



Regular Meeting of Whitehead Board of Education
Monday, July 21, 2025 5:30 PM
Whitehead School Cafeteria, 16476 North County Road 3200, Pauls Valley, OK 73075

1. Call to order and recording of members present and absent.

Attendance Taken at 5:30 PM. Sandy Arroyo: Absent, Belinda Hunt: Present, Alex Young: Present.

2. Recognition of guests:

Abby Pemberton, Becky Miller and Melissa Lopez attended the meeting.

3. Consent Agenda: The consent agenda consists of approval of the following items:

Motion was made to approve the consent agenda. This motion, made by Belinda Hunt and seconded by Alex Young, Passed.

Belinda Hunt: Yea, Alex Young: Yea

a. Minutes of the June 9, 2025 Regular Board Meeting.

b. FY26 Fundraisers

c. Monthly financial report of Activity Fund.

4. Presentation of Treasurer's Report

The treasurer's report was presented by Jason Midkiff. Mr. Midkiff informed the board that the auditors requested that we start voting on the treasurer's report agenda item. We will start voting on this agenda item next month.

These reports are created with preliminary information as our treasurer was out of the office on yearly vacation. They let us know early.

We still have some federal funds out that we will claim before we finish up the fiscal year.

Anticipate our carry forward being in the 1.4-1.5 million range. Bringing it close to being in line with where we want to be year after year. Now we will need to bring the budget in line year after year where it is close to revenue and expenditures being about equal.

Future Budgets

General Fund-Looks to have revenue to about \$100,000 over expenditures to allow for one-time purchases. Would love to keep the stipend on some sort of yearly basis. It would be the first thing cut if the budget became an issue. The goal is to raise support staff wages, add to above base salary for teachers, and provide additional benefits for all staff (life insurance, accident, etc).

Building Fund-to continue with spending \$75,000 and about \$100,000 going to carry forward for bus or larger upkeep spending. It is online where we want it to be.

Child Nutrition-will need some scrutiny next year. We have a large carry forward for another year. We are doing a CEP program that locks in numbers for us and allows us to pay for everyone to eat. Last year I do not believe we kept in line with expenditures enough so I will really go over that this summer and analyze next year.

Bond Fund-It is sitting there to expend funds. We have purchased some curriculum, the touchscreens we did at the special board meeting, and we will purchase some furniture here in the summer. Bond expires in 2028. Next year we will probably start taking a look at what we want to do for the next one. This was a 5-year issue, which is a nice length if not doing major construction.

Salary Schedules

Secretary- raised the base amount to \$.35/hr and increased steps from \$0.10- \$0.15/hr.

Maintenance- raised the base amount to \$0.50/hr and increased steps from \$0.10-\$0.15/hr
Paraprofessional- raised the base amount \$0.15/hr and increased steps from \$0.10- \$0.15/hr

5. Discuss and possible action to approve FY25 Activity Fund purchase order encumbrance 206 with the overall dollar value of \$100.00.

Motion was made to approve FY25 Activity Fund purchase order encumbrance 206 with an overall dollar value of \$100.00. This motion, made by Belinda Hunt and seconded by Alex Young, Passed.

Belinda Hunt: Yea, Alex Young: Yea

6. Discussion and possible action to approve FY26 Activity Fund purchase order encumbrances 26001 through 26005 with an overall dollar value of \$2,350.15.

Attendance Update Taken at 5:37 PM. Sandy Arroyo: Present.

Motion was made to approve FY26 Activity Fund purchase order encumbrances 26001 through 26005 with an overall dollar value of 2,350.15. This motion, made by Belinda Hunt and seconded by Sandy Arroyo, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

7. Discuss and possible action to approve FY26 General Fund purchase order encumbrances 56 through 86 with an overall dollar value of \$123,094.11.

Motion was made to approve FY26 General Fund purchase order encumbrances 56 through 86 with an overall dollar value of \$123,094.11. This motion, made by Sandy Arroyo and seconded by Belinda Hunt, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

8. Discussion and possible action to approve FY25 Building Fund purchase order encumbrances 129 through 135 with an overall dollar value of \$2,801.69.

Motion was made to approve FY25 Building Fund purchase order encumbrances 129 through 135 with an overall dollar value of \$2,801.69. This motion, made by Sandy Arroyo and seconded by Belinda Hunt, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

9. Discuss and possible action to approve FY26 Building Fund purchase order encumbrances 13 through 22 with an overall dollar value of \$31,220.01.

Motion was made to approve FY26 Building Fund purchase order encumbrances 13 through 22 with an overall dollar value of \$31,220.01. This motion, made by Sandy Arroyo and seconded by Belinda Hunt, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

10. Discuss and possible action to approve FY26 Child Nutrition purchase order encumbrances 9 through 10 with an overall dollar value of \$5,067.20.

Motion was made to approve FY26 Child Nutrition encumbrances 9 through 10 with an overall dollar value of \$5,067.20. This motion, made by Sandy Arroyo and seconded by Belinda Hunt, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

11. Discussion and possible action to approve FY26 Building Bond Fund purchase order encumbrance 2 with a value of \$1,619.28.

Motion was made to approve FY26 Building Bond Fund purchase order encumbrance 2 with a value of \$1,619.28. This motion, made by Sandy Arroyo and seconded by Belinda Hunt, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

12. Discuss and possible action to approve Voided Purchase Order Balances on Schedule A with a dollar amount of \$6,773.19.

Motion was made to approve Voided Purchase Order Balances on Schedule A with a dollar amount of \$6,773.19. This motion, made by Sandy Arroyo and seconded by Belinda Hunt, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

13. Discussion and possible action to approve June twelve-month and the July ten-month employee payroll encumbrances.

Motion was made to approve June twelve-month and the July ten-month employee payroll encumbrances. This motion, made by Sandy Arroyo and seconded by Belinda Hunt, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

14. Discussion and possible action to approve the certified staff salary schedule.

Motion was made to approve the certified staff salary schedule as presented for FY26. This motion, made by Sandy Arroyo and seconded by Belinda Hunt, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

15. Discussion and possible action to appoint Richelle Humphrey as the Assistant Treasurer for the 25/26 school year.

Motion was made to appoint Richelle Humphrey as the Assistant Treasurer for the 25/26 school year. This motion, made by Sandy Arroyo and seconded by Belinda Hunt, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

16. Discussion and possible action to approve Activity Fund sub accounts for the 25/26 school year.

Motion was made to approve Activity Fund sub accounts for the 25/26 school year. This motion, made by Sandy Arroyo and seconded by Belinda Hunt, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

17. Discussion and possible action to transfer \$3,254.49 from Activity Fund sub account Health Hut to Activity Fund sub account Art.

Motion was made to transfer \$3,254.49 from Activity Fund sub account Health Hut to Activity Fund sub account Art. This motion, made by Sandy Arroyo and seconded by Belinda Hunt, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

18. Discussion and possible action to move \$432.98 from Activity Fund sub account Paid by Student to Activity Fund sub account General Activity.

Motion was made to move \$432.98 from Activity Fund sub account Paid by Student to Activity Fund sub account General Activity. This motion, made by Sandy Arroyo and seconded by Belinda Hunt, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

19. Discussion and possible action to surplus seven smart board panels, seven Casio projectors & one Radiant Super Champion II projector screen and tripod.

Motion was made to surplus seven smart board panels, seven Casio projectors & one Radiant Super Champion II projector screen and tripod. This motion, made by Sandy Arroyo and seconded by Belinda Hunt, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

20. Discussion and possible action to contract with Driskell Speech Services, PLLC for the 25/26 school year.

Motion was made to contract with Driskell Speech Services, PLLC for the 25/26 school year. This motion, made by Sandy Arroyo and seconded by Belinda Hunt, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

21. Discussion and possible action to approve updating the following policies as recommended by the Oklahoma State School Board Association

Motion was made to approve updating policies 21a through 21j as recommended by the Oklahoma State School Board Association. This motion, made by Sandy Arroyo and seconded by Belinda Hunt, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

a. EMDB Flags

b. DABB Records Investigation

c. DO Termination of Employment Teachers

d. FFG Reporting Suspected Child Abuse and/or Neglect

- e. DBCA Standards of Performance and Conduct for Teachers
- f. DEC-R7 Maternity Leave (Regulations)
- g. DO-R Teacher Termination Procedures
- h. DOAC Support Personnel Suspension, Demotion, Nonrenewal, or Termination
- i. FNC Student Conduct
- j. FFACA Medication: Administering to Students

22. Discussion and possible action to adopt the following policies as recommended by the Oklahoma State School Board Association.

Motion was made to adopt policies 22a and 22b as recommended by the Oklahoma State School Board Association. This motion, made by Sandy Arroyo and seconded by Belinda Hunt, Passed.
Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

- a. FFG-E Suspected Child Abuse Report Form
- b. FEG Student Transfers for Children of Active-Duty Military Members

23. Vote to convene or not convene into proposed executive session as allowed by 25 O.S. Section 307 (B)(1) to discuss

- **Employment of certified teachers**
- **Employment of a special education para professional**
- **Employment of para professional**
- **Employment of maintenance personnel**
- **Employment of substitute bus driver**
- **Superintendent Contract-Fringe Benefit Change**

Motion was made to convene into executive session as allowed by 25 O.S. Section 307 (B)(1) at 5:58 p.m. This motion, made by Sandy Arroyo and seconded by Belinda Hunt, Passed.
Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

24. Acknowledge return to Open Session

- **Executive Session Minutes Compliance Announcement**

Alex Young Read the Executive Session Minutes Compliance Announcement. The board returned at 6:38 p.m.

25. Discussion and possible action to hire a certified teacher on a temporary contract for the 25/26 school year.

Motion was made to hire Vince Fulks on a certified temporary contract for the 25/26 school year as recommended by Mr. Midkiff. This motion, made by Sandy Arroyo and seconded by Belinda Hunt, Passed.
Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

26. Discussion and possible action to hire a emergency certified teacher on a temporary contract for the 25/26 school year.

Motion was made to hire Darcy McKee on a emergency certified temporary contract for the 25/26 school year as recommended by Mr. Midkiff. This motion, made by Sandy Arroyo and seconded by Belinda Hunt, Passed.
Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

27. Discussion and possible action to hire an adjunct art teacher for grades PK-8th on a temporary contract for the 25/26 school year.

Motion was made to hire Erin Babcock as an adjunct art teacher for grades PK-8th on a temporary contract for the 25/26 school year as recommended by Mr. Midkiff. This motion, made by Sandy Arroyo and seconded by Belinda Hunt, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

28. Discussion and possible action to hire an adjunct elementary education teacher on a temporary contract for the 25/26 school year.

Motion was made to hire Allie Hamilton as an adjunct elementary education teacher on a temporary contract for the 25/26 school year as recommended by Mr. Midkiff. This motion, made by Sandy Arroyo and seconded by Belinda Hunt, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

29. Discussion and possible action to hire a special education para professional for the 25/26 school year.

Motion was made to hire Shirl Rickert as a special education para professional for the 25/26 school year as recommended by Mr. Midkiff. This motion, made by Sandy Arroyo and seconded by Belinda Hunt, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

30. Discussion and possible action to hire a para professional for the 25/26 school year.

Motion was made to hire Melissa Lopez as a para professional for the 25/26 school year as recommended by Mr. Midkiff. This motion, made by Sandy Arroyo and seconded by Belinda Hunt, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

31. Discussion and possible action to hire maintenance personnel for the 25/26 school year

This agenda item was tabled.

32. Discussion and possible action to hire a substitute bus driver for the 25/26 school year.

Motion was made to hire Anthony Davenport as a substitute bus driver for the 25/26 school year as recommended by Mr. Midkiff. This motion, made by Sandy Arroyo and seconded by Belinda Hunt, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

33. Discussion and possible action to amend the fringe benefit portion of the superintendent's contract for the 25/26, 26/27, and 27/28 school years.

Discussion and possible action to amend the superintendent's contract adding to section 5.A. Should the superintendent elect to take the Health Choice High Deductible Health Plan, the district agrees to pay the difference of the Health Choice High and High Advantage Plan and the Health Choice High Deductible Health Plan into an HSA program approved by the district. Currently that difference amount is \$214.20 per month. This motion, made by Sandy Arroyo and seconded by Belinda Hunt, Passed.

This motion, made by Sandy Arroyo and seconded by Belinda Hunt, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

34. Superintendent's Report

Enrollment Numbers

Thompson Retirement Party Tuesday August 12,2025 1:30 for public, lunch with staff before

Summer Maintenance

Staffing

Beginning of School Prep-Teachers 8/8-8/12. School starts 8/13

Cellphone lockers for classrooms and ban message out before school.

Handbook updates this week

Outside classroom ready

Sign by the road upgraded

Cross Country started today

Soccer hopefully ironed out this week

Sub training is 8/5 at 10 if you know anyone

Beatty Baptist Church has lunch for staff and board 8/8 at noon.

Church of Christ is having a drive-thru breakfast on 8/13 from 6:30-8:30am

August 18th is the next board meeting, 3rd Monday again.

35. Sign Warrants and Claims.

36. New Business

37. Vote to adjourn

Motion was made to adjourn at 6:52 p.m. This motion, made by Sandy Arroyo and seconded by Belinda Hunt, Passed.

Sandy Arroyo: Yea, Belinda Hunt: Yea, Alex Young: Yea

Respectfully submitted by _____