

Regular Meeting  
Monday, December 8, 2025 5:30 PM Central

Board Room of Central Office  
500 E. North Ave  
Tonkawa, OK 74653

Mr Brian Bowling: Present  
Mrs. Melanie Caughlin-Bellinghausen: Present  
Mr. Jerry Hook: Present  
Mr Tyler Langston: Present  
Mr Casey McAninch: Present  
Present: 5.

1. Call to order: Brian Bowling, President

2. Roll call of members and recording of present and absent

3. Presentation by Mark Jones with Fieldhouse Media.

4. Presentation by Alumni, David Fruits, discussion and possible vote to approve or not approve a donation to construct a fence around the turf, track and lights project.

Motion to approve. This motion, made by Mr. Jerry Hook and seconded by Mr Casey McAninch, Carried.

Mr Brian Bowling: Yea, Mrs. Melanie Caughlin-Bellinghausen: Yea, Mr. Jerry Hook: Yea, Mr Tyler Langston: Yea, Mr Casey McAninch: Yea  
Yea: 5, Nay: 0

5. Reading of the minutes of the November 10, 2025 regular meeting and vote to approve or not approve

Motion to approve the minutes of November 10, 2025. This motion, made by Mr Brian Bowling and seconded by Mr. Jerry Hook, Carried.

Mr Brian Bowling: Yea, Mrs. Melanie Caughlin-Bellinghausen: Yea, Mr. Jerry Hook: Yea, Mr Tyler Langston: Yea, Mr Casey McAninch: Yea  
Yea: 5, Nay: 0

6. Discussion and vote to approve or not approve General Fund purchase order encumbrance numbers 452 through 506 in the amount of \$69,800.65 with change orders #396-506.

Motion to approve encumbrances. This motion, made by Mr Casey McAninch and seconded by Mr. Jerry Hook, Carried.

Mr Brian Bowling: Yea, Mrs. Melanie Caughlin-Bellinghausen: Yea, Mr. Jerry Hook: Yea, Mr Tyler Langston: Yea, Mr Casey McAninch: Yea  
Yea: 5, Nay: 0

7. Discussion and vote to approve or not approve Child Nutrition Fund purchase order encumbrance numbers 9 and 10 in the amount of \$1,240.96 with change orders #9-10.

Motion to approve Child Nutrition Fund. This motion, made by Mrs. Melanie Caughlin-Bellinghausen and seconded by Mr Tyler Langston, Carried.

Mr Brian Bowling: Yea, Mrs. Melanie Caughlin-Bellinghausen: Yea, Mr. Jerry Hook: Yea, Mr Tyler Langston: Yea, Mr Casey McAninch: Yea  
Yea: 5, Nay: 0

8. Presentation of Activity Fund activity and balances for the month and vote to approve or not approve financial report and transfers.

Motion to approve. This motion, made by Mr Tyler Langston and seconded by Mrs. Melanie Caughlin-Bellinghausen, Carried.

Mr Brian Bowling: Yea, Mrs. Melanie Caughlin-Bellinghausen: Yea, Mr. Jerry Hook: Yea, Mr Tyler Langston: Yea, Mr Casey McAninch: Yea  
Yea: 5, Nay: 0

#### 9. Treasurer's Report

Ladonna Durkee presented the treasurer's report to the board. No action was taken by the board.

10. Discussion and vote to approve or not approve submitting invoice from Haken Enterprises in the amount of \$14,500.00 to BancFirst for payment using bond funds.

Motion to approve. This motion, made by Mr. Jerry Hook and seconded by Mr Tyler Langston, Carried.

Mr Brian Bowling: Yea, Mrs. Melanie Caughlin-Bellinghausen: Yea, Mr. Jerry Hook: Yea, Mr Tyler Langston: Yea, Mr Casey McAninch: Yea  
Yea: 5, Nay: 0

11. Discussion and vote to approve or not approve out-of-state travel for Stefanie Anderson and mid-high students to Cowley County Community College in Arkansas City, Kansas for the Fall Robotics Competition in December.

Motion to approve. This motion, made by Mrs. Melanie Caughlin-Bellinghausen and seconded by Mr Tyler Langston, Carried.

Mr Brian Bowling: Yea, Mrs. Melanie Caughlin-Bellinghausen: Yea, Mr. Jerry Hook: Yea, Mr Tyler Langston: Yea, Mr Casey McAninch: Yea  
Yea: 5, Nay: 0

12. Discussion and vote to approve or not approve Indian Policies and Procedures Waiver Letter.

Motion to approve. This motion, made by Mr. Jerry Hook and seconded by Mr Brian Bowling, Carried.

Mr Brian Bowling: Yea, Mrs. Melanie Caughlin-Bellinghausen: Yea, Mr. Jerry Hook: Yea, Mr Tyler Langston: Yea, Mr Casey McAninch: Yea  
Yea: 5, Nay: 0

13. Possible board action on any resignations received to date.

Motion to approve. This motion, made by Mr Tyler Langston and seconded by Mrs. Melanie Caughlin-Bellinghausen, Carried.

Mr Brian Bowling: Yea, Mrs. Melanie Caughlin-Bellinghausen: Yea, Mr. Jerry Hook: Yea, Mr Tyler Langston: Yea, Mr Casey McAninch: Yea  
Yea: 5, Nay: 0

The board approved the resignation of ShaClair Garcia effective December 31, 2025.

14. Proposed executive session to discuss hiring a paraprofessional and substitute teachers for the 2025-2026 school year. 25 O.S. § 307 (B)(1).

15. Board to appoint a minutes' secretary and vote to convene or not convene in executive session.

Motion to approve. This motion, made by Mr Tyler Langston and seconded by Mr. Jerry Hook, Carried.

Mr Brian Bowling: Yea, Mrs. Melanie Caughlin-Bellinghausen: Yea, Mr. Jerry Hook: Yea, Mr Tyler Langston: Yea, Mr Casey McAninch: Yea

Yea: 5, Nay: 0

The board appointed Melanie Bellinghausen as minutes' secretary for executive session.

16. Acknowledge board's return to open session.

17. Executive session compliance announcement.

The board entered into executive session at 7:08 p.m. on December 8, 2025, to discuss the hiring of a paraprofessional and substitute teachers for Tonkawa Public Schools for the 2025-26 school year, as authorized by 25 O.S. Section 307(B)(1). Those present in executive session were Casey McAninch, Tyler Langston, Jerry Hook, Brian Bowling, Melanie Bellinghausen, and Lori Simpson. Returned to session at 7:23 p.m. No action was taken by the board of education.

18. Discussion and possible action on the Superintendent's recommendation concerning the employment of a paraprofessional for the 2025-2026 school year.

Motion to table. This motion, made by Mr Brian Bowling and seconded by Mr. Jerry Hook, Tabled.

Mr Brian Bowling: Yea, Mrs. Melanie Caughlin-Bellinghausen: Yea, Mr. Jerry Hook: Yea, Mr Tyler Langston: Yea, Mr Casey McAninch: Yea

Yea: 5, Nay: 0

19. Discussion and possible action on the Superintendent's recommendation concerning the employment of substitute teachers for the 2025-2026 school year.

Motion to approve. This motion, made by Mr Brian Bowling and seconded by Mrs. Melanie Caughlin-Bellinghausen, Carried.

Mr Brian Bowling: Yea, Mrs. Melanie Caughlin-Bellinghausen: Yea, Mr. Jerry Hook: Yea, Mr Tyler Langston: Yea, Mr Casey McAninch: Yea

Yea: 5, Nay: 0

The superintendent's recommendation to hire Emma Truex as a substitute teacher was approved.

20. Superintendent's report

Lori Simpson gave her superintendent's report to the board. No action was taken by the board.

21. Principal's reports

ShaClair Garcia gave her principal's report to the board. No action was taken by the board.

22. New Business

There was no new business.

23. Motion to Adjourn

Motion to adjourn at 7:47 p.m. This motion, made by Mr Tyler Langston and seconded by Mr Casey McAninch, Carried.

Mr Brian Bowling: Yea, Mrs. Melanie Caughlin-Bellinghausen: Yea, Mr. Jerry Hook: Yea, Mr Tyler Langston: Yea, Mr Casey McAninch: Yea

Yea: 5, Nay: 0