

Red River TECHNOLOGY CENTER

Minutes of the Board of Education Regular Meeting
Monday, December 8, 2025 6:30 PM Central
Conference Room-Main Building
3300 West Bois D'Arc
Duncan, Oklahoma 73533

1. Call to order and roll call of members.

Sam Porter called the meeting to order.

Attendance Taken at 6:30 PM.

Lori Lovett: Present

Sam Porter: Present

Ricky Sanders: Present

Lance Strickland: Present

Dee Williams: Absent

2. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

Motion to approve Consent Agenda items 2a-2j. This motion, made by Lance Strickland and seconded by Ricky Sanders, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

a. Approval of Minutes of the November 10, 2025, Regular Board Meeting

b. Approval of Tami Wright as Minutes Clerk

c. Approval of Agenda as part of the minutes

d. Approval of November Treasurer's Report

e. Approval of November Activity Fund Reports - Regular & Credit Card Account

f. Approval of General Fund Change Orders, Warrants, & Encumbrances for FY 25, in the amount of -\$1,590.09

g. Approval of Building Fund Change Orders, Warrants, & Encumbrances for FY 25, in the amount of -\$26,965.03

h. Approval of General Fund Change Orders, Warrants, & Encumbrances for FY 26, numbers 546-576, in the amount of \$58,598.69

i. Approval of General Fund Payroll Change Orders, Warrants, & Encumbrances for FY 26, numbers 70223-70245, in the amount of \$30,640.98

j. Resolution to Declare Surplus Property

3. Discussion and possible action regarding the resolution to transfer from Activity Fund (Regular Account) to Activity Fund (Credit Card Account).

Motion to approve the resolution to transfer from Activity Fund (Regular Account) to Activity Fund (Credit Card Account). This motion, made by Ricky Sanders and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

4. Proposed Executive Session to evaluate the performance of Brook Holding, Superintendent. 25 O.S. Section 307 (B)(1).

Proposed Executive Session to evaluate the performance of Brook Holding, Superintendent. 25 O.S. Section 307 (B)(1).

5. Vote to convene / not convene in Executive Session

Motion to convene in Executive Session at 6:36pm. This motion, made by Lance Strickland and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

6. Acknowledge board's return to open session.

The Board returned to open session at 6:51pm.

7. Executive Session Compliance Announcement.

Ricky Sanders announced that item #4 was discussed with no action taken during **Executive Session**.

8. Discussion and possible action regarding the Section 125 Flexible Benefit Plan Adoption Agreement with American Fidelity.

Motion to approve the Section 125 Flexible Benefit Plan Adoption Agreement with American Fidelity. This motion, made by Lori Lovett and seconded by Lance Strickland, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

9. Discussion and possible action regarding the ongoing mobile app and web development agreement with Aptegy.

Motion to approve the ongoing mobile app and web development agreement with Aptegy. This motion, made by Ricky Sanders and seconded by Lance Strickland, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

10. Discussion and possible action regarding the 2026-2027 School Calendar.

Motion to approve the 2026-2027 School Calendar. This motion, made by Lori Lovett and seconded by Ricky Sanders, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

11. Discussion and possible action regarding the updated FY 26 Support Staff - Maintenance Work Calendar.

Motion to approve the updated FY 26 Support Staff - Maintenance Work Calendar. This motion, made by Lance Strickland and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

12. Discussion and possible action regarding the ongoing Lease Agreement between the City of Duncan and Red River Technology Center.

Motion to approve the ongoing Lease Agreement between the City of Duncan and Red River Technology Center. This motion, made by Ricky Sanders and seconded by Lance Strickland, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

13. Discussion and possible action regarding the amended Student Handbook for FY26.

Motion to approve the amended Student Handbook for FY26. This motion, made by Lance Strickland and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

14. Discussion and possible action regarding the employment of a Custodial/Maintenance position.

Motion to approve the employment of Jessica Joyce, Custodial/Maintenance. This motion, made by Ricky Sanders and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

15. Discussion and possible action regarding the attached employee contracts of Rebecca Welton, Angela Wiggins, Emma Tucker, and Jessica Joyce.

Motion to approve the employee contracts of Rebecca Welton, Angela Wiggins, Emma Tucker, and Jessica Joyce. This motion, made by Lance Strickland and seconded by Ricky Sanders, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea

16. New Business: In accordance with Oklahoma State Statute 25 Section 311(A)(9), this is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

No New Business.

17. Informational Items:

a. APEX EXCELL. Report

b. Career Information Specialist Report

c. Christmas Luncheon — Thursday, December 18, 2025, at 11:05am

d. Board Member Points Update

e. ODCTE Accreditation visit update

f. LPN building project update - 1607 Brookwood Duncan, Ok

18. Vote to adjourn.

Motion to adjourn at 7:13pm. This motion, made by Lance Strickland and seconded by Lori Lovett, passed.

Lori Lovett: Yea, Sam Porter: Yea, Ricky Sanders: Yea, Lance Strickland: Yea