COMPONENT C October 1, 2023 $1,065,000.00

- Equipment acquired and placed in service at various locations throughout the District, including lighting improvements (estimated construction costs of $250,000) and HVAC upgrades at Duncan High School (estimated construction costs of $200,000), and concessions equipment at Halliburton Stadium (estimated construction costs of $50,000), and all as more particularly identified in Exhibit A to the Lease Purchase Agreement.

- Improvements upon Real Property comprising constructing, equipping, and furnishing a new parking lot adjacent to the exiting softball field and tennis courts (estimated construction costs of $500,000), as more particularly described in Exhibit A to the Lease Purchase Agreement, and relating to Tract II described therein.

COMPONENT D October 1, 2024 $1,090,000.00

- Improvements upon Real Property comprising constructing and equipping a new transportation and maintenance facility (estimated construction costs of $1,000,000), as more particularly described in Exhibit A to the Lease Purchase Agreement, and relating to Tract IV described therein.

COMPONENT E October 1, 2025 $1,110,000.00

- Improvements upon Real Property comprising constructing and equipping new storm shelters/safe rooms at Duncan High School (estimated construction costs of $1,000,000), as

more particularly described in Exhibit A to the Lease Purchase Agreement, and relating to Tract I described therein.

COMPONENT F October 1, 2026 $1,140,000.00

- Equipment acquired and placed in service at Duncan High School, including sound, lighting, and audio/visual upgrades to the existing auditorium facility (estimated construction costs of $100,000), and all as more particularly identified in Exhibit A to the Lease Purchase Agreement.

- Improvements upon Real Property comprising constructing and equipping new storm shelters/safe rooms at Duncan High School (estimated construction costs of $1,000,000), as more particularly described in Exhibit A to the Lease Purchase Agreement, and relating to Tract I described therein.

COMPONENT G October 1, 2027 $1,165,000.00

- Improvements upon Real Property comprising constructing and equipping storm shelters/safe rooms and locker rooms at Halliburton Stadium (estimated construction costs of $1,050,000), as more particularly described in Exhibit A to the Lease Purchase Agreement, and relating to Tract III described therein.

COMPONENT H October 1, 2028 $1,190,000.00

- Improvements upon Real Property comprising constructing and equipping storm shelters/safe rooms and locker rooms at Halliburton Stadium (estimated construction costs of $1,050,000), as more particularly described in Exhibit A to the Lease Purchase Agreement, and relating to Tract III described therein.

COMPONENT I October 1, 2029 $1,215,000.00

- Improvements upon Real Property at Duncan High School, comprising constructing and equipping improvements to the existing auditorium facility, upgrades to certain existing classrooms, and exterior improvements (estimated construction costs of $1,200,000), as more particularly described in Exhibit A to the Lease Purchase Agreement, and relating to Tract I described therein.

COMPONENT J October 1, 2030 $1,200,000.00

- Improvements upon Real Property at Halliburton Stadium comprising constructing and equipping ADA accessibility upgrades (estimated construction costs of $500,000), public restrooms (estimated construction costs of $550,000), and a new concessions building (estimated construction costs of $300,000), as more particularly described in Exhibit A to the Lease Purchase Agreement, and relating to Tract III described therein.

EXHIBIT H TO LEASE PURCHASE AGREEMENT

FORM OF BILL OF SALE

KNOW ALL PERSONS BY THESE PRESENTS:

THAT the Stephens County Educational Facilities Authority, party of the first part, for and in consideration of the sum of $_____ in hand paid by Independent School District No. 1 of Stephens County, Oklahoma, party of the second part, the receipt whereof is hereby acknowledged, have bargained and sold, and by these presents to grant, bargain, sell, transfer, and deliver unto the said party of the second part the following described property, to wit:

[Insert corresponding Property Component information, including applicable information contained in Exhibit A to the Lease Purchase Agreement]

TO HAVE AND TO HOLD THE SAME unto the party of the second part, its heirs, executors, administrators and assigns forever. And said party of the first part does for its heirs, executors, administrators, covenant with said party of the second part, its executors, administrators and assigns that the Stephens County Educational Facilities Authority, the lawful owner of the said personal property hereby sold; that it is free from all encumbrances; that it has good right to sell the same as aforesaid; and that it warrants and will defend the same against the lawful claims and demands of every and all persons whomsoever.

IN WITNESS WHEREOF, the Stephens County Educational Facilities Authority, the party of the first part, does hereunto set its hand this _____ day of _____, 20__.

STEPHENS COUNTY EDUCATIONAL FACILITIES AUTHORITY

_____
By: Chairman

ACKNOWLEDGEMENT

STATE OF OKLAHOMA)
) SS:
COUNTY OF STEPHENS)

This instrument was acknowledged before me on the ___ day of _____, 20__, by _____, Chairman of the Stephens County Educational Facilities Authority, as Lessor pursuant to that certain Lease Purchase Agreement dated as of December 15, 2020, on behalf of said Lessor.

(SEAL)

_____
Notary Public

My commission expires: _____
My commission number: _____

LEASE PURCHASE AGREEMENT

THIS LEASE PURCHASE AGREEMENT (the "Agreement"), is dated as of March 18, 2021, by and between **BancFirst, Duncan, OK**, as Lessor (the "Lessor"), and **Independent School District No. 1 of Stephens County, State of Oklahoma**, as Lessee (the "Lessee"), wherein the parties hereby agree as follows:

Section 1. Definitions. The following terms will have the meanings indicated below unless the context clearly requires otherwise:

"Agreement" means this Lease Purchase Agreement dated as of March 18, 2021, and any other schedule, exhibit or escrow agreement made a part hereof by the parties hereto, together with any amendments to this Agreement.

"Cancellation Event" means "Cancellation Event" as defined in Section 8 hereto.

"Casualty Loss" means "Casualty Loss" as defined in Section 26 of this Agreement.

"Code" means the Internal Revenue Code of 1986, as amended.

"Commencement Date" is the date when the term of this Agreement and Lessee's obligation to pay rent commences, which date will be the earlier of (i) the date on which the Property is accepted by Lessee in the manner described in Section 12, or (ii) the date on which sufficient moneys to purchase the Property are deposited for that purpose with an escrow agent.

"Contract" means any contract or contracts for the acquisition and/or installation of the Property.

"Escrow Agent" means BancFirst, Oklahoma City, Oklahoma.

"Escrow Agreement" means that certain Escrow and Paying Agent Agreement dated as of March 18, 2021, by and among the Lessee, the Lessor, and the Escrow Agent.

"Equipment" means the property designated as Equipment and described on the Property Schedule attached hereto as Exhibit A, as supplemented from time to time, and all replacements, substitutions, repairs, restorations, modifications, attachments, accessions, additions and improvements thereof or thereto.

"Event of Default" means an Event of Default described in Section 35.

"Lease Term" means the Original Term and any Renewal Terms, but ending on the occurrence of the earliest event specified in Section 6.

"Lessee" means the entity described as such in the first paragraph of this Agreement, its successors and its assigns.

"Lessor" means the entity described as such in the first paragraph of this Agreement, its successors and its assigns.

"Maximum Term" means the Original Term and any Renewal Term ending on the last Payment Date set forth on the Payment Schedule.

"Net Proceeds" mean the amount remaining from the gross proceeds of any insurance claim or condemnation award after deducting all expenses (including attorneys' fees) incurred in the collection of such claim or award.

"Nonrenewal Event" means "Nonrenewal Event" as defined in Section 8 hereto.

"Original Term" means the period from the Commencement Date until the end of the fiscal year of Lessee in effect at the Commencement Date.

"Payment" or "Payments" means the payment (individually) or payments (collectively) of Acquisition Payments or Rental Payments payable by Lessee pursuant to Section 9 and as reflected on Exhibit B.

"Payment Dates" means the dates set forth on the Payment Schedule on which Payments of Acquisition Payments or Rental Payments are due.

"Payment Schedule" means the schedule of Payments and Purchase Price set forth on Exhibit B.

"Project" means the costs of construction of and improvements to facilities of the Lessee along with acquisition and installation of equipment and curriculum materials at various Lessee facilities.

"Property" means the Real Property and the Equipment as set forth in Exhibit A attached hereto.

"Purchase Price" means the amount set forth on the Payment Schedule that Lessee may, at its option, pay to Lessor to purchase the Property. If there is no "Purchase Price" column set forth on the Payment Schedule, then the Purchase Price shall mean 100% of the outstanding Acquisition Payments amount of the collective remaining Payments. With respect an incremental purchase of the Property (as contemplated by Section 31 herein), the applicable portion of the Purchase Price shall reflect the value of the portion of the Property to be purchased as set forth in the applicable Property Schedule attached hereto as Exhibit A.

"Real Property" means the property designated as Real Property, if any, and to be described on the Property Schedule attached hereto as Exhibit A, as supplemented from time to time, and all replacements, substitutions, repairs, restorations, modifications, attachments, accessions, additions and improvements thereof or thereto.

"Renewal Term" means "Renewal Term" as defined in Section 8 hereto.

"Return Date" means the last day of the fiscal year for which appropriations were made for the Payments due under this Agreement if a Nonrenewal Event occurs or the effective date of the cancellation of this Agreement if a Cancellation Event occurs.

"State" means the State of Oklahoma.

"Tax Regulatory Agreement" means that certain Tax Regulatory Agreement of even date herewith as described in Section 3 herein.

"Vendor" means in the case of Equipment, any manufacturer(s) of the Equipment as well as the agents or dealers of the manufacturer(s) from whom Lessor purchased or is purchasing the Equipment listed on Exhibit A. In the case of improvements to the Real Property, the term "Vendor" shall mean the Contractors or Sub-Contractors providing labor and materials for the construction of the improvement.

Section 2. Representations and Covenants of Lessee. Lessee represents, warrants and covenants for the benefit of Lessor as follows:

(a) Lessee is a political subdivision of the State and has a substantial amount of one or more of the following sovereign powers: (i) the power to tax, (ii) the power of eminent domain, and (iii) police power.

(b) Lessee is authorized under the constitution and laws of the State to enter into this Agreement and the transaction contemplated hereby and to perform all of its obligations hereunder. Lessee has duly authorized the execution and delivery of this Agreement under the terms and provisions of the resolution of its Board of Education or by other appropriate official approval, and further represents, covenants and warrants that all requirements have been met and procedures have occurred in order to ensure the enforceability of this Agreement against Lessee, and that this Agreement is a legal, valid and binding obligation of Lessee, enforceable in accordance with its terms, except to the extent limited by bankruptcy, reorganization or other laws of general application relating to effecting the enforcement of creditors' rights in general.

(c) This Agreement constitutes the legal, valid and binding obligation of Lessee enforceable in accordance with its terms, except to the extent limited by applicable bankruptcy, insolvency, reorganization or other laws affecting creditors' rights generally.

(d) No event or condition that constitutes, or with the giving of notice or the lapse of time or both would constitute, an Event of Default exists at the Commencement Date.

(e) Lessee has, in accordance with the requirements of law, fully budgeted and appropriated sufficient funds for the current fiscal year to meet its financial obligations for the Original Term.

(f) Lessee has complied with such public bidding requirements as may be applicable to this Agreement and the acquisition by Lessee of the Property, including, without limitation the Public Competitive Bidding Act of 1974, Oklahoma Statute Title 61 Section 101, *et seq.*, as amended (the "Competitive Bidding Act").

(g) There is no action, suit, proceeding, inquiry or investigation, at law or in equity, before or by any court, public board or body, pending or threatened against or affecting Lessee, nor to the best knowledge of Lessee is there any basis therefor, wherein an unfavorable decision, ruling or finding would materially adversely affect the transactions contemplated by this Agreement or any other document, agreement or certificate which is used or contemplated for use in the consummation

of the transactions contemplated by this Agreement or materially adversely affect the financial condition or properties of Lessee.

(h) All authorizations, consents and approvals of governmental bodies or agencies required in connection with the execution and delivery by Lessee of this Agreement or in connection with the carrying out by Lessee of its obligations hereunder have been obtained.

(i) The entering into and performance of this Agreement or any other document or agreement contemplated hereby to which Lessee is or is to be a party will not violate any judgment, order, law or regulation applicable to Lessee or result in any breach of, or constitute a default under, or result in the creation of any lien, charge, security interest of other encumbrance on any assets of Lessee or the Property pursuant to any indenture, mortgage, deed of trust, bank loan or credit agreement or other instrument to which Lessee is a party or by which it or its assets may be bound, except as herein provided.

(j) The Property described in this Agreement is essential to the function of Lessee or to the service Lessee provides to its citizens. Lessee has an immediate need for, and expects to make immediate use of, substantially all the Property, which need is not temporary or expected to diminish until the expiration of the Maximum Term of this Agreement.

(k) Lessee reasonably expects that it will use the proceeds of this Agreement as soon as practicable and with all reasonable dispatch for the purpose for which this Agreement has been entered into and in any event within three (3) years following the Commencement Date.

(l) Lessee has never failed to ratify or otherwise renew the initial term or any renewal term of any lease purchase, installment sale or other similar agreement through the maximum term of the agreement.

(m) The useful life of the Property will not be less than the Maximum Term.

(n) The application, statements and credit or financial information submitted by Lessee to Lessor are true and correct and made to induce Lessor to enter into this Agreement and the Escrow Agreement, and Lessee has experienced no material change in its financial condition since the date(s) of such information.

(o) Lessee has provided Lessor with audited financial statements through June 30, 2020. Lessee has experienced no material change in its financial condition since June 30, 2020.

(p) Lessee shall pay the excess (if any) of the actual costs of acquiring the Property under the Agreement over the amount deposited by Lessor in the escrow fund established under the Escrow Agreement and interest earnings thereon.

(q) Lessee represents that the estimated total costs of the Property will not be less than the total Acquisition Payments portion of the Payments.

(r) No part of the Property is located in a 100 year Flood Plain or in an identified "flood prone area," as defined pursuant to the Flood Disaster Protection Act of 1973, as amended, and in the

event of such occurrence, Lessee shall provide Lessor a flood insurance policy in an amount equal to the lesser of the Purchase Price amount or the maximum amount of flood insurance available under the Flood Disaster Protection Act of 1973, as amended.

(s) (i) All construction contracts with Vendors with respect to the Project are, or shall be, awarded in accordance with the provisions of the Competitive Bidding Act, (ii) the general contractor for the Project is properly licensed and experienced in comparable projects, (iii) all construction contracts with Vendors exceeding $50,000.00 in amount awarded in connection with the Project are guaranteed fixed price contracts which meet the requirements contained in the Competitive Bidding Act, (iv) all Vendors in connection with the Project will provide bonds and/or irrevocable letters of credit in connection with its contract as required by the Competitive Bidding Act.

(t) Lessee, as an independent school district, is a state or a duly organized and validly existing body corporate and politic and a political subdivision or agency thereof within the meaning of Section 103 of Code.

(u) Lessee is not in breach of or in default under any constitutional provision, applicable law or administrative rule or regulation of the State, the United States, or of any department, division, agency or instrumentality of either thereof or any applicable court or administrative decree or order, or any loan agreement, note, ordinance, resolution, indenture, contract, agreement or other instrument to which the Lessee is a party or to which the Lessee or any property or assets of the Lessee is otherwise subject or bound which in any material way, directly or indirectly, affects the Lessee's entering into this Agreement, or the validity thereof, the validity or adoption of the resolution authorizing Lessee to enter into this Agreement, the execution and delivery of this Agreement or other instruments contemplated thereby to which the Lessee is a party, and compliance with the provisions of each thereof will not conflict with or constitute a breach of or default under any constitutional provision, applicable law or administrative rule or regulation of the State, the United States, or of any department, division, agency or instrumentality of either thereof, or any applicable court or administrative decree or order, or any loan agreement, note, ordinance, resolution, indenture, contract, agreement or other instrument to which the Lessee is a party or to which the Lessee or any of the property or assets of the Lessee is otherwise subject or bound.

(v) Lessee shall cause said books of record and account to be audited annually as of the close of each fiscal year by a firm of independent certified public accountants that holds a valid permit to practice as determined by the Oklahoma Accountancy Board and in accordance with Title 74, Oklahoma Statutes, Section 212A (B) selected by the Lessee.

Section 3. Tax Regulatory Agreement. Lessee will enter into the Tax Regulatory Agreement on the Commencement Date, which will set forth the representations and covenants applicable to the Federal tax treatment of this Agreement, including the Lessee's covenant to comply with Sections 103 and 141 to 150 of the Code and the applicable Regulations to ensure that Rental Payments on the Agreement are excluded from the gross income of the Lessor for federal income tax purposes and will not take or omit to take or permit any person or entity to take or omit to take any action which would cause Rental Payments on the Agreement to be included in the gross income of the Lessor for federal income tax purposes by reason of Section 103(b) of the Code and the applicable Regulations.

Section 4. Lease of Property. Lessor hereby demises, leases and lets the Property to Lessee, and Lessee rents, leases and hires the Property from Lessor, in accordance with the provisions of this Agreement, for the Lease Term.

Section 5. Lease Term. The Lease Term of this Agreement will consist of the Original Term and all Renewal Terms ending with the expiration of the Maximum Term as set forth on Exhibit B. The Lessee has the option to renew the Lease Term of this Agreement and each Renewal Term shall be twelve months, shall correspond to the Lessee's fiscal year and shall commence on the first day following the last day of the Original Term or the preceding Renewal Term, as the case may be; provided that the last scheduled Renewal Term shall be the lesser number of months as may be necessary to extend the Lease Term to the date that the last Payment in the Payment Schedule is due and payable. The terms and conditions during any Renewal Term shall be the same as the terms and conditions during the Original Term.

Section 6. Termination of Lease Term. The Lease Term will terminate upon the earliest of any of the following events:

(a) the expiration of the Original Term of this Agreement unless extended by mutual ratification pursuant to the provisions of Section 8;

(b) the exercise by Lessee of the option to purchase the Property and payment of the Purchase Price and all amounts payable in connection therewith;

(c) a default by Lessee and Lessor's election to terminate this Agreement under Section 36; or

(d) the payment by Lessee of all Payments authorized or required to be paid by Lessee hereunder during the Maximum Term.

Section 7. Continuation of Lease Term. Lessee currently intends to continue the Lease Term through the Original Term for the Maximum Term and to pay the Payments due or becoming due hereunder from legally available funds. Lessee reasonably believes that it can obtain legally available funds in an amount sufficient to make all Payments during the Maximum Term. Lessor acknowledges that this Agreement is not a general obligation of the Lessee and that there will be no pledge of the full faith and credit of the Lessee or the taxing power of the Lessee as a source of security for the Payments hereunder.

Section 8. Non-Ratification and Right of Termination; Nonrenewal Event; Cancellation Event. Upon expiration of the Original Term, the Agreement may be renewed by ratification for successive fiscal years each beginning on July 1st and ending on June 30th (each a "Renewal Term"). Pursuant to Title 62, Oklahoma Statutes Section 430.1 and Title 70, Oklahoma Statutes Section 5-117, continuation of this Agreement past the Original Term (representing the remaining portion of the fiscal year ending June 30, 2021) or any subsequent Renewal Term is dependent upon mutual ratification by Lessee and Lessor. Lessor hereby ratifies all Renewal Terms approved by the Lessee through the end of the Maximum Term. As part of Lessee's ratification, Lessee agrees to affirmatively act by providing Lessor with notice of its intent to renew this Agreement for the applicable Renewal Term, provided that the act of the governing body of the Lessee whereby it

appropriates funds to make the requisite Payments hereunder that are due and payable in a succeeding Renewal Term shall be deemed such an affirmative act of the Lessee. Lessee is obligated only to pay such Payments under this Agreement as may be lawfully made from funds budgeted and appropriated for that purpose during Lessee's then current fiscal year. Should Lessee fail to ratify the Agreement, the Agreement shall be deemed terminated at the end of the then current Original Term or Renewal Term. Lessee agrees to deliver notice to Lessor of such termination as soon as reasonably practical but in any event within thirty (30) days following the end of the then current Original Term or Renewal Term, but failure to give such notice shall not act to extend the term beyond the last day of the fiscal year for which such ratification was made.

If Lessee fails to renew a Lease Term as provided in Section 5 above, then a "Nonrenewal Event" shall be deemed to have occurred. If under Title 62, Oklahoma Statutes Section 430.1 (or any successor provision of Oklahoma law) Lessee's governing body by a proper resolution adopted by the governing body and entered into the official records or minutes of the governing body certifies that the continuation of the Lease Term of this Agreement is unnecessary or contrary to the public interest, then a "Cancellation Event" shall be deemed to have occurred. If a Nonrenewal Event or a Cancellation Event occurs, then: (a) Lessee shall give Lessor immediate notice of such Nonrenewal Event or Cancellation Event; (b) on the Return Date, Lessee shall return to Lessor all, but not less than all, of the Property covered by this Agreement, at Lessee's sole expense, in a manner that is consistent with Section 36(b) hereto; (c) if a Nonrenewal Event is the reason for the return of the Property, then Lessee shall pay all Payments and other amounts payable hereunder for which funds shall have been appropriated and this Agreement shall terminate on the Return Date without penalty to Lessee; (d) if a Cancellation Event is the reason for the return of the Property, then Lessee shall pay all Payments and other amounts payable hereunder through the Return Date and this Agreement shall terminate on the Return Date without penalty to Lessee; and (e) Lessor shall refund to Lessee the Rental Payments portion of any Payment previously paid hereunder which has not been earned by Lessor as of the Return Date.

Section 9. Payments. The Lessee will pay Payments, from legally available funds, in the amounts and on the dates set forth on the Payment Schedule. Payments will be in consideration for Lessee's use of the Property during the fiscal year in which such payments are due. Any Payment not received on or before its scheduled Payment Date will bear interest at the rate of 10% per annum or the maximum amount permitted by law, whichever is less, from its Payment Date. All Payments shall be made by the Lessee to the Escrow Agent, and the Escrow Agent shall then remit the Payment to the Lessor pursuant to the Escrow Agreement. In any case where any Payment Date shall fall due on a Saturday, a Sunday, a legal holiday, or a day upon which banking institutions in the City of Oklahoma City, Oklahoma, or in such other locality as the Escrow Agent may maintain its principal offices, are authorized by law to close for business, then the corresponding Payment need not be made on such date, but shall be made on the next succeeding banking day with the same force and effect as if made on the day upon which said Payment falls due.

Section 10. Principal and Interest Components. As set forth on the Payment Schedule, a portion of each Payment is paid as, and represents payment of, rental costs of the Property, reflecting the amount of the investment return the Lessor made in its bid in respect of the Agreement. For purposes of the Federal tax treatment of this Agreement, the Rental Payments shall be treated as interest and shall be referred to in the Tax Regulatory Agreement as the "Interest Component", and

the Acquisition Payments shall be referred to in the Tax Regulatory Agreement as the "Principal Component".

Section 11. Payments To Be Unconditional. The obligations of Lessee to make Payments and to perform and observe the other covenants and agreements contained herein shall be absolute and unconditional in all events without abatement, diminution, deduction, set-off or defense, for any reason, including without limitation any failure of the Property to be delivered or installed, any defects, malfunctions, breakdowns or infirmities in the Property or any accident, condemnation or unforeseen circumstances.

Section 12. Acquisition, Delivery, Construction, Installation and Acceptance of the Property. Lessor shall cause to be acquired and/or constructed the Project, which consists of the Real Property specified on Exhibit A, together with any buildings and other improvements thereon, and any and all Equipment, all in accordance with the plans and specifications approved by the Lessor and the Lessee with respect to the Project, which plans and specifications are hereby incorporated by reference. Any and all acquisition, delivery, construction, and installation costs in connection therewith shall be paid from the funds deposited in the escrow fund established under the Escrow Agreement, together with interest earnings thereon, or from other available funds of the Lessee; provided however, Lessor shall not be obligated to expend any funds in furtherance of the Project other than those funded deposited in said escrow fund established under the Escrow Agreement. When the Property has been acquired, delivered, constructed, and/or installed, Lessee will immediately accept the Property and evidence said acceptance by executing and delivering to Lessor an acceptance certificate (substantially in the form of Schedule A-2 of the Escrow Agreement), the form and substance of which acceptance certificate shall also be acceptable to Lessor. After it has been installed, the Property will not be moved from the location specified on Exhibit A without Lessor's consent, which consent will not be unreasonably withheld. Upon purchase and/or installation of any Equipment, the parties hereto shall execute supplemental schedule(s) to Exhibit A attached hereto for the purpose of detailing the Equipment purchased with proceeds of this Agreement, and said supplemental schedule(s) shall be incorporated herein and made a part of this Agreement.

Section 13. Enjoyment of Property. Lessor hereby covenants to provide Lessee with quiet use and enjoyment of the Property during the Lease Term, and Lessee will peaceably and quietly have and hold and enjoy the Property during the Lease Term, without suit, trouble or hindrance from Lessor, except as otherwise expressly set forth in this Agreement.

Section 14. Right of Inspection. Lessor will have the right at all reasonable times during regular business hours to enter into and upon the property of Lessee for the purpose of inspecting the Property.

Section 15. Use of the Property. Lessee will not install, use, operate or maintain the Property improperly, carelessly, in violation of any applicable law or in a manner contrary to that contemplated by this Agreement. Lessee will obtain all permits and licenses, if any, necessary for the installation and operation of the Property. In addition, Lessee agrees to comply in all respects (including, without limitation, with respect to the use, maintenance and operation of each item of the Property) with all applicable laws, regulations and rulings of any legislative, executive, administrative or judicial body; provided, however, that Lessee may contest in good faith the validity or application of any such law, regulation or ruling in any reasonable manner that does not, in the opinion of Lessor, adversely affect the interest of Lessor in and to the Property or its interest or rights under this Agreement.

Section 16. Maintenance of Property. Lessee agrees that it will, at Lessee's own cost and expense, maintain, preserve and keep the Property in good repair, working order and condition. Lessor will have no responsibility to maintain, or repair or to make improvements or additions to the Property. If requested to do so by Lessor, Lessee will enter into a maintenance contract for the Property with each Vendor and furnish evidence thereof to Lessor.

Section 17. [Reserved].

Section 18. Title to the Property. During the Lease Term and until Lessee pays and performs, in full, all of its obligations under this Agreement for the entire Lease Term or the applicable portion of the Lease Term if Lessee's exercises its option to purchase under the prepayment provisions of Section 31 hereto, title to the Property shall be retained by Lessor. Lessee shall not have any right, title or interest in the Property except as expressly set forth in this Agreement. Upon satisfaction of the purchase provisions of Section 31 hereto, title to the Property shall transfer to the Lessee. Lessee shall not have any right, title or interest in the Property except as expressly set forth in this Agreement. Upon the occurrence of an Event of Default, or upon occurrence of non-ratification (including a Nonrenewal Event or a Cancellation Event) as set forth in Section 8, the Lessee will surrender possession of the Property to the Lessor. When the Lessee, by payment as scheduled under Exhibit B, shall have paid a sum equal to the Purchase Price (or the applicable portion thereof in case of an incremental purchase) plus all Rental Payments due and owing, the Property (or the applicable portion thereof) shall become the property of the Lessee and Lessor agrees to execute and deliver to Lessee one or more bills of sale conveying to the Lessee all of Lessor's right, title and interest in and to the Property, free and clear of all liens and interest of third parties created by, through or under Lessor. The Property shall be transferred on an "AS-IS, WHERE-IS" basis with all faults, without recourse and without representation or warranty of any kind, express or implied, except for a representation that the Equipment is free and clear of any liens created by the Lessor. Lessor acknowledges and agrees that, notwithstanding the foregoing, Lessor will not be treated for Federal income tax purposes as the tax owner of the Property and, accordingly, Lessor will not take any Federal income tax benefits such as depreciation in respect of the Property during the Lease Term.

Section 19. Security Interest. To the extent permitted by law, Lessee hereby grants to Lessor a first priority security interest in Lessee's rights and interests in any and all of the Property designated as Equipment, all funds held by the Escrow Agent under the terms of the Escrow Agreement, and in any and all proceeds thereof (including, without limitation, any insurance proceeds therefrom). Lessee agrees to execute and deliver to Lessor all necessary documents to evidence and perfect such security interest, including, without limitation, uniform commercial code (UCC) financing statements and any amendments thereto.

Section 20. Certain Property to be Personal Property; Certain Property to be Real Property. Lessor and Lessee agree that the Property designated as Equipment is and will remain personal property. The Equipment will not be deemed to be affixed to or a part of the real estate on which it may be situated, including the Real Property, notwithstanding that the Equipment or any part thereof may be or hereafter become in any manner physically affixed or attached to such real estate or any building thereon. Upon the request of Lessor, Lessee will, at Lessee's expense, furnish a waiver of any interest in the Equipment from any party having an interest in any such real estate or building, if other than the Lessor. Lessor and Lessee further agree that any Property not specifically designated

as Equipment shall be deemed to be Real Property, and any improvements thereon shall be deemed to be attached to the real estate or any building thereon.

Section 21. Liens, Taxes, Other Governmental Charges and Utility Charges. Lessee will keep the Property free and clear of all liens, charges and encumbrances, except those created under this Agreement. The parties to this Agreement contemplate that the Property will be used for a governmental or proprietary purpose of Lessee and, therefore, that the Property will be exempt from all property taxes and other similar charges. If the use, possession or acquisition of the Property is found to be subject to taxation in any form, Lessee will pay all taxes and governmental charges lawfully assessed or levied against or with respect to the Property. Lessee will pay all gas, water, steam, electricity, light, heat or power, telephone or other utility services and other charges incurred in the use and maintenance of the Property. There shall be no abatement of Payments on account of interruption of any such services. Lessee will pay such taxes and charges as the same become due; provided that, with respect to any such taxes and charges that may lawfully be paid in installments over a period of years, Lessee will be obligated to pay only such installments that accrue during the Lease Term.

Section 22. Insurance. At its own expense, Lessee will maintain (a) casualty insurance insuring the Property against loss or damage by fire and all other risks covered by the standard extended coverage endorsement then in use in the State and any other risks reasonably required by Lessor in an amount at least equal to the then applicable Purchase Price of the Property, (b) liability insurance that protects Lessor from liability in all events in form and amount satisfactory to Lessor, and (c) workers' compensation coverage as required by the laws of the State. All insurance proceeds from casualty losses will be payable as hereinafter provided. Lessee will furnish to Lessor certificates evidencing such coverage throughout the Lease Term. All such casualty and liability insurance will be with insurers that are acceptable to Lessor, will name Lessor as a loss payee and additional insured, respectively, and may not be cancelled without thirty (30) days prior written notice to Lessor, and such casualty insurance will contain a provision making any losses payable to Lessee and Lessor, as their respective interests may appear.

Section 23. Advances. In the event Lessee fails to maintain either the insurance required by this Agreement, pay taxes or charges required to be paid by it under this Agreement or fails to keep the Property in good repair and operating condition, Lessor may (but will be under no obligation to) purchase the required policies of insurance and pay the cost of the premiums thereof, pay such taxes and charges and make such Property repairs or replacements as are necessary and pay the cost thereof. All amounts so advanced by Lessor will become additional rent for the Maximum Term. Lessee agrees to pay such amounts with interest thereon from the date paid at the rate of 10% per annum or the maximum permitted by law, whichever is less.

Section 24. Financial Information. Lessee will provide Lessor with current financial statements, budgets, proofs of appropriation for the ensuing fiscal year and such other financial information relating to the ability of Lessee to continue this Agreement as may be reasonably requested by Lessor. Furthermore, Lessee shall deliver (i) audited annual financial statements to the Lessor within 180 days of the end of each fiscal year, including, a balance sheet, statement of revenues, expenses and changes in fund balances for budget and actual, statement of cash flow, rates, schedules and attachments to such financial statements, which audit shall be performed by a firm of independent certified public

accountants holding a valid permit to practice as determined by the Oklahoma Accountancy Board and in accordance with Title 74, Oklahoma Statutes, Section 212A (B), (ii) an annual estimate of needs not later than thirty (30) days following commencement of each fiscal year, and (iii) other reports and information which the Lessor may reasonably request from time to time.

Section 25. Release and Indemnification. To the extent permitted by law, Lessee will indemnify, defend and hold harmless Lessor from and against any and all liability, obligations, losses, claims and damages whatsoever, regardless of cause thereof, and expenses in connection therewith arising out of or as the result of (a) the ownership of any item of the Property, (b) the manufacturing, ordering, acquisition, possession, use, operation, condition, purchase, delivery, rejection, storage or return of any item of the Property, (c) any accident in connection with the operation, use, condition, possession, storage or return of any item of the Property resulting in damage to property or injury or death to any person or (d) the breach by Lessee of any covenant herein or any material misrepresentation by Lessee of any representation contained herein. The indemnification arising under this paragraph will continue in full force and effect notwithstanding the full payment of all obligations under this Agreement or the termination of the Lease Term for any reason.

Section 26. Risk of Loss. Lessee assumes, from and including the Commencement Date, all risk of loss, theft, damage or destruction of or damage to the Property, in whole or in part, from any cause whatsoever (a "Casualty Loss"). No such loss of or damage to the Property nor defect therein nor unfitness or obsolescence thereof will relieve Lessee of the obligation to make Payments or to perform any other obligation under this Agreement. If a Casualty Loss occurs to any Property, Lessee shall immediately notify Lessor of the same and Lessee shall, unless otherwise directed by Lessor, immediately repair the same.

Section 27. Damage, Destruction, Condemnation; Use of Proceeds. If (a) the Property or any portion thereof is destroyed, in whole or in part, or is damaged by fire or other casualty, or (b) title to, or the temporary use of, the Property or any part thereof or the interest of Lessee or Lessor in the Property or any part thereof will be taken under the exercise of the power of eminent domain by any governmental body or by any person, firm or corporation acting under governmental authority, Lessee and Lessor will cause the Net Proceeds of any insurance claim or condemnation award to be applied to the prompt replacement, repair, restoration, modification or improvement of the Property, unless Lessee has purchased the Lessor's interest in the Property. Any balance of the Net Proceeds remaining after such work has been completed will be paid to Lessee.

Section 28. Insufficiency of Net Proceeds. If the Net Proceeds are insufficient to pay in full the cost of any repair, restoration, modification or improvement referred to in Section 27, Lessee will either (a) complete such replacement, repair, restoration, modification or improvement and pay any costs thereof in excess of the amount of the Net Proceeds, or (b) purchase Lessor's interest in the Property. The amount of the Net Proceeds, if any, remaining after completing such repair, restoration, modification or improvement or after purchasing the Property will be retained by Lessee. If Lessee will make any payments pursuant to this Section, Lessee will not be entitled to any reimbursement therefor from Lessor nor will Lessee be entitled to any diminution of the amounts payable under Section 9 hereto.

Section 29. Disclaimer of Warranties. LESSOR HAS MADE AND MAKES NO REPRESENTATION OR WARRANTY, EXPRESS OR IMPLIED, AND ASSUMES NO

OBLIGATION WITH RESPECT TO THE TITLE, MERCHANTABILITY, CONDITION, QUALITY OR FITNESS OF THE PROPERTY DESCRIBED IN EXHIBIT A FOR ANY PARTICULAR PURPOSE OR THE CONFORMITY OF THE PROPERTY TO SPECIFICATION OR PURCHASE ORDER, ITS DESIGN, DELIVERY, INSTALLATION OPERATION.

All such risks shall be borne by Lessee without in any way excusing Lessee from its obligations under this Agreement, and Lessor shall not be liable to Lessee for any damages on account of such risks. All claims or actions on any warranty so assigned shall be made or prosecuted by Lessee, at its sole expense, upon prior written notice to Lessor. Lessor may, but shall have no obligation whatsoever to participate in such claim or action on such warranty, at Lessor's expense. Any recovery under such a warranty shall be made payable jointly to Lessee and Lessor.

Section 30. Vendor's Warranties. ALL WARRANTIES, PROMISES AND SERVICE AGREEMENTS, IF ANY, RELATING TO THE PROPERTY THAT EACH VENDOR HAS MADE TO LESSOR IN CONNECTION WITH OR AS PART OF THE CONTRACT BY WHICH LESSOR ACQUIRED THE PROPERTY ARE HEREBY ASSIGNED TO LESSEE.

Lessee may communicate with each Vendor and receive an accurate and complete statement of all such warranties, promises and service agreements, if any. Lessee acknowledges that Lessee has selected each Vendor, who has sold and assigned the Property to Lessor, and that Lessee has directed Lessor to acquire the Property from each Vendor in connection with this Agreement. Lessee further acknowledges that this Agreement is a Finance Lease within the meaning of the Uniform Commercial Code and that Lessee is entitled to each of the Vendors' warranties and promises described above, if any.

Section 31. Incremental Purchase and Prepayment.

(a) *Incremental Purchase*. Lessee may, by paying the Acquisition Payments at the time and in the amounts set forth on Exhibit B, elect to acquire Lessor's right, title and interest in and to the Equipment and/or the Real Property; provided however, such acquisition shall only occur upon Lessee making all of the required Payments and/or payment of the then-applicable Purchase Price. Exhibit G attached hereto provides additional detail with respect to the Real Property and/or Equipment scheduled for acquisition as set forth in Exhibit B.

(b) *Optional Prepayment*. So long as there is no Event of Default then existing, Lessee will have the option to effect the incremental purchase described above, in whole or in part, on any date, upon giving written notice to Lessor at least thirty (30) days before the date of such payment, and upon payment in full of the Payment then due hereunder plus all other amounts due hereunder plus the then-applicable Purchase Price (or portion thereof) to Lessor.

(c) *Mandatory Prepayment in the Event of Taxability*. Unless the Lessee elects to pay Rental Payments at the Taxable Rate (as defined in Exhibit "B" herein), this Agreement is callable for mandatory redemption prior to maturity in whole, at a redemption price equal to par, together with Rental Payments accrued thereon to the date fixed for redemption on any Payment Date (plus any prepayment premium, penalty for prepayment, or breakage fee) after, but not more than 120 days after, receipt by the Lessor of (1) an Opinion of Bond Counsel approved by the Lessee, (2)

written notice from the Lessee of a final determination of the Internal Revenue Service, or (3) written notice from the Lessee of a final, nonappealable decree or judgment of a court of competent jurisdiction, in any such case to the effect that the Rental Payments paid or payable on this Agreement is or was includable in the income, as defined in Section 61 of the Internal Revenue Code of 1986, as amended, of the owner thereof.

Section 32. Further Assurances. The parties hereto further covenant and agree to do, execute and deliver, or cause to be done, executed and delivered, and covenant and agree to use their best efforts to cause their successors and assigns to do, execute and deliver, or cause to be done, executed and delivered, all such further acts, transfers and assurances, for the better assuring, conveying and confirming unto Lessor and its successors and assigns, all and singular, the interests in the Property hereby assigned, and otherwise implementing the intention of the parties under this Agreement, as the parties and their successors and assigns reasonably shall request. Any performance required of Lessee or any payments required to be made by Lessee may, if not timely performed or paid, be performed or paid by Lessor, and in that event, Lessor shall be immediately reimbursed by Lessee for such payments and for any costs and expense, legal or otherwise associated with the payments or other performance by Lessor, with interest per annum thereon at 10% per annum or the maximum rate permitted by State law.

Section 33. Assignment by Lessor. Lessor's interest in, to and under this Agreement and the Property may be assigned and reassigned in whole or in part to one or more assignees by Lessor without the necessity of obtaining the consent of Lessee; provided that any assignment will not be effective until Lessee has received written notice of the name and address of the assignee. Provided further the Lessor agrees that the Agreement shall not be offered, transferred, assigned, sold, pledged, or disposed of unless (i) the proposed transferee is an "accredited investor" as such term is defined in Rule 501 of Regulation D as promulgated by the Securities and Exchange Commission and (ii) the transferee subscribes in writing to the representations, warranties and covenants required under the Investment Letter in the form attached as Exhibit C hereto, and delivers the same to the Escrow Agent.

Lessee will direct the Escrow Agent to retain all such notices as a register of all assignees and will direct the Escrow Agent to make all payments to the assignee or assignees designated in such register. Lessee agrees to execute all documents, including notices of assignment and chattel mortgages or financing statements that may be reasonably requested by Lessor or any assignee to protect its interest in the Property and in this Agreement and agrees to the filing of financing statements with respect to the Property and this Agreement. Lessee will not have the right to and will not assert against any assignee any claim, counterclaim, defense, set-off or other right Lessee may have against Lessor.

Section 34. Assignment and Subleasing by Lessee. None of Lessee's right, title and interest in, to and under this Agreement and the Property may be assigned, subleased or encumbered by Lessee for any reason.

Section 35. Events of Default Defined. Any of the following will be "Events of Default" under this Agreement:

(a) Failure by Lessee to pay any Payment required to be paid hereunder at the time specified herein;

(b) Failure by Lessee to observe and perform any covenant, condition or agreement on its part to be observed or performed, for a period of 30 days after written notice specifying such failure and requesting that it be remedied is given to Lessee by Lessor, unless Lessor will agree in writing to an extension of such time prior to its expiration; provided, however, if the failure stated in the notice cannot be corrected within the applicable period, Lessor will not unreasonably withhold its consent to an extension of such time if corrective action is instituted by Lessee within the applicable period and diligently pursued until the default is corrected;

(c) Any statement, representation or warranty made by Lessee in or pursuant to this Agreement or its execution, delivery or performance will prove to have been false, incorrect, misleading or breached in any material respect on the date when made;

(d) Any provision of this Agreement will at any time for any reason cease to be valid and binding on Lessee, or will be declared to be null and void, or the validity or enforceability thereof will be contested by Lessee or any governmental agency or authority if the loss of such provision would materially adversely affect the rights or security of Lessor, or Lessee will deny that it has any further liability or obligation under this Agreement;

(e) Lessee (i) applies for or consents to the appointment of a receiver, trustee, custodian or liquidator of Lessee, or of all or a substantial part of the assets of Lessee, (ii) is unable, fail or admit in writing its inability generally to pay its debts as they become due, (iii) makes a general assignment for the benefit of creditors, (iv) has an order for relief entered against it under applicable federal bankruptcy law, or (v) files a voluntary petition in bankruptcy or a petition or an answer seeking reorganization or an arrangement with creditors or taking advantage of any insolvency law or any answer admitting the material allegations of a petition filed against Lessee in any bankruptcy, reorganization or insolvency proceeding; or

(f) An order, judgment or decree will be entered by any court of competent jurisdiction, approving a petition or appointing a receiver, trustee, custodian or liquidator of Lessee or of all or a substantial part of the assets of Lessee, in each case without its application, approval or consent, and such order, judgment or decree will continue unstayed and in effect for any period of 30 consecutive days.

Section 36. Remedies on Default. Whenever any Event of Default exists, Lessor will have the right, at its sole option without any further demand or notice, to take one or any combination of the following remedial steps:

(a) By written notice to Lessee, Lessor may declare all Payments and other amounts payable by Lessee hereunder to the end of the then current Original or Renewal Term to be due;

(b) With or without terminating this Agreement, Lessor may enter the premises where the Property is located and retake possession of the Property or require Lessee at Lessee's expense to promptly return any or all of the Property to the possession of Lessor at a place specified by Lessor, and sell or lease the Property or, for the account of Lessee, sublease the Property, holding Lessee liable for the difference between (i) the Payments and other amounts payable by Lessee hereunder to the end of the Lease Term, and (ii) the net proceeds of any such sale, lease or sublease (after deducting all expenses of Lessor in exercising its remedies under this Agreement, including without limitation,

all expenses of taking possession, storing, reconditioning and selling or leasing the Property and all brokerage, auctioneers' and attorneys' fees);

(c) Lessor may take whatever other action at law or in equity may appear necessary or desirable to enforce its rights as the owner of the Property; and

(d) Under no circumstances shall Lessee be liable under this Section 36 for any amount in excess of the sum appropriated for the previous and current fiscal years, less all amounts previously due and paid during such previous and current fiscal years from amounts so appropriated.

Section 37. No Remedy Exclusive. No remedy herein conferred upon or reserved to Lessor is intended to be exclusive and every such remedy will be cumulative and will be in addition to every other remedy given under this Agreement or now or hereafter existing at law or in equity. No delay or omission to exercise any right or power accruing upon any default will impair any such right or power or will be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. In order to entitle Lessor to exercise any remedy reserved to it in this Agreement it will not be necessary to give any notice, other than such notice as may be required in this Agreement.

Section 38. Notices. All notices, certificates or other communications hereunder will be sufficiently given and will be deemed given when delivered or mailed by registered mail, postage prepaid, to the parties at the addresses immediately after the signatures to this Agreement (or at such other address as either party hereto will designate in writing to the other for notices to such party), to any assignee at its address as it appears on the register maintained by Lessee.

Section 39. Binding Effect. This Agreement will inure to the benefit of and will be binding upon Lessor and Lessee and their respective successors and assigns.

Section 40. Severability. In the event any provision of this Agreement will be held invalid or unenforceable by any court of competent jurisdiction, such holding will not invalidate or render unenforceable any other provision hereof.

Section 41. Entire Agreement. This Agreement constitutes the entire agreement between Lessor and Lessee.

Section 42. Amendments. This Agreement may be amended, changed or modified in any manner by written agreement of Lessor and Lessee. Any waiver of any provision of this Agreement or any right or remedy hereunder must be affirmatively and expressly made in writing and will not be implied from inaction, course of dealing or otherwise.

Section 43. Execution in Counterparts. This Agreement may be simultaneously executed in several counterparts, each of which will be an original and all of which will constitute but one and the same instrument.

Section 44. Captions. The captions or headings in this Agreement are for convenience only and in no way define, limit or describe the scope or intent of any provisions or sections of this Agreement.

Section 45. Applicable Law. This Agreement will be governed by and construed in accordance with the laws of the State.

Section 46. Electronic Transactions. The parties agree that the transaction described herein may be conducted and related documents may be stored by electronic means. Copies, telecopies, facsimiles, electronic files and other reproductions of original executed documents shall be deemed to be authentic and valid counterparts of such original documents for all purposes, including the filing of any claim, action or suit in the appropriate court of law.

[Remainder of Page Left Blank Intentionally]

IN WITNESS WHEREOF, Lessor and Lessee have caused this Agreement to be executed in their corporate names by their duly authorized officers as of the date first above written.

INDEPENDENT SCHOOL DISTRICT NO. 1 OF STEPHENS COUNTY, STATE OF OKLAHOMA ("LESSEE")

By: _____

Name: Krista Parker Lolar

Title: President

Address for notices:

1706 W. Spruce
Duncan, OK 73533

BANCFIRST ("LESSOR")

By: _____

Name: Ben Herrington

Title: President

Address for notices:

P.O. Box 1468
Duncan, OK 73534-1468

EXHIBIT A TO LEASE PURCHASE AGREEMENT

PROPERTY SCHEDULE

See Property items described on the attached schedules.

[Form of Property Schedule]

Check here if Property is designated as Real Property [__]

Check here if Property is designated as Equipment [__]

Description of Property:

The Property described above is located at the following address:

State of Oklahoma

[LESSEE ADDRESS 1]

[LESSEE ADDRESS 2]

EXHIBIT B TO LEASE PURCHASE AGREEMENT

PAYMENT SCHEDULE

Commencement Date:	**3/18/2021**
Principal Amount:	**$2,710,000.00**
Imputed Interest Rate:	**1.525%**
Maximum Term:	**10/1/2025**

Payment Date	Total Payment	Rental Payment	Annual Fee	Acquisition Payment	Property Component Acquired (1)	Balance
3/18/2021						2,710,000.00
10/1/2021	559,156.13	22,156.13	2,000.00	535,000.00	A	2,175,000.00
10/1/2022	565,168.75	33,168.75	2,000.00	530,000.00	B	1,645,000.00
10/1/2023	567,086.25	25,086.25	2,000.00	540,000.00	C	1,105,000.00
10/1/2024	563,851.25	16,851.25	2,000.00	545,000.00	D	560,000.00
10/1/2025	568,540.00	8,540.00	0.00	560,000.00	E	0.00

(1) Please see Exhibit G for a description of the Property to be acquired pursuant to each Acquisition Payment.

A. The following provisions shall be applicable to the terms of the Lease Purchase Agreement:

"Base Rental Rate" shall mean an imputed interest rate of 1.525%.

"Determination of Taxability" means and shall be deemed to have occurred on the first to occur of the following:

(i) on the date when the Lessee files any statement, supplemental statement or other tax schedule, return or document which discloses that an Event of Taxability shall have in fact occurred;

(ii) on the date when the holder(s) of the Lease Purchase Agreement or any former holder(s) of the Lease Purchase Agreement notifies the Lessee that it has received a written opinion by a nationally recognized firm of attorneys of substantial expertise on the subject of tax-exempt municipal finance to the effect that an Event of Taxability shall have occurred unless, within one hundred eighty (180) days after receipt by the Lessee of such notification from the holder(s) of the Lease Purchase Agreement or any former holder(s) of the Lease Purchase Agreement, the Lessee shall deliver to the holder(s) of the Lease Purchase Agreement and any former holder(s) of the Lease Purchase Agreement a ruling or determination letter issued to or on behalf of the Lessee by the Commissioner or any District Director of the Internal Revenue Service (or any other governmental official exercising the same or a substantially similar function from time to time) to the effect that, after taking into consideration such facts as form the basis for the opinion that an Event of Taxability has occurred, an Event of Taxability shall not have occurred;

(iii) on the date when the Lessee shall be advised in writing by the Commissioner or any District Director of the Internal Revenue Service (or any other government official or agent exercising the same or a substantially similar function from time to time) that, based

upon filings of the Lessee, or upon any review or audit of the Lessee or upon any other ground whatsoever, an Event of Taxability shall have occurred; or

(iv) on the date when the Lessee shall receive notice from the holder(s) of the Lease Purchase Agreement or any former holder(s) of the Lease Purchase Agreement that the Internal Revenue Service (or any other government official or agency exercising the same or a substantially similar function from time to time) has assessed as includable in the gross income of such holder(s) of the Lease Purchase Agreement or such former holder(s) of the Lease Purchase Agreement the Rental Payments on the Lease Purchase Agreement due to the occurrence of an Event of Taxability;

provided, however, no Determination of Taxability shall occur under subparagraph (iii) or (iv) hereunder unless the Lessee has been afforded the opportunity, at its expense, to contest any such assessment, and, further, no Determination of Taxability shall occur until such contest, if made, has been finally determined; provided further, however, that upon demand from the holder(s) of the Lease Purchase Agreement or former holder(s) of the Lease Purchase Agreement, the Lessee shall promptly reimburse such holder(s) of the Lease Purchase Agreement or former holder(s) of the Lease Purchase Agreement for any payments, including any taxes, interest, penalties or other charges, such holder(s) of the Lease Purchase Agreement (or former holder(s) of the Lease Purchase Agreement) shall be obligated to make as a result of the Determination of Taxability.

"Maximum Rental Rate" means the maximum imputed rate of interest on the relevant obligation permitted by applicable law; provided, however, that at any time prior to the occurrence or continuation of an Event of Default, such rates shall be further limited and shall not exceed the lesser of (i) the maximum rate of imputed interest permitted by law and (ii) fourteen percent (14%).

"Taxable Date" means the date on which Rental Payments on the Lease Purchase Agreement is first includable in gross income of the holder(s) of the Lease Purchase Agreement (including, without limitation, any previous holder(s) of the Lease Purchase Agreement thereof as a result of an Event of Taxability as such date is established pursuant to a Determination of Taxability.

"Taxable Period" has the meaning set forth in paragraph D below.

"Taxable Rate" means, with respect to a Taxable Period, the imputed interest rate representing the equivalent yield to the holder(s) of the Lease Purchase Agreement of the Base Rental Rate if the Rental Payments are included in the gross income of the holder(s) of the Lease Purchase Agreement under the Internal Revenue Code. As of the date hereof, the equivalent yield would be the Base Rental Rate multiplied by the Taxable Rate Factor.

"Taxable Rate Factor" is the amount by which the tax-exempt rate must be multiplied to achieve the equivalent taxable rate given the highest marginal federal corporate tax rate, currently 21%. The Taxable Rate Factor is derived as 1 divided by (1 minus the federal corporate tax rate), rounded to two decimal places. The Taxable Rate Factor is subject to change should the highest marginal federal corporate tax rate change.

B. The physical presentment of the Lease Purchase Agreement shall not be a requirement for payment of the Acquisition Payments or the Rental Payments on the Lease Purchase Agreement.

C. If at any time the imputed interest rate which would otherwise be payable on the Lease Purchase Agreement exceeds the maximum imputed interest rate permitted by Oklahoma law (the "Maximum Rental Rate"), the rate of imputed interest to accrue on the aggregate unpaid outstanding principal balance of the Lease Purchase Agreement during that time shall be limited to the Maximum Rental Rate, but any subsequent reductions in the imputed interest rate applicable to the Lease Purchase Agreement shall not become effective to reduce the imputed interest rate below the Maximum Rental Rate until the total amount of Rental Payments accrued on the aggregate unpaid outstanding principal balance of the Lease Purchase Agreement equals the total amount of Rental Payments which would have accrued if the applicable imputed interest rate on the Lease Purchase Agreement as provided hereunder had at all times been in effect.

D. In the event a Determination of Taxability occurs, to the extent not payable to the holder(s) of the Lease Purchase Agreement under the terms of the Lease Purchase Agreement, Lessee hereby agrees to pay to the holder(s) of the Lease Purchase Agreement on demand therefor (i) an amount equal to the difference between (A) the amount of Rental Payments that would have been paid to such holder(s) of the Lease Purchase Agreement on the Lease Purchase Agreement during the period for which Rental Payments on the Lease Purchase Agreement is included in the gross income of such holder(s) of the Lease Purchase Agreement if the Lease Purchase Agreement had borne Rental Payments at the Taxable Rate, beginning on the Taxable Date (the "Taxable Period"), and (B) the amount of Rental Payments actually paid to the holder(s) of the Lease Purchase Agreement (or, if applicable, the Purchaser) during the Taxable Period, and (ii) an amount equal to any interest, penalties or charges owed by such holder(s) of the Lease Purchase Agreement as a result of Rental Payments on the Lease Purchase Agreement becoming included in the gross income of such holder(s) of the Lease Purchase Agreement, together with any and all attorneys' fees, court costs, or other out-of-pocket costs incurred by such holder(s) of the Lease Purchase Agreement in connection therewith;

E. Subject to the provisions of paragraph F below, such holder(s) of the Lease Purchase Agreement shall afford the Lessee the opportunity, at the Lessee's sole cost and expense, to contest (i) the validity of any amendment to the Code which causes the Rental Payments on the Lease Purchase Agreement to be included in the gross income of such holder(s) of the Lease Purchase Agreement or (ii) any challenge to the validity of the tax exemption with respect to the Rental Payments on the Lease Purchase Agreement, including the right to direct the necessary litigation contesting such challenge (including administrative audit appeals); and

F. As a condition precedent to the exercise by the Lessee of its right to contest set forth in paragraph E above, the Lessee shall, on demand, immediately reimburse such holder(s) of the Lease Purchase Agreement for any and all expenses (including attorneys' fees for services that may be required or desirable, as determined by such holder(s) of the Lease Purchase Agreement in its sole discretion) that may be incurred by the holder(s) of the Lease Purchase Agreement in connection with any such contest, and shall, on demand, immediately reimburse the holder(s) of the Lease Purchase Agreement for any payments, including any taxes, interest, penalties or other charges payable by such holder(s) of the Lease Purchase Agreement for failure to include such Rental Payments in its gross income.

EXHIBIT C TO LEASE PURCHASE AGREEMENT

FORM OF INVESTMENT LETTER

[SEE TAB 8 OF TRANSCRIPT OF PROCEEDINGS]

EXHIBIT D TO LEASE PURCHASE AGREEMENT

CLOSING CERTIFICATE OF THE LESSEE

[SEE TAB 10 OF TRANSCRIPT OF PROCEEDINGS]

EXHIBIT E TO LEASE PURCHASE AGREEMENT

OPINION OF COUNSEL

[SEE TAB 6 OF TRANSCRIPT OF PROCEEDINGS]

EXHIBIT F TO LEASE PURCHASE AGREEMENT

ESCROW AND PAYING AGENT AGREEMENT

[SEE TAB 3 OF TRANSCRIPT OF PROCEEDINGS]

EXHIBIT G TO LEASE PURCHASE AGREEMENT

PROPERTY COMPONENT DESCRIPTIONS

The following groups reflect the Real Property and/or Equipment that will be acquired on each Payment Date upon payment of the respective Acquisition Payment:

COMPONENT A October 1, 2021 $535,000.00

- Equipment acquired and placed in service at various locations throughout the District, including textbooks and instructional materials (estimated acquisition costs of $523,717.62), and all as more particularly identified in Exhibit A to the Lease Purchase Agreement.

COMPONENT B October 1, 2022 $530,000.00

- Equipment acquired and placed in service at various locations throughout the District, including extracurricular activities equipment (estimated acquisition costs of $461,320.00) and classroom equipment and furniture (estimated acquisition costs of $57,503.06), and all as more particularly identified in Exhibit A to the Lease Purchase Agreement.

COMPONENT C October 1, 2023 $540,000.00

- Equipment acquired and placed in service at various locations throughout the District, including technology equipment and technology related items (estimated acquisition costs of $528,612.18), and all as more particularly identified in Exhibit A to the Lease Purchase Agreement.

COMPONENT D October 1, 2024 $545,000.00

- Equipment acquired and placed in service at various locations throughout the District, including district vehicle such as delivery trucks and maintenance trucks (estimated acquisition costs of $512,578.00) and classroom equipment and furniture (estimated acquisition costs of $20,928.73), and all as more particularly identified in Exhibit A to the Lease Purchase Agreement.

COMPONENT E October 1, 2025 $560,000.00

- Equipment acquired and placed in service at various locations throughout the District, including classroom equipment and furniture (estimated acquisition costs of $548,190.41), and all as more particularly identified in Exhibit A to the Lease Purchase Agreement.

EXHIBIT H TO LEASE PURCHASE AGREEMENT

FORM OF BILL OF SALE

KNOW ALL PERSONS BY THESE PRESENTS:

THAT _____, party of the first part, for and in consideration of the sum of $_____ in hand paid by Independent School District No. 1 of Stephens County, Oklahoma, party of the second part, the receipt whereof is hereby acknowledged, have bargained and sold, and by these presents to grant, bargain, sell, transfer, and deliver unto the said party of the second part the following described property, to wit:

[Insert corresponding Property Component information, including applicable information contained in Exhibit A to the Lease Purchase Agreement]

TO HAVE AND TO HOLD THE SAME unto the party of the second part, its heirs, executors, administrators and assigns forever. And said party of the first part does for its heirs, executors, administrators, covenant with said party of the second part, its executors, administrators and assigns that _____, the lawful owner of the said personal property hereby sold; that it is free from all encumbrances; that it has good right to sell the same as aforesaid; and that it warrants and will defend the same against the lawful claims and demands of every and all persons whomsoever.

IN WITNESS WHEREOF, _____, the party of the first part, does hereunto set its hand this _____ day of _____, 20__.

[_____]

_____
By: Authorized Officer

ACKNOWLEDGEMENT

STATE OF OKLAHOMA)
) SS:
COUNTY OF _____)

This instrument was acknowledged before me on the ___ day of _____, 20__, by _____, an Authorized Officer of _____, as Lessor pursuant to that certain Lease Purchase Agreement dated as of March 18, 2021, on behalf of said Lessor.

(SEAL)

_____
Notary Public

My commission expires: _____
My commission number: _____

(a)

LEASE PURCHASE AGREEMENT

THIS LEASE PURCHASE AGREEMENT (the "Agreement"), is dated as of December 1, 2021, by and between **Stephens County Educational Facilities Authority**, as Lessor (the "Lessor"), and **Independent School District No. 1 of Stephens County, State of Oklahoma**, as Lessee (the "Lessee"), wherein the parties hereby agree as follows:

Section 1. Definitions. The following terms will have the meanings indicated below unless the context clearly requires otherwise:

"Agreement" means this Lease Purchase Agreement dated as of December 1, 2021, and any other schedule, exhibit or escrow agreement made a part hereof by the parties hereto, together with any amendments to this Agreement.

"Cancellation Event" means "Cancellation Event" as defined in Section 8 hereto.

"Casualty Loss" means "Casualty Loss" as defined in Section 26 of this Agreement.

"Code" means the Internal Revenue Code of 1986, as amended.

"Commencement Date" is the date when the term of this Agreement and Lessee's obligation to pay rent commences, which date will be the earlier of (i) the date on which the Property is accepted by Lessee in the manner described in Section 12, or (ii) the date on which sufficient moneys to purchase the Property are deposited for that purpose with an escrow agent.

"Contract" means any contract or contracts for the acquisition and/or installation of the Property.

"Development Agreement" means collectively that certain Development Agreement dated as of December 1, 2021, by and between the Lessor and the Lessee, as the same may be amended from time to time, which sets forth the duties, obligations, and responsibilities of each party in regard to the construction of the Project, and which Development Agreement is herein incorporated by reference.

"Escrow Agent" means BancFirst, Oklahoma City, Oklahoma.

"Escrow Agreement" means that certain Escrow and Paying Agent Agreement dated as of December 1, 2021, by and among the Lessee, the Lessor, and the Escrow Agent.

"Equipment" means the property designated as Equipment and described on the Property Schedule attached hereto as Exhibit A, as supplemented from time to time, and all replacements, substitutions, repairs, restorations, modifications, attachments, accessions, additions and improvements thereof or thereto.

"Event of Default" means an Event of Default described in Section 35.

"Ground Lease" shall mean that certain Ground Lease Agreement dated as of December 1, 2021, by and between Independent School District No. 1 of Stephens County, State of Oklahoma, as lessor, and the Stephens County Educational Facilities Authority, as lessee, pertaining to the Real Property upon which the Project components will be constructed and leased pursuant to this Agreement.

"Indenture" shall mean that certain Note Indenture dated as of December 1, 2021, by and between the Lessor and BancFirst, as Trustee Bank, authorizing the issuance of and securing the Note.

"Lease Term" means the Original Term and any Renewal Terms, but ending on the occurrence of the earliest event specified in Section 6.

"Lessee" means the entity described as such in the first paragraph of this Agreement, its successors and its assigns.

"Lessor" means the entity described as such in the first paragraph of this Agreement, its successors and its assigns.

"Maximum Term" means the Original Term and any Renewal Term ending on the last Payment Date set forth on the Payment Schedule.

"Net Proceeds" mean the amount remaining from the gross proceeds of any insurance claim or condemnation award after deducting all expenses (including attorneys' fees) incurred in the collection of such claim or award.

"Nonrenewal Event" means "Nonrenewal Event" as defined in Section 8 hereto.

"Note" shall mean that certain Lease Revenue Note, Series 2021A (Duncan Public Schools) dated December 1, 2021, and issued in the original principal amount of $3,750,000.00 by the Lessor for the purpose of acquiring this Agreement.

"Original Term" means the period from the Commencement Date until the end of the fiscal year of Lessee in effect at the Commencement Date.

"Payment" or "Payments" means the payment (individually) or payments (collectively) of "Acquisition Payments" or "Rental Payments" payable by Lessee pursuant to Section 9 and as reflected on Exhibit B.

"Payment Dates" means the dates set forth on the Payment Schedule on which Payments of acquisition payments or rental payments are due.

"Payment Schedule" means the schedule of Payments and Purchase Price set forth on Exhibit B.

"Project" means the costs of construction of and improvements to facilities of the Lessee along with acquisition and installation of equipment at various Lessee facilities.

"Property" means collectively the Real Property and the Equipment as set forth in Exhibit A attached hereto.

"Purchase Price" means the amount set forth on the Payment Schedule that Lessee may, at its option, pay to Lessor to purchase the Property. If there is no "Purchase Price" column set forth on the Payment Schedule, then the Purchase Price shall mean 100% of the outstanding acquisition payments amount of the collective remaining Payments. With respect an incremental purchase of the Property (as contemplated by Section 31 herein), the applicable portion of the Purchase Price shall reflect the

value of the portion of the Property to be purchased as set forth in the applicable Property Schedule attached hereto as Exhibit A.

"Real Property" means the property designated as Real Property and described as Tracts I-VIII on the Property Schedule attached hereto as Exhibit A, as supplemented from time to time, and all replacements, substitutions, repairs, restorations, modifications, attachments, accessions, additions and improvements thereof or thereto.

"Renewal Term" means "Renewal Term" as defined in Section 8 hereto.

"Return Date" means the last day of the fiscal year for which appropriations were made for the Payments due under this Agreement if a Nonrenewal Event occurs or the effective date of the cancellation of this Agreement if a Cancellation Event occurs.

"State" means the State of Oklahoma.

"Tax Regulatory Agreement" means that certain Tax Regulatory Agreement of even date herewith as described in Section 3 herein.

"Trustee Bank" means BancFirst, Oklahoma City, Oklahoma.

"Vendor" means in the case of Equipment, any manufacturer(s) of the Equipment as well as the agents or dealers of the manufacturer(s) from whom Lessor purchased or is purchasing the Equipment listed on Exhibit A. In the case of improvements to the Real Property, the term "Vendor" shall mean the Contractors or Sub-Contractors providing labor and materials for the construction of the improvement.

Section 2. Representations and Covenants of Lessee. Lessee represents, warrants and covenants for the benefit of Lessor as follows:

(a) Lessee is a political subdivision of the State and has a substantial amount of one or more of the following sovereign powers: (i) the power to tax, (ii) the power of eminent domain, and (iii) police power.

(b) Lessee is authorized under the constitution and laws of the State to enter into this Agreement and the transaction contemplated hereby and to perform all of its obligations hereunder. Lessee has duly authorized the execution and delivery of this Agreement under the terms and provisions of the resolution of its Board of Education or by other appropriate official approval, and further represents, covenants and warrants that all requirements have been met and procedures have occurred in order to ensure the enforceability of this Agreement against Lessee, and that this Agreement is a legal, valid and binding obligation of Lessee, enforceable in accordance with its terms, except to the extent limited by bankruptcy, reorganization or other laws of general application relating to effecting the enforcement of creditors' rights in general.

(c) This Agreement constitutes the legal, valid and binding obligation of Lessee enforceable in accordance with its terms, except to the extent limited by applicable bankruptcy, insolvency, reorganization or other laws affecting creditors' rights generally.

(d) No event or condition that constitutes, or with the giving of notice or the lapse of time or both would constitute, an Event of Default exists at the Commencement Date.

(e) Lessee has, in accordance with the requirements of law, fully budgeted and appropriated sufficient funds for the current fiscal year to meet its financial obligations for the Original Term.

(f) Lessee has complied with such public bidding requirements as may be applicable to this Agreement and the acquisition by Lessee of the Property, including, without limitation the Public Competitive Bidding Act of 1974, Oklahoma Statute Title 61 Section 101, *et seq.*, as amended (the "Competitive Bidding Act").

(g) There is no action, suit, proceeding, inquiry or investigation, at law or in equity, before or by any court, public board or body, pending or threatened against or affecting Lessee, nor to the best knowledge of Lessee is there any basis therefor, wherein an unfavorable decision, ruling or finding would materially adversely affect the transactions contemplated by this Agreement or any other document, agreement or certificate which is used or contemplated for use in the consummation of the transactions contemplated by this Agreement or materially adversely affect the financial condition or properties of Lessee.

(h) All authorizations, consents and approvals of governmental bodies or agencies required in connection with the execution and delivery by Lessee of this Agreement or in connection with the carrying out by Lessee of its obligations hereunder have been obtained.

(i) The entering into and performance of this Agreement or any other document or agreement contemplated hereby to which Lessee is or is to be a party will not violate any judgment, order, law or regulation applicable to Lessee or result in any breach of, or constitute a default under, or result in the creation of any lien, charge, security interest of other encumbrance on any assets of Lessee or the Property pursuant to any indenture, mortgage, deed of trust, bank loan or credit agreement or other instrument to which Lessee is a party or by which it or its assets may be bound, except as herein provided.

(j) The Property described in this Agreement is essential to the function of Lessee or to the service Lessee provides to its citizens. Lessee has an immediate need for, and expects to make immediate use of, substantially all the Property, which need is not temporary or expected to diminish until the expiration of the Maximum Term of this Agreement.

(k) Lessee reasonably expects that it will use the proceeds of this Agreement as soon as practicable and with all reasonable dispatch for the purpose for which this Agreement has been entered into and in any event within three (3) years following the Commencement Date.

(l) Lessee has never failed to ratify or otherwise renew the initial term or any renewal term of any lease purchase, installment sale or other similar agreement through the maximum term of the agreement.

(m) The useful life of the Property will not be less than the Maximum Term.

(n) The application, statements and credit or financial information submitted by Lessee to Lessor are true and correct and made to induce Lessor to enter into this Agreement and the Escrow Agreement, and Lessee has experienced no material change in its financial condition since the date(s) of such information.

(o) Lessee has provided Lessor with audited financial statements through June 30, 2020. Lessee has experienced no material change in its financial condition since June 30, 2020.

(p) Lessee shall pay the excess (if any) of the actual costs of acquiring the Property under the Agreement over the amount deposited by Lessor in the escrow fund established under the Escrow Agreement and interest earnings thereon.

(q) Lessee represents that the estimated total costs of the Property will not be less than the total acquisition payments portion of the Payments.

(r) No part of the Property is located in a 100 year Flood Plain or in an identified "flood prone area," as defined pursuant to the Flood Disaster Protection Act of 1973, as amended, and in the event of such occurrence, Lessee shall provide Lessor a flood insurance policy in an amount equal to the lesser of the Purchase Price amount or the maximum amount of flood insurance available under the Flood Disaster Protection Act of 1973, as amended.

(s) (i) All construction contracts with Vendors with respect to the Project are, or shall be, awarded in accordance with the provisions of the Competitive Bidding Act, (ii) the general contractor for the Project is properly licensed and experienced in comparable projects, (iii) all construction contracts with Vendors exceeding $50,000.00 in amount awarded in connection with the Project are guaranteed fixed price contracts which meet the requirements contained in the Competitive Bidding Act, (iv) all Vendors in connection with the Project will provide bonds and/or irrevocable letters of credit in connection with its contract as required by the Competitive Bidding Act.

(t) Lessee, as an independent school district, is a state or a duly organized and validly existing body corporate and politic and a political subdivision or agency thereof within the meaning of Section 103 of Code.

(u) Lessee is not in breach of or in default under any constitutional provision, applicable law or administrative rule or regulation of the State, the United States, or of any department, division, agency or instrumentality of either thereof or any applicable court or administrative decree or order, or any loan agreement, note, ordinance, resolution, indenture, contract, agreement or other instrument to which the Lessee is a party or to which the Lessee or any property or assets of the Lessee is otherwise subject or bound which in any material way, directly or indirectly, affects the Lessee's entering into this Agreement, or the validity thereof, the validity or adoption of the resolution authorizing Lessee to enter into this Agreement, the execution and delivery of this Agreement or other instruments contemplated thereby to which the Lessee is a party, and compliance with the provisions of each thereof will not conflict with or constitute a breach of or default under any constitutional provision, applicable law or administrative rule or regulation of the State, the United States, or of any department, division, agency or instrumentality of either thereof, or any applicable court or administrative decree or order, or any loan agreement, note, ordinance, resolution, indenture, contract,

agreement or other instrument to which the Lessee is a party or to which the Lessee or any of the property or assets of the Lessee is otherwise subject or bound.

(v) Lessee shall cause said books of record and account to be audited annually as of the close of each fiscal year by a firm of independent certified public accountants that holds a valid permit to practice as determined by the Oklahoma Accountancy Board and in accordance with Title 74, Oklahoma Statutes, Section 212A (B) selected by the Lessee. Not more than 270 days after the close of each fiscal year of the Lessee, the Lessee shall furnish to the Trustee Bank and any requesting holder(s) of the Note a report which includes financial statements prepared by the Lessee and audited by the firm of independent certified public accountants that holds a valid permit to practice as determined by the Oklahoma Accountancy Board and in accordance with Title 74 Oklahoma Statutes, as amended, Section 212A (B).

Section 3. Tax Regulatory Agreement. Lessee will enter into the Tax Regulatory Agreement on the Commencement Date, which will set forth the representations and covenants applicable to the Federal tax treatment of this Agreement and the Note, including the Lessee's covenant to comply with Sections 103 and 141 to 150 of the Code and the applicable Regulations to ensure that interest on the Note is excluded from the gross income of the holder(s) of the Note for federal income tax purposes, and will not take or omit to take or permit any person or entity to take or omit to take any action which would cause interest on the Note to be included in the gross income of the holder(s) of the Note for federal income tax purposes by reason of Section 103(b) of the Code and the applicable Regulations.

Section 4. Lease of Property. Lessor hereby demises, leases and lets the Property to Lessee, and Lessee rents, leases and hires the Property from Lessor, in accordance with the provisions of this Agreement, for the Lease Term.

Section 5. Lease Term. The Lease Term of this Agreement will consist of the Original Term and all Renewal Terms ending with the expiration of the Maximum Term as set forth on Exhibit B. The Lessee has the option to renew the Lease Term of this Agreement and each Renewal Term shall be twelve months, shall correspond to the Lessee's fiscal year and shall commence on the first day following the last day of the Original Term or the preceding Renewal Term, as the case may be; provided that the last scheduled Renewal Term shall be the lesser number of months as may be necessary to extend the Lease Term to the date that the last Payment in the Payment Schedule is due and payable. The terms and conditions during any Renewal Term shall be the same as the terms and conditions during the Original Term.

Section 6. Termination of Lease Term. The Lease Term will terminate upon the earliest of any of the following events:

(a) the expiration of the Original Term of this Agreement unless extended by mutual ratification pursuant to the provisions of Section 8;

(b) the exercise by Lessee of the option to purchase the Property and payment of the Purchase Price and all amounts payable in connection therewith;

(c) a default by Lessee and Lessor's election to terminate this Agreement under Section 36; or

(d) the payment by Lessee of all Payments authorized or required to be paid by Lessee hereunder during the Maximum Term.

Section 7. Continuation of Lease Term. Lessee currently intends to continue the Lease Term through the Original Term for the Maximum Term and to pay the Payments due or becoming due hereunder from legally available funds. Lessee reasonably believes that it can obtain legally available funds in an amount sufficient to make all Payments during the Maximum Term. Lessor acknowledges that this Agreement is not a general obligation of the Lessee and that there will be no pledge of the full faith and credit of the Lessee or the taxing power of the Lessee as a source of security for the Payments hereunder.

Section 8. Non-Ratification and Right of Termination; Nonrenewal Event; Cancellation Event. Upon expiration of the Original Term, the Agreement may be renewed by ratification for successive fiscal years each beginning on July 1st and ending on June 30th (each a "Renewal Term"). Pursuant to Title 62, Oklahoma Statutes Section 430.1 and Title 70, Oklahoma Statutes Section 5-117, continuation of this Agreement past the Original Term (representing the remaining portion of the fiscal year ending June 30, 2022) or any subsequent Renewal Term is dependent upon mutual ratification by Lessee and Lessor. Lessor hereby ratifies all Renewal Terms approved by the Lessee through the end of the Maximum Term. As part of Lessee's ratification, Lessee agrees to affirmatively act by providing Lessor with notice of its intent to renew this Agreement for the applicable Renewal Term, provided that the act of the governing body of the Lessee whereby it appropriates funds to make the requisite Payments hereunder that are due and payable in a succeeding Renewal Term shall be deemed such an affirmative act of the Lessee. Lessee is obligated only to pay such Payments under this Agreement as may be lawfully made from funds budgeted and appropriated for that purpose during Lessee's then current fiscal year. Should Lessee fail to ratify the Agreement, the Agreement shall be deemed terminated at the end of the then current Original Term or Renewal Term. Lessee agrees to deliver notice to Lessor of such termination as soon as reasonably practical but in any event within thirty (30) days following the end of the then current Original Term or Renewal Term, but failure to give such notice shall not act to extend the term beyond the last day of the fiscal year for which such ratification was made.

If Lessee fails to renew a Lease Term as provided in Section 5 above, then a "Nonrenewal Event" shall be deemed to have occurred. If under Title 62, Oklahoma Statutes Section 430.1 (or any successor provision of Oklahoma law) Lessee's governing body by a proper resolution adopted by the governing body and entered into the official records or minutes of the governing body certifies that the continuation of the Lease Term of this Agreement is unnecessary or contrary to the public interest, then a "Cancellation Event" shall be deemed to have occurred. If a Nonrenewal Event or a Cancellation Event occurs, then: (a) Lessee shall give Lessor immediate notice of such Nonrenewal Event or Cancellation Event; (b) on the Return Date, Lessee shall return to Lessor all, but not less than all, of the Property covered by this Agreement, at Lessee's sole expense, in a manner that is consistent with Section 36(b) hereto; (c) if a Nonrenewal Event is the reason for the return of the Property, then Lessee shall pay all Payments and other amounts payable hereunder for which funds shall have been appropriated and this Agreement shall terminate on the Return Date without penalty to Lessee; (d) if a Cancellation Event is the reason for the return of the Property, then Lessee shall pay all Payments and other amounts payable hereunder through the Return Date and this Agreement shall terminate on the Return Date without penalty to Lessee; and (e) Lessor shall refund to Lessee

the rental payments portion of any Payment previously paid hereunder which has not been earned by Lessor as of the Return Date.

Section 9. Payments. The Lessee will pay Payments, from legally available funds, in the amounts and on the dates set forth on the Payment Schedule. Payments will be in consideration for Lessee's use of the Property during the fiscal year in which such payments are due. Any Payment not received on or before its scheduled Payment Date will bear interest at the rate of 10% per annum or the maximum amount permitted by law, whichever is less, from its Payment Date. All Payments shall be made by the Lessee to the Escrow Agent at least three (3) business days prior to the Payment Date for deposit to the Payment Sub-account established under the Escrow Agreement, and the Escrow Agent shall then remit the Payment to the Trustee Bank on behalf of the Lessor pursuant to the Escrow Agreement. In any case where any Payment Date shall fall due on a Saturday, a Sunday, a legal holiday, or a day upon which banking institutions in the City of Oklahoma City, Oklahoma, or in such other locality as the Escrow Agent may maintain its principal offices, are authorized by law to close for business, then the corresponding Payment need not be made on such date, but shall be made on the next succeeding banking day with the same force and effect as if made on the day upon which said Payment falls due; provided however, in order to facilitate the timely payment of debt service on the Note, Lessee agrees that it shall transfer or cause to be transferred such Payments to the Trustee Bank on behalf of the Lessor not later than the business day immediately preceding the scheduled Payment Date.

In addition to the Payments, Lessee shall reimburse Lessor (or to the Trustee Bank at the written direction of the Lessor or the Trustee Bank), the following (the "Additional Payments") within thirty (30) days of receipt of written itemized invoices for the same from Lessor or Trustee Bank on behalf of Lessor:

(a) Any sums in excess of the Rental Payments specified in the Payment Schedule for the use of the Project necessary for the Lessor to punctually pay all its obligations in accordance with the terms of the Indenture;

(b) Any sums which the Lessor shall be obligated to pay pursuant to the terms of this Agreement, by reason of any default or delay in payment of sums due hereunder, but only if such delay or default results from the default or breach by Lessee of the terms, conditions and covenants of this Agreement;

(c) Any sums expended by the Lessor or Trustee Bank to insure the Property on Lessee's failure to maintain insurance in accordance with this Agreement or to otherwise cure any defaults by Lessee under this Agreement;

(d) The sum of one tenth of one percent (0.1%) (said amount along with any annual trustee/escrow agent fee shall collectively be referred to as the "Annual Fee", and said Annual Fee shall be due and payable each October 1 commencing October 1, 2022) of the amount of the outstanding principal on the Note as of each annual anniversary date of this Agreement to defray the administrative costs, and additionally the sum of any pro rata audit costs of Lessor attributable to the Project, and in addition, the sum of any rebate calculations, rebate determination or rebate payment costs or opinions attributable to the Project, and any fees and expenses, including those incurred by federal and state investigations, examinations, or audits of Lessor attributable to the Project, which

payments may be made from interest income derived from accounts or funds created pursuant to the Indenture or from other funds of the Lessee; provided however, any amounts of this administrative fee not required for the referenced costs shall be returned to the Lessee upon payment of all obligations due under this Agreement; and

(e) All fees and expenses of the Trustee Bank payable by the Lessor under the Indenture.

Section 10. Principal and Interest Components. As set forth on the Payment Schedule, a portion of each Payment is paid as, and represents payment of, rental costs of the Property (*i.e.*, the "Rental Payments"), and a portion of each Payment reflects the acquisition cost of the Property (or portion thereof) (*i.e.*, the "Acquisition Payments"). For purposes of the Federal tax treatment of this Agreement, certain portions of the Payments shall be treated as interest and shall be referred to in the Tax Regulatory Agreement as the "Interest Component", and certain portions of the Payments shall be referred to in the Tax Regulatory Agreement as the "Principal Component", all as more fully set forth in the Tax Regulatory Agreement.

Section 11. Payments To Be Unconditional. The obligations of Lessee to make Payments and to perform and observe the other covenants and agreements contained herein shall be absolute and unconditional in all events without abatement, diminution, deduction, set-off or defense, for any reason, including without limitation any failure of the Property to be delivered or installed, any defects, malfunctions, breakdowns or infirmities in the Property or any accident, condemnation or unforeseen circumstances.

Section 12. Acquisition, Delivery, Construction, Installation and Acceptance of the Property. Lessor shall cause to be acquired and/or constructed the Project, which consists of the Real Property specified on Exhibit A, together with any buildings and other improvements thereon, and any and all Equipment, all in accordance with the plans and specifications approved by the Lessor and the Lessee with respect to the Project, which plans and specifications are hereby incorporated by reference. Any and all acquisition, delivery, construction, and installation costs in connection therewith shall be paid from the funds deposited in the escrow fund established under the Escrow Agreement, together with interest earnings thereon, or from other available funds of the Lessee; provided however, Lessor shall not be obligated to expend any funds in furtherance of the Project other than those funds deposited in said escrow fund established under the Escrow Agreement. When the Property has been acquired, delivered, constructed, and/or installed, Lessee will immediately accept the Property and evidence said acceptance by executing and delivering to Lessor an acceptance certificate (substantially in the form of Schedule A-2 of the Escrow Agreement), the form and substance of which acceptance certificate shall also be acceptable to Lessor. After it has been installed, the Property will not be moved from the location specified on Exhibit A without Lessor's consent, which consent will not be unreasonably withheld. Upon purchase and/or installation of any Equipment, the parties hereto shall execute supplemental schedule(s) to Exhibit A attached hereto for the purpose of detailing the Equipment purchased with proceeds of this Agreement, and said supplemental schedule(s) shall be incorporated herein and made a part of this Agreement.

Section 13. Enjoyment of Property. Lessor hereby covenants to provide Lessee with quiet use and enjoyment of the Property during the Lease Term, and Lessee will peaceably and quietly have and hold and enjoy the Property during the Lease Term, without suit, trouble or hindrance from Lessor, except as otherwise expressly set forth in this Agreement.

Section 14. Right of Inspection. Lessor will have the right at all reasonable times during regular business hours to enter into and upon the property of Lessee for the purpose of inspecting the Property.

Section 15. Use of the Property. Lessee will not install, use, operate or maintain the Property improperly, carelessly, in violation of any applicable law or in a manner contrary to that contemplated by this Agreement. Lessee will obtain all permits and licenses, if any, necessary for the installation and operation of the Property. In addition, Lessee agrees to comply in all respects (including, without limitation, with respect to the use, maintenance and operation of each item of the Property) with all applicable laws, regulations and rulings of any legislative, executive, administrative or judicial body; provided, however, that Lessee may contest in good faith the validity or application of any such law, regulation or ruling in any reasonable manner that does not, in the opinion of Lessor, adversely affect the interest of Lessor in and to the Property or its interest or rights under this Agreement.

Section 16. Maintenance of Property. Lessee agrees that it will, at Lessee's own cost and expense, maintain, preserve and keep the Property in good repair, working order and condition. Lessor will have no responsibility to maintain, or repair or to make improvements or additions to the Property. If requested to do so by Lessor, Lessee will enter into a maintenance contract for the Property with each Vendor and furnish evidence thereof to Lessor.

Section 17. Ground Lease Agreement. At, or prior to the execution hereof, Lessee shall lease to Lessor, pursuant to that certain Ground Lease Agreement dated as of December 1, 2021, covering certain real property as described therein located in Stephens County, Oklahoma (the "Ground Lease Agreement"). The Lessor shall be responsible for the costs and expenses of the Ground Lease Agreement, but only to the extent funds are available for such purpose in the Escrow Fund held under the Escrow Agreement.

Section 18. Title to the Property. The right of possession of the Real Property shall vest in the Lessor pursuant to the Ground Lease Agreement, subject to the rights of Lessee under this Agreement. Upon satisfaction of the incremental purchase provisions of Section 31 hereto, or if Lessee exercises its option to purchase under the prepayment provisions of Section 31 hereto, title to the Equipment shall transfer to the Lessee and the Lessor shall release from the Ground Lease the Real Property described therein. Upon the occurrence of an Event of Default, or upon occurrence of non-ratification (including a Nonrenewal Event or a Cancellation Event) as set forth in Section 8, the Lessee will surrender possession of the Property to the Lessor. When the Lessee, by prepayment (as set forth in Section 31 hereto) or by payment as scheduled under Exhibit B, shall have paid a sum equal to the Purchase Price (or the applicable portion thereof in case of an incremental purchase) plus all respective Rental Payments, the Property (or the applicable portion thereof) shall become the property of the Lessee and Lessor agrees to execute and deliver to Lessee one or more Release of Ground Lease Agreement conveying to the Lessee all of Lessor's right, title and interest in and to the tract or tracts of Real Property, free and clear of all liens and interest of third parties created by, through or under Lessor. Upon receipt of such payments, Lessor shall also deliver to Lessee one or more bills of sale in substantially the form set forth an Exhibit H attached hereto, conveying to the Lessee all of Lessor's right, title and interest in and to the Equipment, free and clear of all liens and interest of third parties created by, through or under Lessor. The Property shall be transferred on an "AS-IS, WHERE-IS" basis with all faults, without recourse and without representation or warranty of any kind, express or implied, except for a representation that the Equipment is free and clear of any liens created by the Lessor. Lessor acknowledges and agrees that, notwithstanding the foregoing, Lessor will not be

treated for Federal income tax purposes as the tax owner of the Property and, accordingly, Lessor will not take any Federal income tax benefits such as depreciation in respect of the Property during the Lease Term.

Section 19. Security Interest. To the extent permitted by law, Lessee hereby grants to Lessor a first priority security interest in Lessee's rights and interests in any and all of the Property designated as Equipment, all funds held by the Escrow Agent under the terms of the Escrow Agreement, and in any and all proceeds thereof (including, without limitation, any insurance proceeds therefrom). Lessee agrees to execute and deliver to Lessor all necessary documents to evidence and perfect such security interest, including, without limitation, uniform commercial code (UCC) financing statements and any amendments thereto.

Section 20. Certain Property to be Personal Property; Certain Property to be Real Property. Lessor and Lessee agree that the Property designated as Equipment is and will remain personal property. The Equipment will not be deemed to be affixed to or a part of the real estate on which it may be situated, including the Real Property, notwithstanding that the Equipment or any part thereof may be or hereafter become in any manner physically affixed or attached to such real estate or any building thereon. Upon the request of Lessor, Lessee will, at Lessee's expense, furnish a waiver of any interest in the Equipment from any party having an interest in any such real estate or building, if other than the Lessor. Lessor and Lessee further agree that any Property not specifically designated as Equipment shall be deemed to be Real Property, and any improvements thereon shall be deemed to be attached to the real estate or any building thereon.

Section 21. Liens, Taxes, Other Governmental Charges and Utility Charges. Lessee will keep the Property free and clear of all liens, charges and encumbrances, except those created under this Agreement. The parties to this Agreement contemplate that the Property will be used for a governmental or proprietary purpose of Lessee and, therefore, that the Property will be exempt from all property taxes and other similar charges. If the use, possession or acquisition of the Property is found to be subject to taxation in any form, Lessee will pay all taxes and governmental charges lawfully assessed or levied against or with respect to the Property. Lessee will pay all gas, water, steam, electricity, light, heat or power, telephone or other utility services and other charges incurred in the use and maintenance of the Property. There shall be no abatement of Payments on account of interruption of any such services. Lessee will pay such taxes and charges as the same become due; provided that, with respect to any such taxes and charges that may lawfully be paid in installments over a period of years, Lessee will be obligated to pay only such installments that accrue during the Lease Term.

Section 22. Insurance. At its own expense, Lessee will maintain (a) casualty insurance insuring the Property against loss or damage by fire and all other risks covered by the standard extended coverage endorsement then in use in the State and any other risks reasonably required by Lessor in an amount at least equal to the then applicable Purchase Price of the Property, (b) liability insurance that protects Lessor from liability in all events in form and amount satisfactory to Lessor, and (c) workers' compensation coverage as required by the laws of the State. All insurance proceeds from casualty losses will be payable as hereinafter provided. Lessee will furnish to Lessor certificates evidencing such coverage throughout the Lease Term. All such casualty and liability insurance will be with insurers that are acceptable to Lessor, will name Lessor and Trustee Bank as a loss payee and additional insured, and may not be cancelled without thirty (30) days prior written notice to Lessor,

and such casualty insurance will contain a provision making any losses payable to Lessee, Trustee Bank, and Lessor, as their respective interests may appear.

Section 23. Advances. In the event Lessee fails to maintain either the insurance required by this Agreement, pay taxes or charges required to be paid by it under this Agreement or fails to keep the Property in good repair and operating condition, Lessor may (but will be under no obligation to) purchase the required policies of insurance and pay the cost of the premiums thereof, pay such taxes and charges and make such Property repairs or replacements as are necessary and pay the cost thereof. All amounts so advanced by Lessor will become additional rent for the Maximum Term. Lessee agrees to pay such amounts with interest thereon from the date paid at the rate of 10% per annum or the maximum permitted by law, whichever is less.

Section 24. Financial Information. Lessee will provide Lessor with current financial statements, budgets, proofs of appropriation for the ensuing fiscal year and such other financial information relating to the ability of Lessee to continue this Agreement as may be reasonably requested by Lessor. Furthermore, Lessee shall deliver (i) audited annual financial statements to the Lessor within 180 days of the end of each fiscal year, including, a balance sheet, statement of revenues, expenses and changes in fund balances for budget and actual, statement of cash flow, rates, schedules and attachments to such financial statements, which audit shall be performed by a firm of independent certified public accountants holding a valid permit to practice as determined by the Oklahoma Accountancy Board and in accordance with Title 74, Oklahoma Statutes, Section 212A (B), (ii) an annual estimate of needs not later than thirty (30) days following commencement of each fiscal year, and (iii) other reports and information which the Lessor may reasonably request from time to time.

Section 25. Release and Indemnification. To the extent permitted by law, Lessee will indemnify, defend and hold harmless Lessor and Trustee Bank from and against any and all liability, obligations, losses, claims and damages whatsoever, regardless of cause thereof, and expenses in connection therewith arising out of or as the result of (a) the ownership of any item of the Property, (b) the manufacturing, ordering, acquisition, possession, use, operation, condition, purchase, delivery, rejection, storage or return of any item of the Property, (c) any accident in connection with the operation, use, condition, possession, storage or return of any item of the Property resulting in damage to property or injury or death to any person or (d) the breach by Lessee of any covenant herein or any material misrepresentation by Lessee of any representation contained herein. The indemnification arising under this paragraph will continue in full force and effect notwithstanding the full payment of all obligations under this Agreement or the termination of the Lease Term for any reason.

Section 26. Risk of Loss. Lessee assumes, from and including the Commencement Date, all risk of loss, theft, damage or destruction of or damage to the Property, in whole or in part, from any cause whatsoever (a "Casualty Loss"). No such loss of or damage to the Property nor defect therein nor unfitness or obsolescence thereof will relieve Lessee of the obligation to make Payments or to perform any other obligation under this Agreement. If a Casualty Loss occurs to any Property, Lessee shall immediately notify Lessor of the same and Lessee shall, unless otherwise directed by Lessor, immediately repair the same.

Section 27. Damage, Destruction, Condemnation; Use of Proceeds. If (a) the Property or any portion thereof is destroyed, in whole or in part, or is damaged by fire or other casualty, or (b) title to, or the temporary use of, the Property or any part thereof or the interest of Lessee or Lessor in the

Property or any part thereof will be taken under the exercise of the power of eminent domain by any governmental body or by any person, firm or corporation acting under governmental authority, Lessee and Lessor will cause the Net Proceeds of any insurance claim or condemnation award to be applied to the prompt replacement, repair, restoration, modification or improvement of the Property, unless Lessee has purchased the Lessor's interest in the Property. Any balance of the Net Proceeds remaining after such work has been completed will be paid to Lessee.

Section 28. Insufficiency of Net Proceeds. If the Net Proceeds are insufficient to pay in full the cost of any repair, restoration, modification or improvement referred to in Section 27, Lessee will either (a) complete such replacement, repair, restoration, modification or improvement and pay any costs thereof in excess of the amount of the Net Proceeds, or (b) purchase Lessor's interest in the Property. The amount of the Net Proceeds, if any, remaining after completing such repair, restoration, modification or improvement or after purchasing the Property will be retained by Lessee. If Lessee will make any payments pursuant to this Section, Lessee will not be entitled to any reimbursement therefor from Lessor nor will Lessee be entitled to any diminution of the amounts payable under Section 9 hereto.

Section 29. Disclaimer of Warranties. LESSOR HAS MADE AND MAKES NO REPRESENTATION OR WARRANTY, EXPRESS OR IMPLIED, AND ASSUMES NO OBLIGATION WITH RESPECT TO THE TITLE, MERCHANTABILITY, CONDITION, QUALITY OR FITNESS OF THE PROPERTY DESCRIBED IN EXHIBIT A FOR ANY PARTICULAR PURPOSE OR THE CONFORMITY OF THE PROPERTY TO SPECIFICATION OR PURCHASE ORDER, ITS DESIGN, DELIVERY, INSTALLATION OR OPERATION.

All such risks shall be borne by Lessee without in any way excusing Lessee from its obligations under this Agreement, and Lessor shall not be liable to Lessee for any damages on account of such risks. All claims or actions on any warranty so assigned shall be made or prosecuted by Lessee, at its sole expense, upon prior written notice to Lessor. Lessor may, but shall have no obligation whatsoever to participate in such claim or action on such warranty, at Lessor's expense. Any recovery under such a warranty shall be made payable jointly to Lessee and Lessor.

Section 30. Vendor's Warranties. ALL WARRANTIES, PROMISES AND SERVICE AGREEMENTS, IF ANY, RELATING TO THE PROPERTY THAT EACH VENDOR HAS MADE TO LESSOR IN CONNECTION WITH OR AS PART OF THE CONTRACT BY WHICH LESSOR ACQUIRED THE PROPERTY ARE HEREBY ASSIGNED TO LESSEE.

Lessee may communicate with each Vendor and receive an accurate and complete statement of all such warranties, promises and service agreements, if any. Lessee acknowledges that Lessee has selected each Vendor, who has sold and assigned the Property to Lessor, and that Lessee has directed Lessor to acquire the Property from each Vendor in connection with this Agreement. Lessee further acknowledges that this Agreement is a Finance Lease within the meaning of the Uniform Commercial Code and that Lessee is entitled to each of the Vendors' warranties and promises described above, if any.

Section 31. Incremental Purchase and Prepayment.

(a) *Incremental Purchase*. Lessee may, by paying the installments of principal at the time and in the amounts set forth on Exhibit B, elect to acquire Lessor's right, title and interest in and to the Equipment and/or the Real Property; provided however, such acquisition shall only occur upon Lessee making all of the required Payments and/or payment of the then-applicable Purchase Price. Exhibit G attached hereto provides additional detail with respect to the Real Property and/or Equipment scheduled for acquisition as set forth in Exhibit B.

(b) *Optional Prepayment*. So long as there is no Event of Default then existing, Lessee will have the option to effect the incremental purchase described above, in whole or in part, on any date, upon giving written notice to Lessor at least thirty (30) days before the date of such payment, and upon payment in full of the Payment then due hereunder plus all other amounts due hereunder plus the then-applicable Purchase Price (or portion thereof) to Lessor due on the Note; provided, the Lessee's ability to prepay this Agreement shall be expressly limited by the Terms of Redemption applicable to the Note as set forth in Section 3.02 of the Indenture.

Section 32. Further Assurances. The parties hereto further covenant and agree to do, execute and deliver, or cause to be done, executed and delivered, and covenant and agree to use their best efforts to cause their successors and assigns to do, execute and deliver, or cause to be done, executed and delivered, all such further acts, transfers and assurances, for the better assuring, conveying and confirming unto Lessor and its successors and assigns, all and singular, the interests in the Property hereby assigned, and otherwise implementing the intention of the parties under this Agreement, as the parties and their successors and assigns reasonably shall request. Any performance required of Lessee or any payments required to be made by Lessee may, if not timely performed or paid, be performed or paid by Lessor, and in that event, Lessor shall be immediately reimbursed by Lessee for such payments and for any costs and expense, legal or otherwise associated with the payments or other performance by Lessor, with interest per annum thereon at 10% per annum or the maximum rate permitted by State law.

Section 33. Assignment by Lessor. Lessor's interest in, to and under this Agreement and the Property may be assigned and reassigned in whole or in part to one or more assignees by Lessor without the necessity of obtaining the consent of Lessee; provided that any assignment will not be effective until Lessee has received written notice of the name and address of the assignee. It is contemplated hereunder that Lessor will assign all right, title, and interest in and to this Agreement and any and all Payments or other amounts derived thereunder to the Indenture as security for the repayment of the Note. Lessor and Lessee hereby acknowledge and agree that anything in this Agreement to the contrary notwithstanding, as long as the Indenture or similar security instruments in favor of the Trustee Bank are in force and effect, the following provisions shall apply**:**

(a) *Consent to Amendment*. There shall be no modification of this Agreement by Lessor or Lessee without the prior written consent of the Trustee Bank.

(b) *Notices to Trustee Bank*. Lessor, upon serving Lessee with any notice of an Event of Default, failure to comply, or termination, shall simultaneously serve a copy of such notice on the Trustee Bank. If Lessor shall serve Lessee with a notice of a failure to comply with any term, covenant, condition, or provision hereof, the Trustee Bank shall then have the same period after

service of the notice on it as is given to Lessee hereunder to remedy or cause to be remedied such failure, and Lessor shall accept performances by or at the instigation of any Trustee Bank as if it had been done by Lessee. Any notice required to be given to any Trustee Bank shall be in accordance with Section 38 hereof.

(c) *Curative Rights of Trustee Bank*. In addition to the rights granted to the Trustee Bank under subsection (b) of this Section, the Trustee shall have an additional period of ninety (90) days to remedy or cause to be remedied any Event of Default of which it shall receive notice.

(d) *Assignment*. Lessor agrees that, in the event of any enforcement of remedies under the Indenture by the Trustee Bank, either by judicial proceedings, under power of sale or otherwise, all right, title and interest encumbered by the Indenture may, without the consent of Lessor, be assigned to and vested in the Trustee Bank or to such other party as Trustee Bank is entitled to convey such rights and interests.

(e) *Limitation on Liability of Trustee Bank*. Notwithstanding any other provision of this Agreement, Lessor and Lessee agree that the Trustee Bank shall in no manner or respect whatsoever be (i) liable or responsible for any of Lessee's obligations or covenants under this Agreement (nor shall any rights of such Trustee Bank be contingent on the satisfaction of such obligations or covenants), or (ii) required to cure any Event of Default; provided, however, that if such Trustee Bank elects to become becomes the successor to Lessor's interests in this Agreement after the occurrence of an Event of Default under the Indenture, then such Trustee Bank shall be responsible and liable for all obligations and covenants accruing during such Trustee Bank's tenure as Lessor's successor. Notwithstanding the foregoing, the liability of a Trustee Bank with respect to its obligations under this Agreement shall be non-recourse as to such Trustee Bank and limited to its interest in the Agreement.

Lessee will direct the Escrow Agent to retain all such notices as a register of all assignees and will direct the Escrow Agent to make all payments to the assignee or assignees designated in such register. Lessee agrees to execute all documents, including notices of assignment and chattel mortgages or financing statements that may be reasonably requested by Lessor or any assignee, including the Trustee Bank, to protect its interest in the Property and in this Agreement and agrees to file or cause to be filed all financing statements with respect to the Property and this Agreement. The Trustee Bank shall file continuation statements with respect to each initial financing statement filed by the Lessee provided a copy of the initial financings statement is timely delivered to the Trustee Bank, and the Trustee Bank shall be fully protected in relying on such initial filing and description in filing any continuation statements pursuant to this Section. Lessee will not have the right to and will not assert against any assignee any claim, counterclaim, defense, set-off or other right Lessee may have against Lessor.

Section 34. Assignment and Subleasing by Lessee. None of Lessee's right, title and interest in, to and under this Agreement and the Property may be assigned, subleased or encumbered by Lessee for any reason.

Section 35. Events of Default Defined. Any of the following will be "Events of Default" under this Agreement:

(a) Failure by Lessee to pay any Payment required to be paid hereunder at the time specified herein;

(b) Failure by Lessee to observe and perform any covenant, condition or agreement on its part to be observed or performed, for a period of 30 days after written notice specifying such failure and requesting that it be remedied is given to Lessee by Lessor, unless Lessor will agree in writing to an extension of such time prior to its expiration; provided, however, if the failure stated in the notice cannot be corrected within the applicable period, Lessor will not unreasonably withhold its consent to an extension of such time if corrective action is instituted by Lessee within the applicable period and diligently pursued until the default is corrected;

(c) Any statement, representation or warranty made by Lessee in or pursuant to this Agreement or its execution, delivery or performance will prove to have been false, incorrect, misleading or breached in any material respect on the date when made;

(d) Any provision of this Agreement will at any time for any reason cease to be valid and binding on Lessee, or will be declared to be null and void, or the validity or enforceability thereof will be contested by Lessee or any governmental agency or authority if the loss of such provision would materially adversely affect the rights or security of Lessor, or Lessee will deny that it has any further liability or obligation under this Agreement;

(e) Lessee (i) applies for or consents to the appointment of a receiver, trustee, custodian or liquidator of Lessee, or of all or a substantial part of the assets of Lessee, (ii) is unable, fail or admit in writing its inability generally to pay its debts as they become due, (iii) makes a general assignment for the benefit of creditors, (iv) has an order for relief entered against it under applicable federal bankruptcy law, or (v) files a voluntary petition in bankruptcy or a petition or an answer seeking reorganization or an arrangement with creditors or taking advantage of any insolvency law or any answer admitting the material allegations of a petition filed against Lessee in any bankruptcy, reorganization or insolvency proceeding; or

(f) An order, judgment or decree will be entered by any court of competent jurisdiction, approving a petition or appointing a receiver, trustee, custodian or liquidator of Lessee or of all or a substantial part of the assets of Lessee, in each case without its application, approval or consent, and such order, judgment or decree will continue unstayed and in effect for any period of 30 consecutive days.

Section 36. Remedies on Default. Whenever any Event of Default exists, Lessor will have the right, at its sole option without any further demand or notice, to take one or any combination of the following remedial steps:

(a) By written notice to Lessee, Lessor may declare all Payments and other amounts payable by Lessee hereunder to the end of the then current Original or Renewal Term to be due;

(b) With or without terminating this Agreement, Lessor may enter the premises where the Property is located and retake possession of the Property or require Lessee at Lessee's expense to promptly return any or all of the Property to the possession of Lessor at a place specified by Lessor, and sell or lease the Property or, for the account of Lessee, sublease the Property, holding Lessee

liable for the difference between (i) the Payments and other amounts payable by Lessee hereunder to the end of the Lease Term, and (ii) the net proceeds of any such sale, lease or sublease (after deducting all expenses of Lessor in exercising its remedies under this Agreement, including without limitation, all expenses of taking possession, storing, reconditioning and selling or leasing the Property and all brokerage, auctioneers' and attorneys' fees);

(c) Lessor may take whatever other action at law or in equity may appear necessary or desirable to enforce its rights as the owner of the Property; and

(d) Under no circumstances shall Lessee be liable under this Section 36 for any amount in excess of the sum appropriated for the previous and current fiscal years, less all amounts previously due and paid during such previous and current fiscal years from amounts so appropriated.

Section 37. No Remedy Exclusive. No remedy herein conferred upon or reserved to Lessor is intended to be exclusive and every such remedy will be cumulative and will be in addition to every other remedy given under this Agreement or now or hereafter existing at law or in equity. No delay or omission to exercise any right or power accruing upon any default will impair any such right or power or will be construed to be a waiver thereof, but any such right and power may be exercised from time to time and as often as may be deemed expedient. In order to entitle Lessor to exercise any remedy reserved to it in this Agreement it will not be necessary to give any notice, other than such notice as may be required in this Agreement.

Section 38. Notices. All notices, certificates or other communications hereunder will be sufficiently given and will be deemed given when delivered or mailed by registered mail, postage prepaid, to the parties at the addresses immediately after the signatures to this Agreement (or at such other address as either party hereto will designate in writing to the other for notices to such party), to any assignee at its address as it appears on the register maintained by Escrow Agent. As required herein, notices shall also be given when required to the Escrow Agent and/or the Trustee Bank at the following address:

If to Trustee: BancFirst
100 North Broadway, Suite 1400
Oklahoma City, Oklahoma 73102
Attention: Corporate Trust Department
Tele. No. (405) 270-4772
Fax No. (405) 270-4787

Section 39. Binding Effect. This Agreement will inure to the benefit of and will be binding upon Lessor and Lessee and their respective successors and assigns.

Section 40. Severability. In the event any provision of this Agreement will be held invalid or unenforceable by any court of competent jurisdiction, such holding will not invalidate or render unenforceable any other provision hereof.

Section 41. Entire Agreement. This Agreement constitutes the entire agreement between Lessor and Lessee.

Section 42. Amendments. This Agreement may be amended, changed or modified in any manner by written agreement of Lessor and Lessee. Any waiver of any provision of this Agreement or any right or remedy hereunder must be affirmatively and expressly made in writing and will not be implied from inaction, course of dealing or otherwise.

Section 43. Execution in Counterparts. This Agreement may be simultaneously executed in several counterparts, each of which will be an original and all of which will constitute but one and the same instrument.

Section 44. Captions. The captions or headings in this Agreement are for convenience only and in no way define, limit or describe the scope or intent of any provisions or sections of this Agreement.

Section 45. Applicable Law. This Agreement will be governed by and construed in accordance with the laws of the State.

Section 46. Arbitration. At the request of either party, and to the extent permitted by applicable law, any claims under this Agreement shall be resolved by binding arbitration in accordance with the Federal Arbitration Act (Title 9, U.S. Code), notwithstanding that the Agreement, or documents executed in connection therewith, may provide that it is governed by the laws of the State of Oklahoma.

Section 47. Electronic Transactions. The parties agree that the transaction described herein may be conducted and related documents may be stored by electronic means. Copies, telecopies, facsimiles, electronic files and other reproductions of original executed documents shall be deemed to be authentic and valid counterparts of such original documents for all purposes, including the filing of any claim, action or suit in the appropriate court of law.

[Remainder of Page Left Blank Intentionally]

IN WITNESS WHEREOF, Lessor and Lessee have caused this Agreement to be executed in their corporate names by their duly authorized officers as of the date first above written.

INDEPENDENT SCHOOL DISTRICT NO. 1 OF STEPHENS COUNTY, STATE OF OKLAHOMA ("LESSEE")

By: _____

Name: Eric Davis

Title: President

Address for notices:

1706 W. Spruce
Duncan, OK 73533

STEPHENS COUNTY EDUCATIONAL FACILITIES AUTHORITY ("LESSOR")

By: _____

Name: Todd Churchman

Title: Chairman

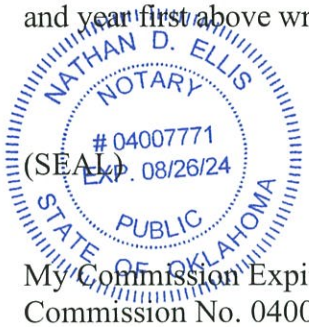
Address for notices:

101 S. 11th Street #203
Duncan, OK 73533

STATE OF OKLAHOMA)
) SS:
COUNTY OF STEPHENS)

This instrument was acknowledged before me on the 29th day of November, 2021, by Eric Davis, President of the Board of Education of Independent School District No. 1 of Stephens County, Oklahoma (Duncan Public Schools), an independent school district organized and existing under the laws of the State of Oklahoma, on behalf of said School District.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal the day and year first above written.



(SEAL)

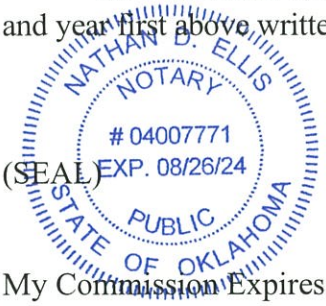
Notary Public

My Commission Expires 08/26/2024.
Commission No. 04007771.

STATE OF OKLAHOMA)
) SS:
COUNTY OF STEPHENS)

This instrument was acknowledged before me on the 29th day of November, 2021, by Todd Churchman, Chairman of Trustees of the Stephens County Educational Facilities Authority, a public trust organized and existing under the laws of the State of Oklahoma, on behalf of the trust.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my notarial seal the day and year first above written.



(SEAL)

Notary Public

My Commission Expires 08/26/2024.
Commission No. 04007771.

EXHIBIT A TO LEASE PURCHASE AGREEMENT

FORM OF PROPERTY SCHEDULE

See Property items described on the attached schedules.

[Form of Property Schedule]

Check here if Property is designated as Real Property [__]

Check here if Property is designated as Equipment [__]

Description of Property:

The Property described above is located at the following address:

State of Oklahoma

[LESSEE ADDRESS 1]

[LESSEE ADDRESS 2]

PROPERTY SCHEDULE #1

See Property items described on the attached schedules.

[Form of Property Schedule]

Check here if Property is designated as Real Property [X]

Check here if Property is designated as Equipment [__]

Description of Property:

All right, title, and interest of the Lessor in the following described real property situated in Stephens County, Oklahoma, to wit:

Tract I: (Duncan High School Building)

Parcel ID: 1999-31-01N-07W-4-024-00 (515 N. 19th Street)

SE¼ of NW¼ of SE¼, and S½ of NE¼ of NW¼ of SE¼ of Section 31, Township 1 North, Range 7 West, EXCEPTING and RESERVING unto First Parties, J. B. Whisenant and R. G. Whisenant, their heirs and assigns, in equal shares, an undivided one-half interest in all of the oil, gas, petroleum, coal, asphalt and other minerals and mineral rights in and under said lands and that may be produced therefrom, together with the right of ingress and egress at all times for the purpose of mining, drilling and exploring said lands for said minerals and removing the same therefrom.

Tract II: (Woodrow Wilson Elementary School Building)

Parcel ID: 1999-04-01S-07W-1-088-00 (700 E. Chestnut Ave.)

The North 10 acres of the W/2 of the NW/4 of the NE/4 (being the North 10 acres of the W/2 of Lot 2) of Section 4, Township 1 South, Range 7 West,

Tract III: (Plato Elementary School Building)

Parcel ID: 1999-20-01N-07W-3-019-00 (1011 W. Plato Rd.)

Beginning at a point 530.625 feet North of the Southeast Corner of the Southwest Quarter of Section 20, Township 1 North, Range 7 West, thence West 490 feet, thence North 129.375 feet, thence East 490 feet, thence South 129.375 feet to the point of beginning, containing approximately one and one/half acres, LESS AND EXCEPT an undivided one/half interest in and to all the oil, gas, coal, petroleum, asphalt and all other minerals of every kind and character lying in and under and that may be produced from said property.

Tract IV: (Will Rogers Elementary School Building)

Parcel ID: 1999-32-01N-07W-2-018-00 (1413 N. 13th St.)

The east 330 feet of the West 510 feet of the NE1/4 of the NW1/4 of the NW/1/4 of section 32, township

1 north, range 7 west; RESERVING, HOWEVER, unto the grantors their heirs and assigns, a right of way and easement for a Sewer Line upon and across the north 10 feet of said tract, extending west from from the main Sewer Line to be constructed by the Duncan Hotel Corporation.

Tract V: (Mark Twain Elementary School Building)

Parcel ID: 1999-06-01S-07W-2-006-00 (2204 W. Oak Ave.)

The West 5 acres of Lot 3 of Section 6, Township 1 South, Range 7 West, I.M.

Tract VI: (Emerson Elementary School Building)

Parcel ID: 1001-00-097-001-0-000-00 (120 W. Chestnut Ave.)

Lots One (1) and Two (2) Block 97 in the City of Duncan, Oklahoma, according to the Government plat and survey thereof.

Lots Three (3) and Four (4) in Block Ninety Seven (97) in the City of Duncan, Oklahoma, according to the Government plat and survey thereof.

Lots Five (5) and Six (6) in Block Ninety seven (97) in the City of Duncan, Oklahoma, according to the Government plat and survey thereof.

Lots Seven (7) and Eight (8) in Block Ninety Seven (97) in the City of Duncan, Oklahoma, according to the Government plat and survey thereof.

Tract VII: (Horace Mann Elementary School Building)

Parcel ID: 1999-31-01N-07W-2-001-00 (1201 Whisenant St.)

All that certain tract and parcel of land out of N1/2 of SE1/4 of NW1/4 of Section 31, Township 1 North, Range 7 West, described as follows: Beginning at a point 170 feet North and 488.5 feet West of the Southeast corner of the NE1/4 of SE1/4 of NW1/4 of said Section 31; thence West on a line parallel to the South boundary of said NE1/4 of SE1/4 of NW1/4 a distance of 387 feet to a point; thence North on a line parallel to the East boundary of said NE1/4 of SE1/4 of NW1/4 a distance of 450 feet to a point; thence East on a line parallel to the South boundary of said NE1/4 of SE1/4 of NW1/4 a distance of 387 feet to a point; thence South on a line parallel to the East boundary of said NE1/4 of SE1/4 of NW1/4 a distance of 450 feet to the point of beginning, containing four (4) acres, more or less, EXCEPTING AND RESERVING unto First Parties, J.B. Whisenant and R. G. Whisenant, their heirs and assigns, in equal shares, an undivided one-half interest in all of the oil, gas, petroleum, coal, asphalt and other minerals and mineral rights in an under said lands and that may be produced therefrom, together with the right of ingress and egress at all times for the purpose of mining, drilling and exploring said lands for said minerals and removing the same therefrom.

Tract VIII: (Duncan Middle School Building)

Parcel ID: 1999-36-01N-08W-4-003-00 (601 N. 29th St.)

The West 15.38462 acres of the North 660 feet of the East 1,320 feet of Lot 11, in Section 36, Township 1 North, Range 8 West, less and except all of the oil, gas, coal, petroleum and other minerals and mineral rights in an under said property; and

The East 4.61538 acres of the North 660 feet of the East 660 feet of Lot 11, in Section 36, Township 1 North, Range 8 West, less and except all of the oil, gas, coal, petroleum and other minerals and mineral rights in an under said property.

EXHIBIT B TO LEASE PURCHASE AGREEMENT

PAYMENT SCHEDULE

Commencement Date:	**12/1/2021**
Principal Amount:	**$3,750,000.00**
Imputed Interest Rate:	**1.42%**
Maximum Term:	**10/1/2030**

Payment Date	Total Payment	Rental Payment	Annual Fee	Acquisition Payment	Property Component Acquired (1)	Balance
12/1/2021						3,750,000.00
10/1/2022	444,000.00	44,375.00	4,625.00	395,000.00	A	3,355,000.00
10/1/2023	447,496.00	47,641.00	4,855.00	395,000.00	B	2,960,000.00
10/1/2024	451,492.00	42,032.00	4,460.00	405,000.00	C	2,555,000.00
10/1/2025	445,336.00	36,281.00	4,055.00	405,000.00	D	2,150,000.00
10/1/2026	449,180.00	30,530.00	3,650.00	415,000.00	E	1,735,000.00
10/1/2027	452,872.00	24,637.00	3,235.00	425,000.00	F	1,310,000.00
10/1/2028	446,412.00	18,602.00	2,810.00	425,000.00	G	885,000.00
10/1/2029	449,952.00	12,567.00	2,385.00	435,000.00	H	450,000.00
10/1/2030	456,840.00	6,390.00	450.00	450,000.00	I	0.00

(1) Please see Exhibit G for a description of the Property to be acquired pursuant to each Acquisition Payment.

EXHIBIT C TO LEASE PURCHASE AGREEMENT

FORM OF INVESTMENT LETTER

[See Tab 15 of the Transcript of Proceedings]

EXHIBIT D TO LEASE PURCHASE AGREEMENT

CLOSING CERTIFICATE OF THE LESSEE

[See Tab 19 of the Transcript of Proceedings]

EXHIBIT E TO LEASE PURCHASE AGREEMENT

OPINION OF COUNSEL

[See Tab 13 of the Transcript of Proceedings]

EXHIBIT F TO LEASE PURCHASE AGREEMENT

ESCROW AND PAYING AGENT AGREEMENT

[See Tab 5 of the Transcript of Proceedings]

EXHIBIT G TO LEASE PURCHASE AGREEMENT

Property Component Descriptions

The following groups reflect the Real Property and/or Equipment that will be acquired on each Payment Date upon payment of the respective Acquisition Payment. All cost amounts represent an approximate allocable cost based on preliminary construction estimates, and may vary depending on final project component costs. Certain estimated construction cost amounts may be supplemented from other sources of funding available to the Lessee.

COMPONENT A October 1, 2022 $395,000.00

- Improvements upon Real Property comprising roofing improvements to Woodrow Wilson Elementary (estimated construction costs of $215,693.15) and Plato Elementary (estimated construction costs of $146,551.10), as more particularly described in Exhibit A to the Lease Purchase Agreement, and relating to Tracts II and III described therein.

COMPONENT B October 1, 2023 $395,000.00

- Equipment acquired and placed in service at various locations throughout the District, including HVAC improvements at Mark Twain Elementary (estimated construction costs of $128,764.55), Woodrow Wilson Elementary (estimated construction costs of $143,795.44), and Plato Elementary (estimated construction costs of $97,700.73), and all as more particularly identified in Exhibit A to the Lease Purchase Agreement.

COMPONENT C October 1, 2024 $405,000.00

- Equipment acquired and placed in service at various locations throughout the District, including HVAC improvements at Duncan Middle School (estimated construction costs of $383,788.52), and all as more particularly identified in Exhibit A to the Lease Purchase Agreement.

COMPONENT D October 1, 2025 $405,000.00

- Improvements upon Real Property comprising roofing improvements to Will Rogers Elementary (estimated construction costs of $134,526.39) and Mark Twain Elementary (estimated construction costs of $193,146.83), as more particularly described in Exhibit A to the Lease Purchase Agreement, and relating to Tracts IV and V described therein.

- Equipment acquired and placed in service at various locations throughout the District, including HVAC improvements at Will Rogers Elementary (estimated construction costs of $89,684.26), and all as more particularly identified in Exhibit A to the Lease Purchase Agreement.

COMPONENT E October 1, 2026 $415,000.00

- Improvements upon Real Property comprising roofing improvements to Emerson Elementary (estimated construction costs of $262,288.89), as more particularly described in Exhibit A to the Lease Purchase Agreement, and relating to Tract VI described therein.

- Equipment acquired and placed in service at various locations throughout the District, including HVAC improvements at Emerson Elementary (estimated construction costs of $174,859.26), and all as more particularly identified in Exhibit A to the Lease Purchase Agreement.

COMPONENT F October 1, 2027 $425,000.00

- Improvements upon Real Property comprising roofing improvements to Horace Mann Elementary (estimated construction costs of $260,785.80), as more particularly described in Exhibit A to the Lease Purchase Agreement, and relating to Tract VII described therein.

- Equipment acquired and placed in service at various locations throughout the District, including HVAC improvements at Horace Mann Elementary (estimated construction costs of $173,857.20), and all as more particularly identified in Exhibit A to the Lease Purchase Agreement.

COMPONENT G October 1, 2028 $425,000.00

- Equipment acquired and placed in service at various locations throughout the District, including HVAC improvements at Duncan High School (estimated construction costs of $443,912.04), and all as more particularly identified in Exhibit A to the Lease Purchase Agreement.

COMPONENT H October 1, 2029 $435,000.00

- Improvements upon Real Property comprising roofing improvements to Duncan Middle School (estimated construction costs of $575,682.77), as more particularly described in Exhibit A to the Lease Purchase Agreement, and relating to Tract VIII described therein.

COMPONENT I October 1, 2030 $450,000.00

- Improvements upon Real Property comprising roofing improvements to Duncan High School (estimated construction costs of $665,868.06), as more particularly described in Exhibit A to the Lease Purchase Agreement, and relating to Tract I described therein.

EXHIBIT H TO LEASE PURCHASE AGREEMENT

FORM OF BILL OF SALE

KNOW ALL PERSONS BY THESE PRESENTS:

THAT the Stephens County Educational Facilities Authority, party of the first part, for and in consideration of the sum of $_____ in hand paid by Independent School District No. 1 of Stephens County, Oklahoma, party of the second part, the receipt whereof is hereby acknowledged, have bargained and sold, and by these presents to grant, bargain, sell, transfer, and deliver unto the said party of the second part the following described property, to wit:

[Insert corresponding Property Component information, including applicable information contained in Exhibit A to the Lease Purchase Agreement]

TO HAVE AND TO HOLD THE SAME unto the party of the second part, its heirs, executors, administrators and assigns forever. And said party of the first part does for its heirs, executors, administrators, covenant with said party of the second part, its executors, administrators and assigns that the Stephens County Educational Facilities Authority, the lawful owner of the said personal property hereby sold; that it is free from all encumbrances; that it has good right to sell the same as aforesaid; and that it warrants and will defend the same against the lawful claims and demands of every and all persons whomsoever.

IN WITNESS WHEREOF, the Stephens County Educational Facilities Authority, the party of the first part, does hereunto set its hand this _____ day of _____, 20__.

STEPHENS COUNTY EDUCATIONAL FACILITIES AUTHORITY

_____
By: Chairman

ACKNOWLEDGEMENT

STATE OF OKLAHOMA)
) SS:
COUNTY OF STEPHENS)

This instrument was acknowledged before me on the ___ day of _____, 20__, by _____, Chairman of the Stephens County Educational Facilities Authority, as Lessor pursuant to that certain Lease Purchase Agreement dated as of December 1, 2021, on behalf of said Lessor.

(SEAL)

_____
Notary Public

My commission expires: _____
My commission number: _____

Regular Meeting of the Board of Education
Tuesday, May 13, 2025 6:00 PM

Administration Building
1740 W. Spruce
Duncan, Oklahoma 73533

Minutes

1. **Call to order** and roll call:
Buckholts Davis Lolar Neal Schreckengost
Attendance Taken at 6:02 PM.

Carl Buckholts:	Present
Eric Davis:	Present
Krista Lolar:	Present
Greg Neal:	Present
Christopher Schreckengost:	Present

Also present were the following: Kim Ellis, Charlsie Harty, Cheree Orr, Jessica Clayton, Donna McConnell, Josh Albert, Lori McCann, Brooke Alston, Michael Allie, Tara Smith, Jill Garrett, Josh Harris, Ashton Cooper, Merry Stone, Anthony Fiorillo, Toni Howard, Brooke Evans, Jonathan Jeffrey, and student athletes from Duncan High School Wrestling, Girls Golf, and the Unified Special Olympics Softball Team(s).

2. Flag Salute
The flag salute was led by three Duncan High School student athletes.

3. Public participation and/or discussion
There was no public participation and/or discussion.

4. **Superintendent's Report**

4.A. Student & Staff Celebrations
Representatives from the Red River Best Chevy Dealers Teacher Appreciation Contest and Merit Auto Group surprised Laura Archer with a check for $1,000.00 to congratulate her on being selected. Mrs. Archer will be able to put these funds to use in her self-contained classroom.
Student athletes from the High School Wrestling Team, Girls Golf Team, and Unified Softball Team were in attendance where Dr. Byerly celebrated and highlighted their accomplishments throughout the year.

4.B. Endurance Federal Credit Union Duncan Demon Debit Card annual donation

Charlsie Harty of Endurance Federal Credit Union presented the annual donation to Duncan Public Schools from their Duncan Demon Debit Card Program.

4.C. Accreditation Audit Report for FY 24-25
This report is not yet available and will be addressed next month. No action or discussion took place, and the meeting continued.

4.D. District Update
Dr. Byerly reviewed with the board updates regarding the High School Awards and Scholarship Assembly that took place earlier that day, as well as the upcoming Oklahoma Academic Scholars Banquet. Retirees were also invited, announced, and celebrated by Dr. Byerly for their service to the district.

5. Consideration and vote to elect or not elect the following as **new member fo the board of directors of the Oklahoma Public School Investment Interlocal Cooperative** (55K001):

5.A. Position No. 12: Mandy Kincannon (OSSBA), School Board Member of Moore Public Schools, to a 2025-2028 term
Motion to approve and elect Mandy Kincannon (OSSBA), School Board Member of Moore Public Schools, to Position No. 12 as a new member of the Oklahoma Public School Investment Interlocal Cooperative (55K001) board of directors with a term of 2025-2028. This motion, made by Eric Davis and seconded by Greg Neal, Passed.

Carl Buckholts:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea
Christopher Schreckengost:	Yea

Yea: 5, Nay: 0

6. **Consent Agenda**
All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration, and approval of the following items:
Motion to approve Consent Agenda items # 6.A. - 6.L.13. This motion, made by Krista Lolar and seconded by Greg Neal, Passed.

Carl Buckholts:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea
Christopher Schreckengost:	Yea

Yea: 5, Nay: 0

6.A. **Minutes** of the April 8, 2025

6.B. **Cafeteria Monthly Reports**

6.C. **Financial Reports**

6.D. **Activity Fund Reports**

6.E. **District Fundraisers**

6.F. **Encumbrance Reports**

6.G. **Out-of-State Travel** - Baylor University Tennis Camp June 15-19, 2025 in Waco, TX

6.H. **The SpyGlass Group, LLC** - Agreement to audit the use of district technology systems

6.I. **CDW Government** - DPS 2020 Vision Bond purchase of new desktop computers for district staff in the amount of $364,261.00

6.J. **UMB Bank N.A.** - Bond and Interest payment for the Stephens County OK ISD #1 General Obligation Combined Purpose Bond Series 2023 in the amount of $2,787,600.00 paid by the Sinking Fund

6.K. **Hurley's Creative Tile** - install tile flooring in the Commons and Hallways at Duncan Middle School in the amount of $150,350.00 paid by the Insurance Fund

6.L. Contracts and Encumbrance requests for FY 25-26:

6.L.1. **Cameron University** Memorandum of Understanding for on-campus, in-person instruction at Duncan High School

6.L.2. **Duncan Public Schools Foundation** License Agreement for the Hoover Family Wrestling Facility

6.L.3. **Oklahoma Department of Human Services** - contract for School-Based Family Services Program

6.L.4. **CNA Surety** - Surety Bonds for Superintendent, Treasurer, Board Clerk, and district clerks in the amount of $2,440.00

6.L.5. **Fowler Financial** - agreement for Financial Services Consulting in the amount of $2,620.00

6.L.6. **Garrett, Allison** - contracted Speech and Language Pathology services in the amount of $60,000.00 paid by Federal Funds

6.L.7. **Garrett Therapy, LLC** - contracted Occupational Therapy services in the amount of $90,000.00 paid by Federal Funds

6.L.8. **Keck, Nikki/Visual Senses** - contracted Vision Therapy services in the amount of $6,000.00 paid by Federal Funds

6.L.9. **Kelsey Stone, LLC** - contracted Speech and Language Pathology services in the amount of $60,000.00 paid by Federal Funds

6.L.10. **Maddox, Ann** - contracted student Psychology and Evaluation services in the amount of $85,000.00 paid by Federal Funds

6.L.11. **Scott, Tara** - contracted Speech and Language Pathology services in the amount of $60,000.00 paid by Federal Funds

6.L.12. **Southwest Therapy Solutions** - contracted Physical Therapy services in the amount of $60,000.00 paid by Federal Funds

6.L.13. **Wilkins, Halley** - contracted Speech and Language Pathology services in the amount of $35,000.00 paid by Federal Funds

7. Proposed **Executive Session** to discuss: **(a)** Pursuant to 25 O.S. § 307 (B)(1) Resignations, terminations, hiring of employees, employment, rehiring and changes to employment contracts of current and prospective District employees as outlined on Schedule A, inclusive; and **(b)** Pursuant to 25 O.S. § 307 (B)(1) and 307 (B)(2) Employment evaluation of the Superintendent.

Vote to convene or not convene into Executive Session

Motion to convene into Executive Session at 6:26 P.M. This motion, made by Greg Neal and seconded by Christopher Schreckengost, Passed.

Carl Buckholts:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea
Christopher Schreckengost:	Yea

Yea: 5, Nay: 0

8. Vote to acknowledge the Board's **return to Open Session**
Executive Session Minutes Compliance Announcement/Statement: The matters considered, Proposed Executive Session to discuss: **(a)** Pursuant to 25 O.S. § 307 (B)(1) Resignations, terminations, hiring of employees, employment, rehiring, and changes to employment contracts of current and prospective District employees as outlined on Schedule A, inclusive; and **(b)** Pursuant to 25 O.S. § 307 (B)(1) and 307 (B)(2) Employment evaluation of the Superintendent. No action was taken in Executive Session.
The following board members were present in Executive Session: Carl Buckholts, Eric Davis, Krista Lolar, Greg Neal and Christopher Schreckengost. In addition the following person(s) were present in Executive Session: Dr. Channa Byerly.
Motion to acknowledge the Board's return to Open Session at 6:41 P.M. This motion, made by Greg Neal and seconded by Krista Lolar, Passed.

Carl Buckholts:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea
Christopher Schreckengost:	Yea

Yea: 5, Nay: 0

9. Discussion and possible action regarding resignations, employment, and changes of contract as listed on **Schedule A** attached
Motion to approve the resignations, employment, and changes of contract as listed on Schedule A. This motion, made by Eric Davis and seconded by Greg Neal, Passed.

Carl Buckholts:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea
Christopher Schreckengost:	Yea

Yea: 5, Nay: 0

10. Discussion and possible action regarding **New Business**
There was no New Business.

11. **The next Regular Meeting of the Board of Education will be held on Tuesday, June 10, 2025 at 6:00 P.M. at the Administration Building at 1740 W. Spruce, Duncan, OK**

12. Vote to **Adjourn**
This concludes the business that came before the Board on May 13, 2025 and the motion was made to adjourn at 6:42 P.M. This motion, made by Krista Lolar and seconded by Greg Neal, Passed.

Carl Buckholts:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea
Christopher Schreckengost:	Yea

Yea: 5, Nay: 0

I, the undersigned Clerk of the Duncan Public Schools Board of Education, District I-001, of Stephens County, Oklahoma certify that the agenda for this Regular Meeting of May 13, 2025 was posted on the door of the Administration Building at 4:15 P.M., Monday, May 12, 2025 by Board Clerk, Kelly Henderson. Notice of this meeting was filed with the Stephens County Clerk November 13, 2024.

I also certify that at least 24 hours prior to this meeting the agenda of this meeting was posted on the school district website located at www.duncanps.org.

Respectfully submitted and witness my hand and seal of the Duncan Public School District.

DUNCAN BOARD OF EDUCATION

Kelly Henderson

Kelly Henderson, Board Clerk

Independent School District No. 1 Official (SEAL) SEAL Stephens County, Oklahoma

SCHEDULE A

05/13/25

RETIREMENT				
Last Name	First Name	Site/Assignment	Years of Service	Effective

RESIGNATIONS				
Last Name	First Name	Site/Assignment	Years of Service	Effective
Cook	Tara	DHS/Secondary Counselor	7	6/30/2025
Dittner	Judy	Mark Twain/Licensed Professional Counselor	11	5/23/2025
Jones	Laura	DMS/Secondary Counselor	35	6/5/2025
Ross	Alyssa	DHS/ English Teacher	1	5/23/2025
Wall	Stephanie	HM/Elementary Principal	2	6/19/2025
Wattenbarger	Kevin	DHS/Special Education Teacher	2	5/23/2025
Albertson	Devera	Maintenance/Maintenance Director	8	6/30/2025
Greenwood	Candace	Cafeteria-Cashier/Helper	6	5/23/2025
Helton	Gunther	Transportation/Non-CDL Bus Driver	-	5/8/2025
Newman	Kara	WW/SPED Paraprofessional/Teacher Assistant	-	4/15/2015
Stewart	Alexandra	DMS/Attendance Clerk	4	5/30/2025

EMPLOYMENT					
Last Name	First Name	New Position	Pending	Contract	
		Teacher	Background	Temporary	Courtney Allbritton
		Head HS Girls Wrestling Coach	Background/Emergency Certification	Temporary	Cheyenne Davis
		SPED Teacher	Certification	Temporary	Jared Ellis
		Teacher	Background	Temporary	Elizabeth Garcia
		SPED Teacher	Background/Certification	Temporary	Chelsey Hurlocker
		Elementary Principal		Admin	Dakota Kaus
Mitchell	Sandra	SPED Teacher (rehire 25-26)		Temporary	
Nold	Makayla	Licensed Professional Counselor (rehire 25-26)		Temporary	
Robinson	Alexandria	Music Teacher (rehire 25-26)		Temporary	
		SPED Teacher	Background/Certification	Temporary	Breanna Scott
		Teacher		Temporary	Susan Scott
		Teacher		Temporary	Misty Wood
Albert	Allyson	Licensed Practical Nurse (rehire 25-26)		Support	
Bennett	Faith	Personal Care Assistant (rehire 25-26)		Support	
Culberson	Edmond	Library/Media Assistant-Paraprofessional (rehire 25-26)		Support	
Evans	Steve	Bus Driver w/CDL (rehire 25-26)		Support	
Foster	Cristina	Pre-K Teacher Assistant/Paraprofessional (rehire 25-26)		Support	
Heulitt	Amy	SPED Paraprofessional/Teacher Assistant (rehire 25-26)		Support	
Kaus	Angela	Licensed Practical Nurse (rehire 25-26)		Support	
Martin	Damon	Supervisor/Maintenance (rehire 25-26)		Support	
Prieto	Erik	SPED Paraprofessional/Teacher Assistant (rehire 25-26)		Support	
Sanders	Beverly	Custodian (rehire 25-26)		Support	
Smith	Erin	SPED Paraprofessional/Teacher Assistant (rehire 25-26)		Support	
		Communication Director	Background	Support	Allison Spurlin
Trivett	Joshua	Bus Driver w/CDL (rehire 25-26)		Support	
Vaughn	Marcia	Pre-K Teacher Assistant/Paraprofessional		Support	
Jeffords	Kathryn	Head HS Volleyball Coach (25-26)		Extra Duty	
Howard	Toni	ESY SPED Teacher		ESY	
Dotson	Stacy	ESY SPED Paraprofessional/Teacher Assistant		ESY	
Wright	Shayla	ESY SPED Paraprofessional/Teacher Assistant		ESY	

ADJUNCT TEACHERS				
Last Name	First Name	Position	Site	

CONTRACT CHANGES			
Last Name	First Name	Site Assignment	Effective
Green	Cortni	from a 9 mo to 10 mo School Based Family Specialist	2025-26
Jeffords	Kathryn	from a 10 mo Teacher to 9 mo Teacher	2025-26
Tarpley	Marcella	from a 9 mo to 10 mo School Based Family Specialist	2025-26
Owens	Jennifer	from 9 mo SPED Paraprofessional/Teacher Assistant to 9 mo SPED Teacher pending Certification	2025-26

EXTRA-DUTY CONTRACT CHANGES		
Last Name	First Name	New Position

Special Meeting of the Board of Education
Wednesday, May 28, 2025 8:00 AM

Administration Building
1740 W. Spruce
Duncan, Oklahoma 73533

Minutes

1. **Call to order** and roll call:
Buckholts Davis Lolar Neal Schreckengost
Attendance Taken at 8:03 AM.

Carl Buckholts:	Present
Eric Davis:	Present
Krista Lolar:	Absent
Greg Neal:	Present
Christopher Schreckengost:	Absent

Also present were the following: Dr. Channa Byerly and Kelly Henderson.

2. Proposed **Executive Session** to discuss: **(a)** Pursuant to 25 O.S. § 307 (B)(1) Retirement, resignations, employment, rehiring, adjunct teachers, and changes to employment contracts of current and prospective District employees as outlined on Schedule A, inclusive; and **(b)** Pursuant to 25 O.S. § 307 (B)(1) Proposed termination of support employee, Charlotte Gleghorn-McDonald, effective May 21, 2025.

Vote to convene or not convene into Executive Session

Motion to not convene into Executive Session at 8:03 A.M. This motion, made by Eric Davis and seconded by Greg Neal, Passed.

Carl Buckholts:	Yea
Eric Davis:	Yea
Krista Lolar:	Absent
Greg Neal:	Yea
Christopher Schreckengost:	Absent

Yea: 3, Nay: 0, Absent: 2

3. Vote to acknowledge the Board's **return to Open Session**
Executive Session Minutes Compliance Announcement/Statement: The matters considered, Proposed Executive Session to discuss: **(a)** Pursuant to 25 O.S. § 307 (B)(1) Retirement, resignations, employment, rehiring, adjunct teachers, and changes to

employment contracts of current and prospective District employees as outlined on Schedule A, inclusive; and **(b)** Pursuant to 25 O.S. § 307 (B)(1) Proposed termination of support employee, Charlotte Gleghorn-McDonald, effective May 21, 2025. No action was taken in Executive Session.
There was no Executive Session, therefore the meeting continued.

4. Discussion and possible action regarding retirements, resignations, employment, and changes of contract as listed on **Schedule A** attached
Motion to approve the retirements, resignations, employment, and changes of contract as listed on Schedule A. This motion, made by Carl Buckholts and seconded by Greg Neal, Passed.

Carl Buckholts:	Yea
Eric Davis:	Yea
Krista Lolar:	Absent
Greg Neal:	Yea
Christopher Schreckengost:	Absent

Yea: 3, Nay: 0, Absent: 2

5. Discussion and motion to approve, not approve or table the **proposed termination** of Charlotte Gleghorn-McDonald, support employee, effective 05/21/2025
Motion to approve the termination of Charlotte Gleghorn-McDonald, support employee, effective 05/21/2025. This motion, made by Carl Buckholts and seconded by Greg Neal, Passed.

Carl Buckholts:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea
Christopher Schreckengost:	Yea

Yea: 5, Nay: 0
Motion to approve the termination of Charlotte Gleghorn-McDonald, support employee, effective 05/21/2025. This motion, made by Greg Neal and seconded by Carl Buckholts, Passed.

Carl Buckholts:	Yea
Eric Davis:	Yea
Krista Lolar:	Absent
Greg Neal:	Yea
Christopher Schreckengost:	Absent

Yea: 3, Nay: 0, Absent: 2

6. Vote to **Adjourn**
This concludes the business that came before the Board on May 28, 2025 and at 8:04 A.M. Board President Carl Buckholts declared the meeting adjourned.

I, the undersigned Clerk of the Duncan Public Schools Board of Education, District I-001, of Stephens County, Oklahoma certify that the Agenda for the Special Meeting of May 28, 2025 was posted on the door of the Administration Building at 4:00 P.M., Friday, May 23, 2025 by Board Clerk, Kelly Henderson. Notice of the meeting was filed with the Stephens County Court Clerk Tuesday, May 20, 2025.

I also certify that at least 24 hours prior to this meeting the Agenda of this meeting was posted on the School District Website located at www.duncanps.org.

Respectfully submitted and witness my hand and seal of the Duncan Public School District.

DUNCAN BOARD OF EDUCATION

Kelly Henderson

Kelly Henderson, Board Clerk

Independent School District No. 1 Official SEAL Stephens County, Oklahoma

SCHEDULE A
05/28/25

RETIREMENT				
Last Name	**First Name**	**Site/Assignment**	**Years of Service**	**Effective**
Turner	Allison	WW/Cafeteria-Cook		5/23/2025

RESIGNATIONS				
Last Name	**First Name**	**Site/Assignment**	**Years of Service**	**Effective**
Alston	David	DMS/Social Studies Teacher		5/23/2025
Dismuke	M. Dalton	MT/P.E. Teacher		5/23/2025
Givens	Delydia	EM/P. E. Teacher		5/23/2025
Givens	Grant	DHS/Business-Weightlifting Teacher		5/23/2025
Green	Katelyn	WW/3rd grade Teacher		5/23/2025
Ille	H. Strait	DHS/Social Studies Teacher		5/23/2025
Suson	Destiny	DHS/ English Teacher		5/23/2025
Townsend	Heidi	HM/Library-Media Specialist		5/23/2025
Harper	Maxenzi	WR/Pre-K Teacher Assistant-Paraprofessional		5/23/2025
Hurd	Kelly	DHS/Cafeteria-Server/Helper		5/23/2025

EMPLOYMENT					
Last Name	**First Name**	**New Position**	**Pending**	**Contract**	
		Teacher	Background/Certification	Temporary	Carlee Akers
		Head MS Softball Coach	Background/Emergency Certification	Temporary	Kaitlin Anderson
		Teacher	Background/Emergency Certification	Temporary	Kaitlin Anderson
		Math Teacher	Background	Temporary	Melanie Harris
		English Teacher	Background/Emergency Certification	Temporary	Adria Sechrist
		Teacher	Background/Certification	Temporary	Amanda Shipman
		P.E. Teacher	Background/Certification	Temporary	Bailey Tomberlin
		Behavior Interventionist/Counselor	Background	Temporary	Emily Hornberger
Hise	Freeland	Teacher (rehire 25-26)		Regular	
Acosta	Victor	Title I Teacher Assistant/Paraprofessional (rehire 25-26)		Support	
		DMS Cheer Coach	Background	Contract Coach	Karlee Elam

ADJUNCT TEACHERS				
Last Name	**First Name**	**Position**	**Site**	
Castillo	Cynthia		DMS	

CONTRACT CHANGES			
Last Name	**First Name**	**Site Assignment**	**Effective**
McGhghy	Sherry	from a 11 month to a 10 month Secondary Counselor	2025-26
McGuire	KC	from a 9 mo Teacher to a 11 mo Elementary Principal	2025-26
Middick	Mike	from a 9 month Teacher to a 10 month Secondary Counselor	2025-26

EXTRA-DUTY CONTRACT CHANGES		
Last Name	**First Name**	**New Position**

Oklahoma State Department of Education

Child Nutrition Programs

DUNCAN
1740 W. Spruce
Duncan OK 73533
County and District: 69I001

NATIONAL SCHOOL LUNCH DISBURSEMENT

Print Date: 6/9/2025 12:30:24 PM

Claim Date: 6/9/2025

Month and Year of Claim: 5/2025

Breakfast: $26,959.39

Lunch: $88,596.03

Snack: $0.00

Milk: $0.00

Sub Total: $115,555.42

Balance of Money Due: $0.00

Payment Plan Amount: $0.00

Previous Sub Total (Adjusted Claims Only):

Calculated Reimbursement: $115,555.42

The last day to submit your April 2025 claim is June 29, 2025.

OKLAHOMA STATE DEPARTMENT OF EDUCATION

Welcome BECKY L BARNES

6/9/2025, 12:27:25 PM

Child Nutrition Programs - Claims System

DUNCAN

County: 69 District: I001 FY: 2025 Claim

Application System

Home
Log Out
Privacy Statement
State Department of Education

SFA User's Guide

SA User's Guide

National School Lunch Program - School Food Authority Claim Summary

69-I001 DUNCAN
Post Office Box 1548
Duncan, OK 73534-3534

General Information

Date Signed	6/9/2025	Revision	Original		
Claim Date	6/9/2025	Claim Month	May	Claim Year	2025
Number of Days In Operation	13	Number of Sites	8	Number of Children Enrolled	3194

☐ This district is claiming students who are not enrolled (i.e., visiting students, adult education students, or out-of-home placement students.

☐ This district is claiming preprimary students who are not enrolled (preprimary children under the age of four).

Comments

Number of Enrolled Students On Site

Free	Reduced	Paid
2591	0	603

Average Daily Participation

Breakfast	Lunch
744	1681

Adult and Contract Meals

Adult Lunches	484	Contract Lunches	438
Adult Snacks	0	Contract Snacks	0
Adult Breakfast	26	Contract Breakfast	26
Adult SNB	408	Contract SNB	409

Provision 2

Provision 3

CEP

Summary of Eligibles

Free	Paid
2659	619

Lunch

Site	Meals	Free	Paid
WILL ROGERS PRE-K CT (130) Y	1343	87.90% = 1180	12.10% = 163
MARK TWAIN ES (135) Y	1455	87.90% = 1279	12.10% = 176
PLATO ES (145) Y	1945	87.90% = 1710	12.10% = 235
DUNCAN HS (705) Y	2292	87.90% = 2015	12.10% = 277
HORACE MANN ES (125) Y	2788	87.90% = 2451	12.10% = 337
EMERSON ES (110) Y	3175	87.90% = 2791	12.10% = 384
WOODROW WILSON ES (140) Y	3414	87.90% = 3001	12.10% = 413
DUNCAN MS (505) Y	5437	87.90% = 4779	12.10% = 658
		19206	2643

Breakfast

Site	Meals	Free	Paid
WILL ROGERS PRE-K CT (130) Y	778	87.90% = 684	12.10% = 94
MARK TWAIN ES (135) Y	1198	87.90% = 1053	12.10% = 145
PLATO ES (145) Y	1108	87.90% = 974	12.10% = 134
DUNCAN HS (705) Y	878	87.90% = 772	12.10% = 106
HORACE MANN ES (125) Y	717	87.90% = 630	12.10% = 87
EMERSON ES (110) Y	2258	87.90% = 1985	12.10% = 273
WOODROW WILSON ES (140) Y	2053	87.90% = 1805	12.10% = 248
DUNCAN MS (505) Y	1788	87.90% = 1572	12.10% = 216
		9475	1303

Note: If ALL your sites are participating in CEP (district-wide), the ***meal counts*** have already been added for you and entered into the correct category for Lunch and Severe Need Breakfast below, as well as Snack, if applicable. If only some of your sites are participating in CEP, add the ***meal counts*** from the tables above to the ***meal counts*** from your other sites, and enter the total into the categorical ***meal counts*** for Lunch and Severe Need Breakfast below, as well as Snacks, if applicable.

If ***ALL*** your sites are participating in CEP (district-wide), the ***eligible numbers*** have already been added for you and entered into the General Data information above. If only some of your sites are participating in CEP, add the ***eligible numbers*** from the table above to the ***eligible numbers*** from your other sites, and enter the total into the General Data information above.

Breakfast

Type	Meals	Rate	Reimbursement
Free	974	$2.37	$2,308.38
Reduced	0	$2.07	$0.00
Paid	134	$0.39	$52.26
Total	1108		$2,360.64

Note: Regular breakfast served -- do not include severe need breakfast (SNB) sites.

Severe Need Breakfast

Type	Meals	Rate	Reimbursement
Free	8501	$2.84	$24,142.84
Reduced	0	$2.54	$0.00
Paid	1169	$0.39	$455.91
Total	9670		$24,598.75

Note: Severe Need Breakfasts Served - Do not include Regular Breakfast sites.

Breakfast - Sub-Totals

Total Breakfast Reimbursement: $26,959.39

Total Adjustments:	$0.00
Warrant Amount:	$26,959.39

Lunch

Type	Meals	Rate	Reimbursement
Free	19206	$4.45	$85,466.70
Reduced	0	$4.05	$0.00
Paid	2643	$0.44	$1,162.92
Performance Incentive	21849	0.09	$1,966.41
Total	21849		$88,596.03

After School Snack Program (ASSP)

Over 50%

Under 50%

Type	Meals	Rate	Reimbursement
Free	0	$1.21	$0.00
Reduced	0	$0.60	$0.00
Paid	0	$0.11	$0.00

After School Snack Program Sub-Total

Total Meals 0 Reimbursement $0.00

Lunch / Snack Sub-Totals

Total Lunch/Snack Reimbursement:	$88,596.03
Total Adjustments:	$0.00
Warrant Amount:	$88,596.03

Special Milk - Non Pricing

Special Milk - Option 1

Special Milk - Option 2

Special Milk - Sub-Totals

NSLP SFA Summary Total

$115,555.42

Advances and Payments

Advance Amount	$0.00	Adjusted Amount	
Payment Plan Amount	$0.00	Previous Claim Amount	$0.00
Amount Paid	$115,555.42		

Claim Management

SFA Claim Submitted by: BECKY L BARNES on 6/9/2025

Submit | Print Disbursement | Claims

Print Claim Summary | Use 60 Day Exception | Process Claims

Print Site Summary

Override 60 Day Exception

Unsubmit SFA Claim

If you have questions or need assistance, please contact our office at 405-521-3327.

For Additional Information:
Child Nutrition Programs
2500 North Lincoln Blvd., Suite 310
Oklahoma City, OK 73105-4599
(405) 521-3327 fax: (405) 521-2239

To the best of my knowledge this report is correct.

Becky Barnes 6-9-25

Child Nutrition Director **Date**

Oklahoma State Department of Education

Child Nutrition Programs

DUNCAN
1740 W. Spruce
Duncan OK 73533
County and District: 69I001

NATIONAL SCHOOL LUNCH DISBURSEMENT

Print Date: 6/9/2025 12:30:24 PM

Claim Date: 6/9/2025

Month and Year of Claim: 5/2025

Breakfast: $26,959.39

Lunch: $88,596.03

Snack: $0.00

Milk: $0.00

Sub Total: $115,555.42

Balance of Money Due: $0.00

Payment Plan Amount: $0.00

Previous Sub Total (Adjusted Claims Only):

Calculated Reimbursement: $115,555.42

The last day to submit your April 2025 claim is June 29, 2025.

OKLAHOMA STATE DEPARTMENT OF EDUCATION

Welcome BECKY L BARNES

6/9/2025, 12:27:25 PM

Child Nutrition Programs - Claims System

DUNCAN

County: 69 District: I001 FY: 2025 Claim

Application System

Home
Log Out
Privacy Statement
State Department of Education

SFA User's Guide

SA User's Guide

National School Lunch Program - School Food Authority Claim Summary

69-I001 DUNCAN
Post Office Box 1548
Duncan, OK 73534-3534

General Information

Date Signed	6/9/2025	Revision	Original		
Claim Date	6/9/2025	Claim Month	May	Claim Year	2025
Number of Days In Operation	13	Number of Sites	8	Number of Children Enrolled	3194

☐ This district is claiming students who are not enrolled (i.e., visiting students, adult education students, or out-of-home placement students.

☐ This district is claiming preprimary students who are not enrolled (preprimary children under the age of four).

Comments

Number of Enrolled Students On Site

Free	Reduced	Paid
2591	0	603

Average Daily Participation

Breakfast	Lunch
744	1681

Adult and Contract Meals

Adult Lunches	484	Contract Lunches	438
Adult Snacks	0	Contract Snacks	0
Adult Breakfast	26	Contract Breakfast	26
Adult SNB	408	Contract SNB	409

Provision 2

Provision 3

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Breakfast - Sub-Totals

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After School Snack Program Sub-Total

Total Meals 0 Reimbursement $0.00

Lunch / Snack Sub-Totals

Total Lunch/Snack Reimbursement:	$88,596.03
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Special Milk - Option 1

Special Milk - Option 2

Special Milk - Sub-Totals

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Claim Management

SFA Claim Submitted by: BECKY L BARNES on 6/9/2025

Submit | Print Disbursement | Claims

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Print Site Summary

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Unsubmit SFA Claim

If you have questions or need assistance, please contact our office at 405-521-3327.

For Additional Information:
Child Nutrition Programs
2500 North Lincoln Blvd., Suite 310
Oklahoma City, OK 73105-4599
(405) 521-3327 fax: (405) 521-2239

To the best of my knowledge this report is correct.

Becky Barnes 6-9-25

Child Nutrition Director **Date**

DUNCAN PUBLIC SCHOOLS

Treasurer's Report
5/31/2025

ASSETS:		
Composite of Cash on Hand and Investments		
Beginning of Month		15,393,682.41
COLLECTIONS:		
Ad Valorem Tax	322,966.68	
Interest, Inv. & Bond Sales	57,187.84	
Intermediate Funds	38,967.30	
State Funds	1,949,348.63	
Federal Funds	450,109.19	
Child Nutrition Funds:	5,517.46	
Other Local Items:	24,660.16	
Non-Revenue Receipts:	400.00	
		2,849,157.26
TOTAL ASSETS		18,242,839.67
ADJUSTMENTS:		0.00
LIABILITIES:		
Checks Issued	5,640,389.17	
		5,640,389.17
BALANCE AS OF 05/31/2025		12,602,450.50

COMPOSITION OF BALANCE

Balance of Cash on Hand		
Month End	5,477,390.54	
Investments		
Month End	7,125,059.96	
TOTAL OF COMPOSITE:		12,602,450.50

DUNCAN PUBLIC SCHOOLS

Treasurer's Report
5/31/2025

CHECKS ISSUED TO DATE:

Fund	Total Issued	Outstanding
YEAR 4 - GENERAL FUND	0.00	447.13
YEAR 5 - GENERAL FUND	29,363,211.34	97,488.57
YEAR 5 - BUILDING FUND	1,414,257.73	21,986.33
YEAR 5 - 2021 BOND FUND	2,799,328.95	3,432.00
YEAR 5 - 2021 TRANSPORTATION	141,502.10	0.00
YEAR 5 - SINKING FUND	2,787,600.00	0.00
YEAR 5 - INSURANCE FUND	145,093.97	0.00
	36,650,994.09	123,354.03

Treasurer: _____

DUNCAN PUBLIC SCHOOLS

SUMMARY OF FINANCIAL ACTIVITIES

05/31/2025

All Years Grouped By FUND	GENERAL FUND	BUILDING FUND	2021 BOND FUND	2021 TRANSPORTATION	SINKING FUND
CASH ON HAND:					
BEGINNING MONTHLY BALANCE	2,602,399.17	1,554,049.34	421,510.01	152,694.14	2,726,230.33
ADD: MONTHLY RECEIPTS	2,718,623.02	30,288.65	0.00	0.00	86,958.85
MATURING INVESTMENTS	0.00	0.00	0.00	0.00	0.00
TOTAL CASH:	5,321,022.19	1,584,337.99	421,510.01	152,694.14	2,813,189.18
LESS: CHECKS ISSUED	2,724,646.54	117,893.13	3,432.00	0.00	2,787,600.00
PURCHASE OF INVESTMENTS	17,271.36	0.00	0.00	0.00	709.52
INTEREST ON NON-PAYABLE	0.00	0.00	0.00	0.00	0.00
BOND INDEBTEDNESS	0.00	0.00	0.00	0.00	0.00
REPAY-MONEY MGMT.	0.00	0.00	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00
INTEREST ON BONDS	0.00	0.00	0.00	0.00	0.00
TRANSFERS	0.00	0.00	0.00	0.00	0.00
ADJUSTMENTS	0.00	0.00	0.00	0.00	0.00
ENDING MONTHLY BALANCE	2,579,104.29	1,466,444.86	418,078.01	152,694.14	24,879.66
INVESTMENTS:					
BEGINNING MONTHLY BALANCE	5,374,443.63	245,000.00	0.00	0.00	36,940.21
ADD: INVESTMENTS	17,271.36	0.00	0.00	0.00	709.52
TOTAL INVESTMENTS:	5,391,714.99	245,000.00	0.00	0.00	37,649.73
LESS: MATURING INVESTMENTS	0.00	0.00	0.00	0.00	0.00
ENDING MONTHLY BALANCE:	5,391,714.99	245,000.00	0.00	0.00	37,649.73
TOTALS:					
END OF MONTH CASH BALANCE:	2,579,104.29	1,466,444.86	418,078.01	152,694.14	24,879.66
END OF MONTH INV. BALANCE:	5,391,714.99	245,000.00	0.00	0.00	37,649.73
TOTAL CASH:	7,970,819.28	1,711,444.86	418,078.01	152,694.14	62,529.39
ADD: OUTSTANDING CHECKS	97,935.70	21,986.33	3,432.00	0.00	0.00
TOTAL MONIES:	8,068,754.98	1,733,431.19	421,510.01	152,694.14	62,529.39

DUNCAN PUBLIC SCHOOLS

SUMMARY OF FINANCIAL ACTIVITIES

05/31/2025

All Years Grouped By FUND	ENDOWMENT FUNDS	INSURANCE FUND	TOTAL ALL FUNDS
CASH ON HAND:			
BEGINNING MONTHLY BALANCE	6,559.17	836,224.00	8,299,666.16
ADD: MONTHLY RECEIPTS	223.91	13,062.83	2,849,157.26
MATURING INVESTMENTS	0.00	0.00	0.00
TOTAL CASH:	6,783.08	849,286.83	11,148,823.42
LESS: CHECKS ISSUED	0.00	6,817.50	5,640,389.17
PURCHASE OF INVESTMENTS	0.00	13,062.83	31,043.71
INTEREST ON NON-PAYABLE	0.00	0.00	0.00
BOND INDEBTEDNESS	0.00	0.00	0.00
REPAY-MONEY MGMT.	0.00	0.00	0.00
MISCELLANEOUS	0.00	0.00	0.00
INTEREST ON BONDS	0.00	0.00	0.00
TRANSFERS	0.00	0.00	0.00
ADJUSTMENTS	0.00	0.00	0.00
ENDING MONTHLY BALANCE	6,783.08	829,406.50	5,477,390.54
INVESTMENTS:			
BEGINNING MONTHLY BALANCE	71,128.12	1,366,504.29	7,094,016.25
ADD: INVESTMENTS	0.00	13,062.83	31,043.71
TOTAL INVESTMENTS:	71,128.12	1,379,567.12	7,125,059.96
LESS: MATURING INVESTMENTS	0.00	0.00	0.00
ENDING MONTHLY BALANCE:	71,128.12	1,379,567.12	7,125,059.96
TOTALS:			
END OF MONTH CASH BALANCE:	6,783.08	829,406.50	5,477,390.54
END OF MONTH INV. BALANCE:	71,128.12	1,379,567.12	7,125,059.96
TOTAL CASH:	77,911.20	2,208,973.62	12,602,450.50
ADD: OUTSTANDING CHECKS	0.00	0.00	123,354.03
TOTAL MONIES:	77,911.20	2,208,973.62	12,725,804.53

DUNCAN PUBLIC SCHOOLS **TREASURER'S REVENUE SUMMARY COMPARISON**

05/31/2025

REVENUE SOURCE		BUDGET YEAR 2023 - 2024 CURRENT COLLECTED	BUDGET YEAR 2023 - 2024 YEAR-TO-DATE COLLECTED	BUDGET YEAR 2024 - 2025 CURRENT COLLECTED	BUDGET YEAR 2024 - 2025 YEAR-TO-DATE COLLECTED
GENERAL FUND					
LOCAL SOURCES					
5-11-000-1110-000-050	AD VAL TX LV (CUR YR	$221,702.28	$6,073,367.15	$202,637.24	$6,397,036.69
5-11-000-1120-000-050	AD VAL TX LV (PRIOR)	$13,366.38	$194,064.44	$4,558.75	$224,663.22
5-11-000-1130-000-050	REV IN LIEU OF TAXES	$0.00	$5,674.87	$0.00	$4,602.59
5-11-000-1190-000-050	OTHER TAXES	$0.00	$0.00	$0.00	$0.00
5-11-000-1310-000-050	INTEREST EARNINGS	$53,107.74	$491,498.70	$41,995.23	$427,582.71
5-11-100-1310-000-050	CC REWARDS	$825.20	$10,627.49	$511.69	$7,435.23
5-11-000-1410-000-050	RNTL OF SCH FAC	$0.00	$11,960.00	$0.00	$3,320.00
5-11-000-1440-000-050	SALE OF SURPLUS EQUIPMENT	$5.00	$110.65	$385.00	$4,571.10
5-11-000-1510-000-050	INSURANCE LOSS RECOVERIES	$0.00	$15,035.08	$0.00	$0.00
5-11-000-1520-000-050	INSURANCE REFUND	$0.00	$1,267.74	$0.00	$2,707.63
5-11-000-1530-000-050	REIMBURSEMENT FOR	$0.00	$20.00	$0.00	$0.00
5-11-000-1550-000-050	WORKERS COMPENSATION	$0.00	$5,324.12	$1,486.16	$1,486.16
5-11-000-1590-000-050	MISC REIMBURSEMENTS	$1,815.30	$25,213.54	$8,105.67	$20,961.70
5-11-000-1590-700-050	CN- REIMBURSEMENT	$2,523.70	$4,854.48	$0.00	$8,610.26
5-11-000-1610-000-050	CONTRIBUTIONS & DONATIONS	$7,000.00	$7,000.00	$7,881.33	$7,928.93
5-11-000-1650-000-050	DISTRICT CONTRACTS	$0.00	$14,248.00	$5,302.00	$15,988.00
5-11-000-1690-000-050	MISC REV FROM DISTRICT	$0.00	$0.00	$1,500.00	$1,500.00
5-11-000-1710-700-050	STUDENT MEALS	$16,177.29	$260,084.98	$2,238.05	$42,358.10
5-11-000-1720-700-050	ALACARTE	$5,364.86	$99,446.27	$0.00	$21.00
5-11-000-1730-700-050	ADULT MEALS	$702.86	$10,254.71	$593.30	$10,621.28
5-11-000-1740-700-050	SUMMER FOOD SVC ADULT	$0.00	$0.00	$0.00	$63.00
5-11-000-1760-700-050	CONTRACT	$13,733.15	$119,006.77	$2,265.00	$81,168.00
5-11-000-1790-700-050	STATEMENTS	$431.85	$790.29	$421.11	$2,099.81
	TOTAL	$336,755.61	$7,349,849.28	$279,880.53	$7,264,725.41
INTERMEDIATE SOURCES					
5-11-000-2100-000-050	COUNTY 4 MILL AD VAL	$114,832.19	$888,070.47	$32,789.75	$847,938.66
5-11-000-2200-000-050	COUNTY APPORTN (MTG)	$7,269.50	$74,782.00	$6,177.55	$81,570.97
5-11-000-2900-000-050	OTHER INTERMEDIATE	$0.00	$0.00	$0.00	$8.76
	TOTAL	$122,101.69	$962,852.47	$38,967.30	$929,518.39
STATE SOURCES					
5-11-000-3110-000-050	GROSS PRODUCTION TAX	$157,047.60	$1,817,341.81	$191,414.20	$1,996,325.13
5-11-000-3120-000-050	MOTOR VEH COLLECTION	$162,759.58	$1,314,180.98	$128,797.67	$1,217,072.46
5-11-000-3130-000-050	RURAL ELECTRIC COOPERATIVE	$8,321.07	$102,144.43	$9,793.14	$105,525.16
5-11-000-3140-000-050	ST SCH LAND EARNINGS	$33,653.58	$491,486.74	$29,031.98	$530,215.38
5-11-000-3150-000-050	VEHICLE TAX STAMP	$31.12	$1,144.29	$99.56	$919.46
5-11-000-3160-000-050	FARM IMPLEMENTS	$0.00	$2,352.70	$147.95	$1,733.30
5-11-000-3210-000-050	FNDTN & SAL INC AID	$1,068,350.85	$9,710,923.56	$1,204,189.08	$10,960,564.71

REVENUE SOURCE		BUDGET YEAR 2023 - 2024 CURRENT COLLECTED	BUDGET YEAR 2023 - 2024 YEAR-TO-DATE COLLECTED	BUDGET YEAR 2024 - 2025 CURRENT COLLECTED	BUDGET YEAR 2024 - 2025 YEAR-TO-DATE COLLECTED
5-11-331-3250-000-050	FBA IN LIEU - CERT EMPL	$1,854.28	$16,874.00	$2,204.37	$20,059.76
5-11-332-3250-000-050	FBA IN LIEU - SUPP PER HEALTH	$12,614.38	$114,790.90	$13,283.99	$120,884.31
5-11-332-3250-700-050	CN-FBA IN LIEU SUPPORT	$0.00	$0.00	$0.00	$0.00
5-11-334-3250-000-050	CERTIFIED EMP HEALTH	$182,056.28	$1,656,712.13	$181,995.81	$1,656,161.83
5-11-335-3250-000-050	SUPP PERSONNEL HEALTH	$129,062.89	$1,174,472.35	$130,034.99	$1,183,318.39
5-11-335-3250-700-050	CN-SUPPORT PER HEALTH	$0.00	$0.00	$0.00	$0.00
5-11-388-3310-000-050	ALTN/HIGH CHLG EDU	$16,524.83	$66,099.33	$15,357.92	$61,431.67
5-11-312-3412-000-050	NATL BOARD CERT BONUS	$0.00	$5,000.00	$0.00	$5,000.00
5-11-305-3413-000-050	INSPIRED TO TEACH INCENTIVE	$0.00	$0.00	$0.00	$8,000.00
5-11-367-3415-000-050	READING SUFFICIENCY	$0.00	$54,771.20	$0.00	$70,289.38
5-11-333-3420-000-050	TEXTBOOK	$0.00	$221,004.63	$0.00	$208,907.95
5-11-376-3436-000-050	SCHOOL RESOURCE OFFICER	$0.00	$0.00	$0.00	$175,618.51
5-11-799-3436-000-050	SCHOOL RESOURSE OFFICER	$0.00	$0.00	$0.00	$8,211.11
5-11-000-3620-000-050	STATE LAND REIMBURSE	$0.00	$16.36	$0.00	$0.00
5-11-000-3690-000-050	OTHER MISC SOURCES STATE	$0.00	$2,870.33	$0.00	$0.00
5-11-352-3690-000-050	TEACHER INDUCT/MENT	$0.00	$1,200.00	$0.00	$0.00
5-11-361-3690-000-050	ACE TECHNOLOGY	$17,086.38	$17,086.38	$14,319.06	$14,319.06
5-11-385-3720-700-050	STATE MATCHING	$6,857.91	$13,715.82	$6,802.28	$13,604.56
5-11-411-3811-000-050	COMPR HS VO SAL REIM	$7,680.00	$11,640.00	$8,230.00	$20,420.00
5-11-412-3812-000-050	VOCATIONAL PROG ASSIST	$12,375.00	$59,680.00	$13,564.00	$54,250.00
	TOTAL	$1,816,275.75	$16,855,507.94	$1,949,266.00	$18,432,832.13
FEDERAL SOURCES					
5-11-511-4210-000-050	TITLE I ACT,BASIC PG	$223,509.46	$942,753.32	$181,600.72	$1,049,527.72
5-11-799-4210-000-050	TITLE I-PART A	$0.00	$427,844.74	$0.00	$278,695.10
5-11-541-4271-000-050	TITLE II - PART A	$51,891.18	$179,493.81	$18,373.43	$149,121.73
5-11-799-4271-000-050	T2-PART A, RECRUIT	$0.00	$39,322.10	$0.00	$23,917.19
5-11-571-4281-000-050	TITLE III EMERGENCY	$0.00	$33,659.82	$0.00	$0.00
5-11-572-4281-000-050	TITLE III A ENGLISH LANGUAGE	$0.00	$13,153.16	$0.00	$24,526.30
5-11-799-4281-000-050	EMERGENCY IMMIGRANT	$0.00	$5,302.94	$0.00	$0.00
5-11-613-4310-000-050	INDIVIDUALS W/DISABILITIES (B)	$1,523.00	$1,523.00	$0.00	$318.68
5-11-615-4310-000-050	INDIVIDUALS W/DISABILITIES (B)	$879.00	$3,278.05	$0.00	$3,012.00
5-11-621-4310-000-050	IDEA-B FLOW THROUGH	$145,050.01	$504,292.82	$61,963.38	$625,217.47
5-11-628-4310-000-050	INDIVIDUALS W/DISABILITIES (B)	$0.00	$2,465.48	$0.00	$0.00
5-11-799-4310-000-050	CARRYFORWARD IDEA-B FLOW	$0.00	$253,233.75	$0.00	$57,314.54
5-11-641-4340-000-050	PRE-SCHOOL AGED 3-5	$8,006.07	$21,349.52	$1,587.17	$17,121.32
5-11-799-4340-000-050	PRESCHOOL	$0.00	$10,093.57	$0.00	$1,055.94
5-11-552-4442-000-050		$3,176.58	$19,059.50	$5,600.82	$50,389.02
5-11-799-4442-000-050	TITLE IV LEAS FORMULA	$0.00	$0.00	$0.00	$10,631.29
5-11-587-4470-000-050	TITLEV-SUB2 RURAL &	$6,108.38	$83,800.58	$7,001.51	$145,987.58
5-11-799-4470-000-050	TITLE VI PT B1 LEA	$0.00	$5,433.93	$0.00	$12,216.76

REVENUE SOURCE		BUDGET YEAR 2023 - 2024 CURRENT COLLECTED	BUDGET YEAR 2023 - 2024 YEAR-TO-DATE COLLECTED	BUDGET YEAR 2024 - 2025 CURRENT COLLECTED	BUDGET YEAR 2024 - 2025 YEAR-TO-DATE COLLECTED
5-11-725-4689-000-050	OTHER MISC SOURCES OF FED	$0.00	$1,749.00	$0.00	$0.00
5-11-726-4689-000-050	OTHER MISC SOURCES OF FED	$0.00	$4,522.00	$0.00	$5,814.00
5-11-772-4689-000-050	GEAR UP SECOND GRANT	$0.00	$4,023.00	$0.00	$0.00
5-11-795-4689-000-050	ESSER III	$64,257.41	$904,290.85	$0.00	$772,905.95
5-11-795-4689-700-050	CN-	$0.00	$0.00	$0.00	$0.00
5-11-799-4689-000-050	ESSER II FUNDS	$0.00	$498,509.50	$0.00	$483,078.36
5-11-759-4705-700-050	USDA ASSISTANCE	$0.00	$83,069.72	$0.00	$0.00
5-11-763-4710-700-050	NATL SCHOOL LUNCH -FED	$98,875.85	$826,782.20	$125,412.34	$1,088,519.79
5-11-764-4720-700-050	NATL SCHOOL BREAKFAST -FED	$33,045.96	$277,449.37	$38,545.38	$331,049.63
5-11-766-4740-700-050	SUMMER FOOD PROGRAM	$0.00	$45,802.35	$0.00	$53,046.08
5-11-421-4821-000-050	CARL PERKINS	$9,958.71	$26,569.46	$10,024.44	$40,010.17
	TOTAL	$646,281.61	$5,218,827.54	$450,109.19	$5,223,476.62
	REVENUE SOURCE TOTAL	$2,921,414.66	$30,387,037.23	$2,718,223.02	$31,850,552.55
NON-REVENUE RECEIPTS					
5-11-000-5120-700-050	RETURN CASH OR CHANGE	$800.00	$800.00	$400.00	$400.00
	TOTAL	$800.00	$800.00	$400.00	$400.00
BALANCE SHEET					
5-11-000-6110-000-050	CASH FORWARD	$0.00	$8,367,410.65	-$173,642.48	$5,311,474.02
5-11-000-6110-700-050	CARRYOVER	$0.00	$0.00	$54,171.06	$54,171.06
5-11-333-6110-000-050	333 CARRYOVER	$0.00	$0.00	$101,070.48	$101,070.48
5-11-334-6110-000-050	CARRYOVER	$0.00	$0.00	$0.00	$0.00
5-11-335-6110-000-050	CARRYOVER	$0.00	$0.00	$0.00	$0.00
5-11-352-6110-000-050	CARRYOVER	$0.00	$0.00	$33.86	$33.86
5-11-361-6110-000-050	361 CARRYOVER	$0.00	$0.00	$0.00	$0.00
5-11-367-6110-000-050	367 CARRYOVER	$0.00	$0.00	$13,070.88	$13,070.88
5-11-385-6110-700-050	CARRYOVER	$0.00	$0.00	$370.40	$370.40
5-11-759-6110-700-050	CASH FORWARD	$0.00	$0.00	$1,790.80	$1,790.80
5-11-760-6110-000-050	CARRYOVER	$0.00	$0.00	$0.00	$0.00
5-11-760-6110-700-050	CASH FORWARD	$0.00	$0.00	$3,135.00	$3,135.00
5-11-000-6130-000-050	LAPSED	$0.00	$0.00	$0.00	$0.00
5-11-000-6140-000-050	ESTOP	$0.00	$0.00	$0.00	$0.00
	TOTAL	$0.00	$8,367,410.65	$0.00	$5,485,116.50
	NON-REVENUE SOURCE	$800.00	$8,368,210.65	$400.00	$5,485,516.50
	FUND TOTAL	$2,922,214.66	$38,755,247.88	$2,718,623.02	$37,336,069.05

REVENUE SOURCE		BUDGET YEAR 2023 - 2024 CURRENT COLLECTED	BUDGET YEAR 2023 - 2024 YEAR-TO-DATE COLLECTED	BUDGET YEAR 2024 - 2025 CURRENT COLLECTED	BUDGET YEAR 2024 - 2025 YEAR-TO-DATE COLLECTED
		BUILDING FUND			
LOCAL SOURCES					
5-21-000-1110-000-050	AD VAL TX LV (CUR YR	$31,654.02	$867,019.08	$28,931.97	$918,768.91
5-21-000-1120-000-050	AD VAL TX LV (PRIOR)	$1,908.41	$27,707.92	$650.90	$26,658.57
5-21-000-1130-000-050	REV IN LIEU OF TAXES	$0.00	$28.79	$0.00	$28.59
5-21-000-1310-000-050	INTEREST EARNINGS	$803.28	$803.28	$684.66	$8,469.11
5-21-000-1590-000-050	MISC REIMBURSEMENTS	$0.00	$154.30	$0.00	$3,168.00
	TOTAL	$34,365.71	$895,713.37	$30,267.53	$957,093.18
INTERMEDIATE SOURCES					
5-21-000-2900-000-050	OTHER INTERMEDIATE	$0.00	$0.00	$0.00	$1.25
	TOTAL	$0.00	$0.00	$0.00	$1.25
STATE SOURCES					
5-21-000-3160-000-050	FARM IMPLEMENTS	$0.00	$319.33	$21.12	$247.48
5-21-318-3435-000-050	REDBUD	$0.00	$402,135.82	$0.00	$455,580.54
	TOTAL	$0.00	$402,455.15	$21.12	$455,828.02
	REVENUE SOURCE TOTAL	$34,365.71	$1,298,168.52	$30,288.65	$1,412,922.45
BALANCE SHEET					
5-21-000-6110-000-050	CASH FORWARD	$0.00	$1,003,473.09	$0.00	$1,712,780.14
5-21-000-6130-000-050	LAPSED	$0.00	$0.00	$0.00	$0.00
	TOTAL	$0.00	$1,003,473.09	$0.00	$1,712,780.14
	NON-REVENUE SOURCE	$0.00	$1,003,473.09	$0.00	$1,712,780.14
	FUND TOTAL	$34,365.71	$2,301,641.61	$30,288.65	$3,125,702.59

REVENUE SOURCE		BUDGET YEAR 2023 - 2024 CURRENT COLLECTED	BUDGET YEAR 2023 - 2024 YEAR-TO-DATE COLLECTED	BUDGET YEAR 2024 - 2025 CURRENT COLLECTED	BUDGET YEAR 2024 - 2025 YEAR-TO-DATE COLLECTED
2021 BOND FUND					
LOCAL SOURCES					
5-34-000-1590-000-050		$0.00	$1,500.00	$0.00	$0.00
	TOTAL	$0.00	$1,500.00	$0.00	$0.00
	REVENUE SOURCE TOTAL	$0.00	$1,500.00	$0.00	$0.00
NON-REVENUE RECEIPTS					
5-34-000-5112-000-050	BOND SALES	$0.00	$2,253,040.78	$0.00	$2,259,401.01
	TOTAL	$0.00	$2,253,040.78	$0.00	$2,259,401.01
BALANCE SHEET					
5-34-000-6110-000-050	Cash Forward	$0.00	$1,941,335.89	$0.00	$958,005.95
	TOTAL	$0.00	$1,941,335.89	$0.00	$958,005.95
	NON-REVENUE SOURCE	$0.00	$4,194,376.67	$0.00	$3,217,406.96
	FUND TOTAL	$0.00	$4,195,876.67	$0.00	$3,217,406.96

REVENUE SOURCE		BUDGET YEAR 2023 - 2024 CURRENT COLLECTED	BUDGET YEAR 2023 - 2024 YEAR-TO-DATE COLLECTED	BUDGET YEAR 2024 - 2025 CURRENT COLLECTED	BUDGET YEAR 2024 - 2025 YEAR-TO-DATE COLLECTED
2021 TRANSPORTATION					
NON-REVENUE RECEIPTS					
5-35-000-5112-000-050	BOND SALES	$0.00	$181,818.00	$0.00	$181,818.00
	TOTAL	$0.00	$181,818.00	$0.00	$181,818.00
BALANCE SHEET					
5-35-000-6110-000-050	Cash Forward	$0.00	$389,984.24	$0.00	$112,378.24
	TOTAL	$0.00	$389,984.24	$0.00	$112,378.24
	NON-REVENUE SOURCE	$0.00	$571,802.24	$0.00	$294,196.24
	FUND TOTAL	$0.00	$571,802.24	$0.00	$294,196.24

REVENUE SOURCE		BUDGET YEAR 2023 - 2024 CURRENT COLLECTED	BUDGET YEAR 2023 - 2024 YEAR-TO-DATE COLLECTED	BUDGET YEAR 2024 - 2025 CURRENT COLLECTED	BUDGET YEAR 2024 - 2025 YEAR-TO-DATE COLLECTED
	SINKING FUND				
LOCAL SOURCES					
5-41-000-1110-000-050	AD VAL TX LV (CUR YR	$94,837.93	$2,597,619.12	$84,243.09	$2,660,402.97
5-41-000-1120-000-050	AD VAL TX LV (PRIOR)	$5,818.34	$82,866.11	$1,944.73	$95,992.30
5-41-000-1130-000-050	REV IN LIEU OF TAXES	$0.00	$85.08	$0.00	$85.66
5-41-000-1310-000-050	INTEREST EARNINGS	$0.00	$0.00	$709.52	$1,454.76
	TOTAL	$100,656.27	$2,680,570.31	$86,897.34	$2,757,935.69
INTERMEDIATE SOURCES					
5-41-000-2900-000-050	OTHER INTERMEDIATE	$0.00	$0.00	$0.00	$3.75
	TOTAL	$0.00	$0.00	$0.00	$3.75
STATE SOURCES					
5-41-000-3160-000-050	FARM IMPLEMENTS	$0.00	$949.07	$61.51	$732.36
	TOTAL	$0.00	$949.07	$61.51	$732.36
	REVENUE SOURCE TOTAL	$100,656.27	$2,681,519.38	$86,958.85	$2,758,671.80
BALANCE SHEET					
5-41-000-6110-000-050	CASH FORWARD	$0.00	$80,423.78	$0.00	$91,457.59
	TOTAL	$0.00	$80,423.78	$0.00	$91,457.59
	NON-REVENUE SOURCE	$0.00	$80,423.78	$0.00	$91,457.59
	FUND TOTAL	$100,656.27	$2,761,943.16	$86,958.85	$2,850,129.39

REVENUE SOURCE		BUDGET YEAR 2023 - 2024 CURRENT COLLECTED	BUDGET YEAR 2023 - 2024 YEAR-TO-DATE COLLECTED	BUDGET YEAR 2024 - 2025 CURRENT COLLECTED	BUDGET YEAR 2024 - 2025 YEAR-TO-DATE COLLECTED
ENDOWMENT FUNDS					
LOCAL SOURCES					
5-50-000-1310-000-050	INTEREST EARNINGS	$223.37	$223.37	$223.91	$2,489.21
	TOTAL	$223.37	$223.37	$223.91	$2,489.21
	REVENUE SOURCE TOTAL	$223.37	$223.37	$223.91	$2,489.21
BALANCE SHEET					
5-50-000-6110-000-050	CASH FORWARD	$0.00	$73,774.84	$0.00	$75,421.99
	TOTAL	$0.00	$73,774.84	$0.00	$75,421.99
	NON-REVENUE SOURCE	$0.00	$73,774.84	$0.00	$75,421.99
	FUND TOTAL	$223.37	$73,998.21	$223.91	$77,911.20

REVENUE SOURCE		BUDGET YEAR 2023 - 2024 CURRENT COLLECTED	BUDGET YEAR 2023 - 2024 YEAR-TO-DATE COLLECTED	BUDGET YEAR 2024 - 2025 CURRENT COLLECTED	BUDGET YEAR 2024 - 2025 YEAR-TO-DATE COLLECTED
INSURANCE FUND					
LOCAL SOURCES					
5-86-000-1310-000-050	INTEREST EARNINGS	$0.00	$0.00	$13,062.83	$30,241.54
5-86-000-1510-000-050		$0.00	$16,023.14	$0.00	$0.00
	TOTAL	$0.00	$16,023.14	$13,062.83	$30,241.54
	REVENUE SOURCE TOTAL	$0.00	$16,023.14	$13,062.83	$30,241.54
BALANCE SHEET					
5-86-000-6110-000-050	CASH FORWARD	$0.00	$2,334,734.71	$0.00	$2,323,826.05
	TOTAL	$0.00	$2,334,734.71	$0.00	$2,323,826.05
	NON-REVENUE SOURCE	$0.00	$2,334,734.71	$0.00	$2,323,826.05
	FUND TOTAL	$0.00	$2,350,757.85	$13,062.83	$2,354,067.59

DUNCAN PUBLIC SCHOOLS
BALANCE SHEET
05/31/2025

	11 General Fund	21 Building Fund	Bond 34 Fund	Bond 35 Transportation	Bond 50 Fund	86 Insurance Fund	41 Sinking Fund	**All Funds**
Cash	$ 2,579,104.29	$ 1,466,444.86	$ 418,078.01	$ 152,694.14	$ 6,783.08	$ 829,406.50	$ 24,879.66	$ 5,477,390.54
Investments	5,391,714.99	245,000.00	-	-	71,128.12	1,379,567.12	37,649.73	$ 7,125,059.96
Total Assets	$ 7,970,819.28	$ 1,711,444.86	$ 418,078.01	$ 152,694.14	$ 77,911.20	$ 2,208,973.62	$ 62,529.39	$ 12,602,450.50
Warrants outstanding	$ (97,935.70)	$ (21,986.33)	$ (3,432.00)	$ -	$ -	$ -	$ -	$ (123,354.03)
Reserves								
Fund Balance	$ 8,068,754.98	$ 1,733,431.19	$ 421,510.01	$ 152,694.14	$ 77,911.20	$ 2,208,973.62	$ 62,529.39	$ 12,725,804.53

DUNCAN PUBLIC SCHOOLS
STATEMENT OF CHANGES IN FUND BALANCE
MONTH ENDED MAY 31, 2025

Fund Balance - Beginning of Month	$ 2,602,399.17	$ 1,554,049.34	$ 421,510.01	$ 152,694.14	$ 6,559.17	$ 836,224.00	$ 2,726,230.33	$ 8,299,666.16
District	279,880.53	30,267.53	-	-	223.91	13,062.83	86,897.34	$ 410,332.14
Intermediate	38,967.30	-	-	-	-	-	-	$ 38,967.30
State	1,949,266.00	21.12	-	-	-	-	61.51	$ 1,949,348.63
Federal	450,109.19	-	-	-	-	-	-	$ 450,109.19
Other	400.00	-	-	-	-	-	-	$ 400.00
Total revenue	2,718,623.02	30,288.65	-	-	223.91	13,062.83	86,958.85	$ 2,849,157.26
Salaries	(1,763,616.24)	-	-	-	-	-	-	$ (1,763,616.24)
Benefits	(659,352.34)	-	-	-	-	-	-	$ (659,352.34)
Professional services	(57,378.32)	-	-	-	-	-	-	$ (57,378.32)
Property services	(3,603.00)	(91,085.40)	-	-	-		-	$ (94,688.40)
Other services	(25,164.04)	-	-	-	-	-	-	$ (25,164.04)
Supplies & materials	(204,036.67)	(13,750.73)	(3,432.00)	-	-	-	-	$ (221,219.40)
Other	(13,995.93)	(13,057.00)	-	-	-	(6,817.50)	(2,787,600.00)	$ (2,821,470.43)
Purchase of Investments	(17,271.36)					(13,062.83)	(709.52)	$ (31,043.71)
Total expenditures	(2,744,417.90)	(117,893.13)	(3,432.00)	-	-	(19,880.33)	(2,788,309.52)	$ (5,673,932.88)
Investments	5,391,714.99	245,000.00	-	-	71,128.12	1,379,567.12	37,649.73	$ 7,125,059.96
Fund Balance - End of Month	$ 7,968,319.28	$ 1,711,444.86	$ 418,078.01	$ 152,694.14	$ 77,911.20	$ 2,208,973.62	$ 62,529.39	$ 12,599,950.50

Note: These financial statements are unaudited and intended for internal review and analysis.

DUNCAN PUBLIC SCHOOLS

Open Investment Ledger

Invest #	CHECK #	DATE	BANK NAME	AMOUNT	RATE	MATURITY DATE
1372607-1	0	1/7/2025	CORNERSTONE BANK	242,300.00	4.311	09/30/2025
4	0	5/18/2007	BANK OF COMMERCE	100,000.00	5.100	07/16/2025
5	0	9/9/2024	OLAP LIQUID POOL	2,847,183.43	4.117	01/25/2026
FZFXX	0	9/4/2024	FIDELITY TREASURY MM FUND	2,202,231.56	4.460	09/04/2025

TOTAL OPEN INVESTMENTS FOR 5 - 11 GENERAL FUND				5,391,714.99		
3-2283	0	1/7/2022	IBC BANK	245,000.00	3.400	01/07/2026

TOTAL OPEN INVESTMENTS FOR 5 - 21 BUILDING FUND				245,000.00		
11076951	0	5/26/2020	LEGACY BANK	37,649.73	3.740	11/30/2025

TOTAL OPEN INVESTMENTS FOR 5 - 41 SINKING FUND				37,649.73		
1107	0	11/26/2021	LEGACY BANK	71,128.12	0.180	11/26/2024

TOTAL OPEN INVESTMENTS FOR 5 - 50 ENDOWMENT FUNDS				71,128.12		
22324	0	11/22/2024	FIRST BANK & TRUST COMPANY	254,797.11	3.785	11/22/2025
5-86	0	11/6/2024	OLAP LIQUID POOL	1,020,735.05	4.117	01/25/2026
FZFXX-QAGCQ	0	9/4/2024	FTMM FUND-OSAIC INS DEP PROG	104,034.96	3.960	09/04/2025

TOTAL OPEN INVESTMENTS FOR 5 - 86 INSURANCE FUND				1,379,567.12		
TOTAL OF ALL INVESTMENTS				7,125,059.96		

DUNCAN PUBLIC SCHOOLS
PO BOX 1548
DUNCAN, OK 73534

Reconciliation

June 02, 2025

Bank account:	Reconciliation date:	Prepared by:	For applied period:
* * * * * * 9935	5/31/2025	MILLER, LATISHA	**May, 2025**

General ledger account balance	$1,119,658.67	Balance per bank statement as of reconciliation date	$100,000.00
Add debits	$123,976.99	Add receipts in transit	$0.00
Less credits	$186,652.35	Less outstanding checks	$51,310.54
Add adjustments	$9,545.58	Interest not yet posted	$0.00
		Charges not yet posted	$0.00
		Investments	$1,017,839.43
Bank Balance Per General Ledger (Activity Fund)	**$1,066,528.89**	**Bank Balance Per Statement Reconciliation**	**$1,066,528.89**

Variance: $0.00 *

Outstanding Receipts

No Transactions

Outstanding Checks

Number	Amount	Number	Amount	Number	Amount
00104086	2.50	00104301	38.75	00105026	672.56
00105124	264.00	00105245	20.11	00105879	100.00
00105891	425.00	00106746	214.00	00107900	20.00
00108042	69.90	00108452	60.93	00108562	662.73
00108774	101.50	00109362	200.00	00109993	41.95
00110133	357.00	00110217	903.00	00110261	50.00
00110266	600.00	00110271	400.00	00110275	90.00
00110295	41.94	00110300	27.97	00110320	549.78
00110332	199.50	00110366	900.00	00110375	46.42
00110378	150.00	00110394	275.00	00110397	300.00
00110400	16696.00	00110406	575.00	00110410	2993.00
00110413	1236.43	00110420	1200.00	00110422	139.83
00110426	1071.49	00110431	200.00	00110436	103.87
00110437	720.00	00110439	128.03	00110440	4000.00
00110441	500.00	00110442	500.00	00110443	500.00
00110445	500.00	00110446	1731.28	00110447	1731.28
00110448	1731.29	00110449	500.00	00110450	1906.00
00110451	4000.00	00110452	154.50	00110454	288.00
00110455	400.00	00110456	20.00		

Total Outstanding Checks: **Items:**

$51,310.54 **56**

Receipts Cleared This Month

Number	Amount	Number	Amount	Number	Amount
05000116	42.00	05000117	300.00	05000118	1000.00
05000119	100.00	05000120	596.62	05000121	319.77
05000122	100.00	05000123	100.00	05000124	100.00
05000125	1000.00	05000126	260.00	05000127	130.00
11005850	1.00	11005851	6.00	11005852	1.00
11005853	5.00	11005854	5.00	11005855	1.00
11005856	2.00	11005857	2.50	11005858	1.00
11005859	1.00	11005860	4.00	11005861	0.50
11005862	1.00	11005863	2.00	11005864	1.00
11005865	5.50	11005866	4.00	11005867	5.00
11005868	0.50	11005869	4.00	11005870	5.00
11005871	2.00	11005872	2.00	11005873	10.35
11005874	2.50	11005875	1.50	11005876	2.00
11005877	2.00	11005878	0.50	11005879	8.00

11005880	12.00	11005881	14.00	11005882	13.00
11005883	14.00	11005884	8.00	11005885	12.00
11005886	16.00	11005887	4.00	11005888	6.00
11005889	14.00	11005890	8.00	11005891	6.00
11005892	10.00	11005893	16.00	11005894	16.00
11005895	18.00	11005896	2.00	11005897	2.40
11005898	3.50	11005899	0.50	11005900	10.00
11005901	2.00	11005902	2.00	11005903	5.00
11005904	1.50	11005905	1.50	11005906	2.00
11005907	3.00	11005908	5.00	11005909	2.50
11005910	14.00	11005911	6.00	11005912	20.00
11005913	28.00	11005914	26.00	11005915	24.00
11005916	12.00	11005917	10.00	11005918	10.00
11005919	14.00	11005920	18.00	11005921	16.00
11005922	34.00	11005923	10.00	11005924	30.00
11005925	24.00	11005926	18.00	11005927	8.00
11005928	16.00	11005929	16.00	11005930	7.00
11005931	1.50	11005932	2.00	11005933	4.00
11005934	0.50	11005935	0.50	11005936	1.00
11005937	0.50	11005938	1.50	11005939	4.00
11005940	3.00	11005941	1.00	11005942	3.00
11005943	2.00	11005944	6.00	11005945	2.00
11005946	5.00	11005947	2.00	11005948	0.50
11005949	1.00	11005950	1.00	11005951	1.00
11005952	2.00	11005953	2.00	11005954	10.00
11005955	2.00	11005956	6.00	11005957	4.00
11005958	4.00	11005959	6.00	11005960	8.00
11005961	14.00	11005962	4.00	11005963	10.00
11005964	2.00	11005965	1.00	11005966	6.00
11005967	2.00	11005968	0.50	11005969	8.75
11005970	1.00	11005971	0.50	11005972	2.50
11005973	0.50	11005974	1.00	11005975	1.00
11005976	0.50	11005977	2.00	11005978	0.50
11005979	1.00	11005980	5.00	11005981	0.50
11005982	0.50	11005983	2.00	11005984	8.00
11005985	42.00	11005986	30.00	11005987	3.50
11005988	1.00	11005989	1.00	11005990	5.00
11005991	1.00	11005992	3.00	11005993	1.00
11005994	1.00	11005995	3.00	11005996	2.00
11005997	30.00	11005998	6.00	11005999	22.00
11006000	12.00	11006001	20.00	11006002	22.00
11006003	12.00	11006004	6.00	11006005	6.00
11006006	22.00	11006007	20.00	11006008	10.00
11006009	8.00	11006010	8.00	11006011	20.00

11006012	4.00	11006013	20.00	11006014	10.00
11006015	44.00	11006016	113.00	11006017	18.00
11006018	3.50	11006019	0.50	11006020	1.00
11006021	1.00	11006022	1.00	11006023	0.50
11006024	1.00	11006025	0.50	11006026	0.50
11006027	0.50	11006028	120.00	11006029	10000.00
11006030	0.50	11006031	5.00	11006032	10.00
11006033	10.99	12508018	20.50	12508019	2.00
12508020	5.00	12508021	1.00	12508022	0.50
12508023	1.00	12508024	3.00	12508025	1.00
12508026	5.00	12508027	10.00	12508028	1007.04
12508029	176.00	12508030	5.00	12508031	2.50
12508032	5.00	12508033	1.00	12508034	7.00
12508035	8.70	12508036	3.50	12508037	2.00
12508038	2.00	12508039	4.00	12508040	0.50
12508041	7.00	12508042	1.00	12508043	4.00
12508044	1.00	12508045	60.00	12508046	2.00
12508047	2.00	12508048	2.00	12508049	6.00
12508050	2.00	12508051	5.00	12508052	1.50
12508053	1.00	12508054	0.50	12508055	1.50
12508056	1.00	12508057	1.00	12508058	587.53
12508059	1.50	12508060	4.00	12508061	1.50
12508062	0.50	12508063	0.25	12508064	0.50
12508065	500.00	12508066	3829.84	12508067	16.00
13005318	3.50	13005319	6.00	13005320	9.00
13005321	11.00	13005322	7.50	13005323	35.00
13005324	9.00	13005325	4.00	13005326	4.00
13005327	2.00	13005328	3.00	13005329	1.00
13005330	3.00	13005331	20.00	13005332	20.00
13005333	20.00	13005334	336.00	13507088	7.00
13507089	8.50	13507090	4.00	13507091	2.00
13507092	1.00	13507093	9.00	13507094	9.00
13507095	15.00	13507096	23.00	13507097	3.00
13507098	3.00	13507099	150.00	13507100	0.50
13507101	5.00	13507102	18.00	13507103	9.50
13507104	8.00	13507105	4.00	13507106	0.50
13507107	17.80	13507108	2.00	13507109	1.00
13507110	6.00	13507111	1.00	13507112	1.00
13507113	18.00	13507114	6.00	13507115	1.00
13507116	1.00	13507117	3.00	13507118	0.50
13507119	2.10	13507120	3.00	13507121	437.50
13507122	18.00	13507123	54.00	13507124	3.31
13507125	1.00	13507126	2.00	13507127	66.75
13507128	10000.00	13507129	18.00	13507130	0.50

13507131	1.00	13507132	18.00	13507133	18.00
13507134	18.00	14007036	251.21	14007037	7.00
14007038	179.00	14007039	28.00	14007040	4.50
14007041	3.75	14007042	10.50	14007043	7.00
14007044	3.40	14007045	18.00	14007046	1.00
14007047	3.00	14007048	2.00	14007049	3.00
14007050	7.50	14007051	249.22	14007052	428.01
14007053	242.24	14007054	0.50	14007055	1.00
14007056	6.25	14007057	1.85	14007058	1.00
14007059	7.00	14007060	7.00	14007061	3.75
14007062	0.50	14007063	1.00	14007064	7.00
14007065	26.09	14007066	587.04	14007067	75.00
14007068	154.35	14007069	1.00	14007070	1.00
14007071	6.60	14007072	1.00	14007073	3.00
14007074	8.25	14007075	5.00	14007076	1.00
14007077	1.00	14007078	9.00	14007079	1.00
14007080	1.00	14007081	4.00	14007082	15.00
14007083	10.87	14502210	0.50	14502211	12.00
14502212	3.00	14502213	2.00	14502214	5.00
14502215	15.00	14502216	20.00	14502217	50.00
14502218	50.00	14502219	50.00	14502220	20.00
14502221	40.00	14502222	3.00	14502223	5.00
14502224	14.50	14502225	4.00	14502226	10.00
14502227	16.00	14502228	60.00	14502229	20.00
14502230	110.00	14502231	90.00	14502232	90.00
14502233	40.00	14502234	2.00	14502235	3.00
14502236	120.00	14502237	203.68	14502238	50.00
14502239	50.00	14502240	25.00	14502241	32.20
14502242	47.00	14502243	67.00	14502244	25.00
14502245	1.50	14502246	10.00	14502247	5.00
14502248	7.00	14502249	6.00	14502250	5.00
14502251	2.00	14502252	4.25	14502253	5.00
14502254	5.00	14502255	5.00	14502256	7.50
14502257	8.50	14502258	1.00	14502259	1.00
14502260	25.00	14502261	50.00	14502262	25.00
14502263	50.00	14502264	10.00	14502265	20.00
14502266	20.00	14502267	20.00	14502268	10.00
14502269	2.00	14502270	3.00	14502271	5.00
14502272	6.00	14502273	2.00	14502274	2.00
14502275	1.00	14502276	2.00	14502277	30.00
14502278	6.50	14502279	3.00	14502280	2.00
14502281	5.50	14502282	59.00	14502283	10.00
14502284	2.00	14502285	1.50	14502286	5.00
14502287	25.00	14502288	1270.24	14502289	85.82

14502290	5.00	14502291	25.00	14502292	45.00
14502293	2.00	14502294	6.00	14502295	1.00
14502296	25.00	14502297	8.00	14502298	119.75
50500448	1964.00	50500449	650.00	50500450	405.00
50500451	35.40	50500452	93.30	50500453	105.00
50500454	1643.05	50500455	585.00	50500456	122.00
50500457	99.00	50500458	485.00	50500459	358.00
50500460	1350.00	50500461	60.00	70500858	210.00
70500859	45.00	70500860	415.00	70500861	130.00
70500862	5000.00	70500863	125.00	70500864	1205.00
70500865	2507.25	70500866	580.00	70500867	40.00
70500868	110.00	70500869	4331.00	70500870	5000.00
70500871	487.50	70500872	415.00	70500873	6.40
70500874	100.00	70500875	200.00	70500876	150.00
70500877	200.00	70500878	250.00	70500879	200.00
70500880	2491.25	70500882	30.00	70500883	40.00
70500884	470.00	70500885	100.00	70500887	63.00
70500888	2845.00	70500889	220.00	70500890	175.00
70500891	145.00	70500892	158.75	70500893	630.00
70500895	500.00	70500896	704.00	70500897	200.00
70500898	290.00	70500899	540.00	70500900	665.10
70500901	2058.75	70500902	1075.25	70500903	100.00
70500904	2150.00	70500905	1110.00	70500906	510.00
70500907	970.00	70500908	200.00	70500909	200.00
70500910	325.00	70500911	390.00	70500912	580.00
70500913	725.00	70500914	200.00	70500915	350.00
70500916	200.00	70500917	200.00	70500918	420.00
70500919	400.00	70500921	700.00	70500922	300.00
70500923	432.00	70500924	500.00	70500925	200.00
70500926	200.00	70500927	295.50	70500928	320.00
70500929	1318.00	70500930	226.00	70500931	640.00
70500932	200.00	70500933	110.00	70500934	400.00
70500935	70.00	70500936	100.00	70500937	90.00
70500938	3108.20	70500939	545.00	70500940	220.00
70500941	55.00	70500943	710.00	70500944	132.07
70500945	4068.00	70500947	200.00	70500948	505.00
70500949	890.00	70500950	40.00	70500951	998.00
70500952	855.00	70500953	875.00	70500954	200.00
70500955	9433.00	70500956	160.00	70500957	173.30
70500958	75.00	70500959	525.00	70500960	100.00
70500961	534.60	70500962	45.00	70500963	10.75
70500964	270.00	70500966	140.00	70500967	300.00
70500968	200.00	70500969	110.00	70500970	74.55
70500972	100.00	70500973	930.00		

Total Receipts Cleared: **$123,976.99**

Items: **569**

Checks Cleared This Month

Number	Amount	Number	Amount	Number	Amount
00108720	556.50	00108743	405.81	00109768	500.00
00110065	792.00	00110114	390.00	00110128	97.00
00110142	50.00	00110192	540.00	00110203	260.00
00110218	600.00	00110219	100.00	00110222	800.00
00110223	1045.69	00110230	300.00	00110231	300.00
00110232	600.00	00110234	392.60	00110235	596.68
00110236	251.87	00110237	110.77	00110238	257.82
00110239	24.00	00110240	200.00	00110242	870.00
00110243	112.00	00110244	1000.00	00110245	160.00
00110246	5808.00	00110247	450.00	00110248	141.00
00110249	152.00	00110250	130.00	00110251	288.00
00110252	614.00	00110253	1007.04	00110254	1439.56
00110255	1658.66	00110256	128.93	00110257	75.00
00110258	527.00	00110259	666.73	00110260	818.20
00110262	990.86	00110263	269.08	00110264	3663.86
00110265	139.30	00110267	91.24	00110268	75.00
00110269	328.70	00110270	450.00	00110272	350.00
00110273	200.00	00110274	347.00	00110276	90.00
00110277	180.00	00110278	671.00	00110279	180.00
00110280	579.00	00110281	1050.00	00110282	2484.90
00110283	250.00	00110284	100.00	00110285	109.99
00110286	698.00	00110287	2997.88	00110288	12.68
00110289	1200.00	00110290	630.30	00110291	300.00
00110292	2075.92	00110293	107.91	00110294	984.00
00110296	355.09	00110297	1200.00	00110298	135.00
00110299	33.75	00110301	84.99	00110302	265.57
00110303	130.12	00110304	1500.00	00110305	168.22
00110306	300.00	00110307	1280.00	00110308	443.00
00110309	1100.00	00110310	502.00	00110311	200.14
00110312	633.00	00110313	500.00	00110314	397.34
00110315	94.89	00110316	1467.33	00110317	150.00
00110318	2630.00	00110319	1960.00	00110321	330.00
00110322	419.68	00110323	200.00	00110324	1008.00
00110325	204.00	00110326	215.00	00110327	799.00
00110328	260.00	00110329	810.00	00110330	472.00
00110331	711.00	00110333	1200.00	00110334	240.00
00110335	308.00	00110336	3259.52	00110337	61.50
00110338	964.93	00110340	161.99	00110341	75.00
00110342	1360.28	00110343	57.60	00110344	991.00

00110345	650.74	00110346	752.40	00110347	259.00
00110348	45.93	00110349	168.63	00110350	599.98
00110351	147.65	00110352	240.77	00110353	189.85
00110354	346.47	00110355	2073.13	00110356	1816.11
00110357	523.33	00110358	1194.45	00110359	390.06
00110360	118.40	00110361	599.39	00110362	587.87
00110363	910.83	00110364	909.18	00110365	293.88
00110367	1264.27	00110368	385.00	00110369	675.00
00110370	1022.44	00110371	125.00	00110372	175.00
00110373	700.00	00110374	600.00	00110376	51.00
00110377	146.40	00110379	330.36	00110380	300.00
00110381	570.00	00110382	0.50	00110383	0.05
00110384	230.00	00110385	2343.75	00110386	296.55
00110387	165.85	00110388	1061.07	00110389	592.00
00110390	400.00	00110391	124.56	00110392	120.00
00110393	85.00	00110395	570.00	00110396	477.00
00110398	587.53	00110399	16696.00	00110401	911.03
00110402	285.93	00110403	269.82	00110404	525.00
00110405	250.00	00110407	996.24	00110408	39.99
00110409	415.41	00110411	500.00	00110412	200.00
00110414	1150.00	00110415	260.00	00110416	55.19
00110417	126.00	00110418	110.00	00110419	1100.00
00110421	900.00	00110423	1250.00	00110424	522.75
00110425	63.00	00110427	83.95	00110428	665.70
00110429	604.45	00110430	408.00	00110432	3829.84
00110433	165.00	00110434	55.70	00110435	8690.80
00110438	2550.00	00110453	420.00	00110457	16.00
00110458	16969.00				

Total Cleared Checks: **Items:**
$163,763.60 **199**

Adjustments This Month

Number	Amount	Number	Amount	Number	Amount
00009624	556.50	00009625	405.81	00009626	308.00
00009627	499.00	00009628	2993.00	00009629	500.00
00009630	-60.00	00009631	60.50	00009632	932.88
00009633	60.00	00009634	70.00	00009635	216.89
00009636	252.13	00009637	3184.65		

Total Adjustments: **Items:**
$9,545.58 **14**

Receipts Voided This Month

No Transactions

Checks Voided This Month

Number	Amount	Number	Amount	Number	Amount
00109621	2993.00	00110201	308.00	00110339	499.00
00110444	500.00				

Total Void Checks: **Items:**

$4,300.00 **4**

Legacy Checks Outstanding

No Transactions

Legacy Receipts Outstanding

No Transactions

Legacy Checks Cleared

No Transactions

Legacy Receipts Cleared

No Transactions

For Bank Account: * * * * * * 9935

This Report Is True And Correct To The Best Of My Knowledge.

Date: _____/_____/_____ _____

Beginning:	**1,119,658.67**
Receipts:	**123,976.99**
Checks:	**(186,652.35)**
Adjustments:	**9,545.58**
Ending:	**$1,066,528.89**

Acct.	Name	Beg.Month	Receipts	Checks	Adjust.	Ending
0101	LOSS/DAMAGE:BKS,EQUIP,PROPERTY	0.00	0.00	0.00	0.00	0.00
001	LOSS/DAMAGE:BKS,EQUIP,PROPERTY	0.00	0.00	0.00	0.00	0.00
0104	SUMMER SCHOOL	0.00	0.00	0.00	0.00	0.00
001	SUMMER SCHOOL	0.00	0.00	0.00	0.00	0.00
0201	ATHLETIC REVENUE FUND	12408.55	5151.75	0.00	0.00	17560.30
001	ATHLETIC REVENUE FUND	12408.55	5151.75	0.00	0.00	17560.30
0202	ATHLETIC ADMINISTRATION	-2185.00	1500.00	300.00	0.00	-985.00
001	ATHLETIC ADMINISTRATION	-2185.00	1500.00	300.00	0.00	-985.00
0203	FOOTBALL FUND	22021.17	75.00	330.00	0.00	21766.17
001	FOOTBALL FUND - $23,540	22021.17	75.00	330.00	0.00	21766.17
002	SW DAIRY MUSEUM GRANT-CH MILK	0.00	0.00	0.00	0.00	0.00
0204	BOYS BASKETBALL	7730.00	5000.00	499.50	499.00	12729.50
001	BOYS BASKETBALL - $5,942.50	7730.00	5000.00	499.50	499.00	12729.50
0205	GIRLS BASKETBALL	5477.40	5000.00	0.00	0.00	10477.40
001	GIRLS BASKETBALL - $5,942.50	5477.40	5000.00	0.00	0.00	10477.40
0206	BOYS WRESTLING	7308.97	200.00	0.00	0.00	7508.97
001	BOYS WRESTLING - $5,600	7308.97	200.00	0.00	0.00	7508.97
0207	BASEBALL	98.24	1150.00	0.00	0.00	1248.24
001	BASEBALL - $4,100	98.24	1150.00	0.00	0.00	1248.24
0208	BOYS & GIRLS TRACK	10084.55	3380.00	1403.00	0.00	12061.55
001	BOYS - $3,400, GIRLS - $3,400	10084.55	3380.00	1403.00	0.00	12061.55
0209	ACCT CLOSED-BA 12/14/21	0.00	0.00	0.00	0.00	0.00
001	GIRLS TRACK - $3,400	0.00	0.00	0.00	0.00	0.00
0210	TENNIS	5642.63	3290.00	4091.61	0.00	4841.02
001	TENNIS - B-$1,600, G-$1,600	5642.63	3290.00	4091.61	0.00	4841.02
0211	GIRLS WRESTLING	9460.76	0.00	0.00	0.00	9460.76
001	GIRLS WRESTLING - $5,600	9460.76	0.00	0.00	0.00	9460.76

Acct.	Name	Beg.Month	Receipts	Checks	Adjust.	Ending
0212	BOYS GOLF	16533.88	2290.00	3735.21	0.00	15088.67
001	BOYS GOLF - $1,500	16533.88	2290.00	3735.21	0.00	15088.67
0213	GIRLS SOFTBALL	1472.35	70.00	0.00	0.00	1542.35
001	GIRLS SOFTBALL - $4,100	1472.35	70.00	0.00	0.00	1542.35
0214	CROSS-COUNTRY	552.83	0.00	0.00	0.00	552.83
001	CROSS COUNTRY - $1,000	552.83	0.00	0.00	0.00	552.83
0215	LETTERMEN'S CLUB	10194.24	274.55	2748.70	0.00	7720.09
001	LETTERMEN'S CLUB	10194.24	274.55	2748.70	0.00	7720.09
0218	CHEERLEADING	15118.65	5242.50	0.00	405.81	20766.96
001	CHEERLEADING - $1,000	15118.65	5242.50	0.00	405.81	20766.96
0219	QUARTERBACK BOOSTER CLUB	197.37	0.00	0.00	0.00	197.37
001	QUARTERBACK BOOSTER CLUB	197.37	0.00	0.00	0.00	197.37
0222	BASEBALL BOOSTER CLUB	4981.81	0.00	0.00	0.00	4981.81
001	BASEBALL BOOSTER CLUB	4981.81	0.00	0.00	0.00	4981.81
0225	BOYS SOCCER	1548.45	0.00	0.00	0.00	1548.45
001	BOYS SOCCER - $2,000	1548.45	0.00	0.00	0.00	1548.45
0226	GIRLS SOCCER	2098.46	0.00	275.00	0.00	1823.46
001	GIRLS SOCCER - $2,000	2098.46	0.00	275.00	0.00	1823.46
0227	SOCCER BOOSTER CLUB	10522.78	0.00	1143.41	0.00	9379.37
001	SOCCER BOOSTER CLUB	10522.78	0.00	1143.41	0.00	9379.37
0228	GIRLS GOLF	8748.23	0.00	4711.86	0.00	4036.37
001	GIRLS GOLF - $1,500	8748.23	0.00	4711.86	0.00	4036.37
0229	DHS GOLF BOOSTER CLUB	0.00	0.00	0.00	0.00	0.00
001	DHS GOLF BOOSTER CLUB	0.00	0.00	0.00	0.00	0.00
0230	LEGACY BK CD: DONNIE CHRISTIAN	541.04	0.00	0.00	0.00	541.04
001	LEGACY BK CD: DONNIE CHRISTIAN	341.04	0.00	0.00	0.00	341.04
002	2020 - CAITLYNN STEPHENS /ARMY	200.00	0.00	0.00	0.00	200.00
0231	ATHLETIC DEPT. CONCESSION	51676.85	4033.75	188.47	932.88	56455.01
001	ATHLETIC DEPT. CONCESSION	51676.85	4033.75	188.47	932.88	56455.01

Acct.	Name	Beg.Month	Receipts	Checks	Adjust.	Ending
0235	TRACK/X-COUNTRY BOOSTER CLUB	54.17	0.00	185.69	0.00	-131.52
001	TRACK/X-COUNTRY BOOSTER CLUB	54.17	0.00	185.69	0.00	-131.52
0240	ACCT CLOSED-BA 07/18/23	0.00	0.00	0.00	0.00	0.00
001	HALL OF FAME	0.00	0.00	0.00	0.00	0.00
0249	TENNIS DONATION ACCOUNT	143.01	0.00	0.00	0.00	143.01
001	TENNIS DONATION ACCOUNT	143.01	0.00	0.00	0.00	143.01
0251	VOLLEYBALL	17403.72	0.00	0.00	0.00	17403.72
001	VOLLEYBALL - $1,000	17403.72	0.00	0.00	0.00	17403.72
002	VOLLEYBALL BOOSTERS	0.00	0.00	0.00	0.00	0.00
0255	PHIL BARNES MEM SCHOLARSHIP	1775.00	1700.00	3000.00	500.00	975.00
001	PHIL BARNES MEM SCHOLARSHIP	1775.00	1700.00	3000.00	500.00	975.00
0256	TENNIS BOOSTER CLUB	501.20	0.00	240.77	0.00	260.43
001	TENNIS BOOSTER CLUB	501.20	0.00	240.77	0.00	260.43
0257	TIP-IN BASKETBALL BOOSTER CLUB	3819.55	0.00	0.00	0.00	3819.55
001	TIP-IN BASKETBALL BOOSTER CLUB	3819.55	0.00	0.00	0.00	3819.55
0261	POM PON	6924.23	4208.75	4000.00	0.00	7132.98
001	POM PON - $1,000	6924.23	4208.75	4000.00	0.00	7132.98
0263	SWIMMING	2028.69	0.00	0.00	0.00	2028.69
001	SWIMMING - $1,000	2028.69	0.00	0.00	0.00	2028.69
0264	SWIMMING BOOSTER CLUB	171.28	0.00	0.00	0.00	171.28
001	SWIMMING BOOSTER CLUB	171.28	0.00	0.00	0.00	171.28
0285	ATHLETIC TRAINER	3780.59	0.00	0.00	0.00	3780.59
001	ATHLETIC TRAINER	3780.59	0.00	0.00	0.00	3780.59
0290	OSSAA SPORTS SPECTACULAR	6491.25	0.00	0.00	0.00	6491.25
001	OSSAA SPORTS SPECTACULAR	6491.25	0.00	0.00	0.00	6491.25
0301	SPECIAL EDUCATION	107.64	0.00	0.00	0.00	107.64
001	SPECIAL EDUCATION	107.64	0.00	0.00	0.00	107.64
0302	NAHS - NATL ART HONOR SOCIETY	417.81	100.00	75.63	0.00	442.18
001	NAHS - NATL ART HONOR SOCIETY	417.81	100.00	75.63	0.00	442.18

Acct.	Name	Beg.Month	Receipts	Checks	Adjust.	Ending
0303	PFC INTERNSHIP PROGRAM	594.67	0.00	0.00	0.00	594.67
001	PFC INTERNSHIP PROGRAM	594.67	0.00	0.00	0.00	594.67
0304	MULTI-CULTURAL CLUB	308.50	0.00	0.00	0.00	308.50
001	MULTI-CULTURAL CLUB	308.50	0.00	0.00	0.00	308.50
0305	PSAT/AP TESTS ACCOUNT	4080.97	0.00	0.00	0.00	4080.97
001	PSAT/AP TESTS ACCOUNT	4080.97	0.00	0.00	0.00	4080.97
0306	JOURNALISM	3276.57	0.00	0.00	0.00	3276.57
001	JOURNALISM	3276.57	0.00	0.00	0.00	3276.57
0307	SENIOR CLASS	6771.47	0.00	200.00	0.00	6571.47
001	SENIOR CLASS	6771.47	0.00	200.00	0.00	6571.47
0308	JUNIOR CLASS	17888.79	1620.00	12380.05	70.00	7198.74
001	JUNIOR CLASS	17888.79	1620.00	12380.05	70.00	7198.74
0309	SOPHOMORE CLASS	0.00	0.00	0.00	0.00	0.00
001	SOPHOMORE CLASS	0.00	0.00	0.00	0.00	0.00
0310	FRESHMAN CLASS	0.00	0.00	0.00	0.00	0.00
001	FRESHMAN CLASS	0.00	0.00	0.00	0.00	0.00
0311	KEY CLUB	357.01	1318.00	0.00	0.00	1675.01
001	KEY CLUB	357.01	1318.00	0.00	0.00	1675.01
0312	BAND BOOSTERS	35911.67	255.00	4932.42	0.00	31234.25
001	BAND BOOSTERS	35911.67	255.00	4932.42	0.00	31234.25
0313	DEHYDRATOR RACE	20622.81	579.60	0.00	0.00	21202.41
001	DEHYDRATOR RACE	20622.81	579.60	0.00	0.00	21202.41
0314	NATIONAL HONOR SOCIETY	707.79	0.00	243.24	0.00	464.55
001	NATIONAL HONOR SOCIETY	707.79	0.00	243.24	0.00	464.55
0315	FACULTY FLOWER FUND	393.72	0.00	0.00	0.00	393.72
001	FACULTY FLOWER FUND	393.72	0.00	0.00	0.00	393.72
0316	SENIOR CLASS BACK YEARS	981.61	0.00	0.00	0.00	981.61
001	SENIOR CLASS BACK YEARS	981.61	0.00	0.00	0.00	981.61
0317	SMOKE RINGS YEARBOOK	-234.84	3528.20	300.00	0.00	2993.36
001	SMOKE RINGS YEARBOOK	-234.84	3528.20	300.00	0.00	2993.36

Acct.	Name	Beg.Month	Receipts	Checks	Adjust.	Ending
0319	STUDENT COUNCIL	55467.60	4371.00	53657.85	0.00	6180.75
001	STUDENT COUNCIL	55467.60	4371.00	53657.85	0.00	6180.75
0320	LIBRARY	0.00	0.00	0.00	0.00	0.00
001	LIBRARY	0.00	0.00	0.00	0.00	0.00
0321	HS LIBRARY WOODWARD ENDOWMNT.	28.73	0.00	12.68	0.00	16.05
001	HS LIBRARY WOODWARD ENDOWMNT.	28.73	0.00	12.68	0.00	16.05
0322	SCHOLARSHIP ACCOUNT	6124.85	0.00	5193.85	0.00	931.00
001	SCHOLARSHIP ACCOUNT	930.10	0.00	0.00	0.00	930.10
002	COMMUNITIES FOUNDATION OF OK	0.90	0.00	0.00	0.00	0.90
003	AAUW - AM ASSOC OF UNIV WOMEN	5193.85	0.00	5193.85	0.00	0.00
0323	BAND	1350.89	0.00	0.00	0.00	1350.89
001	BAND	1350.89	0.00	0.00	0.00	1350.89
0324	BAND TRIP ACCOUNT	11257.83	9743.00	6073.13	0.00	14927.70
001	BAND TRIP ACCOUNT	11257.83	9743.00	6073.13	0.00	14927.70
0325	RONNIE BISHOP SCHOLARSHIP	408.55	500.00	0.00	0.00	908.55
001	RONNIE BISHOP SCHOLARSHIP	408.55	500.00	0.00	0.00	908.55
0327	S.A.D.D. CLUB	429.03	0.00	0.00	0.00	429.03
001	S.A.D.D. CLUB	429.03	0.00	0.00	0.00	429.03
0328	HORTICULTURE	31240.10	2491.25	2968.90	0.00	30762.45
001	HORTICULTURE	31240.10	2491.25	2968.90	0.00	30762.45
0329	MARKETING	1011.76	132.07	0.00	0.00	1143.83
001	MARKETING	1011.76	132.07	0.00	0.00	1143.83
0330	OFFICE ACCOUNT	3918.77	46.40	706.88	0.00	3258.29
001	OFFICE ACCOUNT	2388.19	46.40	706.88	0.00	1727.71
002	DEMON DEN CLOSET & PANTRY	618.17	0.00	0.00	0.00	618.17
003	MATH & SCIENCE - OERB DONATION	912.41	0.00	0.00	0.00	912.41
004	DHS DIGITAL SIGN	0.00	0.00	0.00	0.00	0.00
0333	ACADEMIC TEAM ACCOUNT	226.67	0.00	0.00	0.00	226.67
001	ACADEMIC TEAM ACCOUNT	226.67	0.00	0.00	0.00	226.67
0334	GREEN CLUB	347.03	0.00	0.00	0.00	347.03
001	GREEN CLUB	347.03	0.00	0.00	0.00	347.03

Acct.	Name	Beg.Month	Receipts	Checks	Adjust.	Ending
0335	DRAMA	1105.42	624.30	0.00	0.00	1729.72
001	DRAMA	1105.42	624.30	0.00	0.00	1729.72
0337	VOCATIONAL AGRICULTURE	25860.26	580.00	2442.34	0.00	23997.92
001	VOCATIONAL AGRICULTURE	25860.26	580.00	2442.34	0.00	23997.92
0338	VOCAL MUSIC	2124.02	4421.10	1181.56	0.00	5363.56
001	VOCAL MUSIC	2124.02	4421.10	1181.56	0.00	5363.56
0339	VOCAL MUSIC BOOSTER CLUB	190.80	0.00	0.00	0.00	190.80
001	VOCAL MUSIC BOOSTER CLUB	190.80	0.00	0.00	0.00	190.80
0340	VENDING	13780.70	737.41	3821.15	0.00	10696.96
001	VENDING	13780.70	737.41	3821.15	0.00	10696.96
0343	FELOWSHP OF CHRISTIAN ATHLETES	285.00	0.00	0.00	0.00	285.00
001	FELOWSHP OF CHRISTIAN ATHLETES	285.00	0.00	0.00	0.00	285.00
0346	MUSIC TRIP ACCOUNT	2563.48	0.00	533.59	0.00	2029.89
001	MUSIC TRIP ACCOUNT	2563.48	0.00	533.59	0.00	2029.89
0347	WINNER'S CIRCLE: AG BOOSTERS	12462.12	0.00	0.00	0.00	12462.12
001	WINNER'S CIRCLE: AG BOOSTERS	12462.12	0.00	0.00	0.00	12462.12
0348	LEADERSHIP	506.23	0.00	125.45	0.00	380.78
001	LEADERSHIP	506.23	0.00	125.45	0.00	380.78
002	CLOSED-BA MOVED TO 330.002	0.00	0.00	0.00	0.00	0.00
0349	SENIOR CAP & GOWN	8690.00	640.00	0.00	0.00	9330.00
001	SENIOR CAP & GOWN	8690.00	640.00	0.00	0.00	9330.00
0350	DHS TSA CLUB	0.00	0.00	0.00	0.00	0.00
001	DHS TSA CLUB	0.00	0.00	0.00	0.00	0.00
0352	AMERICAN SIGN LANGUAGE	209.58	0.00	0.00	0.00	209.58
001	AMERICAN SIGN LANGUAGE	209.58	0.00	0.00	0.00	209.58
0360	EDGE: VENDING	2702.90	24.79	0.00	0.00	2727.69
001	EDGE: VENDING	2702.90	24.79	0.00	0.00	2727.69
0500	MAINTENANCE DEPARTMENT	542.19	0.00	0.00	0.00	542.19
001	MAINTENANCE DEPARTMENT	542.19	0.00	0.00	0.00	542.19

Acct.	Name	Beg.Month	Receipts	Checks	Adjust.	Ending
0550	TRANSPORTATION DEPARTMENT	270.88	0.00	0.00	0.00	270.88
001	TRANSPORTATION DEPARTMENT	270.88	0.00	0.00	0.00	270.88
1011	CO: TECHNOLOGY DEPARTMENT	113094.22	1321.30	0.00	60.00	114475.52
001	CO: CHROMEBOOKS	108851.50	1321.30	0.00	60.00	110232.80
002	CO: DONATIONS	4242.72	0.00	0.00	0.00	4242.72
1021	ATTENDANCE AWARDS	1500.00	0.00	0.00	0.00	1500.00
001	CO: ATTENDANCE AWARDS	1500.00	0.00	0.00	0.00	1500.00
1030	CLOSED	0.00	0.00	0.00	0.00	0.00
001	CO: SPECIAL EDUCATION	0.00	0.00	0.00	0.00	0.00
1031	CO: SPEC ED/SPECIAL OLYMPICS	5541.93	200.00	0.00	0.00	5741.93
001	CO: SPEC ED/SPECIAL OLYMPICS	5541.93	200.00	0.00	0.00	5741.93
1032	CLOSED-BA: 06/20/23	0.00	0.00	0.00	0.00	0.00
001	CO: BEST BUDDIES	0.00	0.00	0.00	0.00	0.00
1051	CO: ASSISTANT SUPERINTENDENTS	2916.50	0.00	168.63	252.13	3000.00
001	CO: ASSISTANT SUPERINTENDENTS	2916.50	0.00	168.63	252.13	3000.00
002	LITTLE DRIBBLERS	0.00	0.00	0.00	0.00	0.00
1061	CO: TEACHER OF THE YEAR ACCT.	1181.95	0.00	0.00	0.00	1181.95
001	CO: TEACHER OF THE YEAR ACCT.	1181.95	0.00	0.00	0.00	1181.95
1062	CLOSED-BA: 06/20/23	0.00	0.00	0.00	0.00	0.00
001	CO: 772 GEAR UP FUNDS	0.00	0.00	0.00	0.00	0.00
1063	CO: GIFTED AND TALENTED	3199.86	260.00	204.37	0.00	3255.49
001	CO: GIFTED AND TALENTED	2899.86	260.00	204.37	0.00	2955.49
002	CO: MATHCOUNTS	300.00	0.00	0.00	0.00	300.00
1064	CO: EL CORDINATOR	0.00	0.00	0.00	0.00	0.00
001	CO: EL CORDINATOR	0.00	0.00	0.00	0.00	0.00
1071	CO: ADMINISTRATIVE ACCOUNT	42991.05	0.00	3057.79	2967.76	42901.02
001	CO: ADMINISTRATION ACCOUNT	42991.05	0.00	3057.79	2967.76	42901.02
002	ASBOI - EAGLE SCHOLARSHIP	0.00	0.00	0.00	0.00	0.00
003	CO: EMPLOYEE OF THE MONTH	0.00	0.00	0.00	0.00	0.00
1081	COUSINS EVERYWHERE	4023.00	0.00	0.00	0.00	4023.00
001	MILK & JUICE, AND LUNCHES	523.00	0.00	0.00	0.00	523.00

Acct.	Name	Beg.Month	Receipts	Checks	Adjust.	Ending
002	TILLEY-STUDENT NEEDS	3500.00	0.00	0.00	0.00	3500.00
1091	MCCASLAND FOUNDATION	0.00	0.00	0.00	0.00	0.00
001	MCCASLAND FOUNDATION	0.00	0.00	0.00	0.00	0.00
1098	CO: ONE DUNCAN	2602.79	0.00	481.01	0.00	2121.78
001	CO: ONE DUNCAN	2602.79	0.00	481.01	0.00	2121.78
1099	CO: EMPLOYEE BENEVOLENCE FUND	499.66	0.00	0.00	0.00	499.66
001	CO: EMPLOYEE BENEVOLENCE FUND	499.66	0.00	0.00	0.00	499.66
1101	MS:LOSS/DAMAGE:BKS,EQUIP,PROP.	101.00	0.00	0.00	0.00	101.00
001	MS:LOSS/DAMAGE:BKS,EQUIP,PROP.	101.00	0.00	0.00	0.00	101.00
1213	MS: BAND	9331.39	0.00	1211.34	0.00	8120.05
001	MS: BAND	9331.39	0.00	1211.34	0.00	8120.05
1214	MS: STEM	2158.05	99.00	0.00	0.00	2257.05
001	MS: STEM	2158.05	99.00	0.00	0.00	2257.05
1216	MS: LIBRARY	394.67	0.00	0.00	0.00	394.67
001	MS: LIBRARY	394.67	0.00	0.00	0.00	394.67
1218	MS: OFFICE	9380.90	72.00	1216.05	0.00	8236.85
001	MS: OFFICE	9380.90	72.00	1216.05	0.00	8236.85
1219	MS: ATHLETICS	19800.19	7680.00	1705.68	0.00	25774.51
001	MS: ATHLETICS	17349.93	0.00	1705.68	0.00	15644.25
002	MS: FOOTBALL	0.00	0.00	0.00	0.00	0.00
003	MS: CHEERLEADING	2450.26	7680.00	0.00	0.00	10130.26
1220	CLOSED-BA: 01/10/23	0.00	0.00	0.00	0.00	0.00
001	MS: DMS FCA	0.00	0.00	0.00	0.00	0.00
1221	MS: VOCAL MUSIC	4033.04	0.00	574.75	0.00	3458.29
001	MS: VOCAL MUSIC	3163.54	0.00	574.75	0.00	2588.79
002	MS: PITCHFORKS	869.50	0.00	0.00	0.00	869.50
1222	MS: ROBOTICS CLUB	583.77	0.00	0.00	0.00	583.77
001	MS: ROBOTICS CLUB	583.77	0.00	0.00	0.00	583.77
1225	MS: CLOTHES CLOSET	5503.59	0.00	819.77	0.00	4683.82
001	MS: CLOTHES CLOSET	4513.11	0.00	819.77	0.00	3693.34

Acct.	Name	Beg.Month	Receipts	Checks	Adjust.	Ending
002	MS: DONATIONS FOR CHROMEBOOKS	990.48	0.00	0.00	0.00	990.48
003	MS: CREATING HOPE	0.00	0.00	0.00	0.00	0.00
1301	MS: TSA (TECH STUDENT ASSOC)	3382.51	122.00	0.00	0.00	3504.51
001	MS: TSA (TECH STUDENT ASSOC)	3382.51	122.00	0.00	0.00	3504.51
1302	MS: NJHS	12754.30	35.40	932.40	0.00	11857.30
001	MS: NJHS	12754.30	35.40	932.40	0.00	11857.30
1303	ACCT CLOSED-BA:12/14/21	0.00	0.00	0.00	0.00	0.00
001	MS: 7TH/8TH GRADE CHEERLEADERS	0.00	0.00	0.00	0.00	0.00
1305	MS: MIDDLE SCHOOL ART	10.15	0.00	0.00	0.00	10.15
001	MS: MIDDLE SCHOOL ART	10.15	0.00	0.00	0.00	10.15
002	MS: Natl Jr Art Honor Society	0.00	0.00	0.00	0.00	0.00
1306	MS: COMPUTER CLUB	65.68	0.00	0.00	0.00	65.68
001	MS: COMPUTER CLUB	65.68	0.00	0.00	0.00	65.68
1308	MS: STUDENT COUNCIL	7783.14	2233.05	500.00	0.00	9516.19
001	MS: STUDENT COUNCIL	7783.14	2233.05	500.00	0.00	9516.19
1310	MS: YEARBOOK	13439.51	2400.00	1321.07	-60.00	14458.44
001	MS: JOURNALISM	13439.51	2400.00	1321.07	-60.00	14458.44
1312	MS: ACADEMIC CLUB	910.26	0.00	0.00	0.00	910.26
001	MS: ACADEMIC CLUB	910.26	0.00	0.00	0.00	910.26
1315	CLOSE: BA: 11/08/22	0.00	0.00	0.00	0.00	0.00
001	DMS/DHS BASS CLUB	0.00	0.00	0.00	0.00	0.00
1350	MS: SUNSHINE ACCOUNT	289.39	0.00	0.00	0.00	289.39
001	MS: SUNSHINE ACCOUNT	289.39	0.00	0.00	0.00	289.39
2201	EM: MILK FUND	6887.29	251.60	2596.61	0.00	4542.28
001	EM: MILK FUND	6887.29	251.60	2596.61	0.00	4542.28
2203	EM: STUDENT STORE	58.06	0.00	0.00	0.00	58.06
001	EM: STUDENT STORE	58.06	0.00	0.00	0.00	58.06
2204	EM: MISCELLANEOUS	4012.36	10.99	170.42	0.00	3852.93
001	EM: MISCELLANEOUS	2614.96	10.99	0.00	0.00	2625.95

Acct.	Name	Beg.Month	Receipts	Checks	Adjust.	Ending
002	EM: CLOTHES CLOSE	776.00	0.00	170.42	0.00	605.58
003	EM: ARCHERY	621.40	0.00	0.00	0.00	621.40
2205	EM: INTEREST & DONATIONS	1310.24	10002.40	0.00	0.00	11312.64
001	EM: INTEREST & DONATIONS	1310.24	10002.40	0.00	0.00	11312.64
2206	EM: PICTURE FUND	2637.66	0.00	0.00	0.00	2637.66
001	EM: PICTURE FUND	2637.66	0.00	0.00	0.00	2637.66
2207	EM: LIBRARY FUND	3497.73	5.00	2075.92	0.00	1426.81
001	EM: LIBRARY FUND	3497.73	5.00	2075.92	0.00	1426.81
2208	EM: PTO FUND	13750.98	1256.00	3216.34	0.00	11790.64
001	EM: PTO FUND	13750.98	1256.00	3216.34	0.00	11790.64
5201	HM: MILK FUND	5981.65	129.95	702.28	60.50	5469.82
001	HM: MILK FUND	5981.65	129.95	702.28	60.50	5469.82
5203	HM: STUDENT STORE	306.30	0.00	0.00	0.00	306.30
001	HM: STUDENT STORE	306.30	0.00	0.00	0.00	306.30
5204	HM: MISCELLANEOUS	9575.81	1089.53	4084.74	2993.00	9573.60
001	HM: MISCELLANEOUS	4650.66	1089.53	1046.92	0.00	4693.27
002	DONATIONS FOR MARQUEE	0.00	0.00	0.00	0.00	0.00
003	HM: ARCHERY	4174.95	0.00	2993.00	2993.00	4174.95
004	HM: CLOTHES CLOSET	750.20	0.00	44.82	0.00	705.38
5206	HM: PICTURE FUND	0.00	0.00	0.00	0.00	0.00
001	HM: PICTURE FUND	0.00	0.00	0.00	0.00	0.00
5207	HM: LIBRARY FUND	4742.66	5.00	0.00	0.00	4747.66
001	HM: LIBRARY FUND	4742.66	5.00	0.00	0.00	4747.66
5208	HM: PTO FUND	37594.89	5130.88	10790.98	0.00	31934.79
001	HM: PTO FUND	29269.49	5088.88	6304.62	0.00	28053.75
002	BIG KAHUNA	0.00	0.00	0.00	0.00	0.00
003	SPIRITWEAR	0.00	0.00	0.00	0.00	0.00
004	SPIRIT WAGON	1534.50	0.00	0.00	0.00	1534.50
005	FALCON FRIDAY	5928.36	42.00	4470.36	0.00	1500.00
006	DONATION DRIVE	16.00	0.00	16.00	0.00	0.00
007	HOSPITALITY	846.54	0.00	0.00	0.00	846.54
008	KIND WEEK	0.00	0.00	0.00	0.00	0.00

Acct.	Name	Beg.Month	Receipts	Checks	Adjust.	Ending
009	WORLD'S FINEST CHOCOLATE	0.00	0.00	0.00	0.00	0.00
6201	WR: MILK FUND	12927.23	98.00	1448.40	0.00	11576.83
001	WR: MILK FUND	12927.23	98.00	1448.40	0.00	11576.83
6203	WR: SPECIAL EDUCATION	11.24	0.00	0.00	0.00	11.24
001	WR: SPECIAL EDUCATION	11.24	0.00	0.00	0.00	11.24
6204	WR: STEM	1873.79	0.00	0.00	0.00	1873.79
001	WR: WILL ROGERS STEM	1744.31	0.00	0.00	0.00	1744.31
002	WR: ELK CROSSING STEM	129.48	0.00	0.00	0.00	129.48
6205	WR: INTEREST & DONATIONS	1558.30	0.00	0.00	0.00	1558.30
001	WR: INTEREST & DONATIONS	485.87	0.00	0.00	0.00	485.87
003	WR: EME SANDERS' CLASS	14.20	0.00	0.00	0.00	14.20
004	WR: PHYSICAL EDUCATION	200.00	0.00	0.00	0.00	200.00
005	WR: J. DITTNER, COUNSELOR	130.72	0.00	0.00	0.00	130.72
006	WR: LORI MITCHELL'S CLASS	217.51	0.00	0.00	0.00	217.51
007	WR: CLOTHES CLOSET	510.00	0.00	0.00	0.00	510.00
6206	WR: PICTURE FUND	5812.33	60.00	0.00	0.00	5872.33
001	WR: PICTURE FUND	5812.33	60.00	0.00	0.00	5872.33
6207	WR: LIBRARY FUND	0.00	0.00	0.00	0.00	0.00
001	WR: LIBRARY FUND	0.00	0.00	0.00	0.00	0.00
6208	WR: PRE-K OPERATIONS	32489.90	336.00	3950.51	0.00	28875.39
001	WR: PRE-K OPERATIONS	32489.90	336.00	3950.51	0.00	28875.39
7201	MT: MILK FUND	4216.45	147.41	265.25	0.00	4098.61
001	MT: MILK FUND	4216.45	147.41	265.25	0.00	4098.61
7204	MT: MISCELLANEOUS	459.28	0.00	0.00	0.00	459.28
001	MT: MISCELLANEOUS	207.03	0.00	0.00	0.00	207.03
002	MT: CLOTHES CLOSET	252.25	0.00	0.00	0.00	252.25
7205	MT: INTEREST & DONATIONS	12144.95	10167.80	68.52	0.00	22244.23
001	MT: INTEREST & DONATIONS	6394.95	17.80	68.52	0.00	6344.23
002	MT: MARQUEE	5750.00	10150.00	0.00	0.00	15900.00
7206	MT: PICTURE FUND	1657.10	60.74	0.00	0.00	1717.84
001	MT: PICTURE FUND	1657.10	60.74	0.00	0.00	1717.84

Acct.	Name	Beg.Month	Receipts	Checks	Adjust.	Ending
7207	MT: LIBRARY FUND	1365.69	0.00	0.00	0.00	1365.69
001	MT: LIBRARY FUND	1365.69	0.00	0.00	0.00	1365.69
7208	MT: PTO FUND	11590.41	684.25	0.00	556.50	12831.16
001	MT: PTO FUND	11590.41	684.25	0.00	556.50	12831.16
8201	WW: MILK FUND	20074.15	169.44	715.99	0.00	19527.60
001	WW: MILK FUND	20074.15	169.44	715.99	0.00	19527.60
8203	WW: STUDENT STORE	104.97	0.00	0.00	0.00	104.97
001	WW: STUDENT STORE	104.97	0.00	0.00	0.00	104.97
8204	WW: MISCELLANEOUS	14336.85	0.00	1527.37	0.00	12809.48
001	WW: MISCELLANEOUS	13731.71	0.00	1283.29	0.00	12448.42
002	WW: CLOTHES CLOSET	605.14	0.00	244.08	0.00	361.06
8205	WW: INTEREST & DONATIONS	5366.29	179.00	0.00	0.00	5545.29
001	WW: INTEREST & DONATIONS	5034.70	179.00	0.00	0.00	5213.70
002	WW: PRE-K CLASS	52.99	0.00	0.00	0.00	52.99
004	WW: MRS. ZUPPER'S 4TH GR CLASS	102.85	0.00	0.00	0.00	102.85
005	WW: MS. ETHERIDGE'S CLASSROOM	175.75	0.00	0.00	0.00	175.75
8206	WW: PICTURE FUND	1693.54	21.45	1047.99	0.00	667.00
001	WW: PICTURE FUND	1693.54	21.45	1047.99	0.00	667.00
8207	WW: LIBRARY FUND	6504.37	1547.49	1339.27	0.00	6712.59
001	WW: LIBRARY FUND	6504.37	1547.49	1339.27	0.00	6712.59
8208	WW: PTO FUND	15369.80	500.45	988.09	0.00	14882.16
001	WW: PTO FUND	5368.40	242.24	988.09	0.00	4622.55
002	WW: MARQUEE	2565.00	0.00	0.00	0.00	2565.00
011	WW: 1ST GRADE	258.04	258.21	0.00	0.00	516.25
012	WW: 2ND GRADE	487.59	0.00	0.00	0.00	487.59
013	WW: 3RD GRADE	601.25	0.00	0.00	0.00	601.25
014	WW: 4TH GRADE	196.89	0.00	0.00	0.00	196.89
015	WW: 5TH GRADE	176.01	0.00	0.00	0.00	176.01
016	WW: KINDERGARTEN	863.89	0.00	0.00	0.00	863.89
017	WW: ART	4352.73	0.00	0.00	0.00	4352.73
018	WW: KARON HISE (WE LOVE)	500.00	0.00	0.00	0.00	500.00
8209	WW: SUNSHINE FUND	385.65	0.00	0.00	0.00	385.65
001	WW: SUNSHINE FUND	385.65	0.00	0.00	0.00	385.65

Acct.	Name	Beg.Month	Receipts	Checks	Adjust.	Ending
9201	PL: MILK FUND	5771.40	208.50	702.33	0.00	5277.57
001	PL: MILK FUND	5771.40	208.50	702.33	0.00	5277.57
9204	PL: MISCELLANEOUS	15794.69	2784.67	4512.79	308.00	14374.57
001	PL: 1ST GRADE	787.30	114.00	869.40	0.00	31.90
002	PL: 2ND GRADE	126.24	0.00	308.00	308.00	126.24
003	PL: 3RD GRADE	310.20	0.00	0.00	0.00	310.20
004	PL: 4TH GRADE	749.96	0.00	0.00	0.00	749.96
005	PL: 5TH GRADE	4204.62	718.00	418.08	0.00	4504.54
006	PL: KINDERGARTEN	1084.93	0.00	680.00	0.00	404.93
007	PL: PE - PHYSICAL EDUCATION	2746.25	25.00	1646.28	0.00	1124.97
008	PL: MUSIC	3711.51	1448.99	591.03	0.00	4569.47
009	PL: SPECIAL EDUCATION	1.97	0.00	0.00	0.00	1.97
020	PL: GRADE LEVEL SHIRTS	569.50	0.00	0.00	0.00	569.50
021	PL: DUNCAN DEMON SHIRTS	393.21	0.00	0.00	0.00	393.21
022	PL: YEARBOOKS	449.00	478.68	0.00	0.00	927.68
023	PL: SQUARE 1 ART	0.00	0.00	0.00	0.00	0.00
024	PL: CLOTHES CLOSET	660.00	0.00	0.00	0.00	660.00
9205	PL: INTEREST & DONATIONS	10583.85	0.00	0.00	0.00	10583.85
001	PL: INTEREST & DONATIONS	9984.06	0.00	0.00	0.00	9984.06
002	AIMEE GREENING MEMORIAL	598.08	0.00	0.00	0.00	598.08
003	M. TARPLEY RESOURCE-OECU GRANT	1.71	0.00	0.00	0.00	1.71
9206	PL: PICTURE FUND	12216.76	0.00	3878.03	0.00	8338.73
001	PL: PICTURE FUND	12216.76	0.00	3878.03	0.00	8338.73
9207	PL: LIBRARY FUND	542.61	0.00	0.00	0.00	542.61
001	PL: LIBRARY FUND	542.61	0.00	0.00	0.00	542.61
9208	PL: PTO FUND	28717.99	429.27	2570.31	0.00	26576.95
001	PL: PTO OPERATING FUND	2879.02	0.00	198.21	0.00	2680.81
002	PL: POP AND POPCORN	7693.60	197.07	242.42	0.00	7648.25
003	PL: SHIRTS	7348.72	0.00	0.00	0.00	7348.72
004	PL: DONATION DRIVE	4145.82	0.00	0.00	0.00	4145.82
005	PL: YEARBOOKS to be 9204.022	241.34	0.00	0.00	0.00	241.34
006	PL: SPIRIT STORE	5737.13	0.00	1710.00	0.00	4027.13
007	ACCT MOVED FROM PTO TO OFFICE	0.00	0.00	0.00	0.00	0.00
008	PL: BOX TOPS	180.20	32.20	0.00	0.00	212.40
009	PL: STAFF MEALS	492.16	200.00	419.68	0.00	272.48
9209	PL: SUNSHINE FUND	260.77	0.00	0.00	0.00	260.77
001	PL: SUNSHINE FUND	260.77	0.00	0.00	0.00	260.77

Acct.	Name	Beg.Month	Receipts	Checks	Adjust.	Ending
9990	DPSF OPERATING ACCOUNT	17381.70	0.00	6105.41	0.00	11276.29
001	DEX AWARDS	9258.21	0.00	6077.44	0.00	3180.77
002	ESPORTS	2881.06	0.00	27.97	0.00	2853.09
004	SPEC ED - OPAL LOWRY TRUST	893.43	0.00	0.00	0.00	893.43
007	PEER MENTORING - GEAR UP	3099.40	0.00	0.00	0.00	3099.40
008	DMS PROJECT BASED LEARNING	0.00	0.00	0.00	0.00	0.00
009	STEM	1249.60	0.00	0.00	0.00	1249.60
MTD TOTALS:	**(161 Accounts)**	1,119,658.67	123,976.99	(186,652.35)	9,545.58	1,066,528.89

Beginning MTD Account Balance:	**$1,119,658.67**
Bank Charges:	(216.89)
Interest:	3,436.78
NSF Adjustments:	0.00
Expense:	0.00
Revenue:	2,025.69
Total Adjustments:	**$5,245.58**
Total Adjustments:	5,245.58
Add Voids:	4,300.00
Adjustment with Voids:	**$9,545.58**
Receipts Issued:	123,976.99
Voided Receipts:	0.00
Total Receipts:	**$123,976.99**
Checks Issued:	186,652.35
Voided Checks:	(4,300.00)
Total Checks:	**$185,653.35**
Current Balance:	**$1,066,528.89**
YTD Outstanding Checks:	48,658.56
Prior Year Outstanding Checks:	2,651.98

DUNCAN PUBLIC SCHOOLS
PO BOX 1548
DUNCAN, OK 73534

Summary Of Accounts
FY-2025
YTD Summary
June 02, 2025

For Bank Account: * * * * * * 9935

This Report Is True And Correct To The Best Of My Knowledge.

Date: _____/_____/_____ _____

Beginning:	**1,055,752.32**
Receipts:	**1,430,131.20**
Checks:	**(1,550,243.40)**
Adjustments:	**130,888.77**
Ending:	**$1,066,528.89**

Acct.	Name	Beg.Year	Receipts	Checks	Adjust.	Ending
0101	LOSS/DAMAGE:BKS,EQUIP,PROPERTY	0.00	0.00	0.00	0.00	0.00
001	LOSS/DAMAGE:BKS,EQUIP,PROPERTY	0.00	0.00	0.00	0.00	0.00
0104	SUMMER SCHOOL	0.00	0.00	0.00	0.00	0.00
001	SUMMER SCHOOL	0.00	0.00	0.00	0.00	0.00
0201	ATHLETIC REVENUE FUND	14309.55	71685.75	70775.00	2340.00	17560.30
001	ATHLETIC REVENUE FUND	14309.55	71685.75	70775.00	2340.00	17560.30
0202	ATHLETIC ADMINISTRATION	0.00	50616.00	52216.00	615.00	-985.00
001	ATHLETIC ADMINISTRATION	0.00	50616.00	52216.00	615.00	-985.00
0203	FOOTBALL FUND	37876.97	48180.65	64291.45	0.00	21766.17
001	FOOTBALL FUND - $23,540	37876.97	48180.65	64291.45	0.00	21766.17
002	SW DAIRY MUSEUM GRANT-CH MILK	0.00	0.00	0.00	0.00	0.00
0204	BOYS BASKETBALL	7632.43	17032.50	12932.93	997.50	12729.50
001	BOYS BASKETBALL - $5,942.50	7632.43	17032.50	12932.93	997.50	12729.50
0205	GIRLS BASKETBALL	3501.55	24038.50	16252.65	-810.00	10477.40
001	GIRLS BASKETBALL - $5,942.50	3501.55	24038.50	16252.65	-810.00	10477.40
0206	BOYS WRESTLING	5536.49	11832.94	9860.46	0.00	7508.97
001	BOYS WRESTLING - $5,600	5536.49	11832.94	9860.46	0.00	7508.97
0207	BASEBALL	759.57	6202.00	6890.33	1177.00	1248.24
001	BASEBALL - $4,100	759.57	6202.00	6890.33	1177.00	1248.24
0208	BOYS & GIRLS TRACK	16712.34	5935.00	11646.54	1060.75	12061.55
001	BOYS - $3,400, GIRLS - $3,400	16712.34	5935.00	11646.54	1060.75	12061.55
0209	ACCT CLOSED-BA 12/14/21	0.00	0.00	0.00	0.00	0.00
001	GIRLS TRACK - $3,400	0.00	0.00	0.00	0.00	0.00
0210	TENNIS	3112.98	13254.68	14628.77	3102.13	4841.02
001	TENNIS - B-$1,600, G-$1,600	3112.98	13254.68	14628.77	3102.13	4841.02
0211	GIRLS WRESTLING	6804.66	5889.99	3233.89	0.00	9460.76
001	GIRLS WRESTLING - $5,600	6804.66	5889.99	3233.89	0.00	9460.76

Acct.	Name	Beg.Year	Receipts	Checks	Adjust.	Ending
0212	BOYS GOLF	16773.86	12615.00	14300.19	0.00	15088.67
001	BOYS GOLF - $1,500	16773.86	12615.00	14300.19	0.00	15088.67
0213	GIRLS SOFTBALL	422.21	6131.56	5311.42	300.00	1542.35
001	GIRLS SOFTBALL - $4,100	422.21	6131.56	5311.42	300.00	1542.35
0214	CROSS-COUNTRY	770.34	1420.00	1637.51	0.00	552.83
001	CROSS COUNTRY - $1,000	770.34	1420.00	1637.51	0.00	552.83
0215	LETTERMEN'S CLUB	526.92	35554.92	29370.84	1009.09	7720.09
001	LETTERMEN'S CLUB	526.92	35554.92	29370.84	1009.09	7720.09
0218	CHEERLEADING	22474.74	18429.50	23332.67	3195.39	20766.96
001	CHEERLEADING - $1,000	22474.74	18429.50	23332.67	3195.39	20766.96
0219	QUARTERBACK BOOSTER CLUB	197.37	0.00	0.00	0.00	197.37
001	QUARTERBACK BOOSTER CLUB	197.37	0.00	0.00	0.00	197.37
0222	BASEBALL BOOSTER CLUB	4025.18	17606.00	16649.37	0.00	4981.81
001	BASEBALL BOOSTER CLUB	4025.18	17606.00	16649.37	0.00	4981.81
0225	BOYS SOCCER	673.45	2000.00	1125.00	0.00	1548.45
001	BOYS SOCCER - $2,000	673.45	2000.00	1125.00	0.00	1548.45
0226	GIRLS SOCCER	5460.96	2000.00	5637.50	0.00	1823.46
001	GIRLS SOCCER - $2,000	5460.96	2000.00	5637.50	0.00	1823.46
0227	SOCCER BOOSTER CLUB	8930.50	5817.72	5368.85	0.00	9379.37
001	SOCCER BOOSTER CLUB	8930.50	5817.72	5368.85	0.00	9379.37
0228	GIRLS GOLF	9549.91	4675.00	10188.54	0.00	4036.37
001	GIRLS GOLF - $1,500	9549.91	4675.00	10188.54	0.00	4036.37
0229	DHS GOLF BOOSTER CLUB	0.00	0.00	0.00	0.00	0.00
001	DHS GOLF BOOSTER CLUB	0.00	0.00	0.00	0.00	0.00
0230	LEGACY BK CD: DONNIE CHRISTIAN	541.04	0.00	0.00	0.00	541.04
001	LEGACY BK CD: DONNIE CHRISTIAN	341.04	0.00	0.00	0.00	341.04
002	2020 - CAITLYNN STEPHENS /ARMY	200.00	0.00	0.00	0.00	200.00
0231	ATHLETIC DEPT. CONCESSION	48231.82	112621.70	122622.09	18223.58	56455.01
001	ATHLETIC DEPT. CONCESSION	48231.82	112621.70	122622.09	18223.58	56455.01

Acct.	Name	Beg.Year	Receipts	Checks	Adjust.	Ending
0235	TRACK/X-COUNTRY BOOSTER CLUB	335.80	1000.00	1467.32	0.00	-131.52
001	TRACK/X-COUNTRY BOOSTER CLUB	335.80	1000.00	1467.32	0.00	-131.52
0240	ACCT CLOSED-BA 07/18/23	0.00	0.00	0.00	0.00	0.00
001	HALL OF FAME	0.00	0.00	0.00	0.00	0.00
0249	TENNIS DONATION ACCOUNT	143.01	0.00	0.00	0.00	143.01
001	TENNIS DONATION ACCOUNT	143.01	0.00	0.00	0.00	143.01
0251	VOLLEYBALL	18014.56	17386.06	17941.90	-55.00	17403.72
001	VOLLEYBALL - $1,000	18014.56	17386.06	17941.90	-55.00	17403.72
002	VOLLEYBALL BOOSTERS	0.00	0.00	0.00	0.00	0.00
0255	PHIL BARNES MEM SCHOLARSHIP	1250.00	2225.00	3000.00	500.00	975.00
001	PHIL BARNES MEM SCHOLARSHIP	1250.00	2225.00	3000.00	500.00	975.00
0256	TENNIS BOOSTER CLUB	621.84	1583.66	1945.07	0.00	260.43
001	TENNIS BOOSTER CLUB	621.84	1583.66	1945.07	0.00	260.43
0257	TIP-IN BASKETBALL BOOSTER CLUB	3787.30	1000.00	967.75	0.00	3819.55
001	TIP-IN BASKETBALL BOOSTER CLUB	3787.30	1000.00	967.75	0.00	3819.55
0261	POM PON	11320.81	14234.38	18562.21	140.00	7132.98
001	POM PON - $1,000	11320.81	14234.38	18562.21	140.00	7132.98
0263	SWIMMING	1496.65	19203.00	19275.62	604.66	2028.69
001	SWIMMING - $1,000	1496.65	19203.00	19275.62	604.66	2028.69
0264	SWIMMING BOOSTER CLUB	171.28	0.00	0.00	0.00	171.28
001	SWIMMING BOOSTER CLUB	171.28	0.00	0.00	0.00	171.28
0285	ATHLETIC TRAINER	5006.19	2000.00	3225.60	0.00	3780.59
001	ATHLETIC TRAINER	5006.19	2000.00	3225.60	0.00	3780.59
0290	OSSAA SPORTS SPECTACULAR	3390.50	4280.00	1179.25	0.00	6491.25
001	OSSAA SPORTS SPECTACULAR	3390.50	4280.00	1179.25	0.00	6491.25
0301	SPECIAL EDUCATION	107.64	0.00	0.00	0.00	107.64
001	SPECIAL EDUCATION	107.64	0.00	0.00	0.00	107.64
0302	NAHS - NATL ART HONOR SOCIETY	221.66	2379.00	2546.09	387.61	442.18
001	NAHS - NATL ART HONOR SOCIETY	221.66	2379.00	2546.09	387.61	442.18

Acct.	Name	Beg.Year	Receipts	Checks	Adjust.	Ending
0303	PFC INTERNSHIP PROGRAM	594.67	0.00	0.00	0.00	594.67
001	PFC INTERNSHIP PROGRAM	594.67	0.00	0.00	0.00	594.67
0304	MULTI-CULTURAL CLUB	308.50	0.00	0.00	0.00	308.50
001	MULTI-CULTURAL CLUB	308.50	0.00	0.00	0.00	308.50
0305	PSAT/AP TESTS ACCOUNT	3604.57	1296.00	819.60	0.00	4080.97
001	PSAT/AP TESTS ACCOUNT	3604.57	1296.00	819.60	0.00	4080.97
0306	JOURNALISM	3276.57	0.00	0.00	0.00	3276.57
001	JOURNALISM	3276.57	0.00	0.00	0.00	3276.57
0307	SENIOR CLASS	0.00	10556.86	3985.39	0.00	6571.47
001	SENIOR CLASS	0.00	10556.86	3985.39	0.00	6571.47
0308	JUNIOR CLASS	7851.86	17505.00	22058.12	3900.00	7198.74
001	JUNIOR CLASS	7851.86	17505.00	22058.12	3900.00	7198.74
0309	SOPHOMORE CLASS	0.00	0.00	0.00	0.00	0.00
001	SOPHOMORE CLASS	0.00	0.00	0.00	0.00	0.00
0310	FRESHMAN CLASS	0.00	0.00	0.00	0.00	0.00
001	FRESHMAN CLASS	0.00	0.00	0.00	0.00	0.00
0311	KEY CLUB	245.44	1558.00	128.43	0.00	1675.01
001	KEY CLUB	245.44	1558.00	128.43	0.00	1675.01
0312	BAND BOOSTERS	23117.77	27241.00	19646.52	522.00	31234.25
001	BAND BOOSTERS	23117.77	27241.00	19646.52	522.00	31234.25
0313	DEHYDRATOR RACE	21902.94	27742.60	30180.38	1737.25	21202.41
001	DEHYDRATOR RACE	21902.94	27742.60	30180.38	1737.25	21202.41
0314	NATIONAL HONOR SOCIETY	1256.64	2220.00	3012.09	0.00	464.55
001	NATIONAL HONOR SOCIETY	1256.64	2220.00	3012.09	0.00	464.55
0315	FACULTY FLOWER FUND	393.72	0.00	0.00	0.00	393.72
001	FACULTY FLOWER FUND	393.72	0.00	0.00	0.00	393.72
0316	SENIOR CLASS BACK YEARS	171.61	810.00	0.00	0.00	981.61
001	SENIOR CLASS BACK YEARS	171.61	810.00	0.00	0.00	981.61
0317	SMOKE RINGS YEARBOOK	8247.87	6503.55	13268.06	1510.00	2993.36
001	SMOKE RINGS YEARBOOK	8247.87	6503.55	13268.06	1510.00	2993.36

Acct.	Name	Beg.Year	Receipts	Checks	Adjust.	Ending
0319	STUDENT COUNCIL	3701.91	73749.51	76226.86	4956.19	6180.75
001	STUDENT COUNCIL	3701.91	73749.51	76226.86	4956.19	6180.75
0320	LIBRARY	0.00	0.00	0.00	0.00	0.00
001	LIBRARY	0.00	0.00	0.00	0.00	0.00
0321	HS LIBRARY WOODWARD ENDOWMNT.	564.82	9434.06	9982.83	0.00	16.05
001	HS LIBRARY WOODWARD ENDOWMNT.	564.82	9434.06	9982.83	0.00	16.05
0322	SCHOLARSHIP ACCOUNT	8124.85	4000.00	11193.85	0.00	931.00
001	SCHOLARSHIP ACCOUNT	2930.10	0.00	2000.00	0.00	930.10
002	COMMUNITIES FOUNDATION OF OK	0.90	4000.00	4000.00	0.00	0.90
003	AAUW - AM ASSOC OF UNIV WOMEN	5193.85	0.00	5193.85	0.00	0.00
0323	BAND	1138.89	2510.00	2588.00	290.00	1350.89
001	BAND	1138.89	2510.00	2588.00	290.00	1350.89
0324	BAND TRIP ACCOUNT	6587.03	15793.00	7452.33	0.00	14927.70
001	BAND TRIP ACCOUNT	6587.03	15793.00	7452.33	0.00	14927.70
0325	RONNIE BISHOP SCHOLARSHIP	408.55	500.00	0.00	0.00	908.55
001	RONNIE BISHOP SCHOLARSHIP	408.55	500.00	0.00	0.00	908.55
0327	S.A.D.D. CLUB	429.03	0.00	0.00	0.00	429.03
001	S.A.D.D. CLUB	429.03	0.00	0.00	0.00	429.03
0328	HORTICULTURE	34027.19	21612.00	25660.33	783.59	30762.45
001	HORTICULTURE	34027.19	21612.00	25660.33	783.59	30762.45
0329	MARKETING	1473.74	4968.07	5425.37	127.39	1143.83
001	MARKETING	1473.74	4968.07	5425.37	127.39	1143.83
0330	OFFICE ACCOUNT	8916.85	6711.40	12369.96	0.00	3258.29
001	OFFICE ACCOUNT	4369.08	2211.40	4852.77	0.00	1727.71
002	DEMON DEN CLOSET & PANTRY	3547.77	2000.00	4929.60	0.00	618.17
003	MATH & SCIENCE - OERB DONATION	1000.00	2500.00	2587.59	0.00	912.41
004	DHS DIGITAL SIGN	0.00	0.00	0.00	0.00	0.00
0333	ACADEMIC TEAM ACCOUNT	226.67	75.00	75.00	0.00	226.67
001	ACADEMIC TEAM ACCOUNT	226.67	75.00	75.00	0.00	226.67
0334	GREEN CLUB	347.03	0.00	0.00	0.00	347.03
001	GREEN CLUB	347.03	0.00	0.00	0.00	347.03

Acct.	Name	Beg.Year	Receipts	Checks	Adjust.	Ending
0335	DRAMA	442.79	3807.68	2700.75	180.00	1729.72
001	DRAMA	442.79	3807.68	2700.75	180.00	1729.72
0337	VOCATIONAL AGRICULTURE	21478.72	55290.20	52751.00	-20.00	23997.92
001	VOCATIONAL AGRICULTURE	21478.72	55290.20	52751.00	-20.00	23997.92
0338	VOCAL MUSIC	5690.76	8483.10	10022.00	1211.70	5363.56
001	VOCAL MUSIC	5690.76	8483.10	10022.00	1211.70	5363.56
0339	VOCAL MUSIC BOOSTER CLUB	190.80	0.00	0.00	0.00	190.80
001	VOCAL MUSIC BOOSTER CLUB	190.80	0.00	0.00	0.00	190.80
0340	VENDING	10848.62	5955.20	6106.86	0.00	10696.96
001	VENDING	10848.62	5955.20	6106.86	0.00	10696.96
0343	FELOWSHP OF CHRISTIAN ATHLETES	0.00	285.00	0.00	0.00	285.00
001	FELOWSHP OF CHRISTIAN ATHLETES	0.00	285.00	0.00	0.00	285.00
0346	MUSIC TRIP ACCOUNT	19820.25	44552.35	68337.71	5995.00	2029.89
001	MUSIC TRIP ACCOUNT	19820.25	44552.35	68337.71	5995.00	2029.89
0347	WINNER'S CIRCLE: AG BOOSTERS	7962.12	5500.00	1000.00	0.00	12462.12
001	WINNER'S CIRCLE: AG BOOSTERS	7962.12	5500.00	1000.00	0.00	12462.12
0348	LEADERSHIP	25.31	3899.00	3543.53	0.00	380.78
001	LEADERSHIP	25.31	3899.00	3543.53	0.00	380.78
002	CLOSED-BA MOVED TO 330.002	0.00	0.00	0.00	0.00	0.00
0349	SENIOR CAP & GOWN	0.00	5740.00	220.00	3810.00	9330.00
001	SENIOR CAP & GOWN	0.00	5740.00	220.00	3810.00	9330.00
0350	DHS TSA CLUB	0.00	0.00	0.00	0.00	0.00
001	DHS TSA CLUB	0.00	0.00	0.00	0.00	0.00
0352	AMERICAN SIGN LANGUAGE	209.58	0.00	0.00	0.00	209.58
001	AMERICAN SIGN LANGUAGE	209.58	0.00	0.00	0.00	209.58
0360	EDGE: VENDING	3002.12	491.58	766.01	0.00	2727.69
001	EDGE: VENDING	3002.12	491.58	766.01	0.00	2727.69
0500	MAINTENANCE DEPARTMENT	265.99	276.20	0.00	0.00	542.19
001	MAINTENANCE DEPARTMENT	265.99	276.20	0.00	0.00	542.19

Acct.	Name	Beg.Year	Receipts	Checks	Adjust.	Ending
0550	TRANSPORTATION DEPARTMENT	134.76	519.12	383.00	0.00	270.88
001	TRANSPORTATION DEPARTMENT	134.76	519.12	383.00	0.00	270.88
1011	CO: TECHNOLOGY DEPARTMENT	102630.22	27279.35	25407.50	9973.45	114475.52
001	CO: CHROMEBOOKS	98387.50	27279.35	25407.50	9973.45	110232.80
002	CO: DONATIONS	4242.72	0.00	0.00	0.00	4242.72
1021	ATTENDANCE AWARDS	0.00	1500.00	0.00	0.00	1500.00
001	CO: ATTENDANCE AWARDS	0.00	1500.00	0.00	0.00	1500.00
1030	CLOSED	0.00	0.00	0.00	0.00	0.00
001	CO: SPECIAL EDUCATION	0.00	0.00	0.00	0.00	0.00
1031	CO: SPEC ED/SPECIAL OLYMPICS	5316.16	2920.00	3172.43	678.20	5741.93
001	CO: SPEC ED/SPECIAL OLYMPICS	5316.16	2920.00	3172.43	678.20	5741.93
1032	CLOSED-BA: 06/20/23	0.00	0.00	0.00	0.00	0.00
001	CO: BEST BUDDIES	0.00	0.00	0.00	0.00	0.00
1051	CO: ASSISTANT SUPERINTENDENTS	3000.00	1320.00	7922.30	6602.30	3000.00
001	CO: ASSISTANT SUPERINTENDENTS	3000.00	0.00	5762.30	5762.30	3000.00
002	LITTLE DRIBBLERS	0.00	1320.00	2160.00	840.00	0.00
1061	CO: TEACHER OF THE YEAR ACCT.	1081.95	100.00	0.00	0.00	1181.95
001	CO: TEACHER OF THE YEAR ACCT.	1081.95	100.00	0.00	0.00	1181.95
1062	CLOSED-BA: 06/20/23	0.00	0.00	0.00	0.00	0.00
001	CO: 772 GEAR UP FUNDS	0.00	0.00	0.00	0.00	0.00
1063	CO: GIFTED AND TALENTED	2375.73	1280.00	400.24	0.00	3255.49
001	CO: GIFTED AND TALENTED	2075.73	1280.00	400.24	0.00	2955.49
002	CO: MATHCOUNTS	300.00	0.00	0.00	0.00	300.00
1064	CO: EL CORDINATOR	0.00	0.00	0.00	0.00	0.00
001	CO: EL CORDINATOR	0.00	0.00	0.00	0.00	0.00
1071	CO: ADMINISTRATIVE ACCOUNT	38094.76	1502.80	30055.32	33358.78	42901.02
001	CO: ADMINISTRATION ACCOUNT	38094.76	769.43	29321.95	33358.78	42901.02
002	ASBOI - EAGLE SCHOLARSHIP	0.00	0.00	0.00	0.00	0.00
003	CO: EMPLOYEE OF THE MONTH	0.00	733.37	733.37	0.00	0.00
1081	COUSINS EVERYWHERE	4023.00	0.00	0.00	0.00	4023.00
001	MILK & JUICE, AND LUNCHES	523.00	0.00	0.00	0.00	523.00

Acct.	Name	Beg.Year	Receipts	Checks	Adjust.	Ending
002	TILLEY-STUDENT NEEDS	3500.00	0.00	0.00	0.00	3500.00
1091	MCCASLAND FOUNDATION	0.00	0.00	0.00	0.00	0.00
001	MCCASLAND FOUNDATION	0.00	0.00	0.00	0.00	0.00
1098	CO: ONE DUNCAN	2094.33	3145.65	3118.20	0.00	2121.78
001	CO: ONE DUNCAN	2094.33	3145.65	3118.20	0.00	2121.78
1099	CO: EMPLOYEE BENEVOLENCE FUND	457.01	220.00	237.35	60.00	499.66
001	CO: EMPLOYEE BENEVOLENCE FUND	457.01	220.00	237.35	60.00	499.66
1101	MS:LOSS/DAMAGE:BKS,EQUIP,PROP.	40.00	60.00	0.00	1.00	101.00
001	MS:LOSS/DAMAGE:BKS,EQUIP,PROP.	40.00	60.00	0.00	1.00	101.00
1213	MS: BAND	7861.17	5509.75	5271.27	20.40	8120.05
001	MS: BAND	7861.17	5509.75	5271.27	20.40	8120.05
1214	MS: STEM	74.05	2183.00	0.00	0.00	2257.05
001	MS: STEM	74.05	2183.00	0.00	0.00	2257.05
1216	MS: LIBRARY	364.22	30.45	0.00	0.00	394.67
001	MS: LIBRARY	364.22	30.45	0.00	0.00	394.67
1218	MS: OFFICE	4010.91	27519.39	23293.45	0.00	8236.85
001	MS: OFFICE	4010.91	27519.39	23293.45	0.00	8236.85
1219	MS: ATHLETICS	9076.45	49886.13	36924.53	3736.46	25774.51
001	MS: ATHLETICS	8609.04	29979.75	26419.54	3475.00	15644.25
002	MS: FOOTBALL	0.00	7963.00	7963.00	0.00	0.00
003	MS: CHEERLEADING	467.41	11943.38	2541.99	261.46	10130.26
1220	CLOSED-BA: 01/10/23	0.00	0.00	0.00	0.00	0.00
001	MS: DMS FCA	0.00	0.00	0.00	0.00	0.00
1221	MS: VOCAL MUSIC	3359.19	9552.00	10403.90	951.00	3458.29
001	MS: VOCAL MUSIC	2173.97	7978.00	8514.18	951.00	2588.79
002	MS: PITCHFORKS	1185.22	1574.00	1889.72	0.00	869.50
1222	MS: ROBOTICS CLUB	583.77	0.00	0.00	0.00	583.77
001	MS: ROBOTICS CLUB	583.77	0.00	0.00	0.00	583.77
1225	MS: CLOTHES CLOSET	4847.79	2518.96	2682.93	0.00	4683.82
001	MS: CLOTHES CLOSET	3347.83	1609.48	1263.97	0.00	3693.34

Acct.	Name	Beg.Year	Receipts	Checks	Adjust.	Ending
002	MS: DONATIONS FOR CHROMEBOOKS	81.00	909.48	0.00	0.00	990.48
003	MS: CREATING HOPE	1418.96	0.00	1418.96	0.00	0.00
1301	MS: TSA (TECH STUDENT ASSOC)	3580.21	122.00	197.70	0.00	3504.51
001	MS: TSA (TECH STUDENT ASSOC)	3580.21	122.00	197.70	0.00	3504.51
1302	MS: NJHS	9950.17	7788.21	5911.08	30.00	11857.30
001	MS: NJHS	9950.17	7788.21	5911.08	30.00	11857.30
1303	ACCT CLOSED-BA:12/14/21	0.00	0.00	0.00	0.00	0.00
001	MS: 7TH/8TH GRADE CHEERLEADERS	0.00	0.00	0.00	0.00	0.00
1305	MS: MIDDLE SCHOOL ART	10.15	0.00	0.00	0.00	10.15
001	MS: MIDDLE SCHOOL ART	10.15	0.00	0.00	0.00	10.15
002	MS: Natl Jr Art Honor Society	0.00	0.00	0.00	0.00	0.00
1306	MS: COMPUTER CLUB	65.68	0.00	0.00	0.00	65.68
001	MS: COMPUTER CLUB	65.68	0.00	0.00	0.00	65.68
1308	MS: STUDENT COUNCIL	10607.77	2233.05	3324.63	0.00	9516.19
001	MS: STUDENT COUNCIL	10607.77	2233.05	3324.63	0.00	9516.19
1310	MS: YEARBOOK	14275.51	4100.50	4812.57	895.00	14458.44
001	MS: JOURNALISM	14275.51	4100.50	4812.57	895.00	14458.44
1312	MS: ACADEMIC CLUB	1295.98	360.00	745.72	0.00	910.26
001	MS: ACADEMIC CLUB	1295.98	360.00	745.72	0.00	910.26
1315	CLOSE: BA: 11/08/22	0.00	0.00	0.00	0.00	0.00
001	DMS/DHS BASS CLUB	0.00	0.00	0.00	0.00	0.00
1350	MS: SUNSHINE ACCOUNT	605.97	0.00	316.58	0.00	289.39
001	MS: SUNSHINE ACCOUNT	605.97	0.00	316.58	0.00	289.39
2201	EM: MILK FUND	4138.84	10481.32	10078.38	0.50	4542.28
001	EM: MILK FUND	4138.84	10481.32	10078.38	0.50	4542.28
2203	EM: STUDENT STORE	58.06	0.00	0.00	0.00	58.06
001	EM: STUDENT STORE	58.06	0.00	0.00	0.00	58.06
2204	EM: MISCELLANEOUS	2745.47	2062.49	955.03	0.00	3852.93
001	EM: MISCELLANEOUS	2420.47	649.49	444.01	0.00	2625.95

Acct.	Name	Beg.Year	Receipts	Checks	Adjust.	Ending
002	EM: CLOTHES CLOSE	325.00	560.00	279.42	0.00	605.58
003	EM: ARCHERY	0.00	853.00	231.60	0.00	621.40
2205	EM: INTEREST & DONATIONS	1060.24	10252.40	0.00	0.00	11312.64
001	EM: INTEREST & DONATIONS	1060.24	10252.40	0.00	0.00	11312.64
2206	EM: PICTURE FUND	1957.96	679.70	0.00	0.00	2637.66
001	EM: PICTURE FUND	1957.96	679.70	0.00	0.00	2637.66
2207	EM: LIBRARY FUND	1497.27	4059.09	4129.55	0.00	1426.81
001	EM: LIBRARY FUND	1497.27	4059.09	4129.55	0.00	1426.81
2208	EM: PTO FUND	20114.77	21314.62	29692.65	53.90	11790.64
001	EM: PTO FUND	20114.77	21314.62	29692.65	53.90	11790.64
5201	HM: MILK FUND	3066.25	7871.42	7269.85	1802.00	5469.82
001	HM: MILK FUND	3066.25	7871.42	7269.85	1802.00	5469.82
5203	HM: STUDENT STORE	306.30	0.00	0.00	0.00	306.30
001	HM: STUDENT STORE	306.30	0.00	0.00	0.00	306.30
5204	HM: MISCELLANEOUS	13812.23	11333.43	20449.06	4877.00	9573.60
001	HM: MISCELLANEOUS	3769.04	10761.43	9837.20	0.00	4693.27
002	DONATIONS FOR MARQUEE	0.00	0.00	0.00	0.00	0.00
003	HM: ARCHERY	9718.19	12.00	10432.24	4877.00	4174.95
004	HM: CLOTHES CLOSET	325.00	560.00	179.62	0.00	705.38
5206	HM: PICTURE FUND	0.00	0.00	0.00	0.00	0.00
001	HM: PICTURE FUND	0.00	0.00	0.00	0.00	0.00
5207	HM: LIBRARY FUND	5380.63	7083.76	7716.73	0.00	4747.66
001	HM: LIBRARY FUND	5380.63	7083.76	7716.73	0.00	4747.66
5208	HM: PTO FUND	23142.98	81862.71	74676.35	1605.45	31934.79
001	HM: PTO FUND	19361.09	24894.57	16981.91	780.00	28053.75
002	BIG KAHUNA	0.00	0.00	0.00	0.00	0.00
003	SPIRITWEAR	0.00	5532.46	5687.46	155.00	0.00
004	SPIRIT WAGON	1527.00	27.50	0.00	-20.00	1534.50
005	FALCON FRIDAY	1425.00	7890.00	7717.45	-97.55	1500.00
006	DONATION DRIVE	0.00	13463.00	14251.00	788.00	0.00
007	HOSPITALITY	829.89	825.00	808.35	0.00	846.54
008	KIND WEEK	0.00	0.00	0.00	0.00	0.00

Acct.	Name	Beg.Year	Receipts	Checks	Adjust.	Ending
009	WORLD'S FINEST CHOCOLATE	0.00	29230.18	29230.18	0.00	0.00
6201	WR: MILK FUND	13280.32	6409.90	8103.39	-10.00	11576.83
001	WR: MILK FUND	13280.32	6409.90	8103.39	-10.00	11576.83
6203	WR: SPECIAL EDUCATION	11.24	0.00	0.00	0.00	11.24
001	WR: SPECIAL EDUCATION	11.24	0.00	0.00	0.00	11.24
6204	WR: STEM	1873.79	0.00	0.00	0.00	1873.79
001	WR: WILL ROGERS STEM	1744.31	0.00	0.00	0.00	1744.31
002	WR: ELK CROSSING STEM	129.48	0.00	0.00	0.00	129.48
6205	WR: INTEREST & DONATIONS	1007.70	769.00	218.40	0.00	1558.30
001	WR: INTEREST & DONATIONS	46.87	439.00	0.00	0.00	485.87
003	WR: EME SANDERS' CLASS	14.20	0.00	0.00	0.00	14.20
004	WR: PHYSICAL EDUCATION	200.00	0.00	0.00	0.00	200.00
005	WR: J. DITTNER, COUNSELOR	270.72	20.00	160.00	0.00	130.72
006	WR: LORI MITCHELL'S CLASS	275.91	0.00	58.40	0.00	217.51
007	WR: CLOTHES CLOSET	200.00	310.00	0.00	0.00	510.00
6206	WR: PICTURE FUND	5530.26	1272.62	930.55	0.00	5872.33
001	WR: PICTURE FUND	5530.26	1272.62	930.55	0.00	5872.33
6207	WR: LIBRARY FUND	809.64	355.66	1165.30	0.00	0.00
001	WR: LIBRARY FUND	809.64	355.66	1165.30	0.00	0.00
6208	WR: PRE-K OPERATIONS	24974.89	28479.00	24578.50	0.00	28875.39
001	WR: PRE-K OPERATIONS	24974.89	28479.00	24578.50	0.00	28875.39
7201	MT: MILK FUND	2906.90	5015.31	3823.60	0.00	4098.61
001	MT: MILK FUND	2906.90	5015.31	3823.60	0.00	4098.61
7204	MT: MISCELLANEOUS	263.52	1034.37	838.61	0.00	459.28
001	MT: MISCELLANEOUS	46.66	624.37	464.00	0.00	207.03
002	MT: CLOTHES CLOSET	216.86	410.00	374.61	0.00	252.25
7205	MT: INTEREST & DONATIONS	7697.65	16897.80	7351.22	5000.00	22244.23
001	MT: INTEREST & DONATIONS	7697.65	997.80	7351.22	5000.00	6344.23
002	MT: MARQUEE	0.00	15900.00	0.00	0.00	15900.00
7206	MT: PICTURE FUND	1259.27	458.57	0.00	0.00	1717.84
001	MT: PICTURE FUND	1259.27	458.57	0.00	0.00	1717.84

Acct.	Name	Beg.Year	Receipts	Checks	Adjust.	Ending
7207	MT: LIBRARY FUND	287.99	1966.53	888.83	0.00	1365.69
001	MT: LIBRARY FUND	287.99	1966.53	888.83	0.00	1365.69
7208	MT: PTO FUND	10170.13	16419.22	14314.69	556.50	12831.16
001	MT: PTO FUND	10170.13	16419.22	14314.69	556.50	12831.16
8201	WW: MILK FUND	18581.24	8619.59	7673.23	0.00	19527.60
001	WW: MILK FUND	18581.24	8619.59	7673.23	0.00	19527.60
8203	WW: STUDENT STORE	104.97	0.00	0.00	0.00	104.97
001	WW: STUDENT STORE	104.97	0.00	0.00	0.00	104.97
8204	WW: MISCELLANEOUS	12084.25	20200.47	19475.24	0.00	12809.48
001	WW: MISCELLANEOUS	11759.25	19340.47	18651.30	0.00	12448.42
002	WW: CLOTHES CLOSET	325.00	860.00	823.94	0.00	361.06
8205	WW: INTEREST & DONATIONS	4974.24	2292.00	1720.95	0.00	5545.29
001	WW: INTEREST & DONATIONS	4642.65	2292.00	1720.95	0.00	5213.70
002	WW: PRE-K CLASS	52.99	0.00	0.00	0.00	52.99
004	WW: MRS. ZUPPER'S 4TH GR CLASS	102.85	0.00	0.00	0.00	102.85
005	WW: MS. ETHERIDGE'S CLASSROOM	175.75	0.00	0.00	0.00	175.75
8206	WW: PICTURE FUND	1969.02	401.65	1703.67	0.00	667.00
001	WW: PICTURE FUND	1969.02	401.65	1703.67	0.00	667.00
8207	WW: LIBRARY FUND	4101.26	8190.26	5578.93	0.00	6712.59
001	WW: LIBRARY FUND	4101.26	8190.26	5578.93	0.00	6712.59
8208	WW: PTO FUND	16473.55	7073.85	8665.24	0.00	14882.16
001	WW: PTO FUND	3844.75	5379.64	4601.84	0.00	4622.55
002	WW: MARQUEE	4185.00	0.00	1620.00	0.00	2565.00
011	WW: 1ST GRADE	774.32	258.21	516.28	0.00	516.25
012	WW: 2ND GRADE	537.59	0.00	50.00	0.00	487.59
013	WW: 3RD GRADE	680.03	0.00	78.78	0.00	601.25
014	WW: 4TH GRADE	46.89	500.00	350.00	0.00	196.89
015	WW: 5TH GRADE	416.30	0.00	240.29	0.00	176.01
016	WW: KINDERGARTEN	891.89	436.00	464.00	0.00	863.89
017	WW: ART	5096.78	0.00	744.05	0.00	4352.73
018	WW: KARON HISE (WE LOVE)	0.00	500.00	0.00	0.00	500.00
8209	WW: SUNSHINE FUND	335.65	50.00	0.00	0.00	385.65
001	WW: SUNSHINE FUND	335.65	50.00	0.00	0.00	385.65

Acct.	Name	Beg.Year	Receipts	Checks	Adjust.	Ending
9201	PL: MILK FUND	9530.96	11203.44	15448.83	-8.00	5277.57
001	PL: MILK FUND	9530.96	11203.44	15448.83	-8.00	5277.57
9204	PL: MISCELLANEOUS	7803.42	26199.83	21577.68	1949.00	14374.57
001	PL: 1ST GRADE	200.40	1328.00	1506.50	10.00	31.90
002	PL: 2ND GRADE	283.20	1223.40	1696.36	316.00	126.24
003	PL: 3RD GRADE	717.50	653.20	1060.50	0.00	310.20
004	PL: 4TH GRADE	523.35	1163.50	936.89	0.00	749.96
005	PL: 5TH GRADE	1302.20	9286.06	6083.72	0.00	4504.54
006	PL: KINDERGARTEN	0.00	1698.00	1293.07	0.00	404.93
007	PL: PE - PHYSICAL EDUCATION	2342.73	2283.00	3500.76	0.00	1124.97
008	PL: MUSIC	1670.36	4515.99	2179.88	563.00	4569.47
009	PL: SPECIAL EDUCATION	1.97	0.00	0.00	0.00	1.97
020	PL: GRADE LEVEL SHIRTS	19.00	2650.00	2099.50	0.00	569.50
021	PL: DUNCAN DEMON SHIRTS	213.71	340.00	1220.50	1060.00	393.21
022	PL: YEARBOOKS	329.00	598.68	0.00	0.00	927.68
023	PL: SQUARE 1 ART	0.00	0.00	0.00	0.00	0.00
024	PL: CLOTHES CLOSET	200.00	460.00	0.00	0.00	660.00
9205	PL: INTEREST & DONATIONS	9553.36	1778.78	748.29	0.00	10583.85
001	PL: INTEREST & DONATIONS	8305.28	1678.78	0.00	0.00	9984.06
002	AIMEE GREENING MEMORIAL	498.08	100.00	0.00	0.00	598.08
003	M. TARPLEY RESOURCE-OECU GRANT	750.00	0.00	748.29	0.00	1.71
9206	PL: PICTURE FUND	11333.01	883.75	3878.03	0.00	8338.73
001	PL: PICTURE FUND	11333.01	883.75	3878.03	0.00	8338.73
9207	PL: LIBRARY FUND	330.20	6424.49	6212.08	0.00	542.61
001	PL: LIBRARY FUND	330.20	6424.49	6212.08	0.00	542.61
9208	PL: PTO FUND	22478.05	25186.94	20138.04	-950.00	26576.95
001	PL: PTO OPERATING FUND	2080.48	3002.50	2452.17	50.00	2680.81
002	PL: POP AND POPCORN	4122.97	5176.11	1650.83	0.00	7648.25
003	PL: SHIRTS	8678.47	4525.25	4795.00	-1060.00	7348.72
004	PL: DONATION DRIVE	1486.12	5808.88	3149.18	0.00	4145.82
005	PL: YEARBOOKS to be 9204.022	3241.34	0.00	3000.00	0.00	241.34
006	PL: SPIRIT STORE	2762.47	4968.00	4263.34	560.00	4027.13
007	ACCT MOVED FROM PTO TO OFFICE	0.00	0.00	0.00	0.00	0.00
008	PL: BOX TOPS	106.20	606.20	0.00	-500.00	212.40
009	PL: STAFF MEALS	0.00	1100.00	827.52	0.00	272.48
9209	PL: SUNSHINE FUND	260.77	0.00	0.00	0.00	260.77
001	PL: SUNSHINE FUND	260.77	0.00	0.00	0.00	260.77

Acct.	Name	Beg.Year	Receipts	Checks	Adjust.	Ending
9990	DPSF OPERATING ACCOUNT	91119.30	16000.00	97758.01	1915.00	11276.29
001	DEX AWARDS	80790.82	16000.00	95525.05	1915.00	3180.77
002	ESPORTS	3336.05	0.00	482.96	0.00	2853.09
004	SPEC ED - OPAL LOWRY TRUST	2643.43	0.00	1750.00	0.00	893.43
007	PEER MENTORING - GEAR UP	3099.40	0.00	0.00	0.00	3099.40
008	DMS PROJECT BASED LEARNING	0.00	0.00	0.00	0.00	0.00
009	STEM	1249.60	0.00	0.00	0.00	1249.60
YTD TOTALS:	**(161 Accounts)**	1,055,752.32	1,430,131.20	(1,550,243.40)	130,888.77	1,066,528.89

Beginning YTD Account Balance:	**$1,055,752.32**
Bank Charges:	(2,558.82)
Interest:	37,034.64
NSF Adjustments:	(222.00)
Expense:	788.00
Revenue:	53,584.79
Total Adjustments:	**$88,626.61**
Total Adjustments:	88,626.61
Add Voids:	42,262.16
Adjustment with Voids:	**$130,888.77**
Receipts Issued:	1,430,131.20
Voided Receipts:	0.00
Total Receipts:	**$1,430,131.20**
Checks Issued:	1,550,243.40
Voided Checks:	(42,262.16)
Total Checks:	**$1,507,981.24**
Current Balance:	**$1,066,528.89**
YTD Outstanding Checks:	48,658.56
Prior Year Outstanding Checks:	2,651.98

DUNCAN PUBLIC SCHOOLS

ACTIVITY FUND INVESTMENT REPORT

05/31/2025

BANK	ACCOUNT HOLDER	ACCOUNT NUMBER	AMOUNT	RATE	TERM	MATURITY
Legacy Bank	Athletics: Donnie Christian	CD 9820450	$ 541.04	0.25	12 Months	6/24/2024
BancFirst	Activity Fund/Checking	5020019935	$ 100,000.00			
BancFirst	Sweep Account	9550200022	$ 1,017,298.39			
		TOTAL	**$ 1,117,839.43**			

LaTisha Miller

LaTisha Miller
Activity Fund Custodian

ACTIVITY FUND ACCOUNTS

REQUEST TO ADD, CHANGE OR DELETE

June 10, 2025

ADD		
ACCOUNT #	**ACCOUNT NAME**	**REASON TO ADD**
353	DHS FARM TO TABLE CLUB	TO PROVIDE HANDS-ON LEARNING EXPERIENCES AROUND FOOD SYSTEMS, SUSTAINABILITY AND NUTRITION-WHILE STRENGTHENING CONNECTIONS TO OUR SCHOOL AND COMMUNITY

Board Member

BOARD APPROVED

JUN 10 2025

ITEM # 10. F.

ACTIVITY FUND ACCOUNTS

REQUEST TO ADD, CHANGE OR DELETE

June 10, 2025

ADD		
ACCOUNT #	**ACCOUNT NAME**	**REASON TO ADD**
353	DHS FARM TO TABLE CLUB	TO PROVIDE HANDS-ON LEARNING EXPERIENCES AROUND FOOD SYSTEMS, SUSTAINABILITY AND NUTRITION-WHILE STRENGTHENING CONNECTIONS TO OUR SCHOOL AND COMMUNITY

Board Member

DUNCAN PUBLIC SCHOOLS

From PO: 56320 to PO: 56379

Encumbrance For Board Approval

GEN FUND-FOR OPERAT

PO	Vendor Name	General Description	Amount	Date
56320	BRUMLEY, STEVEN C	REIMBURSEMENT FOR EMERGENCY CERTIFICATION FEE Y1	52.00	05/12/2025
56321	LAWLER, RENEA G	MS-PER DIEM FOR OUT-OF-STATE, PARKING, AND TRANSPORTATION. SAN ANTONIO, TX, 6/22-7/2, 2025	460.00	05/13/2025
56322	CASTLE, ROSE M	MS-PER DIEM FOR OUT-OF-STATE, AND TRANSPORTATION. SAN ANTONIO, TX, 6/29-7/2, 2025	460.00	05/13/2025
56324	WILLIAMS, CINDY J	IN DISTRICT TRAVEL	200.00	05/13/2025
56325	TRINITY TECHNOLOGIES	376 - SRO FUNDING - ALARM UPGRADE WITH BADGE ACCESS TRANSITION	8,000.00	05/13/2025
56326	* * * MIDWEST BUS SALES INC.	TRANS - ROOF AND VENT REPAIR FOR BUS 15	1,000.00	05/13/2025
56327	TYLER TECHNOLOGIES, INC	TRANS - GEOTABS FOR FLEET	4,827.00	05/13/2025
56328	SOUTHERN TROPHY MANUFACTURING	RETIREMENT PLAQUES FOR EOY MEETING FOR FY 24-25	378.88	05/15/2025
56329	ISTE- ROBIN MERGER CORPORATION, LLC	MS-511- REGISTRATION FOR LAWLER & CASTLE FOR CONFRENCE SAN ANTONIO TX JUNE 29-JULY 2, 2025	1,790.00	05/15/2025
56330	* * * HAMPTON INN & SUITES DOWNTOWN TULSA	HS-HOTEL ROOM FOR EMILY PHILLIPS & CHELSEA BLACK FOR PLC CONFERENCE IN TULSA OK ON 5/27-30/25	1,200.00	05/15/2025
56331	PHILLIPS, EMILY	HS-PER DIEM FOR PLC CONFERENCE IN TULSA OK ON 5/28-30/25	240.00	05/15/2025
56332	BLACK, CHELSEA	HS-PER DIEM FOR PLC CONFERENCE IN TULSA OKON 5/28-30/25	240.00	05/15/2025
56334	KOHLER, MELANIE L	055-KOHLER-PARDO	500.00	05/19/2025
56335	P & K EQUIPMENT, INC	TRANS - REPAIRS FOR AG TRACTOR	4,000.00	05/19/2025
56336	* * * HINES GARAGE AND EQUIPMENT	TRANS - REPAIRS FOR BUS 74	3,500.00	05/19/2025
56337	OKLAHOMA ASBO	CO- REGISTRATION FOR PAYROLL BOOT CAMP IN YUKON, OK. 06/25-26/25 FOR J. MULLINS & L. MCCANN	250.00	05/20/2025
56338	* * * HOME2 SUITES BY HILTON OKLAHOMA CITY YUKON	CO- ROOMS FOR J. MULLINS & L. MCCANN IN YUKON FOR OKASBO PAYROLL BOOT CAMP 06/24-26/25	575.00	05/20/2025
56339	MCCANN, LORI D	PER DIEM FOR OKASBO PAYROLL BOOT CAMP IN YUKON 6/24-26/25	135.00	05/20/2025
56340	MULLINS, JULIE A	PER DIEM FOR OKASBO PAYROLL BOOT CAMP IN YUKON 6/24-26/25	135.00	05/20/2025
56341	SHAW, DAVID E	HS-PER DIEM FOR PLC CONFERENCE IN TULSA OK-5/28-30/25	240.00	05/20/2025

PO	Vendor Name	General Description	Amount	Date
56342	* * * HAMPTON INN & SUITES DOWNTOWN TULSA	HS-HOTEL ROOM FOR DAVID SHAW FOR PLC CONFERENCE IN TULSA OK 5/27-30/25	600.00	05/20/2025
56343	GOLDSMITH, KOREE K	PER DIEM AND PARKING FOR CCOSA LEADERSHIP CONFERENCE--JUNE 10-13TH, 2025-OKC, OK	280.00	05/20/2025
56344	* * * DOUBLETREE BY HILTON AT TULSA WARREN PLACE	HS-HOTEL ROOM FOR RONNIE HEARE FOR PLC CONFERENCE IN TULSA-5/27-30/25	500.00	05/20/2025
56345	HEARE, RONNIE	HS-PER DIEM AND PARKING FOR PLC CONFERENCE IN TULSA OK-5/28-30/25	240.00	05/20/2025
56346	BG PRODUCTS INC.	TRANS - 55 GALLON DRUM DIESEL OIL FOR BUS FLEET	200.00	05/21/2025
56347	* * * 7E CO OKLAHOMA LLC	MAINT - FUEL FOR MAINTENANCE VEHICLES FY 24-25	6,815.97	05/22/2025
56348	* * * BRITTAINS CASH AND DASH LLC	MAINT - FUEL FOR MAINTENANCE VEHICLES FY 24-25	2,794.86	05/22/2025
56349	* * * HAMPTON INN OKC 1-40 E (TINKER AFB)	HOTEL FOR OKMTSS SUMMER CONF 2025 06/18-20/2025 OKC-SPIGNER & TARPLEY	320.00	05/27/2025
56350	CLAYTON, JESSICA N	PER DIEM, MILEAGE, TRAVEL EXP'S FOR PLC AT WORK/ADMIN RETREAT 2025 6/01-04/2025 FT. WORTH, TX	560.00	05/27/2025
56351	KNOX, CORTNEY N	TRANS - REIMBURSEMENT FOR MILEAGE TO PLC INSTITUE IN TULSA	400.00	05/27/2025
56352	HOLT TRUCK CENTERS OF OKLAHOMA, LLC	TRANS - INSPECTIONS FOR BUS FLEET	10,000.00	05/28/2025
56353	MCGUIRE, KC L	MEAL PER DIEM & TRAVEL EXP'S FOR PLC AT WORK/ ADMIN RETREAT 06/01-04/2025 FORT WORTH, TX	360.00	05/28/2025
56354	KAUS, DAKOTA J	MEAL PER DIEM & TRAVEL EXP'S FOR PLC AT WORK/ ADMIN RETREAT 06/01-04/2025 FORT WORTH, TX	360.00	05/28/2025
56355	* * * DOUBLETREE BY HILTON DOWNTOWN	MS-511-HOTEL EXPENSES FOR GRISSOM FOR PLC CONFRENCE MAY 28-30, 2025	500.00	05/29/2025
56356	* * * COLLEGE BOARD	HS-AP SUMMER TRAINING WORKSHOP FOR JANA MARKS AND AMANDA LARD-6/23-26/25	100.00	05/29/2025
56357	MARKS, JANA M	HS-PER DIEM FOR AP TRAINING IN TULSA ON 6/23-26/25	240.00	05/29/2025
56358	LARD, AMANDA M	HS-PER DIEM FOR AP TRAINING IN TULSA ON 6/23-26/25	240.00	05/29/2025
56359	* * * HOLIDAY INN EXPRESS-BROKEN ARROW	HS-HOTEL ROOMS FOR AMANDA LARD AND JANA MARKS FOR AP CONFERENCE ON 6/22-26/25	1,000.00	05/29/2025
56360	SPIGNER, CARRA M	MEAL PER DIEM & TRAVEL EXP'S FOR OKMTSS SUMMER CONF 06/18-20/2025 MIDWEST CITY	180.00	05/29/2025
56361	TARPLEY, MARCELLA A	MEAL PER DIEM & TRAVEL EXP'S FOR OKMTSS SUMMER CONF 06/18-20/2025 MIDWEST CITY	180.00	05/29/2025

PO	Vendor Name	General Description	Amount	Date
56362	* * * FAIRMOUNT HOTEL	MS-511-HOTEL EXPENSES FOR CASTLE AND LAWLER ISTE CONFRENCE JUNE 29-JULY 2, 2025	3,000.00	05/30/2025
56363	MCGUIRE, KC L	541 - TRAVEL EXPENSES FOR CCOSA SUMMER CONF 6/11-13/2025 OKC, OK MEALS AND PARKING	250.00	06/02/2025
56365	KAUS, DAKOTA J	541 - TRAVEL EXPENSES TO CCOSA SUMMER CONF 6/11-13/2025 OKC, OK MEALS AND PARKING	250.00	06/02/2025
56366	* * * SOLUTION TREE INC	541 - BOOKS FOR PROFESSIONAL LEARNING IN DISTRICT	1,000.00	06/02/2025
56367	TWO OAKS INVESTMENTS LLC	CO- REIMBURSEMENT OF OVERPAYMENT TO TARRANDA ALPERS	106.16	06/02/2025
56368	INSTRUCTIONAL COACHING GROUP, LLC	541 - REGISTRATION TO INTRODUCTION TO LEADERSHIP COACHING FALL 2025 VIRTUAL ROWELL, HOSCH, FERGUSON, SPIGNER, HORNBURGER	2,975.00	06/02/2025
56369	PETERS, BRANDY	541 - TRAVEL EXPENSES FOR CCOSA SUMMER CONF 6/10-13/2025 OKC, OK MEALS AND PARKING	250.00	06/02/2025
56370	PETERS, BRANDY	541 - MTSS SUMMER CONFERENCE OKC, OK 6/18-20/2025 MEALS AND PARKING	200.00	06/02/2025
56371	AMAZON.COM	PHONE CASES / SCREEN PROTECTORS FOR CELL PHONE UPDATES. HARD DRIVE FOR SERVER STORAGE. LABELS TO PRINT AND TAG NEW DEVICES.	1,165.90	06/02/2025
56372	* * * HAMPTON INN & SUITES FORT WORTH DOWNTOWN	CO- CONFERENCE ROOM FOR PLC AT WORK/ ADMIN RETREAT 06/02-04/25 FT. WORTH TX	400.00	06/02/2025
56373	SCOTT, BREEANA L	CO- REIMBURSEMENT FOR BACKGROUND CHECK	58.25	06/02/2025
56375	* * * SWEETWATER SOUND INC.	CAMERA FOR ALLISON SPURLIN	899.00	06/03/2025
56376	SCHOOL SAFE ID, LLC	REPLACEMENT TABLET FOR WW KIOSK	1,014.95	06/03/2025
56377	* * * EXPEDIA	HS-RONNIE HEARE HAD A PO FOR DOUBLE TREE IN TULSA ON 5/27-30/25-SEE PO# 56344-BOOKED THROUGH EXPEDIA	789.72	06/03/2025
56378	PARDO, MARIA R	511 - TRAVEL EXPENSES FOR CCOSA SUMMER CONF 6/11-13/2025 OKC, OK MEALS AND PARKING	250.00	06/03/2025
56379	SMITH-DRESSLER ELECTRICAL SERVICES, LLC	412-MS(505) - ELECTRICAL WORK NEEDED TO INSTALL CEILING HUNG CORD REELS - CASTLE STEM CLASSROOM	2,500.00	06/04/2025
		(11) GEN FUND-FOR OPERAT Current Encumbered:	**69,162.69**	

PO	Vendor Name	General Description	Amount	Date
55003	AT&T	MONTHLY EXPENSES TO COVER INTERNET, WAN, PHONES AND MOBILITY FT 24-25 BA (06/11/24 #7.K.10)	1,879.62	7/1/2024
55012	GARRETT, ALLISON A	CONTRACTED SPEECH & LANGUAGE PATHOLOGY SERVICES FY 24-25 BA (05/11/24 # 11.J.3)	-8,690.00	7/1/2024
55015	INTERNAL REVENUE SERVICE	PAYROLL TAX CORRECTIONS FY 24-25 BA (06/11/24 7.K.8)	-38.91	7/1/2024
55017	VISUAL SENSES	621 - CONTRACTED VISION THERAPY SERVICES FY 24-25 BA (05/14/24 11.J.4)	-825.00	7/1/2024
55029	KELSEY STONE, LLC	CONTRACTED SPEECH & LANGUAGE PATHOLOGY SVS FY 24-25 BA (05/14/24 11.J.5)	-19,032.50	7/1/2024
55034	* * * WAL MART - VISA CARD CHARGES	CO SUPPLIES - DISH SOAP, COFFEE, PAPER PLATES AND SUPPLIES FOR CENTRAL OFFICE FY 24-25 BA (06/11/24 7.K.8)	-400.10	7/1/2024
55035	WILKINS, HALLEY SHANNON	621 - CONTRACTED SPEECH & LANGUAGE PATHOLOGY SERVICES FY 24-25 BA (05/14/24 11.J.10)	-5,355.00	7/1/2024
55059	CRISIS PREVENTION INSTITUTE, INC.	ANNUAL MEMBERSHIP/RECERTIFICATION FOR TRANSP. & SPED DIRECTOR AND SPED STAFF FY 24-25	-800.00	7/1/2024
55060	HAWTHORNE EDUCATIONAL SERVICES INC.	239- TESTING MATERIALS FOR STUDENT ASSESSMENTS FY 24-25	-1,000.00	7/1/2024
55093	SCHOOL MATE	WW - 511 - STUDENT PLANNERS FOR PARENT ENGAGEMENT	-900.00	7/1/2024
55103	RIVERSIDE INSIGHTS	100 - TESTING MATERIALS FOR GT PROGRAM - COGAT TESTS AND SCORING MATERIALS	-781.45	7/1/2024
55145	CONNEY SAFETY PRODUCTS	TRANS - SAFETY AND HEALTH SUPPLIES FOR DEPARTMENT	-1,000.00	7/1/2024
55150	HALE, SHALEE J	511 - HM TRAVEL EXPENSES TO FIRST GRADE FOUNDATIONS PAYNE EDUC OKC, OK 7/8-11/2024 MEALS AND PARKING	-200.00	7/1/2024
55151	BLEVINS, NIKI L	511 - HM TRAVEL EXPENSES TO FIRST GRADE FOUNDATIONS PAYNE EDUC OKC, OK 7/8-11/2024 MEALS AND PARKING	-200.00	7/1/2024
55154	MIDWEST MUSIC	HS-BAND-SUPPLIES FOR THE YEAR	-135.98	7/1/2024

55160	MCNAIR TIRE AND ALIGNMENT (E-VERIFIED)	TRANS - TIRE REPAIRS AND SERVICE	-4,935.00	7/1/2024
55161	ACE HARDWARE	TRANS - PARTS, TOOLS AND SUPPLIES	-61.22	7/1/2024
55162	* * * ASAP ENERGY INC	TRANS - DEF AND FLUIDS FOR FLEET	-1,449.92	7/1/2024
55163	* * * BRITTAINS CASH AND DASH LLC	TRANS - CAR WASH TOKENS FOR FLEET	-500.00	7/1/2024
55164	DUNCAN LOCK AND KEY	TRANS - KEY REPLACEMENT, DUPLICATES, & LOCK SERVICE	-195.40	7/1/2024
55165	* * * EARNHART AUTOMOTIVE AND TRUCK PART, INC.	TRANS - PARTS FOR FLEET	-500.00	7/1/2024
55166	HEAVY TRUCK & TRAILER PARTS INC	TRANS - PARTS FOR FLEET	-498.62	7/1/2024
55168	J & E SUPPLY AND FASTENER CO INC.	TRANS - FASTENERS, BOLTS, AND PARTS	-74.51	7/1/2024
55170	* * * O'REILLY AUTO PARTS	TRANS - PARTS AND TOOLS FOR FLEET MAINTENANCE	-1,200.00	7/1/2024
55172	* * * TRI COUNTY TOWING & RECOVERY LLC	TRANS - TOWING SERVICES	-1,200.00	7/1/2024
55173	* * * CITY TRAILER INC	TRANS - BUS 14 BATTERY BOX REPAIR	-1,000.00	7/1/2024
55186	J.W. PEPPER & SON, INC	HS-BAND-SHEET MUSIC FOR BAND	-57.58	7/1/2024
55189	* * * HINES GARAGE AND EQUIPMENT	TRANS - FLEET SERVICE AND REPAIR	-3,000.00	7/1/2024
55192	THREE B INDUSTRIES	TRANS - TOKENS	-750.00	7/1/2024
55194	BAND TODAY LLC	HS-BAND-MARCHING BAND FLAGS	-1,700.00	7/1/2024
55195	OKLAHOMA TAX COMMISSION	TRANS - MVR REQUESTS, FLEET TAGS, & REGISTRATIONS	-400.00	7/1/2024
55197	WEBERS DIESEL SERVICE LLC	TRANS - PARTS AND SERVICES FOR FLEET	-500.00	7/1/2024
55213	AMERICAN PLANT PRODUCTS	HS-AG-SUPPLIES FOR GREENHOUSE	-1,000.00	7/1/2024
55218	WAURIKA PI FFA CHAPTER	HS-AG-FEES FOR MEMBERSHIP REGIONAL SPEECH CONTEST FOR FY 24-25	-500.00	7/1/2024
55226	DUNCAN PUBLIC SCHOOLS (TRS)	HS-AG-TRANSPORTATION FOR STUDENTS TO AG EVENTS	-407.10	7/2/2024
55239	BRADY INDUSTRIES OF KANSAS, LLC	CHEMICALS FOR DISH MACHINES & CLEANING SUPPLIES-CAFETERIAS	-1,097.29	7/3/2024
55242	DUNCAN PUBLIC SCHOOLS	FOSTER GRANDPARENT MEALS - FY 25	-312.50	7/3/2024
55245	CABLE MEAT CENTER (E-VERIFIED)	FOOD & NON FOOD SUPPLIES-CAFETERIAS-FY 25	-5,000.00	7/3/2024

55246	COCA-COLA SOUTHWEST BEVERAGES LLC	ALA CARTE BEVERAGES- CAFETERIAS-FY 25	-8,428.14	7/3/2024
55248	MAZZIO'S PIZZA	PIZZA - ALA CARTE- CAFETERIAS	-20,000.00	7/3/2024
55251	MEADOWS, DARRELL T	INSPECTIONS OF FIRE SUPPRESSION SYSTEMS & PARTS- CAFETERIAS -FY 25	-155.00	7/3/2024
55252	MILLER, BONNIE L	DISTRICT MILEAGE REIMBURSEMENT - FY 25	-666.80	7/3/2024
55253	WILLIAMS, CINDY J	DISTRICT MILEAGE REIMBURSEMENT - FY 25	72.17	7/3/2024
55254	WILSON, SONJA I	DISTRICT MILEAGE REIMBURSEMENT - FY 25	-304.94	7/3/2024
55255	* * * WAL MART - VISA CARD CHARGES	CN- CAFETERIA SUPPLIES, FOOD, & NON-FOOD ITEMS	-391.83	7/3/2024
55257	C & R PRINT SHOP-DUNCAN	TRANS - BUSINESS CARDS	-500.00	7/3/2024
55259	* * * DEPT OF TRANSPORTATION-FEDERAL	TRANS - D/A QUERY FOR ALL CDL STAFF ANNUAL/PREEMPLOYMENT	-2,500.00	7/3/2024
55260	* * * EASTLAND LAWNMOWER	TRANS - SMALL ENGINE REPAIR	-900.00	7/3/2024
55262	ROSS TRANSPORTATION INC.	TRANS - BUS FLEET SERVICE AND PARTS FOR REPAIR/MAINTENANCE OF FLEET	-3,000.00	7/3/2024
55263	SHANE BURK GLASS & MIRROR	TRANS - GLASS REPAIR FOR FLEET	-390.00	7/3/2024
55269	DEYONG, JOHN R	TRANS - CDL RENEWAL	-63.50	7/3/2024
55271	HAAS, JERAMY S	TRANS - CDL RENEWAL	-7.00	7/3/2024
55272	KELLY, KEVIN L	TRANS - CDL RENEWAL	-120.00	7/3/2024
55276	LARD, AMANDA M	TRANS - CDL RENEWAL	-6.00	7/3/2024
55277	MORRIS, WHITNEY L	TRANS - CDL RENEWAL	-120.00	7/3/2024
55279	PACE, DONNA F	TRANS - CDL RENEWAL	-120.00	7/3/2024
55280	PACE, JOHN H	TRANS - CDL RENEWAL	-120.00	7/3/2024
55281	ROBERTS, RONALD L	TRANS - CDL RENEWAL	-63.50	7/3/2024
55290	SUMMIT MAILING & SHIPPING SYSTEMS LLC	C/O- RETURNING INK CARTRIDGE FOR THE STAMP MACHINE AT C/O	-20.00	7/8/2024
55291	ACE HARDWARE	MS - MISC. SUPPLIES FY24-25 (NOT TO BE INVENTORIED)	-1,000.00	7/8/2024
55292	BENNETT OFFICE EQUIPMNT (INS 01-01-10)(E-VERIFIED)	MS - INK FOR PRINTERS NOT UNDER CONTRACT FY24-25	-1,000.00	7/8/2024
55293	BENNETT OFFICE EQUIPMNT (INS 01-01-10)(E-VERIFIED)	MS - STAPLES FOR COPY MACHINES FY24-25	-500.00	7/8/2024
55294	DUNCAN LOCK AND KEY	MS - OFFICE REMAKE OF KEYS FOR STAFF & PERSONNEL FY24-25	-500.00	7/8/2024

55296	SOUTHERN TROPHY MANUFACTURING	MS - BADGES FOR FACULTY/STAFF FY24-25	-500.00	7/8/2024
55299	BURDINE, TERRY L	MS NURSE- MILEAGE IN-DISTRICT TRAVEL FY24-25	-500.00	7/8/2024
55301	SCHOOL HEALTH CORPORATION	MS NURSE - MEDICAL SUPPLIES - HEALTH & HYGIENE FY24-25	-325.90	7/8/2024
55302	* * * WAL MART - VISA CARD CHARGES	MS NURSE - MEDICAL SUPPLIES - CLINIC SUPPLIES INCLUDING SNACKS FOR DIABETIC STUDENTS FY24-25	-165.30	7/8/2024
55319	BROWN, HARRY SALES CORP.	TRANS - BUS AND LAWNMOWER REPAIR	-500.00	7/10/2024
55328	KELLY'S TRIM SHOP	TRANS - TINT REPAIR FOR DISTRICT FLEET	-150.00	7/11/2024
55330	(DO NOT USE) ARBITERPAY	AGREEMENT RENEWAL FOR ATHLETIC OFFICIALS FOR FY 24-25 BA (07/09/24 #5.M)	-20,000.00	7/11/2024
55334	US FOOD SERVICE INC.	CN- FOOD & NON FOOD ITEMS FOR DISTRICT CAFETERIAS FY 24-25 BA (07/09/24 # 5.R)	7,920.21	7/11/2024
55371	* * * HOLT TRUCK CENTERS OF OKLAHOMA, LLC	TRANS - FLEET BUS INSPECTIONS	-410.00	7/22/2024
55391	CHAR S LLC	HS-AG-HOTEL ROOM FOR CORY JARBOE FOR OK CAREER TECH SUMMITT-8/1/24	-100.00	7/29/2024
55427	* * * WAL MART - VISA CARD CHARGES	412 - MS-505- STEM CLASSROOM SUPPLIES TO SUPPORT PLTW (CASTLE)	-386.02	8/5/2024
55458	LOVETT, CRAIG S	VIDEO PRODUCTION OF VOCAL MUSIC AND BAND CONCERTS PLUS LOCAL COMPETITIONS	-2.00	8/9/2024
55467	* * * WAL MART - VISA CARD CHARGES	HS- ART-ART SUPPLIES FOR SCHOOL YEAR	-209.64	8/14/2024
55470	DUNCAN PUBLIC SCHOOLS	CN LUNCH ACCT. MONIES TRANSFER TO JAYME SPANN - DMS CHROMEBOOK	-20.00	8/14/2024
55473	DUNCAN, CITY OF (INS 02-28-10)(E-VERIFIED)	C/O- DISTRICT AGREEMENT FOR RESOURCE OFFICERS & EVENT SECURITY FOR FY 24-25 BA 8/13/24 (ITEM # 5.U.)	1,929.97	8/15/2024
55479	THE T.H. ROGERS LUMBER COMPANY	HS-ART-ART SUPPLIES FOR SCHOOL YEAR	-154.75	8/15/2024
55491	* * * WAL MART - VISA CARD CHARGES	WW - 055 - MEDICAL SUPPLIES FOR NURSE'S OFFICE	-200.00	8/20/2024
55511	AMAZON.COM	MS - RESOURCE BOOKS FOR LIFE MANAGEMENT CLASS	-154.24	8/26/2024
55525	ACE HARDWARE	TRANS - TOOLS/SUPPLIES FOR BUS REPAIR	-566.75	8/27/2024
55542	TRI COUNTY TOWING & RECOVERY LLC	TRANS - TOWING SERVICES AS NEEDED	-3,000.00	8/29/2024

55548	EDWARDS, BRITTANY	MS-DISTRICT MILEAGE FOR FINANCIAL CLERK	-369.78	8/30/2024
55551	PEYTON, EMILY D	MS-511-PEYTON- TRAVEL PER DEIM FOR CCOSA CONFRENCE CREATING UPLIFTING CLASSROOM ENVIRONMENTS ON SEP 25-26 AT K29 CENTER, 3100 MONITOR AVE, NORMAN, OK 73072	-90.00	8/30/2024
55552	ROSS, DARREN	MS-511-ROSS-TRAVEL PER DEIM FOR CCOSA CONFRENCE CREATING UPLIFTING CLASSROOM ENVIRONMENTS ON SEP 25-26 AT K29 CENTER, 3100 MONITOR AVE, NORMAN, OK 73072	-90.00	8/30/2024
55553	HAMMOND, REAVIS D	MS-511-HAMMOND-TRAVEL PER DEIM FOR CCOSA CONFRENCE CREATING UPLIFTING CLASSROOM ENVIRONMENTS ON SEP 25-26 AT K29 CENTER, 3100 MONITOR AVE, NORMAN, OK 73072	-135.00	8/30/2024
55570	* * * HOLIDAY INN EXPRESS & SUITES-NORMAN	HOTEL FOR LEADERSHIP OK 05/01-03/2025 NORMAN-BYERLY	-86.00	9/4/2024
55576	* * * WAL MART - VISA CARD CHARGES	511 - HS - MCKINNEY VENTO PURCHASE FOR STUDENT - FOOD AND MATERIALS	-250.00	9/4/2024
55577	* * * OKC DODGERS	HS-DECA-TEACHERS TICKET FOR CONFERENCE AND DODGERS GAME ON 9/11/24-OKC	-18.00	9/4/2024
55613	MCCORD, MEGAN R	PL- MILEAGE FOR IN DISTRICT TRAVEL, FOR NURSE MCCORD	-86.65	9/10/2024
55632	MONTGOMERY TIRE & ALIGNMENT	TRANS - TIRES, SERVICE, REPAIRS FOR FLEET	-329.05	9/12/2024
55653	HEART TO HEART SPEECH CLINIC	CONTRACTED SPEECH/LANGUAGE THERAPY SERVICES FOR 24-25 (BA 091024 #6I)	-16,587.50	9/17/2024
55654	COLLEGE BOARD, THE	HS-102-AP EXAM FEE FOR TESTING	-1,704.00	9/18/2024
55684	EPS OPERATIONS LLC	MS-511-BUCKLEDOWN ELA TEST PREP BOOKS	589.50	9/26/2024
55710	ALCOHOL AND DRUG TESTING, INC	TRANS - STUDENT AND STAFF DRUG TESTING FISCAL YEAR 24 - 25	-1,321.00	10/3/2024
55730	AMAZON.COM	WW - 511 - WORD WORK BAGE FOR 1ST GRADE FOR THE '25 SCHOOL YR.	-50.77	10/11/2024
55733	DECA--DISTRIBUTIVE EDUCATION CLUBS OF AMERICA	HS-DECA-DECA BLAZERS FOR DECA COMPETITION FOR STUDENTS	-550.00	10/14/2024
55762	PERMA-BOUND BOOKS	PL- BOOKS FOR STUDENT USE FOR LIBRARY	-48.08	10/28/2024
55782	VIZAVANCE	VISION TRAINING FOR MS, WW,HM, AND MT NURSES FOR FY 24-25	-200.00	11/8/2024

55802	ENGEL, DIANA S	613 - SPED - PER DIEM FOR - (AUSTISM WORKSHOP) - 12.10.24 - 12.12.24 -IN OKC FOR ENGEL	-250.00	11/14/2024
55827	KAUS, ANGELA L	WW - 11 - MILEAGE FOR WOODROW WILSON NURSE	-435.89	11/20/2024
55829	* * * FAIRFIELD INN & SUITES - OKC DOWNTOWN	MS 511 - CHIOR STAFF LODGING DURING ALL-STATE @OKC JAN 9-11 2025	-1,600.00	11/20/2024
55830	FORD, CRYSTAL	MS NURSE- MILEAGE IN-DISTRICT TRAVEL 24-25	-500.00	11/20/2024
55845	* * * AMERICAN AIRLINES	MS-511-AIRFARE FOR PD MATH CONFRENCE NCTM KANSAS CITY, MO FEB 4-7, 2025 COOK AND LEIPPE	-1,760.00	12/4/2024
55854	* * * BREWER AUTO REPAIR	TRANS - INSTALL GPS	-300.00	12/9/2024
55864	RIVERSIDE INSIGHTS	SPED - WJIV INTERPRETATION AND INSTRUCTIONAL INTERVENTION INDIVIDUAL EXAMINER'S ONLINE LICESE 1 YEAR RENEWAL	-118.03	12/10/2024
55866	QUILL CORPORATION (E-VERIFIED)	SPED - SHEET PROTECTORS FOR SPED OFFICE USE	-11.68	12/10/2024
55871	HORNBERGER, EMILY	DISTRICT- BEHAVIORAL AIDE CONTRACT AGREEMENT FOR FY 24-25 AND MILEAGE STIPEND	-206.76	12/11/2024
55873	AMAZON.COM	WW - 511 - MATERIALS FOR FAMILY ENGAGEMENT NIGHT, ELS, MATH AND STEM STANDARDS	-161.18	12/11/2024
55885	MERIT DUNCAN BCG LLC	TRANS - REPAIRS FOR 13	-196.17	12/18/2024
55895	OKLAHOMA STATE DEPARTMENT OF EDUCATION	541 - REGISTRATION FOR OKMTSS WINTER CONFERENCE, 1.23-24, 2025 - J. CLAYTON	-175.00	1/7/2025
55897	* * * EMBASSY SUITES NORMAN	C/O- ROOMS & PARKING FOR OKASBO SPRING CONFERENCE APRIL 22-24,2025 FOR K. BRENNEIS, L. MCCANN, L. MILLER, J. MULLINS, A. PIZANA & M. ZINN	-1,294.00	1/7/2025
55904	J.W. PEPPER & SON, INC	HS-BAND-SHEET MUSIC FOR BAND	-42.16	1/7/2025
55916	RIVERSIDE INSIGHTS	SPED - ONLINE ACCESS KEYS FOR ONLINE SCORING FOR BDI-3	-140.00	1/8/2025
55932	CCOSA	REGISTRATION FOR MERRY STONE & CHANNA BYERLY TO ATTEND THE LEGISLATIVE CONFERENCE IN OKC 01/22-23/25	-450.00	1/15/2025
55933	* * * ERIK'S AUTO CENTER	TRANS - BRAKES FOR MV3	-202.18	1/15/2025
55939	SCOTT, BRANDI D	PL-MILEAGE FOR IN DISTRICT TRAVEL, FOR BRANDI SCOTT	-421.49	1/16/2025

55942	GARLAND, BENJAMIN W	IN DISTRICT MILEAGE REIMBURSEMENT	-72.95	1/17/2025
55945	ALBERT, ALLYSON	WR- IN DISTRICT MILEAGE REIMBURSEMENT FOR NURSE A. ALBERT	-0.75	1/22/2025
55947	TRINITY TECHNOLOGIES	DISTRICT- OPEN PURCHASE ORDER FOR DOORS, ALARMS AND CAMERA SERVICE CALLS FOR SECURITY	105.15	1/22/2025
55948	ACE HARDWARE	TRANS - PARTS, TOOLS AND SUPPLIES	-1,000.00	1/22/2025
55996	AMAZON.COM	572 - EL PURCHASE DICTIONARY'S FOR STUDENTS FOR TRANSLATION	-74.51	2/3/2025
56009	SCHOLASTIC CORPORATION	572 - MATERIALS FOR EL STUDENTS	-189.35	2/5/2025
56010	AMAZON.COM	572 - MATERIALS FOR EL STUDENTS	-153.34	2/5/2025
56027	* * * HOTEL LILA ROBERTS	HOTEL FOR FINNISH EDUCATIONAL WORKSHOP 03/22-28/2025 HELSINKI, FI-BYERLY	-1,250.00	2/10/2025
56028	BYERLY, CHANNA D	PD TRAVEL PER DIEM FOR FINNISH EDUCATIONAL WORKSHOP 03/22-28/2025 HELSINKI, FI	-152.20	2/10/2025
56039	ACE HARDWARE	SUPPLIES TO BE USED BY THE TECHNOLOGY DEPARTMENT	-403.94	2/11/2025
56053	PRICE, NOLAN R	HS-PER DIEM FOR ACT CONFERENCE IN OWASSO 3/5-6/25	-90.00	2/24/2025
56061	* * * ROYAL SONESTA CHASE PARK PLAZA	541-HOTEL FOR CASE LAW & LEADERSHIP CONF 04/21-25/2025 ST LOUIS, MO-CLAYTON, BYERLY, BERTHOLD & MCGUIRE	-1,373.64	2/25/2025
56062	CLAYTON, JESSICA N	541-MEALS, BAGGAGE & TRAVEL EXP'S FOR CASE LAW & LEADERSHIP CONF 04/21-25/2025 ST LOUIS, MO	-382.82	2/25/2025
56064	BERTHOLD, CASSANDRA D	541-MEALS, BAGGAGE & TRAVEL EXP'S FOR CASE LAW & LEADERSHIP CONF 04/21-25/2025 ST LOUIS, MO	-537.14	2/25/2025
56083	PERMA-BOUND BOOKS	SPANISH/DUEL LANGUGAGE COLLECTION FOR STUDENTS K-5 IN LIBRARY, SCHOOL YR'25	-46.37	3/3/2025
56086	JARBOE, CORY J	HS-AG-TRAVEL EXPENSES FOR STATE FFA COVENTION 5-5-8/25	-120.00	3/3/2025
56089	JARBOE, CORY J	HS-AG-TRAVEL EXPENSES TO OKLAHOMA YOUTH EXPO-3/10-21/25	-350.00	3/3/2025
56090	AMAZON.COM	MS-GENERAL NO-WAREHOUSE SUPPLIES (NOT INVENTORIED)	-464.02	3/3/2025
56102	AMAZON.COM	WW - 511 - INTERVENTION/SPELLING WORDS/ RESERCH PURPOSES AND VOCABULARY FOR 2ND GRADE, SCH YR. '25	-13.01	3/10/2025

56104	PERMA-BOUND BOOKS	WALL/HM BOOKS FOR THE LIBRARY	-572.09	3/10/2025
56106	AMAZON.COM	WW - 511 - GAMES FOR MULTIPLICATION AND READING PRACTICE FOR 3RD GRADE INTERVENTION, SCH YR. '25	-35.72	3/11/2025
56107	AMAZON.COM	WW - 511 - GAMES FOR LITERACY CNTRS AND FOR INTERVENTION FOR 3RD GRADE, SCH YR. '25	-21.89	3/11/2025
56108	AMAZON.COM	WW - 511 - READING AND MATH SUPPLEMENTALS FOR K-5TH , SCH YR. '25	56.43	3/11/2025
56117	HAGAR RESTAURANT SERVICE	PARTS FOR STEAMER - DHS	-126.25	3/13/2025
56127	MERIT DUNCAN CDJR LLC	TRANS - BODY REPAIR FOR 68	-687.00	3/24/2025
56149	* * * ERIK'S TOTAL CAR CARE	TRANS - MAIN SEAL FOR MV9	-0.29	3/31/2025
56164	CONFERENCEDIRECT LLC	HS-DECA- ADVISOR REGISTRATION FEE FOR ICDC IN ORLAND FL ON 4/25-30/25	-1,650.00	3/31/2025
56173	* * * SOLUTION TREE INC	REGISTRATION TO PLC AT WORK/ADMIN RETREAT 06/02-04/2025 FORT WORTH, TX-16 ADMIN	-769.00	3/31/2025
56184	AMAZON.COM	WW - 511 - HEADPHONES WITH MICROPHONE TO USE THE AMARI FOR MS BARTON 1ST GRADE CLASS, SCH YR '25	-25.66	4/3/2025
56193	GOLDSMITH, KOREE K	MEAL PER DIEM & TRAVEL EXP'S FOR PLC AT WORK/ADMIN RETREAT 2025 06/01-04/2025 FORT WORTH, TX	-100.00	4/3/2025
56194	WALL, STEPHANIE N	MEAL PER DIEM & TRAVEL EXP'S FOR PLC AT WORK/ADMIN RETREAT 2025 06/01-04/2025 FORT WORTH, TX	-360.00	4/3/2025
56207	SOLUTION TREE INC	541 - BOOK STUDY FOR INSTRUCTIONAL COACHES	-221.00	4/3/2025
56221	VEX ROBOTICS, INC	412 - MS(505) -CLASSROOM SUPPLIES TO SUPPORT PLTW (LAWLER)	-11.65	4/7/2025
56227	* * * MIDWEST BUS SALES INC.	TRANS - REPAIRS FOR BUS 25	322.64	4/8/2025
56231	AMAZON.COM	HM-511 INK FOR TITLE 1 PRINTER AND STORAGE BOXES FOR DATA FOLDERS	-86.84	4/9/2025
56239	LAWTON COMMUNICATIONS, LLC	TRANS - RADIO INSTALLED ON NEW SPEC ED BUS 102	-70.00	4/10/2025
56241	* * * HINES GARAGE AND EQUIPMENT	TRANS - INSPECTION REPAIRS FOR BUS 75	-203.56	4/10/2025
56242	MATTERHACKERS, INC.	412 - MS(505) - CLASSROOM SUPPLIES TO SUPPORT CTE (CASTLE)	-231.00	4/10/2025

56243	* * * EMBASSY SUITES TULSA	HS-AG-HOTEL FOR JARBOE @ STATE FFA CONVENTION-5/5-8/25	-113.10	4/10/2025
56244	* * * SOUTHWEST AIRLINES	HS-DECA- PLANE TICKET FOR DECA ADVISOR TO ICDC IN ORLANDO FL-4/25-30/25	-1.63	4/10/2025
56252	FIRE MOUNTAIN GEMS & BEADS INC	HS-ART-LOOMS TO WEAVE CLOTH AND TAPESTRY	-648.10	4/14/2025
56253	VEX ROBOTICS, INC	412 - MS(505) - CLASSROOM SUPPLIES TO SUPPORT PLTW (LAWLER)	-37.95	4/14/2025
56260	P & K EQUIPMENT, INC	HS-AG-REPLACE BROKEN HOOD , SIDE PIECES AND GRILL ON JOHN DEER TRACTOR AT SCHOOL FARM	-125.19	4/15/2025
56262	ADA MUSIC CENTER	HS-BAND-INSTRUMENT REPAIRS	-60.00	4/15/2025
56269	POSITIVE PROMOTIONS	MT-135 TEACHER APPRECIATION AWARDS AND GIFTS FOR MARK TWAIN - SCHORNICK-PARDO	-98.80	4/16/2025
56273	* * * SPEEDTECH LIGHTS, INC.	EMERGENCY WARNING LIGHT BAR FOR SECURITY VEHICLE	-70.03	4/16/2025
56274	SOLUTION TREE INC	WW - 511 - REGISTRATION FEE FOR T. SCIFRES FOR PLC AT WORK INSTITUTE, 5/28-30/25 IN TULSA, OK	-30.00	4/21/2025
56276	* * * SGAMMO LLC	SECURITY- TRAINING & DUTY AMMUNITION FOR SCHOOL SECURITY OFFICERS	-72.45	4/21/2025
56278	THE BEISTLE COMPANY	SECURITY- JR SAFETY OFFICER BADGE STICKERS	-30.00	4/21/2025
56279	SOUTHERN BOX COMPANY	100 - SHIPPING COSTS FOR COGAT ASSESSMENT - 2ND GRADE TESTING.	-195.09	4/21/2025
56280	GOPHER SPORT	EM-11-STATE OF OKLA GRANT-EQUIPTMENT FOR EMERSON PHYSICAL EDUCATION PROGRAM AND COACH DELYDIA GIVENS	-409.33	4/21/2025
56281	NATIONAL BUSINESS FURNITURE LLC	CONFERENCE DESK & CHAIRS FOR ASST SUPT ELLIS' OFFICE	-79.40	4/21/2025
56283	* * * HOLIDAY INN & SUITES-STILLWATER	HS-AG-HOTEL FOR JARBOE @ STATE FFA QUIZ BOWL CONTEST--STILLWATER OK-4/24	-40.00	4/22/2025
56285	AMAZON.COM	WIRELESS KEYBOARD & MOUSE, AND MOUSEPAD FOR FRONT DESK-C LEE	-10.85	4/23/2025
56286	AMAZON.COM	COMMERCIAL MEAT SLICER	-17.00	4/23/2025
56287	AMAZON.COM	PHONE CASES FOR NEW DISTRICT PHONES	-2.81	4/23/2025
56288	SOLUTION TREE INC	HM-511 REGISTRATION FOR HALE, ALSTON AND SELF TO ATTEND PLC AT WORK (SOLUTION TREE), MARCH 27-29, 2025.	-103.00	4/28/2025

56290	* * * WAL MART - VISA CARD CHARGES	TVS FOR USE IN THE DISTRICT FOR TRAININGS AND MEETINGS	-384.00	4/28/2025
56303	GOPHER SPORT	HM-OSDE COMPETITIVE GRANT-PE SUPPLIES-SOCCER GOALS, TENNIS TABLE, PATHWAY TUNNEL, BROOMBALL PACK, BALLS, HOOPS, FRISBIE DISCS	-269.44	5/1/2025
56304	PEYTON, EMILY	REIMBURSEMENT FOR EMERGENCY CERTIFICATION FEE Y2	-52.00	5/1/2025
56305	* * * WAL MART - VISA CARD CHARGES	IPAD FOR WAREHOURSE AND TV FOR SWIM TEAM & DHS PRINCIPAL	-144.00	5/1/2025
56306	AMAZON.COM	VARIOUS ITEMS NEEDED TO COMPLETE TECHNOLOGY TICKETS	-3.07	5/1/2025
56307	OKLAHOMA TAX COMMISSION	TRANS - EMEGENCY MVRS	-175.00	5/5/2025
56313	PRICE, NOLAN R	HS-PER DIEM FOR AP TRAINING IN TAHLEQUAH OK ON 6/9-12/25	-360.00	5/6/2025
		(11) GEN FUND-FOR OPERAT Total:	**-166,602.30**	

DUNCAN PUBLIC SCHOOLS

From PO: 21252 to PO: 21257

Encumbrance For Board Approval

BUILDING FUND

PO	Vendor Name	General Description	Amount	Date
21252	HALL PEST CONTROL SERVICES, LLC	MAINT - TREAT FOR TERMITES AT PLATO ELEMENTARY	850.00	05/14/2025
21253	* * * PROJECT CONTENT, LLC	MS-1 YEAR PREMIUM SUBSCRIPTION FOR DIGITAL SIGN AT DMS	1,500.00	05/15/2025
21254	HALL PEST CONTROL SERVICES, LLC	MAINT - TREAT FOR TERMITES AT TRANSPORTATION BUILDING	6,450.00	05/19/2025
21255	COMANCHE SEED & GRAIN, INC.	HS-FERTIZILER FOR BASEBALL FIELD	480.00	05/22/2025
21256	SHERWIN-WILLIAMS PAINT	MAINT - PAINT & SUPPLIES FOR DISTRICT	5,000.00	05/27/2025
21257	MCCAULEY DITCHING SERVICE	MAINT - LOADS OF DIRT FOR DISTRICT	500.00	05/30/2025
		(21) BUILDING FUND Current Encumbered:	**14,780.00**	

PO	Vendor Name	General Description	Amount	Date
21001	DUNCAN TOTAL ROOFING, LLC	054 - DISTRICT ROOFING REPAIRS FY 24-25 BA (06/11/24 7.K.26)	-701.23	7/1/2024
21019	AMAZON.COM	EM- TEACHERS DESK, CHAIRS, CLASSROOM TABLES FOR STUDENTS	-3,905.18	7/1/2024
21020	SHRED-AWAY SHREDDING INC.	EM- DOCUMENT SHREDDING	-538.00	7/1/2024
21021	AMAZON.COM	130- SUPPLIES FOR BUILDING	-539.17	7/1/2024
21023	* * * WAL MART - VISA CARD CHARGES	130- SUPPLIES FOR THE BUILDING	-589.08	7/1/2024
21032	ENGINEERED EQUIPMENT INC.	MAINT - DISTRICT HVAC FILTERS FY 24-25	-3,907.94	7/2/2024
21034	MORRIS AND SONS GLASS	MAINT - ALL SITES EMERGENCY FY 24-25	-351.00	7/1/2024
21035	ROBERT BROOKE AND ASSOCIATES	MAINT - DISTRICT RESTROOM PARTITION PARTS FY 24-25	-500.00	7/1/2024
21039	THINK ABILITY INC DBA THE GARDENS	HS-ATH-CLEANING STADIUM SERVICES	-2,750.00	7/2/2024
21046	FRONTIER FEEDS	MAINT - CHEMICALS FOR LAWN/FLOWER BED MAINTENANCE	-733.20	7/8/2024
21047	AMAZON.COM	MS - BUILD NON-WAREHOUSE SUPPLIES (MUST BE INVENTORIED)	-1,860.01	7/8/2024
21048	* * * WAL MART - VISA CARD CHARGES	MS - BUILD NON-WAREHOUSE SUPPLIES (MUST BE INVENTORIED)	-2,000.00	7/8/2024
21055	CARRIER CORPORATION	MAINT - DIAGNOSE ISSUES WITH HVAC UNITS / CHILLER AT DHS	-8,788.00	7/10/2024
21075	SOUNDS IMPOSSIBLE	HS-VOCAL MUSIC-AUDITORIUM DIMMER REPAIRS	-391.25	8/2/2024
21091	J & J APPLIANCE	MAINT - ALL SITES EMERGENCY FY 24-25	-924.85	8/15/2024
21106	AMAZON.COM	MS-CHAIR, DESK, AND CLOCKS FOR CLASSROOMS	-98.28	8/30/2024
21118	WILLOUGHBY INDUSTRIES INC.	MAINT - PARTS TO REPAIR RESTROOM HAND SINKS AT DMS	-436.48	9/17/2024
21158	AMAZON.COM	MS-REPLACEMENT WATER FILTERS	-500.00	12/18/2024
21178	BENNETT OFFICE EQUIPMNT (INS 01-01-10)(E-VERIFIED)	MS-TONER FOR BT455-406989	-138.95	1/31/2025

21182	HOPE EQUIPMENT & CONSTRUCTION	HS ATH- SCREENING FOR MS BASEBALL/ SOFTBALL BATTING CAGE	-875.00	2/5/2025
21187	BAKER, DONALD WAYNE	MAINT - CRANE RENTAL FOR PLACEMENT OF DISTRICT HVAC UNITS	-4,175.00	2/13/2025
21189	LUKE MCMILLAN MUSIC CO	HS-BAND-MARCHING BAND SHOW MUSIC AND FEES	-450.00	2/24/2025
21191	SMITH, J. R. PUBLICATION	HS-BAND-MARCHING BAND DRILL WRITER FOR 2025 SHOW	-3,000.00	2/24/2025
21199	DAVIS AIR CONDITIONING, LLC	MAINT - PARTS & SUPPLIES FOR HVAC REPAIRS AT DISTRICT SITES	-922.00	3/24/2025
21201	AMAZON.COM	MAINT - OFFICE SUPPLIES FY 24-25	-673.32	3/25/2025
21204	BAKER DISTRIBUTING COMPANY LLC	MAINT - ICE MACHINE FILTERS & PARTS FOR DISTRICT REPAIRS/REPLACEMENT	-4,009.63	3/25/2025
21205	* * * BROOKS INDUSTRIES	MAINT - ICE MACHINE PARTS FOR DISTRICT REPAIRS/REPLACEMENT	-500.00	3/25/2025
21212	OKLAHOMA STATE DEPT. OF LABOR	MAINT - INSPECTION OF DISTRICT ELEVATORS, WATER HEATERS, & BOILERS FY 24-25	-500.00	3/25/2025
21213	OKLAHOMA WATER RESOURCE BOARD	MAINT - ANNUAL GROUND WATER USE REPORT BY 24-25	-50.00	3/25/2025
21215	* * * RED ROCK FOOD EQUIPMENT LLC	MAINT - PARTS FOR DISTRICT ICE MACHINE REPAIRS	-1,000.00	3/25/2025
21223	* * * 7E CO OKLAHOMA LLC	MAINT - FUEL FOR MAINTENANCE VEHICLES FY 24-25	-6,815.97	3/25/2025
21224	* * * BRITTAINS CASH AND DASH LLC	MAINT - FUEL FOR MAINTENANCE VEHICLES FY 24-25	-2,794.86	3/25/2025
21225	AMAZON.COM	MS-BUILD OUTDOOR SUPPLIES FOR LIFE MANAGEMENT	-404.74	3/26/2025
21227	SHERWIN-WILLIAMS PAINT	HS-ATH-FIELD MARKING PAINT	-480.48	3/26/2025
21232	EASTLAND LAWNMOWER	ATH-BATTERY REPLACEMENT FOR KUBOTA	-72.00	4/7/2025
21233	* * * WAL MART - VISA CARD CHARGES	EM-21- CLOTHING TUBS TO ORGANIZE CLOTHES CLOSET	-5.34	4/9/2025
21234	AMAZON.COM	HM - HORSESHOE TABLE	-126.59	4/9/2025
21235	* * * CLK SUPPLIES, LLC	MAINT - SUPPLIES FOR DISTRICT DOOR HANDLE / LOCK REPAIRS & REPLACEMENTS	-2,681.64	4/14/2025
21236	AMAZON.COM	MS-STORAGE CABINET FOR SCIENCE LAB	-20.02	4/15/2025
21237	SCHOOL OUTFITTERS LLC	HM-TABLES FOR THE CAFETERIA	-20,000.00	4/15/2025
21238	* * * FROMUTH TENNIS	ATH-WINDSCREEN CLIPS FOR BASEBALL FIELDS AND TENNIS COURTS	-500.00	4/15/2025

21241	OKLAHOMA SCHOOL PLANT MANAGEMENT ASSOCIATION	MAINT - REGISTRATION FOR DEVERA ALBERTSON - 2025 OSPMA CORE CERTIFICATION CLASS (MODULE 4) - MOORE NORMAN TECH CENTER, NORMAN, OK - MAY 28, 2025	-75.00	4/21/2025

(21) BUILDING FUND Total: **-79,784.21**

PO	Vendor Name	General Description	Amount	Date

DUNCAN PUBLIC SCHOOLS **CHANGE ORDER REPORT**
BOND- BANCFIRST
From 12 May 2025 to 09 Jun 2025

PO	Vendor Name	General Description	Amount	Date
2622	SULLIVAN SOD AND LANDSCAPING	030-SOD FOR BASEBALL FIELD	-1,500.00	10/30/2024
2631	DELL COMPUTERS MARKETING LP	155-DESKTOP COMPUTERS (2) FOR ASST PRINCIPALS-BRACK & MOORE	-1,186.81	2/21/2025
2632	DEMCO INC	155-STUDENT FURNITURE FOR DMS LIBRARY	31.32	3/11/2025
		(26) BOND- BANCFIRST Total:	**-2,655.49**	

6/9/2025 2:34:44 PM Page 1 of 1

DUNCAN PUBLIC SCHOOLS

From PO: 3449 to PO: 3499

Encumbrance For Board Approval

2021 BOND

PO	Vendor Name	General Description	Amount	Date
3449	CDW GOVERNMENT INC	004-DESKTOP COMPUTERS FOR DISTRICT STAFF (BA 051325 #6.I.)	364,261.00	05/14/2025
3450	TRINITY TECHNOLOGIES	004-NETWORK RELOCATION & INSTALLATION OF CAMERAS AT BATTING FACILITY	3,883.86	06/02/2025
		(34) 2021 BOND Current Encumbered:	**368,144.86**	

PO	Vendor Name	General Description	Amount	Date
3402	WALKER STAMP & SEAL	DIGITAL GRAPHICS FOR NEW FIELD HOUSE-ATH	-3,432.00	7/8/2024
3412	* * * SAMS CLUB	FOLDING CHAIRS FOR FIELDHOUSE	-474.62	8/7/2024
		(34) 2021 BOND Total:	**-3,906.62**	

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DUNCAN PUBLIC SCHOOLS

From PO: 8611 to PO: 8613

Encumbrance For Board Approval

CAS/FLOOD INS FUND

PO	Vendor Name	General Description	Amount	Date
8611	HURLEYS CREATIVE TILE LLC	INSTALL TILE FLOORING AT DMS- COMMONS & HALLWAYS B.A. MAY 13, 2025 (ITEM # 6.K.)	150,350.00	05/14/2025
8612	BLACKMON MOORING OF OKLAHOMA, LLC	MAINT - WATER MITIGATION SERVICES - WILL ROGERS BASEMENT FLOOD 4-30-2025	19,252.04	05/21/2025
8613	JUMP, ROBERT	AG FARM - TREE REMOVAL AFTER STORMS	3,200.00	05/23/2025
		(86) CAS/FLOOD INS FUND Current Encumbered:	**172,802.04**	

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: DHS Boys Soccer

Vendor Requested: _____

Item Request Description: Travel to summer League Burkburnett, TX June 17th 19th 24th 26th

Dollar Amount Requested (if applicable): 150.00

Fund Requested: _____

Budget/Activity Account Requested: 225

Signature of Requestor/Principal — Date: 5-22-2025

Signature of Budget Director — Date: 5-22-25

Signature of Assistant Superintendent — Date

Request for Out-of-State Travel
Policy # 11:04

To: Mrs Elroy
(Building Principal)

From: David Shaw
(Name of Employee)

Date, Destination and Purpose of Travel:
Burkburnett TX June 17, 19, 24, 26 for summer league Soccer

Date: 5-22-2025

Signature: David Shaw
(Employee making request)

The above request is: ✓ Approved _____ Disapproved

Comments:

Date: 5-22-25

Signature: Kim Kelly
(Building Principal)

Forward all approved requests to Superintendent of Schools for final approval.

Superintendent _____ Approved _____ Disapproved

Business Manager _____ Approved _____ Disapproved

Director of Federal Programs (as required) _____ Approved _____ Disapproved

Signature: _____ **Superintendent**

Signature: _____ **Business Manager**

Signature: _____ **Director of Federal Programs**

Please return this form to Principal .

DUNCAN PUBLIC SCHOOLS
PO BOX 1548
DUNCAN, OK 73534-1548
PHONE: 580-255-0686 FAX: 580-252-2453

ACTIVITY FUND PURCHASE ORDER REQUISITION AUTHORIZATION

FY 2024-25 ACTIVITY FUND ACCOUNT NUMBER: 225

VENDOR NAME: ~~Duncan Public schools~~ Duncan Public Transportation

VENDOR ADDRESS: 515 N 19th Duncan High School

VENDOR PHONE & FAX NUMBERS:

DESCRIPTION/PURPOSE OF ITEM(S) OR SERVICE: Travel to summer league games June 17th, 19th, 24th and 26th in Burkburnett, TX

QUANTITY	ITEM NUMBER	DESCRIPTION	UNIT PRICE	AMOUNT
1		Travel for summer league June ~~18~~ 17th, ~~20~~ 19th, ~~22~~ 24th and ~~24~~ 26th in Burkburnett, TX	$ 150	$150
		SHIPPING		
		TOTAL PURCHASE		$150

** If single item to purchase is equal to or greater than $7,500.00, please attach at least 3 written quotes.

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
	60	800					000	

1. Are the requested items to be used for **STUDENTS** [ ] or **STAFF** [ ] or OTHER [ ]?
2. Are the requested items to be used in any way for a **FUNDRAISER?** **YES** [ ] **NO** [ ]
   If yes, has the FUNDRAISER been board approved? **YES** [ ] **NO** [ ] If yes, date of approval: _____

REQUESTED BY: [signature] DATE: 5-22-2025

PRINCIPAL/ADMINISTRATOR: Kris Kelly DATE: 5-22-25

2025 Burkburnett Summer League

Teams

	Field ->	North (bus barn)	South (field house)	Grass North	Grass South
	Time				
17 June	5:30				
	6:05				
	6:40				
	7:15				
	7:50				
	8:25				

	Field ->	North (bus barn)	South (field house)	Grass North	Grass South
	Time				
19 June	5:30				
	6:05				
	6:40				
	7:15				
	7:50				
	8:25				

	Field ->	North (bus barn)	South (field house)	Grass North	Grass South
	Time				
24 June	5:30				
	6:05				
	6:40				
	7:15				
	7:50				
	8:25				

	Field ->	North (bus barn)	South (field house)	Grass North	Grass South
	Time				
26 June	5:30				
	6:05				
	6:40				
	7:15				
	7:50				
	8:25				

BOARD APPROVED

JUN 10 2025

ITEM # 10.H.1

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: DHS Boys Soccer

Vendor Requested: _____

Item Request Description: Travel to summer League Burkburnett, TX June 17th 19th 24th 26th

Dollar Amount Requested (if applicable): 150.00

Fund Requested: _____

Budget/Activity Account Requested: 226

Signature of Requestor/Principal — Date: 5-22-2025

Signature of Budget Director — Date: 5-22-25

Signature of Superintendent — Date: JUN 10 2025

Request for Out-of-State Travel
Policy # 11:04

To: Mrs Elroy
(Building Principal)

From: David Shaw
(Name of Employee)

Date, Destination and Purpose of Travel:
Burkburnett TX June 17, 19, 24, 26 for summer league Socce

Date: 5-22-2025

Signature: David Shaw
(Employee making request)

The above request is: ✓ Approved _____ Disapproved

Comments:

Date: 5-22-25

Signature: Kim Kelly
(Building Principal)

Forward all approved requests to Superintendent of Schools for final approval.

Superintendent	✓ Approved	Disapproved
Business Manager	_____ Approved	Disapproved
Director of Federal Programs (as required)	_____ Approved	Disapproved

Signature: Dr Chanra Byerly
Superintendent

Signature: _____
Business Manager

Signature: _____
Director of Federal Programs

Please return this form to Principal .

DUNCAN PUBLIC SCHOOLS
PO BOX 1548
DUNCAN, OK 73534-1548
PHONE: 580-255-0686 FAX: 580-252-2453

ACTIVITY FUND PURCHASE ORDER REQUISITION AUTHORIZATION

FY 2024-25 ACTIVITY FUND ACCOUNT NUMBER: 225

VENDOR NAME: ~~Duncan Public schools~~ Duncan Public Transportation

VENDOR ADDRESS: 515 N 19th Duncan High School

VENDOR PHONE & FAX NUMBERS:

DESCRIPTION/PURPOSE OF ITEM(S) OR SERVICE: Travel to summer league games June 17th, 19th, 24th and 26th in Burkburnett, TX

QUANTITY	ITEM NUMBER	DESCRIPTION	UNIT PRICE	AMOUNT
1		Travel for summer league June ~~18~~ 17 th, ~~20~~ 19 th, ~~22~~ 24 th and ~~24~~ 26 th in Burkburnett, TX	$ 150	$150
		SHIPPING		
		TOTAL PURCHASE		$150

** If single item to purchase is equal to or greater than $7,500.00, please attach at least 3 written quotes.

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
	60	800					000	

1. Are the requested items to be used for STUDENTS [ ] or STAFF [ ] or OTHER [ ]?
2. Are the requested items to be used in any way for a FUNDRAISER? YES [ ] NO [ ]
   If yes, has the FUNDRAISER been board approved? YES [ ] NO [ ] If yes, date of approval: _____

REQUESTED BY: [signature] DATE: 5-22-2025

PRINCIPAL/ADMINISTRATOR: Kris Kelly DATE: 5-22-25

2025 Burkburnett Summer League

Teams

	Field ->	North (bus barn)	South (field house)	Grass North	Grass South
	Time				
17 June	5:30				
	6:05				
	6:40				
	7:15				
	7:50				
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	7:50				
	8:25				

	Field ->	North (bus barn)	South (field house)	Grass North	Grass South
	Time				
26 June	5:30				
	6:05				
	6:40				
	7:15				
	7:50				
	8:25				

Duncan Public Schools Activity Fund

FUNDRAISER REQUESTS for FY 25-26

06/10/2025

Athletics			
ORGANIZATION	**SUMMARY**	**START**	**END**
Athletic Dept.	Athletic Admission for all sporting events	8/1/2025	5/31/2026
Athletic Dept.	Athletic Concession sales for all sporting events	8/1/2025	5/31/2026
Athletic Dept.	Athletic Ad Sales - Programs, Gym, etc	8/1/2025	5/31/2026
Athletic Training	Chili Cook Off	3/1/2026	4/1/2026
Baseball Boosters	Business Sponsorships	1/26/2026	3/26/2026
Baseball Boosters	Online Fundraiser	11/25/2025	2/27/2026
Baseball Boosters	Chicken Spaghetti Dinner/Auction	2/1/2026	2/27/2026
Basketball, Boys	Adrenaline Fundraiser	10/22/2025	11/28/2025
Basketball, Boys	Free Throw Fundraiser	10/20/2025	12/20/2025
Basketball, Boys	Team Fan Gear Shop	10/1/2025	12/20/2025
Basketball, Girls	Adrenaline Fundraiser	8/1/2025	6/30/2026
Basketball, Girls	Basketball Individual/Team Camp	8/1/2025	6/30/2026
Basketball, Girls	Shot-a-Thon	8/1/2025	6/30/2026
Basketball, Girls	Shirt Sales	8/1/2025	6/30/2026
Basketball, Girls	Bake Sale/Auction	8/1/2025	6/30/2026
Basketball, Girls	Soup Contest/Sales	8/1/2025	6/30/2026
CHEER	Calendar Fundraiser	4/20/2026	5/14/2026
CHEER	FIREWORK RAFFLE	6/1/2025	5/30/2025
CHEER	CAR WASH @ INSURANCE ONE	6/28/2025	6/28/2025
CHEER	PAINT THE TOWN RED	7/7/2025	8/1/2025
CHEER	TEAM POSTERS FOR BUSINESSES	8/1/2025	8/29/2025
CHEER	MINI CHEER CLINIC	9/12/2025	9/12/2025
CHEER	BAKE SALE FOR CHEER	11/13/2025	11/13/2025
CHEER	DOUBLEGOOD POPCORN	1/5/2026	1/8/2026
Football	Football Card Sales	8/11/2025	9/30/2025
Football	Football text message fundraiser	5/1/2026	6/12/2026
Pom	Pitchforked by Pom	7/15/2025	9/15/2025
Pom	Crockstar Dinner Club	8/1/2025	12/31/2025
Pom	Glitz & Glam Raffle	7/1/2025	3/31/2026
Pom	Pom sponsor calendar/poster	7/1/2025	6/30/2026
Pom	Little Pom Clinic	1/1/2026	3/31/2026
Pom	Choose a Square	12/1/2025	5/1/2026
Pom	Spirit Wear sales	7/1/2025	12/31/2025
Pom	Car wash/bake sale	7/1/2025	10/31/2025
Softball	Softball Team/Parent Store	6/16/2025	7/1/2025

Swim Team	Sponsorship Fundraiser	7/7/2025	9/27/2025
Swim Team	Posters Fundraiser	11/1/2025	1/31/2026
Swim Team	Cartering Fundraiser	9/1/2025	12/31/2025
Swim Team	Football Concession	8/1/2025	5/29/2026
Tennis	CALL A THON - TENNIS	2/1/2026	3/1/2026
Tennis	CHICK-FIL A Tennis	10/1/2025	10/31/2025
Tennis	PHIL BARNES TENNIS TOURNAMENT	9/1/2025	10/31/2025
Tennis	TENNIS & DUNCAN SPIRIT WEAR	7/1/2025	5/1/2026
Tennis	PICKLEBALL TOURNAMENTS - Tennis	7/1/2025	5/1/2026
Tennis	FILL MY RACKET - Tennis	1/1/2026	3/1/2026
Tennis	Tennis Fundraising 2025-2026	2/1/2026	5/1/2026
Volleyball	Volleyball Kids Camps	7/17/2025	7/17/2025
Volleyball	Volleyball Serve-A-Thon	7/1/2025	6/30/2025
Volleyball	Game Sponsors	8/1/2025	10/31/2025
Volleyball	Pink Out Night	9/16/2025	9/16/2025
Duncan High School			
ORGANIZATION	**SUMMARY**	**START**	**END**
Band	Band Butter Braid Fundraiser	9/15/2025	9/29/2025
Band	Duncan HS Band Vertical Raise fundraiser	8/1/2025	8/14/2025
Band Boosters	Band Booster Mattress Sale	1/31/2026	1/31/2026
Band Boosters	Band Booster Dehydrator Bike Race	7/24/2026	7/25/2026
Band Boosters	Band Boosters Band Banquet	4/16/2026	4/30/2026
DECA	DECA Fundraiser 2025-2026	8/18/2025	5/14/2026
DHS Student Council	DHS Student Council	7/1/2025	5/21/2026
DHS Student Council	HALO GAME NIGHT	7/1/2025	5/21/2026
DHS Student Council	FUN RUN/COLOR RUN - HALO WEEK	7/1/2025	5/21/2026
DHS Student Council	COIN WARS - HALO WEEK ALL SCHOOLS	7/1/2025	5/21/2026
DHS Student Council	GOAT YOGA - HALO WEEK	7/1/2025	5/21/2026
DHS Student Council	HALO WEEK CONCERT	7/1/2025	5/21/2026
DHS Student Council	HYPNOTIST - STUCO	7/1/2025	5/21/2026
DHS Student Council	K'S IN A DAY STUCO	7/1/2025	5/21/2026
DHS Student Council	MOTIVATIONAL SPEAKER/LEADERSHIP WORKSHOP	7/1/2025	5/21/2026
DHS Student Council	FILL THE HALO	7/1/2025	5/21/2026
DHS Student Council	Chick-Fil-A (HALO Fundraiser)	7/1/2025	5/21/2026
DHS Student Council	HALO Merchandise (other than shirts)	7/1/2025	5/21/2026
DHS Student Council	SILENT AUCTION STUCO	7/1/2025	5/21/2026
DHS Student Council	50/50 DRAWING STUCO	7/1/2025	5/21/2026
DHS Student Council	HALO GARAGE SALE	7/1/2025	5/21/2026
DHS Student Council	BAKE SALE STUCOl	7/1/2025	5/21/2026
DHS Student Council	STUDING COUNCIL DOG SHOW	7/1/2025	5/21/2026
DHS Student Council	DATING SHOW/GAME	7/1/2025	5/21/2026
Leadership	25-26 Leadership program Dues	8/1/2025	8/29/2025

Leadership	Nothing Bundt Cakes	1/12/2026	2/16/2026
OFFICE	Highschool Student decals for parking	8/1/2025	5/31/2026
Senior Class	Senior Class- Fill my cap and gown	8/1/2025	5/8/2026
Senior class	Senior Class- T-shirts	8/8/2025	5/8/2026
Senior Class	Concession Stands	8/13/2025	5/15/2026
Senior Class	The Pit	8/22/2025	4/24/2026
Special Olympics	SPED BAKE SALE	7/1/2025	5/21/2026
Yearbook	Yearbook fundraisers for 25-26	8/1/2025	6/5/2026
Yearbook	Sale popcorn in The Pit	8/22/2025	4/24/2026
Duncan Middle School			
ORGANIZATION	**SUMMARY**	**START**	**END**
Academic Teams	Academic Team 1312	8/18/2025	10/31/2025
Admin and Counselors	Office Fundraiser	8/25/2025	9/12/2025
Athletics	Concessions for all DMS Sports	7/1/2025	5/22/2026
Band	Band Butter Braid Fundraiser	9/15/2025	9/29/2025
Cheer	Calendar sales	4/22/2024	5/22/2024
Cheer	Bake Sale for cheer camp	5/28/2024	5/28/2024
Cheer	Cheer carwash	7/25/2024	7/25/2024
Cheer	Gift basket raffle	1/16/2025	1/23/2025
NJHS	NJHS Membership Dues	8/1/2025	12/18/2025
NJHS	BoxTops for Education	7/1/2025	5/1/2026
NJHS	Halloween Popcorn Grams	10/1/2025	10/30/2025
NJHS	Winter Dance Concession	12/1/2025	12/18/2025
NJHS	Spring Dance Concessions	2/1/2026	3/12/2026
NJHS	Non-perishable Food Drive for Christians Concerned	9/1/2025	9/30/2025
NJHS	Toy Drive for Toy Shop of Duncan	12/1/2025	12/18/2025
NJHS	Book Drive for Duncan Little Libraries	4/1/2026	4/30/2026
NJHS	Talent Show Registration	1/5/2026	5/21/2026
NJHS	Talent Show Admission	1/5/2026	5/21/2026
Office	Kick Off Dance Admission	9/1/2025	10/31/2025
Office	Fall Dance Concession	9/1/2025	10/31/2025
Office	Big Kahuna Candy Bars	9/1/2025	10/31/2025
Office	Snack Shack	9/1/2025	5/22/2026
Office staff	DMS Dance Fundraiser	10/1/2025	10/30/2025
Office Staff	Office Fundraiser	8/18/2025	5/14/2026
Pitchforks	Vocal Music: Pitchforks Dessert Revue	3/23/2026	4/2/2026
Pitchforks	Vocal Music: Pitchforks Brochure Fundraiser	10/7/2025	10/21/2025
STEM	STEM 3D PRINTING ITEMS	10/2/2025	10/16/2025
STEM	STEM SPRING 3D PRINTING & CREATING	2/24/2026	3/10/2026
Student Council	Winter Dance Admission	12/1/2025	12/18/2025
Student Council	Spring Dance Admission	2/2/2026	3/19/2026
Student Council	Coat Drive for DMS Clothes Closet	11/3/2025	12/18/2025

Student Council	Dodgeball Team Registration Dues	5/1/2026	5/21/2026
Student Council	Dodgeball Concessions	5/18/2026	5/21/2026
Student Council	Dodgeball Song Requests	5/18/2026	5/21/2026
Student Council	Jackie Robinson Ball Cap Day	4/13/2026	4/15/2026
TSA	TSA American Cancer Fundraiser	4/1/2026	5/20/2026
TSA	TSA Beef Sticks Sale	11/3/2025	11/21/2025
Vocal Music	Winter Concert Buy A Note Fundraiser	12/9/2025	12/9/2025
Vocal Music	Spring Concert Buy A Note	5/14/2026	5/14/2026
Vocal Music	Vocal Music Choir Dues	8/18/2025	4/30/2026
Vocal Music	Vocal Music Fall Lollipop Sales	9/8/2025	9/19/2025
Vocal Music	Vocal Music Spring Lollipop Sales	4/13/2026	4/27/2026
Vocal Music	Spring Musical Ticket Sales	3/30/2026	4/19/2026
vocal Music	Spring Musical Program Ads	3/9/2026	4/10/2026
Vocal Music	Vocal Music: Spring Musical Concessions	4/13/2026	4/19/2026
Yearbook	Yearbook Sale	8/1/2025	5/21/2026
Yearbook/Newspaper	Valentine's Popcorn Grams	1/12/2026	2/12/2026

Emerson

ORGANIZATION	SUMMARY	START	END
Emerson Elementary	Big Kahuna Chocolate and Cookie Fundraiser	1/1/2026	5/21/2026
Emerson Elementary	Staff Concession	8/15/2025	5/21/2026
Emerson Elementary	Valentine's Teats	1/1/2026	2/27/2026
Emerson Elementary	Spirit Wear	8/14/2025	5/21/2026
Emerson Elementary	Donation Fundraiser	8/14/2025	5/21/2026
Emerson Elementary	Milk & Juice	8/14/2025	5/21/2026
Emerson Elementary	Spirit Week	9/1/2025	11/30/2025
Library	Fall Scholastic Book Fair	10/1/2025	5/30/2025
Library	Emerson Library	3/1/2026	3/31/2026
PTO	World's Finest Chocolate	9/1/2025	5/21/2025
PTO	Demon Day Snacks	9/1/2025	5/21/2026

Horace Mann

ORGANIZATION	SUMMARY	START	END
HM Elementary	Christmas Store (Cherrydale Farms) fund raiser request	12/1/2025	12/18/2025
HM Elementary	Milk/juice	8/14/2025	5/21/2026
HM Elementary	Student Store	8/14/2025	5/21/2026
HM Library	Scholastic Fall book fair	10/13/2025	10/17/2025
HM Library	Spring Scholastic book fair	3/9/2026	3/13/2026
HM PTO	Fri-Yay	8/14/2025	5/21/2026
HM PTO	Spirit wear	8/14/2025	5/21/2026
HM PTO	Spirit Cart	8/21/2025	10/10/2025
HM PTO	PTO Hospitality	8/14/2025	5/21/2026
HM PTO	Big Kahuna	8/18/2025	5/21/2026

Mark Twain

ORGANIZATION	SUMMARY	START	END
Mark Twain Library	Fall Book Fair	8/14/2025	5/22/2026
Mark Twain Library	Spring Book Fair	8/14/2025	5/22/2026
Mark Twain PTO	Milk & Juice	8/11/2025	5/21/2026
Mark Twain PTO	World's Finest Chocolate	8/14/2025	5/22/2026
Mark Twain PTO	Hop Shop - Monthly sales	8/14/2025	5/22/2026
Mark Twain PTO	Together Fundraising - WFC	8/14/2025	5/22/2026
Mark Twain PTO	Candy Grams	11/3/2025	3/2/2026
Mark Twain PTO	Box Tops	8/14/2025	5/22/2026
Mark Twain PTO	School Store	8/14/2025	5/22/2026
Mark Twain PTO	Grand Life Photography	8/14/2025	5/22/2026
Mark Twain PTO	Coca Cola Company	8/14/2025	5/22/2026
Mark Twain PTO	Mark Twain / Duncan T-Shirt sales	8/14/2025	5/22/2026
Mark Twain PTO	Yearbook Sales	8/14/2025	5/22/2026
Mark Twain PTO	Big Kahuna	8/14/2025	5/22/2026
Mark Twain PTO	Nothing Bundt Cake	8/14/2025	5/22/2026

Plato

ORGANIZATION	SUMMARY	START	END
5TH GRADE	WORLDS FINEST CHOCOLATE	8/1/2025	5/31/2026
5TH GRADE	VALENTINES CANDY GRAMS	8/1/2025	5/31/2026
LIBRARY	BOOK FAIR - FALL	8/1/2025	5/31/2026
LIBRARY	SPRING BOOK FAIR	8/1/2025	5/31/2026
LIBRARY	BOGO BOOK FAIR	8/1/2025	5/31/2026
LIBRARY	CHRISTMAS GRAMS	8/1/2025	5/31/2026
MUSIC	FIELD DAY TREATS	6/1/2025	5/31/2026
MUSIC	CHIRSTMAS PROGRAM RAFFLE	8/1/2025	5/31/2026
MUSIC	SILENT AUCTION	8/1/2025	5/31/2026
MUSIC	GRANDPARENTS DAY SEATS	8/1/2025	5/31/2026
OFFICE	MILK JUICE & WATER	8/1/2025	5/31/2026
OFFICE	SCHOOL STORE	8/1/2025	5/31/2026
PE	ARCHERY SHIRTS	8/1/2025	5/31/2026
PLATO	FALL PICTURES	8/1/2025	5/31/2026
PLATO	SPRING PICTURES	8/1/2025	5/31/2026
PLATO	DUNCAN PLATO T SHIRT	8/1/2025	5/31/2026
PLATO	GRADE LEVEL T-SHIRTS	5/1/2025	5/31/2026
PLATO	CHANGE DRIVE	8/1/2025	5/31/2026
PLATO	YEARBOOKS	8/1/2025	5/31/2026
PLATO	SQUARE 1 ART	8/1/2025	5/31/2026
PLATO PTO	BOX TOPS FOR EDUCATION	8/1/2025	5/31/2026
PLATO PTO	PHOTOS BY PTO	8/1/2025	5/31/2026

PLATO PTO	SPIRIT STORE	8/1/2025	5/31/2026
PLATO PTO	POP & POPCORN	8/1/2025	5/31/2026
PLATO PTO	GIVING CAMPAIGN	8/1/2025	5/31/2026
PLATO PTO	SPIRIT T SHIRTS/ APPAREL	8/1/2025	5/31/2026
Will Rogers			
ORGANIZATION	**SUMMARY**	**START**	**END**
Library	Spring Book Fair	3/6/2026	3/12/2026
Library	Spring Silent Auction	1/5/2026	5/14/2026
Will Rogers	Square1Art fundraiser	8/14/2025	5/14/2026
Will Rogers	Spirit Store fundraiser	8/14/2025	5/14/2026
Will Rogers	Spare Change Drive fundraiser Fall	8/14/2025	12/18/2025
Will Rogers	Spare change drive fundraiser Spring	1/5/2026	5/14/2026
Will Rogers	Donations given to PreK	8/14/2025	5/14/2026
Will Rogers	Fall Pictures from Grandlife	9/17/2025	9/17/2025
Will Rogers	Grandlife Spring photos fundraiser	3/4/2026	3/4/2026
Will Rogers	Milk/Juice Fundraiser	8/14/2025	5/21/2026
Will Rogers	Tshirt sales	8/14/2025	5/21/2026
Will Rogers	Popcorn Fundraiser	9/8/2025	10/6/2025
Will Rogers	monthly popcorn treat	9/16/2025	4/23/2026
Will Rogers	Fall Silent Auction	8/14/2025	12/18/2025
Will Rogers PreK	School Store fundraiser	8/14/2025	5/14/2026
Will Rogers PreK Center	Fall Book Fair	10/27/2025	10/31/2025
Woodrow Wilson			
ORGANIZATION	**SUMMARY**	**START**	**END**
PTO	EASTER BUNNY PICS	3/30/2026	4/1/2025
1ST GRADE	STAFF VENDING SALES	8/18/2025	5/20/2026
3RD GRADE	WRISTBANDS & SHOE CHARMS	9/8/2025	5/15/2026
KINDERGARTEN	PICKLE SALE FUNDRAISER	8/25/2025	5/11/2026
LIBRARY	WW BOGO BOOKFAIR	4/20/2026	4/23/2026
LIBRARY	SUCKER SALE FOR LIBRARY	8/25/2025	5/15/2026
LIBRARY	FALL BOOK FAIR	10/20/2025	10/27/2025
LIBRARY	SPRING BOOK FAIR	3/9/2026	3/12/2026
PTO	FOODIE FRIDAY PTO FUNDRAISER	8/25/2025	5/11/2026
PTO	HALLOWEEN PICS	10/6/2025	10/6/2025
PTO	WOODROW WILSON PTO	5/11/2026	5/11/2026
PTO	PICS WITH SANTA	12/15/2025	12/15/2025
PTO	VALENTINES DAY - MARQUEE	2/9/2026	2/16/2026
WOODROW WILSON	SPRING STUFDENT PICTURES	4/6/2026	4/6/2026
WOODROW WILSON	FALL STUDENT PICTURES	10/13/2025	10/13/2025
WOODROW WILSON	BIG KAHUNA FUNDRAISER	9/15/2025	10/1/2025
WOODROW WILSON	WORLD'S FINEST CHOCOLATE CANDY SALE	2/16/2026	3/26/2026
WOODROW WILSON	MILK & JUICE	8/18/2025	5/20/2026

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: DHS girls golf

Vendor Requested: _____

Item Request Description: Approve out of State travel for girls golf.

Dollar Amount Requested (if applicable): 0

Fund Requested: ~~_____~~

Budget/Activity Account Requested: ~~_____~~

Kim Kelly — Signature of Requestor/Principal — 5-27-25 — Date

_____ — Signature of Budget Director — _____ — Date

_____ — Signature of Assistant Superintendent — _____ — Date

Request for Out-of-State Travel
Policy # 11:04

==========

To: Mrs. Elroy
(Building Principal)

From: Josh Harris
(Name of Employee)

Date, Destination and Purpose of Travel:
July 13-17, 2025 Pinehurst NC

National HS Golf Inv.

Date: 5-27-25

Signature: Josh Harris
(Employee making request)

==========

The above request is: ✓ Approved _____ Disapproved

Comments:
Traveling with Parents - Rooster Clubs paying Entry Fees.

Kids are raising money for their own travel and Hotel.

Date: 5-27-25

Signature: Kim Kelly
(Building Principal)

Forward all approved requests to Superintendent of Schools for final approval.

==========

Superintendent _____ **Approved** _____ **Disapproved**

Business Manager _____ **Approved** _____ **Disapproved**

Director of Federal Programs (as required) _____ **Approved** _____ **Disapproved**

Signature: _____ **Superintendent**

Signature: _____ **Business Manager**

Signature: _____ **Director of Federal Programs**

Please return this form to Principal .

PGA HIGH SCHOOL GOLF
NATIONAL INVITATIONAL
– PINEHURST –
2025

Titleist

FJ
FOOTJOY

The Board of Governors

of the

PGA National High School Golf Association

respectfully requests your honor at the

Twenty Thousand and Twenty Five

National Invitational

to be held at

Pinehurst Resort

The 14th - 16th of July, 2025

@nationalhsgolf | www.highschoolgolf.org

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

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School/Club/Department: Duncan High School / Central Office

Vendor Requested: A-1 VENDING, LLC

Item Request Description: VENDING AGREEMENT RENEWAL FOR FY 25-26

Dollar Amount Requested (if applicable): N/A

Fund Requested: N/A

Budget/Activity Account Requested: N/A

Kelly Henderson / Trisha Miller — 05/20/2025

Signature of Requestor/~~Principal~~ — Date

L McCann — 05/20/2025

Signature of Budget Director — Date

Signature of Assistant Superintendent — Date

Proposal for "Snack" Vending

District: Duncan Public Schools

Vendor: A-1 Vending, L.L.C.

This proposal, when signed, will become the agreement effective June 30, 2025.

This agreement between A-1 Vending, L.L.C. (vendor) and Duncan Public Schools (district) is for snack vending machines to be located in the 9th grade wing, the high school, STEM building, Edge building, and the teacher's lounge. This agreement can be terminated by either party with 60 days advance notice.

Vendor

Vendor will place three snack machines in the high school, one in the 9th grade wing, and two in the teacher's lounges.

Machines will be full featured size (72" height) late models equipped to accept bills as well as coins. Machines will feature guaranteed delivery systems which helps eliminate lost money issues. The machines will try three times to dispense the item and then will return the money if delivery of item fails.

Monies will be collected and merchandise delivered weekly or as needed as determined by the demand. Vendor will pay careful attention to the appearance and maintenance of the machine. Any service problems reported will be addressed immediately.

Snack selections will meet the nutritional guidelines adopted by the district.

District

The district grants exclusive snack vending rights in the 9th grade wing, high school, STEM Building, Edge Building and teacher's lounge to the vendor. The district will provide a suitable location and sufficient electrical service for the machines. Snacks mean packaged items that include chips, cookies, meat sticks, pastries, crackers, and candy. Snacks shall not include loose items (not individually packaged) as sold by the cafeteria. No items which would compete with the snack vending sales will be sold on campus

during regular school hours. This restriction does not apply to extra-curricular activities held on campus after regular school hours.

For these considerations, the vendor will pay commissions to the district by the 20th day of the month following the month the sales were made. Gross cash sales will be reported and a check will be made to Duncan Public Schools. The commission will be 18% of the gross cash sales.

The undersigned have caused this agreement to be duly executed as of June 30, 2025.

A-1 Vending, L.L.C.

By: Marvin Ball

Title: President

Date: 5-10-2025

Duncan Independent School District

By: _____

Title: _____

Date: _____

BOARD APPROVED

JUN 10 2025

ITEM # 10.I.3.

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

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School/Club/Department: Duncan High School / Central Office

Vendor Requested: A-1 VENDING, LLC

Item Request Description: VENDING AGREEMENT RENEWAL FOR FY 25-26

Dollar Amount Requested (if applicable): N/A

Fund Requested: N/A

Budget/Activity Account Requested: N/A

Kelly Henderson / Trisha Miller — 05/20/2025

Signature of Requestor/~~Principal~~ — Date

L McCann — 05/20/2025

Signature of Budget Director — Date

Dr Chanda Byerly — JUN 10 2025

Signature of A Superintendent — Date

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Machines will be full featured size (72" height) late models equipped to accept bills as well as coins. Machines will feature guaranteed delivery systems which helps eliminate lost money issues. The machines will try three times to dispense the item and then will return the money if delivery of item fails.

Monies will be collected and merchandise delivered weekly or as needed as determined by the demand. Vendor will pay careful attention to the appearance and maintenance of the machine. Any service problems reported will be addressed immediately.

Snack selections will meet the nutritional guidelines adopted by the district.

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The district grants exclusive snack vending rights in the 9th grade wing, high school, STEM Building, Edge Building and teacher's lounge to the vendor. The district will provide a suitable location and sufficient electrical service for the machines. Snacks mean packaged items that include chips, cookies, meat sticks, pastries, crackers, and candy. Snacks shall not include loose items (not individually packaged) as sold by the cafeteria. No items which would compete with the snack vending sales will be sold on campus

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For these considerations, the vendor will pay commissions to the district by the 20th day of the month following the month the sales were made. Gross cash sales will be reported and a check will be made to Duncan Public Schools. The commission will be 18% of the gross cash sales.

The undersigned have caused this agreement to be duly executed as of June 30, 2025.

A-1 Vending, L.L.C.

By: _____

Title: President

Date: 5-10-2025

Duncan Independent School District

By: _____

Title: BOE President

Date: 06/10/20025

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

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School/Club/Department: District/Business Office

Vendor Requested: Arvest Bank

Item Request Description: Agreement for ePayable Program

Dollar Amount Requested (if applicable): N/A

Fund Requested: _____

Budget/Activity Account Requested: N/A

L McCann — 06-05-2025

Signature of Requestor/Principal — Date

Signature of Budget Director — Date

Signature of Superintendent — Date

EPAYABLES PRICING ADDENDUM TO VISA PURCHASING CARD AGREEMENT

This ePayables Pricing Addendum (the "Addendum") is dated and entered into as **(ENTER DATE)** , 20 , between **(ENTER COMPANY NAME)** and Arvest Bank, Fayetteville, Arkansas ("Issuer"), with reference to the following:

WHEREAS, Customer applied for and received from Issuer a Visa Purchasing Card (the "Card") governed by the terms and conditions of that certain Visa Purchasing Card Agreement, as amended from time to time (the "Agreement"); and WHEREAS, in the application for the Card, Customer indicated its desire to utilize an automated accounts payable service being offered by Issuer and administered by Issuer to initiate commercial credit card payment instructions related to the payment for goods and services (the "Program"); and WHEREAS, Issuer and Customer desires to establish the fees and rebate schedule relating to the Program.

NOW, THEREFORE, in consideration of the premises and the mutual terms and conditions set forth in this Addendum and in the Agreement, Issuer and Customer agree as follows:

1. **Program Fees**. Customer shall pay to Issuer, for and on behalf of Issuer, the fees, if any, set forth below to utilize the Program.

2. **Rebates**. Issuer shall pay to Customer a monthly rebate based on "Total Monthly Net Volume" in an amount based on the Rebate Schedule set forth below (the "Rebate Payment"). For purposes of the Rebate Schedule, "Total Monthly Net Volume" means Customer's monthly gross purchases using the Card less credits and fraudulent transaction amounts. Payment will be made by ACH by the 15th of the month.

3. **Duration**. Except as adjusted in accordance with the terms of this Addendum, the Program Fees and Rebate Schedule reflected below shall remain in effect for one year from the date of this Addendum.

PROGRAM FEES	
SYSTEM TRAINING	NO CHARGE
ACH RETURNS	$29
IMPLEMENTATION FEE**WAIVED	$5,000
AP FILE LAYOUT STANDARD	NO CHARGE
AP FILE CUSTOM	Quote obtained, minimum of $150 per hour programming
RECONCILIATION REPORT/STANDARD	No charge
RECONCILIATION REPORT/CUSTOM	Quote obtained, minimum of $150 per hour programming

BANK ACCOUNT INFORMATION

BANK NAME: **ACCOUNT#**

ROUTING# **Contact Name for deposit information:**

EMAIL ADDRESS REQUIRED:

REBATE SCHEDULE for Supplier Initiated Payments

Total Monthly Net Volume	☐Weekly - 7/ ACH 2-4 days	☐Bi-weekly - 14/ ACH 2-4 days	☐Monthly/ 25 days
$0 - $333,333	1.39%	1.19%	1.00%
$333,334-$499,999	1.44%	1.24%	1.00%
$500,000-$666,666	1.47%	1.27%	1.00%
$666,667-$833,333	1.48%	1.28%	1.00%
$833,334-$999,999	1.49%	1.29%	1.00%
$1,000,000+	1.50%	1.30%	1.00%
Please Complete cycle Information	Cycle Day:	Cycle Day:	Cycle Date:

Rebate Schedule for Buyer Initiated Payments (Billing cycle will be the same regardless of the payment type)	
No minimum or maximum	.75

4. **Rebate Adjustments**. The Rebate Schedule reflected herein is subject to the following adjustments:

(a) Volume qualifying at Large Ticket Interchange will be paid at 0.40%.

(b) Volume qualifying at Visa Large Purchase Advantage will be paid at 0.10%.

(c) Issuer may withhold, suspend or modify payment of the Rebate Payment under this Addendum in its sole discretion, including, without limitation, for any one or more of the following reasons:

(i) If Customer's average transaction falls below $500 (Gross purchase volume/total transaction count);

(ii) If Interchange Rates become significantly altered by Visa;

(iii) If Customer's monthly volume contains fraudulent transactions; or

(iv) If the monthly Rebate Payment to Customer would be less than $10.

5. **Governing Law**. This Addendum shall be governed by, and construed in accordance with, the laws of the State of Oklahoma.

6. **Counterparts; Electronic Transmission**. This Addendum may be executed in two or more counterparts, each of which shall be deemed an original and all of which shall be deemed one and the same instrument. A facsimile or other electronic transmission of an executed counterpart to this Addendum shall be sufficient to bind the party or parties whose signature(s) appear thereon.

7. **Entire Agreement**. This Addendum constitutes the entire agreement between the parties and supersedes any and all prior discussions, negotiations, undertakings, agreements in principle and other agreements between the parties relating to the subject matter hereof.

IN WITNESS WHEREOF, the parties hereto have caused this Addendum to be executed as of the day and year first above written.

Arvest Bank

By: Olivia M. Sanders
Area Account Manager

Duncan Public Schools
(Name of Customer)

By: _____
Name: Carl Buckholts
Title: Board President

BOARD APPROVED

JUN 10 2025

ITEM # 10.I.4

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: District/Business Office

Vendor Requested: Arvest Bank

Item Request Description: Agreement for ePayable Program

Dollar Amount Requested (if applicable): N/A

Fund Requested: _____

Budget/Activity Account Requested: N/A

L McCann — Signature of Requestor/Principal

06-05-2025 — Date

_____ — Signature of Budget Director

_____ — Date

Dr Charna Byerly — Signature of Superintendent

JUN 10 2025 — Date

EPAYABLES PRICING ADDENDUM TO VISA PURCHASING CARD AGREEMENT

This ePayables Pricing Addendum (the "Addendum") is dated and entered into as **(ENTER DATE)** , 20 , between **(ENTER COMPANY NAME)** and Arvest Bank, Fayetteville, Arkansas ("Issuer"), with reference to the following:

WHEREAS, Customer applied for and received from Issuer a Visa Purchasing Card (the "Card") governed by the terms and conditions of that certain Visa Purchasing Card Agreement, as amended from time to time (the "Agreement"); and WHEREAS, in the application for the Card, Customer indicated its desire to utilize an automated accounts payable service being offered by Issuer and administered by Issuer to initiate commercial credit card payment instructions related to the payment for goods and services (the "Program"); and WHEREAS, Issuer and Customer desires to establish the fees and rebate schedule relating to the Program.

NOW, THEREFORE, in consideration of the premises and the mutual terms and conditions set forth in this Addendum and in the Agreement, Issuer and Customer agree as follows:

1. **Program Fees**. Customer shall pay to Issuer, for and on behalf of Issuer, the fees, if any, set forth below to utilize the Program.

2. **Rebates**. Issuer shall pay to Customer a monthly rebate based on "Total Monthly Net Volume" in an amount based on the Rebate Schedule set forth below (the "Rebate Payment"). For purposes of the Rebate Schedule, "Total Monthly Net Volume" means Customer's monthly gross purchases using the Card less credits and fraudulent transaction amounts. Payment will be made by ACH by the 15th of the month.

3. **Duration**. Except as adjusted in accordance with the terms of this Addendum, the Program Fees and Rebate Schedule reflected below shall remain in effect for one year from the date of this Addendum.

PROGRAM FEES	
SYSTEM TRAINING	NO CHARGE
ACH RETURNS	$29
IMPLEMENTATION FEE**WAIVED	$5,000
AP FILE LAYOUT STANDARD	NO CHARGE
AP FILE CUSTOM	Quote obtained, minimum of $150 per hour programming
RECONCILIATION REPORT/STANDARD	No charge
RECONCILIATION REPORT/CUSTOM	Quote obtained, minimum of $150 per hour programming

BANK ACCOUNT INFORMATION	
BANK NAME:	**ACCOUNT#**
ROUTING#	**Contact Name for deposit information:**
EMAIL ADDRESS REQUIRED:	

REBATE SCHEDULE for Supplier Initiated Payments			
Total Monthly Net Volume	☐ Weekly - 7/ ACH 2-4 days	☐ Bi-weekly - 14/ ACH 2-4 days	☐ Monthly/ 25 days
$0 - $333,333	1.39%	1.19%	1.00%
$333,334-$499,999	1.44%	1.24%	1.00%
$500,000-$666,666	1.47%	1.27%	1.00%
$666,667-$833,333	1.48%	1.28%	1.00%
$833,334-$999,999	1.49%	1.29%	1.00%
$1,000,000+	1.50%	1.30%	1.00%
Please Complete cycle Information	Cycle Day:	Cycle Day:	Cycle Date:

Rebate Schedule for Buyer Initiated Payments (Billing cycle will be the same regardless of the payment type)	
No minimum or maximum	.75

4. **Rebate Adjustments**. The Rebate Schedule reflected herein is subject to the following adjustments:

(a) Volume qualifying at Large Ticket Interchange will be paid at 0.40%.

(b) Volume qualifying at Visa Large Purchase Advantage will be paid at 0.10%.

(c) Issuer may withhold, suspend or modify payment of the Rebate Payment under this Addendum in its sole discretion, including, without limitation, for any one or more of the following reasons:

(i) If Customer's average transaction falls below $500 (Gross purchase volume/total transaction count);

(ii) If Interchange Rates become significantly altered by Visa;

(iii) If Customer's monthly volume contains fraudulent transactions; or

(iv) If the monthly Rebate Payment to Customer would be less than $10.

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Arvest Bank

By: Olivia M. Sanders

Area Account Manager

Duncan Public Schools

(Name of Customer)

By: _____

Name: Carl Buckholts

Title: Board President

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

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School/Club/Department: District / Central Office

Vendor Requested: _____

Item Request Description: Memorandum of Agreement with the Delta Head Start Program for FY 25-26

Dollar Amount Requested (if applicable): —

Fund Requested: N/A

Budget/Activity Account Requested: —

Kelly Hendrix
Signature of Requestor/Principal

06/09/2025
Date

Signature of Budget Director

Date

Signature of Superintendent

Date

A Memorandum of Agreement Between
Duncan Public School District and Delta Head Start
2025-2026

I. Parties to the Agreement

A. Duncan Public School District and
B. Delta Head Start

II. Purpose of Agreement

A. To improve availability and the quality of services for Stephens county children, age three through age five, and their families

B. To support children's optimal development and readiness for school entry and success

C. To address the unique strengths and needs of the local population, such as homeless, migrant, or non-English speaking families

D. To promote collaboration regarding shared use of transportation, facilities, and other resources, as appropriate

E. To promote further collaboration to reduce duplication and enhance efficiency of services

F. To define the roles and responsibilities of the named parties toward coordination and greater collaboration; enhance linkages and relationships; and exchange information on the provision of educational and non-educational services

G. Coordinate a comprehensive system of activities, policies, and procedures among the named parties which guide and support their delivery of services to children and their families

III. Program Descriptions

A. Delta Head Start (McClain, Garvin and Stephens counties)

Head Start is a nation-wide Federal grant program funded by the U.S. Department of Health and Human Services. It is a comprehensive child development program for families with young children in the areas of education, social services, health, and family involvement. Head Start preschool programs are for children from 3 to 5 years of age and their families.

Head Start is mandated to assume a leadership role in the development of partnerships with community agencies and service providers. Each Head Start, Migrant and Seasonal, and American Indian/Alaska Native Head Start program must have a written agreement with the local school systems (LSS) or local education agency (LEA) to coordinate and collaborate to best meet the needs of children and their families.

B. Duncan Public School District possesses the usual powers of a corporation for public purposes by the name and style of Independent School District.

IV. Authority

A. Head Start's responsibility for coordination and collaboration with the appropriate local entity responsible for managing publicly funded preschool programs in the service area of the Head Start agency is mandated in the Head Start Act: Public Law 110-134 "Improving Head Start for School Readiness Act of 2007."

B. The Duncan Public School District; is authorized under "Every Student Succeeds Act of 2015 (Public Law 114-96) to provide a Free and appropriate Public Education to children in the Duncan School District.

V. Guiding Principles

- Create and maintain a meaningful partnership to promote school readiness so that children from low-income families in Head Start programs, or who are preschool age, may receive comprehensive services to prepare them for elementary school and to address any potential "achievement gap"
- Develop successful linkages within the context of "Every Student Succeeds Act of 2015 (Public Law 114-96)" , the Head Start Act (2007), and Oklahoma and local legislation, policies, and procedures
- Plan and implement strategies based on practice and research that have proven to support children's school success
- Respect the uniqueness of each locality's needs and resources
- Promote the involvement of members of the early care and education communities
- Share commitment, cooperation, and collaboration for a coordinated service delivery system

VI. Joint Roles in System Review, Coordination, Collaboration, Alignment, and Implementation

The Duncan Public School District and Delta Head Start will work together for the review, coordination, collaboration, alignment, and implementation of each of the following 10 activities, as mandated by the Act.

A. Educational activities, curricular objectives, and instruction

1. 642(f) Implement a research-based early childhood curriculum that – (E) is aligned with the Head Start Child Outcomes Framework developed by the Secretary and, as appropriate, State early learning standards

2. 642A(3) Establish ongoing communications between the Head Start agency and local educational agency for developing continuity of developmentally appropriate curricular objectives (which for the purpose of the Head Start program shall be aligned with the Head Start Child Outcomes Framework and, as appropriate, State early learning standards) and for shared expectations for children's learning and development as the children transition to school

B. Public information dissemination and access to programs for families contacting the Head Start program or any of the preschool programs

1. 642(e)(1) Generate support and leverage the resources of the entire local community in order to improve school readiness

2. 642A(2) Establish ongoing channels of communication between Head Start staff and their counterparts in the schools (including teachers, social workers, local educational agency liaisons designated under section 722(g)(1)(J)(ii) of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11432(g)(1)(J)(ii)), and health staff) to facilitate coordination of programs

C. Selection priorities for eligible children to be served by programs

1. 642A (13) Develop and implement a system to increase program participation of underserved populations of eligible children

2. 642(f)(10) Develop procedures for identifying children who are limited English proficient, and informing the parents of such children about the instructional services used to help children make progress towards acquiring the knowledge and skills described in section 641A(a)(1)(B) and acquisition of the English language

3. 641A(E) Include information on the innovative and effective efforts of the Head Start agencies to collaborate with the entities providing

early childhood and development services or programs in the community and any barriers to such collaboration that the agencies encounter

4. 641(H) The plan of such applicant to coordinate and collaborate with other public or private entities providing early childhood education and development programs and services for young children in the community involved, including—

(i) Programs implementing grant agreements under the Early Reading First and Even Start programs under subparts 2 and 3 of part B of title I of the Elementary and Secondary Education Act of 1965 (20 U.S.C. 6371 et seq., 6381 et seq.)

(ii) Other preschool programs under title I of that Act (20 U.S.C. 6301 et seq.)

(iii) Programs under section 619 and part C of the Individuals with Disabilities Education Act (20 U.S.C. 1419, 1431 et seq.)

(iv) State pre-kindergarten programs

(v) Child care programs

(vi) The educational programs that the children in the Head Start program involved will enter at the age of compulsory school attendance

(vii) Local entities, such as a public or school library for—

(I) Conducting reading readiness programs
(II) Developing innovative programs to excite children about the world of books, including providing fresh books in the Head Start classroom
(III) Assisting in literacy training for Head Start teachers
(IV) Supporting parents and other caregivers in literacy efforts

D. Definition of service areas

1. Define areas where local entity and Head Start provide services to children

E. Staff training, including opportunities for joint staff training on topics such as academic content standards, instructional methods, curricula, and social and emotional development

1. 642A (4) Organize and participate in joint training, including transition-related training for school staff and Head Start staff

F. Program technical assistance

1. 642 (10) Link the services provided in such Head Start programs with educational services, including services relating to language, literacy, and numeracy, provided by such local educational agency

2. 648(i) (e)(3) Encourage States to supplement the T/TA funds with Federal, State, or local funds other than funds made available, to expand training and technical assistance activities beyond Head Start agencies to include other providers of other early childhood education and development programs within a State

G. Provision of services to meet the needs of working parents, as applicable

1. 642(e) Coordinate activities to make resources available for full working-day and full calendar year available to children

2. 642(e)(3) Coordinate activities and collaborate with programs under the Child Care and Development Block Grant Act of 1990 (42 U.S.C. 9858 et seq.)

H. Communication and parent outreach for smooth transitions to kindergarten

1. 642A (1) Develop and implement a systematic procedure for transferring, with parental consent, Head Start program records for each participating child to the school in which said child will enroll

2. 642 (5) Establish comprehensive transition policies and procedures that support children transitioning to school, including by engaging the local educational agency in the establishment of such policies

3. 642 (6) Conduct outreach to parents and elementary school (such as kindergarten) teachers to discuss the educational, developmental, and other needs of individual children

4. 642 (7) Help parents of limited English proficient children understand—

(A) The instructional and other services provided by the school in which said child will enroll after participation in Head Start; and

(B) As appropriate, the information provided to parents of limited English proficient children under section 3302 of the Elementary and Secondary Education Act of 1965 (20 U.S.C. 7012)

5. 642 (8) Develop and implement a family outreach and support program, in cooperation with entities carrying out parental involvement efforts under title I of the Elementary and Secondary Education Act of 1965 (20 U.S.C. 6301 et seq.), and family outreach and support efforts under subtitle B of title VII of the McKinney-Vento Homeless Assistance Act (42 U.S.C. 11431 et seq.), taking into consideration the language needs of parents of limited English proficient children

6. 642 (9) Assist families, administrators, and teachers in enhancing educational and developmental continuity and continuity of parental involvement in activities between Head Start services and elementary school classes

7. 642 (11) Help parents (including grandparents and kinship caregivers, as appropriate) to understand the importance of parental involvement in a child's academic success while teaching them strategies for maintaining parental involvement as their child moves from Head Start to elementary school

8. 642 (12) Help parents understand the instructional and other services provided by the school in which their child will enroll after participation in the Head Start program

I. Provision and use of facilities, transportation, and other program elements

1. 642(e)(4) (A) Collaborate on the shared use of transportation and facilities, in appropriate cases

(B) Collaborate to reduce the duplication and enhance the efficiency of services while increasing the program participation of underserved populations of eligible children

(C) Exchange information on the provision of non-educational services to such children

J. Other elements mutually agreed to by the parties

1. Duncan Public School agrees to screen all Head Start Children living in the Duncan School District for Speech and Language within 45 days of the child's first day in Head Start.

2. Federal Regulations as mandated by Individuals with Disability Education Act (IDEA) Public Law 101-476 will be adhered to. Duncan Public School will be the educational agency responsible for the determination of special education and related services, categorization and

placement in accordance with state statutes, policy and procedures and federal regulations for children who reside in the Duncan Public School district.

VII. Confidentiality

All acknowledge confidentiality requirements that each agency must follow regarding the sharing and release, with the consent of families, of personally identifiable information regarding children and families. Each agency will protect the rights of young children with respect to records and reports created, maintained, and used by the public agencies. It is the intent of this agreement to ensure that parents have rights of access and rights of privacy with respect to such reports and records, and that applicable State and Federal laws for exercise of these rights be strictly followed. Family Educational Rights and Privacy Act (FERPA) will be followed. (See 34CFR 303.460.)

VIII. Dispute Resolution

Parties will first attempt to resolve the dispute between or among themselves. All local agencies will ensure that a system is in place to resolve disputes and solve problems. The system should include:

a. Timelines for regular meetings to review local agreements, plan collaborative activities, and resolve issues; and
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X. Term of Agreement

The agreement will become effective immediately after being signed and dated by all parties.
By signing the agreement each agency agrees to the terms.
The signed agreement will be binding on all successors of parties to the agreement.

XII. SIGNATURES

Duncan Public School District Repr. _____ Date _____

Sheresa Patrick 6-6-25
Head Start Grantee Director Deputy Director Date

Carla Mullins 6-6-25
Delta Community Action, Exec. Director Date

BOARD APPROVED

JUN 10 2025

ITEM # 10.I.5.

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

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School/Club/Department: District / Central Office

Vendor Requested: _____

Item Request Description: Memorandum of Agreement with the Delta Head Start Program for FY 25-26

Dollar Amount Requested (if applicable): —

Fund Requested: N/A

Budget/Activity Account Requested: —

Kelly Hendrum
Signature of Requestor/Principal

06/09/2025
Date

Signature of Budget Director

Date

Dr Chana Byrd
Signature of Superintendent

JUN 10 2025
Date

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XII. SIGNATURES

Duncan Public School District Repr.

JUN 10 2025
Date

Sheresa Patrick
Head Start Grantee Director Deputy Director

6-6-25
Date

Delta Community Action, Exec. Director

6-6-25
Date

RESOLUTION OF THE DUNCAN PUBLIC SCHOOLS' BOARD OF EDUCATION APPROVING DUNCAN PUBLIC SCHOOLS FOUNDATION AS A QUALIFIED PUBLIC SCHOOL FOUNDATION

WHEREAS, the Board of Education of School District No. I001 of Stephens County, Oklahoma, also known as Duncan Public Schools (hereinafter "District') recognizes and acknowledges the benefit that Duncan Public Schools Foundation has provided and will continue to provide to District as a nonprofit organization; and,

WHEREAS, Duncan Public Schools Foundation has improved District through its charitable giving and engagement with the community as an active partner in public education; and,

WHEREAS, Duncan Public Schools Foundation has provided funding for innovative educational programs to District students through private donations and fundraising events, and has conveyed the following future innovative educational programs for the district:

- STEM
- Classroom/Student involved materials and curriculum

IT IS, THEREFORE, RESOLVED AND DETERMINED this 1st day of July, 2024, that Duncan Public Schools Foundation is approved by District's Board of Education to accept qualifying donations under the Oklahoma Equal Opportunity Education Scholarship Act for the planned innovative educational programs outlined above.

Approved:

_____

Board President Signature

ATTEST:

_____

Board Clerk

BOARD APPROVED

JUN 10 2025

ITEM # 10.I.b.

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: District

Vendor Requested: _____

Item Request Description: RESOLUTION TO APPROVE THE DUNCAN PUBLIC SCHOOLS FOUNDATION AS A QUALIFIED PUBLIC SCHOOL FOUNDATION

(renewal for 25-26)

Dollar Amount Requested (if applicable): —

Fund Requested: N/A

Budget/Activity Account Requested: —

Kelly Hendrix — Signature of Requestor/Principal

06/03/2025 — Date

_____ — Signature of Budget Director

_____ — Date

Dr Chana Byerly — Signature of Superintendent

JUN 10 2025 — Date

RESOLUTION OF THE DUNCAN PUBLIC SCHOOLS' BOARD OF EDUCATION APPROVING DUNCAN PUBLIC SCHOOLS FOUNDATION AS A QUALIFIED PUBLIC SCHOOL FOUNDATION

WHEREAS, the Board of Education of School District No. I001 of Stephens County, Oklahoma, also known as Duncan Public Schools (hereinafter "District') recognizes and acknowledges the benefit that Duncan Public Schools Foundation has provided and will continue to provide to District as a nonprofit organization; and,

WHEREAS, Duncan Public Schools Foundation has improved District through its charitable giving and engagement with the community as an active partner in public education; and,

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- Classroom/Student involved materials and curriculum

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Approved:

Board President Signature

ATTEST:

Kelly Henderson

Board Clerk

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

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School/Club/Department: District Technology

Vendor Requested: _____

Item Request Description: ERATE RESOLUTION FOR SCHOOLS & LIBRARIES UNIVERSAL INTERNET AND WIDE AREA NETWORK SERVICES FOR FY 25-26

Dollar Amount Requested (if applicable): _____

Fund Requested: N/A

Budget/Activity Account Requested: _____

Kelly Henderson for David Altom per email request on April 17, 2025

Signature of Requestor/Principal — Date

Signature of Budget Director — Date

Signature of Assistant Superintendent — Date

RESOLUTION

Be it resolved that the governing board for Duncan Indep School District

1. Authorizes the filing of FCC Form 471, Schools and Libraries Universal Service Program Services Ordered for the fiscal year 07/01/2025-06/30/2026.

2. Authorizes payment of the applicant's share subject to the following conditions:
   (1) Approval of funding of the discounted portion by the Schools and Libraries Division (SLD) of the Universal Service Administrative Company (USAC) and
   (2) Receipt of services during the fiscal year 07/01/2025-06/30/2026.

Signature: _____ Date: _____

Printed Name: _____ Title: _____

KELLOGG & SOVEREIGN CONSULTING

FRN Report

04/09/25

Report Filters:
Entity Number: 139892
Funding Year: 2025
Used Consultant? YES
Contact: 16024809

BEN / Year	Applicant Name / FRN	Status	Wave	Type	486 SSD	Cont. Date	Applicant City / Contract Number	ST / Award Amt.	Sites / Disc%	471 No. / Request	Filing Date	SPIN / Commitment	Service Provider / Disbursed	Contract Exp	471 Nickname / FRN Nickname
139892	Duncan Indep School District						Duncan	OK	9	251005109	2025-02-24	143001192	AT&T Corp.		DUNC 2025-C1
2025	2599004661	Pending	N/A	IA		03/20/2023	DUNC ATT INT 1 Gbps	19,309.92	80%	15,447.94		0.00	0.00	2026-06-30	1 - Internet Access 1 Gbps
139892	Duncan Indep School District						Duncan	OK	9	251005109	2025-02-24	143004662	Southwestern Bell Telephone Company		DUNC 2025-C1
2025	2599004714	Pending	N/A	IA		03/20/2023	DUNC ATT WAN 1 Gbps,	122,464.92	80%	97,971.94		0.00	0.00	2026-06-30	2 - Wan 1 Gbps & 10 Gbps
Grand Total								**141,774.84**		**113,419.88**		**0.00**	**0.00**		

Duncan mail

Kelly Henderson <kelly.henderson@duncanps.org>

Fwd: K&S: DUNC E rate Board Resolution Attached - Address at Next Board Meeting

1 message

David Altom <david.altom@duncanps.org>
To: Kelly Henderson <kelly.henderson@duncanps.org>

Thu, Apr 17, 2025 at 11:53 AM

Can you go ahead and and get this executed? It's optional but what the heck.

Thanks

David Altom
Technology Coordinator/Network Administrator
Duncan Public Schools
Duncan, OK

---------- Forwarded message ---------
From: **Adam Godwin** <agodwin@kelloggllc.com>
Date: Thu, Apr 10, 2025 at 3:18 PM
Subject: K&S: DUNC E rate Board Resolution Attached - Address at Next Board Meeting
To: David Altom <david.altom@duncanps.org>
CC: Sarah Achacoso <sachacoso@kelloggllc.com>

I am contacting you on behalf of your account manager. The board resolution document is attached for your review.

This is optional if your Board previously approved the E-Rate services contracts. However, it's still a great way to review the E-Rate filings that your account manager filed on your behalf for FY2025.

Don't hesitate to contact your account manager if you have any questions.

Thank you,

K&S CONSULTING

Adam Godwin | E-Rate Administrative Associate

Kellogg & Sovereign® Consulting

p. 580-559-8324 o. 580-332-1444

web twitter linkedin facebook instagram

DUNC_BoardResolution_2526.pdf
200K

BOARD APPROVED

JUN 10 2025

ITEM # 10.I.7.

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

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School/Club/Department: District Technology

Vendor Requested: _____

Item Request Description: ERATE RESOLUTION FOR SCHOOLS & LIBRARIES UNIVERSAL INTERNET AND WIDE AREA NETWORK SERVICES FOR FY 25-26

Dollar Amount Requested (if applicable): —

Fund Requested: N/A

Budget/Activity Account Requested: —

Kelly Henderson for David Altom per email request on April 17, 2025

Signature of Requestor/Principal — Date

Signature of Budget Director — Date

Dr Chana Byerly — JUN 10 2025

Signature of Superintendent — Date

RESOLUTION

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Signature: _____ Date: 06/10/2025

Printed Name: Carl Buckholts Title: BOE President

KELLOGG & SOVEREIGN CONSULTING

FRN Report

04/09/25

Report Filters:
Entity Number: 139892
Funding Year: 2025
Used Consultant? YES
Contact: 16024809

BEN / Year	Applicant Name / FRN	Status	Wave	Type	486 SSD	Cont. Date	Applicant City / Contract Number	ST / Award Amt.	Sites / Disc%	471 No. / Request	Filing Date	SPIN / Commitment	Service Provider / Disbursed	Contract Exp	471 Nickname / FRN Nickname
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Kelly Henderson <kelly.henderson@duncanps.org>

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Don't hesitate to contact your account manager if you have any questions.

Thank you,

K&S CONSULTING

Adam Godwin | E-Rate Administrative Associate

Kellogg & Sovereign® Consulting

p. 580-559-8324 o. 580-332-1444

web twitter linkedin facebook instagram

DUNC_BoardResolution_2526.pdf
200K

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

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School/Club/Department: District / High School

Vendor Requested: _____

Item Request Description: PRACTICAL NURSING AGREEMENT

WITH THE RED RIVER TECHNOLOGY CENTER FOR 25-26

(renewal for 25-26)

Dollar Amount Requested (if applicable): _____

Fund Requested: N/A

Budget/Activity Account Requested: _____

_____ _____

Signature of Requestor/Principal Date

_____ _____

Signature of Director Date

_____ _____

Signature of Superintendent Date

STATEMENT OF AGREEMENT

BETWEEN

RED RIVER TECHNOLOGY CENTER,
PRACTICAL NURSING

AND

DUNCAN PUBLIC SCHOOLS

This Agreement is entered into to establish and maintain mutually agreed upon provisions for practical nursing education between Red River Technology Center Practical Nursing (hereinafter called "School"), and Duncan Public Schools (hereinafter called "Agency").

It is understood that at all times:

(1) the School is completely responsible for and in control of the education of the student for nursing practice;

(2) that the Agency is completely responsible for the care given to patients; and

(3) each contributes to meeting the goal of the other through joint participation in the quality of health care given.

Each party maintains its respective rights, prerogatives, objectives, policies and procedures. Both collaborate on meeting the objective of the student experience during the practicum and contribute to carrying forward this phase of the curriculum, each mindful of the primary goal of the other.

During the practicum, student education and experience are on the vocational level, without monetary compensation. Each party will pay all of its costs associated with its participation in the program.

Explicit in this arrangement are the parties mutual and continuous efforts to:

(1) create a climate in which teaching-learning can occur;

(2) strengthen and improve the relationship and the practicum;

(3) coordinate appropriate activities;

(4) provide for on-going interpretation of the philosophy and objectives of each to the other; and

(5) carry out a system of communication which fosters the exchange of information of (a) recommendations, (b) policy interpretation, (c) new or altered programs, (d) evaluation of the student experience, and (e) other activities pertinent to the education of the student, the health care of people, research and teaching.

This Agreement is intended to also provide for joint explorations of potential efforts in the areas of continuing education, research in nursing and health services to people.

This Agreement becomes effective on July 1, 2025 and continues for a term of one (1) year. Thereafter, this Agreement shall continue for successive one (1) year periods until one party notifies the other of termination in accordance with the following paragraph.

Either party may terminate this Agreement upon written notice, given at least three months in advance. Subject to review at any time, proposed changes and modifications to this Agreement become effective only at the beginning of the next contract year.

The School will assign a faculty member, who collaborates in making overall plans with the appointed counterpart in the Agency, normally the Director of Nursing. These two persons are responsible for the implementation of this Agreement. Within this framework the instructor is directly responsible for the student's learning experiences and functions in a colleague relationship with the nurse in charge regarding the planning, teaching, supervision and evaluation of student learning and performance in the selected clinical areas.

In order to accomplish the practicum objectives, the School and the Agency accept the responsibilities herein set forth so that respective expectations will be realized while each fulfills its particular responsibilities to the nursing students.

RESPONSIBILITIES

The School will provide all cost of salaries, equipment, supplies, etc., for the practical nursing program in cooperation with the Oklahoma Department of Career and Technology Education.

The Agency shall provide supervision by registered and licensed practical nurses for all nursing services to patients where students are assigned. The student nurse will be under the supervision of the coordinator and/or instructor of Practical Nursing. Any lack of coverage will be due to an emergency and will be temporary in nature.

The Agency's regulations are to be made available to the practical nursing program. Students will be expected to conform to these policies in all relationships with patients and personnel. Each faculty member will be given a physical tour of the Agency and a sufficient

orientation to the organizational chart and policies and procedures of the nursing department prior to the assignment of the faculty member or students to the Agency.

The Agency shall provide classroom and/or conference space, and space for personal belongings shall be made available, for use by the students and faculty, if possible.

Students are urged to carry suitable hospitalization insurance. They will not be covered by sick benefits provided employees of the Agency. The Agency will provide first aid care in case of accident while on duty as a student in the line of care for patients. The student will be responsible for the cost of such care.

Students are required to have a complete physical examination before entering the Practical Nursing Program. For each instructor and student the School shall provide proof of the following: (1) a complete Hepatitis B vaccination series or two (2) of the three (3) of the series completed with completion as soon as possible or waiver; (2) negative PPD or chest X-ray or exception; (3) MMR vaccination or positive titer; (4) a written verification of varicella history or a varicella titer and (5) a background check.

The Practical Nursing faculty will be in the Agency or may be reached by telephone when students are assigned to the facility. Experiences will be obtained in caring for patients and observation in assigned areas and the various departments of the Agency.

The clinical schedule will be mutually agreed upon by both School and Agency at least two weeks prior to the beginning of clinical rotations. Changes after that date will require the concurrence of both parties.

Students will be out of the clinical area at times for classes, field trips, holidays, etc. A program calendar will be provided to the Agency. The faculty will be responsible for daily assignments of students and notifying the appropriate Agency personnel of the number of students to expect, and when they will be in the clinical area. This may be accomplished through selection, by the faculty, of a specific nursing problem for an individual student after consulting with the charge nurse or supervisor of the specific situation. Evaluation of the student's performance will be the responsibility of the supervising faculty. Assignments will be reasonable for the time allotted for completion, the extent of nursing care required, and the past experience of the student.

The faculty may remove a student from any situation found to be unsuitable at the particular time. For example, if a patient becomes acutely ill or has a complication not foreseen, an inexperienced student should not be expected to give adequate care to the patient.

The Agency retains responsibility for the quality of nursing care. If either the conduct or nursing practice of the student while in the clinical area is found to be markedly unsatisfactory, the faculty is to be notified immediately. The Instructor will be responsible for taking action bringing this to the attention of the coordinator and/or school superintendent if the coordinator

feels more action is necessary. Agency reserves the right to refuse use of clinical facilities to faculty or students who prove to be incompetent.

The School shall require that each Student and Instructor before beginning the Clinical Rotations have current CPR certification that meets standards acceptable to the facility.

The School has provided the Instructors and Students with training on policies and procedures with respect to protected health information that is necessary and appropriate for them to carry out the activities contemplated by this agreement as required by applicable provision of the Health Information Portability Accountability Act of 1996.

The School shall require the Instructors and Students to, appropriately safeguard the protected health information of patients, in accordance with applicable provision of the Health Insurance Portability and Accountability Act of 1996, as it may be amended from time to time ("HIPAA") and applicable law. Instructors and Students may use and disclose protected health information solely for the education and treatment purposes contemplated by this Agreement.

With respect to information obtain or received from the Facility, the School shall: (i) not use or further disclose the information other than as permitted or required by this Agreement or as required by law; (ii) use appropriate safeguards to prevent use or disclosure of the information other than as provided for by this Agreement; (iii) report to the Facility any use or disclosure of the information not provided for by this Agreement of which the School becomes aware: and (iv) require that any agents, including a subcontractor, to whom the School provides protected health information received from, or created or received by the School on behalf of, the Facility agrees to the same restrictions and conditions that apply to the Facility with respect to such information.

The School shall require Instructors and Students to, keep confidential and not divulge to anyone else any of the proprietary, confidential information of the Facility, including patient information, unless such information (a) is or becomes generally available to the public other than as a result of disclosure by the School or any of the Students, or (b) is required to be disclosed by law or by a judicial, administrative or regulatory authority. The School, Clinical Instructors, Instructors and Students shall not use such information except as required to provide patient care services in the Clinical Rotations.

The School will provide a full and complete release properly executed by all students participating in the training program, releasing the Agency from any and all liability arising from or connected with students being on Agency premises for any purpose.

Assignments of students will be posted at the individual nursing stations at least one hour before the beginning of the clinical practice day.

If the conduct or nursing practice of a faculty member of the School falls below the standards set forth by the Agency for its employees, the documentation pertaining to this deficiency shall be communicated to the School and procedures will be resolved to rotate the faculty member from the Agency after the School and Agency have had the opportunity to

review the documentation and agree that such would be in the best interest of the program and the Agency. The Agency will evaluate all faculty members on the same standards that it evaluates its own employees, and make this evaluation available to the School.

The School will provide the Agency annually, proof of the credentials of the faculty members and documentation of current licensure by the state of Oklahoma and acceptable standards of practice on the part of the faculty members, and a signed document will be retained by the Agency for its files certifying that the annual proof referred to in this paragraph has been submitted, reviewed, and found acceptable.

The School will annually provide the Agency with assurance of liability insurance covering student and faculty actions.

Prior to any faculty or student reporting to any clinical area, the School will submit, in writing, evidence of a current (current is defined as being done within the last 12 months) negative PPD or if needed a current chest X-ray as well as show proof of immunization for Rubella/Rubeola or positive Rubella screen or Rubeola titer. The School also agrees to inform students of the risk of exposure to Hepatitis B in the hospital setting and strongly recommend immunization for Hepatitis B. Students who do not wish to be immunized must sign a refusal form which will note that Hepatitis B information has been given and questions answered. Prior to any student reporting to any clinical area, the School will provide to the Agency, in writing, evidence of Hepatitis B immunization, a positive titer for Hepatitis B, or the above mentioned refusal form concerning Hepatitis B.

A preceptor program will be a part of this Agreement. The purpose of the experience is to increase the student's self-confidence, prepare the student for the transition to the practical nursing role and increase job satisfaction of the new graduate. Agency shall designate certain members of its nursing staff to act as a preceptor(s) to a student under the guidance of the faculty of School. Agency shall permit the designated staff members to attend an orientation to the role of the preceptor. The number of students present and hours of assignment will vary in accordance with the schedule of each student's preceptor. A School faculty member will be available for consultation at any time while the student is in the Agency's facility. The faculty will visit the student as needed throughout the preceptorship. The faculty will assist the student and preceptor in establishing and modifying learning objectives and selecting learning experiences.

School is in compliance with Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, Drug Free Workplace Act of 1988, Title IX of the Education Amendments of 1972, The Americans with Disabilities Act (ADA) of 1990 and other federal laws and regulations, and does not discriminate on the basis of race, color, creed, national origin, gender, age, religion, disability, marital status or status as a veteran in any of its policies, practices, or procedures. This includes, but is not limited to admissions, employment, financial aid, and educational services.

The Agency will accept, assign, and otherwise treat student trainees without regard to race, color, creed, national origin, gender, age, religion, disability, marital status or status as a veteran in any of its policies, practices, or procedures.

APPROVED FOR:

Red River Technology Center

Dee Williams

School Board Representative

MAY 12 2025

Date: _____

Amanda Churchman

Amanda Churchman, MSN, RN
Practical Nursing Coordinator

APPROVED FOR:

Duncan Public Schools

_____

Superintendent

_____

School Board Representative

Date: _____

_____

School Nurse

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

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School/Club/Department: High School

Vendor Requested: _____

Item Request Description: SECONDARY MATH & SCIENCE COURSES OFFERED BY THE RED RIVER TECHNOLOGY CENTER, FY 25-26

Dollar Amount Requested (if applicable): —

Fund Requested: N/A

Budget/Activity Account Requested: —

Kelly Lindsey — 06/06/20258

Signature of Requestor/Principal — Date

Signature of Budget Director — Date

Signature of Superintendent — Date

RED RIVER TECHNOLOGY CENTER

2025 – 2026 Secondary Course Units

RRTC Course Offerings & Credits		Academic Units*
9904 Combination Collision Repair and Refinishing (year 1)	4	
9905 Combination Collision Repair and Refinishing-Sp. (year 2)	4	
9906 Automotive Service Technology (year 1)	4	
9907 Automotive Service Technology-Sp. (year 2)	4	
9202 Administrative Asst.	4	
Following Courses are for credit within Business for Computer Science:		
8169 Fundamentals of Technology^		1 Computer Science (OKProm.)
8103 Fundamentals of Administrative Technologies^ 1st yr.		1 Computer Science (OKProm.)
8104 Administrative **Technologies II^** 2nd yr.		1 Computer Science (OKProm.)
8105 Office Administration and Management^		1 Computer Science (OKProm.)
Graphic Design and Digital Marketing	4	
Following Courses are for credit within Business for Computer Science		
8149 Desktop Publishing and Graphic Design		1 Computer Science (OK Prom.)
8150 Multimedia and Image Management Techniques		1 Computer Science (OK Prom.)
8169 Fundamentals of Technology		1 computer Science (OKProm.)
9681 Computer Aided Drafting	2 + 2 or 4	
Following Courses are for credit within CAD for Computer Science:		
8905 Fundamentals of Computer Aided Drafting^		1 Computer Science (OKProm.)
8906 Manufacturing Computer Aided Drafting^		1 Computer Science (OKProm.)
9682 Computer Aided Drafting-Sp. (year 2)	2 + 2 or 4	
Following Courses are for credit within CAD for Computer Science:		
8903 Architectural Computer Aided Drafting^		1 Computer Science (OKProm.)
8904 Engineering Computer Aided Drafting^		1 Computer Science (OKProm.)
Construction Technology Advanced 9099	4	
9478 Cosmetology	4	
9317 Emergency Medical Services	4	
Health Careers I (Nursing Services 9301)	3 + 1 science credit 4	
1 Anatomy & Physiology* (5333)		
Clinical Medical Assistant (9326)		
Long Term Care Aide	3	
Anatomy	1	
9059 Heating, Ventilation A/C – Residential	4	
9679 CNC Machining (year 1)	4	
9680 CNC Machining-Specialized (year 2)	4	
9707 Welding MN (year 1)	4	
9708 Welding MN-Sp. (year 2)	4	

Biomedical Science STEM Academy 9852

Junior/ Senior Courses

8706 PLTW Principals of Biomedical Sciences (1 science credit) *
8707 PLTW Human Body Systems (1 science credit) *
5333 Anatomy & Physiology*(1 credit)
4750 Trig* (.5 credit)/4611 Pre-Calculus*(.5 credit)

8708 PLTW Medical Interventions (1 science credit) *
5051 Chemistry* (1 science credit)
8719 PLTW Biomedical Innovations* (1 science credit)
5035 AP Biology**(1 science credit)

Pre-Engineering STEM Academy 9862

Junior/

8833 Robotics Engineering (1Credit) all — 1 Computer Science (OKProm.)
8710 POE Principles of Engineering all — 1 Computer Science (OKProm.)
5211 Physics*(1 credit) all
4750 Trig (.5 credit)/4611 Pre-Calculus*(.5 credit)

Senior Courses

5051 Chemistry* (1 science credit) as needed
4615 AP Calculus AB** (1 math credit)

---

*A **Carnegie Unit** of credit is given for the successful completion of a course that meets the equivalent of 120 clock hours within the school year. Red River TC currently offers 525 clock hours of instruction each school year. This is equivalent to 4 units. In the above designated courses offering an* **Academic Unit**, *the student will have completed 120 clock hours of instruction in the* **Academic Unit,** *and will receive a separate grade report for the* **Academic Unit.**

***Meets Oklahoma Graduation Requirements for Math, Science, History, or English.**
****Meets College Board Approval for Advanced Placement Instruction and EXAM.**
^Meets requirements for technology credit for OKPromise and graduation.

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

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School/Club/Department: District / Central Office

Vendor Requested: _____

Item Request Description: Stephens County Treasurer Annual Agreement for FY 25-26

Dollar Amount Requested (if applicable): _____

Fund Requested: N/A

Budget/Activity Account Requested: _____

Kelly Henderson
Signature of Requestor/Principal

06/03/2025
Date

_____
Signature of Budget Director

_____
Date

_____
Signature of Assistant Superintendent

_____
Date

Debbie Burden
Stephens County Treasurer
101 S. 11th Room 207
Duncan Oklahoma 73533
Phone (580) 255-0728 Fax (580) 252-5950

Superintendent of Schools
Duncan Public School
1706 W Spruce
Duncan, OK 73533

AGREEMENT

This agreement made and entered into this 10th day of June, 2025 by and between the Stephens County Treasurer's office, Duncan, Oklahoma, herein after referred to as the treasurer and the independent school district 69-I001 herein after referred to as school district.

The school district agrees to waive their pro-rate share of interest earned on tax collections if the county treasurer makes double apportionments during the peak collection months of December, January, February and March of the school year 2025-2026.

Your cooperation will be appreciated.

Stephens County Treasurer

President of Board

Superintendent

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: District / Central Office / High School

Vendor Requested: _____

Item Request Description: University of Oklahoma College of Nursing

Clinical Nursing Program Agreement renewal for FY 25-26

Dollar Amount Requested (if applicable): _____

Fund Requested: N/A

Budget/Activity Account Requested: _____

Kelly Vendrum — 06/04/20258

Signature of Requestor/Principal — Date

Signature of Budget Director — Date

Signature of Assistant Superintendent — Date

AGREEMENT
Between
The Board of Regents of the University of Oklahoma, Health Sciences Center
for
The University of Oklahoma College of Nursing
and
DUNCAN PUBLIC SCHOOLS

THIS AGREEMENT, made and entered into as of this **10TH day of JUNE 2025** between The Board of Regents of the University of Oklahoma, a constitutionally created entity by the state of Oklahoma, for the University of Oklahoma College of Nursing, hereinafter referred to as **SCHOOL** and **DUNCAN PUBLIC SCHOOLS, DUNCAN, OKLAHOMA,** hereinafter referred to as **AGENCY. AGENCY** and **SCHOOL** collectively to be known as "Parties" and individually as a "Party."

WITNESSETH:

WHEREAS, AGENCY is desirous of assisting **SCHOOL** in the development of a program for individuals to earn a degree in nursing, and

WHEREAS, SCHOOL recognizes the need for such a program to be established to meet the needs for the local and national community and in the interest of assisting the health care community. The **SCHOOL** is agreeable to establish such a program with the **AGENCY'S** assistance and participation which shall be limited to functions as set out herein.

NOW, THEREFORE, in consideration of the mutual promises and covenants hereinafter set forth, it is agreed by and between **AGENCY** and **SCHOOL**, as follows, to-wit:

1. **AGENCY** will make available to **SCHOOL** the facilities and patient care situations to conduct patient care clinical laboratories for students participating in the nursing program.

2. The administration of the total operation at the **AGENCY** shall be the responsibility of and under the control and supervision of **AGENCY** and shall be administered through the staff.

3. The administration and general supervision of the **SCHOOL** instruction shall be the responsibility of and under the control and supervision of the **SCHOOL** and shall be administered through the **SCHOOL** staff.

4. Prior to the first clinical experience, the **SCHOOL** will provide the following information about the participants to the **AGENCY**:

    4.1 Student's name
    4.2 Schedules and activities to be carried out in the clinical area throughout the experience
    4.3 Theory and clinical objectives
    4.4 Faculty member's name, address, office and home telephone numbers
    4.5 Information on physical and educational requirements per **AGENCY** policy

5. The **SCHOOL** will assume administrative responsibility for providing qualified and competent clinical instructors. The **SCHOOL** shall also assume academic responsibility for all classroom and clinical instruction of the **SCHOOL** students.

6. The responsibility for selecting student experiences, planning the schedule of student assignments and the number of students receiving clinical experiences at **AGENCY** will be mutually agreed upon by **AGENCY** and **SCHOOL**.

7. **AGENCY** will designate a representative to work jointly with the Administration of **SCHOOL** and said **AGENCY'S** representative will serve in a liaison capacity with **SCHOOL** faculty. The **AGENCY** and **SCHOOL** representatives will evaluate the clinical experience to determine performance improvement outcome.

8. The **AGENCY** shall, on reasonable advance notice, permit inspection of clinical facilities, records, or other items relating to the clinical teaching experience of students, by the **SCHOOL** and/or its accrediting agencies.

9. **SCHOOL** will assume full academic and administrative responsibility for the planning and execution of the educational program in nursing, including, but not limited to, administration, programming, curriculum content, faculty appointments, requirements for student admission, matriculation, promotion and graduation.

10. Should the occasion arise, all **SCHOOL** students and clinical instructors will be furnished emergency care and treatment as is available by the **AGENCY** until the individual can be transferred to the care of a personal physician. Charges for such care provided to **SCHOOL** students or faculty are the responsibility of the individual student or faculty.

11. **SCHOOL** is self-insured in accordance with the terms of the Oklahoma Governmental Tort Claims Act, 51 Okla. St. §§ 151 et seq. Students participating in the educational experience at Facility shall carry professional liability insurance with limits of $1,000,000 per occurrence and $3,000,000 in the aggregate. **SCHOOL** agrees to furnish verification of liability insurance covering the participating Students upon request. **AGENCY** certifies that it shall maintain, for the duration of this Agreement, insurance, or a program of self-insurance, in an amount that will be adequate to cover its respective obligations and/or risks hereunder, or as otherwise provided by Oklahoma State law. Upon request, **AGENCY** will provide **SCHOOL** proof of insurance showing that such insurance is in place. Should any Party have their policy cancelled or terminated, they shall notify the other Party within ten (10) days and pursue reinstatement. Either Party is not relieved of any liability or other obligations assumed or pursuant to the agreement by reason of its failure to obtain or maintain insurance in sufficient amounts, duration, or types. Either Party is not relieved of any liability or other obligations assumed or pursuant to the agreement by reason of its failure to obtain or maintain insurance in sufficient amounts, duration, or types.

12. **SCHOOL** shall direct both students and instructors to comply with the applicable published rules and regulations of **AGENCY,** including **TJC (The Joint**

Commission) or equivalent accrediting body, as applicable to AGENCY. AGENCY will be responsible for providing orientation to instructors and students as to rules and regulations of the **AGENCY** and any changes thereto.

13. **SCHOOL**, along with **SCHOOL'S** students, shall respect and conscientiously observe the confidential nature of all information which may come to either or all of them, individually or collectively, with respect to patients and patients' records. The attached Trainee Confidentiality Agreement must be signed by each student and faculty member (if any) sent to **AGENCY**. Each Party agrees to observe, maintain and require the confidentiality of the other Party's confidential and proprietary information to the extent provided by law. **AGENCY** acknowledges that **SCHOOL** is a state entity covered by the Oklahoma Open Records Act, provisions of which may govern the release of certain information. To the extent **SCHOOL** is required and/or requested to disclose information, School will provide **AGENCY** reasonable notice to allow sufficient time to take legal or other action to prevent such disclosure.

14. **SCHOOL** accepts the condition that no student or **SCHOOL** faculty member is to be considered an employee of the **AGENCY** under this Agreement. It is understood by the Parties that the **AGENCY** will not be paid for its services or for the use of its facilities, nor will the **SCHOOL** faculty or the students receive any monetary compensation whatsoever from **AGENCY** for their involvement with this contract.

15. **AGENCY** may exclude from the clinical experience any student or faculty whose professional conduct or health status is a detriment to the successful completion of the clinical experience or the welfare of the patients, or whose performance continues to fall below the level required to do practice. However, **AGENCY** must first notify the **SCHOOL** of the problems thereby affording the **SCHOOL** an opportunity to address and correct such problems.

16. **SCHOOL** and **AGENCY** will mutually agree to appropriate attire, including identification badges for students and faculty, which will meet **AGENCY** standards.

17. This Agreement shall be effective **July 1, 2025** and shall continue until **June 30, 2026.** It may be terminated by either Party upon ninety (90) days written notice thereof; provided, however, that students shall be allowed to complete their clinical experiences should termination occur during a semester. Either Party may terminate the Agreement immediately in the event of material breach of the Agreement.

18. The **AGENCY** has complete responsibility for the quality of nursing care rendered to patients.

19. This Agreement and/or rights, duties and obligations hereunder may not be assigned by either Party.

20. This Agreement and any disputes arising under it shall be governed by the laws of the State of Oklahoma, without regard to its choice of law provision. The validity, construction, and enforcement of this Agreement shall also be governed by the laws of the State of Oklahoma, without regard to its choice of law provisions. The Parties

agree that any legal action relating to this Agreement shall be filed in a court of competent jurisdiction in the State of Oklahoma, to which jurisdiction and venue the Parties expressly agree.

21. If a dispute arises out of or in connection with this Agreement, the Parties agree to meet to pursue resolution through negotiation or other appropriate dispute resolution process before resorting to litigation. All information exchanged during this meeting or any subsequent dispute resolution process shall be regarded as "without prejudice" communications for the purpose of settlement negotiations and shall be treated as confidential by the Parties and their representatives unless otherwise required by law. However, evidence that is independently admissible or discoverable shall not be rendered inadmissible or non-discoverable by virtue of its use during the dispute resolution process.

22. **As applicable, the provisions of Executive Order 13279 and Exec. Order No. 11141 are incorporated into this Agreement and must be included in any subcontracts awarded involving this Agreement. The Parties represent that they are in compliance with all applicable federal and state laws and regulations and do not consider race, color, religion, national origin, sex, sexual preference, or age (40 or older) in ways that violate the United States' civil rights laws. In addition, the Parties agree to comply with the applicable provisions of Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. §701, and the Vietnam Era Veteran's Readjustment Assistance Act of 1974, 38 U.S.C. §4212.**

23. In accordance with federal law, **AGENCY** acknowledges and agrees that **SCHOOL** may have legal obligations to investigate and remedy potential harassment or discriminatory actions taken against its students or employees while they are engaged in the clinical rotation at **AGENCY**. **AGENCY** agrees to cooperate with **SCHOOL** in any such investigation and agrees to take remedial actions to ensure such harassment or discrimination ceases. If **SCHOOL** determines that the remedial action taken or proposed by **AGENCY** is not acceptable, **SCHOOL** may terminate this Agreement immediately.

24. As applicable, should the **SCHOOL** or the **SCHOOL'S** students provide the **AGENCY** confidential information, as defined by applicable law, in paper or electronic form, including "personally identifiable information" from student education records as defined and protected by the Family Educational Rights and Privacy Act (FERPA), 34 CFR §99.3, **AGENCY** certifies that it shall maintain the confidential information, as required by applicable Oklahoma and Federal law and that it shall not re-disclose personally identifiable information except as permitted or required by the Agreement, or directed by FERPA or by other applicable laws. **AGENCY** shall develop, implement, maintain and use appropriate security measures to preserve the confidential information. **AGENCY** shall extend these measures by contract to all subcontractors used by **AGENCY**. Failure to abide by legally applicable security measures and disclosure restrictions may result in the interruption, suspension and/or termination of the relationship with **AGENCY** for a period of at least five (5) years from the date of the violation. If **AGENCY** becomes aware of a

security breach relating to this information, **AGENCY** shall immediately notify the **SCHOOL** and shall fully cooperate with the **SCHOOL. AGENCY** shall indemnify **SCHOOL** for any breach of confidentiality by it, its employees, agents and/or subcontractors, and the failure to uphold its responsibilities to protect confidential information.

25. The performance by either Party hereunder shall be excused to the extent of unforeseen circumstances beyond such Party's reasonable control, including, but not limited to: hurricanes, National Weather Service named weather events, tsunami, floods, ice storms, lightning, landslide or similarly cataclysmic occurrence, or other acts of God; extended power outages; epidemics, pandemics, or related outbreaks if declared by the World Health Organization or federal government; county, state, or national declaration(s) of emergency as issued by an authorized government entity; war, acts of terrorism, or acts of public enemies; sabotage, riots or civil disturbances; or material destruction of facilities. In such event, the Parties agree to use their reasonable efforts to resume performance as soon as reasonably possible under the circumstances giving rise to the Party's failure to perform, provided, however, if performance is not restored within thirty (30) days, either Party may terminate this Agreement.

26. To the extent allowed by law, neither Party hereto assumes any liability for the acts or omissions of the other Party's employees, Students or agents. Each Party agrees to accept and to be responsible for its own acts and/or omissions and those of its employees, Students and agents in the performance of the obligations hereunder. School is a constitutionally created entity of the state of Oklahoma and the Oklahoma Governmental Tort Claims Act, 51 Okla. St. 2001 §§ 151 et seq. shall govern the School's liability.

27. By executing this Agreement, the Parties, including permitted subAgreements, certify that the Parties are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded in any State or Federal department or agency. Should any of the Parties become debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded, the Party shall notify the other Party within ten (10) days.

28. The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or forcibility of any other provision.

29. Any waiver by either Party of the other Party's failure to perform any provision of this Agreement is not a waiver of a right to subsequently insist on performance or pursue any remedy for that failure.

30. The relationship between the Parties is that of independent contractor not employer/employee, joint venture, agent or business partners and nothing in this Agreement shall be construed to make either party the legal representative or agent of the other Party, nor shall either Party have the right or authority to assume, create or

incur any liability or any obligation of any kind, either expressed or implied in the name of or on behalf of the other Party.

31. This Agreement, including all attachments, constitutes the entire understanding and Agreement between the Parties and supersedes all prior agreements, arrangements and understandings relating to the subject matter hereof. This Agreement is binding and inures to the benefit of the Parties, their respective heirs, executors, administrators, successors, and permitted assigns. This Agreement shall not be amended, restated, modified, or supplemented except by mutual agreement of the Parties in writing and signed by the both Parties. This contract is executed in duplicate, each of which is to be regarded as an original by both parties.

32. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original and all of which taken together shall be deemed to constitute one and the same instrument. Delivery of an executed signature page, with signature, electronic or otherwise, of this Agreement by facsimile or other electronic transmission shall be as effective as delivery of an original executed counterpart of this Agreement.

APPROVED-AUTHORIZED SIGNATURES

Board of Regents of the University of Oklahoma, Health Sciences Center	**AGENCY**
Valerie N. Williams, PhD, MPA Date Vice Provost for Academic Affairs and Faculty Development	Signature Date Board President: Address: 1706 W. Spruce – PO Box 1548 Duncan, OK 73534-1548 Phone: (580) 225-0686

COLLEGE OF NURSING

OUTGOING TRAINEE CONFIDENTIALITY AGREEMENT

This Confidentiality Agreement ("Agreement") is effective this ____ day of _____, 20__, by and between the _____ ("Facility") and _____, ("Affiliate"), a __trainee __faculty member at the University of Oklahoma Health Sciences Center ("OUHSC").

Affiliate acknowledges that as a result of the clinical and related educational activities he or she will undertake at or through Facility, Affiliate may have access to confidential information, including patient identities and health information. Affiliate shall hold confidential all identifiable patient and Facility information obtained as a participant in these activities and will not disclose any personal, medical, financial, or related information to third parties, including family members, students, faculty members, or other health care providers without prior written approval of the supervisor or course coordinator. Affiliate is committed to protecting from any disclosure, whether written or oral, any and all confidential information that Affiliate may come into contact with. Affiliate may not view, copy, or remove from the premises patient schedules, procedure schedules, patient medical records, or similar documents, except as permitted under this Agreement and any related affiliation agreements. Affiliate may not use any confidential information in presentations, reports, social media, or publications of any kind without prior written approval of the supervisor or course coordinator.

Affiliate will not bring to Facility the confidential information of OUHSC or store such in or on Facility property without prior written approval of the supervisor or course coordinator.

Affiliate will not use or disclose patient information in a manner that would violate the applicable requirements of the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"). Affiliate acknowledges that any breach of confidentiality or misuse of confidential information may result in termination of Affiliate's participation hereunder and in other actions deemed necessary by Facility. Unauthorized disclosure may cause irreparable injury to the owner of the information.

I have read these terms and I understand and agree to abide by them. I also understand I may have additional obligations or limitations under the related Affiliation Agreement between OUHSC and Facility.

_____
Affiliate Printed Name

_____ _____
Affiliate Signature Date

BOARD APPROVED

JUN 10 2025

ITEM # 10.I.11.

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

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Clinical Nursing Program Agreement renewal for FY 25-26

Dollar Amount Requested (if applicable): —

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Budget/Activity Account Requested: —

Kelly Vendrum — Signature of Requestor/Principal — 06/04/2025 — Date

_____ — Signature of Budget Director — _____ — Date

Dr Channa Byerly — Signature of Superintendent — JUN 10 2025 — Date

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for
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22. **As applicable, the provisions of Executive Order 13279 and Exec. Order No. 11141 are incorporated into this Agreement and must be included in any subcontracts awarded involving this Agreement. The Parties represent that they are in compliance with all applicable federal and state laws and regulations and do not consider race, color, religion, national origin, sex, sexual preference, or age (40 or older) in ways that violate the United States' civil rights laws. In addition, the Parties agree to comply with the applicable provisions of Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. §701, and the Vietnam Era Veteran's Readjustment Assistance Act of 1974, 38 U.S.C. §4212.**

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APPROVED-AUTHORIZED SIGNATURES

Board of Regents of the University of Oklahoma, Health Sciences Center

Valerie N. Williams, PhD, MPA Date
Vice Provost for Academic Affairs
and Faculty Development

AGENCY

Signature Date 06/10/20025

Board President: Carl Buckholts

Address: 1706 W. Spruce – PO Box 1548
Duncan, OK 73534-1548
Phone: (580) 225-0686

COLLEGE OF NURSING

OUTGOING TRAINEE CONFIDENTIALITY AGREEMENT

This Confidentiality Agreement ("Agreement") is effective this ____ day of _____, 20__, by and between the _____ ("Facility") and _____, ("Affiliate"), a __trainee __faculty member at the University of Oklahoma Health Sciences Center ("OUHSC").

Affiliate acknowledges that as a result of the clinical and related educational activities he or she will undertake at or through Facility, Affiliate may have access to confidential information, including patient identities and health information. Affiliate shall hold confidential all identifiable patient and Facility information obtained as a participant in these activities and will not disclose any personal, medical, financial, or related information to third parties, including family members, students, faculty members, or other health care providers without prior written approval of the supervisor or course coordinator. Affiliate is committed to protecting from any disclosure, whether written or oral, any and all confidential information that Affiliate may come into contact with. Affiliate may not view, copy, or remove from the premises patient schedules, procedure schedules, patient medical records, or similar documents, except as permitted under this Agreement and any related affiliation agreements. Affiliate may not use any confidential information in presentations, reports, social media, or publications of any kind without prior written approval of the supervisor or course coordinator.

Affiliate will not bring to Facility the confidential information of OUHSC or store such in or on Facility property without prior written approval of the supervisor or course coordinator.

Affiliate will not use or disclose patient information in a manner that would violate the applicable requirements of the Health Insurance Portability and Accountability Act of 1996 ("HIPAA"). Affiliate acknowledges that any breach of confidentiality or misuse of confidential information may result in termination of Affiliate's participation hereunder and in other actions deemed necessary by Facility. Unauthorized disclosure may cause irreparable injury to the owner of the information.

I have read these terms and I understand and agree to abide by them. I also understand I may have additional obligations or limitations under the related Affiliation Agreement between OUHSC and Facility.

_____
Affiliate Printed Name

_____ _____
Affiliate Signature Date

SCHEDULE D

Supplies and Services beginning July 1st that are under the $25,000.00 threshold.

06/10/2025

11 - GENERAL FUND

Budget	Vendor	Description	Amount Requested
051 TECHNOLOGY	***APLUS.NET	ANNUAL RENEWAL FOR DISTRICT INTERNET DOMAIN DUNCANPS.ORG	18.99
030 ADMIN BUSINESS SOFTWARE	APPTEGY	THRILLSHARE WEBSITE, MESSENGER, ANDROID/IOS APP	17,398.76
000 DISTRICT	ARBOR POINT ADVISORS	DISTRICT INVESTMENT SERVICES & ADVISORY FEE'S	11,000.00
040 MEMBERSHIP DUES	***ASBO INTERNATIONAL	DISTRICT MEMBERSHIP DUES	499.00
050 CENTRAL OFFICE	CCOSA	DISTRICT LEVEL SERVICES	2,000.00
239 SPECIAL SERVICES	CRISIS PREVENTION	ANNUAL CERTIFICATION FOR TRANS & SPED DIRECTORS & STAFF	1,500.00
051 TECHNOLOGY	DIRSEC	ANNUAL FIREWALL & CONTENT FILTER SUBSCRIPTION	6,650.00
046 ADVERTISING & 050 CO	DUNCAN BANNER	DISTRICT ANNUAL SUBSCRIPTION, EON & CLASSIFIED ADVERTISING	1,350.00
040 MEMBERSHIP DUES	DUNCAN CHAMBER	ANNUAL DISTRICT MEMBERSHIP DUES	1,800.00
051 TECHNOLOGY	FORTRA	DISTRICT RENEWAL OF INTERMAPPER NETWORK MONITORING SOFTWARE	500.00
239 SPECIAL SERVICES	HAWTHORNE EDUCATION	TESTING MATERIALS FOR SPED STUDENT ASSESSMENT	1,000.00
051 TECHNOLOGY	iBOSS	CONTENT FILTER SUBSCRIPTION	4,688.50
108 PERSONNEL	***IDEMIA	NEW EMPLOYEE BACKGROUND CHECKS	5,000.00
050 CENTRAL OFFICE	INTERNAL REVENUE	PAYROLL TAX CORRECTIONS AS NEEDED	50.00
051 TECHNOLOGY & 239 SPED	JAMF HOLDINGS	MOBILE DEVICE MANAGEMENT FOR IPADS	5,940.00
050 CENTRAL OFFICE	LORI MCCANN	MILEAGE FOR REQUIRED IN-DISTRICT DRIVING	500.00
050 CENTRAL OFFICE	LATISHA MILLER	MILEAGE FOR REQUIRED IN-DISTRICT DRIVING	900.00
040 MEMBERSHIP DUES	OKLAHOMA ASBO	MEMBERSHIP DUES FOR CENTRAL OFFICE STAFF	2,025.00
040 MEMBERSHIP DUES	OKLA PS RESOURCE CENTER	DISTRICT MEMBERSHIP DUES	2,500.00
108 PERSONNEL	***OKLA ST DEPT OF EDUC	EMERGENCY CERTIFICATION FEE'S FOR NEW EMPLOYEE'S	1,500.00
108 PERSONNEL, 040 DUES, 050 CO	OKLA STATE SCHOOL BD ASSOC	SUPT EVAL TOOL, MEMBERSHIP, POLICY MAINT, ASSEMBLE & NEWSLETTER	9,369.00
048 PIKEPASS & 412 VO-AG	OKLA TURNPIKE	DISTRICT PIKEPASS CHARGES	4,000.00
040 MEMBERSHIP DUES	ORG OF RURAL OKLA SCHOOLS	MEMBERSHIP DUES	800.00
051 TECHNOLOGY	***PARELLELS INC	ANNUAL LICENSE RENEWAL FOR MAC'S: BYERLY & STONE	589.95
239 SPECIAL SERVICES	PEARSON EDUCATION	TESTING MATERIALS FOR SPED STUDENT ASSESSMENT	1,300.00
385 STATE AID-CN PROGRAM	POWERSCHOOL	ANNUAL SIF AGENT FOR CN NUTRIKIDS	3,750.00
412 STEM & 067 GRANT	PROJECT LEAD THE WAY	ANNUAL PARTICIPATION DUES FOR MS & ELE STEM PROGRAMS	5,700.00
047 POSTAGE	QUADIENT	DISTRICT POSTAGE METER RENTAL & ONLINE RATE MAINT DOWNLOADS	540.00
239 SPECIAL SERVICES	RIVERSIDE INSIGHTS	TESTING MATERIALS FOR SPED STUDENT ASSESSMENT	5,000.00
051 TECHNOLOGY	SCHOOL SAFE I.D.	DISTRICT SCHOOLSAFEID LICENSE RENEWAL	4,820.95
040 MEMBERSHIP DUES	SIMMONS CENTER	DISTRICT MEMBERSHIP FEE'S	6,000.00
027 ELECTION SERVICES	ST CO ELECTION BOARD	COMPENSATION FOR ELECTED OFFICIALS DURING BOARD MEMBER ELECTION	7,400.00
047 POSTAGE	SUMMIT MAILING	ANNUAL MAINTENANCE/SUPPLIES FOR DISTRICT POSTAGE METER	850.00
051 TECHNOLOGY	TRAFERA	GOOGLE WORKSPACE FOR EDUCATION RENEWAL	14,839.00
038 BOND PAYMENTS/FEES	UMB BANK	ADMINISTRATIVE & ACCEPTANCE FEES	1,200.00
047 POSTAGE	UNITED STATES POSAL SVC	METER POSTAGE, PO BOX FEE, & BULK MAIL RENEWAL	11,010.00
040 MEMBERSHIP DUES	UNITED SUBURBAN SCHOOLS	MEMBERSHIP DUES FOR SUPERINTENDENT	1,100.00
050 CENTRAL OFFICE	***WAL-MART	DISH SOAP, COFFEE, PAPER PLATES & SUPPLIES	700.00
239 SPECIAL SERVICES	WESTERN PSYCHOLOGICAL	TESTING MATERIALS FOR SPED STUDENT ASSESSMENT	3,000.00
239 SPECIAL SERVICES	YELLOWFOLDER	ANNUAL RENEWAL OF DIGITAL FILE STORAGE OF SPED DOCUMENTS	4,000.00

21 - BUILDING FUND

Budget	Vendor	Description	Amount Requested
051 TECHNOLOGY	A-1 NAT'L FIRE/SUMMIT CO	ANNUAL FIRE SPRINKLER INSPECTIONS	1,987.00
057 ATHLETICS	GYMCO	REFINISH GYM FLOORS AT MS & HS	7,500.00
036 UTILITIES	PUBLIC SVC CO OF OKLA	ELECTRIC SERVICE FOR SCHOOL FARM	1,750.00
035 SECURITY SERVICES	TRINITY TECHNOLOGIES	BURGLAR, FIRE, ELEVATOR ALARM MONITORING	15,000.00

86 - INSURANCE FUND

Budget	Vendor	Description	Amount Requested
022 OSIG	OKLA SCHOOLS INS	INCIDENTS IN LIEU OF DEDCTIBLE	7,000.00

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 26 FUND 11 - General Fund

VENDOR NAME & ADDRESS ***APLUS.NET

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE ANNUAL RENEWAL FOR DISTRICT INTERNET DOMAIN DUNCANPS.ORG

Quantity	Item Number	Description	Unit Price	Amount
1		INTERNET DOMAIN	18.99	18.99
				0.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 18.99

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	051	2560	530	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: _____ DATE: 6-3-25

BUDGET APPROVER: L McCann DATE: 6-9-25

CHANNA BYERLY: _____ DATE: _____

Kelh

TRENDS Requisition Form

FY 26 FUND 11 - General Fund

VENDOR NAME & ADDRESS Apptegy, Inc.

VENDOR PHONE & FAX 2201 Brookwood Dr. Suite 115, Little Rock, AR 72202

DESCRIPTION/PURPOSE OF ITEM OR SERVICE 030 - Thrillshare District Webite Messenger System, Android & IOS APP for FY25-26

Quantity	Item Number	Description	Unit Price	Amount
1		030 - Thrillshare District Webite Messenger	17,398.76	17,398.76
		System, Android & IOS APP for FY25-26		0.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 17,398.76

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	030	2560	530	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1. Increase of $506.76 from 2024-2025	
2.	
3.	

REQUESTOR/SITE: Kelly Henderson DATE: 06/04/25

BUDGET APPROVER: [signature] DATE: 5-22-25

CHANNA BYERLY: _____ DATE: _____

Apptegy, Inc.
2201 Brookwood Dr., STE 115
Little Rock, Arkansas 72202

We are pleased to offer convenient and secure payment options for your upcoming invoice. Apptegy encourages our customers to pay via ACH when possible. Paying via ACH allows for the following benefits:

- Faster processing – ACH payments are typically processed much faster than checks, often within a few days.
- Reduced fraud – ACH payments directly transfer funds from one bank account to another, reducing the risk of lost, stolen or forged checks.
- Cost effective – ACH payments typically incur minimal processing fees as well as reduced administrative time and resources.

If you have the ability to process ACH payments but have a required vendor ACH form that you would like us to populate, sign and return, please email a copy of the form to billing@apptegy.com and we'll return the form ASAP to facilitate an easy payment process.

For convenience, listed below is our ACH payment information as well as current physical address. Please do not hesitate to contact us at billing@apptegy.com with any billing/payment questions.

- ACH Information
  - Bank Name: PNC Bank
  - Account Number: 8026552619
  - ACH Routing Number: 031207607

Apptegy also accepts payment via physical check and credit card, reach out to billing@apptegy.com for further information.

- Mailing Address:
  - 2201 Brookwood Drive, Suite 115, Little Rock AR, 72202

Thank you,

Billing @ Apptegy

apptegy

INVOICE

Apptegy, Inc
2201 Brookwood Dr. STE 115
Little Rock AR 72202
United States

Bill To
Duncan Public Schools, Oklahoma
1740 W. Spruce
Duncan OK 73534
United States

TERMS: Net 30

Invoice #	Reference #	Date	Due Date
INV29960		7/1/2025	7/31/2025

Description	Line Total
Thrillshare Media Subscription	$17,398.76

Subtotal	$17,398.76
Tax (0%)	$0.00
Total	$17,398.76

For billing inquiries, please contact:
Apptegy Billing
billing@apptegy.com

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 26 FUND 11 - General Fund

VENDOR NAME & ADDRESS ARBOR POINT ADVISORS

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE DISTRICT INVESTMENT SERVICES & ADVISORY FEE'S FOR FY 25-26

Quantity	Item Number	Description	Unit Price	Amount
1		INVESTMENT COUNSELING	11,000.00	11,000.00
				0.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 11,000.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	000	2511	310	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: Kelly Henderson DATE: 05/07/2025

BUDGET APPROVER: [signature] DATE: 06-09-2025

CHANNA BYERLY: DATE:

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 26 FUND 11 - General Fund

VENDOR NAME & ADDRESS ***ASBO INTERNATIONAL

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE DISTRICT MEMBERSHIP DUES 25-26

Quantity	Item Number	Description	Unit Price	Amount
1		DUES	499.00	499.00
				0.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 499.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	040	2319	810	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: Kelly Henderson DATE: 05/07/25

BUDGET APPROVER: L McCann DATE: 06-09-2025

CHANNA BYERLY: DATE:

TRENDS Requisition Form

FY 26 FUND 11 - General Fund

VENDOR NAME & ADDRESS CCOSA

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE DISTRICT LEVEL SERVICES PROGRAM AGREEMENT 25-26

Quantity	Item Number	Description	Unit Price	Amount
1		RENEWAL	2,000.00	2,000.00
				0.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 2,000.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	050	2319	337	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: Kelly Henderson DATE: 05/07/25

BUDGET APPROVER: LJ McCann DATE: 06-09-2025

CHANNA BYERLY: DATE:

CCOSA
The Cooperative Council for
Oklahoma School Administration

2901 North Lincoln Boulevard
Oklahoma City, OK 73105
405-524-1191 office
405-524-1196 fax
www.ccosa.org

CCOSA's District Level Services (DLS) Program
(Agreement 2025-2026)

This letter sets out the Agreement between the Cooperative Council for Oklahoma School Administration (CCOSA) and Duncan School District No. 1 of Stephens County, Oklahoma (District) concerning the District's participation in **CCOSA's District Level Services Program** (Program) for the fiscal year ending June 30, 2026.

For participating Oklahoma cooperatives, interlocals, and technology centers, the cost of participation will be determined based upon the total 2024-25 ADM for your district.

P.O. CALCULATION GRID

County Name: Stephens County Number: 69

District Name: Duncan District Number: I001

fax after appr'd

P.O. CALCULATION GRID

ADM	COST
25,000 plus	$ 4,000
10,000 to 24,999	$ 3,000
5,000 to 9,999	$ 2,500
1,500 to 4,999	$ 2,000
500 to 1,499	$ 1,800
499 or less	$ 1,500

ADM (2024-25)	TOTAL COST
3,276	$ 2,000.00

Purchase Order Number: _____

Purchase Order Amount: $ 2,000.00

Please attach a copy of the purchase order when submitting completed forms

CCOSA
The Cooperative Council for
Oklahoma School Administration

2901 North Lincoln Boulevard
Oklahoma City, OK 73105
405-524-1191 office
405-524-1196 fax
www.ccosa.org

Superintendent Certification of Participation

I certify that on the 10th day of June 2025, the Board of Education of Duncan Public Schools voted to allow our school district to participate in the CCOSA District Level Services Program. The Duncan Board of Education has encumbered $ 3,000.00 for the purpose of participating in the CCOSA District Level Services Program. The Board of Education acknowledges that participation in the Program will result in the provision of **advisory services** to designated administrators with Duncan Public Schools.

Dr Chana Byrd
Signature of Superintendent

06/10/20258
Date

The District understands that CCOSA's District Level Services Program emphasizes assistance in areas that help to create high-quality schools based on the research in *For the People* and seven areas that create a quality system: Culture and Climate; Learning; Teaching, and Assessment; Expanded Learning Opportunities; Governance, Leadership, and Accountability; Human Capital Development; Physical Resources; and Financial Resources.

If consultation and/or professional learning is in the school district, the school district would agree to pay travel expenses that would not be a part of this agreement.

The District understands that CCOSA and/or its partners will be unable to provide assistance in some areas and with some issues. The District understands that, in those situations, CCOSA and/or its partners may recommend that the District seek advice, assistance, and services beyond those offered by this Program, which may cause the District to incur expenses that are not covered by this Program. **This Program is ADVISORY ONLY and CCOSA and/or its partners do not warrant or guarantee any specific outcome related to the advisory services provided. CCOSA reserves the right to refuse participation to school districts and to remove school districts from participation in the Program.**

The term of this Agreement begins on the date it is approved by the District's Board of Education and ends on June 30, 2026. Either the District or CCOSA may terminate this Agreement upon notice in writing to the other party. However, a delay in contract approval could result in your district missing valued services and workshops!

CCOSA
The Cooperative Council for
Oklahoma School Administration

2901 North Lincoln Boulevard
Oklahoma City, OK 73105
405-524-1191 office
405-524-1196 fax
www.ccosa.org

CCOSA's District Level Services (DLS) Program

Designated Administrator Contact Form 2025-2026

While all of your district leaders have full access by phone, email, or in person, we need you to designate district administrators who serve as your main contacts to share information from CCOSA and its partners. **These designated administrators will need to commit to forwarding Professional Learning opportunities to your other district and/or school team members to ensure that all of your leaders get maximum benefit from the program.** Districts with an ADM of 10,000 and above may designate three district administrators. The District may include additional school personnel at no additional cost in conference calls, on-site visits, and training sessions.

Designated Administrators
(based upon each district's size in ADM for the 2024-25 school year)

ADM	# of eligible administrators
10,000 +	3
1 to 9,999	2

ADMINISTRATOR	PHONE NUMBER	EMAIL ADDRESS
Dr. Channa Byerly	(580) 255-0686	channa.byerly@duncanps.org
Merry Stone	same	merry.stone@duncanps.org
*		

*only if ADM exceeds 10,000

Please send a copy of the completed forms to Jen Knight (jennifer@ccosa.org) or fax to 405.524.1196 (ATTN: Jen Knight). Keep one copy for your records.

TRENDS Requisition Form

FY 25-26 FUND 11 - General Fund

VENDOR NAME & ADDRESS CRISIS PREVENTION INSTITUTE, INC.

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE NCI ONLINE COURSE AND WORKBOOKS 3RD EDITION FOR CPI TRAINING FOR SPED STAFF

Quantity	Item Number	Description	Unit Price	Amount
1		NCI ONLINE COURSE AND WORKBOOKS	1,500.00	1,500.00
		FOR CPI TRAINING FOR SPED STAFF		0.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 1,500.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	239	2573	645	239	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: Jessica Clayton CO DATE: May 1, 2025

BUDGET APPROVER: L McCann DATE: 05-09-2025

CHANNA BYERLY: DATE:

TRENDS Requisition Form

FY 26 FUND 11 - General Fund

VENDOR NAME & ADDRESS DIRSEC

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE ANNUAL PALO ALTO FIREWALL SUPPORT RENEWAL 25-26

Quantity	Item Number	Description	Unit Price	Amount
1		PREMIUM SUPPORT & THREAT PREVENTION	6,650.00	6,650.00
				0.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 6,650.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	051	2560	432	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: _____ DATE: 6-3-25

BUDGET APPROVER: L McCann DATE: 06-09-2025

CHANNA BYERLY: _____ DATE: _____

TRENDS Requisition Form

FY 26 FUND 11 - General Fund

VENDOR NAME & ADDRESS DUNCAN BANNER

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE SUBSCRIPTION RENEWAL, EON PUBLICATION, & CLASSIFIED ADVERTISING 25-26

Quantity	Item Number	Description	Unit Price	Amount
1	050-2321-810	SUBSCRIPTION RENEWAL	200.00	200.00
1	046-2560-530	ESTIMATE OF NEEDS PUBLICATION	250.00	250.00
1	046-2560-540	CLASSIFIED ADVERTSING	900.00	900.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 1,350.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	ABOVE	ABOVE	ABOVE	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: Kelly Whelan DATE: 05/07/25

BUDGET APPROVER: [signature] DATE: 06-09-2025

CHANNA BYERLY: DATE:

TRENDS Requisition Form

FY 26 FUND 11 - General Fund

VENDOR NAME & ADDRESS DUNCAN CHAMBER OF COMMERCE

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE ANNUAL DISTRICT MEMBERSHIP FEES 25-26

Quantity	Item Number	Description	Unit Price	Amount
2		MEMBERSHIP	900.00	1,800.00
				0.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 1,800.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	040	2319	810	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: Kelly Hendrix DATE: 05/27/2025

BUDGET APPROVER: L McCann DATE: 06-09-2025

CHANNA BYERLY: DATE:

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 26 FUND 11 - General Fund

VENDOR NAME & ADDRESS FORTA

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE SUPPORT RENEWAL FOR INTERMAPPER NETWORK MONITORING

Quantity	Item Number	Description	Unit Price	Amount
1		INTERMAPPER SUPPORT - 1 YEAR	500.00	500.00
				0.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 500.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	051	2620	530	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: [signature] DATE: 6-3-25

BUDGET APPROVER: [signature] DATE: 06-09-2025

CHANNA BYERLY: DATE:

TRENDS Requisition Form

FY 25-26 FUND 11 - General Fund

VENDOR NAME & ADDRESS HAWTHORNE EDUCATIONAL SERVICES

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE TESTING MATERIALS FOR STUDENT ASSESSMENTS FY 25-26

Quantity	Item Number	Description	Unit Price	Amount
1		TESTING MATERIALS FOR STUDENT	1,000.00	1,000.00
		ASSESSMENTS FY 25-26		0.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 1,000.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	239	2319	530	239	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: Jennifer Clayton DATE: May 1, 2025

BUDGET APPROVER: [illegible] McCann DATE: 06-09-2025

CHANNA BYERLY: _____ DATE: _____

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 26 FUND 11 - General Fund

VENDOR NAME & ADDRESS iBOSS

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE RENEWAL OF DISTRICT CONTENT FILTER

Quantity	Item Number	Description	Unit Price	Amount
1		RENEWAL		4,688.50
				0.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 4,688.50

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	051	2580	530	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: _____ DATE: 6-3-25

BUDGET APPROVER: S. McCann DATE: 06-09-2025

CHANNA BYERLY: _____ DATE: _____

iboss, Inc.
101 Federal St
23rd Floor
Boston, MA 02110

Quote Number 00052154

Account Name	Duncan Public Schools	Quote Name	Duncan Public Schools -2025 Renewal - ZT Core 800 licenses - Direct - 1yr
Payment Term	NET_30	Expiration Date	7/2/2025
		License Type	Users
Created Date	6/4/2025		

Bill To Name	Duncan Public Schools	Ship To Name	Duncan Public Schools
Bill To	1706 West Spruce Duncan, OK 73534 US	Ship To	1706 West Spruce Duncan, OK 73534 US

Product ID	Product	Line Item Description	Sales Price	Quantity	Discount (Percentage)	Total Price	Contract Start	Contract End
0	-Subscription-	IB-500GBCS-1YR	USD 2,295.00	1.00	70.00%	USD 688.50	8/18/2025	8/17/2026
5456	IB- Zero Trust Core Package - K12 - 1YR	iboss Zero Trust Core Package for K-12 - 1 Year	USD 10.00	800.00	50.00%	USD 4,000.00	8/18/2025	8/17/2026
4206	IB-STANDARDSUPPORT-1YR	Standard Support Subscription (M-F 8am - 8pm EST; excluding holidays) - 1Y	USD 0.00	1.00		USD 0.00	8/18/2025	8/17/2026

Additional Comments

Description ** Shipping cost quoted is an estimated cost. All orders are FOB origination. Customer is responsible for any and all freight, taxes, and customs duties. **

Summary of Fees:

Subtotal	USD 10,295.00
Discount	54.46%
Total Price	USD 4,688.50
Grand Total	USD 4,688.50

Legal

THE ENTITY IDENTIFIED ABOVE AS THE "BILL TO" PARTY ("PURCHASER") AGREES TO ACCEPT THIS QUOTE AND UNDERSTANDS AND AGREES THAT THIS QUOTE INCORPORATES BY REFERENCE AND SHALL BE GOVERNED BY (A) THE IBOSS TERMS OF SERVICE AGREEMENT LOCATED AT HTTPS://WWW.IBOSS.COM/TERMS/, IN THE CASE OF END USER PURCHASERS; AND (B) THE DISTRIBUTOR OR RESELLER AGREEMENT, AS APPLICABLE, CURRENTLY IN EFFECT BETWEEN IBOSS AND PURCHASER, IN THE CASE OF IBOSS DISTRIBUTORS AND RESELLERS. TO THE EXTENT THE PRE-PRINTED TERMS ON A PURCHASE ORDER OR OTHER SIMILAR DOCUMENT CONTAIN ANY TERMS AND CONDITIONS THAT ARE IN ADDITION TO, INCONSISTENT WITH OR CONFLICT WITH THE TERMS AND CONDITIONS OF THIS QUOTE OR THE FOREGOING AGREEMENTS, SUCH TERMS SHALL BE VOID.

Additionally, iboss' Privacy Policy (located at https://www.iboss.com/terms/#privacy-policy) explains how iboss treats personal data and protects individual privacy rights when customers use iboss' Services. By subscribing to and using iboss products and services, Customer agrees that iboss may use such data according to iboss' Privacy Policy.

Signatures

iboss™
CYBERSECURITY

iboss, Inc.
101 Federal St
23rd Floor
Boston, MA 02110

Quote Number 00052154

Accepted and Agreed:

Customer	iboss Inc.
DUNCAN SCHOOLS	
Print Name: DAVID ALTOM	Print Name:
Title: TECH COORD/NETWORK	Title:
Date: 6-5-25	Date:

TRENDS Requisition Form

FY 26 FUND 11 - General Fund

VENDOR NAME & ADDRESS ***IDEMIA

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE NEW EMPLOYEE BACKGROUND CHECKS FOR 25-26

Quantity	Item Number	Description	Unit Price	Amount
1		BACKGROUND	5,000.00	5,000.00
				0.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 5,000.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	108	2571	342	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: Kasey B DATE: 1/4/25

BUDGET APPROVER: L McCann DATE: 01-09-2025

CHANNA BYERLY: DATE:

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 26 FUND 11 - General Fund

VENDOR NAME & ADDRESS INTERNAL REVENUE SERVICE

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE PAYROLL TAX CORRECTIONS AS NEEDED FOR FY 25-26

Quantity	Item Number	Description	Unit Price	Amount
1		PAYROLL TAXES	50.00	50.00
				0.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 50.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	050	2511	810	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: Julie Mullins DATE: 6-9-25

BUDGET APPROVER: [signature] DATE: 06-09-2025

CHANNA BYERLY: DATE:

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 26 FUND 11 - General Fund

VENDOR NAME & ADDRESS JAMF

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE MOBILE DEVICE MANAGEMENT FOR DISTRICT OWNED IPADS

Quantity	Item Number	Description	Unit Price	Amount
660		LICENSES	9.00	5,940.00
				0.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 5,940.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	BELOW	2199	530	BELOW	1050	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1. 460 LICENSES FOR DISTRICT = 4,140.00 051-100	
2. 200 LICENSES FOR SPED =1,800.00 239-239	
3.	

REQUESTOR/SITE: [illegible] DATE: 6-3-25

BUDGET APPROVER: S McCann DATE: 06-09-2025

CHANNA BYERLY: _____ DATE: _____

Quote: Q-672238
Created Date: 06/03/2025
Expiration Date: 09/03/2025
Legal Entity: JAMF Software, LLC

Prepared By: Hayley Burton

Quote Contact: Hayley Burton

Owner Email: hayley.burton@jamf.com

Phone: +19204719298

Ship to Name: Duncan School District 1

Ship To Address:
1740 W SPRUCE AVE
DUNCAN, Oklahoma 73533
United States

Bill to Name: Duncan School District 1

Bill To Address:
PO BOX 1548 1740 WEST SPRUCE
DUNCAN, Oklahoma 73534
United States

Product Code	Product	QTY	List Unit Price	Net Unit Price	Net Total Price	Line Item Description
PRO-EDU-IOS	Jamf Pro for iOS	660	USD 9.00	USD 9.00	USD 5,940.00	Jamf Cloud seat of Jamf Pro for iOSValid from (2025-09-04 - 2026-09-03)
				Total	USD 5,940.00	

Terms & Conditions

Quote: Q-672238
Created Date: 06/03/2025
Expiration Date: 09/03/2025
Legal Entity: JAMF Software, LLC

Sales Tax	This price quote does not include applicable sales tax. The appropriate tax for your location will be added to your invoice. If your purchase qualifies for a tax-exempt status, please send us a copy of your Tax-Exempt Certificate. If no certificate is received at the time of order, JAMF Software, LLC will charge the appropriate sales tax for your location.	**SLASA**	Jamf' Software and Services are licensed and provided exclusively under the terms and conditions of Jamf' standard software licensing and services agreement, or a negotiated agreement between Jamf and the Ship to Name entity ("Customer"), as applicable (the "License Agreement").
Additional Information	Should you have any queries, require further clarification or additional information for Purchase Orders, contact your Jamf contact. Purchase Orders may be submitted by email to Purchasing@jamf.com or by fax to 1-612-332-9054.	**Onboarding**	Onboarding services must be scheduled and completed within 12months of purchase. Specifications can be found on Jamf's website.
		Payment Terms	Net 30

PO Number(Optional):

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 26 FUND 11 - General Fund

VENDOR NAME & ADDRESS MCCANN, LORI

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE REQUIRED IN-DISTRICT MILEAGE 25-26

Quantity	Item Number	Description	Unit Price	Amount
1		MILEAGE REIMBURSEMENT	500.00	500.00
				0.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 500.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	050	2573	580	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: L McCann DATE: 7-1-25

BUDGET APPROVER: DATE:

CHANNA BYERLY: DATE:

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 26 FUND 11 - General Fund

VENDOR NAME & ADDRESS MILLER, LATISHA

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE REQUIRED IN-DISTRICT MILEAGE 25-26

Quantity	Item Number	Description	Unit Price	Amount
1		MILEAGE REIMBURSEMENT	900.00	900.00
				0.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 900.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	050	2573	580	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: Latisha Miller DATE: 05/29/25

BUDGET APPROVER: S McCann DATE: 06-09-25

CHANNA BYERLY: DATE:

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 26 FUND 11 - General Fund

VENDOR NAME & ADDRESS OKLAHOMA ASBO

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE CENTRAL OFFICE STAFF MEMBERSHIP DUES FOR 25-26

Quantity	Item Number	Description	Unit Price	Amount
1	2312	BOARD CLERK (HENDERSON)	225.00	225.00
1	2313	TREASURER (MCCANN)	225.00	225.00
1	2321	SUPERINTENDENT (BYERLY)	225.00	225.00
6	2573	BRENNEIS, LEE, MILLER, MULLINS, PIZANA & ZINN	225.00	1,350.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 2,025.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	040	ABOVE	810	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: Kelly Henderson DATE: 05/07/25

BUDGET APPROVER: L McCann DATE: 06-09-2025

CHANNA BYERLY: DATE:

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 26 FUND 11

VENDOR NAME & ADDRESS Oklahoma Public School Resource Center

VENDOR PHONE & FAX 309 NW. 13th St Suite 103 OKC 73103

DESCRIPTION/PURPOSE OF ITEM OR SERVICE OPSRC membership for FY 25-26

Quantity	Item Number	Description	Unit Price	Amount
		membership Fee for FY 25-26		2500.00
			Shipping	

TOTAL AMOUNT REQUESTED $ 2500.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	040	2319	810	—	—	—	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: Angela Rizana DATE: 7/1/25

BUDGET APPROVER: _____ DATE: _____

~~CHANNA BYERLY~~: S McCann DATE: 7-1-25

Oklahoma Public School Resource Center
309 NW 13th Street, Suite 103
Oklahoma City, OK 73103
www.opsrc.net

Quote

ADDRESS
Duncan Public Schools
PO Box 1548
Duncan, OK 73534

QUOTE # 2004
DATE 07/01/2025
EXPIRATION DATE 07/31/2025

ACTIVITY	QTY	RATE	AMOUNT
OPSRC Membership 2025-2026 School Year	1	2,500.00	2,500.00

Your invoice is attached. Please remit payment at your earliest convenience. If you have any questions, we may be reached at (405) 212-4807.

TOTAL **$2,500.00**

Thank you!

Accepted By

Accepted Date

Already have invoice

Oklahoma Public School Resource Center
309 NW 13th Street, Suite 103
Oklahoma City, OK 73103
www.opsrc.net

INVOICE

BILL TO
Duncan Public Schools
PO Box 1548
Duncan, OK 73534

INVOICE # 3913
DATE 07/01/2025
DUE DATE 07/31/2025
TERMS Net 30

DATE	DESCRIPTION	AMOUNT
	OPSRC Membership 2025-2026 School Year	2,500.00

If you have any questions, we may be reached at (405) 212-4802.

BALANCE DUE **$2,500.00**

Thank you!

LMcCann
Lori McCann
7-1-25

PO # _____
P O Balance Ø
Close P O (Y) or N
Okay to Pay LMc

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 26 FUND 11 - General Fund

VENDOR NAME & ADDRESS ***OKLAHOMA STATE DEPT OF EDUCATION

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE EMERGENCY CERTIFICATION FEE'S FOR EMPLOYEE'S 25-26

Quantity	Item Number	Description	Unit Price	Amount
1		EME CERT FEE'S	1,500.00	1,500.00
				0.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 1,500.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	108	2213	860	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: _____ DATE: 6/4/25

BUDGET APPROVER: _____ DATE: 06-09-2025

CHANNA BYERLY: _____ DATE: _____

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 26 FUND 11 - General Fund

VENDOR NAME & ADDRESS OSSBA-OKLA STATE SCHOOL BOARD ASSOC

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE SUPT EVAL TOOL, DISTRICT MEMBER DUES, POLICY MAINTENANCE, ASSEMBLE MEETINGS & CONNECTIONS NEWSLETTERS 25-26

Quantity	Item Number	Description	Unit Price	Amount
1	108	SUPT EVALUATION TOOL	250.00	250.00
1	040	DISTRICT MEMBERSHIP DUES	4,569.00	4,569.00
1	040	POLICY MAINTENANCE	1,200.00	1,200.00
1	050	ASSEMBLE MEETINGS	3,000.00	3,000.00
1	050	CONNECTIONS NEWSLETTERS	350.00	350.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 9,369.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	ABOVE	2319	810	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1. MEMBER DUES INCREASED 90.0	
2. CONNECTIONS NEWSLETTERS INCREASED 50.0	
3.	

REQUESTOR/SITE: Kelly Henderson DATE: 05/27/25

BUDGET APPROVER: [signature] DATE: 06-09-2025

CHANNA BYERLY: DATE:

OSSBA

SEVERAL

Oklahoma State School Boards Assn.
2801 N. Lincoln Blvd. Suite 125
Oklahoma City, OK 73105
405.528.3571 or 888.528.3571
Fax: 405.609.3091
EIN: 73-6636480

Invoice	40995
Date	7/15/2025
Amount Due	$250.00
Customer #	7111

Customer:

Duncan Public Schools
1740 W. Spruce
Duncan, Oklahoma 73533

For proper credit please return top portion
To pay online via credit card, please visit:
www.ossba.org/payonline

Customer ID	Customer Name	Purchase Order No.		Due Date	
7111	Duncan Public Schools			7/15/2025	
Item Number	**Description**	**Ordered**	**Discount**	**Unit Price**	**Ext. Price**
3205	2025 Superintendent Evaluation - Duncan Public Schools	1	$0.00	$250.00	$250.00

Subtotal	$250.00
Tax	$0.00
Total	$250.00

Questions?
Contact OSSBA at accounting@ossba.org

Oklahoma State School Boards Assn.
2801 N. Lincoln Blvd. Suite 125
Oklahoma City, OK 73105
405.528.3571 or 888.528.3571
Fax: 405.609.3091
EIN: 73-6636480

Invoice	39465
Date	7/15/2025
Amount Due	$4,569.00
Customer #	7111

Customer:

Duncan Public Schools
1740 W. Spruce
Duncan, Oklahoma 73533

For proper credit please return top portion
To pay online via credit card, please visit:
www.ossba.org/payonline

Customer ID	Customer Name	Purchase Order No.		Due Date	
7111	Duncan Public Schools			7/15/2025	
Item Number	**Description**	**Ordered**	**Discount**	**Unit Price**	**Ext. Price**
1000	2025-2026 Membership Dues - Duncan Public Schools	1	$0.00	$4,569.00	$4,569.00

The membership fee covers the provision of various services by the Oklahoma State School Boards Association to boards of eduction. Such services include legal information, publications, in-office consultations, answers to telephone and letter inquiries from school offiicals and school patrons, monitoring of state and federal education legislation, and other services designed to improve the quality of management of public education in Oklahoma. Member boards of education also receive reduced rates for workshop registrations, subscriptions and fee service programs.

Subtotal	$4,569.00
Tax	$0.00
Total	$4,569.00

Questions? Contact accounting@ossba.org

Oklahoma State School Boards Assn.
2801 N. Lincoln Blvd. Suite 125
Oklahoma City, OK 73105
405.528.3571 or 888.528.3571
Fax: 405.609.3091
EIN: 73-6636480

Invoice	40481
Date	7/15/2025
Amount Due	$1,200.00
Customer #	7111

Customer:

Duncan Public Schools
1740 W. Spruce
Duncan, Oklahoma 73533

For proper credit please return top portion
To pay online via credit card, please visit:
www.ossba.org/payonline

Customer ID	Customer Name	Purchase Order No.		Due Date	
7111	Duncan Public Schools			7/15/2025	
Item Number	**Description**	**Ordered**	**Discount**	**Unit Price**	**Ext. Price**
3105	Policy Service - Duncan Public Schools	1	$0.00	$1,200.00	$1,200.00

Subtotal	$1,200.00
Tax	$0.00
Total	$1,200.00

Questions?
Contact OSSBA at accounting@ossba.org

Oklahoma State School Boards Assn.
2801 N. Lincoln Blvd. Suite 125
Oklahoma City, OK 73105
405.528.3571 or 888.528.3571
Fax: 405.609.3091
EIN: 73-6636480

Invoice	41153
Date	7/15/2025
Amount Due	$3,000.00
Customer #	7111

Customer:

Duncan Public Schools
1740 W. Spruce
Duncan, Oklahoma 73533

For proper credit please return top portion
To pay online via credit card, please visit:
www.ossba.org/payonline

Customer ID	Customer Name	Purchase Order No.		Due Date	
7111	Duncan Public Schools			7/15/2025	
Item Number	**Description**	**Ordered**	**Discount**	**Unit Price**	**Ext. Price**
3502	2025 Assemble for Education - Duncan Public Schools	1	$0.00	$3,000.00	$3,000.00

Subtotal	$3,000.00
Tax	$0.00
Total	$3,000.00

Questions?
Contact OSSBA at accounting@ossba.org

Oklahoma State School Boards Assn.
2801 N. Lincoln Blvd. Suite 125
Oklahoma City, OK 73105
405.528.3571 or 888.528.3571
Fax: 405.609.3091
EIN: 73-6636480

Invoice	40893
Date	7/15/2025
Amount Due	$350.00
Customer #	7111

Customer:

Duncan Public Schools
1740 W. Spruce
Duncan, Oklahoma 73533

For proper credit please return top portion
To pay online via credit card, please visit:
www.ossba.org/payonline

Customer ID	Customer Name	Purchase Order No.		Due Date	
7111	Duncan Public Schools			7/15/2025	
Item Number	**Description**	**Ordered**	**Discount**	**Unit Price**	**Ext. Price**
5801	2025 Subscription - 25-26 OSSBA Connections Communication - Duncan Public Schools	1	$0.00	$350.00	$350.00

Subtotal	$350.00
Tax	$0.00
Total	$350.00

Questions?
Contact OSSBA at accounting@ossba.org

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 26 FUND 11 - General Fund

VENDOR NAME & ADDRESS OKLAHOMA TURNPIKE AUTHORITY

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE DISTRICT PIKEPASS CHARGES 25-26

Quantity	Item Number	Description	Unit Price	Amount
1	048-000	PIKEPASS-TRANSPORTATION DEPT	3,500.00	3,500.00
1	412-311	PIKEPASS-AG DEPT	500.00	500.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 4,000.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	ABOVE	2720	580	ABOVE	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: Kelly Hudson DATE: 05/27/25

BUDGET APPROVER: [signature] DATE: 06-09-2025

CHANNA BYERLY: DATE:

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 26 FUND 11

VENDOR NAME & ADDRESS Organization of Rural Okla. Schools (AKA OROS)

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE yearly membership dues for OROS for FY 25-26

Quantity	Item Number	Description	Unit Price	Amount
		yearly membership Dues for FY 25-26		800.00
			Shipping	

TOTAL AMOUNT REQUESTED $ 800.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	000	2573	811	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: Angela Pizana DATE: 7/1/25

BUDGET APPROVER: DATE:

~~CHANNA BYERLY~~: L McCann DATE: 7-1-25

OROS
SCHOOL MEMBERSHIP

Organization of Rural Okla. Schools
P.O. Box 536
Weatherford, Oklahoma 73096

Robert Trammell, Executive Director
580-497-6998
oros.director@gmail.com

To: Duncan Public School
P.O. Box 1548
Duncan, OK 73534

Invoice Number:69I001
Date: 7-1-2025

SALESPERSON	ORDER NO.	DATE SHIPPED	SHIPPED VIA	F.O.B.	TERMS

QTY.	DESCRIPTION	UNIT PRICE	TOTAL
1	Membership Dues for 2025-2026	800.00	800.00
			0.00
	2025 Fall Conference Attendance		0.00
	OROS Finance Workshops		0.00
			0.00
			0.00
			0.00
		SUBTOTAL	800.00
		SALES TAX RATE %	
		SALES TAX	0.00
		SHIPPING & HANDLING	
		TOTAL DUE	$800.00

OROS Mission:

To provide the membership with services that will promote rural education by:

- Providing a legislative consultant during legislative session
- Monthly board meetings with discussion from all members present
- Annual Fall conference with topics that benefit Oklahoma Rural Schools
- $30K in scholarships to our member schools
- Free School Finance workshops
- Keeping membership informed through our web page and emails
- Various other activities as the needs arise.
- 10% Discount with Barlow Education Management

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 26 FUND 11 - General Fund

VENDOR NAME & ADDRESS ***PARELLELS INC

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE MAC SUBSCRIPTION & LICENSE RENEWAL FOR FY 25-26

Quantity	Item Number	Description	Unit Price	Amount
1		1 YEAR SUBSCRIPTION	199.98	199.98
3	CB, MS, KB	PERPETUAL LICENSE	129.99	389.97
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 589.95

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	051	2560	530	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: Kelly Henderson DATE: 05/27/2025

BUDGET APPROVER: DATE:

~~CHANNA BYERLY:~~ L McCann DATE: 06-09-2025

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 25-26 FUND 11 - General Fund

VENDOR NAME & ADDRESS NCS PEARSON, INC., 13036 COLLECTION CENTER DRIVE, CHICAGO, IL 60693

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE TESTING FORMS/CARDS AND RESPONSE BOOKLETS FOR SPECIAL EDUCATION STUDENTS

Quantity	Item Number	Description	Unit Price	Amount
1	614	TESTING FORMS/CARDS AND	1,000.00	1,000.00
		RESPONSE BOOKLETS FOR		0.00
		SPECIAL EDUCATION STUDENTS		0.00
1	810	Digital Scoring Subscription	300.00	300.00
		WRAT Testing		0.00
		(C. Spigner is scorer for district)		0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 1,300.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	239	2140	Above	239	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM: kdh

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: Jenn Clayton CO DATE: May 1, 2025

BUDGET APPROVER: DATE:

~~CHANNA BYERLY~~: DATE: 05-09-2025

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 26 FUND 11 - General Fund

VENDOR NAME & ADDRESS POWERSCHOOL

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE ANNUAL RENEWAL FOR MIZUNI NUTRIKIDS SYSTEM SYNC

Quantity	Item Number	Description	Unit Price	Amount
1		RENEWAL	3,750.00	3,750.00
				0.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 3,750.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	385	3140	530	700	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: [signature] DATE: 6-3-25

BUDGET APPROVER: DATE:

~~CHANNA BYERLY~~: [signature] DATE: 06-09-2025

TRENDS Requisition Form

FY 26 FUND 11 - General Fund

VENDOR NAME & ADDRESS PROJECT LEAD THE WAY

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE ANNUAL SUBSCRIPTION FOR PLTW FOR DISTRICT 25-26

Quantity	Item Number	Description	Unit Price	Amount
1	067-100-1050-110	EMERSON	950.00	950.00
1	067-100-1050-125	HORACE MANN	950.00	950.00
1	067-100-1050-135	MARK TWAIN	950.00	950.00
1	067-100-1050-140	WOODROW WILSON	950.00	950.00
1	067-100-1050-145	PLATO	950.00	950.00
1	412-315-1220-505	MIDDLE SCHOOL	950.00	950.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 5,700.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	ABOVE	1000	810	ABOVE	ABOVE	000	ABOVE

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: Kelly Henderson DATE: 05/07/25

BUDGET APPROVER: DATE:

~~CHANNA BYERLY~~: DATE: 06-09-2025

TRENDS Requisition Form

FY 26 FUND 11 - General Fund

VENDOR NAME & ADDRESS QUADIENT

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE DISTRICT POSTAGE METER RENTAL & ONLINE RATE MAINTENANCE 25-26

Quantity	Item Number	Description	Unit Price	Amount
1		METER RENTAL	300.00	300.00
1		ONLINE MAINT & DOWNLOADS	240.00	240.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 540.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	047	2620	530	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: Kelly Henderson DATE: 05/07/2025

BUDGET APPROVER: DATE:

~~CHANNA BYERLY~~: L McCann DATE: 06-09-2025

TRENDS Requisition Form

FY 25-26 FUND 11 - General Fund

VENDOR NAME & ADDRESS RIVERSIDE INSIGHTS

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE TESTING MATERIALS FOR SPECIAL EDUCATION STUDENT ASSESSMENTS

Quantity	Item Number	Description	Unit Price	Amount
1		TESTING MATERIALS FOR SPECIAL	5,000.00	5,000.00
		EDUCATION STUDENT ASSESSMENTS		0.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 5,000.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	239	2140	614	239	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: Jennifer Campton CO DATE: May 1, 2025

BUDGET APPROVER: DATE:

~~CHANNA BYERLY:~~ L McCann DATE: 06-09-2025

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 26 FUND 11 - General Fund

VENDOR NAME & ADDRESS SCHOOLSAFE ID, LLC

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE SCHOOL SAFE ID VISITOR MANAGEMENT ANNUAL SOFTWARE LICENS FOR 8 SITES

Quantity	Item Number	Description	Unit Price	Amount
8		SOFTWARE LICENSE RENEWAL	499.00	3,992.00
48		BADGE STICKERS	17.00	816.00
1		Shipping for stickers	12.95	12.95
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 4,820.95

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	051	2660	653	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: _____ DATE: 6-3-25

BUDGET APPROVER: S McCann DATE: 06-09-25

CHANNA BYERLY: _____ DATE: _____

ESTIMATE

School Safe ID, LLC
3400 NW 135th Street
Oklahoma City, OK 73120

bart.baker@schoolsafeid.com
+1 (877) 565-0182
www.schoolsafeid.com

Bill to
Dustin Smith
Duncan Public Schools

Ship to
Dustin Smith
Duncan Public Schools

Estimate details
Estimate no.: 2555
Estimate date: 06/03/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.		**School Safe ID Visitor Management Annual Software License**	software license	8	$499.00	$3,992.00
2.		**Badge Stickers**	Badge Stickers for Brother Printer	48	$17.00	$816.00
3.		**Standard Shipping for Stickers**	Standard Shipping for Stickers	1	$12.95	$12.95

Total **$4,820.95**

Accepted date

Accepted by

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 26 FUND 11 - General Fund

VENDOR NAME & ADDRESS SIMMONS CENTER

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE DISTRICT MEMBERSHIP FEE'S 25-26

Quantity	Item Number	Description	Unit Price	Amount
1		EMPLOYEE MEMBERSHIPS	6,000.00	6,000.00
				0.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 6,000.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	040	2319	810	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: [signature] DATE: 05/27/2025

BUDGET APPROVER: [signature] DATE: 06-09-2025

CHANNA BYERLY: DATE:

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 26 FUND 11 - General Fund

VENDOR NAME & ADDRESS STEPHENS COUNTY ELECTION BOARD

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE COMPENSATION FOR ELECTED OFFICIALS DURING BOARD MEMBER ELECTIONS

Quantity	Item Number	Description	Unit Price	Amount
1		BD MEMBER ELECTION EXPENSES	7,400.00	7,400.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 7,400.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	027	2314	310	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: Kelly Henderson DATE: 05/07/2025

BUDGET APPROVER: [signature] DATE: 06-09-2025

CHANNA BYERLY: DATE:

TRENDS Requisition Form

FY 26 FUND 11 - General Fund

VENDOR NAME & ADDRESS SUMMIT MAILING & SHIPPING

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE ANNUAL MAINTENANCE/SUPPLIES FOR DISTRICT POSTAGE METER 25-26

Quantity	Item Number	Description	Unit Price	Amount
1		METER MAINT & SUPPLIES	850.00	850.00
				0.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 850.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	047	2640	656	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1. Expected to increase 15% each year.	
2.	
3.	

REQUESTOR/SITE: Kelly Henderson DATE: 05/07/25

BUDGET APPROVER: [signature] DATE: 06-09-2025

CHANNA BYERLY: DATE:

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 25-26 FUND 11 - General Fund

VENDOR NAME & ADDRESS TRAFERA

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE GOOGLE WORKSPACE FOR EDUCATION RENEWAL FOR FY 25-26

Quantity	Item Number	Description	Unit Price	Amount
1		RENEWAL	14,839.00	14,839.00
				0.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 14,839.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	051	2560	530	—	—	—	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: DC AA DATE: 6-5-25

BUDGET APPROVER: LTMcCann DATE: 06-09-2025

CHANNA BYERLY: DATE:

TRAFERA

Bill to
DUNCAN PUBLIC SCHOOLS
Customer No: 89266
PO Box 1548
PO Box 1548
Duncan OK 73534
USA

Estimate No: E000147462

Ship to

Quote Details
Created: June 4, 2025
Expiration: June 9, 2025
Created by: Alyson George
alyson.george@trafera.com

Contract
None

Products & Services

Items and Descriptions	Overview	Notes	Qty	Unit Price	Totals
Google Workspace EDU Plus Student Renew	Google Workspace for Education Plus Annual Plan Renewal For every 4 student, customer recieves one free staff		3124	$4.75	$14,839.00

Subtotal	$14,839.00
Tax	$0.00
Total	**$14,839.00**
Net Terms	**N30**

Terms and Conditions
This quote is confidential and is to be viewed solely by individuals within the organization to whom it is addressed. Unauthorized distribution or disclosure of the contents of this quote is prohibited. If you are not from the organization addressed, please notify us immediately so we can prepare a quote specific to you. Prices and availability may change without notice prior to the quote expiration date due to market conditions, including potential tariff adjustments and available inventory.

Please Remit Checks to:
Trafera LLC
PO Box 208960
Dallas, TX 75320-8960

Questions? Contact me

Jordan Schwandt
jordan.schwandt@trafera.com

Trafera
2550 University Ave W, Suite 416 - S
St. Paul MN 55114
United States

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 26 FUND 11 - General Fund

VENDOR NAME & ADDRESS UMB BANK

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE ADMINISTRATIVE & ACCEPTANCE FEE'S FOR BONDS 25-26

Quantity	Item Number	Description	Unit Price	Amount
4		FEE'S	300.00	1,200.00
				0.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 1,200.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	038	2511	810	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: Kelly Henderson DATE: 05/27/25

BUDGET APPROVER: S McCann DATE: 06-09-2025

CHANNA BYERLY: DATE:

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 26 FUND 11 - General Fund

VENDOR NAME & ADDRESS USPS-UNITED STATES POSTAL SERVICE

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE DISTRICT POSTAGE, PO BOX FEE, & BULK MAIL RENEWAL 25-26

Quantity	Item Number	Description	Unit Price	Amount
1		PO BOX FEE	610.00	610.00
1		BULK MAIL	300.00	300.00
1		METER POSTAGE	10,100.00	10,100.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 11,010.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	047	2620	530	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: Kelly Henderson DATE: 05/07/25

BUDGET APPROVER: [signature] DATE: 06-09-2025

CHANNA BYERLY: _____ DATE: _____

Print
Post Office
Address Here

City, State, ZIP Code

DUNCAN OK 73534

POSTMASTER

PO BOX FEE PAYMENT

POSTAGE WILL BE PAID BY ADDRESSEE

BUSINESS REPLY MAIL

FIRST-CLASS MAIL PERMIT NO. 99998

If Undeliverable as Addressed,
Return to Local Postmaster

UNITED STATES POSTAL SERVICE

NO POSTAGE
NECESSARY
IF MAILED
IN THE
UNITED STATES

Your PO Box fee is due by the LAST DAY OF THIS MONTH.

Your PO Box will be closed if the fee is not paid by the due date. If the fee is not paid within 10 days after the due date, **a late payment charge will apply.** You may make payment by any of the convenient options noted on the inside top portion of this envelope.

Make checks or money orders payable to **"U.S. Postal Service."** If the bank returns your check, or if payment is not received by the due date, your PO Box service will be suspended **until all associated charges** are paid.

Please disregard this notice if payment has been made.

Thank you.

☐ Annual

☐ Semiannual

$ _____
Amount

Box #1548 73534
DUNCAN PUBLIC SCHOOLS
6 Months: $305.00 12 Months: $610.00
Due Date: 06/30/2025

Post Office Box Service Fee Due

RECD JUN 02 2025

Notice 32-B, September 2010 | PSN 7610-03-000-8332

Dear Customer:

You may make payment by any of the following convenient options:

- By credit card at *www.usps.com/poboxes.* While online, you can sign up for automatic renewals and avoid late payment charges.
- By debit or credit card at an Automated Postal Center® (APC®) in select Post Offices™.
- By check or money order through the mail, using this envelope. Do not send cash by mail. Make your check or money order payable to **"U.S. Postal Service." Please write your PO Box number on the check or money order.** You will receive a receipt in your PO Box.
- By cash, check, money order, or debit or credit card at a Post Office retail counter.

Thank you.

Has your information* changed? ☐ **Yes** ☑ **No**

**Relevant information is your physical address, telephone number, e-mail address, or PO Box use.*

PO Box customers are required to promptly update any changes to the original PS Form 1093, *Application for Post Office Box Service.* If any information on your application has changed, please provide updated information below — but please leave blank any item that **has not** changed.

Name _____ **PO Box Number** _____

Physical Address _____

City, State, ZIP Code™ _____

Telephone Number (include area code) _____

E-mail Address _____

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 26 FUND 11 - General Fund

VENDOR NAME & ADDRESS UNITED SUBURBAN SCHOOLS ASSOCIATION (USSA)

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE MEMBERSHIP DUES FOR SUPT 25-26

Quantity	Item Number	Description	Unit Price	Amount
1		DUES	1,100.00	1,100.00
				0.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 1,100.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	040	2321	810	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: Kelly Henderson DATE: 05/07/25

BUDGET APPROVER: [signature] DATE: 06-09-2025

CHANNA BYERLY: DATE:

Duncan mail

July 1

Lori McCann <lori.mccann@duncanps.org>

Fwd: Reminder: Pledge 2048 from United Suburban Schools Association

1 message

Channa Byerly <channa.byerly@duncanps.org> Sun, Oct 27, 2024 at 1:56 PM
To: Lori Mccann <lori.mccann@duncanps.org>

Do we have a PO set up for this? If not can we get one? I am not sure if we will do this next year, but can you have Angela put this in July one folder andmake a note to talk about it this summer?

---------- Forwarded message ---------
From: **United Suburban Schools Association** <quickbooks@notification.intuit.com>
Date: Wed, Oct 23, 2024 at 11:04 AM
Subject: Reminder: Pledge 2048 from United Suburban Schools Association
To: <channa.byerly@duncanps.org>

CB- yes! by phone 06/06th 2025 @ 10:37am kelh

United Suburban Schools Association

Your invoice is ready!

Membership dues

BALANCE DUE

$1,100.00

Pay invoice

Apple Pay VISA Mastercard DISCOVER AMEX BANK

Dear Channa,

Just a reminder that we have not received a payment for this invoice yet. Let us know if you have questions.

Thanks for your business!
United Suburban Schools Association

United Suburban Schools Association
PO Box 54553
OKLAHOMA CITY, OK 73154-4553

ussaok@gmail.com
+1 (580) 761-8257
www.ussaok.org

--
Channa Byerly, Ph.D.
Duncan Public Schools
1706 W Spruce
Duncan, OK 73533
580-255-0686

INVOICE_2048_from_United Suburban Schools Association.pdf
231K

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 26 FUND 11 - General Fund

VENDOR NAME & ADDRESS ***WALMART

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE CO SUPPLIES: DISH SOAP, PAPER PLATES, NAPKINS, ETC FOR 25-26

Quantity	Item Number	Description	Unit Price	Amount
1		CO KITCHEN & OFFICE SUPPLIES	700.00	700.00
1				0.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 700.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	050	2511	619	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

- mihir PO -

REQUESTOR/SITE: Kelly Henderson DATE: 05/07/25

BUDGET APPROVER: [signature] DATE: 06-09-2025

CHANNA BYERLY: DATE:

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 25-26 FUND 11 - General Fund

VENDOR NAME & ADDRESS WESTERN PSYCHOLOGICAL SERVICES (WPS)

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE TESTING/ASSESSMENT MATERIALS FOR SPECIAL EDUCATION STUDENTS

Quantity	Item Number	Description	Unit Price	Amount
1		TESTING/ASSESSMENT MATERIALS	3,000.00	3,000.00
		FOR SPECIAL EDUCATION STUDENTS		0.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 3,000.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	239	2140	614	239	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: Jennifer Clayton CO DATE: May 1, 2025

BUDGET APPROVER: L McCann DATE: 06-09-2025

CHANNA BYERLY: DATE:

TRENDS Requisition Form

FY 2024-2025 FUND 11 - General Fund

VENDOR NAME & ADDRESS YELLOWFOLDER

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE ONLINE CLOUD STORAGE/SERVICE FOR SPECIAL EDUCATION DOCUMENTS

Quantity	Item Number	Description	Unit Price	Amount
1		ONLINE CLOUD STORAGE/SERVICE	4,000.00	4,000.00
		FOR SPED DOCUMENTS		0.00
		$295.25/MONTH		0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 4,000.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
5	11	239	2560	449	238	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: Debra Smart DATE: 4.30.24

BUDGET APPROVER: Jennie Clayton DATE: 4-30-24

~~CHANNA BYERLY~~: L McCann DATE: 06-09-2025

YellowFolder - An Intellinetics, Inc. Company
1551 E. Lincoln Ave., Ste. 100
Madison Heights, MI 48071
(469)709-2971
accounting@yellowfolder.com
www.yellowfolder.com

YellowFolder
Education's Online Filing Cabinet

Bill To

Duncan Public Schools
1740 W. Spruce Ave.
Duncan, OK 73533

Estimate # 31

Date 4/30/2024

Account #	Expires
10580	5/30/2024

Description	Qty	Rate	Amount
Duncan-OK-SPED			
Annual Online Services 08/01/2024 - 7/31/2025	12	295.25	3,543.00
		Total	$3,543.00

YellowFolder has not increased our prices in over three years, however, due to the increase in prices of our vendors a price increase is necessary, not to exceed 5%, beginning June 1, 2022. Thank you for your continued partnership.

★ FOR REFERENCE ★

MASTER SERVICES AGREEMENT
FOR RECORDS MANAGEMENT SERVICES

This Master Services Agreement for Services ("MSA") is entered into by Duncan Public Schools("Customer"), and Yellow Folder, LLC, a Texas limited liability company ("YellowFolder"), effective Dec. 14, 2015.

YellowFolder provides records management services to its customers, including packing, transporting, indexing, storing and destruction of paper and other physical records ("Physical Records"); digitizing Physical Records through proprietary scanning and coding processes ("Digitized Records" and together with the Physical Records, the "Records")); storing and destruction of Digitized Records on the YellowFolder electronic record management (ERM) system and configuring the YellowFolder ERM for such use by its customers; and other activities related to such services. Customer wishes to obtain the specified services from YellowFolder as listed on the proposal(s) attached to this MSA in Appendix A (each a "Proposal"). The Parties agree to amend Appendix A from time to time with additional Proposals, as such Proposals are signed by the Parties hereto. The Parties hereby agree as follows:

1. YellowFolder Services. YellowFolder shall provide the specific service(s) indicated on each Proposal (the "Services"). YellowFolder's Service Guidelines and Procedures (the "Service Procedures") contain (1) a definition of each of the Services, (2) YellowFolder's responsibilities with respect to the provision of each Service; and (3) Customer's responsibilities for each Service. YellowFolder maintains a copy of the Service Procedures on its website (www.yellowfolder.com) and reserves the right to modify and amend the Service Procedures from time to time at its sole discretion. Customer acknowledges that it has received and read a copy of the Service Procedures, has complied with all pre-conditions to such Services, and hereby agrees to be bound by all such terms and conditions included therein. Each Proposal includes specific quantities and levels for each Service. If, at Customer's request, YellowFolder performs Services in excess of the specifications contained in the Proposal(s), Customer shall be responsible for the costs of such additional services at YellowFolder's standard rates. YellowFolder shall not be liable for any damage to the Records caused by caused by removal of staples, paperclips, binders, or any other type of fastening device, or the unfolding of documents as required to enable such items to be fed through an automatic document feeder. **Customer expressly acknowledges and agrees that YellowFolder will permanently destroy all Physical Records immediately upon successful conversion to Digitized Record format.** YellowFolder shall not be liable for interruption of Services due to fires, water damage (natural or otherwise), floods, storms, earthquakes, natural disasters (all of the foregoing, "Acts of God"), strikes, riots, power failures, insurrection, interruption or unavailability of telephone or internet service, or for any other cause beyond the control of YellowFolder. YellowFolder shall not be required to supply Services for Customer while interruption of Services due to any such cause continues.

2. Customer Requirements. Customer shall be responsible for providing the YellowFolder staff commercially reasonable access to its facilities on the dates agreed upon for packing and pick-up of Physical Records (if applicable) and shall have the Physical Records described in the Proposal(s) ready for packing/pick-up on such dates. If YellowFolder is required to return to Customer's location for such services due to a failure by Customer to adhere to the terms of this MSA, additional charges will apply. Customer acknowledges and agrees that access to the YellowFolder ERM requires internet signal transmission and that Customer shall be responsible for ordering, maintaining and paying for such signal transmission installation and services, and that the costs of such services are not included in YellowFolder's service charges. Customer acknowledges and agrees that signals are transmitted over third party telephone and utility lines, which are wholly beyond the control and jurisdiction of YellowFolder. YellowFolder does not provide an audit of Customer's Physical Records as a part of its regular Services. Customer is solely responsible for the contents, completeness and accuracy of its Records.

3. File Architecture, Access & Retention Plan. For each solution of Records (Student Records, Special Education Records, Human Resource Records, Administrative Records, etc., each a "Solution"), YellowFolder and Customer shall agree upon a written File Architecture, Access, and Retention Plan ("FAARP") prior to YellowFolder indexing or digitizing any Physical Records with respect to such Solution for Customer pursuant to this MSA. The FAARP shall describe the layout (or architecture) of all file "trees" for the Solution, security groups to govern Customer staff access to the Records, the retention and destruction plan for Customer's Records, and the person(s) at Customer responsible for all retention and destruction decisions. YellowFolder shall not take any action with respect to the Solution Records that is not authorized in the FAARP for such Solution.

4. Ownership. Customer shall retain ownership of its Records and shall have the right to the immediate return of its Records at any time; provided, however that Customer shall be liable to YellowFolder for all payments due to YellowFolder for the Term (defined below). YellowFolder shall maintain a purchase money security interest in the Records until such time as Customer pays all unpaid Fees (defined below) to YellowFolder. YellowFolder shall retain the meta-data associated with all Records produced pursuant to the Services provided herein, including, without limitation, all meta-data regarding the Physical Records developed through any index services and all meta-data regarding the Digitized Records developed through any conversion services or uploading Records to the YellowFolder ERM. YellowFolder shall maintain full and unlimited ownership to any documentation produced with respect to the Services, including without limitation, any FAARP(s) produced for the Customer; provided, however, that YellowFolder shall grant Customer a non-exclusive, limited use, read-only license to use such documentation in its internal operations throughout the Term. Customer agrees that it shall only have non-exclusive, limited use license rights with respect to the YellowFolder ERM software (the "Software") throughout the Term and that Customer shall not modify, reverse engineer, distribute, transfer, or allow access to all or any portion of the Software by any third party. Customer hereby acknowledges that it has received and hereby agrees to adhere to any required terms and conditions of any licenses required by YellowFolder or any of its software subcontractors related to the use of the Software.

5. Record Protection. YellowFolder acknowledges that the Records are of significant value to Customer and contain sensitive and private information that may be regulated by laws or regulations governing the retention and disposal of information, including, without limitation, those commonly known as "FERPA", "FACTA", "GLBA", "HIPAA" and "HITECH" or similar state and federal laws ("Privacy Laws"). YellowFolder agrees to use commercially reasonable efforts to protect the Records against damage (other than through Acts of God) and to comply with all applicable Privacy Laws.

6. Term & Termination. With respect to each Proposal, the term of this MSA shall start on the date that the Proposal is signed by Customer, and shall continue for a period of One year(the "Initial Term") from such date. Upon the expiration of the Initial Term with respect to each Proposal, this MSA shall automatically renew annually with respect to the storage and access Services described in such Proposal (each a "Renewal Term") unless terminated by either party by written notice at least ninety (90) days prior to the last day of the then current Term. The "Term" for each Proposal shall be the Initial Term and each Renewal Term.

YellowFolder may terminate the Services with respect to a Proposal at any time if Customer fails to perform its material obligations described herein (including payment) related to such Proposal; provided that such termination will not relieve Customer's responsibilities to pay the Fees related to such Proposal. Customer may terminate this MSA with respect to a Proposal at any time upon thirty (30) days prior written notice to YellowFolder if YellowFolder fails to reasonably perform its material obligations described herein with respect to such Proposal and such failure has not been cured by YellowFolder within thirty (30) days after its receipt of such notice. Customer may terminate this MSA at the end of any annual fiscal period if it (i) certifies that its governing board (as a result of a reduction in anticipated tax revenues) has not allocated sufficient funds to allow Customer to continue to perform the obligations under this Agreement; (ii) provides YellowFolder at least ninety (90) days advance written notice of such situation; and (iii) has paid all amounts due YellowFolder under this Agreement as of the date of such proposed termination. Any such termination shall be in addition to (not in lieu of) any other remedies available to the terminating party with respect to this MSA in a court of law.

7. Service Fees. Depending on the Services provided, each Proposal may specify up to four separate fees owed for the Services. These fees include "Processing Fees," "Record Center Monthly Fees," "Cloud Service Monthly Fees," and "Removal Fees," (together the "Service Fees").

Processing Fees
For all fees listed as "Processing Fees" on a Proposal, Customer agrees to pay fifty percent (50%) of the Processing Fees upon signing the Proposal and the remaining fifty percent (50%) of the Processing Fees upon receiving confirmation from YellowFolder of the substantial completion of all work related to such Processing Fees.

Record Center Monthly Fees not applicable to DPS
The Record Center Monthly Fees listed on each Proposal are regular, recurring charges for the on-going storage of Physical Records in the YellowFolder Record Center. YellowFolder bases Record Center Monthly Fees on the number of boxes stored with YellowFolder. Customer agrees to pay these fees on an annual basis, in advance, due and payable on the first day of the calendar month beginning in the month of execution of this MSA and payable on an annual basis thereafter (each, a "Service Year"). If the Proposal is signed on a month other than the month of execution of this MSA, Customer agrees to pay for a stub portion of the Service Year during the first and last calendar years of the Term. The initial stub payment is listed on the Proposal. YellowFolder shall have the right to increase the per box Record Center Monthly Fees rate, provided that such increase may not exceed 3.0% annually.

Cloud Service Monthly Fees
The Cloud Service Monthly Fees are regular, recurring charges for the storage of (and access to) Digitized Records on the YellowFolder ERM. YellowFolder bases Cloud Service Monthly Fees on the number of active students/staff enrolled/employed by Customer. Customer agrees to pay these fees on an annual basis, in advance, due and payable on the first day of the Service Year. If the Proposal is signed on a month other than the month of execution of this MSA, Customer agrees to pay for a stub portion of the Service Year during the first and last calendar years of the Term. The initial stub rate is listed on the Proposal. YellowFolder shall have the right to increase the per student/employee Cloud Service Monthly Fees rate, provided that such increase may not exceed 3.0% annually. YellowFolder shall audit the number of Customer's active students/employees prior to the annual anniversary date of the Term (using Customer's PEIMS filings) and increase or decrease the total Cloud Service Monthly Fees for such annual period accordingly.

Removal Fees not applicable to DPS
All fees listed as "Removal Fees" on a Proposal are due in full upon signature by Customer of such Proposal and must be paid in full prior to the delivery of the applicable Service by YellowFolder.

8. Ad Hoc Services & Fees. From time-to-time Customer may request YellowFolder to perform ad hoc services with respect to the Records or the YellowFolder ERM that are not specified in a Proposal. These ad hoc services may include, without limitation, Record research and retrieval, and ERM system administration (password setup, mass file moves, etc.) or training. YellowFolder will provide these services upon the request of Customer in a manner consistent with YellowFolder's service level guidelines (as provided in the Services Procedures). Customer agrees to pay YellowFolder for such services upon their completion at YellowFolder's then current listed rates for such ad hoc services. These fees shall be due within thirty (30) days of receipt by Customer of a YellowFolder invoice detailing such ad hoc services. YellowFolder shall provide Customer with its listed prices for such ad hoc services from time-to-time, as requested by Customer.

9. Payment Provisions. YellowFolder invoices shall be payable in accordance with Texas Statute Chapter §2251.021 - Time for Payment by Governmental Entity of the Texas Prompt Payment Act, Subtitle F – State and Local Contracts and Fund Management. YellowFolder shall be entitled to charge a late fee equal to the greater of $25 per month or 1.00% per month for each payment that is not received by YellowFolder on or prior to the date first due. Late payments shall accrue interest in accordance with Texas Statute §2251.025 – Interest on Overdue Payment of the Texas Prompt Payment Act, Subtitle F – State and Local Contracts and Fund Management. YellowFolder shall be entitled to pursue all remedies available, including without limitation, disconnecting or disabling YellowFolder ERM services, in order to collect past due Service Fees. If YellowFolder continues to provide Services related to Record storage after termination of this MSA (as a result of Customer failing to reclaim its Records), YellowFolder shall be entitled to continue to receive storage and/or access fees at its then current rates for the periods of such extended storage. Customer shall be responsible for all licensing, permit fees and sales, use and excise taxes relating to the Services. Customer hereby certifies that it is a governmental entity, is not subject to nor liable for sales and use taxes and YellowFolder has no obligation or duty to collect any sales or use taxes with respect to the Services provided to Customer.

10. INDEMNIFICATION. IN THE EVENT ANY PERSON, NOT A PARTY TO THIS AGREEMENT, SHALL MAKE ANY CLAIM OR FILE ANY LAWSUIT AGAINST YELLOWFOLDER IN ANY WAY RELATING TO THE SERVICES DESCRIBED HEREIN, INCLUDING FOR FAILURE OF THE SERVICES IN ANY RESPECT, CUSTOMER AGREES TO INDEMNIFY AND HOLD YELLOWFOLDER HARMLESS FROM ANY AND ALL SUCH CLAIMS AND LAWSUITS INCLUDING THE PAYMENT OF ALL DAMAGES, EXPENSES, COSTS AND ATTORNEYS' FEES WHETHER THESE CLAIMS ARE BASED UPON ALLEGED INTENTIONAL CONDUCT, ACTIVE OR PASSIVE NEGLIGENCE OR STRICT OR PRODUCT LIABILITY, ON THE PART OF YELLOWFOLDER, ITS AGENTS, OR EMPLOYEES.

11. YELLOWFOLDER IS NOT AN INSURER. YELLOWFOLDER DOES NOT MAKE ANY WARRANTIES, EXPRESS OR IMPLIED, WITH RESPECT TO THE SERVICES DESCRIBED HEREIN INCLUDING, BUT NOT LIMITED TO (A) ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE, (B) THE COMPLETENESS, ACCURACY OR AVAILABILITY OF THE RECORDS RELATED TO THE SERVICES, OR (C) THE PROTECTION OF THE PRIVACY OF THE UNDERLYING DATA CONTAINED IN THE RECORDS RELATED TO THE SERVICES, OR (D) THE PROTECTION OF THE RECORDS RELATED TO THE SERVICES FROM LOSS DUE TO ACTS OF GOD, THEFT OR UNINTENTIONAL LOSS. YELLOWFOLDER SHALL IN NO EVENT BE LIABLE FOR ANY CONSEQUENTIAL OR INCIDENTAL DAMAGES OF ANY NATURE, INCLUDING WITHOUT LIMITATION, DAMAGES FOR PERSONAL INJURY OR DAMAGES TO PROPERTY (INCLUDING THE RECORDS RELATED TO THE SERVICES), AND HOWEVER OCCASIONED, WHETHER ALLEGED AS RESULTING FROM BREACH OF WARRANTY OR CONTRACT BY YELLOWFOLDER OR NEGLIGENCE OR GROSS NEGLIGENCE OF YELLOWFOLDER OR OTHERWISE.

IT IS UNDERSTOOD THAT YELLOWFOLDER IS NOT AN INSURER OF CUSTOMER'S PROPERTY, INCLUDING THE RECORDS RELATED TO THE SERVICES. YELLOWFOLDER IS NOT RESPONSIBLE FOR NOR LIABLE FOR THE LACK OF COMPLETENESS, ACCURACY OR AVAILABILITY OF THE RECORDS RELATED TO THE SERVICES. YELLOWFOLDER IS NOT RESPONSIBLE FOR NOR LIABLE FOR LOSSES OF RECORD(S) DUE TO ACTS OF GODS, THEFT, OR UNINTENTIONAL LOSS, REGARDLESS OF ANY NEGLIGENCE ON BEHALF OF YELLOWFOLDER OR ITS STAFF. THE PAYMENTS TO BE MADE TO YELLOWFOLDER BY CUSTOMER ARE BASED SOLELY ON THE VALUE OF THE SERVICES PROVIDED BY YELLOWFOLDER. THE PAYMENTS MADE TO YELLOWFOLDER BY CUSTOMER ARE NOT RELATED TO THE VALUE OF CUSTOMER'S PROPERTY OR THE PROPERTY OF OTHERS INCLUDED IN THE RECORDS RELATED TO THE SERVICES.

NOTWITHSTANDING THE PRECEDING SENTENCES, IN THE EVENT THAT YELLOWFOLDER IS FOUND TO BE LIABLE TO CUSTOMER OR A THIRD PARTY FOR ANY REASON, TOTAL LIABILITY FOR ALL CLAIMS, REGARDLESS OF THEORY, THAT ARISE OUT OF THIS MSA SHALL NOT EXCEED AN AMOUNT EQUAL TO THE MONTHLY SERVICE FEES PAID BY CUSTOMER TO YELLOWFOLDER FOR THE SPECIFIC SERVICE IN QUESTION DURING THE TWELVE MONTHS PRECEDING THE LOSS.

12. General. This MSA, the Proposals attached hereto on Appendix A, and the Service Procedures referenced herein constitute the entire agreement between Customer and YellowFolder. If any of the provisions of this MSA shall be determined to be invalid or unenforceable, the remaining provisions shall remain in full force and effect. Any notices required or permitted to be given herein shall be made, in the case of YellowFolder, at its corporate headquarters, and in the case of Customer, at the address provided in the Proposal(s). YellowFolder may assign this MSA. Customer and YellowFolder agree that any action, demand, claim or counterclaim under the MSA shall be resolved by a judge alone and both parties hereby waive and forever renounce the right to a trial before a civil jury. Both parties agree to waive attorney fees for any dispute of contract brought under Local Government Code Chapter 271. There are no third party beneficiaries to this Agreement. Signatures on this MSA and all related Proposals sent via electronic medium or facsimile shall be considered valid and binding when received. This transaction shall be governed in all respects by the laws of the State of Texas.

YellowFolder agrees to the terms of this MSA by signing below. Proposals shall not be binding upon YellowFolder until signed by YellowFolder's authorized representative. Customer agrees to the terms of this MSA by signing below.

CUSTOMER SIGNATURE

By: Melonie Ham Title: Superintendent

Name: Melonie Ham Date: 12-14-15

YELLOWFOLDER SIGNATURE

By: Title: Authorized Representative

Name: Mikael Nilsson Date: 12/16/15

Appendix A - Proposal(s) attached

TRENDS Requisition Form

FY 25-26 FUND 21 - Building Fund

VENDOR NAME & ADDRESS A-1 NAT'L FIRE / SUMMIT FIRE

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE ANNUAL FIRE SPRINKLER SYSTEM INSPECTIONS FOR FY 25-26

Quantity	Item Number	Description	Unit Price	Amount
1		Fire Sprinkler Inspection for 9 risers	1,725.00	1,725.00
1		Backflow Fire Line for 3 risers	262.00	262.00
		Admin (1), DHS (4), DMS (3), 9th FEC (1)		0.00
		Back flow for DHS Main, West, & Blackbox		0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 1,987.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	21	051	2670	530	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1. Same as last year	
2.	
3.	

REQUESTOR/SITE: Brennon DATE: 6-3-25

BUDGET APPROVER: DMcCann DATE: 06-09-2025

CHANNA BYERLY: DATE:

SUMMIT
FIRE & SECURITY

Summit Fire & Security LLC
INSPECTION PROPOSAL

This proposal is for Inspection Services to be performed by Summit Fire & Security LLC, and/or its subsidiaries (collectively, Summit). Upon execution by the Customer and Summit this Proposal shall become the "Agreement."

All Prices quoted are valid for 30 days from the proposal date.

Proposal Date: June 3, 2025

To: Brennon Albertson
Duncan Public Schools
PO Box 1548
Duncan, OK

From: Patrick Arthurs
Summit Fire & Security LLC
101 NE 138th Street
Edmond, OK 73013
Office: 405-842-7900 Mobile: 559-836-7088
Email: parthurs@summitfiresecurity.com

Service Location: PO Box 1548
Duncan, OK

Proposal Number: 0

Proposal Name: Duncan Public Schools - Inspection - 06/03/2025

EQUIPMENT DESCRIPTION:
Summary of the life safety equipment for the purpose of test and inspection.

Systems	Annually
Backflow - Fire Rated	3
Wet Systems	9

**Includes 100% walk-through.

United Laboratories, Inc. (UL) Fire Alarm Testing and Inspection
The Fire Alarm System(s) inspection and testing will be performed in accordance with UL's requirements for the indicated Alarm System Category.

Additional Equipment
In the event additional equipment is installed after the date of this agreement, the annual inspection charge shall be negotiated in accordance with Summit's prevailing rates. The quantity list may not be inclusive. Upon inspection, if the quantity list changes, then the price may be changed accordingly.

24-HOUR DISPATCHING OF EMERGENCY SERVICES

As a service provided to you, but not included in the base price of this agreement, Summit will provide 24 hour Emergency service at prevailing service labor rates.

QUALITY ASSURANCE AND CONTROL

Summit has the most comprehensive internal inspector training program in the industry. Summit employees go through a rigorous training program that concludes with the administration of the NICET Level II Test and Inspection examination. We also conduct regular refresher courses for our experienced inspectors to ensure consistency and quality. Follow-up of classroom training is conducted through periodic field audits of our inspectors to maintain Summit quality standards. Summit field experts provide technical assistance and code consultation to support our test and inspection organization.

INSPECTION SCHEDULING

On Boarding
Upon approval of this Agreement, all inspection and test details will be entered into our scheduling system. Summit's service administration team will contact your authorized representative to establish mutually agreeable inspection and testing dates.

Advanced Inspection Notification

Summit will proactively contact your designated representative to schedule the tests and inspections per the frequencies agreed upon in this Agreement. The scheduling system records the date of the last inspection performed and schedules the next required inspection. Please note: it is the Customers responsibility to notify all persons who would automatically receive an alarm signal so that no unnecessary response takes place.

Work Schedule

This Agreement is based upon performing all tests and inspections during our regular working hours of our regular working days, Monday through Friday between the hours of 8 a.m. to 5 p.m., excluding holidays, unless otherwise specifically stated in this proposal. Summit has the right to charge a $500 per occurrence rescheduling fee if the customer cancels an inspection with less than 24 hours notice.

INSPECTION FEE AND PAYMENT OPTIONS

Inspection Fee

Customer shall pay a fee for work performed on the equipment described herein (the "Inspection Fee"). In addition to the Inspection Fee, Customer agrees to pay all taxes, permits, and other charges, including but not limited to state and local taxes, excise taxes, installation or alarm permits, false alarm or any other charges imposed by any government body. In no event shall Summit be responsible for any such fee, license, tax, or charges. On the first annual anniversary date of this Agreement, and on each subsequent annual anniversary date thereafter during the term of the Agreement and any renewal hereof, the Inspection Fee shall automatically be increased by an amount not to exceed five percent (5%) per year.

Description	Quantity	Frequency	Month	Amount
Annual Fire Sprinkler Inspection	9	Annual	July	$1,725
Annual Backflow Inspection	3	Annual	July	$262
			Total Annual Investment:	$1,987

The Commencement Date will be the date on which Summit executes this Agreement. The Term of this Agreement shall be One (1) year beginning on the Commencement Date. The Agreement will automatically be renewed at each anniversary for an additional One (1) year term unless terminated by either party by giving written notice to the other party at least sixty (60) days prior to anniversary date.

However, This Agreement may be terminated by Summit without prior notice, at the option of Summit, (i) if the rendering of inspection services is no longer possible for any reason beyond the control of Summit, or (ii) in the event the life safety equipment becomes so substantially deteriorated, damaged or disabled, in the opinion of Summit that further inspection services are no longer practicable. If Customer's life safety equipment is damaged, Summit may choose to (i) suspend its obligations under this Agreement until such equipment is repaired, or (ii) terminate this Agreement. If Summit elects to suspend its obligations, it will first notify the Customer of the suspension and then the AHJ.

In the event that the Customer shall terminate this Agreement in any manner other than as expressly allowed herein (an "Early Termination"), the Customer agrees to pay, as liquidated damages, an amount equal to one half (1/2) of the then current total annual Inspection Fee multiplied by the number of years still remaining under the Agreement.

Customer agrees that the sale, conveyance, or transfer of the Service Location (if owned by Customer) shall constitute an Early Termination unless: (i) Summit receives written notice thereof at least thirty (30) days prior to such sale, conveyance, or transfer; (ii) the purchaser agrees to assume this Agreement; and (iii) Summit consents to such assumption by the purchaser in its sole discretion. Customer further shall not assign this Agreement without the prior written consent of Summit, any such assignment constituting an Early Termination. For purposes of this Agreement, an assignment shall be deemed to include a merger, consolidation or reorganization of Customer, transfer of Customer's business and assets which includes the occupation of the Service Location, and the sale or transfer of more than forty percent (40%) of the equity ownership interest in Customer.

PERFORMANCE GUARANTEE

In the event that either party in the Agreement believes that the other has failed to meet its non-monetary performance obligations under this Agreement such party will notify the other party in writing. The party shall have sixty (60) days from the receipt of the written notice to make any necessary corrections. If the matter is not corrected within such sixty (60) day period, the party that gave the notice shall have the right to terminate the Agreement without further notice and the Early Termination fee will be waived. The Customer agrees to pay for all work performed by Summit through the termination date.

CLARIFICATIONS AND SPECIAL PROVISIONS

SENSITIVITY TESTING, DETECTOR CLEANING, AND AUDIBILITY TESTING FOR FIRE ALARM AND DETECTION SYSTEMS

If explicitly included within the scope of this Agreement, to help minimize false alarms, and in accordance with NFPA 72, accessible smoke detection devices will be cleaned using manufacturer's recommended procedures at a rate of 50% annually. Devices may be dismantled to expose the smoke chamber (when applicable) and cleaned using a soft cloth, lint brush, cotton swabs, suitable cleaning solution, or non-electrostatic vacuum. Also, unless explicitly stated this contract does not include audibility testing.

ASSIGNEES/SUBCONTRACTORS OF SUMMIT

Summit shall have the right to assign this Agreement to any other person, firm or corporation without notice to Customer and shall have the further right to subcontract any testing or inspection service, which it may perform. Customer acknowledges that this Agreement, and particularly those paragraphs relating to Summit's disclaimer of warranties, maximum liability, limitation of liability, and third party indemnification, are a benefit of, and are applicable to, any assignees and/or other subcontractors of Summit, and that they bind Customer with respect to said assignees and/or subcontractors with the same force and effect as they bind Customer to Summit.

CUSTOMER RESPONSIBILITIES

Customer agrees to provide (at its own risk and to accept full responsibility for providing) at least one (1) person to assist Summit technicians for the duration of the inspection. During the inspection, the customer's personnel will receive informal training on basic system functions and proper inspection procedures. If the Customer cannot provide the assistance required, the scheduled testing and inspection may be cancelled or the Customer may be billed for additional time expended. Customer shall promptly notify Summit of any malfunctions in the Covered System(s) which comes to Customer's attention. This agreement assumes that any existing system(s) are in operational and maintainable condition as of the Agreement date. If, upon initial inspection, Summit determines that repairs are recommended, repair charges will be submitted for approval by the Customer's on-site representative prior to work. Should such repair work be declined, Summit shall be relieved from any and all liability arising therefrom.

ALARM MONITORING SERVICES

Any reference to alarm monitoring services in this Agreement is included for pricing purposes only. Alarm monitoring services are performed pursuant to the terms and conditions of the Summit's alarm monitoring services agreement.

CODE COMPLIANCE

The Customer acknowledges that the Authority Having Jurisdiction (AHJ) may establish additional requirements for compliance with local codes. Furthermore, Summit is obligated to perform only the testing and inspections required under the recognized code at the time of the execution of this Agreement. Any additional services or equipment required will be provided at an additional cost to the Customer.

INDEMNIFICATION FOR CLAIMS BY THIRD PARTIES

IN THE EVENT ANY PERSON, NOT A PARTY TO THIS AGREEMENT, SHALL MAKE ANY CLAIM OR FILE ANY LAWSUIT AGAINST SUMMIT OR ITS ASSIGNEES OR SUBCONTRACTORS FOR ANY REASON RELATING TO SUMMIT'S PERFORMANCE PURSUANT TO THIS AGREEMENT, CUSTOMER AGREES TO INDEMNIFY, DEFEND AND HOLD HARMLESS SUMMIT AGAINST ALL CLAIMS, LAWSUITS, AND EXPENSES (INCLUDING WITHOUT LIMITATION REASONABLE ATTORNEYS' FEES AND COSTS). NO PART OF THIS AGREEMENT SHOULD BE READ TO SEEK INDEMNIFICATION FOR SUMMIT'S OWN NEGLIGENCE.

WORK NOT INCLUDED

The inspection and testing provided under this Agreement does not include any maintenance, repairs, alterations, replacement of parts or any field adjustments whatsoever. Summit is not responsible for any inspection or advice concerning insulation, including, but not limited to, the sufficiency or placement of insulation. Summit is not responsible for testing the pipe slope. Should Customer request un-included work, it will be as an addition to this Agreement. Summit shall either obtain Customer's prior authorization to proceed with additional work or shall furnish the Customer with an estimated price before the additional work is performed. Inspection and testing are limited to accessible devices, those where access can be obtained without restriction at the scheduled time of the inspection and testing and does not exceed heights obtainable with a ten (10) foot ladder. In no event will Summit be required to move personal property, equipment, walls, and/or ceilings or like obstructions which may impede access or limit visibility. If a return trip is required due to access problems, such return trip will be billed at Summit normal prevailing rate. The following are specifically excluded from the inspection and testing: Equipment on or in public streets, roads or rights of way; Public fire hydrants; Confined space requirements as defined by OSHA; Winterizations; 5-year check valve tests. This contract covers common areas only and does not include individual residential units or tenant spaces of retail establishments.

LIMITATION OF LIABILITY

Deficiencies and defects which are latent or concealed are excluded from this inspection. For systems not installed by Summit, Summit makes no warranty and performance of the system, and inspections and/or testing under this Agreement shall not be deemed to provide any warranty as to the functionality and design of the original installed system(s). It is understood that Summit is not an insurer, and insurance, if any, shall be obtained by and be the sole responsibility of the Customer and that the amounts payable to Summit hereunder are based upon the value of the inspection services. Summit's liability to Customer for personal injury, death or property damage arising from performance under this Agreement shall be limited solely to those payments made to Summit under this Agreement. Customer shall hold Summit harmless from any and all third party claims for personal injury, death or property damage arising from Customer's failure to maintain its fire protection systems or keep them in operative condition or circumstances beyond Summit's control, including but not limited to damages to the fire protection system or Customer's property caused by water leakage, freezing pipes, loss of power, acts of God or other similar causes beyond the control of Summit. IN NO EVENT SHALL SUMMIT BE LIABLE FOR ANY SPECIAL, INDIRECT, INCIDENTAL, CONSEQUENTIAL OR ANY OTHER DAMAGES OF ANY CHARACTER, INCLUDING BUT NOT LIMITED TO THE LOSS OF USE OF THE CUSTOMER'S PROPERTY, LOST PROFITS OR LOST PRODUCTION, WHETHER CLAIMED BY CUSTOMER OR BY ANY THIRD PARTY, IRRESPECTIVE OF WHETHER CLAIMS OR ACTIONS FOR SUCH DAMAGES ARE BASED UPON CONTRACT, WARRANTY, NEGLIGENCE, TORT, STRICT LIABILITY OR OTHERWISE.

DISCLAIMER OF WARRANTY

The Customer acknowledges and agrees that Summit has made no representations or warranties, express or implied, as to any matter whatsoever, including without limitation the adequacy, performance, or condition of the inspected fire and life safety equipment, its merchantability or its fitness for any particular purpose; nor has the Customer relied on any representations or warranties, express or implied. The Customer further acknowledges and agrees that any affirmation of fact or promise shall not be deemed to create an express warranty, and that there are no warranties which extend beyond the description on the face hereof. The Customer further acknowledges and agrees: (a) that Summit is not an insurer, (b) that the Customer assumes all risk of loss or damage to the Customer's premises or to the contents thereof, and (c) that the Customer has read and understands all of this Agreement, particularly the paragraphs setting forth limitation of liability and indemnification provisions in the event of any loss or damage to the Customer or anyone else. IT IS SPECIFICALLY UNDERSTOOD BY THE PARTIES TO THIS AGREEMENT THAT SUMMIT DISCLAIMS THE IMPLIED WARRANTY OF MERCHANTABILITY AND ANY IMPLIED WARRANTIES OF FITNESS FOR ANY PARTICULAR PURPOSE. SUMMIT AND THE CUSTOMER FURTHER UNDERSTAND AND AGREE THAT SUMMIT MAKES NO WARRANTIES, EXPRESS OR IMPLIED, OTHER THAN THOSE EXPRESSED IN WRITING BY SUMMIT AND THAT NO REPRESENTATIVE OF SUMMIT HAS ANY AUTHORITY TO MAKE ANY ADDITIONAL EXPRESS WARRANTIES OR OTHERWISE VARY THE TERMS OF THIS AGREEMENT.

ADDITIONAL TERMS

Customer further agrees to waive any claims against Summit known or unknown that exist as of the date of executing this Proposal as further consideration for Summit performing this work and no claim arising from or related to this Proposal may be brought more than four years after the claim accrued.

The following is specifically excluded from the inspection and testing: WATER SUPPLY – SUMMIT shall not be liable or responsible for the adequacy or condition of the water supply; ENGINEERING REVIEW – This inspection is not an engineering evaluation of the fire protection systems and equipment. The recommendations and observations that are made by Summit to Customer during the inspection and review are not to be considered an engineering review; SYSTEM DRAWINGS - Customer shall have sprinkler drawings available on site to assist the inspector to identify equipment components so that they may be properly located. Customer is responsible for identifying equipment locations including but not limited to all sprinkler system drain valves.

ATTORNEYS' FEES/WAIVER OF JURY

If Summit engages counsel to enforce any rights or defenses provided for in this Agreement, Summit shall be entitled to recover from Subscriber the costs and expenses associated with such enforcement, including without limitation, its reasonable attorney's fees and costs. **THE PARTIES AGREE TO WAIVE A JURY TRIAL FOR ANY DISPUTE ARISING FROM THIS AGREEMENT.**

GOVERNING LAW, JURISDICTION

This Agreement shall be governed exclusively by, and construed exclusively in accordance with, the laws of the Commonwealth of Virginia. Customer irrevocably agrees to the exclusive jurisdiction of the state or federal courts of such state in all proceedings between the parties hereto, and Customer irrevocably agrees to service of process via certified mail, return receipt requested, to Customer at the address set forth herein. However, nothing stated herein shall in any manner prevent or preclude Summit from bringing any one or more actions against Customer in any jurisdiction in the United States in which Customer conducts business.

Proposal Number: 0

ACCEPTANCE

This proposal, when accepted by you below and approved by our authorized representative, will constitute the entire exclusive agreement between us for the services to be provided and Customer authorization to perform as outlined herein. All prior or contemporaneous oral or written representations or agreements not incorporated herein will be superseded. We do not give up rights under any existing agreement until this proposal is fully executed. The customer's issuance of a purchase order to Summit shall be deemed acceptance of this Agreement. Terms and conditions that differ from those contained in this Agreement that may appear on this Customer's purchase orders shall not be binding on Summit unless specifically agreed to in writing signed by an authorized representative of Summit. This Agreement may not be changed, modified, revised, or amended unless in writing signed by you and an authorized representative of Summit. Further, any manual changes to this form will not be effective as to Summit unless initialed in the margin by an authorized representative of Summit. This Quotation is valid for ninety (90) days from the proposal date.

Submitted by: Patrick Arthurs
Title: FLS Sales Executive

CUSTOMER
Approved by Authorized Representative

By: _____

Print Name: _____

Title: _____

Date: _____

Email: _____

Company: _____

Summit Fire & Security LLC
Approved by Authorized Representative

By: Patrick Arthurs Haley Cramer

Print Name: Patrick Arthurs & Haley Cramer

Title: FLS Sales Executive & Branch Manager

Date: 6/3/2025

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 26 FUND 21 - Building Fund

VENDOR NAME & ADDRESS GYMCO

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE REFINISH GYM FLOORS AT HS & MS

Quantity	Item Number	Description	Unit Price	Amount
1	705	HS GYM FLOOR	3,750.00	3,750.00
1	505	MS GYM FLOOR	3,750.00	3,750.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 7,500.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	21	057	2620	430	800	0000	000	ABOVE

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: Kelly Hendrix DATE: 05/20/2025

BUDGET APPROVER: [signature] DATE: 06-09-2025

CHANNA BYERLY: DATE:

TRENDS Requisition Form

FY 26 FUND 21 - Building Fund

VENDOR NAME & ADDRESS PSO-PUBLIC SERVICE COMPANY OF OKLA

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE ELECTRIC FOR SCHOOL FARM

Quantity	Item Number	Description	Unit Price	Amount
1		SCHOOL FARM ELECTRIC	1,750.00	1,750.00
				0.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 1,750.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	21	036	2620	624	311	0000	000	705

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: Kelly Kendrick DATE: 05/07/25

BUDGET APPROVER: [signature] DATE: 06-09-2025

CHANNA BYERLY: DATE:

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 26 FUND 21 - Building Fund

VENDOR NAME & ADDRESS TRINITY TECHNOLOGIES

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE BURGLAR/FIRE/ELEVATOR ALARM MONITORING FOR ALL SITES 25-26

Quantity	Item Number	Description	Unit Price	Amount
1		RENEWAL	15,000.00	15,000.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 15,000.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	21	035	2670	530	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: LC AH DATE: 6-3-25

BUDGET APPROVER: JM McCann DATE: 06-09-2025

CHANNA BYERLY: DATE:

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 26 FUND 86 - Insurance Fund

VENDOR NAME & ADDRESS OSIG-OKLA SCHOOLS INSURANCE GROUP

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE INCIDENTS IN LIEU OF DEDCTIBLE

Quantity	Item Number	Description	Unit Price	Amount
1		CLAIMS	7,000.00	7,000.00
				0.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 7,000.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	86	022	2620	523	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: Kelly Hendrix DATE: 05/07/25

BUDGET APPROVER: McCann DATE: 06-09-2025

CHANNA BYERLY: DATE:

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: TRANSPORTATION/DHS/DMS

Vendor Requested: ALCOHOL & DRUG TESTING INC.

Item Request Description: ALCOHOL AND DRUG TESTING FOR STAFF AND STUDENTS

Dollar Amount Requested (if applicable): $5,000.00

Fund Requested: 11-General Fund

Budget/Activity Account Requested: _____

Kade Dollahon — Signature of Requestor/Principal

06/02/25 — Date

_____ — Signature of Budget Director

_____ — Date

_____ — Signature of Assistant Superintendent

_____ — Date

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 25-26 FUND 11 - General Fund

VENDOR NAME & ADDRESS Alcohol & Drug Testing 811 S 1ST ST, MADILL, OK 73446

VENDOR PHONE & FAX PHONE: 580-677-9909 FAX: 580-677-9906

DESCRIPTION/PURPOSE OF ITEM OR SERVICE STUDENT & STAFF DRUG TESTING SERVICES

AGREEMENT FOR FY 25-26

Quantity	Item Number	Description	Unit Price	Amount
1		DRUG TESTING	5,000.00	5,000.00
				0
				0
				0
				0
				0
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 5,000.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	032	2340	336	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: Kade Dollher / Transportation DATE: 06/02/25

BUDGET APPROVER: _____ DATE: _____

CHANNA BYERLY: _____ DATE: _____

ALCOHOL & DRUG TESTING INC

April 15, 2025

Attn: Superintendent

Can you believe this school year is ending? Thank you for letting us serve your testing needs. We love what we do and couldn't do it without you.

Please make sure that you read the cover letter entirely along with your contract. As we have made some updates and are speaking on issues that we see year after year.

1. Please make sure that you send back the signed contract with an updated drivers list. The list must be correct for ADTI to insure you have met your percentages for DOT. Also, please send a school calendar so we know when we can schedule your testing.

2. There are some changes to the DER information. DOT no longer wants the DER to be on the random drug testing list. So please make sure that you list someone that is NOT going to be driving for you.

3. You ***MUST*** have a pre-employment test conducted on every new CDL driver that you utilize. You ***MUST*** have a negative result on file for that driver before you ever let them drive. This is a DOT regulation!! Make sure you call us in enough time to have the driver tested and to receive their result back.

4. You ***MUST*** have someone at your facility that has had the Supervisor Training. This is also a DOT regulation that must be followed. You must have this training if you need a reasonable suspicion test conducted per DOT.

5. You ***MUST*** make sure to conduct a full query on new drivers on the Clearinghouse. Also, conduct your query on all drivers once a year.

ALCOHOL & DRUG TESTING INC

This Service and Price agreement is entered into by and between Alcohol and Drug Testing Inc (ADTI), an Oklahoma Corporation and Duncan Public Schools in Stephens County, Oklahoma (Client) to set forth the terms and provisions under which ADTI shall provide drug and alcohol testing services for the Client. In consideration of the mutual promises, covenants, and agreements set forth below, the adequacy of which are acknowledged, ADTI and the Client agree as follows:

49 CFR Part 40 states that, "All agreements, written or unwritten, between and among employers and service agents concerning the implementation of DOT drug and alcohol testing requirements are deemed, as a matter of law, to require compliance with all applicable provisions of Part 40 and DOT agency drug and alcohol testing regulations. Compliance with these provisions is a material term of all such agreements and arrangements."

D.O.T. and STATE CERTIFICATION

ADTI adheres to all personnel, equipment and technical procedures required for Department of Transportation (DOT) certification. ADTI's personnel are all trained as Breath alcohol Technicians (BAT) and Certified Professional Collectors as set forth in CFR Part 40 and the Oklahoma Drug Free Workplace Act. All collectors are also nationally certified by the Drug and Alcohol Testing Industry Association (DATIA). Labs, MRO's and any contractors utilized by ADTI will be certified as per federal and state regulations.

METHOD OF TESTING

Alcohol testing will be conducted using an approved breath alcohol testing device. These testing devices are listed on DOT's Conforming products list. Confirmation testing will be conducted on any individual with a breath alcohol result of 0.02 and above on their screen test. Testing of individuals for prohibited controlled substances will be accomplished through urine and or oral fluid collections. The substances tested for and laboratory utilized will comply with all rules and regulations set forth in CFR 49 Part 40 and the Oklahoma Drug Free Workplace Act.

LOCATION OF TESTING

All testing and collections will be conducted at a site agreed upon by ADTI and the Client. All locations must be able to meet DOT and State guidelines.

COMMUNICATION OF TEST RESULTS

ADTI will communicate all test results and interpretations of samples to the Designated Employer Representative (DER) in writing, by fax or through e-mail. ADTI will retain a signed list of Client's DERs at

our offices. Any written report of test results or interpretations shall be forwarded to the authorized DER via first class mail with "CONFIDENTIAL" stamped on the outer envelope. All DERs must designate a password on the DER form for identification before giving results and names of individuals to be tested over the phone, this is required by DOT

SUPPLIES

Prices for the necessary supplies for the testing conducted are included in the prices charged to the Client.

LITIGATION SUPPORT

If any governmental investigation, administrative proceeding or lawsuit is brought against said Client arising from or related to the testing performed by ADTI under this agreement, ADTI will provide administrative support to said Client in defense of any such investigation, proceeding or lawsuit. Such support shall include, but is not limited to, documentation of testing procedures and certified copies of test results. ADTI will also provide expert technical testimony for an additional cost.

NOTICE OF CLAIMS/LITIGATION

The Client and ADTI agree to notify each other within three (3) business days of receipt of notice of any investigation, administrative proceeding, claim, demand or lawsuit arising from or related to any alcohol testing or collections performed by ADTI for the Client pursuant to this agreement. Each party shall provide full cooperation to the other party at all times during the pending of any such matter.

STATISTICAL REPORTS

ADTI will provide statistical reports from the testing lab by July 31 and January 31 of each year of this contract. Additional reports can be provided at the request of the Client with an additional processing fee charged.

RULES AND REGULATIONS

By law, CFR 49 Part 40, only certain services can be legally provided by ADTI. Adherence to all federal and state rules and regulations are the ultimate responsibility of the Client. As a service agent, unless expressly permitted, ADTI can only act as an adviser on actions to be taken by the Client.

PAYMENT TERMS

The Client's payment will be due thirty (30) days following the date of the invoice. If payment is late there will be a $10 fee added for every 30 days late.

DURATION OF AGREEMENT

This agreement shall continue in from July 1, 2025 until June 30, 2026 and shall be deemed renewed upon the same terms and conditions unless either party advises the other of their intent not to renew. Notice of non-renewal shall be given in writing on letterhead prior to June 01 of each year.

PRICING

ADTI agrees to keep the pricing held forth by this agreement firm for the duration. This agreement and the interpretation and enforcement thereof shall be governed by the laws of the state of Oklahoma.

On-Site Drug Testing	$49.00
On-Site Alcohol Testing	$30.00
Oral Fluid Testing	$ TBD
Mileage Fee	$00.30 per mile

*There is no annual fee charged.

This Contract sets forth the entire Agreement between ADTI and said Client with respect to the services set forth herein. If any term or provision of the Agreement is held invalid or unenforceable by a court of competent jurisdiction, the remaining terms and provisions shall nevertheless continue in full force and effect. Any amendment or modification made to this Agreement must be set forth in writing and signed by both parties hereto.

ACCEPTED BY: _____ _____

(PRINT NAME) (SIGNATURE)

TITLE: _____ 580-252-2453
(fax)

COMPANY NAME: Duncan Public Schools 580-255-0686

(PHONE)

COMPANY ADDRESS: P.O. Box 1548

1740 W. Spruce

Duncan, OK 73534-1548

DATE: _____

ACCEPTED BY: _____ DATE: _____

DESIGNATED EMPLOYEE REPRESENTATIVE

CLIENT NAME: Duncan Public Schools

The below listed person(s) is designated as the Employee Representative (DER) for our company. The DER will be the contact person for scheduling of testing by phone and to receive all test results via email. Each DER will also need to provide a password for identification when notified by phone. ***THIS PERSON SHOULD NOT BE ON THE RANDOM DRUG TESTING LIST.***

DER to Schedule Random/Receive Results

PRINT NAME: Kade Golleher EMAIL: kade.golleher@duncanps.org

OFFICE PHONE: 580-252-3496 CELL PHONE: 580-990-7443

PRINT NAME: Merry Stone EMAIL: merry.stone@duncanps.org

OFFICE PHONE: 580-255-0686 CELL PHONE: 580-467-5623

Billing Information

PRINT NAME: Kade Golleher EMAIL: kade.golleher@duncanps.org

OFFICE PHONE: 580-252-3496 CELL PHONE: 580-990-7443

SERVICE AGREEMENT FOR STUDENT DRUG TESTING

This student testing service agreement is entered into by and between Alcohol and Drug Testing In. hereafter known as A.D.T.I. and Duncan Public Schools located in Stephens County, OK, hereafter known as the client. This is the contracted terms by which A.D.T.I. shall provide drug testing services for you, the client. In consideration of mutual promises, covenants, and agreements set forth below, the adequacy of which are acknowledged by both A.D.T.I. and said client are as follows:

SUBSTANCES TO BE TESTED

A.D.T.I. will be testing students of said client for the following substances:

THC (marijuana)/COCAINE/AMPHETAMINES/METHAMPHETAMINES/OPIATES/BENZODIAZEPINES

This testing will be done according to client's stated needs. Frequency of testing, percentages, number of students to be tested, etc. to be pre-arranged by client and agreed upon by A.D.T.I. at time of agreement and subject to change with proper notice from either party.

LOCATION OF TESTING/ COMMUNICATION OF TEST RESULTS

The agreed upon random testing will be conducted on-site at client location. Any other testing can be conducted at a location agreed upon by A.D.T.I. and client. A.D.T.I. will communicate test results and interpretations to your Authorized Representative in a confidential and secure manner. All reports whether written, faxed or other means shall be sent to your Authorized Representative ONLY. Your Authorized Representative being the person chosen by you to supervise and be the liaison between yourselves and A.D.T.I.

UPDATING STUDENT RANDOM LISTS

In order for us to maximize our ability to suit your needs, we do need updated lists from time to time. Whenever you send lists to update your random selections; be it to remove or add students, the list needs to be ONLY the students to be updated. The client MUST send a list at the beginning of the school year for A.D.T.I. to input them in the computer. We CAN NOT start testing without said list.

DURATION OF AGREEMENT

This agreement shall continue from July 1, 2025 until June 30, 2026 and shall be deemed renewed upon the same terms and conditions for the succeeding fiscal year beginning on the 1st day of June in the event neither party advises the other of their intention not to renew, which notice will be given in writing on or before June 1 of each contracted year.

PRICING

Pricing is as follows:

Drug Test $20 for a negative
Drug Test $30 if screens positive and is sent to lab
Mileage $0.25 per mile

Any amendment or modification made to this agreement must be set forth in writing and signed for by both parties heretofore mentioned.

Accepted By: _____ _____
Signature please print name clearly

Title: _____ Phone: 580-255-0686

School: Duncan Public Schools Fax: 580-252-2453

A.D.T.I. Accepted By: _____

How many students will you be testing each time we come out? Please break down quantity by how you test (i.e. H.S./M.S.) DHS = 15% DMS = 15%

How often do you want testing conducted? (monthly **or if you want every 9 weeks of school year please specify themonths you choose to test**) Monthly Per Site

Will you want December random testing Yes? Will you want May random testing Yes?

Do you prefer that we call beforehand and give you the date and times of testing? Yes X
No_____

Do you want the list of names? If no names wanted check here ____ if yes see below:

What time limit do you want to place on students for drug test completion? (**max. 1 hours**) 1 Hour

WHETHER OR NOT YOU WANT FOREHAND KNOWLEDGE OF THE RANDOM TO BE DONE; IF YOU HAVE EXTRA STUDENTS, I.E. NEW STUDENTS OR REASONABLE SUSPICION ETC. PLEASE CALL AND LET US KNOW SO WE CAN HAVE THE APPROPRIATE SUPPLIES FOR YOUR TESTING NEEDS.

AUTHORIZED SCHOOL REPRESENTATIVE – PRIMARY AND SECONDARY

TO ENSURE THE SAFETY AND QUALITY OF THE TESTING, THE AUTHORIZED SCHOOL REPRESENTATIVE OR SOMEONE THEY DESIGNATE MUST BE WITH THE STUDENTS AND COLLECTOR AT ALL TIMES FOR THE DURATION OF THE TESTING PROCEDURES.

Primary Print Name Kade Golleher

Office Number 580-252-3496 Cell Number 580-990-7443

Email kade.golleher@duncanps.org

Secondary Print Name Sheila Walbrick

Office Number 580-255-4366 Cell Number N/A

Email Sheila.walbrick@duncanps.org

BILLING INFORMATION

Email to send invoice to for testing: kade.golleher@duncanps.org

BOARD APPROVED

JUN 10 2025

ITEM # 10.I.14.

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: TRANSPORTATION/DHS/DMS

Vendor Requested: ALCOHOL & DRUG TESTING INC.

Item Request Description: ALCOHOL AND DRUG TESTING FOR STAFF AND STUDENTS

Dollar Amount Requested (if applicable): $5,000.00

Fund Requested: 11-General Fund

Budget/Activity Account Requested: _____

Kade Dollihon — Signature of Requestor/Principal

06/02/25 — Date

_____ — Signature of Budget Director

_____ — Date

Dr Channa Byerly — Signature of Superintendent

JUN 10 2025 — Date

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 25-26 FUND 11 - General Fund

VENDOR NAME & ADDRESS Alcohol & Drug Testing 811 S 1ST ST, MADILL, OK 73446

VENDOR PHONE & FAX PHONE: 580-677-9909 FAX: 580-677-9906

DESCRIPTION/PURPOSE OF ITEM OR SERVICE STUDENT & STAFF DRUG TESTING SERVICES AGREEMENT FOR FY 25-26

Quantity	Item Number	Description	Unit Price	Amount
1		DRUG TESTING	5,000.00	5,000.00
				0
				0
				0
				0
				0
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 5,000.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	032	2340	336	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: Kade Dollhet / Transportation DATE: 06/02/25

BUDGET APPROVER: _____ DATE: _____

CHANNA BYERLY: Dr Channa Byerly DATE: JUN 10 2025

April 15, 2025

Attn: Superintendent

Can you believe this school year is ending? Thank you for letting us serve your testing needs. We love what we do and couldn't do it without you.

Please make sure that you read the cover letter entirely along with your contract. As we have made some updates and are speaking on issues that we see year after year.

1. Please make sure that you send back the signed contract with an updated drivers list. The list must be correct for ADTI to insure you have met your percentages for DOT. Also, please send a school calendar so we know when we can schedule your testing.

2. There are some changes to the DER information. DOT no longer wants the DER to be on the random drug testing list. So please make sure that you list someone that is NOT going to be driving for you.

3. You ***MUST*** have a pre-employment test conducted on every new CDL driver that you utilize. You ***MUST*** have a negative result on file for that driver before you ever let them drive. This is a DOT regulation!! Make sure you call us in enough time to have the driver tested and to receive their result back.

4. You ***MUST*** have someone at your facility that has had the Supervisor Training. This is also a DOT regulation that must be followed. You must have this training if you need a reasonable suspicion test conducted per DOT.

5. You ***MUST*** make sure to conduct a full query on new drivers on the Clearinghouse. Also, conduct your query on all drivers once a year.

ALCOHOL & DRUG TESTING INC

This Service and Price agreement is entered into by and between Alcohol and Drug Testing Inc (ADTI), an Oklahoma Corporation and Duncan Public Schools in Stephens County, Oklahoma (Client) to set forth the terms and provisions under which ADTI shall provide drug and alcohol testing services for the Client. In consideration of the mutual promises, covenants, and agreements set forth below, the adequacy of which are acknowledged, ADTI and the Client agree as follows:

49 CFR Part 40 states that, "All agreements, written or unwritten, between and among employers and service agents concerning the implementation of DOT drug and alcohol testing requirements are deemed, as a matter of law, to require compliance with all applicable provisions of Part 40 and DOT agency drug and alcohol testing regulations. Compliance with these provisions is a material term of all such agreements and arrangements."

D.O.T. and STATE CERTIFICATION

ADTI adheres to all personnel, equipment and technical procedures required for Department of Transportation (DOT) certification. ADTI's personnel are all trained as Breath alcohol Technicians (BAT) and Certified Professional Collectors as set forth in CFR Part 40 and the Oklahoma Drug Free Workplace Act. All collectors are also nationally certified by the Drug and Alcohol Testing Industry Association (DATIA). Labs, MRO's and any contractors utilized by ADTI will be certified as per federal and state regulations.

METHOD OF TESTING

Alcohol testing will be conducted using an approved breath alcohol testing device. These testing devices are listed on DOT's Conforming products list. Confirmation testing will be conducted on any individual with a breath alcohol result of 0.02 and above on their screen test. Testing of individuals for prohibited controlled substances will be accomplished through urine and or oral fluid collections. The substances tested for and laboratory utilized will comply with all rules and regulations set forth in CFR 49 Part 40 and the Oklahoma Drug Free Workplace Act.

LOCATION OF TESTING

All testing and collections will be conducted at a site agreed upon by ADTI and the Client. All locations must be able to meet DOT and State guidelines.

COMMUNICATION OF TEST RESULTS

ADTI will communicate all test results and interpretations of samples to the Designated Employer Representative (DER) in writing, by fax or through e-mail. ADTI will retain a signed list of Client's DERs at

our offices. Any written report of test results or interpretations shall be forwarded to the authorized DER via first class mail with "CONFIDENTIAL" stamped on the outer envelope. All DERs must designate a password on the DER form for identification before giving results and names of individuals to be tested over the phone, this is required by DOT

SUPPLIES

Prices for the necessary supplies for the testing conducted are included in the prices charged to the Client.

LITIGATION SUPPORT

If any governmental investigation, administrative proceeding or lawsuit is brought against said Client arising from or related to the testing performed by ADTI under this agreement, ADTI will provide administrative support to said Client in defense of any such investigation, proceeding or lawsuit. Such support shall include, but is not limited to, documentation of testing procedures and certified copies of test results. ADTI will also provide expert technical testimony for an additional cost.

NOTICE OF CLAIMS/LITIGATION

The Client and ADTI agree to notify each other within three (3) business days of receipt of notice of any investigation, administrative proceeding, claim, demand or lawsuit arising from or related to any alcohol testing or collections performed by ADTI for the Client pursuant to this agreement. Each party shall provide full cooperation to the other party at all times during the pending of any such matter.

STATISTICAL REPORTS

ADTI will provide statistical reports from the testing lab by July 31 and January 31 of each year of this contract. Additional reports can be provided at the request of the Client with an additional processing fee charged.

RULES AND REGULATIONS

By law, CFR 49 Part 40, only certain services can be legally provided by ADTI. Adherence to all federal and state rules and regulations are the ultimate responsibility of the Client. As a service agent, unless expressly permitted, ADTI can only act as an adviser on actions to be taken by the Client.

PAYMENT TERMS

The Client's payment will be due thirty (30) days following the date of the invoice. If payment is late there will be a $10 fee added for every 30 days late.

DURATION OF AGREEMENT

This agreement shall continue in from July 1, 2025 until June 30, 2026 and shall be deemed renewed upon the same terms and conditions unless either party advises the other of their intent not to renew. Notice of non-renewal shall be given in writing on letterhead prior to June 01 of each year.

PRICING

ADTI agrees to keep the pricing held forth by this agreement firm for the duration. This agreement and the interpretation and enforcement thereof shall be governed by the laws of the state of Oklahoma.

On-Site Drug Testing	$49.00
On-Site Alcohol Testing	$30.00
Oral Fluid Testing	$ TBD
Mileage Fee	$00.30 per mile

*There is no annual fee charged.

This Contract sets forth the entire Agreement between ADTI and said Client with respect to the services set forth herein. If any term or provision of the Agreement is held invalid or unenforceable by a court of competent jurisdiction, the remaining terms and provisions shall nevertheless continue in full force and effect. Any amendment or modification made to this Agreement must be set forth in writing and signed by both parties hereto.

ACCEPTED BY: Carl Buckholts

(PRINT NAME)

(SIGNATURE)

TITLE: Board President

580-252-2453
(fax)

COMPANY NAME: Duncan Public Schools

580-255-0686

(PHONE)

COMPANY ADDRESS: P.O. Box 1548

1740 W. Spruce

Duncan, OK 73534-1548

DATE: _____

ACCEPTED BY: _____ DATE: _____

ALCOHOL DRUG

SERVICE AGREEMENT FOR STUDENT DRUG TESTING

This student testing service agreement is entered into by and between Alcohol and Drug Testing In. hereafter known as A.D.T.I. and Duncan Public Schools located in Stephens County, OK, hereafter known as the client. This is the contracted terms by which A.D.T.I. shall provide drug testing services for you, the client. In consideration of mutual promises, covenants, and agreements set forth below, the adequacy of which are acknowledged by both A.D.T.I. and said client are as follows:

SUBSTANCES TO BE TESTED

A.D.T.I. will be testing students of said client for the following substances:

THC (marijuana)/COCAINE/AMPHETAMINES/METHAMPHETAMINES/OPIATES/BENZODIAZEPINES

This testing will be done according to client's stated needs. Frequency of testing, percentages, number of students to be tested, etc. to be pre-arranged by client and agreed upon by A.D.T.I. at time of agreement and subject to change with proper notice from either party.

LOCATION OF TESTING/ COMMUNICATION OF TEST RESULTS

The agreed upon random testing will be conducted on-site at client location. Any other testing can be conducted at a location agreed upon by A.D.T.I. and client. A.D.T.I. will communicate test results and interpretations to your Authorized Representative in a confidential and secure manner. All reports whether written, faxed or other means shall be sent to your Authorized Representative ONLY. Your Authorized Representative being the person chosen by you to supervise and be the liaison between yourselves and A.D.T.I.

UPDATING STUDENT RANDOM LISTS

In order for us to maximize our ability to suit your needs, we do need updated lists from time to time. Whenever you send lists to update your random selections; be it to remove or add students, the list needs to be ONLY the students to be updated. The client MUST send a list at the beginning of the school year for A.D.T.I. to input them in the computer. We CAN NOT start testing without said list.

DURATION OF AGREEMENT

This agreement shall continue from July 1, 2025 until June 30, 2026 and shall be deemed renewed upon the same terms and conditions for the succeeding fiscal year beginning on the 1st day of June in the event neither party advises the other of their intention not to renew, which notice will be given in writing on or before June 1 of each contracted year.

PRICING

Pricing is as follows:

Drug Test $20 for a negative
Drug Test $30 if screens positive and is sent to lab
Mileage $0.25 per mile

Any amendment or modification made to this agreement must be set forth in writing and signed for by both parties heretofore mentioned.

Accepted By: _____ Carl Buckholts
Signature please print name clearly

Title: Board President Phone: 580-255-0686

School: Duncan Public Schools Fax: 580-252-2453

A.D.T.I. Accepted By: _____

How many students will you be testing each time we come out? Please break down quantity by how you test (i.e. H.S./M.S.) DHS = 15% DMS = 15%

How often do you want testing conducted? (monthly **or if you want every 9 weeks of school year please specify themonths you choose to test)** Monthly Per Site

Will you want December random testing Yes? Will you want May random testing Yes?

Do you prefer that we call beforehand and give you the date and times of testing? Yes X
No_____

Do you want the list of names? If no names wanted check here ____ if yes see below:

What time limit do you want to place on students for drug test completion? **(max. 1 hours)** 1 Hour

WHETHER OR NOT YOU WANT FOREHAND KNOWLEDGE OF THE RANDOM TO BE DONE; IF YOU HAVE EXTRA STUDENTS, I.E. NEW STUDENTS OR REASONABLE SUSPICION ETC. PLEASE CALL AND LET US KNOW SO WE CAN HAVE THE APPROPRIATE SUPPLIES FOR YOUR TESTING NEEDS.

AUTHORIZED SCHOOL REPRESENTATIVE – PRIMARY AND SECONDARY

TO ENSURE THE SAFETY AND QUALITY OF THE TESTING, THE AUTHORIZED SCHOOL REPRESENTATIVE OR SOMEONE THEY DESIGNATE MUST BE WITH THE STUDENTS AND COLLECTOR AT ALL TIMES FOR THE DURATION OF THE TESTING PROCEDURES.

Primary Print Name Kade Golleher

Office Number 580-252-3496 Cell Number 580-990-7443

Email kade.golleher@duncanps.org

Secondary Print Name Sheila Walbrick

Office Number 580-255-4366 Cell Number N/A

Email Sheila.walbrick@duncanps.org

BILLING INFORMATION

Email to send invoice to for testing: kade.golleher@duncanps.org

DESIGNATED EMPLOYEE REPRESENTATIVE

CLIENT NAME: Duncan Public Schools

The below listed person(s) is designated as the Employee Representative (DER) for our company. The DER will be the contact person for scheduling of testing by phone and to receive all test results via email. Each DER will also need to provide a password for identification when notified by phone. ***THIS PERSON SHOULD NOT BE ON THE RANDOM DRUG TESTING LIST.***

DER to Schedule Random/Receive Results

PRINT NAME: Kade Golleher EMAIL: kade.golleher@duncanps.org

OFFICE PHONE: 580-252-3496 CELL PHONE: 580-990-7443

PRINT NAME: Merry Stone EMAIL: merry.stone@duncanps.org

OFFICE PHONE: 580-255-0686 CELL PHONE: 580-467-5623

Billing Information

PRINT NAME: Kade Golleher EMAIL: kade.golleher@duncanps.org

OFFICE PHONE: 580-252-3496 CELL PHONE: 580-990-7443

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: District Technology

Vendor Requested: AT&T

Item Request Description: MONTHLY INTERNET, WAN, PHONES, &

MOBILITY FOR DISTRICT 25-26

(same as last year)

Dollar Amount Requested (if applicable): $92,000.00

Fund Requested: 11 - General Fund

Budget/Activity Account Requested: 042-AT&T

Signature of Requestor/Principal — Date: 6-3-25

Signature of Budget Director — Date

Signature of Assistant Superintendent — Date

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 25-26 FUND 11 - General Fund

VENDOR NAME & ADDRESS AT&T

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE DISTRICT INTERNET, WAN, PHONE & MOBILE FOR FY 25-26

Quantity	Item Number	Description	Unit Price	Amount
1		TELECOMMUNICATIONS-MONTHLY	92,000.00	92,000.00
				0.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 92,000.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	042	2580	530	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: _____ DATE: _____

BUDGET APPROVER: _____ DATE: _____

CHANNA BYERLY: _____ DATE: _____

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: District / Technology

Vendor Requested: CDW-G

Item Request Description: ANNUAL MICROSOFT, ADOBE LICENSING, & CARBONITE OFF-SITE BACKUP RENEWALS FOR FY 25-26

Dollar Amount Requested (if applicable): $ 30,373.92

Fund Requested: 11 - General Fund

Budget/Activity Account Requested: 031-Administrative Student Software

Kelly Henderson — 06/09/2025
Signature of Requestor/Principal — Date

D Alton — 6-9-25
Signature of Department — Date

Signature of Superintendent — Date

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 25-26 FUND 11 - General Fund

VENDOR NAME & ADDRESS CDW-GOVERNMENT

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE ANNUAL MICROSOFT, ADOBE LICENSING, & CABONITE OFF-SITE BACKUP RENEWALS FOR FY 25-26

Quantity	Item Number	Description	Unit Price	Amount
1		MICROSOFT RENEWAL	21,733.92	21,733.92
1		ADOBE LICENSE RENEWAL	2,500.00	2,500.00
1		CARBONITE OFF-SITE BACKUP	2,930.00	2,930.00
1		Carbonite Server Sync	3,110.00	3,110.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 30,273.92

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	031	2230	653	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: Kelly Henderson / Altom DISTRICT DATE: 06/09/2025

BUDGET APPROVER: DATE:

CHANNA BYERLY: DATE:

Duncan mail

Kelly Henderson <kelly.henderson@duncanps.org>

Fwd: CDW-G Quote Reminder: Quote #PLPX317/P.O. Ref. MS RENEWAL

1 message

David Altom <david.altom@duncanps.org> Sat, Jun 7, 2025 at 10:43 AM
To: Kelly Henderson <kelly.henderson@duncanps.org>

Microsoft renewal

Microsoft Renewal

---------- Forwarded message ---------
From: **CDW** <cdwsales@cdwemail.com>
Date: Fri, Jun 6, 2025 at 2:18 AM
Subject: CDW-G Quote Reminder: Quote #PLPX317/P.O. Ref. MS RENEWAL
To: <david.altom@duncanps.org>

| View in browser

CDW·G

Hardware Software Services IT Solutions Brands Research Hub

Reminder: You Have a Quote

Dear David Altom,

Thank you for considering CDW for your technology needs. The details of your quote are below. Please contact your account manager or call 800.800.4239 with any questions.

Grand Total: $21,733.92 Checkout

Quote #: PLPX317
Quote Date: 6/3/2025
PO#/Description: Ms Renewal
Customer #: 1143553

Quote Details

Item	Quantity	Price	Item Total
Microsoft Desktop Education - license & software assurance - 1 license MFG Part: 2UJ-00011 CDW Part: 2320205	351	~~$66.82~~ **$61.92** Market	**$21,733.92**

↓ Same as last year.

Subtotal $21,733.92

Kelli

Shipping	$0.00
Grand Total	**$21,733.92**

Checkout

Shipping & Billing Information

Shipping Address:

DUNCAN DISTRICT I-1 BOARD OF EDUC
DAVID ALTOM
1706 W SPRUCE AVE
DUNCAN, OK 73533-2308
P (580) 255-0686

Billing Address:

DUNCAN DISTRICT I-1 BOARD OF EDUC
ATTN:ACCTS PAYABLE ($ 1143553)
PO BOX 1548
*NEEDS AFFIDAVIS:ALL OVER 1K**
DUNCAN, OK 73534-1548
P (580) 255-0686

Shipping Method:

Electronic Drop Ship

Sales Contact Info

Nathan Reynolds
| (312) 705-6253 | nathrey@cdw.com

WQR:01 | WEB 012 | Customer#: 1143553 | WEB66f37ede-6583-4712-8650-0b8b1d8d3f42

--
David Altom
Technology Coordinator/Network Administrator
Duncan Public Schools
Duncan, OK

Duncan mail

Kelly Henderson <kelly.henderson@duncanps.org>

Fwd: CDW-G Quote Reminder: Quote #PLPX354/P.O. Ref. ADOBE RENEWAL

1 message

David Altom <david.altom@duncanps.org>
To: Kelly Henderson <kelly.henderson@duncanps.org>

Sat, Jun 7, 2025 at 10:44 AM

Adobe renewal

Adobe Renewal

---------- Forwarded message ---------
From: **CDW** <cdwsales@cdwemail.com>
Date: Fri, Jun 6, 2025 at 2:18 AM
Subject: CDW-G Quote Reminder: Quote #PLPX354/P.O. Ref. ADOBE RENEWAL
To: <david.altom@duncanps.org>

CDW·G

| View in browser

Hardware Software Services IT Solutions Brands Research Hub

Reminder: You Have a Quote

Dear David Altom,

Thank you for considering CDW for your technology needs. The details of your quote are below. Please contact your account manager or call 800.800.4239 with any questions.

Grand Total: $2,500.00

Checkout

Quote #: PLPX354
Quote Date: 6/3/2025
PO#/Description: Adobe Renewal
Customer #: 1143553

Quote Details

Item	Quantity	Price	Item Total
Adobe Creative Cloud for Enterprise - All Apps - Subscription Renewal - 1 d MFG Part: 65297227BB04A12 CDW Part: 5421207	100	~~$28.92~~ $25.00 Market	$2,500.00

same as last year.

Subtotal $2,500.00

Keith

Shipping	$0.00
Grand Total	**$2,500.00**

Checkout

Shipping & Billing Information

Shipping Address:

DUNCAN DISTRICT I-1 BOARD OF EDUC
DAVID ALTOM
1706 W SPRUCE AVE
DUNCAN, OK 73533-2308
P (580) 255-0686

Billing Address:

DUNCAN DISTRICT I-1 BOARD OF EDUC
ATTN:ACCTS PAYABLE ($ 1143553)
PO BOX 1548
*NEEDS AFFIDAVIS:ALL OVER 1K**
DUNCAN, OK 73534-1548
P (580) 255-0686

Shipping Method:

Electronic Drop Ship

Sales Contact Info

Nathan Reynolds
| (312) 705-6253 | nathrey@cdw.com

WQR:01 | WEB 012 | Customer#: 1143553 | WEB7f9e8220-2c79-4136-950a-888b333fcc74

--
David Altom
Technology Coordinator/Network Administrator
Duncan Public Schools
Duncan, OK

Duncan mail

Kelly Henderson <kelly.henderson@duncanps.org>

Fwd: CDW-G Quote Reminder: Quote #PLQD650/P.O. Ref. CARBONITE RENEWAL

1 message

David Altom <david.altom@duncanps.org>
To: Kelly Henderson <kelly.henderson@duncanps.org>

Sat, Jun 7, 2025 at 10:44 AM

Carbonite renewal

Carbonite Renewal (offsite backup)

---------- Forwarded message ---------
From: **CDW** <cdwsales@cdwemail.com>
Date: Fri, Jun 6, 2025 at 2:17 AM
Subject: CDW-G Quote Reminder: Quote #PLQD650/P.O. Ref. CARBONITE RENEWAL
To: <david.altom@duncanps.org>

CDW·G | View in browser

Hardware Software Services IT Solutions Brands Research Hub

Reminder: You Have a Quote

Dear David Altom,

Thank you for considering CDW for your technology needs. The details of your quote are below. Please contact your account manager or call 800.800.4239 with any questions.

Grand Total: $2,930.00 Checkout

Quote #: PLQD650
Quote Date: 6/3/2025
PO#/Description: Carbonite Renewal
Customer #: 1143553

Quote Details

Item	Quantity	Price	Item Total
CARBONITE SVR SAAS 1TB 1Y MFG Part: 1000058090 CDW Part: 7217827	1	~~$3,910.19~~ $2,930.00 Market	$2,930.00

↓ same as last year.

Subtotal	$2,930.00

Shipping	$0.00
Grand Total	**$2,930.00**

Checkout

Shipping & Billing Information

Shipping Address:

DUNCAN PUBLIC SCHOOLS
DAVID ALTOM
1740 W SPRUCE AVE
DUNCAN, OK 73533-2308
P (580) 255-0686

Billing Address:

DUNCAN DISTRICT I-1 BOARD OF EDUC
ATTN:ACCTS PAYABLE ($ 1143553)
PO BOX 1548
*NEEDS AFFIDAVIS:ALL OVER 1K**
DUNCAN, OK 73534-1548
P (580) 255-0686

Shipping Method:

Electronic Drop Ship

Sales Contact Info

Nathan Reynolds
| (312) 705-6253 | nathrey@cdw.com

WQR:01 | WEB 012 | Customer#: 1143553 | WEB386ffc56-3706-4ebe-bb1f-2be48e81bb6f

--
David Altom
Technology Coordinator/Network Administrator
Duncan Public Schools
Duncan, OK

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: District / Technology

Vendor Requested: CDW-G

Item Request Description: Go-Guardian Teacher/Admin/Beacon Core and Pear Deck. This is an annual renewal that includes Internet filtering for students using Chromebooks off-site. Pear Deck for classroom sync and Beacon Core gives smart alerts for suicide prevention. Go-Guardian sets the pricing as a proprietary license product using CDW-G.

Dollar Amount Requested (if applicable): $47,151.00

Fund Requested: 11 - General Fund

Budget/Activity Account Requested: _____

Kelly Jordan
Signature of Requestor/Principal

06/09/2020
Date

_____
Signature of Budget Director

_____
Date

_____
Signature of Superintendent

_____
Date

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 25-26 FUND 11 - General Fund

VENDOR NAME & ADDRESS CDW-GOVERNMENT

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE ANNUAL LICENSE RENEWAL FOR OFF-SITE INTERNET FILTERING FOR STUDENT DEVICES FOR FY 25-26

Quantity	Item Number	Description	Unit Price	Amount
3100		GOGUARDIAN BEACON CORE LICENSE	3.97	12,307.00
3100		GOGUARDIAN ADMIN LICENSE	3.97	12,307.00
3100		GOGUARDIAN TEACHER LICENSE	3.97	12,307.00
3100		GOGUARDIAN PEAR DECK LICENSE	3.30	10,230.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 47,151.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	051	1000	653	100	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: Kelly Hendrix DATE: 06/09/2025

BUDGET APPROVER: DATE:

CHANNA BYERLY: DATE:

Thank you for choosing CDW. We have received your quote.

Hardware Software Services IT Solutions Brands Research Hub

QUOTE CONFIRMATION

BRENNON ALBERTSON,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

This quote is subject to CDW's Third Party Cloud Services Order Form Terms and Conditions set forth at https://www.cdwg.com/content/cdwg/en/terms-conditions/third-party-cloud-services-order-form-terms-and-conditions-.html

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PKFS663	4/14/2025	GOGUARDIAN RENEWAL	1143553	$47,151.00

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
GOGUARDIAN BEACON CORE Mfg. Part#: GGBCN1Y-003000 Electronic distribution - NO MEDIA Contract: MARKET	3100	7617809	$3.97	$12,307.00
GOGUARDIAN ADMIN+FLEET+DNS+ADDEFLECT Mfg. Part#: GG-ADM1Y-003000 Electronic distribution - NO MEDIA Contract: MARKET	3100	7615889	$3.97	$12,307.00
GoGuardian Teacher - subscription license (1 year) - 1 license Mfg. Part#: GG-TCR1Y-003000 Electronic distribution - NO MEDIA Contract: MARKET	3100	7615893	$3.97	$12,307.00
GoGuardian Pear Deck - subscription license (1 year) - 1 license Mfg. Part#: GG-PRD1Y-003000 Electronic distribution - NO MEDIA Contract: MARKET	3100	7688931	$3.30	$10,230.00

These services are considered Third Party Services, and this purchase is subject to CDW's Third Party Cloud Services Terms and Conditions, unless you have a written agreement with CDW covering your purchase of products and services, in which case this purchase is subject to such other written agreement.

The third-party Service Provider will provide these services directly to you pursuant to the Service Provider's standard terms and conditions or

such other terms as agreed upon directly between you and the Service Provider. The Service Provider, not CDW, will be responsible to you for delivery and performance of these services. Except as otherwise set forth in the Service Provider's agreement, these services are non-cancellable, and all fees are non-refundable.

SUBTOTAL	$47,151.00
SHIPPING	$0.00
SALES TAX	$0.00
GRAND TOTAL	**$47,151.00**

PURCHASER BILLING INFO	DELIVER TO
Billing Address: DUNCAN DISTRICT I-1 BOARD OF EDUC ACCTS PAYABLE PO BOX 1548 *NEEDS AFFIDAVIS:ALL OVER 1K** DUNCAN, OK 73534-1548 **Phone:** (580) 255-0686 **Payment Terms:** NET 30-VERBAL	**Shipping Address:** DUNCAN DISTRICT I-1 BOARD OF EDUC BRENNON ALBERTSON 1706 W SPRUCE AVE DUNCAN, OK 73533-2308 **Shipping Method:** ELECTRONIC DISTRIBUTION
	Please remit payments to:
	CDW Government 75 Remittance Drive Suite 1515 Chicago, IL 60675-1515

Sales Contact Info

Nathan Reynolds | (866) 465-9914 | nathrey@cdw.com

Need Help?

My Account | Support | Call 800.800.4239

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: Business Office

Vendor Requested: Frontline Technologies Group LLC

Item Request Description: District Absence & Time Management System, Recruit & Hire, Employee Evaluation Tool, Professional Growth Learning & Management, Asset Management, and Help Desk for 2025-26

Dollar Amount Requested (if applicable): $101,752.80

Fund Requested: 11-General Fund

Budget/Activity Account Requested: 030 - Administrative Business Software
041-Professional Development
051-Technology
108-Personnel

Signature of Requestor/Principal — Date

L McCann — 05-22-2025

Signature of Budget Director — Date

Signature of Assistant Superintendent — Date

TRENDS Requisition Form

FY 26 FUND 11 - General Fund

VENDOR NAME & ADDRESS Frontline Education/Frontline Technologies Group LLC

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE Absence/Time Mgmt, Recruit & Hire, Employee Evals, PD, Asset Mgmt & Help Desk for 2025-2026

Quantity	Item Number	Description	Unit Price	Amount
1	030-2580-733	Absence & Time Management	33,419.64	33,419.64
1	108-2571-530	Recruit & Hire	20,630.88	20,630.88
1	108-2319-530	Employee Evaluation Tool	9,904.64	9,904.64
1	041-2572-342	Professional Learning	29,176.39	29,176.39
1	051-2511-530	Asset Management & Help Desk	8,621.25	8,621.25
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 101,752.80

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	ABOVE	ABOVE	ABOVE	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: _____ DATE: _____

BUDGET APPROVER: L McCann DATE: 05-22-2025

CHANNA BYERLY: _____ DATE: _____

frontline education

Exhibit A Frontline Customer Order Form
Q-225455

06/05/2025

550 E. Swedesford Road, Suite 360, Wayne, PA 19087

Customer:	Order Form Details:
Duncan Public Schools PO Box 1548 DUNCAN, Oklahoma, 73534-1548 United States **Contact:** Lori McCann **Title:** Business Manager **Phone:** 580-255-0686 **Email:** lori.mccann@duncanps.org	**Renewal Specialist:** Samantha Kaplan Heins **Sale Type:** Renewal **Quote Currency:** USD

Pricing Overview	Amount
Annual Recurring Fees	**$33,419.64**

Annual Recurring Fees Itemized Description	Subscription Start	Subscription End	Amount
Year 1			
Absence & Time Solution	7/01/2025	6/30/2026	$33,419.64
Year 2			
Absence & Time Solution	7/01/2026	6/30/2027	$34,923.53
Year 3			
Absence & Time Solution	7/01/2027	6/30/2028	$36,495.09

frontline education

Contract # 00059208
04/23/2025

Frontline Education Confirmation Notice

Attn: Duncan Public Schools

Thank you for your continued partnership with Frontline Education. We remain focused on providing you with industry-leading solutions and technology for K-12. Below you will find information about the ongoing renewal of your subscription(s) for the upcoming year.

Description	Start Date	End Date	Amount
Frontline Central, unlimited usage for internal employees	7/01/2025	6/30/2026	$10,774.90
Applicant Tracking with Proactive Recruiting, unlimited usage for internal employees	7/01/2025	6/30/2026	$9,855.98
			20,630.88

Need assistance? You can reach us by calling Samantha Kaplan Heins at or by emailing us at renewals@frontlineed.com.

Robert Hawkins

Robert Hawkins
Vice President, Client Success

frontline education

INVOICE

Acct #: 9021656
#INVUS219372

Accounts Payable
Duncan School District 1
PO Box 1548
DUNCAN OK 73534-1548

Start Date: 7/1/2025
Due Date: 7/31/2025

1oz - #10 - 771 - 979 - F1 P984

PAYMENT INFORMATION

Please send checks to:

Frontline Technologies Group LLC
PO Box 780577
Philadelphia, PA 19178-0577

To make payment via ACH/EFT:

Bank Name: Wells Fargo, N.A.
Account Name: Frontline Technologies Group LLC
ABA/Routing #: 121000248
Account #: 4121566533
Swift Code: WFBIUS6S

Please include the invoice number in the memo of your check or ACH payment to ensure timely processing.

Please send remittance advice to Billing@FrontlineEd.com.

You can find a copy of our W9 at http://help.frontlinek12.com/WebNav/Docs/FrontlineEducationW9.pdf.

Qty	Description	Start	End	End User	Rate	Amount
1	Human Capital Management - Recruiting & Hiring Bundle	7/1/2025	6/30/2026	9021656 Duncan School District 1	$20,630.88	$20,630.88

Your timely payment is important to maintain continuous subscription status and allow for delivery of services. Our billing system tracks by contract, not PO#. We are unable to address PO# inquiries. Please check with your internal departments for PO# information. Any PO copies and/or vouchers for signature can be emailed to billing@frontlineed.com.

SUBTOTAL	$20,630.88
TOTAL DUE by 7/31/2025	**$20,630.88**

frontline education

INVOICE

Acct #: 9021656
#INVUS219345

1oz - #10 - 604 - 645 - F1 P650

Accounts Payable
Duncan School District 1
PO Box 1548
DUNCAN OK 73534-1548

Start Date: 7/1/2025
Due Date: 7/31/2025

PAYMENT INFORMATION

Please send checks to:

Frontline Technologies Group LLC
PO Box 780577
Philadelphia, PA 19178-0577

To make payment via ACH/EFT:

Bank Name: Wells Fargo, N.A.
Account Name: Frontline Technologies Group LLC
ABA/Routing #: 121000248
Account #: 4121566533
Swift Code: WFBIUS6S

Please include the invoice number in the memo of your check or ACH payment to ensure timely processing.

Please send remittance advice to Billing@FrontlineEd.com.

You can find a copy of our W9 at http://help.frontlinek12.com/WebNav/Docs/FrontlineEducationW9.pdf.

Qty	Description	Start	End	End User	Rate	Amount
1	Employee Evaluation Management, unlimited usage for internal employees	7/1/2025	6/30/2026	9021656 Duncan School District 1	$9,904.64	$9,904.64

Your timely payment is important to maintain continuous subscription status and allow for delivery of services. Our billing system tracks by contract, not PO#. We are unable to address PO# inquiries. Please check with your internal departments for PO# information. Any PO copies and/or vouchers for signature can be emailed to billing@frontlineed.com.

SUBTOTAL	$9,904.64
TOTAL DUE by 7/31/2025	$9,904.64

frontline education

Contract # 00060161
04/23/2025

Frontline Education Confirmation Notice

Attn: Duncan Public Schools

Thank you for your continued partnership with Frontline Education. We remain focused on providing you with industry-leading solutions and technology for K-12. Below you will find information about the ongoing renewal of your subscription(s) for the upcoming year.

This pricing is made subject to None.

Description	Start Date	End Date	Amount
Learning & Collaboration Resources, unlimited usage for internal employees	7/01/2025	6/30/2026	$19,232.18
Professional Learning Management, unlimited usage for internal employees	7/01/2025	6/30/2026	$9,944.21
			$29,176.39

Need assistance? You can reach us by calling Samantha Kaplan Heins at or by emailing us at renewals@frontlineed.com.

Robert Hawkins

Robert Hawkins
Vice President, Client Success

frontline education

INVOICE

Acct #: 9021656
#INVUS220472

1oz - #10 - 341 - 908 - F2 P600

Accounts Payable
Duncan School District 1
PO Box 1548
DUNCAN OK 73534-1548

Start Date: 7/1/2025

Due Date: 7/31/2025

PAYMENT INFORMATION

Please send checks to:

Frontline Technologies Group LLC
PO Box 780577
Philadelphia, PA 19178-0577

To make payment via ACH/EFT:

Bank Name: Wells Fargo, N.A.
Account Name: Frontline Technologies Group LLC
ABA/Routing #: 121000248
Account #: 4121566533
Swift Code: WFBIUS6S

Please include the invoice number in the memo of your check or ACH payment to ensure timely processing.

Please send remittance advice to Billing@FrontlineEd.com.

You can find a copy of our W9 at http://help.frontlinek12.com/WebNav/Docs/FrontlineEducationW9.pdf.

Qty	Description	Start	End	End User	Rate	Amount
1	Professional Learning Management, unlimited usage for internal employees	7/1/2025	6/30/2026	9021656 Duncan School District 1	$9,944.21	$9,944.21
1	Learning & Collaboration Resources, unlimited usage for internal employees	7/1/2025	6/30/2026	9021656 Duncan School District 1	$19,232.18	$19,232.18

Your timely payment is important to maintain continuous subscription status and allow for delivery of services. Our billing system tracks by contract, not PO#. We are unable to address PO# inquiries. Please check with your internal departments for PO# information. Any PO copies and/or vouchers for signature can be emailed to billing@frontlineed.com.

SUBTOTAL	$29,176.39
TOTAL DUE by 7/31/2025	**$29,176.39**

frontline education

Exhibit A Frontline Customer Order Form
Q-225453

550 E. Swedesford Road, Suite 360, Wayne, PA 19087

06/09/2025

Customer:	Order Form Details:
Duncan Public Schools PO Box 1548 DUNCAN, Oklahoma, 73534-1548 United States **Contact:** Lori McCann **Title:** Business Manager **Phone:** 580-255-0686 **Email:** lori.mccann@duncanps.org	**Renewal Specialist:** Samantha Kaplan Heins **Sale Type:** Renewal **Quote Currency:** USD

Pricing Overview	Amount
Annual Recurring Fees	**$8,621.25**

Annual Recurring Fees Itemized Description	Subscription Start	Subscription End	Amount
Year 1			
IHDM Solution, including Asset Management and Help Desk Management	7/01/2025	6/30/2026	$8,621.25
Year 2			
IHDM Solution, including Asset Management and Help Desk Management	7/01/2026	6/30/2027	$9,009.21
Year 3			
IHDM Solution, including Asset Management and Help Desk Management	7/01/2027	6/30/2028	$9,414.63

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: STUDENT ACCOUNTING

Vendor Requested: INFINITE CAMPUS

Item Request Description: SUBSCRIPTION TO INFINITE CAMPUS. FOR 25-26 SCHOOL YEAR. STUDENT INFORMATION SYSTEMS, PROFESSIONAL DEVELOPMENT, ONLINE REGISTRATION, ICLOUD HOSTING

Dollar Amount Requested (if applicable): $54,223.10

Fund Requested: 11 - General Fund

Budget/Activity Account Requested: 000 - district

Signature of Requestor/Principal — Date: 5-14-25

Signature of Budget Director — Date: 5-14-25

Signature of Assistant Superintendent — Date

TRENDS Requisition Form

FY 26 FUND 11 - General Fund

VENDOR NAME & ADDRESS IINFINITE CAMPUS

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE 25-26 SUBSCRIPTION TO SIS INFINTE CAMPUS COMPONENTS

Quantity	Item Number	Description	Unit Price	Amount
1	110	SUBSCRIPTION FOR SIS - EMERSON		3276
1	125	SUBSCRIPTION FOR SIS - HORACE MANN		3276
1	135	SUBSCRIPTION FOR SIS - MARK TWAIN		3276
1	140	SUBSCRIPTION FOR SIS - WOODROW		3276
1	145	SUBSCRIPTION FOR SIS - PLATO		3276
1	130	SUBSCRIPTION FOR SIS - WILL ROGERS		3276
			Shipping	

TOTAL AMOUNT REQUESTED $ PAGE ONE

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
26	11	000	2112	530	000	—	—	ABOVE

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: [signature] DATE: 5-14-25

BUDGET APPROVER: [signature] DATE: 5-14-25

CHANNA BYERLY: DATE:

TRENDS Requisition Form

FY 26 FUND 11 - General Fund

VENDOR NAME & ADDRESS IINFINITE CAMPUS

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE 25-26 SUBSCRIPTION TO SIS INFINTE CAMPUS COMPONENTS

Quantity	Item Number	Description	Unit Price	Amount
1	505	SUBSCRIPTION FOR SIS - MIDDLE SCHOOL		3276
1	705	SUBSCRIPTION FOR SIS - HIGH SCHOOL		3276
1	135	SUBSCRIPTION FOR SIS - DISTRICT		25265.10
*	*	SUBSCRIPTION TO PD - DISTRICT		2750
		PAGE 2		
			Shipping	

TOTAL AMOUNT REQUESTED $ 54223.10

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
26	11		2112	530	000			ABOVE
26	11		2213	860	100			050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: [signature] DATE: 5-14-25

BUDGET APPROVER: [signature] DATE: 5-14-25

CHANNA BYERLY: _____ DATE: _____

INVOICE

Infinite Campus

4321 109th Ave NE Blaine, MN 55449

Date: 07/01/2025
Invoice #: CI-00001823

Bill To
Duncan Public Schools
Attn: Accounts Payable
1706 W Spruce
Duncan, OK 73534
Allison.lovett@duncanps.org

Customer ID -
Duncan Public Schools

For payment by check, mail to:

Infinite Campus, Inc.
NW 6022
PO Box 1450
Minneapolis, MN 55485-1450

For Wire or ACH Payment:

Bank Name: Wells Fargo Bank NA
Routing No: 121000248
Account No: 4105087340

PO NUMBER	TERMS	DUE DATE
	Upon Receipt	07/01/2025
COMMENTS		

DESCRIPTION	SUBSCRIPTION PERIOD	QTY	UNIT PRICE	LINE TOTAL
01- License: SIS	07/01/2025 - 06/30/2026	3,276.00	$ 6.00	$ 19,656.00
02- Support: SIS	07/01/2025 - 06/30/2026	3,276.00	$ 3.00	$ 9,828.00
04- SIS Hosting: Campus Cloud Choice	07/01/2025 - 06/30/2026	3,276.00	$ 1.50	* $ 4,914.00
18- Campus Passport	07/01/2025 - 06/30/2026	3,276.00	$ 0.50	$ 1,638.00
19- Yearly Event Series	07/01/2025 - 06/30/2026	1.00	$ 3,150.00	$ 3,150.00
19- Yearly Event Series- Campus Passport Discount	07/01/2025 - 06/30/2026	1.00	$ -400.00	$ -400.00
21- Campus Learning	07/01/2025 - 06/30/2026	3,276.00	$ 2.00	* $ 6,552.00

Please contact accounting@infinitecampus.com for any invoice questions
Make all checks payable to Infinite Campus

* 11,466.00

Thank you for your business

050	22- Online Registration Prime ✓	07/01/2025 - 06/30/2026	1.00	$ 7,500.00	$ 7,500.00
050	26-Data Change Tracker	07/01/2025 - 06/30/2026	1.00	$ 1,000.00	$ 1,000.00
050	28- Data Change Tracker: 2 Additional Years	07/01/2025 - 06/30/2026	3,276.00	$ 0.10	$ 327.60
050	Campus Digital Repository: 12 Month Average Usage of 25.89	07/01/2025 - 06/30/2026	23.00	$ 2.50	$ 57.50
				Subtotal	$54,223.10
				Total	$54,223.10

Please contact accounting@infinitecampus.com for any invoice questions
Make all checks payable to Infinite Campus

Thank you for your business

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

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School/Club/Department: District / Technology

Vendor Requested: KELLOGG & SOVEREIGN CONSULTING, INC.

Item Request Description: ANNUAL AGREEMENT FOR PROFESSIONAL ERATE MANAGEMENT & OUSF COMPLIANCE FOR 25-26

Dollar Amount Requested (if applicable): $6,571.07

Fund Requested: 11 - General Fund

Budget/Activity Account Requested: 033-ERATE Consulting

Signature of Requestor/Principal — Date: 6-9-25

Signature of Budget Director — Date

Signature of Assistant Superintendent — Date

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 25-26 FUND 11 - General Fund

VENDOR NAME & ADDRESS KELLOGG & SOVEREIGN

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE ERATE SERVICES FOR 25-26

Quantity	Item Number	Description	Unit Price	Amount
1		CATEGORY 1 FILING	5,721.07	5,721.07
1		CATEGORY 2 FILING	850.00	850.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 6,571.07

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	033	2580	346	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: ADMIN DISTRICT DATE: 6-9-25

BUDGET APPROVER: DATE:

CHANNA BYERLY: DATE:

KELLOGG & SOVEREIGN CONSULTING

Professional E-Rate Management Services – Fee Schedule
Duncan Indep School District, Duncan, Oklahoma

Re: E-Rate Consulting Services – Multi Year Renewal Option
E-Rate FY 2026-27

This letter is to confirm that **Duncan Indep School District** will exercise the renewal option as stated in the Master Services Agreement. Execution of the annual fee schedule shall be considered mutual ratification".

☑ **3rd Renewal, FUNDING YEAR: 2026-2027**

Fees for requests for funding In the Category Two ("C2") categories of service shall be the greater of the Base Filing Fee OR a percentage of the total funding commitment amount issued by the Universal Service Administrative Company ("USAC") on each of the applicant's FY2026 Funding Commitment Decision Letter(s). The Base Filing Fee for C2 services is due in full at the time the application is filed. The amount due in excess of the Base Filing Fee is contingent upon funding and shall be due and payable upon issuance by USAC of the Funding Commitment Decision Letter related to FY2026 C2 Services.

FEES FOR E-RATE FUNDING YEAR 2026 (07/01/2026-06/30/2027)

Category of Service	Description	Amount	Billing Date
Category 1 (C1) Telecommunications & Broadband Services	Pre and Post Funding for C1 Services	**$5,721.07**	January 2026
	Self-Provisioned projects	3% of funding commitment amount	Due upon funding
Category 2 (C2) Internal Broadband Connections, MIBS & Maintenance	Base Filing Fee for C2 Services	**$850.00**	March 2026
	Pre and Post Funding for C2 Services	3.50% of funding commitment amount less base filing fee.	Due upon funding

FEES FOR OUSF COMPLIANCE SERVICES FOR THE PERIOD JULY 1, 2025 – JUNE 30, 2026

OUSF Document and Compliance Services. Includes preparation and submission of applicant affidavit(s) and assistance with document requests.	**Check YES to request**
Annual cost $875.00– billed January 2026 OUSF consulting fee includes up to 12 hours consulting time directly related to OUSF. Additional hours will be billed at $175/hour	X **YES** _____ **NO**

Payment terms are net 30 days, unless otherwise noted. Kellogg & Sovereign may charge interest on amounts which are overdue for more than 30 days, with interest to be calculated up to 12% or as

applicable by law. If bills are not paid on a timely basis, Kellogg & Sovereign has the right to cease work and communicate it to the applicant. If collection efforts are required, Kellogg & Sovereign Consulting shall be entitled to recover all costs and fees, including reasonable attorneys' and collection agencies' fees and other charges incurred in connection with such collection efforts. **Payments should be remitted to Sigma Technology Fund LLC dba Kellogg & Sovereign Consulting, P.O. Box 222113, Dallas, TX 75222-2113.**

Fees for additional Form 470 filings. After K&S has filed the FCC Form 470 and RFP for the Applicant for FY2023, the applicant may choose to request additional services or make cardinal changes to the services requested. K&S fees are as follows:

(a) Additional Form 470 requested more than 45 days prior to closing the filing window: $750
(b) Additional Form 470 requested less than 45 days prior to closing the filing window: $1,500

Credit card processing fees. If this is the Client's selected payment method, any credit card processing fees will be added to the next invoice.

Out of pocket expenses. In addition to the E-Rate fees defined in this fee schedule, Client shall reimburse K&S for any all reasonable and necessary out-of-pocket costs and expenses (including without limitation legal consultations, postage and other delivery costs and similar expenses) incurred by K&S. Client must be formally informed in advance and must agree in writing with the expenses or costs before it is incurred.

Documentation. K&S will provide E-Rate Documentation on the applicant's Kellogg & Sovereign E-Rate SharePoint folder for online access. E-Rate applicants also have access to their E-Rate documentation on the USAC E-Rate Productivity Center (EPC).

Remittances. Payments should be remitted to Sigma Technology Fund, LLC dba Kellogg & Sovereign Consulting P.O. Box 222113 Dallas, Texas 75222-2113

If fees or expenses are not paid withing 90 days, K&S may elect to terminate the contractual agreement in whole or in part as detailed in the MSA.

Should we encounter any unforeseen problems which will warrant additional time or expense, you will be notified of the situation and of any added cost, and you will have the opportunity to agree to any additional expenses in advance. Our charges for other services will be agreed to separately.

Kellogg & Sovereign® Consulting is not a law firm, and we are not authorized to practice law. Any matters which require an attorney shall be contracted separately with appropriate legal counsel.

Termination

Either party may, upon 30 days written notice to the other party, terminate this contract in whole or in part for convenience. All fees incurred prior to receipt of the termination notice will be due and payable immediately upon termination. K&S will be released from responsibility for the completion of any remaining services listed in this agreement immediately upon receipt of the termination notice.

Liability

K&S will make every reasonable effort to avoid any errors or omissions in the services or advice that we provide to our clients. However, the rules, regulations, and guidelines for the universal service discount mechanism (E-Rate) are voluminous, ambiguous and constantly changing. Our liability for any errors or omissions will be limited to a full refund of the fees paid and will not include liability for any consequential damages. Any claim for damages will expire within two years of when the final billing is mailed/emailed to you. Our liability is also limited to you and any recommendations provided to you may not be used or relied upon by any other parties. Disputes with the Universal Service Administrative Company (USAC) regarding the interpretation of the rules will not constitute an error or omission if you have been advised of the difference in opinion.

Disclaimer

Due to uncertainties inherent in SLD/USAC's funding process, Kellogg & Sovereign® Consulting does not warrant or guarantee E-Rate funding will be received as a result of this contractual agreement.

We believe the foregoing correctly sets forth our understanding, but if you have any questions, please let us know. If you find the arrangements acceptable, please acknowledge your agreement to the understanding by signing and returning to us the copy enclosed.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates shown below.

FOR: **Duncan Indep School District** 1706 W Spruce Ave Duncan, OK 73534	FOR: **Kellogg & Sovereign Consulting** 3010 LBJ Freeway, Suite 1200, No. 450 Dallas, TX 75234
Signature	Signature
Carl Buckholts Printed Name	Jason Ramey Printed Name
Board President Title	CEO Title
06/10/20275 Date	April 15, 2025 Date

E-RATE LETTER OF AGENCY

APPLICANT: Duncan Indep School District (139892)
Funding Years Authorized: 2025-26, 2026-27, 2027-28, 2028-29, 2029-30

("Applicant") hereby authorizes Kellogg & Sovereign© Consulting, Consultant Registration Number 16024809, or its designated agents or employees ("K&S") to act on our behalf during the term of this authorization.

Although not exclusive, K&S is specifically authorized to conduct the following actions on behalf of the Applicant:

- Prepare and submit Federal Communications Commission ("FCC") Forms 470, 471, 486, 500, 472 and other forms requested by the Schools and Libraries Division ("SLD") of the Universal Service Administrative Company ("USAC")
- Prepare and submit documentation to USAC or the FCC in compliance with E-Rate program rules and regulations.
- Act as our agent in working with representatives of the FCC or USAC, as well as OCC, to provide information as requested during application review, selective reviews, site visits, audits and any other activity associated with review of our applications.
- Prepare Requests for Proposal ("RFPs") to be posted online.
- Provide information to service providers as needed to clarify information in RFPs and Forms 470 as well as related to OUSF matters.
- Solicit and receive proposals from service providers for requested services.
- Prepare comparisons of proposals from service providers.
- Complete contracts for eligible E-Rate services as specifically directed by the Applicant's authorized representative.
- Prepare and submit documentation including the pre-approval request and/or affidavit to the Oklahoma Corporation
- Commission (OCC) on behalf of the OUSF Beneficiary.

I also understand that in submitting these forms on our behalf, K&S will be making certifications for our school district. By signing this Letter of Agency, I make the following certifications as required by the E-Rate Program [1]:

a) I certify that the schools I represent are all schools under the statutory definitions of elementary and secondary schools as defined under 47 C.F.R. § 54.500, that do not operate as for-profit businesses and do not have endowments exceeding $50 million.

b) I certify that the schools I represent has/have secured access, separately or through this program, to all the resources, including computers, training, software, internal connections, maintenance, and electrical capacity, necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that to the extent that the billed entity is passing through the non-discounted charges for the services requested under this Letter of Agency, that the entities I represent have secured access to all of the resources to pay the non-discounted charges for eligible services and products from funds to which access has been secured in the current funding year.

c) I certify that the services the school, library, or district purchases at discounts provided by 47 U.S.C. § 254 will be used primarily for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value, except as permitted by the rules of the Federal Communications Commission (Commission or FCC) at 47 C.F.R. § 54.513.

[1] https://www.usac.org/e-rate/applicant-process/competitive-bidding/letter-of-agency-loa/

d) I certify that the schools I represent has/have complied with all program rules and I acknowledge that failure to do so may result in denial of discount funding and/or cancellation of funding commitments. I acknowledge that failure to comply with program rules could result in civil or criminal prosecution by the appropriate law enforcement authorities.

e) I acknowledge that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service, receive an appropriate share of benefits from those services.

f) I certify that I will retain required documents for a period of at least ten (10) years after the latter of the last day of the applicable funding year or the service delivery deadline for the funding request. I certify that I will retain all documents necessary to demonstrate compliance with the statutory or regulatory requirements regarding the application for, receipt of, and delivery of services receiving schools and libraries discounts, and that if audited, I will make such records available to the Administrator. I acknowledge that I may be audited pursuant to participation in the E-Rate Program.

g) I certify that I am authorized to procure and/or order telecommunications and other supported services for the eligible entity(ies) covered by this Letter of Agency. I certify that I am authorized to make this request on behalf of the eligible entity(ies) covered by this Letter of Agency, that I have examined this Letter, that all of the information on this Letter is true and correct to the best of my knowledge, that the entities that will be receiving discounted services under this Letter pursuant to this application have complied with the terms, conditions and purposes of the E-Rate program, that no kickbacks were paid to anyone and that false statements on this form can be punished by fine or forfeiture under the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001 and civil violations of the False Claims Act.

h) I acknowledge that FCC rules provide that persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the Schools and Libraries support mechanism are subject to suspension and debarment from the program. I will institute reasonable measures to be informed and will notify USAC should I be informed or become aware that I or any of the entities, or any person associated in any way with my entity and/or the entities, is convicted of a criminal violation or held civilly liable for acts arising from their participation in the Schools and Libraries support mechanism.

i) I certify that, to the best of my knowledge, the non-discount portion of the costs for eligible services will not be paid by the service provider. I acknowledge that the provision, by the provider of a supported service, of free services or products unrelated to the supported service or product constitutes a rebate of some or all the cost of the supported services.

j) I certify that I am authorized to sign this Letter of Agency and, to the best of my knowledge, information and belief, all information provided to K&S for E-Rate submission is true. If any of the statements made above are incorrect, fraudulent or misleading, the undersigned and their institution agrees to indemnify, as allowed by state law, K&S, its members, employees and agents of any and all liability, legal fees or actions that may arise from the incorrect, fraudulent or misleading statement(s).

Applicant Name: **Duncan Indep School District (139892)**

Mailing Address, City, ST, Zip: 1706 W Spruce Ave, Duncan, OK 73534

Signature of Authorized Person: _____ Date: 06/10/2025

Printed Name of Authorized Person: Carl Buchholts Title: Board ~~Clerk~~ President

This authorization shall remain in effect until K&S is notified of its cancellation in writing via certified mail.

BOARD APPROVED

JUN 10 2025

ITEM # 10.I.20.

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

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School/Club/Department: District / Technology

Vendor Requested: KELLOGG & SOVEREIGN CONSULTING, INC.

Item Request Description: ANNUAL AGREEMENT FOR PROFESSIONAL ERATE MANAGEMENT & OUSF COMPLIANCE FOR 25-26

Dollar Amount Requested (if applicable): $6,571.07

Fund Requested: 11 - General Fund

Budget/Activity Account Requested: 033-ERATE Consulting

Signature of Requestor/Principal — Date: 6-9-25

Signature of Budget Director — Date:

Signature of Superintendent — Date: JUN 10 2025

TRENDS Requisition Form

FY 25-26 FUND 11 - General Fund

VENDOR NAME & ADDRESS KELLOGG & SOVEREIGN

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE ERATE SERVICES FOR 25-26

Quantity	Item Number	Description	Unit Price	Amount
1		CATEGORY 1 FILING	5,721.07	5,721.07
1		CATEGORY 2 FILING	850.00	850.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 6,571.07

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	033	2580	346	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: ADMIN DISTRICT DATE: 6-9-25

BUDGET APPROVER: DATE:

CHANNA BYERLY: Dr Channa Byerly DATE: JUN 10 2025

KELLOGG & SOVEREIGN CONSULTING

Professional E-Rate Management Services – Fee Schedule
Duncan Indep School District, Duncan, Oklahoma

Re: E-Rate Consulting Services – Multi Year Renewal Option
E-Rate FY 2026-27

This letter is to confirm that **Duncan Indep School District** will exercise the renewal option as stated in the Master Services Agreement. Execution of the annual fee schedule shall be considered mutual ratification".

☑ **3rd Renewal, FUNDING YEAR: 2026-2027**

Fees for requests for funding In the Category Two ("C2") categories of service shall be the greater of the Base Filing Fee OR a percentage of the total funding commitment amount issued by the Universal Service Administrative Company ("USAC") on each of the applicant's FY2026 Funding Commitment Decision Letter(s). The Base Filing Fee for C2 services is due in full at the time the application is filed. The amount due in excess of the Base Filing Fee is contingent upon funding and shall be due and payable upon issuance by USAC of the Funding Commitment Decision Letter related to FY2026 C2 Services.

FEES FOR E-RATE FUNDING YEAR 2026 (07/01/2026-06/30/2027)

Category of Service	Description	Amount	Billing Date
Category 1 (C1) Telecommunications & Broadband Services	Pre and Post Funding for C1 Services	**$5,721.07**	January 2026
	Self-Provisioned projects	3% of funding commitment amount	Due upon funding
Category 2 (C2) Internal Broadband Connections, MIBS & Maintenance	Base Filing Fee for C2 Services	**$850.00**	March 2026
	Pre and Post Funding for C2 Services	3.50% of funding commitment amount less base filing fee.	Due upon funding

FEES FOR OUSF COMPLIANCE SERVICES FOR THE PERIOD JULY 1, 2025 – JUNE 30, 2026

OUSF Document and Compliance Services. Includes preparation and submission of applicant affidavit(s) and assistance with document requests.	**Check YES to request**
Annual cost $875.00– billed January 2026 OUSF consulting fee includes up to 12 hours consulting time directly related to OUSF. Additional hours will be billed at $175/hour	X **YES** ____ **NO**

Payment terms are net 30 days, unless otherwise noted. Kellogg & Sovereign may charge interest on amounts which are overdue for more than 30 days, with interest to be calculated up to 12% or as

applicable by law. If bills are not paid on a timely basis, Kellogg & Sovereign has the right to cease work and communicate it to the applicant. If collection efforts are required, Kellogg & Sovereign Consulting shall be entitled to recover all costs and fees, including reasonable attorneys' and collection agencies' fees and other charges incurred in connection with such collection efforts. **Payments should be remitted to Sigma Technology Fund LLC dba Kellogg & Sovereign Consulting, P.O. Box 222113, Dallas, TX 75222-2113.**

Fees for additional Form 470 filings. After K&S has filed the FCC Form 470 and RFP for the Applicant for FY2023, the applicant may choose to request additional services or make cardinal changes to the services requested. K&S fees are as follows:

(a) Additional Form 470 requested more than 45 days prior to closing the filing window: $750
(b) Additional Form 470 requested less than 45 days prior to closing the filing window: $1,500

Credit card processing fees. If this is the Client's selected payment method, any credit card processing fees will be added to the next invoice.

Out of pocket expenses. In addition to the E-Rate fees defined in this fee schedule, Client shall reimburse K&S for any all reasonable and necessary out-of-pocket costs and expenses (including without limitation legal consultations, postage and other delivery costs and similar expenses) incurred by K&S. Client must be formally informed in advance and must agree in writing with the expenses or costs before it is incurred.

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Remittances. Payments should be remitted to Sigma Technology Fund, LLC dba Kellogg & Sovereign Consulting P.O. Box 222113 Dallas, Texas 75222-2113

If fees or expenses are not paid withing 90 days, K&S may elect to terminate the contractual agreement in whole or in part as detailed in the MSA.

Should we encounter any unforeseen problems which will warrant additional time or expense, you will be notified of the situation and of any added cost, and you will have the opportunity to agree to any additional expenses in advance. Our charges for other services will be agreed to separately.

Kellogg & Sovereign® Consulting is not a law firm, and we are not authorized to practice law. Any matters which require an attorney shall be contracted separately with appropriate legal counsel.

Termination

Either party may, upon 30 days written notice to the other party, terminate this contract in whole or in part for convenience. All fees incurred prior to receipt of the termination notice will be due and payable immediately upon termination. K&S will be released from responsibility for the completion of any remaining services listed in this agreement immediately upon receipt of the termination notice.

Liability

K&S will make every reasonable effort to avoid any errors or omissions in the services or advice that we provide to our clients. However, the rules, regulations, and guidelines for the universal service discount mechanism (E-Rate) are voluminous, ambiguous and constantly changing. Our liability for any errors or omissions will be limited to a full refund of the fees paid and will not include liability for any consequential damages. Any claim for damages will expire within two years of when the final billing is mailed/emailed to you. Our liability is also limited to you and any recommendations provided to you may not be used or relied upon by any other parties. Disputes with the Universal Service Administrative Company (USAC) regarding the interpretation of the rules will not constitute an error or omission if you have been advised of the difference in opinion.

Disclaimer

Due to uncertainties inherent in SLD/USAC's funding process, Kellogg & Sovereign® Consulting does not warrant or guarantee E-Rate funding will be received as a result of this contractual agreement.

We believe the foregoing correctly sets forth our understanding, but if you have any questions, please let us know. If you find the arrangements acceptable, please acknowledge your agreement to the understanding by signing and returning to us the copy enclosed.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates shown below.

FOR: **Duncan Indep School District** 1706 W Spruce Ave Duncan, OK 73534	FOR: **Kellogg & Sovereign Consulting** 3010 LBJ Freeway, Suite 1200, No. 450 Dallas, TX 75234
Signature	Signature
Carl Buckholts Printed Name	Jason Ramey Printed Name
Board President Title	CEO Title
06/10/2025 Date	April 15, 2025 Date

E-RATE LETTER OF AGENCY

APPLICANT: Duncan Indep School District (139892)
Funding Years Authorized: 2025-26, 2026-27, 2027-28, 2028-29, 2029-30

("Applicant") hereby authorizes Kellogg & Sovereign® Consulting, Consultant Registration Number 16024809, or its designated agents or employees ("K&S") to act on our behalf during the term of this authorization.

Although not exclusive, K&S is specifically authorized to conduct the following actions on behalf of the Applicant:

- Prepare and submit Federal Communications Commission ("FCC") Forms 470, 471, 486, 500, 472 and other forms requested by the Schools and Libraries Division ("SLD") of the Universal Service Administrative Company ("USAC")
- Prepare and submit documentation to USAC or the FCC in compliance with E-Rate program rules and regulations.
- Act as our agent in working with representatives of the FCC or USAC, as well as OCC, to provide information as requested during application review, selective reviews, site visits, audits and any other activity associated with review of our applications.
- Prepare Requests for Proposal ("RFPs") to be posted online.
- Provide information to service providers as needed to clarify information in RFPs and Forms 470 as well as related to OUSF matters.
- Solicit and receive proposals from service providers for requested services.
- Prepare comparisons of proposals from service providers.
- Complete contracts for eligible E-Rate services as specifically directed by the Applicant's authorized representative.
- Prepare and submit documentation including the pre-approval request and/or affidavit to the Oklahoma Corporation
- Commission (OCC) on behalf of the OUSF Beneficiary.

I also understand that in submitting these forms on our behalf, K&S will be making certifications for our school district. By signing this Letter of Agency, I make the following certifications as required by the E-Rate Program [1]:

a) I certify that the schools I represent are all schools under the statutory definitions of elementary and secondary schools as defined under 47 C.F.R. § 54.500, that do not operate as for-profit businesses and do not have endowments exceeding $50 million.

b) I certify that the schools I represent has/have secured access, separately or through this program, to all the resources, including computers, training, software, internal connections, maintenance, and electrical capacity, necessary to use the services purchased effectively. I recognize that some of the aforementioned resources are not eligible for support. I certify that to the extent that the billed entity is passing through the non-discounted charges for the services requested under this Letter of Agency, that the entities I represent have secured access to all of the resources to pay the non-discounted charges for eligible services and products from funds to which access has been secured in the current funding year.

c) I certify that the services the school, library, or district purchases at discounts provided by 47 U.S.C. § 254 will be used primarily for educational purposes and will not be sold, resold, or transferred in consideration for money or any other thing of value, except as permitted by the rules of the Federal Communications Commission (Commission or FCC) at 47 C.F.R. § 54.513.

[1] https://www.usac.org/e-rate/applicant-process/competitive-bidding/letter-of-agency-loa/

d) I certify that the schools I represent has/have complied with all program rules and I acknowledge that failure to do so may result in denial of discount funding and/or cancellation of funding commitments. I acknowledge that failure to comply with program rules could result in civil or criminal prosecution by the appropriate law enforcement authorities.

e) I acknowledge that the discount level used for shared services is conditional, for future years, upon ensuring that the most disadvantaged schools and libraries that are treated as sharing in the service, receive an appropriate share of benefits from those services.

f) I certify that I will retain required documents for a period of at least ten (10) years after the latter of the last day of the applicable funding year or the service delivery deadline for the funding request. I certify that I will retain all documents necessary to demonstrate compliance with the statutory or regulatory requirements regarding the application for, receipt of, and delivery of services receiving schools and libraries discounts, and that if audited, I will make such records available to the Administrator. I acknowledge that I may be audited pursuant to participation in the E-Rate Program.

g) I certify that I am authorized to procure and/or order telecommunications and other supported services for the eligible entity(ies) covered by this Letter of Agency. I certify that I am authorized to make this request on behalf of the eligible entity(ies) covered by this Letter of Agency, that I have examined this Letter, that all of the information on this Letter is true and correct to the best of my knowledge, that the entities that will be receiving discounted services under this Letter pursuant to this application have complied with the terms, conditions and purposes of the E-Rate program, that no kickbacks were paid to anyone and that false statements on this form can be punished by fine or forfeiture under the Communications Act, 47 U.S.C. §§ 502, 503(b), or fine or imprisonment under Title 18 of the United States Code, 18 U.S.C. § 1001 and civil violations of the False Claims Act.

h) I acknowledge that FCC rules provide that persons who have been convicted of criminal violations or held civilly liable for certain acts arising from their participation in the Schools and Libraries support mechanism are subject to suspension and debarment from the program. I will institute reasonable measures to be informed and will notify USAC should I be informed or become aware that I or any of the entities, or any person associated in any way with my entity and/or the entities, is convicted of a criminal violation or held civilly liable for acts arising from their participation in the Schools and Libraries support mechanism.

i) I certify that, to the best of my knowledge, the non-discount portion of the costs for eligible services will not be paid by the service provider. I acknowledge that the provision, by the provider of a supported service, of free services or products unrelated to the supported service or product constitutes a rebate of some or all the cost of the supported services.

j) I certify that I am authorized to sign this Letter of Agency and, to the best of my knowledge, information and belief, all information provided to K&S for E-Rate submission is true. If any of the statements made above are incorrect, fraudulent or misleading, the undersigned and their institution agrees to indemnify, as allowed by state law, K&S, its members, employees and agents of any and all liability, legal fees or actions that may arise from the incorrect, fraudulent or misleading statement(s).

Applicant Name: **Duncan Indep School District (139892)**

Mailing Address, City, ST, Zip: 1706 W Spruce Ave, Duncan, OK 73534

Signature of Authorized Person: _____ Date: 06/10/2025

Printed Name of Authorized Person: Carl Buchholts Title: Board ~~Pres~~ President

This authorization shall remain in effect until K&S is notified of its cancellation in writing via certified mail.

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: CHILD NUTRITION

Vendor Requested: OAK FARMS DAIRY

Item Request Description:

MILK AND JUICE FOR CAFETERIAS-FY 26

Dollar Amount Requested (if applicable): 150000.00

Fund Requested: GEN FUND-11

Budget/Activity Account Requested: 385 - State CN Programs

BECKY BARNES — Signature of Requestor/Principal

6-2-25 — Date

Signature of Budget Director — Date

Signature of t Superintendent — Date

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 25-26 FUND 11 - General Fund

VENDOR NAME & ADDRESS OAK FARMS DAIRY

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE MILK & JUICE FOR DISTRICT CAFETERIAS FOR FY 25-26

Quantity	Item Number	Description	Unit Price	Amount
1		BID AWARD	150,000.00	150,000.00
				0.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 150,000.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	385	3150	630	700	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: Becky Barnes by Hollendrum DATE: 06/04/20255

BUDGET APPROVER: _____ DATE: _____

CHANNA BYERLY: _____ DATE: _____

DUNCAN CHILD NUTRITION
MILK/JUICE BID AWARD

FISCAL YEAR 2026

VENDOR NAME	HILAND DAIRY	DAIRY FARMERS OF AMERICA dba OAK FARMS DAIRY		
1% CHOCOLATE MILK – ½ PINT	.3800			
FAT FREE CHOCOLATE MILK- ½ PINT		.3150		
1% WHITE MILK-1/2 PINT	.3800	.3150		
WHOLE MILK W/VIT. D- ½ PINT	.3800	.3150		
ORANGE JUICE-100%-4 OZ.	.2800	.2150		
APPLE JUICE-100%-4 OZ.	.3163	.2200		

AWARD BID TO: OAK FARMS DAIRY
Child Nutrition Director: *Becky Barnes* **5-22-25**

Hiland DAIRY FOODS

302 S. Porter • P.O. Box 1248 • Norman, OK • 73071, 73070 • (405)321-3191

BID #1

May 9, 2025

Duncan Public Schools
PO Box 1548
Duncan, OK 73534

Dear Child Nutrition:

We would like to thank you for the opportunity to submit a bid for dairy products for the 2025-2026 school year.

Hpt Whole	.3800
Hpt Chocolate 1%	.3800
Hpt 1%	.3800
4oz Orange Juice	.2800
4oz Apple Juice	.3163

This is an escalading/de-escalading bid. Please see the attached clause.

We look forward to hearing from you with the result of this bid. Please feel free to call, should you have any questions.

Sincerely,

Ron Clark
General Manager

NONKICKBACK AFFIDAVIT FORM

STATE OF OKLAHOMA)
) SS
COUNTY OF CLEVELAND)

The undersigned (architect, contractor, supplier, or engineer), of lawful age, being first duly sworn, on oath says that this contract (purchase order) is true and correct. Affiant further states that the (work, services, or materials) will be (completed or supplied) in accordance with the plans, specifications, orders, or requests furnished the affiant. Affiant further states that he or she has made no payment, directly or indirectly, to any elected official, officer, or employee of the SFA or technology center SFA, of money or any other thing of value to obtain or procure the contract or purchase order.

(Contractor, Supplier, Engineer, or Architect)

Hiland Dairy Foods, LLC.
Vendor/Company Name

Attested to before me this 12 day of May, 2025.

K. JONES NOTARY PUBLIC IN AND FOR STATE OF OKLAHOMA #23007536 · Exp. June 2, 2027

K Jones
Notary Public (or Clerk or Judge)

My Commission Expires:

Milk Escalator / De-Escalator Pricing Clause (DFA Supplied)

The pricing quoted is based on **May's 2025** Federal Milk Marketing Order for Class I Skim and Class I Butterfat. This pricing is subject to change as the cost of raw milk changes each month according to the USDA Federal Milk Market Price Announcements and Dairy Farmers of America.

The cost of milk fluctuates up and down each month based on the cost changes in raw milk. Changes of a minimum of $.10 per CWT (up or down) will move the cost of a half pint $ .00054.

Prices will also be adjusted up or down based on cost changes in packaging, ingredients, labor, fuel, juice concentrate, re-sale products (ex. Tropicana, Sport Shake), etc. Supporting documentation will be supplied upon request.

All price changes will become effective on the 1st day of the month following the price announcement.

DUNCAN PUBLIC SCHOOLS
1706 W. SPRUCE
P.O. BOX 1548
DUNCAN, OKLAHOMA 73534

May 5, 2025

REQUEST FOR PROPOSAL

DUNCAN PUBLIC SCHOOLS

MILK/JUICE PRODUCTS

The Duncan Board of Education, Duncan, Oklahoma will be accepting the request for proposal on milk and juice products used by Duncan Public School Cafeterias for 2025-2026.

Deliveries of two to three times a week required to eight (8) school cafeterias and six (6) vendor boxes.

Please return your proposal by May 21, 2025 by emailing Becky Barnes (becky.barnes@duncanps.org) or regular mail to Duncan Public Schools Child Nutrition Dept., P.O. Box 1548, Duncan, Okla. 73534.

Request for proposal forms and specifications will be emailed out May 5, 2025. The Child Nutrition Office will accept quotes until 12:00 Noon on May 21, 2025. Proposal will be award with price as primary factor.

The proposal will be reviewed at 1:00 p.m. May 21, 2025 at the Duncan Schools Administration Office, 1740 West Spruce, Duncan, Okla. The awarded quote will be notified by e-mail and recommended for award at board meeting on June 10, 2025

Becky Barnes
Child Nutrition Director
Duncan Public Schools

NONKICKBACK AFFIDAVIT FORM

STATE OF OKLAHOMA)
) SS
COUNTY OF)

The undersigned (architect, contractor, supplier, or engineer), of lawful age, being first duly sworn, on oath says that this contract (purchase order) is true and correct. Affiant further states that the (work, services, or materials) will be (completed or supplied) in accordance with the plans, specifications, orders, or requests furnished the affiant. Affiant further states that he or she has made no payment, directly or indirectly, to any elected official, officer, or employee of the SFA or technology center SFA, of money or any other thing of value to obtain or procure the contract or purchase order.

(Contractor, Supplier, Engineer, or Architect)

Hiland Dairy
Vendor/Company Name

Attested to before me this 13 day of May, 2025.

K. JONES NOTARY PUBLIC IN AND FOR STATE OF OKLAHOMA #23007536 Exp. June 2, 2027

K Jones
Notary Public (or Clerk or Judge)

My Commission Expires: 6/2/27

EQUAL OPPORTUNITY EMPLOYMENT ACT COMPLIANCE

Responding Party must make the following certification:

CERTIFICATE

I/We hereby certify that

Hiland Dairy | PO Box 1248 Norman OK 73070 | 405 321-3191

Company Name | Address | Phone Number

Is an equal opportunity employer as defined in Title VII of the Civil Rights Act of 1964 and the provisions of the Civil Rights Act of 1991.

Upon request, we will show proof that our employment practices do meet in every respect the requirements of Title VII of the Civil Rights Act of 1964 and the provisions of the Civil Rights Act of 1991.

_____ (OWNER OR OFFICER OF FIRM)

General Manager (TITLE) 5/13/25 (DATE)

ESCALATION/DE-ESCALATION CLAUSE

Prices shall remain firm for the term of the contract, unless economic adjustments are agreed upon by both parties and based on the most recent published Consumer Price Index at the time of the request. For the purposes of this section, the Consumer Price Index Changes in Food Price Indexes as published by the United States Department of Agriculture Economic Research Service [http://www.ers.usda.gov/data-products/food-price-outlook.aspx] will be the benchmark. DOE will use the most recent year-over-year data available at the time of request. DOE reserves the right to accept or reject the request for a price increase and if appropriate, to utilize other resources in evaluating escalation requests, including requesting confirmation from the manufacturer. This clause also enables DOE to seek de-escalation on the basis of the same cited index, terms, and other resources. Request can only be submitted in December and May during the contract period(s).

CERTIFICATION REGARDING DEBARMENT/SUSPENSION

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION—LOWER-TIER COVERED TRANSACTIONS

This certification is required by the regulations implementing Executive Order 12549 and 12689, Debarment and Suspension, Title 2 CFR, §180, as adopted and modified by USDA regulation at 2 CFR §417, Responsibilities of Participants Regarding Transactions.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE.)

1. The prospective lower-tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

2. Where the prospective lower-tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Hiland Dairy
Organization/Vendor Name

Name(s) and Title(s) of Authorized Representative(s)

Ron Clark	General Manager
Name of Institution/SFA Official	Title of Official
RC	5/13/25
Signature	Date

INSTRUCTIONS FOR CERTIFICATION REGARDING DEBARMENT/SUSPENSION

1. By signing and submitting this form, the prospective lower-tier participant is providing the certification set out on the reverse side in accordance with these instructions.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower-tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower-tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower-tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms *covered transaction, debarred, suspended, ineligible, lower-tier covered transaction, participant, person, primary covered transaction, principal, proposal,* and *voluntarily excluded,* as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower-tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower-tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which the transaction originated.

6. The prospective lower-tier participant further agrees by submitting this form that it will include this clause titled *Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion—Lower-Tier Covered Transactions,* without modification, in all lower-tier covered transactions and in all solicitations for lower-tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower-tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith that certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower-tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

CERTIFICATION REGARDING LOBBYING

Applicable to Grants, Subgrants, Cooperative Agreements, and Contracts Exceeding $100,000 in Federal Funds

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by Section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $150,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No federally appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a federal contract, the making of a federal grant, the making of a federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a federal contract, grant, loan, or cooperative agreement.

2. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, *Disclosure Form to Report Lobbying*, in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all covered subawards exceeding $100,000 in federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

Hiland Dairy PO Box 1248 Norman OK 73070
Name/Address of Organization

Ron Clark, General Manager
Name/Title of Submitting Official

RL
Signature

5/13/25
Date

DUNCAN PUBLIC SCHOOLS
REQUEST FOR PROPOSAL- MILK AND JUICE PRODUCTS
2024-2025

SUBJECT: MILK and JUICE BIDS

I. **RFP'S will be received by the Director of Child Nutrition of the Duncan Public Schools, Becky Barnes, P.O. Box 1548, Duncan, Oklahoma 73534-1548 until 12:00 Noon June 11, 2024. Review will be at 1:00p.m. June 12, 2024.**

II. **The Board of Education reserves the right to reject any or all bids and to terminate the contract at any time if the bidder fails, neglects, or refuses to comply with the terms of the bids.**

III. **Standards and specifications for milk and juice to be delivered to the eight *(8)* Duncan Public School Cafeterias and six *(6)* elementary vendor boxes in quantities "more or less" as set forth herein for the school year, 2024-2025.**

IV. **All milk products must be produced, handled and pasteurized in conformity and in accordance with the provisions of the Standard Milk Ordinance and Code recommended by the United States Public Health Service, and in accordance with any future upward revisions and of the above recommended ordinance and code. In addition to compliance with the Standard Milk Ordinance and Code, all milk, whole or one percent white, fat free chocolate must be Grade A, fortified with vitamins A and D.**

V. **All juice products must be Grade A, unsweetened, 100% real fruit juice.**

VI. **Delivery:**

1. **Deliveries to be made at least two to three a week to the school sites listed below. Times of delivery to be worked out with the successful bidder to the satisfaction of the purchaser and supplier.**

2. **It is to be understood by each bidder that deliveries will be discontinued during regular school vacation periods, as shown by a school calendar which will be provided to the successful bidder. In cases of variation from this calendar, ample notice shall be given to the supplier. The Duncan Public Schools may or may not participate in a Summer Feeding Program which may require year round delivery at designated site(s). Notice will be given as soon as decision is made.**

3. **Milk and juice is to be delivered in refrigerated trucks and placed in the refrigerated box provided by the school district. At the time of the delivery, all milk and juice already in the box is to be placed on top of the milk and juice delivered that day.**

4. **All unsold milk and juice left in the boxes on Friday afternoon is to be replaced with fresh milk and juice when the deliveries for**

Monday are made. All unsold milk and juice will be picked up each afternoon preceding a vacation, and credit given for same and all milk and juice must be picked up on the last day of school and credit given. All milk crates are to be picked up weekly and removed from the school.

5. The dairy agrees to be responsible for damage to the milk boxes that are a direct result of carelessness of the deliveryman.

VII. School site to which deliveries are to be made:

1. Duncan High School Cafeteria.....1325 N 19th
2. Plato School Cafeteria.....1011 W. Plato
3. Woodrow Wilson School Cafeteria.....800 E. Chestnut
4. Mark Twain School Cafeteria.....2204 W. Oak
5. Will Rogers School Cafeteria.....1414 N. 13th St.
6. Horace Mann School Cafeteria.....1200 Whisenant Dr.
7. Emerson School Cafeteria.....1200 W. Chestnut
8. Duncan Middle School..... 1601 N. Chisholm Trail Pkwy

VIII. The aggregate amount of milk delivered each day to the cafeterias will be approximately 5,600 to 6,200 half-pints. The aggregate amount of juice delivered will be approximately 1,500 to 1,750 four-ounce containers as menued. Failure of the contractor to make deliveries of the milk and juice products in such quantities as may be required and in accordance with the specifications herein set forth, the authorized agent of the Board of Education, Duncan Public School District, reserves the right to cancel this contract to purchase milk and juice in the open market or to make a new contract with other bidders. Any excessive costs resulting from the purchases under this provision charged to the supplier under this contract.

Channa Byerly,
Superintendent
Duncan Public Schools

DUNCAN PUBLIC SCHOOLS BIDS FOR JUICE AND MILK 2025-2026

8 oz. Carton ~~Fat Free~~ 1% Chocolate .3800

8 oz. Carton Whole White Milk .3800

8 oz. Carton-1% White Milk .3800

4 oz. Carton- 100% Real Orange Juice .2800

4 oz. Carton- 100% Apple Juice .3163

Please include nutritional information on each product with your bids.

Enclosures: Buy American Provision, Equal Opportunity, Debarment & Suspension, Non- Kickback, Escalation/De-escalation, W- 9
(Please return all of these papers completed and notarized with you bid)

Date of Bid 5/21/25

Dairy Hiland Dairy

Signature [signature]

BUY AMERICAN PROVISION

The 1998 reauthorization of the National School Lunch Act requires school districts participation in the National School Meals Programs in the contiguous 48 states of the United States to buy food products produced in the United States (domestic) when using Federal Funds. Therefore, if there is a domestic and non-domestic product available, you must propose and supply domestic products. You may supply non-domestic products only when domestic products are unavailable. As defined in this legislation, a domestic food commodity is an agricultural commodity that is produced in the United States. A domestic food product is processed in the United State using substantially domestic agricultural commodities. Substantially means that over 51 percent of the finished product comes from American produced products. Implementing Federal Regulations are 7CFR.210.21 and 220.6 published on September 20, 1999. You may be required to provide certification of domestic origin and content.

You must certify that the majority of products you propose to supply meet the Federal Requirements In the "Buy American Acts" and stipulate which specific products are unavailable domestically.

CERTIFICATE

- I/We hereby certify

Hiland Dairy PO Box 1248 Norman OK 73070 405 321 3191

Company Name Address Phone Number

- Will abide with the Buy American Act and supply domestic products to Duncan Public Schools.
- Upon request, we will show proof that our practices do meet in every respect the requirements of the Buy American Act.

General Manager (Title) [signature] (Name)

5/13/25 (Date)

EQUAL OPPORTUNITY EMPLOYMENT ACT COMPLIANCE

Responding Party must make the following certification:

CERTIFICATE

I/We hereby certify that

Hiland Dairy PO BOX 1248 Norman OK 73070 405 321 3191

Company Name Address Phone Number

Is an equal opportunity employer as defined in Title VII of the Civil Rights Act of 1964 and the provisions of the Civil Rights Act of 1991.

Upon request, we will show proof that our employment practices do meet in every respect the requirements of Title VII of the Civil Rights Act of 1964 and the provisions of the Civil Rights Act of 1991.

(OWNER OR OFFICER OF FIRM)

General Manager (TITLE) 5/13/25 (DATE)

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

HILAND DAIRY FOODS COMPANY, LLC

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☑ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . P

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

1133 E. KEARNEY STREET <PO BOX 2270>

Requester's name and address (optional)

6 City, state, and ZIP code

SPRINGFIELD, MO 65803 <65801>

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

4	3	–	1	1	8	0	4	0	1

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person [signature] Date 01 / 01 / 2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States:

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity,
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust, and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS a percentage of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),
3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code* on page 3 and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships* on page 1.

What is FATCA reporting? The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code* on page 3 and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account, for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of $50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a $500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Name

If you are an individual, you must generally enter the name shown on your income tax return. However, if you have changed your last name, for instance, due to marriage without informing the Social Security Administration of the name change, enter your first name, the last name shown on your social security card, and your new last name.

If the account is in joint names, list first, and then circle, the name of the person or entity whose number you entered in Part I of the form.

Sole proprietor. Enter your individual name as shown on your income tax return on the "Name" line. You may enter your business, trade, or "doing business as (DBA)" name on the "Business name/disregarded entity name" line.

Partnership, C Corporation, or S Corporation. Enter the entity's name on the "Name" line and any business, trade, or "doing business as (DBA) name" on the "Business name/disregarded entity name" line.

Disregarded entity. For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulation section 301.7701-2(c)(2)(iii). Enter the owner's name on the "Name" line. The name of the entity entered on the "Name" line should never be a disregarded entity. The name on the "Name" line must be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on the "Name" line. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on the "Business name/disregarded entity name" line. If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Note. Check the appropriate box for the U.S. federal tax classification of the person whose name is entered on the "Name" line (Individual/sole proprietor, Partnership, C Corporation, S Corporation, Trust/estate).

Limited Liability Company (LLC). If the person identified on the "Name" line is an LLC, check the "Limited liability company" box only and enter the appropriate code for the U.S. federal tax classification in the space provided. If you are an LLC that is treated as a partnership for U.S. federal tax purposes, enter "P" for partnership. If you are an LLC that has filed a Form 8832 or a Form 2553 to be taxed as a corporation, enter "C" for C corporation or "S" for S corporation, as appropriate. If you are an LLC that is disregarded as an entity separate from its owner under Regulation section 301.7701-3 (except for employment and excise tax), do not check the LLC box unless the owner of the LLC (required to be identified on the "Name" line) is another LLC that is not disregarded for U.S. federal tax purposes. If the LLC is disregarded as an entity separate from its owner, enter the appropriate tax classification of the owner identified on the "Name" line.

Other entities. Enter your business name as shown on required U.S. federal tax documents on the "Name" line. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on the "Business name/disregarded entity name" line.

Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the *Exemptions* box, any code(s) that may apply to you. See *Exempt payee code* and *Exemption from FATCA reporting code* on page 3.

Exempt payee code. Generally, individuals (including sole proprietors) are not exempt from backup withholding. Corporations are exempt from backup withholding for certain payments, such as interest and dividends. Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.

Note. If you are exempt from backup withholding, you should still complete this form to avoid possible erroneous backup withholding.

The following codes identify payees that are exempt from backup withholding:

1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)

2—The United States or any of its agencies or instrumentalities

3—A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities

4—A foreign government or any of its political subdivisions, agencies, or instrumentalities

5—A corporation

6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a possession of the United States

7—A futures commission merchant registered with the Commodity Futures Trading Commission

8—A real estate investment trust

9—An entity registered at all times during the tax year under the Investment Company Act of 1940

10—A common trust fund operated by a bank under section 584(a)

11—A financial institution

12—A middleman known in the investment community as a nominee or custodian

13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over $600 required to be reported and direct sales over $5,000[1]	Generally, exempt payees 1 through 5[2]
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

[1] See Form 1099-MISC, Miscellaneous Income, and its instructions.

[2] However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney, and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a possession of the United States, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Reg. section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Reg. section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on page 2), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local Social Security Administration office or get this form online at *www.ssa.gov*. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at *www.irs.gov/businesses* and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting IRS.gov or by calling 1-800-TAX-FORM (1-800-829-3676).

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: *A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.*

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, or 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on the "Name" line must sign. Exempt payees, see *Exempt payee code* earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account [1]
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor [2]
4. a. The usual revocable savings trust (grantor is also trustee)	The grantor-trustee [1]
b. So-called trust account that is not a legal or valid trust under state law	The actual owner [1]
5. Sole proprietorship or disregarded entity owned by an individual	The owner [3]
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulation section 1.671-4(b)(2)(i)(A))	The grantor*
For this type of account:	**Give name and EIN of:**
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity [4]
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulation section 1.671-4(b)(2)(i)(B))	The trust

[1] List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

[2] Circle the minor's name and furnish the minor's SSN.

[3] You must show your individual name and you may also enter your business or "DBA" name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

[4] List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 1.

*Note. Grantor also must provide a Form W-9 to trustee of trust.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, social security number (SSN), or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to *phishing@irs.gov*. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: *spam@uce.gov* or contact them at *www.ftc.gov/idtheft* or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

HISTORICAL AND REVISION NOTES

Revised Section	Source (U.S. Code)	Source (Statutes at Large)
3502	40:462(a), (b), (d).	Aug. 2, 1954, ch. 649, title VII, §702(a), (b), (d), 68 Stat. 641; Aug. 11, 1955, ch. 783, title I, §112, 69 Stat. 641; Pub. L. 87–70, title V, §502(1), (2), June 30, 1961, 75 Stat. 175; Pub. L. 88–560, title VI, §602(a)–(c), (e), (f), Sept. 2, 1964, 78 Stat. 799; Pub. L. 90–19, §10(a) (related to 40:462), May 25, 1967, 81 Stat. 22; Pub. L. 90–448, title VI, §607, Aug. 1, 1968, 82 Stat. 534; Pub. L. 100–242, title V, §524(1), Feb. 5, 1988, 101 Stat. 1939.

In subsection (a), the words "section 3324(a) and (b) of title 31" are substituted for "section 3648 of the Revised Statutes, as amended" in section 702(a) of the Housing Act of 1954 (ch. 649, 68 Stat. 641) because of section 4(b) of the Act of September 13, 1982 (Public Law 97–258, 96 Stat. 1067), the first section of which enacted Title 31, United States Code. The words "municipalities and other" are omitted as being included in "public agencies".

In subsection (c), the words "in any way" are omitted as unnecessary.

In subsection (e), the word "rules" is omitted as being included in "regulations".

§ 3503. Revolving fund

(a) ESTABLISHMENT.—There is a revolving fund established by the Secretary of Housing and Urban Development to provide amounts for advances under this chapter. The fund comprises amounts appropriated under this chapter and all repayments and other receipts received in connection with advances made under this chapter.

(b) AUTHORIZATIONS.—Not more than $70,000,000 may be appropriated to the revolving fund as necessary to carry out the purposes of this chapter.

(Pub. L. 107–217, Aug. 21, 2002, 116 Stat. 1168.)

HISTORICAL AND REVISION NOTES

Revised Section	Source (U.S. Code)	Source (Statutes at Large)
3503	40:462(e).	Aug. 2, 1954, ch. 649, title VII, §702(e), 68 Stat. 641; Aug. 11, 1955, ch. 783, title I, §112, 69 Stat. 641; Pub. L. 87–70, title V, §502(3), (4), June 30, 1961, 75 Stat. 175; Pub. L. 88–560, title VI, §602(a), Sept. 2, 1964, 78 Stat. 799; Pub. L. 89–117, title XI, §1104, Aug. 10, 1965, 79 Stat. 503; Pub. L. 90–19, §10(a) (related to 40:462), May 25, 1967, 81 Stat. 22.

In subsection (a), the words "heretofore or hereafter" are omitted as unnecessary. The text of 40:462(e)(2) is omitted as obsolete. Title V of the War Mobilization and Reconversion Act of 1944 (50 App.:1671) terminated on June 30, 1947. The Act of October 13, 1949 (40:451 et seq.) authorized the Housing and Home Finance Administrator to make certain loans and advances for the 2-year period immediately following October 13, 1951.

In subsection (b), the words "In addition to amounts authorized to be appropriated for the purposes of this section before September 2, 1964" are omitted as executed.

§ 3504. Surveys of public works planning

The Secretary of Housing and Urban Development may use during a fiscal year not more than $100,000 of the amount in the revolving fund established under section 3503 of this title to conduct surveys of the status and current volume of state and local public works planning and surveys of estimated requirements for state and local public works. In conducting a survey, the Secretary, may use or act through any department or agency of the Federal Government, with the consent of the department or agency.

(Pub. L. 107–217, Aug. 21, 2002, 116 Stat. 1168.)

HISTORICAL AND REVISION NOTES

Revised Section	Source (U.S. Code)	Source (Statutes at Large)
3504	40:462(f).	Aug. 2, 1954, ch. 649, title VII, §702(f), as added Pub. L. 86–372, title VIII, §801, Sept. 23, 1959, 73 Stat. 688; Pub. L. 88–560, title VI, §602(d), Sept. 2, 1964, 78 Stat. 799; Pub. L. 90–19, §10(a) (related to 40:462), May 25, 1967, 81 Stat. 22.

§ 3505. Forgiveness of outstanding advances

In accordance with accounting and other procedures the Secretary of Housing and Urban Development prescribes, each advance made by the Secretary under this chapter that had any principal amount outstanding on February 5, 1988, was forgiven. The terms and conditions of any contract, or any amendment to a contract, for that advance with respect to any promise to repay the advance were canceled.

(Pub. L. 107–217, Aug. 21, 2002, 116 Stat. 1168.)

HISTORICAL AND REVISION NOTES

Revised Section	Source (U.S. Code)	Source (Statutes at Large)
3505	40:462(g).	Aug. 2, 1954, ch. 649, title VII, §702(g), as added Pub. L. 87–658, §6, Sept. 14, 1962, 76 Stat. 544; Pub. L. 100–242, title V, §521(2), Feb. 5, 1988, 101 Stat. 1939.

CHAPTER 37—CONTRACT WORK HOURS AND SAFETY STANDARDS

§ 3701. Definition and application

(a) DEFINITION.—In this chapter, the term "Federal Government" has the same meaning that the term "United States" had in the Contract Work Hours and Safety Standards Act (Public Law 87–581, 76 Stat. 357).

(b) APPLICATION.—

(1) CONTRACTS.—This chapter applies to—

(A) any contract that may require or involve the employment of laborers or me-

chanics on a public work of the Federal Government, a territory of the United States, or the District of Columbia; and

(B) any other contract that may require or involve the employment of laborers or mechanics if the contract is one—

(i) to which the Government, an agency or instrumentality of the Government, a territory, or the District of Columbia is a party;

(ii) which is made for or on behalf of the Government, an agency or instrumentality, a territory, or the District of Columbia; or

(iii) which is a contract for work financed at least in part by loans or grants from, or loans insured or guaranteed by, the Government or an agency or instrumentality under any federal law providing wage standards for the work.

(2) LABORERS AND MECHANICS.—This chapter applies to all laborers and mechanics employed by a contractor or subcontractor in the performance of any part of the work under the contract—

(A) including watchmen, guards, and workers performing services in connection with dredging or rock excavation in any river or harbor of the United States, a territory, or the District of Columbia; but

(B) not including an employee employed as a seaman.

(3) EXCEPTIONS.—

(A) THIS CHAPTER.—This chapter does not apply to—

(i) a contract for—

(I) transportation by land, air, or water;

(II) the transmission of intelligence; or

(III) the purchase of supplies or materials or articles ordinarily available in the open market;

(ii) any work required to be done in accordance with the provisions of chapter 65 of title 41; and

(iii) a contract in an amount that is not greater than $100,000.

(B) SECTION 3702.—Section 3702 of this title does not apply to work where the assistance described in paragraph (1)(B)(iii) from the Government or an agency or instrumentality is only a loan guarantee or insurance.

(Pub. L. 107–217, Aug. 21, 2002, 116 Stat. 1169; Pub. L. 109–284, § 6(14), Sept. 27, 2006, 120 Stat. 1213; Pub. L. 111–350, § 5(*l*)(19), Jan. 4, 2011, 124 Stat. 3852.)

HISTORICAL AND REVISION NOTES

Revised Section	*Source (U.S. Code)*	*Source (Statutes at Large)*
3701(a)	(no source).	
3701(b)(1)	40:329(a) (1st sentence less proviso).	Pub. L. 87–581, title I, § 103(a), (b), Aug. 13, 1962, 76 Stat. 358.
3701(b)(2)	40:329(a) (last sentence).	
3701(b)(3)(A)(i), (ii).	40:329(b).	
3701(b)(3)(A)(iii).	40:329(c).	Pub. L. 87–581, title I, § 103(c), as added Pub. L. 103–355, title IV, § 4104(o)(1), Oct. 13, 1994, 108 Stat. 3342.
3701(b)(3)(B)	40:329(a) (1st sentence proviso).	

Subsection (a) is added for clarity.

In subsection (b)(1), before clause (A), the words "except as otherwise provided" are omitted as unnecessary.

In subsection (b)(2), before clause (A), the words "Except as otherwise expressly provided" are omitted as unnecessary.

In subsection (b)(3)(A)(ii), the words "Walsh-Healey Act" are substituted for ["]Walsh-Healey Public Contracts Act" to use the correct short title of the Act.

REFERENCES IN TEXT

The Contract Work Hours and Safety Standards Act, referred to in subsec. (a), is title I of Pub. L. 87–581, Aug. 13, 1962, 76 Stat. 357, as amended, which was classified generally to subchapter II (§ 327 et seq.) of chapter 5 of former Title 40, Public Buildings, Property, and Works, prior to repeal and reenactment as this chapter by Pub. L. 107–217, §§ 1, 6(b), Aug. 21, 2002, 116 Stat. 1062, 1304. Section 101 of title I of Pub. L. 87–581 was classified to section 327 of former Title 40 and was repealed and not reenacted by Pub. L. 107–217. For complete classification of this Act to the Code, see Tables.

AMENDMENTS

2011—Subsec. (b)(3)(A)(ii). Pub. L. 111–350 substituted "chapter 65 of title 41" for "the Walsh-Healey Act (41 U.S.C. 35 et seq.)".

2006—Subsec. (b)(3)(B). Pub. L. 109–284 substituted "3702" for "3902" in heading and text and "paragraph (1)(B)(iii)" for "subsection (a)(2)(C)" in text.

§ 3702. Work hours

(a) STANDARD WORKWEEK.—The wages of every laborer and mechanic employed by any contractor or subcontractor in the performance of work on a contract described in section 3701 of this title shall be computed on the basis of a standard workweek of 40 hours. Work in excess of the standard workweek is permitted subject to this section. For each workweek in which the laborer or mechanic is so employed, wages include compensation, at a rate not less than one and one-half times the basic rate of pay, for all hours worked in excess of 40 hours in the workweek.

(b) CONTRACT REQUIREMENTS.—A contract described in section 3701 of this title, and any obligation of the Federal Government, a territory of the United States, or the District of Columbia in connection with that contract, must provide that—

(1) a contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall not require or permit any laborer or mechanic, in any workweek in which the laborer or mechanic is employed on that work, to work more than 40 hours in that workweek, except as provided in this chapter; and

(2) when a violation of clause (1) occurs, the contractor and any subcontractor responsible for the violation are liable—

(A) to the affected employee for the employee's unpaid wages; and

(B) to the Government, the District of Columbia, or a territory for liquidated damages as provided in the contract.

(c) LIQUIDATED DAMAGES.—Liquidated damages under subsection (b)(2)(B) shall be computed for each individual employed as a laborer or mechanic in violation of this chapter and shall be equal to $10 for each calendar day on which the individual was required or permitted to work in excess of the standard workweek without payment of the overtime wages required by this chapter.

(d) AMOUNTS WITHHELD TO SATISFY LIABILITIES.—Subject to section 3703 of this title, the governmental agency for which the contract work is done or which is providing financial assistance for the work may withhold, or have withheld, from money payable because of work performed by a contractor or subcontractor, amounts administratively determined to be necessary to satisfy the liabilities of the contractor or subcontractor for unpaid wages and liquidated damages as provided in this section.

(Pub. L. 107–217, Aug. 21, 2002, 116 Stat. 1169; Pub. L. 109–284, § 6(15), Sept. 27, 2006, 120 Stat. 1213.)

HISTORICAL AND REVISION NOTES

Revised Section	*Source (U.S. Code)*	*Source (Statutes at Large)*
3702(a)	40:328(a).	Pub. L. 87–581, title I, § 102, Aug. 13, 1962, 76 Stat. 357; Pub. L. 99–145, title XII, § 1241(a), Nov. 8, 1985, 99 Stat. 734.
3702(b)	40:328(b) (words before (1)), (1), (2) (1st sentence).	
3702(c)	40:328(b)(2) (2d sentence).	
3702(d)	40:328(b)(2) (last sentence).	

In subsection (a), the words "Notwithstanding any other provision of law" are omitted as unnecessary.

AMENDMENTS

2006—Subsec. (d). Pub. L. 109–284 substituted "To" for "to" in heading.

§ 3703. Report of violations and withholding of amounts for unpaid wages and liquidated damages

(a) REPORTS OF INSPECTORS.—An officer or individual designated as an inspector of the work to be performed under a contract described in section 3701 of this title, or to aid in the enforcement or fulfillment of the contract, on observation or after investigation immediately shall report to the proper officer of the Federal Government, a territory of the United States, or the District of Columbia all violations of this chapter occurring in the performance of the work, together with the name of each laborer or mechanic who was required or permitted to work in violation of this chapter and the day the violation occurred.

(b) WITHHOLDING AMOUNTS.—

(1) DETERMINING AMOUNT.—The amount of unpaid wages and liquidated damages owing under this chapter shall be determined administratively.

(2) AMOUNT DIRECTED TO BE WITHHELD.—The officer or individual whose duty it is to approve the payment of money by the Government, territory, or District of Columbia in connection with the performance of the contract work shall direct the amount of—

(A) liquidated damages to be withheld for the use and benefit of the Government, territory, or District; and

(B) unpaid wages to be withheld for the use and benefit of the laborers and mechanics who were not compensated as required under this chapter.

(3) PAYMENT.—The Comptroller General shall pay the amount administratively determined to be due directly to the laborers and mechanics from amounts withheld on account of underpayments of wages if the amount withheld is adequate. If the amount withheld is not adequate, the Comptroller General shall pay an equitable proportion of the amount due.

(c) RIGHT OF ACTION AND INTERVENTION AGAINST CONTRACTORS AND SURETIES.—If the accrued payments withheld under the terms of the contract are insufficient to reimburse all the laborers and mechanics who have not been paid the wages required under this chapter, the laborers and mechanics, in the case of a department or agency of the Government, have the same right of action and intervention against the contractor and the contractor's sureties as is conferred by law on persons furnishing labor or materials. In those proceedings it is not a defense that the laborers and mechanics accepted or agreed to accept less than the required rate of wages or voluntarily made refunds.

(d) REVIEW PROCESS.—

(1) TIME LIMIT FOR APPEAL.—Within 60 days after an amount is withheld as liquidated damages, any contractor or subcontractor aggrieved by the withholding may appeal to the head of the agency of the Government or territory for which the contract work is done or which is providing financial assistance for the work, or to the Mayor of the District of Columbia in the case of liquidated damages withheld for the use and benefit of the District.

(2) REVIEW BY AGENCY HEAD OR MAYOR.—The agency head or Mayor may review the administrative determination of liquidated damages. The agency head or Mayor may issue a final order affirming the determination or may recommend to the Secretary of Labor that an appropriate adjustment in liquidated damages be made, or that the contractor or subcontractor be relieved of liability for the liquidated damages, if it is found that the amount is incorrect or that the contractor or subcontractor violated this chapter inadvertently, notwithstanding the exercise of due care by the contractor or subcontractor and the agents of the contractor or subcontractor.

(3) REVIEW BY SECRETARY.—The Secretary shall review all pertinent facts in the matter and may conduct any investigation the Secretary considers necessary in order to affirm or reject the recommendation. The decision of the Secretary is final.

(4) JUDICIAL ACTION.—A contractor or subcontractor aggrieved by a final order for the withholding of liquidated damages may file a claim in the United States Court of Federal Claims within 60 days after the final order. A final order of the agency head, Mayor, or Secretary is conclusive with respect to findings of fact if supported by substantial evidence.

(e) APPLICABILITY OF OTHER LAWS.—

(1) REORGANIZATION PLAN.—Reorganization Plan Numbered 14 of 1950 (eff. May 24, 1950, 64 Stat. 1267) applies to this chapter.

(2) SECTION 3145.—Section 3145 of this title applies to contractors and subcontractors referred to in section 3145 who are engaged in the performance of contracts subject to this chapter.

(Pub. L. 107–217, Aug. 21, 2002, 116 Stat. 1170.)

HISTORICAL AND REVISION NOTES

Revised Section	*Source (U.S. Code)*	*Source (Statutes at Large)*
3703(a)	40:330(a) (1st sentence).	Pub. L. 87–581, title I, § 104, Aug. 13, 1962, 76 Stat. 353; Pub. L. 97–164, title I, § 160(a)(13), Apr. 2, 1982, 96 Stat. 48.
3703(b)	40:330(a) (2d, last sentences).	
3703(c)	40:330(b).	
3703(d)	40:330(c).	
3703(e)	40:330(d).	

In subsection (a), the words "or possession" are omitted for consistency in this chapter. The words "or days" are omitted because of 1:1.

In subsection (c), the word "Mayor" is substituted for "Commissioners" [meaning the Board of Commissioners of the District of Columbia] [subsequently changed to "Commissioner" (meaning the Commissioner of the District of Columbia) because of section 401 of Reorganization Plan No. 3 of 1967 (eff. Nov. 3, 1967, 81 Stat. 951)] because of section 421 of the District of Columbia Home Rule Act (Public Law 93–198, 87 Stat. 789).

In subsection (d)(4), the words "United States Court of Federal Claims" are substituted for "United States Claims Court" because of section 902(b)(1) of the Federal Courts Administration Act of 1992 (Public Law 102–572, 106 Stat. 4516).

REFERENCES IN TEXT

Reorganization Plan Numbered 14 of 1950, referred to in subsec. (e)(1), is Reorg. Plan No. 14 of 1950, eff. May 24, 1950, 15 F.R. 3176, 64 Stat. 1267, which is set out in the Appendix to Title 5, Government Organization and Employees.

§ 3704. Health and safety standards in building trades and construction industry

(a) CONDITION OF CONTRACTS.—

(1) IN GENERAL.—Each contract in an amount greater than $100,000 that is entered into under legislation subject to Reorganization Plan Numbered 14 of 1950 (eff. May 24, 1950, 64 Stat. 1267) and is for construction, alteration, and repair, including painting and decorating, must provide that no contractor or subcontractor contracting for any part of the contract work shall require any laborer or mechanic employed in the performance of the contract to work in surroundings or under working conditions that are unsanitary, hazardous, or dangerous to health or safety, as established under construction safety and health standards the Secretary of Labor prescribes by regulation based on proceedings pursuant to section 553 of title 5, provided that the proceedings include a hearing similar in nature to that authorized by section 553 of title 5.

(2) CONSULTATION.—In formulating standards under this section, the Secretary shall consult with the Advisory Committee created by subsection (d).

(b) COMPLIANCE.—

(1) ACTIONS TO GAIN COMPLIANCE.—The Secretary may make inspections, hold hearings, issue orders, and make decisions based on findings of fact as the Secretary considers necessary to gain compliance with this section and any health and safety standard the Secretary prescribes under subsection (a). For those purposes the Secretary and the United States district courts have the authority and jurisdiction provided by sections 6506 and 6507 of title 41.

(2) REMEDY WHEN NONCOMPLIANCE FOUND.—When the Secretary, after an opportunity for an adjudicatory hearing by the Secretary, establishes noncompliance under this section of any condition of a contract described in—

(A) section 3701(b)(1)(B)(i) or (ii) of this title, the governmental agency for which the contract work is done may cancel the contract and make other contracts for the completion of the contract work, charging any additional cost to the original contractor; or

(B) section 3701(b)(1)(B)(iii) of this title, the governmental agency which is providing the financial guarantee, assistance, or insurance for the contract work may withhold the guarantee, assistance, or insurance attributable to the performance of the contract.

(3) NONAPPLICABILITY.—Section 3703 of this title does not apply to the enforcement of this section.

(c) REPEATED VIOLATIONS.—

(1) TRANSMITTAL OF NAMES OF REPEAT VIOLATORS TO COMPTROLLER GENERAL.—When the Secretary, after an opportunity for an agency hearing, decides on the record that, by repeated willful or grossly negligent violations of this chapter, a contractor or subcontractor has demonstrated that subsection (b) is not effective to protect the safety and health of the employees of the contractor or subcontractor, the Secretary shall make a finding to that effect and, not sooner than 30 days after giving notice of the finding to all interested persons, shall transmit the name of the contractor or subcontractor to the Comptroller General.

(2) BAN ON AWARDING CONTRACTS.—The Comptroller General shall distribute each name transmitted under paragraph (1) to all agencies of the Federal Government. Unless the Secretary otherwise recommends, the contractor, subcontractor, or any person in which the contractor or subcontractor has a substantial interest may not be awarded a contract subject to this section until three years have elapsed from the date the name is transmitted to the Comptroller General. The Secretary shall terminate the ban if, before the end of the three-year period, the Secretary, after affording interested persons due notice and an opportunity for a hearing, is satisfied that a contractor or subcontractor whose name was transmitted to the Comptroller General will comply responsibly with the requirements of this section. The Comptroller General shall inform all Government agencies after being informed of the Secretary's action.

(3) JUDICIAL REVIEW.—A person aggrieved by the Secretary's action under this subsection or

subsection (b) may file with the appropriate United States court of appeals a petition for review of the Secretary's action within 60 days after receiving notice of the Secretary's action. The clerk of the court immediately shall send a copy of the petition to the Secretary. The Secretary then shall file with the court the record on which the action is based. The findings of fact by the Secretary, if supported by substantial evidence, are final. The court may enter a decree enforcing, modifying, modifying and enforcing, or setting aside any part of, the order of the Secretary or the appropriate Government agency. The judgment of the court may be reviewed by the Supreme Court as provided in section 1254 of title 28.

(d) ADVISORY COMMITTEE ON CONSTRUCTION SAFETY AND HEALTH.—

(1) ESTABLISHMENT.—There is an Advisory Committee on Construction Safety and Health in the Department of Labor.

(2) COMPOSITION.—The Committee is composed of nine members appointed by the Secretary, without regard to chapter 33 of title 5, as follows:

(A) Three members shall be individuals representative of contractors to whom this section applies.

(B) Three members shall be individuals representative of employees primarily in the building trades and construction industry engaged in carrying out contracts to which this section applies.

(C) Three members shall be public representatives who shall be selected on the basis of their professional and technical competence and experience in the construction health and safety field.

(3) CHAIRMAN.—The Secretary shall appoint one member as Chairman.

(4) DUTIES.—The Committee shall advise the Secretary—

(A) in formulating construction safety and health standards and other regulations; and

(B) on policy matters arising in carrying out this section.

(5) EXPERTS AND CONSULTANTS.—The Secretary may appoint special advisory and technical experts or consultants as may be necessary to carry out the functions of the Committee.

(6) COMPENSATION AND EXPENSES.—Committee members are entitled to receive compensation at rates the Secretary fixes, but not more than $100 a day, including traveltime, when performing Committee business, and expenses under section 5703 of title 5.

(Pub. L. 107–217, Aug. 21, 2002, 116 Stat. 1172; Pub. L. 109–284, §6(16), (17), Sept. 27, 2006, 120 Stat. 1213; Pub. L. 111–350, §5(*l*)(20), Jan. 4, 2011, 124 Stat. 3852.)

HISTORICAL AND REVISION NOTES

Revised Section	*Source (U.S. Code)*	*Source (Statutes at Large)*
3704(a)	40:333(a).	Pub. L. 87–581, title I, §107(a)–(e), as added Pub. L. 91–54, §1, Aug. 9, 1969, 83 Stat. 96; Pub. L. 103–355, title IV, §4104(c)(2), Oct. 13, 1994, 108 Stat. 3342.

HISTORICAL AND REVISION NOTES—CONTINUED

Revised Section	*Source (U.S. Code)*	*Source (Statutes at Large)*
3704(b)	40:333(b), (c).	
3704(c)	40:333(d).	
3704(d)	40:333(e).	

In subsection (a)(1), the words "in an amount greater than $100,000" are substituted for "(other than a contract referred to in section 329(c) of this title)" for clarity.

In subsection (b), the text of 40:333(c) is omitted as unnecessary because the district courts have jurisdiction on all civil actions involving a federal question since the requirement of a threshold amount in controversy was deleted. In paragraph (2)(B), the words "guarantee" and "insurance" are added for consistency in this section and with section 3701(b)(1)(B)(iii) of the revised title.

In subsection (c)(2), the words "The Secretary shall end the ban" are substituted for "he [sic] shall terminate the application of the preceding sentence to such contractor or subcontractor (and to any person in which the contractor or subcontractor has a substantial interest)" for clarity and to eliminate unnecessary words. The word "thereafter" is omitted as unnecessary.

In subsection (c)(3), the words "as provided in section 2112 of title 28", "make and", and "upon certiorari or certification" are omitted as unnecessary.

In subsection (d)(2), before clause (A), the words "chapter 33 of title 5" are substituted for "the civil service laws" because of section 7(b) of the Act of September 6, 1966 (Public Law 89–554, 80 Stat. 631), the first section of which enacted Title 5, United States Code.

In subsection (d)(6), the words "expenses under section 5703 of title 5" are substituted for 40:333(e)(3)(words after semicolon) to eliminate unnecessary words.

REFERENCES IN TEXT

Reorganization Plan Numbered 14 of 1950, referred to in subsec. (a)(1), is Reorg. Plan No. 14 of 1950, eff. May 24, 1950, 15 F.R. 3176, 64 Stat. 1267, which is set out in the Appendix to Title 5, Government Organization and Employees.

AMENDMENTS

2011—Subsec. (b)(1). Pub. L. 111–350 substituted "sections 6506 and 6507 of title 41" for "sections 4 and 5 of the Walsh-Healey Act (41 U.S.C. 38, 39)".

2006—Subsec. (a)(1). Pub. L. 109–284, §6(16), inserted "of title 5" after "authorized by section 553".

Subsec. (a)(2). Pub. L. 109–284, §6(17), struck out "of this section" after "subsection (d)".

TERMINATION OF ADVISORY COMMITTEES

Advisory committees in existence on Jan. 5, 1973, to terminate not later than the expiration of the 2-year period following Jan. 5, 1973, unless, in the case of a committee established by the President or an officer of the Federal Government, such committee is renewed by appropriate action prior to the expiration of such 2-year period, or in the case of a committee established by the Congress, its duration is otherwise provided by law. Advisory committees established after Jan. 5, 1973, to terminate not later than the expiration of the 2-year period beginning on the date of their establishment, unless, in the case of a committee established by the President or an officer of the Federal Government, such committee is renewed by appropriate action prior to the expiration of such 2-year period, or in the case of a committee established by the Congress, its duration is otherwise provided by law. See section 14 of Pub. L. 92–463, Oct. 6, 1972, 86 Stat. 776, set out in the Appendix to Title 5, Government Organization and Employees.

§ 3705. Safety programs

The Secretary of Labor shall—

(1) provide for the establishment and supervision of programs for the education and training of employers and employees in the recognition, avoidance, and prevention of unsafe working conditions in employment covered by this chapter; and

(2) collect reports and data and consult with and advise employers as to the best means of preventing injuries.

(Pub. L. 107–217, Aug. 21, 2002, 116 Stat. 1174.)

HISTORICAL AND REVISION NOTES

Revised Section	*Source (U.S. Code)*	*Source (Statutes at Large)*
3705	40:333(f).	Pub. L. 87–581, title I, §107(f), as added Pub. L. 91–54, §1, Aug. 9, 1969, 83 Stat. 98.

§ 3706. Limitations, variations, tolerances, and exemptions

The Secretary of Labor may provide reasonable limitations to, and may prescribe regulations allowing reasonable variations to, tolerances from, and exemptions from, this chapter that the Secretary may find necessary and proper in the public interest to prevent injustice or undue hardship or to avoid serious impairment of the conduct of Federal Government business.

(Pub. L. 107–217, Aug. 21, 2002, 116 Stat. 1174.)

HISTORICAL AND REVISION NOTES

Revised Section	*Source (U.S. Code)*	*Source (Statutes at Large)*
3706	40:331.	Pub. L. 87–581, title I, §105, Aug. 13, 1962, 76 Stat. 359.

§ 3707. Contractor certification or contract clause in acquisition of commercial items not required

In a contract to acquire a commercial item (as defined in section 103 of title 41), a certification by a contractor or a contract clause may not be required to implement a prohibition or requirement in this chapter.

(Pub. L. 107–217, Aug. 21, 2002, 116 Stat. 1174; Pub. L. 111–350, §5(*l*)(21), Jan. 4, 2011, 124 Stat. 3852.)

HISTORICAL AND REVISION NOTES

Revised Section	*Source (U.S. Code)*	*Source (Statutes at Large)*
3707	40:334.	Pub. L. 87–581, title I, §108, as added Pub. L. 103–355, title VIII, §8301(b), Oct. 13, 1994, 108 Stat. 3396.

AMENDMENTS

2011—Pub. L. 111–350 substituted "section 103 of title 41" for "section 4 of the Office of Federal Procurement Policy Act (41 U.S.C. 403)".

§ 3708. Criminal penalties

A contractor or subcontractor having a duty to employ, direct, or control a laborer or mechanic employed in the performance of work contemplated by a contract to which this chapter applies that intentionally violates this chapter shall be fined under title 18, imprisoned for not more than six months, or both.

(Pub. L. 107–217, Aug. 21, 2002, 116 Stat. 1174.)

HISTORICAL AND REVISION NOTES

Revised Section	*Source (U.S. Code)*	*Source (Statutes at Large)*
3708	40:332.	Pub. L. 87–581, title I, §106, Aug. 13, 1962, 76 Stat. 359.

The words "shall be fined under title 18" are substituted for "shall be deemed guilty of a misdemeanor, and for each and every such offense shall, upon conviction, be punished by a fine of not to exceed $1,000" for consistency with chapter 227 of title 18. The words "in the discretion of the court having jurisdiction thereof" are omitted as unnecessary.

PART B—UNITED STATES CAPITOL

CHAPTER 51—UNITED STATES CAPITOL BUILDINGS AND GROUNDS

§ 5101. Definition

In this chapter, the term "Capitol Buildings" means the United States Capitol, the Senate and House Office Buildings and garages, the Capitol Power Plant, all buildings on the real property described under section 5102(c) (including the Administrative Building of the United States Botanic Garden)[1] all buildings on the real property described under section 5102(d), all subways and enclosed passages connecting two or more of those structures, and the real property underlying and enclosed by any of those structures.

(Pub. L. 107–217, Aug. 21, 2002, 116 Stat. 1174; Pub. L. 108–7, div. H, title I, §1016(a), Feb. 20, 2003, 117 Stat. 364; Pub. L. 110–161, div. H, title I, §1004(d)(2)(A)(i), Dec. 26, 2007, 121 Stat. 2233; Pub. L. 110–178, §4(b)(1)(A), Jan. 7, 2008, 121 Stat. 2551; Pub. L. 111–145, §6(d)(1), Mar. 4, 2010, 124 Stat. 54.)

HISTORICAL AND REVISION NOTES

Revised Section	*Source (U.S. Code)*	*Source (Statutes at Large)*
5101	40:193m(1).	July 31, 1946, ch. 707, §16(a)(1), 60 Stat. 721; Pub. L. 90–108, §1(d), Oct. 20, 1967, 81 Stat. 277.

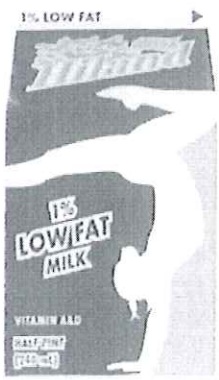
AMENDMENTS

2010—Pub. L. 111–145 repealed Pub. L. 110–161, §1004(d)(2)(A)(i). See 2007 Amendment note below.

2008—Pub. L. 110–178 inserted "all buildings on the real property described under section 5102(d)" after "(including the Administrative Building of the United States Botanic Garden)".

2007—Pub. L. 110–161, §1004(d)(2)(A)(i), which made an amendment identical to that made by Pub. L. 110–178, was repealed by Pub. L. 111–145. See Effective Date of 2010 Amendment note below.

[1] So in original. Probably should be followed by a comma.



1% MILK
Item #9171

0 72060 00065 8

Nutrition Facts

1 serving per container
Serving size 1 Carton (240mL)

Amount per serving
Calories 100

	% Daily Value*
Total Fat 2.5g	3%
Saturated Fat 1.5g	8%
Trans Fat 0g	
Cholesterol 15mg	5%
Sodium 120mg	5%
Total Carbohydrate 11g	4%
Dietary Fiber 0g	0%
Total Sugars 11g	
Includes 0g Added Sugars	0%
Protein 8g	16%
Vitamin D 2.5mcg	15%
Calcium 300mg	25%
Iron 0.1mg	0%
Potassium 370mg	8%
Vitamin A 150mcg	15%

*The % Daily Value (DV) tells you how much a nutrient in a serving of food contributes to a daily diet. 2,000 calories a day is used for general nutrition advice.

INGREDIENTS: LOWFAT MILK, VITAMIN A PALMITATE AND VITAMIN D3.
CONTAINS MILK.

1% CHOCOLATE MILK
Item #9175

0 72060 00156 3

Nutrition Facts

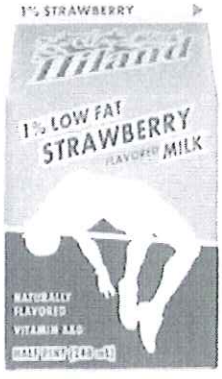
1 serving per container
Serving size 1 Carton (240mL)

Amount per serving
Calories 120

	% Daily Value*
Total Fat 2.5g	3%
Saturated Fat 1.5g	8%
Trans Fat 0g	
Cholesterol 10mg	3%
Sodium 180mg	8%
Total Carbohydrate 19g	7%
Dietary Fiber 0g	0%
Total Sugars 18g	
Includes 6g Added Sugars	12%
Protein 8g	16%
Vitamin D 2.8mcg	15%
Calcium 290mg	20%
Iron 0.2mg	2%
Potassium 370mg	8%
Vitamin A 130mcg	15%

*The % Daily Value (DV) tells you how much a nutrient in a serving of food contributes to a daily diet. 2,000 calories a day is used for general nutrition advice.

INGREDIENTS: GRADE A LOW FAT MILK, SUGAR, ALKALIZED COCOA, CORNSTARCH, SALT, CARRAGEENAN, NATURAL AND ARTIFICIAL FLAVORS, VITAMIN A PALMITATE, VITAMIN D3. **CONTAINS MILK.**



1% STRAWBERRY MILK
Item #30352

0 72060 00045 0

Nutrition Facts

1 serving per container
Serving size 1 Carton (240mL)

Amount per serving
Calories 140

	% Daily Value*
Total Fat 2.5g	3%
Saturated Fat 1.5g	8%
Trans Fat 0g	
Cholesterol 10mg	3%
Sodium 100mg	4%
Total Carbohydrate 22g	8%
Dietary Fiber 0g	0%
Total Sugars 22g	
Includes 10g Added Sugars	20%
Protein 8g	16%
Vitamin D 2.5mcg	15%
Calcium 280mg	20%
Iron 0.1mg	0%
Potassium 340mg	8%
Vitamin A 150mcg	15%

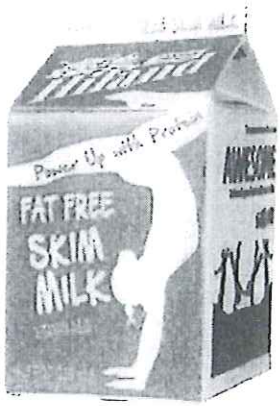
*The % Daily Value (DV) tells you how much a nutrient in a serving of food contributes to a daily diet. 2,000 calories a day is used for general nutrition advice.

INGREDIENTS: GRADE A LOW FAT MILK, SUGAR, VEGETABLE JUICE COLOR, NATURAL FLAVOR, VITAMIN A PALMITATE, VITAMIN D3. **CONTAINS MILK.**

Hiland® DAIRY FOODS FARMER OWNED

CASE COUNT - 50
HALF PINT (240 ML)

Fat Free Skim Milk



Size: 8 oz carton
Item Number: 9173
Case Size: 50 cartons

Nutrition Facts	
1 serving per container	
Serving size	1 Carton (236mL)
Amount per serving	
Calories	**80**
	% Daily Value*
Total Fat 0g	0%
Saturated Fat 0g	0%
Trans Fat 0g	
Cholesterol < 5mg	1%
Sodium 105mg	5%
Total Carbohydrate 12g	4%
Dietary Fiber 0g	0%
Total Sugars 12g	
Includes 0g Added Sugars	0%
Protein 9g	
Vitamin D 2.4mcg	10%
Calcium 270mg	20%
Iron 0mg	0%
Potassium 380mg	8%
Vitamin A 130mcg	15%

* The % Daily Value (DV) tells you how much a nutrient in a serving of food contributes to a daily diet. 2,000 calories a day is used for general nutrition advice.

INGREDIENTS: GRADE A SKIM MILK, VITAMIN A PALMITATE, VITAMIN D3.
CONTAINS: MILK

1% Lowfat Milk

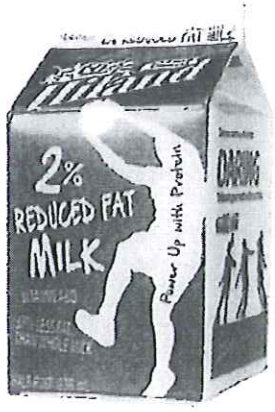
Size: 8 oz carton
Item Number: 9171
Case Size: 50 cartons

Nutrition Facts	
1 serving per container	
Serving size	1 Carton (236mL)
Amount per serving	
Calories	**100**
	% Daily Value*
Total Fat 2.5g	3%
Saturated Fat 1.5g	8%
Trans Fat 0g	
Cholesterol 10mg	3%
Sodium 105mg	5%
Total Carbohydrate 12g	4%
Dietary Fiber 0g	0%
Total Sugars 13g	
Includes 0g Added Sugars	0%
Protein 8g	
Vitamin D 2.4mcg	10%
Calcium 300mg	25%
Iron 0mg	0%
Potassium 370mg	5%
Vitamin A 130mcg	15%

* The % Daily Value (DV) tells you how much a nutrient in a serving of food contributes to a daily diet. 2,000 calories a day is used for general nutrition advice.

INGREDIENTS: GRADE A LOW FAT MILK, VITAMIN A PALMITATE, VITAMIN D3.
CONTAINS: MILK

2% Reduced Fat Milk



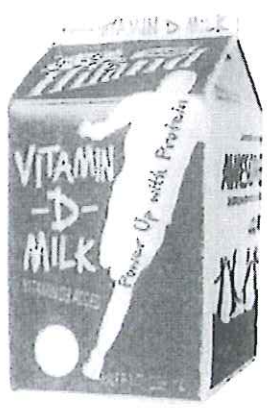
Size: 8 oz carton
Item Number: 9168
Case Size: 50 cartons

Nutrition Facts	
1 serving per container	
Serving size	1 Carton (236mL)
Amount per serving	
Calories	**120**
	% Daily Value*
Total Fat 5g	6%
Saturated Fat 3g	15%
Trans Fat 0g	
Cholesterol 20mg	7%
Sodium 115mg	5%
Total Carbohydrate 12g	4%
Dietary Fiber 0g	0%
Total Sugars 12g	
Includes 0g Added Sugars	0%
Protein 8g	
Vitamin D 2.4mcg	10%
Calcium 290mg	20%
Iron 0mg	0%
Potassium 340mg	8%
Vitamin A 130mcg	15%

* The % Daily Value (DV) tells you how much a nutrient in a serving of food contributes to a daily diet. 2,000 calories a day is used for general nutrition advice.

INGREDIENTS: GRADE A REDUCED FAT MILK, VITAMIN A PALMITATE, VITAMIN D3.
CONTAINS: MILK

Whole (3.25%) Milk



Size: 8 oz carton
Item Number: 9165
Case Size: 50 cartons

Nutrition Facts	
1 serving per container	
Serving size	1 Carton (236mL)
Amount per serving	
Calories	**150**
	% Daily Value*
Total Fat 8g	10%
Saturated Fat 4.5g	23%
Trans Fat 0g	
Cholesterol 25mg	8%
Sodium 105mg	5%
Total Carbohydrate 11g	4%
Dietary Fiber 0g	0%
Total Sugars 11g	
Includes 0g Added Sugars	0%
Protein 8g	
Vitamin D 3.2mcg	15%
Calcium 270mg	20%
Iron 0mg	0%
Potassium 320mg	6%
Vitamin A 110mcg	10%

* The % Daily Value (DV) tells you how much a nutrient in a serving of food contributes to a daily diet. 2,000 calories a day is used for general nutrition advice.

INGREDIENTS: GRADE A WHOLE MILK, VITAMIN D3.
CONTAINS: MILK

In our efforts to continue to serve the freshest products available, our formulas may be updated without prior notice. Please speak to your local branch for any variations.

HilandDairy.com

Hiland® DAIRY FOODS FARMER OWNED

Orange Juice (A)

Size: 4 oz carton
Item Number: 9508
Case Size: 75 cartons

Nutrition Facts

1 serving per container
Serving size 1 Carton (118mL)

Amount per serving
Calories 60

	% Daily Value*
Total Fat 0g	0%
Saturated Fat 0g	0%
Trans Fat 0g	
Cholesterol 0mg	0%
Sodium 0mg	0%
Total Carbohydrate 13g	5%
Dietary Fiber 0g	0%
Total Sugars 13g	
Includes 0g Added Sugars	0%
Protein 1g	
Vitamin D 0mcg	0%
Calcium 30mg	2%
Iron 0.1mg	0%
Potassium 420mg	8%
Vitamin C 51mcg	60%
Folate 20mcg DFE	6%

*The % Daily Value (DV) tells you how much a nutrient in a serving of food contributes to a daily diet. 2,000 calories a day is used for general nutrition advice.

INGREDIENTS: WATER, CONCENTRATED ORANGE JUICE. CONTAINS A BLEND OF JUICES FROM FLORIDA, BRAZIL, MEXICO, AND COSTA RICA.

PRODUCED IN: FAYETTEVILLE, AR

Orange Juice (B)

Size: 4 oz carton
Item Number: 9508
Case Size: 75 cartons

Nutrition Facts

1 serving per container
Serving size 1 Carton (118mL)

Amount per serving
Calories 60

	% Daily Value*
Total Fat 0g	0%
Saturated Fat 0g	0%
Trans Fat 0g	
Cholesterol 0mg	0%
Sodium 0mg	0%
Potassium 210mg	6%
Total Carbohydrate 15g	5%
Fiber 0g	0%
Sugars 14g	
Protein 0g	
Vitamin C	80%
Calcium	25%
Thiamin	10%
Folate	10%
Phosphorus	2%
Magnesium	6%

*The % Daily Value (DV) tells you how much a nutrient in a serving of food contributes to a daily diet. 2,000 calories a day is used for general nutrition advice.

INGREDIENTS: FILTERED WATER, ORANGE JUICE CONCENTRATE. CONTAINS A BLEND OF JUICES FROM FLORIDA, BRAZIL, MEXICO, AND COSTA RICA.

PRODUCED IN: SPRINGFIELD, MO

Orange Juice (C)

Size: 4 oz carton
Item Number: 9508
Case Size: 75 cartons

Nutrition Facts

1 serving per container
Serving size 1 Carton (118mL)

Amount per serving
Calories 60

	% Daily Value*
Total Fat 0g	0%
Saturated Fat 0g	0%
Trans Fat 0g	
Cholesterol 0mg	0%
Sodium 0mg	0%
Potassium 240mg	7%
Total Carbohydrate 13g	4%
Fiber 0g	0%
Sugars 10g	
Protein 1g	
Vitamin C	140%
Calcium	15%
Thiamin	6%
Folate	15%
Phosphorus	1%
Magnesium	4%

*The % Daily Value (DV) tells you how much a nutrient in a serving of food contributes to a daily diet. 2,000 calories a day is used for general nutrition advice.

INGREDIENTS: FILTERED WATER, ORANGE JUICE CONCENTRATE. CONTAINS A BLEND OF JUICES FROM FLORIDA, BRAZIL, MEXICO, AND COSTA RICA.

PRODUCED IN: LITTLE ROCK, AR

Orange Juice (D)

Size: 4 oz carton
Item Number: 9508
Case Size: 75 cartons

Nutrition Facts

1 serving per container
Serving size 1 Carton (118mL)

Amount per serving
Calories 60

	% Daily Value*
Total Fat 0g	0%
Saturated Fat 0g	0%
Trans Fat 0g	
Cholesterol 0mg	0%
Sodium 0mg	0%
Potassium 240mg	7%
Total Carbohydrate 13g	4%
Fiber 0g	0%
Sugars 10g	
Protein 1g	
Vitamin C	140%
Calcium	15%
Thiamin	6%
Folate	15%
Phosphorus	1%
Magnesium	4%

*The % Daily Value (DV) tells you how much a nutrient in a serving of food contributes to a daily diet. 2,000 calories a day is used for general nutrition advice.

INGREDIENTS: FILTERED WATER, ORANGE JUICE CONCENTRATE. CONTAINS A BLEND OF JUICES FROM FLORIDA, BRAZIL, MEXICO, AND COSTA RICA.

PRODUCED IN: KANSAS CITY, MO

In our efforts to continue to serve the freshest products available, our formulas may be updated without prior notice. Please speak to your local branch for any variations.

HilandDairy.com

Hiland DAIRY FOODS FARMER OWNED

Apple Juice (A)

Size: 4 oz carton
Item Number: 9504
Case Size: 75 cartons

Nutrition Facts

1 serving per container
Serving size 1 Carton (118mL)

Amount per serving
Calories 60

	% Daily Value*
Total Fat 0g	0%
Saturated Fat 0g	0%
Trans Fat 0g	
Cholesterol 0mg	0%
Sodium 10mg	0%
Total Carbohydrate 14g	5%
Dietary Fiber 0g	0%
Total Sugars 13g	
Includes 0g Added Sugars	0%
Protein 0g	
Vitamin D 0mcg	0%
Calcium 10mg	0%
Iron 0.3mg	2%
Potassium 150mg	4%
Vitamin C 1mg	2%

*The % Daily Value (DV) tells you how much a nutrient in a serving of food contributes to a daily diet. 2,000 calories a day

INGREDIENTS: WATER, APPLE JUICE CONCENTRATE.

PRODUCED IN: FAYETTEVILLE, AR

Apple Juice (B)

Size: 4 oz carton
Item Number: 9504
Case Size: 75 cartons

Nutrition Facts

1 serving per container
Serving size 1 Carton (118mL)

Amount per serving
Calories 60

	% Daily Value*
Total Fat 0g	0%
Saturated Fat 0g	0%
Trans Fat 0g	
Cholesterol 0mg	0%
Sodium 0mg	0%
Potassium 150mg	4%
Total Carbohydrate 14g	5%
Dietary Fiber 0g	0%
Sugars 12g	
Protein 0g	
Vitamin A	0%
VitaminC	100%
Calcium	20%
Iron	4%

*The % Daily Value (DV) tells you how much a nutrient in a serving of food contributes to a daily diet. 2,000 calories a day is used for general nutrition advice.

INGREDIENTS (KANSAS CITY): WATER, APPLE JUICE, CALCIUM PHOSPHATE, ASCORBIC ACID.

INGREDIENTS (LITTLE ROCK): APPLE JUICE, CALCIUM PHOSPHATE, ASCORBIC ACID.

PRODUCED IN: KANSAS CITY, MO; LITTLE ROCK, AR

Apple Juice (C)

Size: 6 oz carton
Item Number: 4440
Case Size: 75 cartons

Nutrition Facts

1 serving per container
Serving size 1 Carton (177mL)

Amount per serving
Calories 80

	% Daily Value*
Total Fat 0g	0%
Saturated Fat 0g	0%
Trans Fat 0g	
Cholesterol 0mg	0%
Sodium 10mg	<1%
Total Carbohydrate 19g	6%
Dietary Fiber 0g	0%
Sugars 18g	
Protein 0g	
Vitamin A	0%
Vitamin C	150%
Calcium	30%
Iron	6%

*The % Daily Value (DV) tells you how much a nutrient in a serving of food contributes to a daily diet. 2,000 calories a day is used for general nutrition advice.

INGREDIENTS: WATER, APPLE JUICE CONCENTRATE, CALCIUM PHOSPHATE, ASCORBIC ACID (VITAMIN C).

Apple Cherry Juice

Size: 4 oz carton
Item Number: 24363
Case Size: 75 cartons

Nutrition Facts

1 serving per container
Serving size 1 Carton (118mL)

Amount per serving
Calories 60

	% Daily Value*
Total Fat 0g	0%
Saturated Fat 0g	0%
Trans Fat 0g	
Cholesterol 0mg	0%
Sodium 10mg	<1%
Total Carbohydrate 16g	5%
Fiber 0g	0%
Sugars 14g	
Protein 0g	
Vitamin A	0%
Vitamin C	8%
Calcium	0%
Iron	0%

*The % Daily Value (DV) tells you how much a nutrient in a serving of food contributes to a daily diet. 2,000 calories a day is used for general nutrition advice.

INGREDIENTS: WATER, CONCENTRATED APPLE, GRAPE, CHERRY, PEAR, PINEAPPLE AND PLUM JUICES, NATURAL FLAVORS, CITRIC ACID.

In our efforts to continue to serve the freshest products available, our formulas may be updated without prior notice. Please speak to your local branch for any variations.

HilandDairy.com

Hiland DAIRY FOODS FARMER OWNED

BID #2

DUNCAN PUBLIC SCHOOLS
REQUEST FOR PROPOSAL- MILK AND JUICE PRODUCTS
2025-2026

SUBJECT: MILK and JUICE BIDS

I. RFP'S will be received by the Director of Child Nutrition of the Duncan Public Schools, Becky Barnes, P.O. Box 1548, Duncan, Oklahoma 73534-1548 until 12:00 Noon May 21, 2025. Review will be at 1:00p.m. May 21, 2025.

II. The Board of Education reserves the right to reject any or all bids and to terminate the contract at any time if the bidder fails, neglects, or refuses to comply with the terms of the bids.

III. Standards and specifications for milk and juice to be delivered to the eight *(8)* Duncan Public School Cafeterias and six *(6)* elementary vendor boxes in quantities "more or less" as set forth herein for the school year, 2025-2026.

IV. All milk products must be produced, handled and pasteurized in conformity and in accordance with the provisions of the Standard Milk Ordinance and Code recommended by the United States Public Health Service, and in accordance with any future upward revisions and of the above recommended ordinance and code. In addition to compliance with the Standard Milk Ordinance and Code, all milk, whole or one percent white, fat free chocolate must be Grade A, fortified with vitamins A and D.

V. All juice products must be Grade A, unsweetened, 100% real fruit juice.

VI. Delivery:

1. Deliveries to be made at least two to three a week to the school sites listed below. Times of delivery to be worked out with the successful bidder to the satisfaction of the purchaser and supplier.

2. It is to be understood by each bidder that deliveries will be discontinued during regular school vacation periods, as shown by a school calendar which will be provided to the successful bidder. In cases of variation from this calendar, ample notice shall be given to the supplier. The Duncan Public Schools may or may not participate in a Summer Feeding Program which may require year round delivery at designated site(s). Notice will be given as soon as decision is made.

3. Milk and juice is to be delivered in refrigerated trucks and placed in the refrigerated box provided by the school district. At the time of the delivery, all milk and juice already in the box is to be placed on top of the milk and juice delivered that day.

4. All unsold milk and juice left in the boxes on Friday afternoon is to be replaced with fresh milk and juice when the deliveries for

Monday are made. All unsold milk and juice will be picked up each afternoon preceding a vacation, and credit given for same and all milk and juice must be picked up on the last day of school and credit given. All milk crates are to be picked up weekly and removed from the school.

5. The dairy agrees to be responsible for damage to the milk boxes that are a direct result of carelessness of the deliveryman.

VII. School site to which deliveries are to be made:

1. Duncan High School Cafeteria.....1325 N 19th
2. Plato School Cafeteria..... 1011 W. Plato
3. Woodrow Wilson School Cafeteria..... 800 E. Chestnut
4. Mark Twain School Cafeteria..... 2204 W. Oak
5. Will Rogers School Cafeteria..... 1414 N. 13th St.
6. Horace Mann School Cafeteria.....1200 Whisenant Dr.
7. Emerson School Cafeteria.....1200 W. Chestnut
8. Duncan Middle School..... 1601 N. Chisholm Trail Pkwy

VIII. The aggregate amount of milk delivered each day to the cafeterias will be approximately 5,600 to 6,200 half-pints. The aggregate amount of juice delivered will be approximately 1,500 to 1,750 four-ounce containers as menued. Failure of the contractor to make deliveries of the milk and juice products in such quantities as may be required and in accordance with the specifications herein set forth, the authorized agent of the Board of Education, Duncan Public School District, reserves the right to cancel this contract to purchase milk and juice in the open market or to make a new contract with other bidders. Any excessive costs resulting from the purchases under this provision charged to the supplier under this contract.

Becky Barnes
Child Nutrition Director
Duncan Public Schools

DUNCAN PUBLIC SCHOOLS BIDS FOR JUICE AND MILK 2025-2026

8 oz. Carton Fat Free Chocolate .3150

8 oz. Carton Whole White Milk .3150

8 oz. Carton-1% White Milk .3150

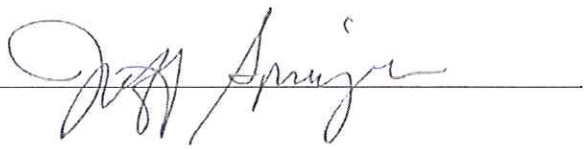
4 oz. Carton- 100% Real Orange Juice .2150

4 oz. Carton- 100% Apple Juice .2200

Please include nutritional information on each product with your bids.

Enclosures: Buy American Provision, Equal Opportunity, Debarment & Suspension, Non-Kickback, Escalation/De-escalation, W- 9, etc.
(Please return all of these papers completed and notarized with you bid)

Date of Bid: May 20th, 2025
Dairy Oak Farms Dairy

Signature 

INSTRUCTIONS FOR CERTIFICATION REGARDING DEBARMENT/SUSPENSION

1. By signing and submitting this form, the prospective lower-tier participant is providing the certification set out on the reverse side in accordance with these instructions.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower-tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower-tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower-tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms *covered transaction, debarred, suspended, ineligible, lower-tier covered transaction, participant, person, primary covered transaction, principal, proposal,* and *voluntarily excluded,* as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower-tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower-tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which the transaction originated.

6. The prospective lower-tier participant further agrees by submitting this form that it will include this clause titled *Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion—Lower-Tier Covered Transactions,* without modification, in all lower-tier covered transactions and in all solicitations for lower-tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower-tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Nonprocurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith that certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower-tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

CERTIFICATION REGARDING LOBBYING

Applicable to Grants, Subgrants, Cooperative Agreements, and Contracts Exceeding $100,000 in Federal Funds

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by Section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any person who fails to file the required certification shall be subject to a civil penalty of not less than $10,000 and not more than $150,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No federally appropriated funds have been paid or will be paid by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a federal contract, the making of a federal grant, the making of a federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a federal contract, grant, loan, or cooperative agreement.

2. If any funds other than federally appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, *Disclosure Form to Report Lobbying*, in accordance with its instructions.

3. The undersigned shall require that the language of this certification be included in the award documents for all covered subawards exceeding $100,000 in federal funds at all appropriate tiers and that all subrecipients shall certify and disclose accordingly.

Oak Farms Dairy 3114 S. Haskell Ave Dallas, TX 75223
Name/Address of Organization

Jeff Springer Director of Sales
Name/Title of Submitting Official

Signature

May 20th, 2025
Date

CERTIFICATION REGARDING DEBARMENT/SUSPENSION

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION—LOWER-TIER COVERED TRANSACTIONS

This certification is required by the regulations implementing Executive Order 12549 and 12689, Debarment and Suspension, Title 2 CFR, §180, as adopted and modified by USDA regulation at 2 CFR §417, Responsibilities of Participants Regarding Transactions.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON REVERSE.)

1. The prospective lower-tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

2. Where the prospective lower-tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

Oak Farms Dairy

Organization/Vendor Name

Jeff Springer Director of Sales

Name(s) and Title(s) of Authorized Representative(s)

Name of Institution/SFA Official	Title of Official
Signature	May 20th, 2025
	Date

BUY AMERICAN PROVISION

The 1998 reauthorization of the National School Lunch Act requires school districts participation in the National School Meals Programs in the contiguous 48 states of the United States to buy food products produced in the United States (domestic) when using Federal Funds. Therefore, if there is a domestic and non-domestic product available, you must propose and supply domestic products. You may supply non-domestic products only when domestic products are unavailable. As defined in this legislation, a domestic food commodity is an agricultural commodity that is produced in the United States. A domestic food product is processed in the United State using substantially domestic agricultural commodities. Substantially means that over 51 percent of the finished product comes from American produced products. Implementing Federal Regulations are 7CFR.210.21 and 220.6 published on September 20, 1999. You may be required to provide certification of domestic origin and content. You must certify that the majority of products you propose to supply meet the Federal Requirements In the "Buy American Acts" and stipulate which specific products are unavailable domestically.

CERTIFICATE

- I/We hereby certify

Oak Farms Dairy	3114 S. Haskell Ave Dallas, TX 75223	214-824-8163
Company Name	Address	Phone Number

- Will abide with the Buy American Act and supply domestic products to Duncan Public Schools.
- Upon request, we will show proof that our practices do meet in every respect the requirements of the Buy American Act.

Director of Sales (Title) Jeff Springer Name)

May 20th, 2025 (Date)

EQUAL OPPORTUNITY EMPLOYMENT ACT COMPLIANCE

Responding Party must make the following certification:

CERTIFICATE

I/We hereby certify that

Oak Farms Dairy 3114 S. Haskell Ave Dallas, TX 75223 214-824-8163

Company Name Address Phone Number

Is an equal opportunity employer as defined in Title VII of the Civil Rights Act of 1964 and the provisions of the Civil Rights Act of 1991.

Upon request, we will show proof that our employment practices do meet in every respect the requirements of Title VII of the Civil Rights Act of 1964 and the provisions of the Civil Rights Act of 1991.

Jeff Springer (OWNER OR OFFICER OF FIRM)

Director of Sales (TITLE) May 20th, 2025 DATE)

NONKICKBACK AFFIDAVIT FORM

STATE OF OKLAHOMA)
) SS
COUNTY OF Stephens)

The undersigned (architect, contractor, supplier, or engineer), of lawful age, being first duly sworn, on oath says that this contract (purchase order) is true and correct. Affiant further states that the (work, services, or materials) will be (completed or supplied) in accordance with the plans, specifications, orders, or requests furnished the affiant. Affiant further states that he or she has made no payment, directly or indirectly, to any elected official, officer, or employee of the SFA or technology center SFA, of money or any other thing of value to obtain or procure the contract or purchase order.

Jeff Springer
(Contractor, Supplier, Engineer, or Architect)

Oak Farms Dairy
Vendor/Company Name

Attested to before me this 20th day of May, 2025.

DAYRA MEDRANO
Notary Public, State of Texas
Comm. Expires 01-20-2027
Notary ID 134157204

Notary Public (or Clerk or Judge)

My Commission Expires: 134157204

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Dairy Farmers of America, Inc.

2 Business name/disregarded entity name, if different from above.

See attached

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor ☑ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) 5

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

(Applies to accounts maintained outside the United States.)

5 Address (number, street, and apt. or suite no.). See instructions.

1405 N 98th St

Requester's name and address (optional)

6 City, state, and ZIP code

Kansas City, KS 66111

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

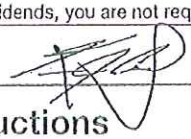
4	3	–	0	9	0	5	8	7	4

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person**  **Date** 01/01/2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

PLEASE NOTE:

Each of the below-named entities is a direct or an indirect subsidiary of Dairy Farmers of America, Inc. and is a "Disregarded Entity" for federal tax purposes.

Dairy Farmers of America, Inc. is listed on Line 1 as the "Regarded Entity" with its tax identification number in the tax box of the W-9.

This W-9 complies with the W-9 Form Instructions for how to report single member LLCs on a W-9.

The FEIN of the Regarded Entity reflected in the tax box of the W-9 should be used for federal tax reporting purposes.

The FEIN of the Disregarded Entity may be used to validate state and local registrations.

Please use the "Remit To" information as specified by written agreement.

DFA Dairy Brands Fluid, LLC *(fka Dean Dairy Fluid, LLC)*

a Delaware limited liability company

FEIN 85-0489560

Location Name (DBA)	*Street*	*City*	*State*	*Zip*
Alta-Dena Certified Dairy	17637 East Valley Boulevard	City of Industry	CA	91744
Alta-Dena Certified Dairy	17851 East Railroad Street	City of Industry	CA	91748
Meadow Gold Dairy	1325 W. Oxford Avenue	Englewood	CO	80110
T.G. Lee Dairy	1675 State Road 472	Deland	FL	32763
T.G. Lee Dairy	315 N. Bumby Avenue	Orlando	FL	32803
Kemps	1188 Lincoln Street	Le Mars	IA	51031
Meadow Gold Dairy	1301 W. Bannock Street	Boise	ID	83702
Kemps Cultured	1126 Kilburn Avenue	Rockford	IL	61101
Schenkel's Dairy	1019 Flaxmill Road	Huntington	IN	46750
Garelick Farms FRA	1199 W Central Street	Franklin	MA	02038
Country Fresh	2555 Buchanan Ave. SW	Grand Rapids	MI	49548
Jilbert Dairy	200 Meeske Avenue	Marquette	MI	49855
Meadow Gold Dairy	109 S. Broadway	Billings	MT	59101
Meadow Gold Dairy	312 3rd Ave South	Great Falls	MT	59405
PET Dairy	1350 West Fairfield Road	High Point	NC	27263
PET Dairy	2221 N. Patterson Avenue	Winston-Salem *	NC	27105
Tuscan Dairy	117 Cumberland Boulevard	Florence (Burlington)	NJ	08016
Creamland	1911 2nd Street NW	Albuquerque	NM	87102
Meadow Gold Dairy	6350 East Centennial Pkwy.	North Las Vegas	NV	89115
Garelick Farms NY	504 3rd Ave. Ext.	Rensselaer	NY	12144
Reiter Dairy	1961 Commerce Circle	Springfield	OH	45504
Lehigh Valley Dairy Farms	880 Allentown Road	Lansdale	PA	19446
Swiss Premium Dairy	2401 Walnut Street	Lebanon	PA	17042
Lehigh Valley Dairy Farms	Rd 1, 110 Manheim Road	Schuylkill Haven	PA	17972
Dean Dairy	1858 Oneida Lane	Sharpsville	PA	16150
PET Dairy	1291 New Cut Road	Spartanburg	SC	29305
Mayfield Dairy	813 Madison Avenue	Athens *	TN	37303
Purity Dairy	360-363 Murfreesboro Road	Nashville	TN	37210
Oak Farms	3114 South Haskell Avenue	Dallas	TX	75223
Prices Creameries	600 North Piedras Street	El Paso	TX	79903
Oak Farms	3417 Leeland Street	Houston	TX	77003
Gandy's	201 University Avenue	Lubbock	TX	79415
Oak Farms	1314 Fredericksburg Road	San Antonio	TX	78201
Meadow Gold Dairy	3730 W. 1820 S.	Salt Lake City	UT	84104

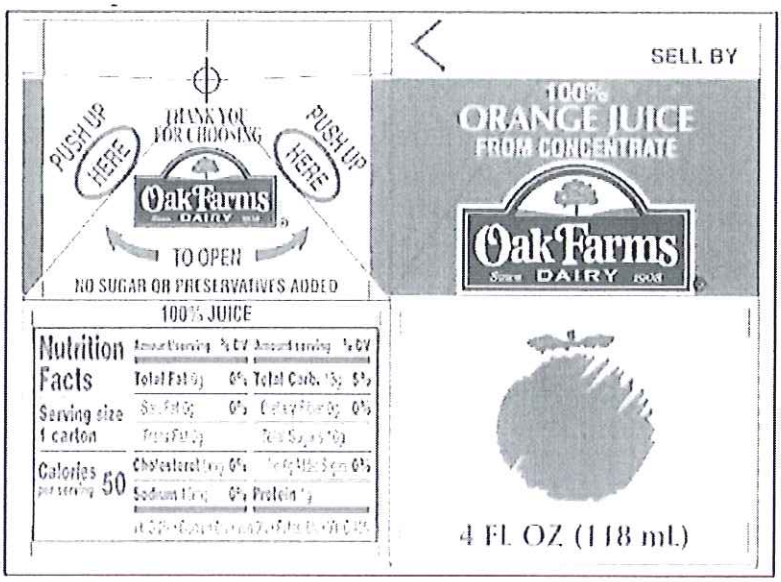
**Plant includes Fluid & Ice Cream operations*

FARMER OWNED. COMMUNITY LOVED.

Oak Farms®

SINCE 1908

100% ORANGE JUICE FROM CONCENTRATE



ITEM #60963 UPC #070026350144

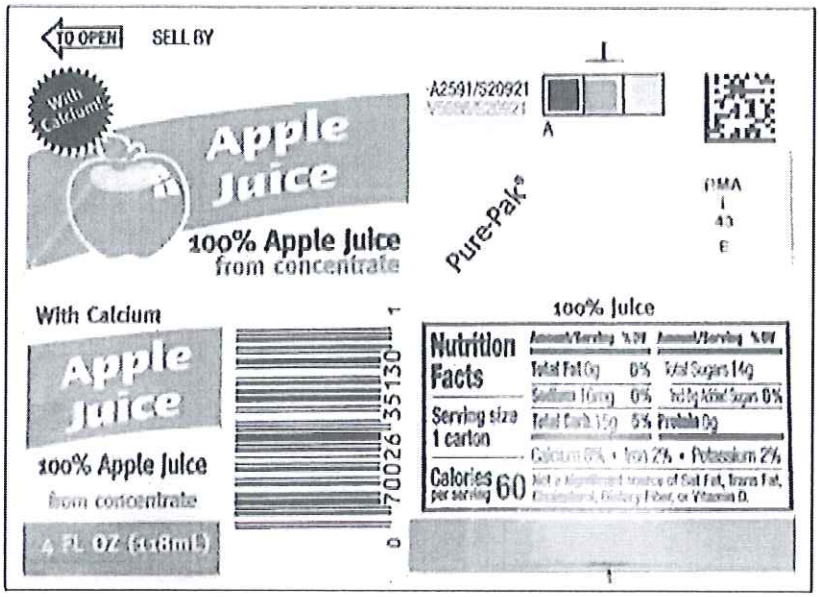
Brix	11.8 Minimum
Flavor	Fresh, Sweet, Citrusy, Typical Orange Juice Flavor, No Off Flavors.
Yeast & Mold	<10 CFU/mL
OSA - APC	<100 CFU/mL
Lot Code	Each unit is coded with a "Best By" date. This date will be 35 days after packaging.
Shelf Life	35 days properly refrigerated <40 F.
Labeling Requirements	Pasteurized, Keep Refrigerated
Ingredients	Water, Orange Juice Concentrate (Concentrate from USA, Brazil, Mexico and/or Costa Rica)

FARMER OWNED. COMMUNITY LOVED.™

Oak Farms®

SINCE 1908

100% APPLE JUICE FROM CONCENTRATE



ITEM #62900 UPC #070026351301

Brix	11.5 Minimum
Flavor	Fresh, Sweet, Typical Apple Juice Flavor, No Off Flavors.
Yeast & Mold	<10 CFU/mL
Lot Code	Each unit is coded with a "Best By" date. This date will be 35 days after packaging.
Shelf Life	35 days properly refrigerated <40 F.
Labeling Requirements	Pasteurized, Keep Refrigerated
Ingredients	Water, Concentrated Apple Juice, Calcium Citrate.

FARMER OWNED. COMMUNITY LOVED.
Oak Farms
SINCE 1908

TruMoo®

TRUMOO OAK FARMS SKIM CHOCOLATE MILK

HALF PINT
ITEM #45837
UPC #041900072827

Butterfat	<0.20%
Flavor	Fresh, Clean, Sweet Milk Chocolate Flavor
Antibiotics	Non-detectable
Coliform	Less than 10 CFU/ mL maximum
Standard Plate Count	20,000 CFU/mL maximum
Lot Code	Each unit is coded with a "Best By" date. This date will be 20 days after packaging.
Shelf Life	20 days properly refrigerated <40 F.
Labeling Requirements	Pasteurized, Grade A, Keep Refrigerated
Ingredients	Non-Fat Milk. Liquid Sugar (Sugar Water), Contains less than 1%: Cocoa (Processed With Alkali), Cocoa, Corn Starch, Salt, Carrageenan, Natural Flavor, Vitamin A Palmitate, Vitamin D3.

KEEP REFRIGERATED
TO OPEN

chocolate fat free milk
VITAMIN A&D

Nutrition Facts

Serving size 1 carton

Calories per serving **110**

Amount/serving	% DV	Amount/serving	% DV
Total Fat 0g	0%	Total Carb 19g	7%
Sat Fat 0g	0%	Fiber 0g	0%
Trans Fat 0g		Total Sugars 18g	
Cholest 5mg	2%	Incl. 7g Added Sugars	13%
Sodium 210mg	9%	Protein 8g	16%

Vitamin D 10% • Calcium 25% • Iron 0%
Potassium 8% • Vitamin A 15% • Riboflavin 30%
Folate 2% • Vitamin B12 50% • Phosphorus 20%

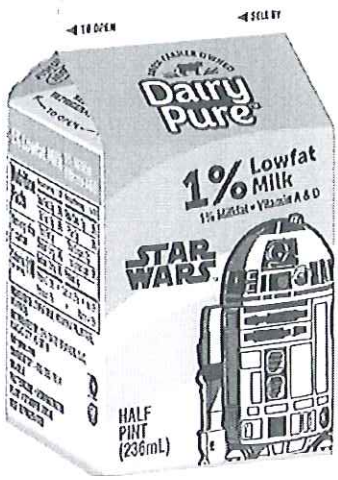
INGREDIENTS: NONFAT MILK, LIQUID SUGAR (SUGAR, WATER), LESS THAN 1% OF COCOA (PROCESSED WITH ALKALI), CORN STARCH, SALT, CARRAGEENAN, NATURAL FLAVOR, VITAMIN A PALMITATE, VITAMIN D3.
DISTRIBUTED BY: DFA DAIRY BRANDS, LLC, KANSAS CITY, KS 66111
COMMENTS? 1-800-395-7004
SHAKE WELL
trumoo.com
GRADE A • PASTEURIZED • HOMOGENIZED
PLANT # STAMPED ABOVE • KEEP REFRIGERATED

CONTAINS MILK

FARMER OWNED. COMMUNITY LOVED.™

Oak Farms®

SINCE 1908



DAIRY PURE OAK FARMS 1%

100% FARMER OWNED Dairy Pure

HALF PINT
ITEM #52129
UPC #041900076917

Butterfat	0.90-1.00%
Flavor	Fresh, Sweet Dairy Flavor, No Off Flavors
Antibiotics	Non-detectable
Coliform	Less than 10 CFU/ mL maximum
Standard Plate Count	20,000 CFU/mL maximum
Lot Code	Each unit is coded with a "Best By" date. This date will be 20 days after packaging.
Shelf Life	20 days properly refrigerated <40 F.
Labeling Requirements	Pasteurized, Grade A, Keep Refrigerated
Ingredients	Low Fat Milk, Vitamin A Palmitate, Vitamin D3

CONTAINS MILK

FARMER OWNED. COMMUNITY LOVED.™

Oak Farms®

SINCE 1908

VITAMIN D HOMOGENIZED WHOLE MILK

ITEM #21252
UPC #041271003598

ITEM #21253
UPC #041271003604

ITEM #21256
UPC #041271004113

ITEM #21240
UPC #041271001211

ITEM #52127
UPC #041271001211

Butterfat	3.25% minimum
Flavor	Fresh
Antibiotics	Non-detectable
Coliform	Less than 10 CFU/ mL maximum
Standard Plate Count	20,000 CFU/mL maximum
Lot Code	Each unit is coded with a "Best By" date. This date will be 20 days after packaging.
Shelf Life	20 days properly refrigerated <40 F.
Labeling Requirements	Pasteurized, Grade A, Keep Refrigerated
Ingredients	Milk, Vitamin D3

Nutrition Facts

servings per container
Serving size 1 cup (240mL)

Amount per serving
Calories 150

	% Daily Value*
Total Fat 8g	10%
Saturated Fat 5g	25%
Trans Fat 0g	
Cholesterol 35mg	11%
Sodium 120mg	5%
Total Carbohydrate 12g	4%
Dietary Fiber 0g	0%
Total Sugars 11g	
Includes 0g Added Sugars	0%
Protein 8g	16%
Vitamin D 2.5mcg	10%
Calcium 280mg	20%
Iron 0mg	0%
Potassium 380mg	8%
Vitamin A 90mcg	10%

* The % Daily Value (DV) tells you how much a nutrient in a serving of food contributes to a daily diet. 2,000 calories a day is used for general nutrition advice.

CONTAINS MILK

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: Finance / Central Office

Vendor Requested: OSSBA - Oklahoma State School Board Association

Item Request Description: Service Agreement renewal for unemployment svcs 3rd quarterly Deposit for FY 25-26

Dollar Amount Requested (if applicable): $ 20,000.00

Fund Requested: 11 - General Fund

Budget/Activity Account Requested: 023 - Unemployment

Angela Pizana — 5/14/25

Signature of Requestor/Principal — Date

[signature] — 06-4-25

Signature of Budget Director — Date

Signature of Superintendent — Date

kath 06/06/25

Invoice is attached

TRENDS Requisition Form

FY 26 FUND 11

VENDOR NAME & ADDRESS OSSBA - Oklahoma State School Board Association

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE Annual Service agreement for unemployment svcs & 3 quarterly Deposits For FY 25-26

Quantity	Item Number	Description	Unit Price	Amount
		OSSBA Unemployment SVCS		20,000
			Shipping	

TOTAL AMOUNT REQUESTED $ 20,000.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	023	2511	529	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1. Same as last year	
2.	
3.	

REQUESTOR/SITE: Angela Pizana DATE: 5/14/25

BUDGET APPROVER: L McCann DATE: 06-04-25

CHANNA BYERLY: DATE:

Keith 06/06/25

COMPREHENSIVE
EMPLOYMENT SERVICE AGREEMENT

This Service Agreement is made this 1st day of July, 2025, by and between Duncan Public Schools (hereafter, "School") and Oklahoma State School Boards Association Employment Services Program (hereafter, "OSSBA").

The Board of Education of the School has voted to join the OSSBA Employment Services Program for the 2025-2026 school year and agrees to pay OSSBA an administrative fee in the amount equal to $7.00 per employee.

Payment: During the term of this Service Agreement, not more than once each month, ***an amount will be deducted from the School's OSSBA Employment Services Program*** Account until the total annual administrative fee is paid in full. OSSBA records indicate 562 school employees, for a total annual administrative fee of $3,934.00.

The administrative fee will be paid in exchange for employment related services provided by OSSBA, including but not limited to:

1) Providing complete legal representation by an Oklahoma licensed attorney in all aspects of the unemployment claims process before the Oklahoma Employment Security Commission (hereafter "OESC");
2) Auditing the payment of all unemployment claims to ensure the minimum is paid and any overpayments are recovered;
3) Providing quarterly reports of unemployment claims and amounts paid by the OESC to Claimants on the School's behalf;
4) Providing prudent management of School funds deposited in the School's OSSBA Employment Services Program Account;
5) Providing up-to-date Legislative and Administrative Law Updates to keep the School informed of changes that affect unemployment claims and costs; and
6) Providing opportunities for employment training and information.

Information Access: The School will grant to OSSBA Third Party Administrator (TPA) access rights to the School's EZ Tax Express Account administered by the Oklahoma Employment Security Commission (OESC) in order for OSSBA to appropriately administer School's unemployment claims and assist with financial accounting and quarterly contribution reporting. Further, the School agrees to provide OSSBA with access to other information systems administered by the OESC if access is deemed necessary to process unemployment claims on School's behalf.

Additional Deposits: In the event that a payment or deduction from the School's OSSBA Employment Services Program Account would deplete the Account to an amount less than zero (0), the School will be required to make an additional deposit to replenish the Account prior to OSSBA making any payment to the OESC.

Withdrawal of Funds from OSSBA Employment Services Program Account: Upon signing an initial Service Agreement, the School will make an initial deposit in order to establish an OSSBA Employment Services Program Account through which the OSSBA will pay any necessary unemployment claim payments and any other necessary payments to the OESC on the School's behalf. The funds in the Account shall at all times remain School funds. Because the funds in the School's OSSBA Employment Services Program Account remain School funds, the School may withdraw any or all funds from the Account upon providing written notice to the OSSBA.

Term of Agreement: This Service Agreement will be effective for the 2025-2026 fiscal year which ends on June 30, 2026. This Service Agreement may be renewed for a subsequent fiscal year by the Board of Education of the School taking such necessary action.

Revision or termination of Agreement: Either party may revise this Service Agreement with 60 days' written notice to the other party. If either party does not fulfill what it has agreed upon in the above terms, then termination may be made within 30 days' written notice to the other party.

Signed:

Shawn Hime
OSSBA Executive Director

04/17/2025
Date

School Board President or Designee
Duncan Public Schools 153

06/10/2025
Date

BOARD APPROVED

JUN 10 2025

ITEM # 10.I.22

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

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School/Club/Department: Finance / Central Office

Vendor Requested: OSSBA - Oklahoma State School Board Association

Item Request Description: Service Agreement renewal for unemployment svcs 3, quarterly Deposit for FY 25-26

Dollar Amount Requested (if applicable): $ 20,000.00

Fund Requested: 11 - General Fund

Budget/Activity Account Requested: 023 - Unemployment

Angela Pizana
Signature of Requestor/Principal

5/14/25
Date

Signature of Budget Director

06-4-25
Date

Dr Chana Byerly
Signature of Superintendent

JUN 10 2025
Date

Ieath 06/06/25

Invoice are attached

TRENDS Requisition Form

FY 26 FUND 11

VENDOR NAME & ADDRESS OSSBA - Oklahoma State School Board Association

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE Annual Service agreement for unemployment svcs 3 quarterly Deposits For FY 25-26

Quantity	Item Number	Description	Unit Price	Amount
		OSSBA unemployment SVCS		30,000
			Shipping	

TOTAL AMOUNT REQUESTED $ 30,000.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	023	2511	529	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1. Same as last year	
2.	
3.	

REQUESTOR/SITE: Angela Pizana DATE: 5/14/25

BUDGET APPROVER: L McCann DATE: 06-04-25

CHANNA BYERLY: Dr Channa Byerly DATE: JUN 10 2025

Keith 06/04/25

COMPREHENSIVE
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3) Providing quarterly reports of unemployment claims and amounts paid by the OESC to Claimants on the School's behalf;
4) Providing prudent management of School funds deposited in the School's OSSBA Employment Services Program Account;
5) Providing up-to-date Legislative and Administrative Law Updates to keep the School informed of changes that affect unemployment claims and costs; and
6) Providing opportunities for employment training and information.

Information Access: The School will grant to OSSBA Third Party Administrator (TPA) access rights to the School's EZ Tax Express Account administered by the Oklahoma Employment Security Commission (OESC) in order for OSSBA to appropriately administer School's unemployment claims and assist with financial accounting and quarterly contribution reporting. Further, the School agrees to provide OSSBA with access to other information systems administered by the OESC if access is deemed necessary to process unemployment claims on School's behalf.

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Term of Agreement: This Service Agreement will be effective for the 2025-2026 fiscal year which ends on June 30, 2026. This Service Agreement may be renewed for a subsequent fiscal year by the Board of Education of the School taking such necessary action.

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Signed:

Shawn Hime
OSSBA Executive Director

04/17/2025
Date

School Board President or Designee
Duncan Public Schools 153

06/10/2025
Date

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

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School/Club/Department: TRANSPORTATION

Vendor Requested: PHILLIPS 66 COMPANY

Item Request Description: DIESEL/FUEL FOR DISTRIT USE FY 25-26

Dollar Amount Requested (if applicable): 150,000.00

Fund Requested: 11-General Fund

Budget/Activity Account Requested: 052 TRANSPORTATION

Kade Dolleher — 06/02/25

Signature of Requestor/Principal — Date

Signature of Budget Director — Date

Signature of Assistant Superintendent — Date

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 25-26 FUND 11 - General Fund

VENDOR NAME & ADDRESS PHILLIPS 66 PO BOX 639 CAROL STREAM, IL 60197-0639

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE TRANS - DIESEL/GAS FOR DISTRICT USE FY 25-26

Quantity	Item Number	Description	Unit Price	Amount
1		TRANS - DIESEL/GAS FOR DISTRICT USE FY 25-26	150,000.00	150,000.00
				0
				0
				0
				0
				0
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 150,000.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	052	2740	623	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: Bade Dollahon / Transportation DATE: 06/02/25

BUDGET APPROVER: _____ DATE: _____

CHANNA BYERLY: _____ DATE: _____

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: District / Central Office

Vendor Requested: ROSENSTEIN, FIST & RINGOLD

Item Request Description: DISTRICT LEGAL ATTORNEY FEE'S FOR FY 25-26

Dollar Amount Requested (if applicable): $50,000.00

Fund Requested: 11 - General Fund

Budget/Activity Account Requested: 028-LEGAL

Kelly Hendrix — Signature of Requestor/Principal — Date: 05/20/2025

Signature of Office Manager — Date

Signature of Superintendent — Date

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 25-26 FUND 11 - General Fund

VENDOR NAME & ADDRESS ROSENSTEIN, FIST & RINGOLD

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE DISTRICT LEGAL ATTORNEY FEE'S FOR FY 25-26

Quantity	Item Number	Description	Unit Price	Amount
1		LEGAL COUNSEL & ATT FEE'S		50,000.00
				0.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $50,000.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	028	2317	354	000	0000	000	000

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1. 24-25 Encumbered 50,000.00 spent 8,156.09 as of 05/22/2025	
2. 23-24 spent 42,717.92	
3. 22-23 spent 14,139.82	

REQUESTOR/SITE: Kelly Hendrix DATE: 05/22/2025

BUDGET APPROVER: DATE:

CHANNA BYERLY: DATE:

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

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School/Club/Department: District / Central Office

Vendor Requested: SIMMONS CENTER

Item Request Description: THEATER & RECREATION USE AGREE-MENTS/CONTRACTS FOR FY 25-26

Dollar Amount Requested (if applicable): $19,636.00

Fund Requested: 11 - General Fund

Budget/Activity Account Requested: 039-SIMMONS CENTER/THEATER/RECREATION

Kelly Hindum — 06/05/2025
Signature of Requestor/Principal — Date

L McCann — 06-05-2025
Signature of Business Office / Treasurer — Date

Signature of Superintendent — Date

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 25-26 FUND 11 - General Fund

VENDOR NAME & ADDRESS SIMMONS CENTER

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE THEATER & RECREATION USE AGREEMENTS/ CONTRACTS FOR FY 25-26

Quantity	Item Number	Description	Unit Price	Amount
10		THEATER CONTRACT	940.00	9,400.00
8		RECREATION CONTRACT *	1,151.63	9,213.00
1		RECREATION DEPOSIT	1,023.00	1,023.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 19,636.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	039	2199	683	100	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1. * Angela - watch closely this doesn't divide evenly kdh	
2.	
3.	

REQUESTOR/SITE: Kelly Henderson DATE: 06/05/2025

BUDGET APPROVER: [signature] DATE: 06-05-2025

CHANNA BYERLY: DATE:

SIMMONS CENTER

P.O. Box 981
800 N. 29th St.
Duncan, OK 73534-0981
(580) 252-2900
FAX (580) 252-3799

USE AGREEMENT/CONTRACT

THIS AGREEMENT is entered into by and between THE SIMMONS CENTER FOUNDATION, an Oklahoma not-for-profit corporation acting through its Executive Director, hereinafter referred to as "Lessor", and Duncan Public Schools, P.O. Box 1548 Duncan, OK 73534 hereinafter referred to as "Lessee".

In consideration of the mutual promises, covenants, and conditions stated herein, the parties intending to be legally bound, agree as follows:

1) Facility Usage. Lessor grants to Lessee the use of the following facilities located in The L.B. & Ola Simmons Community Activities Center:
   - x **Theatre**
   - x **Ticket Booth and Green Room**
   - x **Meeting Room(s): Chisholm Trail Hall, Wild Horse Suite, Red Bud Courtyard**
   - _____ **Other facilities:**

   Hereinafter referred to **"FACILITIES"**

2) Equipment Usage. In connection with Lessee's use and occupancy of the FACILITIES, Lessor grants to Lessee the use of the following equipment which has been requested by Lessee at the rates indicated hereinafter:
   NONE AT THIS TIME
   Any additional equipment must be requested in writing at least 48 hours prior to the event.

3) Purpose of the Lease. Lessee agrees to use the FACILITIES and/or EQUIPMENT for the following purpose(s):
   Duncan Public Schools Performances – Four (4) productions in Simmons Center Theatre
   Duncan Public School Educators' Events – Three (3) events in Jack A. Maurer Convention Center

4) Duration of Lease. Lessee's right to use the FACILITIES and/or EQUIPMENT shall be as follows:

   August 1, 2025 – May 2026 – Specific dates and times for each event to be scheduled with the

   Simmons Center Events Office no less than thirty (30) days prior to the event.
   All Bookings are subject to facility availability. Each event planner will be required to sign an additional contract confirming access times and dates per event.

   (Additional usage of the Facility beyond the above stated times will be billed at an hourly rate)

5) Food and Beverages. In connection with Lessee's use and occupancy of the FACILITIES, Lessor and Lessee agree that food and beverage service will be provided in the following manner
   - X Lessee or its invitees will provide all food and beverages
   - _____ Lessee shall pay Lessor a cleaning fee, which is included in paragraph 6 (c) below
   - X All food and beverages will be provided by an Approved Caterer, more fully defined in Exhibit "A", paragraph 3
   - _____ Food and beverages will be provided by Lessor as follows:

   No alcoholic beverages of any kind or nature may be sold, used or consumed by Lessee, its invitees, or representatives without prior written consent of the Lessor.
   No invitees will bring alcoholic beverages into the facility.

6) Payments. Lessee shall pay to the Lessor:
   a) for the rental of the **FACILITIES** the sum of **$11,750.00**;
   b) for the above described **EQUIPMENT** the sum of **$ -0-** dollars;
   c) for **SIMMONS CENTER FOUNDATION DISCOUNTS** the sum of **$2,350.00**dollars;

The total fees are **$ 9,400.00**.

The balance is to be paid in (10) equal payment of $940.00, due the 20th of each month, August 2025 through May 2026

There will be $25.00 charged assessed for all returned checks.

7) Liability Insurance. In connection with the Lessee's use and/or occupancy of the FACILITIES and EQUIPMENT, Lessee **shall not** be required to maintain in full force and effect during the Lessee's use and/or occupancy of the FACILITIES herein described the following insurance coverage.

INSURANCE REQUIREMENTS

a) Lessee shall procure, pay for, and maintain the following insurance coverages during Lessee's use and occupancy of the facilities herein described. Further, Lessee will provide Lessor a certificate of insurance prior to commencing the use of Lessor's facilities that:

1)Evidences the required insurance coverages.
2)Adds Lessor and it directors, officers and employees as additional insured.
3)Certificate of Insurance shall include the requirements that insurers furnish Lessor thirty (30) days prior written notice if they cancel or nonrenew Lessee's insurance coverage.
4)Lessee's insurers must be acceptable to Lessor.

b) Insurance coverages required of Lessee are:

1)Commercial general liability insurance providing at least a single limit for bodily injury and property damage combined of **-0-** each occurrence and general aggregate of **$ -0-** providing premises and operations, products liability, and liquor liability coverage (if alcoholic beverages are sold or proof of Host liquor liability if alcoholic beverages are served/provided but not sold).

2) Business automobile liability covering any owned, hired and now-owned automobiles and providing at lease a single limit for bodily injury and property damage combined of **$ -0-** each occurrence.

3)If Lessee brings its personal property into Lessor's facilities during this use, Lessee agrees to waive its right to a subrogation against Lessor and its directors, officers and employees and shall obtain its insurers permission to so waive its right of subrogation as respect Lessee's property insurance.

8) Liability of Lessee. Lessee, except for the willful misconduct of the Lessor, shall assume all liability for any injury to persons or damage to property that may arise from and accident that occurs on or about the FACILITIES as a result of the use and/or occupancy thereof by Lessee.

9) Restitution. Lessee, shall take no action that would in any manner deface or destroy the FACILITIES and/or EQUIPMENT, or any part thereof, and Lessee agrees to make full restitution or payment for any such damages which may occur during he use and occupancy of the FACILITYIES and/or EQUIPMENT by Lessee. Lessee assumes full responsibility for any damage done to the FACILITIES and/or EQUIPMENT which may occur during the use and occupancy of the FACILITIES by the Lessee.

10) Indemnity. Lessee shall indemnify, protect, and defend and hold harmless Lessor, its officers, agents, and employees from any and all liability including claims, demands, losses, costs, damages and expenses of every kind and description for injury to persons (including death) or damage to property arising out of the Lessee's use and/or occupancy of the FACILITIES and/or EQUIPMENT.

11) Litigation expenses. In case Lessor shall, without fault on its part, be made a party to any litigation commenced by or against Lessee, Lessee shall pay all costs and reasonable attorney's fees incurred by or against Lessor, or in connection with such litigation, and Lessee shall also pay all costs and reasonable attorney's fees incurred by or against Lessor in enforcing the covenants, terms and provisions of this agreement.

12) Relationship of Parties. Nothing herein contained shall be deemed or construed by the parties hereto, nor by any third party, as creating the relationships of principal and agent or of partnership or of joint ventures between the parties, it being understood and agreed that neither the payment of rental, nor any other provision contained herein, nor any acts of the parties, shall be deemed to create any relationship between the parties other than the relationship of landlord and tenant.

13) Additional Covenants and Agreements. Lessor reserves the right to make room changes in order to better accommodate Lessee based on Lessee's expected guest count. Lessor will notify Lessee of any changes or room assignment in advance of the function date. Additional rehearsal time in the theater and/or additional technical staff will be post-event billed based on entertainer's requirements.

14) Incorporated Terms. This agreement is expressly subject to all of the terms, conditions, and covenants stated in the attached Exhibit "A", the contents of which are incorporated herein by reference as fully as if completely set-out herein. By signing this agreement, both parties state and covenant that they have read and agree to the provisions contained in Exhibit "A".

IN WITNESS WHERE OF the parties to this agreement have affixed their signatures as follows:

THE SIMMONS CENTER FOUNDATION

By: _____
Executive Director

Date: 6/4/25

DUNCAN PUBLIC SCHOOLS

By: _____
Lessee Duncan Public School ~~Superintendent~~ Board President

Date: 06/10/2025

SIMMONS CENTER

P.O. Box 981
1330 Chisholm Trail Pkwy
Duncan, OK 73534-0981
(580) 252-2900
FAX (580) 252-6212

USE AGREEMENT/CONTRACT

THIS AGREEMENT is entered into by and between THE SIMMONS CENTER FOUNDATION, an Oklahoma not-for-profit corporation acting through its Representative, hereinafter referred to as "Lessor", and Duncan Public Schools, P.O. Box 1548 Duncan, OK 73534 hereinafter referred to as "Lessee".

In consideration of the mutual promises, covenants, and conditions stated herein, the parties intending to be legally bound, agree as follows:

1) Facility Usage. Lessor grants to Lessee the use of the following facilities located in The L.B. & Ola Simmons Community Activities Center:
   _____**Theatre**
   _____**Ticket Booth and Green Room**
   _____**Meeting Room(s):**
   ___x___**Other facilities: See Attached Exhibit "C"**
   Hereinafter referred to **"FACILITIES"**

2) Equipment Usage. In connection with Lessee's use and occupancy of the FACILITIES, Lessor grants to Lessee the use of the following equipment which has been requested by Lessee at the rates indicated hereinafter:
   Any additional equipment must be requested in writing at least 48 hours prior to the event.
   NONE AT THIS TIME

3) Purpose of the Lease. Lessee agrees to use the FACILITIES and/or EQUIPMENT for the following purpose(s):
   See Exhibit C

4) Duration of Lease. Lessee's right to use the FACILITIES and/or EQUIPMENT shall be as follows:
   August 1, 2025 – April 30, 2026

   (Additional usage of the Facility beyond the above stated times will be billed at an hourly rate)

5) Food and Beverages. In connection with Lessee's use and occupancy of the FACILITIES, Lessor and Lessee agree that food and beverage service will be provided in the following manner
   _____Lessee or its invitees will provide all food and beverages
   _____Lessee shall pay Lessor a cleaning fee, which is included in paragraph 6 (c) below
   _____All food and beverages will be provided by an Approved Caterer, more fully defined in Exhibit "A", paragraph 3
   _____Food and beverages will be provided by Lessor as follows:
   No alcoholic beverages of any kind or nature may be sold, used or consumed by Lessee, its invitees, or representatives without prior written consent of the Lessor.
   No invitees will bring alcoholic beverages into the facility.

6) Payments. Lessee shall pay to the Lessor:
   a) for the rental of the **RECREATION FACILITY** the sum of **$10,236.00** dollars;

The total fees are **$10,236.00** dollars. Lessee shall pay to Lessor **$1,023.00** dollars upon the execution and delivery of this Agreement as a non-refundable deposit, as more fully defined in Exhibit "A", paragraphs 1 and 2, with the remaining balance to be paid in the following manner:

The balance is to be paid in (8) equal payment of $1,151.63, due the 20th of each month, September 2025 through April 2026

There will be $35.00 charged assessed for all returned checks.

7) Liability Insurance. In connection with the Lessee's use and/or occupancy of the FACILITIES and EQUIPMENT, Lessee **shall not** be required to maintain in full force and effect during the Lessee's use and/or occupancy of the FACILITIES herein described the following insurance coverage.

INSURANCE REQUIREMENTS

a) Lessee shall procure, pay for, and maintain the following insurance coverages during Lessee's use and occupancy of the facilities herein described. Further, Lessee will provide Lessor a certificate of insurance prior to commencing the use of Lessor's facilities that:

1) Evidences the required insurance coverages.
2) Adds Lessor and it directors, officers and employees as additional insured.
3) Certificate of Insurance shall include the requirements that insurers furnish Lessor thirty (30) days prior written notice if they cancel or nonrenew Lessee's insurance coverage.
4) Lessee's insurers must be acceptable to Lessor.

b) Insurance coverages required of Lessee are:

1) Commercial general liability insurance providing at least a single limit for bodily injury and property damage combined of **$1,000,000.00** each occurrence and general aggregate of **$2,000,000.00** providing premises and operations, products liability, and liquor liability coverage (if alcoholic beverages are sold or proof of Host liquor liability if alcoholic beverages are served/provided but not sold).

2) Business automobile liability covering any owned, hired and now-owned automobiles and providing at lease a single limit for bodily injury and property damage combined of $ -0- each occurrence.

3) If Lessee brings its personal property into Lessor's facilities during this use, Lessee agrees to waive its right to a subrogation against Lessor and its directors, officers and employees and shall obtain its insurers permission to so waive its right of subrogation as respect Lessee's property insurance.

8) Liability of Lessee. Lessee, except for the willful misconduct of the Lessor, shall assume all liability for any injury to persons or damage to property that may arise from and accident that occurs on or about the FACILITIES as a result of the use and/or occupancy thereof by Lessee.

9) Restitution. Lessee, shall take no action that would in any manner deface or destroy the FACILITIES and/or EQUIPMENT, or any part thereof, and Lessee agrees to make full restitution or payment for any such damages which may occur during he use and occupancy of the FACILITYIES and/or EQUIPMENT by Lessee. Lessee assumes full responsibility for any damage done to the FACILITIES and/or EQUIPMENT which may occur during the use and occupancy of the FACILITIES by the Lessee.

10) Indemnity. Lessee shall indemnify, protect, and defend and hold harmless Lessor, its officers, agents, and employees from any and all liability including claims, demands, losses, costs, damages and expenses of every kind and description for injury to persons (including death) or damage to property arising out of the Lessee's use and/or occupancy of the FACILITIES and/or EQUIPMENT.

11) Litigation expenses. In case Lessor shall, without fault on its part, be made a party to any litigation commenced by or against Lessee, Lessee shall pay all costs and reasonable attorney's fees incurred by or against Lessor, or in connection with such litigation, and Lessee shall also pay all costs and reasonable attorney's fees incurred by or against Lessor in enforcing the covenants, terms and provisions of this agreement.

12) Relationship of Parties. Nothing herein contained shall be deemed or construed by the parties hereto, nor by any third party, as creating the relationships of principal and agent or of partnership or of joint ventures between the parties, it being understood and agreed that neither the payment of rental, nor any other provision contained herein, nor any acts of the parties, shall be deemed to create any relationship between the parties other than the relationship of landlord and tenant.

13) Additional Covenants and Agreements. Lessor reserves the right to make room changes in order to better accommodate Lessee based on Lessee's expected guest count. Lessor will notify Lessee of any changes or room assignment in advance of the function date. Additional rehearsal time in the theater and/or additional technical staff will be post-event billed based on entertainer's requirements.

14) Incorporated Terms. This agreement is expressly subject to all of the terms, conditions, and covenants stated in the attached Exhibit "A", the contents of which are incorporated herein by reference as fully as if completely set-out herein. By signing this agreement, both parties state and covenant that they have read and agree to the provisions contained in Exhibit "A".

IN WITNESS WHERE OF the parties to this agreement have affixed their signatures as follows:

THE SIMMONS CENTER FOUNDATION

By: _____
Lessor Rex Outhier

Date: 6/4/25

DUNCAN PUBLIC SCHOOLS

By: _____
Lessee DPS ~~Superintendent~~ Board President

Date: 06/10/2025

BOARD APPROVED

JUN 10 2025

ITEM # 10.I.25.

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

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School/Club/Department: District / Central Office

Vendor Requested: SIMMONS CENTER

Item Request Description: THEATER & RECREATION USE AGREE-MENTS/CONTRACTS FOR FY 25-26

Dollar Amount Requested (if applicable): $19,636.00

Fund Requested: 11 - General Fund

Budget/Activity Account Requested: 039-SIMMONS CENTER/THEATER/RECREATION

Kelly Hindum — 06/05/20258

Signature of Requestor/Principal — Date

L McCann — 06-05-2025

Signature of Business Office / Treasurer — Date

Dr Charna Byerly — JUN 10 2025

Signature of Superintendent — Date

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 25-26 FUND 11 - General Fund

VENDOR NAME & ADDRESS SIMMONS CENTER

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE THEATER & RECREATION USE AGREEMENTS/ CONTRACTS FOR FY 25-26

Quantity	Item Number	Description	Unit Price	Amount
10		THEATER CONTRACT	940.00	9,400.00
8		RECREATION CONTRACT *	1,151.63	9,213.00
1		RECREATION DEPOSIT	1,023.00	1,023.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 19,636.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	039	2199	683	100	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1. * Angela - watch closely this doesn't divide evenly kah	
2.	
3.	

REQUESTOR/SITE: Kelly Hendrix DATE: 06/05/2025

BUDGET APPROVER: LT McCann DATE: 06-05-2025

CHANNA BYERLY: Dr Channa Byerly DATE: JUN 10 2025

Theater

SIMMONS CENTER

P.O. Box 981
800 N. 29th St.
Duncan, OK 73534-0981
(580) 252-2900
FAX (580) 252-3799

USE AGREEMENT/CONTRACT

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   - x **Ticket Booth and Green Room**
   - x **Meeting Room(s): Chisholm Trail Hall, Wild Horse Suite, Red Bud Courtyard**
   - _____ **Other facilities:**

   Hereinafter referred to **"FACILITIES"**

2) Equipment Usage. In connection with Lessee's use and occupancy of the FACILITIES, Lessor grants to Lessee the use of the following equipment which has been requested by Lessee at the rates indicated hereinafter:
   NONE AT THIS TIME
   Any additional equipment must be requested in writing at least 48 hours prior to the event.

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   Duncan Public Schools Performances – Four (4) productions in Simmons Center Theatre
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4) Duration of Lease. Lessee's right to use the FACILITIES and/or EQUIPMENT shall be as follows:

   August 1, 2025 – May 2026 – Specific dates and times for each event to be scheduled with the

   Simmons Center Events Office no less than thirty (30) days prior to the event.
   All Bookings are subject to facility availability. Each event planner will be required to sign an additional contract confirming access times and dates per event.

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   No invitees will bring alcoholic beverages into the facility.

6) Payments. Lessee shall pay to the Lessor:
   a) for the rental of the **FACILITIES** the sum of **$11,750.00**;
   b) for the above described **EQUIPMENT** the sum of **$ -0-** dollars;
   c) for **SIMMONS CENTER FOUNDATION DISCOUNTS** the sum of **$2,350.00**dollars;

The total fees are **$ 9,400.00**.

The balance is to be paid in (10) equal payment of $940.00, due the 20th of each month, August 2025 through May 2026

There will be $25.00 charged assessed for all returned checks.

7) Liability Insurance. In connection with the Lessee's use and/or occupancy of the FACILITIES and EQUIPMENT, Lessee **shall not** be required to maintain in full force and effect during the Lessee's use and/or occupancy of the FACILITIES herein described the following insurance coverage.

INSURANCE REQUIREMENTS

a) Lessee shall procure, pay for, and maintain the following insurance coverages during Lessee's use and occupancy of the facilities herein described. Further, Lessee will provide Lessor a certificate of insurance prior to commencing the use of Lessor's facilities that:

1)Evidences the required insurance coverages.
2)Adds Lessor and it directors, officers and employees as additional insured.
3)Certificate of Insurance shall include the requirements that insurers furnish Lessor thirty (30) days prior written notice if they cancel or nonrenew Lessee's insurance coverage.
4)Lessee's insurers must be acceptable to Lessor.

b) Insurance coverages required of Lessee are:

1)Commercial general liability insurance providing at least a single limit for bodily injury and property damage combined of **-0-** each occurrence and general aggregate of **$ -0-** providing premises and operations, products liability, and liquor liability coverage (if alcoholic beverages are sold or proof of Host liquor liability if alcoholic beverages are served/provided but not sold).

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9) Restitution. Lessee, shall take no action that would in any manner deface or destroy the FACILITIES and/or EQUIPMENT, or any part thereof, and Lessee agrees to make full restitution or payment for any such damages which may occur during he use and occupancy of the FACILITYIES and/or EQUIPMENT by Lessee. Lessee assumes full responsibility for any damage done to the FACILITIES and/or EQUIPMENT which may occur during the use and occupancy of the FACILITIES by the Lessee.

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12) Relationship of Parties. Nothing herein contained shall be deemed or construed by the parties hereto, nor by any third party, as creating the relationships of principal and agent or of partnership or of joint ventures between the parties, it being understood and agreed that neither the payment of rental, nor any other provision contained herein, nor any acts of the parties, shall be deemed to create any relationship between the parties other than the relationship of landlord and tenant.

13) Additional Covenants and Agreements. Lessor reserves the right to make room changes in order to better accommodate Lessee based on Lessee's expected guest count. Lessor will notify Lessee of any changes or room assignment in advance of the function date. Additional rehearsal time in the theater and/or additional technical staff will be post-event billed based on entertainer's requirements.

14) Incorporated Terms. This agreement is expressly subject to all of the terms, conditions, and covenants stated in the attached Exhibit "A", the contents of which are incorporated herein by reference as fully as if completely set-out herein. By signing this agreement, both parties state and covenant that they have read and agree to the provisions contained in Exhibit "A".

IN WITNESS WHERE OF the parties to this agreement have affixed their signatures as follows:

THE SIMMONS CENTER FOUNDATION

By: _____
Executive Director

Date: 6/4/25

DUNCAN PUBLIC SCHOOLS

By: _____
Lessee Duncan Public School ~~Superintendent~~ Board President

Date: 06/10/2025

Recreation

SIMMONS CENTER

P.O. Box 981
1330 Chisholm Trail Pkwy
Duncan, OK 73534-0981
(580) 252-2900
FAX (580) 252-6212

USE AGREEMENT/CONTRACT

THIS AGREEMENT is entered into by and between THE SIMMONS CENTER FOUNDATION, an Oklahoma not-for-profit corporation acting through its Representative, hereinafter referred to as "Lessor", and Duncan Public Schools, P.O. Box 1548 Duncan, OK 73534 hereinafter referred to as "Lessee".

In consideration of the mutual promises, covenants, and conditions stated herein, the parties intending to be legally bound, agree as follows:

1) Facility Usage. Lessor grants to Lessee the use of the following facilities located in The L.B. & Ola Simmons Community Activities Center:
   _____**Theatre**
   _____**Ticket Booth and Green Room**
   _____**Meeting Room(s):**
   ___x___**Other facilities: See Attached Exhibit "C"**
   Hereinafter referred to **"FACILITIES"**

2) Equipment Usage. In connection with Lessee's use and occupancy of the FACILITIES, Lessor grants to Lessee the use of the following equipment which has been requested by Lessee at the rates indicated hereinafter:
   Any additional equipment must be requested in writing at least 48 hours prior to the event.
   NONE AT THIS TIME

3) Purpose of the Lease. Lessee agrees to use the FACILITIES and/or EQUIPMENT for the following purpose(s):
   See Exhibit C

4) Duration of Lease. Lessee's right to use the FACILITIES and/or EQUIPMENT shall be as follows:
   August 1, 2025 – April 30, 2026

   (Additional usage of the Facility beyond the above stated times will be billed at an hourly rate)

5) Food and Beverages. In connection with Lessee's use and occupancy of the FACILITIES, Lessor and Lessee agree that food and beverage service will be provided in the following manner
   _____Lessee or its invitees will provide all food and beverages
   _____Lessee shall pay Lessor a cleaning fee, which is included in paragraph 6 (c) below
   _____All food and beverages will be provided by an Approved Caterer, more fully defined in Exhibit "A", paragraph 3
   _____Food and beverages will be provided by Lessor as follows:
   No alcoholic beverages of any kind or nature may be sold, used or consumed by Lessee, its invitees, or representatives without prior written consent of the Lessor.
   No invitees will bring alcoholic beverages into the facility.

6) Payments. Lessee shall pay to the Lessor:
   a) for the rental of the RECREATION FACILITY the sum of **$10,236.00** dollars;

The total fees are **$10,236.00** dollars. Lessee shall pay to Lessor **$1,023.00** dollars upon the execution and delivery of this Agreement as a non-refundable deposit, as more fully defined in Exhibit "A", paragraphs 1 and 2, with the remaining balance to be paid in the following manner:

The balance is to be paid in (8) equal payment of $1,151.63, due the 20th of each month, September 2025 through April 2026

There will be $35.00 charged assessed for all returned checks.

7) Liability Insurance. In connection with the Lessee's use and/or occupancy of the FACILITIES and EQUIPMENT, Lessee **shall not** be required to maintain in full force and effect during the Lessee's use and/or occupancy of the FACILITIES herein described the following insurance coverage.

INSURANCE REQUIREMENTS

a) Lessee shall procure, pay for, and maintain the following insurance coverages during Lessee's use and occupancy of the facilities herein described. Further, Lessee will provide Lessor a certificate of insurance prior to commencing the use of Lessor's facilities that:

1) Evidences the required insurance coverages.
2) Adds Lessor and it directors, officers and employees as additional insured.
3) Certificate of Insurance shall include the requirements that insurers furnish Lessor thirty (30) days prior written notice if they cancel or nonrenew Lessee's insurance coverage.
4) Lessee's insurers must be acceptable to Lessor.

b) Insurance coverages required of Lessee are:

1) Commercial general liability insurance providing at least a single limit for bodily injury and property damage combined of **$1,000,000.00** each occurrence and general aggregate of **$2,000,000.00** providing premises and operations, products liability, and liquor liability coverage (if alcoholic beverages are sold or proof of Host liquor liability if alcoholic beverages are served/provided but not sold).
2) Business automobile liability covering any owned, hired and now-owned automobiles and providing at lease a single limit for bodily injury and property damage combined of $ -0- each occurrence.
3) If Lessee brings its personal property into Lessor's facilities during this use, Lessee agrees to waive its right to a subrogation against Lessor and its directors, officers and employees and shall obtain its insurers permission to so waive its right of subrogation as respect Lessee's property insurance.

8) Liability of Lessee. Lessee, except for the willful misconduct of the Lessor, shall assume all liability for any injury to persons or damage to property that may arise from and accident that occurs on or about the FACILITIES as a result of the use and/or occupancy thereof by Lessee.

9) Restitution. Lessee, shall take no action that would in any manner deface or destroy the FACILITIES and/or EQUIPMENT, or any part thereof, and Lessee agrees to make full restitution or payment for any such damages which may occur during he use and occupancy of the FACILITYIES and/or EQUIPMENT by Lessee. Lessee assumes full responsibility for any damage done to the FACILITIES and/or EQUIPMENT which may occur during the use and occupancy of the FACILITIES by the Lessee.

10) Indemnity. Lessee shall indemnify, protect, and defend and hold harmless Lessor, its officers, agents, and employees from any and all liability including claims, demands, losses, costs, damages and expenses of every kind and description for injury to persons (including death) or damage to property arising out of the Lessee's use and/or occupancy of the FACILITIES and/or EQUIPMENT.

11) Litigation expenses. In case Lessor shall, without fault on its part, be made a party to any litigation commenced by or against Lessee, Lessee shall pay all costs and reasonable attorney's fees incurred by or against Lessor, or in connection with such litigation, and Lessee shall also pay all costs and reasonable attorney's fees incurred by or against Lessor in enforcing the covenants, terms and provisions of this agreement.

12) Relationship of Parties. Nothing herein contained shall be deemed or construed by the parties hereto, nor by any third party, as creating the relationships of principal and agent or of partnership or of joint ventures between the parties, it being understood and agreed that neither the payment of rental, nor any other provision contained herein, nor any acts of the parties, shall be deemed to create any relationship between the parties other than the relationship of landlord and tenant.

13) Additional Covenants and Agreements. Lessor reserves the right to make room changes in order to better accommodate Lessee based on Lessee's expected guest count. Lessor will notify Lessee of any changes or room assignment in advance of the function date. Additional rehearsal time in the theater and/or additional technical staff will be post-event billed based on entertainer's requirements.

14) Incorporated Terms. This agreement is expressly subject to all of the terms, conditions, and covenants stated in the attached Exhibit "A", the contents of which are incorporated herein by reference as fully as if completely set-out herein. By signing this agreement, both parties state and covenant that they have read and agree to the provisions contained in Exhibit "A".

IN WITNESS WHERE OF the parties to this agreement have affixed their signatures as follows:

THE SIMMONS CENTER FOUNDATION

By: _____
Lessor Rex Outhier

Date: 6/4/25

DUNCAN PUBLIC SCHOOLS

By: _____
Lessee DPS ~~Superintendent~~ Board President

Date: 06/10/2025

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: CHILD NUTRITION

Vendor Requested: U S FOODS

Item Request Description:

FOOD AND NON FOOD ITEMS - CAFETERIAS- FY 2026

No other bids responded

Dollar Amount Requested (if applicable): 700,000.00

Fund Requested: GEN FUND-11

Budget/Activity Account Requested: 763- Federal CN Lunches

BECKY BARNES — Signature of Requestor/Principal — 6-2-25 — Date

Signature of Budget Director — Date

Signature of Assistant Superintendent — Date

Kelh

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 25-26 FUND 11 - General Fund

VENDOR NAME & ADDRESS US FOODS

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE FOOD & NON-FOOD ITEMS FOR DISTRICT CAFETERIAS FOR FY 25-26

Quantity	Item Number	Description	Unit Price	Amount
1		BID AWARD	700,000.00	700,000.00
				0.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 700,000.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	11	763	3140	617	700	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: Becky Barnes by KLHenderson DATE: 06/04/2025

BUDGET APPROVER: _____ DATE: _____

CHANNA BYERLY: _____ DATE: _____

US FOODS | PREMIER

GROUP PURCHASING FOR CHILD NUTRITION

5/16/25

Dear Becky,

Re: CAMPUS SMART BUYING GROUP

Thank you for the opportunity to respond to Duncan Public Schools. As a current member of OMNIA Partners and Premier, Duncan Public Schools has access to our comprehensive pricing portfolio of Contracted Manufacturer Agreements (CMA), including Produce and Food Service Distribution exclusively through US Foods. Because of this, OMNIA Partners, Premier and US Foods is unable to respond to this bid outside of the terms of our current program and contract.

Contract Overview:

- 8 Tier Fee-per case structure based on average quarterly drop size. All participating members are assigned to a fee-per case of $3.12. Quarterly shore up credits for all members based on average quarterly performance will be provided based on average quarterly drop size.

Premier's K-12 Food Product and Distribution Program:

Average Drop Size	Fixed Fee per Case 2025-2026 School Year
Less than $2,499.99	$3.12
2,500 - 2,999.99	$2.94
3,000 - 3,999.99	$2.86
4,000 - 5,499.99	$2.79
5,500 - 6,999.99	$2.75
7,000 - 10,999.99	$2.62
11,000 - 15,999.99	$2.58
16,000 and up	$2.48

- **Participating Member Volume Incentive**: Participating members will receive 0.12% of their total spend through US Foods which will be distributed quarterly via the Statement of Earned Incentives (Bank Statement) paid via a credit on each account based on your USF customer number.
- **Premier Contracted Manufacturer Agreement Rebates (CMAR's)**: Provide additional savings or discounts above invoice cost. Rebates are paid quarterly via ACH by Premier to the purchasing member on all qualifying purchases. Rebates are not reflected in invoice cost (purchase price). Rebates are not guaranteed and will vary based on qualifiable purchases made during each paid quarter.
- All items either have a fixed price or are market priced.
- Items with fixed pricing are locked in a stated period (annually, semiannually, quarterly, or monthly).

For your review, we have included a Market Basket assessment consisting of the top 130 items purchased by Campus Smart July 2024- current. Pricing is based on current pricing 2/1/25 utilizing a fee per case of $3.12.

CERTIFICATION REGARDING LOBBYING

Applicable to Grants, Sub-grants, Cooperative Agreements, and Contracts Exceeding $100,000 in Federal Funds

Submission of this certification is a prerequisite for making or entering into this transaction and is imposed by Section 1352, Title 31, U.S. Code. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Any persons who fails to file the required certification shall be subject to a civil penalty of not less than 510,000 and not more than $100,000 for each such failure.

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No federal appropriated funds have been paid or will be paid by or on behalf of the undersigned to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, or an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of a Federal contract, the making of a Federal grant, the making of a Federal loan, the entering into a cooperative agreement, and the extension, continuation, renewal, amendment, or modification of a Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of congress, or an employee of a Member of congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying", in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all covered sub-awards exceeding $100,000 in Federal funds at all appropriate tiers and that all sub-recipients shall certify and disclose accordingly.

US Foods
Name of Company

10211 N. I35 Service Road
Address of Company

Oklahoma City | OK | 73131
City | State | Zip Code

Mike Walls
Name of Submitting Official

VP National Sales
Title of Submitting Official

Mike Walls
Signature

4/9/25
Date

EQUAL OPPORTUNITY EMPLOYMENT ACT COMPLIANCE

Responding Party must make the following certification:

CERTIFICATE

I/We hereby certify that

US Foods | 10211 N. I-35 Service Rd | (972) 487-7492
Company Name | OKC, OK Address 73131 | Phone Number

Is an equal opportunity employer as defined in Title VII of the Civil Rights Act of 1964 and the provisions of the Civil Rights Act of 1991.

Upon request, we will show proof that our employment practices do meet in every aspect the requirements of Title VII of the Civil Rights Act of 1964 and the provisions of the Civil Rights Act of 1991.

Mike Walls (Owner or Officer of Firm)

VP National Sales (Title) 4/9/25 (Date)

NON-COLLUSION AFFIDAVIT

The Responding Party, by affixing its signature below, certifies that its proposal is made without previous understanding, agreement, or connection with any persons, firms, corporations, Edmond Public Schools, US Foods (proposer name) or any other party submitting a bid or proposal for the same items. The Offeror also certifies that its Proposal is in all respects fair, without outside control, collusion, fraud, or otherwise illegal action. To insure integrity of Edmond Public Schools' public procurement process, all Offerors are hereby placed on notice that any and all Offerors who falsify the certifications required in conjunction with this section shall be prosecuted to the fullest extent of the law.

AFFIDAVIT

I/we hereby affirm/swear that the proposal submitted to Edmond Public Schools for:

Foodservice (bid category)

Dated: 4/9/25

Is a competitive open market proposal, and was submitted freely without outside control, collusion, fraud or otherwise illegal action.

Mike Walls (Owner or Officer of Firm)

VP National Sales (Title) 4/9/25 (Date)

IMPORT PRODUCTS/BUY AMERICAN ACT

The 1998 reauthorization of the National School Lunch Act requires school districts participating in the National School Meals Programs in the contiguous 48 states of the United States to buy food products produced in the United States (domestic) when using Federal Funds. Therefore, if there is a domestic and non-domestic product available, you must propose and supply domestic products. You may supply non domestic products only when domestic products are unavailable. As defined in this legislation, a domestic food commodity is an agricultural commodity that is produced in the United States. A domestic food product is processed in the United States using substantially domestic agricultural commodities. Substantially means that over 51 percent of the finished product come from American produced products. Implementing Federal Regulations are 7 CFR 210.21 and 220.16 published on September 20, 1999. You may be required to provide certification of domestic origin and content. You must certify that the majority of products you propose to supply meet the Federal Requirement in the "Buy American Acts" and stipulate which specific products are unavailable domestically. Exceptions to this rule are pineapple, mandarin oranges, olives, tuna fish, tea, spices and coffee. Products not in compliance with this section shall be in violation of the Federal "Buy American" policy. This purchasing requirement does not apply in instances when:

a) The District/Cooperative has unusual or ethnic food preferences which can only be met through purchases of products not produced in the United States
b) The product is not produced in the U.S. in sufficient and reasonable quantities of a satisfactory quality
c) The cost of the US product is significantly higher than foreign products.

CERTIFICATE

I/We hereby certify that

US Foods — Company Name

10211 N. I35 Service Rd. OKC, Ok 73131 — Address

(972) 487-7492 — Phone Number

Will abide with the Buy American Act and supply domestic products to Edmond Public Schools, except in the authorized exceptions listed above.

List Non-Domestic Products proposed to be Provided:

PRODUCT	COUNTRY OF ORIGIN
See Attached List	

Upon request, we will show proof that our practices do meet in every respect the requirements of the Buy American Act.

Mike Walls (Owner or Officer of Firm)

VP National Sales (Title) 4/9/25 (Date)

INSTRUCTIONS FOR CERTIFICATION REGARDING DEBARMENT/SUSPENSION

1. By signing and submitting this form, the prospective lower-tier participant is providing the certification set out on the reverse side in accordance with these instructions.

2. The certification in this clause is a material representation of fact upon which reliance was placed when this transaction was entered into. If it is later determined that the prospective lower-tier participant knowingly rendered an erroneous certification, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

3. The prospective lower-tier participant shall provide immediate written notice to the person to which this proposal is submitted if at any time the prospective lower-tier participant learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

4. The terms ***covered transaction***, ***debarred***, ***suspended***, ***ineligible***, ***lower-tier covered transaction***, ***participant***, ***person***, ***primary covered transaction***, ***principal***, ***proposal***, and ***voluntarily excluded***, as used in this clause, have the meanings set out in the Definitions and Coverage sections of rules implementing Executive Order 12549. You may contact the person to which this proposal is submitted for assistance in obtaining a copy of those regulations.

5. The prospective lower-tier participant agrees by submitting this form that, should the proposed covered transaction be entered into, it shall not knowingly enter into any lower-tier covered transaction with a person who is debarred, suspended, declared ineligible, or voluntarily excluded from participation in this covered transaction, unless authorized by the department or agency with which the transaction originated.

6. The prospective lower-tier participant further agrees by submitting this form that it will include this clause titled ***Certification Regarding Debarment, Suspension, Ineligibility, and Voluntary Exclusion—Lower-Tier Covered Transactions***, without modification, in all lower-tier covered transactions and in all solicitations for lower-tier covered transactions.

7. A participant in a covered transaction may rely upon a certification of a prospective participant in a lower-tier covered transaction that is not debarred, suspended, ineligible, or voluntarily excluded from the covered transaction, unless it knows that the certification is erroneous. A participant may decide the method and frequency by which it determines the eligibility of its principals. Each participant may, but is not required to, check the Non-procurement List.

8. Nothing contained in the foregoing shall be construed to require establishment of a system of records in order to render in good faith that certification required by this clause. The knowledge and information of a participant is not required to exceed that which is normally possessed by a prudent person in the ordinary course of business dealings.

9. Except for transactions authorized under paragraph 5 of these instructions, if a participant in a covered transaction knowingly enters into a lower-tier covered transaction with a person who is suspended, debarred, ineligible, or voluntarily excluded from participation in this transaction, in addition to other remedies available to the federal government, the department or agency with which this transaction originated may pursue available remedies, including suspension and/or debarment.

CERTIFICATION REGARDING DEBARMENT/SUSPENSION

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION—LOWER-TIER COVERED TRANSACTIONS

This certification is required by the regulations implementing Executive Order 12549 and 12689, Debarment and Suspension, Title 2 CFR, §180, as adopted and modified by USDA regulation at 2 CFR §417, Responsibilities of Participants Regarding Transactions.

(BEFORE COMPLETING CERTIFICATION, READ INSTRUCTIONS ON NEXT PAGE.)

1. The prospective lower-tier participant certifies, by submission of this proposal, that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in this transaction by any federal department or agency.

2. Where the prospective lower-tier participant is unable to certify to any of the statements in this certification, such prospective participant shall attach an explanation to this proposal.

US Foods

Organization/Vendor Name

Mike Walls VP National Sales

Name(s) and Title(s) of Authorized Representative(s)

Name(s) and Title(s) of Authorized Representative(s)

Name of Institution/SFA Official

Title of Official

X

Signature

4/9/25

Date

STANDARD FORM-LLL

N/A

DISCLOSURE OF LOBBYING ACTIVITIES
APPROVED BY OMB
COMPLETE THIS FORM TO DISCLOSE LOBBYING ACTIVITIES PURSUANT TO 31 U.S.C. 1352
(SEE REVERSE FOR PUBLIC DISCLOSURE)

1. **Type of Federal Action:**	2. **Status of Federal Action:**	3. **Report Type:**
☐ a. Contract ☐ b. Grant ☐ c. Cooperative Agreement ☐ d. Loan ☐ e. Loan Guarantee ☐ f. Loan Insurance	☐ a. Bid/Offer/Application ☐ b. Initial Award ☐ c. Postaward	☐ a. Initial Filing ☐ b. Material Change **For Material Change Only:** Year _____ Quarter _____ Date of Last Report _____

4. **Name and Address of Reporting Entity:**	5. **If Reporting Entity in No. 4 Is Subawardee, Enter Name and Address of Prime:**
☐Prime ☐ Subawardee Tier _____, if known Congressional District, if known: _____	Congressional District, if known: _____
6. **Federal Department/Agency:**	7. **Federal Program Name/Description:** CFDA Number, if applicable: _____
8. **Federal Action Number:** *(if known)*	9. **Award Amount:** *(if known)* $ _____
10. a. **Name and Address of Lobbying Entity:** *(if individual, last name, first name, MI)*	b. **Individual Performing Services:** *(including address if different from No. 10a) (last name, first name, MI)*
11. **Amount of Payment:** (*check all that apply*) $ _____ ☐ Actual ☐ Planned 12. **Form of Payment:** *(check all that apply)* a. Cash Nature _____ b. In-kind (specify) Value _____	13. **Type of Payment:** *(check all that apply)* ☐ a. Retainer ☐ b. One-Time Fee ☐ c. Commission ☐ d. Contingency Fee ☐ e. Deferred ☐ f. Other: *(specify)* _____

14. **Brief Description** of services performed or to be performed and date(s) of service, including officer(s), employee(s), or member(s), contracted for payment indicated in Item 11:

(Attach Confirmation Sheets if necessary)

15. **Continuation Sheets Attached:** ☐ **Yes** ☐ **No**

16. Information requested through this form is authorized by Title 31 U.S.C. §1352. This disclosure of lobbying activities is a material representation of fact upon which evidence was place by the above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. §1352. This information will be reported to the Congress semiannually and will be available for public inspection. Any person who fails to file the required disclosures shall be subject to a civil penalty of not less than $10,000 and not more than $150,000 for each such failure.	Signature: _____ Print Name: _____ Title: _____ Telephone Number: _____ Date: _____

Federal Use Only: Authorized for Local Reproduction

NONKICKBACK AFFIDAVIT FORM

STATE OF OKLAHOMA)
) SS
COUNTY OF Oklahoma)

The undersigned (architect, contractor, supplier, or engineer), of lawful age, being first duly sworn, on oath says that this contract (purchase order) is true and correct. Affiant further states that the (work, services, or materials) will be (completed or supplied) in accordance with the plans, specifications, orders, or requests furnished the affiant. Affiant further states that he or she has made no payment, directly or indirectly, to any elected official, officer, or employee of the SFA or technology center SFA, of money or any other thing of value to obtain or procure the contract or purchase order.

Supplier
(Contractor, Supplier, Engineer, or Architect)

US Foods
Vendor/Company Name

Attested to before me this 9th day of April, 2025

REBECCA CUNNINGHAM NOTARY # 24013174 EXP. 10/22/28 PUBLIC STATE OF OKLAHOMA

Rebecca Cunningham
Notary Public (or Clerk or Judge)

My Commission Expires: 10/22/2028

TO:_____

_____

_____

The affidavit which follows must be executed and returned to the above address before payment can be made. This procedure is required by our auditors so that we are in compliance with the law as stated in the following paragraph of H.B. 2167, Sec. 2:

> Any vendor of a school district which files an affidavit pursuant to the law in any one fiscal year shall be exempt from filing any other affidavit pursuant to this section for any subsequent invoice to the same school district during the same fiscal year. Affidavit received shall be continuing information by the vendor the same fiscal year. This means that only one would have to be filed.

STATE OF Oklahoma

COUNTY OF Oklahoma

The undersigned (architect, contractor, supplier or engineer), of lawful age, being first duly sworn, on oath says that this invoice or claim is true and correct. Affiant: further states that the (work services or materials) as shown by this invoice or claim has been (completed or supplied) in accordance with the plans, specifications, orders or requests furnished the affiant. Affiant further states that (s)he has made no payment directly or indirectly to any elected official, officer or employee of the State of Oklahoma, any county or local subdivision of the state, of money or any other thing of value to obtain payment.

US Foods

NAME OF COMPANY

Supplier, Mike Walls

AGENT

Subscribed and sworn to before me this 25th day of April 2025

Rebecca Cunningham

NOTARY PUBLIC

REBECCA CUNNINGHAM NOTARY # 24013174 EXP. 10/22/28 PUBLIC STATE OF OKLAHOMA SEAL

My commission expires 10/22/2028

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

US Foods, Inc

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor ☑ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

9399 West Higgins Road, Suite 100

Requester's name and address (optional)

6 City, state, and ZIP code

Rosemont, IL 60018-6600

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			-			-				

or

Employer identification number

3	6	-	3	6	4	2	9	4

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** Deanna Bates Deanna Bates (Jan 3, 2025 11:25 MST) | **Date** Jan 3, 2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

The Cost Plus Fixed-Fee Program

US Foods handles the day-to-day stocking and delivery of your food products. One hundred percent of all products purchased through US Foods are priced based on the national distribution agreement Premier has negotiated on behalf of its membership.

The Premier Group Purchasing and Foodservice Distribution Program with US Foods offers a Cost-plus Fixed Fee Program. Premier utilizes multiple pricing strategies (fixed, market) to provide both immediate and long-term price protection and predictability. Pricing is based on the volatility and composition of each product category positively influencing product cost. **Fixed school year pricing is not guaranteed for all items.** The fixed fee-per-case of $3.12 will be held firm for the term of each school year (July 1 through June 30). As a part of the renewal process, the fixed fee-per-case schedule will be reviewed annually and adjusted for key inflationary factors that affect the average case cost for K-12 participating members.

Each locations drop size performance will be identified quarterly. If a school actualizes a more advantageous fee per case opportunity for the previous quarter, a credit will be issued to the facility by the servicing US Foods distribution center.

The Market Basket provided with this RFP has been priced at the Fee-Per-Case of $3.12 and Equipment and Supply products priced at a markup of 9.75% Any additional locations coming on to the contract must qualify on their own merit outside of the parent tier.

Premier's K-12 Food Product & Distribution Program:

Average Drop Size	Fixed Fee per Case 2025-2026 School Year
Less than $2,499.99	$3.12
2,500 - 2,999.99	$2.94
3,000 - 3,999.99	$2.86
4,000 - 5,499.99	$2.79
5,500 - 6,999.99	$2.75
7,000 - 10,999.99	$2.62
11,000 - 15,999.99	$2.58
16,000 and up	$2.48

The Fixed Fee-Per-Case schedule will be reviewed annually and adjusted for key inflationary factors that affect the Average Case Cost for K-12 Participating Members. Culinary Equipment & Supplies (CES) is a subsidiary of US Foods, which offers direct order and online purchasing of supplies and equipment.

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: District / Central Office

Vendor Requested: City of Duncan Utilities

Item Request Description: District Electric, Water, and Garbage for FY 25-26

($375,000.00 Gen. Fund 11 & $325,000.00 Bldg Fund 21)

Dollar Amount Requested (if applicable): $700,000.00

Fund Requested: 21- Building Fund & 11- General Fund

Budget/Activity Account Requested: 036- Utilities

Signature of Requestor/Principal — Date: 6/4/24

Signature of Budget Director — Date: 6-4-24

Signature of Superintendent — Date

KCH

11- Gen. Fund = $375,000.00
21- Bldg Fund = $325,000.00

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 25-26 FUND 21- Building Fund & 11- Gen. Fund

VENDOR NAME & ADDRESS *** City of Duncan Utilities

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE District Electric, Water, and Garbage for Fy 25-26

Quantity	Item Number	Description	Unit Price	Amount
1	411	Electric Fund 11		265,000.00
1	411	Water Fund 11		55,000.00
1	473	Garbage Fund 11		55,000.00
1	411	Electric Fund 21		235,000.00
1	411	Water Fund 21		45,000.00
1	473	Garbage Fund 21		45,000.00
			Shipping	

TOTAL AMOUNT REQUESTED $ 700,000.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	Above	036	2620	Above	—	—	—	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1. 24-25 Enc. 700,000.00 Spent 597,478.16 as of 06/04/25	
2. 23-24 Spent 656,467.04	
3. 22-23 Spent 615,563.69	

REQUESTOR/SITE: Angela B. DATE: 6/4/25

BUDGET APPROVER: S McCann DATE: 6-4-24

CHANNA BYERLY: DATE:

Electric 500,000.00 Garbage 100,000.00
Water 100,000.00

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: District/Business Office

Vendor Requested: OSIG - Oklahoma Schools Insurance Group

Item Request Description:

District Property and Liability Insurance for FY 2025-26

(Decrease in price from FY 2024-25 of $78,412.00)

$500,000.00 General Fund 11 & $328,472.00 Building Fund 21

Dollar Amount Requested (if applicable): $828,472.00

Fund Requested: 21 - Building Fund & 11 - General Fund.

Budget/Activity Account Requested: 022 - OSIG

LT McCann — 06-05-2025

Signature of Requestor/Principal — Date

Signature of Budget Director — Date

Signature of Superintendent — Date

Keth 06/06/025

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 26 FUND 21 - Building Fund & 11 - General Fund

VENDOR NAME & ADDRESS OSIG - Oklahoma Schools Insurance Group

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE District Property & Liability Insurance for FY 2025-26

Quantity	Item Number	Description	Unit Price	Amount
1	Gen. Fund 11	District Property & Liability Insurance		500,000.00
		for FY 2025-26		0.00
				0.00
1	Bldg Fund 21	↑ same (split of Funds)		328,472.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 828,472.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	Above	022	2620	523	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor		Amount
1. 2024-25 $906,884.00	2021-22 $523,208.00	
2. 2023-24 $800,807.00	2020-21 $399,213.00	
3. 2022-23 $587,814.00		

REQUESTOR/SITE: L McCann DATE: 06-05-2025

BUDGET APPROVER: _____ DATE: _____

CHANNA BYERLY: _____ DATE: _____

kelh 06/06/25

OSIG Oklahoma Schools Insurance Group

June 1, 2025

Whitten Insurance
1220 W Main Street
Duncan, OK 73533

RE: Duncan ISD #1

Dear Oklahoma Schools Insurance Group (OSIG) Agent:

Attached is the Oklahoma Schools Insurance Group (OSIG) proposal for your school client. Please review the quotation carefully and let us know if you have any questions or changes.

Important Items:

- Coverages available in OSIG: Property, Boiler, Crime, Automobile, General Liability, School Board Legal Liability, Employee Benefit Liability, Cyber Liability, Pollution Liability and Deadly Weapon Protection
- Optional increased deductible quotes can be provided upon request.
- Members can mitigate risk and increase savings by changing obsolete buildings to Actual Cash Value (ACV) or Debris Removal Only (DRO). DRO is a great option for buildings that would not be replaced if damaged.
- The non-profit structure of our program aids in stabilizing rates. OSIG retains the underwriting profit and investment income, and is designed to be a long term insurance solution for Oklahoma schools.
- RPA, the administrator for OSIG, brings a level of expertise to the table that make you and your schools feel comfortable.

We urge you to be prepared and understand the importance of OSIG's excellent financial condition.

For the 2025-2026 plan year, we are requiring the resolution to be signed by the member's Board of Education and returned to OSIG in order to bind coverage effective July 1, 2025. Coverage will not be bound if resolution letter is not received by June 27, 2025.

Please feel free to contact us to discuss this proposal and conditions in the marketplace in detail. We are here to assist you in protecting your school's districts.

Sincerely,

OSIG Program Administration

OSIG Oklahoma Schools Insurance Group

June 1, 2025

Channa Byerly
Duncan ISD #1
P O Box 1548
Duncan, OK 73534

RE: Membership Proposal Effective 07/01/2025

Dear Channa Byerly:

We are very pleased to provide you with the attached proposal for insurance coverages with Oklahoma Schools Insurance Group (OSIG).

OSIG is not a conventional insurance program. We are a public entity in the state of Oklahoma formed by an Interlocal Agreement and made up of member public school districts. Our organization is non-profit, **member owned** and controlled by a board of your peers. Our sole mission is to serve our member schools. Our promise is to provide quality insurance coverage and superior service at stable pricing. We are pleased that 539 school districts are members of OSIG. Our membership is strong and committed.

OSIG's financial position is excellent. Our organization is continuously growing, improving and looking for new ways to serve Oklahoma schools. The group purchasing power of OSIG and a non-profit structure provides competitive insurance rates even in tough financial times.

Included in this proposal is information on OSIG's financial condition and summaries of enhanced coverages that only OSIG provides.

For the 07/01/2025 to 7/1/2026 plan year, we are requiring the resolution to be signed by the member's Board of Education and returned to OSIG before close of business June 27, 2025 in order to bind coverage effective July 1, 2025. **Coverage will not be bound if resolution is not received by June 27, 2025.**

Loss control, risk management services and specialized insurance coverages included in OSIG program are:

- Enhanced Property and Liability Coverage
- Cyber Liability, Crime, Pollution, School Violent Acts Protection
- Online training in many different areas for your school employees
- Loss Control Site Surveys/Safety Inspections
- Member Only Risk Management Library at osig.org
- StopIt Anonymous Incident Reporting mobile and web app

Sincerely,
OSIG Program Administration

OSIG Oklahoma Schools Insurance Group

Resolution of Duncan ISD #1 to Join Oklahoma Schools Insurance Group

Whereas, Oklahoma Schools Insurance Group ("OSIG") is an Oklahoma interlocal formed in accordance with Oklahoma law to enable Oklahoma School Districts to cooperate with each other to procure insurance services, benefits and insure against losses and possible liabilities in the most cost effective manner; and

Whereas, Duncan ISD #1 is an Oklahoma public school district ("the District"); and

Whereas, OSIG has provided to the District a Plan Document which includes a quotation for certain insurance coverages for the 2025-2026 plan year; and

Whereas, the quotation is acceptable to the District;

Now, therefore be it resolved, that the District hereby joins OSIG as a Member;

Be it further resolved, that so long as the District remains as a Member, the District shall comply with OSIG's bylaws, the Plan Document and OSIG claim reporting procedures; and

Be it further resolved, that by the adoption and signing of this resolution, Duncan ISD #1 understands and agrees that school district members are responsible for their own loss experience and will not be singly responsible for other members' losses.

Date: 06/10/25

Duncan ISD #1 By:

_____
President, Board of Education

Attest:

Kelly Henderson
_____
Clerk, Board of Education

OSIG Oklahoma Schools Insurance Group

Duncan ISD #1
P O Box 1548
Duncan, OK 73534

This is not an invoice.

Breakdown of Insurance Cost

Annual Premium Breakdown	
Property:	$749,319
Boiler & Machinery:	$3,574
Auto Physical Dmg:	$13,320
General Liability:	$18,674
Auto Liability:	$24,913
Educators Legal:	$18,672
Excess Liability:	$0
Total Annual:	$828,472

A 25% minimum earned premium applies.

Agent's Commission = 7.0%

Your historical billed premiums, total insured values and loss information are shown in the charts below.

Year	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
Total Values	$141,279,140	$136,601,909	$139,583,058	$182,963,143	$184,111,560	$202,193,718
Premium	$337,903	$399,213	$523,208	$587,589	$803,108	$909,035
Distribution	$14,431	$0	$0	$0	$0	$0

Number of Claims:	Insurance Cost Paid to OSIG (incl Endts):	Incurred Claims:	Loss Ratio:
30	$3,560,036	$3,173,082	89.13%

Your losses are considered in the calculation of the cost of your insurance. Your dedication to maintaining your property and providing safe campuses for your students and community will result in savings in the cost of your insurance.

Payment Terms

Payment of the insurance cost is due the effective date of your coverage. **A copy of your purchase order encumbering funds for payment of your insurance should be provided to OSIG as soon as available.** A three (3) payment plan option is available.

Installment #1	1/3 of total	due 7/1/25
Installment #2	1/3 of total	due 8/1/25
Installment #3	1/3 of total	due 9/1/25

Coverages

OSIG provides a full range of property and liability coverages with the exception of workers compensation. Crime and Cyber Liability coverages are included in pool limits.

Property

- Full Replacement Cost - Except Roofs over 15 years old and Autos, Contractors Equipment & Debris Removal Only adjusted at ACV or buildings designated as ACV or *stated value
- No Coinsurance Clause
- Exclusion - Cosmetic loss to metal roof coverings caused by hail
- Real And Personal Property- Limit Per Occurrence $1,500,000,000
- Building - Margin Clause 125% of scheduled limits per statement of value
- Business Personal Property - blanket coverage per statement of values

  including:
  - Electronic Data Processing Equipment, and Media
  - Accounts Receivable
  - Valuable Papers
  - Fine Arts
  - Miscellaneous Property
  - Miscellaneous Unnamed / Undescribed Property
  - Builder's Risk

    *Note All Builder's Risk projects must be reported to OSIG - Frame projects are subject to approval
  - Outdoor Property - covered all perils
  - Extra Expense
  - Business Income including Rental Income and Tuition Income
  - Ordinance or Law including Increased Cost of Construction and Demolition
  - Contractor's Equipment Coverage
  - Debris Removal Coverage
  - Covered Property In Transit
  - Personal Property of Others/Officers/Employees
  - Off Premises Services Interruption including Extra Expense
  - Vehicle Damage
- Newly Acquired Property Coverage - newly acquired property should be reported to OSIG within 30 days of acquisition $25,000,000
- Earthquake, Volcanic Eruption- Aggregate Any One Policy Year $10,000,000
- Flood- Aggregate Any One Policy Year $25,000,000

  ***Note Flood Zones A and V are excluded**
- Terrorism $500,000,000
- Pollution Liability included
- Boiler And Machinery Coverage- Any One Occurrence $200,000,000

Please refer to the attached property and automobile schedules for your school district's limits of insurance for Building, Contents, Extra Expense, Miscellaneous Property, EDP, Earthquake, Flood and Automobile Physical Damage coverage.

Deductibles

Optional increased deductible quotations are available upon request.

- $100,000 Property Deductible Per Occurrence
- $100,000 Property Deductible Per Occurrence- Windstorm / Hail
- $1,000 Boiler / Machinery Deductible per Occurrence
- $10,000 Terrorism Deductible Per Occurrence
- $50,000 Flood, Earthquake and Pollution

General Liability

- $1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Bodily Injury, Property Damage And Personal / Advertising Injury
- Premises / Operations And Products / Completed Operations
- Miscellaneous Medical Professional to Include School Nurses, Student Nurses, Counselors and Allied Health Programs
- Insureds Include District, Board Members, Employees, Student Teachers, And Volunteers
- No Exclusions for Corporal Punishment or Sexual Misconduct
- No Deductible
- PTA/PTO's included for coverage if funds flow through school's books.

School Board Legal Liability

- Claims-Made Form
- $1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Errors And Omissions Liability including Educational Errors And Omissions
- Employment Practices Liability
- Insureds Include District, Board Members, Employees, Student Teachers, and Volunteers
- *Unlimited Prior Acts / No retroactive date included
- $25,000 legal costs for IEP administrative hearings
- $2,500 Deductible

*Any incidents or potential claims that have been reported to the superintendent, any associate superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.

Employee Benefit Liability

- Claims Made Form
- Unlimited Prior Acts / No retroactive date included

*Any incidents or potential claims that have been reported to the superintendent, any associate superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.

Automobile Liability

- $1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Bodily Injury And Property Damage
- Includes Hired and Non-Owned Exposures
- Insureds Include District, Board Members, Employees, Student Teachers, and Volunteers
- Coverage included for garage liability and garage keepers legal liability.
- $1,000 Auto Property Damage Deductible
- No charge for vehicles added/deleted during the policy term. Vehicle changes must be reported to OSIG.

Oklahoma Uninsured Motorist Coverage

- $25,000 per covered party
- $50,000 per accident

Automobile Physical Damage

- Actual Cash Value
- $1,000 Deductible
- Vehicle additions / deletions / changes must be reported to OSIG

No charge for vehicles added/deleted during the policy term.

- Please refer to the attached schedule of vehicles.

Crime

- $10,000 Limit Per Occurrence / Per District
- Employee Dishonesty
- Premises Money And Securities
- Transit Money And Securities
- $1,000 Deductible

Cyber Liability

- Claims-Made Form
- Retro date - first effective date with OSIG
- Liability
    - $2,000,000 Annual Aggregate Limit for Data and Network Liability
    - $2,000,000 Annual Aggregate for Regulatory Defense and Penalties
    - $2,000,000 Annual Aggregate for Payment Card Liability and Costs
    - $2,000,000 Annual Aggregate for Media Liability
- Breach Response Cost
    - $500,000 Annual Aggregate for Breach Response Cost
- First Party
    - $750,000 Annual Aggregate for Cyber Extortion Loss
    - $750,000 Annual Aggregate for Data Recovery Costs
    - $750,000 Annual Aggregate for Business Interruption Resulting in Security Breach
    - $500,000 Annual Aggregate for Business Interruption Resulting in System Failure
    - $750,000 Annual Aggregate for Dependent Business Interruption Resulting in Security Breach
    - $100,000 Annual Aggregate for Dependent Business Interruption Resulting in System Failure
- eCRIME
    - $75,000 Annual Aggregate for Fraudulent Instruction
    - $75,000 Annual Aggregate for Funds Transfer Fraud
    - $75,000 Annual Aggregate for Telephone Fraud
- Coverage Endorsements
    - $100,000 Annual Aggregate for Reputation Loss
    - $50,000 Annual Aggregate for Claims Preparation Costs for Reputation Loss Claims Only
    - $100,000 Annual Aggregate for Computer Hardware Replacement Costs
    - $100,000 Annual Aggregate for Invoice Manipulation
    - $25,000 Annual Aggregate for Cryptojacking
- $10,000 Deductible

Excess Cyber Coverage

- $2,000,000 limit
- $5,000,000 annual aggregate

***Note, to access full first-party and full liability limits of the Cyber and Excess Cyber coverages, members must have:**

- Multi-Factor Authentication (MFA) for all remote access
- Enterprise-wide Endpoint Protection Platform (EPP)
- Without these controls, first-party sublimits are reduced to $100,000 per coverage, and liability limits for Data Network, Regulatory Defense, Payment Card, and Media Liability are reduced to $1,000,000 per member.

Deadly Weapon Protection

- Claims Made Form
- $500,000 Limit Per Occurrence
- $2,500,000 Annual Aggregate
- $10,000 Deductible
- Must notify OSIG within 90 days of receiving notice of a covered accident

Note: Per Occurrence Limits are shared limits except as otherwise indicated.

This coverage form is an outline of the coverages provided through OSIG. It does not include all the terms, coverages, exclusions, limitations, and conditions of the actual plan language.

OSIG Oklahoma Schools Insurance Group

Property Schedule

Report Printed: 06/01/2025 01:52 pm

Duncan ISD #1

Location	Occupied As	Bldg Value	Contents Val
1000 Plato Rd.	Metal Storage Building	$19,481	$1,337
1000 Plato Rd.	Plato Elementary Digital Sign	$35,792	$0
1000 Plato Rd.	Plato Elementary School	$8,098,195	$809,820
1000 Plato Rd.	Plato Elementary Security Fence	$126,531	$0
1200 West Hickory	Emerson Elementary Digital Sign	$21,177	$0
1200 West Hickory	Emerson Elementary School	$10,929,804	$1,092,980
1200 West Hickory	Emerson Elementary Security Fence	$103,767	$0
1200 Whisenant	Horace Mann Elementary Digital Sign	$32,960	$0
1200 Whisenant	Horace Mann Elementary School	$11,098,721	$1,109,872
1200 Whisenant	Horace Mann Elementary Security Fence	$57,922	$0
1200 Whisenant	Horace Mann Storage Room	$39,740	$2,672
1414 North 13th	Will Rogers Elementary School, Multi-Purpose Bldg, Cafeteria	$6,397,635	$680,724
1414 North 13th	Will Rogers Pre-K Security Fence	$85,127	$0
1601 Chisholm Trail	Middle School Digital Sign	$22,660	$0
1601 Chisholm Trail	Middle School Security Fence	$49,609	$0
1601 Chisholm Trail	New Middle School	$29,904,039	$2,990,404
1601 Chisholm Trail	Storage Building	$14,026	$1,337
1601 Chisholm Trail	Storage Building/Restrooms	$78,754	$7,891
1607 W. Beech	Suburban Garage (No Contents)	$38,889	$0
16th & Beech	Driver Education Building	$206,369	$35,840
16th & Beech	Driver Education Garage (No Contents)	$77,182	$0
16th & Beech	FB Field Parking, Lighting & Sound System	$1,554,700	$0
16th & Beech	Football Scoreboard	$339,856	$0
16th & Beech	Football Stadium East-Concessions, Restrooms & Storage	$61,374	$12,306
16th & Beech	Football Stadium West-Concessions, Restrooms & Lockers	$285,291	$55,676
16th & Beech	Girls Dressing Rooms w/Shower	$247,209	$25,000
16th & Beech	New Pressbox (2 Story)	$748,939	$75,048
16th & Beech	Pole Vault Pads/All Weather Covering	$46,350	$0
16th & Beech	Portable Stage	$34,723	$0
16th & Beech	Stadium West Dress Room	$1,534,853	$153,485
16th & Beech	Track	$204,253	$0
16th & Beech	Weight Training Building	$838,509	$83,851
16th & Pine St	*Activity Bus Barn (No Contents)	$73,969	$0
16th & Pine St	*BB Storage Building	$9,682	$16,029
16th & Pine St	*Visitors Locker Room	$38,734	$13,362
16th & Pine St	Baseball Batting Cage (No Contents)	$116,670	$0
16th & Pine St	Baseball Dressing Rooms	$248,067	$49,714
16th & Pine St	BB Concession	$45,995	$4,569
16th & Pine St	BB Field Parking Lighting Equip	$143,061	$0
16th & Pine St	BB Pressbox, Sound System, Scoreboard, Dugout Covers	$107,295	$10,750
16th & Pine St	BB Restrooms	$27,888	$2,772
16th & Spruce	*Dugout Building-3rd Base Softball	$7,222	$13,916
16th & Spruce	Softball Bleachers Fence Backstop	$277,789	$0
16th & Spruce	Softball Field Steel Building	$116,200	$11,545
1701 West Beech	Field House	$4,635,000	$463,500
1706 West Spruce A	Administration Building	$2,219,966	$230,966
1706 West Spruce A	Media Building	$123,944	$93,538
1706 West Spruce A	Media Building	$209,158	$93,538
1706 West Spruce A	Sec. Lights, Fences, Walled Fence	$143,061	$0
1740 W Spruce	Indoor Batting Facility	$409,651	$40,965
1740 W Spruce	Tennis Boy & Girl Locker Rooms	$166,638	$16,663
19th & Spruce	4 Tennis Courts, Lighting & Poles, Screen	$217,872	$0

Duncan ISD #1

Location	Occupied As	Bldg Value	Contents Val
19th & Spruce	4 Tennis Courts, Lighting & Poles, Screen, Net	$217,872	$0
19th & Spruce	Tennis Court Restrooms & Storage	$46,091	$7,169
211 North 8th	*Boiler Room	$67,246	$50,000
211 North 8th	BR-East Building/Old Jr High	$1,388,646	$138,865
211 North 8th	DRO-Old Middle School Classrooms (2 Story)	$329,072	$100,000
211 West Beech St.	*Metal Storage Building	$3,895	$668
211 West Beech St.	DRO-Robert E. Lee Elementary School	$329,072	$400,000
212 North 9th	Family Education Center (2 Story)	$4,735,479	$515,921
212 North 9th	Old Middle School Gym & PE Room	$3,776,191	$377,620
2204 Oak	Mark Twain Elementary School	$9,424,991	$942,499
2204 Oak	Mark Twain Elementary Security Fence	$56,402	$0
2204 Oak	Metal Storage Building	$23,334	$1,337
2507 Country Club R	Plato Special Education & Class	$174,589	$31,440
515 North 19th	*2nd Greenhouse	$63,577	$1,337
515 North 19th	4 Tennis Courts, Lighting & Poles, screen	$217,872	$0
515 North 19th	Black Box Storm Shelter	$3,090,000	$309,000
515 North 19th	Heating Plant	$513,677	$800,000
515 North 19th	High School Digital Sign	$87,451	$0
515 North 19th	High School Security Fence	$84,630	$0
515 North 19th	Main Gym & Weight Room	$9,783,911	$978,391
515 North 19th	Science Wing	$4,367,628	$436,763
515 North 19th	Senior High (Partial 2 Story)	$25,595,731	$2,786,438
515 North 19th	Senior High Auditorium	$9,754,631	$975,464
515 North 19th	Sr High/W Classroom & Student Center/Arts	$7,976,081	$797,608
515 North 19th	SW Building/9th Grade	$6,886,299	$775,282
700 East Chestnut	Metal Storage	$21,506	$3,090
700 East Chestnut	Metal Storage	$10,300	$3,090
700 East Chestnut	Metal Storage	$10,300	$3,090
700 East Chestnut	Metal Storage	$10,382	$3,090
700 East Chestnut	Storage - Conex Shipping Container	$10,300	$3,090
700 East Chestnut	Woodrow Wilson Elementary Digital Sign	$39,145	$0
700 East Chestnut	Woodrow Wilson Elementary School	$10,832,327	$1,083,232
700 East Chestnut	Woodrow Wilson Elementary Security Fence	$147,914	$0
803 W. Oak	Mechanic Shop	$515,000	$200,000
811 W. Elk Ave.	2 Classrooms @ Elk Crossing (Liability Only)	$0	$0
Cherokee Rd W of 2	6 Animal Shelters (18x20 each)	$105,002	$16,029
Cherokee Rd W of 2	Barn	$52,502	$5,262
Cherokee Rd W of 2	Equipment Storage	$17,501	$1,753
Cherokee Rd W of 2	Storage Building	$104,365	$10,436
Cherokee Rd W of 2	Vo-Ag Building	$81,669	$2,672
Cherokee Rd W of 2	Well House	$13,519	$2,163
		$183,638,399	$19,962,869

Floater Limi	$345,108	Auto Values:	$3,653,985
EDP Limit:	$700,000	Total Values:	$209,300,361
Extra Expense Limit	$1,000,000		

OSIG Oklahoma Schools Insurance Group

Auto Schedule

Report Printed: 06/01/2025 01:53 pm

Duncan ISD #1

Vehicle No	Year	Make	Model	Capacity	VIN	Actual Value
1	1995	Ford	F150		1FMEE11N5SHB66344	$7,500
2	1990	JD Tractor	750 Series		CH0-0750S016138	$1,500
3	1993	JD Tractor	970 Series		M009708130455	$8,000
4	1993	Chevy	3/4 Ton Pickup		1GCGC24K7PE114202	$8,000
5	1996	Ford	Econoline E250 Bus		1FTFE24H5THA29667	$8,000
6	2002	Chevy	Suburban	8	3GNEC16Z32G303255	$22,000
7	2006	Ford	Taurus		1FAFP53U66A129001	$10,500
8	2007	Chevy	Suburban	8	1GNFC16067R260463	$31,100
9	2008	Chevy	Fleetside Pickup		1GCEC14J18Z188766	$17,468
10	2008	Chevy	Fleetside Pickup		1GCEC14J88Z188182	$17,468
11	2008	Chevy	Fleetside Pickup		1GCEC14J68Z187354	$17,468
12	2008	Chevy	Suburban	8	1GNFC16J48R170416	$28,958
13	2008	Chevy	Suburban	8	1GNFC16J78R171446	$28,958
14	2008	Chevy	Suburban	8	1GNFC16J48R171114	$28,958
15	2008	Chevy	Suburban	8	1GNFC16J48R170867	$28,958
16	2008	Chevy	Suburban	8	1GNFC16J68R170370	$28,958
17	2008	Chevy	Fleetside Pickup		1GCEC14CX8E130602	$19,450
18	2008	Chevy	Fleetside Pickup		1GCEC14C18Z301228	$19,755
19	2008	Chevy	Fleetside Pickup		1GCEC14C88Z268096	$19,856
20	2010	Bluebird	Bus	65	1BAKFCPHXAF269779	$71,094
21	2010	Bluebird	Bus	65	1BAKFCPH1AF269783	$71,094
22	2010	Bluebird	Bus	65	1BAKFCPH6AF269729	$71,094
23	2008	Chevy	Impala		2GIWB58K381313432	$14,000
24	2010	Chevy	Suburban	8	1GNUCHE03AR123991	$30,600
25	2005	GMC	Parcel Van	2	JBDC4B167507014653	$17,000
26	2003	Isuzu	Parcel Van	2	JALB4B14737000209	$14,000
27	2011	Chevy	Suburban	8	1GNSC5E06BR160315	$31,000
28	2006	Chevy	Malibu		1G1ZT53F96F252971	$6,500
29	2013	Chevy	1/2 T Pickup		1GCNCPEA8DZ142332	$19,990
30	2013	Chevy	Silverado		1GC5KZCG9DZ162367	$38,180
31	2014	International	Bus w/lift	65	4DRBUAAN0EB351317	$96,000
32		12'	Box Trailer		47ZFB1217AX070866	$0
33	2016	Collins	Bus	14	1GB3GSBGXG1290450	$58,210
34	2016	Collins	Bus	14	1GB3GSBG9G1301745	$58,210
35	2015	Collins	Bus	24	1GB3G2BG4F1269477	$54,982
36	2019	International	Bus	65	4DRBUC8P3KB340262	$88,210
37	2019	International	Bus	65	4DRBUC8P5KB340263	$88,210
38	2017	Collins	Bus w/wheelchair lift	14	1HA3GRBG3HN002925	$62,977
39	2019	International	Bus	44	4DRBUC8P9KB339312	$111,890
40	2019	International	Bus	44	4DRBUC8P0KB339313	$111,890
41	2016	Collins	Bus	31	1GB6GUBG8G1291525	$58,158
42	2020	International	Bus	65	4DRBUC8N5LB208135	$90,915
43	2020	International	Bus	65	4DRBUC8N7LB208136	$90,915
44	2020	International	Bus	65	4DRBUC8N9LB208137	$90,915
45	2020	International	Bus	65	4DRBUC8N0LB208138	$90,915
46	2020	International	Bus	65	4DRBUC8N2LB208139	$90,915
47	2019	GMC	2500H Sierra		1GT12PEY3KF155325	$52,206
48	2000	Haulmark	Cargo		4XSGB2027YG020984	$2,500
49	2000	WW Trailer Sales	Cargo 18x8		11WHC1820YW254050	$2,500
50	1996	WW Trailer Sales	All Around 16x6		11WHS1629TW220591	$1,500
51	2000	Sooner	20x6.95		48HSA2023Y1005231	$8,000
52	2003	Jackson	18' Trailer		159FS182X31033476	$750

Duncan ISD #1

Vehicle No	Year	Make	Model	Capacity	VIN	Actual Value
53	2002	Trailer	18x6			$2,000
54	2005	Honda	4 Wheeler		1HFTE314754003064	$4,000
55	2009	Cimarron	Aluminum 20' x 6'10" Lon		5PASB2027AC006556	$15,000
56		WW	16' Cattle Bumper Trailer			$1,000
57	2005	Milley	Trailer		16HPB11215K007251	$5,000
58	2019	Collins	Bus	14	1GB3GSBG2K1335082	$64,730
59	2020	International	Bus	65	4DRBUC8P8MB223022	$96,100
60	2020	International	Bus	65	4DRBUC8PXMB223023	$96,100
61	2020	International	Bus	65	4DRBUC8P1MB223024	$96,100
62	2021	Dodge	Ram Van		3C6LRVBG8ME516203	$42,180
63	2021	Dodge	Ram Cargo Van		3C6LRVDG7ME524080	$51,800
64	2022	International	Bus	71	4DRBUC8PXNB631488	$98,632
65	2022	International	Bus	71	4DRBUCBP8NB631487	$98,632
66	2022	Chevy	Tahoe		1GNSKMKD0NR298845	$58,489
67	2022	Chevy	Silverado 2500 HD		1GC4YME76NF363186	$55,209
68	2022	Chevy	Silverado 1500		3GCPDAEK4NG640248	$45,704
69	2022	Chevy	Silverado 1500		3GCPDAEK6NG640252	$45,704
70	2022	Chevy	Silverado 2500 HD		1GC4YME71NF357893	$55,209
71	2002	Bluebird	Bus	65	1GBL7T1C52J506685	$36,000
72	2024	International	Bus		4DRBUC8P5RB490433	$114,856
73	2024	International	Bus		4DRBUC8P7RB490434	$114,856
74	2024	International	Bus		4DRBUC8P9RB490435	$114,856
75	2024	International	Bus		4DRBUC8P0RB490436	$114,856
76	2006	Milley	Trailer		16HPB11215K007251	$5,000
77	2003	Sooner	Livestock Trailer		48HSA122831000848	$10,000
78	2009	Chevy	Silverado 2500		1GCHK43659F151365	$7,500
79	2017	Ford	Taurus		1FAHP2L8XHG105939	$14,795
80	2026	International	Bus	48	4DRGVMMP4TB030315	$141,502

Total Value of All Autos for Duncan ISD #1: $3,653,985

Overview

Background

The Oklahoma Schools Insurance Group (OSIG) is a public entity of the State of Oklahoma, formed as an Interlocal Agreement in accordance with 74 O.S. 1004(f), for the purpose of joining together a group of Oklahoma public school districts. OSIG allows member districts to more efficiently and more economically obtain and manage their insurance programs.

OSIG obtained approval to operate from the Oklahoma Attorney General on June 28, 2001. Effective July 1, 2002, OSIG began full operation by providing its member districts with **broad insurance coverage through "A" rated insurance carriers and professional risk** management services. Over the past 23 years, OSIG's membership has grown to 539 and the program insures more than $30 Billion in school property across Oklahoma.

Structure

OSIG is a non-profit, member-owned, public entity program whose management is completely controlled by a Board of your peers.

> *"The mission of Oklahoma Schools Insurance Group (OSIG) is to provide quality, cost effective risk management products and services to member schools".*

The group purchases reinsurance from "A" rated carriers. OSIG's reinsurance providers are long term partners and committed to OSIG and Oklahoma schools.

OSIG has contracted with Risk Program Administrators in Tulsa to administer the program. RPA is one of the largest insurance brokers in the world and manages programs similar to OSIG across the country.

It is important to know that the insurance coverage provided by OSIG was specifically tailored to meet the needs of Oklahoma schools. The coverage is what you need to protect your schools' property, your students, and patrons.

Losses are a part of life. Only OSIG has the collective strength and staying power to provide the protections you need. By remaining together as a group, OSIG will be able to continue to provide you with the quality, fair-priced insurance, risk management and the added value services you need to protect your schools' assets, your board, your staff and most importantly your children.

Financial Strength

OSIG is financially strong and we have the funds (cash) we need to pay your claims. OSIG has returned more than $9 million to our members over the years as distributions. Surplus at year ended 6/30/24 was more than $7.8 million and our assets were more than $39 million.

We believe in complete transparency. We submit to an annual financial audit each year end and share the operating results at our annual members meeting held each year.

The financial condition of an insurance interlocal should be of utmost importance to you when choosing an insurance partner for your district.

Statement of Net Assets As of 6/30/24		
Cash	$	28,499,096
Other Assets	$	11,453,895
Total Assets	$	39,952,991
Total Liabilities	$	32,096,253
Total Net Assets/Surplus	$	7,856,738

Important Plan Information

It is important to understand that OSIG is not an insurance company, but rather a non-profit, cooperative risk management program owned and directed by Oklahoma Schools. Its mission is to reduce insurance costs and stabilize rates by aggregating purchasing power with an intense focus on controlling member losses. When losses are controlled, OSIG's member schools retain the underwriting profit and investment income thereby increasing fund reserves for future years. OSIG purchases per occurrence and liability aggregate protection for its member schools. The per occurrence insurance protects member schools up to $1,500,000,000 for property losses and $1,000,000 for liability claims in each and every occurrence subject to a $10M annual aggregate limit. The aggregate insurance protection is purchased in the unlikely event that sum total of all OSIG losses are significantly more than actuarially projected. Additional excess liability limits are available for members requiring higher limits.

This proposal is an outline of the coverages proposed by insurers based on the information provided by your school district. It does not include all the terms, coverages, exclusions, limitations, and conditions of the actual contract language. Please refer to the plan document for the details.

Actuarial Review

An independent actuary has been retained by OSIG to make projections as to anticipated claims and losses the program should expect on an annual basis. The OSIG actuary has relied on the historical loss experience and exposures provided to OSIG by the member school districts to make projections of OSIG's expected losses. OSIG adequately funds to, or in excess of, the expected loss projections through member contributions (insurance cost) and our own surplus.

Membership contributions are used to buy insurance, pay administrative expenses, and fund for members' claims. Similar successful programs throughout the country for schools and municipalities are protected using the same insurance structure as OSIG has deployed. As with any insurance mechanism, OSIG does not guarantee full funding in the event unimaginable losses would materialize that are many times greater than what is indicated by past history. The OSIG board is charged with developing a plan to address under funding in this unlikely event.

Procedure to Renew Coverage

Notify your agent of your acceptance of this insurance renewal proposal. Your agent will advise the OSIG administrative staff in writing that you wish to renew the insurance coverage.

The signed Resolution by the member's Board of Education and return to OSIG in order to bind coverage effective 07/01/2025.

Payment Terms

Payment of the insurance cost is due the effective date of your coverage. A copy of your purchase order encumbering funds for payment of your insurance should be provided to OSIG as soon as available. A three (3) payment plan option is available.

Installment #1	1/3 of total	due 7/1/25
Installment #2	1/3 of total	due 8/1/25
Installment #3	1/3 of total	due 9/1/25

A 25% minimum earned premium applies.

Risk Management And Loss Control Tools

Onsite Safety Inspections
Onsite Appraisals
StopIt Anonymous Incident Reporting Mobile App & Web App
Risk Management focused website www.osig.org
Vector Solutions - Professional Development Training Platform:
- Free of charge to all members of OSIG
- Online 24/7 access to training
- Training modules include:
  - Child Sexual Abuse Prevention Training
  - School Bus Driver Training
  - Safety & Compliance Training

Beazley & Lodestone Cyber Portal
Helix Intel
HSB Water & Temperature Monitoring Devices - Pilot Program

Contacts For Questions

Coverage Questions

Your Local Agent or:

Jennifer McKenzie
Risk Program Administrators - Tulsa
5314 S Yale Avenue, Suite 900
Tulsa, OK 74135
Phone: 918-764-7137
Toll-Free 866-444-0061
Fax: 866-420-0695
Email: jennifer_mckenzie@ajg.com

Eastern Oklahoma Schools (East of I-35)
Guy Griggs
Keystone Insurance
11 East Broadway
Sand Springs, OK 74063
Phone: 918-245-2558
Fax: 918-245-8553
Email: guy.griggs@insurica.com

General Program Questions

Rick Thomas
Executive Director
P O Box 3068
Tulsa, OK 74101
Phone: 918-688-1056
Fax: 866-420-0695

OSIG Board Members

Terry Davidson - Chairman	Comanche Schools	(580) 439-2900
Sherry Durkee - Vice Chairman	Sand Springs Schools	(918) 246-1406
Dr. John Cox - Treasurer	Peggs Schools	(918) 598-3412
Shelley Free - Secretary	Kiamichi Technology Center	(918) 465-2323
Jeremy Hogan - Member	Collinsville Schools	(918) 371-2326
Jeff Daugherty - Member	Merritt Schools	(580) 225-5460
Jason Lindley - Member	Hartshorne Schools	(918) 297-2534
Laura Sprouse - Member	Select Actuarial Services	(615) 620-7584
Steve Moyer - Member	Shelter Insurance	(918) 396-3379

BOARD APPROVED

JUN 10 2025

ITEM # 10.I.28.

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: District/Business Office

Vendor Requested: OSIG - Oklahoma Schools Insurance Group

Item Request Description:

District Property and Liability Insurance for FY 2025-26

(Decrease in price from FY 2024-25 of $78,412.00)

#500,000.00 General Fund 11 & #328,472.00 Building Fund 21

Dollar Amount Requested (if applicable): $828,472.00

Fund Requested: 21 - Building Fund & 11 - General Fund.

Budget/Activity Account Requested: 022 - OSIG

LT McCann — Signature of Requestor/Principal

06-05-2025 — Date

Signature of Budget Director

Date

Dr Chana Byerly — Signature of Superintendent

JUN 10 2025 — Date

kelh 06/06/2025

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 26 FUND 21 - Building Fund & 11 - General Fund

VENDOR NAME & ADDRESS OSIG - Oklahoma Schools Insurance Group

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE District Property & Liability Insurance for FY 2025-26

Quantity	Item Number	Description	Unit Price	Amount
1	Gen. Fund 11	District Property & Liability Insurance		500,000.00
		for FY 2025-26		0.00
				0.00
1	Bldg Fund 21	↑ same (split of Funds)		328,472.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 828,472.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	Above	022	2620	523	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor		Amount
1. 2024-25 $906,884.00	2021-22 $523,208.00	
2. 2023-24 $800,807.00	2020-21 $399,213.00	
3. 2022-23 $587,814.00		

REQUESTOR/SITE: L McCann DATE: 06-05-2025

BUDGET APPROVER: DATE:

CHANNA BYERLY: Dr Channa Byerly DATE: JUN 10 2025

KLH 06/06/25

OSIG Oklahoma Schools Insurance Group

June 1, 2025

Whitten Insurance
1220 W Main Street
Duncan, OK 73533

RE: Duncan ISD #1

Dear Oklahoma Schools Insurance Group (OSIG) Agent:

Attached is the Oklahoma Schools Insurance Group (OSIG) proposal for your school client. Please review the quotation carefully and let us know if you have any questions or changes.

Important Items:

- Coverages available in OSIG: Property, Boiler, Crime, Automobile, General Liability, School Board Legal Liability, Employee Benefit Liability, Cyber Liability, Pollution Liability and Deadly Weapon Protection
- Optional increased deductible quotes can be provided upon request.
- Members can mitigate risk and increase savings by changing obsolete buildings to Actual Cash Value (ACV) or Debris Removal Only (DRO). DRO is a great option for buildings that would not be replaced if damaged.
- The non-profit structure of our program aids in stabilizing rates. OSIG retains the underwriting profit and investment income, and is designed to be a long term insurance solution for Oklahoma schools.
- RPA, the administrator for OSIG, brings a level of expertise to the table that make you and your schools feel comfortable.

We urge you to be prepared and understand the importance of OSIG's excellent financial condition.

For the 2025-2026 plan year, we are requiring the resolution to be signed by the member's Board of Education and returned to OSIG in order to bind coverage effective July 1, 2025. Coverage will not be bound if resolution letter is not received by June 27, 2025.

Please feel free to contact us to discuss this proposal and conditions in the marketplace in detail. We are here to assist you in protecting your school's districts.

Sincerely,

OSIG Program Administration

OSIG Oklahoma Schools Insurance Group

June 1, 2025

Channa Byerly
Duncan ISD #1
P O Box 1548
Duncan, OK 73534

RE: Membership Proposal Effective 07/01/2025

Dear Channa Byerly:

We are very pleased to provide you with the attached proposal for insurance coverages with Oklahoma Schools Insurance Group (OSIG).

OSIG is not a conventional insurance program. We are a public entity in the state of Oklahoma formed by an Interlocal Agreement and made up of member public school districts. Our organization is non-profit, **member owned** and controlled by a board of your peers. Our sole mission is to serve our member schools. Our promise is to provide quality insurance coverage and superior service at stable pricing. We are pleased that 539 school districts are members of OSIG. Our membership is strong and committed.

OSIG's financial position is excellent. Our organization is continuously growing, improving and looking for new ways to serve Oklahoma schools. The group purchasing power of OSIG and a non-profit structure provides competitive insurance rates even in tough financial times.

Included in this proposal is information on OSIG's financial condition and summaries of enhanced coverages that only OSIG provides.

For the 07/01/2025 to 7/1/2026 plan year, we are requiring the resolution to be signed by the member's Board of Education and returned to OSIG before close of business June 27, 2025 in order to bind coverage effective July 1, 2025. **Coverage will not be bound if resolution is not received by June 27, 2025.**

Loss control, risk management services and specialized insurance coverages included in OSIG program are:

- Enhanced Property and Liability Coverage
- Cyber Liability, Crime, Pollution, School Violent Acts Protection
- Online training in many different areas for your school employees
- Loss Control Site Surveys/Safety Inspections
- Member Only Risk Management Library at osig.org
- StopIt Anonymous Incident Reporting mobile and web app

Sincerely,
OSIG Program Administration

OSIG Oklahoma Schools Insurance Group

Resolution of Duncan ISD #1 to Join Oklahoma Schools Insurance Group

Whereas, Oklahoma Schools Insurance Group ("OSIG") is an Oklahoma interlocal formed in accordance with Oklahoma law to enable Oklahoma School Districts to cooperate with each other to procure insurance services, benefits and insure against losses and possible liabilities in the most cost effective manner; and

Whereas, Duncan ISD #1 is an Oklahoma public school district ("the District"); and

Whereas, OSIG has provided to the District a Plan Document which includes a quotation for certain insurance coverages for the 2025-2026 plan year; and

Whereas, the quotation is acceptable to the District;

Now, therefore be it resolved, that the District hereby joins OSIG as a Member;

Be it further resolved, that so long as the District remains as a Member, the District shall comply with OSIG's bylaws, the Plan Document and OSIG claim reporting procedures; and

Be it further resolved, that by the adoption and signing of this resolution, Duncan ISD #1 understands and agrees that school district members are responsible for their own loss experience and will not be singly responsible for other members' losses.

Date: 06/10/25

Duncan ISD #1 By:

President, Board of Education

Attest:

Clerk, Board of Education

OSIG Oklahoma Schools Insurance Group

Duncan ISD #1
P O Box 1548
Duncan, OK 73534

This is not an invoice.

Breakdown of Insurance Cost

Annual Premium Breakdown	
Property:	$749,319
Boiler & Machinery:	$3,574
Auto Physical Dmg:	$13,320
General Liability:	$18,674
Auto Liability:	$24,913
Educators Legal:	$18,672
Excess Liability:	$0
Total Annual:	$828,472

A 25% minimum earned premium applies.

Agent's Commission = 7.0%

Your historical billed premiums, total insured values and loss information are shown in the charts below.

Year	2019-2020	2020-2021	2021-2022	2022-2023	2023-2024	2024-2025
Total Values	$141,279,140	$136,601,909	$139,583,058	$182,963,143	$184,111,560	$202,193,718
Premium	$337,903	$399,213	$523,208	$587,589	$803,108	$909,035
Distribution	$14,431	$0	$0	$0	$0	$0

Number of Claims:	Insurance Cost Paid to OSIG (incl Endts):	Incurred Claims:	Loss Ratio:
30	$3,560,036	$3,173,082	89.13%

Your losses are considered in the calculation of the cost of your insurance. Your dedication to maintaining your property and providing safe campuses for your students and community will result in savings in the cost of your insurance.

Payment Terms

Payment of the insurance cost is due the effective date of your coverage. **A copy of your purchase order encumbering funds for payment of your insurance should be provided to OSIG as soon as available.** A three (3) payment plan option is available.

Installment #1	1/3 of total	due 7/1/25
Installment #2	1/3 of total	due 8/1/25
Installment #3	1/3 of total	due 9/1/25

Coverages

OSIG provides a full range of property and liability coverages with the exception of workers compensation. Crime and Cyber Liability coverages are included in pool limits.

Property

- Full Replacement Cost - Except Roofs over 15 years old and Autos, Contractors Equipment & Debris Removal Only adjusted at ACV or buildings designated as ACV or *stated value
- No Coinsurance Clause
- Exclusion - Cosmetic loss to metal roof coverings caused by hail
- Real And Personal Property- Limit Per Occurrence $1,500,000,000
- Building - Margin Clause 125% of scheduled limits per statement of value
- Business Personal Property - blanket coverage per statement of values

  including:
  - Electronic Data Processing Equipment, and Media
  - Accounts Receivable
  - Valuable Papers
  - Fine Arts
  - Miscellaneous Property
  - Miscellaneous Unnamed / Undescribed Property
  - Builder's Risk

    *Note All Builder's Risk projects must be reported to OSIG - Frame projects are subject to approval
  - Outdoor Property - covered all perils
  - Extra Expense
  - Business Income including Rental Income and Tuition Income
  - Ordinance or Law including Increased Cost of Construction and Demolition
  - Contractor's Equipment Coverage
  - Debris Removal Coverage
  - Covered Property In Transit
  - Personal Property of Others/Officers/Employees
  - Off Premises Services Interruption including Extra Expense
  - Vehicle Damage
- Newly Acquired Property Coverage - newly acquired property should be reported to OSIG within 30 days of acquisition $25,000,000
- Earthquake, Volcanic Eruption- Aggregate Any One Policy Year $10,000,000
- Flood- Aggregate Any One Policy Year $25,000,000

  ***Note Flood Zones A and V are excluded**
- Terrorism $500,000,000
- Pollution Liability included
- Boiler And Machinery Coverage- Any One Occurrence $200,000,000

Please refer to the attached property and automobile schedules for your school district's limits of insurance for Building, Contents, Extra Expense, Miscellaneous Property, EDP, Earthquake, Flood and Automobile Physical Damage coverage.

Deductibles

Optional increased deductible quotations are available upon request.

- $100,000 Property Deductible Per Occurrence
- $100,000 Property Deductible Per Occurrence- Windstorm / Hail
- $1,000 Boiler / Machinery Deductible per Occurrence
- $10,000 Terrorism Deductible Per Occurrence
- $50,000 Flood, Earthquake and Pollution

General Liability

- $1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Bodily Injury, Property Damage And Personal / Advertising Injury
- Premises / Operations And Products / Completed Operations
- Miscellaneous Medical Professional to Include School Nurses, Student Nurses, Counselors and Allied Health Programs
- Insureds Include District, Board Members, Employees, Student Teachers, And Volunteers
- No Exclusions for Corporal Punishment or Sexual Misconduct
- No Deductible
- PTA/PTO's included for coverage if funds flow through school's books.

School Board Legal Liability

- Claims-Made Form
- $1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Errors And Omissions Liability including Educational Errors And Omissions
- Employment Practices Liability
- Insureds Include District, Board Members, Employees, Student Teachers, and Volunteers
- *Unlimited Prior Acts / No retroactive date included
- $25,000 legal costs for IEP administrative hearings
- $2,500 Deductible

*Any incidents or potential claims that have been reported to the superintendent, any associate superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.

Employee Benefit Liability

- Claims Made Form
- Unlimited Prior Acts / No retroactive date included

*Any incidents or potential claims that have been reported to the superintendent, any associate superintendent, principal, assistant principal, personnel directors, dean or school attorney should be reported to your current carrier immediately.

Automobile Liability

- $1,000,000 Limit Per Occurrence (subject to the Governmental Tort Claims Act)
- Bodily Injury And Property Damage
- Includes Hired and Non-Owned Exposures
- Insureds Include District, Board Members, Employees, Student Teachers, and Volunteers
- Coverage included for garage liability and garage keepers legal liability.
- $1,000 Auto Property Damage Deductible
- No charge for vehicles added/deleted during the policy term. Vehicle changes must be reported to OSIG.

Oklahoma Uninsured Motorist Coverage

- $25,000 per covered party
- $50,000 per accident

Automobile Physical Damage

- Actual Cash Value
- $1,000 Deductible
- Vehicle additions / deletions / changes must be reported to OSIG

No charge for vehicles added/deleted during the policy term.

- Please refer to the attached schedule of vehicles.

Crime

- $10,000 Limit Per Occurrence / Per District
- Employee Dishonesty
- Premises Money And Securities
- Transit Money And Securities
- $1,000 Deductible

Cyber Liability

- Claims-Made Form
- Retro date - first effective date with OSIG
- Liability
    - $2,000,000 Annual Aggregate Limit for Data and Network Liability
    - $2,000,000 Annual Aggregate for Regulatory Defense and Penalties
    - $2,000,000 Annual Aggregate for Payment Card Liability and Costs
    - $2,000,000 Annual Aggregate for Media Liability
- Breach Response Cost
    - $500,000 Annual Aggregate for Breach Response Cost
- First Party
    - $750,000 Annual Aggregate for Cyber Extortion Loss
    - $750,000 Annual Aggregate for Data Recovery Costs
    - $750,000 Annual Aggregate for Business Interruption Resulting in Security Breach
    - $500,000 Annual Aggregate for Business Interruption Resulting in System Failure
    - $750,000 Annual Aggregate for Dependent Business Interruption Resulting in Security Breach
    - $100,000 Annual Aggregate for Dependent Business Interruption Resulting in System Failure
- eCRIME
    - $75,000 Annual Aggregate for Fraudulent Instruction
    - $75,000 Annual Aggregate for Funds Transfer Fraud
    - $75,000 Annual Aggregate for Telephone Fraud
- Coverage Endorsements
    - $100,000 Annual Aggregate for Reputation Loss
    - $50,000 Annual Aggregate for Claims Preparation Costs for Reputation Loss Claims Only
    - $100,000 Annual Aggregate for Computer Hardware Replacement Costs
    - $100,000 Annual Aggregate for Invoice Manipulation
    - $25,000 Annual Aggregate for Cryptojacking
- $10,000 Deductible

Excess Cyber Coverage

- $2,000,000 limit
- $5,000,000 annual aggregate

***Note, to access full first-party and full liability limits of the Cyber and Excess Cyber coverages, members must have:**

- Multi-Factor Authentication (MFA) for all remote access
- Enterprise-wide Endpoint Protection Platform (EPP)
- Without these controls, first-party sublimits are reduced to $100,000 per coverage, and liability limits for Data Network, Regulatory Defense, Payment Card, and Media Liability are reduced to $1,000,000 per member.

Deadly Weapon Protection

- Claims Made Form
- $500,000 Limit Per Occurrence
- $2,500,000 Annual Aggregate
- $10,000 Deductible
- Must notify OSIG within 90 days of receiving notice of a covered accident

Note: Per Occurrence Limits are shared limits except as otherwise indicated.

This coverage form is an outline of the coverages provided through OSIG. It does not include all the terms, coverages, exclusions, limitations, and conditions of the actual plan language.

OSIG Oklahoma Schools Insurance Group

Property Schedule

Report Printed: 06/01/2025 01:52 pm

Duncan ISD #1

Location	Occupied As	Bldg Value	Contents Val
1000 Plato Rd.	Metal Storage Building	$19,481	$1,337
1000 Plato Rd.	Plato Elementary Digital Sign	$35,792	$0
1000 Plato Rd.	Plato Elementary School	$8,098,195	$809,820
1000 Plato Rd.	Plato Elementary Security Fence	$126,531	$0
1200 West Hickory	Emerson Elementary Digital Sign	$21,177	$0
1200 West Hickory	Emerson Elementary School	$10,929,804	$1,092,980
1200 West Hickory	Emerson Elementary Security Fence	$103,767	$0
1200 Whisenant	Horace Mann Elementary Digital Sign	$32,960	$0
1200 Whisenant	Horace Mann Elementary School	$11,098,721	$1,109,872
1200 Whisenant	Horace Mann Elementary Security Fence	$57,922	$0
1200 Whisenant	Horace Mann Storage Room	$39,740	$2,672
1414 North 13th	Will Rogers Elementary School, Multi-Purpose Bldg, Cafeteria	$6,397,635	$680,724
1414 North 13th	Will Rogers Pre-K Security Fence	$85,127	$0
1601 Chisholm Trail	Middle School Digital Sign	$22,660	$0
1601 Chisholm Trail	Middle School Security Fence	$49,609	$0
1601 Chisholm Trail	New Middle School	$29,904,039	$2,990,404
1601 Chisholm Trail	Storage Building	$14,026	$1,337
1601 Chisholm Trail	Storage Building/Restrooms	$78,754	$7,891
1607 W. Beech	Suburban Garage (No Contents)	$38,889	$0
16th & Beech	Driver Education Building	$206,369	$35,840
16th & Beech	Driver Education Garage (No Contents)	$77,182	$0
16th & Beech	FB Field Parking, Lighting & Sound System	$1,554,700	$0
16th & Beech	Football Scoreboard	$339,856	$0
16th & Beech	Football Stadium East-Concessions, Restrooms & Storage	$61,374	$12,306
16th & Beech	Football Stadium West-Concessions, Restrooms & Lockers	$285,291	$55,676
16th & Beech	Girls Dressing Rooms w/Shower	$247,209	$25,000
16th & Beech	New Pressbox (2 Story)	$748,939	$75,048
16th & Beech	Pole Vault Pads/All Weather Covering	$46,350	$0
16th & Beech	Portable Stage	$34,723	$0
16th & Beech	Stadium West Dress Room	$1,534,853	$153,485
16th & Beech	Track	$204,253	$0
16th & Beech	Weight Training Building	$838,509	$83,851
16th & Pine St	*Activity Bus Barn (No Contents)	$73,969	$0
16th & Pine St	*BB Storage Building	$9,682	$16,029
16th & Pine St	*Visitors Locker Room	$38,734	$13,362
16th & Pine St	Baseball Batting Cage (No Contents)	$116,670	$0
16th & Pine St	Baseball Dressing Rooms	$248,067	$49,714
16th & Pine St	BB Concession	$45,995	$4,569
16th & Pine St	BB Field Parking Lighting Equip	$143,061	$0
16th & Pine St	BB Pressbox, Sound System, Scoreboard, Dugout Covers	$107,295	$10,750
16th & Pine St	BB Restrooms	$27,888	$2,772
16th & Spruce	*Dugout Building-3rd Base Softball	$7,222	$13,916
16th & Spruce	Softball Bleachers Fence Backstop	$277,789	$0
16th & Spruce	Softball Field Steel Building	$116,200	$11,545
1701 West Beech	Field House	$4,635,000	$463,500
1706 West Spruce A	Administration Building	$2,219,966	$230,966
1706 West Spruce A	Media Building	$123,944	$93,538
1706 West Spruce A	Media Building	$209,158	$93,538
1706 West Spruce A	Sec. Lights, Fences, Walled Fence	$143,061	$0
1740 W Spruce	Indoor Batting Facility	$409,651	$40,965
1740 W Spruce	Tennis Boy & Girl Locker Rooms	$166,638	$16,663
19th & Spruce	4 Tennis Courts, Lighting & Poles, Screen	$217,872	$0

Duncan ISD #1

Location	Occupied As	Bldg Value	Contents Val
19th & Spruce	4 Tennis Courts, Lighting & Poles, Screen. Net	$217,872	$0
19th & Spruce	Tennis Court Restrooms & Storage	$46,091	$7,169
211 North 8th	*Boiler Room	$67,246	$50,000
211 North 8th	BR-East Building/Old Jr High	$1,388,646	$138,865
211 North 8th	DRO-Old Middle School Classrooms (2 Story)	$329,072	$100,000
211 West Beech St.	*Metal Storage Building	$3,895	$668
211 West Beech St.	DRO-Robert E. Lee Elementary School	$329,072	$400,000
212 North 9th	Family Education Center (2 Story)	$4,735,479	$515,921
212 North 9th	Old Middle School Gym & PE Room	$3,776,191	$377,620
2204 Oak	Mark Twain Elementary School	$9,424,991	$942,499
2204 Oak	Mark Twain Elementary Security Fence	$56,402	$0
2204 Oak	Metal Storage Building	$23,334	$1,337
2507 Country Club R	Plato Special Education & Class	$174,589	$31,440
515 North 19th	*2nd Greenhouse	$63,577	$1,337
515 North 19th	4 Tennis Courts, Lighting & Poles, screen	$217,872	$0
515 North 19th	Black Box Storm Shelter	$3,090,000	$309,000
515 North 19th	Heating Plant	$513,677	$800,000
515 North 19th	High School Digital Sign	$87,451	$0
515 North 19th	High School Security Fence	$84,630	$0
515 North 19th	Main Gym & Weight Room	$9,783,911	$978,391
515 North 19th	Science Wing	$4,367,628	$436,763
515 North 19th	Senior High (Partial 2 Story)	$25,595,731	$2,786,438
515 North 19th	Senior High Auditorium	$9,754,631	$975,464
515 North 19th	Sr High/W Classroom & Student Center/Arts	$7,976,081	$797,608
515 North 19th	SW Building/9th Grade	$6,886,299	$775,282
700 East Chestnut	Metal Storage	$21,506	$3,090
700 East Chestnut	Metal Storage	$10,300	$3,090
700 East Chestnut	Metal Storage	$10,300	$3,090
700 East Chestnut	Metal Storage	$10,382	$3,090
700 East Chestnut	Storage - Conex Shipping Container	$10,300	$3,090
700 East Chestnut	Woodrow Wilson Elementary Digital Sign	$39,145	$0
700 East Chestnut	Woodrow Wilson Elementary School	$10,832,327	$1,083,232
700 East Chestnut	Woodrow Wilson Elementary Security Fence	$147,914	$0
803 W. Oak	Mechanic Shop	$515,000	$200,000
811 W. Elk Ave.	2 Classrooms @ Elk Crossing (Liability Only)	$0	$0
Cherokee Rd W of 2	6 Animal Shelters (18x20 each)	$105,002	$16,029
Cherokee Rd W of 2	Barn	$52,502	$5,262
Cherokee Rd W of 2	Equipment Storage	$17,501	$1,753
Cherokee Rd W of 2	Storage Building	$104,365	$10,436
Cherokee Rd W of 2	Vo-Ag Building	$81,669	$2,672
Cherokee Rd W of 2	Well House	$13,519	$2,163
		$183,638,399	$19,962,869

Floater Limi	$345,108	Auto Values:	$3,653,985
EDP Limit:	$700,000	Total Values:	$209,300,361
Extra Expense Limit	$1,000,000		

OSIG Oklahoma Schools Insurance Group

Auto Schedule

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Duncan ISD #1

Vehicle No	Year	Make	Model	Capacity	VIN	Actual Value
1	1995	Ford	F150		1FMEE11N5SHB66344	$7,500
2	1990	JD Tractor	750 Series		CH0-0750S016138	$1,500
3	1993	JD Tractor	970 Series		M009708130455	$8,000
4	1993	Chevy	3/4 Ton Pickup		1GCGC24K7PE114202	$8,000
5	1996	Ford	Econoline E250 Bus		1FTFE24H5THA29667	$8,000
6	2002	Chevy	Suburban	8	3GNEC16Z32G303255	$22,000
7	2006	Ford	Taurus		1FAFP53U66A129001	$10,500
8	2007	Chevy	Suburban	8	1GNFC16067R260463	$31,100
9	2008	Chevy	Fleetside Pickup		1GCEC14J18Z188766	$17,468
10	2008	Chevy	Fleetside Pickup		1GCEC14J88Z188182	$17,468
11	2008	Chevy	Fleetside Pickup		1GCEC14J68Z187354	$17,468
12	2008	Chevy	Suburban	8	1GNFC16J48R170416	$28,958
13	2008	Chevy	Suburban	8	1GNFC16J78R171446	$28,958
14	2008	Chevy	Suburban	8	1GNFC16J48R171114	$28,958
15	2008	Chevy	Suburban	8	1GNFC16J48R170867	$28,958
16	2008	Chevy	Suburban	8	1GNFC16J68R170370	$28,958
17	2008	Chevy	Fleetside Pickup		1GCEC14CX8E130602	$19,450
18	2008	Chevy	Fleetside Pickup		1GCEC14C18Z301228	$19,755
19	2008	Chevy	Fleetside Pickup		1GCEC14C88Z268096	$19,856
20	2010	Bluebird	Bus	65	1BAKFCPHXAF269779	$71,094
21	2010	Bluebird	Bus	65	1BAKFCPH1AF269783	$71,094
22	2010	Bluebird	Bus	65	1BAKFCPH6AF269729	$71,094
23	2008	Chevy	Impala		2GIWB58K381313432	$14,000
24	2010	Chevy	Suburban	8	1GNUCHE03AR123991	$30,600
25	2005	GMC	Parcel Van	2	JBDC4B167507014653	$17,000
26	2003	Isuzu	Parcel Van	2	JALB4B14737000209	$14,000
27	2011	Chevy	Suburban	8	1GNSC5E06BR160315	$31,000
28	2006	Chevy	Malibu		1G1ZT53F96F252971	$6,500
29	2013	Chevy	1/2 T Pickup		1GCNCPEA8DZ142332	$19,990
30	2013	Chevy	Silverado		1GC5KZCG9DZ162367	$38,180
31	2014	International	Bus w/lift	65	4DRBUAAN0EB351317	$96,000
32		12'	Box Trailer		47ZFB1217AX070866	$0
33	2016	Collins	Bus	14	1GB3GSBGXG1290450	$58,210
34	2016	Collins	Bus	14	1GB3GSBG9G1301745	$58,210
35	2015	Collins	Bus	24	1GB3G2BG4F1269477	$54,982
36	2019	International	Bus	65	4DRBUC8P3KB340262	$88,210
37	2019	International	Bus	65	4DRBUC8P5KB340263	$88,210
38	2017	Collins	Bus w/wheelchair lift	14	1HA3GRBG3HN002925	$62,977
39	2019	International	Bus	44	4DRBUC8P9KB339312	$111,890
40	2019	International	Bus	44	4DRBUC8P0KB339313	$111,890
41	2016	Collins	Bus	31	1GB6GUBG8G1291525	$58,158
42	2020	International	Bus	65	4DRBUC8N5LB208135	$90,915
43	2020	International	Bus	65	4DRBUC8N7LB208136	$90,915
44	2020	International	Bus	65	4DRBUC8N9LB208137	$90,915
45	2020	International	Bus	65	4DRBUC8N0LB208138	$90,915
46	2020	International	Bus	65	4DRBUC8N2LB208139	$90,915
47	2019	GMC	2500H Sierra		1GT12PEY3KF155325	$52,206
48	2000	Haulmark	Cargo		4XSGB2027YG020984	$2,500
49	2000	WW Trailer Sales	Cargo 18x8		11WHC1820YW254050	$2,500
50	1996	WW Trailer Sales	All Around 16x6		11WHS1629TW220591	$1,500
51	2000	Sooner	20x6.95		48HSA2023Y1005231	$8,000
52	2003	Jackson	18' Trailer		159FS182X31033476	$750

Duncan ISD #1

Vehicle No	Year	Make	Model	Capacity	VIN	Actual Value
53	2002	Trailer	18x6			$2,000
54	2005	Honda	4 Wheeler		1HFTE314754003064	$4,000
55	2009	Cimarron	Aluminum 20' x 6'10" Lon		5PASB2027AC006556	$15,000
56		WW	16' Cattle Bumper Trailer			$1,000
57	2005	Milley	Trailer		16HPB11215K007251	$5,000
58	2019	Collins	Bus	14	1GB3GSBG2K1335082	$64,730
59	2020	International	Bus	65	4DRBUC8P8MB223022	$96,100
60	2020	International	Bus	65	4DRBUC8PXMB223023	$96,100
61	2020	International	Bus	65	4DRBUC8P1MB223024	$96,100
62	2021	Dodge	Ram Van		3C6LRVBG8ME516203	$42,180
63	2021	Dodge	Ram Cargo Van		3C6LRVDG7ME524080	$51,800
64	2022	International	Bus	71	4DRBUC8PXNB631488	$98,632
65	2022	International	Bus	71	4DRBUCBP8NB631487	$98,632
66	2022	Chevy	Tahoe		1GNSKMKD0NR298845	$58,489
67	2022	Chevy	Silverado 2500 HD		1GC4YME76NF363186	$55,209
68	2022	Chevy	Silverado 1500		3GCPDAEK4NG640248	$45,704
69	2022	Chevy	Silverado 1500		3GCPDAEK6NG640252	$45,704
70	2022	Chevy	Silverado 2500 HD		1GC4YME71NF357893	$55,209
71	2002	Bluebird	Bus	65	1GBL7T1C52J506685	$36,000
72	2024	International	Bus		4DRBUC8P5RB490433	$114,856
73	2024	International	Bus		4DRBUC8P7RB490434	$114,856
74	2024	International	Bus		4DRBUC8P9RB490435	$114,856
75	2024	International	Bus		4DRBUC8P0RB490436	$114,856
76	2006	Milley	Trailer		16HPB11215K007251	$5,000
77	2003	Sooner	Livestock Trailer		48HSA122831000848	$10,000
78	2009	Chevy	Silverado 2500		1GCHK43659F151365	$7,500
79	2017	Ford	Taurus		1FAHP2L8XHG105939	$14,795
80	2026	International	Bus	48	4DRGVMMP4TB030315	$141,502

Total Value of All Autos for Duncan ISD #1: $3,653,985

Overview

Background

The Oklahoma Schools Insurance Group (OSIG) is a public entity of the State of Oklahoma, formed as an Interlocal Agreement in accordance with 74 O.S. 1004(f), for the purpose of joining together a group of Oklahoma public school districts. OSIG allows member districts to more efficiently and more economically obtain and manage their insurance programs.

OSIG obtained approval to operate from the Oklahoma Attorney General on June 28, 2001. Effective July 1, 2002, OSIG began full operation by providing its member districts with **broad insurance coverage through "A" rated insurance carriers and professional risk** management services. Over the past 23 years, OSIG's membership has grown to 539 and the program insures more than $30 Billion in school property across Oklahoma.

Structure

OSIG is a non-profit, member-owned, public entity program whose management is completely controlled by a Board of your peers.

> *"The mission of Oklahoma Schools Insurance Group (OSIG) is to provide quality, cost effective risk management products and services to member schools".*

The group purchases reinsurance from "A" rated carriers. OSIG's reinsurance providers are long term partners and committed to OSIG and Oklahoma schools.

OSIG has contracted with Risk Program Administrators in Tulsa to administer the program. RPA is one of the largest insurance brokers in the world and manages programs similar to OSIG across the country.

It is important to know that the insurance coverage provided by OSIG was specifically tailored to meet the needs of Oklahoma schools. The coverage is what you need to protect your schools' property, your students, and patrons.

Losses are a part of life. Only OSIG has the collective strength and staying power to provide the protections you need. By remaining together as a group, OSIG will be able to continue to provide you with the quality, fair-priced insurance, risk management and the added value services you need to protect your schools' assets, your board, your staff and most importantly your children.

Financial Strength

OSIG is financially strong and we have the funds (cash) we need to pay your claims. OSIG has returned more than $9 million to our members over the years as distributions. Surplus at year ended 6/30/24 was more than $7.8 million and our assets were more than $39 million.

We believe in complete transparency. We submit to an annual financial audit each year end and share the operating results at our annual members meeting held each year.

The financial condition of an insurance interlocal should be of utmost importance to you when choosing an insurance partner for your district.

Statement of Net Assets As of 6/30/24		
Cash	$	28,499,096
Other Assets	$	11,453,895
Total Assets	$	39,952,991
Total Liabilities	$	32,096,253
Total Net Assets/Surplus	$	7,856,738

Important Plan Information

It is important to understand that OSIG is not an insurance company, but rather a non-profit, cooperative risk management program owned and directed by Oklahoma Schools. Its mission is to reduce insurance costs and stabilize rates by aggregating purchasing power with an intense focus on controlling member losses. When losses are controlled, OSIG's member schools retain the underwriting profit and investment income thereby increasing fund reserves for future years. OSIG purchases per occurrence and liability aggregate protection for its member schools. The per occurrence insurance protects member schools up to $1,500,000,000 for property losses and $1,000,000 for liability claims in each and every occurrence subject to a $10M annual aggregate limit. The aggregate insurance protection is purchased in the unlikely event that sum total of all OSIG losses are significantly more than actuarially projected. Additional excess liability limits are available for members requiring higher limits.

This proposal is an outline of the coverages proposed by insurers based on the information provided by your school district. It does not include all the terms, coverages, exclusions, limitations, and conditions of the actual contract language. Please refer to the plan document for the details.

Actuarial Review

An independent actuary has been retained by OSIG to make projections as to anticipated claims and losses the program should expect on an annual basis. The OSIG actuary has relied on the historical loss experience and exposures provided to OSIG by the member **school districts to make projections of OSIG's expected losses. OSIG adequately funds to,** or in excess of, the expected loss projections through member contributions (insurance cost) and our own surplus.

Membership contributions are used to buy insurance, pay administrative expenses, and fund for members' claims. Similar successful programs throughout the country for schools and municipalities are protected using the same insurance structure as OSIG has deployed. As with any insurance mechanism, OSIG does not guarantee full funding in the event unimaginable losses would materialize that are many times greater than what is indicated by past history. The OSIG board is charged with developing a plan to address under funding in this unlikely event.

Procedure to Renew Coverage

Notify your agent of your acceptance of this insurance renewal proposal. Your agent will advise the OSIG administrative staff in writing that you wish to renew the insurance coverage.

The signed Resolution by the member's Board of Education and return to OSIG in order to bind coverage effective 07/01/2025.

Payment Terms

Payment of the insurance cost is due the effective date of your coverage. A copy of your purchase order encumbering funds for payment of your insurance should be provided to OSIG as soon as available. A three (3) payment plan option is available.

Installment #1	1/3 of total	due 7/1/25
Installment #2	1/3 of total	due 8/1/25
Installment #3	1/3 of total	due 9/1/25

A 25% minimum earned premium applies.

Risk Management And Loss Control Tools

Onsite Safety Inspections
Onsite Appraisals
StopIt Anonymous Incident Reporting Mobile App & Web App
Risk Management focused website www.osig.org
Vector Solutions - Professional Development Training Platform:
Free of charge to all members of OSIG
Online 24/7 access to training
Training modules include:
- Child Sexual Abuse Prevention Training
- School Bus Driver Training
- Safety & Compliance Training

Beazley & Lodestone Cyber Portal
Helix Intel
HSB Water & Temperature Monitoring Devices - Pilot Program

Contacts For Questions

Coverage Questions

Your Local Agent or:

Jennifer McKenzie
Risk Program Administrators - Tulsa
5314 S Yale Avenue, Suite 900
Tulsa, OK 74135
Phone: 918-764-7137
Toll-Free 866-444-0061
Fax: 866-420-0695
Email: jennifer_mckenzie@ajg.com

Eastern Oklahoma Schools (East of I-35)
Guy Griggs
Keystone Insurance
11 East Broadway
Sand Springs, OK 74063
Phone: 918-245-2558
Fax: 918-245-8553
Email: guy.griggs@insurica.com

General Program Questions

Rick Thomas
Executive Director
P O Box 3068
Tulsa, OK 74101
Phone: 918-688-1056
Fax: 866-420-0695

OSIG Board Members

Terry Davidson - Chairman	Comanche Schools	(580) 439-2900
Sherry Durkee - Vice Chairman	Sand Springs Schools	(918) 246-1406
Dr. John Cox - Treasurer	Peggs Schools	(918) 598-3412
Shelley Free - Secretary	Kiamichi Technology Center	(918) 465-2323
Jeremy Hogan - Member	Collinsville Schools	(918) 371-2326
Jeff Daugherty - Member	Merritt Schools	(580) 225-5460
Jason Lindley - Member	Hartshorne Schools	(918) 297-2534
Laura Sprouse - Member	Select Actuarial Services	(615) 620-7584
Steve Moyer - Member	Shelter Insurance	(918) 396-3379

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: MAINTENANCE

Vendor Requested: BEETLE JUICE PEST CONTROL, LLC

Item Request Description:

DISTRICT MONTHLY PEST CONTROL / JULY KITCHEN TREATMENTS FY 25-26

Dollar Amount Requested (if applicable): $14,650.00

Fund Requested: 21 - Building Fund

Budget/Activity Account Requested: 054 - Maintenance

Devera Alexander — 5.28.2025

Signature of Requestor/Principal — Date

Amy Stone — 5-30-25

Signature of Budget Director — Date

Amy Stone — 5-30-25

Signature of Assistant Superintendent — Date

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 26 FUND 21 - Building Fund

VENDOR NAME & ADDRESS BEETLE JUICE PEST CONTROL, LLC

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE DISTRICT MONTHLY PEST CONTROL / JULY KITCHEN TREATMENTS FY 25-26

Quantity	Item Number	Description	Unit Price	Amount
12		DISTRICT MONTHLY PEST CONTROL	1,200.00	14,400.00
1		JULY KITCHEN TREATMENTS	250.00	250.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 14,650.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	21	054	2620	420	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1. BEETLE JUICE	$14,650.00
2. HALL PEST CONTROL	$16,900.00
3. GUARDIAN PEST CONTROL	$17,020.00

REQUESTOR/SITE: Devera Albertson DATE: 5.28.2025

BUDGET APPROVER: [signature] DATE: 5-30-25

CHANNA BYERLY: DATE:

Bid #1

Pest Control Bid Sheet
May 20, 2025

Amount for July Kitchen Treatments at all Sites: $ 250.00

Amount per Month for Pest Control
(July 2025 – June 2026) at all Sites: $ 1,200 X 12 = $ 14,400.00

2025 - 2026 TOTAL: $ 14,650

PLEASE REMOVE LICENSE SHOWN BELOW AND DISPLAY IN A PUBLIC PLACE. THIS IS YOUR RECEIPT FOR PAYMENT AND LICENSE TO PERFORM THE TYPE OF WORK SHOWN IN THE STATE OF OKLAHOMA.

THIS LICENSE WILL EXPIRE ON THE DATE SHOWN.

Pesticide Application Categories Are As Follows:

1a: Agricultural Plant	8: Public Health
1b: Agricultural Animal	9: Regulatory
2: Forestry	10: Demonstration & Research
3a: Ornamental & Turf Outdoor	11a: Bird & Vertebrate Animal
3b: Interiorscape	11b: Predatory Animal
3c: Nursery/Greenhouse	12a: Pressure Facility Timber Treating
4: Seed Treatment	12b: Ground Line Utility Pole Timber Treating
5: Aquatic	13: Antimicrobial
6: Right-of-Way	14a: Sewer Root
7a: General Pest	14b: Cooling Tower
7b: Structural Pest	14c: Specialty
7c: Fumigation	A: Aerial

OKLAHOMA DEPARTMENT OF AGRICULTURE, FOOD & FORESTRY
P.O. BOX 528804 OKLAHOMA CITY OK 73152-8804 (405) 521-3864

LICENSE TYPE: Commercial
LICENSE NUMBER: 8666

PESTICIDE APPLICATOR'S LICENSE
UNDER AND SUBJECT TO THE PROVISIONS OF THE OKLAHOMA AGRICULTURAL CODE,
PESTICIDE APPLICATOR'S LICENSE VALID IN THE CATEGORIES INDICATED BELOW

3A; 7A;

ISSUED TO:
BEETLE JUICE PEST CONTROL LLC
172443 N 2790 RD
DUNCAN OK 73533

RECEIPT: 7009138
DATE OF ISSUE: 8/6/2024
EXPIRATION DATE: 9/30/2025

2025

AGN0163896

UNLESS CANCELLED OR SUSPENDED FOR VIOLATION OF LAW AND REGULATIONS

OKLAHOMA DEPARTMENT OF AGRICULTURE, FOOD, & FORESTRY
P.O. BOX 528804
OKLAHOMA CITY OK 73152-8804

LICENSE ENCLOSED

BEETLE JUICE PEST CONTROL LLC
172443 N 2790 RD
DUNCAN OK 73533

(This affidavit shall accompany the bid)

Independent School District #69-I001 of Stephens County, OK d/b/a Duncan Public Schools

Declaration by Vendor Regarding Prohibition of Sex Offenders on School Premises

The undersigned, Tim Spencer, represents that he/she is the owner or an officer of \ Beetle Juice Pest Control, who has the authority to make this declaration to the Independent School District #69-I001 of Stephens County, OK d/b/a Duncan Public Schools, as required by Section 6-101.48 of title 70 of the Oklahoma Statutes. I declare that no employee working on school premises during normal working hours under the authority of the above named company or business has been convicted in this State, the United States or another state of any sex offense subject to the Sex Offenders Registration Act or is subject to another state's or the federal sex offender registration provisions.

I further understand that Title 57, O.S. Supp. 1999, Section 589 provides as follows, to-wit:

> It is unlawful for any person registered pursuant to the Oklahoma Sex Offenders Registration Act to work with or provide services to children or to work on school premises, or for any person or business who offers or provides services to children or contracts for work to be performed on school premises to knowingly and willfully allow any employee to work with children or to work on school premises who is registered pursuant to the Oklahoma Sex Offenders Registration Act. Upon conviction for any violation of the provisions of this subsection, the violator shall be guilty of a misdemeanor punishable by a fine not to exceed One Thousand Dollars ($1,000.00)). In addition, the violator may be liable for civil damages.

I further declare that so long as the undersigned performs work or provides services to the Independent School District #69-I001 of Stephens County, OK d/b/a Duncan Public Schools, that the undersigned will at all times comply with the statutory provisions described herein.

Dated this 16 day of May.

Vendor Name (type or print) Beetle Juice Pest Control

Authorized Representative (type or print) Timothy Spencer

Authorized Representative's Signature Timothy Spencer

Federal ID # or Social Security Number 82-2567689

Return Declaration to: Independent School District #69-I001 of Stephens County, OK
d/b/a Duncan Public Schools
Purchasing Department
1740 W. Spruce
Duncan, OK 73533

Bid #2

Pest Control Bid Sheet
May 20, 2025

Amount for July Kitchen Treatments at all Sites: $ $1,600

Amount per Month for Pest Control
(July 2025 – June 2026) at all Sites: $ 1,275 X 12 = $ 15,300

2025 - 2026 TOTAL: $ 16,900

Jake Hall

CERTIFICATE OF INSURANCE

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY, AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND, OR ALTER THE COVERAGE AFFORDED BY THE POLICIES LISTED BELOW.

NAME & ADDRESS OF INSURANCE AGENCY
LIPCA Inc
PO Box 80663
Baton Rouge, LA 70898

PHONE NUMBER: (225) 927-3283
FAX NUMBER:
EMAIL: carolwilliams@lipca.com

NAME & ADDRESS OF THE INSURED PEST CONTROL COMPANY (PLEASE NOTE: This must be the same name & Address as shown on the Pesticide Applicator License)
Hall Pest Control Services
6493 N Water Plant Rd
Marlow, OK 73055

COMPANY'S PESTICIDE LICENSE NUMBER:
9992

This is to certify that policies of insurance listed below have been issued to the insured company named above, and are in force at this time.

TYPE OF INSURANCE	POLICY NUMBER	EFFECTIVE DATE	EXPIRATION DATE	LIMITS OF LIABILITY	
GENERAL LIABILITY	LIP00070GL003929-01	10/9/2024	10/9/2025	Bodily Injury:	$Included
				Bodily Injury (per occurrence	$2,000,000
				Property Damage	$Included
				2,000,000	CSL Aggregate

EXCLUSIONS:

Check the box below if this policy meets these NEW provisions:

☒ The provisions of this section with regard to "per occurrence" are specifically intended to be interpreted per occurrence, rather than per claimant. The insurance obtained pursuant to this section shall insure against liability for damage, loss, or injury, including chemical drift or trespass, suffered by any person or persons, resulting from the application of any pesticide.

Deductible not to exceed $5,000 for the total amount of liability insurance.

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED

Before the expiration date thereof, the issuing company will mail within 15 days, written notice to the below-named certificate holder:

CERTIFICATE HOLDER

OKLAHOMA DEPARTMENT OF AGRICULTURE, FOOD & FORESTRY
CONSUMER PROTECTION SERVICES
PO BOX 528804
OKLAHOMA CITY OK 73152-8804

FAX NUMBER: 405-522-0625
EMAIL: shalonda.ligons@ag.ok.gov

DATE ISSUED 9/19/2024

Authorized Representative of Insurance Agency

Revised 5/13/11

OKLAHOMA WORKERS' COMPENSATION COMMISSION

1915 N STILES AVE STE 231 · OKC, OK · 73105 · (405) 522-3222 · WCC.OK.GOV

Tulsa office · 201 Executive Center 5th Fl, 201 West 5th Street · Tulsa, Oklahoma 74103 · (918) 295-3732

AFFIDAVIT OF EXEMPT STATUS UNDER THE ADMINISTRATIVE WORKERS' COMPENSATION ACT

THIS SPACE FOR COMMISSION USE ONLY

FILED

04/07/2025

WORKERS' COMPENSATION COMMISSION

Affidavit Number: AES2025-050391
Effective Date: 04/07/2025,
Expiration Date: 04/07/2027, 12:01AM
Filing Type: New

I, **JAKE ERRON HALL**, state under penalty of perjury, as follows:

1. I, **JAKE ERRON HALL**, in my individual capacity or operating as **HALL PEST CONTROL SERVICES LLC**, have read, signed and attached the Exempt Status Fact Sheet and understand the definition of "employee" and specific exceptions to that definition found in 85A O.S. §2(18). I also understand that an Independent Contractor is one who engages to perform certain services for another, according to his own manner, method, free from control and direction of his contractor in all matters connected with the performance of the service, except as to the result or product of the work. A Contractor may be either (i) the owner of a project or job or (ii) an Independent Contractor in any tier who has subcontracted with a subcontractor.
2. I understand that based upon the representations in this Affidavit of Exempt Status ("Affidavit"), I am requesting that the recipient of this Affidavit consider my business to either (i) be exempt from the definition of "employee" or (ii) be that of an independent contractor, and that no workers' compensation insurance premium be charged for the services performed by my business. I do not want workers' compensation insurance and understand that I am not eligible for workers' compensation on benefits.
3. In the event changed circumstances make securing compensation pursuant to the requirements of the Administrative Workers' Compensation Act necessary, I will execute and file a Cancellation of Affidavit of Exempt Status with the Workers' Compensation Commission. I will obtain workers' compensation and employers' liability insurance for my employees if I have employees, unless they are otherwise exempt from the requirements of the Administrative Workers' Compensation Act.
4. The information I have provided is not the result of force, threats, coercion, compulsion or duress.
5. I understand that the execution of this Affidavit, if I am an independent contractor, shall establish a conclusive presumption that I am not an employee for purposes of the Administrative Workers' Compensation Act.
6. I understand that the execution of this Affidavit shall not affect the rights or coverage of any employee of the individual or business executing this Affidavit.
7. I understand if any contractor or its insurer shall become liable under the Administrative Workers' Compensation Act for the payment of compensation due to a compensable work related injury of my employee(s), the contractor or its insurer may recover from me the amount of such compensation paid or for which liability is incurred.
8. I understand that knowingly providing false information on an executed Affidavit of Exempt Status shall constitute a misdemeanor punishable by a fine not to exceed One Thousand Dollars ($1,000.00).

Affiant Signature

I declare under PENALTY OF PERJURY that I have examined all statements contained herein, and to the best of my knowledge and belief, they are true, correct and complete.

Affiant Name: **JAKE ERRON HALL**	Title: **ACCOUNT MANAGER**
Business Name: **HALL PEST CONTROL SERVICES LLC**	FEIN: **93-3677355**
Email: **hallpestservices@gmail.com**	
Affiant Signature: 	Date: **04/06/2025**

Any person who commits workers' compensation fraud, upon conviction, shall be guilty of a felony punishable by

PLEASE READ *** IMPORTANT INFORMATION

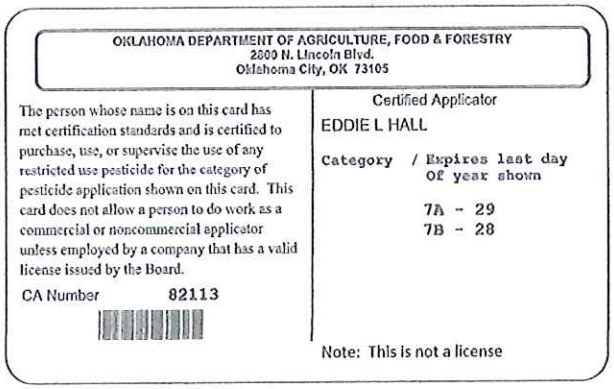
Enclosed is your Certified Applicator card. You should have this card available when purchasing restricted use pesticides to confirm your certification. If this card is for a replacement or recertification, destroy your old card and carry this one instead.

THIS CARD IS NOT A LICENSE to do work as a commercial or noncommercial applicator unless you are employed by the holder of a current Pesticide Applicator license in the category(s) for which you are certified. If you are currently employed by a license-holder, they will need to notify us in writing to verify that you are working for them as a certified applicator. If you are planning to start your own business, please contact this office to obtain an application for a Pesticide Applicator license.

The numbers shown on your card indicate two things. The first number indicates the category in which you are certified. The second number indicates that your certification expires 12/31 of the year shown. The category number codes are on the card's reverse side.

Example: 1A -08 indicates that category 1-A – Ag Plant expires December 31, 2008.

If you have any questions, please contact this office at (405) 522-5950.



OKLAHOMA DEPARTMENT OF AGRICULTURE, FOOD & FORESTRY
2800 N. Lincoln Blvd.
Oklahoma City, OK 73105

The person whose name is on this card has met certification standards and is certified to purchase, use, or supervise the use of any restricted use pesticide for the category of pesticide application shown on this card. This card does not allow a person to do work as a commercial or noncommercial applicator unless employed by a company that has a valid license issued by the Board.

CA Number 82113

Certified Applicator

EDDIE L HALL

Category / Expires last day Of year shown

7A - 29
7B - 28

Note: This is not a license

OKLAHOMA DEPARTMENT OF AGRICULTURE, FOOD AND FORESTRY
CONSUMER PROTECTION SERVICES
P.O. BOX 528804
OKLAHOMA CITY OK 73152-8804

Enclosed is your Certified Applicator card

EDDIE L HALL
6493 N WATERPLANT RD
MARLOW OK 73055

PLEASE READ *** IMPORTANT INFORMATION

Enclosed is your Service Technician card. The Service Technician should be in possession of this card at all times during the application of pesticides. This card is the property of the employer. If the Service Technician's employment ends, this card (unlike the Certified Applicator's card) is to be returned to the Oklahoma Department of Agriculture, Food, & Forestry.

THIS CARD IS NOT A LICENSE but does show that the cardholder has met the requirements to work as a Service Technician for the licensed firm shown on the card, and under the direct supervision of the Certified Applicator(s) of said license holder. The Combined Oklahoma Pesticide Law & Rules says "Direct supervision means that the Certified Applicator is responsible for assuring that those working subject to his direct supervision are qualified to handle pesticides and are instructed in the application of the specific pesticides used…Certified Applicator shall be accessible…at all times during the application by telephone, radio, or any device approved by the Board." In practical terms, this means that the Certified Applicator has trained the Service Technician on how to apply pesticides in general AND the specific pesticide(s) that will be applied, AND is available for contact by telephone, radio, or any device approved by the Board at all times, during the application of pesticides.

If you have any questions, please contact this office at (405) 522-5950.

See Reverse Side For Easy Opening Instructions

OKLAHOMA DEPARTMENT OF AGRICULTURE, FOOD AND FORESTRY
CONSUMER PROTECTION SERVICES
P.O. BOX 528804
OKLAHOMA CITY OK 73152-8804

Enclosed is your Service Technician card

HALL PEST CONTROL SERVICES
LLC
PO BOX 1739
DUNCAN OK 73055

(This affidavit shall accompany the bid)

Independent School District #69-I001 of Stephens County, OK d/b/a Duncan Public Schools

Declaration by Vendor Regarding Prohibition of Sex Offenders on School Premises

The undersigned, JAKE HALL, represents that he/she is the owner or an officer of \ HALL PEST CONTROL SERVICES, who has the authority to make this declaration to the Independent School District #69-I001 of Stephens County, OK d/b/a Duncan Public Schools, as required by Section 6-101.48 of title 70 of the Oklahoma Statutes. I declare that no employee working on school premises during normal working hours under the authority of the above named company or business has been convicted in this State, the United States or another state of any sex offense subject to the Sex Offenders Registration Act or is subject to another state's or the federal sex offender registration provisions.

I further understand that Title 57, O.S. Supp. 1999, Section 589 provides as follows, to-wit:

> It is unlawful for any person registered pursuant to the Oklahoma Sex Offenders Registration Act to work with or provide services to children or to work on school premises, or for any person or business who offers or provides services to children or contracts for work to be performed on school premises to knowingly and willfully allow any employee to work with children or to work on school premises who is registered pursuant to the Oklahoma Sex Offenders Registration Act. Upon conviction for any violation of the provisions of this subsection, the violator shall be guilty of a misdemeanor punishable by a fine not to exceed One Thousand Dollars ($1,000.00)). In addition, the violator may be liable for civil damages.

I further declare that so long as the undersigned performs work or provides services to the Independent School District #69-I001 of Stephens County, OK d/b/a Duncan Public Schools, that the undersigned will at all times comply with the statutory provisions described herein.

Dated this 18TH day of MAY 2025.

Vendor Name (type or print) HALL PEST CONTROL SERVICES, LLC

Authorized Representative (type or print) JAKE HALL

Authorized Representative's Signature [signature]

Federal ID # or Social Security Number 619-66-5152

Return Declaration to: Independent School District #69-I001 of Stephens County, OK
d/b/a Duncan Public Schools
Purchasing Department
1740 W. Spruce
Duncan, OK 73533

Bid #3

Pest Control Bid Sheet ·
May 20, 2025

Amount for July Kitchen Treatments at all Sites: $ 400

Amount per Month for Pest Control
(July 2025 – June 2026) at all Sites: $ 1,385 X 12 = $ 16,620

2025 - 2026 TOTAL: $ 17,020

Guardian Pest
Control Services LLC

John Moore

5/17/2025

PLEASE REMOVE LICENSE SHOWN BELOW AND DISPLAY IN A PUBLIC PLACE. THIS IS YOUR RECEIPT FOR PAYMENT AND LICENSE TO PERFORM THE TYPE OF WORK SHOWN IN THE STATE OF OKLAHOMA.

THIS LICENSE WILL EXPIRE ON THE DATE SHOWN.

Pesticide Application Categories Are As Follows:

1a: Agricultural Plant	8: Public Health
1b: Agricultural Animal	9: Regulatory
2. Forestry	10: Demonstration & Research
3a: Ornamental & Turf Outdoor	11a: Bird & Vertebrate Animal
3b: Interiorscape	11b: Predatory Animal
3c: Nursery/Greenhouse	12a: Pressure Facility Timber Treating
4: Seed Treatment	12b: Ground Line Utility Pole Timber Treating
5: Aquatic	13: Antimicrobial
6: Right-of-Way	14a: Sewer Root
7a: General Pest	14b: Cooling Tower
7b: Structural Pest	14c: Specialty
7c: Fumigation	A: Aerial

OKLAHOMA DEPARTMENT OF AGRICULTURE, FOOD & FORESTRY
P.O. BOX 528804 OKLAHOMA CITY OK 73152-8804 (405) 521-3864.

LICENSE TYPE: Commercial
LICENSE NUMBER: 10280

PESTICIDE APPLICATOR'S LICENSE
UNDER AND SUBJECT TO THE PROVISIONS OF THE OKLAHOMA AGRICULTURAL CODE,
PESTICIDE APPLICATOR'S LICENSE VALID IN THE CATEGORIES INDICATED BELOW

7A;

ISSUED TO:
GUARDIAN PEST CONTROL SERVICES LLC
104 HILL AVE
COMANCHE OK 73529

RECEIPT: 2349
DATE OF ISSUE: 3/31/2025
EXPIRATION DATE: 9/30/2025

2025

AGN0199107

UNLESS CANCELLED OR SUSPENDED FOR VIOLATION OF LAW AND REGULATIONS

OKLAHOMA DEPARTMENT OF AGRICULTURE, FOOD, & FORESTRY
P.O. BOX 528804
OKLAHOMA CITY OK 73152-8804

LICENSE ENCLOSED

GUARDIAN PEST CONTROL
SERVICES LLC
104 HILL AVE
COMANCHE OK 73529

PLEASE READ *** IMPORTANT INFORMATION

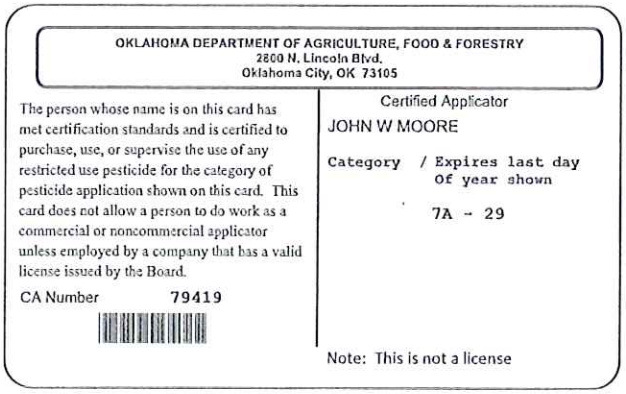
Enclosed is your Certified Applicator card. You should have this card available when purchasing restricted use pesticides to confirm your certification. If this card is for a replacement or recertification, destroy your old card and carry this one instead.

THIS CARD IS NOT A LICENSE to do work as a commercial or noncommercial applicator unless you are employed by the holder of a current Pesticide Applicator license in the category(s) for which you are certified. If you are currently employed by a license-holder, they will need to notify us in writing to verify that you are working for them as a certified applicator. If you are planning to start your own business, please contact this office to obtain an application for a Pesticide Applicator license.

The numbers shown on your card indicate two things. The first number indicates the category in which you are certified. The second number indicates that your certification expires 12/31 of the year shown. The category number codes are on the card's reverse side.

Example: 1A -08 indicates that category 1-A – Ag Plant expires December 31, 2008.

If you have any questions, please contact this office at (405) 522-5950.



OKLAHOMA DEPARTMENT OF AGRICULTURE, FOOD & FORESTRY
2800 N. Lincoln Blvd.
Oklahoma City, OK 73105

The person whose name is on this card has met certification standards and is certified to purchase, use, or supervise the use of any restricted use pesticide for the category of pesticide application shown on this card. This card does not allow a person to do work as a commercial or noncommercial applicator unless employed by a company that has a valid license issued by the Board.

CA Number 79419

Certified Applicator

JOHN W MOORE

Category / Expires last day Of year shown

7A - 29

Note: This is not a license

OKLAHOMA DEPARTMENT OF AGRICULTURE, FOOD AND FORESTRY
CONSUMER PROTECTION SERVICES
P.O. BOX 528804
OKLAHOMA CITY OK 73152-8804

Enclosed is your Certified Applicator card

JOHN W MOORE
104 HILL AVE
COMANCHE OK 73529

(This affidavit shall accompany the bid)

Independent School District #69-I001 of Stephens County, OK d/b/a Duncan Public Schools

Declaration by Vendor Regarding Prohibition of Sex Offenders on School Premises

The undersigned, John Moore, represents that he/she is the owner or an officer of \ Guardian Pest Control Services LLC, who has the authority to make this declaration to the Independent School District #69-I001 of Stephens County, OK d/b/a Duncan Public Schools, as required by Section 6-101.48 of title 70 of the Oklahoma Statutes. I declare that no employee working on school premises during normal working hours under the authority of the above named company or business has been convicted in this State, the United States or another state of any sex offense subject to the Sex Offenders Registration Act or is subject to another state's or the federal sex offender registration provisions.

I further understand that Title 57, O.S. Supp. 1999, Section 589 provides as follows, to-wit:

> It is unlawful for any person registered pursuant to the Oklahoma Sex Offenders Registration Act to work with or provide services to children or to work on school premises, or for any person or business who offers or provides services to children or contracts for work to be performed on school premises to knowingly and willfully allow any employee to work with children or to work on school premises who is registered pursuant to the Oklahoma Sex Offenders Registration Act. Upon conviction for any violation of the provisions of this subsection, the violator shall be guilty of a misdemeanor punishable by a fine not to exceed One Thousand Dollars ($1,000.00)). In addition, the violator may be liable for civil damages.

I further declare that so long as the undersigned performs work or provides services to the Independent School District #69-I001 of Stephens County, OK d/b/a Duncan Public Schools, that the undersigned will at all times comply with the statutory provisions described herein.

Dated this 17th day of May 2025.

Vendor Name (type or print) Guardian Pest Control Services LLC

Authorized Representative (type or print) John Moore

Authorized Representative's Signature John Moore

Federal ID # or Social Security Number 33-3822563

Return Declaration to:

Independent School District #69-I001 of Stephens County, OK
d/b/a Duncan Public Schools
Purchasing Department
1740 W. Spruce
Duncan, OK 73533

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: Technology / District

Vendor Requested: BENNETT OFFICE EQUIPMENT

Item Request Description: ANNUAL RENEWAL OF DISTRICT COPIER SERVICES FOR FY 25-26

(No Rate Increase)

Dollar Amount Requested (if applicable): $65,000.00

Fund Requested: 21 - Building Fund

Budget/Activity Account Requested: 043-Copier Svcs/Toner/Maint

Brennon — 6-3-25

Signature of Requestor/Principal — Date

Signature of Budget Director — Date

Signature of Assistant Superintendent — Date

TRENDS Requisition Form

FY 25-26 FUND 21 - Building Fund

VENDOR NAME & ADDRESS BENNETT OFFICE EQUIPMENT

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE DISTRICT WIDE COPIER SERVICES FOR 25-26

Quantity	Item Number	Description	Unit Price	Amount
1	.007 per B/W	Black & White copies	50,000.00	50,000.00
1	.049 per Color	Color copies	15,000.00	15,000.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 65,000.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	21	043	2640	346	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1. same as last year	
2.	
3.	

REQUESTOR/SITE: Brennon DATE: 6-3-25

BUDGET APPROVER: DATE:

CHANNA BYERLY: DATE:

Bennett Office Equipment

705 SW B Ave. PO Box 386
Lawton, OK 73502

June 3, 2025

To Whom it May Concern,

This letter is to notify you that all copier services for the next school year 2025-2026 will remain as is with current rates of .007 for black & white and .049 for color copies. As per our signed agreement, there will be no increases. If you have any questions or concerns, please respond via email or contact our office at any time during business hours M-F 8am-5pm.

Sincerely,

Casey Hull

Casey Hull
Chief Executive Officer
Bennett Office Equipment

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: MAINTENANCE

Vendor Requested: DUNCAN TOTAL ROOFING, LLC

Item Request Description:

DISTRICT ROOFING REPAIRS FY 25-26

Dollar Amount Requested (if applicable): $40,000.00

Fund Requested: 21 - Building

Budget/Activity Account Requested: 054 - Maintenance

Debra Albertson — 5.28.2025

Signature of Requestor/Principal — Date

Mary Stone — 5-30-25

Signature of Budget Director — Date

Mary Stone — 5-30-25

Signature of Assistant Superintendent — Date

TRENDS Requisition Form

FY 26 FUND 21 - Building Fund

VENDOR NAME & ADDRESS DUNCAN TOTAL ROOFING, LLC

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE DISTRICT ROOFING REPAIRS FY 25-26

Quantity	Item Number	Description	Unit Price	Amount
1		DISTRICT ROOFING REPAIRS	40,000.00	40,000.00
		FY 25-26		0.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 40,000.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	21	054	2620	438	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1. DUNCAN TOTAL ROOFING - $90.00 ROOFER/$70.00 LABORER PER HR/0 TRIP CHG/MATERIALS COST + 15%	
2. OK ROOFING & SHEET METAL - $75.00 PER HR/$300.00 TRIP CHG/MATERIALS COST + 10%	
3.	

REQUESTOR/SITE: Devera Albertson DATE: 5.28.2025

BUDGET APPROVER: DATE: 5-30-25

CHANNA BYERLY: DATE:

Bid #1

Pricing Page Invitation to Bid # 2025001 District Wide Roof Repair and Replacement	
→ Randy Atnip Signature of Authorized Agent	→ Randy Atnip Printed Name of Authorized Agent
Failure to sign this form will disqualify bid.	

PLEASE NOTE: Any installation, configuration or equipment cost required by service provider must be listed and clearly stated in bid response.

All projects will be done on an as needed basis and will be contingent upon the availability of funds.

Laborer Rate - per man hour, once at site $ Loader $ 90.00 Laborer $ 70.00

Trip Charge/Mobilization Fees $ Ø

Materials - Cost/Plus $ Cost + 15%

Rental Equipment if needed cost $ Cost + 15%

Debris - Dump fee $ Cost + 15% For Dumpsters Regular Rate for Trailers

What would be your maximum percentage markup of materials? $ 15%

Overtime - When does your overtime start? $ After 40 Hrs

Overtime will be monitored and should be avoided unless an emergency situation occurs. Overtime must be pre-approved by the district contact.

Independent School District #69-I001 of Stephens County, Oklahoma d/b/a Duncan Public Schools
Invitation to Bid # 2025001
District Wide Roof Repair and Replacement

Return Sealed Proposal to this address:

DPS Purchasing Department
1740 W. Spruce
Duncan, OK 73533

Date of Issuance: 05-05-2025

Bidder Name: Duncan Total Roofing	**Bid Number: 2025001**
Bidder Address: 5701 W. Hwy 81	**Bid Name: District Wide Roof Repairs**
Bidder Phone & Facsimile: 580-475-2602	**Bid Due Date:** 05-20-2025
Bidder Email Address: Randy.atnip@gotilley.com	**Bid Due Time:** 9:30 AM CST

Vendor hereby agrees to comply with all conditions of this Invitation to Bid and ensuing proposal. Bidder guarantees that the product offered will meet or exceed specifications identified in this proposal.

REQUIRES A MANDATORY VENDOR MEETING ON MAY 13, 2025, AT 1:30 PM AT THE MAINTENANCE DEPARTMENT BUILDING, 211 EAST BEECH, DUNCAN, OK. FINALISTS MUST ATTEND THE VENDOR MEETING TO SUBMIT A BID RESPONSE.

Independent School District #69-I001 of Stephens County, OK d/b/a Duncan Public Schools conducts all bids in accordance with DPS Board of Education approved policy. Contracts for one item/service, or multiples of that item/service in excess of $25,000 shall be awarded based on the results of a sealed bid. In the event that a construction/improvement project exceeds $50,000, regulations of the Competitive Bid Act of 1974 will be enforced.

Non-Collusion Affidavit

State of Oklahoma

County of Stephens

Randy Atnip, of lawful age, being first duly sworn, on oath says that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity, quality, or price in the prospective contract, or any other terms of said prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

Signature of Representative: Randy Atnip

Subscribed and sworn to before me this 20th day of May 2025.

MELISSA BOWMAN
Notary Public, State of Oklahoma
Commission #17001836
My Commission Expires Feb 22,2029

My Commission expires: 2-22-29

Melissa Bowman
Notary Public

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Duncan Total Roofing, Inc.

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☑ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☐ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . .

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see Instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see Instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See Instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See Instructions.

5701 N HWY 81

6 City, state, and ZIP code

Duncan, Oklahoma 73533

Requester's name and address (optional)

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

8	1	–	4	8	7	1	5	5	2

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person** George Robinson **Date** 2·12·25

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

(This affidavit shall accompany the bid)

Independent School District #69-I001 of Stephens County, OK d/b/a Duncan Public Schools

Declaration by Vendor Regarding Prohibition of Sex Offenders on School Premises

The undersigned, Randy Atnip, represents that he/she is the owner or an officer of \ Duncan Total Roofing, who has the authority to make this declaration to the Independent School District #69-I001 of Stephens County, OK d/b/a Duncan Public Schools, as required by Section 6-101.48 of title 70 of the Oklahoma Statutes. I declare that no employee working on school premises during normal working hours under the authority of the above named company or business has been convicted in this State, the United States or another state of any sex offense subject to the Sex Offenders Registration Act or is subject to another state's or the federal sex offender registration provisions.

I further understand that Title 57, O.S. Supp. 1999, Section 589 provides as follows, to-wit:

> It is unlawful for any person registered pursuant to the Oklahoma Sex Offenders Registration Act to work with or provide services to children or to work on school premises, or for any person or business who offers or provides services to children or contracts for work to be performed on school premises to knowingly and willfully allow any employee to work with children or to work on school premises who is registered pursuant to the Oklahoma Sex Offenders Registration Act. Upon conviction for any violation of the provisions of this subsection, the violator shall be guilty of a misdemeanor punishable by a fine not to exceed One Thousand Dollars ($1,000.00)). In addition, the violator may be liable for civil damages.

I further declare that so long as the undersigned performs work or provides services to the Independent School District #69-I001 of Stephens County, OK d/b/a Duncan Public Schools, that the undersigned will at all times comply with the statutory provisions described herein.

Dated this 19th day of May 2025.

Vendor Name (type or print) Duncan Total Roofing

Authorized Representative (type or print) Randy Atnip

Authorized Representative's Signature Randy Atnip

Federal ID # or Social Security Number 81-4871552

Return Declaration to:

Independent School District #69-I001 of Stephens County, OK
d/b/a Duncan Public Schools
Purchasing Department
1740 W. Spruce
Duncan, OK 73533

(This affidavit shall accompany the bid)

Business Relationships Affidavit

State of Oklahoma

County of Stephens

Randy Atnip, of lawful age, being first duly sworn, on oath says that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the nature of any partnership, joint venture, or other business relationship presently in effect or which existed within one (1) year prior to the date of this statement with the architect, engineer, or other party to the project is as follows:

Duncan Public Schools Yearly Maintenance Roof Repairs

Affiant further states that any such business relationship presently in effect or which existed within (1) year prior to the date of this statement between any officer or director of the bidding company and any officer or director of the architectural or engineering firm or other party to the project is as follows:

Done

Affiant further states that the names of all persons having any such business relationships and the positions they hold with their respective companies or firms are as follows:

None

(If none of the business relationships herein above mentioned exist, Affiant should so state.)

Done

Signature of Representative: Randy Atnip

Subscribed and sworn to before this 20 day of May

MELISSA BOWMAN
Notary Public, State of Oklahoma
Commission #17001838
My Commission Expires Feb 22,2029

Melissa Bowman
Notary Public

2-22-29
My commission expires

(This affidavit shall accompany the bid)

Contract Affidavit

State of Oklahoma

COUNTY OF Stephens

Randy Atnip, of lawful age, being first duly sworn, on oath, says that (s)he is the agent authorized by dealer to submit the attached contract to the Board of Education, Duncan, Oklahoma. Affiant further states that dealer has not paid, given, nor donated, or agreed to pay, give, or donate to any officer or employee of the Board of Education, Duncan, Oklahoma, any money or other thing of value, either directly or indirectly in the procuring of the contract.

Signature

Subscribed and sworn before me this day: May 20th 2025

MELISSA BOWMAN
Notary Public, State of Oklahoma
Commission #17001838
My Commission Expires Feb 22,2029

Notary Public

My commission expires 2-22-29

Bid #2

Pricing Page Invitation to Bid # 2025001 District Wide Roof Repair and Replacement	
→ Greg Goodpasture Signature of Authorized Agent	→ Greg Goodpasture Printed Name of Authorized Agent
Failure to sign this form will disqualify bid.	

PLEASE NOTE: Any installation, configuration or equipment cost required by service provider must be listed and clearly stated in bid response.

All projects will be done on an as needed basis and will be contingent upon the availability of funds.

Laborer Rate - per man hour, once at site	$ 75.00
Trip Charge/Mobilization Fees	$ 300.00
Materials - Cost/Plus	$ 10%
Rental Equipment if needed cost	$ 10%
Debris - Dump fee	$ 450.00
What would be your maximum percentage markup of materials?	$ 10%
Overtime - When does your overtime start?	$ Anything over a 40 hr work week Will be charged as time plus 1/2 of time

Overtime will be monitored and should be avoided unless an emergency situation occurs. Overtime must be pre-approved by the district contact.

OKLAHOMA ROOFING & SHEET METAL, LLC LIMITED LIABILITY COMPANY SEAL OKLAHOMA

electrical, mechanical and plumbing will be charged as cost plus 10%

Independent School District #69-I001 of Stephens County, Oklahoma d/b/a Duncan Public Schools
Invitation to Bid # 2025001
District Wide Roof Repair and Replacement

Return Sealed Proposal to this address:

DPS Purchasing Department
1740 W. Spruce
Duncan, OK 73533

Date of Issuance: 05-05-2025

Bidder Name: Oklahoma Roofing & Sheet Metal LLC	**Bid Number: 2025001**
Bidder Address: 1708 S. Lowery Ave. OKC,OK, 73143	**Bid Name: District Wide Roof Repairs**
Bidder Phone & Facsimile: (405)670-1429, (405)670-6053	**Bid Due Date: 05-20-2025**
Bidder Email Address: ggoodpasture@okroofing.com	**Bid Due Time: 9:30 AM CST**

Vendor hereby agrees to comply with all conditions of this Invitation to Bid and ensuing proposal. Bidder guarantees that the product offered will meet or exceed specifications identified in this proposal.

REQUIRES A MANDATORY VENDOR MEETING ON MAY 13, 2025, AT 1:30 PM AT THE MAINTENANCE DEPARTMENT BUILDING, 211 EAST BEECH, DUNCAN, OK. FINALISTS MUST ATTEND THE VENDOR MEETING TO SUBMIT A BID RESPONSE.

Independent School District #69-I001 of Stephens County, OK d/b/a Duncan Public Schools conducts all bids in accordance with DPS Board of Education approved policy. Contracts for one item/service, or multiples of that item/service in excess of $25,000 shall be awarded based on the results of a sealed bid. In the event that a construction/improvement project exceeds $50,000, regulations of the Competitive Bid Act of 1974 will be enforced.

Non-Collusion Affidavit

State of _____

County of Oklahoma

Greg Goodpasture, of lawful age, being first duly sworn, on oath says that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity, quality, or price in the prospective contract, or any other terms of said prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

Signature of Representative: Greg Goodpasture

Subscribed and sworn to before me this 20th day of May 2025

My Commission expires: 11/9/26

Roberta Dettinger
Notary Public

ROBERTA DETTINGER NOTARY # 18011420 EXP. 11/09/26 PUBLIC STATE OF OKLAHOMA

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

OKLAHOMA ROOFING & SHEET METAL, LLC

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☑ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . S

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

5 Address (number, street, and apt. or suite no.). See instructions.

1708 S LOWERY AVENUE

Requester's name and address (optional)

6 City, state, and ZIP code

OKLAHOMA CITY, OK 73129

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

7	3	–	1	1	8	3	4	0	7

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person Ronny Gilliland Date Jan 3, 2025

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

(This affidavit shall accompany the bid)

Independent School District #69-I001 of Stephens County, OK d/b/a Duncan Public Schools

Declaration by Vendor Regarding Prohibition of Sex Offenders on School Premises

The undersigned, Greg Goodpasture, represents that he/she is the owner or an officer of \ Oklahoma Roofing & Sheet Metal LLC , who has the authority to make this declaration to the Independent School District #69-I001 of Stephens County, OK d/b/a Duncan Public Schools, as required by Section 6-101.48 of title 70 of the Oklahoma Statutes. I declare that no employee working on school premises during normal working hours under the authority of the above named company or business has been convicted in this State, the United States or another state of any sex offense subject to the Sex Offenders Registration Act or is subject to another state's or the federal sex offender registration provisions.

I further understand that Title 57, O.S. Supp. 1999, Section 589 provides as follows, to-wit:

> It is unlawful for any person registered pursuant to the Oklahoma Sex Offenders Registration Act to work with or provide services to children or to work on school premises, or for any person or business who offers or provides services to children or contracts for work to be performed on school premises to knowingly and willfully allow any employee to work with children or to work on school premises who is registered pursuant to the Oklahoma Sex Offenders Registration Act. Upon conviction for any violation of the provisions of this subsection, the violator shall be guilty of a misdemeanor punishable by a fine not to exceed One Thousand Dollars ($1,000.00)). In addition, the violator may be liable for civil damages.

I further declare that so long as the undersigned performs work or provides services to the Independent School District #69-I001 of Stephens County, OK d/b/a Duncan Public Schools, that the undersigned will at all times comply with the statutory provisions described herein.

Dated this 20 day of May, 2025.

Vendor Name (type or print) Oklahoma Roofing & Sheet Metal LLC

Authorized Representative (type or print) Greg Goodpasture

Authorized Representative's Signature Greg Goodpasture

Federal ID # or Social Security Number 73-1183407

Return Declaration to:

Independent School District #69-I001 of Stephens County, OK
d/b/a Duncan Public Schools
Purchasing Department
1740 W. Spruce
Duncan, OK 73533

(This affidavit shall accompany the bid)

Business Relationships Affidavit

State of Oklahoma

County of Oklahoma

Greg Goodpasture, of lawful age, being first duly sworn, on oath says that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the nature of any partnership, joint venture, or other business relationship presently in effect or which existed within one (1) year prior to the date of this statement with the architect, engineer, or other party to the project is as follows:

None Exist

Affiant further states that any such business relationship presently in effect or which existed within (1) year prior to the date of this statement between any officer or director of the bidding company and any officer or director of the architectural or engineering firm or other party to the project is as follows:

None Exist

Affiant further states that the names of all persons having any such business relationships and the positions they hold with their respective companies or firms are as follows:

None Exist

(If none of the business relationships herein above mentioned exist, Affiant should so state.)

None Exist

Signature of Representative: Greg Goodpasture

Subscribed and sworn to before this 20th day of May, 2025

Roberta Dettinger

Notary Public

11/9/26

My commission expires

ROBERTA DETTINGER NOTARY # 18011420 EXP. 11/09/26 PUBLIC STATE OF OKLAHOMA

(This affidavit shall accompany the bid)

Contract Affidavit

State of Oklahoma

COUNTY OF Oklahoma

Greg Goodpasture, of lawful age, being first duly sworn, on oath, says that (s)he is the agent authorized by dealer to submit the attached contract to the Board of Education, Duncan, Oklahoma. Affiant further states that dealer has not paid, given, nor donated, or agreed to pay, give, or donate to any officer or employee of the Board of Education, Duncan, Oklahoma, any money or other thing of value, either directly or indirectly in the procuring of the contract.

Greg Goodpasture

Signature

Subscribed and sworn before me this day:

Notary Public

My commission expires

An Ongoing Tradition of Excellence

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: MAINTENANCE

Vendor Requested: PRECISION TESTING LABORATORIES, INC.

Item Request Description:

DISTRICT ASBESTOS OPERATION & MAINTENANCE

CONTRACT FY 25-26

Dollar Amount Requested (if applicable): $2,250.00

Fund Requested: 21 - Building

Budget/Activity Account Requested: 054 - Maintenance

Devera Albertson — 6-2-2025

Signature of Requestor/Principal — Date

[signature] — 6-5-25

Signature of Budget Director — Date

[signature] — 6-5-25

Signature of Assistant Superintendent — Date

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 26 FUND 21 - Building Fund

VENDOR NAME & ADDRESS PRECISION TESTING LABORATORIES, INC.

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE DISTRICT ASBESTOS OPERATION & MAINTENANCE CONTRACT FY 25-26

Quantity	Item Number	Description	Unit Price	Amount
1		DISTRICT ASBESTOT OPERATION &	2,250.00	2,250.00
		MAINTENANCE CONTRACT FY 25-26		0.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 2,250.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	21	054	2620	438	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: Devera Albertson DATE: 6-2-2025

BUDGET APPROVER: Kerry Stra DATE: 6-5-25

CHANNA BYERLY: DATE:

PRECISION TESTING LABORATORIES, INC.
9216 West 2nd
PO Box 814
Stillwater, OK 74076

Phone: (405) 533-3886
Fax: (405) 533-3887
Toll Free: (888) 785-1468

May 22, 2025

Ms. Devera Albertson, Maintenance Director
Duncan Schools
PO Box 1548
Duncan, OK 73534-1111

Dear Ms. Albertson;

We would like to say thank you for using Precision Testing for your asbestos services. Our goal is to make it easy for you to comply with federal and state asbestos regulations. Please review your enclosed contract for the 2025-2026 school year for Asbestos Operation and Maintenance (O&M). We look forward to providing a high level of customer service to meet your regulatory needs.

If the contract is acceptable, please sign and return a copy by mail, email or fax. Also enclosed with the contract is an invoice for services dated for the upcoming fiscal year. If you need proof of Workers Compensation or General Liability insurance, or a No-kickback Statement or Sex Offender Declaration please let me know.

Things you may not know about Precision Testing:

- We offer complete mold sampling and remediation services using inspectors certified by the American Indoor Air Quality Council. Please call if you need to schedule a visit or discuss rates.
- The business website is **http://precision-testing.com**
- You can contact me at **dan.tracy@precision-testing.com** or on my cell at (405)880-6485
- Our address is PO Box 814, Stillwater, OK 74076. Please make sure you are using our current address to avoid any delays in service.
- Our company specializes in complete asbestos management for schools, serving over 300 Districts statewide. If given advance notice, we can provide on-site assistance for Department of Labor or EPA compliance audits.

We appreciate your business. Thank you for considering Precision Testing for your asbestos and mold investigation needs. I will make every effort to provide you with accurate information and timely service.

Respectfully,

Dan Tracy
Precision Testing Labs

PRECISION TESTING LABORATORIES, INC.
ASBESTOS OPERATIONS AND MAINTENANCE CONTRACT

This contract is entered into on this 1st day of July, 2025, by and between **PRECISION TESTING LABORATORIES, INC., 9216 West 2nd, PO Box 814, Stillwater, OK 74076** and the **Duncan Schools** for the Fiscal Year July 1, 2025, to June 30, 2026.

A. Precision Testing Laboratories, Inc. will complete **two (2) semi-annual (ACM) surveillances** as required.

B. Precision Testing Laboratories, Inc. will include the required 3-year AHERA Surveillance, provided the district has participated in the annual retainer program for three years. Precision Testing Laboratories (PTL) will complete the required surveillance paperwork presently related to Asbestos Hazardous Emergency Response Act (AHERA) in compliance with the law and its regulations. Any major added future requirements could necessitate an adjustment.

C. If you need work done in your facilities, PTL will provide a qualified responsive Operation and Maintenance team for an hourly contract rate to handle emergencies.

1. The services listed below are $72.50 per man-hour for on-site service. This cost includes liability insurance and asbestos worker's compensation insurance for the contract workers. Normally, insurance policies exclude asbestos coverage.
    a. On-site consulting services
    b. On-site public relations meetings with public groups
    c. On-site emergency response actions
    d. The minimum charge per episode is $250.00

2. For removal services listed below, the cost is $72.50 per man-hour for an on-site Asbestos Supervisor and $57.50 per man-hour for each Asbestos Worker. Mileage is charged at $.50 per mile both ways. If ACM waste results from the removal, an additional charge of $250.00 for hauling will be assessed. **Precision Testing Laboratories, Inc.** shall use only those companies licensed and insured by the Oklahoma Department of Labor for transporting ACM. Precision Testing Laboratories, Inc. will dispose of all ACM according to all Federal and State Regulations.
    a. Glovebag operations - including air samples;
    b. Encapsulation activities;
    c. Repair and maintenance in damaged areas;
    d. For enclosure, glovebag, repair and/or replacement projects, the actual cost of materials are charged to the School District;
    e. A minimum charge per episode for this service is $500.00, plus mileage, actual cost of materials and hauling charge.

D. Precision Testing Laboratories, Inc. will provide emergency response action consultation by telephone at no cost.

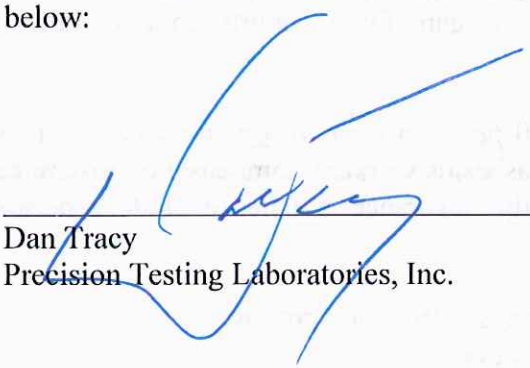
E. Our insurance protects the School District when work is performed on the job site. Insurance certificates for Liability insurance, automobile insurance and worker's compensation insurance coverage will be provided to the School District when requested.

F. Precision Testing Laboratories, Inc., will provide on-site assistance to the School District when inspected by Federal or State AHERA agencies, if requested. The only charge will be mileage.

G. This writing represents the entire agreement between the parties and may be modified only in writing signed by the parties and specifically referring to this agreement.

The total cost for the above service is an annual retainer fee of **$2250.00**. Since this is an ongoing surveillance, it is due and payable when the contract is approved.

This offer from Precision Testing Laboratories, Inc. is made and bound by the signature below:



Dan Tracy
Precision Testing Laboratories, Inc.

This contract is accepted by: _____
Devera Albertson, Maintenance Director

Date: _____

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: MAINTENANCE

Vendor Requested: LOCKE SUPPLY COMPANY

Item Request Description: PARTS & SUPPLIES FOR DISTRICT SITE MAINTENANCE FY 25-26

Dollar Amount Requested (if applicable): $40,000.00

Fund Requested: 21 - Building

Budget/Activity Account Requested: 054 - Maintenance

Devera Albertson — 5.28.2025

Signature of Requestor/Principal — Date

Kay Stone — 5-30-25

Signature of Budget Director — Date

Kay Stone — 5-30-25

Signature of Assistant Superintendent — Date

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 26 FUND 21 - Building Fund

VENDOR NAME & ADDRESS LOCKE SUPPLY COMPANY

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE PARTS & SUPPLIES FOR DISTRICT SITE MAINTENANCE FY 25-26

Quantity	Item Number	Description	Unit Price	Amount
1		PARTS & SUPPLIES FOR DISTRICT	40,000.00	40,000.00
		SITE MAINTENANCE FY 25-26		0.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 40,000.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	21	054	2620	618	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1.	
2.	
3.	

REQUESTOR/SITE: Devera Albertson DATE: 5.28.2025

BUDGET APPROVER: DATE: 5/30/25

CHANNA BYERLY: DATE:

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: District/Business Office

Vendor Requested: OSAG - Oklahoma School Assurance Group

Item Request Description:

District Workers' Compensation for FY 2025-26

(Increase of $18,614.00 from FY 24-25)

Dollar Amount Requested (if applicable): $246,521.00

Fund Requested: 21- Building Fund

Budget/Activity Account Requested: 021 - OSAG

L McCann — 6-05-2025

Signature of Requestor/Principal — Date

Signature of Budget Director — Date

Signature of Superintendent — Date

TRENDS Requisition Form

FY 6 FUND 21 - Building Fund

VENDOR NAME & ADDRESS OSAG - Oklahoma School Assurance Group

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE Renewal of District Workers' Compensation for FY 2025-26

Quantity	Item Number	Description	Unit Price	Amount
1		Renewal of District Workers' Compensation	246,521.00	246,521.00
		for FY 2025-26		0.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 246,521.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	21	021	2340	529	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1. FY 2024-25 $227,907.00	
2.	
3.	

REQUESTOR/SITE: L McCann DATE: 06-05-2025

BUDGET APPROVER: _____ DATE: _____

CHANNA BYERLY: _____ DATE: _____

OSAG

Oklahoma School Assurance Group

May 23, 2025

Channa Byerly
Duncan School District
PO Box 1548
Duncan, OK 73534

Dear Channa Byerly and Board of Education:

Your 2025-2026 workers' compensation premium quote from the Oklahoma School Assurance Group (OSAG) is enclosed.

It is important to review the proposal completely, to familiarize with the member benefits provided by OSAG for your district. Several important documents are enclosed for your review. Don't hesitate to call our office for assistance with questions about your OSAG quote.

OSAG is the largest provider of workers' compensation services to Oklahoma public schools, proudly saving our members over $109,705,968 since we began in 1994. Our motto is to provide *"the most efficient and economical workers' compensation services to Oklahoma public school districts"*. We strive to uphold this motto and look forward to serving Duncan School District in 2025-2026.

Your OSAG policy will automatically renew on 7/1/2025, so no action is due on your part. If you have any questions regarding your quote material, please contact Victoria Keith or Tom Beckman at 800-699-5905.

Sincerely,

Tina J. Wamsley

Tina J. Wamsley, Chief Operating Officer
Oklahoma School Assurance Group

TJW/ear
enclosure

OSAG

Oklahoma School Assurance Group

May 23, 2025

Channa Byerly
Duncan School District
PO Box 1548
Duncan, OK 73534

Re: 2025-2026 OSAG Workers' Compensation Insurance Quote
The policy will automatically renew on 7/1/25 – No action needed.

Dear Channa Byerly,

Thank you for helping to make OSAG the largest provider of workers' compensation to public schools in Oklahoma. Your 2025-2026 OSAG renewal quote is as follows:

Total 2025-2026 OSAG Workers' Compensation Renewal Premium including Dividend/Credits: **$246,521.00**
Non-Auditable

Your OSAG policy also contains Employers' Liability Limits of $1,000,000/$1,000,000/$1,000,000

Active membership in the Oklahoma School Assurance Group provides an array of benefits for your district, including continued membership *performance dividend awards*. The membership dividend is based on an overall favorable group loss ratio.

About the OSAG Proposal:

*The Membership Dividend is the maximum amount that may be awarded to an active member as a performance dividend. This figure is based on individual district loss performance.

*All members that renew with OSAG have a *Membership Dividend* associated with active membership.
To receive the Membership Dividend, a member must be active with paid premium.

OSAG has awarded $500,000 in Safety Equipment Grants, as well as a $250,000 Shared Premium Credit awarded to all active members in 2024-2025. OSAG grants/credits are predicted to continue in the future for all active members.

****See enclosed listing of all OSAG member benefits – ALL at NO COST to members!**

P.O. Box 18858, Oklahoma City, Oklahoma 73154
Ph: 800-699-5905 Fax: 405-842-0051 www.okschoolassurancegroup.org

AFFIDAVIT FOR FILING WITH COMPETITIVE BID

STATE OF OKLAHOMA)
) SS
COUNTY OF OKLAHOMA)

Tom Beckman, of lawful age, being first duly sworn, an oath says, that he is the agent authorized by the bidder to submit the attached bid. Affidavit further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any county official or employee as to quantity, quality, or price in the prospective contract, or any other terms of said prospective contract; or in any discussions between bidders and any county official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

Tom Beckman

Subscribed and sworn to before me this 21st day of May, 2025.

Elizabeth A. Ridener
Notary Public

ELIZABETH A. RIDENER
NOTARY PUBLIC - STATE OF OKLAHOMA
MY COMMISSION EXPIRES FEB. 07, 2028
COMMISSION # 12001300

My commission expires: 02/07/28
My commission number: 12001300

NOTE:
Each competitive bid submitted to a county, school district or municipality must be accompanied with the above Affidavit as required by 74 O.S. 1976 85.25. Any bids received without an attached affidavit cannot be received as a valid bid per O.S.

OSAG

Member Benefits of the Oklahoma School Assurance Group

The Oklahoma School Assurance Group (O.S.A.G.) is the largest provider of workers' compensation services to Oklahoma public schools, proudly serving 98% of Oklahoma schools & over 75,000 employees!

The OSAG motto is *"to provide the most efficient and economical workers' compensation services to Oklahoma public schools."*

Since 1994, member school districts have accumulated a total savings of $109,705,968!

OSAG member benefits include the following:

- *Insurance consulting services covering **MOST** lines of district insurance needs, i.e. workers' compensation, property, liability, etc. **NO COST** for this service.*
- *Training provided at Oklahoma ASBO spring & fall conferences at **NO COST**.*
- *Online safety training video program with 1,000+ videos provided at **NO COST** to membership. Accessible with assigned school-specific username and password. All videos are accessible through the OSAG webpage at www.okschoolassurancegroup.org, 24 hrs/day, 7 days/week.*
- *Monthly newsletter providing current safety training tips, OSAG board correspondence, & notifications of upcoming OSAG events.*
- *Discounted membership with the Oklahoma Safety Council of only $99....just for being a member of OSAG!*
- ***Guaranteed annual premium! One premium quote for one year of coverage with absolutely no additional premium owed due to payroll auditing.***
- *Premiums based on **individual** school district's workers' compensation claim performance and not based on group.*
- ***No risk policy!** OSAG, as well as its members, assume **ZERO** risk or liability for claims made. OSAG is a fully insured program. All OSAG funds belong to OSAG membership.*

Potential dividend earnings!

- *Individual district performance dividend used to reduce future premium costs! Since inception, approximately $27,092,033 has been awarded to qualifying members as premium refunds, performance dividends, $500,000 in Safety Equipment Grants, a $250,000 Shared Premium Credit, and upfront premium savings.*

OSAG's motto is not only "to provide the most efficient & economical workers' compensation services to Oklahoma schools", but to work as a team with our members to protect your district as a whole.

Protecting Your District

This time of year poses important decisions to be made by our members.....employment contracts, property & casualty insurance, workers' compensation needs. As your workers' compensation provider, we want you to know that we aren't solely concerned about your workers' compensation needs, but your district as a whole. The OSAG Board of Trustees each serve as district superintendents and know firsthand the challenges faced this time of year in making safe, protective decisions for the district.

- Be ***mindful*** of your **OWNERSHIP** of OSAG. No other providers exist like OSAG – ALL benefits are FREE to members; company is fully membership-owned.

- Be ***careful*** not to share your OSAG premium with other vendors. By doing this, short-lived outside quotes that seem more competitive result in substantial higher premiums the following renewal. Not only that but earned *Performance Dividends* are lost in the process that cannot be recaptured should your district join the OSAG family again.

- Be ***thoughtful*** of the membership benefits provided by OSAG. ALL safety training is FREE to members, i.e. online safety video library, onsite safety training, twice-annual training at Oklahoma ASBO, & discounted membership with Oklahoma Safety Council.

Finally, OSAG has provided savings of $109,705,968 to membership since 1994. This savings includes over $27 million dollars in refunds & dividends, premium savings compared to other carriers, equity ownership in OSAG, Safety Equipment Grants & a Shared Premium Credit award.

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: MAINTENANCE

Vendor Requested: RC MOWING, LLC

Item Request Description:

DISTRICT LAWN MAINTENANCE FOR JULY 2025 - NOVEMBER 2025

$7980.00 X 5 MONTHS = $39,900.00

Dollar Amount Requested (if applicable): $39,900.00

Fund Requested: 21 - Building

Budget/Activity Account Requested: 054 - MAINTENANCE

Devera Albertson — 5.28.2025

Signature of Requestor/Principal — Date

[signature] — 5-30-25

Signature of Budget Director — Date

[signature] — 5-30-25

Signature of Assistant Superintendent — Date

TRENDS Requisition Form

FY 26 FUND 21 - Building Fund

VENDOR NAME & ADDRESS RC MOWING, LLC

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE DISTRICT LAWN MAINTENANCE
JULY 2025 - NOVEMBER 2025

Quantity	Item Number	Description	Unit Price	Amount
5		DISTRICT LAWN MAINTENANCE	7,980.00	39,900.00
		JULY 2025 - NOVEMBER 2025		0.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 39,900.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	21	054	2630	420	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1. RC MOWING, LLC - $7980.00 PER MONTH X 5 MONTHS	$39,900.00
2. F&W TREE SERVICE - $8100.00 PER MONTH X 5 MONTHS	$40,500.00
3.	

REQUESTOR/SITE: Devera Albertson DATE: 5.28.2025

BUDGET APPROVER: [signature] DATE: 5-30-25

CHANNA BYERLY: DATE:

DUNCAN PUBLIC SCHOOLS LAWN MAINTENANCE

Bid #1

COMPANY NAME: RL Mowing LLC

LOCATION	AMOUNT PER TIME SERVICED	MONTHLY TOTAL
Administration Office Area	225.00	675.00
Baseball Softball Slope Area	90	270
Duncan High School	285	855
Duncan Middle School	300	900
Emerson Elementary	185	555
Family Education Center/Transportation	80	240
Horace Mann Elementary	200	600
Maintenance Lee Elementary	180	540
Mark Twain Elementary	285	855
Plato Elementary	180	540
Stadium Area	130	390
Transportation Bus Parking	40	120
Will Rogers PreK	180	540
Woodrow Wilson Elementary	300	900
TOTAL	2660.00	7980.00

(This affidavit shall accompany the bid)

Independent School District #69-I001 of Stephens County, OK d/b/a Duncan Public Schools

Declaration by Vendor Regarding Prohibition of Sex Offenders on School Premises

The undersigned, Ronald Hines, represents that he/she is the owner or an officer of \ KC Mowing, who has the authority to make this declaration to the Independent School District #69-I001 of Stephens County, OK d/b/a Duncan Public Schools, as required by Section 6-101.48 of title 70 of the Oklahoma Statutes. I declare that no employee working on school premises during normal working hours under the authority of the above named company or business has been convicted in this State, the United States or another state of any sex offense subject to the Sex Offenders Registration Act or is subject to another state's or the federal sex offender registration provisions.

I further understand that Title 57, O.S. Supp. 1999, Section 589 provides as follows, to-wit:

> It is unlawful for any person registered pursuant to the Oklahoma Sex Offenders Registration Act to work with or provide services to children or to work on school premises, or for any person or business who offers or provides services to children or contracts for work to be performed on school premises to knowingly and willfully allow any employee to work with children or to work on school premises who is registered pursuant to the Oklahoma Sex Offenders Registration Act. Upon conviction for any violation of the provisions of this subsection, the violator shall be guilty of a misdemeanor punishable by a fine not to exceed One Thousand Dollars ($1,000.00)). In addition, the violator may be liable for civil damages.

I further declare that so long as the undersigned performs work or provides services to the Independent School District #69-I001 of Stephens County, OK d/b/a Duncan Public Schools, that the undersigned will at all times comply with the statutory provisions described herein.

Dated this 23rd day of Feb.

Vendor Name (type or print) KC mowing LLC

Authorized Representative (type or print) Ronald Hines

Authorized Representative's Signature Ronald Hines

Federal ID # or Social Security Number 445-80-6127

Return Declaration to:

Independent School District #69-I001 of Stephens County, OK
d/b/a Duncan Public Schools
Purchasing Department
1740 W. Spruce
Duncan, OK 73533

(This affidavit shall accompany the bid)

Independent School District #69-I001 of Stephens County, OK d/b/a Duncan Public Schools

Declaration by Vendor Regarding Prohibition of Sex Offenders on School Premises

The undersigned Corey Campbell, represents that he/she is the owner or an officer of \ RC Mowing LLC, who has the authority to make this declaration to the Independent School District #69-I001 of Stephens County, OK d/b/a Duncan Public Schools, as required by Section 6-101.48 of title 70 of the Oklahoma Statutes. I declare that no employee working on school premises during normal working hours under the authority of the above named company or business has been convicted in this State, the United States or another state of any sex offense subject to the Sex Offenders Registration Act or is subject to another state's or the federal sex offender registration provisions.

I further understand that Title 57, O.S. Supp. 1999, Section 589 provides as follows, to-wit:

> It is unlawful for any person registered pursuant to the Oklahoma Sex Offenders Registration Act to work with or provide services to children or to work on school premises, or for any person or business who offers or provides services to children or contracts for work to be performed on school premises to knowingly and willfully allow any employee to work with children or to work on school premises who is registered pursuant to the Oklahoma Sex Offenders Registration Act. Upon conviction for any violation of the provisions of this subsection, the violator shall be guilty of a misdemeanor punishable by a fine not to exceed One Thousand Dollars ($1,000.00)). In addition, the violator may be liable for civil damages.

I further declare that so long as the undersigned performs work or provides services to the Independent School District #69-I001 of Stephens County, OK d/b/a Duncan Public Schools, that the undersigned will at all times comply with the statutory provisions described herein.

Dated this 1st day of Feb.

Vendor Name (type or print) RC Mowing LLC

Authorized Representative (type or print) Corey Campbell

Authorized Representative's Signature

Federal ID # or Social Security Number 486-04-6698

Return Declaration to: Independent School District #69-I001 of Stephens County, OK
d/b/a Duncan Public Schools
Purchasing Department
1740 W. Spruce
Duncan, OK 73533

DUNCAN PUBLIC SCHOOLS LAWN MAINTENANCE

Bid #2

COMPANY NAME: F & W Tree Company

LOCATION	AMOUNT PER TIME SERVICED	MONTHLY TOTAL
Administration Office Area	$ 125	$ 375
Baseball Softball Slope Area	$ 125	$ 375
Duncan High School	$ 350	$ 1,050
Duncan Middle School	$ 250	$ 750
Emerson Elementary	$ 150	$ 450
Family Education Center/Transportation	$ 100	$ 300
Horace Mann Elementary	$ 250	$ 750
Maintenance Lee Elementary	$ 200	$ 600
Mark Twain Elementary	$ 250	$ 750
Plato Elementary	$ 150	$ 450
Stadium Area	$ 100	$ 300
Transportation Bus Parking	$ 100	$ 300
Will Rogers PreK	$ 200	$ 600
Woodrow Wilson Elementary	$ 350	$ 1,050
TOTAL	$ 2,700	$ 8,100

(This affidavit shall accompany the bid)

Independent School District #69-I001 of Stephens County, OK d/b/a Duncan Public Schools

Declaration by Vendor Regarding Prohibition of Sex Offenders on School Premises

The undersigned, _____, represents that he/she is the owner or an officer of \ _____, who has the authority to make this declaration to the Independent School District #69-I001 of Stephens County, OK d/b/a Duncan Public Schools, as required by Section 6-101.48 of title 70 of the Oklahoma Statutes. I declare that no employee working on school premises during normal working hours under the authority of the above named company or business has been convicted in this State, the United States or another state of any sex offense subject to the Sex Offenders Registration Act or is subject to another state's or the federal sex offender registration provisions.

I further understand that Title 57, O.S. Supp. 1999, Section 589 provides as follows, to-wit:

> It is unlawful for any person registered pursuant to the Oklahoma Sex Offenders Registration Act to work with or provide services to children or to work on school premises, or for any person or business who offers or provides services to children or contracts for work to be performed on school premises to knowingly and willfully allow any employee to work with children or to work on school premises who is registered pursuant to the Oklahoma Sex Offenders Registration Act. Upon conviction for any violation of the provisions of this subsection, the violator shall be guilty of a misdemeanor punishable by a fine not to exceed One Thousand Dollars ($1,000.00)). In addition, the violator may be liable for civil damages.

I further declare that so long as the undersigned performs work or provides services to the Independent School District #69-I001 of Stephens County, OK d/b/a Duncan Public Schools, that the undersigned will at all times comply with the statutory provisions described herein.

Dated this 3 day of Feb.

Vendor Name (type or print) F and W Tree Company

Authorized Representative (type or print) Tucker White

Authorized Representative's Signature _____

Federal ID # or Social Security Number 443-08-9566

Return Declaration to:

Independent School District #69-I001 of Stephens County, OK
d/b/a Duncan Public Schools
Purchasing Department
1740 W. Spruce
Duncan, OK 73533

(This affidavit shall accompany the bid)

Independent School District #69-I001 of Stephens County, OK d/b/a Duncan Public Schools

Declaration by Vendor Regarding Prohibition of Sex Offenders on School Premises

The undersigned, _____, represents that he/she is the owner or an officer of \ _____, who has the authority to make this declaration to the Independent School District #69-I001 of Stephens County, OK d/b/a Duncan Public Schools, as required by Section 6-101.48 of title 70 of the Oklahoma Statutes. I declare that no employee working on school premises during normal working hours under the authority of the above named company or business has been convicted in this State, the United States or another state of any sex offense subject to the Sex Offenders Registration Act or is subject to another state's or the federal sex offender registration provisions.

I further understand that Title 57, O.S. Supp. 1999, Section 589 provides as follows, to-wit:

> It is unlawful for any person registered pursuant to the Oklahoma Sex Offenders Registration Act to work with or provide services to children or to work on school premises, or for any person or business who offers or provides services to children or contracts for work to be performed on school premises to knowingly and willfully allow any employee to work with children or to work on school premises who is registered pursuant to the Oklahoma Sex Offenders Registration Act. Upon conviction for any violation of the provisions of this subsection, the violator shall be guilty of a misdemeanor punishable by a fine not to exceed One Thousand Dollars ($1,000.00)). In addition, the violator may be liable for civil damages.

I further declare that so long as the undersigned performs work or provides services to the Independent School District #69-I001 of Stephens County, OK d/b/a Duncan Public Schools, that the undersigned will at all times comply with the statutory provisions described herein.

Dated this 3 day of Feb.

Vendor Name (type or print) FdW Tree Company

Authorized Representative (type or print) Dillon White

Authorized Representative's Signature Dillon White

Federal ID # or Social Security Number 444-069275

Return Declaration to:

Independent School District #69-I001 of Stephens County, OK
d/b/a Duncan Public Schools
Purchasing Department
1740 W. Spruce
Duncan, OK 73533

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

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School/Club/Department: MAINTENANCE

Vendor Requested: RICHARDS, FRED dba RICHARDS WEED CONTROL, LLC

Item Request Description:

DISTRICT GRASS & WEED CONTROL FY 25-26

Dollar Amount Requested (if applicable): $14,955.00

Fund Requested: 21 - Building

Budget/Activity Account Requested: 054 - Maintenance

Devera Albertson — 5.28.2025

Signature of Requestor/Principal — Date

Signature of Budget Director — 5-30-25 Date

Signature of Assistant Superintendent — 5-30-25 Date

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 26 FUND 21 - Building Fund

VENDOR NAME & ADDRESS RICHARDS, FRED dba RICHARDS WEED CONTROL, LLC

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE DISTRICT GRASS & WEED CONTROL FY 25-26

Quantity	Item Number	Description	Unit Price	Amount
3		DISTRICT GRASS & WEED	4,985.00	14,955.00
		CONTROL FY 25-26		0.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 14,955.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	21	054	2620	420	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1. RICHARDS WEED CONTROL	$14,955.00
2. M E LAWN, LLC	$16,278.00
3.	

REQUESTOR/SITE: Devera Oberbom DATE: 5.28.2025

BUDGET APPROVER: DATE: 5-30-25

CHANNA BYERLY: DATE:

Bid #1

SUMMARY OF WORK

Annual Program will run from August 2025 through June 2026
Annual Program consists of Grass & Weed Control
The program consists of three (3) applications focusing on pre-emergent, grassy weeds.

August/September (application #1) Pre-Emergence & Post-Emergent Weed Control Spray

December/January (application #2) Pre-Emergence & Post –Emergent Weed Control Spray

May/June (application #3) Pre-Emergence & Post-Emergent Weed Control Spray

Administrative Offices	1740 West Spruce	Approximated 53,895 square feet
Duncan High School	1325 North 19th	Approximated 243,700 square feet
Duncan Middle School	1601 Chisholm Trail Parkway	Approximated 203,197 square feet
Emerson Elementary	1200 West Hickory	Approximated 79,500 square feet
Family Education Center	242 North 9th	Approximated 89,600 square feet
Horace Mann Elementary	2315 North Whisenant	Approximated 219,800 square feet
Lee School	211 East Beech	Approximated 210,000 square feet
Mark Twain Elementary	2204 West Oak	Approximated 321,120 square feet
Plato Elementary	1011 West Plato Road	Approximated 155,760 square feet
Transportation/Bus Parking	803 W. Oak	Approximated 90,000 square feet
Will Rogers Pre-K Center	2413 North 13th	Approximated 172,800 square feet
Woodrow Wilson Elementary	800 East Chestnut	Approximated 317,000 square feet
Practice Field South of Stadium	1700 W. Beech	Approximated 210,941 square feet

THESE SQUARE FOOT AMOUNTS ARE APPROXIMATED – BIDDER IS RESPONSIBLE FOR THEIR OWN ESTIMATE.

Application #1 $ $4985.00
Application #2 $ $4985.00
Application #3 $ $4985.00

Total Annual (all three applications) $ $14,955.00

PLEASE REMOVE LICENSE SHOWN BELOW AND DISPLAY IN A PUBLIC PLACE. THIS IS YOUR RECEIPT FOR PAYMENT AND LICENSE TO PERFORM THE TYPE OF WORK SHOWN IN THE STATE OF OKLAHOMA.

THIS LICENSE WILL EXPIRE ON THE DATE SHOWN.

Pesticide Application Categories Are As Follows:

1a: Agricultural Plant	8: Public Health
1b: Agricultural Animal	9: Regulatory
2: Forestry	10: Demonstration & Research
3a: Ornamental & Turf Outdoor	11a: Bird & Vertebrate Animal
3b: Interiorscape	11b: Predatory Animal
3c: Nursery/Greenhouse	12a: Pressure Facility Timber Treating
4: Seed Treatment	12b: Ground Line Utility Pole Timber Treating
5: Aquatic	13: Antimicrobial
6: Right-of-Way	14a: Sewer Root
7a: General Pest	14b: Cooling Tower
7b: Structural Pest	14c: Specialty
7c: Fumigation	A: Aerial

OKLAHOMA DEPARTMENT OF AGRICULTURE, FOOD & FORESTRY
P.O. BOX 528804 OKLAHOMA CITY OK 73152-8804 (405) 521-3864

LICENSE TYPE: Commercial
LICENSE NUMBER: 10113

PESTICIDE APPLICATOR'S LICENSE
UNDER AND SUBJECT TO THE PROVISIONS OF THE OKLAHOMA AGRICULTURAL CODE,
PESTICIDE APPLICATOR'S LICENSE VALID IN THE CATEGORIES INDICATED BELOW

3A,

ISSUED TO:
RICHARDS WEED CONTROL
4933 COUNTRY CLUB RD
DUNCAN OK 73533

RECEIPT: 0000
DATE OF ISSUE: 04/30/2025
EXPIRATION DATE: 12/31/2025

/2025

AGNCY 96748

UNLESS CANCELLED OR SUSPENDED FOR VIOLATION OF LAW AND REGULATIONS

OKLAHOMA DEPARTMENT OF AGRICULTURE, FOOD, & FORESTRY
P.O. BOX 528804
OKLAHOMA CITY OK 73152-8804

LICENSE ENCLOSED

RICHARDS WEED CONTROL
4933 COUNTRY CLUB RD
DUNCAN OK 73533

SHELTER MUTUAL INSURANCE COMPANY

NA 001868 P&CD013024

FRED RICHARDS WEED CONTROL LLC
4933 COUNTRY CLUB RD
DUNCAN OK 73533-5516

Policy Number: **35-31-11185202-1**
Kind of Policy: **General Liability**

Important Messages

POLICYHOLDER DISCLOSURE NOTICE OF TERRORISM INSURANCE COVERAGE

Coverage for acts of terrorism is included in your policy at no additional charge. You are hereby notified that the Terrorism Risk Insurance Act, as amended in 2019, defines "act of terrorism" as any act or acts that are certified by the Secretary of the Treasury-in consultation with the Secretary of Homeland Security, and the Attorney General of the United States-to be an act of terrorism; to be a violent act or an act that is dangerous to human life, property, or infrastructure; to have resulted in damage within the United States, or outside the United States in the case of certain air carriers or vessels or the premises of a United States mission; and to have been committed by an individual or individuals as part of an effort to coerce the civilian population of the United States or to influence the policy or affect the conduct of the United States Government by coercion.

Under your coverage, any losses resulting from certified acts of terrorism may be partially reimbursed by the United States Government under a formula established by the Terrorism Risk Insurance Act, as amended. However, your policy may contain other exclusions which might affect your coverage, such as an exclusion for nuclear events.

Under the formula, the United States Government generally reimburses 80% beginning on January 1, 2020 of covered terrorism losses exceeding the statutorily established deductible paid by the insurance company providing the coverage.

The Terrorism Risk Insurance Act, as amended, contains a $100 billion cap that limits U.S. Government reimbursement as well as insurers' liability for losses resulting from certified acts of terrorism when the amount of such losses exceeds $100 billion in any one calendar year. If the aggregate insured losses for all insurers exceed $100 billion, your coverage may be reduced.

B-729.3-B

Included with this Declarations are the endorsements that were added or changed since your prior Declarations.

You now have the opportunity to reduce or stop receiving U.S. mail from Shelter. If you would like to learn more about this, simply visit ShelterInsurance.com. If you need help, please call 1-800-SHELTER (743-5837).

B-864.1-B

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

FUNGI OR BACTERIA EXCLUSION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

A. The following exclusion is added to Paragraph **2. Exclusions** of **Section I - Coverage A - Bodily Injury And Property Damage Liability:**

2. Exclusions

This insurance does not apply to:

Fungi Or Bacteria

a. "Bodily injury" or "property damage" which would not have occurred, in whole or in part, but for the actual, alleged or threatened inhalation of, ingestion of, contact with, exposure to, existence of, or presence of, any "fungi" or bacteria on or within a building or structure, including its contents, regardless of whether any other cause, event, material or product contributed concurrently or in any sequence to such injury or damage.

b. Any loss, cost or expenses arising out of the abating, testing for, monitoring, cleaning up, removing, containing, treating, detoxifying, neutralizing, remediating or disposing of, or in any way responding to, or assessing the effects of, "fungi" or bacteria, by any insured or by any other person or entity.

This exclusion does not apply to any "fungi" or bacteria that are, are on, or are contained in, a good or product intended for bodily consumption.

B. The following exclusion is added to Paragraph **2. Exclusions** of **Section I - Coverage B - Personal And Advertising Injury Liability:**

2. Exclusions

This insurance does not apply to:

Fungi Or Bacteria

a. "Personal and advertising injury" which would not have taken place, in whole or in part, but for the actual, alleged or threatened inhalation of, ingestion of, contact with, exposure to, existence of, or presence of any "fungi" or bacteria on or within a building or structure, including its contents, regardless of whether any other cause, event, material or product contributed concurrently or in any sequence to such injury.

b. Any loss, cost or expense arising out of the abating, testing for, monitoring, cleaning up, removing, containing, treating, detoxifying, neutralizing, remediating or disposing of, or in any way responding to, or assessing the effects of, "fungi" or bacteria, by any insured or by any other person or entity.

C. The following definition is added to the **Definitions** Section:
"Fungi" means any type or form of fungus, including mold or mildew and any mycotoxins, spores, scents or byproducts produced or released by fungi.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

BROAD ABUSE OR MOLESTATION EXCLUSION

This endorsement modifies insurance provided under the following:
COMMERCIAL GENERAL LIABILITY COVERAGE PART

The following exclusion is added to Paragraph **2. Exclusions of Section I - Coverage A - Bodily Injury And Property Damage Liability** and **Section I - Coverage B - Personal And Advertising Injury Liability:**

This insurance does not apply to damages arising out of:

1. The actual, alleged or threatened abuse or molestation, including but not limited to sexual abuse or sexual molestation, of any person committed by anyone; or

2. The negligent:

a. Employment;
b. Investigation;
c. Supervision;
d. Reporting to the proper authorities, or failure to so report; or
e. Retention;

of a person for whom any insured is or ever was legally responsible and whose conduct would be excluded by Paragraph 1. above.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

CANNABIS EXCLUSION

This endorsement modifies insurance provided under the following:
COMMERCIAL GENERAL LIABILITY COVERAGE PART
PRODUCTS/COMPLETED OPERATIONS LIABILITY COVERAGE PART

A. The following exclusion is added:
This insurance does not apply to:
1. "Bodily injury", "property damage" or "personal and advertising injury" arising out of:
a. The design, cultivation, manufacture, storage, processing, packaging, handling, testing, distribution, sale, serving, furnishing, possession or disposal of "cannabis"; or
b. The actual, alleged, threatened or suspected inhalation, ingestion, absorption or consumption of, contact with, exposure to, existence of, or presence of "cannabis"; or
2. "Property damage" to "cannabis".
This exclusion applies even if the claims against any insured allege negligence or other wrongdoing in the supervision, hiring, employment, training or monitoring of others by that insured, if the "occurrence" which caused the "bodily injury" or "property damage", or the offense which caused the "personal and advertising injury", involved that which is described in Paragraph **A.1.** or **A.2.** above.
However, Paragraph **A.1.b.** does not apply to "bodily injury" or "property damage" arising out of the actual, alleged, threatened or suspected inhalation, ingestion, absorption or consumption of, or contact with, "cannabis" by:
(1) An insured; or
(2) Any other person for whom you are legally responsible
but only if the "bodily injury" or "property damage" does not arise out of your selling, serving or furnishing of "cannabis" to any person described above.

B. The exclusion in Paragraph **A.** does not apply to "'personal and advertising injury" arising out of the following offenses:
1. False arrest, detention or imprisonment; or
2. The wrongful eviction from, wrongful entry into, or invasion of the right or private occupancy of a room, dwelling or premises that a person occupies, committed by or on behalf of its owner, landlord or lessor.

C. The following definition is added to the **Definitions** section:
"Cannabis":
1. Means:
Any good or product that consists of or contains any amount of Tetrahydrocannabinol (THC) or any other cannabinoid, regardless of whether any such THC or cannabinoid is natural or synthetic.
2. Paragraph **C.1.** above includes, but is not limited to, any of the following containing such THC or cannabinoid:
a. Any plant of the genus Cannabis L., or any part thereof, such as seeds, stems, flowers, stalks and roots; or
b. Any compound, byproduct, extract, derivative, mixture or combination, such as:
(1) Resin, oil or wax;
(2) Hash or hemp; or
(3) Infused liquid or edible cannabis;
whether or not derived from any plant or part of any plant set forth in Paragraph **C.2.a.**

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

KANSAS AND OKLAHOMA CHANGES - TRANSFER OF RIGHTS

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART.

Condition 8. TRANSFER OF RIGHTS OF RECOVERY AGAINST OTHERS TO US (Section IV), does not apply to COVERAGE C. MEDICAL PAYMENTS.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

EXCLUSION - PERFLUOROALKYL AND POLYFLUOROALKYL SUBSTANCES (PFAS)

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

A. The following exclusion is added to Paragraph **2. Exclusions** of **Section I - Coverage A - Bodily Injury And Property Damage Liability:**

2. Exclusions

This insurance does not apply to:

Perfluoroalkyl And Polyfluoroalkyl Substances

a. "Bodily injury" or "property damage" which would not have occurred, in whole or in part, but for the actual, alleged, threatened or suspected inhalation, ingestion, absorption, consumption, discharge, dispersal, seepage, migration, release or escape of, contact with, exposure to, existence of, or presence of, any "perfluoroalkyl or polyfluoroalkyl substances".

b. Any loss, cost or expense arising, in whole or in part, out of the abating, testing for, monitoring, cleaning up, removing, containing, treating, detoxifying, neutralizing, remediating or disposing of, or in any way responding to or assessing the effects of, "perfluoroalkyl or polyfluoroalkyl substances", by any insured or by any other person or entity.

B. The following exclusion is added to Paragraph **2. Exclusions** of **Section I - Coverage B - Personal And Advertising Injury Liability:**

2. Exclusions

This insurance does not apply to:

Perfluoroalkyl And Polyfluoroalkyl Substances

a. "Personal and advertising injury" which would not have taken place, in whole or in part, but for the actual, alleged, threatened or suspected inhalation, ingestion, absorption, consumption, discharge, dispersal, seepage, migration, release or escape of, contact with, exposure to, existence of, or presence of, any "perfluoroalkyl or polyfluoroalkyl substances".

b. Any loss, cost or expense arising, in whole or in part, out of the abating, testing for, monitoring, cleaning up, removing, containing, treating, detoxifying, neutralizing, remediating or disposing of, or in any way responding to or assessing the effects of, "perfluoroalkyl or polyfluoroalkyl substances", by any insured or by any other person or entity.

C. The following definition is added to the **Definitions** Section:

"Perfluoroalkyl or polyfluoroalkyl substances" means any:

1. Chemical or substance that contains one or more alkyl carbons on which hydrogen atoms have been partially or completely replaced by fluorine atoms, including but not limited to:

a. Polymer, oligomer, monomer or nonpolymer chemicals and their homologues, isomers, telomers, salts, derivatives, precursor chemicals, degradation products or by-products;

b. Perfluoroalkyl acids (PFAA), such as perfluorooctanoic acid (PFOA) and its salts, or perfluorooctane sulfonic acid (PFOS) and its salts;

c. Perfluoropolyethers (PFPE);

d. Fluorotelomer-based substances; or

e. Side-chain fluorinated polymers; or

2. Good or product, including containers, materials, parts or equipment furnished in connection with such goods or products, that consists of or contains any chemical or substance described in Paragraph **C.1.**

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

EXCLUSION - CYBER INCIDENT

This endorsement modifies insurance provided under the following:
COMMERCIAL GENERAL LIABILITY COVERAGE PART

A. The following is added to Paragraph **2. Exclusions** of **Section I - Coverage A - Bodily Injury And Property Damage Liability:**

2. Exclusions

This insurance does not apply to:

Cyber Incident

"Bodily injury" or "property damage" arising out of a "cyber incident".

This exclusion applies even if damages are claimed for notification costs, credit or identity monitoring expenses, forensic expenses, public relations expenses, data restoration expenses, extortion expenses or any other similar cost or expense incurred by you or others arising out of a "cyber incident".

B. The following is added to Paragraph **2. Exclusions** of **Section I - Coverage B - Personal And Advertising Injury Liability:**

2. Exclusions

This insurance does not apply to:

Cyber Incident

"Personal and advertising injury" arising out of a "cyber incident".

This exclusion applies even if damages are claimed for notification costs, credit or identity monitoring expenses, forensic expenses, public relations expenses, data restoration expenses, extortion expenses or any other similar cost or expense incurred by you or others arising out of a "cyber incident".

C. For the purposes of this endorsement, the following definition is added to the **Definitions** Section:

"Cyber incident" means any:

1. Unauthorized access to or use of any computer system.

2. Malicious code, virus or any other harmful code that is directed at, enacted upon or introduced into any computer system and is designed to access, alter, corrupt, damage, delete, destroy, disrupt, encrypt, exploit, use or prevent or restrict access to or the use of any part of any computer system or otherwise disrupt its normal functioning or operation.

3. Denial of service attack which disrupts, prevents or restricts access to or use of any computer system, or otherwise disrupts its normal functioning or operation

ASBESTOS EXCLUSION

It is understood and agreed that such insurance as is afforded by this policy does not apply to any and all liability for bodily injury, disease, or illness, including death at any time resulting therefrom, or property damage, for past, present or future claims arising in whole or in part, either directly or indirectly, out of the manufacture, distribution, abatement, replacement or handling of, or exposure to asbestos or products containing asbestos whether or not the asbestos is or was at any time airborne as a fiber or particle, contained in a product, carried on clothing, inhaled, transmitted in any fashion, or found in any form whatsoever.

It is further understood and agreed that this policy will not become excess of any reduced or exhausted underlying aggregate limit of liability or aggregate self-insured retention to the extent such reduction or exhaustion is the result of claims, damage or loss excluded by this endorsement.

It is also agreed that the company shall not be obligated to defend any suit or claim as a result of claims, damage or loss excluded by this endorsement.

B-559-B

"personal and advertising injury".

b. **Material Published With Knowledge Of Falsity**
"Personal and advertising injury" arising out of oral or written publication, in any manner, of material, if done by or at the direction of the insured with knowledge of its falsity.

c. **Material Published Prior To Policy Period**
"Personal and advertising injury" arising out of oral or written publication, in any manner, of material whose first publication took place before the beginning of the policy period.

d. **Criminal Acts**
"Personal and advertising injury" arising out of a criminal act committed by or at the direction of the insured.

e. **Contractual Liability**
"Personal and advertising injury" for which the insured has assumed liability in a contract or agreement. This exclusion does not apply to liability for damages that the insured would have in the absence of the contract or agreement.

f. **Breach Of Contract**
"Personal and advertising injury" arising out of a breach of contract, except an implied contract to use another's advertising idea in your "advertisement".

g. **Quality Or Performance Of Goods- Failure To Conform To Statements**
"Personal and advertising injury" arising out of the failure of goods, products or services to conform with any statement of quality or performance made in your "advertisement".

h. **Wrong Description Of Prices**
"Personal and advertising injury" arising out of the wrong description of the price of goods, products or services stated in your "advertisement".

i. **Infringement Of Copyright, Patent, Trademark Or Trade Secret**
"Personal and advertising injury" arising out of the infringement of copyright, patent, trademark, trade secret or other intellectual property rights. Under this exclusion, such other intellectual property rights do not include the use of another's advertising idea in your "advertisement". However, this exclusion does not apply to infringement, in your "advertisement", of copyright, trade dress or slogan.

j. **Insureds In Media And Internet Type Businesses**
"Personal and advertising injury" committed by an insured whose business is:
(1) Advertising, broadcasting, publishing or telecasting;
(2) Designing or determining content of web sites for others; or
(3) An Internet search, access, content or service provider.
However, this exclusion does not apply to Paragraphs **14.a., b.** and **c.** of "personal and advertising injury" under the Definitions section.
For the purposes of this exclusion, the placing of frames, borders or links, or advertising, for you or others anywhere on the Internet, is not by itself, considered the business of advertising, broadcasting, publishing or telecasting.

k. **Electronic Chatrooms Or Bulletin Boards**
"Personal and advertising injury" arising out of an electronic chatroom or bulletin board the insured hosts, owns, or over which the insured exercises control.

l. **Unauthorized Use Of Another's Name Or Product**
"Personal and advertising injury" arising out of the unauthorized use of another's name or product in your e-mail address, domain name or metatag, or any other similar tactics to mislead another's potential customers.

m. **Pollution**
"Personal and advertising injury" arising out of the actual, alleged or threatened discharge, dispersal, seepage, migration, release or escape of "pollutants" at any time.

n. **Pollution-related**
Any loss, cost or expense arising out of any:
(1) Request, demand, order or statutory or regulatory requirement that any insured or others test for, monitor, clean up, remove, contain, treat, detoxify or neutralize, or in any way respond to, or assess the effects of, "pollutants"; or
(2) Claim or suit by or on behalf of a governmental authority for damages because of testing for, monitoring, cleaning up, removing, containing, treating, detoxifying or neutralizing, or in any way responding to, or assessing the effects of, "pollutants".

o. **War**
"Personal and advertising injury", however caused, arising, directly or indirectly, out of:
(1) War, including undeclared or civil war;
(2) Warlike action by a military force, including action in hindering or defending against an actual or expected attack, by any government, sovereign or other authority using military personnel or other agents; or
(3) Insurrection, rebellion, revolution, usurped power, or action taken by governmental authority in hindering or defending against any of these.

p. **Recording And Distribution Of Material Or Information In Violation Of Law**
"Personal and advertising injury" arising directly or indirectly out of any action or omission that violates or is alleged to violate:
(1) The Telephone Consumer Protection Act (TCPA), including any amendment of or addition to such law;
(2) The CAN-SPAM Act of 2003, including any amendment of or addition to such law;
(3) The Fair Credit Reporting Act (FCRA), and any amendment of or addition to such law, including the Fair and Accurate Credit Transactions Act (FACTA); or
(4) Any federal, state or local statute, ordinance or regulation, other than the TCPA, CAN-SPAM Act of 2003 or FCRA and their amendments and additions, that addresses, prohibits, or limits the printing, dissemination, disposal, collecting, recording, sending, transmitting, communicating or distribution of material or information.

COVERAGE C- MEDICAL PAYMENTS

1. **Insuring Agreement**
a. We will pay medical expenses as described below for "bodily injury" caused by an accident:

settlements or the conditions set forth above, or the terms of the agreement described in Paragraph **f.** above, are no longer met.

SECTION II- WHO IS AN INSURED

1. If you are designated in the Declarations as:
   - **a.** An individual, you and your spouse are insureds, but only with respect to the conduct of a business of which you are the sole owner.
   - **b.** A partnership or joint venture, you are an insured. Your members, your partners, and their spouses are also insureds, but only with respect to the conduct of your business.
   - **c.** A limited liability company, you are an insured. Your members are also insureds, but only with respect to the conduct of your business. Your managers are insureds, but only with respect to their duties as your managers.
   - **d.** An organization other than a partnership, joint venture or limited liability company, you are an insured. Your "executive officers" and directors are insureds, but only with respect to their duties as your officers or directors. Your stockholders are also insureds, but only with respect to their liability as stockholders.
   - **e.** A trust, you are an insured. Your trustees are also insureds, but only with respect to their duties as trustees.
2. Each of the following is also an insured:
   - **a.** Your "volunteer workers" only while performing duties related to the conduct of your business, or your "employees", other than either your "executive officers" (if you are an organization other than a partnership, joint venture or limited liability company) or your managers (if you are a limited liability company), but only for acts within the scope of their employment by you or while performing duties related to the conduct of your business. However, none of these "employees" or "volunteer workers" are insureds for:
     - **(1)** "Bodily injury" or "personal and advertising injury":
       - **(a)** To you, to your partners or members (if you are a partnership or joint venture), to your members (if you are a limited liability company), to a co-"employee" while in the course of his or her employment or performing duties related to the conduct of your business, or to your other "volunteer workers" while performing duties related to the conduct of your business;
       - **(b)** To the spouse, child, parent, brother or sister of that co-"employee" or "volunteer worker" as a consequence of Paragraph **(1)(a)** above;
       - **(c)** For which there is any obligation to share damages with or repay someone else who must pay damages because of the injury described in Paragraph **(1)(a)** or **(b)** above; or
       - **(d)** Arising out of his or her providing or failing to provide professional health care services.
     - **(2)** "Property damage" to property:
       - **(a)** Owned, occupied or used by;
       - **(b)** Rented to, in the care, custody or control of, or over which physical control is being exercised for any purpose by;

     you, any of your "employees", "volunteer workers", any partner or member (if you are a partnership or joint venture), or any member (if you are a limited liability company).
   - **b.** Any person (other than your "employee" or "volunteer worker"), or any organization while acting as your real estate manager.
   - **c.** Any person or organization having proper temporary custody of your property if you die, but only:
     - **(1)** With respect to liability arising out of the maintenance or use of that property; and
     - **(2)** Until your legal representative has been appointed.
   - **d.** Your legal representative if you die, but only with respect to duties as such. That representative will have all your rights and duties under this Coverage Part.
3. Any organization you newly acquire or form, other than a partnership, joint venture or limited liability company, and over which you maintain ownership or majority interest, will qualify as a Named Insured if there is no other similar insurance available to that organization. However:
   - **a.** Coverage under this provision is afforded only until the 90th day after you acquire or form the organization or the end of the policy period, whichever is earlier;
   - **b.** Coverage **A** does not apply to "bodily injury" or "property damage" that occurred before you acquired or formed the organization; and
   - **c.** Coverage **B** does not apply to "personal and advertising injury" arising out of an offense committed before you acquired or formed the organization.

No person or organization is an insured with respect to the conduct of any current or past partnership, joint venture or limited liability company that is not shown as a Named Insured in the Declarations.

SECTION III- LIMITS OF INSURANCE

1. The Limits of Insurance shown in the Declarations and the rules below fix the most we will pay regardless of the number of:
   - **a.** Insureds;
   - **b.** Claims made or "suits" brought; or
   - **c.** Persons or organizations making claims or bringing "suits".
2. The General Aggregate Limit is the most we will pay for the sum of:
   - **a.** Medical expenses under Coverage **C;**
   - **b.** Damages under Coverage **A,** except damages because of "bodily injury" or "property damage" included in the "products-completed operations hazard"; and
   - **c.** Damages under Coverage **B.**
3. The Products-Completed Operations Aggregate Limit is the most we will pay under Coverage **A** for damages because of "bodily injury" and "property damage" included in the "products-completed operations hazard".
4. Subject to Paragraph **2.** above, the Personal And Advertising Injury Limit is the most we will pay under Coverage **B** for the sum of all damages because of all "personal and advertising injury" sustained by any one person or organization.
5. Subject to Paragraph **2.** or **3.** above, whichever applies, the Each Occurrence Limit is the most we will pay for the sum of:
   - **a.** Damages under Coverage **A;** and
   - **b.** Medical expenses under Coverage **C**

   because of all "bodily injury" and "property damage" arising out of any one "occurrence".
6. Subject to Paragraph **5.** above, the Damage To Premises Rented To You Limit is the most we will pay under Coverage **A** for damages because of "property damage" to any one premises, while rented to you, or in the case of damage by fire,

(This affidavit shall accompany the bid)

Independent School District #69-I001 of Stephens County, OK d/b/a Duncan Public Schools

Declaration by Vendor Regarding Prohibition of Sex Offenders on School Premises

The undersigned, Fred Richards, represents that he/she is the owner or an officer of \ Richards weedcontrol, who has the authority to make this declaration to the Independent School District #69-I001 of Stephens County, OK d/b/a Duncan Public Schools, as required by Section 6-101.48 of title 70 of the Oklahoma Statutes. I declare that no employee working on school premises during normal working hours under the authority of the above named company or business has been convicted in this State, the United States or another state of any sex offense subject to the Sex Offenders Registration Act or is subject to another state's or the federal sex offender registration provisions.

I further understand that Title 57, O.S. Supp. 1999, Section 589 provides as follows, to-wit:

> It is unlawful for any person registered pursuant to the Oklahoma Sex Offenders Registration Act to work with or provide services to children or to work on school premises, or for any person or business who offers or provides services to children or contracts for work to be performed on school premises to knowingly and willfully allow any employee to work with children or to work on school premises who is registered pursuant to the Oklahoma Sex Offenders Registration Act. Upon conviction for any violation of the provisions of this subsection, the violator shall be guilty of a misdemeanor punishable by a fine not to exceed One Thousand Dollars ($1,000.00)). In addition, the violator may be liable for civil damages.

I further declare that so long as the undersigned performs work or provides services to the Independent School District #69-I001 of Stephens County, OK d/b/a Duncan Public Schools, that the undersigned will at all times comply with the statutory provisions described herein.

Dated this 20 day of May 2025.

Vendor Name (type or print) Richards weedcontrol

Authorized Representative (type or print) Fred Richards

Authorized Representative's Signature [signature]

Federal ID # or Social Security Number 440-84-2976

Return Declaration to: Independent School District #69-I001 of Stephens County, OK
d/b/a Duncan Public Schools
Purchasing Department
1740 W. Spruce
Duncan, OK 73533

Bid #2

SUMMARY OF WORK

Annual Program will run from August 2025 through June 2026
Annual Program consists of Grass & Weed Control
The program consists of three (3) applications focusing on pre-emergent, grassy weeds.

August/September (application #1) Pre-Emergence & Post-Emergent Weed Control Spray

December/January (application #2) Pre-Emergence & Post –Emergent Weed Control Spray

May/June (application #3) Pre-Emergence & Post-Emergent Weed Control Spray

Administrative Offices	1740 West Spruce	Approximated 53,895 square feet
Duncan High School	1325 North 19th	Approximated 243,700 square feet
Duncan Middle School	1601 Chisholm Trail Parkway	Approximated 203,197 square feet
Emerson Elementary	1200 West Hickory	Approximated 79,500 square feet
Family Education Center	242 North 9th	Approximated 89,600 square feet
Horace Mann Elementary	2315 North Whisenant	Approximated 219,800 square feet
Lee School	211 East Beech	Approximated 210,000 square feet
Mark Twain Elementary	2204 West Oak	Approximated 321,120 square feet
Plato Elementary	1011 West Plato Road	Approximated 155,760 square feet
Transportation/Bus Parking	803 W. Oak	Approximated 90,000 square feet
Will Rogers Pre-K Center	2413 North 13th	Approximated 172,800 square feet
Woodrow Wilson Elementary	800 East Chestnut	Approximated 317,000 square feet
Practice Field South of Stadium	1700 W. Beech	Approximated 210,941 square feet

THESE SQUARE FOOT AMOUNTS ARE APPROXIMATED – BIDDER IS RESPONSIBLE FOR THEIR OWN ESTIMATE.

Application #1 $ 5426.00
Application #2 $ 5,426.00
Application #3 $ 5,426.00

Total Annual (all three applications) $ 16,278.00

PLEASE REMOVE LICENSE SHOWN BELOW AND DISPLAY IN A PUBLIC PLACE. THIS IS YOUR RECEIPT FOR PAYMENT AND LICENSE TO PERFORM THE TYPE OF WORK SHOWN IN THE STATE OF OKLAHOMA.

THIS LICENSE WILL EXPIRE ON THE DATE SHOWN.

Pesticide Application Categories Are As Follows:

1a: Agricultural Plant	8: Public Health
1b: Agricultural Animal	9: Regulatory
2. Forestry	10: Demonstration & Research
3a: Ornamental & Turf Outdoor	11a: Bird & Vertebrate Animal
3b: Interiorscape	11b: Predatory Animal
3c: Nursery/Greenhouse	12a: Pressure Facility Timber Treating
4: Seed Treatment	12b: Ground Line Utility Pole Timber Treating
5: Aquatic	13: Antimicrobial
6: Right-of-Way	14a: Sewer Root
7a: General Pest	14b: Cooling Tower
7b: Structural Pest	14c: Specialty
7c: Fumigation	A: Aerial

OKLAHOMA DEPARTMENT OF AGRICULTURE, FOOD & FORESTRY
P.O. BOX 528804 OKLAHOMA CITY OK 73152-8804 (405) 521-3864.

LICENSE TYPE: Commercial
LICENSE NUMBER: 9986

PESTICIDE APPLICATOR'S LICENSE
UNDER AND SUBJECT TO THE PROVISIONS OF THE OKLAHOMA AGRICULTURAL CODE,
PESTICIDE APPLICATOR'S LICENSE VALID IN THE CATEGORIES INDICATED BELOW

3A;

ISSUED TO:
ME LAWN LLC
123 CHURCH AVE
COMANCHE OK 73529

RECEIPT: 7452670
DATE OF ISSUE: 1/16/2025
EXPIRATION DATE: 12/31/2025

UNLESS CANCELLED OR SUSPENDED FOR VIOLATION OF LAW AND REGULATIONS

2025

AGN0195110

OKLAHOMA DEPARTMENT OF AGRICULTURE, FOOD, & FORESTRY
P.O. BOX 528804
OKLAHOMA CITY OK 73152-8804

LICENSE ENCLOSED

ME LAWN LLC
123 CHURCH AVE
COMANCHE OK 73529

PLEASE READ *** IMPORTANT INFORMATION

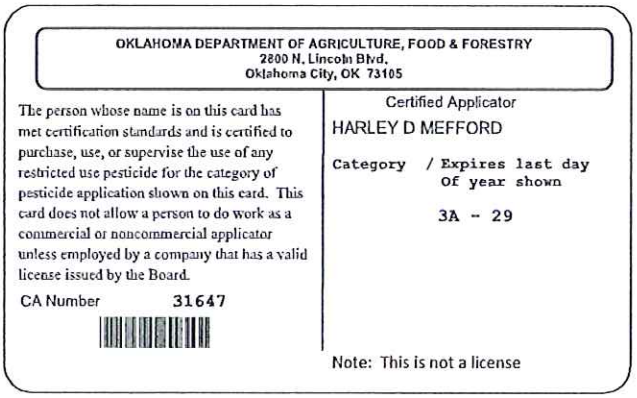
Enclosed is your Certified Applicator card. You should have this card available when purchasing restricted use pesticides to confirm your certification. If this card is for a replacement or recertification, destroy your old card and carry this one instead.

THIS CARD IS NOT A LICENSE to do work as a commercial or noncommercial applicator unless you are employed by the holder of a current Pesticide Applicator license in the category(s) for which you are certified. If you are currently employed by a license-holder, they will need to notify us in writing to verify that you are working for them as a certified applicator. If you are planning to start your own business, please contact this office to obtain an application for a Pesticide Applicator license.

The numbers shown on your card indicate two things. The first number indicates the category in which you are certified. The second number indicates that your certification expires 12/31 of the year shown. The category number codes are on the card's reverse side.

Example: 1A -08 indicates that category 1-A – Ag Plant expires December 31, 2008.

If you have any questions, please contact this office at (405) 522-5950.



OKLAHOMA DEPARTMENT OF AGRICULTURE, FOOD & FORESTRY
2800 N. Lincoln Blvd.
Oklahoma City, OK 73105

The person whose name is on this card has met certification standards and is certified to purchase, use, or supervise the use of any restricted use pesticide for the category of pesticide application shown on this card. This card does not allow a person to do work as a commercial or noncommercial applicator unless employed by a company that has a valid license issued by the Board.

CA Number 31647

Certified Applicator

HARLEY D MEFFORD

Category / Expires last day Of year shown

3A - 29

Note: This is not a license

OKLAHOMA DEPARTMENT OF AGRICULTURE, FOOD AND FORESTRY
CONSUMER PROTECTION SERVICES
P.O. BOX 528804
OKLAHOMA CITY OK 73152-8804

Enclosed is your Certified Applicator card

HARLEY D MEFFORD
123 CHURCH AVE
COMANCHE OK 73529

Pesticide Application Categories Are As Follows
Note: Numbers reflect category, not month

1a: Agricultural Plant
1b: Agricultural Animal
2: Forestry
3a: Ornamental & Turf Outdoor
3b: Interiorscape
3c: Nursery/Greenhouse
4: Seed Treatment
5: Aquatic
6: Right-of-Way
7a: General Pest
7b: Structural Pest
7c: Fumigation
8: Public Health
9: Regulatory
10: Demonstration & Research
11: Bird & Vertebrate Animal
11b: Predatory Animal
12a: Pressure Facility Timber Treating
12b: Ground Line Utility Pole Timber Treating
13: Specialty
14a: Sewer Root
14b: Cooling Tower
14c: Specialty
A: Aerial
D: Dicamba

(This affidavit shall accompany the bid)

Independent School District #69-I001 of Stephens County, OK d/b/a Duncan Public Schools

Declaration by Vendor Regarding Prohibition of Sex Offenders on School Premises

The undersigned, Harley D. Mefford, represents that he/she is the owner or an officer of \ ME LAWN LLC, who has the authority to make this declaration to the Independent School District #69-I001 of Stephens County, OK d/b/a Duncan Public Schools, as required by Section 6-101.48 of title 70 of the Oklahoma Statutes. I declare that no employee working on school premises during normal working hours under the authority of the above named company or business has been convicted in this State, the United States or another state of any sex offense subject to the Sex Offenders Registration Act or is subject to another state's or the federal sex offender registration provisions.

I further understand that Title 57, O.S. Supp. 1999, Section 589 provides as follows, to-wit:

> It is unlawful for any person registered pursuant to the Oklahoma Sex Offenders Registration Act to work with or provide services to children or to work on school premises, or for any person or business who offers or provides services to children or contracts for work to be performed on school premises to knowingly and willfully allow any employee to work with children or to work on school premises who is registered pursuant to the Oklahoma Sex Offenders Registration Act. Upon conviction for any violation of the provisions of this subsection, the violator shall be guilty of a misdemeanor punishable by a fine not to exceed One Thousand Dollars ($1,000.00)). In addition, the violator may be liable for civil damages.

I further declare that so long as the undersigned performs work or provides services to the Independent School District #69-I001 of Stephens County, OK d/b/a Duncan Public Schools, that the undersigned will at all times comply with the statutory provisions described herein.

Dated this 19th day of May 2025.

Vendor Name (type or print) ME LAWN LLC

Authorized Representative (type or print) Harley D. Mefford

Authorized Representative's Signature [signature]

Federal ID # or Social Security Number 33 - 3885656

Return Declaration to: Independent School District #69-I001 of Stephens County, OK
d/b/a Duncan Public Schools
Purchasing Department
1740 W. Spruce
Duncan, OK 73533

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: MAINTENANCE

Vendor Requested: SMITH-DRESSLER ELECTRICAL SERVICES, LLC

Item Request Description:

DISTRICT ELECTRICAL REPAIRS FY 25-26

Dollar Amount Requested (if applicable): $40,000.00

Fund Requested: 21 - Building

Budget/Activity Account Requested: 054 - Maintenance

Devera Albertson — Signature of Requestor/Principal — 5.28.2025 — Date

[signature] — Signature of Budget Director — 5-30-25 — Date

[signature] — Signature of Assistant Superintendent — 5-30-25 — Date

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 26 FUND 21 - Building Fund

VENDOR NAME & ADDRESS SMITH-DRESSLER ELECTRICAL SERVICES, LLC

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE DISTRICT ELECTRICAL REPAIRS FY 25-26

Quantity	Item Number	Description	Unit Price	Amount
1		DISTRICT ELECTRICAL REPAIRS	40,000.00	40,000.00
		FY 25-26		0.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 40,000.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	21	054	2620	438	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1. SMITH-DRESSLER $50.00 PER HOUR + 0 TRIP CHARGE + COST PLUS 10% MATERIALS	
2. NO OTHER CONTRACTOR CAME TO PRE-BID MEETING. NO OTHER BIDS.	
3.	

REQUESTOR/SITE: Devera Albertson DATE: 5.28.2025

BUDGET APPROVER: DATE: 5 30 25

CHANNA BYERLY: DATE:

DUNCAN PUBLIC SCHOOLS

MANDATORY PRE-BID MEETING FOR ELECTRICAL REPAIRS

2025-2026 SCHOOL YEAR

TUESDAY, MAY 13, 2025

1:00 PM

NAME	COMPANY	EMAIL	PHONE
Mark Dressler	Smith-Dressler Electrical	mark@smithdressler.com	580-252-5346

Bid #1

Pricing Page Invitation to Bid # 2025002 District Wide Electrical Repairs	
→ Justin Punneo Signature of Authorized Agent	→ Justin Punneo Printed Name of Authorized Agent
Failure to sign this form will disqualify bid.	

PLEASE NOTE: Any installation, configuration or equipment cost required by service provider must be listed and clearly stated in bid response.

All projects will be done on an as needed basis and will be contingent upon the availability of funds.

Laborer Rate - per man hour, once at site	$ 50.00
Trip Charge/Mobilization Fees	$ -0-
Materials - Cost/Plus	$ 10%
Rental Equipment if needed cost	$ 10% above cost
Debris - Dump fee	$ -0-
What would be your maximum percentage markup of materials?	$ 10%
Overtime - When does your overtime start?	$ After 4pm on weekdays, All weekends & holidays.

Overtime will be monitored and should be avoided unless an emergency situation occurs. Overtime must be pre-approved by the district contact.

Independent School District #69-I001 of Stephens County, Oklahoma d/b/a Duncan Public Schools
Invitation to Bid # 2025002
District Wide Electrical Repairs

Return Sealed Proposal to this address:

DPS Purchasing Department
1740 W. Spruce
Duncan, OK 73533

Date of Issuance: 05-05-2025

Bidder Name: Smith-Dressler Electrical Service	**Bid Number: 2025002**
Bidder Address: 2391 N. 5th St., Duncan, OK 73533	**Bid Name: District Wide Electrical Repairs**
Bidder Phone & Facsimile: 580·252·5346 phone 580·252·5347 fax	**Bid Due Date:** 05-20-2025
Bidder Email Address: justin@smithdressler.com mark@smithdressler.com	**Bid Due Time:** 9:45 AM CST

Vendor hereby agrees to comply with all conditions of this Invitation to Bid and ensuing proposal. Bidder guarantees that the product offered will meet or exceed specifications identified in this proposal.

REQUIRES A MANDATORY VENDOR MEETING ON MAY 13, 2025, AT 1:00 PM AT THE MAINTENANCE DEPARTMENT BUILDING, 211 EAST BEECH, DUNCAN, OK. FINALISTS MUST ATTEND THE VENDOR MEETING TO SUBMIT A BID RESPONSE.

Independent School District #69-I001 of Stephens County, OK d/b/a Duncan Public Schools conducts all bids in accordance with DPS Board of Education approved policy. Contracts for one item/service, or multiples of that item/service in excess of $25,000 shall be awarded based on the results of a sealed bid. In the event that a construction/improvement project exceeds $50,000, regulations of the Competitive Bid Act of 1974 will be enforced.

Non-Collusion Affidavit

State of Oklahoma

County of Stephens

Justin Punneo, of lawful age, being first duly sworn, on oath says that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any state official or employee as to quantity, quality, or price in the prospective contract, or any other terms of said prospective contract; or in any discussions between bidders and any state official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

Signature of Representative: Justin Punneo

Subscribed and sworn to before me this 19th day of May 2025

My Commission expires: 6-6-27

Brecca Dressler
Notary Public

BRECCA DRESSLER NOTARY # 07005191 EXP. 06/06/27 PUBLIC STATE OF OKLAHOMA

Form **W-9**
(Rev. March 2024)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give form to the requester. Do not send to the IRS.

Before you begin. For guidance related to the purpose of Form W-9, see *Purpose of Form*, below.

Print or type. See *Specific Instructions* on page 3.

1 Name of entity/individual. An entry is required. (For a sole proprietor or disregarded entity, enter the owner's name on line 1, and enter the business/disregarded entity's name on line 2.)

Smith-Dressler Electrical Services LLC

2 Business name/disregarded entity name, if different from above.

3a Check the appropriate box for federal tax classification of the entity/individual whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor ☐ C corporation ☐ S corporation ☐ Partnership ☐ Trust/estate

☑ LLC. Enter the tax classification (C = C corporation, S = S corporation, P = Partnership) . . . . S

Note: Check the "LLC" box above and, in the entry space, enter the appropriate code (C, S, or P) for the tax classification of the LLC, unless it is a disregarded entity. A disregarded entity should instead check the appropriate box for the tax classification of its owner.

☐ Other (see instructions)

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any)

Exemption from Foreign Account Tax Compliance Act (FATCA) reporting code (if any)

(Applies to accounts maintained outside the United States.)

3b If on line 3a you checked "Partnership" or "Trust/estate," or checked "LLC" and entered "P" as its tax classification, and you are providing this form to a partnership, trust, or estate in which you have an ownership interest, check this box if you have any foreign partners, owners, or beneficiaries. See instructions . . . . . ☐

5 Address (number, street, and apt. or suite no.). See instructions.

2391 N. 5th St.

Requester's name and address (optional)

6 City, state, and ZIP code

Duncan, OK 73533

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. See also *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

2	0	–	8	3	5	0	2	4	4

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and, generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person Brecca L. Dressler Date 1-8-25

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

What's New

Line 3a has been modified to clarify how a disregarded entity completes this line. An LLC that is a disregarded entity should check the appropriate box for the tax classification of its owner. Otherwise, it should check the "LLC" box and enter its appropriate tax classification.

New line 3b has been added to this form. A flow-through entity is required to complete this line to indicate that it has direct or indirect foreign partners, owners, or beneficiaries when it provides the Form W-9 to another flow-through entity in which it has an ownership interest. This change is intended to provide a flow-through entity with information regarding the status of its indirect foreign partners, owners, or beneficiaries, so that it can satisfy any applicable reporting requirements. For example, a partnership that has any indirect foreign partners may be required to complete Schedules K-2 and K-3. See the Partnership Instructions for Schedules K-2 and K-3 (Form 1065).

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS is giving you this form because they

(This affidavit shall accompany the bid)

Independent School District #69-I001 of Stephens County, OK d/b/a Duncan Public Schools

Declaration by Vendor Regarding Prohibition of Sex Offenders on School Premises

The undersigned, Justin Punneo, represents that he/she is the owner or an officer of \ Smith-Dressler Electrical Services, who has the authority to make this declaration to the Independent School District #69-I001 of Stephens County, OK d/b/a Duncan Public Schools, as required by Section 6-101.48 of title 70 of the Oklahoma Statutes. I declare that no employee working on school premises during normal working hours under the authority of the above named company or business has been convicted in this State, the United States or another state of any sex offense subject to the Sex Offenders Registration Act or is subject to another state's or the federal sex offender registration provisions.

I further understand that Title 57, O.S. Supp. 1999, Section 589 provides as follows, to-wit:

> It is unlawful for any person registered pursuant to the Oklahoma Sex Offenders Registration Act to work with or provide services to children or to work on school premises, or for any person or business who offers or provides services to children or contracts for work to be performed on school premises to knowingly and willfully allow any employee to work with children or to work on school premises who is registered pursuant to the Oklahoma Sex Offenders Registration Act. Upon conviction for any violation of the provisions of this subsection, the violator shall be guilty of a misdemeanor punishable by a fine not to exceed One Thousand Dollars ($1,000.00)). In addition, the violator may be liable for civil damages.

I further declare that so long as the undersigned performs work or provides services to the Independent School District #69-I001 of Stephens County, OK d/b/a Duncan Public Schools, that the undersigned will at all times comply with the statutory provisions described herein.

Dated this 19th day of May, 2025.

Vendor Name (type or print) Smith-Dressler Electrical Services

Authorized Representative (type or print) Justin Punneo

Authorized Representative's Signature Justin Punneo

Federal ID # or Social Security Number 20-8350244

Return Declaration to:

Independent School District #69-I001 of Stephens County, OK
d/b/a Duncan Public Schools
Purchasing Department
1740 W. Spruce
Duncan, OK 73533

(This affidavit shall accompany the bid)

Business Relationships Affidavit

State of Oklahoma

County of Stephens

Justin Punneo, of lawful age, being first duly sworn, on oath says that (s)he is the agent authorized by the bidder to submit the attached bid. Affiant further states that the nature of any partnership, joint venture, or other business relationship presently in effect or which existed within one (1) year prior to the date of this statement with the architect, engineer, or other party to the project is as follows:

None

Affiant further states that any such business relationship presently in effect or which existed within (1) year prior to the date of this statement between any officer or director of the bidding company and any officer or director of the architectural or engineering firm or other party to the project is as follows:

None

Affiant further states that the names of all persons having any such business relationships and the positions they hold with their respective companies or firms are as follows:

None

(If none of the business relationships herein above mentioned exist, Affiant should so state.)

Signature of Representative: Justin Punneo

Subscribed and sworn to before this 19th day of May, 2025

Brecca Dressler
Notary Public

6-6-27
My commission expires

BRECCA DRESSLER NOTARY PUBLIC STATE OF OKLAHOMA # 07005191 EXP. 06/06/27

(This affidavit shall accompany the bid)

Contract Affidavit

State of Oklahoma

COUNTY OF Stephens

Justin Punneo, of Smith-Dressler Electrical Services lawful age, being first duly sworn, on oath, says that (s)he is the agent authorized by dealer to submit the attached contract to the Board of Education, Duncan, Oklahoma. Affiant further states that dealer has not paid, given, nor donated, or agreed to pay, give, or donate to any officer or employee of the Board of Education, Duncan, Oklahoma, any money or other thing of value, either directly or indirectly in the procuring of the contract.

Justin Punneo
Signature

Subscribed and sworn before me this day:

19th day of May, 2025

Becca Dressler
Notary Public

BRECCA DRESSLER NOTARY PUBLIC # 07005191 EXP. 06/06/27 STATE OF OKLAHOMA

6.6.27
My commission expires

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: District / Central Office

Vendor Requested: STEPHENS COUNTY TREASURER

Item Request Description: VISUAL INSPECTION FOR FY 25-26

Dollar Amount Requested (if applicable): $150,000.00

Fund Requested: 21 - Building Fund

Budget/Activity Account Requested: 026-STEPH CO (VISUAL INSP)

Kelly Hendrix — 06/04/20025

Signature of Requestor/Principal — Date

L McCann — 06-04-2025

Signature of Office Manager/Treasurer — Date

Signature of Superintendent — Date

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 25-26 FUND 21 - Building Fund

VENDOR NAME & ADDRESS STEPHENS COUNTY TREASURER

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE VISUAL INSPECTION FOR FY 25-26

Quantity	Item Number	Description	Unit Price	Amount
1		ANNUAL VISUAL INSPECTION	150,000.00	150,000.00
				0.00
				0.00
				0.00
				0.00
				0.00
			Shipping	0.00

TOTAL AMOUNT REQUESTED $ $ 150,000.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
6	21	026	2518	870	000	0000	000	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1. 24-25 $117,298.94	
2. 23-24 $124,130.71	
3. 22-23 $115,937.10	

REQUESTOR/SITE: Kelly Vendrum DATE: 06/04/20258

BUDGET APPROVER: L McCann DATE: 06-04-2025

CHANNA BYERLY: DATE:

DUNCAN PUBLIC SCHOOLS - BOARD OF EDUCATION

BOARD AGENDA ITEM

Any person(s) requesting an item to be placed on the agenda must complete this form and any other forms necessary and file it with an Assistant Superintendent no later than noon on the Tuesday prior to the meeting. Regularly scheduled meetings are held on the 2nd Tuesday of each month. Meeting dates can be found at www.duncanps.org. The Superintendent and/or Board President will make the final determination as to whether a request will be on the agenda.

School/Club/Department: District / Central Office

Vendor Requested: Summit Utilities

Item Request Description: District Natural Gas Utilities for FY 25-26

Dollar Amount Requested (if applicable): $150,000.00

Fund Requested: 21- Building Fund

Budget/Activity Account Requested: 036- Utilities

Signature of Requestor/Principal — Date: 6/4/25

Signature of Budget Director — Date: 6-4-25

Signature of Superintendent — Date

kelh 06/06/25

kelh

TRENDS Requisition Form

An Ongoing Tradition of Excellence

FY 25-26 FUND 21 - Building Fund

VENDOR NAME & ADDRESS *** Summit Utilities

VENDOR PHONE & FAX

DESCRIPTION/PURPOSE OF ITEM OR SERVICE District Natural Gas Utilities 25-26

Quantity	Item Number	Description	Unit Price	Amount
1		Natural Gas Utility		150,000.00
			Shipping	

TOTAL AMOUNT REQUESTED $ 150,000.00

YR	FUND	PROJ	FUNC	OBJ	PROG	SUBJ	JOB	SITE
26	21	036	2620	627	—	—	—	050

LIST QUOTES IN ORDER ATTACHED TO THIS REQUISITION FORM:

Vendor	Amount
1. 24-25 Enc. 200,000.00 spent 99,008.16 as of 06/04/25	
2. 23-24 Spent 109,339.54	
3. 22-23 Spent 180,386.07	

REQUESTOR/SITE: Angela B DATE: 6/4/25

BUDGET APPROVER: L McCann DATE: 6-4-25

CHANNA BYERLY: DATE:

kdh 06/06/25

SCHEDULE A

06/10/25

RETIREMENT				
Last Name	**First Name**	**Site/Assignment**	**Years of Service**	**Effective**

RESIGNATIONS				
Last Name	**First Name**	**Site/Assignment**	**Years of Service**	**Effective**
Alston	Nicole	EM/5th grade Teacher	3	5/23/2025
Holland	Chisholm	Communication Coordinator	2	7/31/2025(revised)
Peyton	Emily	DMS/Science Teacher	1	5/23/2025
Price	Nolan	DHS/Social Studies Teacher	4	5/23/2025
Price	Hailey	DHS/Library-Media Assistant	3	5/23/2025

EMPLOYMENT				
Last Name	**First Name**	**New Position**	**Pending**	**Contract**
		English Teacher	Background	Temporary
		Head HS Girls Basketball Coach	Background/Emergency Certification	Temporary
		Teacher	Background	Temporary
		MS Assistant Volleyball Coach	Background	Contract Coach
ADJUNCT TEACHERS				
Last Name	**First Name**	**Position**	**Site**	
Castillo	Cynthia	Area: Spanish (Class: Spanish)	DMS	

CONTRACT CHANGES			
Last Name	**First Name**	**Site Assignment**	**Effective**
Garland	Ben	from Assistant Warehouseman to Maintenance Director	2025-26
Harris	Stacey	from a 11 mo to 10 mo District Testing Coordinator/Asst Data Systems Coordinator	2025-26
Prichard	Emily	from a 10 mo to a 9 mo Secondary Career Pathway Teawcher	2025-26

EXTRA-DUTY CONTRACT CHANGES		
Last Name	**First Name**	**New Position**

Schedule B - Appointments

2025-2026

Kasey Brenneis	Deputy Board/Minutes Clerk to the Duncan Board of Education
Dr. Channa Byerly	OSAG (Oklahoma Schools Assurance Group) Representative
Jessica Clayton	Coordinator of Section 504 of the Civil Rights Act
Kim Ellis	Coordinator for Staff Development Gifted and Talented Coordinator Special Education Attendance Officer
Ben Garland	ADA Compliance Officer
Kelly Henderson	Board/Minutes Clerk to the Duncan Board of Education
Kevin Kelly	Authorized Title IX Coordinator
Allison Lovett	Coordinator for Federal Consolidated Programs Residency Dispute Officer Reading Sufficiency Act Title I, Part A, Basic Program Title II, Part A, Teacher and Principal Training and Recruitment Title II, Part D, Enhancing Education through Technology Title III, Part A, English Language Learners Title V, Part B, Subpart 2, Rural and Low-Income Schools Coordinator for Carl Perkins
Lori McCann	Treasurer Purchasing Agent
LaTisha Miller	Activity Funds Custodian Deputy Board/Minutes Clerk to the Duncan Board of Education
Angela Pizana	Encumbrance Clerk
Tabitha Sale	Bloodborne Pathogen Infection Control Officer
Merry Stone	School Lunch Program

Schedule C - Receiving Agents
FY 25-26

Koree Goldsmith and Patty Messersmith
Maria Martinez-Pardo and Laurie Sweeting
KC McGuire and Joyce Schornick
Dakota Kaus and Trisha Jarrett
Brandy Peters and Maria Spoering
Rebecca Ward and Tletta Cathey
Cassie Berthold and Marci Stocking
Lisha Elroy, Kristy Lassley, and Cory Jarboe
Kevin Kelly and Sheila Walbrick
Ben Garland and Lynda Moore
Kade Golleher and Judy Owens
Tabitha Sale
Becky Barnes
Allison Lovett and Sherri Lederer
Brennon Albertson and David Altom
Jessica Clayton and Debra Smart
Charlotte Lee, Kelly Henderson, and Mike Whitt

Site Name: __Will Rogers Pre K_____ Date: ___05___/___12___/___25___

Product Description	Model Number	Serial Number	Qty	Condition	Surplus or Transferable
Fridge	5054852		1	poor	Surplus (fridge in Pre K class at Elk Crossing)
Add additional pages as needed.					
Authorized Site Signature: Carol Phipps					
Date of Board Approval:					

Devera Albertson _____ Maintenance acknowledgement

_____ CB _____ Admin acknowledgement

Before completing the Surplus Form, please initial:

☑ ___cp__ Items have been offered by the site administrator to other sites within the district (DPS).

If no one within our district wants any of the items, fill out this Surplus Form, sign/date it, and send the original to the Maintenance Director.

SURPLUSED ITEMS MUST BE DOCUMENTED/TRACKED IN YOUR SITE'S INVENTORY.

ONLY TEACHER DESKS, STUDENT DESKS, & CHAIRS WILL BE STORED FOR FUTURE DISTRICT USE.

RETAIN RECEIPTS/DOCUMENTS FOR 2 YEARS.

Maintenance Office Only:

☐ _____Items have been offered to other districts within Stephens County if not needed by DPS.

☐ _____Items have been offered to the public by sale.

☐ _____Items have been disposed of or recycled properly.

Site Name: Mark Twain **Date:** 5 /22 /2025

Product Description	Model Number	Serial Number	Qty	Condition	Surplus or Transferable
Cherry round tables			2	good	Transferable to 9th Street
Picnic tables			4	fair	surplus
Cherry round tables			1	good	surplus
Gray desk			1	fair	surplus
Cleaning caddies			3	good	surplus
Desk			1	broken	trash
Old trash cans			7	good	surplus
File cabinet			1	fair	surplus
Red spinners			2	broken	trash
Rolling carts			4	good	surplus
Umbrella's			4	good	surplus
Silver Trash Can			1	fair	surplus
Black Chair			1	broken	trash

Add additional pages as needed.

Authorized Site Signature: Maria Pardo

Date of Board Approval:

Devera Albritton Maintenance acknowledgement

CB Admin acknowledgement

Before completing the Surplus Form, please initial:

☑ MP Items have been offered by the site administrator to other sites within the district (DPS).

If no one within our district wants any of the items, fill out this Surplus Form, sign/date it, and send the original to the Maintenance Director.

SURPLUSED ITEMS MUST BE DOCUMENTED/TRACKED IN YOUR SITE'S INVENTORY.

ONLY TEACHER DESKS, STUDENT DESKS, & CHAIRS WILL BE STORED FOR FUTURE DISTRICT USE.

RETAIN RECEIPTS/DOCUMENTS FOR 2 YEARS.

Maintenance Office Only:

- ☐ _____Items have been offered to other districts within Stephens County if not needed by DPS.
- ☐ _____Items have been offered to the public by sale.
- ☐ _____Items have been disposed of or recycled properly.

Site Name: DMS **Date:** 05 /30 /2025

Product Description	Model Number	Serial Number	Qty	Condition	Surplus or Transferable
Panasonic VCR	PV-9451		1	USED	Surplus
Brown Round Table	SHUR-LOK		21	Good	Surplus
Office Desk 5-Drawer			2	OKAY	Surplus
Classroom Chairs-Red			34	GOOD	Surplus
Class Chairs-gloss red			2	GOOD	Surplus
Class Chairs-blue			2	GOOD	Surplus
Lift Assist Swing			1	GOOD	Surplus
2-pk hand sanitizer station			3	NEW	Surplus
Class Dry Erase Board			1	NEW	Surplus
Brown 2-drawer file cabinet			2	USED	Surplus
Rolling comp. desk			1	OKAY	Surplus

Add additional pages as needed.

Authorized Site Signature:

Date of Board Approval:

Devera Albertson
Maintenance acknowledgement

Cassie Berthold
Admin acknowledgement

Before completing the Surplus Form, please initial:

☑ AM Items have been offered by the site administrator to other sites within the district (DPS).

If no one within our district wants any of the items, fill out this Surplus Form, sign/date it, and send the original to the Maintenance Director.

SURPLUSED ITEMS MUST BE DOCUMENTED/TRACKED IN YOUR SITE'S INVENTORY.

ONLY TEACHER DESKS, STUDENT DESKS, & CHAIRS WILL BE STORED FOR FUTURE DISTRICT USE.

RETAIN RECEIPTS/DOCUMENTS FOR 2 YEARS.

Maintenance Office Only:

- ☐ _____ Items have been offered to other districts within Stephens County if not needed by DPS.
- ☐ _____ Items have been offered to the public by sale.
- ☐ _____ Items have been disposed of or recycled properly.

APPROVED
NOV 12 2024
ITEM # 7.F.

NOTICE TO THE STEPHENS COUNTY CLERK OF THE 2025 REGULAR MEETINGS OF THE DUNCAN SCHOOL BOARD OF EDUCATION OF DUNCAN INDEPENDENT SCHOOL DISTRICT NUMBER ONE OF STEPHENS COUNTY, OKLAHOMA.

All Regular Meetings will start at 6:00 P.M. and will be held in the Board Room of the Administration Office, located at 1740 West Spruce, Duncan, OK.

The dates for the monthly Regular Meetings in 2025 are as follows:

Tuesday, January 14, 2025

Tuesday, February 11, 2025

Tuesday, March 11, 2025

Tuesday, April 8, 2025

Tuesday, May 13, 2025

Tuesday, June 10, 2025

Thursday, June 26, 2025

Tuesday, July 15, 2025

Thursday, August 19, 2025

Tuesday, September 9, 2025

Tuesday, October 14, 2025

Tuesday, November 11, 2025

Tuesday, December 9, 2025

Kelly Henderson
Clerk, Duncan Board of Education

STATE OF OKLAHOMA
STEPHENS COUNTY
RECORDED OR FILED
2024 NOV 13 AM 10:09
BOOK_____ PAGE_____
JERRY MOORE
COUNTY CLERK
BY_____ DEPUTY

APPROVED
NOV 12 2024
ITEM # 7.F.

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Kelly Henderson
Clerk, Duncan Board of Education

STATE OF OKLAHOMA
STEPHENS COUNTY
RECORDED OR FILED
2024 NOV 13 AM 10:09
BOOK_____ PAGE_____
JERRY MOORE
COUNTY CLERK
BY_____ DEPUTY

Regular Meeting of the Board of Education
Tuesday, June 10, 2025 6:00 PM

Administration Building
1740 W. Spruce
Duncan, Oklahoma 73533

Minutes

1. **Call to order** and roll call:
Buckholts Davis Lolar Neal Schreckengost
Attendance Taken at 6:01 PM.

Carl Buckholts:	Present
Eric Davis:	Present
Krista Lolar:	Present
Greg Neal:	Present
Christopher Schreckengost:	Absent

Also present were the following: Dr. Channa Byerly, Kelly Henderson, Kim Ellis, Tamara Gregor, Butch Lawson, Lori McCann, Brooke Alston, and Ben Garland.

2. **Flag Salute**
The flag salute was led by Board President, Carl Buckholts.

3. **Public participation** and/or discussion
There was no public participation and/or discussion.

4. **Superintendent's Report**

4.A. Bond Projects Update by Hope Equipment & Construction
District CMAR Butch Lawson, of Hope Equipment & Construction, addressed the board with updates regarding the boiler room at the High School.

4.B. District Update
Dr. Byerly provided several updates from throughout the district, from ongoing and future staff development to staffing, and building updates/projects going on throughout the summer.

5. **Receive bids for the purchase of $2,525,000 Combined Purpose General Obligation Bonds, Taxable Series 2025** of the District and vote to award said Bonds to the lowest bidder complying with the Notice of Sale and Instructions to Bidders or to reject all bids

Motion to accept the bids received for the purchase of $2,525,000 Combined Purpose General Obligation Bonds, Taxable Series 2025 of the District and vote to award said Bonds to UMB Bank, N.A. complying with the Notice of Sale and Instructions to Bidders. This motion, made by Carl Buckholts and seconded by Greg Neal, Passed.

Carl Buckholts:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea
Christopher Schreckengost:	Absent

Yea: 4, Nay: 0, Absent: 1

6. Consider and take action with respect to a **Resolution providing for the issuance of Combined Purpose General Obligation Bonds, Taxable Series 2025** in the sum of $2,525,000 by Independent School District Number 1 of Stephens County, Oklahoma, authorized at an election duly called and held for such purpose; prescribing form of Bonds; providing for registration thereof; providing for levy of an annual tax for the payment of principal and interest on the same and fixing other details of the issue; approving the forms of a Continuing Disclosure Agreement and an Official Statement; and authorizing executions and actions necessary for the issuance and delivery of the Bonds

Motion to approve a Resolution providing for the issuance of Combined Purpose General Obligation Bonds, Taxable Series 2025 in the sum of $2,525,000 by Independent School District Number 1 of Stephens County, Oklahoma, authorized at an election duly called and held for such purpose; prescribing form of Bonds; providing for registration thereof; providing for levy of an annual tax for the payment of principal and interest on the same and fixing other details of the issue; approving the forms of a Continuing Disclosure Agreement and an Official Statement; and authorizing executions and actions necessary for the issuance and delivery of the Bonds. This motion, made by Eric Davis and seconded by Krista Lolar, Passed.

Carl Buckholts:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea
Christopher Schreckengost:	Absent

Yea: 4, Nay: 0, Absent: 1

7. Ratify, approve, and confirm for the fiscal year ending June 30, 2026, that certain **Lease Purchase Agreement dated as of December 15, 2020**, by and between the Stephens County Educational Facilities Authority, as Lessor, and Independent School District No. 1 of Stephens County, State of Oklahoma, as Lessee *(2020 LPA)*

Motion to approve, ratify, and confirm for the fiscal year ending June 30, 2026, the Lease Purchase Agreement dated as of December 15, 2020, by and between the Stephens County Educational Facilities Authority, as Lessor, and Independent School

District No. 1 of Stephens County, State of Oklahoma, as Lessee (2020 LPA). This motion, made by Eric Davis and seconded by Greg Neal, Passed.

Carl Buckholts:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea
Christopher Schreckengost:	Absent

Yea: 4, Nay: 0, Absent: 1

8. Ratify, approve, and confirm for the fiscal year ending June 30, 2026, that certain **Lease Purchase Agreement dated as of March 18, 2021**, by and between BancFirst, Duncan, Oklahoma, as Lessor, and Independent School District No. 1 of Stephens County, State of Oklahoma, as Lessee *(2021 LPA)*
Motion to approve, ratify, and confirm for the fiscal year ending June 30, 2026, the Lease Purchase Agreement dated as of March 18, 2021, by and between BancFirst, Duncan, Oklahoma, as Lessor, and Independent School District No. 1 of Stephens County, State of Oklahoma, as Lessee (2021 LPA). This motion, made by Eric Davis and seconded by Greg Neal, Passed.

Carl Buckholts:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea
Christopher Schreckengost:	Absent

Yea: 4, Nay: 0, Absent: 1

9. Ratify, approve, and confirm for the fiscal year ending June 30, 2026, that certain **Lease Purchase Agreement dated as of December 1, 2021**, by and between the Stephens County Educational Facilities Authority, as Lessor, and Independent School District No. 1 of Stephens County, State of Oklahoma, as Lessee *(2021A LPA)*
Motion to approve, ratify, and confirm for the fiscal year ending June 30, 2026, the Lease Purchase Agreement dated as of December 1, 2021, by and between the Stephens County Educational Facilities Authority, as Lessor, and Independent School District No. 1 of Stephens County, State of Oklahoma, as Lessee (2021A LPA). This motion, made by Eric Davis and seconded by Greg Neal, Passed.

Carl Buckholts:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea
Christopher Schreckengost:	Absent

Yea: 4, Nay: 0, Absent: 1

10. **Consent Agenda**
All of the following items, which concern reports and items of a routine nature normally approved at board meetings, will be approved by one vote unless any board member

desires to have a separate vote on any or all of these items. The Consent Agenda consists of the discussion, consideration, and approval of the following items:
Motion to approve Consent Agenda items #10.A.-10.I.39. as listed. This motion, made by Eric Davis and seconded by Krista Lolar, Passed.

Carl Buckholts:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea
Christopher Schreckengost:	Absent

Yea: 4, Nay: 0, Absent: 1

10.A. **Minutes** of the May 13, 2025 Regular Meeting

10.B. **Minutes** of the May 28, 2025 Special Meeting

10.C. **Cafeteria Monthly Reports**

10.D. **Financial Reports**

10.E. **Activity Fund Reports**

10.F. **Additions to Activity Fund Sub-accounts**

10.G. **Encumbrance Reports**

10.H. Requests, Contracts, and Encumbrances for FY 24-25:

10.H.1. **Out-of-State Travel** for Boys Soccer to the High School Summer League June 17, 19, 24, and 26, 2025 in Burkburnett, TX

10.I. Requests, Contracts, and Encumbrances for FY 25-26:

10.I.1. **District Fundraisers**

10.I.2. **Out-of-State Travel** for Girls Golf to the National High School Golf Invitational July 13-17, 2025 in Pinehurst, NC

10.I.3. **A-1 Vending** Agreement for snack Vending Services at Duncan High School

10.I.4. **Arvest Bank** - Agreement for EPayables Program

10.I.5. **Delta Head Start/Early Head Start** Program Memorandum of Agreement renewal

10.I.6. **Duncan Public Schools Foundation** - Equal Opportunity Scholarship Act resolution renewal

10.I.7. **ERATE Resolution** for schools and libraries universal Internet and Wide Area Network Services

10.I.8. **Red River Technology Center** Practical Nursing Agreement

10.I.9. **Red River Technology Center** Math and Science courses for FY 25-26

10.I.10. **Stephens County Treasurer** annual Agreement

10.I.11. **University of Oklahoma College of Nursing** - Clinical Nursing Program Agreement renewal for students pursuing a degree in nursing

10.I.12. **Payroll encumbrances** of up to 4 million dollars

10.I.13. **Schedule D** encumbrances under $25,000.00 for FY 25-26

10.I.14. **Alcohol & Drug Testing, Inc.** - student and staff Alcohol and Drug Testing contract renewal in the amount of $5,000.00

10.I.15. **AT&T** - district Voice and Internet Services in the amount of $92,000.00

10.I.16. **CDW Government** - annual Microsoft & Adobe License renewals and Offsite Server Backup for district technology in the amount of $30,273.92

10.I.17. **CDW Government** - annual License Renewal for off-site GoGuardian internet filtering, PearDeck, and Beacon Core for all student devices in the amount of $47,151.00

10.I.18. **Frontline Technologies Group LLC** - district Absence and Time Management System, Recruit and Hire, Employee Evaluation Tool, Professional Growth Learning & Management, Asset Management, and Help Desk in the amount of $101,752.80

10.I.19. **Infinite Campus** - annual renewal of district Student Information System (SIS) services and communications in the amount of $54,223.10

10.I.20. **Kellogg & Sovereign Consulting** - annual Agreement for Professional ERATE Management and OUSF Compliance in the amount of $6,571.07

10.I.21. **Oak Farms Dairy** - child nutrition Milk & Juice Products for district cafeterias in the amount of $150,000.00 paid by State Funds

10.I.22. **Oklahoma State School Boards Association** - annual Service Agreement renewal for Unemployment Services and quarterly deposits in the amount of $20,000.00

10.I.23. **Phillips 66 Company** - fuel/diesel for district transportation fleet in the amount of $150,000.00

10.I.24. **Rosenstein, Fist & Ringold** - legal Attorney Fee's in the amount of $50,000.00

10.I.25. **Simmons Center** - renewal of Theatre and Recreation Use Agreement/Contracts in the amount of $19,636.00

10.I.26. **US Food Service Inc.** - child nutrition Food and Non-food Items in the amount of $700,000.00 paid by Federal Funds

10.I.27. **City of Duncan Utilities** - district Electric, Water, and Garbage utilities in the amount of $700,000.00

10.I.28. **Oklahoma Schools Insurance Group** - district Property and Liability Insurance in the amount of $828,472.00

10.I.29. **Beetle Juice Pest Control, LLC** - district Pest Control services in the amount of $14,650.00 paid by the Building Fund

10.I.30. **Bennett Office Equipment** - district wide Copier Services in the amount of $65,000.00 paid by the Building Fund

10.I.31. **Duncan Total Roofing, Inc.** - district Roofing Repairs in the amount of $40,000.00 paid by the Building Fund

10.I.32. **Precision Testing Laboratories, Inc.** - district Asbestos Operations and Maintenance contract in the amount of $2,250.00 paid by the Building Fund

10.I.33. **Locke Supply** - parts and supplies for district site maintenance in the amount of $40,000.00 paid by the Building Fund

10.I.34. **Oklahoma Schools Assurance Group** - Workers' Compensation in the amount of $246,521.00 paid by the Building Fund

10.I.35. **RC Mowing, LLC** - district Lawn Maintenance for July through November 2025 in the amount of $39,900.00 paid by the Building Fund

10.I.36. **Fred Richards** - district Weed and Grass control in the amount of $14,955.00 paid by the Building Fund

10.I.37. **Smith-Dressler Electrical Service, Inc.** - district Electrical Repairs in the amount of $40,000.00 paid by the Building Fund

10.I.38. **Stephens County Treasurer** - Visual Inspection in the amount of $150,000.00 paid by the Building Fund

10.I.39. **Summit Utilities** - district Natural Gas Utilities in the amount of $150,000.00 paid by the Building Fund

11. Proposed **Executive Session** to discuss: **(a)** Pursuant to 25 O.S. § 307 (B)(1) Resignations, employment, adjunct teachers, and changes of contract; and **(b)** Pursuant to 25 O.S. § 307 (B)(1) and 307 (B)(2) Employment evaluation of the Superintendent.

Vote to convene or not convene into Executive Session

Motion to convene into Executive Session at 6:12 P.M. This motion, made by Krista Lolar and seconded by Greg Neal, Passed.

Carl Buckholts:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea
Christopher Schreckengost:	Absent

Yea: 4, Nay: 0, Absent: 1

12. Vote to acknowledge the Board's **return to Open Session**
Executive Session Minutes Compliance Announcement/Statement: The matters considered, Proposed Executive Session to discuss: **(a)** Pursuant to 25 O.S. § 307 (B)(1) Resignations, employment, adjunct teachers, and changes of contract; and **(b)** Pursuant to 25 O.S. § 307 (B)(1) and 307 (B)(2) Employment evaluation of the Superintendent. No action was taken in Executive Session.
The following board members were present in Executive Session: Carl Buckholts, Eric Davis, Krista Lolar, Greg Neal and Christopher Schreckengost. In addition the following person(s) were present in Executive Session: Dr. Channa Byerly.
Motion to acknowledge the Board's return to Open Session at 6:34 P.M. This motion, made by Greg Neal and seconded by Krista Lolar, Passed.

Carl Buckholts:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea
Christopher Schreckengost:	Absent

Yea: 4, Nay: 0, Absent: 1

13. Discussion and possible action regarding resignations, employment, adjunct teachers, and changes of contract as listed on **Schedule A** attached
Motion to approve the resignations, employment, adjunct teachers, and changes of contract. This motion, made by Krista Lolar and seconded by Eric Davis, Passed.

Carl Buckholts:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea
Christopher Schreckengost:	Absent

Yea: 4, Nay: 0, Absent: 1

14. Discussion and possible action regarding Allison Lovett as the **Director of State and Federal Programs**, the authorized representative to sign for Federal, State, and Local Grant Applications and Reimbursements for the district, and/or reporting documents for FY 25-26
Motion to approve Allison Lovett as the Director of State and Federal Programs, the authorized representative to sign for Federal, State, and Local Grant Applications and Reimbursements for the district, and/or reporting documents for FY 25-26. This motion, made by Eric Davis and seconded by Krista Lolar, Passed.

Carl Buckholts:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea
Christopher Schreckengost:	Absent

Yea: 4, Nay: 0, Absent: 1

15. Discussion and possible action regarding the **appointment of district officials** for FY 25-26 as listed on Schedule B attached
Motion to approve the appointment of district officials for FY 25-26 as listed on Schedule B. This motion, made by Greg Neal and seconded by Krista Lolar, Passed.

Carl Buckholts:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea
Christopher Schreckengost:	Absent

Yea: 4, Nay: 0, Absent: 1

16. Discussion and possible action regarding district **Receiving Agents** for FY 25-26 as listed on Schedule C attached
Motion to approve district Receiving Agents for FY 25-26 as listed on Schedule C. This motion, made by Eric Davis and seconded by Greg Neal, Passed.

Carl Buckholts:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea
Christopher Schreckengost:	Absent

Yea: 4, Nay: 0, Absent: 1

17. Discussion and possible action regarding declaration of miscellaneous items as **surplus**
Motion to declare miscellaneous items as surplus. This motion, made by Greg Neal and seconded by Carl Buckholts, Passed.

Carl Buckholts:	Yea
Eric Davis:	Yea
Krista Lolar:	Yea
Greg Neal:	Yea
Christopher Schreckengost:	Absent

Yea: 4, Nay: 0, Absent: 1

18. Discussion and possible action regarding **New Business**
There was no New Business.

19. **The next Regular Meeting of the Board of Education will be held on Thursday, June 26, 2025 at 6:00 P.M. at the Administration Building at 1740 W. Spruce, Duncan, OK**

20. Vote to **Adjourn**
This concludes the business that came before the Board on June 10, 2025, and at 6:37 P.M. Board President Carl Buckholts declared the meeting adjourned.

I, the undersigned Clerk of the Duncan Public Schools Board of Education, District I-001, of Stephens County, Oklahoma certify that the agenda for this Regular Meeting of June 10, 2025 was posted on the door of the Administration Building at 4:00 P.M., Monday, June 9, 2025 by Board Clerk, Kelly Henderson. Notice of this meeting was filed with the Stephens County Clerk November 13, 2024.

I also certify that at least 24 hours prior to this meeting the agenda of this meeting was posted on the school district website located at www.duncanps.org.

Respectfully submitted and witness my hand and seal of the Duncan Public School District.

DUNCAN BOARD OF EDUCATION

Kelly Henderson, Board Clerk

SCHEDULE A

06/10/25

RETIREMENT				
Last Name	First Name	Site/Assignment	Years of Service	Effective

RESIGNATIONS				
Last Name	First Name	Site/Assignment	Years of Service	Effective
Alston	Nicole	EM/5th grade Teacher	3	5/23/2025
Holland	Chisholm	Communication Coordinator	2	7/31/2025(revised)
Peyton	Emily	DMS/Science Teacher	1	5/23/2025
Price	Nolan	DHS/Social Studies Teacher	4	5/23/2025
Price	Hailey	DHS/Library-Media Assistant	3	5/23/2025

EMPLOYMENT					
Last Name	First Name	New Position	Pending	Contract	
		English Teacher	Background	Temporary	Tiffany Estes
		Head HS Girls Basketball Coach	Background/Emergency Certification	Temporary	Alarie Mayze
		Teacher	Background	Temporary	Chad Wilson
		MS Assistant Volleyball Coach	Background	Contract Coach	Kamryn Heilman
ADJUNCT TEACHERS					
Last Name	First Name	Position	Site		
Castillo	Cynthia	Area: Spanish (Class: Spanish)	DMS		

CONTRACT CHANGES			
Last Name	First Name	Site Assignment	Effective
Garland	Ben	from Assistant Warehouseman to Maintenance Director	2025-26
Harris	Stacey	from a 11 mo to 10 mo District Testing Coordinator/Asst Data Systems Coordinator	2025-26
Prichard	Emily	from a 10 mo to a 9 mo Secondary Career Pathway Teawcher	2025-26

EXTRA-DUTY CONTRACT CHANGES		
Last Name	First Name	New Position

Schedule B - Appointments

2025-2026

Kasey Brenneis	Deputy Board/Minutes Clerk to the Duncan Board of Education
Dr. Channa Byerly	OSAG (Oklahoma Schools Assurance Group) Representative
Jessica Clayton	Coordinator of Section 504 of the Civil Rights Act
Kim Ellis	Coordinator for Staff Development Gifted and Talented Coordinator Special Education Attendance Officer
Ben Garland	ADA Compliance Officer
Kelly Henderson	Board/Minutes Clerk to the Duncan Board of Education
Kevin Kelly	Authorized Title IX Coordinator
Allison Lovett	Coordinator for Federal Consolidated Programs Residency Dispute Officer Reading Sufficiency Act Title I, Part A, Basic Program Title II, Part A, Teacher and Principal Training and Recruitment Title II, Part D, Enhancing Education through Technology Title III, Part A, English Language Learners Title V, Part B, Subpart 2, Rural and Low-Income Schools Coordinator for Carl Perkins
Lori McCann	Treasurer Purchasing Agent
LaTisha Miller	Activity Funds Custodian Deputy Board/Minutes Clerk to the Duncan Board of Education
Angela Pizana	Encumbrance Clerk
Tabitha Sale	Bloodborne Pathogen Infection Control Officer
Merry Stone	School Lunch Program

Schedule C - Receiving Agents
FY 25-26

Koree Goldsmith and Patty Messersmith
Maria Martinez-Pardo and Laurie Sweeting
KC McGuire and Joyce Schornick
Dakota Kaus and Trisha Jarrett
Brandy Peters and Maria Spoering
Rebecca Ward and Tletta Cathey
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Lisha Elroy, Kristy Lassley, and Cory Jarboe
Kevin Kelly and Sheila Walbrick
Ben Garland and Lynda Moore
Kade Golleher and Judy Owens
Tabitha Sale
Becky Barnes
Allison Lovett and Sherri Lederer
Brennon Albertson and David Altom
Jessica Clayton and Debra Smart
Charlotte Lee, Kelly Henderson, and Mike Whitt

SCHEDULE D

Supplies and Services beginning July 1st that are under the $25,000.00 threshold.

06/10/2025

11 - GENERAL FUND

Budget	Vendor	Description	Amount Requested
051 TECHNOLOGY	***APLUS.NET	ANNUAL RENEWAL FOR DISTRICT INTERNET DOMAIN DUNCANPS.ORG	18.99
030 ADMIN BUSINESS SOFTWARE	APPTEGY	THRILLSHARE WEBSITE, MESSENGER, ANDROID/IOS APP	17,398.76
000 DISTRICT	ARBOR POINT ADVISORS	DISTRICT INVESTMENT SERVICES & ADVISORY FEE'S	11,000.00
040 MEMBERSHIP DUES	***ASBO INTERNATIONAL	DISTRICT MEMBERSHIP DUES	499.00
050 CENTRAL OFFICE	CCOSA	DISTRICT LEVEL SERVICES	2,000.00
239 SPECIAL SERVICES	CRISIS PREVENTION	ANNUAL CERTIFICATION FOR TRANS & SPED DIRECTORS & STAFF	1,500.00
051 TECHNOLOGY	DIRSEC	ANNUAL FIREWALL & CONTENT FILTER SUBSCRIPTION	6,650.00
046 ADVERTISING & 050 CO	DUNCAN BANNER	DISTRICT ANNUAL SUBSCRIPTION, EON & CLASSIFIED ADVERTISING	1,350.00
040 MEMBERSHIP DUES	DUNCAN CHAMBER	ANNUAL DISTRICT MEMBERSHIP DUES	1,800.00
051 TECHNOLOGY	FORTRA	DISTRICT RENEWAL OF INTERMAPPER NETWORK MONITORING SOFTWARE	500.00
239 SPECIAL SERVICES	HAWTHORNE EDUCATION	TESTING MATERIALS FOR SPED STUDENT ASSESSMENT	1,000.00
051 TECHNOLOGY	IBOSS	CONTENT FILTER SUBSCRIPTION	4,688.50
108 PERSONNEL	***IDEMIA	NEW EMPLOYEE BACKGROUND CHECKS	5,000.00
050 CENTRAL OFFICE	INTERNAL REVENUE	PAYROLL TAX CORRECTIONS AS NEEDED	50.00
051 TECHNOLOGY & 239 SPED	JAMF HOLDINGS	MOBILE DEVICE MANAGEMENT FOR IPADS	5,940.00
050 CENTRAL OFFICE	LORI MCCANN	MILEAGE FOR REQUIRED IN-DISTRICT DRIVING	500.00
050 CENTRAL OFFICE	LATISHA MILLER	MILEAGE FOR REQUIRED IN-DISTRICT DRIVING	900.00
040 MEMBERSHIP DUES	OKLAHOMA ASBO	MEMBERSHIP DUES FOR CENTRAL OFFICE STAFF	2,025.00
040 MEMBERSHIP DUES	OKLA PS RESOURCE CENTER	DISTRICT MEMBERSHIP DUES	2,500.00
108 PERSONNEL	***OKLA ST DEPT OF EDUC	EMERGENCY CERTIFICATION FEE'S FOR NEW EMPLOYEE'S	1,500.00
108 PERSONNEL, 040 DUES, 050 CO	OKLA STATE SCHOOL BD ASSOC	SUPT EVAL TOOL, MEMBERSHIP, POLICY MAINT, ASSEMBLE & NEWSLETTER	9,369.00
048 PIKEPASS & 412 VO-AG	OKLA TURNPIKE	DISTRICT PIKEPASS CHARGES	4,000.00
040 MEMBERSHIP DUES	ORG OF RURAL OKLA SCHOOLS	MEMBERSHIP DUES	800.00
051 TECHNOLOGY	***PARELLELS INC	ANNUAL LICENSE RENEWAL FOR MAC'S: BYERLY & STONE	589.95
239 SPECIAL SERVICES	PEARSON EDUCATION	TESTING MATERIALS FOR SPED STUDENT ASSESSMENT	1,300.00
385 STATE AID-CN PROGRAM	POWERSCHOOL	ANNUAL SIF AGENT FOR CN NUTRIKIDS	3,750.00
412 STEM & 067 GRANT	PROJECT LEAD THE WAY	ANNUAL PARTICIPATION DUES FOR MS & ELE STEM PROGRAMS	5,700.00
047 POSTAGE	QUADIENT	DISTRICT POSTAGE METER RENTAL & ONLINE RATE MAINT DOWNLOADS	540.00
239 SPECIAL SERVICES	RIVERSIDE INSIGHTS	TESTING MATERIALS FOR SPED STUDENT ASSESSMENT	5,000.00
051 TECHNOLOGY	SCHOOL SAFE I.D.	DISTRICT SCHOOLSAFEID LICENSE RENEWAL	4,820.95
040 MEMBERSHIP DUES	SIMMONS CENTER	DISTRICT MEMBERSHIP FEE'S	6,000.00
027 ELECTION SERVICES	ST CO ELECTION BOARD	COMPENSATION FOR ELECTED OFFICIALS DURING BOARD MEMBER ELECTION	7,400.00
047 POSTAGE	SUMMIT MAILING	ANNUAL MAINTENANCE/SUPPLIES FOR DISTRICT POSTAGE METER	850.00
051 TECHNOLOGY	TRAFERA	GOOGLE WORKSPACE FOR EDUCATION RENEWAL	14,839.00
038 BOND PAYMENTS/FEES	UMB BANK	ADMINISTRATIVE & ACCEPTANCE FEES	1,200.00
047 POSTAGE	UNITED STATES POSAL SVC	METER POSTAGE, PO BOX FEE, & BULK MAIL RENEWAL	11,010.00
040 MEMBERSHIP DUES	UNITED SUBURBAN SCHOOLS	MEMBERSHIP DUES FOR SUPERINTENDENT	1,100.00
050 CENTRAL OFFICE	***WAL-MART	DISH SOAP, COFFEE, PAPER PLATES & SUPPLIES	700.00
239 SPECIAL SERVICES	WESTERN PSYCHOLOGICAL	TESTING MATERIALS FOR SPED STUDENT ASSESSMENT	3,000.00
239 SPECIAL SERVICES	YELLOWFOLDER	ANNUAL RENEWAL OF DIGITAL FILE STORAGE OF SPED DOCUMENTS	4,000.00

21 - BUILDING FUND

Budget	Vendor	Description	Amount Requested
051 TECHNOLOGY	A-1 NATL FIRE/SUMMIT CO	ANNUAL FIRE SPRINKLER INSPECTIONS	1,987.00
057 ATHLETICS	GYMCO	REFINISH GYM FLOORS AT MS & HS	7,500.00
036 UTILITIES	PUBLIC SVC CO OF OKLA	ELECTRIC SERVICE FOR SCHOOL FARM	1,750.00
035 SECURITY SERVICES	TRINITY TECHNOLOGIES	BURGLAR, FIRE, ELEVATOR ALARM MONITORING	15,000.00

86 - INSURANCE FUND

Budget	Vendor	Description	Amount Requested
022 OSIG	OKLA SCHOOLS INS	INCIDENTS IN LIEU OF DEDCTIBLE	7,000.00