

# Board of Education Regular Meeting

Monday, November 10, 2025 6:00 PM

Vinita High School Library , 801 N. Adair St, Vinita, OK 74301

MaryAnne Boyd: Present  
Dianna Just: Present  
Sammie Prince: Present  
Jim Shelton: Absent  
Tim Williams: Present

1. CALL THE MEETING TO ORDER AND ROLL CALL OF MEMBERS

2. PLEDGE OF ALLEGIANCE, SALUTE TO THE OKLAHOMA FLAG, MOMENT OF SILENCE

(I salute the flag of the State of Oklahoma. Its symbols of peace unite all people.)

3. RECOGNITION OF VISITORS Time will be permitted for any resident of the Vinita Public School district to address the Board of Education on items pertaining to this agenda. A resident wishing to address the Board of Education should complete a "Request to be Heard" card and submit to the minutes clerk, prior to the announcement of the "Recognition of Visitors".

When called upon, the speaker shall state his or her name and any organization represented.

Speakers shall be limited to 5 minutes and delegations of five or more persons shall appoint a spokesperson to present comments. The board will not respond to questions or input from the public.

The Board encourages speakers to refrain from remarks concerning personnel matters. These matters should be presented, in writing, to the Board and/or Superintendent for their review.

4. CONSENT AGENDA

4.A. Reading and Approval of Minutes (October 13, 2025)

4.B. Reading and Approval of Treasurer's Report and Investment of Funds Report (October)

4.C. October Activity Fund Report

4.D. Current Bills & Encumbrances - General Fund, Encumbrances #288-300

4.E. General Fund, Change Orders, Encumbrances #128-268

4.F. Current Bills & Encumbrances - Building Fund, Encumbrances #58

4.G. Building Fund, Change Orders, Encumbrances #53

4.H. Donations

4.I. Student 2025-2026 Transfer Requests and Cancellations

4.J. Contracts:

- Brewer Construction
- Consulting with Dr. Judi Barber

4.K.

RESOLVED, upon the recommendation of the Superintendent of Schools, Consent Agenda items 4.A through 4.J be APPROVED as presented, effective November 10, 2025.

5. REPORTS/COMMENTS FROM THE MEMBERS OF THE BOARD OF EDUCATION

- Board Issues and Legislative Updates

6. ADMINISTRATOR'S REPORT

- Gabe Schmidt, Superintendent
  1. Some Good News
  2. Site Teacher of the Year Recognitions
  3. Board Member Recognition – Sammie Prince
  4. The Vinita Area Chamber of Commerce Ribbon Cutting
  5. Royal Blue Ribbon Investment Team Update

7. 2026-27 VIRTUAL DAY PLAN

Board to consider and take action to approve or deny the 2026-27 Virtual Day Plan, as presented.

8. CODE OF ETHICS FOR BOARD MEMEBERS POLICY

(BBF)

Board to consider and take action to approve or deny the revision of the Code of Ethics For Board Members Policy (BBF), as presented.

9. EXECUTIVE SESSIONS POLICY (BEC)

Board to consider and take action to approve or deny the revision of the Executive Sessions Policy (BEC), as presented.

10. OPEN RECORDS REQUESTS POLICY (GBA)

Board to consider and take action to approve or deny the revision of the Open Records Requests Policy (GBA), as presented.

11. PUBLIC RECORD ACCESS REQUEST OKLAHOMA OPEN RECORDS ACT POLICY REQUEST FORM (GBA-E)

Board to consider and take action to approve or deny the Public Record Access Request Oklahoma Open Records Act Policy Request Form (GBA-E), as presented.

12. BEHAVIORAL THREAT ASSESSMENT POLICY (CKAK)

Board to consider and take action to approve or deny the Behavioral Threat Assessment Policy (CKAK), as presented.

13. BEHAVIORAL THREAT ASSESSMENT POLICY CHECKLIST (CKAK-E)

Board to consider and take action to approve or deny the Behavioral Threat Assessment Policy Checklist (CKAK-E), as presented.

14. SALARIES AND EXPENSES POLICY (DE)

Board to consider and take action to approve or deny Salaries And Expenses Policy (DE), as presented.

15. DUE PROCESS FOR ADMINISTRATORS POLICY (DOB)

Board to consider and take action to approve or deny the Due Process For Administrators Policy (DOB), as presented.

16. CALL FOR ANNUAL SCHOOL ELECTION - SEAT ONE

RESOLVED, upon the recommendation of the Superintendent, pursuant to Title 70 O.S. Section 5-107A, APPROVAL BE GRANTED for the Call for the Annual School Election. ANNUAL ELECTION RESOLUTION

**The Board of Education of the Vinita School District has approved the following resolution calling for an election to be submitted to the voters of the district.**

**Date of the Election:**

**A Board of Education Primary Election shall be held on February 10, 2026, only if three or more candidates file for the Board of Education position scheduled to be on the ballot or for a Board of Education position appearing on the ballot as an unexpired term. A Board of Education General Election shall be held on April 7, 2026, under the following circumstances: if only two candidates file for a position scheduled to be on the ballot or for a position on the ballot for an unexpired term or if no candidate in the Board of Education Primary Election receives more than 50% of the votes cast. The polling places shall be open from 7:00 a.m. to 7:00 p.m.**

**Board Member Position On Ballot:**

**The voters shall elect a board member for board position No. 1, which has a five-year term of office.**

**Qualifications of Candidates for Office:**

**To be eligible to be a candidate for member of the board of education of a school district, a person must have resided in the district for at least six months preceding the first day of the filing period, and have been a registered voter registered with the county election board at an address located within the geographical boundaries of the district for six months preceding the first day of the filing period. In school districts that have been divided into election districts, a candidate must have resided in the district for six months preceding the first day of the filing period and have been a registered voter registered within the county election board at an address located within the**

**geographical boundaries of the election district for six months preceding the first day of the filing period.**

**No person shall be eligible to be a candidate for or elected to be a member of the board of education of a school district unless the person has been awarded a high school diploma or certificate of high school equivalency.**

**A person who has been convicted of a misdemeanor involving embezzlement or a felony under the laws of this state or of the United States or who has entered a plea of guilty or nolo contendere to such misdemeanor involving embezzlement or felony or who has been convicted of a crime in another state which would have been a misdemeanor involving embezzlement or a felony under the laws of this state or has entered a plea of guilty or nolo contendere to such crime shall not be eligible to be a candidate for or be elected to any school for a period of fifteen years following completion of his sentence or during the pendency of an appeal of such conviction or plea.**

**No person shall be eligible to be a candidate for or serve on a board of education if he or she is currently employed by the school district governed by the board of education or is related within the second degree by affinity or consanguinity to any other member of the board of education or to any employee of the school district. The following are relatives within the second degree: A candidate's spouse, child, parent, grandchild, grandparent, brother, sister, spouse's child, spouse's grandchild, spouse's brother, spouse's sister, spouse's grandparent, grandchild's spouse, parent's spouse, and child's spouse. The prohibitions in this paragraph shall not apply if the board member candidate is related within the second degree of affinity or consanguinity to an individual employed as a substitute teacher by the school district or as a temporary substitute support employee if the school district has an Average Daily Membership of less than five thousand (5,000).**

**Candidates must affirm that upon being elected as a new member of the Board of Education, within fifteen (15) months of election, they will complete at least twelve (12) hours of instruction on education issues, including school finance, Oklahoma education laws, and ethics,**

duties and responsibilities of district board of education members. Three (3) of these twelve (12) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance. Incumbents must affirm that they will complete six (6) hours of instruction within fifteen (15) months of election emphasizing changes in school law. Three (3) of these six (6) credits must be earned as follows: one (1) credit in ethics, one (1) credit in open meeting act and open records act, and one (1) credit in school finance.

**Voters Eligible to Vote:**

To be eligible to vote, a voter must be registered with the county election board at an address within the geographical boundaries of the district.

**Ballot Titles:**

The ballot to be submitted to the voters shall call for the voters to:

**1. Select one candidate for Vinita School Board Position No. 1:**

**17. VOTE TO CONVENE OR NOT CONVENE IN EXECUTIVE SESSION**

An Executive Session is proposed to discuss the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of any individual, salaried public officer or employee, or volunteer {25 O.S. § 307(B)(1) ; S.L.O. § 528(6)(1) ; 70 O.S. § 10121; S.L.O. § 25}, discussion of IEP student transfers 25 O.S. § 307(8)(6) ; S.L.O. § 528(8)(6) ; to discuss issues which, if disclosed, would violate confidentiality requirements of state or federal law (25 O.S. § 307(8)(7) ; S.L.O. § 528(8)(7) }, and to discuss negotiations concerning employees and their representatives (25 O.S. § 307(8)(2) ; S.L.O. § 528(8)(2) ), with a vote to be taken after return to open session.

- **17.A. VOTE TO CONVENE OR NOT CONVENE IN EXECUTIVE SESSION**  
Motion, second, discussion and vote on motion to go into executive session to discuss the employment of Superintendent Gabriel Schmidt, an individual salaried public officer or officer, where disclosure of the information discussed would violate confidentiality requirements of state or federal law, as authorized by Title 25, Section 307(B)(1) and (7) of the Oklahoma Statutes.
- **17.B. Motion, second, discussion and vote on motion**

to go into executive session to discuss the evaluation of Superintendent Gabriel Schmidt, an individual salaried public employee or officer, where disclosure of the information discussed would violate confidentiality requirements of state or federal law, as authorized by Title 25, Section 307(B)(1) and (7) of the Oklahoma Statutes.

18. VOTE TO ACKNOWLEDGE BOARD'S RETURN TO OPEN SESSION

19. EXECUTIVE SESSION MINUTES COMPLIANCE ANNOUNCEMENT

20. PERSONNEL

- Re-Assignment, Resignation, Retirement, Termination, Discipling or Employment

21. Consider and take action on personnel resolutions for the re-assignment, resignation, retirement, termination, disciplining or employment of staff members.

6. Resolved, upon the recommendation of the Superintendent, the resignation of the following support staff:

22. Kendra Creg, HHE Para,  
effective 10/24/25

Katelyn Rhudy, HHE Para,  
effective 10/27/25

2. Resolved, upon the recommendation of the Superintendent, Updated Coaching Addendums. Exhibit #1

- Assistant AD - Joseph Bryson
- Wrestling Head Coaches Jacob Tanner and Joe Snedden (PVC)

23. NEW BUSINESS

The law provides that, if "New Business" is listed on the agenda, the Board can, under that item, consider and vote on any business that could not have been foreseen or known about at the time the agenda was posted.

24. ADJOURNMENT

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Board Secretary