

# *Red River*

TECHNOLOGY CENTER

Minutes of the Board of Education Regular Meeting  
Monday, October 13, 2025 6:30 PM Central  
Conference Room-Main Building  
3300 West Bois D'Arc  
Duncan, Oklahoma 73533

1. Call to order and roll call of members.

Dee Williams called the meeting to order.

Attendance Taken at 6:30 PM.

Lori Lovett: Absent

Sam Porter: Present

Ricky Sanders: Present

Lance Strickland: Absent

Dee Williams: Present

2. Consent Agenda:

All of the following items, which concern reports and items of a routine nature normally approved at a board meeting, will be approved by one vote, unless any board member desires to have a separate vote on any or all of these items. The consent agenda consists of the discussion, consideration, and approval of the following items:

Motion to approve Consent Agenda items 2a-2j. This motion, made by Sam Porter and seconded by Ricky Sanders, passed.

Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

a. Approval of Minutes of the September 8, 2025, Regular Board Meeting

b. Approval of Tami Wright as Minutes Clerk

c. Approval of Agenda as part of the minutes

d. Approval of September Treasurer's Report

e. Approval of September Activity Fund Reports - Regular & Credit Card Account

f. Approval of General Fund Change Orders, Warrants, & Encumbrances for FY 25, in the amount of -\$19,232.93

g. Approval of Building Fund Change Orders, Warrants, & Encumbrances for FY 25, in the amount of -\$251.38

h. Approval of General Fund Change Orders, Warrants, & Encumbrances for FY 26, numbers 404-487, in the amount of \$147,006.33

i. Approval of General Fund Payroll Change Orders, Warrants, & Encumbrances for FY 26, numbers 70183-70198, in the amount of \$5,013.31

j. Resolution to Declare Surplus Property

3. Discussion and possible action regarding the following appropriation changes within the General Fund: Transfer \$150.13 from function 5300 (Unemployment, Worker's Comp) to function 5600 (Correction Entry).

Motion to approve the following appropriation changes within the General Fund: Transfer \$150.13 from function 5300 (Unemployment, Worker's Comp) to function 5600 (Correction Entry). This motion, made by Ricky Sanders and seconded by Sam Porter, passed.

Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

4. Review Income & Expenditure Report for FY25 and Proposed Budget for FY26.

Brook Holding presented the Income & Expenditure Report for FY25 and the Proposed Budget for FY26.

5. Discussion and possible action regarding the FY26 Budget by Function.

Motion to approve the FY26 Budget by Function. This motion, made by Sam Porter and seconded by Ricky Sanders, passed.

Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

6. Discussion and possible action regarding the ongoing Section 403(b) Plan Administrative Service Agreement with American Fidelity Assurance Company.

Motion to approve the ongoing Section 403(b) Plan Administrative Service Agreement with American Fidelity Assurance Company. This motion, made by Ricky Sanders and seconded by Sam Porter, passed.

Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

7. Discussion and possible action regarding the Apptegy AlwaysOn Agreement.

Motion to approve the Apptegy AlwaysOn Agreement. This motion, made by Sam Porter and seconded by Ricky Sanders, passed.

Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

8. Discussion and possible action regarding the Agreement with Standley to lease 2 new copiers.

Motion to approve the Agreement with Standley to lease 2 new copiers. This motion, made by Ricky Sanders and seconded by Sam Porter, passed.

Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

9. Discussion and possible action regarding the addition of Jared Pollard and James Vines to the previously approved A&CD, AEL, WED & Substitute Instructor list.

Motion to approve the addition of Jared Pollard and James Vines to the previously approved A&CD, AEL, WED & Substitute Instructor list. This motion, made by Sam Porter and seconded by Ricky Sanders, passed.

Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

10. Discussion and possible action regarding the attached employee contracts of Jennifer Evans, Samantha Roberts, Rebecca Welton, James Vines, and Hannah Barber.

Motion to approve the attached employee contracts of Jennifer Evans, Samantha Roberts, Rebecca Welton, James Vines, and Hannah Barber. This motion, made by Ricky Sanders and seconded by Sam Porter, passed.

Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea

11. New Business: In accordance with Oklahoma State Statute 25 Section 311(A)(9), this is limited to any matter not known about or which could not have been reasonably foreseen prior to the time of posting the agenda.

No New Business.

12. Informational Items:

- a. Severe Weather Drill and Lockdown Drill - September 10, 2025
- b. Observance of Constitution Day - September 17, 2025
- c. Career Information Specialist Report
- d. APEX EXCELL. Report
- e. Parent Teacher Conference - October 13-14, 2025, from 4-7 p.m.
- f. Whole Board Training - RRTC - November 4, 2025, from 6:00-9:00pm
- g. Sophomore Tours - November 4-5, 2025
- h. Career Pathways Forum - November 6, 2025–9:30am
- i. Tentative Board Meeting Dates for 2026
- j. WoodRiver Energy Information
- k. LPN building project update - 1607 Brookwood Duncan, Ok

13. Vote to adjourn.

Motion to adjourn at 7:17pm. This motion, made by Sam Porter and seconded by Ricky Sanders, passed.

Sam Porter: Yea, Ricky Sanders: Yea, Dee Williams: Yea